

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
NOVEMBER 26, 2007
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES NOVEMBER 13, 2007

DELEGATIONS:

1. REG TURNER
RE: 4908 – 8TH STREET WEST ACCESS
2. ROY MANCHULENKO
RE: PROPERTY TAXES PENALTY
RE: 5046 – 6TH STREET WEST, CONDITION OF PROPERTY

ACTION ITEMS:

1. DELEGATION RESPONSE – ORRSC
RE: CENTENNIAL PARK MASTER PLAN
2. CORRES: HON. LUKE OUELLETTE, MINISTER OF INFRASTRUCTURE & TRANSPORTATION
RE: WATER FOR LIFE STRATEGY
3. CORRES: MUNIWARE
RE: 2008 MUNICIPAL SUPPORT AGREEMENT
4. CORRES: CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
RE: THANK YOU
5. CORRES: CLARESHOLM PARKS SOCIETY
RE: NEW YEAR'S EVE CELEBRATION
6. TOWN OFFICE OPERATIONAL HOURS – COUNCILLOR LEONARD
7. DOWNTOWN LOT PARK PLAN – COUNCILLOR LEONARD
8. ADOPTION OF INFORMATION ITEMS
9. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Claresholm Elementary School Principal's Update – November 12, 2007
2. Claresholm Elementary School Principal's Update – November 19, 2007
3. Claresholm RCMP Detachment – Monthly Policing Report October 2007
4. Southwest Alberta Sustainable Community Initiative – Thank You
5. Claresholm & District Transportation Society – Meeting Minutes May 15, 2007
6. Claresholm & District Transportation Society – Meeting Minutes June 26, 2007
7. Claresholm & District Transportation Society – Meeting Minutes June 27, 2007
8. Claresholm & District Transportation Society – Meeting Minutes July 17, 2007
9. Claresholm & District Transportation Society – Meeting Minutes October 16, 2007
10. Claresholm & District Transportation Society – Meeting Minutes October 30, 2007
11. Claresholm & District Transportation Society – Meeting Minutes November 20, 2007
12. Glenn Taylor for AUMA Director Towns West & AUMA Vice-President Towns
13. R. Lloyd Bertschi for AUMA President
14. Oldman River Regional Services Commission – Meeting Minutes October 11, 2007

ADJOURNMENT:

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 13, 2007**

PRESENT: Mayor: Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

AGENDA: Moved by Councillor Isaacson that the agenda be accepted as amended.

23. **BOARD APPOINTMENTS**

24. **DECEMBER 2007 MEETING DATE**

CARRIED

MINUTES:

1. **ORGANIZATIONAL MEETING – OCTOBER 22, 2007**

Moved by Councillor Quayle that the Organizational Meeting Minutes of October 22, 2007 be accepted as presented.

CARRIED

2. **REGULAR MEETING – OCTOBER 22, 2007**

Moved by Councillor Moore that the Regular Meeting Minutes of October 22, 2007 be accepted as presented.

CARRIED

FINANCES:

OCTOBER 2007 BANK STATEMENT

Moved by Councillor Sutter to accept the October 2007 bank statement as presented.

CARRIED

DELEGATIONS:

1. **ORRSC – GAVIN SCOTT**
RE: CENTENNIAL PARK MASTER PLAN

Gavin Scott from Oldman River Regional Services Commission has been working on the Centennial Park master plan. They would like to create a better relationship with the Town of Claresholm, so this was a complimentary plan to show what services ORRSC can provide. This plan was not done by public process but rather by looking at the amenities that are there and going forward. The plan is set up to be looked at each year at budget time when various projects can be chosen depending on resources and need. It is a living plan that can be changed and added to as required. The major part of the plan is increasing the area of the campground.

2. **SOUTHWEST ALBERTA SUSTAINABLE COMMUNITY INITIATIVE – DAVID GREEN**

Southwest Alberta Sustainable Community Initiative (SASCI) is a not-for-profit multi-stakeholder group dedicated to the promotion of sustainable growth in Southwest Alberta that was formed in 2002. They provide information and education to facilitate public cooperation and non-confrontational forums. Anyone can be a member of SASCI and they cover a wide range of sectors including environment, tourism, forestry and oil and gas. They are working on regional sustainability rather than just on communities. They began in the Pincher Creek / Crowsnest Pass area but are looking to expand, so they are looking to get participants from other areas. Right now, they are focusing on revitalizing their board and how they engage with their stakeholders. David Green, Manager of SASCI and Celesa Horvath, Chair, presented to Council.

ACTION ITEMS: 1. **BYLAW #1498 – FCSS BOARD**
RE: ALL READINGS

Moved by Councillor Isaacson that Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, be given 1st reading.

CARRIED

Moved by Councillor Leonard that Bylaw #1498, a Bylaw establishing the

Claresholm & District FCSS Board, be given 2nd reading.

CARRIED

Moved by Councillor MacPherson to give unanimous consent to give Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, 3rd and final reading at this meeting.

CARRIED

Moved by Councillor Moore that Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, be given 3rd and final reading.

CARRIED

2. **BYLAW #1501 – LAND USE AMENDMENT**
RE: 1ST READING

Received for information.

3. **DELEGATION RESPONSE: REG TURNER**
RE: 4908 – 8TH STREET WEST ACCESS

Referred to administration to create a policy in regards to temporary curb ramps.

4. **CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION**
RE: ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP GRANT

Received for information.

5. **CORRES: ART JOHNSON, MLA**
RE: PHONE USAGE WHILE DRIVING

Moved by Councillor MacPherson for administration to write a letter of support to Art Johnson, MLA regarding the restriction of use of hand-held communication devices while driving.

CARRIED

6. **CORRES: ALBERTA MUNICIPAL AFFAIRS & HOUSING**
RE: 2008 EQUALIZED ASSESSMENT

Received for information.

7. **CORRES: TOWN OF FORT MACLEOD**
RE: 26TH ANNUAL SANTA CLAUS PARADE INVITATION

Received for information.

8. **CORRES: AUMA**
RE: EDUCATION SESSIONS FOR 2009 AGGREGATION PROGRAM

Received for information.

9. **CORRES: SOUTHGROW REGIONAL INITIATIVE**
RE: MODULE #8 – PROJECT MANAGEMENT IN ECONOMIC DEVELOPMENT

Received for information.

10. **CORRES: COWBOY TRAIL**
RE: WORKSHOP THURSDAY, NOVEMBER 15, 2007

Received for information.

11. **CHAMBER OF COMMERCE COMMUNITY CHRISTMAS PARTY & BUSINESS AWARDS**
RE: SATURDAY, NOVEMBER 24, 2007

Received for information.

12. **CORRES: ALBERTA RECYCLING**
RE: NEW WASTE STRATEGY 'TOO GOOD TO WASTE'

Received for information.

13. **CORRES: ORRSC**
RE: COUNCIL ORIENTATION TO MUNICIPAL PLANNING WORKSHOP

Received for information.

14. **CORRES: SOUTHERN ALBERTA SUSTAINABLE COMMUNITY INITIATIVE**
RE: PROPOSED FOOTHILLS RESTORATION FORUM

Received for information.

15. **CORRES: ALBERTA ELECTRIC SYSTEM OPERATOR**
RE: SOUTHERN ALBERTA TRANSMISSION DEVELOPMENT OPEN HOUSE

Received for information.

16. **CORRES: KIRK & AMY SCHOFIELD**
RE: 658 – 51ST AVENUE WEST PARKING

Moved by Councillor Sutter to allow a temporary handicap parking designation as recommended by the development officer at 658 – 51st Avenue West, giving the homeowner 12 months from November 13, 2007 to make modifications to their property at which time the temporary designation will be reviewed.

CARRIED

17. **ROYAL CANADIAN LEGION**
RE: 'WE SUPPORT OUR TROOPS' MAGNETIC DECALS

Moved by Councillor Isaacson for the Town of Claresholm to purchase 40 of the 'We Support Our Troops' magnetic decals from the Royal Canadian Legion for town vehicles.

CARRIED

18. **DISASTER SERVICES COMMITTEE**

Moved by Councillor Sutter to appoint Mayor Rob Steel, Councillor Don Leonard and CAO Kris Holbeck to the Disaster Services Committee.

CARRIED

19. **PUBLIC WORKS UPDATE – MIKE SCHUWEILER**

Received for information.

20. **TOWN OF CLARESHOLM PLAYGROUNDS**

Received for information.

21. **POLICY #70 – CONVENTION DELEGATE EXPENSES**

Moved by Councillor Quayle to adopt Policy #70, the Convention Delegate Expenses Policy, effective November 13, 2007.

CARRIED

22. **POLICY #71 – ELECTRONIC SIGN USAGE**

Moved by Councillor MacPherson to adopt Policy #71, the Electronic Sign Usage Policy, effective November 13, 2007.

CARRIED

23. **BOARD APPOINTMENTS**

Moved by Councillor Isaacson to appoint the following individuals to the Library Board:

- Michael McAlonan
- Shirley Leonard

- Catherine Finlay
- Terry Nelson
- Mary Thompson
- Erica Stephen
- Sharon Duncan

CARRIED

Moved by Councillor MacPherson to appoint Michelle Day and Doug Bowman to the Economic Development Committee.

CARRIED

Moved by Councillor Leonard to appoint the following individuals to the Museum Board:

- Rita Burton
- Bette Slovak
- J. Douglas Leeds
- Bob Mackin
- Rae Trimble
- Bernice Case
- Harold Seymour
- George T. Bishop
- G. Don Clark

CARRIED

Moved by Councillor Sutter to appoint Tara Bishoff and Allison McKee to the Claresholm & District FCSS Board.

CARRIED

Moved by Councillor MacPherson to appoint Grant Jordan to the Municipal Planning Commission.

CARRIED

Moved by Councillor Leonard to appoint Joyce Zwick to the Subdivision and Development Appeal Board.

CARRIED

Moved by Councillor Moore to appoint Anna Mae Mifflin and Karen Bishop to the Porcupine Hills Lodge Board.

CARRIED

24. DECEMBER 2007 MEETING DATE

Moved by Councillor MacPherson to have only one regular meeting in December 2007 on Wednesday the 19th.

CARRIED

25. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

26. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Leonard that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

DELEGATIONS

NOVEMBER 16, 2007

RE: ROLL NUMBER 11227.000
OUTSTANDING TAXES

TOWN OF CLARESHOLM
BOX 1000
CLARESHOLM, AB. T0L 0T0

ATTENTION: LISA CHILTON
TAX ADMINISTRATOR

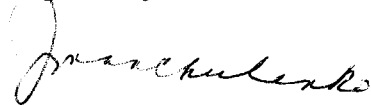
In reference to the above noted roll number for taxation purpose, we believe there to be an error in your calculation of penalty.

The bank statement ending August 31, 2007 clearly indicates the funds taken from my account on August 31, 2007.

Bearing in mine that the following day began the Labour Day weekend, there may have been a glitch in the banking system transfers.

We trust you will review the occurrence and reverse the aforementioned penalty accordingly.

Respectfully

A handwritten signature in cursive script, appearing to read "S. Joyce Manchulenko".

S. Joyce Manchulenko

B.C. CENTRAL CREDIT UNION
TRACING REPORT BY VENDOR

PAGE 1
RUN DATE 09/04/07
RUN TIME 00:37:51

=====
VENDOR NO: 1452 CLARESHOLM, TOWN OF
=====

09/03/07

ACCOUNT	AMOUNT	CUSTOMER NAME	TRACE	TXN-TIME
✓ [REDACTED]	[REDACTED]	[REDACTED]	725269	23:17:10
✓ [REDACTED]	[REDACTED]	[REDACTED]	725268	23:17:10
✓ [REDACTED]	[REDACTED]	[REDACTED]	7938	23:17:10
✓ 1227000	1478.80	RJ GROUP INSPECTIONS INC.	5651	23:17:10

PAGE SUMMARY: Total Amount 1776.61 Total Transactions: 4

*TOTAL \$ 1,776.61 *
*FILE CREATION NO 177 *

WS - 297.91
TX 1478.80

Roy Marchenko

ATB Financial®

Claresholm
Box 640 625-4451
Claresholm AB TOL 0T0

793

TOWN OF CLARESHOLM
PO BOX 1000
CLARESHOLM AB TOL 0T0

STATEMENT OF ACCOUNT

Ending September 07, 2007

Customer Number [REDACTED]

Page 2 of 6

DEPOSIT ACCOUNTS

(Continued)

Date	Description	Debits	Credits	Balance
PAY AS YOU GO IR 24 (Continued)				
Sep 04, 2007	Direct Deposit		88.50 9/3	491,623.11
	Bmo Telebanking			
	Telephone Bill Pymnt			
Sep 04, 2007	Direct Deposit		88.50 9/4	491,711.61
	Bmo Telebanking			
	Telephone Bill Pymnt			
Sep 04, 2007	Direct Deposit		171.00 9/3	491,882.61
	Ef0903 01609205			
	Misc. Payments			
Sep 04, 2007	Direct Deposit		1,776.61 9/4	493,659.22
	Cucbc			
	Bill Pymnt			
Sep 04, 2007	Direct Debit	4.32		493,654.90
	POS Fee			
	Misc. Payments			
Sep 04, 2007	Direct Debit	5.00		493,649.90
	Acct Serv Pkg			
	Misc. Payments			
Sep 04, 2007	Direct Debit	6.12		493,643.78
	Dsc/Fee23007115			
	Misc. Payments			
Sep 04, 2007	Direct Debit	6.36		493,637.42
	POS Fee			
	Misc. Payments			
Sep 04, 2007	Direct Debit	15.09		493,622.33
	Dsc/Fee23007115			
	Misc. Payments			
Sep 04, 2007	Direct Debit	20.00		493,602.33
	Min Mdr Fee			
	Misc. Payments			
Sep 04, 2007	Direct Debit	37.10		493,565.23
	POS Fee			
	Misc. Payments			

m 35800
v. 01/04)
0008461

PLEASE CHECK THIS STATEMENT WITHOUT DELAY

ATB Financial is a trade name/registered trademark of Alberta Treasury Branches.
Alberta Treasury Branches must be notified of any error or omission within 30 days



TOWN OF CLARESHOLM

Tax Roll Transactions

Page 1 of 1
November 23, 2007
1:41:33 PM

MANCHULENKO, S. JOYCE
BOX 2581
CLARESHOLM, ALBERTA T0L 0T0

Roll Number 11227.000
Lot 30
Block 4
Plan 731014

Date	Batch	Refer	Trans	Description	Amount	Balance
2007-01-01	0		YE	OPENING BALANCE	0.00	0.00
2007-06-12	10570	1331	TB	PAVEMENT MAINTENANCE	12.50	12.50
2007-06-12	10570		TB	TAX NOTICE BILLING	1,466.30	1,478.80
2007-09-03	10801	0	TP	TAX PENALTY : CURRENT	207.03	1,685.83
2007-09-04	10803	707849	CR	CASH RECEIPT APPLIED	(1,478.80)	207.03

TOWN OF CLARESHOLM

POLICY

POLICY # 461

EFFECTIVE DATE January 1/07

SUBJECT Tax Penalty Forgiveness

DEPARTMENT Administration

AUTHORITY Municipal Government Act DATE PASSED November 27/06

POLICY: To have a policy to guide Administration when requests are received from citizens for forgiveness on the penalty assessed on late paid property taxes.

GUIDELINES:

1. This policy is to be used as formal documentation that supports Administration's response to citizens that there is no forgiveness of penalties on late paid property taxes.
2. This policy is to be used as Council's direction to Administration when taxpayers request the forgiveness of penalties on late paid taxes either verbally or in a letter to Administration.
3. Letters addressed to Mayor and/or Council will be presented on the Council agenda but this policy will give direction regarding the resolution of this issue.
4. This policy states that the onus of having the current property taxes received by the Town on or before the due date (August 31st) is clearly laid on the property owner. Reasons such as family illness, bank errors, not knowing the due date for property taxes et cetera are not valid reasons for the late payment of property taxes and the penalty will be not be reversed.
5. This policy also applies to all outstanding balances that are due on or before December 31st and that are subject to a penalty.

ACTION ITEMS



ALBERTA
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

AR33923

November 19, 2007

His Worship Rob Steel
Mayor
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

I am pleased to advise you and your council of the Alberta government cost-shared grant funding that will be provided under the Water for Life Strategy as part of the Alberta Municipal Water/Wastewater Partnership.

The grant funding for the Upgrade of Claresholm Water Treatment Plant and Regional Waterline to Granum, as described in your letter and report of October 31, 2007, is approved for funding. The municipality will receive 67.45% of the eligible project costs or \$7,698,743. This grant funding percentage is in accordance with the terms of the Water for Life Strategy.

My colleague, Mr. David Coutts, M.L.A. for Livingstone-Macleod, and I are supportive of rural Alberta and grants that continue to keep Alberta competitive.

Department staff will be contacting your administration to make the necessary arrangements for processing the financial assistance for this grant.

Sincerely,

Luke Ouellette
Minister of Infrastructure and Transportation
M.L.A., Innisfail-Sylvan Lake

cc: Mr. David Coutts, M.L.A., Livingstone-Macleod



November 12, 2007

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Dear Kris Holbeck:

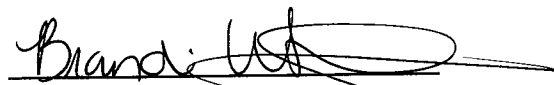
Beginning on January 1, 2008 your Municipal Support Agreement will be \$ **798.11** per month. This year, we have experienced increases in our operating costs, as you all have been faced with. Over the last year many new functions and enhancements have been added to all the software modules. We are always striving to meet client's needs in a cost effective way thus allowing our clients an up to date software package without the big expenditure.

In October 2007 we started developing our training sessions on specific modules which we hosted here, in our office first. The feedback from the clients who attended was very positive. With a couple under our belt, we are planning on having training sessions across the provinces to ensure all clients have an opportunity to gain extra knowledge at a minimal cost. Keep an eye on our website for a training session near you. If your municipality is interested in hosting a training session please let me know.

Remember PSAB is coming soon, for those of you who have not had the opportunity to determine the requirements please, do not hesitate. We have developed a Tangible Capital Asset module "Physical Assets/ Equipment Costing" which will accommodate your PSAB requirements based on information we have received. We have met with many specialists in this area including Municipal Affairs. For more information regarding PSAB contact our office or visit us at Muniware.com to check our links to other great web sites.

Overall we have had a wonderful year and are looking forward to serving you in the next year. If you have any questions, please feel free to contact me.

Yours truly,


Brandi Whiting
CEO, Director of Operations

MUNICIPAL INFORMATION SYSTEMS INC.

Municipal Software Support Agreement

**THIS AGREEMENT MADE THIS _____ DAY OF _____
AT _____, IN THE PROVINCE OF ALBERTA.**

BETWEEN:

**Municipal Information Systems Inc.
(Hereinafter referred to as "MuniWare")**

-and the-

**Town of Claresholm
OF THE SECOND PART**

WHEREAS, MUNIWARE will supply the following support in conjunction with MuniWare software;

1. Phone support between the hours of 7:30 A.M. and 5:30 P.M. Mountain Standard Time Monday through Friday except Statutory Holidays while this support agreement is in force.
2. All upgrades to MuniWare Software while this support agreement is in force.
3. Modem support for MuniWare Software while this support agreement is in force.

This Software support Agreement only includes software that was manufactured exclusively by MUNIWARE and includes our Municipal Information Systems Inc. (MuniWare) product picture. Items not covered under this support agreement includes, but is not limited to, the following:

1. Accounting procedures including recollections and account balancing.
2. Database manipulations including the retrieval of lost or deleted database items.
3. Correcting errors resulting from improper use of the software when proper documentation was made available.
4. Training of new employees or re-training of existing employees.
5. Any work that requires MUNIWARE personnel to be on the client site.
6. Data file conversions.

7. If Patches are not downloaded and installed in correct sequence and date an error may occur due to missing information from a previous patch.
8. MuniWare is not responsible for the installation of our software on computers that do not meet our requirements.
9. Loss of installation CD will be at cost of \$25.00 plus GST for replacement.

If any of the above work is necessary, a separate billing will be issued detailing work performed and billed in ¼ hour segments at the following rates:

Labour (in-house)	\$ 85.00 per hour plus GST
Labour (on-site)	\$120.00 per hour plus GST
Travel Time	\$ 50.00 per hour plus GST
Mileage	\$ 0.50 per Km plus GST
Training (2 day minimum)	\$ 500.00 per day plus GST
Subsistence	At Cost

Town of Claresholm agrees to have installed on the server 1 copy of AccessXP so that remote support can be done. Make available on the Server a Modem that can be used in conjunction with network streaming for those who are not on high speed internet.

Town of Claresholm agrees to pay a fee of **\$798.11** per month. Any additional Software purchased subsequent to the signing of this Agreement will be prorated and billed separately. Payments will be due and payable on receipt of MUNIWARE invoice for said support. It is also acknowledged that support must be purchased for all MUNIWARE Software owned and in use.

Town of Claresholm may terminate this Agreement by giving 3 months written notice of such termination.

Notwithstanding the above termination, this agreement must be renewed each year.

This Agreement will commence on the first day of January 2008.

WITNESS HERETO the parties have hereunder set their hands and seals on the day and year written and affixed their Corporate Seals by the proper Officers in their behalf.

Town of Claresholm

Municipal Information Systems Inc.

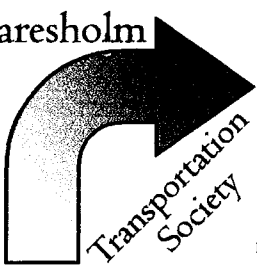
Chief Elective Officer

Brandi Whiting
Brandi Whiting
CEO, Director of Operations

Chief Administrative Officer

Claresholm

& District



Box 2076
Claresholm, Alberta
T0L 0T0
(403) 625-4455
fax (403) 625-4510

November 5, 2007

Town of Claresholm
Box 1000
Claresholm, AB, T0L 0T0

Dear Members:

The Claresholm and District Transportation Society have been successful in securing a Community Initiatives Program Grant in the amount of \$38,812 to offset our operating loss for fiscal 2007-08. We thank you for your support of our application to Alberta Lottery Fund. This grant allows us to extend our office hours to fulltime to serve this community better. In addition to your financial support you provide us with fulltime office space, access and parking for our growing fleet of vans. This extensive support does not pass unnoticed and we thank you for this ongoing facility.

Sincerely,

Lyal O'Neill
Office Coordinator
Claresholm and District Transportation Society



November 12, 2007

Town Of Claresholm
Town Council
Box 1000
Claresholm, AB
T0L 0T0

Dear Mayor Steel & Councillors;

In 2005 as part of the Centennial Celebrations, the Town of Claresholm hosted a Family New Year's Eve celebration (called "Night of 100 Lights") from 6 - 9 pm at the skating rink. This event included free skating, hot dogs, hot chocolate, and a caricature artist at no cost to those in attendance. This event was a success with those in attendance and the Claresholm Parks Society would like to continue this event in 2007.

Another unique part of this evening was a lantern festival where kids decorated clear plastic bottles with white glue and pieces of tissue paper. The Centennial Celebration budget covered the cost of the glow sticks to go inside the 'lanterns' and the dowlings used to hang the lanterns. Families went on a parade for several blocks, lead by a fire truck, to show off their lanterns and then returned to the skating rink.

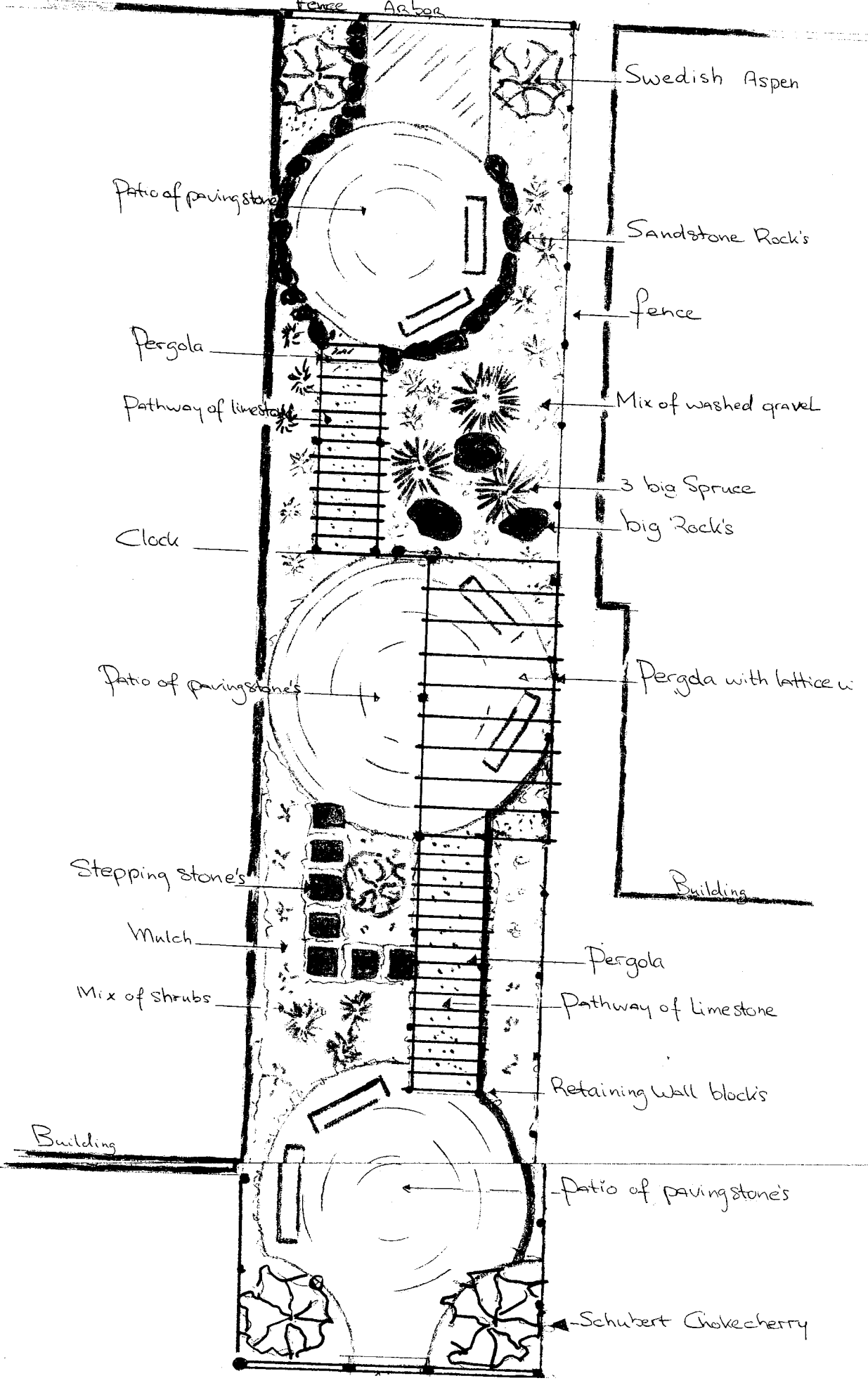
The Parks Society would like to partner with the the Town of Claresholm for this event as it is a wonderful town event for families with small children for New Year's Eve. We would like to ask the Town assist with cost-sharing the expenses and in turn, be promoted as a partner with the Parks Society for this event. The total costs are estimated to be approximately \$1800.

We hope we can have another fun New Year's Eve with our children in a safe and enjoyable atmosphere. If you have any questions, please contact Lori Hoff, Chairman, at 625-4286 or Carmelle Steel at 625-3356.

Sincerely,

Excutive of the Claresholm Parks Society

Fence Arbor



Swedish Aspen

Patio of paving stone

Sandstone Rock's

Pergola

fence

Pathway of limestone

Mix of washed gravel

Clock

3 big Spruce

big Rock's

Patio of paving stones

Pergola with lattice w

Stepping stone's

Building

Mulch

Pergola

Mix of shrubs

Pathway of limestone

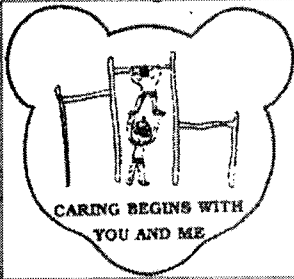
Retaining wall block's

Building

Patio of paving stone's

Schubert Chokecherry

INFORMATION ITEMS



Principal's Update

Claresholm Elementary School

Monday, November 12



Principal

Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, Nov. 12	Subway lunch orders due
Tuesday, Nov. 13	Hot Dog Day
Wednesday, Nov. 14	School Assembly 11:00 am Cross-Graded Activities
Thursday, Nov. 15	Pizza Day
Friday, Nov. 16	Subway sandwiches lunch

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces

Please note that the date for the next school council meeting is

Monday, November 19

This date has changed since the one announced at the last meeting.

Remembrance Day Assembly

Last Friday, our school took the time to remember the sacrifices made by

Canadian men and women during our Remembrance Day Assembly. Students enjoyed a variety of videos, songs and presentations relating to this special day of remembrance and participated in two minutes of silence. It was a great way to remember what a great country we have, thanks to the heroic deeds of Canadians in the past, present and future.



Operation Christmas Child

Last Friday, our grade three classes assembled 51 shoeboxes for Operation Christmas Child—it was a great tie-in with Social Studies and great to see the students' happy faces, knowing they were making a difference for another child at Christmas!



Looking Ahead...

- Nov. 19 School Council Meeting 6:30 pm
- Nov. 22 Report cards go home
- Nov. 22 K-6 Visioning Meeting (7:00 pm)
- Nov. 23 Divisional Inter-school Collaboration Day
No classes for students
- Nov. 30 School Assembly 9:45 am



School Council Meeting Monday, November 19

Our November School Council meeting is scheduled for next Monday, November 19 at 6:30 pm. The agenda will include:

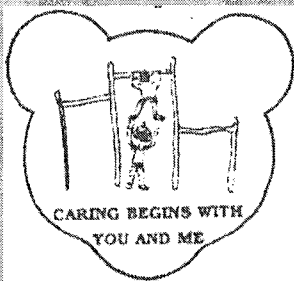
- Council Activities for 07-08
- Fundraising Activities
- K-6 School Modernization Review and Discussion
- Grade-Level Team meetings

The agenda package will be available on the website and at the front entrance of the school by the middle of this week.

As always, all parents are encouraged to attend—hope to see you there!



A reminder that report cards will going home next Thursday. Although there are no school-wide conferences scheduled, please call the school if you wish to meet with a teacher to discuss your child's progress.



Principal's Update

Claresholm Elementary School

Monday, November 19



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

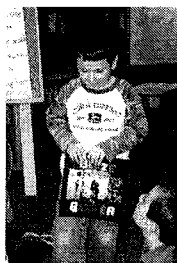
Week at a Glance

Monday, Nov. 19	School Council Meeting 6:30pm
Tuesday, Nov. 20	Hot Dog Day
Wednesday, Nov. 21	
Thursday, Nov. 22	Pizza Day Report Cards Home K-6 Visioning Meeting 7 pm
Friday, Nov. 23	Inter-School Staff Collaboration Day No Students

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces

Please note that the date for the next school council meeting is Monday, November 19



Cross-Graded Activities Last Wednesday

Last Wednesday, we held our first cross-graded activities for this year. Students from Kindergarten to grade three were split into a number of teams and had a chance to share their quilt square with the members of their team. They then had a chance to play some games to get to know their team members better. Throughout the year, we will have some different activities in these teams, emphasizing the importance of interacting positively with students of all ages and continuing to build strong community in our school.



Inter-School Collaboration Day This Friday

This Friday, staff across the division will be engaged in an inter-school collaboration day, allowing opportunities for teachers and support staff to collaborate with colleagues in other schools. Some activities planned include a grade two teachers session working on reading assessments, a grade three session focusing on literacy centers, a support staff session focusing on physical therapy strategies and many other collaborative activities.

Looking Ahead...



- Nov. 30 School Assembly 9:45 am
- Nov. 30 Ms. Chesuk's final day (Grade 2 Student Teacher)
- Dec. 6 Final day for U of L Student Teachers
- Dec. 12 K-6 Visioning Meeting

School Council Meeting Monday, November 19

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- Council Activities for 07-08
- Fundraising Activities
- K-6 School Modernization Review and Discussion
- Grade-Level Team meetings

The agenda package is available on the website and at the front entrance of the school.

As always, all parents are encouraged to attend—hope to see you there!

A reminder that report cards will going home this Thursday. Although there are no school-wide conferences scheduled, please call the school if you wish to meet with a teacher to discuss your child's progress.



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town Of Claresholm
Attn: Mayor Rob Steel

Your File - Votre référence

Our File - Notre référence

NCO i/c Claresholm RCMP Detachment
Sgt Robin Alexander

Date

2007 November 14th

**RE: Monthly Policing Report - Claresholm
October 2007**

Dear Sir,

1. Members of the Claresholm RCMP dealt with 275 occurrences during the month of October. As mentioned in our previous report, much of these were again traffic related. As a consequence of this, the detachment focused on traffic enforcement through this past month. This resulted in an increase in traffic tickets issued and vehicle stops checks for Impaired Drivers. Otherwise there were no unusual crime trends or activities noted through October.
2. Corporal Dalyn Orsten began working and is a welcome addition to our detachment. His primary responsibility will be to supervise and oversee the operational aspects of the Detachment. Two members of the detachment have recently transferred out; Constable Byron Wilkins and Constable Kyle Maetche this leaves us one short of being fully staffed with regular members. Claresholm Detachment also currently has a vacancy within the clerical staff. This position will be advertised soon and will bring much needed support to the operation of our detachment. In addition, we are also told that we should be receiving another Cadet from Training in Depot to fill our final vacancy sometime in December.
3. Should you have any questions with regard to the attached data, or anything else please call and I will be happy to meet with you.

Yours truly,

Robin Alexander Sgt
Claresholm RCMP Detachment
625-4445

Canada

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/10/01 to 2007/10/31

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9230 0010 Impaired Operation of Motor Vehicle	4	3	1	1	0	100.0%
9240 0010 Fail or Refuse to Provide Breath Sample	1	0	1	1	0	100.0%
	5	3	2	2	0	100.0%
Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	0	1	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	22	0	22	2	18	90.9%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	2	0	2	0	2	100.0%
	25	0	25	2	21	92.0%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	0	0	0.0%
9520 0020 Driving without Due Care or Attention (Provincial/Terri...	1	0	1	0	1	100.0%
9530 0010 Driving While Disqualified or License Suspension (Provi...	1	0	1	0	1	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	2	0	2	2	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	8	0	8	8	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	51	0	51	41	1	82.4%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	44	3	41	26	3	70.7%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	2	0	2	2	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	11	0	11	10	0	90.9%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	4	0	4	2	2	100.0%
	125	3	122	91	8	81.1%
Violation group - Traffic Offences - Other Traffic Related Duties	Reported	Unfounded	Actual	Clearance		
9960 0010 STEP - Selective Traffic Enforcement Program	3	0	3	3	0	100.0%
	3	0	3	3	0	100.0%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Reported	Unfounded	Actual	Clearance		
9310 0030 Failure to stop or remain - property damaged	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	3	1	2	1	1	100.0%
7300 0040 Family Relations Act - Offences Only	1	1	0	0	0	0.0%
7300 0070 Intoxicated Persons Detention Act - Offences Only	3	0	3	0	3	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/10/01 to 2007/10/31

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	1	0	1	0	1	100.0%
7300 0900 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	0	0.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	1	0	0	0	0.0%
8840 0297 Coroner's Act - Sudden Death	2	1	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	6	0	6	0	5	83.3%
8840 0336 Mental Health Act - Other Activities	1	0	1	0	1	100.0%
8840 0341 911 Act - Other Activities	6	0	6	0	5	83.3%
	25	4	21	1	17	85.7%

Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or reco...	1	0	1	1	0	100.0%
3410 0030 Breach of recognizance - other	2	0	2	1	0	50.0%
3430 0010 Disturbing the peace	7	2	5	0	4	80.0%
3470 0010 Resists/obstructs peace officer	2	0	2	2	0	100.0%
3520 0010 Fail to comply probation order	2	0	2	0	1	50.0%
3530 0020 Harassing phone calls	2	0	2	0	2	100.0%
3790 0120 Stalking	1	1	0	0	0	0.0%
8550 0140 Breach of Peace	3	0	3	0	3	100.0%
	20	3	17	4	10	82.4%

Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3038 Request for service of legal document-summons, subpoena...	1	0	1	0	1	100.0%
8999 3055 Checkstop	1	0	1	1	0	100.0%
8999 3062 Alcohol Abuse / Use Involved	8	1	7	1	6	100.0%
	10	1	9	2	7	100.0%

Violation group - FES - Public Safety				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0051 Aeronautics Act - Other Activities	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%

Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6450 0010 Youth Criminal Justice Act - Offences Only	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/10/01 to 2007/10/31

Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	1	0	1	0	0	0.0%
1627 0010 Uttering threats against a person	5	2	3	1	2	100.0%
	6	2	4	1	2	75.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1410 0010 Aggravated Assault	1	0	1	1	0	100.0%
1420 0010 Assault With Weapon or Causing Bodily Harm	1	1	0	0	0	0.0%
1430 0010 Assault	1	1	0	0	0	0.0%
	3	2	1	1	0	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000 334(b) CC	3	0	3	1	1	66.7%
2140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	2	1	1	0	0	0.0%
2140 0070 Theft under or equal to \$5000 - Shoplifting 334(b) CC	1	0	1	1	0	100.0%
	6	1	5	2	1	60.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000 334(a)	2	0	2	0	0	0.0%
2130 0080 Theft of electric/gas/telecommunication service over \$5...	1	1	0	0	0	0.0%
	3	1	2	0	0	0.0%
Violation group - Crimes Against Property - Possession of Stolen Goods				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2150 0010 Possession of property obtained by crime less than or e...	2	0	2	2	0	100.0%
2150 0020 Possession of property obtained by crime over \$5000	1	0	1	1	0	100.0%
	3	0	3	3	0	100.0%
Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0040 Obtain food/lodging by fraud	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2007/10/01 to 2007/10/31

Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	1	0	1	0	0	0.0%
2120 0020 Break and Enter - Residence	1	1	0	0	0	0.0%
2120 0040 Break and Enter - Other	1	0	1	0	0	0.0%
	3	1	2	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0010 Index Checks	1	0	1	0	1	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	5	0	5	0	1	20.0%
8550 0040 Animal Calls	1	0	1	0	1	100.0%
8550 0050 False Alarms	8	0	8	0	7	87.5%
8550 0060 Items Lost/Found - except passports	7	0	7	0	5	71.4%
	22	0	22	0	15	68.2%
Violation group - Common Police Activities - Information Files	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8535 0010 Information Files	3	1	2	0	1	50.0%
	3	1	2	0	1	50.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0101 Request to locate individual	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Common Police Activities - Assistance Files	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agen...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes against property - Mischief (excluding offences related to death)	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2174 0010 Mischief to, and or Obstruct enjoyment of property equa...	6	0	6	1	0	16.7%
	6	0	6	1	0	16.7%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	275	23	252	114	85	79.0%



Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0

Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

November 14, 2007

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Dear Mayor and Council;

I am writing to thank you for giving SASCI the opportunity to make our recent presentation to Council and Administration. We appreciate your time and consideration in this matter.

As all types of development pressures increase along the southern East Slopes region of Alberta, the importance of accurate and complete information among stakeholders and development proponents becomes obvious. Issues common to most town and municipal jurisdictions include changing demographics, community values, transportation corridors, affordable housing, infrastructure maintenance, industrial activities, residential subdivision, loss of agricultural land, and sustainability itself. Citizens, landowner groups, synergy groups, conservation and environmental organizations, and provincial and municipal governments all have a role to play in the determination of outcomes.

Since 2002, SASCI has worked to provide information, to facilitate cooperation and dialogue, and to encourage thorough and transparent public debate. It is our intent to continue along that path while extending our "issues-related" boundary to include our neighbours to the north.

We do hope that the SASCI mandate is of interest to the Town of Claresholm and look forward to discussion in the future. We would welcome an opportunity to explore how Claresholm could become involved with SASCI, as a member, and how SASCI can most effectively engage with the stakeholders in your area.

We were pleased to hear of your Sustainability Plan and would appreciate receiving a copy of that document when it becomes available.

Sincerely,

SOUTHWEST ALBERTA SUSTAINABLE COMMUNITY INITIATIVE

Celesa Horvath
Chair, Board of Directors

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors May 15, 2007

ATTENDEES: Gerry Cleaver – Lay Representative
Bob Thompson – Seniors Center
Shirley Isaacson – Town of Claresholm
Neil Ohler – Lay Representative
Brydon Saunders – F.C.S.S. Stavely
John Connor – Town of Granum
Lyal O’Neill – Office Coordinator

REGRETS:

Debbie Millar – Wandering Willows
Earl Hemmaway – M. D. of Willow Creek
Judy Lewis – Porcupine Hills Go Getters - Secretary

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson to accept the agenda. Carried.

2.0 APPROVAL OF MINUTES

Motion by Brydon Saunders to accept the minutes of the meeting held March 27 . Carried.

Motion by Shirley Isaacson to accept the minutes of the meeting held April 23 . Carried.

3.0 BUSINESS ARISING

- 3.1 We have not yet had an official response from CIP Grant application.
- 3.2 Motion by Brydon Saunders to apply for Rural Development Grant ASAP for the purchase of a new van. Carried.
- 3.3 Motion by Shirley Isaacson that we continue with photos in the Local Press and letters of thanks to our contributors. Carried.
- 3.4 Lyal will get quotes on signage for vans.
- 3.5 Lyal’s Performance review moved to 6.2
- 3.6 Gerry Cleaver reported on the trip to the Stavely Rodeo. Motion by Brydon Saunders that we donate the use of the bus for the trip for the Stavely Rodeo. Carried.

4.0 CORRESPONDENCE

- 4.1 No correspondence

5.0 REPORTS

- 5.1 Motion by John Connor to accept the Financial report to April 30, 2007. Carried.
- 5.2 Office Coordinator report. Motion by Gerry Cleaver requesting close monitoring of fuel consumption from 3 vans and the bus. Request Wandering Willows to complete fuel logs and fax to Lyal for confirmation. Carried.
- 5.3 Advertising & Fundraising- Casino – scheduled for July-Sept 2008
- 5.4 Chairman's Report-

Motion by John Connor to accept the reports. Carried.

NEW BUSINESS

- 6.1 Alberta Seniors Advisory Council forum in Fort Macleod, May 22 will be attended by Earl Hemmaway, Neil Ohler & Lyal O'Neill
- 6.2 Motion by Gerry Cleaver that Lyal will have 3 weeks per year of vacation not to be taken concurrent. Carried.

**7.0 NEXT MEETING is our Annual General Meeting, June 19, 2007
10:00AM.at Claresholm Town Office**

8.0 The meeting was adjourned by Bob Thompson.

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors June 26, 2007

ATTENDEES: Debbie Millar – Wandering Willows
Earl Hemmaway – M. D. of Willow Creek
Verna Groome – Porcupine Hills Lodge
Bob Thompson – Seniors Center
Shirley Isaacson – Town of Claresholm
Neil Ohler – Lay Representative
Brydon Saunders – F.C.S.S. Stavely
Lyal O’Neill – Office Coordinator

REGRETS:

Gerry Cleaver – Lay Representative
John Connor – Town of Granum

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson to accept the agenda. Carried.

2.0 APPROVAL OF MINUTES

Motion by Earl Hemmaway to accept the minutes of the meeting held May 15 . Carried.

3.0 BUSINESS ARISING

- 3.1 Lyal met with the Liason Officer on Wednesday June 20 and will revise & resubmit our application.
- 3.2 Lyal will get quotes on signage for vans.
- 3.3 Earl Hemmaway reported on the Alberta Seniors Advisory Council forum in Fort Macleod, May 22

4.0 CORRESPONDENCE

- 4.1 Claresholm Fair Days Parade
- 4.2 Granum July 1 Parade - Earl Hemmaway volunteered to drive.
- 4.3 Town of Stavely - Brydon Saunders volunteered to drive for the 95th
- 4.4 Royal Canadian Legion Family Golf June 23
- 4.5 Appointment of new director- Verna Gromme

5.0 REPORTS

- 5.1 Motion by Earl Hemmaway to accept the Financial report to May 31, 2007. Carried.
- 5.2 Office Coordinator report. Motion by Debbie Millar that we continue with trips to Calgary at a surcharge of \$108 insurance per trip until we negotiate a better rate. Carried.
- 5.3 Advertising & Fundraising- Casino – scheduled for July-Sept 2008
- 5.4 Chairman’s Report-

6.0 NEW BUSINESS

- 6.1 Wandering Willows Bus Insurance - Lyal will request quotes for new insurance.
- 6.2 Van insurance exceeding 100Kms – Lyal will request quotes for new insurance.
- 6.3 Bob Thompson is recognized- CITY TV
- 6.4 Moved by Shirley Isaacson that we write off deceased accounts, Loree \$66 and Wack \$55. Carried.

7.0 NEXT MEETING is September 18, 2007 10:00AM.at Claresholm Town Office

8.0 The meeting was adjourned by Bob Thompson

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Annual Meeting June 27, 2006

ATTENDEES: Martin Campion – Town of Granum, Chair
Judy Lewis – Porcupine Hills Go Getters - Secretary
Debbie Millar – Wandering Willows
Earl Hemmaway – M. D. of Willow Creek
Bob Thompson – Seniors Center
Gerry Cleaver – Lay Representative
Neil Ohler – Lay Representative
Lyal O’Neill – Office Coordinator

REGRETS: Wayne Kenna – Town of Claresholm
Pat Manderville – CHR
Brydon Saunders – F.C.S.S. Stavely

Lyal O’Neill called the meeting to order and asked for nominations from the floor for Chairman.

Judy Lewis nominated Neil Ohler for Chairman.

Gerry Cleaver nominated Martin Campion for Chairman.

Lyal O’Neill called for nominations a second time and a third time before a motion by Bob Thompson to cease nominations. Carried. Neil Ohler was elected chairman by show of hands.

Debbie Millar nominated Earl Hemmaway for Vice Chairman.
Bob Thompson moved nomination ceased. Carried

Earl Hemmaway nominated Judy Lewis for Secretary-Treasurer.
Bob Thompson moved to cease nominations. Carried.

Earl Hemmaway moved to renew our signing authorities to be any 2 of:
Neil Ohler
Judy Lewis
Earl Hemmaway
Bob Thompson
Seconded by Bob Thompson. Carried.

Our position for accountant is vacant and will be appointed at the next regular meeting.

The review of the Business Plan is tabled to the next regular meeting.
The Budget 2007 is tabled to the next regular meeting.

Gerry Cleaver expressed a Thank you to Martin Campion for the years he has served as Chairman of our society.
Bob Thompson adjourned this meeting.

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors July 17, 2007

ATTENDEES: Debbie Millar – Wandering Willows
 Earl Hemmaway – M. D. of Willow Creek
 Verna Groome – Porcupine Hills Lodge
 Bob Thompson – Seniors Center
 Shirley Isaacson – Town of Claresholm
 Neil Ohler – Lay Representative
 Brydon Saunders – F.C.S.S. Stavely
 Lyal O’Neill – Office Coordinator
 John Connor – Town of Granum

REGRETS:

Gerry Cleaver – Lay Representative

Guests:

Anna-Mae Mifflin – Wandering Willows
Brian Smith – Western Financial Group

Neil Ohler, Chair called the meeting to order at 10:00am.

A discussion took place around the proposal to have 2 of our vans insured by Willow Creek Insurance to accommodate our trips to Calgary.

Motion by **Debbie Millar** and seconded by Shirley Isaacson that subject to Jubilee Insurance retaining our General Liability Coverage we would proceed to insure 2 vans with Willow Creek Insurance for auto coverage with a Calgary radius. Carried.

NEXT MEETING is September 18, 2007 10:00AM.at Claresholm Town Office

The meeting was adjourned by Brydon Saunders

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors October 16, 2007

ATTENDEES: Earl Hemmaway – M. D. of Willow Creek
✓Verna Groome – Porcupine Hills Lodge
✓Shirley Isaacson – Town of Claresholm
✓Neil Ohler – Lay Representative
Gerry Cleaver – Lay Representative
Bob Thompson – Seniors Center
✓Brydon Saunders – F.C.S.S. Stavely
Lyal O’Neill – Office Coordinator

REGRETS:

✓Debbie Millar – Wandering Willows
John Connor – Town of Granum

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson to accept the agenda. Carried.

2.0 APPROVAL OF MINUTES

Motion by Earl Hemmaway to accept the minutes of the meeting held September 18, 2007. Carried.

3.0 BUSINESS ARISING

- 3.1 Lyal revised & resubmitted our application on August 24 and we await a response.
- 3.2 Roger at Starline Signs has been very busy with election campaign signs.

4.0 CORRESPONDENCE

- 4.1 Wild Rose Foundation – Final Report was distributed.
- 4.2 Neil Ohler read the email from John Connor stating he regrettably could no longer serve on our board and would not attend today.

5.0 REPORTS

- 5.1 Motion by Gerry Cleaver to accept the Financial report to September 30, 2007. Carried.
- 5.2 Office Coordinator Report- Motion by Brydon Saunders that we start tracking numbers of trips by destination as we may need this information in the future when applying for funding. Carried.
- 5.3 Advertising & Fundraising- Our next newspaper coverage will be when we receive the CIP Grant, bringing our total from Alberta Lotteries to \$118,312
- 5.4 Casino – scheduled for July-Sept 2008
- 5.5 Chairman’s Report- Neil Ohler expressed his concern and disappointment that the Wandereing Willows bus is not available for community use. Neil Ohler & Gerry Cleaver will approach the Wandereing Willows to further pursue the use of the bus for community groups.

6.0 NEW BUSINESS

6.1 Earl Hemmaway requested to use the bus/van 2 for the M. D . Road Trip next Thursday.

6.2 Gerry Cleaver expressed concern over committing 1 wheelchair van to the LRSD for a daily trip at a loss. Lyal will request an increase in fare to the LRSD from \$20 to \$30 per day and determine how long this service will be required.

7.0 NEXT MEETING is November 20, 2007 10:00AM.at Claresholm Town Office

8.0 The meeting was adjourned by Bob Thompson

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors October 30, 2007

ATTENDEES: **Debbie Millar** – Wandering Willows
 Verna Groome – Porcupine Hills Lodge
 Shirley Isaacson – Town of Claresholm
 Neil Ohler – Lay Representative
 Brydon Saunders – F.C.S.S. Stavely
 Lyal O’Neill – Office Coordinator

REGRETS:
 Earl Hemmaway – M. D. of Willow Creek
 Gerry Cleaver – Lay Representative
 Bob Thompson – Seniors Center
 – Town of Granum

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson to accept the agenda with addition of 6.5. Carried.

2.0 APPROVAL OF MINUTES

Motion by Verna Groome to accept the minutes of the meeting held October 16, 2007. Carried.

3.0 BUSINESS ARISING

- 3.1 Chairman’s Report- Amendment to the minutes to include Neil’s expressed concern with the \$108 surcharge fro trips over 100Kms.
- 3.2 Application CIP Grant for fiscal April 1, 2007 - This will include the extension of my office hours to fulltime , the operating costs of the additional van 4 and a matching grant for the purchase of van 4 \$8,480 Total \$38,812 over 2 years.
- 3.3 Signage for vans

4.0 CORRESPONDENCE

- 4.1 Motion by Brydon Saunders that we send a letter to LRSD advising that the temporary service to the Pikins for transportation to school will expire November 30, 2007. Carried.

5.0 REPORTS

- 5.1 NO REPORTS

6.0 NEW BUSINESS

- 6.1 **IN CAMERA** - Motion by **Debbie Millar** that our office hours be extended to 4:00 Monday to Friday. Lyal will work a 34 hour week with Friday afternoons off. Carried. Send a letter of thanks to the Town for accommodation and facilities and gift the Town staff for their assistance and accommodation.
- 6.2 The Wandereing Willows have obtained satisfactory insurance coverage on the bus and would like to see it available for community use again. Motion by **Debbie Millar** that the bus go into the available fleet of the Claresholm & District Transportation Society. Carried.

Debbie & Lyal will work out the particulars for booking subjects to arrangements discussed at the next meeting.

6.3 Lyal will request Jubilee Insurance to pay monthly subject to review of insurance providers.

6.4 We do not want to allow advertising on the vans.

6.5 A Policy Manual is handed to Verna Groome. Review of the Policy Manual at the next meeting.

7.0 NEXT MEETING is November 20, 2007 10:00AM.at Claresholm Town Office

8.0 The meeting was adjourned by Brydon Saunders

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors November 20, 2007

ATTENDEES: Debbie Millar – Wandering Willows
 Gerry Cleaver – Lay Representative
 Bob Thompson – Seniors Center
 Shirley Isaacson – Town of Claresholm
 Neil Ohler – Lay Representative
 Brydon Saunders – F.C.S.S. Stavely
 Lyal O’Neill – Office Coordinator

REGRETS: Vacancy – Porcupine Hills Lodge
 Earl Hemmaway – M. D. of Willow Creek
 Vacancy – Town of Granum

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Bob Thompson to accept the agenda with addition of 6.5., 6.6, 6.7
Carried.

2.0 APPROVAL OF MINUTES

Motion by Shirley Isaacson to accept the minutes of the meeting held
October 30, 2007. Carried.

3.0 BUSINESS ARISING

- 3.1 Letter of thanks to the Town for accommodation and facilities and gift
 the Town staff for their assistance and accommodation.
- 3.2 Signage for vans

4.0 CORRESPONDENCE

- 4.1 Letter from Wild Rose Foundation receipt of Final Report
- 4.2 PHL report
- 4.3 Letter of resignation from Verna Groome

5.0 REPORTS

- 5.1 Financial Report
 - 5.2 Office Coordinator Report-
 - 5.3 Advertising & Fundraising- Send a letter requesting funds to the
 Stavely Elks, Legion, Stavely Golden Age, Sons of Norway as this is a
 good time to solicit these organizations.
 - 5.4 Casino – scheduled for July-Sept 2008
 - 5.5 Chairman’s Report-
- Motion by **Debbie Millar** to accept the reports. Carried.

6.0 NEW BUSINESS

- 6.1 Motion by **Debbie Millar** to transfer \$15,406 to a 1 year Term Deposit
 and \$15,406 to a 2 year Term Deposit at 4.25%, both redeemable.
 Carried.
- 6.2 Motion by **Debbie Millar** to recind 6.4 in the minutes. (We do not
 want to allow advertising on the vans.) Carried. Motion by **Debbie**
 Millar that we display the Lions Logo on van 4 in recognition of the
 van sponsorship. Carried. Motion by **Debbie Millar** that we accept

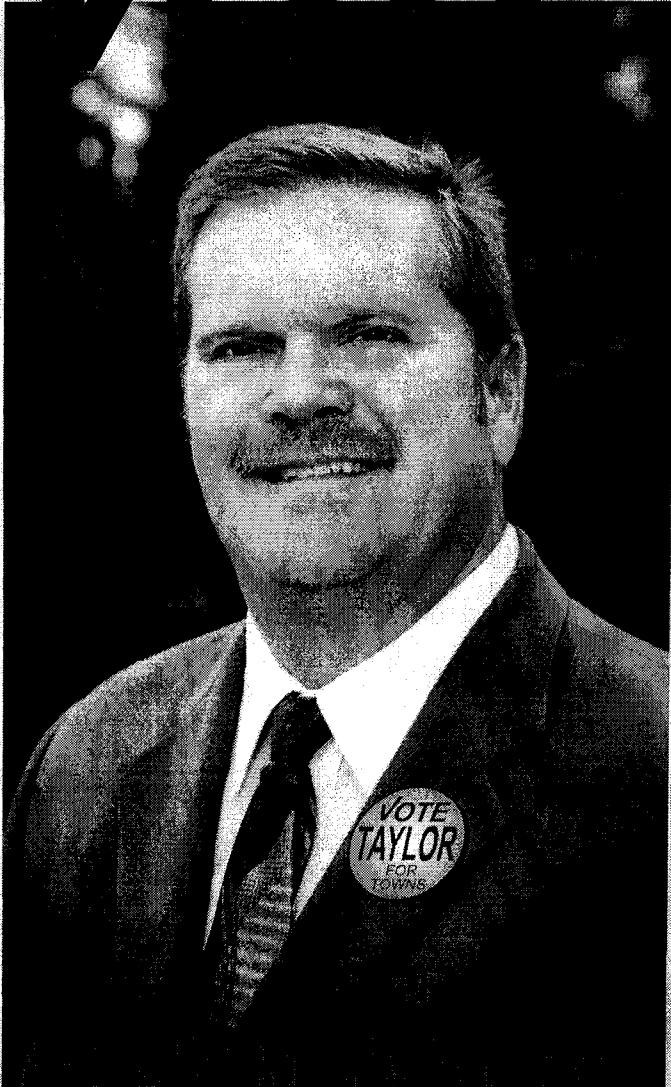
\$8,000 from the Claresholm Lions Club pledge towards the purchase price of van 4. Carried.

- 6.3 Motion by Debbie Millar that we increase driver pay rates \$1.00/hour effective January 1, 2008, we pay the drivers a Christmas Bonus of \$50 and Lyal \$100. Carried
- 6.4 Tabled
- 6.5 Motion by Shirley Isaacson to write off the account of Patricia Ness from March 2005 for \$300. Carried.
- 6.6 Lyal will resume the bookings and administration of the bus accounting including invoicing and paying of the day to day expenses.
- 6.7 Review of the Policy Manual at the next meeting.

7.0 NEXT MEETING is January 15, 2008 10:00AM.at Claresholm Town Office

8.0 The meeting was adjourned by Shirley Isaacson

VOTE



GLENN TAYLOR FOR TOWNS

✓ AUMA DIRECTOR TOWNS WEST

✓ AUMA VICE-PRESIDENT TOWNS

Many of you know me through my work with the AUMA Standing Committee on Municipal Governance where I have served for the past 4 years.

During my time on this committee I've worked with my colleagues to bring to the AUMA membership a number of key tools and advocacy initiatives including:

- **The new Elected Officials Education Program**
- **Municipal Sustainability Initiative**
- **Sustainable Land Use Planning Document**
- **Multi – Jurisdictional Planning Position Paper**
- **Citizen Engagement Toolkit**
- **Municipal Aboriginal Relations Action Forum Resource Kit**
- **Equitable Police Funding Initiative**

On a provincial basis, I am very familiar with the issues facing municipalities across Alberta through various positions I hold including:

- **Director – Rural Alberta's Development Fund (RADF)**
- **Chair – Government and Communitie Relations Committee (RADF)**
- **Chair – Grande Alberta Economic Region Board of Directors**
- **Executive Committee – Foothills Model Forest**
- **Northern Alberta Mayors and Reeves Caucus Communications Committee**

I have served the Town of Hinton on Council since 2001 and have just been re-elected for my second term as Mayor.

I ask for your support of my candidacy for the position of Director Towns West and Vice-President for Towns of the AUMA.

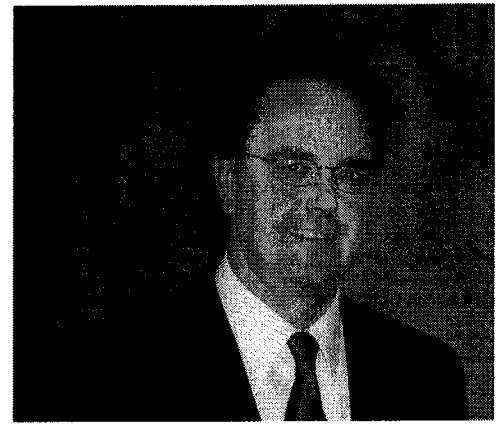
With your support I commit to representing the Towns of the AUMA with integrity, vision and purpose.

A handwritten signature in black ink that reads "Glenn Taylor".

Glenn Taylor
Mayor of Hinton

gtaylor@hinton.ca

R. Lloyd Bertschi for AUMA President



After receiving the unanimous support of my Council colleagues, I have decided to run for AUMA President.

Now starting my third term as Mayor for the Town of Morinville and having served for 2 years on the AUMA/AMSC Boards, I feel it is time to take on the challenge of leading our Municipal Association.

My years in local government both as Mayor and Councillor: Morinville's unique position as a municipality of approximately 7000 residents with a rich agricultural past and only minutes away from large centers put me in a unique position to understand the various complexities of this Province's network of municipalities.

With Albertans increasing their expectations of the services they receive in the places they live, it is vital that everyone recognizes the significant role of municipal governments in shaping the quality of life of all Albertans. Recent announcements, such as the Municipal Sustainability Initiative, are important steps and having the right President in place to capitalize on these opportunities is essential.

In this robust economy, there are many opportunities as well as great challenges before us. Through hard work, dedication and commitment to our communities and our Association, I am confident many challenges will be addressed; no doubt reaping positive results not only for our citizens but the entire Province.

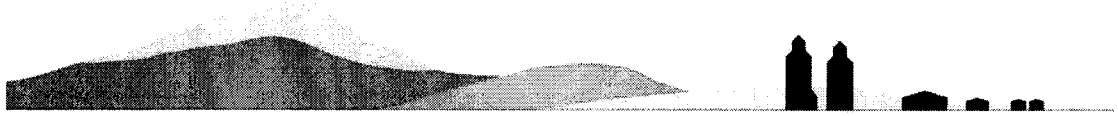
If you have any questions please do not hesitate to contact me. I look forward to meeting you at the end of the month at our convention in Calgary.

Phone: 780 939 4361 Town Office
780 939 4213 Home

Email: mayor@morinville.ca

R. Lloyd Bertschi
Mayor, Town of Morinville
AUMA/AMSC Director - Towns East

To Mayor/Reeve and Council



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 7 (2007)
EXECUTIVE COMMITTEE MEETING
Thursday, October 11, 2007 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Eugene Wauters - *Chair*
Paul Goldade - *Vice-Chair*
Brian Dahl
Terry Michaelis

Erwin Thiessen
Norman Baum
Ed Knox

STAFF:

Lenze Kuiper - *Director*

Barb Johnson - *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – October 11, 2007.....
2. **Approval of Minutes** – July 12, 2007..... (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) 2008 Budget.....
 - (b) Office Renovations – Space & Filing
 - (c) Council Orientation
 - (d) Development Officer Training Workshop – November 8..... (attachment)
 - (e) Amendment to County of Newell No. 4 Contract..... (attachment)
 - (f) Vehicle Purchase Update
 - (g) Staffing Update
5. **Approval of Accounts**
 - (a) Office Accounts
 - (i) June 2007 (attachment)
 - (ii) July 2007 (attachment)
 - (iii) August 2007 (attachment)
6. **Director’s Report**(handout)
7. **Adjournment**

Vice-Chair Paul Goldade called the meeting to order at 7:05 p.m.

1. APPROVAL OF AGENDA

Moved by: Norman Baum

THAT the Executive Committee approves the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Ed Knox

THAT the Executive Committee approves the minutes of July 12, 2007, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

None.

4. NEW BUSINESS

(a) 2008 Budget

- Highlights of the proposed 2008 Budget include:
 - 4.5% cost of living staff salary increase (tentative)

Board/Executive:

- Council orientation will be held in January 2008 at no cost to registrants
- mileage rate increased from 43¢ to 44¢/km (government rate)

Administration:

- rental income from Canadian Diabetes Association remains at \$12,675
- \$100,000 renovations (roofing, painting and paving)
- marginal increases in utilities, mail costs, etc.

Planning:

- 5% member fee increase plus \$40,000 for County of Newell
- \$100,000 fee for service (member) - for long-term plans
- \$600,000 subdivision approval fees
- \$31,000 provincial grant for planning intern

GIS:

- participating municipalities will pay \$3.58 per capita for GIS service
- \$7,000 for a new server
- \$10,000 to upgrade Microsoft Office software

- A three-year proposed budget for 2008-2010 will be presented to the Executive Committee for approval at the November meeting.

Moved by: Terry Michaelis

THAT the Executive Committee accepts the 2008 Budget, as information.

CARRIED

Eugene Wauters took over as Chair for the remainder of the meeting.

(b) Office Renovations – Space & Filing

- The subdivision filing system already takes up a lot of space and needs to be expanded to include the County of Newell files. Two options to decrease the space requirement are to purchase either a lateral filing system (approx. \$21,000) or a digital system (approx. \$25,000).
- With a more compact filing system, it may be feasible to relocate the subdivision department to the space presently occupied by the boardroom at the front of the office where it would be more accessible to the public. This would require renovations including tearing out some walls, building a new counter, etc. One option for relocation of the boardroom is using the space presently rented to the Canadian Diabetes Association when their lease expires in 2009.
- Direction was requested from the Committee whether cost estimates for these renovations should be pursued.

Moved by: Norman Baum

THAT the Executive Committee directs administration to obtain cost estimates for office renovations and filing solutions as discussed. **CARRIED**

(c) Council Orientation

- ORRSC will host a Council Orientation on Thursday, January 31, 2008 at the Lethbridge Lodge Hotel for all Council members and CAOs. The choice of an afternoon session from 3:00 - 5:00 p.m. or an evening session from 7:00 - 9:00 p.m. will be offered, with both sessions combining for dinner from 5:30 - 7:00 p.m.

Moved by: Ed Knox

THAT the Executive Committee accepts the Council Orientation Workshop update as information. **CARRIED**

(d) Development Officer Training Workshop – November 8

- ORRSC is holding a Development Officer Training Workshop on Thursday, November 8, 2007 from 10:00 a.m. to 4:00 p.m. (lunch included) - \$30/person. Due to a larger than expected number of registrants, the venue has been changed to the Top of the Grandstand.

Moved by: Erwin Thiessen

THAT the Executive Committee accepts the Development Officer Training Workshop update as information. **CARRIED**

(e) Amendment to County of Newell No. 4 Contract

- The County of Newell No. 4 has signed a contract to become a full member of the Commission effective January 1, 2008. Section 7 of their contract currently states that, *"In the event of dissolution of the Commission items 1.11 and 1.12 of the Commission Bylaw 2004-1 are deemed to be null and void with respect to this contract."*
- The County of Newell requested that this section be amended to allow them to participate in the division of Commission assets in the event of dissolution on a pro-rated basis to the date they joined the Commission.

- This matter was discussed at the General Board of Directors' meeting on September 6, 2007 where members were in agreement with the amendment. In order to change the signed contract, a new resolution from the Executive is required.

Moved by: Brian Dahl

THAT the Executive Committee approves the following amendment to the County of Newell No. 4 contract: Delete Section 7 and replace with the following:

"7. In the event of dissolution of the Commission, items 1.11 and 1.12 of the Commission Bylaw 2004-1 are deemed to be null and void with respect to this contract, excepting that from January 1, 2008 onward the County of Newell may participate in the division of any remaining funds with other members on the basis of a percentage equal to the percentage of the total annual membership fee contributions made by each member adjusted to January 1, 2008."

CARRIED

(f) Vehicle Purchase Update

- ORRSC has a policy to replace vehicles between 90,000 and 100,000 kms. As the 2005 Saturn has approximately 98,000 kms, an ad has been placed in The Lethbridge Herald to sell it for \$10,500 or best offer. Tenders for a replacement vehicle will be brought to the Executive Committee for consideration.

Moved by: Ed Knox

THAT the Executive Committee accepts the Vehicle Purchase update as information.

CARRIED

(g) Staffing Update

- Robin Hopkins has been hired as Planning Researcher and began working on September 17. Robin is from Lethbridge and has a law degree from the University of Victoria. The Planner position we advertised has not been filled and will remain open until a suitable candidate is found.

Moved by: Erwin Thiessen

THAT the Executive Committee accepts the Staffing Update as information. **CARRIED**

5. APPROVAL OF ACCOUNTS

(a) Office Accounts

(i) June 2007

5150	Staff Mileage	D. Horvath	\$	55.90
5160	Staff Field Expense	D. Horvath		63.59
5150	Staff Mileage	L. Hungerford		55.04
5150	Staff Mileage	S. Johnson		30.96
5285	Building Maintenance	S. Johnson		66.44
5530	Coffee & Supplies	S. Johnson		36.86
4040	Fee for Service (member)	L. Olsen		500.00
4040	Fee for Service (member)	L. Olsen		127.66
4210	Grant Revenue	G. Stevenson		436.02
5155	GIS Staff Mileage	Jaime Thomas		41.95
5165	GIS Staff Field Expense	Jaime Thomas		17.44

5165	GIS Staff Field Expense	Jordan Thomas	189.05
5165	GIS Staff Field Expense	S. Tollestrup	185.62
2040	Accounts Payable	BDO Dunwoody	4,995.00
3160	General Operating Reserve	ATB Financial	10,000.00
5150	Staff Mileage	Imperial Oil	544.52
5155	GIS Staff Mileage	Imperial Oil	503.78
5280	Janitorial Services	Butch Butlers	275.00
5280	Janitorial Services	Madison Ave Business Services	170.00
4040	Fee for Service (member)	Citi Commerce Solutions	131.96
5320	General Office Supplies	Citi Commerce Solutions	12.80
5310	Telephone	DRC Communications	65.00
5310	Telephone	Telus	376.30
5580	Equipment & Furniture Rental	Telus	277.05
5320	General Office Supplies	Corporate Express	29.20
5320	General Office Supplies	Citi Commerce Solutions	48.45
5320	General Office Supplies	Citi Commerce Solutions	199.81
5500	Subdivision Notification	Citi Commerce Solutions	96.76
5570	Equipment Repairs & Maint	Citi Commerce Solutions	228.16
5330	Dues & Subscriptions	Minister of Finance	50.00
5330	Dues & Subscriptions	Lethbridge Herald	20.00
5500	Subdivision Notification	Lethbridge Herald	521.40
5380	Printing & Printing Supplies	Corporate Express	99.60
5390	Graphic & Drafting Supplies	Continental Imaging	288.00
5420	Accounting & Audit Fees	BDO Dunwoody	79.42
5430	Aerial Photos & Maps	M.D. of Pincher Creek	94.34
5430	Aerial Photos & Maps	Vulcan County	141.50
5440	Land Titles Office	Provincial Treasurer	539.00
5440	Land Titles Office	Provincial Treasurer	558.00
5450	Legal Fees	Davidson & Williams	456.15
5460	Public Relations	Castle Mountain Resort	1,068.56
5460	Public Relations	L. Kuiper	250.00
5460	Public Relations	Costco	90.25
5530	Coffee & Supplies	Costco	17.38
5465	GIS Public Relations	Lethbridge Centre	75.00
5500	Subdivision Notification	Nanton News	115.76
5500	Subdivision Notification	Claresholm Local Press	108.00
5540	Other	Purolator Courier	24.79
1160	GST Receivable	GST Receivable	285.97
		TOTAL:	<u>\$24,643.44</u>

(ii) July 2007

5150	Staff Mileage	B. Brunner	\$ 129.00
5160	Staff Field Expense	B. Brunner	9.01
5150	Staff Mileage	M. Burla	400.20
5150	Staff Mileage	S. Harty	65.36
5160	Staff Field Expense	S. Harty	96.99
5310	Telephone	S. Harty	19.99
5165	GIS Staff Field Expense	Jordan Thomas	144.37
5150	Staff Mileage	Imperial Oil	544.52

5155	GIS Staff Mileage	Imperial Oil	503.78
5150	Staff Mileage	Imperial Oil	1,000.00
4040	Fee for Service (member)	ADOA	285.00
4040	Fee for Service (member)	Minister of Finance	50.00
5150	Staff Mileage	Petty Cash (gas)	14.03
5285	Building Maintenance	Petty Cash (fertilizer \$37.99, Killex \$23.48, cleaning supplies \$4.00, Active Lock \$26.00)	91.47
5340	Books & Publications	Petty Cash (book & duty)	51.81
5350	Postage & Petty Cash	Petty Cash (Canada Post)	23.31
5280	Janitorial Services	Madison Ave Business Services	425.00
5320	General Office Supplies	Corporate Express	19.60
5340	Books & Publications	Queen's Printer	12.00
5380	Printing & Printing Supplies	Citi Cards Canada	1,452.96
5390	Graphic & Drafting Supplies	Continental Imaging Products ...	696.90
5500	Subdivision Notification	Citi Cards Canada	58.89
5540	Other	Purolator Courier	31.73
5540	Other	Purolator Courier	30.48
5570	Equipment Repairs & Maint	Xerox Canada	1,446.03
5580	Equipment & Furniture Rental	Pitney Bowes (Aug. 1 - Oct. 31/07) ..	289.67
		Postage machine & scale	
1160	GST Receivable	GST Receivable	447.26
		TOTAL:	<u>\$8,339.36</u>

(iii) August 2007

5150	Staff Mileage	D. Horvath	\$ 77.83
5160	Staff Field Expense	D. Horvath	49.88
5150	Staff Mileage	S. Johnson	74.39
5350	Postage & Petty Cash	S. Johnson	42.41
4040	Fee for Service (member)	L. Olsen	500.00
4040	Fee for Service (member)	L. Olsen (Sept. 2007)	500.00
5150	Staff Mileage	G. Scott	43.00
5165	GIS Staff Field Expense	Jaime Thomas	36.12
5155	GIS Staff Mileage	Jordan Thomas	21.93
5165	GIS Staff Field Expense	Jordan Thomas	169.02
5155	GIS Staff Mileage	S. Tollestrup (July)	52.89
5165	GIS Staff Field Expense	S. Tollestrup (July)	140.77
5155	GIS Staff Mileage	S. Tollestrup	58.84
5165	GIS Staff Field Expense	S. Tollestrup	133.28
5155	GIS Staff Mileage	S. Tollestrup	76.97
5155	GIS Staff Mileage	S. Tollestrup	77.06
4210	Grant Revenue	ADOA	435.00
5150	Staff Mileage	Imperial Oil (July)	465.07
5155	GIS Staff Mileage	Imperial Oil (July)	534.93
5150	Staff Mileage	Imperial Oil	581.60
5155	GIS Staff Mileage	Imperial Oil	427.91
5150	Staff Mileage	Saturn of Lethbridge	40.65
5035	GIS Employees	Webtech	9,150.00
4140	Approval Fees	BOA	600.00

5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Spencer's Lawn Care	460.00
5285	Building Maintenance	Cam/Air Refrigeration	573.50
5310	Telephone	Telus (July)	357.09
5580	Equipment & Furniture Rental	Telus (July)	253.45
5310	Telephone	Telus	391.67
5580	Equipment & Furniture Rental	Telus	257.12
5320	General Office Supplies	Citi Cards	88.48
5320	General Office Supplies	Corporate Express	96.26
5380	Printing & Printing Supplies	Corporate Express	289.90
5320	General Office Supplies	Corporate Express	91.63
5390	Graphic & Drafting Supplies	Corporate Express	15.29
5500	Subdivision Notification	Corporate Express	9.94
5330	Dues & Subscriptions	Temple City Star	42.45
5380	Printing & Printing Supplies	Peak Vocational Services	60.00
5390	Graphic & Drafting Supplies	Reiter Computer	125.00
5430	Aerial Photos & Maps	M.D. of Willow Creek	300.00
5430	Aerial Photos & Maps	County of Lethbridge	200.00
5440	Land Titles Office	Provincial Treasurer	542.00
5450	Legal Fees	Davidson & Williams	295.00
5460	Public Relations	Magrath Minor Football	100.00
5500	Subdivision Notification	Nanton News	165.38
5390	Graphic & Drafting Supplies	Citi Cards	165.44
5500	Subdivision Notification	Citi Cards	69.72
1160	GST Receivable	GST Receivable	744.82
TOTAL:			<u>20,408.69</u>

Moved by: Norman Baum

THAT, the Executive Committee approves the office accounts of June 2007 (\$24,643.44), July 2007 (\$8,339.36), August 2007 (\$20,408.69), as presented.

CARRIED

6. DIRECTOR'S REPORT

- The Director handed out and reviewed his report for October 2007.

Moved by: Terry Michaelis

THAT the Executive Committee accepts the Directors' Report, as presented.

CARRIED

7. ADJOURNMENT

Moved by: Erwin Thiessen

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:10 p.m. until Thursday, November 8, 2007 at 7:00 p.m.

CARRIED

/bj

CHAIR: _____