

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
AUGUST 13, 2007
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES JULY 16, 2007
- FINANCES: JULY 2007 BANK STATEMENT
- PUBLIC HEARING: BYLAW #1489 – LAND USE AMENDMENT
BYLAW #1494 – LAND USE AMENDMENT
BYLAW #1495 – LAND USE AMENDMENT
- DELEGATIONS: 1. IN CAMERA: DEVELOPMENT
2. RAE TRIMBLE – CLARESHOLM MUSEUM BOARD
RE: MUSEUM EXPANSION PROJECT
- ACTION ITEMS: 1. BYLAW #1489 – LAND USE AMENDMENT
RE: 2ND & 3RD READINGS
2. BYLAW #1494 – LAND USE AMENDMENT
RE: 2ND & 3RD READINGS
3. BYLAW #1495 – LAND USE AMENDMENT
RE: 2ND & 3RD READINGS
4. BYLAW #1490 – MUNICIPAL DEVELOPMENT PLAN
RE: 1ST READING
5. BYLAW #1496 – LAND USE AMENDMENT
RE: 1ST READING
6. MUSEUM EXPANSION PROJECT
7. CORRES: ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT
RE: NEW WILLOW CREEK FLUZ (FOREST LAND USE ZONE)
8. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS
AND HOUSING
RE: 6TH ANNUAL MINISTER'S AWARDS FOR MUNICIPAL EXCELLENCE
9. CORRES: CALGARY HEALTH REGION
RE: MEETING TO UPDATE STATUS OF HEALTH SERVICES
10. CORRES: AMSC INSURANCE SERVICES LTD.
RE: PARTICIPATION IN AMSC ENERGY AGGREGATION PROGRAM
11. CORRES: DON A. THOMPSON
RE: CONCERNS REGARDING 8TH STREET WEST
12. CORRES: BARRY SOMMERS
RE: APPEAL DATE FOR PROPERTY TAXES
13. CORRES: THE BRIDGES AT CLARESHOLM GOLF CLUB
RE: 2007 MUNICIPAL AND OTHER TAXES
14. CORRES: DEL COMAL FOODS LTD.
RE: RESIDENTIAL RATE ON WATER CONSUMPTION
15. CLARESHOLM GARDEN CLUB – COUNCILLOR SUTTER
RE: OPERATING GRANT
16. TOWN OF CLARESHOLM COMMUNITY SIGN LOCATION –
COUNCILLOR SUTTER
17. GRANT APPLICATION FOR SOUTH INFRASTRUCTURE - UPC
18. LOCAL AUTHORITIES PENSION PLAN (LAPP)
RE: LAPP CONTRIBUTION RATES
19. POLICY #66 – STAFF EDUCATION AND TRAINING
20. POLICY #67 – TOWN OWNED VEHICLE USAGE POLICY
21. POLICY #68 – ADDITIONAL NAMES INSURANCE POLICIES

22. POLICY #69 – EMAIL POLICY

23. ADOPTION OF INFORMATION ITEMS

24. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. **Claresholm & District Transportation Society – Annual Meeting minutes June 26th, 2007**
2. **Oldman River Regional Services Commission (ORRSC) – Executive Committee meeting June 12th, 2007**
3. **Claresholm RCMP Detachment – Monthly Policing Report June 2007**
4. **The Rural Route to Active Aging – September 20th, 2007**
5. **Physician Recruitment Incentive Cost Sharing Letter – August 8th, 2007**
6. **Development Permit Statistics**

ADJOURNMENT:

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JULY 16, 2007**

PRESENT: Mayor: Rob Steel, Councillors: Daryl Sutter, Doug MacPherson, David Moore, Shirley Isaacson, Gerry McGuire, CAO: Kris Holbeck
Absent: Councillor Wayne Kenna; Secretary-Treasurer: Karine Wilhauk

AGENDA: Moved by Councillor McGuire that the agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – JUNE 25, 2007

Moved by Councillor MacPherson that the Regular Meeting Minutes of June 25, 2007 be accepted as amended.

CARRIED

FINANCES: MAY 2007 BANK STATEMENT

Moved by Councillor Isaacson that the May 2007 bank statement be accepted as presented.

CARRIED

JUNE 2007 BANK STATEMENT

Moved by Councillor Moore that the June 2007 bank statement be accepted as presented.

CARRIED

DELEGATIONS: 1. PHIL ELDER
RE: PROPERTY TAXES

Spokespersons were Brent Hall, Kurtis Hewson and Wendell Ogden. Mr. Hall discussed concerns with the assessment process and that assessment increases were unreasonable due to limited services and that the lots are not sub dividable. The acreages have no sidewalks, curb and gutter, streetlights and there is an open ditch system for storm drainage. Mr. Hewson, a newer resident, discussed his concerns regarding how market value was established, tax versus services and also the process. Mr. Ogden discussed the discrepancies between what his home is assessed at and what others are selling their homes for (lower). There was general discussion between Council and the other members of the delegation regarding what residents receive for their tax dollars.

2. CORY ARMFELT, UMA ENGINEERING
RE: MUNICIPAL DEVELOPMENT PLAN

Cory spoke about the open house and the compilation of comments which he added to the MDP draft plan for review. Cory wanted a first reading on the bylaw, but because of procedure this will have to be given at the August meeting. Cory will now circulate the draft MDP to external stakeholders and receive back their comments. The public hearing will be at the first meeting in September 2007 and final readings also.

ACTION ITEMS:

1. BYLAW #1489 – LAND USE AMENDMENT
RE: 1ST READING

Moved by Councillor Moore to give Bylaw #1489, a land use amendment bylaw, 1st Reading.

CARRIED

2. BYLAW #1493 – ELECTORAL INFORMATION BYLAW
RE: ALL READINGS

Moved by Councillor MacPherson to give Bylaw #1493, an electoral information bylaw, 1st Reading.

CARRIED

Moved by Councillor Isaacson to give Bylaw #1493, an electoral information bylaw, 2nd Reading.

CARRIED

Moved by Councillor MacPherson to give unanimous consent for three readings at this meeting.

CARRIED

Moved by Councillor Sutter to give Bylaw #1493, an electoral information bylaw, 3rd and final Reading.

CARRIED

3. **BYLAW #1494 – LAND USE AMENDMENT**
RE: 1ST READING

Moved by Councillor Moore to give Bylaw #1494, a land use amendment bylaw, 1st Reading.

CARRIED

4. **BYLAW #1495 – LAND USE AMENDMENT**
RE: 1ST READING

Moved by Councillor MacPherson to give Bylaw #1495, a land use amendment bylaw, 1st Reading.

CARRIED

5. **CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION**
RE: ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP

Received for information.

6. **CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS AND HOUSING**
RE: NEW FUNDING FOR AFFORDABLE HOUSING

Received for information.

7. **CORRES: ALBERTA MUNICIPAL AFFAIRS AND HOUSING**
RE: 2007 DETAILED ASSESSMENT AUDIT

Received for information.

8. **CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS AND HOUSING**
RE: MUNICIPAL SUSTAINABILITY INITIATIVE

Referred to Administration.

9. **CORRES: APACHE CANADA LTD.**
RE: WELLSITE AND ACCESS ROAD

Moved by Councillor MacPherson to have Administration write a letter to Apache Canada Ltd. opposing the development as the location is identified in the Town's Municipal Development Plan as a proposed low density residential land use.

CARRIED

10. **CORRES: LIVINGSTONE RANGE SCHOOL DIVISION #68**
RE: 2007 MUNICIPAL ELECTION

Moved by Councillor McGuire for the Town to enter into an agreement with the LRSD to share election costs.

CARRIED

11. **CORRES: CLARESHOLM & DISTRICT FCSS**
RE: SOCIAL NEEDS PLANNING

Referred to Administration.

12. **CORRES: CLARESHOLM & DISTRICT CHAMBER OF COMMERCE**
RE: TREE PLANTING/DOWNTOWN LOT

Referred to Administration.

13. **CORRES: DON OHORODNYK**
RE: NEGLECTED & UNSIGHTLY PROPERTIES

Received for information.

14. **CORRES: KELLY & JULIE STRONG**
RE: COMBINED ASSESSMENT & TAXATION NOTICE

Moved by Councillor McGuire to send a letter to the Strongs acknowledging their concerns.

CARRIED

15. **CORRES: BILL ERICKSON**
RE: REQUEST TO ADD DISPLAYS BESIDE TOWN
ENTRANCE SIGNS

Referred to Administration for more information.

16. **CORRES: THE WRITE SOURCE**
RE: BUILDING SIGNAGE

Referred to Administration for more information.

17. **UTILITY PLANNING COMMITTEE (UPC)**
RE: INFRASTRUCTURE PROJECTS FOR SUBDIVISIONS

Referred to Administration for more information.

18. **CORRES: CLARESHOLM & DISTRICT MUSEUM**
RE: ALBERTA HISTORICAL RESOURCES GRANT

Received for information.

19. **CORRES: CLARESHOLM & DISTRICT MUSEUM**
RE: TENDERS FOR MUSEUM EXPANSION

Moved by Councillor Sutter to refer the matter to Administration for more information.

CARRIED

20. **APPOINTMENT OF CHIEF RETURNING OFFICER**

Moved by Councillor Isaacson to appoint Kris Holbeck, CAO as Chief Returning Officer for the 2007 elections.

CARRIED

21. **PEACE OFFICER PARE REQUIREMENTS**

Moved by Councillor McGuire that a letter be written to the Solicitor General regarding the Physical Training Requirements for Community Peace Officers.

CARRIED

22. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor McGuire to accept the information items as presented.

CARRIED

23. **IN CAMERA – DEVELOPMENT / PERSONNEL**

Moved by Councillor MacPherson that the meeting go In Camera.

CARRIED

Moved by Councillor McGuire that the meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

CHIEF ADMINISTRATIVE OFFICER – KRIS HOLBECK

**TOWN OF CLARESHOLM
JULY 2007 BANK STATEMENT**

RECONCILED BALANCE JUNE 30, 2007		\$129,454.15	
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$783,011.57		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	11.54		
GIC REDEEMED	974,917.86		
GIC INTEREST	10,018.51		
U. S. EXCHANGE	6.08		
SUBTOTAL	\$1,767,965.56		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$624,247.77	
PAYROLL CHARGES		77,747.41	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		2,949.48	
GIC PURCHASES/TRANSFERS		982,869.49	
NSF CHEQUES		175.00	
SERVICE CHARGES		181.56	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$1,688,170.71	
NET BALANCE AT END OF MONTH			\$209,249.00
BANK RECONCILIATION			
BALANCE PER BANK	281,312.16		
PLUS OUTSTANDING DEPOSITS	24,049.10		
LESS OUTSTANDING CHEQUES		-96,112.26	
RECONCILED BALANCE JULY 31, 2007			\$209,249.00
OTHER BALANCES:			
TERM DEPOSITS HELD	\$1,711,488.79		
REVOLVING LOAN BALANCE		\$0.00	
SUBDIVISION RESERVE	\$151,605.00		
PARKING RESERVE	\$3,364.82		

SUBMITTED TO TOWN COUNCIL THIS 13TH DAY OF AUGUST 2007

MAYOR

SECRETARY/TREASURER

DELEGATIONS



Claresholm & District Museum
5126 Highway # 2
Box 1000
Claresholm, Alberta
T0L 0T0
Phone: 1-403-625-3131

July 24, 2007

David Coutts, M.L.A.
Fort Macleod, Alberta

Dear David;

The Claresholm and District Museum Board, with the support of the Town of Claresholm, has been working toward an expansion at the museum. The expansion will provide the space needed to better portray our unique history, and celebrate our ranching and farming heritage. The expansion will strengthen our partnership with the schools in our area. Students benefit from exposure to, and interaction with actual objects, thus making their learning more meaningful. The expansion will also provide a safe temperature-controlled environment for our thousands of artifacts.

The board has been actively seeking funds for the expansion since 2002. We have raised \$180,000 in the local community, an amount that indicates strong support from our community. In addition we have the land, and commitments for the services and site preparation. We received a grant of \$125,000 under the Community Facility Enhancement Program. We were also successful in obtaining a grant of \$171,000 from the Cultural Spaces Program of Heritage Canada. In anticipation of reaching our goal, we held a "Sod-turning" at the annual Fair last year.

Based on our estimates of the construction costs, we believed that we could proceed to call for tenders. When the tenders were opened we were dismayed to find that the lowest one was double the amount of money we had raised. We had been expecting the cost to be higher than our budget estimates, but we were not expecting such a difference.

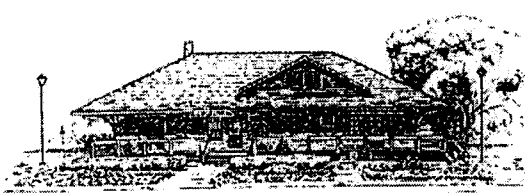
The cost over-run, a result of the increased cost of materials and higher labor costs caused by the booming economy of Alberta, is a real problem for our project. The grant from Heritage Canada has a completion date of March 31, 2008, which is also a problem. We have spoken with the Project Officer for Heritage Canada, seeking to get the contact extended, and were told that an additional year would be possible.

We are seeking additional support through the Major Community Facilities Program. The completed application will be submitted in the next few days.

Thank you for your continued interest and support.

Sincerely

Rae Trimble
Chair, Claresholm and District Museum Board



Claresholm & District Museum
5126 Highway # 2
Box 1000
Claresholm, Alberta
T0L 0T0
Phone: 1-403-625-3131

July 27, 2007

Ted Menzies
M.P. for Macleod
Claresholm, Alberta

Dear Ted;

The Claresholm and District Museum Board, with the support of the Town of Claresholm, has been working toward an expansion at the museum. The expansion will provide the space needed to better portray our unique history, and celebrate our ranching and farming heritage. The expansion will strengthen our partnership with the schools in our area. Students benefit from exposure to, and interaction with actual objects, thus making their learning more meaningful. The additional space will allow the museum to partner with other heritage institutions to present travelling exhibits. The expansion will also provide a safe temperature-controlled environment for our thousands of artifacts.

The board has been actively seeking funds for the expansion since 2002. We have raised \$180,000 in the local community, an amount that indicates strong support from our community. In addition we have the land, and commitments for the services and site preparation. We received a grant of \$125,000 under the Community Facility Enhancement Program. We were also successful in obtaining a grant of \$171,000 from the Cultural Spaces Program of Heritage Canada. Our application to Heritage Canada met the program requirements of increasing the number of facilities and infrastructures, improving the quality and standards of facilities and infrastructures, and enhancing the efficiency of operations of the funded organization. In anticipation of reaching our goal, we held a "Sod-turning" at the annual Fair last year.

Based on our estimates of the construction costs, we believed that we could proceed to call for tenders. When the tenders were opened we were dismayed to find that the lowest one was double the amount of money we had raised. We had been expecting the cost to be higher than our budget estimates, but we were not expecting such a difference.

The cost over-run, a result of the increased cost of materials and higher labor costs caused by the booming economy of Alberta, is a real problem for our project. The grant from Heritage Canada has a completion date of March 31, 2008, which is also a problem. We have spoken with the Project Officer for Heritage Canada, seeking to get the contact extended, and were told that an additional year would be possible.

Gerry Kretzel, the Project Officer at the Heritage Canada office in Calgary, has been extremely helpful. He worked with me on the preparation of the grant application, and helped move the application through the adjudication process. Kris Holbeck, the Chief Administrative Officer for Claresholm, talked

to him after the tenders were opened about the cost overrun and he indicated that he believed the Department would agree to release the funds for construction of the shell of the building with a deadline of March 31, 2008, and felt that the final deadline could be extended to March 31, 2009. He will be sending a letter to confirm this. However, some members of the Town Council think that we need this deadline extended even further.

The Museum Board would like you to work on our behalf, to discuss with Heritage Canada the need to extend the deadline for final completion of the building. We have been asked to get a letter from you stating that you will work with us seeking this further extension. The Museum Board will continue to seek individual and corporate support, as well as applying for other grants that have become available.

We are seeking additional support through the recently announced Major Community Facility Program, an Alberta government community support program. A letter of intent was delivered to David Coutts, our M.L.A. on July 25th. The completed application will be submitted in the next few days.

Thank you for your continued interest and support.

Sincerely



Rae Trimble

Chair, Claresholm and District Museum Board



Ted Menzies, M.P. for Macleod

*Parliamentary Secretary to the Minister of International Trade and
to the Minister of International Cooperation*



AUG 09 2007

The Honourable Beverly Oda, P.C., M.P.
Minister of Canadian Heritage and Status of Women
House of Commons
Ottawa, Ontario K1A 0A6

Dear Minister:

On September 14, 2006 the Claresholm and District Museum Board was approved for a grant of \$171,000 from the Cultural Spaces Program for its museum expansion project.

The Museum Board called for tenders. The tenders came in much higher than estimated and anticipated due to the economic boom in Alberta. This unexpected result will force a set back on the completion date of the expansion, while the Board seeks out additional sources of funding to meet financial obligations.

Currently the deadline for project completion is March 31, 2008 to remain eligible to receive the grant from the Cultural Spaces Program. Due to the unexpected results from the tendering process, the Claresholm and District Museum Board has asked that I assist in getting departmental approval to extend the deadline for completion of the expansion project to March 31, 2009. I respectfully ask for your consideration of this request to extend the deadline. I look forward to your earliest response.

Sincerely,

Ted Menzies, M.P.
Macleod

House of Commons
Room 256, Confederation Building
Ottawa, Ontario
K1A 0A6
Tel: (613) 995-8471
Fax: (613) 996-9770
menzies.t@parl.gc.ca

Constituency
4925 1st Street West
Box 40, Claresholm, Alberta
TOL 0T0
Tel: (403) 625-5532
Fax: (403) 625-5592
Toll Free: 1-866-MENZIES

Chambre des communes
Pièce 256, édifice de la Confédération
Ottawa (Ontario)
K1A 0A6
Tél.: (613) 995-8471
Télééc.: (613) 996-9770
menzies.t@parl.gc.ca

Circonscription
4925 1st Street West
Box 40, Claresholm (Alberta)
TOL 0T0
Tél.: (403) 625-5532
Télééc.: (403) 625-5592
Sans Frais: 1-866-MENZIES

ACTION ITEMS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1489**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lot 24, Block B, Plan 0512024, be amended by changing the "P" (Public) designation to an "R2" (Duplex Residential) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 24, Block B, Plan 0512024, be amended by changing the "P" (Public) designation to an "R2" (Duplex Residential) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this 16th day of July 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: A & J Homes – Alex Russel
Municipal Address: NO ADDRESS (Old Golf Course Structures) in Claresholm
Legal Address: Lot 24, Block B, Plan 0512024

SYNOPSIS

Applicant would like to rezone the subject lands to a Duplex Residential (R2) designation. He intends to build three residential duplexes, resulting in 6 dwelling units.

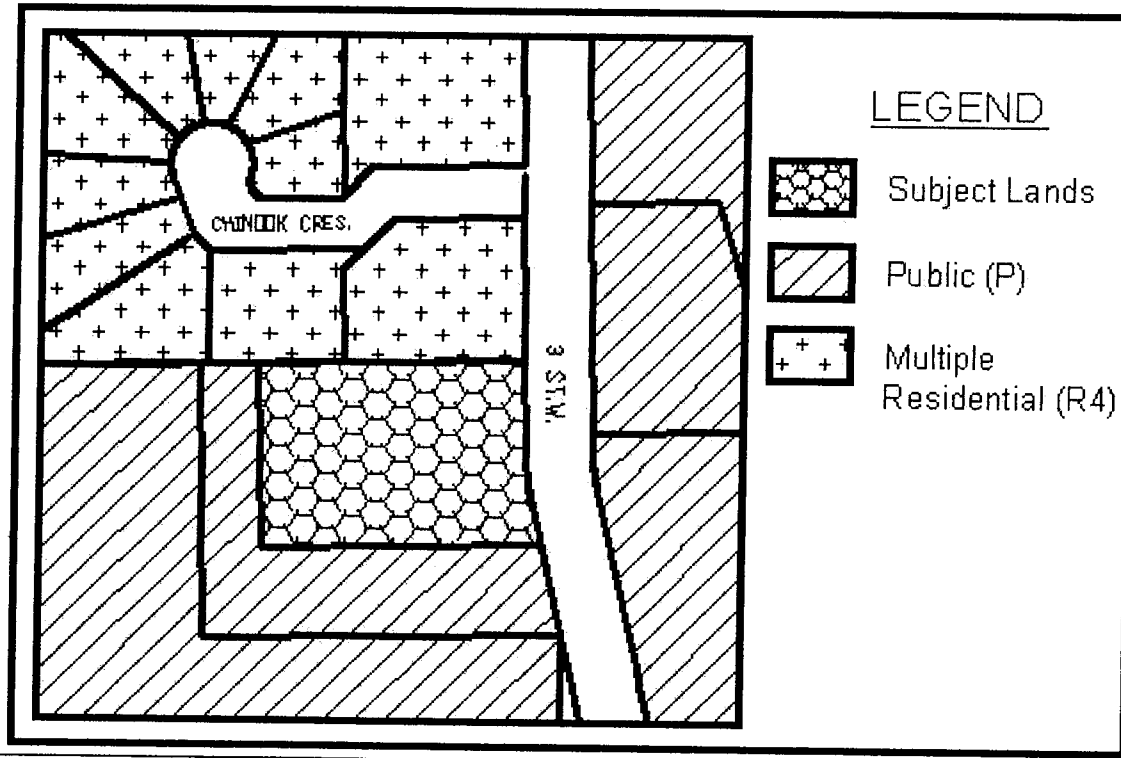
BACKGROUND

The subject lands have an area of 0.416 hectares (1.03 acres) and is currently zoned Public (P). The land is currently vacant. Surrounding zoning includes; Multiple Residential (R4) to the north and Public (P) lands to the east, south and west. Directly to the west there is a medical clinic and the Alberta Municipal Affairs (AADAC) grounds. The Golf Course borders the subject lands to the south and west.

ISSUES

There is no issue pertaining to land use as the subject lands and surrounding properties are either residential or will coexist with residential uses. If the site is graded and built on correctly there will be no issues resulting from the subject lands proximity to Frog Creek.

LAND USE MAP



PAID

Roll# 12815.000

TOWN OF CLARESHOLM

APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. D2007.122

APPLICANT: A & J HOMES

ADDRESS: BOX 309 OKOTOKS TISIAG

REGISTERED OWNER: SAME

ADDRESS: NO ADDRESS (OLD GOLF COURSE CLUBHOUSE)

LEGAL DESCRIPTION: Lot(s) 24 Block B Plan 05/2024

Quarter Section Township Range

PROPOSED AMENDMENT:

FROM: PUBLIC (P)

TO: Residential DUPLEX (R12)

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

SUBDIVIDE SUBJECT LANDS INTO 8 to 10 units. DUPLEX RESIDENTIAL DWELLINGS.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: 08/25/07

SIGNED: [Signature] Applicant

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1494**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lot 16, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to an "R1" (Residential) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 16, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to an "R1" (Residential) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E., Claresholm
Legal Address: Lot 16, Block 132, Plan 7959GB

SYNOPSIS

Applicant would like to rezone the subject lands to a Residential (R1) designation. He intends to build one single family residential dwelling.

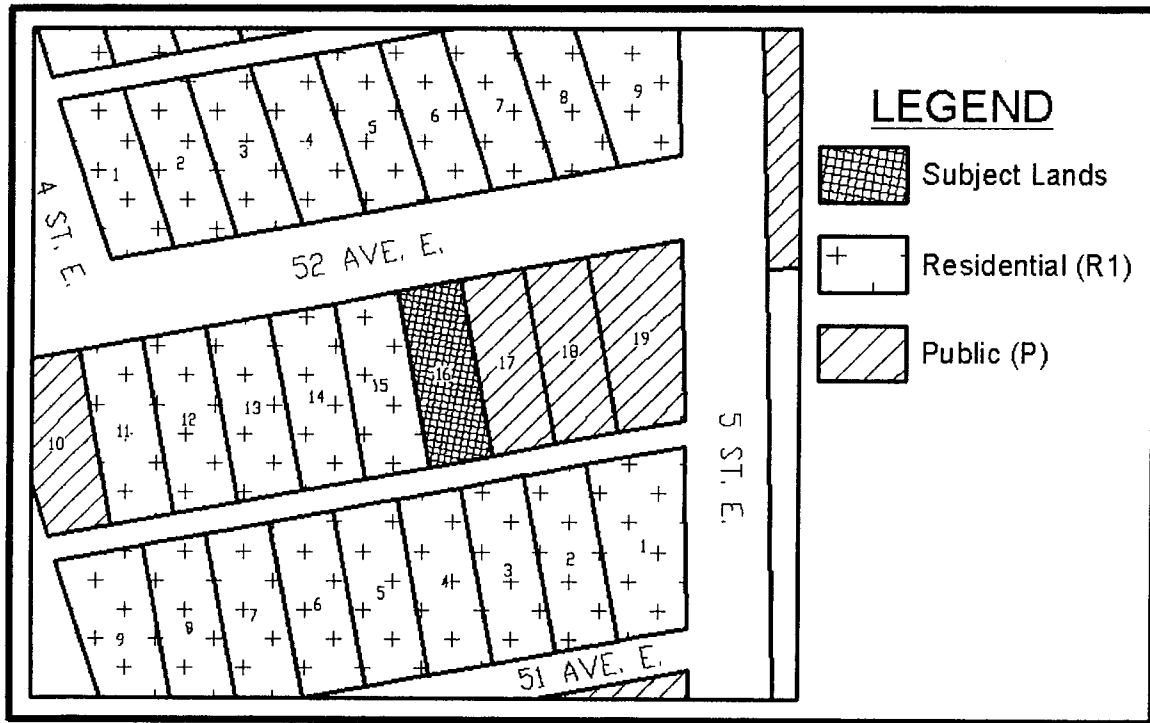
BACKGROUND

The subject lands have an area of 649 square metres (6991 square feet) and is currently zoned Public (P). The land is used as parking for the office building located to the east. Surrounding zoning includes; Residential (R1) to the north, west and south. As stated above, the lands to the east are zoned Public (P). Single Family dwellings are built to the west and south of the subject lands; however the residential zoning to the north is vacant.

ISSUES

There is no issue pertaining to land use as the subject lands and surrounding properties are either residential or will coexist with residential uses. The amount of parking that the rezoning takes away from the office building will not affect the total amount of parking needed, as there will still be ample parking available. (See attached parking review)

LAND USE MAP



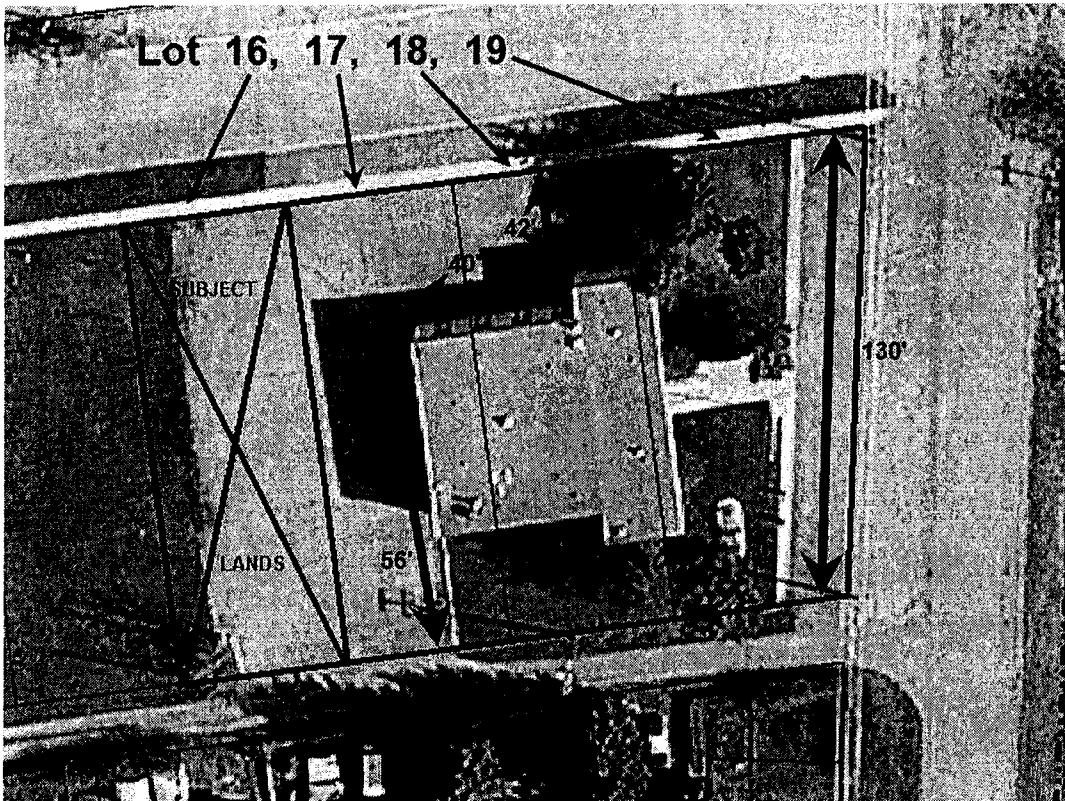
Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 16, Block 132, Plan 7959GB

PARKING AND ACCESS REVIEW

PARKING:

Demonstrated below is the configuration of the onsite parking with the removal of lot 16. The arrows depict the parking banks with the corresponding liner feet beside them. There is 315 liner feet of parking onsite. This translates into 31.5 parking spaces (10 foot parking stall width [Claresholm Land Use Bylaw; Schedule 8; subsection1]).



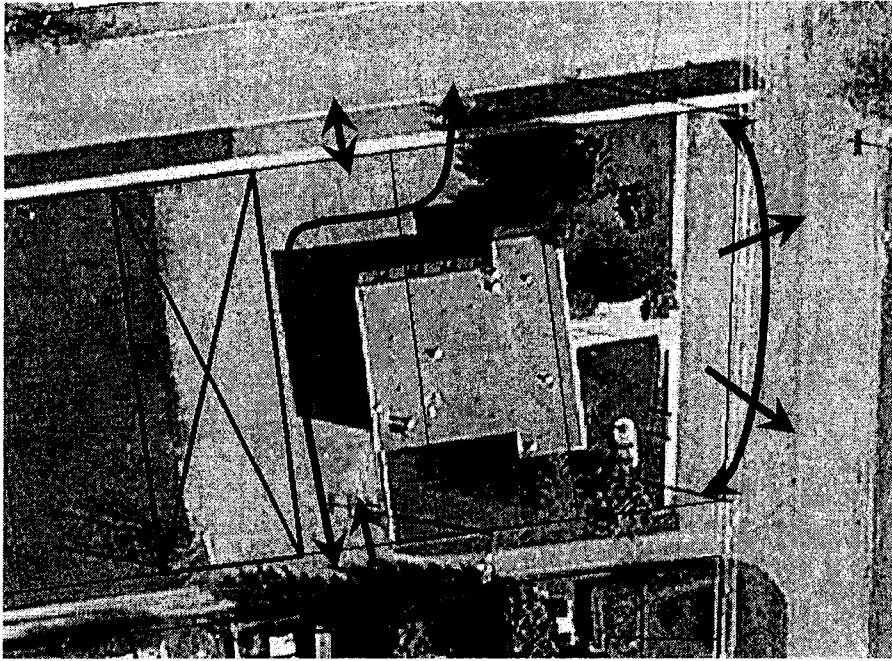
Having approximately 30 parking stalls greatly exceeds the 10 spaces required by the Claresholm Land Use Bylaw [Schedule 8; Subsection 6]. By rezoning lot 16 the building is only losing a row of rear parking, not changing the remaining existing parking layout.

Land Use Amendment Bylaw Report

Date: July 12, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 16, Block 132, Plan 7959GB

ACCESS:

The rezoning of lot 16 will not affect the access onto and off of the remaining site.



ROLL#: 10520000

PAYED
07/05/07 JG

TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. D2007.155

APPLICANT: LONESTAR MANAGEMENT INC

ADDRESS: Box 207 CLARESHOLM, AB TELOTO

REGISTERED OWNER: SAME

ADDRESS: 5123 5TH ST E

LEGAL DESCRIPTION: Lot(s) 16 Block 132 Plan 795968

Quarter N/A Section N/A Township N/A Range N/A

PROPOSED AMENDMENT:

FROM: PUBLIC (P) to C.F.T.

TO: R-1 - RESIDENTIAL

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

THE ATTACHED BUILDING HAS SUFFICIENT
PARKING, THEREFORE NO NEED
FOR LOT 16 FOR PARKING.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: 07/05/07

SIGNED: [Signature]
Applicant
CHUCK TRAVIS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1495**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lot 17-19, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to a "C1" (Commercial) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 17-19, Block 132, Plan 7959GB be amended by changing the "P" (Public) designation to a "C1" (Commercial) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: July 13, 2007
Applicant: Lonestar Management – Chuck Travis
Civic Address: 5123 5th ST. E, Claresholm
Legal Address: Lot 17, 18, 19, Block 132, Plan 7959GB

SYNOPSIS

Applicant would like to rezone the subject lands to a Retail Commercial (C1) designation. He intends to use the building in the same manner in which it has been used in the past, as office space.

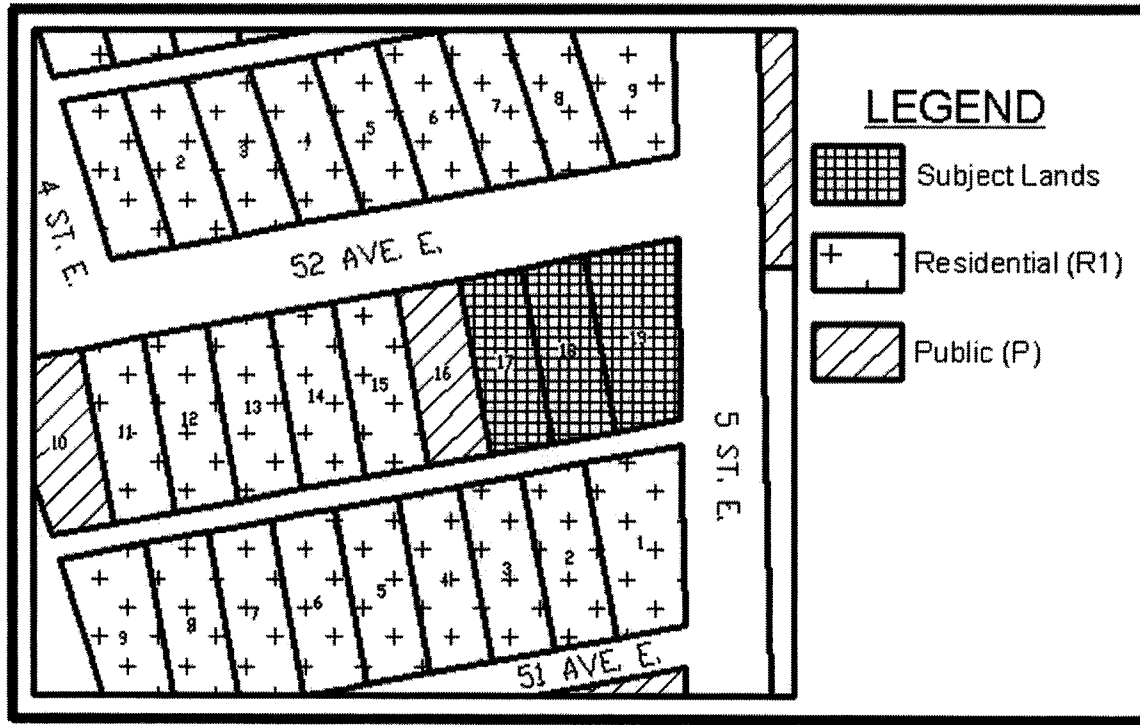
BACKGROUND

The subject lands have an area of 2128 square metres (0.53 acres) and is currently zoned Public (P). Surrounding zoning includes; Residential (R1) to the north, west and south. The lands to the northeast are zoned Public (P) and lands to the southeast are used for agricultural purposes and lie outside the Town of Claresholm boundaries. Single Family dwellings are built to the west and south of the subject lands; however the residential zoning to the north is vacant.

ISSUES

There is no issue pertaining to land use as the subject lands because the intended use of the building and lots is not changing. While zoned Public (P) the Municipal District of Willow Creek used the building for office space. There are no issues related to parking and access, for more information please see the attached Parking and Access Review.

LAND USE MAP



Roll #: 10821,000 & 10820,001

TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11
Form I

LAND USE BYLAW NO. 1384
APPLICATION NO. D2007,142

APPLICANT: LONESTAR MANAGEMENT INC.

ADDRESS: BOX 207 CLARESHOLM, AB TOLTO

REGISTERED OWNER: SAME

ADDRESS: 5123 5TH ST. E

LEGAL DESCRIPTION: Lot(s) 17, 18, 19 Block 132 Plan 7959GB

Quarter N/A Section N/A Township N/A Range N/A

PROPOSED AMENDMENT:

FROM: PUBLIC (P)

TO: COMMERCIAL (C1)

APPLICANT'S SUBMISSION:

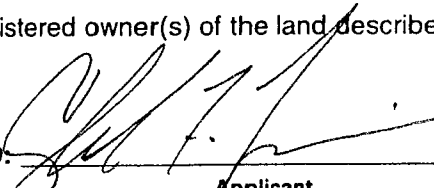
Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

TO CORRECT THE ZONING TO
ALLOW THE RENTAL ON OFFICE
SPACE.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: July 13/2007

SIGNED: 
Applicant
CHUCK TRAVIS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1496**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Portion of, Block 7, Plan 7410624, be amended by changing the "R3" (Country Residential) designation to an "R6" (Mobile Homes) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Portion of, Block 7, Plan 7410624, be amended by changing the "R3" (Country Residential) designation to an "R6" (Mobile Homes) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. 2007.156

APPLICANT: Clareholm Land Corporation

ADDRESS: _____

REGISTERED OWNER: Clareholm Land Corporation

ADDRESS: _____

LEGAL DESCRIPTION: Lot(s) Portion of Block 7 Plan 7410624

Quarter _____ Section _____ Township _____ Range _____

Approximately 13.4 acres adjacent to 8th Street West as per "Concept Plan".

PROPOSED AMENDMENT:

FROM: R3 Country Residential Zoning

TO: R6 Mobile Home Residential Zoning Town of Clareholm

PAID
07/26/07 JG
\$ 200.00

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: 25/07/2007

SIGNED: [Signature]
Applicant

Land Use Amendment Bylaw Report

Date: August 8, 2007
Applicant: Claresholm Land Corporation – Les Wilson
Municipal Address: No municipal address in Claresholm
Legal Address: A Portion of, Block 7, Plan 7410624

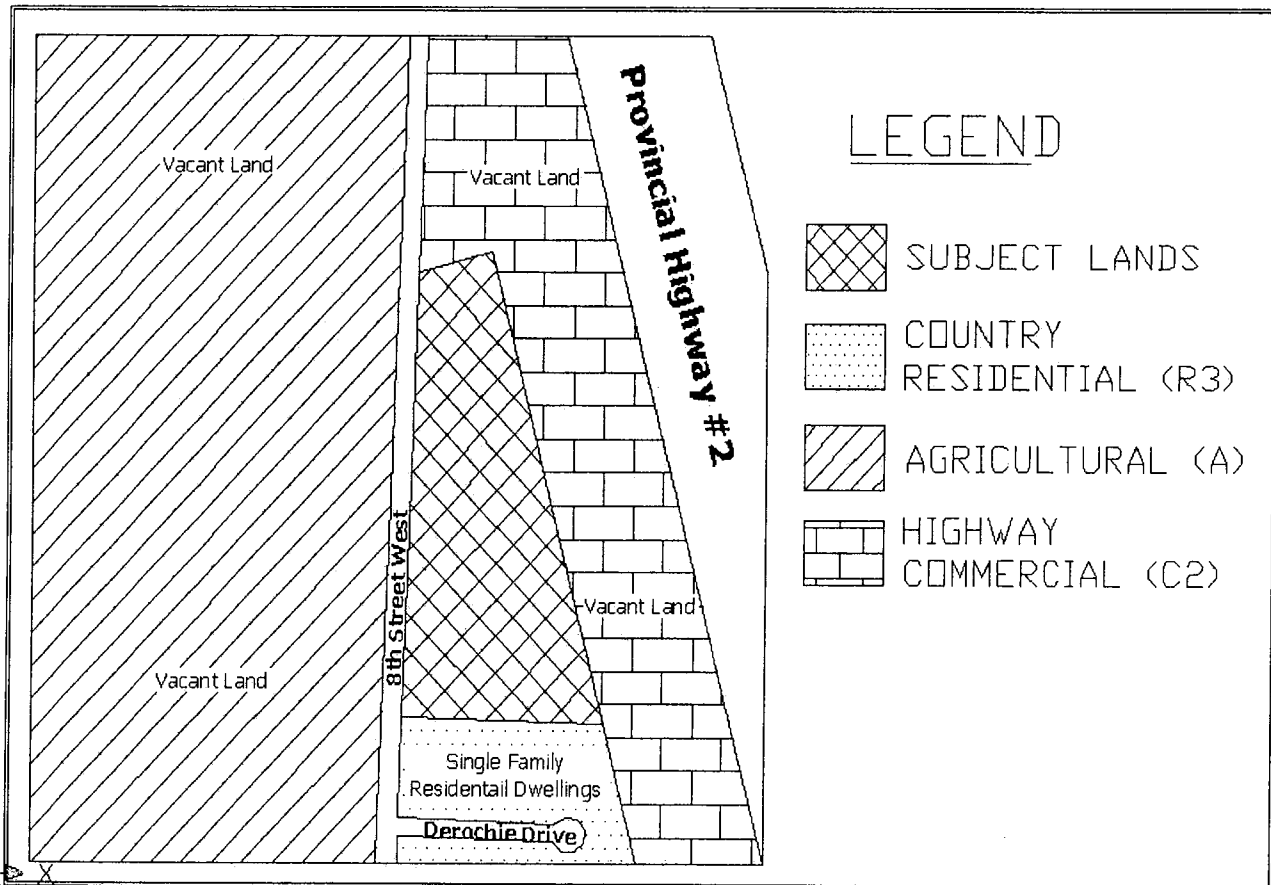
SYNOPSIS

Applicant would like to rezone the subject lands to a Mobile Homes (R6) designation.

BACKGROUND

The subject lands have an area of 5.42 hectares (13.4 acres) and is currently zoned Country Residential (R3). The land is currently vacant. Surrounding zoning includes; Highway Commercial (C2) to the north and east, Agricultural (A) to the west and Country Residential (R3) to the south. Directly to the south there are single family residential dwellings. The remaining surrounding lands are vacant.

LAND USE MAP



Z:\Active Projects\070262\dwg\070262LS-proposed-concept-plan.dwg, 07/12/2007 3:50:08 PM, Adobe PDF

TOWN OF CLARESHOLM Proposed Subdivision CONCEPT PLAN



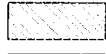

MARTIN

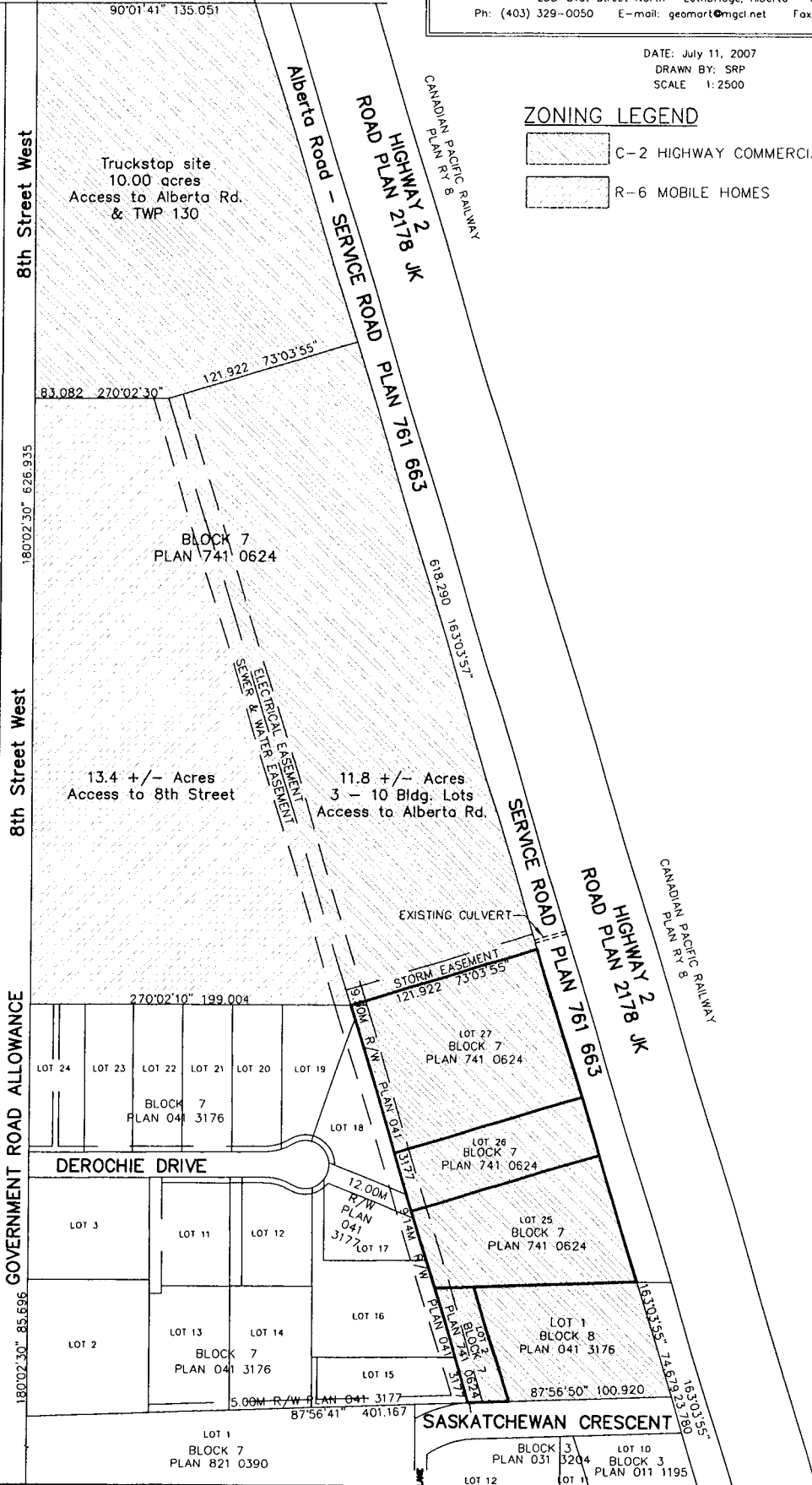
GEOMATIC CONSULTANTS LTD.
Consulting Engineers, Planners, and Land Surveyors
255-31st Street North Lethbridge, Alberta T1H 3Z4
Ph: (403) 329-0050 E-mail: geomart@mgcl.net Fax: (403) 329-6594

180°02'30" 4.931 Township Road 130 ROAD PLAN 931 0163
90°01'41" 135.051

DATE: July 11, 2007
DRAWN BY: SRP
SCALE 1:2500

ZONING LEGEND

-  C-2 HIGHWAY COMMERCIAL
-  R-6 MOBILE HOMES



July 9, 2007

Kris Holbeck, Chief Administrative Officer
Town of Claresholm
PO Box 1000
Claresholm, AB
T0L 0T0

Dear Sir or Madam:

Albertans interest in outdoor recreational opportunities continues to grow and change as one dimension of our busy landscape. As an organization interested in the opportunities and impacts of recreation, it is important to update you with recent changes to the Government of Alberta's recreation related legislation.

Several public spaces in Alberta are not responding well to the type and volume of current recreational pressures. One area that has been affected with significant damage to vegetation, soils, watercourses and wildlife habitat is public land in the Willow Creek area located within the Municipal District of Ranchland No. 66 in southern west Calgary.

As an immediate response to unsustainable recreation in the area, a new Forest Land Use Zone (FLUZ) has been created under the authority of the *Forests Act* to reduce impacts to natural resources, promote co-operation between land users, and enhance public safety while still providing for a variety of responsible recreational opportunities.

Visitors to the new Willow Creek FLUZ should note the following important changes to local camping and motorized recreation requirements:

- Camping is only permitted within designated areas indicated by signs.
- Camping is permitted for up to 14-consecutive days.
- Motor vehicles with a maximum dry weight of 363 kilograms (800 pounds) are permitted.
- Registered on-highway vehicles exceeding a dry weight of 363 kilograms (800 pounds) are permitted on designated routes to transport passengers and equipment to camping and staging areas.
- Off-highway vehicles with a dry weight of more than 363 kilograms (800 pounds) are not permitted in the FLUZ.

Please find further information on the new Willow Creek FLUZ enclosed. Additional detail is also available from our department website at <http://srd.alberta.ca>. Print and electronic copies of the regulatory amendments, along with other Alberta statutes, will be available soon from the Alberta Queen's Printer at <http://www.qp.gov.ab.ca>.

On behalf of Sustainable Resource Development, I hope you will help us convey the intent and effect of these changes to your organization and broader community of interest. I also request your continued interest and support in the promotion of responsible and sustainable recreation.

Sincerely,



Craig Quintilio
Assistant Deputy Minister



Enclosure

June 27, 2007

Forest Land Use Zone implementation in Willow Creek

Questions and Answers

What is a Forest Land Use Zone?

- A Forest Land Use Zone is an area of land to which legislative controls are applied under the authority of the *Forests Act* to assist in the management of land uses and resources specific to that area.

Where is the Willow Creek Forest Land Use Zone?

- It is located 120 kilometres from Calgary within the Municipal District of Ranchlands, southeast of highway 532, bordering the Cataract Creek Snow Vehicle Forest Land Use Zone and Don Getty Wildland Park.

How big is the Willow Creek Forest Land Use Zone?

- It is approximately 4,800 hectares (12,000 acres).

Why was the Willow Creek Forest Land Use Zone needed?

- This area is a popular random camping and motorized recreation vehicle destination. Continued growth of Calgary and other urban centers in the area and increasing recreational interest of the Willow Creek area has contributed to heightened conflict between users, public safety concerns and significant impacts to vegetation, soils, watercourses and wildlife habitat.
- The Willow Creek Forest Land Use Zone has been established to maintain recreational opportunities, increase cooperation and respect between land users and improve public safety.
- The Forest Land Use Zone designation allows Sustainable Resource Development (SRD) to better protect the area's sensitive vegetation, soil, wildlife habitat, and water resources.

How was the public engaged in the development of the Willow Creek Forest Land Use Zone?

- Over the past three to five years, many stakeholders have been engaged through other legislative amendments and planning initiatives relating to the Eastern Slopes.
- Alberta uses a variety of methods to consult on recreational access to public land along the eastern slopes, including the Land-use Framework consultations, questionnaires, stakeholder sessions, information sessions and individual meetings.
- SRD receives a number of letters and calls about the need to improve the management of public land in this area. The need for better legislation, improved compliance and more effective recreation management has also been reflected strongly in the media and from the public through letters to the editor.
- Government moved quickly to respond to concerns about public safety, user conflict and impacts on vegetation, soil, watercourses and wildlife habitat.

When does the Forest Land Use Zone come into effect?

- The Forest Land Use Zone, and amendment to the *Forest Act*, Forest Recreation Regulations came into effect on June 27.

Can I camp in the Willow Creek Forest Land Use Zone?

- Yes. Camping within the Willow Creek Forest Land Use Zone is permitted within designated camping areas indicated by signs.
- Camping outside of designed facilities can quickly contribute to damage to vegetation, soil and water resources. As well, sharing that favorite spot with others provides an opportunity for everyone to enjoy Alberta's beauty.

How long can I continuously camp in the Willow Creek Forest Land Use Zone?

- Camping for 14 continuous days or less is permitted within the Willow Creek Forest Land Use Zone. The Forest Land Use Zone must be vacated following the 14th consecutive day.

Can I have a fire in the Willow Creek Forest Land Use Zone?

- Yes. In accordance with the *Forest Prairie and Protection Act*, campfires are permitted within the Willow Creek Forest Land Use Zone in designated camping areas indicated by signs and when firebans are not in effect.

Can I operate my off-highway vehicle in the Willow Creek Forest Land Use Zone if it has a dry weight under 363 kilograms (800 pounds)?

- Yes. The responsible operation of registered off-highway vehicles, which have dry weights of 363 kilograms or less, are permitted in the Willow Creek Forest Land Use Zone.
- All off-highway vehicles permitted in the area must have valid registration, insurance, working head lights and tail lights, appropriate spark arrestor and the vehicle license plate must be attached to the machine in a visible location.

Can I operate my off-highway vehicle in the Willow Creek Forest Land Use Zone if it has a dry weight exceeding 363 kilograms (800 pounds)?

- No. The operation of off-highway vehicles with dry weights exceeding 363 kilograms (800 pounds) is not permitted anywhere within the Willow Creek Forest Land Use Zone.

Can I operate my on-highway vehicle in the Willow Creek Forest Land Use Zone if it weighs 363 kilograms (800 pounds) or less?

- Yes. The operation of registered on-highway vehicles, such as dual purpose motorcycles, which have dry weights of 363 kilograms or less, are permitted in the Willow Creek Forest Land Use Zone.

Can I operate my on-highway vehicle in the Willow Creek Forest Land Use Zone if it weighs more than 363 kilograms (800 pounds)?

- Yes, within designated corridors. On-highway vehicles exceeding 363 kilograms (800 pounds) are permitted in the Willow Creek Forest Land Use Zone but only on routes designated by signs.
- On-highway vehicles are only permitted to transport people and equipment to and from designated camping and staging areas.

Why does the Willow Creek FLUZ exclude access to larger OHVs?

- "Bigger boots are capable of leaving bigger footprints." Impacts to soil, vegetation and watercourses often correspond to vehicle size, weight and horsepower. Similar size restrictions exist on public roadways to limit damage to road surfaces.
- Willow Creek infrastructure can only accommodate narrower and generally single passenger vehicles (up to 363 kg/800 lb.), not wider, heavier, more powerful vehicles.
- The 363 kg distinction is used by other jurisdictions such as the state of Oregon.

What if recreationists ignore the regulations?

- Contravening provisions within the regulations can lead to the issuance of violation tickets and/or required court appearances where offenders could face a maximum fine of \$1,000.
- In addition to the Forest Recreation Regulations, the public is required to comply with other laws such as the *Traffic Safety Act* and *Liquor and Gaming Act*. Law Enforcement Officers will be enforcing these as well.

What about enforcement?

- The new rules for the Willow Creek Forest Land Use Zone are enforceable immediately.
- SRD will also continue with routine enforcement such as ensuring valid registration, insurance, working head lights and tail lights, appropriate spark arrestor and that vehicle license plates are attached to the machine in a visible location.
- During summer long weekends SRD Forest Officers, Fish and Wildlife Officers and Seasonal Guardians partner with RCMP, Conservation Officers, Sheriffs and municipal enforcement officers to ensure public safety and responsible recreation throughout the province.

Is industry permitted in the area?

- Yes. Industrial activities will still be allowed in the Willow Creek Forest Land Use Zone under existing review and approval processes.

Where can I get further information?

- Visit the Sustainable Resource Development website <http://www.srd.gov.ab.ca/> or contact the Southern Rockies SRD office to obtain a copy of the Willow Creek Forest Land Use Zone brochure. Phone 310-0000 for any other requests.

Media enquiries may be directed to:

Eilish Lemieux

Communications

Sustainable Resource Development

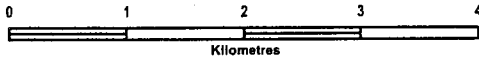
Phone: (780) 427-8636

To call toll-free within Alberta dial 310-0000.

Willow Creek FLUZ

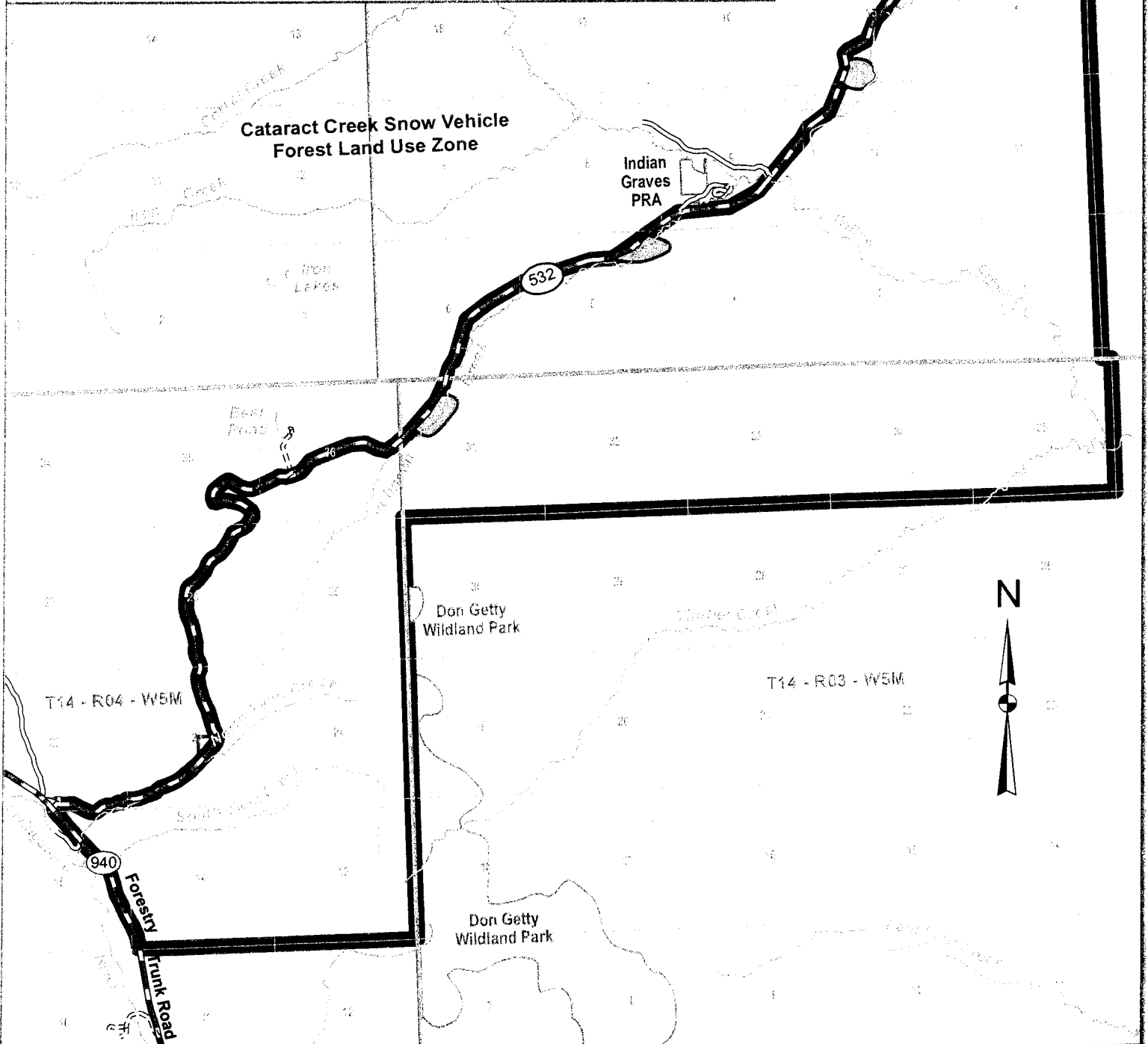
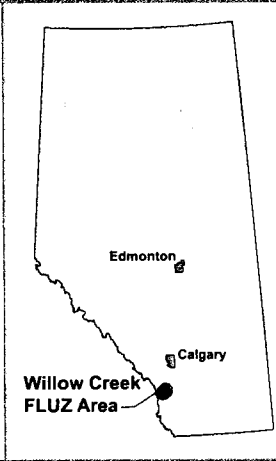
-  Forest Land Use Zone Boundary
-  Designated Camping Nodes
-  Designated Routes

Projection: NAD_1983_UTM_Zone_11N



© 2007 Government of Alberta
Base Data Provided by the Spatial Data Warehouse Ltd.

The information as depicted is subject to change, therefore the Government of Alberta assumes no responsibility for discrepancies at time of use



Welcome to the Willow Creek Forest Land Use Zone

Visitors are responsible for carrying out their activities in a safe manner that respects the environment and other users. This will help ensure recreational access to the area now and in the future. This area was designated as a Forest Land Use Zone on June 27, 2007. The aim is to reduce the environmental impacts associated with motorized recreation and camping.

Please note:

- Camping and open fires are permitted only within areas designated by signs.
- Camping for more than 14 consecutive days is not permitted.
- Motor vehicles with a dry weight of 800 pounds (363 kilograms) or less are permitted within the Forest Land Use Zone.
- On-highway vehicles exceeding a dry weight of 800 pounds (363 kilograms) are:
 - only permitted on routes that have been designated by signs,
 - only permitted to be used to transport people and equipment to camping and staging areas that have been designated by signs.
- The Forest Land Use Zone must be maintained in a clean and tidy condition at all times.

A "motor vehicle" is any vehicle propelled by any power other than muscular power.

Access within the Forest Land Use Zone may be restricted by the Minister of Alberta Sustainable Resource Development in response to fires, fire hazards, wildlife or other environmental and safety concerns. Please be sure you obtain recent information about the area before you arrive and obey all posted signs and notices.

Thank you for taking the time to "Respect the Land."

For additional information please visit: www.srd.gov.ab.ca/areas/southernrockies

Willow Creek Forest Land Use Zone

Alberta





ALBERTA

MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

Office of the Minister

MLA, Lac La Biche - St. Paul

*Award
Aug 13*

AR34504

July 30, 2007

His Worship Rob Steel, Mayor
Town of Claresholm
PO Box 1000
Claresholm, Alberta T0L 0T0

Dear Mayor Steel:

I am pleased to invite the Town of Claresholm to provide submissions for the sixth annual Minister's Awards for Municipal Excellence, which formally recognize local government excellence and promote knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work being done by local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in four categories:

- Innovation Award – recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta;
- Partnership Award – recognizes a leading municipal practice involving consultation, coordination, and cooperation with other municipalities, jurisdictions, or organizations;
- Smaller Municipality Award – recognizes the innovative practices developed by communities with less than 3,000 residents; and
- Outstanding Achievement Award – recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practices in Alberta. *This award, chosen by the review committee, recognizes the best submission from the other categories.*

Submission forms and additional details may be found on the Municipal Excellence Network website (www.menet.ab.ca). The submission deadline is August 17, 2007.

.../2

His Worship Rob Steel
Page Two

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities and your neighbours!

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence team, at (780) 427-2225 or by e-mail at menet@gov.ab.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ray Danyluk', with a stylized flourish at the end.

Ray Danyluk
Minister

July 13, 2007



calgary health region

Office of the President & CEO

Mayor Rob Steel
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

As a follow-up to our previous annual meetings, Courtney Rousseau, Board Vice Chair, Calgary Health Region and I are inviting municipal Mayors and Reeves to meet with us to update you on the status of health services in your area.

As well, we will take this opportunity to discuss with you any questions you may have regarding the health care in the Region. If you have questions specific to your area, that you would like addressed at the meeting, please advise Lynn Redford, Director, Government Relations at (403) 943-1225 so that we can ensure we have the information you require available.

We are hosting both a north and a south meeting of municipal leaders. I would like to invite you to the meeting for the southern area with details as follows:

Tuesday August 28, 2005
Municipal Building – Turner Valley
223 Main Street NE
9:00 am – 10:30 am
Refreshments provided

Please confirm your attendance with Karen Nelson at (403) 943-1283 or karen.nelson@calgaryhealthregion.ca at your earliest opportunity.

We look forward to seeing you.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Davis".

Jack Davis,
President and CEO

cc: All southern area Mayors and Reeves (part of Calgary Health Region)
Brenda Huband, Vice- President South East Community Portfolio
Lori Anderson, Executive Director, Rural Health

Agenda
Aug 13
ACTION

Calgary Health Region
10101 Southport Road SW
Calgary, Alberta, Canada T2W 3N2
website www.calgaryhealthregion.ca
Phone 403 943 1101
Fax 403 943 1108



AMSC INSURANCE SERVICES LTD.
A Subsidiary of the AUMA

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862
Main: (780) 433-4431 • Fax: (780) 409-4314
E-mail: main@auma.ca • www.amsc.ca

July 12, 2007

Mr. Larry Flexhaug
Town Coordinator
Town of Claresholm
PO Box 1000
Claresholm AB T0L 0T0

Dear Mr. Flexhaug:

The AMSC is proud of its Emerald Award winning Energy Aggregation Program and is particularly proud of the minimum 20% green energy component of the program. You have demonstrated outstanding environmental leadership by opting into the AMSC program which helps reduce harmful greenhouse gas emission by replacing 20% of the traditional CO2 emitting fuels with Green Power. By demonstrating your stewardship and support of the AMSC Energy Aggregation Program, the AMSC is please to present you with your Renewable Energy Certificate (REC). This certificate is EcoLogo certified by Environment Canada and entitles you to all the rights, title, interest and benefits resulting from the actual (or assumed) displacement of emissions through electricity production at a Green Power facility. RECs are produced in Alberta and purchased as a percentage of your total annual consumption.

Congratulations and thank you again for your commitment and participation in the AMSC Energy Aggregation Program.

For more information on Green Power or Renewable Energy Certificates please contact Joel DeBlock, Senior Director Energy & E-Financial Services by telephone at (780) 409-4316, toll free at 310-AUMA (2862) or via e-mail at jdeblock@auma.ca.

Yours truly,

Samantha Garcia
Executive Officer, Shared Services

Enclosures (2)



Certificate # N-03064

Renewable Energy Certificate

This is to certify that **Town of Claresholm** is the legal and beneficial owner of all the environmental attributes associated with **484,451 kWh** of certified renewable energy, produced in Alberta, from **January 1, 2006 to December 31, 2006.**

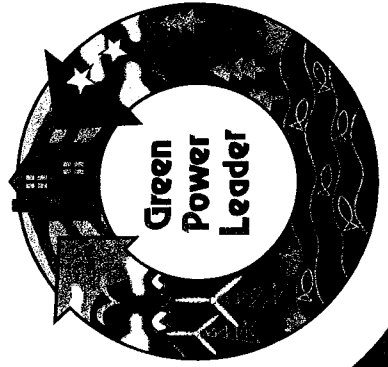
David Axford, Nexen Marketing

April 26, 2007

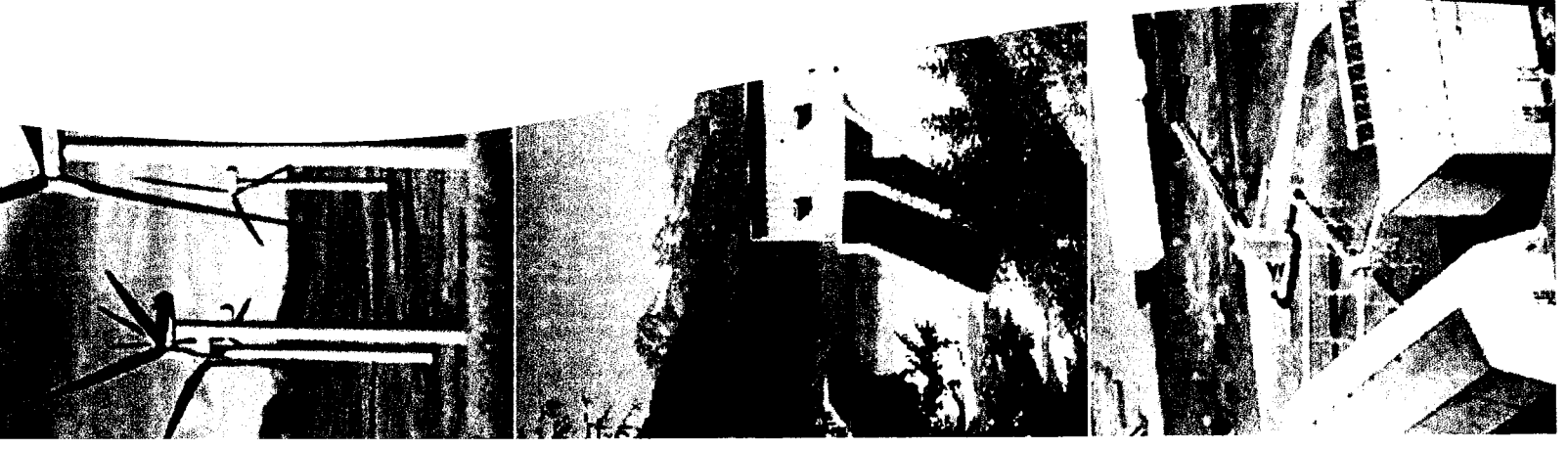
Date

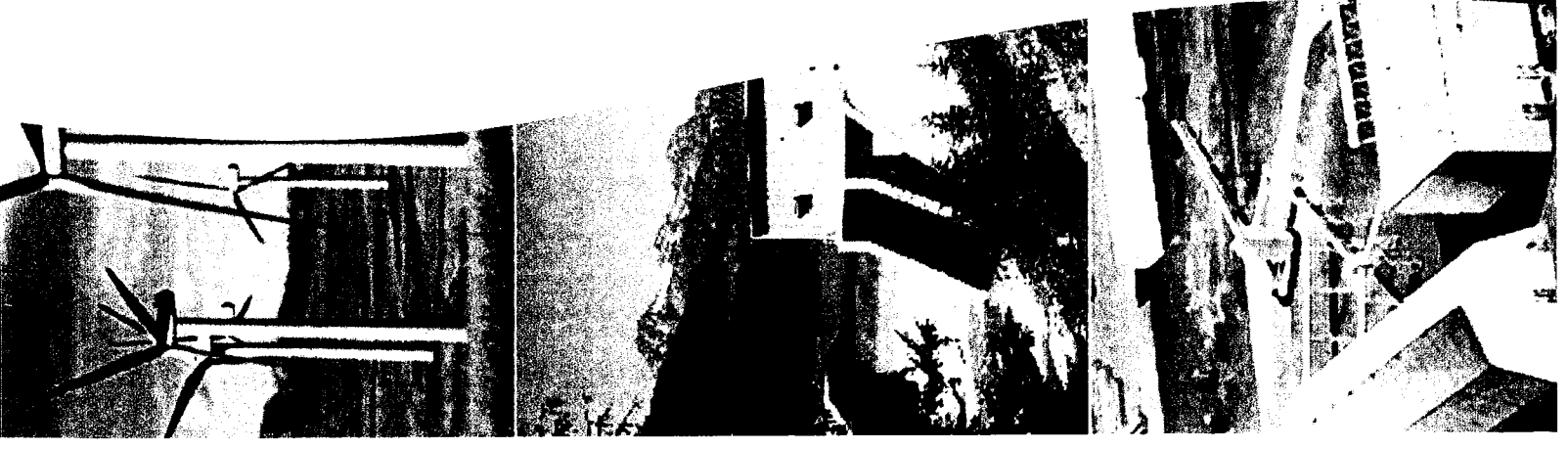


Certified by Environment Canada's Environmental Choice™ Program as emissions free electricity generated from renewable wind, hydro and biomass resources.



The environmental attributes represented by this certificate are free and clear of any liens, encumbrances, charges, agreements or claims.





Certificate # N-02064

Renewable Energy Certificate

This is to certify that **Town of Claresholm**
is the legal and beneficial owner of all the environmental attributes associated
with **484,451 kWh** of certified renewable energy, produced in Alberta,
from January 1, 2005 to December 31, 2005.

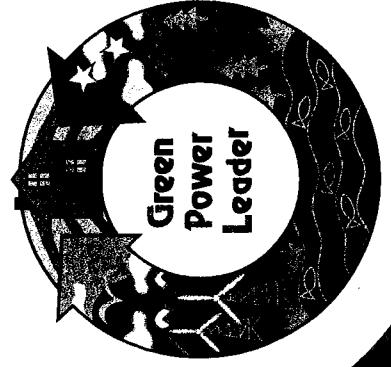
David Axford, Nexen Marketing

April 26, 2007

Date



Certified by Environment Canada's Environmental Choice[®] Program as emissions free electricity generated from renewable wind, hydro and biomass resources.



The environmental attributes represented by this certificate are free and clear of any liens, encumbrances, charges, agreements or claims.

Agenda
Apr 13 Action

01/08/07

Dear Rob,

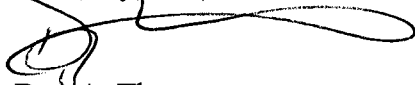
I am writing to express my concerns regarding 8th St. W. Wendy & I have lived on 8th St. W. since we built our house in 1976. For the first thirty years of our life on this street we endured its variously challenging condition and I was able to use it as an amusing anecdote in class discussions. Then, under your administration this street was paved for which I express my endearing gratitude (despite the removal of my frequent allusions to 8th St. in my classes).

This spring & summer I have witnessed an exponential growth of 'heavy-truck traffic' on our street: gravel trucks (most with 'pup-trailers'), oil well service trucks (heavy trucks with an interesting penchant for exceeding the speed limit----I can only assume they have been called to some dire petro-emergency), and infrequently, semi-trailer tractor units (trucks &/or accompanying trailers). Coincident with the geometric growth of 'heavy-truck traffic' is the emergence of a very noticeable deterioration in the pavement and I would assume, the substructure of this street as well. Your administration has invested hundreds of thousands of dollars in upgrading this street, it is indeed disheartening to see this investment deteriorating so quickly. At the south end of our street I encounter the beginnings of 'wash-boarding', 'potholes' and 'crumbling of pavement on the east-side of the street (this is probably caused by the 'loaded vehicle' usually traveling north to its destination in the new industrial area of town). I believe this destruction of our collective investment is more than coincident with rather, caused by the rise in heavy-truck traffic.

It would seem to me 'heavy-truck traffic' on 8th St. could easily and effectively be re-routed to utilize Highways #2 and #520 and thus protect this investment. Ensure this traffic uses highway 520 down to the intersection of Highway 2 (both these roads have been built to withstand the demands of heavy-truck traffic) and then it can proceed north to its destination. There is adequate and safe road-access to the industrial area from Highway 2. The use of 8th St. is no doubt expedient and convenient for the truckers but the resulting infrastructural cost for the sake of expediency seems grossly unjustified.

Rob, thank-you for your consideration of this matter.

Sincerely,



Don A. Thompson

Town of Claresholm

Barry Sommers
405 52 Ave E
Claresholm Ab

July 31 2007

To Mr. Mayor and Claresholm Town Council

I am requesting an adjustment on the date of an appeal for our property taxes. I believe there was an error in communicating the instruction we received to make an appeal. We had received our taxation notice and felt there was an error. We called the Town office prior to July 16th, and received instruction to call the appraiser. I called him twice and left messages and he did not return my call. Here following is the situation.

We are currently building a home on the east side. Our Tax assessment was rated at the value of 205,430.00. When I spoke with Lance Meeks, I expressed my concern at his estimation of the value of our home. I explained that our home was not completed. The drywall was not even up. I also explained that in December of last year, we did not even have the exterior walls up. The roof trusses were not put up till mid February. He informed me that the assessment is appropriate for the stage that our house is at now, in June 2007. Following talking to the staff at Town Office today, we realize that the information he gave us is incorrect. The assessment is assessed at the value as of December 31 2006. They informed us that my call to the appraiser is not deemed as a formal complaint. Unfortunately now July 16th has passed and I am left in a bind with what I feel is an unfair Tax assessment.

I would be obliged if you would consider adjusting the date of the appeal for me so that I may be given the opportunity to submit my appeal formally.

Thank you.

Sincerely



Barry Sommers
Cell 430 360-5859
Hm 403 625-4254



August 8, 2007

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Attn: Kris Holbeck

Subject: 2007 Municipal and other taxes.

We will make payment of 2007 education taxes in the amount of \$2,625.59. As in past years we request forgiveness of municipal and other taxes in the amount of \$5,457.93.

Sincerely,

Lyle Broderson
Club Manager
Claresholm Golf Club

TOWN OF CLARESHOLM

BOX 1000
CLARESHOLM, AB T0L 0T0
(403) 625-3381

**2007
COMBINED ASSESSMENT &
TAXATION NOTICE**

ROLL NO.	PROP SIZE	PORTION	QUAD	SEC	TWP	RGE	MER
11630.000	2.02 AC	YB: 1981+s		0	0	0	0
SUBDIVISION NAME		GOLF CLUB HOUSE					
CIVIC ADDRESS		4209 3 ST W					
MORTGAGE NUMBER	PLAN	BLOCK	LOT				
7810016		2	B				
MORTGAGE COMPANY NAME							

DATE OF MAILING	2007-Jun-15
ASSESSMENT COMPLAINT MUST BE RECEIVED ON OR BEFORE	2007-Jul-16

TOWN OF CLARESHOLM (GOLF CLUB)
BOX 2080
CLARESHOLM, ALBERTA T0L 0T0

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
GOLF COURSE IMPROVE	266,900.00
GOLF COURSE LAND	27,010.00
TOTAL ASSESSMENT	293,910.00

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
GOLF COURSE IMPROVEM	314,970.00
GOLF COURSE LAND	29,010.00
TOTAL ASSESSMENT	343,980.00
EXEMPT	0.00
TAXABLE	343,980.00

A COPY OF THIS NOTICE HAS BEEN SENT TO

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

IMPORTANT PENALTY INFORMATION

PENALTY CHARGES ON ALL OUTSTANDING TAXES WILL BE LEVIED AS FOLLOWS: 14% AGAINST ALL CURRENT TAXES REMAINING UNPAID AFTER AUGUST 31, 2007. A FURTHER 14% PENALTY WILL BE ASSESSED ON ALL TAXES REMAINING UNPAID AFTER DECEMBER 31, 2007.

FOR COMPARISON 2006 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE	7,127.31
---	----------

Your property has been assessed as shown for the above taxation year. The assessment roll will be open for inspection during office hours. If you or your agent wish to file a complaint to the Assessment Review Board, you or your agent must submit your complaint in writing on or before July 16, 2007 to the Town of Claresholm at 221-45 Ave W or mailed to the above address. Inquiries concerning assessments should be directed to the Town of Claresholm at 625-3381 or to Lance Meeks at Southern Assessment Services, Lethbridge at 403-329-1729.

EDUCATION TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
LIVINGSTONE RANGE SCHOOL DIVISION	0.0060030	25.54469	2,064.91
TOTAL 2007 EDUCATION TAXES			2,064.91
MUNICIPAL AND OTHER TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
BUSINESS LEVY	0.0013600	5.78721	467.81
HOME FOR AGED	0.0002700	1.14888	92.87
MUNICIPAL PURPOSES	0.0158670	67.51922	5,457.93
TOTAL 2007 MUNICIPAL AND OTHER TAXES			6,018.61
SUB TOTAL 2007 TAXES			8,083.52
TOTAL 2007 TAXES			8,083.52
CURRENT OUTSTANDING			0.00
TOTAL CURRENT TAXES PAYABLE FOR 2007			8,083.52
THIS AMOUNT DUE AFTER AUGUST 31, 2007		9,215.21	

TOWN OF CLARESHOLM

BOX 1000
CLARESHOLM, AB T0L 0T0
(403) 625-3381

ROLL NUMBER	11630.000
LAST DATE BEFORE PENALTY	2007-Aug-31

**COMBINED
ASSESSMENT &
TAX NOTICE
FOR THE YEAR
2007**

ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	8,083.52	8,083.52

AMOUNT DUE PLEASE PAY	8,083.52
AMOUNT PAID	

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

TOWN OF CLARESHOLM (GOLF CLUB)
BOX 2080
CLARESHOLM, ALBERTA T0L 0T0

11630000

DEL COMAL FOODS LTD.



August 8, 2007

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Attention: Town Council

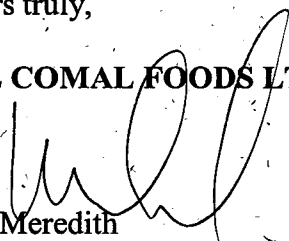
To Whom It May Concern:

On behalf of El Molino Foods of Canada, please consider our request for a residential rate on the water consumption at the recently purchased KS Packers plant.

As you know, we will not be operational until April 2008 at this location and even then would not require a 3 inch line.

Yours truly,

DEL COMAL FOODS LTD.


Ulla Meredith
Vice President

TOWN OF CLARESHOLM

BOX 1000
 CLARESHOLM, AB T0L 0T0
 (403) 625-3381



UTILITY BILLING

BILLING DATE
July 04, 2007

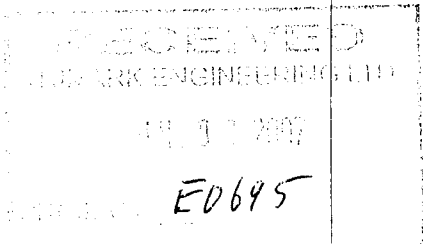
NAME	2085.001
TRIMARK ENGINEERING LTD	
#3, 2620 - 5 AVE N	
LETHBRIDGE, ALBERTA	
T1H 6J6	
SERVICE ADDRESS	
1 ALBERTA ROAD	
Route 0	Sequence 0
LEGAL DESCRIPTION	
Lot 5	
Block 3	
Plan 8510082	

Billing Period May 24, 2007 To June 27, 2007

Previous Balance	0.00	
Balance Forward	0.00	0.00

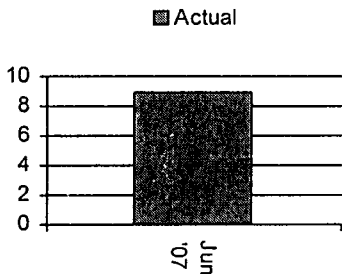
BASIC CHARGES	
Basic Water (Basic) 503.00	503.00
Total Basic Charges	503.00

METER ID		WATER CONSUMPTION CHARGES	
Prev Read	129224.0	March 27	Consumption 9.0 m ³ Actual
Curr Read	129233.0	June 27	Water Consumption Charge 0.00
			Sewer Consumption charge 0.00



G.S.T. R10812 5667 0.00

W
A
T
E
R



IMPORTANT MESSAGES

***** IMPORTANT *****
 Water meter installation project is near completion.
 Meters are being installed at this time at no charge! Please make your appointment today.
 Call Lisa Chilton at 625-3381 to book your appointment.

PLEASE NOTE - UTILITY ACCOUNTS ARE DUE AND PAYABLE WHEN RENDERED AND SUBJECT TO A PENALTY

503.00
 AMOUNT DUE

RETAIN THIS PORTION FOR YOUR RECORDS

PLEASE NOTE PENALTY DATE AND SUBMIT PAYMENT ON OR BEFORE THIS DATE.

TOWN OF CLARESHOLM

BOX 1000
 CLARESHOLM, AB T0L 0T0
 (403) 625-3381



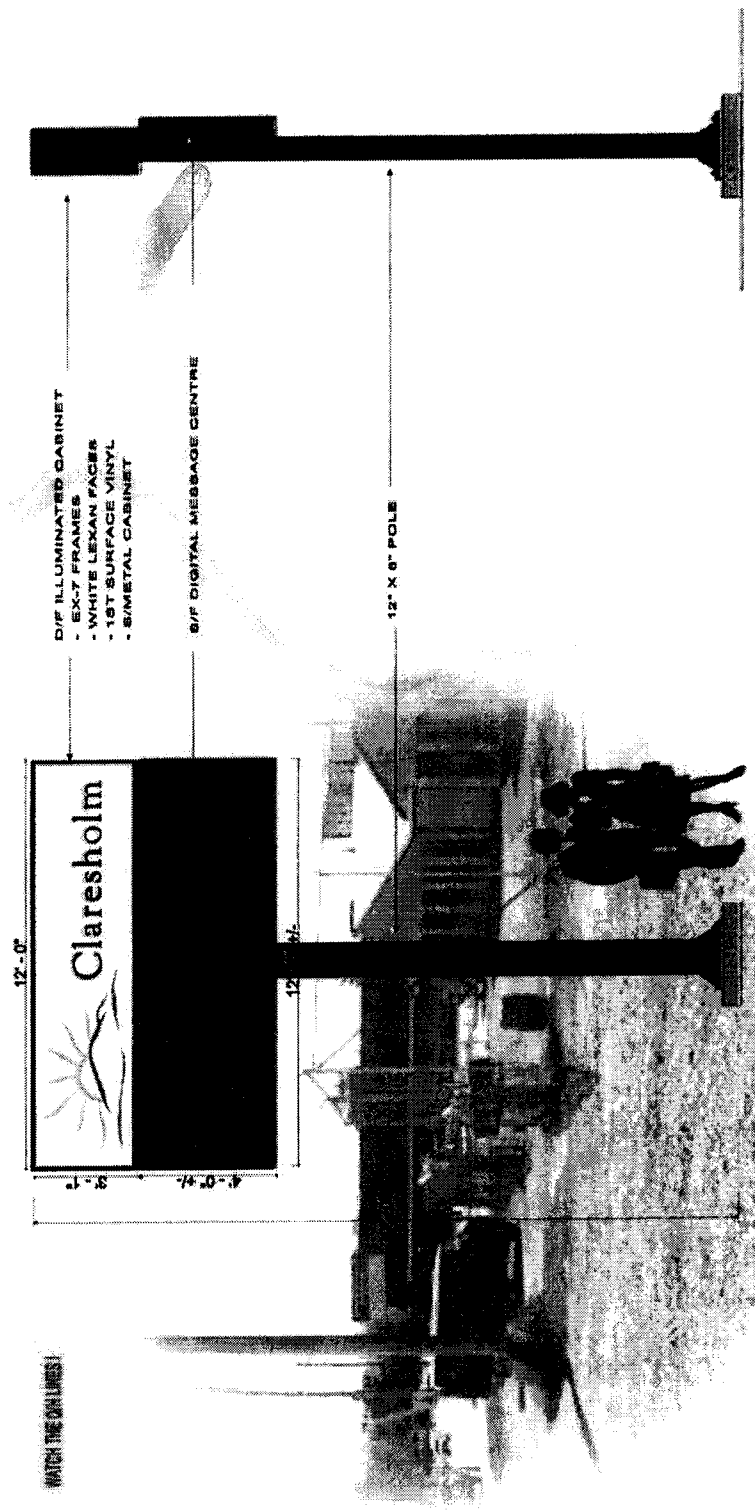
BILLING DATE
July 04, 2007

PAST DUE AMOUNT	CURRENT CHARGES	AFTER PENALTY DATE PAY	LAST DATE BEFORE PENALTY	AMOUNT NOW DUE	AMOUNT PAID
0.00	503.00	528.15	July 31, 2007	503.00	
			Account Number		
			2085001		

TRIMARK ENGINEERING LTD
 #3, 2620 - 5 AVE N
 LETHBRIDGE, ALBERTA T1H 6J6

\$40k + GST
(both)
+ pilings + electrical.

D/F PYLON SIGN - OPTION A



SIGN DESCRIPTION

S/F D/F
 ILLUM. NON-ILLUM.

PYLON SIGN

QUANTITY = 1
RETAINER
EX-7

CABINET
S/METAL

SUBSTRATE
LEXAN

VINYL GRAPHICS
 1st 2nd
T.S.D

PAINT COLOR
FORMULA YES NO
T.S.D

ILLUMINATION
 FLUR. NON-ILLUM
 NEON
 LED
 OTHER 120V

NATIONAL NEON
Manufacturing quality signs since 1969
212, 1115 - 46th Avenue SE Calgary, Alberta T2C 2A7 Ph: (403) 275-4886 Fx: (403) 275-1387 www.nationalneon.com

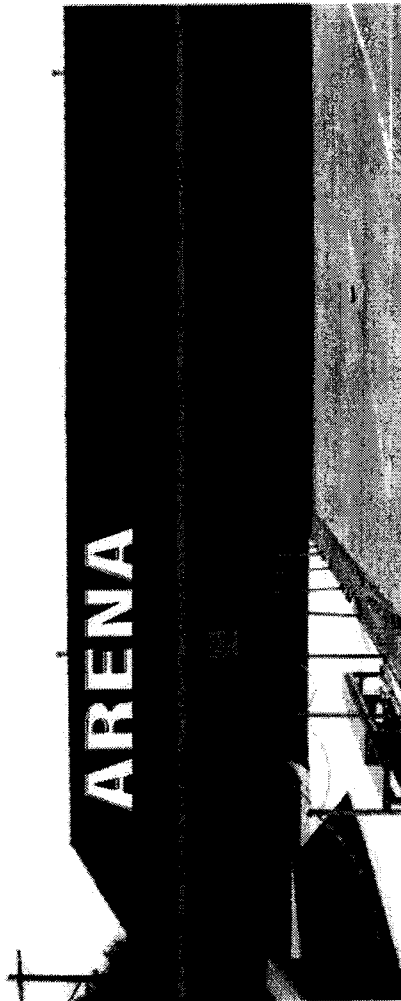
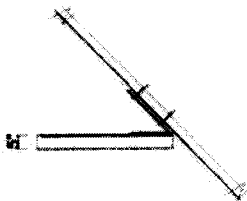
CUSTOMER: CLARESHOLM ARENA ADDRESS: _____
DESIGN NO.: 2998-A-A AGE SPEC: RANDY JENNINGS SCALE: 1/4"
DESIGNER: J. MORRIS DATE: JUNE 06/2007 COMMENT: _____
ORDER NO. XXXX APPROVED BY CLIENT: _____ APPROVED BY AGC EXEC: _____
DATE: _____ DATE: _____

We warrant that the work is in accordance with the quantity of all materials and labor specified in the contract documents. This warranty does not extend to any work not specified in the contract documents.

CHANNEL LETTERS

22' - 9"

ARENA



SIGN DESCRIPTION

S/F D/F
 ILLUM. NON-ILLUM.

CHANNEL LETTERS

QUANTITY = 1
 RETAINER
 SILVATRIUM

CABINET
 CHAN. COIL

SUBSTRATE
 WHITE ACRYLIC

VINYL GRAPHICS
 1st 2nd

PAINT COLOR
 FORMULA YES NO
 WHITE

ILLUMINATION
 FLUR. NON-ILLUM
 NEON
 LED-WHITE
 OTHER 120V

CUSTOMER: CLARESHOLM ARENA
 ADDRESS:
 DESIGNER: J. MORRIS
 DATE: JUNE.04/2007
 ORDER: XXXX
 SCALE: 1/4"
 APPROVED BY CLIENT: _____ DATE: / /
 APPROVED BY ACC. EXEC: _____ DATE: / /

DESIGN NO.: 2990-B
 ACC. EXEC: RANDY JENNINGS
 COMMENT:
 APPROVED BY ACC. EXEC: _____ DATE: / /



Alberta Local Authorities
PENSION PLAN Corp.

Executive Offices
P.O. Box 1315
Edmonton, Alberta
T5J 2M8 Canada

Tel: (780) 427-5447
Fax: (780) 427-5030

PRESIDENT & CEO

Ron Liteplo
427-2581

VP, POLICY AND LEGAL

Meryl Whittaker
422-8483

COMMUNICATIONS ADVISOR

David Schneider
427-5349

PLAN SECRETARY

Sandra Thorvaldson
427-5126

WEBSITE

www.lapp.ab.ca

July 31, 2007

Town of Claresholm
Ms. Kris Holbeck
CAO
Box 1000
CLARESHOLM AB T0L 0T0

Dear Ms. Holbeck:

Re: Local Authorities Pension Plan Contribution Rates

The LAPP Board of Trustees has completed an actuarial valuation of the plan as of December 31, 2006. Based on its review of this information, the Board has decided that rates established on January 1, 2007 will remain in effect for 2008.

The previous year's valuation indicated that the plan was in a deficit position at 89.3% funded. Current contribution rates, as set by the Board a year ago, include an amount to amortize this deficit over a 15 year period. As the plan's funding position has improved slightly over the past year, higher contribution rates are not necessary.

LAPP will continue to monitor its demographic and economic experience on an annual basis. If we find that this experience deviates from our assumptions, contribution rate changes may be necessary in the future.

We would be pleased to meet with you or your pension staff to review the actuarial valuation in further detail, if you wish.

Yours truly,

Ron Liteplo
President & CEO

TOWN OF CLARESHOLM

POLICY

POLICY # 66

REPLACING POLICY #

EFFECTIVE DATE

SUBJECT Staff Education and Training

DEPARTMENT Administration

AUTHORITY Council Resolution DATE PASSED

PURPOSE: To establish a policy relating guidelines for what expenses are eligible for reimbursement by staff on Town authorized training courses and seminars.

POLICY:

- 1) The course / event must be approved by the department head and / or Chief Administrative Officer.
- 2) The cost of the course will be paid for by the Town if it is an approved course.
- 3) To reduce costs, if possible, staff will travel together, either in a Town owned vehicle or a personal vehicle. Staff will also, where possible, in a room with double occupancy.
- 4) Hotel / motel costs are not to exceed \$120 per night plus taxes and fees. Any overage will be paid by the employee.
- 5) Meal costs will be reimbursed by the Town when they are supported by receipts. Even with receipts, the maximum allowed per day is \$51 per day in total.

- 6) Meal costs without receipts to verify them will be reimbursed but limited to the following amounts:
 - a. Breakfast \$10
 - b. Lunch \$15
 - c. Supper \$20
- 7) Time spent traveling to / from the course / seminar is considered time worked and will be charged to the Town.
- 8) Mileage will be reimbursed based on Canada Revenue Agency's suggested vehicle rates per CRA's website (ie. 2006 rate in Alberta is \$.475 per kilometer and this will be paid for mileage in 2008). This rate will be updated on January 1st of each year based on the CRA's changes.
- 9) Time spent in the course / seminar is considered time worked and is chargeable to the Town.

TOWN OF CLARESHOLM

POLICY

POLICY # 67

REPLACING POLICY # _____

EFFECTIVE DATE _____

SUBJECT Town Owned Vehicle Usage Policy

DEPARTMENT Bylaw / Development / Public Works / Administration

AUTHORITY Council Resolution DATE PASSED _____

PURPOSE: To establish a policy relating to Town vehicle usage after normal scheduled working hours.

POLICY: 1) The following vehicles are to be parked at the employee's residence when not in use on Town business:

- A) Administration – Chief Administrative Officer
- B) Public Works – Superintendent
- C) Bylaw – Peace Officer
- D) Development – Development Officer

2) These vehicles are ***only*** to be used for town related business outside normal working hours.

TOWN OF CLARESHOLM

POLICY

POLICY # 68

REPLACING POLICY # _____

EFFECTIVE DATE _____

SUBJECT Additional Named Insurance Policies

DEPARTMENT Administration

AUTHORITY Council Resolution DATE PASSED _____

PURPOSE: To establish a policy and guidelines relating to insuring organizations that are not controlled by the Town of Claresholm.

POLICY:

- 1) The following groups have standalone policies which are currently reimbursed by the Town of Claresholm:
 - Claresholm Golf Club
 - Meals on Wheels
 - Claresholm Curling Club
 - Claresholm Child Care Society
 - Willow Creek Agricultural Society
- 2) The Agricultural Society and the Town have an agreement that their insurance will be paid by the Town.
- 3) The Claresholm Golf Club, Curling Club, Child Care Society and Meals on Wheels have no such agreements and the informal arrangement of the Town paying for their general liability insurance will be reviewed on an annual basis.
- 4) No other organizations that are NOT controlled by the Town of Claresholm will be reimbursed for their general liability insurance.

TOWN OF CLARESHOLM

POLICY

POLICY # 69

REPLACING POLICY # _____

EFFECTIVE DATE _____

SUBJECT Email Policy

DEPARTMENT Administration

AUTHORITY Council Resolution DATE PASSED _____

PURPOSE: To establish a policy and guidelines relating electronic mail for Council members.

POLICY:

- 1) Council members will each have an email address with the Town of Claresholm. This Town address may be forwarded to a personal email address if the Council member wishes.
- 2) The Town email addresses will have passwords determined by Administration and any issues with these accounts must be forwarded onto Administration to be handled (ie. spam control, file size).
- 3) Any Town correspondence that is in the form of an email and is determined to be eligible to be forwarded onto Council will be done via email. No electronic correspondence will be printed off and delivered to Council members.
- 4) Council members will be responsible for checking their email on a regular basis for information forwarded onto them by Administration.

INFORMATION ITEMS

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Annual Meeting June 26, 2007

ATTENDEES: Verna Groome – Porcupine Hills Lodge
Debbie Millar – Wandering Willows
Earl Hemmaway – M. D. of Willow Creek
Bob Thompson – Seniors Center
Shirley Isaacson – Town of Claresholm
Brydon Saunders – F.C.S.S. Stavelly
Neil Ohler – Lay Representative
Lyal O’Neill – Office Coordinator

REGRETS: Gerry Cleaver – Lay Representative
John Conner – Town of Granum

Lyal O’Neill called the meeting to order at 11:10 and asked for nominations from the floor for Chairman.

Earl Hemmaway nominated Neil Ohler for Chairman.

Lyal O’Neill called for nominations a second time and a third time before a motion by Bob Thompson to cease nominations. Carried. Neil Ohler was elected chairman by acclamation.

Debbie Millar nominated Earl Hemmaway for Vice Chairman.

Shirley Isaacson moved nomination ceased. Carried

Earl Hemmaway nominated Shirley Isaacson for Secretary-Treasurer.

Bob Thompson moved to cease nominations. Carried.

Debbie Millar moved to renew our signing authorities to be any 2 of:

Neil Ohler

Shirley Isaacson

Earl Hemmaway

Bob Thompson

Seconded by Bob Thompson. Carried.

Bob Thompson moved to appoint Warren Ball as our accountant for the 2008 Fiscal Year. Carried

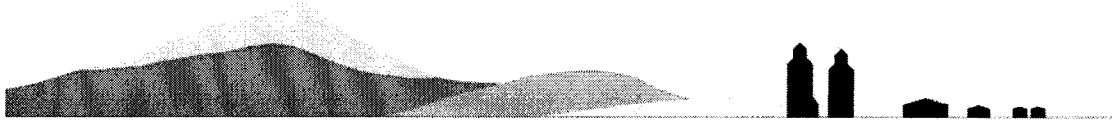
Debbie Millar moved that the Chairman and the Vice Chairman will do the Office Coordinator annual performance review. Carried.

The review of the Business Plan is tabled to the next regular meeting.

The Budget 2007 is tabled to the next regular meeting.

Bob Thompson adjourned this meeting.

To Mayor/Reeve and Council



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 5 (2007)
EXECUTIVE COMMITTEE MEETING
Thursday, June 12, 2007 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:	
Eugene Wauters - <i>Chair</i>	Erwin Thiessen
Paul Goldade - <i>Vice-Chair</i>	Norman Baum
Brian Dahl	Ed Knox
Terry Michaelis	
STAFF:	
Lenze Kuiper - <i>Director</i>	Barb Johnson - <i>Executive Secretary</i>

AGENDA:

- 1. **Approval of Agenda** – June 14, 2007.....
- 2. **Approval of Minutes** – May 10, 2007 (attachment)
- 3. **Business Arising from the Minutes**
 - (a) Voluntary Disclosure for GST Status (attachment)
- 4. **New Business**
 - (a) Allocations to Reserve Funds
 - (b) New Member Application – County of Newell
 - (c) Office Cleaning Tenders (attachment)
 - (d) GIS Advisory Meeting(handout)
- 5. **Approval of Accounts**
 - (a) Office Accounts – April 2007 (attachment)
- 6. **Director’s Report**(handout)
- 7. **Director’s Performance Review**
- (a) In-Camera
- 8. **Adjournment**

Chair Eugene Wauters called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA

Moved by: Ed Knox

THAT the Executive Committee approves the agenda, as amended:

Add: 7(a) In-Camera

CARRIED

2. APPROVAL OF MINUTES

Moved by: Terry Michaelis

THAT the Executive Committee approves the minutes of May 10, 2007, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

(a) Voluntary Disclosure for GST Status

- GST Specialist Mike Boven of BDO Dunwoody LLP has drafted a letter to the Canada Revenue Agency providing facts on ORRSC and seeking a ruling on the organization's GST status.
- On May 22, 2007, a letter was sent to Alberta Municipal Affairs & Housing requesting an extension of time for submitting the 2006 Annual Report and Financial Statements until August 31, 2007. The auditors will not release the financial statements until the GST issue is resolved.

Moved by: Brian Dahl

THAT the Executive Committee accepts the correspondence for Voluntary Disclosure for GST Status, as information.

CARRIED

4. NEW BUSINESS

(a) Allocations to Reserve Funds

- Allocations to reserve funds of the 2006 operating surplus were established following discussions with staff, the Executive Committee and the Board of Directors.

Moved by: Norman Baum

THAT the Executive Committee approves the allocations to reserve funds as follows:

Mortgage	–	\$10,000
Computer	–	\$20,000
Vehicle	–	\$20,000
Operating	–	\$60,000
Photocopier	–	\$5,000
Telephone	–	\$1,000
Building Improvement	–	<u>\$75,000</u>
		<u>\$191,000</u>

CARRIED

(b) New Member Application – County of Newell

- At the beginning of 2007 ORRSC entered into a one-year contract to provide planning services to the County of Newell for \$40,000. They have been very pleased with our service thus far and would like to move to full membership status when the contract expires. The membership fee was discussed in relation to other rural members' fees, time commitment and travel distance.
- As the County of Newell has never been a member in the past, the Committee felt they should not have equity in the assets of the organization in the event of dissolution as per sections 1.11 and 1.12 of the ORRSC Bylaw.

Moved by: Ed Knox

THAT the Executive Committee offer the County of Newell No. 4 membership in ORRSC beginning January 2008 at the rate of \$40,000 for the first year, subject to regular increases as per the ORRSC contract;

AND THAT their contract contain an exclusion clause regarding sections 1.11 and 1.12 of the ORRSC Bylaw;

AND THAT acceptance of this contract is subject to approval by the Board of Directors and the Minister of Municipal Affairs. **CARRIED**

(c) Office Cleaning Tenders

- A request for provision of janitorial services was sent to eight local businesses on May 14, 2007 and three quotes have been received ranging from \$400 - \$650 per month. A termination clause as well as a probationary period should be added to the three-year contract before signing.

Moved by: Terry Michaelis

THAT the Executive Committee awards the three-year office cleaning contract to Madison Ave Business Services for \$425 per month, subject to a reference check and six-month probationary period. **CARRIED**

(d) GIS Advisory Meeting

- The GIS Advisory Committee will meet on June 19 and a GIS Update Meeting with all members will be held on June 28 (agenda attached). Major items to be discussed include:
 - budget for 2008
 - 2005 Municipal Sponsorship Grant update
 - opportunity to get oblique photos done at a special price
 - Advisory Committee member selection
 - possibility of hooking up to the Supernet

Moved by: Paul Goldade

THAT the Executive Committee accepts the GIS Update Meeting agenda as information. **CARRIED**

5. APPROVAL OF ACCOUNTS

(a) Office Accounts – April 2007

5150	Staff Mileage	B. Brunner	\$ 43.00
5160	Staff Field Expense	B. Brunner	19.08
5150	Staff Mileage	S. Harty	65.85
5160	Staff Field Expense	S. Harty	98.26
5150	Staff Mileage	D. Horvath	77.40
5160	Staff Field Expense	D. Horvath	50.36
4040	Fee for Service (member)	L. Kuiper	148.78
5150	Staff Mileage	L. Kuiper	357.33
5160	Staff Field Expense	L. Kuiper	31.51
5165	GIS Staff Field Expense	L. Kuiper	71.43
5590	Equipment & Furniture Purchase ...	L. Kuiper	200.00
4040	Fee for Service (member)	L. Olsen	500.00
5165	GIS Staff Field Expense	J. Thomas	39.23
5155	GIS Staff Mileage	S. Tollestrup	161.68
5150	Staff Mileage	Imperial Oil	352.72
5155	GIS Staff Mileage	Imperial Oil	83.23
5280	Janitorial Services	Butch Butlers	275.00
5285	Building Maintenance	Lawn Master Services	144.00
5285	Building Maintenance	Active Lock & Safe	119.75
5285	Building Maintenance	Logic Lumber	42.95
5310	Telephone	Telus	393.69
5580	Equipment & Furniture Rental	Telus	261.79
4040	Fee for Service (member)	Citi Commerce Solutions	149.96
5320	General Office Supplies	Citi Commerce Solutions	80.26
5390	Graphic & Drafting Supplies	Citi Commerce Solutions	233.05
5570	Equipment Repairs & Maint	Citi Commerce Solutions	397.88
5320	General Office Supplies	Corporate Express	13.36
5380	Printing & Printing Supplies	Corporate Express	33.00
5330	Dues & Subscriptions	Costco Wholesale	100.00
5330	Dues & Subscriptions	Brooks & County Chronicle	83.20
5330	Dues & Subscriptions	Lethbridge Herald	20.00
5500	Subdivision Notification	Lethbridge Herald	653.40
5430	Aerial Photos & Maps	County of Newell	200.00
5430	Aerial Photos & Maps	County of Warner	180.00
5435	GIS Digital Map Purchase	AltaLIS	185.00
5440	Land Titles Office	Provincial Treasurer	446.00
5500	Subdivision Notification	Nanton News	107.10
5500	Subdivision Notification	Claresholm Local Press	121.50
5500	Subdivision Notification	Pass Herald	180.00
5570	Equipment Repairs & Maint	Xerox	1,578.50
5580	Equipment & Furniture Rental	Pitney Bowes	317.36
1160	GST Receivable	GST Receivable	332.17
		TOTAL:	<u>\$8,948.78</u>

Moved by: **Norman Baum**

THAT, the Executive Committee approves the office accounts of April 2007 (\$8,948.78), as presented. **CARRIED**

6. DIRECTOR'S REPORT

- The Director handed out and reviewed his report for June 2007.

Moved by: Erwin Thiessen

THAT the Executive Committee accepts the Director's Report, as presented. **CARRIED**

7. DIRECTOR'S PERFORMANCE REVIEW

(a) In-Camera

Moved by: Norman Baum

THAT the Executive Committee go In Camera. **CARRIED**

Moved by: Erwin Thiessen

THAT the Executive Committee come out of Camera. **CARRIED**

Moved by: Norman Baum

THAT the Executive approves the Director's Performance Review as presented. **CARRIED**

Moved by: Terry Michaelis

THAT the Executive moves that the Chair draft a letter in response to a personnel issue. **CARRIED**

8. ADJOURNMENT

Moved by: Erwin Thiessen

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 9:00 p.m. until Thursday, July 12, 2007 at 7:00 p.m.

CARRIED

/bj

CHAIR: _____



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
Attn: Mayor Rob Steel
Police Liaison Doug MacPherson

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

*Agenda
Information Item
August meeting
council*

Date

July 13th, 2007

**Re: Monthly Policing Report
June 2007.**

1. Claresholm Detachment dealt with 265 occurrences in the month of June. This is essentially the same number as the month of May.
2. There has been a run of petty vandalism occurrences since the spring and a number of suspects have been identified and are either before the court system or will be soon. This senseless vandalism is being done by youth wandering the streets late at night, in many cases intoxicated. We have tried a number of different strategies to combat this problem including late patrols, foot patrols and the use of informants. On a recently past weekend, members took a more aggressive approach and arrested all intoxicated youth lodging them in cells overnight. On one night alone, eight intoxicated youth were held in custody until the morning. That particular weekend there were no reports of vandalism. It is my intention to re-visit the Citizens on Patrol initiative in the hopes this will also assist us in protecting the property of Claresholm.
3. This was the only notable policing trend in the past month. Constable Kyle Maetche has been transferred from Claresholm Detachment to Redcliffe Traffic Services. He will be leaving Claresholm sometime in September. Constable Maetche will be replaced by a newly trained cadet from Depot. We continue to run a vacancy in our Corporal's position.
4. Detachment members welcome Nigel Young and look forward to working closely with Claresholm's newly hired Peace Officer.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445



Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/06/01 to 2007/06/30

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation of Motor Vehicle	2	0	2	1	0	50.0%
	2	0	2	1	0	50.0%

Violation group - Traffic offences - Dangerous Operation of Motor Vehicle/Vessel/Aircraf				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous Operation of Motor Vehicle	2	0	2	2	0	100.0%
	2	0	2	2	0	100.0%

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	2	0	2	1	2	150.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	18	0	18	3	14	94.4%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	3	0	3	0	3	100.0%
	23	0	23	4	19	100.0%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	1	0	1	1	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	3	0	3	3	0	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	23	1	22	8	4	54.5%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	2	0	2	2	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	6	0	6	5	0	83.3%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	2	0	2	0	2	100.0%
	37	1	36	19	6	69.4%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Traffic Offences - Off-road Vehicle Collisions				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9940 0030 Off-Road Vehicle Collision - Property Damage	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Violation group - Technical Operations - Security Accreditations				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8640 0210 Security Accreditation - General	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/06/01 to 2007/06/30

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	6	0	6	6	0	100.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	2	0	2	1	1	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	2	0	2	1	1	100.0%
8840 0306 Family Relations Act - Other Activities	1	1	0	0	1	0.0%
8840 0321 Intoxicated Persons Detention Act - Other Activities	4	0	4	0	4	100.0%
8840 0336 Mental Health Act - Other Activities	2	1	1	0	2	200.0%
8840 0341 911 Act - Other Activities	11	0	11	0	4	36.4%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	1	100.0%
	29	2	27	8	14	81.5%
Violation group - Provincial Statutes - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	5	0	5	0	5	100.0%
	5	0	5	0	5	100.0%
Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	1	1	0	0	1	0.0%
	1	1	0	0	1	0.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0017 Fail to Comply with an Undertaking	1	0	1	1	0	100.0%
3410 0030 Breach of recognizance - other	2	0	2	0	1	50.0%
3430 0010 Disturbing the peace	6	2	4	1	3	100.0%
3470 0010 Resists/obstructs peace officer	2	0	2	1	1	100.0%
3520 0010 Fail to comply probation order	1	0	1	0	0	0.0%
3530 0020 Harassing phone calls	1	0	1	0	1	100.0%
8550 0140 Breach of Peace	7	0	7	0	9	128.6%
	20	2	18	3	15	100.0%
Violation group - Other Criminal Code - Offences Against Morals				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3450 0010 Indecent act	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3057 Prisoners Held	3	0	3	1	2	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174

All codes

Mayor's Report
From 2007/06/01 to 2007/06/30

Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3062 Alcohol Abuse / Use Involved	18	0	18	5	12	94.4%
	21	0	21	6	14	95.2%
Violation group - FES - Other FES Statutes				Clearance		
8840 0171 Family Orders & Agreements Enforcement Assistance Act - ...	3	0	3	0	2	66.7%
	3	0	3	0	2	66.7%
Violation group - FES - Consumer Protection				Clearance		
6900 0520 Tobacco Act - Offences Only	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Drug Enforcement - Possession				Clearance		
4120 0010 Possession of Schedule I: Cocaine	1	1	0	0	0	0.0%
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	5	1	4	3	1	100.0%
	6	2	4	3	1	100.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
1627 0010 Uttering threats against a person	3	2	1	1	0	100.0%
	3	2	1	1	0	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
1420 0010 Assault With Weapon or Causing Bodily Harm	1	0	1	0	0	0.0%
1430 0010 Assault	8	1	7	1	3	57.1%
	9	1	8	1	3	50.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
2140 0011 Other theft under \$5000 334(b) CC	11	1	10	0	1	10.0%
2141 0031 Theft of motorcycle under or equal to \$5000 334(b) CC	1	0	1	0	0	0.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000 33...	1	0	1	0	0	0.0%
2141 0091 Taking of motor vehicle/vessel under or equal to \$5000 ...	1	1	0	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	1	0	1	0	0	0.0%
	15	2	13	0	1	7.7%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/06/01 to 2007/06/30

Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000 334(a)	1	0	1	0	0	0.0%
2131 0021 Theft of truck over \$5000	1	0	1	0	1	100.0%
2131 0031 Theft of motorcycle over \$5000	1	0	1	0	0	0.0%
	3	0	3	0	1	33.3%

Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	1	0	1	0	0	0.0%
2120 0050 Being unlawfully in a dwelling house	1	0	1	0	1	100.0%
	2	0	2	0	1	50.0%

Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	31	0	31	0	29	93.5%
8550 0020 Abandoned Vehicles	2	0	2	0	2	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	3	0	3	0	2	66.7%
8550 0040 Animal Calls	4	0	4	0	4	100.0%
8550 0050 False Alarms	9	0	9	0	10	111.1%
8550 0060 Items Lost/Found - except passports	5	0	5	0	3	60.0%
	54	0	54	0	50	92.6%

Violation group - Common Police Activities - Information Files				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8535 0010 Information Files	4	0	4	0	1	25.0%
	4	0	4	0	1	25.0%

Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	2	0	2	0	2	100.0%
8550 0090 Property Check	1	0	1	0	1	100.0%
8550 0101 Request to locate individual	2	0	2	0	2	100.0%
	5	0	5	0	5	100.0%

Violation group - Common Police Activities - Assistance Files				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0040 Assistance to Canadian Police (non-RCMP) Agency	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/06/01 to 2007/06/30

Violation group - Crimes against property - Mischief (excluding offences related to death)	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2170 0010 Mischief to religious building or cemetery	1	0	1	0	0	0.0%
2174 0010 Mischief to, and or Obstruct enjoyment of property equa...	14	1	13	0	4	30.8%
	15	1	14	0	4	28.6%
Totals						
	265	14	251	51	145	78.1%

The Rural Route to Active Aging

Alberta
Centre for
Active Living

Research and education for the promotion of physical activity

The Alberta Centre for Active Living is coming to your community to host an interactive discussion about physical activity and aging in rural Alberta.

Who should attend?

- Practitioners, decision makers, community leaders, and anyone 55+.
- Anyone who has a role in influencing development and change in their community.

What is the presentation about?

- Being physically active in rural Alberta;
- Key resources for promoting healthy aging, and practical initiatives in Alberta;
- How to assess the walkability of your community and create a supportive environment to encourage active, healthy aging.

Location: Drop In Centre

Time: September 20th, 2007 at 3:00 p.m.

Register with: Porcupine Hills Lodge

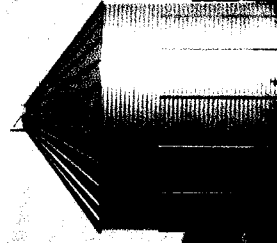
Contact: Michelle Day – 625 3988



Alberta



Rural Secretariat
Secrétariat rural
Canada





August 8, 2007

Reeve Evan Berger and Council
Municipal District of Willow Creek #26
Box 550
Claresholm, AB T0L 0T0

RE: PHYSICIAN RECRUITMENT INCENTIVE COST SHARING

As part of our ongoing commitment to the betterment of the health and wellbeing of the residents of Claresholm and surrounding area, you may be aware that the Town of Claresholm has been actively working with the Calgary Health Region on physician recruitment. We were pleased when a new physician and his family agreed to move to Claresholm as a result of this initiative. The Town of Claresholm has entered into an agreement to rent a residence for our new physician and his family from September 1, 2007 through August 31, 2008. The lease agreement is for \$24,000 per year plus an estimated \$2,600 per year for utilities.

The Town of Claresholm is requesting that the Municipal District of Willow Creek and the towns of Granum and Stavely cost share this important initiative with us. The cost prorating is based on total services per year data as presented in the "Claresholm & Area Community Assessment Report" done by the Calgary Health Region Department of Rural Medicine Physician Workforce Plan.

Based on this report the following is the proposed breakdown of the physician incentive costs for each of our communities:

	Visits per year	Percentage
Claresholm	19,721	50.4%
Stavely	2,459	6.3%
Granum	2,080	5.3%
MD of Willow Creek	14,856	38.0%
Total	39,116	100.0%

Based on these percentages, the Town of Claresholm is requesting that the each communities pay their share of the initiative costs. These numbers will vary based on actual utility costs and the changes will be documented and forwarded to your offices at the end of the lease term.

In the spirit of cooperation between the Towns of Claresholm, Granum, Stavely and the MD of Willow Creek, we would sincerely appreciate your support in this initiative, as surely would the citizens of our region.

Thank you for your attention to this matter. If you have any questions or concerns regarding the abovementioned issue, please contact the undersigned at your convenience.

Yours truly,

Rob Steel
Mayor
Town of Claresholm

cc: Dr. George Gish, Dr. Barry Mitchell
Lynn Rollins, Manager Rural South, Calgary Health Region
Mike Sherman, Mayor, Town of Granum,
Barry Johnson, Mayor, Town of Stavely

MONTHLY REPORTS

JANUARY SUMMARY						
Number of Development Permits	7					
Number of Building Permits	6					
Total Development Value	\$3,841,000					
DEVELOPMENT	BUILDING PERMIT	Land Use	Development	Development	DECISION	
Permit Number	NUMBER			Value (\$)		
D2007.003	TCHB 0001 07 CA	R1	New House SFD	\$275,000	Approved	
D2007.001	TCHB 0012 07 CA	C2	New Motel	\$3,000,000	Approved	
D2007.007	TCHB 0002 07 CA	R1	NSFD	\$140,000	Approved	
D2007.008	TCHB 0003 07 CA	R1	NSFD	\$140,000	Approved	
D2007.009	TCHB 0004 07 CA	I	ADDITION	\$38,000	Approved	
D2007.010	TCHB 0005 07 CA	R1	NSFD	\$246,000	Approved	
D2007.002	NA	I	Temporary Storage	\$2,000	Approved	

FEBRUARY SUMMARY						
Number of Development Permits	12					
Number of Building Permits	11					
Total Development Value	\$224,000					
DEVELOPMENT	BUILDING PERMIT	Land Use	Development	Development	DECISION	
Permit Number	NUMBER			Value (\$)		
D2007.004	TCHB 0033 07 CA	R1	Moved in House	\$60,000	Approved	
D2007.020	TCHB 0013 07 CA	P	Reno	\$50,000	Approved	
D2007.022	TCHB 0014 07 CA	R1	House Demolition	\$0	Approved	
D2007.023	TCHB 0015 07 CA	P	Renovation	\$1,000	Approved	
D2007.026	TCHB 0016 07 CA	R1	Renovation	\$5,000	Approved	
D2007.013	NA	R1	DP Time Extension	\$0	Approved	
D2007.014	TCHB 0006 07 CA	R4	Reno	\$18,000	Approved	
D2007.015	TCHB 0007 07 CA	R4	Reno	\$18,000	Approved	
D2007.016	TCHB 0008 07 CA	R4	Reno	\$18,000	Approved	
D2007.017	TCHB 0009 07 CA	R4	Reno	\$18,000	Approved	
D2007.018	TCHB 0010 07 CA	R4	Reno	\$18,000	Approved	
D2007.019	TCHB 0011 07 CA	R4	Reno	\$18,000	Approved	

MONTHLY REPORTS

MARCH SUMMARY					
Number of Development Permits		26			
Number of Building Permits		7			
Total Development Value		\$999,200			
DEVELOPMENT	BUILDING PERMIT	Land Use	Development	Development	DECISION
Permit Number	NUMBER			Value (\$)	
D2007.021	NA	R1	Front & Side Yard Waiver	\$0	Approved
D2007.024	NA	R1	Home Occupation	\$0	Approved
D2007.029	NA	R1	Large Movable Shed	\$1,200	Approved
D2007.030	TCHB 0017 07 CA	R1	NSFD	\$305,000	Approved
D2007.031	TCHB 0018 07 CA	R1	NSFD	\$330,000	Approved
D2007.027	NA	I	Addition	\$60,000	Approved
D2007.035	NA	I	Storage Yard & Garage	\$15,000	Approved
D2007.037	NA	R1	Addition / Garage	\$65,000	Approved
D2007.038	NA	C1	Towing Office Company & Second Hand Shop	\$0	Approved
D2007.041	NA	R6	Small Shed	\$2,000	Approved
D2007.045	TCHB 0019 07 CA	R6	Large Shed	\$2,000	Approved
D2007.056	NA	R1	Home Occupation	\$0	Approved
D2007.042	TCHB 0023 07 CA TCHB 0024 07 CA	R1	New Garage/Basement Reno	\$22,000	Approved
D2007.043	TCHB 0020 07 CA	R1	Deck	\$1,000	Approved
D2007.047	NA	R6	Large Shed	\$2,000	Approved
D2007.025	NA	I	Moved in Storage	\$3,000	Approved
D2007.034	NA	R1	Home Occupation	\$0	Approved
D2007.039	NA	R	Home Occupation	\$0	Refused
D2007.050	NA	R6	Small Shed	\$1,000	Approved
D2007.054	NA	R1	Fence	\$1,000	Approved
D2007.057	TCHB 0021 07 CA	P	Cart Storage Shed	\$28,000	Approved
D2007.040	NA	R3	Home Occupation	\$0	Approved
D2007.048	NA	R1	Chain Link Fence	\$1,000	Approved
D2007.053	NA	I	Reno - Warehouse	\$100,000	Approved
D2007.055	NA	R1	New Shop	\$30,000	Approved
D2007.064 b	TCHB 0030 07 CA	R1	New Garage	\$30,000	Approved

MONTHLY REPORTS

APRIL SUMMARY					
Number of Development Permits		16			
Number of Building Permits		9			
Total Development Value		\$1,035,500			
DEVELOPMENT Permit Number	BUILDING PERMIT NUMBER	Land Use	Development	Development Value (\$)	DECISION
D2007.062	TCHB 0025.07	R1	New Garage	\$15,000	Approved
D2007.044	NA	R6	Home Occupation	\$0	Approved
D2007.046	NA	R1	Home Occupation	\$0	Approved
D2007.059	NA	R1	New Garage	\$15,000	Approved
D2007.060	TCHB 0022 07	R1	Deck Addition	\$4,500	Approved
D2007.036	NA	I	Industrial Shop	\$150,000	Approved
D2007.063	TCHB 0027.07	R1	Renovation - Basement	\$5,000	Approved
D2007.065	TCHB 0029.07 CA	R1	NSFD	\$200,000	Approved
D2007.068	NA	R1	Fence	\$1,000	Approved
D2007.066	NA	R1	Home Occupation	\$0	Approved
D2007.067	NA	R1	Home Occupation	\$0	Approved
D2007.072	TCHB 0034.07 CA	I	Industrial Shop - Foundation	\$150,000	Approved
D2007.074	TCHB 0036.07 CA	R1	NSFD	\$189,000	Approved
D2007.071	TCHB 0032.07 CA	R1	Basement Development	\$10,000	Approved
D2007.076	TCHB 0040.07 CA	R1	Detached Garage	\$16,000	Approved
D2007.080	TCHB 0035.07 CA	R1	NSFD	\$280,000	Approved