

Time: 7:00 P.M.
Place: Council Chambers

ACTION ITEMS:

1. **BYLAW #1489 – LAND USE AMENDMENT**
RE: 1ST READING
2. **BYLAW #1493 – ELECTORAL INFORMATION BYLAW**
RE: ALL READINGS
3. **BYLAW #1494 – LAND USE AMENDMENT**
RE: 1ST READING
4. **BYLAW #1495 – LAND USE AMENDMENT**
RE: 1ST READING
5. **CORRES: ALBERTA INFRASTRUCTURE AND TRANSPORTATION**
RE: ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP
6. **CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS AND HOUSING**
RE: NEW FUNDING FOR AFFORDABLE HOUSING
7. **CORRES: ALBERTA MUNICIPAL AFFAIRS AND HOUSING**
RE: 2007 DETAILED ASSESSMENT AUDIT
8. **CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS AND HOUSING**
RE: MUNICIPAL SUSTAINABILITY INITIATIVE
9. **CORRES: APACHE CANADA LTD.**
RE: WELLSITE AND ACCESS ROAD
10. **CORRES: LIVINGSTONE RANGE SCHOOL DIVISION NO. 68**
RE: 2007 MUNICIPAL ELECTION
11. **CORRES: CLARESHOLM & DISTRICT FCSS**
RE: SOCIAL NEEDS PLANNING
12. **CORRES: CLARESHOLM & DISTRICT CHAMBER OF COMMERCE**
RE: TREE PLANTING / DOWNTOWN LOT
13. **CORRES: DON OHORODNYK**
RE: NEGLECTED & UNSIGHTLY PROPERTIES
14. **CORRES: KELLY AND JULIE STRONG**
RE: COMBINED ASSESSMENT & TAXATION NOTICE
15. **CORRES: BILL ERICKSON**
RE: REQUEST TO ADD DISPLAYS BESIDE TOWN ENTRANCE SIGN
16. **CORRES: THE WRITE SOURCE**
RE: BUILDING SIGNAGE
17. **UTILITY PLANNING COMMITTEE (UPC)**
RE: INFRASTRUCTURE PROJECTS FOR SUBDIVISIONS
18. **CORRES: CLARESHOLM & DISTRICT MUSEUM**
RE: ALBERTA HISTORICAL RESOURCES GRANT
19. **CORRES: CLARESHOLM & DISTRICT MUSEUM**
RE: TENDERS FOR MUSEUM EXPANSION

20. APPOINTMENT OF CHIEF RETURNING OFFICER
21. PEACE OFFICER PARE (PHYSICAL ABILITIES REQUIREMENT EVALUATION) REQUIREMENTS
22. ADOPTION OF INFORMATION ITEMS
23. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Cheque listing - #35724 to 36349
2. Claresholm & District FCSS Board Meeting Minutes – June 21, 2007
3. Oldman River Regional Services Commission Meeting Minutes – Mar 1, 07
4. Livingstone Range School Division Board Meeting Minutes – June 12, 2007
5. Claresholm & District FCSS Board Meeting Minutes – April 19, 2007
6. Willow Creek Soccer League Windup Meeting Minutes – June 27, 2007
7. Correspondence regarding obsolete aircraft – April 1986
8. Community Standards Committee Minutes – June 21, 2007

ADJOURNMENT:

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 25, 2007**

PRESENT: Deputy Mayor: Daryl Sutter, Councillors: Doug MacPherson, David Moore, Shirley Isaacson, Gerry McGuire, Wayne Kenna, CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk
Absent: Mayor Rob Steel

AGENDA: Moved by Councillor Kenna that the agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 11, 2007**

Moved by Councillor MacPherson that the Regular Meeting Minutes of June 11, 2007 be accepted as presented.

CARRIED

PUBLIC HEARING: BYLAW #1491 – LAND USE AMENDMENT

Deputy Mayor Sutter declared the hearing open at 7:05pm.

Deputy Mayor Sutter made the first call for representation for or against the bylaw.

Written representations from Joan & Gerald Miller and Dale Seeman & Marie Vander Linden were noted.

Mayor Steel called for the second and third time for representations for or against the bylaw.

No other representations either verbal or written were noted.

Deputy Mayor Sutter declared the hearing closed at 7:08pm.

DELEGATIONS: 1. **BONNIE GORDON**
RE: VARIOUS CONCERNS

Mrs. Gordon was not present.

ACTION ITEMS: 1. **DELEGATION RESPONSE: EL MOLINO FOODS**

Moved by Councillor Moore to provide El Molino Foods with forgiveness of the municipal portion of their taxes for five years for Lot 5 Block 3 Plan 8510082, to commence when purchase of the property is complete. Also, for as long as El Molino carries on business in the Town of Claresholm at Lot 5 Block 3 Plan 8510082, the town will allow them to lease Lot 7 Block 3 Plan 8510082 for one dollar per year.

CARRIED

2. **BYLAW #1491 – LAND USE AMENDMENT**
RE: 2ND & 3RD READINGS

Moved by Councillor MacPherson to give Bylaw #1491, a land use amendment bylaw, 2nd Reading.

DEFEATED

3. **CORRES: HON. RAY DANYLUK, MINISTER OF
MUNICIPAL AFFAIRS AND HOUSING**
RE: LAND ANNEXATION APPROVAL

Received for information.

4. **CORRES: ALBERTA SPORT, RECREATION, PARKS AND
WILDLIFE FOUNDATION**
**RE: 2007 MUNICIPAL RECREATION/TOURISM AREA
GRANT**

Received for information.

5. **CORRES: HON. LUKE OUELLETTE, MINISTER OF
INFRASTRUCTURE AND TRANSPORTATION**
RE: HIGHWAY 2 REALIGNMENT

Moved by Councillor McGuire to request a meeting with the Hon. Luke Ouellette, the Alberta Minister of Infrastructure and Transportation, as soon as possible in order to put forth the concerns of the Town of Claresholm regarding Highway 2 Realignment.

CARRIED

6. **CORRES: HON. JANIS TARCHUK, MINISTER OF
ALBERTA CHILDREN'S SERVICES**
RE: REQUEST FOR APPLICATIONS

Received for information.

7. **CORRES: CALGARY HEALTH REGION**
RE: THANK YOU

Received for information.

8. **CORRES: HON. HECTOR GOUDREAU, MINISTER OF
TOURISM, PARKS, RECREATION AND CULTURE**
RE: COMMUNITY INITIATIVES PROGRAM

Received for information.

9. **CORRES: CLARESHOLM CURLING CLUB**
RE: REQUEST TO COMPLETE UPGRADES

Moved by Councillor McGuire to write the Claresholm Curling Club a letter of support regarding their request to complete upgrades within the facility.

CARRIED

10. **CORRES: CLARESHOLM CURLING CLUB**
RE: MUNICIPAL PORTION OF 2007 TAX ASSESSMENT

Moved by Councillor MacPherson to forgive the municipal portion of the Claresholm Curling Club's 2007 property taxes in the amount of \$1,218.27.

CARRIED

11. **CORRES: CLARESHOLM PUBLIC LIBRARY**
RE: REQUEST TO INCREASE FUNDING

Moved by Councillor Moore to increase funding to the Claresholm Public Library by \$2,350 for the 2007 year out of reserves.

CARRIED

12. **CORRES: KAREN NEEDHAM**
RE: STAGE FOR AMUNDSEN PARK

Referred to administration for more information.

13. **WALKING PATHS LETTER OF SUPPORT – COUNCILLOR
SUTTER**

Moved by Councillor Isaacson for administration to write a letter of support for the New Horizons Seniors Program Grant application for funding for walking paths in Claresholm.

CARRIED

14. **PHYSICIAN HOUSING INCENTIVE – COUNCILLOR
MACPHERSON**

Moved by Councillor MacPherson for the Town of Claresholm to pay for rental accommodation, including utilities, for the new Doctor and his family moving to Claresholm, for the period of one year from September 1, 2007 to August 31, 2008, to be funded out of reserves.

CARRIED

Moved by Councillor MacPherson for administration to create a policy regarding future physician recruitment.

CARRIED

Moved by Councillor MacPherson for administration to approach the MD of Willow Creek regarding cost sharing of doctor's accommodations within the Town of Claresholm.

CARRIED

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Moore to accept the information items as presented.

CARRIED

16. IN CAMERA – DEVELOPMENT / PERSONNEL

No in camera items.

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY/TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM
MAY 2007 BANK STATEMENT**

RECONCILED BALANCE APRIL 30, 2007			\$6,581.28
<u>DEPOSITS TO BANK</u>	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$851,042.26		
REVOLVING LOAN RECEIVED	50,000.00		
CURRENT ACCOUNT INTEREST	6.71		
GIC REDEEMED	657,113.00		
GIC INTEREST	6,815.25		
U. S. EXCHANGE	8.25		
SUBTOTAL	\$1,564,985.47		
<u>CHARGES TO ACCOUNT</u>			
ACCOUNTS PAYABLE		\$458,281.43	
PAYROLL CHARGES		67,543.63	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		50,000.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		487.70	
GIC PURCHASES		860,621.77	
NSF CHEQUES		325.00	
SERVICE CHARGES		136.83	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$1,437,396.36	
NET BALANCE AT END OF MONTH			\$134,170.39
<u>BANK RECONCILIATION</u>			
BALANCE PER BANK	157,438.00		
PLUS OUTSTANDING DEPOSITS	14,861.91		
LESS OUTSTANDING CHEQUES		-38,129.52	
RECONCILED BALANCE MAY 31, 2007			\$134,170.39
<u>OTHER BALANCES:</u>			
TERM DEPOSITS HELD	\$2,104,528.27		
REVOLVING LOAN BALANCE		\$0.00	
SUBDIVISION RESERVE	\$113,831.38		
PARKING RESERVE	\$3,364.82		

SUBMITTED TO TOWN COUNCIL THIS 16TH DAY OF JULY 2007

MAYOR

SECRETARY/TREASURER

**TOWN OF CLARESHOLM
JUNE 2007 BANK STATEMENT**

RECONCILED BALANCE MAY 31, 2007			\$134,170.39
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$558,589.16		
REVOLVING LOAN RECEIVED	90,000.00		
CURRENT ACCOUNT INTEREST	3.99		
GIC REDEEMED	400,000.00		
GIC INTEREST	2,748.49		
U. S. EXCHANGE	8.87		
SUBTOTAL	\$1,051,350.51		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$602,099.24	
PAYROLL CHARGES		70,021.69	
INTEREST ON REVOLVING LOAN		40.96	
REVOLVING LOAN PAID		90,000.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		3,088.01	
GIC PURCHASES/TRANSFERS		36,600.00	
NSF CHEQUES		525.96	
SERVICE CHARGES		34.64	
SCHOOL FOUNDATION PAYMENT		253,656.25	
SUBTOTAL		\$1,056,066.75	
NET BALANCE AT END OF MONTH			\$129,454.15
BANK RECONCILIATION			
BALANCE PER BANK	150,903.11		
PLUS OUTSTANDING DEPOSITS	145,864.79		
LESS OUTSTANDING CHEQUES		-167,313.75	
RECONCILED BALANCE JUNE 30, 2007			\$129,454.15
OTHER BALANCES:			
TERM DEPOSITS HELD	\$1,704,528.27		
REVOLVING LOAN BALANCE		\$0.00	
SUBDIVISION RESERVE	\$150,431.38		
PARKING RESERVE	\$3,364.82		

SUBMITTED TO TOWN COUNCIL THIS 16TH DAY OF JULY 2007

MAYOR

SECRETARY/TREASURER

DELEGATIONS

I would like to have a meeting
with Town Council as a group
regarding our taxes on July 16 - 7 P.m.

V. Eddu

ACTION ITEMS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1489**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lot 24, Block B, Plan 0512024, be amended by changing the "P" (Public) designation to an "R2" (Duplex Residential) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 24, Block B, Plan 0512024, be amended by changing the "P" (Public) designation to an "R2" (Duplex Residential) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this 16th day of July 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: A & J Homes – Alex Russel
Municipal Address: NO ADDRESS (Old Golf Course Structures) in Claresholm
Legal Address: Lot 24, Block B, Plan 0512024

SYNOPSIS

Applicant would like to rezone the subject lands to a Duplex Residential (R2) designation. He intends to build three residential duplexes, resulting in 6 dwelling units.

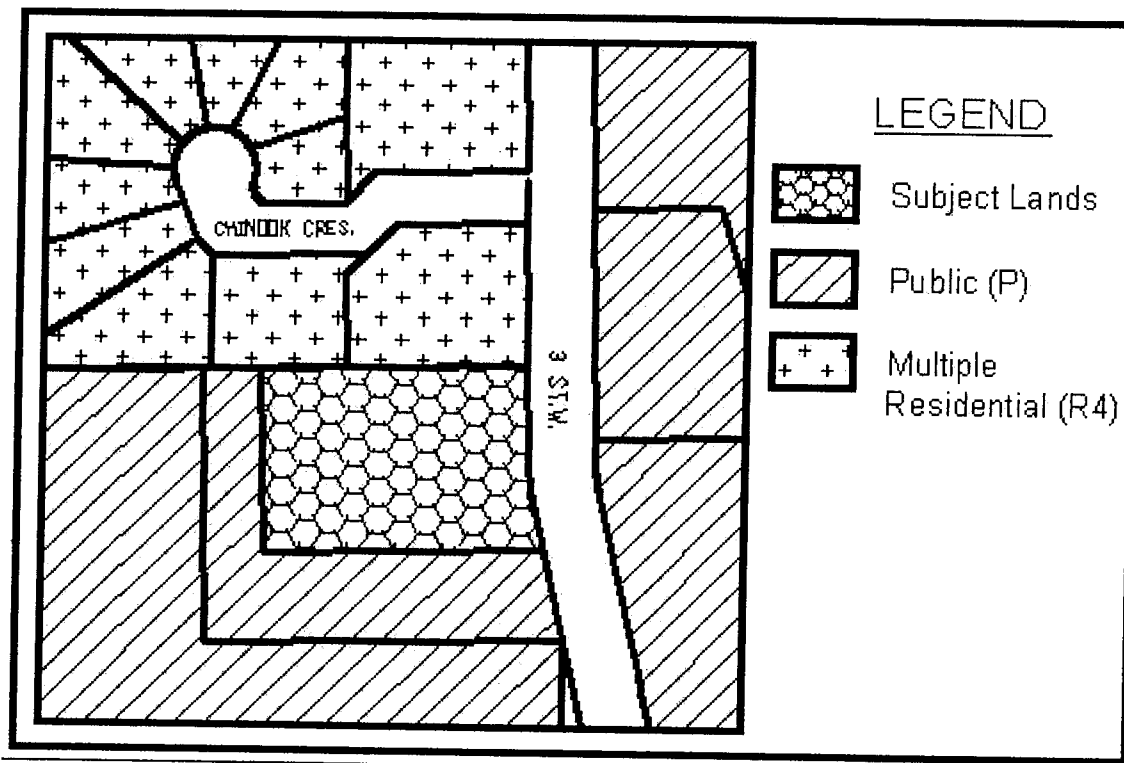
BACKGROUND

The subject lands have an area of 0.416 hectares (1.03 acres) and is currently zoned Public (P). The land is currently vacant. Surrounding zoning includes; Multiple Residential (R4) to the north and Public (P) lands to the east, south and west. Directly to the west there is a medical clinic and the Alberta Municipal Affairs (AADAC) grounds. The Golf Course borders the subject lands to the south and west.

ISSUES

There is no issue pertaining to land use as the subject lands and surrounding properties are either residential or will coexist with residential uses. If the site is graded and built on correctly there will be no issues resulting from the subject lands proximity to Frog Creek.

LAND USE MAP



PAID

Roll# 12815.000

TOWN OF CLARESHOLM

APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. D2007.122

APPLICANT: A & J HOMES

ADDRESS: BOX 309 OKOTOKS T1S1A6

REGISTERED OWNER: SAME

ADDRESS: NO ADDRESS (OLD GOLF COURSE CLUBHOUSE)

LEGAL DESCRIPTION: Lot(s) 24 Block B Plan 05/2024

Quarter _____ Section _____ Township _____ Range _____

PROPOSED AMENDMENT:

FROM: PUBLIC (P)

TO: Residential DUPLEX (R12)

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

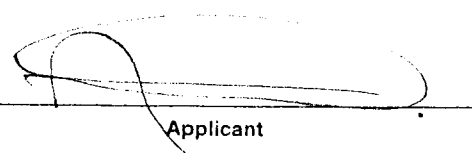
SUBDIVIDE SUBJECT LANDS INTO
8 to 10 units. DUPLEX RESIDENTIAL
DWELLINGS.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: 08/25/07

SIGNED:


Applicant

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1493**

A bylaw of the Town of Claresholm to authorize the collection of electoral information for the Chief Electoral Officer of Alberta.

WHEREAS, pursuant to the *Local Authorities Election Act*, S.A., 2000 Chapter L-21 with amendments thereto, a municipality may, by Bylaw, direct the Chief Administrative Officer to prepare a permanent register of residents in a municipality who are entitled to vote in an election.

NOW THEREFORE, the Council of the Town of Claresholm, in the Province of Alberta duly assembled, hereby enacts as follows:

TITLE

1. This Bylaw may be cited as the "Electoral Information Bylaw."

DEFINITIONS

2. In this Bylaw:
 - a) "Municipality" means the corporation of the Town of Claresholm.
 - b) "Chief Administrative Officer" means the CAO of the Town of Claresholm.

PURPOSE

3. The Chief Administrative Officer, or his/her designate, for the Town of Claresholm is hereby authorized to prepare a permanent register of residents entitled to vote in elections.
4. The Chief Administrative Officer, or his/her designate, is authorized to:
 - a) Establish the procedures and forms necessary to complete an enumeration.
 - b) Establish methods of compiling and revising the permanent electors registry.
 - c) Enter into an agreement with the Chief Electoral Officer and the *Local Authorities Election Act* to share information for the purpose of preparing a Provincial list of electors.
5. This bylaw shall come into force on the day of the final passing thereof.

READ a first time in Council this day of 2007 A.D.

READ a second time in Council this day of 2007 A.D.

READ a third time in Council and finally passed this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1494**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lot 16, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to an "R1" (Residential) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 16, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to an "R1" (Residential) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 16, Block 132, Plan 7959GB

SYNOPSIS

Applicant would like to rezone the subject lands to a Residential (R1) designation. He intends to build one single family residential dwelling.

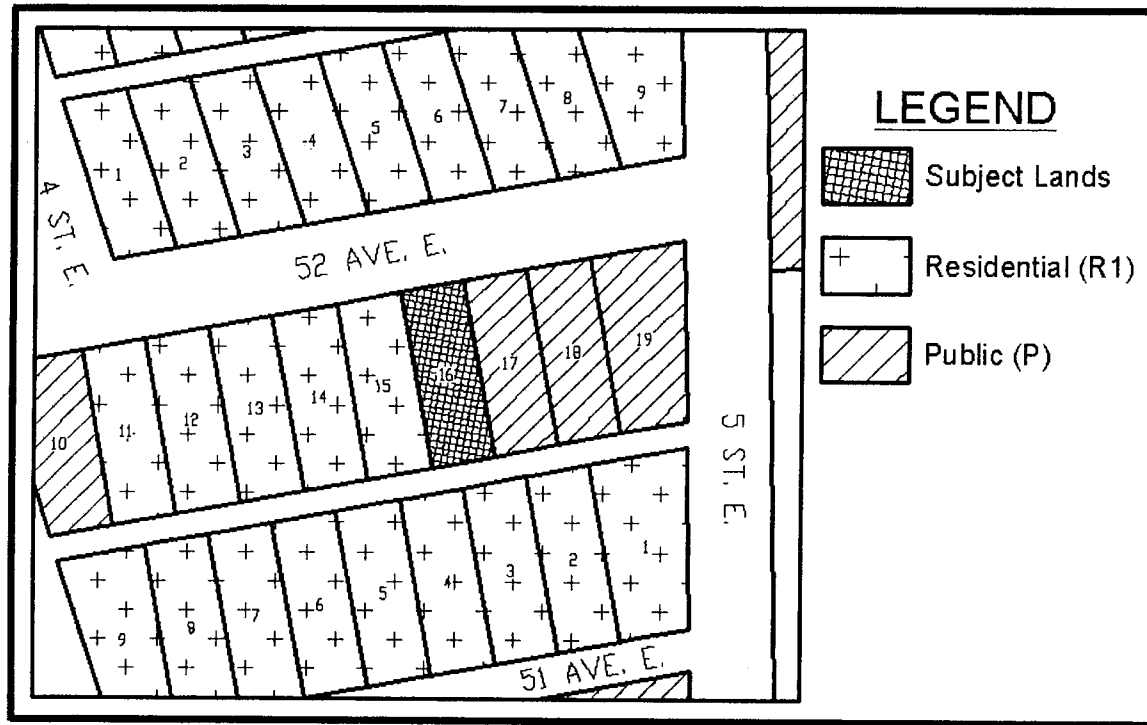
BACKGROUND

The subject lands have an area of 649 square metres (6991 square feet) and is currently zoned Public (P). The land is used as parking for the office building located to the east. Surrounding zoning includes; Residential (R1) to the north, west and south. As stated above, the lands to the east are zoned Public (P). Single Family dwellings are built to the west and south of the subject lands; however the residential zoning to the north is vacant.

ISSUES

There is no issue pertaining to land use as the subject lands and surrounding properties are either residential or will coexist with residential uses. The amount of parking that the rezoning takes away from the office building will not affect the total amount of parking needed, as there will still be ample parking available. (See attached parking review)

LAND USE MAP



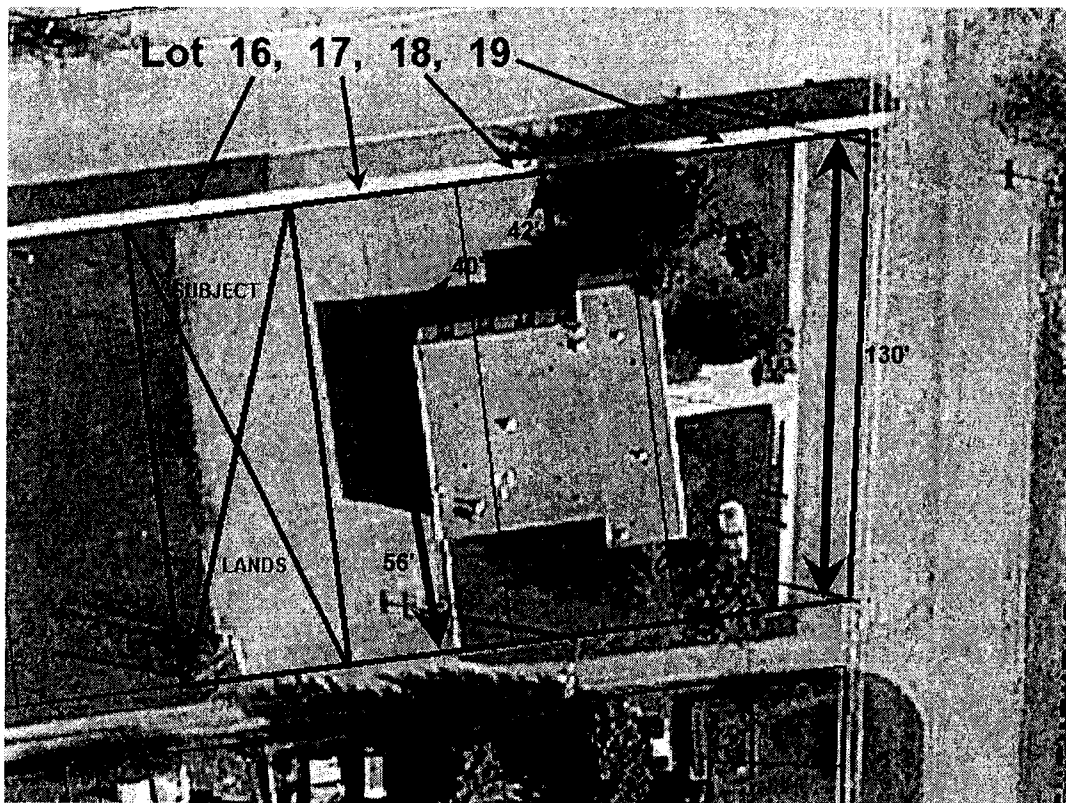
Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 16, Block 132, Plan 7959GB

PARKING AND ACCESS REVIEW

PARKING:

Demonstrated below is the configuration of the onsite parking with the removal of lot 16. The arrows depict the parking banks with the corresponding liner feet beside them. There is 315 liner feet of parking onsite. This translates into 31.5 parking spaces (10 foot parking stall width [Claresholm Land Use Bylaw; Schedule 8; subsection1]).



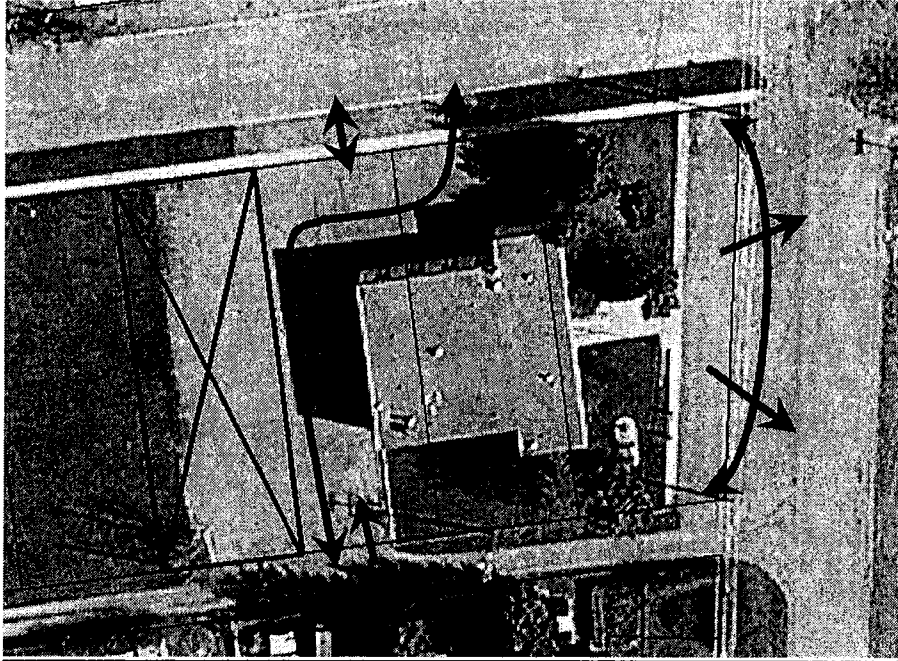
Having approximately 30 parking stalls greatly exceeds the 10 spaces required by the Claresholm Land Use Bylaw [Schedule 8; Subsection 6]. By rezoning lot 16 the building is only losing a row of rear parking, not changing the remaining existing parking layout.

Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 16, Block 132, Plan 7959GB

ACCESS:

The rezoning of lot 16 will not affect the access onto and off of the remaining site.



ROLL # 10320000

TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

07/05/07 JC

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. D2007.135

APPLICANT: LONESTAR MANAGEMENT INC

ADDRESS: Box 207 CLARESHOLM, AB TELATO

REGISTERED OWNER: SAME

ADDRESS: 5123 5TH ST E

LEGAL DESCRIPTION: Lot(s) 16 Block 132 Plan 7959GB

Quarter N/A Section N/A Township N/A Range N/A

PROPOSED AMENDMENT:

FROM: PUBLIC (P) C.F.T.

TO: R-1 - RESIDENTIAL

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

THE ATTACHED BUILDING HAS SUFFICIENT
PARKING, THEREFORE NO NEED
FOR LOT 16 FOR PARKING.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: 07/05/07

SIGNED:

[Signature]
Applicant
CHUCK TRAVIS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1495**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lot 17-19, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to a "C1" (Commercial) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 17-19, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to a "C1" (Commercial) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: July 13, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 17, 18, 19, Block 132, Plan 7959GB

SYNOPSIS

Applicant would like to rezone the subject lands to a Retail Commercial (C1) designation. He intends to use the building in the same manner in which it has been used in the past, as office space.

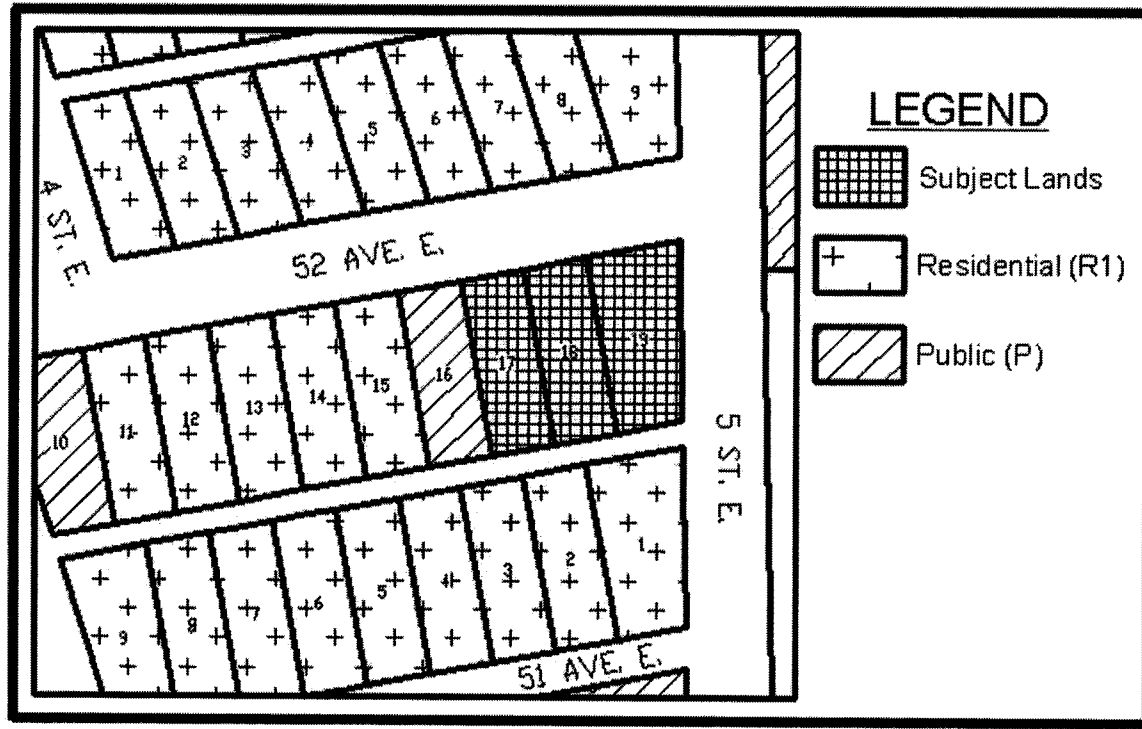
BACKGROUND

The subject lands have an area of 2128 square metres (0.53 acres) and is currently zoned Public (P). Surrounding zoning includes; Residential (R1) to the north, west and south. The lands to the northeast are zoned Public (P) and lands to the southeast are used for agricultural purposes and lie outside the Town of Claresholm boundaries. Single Family dwellings are built to the west and south of the subject lands; however the residential zoning to the north is vacant.

ISSUES

There is no issue pertaining to land use as the subject lands because the intended use of the building and lots is not changing. While zoned Public (P) the Municipal District of Willow Creek used the building for office space. There are no issues related to parking and access, for more information please see the attached Parking and Access Review.

LAND USE MAP



Roll #: 10821.000 \$ 10820.001

**TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT**

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. D2007, 142

APPLICANT: LONESTAR MANAGEMENT INC.

ADDRESS: BOX 207 CLARESHOLM, AB TOLTO

REGISTERED OWNER: SAME

ADDRESS: 5123 5TH ST. E

LEGAL DESCRIPTION: Lot(s) 17, 18, 19 Block 132 Plan 7959GB

Quarter N/A Section N/A Township N/A Range N/A

PROPOSED AMENDMENT:

FROM: PUBLIC (P)

TO: COMMERCIAL (C1)

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

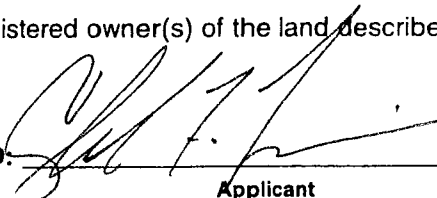
TO CORRECT THE ZONING TO
ALLOW THE RENTAL ON OFFICE
SPACE.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: July 13/2007

SIGNED:


Applicant
CHUCK TRAVIS

Agenda
July 16

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 1560-WWP-CLAR

July 4, 2007

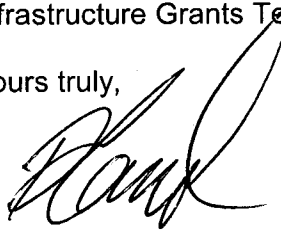
His Worship Rob Steel
Mayor, Town of Claresholm
P.O. Box 1000
Claresholm AB T0L 0T0

Dear Mayor Steel:

On behalf of the Government of Alberta, I am pleased to advise that a grant payment in the amount of \$24,565.72 is being electronically transferred to the Town of Claresholm under the Alberta Municipal Water/Wastewater Partnership for the Regional Water Line Feasibility Study. This represents the final payment under this program.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at (403) 382-4069.

Yours truly,



Darrell Camplin
Regional Director

KS/clh

cc: Mr. David Coutts, MLA, Livingstone-Macleod
Municipal Programs



ALBERTA

MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

*Office of the Minister
MLA, Lac La Biche - St. Paul*

AR33918

June 25, 2007

His Worship Rob Steel, Mayor
Town of Claresholm
PO Box 1000
Claresholm, Alberta T0L 0T0

Dear Mayor Steel:

The province recently announced \$285 million in new funding in response to the recommendations brought forward through the Alberta Affordable Housing Task Force. High-growth communities will receive a total of \$143 million in support of affordable housing to meet growth pressures within their community.

An additional \$68 million is available to other communities that can demonstrate a need for affordable housing and have identified a suitable project. Communities that received funding from the \$143 million initiative, but received less than \$3 million, are also eligible to apply for additional funding. Municipalities can apply through a Request for Proposal process until August 31, 2007. Information on the process and an application form are available on our website at www.municipalaffairs.gov.ab.ca.

Proposals can involve the construction of new rental units, the purchase and renovation of existing rental accommodation, conversion of non-residential space to residential units, the development of secondary suites as affordable housing, rent supplements or other priorities identified by the municipality.

If you have any questions, please contact Don Squire, Director, Housing Development Program Delivery, toll-free at 310-0000, and then (780) 427-5786.

I look forward to receiving your proposals and addressing the affordable housing needs of Albertans.

Sincerely,

Ray Danyluk
Minister

July 3, 2007

Ms. Kris Holbeck
Chief Administrative Officer
Town of Claresholm
PO Box 1000
Claresholm, Alberta
T0L 0T0

Dear Ms. Holbeck:

This letter is formal notification that the Assessment Services Branch, Alberta Municipal Affairs and Housing, will be performing a detailed assessment audit for the Town of Claresholm in 2007.

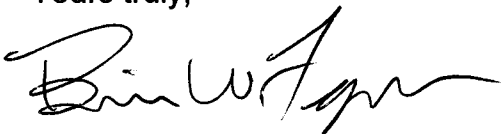
Assessment audits are performed under the authority of Part 4 of the Matters Relating to Assessment and Taxation regulation (AR 220/2004). The objective of the detailed assessment audit is to provide an unbiased opinion as to the quality of the 2007 assessment roll. The opinion will be based upon a review of the practices and procedures used by the municipality and the assessor in the administration of the assessment program in relation to the applicable legislation, best practice references, and the audit procedures that are outlined in the provincial Detailed Assessment Audit Manual. As a benefit to the municipality, the audit will identify where opportunities exist to improve assessment performance and the quality of the assessments.

Your auditor will contact you and your assessor soon to discuss the audit process and to make arrangements for conducting the audit. Your assessor will be the primary contact with the auditor and he should be able to provide any required information.

It would be appreciated if you would inform your council that a detailed assessment audit has been scheduled for your municipality.

If you have any questions, please contact your assessment auditor, Barrie Hosack, at (403) 382-4482.

Yours truly,



Brian Ferguson
Director, Assessment Audit

cc: Lance Meeks, Assessor

***Fax cover sheet***

To All Chief Elected Officials and
Chief Administrative Officers

Date July 6, 2007

Fax

From Ray Danyluk

Total
Number of
Pages 3
(including
cover page)

Subject MSI Regional Consultation Sessions

☐ Urgent ☒ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Comments

Attached, please find a letter inviting your municipality to attend one of eight upcoming regional consultation sessions on the Municipal Sustainability Initiative (MSI).

Please note that a personalized hard copy will follow by mail.

The contents of this transmission are intended for the use of the addressee only and may contain information that is privileged and confidential. If you are not the intended recipient, please be advised that any dissemination, distribution or copy of the content of this fax is strictly prohibited. If you have received this fax in error, or if you have trouble receiving this fax, please notify us immediately by calling the number noted.

CONFIDENTIAL



ALBERTA

MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

*Office of the Minister**MLA, Lac La Biche - St. Paul*

AR34282

July 6, 2007

Dear Mayor or Reeve:

Earlier this spring, I committed to consulting with municipal stakeholders on the Municipal Sustainability Initiative (MSI). As a first step to fulfilling this commitment, I met with the Boards of both the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association to discuss the MSI. While I expect to hear further from both associations, it is now time to hear directly from municipalities on this important initiative.

A series of regional consultation sessions will take place across the province over the next several weeks. These sessions are designed to allow you, as municipal leaders, to share your thoughts on key aspects of the MSI, including funding conditions, program components and the funding allocation among municipalities.

I invite you to send two representatives to the consultation session of your choice. These sessions will take place from 10:00 a.m. to 3:00 p.m. and will be held in the following locations:

- | | | |
|------------------------|--------------------------|------------------------|
| ▪ July 18 – Brooks | ▪ July 26 – Red Deer | ▪ August 3 – Westlock |
| ▪ July 19 – Lethbridge | ▪ July 30 – Vermilion | ▪ August 16 – Edmonton |
| ▪ July 25 – Calgary | ▪ August 1 – Peace River | |

Information on the session venue will be mailed to you prior to the regional sessions, along with an agenda and discussion paper.

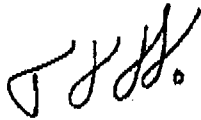
Please RSVP the names of your representatives and the session they will be attending to Brandy Cox, Advisor, Strategic Issues, Planning and Coordination Unit, Alberta Municipal Affairs and Housing via e-mail (brandy.cox@gov.ab.ca) or phone (780-415-9786) at least three business days prior to the session you plan to attend.

If you are unable to attend, I encourage you to write to me with your comments and suggestions.

I am committed to ensuring that the Municipal Sustainability Initiative meets the needs of Alberta municipalities and your input is critical to ensuring success.

I look forward to meeting with you at the regional consultation sessions and hearing your perspective on the MSI.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ray Danyluk'.

Ray Danyluk
Minister

cc: Chief Administrative Officer

Mr. Don Johnson, President
Alberta Association of Municipal Districts and Counties

Mr. Bob Hawkesworth, President
Alberta Urban Municipalities Association

AUMA Comments on MSI Program.

MUNICIPAL SUSTAINABILITY INITIATIVE ANALYSIS AND RECOMMENDATIONS

PREPARED BY:

ALBERTA URBAN MUNICIPALITIES ASSOCIATION

July 5, 2007



BACKGROUND

The 2007 provincial budget provides Alberta municipalities with an unprecedented \$400 million in new investment through the Municipal Sustainability Initiative (MSI). By 2010-11, \$1.4 billion will be provided to municipalities to assist them in achieving sustainability. This is equivalent to the education property tax currently collected in Alberta.

The Association strongly endorses the vision of the Government of Alberta to further invest in Alberta municipalities. The pressures created from the phenomenal economic growth in Alberta over the past few years have been well documented and are recognized by all government partners. We applaud the Government of Alberta for the creation of the MSI and feel that with some refinement of the allocation methodology, this program will help municipalities manage growth pressures, deal with a backlog of capital projects, and address the increasing cost of providing quality municipal services to Albertans.

This submission is intended to be forward-looking, and is not intended to suggest that Year 1 funding should not occur as announced.

KEY PRINCIPLES

AUMA recommends that the MSI funding should be based on the following principles.

1. **Linkage with Provincial Revenues – The provincial tax base is linked to the economy, and thus municipal revenues should also follow the economy.** Municipal governments exist for the long-term, and are moving more and more towards long-term planning. In order to effectively implement long-term plans, municipalities must, to the degree possible in having funding tied to the economy, have corresponding long-term, predictable and sustainable funding. While municipalities have access to own-source revenues such as fines and penalties, charges for services, and investment income, the bulk of their revenues come from the property tax, and grant funding from other governments. This does not lead to balanced growth in regions due to the competition for property taxes (no other major revenue sources). Revenue linkage gives municipalities greater revenue diversity to meet the complexity of service and infrastructure demands, while at the same time recognizing that municipalities cannot expect to only share in the fruits of a growing economy, but rather, municipal governments' revenues should grow and shrink as the Alberta economy ebbs and flows. The result is a true partnership between the province and municipalities, featuring effective long-term planning, and a better capacity for achieving municipal sustainability.
2. **Community Sustainability –**
 - a. **Communities need the ability to plan and implement their own long term sustainability initiatives.** Community priorities have to be set by that community not through complex provincial conditional grant systems. Municipalities have to consider all factors that impact the long term sustainability of their communities. Rather than receive conditional funding, each municipality should complete a long term sustainability plan which prioritizes its critical infrastructure needs and, based on this plan, it should submit to the Provincial Government an audit of its sustainability priorities, including how the MSI addressed those priorities.
 - b. **Municipal governments will track sustainability through a new Audit and Performance Measurement System and action will be contemplated where the Audit discloses an issue with sustainability.** Due to external forces and changes occurring over time, local governance structures will sometimes have to change. Sometimes this is a matter of gaining economies of scale through regionalization, and sometimes this is a matter of declining viability or sustainability of communities. In cases where a solid argument can be made for improved sustainability through regionalization, a process should be put in place for considering this course of action. In cases where

municipalities cannot sustain themselves, other options for their governance, including dissolution, should be considered. This concept was highlighted in the convention-approved AUMA Paper on "Formation, Fundamental Changes and Dissolution" (2004) and is discussed in the recently approved AUMA Position Paper entitled "Multi-jurisdictional Planning" (2007).

3. **Complementary funding– MSI funding should not replace existing grant programs.** Alberta municipalities face increasing costs for providing quality services and eliminating the infrastructure deficit. In addition, extreme differences in revenue-raising capacity exist amongst Alberta municipal governments, and there are disparate effects of provincial grants upon them¹. The MSI should provide a new source of funding for all to complement existing permanent programs, until such time as municipal and provincial responsibilities and education taxes and grants are reviewed as recommended in the Minister's Council Report.
4. **Equitable funding– MSI contributions should provide all municipalities with a minimum amount of funding.** MSI funding must provide a base amount of money to all Alberta municipalities, so that each municipality is provided with enough cash to carry out priority projects, especially given that, with the conclusion of the Alberta Municipal Infrastructure Program (AMIP), smaller municipalities will be at a substantial loss of funding without a base amount within MSI.
5. **Autonomous decisions– Funding should enable municipalities to meet their own priorities.** Municipalities are in the best position to determine where funds should be allocated. It is important to allow municipalities the ability to determine how the greatest overall benefit for the municipality can be derived. Enhanced municipal autonomy was a major consideration in adopting new municipal legislation in Alberta in 1994.
6. **Simple process without competition – Program simplicity increases the value of funding.** Competitive programs, tight restrictions on fund use and detailed reporting can all impact on the value that municipalities are able to derive from the MSI funding. Competitive programs typically require comprehensive applications, adjudication and reporting processes. While the AUMA understands that accountability is paramount, there is concern with how competitive processes impact the ability to secure funding. Another challenge inherent in a competitive process is that of potentially rewarding funds to those municipalities which have reached a crisis point because of previous poor or insufficient planning, while those municipalities which have planned well and invested well in their infrastructure are overlooked. Additionally, overly onerous requirements may result in program delays that negatively impact planning cycles. In Alberta, there are already existing funding programs to look to as precedents that maintain accountability and provide

¹ The following were findings from a Report carried out by Nichols Applied Management for the Minister's Council on Municipal Sustainability, June 2006:

- changes in individual support programs may have differential effects on particular municipalities or groups of municipalities
- reductions in education levies will provide different levels of "tax room" depending on each municipality's assessment base.
e.g., a 10% reduction in provincial education rates equates to:
 - 1.7% of McLennan's municipal taxes
 - 5.7% of Edmonton's municipal taxes
 - 12.3% of Rocky View's municipal taxes
- the net impacts of concurrent changes in municipal responsibilities, provincial support programs, and education taxes may differ widely by type or size of municipality and from municipality to municipality
- potential impacts must be examined on a disaggregated municipal basis as well as in terms of aggregate effects

municipalities with greater flexibility through a system of robust project criteria and post-project audit sampling.

ISSUES

Based on the foregoing principles, the following issues exist with the MSI.

1. **Disparity of sustainable and equitable funding.** The MSI is to be fully implemented at the same time as the Alberta Municipal Infrastructure Program (AMIP) ends. AMIP provides a base amount of funding for every municipality whereas the MSI does not. As a result, the completion of AMIP and ramping up of MSI can result in a lack of viability for those municipalities currently in high financial need. Moreover, the magnitude of the impact resulting from the funding will vary among municipalities. Based on the current allocation formula, some municipalities will not receive enough funding to do anything substantial to properly address local needs.
2. **Limited municipal autonomy through placement of conditions on funding without any real corresponding increase in accountability.** To address key provincial priorities the MSI funding is divided into numerous "envelopes". While this appears to be a well-intentioned mechanism to meet the needs which have been expressed to the GOA, in reality this will only serve as a barrier to meeting the needs of Albertans. Over-regulation of funding conditions may result in the allocation of funds to non-priority areas. Conditional funding assumes that municipal needs are the same across all municipalities and that they align with those of the Province. This is at odds with "place-based" decision making and limits a municipality's ability to address local needs. Municipal governments are in the best position to understand the needs of their ratepayers. Overall, the highly conditional nature of the MSI is not congruent with the philosophy of enhanced municipal autonomy that was used to develop Alberta's *Municipal Government Act*, nor does an emphasis on conditions actually enhance any accountability tied to ensuring the funds are well spent on appropriate matters.
3. **Implied transfer of housing responsibility.** The MSI provides municipalities with funding for affordable housing projects. This implies a transfer of responsibility for affordable housing from the Province to municipalities. This contradicts recommendation 6 of the final report of the Minister's Council on Municipal Sustainability (MCMS): "No major realignment of current municipal and provincial roles and responsibilities is required". Furthermore, the Council recommended further addressing the shared responsibilities of affordable housing, ground ambulance and policing by September 2007, and it is expected that the Council members will explore this jointly.

During Year 1 of MSI, municipalities will use the funding provided to carry out affordable housing projects. However, this is not a solution to the housing situation. Municipalities are currently calculating the investment required to meet affordable housing challenges.

While not yet complete, early indications suggest that funding demands will be much greater than what is currently provided under the MSI. This designation of funds can be expected to build expectations among ratepayers that municipalities cannot meet.

Therefore any changes in municipal responsibility should be separated from the MSI program – the MSI funding relates to existing responsibilities and the revenues required to plan, implement and sustain those accountabilities. AUMA intends to develop a separate submission to the Government of Alberta on the housing responsibilities for the different orders of governments and any changing funding requirements related to changes in responsibilities.

4. **Over-emphasis on incentives for inter-municipal cooperation.** A significant portion of the MSI funds are tied to inter-municipal cooperation. While AUMA supports inter-municipal cooperation, it

is most meaningful and progressive when it is truly voluntary. As noted in the final report from the MCMS, municipal cooperation already occurs throughout the province.

There are challenges to what amounts to “compulsory” inter-municipal co-operation. For example, where one municipality has multiple neighbouring municipalities it may not be possible to accommodate all of the projects. In some cases, some municipalities may not have the capacity to meet the expectations of their neighbours for collaboration. In other situations, a municipality may not have neighbours with which to partner. In other cases, there are municipalities that wish to cooperate, but have a neighbor that is not interesting in cooperative projects – the result is a penalization to the neighbor that wishes to take on cooperative efforts. The co-operative component of the MSI could place some pressure on municipalities to favour collaborative projects over priority projects identified in long-term plans (both statutory and non-statutory).

5. **Light Rail Transit:** While not specifically mentioned in the MSI, light rail transit deserves mention as an issue in the same way that affordable housing is discussed above. Both Calgary and Edmonton currently operate light rail transit systems. These systems are needed in areas with high population and complex transportation needs. The Governments of Alberta and Canada need to recognize those requirements and how important light rail transit is to the major cities leading economic diversification. A light rail transit program for the two major cities needs to be implemented and funded by the two Governments, separate from the MSI.

RECOMMENDATIONS

As stated, the AUMA and AAMDC believe that the MSI is a strong commitment from the Government of Alberta to adequately address local priorities in Alberta municipalities. We further believe that the following recommendations will enhance the MSI and overall municipal sustainability.

1. **Establish a Formal Provincial-Municipal Agreement that includes a Permanent Funding Mechanism and a Partnership/Engagement Mechanism.** The Government of Alberta should implement a permanent transfer of provincial revenues that follows the economy of the Province, rather than a ten-year commitment. This will provide municipalities, to the degree possible in having funding tied to the economy, with a source of predictable, sustainable funding and will enable long-term planning. This should be formalized through an agreement that outlines the amount of funding and includes a process for effective engagement and enhanced provincial-municipal relations. Municipalities’ plan and support infrastructure that lasts for centuries. Revenue sources have to align with that long range planning horizon, governance demands and long term maintenance requirements.
2. **Establish the following components to be included in the Allocation formula of the new Fund:**
 - A Base Funding² component that ensures municipalities with low assessment bases receive a base funding:

TOTAL	\$100 Million
-------	---------------

² One manner of determining an amount for the base would be to calculate the amount of money necessary to fulfill all provincial regulatory and reporting requirements.

URBAN MUNICIPALITIES	<p>\$70 Million</p> <p>Allocated based on per capita, adjusted for equalized assessment (amount increases with lower equalized assessment per capita)</p> <p>The base amount for the identified municipalities would be \$25,000 per municipality plus per capita</p> <p>Only allocated to those that are 75% below equalized assessment per capita</p>
RURAL MUNICIPALITIES	<p>\$30 Million</p> <p>Allocated based on road km adjusted for equalized assessment (amount increases with lower equalized assessment per road km)</p> <p>Only allocated to those that are 75% below equalized assessment per road km</p> <p>The base amount for the identified municipality would be \$25000 per municipality plus per road km.</p>

After 2010, when the Alberta Municipal Infrastructure Program is complete, the total amount of the base funding component (\$100 Million) will rise by the same percentage as the municipal revenue sustainability component (see "Municipal Revenue Sustainability" below).

- An **Equalized Assessment** component of \$250 million that would be distributed to municipalities based on their contribution to the education property tax component. This amount would be fixed until 2010 after which the amount would change by the difference in the total Provincial Education Tax requisition and \$1.2 billion. This would provide municipalities with the operating support to meet demands in growing communities but would also be adjusted each year by the Provincial Education Property Tax requirements (if they reduce then this amount reduces).
- A **Municipal Revenue Sustainability** component that is fixed to targeted Provincial Revenues and distributed on a per capita basis to municipalities. The funding under this component would increase from \$150 million in 2008, to \$250 million in 2009 and \$1,050 million in 2010 when the AMIP program has been completed and the funds transferred to this program. In 2010 the future amounts will be set by the percentage of the \$1,050 million to the total amounts of the Provincial Revenues below. The Provincial revenues which the municipal revenue source would be linked to would be:
 - i. Fuel tax
 - ii. Personal income tax
 - iii. Gaming
 - iv. Natural resources (this to be consistent with recommendation 11³ of the March 2007 Report of the Minister's Council on Sustainability)

³ Report to the Minister of Municipal Affairs and Housing: Presented by the Minister's Council on Municipal Sustainability (March 5, 2007):

3. **Hold municipal governments accountable for good governance and financial management through Municipal Sustainability Audit Reports rather than complex conditional grant programs.** Accountability can be best attained through the establishment of a municipal sustainability audit system and performance reporting rather than through an annual transfer of conditional grants. The recommended system is to have an annual, signed auditor's report to the Government of Alberta, showing how the revenue flow has been spent to meet the sustainability obligations of the municipality. Under such an audit system, sound financial planning will be achieved and long-term planning will allow all municipalities to effectively use their revenues in the best interest of their citizens. A measure of asset performance would allow the government to know that critical asset upgrades are being completed and the citizens' needs are being addressed, while at the same time leaving Council empowered to lead its community. The sustainability audit reports would provide the Provincial Auditor General with the confidence that shared provincial revenues are being allocated based on the municipalities' highest requirements.

The audit reports could also be used to demonstrate the sustainability or viability of municipalities. There are very few municipalities which dissolve or restructure in any given year; however, there are some that are substantially supported by provincial grants. There may be alternate governance structures or different governance partnerships that could be found for those municipalities that struggle to maintain services and infrastructure with their current revenues. A possible measure of viability is the percentage of total revenues that the municipality receives as a provincial grant.

4. **Establish a process to consider and act on changing a governance structure if a Municipal Sustainability Audit Report shows good reason to do so.** There are two cases where changes may be required to governance structures. If a Municipal Audit Report shows that:

- The benefits of achieving economies of scale through regionalization/amalgamation outweigh the benefits of maintaining distinct municipalities. (If the Audit Report can show duplication of services/infrastructure amongst neighbouring municipalities, this should trigger a cost-benefit analysis of regionalization/amalgamation).
- A municipality is unable to sustain itself using its current property tax regime and other current revenues, and that municipality agrees to dissolve. (Then, it is recommended that the resulting or newly formed community should be eligible for double the MSI for 5 years after its dissolution, which would be applied to that community's infrastructure needs.

5. **Establish provincial requirements for multi-jurisdictional planning processes for all municipalities.** Multi-jurisdictional planning would address:

- o growth management
- o land use and density
- o sustainability planning
- o transportation planning
- o intermunicipal dispute resolution processes
- o tax-sharing, cost-sharing, and revenue-sharing

Establish specific Provincial direction, by Regulation, for land use planning in transition areas between municipalities, and develop greater coordination and integration of Provincial land

Recommendation 11: The Government of Alberta should consider redefining the concept of "economic rent" to include the direct costs imposed upon municipalities as a result of resource development, and provide municipalities access to revenues from industry to offset these costs through one of the following options: a. Increased provincial resource royalty rates, with the increase earmarked for allocation to directly affected municipalities; or b. Legislative amendments to authorize municipalities to raise the necessary revenues directly from resource utilizers.

management activities with multi-jurisdictional planning, including sale of Crown land to municipalities⁴.

6. **Immediately reconvene the Minister's Council to further address Municipal and Provincial Roles and Responsibilities (recommendations 6, 7 and 8 of the Report of the Minister's Council).**
7. **Have the Government of Alberta assist with a study of the municipal infrastructure deficit.**
It is expected that this task will become more straight-forward as municipalities move towards reporting tangible capital assets and creating asset management systems. With renewed investments in communities by the provincial and municipal governments, all parties will have to regularly revisit the MSI fund and its effectiveness. The study would be the base for the performance reports for municipalities. This would evolve, becoming information contained in the annual financial reporting.
8. Develop a comprehensive **Communications Strategy** with the following goals:
 - To effectively communicate the proposed formula to the AUMA and AAMDC membership
 - To raise the value of municipal governments and the functions of municipal governments amongst society in general.
 - To raise the level of understanding of municipal finance (including reserves) amongst MLAs
 - To raise public awareness of the effectiveness of the MSI funding.

BENEFITS OF THE NEW PROVINCIAL-MUNICIPAL AGREEMENT

To conclude, AUMA would like to outline the major benefits arising from a new Provincial-Municipal Agreement such as the one proposed in this paper.

1. The Agreement will help municipal governments address critical capital and operating deficits, ultimately benefitting all Albertans.
2. The funds will follow the Provincial economy, therefore providing more funding when the Province is growing, and communities need to respond quickly and effectively to growth and less funding when Provincial revenues are under pressure from economic downturns.
3. A Sustainability Audit Report to the Provincial Auditor General with the verification that the funds have been spent on key municipal requirements set by the community will increase municipal accountability.
4. The Agreement will take pressure off the need for the property tax system to meet all the growth pressures, and this is beneficial in times when the Government of Alberta runs surpluses.
5. Long-term financial planning will be enhanced and will be more effective for both the Government of Alberta and municipal governments.
6. Through provision of more sustainable and predictable revenues for municipal governments, the Government of Alberta will be in a better position to examine roles and responsibilities of government and to better align accountability.

⁴ These recommendations are from AUMA's Position Paper on Multi-Jurisdictional Planning, published February 2007.

7. Sustainable and predictable revenue flows for municipal governments will allow the Government of Alberta to address other critical provincial issues that are of importance to all Albertans.
8. If the Government of Alberta shifts responsibilities to municipal governments, the formula allows for adjustments that will ensure the new municipal responsibilities are compensated with adequate funding.
9. Municipalities will become better economic development partners with the Province.
10. The Agreement strongly re-enforces the philosophy that there is only one taxpayer supporting all orders of government.
11. The Agreement will form a solid foundation of the NEW DEAL for municipalities.



AR33115

ALBERTA
MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

Office of the Minister
MLA, Lac La Biche - St. Paul

April 24, 2007

His Worship Rob Steel, Mayor
Town of Claresholm
PO Box 1000
Claresholm, Alberta
T0L 0T0

TOWN OF
CLARESHOLM
MSI FUNDING

Dear Mayor Steel:

I am pleased to share information with you on the Alberta government's recently announced Municipal Sustainability Initiative. This commitment is part of Premier Stelmach's promise to provide new funding of \$1.4 billion to municipalities, phased in from 2007 through 2010. In fiscal year 2007-08, municipalities will see an additional \$400 million in financial support. This funding includes incentives to encourage collaboration and cooperation between municipalities.

Under the Municipal Sustainability Initiative, your municipality is eligible to receive \$186,313 in 2007-08.

APRIL 07 - MARCH 08.

Part of this funding will be provided for local projects and activities as follows:

- ★
 - \$63,802 for Core Capital projects, which include municipal roads, public transit vehicles and facilities, water and wastewater facilities, storm drainage systems, emergency service vehicles and facilities, infrastructure management systems, and solid waste management facilities.
- ★
 - \$23,926 for Community Capital projects, which include libraries, cultural facilities, community halls, recreational facilities (swimming pools, arenas, curling rinks, etc.), municipal administrative and public works buildings, and community energy systems.
- ★
 - \$5,362 of Conditional Operating funding to support the operation and maintenance of community facilities being operated by non-profit groups.

5 YEAR
CAPITAL
PLAN

However, a total of \$93,223 is conditional on your municipality co-operating with its neighbours in the following areas:

- ★
 - \$15,951 for Core Capital type projects (roads, water facilities, etc.) which are jointly planned with one or more neighbouring municipalities.
- ★
 - \$23,926 for Community Capital type projects (libraries, arenas, etc.) which are jointly planned with one or more neighbouring municipalities.



- \$31,901 of Co-ordination Incentive funding, which must be used for co-operative capital projects that are jointly planned and jointly funded by more than one municipality. A broad range of municipal capital projects and municipal capital equipment purchases will be eligible for funding under this component if the co-operative requirements are met.



- \$21,446 for Conditional Operating funding for land use planning projects that will facilitate inter-municipal co-operation, for projects to plan and deliver services jointly, or for projects to have one administration team provide services to two or more municipalities.

These collaborative requirements will be enforced because it is important that municipalities work co-operatively together and think of larger community interests when delivering services and when planning and implementing capital projects.

The attached news release and background material provides more information on the allocation of this funding and the purposes for which it may be used.

Program and administrative details are being developed, and once these are finalized staff from Municipal Affairs and Housing will be contacting your administration to make the necessary arrangements for processing the funding.

Together with Premier Stelmach and my MLA colleagues, I am very pleased to be able to offer this support to Alberta municipalities, which is unparalleled elsewhere in Canada.

As Minister of Municipal Affairs and Housing I look forward to working with you and your municipal council toward a common goal of ensuring strong, safe and sustainable municipalities that continue to prosper for the benefit of all Albertans.

Thank you for your continued support.

Sincerely,

Ray Danyluk,
Minister

Attachment

cc: David Coutts, MLA
Livingstone-Macleod

Kris Holbeck
Chief Administrative Officer
Town of Claresholm



Apache Canada Ltd.
#1000, 700 – 9 Avenue SW
Calgary, Alberta. T2P 3V4
Tel (403) 261-1200 Fax (403) 266-5987

JULY 3, 2007

VIA FAX: (403) 625-3869

TOWN OF CLARESHOLM
BOX 1000
CLARESHOLM, ALBERTA T0L 0T0

URBAN AUTHORITY WITHIN 1.5KM

RE: APACHE CANADA LTD.
WELLSITE AND ACCESS ROAD
ACL 02 EASTMONT 16-15-012-27 W4M
APACHE FILE: A019184 TRAVERSE FILE: AP07-008

Pursuant to Alberta Energy & Utilities Board (EUB) Directive 056 Regulations, Apache Canada Ltd. (Apache) hereby gives notice of the planned construction, drilling, completion, and possible flaring at the above mentioned well-site and access road as shown on the attached survey plan.

As a landowner/resident/occupant or other affected party falling within the prescribed notification radius, Apache is providing you with project specific information. Details are as follows:

Key Facts

Substance:	Natural Gas (sweet)
Category:	B 140
Maximum H ₂ S Concentration:	0.0 mol/kmol
Maximum H ₂ S Release Rate:	0.0 m3/sec
Emergency Planning Zone:	None
Primary Target:	Sunburst
Total Depth:	2345.8 meters

Project Description

Proposed Scheduling and Operations

Construction of the well-site and access road will require the use of heavy equipment and is planned for spring/summer 2007. After construction is complete, large trucks will be used to haul the drilling rig to the location where drilling will commence. Drilling operations, which are planned to commence in spring/summer 2007, are expected to last approximately 7 days. The equipment to be moved onto the well-site will consist of well shacks, the drilling rig, support equipment and support services.

Once drilling operations have reached the targeted depth of 2345.8 meters, completion and testing operations will begin, usually within one to two weeks. Completion and testing operations open up the formation allowing trapped fluids to flow to surface, and help determine the economic feasibility of tying the well in through a pipeline. During the well cleanup and testing, equipment will include a service rig, testing equipment and a flare stack. As weather, rig availability and progress of drilling can all affect the timing of a project, you will be advised again if significant timing delays are anticipated.

Flaring Operations

Gas flaring will be on an intermittent basis during initial clean-up flow of any productive zones and may also occur more consistently during any subsequent production testing for the duration of approximately 2-4 days. A test separator unit will be used to separate and measure produced gas and fluids. Residents within the prescribed flaring notification radius will be contacted a minimum of 24 hours before any potential flaring activity begins as per EUB Guide 60.

Traffic, Odors, Emissions, Noise

Moving the rig in to drill and out after drilling may require 20 to 30 loads of semi-sized trucks. Daily operations will include additional cars and light truck traffic required for crew transport and inspection activities in addition to use of a water and vacuum truck. However, once the well is on production, traffic will be reduced to approximately one operator visit daily. Apache does not anticipate any odors during the drilling or completion of this well since all the gas will be flared. Possible emissions may originate from diesel electric power generation, heavy-duty diesel vehicles and normal light duty gasoline vehicles. During drilling, the rig will have motors running 24 hours per day; however, all directives are adhered to as stipulated in EUB Guide 38 Noise Control Directive. Apache will endeavor to address any traffic, dust and/or noise concerns should they arise.

Surface Equipment

Apache's plans for permanent production equipment associated with this well will be finalized after the well is drilled and more information is available. However, typical production equipment for this type of well are a separator, fluids storage tank, and a meter run building (the separator, and meter-run would all be housed within one building). Further public consultation with respect to pipelines and processing will be completed once a well is proven for production.

Setback Restrictions

A minimum of 100m separation distance will be established and maintained between the well and any surface improvement (as defined by the EUB) except roads (40m), unless specifically approved by all stakeholders. A stakeholder proposing any future surface improvement within this 100m setback distance of the well centre may require consent from the EUB or the local Municipal Authority. This setback is recommended for safety purposes.

Emergency Response Plan and Regulations

Apache has in place at all times a "Corporate Emergency Response Plan". This plan complies with EUB Regulations and will be enacted in an emergency situation.

If you have questions or require more information, please contact Guy Eamor, Surface Landman; Apache Canada Ltd. at (403) 261-1325. Apache's emergency contact number is 1-800-422-9771.

Yours truly,

Apache Canada Ltd.

By it's agent Traverse LandGroup Ltd.

A. MacLean

Shane Peters
Surface Landman
Ph: (403) 265-1050

RE: ACL 02 EASTMONT 16-15-012-27 W4M

Enclosed for your information is a letter from the Chairman of the EUB and a Survey Plan.

The following list is additional information related to energy development and are also available at your request or may be obtained from the EUB website at www.eub.gov.ab.ca

- EUB Brochure: Understanding Oil and Gas Development in Alberta
- Conservation and Reclamation Information Letter-C&R/IL/97-1
- EnerFAQs No. 4: All About Critical Sour Wells
- EnerFAQs No. 5: Explaining EUB Setbacks
- EnerFAQs No. 6: Flaring and Incineration
- EnerFAQs No. 8: Proposed Oil and Gas Development: A Landowner's Guide
- EnerFAQs No. 9: Animal Health
- EnerFAQ's No. 10: Coalbed Methane
- EnerFAQ's No. 13: The EUB and You: Agreements, Commitments, and Conditions
- EnerFAQ's No. 14: Health and Safety
- EnerFAQ's No. 15: ADR Process

Should you require any additional EUB publications as listed above, please contact Traverse LandGroup Ltd. toll free at 1-866-835-8429, at which time these pamphlets will be sent to you.



Calgary Office 640 - 5 Avenue SW Calgary, Alberta Canada T2P 3G4 Tel 403 297-8311 Fax 403 297-7336

A Letter from the Chairman of the EUB

Dear Neighbour,

I am writing to you because a representative of a petroleum company proposing development has recently approached you, and you may have questions. The company plans to make an application to the Alberta Energy and Utilities Board (EUB) for a facility, pipeline, or well (an energy development) on your lands or your neighbours' lands. The EUB requires the company to either notify or personally consult with you before obtaining a licence and provide you with information that may include the documents described below. Whether or not the documents are required, you may request them from the company.

EUB Public Information Documents—These include this letter, the brochure Understanding Oil and Gas Development in Alberta, EnerFAQs No. 8: Proposed Oil and Gas Development—A Landowner's Guide and the EnerFAQs series related to energy development. These documents contain information about your rights and options, as well as the roles and responsibilities of the EUB in the regulation of Alberta's energy developments and how we can help you.

Company's Information Package—This includes sufficient information about the proposed project so that you can understand the facts and potential impacts the proposal may have on you and your family. You will be asked to bring forward any questions or concerns you may have and to go over the specifics of the proposed development with the company representative. The company is required to answer all reasonable questions posed by you.

I encourage you to carefully review the information provided and to meet with company representatives to discuss the proposed development. The conversation should include any measures that could be put in place by the company to reduce potential impacts, alternatives to the proposal that may exist, and the overall future development proposed for your area.

If there are matters that cannot be resolved, the EUB can provide you with more information on its Appropriate Dispute Resolution (ADR) program, which includes EUB facilitation and third-party mediation. Unresolved issues could ultimately result in the EUB holding a public hearing to consider the application. While the EUB encourages all parties to first attempt to cooperatively reach agreement, all should be aware that they have the right, at any time, to request that the EUB hold a public hearing.

If you have questions about our materials or our processes, please call the EUB for assistance at the numbers listed on the back of this letter.

Additional information about the EUB and its regulations are on our Web site at www.eub.gov.ab.ca.

Sincerely,

Neil McCrank, Q.C., P.Eng.
Chairman

Plan Showing Survey of

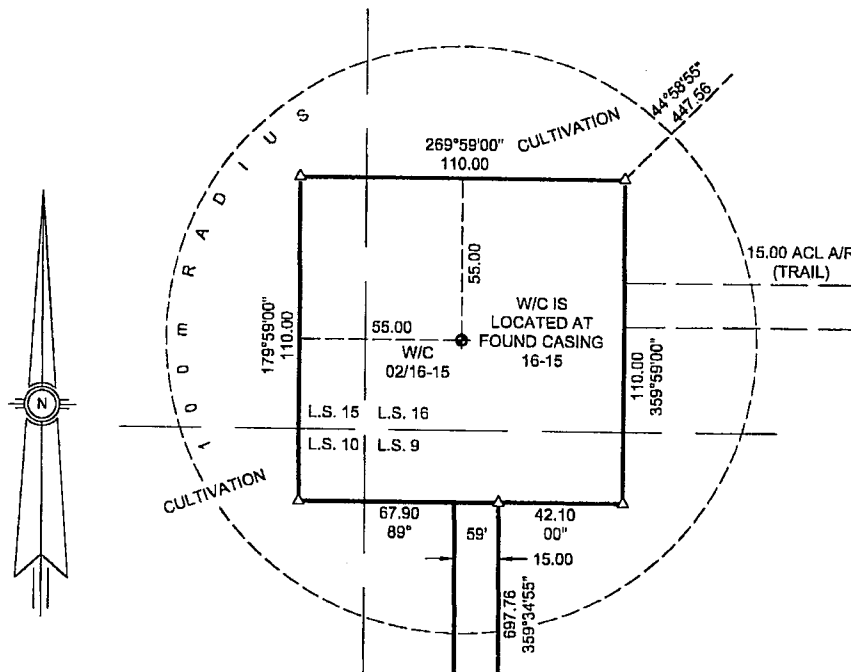
ACL 02 EASTMONT 16 - 15 - 12 - 27

Well Site and Access Road

In

L.S. 16 Sec.15 Twp.12 Rge. 27 W.4 M.

M.D. OF WILLOW CREEK No. 26



WELL SITE DETAIL
SCALE: 1:2000

EUB LICENCING INFORMATION:

The proposed well centre:

	YES	NO
Is at least 5.0km from a lighted airport (Charesholm Airport Lat. 50°00' N. Long. 113°37' W.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is at least 1.6km from an unlighted airport	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is at least 100m from any surface improvements (Existing Well Site 16-15)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is outside any potential coal development area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is at least 40m from any surveyed road	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is at least 100m from the normal high water of any significant body of water	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is at least 1.5km from the nearest surface development (Residence)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is at least 1.5km from the corporate limits of an urban centre (Charesholm)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is at least 200m from any water well	<input checked="" type="checkbox"/>	<input type="checkbox"/>

OPERATOR:



SURFACE CO-ORDINATES: 16-15

371.1 SOUTH of NORTH } SEC. 15
371.4 WEST of EAST

GEOGRAPHIC CO-ORDINATES:

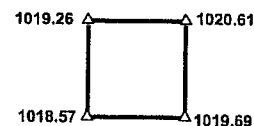
LAT: 50.001361° } NAD 83
LONG: 113.600749° } ATS Ver. MARCH 2005

UTM CO-ORDINATES:

5 541 801.0 N. } NAD 27
313 692.1 E. } ATS Ver. 2.6

ELEVATIONS: WELL CENTRE = 1018.9

DATUM: ASCM 217216
ELEV.: 1019.708



AREAS:

	HECTARES	ACRES
N.E. 1/4 SEC. 15:		
EXISTING WELL SITE	1.210	2.99
ACCESS ROAD	0.567	1.40
S.E. 1/4 SEC. 15:		
ACCESS ROAD	0.479	1.18
TOTAL:	2.256	5.57

ACL FILE NO.: A019184

107-1538W01.DWG

CALTECH JOB NO.: 107-1538

CK'D: AF

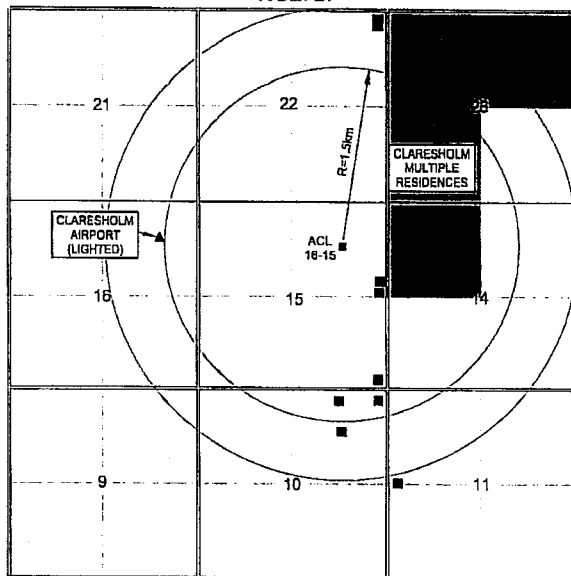
PC: JM

AFE: ST-07-0568

PAGE: 1 OF 3



W.4 M.
RGE. 27



TWP.
12

W.4 M.
RGE. 27



TWP.
12

ACCESS ROUTE DETAIL
SCALE: 1:250 000

SURFACE DEVELOPMENT SKETCH

SCALE: 1:50 000

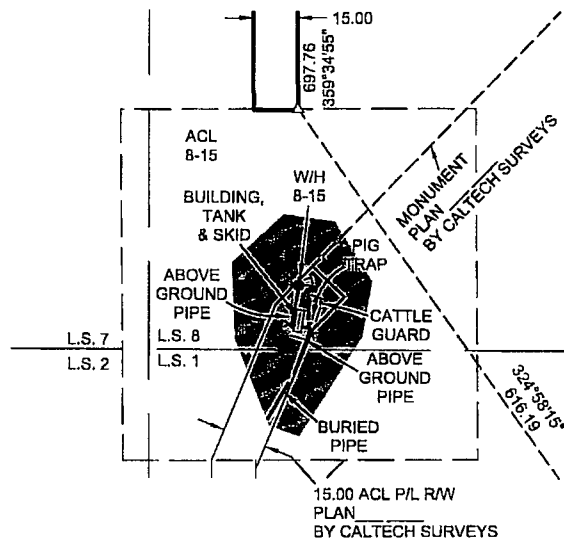
ONLY SURFACE DEVELOPMENTS WITHIN
2km OF W/C ARE SHOWN
OCCUPIED RESIDENCES SHOWN THUS: ■
UNOCCUPIED RESIDENCES SHOWN THUS: □
OTHER SURFACE DEVELOPMENTS SHOWN THUS: ▲
NEAREST SURFACE DEVELOPMENT IS THE
RESIDENCE
0.5km ± E. OF WELL CENTRE
NEAREST URBAN CENTRE
IS CHARESHOLM 0.3km ± E. OF WELL CENTRE

TITLE No.: 041 019 575 (N.E. 1/4 SEC. 15)
OWNER(S): DENNIS HOFFMAN
I/WE, the landowner(s), consent to the location of the
well site and access road as shown on this plan and have
no objections to the E.U.B. Issuing the Drilling Licence.
Dated on the _____ day of _____, 2007.

Witness _____	Owner _____
Witness _____	Owner _____
Witness _____	Occupant _____

TITLE No.: 911 011 927 (S.E. 1/4 SEC. 15) } 1/2 INTEREST
OWNER(S): R&A HOFFMAN FARMS LTD.
TITLE No.: 001 306 075 (S.E. 1/4 SEC. 15) } 1/2 INTEREST
OWNER(S): R&A HOFFMAN FARMS LTD.
I/WE, the landowner(s), consent to the location of the
access road as shown on this plan and have
no objections to the E.U.B. Issuing the Drilling Licence.
Dated on the _____ day of _____, 2007.

Witness _____	Owner _____
Witness _____	Owner _____
Witness _____	Occupant _____



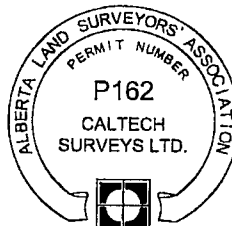
ACCESS ROAD DETAIL
SCALE: 1:2000

I, J. Charles Godard, Alberta Land Surveyor, of the City of Calgary, Alberta,
certify that the survey represented by this plan is true and correct to the best of my
knowledge, has been carried out in accordance with the Alberta Land Surveyors'
Association Manual of Standard Practice, and the field survey was performed
on the 19th day of June, 2007.

J. Charles Godard
J. Charles Godard
Date Signed 2007.06.25
Alberta Land Surveyor

Tu Chau
Witness

**CALTECH
SURVEYS LTD**
Calgary (403) Ph: 263-8055 Fax: 263-8058
Regina (306) Ph: 775-1814 Fax: 775-1818
Unity (306) Ph: 228-4368 Fax: 228-4367



SIGNIFICANT HISTORICAL SITE

NONE

LEGEND:

Well Centre(s) shown thus: ●
Survey monument(s) found shown thus: ○
Survey mark(s) (Spike) planted shown thus: ▲
Survey mark(s) (Spike) found shown thus: △
Temporary point(s) shown thus: ✕
Portions referred to outlined thus: —
Distances are in metres.
Survey completed by GPS and all
measurements shown are check measured.

REV.	DATE	DESCRIPTION	BY	CK'D
0	2007.06.26	ISSUED	TKC	AF

5202 - 5 Street East
P.O. Box 69
Claresholm, AB
T0L 0T0

T: 403.625.3356
F: 403.625.2424
www.lrsd.ab.ca
1.800.310.6579

March 28, 2007

Town of Claresholm
P.O. Box 1000,
Claresholm, Alberta
T0L 0T0

Attention: Ms. Kris Holbeck

Dear Ms. Holbeck:

Re: 2007 Municipal Election



Livingstone Range
SCHOOL DIVISION NO. 68

*Need a resolution
to hold a joint
election with
LRSD in 2007
Kris*

In planning for the upcoming October 15, 2007 local elections, Livingstone Range School Division No. 68 is again interested in entering into an agreement with the various municipalities within our boundaries to share costs associated with running the election.

Past practice has been, where a school board election is held, to contract with the municipalities to utilize the election personnel that they require on Election Day. This results in reduced costs to all parties involved as well as eliminates redundancies in personnel.

I will be the returning officer for the School Division and would take care of all notices and associated requirements for the School Division preceding Election Day. We would have all required School Division ballots ready for delivery to the municipalities immediately prior to the election. Immediately following the counting of ballots, I would be available to be contacted by phone to tabulate the various vote totals for the School Division, as the various municipalities receive them.

I would appreciate your response to such a proposal, including an indication of your willingness to enter into such an arrangement and a proposal of how you would suggest to share the associated costs.

On behalf of the School Division, I thank you for your cooperation in this important matter.

Yours truly,

Don Olsen
Associate Superintendent
Business Affairs



**CLARESHOLM & DISTRICT
FAMILY & COMMUNITY
SUPPORT SERVICES**

Tel: (403) 625-4417
Fax: (403) 625-4851
clareholmfcss@shaw.ca

July 11, 2007

Town of Claresholm
DELIVERED
Attention: Kris Holbeck

Dear Kris,

We are aware that the Town has just completed their report to the community and, more recently, the Municipal Development Plan, (MDP). Having attended the Town Hall meeting and after reviewing the MDP, our Board members would like to take this opportunity to provide some input as the Town continues to plan for future growth and development.

We would first congratulate the Mayor and Council for their forward thinking and diligence in considering how to develop plans that promote growth, sustainability and a good future for our Town. We note, however, that there is no mention of how our Town is meeting the social needs of our residents. Further, there appears to be no plans for affordable housing, child care, transportation, or care of seniors and vulnerable residents included in the Town's plans for the future. At the same time, the Town is looking at ways of attracting doctors and other medical staff to our community. While we would agree that physical infrastructure and reductions in taxes are important tools for attracting new medical staff and growth for our Town; without social infrastructure people will not be enticed to move here. The re-branding efforts and the new logo promote a lifestyle that strongly suggests good social services and requires some planning for social infrastructure.

Claresholm & District Family & Community Support Services, (FCSS), would like to see strategies that address social needs included in the Town's planning. FCSS is a program that demonstrates the Town's commitment to the strong social functioning of its' residents. Because of your commitment we are able to provide store-front access to the public and are a main source of information and referral. Further, our program funds community groups and programs and hosts inter-agency meetings to discuss current social issues that affect our community. As you know, FCSS also coordinates community events and programs that enhance the quality of life for residents, promotes and recognizes voluntarism, and aims to prevent social problems. We would welcome the opportunity to provide input into the Town's planning process.

The opportunity to have strategies that plan for social infrastructure included in the MDP may have passed. However, we hope that you will take our message in the spirit of cooperation that we intend and make every effort to include social and recreational programs in your future planning sessions. Again, we applaud the planning process and are proud to be part of the Town of Claresholm.

Regards,

Debbie Goeseels, Director



107 - 50 Avenue West
P.O. Box 1297
Claresholm, AB T0L 0T0



Claresholm & District Chamber of Commerce
Box 1092, Claresholm, AB T0L 0T0

July 10, 2007

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Attention: Claresholm Mayor & Town Council

I am writing on behalf of the Claresholm Chamber of Commerce with 2 requests for your consideration.

The local greenhouse has kindly given us a \$1000 gift certificate to use however we see fit to assist in beautifying the town.

After some discussion amongst the chamber executive we have decided we would like to use it to start a downtown tree planting program, with the ultimate goal of having trees lining both sides of the street on 49th & 50th Street as well as 2nd Avenue between the two streets.

I believe our next step would be to get approval from the town and consult with the town what requirements need to be met, etc.

The second request for consideration is regarding the empty lot that the town is purchasing and the chamber plans to beautify. With the work being done on 49th street at the present time and the sidewalk & gutters needing to be replaced, we are wondering if the town would extend the sidewalk in front of the empty lot onto the street where we could place a bench and trees or whatever. This would work as an entranceway to bring attention to the lot. If this were to be done it would mean the loss of 1 or 2 parking spots in front of the lot.

With both requests there is a sense of urgency. As for the planting of trees – it needs to be done by fall. As well, I assume the sidewalks and gutters will soon be replaced and it would make sense that the sidewalk extension would be done at the same time.

We look forward to hearing from you at your earliest convenience in order to be able to move forward with these projects as soon as possible.

Sincerely

Roxanne Thompson
Past President – Chamber of Commerce

July 4, 2007

EMS PRESS LTD.

4913 - 2 St. West

Claresholm, AB

TOL 0T0

FAX: 625 - 2828

(463) 219 -

ATTENTION: EDITOR

**Re: My letter of May 28, 2007 re: Neglected & Unsightly Properties Within
Claresholm Town Boundaries**

It is obvious that at times, complaining in a constructive manner does result in a positive outcome.

After Town Council read and discussed the letter that I submitted to them, it had become quite obvious that problems prevailed.

Between Town Council members, our Chief Administrative Officer, Kris Holbeck, and our new By - law Enforcement Officer, Nigel Young, it seems we have the beginnings of a group of people who are showing that they have the abilities, to enforce a cleaner, more orderly environment for all of us to enjoy.

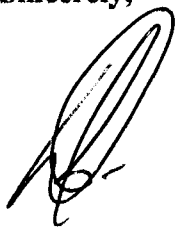
Many, not all, of the problems have been attended to and I would like to give thanks to Kris Holbeck for the letter that was sent to me outlining thoughts of where the Town of Claresholm stood regarding remedies towards my complaints.

I have also met our new By - law Enforcement Officer, Nigel Young. After meeting with Mr. Young, I left feeling that "Enforcement" could have been his middle name. He is cordial, firm, and polite. Words don't seem to be mixed.

I believe that Town Council have selected an excellent candidate, for the multitude of tasks that lay before this man. He seems well prepared to handle them.

I want to express my gratitude to all concerned for at least acknowledging a letter from a little guy, and then trying to do something about it. Thank You.

Sincerely,



DON O'HARA NYK

P.O. BOX 3131 CLARESHOLM, AB

TOL 0T0

PH: 625-4572

12 July 2007

Town of Claresholm

RE: Combined Assessment & Taxation Notice
Strong, Kelly and Julie #11589.000
Plan # 7810389
Block# 2
Lot 14

Dear Council,



I'd like to formally submit my complaint in writing to my taxation assessment. This is an unfair assessment. It seems that as time goes by, it is necessary for the town to increase the amounts assessed for services and I completely understand the need for that. I am not one to complain or make a stink, as I believe that our elected officials will do their job to the best of their abilities. I do, however, feel that there has been some inequality in the assessments this year.

I also assume that the assessor is the one who has made the decisions, but that as town council, you also have some responsibility in this. Because of the recent upswing in the property values, our homes have definitely seen some kind of appreciation, and as such the assessments could be raised. I do question the methodology used. There was no one who visited our home to reassess, or did anyone visit anyone whom I have spoken with. When this is taken into account, you would think that the increase should be a fairly straight across the board increase. This is NOT the case. Some homeowners have had as small as a \$100.00 increase, which would probably translate into less than 5%. Most are about \$200 to \$400.00. Please compare that to an increase in my taxes of \$1440.97, which is a whopping 45.6% increase. This is unacceptable. My home has definitely not increased in value by 46%. The carpets and lino are the same as when it was built 21 years ago. It's not a new home ! Now perhaps some would argue that having a large yard means more value. Not so, as I'm sure that I wouldn't be able to develop the back 2 acres of the lot with the towns approval. Another home would not be acceptable by you or by me. So there really is no added value of the large lot because development is impossible. Additionally, we at the acreages lack services that the town people have, such as paved road, town sewer, storm drainage, curb, gutter, sidewalk, and street lights as examples. There are few fire hydrants available if an emergency occurred. The inequalities continue, don't they? To be honest, I don't really want these things, but it seems that we are being taxed for them. Apparently the increase is done using recent sales of properties in the area, with the number of 6 being what is required. Which properties were they and what was the price paid and what were the assessments on those? Because of the increase in taxes, our actual value will decrease now because people won't want to buy our property due to the high tax. Will the tax break given to El Molino for 5 years mean that they will be in town for 4 years and 10 months like Richardsons were? It seems that we at the acreages have been hit the very hardest of any in town when compared to new areas. There are homes in town that are of greater value than ours and assessed far less. We feel that we have been targeted. Furthermore, the advertisement in the paper was not as clear as it should have been... there was no mention of a specific form to be used or that there was a \$50.00 fee to appeal. Also, please replace my previous letter with this letter. Again, there was no mention that it was necessary to include all the details of the block and plan number. Greater care should be taken in the future.

I would like to have the Assessment Review Board provide me with their decision in writing, as allowed for in the Municipal Government Act section 469 subsection 2. That way if necessary I can take that decision to the Municipal Government Board for further appeal.

I'm sure that you will receive many such letters, and I don't envy your task at hand. The days for meeting with the assessor are not available to me to meet for two reasons. First, that week has been planned since last fall for being away. Second, I can't get away during the day to meet anyway. So this will have to do for my appeal of my assessment.

Thank you for your time and consideration in this regard, and for the time spent in the past as our elected officials. It is much appreciated.


Kelly and Julie Strong

PS: I have the same concerns on the assessment increase for the building that Julie owns. The increase of \$585.61 is equal to 19.2%. No one in town has received a 19% increase in wages in the past year, let alone a 46% increase

July 2007

I HAVE A PROJECT IN MIND.
THAT I WOULD LIKE TO DO.

AT NO COST TO THE TOWN
I WOULD RAISE THE MONEY
CONSTRUCT AND INSTALL
A 20-30 FOOT TALL STAND
OF WHEAT.

TO BE PLACED JUST
BEHIND AND TO THE REAR.
OF THE TOWN ENTRANCE SIGNS

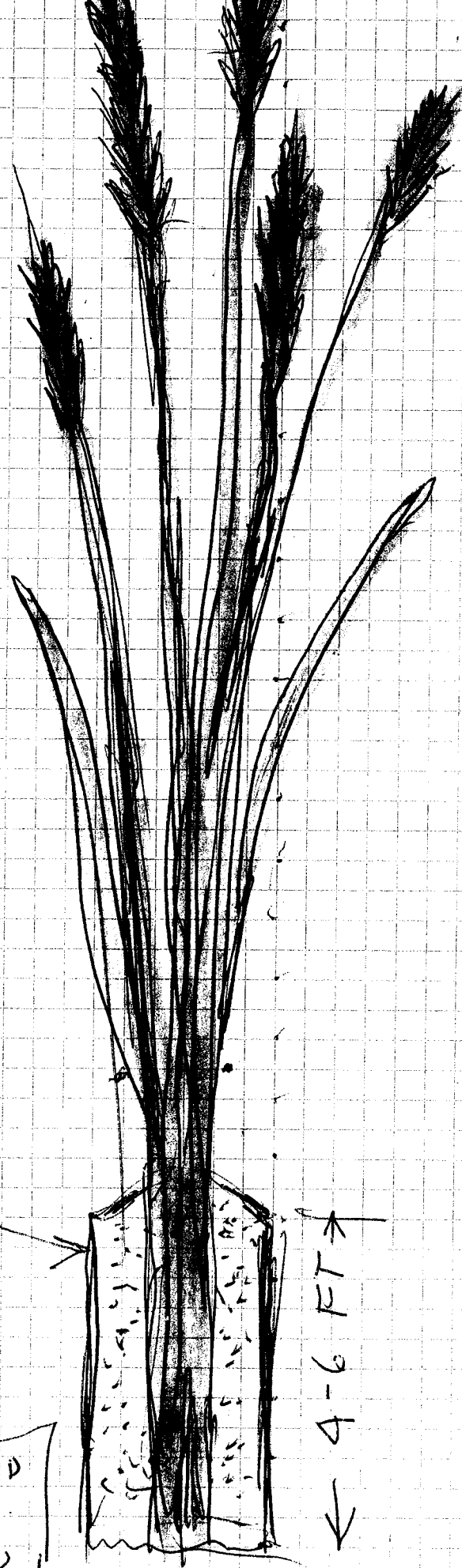
I AM ASKING FOR YOUR
ORDER TO DO SO.

BILL ERICKSON

20-30 FEET TALL

SECTION
OF
CUIVERT
OR
PIPE

CAN BE MOVED
WHEN HWY
ROUTE IS
COMPLETED



ADD TO
EXISTING
ENTRANCE
SIGN

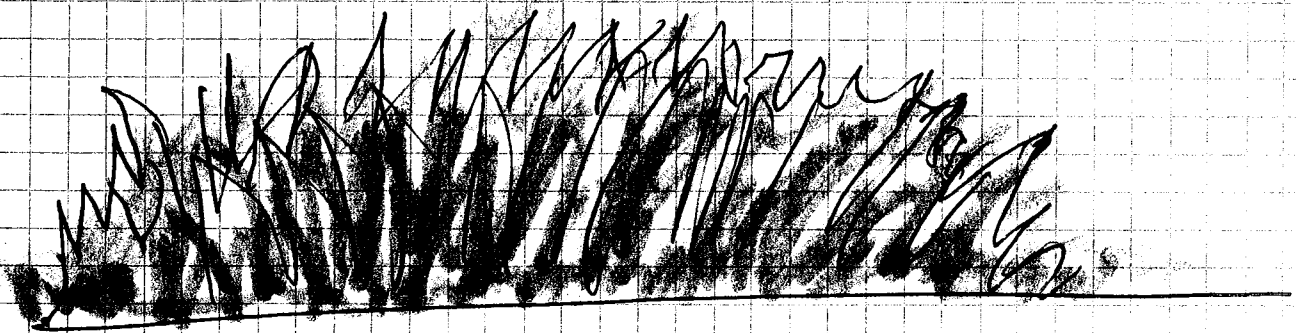
IN ~~BACK~~ OF
AND TO THE
RIGHT SIDE

COULD BE LEFT
TO RUST
OR COULD BE
PAINTED
HAYWARD
YELLOW

ADDITION TO FRONT
OF ENTRANCE
SIGNS

FOUR-FIVE FOOT TALL
YELLOW GRASS -

WITH NEW GREEN GRASS
IN FRONT TO COVER
CONCRETE
COLUMNS



MADE OF FLAT STOCK
POWDER COATED.



The **Write Source**
Stationery & Gifts

Box 1898 Claresholm, AB. T0L 0T0

PH: (403) 625-2252 FAX: (403) 625-2097 E-MAIL: wsource@telus.net

Town of Claresholm

July 11, 2007

Town Council:

We are proposing signage for the front and back of our business that would stick out perpendicular to the building (ie. Hang over the sidewalk). We understand that there may be bylaws against this at this time but we request that council address this issue and allow these signs. We propose that the sign hanging over the pedestrian area be a minimum of 84" off the sidewalk. The sign at the back door would be over the existing garbage bin so will not affect traffic or pedestrians.

Attached is a draft drawing of our proposed sign.

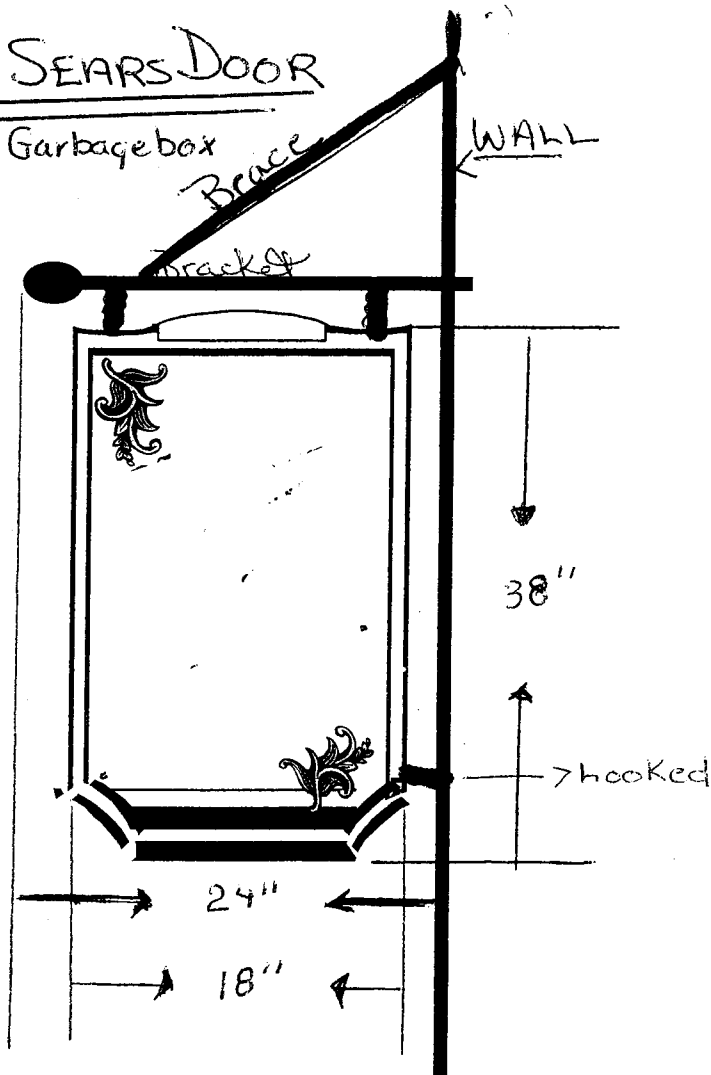
Awaiting your consideration of this matter.

Thanks

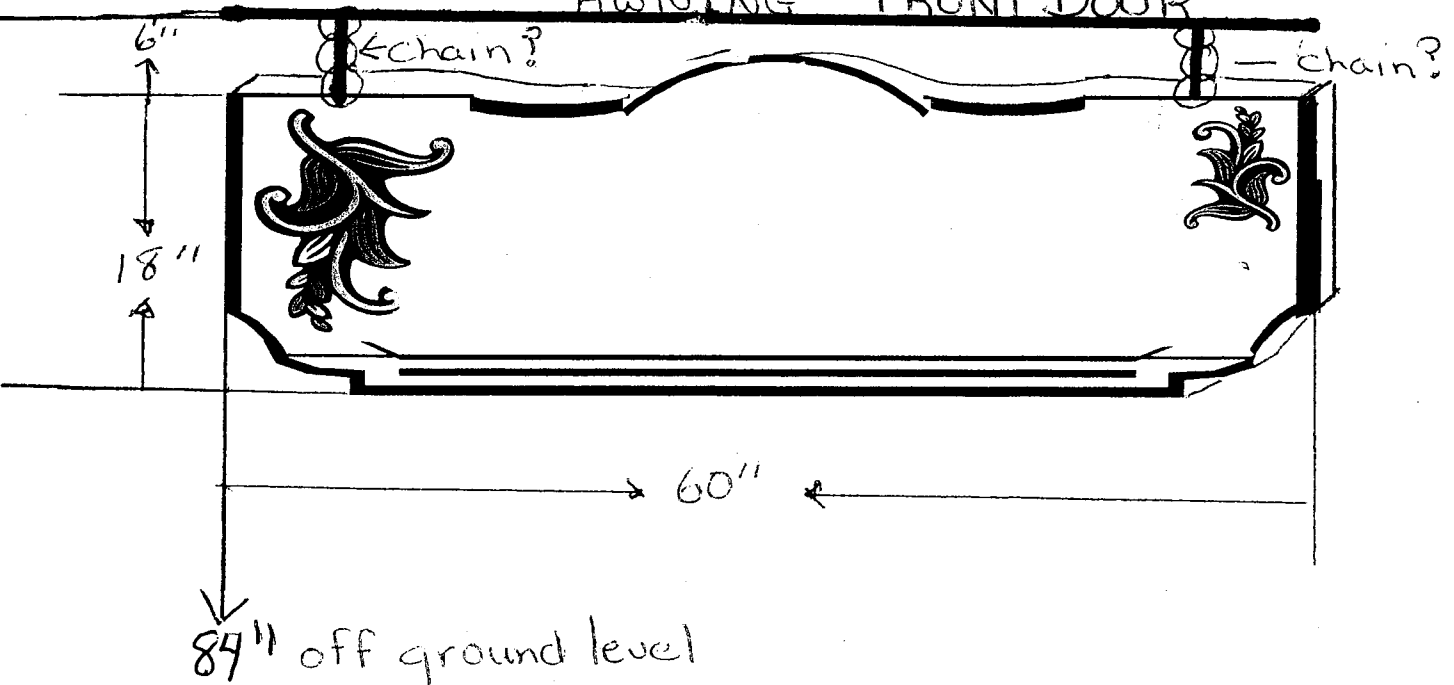
Wilf Kenyon

BACK SEARS DOOR

Above Garbage box



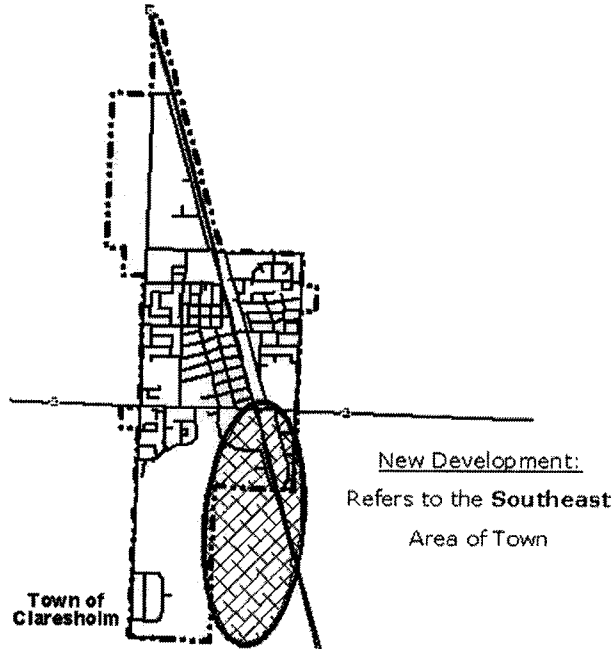
AWNING FRONT DOOR



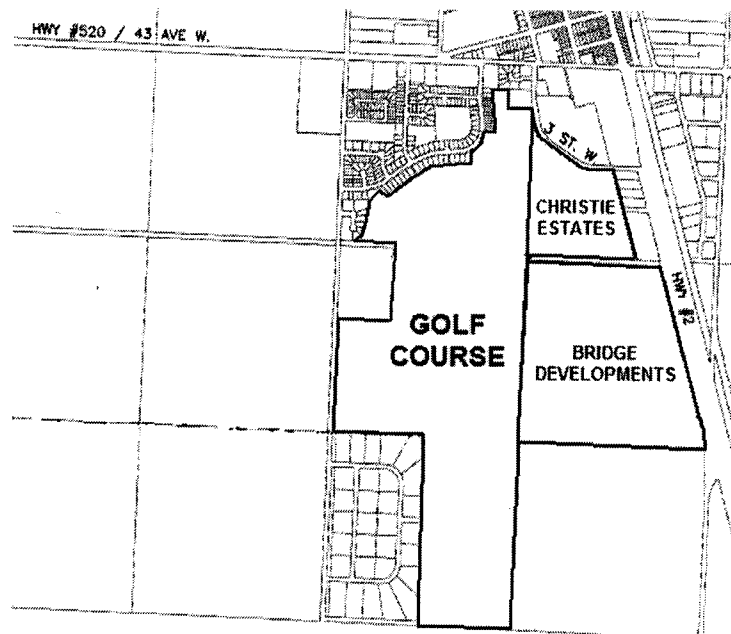
Infrastructure for Proposed Development

Defining the Focus Area:

For the purposes of this report the focus area is the new development that is being proposed in the southeast area of Claresholm.



More specially, the lands proposed for new development could be referred to as any land that borders the eastern boundary of the golf course. The two developers that currently have interest in developing land that fits this description are Christie Estates and Bridge Developments.



Infrastructure for Proposed Development

Identifying Infrastructure Needs:

The Town of Claresholm has retained Cicon Engineering for this project. Cicon has worked in parallel with representatives from these two developments to identify the infrastructure needed to develop the focus lands.

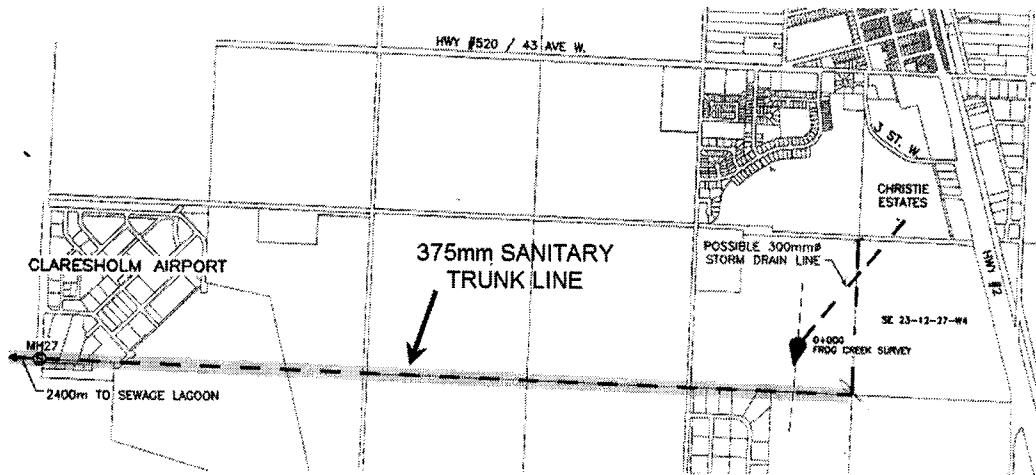
- Christie Estates:
 - *Sanitary Sewer:* There are existing sewers servicing the land, however the integrity of these sewers is questionable. Therefore, alternatives were explored.
 - *Water Supply:* Again, the land has access to a water supply; however the pressures and volumes that are currently present will not fulfill the needs of the future residents. Upgrades will need to be made.
 - *Storm Water Management:* The new development is being designed to direct the runoff to the Town's existing management area. (Frog Creek Basin, Golf Course ponds) No projects needed.
- Bridge Developments:
 - *Sanitary Sewer:* No sewer currently available
 - *Water Supply:* No water supply currently available
 - *Storm Water Management:* As stated above, the development area is adjacent to the Frog Creek Basin / Golf Course Ponds. Currently contours show that the terrain generally slopes to the south. No Projects Needed.

Infrastructure Projects:

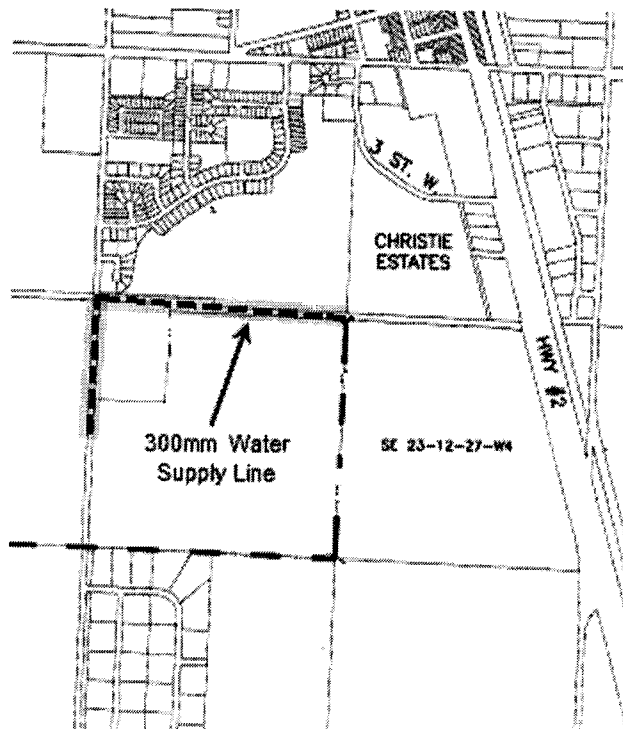
The analysis that has been provided to the Town of Claresholm indicates that the new infrastructure needed will be used by both developments. Therefore the Town of Claresholm has insisted that these two parties work together to find the best and most cost efficient scenarios to provide adequate services for their development. Again the Town's project engineers, Cicon Engineering facilitated this process and have provided the following project results:

Infrastructure for Proposed Development

- **Sanitary Sewer:** The most efficient and long term cost effective scenario has a 375mm gravity line that runs west from the proposed developments that connects to an existing sewer line at Man Hole 27 (Airport).



- **Water Supply:** A 300mm water line will be run east from the water treatment plant through the Golf Course to the developments.

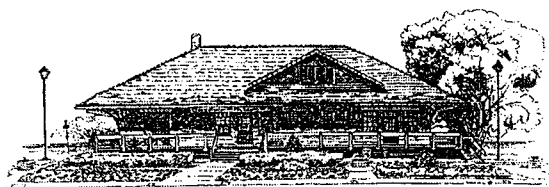


Infrastructure for Proposed Development**Cost Breakdown of the Projects:****Sanitary Sewer:**

Stakeholder Breakdown	Population Served	Total Cost	Resulting Percentage
Christie Estates	640	\$321,761	20%
Bridge Developments	1500	\$754,128	46%
Town of Claresholm	1130	\$568,110	35%
Totals:	3270	\$1,644,000	100%

Water Supply:

Stakeholder Breakdown	Population Served	Total Cost	Resulting Percentage
Christie Estates	640	\$46,667	11%
Bridge Developments	1500	\$109,375	26%
Town of Claresholm	3620	\$263,958	63%
Totals:	5760	\$420,000	100%



Claresholm & District Museum
5126 Highway # 2
Box 1000
Claresholm, Alberta
T0L 0T0
Phone: 1-403-625-3131

July 9, 2007

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Dear Mr. Mayor and Councillors;

Alberta Historical Resources Foundation has replied to our request for a grant to be used for conservation work on the C.P.R. Station/Claresholm Museum. The letter states that a matching grant of \$6,270 was approved.

This amount was much lower than the amount requested. I spoke to Ms. Monika McNabb, Program Coordinator about this. She said that the chimney repair had not been included as a result of information presented by preservation staff. I explained that the Town of Claresholm had wanted that part of the project to be included in this application. Ms. McNabb apologized for the mix-up, and said that our application would be re-submitted for the September 1st grant run, and that she expected that we should get the funds requested.

I have attached a copy of the budget from the grant application for your information.

Thank you for your continued support.

Sincerely

Rae Trimble
Chair, Claresholm and District Museum Board

PROJECT DESCRIPTION AND BUDGET / COSTS

WINDOWS AND DOORS:

Remove damaged/deteriorated paint
from the windows and doors

Repaint the doors and windows
with colours that are appropriate to the station

Prepare surface and repaint the dormers and trim \$2395.60

Repair and repaint the storm windows 1457.00

Cover exterior holes in unused doors with a metal plate
(door handles have been removed) 100.00

PROTECTING MASONRY ELEMENTS:

Replacing in Kind -
rebuild the chimney as recommended by
consultant 24,320.00

Cracks in foundation:
repair cracks using recommended material
and procedure. (This repair to be
monitored to determine active movement.) 5,300.00

PREVENTION OF WATER/DRAINAGE PROBLEMS:

Install new eavestrough and downspouts 2,750.91

Ensure proper slope to soil around building 1,590.00

Electrical repair to conduit, security lights,
electrical inspection of building 3,425.87

TOTAL: \$41,339.38

The painting, eavestrough and electrical work will be completed by the end of summer 2007, depending on weather and availability of labour. The repair of the masonry elements is expected to be completed by the fall of 2007, dependant on the availability of the masonry contractor.

Chimney - 24 320.00
remainder 17 019.38
41 339.38

electrical was not
approved

F. FINANCIAL SUMMARY

(a) Restoration or preservation cost from Section D \$ 41,339.38

Donated labour, etc. from Section E \$

(If volunteer time and other donations are being used to match funds, divide restoration or study cash costs by 3 to determine allowable volunteer contributions. Enter this amount, or the total from Section E, whichever is less.)

Volunteer time and donations must be documented and proven when claiming grant funds.

Total \$

(b) Engineering/Architectural Study cost from Section D \$

Donations toward study from Section E \$

Total \$ 41,339.38

G. PROJECT FINANCING

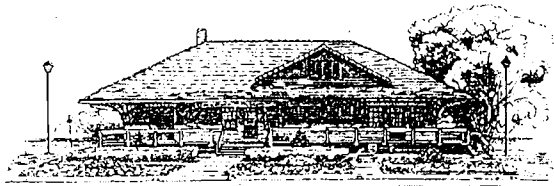
		Confirmed	Pending
Applicant Cash Contribution	\$ 20,669.69	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Includes funds derived from self, private donations, casinos, raffles, etc.</i>			
Provincial Government Funding			
e.g. Community Facility Enhancement Program	\$	<input type="checkbox"/>	<input type="checkbox"/>
Community Initiatives Program	\$	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)	\$	<input type="checkbox"/>	<input type="checkbox"/>
Federal Government Funding	\$	<input type="checkbox"/>	<input type="checkbox"/>
<i>Specify source</i>			
Municipal Government Funding	\$	<input type="checkbox"/>	<input type="checkbox"/>
Non-Government Sources	\$	<input type="checkbox"/>	<input type="checkbox"/>
<i>Specify other agencies, service clubs, corporate</i>			

Amount requested from Alberta Historical Resources Foundation

(Multiply (a) and/or (b) in Section F by 50% to determine your request. Enter this amount or the maximum from the guidelines, for the appropriate level, whichever is less.)

Restoration/Preservation \$ 20,669.69

Engineering/Architectural Study \$



Claresholm & District Museum
5126 Highway # 2
Box 1000
Claresholm, Alberta
T0L 0T0
Phone: 1-403-625-3131

July 11, 2007

Town of Claresholm
Box 1000
Claresholm, Alberta

Dear Mr. Mayor and Councillors;

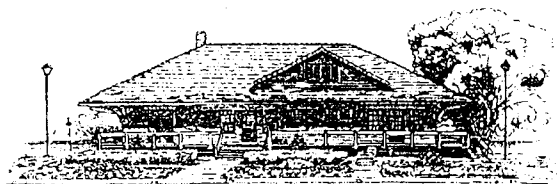
The tenders for the construction of the new building for the museum came in much higher than expected. The Museum Board is committed to having the project to go ahead, but we are aware of the financial constraints that face council. The board would like to find a way for the project to continue.

The plans on which the tenders were based represented the ideas of council, the board and the architect for a building that would best display our artifacts in the most economical way. The Museum Board requests that the administration negotiate with the successful contractor to phase the construction of the new museum building. The administration and the contractor could also explore alternate proposals that would reduce the costs while maintaining energy efficiency. An experienced contractor can become a valuable partner in our quest for an affordable building.

Thank you for your continued support.

Sincerely

Rae Trimble
Chair, Claresholm and District Museum Board



Claresholm & District Museum
5126 Highway # 2
Box 1000
Claresholm, Alberta
T0L 0T0
Phone: 1-403-625-3131

July 11, 2007

Town of Claresholm
Box 1000
Claresholm, Alberta

Dear Mr. Mayor and Councillors;

The tenders that were received for the construction of the new building for the museum are all much higher than expected. They ranged from \$2,010,000 to \$998,450.

The Museum Board continues to be committed to the needed expansion project for the museum and has worked very hard to make it a reality. The board has raised \$485,000 in cash, a sum that includes \$178,741.45 raised locally, \$125,000 from the CFEP program and \$171,000 from the Cultural Spaces Program of Heritage Canada. The grant from Heritage Canada is conditional on the project being completed by March 31, 2008, so time is of the essence. On June 1st an application was submitted to the Lethbridge Community Foundation for a grant to help with our project..

The Museum Board believes that the expanded museum will better showcase the history of our community, allow the museum to develop closer ties with our schools, make partnerships with other heritage institutions possible, and become an important tourist destination. In 2006 the museum had 9950 visitors, many of whom accessed other amenities in Claresholm. The new building will also provide a safe temperature-controlled environment for our unique collection which is now housed elsewhere in less than optimum conditions awaiting proper display.

The Museum Board therefore requests that the Town of Claresholm consider interim financing for this project. Costs have risen dramatically and this trend is expected to continue. We believe that delay would jeopardize the whole project.

The board will continue to seek donations further and grants for this project. This project will qualify for the new provincial program, Major Community Facilities Program, which has just been announced to address the need for funding beyond the level provided under CFEP. We have the appropriate application form and will apply for this grant right away.

Thank you for your continued support. Together we are working toward a better Claresholm.

Sincerely

Rae Trimble
Rae Trimble

Chair, Claresholm and District Museum Board

**PEACE OFFICER PHYSICAL TRAINING
FOR DISCUSSION PURPOSES ONLY
COMMUNITY STANDARDS COMMITTEE MEETING
COUNCIL MEETING JULY 16, 2007**

Under the new requirements for peace officer training it is stipulated that a Peace Officer must have the following qualification to obtain their designation:

- Successful completion of an approved physical abilities evaluation test for uniformed enforcement roles. Authorized employers may use a variety of physical evaluation tests but these tests must be reviewed and approved by the Director.

Currently approved tests are:

Physical Abilities Requirement Evaluation (PARE): This is the current standard for many Alberta police agencies and can be completed at a number of institutions in Alberta.

Correctional Officer Physical Aptitude Test.

Other tests may be approved after submission and review by the Director.
Successful completion of training course(s) approved by the Director.

The PARE test is a rigorous physical test that must be completed within 4 minutes and 45 seconds to allow the participant to pass. This test must be taken every three years. The rigorous nature of this test may cause current Peace Officers to lose their designations and may deter individuals and communities from applying for Peace Officer status.

This test is the standard test for provincial sheriffs. For the level of service and the duties of community peace officers (level 1) it appears to be too onerous of a standard for the needs of small communities' enforcement personnel.

It has been suggested that municipalities, whom have bylaw enforcement/peace officers and believe these standards are too stringent to enable communities to keep peace officers, talk to other municipal leaders. Communities are encouraged to contact their MLA and petition the Solicitor General to adjust the physical evaluation tests in communities that request it. This could mean that a Peace Officer would be physically examined by a certified physician to ensure their overall good health and do testing to ensure the candidate can perform the duties required.

Currently the Town of Claresholm bylaw enforcement officer, Nigel Young, is training for his PARE test to be taken on July 30th. Once this training has been passed his designation as a Peace Officer will be finalized.

Kris Holbeck, CA
CAO, Town of Claresholm

INFORMATION ITEMS

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10350
35724	2007-03-06	EFT	EFT	786418	ALBERTA HEALTH & WELLNESS	1,276.00
35725	2007-03-06	EFT	EFT	785928	BIG HILL ARENA SUPPLIES LTD.	228.86
35726	2007-03-06	EFT	EFT	786871	CANADIAN PHONE DIRECTORIES INC.	100.70
35727	2007-03-06	EFT	EFT	12325	CHINOOK ARCH REGIONAL LIBRARY	7,895.96
35728	2007-03-06	EFT	EFT	786254	CLARESHOLM FLORAL BOUTIQUE	29.68
35729	2007-03-06	EFT	EFT	13400	CLARESHOLM GLASS '88' LTD	38.16
35730	2007-03-06	EFT	EFT	786641	CLARESHOLM REGISTRIES	70.54
35731	2007-03-06	EFT	EFT	785953	CLARESHOLM RENTALS & OILFIELD	133.14
35732	2007-03-06	EFT	EFT	786303	CLARESHOLM VETERINARY SERVICES	95.40
35733	2007-03-06	EFT	EFT	786543	COMPUTER TECH	297.86
35734	2007-03-06	EFT	EFT	786729	DISPLAY DYNAMICS	549.08
35735	2007-03-06	EFT	EFT	36950	HOTSY OF SOUTHERN ALBERTA LTD.	500.27
35736	2007-03-06	EFT	EFT	786618	HTS LTD CLARESHOLM	162.40
35737	2007-03-06	EFT	EFT	49980	KAL TIRE	92.57
35738	2007-03-06	EFT	EFT	87012	KLEIN AUTO SALES	25,440.00
35739	2007-03-06	EFT	EFT	56155	LIFESAVING SOCIETY	30.00
35740	2007-03-06	EFT	EFT	786876	LINETECH DESIGN & MFG. LTD.	483.65
35741	2007-03-06	EFT	EFT	61400	MCGUIRE, GERALD	22.80
35742	2007-03-06	EFT	EFT	61675	MR. BILLS TAXI & DELIVERY	436.50
35743	2007-03-06	EFT	EFT	71400	OLDMAN RIVER REGIONAL SERVICES COMMISSI	40.00
35744	2007-03-06	EFT	EFT	786393	RANGELAND TAXI	274.50
35745	2007-03-06	EFT	EFT	13525	SOBEYS CLARESHOLM	73.19
35746	2007-03-06	EFT	EFT	786437	THE WRITE SOURCE	315.68
35747	2007-03-06	EFT	EFT	111705	WC CLASS II REGIONAL LANDFILL	3,522.64
35748	2007-03-06	EFT	EFT	111240	WELDCO	237.71
35749	2007-03-06	EFT	EFT	786862	WILLOW CREEK ELECTRICAL	384.70
						42,731.99



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 2 of 19

July 09, 2007

9:34:28 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10369
35750	2007-03-13	EFT	EFT	600	ALBERTA ASSOCIATION OF M.D.'S	2,528.83
35751	2007-03-13	EFT	EFT	1025	ALBERTA ONE CALL LOCATION CORP	16.96
35752	2007-03-13	EFT	EFT	786877	ALTA-WEST HYDRANT & HOTTAPPING SERVICE	2,752.40
35753	2007-03-13	EFT	EFT	786517	AMSC INSURANCE SERVICES LTD.	90,798.31
35754	2007-03-13	EFT	EFT	6390	BISHOFF AUTO & AG CENTRE	3,415.07
35755	2007-03-13	EFT	EFT	6600	BOUCHER, JULES	100.00
35756	2007-03-13	EFT	EFT	786427	BOUNDARY EQUIPMENT (CALGARY) LTD.	231.84
35757	2007-03-13	EFT	EFT	786505	CALGARY HEALTH REGION	120.00
35758	2007-03-13	EFT	EFT	786578	CENTRAL SHARPENING LTD.	307.40
35759	2007-03-13	EFT	EFT	12200	CHARLTON & HILL	993.31
35760	2007-03-13	EFT	EFT	785935	CLARESHOLM & DISTRICT CHAMBER OF COMME	110.00
35761	2007-03-13	EFT	EFT	786465	CLARESHOLM GOLF CLUB	20,000.00
35762	2007-03-13	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	730.45
35763	2007-03-13	EFT	EFT	14085	CLARESHOLM UAP NAPA	1,204.99
35764	2007-03-13	EFT	EFT	786171	CLARESHOLM WELDING	178.91
35765	2007-03-13	EFT	EFT	14205	CLEAN BRITE CHEMICAL SERVICES LTD.	463.49
35766	2007-03-13	EFT	EFT	786697	CNH CAPITAL C3115	201.40
35767	2007-03-13	EFT	EFT	786735	DAWBER, LIZA	617.24
35768	2007-03-13	EFT	EFT	58000	DHL EXPRESS (CANADA) LTD.	29.78
35769	2007-03-13	EFT	EFT	786528	LEON'S JANITORIAL SERVICE	100.70
35770	2007-03-13	EFT	EFT	56155	LIFESAVING SOCIETY	45.58
35771	2007-03-13	EFT	EFT	61397	MAXXAM ANALYTICS INC.	86.92
35772	2007-03-13	EFT	EFT	786838	PAMPERED PETS BOARD & GROOM LTD.	270.00
35773	2007-03-13	EFT	EFT	786878	PINCHER CREEK EMERGENCY SERVICES	9,479.00
35774	2007-03-13	EFT	EFT	786393	RANGELAND TAXI	252.00
35775	2007-03-13	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	263.78
35776	2007-03-13	EFT	EFT	900	TELUS C/O BLJC	83.81
35777	2007-03-13	EFT	EFT	96810	THOR'S ROOFING	996.40
35778	2007-03-13	EFT	EFT	101300	UMA ENGINEERING LTD.	3,168.98
35779	2007-03-13	EFT	EFT	4090	WARNACO SWIMWEAR GROUP	310.90
35780	2007-03-13	EFT	EFT	786862	WILLOW CREEK ELECTRICAL	329.95
35781	2007-03-13	EFT	EFT	111700	WILLOW CREEK RECYCLING	195.58
35782	2007-03-13	EFT	EFT	12600	YAK FOR BUSINESS	68.30
						140,452.28
						Batch # 10375
35783	2007-03-16	EFT	EFT	900200	PONDEROSA HOMES	41.60
						41.60

84,870.89



Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
					Batch #	10436
35913	2007-04-17	EFT	EFT	850	AG-LINE	411.88
35914	2007-04-17	EFT	EFT	650	ALBERTA BLUE CROSS	4,157.66
35915	2007-04-17	EFT	EFT	1025	ALBERTA ONE CALL LOCATION CORP	65.72
35916	2007-04-17	EFT	EFT	786895	BELLEVUE FIRE DEPT.	1,364.36
35917	2007-04-17	EFT	EFT	6390	BISHOFF AUTO & AG CENTRE	753.88
35918	2007-04-17	EFT	EFT	11250	CANADIAN LINEN SUPPLY	353.34
35919	2007-04-17	EFT	EFT	87008	CANADIAN RED CROSS SOCIETY	31.80
35920	2007-04-17	EFT	EFT	786896	CDN AQUAFITNESS LEADERS ALLIANCE INC.	132.50
35921	2007-04-17	EFT	EFT	13325	CLARESHOLM FIRE DEPARTMENT	260.86
35922	2007-04-17	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	2,202.93
35923	2007-04-17	EFT	EFT	14085	CLARESHOLM UAP NAPA	1,455.57
35924	2007-04-17	EFT	EFT	14150	CLARESHOLM WELDING &	124.32
35925	2007-04-17	EFT	EFT	785973	CLEARTECH INDUSTRIES INC.	1,039.39
35926	2007-04-17	EFT	EFT	14246	COMMUNITY EMPLOYMENT SERVICES	52.50
35927	2007-04-17	EFT	EFT	786244	CUBEX LIMITED	4,536.34
35928	2007-04-17	EFT	EFT	786735	DAWBBER, LIZA	39.96
35929	2007-04-17	EFT	EFT	58000	DHL EXPRESS (CANADA) LTD.	21.30
35930	2007-04-17	EFT	EFT	786151	EMCO CORPORATION	915.18
35931	2007-04-17	EFT	EFT	26201	FERG'S SEPTIC TANK SERVICE	90.10
35932	2007-04-17	EFT	EFT	786711	FORTIS ALBERTA	11,191.22
35933	2007-04-17	EFT	EFT	31955	GREYHOUND COURIER EXPRESS	18.53
35934	2007-04-17	EFT	EFT	36275	HANSEN, ALFRED	291.61
35935	2007-04-17	EFT	EFT	786897	IUTZI, KIM	1,956.80
35936	2007-04-17	EFT	EFT	56155	LIFESAVING SOCIETY	105.00
35937	2007-04-17	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	4,737.73
35938	2007-04-17	EFT	EFT	61450	MCNALLY CONTRACTORS LTD.	1,802.70
35939	2007-04-17	EFT	EFT	61467	MIDFIELD SUPPLY LTD.	138.29
35940	2007-04-17	EFT	EFT	786872	MPE ENGINEERING LTD.	10,589.40
35941	2007-04-17	EFT	EFT	61675	MR. BILLS TAXI & DELIVERY	504.00
35942	2007-04-17	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	7,695.71
35943	2007-04-17	EFT	EFT	786838	PAMPERED PETS BOARD & GROOM LTD.	375.00
35944	2007-04-17	EFT	EFT	786899	PEACE LUTHERAN CHURCH	480.00
35945	2007-04-17	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.	957.28
35946	2007-04-17	EFT	EFT	97050	PHARMASAVE	31.14
35947	2007-04-17	EFT	EFT	786536	R P WATERWORKS INC.	4,980.41
35948	2007-04-17	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	12,765.85
35949	2007-04-17	EFT	EFT	786424	SKYLINE TOWING SERVICES	263.10
35950	2007-04-17	EFT	EFT	13525	SOBEYS CLARESHOLM	110.64
35951	2007-04-17	EFT	EFT	786851	SUNVIS SAFETY	225.04
35952	2007-04-17	EFT	EFT	786898	T & M ENTERPRISES	934.92
35953	2007-04-17	EFT	EFT	900	TELUS C/O BLJC	639.31
35954	2007-04-17	EFT	EFT	101300	UMA ENGINEERING LTD.	5,002.78
35955	2007-04-17	EFT	EFT	101400	UNITED FARMERS OF ALBERTA	1,910.81
35956	2007-04-17	EFT	EFT	23500	W.R. MEADOWS OF WESTERN CANADA	1,140.64
35957	2007-04-17	EFT	EFT	786378	WESTCAN WIRELESS	222.60
35958	2007-04-17	EFT	EFT	111800	WORKERS' COMPENSATION BOARD	1,992.41
						89,072.51



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 8 of 19

July 09, 2007

9:34:30 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10474
35959	2007-04-25	EFT	EFT	786853	ADAIR ADVERTISING	2,184.93
35960	2007-04-25	EFT	EFT	786517	AMSC INSURANCE SERVICES LTD.	1,974.55
35961	2007-04-25	EFT	EFT	786122	CL MARKETING INC.	406.36
35962	2007-04-25	EFT	EFT	786657	CLARESHOLM & DISTRICT TRANSPORTATION SO	5,000.00
35963	2007-04-25	EFT	EFT	13305	CLARESHOLM FAMILY & COMMUNITY	19,685.00
35964	2007-04-25	EFT	EFT	14205	CLEAN BRITE CHEMICAL SERVICES LTD.	142.15
35965	2007-04-25	EFT	EFT	785973	CLEARTECH INDUSTRIES INC.	536.95
35966	2007-04-25	EFT	EFT	786502	CLV HOME SPRING WATER LTD.	80.00
35967	2007-04-25	EFT	EFT	785951	DB PERKS & ASSOCIATES LTD.	133.99
35968	2007-04-25	EFT	EFT	26201	FERG'S SEPTIC TANK SERVICE	148.40
35969	2007-04-25	EFT	EFT	786900	GENERAL COLLISION CENTRE LTD.	373.01
35970	2007-04-25	EFT	EFT	786901	GUSTMAN, MONICA	30.00
35971	2007-04-25	EFT	EFT	786267	LAWSON PRODUCTS INC.	292.48
35972	2007-04-25	EFT	EFT	786078	LING, JULIE	85.99
35973	2007-04-25	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	4,737.73
35974	2007-04-25	EFT	EFT	61397	MAXXAM ANALYTICS INC.	1,772.32
35975	2007-04-25	EFT	EFT	786812	MCGREGOR FILTERING EQUIPMENT (1974) LTD.	175.12
35976	2007-04-25	EFT	EFT	786664	MIFFLIN, TOVE	7.31
35977	2007-04-25	EFT	EFT	61675	MR. BILLS TAXI & DELIVERY	504.00
35978	2007-04-25	EFT	EFT	65000	MUNICIPAL DISTRICT OF WILLOW	5,252.10
35979	2007-04-25	EFT	EFT	66100	NATIONAL SECRETARY-TREASURER	913.10
35980	2007-04-25	EFT	EFT	786428	NEXEN MARKETING	30,252.41
35981	2007-04-25	EFT	EFT	786393	RANGELAND TAXI	481.50
35982	2007-04-25	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	12,493.47
35983	2007-04-25	EFT	EFT	786902	SAUMER, LINDSAY	43.39
35984	2007-04-25	EFT	EFT	786033	SEBELIUS, DEANNA	210.00
35985	2007-04-25	EFT	EFT	900	TELUS C/O BLJC	2,392.50
35986	2007-04-25	EFT	EFT	786391	THE CYPRESS GROUP	354.04
35987	2007-04-25	EFT	EFT	97250	TRIMBLE, RAE	67.58
35988	2007-04-25	EFT	EFT	23500	W.R. MEADOWS OF WESTERN CANADA	1,251.65
35989	2007-04-25	EFT	EFT	111445	WILLOW CREEK AGRICULTURAL	1,407.00
35990	2007-04-25	EFT	EFT	786783	WOLSELEY MECHANICAL GROUP	6,321.42
35991	2007-04-25	EFT	EFT	126050	ZEE MEDICAL SERVICE CO.	80.48
						99,790.93
						Batch # 10478
35992	2007-04-30	EFT	EFT	786354	BONETTI, TONY	100.00
35993	2007-04-30	EFT	EFT	12400	CHINOOK EMERGENCY SERVICES LTD	8,880.85
35994	2007-04-30	EFT	EFT	13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
35995	2007-04-30	EFT	EFT	786648	HOLBECK, KRISTINE H	90.00
35996	2007-04-30	EFT	EFT	44000	ISAACSON, SHIRLEY	95.00
35997	2007-04-30	EFT	EFT	786569	KENNA, WAYNE	95.00
35998	2007-04-30	EFT	EFT	786519	MACPHERSON, DOUG	95.00
35999	2007-04-30	EFT	EFT	61400	MCGUIRE, GERALD	95.00
36000	2007-04-30	EFT	EFT	786570	MOORE, DAVID	95.00
36001	2007-04-30	EFT	EFT	786111	STEEL, ROB	205.00
36002	2007-04-30	EFT	EFT	786571	SUTTER, DARYL	95.00
						12,029.35



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 10 of 19

July 09, 2007

9:34:31 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10530
36043	2007-05-17	EFT	EFT	786853	ADAIR ADVERTISING	1,485.59
36044	2007-05-17	EFT	EFT	850	AG-LINE	2,022.79
36045	2007-05-17	EFT	EFT	650	ALBERTA BLUE CROSS	3,918.54
36046	2007-05-17	EFT	EFT	1025	ALBERTA ONE CALL LOCATION CORP	91.16
36047	2007-05-17	EFT	EFT	2550	AUMA	84.80
36048	2007-05-17	EFT	EFT	6390	BISHOFF AUTO & AG CENTRE	20,813.14
36049	2007-05-17	EFT	EFT	6443	BOB VADNAIS CONSTRUCTION	2,152.86
36050	2007-05-17	EFT	EFT	11250	CANADIAN LINEN SUPPLY	344.22
36051	2007-05-17	EFT	EFT	786578	CENTRAL SHARPENING LTD.	79.50
36052	2007-05-17	EFT	EFT	785935	CLARESHOLM & DISTRICT CHAMBER OF COMME	100.00
36053	2007-05-17	EFT	EFT	13125	CLARESHOLM CARE CENTRE	35.02
36054	2007-05-17	EFT	EFT	13150	CLARESHOLM CASTING	42.40
36055	2007-05-17	EFT	EFT	786483	CLARESHOLM CONTINUOUS EAVESTROUGHING	2,940.12
36056	2007-05-17	EFT	EFT	786641	CLARESHOLM REGISTRIES	9.00
36057	2007-05-17	EFT	EFT	786647	CLARESHOLM RODEO CLUB	500.00
36058	2007-05-17	EFT	EFT	14085	CLARESHOLM UAP NAPA	1,355.53
36059	2007-05-17	EFT	EFT	14205	CLEAN BRITE CHEMICAL SERVICES LTD.	136.48
36060	2007-05-17	EFT	EFT	786502	CLV HOME SPRING WATER LTD.	14.00
36061	2007-05-17	EFT	EFT	786885	CMI SERVICES INC.	30,713.50
36062	2007-05-17	EFT	EFT	786543	COMPUTER TECH	42.39
36063	2007-05-17	EFT	EFT	786244	CUBEX LIMITED	257.39
36064	2007-05-17	EFT	EFT	58000	DHL EXPRESS (CANADA) LTD.	57.56
36065	2007-05-17	EFT	EFT	26025	FEDYK, ROD	100.00
36066	2007-05-17	EFT	EFT	26201	FERG'S SEPTIC TANK SERVICE	190.80
36067	2007-05-17	EFT	EFT	31675	GLENTEL WIRELESS CENTRE	1,370.98
36068	2007-05-17	EFT	EFT	786908	GOESEELS, DEBRA L	642.72
36069	2007-05-17	EFT	EFT	31955	GREYHOUND COURIER EXPRESS	18.53
36070	2007-05-17	EFT	EFT	36800	HOME HARDWARE	985.46
36071	2007-05-17	EFT	EFT	49980	KAL TIRE	668.64
36072	2007-05-17	EFT	EFT	51050	KAZ'S SERVICE	175.89
36073	2007-05-17	EFT	EFT	56155	LIFESAVING SOCIETY	43.46
36074	2007-05-17	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	4,635.61
36075	2007-05-17	EFT	EFT	61100	MACKIN WELDING LTD	15.90
36076	2007-05-17	EFT	EFT	786681	MACKIN, JENN	132.50
36077	2007-05-17	EFT	EFT	61397	MAXXAM ANALYTICS INC.	130.38
36078	2007-05-17	EFT	EFT	786533	MCGILL'S INDUSTRIAL SERVICES	2,874.72
36079	2007-05-17	EFT	EFT	786872	MPE ENGINEERING LTD.	11,564.83
36080	2007-05-17	EFT	EFT	65000	MUNICIPAL DISTRICT OF WILLOW	16,030.00
36081	2007-05-17	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	1,865.71
36082	2007-05-17	EFT	EFT	786838	PAMPERED PETS BOARD & GROOM LTD.	385.00
36083	2007-05-17	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.	1,682.00
36084	2007-05-17	EFT	EFT	786536	R P WATERWORKS INC.	3,264.76
36085	2007-05-17	EFT	EFT	786275	R.T.L. AGRI-SERVICES LTD.	788.43
36086	2007-05-17	EFT	EFT	785955	RANCHERS SUPPLY INC	3,700.46
36087	2007-05-17	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	13,644.26
36088	2007-05-17	EFT	EFT	786281	RMS OFFICE EQUIPMENT	48.76
36089	2007-05-17	EFT	EFT	786730	ROCKY MOUNTAIN PHOENIX	179.13
36090	2007-05-17	EFT	EFT	786759	SIMPLEX GRINNELL	2,676.29
36091	2007-05-17	EFT	EFT	900	TELUS C/O BLJC	639.39



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 11 of 19

July 09, 2007

9:34:31 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
36092	2007-05-17	EFT	EFT	786391	THE CYPRESS GROUP	3,704.70
36093	2007-05-17	EFT	EFT	96810	THOR'S ROOFING	2,643.64
36094	2007-05-17	EFT	EFT	786849	TJ'S TREE TRIMMING	5,285.00
36095	2007-05-17	EFT	EFT	786455	TOLLESTRUP CONSTRUCTION INC.	1,904.06
36096	2007-05-17	EFT	EFT	97000	TOWN OF CLARESHOLM	54.87
36097	2007-05-17	EFT	EFT	97001	TOWN OF CLARESHOLM	116.55
36098	2007-05-17	EFT	EFT	4090	WARNACO SWIMWEAR GROUP	172.06
36099	2007-05-17	EFT	EFT	111240	WELDCO	122.21
36100	2007-05-17	EFT	EFT	786862	WILLOW CREEK ELECTRICAL	3,425.87
36101	2007-05-17	EFT	EFT	125000	YOUNG PARKYN MCNAB LLP	4,595.10
36102	2007-05-17	EFT	EFT	126060	ZEP MANUFACTURING	679.59
36103	2007-05-17			900000	821798 ALBERTA LTD., RUSS ANDERSON	7,000.00
36104	2007-05-17	EFT	EFT	900000	CLARESHOLM ELEMENTARY SCHOOL	155.00
36105	2007-05-17	EFT	EFT	900000	LEGISLATURE GIFT SHOP, PEDWAY MALL	51.64
36106	2007-05-17			900000	PROVINCIAL TREASURER, ALBERTA SOLICITOR	100.00
						165,660.89
						Batch # 10537
36107	2007-05-23	EFT	EFT	900100	SAVILL, MARY & IAN	100.00
						100.00

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10545
36148	2007-05-31	EFT	EFT	786354	BONETTI, TONY	100.00
36149	2007-05-31	EFT	EFT	12400	CHINOOK EMERGENCY SERVICES LTD	8,880.85
36150	2007-05-31	EFT	EFT	13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
36151	2007-05-31	EFT	EFT	786648	HOLBECK, KRISTINE H	90.00
36152	2007-05-31	EFT	EFT	44000	ISAACSON, SHIRLEY	95.00
36153	2007-05-31	EFT	EFT	786569	KENNA, WAYNE	95.00
36154	2007-05-31	EFT	EFT	786519	MACPHERSON, DOUG	95.00
36155	2007-05-31	EFT	EFT	61400	MCGUIRE, GERALD	95.00
36156	2007-05-31	EFT	EFT	786570	MOORE, DAVID	95.00
36157	2007-05-31	EFT	EFT	786111	STEEL, ROB	205.00
36158	2007-05-31	EFT	EFT	786571	SUTTER, DARYL	95.00
						12,029.35



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 14 of 19

July 09, 2007

9:34:32 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10565
36159	2007-06-08	EFT	EFT	786853	ADAIR ADVERTISING	867.08
36160	2007-06-08	EFT	EFT	600	ALBERTA ASSOCIATION OF M.D.'S	33,211.50
36161	2007-06-08	EFT	EFT	786418	ALBERTA HEALTH & WELLNESS	1,364.00
36162	2007-06-08	EFT	EFT	786349	AMRAM'S DISTRIBUTING LTD.	268.52
36163	2007-06-08			786895	BELLEVUE FIRE DEPT.	350.00
36164	2007-06-08	EFT	EFT	6600	BOUCHER, JULES	500.00
36165	2007-06-08	EFT	EFT	13125	CLARESHOLM CARE CENTRE	73.13
36166	2007-06-08	EFT	EFT	13175	CLARESHOLM COMMUNITY CENTRE HALL BOARD	15,000.00
36167	2007-06-08	EFT	EFT	13325	CLARESHOLM FIRE DEPARTMENT	10,753.13
36168	2007-06-08	EFT	EFT	13400	CLARESHOLM GLASS '88' LTD	238.50
36169	2007-06-08	EFT	EFT	786465	CLARESHOLM GOLF CLUB	30,000.00
36170	2007-06-08	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	1,736.82
36171	2007-06-08	EFT	EFT	13600	CLARESHOLM PUBLIC LIBRARY	43,150.00
36172	2007-06-08	EFT	EFT	786641	CLARESHOLM REGISTRIES	45.54
36173	2007-06-08	EFT	EFT	14085	CLARESHOLM UAP NAPA	1,200.34
36174	2007-06-08	EFT	EFT	786303	CLARESHOLM VETERINARY SERVICES	159.00
36175	2007-06-08	EFT	EFT	14150	CLARESHOLM WELDING &	241.46
36176	2007-06-08	EFT	EFT	786502	CLV HOME SPRING WATER LTD.	14.00
36177	2007-06-08	EFT	EFT	786885	CMI SERVICES INC.	38,024.32
36178	2007-06-08	EFT	EFT	786697	CNH CAPITAL C3115	655.43
36179	2007-06-08	EFT	EFT	786420	COMMERCIAL SOLUTIONS INC.	206.28
36180	2007-06-08			786555	COUNTRY CRAFT COTTAGE	116.60
36181	2007-06-08	EFT	EFT	786244	CUBEX LIMITED	576.41
36182	2007-06-08	EFT	EFT	786735	DAWBER, LIZA	195.50
36183	2007-06-08	EFT	EFT	58000	DHL EXPRESS (CANADA) LTD.	29.78
36184	2007-06-08	EFT	EFT	786743	DRC COMMUNICATIONS INC.	482.30
36185	2007-06-08	EFT	EFT	21351	EDUFUN INC.	190.59
36186	2007-06-08	EFT	EFT	786151	EMCO CORPORATION	1,749.00
36187	2007-06-08	EFT	EFT	36800	HOME HARDWARE	455.02
36188	2007-06-08	EFT	EFT	786618	HTS LTD CLARESHOLM	21.20
36189	2007-06-08	EFT	EFT	44000	ISAACSON, SHIRLEY	98.80
36190	2007-06-08	EFT	EFT	49980	KAL TIRE	978.10
36191	2007-06-08	EFT	EFT	54026	KULAS, JOE	125.00
36192	2007-06-08	EFT	EFT	56010	LAKESIDE FERTILIZER	210.80
36193	2007-06-08	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	4,635.61
36194	2007-06-08	EFT	EFT	61397	MAXXAM ANALYTICS INC.	130.38
36195	2007-06-08	EFT	EFT	786812	MCGREGOR FILTERING EQUIPMENT (1974) LTD.	66.78
36196	2007-06-08	EFT	EFT	61400	MCGUIRE, GERALD	86.26
36197	2007-06-08	EFT	EFT	61675	MR. BILLS TAXI & DELIVERY	400.50
36198	2007-06-08	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	1,706.00
36199	2007-06-08	EFT	EFT	786905	ONECONNECT SERVICES INC. T46194	55.48
36200	2007-06-08	EFT	EFT	786415	ORGE, MARIANNA	162.90
36201	2007-06-08	EFT	EFT	97050	PHARMASAVE	45.72
36202	2007-06-08	EFT	EFT	786393	RANGELAND TAXI	342.00
36203	2007-06-08	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	14,501.55
36204	2007-06-08	EFT	EFT	13525	SOBEYS CLARESHOLM	50.22
36205	2007-06-08	EFT	EFT	900	TELUS	466.83
36206	2007-06-08	EFT	EFT	786437	THE WRITE SOURCE	595.42
36207	2007-06-08	EFT	EFT	97000	TOWN OF CLARESHOLM	60.00



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 15 of 19

July 09, 2007

9:34:32 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
36208	2007-06-08	EFT	EFT	101300	UMA ENGINEERING LTD.	2,550.04
36209	2007-06-08	EFT	EFT	23500	W.R. MEADOWS OF WESTERN CANADA	1,828.50
36210	2007-06-08	EFT	EFT	4090	WARNACO SWIMWEAR GROUP	719.11
36211	2007-06-08	EFT	EFT	111705	WC CLASS II REGIONAL LANDFILL	6,116.00
36212	2007-06-08	EFT	EFT	786862	WILLOW CREEK ELECTRICAL	239.88
36213	2007-06-08	EFT	EFT	900000	729759 ALBERTA LTD., dba Claresholm Greenhouse	1,916.48
36214	2007-06-08	EFT	EFT	900000	KIM NICHOLS	60.00
36215	2007-06-08	EFT	EFT	900000	THE NATURAL STEP CANADA INC.	1,060.00
36216	2007-06-08			900000	WILHAUK, KARINE	33.00
						221,116.81
						Batch # 10566
36217	2007-06-08	EFT	EFT	900000	WILHAUK, KARINE	33.00
						33.00



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 18 of 19

July 09, 2007

9:34:33 AM

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 10609
36299	2007-06-29			785975 ACCESS MEDICAL	328.75
36300	2007-06-29			786853 ADAIR ADVERTISING	1,060.00
36301	2007-06-29			600 ALBERTA ASSOCIATION OF M.D.'S	3,129.88
36302	2007-06-29			786418 ALBERTA HEALTH & WELLNESS	1,408.00
36303	2007-06-29			786517 AMSC INSURANCE SERVICES LTD.	1,994.99
36304	2007-06-29			786763 ASTRO JUMP OF CHINOOK COUNTRY	132.50
36305	2007-06-29			13325 CLARESHOLM FIRE DEPARTMENT	90.00
36306	2007-06-29			786254 CLARESHOLM FLORAL BOUTIQUE	16.22
36307	2007-06-29			13600 CLARESHOLM PUBLIC LIBRARY	2,350.00
36308	2007-06-29			786502 CLV HOME SPRING WATER LTD.	14.00
36309	2007-06-29			786885 CMI SERVICES INC.	45,204.33
36310	2007-06-29			786697 CNH CAPITAL C3115	164.18
36311	2007-06-29			786420 COMMERCIAL SOLUTIONS INC.	139.34
36312	2007-06-29			786244 CUBEX LIMITED	179.74
36313	2007-06-29			58000 DHL EXPRESS (CANADA) LTD.	90.88
36314	2007-06-29			23000 ELJAY IRRIGATION LIMITED	601.90
36315	2007-06-29			786240 GAMMEL'S PLUMBING HEATING & GASFITTING	4,616.36
36316	2007-06-29			786618 HTS LTD CLARESHOLM	240.95
36317	2007-06-29			786761 JOEL CONCESSIONS	371.00
36318	2007-06-29			49980 KAL TIRE	344.87
36319	2007-06-29			56155 LIFESAVING SOCIETY	53.00
36320	2007-06-29			786681 MACKIN, JENNIFER	375.88
36321	2007-06-29			61397 MAXXAM ANALYTICS INC.	173.84
36322	2007-06-29			61467 MIDFIELD SUPPLY LTD.	59.85
36323	2007-06-29			71400 OLDMAN RIVER REGIONAL SERVICES COMMISSI	42.50
36324	2007-06-29			786905 ONECONNECT SERVICES INC. T46194	72.85
36325	2007-06-29			75955 PALMER, FRED	50.00
36326	2007-06-29			786838 PAMPERED PETS BOARD & GROOM LTD.	285.00
36327	2007-06-29			786536 R P WATERWORKS INC.	7,738.79
36328	2007-06-29			86153 RANCHLAND EMBROIDERY	17.97
36329	2007-06-29			786393 RANGELAND TAXI	274.50
36330	2007-06-29			786756 SHAW'S ENTERPRISES LTD.	123.43
36331	2007-06-29			900 TELUS	2,971.88
36332	2007-06-29			786849 TJ'S TREE TRIMMING	291.75
36333	2007-06-29			126060 ZEP MANUFACTURING	332.70
36334	2007-06-29			900000 HAZELWOOD, PATRICK	1,385.11
36335	2007-06-29			900000 TEMERON BOOKS INC.	107.67
36336	2007-06-29			900000 THE CITY OF CALGARY, CITY CASHIER 8042	1,400.43
36337	2007-06-29			900000 YOUNG, NIGEL	36.34
					78,271.38

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 10611
36338	2007-06-29			786354	BONETTI, TONY	100.00
36339	2007-06-29			12400	CHINOOK EMERGENCY SERVICES LTD	8,880.85
36340	2007-06-29	EFT	EFT	13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
36341	2007-06-29	EFT	EFT	786648	HOLBECK, KRISTINE H	90.00
36342	2007-06-29	EFT	EFT	44000	ISAACSON, SHIRLEY	95.00
36343	2007-06-29	EFT	EFT	786569	KENNA, WAYNE	95.00
36344	2007-06-29	EFT	EFT	786519	MACPHERSON, DOUG	95.00
36345	2007-06-29	EFT	EFT	61400	MCGUIRE, GERALD	95.00
36346	2007-06-29	EFT	EFT	786570	MOORE, DAVID	95.00
36347	2007-06-29	EFT	EFT	786111	STEEL, ROB	205.00
36348	2007-06-29	EFT	EFT	786571	SUTTER, DARYL	95.00
						12,029.35
						Batch # 10612
36349	2007-06-30			900000	THE CITY OF CALGARY, CITY CASHIER 8042	352.06
						352.06
Total						1,796,463.37

Claresholm & District FCSS Board Meeting
Minutes of Board meeting June 21, 2007 held at Douros Restaurant

Present: Tony Murtagh, Jane Marsh, Tara Bishoff, Allison McKee, Shirley Isaacson, Debbie Goeseels. **Regrets:** Earl Hemmaway, Jayne Wenlock, Gerry McGuire.

The meeting was called to order by chair Tony Murtagh at approximately 7:10 PM.

1. There was one addition to the agenda. Under item 8.1. – add item b) Resignation of Board Chair. **Motion 0601:07** was made by Jane to approve the agenda with the addition of 8.1b. Carried.
2. Minutes of the last full board meeting were reviewed for errors/omissions; there were none noted. **Motion 0602:07** was made by Allison to accept the minutes of April 19/07. Carried
3. **Finances** as stated below were reviewed:
 - a) Income Statement, Balance Sheet, Trial Balance for April 30th and May 31/07
 - b) Budget with comparison to actual to May 31, 2007
 - c) YPM unaudited engagement review report for year end Dec. 31/06
 - d) 2006 Provincial annual program report.**Motion 0603:07** to accept financial reports and budget to May 31/07, YPM's final engagement review report for 2006, and the 2006 Provincial annual Program Report, as presented, was made by Shirley. Carried.
4. **Correspondence** was reviewed by the Director. #10 item Conflict of Interest Policy will be referred to the Policy & Procedure Committee, #19 FCSSAA AGM – a motion will not be submitted, #24 regarding the use space for the After School Care Program was noted under 7d. Tara moved **Motion 0604:07** to accept correspondence as presented. Carried.
5. Shirley moved **Motion 0605:07** to accept staff reports as presented for April and May /07. Carried.
6. **Sub committee reports were discussed as below:**
 - Policy & Procedure - none
 - Personnel – Debbie provided a brief update on litigation. Need to call a meeting to review option for less expensive benefits plan for staff. Director's annual review also needs to be completed.
 - Finance – Shirley has reviewed our Provincial Annual Report and it has been mailed.
 - Office - none
7. **Old Business:**
 - a) Alberta's Promise. Shirley will request this item be put back on the Town Council agenda.
 - b) Strategic Planning review of plan – member reports. Tony encouraged each board member to review the report monthly to ensure that we are meeting our targets
 - c) Community needs assessment discussion – planning for 2008. Prior to the start of the meeting Debbie distributed the module from the FCSSAA Professional Development Peer Training project that covers Community Needs and Strengths Assessments. Members will review the material and we will continue to discuss the focus of a needs assessment.
 - d) ASC Planning: the status of space for the program for September was covered in the Director's report – the best option appears to be the Claresholm United Church. Space in the basement that could be used is large and would work well. The Church may be willing to allow use of the space if we can cover the cost of the additional utilities. A monthly donation of \$150 would probably be acceptable and covers the utilities. The Director will write a letter and discuss liability insurance with Ernie Patterson, chair of the United Church Board. If accepted Director will meet with parents and work on busing issues over summer. Tara moved (**Motion 0606:07**) to pursue the opportunity to hold the ASC program at the United Church and offer \$150.00 per month to cover utilities. Carried.

e) Report from Allison on Vitalize Conference. Allison noted that Rick Mercer was a good speaker and some of the sessions were excellent. Overall the conference was a good experience.

8. New Business:

8.1 Motions arising from reports or correspondence

a) Offer of renewal of funding contract for 3 years by Calgary Health Region. Shirley moved **Motion 0607:07** to accept 3 year funding contract with CHR. Carried

b) Resignation of board chair. The Board members all expressed appreciation for Tony and his commitment to FCSS and the good work that he has helped moved forward in our program, including having FCSS moved to our own offices. Tony said he has enjoyed his time but feels it's time to resign. Jane moved **Motion 0608:07** to accept the Board Chair, Tony Murtagh's resignation. Tony agreed to complete the Director's annual review prior to finishing as chair; however this is his last board meeting. Carried.

8.2 Town MDP was discussed. FCSS and Social/Recreational plans were not included in the Report to the Community from Town Council and were also not part of the MDP. Social needs should also be considered essential when planning for the future of our Town. A letter will be drafted by the Director to encourage the Town to also plan for social needs in the future. It may still be possible to have something included in the MDP. The letter will be submitted to the Town's CAO for council.

9. There were no other items to discuss.

The next board meeting date will be in September at the call of the vice chair, Earl Hemmaway.

Motion to adjourn was made by Jane at approximately 8:10 PM

Approved: _____
Board Member/Chair

Director

To Mayor/Reeve and Council

MINUTES - 1 (2007)

OLDMAN RIVER REGIONAL SERVICES COMMISSION GENERAL BOARD OF DIRECTORS' MEETING

Thursday, March 1, 2007 – 7:00 - 8:25 p.m.

Lethbridge City Hall – Culver City Room
(910 - 4 Avenue South, Lethbridge)

BOARD OF DIRECTORS:

Gordon Gooch (absent).....	Village of Arrowwood	Russ Barnett.....	Town of Magrath
Del Bodnarek (absent)	Village of Barnwell	Terry Michaelis	Town of Milk River
Alf Olsen	Village of Barons	Ken Vooy's (absent).....	Village of Milo
Debi Charlesworth	Cardston County	Dick Fenton	Town of Nanton
Glen Jones (absent).....	Town of Cardston	Paul Goldade.....	Village of Nobleford
Norman Baum.....	Village of Carmangay	Hank Hurkens.....	Town of Picture Butte
Richard Ellis (absent)	Village of Champion	Rod Zielinski	M.D. of Pincher Creek
Doug MacPherson (absent) ..	Town of Claresholm	Bill Bradshaw.....	Town Pincher Creek
Vic Mensch (absent)	Town of Coaldale	Ronald Davis (absent).....	M.D. of Ranchland
Ed Knox	Town of Coalhurst	Jim Steed.....	Town of Raymond
Erwin Thiessen	Village of Coutts	Barry Johnson (absent).....	Town of Stavely
Paul Bruder (absent)	Village of Cowley	Warren Kennedy (absent)	Village of Stirling
Nestor Chorney (absent)....	Mun. Crowsnest Pass	Cecil Wiest.....	M.D. of Taber
Gary Taje (absent)	Mun. Crowsnest Pass	Lois Maloney (absent).....	Town of Vauxhall
G. Wolstenholme	Town of Fort Macleod	Derrick Annable	Vulcan County
Andrew Weerstra	Town of Granum	Del Olsen (absent)	Town of Vulcan
Kim Schnoor (absent)	Village of Hill Spring	Grant Nelson (absent).....	County of Warner
Eugene Wauters	County of Lethbridge	Dennis Lagler (absent).....	Village of Warner
Brad Koch (absent)	Village of Lomond	Brian Dahl (absent)	M.D. of Willow Creek

STAFF:

Lenze Kuiper.....	Director	Leah Olsen	Assistant Planner
Mike Burla.....	Senior Planner	Tanya Montague.....	Assistant Planner
Steve Harty	Planner	Cal Kembel	Senior Graphics Technologist
Diane Horvath.....	Planner	Steven Ellert	GIS Technologist
Bonnie Brunner.....	Planner	Barb Johnson	Executive Secretary
Gavin Scott	Planner		

AGENDA:

1. **Approval of Agenda** – March 1, 2007
2. **Approval of Minutes** – December 7, 2006 (attachment)
3. **GUEST SPEAKER** – **Dr. Tom Johnston – Professor of Geography, U of L**
“Perceptions of Urban/Rural Differences”
4. **Reports**
(a) Executive Committee Report..... (attachment)
5. **Business**
(a) 2006 Review

- (b) ORRSC Update
 - Introduction of New Staff
 - Current Projects
 - Municipal Internship Program for Land Use Planners
 - Provincial Land Use Policy Framework
 - (c) June Board of Directors' Bus Tour Survey(handout)
- 6. Accounts**
- (a) Summary of Balance Sheet and Statement of Income for the
12-month period: January 1 - December 31, 2006..... (attachment)
- 7. Adjournment**
-

Chair Eugene Wauters called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA

Moved by: Norman Baum

THAT the Board of Directors approves the agenda of March 1, 2007, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Cecil Wiest

THAT the Board of Directors approves the minutes of December 7, 2006 as presented.

CARRIED

3. GUEST SPEAKER – *Dr. Tom Johnston – Professor of Geography, U of L*
"Perceptions of Urban/Rural Differences"

- Dr. Tom Johnston, Professor of Geography at the University of Lethbridge, gave a powerpoint presentation on "Industrial Hog Production and the Hog-Barn Neighbourhood Effect". Two previous studies have been done on this subject, and a 4th year undergraduate student duplicated the studies using data collected for the County of Lethbridge. His presentation dealt with rural zoning implications on nearby residential quality of life and vice versa – residential development occurring in close proximity to agricultural activity.

4. REPORTS

(a) Executive Committee Report

Moved by: Ed Knox

THAT the Board of Directors accepts the Executive Committee Report for the meeting of January 11, 2007, as information.

CARRIED

5. BUSINESS

(a) 2006 Review

- The Director reviewed work completed in 2006 including:
 - Municipal Development Plans (Stirling)
 - Land Use Bylaw Reviews & Amendments (Cardston, Magrath, Vulcan, M.D. of Pincher Creek, M.D. of Ranchland, Milo, Stirling)
 - Area Structure Plan Reviews & Amendments (Coaldale, Cardston, Oldman River Reservoir - M.D. of Pincher Creek)
 - Subdivision Policy Review (Cardston County)
 - Wind Energy Conversion System Review (M.D. of Pincher Creek)
 - Annexations (Raymond, Coalhurst, Claresholm, Picture Butte, Nanton)
 - Conceptual Subdivision Design Schemes (Nobleford, Arrowwood, Coaldale Parks & Trail Master Plan)
 - Development Officer Contract (Coaldale, Fort Macleod)
 - Full-day Workshop in March
 - GIS (Year 4 of Urban GIS Program Municipal 2000 Grant - \$442,000; 2nd Municipal 2000 Grant - \$72,000; Rural GIS Data Sharing Agreements)
 - Subdivision & Development Appeal Board Secretarial Service (County of Lethbridge, M.D. of Pincher Creek, M.D. of Willow Creek, Magrath, South Country Regional SDAB, Cardston County, Vulcan County)
 - Subdivision (323 applications; 1175 lots; \$514,000 fees)
 - Finances (revenue over expenses - \$183,302)

(b) ORRSC Update

- **Introduction of New Staff** – Three new staff have joined ORRSC:
 - **Tanya Montague, Assistant Planner** – originally from Manitoba, Tanya recently obtained a *Bachelor of Science – Geography with a concentration in GIS* from the University of Lethbridge.
 - **Bonnie Brunner, Planner** – originally from Lethbridge, Bonnie received a *Bachelor of Arts with Distinction – Urban and Regional Studies* from the University of Lethbridge and a *Master of Urban and Regional Planning* degree from Queen's University.
 - **Gavin Scott, Planner** – originally from Saskatchewan, Gavin received a *Bachelor of Arts* and a *Certificate of Arts in Regional and Urban Development* from the University of Saskatchewan, as well as a *Diploma in Computer-Aided Design and Drafting* from SIAST.
- **Current Projects** – Some of the projects we are working on this year include:
 - new subdivision application processing forms/procedures in place
 - one-year contract with County of Newell to provide planning services
 - amendments to many of our land use bylaws, municipal development plans and area structure plans
 - analysis and population projections from the 2005 Census
 - half-day workshop (possibly on off-site levies)
 - new council orientation package

- GIS / GPS data capture
- rural GIS data sharing
- mapping and public consultation exercise (EDL, Southgrow and Alberta Southwest Regional Alliance Alternative Energy Partnership Program)

• **Municipal Internship Program for Land Use Planners**

- ORRSC has been selected as one of seven pilot sites to host an intern under the Municipal Internship Program for Land Use Planners. The two-year program is modeled after the CAO Internship Program and will assist in the training and development of planners. An intern will be selected from 14 applicants and the Commission will receive a total of \$60,000 in funding from Alberta Municipal Affairs & Housing.

• **Provincial Land Use Policy Framework**

- This is a priority of the government and Premier Ed Stelmach. The framework will provide the context and guidance to meet long-term social and economic goals based on a foundation of good environmental management.
- Focus groups with municipalities, non-government organizations, First Nations, industry and various other stakeholders were held between August and October 2006. A cross-sector forum was held in December 2006 to confirm and expand on ideas and a summary report on this forum will be available online soon.
- The Province will now be holding public sessions in late spring 2007 at a number of locations around the province. Albertans will learn more about the issues and be able to have input into the development of the Land Use Framework in person or through an online survey.
- AAMD&C and AUMA have also produced position papers on the subject.

Moved by: Glen Jones

THAT the ORRSC update as presented be accepted, as information.

CARRIED

(c) June Board of Directors' Bus Tour Survey

- A bus tour will be held this year in conjunction with our Annual General Meeting and BBQ on Thursday, June 7, 2007. Board members were asked to indicate their preferred bus tour destination by completing a survey with the following options:
 - Crowsnest Pass
 - Castle Mountain Resort
 - Warner & Coutts (BBQ at Writing-On-Stone)
 - Oldman Dam & Reservoir (BBQ at Head-Smashed-In-Buffalo-Jump)
 - An Urban Look at Development in the City of Lethbridge
 - Other (please specify) _____

6. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the
12-month period: January 1 - December 31, 2006**

Moved by: Hank Hurkens

THAT the Board of Directors accepts the Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 to December 31, 2006, as information.

CARRIED

7. ADJOURNMENT

Moved by: Erwin Thiessen

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:25 p.m. until Thursday, June 7, 2007.

CARRIED

/bj

CHAIR:

A handwritten signature in black ink, appearing to read "E. P. Thiessen", is written over a horizontal line.



Livingstone Range
SCHOOL DIVISION NO. 68

Board

HIGHLIGHTS

June 12, 2007

Highlights of the June 12, 2007 Regular Board of Trustees Meeting:

Dr. Lloyd Cavers Scholarship

Chairman Murray welcomed students, parents and delegates to the meeting, then presented each student with their award and a cheque.

Candidates for this year's award were:

Christa Kreutz • Crowsnest Consolidated High School
Amanda Doyle • F.P. Walshe School
Jayne Wenlock • Willow Creek Composite High
Cassandra Moore • J.T. Foster School
Angie Davis • Matthew Halton High School
There was no nominee from Livingstone High School this year.

The scholarship winner was Jayne Wenlock from Willow Creek Composite High School, Claresholm, who received \$1000 and a plaque. All other nominees received \$200 each.

2007 - 2008 Budget

The Board approved the Livingstone Range School Division No. 68 budget for 2007-08. Total revenues were \$42,337,059 and total expenditures were \$42,486,345, resulting in a projected deficit of \$149,286 which will come from operating reserves.

Facilities Restructuring Plan Priorities

The Board approved the Livingstone Range School Division No. 68 Facilities Restructuring Plan Priorities. The priorities are the same as previously submitted, with Claresholm schools the #1 priority and Fort Macleod schools the #2 priority.

Emerging Artists - A Celebration of the Visual Arts

The Board approved the Emerging Artist program, funded by \$3,000 for the first year and a \$1,000 every year subsequent. Exceptional student art work being

produced within Livingstone Range School Division schools will be showcased through the new "Emerging Artists Program" recently endorsed by the Board of Trustees. A special "gallery area" will be created at Central Office where student art work will be displayed during the school year.

Willow Creek Community Adult Learning

Kate Glover, Marie Schooten and Debbie Lane attended the meeting to provide information about the program and discussed issues of common concern regarding adult learning in the community.

Three Year Education Plan

The Board approved the Annual Education Plan for 2007-2010. The focus of the plan is to improve student success through a focus on literacy and improved assessment and instruction.

Financial Statement - Re: Period ended May 31, 2007

The financial statement for the period ended May 31, 2007, was presented to the Board of Trustees, representing the completion of approximately 75% of the 2006-2007 school year. A Provincial Funding Reconciliation for the same period was also presented.

Superintendent's Report

Dr. Rideout's written report included:

- Dr. Lloyd Cavers Student Leadership Scholarship
- Locally Developed Courses
- Leader2Leader Activities, 2007-08
- New Teacher Evaluation Tool
- Retiring Teachers

A complete copy of the Board Minutes is available on the LRSD website at www.lrsd.ab.ca

Willow Creek Soccer League
June 27, 2007
Windup Meeting
7:15 pm

Attendance:

D. Sutter	Town of Claresholm	625-3224
John Pinkerton	WCSL President	625-2969
Mike Edwards	Coach	625-3554
Lance Brown	Vice-Pres/Coach	625-4930
Amanda Zimmer	Secretary	625-1599

Old Business:

New Shed - check progress with Corina - is framed, but needs siding, roofing and a door - it should be ready for next year from the WCCHS Shop class - there is \$3500 set aside for it. It will go in the location of the existing shed!

Legion Uniforms - KICKS of Calgary - some uniform logos are coming off - this has been dragged on for more than 9 months - John has been in contact with Eddy of KICKS 1-403-288-0287. He has the faulty uniforms but has done nothing with them - John was to hear from him tonight but nothing received. John will continue with this to see if he can make any progress.

Old Uniforms - need to be removed - possible suggestion of donating them to underdeveloped countries for their soccer leagues.

Coaches Reference Sheet - suggested for a basic sheet of the rules and expectations for the newer coaches - so that everyone is on the same level!

The All girls team was a good idea - BUT lost members throughout the season - not recommended for next year

Account Balance is approximately; \$1400 plus shed allocation \$3500 for \$4900

New Business:

Sponsorship for new uniforms is going to be required as old uniforms have old sponsors that are no longer valid

End of Year gifts - very well received - soccer balls, subway certificates, movie rentals for the soccer players

- coaches/executive received \$25 gift cards for Quills

Registration Fee - for 4 year olds - 35\$/hr - should look at lowering the time to something

more suitable for younger attention spans

There were 143 officially registered, basically pre-K through to grade 7

New Equipment - nothing really to speak of - except whistles, will need to look for new community sponsors for next year - will need smaller uniforms for next year

Next Year Registration

Organizational meeting to be called Feb or March of 08

With Registration in April

Season to begin May through end of June



National Defer

National Defence
Ottawa, Canada
K1A 0K2

For your information.

SRO 4-3-4)



WITH THE COMPLIMENTS OF

April 1986

The Honour
The Senate
Ottawa, Or
Canada

Honourable H.A. "Bud" Olson, P.C.

of the
Senate of Canada
Ottawa

Dear Senator Olson:

Thank you for your letter of 17 April 1986 requesting information on obtaining an obsolete aircraft for the Town of Claresholm.

It is appreciated that Claresholm did provide a major contribution in the training of military personnel during and after WWII and that a suitably displayed aircraft would commemorate that fact. I must with regret, however, advise you that the Department of National Defence does not presently have any obsolete aircraft that can be made available to Claresholm. The Department's surplus CF101 Voodoo and CF104 Starfighter aircraft have all been promised to other organizations with long standing requests and no other types are expected to become surplus until the mid 1990s. At that time the T33 Silverstar and the C47 Dakota aircraft are due to be phased out. However, it would be premature at this time, to make any commitments regarding these aircraft.

Claresholm's request will be added to the directorate's waiting list and should an obsolete aircraft become available, the Town of Claresholm will be notified by my disposal personnel.

I appreciate your interest in preserving our military history and may I extend my best wishes to the Town of Claresholm in future endeavours.

Yours truly,

B.D. Hanly
Colonel

Director Supply Resources and Operations

Canada

Town of Claresholm
Community Services Committee Meeting
Minutes of June 21, 2007

Town Council Chambers: 5:30 p.m.

Present: David Moore, Chair
Doug MacPherson
Daryl Sutter
Nigel Young, Bylaw Enforcement Officer
Kris Holbeck, Secretary

Meeting was called to order at 5:50 pm.

1) Introductions

Nigel introduced himself to the Committee members and discussed the training he has undertaken at both the municipal and peace officer levels. He still has to take the PARE training to acquire his peace officer status. Committee told him to train for it and then go to Calgary to take it when he is ready.

2) Peace Officer Vehicle Policy

Committee recommended that Administration develop a policy to place on the July Council agenda regarding the peace officer's use of the enforcement vehicle.

3) Reoccurring Offenders

Committee discussed the reoccurring offenders to the unsightly bylaw: Randy Kaniuk, Mike Petrovic (both residence and business), Kal Tire, Casa Roma, Judith Campbell (both residence and business), Fern Brothers, Ron Strangways, A & J Homes Golf Course lot and miscellaneous lots in corporate limits.

4) Dog Bylaw

Committee was updated by Nigel regarding a visit to Nanton with George Woof, bylaw officer to discuss how he handles stray dogs. Nanton has a kennel set up and only uses one or two kennels. He suggested we contract with Nanton to have our stray dogs brought to Nanton and kept in the kennel there. Nigel would do the administration for the stray and when the owner came to pick up their dog, they would have to pay the fines in Claresholm and then Nanton would be contacted that they can be released.

Any strays that are not claimed would be released to "Heaven Can Wait" a animal shelter in Okotoks.

The system for cats was also discussed. When cats are reported to the Town, they will be checked for tags etc. and to ensure they are not in distress, then the Bylaw Officer will contact "Heaven Can Wait" to have them picked up.

5) General Issues

Nigel discussed the door hangers he is having made up for residents in contravention of bylaws. He is also reviewing the bylaws and will be making recommendations for changes in the future. He is contacting all property owners who are in non compliance regarding grass or unsightly properties and will give the Committee an update at the next meeting.

The Committee will meet every two weeks for the summer on Wednesdays at 5:30 pm until the Bylaw Enforcement issues are caught up and the systems are in place where less frequent meetings are sufficient.

Councillor Moore moved to adjourn at 7:05 pm.

Kris Holbeck, CA
Chief Administrative Officer
Town of Claresholm