

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING
OCTOBER 22, 2007
AGENDA

TIME: 7:00 P.M.
PLACE: Council Chambers

1. OFFICIAL OATHS
2. PRAYER
3. ADOPTION OF AGENDA
4. RETURNING OFFICER'S REPORT
5. REPORT BY MAYOR ON COMMITTEE STRUCTURE
6. PROPOSED COUNCIL ORGANIZATION & STRUCTURE
7. MEETING DATES - REGULAR
8. APPOINTMENT OF DEPUTY MAYOR
9. ADJOURNMENT

TOWN OF CLARESHOLM 2007 MUNICIPAL ELECTION RESULTS

MAYOR

McGuire, Gerry 165

Patterson, Ernie 407

Steel, Rob 975

COUNCILLORS

Elder, Philip 451

Hubka, David 834

Isaacson, Shirley 1,001

Leonard, Don 946

MacPherson, Doug 906

Moore, David 935

Murrin, Neville 372

Quayle, Connie 890

Sutter, Daryl 892

PROPOSED COUNCIL ORGANIZATION AND COMMITTEE STRUCTURE

PRESENTED BY MAYOR ROB STEEL
October 22, 2007

1. **Public Relations - Mayor Rob Steel**
 - (a) Citizen participation in formulation of Town policy
 - (b) Communication with the Provincial Government, Federal Government and other local governments
 - (c) Promotion of Town
 - (d) Industrial Development - Airport
 - (e) Public Relations

2. **Administrative Services - Councillor Connie Quayle**
 - (a) Town Office
 - (b) Policy preparation
 - (c) Finance
 - (d) Administration Liaison
 - (e) Taxation and Assessment

3. **Protective Services - Councillor Don Leonard**
 - (a) Ambulance
 - (b) Animal and Pest Control
 - (c) By-law Enforcement
 - (d) Disaster Services
 - (e) Fire Department Liaison
 - (f) Police Liaison
 - (g) 911 services

4. **Transportation Services - Councillor Doug MacPherson**
 - (a) Engineering and Planning for Streets
 - (b) Streets, Sidewalks and Alleys
 - (c) Street Lighting
 - (d) Taxi Services
 - (e) Storm Sewer

5. **Utility Services - Councillor David Moore**
 - (a) Engineering and Planning for Utilities
 - (b) Garbage Collection and Disposal
 - (c) Rates for each service
 - (d) Sewer System
 - (e) Water System

6. **Community Services - Councillor Shirley Isaacson**
 - (a) Cemetery
 - (b) Develop policy and Advise Council on Social Issues
 - (c) Provide Liaison from and to Council for various Community Service Boards

7. **Recreation Services - Councillor Daryl Sutter**
 - (a) Arena
 - (b) Swimming Pool
 - (c) Parks and Playgrounds
 - (d) Tree Planting and Maintenance

PROPOSED COMMITTEE APPOINTMENTS

1. **Claresholm Child Care Society Board**
Councillor Connie Quayle
2. **Economic Development Commission**
Mayor Rob Steel (Chair) Councillors: David Moore, Shirley Isaacson, Don Leonard and Chief Administrative Officer Kris Holbeck, two persons to be appointed by the Claresholm & District Chamber of Commerce
3. **Family and Community Support Services Board**
Councillors Shirley Isaacson and Connie Quayle
4. **Oldman River Intermunicipal Service Agency**
Councillor Doug MacPherson
5. **Municipal Planning Commission & Subdivision Authority**
Councillor Shirley Isaacson (Chair), Councillor David Moore, Chief Administrative Officer Kris Holbeck
6. **Regional Landfill**
Councillor Don Leonard
7. **Community Hall Board**
Councillor Daryl Sutter
8. **Claresholm Golf Club**
Councillor Doug MacPherson
9. **Willow Creek Agricultural Society (Agriplex) Board**
Councillor Don Leonard
10. **Board of Management, Porcupine Hills Lodge Board**
Councillor Shirley Isaacson
11. **Porcupine Hills Lodge Foundation Board**
Councillor Shirley Isaacson
12. **Willow Creek Chamber of Commerce**
Councillor David Moore
13. **Grievance Committee**
Councillor Don Leonard (Chair), Councillors: Daryl Sutter and David Moore
14. **Library Board**
Councillor Daryl Sutter
15. **Wage Negotiating Committee**
Mayor Rob Steel (Chair), Councillors: Don Leonard and David Moore
16. **Assessment Review Board**
Mayor Rob Steel (Chair) Councillors: Doug MacPherson and Daryl Sutter
17. **Sub-division and Development Appeal Board**
Councillors: Don Leonard and Connie Quayle
18. **Recreation Facility Users Committee**
Councillor Daryl Sutter
19. **Swimming Pool Committee**
Councillor Connie Quayle and Chief Administrative Officer Kris Holbeck
20. **Museum Board**
Councillor Daryl Sutter

21. **Taxation and Assessment Advisory Committee**
Mayor Rob Steel, Councillors: David Moore, Don Leonard and Connie Quayle, Chief Administrative Officer Kris Holbeck
22. **LRSD Town Liaison and Joint Use Representative**
Councillor Shirley Isaacson
23. **Claresholm Transportation Society**
Councillor Shirley Isaacson
24. **Risk Management Committee**
Councillor Don Leonard (Chair), Mayor Rob Steel, Town Superintendent Mike Schuweiler
25. **Community Standards Committee**
Councillor David Moore (Chair), Councillors: Doug MacPherson and Daryl Sutter
26. **Playschool Board**
Councillor Daryl Sutter
27. **Utility Planning Committee**
Mayor Rob Steel (Chair) Councillors: David Moore, Don Leonard, and Doug MacPherson
28. **Southgrow**
Councillor Don Leonard
29. **Alberta Southwest**
Councillor Shirley Isaacson

PROPOSED DEPUTY MAYOR SCHEDULE

Councillor Sutter	November 2007 to April 2008
Councillor Moore	May 2008 to October 2008
Councillor MacPherson	November 2008 to April 2009
Councillor Leonard	May 2009 to October 2009
Councillor Isaacson	November 2009 to April 2010
Councillor Quayle	April 2010 to October 2010