



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
JUNE 13, 2011  
AGENDA**

**Time: 7:00 P.M.  
Place: Council Chambers**

**CALL TO ORDER**

**AGENDA:                    ADOPTION OF AGENDA**

**MINUTES:                 REGULAR MEETING MINUTES MAY 24, 2011**

**DELEGATIONS:**

1. CLARESHOLM FIRE DEPARTMENT – Kelly Starling, Fire Chief
2. CLARESHOLM KINSMEN CLUB – Jason Hemmaway, President  
RE: Plans for Kin Park

**ACTION ITEMS:**

3. BYLAW #1548 – Solid Waste Management  
RE: 3<sup>rd</sup> Reading
4. BYLAW #1564 – Area Structure Plan  
RE: 1<sup>st</sup> Reading
5. BYLAW #1565 – Land Use Bylaw Amendment  
RE: 1<sup>st</sup> Reading
6. CORRES: Alberta Health Services  
RE: Direction for EMS Provision
7. CORRES: Claresholm Junior Rodeo Club  
RE: Junior Rodeo August 13, 2011
8. STAFF REPORT – MSI Operating Grant Requests 2011
9. STAFF REPORT – Xeriscape Garden, Public Art Component
10. STAFF REPORT – Tax Recovery Property Sale - Reserve Bid
11. ADOPTION OF INFORMATION ITEMS
12. IN CAMERA - LEGAL

**INFORMATION ITEMS:**

1. Cheque Listing for Accounts Payable – May 2011
2. The Bridges at Claresholm Golf Club Board Meeting Minutes – May 18, 2011
3. WCCHS 7 – 8 Campus News - June 2011
4. Willow Creek Composite High School - The Navigator 9-12 Campus – June 1, 2011
5. Oldman River Regional Services Commission General Meeting Minutes – March 3, 2011
6. West Meadow Elementary School News – June 2011

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
MAY 24, 2011**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor David Moore

**PRESENT:** Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor MacPherson that the Agenda be accepted as amended.

**10. ORRSC – Regional Assessment Review Board**

**CARRIED**

**MINUTES: REGULAR MEETING – MAY 9, 2011**

Moved by Councillor Sutter that the Regular Meeting Minutes of May 9, 2011 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1554 – Street Maintenance Tax**

**RE: 3<sup>rd</sup> Reading**

Moved by Councillor Quayle to give Bylaw #1554, regarding Street Maintenance Tax, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**2. BYLAW #1561 – 2011 Mill Rates**

**RE: 3<sup>rd</sup> Reading**

Moved by Councillor MacPherson to give Bylaw #1561, regarding 2011 Mill Rates, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**3. BYLAW #1563 – Tax Penalty**

**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Hubka to give Bylaw #1563, regarding Tax Penalty, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor MacPherson to give Bylaw #1563, regarding Tax Penalty, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**4. CORRES: Alberta Health and Wellness**

**RE: Chinook Emergency Services Ltd.**

Received for information.

**5. CORRES: Alberta Municipal Affairs**

**RE: Alberta Emergency Public Warning System**

Moved by Councillor Sutter to authorize the designated officers for the Alberta Emergency Public Warning System as presented.

**CARRIED**

**6. CORRES: Brad Mason, CAO, Town of Nanton**

**RE: Alberta Communities' Challenge**

Received for information.

**7. ALBERTA SOUTHWEST – Annual General Meeting Invitation**

Received for information.

**8. CORRES: Joy Hanson**

**RE: Taxi Service**

Referred to Community Standards Committee.

**9. 2011 OPERATING BUDGET**

Moved by Councillor Van Amerongen to adopt the 2011 Operating Budget as presented.

**CARRIED**

**10. ORRSC – Regional Assessment Review Board**

Received for information.

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Quayle to accept the information items as presented.

**CARRIED**

**12. IN CAMERA – LEGAL**

Moved by Councillor MacPherson that this meeting go In Camera.

**CARRIED**

Moved by Councillor Quayle that this meeting come out of In Camera.

**CARRIED**

Moved by Councillor MacPherson to set the summer meeting dates as Monday, July 18<sup>th</sup> and Monday, August 15<sup>th</sup>, 2011.

**CARRIED**

Moved by Councillor Sutter to approve a final extension for the Meadows Subdivision Application to July 19<sup>th</sup>, 2011.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Quayle that this meeting adjourn at 8:14pm.

**CARRIED**

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Mayor – David Moore

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Chief Administrative Officer – Kris Holbeck, CA

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1548**

**A Bylaw of the Town of Claresholm to outline the provision of Solid Waste Management.**

**WHEREAS** pursuant to the *Municipal Government Act*, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of the people, and the protection of people and Premises, nuisances, services provided by or on behalf of the municipality;

**AND WHEREAS** the *Municipal Government Act*, also provides that a council may pass bylaws to establish a system for the collection, removal and disposal of Garbage and Waste;

**NOW THEREFORE, THE COUNCIL OF THE TOWN OF CLARESHOLM, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

**SECTION 1 TITLE**

- 1.1 This Bylaw may be cited as the **“SOLID WASTE MANAGEMENT BYLAW.”**

**SECTION 2 DEFINITIONS**

- 2.1 In this Bylaw, unless the context otherwise requires:
- a) **“Account”** means an agreement between the applicant and the Town of Claresholm for the provision of Utilities.
  - b) **“Ashes”** means cold residue from the burning of wood, coal and other like material for the purpose of cooking, heating buildings and disposition of waste combustible materials.
  - c) **“Automated Collection”** means the collection of waste by a system of mechanical lifting and tipping of receptacles into specifically designed vehicles.
  - d) **“Biomedical Waste”** means medical waste that requires proper handling and disposal because of environmental, aesthetic, and health and safety concerns as well as risks to human health and includes:
    - i) Human anatomical waste;
    - ii) Infectious human waste;
    - iii) Infectious animal waste;
    - iv) Blood and body fluid waste; and
    - v) Medical sharps, such as needles, syringes, blades or other clinical laboratory material capable of causing punctures or cuts.
  - e) **“Boulevard”** means:
    - i) The strip of land between the curb and the sidewalk and between the sidewalk and the property line;
    - ii) Where there is no sidewalk, the strip of land between the curb and the property line;
    - iii) Where there is no curb, the strip of land between the near edge of the road and the property line.
  - f) **“Building Waste”** means all waste produced in the process of constructing, demolishing, altering or repairing a building and shall include, but not be limited to, soil, vegetation and rock displaced during the process of building.
  - g) **“Bylaw Enforcement Officer”** means an appointed bylaw officer or Community Bylaw Enforcement Officer, Peace Officer and Superintendent of Public Works or the Royal Canadian Mounted Police – Claresholm Detachment.
  - h) **“CAO”** means the Chief Administrative Officer of the Town of Claresholm.
  - i) **“Collection Day”** means the day which is scheduled by the Superintendent for municipal collection of solid waste.
  - j) **“Collector”** means a person or persons who collect waste within the Town for and on behalf of the Town.
  - k) **“Cubic Meter”** for the purposes of collection shall be one (1) cubic meter of volume of solid waste.
  - l) **“Curb”** means the actual curb, if there be one, and if there is no curb in existence, shall mean the division of roadway between that part intended for the use of vehicles and that part intended for use by pedestrians.
  - m) **“Customer”** means any person, corporation or organization that has entered into a contract with the Town for utility provision at a particular premise, or who is the owner or occupant of any premises connected to or provided with a utility.
  - n) **“Food Waste Disposal Unit”** means an electrically operated unit intended to be used with kitchen sinks, designed to grind garbage into a state suitable for discharge into the sanitary sewer system.
  - o) **“Garbage”** means waste by-products produced from household and commercial process and can be composed of organic and inorganic material.

- p) **“Hazardous Waste”** means any substance or thing that falls within the definition of Hazardous Waste in Schedule 1 of Alberta Regulation July 6, 1999 192/96, the Waste Control Regulation.
- q) **“Lane”** means a narrow roadway intended chiefly to give access to the rear of buildings and parcels of land.
- r) **“Leaf and Yard Waste”** means grass clippings, leaves, brush, twigs, house and garden plants, sawdust and wood shavings or other similar items as designated by the Superintendent.
- s) **“Manual Collection”** means collecting waste by manually tipping cans or lifting bags into a waste collection vehicle.
- t) **“Occupant”** means a person or corporation in actual possession of any premises either as an owner or tenant. For billing purposes further defined as a person contracting with the Town for the domestic supply of utilities to any premises.
- u) **“Organics”** means food waste such as vegetables, fruits, solid dairy products, pasta, rice, bread, coffee grounds, filters, tea bags, egg shells, meat, fish, solid fats and yard waste such as grass clippings, plant waste and cat litter/feces but does not include cardboard, boxboard, paper, bones, plastic or any non-organic materials.
- v) **“Plastic Garbage Bag”** means a sturdy plastic bag specifically marketed to store waste, and excludes bags that are intended for other purposes.
- w) **“Premises”** means any land, building, supplied with utilities by the Town.
- x) **“Shared Receptacle Service”** means garbage collection services provided to a specific multi-premise site in Town in which several premises share a waste bin for garbage collection.
- y) **“Sidewalk”** means that part of a roadway primarily intended for the use of pedestrians and includes the part lying between the curb line or edge of the roadway and the adjacent property line, whether or not paved or improved.
- z) **“Special Occupant”** means a person contracting with the Town for the provision of waste collection services to any premises and not contracting with the Town for the domestic supply of water and/or sewer.
- aa) **“Street”** means a public thoroughfare within the Town and includes, where the context so allows, the sidewalk and borders of the street and all parts appearing in the Land Titles Office as set aside for a public thoroughfare; when used in distinction, it means the public thoroughfare on which the premises in question front.
- bb) **“Superintendent”** means the Superintendent of Public Works appointed to oversee the sanitation department and/or their duly authorized delegated, agent or representative.
- cc) **“Town”** means the corporation of the Town of Claresholm, or the area contained within the boundaries thereof, as the context requires.
- dd) **“Waste”** means any discarded household debris, commercial debris, recyclables, or household hazardous wastes as herein defined.
- ee) **“Waste Bin”** means any bulk waste receptacle with capacity greater than 1.5m<sup>3</sup> requiring mechanized collection. Specifically marketed to store waste and excludes bins that are meant for other purposes.
- ff) **“Waste Container”** means a waste receptacle provided by the occupant specifically marketed to store waste and excludes containers that are meant for other purposes.
- gg) **“Wet Garbage”** means the kitchen waste containing liquids originating from hotels, boarding houses and restaurants but excludes drained household kitchen waste which has been properly packaged.
- hh) **“Waste Receptacle”** means a waste bin, waste container or plastic garbage bag.

### **SECTION 3 GENERAL**

- 3.1 Authority of the Town  
Except as otherwise provided in this bylaw, the Town shall provide for the public collection and removal of waste within the limits of the Town and shall supervise the facilities and equipment necessary or desirable for the management of waste collected or disposed by the Town.
- 3.2 Authority of the Superintendent  
The Superintendent shall:
  - a) Supervise the collection, removal and disposal of waste;
  - b) Set the days and times that collection shall be undertaken in different portion of the Town;
  - c) Outline the quantities and classes of waste to be removed from any premises or accepted by the Town for disposal;
  - d) Decide which method will be used to collect waste:
    - i) manual collection;
    - ii) automated collection;
    - iii) shared receptacle service;
  - e) State the location from which waste will be collected;
    - i) front street collection; or
    - ii) rear lane collection;
  - f) May specify availability of waste collection for commercial pick-up;
  - g) May specify that private waste haulers report the total volume of solid waste to be hauled out of the Town's boundaries;
  - h) Carry out any inspections required to determine compliance with this bylaw;

- i) Take any steps or carry out any actions required to enforce this bylaw;
- j) Take any steps to carry out any actions required to remedy a contravention of this bylaw.

### 3.3 Preparation of Waste for Collection and Waste Receptacles

No person shall set out waste for collection without ensuring that the waste has been prepared for collection in accordance with the following:

- a) Any waste that is to be collected must be:
  - i) bagged to prevent loose waste from escaping; or
  - ii) prepared or packaged in a manner that will prevent loose material from escaping when bagging is not possible.
  - iii) keep garbage storage area and/or set out location is to be clean and maintained.
- b) The occupant of any residential premises in the Town from which waste is to be collected shall provide and maintain waste containers sufficient to hold the amount of garbage which accumulates in between designated pick-up periods.
- c) Except as otherwise provided, no person shall place waste elsewhere than in waste receptacles which comply with the requirements of this bylaw.
- d) Waste Receptacles provided by the occupant shall be either a waste container or plastic garbage bag.
- e) The occupant shall ensure that waste containers used:
  - i) are constructed of a sturdy, water-tight material;
  - ii) are maintained in good condition;
  - iii) have fixed rigid handles and a smooth rim;
  - iv) have properly fitted lids that are kept closed except when the containers are loaded and unloaded;
  - v) are of a tapered cylindrical design such that waste will slide out; and
  - vi) not be less than seventy (70) litres and not more than one hundred (100) litres in size.
- f) Waste containers larger than one hundred (100) litres may be used only if the container is wheeled and plastic garbage bags are used in the waste container so that the bags can be easily removed without the need to lift the container.
- g) The occupant shall ensure that plastic bags used:
  - i) are made of a material capable of bearing the weight of its contents without tearing or breaking when lifted;
  - ii) are securely tied or fastened so that the contents are wholly enclosed by the bag;
  - iii) are no smaller than sixty (60) litres, no larger than one hundred (100) litres, approximately eighty-five (85) centimetres in height, approximately seventy (70) centimetres in width;
  - iv) are placed in a waste enclosure or waste receptacle to adequately protect the bags from scavenging by animals.
- h) A waste receptacle shall not be filled to a height greater than five (5) centimetres from the top of the receptacle.
- i) The waste receptacle shall be cleaned out regularly by the customer to avoid build-up of odours.
- j) No person shall place waste in any waste receptacle without the permission of the owner or occupant of the premise.
- k) The Superintendent reserves the right to withhold collection of waste where the waste receptacle does not meet the necessary requirements or is in a dilapidated, unsafe or in an unsanitary condition or in contrary to the instructions and operating policy of the Superintendent.
- l) All multi-family residential units or condominiums shall utilize a waste collection bin.

### 3.4 Waste Boxes and/or Enclosures

The occupant of the premises from which waste is to be collected when the premises are fenced from the lane or street where collection is made:

- a) Shall provide waste boxes or enclosures for the protection of waste containers and plastic garbage bags and in other applications as required by the Superintendent;
- b) Residents with boxes or enclosures for manual collection are responsible for ensuring the design, construction and state of repair of any permanent enclosure for the storage of waste containers and plastic garbage bags at collection locations allow for the safe and efficient collection of waste and meets the following requirements:
  - i) Enclosure doors should be hinged at the sides with the bottom of the door located a minimum of fifteen (15) centimetres above grade level;
  - ii) Door latches should be large enough to be used by waste collectors even while wearing mitts or gloves;
  - iii) An enclosure should allow a minimum clearance of thirty (30) centimetres above the waste receptacles and lids;
  - iv) An enclosure should not be constructed in such a way that it requires waste collectors to lift waste receptacles over any obstacle exceeding fifteen (15) centimetres in height; and

- v) Be free of rodents, wasps and other pests.
- c) Shall ensure residential enclosures meet the minimum instructions, operating policy and design standards as set by the Superintendent;
- d) Shall ensure that residential enclosures that are permanent do not encroach past the property line on to public lanes or land;
- e) Shall ensure that enclosures for commercial waste bins meet the minimum instructions, operating policy and design standards as set by the Superintendent.

### 3.5 Waste Bins

A person shall not place, cause or permit to be placed any waste bin on land they own or occupy unless the wastebin is:

- a) equipped with lid or cover capable of completely covering the waste bin; and
- b) bin shall not be filled to height greater than five (5) centimetres from the top of the receptacle, so it can be kept closed or covered at all times except for actual loading or unloading of waste.

### 3.6 Weight of Waste

The weight of waste:

- a) For manual collection shall not exceed 18.2 kilograms or forty (40) pounds;
- b) For automated collection, the maximum weight will be set by the Superintendent.

### 3.7 Location of Waste Receptacles

a) Except as otherwise provided herein, no person shall place or keep waste receptacles upon any portion of the street or lane. Any waste receptacle improperly left in the street may be removed and disposed of by the Town.

b) No person who receives waste collection shall set out waste receptacles at locations that are: unsafe, obstructed, blocked by snow or ice, poorly maintained and uneven, or that prevent waste collectors from collecting waste in a safe and efficient manner in the opinion of the Superintendent or their designate.

c) The occupant of residential premises shall place waste receptacles for collection in such a way that collectors shall have access without entering into private property.

d) Waste receptacles set out for manual collection at premises serviced by front street pick-up must be placed such that:

- i) where there is a combined curb sidewalk, the receptacles are placed not more than one (1) metre away from the travel portion of the sidewalk adjacent to and directly in front of the premises;
- ii) where there is a separated curb and pavement by a boulevard, the receptacles are placed not more than one (1) metre away from the travel portion of the street adjacent to and directly in front of the premises;
- iii) where there is a curb and no sidewalk, the receptacles are placed not more than one (1) metre away from the travel portion of the street adjacent to and directly in front of the premises.

e) Except where in the opinion of the Superintendent, it is impractical to store waste receptacles outside of a building, no collector shall make a collection of waste from inside any building.

f) The Town shall collect waste from only one pick-up point from each premise, except where the Superintendent has designated any other pick-up point he considers necessary.

g) Waste receptacles must be placed in a location that is free of rodents, wasps and other pests.

### 3.8 Garbage, Waste and Ashes

a) An occupant of premises from which garbage is to be collected shall:

- i) thoroughly drain all household garbage and place it in a plastic garbage bag before disposing of it in the waste receptacle;
- ii) quench all ashes for collection, and if possible put them in separate waste receptacles from the other waste;
- iii) double bag all light, dusty or objectionable materials including cooled ashes, powders, sawdust, vacuum cleaner bags, furnace filters, animal feces and absorbents, and disposable diapers;
- iv) use protective packaging (sturdy sealed cardboard box or rigid disposable plastic container) for the disposal of sharp, dangerous items including broken glass, razor blades, sheet metal scraps, and items with exposed screws or nails;
- v) ensure all material unsuitable for bagging is to be bundled and securely tied with the bundles not exceeding 1.2 metres (4 feet) in length, 0.75 metres (2.5 feet) in diameter, and 18.2 kilograms (40 pounds) in weight;
- vi) ensure any spillage from garbage receptacles is picked up and/or cleaned up within twenty-four (24) hours after scheduled pick-up (if the spillage was not the fault of the sanitation department).

b) The Town shall not remove the following from premises:

- i) highly combustible or explosive materials including but not limited to liquid or solid fuels, gunpowder, ammunition or explosives;



- ii) hot ashes which are not properly quenched and appear to be hot or likely to cause a fire;
- iii) compressed propane or butane cylinders;
- iv) toxic or household hazardous waste including solvents, oven cleaners, paints, automotive fluids, wet cell batteries, pesticides, herbicides, or any material commonly referred to as household, commercial, or industrial hazardous waste;
- v) biomedical waste including hypodermic needles or syringes, lancets or any sharp item used in home medical care;
- vi) large bulky items such as mattresses, box springs, dressers, tables, chairs, whole shrubs, or discarded heavy machinery;
- vii) sheet iron, large pieces of scrap metal or machine parts;
- viii) electronic equipment including televisions, computers, computer monitors, keyboards, and associated cables;
- ix) renovation, construction or demolition material;
- x) stumps, concrete blocks or slabs, soil, rocks or aggregate;
- xi) dead animals and animal parts from hunting or trapping;
- xii) transient waste;
- xiii) septic tank pumpings, raw sewage, or industrial sludge;
- xiv) radioactive waste;
- xv) waste material which has not been placed for collection in accordance with the provision of this bylaw;
- xvi) liquid waste or material that has attained a fluid consistency and has not been drained;
- xvii) any material outside the waste receptacle that is caused by foraging animals or improper storage in accordance with the provision of this bylaw;
- xviii) cardboard except as noted in 3.7(a)(iv).

3.9 Wet Garbage

No person shall remove wet garbage from any hotel, boarding house, restaurant or retail or wholesale food outlet within the Town for use as food for swine or other livestock except under the authority of permits issued by the Environmental Health Inspector.

3.10 Building Materials and Construction Waste

- a) A person carrying out the construction, demolition or alteration of buildings or other building operations on any property shall do so in such a manner as to not permit building material or building waste material to remain loose, free or uncontrolled on the property.
- b) The main contractor on the building site shall be responsible for the actions of any subcontractor or tradesman who fail to comply with subsection a).
- c) Any building material or building waste material which blows free from the building site shall be recaptured, returned to the building site and deposited in a waste receptacle.
- d) The main contractor on a building site shall be responsible for the term of the construction in providing a suitable waste receptacle capable of receiving all building waste material and maintaining the same in a safe contained manner.
- e) Where the contractor is working on more than one building site and they are adjoining, he may provide one (1) building waste receptacle for each three (3) building sites.
- f) The main contractor on a building site shall be responsible for having all unused building material and building waste material disposed of in the landfill or appropriate area.
- g) The Superintendent may direct the person carrying out the construction or alteration of a building to provide a fence of a type that will trap any building material in such a manner as to prevent it from escaping from the building site.

3.11 Collection Schedules

- a) The Town shall collect waste from each residential premise once a week.
- b) Any waste that is stored in a waste bin may be collected by the Town at the Superintendent's discretion.
- c) The Superintendent may stipulate a different waste collection schedule for the following establishments:
  - i) hotels, restaurants and apartment houses;
  - ii) business and professional offices;
  - iii) retail and wholesale merchants;
  - iv) other commercial premises, whether similar or dissimilar;
  - v) industrial premises; and
  - vi) agricultural and irrigated areas.
- d) Where the Town does not collect waste at a premise listed in 3.11(c), the property owner or occupant, either by contractors, agents or by employees, shall remove and dispose of the waste in compliance with all applicable federal, provincial and municipal laws and shall provide the Town with a copy of the contract between the owner and the service provider.

e) Waste receptacles shall not be set out for collection prior to 7:00pm the evening of the day prior to the collection day, and must be placed at collection points no later than 7:00am on the scheduled collection day.

f) All waste receptacles must be removed from the street or lane by 8:00pm on the collection day and stored on the property when not in use.

3.12 Transportation of Solid Waste

No person shall convey through any street in the Town any waste except in a properly enclosed receptacle or in a vehicle which is covered with canvas or tarpaulin, or secured such that the contents are protected from being wind borne or falling on the streets.

3.13 Damage to Private Roads and Infrastructure

The Town will not be responsible for any damage to roads or infrastructure on a private site resulting from legitimate operation of waste collection vehicles during waste collection activity at that private site.

3.14 Other Provisions

a) It shall be unlawful for any person to dump building waste, garbage or other waste material anywhere within the limits of the Town of Claresholm, except in the location designated by the Superintendent and approved in writing by the Superintendent.

b) No person, other than the occupant of the premise, shall pick over, remove, disturb, or otherwise interfere with any waste material that has been set out for municipal purposes.

c) No person shall place residential or commercial waste in a public litter container.

d) No person shall burn household refuse, burnable debris, or prohibited debris in any fireplace or fire pit within the Town.

e) The Town reserves the right to withhold collection of improperly prepared waste, prohibited waste, excessive quantities of waste, or waste located at unsafe or non-compliant set-out locations.

f) The occupant shall keep the lane at the rear of the premises occupied under his/her control – to the centre of the lane – in a clean and tidy condition and free from refuse of any nature.

g) The occupant shall keep the curb and gutter at the front of the premises in a clean and tidy condition.

3.15 Charges for Collection and Depositing Waste

a) Charges for solid waste removal by the Town are stipulated in Schedule “A”.

b) The Superintendent shall cause such measurements to be made and records to be maintained as he/she deems necessary to estimate or determine the volume of waste removed from any premises and on the basis of such measurements and records shall establish the monthly charge to be levied on any occupier or commercial hauler. The Superintendent on being satisfied that any estimate required to be amended may establish new charges.

c) Where conditions exist which could require the application of a different rate, such rate will be stipulated by the Superintendent.

d) The fee for additional waste collection shall be set out per Schedule “A”.

3.16 Contravention

Any person who contravenes a provision of this bylaw is guilty of an offense and is liable of a fine not exceeding one thousand dollars (\$1,000.00) and not less than seventy-five dollars (\$75.00).

3.17 Violation Tickets and Penalties

a) Where a Bylaw Enforcement Officer and/or the Superintendent believes on reasonable and probable grounds that a person has contravened any provision of this bylaw, he may serve upon such person a violation tag provided by this section:

i) either personally on the premises or by leaving it for the occupant at their residence with a person on the premises who appears to be at least eighteen (18) years of age or by registered mail, and such service shall be adequate for the purpose of this bylaw.

ii) A violation tag shall be in such form as determined by the Town of Claresholm and shall state the section of the bylaw which was contravened and the amount which is provided, that will be accepted by the Town in lieu of prosecution.

iii) Upon production of violation tag issued pursuant to this section within fourteen (14) days from the issue thereof together with the payment to the Town of Claresholm of the fee as provided, the person to whom the tag was issued shall not be liable for prosecution for the contravention in respect of which the tag was issued.

iv) Notwithstanding the provision of this section, a person to whom a tag has been issued pursuant to this section may exercise his right to defend any charge committing a contravention of the provisions of this bylaw.

b) The specified penalty payable in respect of a contravention of a provision of this bylaw is the amount shown in Schedule “B” in respect of that provision.

c) The minimum penalty payable in respect of a contravention of a provision of this bylaw is the amount shown in Schedule “B” in respect of that provision.

d) Notwithstanding Section 3.17:

- i) where any person contravenes the same provision of this bylaw twice within one eighteen month period, the specified penalty payable in respect of the second contravention is double the amount shown in respect of that provision; and
- ii) where any person contravenes the same provision of this bylaw three or more times within one twelve month period, the specified penalty payable in respect of the third or subsequent contravention is triple the amount shown in Schedule “B” in respect of that provision.

3.18 Compliance with Other Legislation

No section of this bylaw relieves a person from complying with any federal or provincial law or regulation other bylaw or any requirements of any lawful permit, order, consent or other direction.

3.19 Validity of Bylaw

Every provision of this bylaw is independent of all other provisions, if any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

**SECTION 4 RESCINDED**

- 4.1 On the passing of this bylaw, all the following bylaws are hereby rescinded:  
Bylaw Nos. 743, 784, 845, 846, 1009, 1084, 1146, 1183, 1270, 1387, and any amendments thereto.

**SECTION 5 PASSAGE OF BYLAW**

- 5.1 This Bylaw shall come into effect upon passage of Third Reading.

Read a first time in Council this **26<sup>th</sup>** day of **April** 2011 A.D.

Read a second time in Council this **9<sup>th</sup>** day of **May** 2011 A.D.

Read a third time in Council and finally passed in Council this      day of      2011 A.D.

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David Moore, Mayor

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Kris Holbeck, CAO

## SCHEDULE "A"

### Fees

<b>COMMERCIAL SERVICES</b>	
Three (3) cubic yard garbage container rental	\$40.00 / month
One pick-up per week	\$28.50 / month
Add one pick-up per week	Add \$28.50 / month
<b>RESIDENTIAL SERVICES</b>	
Residential Dwellings	\$12.50 / month

## SCHEDULE “B”

### Penalties

<b>Section</b>	<b>Description</b>	<b>Fine</b>
<b>3.3(a)</b>	<b>Failure to maintain garbage storage area</b>	<b>\$100</b>
<b>3.8(b)</b>	<b>Prohibited Items</b>	<b>\$150</b>
<b>3.3(h)</b>	<b>Overfilled waste receptacle</b>	<b>\$75</b>
<b>3.3(j)</b>	<b>Use of other’s containers</b>	<b>\$75</b>
<b>3.5</b>	<b>Overfilled waste bin</b>	<b>\$150</b>
	<b>All other sections</b>	<b>\$75</b>

A.P.

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1387**

Being a bylaw of the Town of Claresholm providing for the collection and disposal of waste material throughout the Town and the encouragement of recycling.

**WHEREAS** Section 7 of the Municipal Government Act provides that a Council may pass bylaws for municipal purposes for the safety, health and welfare of people and the protection of people and property.

**NOW, THEREFORE, THE COUNCIL OF THE TOWN OF CLARESHOLM DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. This bylaw may be cited as the "Waste Bylaw."
2. (1) In this bylaw unless the context otherwise requires:
  - a) "Building waste" means all waste produced in the process of construction, altering or repairing a building, including earth, vegetation and rock displaced during the process of building.
  - b) "Town" means the corporation of the Town of Claresholm or the area contained within the boundaries thereof, as the context requires.
  - c) "Collector" means a person who collects waste within the Town for and on behalf of the Town.
  - d) "Medical Health Officer" means the official in charge of the Headwaters Health Unit.
  - e) "Occupant" shall mean a person or corporation in actual possession of any premises either as owner, tenant or otherwise.
  - f) "Street" means a public thoroughfare within the Town and includes where the context so allows, the sidewalk and borders of the street and all parts appearing in the Land Titles Office as set aside for a public thoroughfare when used in distinction to a lane it means the public thoroughfare on which premises in question front.
  - g) "Waste" shall mean any discarded or abandoned organic or inorganic material.
  - h) "Waste Receptacle" means a container designed or used for containing waste awaiting collection and disposal.
- (2) This bylaw applies to all waste produced within the boundaries of the Town.
3. Except as otherwise provided in this bylaw the Town shall provide for the public collection and removal of waste within the limits of the Town.
4. (1) The occupant of any premises in the Town from which waste is to be collected shall provide and maintain in good condition a number of waste receptacles conforming to the specifications prescribed in this bylaw, sufficient to hold a minimum of one week's accumulation of waste from the premises.

Esp.

4. (2) Except as otherwise provided no person shall place waste from a building or premises elsewhere than in waste receptacles which comply with the requirements of this bylaw.
  - (3) Waste receptacles required to be supplied by the occupant of any premises within the Town shall be made of galvanized metal or plastic with a water-tight cover and fixed handles. For domestic premises each waste receptacle shall have a capacity of not less than 2 ½ cubic feet and not more than 3 cubic feet and for commercial premises a capacity of not less than 2 ½ cubic feet and not more than 4 cubic feet.
  - (4) Where the owner or occupant of premises places waste in a receptacle other than one which meets the specifications set out in this bylaw, the collectors are entitled to consider such receptacles as waste and to remove them with the waste.
  - (5) The Collector at his discretion shall have the right to refuse to remove any garbage where the container does not meet the necessary requirements or is in a dilapidated, unsafe or unsanitary condition.
5. A collector shall not be required to remove any waste receptacle which, together with its contents, exceeds 75 pounds in weight.
6. (1) Except as otherwise herein provided no person shall place or keep waste receptacles upon any portion of a street, or lane and any such waste receptacle placed on a portion of a street or lane may be removed and disposed of by the Town.
  - (2) Where waste is to be collected from premises situated on land abutting a lane, the owner or occupants of the said premises shall place and keep the waste receptacles immediately adjacent to the land and in a place to which the collectors have unobstructed convenient access.
  - (3) Where premises from which waste is to be collected do not abut a lane or where special conditions make it impracticable to keep and place such receptacles at rear of the premises the occupant of such premises shall place the waste receptacles immediately inside the property line at the front of the premises.
  - (4) Where premises from which waste is to be removed includes no space outside the building for the placing of receptacles on the site in a manner that the collector may have access to them for collection purposes, an owner or occupant of the premises may place the waste receptacle for collection purposes on the portion of the sidewalk or street border adjoining the traveled portion of the street after the hour of 4 o'clock in the morning of the day when the Town collects waste from the premises and shall remove any such waste receptacles from the street or portion thereof within one hour after collection is made.
  - (5) Where in the opinion of the town, it is impractical to store waste receptacles outside of the building the collector may make collection of waste from inside of a building with the owner's permission.

dp

7. The occupant of premises from which waste is to be collected:
- a) Shall place or locate the waste receptacles for collection in such manner that they will not overturn or be likely to be overturned.
  - b) Shall, when the premises are fenced from the lane, or street where the collection is made, construct a door in the fence opening upon the place where the waste is placed near the regular gate or other access. The occupant shall keep the door, gate or other access clear of snow and any other obstruction in order that the collector may have an easy access to the waste receptacles at all times.
8. (1) An occupant of premises from which garbage is to be collected shall:
- a) Securely tie discarded clothing and fabric, newspapers, waste paper and magazines, and place the same beside the waste receptacles for collection.
  - b) Bag leaves and grass clippings in clear plastic bags which will be picked up by the collector once per week and taken to the compost area by the collector.
  - c) Quench all ashes for collection and put them in separate waste receptacles from the other waste.
- (2) Collectors shall not collect ashes which are not properly quenched and appear to be hot or likely to cause a fire.
9. (1) Subject to the provisions of subsection (2); (3) and (4) of this section the Town shall cause to be collected:
- a) From each dwelling house once a week.
  - b) To the extent that the circumstances require with the frequency that the Town shall direct from:
    - (i) hotels, restaurants and apartment houses
    - (ii) business and professional offices
    - (iii) retail and wholesale merchants
    - (iv) other commercial premises, whether similar or dissimilar
    - (v) industrial premises.
- (2) The Collector shall not remove the following from premises on which dwellings are located:
- a) discarded furniture including appliances, discarded automobile parts, tires, and other private vehicles and household equipment.
  - b) tree limbs, whole shrubs or bushes, portions of hedges.
  - c) fences, gates, other permanent and semi-permanent fixtures on the premises
  - d) without limiting the foregoing, any discarded household chattel, material or equipment which has an overall weight of more than 75 pounds or an overall length of more than 4 feet, except on an bi-annual clean up.



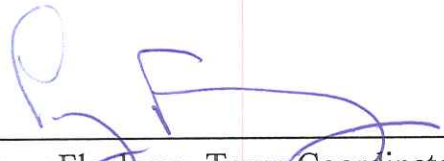
9. (2) cont'd
- e) Any recyclable material which is collected by the local centre.
- (3) The Collector shall not collect from commercial or industrial premises:
- a) discarded heavy machinery
  - b) by-products of manufacturing
  - c) heavy or bulky wrapping, packaging or crating materials or cases of length greater than 4 feet or weight greater than 75 pounds.
  - d) cardboard or any other material collected by the local recycling centre.
- (4) The Collector shall not collect at any time the following:
- a) building materials and building waste
  - b) dead animals.
10. The Council of the Town of Claresholm may order a clean-up campaign in the spring and fall of each year at which time all refuse will be picked up with the exception of earth, gravel, rock, concrete, building refuse, large tree trunks, car bodies, manure and dead animals, Town lanes shall be kept clear of waste and debris at all times, except during the period two (2) weeks prior to the date set for the commencement of the spring clean-up campaign.
11. (1) A person carrying out the construction or alteration of buildings or other building operations shall remove from any portion of the street adjacent to such work and from any public place where the same have been deposited all earth, rubbish or waste materials.
- (2) All waste unacceptable for removal by the Town shall be disposed of in the Sanitary Land Fill by the occupant. Waste transported to the Sanitary Land Fill shall be properly covered with canvas or tarpaulins so as to prevent the contents from falling on the streets.
12. No person shall convey through any street in the Town any waste in a vehicle which is not properly covered with canvass or tarpaulins to prevent the contents from falling on the streets.
13. It shall be unlawful for any person to dump waste material anywhere within the limits of the Town of Claresholm, except in their own personal waste containers. Persons apprehended dumping waste of any kind into private waste containers other than their own are subject to the penalties of this bylaw.
14. a) For the purpose of this section:
- (i) "Occupant" means a person contracting with the Town for the supply of water to any premises.
  - (ii) "Premises" means any land, building or part of a building supplied with water under a contract with the Town.
- b) A charge shall be levied as set out in addendum "A" to this bylaw.
- c) Accounts for waste collection service shall be forwarded bi-monthly to the occupier of premises and shall be payable at the Town office or financial institutions.


- 14. d) Industrial or commercial accounts shall be billed on a monthly basis.
- e) Where the occupant is the owner or purchaser of premises the sum payable by him for waste removal services is a preferential lien and charge on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable. Where the occupant to whom waste removal service has been supplied is a person other than the owner or purchaser of the premises, the sum payable by the occupant is a debt due by him and shall be preferential lien and charge on his personal property and may be levied and collected with costs by distress.
- 15. Recycling is encouraged throughout the Town.
  - a) The Town has entered into a recycling agreement with Willow Creek Recycling and encourages the recycling of cardboard, paper, glass, tin and milk containers.
- 16. A person contravening any provision of this bylaw is guilty of an offence and is liable upon summary conviction in a court of competent jurisdiction to a fine:
  - 1) not exceeding \$75.00 for the 1<sup>st</sup> offence
  - 2) not exceeding \$100.00 for the second offence
  - 3) not exceeding \$150.00 for the third offence.
- 17. This bylaw shall come into force and take effect on the day of the final passing thereof.

Read a first time in Council this 14 day of December 1998 A.D.

Read a second time in Council this 11 day of January 1999 A.D.

Read a third time in Council and passed this 11 day of January 1999 A.D.

  
 \_\_\_\_\_  
 Larry Flexhaug, Town Coordinator

  
 \_\_\_\_\_  
 E. R. Patterson, Mayor

Bylaw No. 1270 Addendum

Sanitation

Commercial Services

June 8, 1987 Residential \$6 per month

- a. larger than usual pick up \$0.85 per pickup
- b. heavy pickup \$1.80 per pickup
- c. extra heavy pick up \$3.60 per pickup
- lw light wet pick up \$9.00 per pickup
- w. wet pick up \$45.00 per pickup

# pickups per week		a.	b.	c.	lw.	w.
1	\$9.50	\$10.35	\$11.30	\$13.10	\$18.50	\$54.50
2	\$19.00	\$20.70	\$22.60	\$26.20	\$37.00	\$109.00
3	\$28.50	\$31.05	\$33.90	\$39.30	\$55.50	\$163.50
4	\$38.00	\$41.40	\$45.20	\$52.40	\$74.00	\$218.00
5	\$47.50	\$51.75	\$56.50	\$65.50	\$92.50	\$272.50
10	\$95.00	\$103.50	\$113.00	\$131.00	\$185.00	\$545.00

\*Basic or minimum charge

May 2, 1988 Motion to increase commercial rates 33 1/3%, residential \$2 per month  
Residential \$8 per month or \$16 per billing

- a. larger than usual pick up \$1.14 per pickup
- b. heavy pickup \$- per pickup
- c. extra heavy pick up \$- per pickup
- lw light wet pick up \$- per pickup
- w. wet pick up \$- per pickup

# pickups per week		a.	b.	c.	lw.	w.
1	\$12.67	\$13.80	\$15.07	\$17.47	\$24.67	\$72.67
2	\$25.34	\$27.60	\$30.14	\$34.94	\$49.34	\$145.34
3	\$38.00	\$41.40	\$45.20	\$52.40	\$74.00	\$218.00
4	\$50.67	\$55.20	\$60.27	\$69.89	\$98.68	\$290.70
5	\$63.34	\$69.00	\$75.34	\$87.34	\$123.34	\$363.36
10	\$126.67	\$138.00	\$150.68	\$174.68	\$246.68	\$726.70

\*Basic or minimum charge

May 28, 1990 Motion to increase garbage rates 10% (residential \$8.80 per month)  
Garbage bin rental \$35

- a. larger than usual pick up \$1.26 per pickup
- b. heavy pickup \$2.64 per pickup
- c. extra heavy pick up \$3.88 per pickup
- lw light wet pick up \$13.20 per pickup
- w. wet pick up \$66.00 per pickup

# pickups per week		a.	b.	c.	lw.	w.
1	\$13.94	\$15.18	\$16.58	\$19.22	\$27.14	\$72.67
2	\$27.88	\$30.36	\$33.16	\$38.44	\$54.28	\$145.34
3	\$41.82	\$45.54	\$49.74	\$57.66	\$81.42	\$218.00
4	\$55.76	\$60.72	\$66.32	\$76.88	\$108.56	\$290.70
5	\$69.70	\$75.90	\$82.90	\$96.10	\$135.70	\$363.36
10	\$139.40	\$151.80	\$165.80	\$192.20	\$271.40	\$726.70

\*Basic or minimum charge

May 29, 1995	Motion to increase garbage rates \$1 per month across the board						
	Residential (\$9.80 per month)						
	Garbage bin rental \$40 per month						
	a.	larger than usual pick up	\$4.05	per pickup			
	b.	heavy pickup	\$4.39	per pickup			
	c.	extra heavy pick up	\$5.05	per pickup			
	lw	light wet pick up	\$7.03	per pickup			
	w.	wet pick up	\$20.23	per pickup			
# pickups per week			a.	b.	c.	lw.	w.
1	\$14.92		\$16.19	\$17.56	\$20.20	\$28.12	\$80.92
2	\$29.84		\$32.38	\$35.12	\$40.40	\$56.24	\$161.84
3	\$44.76		\$48.57	\$52.68	\$60.60	\$84.36	\$242.76
4	\$59.68		\$64.76	\$70.24	\$80.80	\$112.48	\$323.68
5	\$74.60		\$80.95	\$87.70	\$101.00	\$140.60	\$404.60
10	\$149.20		\$161.90	\$175.60	\$202.00	\$281.20	\$809.20

\*Basic or minimum charge

49 Tables used in commercial garbage billing

Code	Descr	Amount	GLRevNumb	Table#
	Basic Garbage	\$139.86	1-43-00-410-00	3
	Basic Garbage	\$140.60	1-43-00-410-00	4
	Basic Garbage	\$206.60	1-43-00-410-00	5
	4 pickups/week	\$80.80	1-43-00-410-00	6
	1 pickup a week	\$20.20	1-43-00-410-00	7
	Basic Garbage	\$225.40	1-43-00-410-00	8
	Basic Garbage	\$235.20	1-43-00-410-00	9
	3 pickups a week	\$60.60	1-43-00-410-00	11
	Basic Garbage	\$32.38	1-43-00-410-00	13
	Basic Garbage	\$17.56	1-43-00-410-00	15
	Basic Garbage	\$79.20	1-43-00-410-00	16
	Basic Garbage	\$117.60	1-43-00-410-00	17
	Basic Garbage	\$76.44	1-43-00-410-00	18
	Basic Garbage	\$262.60	1-43-00-410-00	19
	Garbage (1 pickup/week)	\$14.92	1-43-00-410-00	21
	Garbage (2 pickups a week)	\$29.84	1-43-00-410-00	23
	Basic Garbage	\$48.57	1-43-00-410-00	24
	Basic Garbage	\$39.20	1-43-00-410-00	26
	Basic Garbage	\$9.80	1-43-00-410-00	27
	Basic Garbage	\$54.92	1-43-00-410-00	28
	Basic Garbage	\$84.76	1-43-00-410-00	29
	Basic Garbage	\$44.76	1-43-00-410-00	33
	Basic Garbage	\$35.12	1-43-00-410-00	35
	Basic Garbage	\$39.64	1-43-00-410-00	36
	Basic Garbage	\$70.24	1-43-00-410-00	38
	Basic Garbage	\$149.20	1-43-00-410-00	39
	Basic Garbage	\$69.84	1-43-00-410-00	40
	Basic Garbage	\$58.80	1-43-00-410-00	41
	4 pickups a week- 2 bins	\$119.36	1-43-00-410-00	42
	Garbage (4 pickups/week)	\$99.68	1-43-00-410-00	43
	Basic Garbage	\$68.60	1-43-00-410-00	44
	Basic Garbage	\$323.40	1-43-00-410-00	45
	Basic Garbage	\$225.40	1-43-00-410-00	47
	Basic Garbage	\$78.40	1-43-00-410-00	48
	Res Garbage (1 pickup/week)	\$19.60	1-43-00-410-00	51
	Basic Garbage	\$29.40	1-43-00-410-00	56
	Basic Garbage	\$352.80	1-43-00-410-00	59
	Basic Garbage	\$129.52	1-43-00-410-00	61
	Basic Garbage	\$147.00	1-43-00-410-00	67
	Basic Garbage	\$137.20	1-43-00-410-00	68
	2 pickups a week	\$40.40	1-43-00-410-00	72
	Basic Garbage	\$64.76	1-43-00-410-00	73
	Basic Garbage	\$59.68	1-43-00-410-00	74
	Basic Garbage	\$107.80	1-43-00-410-00	76
	Basic Garbage	\$140.48	1-43-00-410-00	77

Code	GARBAGE BIN	Amount	GLRevNumb	Table#
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Bin Rental	\$40.00	1-43-00-410-00	1
2 Bins Rental (monthly)	\$80.00	1-43-00-410-00	2
Bin Rental (bi-monthly)	\$80.00	1-43-00-410-00	3
5 Bins Rental (monthly)	\$200.00	1-43-00-410-00	4



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1564**

**A Bylaw of the Town of Claresholm to adopt an Area Structure Plan.**

**WHEREAS** pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) may by bylaw establish a framework for subsequent subdivision and development of land; and

**WHEREAS** Council deems it desirable to establish an Area Structure Plan for the area formerly known as Prairie Shores;

**NOW THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, Council duly assembled does hereby enact the following:

1. That the Area Structure Plan attached hereto as Schedule "A" to Bylaw #1564 be adopted.
2. On the passing of this bylaw, all the following bylaws are hereby rescinded:  
Bylaw No.1536, and any amendments thereto.
3. This Bylaw shall take effect on the date of final passage.

This bylaw comes into full force and effect upon third and final reading.

Read a first time in Council this      day of      2011 A.D.

Read a second time in Council this      day of      2011 A.D.

Read a third time in Council and finally passed in Council this      day of      2011 A.D.

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**David Moore, Mayor**

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**Kris Holbeck, CAO**

**June 2010**

**The Town of Claresholm  
Prairie Shores Area Structure Plan**



**Terence Santiano  
Planning Protocol Inc.**



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FROM OPEN HOUSE FORUM HELD AT THE CLARESHOLM COMMUNITY CENTRE (10/29/2009)

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SOIL & ENVIRON. CONSULTANT INC. (CALGARY, AB), NOVEMBER 2007

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LEE MAHER ENGINEERING ASSOCS (CALGARY, AB), JANUARY 2010

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SOIL & ENVIRON. CONSULTANT INC. (CALGARY, AB), NOVEMBER 2007

**APPENDIX 5 –TRANSPORTATION TRAFFIC REVIEW**, (UNDER SEPARATE COVER)

ITRANS CONSULTING INC. (CALGARY, AB), MARCH 2008

**DEFINITIONS & INTERPRETATIONS**

The **Prairie Shores Area Structure Plan** shall adopt the following definitions:

- i. *“Subject Property”* or *“Subject”* or *“Plan Area”* or *“ASP Area”* means the property defined as the combined 155.21 acres (62.81 hectares) being portions of SE 34-12-27-4 & NE 34-12-27-4.
- ii. *“Council”* means the Council of the Town of Claresholm
- iii. *“ASP”* stands for Area Structure Plan as defined in the Municipal Government Act of the Province of Alberta.
- iv. *“MGA”* stands for Municipal Government Act of the Province of Alberta (2000).
- v. *“Town”* means the Town of Claresholm
- vi. *“Subdivision Approving Authority”* means the Council of the Town of Claresholm
- vii. *“Municipal Reserve”* (MR) as defined by section 666(1) of the Municipal Government Act of the Province of Alberta.
- viii. *“Pedestrian oriented green spaces”* refers to a park like area that provides:
  - i. Hard surfaced walk/pathways
  - ii. Grass, possibly combined with any of:
    - Trees, shrubs, park benches, play ground equipment, lighting
  - iii. Separation from vehicular traffic sufficiently to provide feeling of safety

**REFERENCED EXTERNAL MATERIALS**

- i. Province of Alberta Municipal Government Act  
(With Amendments in Force as of May 14, 2002)
- ii. Town of Claresholm Municipal Development Plan Bylaw no. 1490  
(Adopted – 2007)
- iii. Town of Claresholm Land Use Bylaw no. 1525  
(Amended – May 2009)
- iv. Town of Claresholm Servicing Standards for Municipal Improvements  
(Revision -September 2007)

1.

## 1.0 INTRODUCTION

The **Prairie Shores Area Structure Plan** (“ASP”) has been prepared pursuant to Section 633(1) of the *Province of Alberta Municipal Government Act*, the *Town of Claresholm Municipal Development Plan no. 1490* and *Land Use Bylaw no. 1525*. This ASP provides a framework for the subsequent redesignation, subdivision and development of a 75.21 acre balance (located at SE 34-12-27-4) and an 80.00 acre balance (located at NE 34-12-27-4) for a combined planning area of 155.21 acres, located within the Town of Claresholm.

### 1.1 - PURPOSE

The **Prairie Shores Area Structure Plan** (ASP) provides a comprehensive land use rationale for the redesignation and subdivision of the combined 155.21 acres (62.81 hectares) parcels at SE 34-12-27-4 & NE 34-12-27-4. The policies set forth in the Prairie Shores ASP are intended to guide the development of the subject land for single family/medium density residential, neighbourhood commercial, public green space, and the required infrastructure and support services.

### 1.2 - AREA STRUCTURE PLAN OBJECTIVES

- Objective 1.2.1 - To establish a rational policy framework for the redesignation, subdivision and development of the Prairie Shores Area Structure Plan for multiple housing types (i.e. medium density multi-family & single-family dwellings), pedestrian oriented green space and the required infrastructure and support services in accordance with the *Town of Claresholm Land Use Bylaw no. 1525* & the *Town of Claresholm Municipal Development Plan no. 1490*.
- Objective 1.2.2 - To provide a contextual basis to address development constraints and opportunities by describing physical characteristics within the ASP and the surrounding lands.
- Objective 1.2.3 - To institute urban-like design guidelines that assist in establishing a built form that is in character with the Town of Claresholm, enhances safety, creates a sense of place and community, and minimizes conflicts between different land uses.
- Objective 1.2.4 - To initiate a servicing plan that provides for the installation of utilities and infrastructure that is cost effective to service and maintain the area.

## 2.0 POLICY & LEGISLATIVE CONTEXT

This ASP is based on the authority and requirements outlined of the *Province of Alberta Municipal Government Act (MGA)*. Section 633(1) of the MGA states: “for the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may, by bylaw, adopt an area structure plan”. The *Town of Claresholm Municipal Development Plan (MDP)* is a statutory plan that establishes the planning vision and direction for the future development of the Town. The Prairie Shores ASP must adhere to the policies within the MDP. Key MDP policies which provide direction for the ASP include the following:

### 2.1- RESIDENTIAL POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *Future residential development shall be located in accordance with the Future Land Use map. Additional design considerations can be placed on any development upon the recommendation of the Municipal Planning Commission, Mayor and Council, Administration or the subdivision authority prior to approval.*
- ✚ *The Town will encourage residential neighbourhoods to be developed in areas that are in close proximity to schools and community facilities.*
- ✚ *The Town will encourage residential development on the west side of Highway No. 2, and in areas where vistas of the Porcupine Hills can be maximized.*
- ✚ *New residential development will be planned such that existing municipal infrastructure is utilized to the most sustainable extent possible.*
- ✚ *Multiple family dwellings and higher density developments will locate in areas:*
  - ✚ *accessible to an arterial or collector road;*
  - ✚ *where traffic, generated by the development, will not affect the use of roads in the area;*
  - ✚ *accessible to schools and community facilities;*
  - ✚ *where the appearance of an existing residential neighbourhood is not affected.*
- ✚ *New residential subdivisions, including manufactured home subdivisions, should include paved streets, curbs, gutters and sidewalks, and provide underground services that allow for future growth and are easily accessible. The design of these services should be such that during maintenance and reconstruction activities, the disruption of services is kept to a minimum.*
- ✚ *In situations where it is not possible to separate residential development from incompatible uses, a landscaped buffer, berm or some other screening will be required.*
- ✚ *The Town shall continue to depend on private interests for land development.*
- ✚ *Residential areas will be planned to accommodate a wide variety of housing types that enhance the appearance of the Town. By ensuring that residential areas are connected to the community via pedestrian walkways, shopping and educational facilities (including schools) will be located in such a manner that will provide access to all residential areas.*
- ✚ *Developers shall be encouraged to increase the use of low environmental impact materials during the construction of developments.*

- ✚ *Developers shall be encouraged to increase the use of locally reclaimed or recycled materials in the construction of roads, pavements, public spaces and parking lots.*
- ✚ *Developers shall be encouraged to increase the use of locally sourced materials in the construction process.*
- ✚ *Developers shall be encouraged to develop a sustainable water efficiency strategy at a master planning level for the whole site.*
- ✚ *Developers shall ensure that any development on site does not adversely impact upon local public or private water supply through polluting aquifers or groundwater.*
- ✚ *Developers shall reduce the impact of noise upon the development.*
- ✚ *Developers shall minimize the waste produced from the development during construction going to the landfill.*

## 2.2- COMMERCIAL POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *Commercial development shall take place in accordance with the Future Land Use map. Additional design considerations can be placed on any development upon the recommendation of the Municipal Planning Commission, Mayor and Council, Administration or the subdivision authority prior to approval.*
- ✚ *The Town supports the continuation of the architectural standards set forth in the downtown revitalization plan, produced in cooperation with Alberta Municipal Development during the Alberta Main Streets Program in 1993.*
- ✚ *Given the high degree of public exposure, commercial developments located along the highway corridor shall be developed to a high standard, which will include:*
  - ✚ *Sufficient parking*
  - ✚ *Site landscaping*
  - ✚ *Screen outdoor storage areas*
  - ✚ *Attractive signage and building design*
  - ✚ *Integration with the highway system*
  - ✚ *Provision of services for the travelling public.*

## 2.3- RECREATION, PARKS & OPEN SPACE POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *Council shall be responsible for coordinating the site selection and development of parks involving input from community recreation stakeholders.*
- ✚ *Council will compel developers to provide lands for neighbourhood parks as a part of residential neighbourhoods. These neighbourhood parks shall serve the local neighbourhood needs and will provide areas to accommodate several activities that may include tot lots, playgrounds and field sports.*
- ✚ *Council will maintain flexibility about park size and facilities in order to take advantage of opportunities as they arise.*
- ✚ *Council will disperse parks throughout Claresholm to make them available to the greatest number of people.*
- ✚ *Attempt to acquire land, for parks or recreational facilities, that is accessible by public transit or pedestrian and bicycle trails.*

- ✚ *Develop a network of recreational trails and bikeways throughout the community that will be accessible to all residents.*
- ✚ *Cooperate with developers to provide parks and recreation facilities, including trails, at the time that development occurs in low and high-density residential areas.*
- ✚ *Whenever possible, establish greenways to link open space areas located in close proximity to one another.*
- ✚ *Encourage the development of landscaping schemes that are attractive and appropriate to the local environment.*
- ✚ *Ensure that the specified trees and shrubs contribute to the ecological value of the site.*

#### 2.4- TRANSPORTATION POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *The Municipality should enter into a development agreement with potential developers to provide for construction or upgrading of such amenities as roads, light standards, sidewalks, and curb and gutter systems.*
- ✚ *Parking facilities will be paved when connected to a paved street.*
- ✚ *Ensure that building frontages encourage pedestrian usage of streets contributing to vitality.*
- ✚ *The Municipality shall encourage the development of a network of safe bike routes to local facilities near to, and overlooked by, roads and pavements.*
- ✚ *The Municipality shall reduce any need or requirement to travel by car to essential facilities by having them within a reasonable walking distance.*

#### 2.5- MUNICIPAL INFRASTRUCTURE SERVICES POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *Development will be required to provide a full range of municipal services and utilities, unless otherwise allowed by Town Council, at the expense of the developer and subject to a development agreement.*
- ✚ *The extension of infrastructure systems into future development areas will be planned and undertaken in a manner that is complementary to the land use plan for the area, and utilizes existing infrastructure to the extent feasible.*
- ✚ *In order to maximize the efficiency of existing infrastructure, infill development will be encouraged before the extension of services to new areas.*
- ✚ *The Town will plan and coordinate the installation of utilities with utility companies and rely on the Subdivision Approval Authority to notify developers of required easements and right-of-ways.*
- ✚ *The future design and layout of service extensions will rely on guidance from such reports as any future; Infrastructure Master Plans, an Offsite Levy Bylaw, and/or other infrastructure planning and budgeting strategies which shall be considered when deciding on future growth scenarios and extending municipal services to growth nodes.*

## 2.6- COMMUNITY CULTURE, WELLNESS & SAFETY POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *The Municipality will ensure that proposed developments support a vibrant, diverse and inclusive community which integrates with surrounding communities.*
- ✚ *The Municipality (shall) ensure that heritage, or archaeologically important features, are conserved or preserved if present.*

## 2.7- GROWTH STRATEGY POLICIES FROM THE MDP PERTINENT TO THIS ASP

- ✚ *The Town's growth strategy will be based on the general land use framework as outlined in Figure 5 (Town of Claresholm Municipal Development Plan No. 1490)*
- ✚ *The Town's growth strategy will reflect Council's values for effective land use, the provision of municipal services and not encumbering the Municipality with undue financial burdens while attracting new development.*
- ✚ *All development initiatives shall undergo a process to conform to the Alberta Subdivision and Development Regulation with respect to sour gas facilities.*
- ✚ *The Town will ensure that the most sustainable sites are used for development and that the design process, layout structure and form provide a development that is appropriate to the local context and supports a sustainable community.*
- ✚ *The Town will promote the sustainable use of resources, including the reduction and re-use of wastes, related to both the construction and operation of new developments.*
- ✚ *The Town will ensure that developments contribute to the sustainable economic vitality of the local area and immediate surrounding region.*

## 2.8- ASP IMPLEMENTATION REQUIREMENTS FROM THE MDP PERTINENT TO THIS ASP

- ✚ *Prior to the subdivision and/or development of land within the Town of Claresholm, Town Council may require the preparation of an Area Structure Plan. The Area Structure Plan will be required to address:*
  - ✚ *Future land uses*
  - ✚ *General layout for the subdivision of the land*
  - ✚ *Population numbers and density generated by the proposed development*
  - ✚ *Infrastructure requirements*
  - ✚ *General location of major transportation routes and public utilities*
  - ✚ *Sequence of development for the area.*

This ASP also adheres to the concepts of the *Town of Claresholm Municipal Sustainability Plan* that defines a process which: *“Meets the needs of the present generation without compromising the ability of future generations to meet their needs.”*

More specific legislation/requirements will be applied to the ASP lands as they are considered for development; these include the *Town of Claresholm Land Use Bylaw no. 1525*, and Provincial Subdivision and Development Regulations and any other applicable policies/regulations.



### 3.0 AREA STRUCTURE PLAN IMPLEMENTATION

The **Prairie Shores Area Structure Plan**, when adopted by Bylaw in accordance with section 633 of the *Province of Alberta Municipal Government Act*, shall become a statutory document of the Town of Claresholm. Pursuant to Section 692 (1), (f) of the *Province of Alberta Municipal Government Act*, Council will hold a Public Hearing with respect to the proposed Bylaw.

This ASP does not supersede, repeal, replace, relegate or otherwise diminish any other statutory plans in effect in the planning area. No development or redevelopment shall be approved unless it conforms to this Area Structure Plan and any other applicable provisions of any other statutory plan in effect in the planning area.

#### 3.1 - AREA STRUCTURE PLAN PROCESS

This ASP is designed to establish long-term planning strategies and guidelines for the Study Area. Over time, changing economic, social or environmental considerations may require periodic review and occasional amendment to the Area Structure Plan. Council, through monitoring of subdivision and development approvals may initiate amendments to the ASP in accordance with the current Part 17 of the MGA. In addition, the landowner or his agents may request, by application, for an amendment of the ASP in accordance with the requirements and procedures of the same Part.

The process will include the following:

- ✚ *The preparation of a baseline assessment which will provide technical background information about the environmental characteristics and infrastructural requirements of the Plan Area. This will include: a transportation study, a stormwater management study, a geotechnical assessment and a Phase 1 Environmental Site Assessment.*
- ✚ *Identifying the needs of both the town & landowner and balance those with the physical and policy constraints outlined by the technical background information & the town's current development manuals to formulate land use policy recommendations*
- ✚ *Preparing a draft ASP with the information provided from the policy recommendations*
- ✚ *Conducting a public open house to gather resident and other stakeholder input.*
- ✚ *A Public Open House was held on October 29, 2009 at the Claresholm Community Centre. Local area residents were invited through directed mail-out letters and through an advertisement which was published for two consecutive weeks in the "Claresholm Local Press". Copies of the newspaper advertisement, the guest sign-in sheet and collected comment sheets are included as Appendix 1.*
- ✚ *Analyzing the comments received and incorporating them (if comments have merit), into the draft ASP.*

- ✚ *Review of the documents by the Town administration and then the forwarding of them to Council to initiate the public hearing process.*
- ✚ *Adoption of the ASP by Council as a statutory bylaw.*

## 4.0 PLANNING AREA

### 4.1 - PLANNING AREA LOCATION

The Plan Area is the combined +/- 155.21 ac. (62.81 ha.) east portions of SE 34-12-27-4 & NE 34-12-27-4, contained within the existing boundaries of the Town of Claresholm. 8<sup>th</sup> Street W runs adjacent to the entire eastern boundary of the Subject Property, and the easement extending west from 59<sup>th</sup> Avenue W acts as the southern property boundary. Highway 2 is about 600 M east of the Subject Property at 59<sup>th</sup> Avenue W. **Figure 1** shows the subject property location within the Town of Claresholm.

### 4.2 - LEGAL DEFINITION OF PLANNING AREA

MERIDIAN 4; RANGE 27; TOWNSHIP 12; SECTION 34;  
 LEGAL SUBDIVISIONS 1 AND 8  
 CONTAINING 32.4 HECTARES (80 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT:                      HECTARES (ACRES) MORE OR LESS  
 A) PLAN 0713453 SUBDIVISION            1.94            4.79  
 EXCEPTING THEREOUT ALL MINES AND MINERALS  
 ESTATE: FEE SIMPLE  
 MUNICIPALITY: TOWN OF CLARESHOLM

&

MERIDIAN 4; RANGE 27; TOWNSHIP 12; SECTION 34;  
 LEGAL SUBDIVISIONS 9 AND 16  
 EXCEPTING THEREOUT ALL MINES AND MINERALS  
 AREA: 32.4 HECTARES (80 ACRES) MORE OR LESS  
 ESTATE: FEE SIMPLE  
 MUNICIPALITY: TOWN OF CLARESHOLM

### 4.3 - BOUNDARIES OF PLANNING AREA

The Plan Area is bounded to the:

- ▲ *North by Township Road 130, and the east portion of SE 3-13-27-4 (adjacent and north of Township Road 130) & Plan 9210775; Block 1 (also adjacent and north of Township Road 130).*
- *East by 8th Street W.*
- ▼ *South by the 59<sup>th</sup> Avenue W easement extension, and*
- ◀ *West by the 80 acre portions of SE 34-12-27-4 & NE 34-12-27-4.*

**Figure 2** – shows the property boundaries.

### 4.4 - CURRENT LAND USE

The Plan Area is currently being used for agricultural activities. The existing designation of the subject property is divided into two primary land districts. The 80 acre portion of NE 34-12-27-4 is designated as Agricultural (A); the 75.21 acre portion of SE 34-12-27-4

is designated as a Single-Detached Residential (R1) District as defined in the *Town of Claresholm Land Use Bylaw No. 1525*.

#### 4.5 - SURROUNDING ACTIVITY AND LAND USE

There are several land use districts that surround the subject property identified in the *Town of Claresholm Land Use Bylaw No. 1525*.

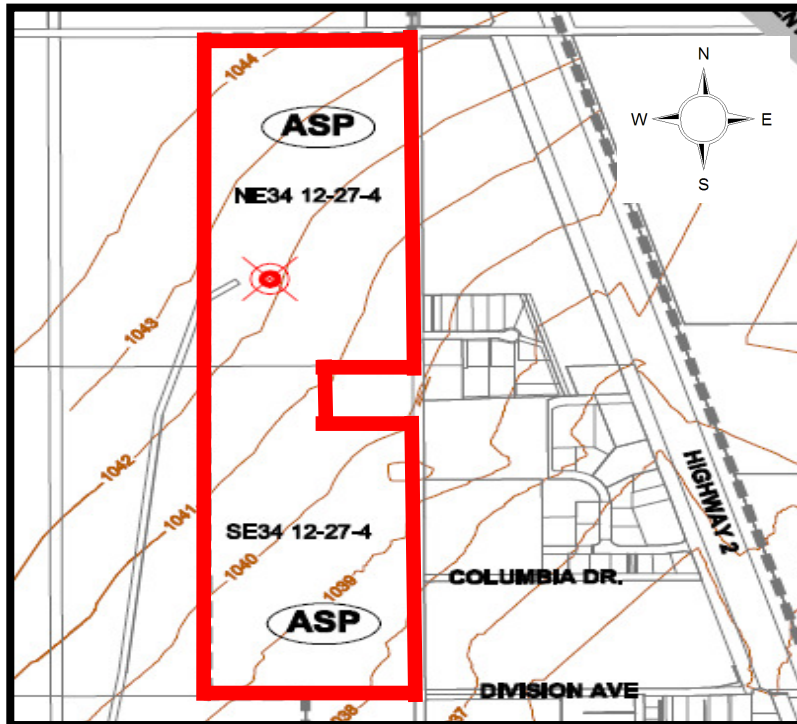
- ▲ North – North of Subject Property is Township Road 130 and beyond that is SE 3-13-27-4 and Plan 9210775; Block 1. The SE 3-13-27-4 (Municipal District of Willow Creek No. 26) is used for agricultural activity. Plan 9210775; Block 1 is currently used for commercial activities (implementation dealership/service) related to the agricultural industry
- East – the Subject Property is flanked by 8<sup>th</sup> Street W. East of Eighth Street W, are lands zoned for Industrial (I1) use and Public (P) use. There are amenities for public use on these lands such as ball diamonds, and an Agri-Plex.
- ▼ South – Plan 0810193; Block 1; Lot 1; accommodates West Meadow School, a middle school from grades 4 to 8 (the school is currently being renovated to accommodate Kindergarten through to grade 6), which is zoned for Public (P) use. The rest of the land (Municipal District of Willow Creek No. 26) to the south of the school is undeveloped agricultural land.
- ◀ West – The land to the west is outside of the Town of Claresholm boundaries in the Municipal District of Willow Creek No. 26 and is currently undeveloped and used for agricultural and farming activity.

The surrounding land uses in the immediate region of the study area is shown on **Figure 3**.

## 5.0 PHYSICAL SITE FEATURES

### 5.1- TOPOGRAPHY

The Plan Area is generally flat with a very slight southeast downward slope as seen on *Exhibit A* and on **Figure 4**.



*Exhibit A – Contour lines of the subject property*  
(From the Town of Claresholm MDP)

ASP Boundary – █  
Contour Interval – 1m

### 5.2- VEGETATION

The Plan Area is clear of any tree groups or shrubbery. The entire Plan Area is covered with native prairie grasses along the edges, with the balance covered in crop vegetation/stubble.

### 5.3- EXISTING DWELLINGS /STRUCTURES

There are no structures or development in the Plan Area except for a gas well that has been since drilled and cased. **Figure 4** – shows the property from an aerial perspective.

### 5.4- SUBSURFACE CONDITIONS

**Soil & Environ. Consulting Inc.** produced a *Geotechnical Investigation Report* for the Plan Area as required by the Town of Claresholm Land Use Bylaw. The investigation concludes that the in situ clay content is suitable for the combination of a retention pond/artificial lake design as well and building and infrastructure construction. The

report also comments on the recommended loads for foundation systems, and fill placement. This report has been submitted under a separate cover as *Appendix 2*.

#### 5.5- STORMWATER MANAGEMENT

**Lee Maher Engineering Consultants Ltd.** was assigned to prepare a *Storm Drainage and Pond Report* as required by the Town of Claresholm. An analysis of the Hydrologic identified the catchment area, estimated surface run-off by the development and the drainage patterns to direct it to the pond & then discharge it at a pre-development flow rate in order to meet Alberta Environment Standards. All technical details are included as *Appendix 3*.

#### 5.6- ENVIRONMENTAL CONSIDERATIONS

**Soil & Environ. Consultants Inc.** produced a *Phase I Environmental Site Assessment* of the Subject Property. The investigation included a historical land titles search, an aerial photograph interpretation, a site inspection, and interviews. It concluded that there was no indication of contamination on the property and that no further environmental investigation is required at this time. This report has been submitted under a separate cover as *Appendix 4*.

## 6.0 PROPOSED DEVELOPMENT

The goal of the **Prairie Shores Area Structure Plan** is to create a comprehensively planned multiple housing types within the area incorporating a dry storm pond with inter connection to adjacent lands. The ASP proposes that the subject lands be redesignated to allow R1, R2, R4 Residential Districts, a small neighbourhood commercial parcel and Municipal Reserve (for public green spaces, public utility lots and pedestrian pathways). It is anticipated that the development will be completely built out in 11 phases. A conceptual layout of land uses is shown in **Figure 5** with the areas calculated in *Table 1*.

### Policies

Policy 6.0.1 - Lands within the Prairie Shores Area Structure Plan shall be subdivided as generally shown in Figure and as calculated in *Table 1*.

*Table 1: Proposed Subdivision Statistics*

Land Use	Ac.	Ha.	%	Lots	Units
Single Detached Residential (R1) District	84.5	34.2	54	617	617
Duplex (R2) District	9.6	3.9	6	57	114
Multiple Residential (R4) District	3.5	1.4	2	4	70
Neighbourhood Commercial (C3) District	1.0	0.4	1	-	-
Roads (including future accesses & lanes)	35.7	14.4	23	-	-
Public (P) Space (Municipal Reserve)	21.0	8.5	14	-	-
<b><u>Total</u></b>	<b><u>155.3</u></b>	<b><u>62.9</u></b>	<b><u>100</u></b>	<b><u>678</u></b>	<b><u>801</u></b>

This ASP proposes an average residential density of 5.1 UPA (12.6 UPH)

### 6.1- SINGLE DETACHED RESIDENTIAL (R1) DISTRICT

The low density residential component will be composed of single-family dwellings and occupy approximately 84.5 acres (34.2 hectares). Approximately 617 units are expected to be created. Corner R1 lots will have a minimum parcel area of 500 m<sup>2</sup> (0.12 acres/0.05 hectares). Interior R1 lots will have a minimum parcel area of 464.5 m<sup>2</sup> (0.11 acres/0.05 hectares)

### Policies

Policy 6.1.1 - Single detached residential lands subdivided within the ASP boundaries shall conform to the minimum requirements for parcel size, width, and front, side, and rear setbacks of the Single Detached Residential (R1) District as defined in the *Town of Claresholm Land Use Bylaw no. 1525*.

Policy 6.1.2 - Lands designated under the Single Detached Residential (R1) District within the ASP boundaries shall conform to the permitted land uses and discretionary land uses set forth by the *Town of Claresholm Land Use Bylaw no. 1525*.

- Policy 6.1.3 - To instill a sense of security while promoting an open esthetic quality, R1 type housing surrounding the pond/park areas will be suitably integrated into the public space by the use of a uniform semi-permeable fence system (either a 4 foot high chain linked or post & cable fence system).
- Policy 6.1.4 - All housing and fence designs will be governed by architectural controls throughout the area.

## 6.2- DUPLEX RESIDENTIAL (R2) DISTRICT

Lands designated under the R2 land use designation are intended for duplex residential development. The Duplex Residential component will occupy approximately 9.6 acres (3.9 hectares) of the planning area. Approximately 114 units are expected to be created from 57 lots. Each R2 parcel will have a minimum area of 650.3m<sup>2</sup> (0.16 acres/0.07 hectares).

### Policies

- Policy 6.2.1 Duplex residential lands subdivided within the Prairie Shores Area Structure Plan shall conform to the minimum requirements for parcel size, width, and front, side, and rear setbacks of the Duplex Residential (R2) District as defined in the *Town of Claresholm Land Use Bylaw no. 1525*.
- Policy 6.2.2 Lands designated under the Duplex Residential (R2) District within the Prairie Shores Area Structure Plan shall conform to the permitted land uses and discretionary land uses set forth by the *Town of Claresholm Land Use Bylaw no. 1525*.
- Policy 6.2.3 To instill a sense of security while promoting an open esthetic quality, R2 type housing surrounding the pond/park areas will be suitably integrated into the public space by the use of a uniform semi-permeable fence system (either a 4 foot high chain linked or post & cable fence system).
- Policy 6.2.4 All housing and fence designs will be governed by architectural controls throughout the area.

## 6.3- MULTIPLE RESIDENTIAL (R4) DISTRICT

Lands designated under the R4 land use designation are intended for medium density residential development. The multiple residential portion of the proposed subdivision will be composed of row-house dwellings, townhouses and/or multi-unit dwellings. The medium residential component will occupy approximately 3.5 acres (1.4 hectares) of the planning area. The expected yield is 70 units, based on a density of 20 units/acre.

### Policies

- Policy 6.3.1 Medium density residential lands subdivided within the Plan Area shall conform to the minimum requirements for parcel size, width, and front, side, and rear setbacks as defined in the Multiple



- Residential (R4) District of the *Town of Claresholm Land Use Bylaw no. 1525*.
- Policy 6.3.2 Rear lane access will be provided unless lots are a minimum of 58m deep.
- Policy 6.3.3 Lands designated under the Multiple Residential (R4) District within the Plan Area shall conform to the permitted land uses and discretionary land uses set forth by the *Town of Claresholm Land Use Bylaw no. 1525*.

#### 6.4- NEIGHBOURHOOD COMMERCIAL (C3) DISTRICT

The commercial component of the Subject Property will be compliant with the Permitted or Discretionary uses as defined in the Neighbourhood Commercial (C3) District in the *Town of Claresholm Land Use Bylaw No. 1525*. One neighbourhood commercial lot is to be created within the Planning Area (**Figure 5**). Which will have a minimum area of 232.3m<sup>2</sup> (0.06 acres/0.02 hectares).

##### **POLICIES**

- Policy 6.4.1 Commercial land subdivided within the Prairie Shores Area Structure Plan shall conform to the minimum requirements for parcel size, width, and front, side, and rear setbacks of the Neighbourhood Commercial (C3) District as defined in the *Town of Claresholm Land Use Bylaw no. 1525*.
- Policy 6.4.2 Lands designated under the *Neighbourhood Commercial (C3) District* within the Prairie Shores Area Structure Plan shall conform to the permitted land uses and discretionary land uses defined by the *Town of Claresholm Land Use Bylaw No. 1525*.
- Policy 6.4.3 The Neighbourhood Commercial parcel will be located at the very north-east corner of the proposed development (At the intersection of Township Road 130 & 8<sup>th</sup> Street West).
- Policy 6.4.4 The Development of lands designated under the Neighbourhood Commercial (C3) District within the Prairie Shores ASP will be mixed-use (neighbourhood/residential), multi-tenant buildings with uses that are either permitted and or deemed discretionary by Town Council. For example, mixed use commercial/professional office operations with residential units above ground level.

#### 6.5- PUBLIC (P) SPACE

Several public green spaces (Municipal Reserve) are oriented around the proposed development. The public green spaces can be accessed by vehicular traffic directly access from the internal road system, or by residents using the pedestrian pathway system thereby linking every section of the Plan Area to the public green spaces. A dry pond (integral to the storm water management system) is located in the southeast portion of the study area. The pathways on the Plan Area are designed to link every section of the proposed development to the immediate area and Town.

The general layout of the public green spaces and the interlinking linear parks/pathway systems are shown on **Figure 6**.

- ✚ Major Public (P) Spaces located in portion of NE 34-12-27-4 (refer to **Figure 6** for locations mentioned below)
  - ✚ **P LOT 3** is a 3.16 hectare park situated in the southwest corner. It is designed to accommodate 100m required setback from the off-site petroleum well. This open space is designed to accommodate the storm water management system dry pond, labeled Pond B (seen on Figure 2 in Appendix 3).
  - ✚ **P LOT 2** is a 1.34 hectare park situated centrally. This open space is designed to accommodate the storm water management system dry pond, labeled Pond A (seen on Figure 2 in Appendix 3).
  - ✚ **P LOT 1** is a 0.58 hectare park situated near the north-center. It is intended as a tot lot.
  - ✚ **PATH LOT A** is a 3m wide pathway with an approximate area of 198m<sup>2</sup>.
  - ✚ **PATH LOT B** is a 3m wide pathway with an approximate area of 187.5m<sup>2</sup>.
  - ✚ **PATH LOT C** is a 15.2m wide linear park with an approximate area of 542.4m<sup>2</sup>.
- ✚ Major public Green Spaces located in portion of SE 34-12-27-4 (refer to **Figure 6** for locations mentioned below)
  - ✚ **P LOT 4** is a 0.22 hectare park situated near the southwest corner. It is intended as an open space.
  - ✚ **P LOT 5** is a 0.46 hectare park situated near the north property line. It is designed to accommodate a storm water management system dry pond. When dry this lot is intended as a tot lot.
  - ✚ **P LOT 6** is a 1.91 hectare dedication situated near the east boundary. It is designed to accommodate the storm water management system dry pond, labeled as Pond D (Seen on Figure 2 in Appendix 3). The remaining 0.88 hectares will be a public green space with a pathway surrounding the pond.
  - ✚ **P LOT 7** is a 0.44 hectare park situated west of centre. It is intended as an open field and playground area.
  - ✚ **P LOT 8** is a 0.24 hectare park situated near the southeast corner. It is intended to be a tot lot.
  - ✚ **PATH LOT D** is a 14.9m wide linear park with an approximate area of 491.2m<sup>2</sup>.
  - ✚ **PATH LOT E** is a 3m wide pathway with an approximate area of 231.1m<sup>2</sup>
  - ✚ **PATH LOT F** is a 3m wide pathway with an approximate area of 203.7m<sup>2</sup>
  - ✚ **PATH LOT G** is a 3m wide pathway with an approximate area of 100.5m<sup>2</sup>
  - ✚ **PATH LOT H** is a 5m wide pathway with an approximate area of 330m<sup>2</sup>

**POLICIES**

- Policy 6.5.1 The Public Green Spaces (Municipal Reserve) shall be dedicated in accordance with **Figure 6** to the satisfaction of the Town, with final details to be worked out at the subdivision stage.
- Policy 6.5.2 Pedestrian and bicycle pathways will be designed within the open space system to link neighborhoods, schools, parks, and natural areas within and adjacent to the ASP area. Specifics to be detailed at the subdivision approved stage.
- Policy 6.5.3 Construction of the pathway/open space shall be the responsibility of the Developer, to the satisfaction of the Town of Claresholm. The maintenance of the pathway/open space will be the responsibility of the Town’s Parks and Recreation Department.

**6.6- ARCHITECTURAL CONTROLS**

Architectural controls will be established by the developer prior to subdivision. The controls will include requirements relative to minimum house size, design, exterior colors, construction materials, and landscaping. A restrictive covenant will be placed on title for each property to ensure that the architectural standards are met for each house constructed in the subdivision. The architectural controls will be implemented by an independent architectural coordinator appointed by the Developer. In turn, the residents’ association will monitor and enforce architectural controls at no cost to the tax payers

**POLICIES**

- Policy 6.6.1 Architectural controls shall be prepared and submitted prior to subdivision. The approved architectural controls shall be registered on each lot title as a restrictive covenant.
- Policy 6.6.2 The architectural controls shall be implemented during the construction of the development by an independent architectural coordinator appointed by the Developer.
- Policy 6.6.3 The resident’s association shall be responsible for monitoring and enforcing the architectural controls after the development is complete.
- Policy 6.6.4 As a component of the architectural controls, the use of appropriate environmental technologies will be encouraged to promote energy and low impact constructions practices.
- Policy 6.6.5 Residential lots backing onto any of the designated public green spaces shall have a uniform semi-permeable fence system (either a chain link or post and cable fence system) with a maximum height of 4 feet which will be installed at the cost of the developer.
- Policy 6.6.6 Residential lots backing onto 8<sup>th</sup> Street W will be required to install a uniform opaque 6 foot high rear fence in conformance with the

design, materials and colour as set out in the architectural controls to ensure a certain level of privacy from the travelling public.

## 6.7- PHASING

The Plan Area will be developed in the 11 phases as shown in **Figure 7**. Development will commence with the 8.18 hectare portion Labeled **P1**. This development sequence strategy was chosen to take advantage of the existing infrastructure and location of existing municipal and sanitary services of the Town of Claresholm. While the phasing of development within the ASP Area is matched to a logical progression of servicing and transportation, application for subdivision approval may proceed out of sequence, provided it can be demonstrated that the required infrastructure is in place and / or available to sustain the proposed out-of-phase subdivision development. No amendment to the ASP would be required for phasing out of sequence.

### **POLICIES**

- Policy 6.7.1      The ASP area shall be developed in general compliance with the Phasing Plan shown in **Figure 7**. The initial phase of development is denoted on **Figure 7** as **P1** which is located at the intersection of 8th Street W and 59th Avenue W (portion of SE 34-12-27-4). Subsequent phases will generally follow the numerical order shown on **Figure 7**, with ultimate completion at **PE**, located at the south west corner of the portion of NE 34-12-27-4.
- Policy 6.7.2      Subdivision may proceed out of sequence and/or multiple phases can occur simultaneously without amendment to the ASP, provided the Applicant can demonstrate that the required infrastructure is in place and/or available to sustain the proposed subdivision plan.
- Policy 6.7.3      Construction traffic will be granted permission to access the ASP area via Township Road 130, 8<sup>th</sup> Avenue W, & 59<sup>th</sup> Street W;
- Policy 6.7.4      The developer will be required to submit, to the satisfaction of the Town, a Construction Management Report in support of each phase of development at time of subdivision. The Construction Management Report shall address, in detail; health, safety, traffic management and worker amenity issues relating to the construction site and adjoining community, as well as other broader obligations including recycling, waste management and environmental initiatives.

## 7.0 SERVICING

### 7.1- TRANSPORTATION

**iTRANS Consulting Inc.** was commissioned to prepare a Transportation Traffic Review of the Plan Area. The review recommended that a traffic monitoring program be introduced to review the operational conditions as the development progresses in order to permit a better understanding of when and what improvements will be required for the three access roads; 8<sup>th</sup> Street W, 59<sup>th</sup> Avenue W, and Township 130. This review is submitted under a separate cover and included as *Appendix 5*.

### 7.2- EXTERNAL ACCESS

#### **POLICIES**

- Policy 7.2.1 Access to lots within the Plan Area will be provided by a combination of collector and local roads. Collector roads will provide access to 8<sup>th</sup> Avenue W, which is adjacent to the eastern property boundary. This road network is shown on **Figure 8**.

### 7.3- INTERNAL ROADS

The entire Plan Area will be serviced by a modified grid pattern of roads as shown in **Figure 8 - Transportation Plan**.

#### **POLICIES**

- Policy 7.3.1 The internal street pattern shall conform to the roads shown in **Figure 8**, subject to minor adjustments at the subdivision stage.
- Policy 7.3.2 Space shall be dedicated (as generally shown on Figure 8), at the time of subdivision, to provide for a continuous Major standard road to be constructed throughout the subdivision.
- Policy 7.3.3 Development Permits shall not be issued for show homes before a development agreement has been entered into and the required road system has been constructed and received a Construction Completion Certificate.
- Policy 7.3.4 To ensure the safety of the Prairie Shores ASP residents, reduced speed zones will be implemented on road sections adjacent to public green spaces and playgrounds.
- Policy 7.3.5 Residential collector and local road Rights of Way shall conform to *the Town of Claresholm Servicing Standards for Municipal Improvements*.

#### 7.4- SIDEWALKS

In order to provide a safe and comfortable pedestrian environment a system of sidewalks will be established and constructed within the development. The Developer will be responsible for the construction of any and all sidewalks throughout the ASP area.

##### **POLICIES**

- Policy 7.4.1 All residential collector roads shall include sidewalks on both sides of the road
- Policy 7.4.2 Local roads shall include sidewalks on only one side, whichever is considered to be safest for pedestrian traffic.
- Policy 7.4.3 Sidewalk construction standards shall be implemented as per the *Town of Claresholm Servicing Standards for Municipal Improvements*.

#### 7.5- WATER SUPPLY

Water is to be supplied to the Plan Area from the existing municipal water system. **A Professional Engineer qualified in such areas** will be assigned to develop a Detailed Servicing Plan. A Detailed Servicing Plan will be submitted under separate cover at the subdivision approval stage. The water servicing concept plan is shown in **Figure 9**.

##### **POLICIES**

- Policy 7.5.1 Water will be supplied to the proposed development by the existing municipal water system. Conditions for supplying the water will be met prior to registration of each phase of subdivision.
- Policy 7.5.2 The existing water supply will be sufficient enough to service the development of **P1**. Any future development will be required to demonstrate that additional water is available and sufficient meet its needs without adversely affecting the existing water supply to the Town.
- Policy 7.5.3 All water lines and services shall be constructed to the satisfaction of the Municipality, in accordance with town design requirements at the time of subdivision and in accordance with *Town of Claresholm Land Use Bylaw no. 1525*.
- Policy 7.5.4 Site servicing for water will be implemented as per a Detailed Service Plan, to be submitted under separate cover from a qualified professional engineer qualified in such areas at the subdivision approval stage.

## 7.6- SANITARY SEWAGE DISPOSAL

Sewer servicing will be supplied to the Plan Area from the existing municipal sewage collection system. **A Professional Engineer qualified in such areas** will be assigned to develop a Detailed Servicing Plan. A Detailed Servicing Plan will be submitted under separate cover at the subdivision approval stage. The water servicing plan is shown in **Figure 9**. The sanitary drainage concept plan is shown in **Figure 9**.

### POLICIES

- Policy 7.6.1 All sanitary drainage lines and services shall be constructed to the satisfaction of the Town, in accordance with town design requirements at the time of subdivision and in accordance with *Town of Claresholm Land Use Bylaw no. 1525*.
- Policy 7.6.2 Site servicing for sewer will be implemented as per a Detailed Servicing Plan, to be submitted under separate cover at the subdivision approval stage.

## 7.7- STORMWATER MANAGEMENT

**Lee Maher Engineering Consultants Ltd.** was commissioned to prepare a *Storm Drainage and Pond Report* for the Plan Area. The calculation of the design capacity of the proposed pond system and stormwater quality control has been addressed in this report. This report has been submitted under a separate cover and included as *Appendix 3*.

### POLICIES

- Policy 7.7.1 All storm water infrastructures shall be constructed to Alberta Environment and the Town of Claresholm Servicing Standards for Municipal Improvements. The dry pond/PUL (shown on **Figure 5**) will be constructed and completed as part of the first phase, **P1**.
- Policy 7.7.2 Site servicing for storm water management will be undertaken as per a Detailed Servicing Plan, to be submitted under separate cover at the subdivision approval stage.

## 7.8- GARBAGE DISPOSAL

Garbage disposal will be provided and managed by the Town for the Plan Area. The Town of Claresholm presently uses a waste management transfer site operated by the Town. This Transfer site has sufficient capacity to service the proposed development.

### POLICIES

- Policy 7.8.1 Garbage disposal will be curb side pickup for all lots in the Single Detached Residential (R1) & Multiple Residential (R4) District.
- Policy 7.8.2 Garbage collection/disposal for the Duplex Residential (R2) District lots will be picked up from the rear lane.

## 7.9- LIGHT STANDARDS

Light standards will be established along all roads in order to enhance safety and security within the ASP Area. The light standards will be installed by the Developer to the satisfaction of the Town of Claresholm.

### **POLICIES**

Policy 7.9.1 Light standards shall be installed in accordance with the Town of Claresholm current lighting standards.

## 7.10- POTENTIAL FOR ENVIRONMENTAL INITIATIVES AND TECHNOLOGIES: SOLAR ENERGY

### **POLICIES**

Policy 7.10.1 Architectural controls will be established by the developer for buildings within the Plan Area to enhance solar gain, and encourage the use of additional glass.

Policy 7.10.2 Solar panels for water and electricity shall be encouraged on south facing surfaces where they can be incorporated into the structure.

## 7.11- PRIVATE UTILITIES

Private utilities will be provided by:

- **ATCO Gas** – Natural Gas
- **Fortis Alberta** – Power
- **Telus, Rogers Communications Inc., or Shaw Communications Inc.** – Land Telephone Service
- **Telus, Rogers Communications Inc., or Shaw Communications Inc.** – Cable television

The specifics of servicing the proposed development will be confirmed during the subdivision approval process.

### **POLICIES**

Policy 7.11.1 Private utilities shall be provided within the appropriate easement adjacent to the rights-of-way of internal roads to the satisfaction of Public Works department of the Town of Claresholm.



## 8.0 EMERGENCY/DISASTER SERVICES

### **POLICIES**

- Policy 8.0.1 Each lot will be clearly marked with a distinct lot/house number sign to enable prompt recognition of individual residences by emergency services.
- Policy 8.0.2 Homes within the Plan Area shall be connected to the 911 emergency services.

### 8.1- FIRE

The Town of Claresholm Fire Departments will provide fire protection services to the Plan Area. Hydrants will be installed on the water distribution system and sized to enable the conveyance of adequate volume and pressure for firefighting purposes as specified by the Town of Claresholm.

### **POLICIES**

- Policy 8.1.1 All fire protection services shall be constructed in conformance with the Town of Claresholm current standards and approved by the Town of Claresholm Fire Chief, at the time of subdivision.

### 8.2- POLICE

### **POLICIES**

- Policy 8.2.1 Police services will be provided by the Town of Claresholm special constables and/or by the local RCMP detachment.

## 9.0 DEVELOPMENT IMPLEMENTATION

The **Prairie Shores Area Structure Plan** has been designed to be compatible with adjacent land uses in the Town of Claresholm, and to be consistent with the community vision and development requirements of the *Town of Claresholm Land Use Bylaw No. 1525*. Subdivision and development that follows the policies of this ASP will maximize the development potential of the planning area. Subdivision of the ASP will be implemented through conditions of subdivision approval by the Town of Claresholm.

### **POLICIES**

- Policy 9.0.1      The Town of Claresholm shall implement this ASP through land use redesignation, subdivision, and development approval processes.

## 10.0 PRAIRIE SHORES ASP FIGURES

Figure 1 – Regional Location

Figure 2 – Property Boundary

Figure 3 – Surrounding Land Uses

Figure 4 – Aerial Photo

Figure 5 – Conceptual Site Plan

Figure 6 – Green Space Scheme

Figure 7 – Proposed Phase Plan

Figure 8 – Transportation Plan

Figure 9 – Proposed Servicing Plan



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1565**

**A Bylaw of the Town of Claresholm to amend Bylaw #1525, being a bylaw setting out land uses for the Town of Claresholm.**

**WHEREAS** pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) has adopted Municipal Development Plan Bylaw #1525; and

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

**NOW THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, Council duly assembled does hereby enact the following:

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as follows:

**LAND USE DISTRICT MAP**

Lot 9 & 10, Block 15, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to an "R4" (Multiple Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1525 is hereby amended.

This bylaw comes into full force and effect upon third and final reading.

Read a first time in Council this      day of      2011 A.D.

Read a second time in Council this      day of      2011 A.D.

Read a third time in Council and finally passed in Council this      day of      2011 A.D.

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**David Moore, Mayor**

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**Kris Holbeck, CAO**

**TOWN OF CLARESHOLM**  
**DEVELOPMENT AND PROPERTY**  
**SERVICES DEPARTMENT**

P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0



**Land Use Amendment Bylaw Report**

Date: June 14<sup>th</sup>, 2011  
Applicant: M & M Property Management  
Municipal Address: 334 50A Avenue West, Claresholm, AB.  
Legal Address: Lot 9 & 10, Block 15, Plan 147N

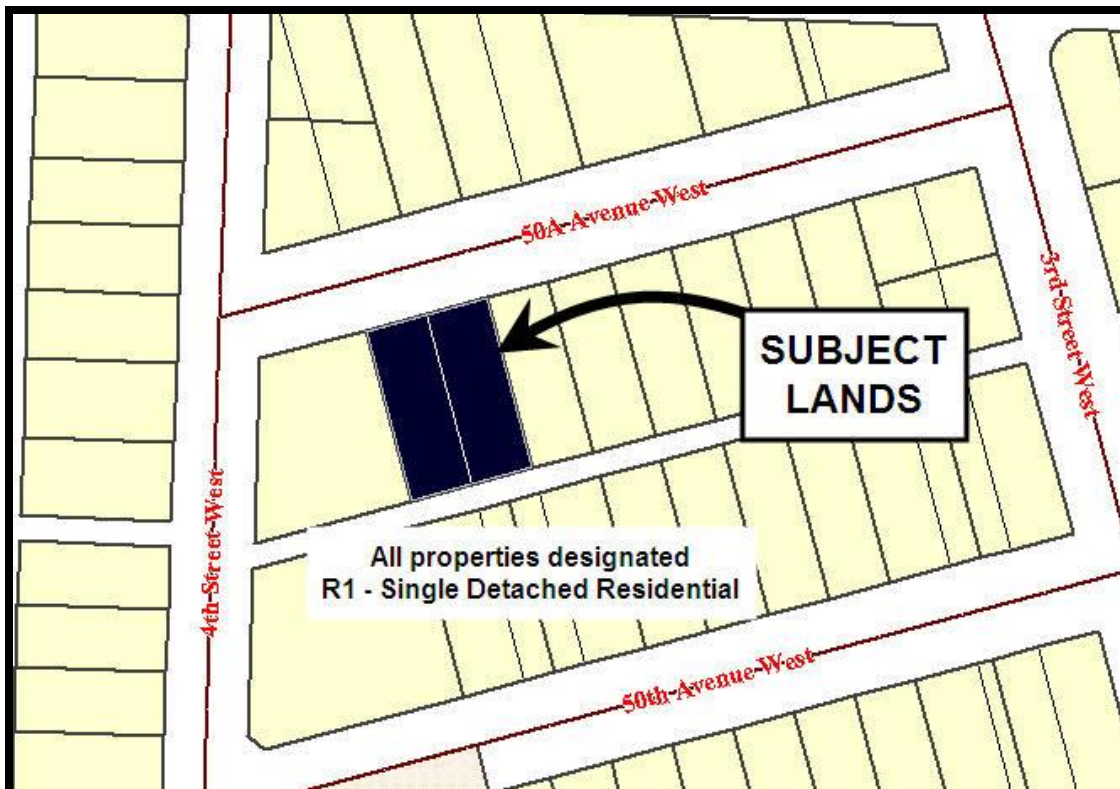
**SYNOPSIS**

The applicant would like to rezone the subject lands from (R1) – Single Detached Residential to (R4) – Multiple Residential land use designation.

**BACKGROUND**

The subject lands have an area of 1300 square metres (13992 square feet). The land is currently used as a multi-unit residential dwelling (8 units). Surrounding zoning is (R1) – Single Detached Residential. The surrounding residential use is single family homes.

**LAND USE MAP**





May 18, 2011

Attention K. Holbeck  
Chief Administrative Officer  
221 - 45 Avenue West  
P.O. Box 1000  
Claresholm, AB  
T0L 0T0

**AHS Direction for EMS Provision**

Dear Kris

I wanted to take the opportunity to connect with you and your Council in respect of the commitment Darren Sandbeck and I made April 13, 2011 about the notification of a decision towards EMS system delivery.

After careful consideration and a systems evaluation, I am please to let you know that AHS has decided to move forward with the transition of EMS services from Chinook EMS Ltd. to an AHS directly delivery operation. We have had a conversation with the owner/operator about this decision and we are now starting the process to map out the details required to ensure a collaborative and seamless change. While a date for this final transition has not yet been set, as discussed with your Council the intent is to maintain EMS service deployment out of Claresholm.

In the spirit of maintain positive relationships with our municipal stakeholders I will ensure that we keep you informed as the transition planning develops.

As always, please do not hesitate to contact me with any question and I look forward to our future conversations.

Cheers,

A handwritten signature in blue ink, appearing to read "Nicholas Thain", with a long horizontal flourish extending to the right.

Nicholas Thain, EMT-P, MAL(H)  
Director Suburban/Rural Operations  
EMS - Calgary & Central Zones  
Alberta Health Services  
Office : 403-955-9604  
Cell : 403-870-0872  
[nicholas.thain@albertahealthservices.ca](mailto:nicholas.thain@albertahealthservices.ca)

C.c. – Darren Sandbeck, Executive Director – EMS Operations  
Sue Conroy, SVP – AHS EMS

**CLARESHOLM JUNIOR RODEO CLUB  
P.O. BOX 1704,  
CLARESHOLM, ALBERTA  
T0L0T0**

2009 Donation was \$500.00. There was no request made in 2010. KW
--

May 2011

RE: Claresholm Junior Rodeo Club - AUGUST 13, 2011 - JUNIOR RODEO

Every year the Claresholm Junior Rodeo Club hosts a Junior rodeo during Fair Days in Claresholm. This event brings participants and their families from all over Southern Alberta to our town of Claresholm. We have been putting this junior rodeo on for the past five years. In August we hope to hold our 6<sup>th</sup> Annual Junior Rodeo.

We are writing this letter to respectfully request sponsorship from you for our Annual Junior Rodeo. It is our hope to make this a positive experience for all those involved.

Any monetary donation or products that your organization would like to put forward would be greatly appreciated. To show our appreciation we will put your name or logo into our program. You will be announced as a sponsor during the rodeo. Any flag, sign or banner that you have, we would hung around the arena during the rodeo.

We sincerely appreciate you taking the time to consider the Claresholm Junior Rodeo Club for sponsorship. We look forward to hearing from you.

If you have any questions please contact Vanessa Wever at 403-382-9270 or Colleen/Rick at 403-643-2167.

Sincerely,

CLARESHOLM JUNIOR RODEO CLUB

# Staff Report

**To:** Council  
**From:** CAO  
**Date:** June 1, 2011  
**Re:** Additional MSI Operating Grant Requests 2011

---

## BACKGROUND

The application deadline for MSI operating grants was changed (via the Town News section) from May 31<sup>st</sup> to April 29<sup>th</sup>. The Project Read group was not aware of the change and have submitted an application within the original deadline.

This application is complete and requests \$1,500 for training for participants in their Family Rhyme Time (\$1,000) and adult literacy program (\$500).

The MSI operating fund has \$24,000 in it if all previous applications are approved by the Province.

Administration will amend the current policy's wording to change the deadline for this process to an earlier one and will advertise it throughout the end of 2011 and the spring of 2012 in order to have these applications processed through Council prior to them being sent to the Province by the suggested submission date of April 1<sup>st</sup>.

*Kris Holbeck, CA CAO*  
*Town of Claresholm*



# Staff Report

**To:** Council  
**From:** CAO  
**Date:** June 10, 2011  
**Re:** Xeriscape Garden – Public Art Component

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## BACKGROUND

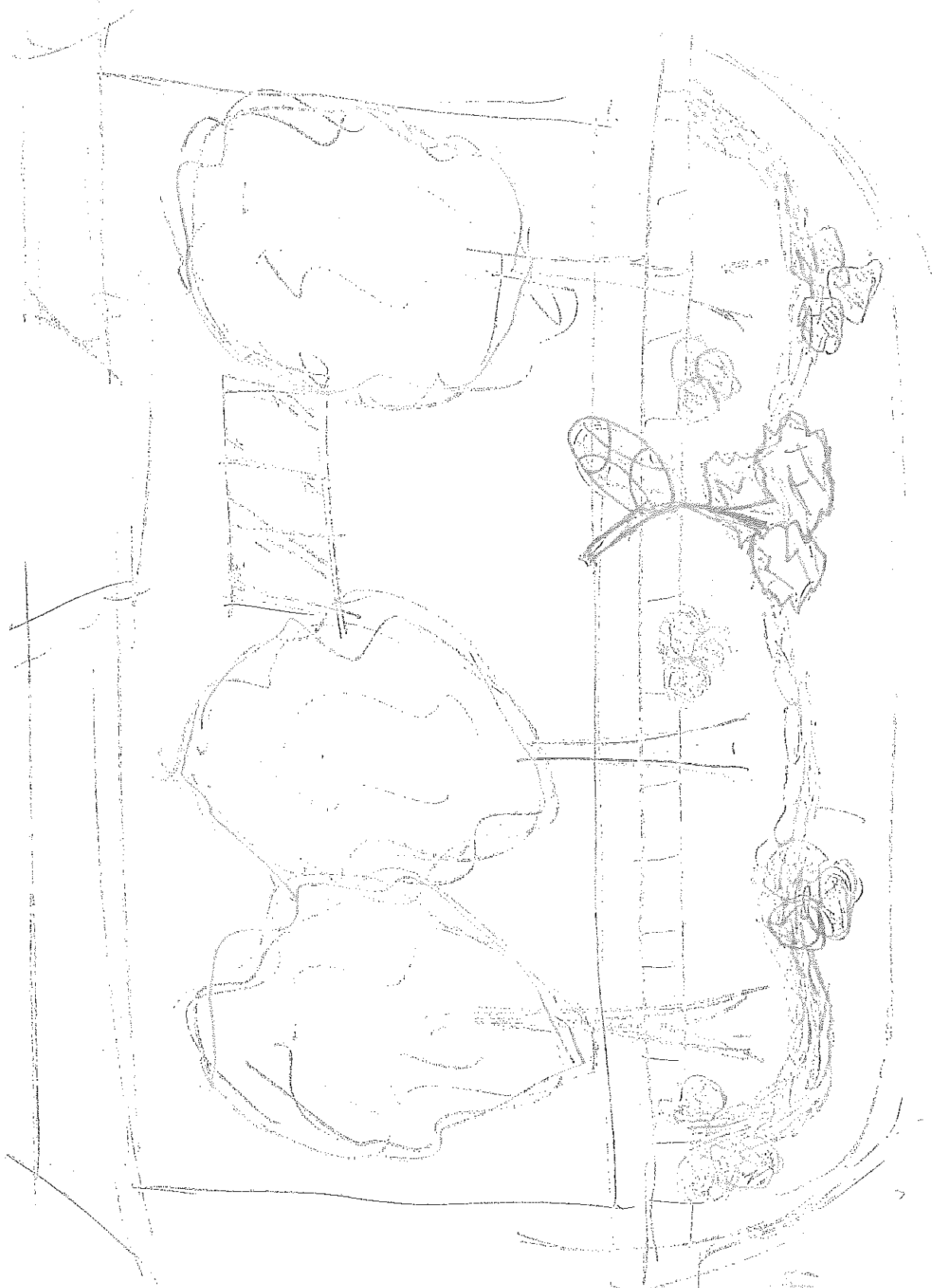
Attached is the proposed plan for the xeriscape garden which is being funded by the Oldman Watershed Council with assistance of manpower from the Town of Claresholm and the Garden Club. As part of the planning process, Jeff Gibeau, Manager of Regulatory and Property Services commented that the area with the three rocks (hardscape feature) could have a public art component included.

Administration is asking Council if they are in favor of the Town holding a contest for a local artisan to develop a sculpture for the garden that would both be an aesthetically pleasing work and also have a theme which incorporates the xeriscape/native plant/Claresholm theme.

*Kris Holbeck, CA CAO*

*Town of Claresholm*

49th Ave W



49th Ave W →

49th Ave W

# Staff Report

**To:** Council  
**From:** CAO  
**Date:** June 10, 2011  
**Re:** Tax Recovery Property Sale

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## BACKGROUND

Staff recommends that the current reserve bid on the property located at 410 56<sup>th</sup> Avenue West (Lot 2, Block 2, Plan 5968JK) in the amount of \$50,000 be decreased by \$5,000 as the property has not had any offers close to the reserve amount. The previous conditions will not change.

*Kris Holbeck, CA CAO*

*Town of Claresholm*

# **INFORMATION ITEMS**



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 1 of 4  
June 09, 2011  
9:43:44 AM

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor # Name</b>	<b>Amount</b>
					<b>Batch # 14844</b>
43929	2011-05-06			600 ALBERTA ASSOCIATION OF M.D.'S	9,463.11
43930	2011-05-06			786517 AMSC INSURANCE SERVICES LTD.	195.00
43931	2011-05-06			786195 Benchmark Assessment Consultants Inc.	3,515.40
43932	2011-05-06			786189 BIG SKY DODGE CHRYSLER 2008 LTD	160.00
43933	2011-05-06			11250 CANADIAN LINEN SUPPLY	421.50
43934	2011-05-06			786718 CICON ENGINEERING	4,687.20
43935	2011-05-06			13175 CLARESHOLM COMMUNITY CENTRE HALL BOARD	921.00
43936	2011-05-06			786254 CLARESHOLM FLORAL & CANDY SHOPPE	354.27
43937	2011-05-06			14085 CLARESHOLM NAPA AUTO	1,570.41
43938	2011-05-06			786641 CLARESHOLM REGISTRIES	109.45
43939	2011-05-06			785953 CLARESHOLM RENTALS & OILFIELD	31.50
43940	2011-05-06			786141 CLARESHOLM TAXI	729.00
43941	2011-05-06			786058 Corporate Express	94.32
43942	2011-05-06			786602 DEDOMINICIS, JOHN	450.00
43943	2011-05-06			786397 EPCOR	89.57
43944	2011-05-06			786202 EXOVA	152.30
43945	2011-05-06			26201 FERG'S SEPTIC SERVICE	99.75
43946	2011-05-06			26475 FLOWER NOOK & GIFTS	15.74
43947	2011-05-06			786240 GAMMEL'S PLUMBING HEATING & GASFITTING	484.86
43948	2011-05-06			49980 HARRY'S TIRE SALES (1984) LTD.	19.95
43949	2011-05-06			786184 ITRON CANADA, INC.	1,601.30
43950	2011-05-06			54026 JOHNSON, KRISTEIN	106.72
43951	2011-05-06			786841 KEE-LOK SECURITY SUPPLIES LTD.	2,443.77
43952	2011-05-06			786267 LAWSON PRODUCTS INC.	49.80
43953	2011-05-06			786528 LEON'S JANITORIAL SERVICE	131.25
43954	2011-05-06			786659 LIVINGSTONE RANGE SCHOOL DIVISION	709.78
43955	2011-05-06			56200 LOCAL AUTHORITIES PENSION PLAN	8,769.60
43956	2011-05-06			61467 MIDFIELD SUPPLY ULC B3999	126.36
43957	2011-05-06			786704 MINISTER OF FINANCE (LT)	340.00
43958	2011-05-06			65000 MUNICIPAL DISTRICT OF WILLOW	8,453.10
43959	2011-05-06			786905 ONECONNECT SERVICES INC. T46194	55.52
43960	2011-05-06			76300 PEDERSEN TRANSPORT LTD.	666.16
43961	2011-05-06			786167 PITNEY BOWES GLOBAL CREDIT SERVICES	1,373.25
43962	2011-05-06			786722 PLANET CLEAN (CALGARY) LTD.	919.67
43963	2011-05-06			786453 PRAXAIR CANADA INC.	826.88
43964	2011-05-06			786534 PROFESSIONAL POWER WASH	2,381.40
43965	2011-05-06			786156 Q.E.D. ENTERPRISES LTD.	881.49
43966	2011-05-06			86153 RANCLAND EMBROIDERY	1,039.50
43967	2011-05-06			86300 RECEIVER GENERAL FOR CANADA	16,383.66
43968	2011-05-06			786152 SHANAHAN'S LIMITED PARTNERSHIP	157.50
43969	2011-05-06			786468 SHAW CABLE	59.80
43970	2011-05-06			786759 SIMPLEX GRINNELL	2,866.86
43971	2011-05-06			13525 SOBEYS CLARESHOLM	405.59
43972	2011-05-06			900 TELUS	4,396.22
43973	2011-05-06			786391 THE CYPRESS GROUP	414.75
43974	2011-05-06			786437 THE WRITE SOURCE	115.60
43975	2011-05-06			101400 UNITED FARMERS OF ALBERTA	192.23
43976	2011-05-06			785956 VAN AMERONGEN, JUDY	74.85
43977	2011-05-06			111705 WC CLASS II REGIONAL LANDFILL	7,814.26



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor #</b>	<b>Name</b>	<b>Amount</b>
43978	2011-05-06			126050	ZEE MEDICAL CANADA, INC.	120.95
43979	2011-05-06			900000	CANPAGES	372.75
43980	2011-05-06			900000	CHRIXON LTD.	1,984.50
43981	2011-05-06			900000	GLEN WEST EXPRESS LTD.	3,170.37
43982	2011-05-06			900000	KFJ SIGNS & GRAPHICS	31.50
43983	2011-05-06			900000	MARKET DRIVEN APPRAISALS	183.75
43984	2011-05-06			900000	MICHAEL, JOY	78.49
43985	2011-05-06			900000	SCHULER, NEIL	135.00
43986	2011-05-06			900000	STAR CRUSHING	33,600.00
43987	2011-05-06			900000	TRINUS TECHNOLOGIES INC.	10,320.03
						137,318.54



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					<b>Batch # 14878</b>
43989	2011-05-20			786499 ADT SECURITY SERVICES CANADA INC.	106.68
43990	2011-05-20			850 AG-LINE	144.90
43991	2011-05-20			600 ALBERTA ASSOCIATION OF M.D.'S	6,890.61
43992	2011-05-20			650 ALBERTA BLUE CROSS	4,997.08
43993	2011-05-20			1025 ALBERTA ONE CALL LOCATION CORP	99.75
43994	2011-05-20			786517 AMSC INSURANCE SERVICES LTD.	2,794.38
43995	2011-05-20			6390 BISHOFF AUTO & AG CENTRE	1,752.27
43996	2011-05-20			786427 BOUNDARY EQUIPMENT (CALGARY) LTD.	1,286.78
43997	2011-05-20			11250 CANADIAN LINEN SUPPLY	350.37
43998	2011-05-20			786904 CDW CANADA INC.	1,629.12
43999	2011-05-20			13125 CLARESHOLM CENTRE	33.92
44000	2011-05-20			13175 CLARESHOLM COMMUNITY CENTRE HALL BOARD	298.20
44001	2011-05-20			13660 CLARESHOLM LOCAL PRESS	1,636.28
44002	2011-05-20			14085 CLARESHOLM NAPA AUTO	1,723.29
44003	2011-05-20			786141 CLARESHOLM TAXI	1,143.45
44004	2011-05-20			14150 CLARESHOLM WELDING &	1,124.55
44005	2011-05-20			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	855.20
44006	2011-05-20			785973 CLEARTECH INDUSTRIES INC.	4,460.93
44007	2011-05-20			58000 DHL EXPRESS (CANADA) LTD.	71.96
44008	2011-05-20			786743 DRC COMMUNICATIONS INC.	336.00
44009	2011-05-20			786202 EXOVA	624.65
44010	2011-05-20			26201 FERG'S SEPTIC SERVICE	446.25
44011	2011-05-20			786257 FOOTHILLS FORD SALES	59.37
44012	2011-05-20			786240 GAMMEL'S PLUMBING HEATING & GASFITTING	87.66
44013	2011-05-20			36800 HOME HARDWARE	4,292.86
44014	2011-05-20			56200 LOCAL AUTHORITIES PENSION PLAN	8,736.55
44015	2011-05-20			61450 MCNALLY CONTRACTORS LTD.	12,253.50
44016	2011-05-20			786872 MPE ENGINEERING LTD.	3,818.85
44017	2011-05-20			65000 MUNICIPAL DISTRICT OF WILLOW	2,691.04
44018	2011-05-20			65040 MUNICIPAL INFORMATION SYSTEMS	931.02
44019	2011-05-20			66100 NATIONAL SECRETARY-TREASURER	1,129.65
44020	2011-05-20			786428 NEXEN MARKETING	49,298.87
44021	2011-05-20			786415 ORGE, MARIANNA	34.13
44022	2011-05-20			786635 PCO SERVICES CORPORATION	178.50
44023	2011-05-20			76300 PEDERSEN TRANSPORT LTD.	567.12
44024	2011-05-20			786205 PIPELINE WATER CO-OP LTD.	50.00
44025	2011-05-20			786722 PLANET CLEAN (CALGARY) LTD.	742.89
44026	2011-05-20			786536 R P WATERWORKS INC.	3,437.60
44027	2011-05-20			86300 RECEIVER GENERAL FOR CANADA	18,008.08
44028	2011-05-20			786180 RICOH CANADA INC.	201.61
44029	2011-05-20			786152 SHANAHAN'S LIMITED PARTNERSHIP	48.30
44030	2011-05-20			900 TELUS	225.39
44031	2011-05-20			786391 THE CYPRESS GROUP	599.42
44032	2011-05-20			96750 THE PROFESSIONAL GARDENER	199.29
44033	2011-05-20			786437 THE WRITE SOURCE	57.65
44034	2011-05-20			97000 TOWN OF CLARESHOLM	52.64
44035	2011-05-20			101400 UNITED FARMERS OF ALBERTA	418.78
44036	2011-05-20			23500 W.R. MEADOWS OF WESTERN CANADA	2,366.97
44037	2011-05-20			36950 WATER BLAST MANUFACTURING LP	75.82



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
44038	2011-05-20			111435	WILHAUK, KARINE	11.54
44039	2011-05-20			111800	WORKERS' COMPENSATION BOARD	3,904.00
44040	2011-05-20			900000	ARNOLD, KAREN	98.70
44041	2011-05-20			900000	HALL, BRENT	446.57
44042	2011-05-20			900000	HAZELAAR, JOANNE	14.50
44043	2011-05-20			900000	LEE, BONNIE	14.50
44044	2011-05-20			900000	MACK, MELANIE	24.50
44045	2011-05-20			900000	MINISTER OF FINANCE	100.00
44046	2011-05-20			900000	NORBY, WENDY	24.50
44047	2011-05-20			900000	PRINTY RUBBER STAM COMPANY INC.	163.61
44048	2011-05-20			900000	ROTO-ROOTER	393.75
						148,566.35

						<b>Batch # 14890</b>
44049	2011-05-27			786174	BUTTE DAIRY	13.65
44050	2011-05-27			786671	CARNIVALS FOR KIDS AT HEART	2,518.95
44051	2011-05-27			786657	Claresholm & District Transportation Society	5,000.00
44052	2011-05-27			13078	CLARESHOLM AGENCIES	475.00
44053	2011-05-27			76150	Claresholm Animal Rescue Society	15,000.00
44054	2011-05-27			13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
44055	2011-05-27			13175	CLARESHOLM COMMUNITY CENTRE HALL BOARD	10,000.00
44056	2011-05-27			786465	CLARESHOLM GOLF CLUB	30,000.00
44057	2011-05-27			786893	CLARESHOLM LOCK & KEY	1,398.60
44058	2011-05-27			13600	CLARESHOLM PUBLIC LIBRARY	59,180.00
44059	2011-05-27			786058	Corporate Express	53.33
44060	2011-05-27			785937	DEADWOOD PUBLISHING	153.87
44061	2011-05-27			786540	DIRECT ENERGY REGULATED SERVICES	50.84
44062	2011-05-27			786397	EPCOR	172.76
44063	2011-05-27			76356	Excel Telecommunications (Canada) Inc.	36.45
44064	2011-05-27			26201	FERG'S SEPTIC SERVICE	99.75
44065	2011-05-27			786648	HOLBECK, KRISTINE H	102.83
44066	2011-05-27			786136	JOE JOHNSON EQUIPMENT INC.	2,484.00
44067	2011-05-27			76300	PEDERSEN TRANSPORT LTD.	23.43
44068	2011-05-27			786156	Q.E.D. ENTERPRISES LTD.	881.49
44069	2011-05-27			786468	SHAW CABLE	59.80
44070	2011-05-27			900	TELUS	2,082.23
44071	2011-05-27			96750	THE PROFESSIONAL GARDENER	428.40
44072	2011-05-27			97000	TOWN OF CLARESHOLM	75.43
44073	2011-05-27			126050	ZEE MEDICAL CANADA, INC.	113.00
44074	2011-05-27			900000	Canadian Mental Health Association	165.00
44075	2011-05-27			900000	Magnum Fireworks	1,575.00
						134,327.31

**Total 420,212.20**



The Bridges at Claresholm Golf Club

**REGULAR MEETING**

Wednesday, May 18, 2011 at Noon

Present: Wes Wiebe, Larry Ford, Doug MacPherson, Frank Keller, Mike Young, Russell Sawatzky, Dan Rhode, Kathy Davies, Lyle Broderson & Rod Andrews.

Excused: Larry MacDonald, Dave Baptie

1. Chairman Wes Wiebe called the meeting to order at 12:08 pm.
2. Larry Ford moved the approval of the agenda. CARRIED.
3. Mike Young moved the approval of April 27, 2011 Organizational meeting minutes. CARRIED.
4. **Correspondence:** None
5. Reports:
  - 5.1. **Greens Committee:** Rod reported on the following:
    - New signs are up and the old ones have been taken down. People can pick up their old signs if they wish;
    - Irrigation is working – just a couple of leaks – will complete charging up the system. A few heads need to be replaced;
    - The line to washroom by #8 leaks. Also the line to the fountain on #3. Recommended to the remove the fountain.
    - Aeration pump on #1 pond has had to be pulled out. \$750.00 for a new pump. Should take out in the winter months. Larry Ford moved, seconded by Mike Young that a new pump be purchased. CARRIED.
    - The bridge on #7 – will ask the Town to help build and make it the same as on #8.
    - The Town will need to reseed on #5.
    - Could use 5 – 6 loads of gravel for the south end. Frank has talked to the MD.
  - 5.2. **Town Representative:** Doug reported:
    - The Town has agreed to take over the loan for the construction of the new 9 holes.
    - The Town approved the \$25,000 Municipal Sustainability grant.
    - Doug took Dave Moore around and showed him the damaged areas. The Town will look after getting it rectified.
  - 5.3. **Clubhouse Committee:**
    - Brian would like more deck furniture. Lyle has looked at Home Hardware. Russell moved that we purchase 3 – 6 piece set and 20 extra chairs for \$1,200.00. CARRIED.

**5.4. Club Pro and Marketing Committee:** Lyle reported on:

- In comparison with last year our revenues are down \$21,250. This includes memberships, 2010 we had 269 and so far this year it is 247, therefore down \$5,500 for memberships.
- Working with the restaurant on the steak sandwich promotion;
- The billboard is up on Macleod Trail and just north of Heritage Drive on the west side of the road. It is up until June 15.
- Looking at ads. In the Sun and Herald;
- Signs:
  1. On #1 and #10 and in each cart shed: No outside alcohol on golf course and in club house.
  2. On #8 and #17: Menu – call for food signs.
- Yardage markers: Lyle is getting quotes. Suggest we start with the par 3's. Russell moved that purchase yardage markers for the par 3s. CARRIED. Will consult with the greens Committee.

**5.5. Finance Committee:**

- Frank presented the financial reports to the end of April, 2011. Discussion was held regarding have two people sign cheques.

**5.6. Grants & Casino Committee:**

- When the south washrooms are completed – will have erect sign in recognition of donations. Frank reported that they are working on closing in the ceiling and doing some trim, paint, then plumbing.
- Casino dates are Dec. 3 and 4<sup>th</sup>, 2011 – Kathy will fill out forms and then get the volunteers to fill out their forms.

**5.7. Tournaments:** all tournaments are listed on the website.

**5.8. Policy Committee:** nothing to report as of yet.

**6. New Business: no business**

**7. Adjournment:** Larry Ford moved the meeting be adjourned at 1:25 p.m. Next meeting will be Wed, May 1, 2011 at noon.

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President

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Date

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Secretary

## Upcoming Events:

June 1st - Zones  
Track Meet ,  
Lethbridge

June 13th - Gr 7's  
field trip to Fort  
Macleod

June 13th - General  
Meeting for modernization  
7:00pm library  
at the 9-12 Campus

June 21st -Last day of  
regular classes for Gr  
7-8's

June 22, 23, 24 & 27 -  
Exams

July 2nd -High School  
Graduation

# WCCHS 7-8 CAMPUS NEWS

June 2011

- With the modernization of WCCHS being announced please check the school website for modernization updates.
- Congratulations to Ms. Beverly Webb on her recent marriage; she is now Mrs. Beverly McNutt.
- Mrs. Beverly McNutt will be going over to the 9-12 Campus in the fall and Mr. Randy Bohnet will be at our Campus as Assistant Principal.
- Last day of regular classes is June 21st, with exams June 22-27th. Any students who are not going to be present for an exam must have a parent/guardian contact Mrs. McNutt.
- Congratulations to our Track and Field athletes. They won the Divisional Banner and broke a divisional high jump record. 40 athletes are off to Zones in Lethbridge on June 1st.
- Report cards will be ready for pick up at noon on June 28th.
- Thank you to everyone who supported our hot lunches. They gave parents a break in making lunches and the students enjoyed the variety. Last day for pizza is June 14th and last day for subs is June 15th.

## Upcoming Events

### FUNDRAISER FOR SLAVE LAKE!

ICE CREAM SALE on Fridays: June 3rd, 10th and 17th @ the 7&8 Site. For \$1.00 students may purchase an ice cream treat - chocolate/vanilla ice cream sandwich, fudgesicle, Rocket popsicle or freezies. Please help us to help the residents of Slave Lake!

## Upcoming Workshop

Schools Cannot Do It Alone:  
Build Better Schools Together  
Fort Macleod Community Centre  
307 - 25th Street (Hwy #3 West)  
Monday, August 29, 2011

9:00-11:00am—Guest Speaker, Jamie Vollmer  
(Open to general public)

11:30-2:30pm—Working Session  
(For school community representative  
working groups.)

Come join in the great conversation.

## Hepworth – Claresholm Exchange

During the week when Claresholm was in Hepworth, ON we all got to participate in a various number of exciting activities, some of which included beautiful scenic hikes, going to a breathtaking beach to build sand sculptures, visiting (and bartering) at the Keady Market, a fun afternoon of bowling and of course, an amazing day in the big city of Toronto. We experienced the CN Tower Skyline View, the Casa Loma Tour, the Hockey Hall of Fame, and a trip on the busy Toronto subway (which was interesting for a group of small town kids from Southern Alberta!). Needless to say, a ridiculous amount of cheesy Ontario souvenirs were bought for family and friends.

The day trips might have been fun, but what made them so fantastic was the people around us. The Hepworth students, teachers and families, not only welcomed us into their homes, but welcomed us into their lives. These people were also a nice addition to our Facebook friend lists. We all made connections that will last a lifetime. Plans of revisiting have already been made. The impact that these people made on us is remarkable and the memories will be everlasting. Leaving our new friends was heartbreaking and we had our fair share of tears, but knowing we'll never really lose touch was inspiring.

Submitted By Camille Blott and Gloria Boyle

## Library News

All textbooks are to be returned the day the students writes the exam for that class. Students should check that the textbook that they are returning is the one they checked out. All students were asked to write their name in the front of their textbooks when they checked them out. All other library books must be returned by Wednesday, June 15th.

## Principal Message

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I hope you all had a warm, relaxing and safe Easter Break! Students are now getting focused on completing the school year and writing exams. For grade 12 students Graduation 2011 is just around the corner.

Grad 2011 is coming quickly with both the Cap and Gown Ceremony and the Banquet taking place on Saturday, July 2<sup>nd</sup>. I would like to take this time to thank the Student Grad Committee for all of their hard work in planning this event as well as the contributions of the staff advisors.

The push for final exams is now in full swing. There are only four weeks of school before our final exams begin. The last official day of classes for grades 10-12 students is Thursday, June 16th. For grades 7-9 students, the last day of regular classes is Tuesday, June 21<sup>st</sup>. Our exam schedule will be posted on the WCCHS website for students in grades 9-12. I encourage you to check the exam schedule with your child to ensure they have all of the dates correct.

A big thank you also goes out to Marva-Jean St. Onge who has chaired the School Council this year and to Beth Roemmele who served as president of the Sports Society. We would also like to extend a thank you to all of the other parents who have helped in any way this year. Your contribution has been greatly appreciated.

Thanks to all of you for your continued support our school and on behalf of the staff at WCCHS we would like to wish you an safe and enjoyable summer holiday. See you in September!

Darryl Seguin

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### Congratulations!! Badminton Team



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**7-8 CAMPUS-Assistant Principal: Mrs. Beverly McNutt**

# The Navigator

Issue 3 • Printed June 1, 2011

### Welcome!

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to continue to provide information to parents of our students on what is happening in our school, and to share that with the wider community.

### MODERNIZATION of WCCHS

#### Public Meeting re: Modernization of WCCHS

On May 25, 2011 the Province announced funding to modernize Willow Creek Composite High School in Claresholm. Livingstone Range School Division invites all who are interested to attend a **Public Meeting on Monday, June 13, 2011 at 7:00 p.m. in the Library** at Willow Creek Composite High School to receive information and discuss the process for the upcoming modernization (see Principal's Message on reverse for more information).



### GRAD 2011

A few notes to update parents and families about Graduation this year:

- June 6 - Extra banquet tickets will be for sale in the foyer at noon. First come, first served!
- June 8 and 9 - Grand March practice is at noon in the gym.
- June 30 - Set up and decoration of the school gym, starting at 10 a.m. Phone Olivia for more information at 625-0306.
- July 1- Set up at the community center starting at 9 a.m. Phone Chelsea for more information at 625-4351.

#### On the day of grad, July 2nd:

- During the morning, photos for packages will be taken. Forms are in the office for ordering these packages, and a session can be booked with Ted Dawson.
- Every Grad needs to meet at the LRSD Division Office (East side) by 12:45 p.m. for the group picture.
- The grad ceremony will start at 2 p.m. at the high school. The grad banquet will follow at 6 p.m.,

however all families and guests should arrive by 5:45 p.m. so that everyone can be seated on time. This concludes our graduation 2011!

### SADD

SADD Week in May went well, with several fun activities designed to raise awareness of drinking and driving, as well as the dangers of texting and driving. On Tuesday, we had a speaker from Rocky Mountain House, who gave a presentation on her experiences as a paramedic and how she has been affected not only by drinking and driving but also what she has seen happen because of texting and driving, or driving while tired. It was an inspiring message. Thanks to everyone who participated!

SADD is done our activities for this year and we are focussing on getting ready for next year. The majority of our current members are graduating, so we are in desperate need of energetic new members! SADD is not only a lot of fun and good cause, but it looks awesome on resumes, scholarship applications, and it only requires a bit of your time and energy! If you're interested in joining, bring a couple of friends and come check us out! Have a safe, fun summer, and can't wait to see you all there next year!

### STUDENT COUNCIL

All the past events of last month went over very well! Our trip to ASLC (Alberta Student Leadership Conference) went very well and we all had a great time. The Video dance was also a success.

Coming up in June, we have our sports team and club members Appreciation Lunch on Thursday, June 2. Invitations have been sent out. We also will be having our World of Wheels on June 7 at noon. There is a list of categories posted on the website under 'Announcements'!

Your WCCHS Student Council would like to extend a happy summer to all and best of luck to the graduating class of 2011.

### SPORTS SOCIETY

A big thank to you all athletes and parents for the wonderful desserts provided for the May 11 Dessert Theatre. Approximately \$1300 was raised from this event. Prom royalty participation was awesome and setup and takedown crews were much appreciated.

Extra Curricular Awards night will be held on June 8 at 7 p.m. All athletes and parents are strongly encouraged to attend.

The WCCHS Sports Society is an umbrella organization under which all sports teams at WCCHS operate. The society provides the resources for each sports team at WCCHS to operate. The resources are pooled from the collection of fees and fundraising. The teams then use the resources available to them.

### SPORTS UPDATE

Junior high badminton wrapped up with successful showings in league, district and zones. We won 2 of 3 division categories at the Southwest Athletic Association league tournament. We brought home the district banner after sending 19 athletes to zones, the most of any school. Those athletes played well, bringing home the 3J Zone banner (see photo over).

WCCHS baseball team had another strong season. For the 4th straight year, they were ranked at least as high as number 2 going in to provincials. In the end, they lost a close 4-0 game in the semifinals to #1 ranked Maple Creek.

The slopitch team had an equally good season. They qualified for the provincial tournament which takes place next week.

Though limited athletes attended senior high district track & field, all 5 athletes qualified for zones. Scott Fjordbotten (3000 m) and Ryan Koshney (discus) qualified to go to provincials.

At junior high district track and field, 50 WCCHS athletes had some strong performances, including winning 5 of 6 relay races. We won the district banner and sent 40 athletes to zones in Lethbridge.

### TEXTBOOK RETURN

All textbooks need to be returned the day students write exams for that class. Students should check that the textbook they are returning is the one they checked out (all students were asked to write their name in the front of their textbooks when they checked them out)! All other library books must be returned by Wednesday, June 15 ~ Thank you!

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

### INSIDE THIS ISSUE:

- Modernization Information Meeting - June 13
- Graduation 2011
- SADD Week
- Sports Society
- June 2011 Calendar
- Principal's Update
- Yearbook Committee
- Sports Updates



### CONGRATULATIONS!

to Emily Boyle on being selected as the Dr. Lloyd Cavers Scholarship nominee from WCCHS for the 2010-11 school year!

Livingstone Range School Division invites all who are interested to attend a

## PUBLIC MEETING

Monday, June 13, 2011 at 7:00 p.m.

in the Library at Willow Creek Composite High School to receive information and discuss the process for the upcoming modernization.

### CONGRATULATIONS!

to SHELBY FLORENCE for winning a BRONZE MEDAL at Skills Canada in Lethbridge for Intermediate Hair! Shelby also competed in Edmonton.

**FROM THE PRINCIPAL:  
Darryl Sequin**



I hope all of you are enjoying the information contained in the Navigator each month. I have heard several very positive comments from parents, students, and staff about having such an informative school newsletter at the Junior High and High School level. I hope it helps to provide enough information about everything that is happening at Willow Creek Composite High School. As you can see from the content, WCCHS is a busy place!

With the long winter and the recent rain we have experienced, the students are excited to be able to get outside again. During lunch time, the halls are certainly emptier than a few weeks ago.

This past Wednesday, May 25th we were pleased to hear from the Minister of Infrastructure, the Honorable Ray Danyluk, as he announced funding for the modernization of WCCHS. Even though we do not have all of the details yet as to the total funding available or the timelines involved, we do have a commitment that the modernization of WCCHS will move forward soon. There will be a public meeting held in the library at WCCHS at 7 p.m. on Monday, June 13th. We hope that we will have more information about the process of the modernization project to share with you at this time. Architectural plans for the changes will also be available. As you can imagine, with a construction project as big as this, there are many preparations and important factors to consider prior to beginning the modernization. We hope to be able to answer any questions that you may have. There will certainly be disruptions as we move through modernization; however, we will attempt to minimize them as much as possible. The announcement has energized the student body as they look forward to the excitement of receiving their education in a modernized building. We encourage your attendance.

In the month of May we were busy timetabling courses based on student interest and need as well as finalizing staffing and budgets. We hosted incoming students from Granum (current gr. 9's) as they prepare to make the transition to WCCHS this September. Our Prom Royalty took the current Granum grade nine students on a tour of the school, planned an activity for them to get to know some of the other grade nines here at WCCHS, and answered any questions that they had about the school. We also explained courses and the selection process to them. The 7 & 8 Campus held an orientation for incoming grade seven students from

WMES and Stavelly. Exam schedules have been finalized and posted to the school website.

As this is the last edition of the newsletter prior to the end of the school year, on behalf of the staff and students of WCCHS, I would like to wish everyone a safe and relaxing

summer. See you in September!

**YEARBOOK**

Yearbook committee members will be working until July 18th to finish the yearbook in order to put the Grad events (July 2) in the yearbook. Yearbooks will arrive in late September. Graduates or their families will be notified when the books are available for pick up. We will mail them to the Class of 2011 if no one is available to pick them up.

If anyone has pictures that they feel are yearbook worthy, please upload them to us by going to:

<https://images.jostens.com/login>  
Username: 400054330  
Password: Cobras

Browse to select your pictures to upload. Enter your contact info and label the photos. Click "Save Details" The last day to submit photos is June 30, 2011. This site only takes 100 photos at a time and it is cleared every Monday at our weekly yearbook meeting, so if you have trouble, try back a few days later. Sending us a picture does not guarantee that it will be used, but it will be considered.

**UPCOMING DATES TO NOTE**

- World of Wheels (noon) . . . . . June 7
- Extra Curricular Awards Night - 7 pm . . . . . June 8
- HS Rodeo Finals (Ponoka) . . . . . June 10-12
- Modernization Meeting - 7 pm . . . . . June 13
- "Disco Knights" Musical - 7 pm . . . . . June 15
- Graduation Gym Decorating . . . . . June 30
- Graduation . . . . . July 2

**"Disco Knights"**

Join us for a musical theatre presentation by the Grade 9 theatre class will be Wednesday, June 15 at 7 p.m. on the stage at WCCHS 9-12 site. Admission is \$5 and includes dessert! **Everyone Welcome!**

**HOW TO REACH US**

Main Phone 403-625-3387  
website: [www.lrsd.ab.ca/schools/willowcreek](http://www.lrsd.ab.ca/schools/willowcreek)  
email: [sequind@lrsd.ab.ca](mailto:sequind@lrsd.ab.ca)  
[bohnetr@lrsd.ab.ca](mailto:bohnetr@lrsd.ab.ca)  
News to add? [dofsteel@shaw.ca](mailto:dofsteel@shaw.ca)

**Congratulations!**

to Emily Boyle on being chosen  
Valedictorian for the 2011  
Graduation Ceremonies!

**HAVE A GREAT SUMMER!**



This is what the best 3J badminton team in southern Alberta looks like! Badminton players had a successful season with the grade 7-9 players winning the 3J South zone banner. Thank you to Dean Lindquist and Amy Gillespie for coaching our players all the way to Medicine Hat zone playoffs.

**June 2011**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
DIP - Diploma Exam PAT - Provincial Achievement Test for Grade 9				Athlete Appreciation Lunch at school		
5	6	7	8	9	10	11
		World of Wheels Noon at school	Grand March practice @noon	Extra Curricular Awards Night 7 pm	High School Rodeo Finals Ponoka	
12	13	14	15	16	17	18
	WCCHS Modernization Meeting 7 pm Library DIP - ELA 30-1 and 30-2 Part A	DIP - Social 30, 30-2, 33 Part A	"DISCO KNIGHTS" Gr. 9 Musical Theatre 7 pm \$5 each includes dessert	Last day of classes for grades 10-12 DIP - ELA 30-1, 30-2 Part B	DIP - Social 30, 30-2, 33 Part B	
19	20	21	22	23	24	25
Father's Day!	DIP - French 30 Part B	Last day of classes for grade 9	DIP - Biology 30 PAT - Gr. 9 ELA Part B	DIP - Applied Math 30, Pure Math 30 PAT - Gr. 9 Science	DIP - Chemistry 30 PAT - Gr. 9 Math	
26	27	28	29	30	1 July	2
	DIP - Physics 30 PAT - Gr. 9 Social Studies	DIP - Science 30 Report Cards Available at school 9 am - noon				<b>GRAD!</b> 

Please circulate to Mayor/Reeve and Council for information



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

MINUTES - 1 (2011)

**GENERAL BOARD OF DIRECTORS' MEETING**

**Thursday, March 3, 2011 – 7:00 p.m.**

**ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)**

**BOARD OF DIRECTORS:**

- |   |  |
|---|--|
| Bill Graff (absent) ..... Village of Arrowwood      | Terry Michaelis ..... Town of Milk River       |
| Jane Jensen ..... Village of Barnwell               | Katie Walker - alternate ..... Village of Milo |
| Alf Olsen ..... Village of Barons                   | Dick Fenton ..... Town of Nanton               |
| Roger Houghton (absent)..... Cardston County        | Anne Marie Philipsen..... County of Newell     |
| Tim Court..... Town of Cardston                     | Pete Pelley ..... Village of Nobleford         |
| Doug Smith.....Village of Carmangay                 | Hank Hurkens.....Town of Picture Butte         |
| Dick Ellis (absent) ..... Village of Champion       | Terry Yagos.....M.D. of Pincher Creek          |
| Doug MacPherson..... Town of Claresholm             | Don Anderberg ..... Town Pincher Creek         |
| Henry Pauls ..... Town of Coaldale                  | Ronald Davis (absent) ..... M.D. of Ranchland  |
| Marvin Slingerland..... Town of Coalhurst           | Greg Robinson ..... Town of Raymond            |
| Tom Butler .....Village of Coutts                   | Barry Johnson (absent)..... Town of Stavely    |
| Garry Hackler (absent)..... Village of Cowley       | Mike Selk (absent) ..... Village of Stirling   |
| Larry Mitchell ..... Mun. Crowsnest Pass            | Ben Elfring (absent) ..... M.D. of Taber       |
| Jerry Lonsbury..... Mun. Crowsnest Pass             | Tony Dunphy ..... Town of Vauxhall             |
| Gordon Wolstenholme..... Town of Fort Macleod       | Rod Ruark (absent).....Vulcan County           |
| Walter Gripping..... Town of Granum                 | Paul Taylor ..... Town of Vulcan               |
| Monte Christensen (absent).. Village of Hill Spring | Phil Jensen (absent) ..... County of Warner    |
| Henry Doeve (absent) ..... County of Lethbridge     | Dannie Lien ..... Village of Warner            |
| Brad Koch (absent) ..... Village of Lomond          | Henry Van Hierden ..... M.D. Willow Creek      |
| Dennis Quinton (absent) ..... Town of Magrath       |  |

**STAFF:**

- |                                 |  |
|---------------------------------|--|
| Lenze Kuiper ..... Director     | Gavin Scott.....Planner                  |
| Steve Harty..... Senior Planner | Michelle Denis ..... Intern Planner      |
| Diane Horvath..... Planner      | Mladen Kristic..... CAD/GIS Technologist |
| Bonnie Brunner..... Planner     | Steven Ellert ..... GIS Technologist     |
| Perry Neufeld..... Planner      | Barb Johnson ..... Executive Secretary   |

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AGENDA:

1. **Approval of Agenda** – March 3, 2011 .....
2. **Approval of Minutes** – December 2, 2010 ..... (attachment)
3. **Business Arising from the Minutes** .....
4. **GUEST SPEAKER**

<p><i>Morgan Strate, President – Benchmark Assessment Consultants Inc. “Rural Property Assessment”</i></p>
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5. **Reports**
  - (a) Executive Committee Report ..... (attachment)
  - (b) GIS Update – Newsletter & SouthGrow Award of Recognition ..... (attachment)
  - (c) Land Use Framework Update ..... (handout)
6. **Business**
  - (a) Assessment Review Board Update ..... (handout)
  - (b) Municipal Planning Orientation Summary ..... (attachment)
7. **Accounts**
  - (a) Summary of Balance Sheet and Income Statement for the 12-month period:  
January 1 - December 31, 2010 ..... (attachment)
8. **Adjournment**.....

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CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Dick Fenton**

THAT the Board of Directors approves the agenda of March 3, 2011, as amended:

ADD: 5(c) Land Use Framework Update

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Gordon Wolstenholme**

THAT the Board of Directors approves the minutes of December 2, 2010, as presented.

**CARRIED**



### 3. BUSINESS ARISING FROM THE MINUTES

None.

### 4. GUEST SPEAKER

***Morgan Strate, President – Benchmark Assessment Consultants Inc.  
“Rural Property Assessment”***

- Benchmark Consultants Inc. (with 10 assessors and support staff) have been appointed by 36 southern Alberta municipalities to conduct their property assessments for tax purposes. Morgan Strate (President) and Wayne Lamb gave a presentation outlining the legislation that governs assessments and explained the various approaches used to prepare them. Every parcel, building or improvement (garage, shed, etc.) must be assigned a value; roads, streets and irrigation works are exempt. Only assessments, not taxes, can be appealed but the onus is now on the appellant to prove the assessment is incorrect.

### 5. REPORTS

#### (a) Executive Committee Report

- Correction under February 10 – Alberta Land Stewardship Act / South Saskatchewan Regional Plan Update – the last sentence should read: *In response to meetings held by Keith Wilson, the Premier promised no regional plans would be passed until the legislation is reviewed.*

**Moved by: Anne Marie Philipsen**

THAT the Executive Committee Report for the meetings of January 12 and February 10, 2010 be received as information, as amended. **CARRIED**

#### (b) GIS Update – Newsletter & SouthGrow Award of Recognition

- In 2010, the Urban GIS Project added five new members, bringing the total participating municipalities to 37.
- The “Project Background” tab, accessible from the GIS website home page, has been reworked. There is now a graph showing the Growth of the GIS as well as a table of the details of each municipality’s entrance to the Project which we will keep up-to-date including any major upgrades or changes to the GIS platform.
- The GIS team has been following the development of the new “teconnect” centre in Lethbridge. Of special interest is the Tier III Data Centre which could afford access to low-cost data capacity to protect the valuable data housed within the GIS.
- A new initiative is being considered by the GIS team: Regional/Rural GIS Support. Many of the rural municipalities in the ORRSC region have one-man GIS operations. We propose to act as an intermediary to serve their GIS data back via the Internet similar to the Urban GIS Project, thus providing an uninterrupted service 24/7 to anyone with an Internet connection and the required log-in credentials.

- For its devotion to keeping its members ahead of the technology curve with its Oldman River Region Urban GIS Project, the ORRSC was presented with SouthGrow's Award of Recognition in its Collaboration or Partnership category in 2010.

**Moved by: Jane Jensen**

THAT the GIS Newsletter and SouthGrow Award of Recognition be received as information. **CARRIED**

**(c) Land Use Framework Update**

- A Government of Alberta News Release dated March 1, 2011 was handed out as well as Questions & Answers to Bill 10, Facts About Bill 10, and a critique from the Edmonton Journal.
- Premier Ed Stelmach ordered a review of the legislation in January after some critics misinterpreted sections of the Act as being an attack on property rights. Bill 10, the *Alberta Land Stewardship Amendment Act* will create a review process for people who believe they are directly and adversely affected by a regional plan. It will also require public consultation during planning and that draft regional plans be provided to the Legislature before being approved. Other changes clarify the purpose and scope of regional plans developed under the Act.
- Release of the South Saskatchewan Regional Plan is anticipated shortly and ORRSC plans to prepare a response paper.

**6. BUSINESS**

**(a) Assessment Review Board Update**

- Details of the new Regional Assessment Review Board service offered by ORRSC are in the process of being finalized. A cover letter and questionnaire (handout) will be sent along with a draft bylaw to all municipalities. ORRSC will proceed with the formation of the Regional Assessment Review Board upon receipt of Memorandums of Understanding from interested members.
- We plan to exercise the functions of a Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB) under provisions of the MGA. Municipally elected officials or 'citizens-at-large' and a clerk already trained through the Foundation of Administrative Justice and Municipal Affairs will be involved in the appeals.
- Our proposal is to have regional partner municipalities (per capita) pay for the costs associated with Board and Clerk Training and have each respective partner bear the full costs relative to any appeals or hosting of their own jurisdictional hearings and pay to ORRSC the member fees in respect of their portions of those costs.

**(b) Municipal Planning Orientation Summary**

- Seven Municipal Planning Orientation Workshops were held throughout southern Alberta for municipalities located within the ORRSC region. Approximately 174 people attended the workshops with the overall impression as follows:

34% Excellent  
60% Good  
9% Satisfactory

- The Cardston workshop which was cancelled due to poor weather conditions has been rescheduled for Wednesday, March 9, 2011.

**7. ACCOUNTS**

**(a) Summary of Balance Sheet and Income Statement for the 12-month period:  
January 1 to December 31, 2010**

**Moved by: Tom Butler**

THAT the Board of Directors accepts the Summary of Balance Sheet and Income Statement for the 12-month period: January 1 to December 31, 2010, as information.

**CARRIED**

**8. ADJOURNMENT**

**Moved by: Gordon Wolstenholme**

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:30 p.m. until Thursday, June 2, 2011.

**CARRIED**

/bj

CHAIR:



5613 – 8th St. W.  
Box 130  
Claresholm, AB  
T0L 0T0

Ph: (403) 625-4464  
Fax: (403) 625-4283

**Principal**  
Mr. Kurtis Hewson

**Assistant Principal**  
Mrs. Kathy Charchun

The Claresholm  
school community  
works to develop  
literate, life-long  
learners who are:

- ♦ Creative and critical thinkers
- ♦ Responsible and self-directed
- ♦ Ethical and involved citizens
- ♦ Able to adapt to change
- ♦ Team-oriented
- ♦ Effective communicators

While achieving the provincially defined outcomes.



Visit us online at

[www.lrsd.ab.ca/school/westmeadow](http://www.lrsd.ab.ca/school/westmeadow)



Join our Facebook Group

for discussions, event updates, video entries and photos



Follow us on Twitter

for the latest updates

## Planning for 2011-2012

This is the time of year when we are not only focused on bringing closure to another successful school year, but planning ahead for the upcoming school year, which includes class and staff planning. Best wishes to **Mr. Kurtis Hewson** and **Ms. Karen Bingley** who will be moving on to new ventures in education in the fall. Welcome to **Mrs. Dana Burrows**, who will be joining the school as the Assistant Principal, moving from WA Day Elementary School in Fort Macleod.

Please see posted the class overview to the right. **Teacher and support staffing decisions are still being made** and will be shared with families as soon as they are available. With staff reductions due to budgetary limitations happening across the division, our school will see some changes in our staffing for the upcoming school year.

Once again, our school will be implementing a proactive approach to transitioning students into their next grade level, which will involve collaboration between current staff members working with the students and their upcoming teachers. In June, teams will be meeting to examine the students at each grade level and create tentative class lists for the upcoming year. It is our intention to design classes that meet the needs of all students effectively and ensure teachers are well-prepared for their upcoming group of students.

*If you have any questions, comments or concerns about the class transition process or the creation of class lists, please contact the office prior to June 20.*

## Class Overview for 2011-2012

Kindergarten	Two Classes (M/W and Tu/Th)
Grade 1	Two Classes
Grade 2	Two Classes
Grade 3	Two Classes
Grade 4	Two Classes
Grade 5	Two Classes
Grade 6	Two Classes
Principal	Mrs. Kathy Charchun
Assistant Principal	Mrs. Dana Burrows
Learning Supports	To Be Announced

## Public Meeting

Modernization of  
Willow Creek Composite High School

On May 25, 2011 the Province announced funding to modernize Willow Creek Composite High School in Claresholm. Livingstone Range School Division invites all who are interested to attend a Public Meeting as follows:

Monday, June 13, 2011 - 7:00 pm  
Willow Creek Composite High School Library

Information and discussion on the process for the upcoming modernization will take place.



[Claresholm Schools](#)  
[CREATE Success!](#)



## It's Mosquito Time!

Please remember to put bug spray in your child's backpack as they do play outside. With all the rain we have a lot of the little stingers!



WMES would like to thank those who made our Breakfast Program a success again this year.

We could not run this program without the help of our parents, services clubs and community organizations. As special thanks goes out to the Primary Care Network for their sponsorship and to Deb Bronson our coordinator for this program. Visit our school website to view a video about our breakfast program.

We would like to send a big thank you to all of the volunteers who came out to help with the hot lunch and milk program during this school year. The program truly cannot run without all of you. We had a great year, directly due to the help from classroom parent reps, teachers and parents all participating!

Special thanks to our coordinators Janet, Jonna and Nicole – it wouldn't be possible without you!



**Library News** – Last day to check out books is June 3, all books must be returned by June 10. No Library classes June 27 and 28.



**Thank you to Sobey's and Just Pizza for their support of the Hot Lunch Program**



## Schools Cannot Do It Alone: Build Better Schools Together

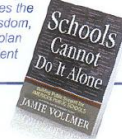
Fort Macleod Community Center  
307 – 25<sup>th</sup> Street (Hwy #3 West)

Monday, August 29, 2011

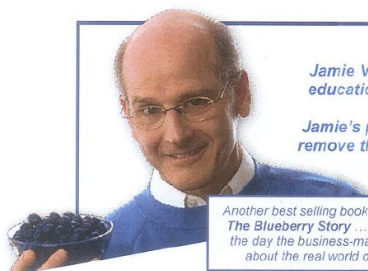
9:00 – 11:00 am Guest Speaker, Jamie Vollmer  
(Open to the general public.)

11:30 – 2:30 pm Working Session  
(For school community representative working groups.)

Part memoir, part how-to manual, this exciting new book praises America's educators, refutes the conventional wisdom, and presents a plan to increase student success.



Come join in the great conversation.



Jamie Vollmer is an award-winning champion of public education and the author of the highly acclaimed book, *Schools Cannot Do It Alone*. Jamie's primary goal is to help educators and their allies remove the obstacles to progress and create schools that unfold the full potential of every child.

Another best selling book of Jamie Vollmer is, *The Blueberry Story* ... the famous story of the day the business-man learned a lesson about the real world of public schools.

Hosted by ...

Livingstone Range School Division No. 68

## A HUGE THANK YOU

--to all the **volunteers** who participated in Education week!

--to the **employers** who made it possible for our volunteers to attend.

-- to **Conoco Phillips** for their donation.

-- and to **Home Hardware** for supplying the materials within our budget!



## Magazine Renewals

Just a reminder that we will be offering Magazine Sales/Renews in the Fall as part of our fundraising efforts.



Please keep this in mind if you have any subscriptions that expire through the summer.



A mid- June newsletter will be sent home with further information regarding teacher staffing for 2011-2012, end of year activities, updates for the fall and other important information for families.

## Student Absences – Just a

reminder to call the office at 403-625-4464 or e-mail

Mrs. McLeod at [mcleodb@lrsd.ab.ca](mailto:mcleodb@lrsd.ab.ca) or

Mrs. Clay at [claye@lrsd.ab.ca](mailto:claye@lrsd.ab.ca) if your child is going to be absent for any reason.



## FURY IN THE FOOTHILLS

Annual Junior Street Hockey Tournament



June 11 & 12 at the Boston Pizza/Ramada Parking Lots in High River.  
4 Age Division (Ages 4-17) – Skillz Competition – Food, Refreshments and Prizes supplied for players.

Need 5 players on your teams \$10.00 per player.  
Rules & Registration at [www.furyinthefoothills.com](http://www.furyinthefoothills.com)  
or call Deanna Tretiak @ 403-601-4553



### Claresholm Pee Wee Raiders Football's Spring Training Camp

Monday to Friday  
May 30 - June 3 &  
June 6 - June 10

5:00 p.m. to 7:00 p.m.  
WCCHS football field.

If you are in Grades 4, 5, or 6 you can register by calling Maxine at 403-625-0466

Kid Zone – Summer Fun  
Registration available call Michelle  
403-625-4151



### Claresholm Public Library's Summer Reading Program Splash!

#### Celebrate Summer!

When: Wednesdays  
June 6 to August 10  
1:00 – 2:00 p.m.

Contact Shelly at 403-625-4168 if you have any questions.



### Claresholm

#### Fundraising Society

Next Meeting June 7 at  
6:30 p.m.



#### Parent Council

Next Meeting June 14 at  
6:30 Kurtis is bringing snacks....



### LRSD

**Satisfaction Survey results**  
*are available on the school website*

### Provincial Achievement Testing Reminder...



Just a reminder to ensure that your child has adequate sleep the night before the exam and a healthy breakfast to give them the best possible advantage before writing their PAT.



# Pajama Book

# BINGO!



## FAMILY FUN

**Friday, June 17**

**7 p.m.**

**West Meadow Elementary School Gym**

**Free Admission!**

**Bingo Cards provided at the door.**

**Hosted by**



**Donations of gently used CHILDREN'S BOOKS are being accepted at the school office prior to the bingo.**

**Silent Auction**

**Concession**

**Bake Sale**

**Prizes**

Bring your own dobber (if you have one)!

**Everyone Welcome**

**There will also be a silver collection at the door for the victims of the Slave Lake Fire.**

# June at a glance....

Please check the school website for the latest calendar updates and



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Last week for Local Press Subscription fundraiser			<b>1</b> Safety Patrol goes to Lethbridge	<b>2</b> Gr. 2 Swim Student Assembly 2:25 p.m.	<b>3</b> Last day to check out Library Books	<b>4</b>
	<b>6</b> Gr. 6 Travelling Lab Coats Demonstration	<b>7</b> Kindergarten Swim 6:30 Fundraising Society Meeting.	<b>8</b> Gr. 6 Field Trip to Nanton Bomber <i>Crazy Color Dress Up Day</i> Kindergarten Swim	<b>9</b> Gr. 2 Swim	<b>10</b> <b>All Library books must be returned today!!</b>	<b>11</b>
<b>12</b>	<b>13</b> WCCHS Modernization Meeting 7:00 WCCHS Library	<b>14</b> Gr. 3 L.A. PAT Gr. 6 Social PAT Swimming – Gr. 1 & Gr. 3 6:30 pm School Council Meeting	<b>15</b> Gr. 6 L.A. Part "B" PAT Swimming – Gr. 1	<b>16</b> Gr. 3 & Gr. 6 Math PAT Swimming – Gr. 2 & Gr. 6	<b>17</b> Gr. 6 Science PAT Kindergarten Swim <b>Family PJ Bingo Night 7:00</b>	<b>18</b>
<b>19</b>	<b>20</b> Kindergarten Zoo Trip	<b>21</b> Gr. 1 Zoo Trip Swimming – Gr.6	<b>22</b>	<b>23</b> Swimming – Gr. 1 & Gr. 2, & Gr. 4 <b>All Kindergarten – Year end celebration and Last Day</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> Swimming – Gr. 3 & Gr. 4 & Gr. 5	<b>28</b> <b>Last Day of School</b> Report Cards go home.	<b>29</b>	<b>30</b>		



## June Birthdays

Angelina G	1	Aylish L	9	Zachary D	15	Matthea C	23
Santana P	1	Drew K	11	Joel Schmid	15	Darci P	27
Austin MP	3	Kristen P	11	Brennan T	18	Payton W	28
Sebastien B	4	Emily C	13	Delaney C	19	Cheyenne L	29
Jamie C	4	Michael S	13	Andrew M	20	Chad M	29
Kolby S	4	Justis C	14	James MG	22	Mitch P	30
Rachel L	7	Kaya S	14				