

TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
JUNE 25, 2007  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES JUNE 11, 2007
- PUBLIC HEARING: BYLAW #1491 – LAND USE AMENDMENT
- DELEGATIONS: 1. BONNIE GORDON  
RE: VARIOUS CONCERNS
- ACTION ITEMS:
1. DELEGATION RESPONSE – EL MOLINO FOODS
  2. BYLAW #1491 – LAND USE AMENDMENT  
RE: 2<sup>ND</sup> & 3<sup>RD</sup> READINGS
  3. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS AND HOUSING  
RE: LAND ANNEXATION APPROVAL
  4. CORRES: ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION  
RE: 2007 MUNICIPAL RECREATION/TOURISM AREA GRANT
  5. CORRES: HON. LUKE OUELLETTE, MINISTER OF INFRASTRUCTURE AND TRANSPORTATION  
RE: HIGHWAY 2 REALIGNMENT
  6. CORRES: HON. JANIS TARCHUK, MINISTER OF ALBERTA CHILDREN'S SERVICES  
RE: REQUEST FOR APPLICATIONS
  7. CORRES: CALGARY HEALTH REGION  
RE: THANK YOU
  8. CORRES: HON. HECTOR GOUDREAU, MINISTER OF TOURISM, PARKS, RECREATION AND CULTURE  
RE: COMMUNITY INITIATIVES PROGRAM
  9. CORRES: CLARESHOLM CURLING CLUB  
RE: REQUEST TO COMPLETE UPGRADES
  10. CORRES: CLARESHOLM CURLING CLUB  
RE: MUNICIPAL PORTION OF 2007 TAX ASSESSMENT
  11. CORRES: CLARESHOLM PUBLIC LIBRARY  
RE: REQUEST TO INCREASE FUNDING
  12. CORRES: KAREN NEEDHAM  
RE: STAGE FOR AMUNDSEN PARK
  13. WALKING PATHS LETTER OF SUPPORT – COUNCILLOR SUTTER
  14. PHYSICIAN HOUSING INCENTIVE – COUNCILLOR MACPHERSON
  15. ADOPTION OF INFORMATION ITEMS
  16. IN CAMERA – DEVELOPMENT / PERSONNEL
- INFORMATION ITEMS:
1. Southern Alberta Epilepsy Association – re: Glenn Fenster visit
  2. ORRSC Executive Committee Meeting Minutes – May 10, 2007
  3. Alberta Blue Cross – Group Policy Renewal August 1, 2007
  4. Alberta SouthWest Regional Alliance Annual Meeting Minutes – June 22, 06
- ADJOURNMENT:

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
JUNE 11, 2007**

**PRESENT:** Mayor: Rob Steel, Councillors: Doug MacPherson, David Moore, Shirley Isaacson, Gerry McGuire, Daryl Sutter, CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk  
Absent: Councillor Wayne Kenna

**AGENDA:** Moved by Councillor Isaacson that the agenda be accepted as amended.

**DELEGATIONS**

**3. EL MOLINO – LARRY ANDREA**

**CARRIED**

**MINUTES:** **REGULAR MEETING – MAY 28, 2007**

Moved by Councillor MacPherson that the Regular Meeting Minutes of May 28, 2007 be accepted as presented.

**CARRIED**

**PUBLIC HEARING: BYLAW #1488 – LAND USE AMENDMENT**

Mayor Rob Steel declared the hearing open at 7:02pm.

Mayor Steel made the first call for representation for or against the bylaw.

Verbal representations from Dave Mulholland were heard.

Mayor Steel called for the second and third time for representations for or against the bylaw.

No other representations either verbal or written were noted.

Mayor Rob Steel declared the hearing closed at 7:10pm.

**DELEGATIONS: 1. ROSE PETEK  
RE: PROPERTY MAINTENANCE**

Mrs. Petek and her husband own property at 52 Willow Road and they used to be able to control the 10 feet behind their fence for weeds as they are empty lots. The property behind them has since been sold to someone from Okotoks, and their neighbor's clay has drifted into their yard. No ground cover on the property behind them so hence that's why the clay is in their yard. Mrs. Petek would like a letter to the owners of the property that if they aren't going to building this year, then please ensure that ground cover is put down or something is done to stop the clay from leaving their properties.

**2. TONY D'AGNONE  
RE: CHRISTIE ESTATES**

Ed Martin from Martin Geomatics presented on behalf of Tony D'Agnone. He spoke about the Offsite Levy Bylaw and the need to have it passed. The developers would like to get started on their 60 lots this year in Christie Estates and tie into the existing lift station until other lines are completed. The developers would be happy to come to a voluntary agreement, or whatever it takes in order get started on their development.

**3. EL MOLINO – LARRY ANDREA**

Larry Andrea, Harry Kim and Joe Dippolito are the owners of the company. The gentlemen presented to Council that they would like to move their operations of three different companies to Claresholm to the old Richardson's Foods building. They will gain occupation and start renovating on August 1, 2007. The company would like to have all operations centered here by sometime in 2009. They have been having trouble managing multi-lines at different locations, and so that is why they would like to consolidate their operations here. Labour force, land concessions for future development, property tax relief for 5 years and the need

to confirm a separate sewage pipe for a CFIA processing area are the major concerns for moving here.

**ACTION ITEMS:** 1. **BYLAW #1488 – LAND USE AMENDMENT**  
**RE: 2<sup>ND</sup> & 3<sup>RD</sup> READINGS**

Moved by Councillor McGuire to give Bylaw #1488, a land use amendment bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor MacPherson to give Bylaw #1488, a land use amendment bylaw, 3<sup>rd</sup> and Final Reading.

**CARRIED**

2. **BYLAW #1492 – OFFSITE LEVY BYLAW**  
**RE: 1<sup>ST</sup> READING**

Moved by Councillor Sutter to give Bylaw #1492, an Offsite Levy Bylaw, 1<sup>st</sup> Reading.

**CARRIED**

3. **CORRES: HON. LUKE OUELLETTE, MINISTER OF INFRASTRUCTURE & TRANSPORTATION & HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS & HOUSING**  
**RE: 2007 ALBERTA MUNICIPAL INFRASTRUCTURE PROGRAM (AMIP)**

Received for information.

4. **CORRES: HON. HECTOR GOUDREAU, MINISTER OF TOURISM, PARKS, RECREATION & CULTURE**  
**RE: 2010 ALBERTA SUMMER GAMES BID**

Received for information.

5. **CORRES: OLDMAN RIVER REGIONAL SERVICES COMMISSION (ORRSC)**  
**RE: APPLICATION FOR SUBDIVISION OF LAND**

Received for information.

6. **CORRES: CHUCK LEE, ALBERTA SOUTHWEST BUSINESS DEVELOPMENT CENTRE**  
**RE: ROGER BROOKS, DESTINATION DEVELOPMENT, INC.**

Received for information.

7. **CORRES: DON OHORODNYK**  
**RE: NEGLECTED & UNSIGHTLY PROPERTIES**

Moved by Councillor McGuire for administration to write a letter to Mr. Ohorodnyk thanking him for expressing his concerns, and to inform him that Council and administration are doing whatever possible to ensure that our Town is esthetically pleasing to everyone.

**CARRIED**

8. **CORRES: BOB MCDONALD**  
**RE: WATER PRESSURE – EAST SIDE**

Moved by Councillor McGuire for administration to write a letter to Mr. McDonald thanking him for putting forth his concerns. Mr. McDonald must be made aware that there will be no reduction in his taxes, however the Town is doing what it can, including the new water looping project, to improve the situation.

**CARRIED**

9. **CORRES: ORRSC**  
**RE: CENTENNIAL PARK MASTER PLAN**

Received for information.

**10. POLICY #64 – OC SPRAY POLICY**

Moved by Councillor MacPherson to adopt Policy #64, the OC Spray Policy.

**CARRIED**

**11. POLICY #65 – BATON POLICY**

Moved by Councillor Moore to adopt Policy #65, the Baton Policy.

**CARRIED**

**12. JULY & AUGUST 2007 MEETING DATES**

Moved by Councillor Isaacson to set July 16<sup>th</sup> and August 13<sup>th</sup> as the meeting dates for the summer of 2007.

**CARRIED**

**13. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor McGuire to accept the information items as presented.

**CARRIED**

**14. IN CAMERA – DEVELOPMENT / PERSONNEL**

Moved by Councillor Sutter that this meeting go In Camera.

**CARRIED**

Moved by Councillor McGuire that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Moore that this meeting adjourn.

**CARRIED**

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MAYOR – ROB STEEL

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SECRETARY/TREASURER – KARINE WILHAUK

# **PUBLIC HEARING**

To the Town of Claresholm

Re: Bylaw # 1491

To Whom it Concern

We are writing with concern of the implementation of the above bylaw.

We have been here in our home for four years. We were not aware of the consequences of the four-plex across from us when we purchased.

There is a problem with traffic, people parking on both sides of the street, not to mention the garbage they drop on our property. They have parking out back, which they fail to use.

We object to having more traffic and cars parked along the narrow street.

I am certain if the proposed new three unit building is constructed, it will create more of a traffic jam, and there is no guarantee that the tenants will park in the parking lot.

We would like to see a single family unit on the property.

Yours truly,

Joan and Gerald Miller

June 21, 2007

To The Town of Claresholm.

Re: Bylaw #1491

Dear Sirs/Madams



We are writing to express our disapproval of the above noted bylaw.

We have lived across from the property in question for nine years. When our decision to purchase our property was made, we took into account the zoning surrounding our property.

At present, there are ten rental units within a half block radius of our home. Six of those are on 54<sup>th</sup> Avenue creating a heavier than normal traffic problem. 54<sup>th</sup> avenue is five feet narrower than most streets in Claresholm and with parking on both sides of the street, traffic can not flow in both directions. Adding an additional 4-8 vehicles would increase the problem. We've already had one vehicle subject to a hit and run while parked on 54<sup>th</sup> avenue.

While we understand the present plan is for three single unit dwellings to be constructed, once the zoning is changed to R4, the developer is free to build whatever conforms to that zoning including more rental properties. As an example, if a four-plex were built, that would add at least 4 and possibly 8 more vehicles to 54<sup>th</sup> avenue. While we understand that a four-plex would have to have off-street parking, there is no requirement to use it. The Claresholm Housing property adjacent to the property in question also has off-street parking, which nobody uses.

We would very much welcome the construction of new single family homes on the property, but are very much opposed to a multiple residential development (R4 zoning).

Yours truly,

Dale Seeman

Marie Vander Linden

# **DELEGATIONS**



June 5 2007

Members of Council

I would like to address the following matters at the next council meeting of June 11 2007 and at the next meeting after June 11<sup>th</sup> if need be

- 1) Vandalism & a need for curbs
  - 2) Traffic on 45<sup>th</sup> West
  - 3) General annual meeting (timing)
  - 4) Questions for Council
- Would you be interested in my ideas for these items?

Thank You

Bonnie Gordon.

625-2285

# **ACTION ITEMS**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1491**

A Bylaw of the Town of Claresholm to amend Bylaw #1062 being a Bylaw setting out the General Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

**NOW THEREFORE** under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm General Plan Bylaw #1062 shall be amended as follows:

GENERAL PLAN MAP

Lots 17 - 20, Block 79, Plan 147N, be amended by changing the "R1" (Residential) designation to an "R4" (Multiple Residential) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lots 17 - 20, Block 79, Plan 147N, be amended by changing the "R1" (Residential) designation to an "R4" (Multiple Residential) designation.

3. This Bylaw shall take effect on the date of final passage.

4. Bylaws #1384 and #1062 are hereby amended.

Read a first time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2007 A.D.

Read a second time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2007 A.D.

Read a third time in Council and finally passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2007 A.D.

## Land Use Amendment Bylaw Report

Date: May 24, 2007  
Applicant: Pine Coulee Construction – Darwin McCutcheon  
Municipal Address: 314 - 54<sup>th</sup> Ave W, Claresholm  
Legal Address: Lot 17 to 20, Block 79, Plan 147N

### SYNOPSIS

Applicant would like to rezone the subject lands to a Multiple Residential (R4) designation. He intends to build a residential triplex.

### BACKGROUND

The subject lands have an area of 1304 metres square (7012 square feet) and is currently zoned Residential (R1). The land is currently used as a residential dwelling. Surrounding uses are all zoned Residential (R1). There single family residential dwellings on sides of the subject lands.

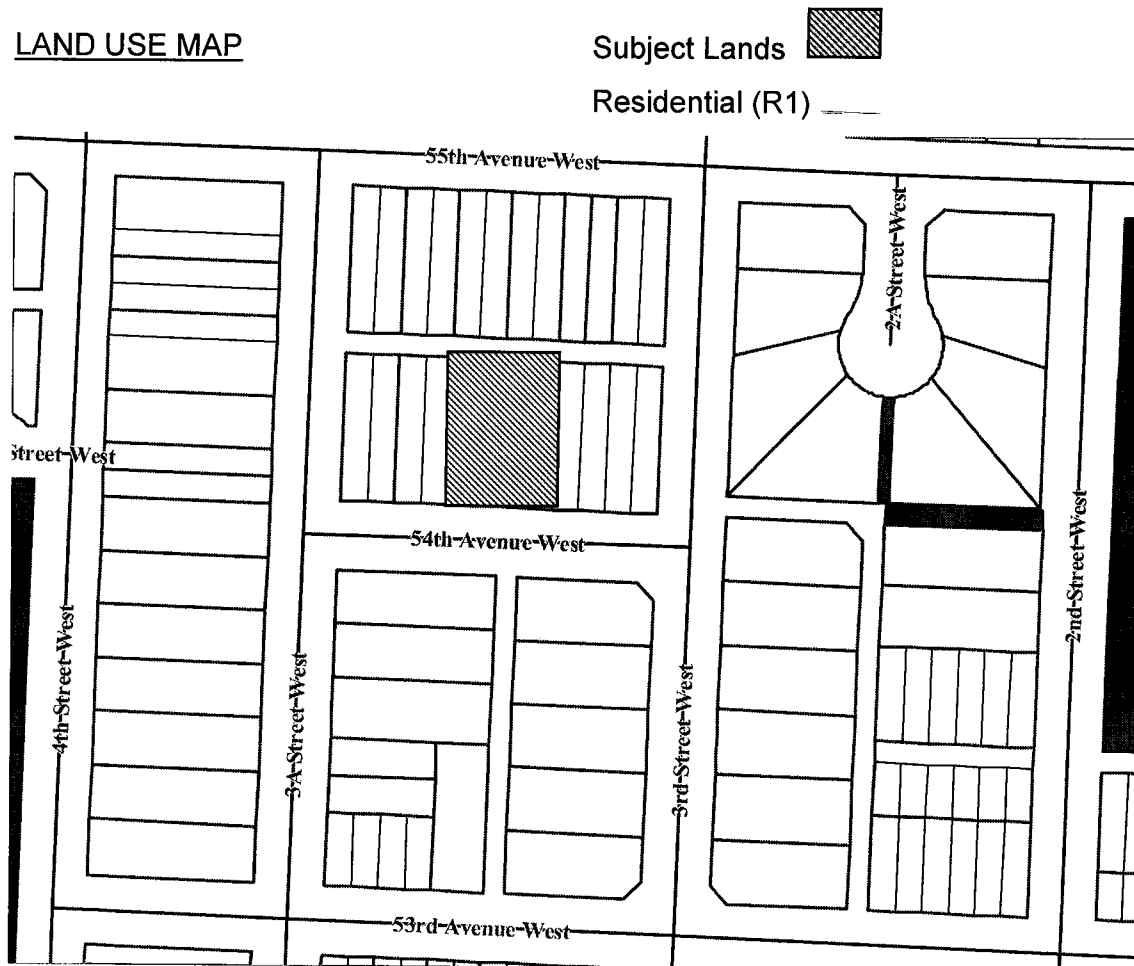
### ISSUES

There is no issue pertaining to land use because the subject lands and surrounding properties are all residential. The only factor regarding the land use change is the possible increase of density that a Multiple Residential (R4) zoning may bring.

### RECOMMENDATION

Approval

### LAND USE MAP





ALBERTA

MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

*Office of the Minister*

*MLA, Lac La Biche - St. Paul*

AR32441

June 5, 2007

His Worship Rob Steel, Mayor  
Town of Claresholm  
PO Box 1000  
Claresholm, Alberta T0L 0T0

Dear Mayor Steel:

Attached is a copy of the Order in Council approving the annexation of certain lands from the Municipal District of Willow Creek to the Town of Claresholm.

I would like to compliment the parties on the cooperation displayed during the application process. It is through these cooperative efforts that local ratepayers receive the greatest efficiencies from local government.

Sincerely,

Ray Danyluk  
Minister

Attachment

cc: Reeve Evan Berger  
Municipal District of Willow Creek



Province of Alberta  
Order in Council

O.C. 235/2007

MAY 3 0 2007

# ORDER IN COUNCIL

Approved and ordered:

Lieutenant Governor

The Lieutenant Governor in Council orders that

- (a) effective January 1, 2007, the land described in Appendix A and shown on the sketch in Appendix B is separated from The Municipal District of Willow Creek No. 26 and annexed to the Town of Claresholm,
- (b) any taxes owing to The Municipal District of Willow Creek No. 26 at the end of December 31, 2006 in respect of the annexed land are transferred to and become payable to the Town of Claresholm together with any lawful penalties and costs levied in respect to those taxes, and the Town of Claresholm upon collecting those taxes, penalties and costs must pay them to The Municipal District of Willow Creek No. 26, and
- (c) the assessor for the Town of Claresholm must assess, for the purposes of taxation in 2007 and subsequent years, the annexed land and the assessable improvements to it.

  
CHAIR

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**Alberta**

For Information only

Recommended by: Minister of Municipal Affairs and Housing

Authority: Municipal Government Act  
(sections 126 and 138)

## APPENDIX A

### DETAILED DESCRIPTION OF THE LANDS SEPARATED FROM THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26 AND ANNEXED TO THE TOWN OF CLARESHOLM

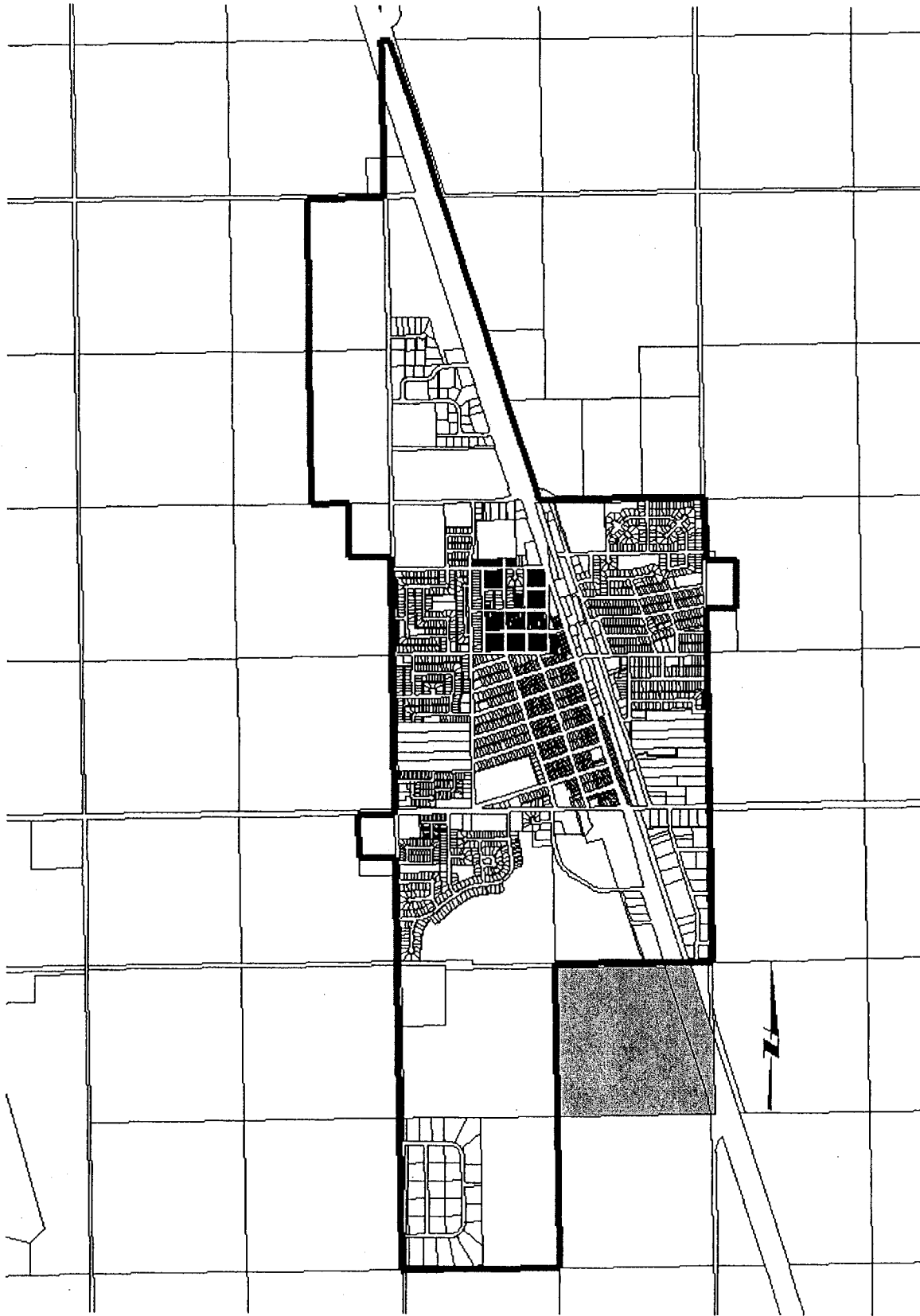
THAT PORTION OF THE SOUTHEAST QUARTER OF SECTION TWENTY THREE (23), TOWNSHIP TWELVE (12), RANGE TWENTY SEVEN (27), WEST OF THE FOURTH MERIDIAN CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS, EXCEPTING THEREOUT THAT PORTION OF SAID QUARTER SECTION WHICH LIES EAST OF THE NORTHEAST BOUNDARY OF ROAD PLAN 9410195 CONTAINING 2.96 HECTARES (7.30 ACRES) MORE OR LESS.

THAT PORTION OF GOVERNMENT ROAD ALLOWANCE WHICH ABUTS THE EASTERN BOUNDARY OF THE SOUTHEAST QUARTER OF SECTION TWENTY THREE (23), TOWNSHIP TWELVE (12), RANGE TWENTY SEVEN (27), WEST OF THE FOURTH MERIDIAN LYING SOUTH OF ROAD PLAN 0313338, CONTAINING 0.68 HECTARES (1.68 ACRES) MORE OR LESS.

THAT PORTION OF ROAD PLAN 9410195 LYING WITHIN THE SOUTHWEST QUARTER OF SECTION TWENTY FOUR(24), TOWNSHIP TWELVE(12), RANGE TWENTY SEVEN(27), WEST OF THE FOURTH MERIDIAN CONTAINING 1.427 HECTARES (3.5 ACRES) MORE OR LESS.

A SKETCH SHOWING THE GENERAL LOCATION OF THE AREA ANNEXED  
TO THE TOWN OF CLARESHOLM

AFFECTED AREA 





Agenda  
June 25

May 18, 2007

His Worship Rob Steel  
Mayor of Claresholm  
Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel:

I am pleased to announce support to the Claresholm Museum Tourist Rest Area in the amount of \$6,000 (Six Thousand Dollars) as awarded by the Alberta Sport, Recreation, Parks, and Wildlife Foundation for the 2007 Municipal Recreation/Tourism Area annual operating grant. This funding will be forwarded to you shortly. The Alberta Sport, Recreation, Parks and Wildlife Foundation receives an annual allocation from the Alberta Lottery Fund, as well as support from the private and corporate sectors. As General Manager responsible for the Foundation, I am pleased that we can assist you in providing sport and recreation opportunities in Alberta.

You are required to account for this funding in your audited financial statement, which you are to provide within the next 12 months. As well, we ask that you acknowledge the Alberta Government and the Alberta Sport, Recreation, Parks and Wildlife Foundation in any promotion associated with your projects.

Please feel free to contact Fred Wilton should you have any questions with respect to this funding. Mr. Wilton can be reached at Alberta Tourism, Parks, Recreation and Culture, Sport and Recreation Branch, 905 Standard Life Centre, 10405 Jasper Avenue, Edmonton, Alberta T5J 4R7, or by phone at (780) 415-0267. A toll-free connection is available through the Service Alberta Operator by first dialing 310-0000.

I am pleased to know that a portion of our lottery dollars is being put to such valuable use through organizations such as yours. Please accept my best wishes for your continued success.

Sincerely,



Lloyd Bentz  
General Manager

supported by



Alberta

June 25  
Agenda



ALBERTA  
MINISTER OF INFRASTRUCTURE  
AND TRANSPORTATION

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AR32120

June 11, 2007

His Worship Rob Steel  
Mayor, Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel:

Thank you for your letter of February 20, 2007 regarding the realignment of Highway 2 in the Claresholm area.

Alberta Infrastructure and Transportation is reviewing the consultant's recommendations for Highway 2 realignment, which include an interchange at Highway 520 and a directional interchange at the north end to provide access to and from the Town of Claresholm. The department may consider creating the suggested south end access point when the project is at the detailed design phase. Construction of the new highway and interchanges may be completed in stages dependent on provincial funding and priorities.

If a meeting is required to further discuss this issue, please contact my scheduling assistant, Ms. Shawna Shephard, at (780) 427-2080, toll-free by dialing 310-0000, to arrange a meeting.

I appreciate your taking to the time to write to inform me of these issues.

Sincerely,

Luke Ouellette  
Minister of Infrastructure and Transportation  
M.L.A., Innisfail-Sylvan Lake

cc: Mr. David Coutts, M.L.A., Livingstone-Macleod



ALBERTA  
CHILDREN'S SERVICES

*Office of the Minister  
MLA, Banff - Cochrane*

Agenda  
June 25

June 11, 2007

AR 17385

His Worship Rob Steel  
Mayor  
Town of Claresholm  
Box 1000  
Claresholm, Alberta  
T0L 0T0

Dear Mayor Steel:

Children's Services is currently accepting applications for board members to the Child and Family Services Authorities and members to the Appeal Panels. In addition to the current vacancies, terms will expire for 28 board members throughout the province in April 2008.

I value the knowledge you have of your community and its residents and would appreciate your assistance in encouraging any individuals in your community, who you believe may be suitable for the following positions, to submit an application.

- **Child and Family Services Authority Boards** – These boards act in a governance role, setting objectives and strategic direction for the programs and services for children, youth and families in the region. Board member skills focus on governance, financial planning, policy development and community involvement. With the large proportion of Aboriginal children in care, many of these positions are designated for Aboriginal representation.
- **Children's Services Appeal Panels** – These panels are responsible for ensuring a fair, impartial and independent review of decisions for any child, guardian of a child, foster parent, or other person who is affected by certain decisions of the Director under the *Child, Youth and Family Enhancement Act* or the *Family Support for Children with Disabilities Act*. We are seeking individuals with the ability to objectively analyze complex written and verbal information and to participate in consensus decision-making.

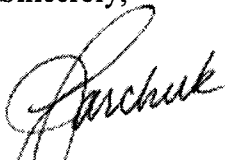
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His Worship Rob Steel  
Page 2

The deadline for applications is July 13, 2007 for some of the regions and September 30, 2007 for the remaining regions, as noted on the attached list. More information can be found on the Children's Services website at [www.child.gov.ab.ca](http://www.child.gov.ab.ca). The site includes a link to the application packages, which contain detailed information about the various positions.

If you need additional information, please contact Mary Jane Graham, Director of Governance Services, at (780) 422-5679. Thank you for your support.

Sincerely,

A handwritten signature in cursive script, appearing to read "Janis Tarchuk".

Janis Tarchuk  
Minister

Attachment

## Vacancies in the Child and Family Services Authorities and the Children's Services Appeal Panels

### *Child and Family Services Authorities*

The following chart identifies the current and upcoming vacancies, as well as the closing date for each of the regions.

A list of recommended candidates will be established to fill the current vacancies and future vacancies as they occur.

REGION	VACANCIES		APPLICATION CLOSING DATE
	CURRENT	2008	
Southwest Alberta (Region 1)	0	1	September 30, 2007
Southeast Alberta (Region 2)	1	1	July 13, 2007
Calgary and Area (Region 3)	3	2	September 30, 2007
Central Alberta (Region 4)	0	6	September 30, 2007
East Central Alberta (Region 5)	1	2	July 13, 2007
Edmonton and Area (Region 6)	1	7	July 13, 2007
North Central Alberta (Region 7)	2	2	July 13, 2007
Northwest Alberta (Region 8)	0	6	September 30, 2007
Northeast Alberta (Region 9)	0	0	Applications will be accepted to fill future vacancies
Métis Settlements (Region 10)	0	1 (Paddle Prairie)	September 30, 2007

### *Children's Services Appeal Panels*

Currently there are two vacancies on the Appeal Panels. However, this recruitment will be used to fill future vacancies as they occur. The closing date for applications is **July 13, 2007**.

June 25  
Agenda

**Southeast Community Portfolio**  
**Rural South**  
Box 700, 4221 - 8 St. W.  
Claresholm, Alberta T0L 0T0

June 14, 2007



**calgary health region**

phone: (403) 625-8620  
fax: (403) 625-8633  
Lynn.Rollins@calgaryhealthregion.ca

Mr. Rob Steel  
Mayor, Town of Claresholm  
P. O. Box 1000  
Claresholm, AB  
TOL 0T0

Dear Mayor:

On behalf of the Calgary Health Region, please accept my sincere thanks for the contributions you provided from the Town of Claresholm to the Siddiqui family visit on May 19, 2007. We are very hopeful that their decision will be to relocate and practice medicine in Claresholm. Thank you again for supporting the CHR Rural South in our physician recruitment efforts.

Yours truly,

A handwritten signature in black ink, appearing to read "Lynn Rollins", written over a faint printed name.

Lynn Rollins  
Senior Manager, Rural South

jcp



ALBERTA

TOURISM, PARKS, RECREATION AND CULTURE

*MLA Dunvegan-Central Peace*

June 5, 2007

Ms. Liza Dawber  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear  Ms. Dawber:

On behalf of Premier Stelmach, your MLA David Coutts and the Government of Alberta, I am pleased to advise you that your Community Initiatives Program (CIP) Application No. C2032357 has been approved and a cheque in the amount of \$13,796.00 is attached. The CIP program, administered by Alberta Tourism, Parks, Recreation and Culture and funded through the Alberta Lottery Fund, benefits project-based initiatives in communities throughout Alberta.

This grant will assist with hosting costs for the Claresholm Fair Days Celebration.

Please note that you will be required to file a statement of accounting upon project completion or within two (2) years of the cheque date. If you have any inquiries, you may contact CIP program administration at 1-800-642-3855.

Best wishes and continued success with your future endeavours.

Sincerely,

Hector Goudreau  
Minister of Tourism, Parks, Recreation and Culture  
MLA, Dunvegan-Central Peace

Attachment

cc: David Coutts, MLA, Livingstone - Macleod

June 15, 2006

Claresholm Town Council,

The council and volunteers from the Claresholm curling club would like to do some essential upgrades to the facility. Some of these include patching the roof, painting, cleaning the carpets, general maintenance, and updating the lounge area. We feel this will make it a more inviting atmosphere and will encourage more people to use the facility.

The Claresholm Curling Club council is applying for a Community Facility Enhancement grant and is requesting a "Municipal Opinion" letter from the Claresholm Town Council stating that you are in favour of us doing some upgrades to the curling club.

We feel the reasons for these upgrades are as follows:

1. The Claresholm Curling Club promotes community involvement.
2. Provides approximately 200 people with winter entertainment and exercise.
3. Integral part of the community.
4. Encourages youth to get involved.
5. Provides family curling once a week to give families a chance to play together.

Thank you,

Claresholm Curling Club Council



**Claresholm Curling Club  
PO Box 1976  
Claresholm, Alberta  
T0L 0T0**

**June 18, 2007**

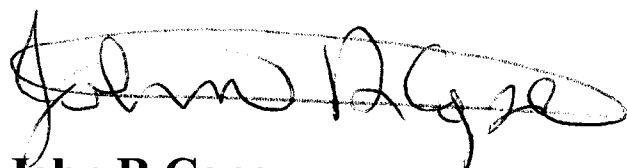
**Dear Sir or Madam,**

**I am writing on behalf of the Claresholm Curling Club**

**Would you please waive the Municipal Tax portion of  
our 2007 Tax Assesment – total of \$1218.27.**

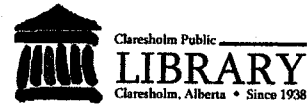
**Thank you for considering this.**

**Sincerely,**

A handwritten signature in black ink, appearing to read "John R Cope", written over a horizontal line.

**John R Cope  
Treasurer**

**Clareholm Public Library**  
Box 548, Clareholm, AB. T0L 0T0  
403 625-4168 (ph) 403 625-2939 (fax)  
Email - [libcla@chinookarch.ab.ca](mailto:libcla@chinookarch.ab.ca)  
Website - <http://www.chinookarch.ab.ca>



June 20, 2007

Mayor Steel and Council  
PO Box 1000  
Clareholm, AB.  
T0L 0T0

**Re: Library request for increase funding**

Dear Mayor Steel,

It has just come to our attention that the proposed 2007 budget for the Clareholm Public Library was not submitted to Town Council for their consideration. We apologize for this misunderstanding. We are asking for a cost of living (2.5 %) increase to help maintain our current level of funding. This would be an increase of \$2,350.00.

Thank you for your consideration in this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "T. Nelson".

Terry Nelson  
Treasurer

Claresholm Public Library  
PROPOSED BUDGET FOR 2007

<b>REVENUES</b>		
<b>PARTICULARS</b>	<b>2006 ACTUAL</b>	<b>2007 PROPOSED</b>
Book Sales	\$1,717.25	\$850
Donations/Fund Raising	9,807.72	
Employment Programs	\$1,049.59	
Transfer from Friends		14,087
GST Recovered		1,113
Interest	72.85	70
Investment Interest	985.15	650
Memberships & Fines:		
Residents	8,558.00	
Fines	3,353.39	
Sub-total	11,911.39	12,000
M.D. of Willow Creek/Ranchlands	11,377.57	11,378
Other Grants		150
Other Service Revenues:		
Book Covering	3.00	
Coffee	156.15	
Equipment Rental	25.00	
Fax	123.50	
Miscellaneous	235.28	
Photocopies	367.95	
Printer Copies	750.10	
Sub-total	1,660.98	1,600
Programs		
Province of Alberta	21,732.00	21,732
Rent (Project READ)	1,200.00	1,200
Room Rental	1,050.00	1,000
Town of Claresholm	93,150.00	95,500
<b>TOTAL</b>	<b>\$155,714.50</b>	<b>\$161,330</b>
<b>DISBURSEMENTS</b>		
<b>PARTICULARS</b>	<b>ACTUAL</b>	
Administration:		
Accounting/Legal/Bank	\$19.31	\$50
Equipment Rental	2,232.40	2,600
Library Supplies	2,306.40	2,600
Memberships (Associations)	291.09	300
Postage	176.22	180
Program Expenses	2,929.33	3,500
Stationary, printing, copier supplies	1,581.43	1,800
Travel & Hospitality	261.94	300
Sub-total	9,798.12	11,330
GST Paid	1,079.08	1,000
Board	70.00	1,500
Building Maintenance	907.00	400
Capital Items	381.69	500
Employees:		
Salaries (3.2fte)	101,912.51	
Workers Compensation	179.05	
Employment Programs	382.34	
Sub-total	102,473.90	122,000
Staff/Education/Training	905.35	1,500
Materials:		
Audio/Visual	1,056.66	1,500
Bindery	496.25	500
Books	640.50	5,000
Digital/Electronic Resources		
Periodical Subscriptions	1,523.49	2,500
Sub-total	3,716.90	9,500
Transfer Payments:		
Chinook Arch	12,930.54	13,000
Volunteers	368.66	600
<b>TOTAL</b>	<b>\$132,631.24</b>	<b>\$161,330.00</b>
<b>Profit/(Loss)</b>	<b>\$23,083.26</b>	<b>\$0.00</b>
Actual vs Budget		

*Kris  
next Agenda  
Please*

Dear Daryl Sutter:

This is in reference to the photo of the stage from Radium Hot Springs, BC that I submitted to the Town of Claresholm Parks Society.

I talked with Ken at the Village of Radium Hot Springs at 250-347-6455. Please feel free to call him, as they have a system where they have poles in cement and lifting cables etc., which is too complicated for me to explain it properly.

Their stage was purchased from Warner Shelter Systems, Calgary in 1998 for the price of \$10,000.00 plus dollars. The size is 29'L x 40'W x 21' D. The stage is fire retardant. They take the stage down for the winter months and wrap it up in tarps. They have the stage set up for most of the summer unless there is vandalism by knives or sticks. Usually it takes a couple of guys 3- 4 hours to set up or take down the stage. Apparently you can get different dimensions.

800-661-6155

[www.wssl.com](http://www.wssl.com)

Thank you for considering my suggestion and trust you will find this information useful. Our car club would appreciate the use of a portable covered stage, as the bands who come to perform usually complain how brutal it is up on stage from the heat of the sun. A stage such as this would also protect performers from the wind and rain.

If you should need any more information or require my assistance, please give me a call at the number listed below.

Sincerely,

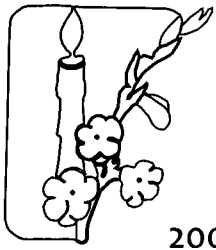
*Karen Needham*

Karen Needham

403-625-2949

needhamd@telusplanet.net

# **INFORMATION ITEMS**



SOUTHERN  
ALBERTA  
EPILEPSY  
ASSOCIATION

#300 515 - 7 Street South  
Lethbridge, Alberta  
T1J2G8  
<http://saepeilepsy.nonfiction.ca/>

2007 June 5

Mayor and Council of Claresholm  
221 45 Avenue W  
Claresholm, AB  
T0L 0T0

Jul 25  
INFO: ITEM

Dear Mayor Steel and Council Members!

On behalf of the Southern Alberta Epilepsy Association Board of Directors, clients and myself, I would like to extend a huge thank you to you for welcoming Glenn Fenster to Claresholm last week! I had planned on being with him to personally thank you but he pedaled faster than he or I thought he would from Calgary!

Glenn told me about how kind you were to him and how you listened to his story and passion for his destiny maker bike ride! This meant the world to him! Thank YOU all! If you are interested, you can follow Glenn's progress at [www.destinymaker.org](http://www.destinymaker.org) where you will also find pictures, his journal and also a guest book that can be signed! It is an amazing journey and often lonely for him. Being welcomed like you did was incredible!

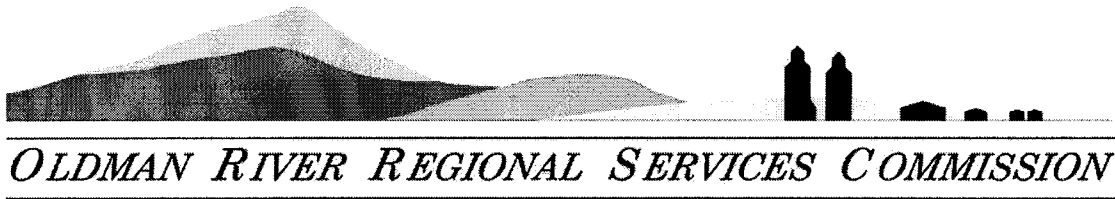
If you would ever like a presentation on epilepsy, for yourselves, your work place or any service group you may belong to, I would be very happy to travel to Claresholm to provide this to you! Epilepsy affects between 1-3% of the population and in the least understood and most feared disorder. The presentation is approximately 30 minutes but there are longer versions available if required. I have included my card and the agency brochure for your information.

Again, thank you so much for your warm southern Alberta welcome for Glenn!

Most sincerely,

Lorri Penner, Executive Director  
Southern Alberta Epilepsy Association

**To Mayor/Reeve and Council**



**MINUTES - 4 (2007)**  
**EXECUTIVE COMMITTEE MEETING**  
Thursday, May 10, 2007 – 7:00 p.m.  
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

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**EXECUTIVE COMMITTEE:**

Eugene Wauters - *Chair* (absent)  
Paul Goldade - *Vice-Chair*  
Brian Dahl  
Terry Michaelis (absent)

Erwin Thiessen  
Norman Baum  
Ed Knox

**STAFF:**

Lenze Kuiper - *Director*

Barb Johnson - *Executive Secretary*

---

**AGENDA:**

1. **Approval of Agenda** – May 10, 2007.....
2. **Delegation** – BDO Dunwoody Chartered Accountants
3. **Approval of Minutes** – April 12, 2007..... (attachment)
4. **Business Arising from the Minutes**
5. **New Business**
  - (a) Auditors' Report and Financial Statements 2006 .....(handout)
  - (b) Draft ORRSC Annual Report 2006..... (attachment)
  - (c) Director's Performance Review ..... (attachment)
6. **Approval of Accounts**
  - (a) Office Accounts – March 2007..... (attachment)
7. **Director's Report** .....
8. **Adjournment** .....

Vice-Chair Paul Goldade called the meeting to order at 7:05 p.m.

**1. APPROVAL OF AGENDA**

**Moved by: Ed Knox**

THAT the Executive Committee approves the agenda, as presented.

**CARRIED**

**2. DELEGATION – BDO Dunwoody Chartered Accountants**

- Jim Berezan and Bryan Machacek of BDO Dunwoody Chartered Accountants presented their findings from the yearly audit. Following last year's audit they made the Commission aware of the risk associated with not obtaining a ruling on our GST exempt status and suggested the Commission initiate the voluntary disclosure process with the Canada Revenue Agency to determine this. The Executive Committee decided at that time to take no action on the issue.
- There are three areas where there are possible GST issues: service fees, subdivision fees and membership fees. If we are found to be subject to GST in any or all of these areas, the cost to the Commission could be very substantial. Therefore, BDO Dunwoody cannot give us a clear audit report without investigating this further as they need to be sure that our statements are not materially misstated.

**Moved by: Norman Baum**

THAT the Executive Committee approves the voluntary disclosure procedure to determine classification of GST status of the Oldman River Regional Services Commission in conjunction with BDO Dunwoody Chartered Accountants.

**CARRIED**

- Draft financial statements were handed out for members to view but will not be available for distribution until the GST issue has been resolved. Revenue over expenditures is approximately \$191,000, some of which will be allocated to reserve funds.

**3. APPROVAL OF MINUTES**

**Moved by: Norman Baum**

THAT the Executive Committee approves the minutes of April 12, 2007, as presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

- None.

**5. NEW BUSINESS**

**(a) Auditors' Report and Financial Statements 2006**

- Due to the foregoing (see item 2), the draft financial statements are not available for approval or distribution until completion of the GST voluntary disclosure process.

**Moved by: Ed Knox**

THAT the Executive Committee accepts the Draft Financial Statements 2006, as information.

**CARRIED**



- Options for allocations to the various reserve funds were discussed.

**Moved by: Brian Dahl**

THAT the Executive Committee recommend reserve allocations as per the following at the June Board of Directors' meeting:

Computer	-	\$25,000	
Vehicle	-	\$20,000	
Operating	-	\$60,000	
Photocopier	-	\$5,000	
Telephone	-	\$1,000	
Building Improvement	-	\$80,000	<b>CARRIED</b>

**(b) Draft ORRSC Annual Report 2006**

**Moved by: Erwin Thiessen**

THAT the Executive Committee approves the Draft ORRSC Annual Report 2006 as presented for presentation and distribution at the June 7, 2007 Annual General Board of Directors' meeting. **CARRIED**

**(c) Director's Performance Review**

- The Director will submit his self-evaluation to Executive Committee members, who will then individually fill out the form attached to the agenda before the next meeting.

**Moved by: Brian Dahl**

THAT the Director forward his self-evaluation to Executive Committee members by June 1;

AND THAT the Director's Performance Review will be scheduled for the June 14 Executive Committee meeting. **CARRIED**

**6. APPROVAL OF ACCOUNTS**

**(a) Office Accounts – March 2007**

5150	Staff Mileage .....	B. Brunner .....	\$ 71.81
2040	Accounts Payable .....	M. Burla (July - Dec./06) .....	756.01
5150	Staff Mileage .....	M. Burla (January - March) .....	668.61
5430	Aerial Photos & Maps .....	M. Burla (January - March) .....	25.00
5150	Staff Mileage .....	D. Horvath .....	68.80
5150	Staff Mileage .....	B. Johnson .....	34.40
5150	Staff Mileage .....	S. Johnson .....	41.28
5530	Coffee & Supplies .....	S. Johnson .....	81.25
2040	Accounts Payable .....	L. Kuiper (Oct. - Dec./06) .....	96.88
5150	Staff Mileage .....	L. Kuiper (Oct. - Dec./06) .....	60.93
4040	Fee for Service (member) .....	L. Olsen .....	131.62
4040	Fee for Service (member) .....	L. Olsen .....	500.00
5155	GIS Staff Mileage .....	S. Tollestrup .....	131.58
5150	Staff Mileage .....	Lethbridge Dodge .....	32.95
5150	Staff Mileage .....	Imperial Oil .....	367.35
5155	GIS Staff Mileage .....	Imperial Oil .....	33.96
5280	Janitorial Services .....	Butch Butlers .....	275.00

5285	Building Maintenance .....	Logic Lumber .....	13.00
5310	Telephone .....	Telus .....	376.47
5580	Equipment & Furniture Rental .....	Telus .....	254.39
5320	General Office Supplies .....	Corporate Express .....	124.38
5390	Graphic & Drafting Supplies .....	Corporate Express .....	117.14
5320	General Office Supplies .....	Corporate Express .....	132.98
5500	Subdivision Notification .....	Corporate Express .....	37.00
5590	Equipment & Furniture Purchase ...	Corporate Express .....	956.00
5330	Dues & Subscriptions .....	AACIP .....	381.00
5340	Books & Publications .....	Minister of Finance .....	80.00
5380	Printing & Printing Supplies .....	Peak Vocational Services .....	60.00
5390	Graphic & Drafting Supplies .....	Corporate Express .....	82.25
5430	Aerial Photos & Maps .....	M.D. of Taber .....	188.68
5430	Aerial Photos & Maps .....	M.D. of Willow Creek .....	200.00
5440	Land Titles Office .....	Provincial Treasurer .....	690.00
5460	Public Relations .....	Carefree Express .....	1,000.00
5500	Subdivision Notification .....	Lethbridge Herald .....	129.36
5500	Subdivision Notification .....	Nanton News .....	99.45
5500	Subdivision Notification .....	Lethbridge Herald .....	439.68
5540	Other .....	Purolator Courier .....	29.66
5540	Other .....	Purolator Courier .....	25.21
5570	Equipment Repairs & Maint .....	Southern Stationers .....	175.00
5570	Equipment Repairs & Maint .....	Pete's Appliance .....	44.00
5590	Equipment & Furniture Purchase ...	Reiter Computer .....	624.00
1160	GST Receivable .....	GST Receivable .....	342.17
<b>TOTAL:</b>			<b><u>\$9,979.25</u></b>

**Moved by: Brian Dahl**

THAT, the Executive Committee approves the office accounts of March 2007 (\$9,979.25), as presented. **CARRIED**

## 7. DIRECTOR'S REPORT

- The Director gave a verbal report for May.

**Moved by: Norman Baum**

THAT, the Executive Committee accepts the Director's Report, as presented. **CARRIED**

## 8. ADJOURNMENT

**Moved by: Erwin Thiessen**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:50 p.m. until Thursday, June 14, 2007 at 7:00 p.m.

**CARRIED**

/bj

CHAIR: \_\_\_\_\_



# GROUP POLICY RENEWAL

## TOWN OF CLARESHOLM

Group Number: **4128 B**

Policy Renewal Date: **August 1, 2007**

PRESENTED BY:

**ALLAN E FRIESEN, CEBS (CERTIFIED EMPLOYEE BENEFIT SPECIALIST)**

CORPORATE BRANCH SENIOR SALES REPRESENTATIVE

PHONE NUMBER: (403) 328-6081

EMAIL: [afriesen@ab.bluecross.ca](mailto:afriesen@ab.bluecross.ca)



June 2007



TOWN OF CLARESHOLM  
BOX 1000  
CLARESHOLM, AB  
T0L 0T0

RE: Policy Number: 4128 B

Enclosed you will find your Renewal Rate Summary along with information that will help you understand how we determined the renewal rating. The policy renewal date is August 1, 2007.

On behalf of Alberta Blue Cross, I would like to thank you for the opportunity to be of service. I trust we will continue to work together to provide you and your employees with quality benefits and services.

Should you have any questions or concerns regarding the renewal, please call me and I would be pleased to discuss it with you.

Regards,

ALLAN E FRIESEN, CEBS (CERTIFIED EMPLOYEE BENEFIT SPECIALIST)  
CORPORATE BRANCH SENIOR SALES REPRESENTATIVE  
PHONE NUMBER: (403) 328-6081  
EMAIL: afriesen@ab.bluecross.ca

# RENEWAL RATE SUMMARY



TOWN OF CLARESHOLM

Group Policy Number 4128 B

Rate Anniversary Date: August 2007

	Volume	Current Rates	Current Revenue	Renewal Rates	Renewal Revenue	Percentage Change
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## EXPERIENCE RATED BENEFITS

### Extended Health

Single:	1	\$64.22	\$64.22	\$56.52	\$56.52	-11.99%
Family:	17	\$155.38	\$2,641.46	\$136.72	\$2,324.24	-12.01%

### Dental

Single:	1	\$28.40	\$28.40	\$25.00	\$25.00	-11.97%
Family:	17	\$83.74	\$1,423.58	\$73.70	\$1,252.90	-11.99%

<b>Total Monthly Revenue:</b>			<b>\$4,157.66</b>		<b>\$3,658.66</b>	<b>-12.00%</b>
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**Experience Rated Benefits:** These renewal rates are determined by using past claims experience to estimate future claim costs. The estimated future claim cost is then adjusted by trend (inflation and utilization) and administrative costs.

# EXPERIENCE SUMMARY



TOWN OF CLARESHOLM

Group Policy Number 4128 B

Rate Anniversary Date: August 2007

Claims History	Revenue	Claims	Loss Ratio
<b>Apr/06 - Mar/07</b>			
Extended Health	\$29,623	\$13,974	47.17%
Vision	\$893	\$539	60.36%
Dental	\$17,737	\$10,600	59.76%
<b>Apr/05 - Mar/06</b>			
Extended Health	\$23,086	\$17,135	74.22%
Vision	\$589	\$750	127.33%
Dental	\$14,857	\$10,196	68.63%
<b>Apr/04 - Mar/05</b>			
Extended Health	\$21,330	\$19,086	89.48%
Vision	\$703	\$600	85.35%
Dental	\$14,332	\$11,148	77.78%

# TOWN OF CLARESHOLM

## Group 4128 April 2006 to March 2007

Dental Category	Number of Claim Lines			% of Total Claim Lines	Amount Paid (\$)			% of Total Amount Paid
	Single	Family	Total		Single	Family	Total	
DIAGNOSTIC	2	78	80	34.48%	57.20	2,275.74	2,332.94	22.01%
PREVENTIVE	0	112	112	48.28%	0.00	4,063.08	4,063.08	38.33%
RESTORATIVE	0	22	22	9.48%	0.00	2,839.93	2,839.93	26.79%
ENDODONTICS	0	0	0	0.00%	0.00	0.00	0.00	0.00%
PERIODONTICS	0	2	2	0.86%	0.00	85.00	85.00	0.80%
PROSTHODONTICS - REMOVABLE	0	3	3	1.29%	0.00	143.45	143.45	1.35%
PROSTHODONTICS - FIXED	0	0	0	0.00%	0.00	0.00	0.00	0.00%
ORAL AND MAXILLOFACIAL SURGERY	0	5	5	2.16%	0.00	534.00	534.00	5.04%
ORTHODONTICS	0	8	8	3.45%	0.00	602.10	602.10	5.68%
ADJUNCTIVE GENERAL SERVICES	0	0	0	0.00%	0.00	0.00	0.00	0.00%
<b>Total Dental:</b>	<b>2</b>	<b>230</b>	<b>232</b>	<b>100.00%</b>	<b>\$57.20</b>	<b>\$10,543.30</b>	<b>\$10,600.50</b>	<b>100.00%</b>

# TOWN OF CLARESHOLM

Produced By: Alberta Blue Cross  
Health Benefits Analysis

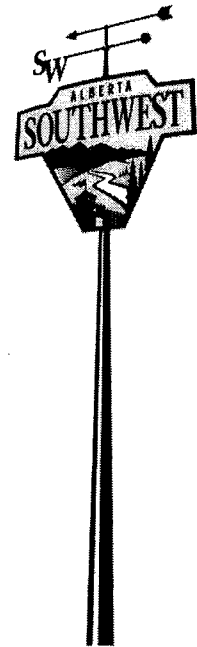
Group 4128  
April 2006 to March 2007

Produced: May 2007  
Page: 1

Benefit Description	Amount Paid (\$)			Number of Claim Lines			
	Single	Family	Total	Single	Family	Total	% of Total Claim Lines
<b>EXTENDED HEALTH</b>							
EYE EXAMINATION	0.00	108.25	108.25	0	4	4	1.29%
PERMANENT BRACE AND CERVICAL COLLAR	27.77	1,381.92	1,409.69	1	3	4	1.29%
PHYSIOTHERAPIST	0.00	490.00	490.00	0	14	14	4.53%
CHIROPRACTOR	0.00	56.00	56.00	0	3	3	0.97%
MASSAGE THERAPY	0.00	135.00	135.00	0	7	7	2.27%
<b>TOTAL EXTENDED HEALTH:</b>	<b>27.77</b>	<b>2,171.17</b>	<b>2,198.94</b>	<b>1</b>	<b>31</b>	<b>32</b>	<b>10.35%</b>
<b>DRUGS</b>							
DRUGS	872.97	10,901.67	11,774.64	24	245	269	87.07%
<b>TOTAL DRUGS:</b>	<b>872.97</b>	<b>10,901.67</b>	<b>11,774.64</b>	<b>24</b>	<b>245</b>	<b>269</b>	<b>87.07%</b>
<b>VISION</b>							
LENSES	0.00	75.00	75.00	0	1	1	0.32%
GLASSES	0.00	300.00	300.00	0	4	4	1.29%
CONTACT LENSES	0.00	164.00	164.00	0	3	3	0.97%
<b>TOTAL VISION:</b>	<b>0.00</b>	<b>539.00</b>	<b>539.00</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>2.58%</b>
<b>TOTAL HEALTH BENEFITS:</b>	<b>\$900.74</b>	<b>\$13,611.84</b>	<b>\$14,512.58</b>	<b>25</b>	<b>284</b>	<b>309</b>	<b>100.00%</b>



**Alberta SouthWest Regional Alliance**  
 Minutes of Annual General Meeting  
**22 June 2006**  
 Heritage Inn, Pincher Creek



**6:00 pm - Dinner and Business Meeting**

In attendance...

Dr. John Irwin	- Mayor	- Municipality of Crowsnest Pass
Sharon Smith	- Councillor	- Town of Pincher Creek
Ted Smith	- Councillor	- Municipal District of Pincher Creek
Randy Janisko	- Councillor	- Cardston County
Shawn Patience	- Mayor	- Town of Fort Macleod
Christine Trowbridge	- Councillor	- Town of Fort Macleod
Sharon Monical	- Councillor	- Town of Fort Macleod
Gordon MacIvor	- EDO	- Town of Fort Macleod
Duane Barrus	- Councillor	- Town of Cardston
Marian Carlson	- Dir. of Admin.	- Town of Cardston
Christopher Demes	- Mayor	- Village of Hill Spring
Dr. Kim Schnoor	- Deputy Mayor	- Village of Hill Spring
Shirley Isaacson	- Councillor	- Town of Claresholm
Gerry McGuire	- Deputy Mayor	- Town of Claresholm
Mike Sherman	- Mayor	- Town of Granum
Andrew Weerstra	- Councillor	- Town of Granum
Phil Wakelin	- Councillor	- Municipal District of Willow Creek
Dr. "Barney" Reeves	- Chairman	- ID #4, Waterton Lakes National Park
Gentry Hall	- Councillor	- Town of Stavely
Chuck Lee	- Manager	- South West Alberta Business Development Centre
Bev Thornton	- Director,	- Alberta Economic Development, Pincher Creek
Elvira Smid	- Director	- Alberta Economic Development, Medicine Hat
Linda Erickson	- Director	- Alberta Economic Development, Lethbridge
Roelof Heinen	- Chair	- SouthGrow Regional Initiative
Ardell Hartley	- Mayor	- Village of Glenwood (7:30pm meeting only)
Brad Salmon	- CAO	- Village of Glenwood (7:30pm meeting only)

**7:30pm - Presentations and Launch of Website**

Sixty-three people attended the presentations and web launch that was held following the business meeting.

**1.0 Call to order - Chair Ted Smith**

➤ Chairman Ted Smith called the meeting to order, thanked everyone for attending, expressed appreciation to the staff of the Heritage Inn for helping us host this meeting.

**2.0 Welcome and Introductions**

➤ Chairman Ted introduced special guests Elvira Smid, Linda Erickson and Roelof Heinen and conducted round-table introductions of those present.

➤ Duane Barrus asked the blessing, followed by supper buffet.

### 3.0 Minutes from 2005 AGM

◆**MOVED** by Shirley Isaacson, seconded by Barney Reeves **THAT** the Minutes of the Mounties to Mountains Economic Regional Initiative (MMERI) Annual General Meeting held 30 March 2005 at the Remington Carriage Museum be accepted as circulated. **CARRIED.**

### 4.0 Presentation of Board Members for 2006-2007

Mike Sherman presented the following slate of Board members for 2006-2007:

Municipality of Crowsnest Pass	Dr. John Irwin
Village of Cowley	Mr. Wyatt Martin
Town of Pincher Creek	Ms. Sharon Smith
Municipal District of Pincher Creek	Mr. Ted Smith
Town of Fort Macleod	Mr. Shawn Patience
Town of Cardston	Mr. Duane Barrus
Cardston County	Mr. Randy Janisko
Village of Hill Spring	Mr. Christopher Demes
Village of Glenwood	Mr. Ardell Hartley
Town of Granum	Mr. Mike Sherman
Town of Claresholm	Ms. Shirley Isaacson
Town of Stavely	Mr. Gentry Hall
Municipal District of Willow Creek	Mr. Phil Wakelin
Waterton Lakes National Park	Dr. Brian "Barney" Reeves

◆**MOVED** by Sharon Smith, seconded by Phil Wakelin **THAT** the Board be approved as presented. **CARRIED.**

### 5.0 Presentation of Executive for 2006-2007

Mike Sherman presented the following slate of Executive Officers for 2006-2007:

Chairman	Mr. Ted Smith
Vice-Chairman	Dr. John Irwin
Treasurer	Mr. Ardell Hartley

◆**MOVED** by Christopher Demes, seconded by Duane Barrus **THAT** the Executive be approved as presented. **CARRIED.**

### 6.0 Presentation of Committee Chairs for 2006-2007

Mike Sherman presented the Committee Chairs for 2006-2007:

Economic Development and Communications	Mr. Shawn Patience
Tourism Development and Marketing	Ms. Shirley Isaacson
Shared Services and Collaborative Purchasing	Mr. Randy Janisko

◆**MOVED** by Andrew Weerstra, seconded by Sharon Smith **THAT** the Committee Chairs be approved as presented. **CARRIED.**

### 7.0 Year end Report on Operations 2005-2006

➤ Randy Janisko, Outgoing Chair, summarized the highlights of the MMERI Year End Report for 2005-2006.

◆**MOVED** by Shirley Isaacson, seconded by Shawn Patience **THAT** the Year End Report 2005-2006 be accepted as presented. **CARRIED.**

### 8.0 New projects

➤ Chuck Lee provided an update on the plans to apply for Rural Community Economic Development (R-CED) funding to assist with a project to bring in consulting expertise to assist all our communities to identify community strengths and issues regarding downtown and town site development.

➤ Roelof Heinen brought greetings from SouthGrow and described the initiative to position their region as world leaders in alternate energy. An Advisory Group is being formed, in partnership with Economic Development Lethbridge, and Alberta SouthWest is invited to participate as well.

➤ Patricia Lundy outlined tourism marketing plans and the meeting provided input to the committee regarding production of a travel guide.

### 9.0 Operations Plan 2006-2007

➤ Bev Thornton presented highlights of the Operations Plan 2006-2007, which was previously circulated and discussed.

◆ **MOVED** by Shirley Isaacson, seconded by Duane Barrus **THAT** the Operations Plan 2006-2007 be accepted as presented. **CARRIED.**

### 10.0 Articles of Incorporation

➤ At the Board made motion, at its meeting on 30 March 2006 to re-structure this organization as a corporate entity, separate from the Town of Pincher Creek, which is our Managing Joint Venturer.  
➤ North and Company has worked with us to create a non-profit corporation, under Section 9 of The Companies Act. The "Articles of Incorporation" and "Memorandum of Understanding (MOU) reflect the current membership and operations of this Alliance.  
➤ Documents were circulated for signature, and there has been some questions for clarification from Councils. Therefore, we will remain in our current "joint venture" structure and ensure that we have considered all the input from our communities before proceeding.

Bev will gather suggestions from Councils and **Articles of Incorporation will be referred to the Executive** to finalize the document to present at the next regular Board meeting.

### 11.0 Next Board Meeting and Upcoming Events

➤ **Next Board Meeting:** Thursday 28 September 2006, Claresholm

➤ 47th Annual **Pacific Northwest Economic Development Conference**  
Lethbridge, Alberta - July 16-19, 2006  
Theme: "Sustainability and Smart Growth"

➤ **EDA Alberta Provincial Conference**  
Lethbridge, Alberta - October 01-03, 2006  
Theme: "Minding Your Own Business - Growing From Within"

➤ **Western REDA Conference**  
Camrose, Alberta – October 24-26, 2006  
Theme: "Regional Responses to Western Canada's Economic Realities"

### 12.0 Adjournment

◆ **MOVED** by Randy Janisko seconded by Christopher Demes **THAT** the meeting be adjourned.