

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
NOVEMBER 13, 2007
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES:
1. ORGANIZATIONAL MEETING MINUTES OCTOBER 22, 2007
 2. REGULAR MEETING MINUTES OCTOBER 22, 2007
- FINANCES: OCTOBER 2007 BANK STATEMENT
- DELEGATIONS:
1. ORRSC – GAVIN SCOTT
RE: CENTENNIAL PARK MASTER PLAN
 2. SOUTHWEST ALBERTA SUSTAINABLE COMMUNITY INITIATIVE – DAVID GREEN
- ACTION ITEMS:
1. BYLAW #1498 – FCSS BOARD
RE: ALL READINGS
 2. BYLAW #1501 – LAND USE AMENDMENT
RE: 1ST READING
 3. DELEGATION RESPONSE: REG TURNER
RE: 4908 – 8TH STREET WEST ACCESS
 4. CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION
RE: ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP GRANT
 5. CORRES: ART JOHNSON, MLA
RE: PHONE USAGE WHILE DRIVING
 6. CORRES: ALBERTA MUNICIPAL AFFAIRS AND HOUSING
RE: 2008 EQUALIZED ASSESSMENT
 7. CORRES: TOWN OF FORT MACLEOD
RE: 26TH ANNUAL SANTA CLAUS PARADE INVITATION
 8. CORRES: AUMA
RE: EDUCATION SESSIONS FOR 2009 AGGREGATION PROGRAM
 9. CORRES: SOUTHGROW REGIONAL INITIATIVE
RE: MODULE #8 – PROJECT MANAGEMENT IN ECONOMIC DEV.
 10. CORRES: COWBOY TRAIL
RE: WORKSHOP THURSDAY, NOVEMBER 15, 2007
 11. CHAMBER OF COMMERCE COMMUNITY CHRISTMAS PARTY & BUSINESS AWARDS
RE: SATURDAY, NOVEMBER 24, 2007
 12. CORRES: ALBERTA RECYCLING
RE: NEW WASTE STRATEGY 'TOO GOOD TO WASTE'
 13. CORRES: ORRSC
RE: COUNCIL ORIENTATION TO MUNICIPAL PLANNING WORKSHOP
 14. CORRES: SOUTHERN ALBERTA SUSTAINABLE COMMUNITY INITIATIVE
RE: PROPOSED FOOTHILLS RESTORATION FORUM
 15. CORRES: ALBERTA ELECTRIC SYSTEM OPERATOR
RE: SOUTHERN AB TRANSMISSION DEVELOPMENT OPEN HOUSE
 16. CORRES: KIRK & AMY SCHOFIELD
RE: 658 – 51ST AVENUE WEST PARKING
 17. ROYAL CANADIAN LEGION
RE: 'WE SUPPORT OUR TROOPS' MAGNETIC DECALS
 18. DISASTER SERVICES COMMITTEE
 19. PUBLIC WORKS UPDATE – MIKE SCHUWEILER
 20. TOWN OF CLARESHOLM PLAYGROUNDS

21. POLICY #70 – CONVENTION DELEGATE EXPENSES
22. POLICY #71 – ELECTRONIC SIGN USAGE
23. ADOPTION OF INFORMATION ITEMS
24. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Claesholm Elementary School Principal's Update – October 22, 2007
2. Claesholm Elementary School Principal's Update – October 30, 2007
3. Claesholm Elementary School Principal's Update – November 5, 2007
4. Coaldale's 9th Annual Country Christmas Night of Lights – November 30, 2007
5. Dorothy Moore, AUMA Director, Towns South – stepping down
6. Re-elect Bob Hawkesworth for AUMA President
7. Town of Drayton Valley – Congratulations
8. UMA Engineering Ltd. – Client Appreciation 2007

ADJOURNMENT:

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING MINUTES
OCTOBER 22, 2007**

PRESENT: Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle, Daryl Sutter; Chief Administrative Officer: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

1. **OFFICIAL OATHS**

The Official Oath of Office was administered to all members of Council present by Linda Brooks, Commissioner for Oaths.

2. **PRAYER**

Reverend Dennis Stone from Faith Community Baptist Church offered a prayer of blessing on Council.

3. **ADOPTION OF AGENDA**

Moved by Councillor Isaacson that the Agenda of the Organizational Meeting of October 22, 2007 be accepted as presented.

CARRIED

4. **RETURNING OFFICER'S REPORT**

Moved by Councillor Leonard that the Returning Officer's Report for the 2007 Municipal Election be accepted as presented.

CARRIED

5. **REPORT BY MAYOR ON COMMITTEE STRUCTURE**

Received for information.

6. **PROPOSED COUNCIL ORGANIZATION & STRUCTURE**

Moved by Councillor Quayle that the proposed Council Organization and Structure be accepted as amended.

CARRIED

7. **MEETING DATES - REGULAR**

Moved by Councillor Sutter that the Regular Council Meeting dates be set for the 2nd and 4th Mondays at 7:00 pm.

CARRIED

8. **APPOINTMENT OF DEPUTY MAYOR**

Moved by Councillor MacPherson that the Deputy Mayor appointments be accepted as presented.

CARRIED

9. **ADJOURNMENT**

Moved by Councillor Isaacson that this meeting adjourn.

CARRIED

MAYOR – Rob Steel

Secretary-Treasurer – Karine Wilhauk

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
OCTOBER 22, 2007**

PRESENT: Mayor: Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

AGENDA: Moved by Councillor Moore that the agenda be accepted as amended.

15. **CORRES: APEGGA**
RE: RECEPTION & DINNER

CARRIED

MINUTES: **REGULAR MEETING – OCTOBER 9, 2007**

Moved by Councillor Sutter that the Regular Meeting Minutes of October 9, 2007 be accepted as amended.

CARRIED

DELEGATIONS: **REG TURNER**
RE: 4908 – 8TH STREET WEST ACCESS

Mr. Turner talked to Council about his driveway curb. First part of October, Mr. Turner put down some cement at the curb to try and alleviate the problems with vehicles dragging going into the driveway. Mr. Turner said that Mike Schuweiler, Town Superintendent, stopped and saw the cement but did not speak to the Turners. A few days later, Nigel Young, Bylaw/Peace Officer, went to the Turner's home and told Mrs. Turner that the cement must be removed or they would face a fine. Mr. Turner is concerned with the damage that is being done to his vehicle and feels that this will become worse when it gets cold. He would like to be added to the list of those homeowners that are allowed to have cement in the gutter at the curb.

ACTION ITEMS: 1. **DELEGATION RESPONSE: APACHE CANADA & TRAVERSE LANDGROUP**
RE: USING OF THE TOWN'S ROADS

Moved by Councillor MacPherson to sign the master road use agreement as presented with Apache Canada for the use of a town service road.

CARRIED

2. **CORRES: ALBERTA MUNICIPAL AFFAIRS AND HOUSING**
RE: MUNICIPAL SUSTAINABILITY INITIATIVE

Received for information.

3. **CORRES: SOUTHGROW REGIONAL INITIATIVE**
RE: SOUTHGROW REPRESENTATIVES

Moved by Councillor Moore to appoint Councillor Sutter as the additional member from Council to the Southgrow Regional Initiative.

CARRIED

4. **CORRES: SOUTHGROW REGIONAL INITIATIVE**
RE: GENERAL MEETING NOVEMBER 14, 2007

Received for information.

5. **CORRES: ALBERTA SOUTHWEST REGIONAL ALLIANCE**
RE: ORGANIZATIONAL MEETING OCTOBER 29, 2007

Received for information.

6. **CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION**
RE: AUMA CONVENTION & TRADE SHOW

Referred to administration.

7. **CORRES: ALBERTA ENVIRONMENT**
RE: AUMA CONVENTION & TRADE SHOW

Referred to administration.

8. **CORRES: LETHBRIDGE COMMUNITY FOUNDATION**
RE: CLARESHOLM & DISTRICT MUSEUM PROJECT EXPANSION

Received for information.

9. **CORRES: LETHBRIDGE COMMUNITY FOUNDATION**
RE: FRIENDS OF FOUNDATION EVENING

Received for information.

10. **CORRES: FOOTHILLS REGIONAL EMS**
RE: E911 EMS AND FIRE DISPATCH FEES

Received for information.

11. **CORRES: J.P. SWEDER**
RE: FISCAL RESPONSIBILITY

Received for information.

12. **KIRK & AMY SCHOFIELD**
RE: 658 – 51ST AVENUE PARKING

Referred to administration.

13. **EMERCOR LTD. & ESIP HOLDINGS LTD.**
RE: OFFER TO PURCHASE

Received for information.

14. **NEXT MEETING DATE: TUESDAY, NOVEMBER 13, 2007**
RE: FORMAL DATE CHANGE

Moved by Councillor MacPherson to change the next regular council meeting date to Tuesday, November 13, 2007 due to Remembrance Day.

CARRIED

15. **CORRES: APEGGA**
RE: RECEPTION & DINNER

Received for information.

16. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Isaacson to accept the information items as presented.

CARRIED

17. **IN CAMERA – DEVELOPMENT / PERSONNEL**

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor MacPherson that this meeting come out of In Camera.

CARRIED

Moved by Councillor Moore to accept the offer to purchase from Iron Rock Enterprises Ltd. for Lot 14 Block 3 Plan 0313204 for \$21,700 plus GST under the conditions stated in the agreement.

CARRIED

ADJOURNMENT: Moved by Councillor Sutter that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM
OCTOBER 2007 BANK STATEMENT**

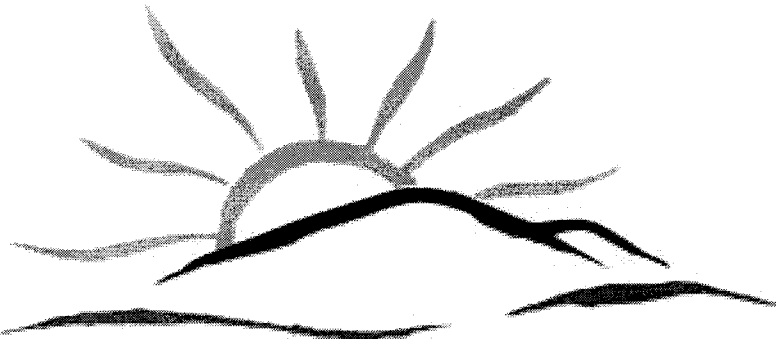
RECONCILED BALANCE SEPTEMBER 30, 2007		\$117,071.76	
<u>DEPOSITS TO BANK</u>	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$404,285.44		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	9.16		
GIC REDEEMED	2,368,869.49		
GIC INTEREST	18,834.22		
U. S. EXCHANGE	0.00		
SUBTOTAL	\$2,791,998.31		
<u>CHARGES TO ACCOUNT</u>			
ACCOUNTS PAYABLE		\$721,071.37	
PAYROLL CHARGES		67,531.43	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		2,625.04	
GIC PURCHASES/TRANSFERS		2,084,789.40	
NSF CHEQUES		588.50	
SERVICE CHARGES		80.94	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$2,876,686.68	
NET BALANCE AT END OF MONTH			\$32,383.39
<u>BANK RECONCILIATION</u>			
BALANCE PER BANK	147,029.82		
PLUS OUTSTANDING DEPOSITS	5,941.84		
LESS OUTSTANDING CHEQUES		-120,588.27	
RECONCILED BALANCE OCTOBER 31, 2007			\$32,383.39
<u>OTHER BALANCES:</u>			
EXTERNALLY RESTRICTED GIC'S	\$2,859,242.12		
NON-RESTRICTED GIC'S	\$1,300,000.00		
PARKING RESERVE	\$3,364.82		
WALKING PATHS RESERVE	\$1,813.50		
OFFSITE LEVY RESERVE	\$13,835.73		
SUBDIVISION RESERVE	\$150,054.44		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 13TH DAY OF NOVEMBER 2007

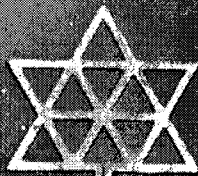
MAYOR

SECRETARY-TREASURER

DELEGATIONS



Claresholm



1867 | 1967

CENTENNIAL OF CONFEDERATION
**CLARESHOLM AND DISTRICT
CENTENNIAL PARK**

ERECTED IN COMMEMORATION OF THE
CENTENNIAL OF CONFEDERATION
1967

THE CONSTRUCTION OF "CENTENNIAL PARK"
WAS MADE POSSIBLE BY
THE FINANCIAL CONTRIBUTIONS OF
THE THREE LEVELS OF GOVERNMENT

ANOTHER
ROTARY PROJECT

Centennial Park Master Plan

Prepared by

TABLE OF CONTENTS

SECTION 1 – INTRODUCTION

1.1 What is a Park Master Plan?.....3
1.2 Background3
1.3 Site Analysis3

SECTION 2 – PLAN DATA SYNOPSIS

2.1 Guiding Principles.....5
2.2 Park Features5
2.3 Issues and Goals6

SECTION 3 – PARK MASTER PLAN

3.1 The Plan8
3.2 Entrances8
3.3 The Trail System9
3.4 The Spray Park10
3.5 Park Furniture, Memorials, Monuments and Art11
3.6 RV Expansion11
3.7 'Frog Creek' Expansion12
3.8 Centennial Park Programming12

SECTION 4 – CONCLUSION

4.1 Beginning of a Master Plan Process.....13

Appendix A – List of Memorials.....14

Map 1 - Claresholm Centennial Park Master Plan

Centennial Park Master Plan

SECTION 1 - INTRODUCTION

1.1 What is a Park Master Plan?

The master planning process is the first step in any park development project. It is designed to bring the technical aspects of park design together with the needs of the community or neighborhood. The master plan is a graphic representation showing how the park might appear after it's developed. Some important issues considered in the development of every master plan include general accessibility, disabilities accessibility, environmental protection and enhancement, outdoor recreation opportunities, play areas, and other amenities.

The master plan is not a blueprint. Funding constraints dictate which features from a master plan will actually be built during the first phase of construction. Some aspects of a master plan may not be built if there isn't enough funding available during construction. If desired, neighbors or special interest groups can raise money for any master plan features not funded during construction. Good master plans are flexible, and have involved the community and other stakeholders from the outset, giving the plan a legitimate base, and a better chance to come to fruition. Park planning is a continuous process, with constant adjustments; without continued attention the plan will just sit on a shelf - with all the other plans.

The key is to consider the park as a living thing that changes over time. A plan gives the park a framework by which it can grow over time towards a final vision. Without a plan you can end up with a hodge-podge of uses that may have opposing goals or incompatible uses...essentially a place that doesn't feel comfortable or functional for the user. Good parks reflect a community's sense of pride, values, hard work and stability.

1.2 Background

The process of creating the park started in 1965 when the homes situated on the land were relocated due to flood problems. Removal of the homes enlarged the overall size of the park. Centennial Park was dedicated as part of the 1967 Commemoration of the Centennial of Confederation. Park construction was made possible by financial contributions involving three levels of government. A stone erected by the Rotary Club monumentalizes this occasion with a bronze faced plaque (see Front Cover Art).

The large ball diamonds and campground were added in the late 70's. The improvements of the campground showers/bathrooms occurred in 1995. Most monuments were added between 1995 and 2002 (see Appendix A). The park oversaw major tree planting in 2002 when 40 large trees were planted.

1.3 Site Analysis

The 15.32 acre site is bounded on the west by 4th Street West, a portion of Highway 520 on the south side up to the fire station where it jogs around to 45th Avenue

Centennial Park Master Plan - Claresholm, Alberta - August 2007

West, and is further bounded on the north and east sides by alleys whose housing lots face 47th Avenue West and 3rd Street West.

There are 2 vehicular accesses to the park. The primary access is on 4th Street West and secondary access via 45th Avenue West. Pedestrian access is not defined.

The park landscape features can be described as generally flat with the exception of 'Frog Creek'. 'Frog Creek' daylights from a culvert just west of the access driveway near the kiddy playground and returns underground to a culvert at the alley near the fire station. Drainage in the park flows generally to 'Frog Creek' with a 1% slope across the majority of the park. Tree planting generally outlines the boundary of the park and 'Frog Creek'.

The park has 3 land use district designations (See Figure 1.1). The majority of the park is designated Public (P). The 1.32 acres in the southeast corner of the park north of 45th Avenue West is designated Multiple Residential (R4). The 0.48 acres comprised of lots 5, 6 & 7 in block 19 facing 47th Avenue West are designated Residential (R1).



Figure 1.1 Centennial Park Land Use Designations

SECTION 2 – PLAN DATA SYNOPSIS

2.1 Guiding Principles

- Accommodate community based activities to meet the diverse needs of entire community, now and long-term.
- Accommodate neighbourhood-based activities to meet the needs of those citizens within a ¼ mile radius (walking distance).
- To consider the five dimensions of sustainability –social, cultural, economic, environment and governance – when making decisions that affect future growth and development in the context of the necessity for open space and park planning.
- Provide opportunities for all ages to spend leisure and recreation time in park.
- Provide a balance of passive and active park uses.
- Address pedestrian access and trail system, child safety and adjacent uses.
- Preserve and enhance natural resources; Incorporate sustainability principles.
- Develop a plan that is financially responsible and viable for the long-term.
- Establish visual interest throughout the park: open areas, treed areas, accentuate monuments and define appropriate location for future monuments

2.2 Park Features

Existing

- T-ball fields (2)
- Minor baseball fields (2)
- RV campground stalls with water & electrical hook-ups (19)
- Tenting Area
- 'Frog Creek'
- Horseshoe Pits (5)
- Monuments and Memorials (7)
- Campground Washroom and Covered Picnic Area
- Garbage Cans (4)
- Picnic Tables (4 metal in concrete near playground and approx. 20 wood in RV area)
- Playground Equipment and Swing set
- Pedestrian Bridge over 'Frog Creek'
- Trees
- Mackin Hall access
- Car show and Beer Garden Event during Fair Days
- Proximity to The Bridges Golf Course and Claresholm Aquatic Centre

Proposed

- Spray Park and washroom/change facilities
- Parking area for child play area 6-10 stalls
- Barrier fence from alley near childrens play equipment
- *Children at Play - Slow Down* Signs
- Expanded RV campground stalls (15 additional with hook-ups)
- Walking Trails
- More permanent garbage cans
- Dog Waste stations
- Expanded and enhanced 'Frog Creek'
- Entrance Gateways
- Additional Pedestrian Bridges over 'Frog Creek'
- Landscape plan

2.3 Issues and Goals

Over the past few years there have been several issues with Centennial Park with its use and development. A few that will be addressed in the plan are the following:

1. With the development of ball diamonds on the north side of town the existing diamonds have had a drop in usage. This has alleviated neighborhood-parking issues during ball season, but has also tied 2.86 acres of park to a use that sees 70 minor ball users (and an adult beer league whose numbers vary from year to year) during 12 weeks of the year. The T-ball diamonds pose less of a concern as no permanent fencing exists and the placement is to the extreme eastside against the alley.
2. The horseshoe pits were developed with a single person acting as the organizer. When this person discontinued being the driving force behind active use of the horseshoe pits, the pits became relegated to a seldom-used amenity of the RV and campground patrons. Current trends see bocce ball sets for sale at Wal-Mart and new emerging games such as Frisbee golf with needs for play space.
3. In 2004, positive experience of parents and their children in other communities at spray parks lead to the organization and fund raising by the Claresholm Parks Society. The spray park has received a grant (finalized in April 2007) and raised funds for the installation of a spray park. All that is needed is a location. Initially Amundsen Park was the preferred location, but the focus has now turned to Centennial Park. To accommodate community orientation of a spray park-parking stalls near the chosen site will have to be designated.
4. Campground success has recently moved council to approve year round RV access to the park. The change coupled with the success has raised call for more RV sites within the park. An expansion of an intensive active use should be balanced with passive use space.
5. The proximity of both alleys to the children's playground equipment has raised concern for child safety. With a proposed expansion of the area with a spray park, the east west alley and its volume of local traffic, garbage collection and utility servicing should be a concern of any parent.
6. The town has desire for a trail network throughout the town with linkages to the parks. Centennial Park currently has no defined pedestrian access, street side sidewalks or pedestrian trail system. Residents of the retirement home and visitors with disabilities will have a tough time navigating this park.
7. Mackin Hall is in close proximity to the Centennial Park site and sees very little use.
8. Connecting Mackin Hall to the park are 3 lots zoned residential but owned by the Town. These lots have the major drainage course running across them through a culvert. The culvert is part of the drainage system more commonly known as 'Frog Creek'. Functionally the lots are an extension of the parks passive space but there is nothing to indicate to a visitor that the lots are not in private hands.

Centennial Park Master Plan - Claresholm, Alberta - August 2007

9. Frog Creek where exposed is a great amenity to the park. It brings an element of nature to the park and allows for ducks to nest or children to search out frogs. Its shallow nature doesn't hold any real danger yet it is a drainage course and has exposed open culverts.
10. Website searches for Centennial Park give insight to the perception of the park in the context of the traveling public and tourism. It is easy to summarize that the park is listed on websites for two things: The Harvard Memorial and the RV hookups. Does this reflect what the community is about? Or is there something more to be said?
11. Event programming for the park consists of a one day car show with beer gardens during Fair Days, and organized minor baseball / t-ball.
12. Permanent garbage cans are few and far between within the park. Two are focused on the children play area where 4 picnic tables exist, one on the Harvard Memorial, and one on a tree northeast of the fire hall. These garbage cans are in various states of disrepair.
13. On-leash dog walking is allowed within the park and it is the responsibility of the dog owner to clean up after their pet. Availability of garbage cans makes this difficult to uphold when the owner is left holding the bag...literally.

Discussions with council members, city staff and the Claresholm Parks Society have revealed the following park goals:

1. That a trails system be developed throughout the park with connection nodes at natural gathering points;
2. That a spray park be built with change/washroom facilities;
3. That a safe park plan for the children be endorsed with the Municipal Development Plan for the community;
4. That the RV and campground facilities be expanded;
5. That 'Frog Creek' be accentuated as a natural park element;
6. That the available park furniture be enhanced with the plan;
7. That the yearly community events and park programming be expanded with an exploration of what events and programs would work in the winter months;
8. That the balance between active and passive uses in the park be maintained;
9. That the Municipal Development Plan include a comprehensive parks and trails master plan that ties into the Centennial Park Master Plan.

SECTION 3 – PARK MASTER PLAN

3.1 The Plan

As described in the introduction this plan is not meant to be a blueprint for construction. It is a flexible guide by which choices can be made based on the needs of the community, the budget of the town and the changes that come with time. The associated plan map (MAP 1 of the appendix) is intentionally artistic in nature to emphasize that this is a discussion piece.

Strong park planning analyzes the balance between active and passive uses. Active uses can be defined as those uses which are organized or programmed and often have dedicated or constructed space. Active spaces in Centennial Park include baseball diamonds, T-ball diamonds, Campground/RV facilities, playground equipment use and horseshoe pits. Passive use can be defined as uses associated with less structured leisure or play activity where little infrastructure is required. Some passive uses include walking, sun bathing, reading, Frisbee, bocce ball, cycling, bird watching, picnicking, tobogganing and sight seeing.

Currently, the approximate break down of passive and active use within the park by acreage is 7.43 acres of active and 7.41 acres of passive. This is a healthy balance of land use, but by analyzing by calendar use the scale tips toward an excess of passive space. Where did the excess come from?

Simply put the excess came from age and time. As things changed in the community through time certain intense active uses fell by the wayside. New ball diamonds were constructed on the north side of town lowering the necessity for the diamonds in Centennial Park. The horseshoe pits as an organized leisure activity has also diminished. Not because the game is any less fun, but because of a generational shift in sense of fun and the organizational catalyst is no longer in place. The current horseshoe league utilizes facilities at the Canadian Legion.

This diminishment of active use can be equivalent to passive use. That is, if the land stands idle from its designated use it may for observers become less than fully utilized. If the acreage of the large diamonds and horseshoe pits is added onto the passive side, the balance reveals 10.37 acres as passive and 4.47 acres as active. What does this mean for the community?

It may mean nothing if the 4.47 acres of active use creates intensity that requires an abundance of passive space. Communities that have community event programming for parks often need large acreage of passive space to pull off an event.

It may also be an indicator of a park in decline. The master planning process in this case need only draw attention to the park for corrective measures to be taken and dollars to be refocused.

The proposed features listed above will constitute a beginning in a process that will reshape Centennial Park. Each will be discussed in the context of their issues and the cited goals. Each will be assigned 'actions' that the council may consider for implementation by phase, across multiple years. This document should be reviewed before each budget cycle by the CAO and town staff. This will ensure funding is earmarked to progressively move the park forward.

3.2 Entrances

In any park where you wish to engage pedestrians, the visual details become important. Centennial Park does little to announce its presence as an amenity to the town. The lone sign on Highway 520 stands as a highway guide rather than providing a sense of arrival. There are 4 primary pedestrian access points to the park and two vehicular entrances. The vehicular entrances have no guide signs on Highway 520 indicating where to turn to gain access to the campground.

There are four identifiable major pedestrian accesses generally described (see Map 1) as follows:

- A. The southwest corner near intersection of Highway 520 and 4th Street West,
- B. The northwest corner near 4th Street West and 46th Avenue,
- C. The empty lots facing Mackin Hall on 47th Avenue West, and
- D. The pedestrian bridge area at the end of 45th Avenue West.

Two minor access points also exist they are described as follows:

- E. The alley off 3rd Street West in the Northeast corner of the park. This is a minor access because it is a vehicular and utility corridor.
- F. The intersection of Highway 520 at Westlynn Drive on the west side of the Fire Station. This is considered a minor access as it is a mid block crossing at a T-intersection on a secondary Alberta Highway with a nearby emergency services driveway.

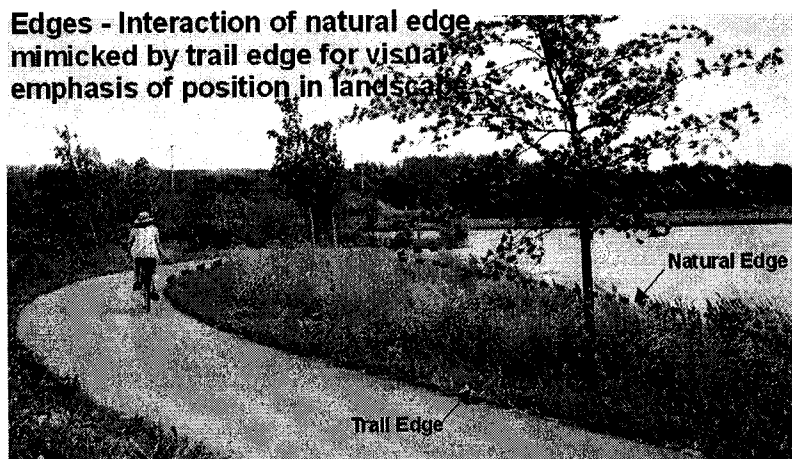
Action 3.2-1: Design and construct entrances at the access points noted above.

Action 3.2-2: Add signage where necessary to guide RV travelers to the park and to the primary entrance on 4th Street West.

3.3 The Trail System

Currently, the only defined path or trail leads from the curb on 4th Street West to the Harvard Memorial. The traveling public can see a large expanse of open space but there is little to coax them in to the park to explore and stay. Locals have defined a few short cuts through the park. One goes from the Harvard Memorial along the outfield fence of the ball diamonds to the bridge across Frog Creek. This is a natural starting place for trail definition. This internal park system should tie into the citywide system that generally will occur at street access/intersection points. Trails along streets and alleys shall have distinct separation from vehicular traffic. Trails should have a loop system in layout and should be designed with the concept of visual edges, gateways, and anchors in mind (see figure 3.3-1, 2, 3).

Figure 3.3-1 Trails Design Concept



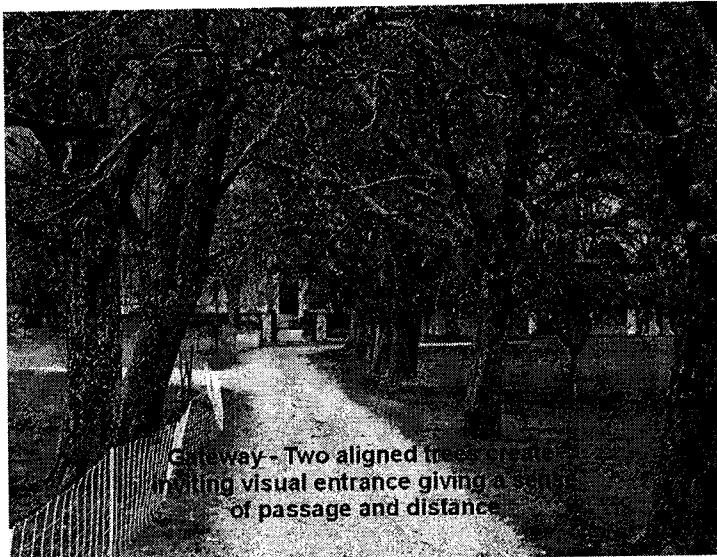


Figure 3.3-2 Trails Design Concept



Figure 3.3-3 Trails Design Concept

Action 3.3-1: Work with Alberta Infrastructure and Transportation to ensure crosswalks across Highway 520 are well defined and maintained.

Action 3.3-2: Ensure this park and its trails tie into Town wide parks and trails network as defined in the Municipal Development Plan.

Action 3.3-3: Construct 10' decomposed granite or aggregate surface trails as an initial implementation strategy. Phase in 10' asphalt or concrete trails as part of yearly budget consideration.

Action 3.3-4: Install barrier free sidewalk ramps at park entrances that tie into existing crosswalks for individuals with disability, child strollers, senior citizens and bicycle access.

3.4 The Spray Park

The Claresholm Parks Society has worked since the summer of 2004 with the vision of creating a spray park. Grant funding has been approved and it is now time to implement the concept. Consideration for the location of the spray park within Centennial Park came down to several factors.

Firstly, the location should be near the existing playground equipment to create a centralized gathering point for children separate from the adult uses in the park. Secondly, the spray park should be at some distance from the neighboring houses to lower the impact of sound in the neighborhood. Thirdly, the spray park would be community oriented and therefore would require space for parents to park their cars.

Action 3.4-1: Construct a spray park with the budget dollars provided by the Claresholm Parks Society.

Action 3.4-2: Construct a washroom and change facility in partnership with the Town of Claresholm.

Action 3.4-3: Construct 6 – 10 parking stalls along the access road southwest of the child playground. Monitor parking needs. If in the future more parking is needed consider lots 5, 6 & 7 in block 19 facing 47th Avenue West, which could accommodate approximately 40 parking stalls.

Action 3.4-4: Install a 2'-3' safety barrier fence along both alleys adjacent to the play area and spray park.

Centennial Park Master Plan – Claresholm, Alberta – August 2007

Action 3.4-5: Install caution signs in the alley off 3rd Street West and 4th Street West warning motorists of Children at Play.

Action 3.4-6: Plant more trees where necessary to create a sound barrier between the nearby houses.

3.5 Park Furniture, Memorials, Monuments and Art

Park furniture is necessary for user comfort and to extend the stay of a park user. To give the park a coordinated aesthetic and generalize purchasing and maintenance a color theme and style should be chosen for all park furniture. Park furniture includes garbage cans, benches, picnic tables, trail lighting, etc.

The park setting is a place for mind, body and spirit. It is a place to play & recreate, a place to reflect and remember, a place to socialize and a place be inspired about community and culture. Therefore, it is one place ideal for the placement of monuments, memorials and art. A place where all can come and appreciate those items chosen to engage the mind.

Action 3.5-1: Purchase park furniture and place throughout the park at key gathering points for both active and passive uses.

Action 3.5-2: Assign the Claresholm Parks Society the task of defining a park furniture style that can be purchased and implemented within the next 5 years. The group should review benches, garbage receptacles, picnic tables, lighting fixtures, bollards, and any other items deemed necessary.

Action 3.5-3: Purchase and install dog waste stations

Action 3.5-4: Promote the continued placement of monuments, memorials and art within the park. Placement is key and should be done by the guidance of the Claresholm Parks Society and Town Council (suggested locations are indicated on the plan with a '0' on the symbol).

3.6 RV Expansion

The existing RV campground is a popular amenity to the Town of Claresholm. One need only review tourism websites to understand that Centennial Park is on the radar of the traveling public. The regional significance has led to a call for approximately 15 additional spaces to the 19 existing. Each site (except site 16) has power and water service.

Expansion of the RV area should be approached with some caution. The park has a general usage by the community that will be expanded with the installation of a spray park. The RV amenity should be developed so as not to divide the park into out-of-town users and local users. Both groups should be encouraged to use the entire park site. The trail system is one unifying common feature that will traverse through the RV area to the children's play area and the Harvard Memorial Area.

Consideration should be given to the removal of the large ball diamonds to accommodate an RV expansion. RV is an intensive active use and the acreage dedicated to it should be balanced with a dedication of passive space. The only area where both can expand is the ball diamond area.

Action 3.6-1: Remove ball diamond south of RV campground and landscape area for both RV campground and passive use.

Action 3.6-2: Construct 15 additional RV spaces with power and water hook ups.

Action 3.6-3: Design RV expansion as a loop tied into existing RV campground and discourage RV traffic beyond 'Frog Creek' and on 45th Avenue West.

Action 3.6-4: Plant tree stands for future shading of RV sites and irrigate for rapid growth.

Action 3.6-5: Hook up power and water service for RV site 16.

Action 3.6-6: Permanently close the alley access at RV site 16 reestablishing the grass.

3.7 'Frog Creek' Expansion

'Frog Creek' is the one unique identifying landscape feature of Centennial Park. Although it is a natural drainage course it has over the years been urbanized. One portion has been hidden in a culvert. Although its existence has left 3 residential lots undeveloped it provides a wonderful neighborhood access to the park and links the park to Mackin Hall. The exposed portion of 'Frog Creek' runs relatively straight which allows it to efficiently carry storm water out of the area. To soften the impact of the creek a row of trees defines each side of the watercourse. A wooden bridge enhances pedestrian access across the creek.

Action 3.7-1: Expose and landscape the portion of 'Frog Creek' from 47th Avenue to the alley and again from the alley to the access road in the park. Alternatively, this site may be considered for parking see Action 3.4-3.

Action 3.7-2: Provide a safety grate on all exposed culvert openings.

Action 3.7-3: Develop the residential lots facing 47th Avenue as a passive park area with park defined entrance, benches, and walking trail.

Action 3.7-4: Construct additional bridge crossings at from the tenting area to the spray park, within residential lots area and on the existing exposed portion of 'Frog Creek' just south of the access road.

Action 3.7-5: Designate the three town owned undeveloped residential lots 5, 6 & 7 in block 19 on 47th Avenue to Public (P). Designate area adjacent to 'Frog Creek' and the T-ball diamonds area to Public (P) from Multiple Residential (R4).

3.8 Centennial Park Programming

Currently, Centennial Park's role as a community park can be summarized as a few weeks of minor ball and T-ball, a one-day car show and shine with beer gardens during fair days. Its neighbourhood uses include a dog run area and a kid's playground. Its regional and national use is as a RV campground and tourist stopping point to look at the Harvard Memorial. Few towns can boast that they have 15 acres of contiguous park space in the center of their community.

Once the surrounding residential area is fully developed there will be approximately 600 dwelling units or 1350 people within a ¼ mile walking distance. This user base if encouraged could invigorate Centennial Park into a focal point for the community. The question is how to get them to enjoy the space. As with any community, park programming is a hit or miss adventure. The construction of the spray park may work as a catalyst of rediscovery for the community.

Action 3.8-1: Review all calendar community events in regard to success, growth and space. If an event such as the pancake breakfast has outgrown its space consider moving it to Centennial Park.

Action 3.8-2: Approach the 6 churches within walking distance and encourage them to have Sunday in the park. Some communities have worked out joint worship services for multi-denominational gatherings.

Action 3.8-3: Approach business leadership for ideas on how to promote Centennial Park as something more than an RV Campground and Harvard Memorial tourist site.

Action 3.8-4: Review and develop winter programming events to maintain park use throughout the year.

Action 3.8-5: Promote Mackin Hall as an amenity to the park for park use.

Action 3.8-6: Engage Claresholm Garden Club for park beautification projects which includes soliciting volunteers for labor and as landscaping advisors

SECTION 4 – CONCLUSION

4.1 Beginning of a Master Plan Process

While the interest is peaking in the 'spray park' the opportunity will present itself to engage the public and review their desires for the park. This is a process that should continue through the life of the Master Plan and the Park itself. This document should be updated yearly and it should be reviewed yearly prior to the setting of the yearly budget. In that light, this plan should be thought of as the beginning of a process that never ends but is built upon over time.

Appendix A

List of Monuments and Memorials

1. Harvard Memorial

Located in the southwest corner of Centennial Park, this memorial is a tribute to the pilots of #15 Service Flight Training School, part of the British Commonwealth Air Training Program, which was based in Claresholm for many years.

2. Rancher's Memorial

Located on the south side of Centennial Park, this memorial is a tribute to the generation of ranchers in southern Alberta from 1900 to 2000.

3. Jori Dubois Memorial

Located on the south side of Centennial Park along Highway 520, this memorial captures the spirit of an athlete in its simple thought "Play, smile, think of me....".

4. Time Capsule 2000

Located just north of the Harvard Memorial on 4th Street West, this capsule is to be opened on Canada Day 2050. It contains essays, commemorative coins, a bronze buffalo for the mayor, and bronze arrowheads for council. It was buried in 1999.

5. Sun Dial

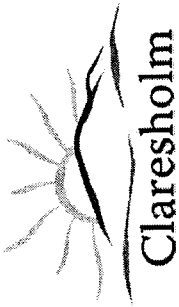
Located on the west side of the park, the sundial is an interactive simple clock. Simply stand on the horseshoes corresponding to the month of the year and let your shadow tell you the time. The Sun Dial was added in 2001.

6. Claresholm and District Park Centennial Commemoration Marker

Located on the north side of the vehicular entrance on 4th Street West, this stone marker with bronze inlayed rotary club plaque notes the three levels of government who provided funding for the park in 1967.

7. Playground Dedication

Located on the southwest corner of the playground, this post-mounted plaque was erected as a dedication of the playground equipment. The children's playground began in 1999 and was completed in 2002.



Claresholm Centennial Park Master Plan

Legend

- Primary Pedestrian Entrance
- Monuments
- Parking
- Trails
- Spray Park
- Centennial Park Boundary
- Trees
- Status
- Proposed
- Existing
- Roads
- Status
- Existing
- Proposed/Phase 1
- Frog Creek Drainage
- Status
- Buried Culvert
- Open Ditch
- Centennial Park Buildings
- Status
- Existing
- Proposed Spray Park Change Facility
- Playground
- RV Campsites
- Status
- Existing
- Proposed

Prepared by
 OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 5 10 20 30 40 Meters
MAP 1
 August 2007





Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

November 8, 2007

The Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Dear Mayor and Council;

We look forward to introducing the SASCI organization to your Council on Tuesday, Nov 13. SASCI, a not-for-profit group, is in its 6th year of operation. Although most of our activities have centered in the Pincher Creek region, we are discovering that our boundaries are governed more often by issues than by lines on a jurisdictional map.

Based on the 'synergy' model, SASCI is somewhat unique in that twelve sectors of the community are represented on the Board of Directors. The broad scope of that representation lends itself to wider community engagement processes than would normally be found with a synergy group. This will become evident as we review our past activities and summarize plans for the future.

Many of the issues facing our community are common to communities across the south of Alberta. Development pressures, changing demographics, community values, and sustainability are only a few of the matters that occupy the agendas of Councils, citizen groups, landowner groups, and the business/industry sector.

SASCI is currently involved in several initiatives that relate to regional sustainability and we appreciate being given the opportunity to share those with you on Tuesday evening.

Sincerely,

David Green
Manager
for
Celesa Horvath
Chair, Board of Directors

ACTION ITEMS

**TOWN OF CLAESHOLM
PROVINCE OF ALBERTA
BYLAW #1498**

A Bylaw of the Town of Claesholm to rescind Bylaws #1328 and #1418 and being a Bylaw to establish a Family & Community Support Services Board and to define its powers, duties, and responsibilities;

WHEREAS the Council of the Town of Claesholm has authorized a Family and Community Support Services Program for the Town of Claesholm, and;

WHEREAS the Council of the Town of Claesholm, in accordance with Section 13(c) of the Municipal Government Act and Section 2-3 of the Family and Community Support Services Act, has entered into an agreement with the Minister of Children's Services for the establishment, administration, and operation of a joint Family and Community Support Services Program, and;

WHEREAS the Council deems it expedient to establish a Board to be known as the Claesholm & District Family & Community Support Services (FCSS) Board as hereinafter set forth:

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act the Council of the Town of Claesholm enacts as follows:

1. In this Bylaw:
 - a) "Council" mean the Town of Claesholm Council
 - b) "Board" means the Claesholm & District FCSS Board
2. There is hereby established a Claesholm & District FCSS Board.
3. BOARD
 - a) The Board shall be appointed by Council and consist of the following:
 1. Two (2) members to represent the Town Council for Claesholm
 2. Three (3) to five (5) members to represent the community at large, one being a youth.
 3. One (1) member will be appointed by the Municipal District of Willow Creek as long as they contribute a share of their FCSS funding to this program.
 - b) Members of the Board must be residents of Claesholm and District with the exception of 3(a)(3) and each appointee shall remain a member only so long as he/she continues to be a resident.
 - c) Members of the Board shall be appointed by Council on a date fixed by Council following the general Municipal Election and shall hold office for three (3) year terms to run concurrent with the election of Town Council.
 - d) The appointment of the Town Council representative(s) shall be reviewed annually at the Organizational Meeting of Council.
4. CONDUCT OF BUSINESS
 - a) RESIGNATION OF MEMBERS
 1. By mutual consent, the Council and Board may with reason, request the resignation of any of the members, prior to the expiry date of the member's appointment.
 2. Any member may resign at any time upon sending a written notice to the Secretary-Treasurer of the Town of Claesholm.
 - b) DISQUALIFICATION
 1. A person is disqualified from remaining a member of the Board is he/she fails to attend, without being authorized by a resolution of the Board to do so, the meetings of the Board for three (3) consecutive regular meetings.
 2. If a member of the Board is disqualified from remaining a member under subsection (1), he/she is deemed to have resigned his/her seat on the Board.
 - c) OFFICERS

The Board shall elect a chairperson and any other officers it considers necessary from among its members.
 - d) MEETINGS

1. Meetings will be held monthly on a regular day, set by resolutions of the Board or on days set at the pleasure of the Board, with not less than seven (7) regular board meetings annually.
2. Quorum – For Board meetings, there shall not be less than 51% of the Board members including the presiding chairperson.
3. In exceptional circumstances, the chairperson may call special meetings (other than the regular meetings) at his/her discretion providing he/she gives notice to all members, no shorter than 24 hours in advance.

e) MINUTES

1. All minutes, resolutions and policies of the Board shall be entered in books to be kept by it for that purpose and the minutes shall be signed by the chairperson or acting chairperson.
2. A copy of all minutes, resolutions and policies shall be given to the Secretary-Treasurer of the Town of Claresholm to be filed with the Town records.
3. The Board shall elect its own officers and shall do such other things as may be necessary to carry out its responsibility.

f) LIMITATIONS AND POWERS

Neither the Board, nor any of its members, shall have the power to pledge the credit of the Town in any matter whatsoever, neither shall the Board or its members have the power to authorize any expenditure to be charged against the Town other than those in the approved budget.

g) MAJORITY VOTE

1. On resolutions placed before the Board, a majority vote shall consist of more than fifty percent (50%) of members present and entitled to vote. The FCSS Director is not entitled to vote on resolutions placed before the Board.
2. All majority votes are final on motions, but may be amended later by another majority vote.

h) RULES OF ORDER

Roberts Rules of Order will be the Board's guide and final authority.

i) CHAIRPERSON

The Board shall annually, each October elect a chairperson (called the presiding chairperson) by the process of nomination by the Board members.

j) VICE CHAIRPERSON

1. The Board shall annually, each October, elect a vice chairperson (called the presiding Vice Chairperson) by the process of nomination by the Board members with more than fifty percent (50%) vote support of the total Board membership.
2. In the absence of the presiding chairperson at any Board meeting, the vice chairperson shall preside.
3. In the event of the abrupt loss of the chairperson, through death or otherwise, the appointed Board vice chairperson presides until a new chairperson has been appointed.

k) SECRETARY

The FCSS Director shall be the Secretary for the Board.

l) VOTING PROCEDURES

1. The right to cast a vote is retained only by those who have been appointed as a board member.
2. Tally of votes on any resolution placed before the Board will be by a show of hands.

m) PROCEDURE OF MOTION

A Motion in the form of a resolution on any subject may be placed before the Board by any member of the Board.

5. FAMILY & COMMUNITY SUPPORT SERVICES DIRECTOR

- a) The Director shall be hired by a committee of the Board with the full Board to ratify the appointment by resolution.
- b) The Director shall be hired for the purpose of fulfilling the wishes of the Board with respect to its programs. He/she shall be responsible to complete all instructions by the Board, to carry on the day to day administrative duties of the Board and to be a consultant to the Board and to the program or programs. The Director in consultations with the Board shall be responsible for the assignment of all duties to other employees of the Board.

- c) THE ROLE OF THE DIRECTOR
The role of the Director will be one of community organization and planning rather than one of case work service to individual families. Public relations is one of the Director's main objectives to fulfill the following responsibilities:
- d) RESPONSIBILITIES OF THE CLARESHOLM FAMILY & COMMUNITY SUPPORT SERVICES DIRECTOR
Duties of the FCSS Director are summarized in a job description (Schedule "A") and will be reviewed by the Board on an annual basis or at the discretion of the Board.

6. DUTIES OF THE BOARD

- a) RESPONSIBILITIES OF BOARD MEMBERS
 - 1. Sign oath of confidentiality;
 - 2. Attend and be prepared for regular board meetings;
 - 3. Administer and govern the FCSS Program under the guidance of the policy manual, bylaws and applicable municipal and provincial legislation;
 - 4. Give guidance to the Director when asked;
 - 5. Sit on FCSS board committees;
 - 6. Attend conferences and workshops;
 - 7. Keep abreast of FCSS trends;
 - 8. Be an active supporter of the FCSS Program in the community;
 - 9. Can be asked to resign if missed 3 consecutive regular meetings without just cause;
 - 10. Board members are expected to behave appropriately and promote & maintain good image
- b) EXECUTIVE POSITIONS/RESPONSIBILITIES OF THE FCSS BOARD:
 - 1. CHAIR:
 - a) Ensure approved minutes are signed and kept on file;
 - b) Shall preside at Board of Directors meetings;
 - c) The Chair will only vote in the event of a tie on any motion made by the Board of Directors;
 - d) Have signing authority;
 - e) Be familiar with all Board correspondence and deal with it as it comes in;
 - f) Act as spokesperson for board delegations;
 - g) Keep abreast of the FCSS's operation;
 - h) Call any special board meetings as required;
 - i) Help set the agenda for board meetings, along with the Director;
 - j) Keep in touch with the various committees and their progress.
 - 2. VICE CHAIR:
Shall act in the capacity of Chair when the Chair is not available.
 - 3. TREASURER:
 - a) Ensure approved financials are signed and kept on file;
 - b) Responsible to ensure the integrity of the financial records;
 - c) Has signing authority;
 - d) Works collaboratively with Director to ensure clear financial information is presented to board and public.
- c) COMMITTEES: The Director is advisory on all committees.
 - 1. POLICY REVIEW COMMITTEE
 - a) Minimum of 3 members;
 - b) Reviews and modifies/adds as needed policies once every October and presents them for approval at the November regular meeting.
 - 2. PERSONNEL COMMITTEE:
 - a) Minimum of 3 members;
 - b) Evaluates Director's performance annually;
 - c) Advertises and interviews job applicants for the Director's position;
 - d) Acts as the Personnel Grievance Committee with the Chair;
 - e) Acts in a consulting capacity to the Director on personnel matters.
 - 3. FINANCE COMMITTEE
 - a) Minimum of 3 members

- b) Work with Director to prepare and present an annual budget by March each year;
- c) Support Treasurer;
- d) Work with Director on financial reporting to Board.

4. OFFICE COMMITTEE

- a) Minimum of 3 members
- b) Works to ensure day to day office space is sufficient.

7. GENERAL

- a) The Town will act as the Municipal Authority for the Board and provide the necessary insurance.
 - b) In consideration for their participation on the Board, the MD will provide to the Town a portion of their provincial FCSS grant and their twenty percent (20%) contribution based on their funding formula.
 - c) This agreement may be terminated by either municipal authority by giving a minimum six (6) months notice in writing to the other municipal authority. However, withdrawals will only become effective on January 1st of the following year.
 - d) The Chief Administrative Officer (CAO) delegates the authority to oversee Claresholm & District FCSS to the Board.
 - e) The FCSS Board will authorize staff to expend monies on behalf of the Town within the budget or approved program operations.
 - f) FCSS must report to Council on a monthly basis.
 - g) The Town of Claresholm will supply administration and payroll support.
8. Bylaws #1328 and #1418 are hereby rescinded.
9. This Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO



**CLARESHOLM & DISTRICT FCSS
JOB DESCRIPTION**

POSITION TITLE: Director of Family & Community Support Services
HOURS OF WORK: 37.5 Per week
PURPOSE: Responsible for carrying out the business of Claresholm & District FCSS as authorized by the Board of Directors and in conjunction with Provincial FCSS guidelines.
REPORTS TO: The chair of the Board, recognizing that the Chair and the Board of Directors are responsible agents of FCSS.
SALARY RANGE: \$35,000 - \$55,000. Per annum
Travel allowance, cell phone use, LAPP and benefits are additional to wage.

Main Responsibilities of Position:

- Managing financial operations of programs according to contractual obligations.
- Implementation and delivery of preventative programs and initiatives that address social issues.
- Supervision of staff.
- Contracting services in the areas of counselling, outreach support, home help, family violence, and other programs.
- Representative of the Town with Provincial government, regional initiatives, local agencies and the public.

Job Description:

- 1. Community Development and Public Relations:** Work with community groups and individuals to develop or provide: services, information, materials, educational sessions, groups and/or workshops that address relevant, preventative social issues. Promote awareness and benefits of FCSS and develop and maintain good public relations in all aspects of the position. Represent the Town and Community on regional or provincial initiatives that either require participation or benefit the community.
- 2. Administration:** Administer the FCSS program as directed by the Board of Directors. Develop and recommend policies and procedures regarding FCSS. Develop and recommend strategic plans, social planning, and implement, review and evaluate the effectiveness of policies and procedures. Provide annual reporting as required by funding agents and the Town. Ensure programs funded as "community grants" submit reports on outcomes and distribution of funds in a timely manner. Review all programs on an annual basis.
- 3. Financial:** Prepare and review all budgets and financial contracts on an annual basis. Ensure correct and timely financial reporting is provided to funders and accurate records are kept. Work with an independent accounting firm to ensure proper bookkeeping and payroll procedures are

Schedule "A"

Job Description

established and followed. Provide monthly and annual budget information to the FCSS Board. Research and apply for grants to maximize FCSS benefit to the community.

- 4. Program Management and Personnel:** Develop, facilitate, or run existing programs as directed by the Board and strategic plan. Ensure workplace safety. Hire, train, discipline/dismiss and supervise staff, including regular performance appraisal, in accordance with administrative policies and provincial legislation. Develop partnership agreements with other groups or agencies to provide community programs and services.

Other duties: May be assigned by Chair with direction from the Board of Directors.

PERFORMANCE EXPECTATIONS:

1. Ensure that all matters are dealt with diplomatically in an ethical, professional, and confidential manner.
2. Ensure that all services, correspondence, records, reports and any written materials are accurate, clear, and meet the FCSS mandate.
3. Develop and maintain positive and professional relationships with staff, the Board, the Town, and community.
4. Develop new programs/projects as approved by the Board with support and direction from the Director.
5. Ensure ongoing evaluation is completed and documented to validate existing programs and develop new programs and services.

QUALIFICATIONS, ABILITIES, SKILLS:

This position requires:

- Minimum education of a Diploma in a Human Services area and/or equivalent education and experience in the development and management of community services.
- Preference given to individuals with experience in public presentations, building community assets and program development.
- Able to provide sensitivity and respect in all situations.
- Excellent communication and public relations skills.
- Relevant knowledge, skills and experience with budgets and financial management.
- Preference given to individuals with a working knowledge of outcomes based services and the Canadian Outcomes Institute HOMES database.
- Experience with management of staff.
- Current Drivers License and reliable vehicle

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1501**

A Bylaw of the Town of Claresholm to amend Bylaw #1490 being a Bylaw setting out the Municipal Development Plan for the Town of Claresholm, and Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw and General Plan Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Municipal Development Plan Bylaw #1490 shall be amended as follows:

FIGURE 3 - FUTURE LAND USE

Lot 24, Block 7, Plan 0413176, be amended by changing the "R3" (Country Residential) designation to an "R1" (Residential) designation.

2. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 24, Block 7, Plan 0413176, be amended by changing the "R3" (Country Residential) designation to an "R1" (Residential) designation.

3. This Bylaw shall take effect on the date of final passage.
4. Bylaws #1384 and #1490 are hereby amended.

Read a first time in Council this day of 2007 A.D.

Read a second time in Council this day of 2007 A.D.

Read a third time in Council and finally passed in Council this day of 2007 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: November 08, 2007
Applicant: Ted Van Langen
Municipal Address: NO 114 Derochie Dr
Legal Address: Lot 24, Block 7, Plan 0413176

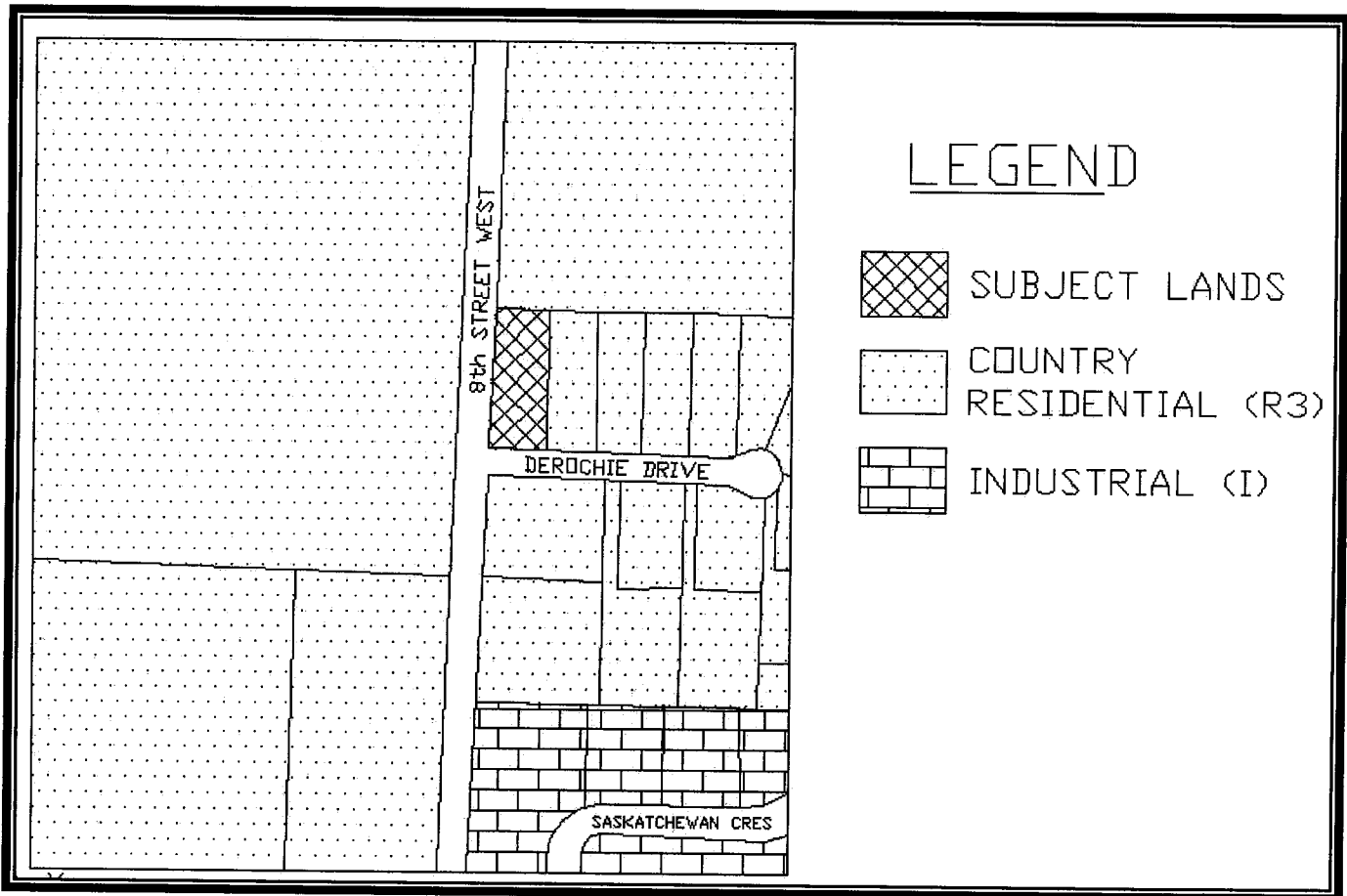
SYNOPSIS

Applicant would like to rezone the subject lands to a Residential (R1) designation. He intends to apply for subdivision to create two additional lots for residential dwellings.

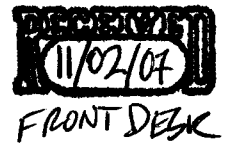
BACKGROUND

The subject lands have an area of 0.327 hectares (0.81 acres) and is currently zoned Country Residential (R3). Currently the property is being used as a single family residence. Surrounding zoning is exclusively Country Residential (R3). Directly to the west and north the lands are vacant and located to the south and east are single family residential dwellings.

LAND USE MAP



Roll #: 12773.000



TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11

LAND USE BYLAW NO. 1384

Form I

APPLICATION NO. D2007.228

APPLICANT: TED VAN LANGEN

ADDRESS: BOX 1451 CLARESHOLM, AB. TOLOTO 114 DEROCHE DR

REGISTERED OWNER: TED & COLLEEN VAN LANGEN

ADDRESS: _____

LEGAL DESCRIPTION: Lot(s) 24 Block 7 Plan 0413176

Quarter N/A Section N/A Township N/A Range N/A

PROPOSED AMENDMENT:

FROM: COUNTRY RESIDENTIAL (R3)

TO: RESIDENTIAL (R1)

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

We wish to apply for permission to subdivide our existing property which is 300' x 117' into 3 lots. 2 lots would be 60' x 117'. This would leave other personal lot 180' x 117'. This to be in conjunction with Les Wilson's proposed subdivision

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: Nov 2 07

SIGNED: Ted Van Lagen
Applicant

NORTH

117 ft.

WEST

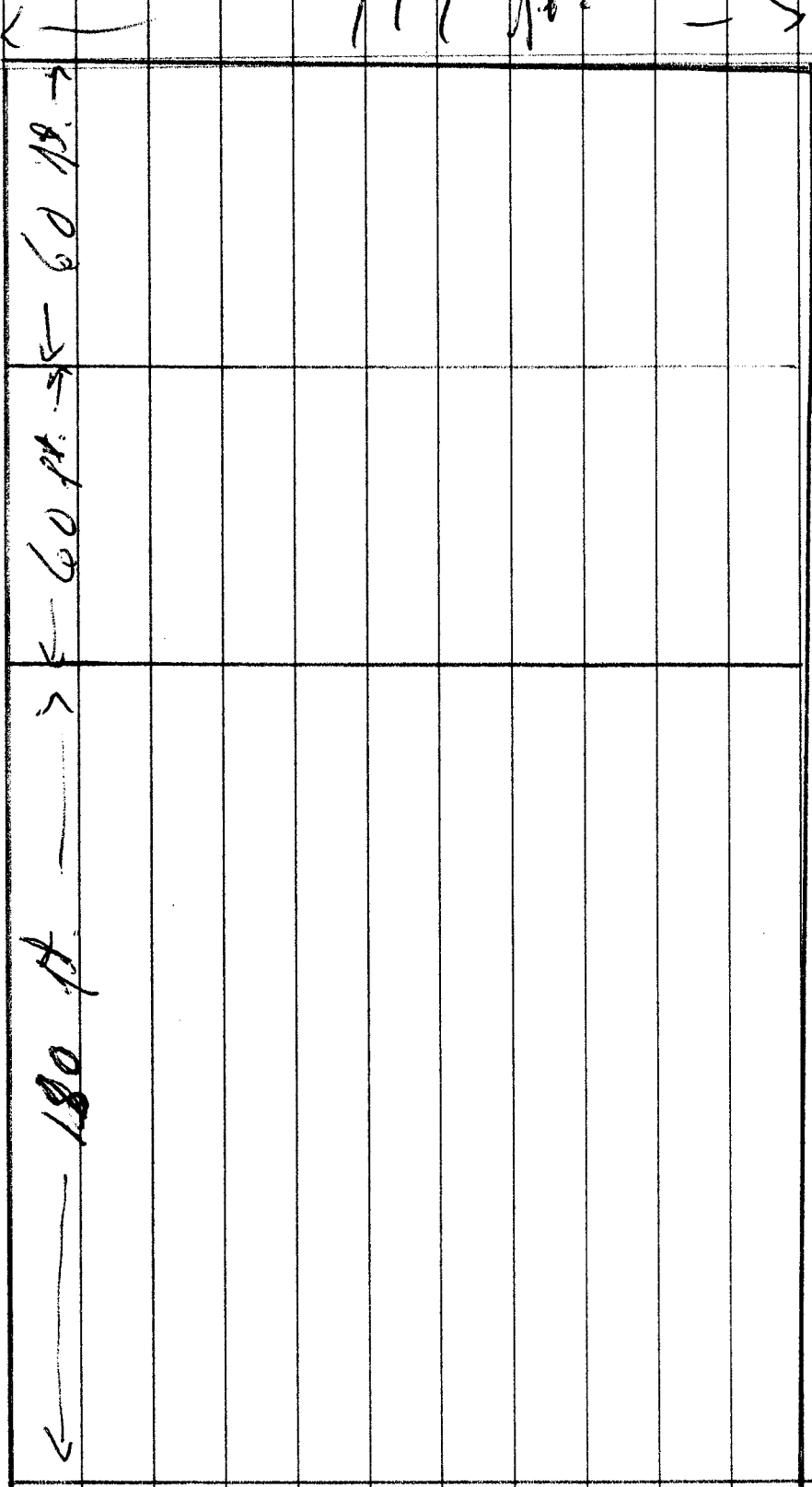
8th St.

60 ft.

60 ft.

180 ft.

DORCHESTER DR.



**TOWN OF CLARESHOLM
TEMPORARY CURB RAMPS
COUNCIL UPDATE – NOVEMBER 13, 2007 MEETING**

This matter regarding the issue of temporary/permanent curb ramps was referred to Administration for more information.

Speaking with Mike Schuweiler he is not in favor of permanent curb ramps. Council passed a bylaw in 2005 (attached) and the issue was advertised in the Local Press for two consecutive weeks calling for the public to ensure if they had a permanent curb ramp that they called the Town Office and were put on the list of ramps being grandfathered in.

Per Nigel Young, Peace Officer, he has spoken to a number of communities and they do not allow permanent OR temporary curb ramps in their municipalities. They find that it becomes an issue of risk and unsightliness of the streetscape. Also when the grader picks up the ramp, the homeowner will be asking the Town to reimburse them for the cost to replace it.

I also called the engineering and bylaw enforcement office with the City of Lethbridge to find out how they handle this issue. Lethbridge does not allow permanent or temporary curb ramps. They tell the homeowner that they can be put on a list and the City's contractor will put in a driveway approach (at the homeowner's cost). Mike estimates that each driveway approach would cost approximately \$1,500.

Alternately, Lethbridge tells their residents that they can wait until the City is redoing their area of sidewalks and then the City will put in a driveway approach at no cost to the homeowner.

Mike and I have discussed the possibility of having only one type of temporary curb ramp be available at the Town Shop for residents to purchase (see attached photo). This may be a solution that is fair to both the homeowners and the town in the interim. When, in the future, the Town replaces the sidewalks in the areas that have temporary curb ramps they can be discarded and a driveway approach installed instead at no cost to the homeowner. If, in the meantime, the grader picks up the curb ramp the homeowner would have to purchase another one and we would ensure they understand this at the outset.

This is an update for Council regarding this issue and should be sufficient information for them to make a decision regarding temporary curb ramps.

Kris Holbeck, CA
Town of Claresholm
October 6, 2007

A.P.

Amended by Bylaw # 1472 k

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1370**

A Bylaw of the Town of Claresholm to prohibit the placement of any foreign material which may impede drainage in curb lines on streets and roads.

WHEREAS Section 7 of the Municipal Government Act Chapter M 26-1 authorizes Council to pass Bylaws respecting services provided by the Town; and

WHEREAS the Town of Claresholm provides for drainage of storm water on streets and roads by the provision of curbs adjacent to the roadways;

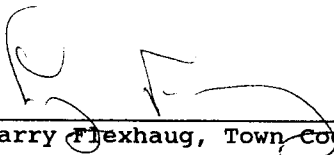
NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, the Municipal Corporation of the Town of Claresholm, duly assembled, does hereby enact:

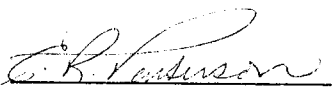
- 1) That all curb lines shall be kept free of any foreign material which may impede the flow of storm waters along curb lines of streets and roads.
- 2) That any foreign material placed in curb lines shall be immediately removed upon notice being served by the Town of Claresholm, and failure to do so will result in the Town of Claresholm removing the foreign material and charging the costs back to the homeowner. Such costs can and will, upon remaining unpaid, be added to the taxes of the property and be collected in a like manner as outstanding taxes.
- 3) Bylaw #1370 shall be in force and effect on the date of final passage.

Read a first time in Council this 23 day of September 1996 A.D.

Read a second time in Council this 23 day of September 1996 A.D.

Read a third time in Council and finally passed in Council this 23 day of September 1996 A.D.


Larry Flexhaug, Town Coordinator


E. R. Patterson, Mayor

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1472**

A Bylaw of the Town of Claresholm to amend Bylaw #1370 being a bylaw to prohibit the placement of any foreign material which may impede drainage in curb lines on streets and roads; and

WHEREAS it is deemed necessary from time to time to make additions and amendments to existing bylaws;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act the Council of the Town of Claresholm enacts as follows:

1. Add:
 - 4) As of January 1, 2006 the attached schedule of permanent (concrete or asphalt) driveway approach modifications are grand fathered into Bylaw 1370.

No further driveway approach modifications will be allowed. If any permanent modifications do occur they will have to be immediately removed upon notification by the Town of Claresholm or its agent.

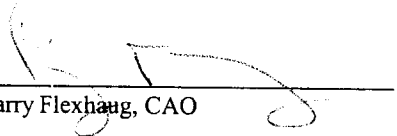
2. Add:

Schedule "A" Existing Driveway Approaches
3. This Bylaw shall take effect on the date of final passage.
4. Bylaw #1370 is hereby amended

Read a first time in Council this 10th day of April 2006 A.D.

Read a second time in Council this 10th day of April 2006 A.D.

Read a third time and finally passed in Council this 24th day of April 2006 A.D.



Larry Flexhaug, CAO



Rob Steel, Mayor

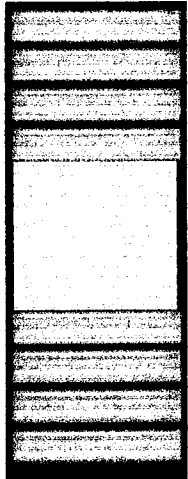
10

Schedule "A"

BYLAW #1472
EXISTING APPROACHES

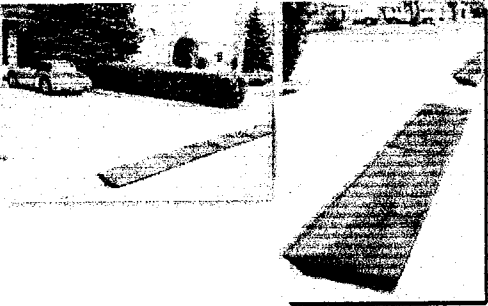
December 31st, 2005

134 - 44 Avenue W	4948 - 5 Street W
347 - 47 Avenue W	5025 - 5 Street W
367 - 47 Avenue W	5029 - 5 Street W
353 - 47 Avenue W	5033 - 5 Street W
526 - 48 Avenue W	5037 - 5 Street W
415 - 49 Avenue W	5022 - 6 Street W
431 - 49 Avenue W	5034 - 6 Street W
539 - 49 Avenue W	5038 - 6 Street W
650 - 49 Avenue W	5042 - 6 Street W
654 - 49 Avenue W	5042 - 6 Street W
664 - 49 Avenue W	4892 - 7 Street W
669 - 49 Avenue W	4893 - 7 Street W
670 - 49 Avenue W	5025 - 7 Street W
# 16 Willow Road	5037 - 7 Street W
# 20 Willow Road	5045 - 7 Street W
# 26 Willow Road	5049 - 7 Street W
328 - 50 Avenue W	5053 - 7 Street W
335 - 50 Avenue W	4920 - 8 Street W
526 - 50 A Avenue W	5048 - 8 Street W
534 - 50 A Avenue W	
538 - 50 A Avenue W	
671 - 50 A Avenue W	
509 - 53 Avenue W	
521 - 53 Avenue W	
311 - 55 Avenue W	
414 - 56 Avenue W	
418 - 56 Avenue W	
405 - 57 Avenue W (2 Driveways)	
412 - 57 Avenue W	
419 - 57 Avenue W	
428 - 57 Avenue W	



Shercom Industries Inc.

Home
About Us
Contact Us
Products
Curb Ramps
Curb Ramps
Curb Ramps



Curb Ramps take the bump out of your driveway! They act as filler ramps for the end of your residential driveway. They create a smooth approach onto your driveway from the street, eliminating damage to your vehicle's front end. The ramps are removable and allow for water run-off to pass underneath them.

Links

-Industry:

[More Photos](#)



Click on the thumbnails to view

Links:

External Links:

Feature:

Feature:

Feature:

© 2007 Shercom Industries Inc. Site designed by

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 1560-WWP-CLAR
Raw Water Supply Line

October 22, 2007

His Worship Rob Steel
Mayor, Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

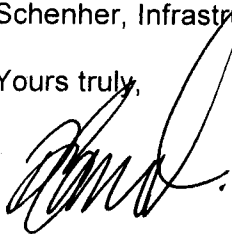
Dear Mayor Steel:

I am writing with respect to the Town of Claresholm's Raw Water Supply Line project. Your copy of the finalized Memorandum of Agreement is enclosed for your record.

On behalf of the Government of Alberta, I am pleased to advise that a grant payment in the amount of \$2,500,000 is being electronically transferred to the Town of Claresholm under the Alberta Municipal Water/Wastewater Partnership for the Raw Water Supply Line project. This represents the first payment under this program for this project.

We look forward to working with your municipality in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist at (403) 382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

/clh

Enclosure

cc: Mr. David Coutts, MLA, Livinstone-MacLeod
Municipal Programs



Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 1515-AUMA Fall 2007

November 7, 2007

His Worship Rob Steel
Town of Claresholm
PO Box 1000
CLARESHOLM AB T0L 0T0

Dear Mayor Steel:

I am writing with regards to the upcoming Alberta Urban Municipalities Association Convention in Calgary on November 28-30, 2007.

This is to confirm your meeting with Alberta Infrastructure and Transportation representatives on November 29, 2007 between 2:00 pm and 2:30 pm in Telus 103 of the Calgary Telus Convention Centre.

If you require further information, please contact Mary Ann Taylor at (403) 382-4060.

Yours truly,

A handwritten signature in cursive script that reads "Darrell Camplin".

Darrell Camplin, P. Eng.
Regional Director

/mat



LEGISLATIVE ASSEMBLY
ALBERTA

ART JOHNSTON, MLA
CALGARY HAYS

October 18, 2007

To Whom It May Concern:


After 25 years in the Calgary Police Service, I have witnessed what can happen when drivers do not devote their complete attention to the road. While driver distractions can be caused by a number of sources, I am specifically concerned with communication devices due to their growing prevalence.

As part of a comprehensive review of this issue, I am seeking input from various stakeholders who deal with the ramifications of cell phone usage while driving. More specifically, I would like to get your thoughts regarding the restriction of hand-held communication devices while driving and the restriction of all other types of communication devices (hands-free or hand-held). A review of the Graduated Driver Licencing Program and the use of communication devices is also a part of this review.

I would also appreciate receiving any statistics you may have regarding the motor vehicle accidents that have occurred while drivers were on a cell phone or using any type of communication devices. If you could kindly forward this information and/or any feedback on this topic to my Legislative Office no later than November 15, 2007.

Thank you in advance for your time.

Sincerely,



Art Johnston, MLA
Calgary Hays

15th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta Canada T5J 4L4
Tel: (780) 422-1377 Fax: (780) 422-3110

November 1, 2007

Ms. Kris Holbeck
Chief Administrative Officer
Town of Claresholm
PO Box 1000
Claresholm, Alberta
T0L 0T0

Dear: Ms. Holbeck:

The 2008 equalized assessment has been prepared in accordance with section 318 of the Municipal Government Act (MGA) and the Matters Relating to Assessment and Taxation Regulation (AR 220/2004). On a province-wide basis, the 2008 provincial equalized assessment has increased by about 32 percent from 2007.

The following documents are attached for your review:

- 2008 Equalized Assessment Report,
- Summary report showing the 2008 equalized assessment for your municipality and for each requisitioning body, and
- General information about equalized assessment.

The 2008 equalized assessment reflects your municipality's declared 2006 annual assessment return (2007 tax year). This equalized assessment also reflects any declared revision submissions reported into the ASSET system as of October 24, 2007.

In accordance with section 321 of the MGA, a municipality may appeal the amount of an equalized assessment to the Municipal Government Board not later than 30 days from the date the Minister sends the equalized assessment report. In accordance with section 320 of the MGA, the date the Minister is sending the report is November 1.

If you have any questions with respect to the 2008 equalized assessment, please contact Pat Chelen at (780) 422-8406, or Dave Sargent at (780) 422-8332, or to call toll free, please phone 310-0000 first, then enter either of the contact numbers above.

Yours truly,



Lynda Downey
Director
Education Tax and Assessment Advisory Unit

Attachments

*A copy of the
Full Report is
available for
review*

Kd 11/7/07

Equalized Assessment – General Information

What is equalized assessment?

The equalization of assessments is a means of comparing property wealth among municipalities. The assessed values of properties are brought to a common level, which is used as a basis for cost-sharing programs such as education funding.

Why is equalized assessment necessary?

A municipality's designated assessor is required to prepare assessments in accordance with provincial legislation and regulations. For non-regulated properties, the assessor works to establish assessment values that typically fall within 95 and 105 per cent of market value (the properly adjusted selling price in an arms length sale).

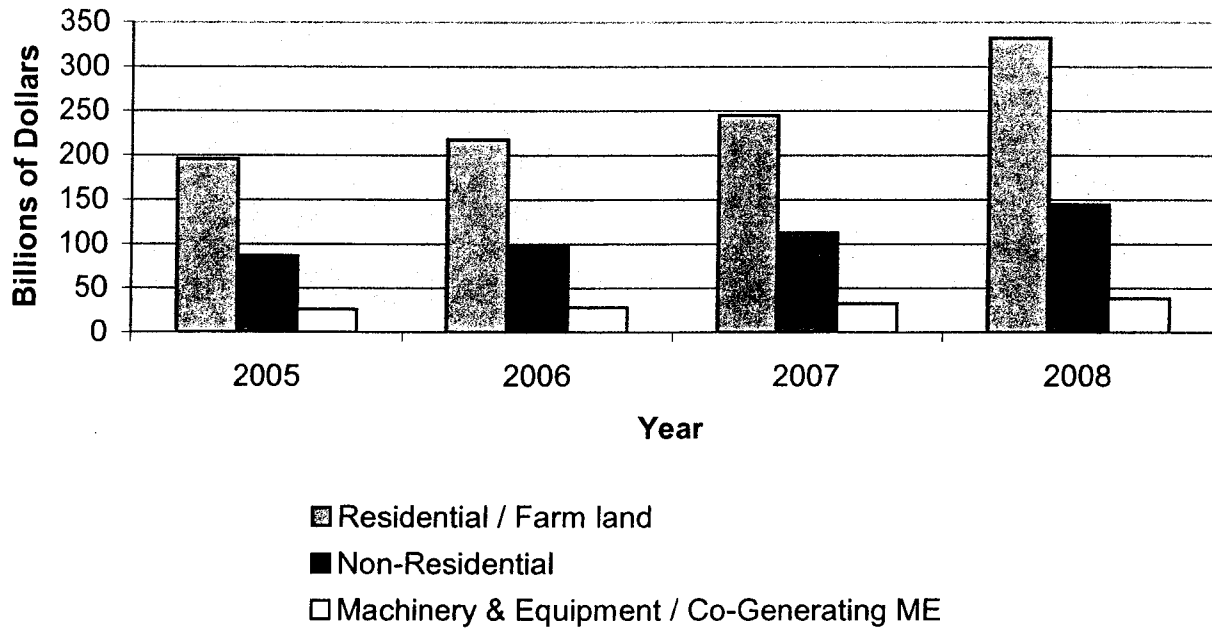
Since assessments generally fall within a range of market values, the equalization process adjusts each municipality's taxable assessment, summarized by property class, to 100 per cent of market value.

A consistent level of assessment means that requisition levies can be applied equitably to all residents when requisitions cross municipal boundaries.

Questions?

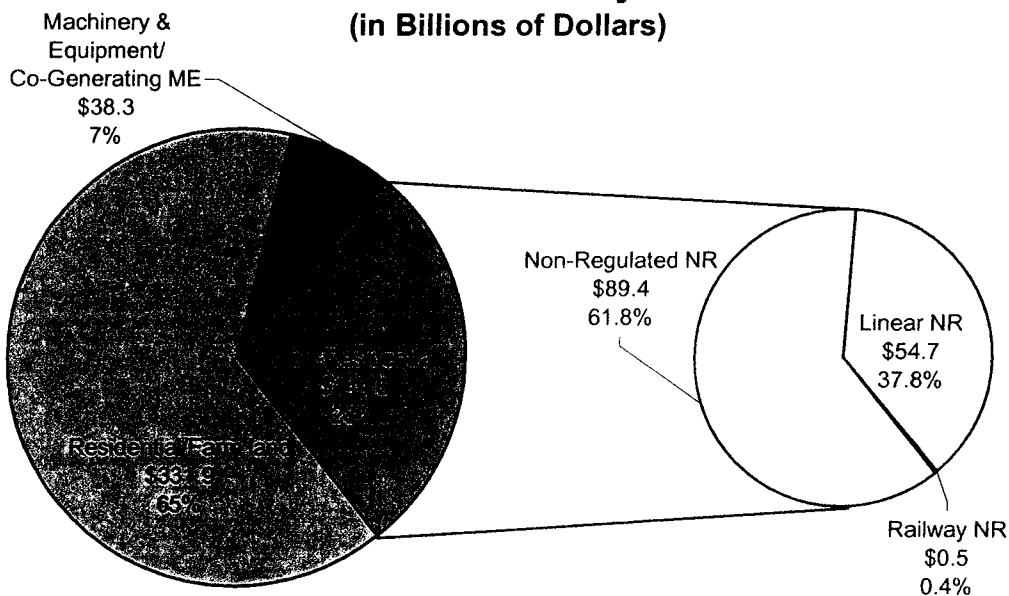
Please contact the Assessment Services Branch of Alberta Municipal Affairs and Housing at: 780-422-1377, or by e-mail at: lgsmail@ma.gov.ab.ca.

TOTAL EQUALIZED ASSESSMENT by Property Type



The above chart displays that the equalized assessment (by property type) has experienced a relatively stable increase from one year to another. The notable exception is the 2008 equalized assessment year which shows a significantly larger increase in equalized assessment values from the previous year, reflecting the rapid growth of Alberta's economy.

2008 TOTAL EQUALIZED ASSESSMENT PROVINCIAL DISTRIBUTION by PROPERTY TYPE (in Billions of Dollars)



* Residential/Farm land EA consists of: Residential EA = \$325.7 Billion (64% of the Total EA)
Farm land EA = \$6.2 Billion (1.2% of the Total EA)

CLARESHOLM

Assessment Year: 2006

Municipality Code: 0065

*Appointed Assessor: Southern
Assessments*

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
RESIDENTIAL			
Individual	202,398,760	0.991	204,236,892
Corporate	5,342,030	0.991	5,390,545
Municipal Property	216,010	0.991	217,972
Crown in Right of Alberta		0.991	
Crown in Right of Canada		0.991	
RESIDENTIAL TOTAL	207,956,800		209,845,409
NON RESIDENTIAL (NR)			
NR Non Regulated			
Individual	36,567,050	0.984	37,161,636
Corporate	880,480	0.984	894,797
Municipal Property	39,860	0.984	40,508
Crown in Right of Alberta		0.984	
Crown in Right of Canada		0.984	
<i>NR Non Regulated Subtotal</i>	<i>37,487,390</i>		<i>38,096,941</i>
NR Co-generating M & E			
Individual			
Corporate			
Municipal Property			
Crown in Right of Alberta			
Crown in Right of Canada			
<i>NR Co-generating Subtotal</i>			
NR Railway			
Individual			
Corporate			
Municipal Property			
Crown in Right of Alberta			
Crown in Right of Canada			
<i>NR Railway Subtotal</i>			
NR LINEAR Property			

CLARESHOLM

Assessment Year: 2006

Municipality Code: 0065

*Appointed Assessor: Southern
Assessments*

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Electric Power Systems	2,025,500		2,025,500
Electric Power Generation			
Cable	174,730		174,730
Telecommunications	1,837,480		1,837,480
Pipelines	2,049,100		2,049,100
Wells	325,960		325,960
Gas Distribution Property	915,720		915,720
<i>NR Linear Property Subtotal</i>	<i>7,328,490</i>		<i>7,328,490</i>
NON RESIDENTIAL TOTAL	44,815,880		45,425,431
MACHINERY & EQUIPMENT			
Individual	439,780		439,780
Corporate			
Municipal Property			
Crown in Right of Alberta			
Crown in Right of Canada			
MACHINERY & EQUIPMENT TOTAL	439,780		439,780
FARM LAND			
Individual	279,930		279,930
Corporate			
Municipal Property			
Crown in Right of Alberta			
Crown in Right of Canada			
FARM LAND TOTAL	279,930		279,930
Total Taxable	253,492,390		255,990,550
MUNICIPAL TAX ONLY PROPERTY			
Residential	4,947,330		
NR Non Regulated			
NR Co-generating M & E			
NR Railway			
Machinery & Equipment			

CLARESHOLM

Assessment Year: 2006

Municipality Code: 0065

*Appointed Assessor: Southern
Assessments*

Property Description	Municipality's Reported Assessment	Assessment Level	Equalized Assessment
Farm Land			
Total Municipal Tax	4,947,330		
EXEMPT PROPERTY			
Residential Exempt	538,970		
NR Non Regulated Exempt	95,641,540		
NR Co-generating M & E Exempt			
NR Railway Exempt			
Electric Power Systems Exempt			
Electric Power Generation Exempt			
Cable Exempt			
Telecommunications Exempt			
Pipelines Exempt			
Wells Exempt			
Gas Distribution Property Exempt			
Machinery & Equipment Exempt			
Farm Land Exempt			
Total Exempt	96,180,510		

NOV 06 12

P.O. Box 1420
Fort Macleod, Alberta T0L 0Z0
Tel: (403) 553-4425 Fax: (403) 553-2426

OFFICE OF
THE MAYOR

www.town.fortmacleod.ab.ca

November 1, 2007

Town of Claresholm
Mayor and Council

**RE: FORT MACLEOD'S 26TH ANNUAL
SANTA CLAUS PARADE**

SATURDAY, NOVEMBER 24, 2007

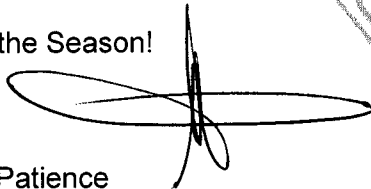
On behalf of the residents of the Fort Macleod and District, I would like to extend a personal invitation to you and your family to attend our 26th Annual Santa Claus Parade, being held on Saturday, November 24th.

This year's festival theme is "A Candy Cane Christmas" and will feature several marching bands, floats and activities for the entire family.

Following the parade, I will be hosting, and invite you and your spouse to join me for, the "**Mayor's Luncheon**" at The Fort - Museum of the North West Mounted Police, on Jerry Potts Boulevard, from noon to 1:30 p.m. Please RSVP to Riet in our Main Street Office (403-553-2500, or Fax 403-553-2189) with number of persons attending the luncheon **by Friday, November 16, 2007.**

**DIGNITARIES RIDING IN THE PARADE
WILL MEET AT OUR TOWN OFFICE, 236 CHIEF RED CROW BOULEVARD,
BY 10:15 SHARP
PLEASE BRING SIGNS WITH YOUR NAMES ON THEM
TO ACCOMPANY YOU ON THE CARRIAGE**

Best of the Season!



Shawn Patience
Mayor

Karine Wilhauk

From: "Rachel Morgan" <rmorgan@auma.ab.ca>
To: <undisclosed-recipients:>
Sent: October 23, 2007 3:02 PM
Attach: image001.png; image003.png
Subject: OPPORTUNITIES FOR MEETING YOUR ELECTRICITY AND NATURAL GAS REQUIREMENTS FOR 2009 AND BEYOND

Attention: Council, CAO, and Appropriate Personnel

OPPORTUNITIES FOR MEETING YOUR ELECTRICITY AND NATURAL GAS REQUIREMENTS FOR 2009 AND BEYOND

Over 500 municipalities and community organizations have benefited from stable, competitively priced energy through their participation in the AMSC Electricity and Natural Gas Aggregation Program. This program expires at the end of 2008. Based on your feedback the AMSC is in the process of re-designing the program to enhance the benefits and improve the value and competitiveness of the service for members.

The AMSC is offering some opportunities to learn more about the 2009 Program and how to enroll in the Program.

AUMA Convention

- Visit the AUMA Booth to receive important information and meet personally with the AMSC Senior Director, Energy & E-Financial Services
- Book individual meetings with our Aggregation Team to discuss your specific needs
 - Please contact Rachel Morgan (Direct: 780-431-4541 Toll Free: 1-800-661-2862; rmorgan@auma.ca) to book a meeting time. This is a special invitation and limited space and time is available so please do not delay

One-on-One meeting

- AMSC will be arranging one-on-one sessions with current and prospective program participants to discuss their specific needs.
- If you are interested in a one-on-one meeting please contact AMSC by telephone at (780) 409-4316, toll free at 310-AUMA or via e-mail at rmorgan@auma.ca.

Education Sessions

- In December, *Education Sessions* will be held throughout the province and AMSC along with our consultants and legal advisors will present information about the 2009 Aggregation Program and how to enroll in the Program.
- Scheduled meeting dates are:

Date	Municipality	Location	Street Address
December 4, 2007	Lethbridge	Lethbridge Lodge Hotel	320 Scenic Drive
December 5, 2007	Calgary	Holiday Inn - Calgary Airport	1250 McKinnon Drive NE
December 6, 2007	Grande Prairie	Stonebridge Hotel	12102 – 100 Street
December 7, 2007	Edmonton	Holiday Inn the Palace	4235 Gateway Boulevard

Please register early as sessions are approaching quickly and space is limited. **Deadline for registrations is November 20, 2007. If confirmed attendance is not sufficient, we may cancel and/or combine sessions.**

AMSC needs your assistance. Please extend this invitation to representatives of any municipally related community organizations within your municipality that are currently enrolled in the Energy Aggregation program. Interested municipalities and community organization not current enrolled in the Energy Aggregation Program are welcomed.

[Click here to register and view the agenda](#)

For more information on our Energy Services please contact Joel DeBlock by telephone at (780) 409-4316, toll free at 310-AUMA (2862) or via e-mail at jdeblock@auma.ca.

We look forward to seeing you there!

Thank you,

John McGowan
AUMA/AMSC CEO

_____ NOD32 2611 (20071023) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

Karine Wilhauk

From: "Mary Swaneck" <Mary.Swaneck@gov.ab.ca>
Cc: "Linda Erickson" <Linda.Erickson@gov.ab.ca>
Sent: November 1, 2007 1:36 PM
Attach: Invitation Module 8 CED Project Mgmt.Training Nov.07.doc; Registration Module 8 Proj Mgmt Training Nov-07.doc
Subject: Project Management in Economic Development - CED Training Module #8

Attention: SouthGrow Members, CAO's and EDO's:

SouthGrow Regional Initiative is pleased to offer another exciting learning opportunity. *Module #8: Project Management in Economic Development*, presented by the Economic Developers Association of Alberta has been scheduled for Friday, November 23rd, 2007 in Room 1-26 of the Canada – Alberta Service Centre (also known as the Provincial Bldg.) 200-5th Avenue S., in Lethbridge. The session will run from 9:00 a.m. to 4:00 p.m. SouthGrow Regional Initiative has leveraged additional funds from Alberta Employment, Immigration & Industry to supplement the registration fee of \$25.00. The tuition, course materials, lunch and refreshments are valued at \$150.00 per person. Please see attached invitation for details and registration. The registration deadline is November 16, 2007 and is limited to 20 people.

If you have any questions, please contact Linda Erickson at 403-381-5414.

Mary J. Swaneck
Client Service Representative
Regional Development Branch
Industry and Regional Development Division
Alberta Employment, Immigration and Industry

Administrator, SouthGrow Regional Initiative
Lethbridge, Alberta
Ph: (403) 381-5414
Visit Us At: www.southgrow.com

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

_____ NOD32 2632 (20071101) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

Another Exciting Learning Opportunity!

EDA Alberta Advanced Courses
Community Economic Development Training

SouthGrow Regional Initiative presents!

Module #8: **Project Management in Economic Development** ©

This **one-day course** will be held in

*Room 1-26 (Main Floor)
Canada – Alberta Service Centre
(also known as the Provincial Bldg.)
200 – 5TH AVENUE S. LETHBRIDGE*

Friday **23 November 2007 9:00 am to 4:00 pm**

The course contents include:

The five stages of project management, including:

- initiation,
- planning,
- execution,
- control and
- closing.

From selecting projects and identifying stakeholders to ensuring sufficient resources, staying on track, crisis management, managing change and final evaluation will be covered.

Finally, the facilitator will cover "when to give up".

\$25.00 Registration Fee

includes

**Tuition, Course Materials,
Lunch and Refreshments!**

(This workshop is valued at \$150.00 per person. Additional funds have been leveraged by SouthGrow Regional Initiative & Alberta Employment Immigration & Industry)

Limit is 20 people per session

Registration form attached.

Registration Deadline: Nov.16, 2007

For further information
or to register, please contact

Mary Swanek

403-381-5414 phone

403-381-5741 fax

mary.swanek@gov.ab.ca



Karine Wilhauk

From: "R Macleod" <robertamacleod@shaw.ca>
To: <clares@telusplanet.net>
Cc: <kris.holbeck@townofclaresholm.com>
Sent: November 5, 2007 9:14 AM
Subject: Saddle up for the Cowboy Experience Showcase!

Good afternoon,

The Cowboy Trail, with the generous support of Tourism, Parks, Recreation and Culture, has developed Cowboy Experiences Showcase as an exciting new product enhancement and promotion concept and we want to share it with you! Cowboy Experiences will:

- Attract new tourists to your area
- Involve visitors in authentic cowboy experiences
- Attract media attention
- Keep visitors engaged longer
- Encourage interest in cowboy vacations

Workshop Highlights:

- You'll be engaged in a "live" Cowboy Experience, have fun, and test out the concept for yourself
- You will be provided with all the information you need to consider planning a Cowboy Experience in your area and time at the workshop to kick off that process

Date: Thursday November 15, 2007

Time: 10:00 a.m. - 4:00 p.m. including cowboy lunch

Location: The Western Centre at 67 Commercial Court, Calgary, AB T3Z 1A6.
Exit 169, off of the Trans Canada West, next to Calaway Park.
www.mapquest.com

RSVP: by November 9, 2007 to Roberta Macleod by email at robertamacleod@shaw.ca or by phone at 403-217-5740

Please note that space is limited so it will be first come, first served.

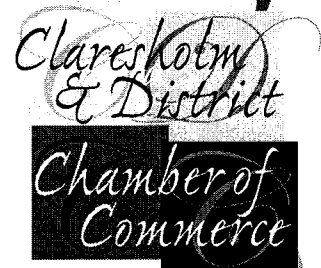
Thank you!

Roberta Macleod
robertamacleod@shaw.ca
403-217-5740

No virus found in this outgoing message.



Chamber of Commerce Community Christmas Party & Business Awards



Saturday, November 24, 2007

6 p.m. Cocktails 7 p.m. Banquet
at the Claresholm Community Centre

Followed by Presentations of Business Awards,
Junior Citizen of the Year & Citizen of the Year Awards

Dance to live music by CAT SASS

OPEN TO EVERYONE!

IT'S GOING TO BE FUN!

—GET YOUR TICKETS NOW!

\$30/PERSON

*Tickets available at the Claresholm Local Press
or Macleod Savings & Credit Union.*

Deadline for tickets is Monday, November 19

October 24, 2007

Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0
ATTENTION: Mayor Rob Steel

Dear Sir or Madam:

Last week, the Hon. Rob Renner, Alberta Minister of Environment, announced a new paint stewardship program as part of the launch of Alberta's new waste strategy, *Too Good to Waste*, which will further reduce material heading to landfills, helping to protect air, land, water and human health.

The Minister noted that the paint recycling program will be implemented on April 1, 2008, and Alberta Recycling has been delegated as program manager. We are pleased to take on the new stewardship responsibility on behalf of the Government of Alberta.

Municipal solid waste management and recycling staff are key stakeholders in the new stewardship program. Building on the original consultations by Alberta Environment on a paint stewardship program, we are seeking your input before finalizing the program.

We are proposing the following schedule of regional meetings to get municipal input:

Grande Prairie	Friday, November 23, 2007
Red Deer	Tuesday, November 27, 2007 (before AUMA Calgary)
Calgary	Friday, November 30, 2007 (after AUMA)
Lethbridge	Monday, December 3, 2007
Edmonton	Wednesday, December 5, 2007
St. Paul	Wednesday, December 12, 2007

The meetings will run from 10:00 am until 2:00 pm, with lunch provided. Attached is a registration form for your use. In addition, please share this letter and form with others in your organization as appropriate.

Following the meetings, we will distribute the results of these consultations to all municipalities prior to finalizing the program. We will then provide municipalities with a comprehensive program package well in advance of the April 2008 start date.

The new paint recycling program builds on the solid foundation provided by Alberta Environment's voluntary household hazardous waste program. There are still significant challenges to address, and we look forward to benefiting from your input in finalizing the program. If you would like more information on the meetings please contact Chantel Ducharme, Brad Schultz or myself regarding the program.

Yours truly,



Doug Wright
Chief Executive Officer
Alberta Recycling Management Authority

Attachment



Please select meeting you would like to attend

- Grande Prairie, Friday, November 23, 2007 10:00 a.m. – 2:00 p.m.
- Red Deer, Tuesday, November 27, 2007 10:00 a.m. – 2:00 p.m.
- Calgary, Friday, November 30, 2007 10:00 a.m. – 2:00 p.m.
- Lethbridge, Monday, December 3, 2007 10:00 a.m. – 2:00 p.m.
- Edmonton, Wednesday, December 5, 2007 10:00 a.m. – 2:00 p.m.
- St. Paul, Monday, December 10, 2007 10:00 a.m. – 2:00 p.m.

Please list detail of people attending

Organization/Municipality : _____

Name (Print)	Phone Number	Fax Number	Email address
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Complete Mailing Address: _____

Total Number Attending _____

Please return to:
 Alberta Recycling Management Authority
 P.O. Box 189
 Edmonton, AB T5J 2J1
 Fax Number toll free 1-866-990-1122 or (780) 990-1122
 Email mail@albertarecycling.ca
 Phone Number toll free 1-888-999-8762 or (780) 990-1111

Council Orientation to Municipal Planning Workshop

Congratulations to all newly-elected Municipal Officials and Incumbents!

In recognition of changes to various councils as a result of October's Municipal Elections, the Oldman River Regional Services Commission (ORRSC) will be hosting a *Council Orientation to Municipal Planning Workshop* on Thursday, January 31, 2008.

This workshop will be of interest to ALL COUNCIL MEMBERS and CAO/ MUNICIPAL MANAGERS – so please mark it on your calendars. Topics will include:

- ◆ An introduction to ORRSC
- ◆ Why Municipalities Plan?
- ◆ Part 17 of the Municipal Government Act
- ◆ Municipal Responsibilities to Land Use
- ◆ Planning Authorities
- ◆ Planning Policies, Subdivision & Development Regulations
- ◆ Municipal Planning Documents
- ◆ Statutory Bylaw Amendments
- ◆ Subdivision & Development Process
- ◆ Subdivision & Development Appeal Process
- ◆ Exploration of Case Studies illustrating the above topics

Invitations outlining details of the workshop will be forthcoming shortly. Please contact your planner (329-1344) should you require further information at this time.

We look forward to working with you over the next three years.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

Thursday - January 31, 2008

Karine Wilhauk

From: "David Green" <sasci@telus.net>
To: "David Green" <sasci@telus.net>
Sent: October 26, 2007 1:20 PM
Attach: Foothills Restoration Forum Invitation.pdf
Subject: Foothills Restoration Forum 2007

The Southern Alberta Sustainable Community Initiative (SASCI), would like to invite you to the inaugural working session of the proposed Foothills Restoration Forum. Please find attached a letter of invitation, an agenda for the inaugural working session to take place November 23rd, 2007 at the Maycroft Community Hall as well as a draft Terms of Reference for your perusal. (All are combined in a single PDF file for convenience.)

If you have any questions please contact me, David Green, at the SASCI office in Pincher Creek.

We look forward to your participation in this important community initiative,



David Green
Manager
Southern Alberta Sustainable Community Initiative

Phone: (403) 627-1750
Email: sasci@telus.net



Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

Foothills Restoration Forum

October 16, 2007

The climate of the Eastern Slopes offers many challenges for reclamation and restoration of various types of development disturbance. The need to conserve and restore native prairie and parkland ecosystems for future generations is well recognized through existing collaborative initiatives such as the Prairie Conservation Forum. Reclamation and revegetation of industrial footprints on the native prairie and parkland landscapes has evolved over time as improved technology for reducing the disturbance has been developed. Revegetation strategies have improved through the use of natural recovery and the development of native plant cultivars. However, the public sector continues to voice concerns regarding the success of current revegetation strategies and expressed the need for a science-based approach to site reclamation including restoration of ecological health, function and operability in native prairie and parkland landscapes.

Following much preliminary discussion and several conference call meetings, an informally assembled Steering Committee, consisting of Barry Adams and Mike Alexander (SRD Rangeland Management Branch), Kurtis Averill (Compton Petroleum and SASCI Energy Committee), Marilyn Neville (Gramineae Services Ltd), and David Green (SASCI Manager), is proposing to launch a new forum, called the Foothills Restoration Forum. The Forum will become a venue for government, industry, researchers, and many stakeholders to come together to promote the science and practice of restoration in the foothills landscapes with a particular initial focus within the foothills fescue landscape. The forum will encourage and promote interagency and inter-industry networking, integrated research and information sharing, and will foster stewardship and education related to the restoration of ecological health, function and operability of the native plant communities of the southern Eastern Slopes. The proposed geographic area for the Forum is defined by the Black soils zone of the Sub-alpine, Montane, Foothills Parkland and Foothills Fescue Natural Subregions.

As a stakeholder in the region, we would like to extend an invitation for you to participate in an inaugural Foothills Restoration Forum meeting scheduled for November 23, 2007 at the Maycroft Community Hall. This day-long session will familiarize you with the Forum concept, provide opportunity for your direct input related to forum focus and technical advisory committee composition. The agenda will feature guest speakers and an open mike question and answer session. Registration for the day is \$20.00 and includes lunch.

To register, please email Donna Kubian at corporate@shaw.ca or call Marilyn Neville at 403-628-2354. Registration is required by Nov. 16th. The registration fee will be collected at the door, Maycroft Hall, Nov. 23, 2007, (See attached map). Please bring cash as the location is remote. **Doors open at 8:00 am for collection of fees.** The session will start promptly at 9:00 am.

We have attached an agenda for the November 23 meeting and a Draft Terms of Reference for the Forum to provide the opportunity for stakeholders to review and participate in the development of the Terms of Reference.

Sincerely,

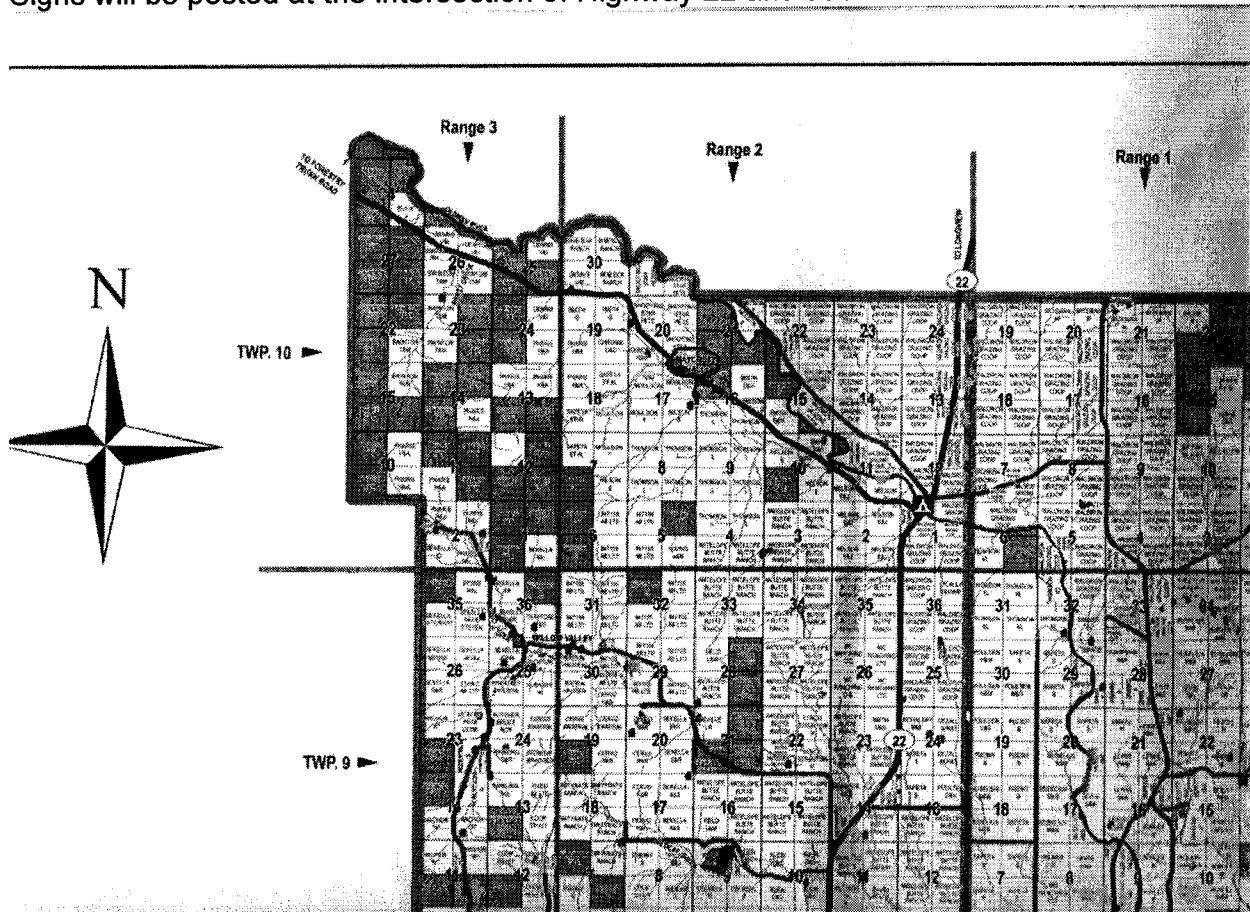
David Green
Manager

Directions to Maycroft Community Hall

Proceed north up Highway 22 from Highway 3. Just before the Oldman River crossing, turn left and proceed approximately 6 kilometers to the Maycroft Community Hall, or;

Proceed south down Highway 22. Cross the Oldman River Bridge and turn right immediately. Proceed approximately 6 kilometers to the Maycroft Community Hall.

Signs will be posted at the intersection of Highway 22 and at the Hall.



Foothills Restoration Forum

Inaugural Working Session Agenda – November 23rd, 2007

- 8:00 am Registration
- 9:00 am Introduction: the goal, the task and the draft terms of reference. David Green, Southern Alberta Sustainable Community Initiative
- 9:30 am Dr. Anne Naeth, University of Alberta *Research initiative process, and funding mechanisms*
- 10:00 am Peggy Desserud: *Restoration of Rough Fescue Grassland on Pipelines in South Western Alberta*
- 10:30 am 15 minute coffee break
- 10:45 am Steve Tannas: *Foothills Fescue Restoration Projects, an Update*
- 11:15 am Peggy Holroyd: *Cumulative Effects and Thresholds*
- 11:45 am Marilyn Neville: *Issues identified in the Gap Analysis and a call for contributions to the newsletter*
- 12:00 pm Lunch and opportunity to visit
- 1:00 pm Ron McNeil: *Grassland Vegetation Inventory, the Soils and Vegetation Interface used as a Tool for Identification of Issues*
- 2:00 pm Barry Adams: Technical Advisory Committee: *Description of Process, Draft Framework and call for Nomination.*
- 2:15 pm Open mike session focused on the science of restoration, moderated by David Green. Participants will be allowed 5 minutes to state the issues and what is needed. Comments will be documented and summarized in first newsletter.
- 3:30 pm David Green: Summary of what has been accomplished
- 4:00 pm Adjourn

Handout package

Copy of draft Terms of Reference

Copy of each presentation

Form for Nomination to Technical Advisory Committee

Newsletter contact information

Comments form provided for feedback to SASCI

Foothills Restoration Forum – Draft Terms of Reference

Authority:

The Alberta Prairie Conservation Action Plan 2006;

Oil and Gas Development, Eastern Slopes (Southern region) EUB Information Letter IL 93-9;

Revegetation Strategies for Public Lands: A Gap Analysis. Prepared for Alberta Sustainable Resource Development. April 2007;

Principles for Minimizing Surface Disturbance in Native Prairie and Parkland Areas, EUB Information Letter IL 2002-1;

Natural Regions and Subregions of Alberta, Natural Regions Committee, 2006; and

Terms of Reference, Rumsey Parkland Project, September 2006

Background

The need to conserve and restore native prairie and parkland ecosystems for future generations is well recognized through collaborative initiatives such as the Prairie Conservation Forum. The Prairie Conservation Forum is an example of what can be done when individuals from a wide variety of sectors including: non-governmental organizations, provincial and federal departments and industry work together to share the responsibility for environmental stewardship.

The Eastern Slopes have long been recognized as an area of special concern regarding industrial development. IL 93-9 details the additional requirements for oil and gas development proposals on the Eastern Slopes including the need for:

- Thorough and effective public consultation;
- Disclosure of the best estimate of the extent of the proponents development plans at each stage of development
- Environmental assessments for each stage of development; and
- Consolidation of development plans and activities with other industrial operators in the area.

Reclamation and revegetation of industrial footprints on the native prairie and parkland landscapes has evolved over time as improved technology for reducing the disturbance has been developed. Revegetation strategies have improved through the use of natural recovery and the development of native plant cultivars. However, the public sector has voiced concerns regarding the success of current revegetation strategies and expressed the need for a science based approach to site reclamation including restoration of ecological health, function and operability in native prairie and parkland landscapes. The gap analysis has identified a number of issues, by Natural Subregion, that require further research in order to facilitate restoration in native prairie and parkland settings.

The climate of the Eastern Slopes offers many challenges for reclamation and restoration of industrial disturbances. A recent study of reclaimed pipelines in the Foothills Fescue, Foothills Parkland and Montane Natural Subregions documented little to no restoration of rough fescue grassland on the majority of sites. However, some sites did show a successional trend towards rough fescue grassland, as a result of minimal disturbance construction techniques and seasonal timing of construction activity (Desserud 2006).

The Rumsey Parkland Project was initiated in 2006 to deal with similar reclamation and restoration issues related to proposed oil and gas development in the Rumsey Ecological Reserve and the Rumsey Natural Area. This Project has successfully launched several research initiatives in an efficient time frame, following a collaborative approach involving industry, government agencies and conservation groups. The Terms of Reference adopted for the Rumsey Parkland Project provide a useful model for the Foothills Restoration Forum.

The Challenge:

The foothills region on the East Slopes of Southern Alberta is the focus of intense development pressure on all fronts. Urban and rural residential growth, agriculture and ranching, industrial projects such as oil and gas, mining, and renewable energy and forestry are all present in some form or other on this landscape. With only approximately 15 percent of Alberta's fescue grassland remaining in a natural state, special concern is being expressed over the technical difficulties inherent in maintaining and restoring fescue grasslands.

Currently, research and field studies are not linked or coordinated. A forum would provide a research mechanism, a venue to share research results, and a single-source link to the knowledge we have and to the research we are conducting. The concept of the forum is open, initially focusing on the grassland soils and vegetation interface with a vision of what is necessary to improve restoration potential.

To meet this challenge, industry has initiated several trial sites, wellsite restoration projects and a major research project is currently underway at the University of Alberta. The Foothills Restoration Forum will meet the challenge of recognizing that work and integrating it with additional research initiatives.

Goal:

To encourage and promote integrated research and information sharing, and to foster stewardship, and education related to the restoration of ecological health, function and operability of the native plant communities of the southern Eastern Slopes. Primary focus initially will be native grassland plant communities.

Geographic Area

Primary focus is defined by the Black soils zone of the Sub-alpine, Montane, Foothills Parkland and Foothills Fescue Natural Subregions.

General Membership Draft

General membership will be inclusive rather than exclusive and participation is voluntary.

- Oil and gas industry, with membership in the SASCI Energy Sub-committee, including senior environmental staff and environmental consultants;
- Wind Energy Companies, Alta Link and related groups participating in SASCI;
- Representation from the Reclamation Criteria Advisory Group;
- Representation from the Energy Utilities Board;
- Representation from SRD Public Lands, including local representatives from the Land Management Branch, Rangeland Management Branch, Fish and Wildlife, and Forest Protection Branch;
- Representation from the Alberta Conservation Association;
- Representation from Cows and Fish;
- Representation from Alberta Environment Regional Compliance Inspection Branch;
- Representation from the Executive of the Alberta Chapter of the Canadian Land Reclamation Association;
- Research institutions, including the Universities of Alberta, Calgary and Lethbridge, and the Alberta Research Council and the Ag Canada Lethbridge Research Station;
- Representation from the Lethbridge Community College;
- Local community, including: the Pekisko Landowners Group, the Livingstone Landowners Group, the South Porcupine Stewardship Society, South West Pincher Creek Landowners Group, Chinook Area Land Users Association and the Friends of the Livingstone.
- Local conservation groups including the Alberta Wilderness Association, and the Castle Crown Wilderness Association, the Nature Conservancy, and the Southern Alberta Land Trust;
- Representation from the Alberta Beef Producers, and Diamond Willow Organic Beef;
- Representation from the Foothills Forage Association;
- Representatives and local council members from the MDs of Pincher Creek, Ranchlands, Willow Creek, Foothills, Cardston and the Crownsnest Pass;
- Open door membership policy, invitation extended to the agricultural community at large.

Steering Committee

Barry Adams	SRD Rangeland Management Branch
Mike Alexander	SRD Rangeland Management Branch
Steve Demkiw	Alberta Environment
David Green	Southern Alberta Sustainable Community Initiative
Kurtis Averill	SASCI Energy Sub-committee

Documentation and organizational services to be provided by Gramineae Services Ltd.

Duties to include developing draft terms of reference, assisting in the identification of stakeholder groups, securing funding for the forum working sessions and newsletters, organizing the first working session, and producing the first newsletter.

Technical Advisory Committee

The purpose of a Technical Advisory Committee (TAC), will be to identify important research issues and objectives and to encourage research activities to address these needs. The TAC will be able to work with resource documents like the ASRD Gap Analysis to review the draft list of issues and research questions, and to incorporate issues that are brought forward during the first working session of the forum.

The TAC will determine, by consensus, which issues should be addressed as formal research initiatives, conducted by the research institutions. The TAC will:

- Engage the research institutions to solicit proposals based on the identified research questions;
- Evaluate and select the most appropriate proposals and ;
- Determine the most appropriate pathway for securing research funds.

TAC members will mutually define objectives, and process, contribute expertise and resources to accomplish the objectives, review reports of results at key stages, and consider project results in developing recommendations for improvements to reclamation/restoration practices.

Decisions will be made by consensus. Consensus is understood to mean that discussion continues to such time as all participants involved agree that a conclusion or decision is in balance, fair to their interests given the needs of others, and that they can live with it.

A TAC will be appointed through a collaborative approach following the first working session. It will include representatives with particular technical expertise relevant to restoration science. TAC members will be appointed from appropriate stakeholder groups and NGOs, industry and government agencies.

Issues and Research Questions

The following list of issues and research questions is based on the findings of the *Revegetation Strategies for Public Lands, A Gap Analysis* with focus on the native grasslands of the Foothills Fescue, Foothills Parkland, Montane and Sub-alpine Natural Subregions.

A number of the issues and questions listed below could be addressed and reported on through research projects currently underway, ongoing and future field trials, and monitoring projects associated with recent development projects. Results of these field trials and monitoring projects could be shared through the proposed news letter and presentations given during forum working sessions.

The following gaps identified apply to each of the Natural Subregions listed above and refer to the literature review conducted during the gap analysis:

1. Can rough fescue plant communities be re-established following industrial disturbance? If so, what are the key factors that facilitate re-establishment?
2. Is it possible to reclaim and restore industrial disturbances that have been previously seeded to non-native invasive species, to functioning native plant communities? If so, what are the key factors that facilitate re-establishment?
3. Is it possible to restore cultivated land or tame pastures to functioning native plant communities? If so, what are the key factors that facilitate re-establishment?
4. What are the post disturbance native plant successional pathways in rough fescue plant communities? What are the key indicator species for each reference plant community within each natural subregion?
5. What ecological range sites should be avoided by industrial disturbance due to the limited potential for reclamation and restoration success?
6. Can the minimal disturbance drilling and pipeline construction practices used on the prairies be applied to drilling and pipeline projects on the Eastern Slopes? Are these practices effective in conserving the soils and native plant communities? What are the limiting factors? Where are improvements needed?
7. Invasive non-native species encroachment into native plant communities is one of the biggest issues affecting the grasslands of the Eastern Slopes. The edge effect resulting from seeding non-native invasive species for forage crops, and linear disturbances such as transportation corridors, access roads and pipelines is well recognized. Is the extent of the encroachment related to specific native plant communities, or to the range health of the adjacent rangeland?
8. Due to the difficulties of procuring and managing wild harvested seed, are native plant cultivars a good alternative? If so under what site conditions?
9. What are the consequences of planting native cultivars from one natural subregion in a different subregion, or propagating native cultivars from one natural subregion for use in another natural subregion?
10. Little research exists regarding optimal seed mixes or seeding rates for native plant communities within the Foothills Fescue, Foothills Parkland, Montane or Sub-alpine Natural Regions. What seeding rates are most effective and how do they differ by subregion?
11. Can the Range Health Assessment Protocol developed by SRD Rangeland Management Branch be used to identify issues of concern, and facilitate restoration objectives? This would include decisions regarding the use of natural recovery or the use of native seed mixes and cultural control methods designed to reduce competition from invasive non-native species such as Kentucky bluegrass, Smooth brome and Timothy.
12. The literature review indicated limited success in the control of invasive non-native species such as Kentucky bluegrass, Smooth brome and Timothy when present in native rangelands. What combination of chemical (herbicides) and/or cultural (mowing, burning, grazing, cultivation and cover cropping, or soil nutrient depletion) are most effective in controlling the spread of invasive non-native species in native rangeland plant communities?
13. What is the best time to seed native seed mixes designed for the Foothills Fescue, Foothills Parkland and Montane Natural Subregions? What factors need to be considered when determining timing of seeding?
14. What soil handling techniques most favor the recovery of rough fescue plant communities following industrial disturbance?
15. When is the use of native transplants or nursery grown native species appropriate? Which species perform well as transplants or nursery grown stock and what are the maintenance requirements?
16. When is sod salvage appropriate? How long can sod be stored and under what conditions can it remain viable? Can it be cost effective for large disturbances such as fully stripped wellsites or large diameter pipelines?
17. What is the role of grazing in site recovery?

Meetings and Scheduling:

- TAC meetings and conference calls to be determined at the formation of the TAC;
- SASCI facilitated working sessions that deal with issues, program design, funding, results, and practice change scheduled twice per year, in the spring and fall for the general membership;
- Steering committee to establish meeting schedule for its own meetings;
- Newsletter will follow each working session and will be posted on SASCI website and other appropriate websites;
- Database construction and a central repository for information sharing on the SASCI website.

Resources:

- Government to provide resources for technical support including meeting planning and newsletter production

Benefits

- Opportunities for increased interagency and inter-industry networking;
- Opportunities for mentoring the next generation involved in agriculture and industry and integrating local and multi-generational knowledge in stewardship initiatives.

Draft



Matt Gray, MA
Advisor, Transmission
Stakeholder Relations & Communications

p (403) 539-2656
f (403) 539-2949
c (403) 617-4951
matt.gray@aeso.ca
www.aeso.ca



November 1, 2007

2500, 330 - 5th Ave SW Calgary, Alberta T2P 0L4
p (403) 539-2450 f (403) 539-2949

Re: Southern Alberta Transmission Development - Open Houses November 14 to 28, 2007

The Alberta Electric System Operator (AESO) has identified the potential for a significant increase in power generation projects throughout southern Alberta, including substantial wind power development.

In its role of planning the transmission system for all Albertans, the AESO is currently investigating the need to reinforce the transmission system so that these generation projects can be connected reliably to the provincial grid. Connecting these projects helps meet demand for electricity in other areas of the province. Work is underway to determine how much additional transmission development will be required.

The AESO is holding its first series of Open Houses in southern Alberta to provide opportunities at this early stage in the planning process to discuss the issues facing the transmission system and to review the process for reinforcing the transmission system.

November 14, 2007	Claresholm	Community Centre	4 -8 pm
November 15, 2007	Nanton	Memorial Centre (Upper Hall)	4 -8 pm
November 19, 2007	Lethbridge	FOE (Fraternal Order of Eagles) Lower Hall	4 -8 pm
November 20, 2007	Taber	Royal Canadian Legion – Taber Branch (Billy Williams Hall)	4 -8 pm
November 21, 2007	Medicine Hat	Moose Lodge	4 -8 pm
November 22, 2007	Brooks	Heritage Inn	4 -8 pm
November 26, 2007	Pincher Creek	Pincher Creek Community Hall	4 -8 pm
November 27, 2007	Cardston	Civic Center	4 -8 pm
November 28, 2007	Fort McLeod	District Community Hall	4 -8 pm

For more information about these open houses, please contact Matt Gray, Stakeholder Relations Advisor (Transmission), toll free at 1.888.866.2959 or matt.gray@aeso.ca.

Karine Wilhauk

From: "Kirk Schofield" <kirkschofield@gmail.com>
To: <clares@telusplanet.net>
Sent: October 17, 2007 1:26 AM
Attach: Handicap Parking Pic.bmp
Subject: Handicap Parking

Dear Mayor/Town Council Members/C.A.O.

I write to you with the request that you review the attached basic map I have drawn out regarding the street level parking located in front of my residence. I live at 658 51st Avenue West in the Town of Claresholm. I desire that the unmarked curb side street parking in front of my house been deemed, and posted as a designated handicap parking stall. The stall would begin its posted signage at the edge of the residence driveway to the East of me - 654 51st Avenue West and run West to the entrance of my driveway (inclusive). The distance between these two points is approx 32 feet.

I write with honourable intentions as I have a severely handicap son who suffers from a host of debilitating health issues. He has been diagnosed with severe cerebral palsy rendering him unable to walk and must therefore be transported in a wheel chair. Furthermore, he is legally blind, and profoundly deaf. Our efforts to transport his wheel chair from our front step to our driveway is more than a challenge as our front lawn grade meets an eight inch cement drop down to the driveway. This large difference in level adds to the burden of loading and unloading a 50lbs wheel chair plus the weight of our son upon it at approx 35lbs. This weight combined (85lbs) must then be maneuvered up and over this eight inch ledge. This being said we have evaluated our ability to park along side 51st avenue facing West and off load our son and wheel chair. From this location we are able to roll his chair efficiently over the rounded sidewalk edge that meets the road with no interference in the movement of the wheel chair. The push from this point leads a straight line to our front step.

The reason we call upon the valued time of our honoured council is that this current unmarked street parking is accessed and used constantly and freely by all. I have observed those who park in this location on a daily basis and have noted that they are tenants of the Willow Creek Apartment Building located on the South side of 51st Avenue West. I have further observed that they have sufficient street side parking to suit their needs on the South side of 51st Avenue as well as a dedicated parking lot on the Willow Creek Apartment building lot.

We have the proper handicap permit to satisfy this request.

We would not request that street parking be dedicated to our needs specifically if we could manage effectively any other way. I have noted at least one other residence on the West side of Claresholm that has a handicap sign posted in front of their house. I can only assume their request for such a spot was for the same reason(s) I come to you.

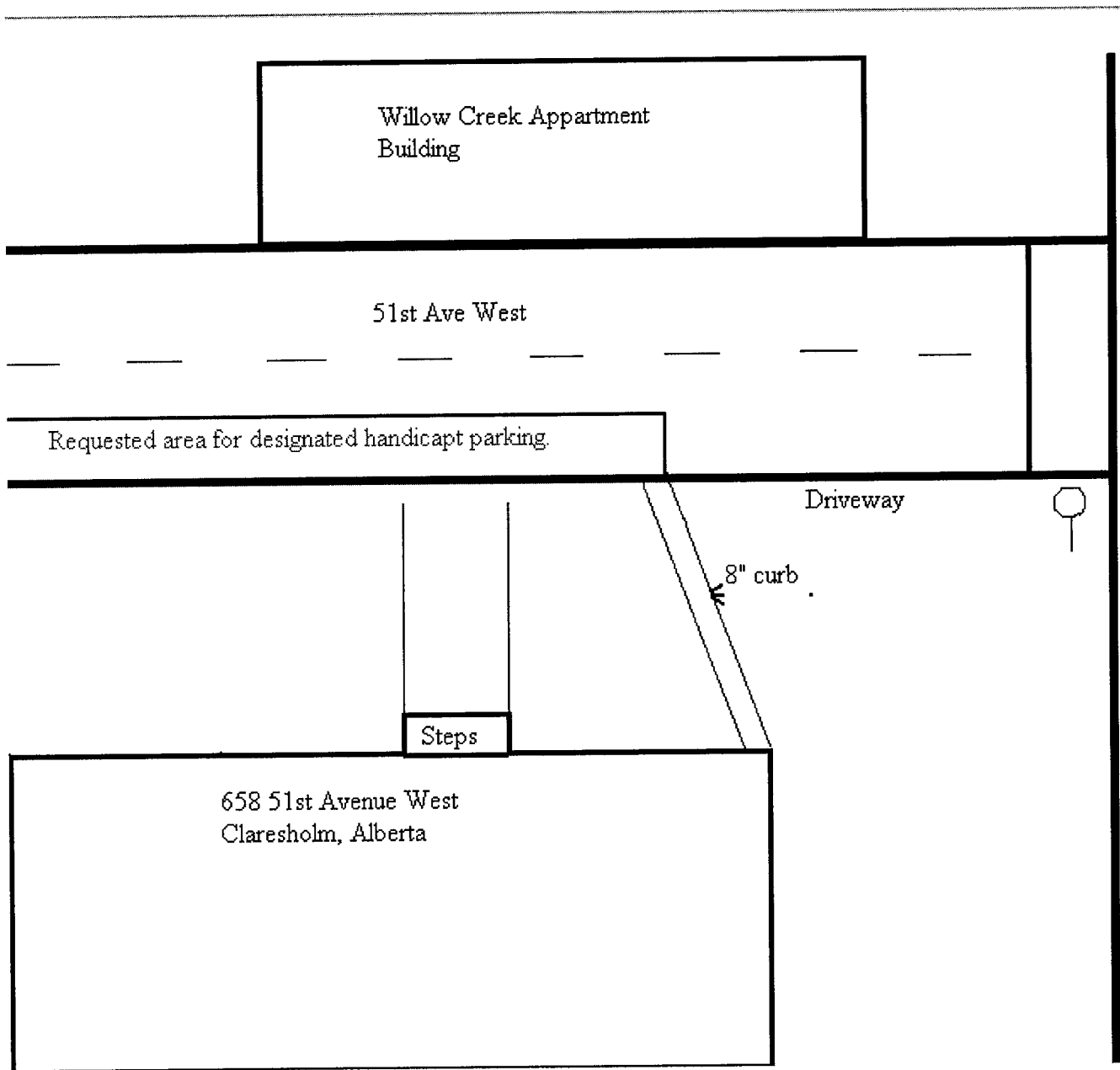
If further action or evaluation is required I or my wife may assist and we may be contacted by telephone at 403-625-1705.

Or by return email: kirkschofield@gmail.com

Your attention to this matter and follow up will be appreciated,

Yours Respectfully,

Kirk&Amy Schofield



REQUEST FOR HANDICAP PARKING DESIGNATION

Concerns:

1. That the benefit of having a handicap parking designation would be marginalized because there is no concrete (or similar material) path that leads from the front steps to the street side curb and sidewalk.



2. Unloading and Loading would be safer if done in the driveway and not on the street. However it is important to realize that this is contingent on what type of vehicle is being used because different vehicles unload from different doors.



3. The situation with this request is different from the existing handicap parking designation because there is no driveway available and the owner has built a ramp that stretches from the front door to the sidewalk.



Recommendation:

A temporary handicap parking designation be permitted, subject to a specified time frame in which the designation is valid (This would give the property owner the necessary time to make the appropriate modifications to their property) and that **Section 44 of the Traffic Safety Act – Use of Highway and Rules of the Road Regulation** is adhered to (see below).

Section 44 *A person driving a vehicle shall not stop or park the vehicle at the following locations:*

(h) in the case of an approach to a stop sign or yield sign, within 5 metres from the stop sign or yield sign;

(j) within 1.5 metres from an access to a garage, private road or driveway or a vehicle crossway over a sidewalk;

Jeff Gibeau
Planner / Development Officer



Gerry Cleaver from the Legion asked if
the Town is interested in purchasing these
magnetic decals @ \$3.95 each for our
Town vehicles -

11/7/07

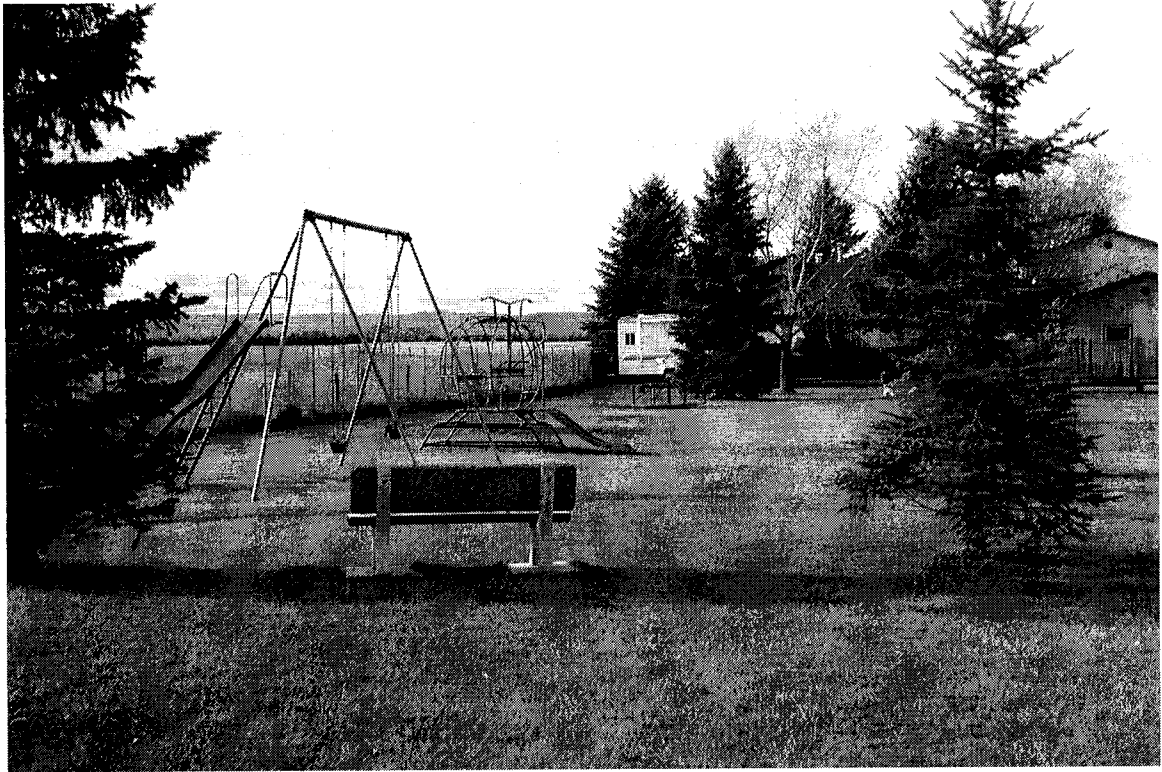
Public Works Update

Oct. 2007

- STREET MAINTENANCE** 14 blocks of crack filling was completed. Priority list for re-paving will not be done until spring. Streets still to oil and repair include, 8th St. North and South. Mountview cres. (Acreage)
- TRAFFIC CONTROL** Line painting is completed . Approx.50 to 75 signs are going to have to be replaced due to fading or loss os reflectivity. Sign prices are approximately \$65.00each.
- WATER DISTRIBUTION** Three blocks of 6" cast Iron water main were removed and replaced with 8" P.V.C. Town crew still have two blocks of new 8" water main yet to install, (1st. east to Tamarac.) 12 new fire hydrants were installed. 11 replacements & 1 new location by town crews. Hope to do 4 more yet this year. We purchased 10 more,due to forecasted price increase soon, and will keep on replacing as we are able.
- SEWER COLLECTION** Three sewer mains were found to need repair through video inspection. All were done, two by town crew and one by our contractor. Flushing of all town sewers is almost completed, should be done by the second week in Nov.
- PARKS & ARENA** Parks crews had busy year cutting grass with us doing the schools as well as our 54 acres+. The Ice making at the Arena went very well, and we opened on time. Third party playground inspections are completed and the reports are not good, reports included. Park playground structures are in need of replacement in 85% of our parks.
- TOWN FACILITIES & SIDEWALKS** No sidewalk program was done this year, as no one bid on our tender.Sidewalks are in bad shape. Building repairs are completed at Admunson Park. Museum was painted outside. Roof repairs, painting, windows,doors and lights were done by our crew.
- AIRPORT CONDITION** Line painting was done at the Airport and all lights are working ok on the runways. Overall condition is good of runways. Hanger building needs new foundation and new doors soon. Terminal building needs flooring and the decking will have to be replaced in next few years.
- NOTES** Frog creek drainage project stopped. Ditches cleaned to town limits only. We do not have permission or right to access private land, no easements, or agreements to cross the existing pipelines. I would like council to look at our responsibility in the M.D. as I feel we should not be working outside town limits. They do nothing in town limits. Any old agreements, need redoing.

Mike Schuweiler







TOWN OF CLARESHOLM

POLICY

POLICY # 70

REPLACING POLICY # 42

EFFECTIVE DATE _____

SUBJECT Convention Delegate Expenses

DEPARTMENT Legislative

AUTHORITY Council Resolution DATE PASSED _____

PURPOSE: To establish a policy for the payment of expenses for convention delegates.

POLICY:

- 1) Convention delegates shall be reimbursed for Convention expenses as follows:
 - a) Accommodations at actual cost
 - b) Meals at actual cost
 - c) Mileage at established rate in the Staff Education and Training Policy #66, and actual parking charges

- 2) Expenses not to be reimbursed shall consist of:
 - a) In room movies
 - b) Personal phone calls
 - c) Use of in room bar
 - d) Liquor expenses
 - e) Expenses incurred by delegate spouses or significant others

NOTE: If any of the expenses under number 2 above are charged to the room and paid for with the Town credit card, the amount will be deducted from the delegate's next paycheque.

- 3) Receipts for meals must be provided for audit purposes. Delegates should ask for a copy of the detailed receipt for themselves when ordering in-room meals and charging it to the room.
- 4) Reimbursement for meals where no receipt is provided will be at the following rates:
 - Breakfast - \$10.00
 - Lunch - \$ 15.00
 - Dinner - \$ 20.00

TOWN OF CLARESHOLM

POLICY

POLICY # 71

REPLACING POLICY # _____

EFFECTIVE DATE _____

SUBJECT Electronic Community Sign Usage

DEPARTMENT Administration

AUTHORITY Council Resolution DATE PASSED _____

PURPOSE: To establish a policy for usage of the Town's electronic community sign.

POLICY:

- 1) All requests shall be directed to the Secretary-Treasurer to determine eligibility.
- 2) Sign is to be used to promote community events only. Advertising and/or sponsorship recognition for any private and/or for-profit business is not allowed in any announcement.
- 3) Groups allowed access to using the sign will be of a non-profit nature only.
- 4) Priority will be given to arena events such as hockey games, skating events, and farmer's markets over all other community events.
- 5) Announcements will be displayed starting within three weeks prior to the actual date of event occurrence.
- 6) The maximum words per announcement is twelve (12).
- 7) The maximum number of announcements being displayed at any given time will be six (6).
- 8) Town of Claresholm Arena staff will post arena activities and those announcements deemed acceptable by the Secretary-Treasurer.

INFORMATION ITEMS



Principal's Update

Claresholm Elementary School

Monday, October 22



Principal

Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@rsd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, Oct. 22	School Council Meeting 6:30 pm
Tuesday, Oct. 23	Hot Dog Day Gymnastics Registration 3:30-7:00 pm
Wednesday, Oct. 24	
Thursday, Oct. 25	Pizza Day
Friday, Oct. 26	

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@rsd.ab.ca
www.rsd.ab.ca/schools/ces

School Council Meeting Tonight at 6:30 pm

Our October School Council meeting will be held at the school tonight at 6:30 pm. The agenda for the meeting will include:

- K-6 Modernization Review and Discussion
- School Results Review
- Lunch Options



As always, all parents are invited and encouraged to attend—we need your input regarding what you would like to see for your children with the K-6 modernization.

At this meeting, we will also have the opportunity for parents to place book orders for Christmas delivery for their children and draws for Douros gift certificates will be made from those in attendance. For an advanced copy of the agenda and related materials, visit the school or the website.



CES/West Meadow Planning Day Oct. 29

Just a reminder that classes for students will be cancelled on Monday, October 29 to allow for the two staff teams to come together and begin the process of developing a collective vision for learning in the new K-6 configuration. Although this will lead to a very hectic week with few school days (November 1 and 2 are already scheduled as planning and PD days in our calendar), it is felt that the October 29 day will drive decisions that will have an impact on students who will be a part of the K-6 school for many years to come.

Looking Ahead...



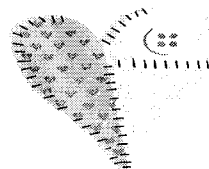
- Oct. 29 No school for students
K-6 Planning Day
- Oct. 30 K-6 Modernization Visioning Meeting 7:00 pm
- Oct. 31 School Assembly 11:00 am
- Nov. 1 Staff Planning Day
- Nov. 2 Divisional PD Day



Gymnastics

Registration Tuesday

On Tuesday, October 23, parents can register their children for gymnastics. The school will be open from 3:30 to 7:00 pm for registrations.



Quilt of Belonging Update

Over the past two weeks, students have brought back a number of great quilt blocks for our school community quilt! With the blocks being due back at the school today, students will now have a chance to share these with their classmates over the next several days and in November, we will be having a special assembly to begin the next phase of our school-wide quilt focus—creating cross-graded teams that will promote community within our school and reinforce the importance of each student! It is our intent to have the CES Quilt of Belonging created in time to display at our Christmas Concert.



Principal's Update

Claresholm Elementary School

Tuesday, October 30



Principal
Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, Oct. 29	K-6 Planning Day No school for students
Tuesday,	Hot Dog Day
Wednesday, Oct. 31	School Assembly 11:00 am
Thursday, Nov. 1	Staff Planning Day—CES No school for students
Friday, Nov. 2	LRSD Divisional PD Day No school for students

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ees@lrzd.ab.ca
www.lrzd.ab.ca/schools/ees/



CES/West Meadow Planning Day Oct. 29

On Monday, October 29, the staff of Claresholm Elementary and West Meadow school staff teams met for the first time as a large group to begin the process of transitioning to a K-6 school. Facilitated by Central Office administration, the morning consisted of a review of divisional mission, vision and values, as well as looking at how kids learn, effective instruction and how both can be supported best in a modernized building. In the afternoon, small groups worked to look at different areas of the school and how they can best meet the needs of our learners when modernized.

The notes from all discussions will be brought to the Visioning Committee Meeting Tuesday evening at 7:00 pm, along with responses and thoughts from all other stakeholder groups (including our school council). Notes from Monday's discussions, as well as our school council discussion from last Monday, will also be published on the school's website, once they have been transcribed.

As always, if you have any questions as we proceed through this transition process, please don't hesitate to contact Mr. Hewson or any of the committee representatives (a list of these representatives is available on the website or from the office)

Looking Ahead...



- Nov. 8** Student Teachers (U of L) first day in schools
- Nov. 14** Quilt Assembly 12:30 pm
- Nov. 22** Report cards go home



Limited Days for Students This Week

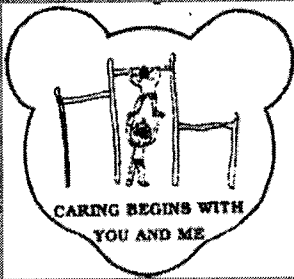
This week, there are only two days with students, with a number of staff activities occurring at the same time. Thursday was established as a staff planning day last spring when we created our 2007-2008 school calendar, looking at days we can utilize for these important planning days that would have the least impact on student learning (traditionally, the day after Halloween is not a great day for student focus and learning). Friday was also determined by the division to be the divisional Professional Development Day, where all staff from across the division meet (this year in Fort Macleod) to engage in a variety of professional development activities. With the inclusion of Monday as a K-6 planning day (which needed to occur prior to Tuesday's Visioning meeting), it means only two days this week for students!

Halloween Activities Wednesday



Some notes for families about Wednesday's activities:

- We will be having our October assembly at 11:00 am, which includes our monthly community reader. As always, all families are invited to attend.
- Students will have a chance to change into costumes after lunch for classroom activities. Please do not send them to school already in their costumes.
- We are also asking that guns or knives not be included in any child's costume



CARING BEGINS WITH
YOU AND ME



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrtd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, Nov. 5	
Tuesday, Nov. 6	Hot Dog Day Picture Retakes
Wednesday, Nov. 7	
Thursday, Nov. 8	Student Teachers (U of L) first day in school
Friday, Nov. 9	Remembrance Day Assembly 10:45 am

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ees@lrtd.ab.ca
www.lrtd.ab.ca/schools/ees

Principal's Update

Claresholm Elementary School

Monday, November 5

Remembrance Day Assembly Friday, 10:45 am



This Friday, we will be having our annual Remembrance Day assembly, taking time to help students recognize the importance of Remembrance Day and the sacrifices made by many Canadian men and women to allow us the freedoms we enjoy today. As always, we invite all families to come join us for the assembly.

I have included an excerpt from an Internet site dedicated to our Canadian Heroes:

I think of you often, my cherished Canadian Heroes, and feel your commitment in every choice I feel free to make. I weigh each decision with the same deliberate consideration as you have shown for our country. I am moved to make the most of the privilege that you have paid so dearly for.

In such trying times I'm thankful that the youth of our country have honorable heroes to look up to. I offer this site as a resource for all those who seek to inspire themselves and our children, to be the best they can be.

Each time I am blessed with a creative idea and have the opportunity to make it come true, I remember I couldn't do so if it wasn't for you, my Canadian Heroes.

www.cdnheroes.com



Welcome Student Teachers

This Thursday, we will have six student teachers joining us for the next five weeks.

We will be welcoming:

- Ms. Balaski—Mrs. Adrian
- Ms. Brick & Ms. Couleter—Mrs. Hipkin
- Ms. Blaskovich—Mrs. McDowell
- Mr. Harper Ms. Wagner—Mrs. McKee



Web sites for learning and fun -- for kids and parents together.

[www.bbc.co.uk/schools/laac/
menu.shtml](http://www.bbc.co.uk/schools/laac/menu.shtml)

A great site for kids with a number of games and activities to develop beginning reading and math skills.

Looking Ahead...



- Nov. 14 Quilt Assembly 12:30 pm
- Nov. 19 School Council Meeting 6:30 pm
- Nov. 22 Report cards go home
- Nov. 22 K-6 Visioning Meeting (7:00 pm)
- Nov. 23 Divisional Inter-school Collaboration Day
No classes for students
- Nov. 30 School Assembly 9:45 am



Notice of Deadlines Approaching

- Nov. 9—Cookie Dough orders due
- Nov. 12—Subway lunch orders due
- Nov. 28—Hot Dog/Pizza orders due



K-6 Modernization Planning

Just a reminder to check the school's website for the latest notes, information and discussion from the variety of planning meetings and days devoted to the K-6 Planning Process. If unable to access the school website, please ask for any of this information at the office.

Karine Wilhauk

From: "Coaldale Chamber" <info@coaldalechamber.com>
To: <town@taber.ca>; <rkhauta@town.coalhurst.ab.ca>; <clares@telusplanet.net>;
<administration@fortmacleod.com>; <wade@magrath.ca>; <info@picturebutte.ca>;
<contact@raymond.ca>; <admin@village.nobleford.ab.ca>
Cc: <info@coaldalechamber.com>
Sent: November 1, 2007 10:30 AM
Attach: Parade Registration Form 2007.doc
Subject: Country Christmas Night of Lights Invitation

Dear Administration, Mayors & Councillors,

Coaldale's 9th Annual Country Christmas Night of Lights takes place Friday, November 30. This magical evening focuses on bringing families out to enjoy bonfires, carolling, a symphony quartet, free hot chocolate, hayrides, candy bags, gift baskets and much, much more.

The highlight of the evening is the kick-off Parade of Lights, which grows larger and more popular each year. We would be honoured to have your mayor and/or council members represent your town as special dignitaries in the parade. In the spirit of the evening we ask that your representatives supply their own vehicle, brightly decorated with lights. If this is not possible, we are happy to arrange a position for them on a float or in a carriage already entered in the parade.

In addition - or alternatively - we would love to see a float or vehicle, bejewelled with lights, entered into the parade to show off your town.

I have attached a parade registration form with further information for your convenience. Please fill it out (feel free to make extra copies if needed) and fax it back to the Coaldale & District Chamber of Commerce - or phone or email the office to notify us of your attendance.

Being a part of the dazzling Light Parade, and enjoying the festivities following it, is an experience never to be forgotten!

Kind regards,

Elizabeth McLachlan
Executive Director

Coaldale & District Chamber of Commerce
1401 20 Ave.
Box 1117
Coaldale AB T1M 1M9
Ph: 403-345-2358
Fx: 403-345-2339

Karine Wilhauk

From: "Amanda Neumann" <aneumann@auma.ab.ca>
To: <undisclosed-recipients:>
Sent: November 1, 2007 9:15 AM
Subject: Note from Dorothy Moore, South Towns Director

Hi, All,

It has been my pleasure to serve you as South Towns Director on the AUMA Board for the past four years. My position will become vacant at the AUMA convention.

It is my hope that energetic and astute members of your Council will consider running for South Towns Director, and perhaps Towns Vice President of the AUMA Board.

I have accomplished my six-year quest to put comprehensive regional cost and revenue sharing agreements in place within Mountain View County communities. Our Joint Didsbury/Mountain View County IDP and Memorandum of Agreement document was signed Wednesday, October 11.

In the future, I will be working with municipalities in some way- perhaps reorganization/crisis management, or as a CAO. I would love to hear from you, and know how things are going in your area.

Please add my new email address to your contacts; dorothymoore@shaw.ca

All the best to each of you,

Dorothy Moore
AUMA Director, Towns South



Alberta Urban Municipalities Association

www.auma.ca | www.amsc.ca

The information transmitted in this e-mail is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information, by persons or entities other than the intended recipient is prohibited. If you have received this e-mail in error, please contact the sender and delete the material from all computers.

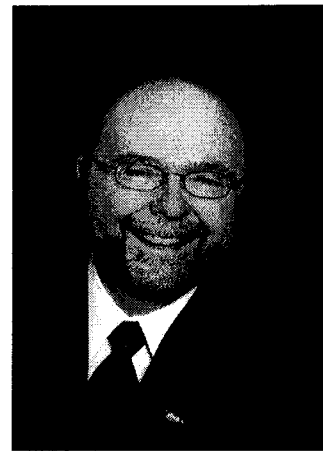
_____ NOD32 2632 (20071101) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

November 2007

Dear Municipal Colleague:

I am writing first and foremost to congratulate you on your recent success in the municipal election and to wish you continued success as you discharge your responsibilities in the coming term.



To serve your community and contribute to its wellbeing in an elected capacity is one of the most important and satisfying experiences a person can have.

I also want to let you know that I have decided to let my name stand for re-election as President of the Alberta Urban Municipalities Association.

Over the past three years the AUMA has achieved very real and tangible successes and we have emerged as a strong and respected voice for urban government in Alberta:

- The Alberta government has committed over \$11 billion of funding through the Municipal Sustainability Initiative.
- The AUMA leads in Canada with developing tool kits, education programs, and resources to help us lead effectively.
- The AUMA is now responsible for providing business services to Alberta municipalities worth \$125 Million/year - an increase of 50% in three years!

I welcome your support and look forward to meeting you in person at the AUMA convention in Calgary starting November 28.

See you there!

A handwritten signature in black ink that reads "Bob Hawkesworth". The signature is stylized and cursive.

Alderman, Ward 4/City of Calgary
President, Alberta Urban Municipalities Association
bob.hawkesworth@calgary.ca
(403) 875-7404

Re-Elect Bob Hawkesworth for AUMA President

October 15, 2007

Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0


Dear Mayor and Council:

On behalf of Council and the citizens of Drayton Valley, I would like to extend our most sincere congratulations on your electoral win and wish you every success in your term as Mayor and Council of the Town of Claresholm.

It is our responsibility to work together to continue building, maintaining and improving our communities. I look forward to building a prosperous relationship with you in this upcoming term and I hope we may both benefit from this commitment; we both have, to our communities' future.

Once again, congratulations.

Sincerely,



Diana McQueen
Mayor

:fs



Client Appreciation 2007

UMA 

UMA Engineering Ltd. cordially invites
you and your guest to join us at this year's
Client Appreciation event held in conjunction with
the AUMA Annual Convention and Tradeshow

Thursday, November 29, 2007

6:00 p.m. - 9:00 p.m.

The Hyatt Regency

Imperial Ballroom I and II

700 Centre Street SE

Calgary, Alberta

Community Infrastructure | Transportation | Earth & Water | Energy & Facilities

Please RSVP to:

Edmonton 780.486.7045

maryann.hamernyk@uma.aecom.com

Calgary 403.270.4895

joanne.jaworenko@uma.aecom.com

Lethbridge 403.329.4822

marlene.roelofs@uma.aecom.com