

TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
APRIL 14, 2008  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES MARCH 25, 2008

DELEGATIONS: CHINOOK ARCH REGIONAL LIBRARY SYSTEM

ACTION ITEMS:

1. BYLAW #1506 -CLARESHOLM & DISTRICT MUSEUM BOARD  
RE: 2ND & 3RD READINGS
2. CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION  
RE: NEW DEAL FOR CITIES & COMMUNITIES GRANT
3. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS  
RE: FIRE SERVICES TRAINING INITIATIVE
4. CORRES: PROJECT PORCHLIGHT
5. JOINT USE OF FACILITIES AGREEMENT – LIVINGSTONE RANGE  
SCHOOL DIVISION NO. 68
6. CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK  
RE: DEVELOPMENT APPLICATION
7. NOTICE OF DECISION - MUNICIPAL DISTRICT OF WILLOW CREEK  
RE: APPLICATION #011-08, 012-08, 019-08
8. CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK  
RE: CAPACITY IN WATER PIPELINE
9. CORRES: CLARESHOLM & DISTRICT DRUG COALITION  
RE: COMMUNITY AWARENESS EVENTS
10. DOWNTOWN LOT, GRANT APPLICATION APPROVAL – COUN LEONARD
11. CORRES: PORCUPINE HILLS CLASSIC CRUISERS  
RE: EVENT AUGUST 10, 2008
12. CORRES: PORCUPINE HILLS LODGE  
RE: EQUALIZED ASSESSMENTS
13. CORRES: BRIDGES AT CLARESHOLM GOLF CLUB  
RE: 2008 GENERAL LIABILITY INSURANCE
14. VOLUNTEER WEEK
15. CENTENNIAL CAMPGROUND SEASON CLOSURE DATE – MAYOR STEEL
16. TOWN OF CLARESHOLM ADMINISTRATION OFFICE SIGN
17. AMSC RETIREE BENEFIT PLAN
18. AIRPORT COMMITTEE INITIATIVE – ADMINISTRATION
19. MEMORIAL TREE / PLANTING / BENCH PROGRAM – ADMINISTRATION
20. ADOPTION OF INFORMATION ITEMS
21. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Claresholm Elementary News – April 2008
2. Claresholm Elementary School – Principal's Update April 7, 2008
3. Call for Nominations: Chinook Country Tourism Awards
4. Claresholm RCMP Detachment Monthly Policing Report – March 2008
5. Claresholm & District Chamber of Commerce Meeting Minutes – February 12, 2008
6. 2008 Physical Activity for Public Health, Banff, Alberta – Sept 29 to Oct 2, 2008
7. Alberta Sustainable Resource Development – prescribed fires June 2008

ADJOURNMENT:

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
MARCH 25, 2008**

**PRESENT:** Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor Isaacson that the agenda be accepted as presented.

**MINUTES:** REGULAR MEETING – MARCH 10, 2008 **CARRIED**

Moved by Councillor Sutter that the Regular Meeting Minutes of March 10, 2008 be accepted as presented.

**PUBLIC HEARING:** BYLAW #1505 – LAND USE AMENDMENT **CARRIED**

Mayor Rob Steel declared the hearing open at 7:04pm.

Mayor Steel made the first, second and third call for representations for or against the bylaw.

No representations either verbal or written were noted.

Mayor Rob Steel declared the hearing closed at 7:06pm.

**ACTION ITEMS:** 1. BYLAW #1506 – CLARESHOLM & DISTRICT MUSEUM BOARD  
RE: 1<sup>ST</sup> READING

Moved by Councillor Moore to give Bylaw #1506, regarding the Claresholm & District Museum Board, 1<sup>st</sup> Reading.

**CARRIED**

2. CORRES: WILLOW CREEK AGRICULTURAL SOCIETY  
RE: GENERAL INSURANCE COVERAGE

Moved by Councillor MacPherson to pay the 2008 commercial general liability insurance for the Willow Creek Agricultural Society in the amount of \$4,065.

**CARRIED**

3. CORRES: CLARESHOLM LEARN-A-LOT PLAYSCHOOL SOCIETY  
RE: RENOVATIONS

Moved by Councillor Isaacson to donate \$2,000 towards the cost of renovations of the Claresholm Learn-a-lot Playschool Society.

**CARRIED**

4. CORRES: CICON ENGINEERING  
RE: HIGHWAY 2 WATER MAIN REPLACEMENT

Moved by Councillor MacPherson to award the Highway 2 water main replacement project to Mini Dig Corp. in the amount of \$1,034,194.99 subject to the conditions as recommended by Cicon Engineering.

**CARRIED**

5. CORRES: KATHRINE ROBERTS  
RE: LIBRARY BOARD TRUSTEE POSITION

Moved by Councillor Quayle to appoint Kathrine Roberts as Claresholm & District Public Library Board Trustee.

**CARRIED**

6. CLARESHOLM & DISTRICT MUSEUM  
RE: BUDGET FORECAST 2008

Referred to budget.

7. CLARESHOLM PUBLIC LIBRARY  
RE: BUDGET FORECAST FOR 2008

Referred to budget.

**CARRIED**

8. **CLARESHOLM FIRE DEPARTMENT**  
**RE: JOINT BUDGET FORECAST FOR 2008**

Referred to budget.

9. **EARTH DAY – COUNSELLOR SUTTER**

Received for information.

10. **SUBDIVISION APPROVAL EXTENSION REQUEST**

Moved by Councillor MacPherson to grant the subdivision approval extension request of one year on the Ancelet property as presented from the Oldman River Regional Services Commission.

**CARRIED**

11. **POLICY #76 – TAX PENALTY FORGIVENESS**

Moved by Councillor Leonard to adopt Policy #76, regarding tax penalty forgiveness, effective March 25, 2008.

**CARRIED**

12. **POLICY #77 – REGULAR COUNCIL MEETINGS**

Moved by Councillor Isaacson to adopt Policy #77, regarding regular council meetings, effective March 25, 2008.

**CARRIED**

13. **SPRING CLEAN-UP - ADMINISTRATION**  
**RE: DATE SETTING**

Moved by Councillor Quayle to set the week of May 26 and the week of June 2 for the 2008 spring clean-up.

**CARRIED**

14. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Sutter to accept the information items as presented.

**CARRIED**

15. **IN CAMERA – DEVELOPMENT / PERSONNEL**

Moved by Councillor MacPherson that this meeting go In Camera.

**CARRIED**

Moved by Councillor Leonard that this meeting come out of In Camera.

**CARRIED**

Moved by Councillor Moore to accept the Letter of Intent from Summer Places Ltd. to purchase Lot 3 Block 5 Plan 0514376 and Lot 16 Block 3 Plan 0514376, subject to the signing of a Purchase Agreement as prepared by the Town of Clareholm.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Sutter that this meeting adjourn.

**CARRIED**

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MAYOR – ROB STEEL

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SECRETARY-TREASURER – KARINE WILHAUK

# **ACTION ITEMS**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1506**

A Bylaw of the Town of Claresholm to rescind Bylaw #1434 and being a Bylaw to establish the Claresholm & District Museum Board;

**WHEREAS** it is deemed proper that a bylaw be drawn to establish a Museum Board and to set up terms of reference for the proper management of the Claresholm and District Museum;

**NOW THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act the Council of the Town of Claresholm enacts as follows:

**Definitions:**

In this bylaw:

“**Council**” means the Town of Claresholm Council

“**Board**” means the Claresholm & District Museum Board

“**CAO**” means Chief Administrative Officer of the Town of Claresholm

Museum Board

1. There is hereby established a Board to be known as the Claresholm & District Museum Board.

Board Appointments

2.
  - a) The Board will consist of not fewer than 5 and not more than 9 members appointed by Council.
  - b) Not more than 2 members of Council may be members of the Board.
  - c) Members must be a resident of Claresholm or reside within the Claresholm Recreation Area of the Municipal District of Willow Creek #26.
  - d) A member of the Board is eligible to be reappointed for only 2 additional consecutive terms of office unless at least 2/3 of the whole Council passes a resolution stating that the member may be appointed as a member for more than 3 consecutive terms.

Date of Appointments

3.
  - a) The appointment of the Town Council representative(s) shall be reviewed annually at the Organizational Meeting of Council.
  - b) The appointments of the members of the Board shall be made on the date fixed by Council following the general Municipal Election.

Resignations

4.
  - a) By mutual consent, the Council and the Board may with reason, request the resignation of any of the members, prior to the expiry date of the member's appointment.
  - b) Any member of the Board may resign at any time upon sending a written notice to the CAO of the Town of Claresholm.

Board Member Disqualifications

5.
  - a) A person is disqualified from remaining a member of the Board if he/she fails attend, without being authorized by a resolution of the Board to do so, the meetings of the Board for 3 consecutive regular meetings.
  - b) If a member of the Board is disqualified from remaining a member under subsection (a) he/she is deemed to have resigned his/her seat on the Board.

Chairperson of the Board

6. The Board shall elect a chairperson and any other officers it considers necessary from among its members.

Meetings

7. The Board shall meet a least once every 3 months and at any other times it considers necessary.

Record of Meetings

8. a) All minutes, resolutions and policies of the Board shall be entered in books to be kept by it for that purpose and the books shall be signed by the chairperson or acting chairperson.
- b) A copy of all minutes, resolutions and policies shall be given to the Secretary-Treasurer of the Town of Claresholm to be filed with the Town records.

Board Functions

9. a) The Board, subject to any enactment that limits its authority, has full management of the museum collection procedures, displays, promotions and the facilities, and shall in accordance with the Standard Practices Handbook for Museums written by the Alberta Museum Association, endeavor to comply at least with the minimum level called the basic standards.
- b) The board in cooperation with the CAO or designated Town staff shall coordinate the operations and activities of the Museum and the Visitors Information Centre, as long as the two functions are housed in the same facility.

Staffing

10. The museum/visitor's information centre staff shall be hired by a committee consisting of the CAO and the Town Council Representative.
11. The museum/visitor information centre staff shall be overseen and managed by the Board or a committee of the Board.

Budget

12. a) Annually, the board may submit to the Council a budget of estimated expenditures and revenues for the next year with respect to all matters over which or under the terms of this bylaw, it has jurisdiction.
- b) Without the approval of Council, neither the Board nor any member thereof shall have the power to pledge the credit of the Town in connection with any matter whatsoever; nor shall the said Board, nor any member thereof, have the power to authorize any expenditure to be charged against the Town Council Representative.
- c) All charges for services and materials in relation to the operation of the museum shall be ratified by the Council and shall be within the annual budget allocation. In the event that there is any deviation of the ratified budget desired by the board, application for change from the ratified budget must be made to council before the change is affected.
13. Bylaw #1434 is hereby repealed.
14. This Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this 25 day of Mar. 2008 A.D.

Read a second time in Council this      day of      2008 A.D.

Read a third time in Council and finally passed in Council this      day of      2008 A.D.

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**Rob Steel, Mayor**

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**Kris Holbeck, CAO**

APRIL  
14 AGENDA

Office of the Regional Director  
SOUTHERN REGION

Box 314  
3rd Floor, Administration Building  
909 Third Avenue North  
Lethbridge, Alberta, T1H 0H5

Toll-Free Connection  
Outside Edmonton - Dial 310-0000  
Telephone 403/381-5426  
Fax 403/382-4412  
www.trans.gov.ab.ca

File No: 1560-NDCC-CLAR

March 13, 2008

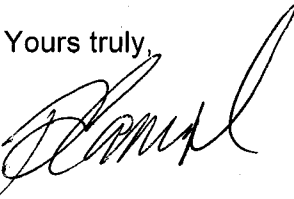
His Worship Rob Steel  
Mayor, Town of Claresholm  
P.O. Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel:

Please be advised that a grant in the amount of \$87,480 is being electronically transferred to the Town of Claresholm under the New Deal for Cities and Communities. This represents the 2007 payment under this program.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at (403) 382-4069.

Yours truly,



Darrell Camplin, P.Eng.  
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-MacLeod  
Municipal Programs

Received in Bank  
March 31, 2008



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
*MLA, Lac La Biche - St. Paul*

Agenda  
April 14

AR36613

March 27, 2008

His Worship Rob Steel  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel:

I am pleased to announce that Municipal Affairs has approved a grant application from the Town of Claresholm under the 2007/08 Fire Services Training Initiative. I would like to thank you for your support of this program.

This approval means that your fire department will be awarded a grant of \$36,000.00. As a result the fire department will be designated a regional training centre in support of Municipal fire services training. The Conditional Grant Agreement for this initiative will be sent out within the next two weeks.

Promoting safe and secure communities is one of the Government of Alberta's top priorities. This initiative supports that objective by providing financial assistance for training that will enhance the ability of local personnel throughout the province to effectively respond to fire emergencies in their communities.

Sincerely,

Ray Danyluk  
Minister

cc: Mr. Kris Holbeck, Chief Administrative Officer  
Town of Claresholm

Fire Chief Tony Bonetti  
Claresholm Fire Department



Hi, I am one of the Regional Coordinators for Project Porchlight for the province of Alberta. I have one free energy efficient bulb to give to you, for each of the homes in your area.

Did you know that if every home in Alberta was to switch just one – that's right – one- light bulb to a CFL – with the energy savings, it would be equivalent to heating 8,400 homes for 1 year!!

We are attempting to put one free CFL into every home in Alberta.

This may seem like a large task but it can be done. Here are some ideas as to how some of the town's and county's are approaching this:

Our primary goal for this project since it is an informational campaign is to go door to door with the light bulbs thru recruited volunteers in the towns. We recruit volunteers thru municipalities, businesses, events and functions. We ask people if they are willing to make a difference in their neighborhoods, towns and world by donating 1 hour (or more) of their time to hand out one free light bulb to their neighbors. One delivery bag of 50 bulbs, takes approx. 1 – 1 ½ hours to deliver. By approaching people one on one in their homes, we are able to communicate our message of why we are handing out CFL light bulbs. We have found this is the most effective way to get people educated about the part they can play in conserving energy in our province.

Some of the towns have done the following to hand out the bulbs: Plan A's:

- The Mayor, councilors challenged each other and donated their time to hand out bulbs.
- One business volunteered it's 9 employees for an afternoon – ½ manned the office and ½ delivered bulbs then they switched.
- Service clubs have stepped up to hand out bulbs – eg: Rotary, Elks, JFW, 4H, hockey teams, Katimavik groups, youth groups, schools, boy scouts.
- Chamber of Commerce paid the local Boy Scouts to hand out bulbs to their town.

Less effective ways but still a Plan B:

- Hand them out with the local census taker
- Hand them out with the meter readers
- Mail them to the residents – 2 cities and 1 county did this.
- Hand out at local functions: ie: community breakfasts, meetings etc.
- Put at local landfill locations (only works where there is frequent usage)

Here is also a little paper on what we are about – please get back to me at 780-933-6595 or [jane@onechange.org](mailto:jane@onechange.org) with your own ideas or thoughts and when and how you would like your light bulbs shipped to you and how we can give them out.

Thank you.

Jane Baker,  
Regional Coordinator,  
Project Porchlight Alberta



## Project Porchlight Alberta

Project Porchlight Alberta, thanks to funding from the Government of Alberta and EnCana Corporation and with support from the 4-H Foundation of Alberta, has set a goal to distribute one million energy efficient light bulbs in Alberta. We need your help to bring Project Porchlight to your constituents!

Project Porchlight is an energy efficiency campaign run by One Change, a not-for-profit organization that advocates community engagement and environmental sustainability.

The campaign promotes a practical and realistic way to use less electricity. Volunteers and staff hand out energy-efficient light bulbs, door-to-door and through community events. The small change of switching to energy-efficient light bulbs can represent the first step in a lifetime of making energy conscious choices.

By working with a broad network of community groups, Project Porchlight makes proactive energy savings a topic of neighbourly conversation. And it goes a step further—it empowers residents with the immediate means to start saving energy for themselves.

Putting a free, energy-efficient bulb in someone's hand for them to install, decreases energy consumption, lowers greenhouse gas emissions, and effectively communicates a critical message: **saving money and protecting the environment start with simple actions like changing a light bulb.** Independent analysis of the One Change approach confirms that getting someone to change even one bulb stimulates broader energy conservation action—more bulbs are purchased and installed, and consumers consider “energy efficiency” as a factor for other purchases and behaviours (Ekos Research, 2007).

### *Why is this campaign important to Albertans?*

The environment is the number one issue for Alberta voters today. Project Porchlight is giving the average person a realistic action that they can take, so they can participate in positive environmental behaviours.

Replacing even one 60-watt incandescent bulb with a 13-watt CFL bulb in each of Alberta's 1.3 million households can save up to \$65,000,000 in energy costs for Alberta residents over five years. It would also reduce GHG emissions by approximately 2.5 million tonnes - and save enough natural gas to heat 8400 Alberta homes for a year.<sup>1</sup>

Albertans want to make a positive change for the environment. Help show Alberta residents that there's a practical and straightforward way to start!

### *You can respond to Albertans' concerns by:*

- Spreading the word about Project Porchlight—post a Project Porchlight volunteer recruitment poster in your office, include an article about Project Porchlight in your newsletter and web site, and send an email to your network.
- Gather community contacts --we work very closely with community associations, youth groups, and multicultural associations, among others.

Please visit our web site, [www.projectporchlight.com](http://www.projectporchlight.com), for detailed information about our program and how you can be involved. All of the benefits of the campaign are described in detail, and we also feature important information about disposal of CFL bulbs.

Please contact Jane Baker for more information on how you can be involved with this exciting campaign: [jane@onechange.org](mailto:jane@onechange.org) or call her at 780-933-6595.

### *Project Porchlight Success to Date*

- Working with the Government of Alberta (Alberta Energy), EnCana Corporation, and the 4-H Foundation of Alberta
- Project Porchlight Alberta team formed
- Partnership with the municipality of Medicine Hat
- Broad political, foundation and corporate support
- National and regional media coverage

## JOINT USE OF FACILITIES AGREEMENT

Between

**The Livingstone Range School Division No. 68**

(Hereinafter called the "School Board")

-and-

**Town of \_\_\_\_\_**

(Hereinafter called the "Town")

Whereas it is the intention of the School Board and the Town to provide facilities and grounds as economically as possible to the area residents.

### **Therefore it is agreed that:**

1. The School Board will make school facilities available to the Town and public groups on school days, after school hours until 10:00 p.m., at no charge provided that school programs be given priority.
2. Community groups using school facilities other than that described under clause 1 above will be charged a fee set by the School Board.
3. School facilities shall not generally be available on statutory holidays, Christmas or Easter holidays, or during July and August when the school is normally closed. Any exceptions must be authorized by the Division Office in Claresholm.
4. The Town will make buildings and grounds, including the arena and sport fields available to the School Board at no charge provided that the Town sponsored programs be given priority.
5. School sponsored activities using the Town Swimming Pool will be charged a fee set by the Town.

### **A. Use of Town Facilities and Grounds:**

1. The School Principal or appointed designate shall make application at the Town Office for the use of Town facilities and grounds.
2. The Town will confirm the approval/non-approval of the request. The Town reserves the right to deny access.

## **JOINT USE AGREEMENT (cont'd)**

3. All school groups must designate a contact person for the activity and be accompanied by a responsible adult supervisor. School groups and their supervisors shall adhere to the facility public use regulations and confirmed arrangements.
4. Smoking and the use of tobacco products are prohibited. Liquor is not allowed unless approved by the Town and with a permit.
5. The use of equipment will be restricted to major items such as nets, hoops, etc. The use shall be arranged prior to the booking.
6. Breakages or damages to the building or equipment must be reported to the Town Office and the School Principal. The extent of damage caused shall be assessed and agreed upon by at least one member of the Town Administration and the School Administration. The cost of any damage shall be paid by the school responsible for the activity from which the damage resulted.
7. School equipment and supplies must be removed from the building prior to the next day unless otherwise specified. Town equipment including chairs must be returned to its original location.
8. The Town shall be responsible for custodial services in Town facilities and arrange for opening and closing of the facilities.
9. If a school group wishes to cancel a booking the Town Office should be notified at least 48 hours in advance when possible. The Town reserves the right to cancel the use of recreation facilities and grounds with at least 48 hours notice in advance if possible.
10. Applicable rental fees, payable to the Town, are to be paid to the Town Office or facility as arranged.

### **B. Use of School Facilities and Grounds:**

1. The Town and public groups shall make application to use the school facilities and grounds at the school office.
2. The school office will confirm the approval/non-approval of the request. The school reserves the right to deny access.
3. All groups must provide a responsible adult to serve as the contact and supervisor of the activity. This adult or specified designate shall be present at the activity. Groups shall adhere to the School Board and school regulations regarding public use of facilities.
4. Smoking and use of tobacco products are prohibited.

## **JOINT USE AGREEMENT (cont'd)**

5. The use of equipment will be restricted to major items such as net stands, hoops, chairs, etc. Use shall be arranged prior to the activity. Equipment such as basketballs, badminton birds, etc. must be provided by the group.
6. Group equipment and supplies must be removed from the building prior to the next school day unless otherwise specified. School equipment including chairs must be returned to its original location.
7. Breakages or damages to the building or equipment must be reported to the Town Office, the School Principal and the group involved. The extent of damage caused shall be assessed and agreed upon by at least one member of the Town Administration and the School Administration. The cost of any damage shall be paid by the group responsible.
8. The school shall be responsible for custodial services and the opening and closing of the schools.
9. If a group wishes to cancel a booking the school should be notified at least forty-eight (48) hours in advance where possible. The school reserves the right to cancel the use of facilities and grounds with at least forty-eight (48) hours notice if possible.
10. Applicable rental fees, payable to Livingstone Range School Division No. 68, are to be paid at the school office as arranged.

### **C. Insurance:**

1. The Town and the School Board shall continue to carry building and public liability insurance under their various policies.
2. All parties agree to indemnify and hold each other harmless from any claims brought about as a result of the use or occupation of the facilities and grounds under the terms of this Agreement.

### **D. Revision of Agreement:**

1. An annual review of the Agreement by all parties shall take place in May of each year and with the approval of all parties, may be amended. The Town shall arrange the annual review.
2. At any time, parties of the Agreement may request a review or propose amendments and with approval of all parties, the Agreement may be amended.

**JOINT USE AGREEMENT (cont'd)**

**E. Term of Agreement:**

This Agreement shall continue in effect until a subsequent Agreement has been reached. The Agreement may be terminated by any party giving one year's written notice of its intention to do so to the other parties.

**Signed and Sealed and Delivered**

IN THE PRESENCE OF:

**Livingstone Range  
School Division No. 68**

**Town of \_\_\_\_\_**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## COMMUNITY USE OF SCHOOL FACILITIES

### Background

The Division believes that the community, where feasible and appropriate, should be able to use school facilities.

### Procedures

1. Joint-use agreements with municipalities within the boundaries of the Livingstone Range School Division No. 68 shall be the basis on which community use of schools occurs.
2. Notwithstanding joint-use agreements, school needs and use shall be given priority.
3. Organizations that do not fall under the joint-use agreement may be given the right to use the school on an individual basis.
4. School facilities should generally not be available on statutory holidays, Christmas or Easter holidays or during July and August when the school is normally closed. A one-time-only use per year may be permitted for each group.
5. Weekend use of school facilities by community groups should be on a cost-recovery basis where the group using the school assumes any charges related to security and custodial services.
6. Schools shall generally not be rented out for commercial purposes where community facilities are available for use. Special consideration may be given to hold activities involving students in a school facility.
7. A five-year or mutually agreed upon review cycle for joint-use agreements will be implemented.
8. Requests for public activities in school facilities shall be submitted in writing to the Principal, using the "*Application for Use of School Facilities*" form.
9. Once all criteria in this administrative procedure are met, the Principal will approve the application by signing the application form and indicating the date when approval was given.



10. The Associate Superintendent (Business Affairs), when establishing the annual hourly rate for activities in school facilities, will consider the total wage, utility and other ancillary costs.
11. The Principal shall inform the users of the fee-per-hour for activities which fall outside of the joint-use agreement.
12. The Principal shall inform the Associate Superintendent (Business Affairs) in writing, of the amount to be billed to the organization. Fees collected under this administrative procedure shall be credited to the maintenance department budget to offset the corresponding costs.
13. Principals shall inform the Coordinator of Facility Services of any damage done to their buildings, furniture or equipment, and the organization or individual shall be liable for the full amount of the costs to repair or replace the damages.
14. The Principal shall make arrangements with the caretaking staff to adequately cover the event.
15. Depending on special circumstances, the Principal has the right to deny an application for the use of a school facility.
16. An individual or organization may appeal the Principal's decision to deny an application. The appeal shall be made in writing to the Coordinator of Facility Services.

**References**

Section 60, School Act



# The Municipal District of Willow Creek No. 26

OFFICE OF THE ADMINISTRATOR

#26 – Hwy 520 West, Claresholm Industrial Area  
Box 550  
Claresholm, AB T0L 0T0

Website: [www.mdwillowcreek.com](http://www.mdwillowcreek.com)

Office: (403) 625-3351  
Fax: (403) 625-3886  
Shop: (403) 625-3030

April 3, 2008

Town of Claresholm  
P.O. Box 1000  
Claresholm, AB  
T0L 0T0

ATTENTION: Kris Holbeck

Dear Ms. Holbeck:

**RE: Development Application No.042-08  
SE 23-12-27-4**

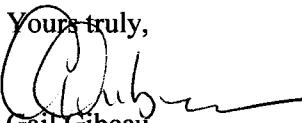
The Willow Creek Municipal Planning Commission has received Development Application No. 040-08 from Garden Soul c/o Gregory Jones, Box 1168, Claresholm, Alberta T0L 0T0, telephone (403) 625-4995, to mount a changeable mural on fabric as an advertisement sign, approximately 10 ft. x 30 ft. in size. Proposed mural will cover the south west side of the building which faces highway #2. Image to depict a garden related theme with the maximum of 10 words.

I have enclosed a location map, and copy of the application form and site plans for your reference.

This application is scheduled for presentation to the Municipal Planning Commission on April 16, 2008, in the administration building. Since the boundary of your municipality is within two (2) miles of the above location **your comments and/or recommendations on this development in that area would be appreciated in writing by no later than April 15, 2008 so they may be considered.** Any information submitted will become available to the public and may also be shared with the applicant, and appropriate government/other agencies and is subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

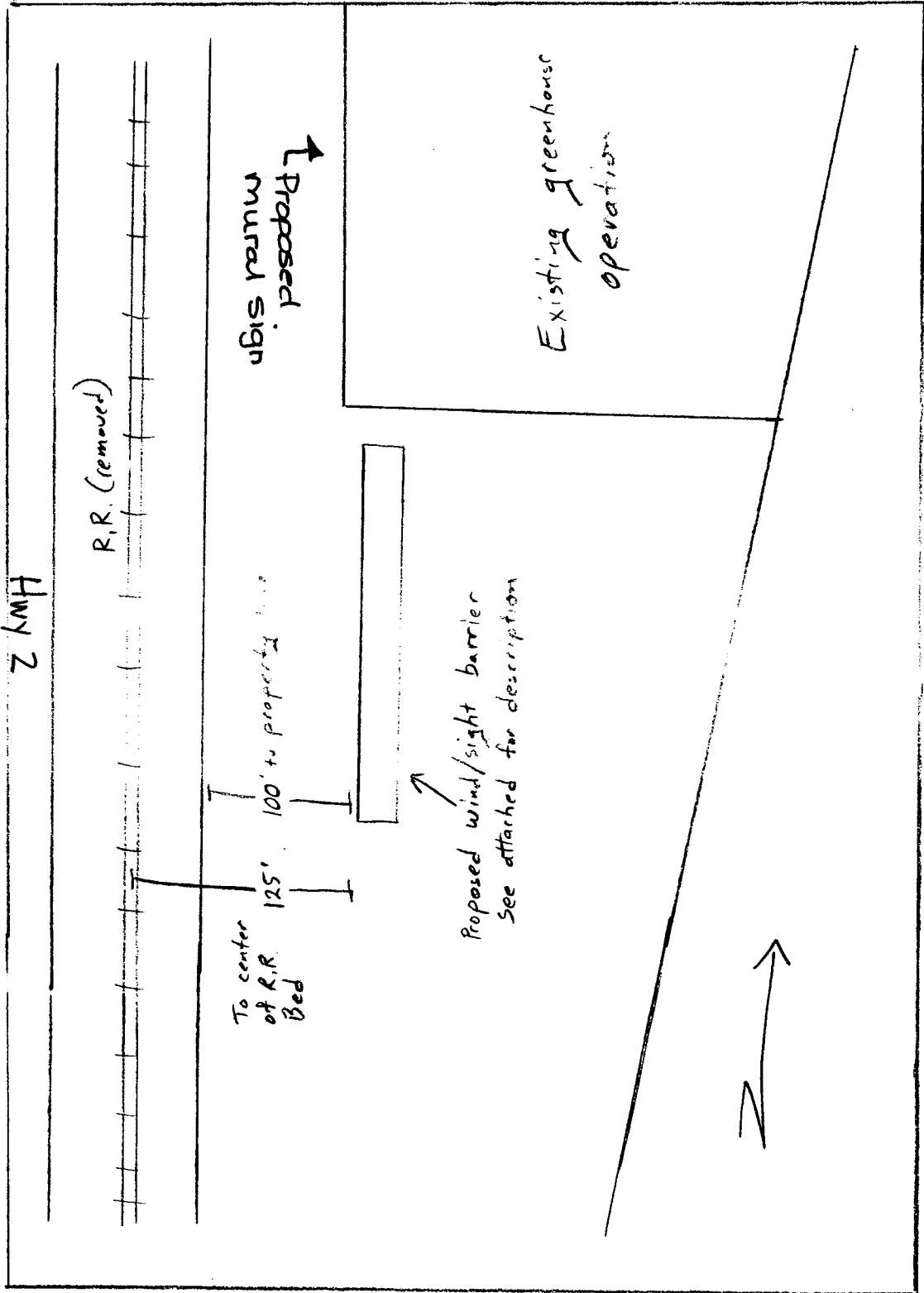
If you have any questions or require further information, please contact me at (403) 625-3351, extension 230 or by fax number at (403) 625-3886.

Yours truly,

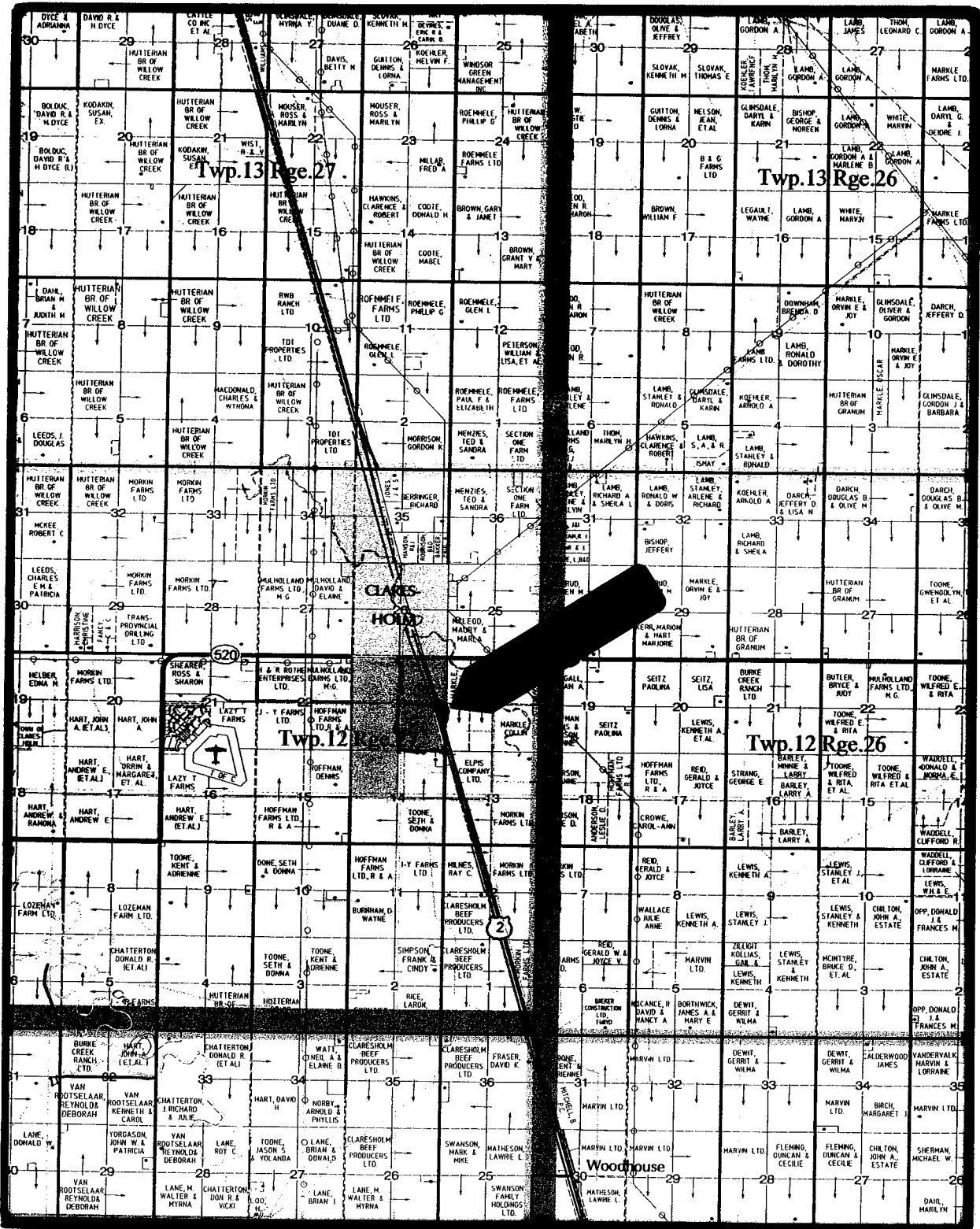
  
Gail Gibeau  
Development Officer

/ks  
Enclosures  
c

S.E. 23-12-27 W4



LOCATION: Ptn. SE 23.12.27.4.



APPLICANT: Garden Soul / Jones

## NOTICE OF DECISION

Form C

Application No. 011-08

NAME OF APPLICANT: EMERCOR Ltd. /ESIP Holdings Ltd.

ADDRESS: 104 Commercial Court, Calgary, AB T3Z 2A5

**In the matter of development of property located at:** Lot 1,2 & 3 Block 13 Plan 8810634 ; Lot 12 Block 1 Plan 8810634; Ptn. Block A Plan 4117JK

**The development as specified in Application No. 011-08 for the following use: In respect of development consisting of:** Construct and operate a manufacturing business, which involves the production of 'structural insulated panels' for the building industry. Development will entail:

- Renovation and conversion of existing hanger 4 into a manufacturing plant, the construction of a detached administrative office building and the establishment of a material storage yard.
- There will be outside storage of raw materials, finished products and RVs. Material storage yard will also be utilized for the fabrication/construction & storage portable buildings.
- Employee/visitor parking will be accessed via Harvard Drive. Service trucks to access loading dock via Harvard Drive. Access onto material storage yard will be via Tigermoth Crescent and exiting onto the Niblock Street extension.

**has been APPROVED, subject to the following conditions:**

1. The site is developed as per the site plan submitted;
2. Subject to review by Alberta Building Safety Services;
3. A Building Permit shall be obtained from an agency authorized by Alberta Municipal Affairs, Safety Services, to issue permits, and a copy filed with the Municipal District office;
4. Recommendations of Calgary Health shall be adhered to (if any are forthcoming);
5. The applicant shall enter into an Easement Agreement with the Municipal District of Willow Creek No. 26. to utilize lands owned by the Municipal District;

(See Over)

6. The applicant shall enter into a Development Agreement with Municipality for the construction of the undeveloped portion of Niblock Street which shall be done in accordance with Policy No. 320-07 - Minimum Local Road Standards as set by the Municipality.
7. Prior to becoming operational a Municipal Business License shall be obtained;
8. All signage associated with the development located on property other than the applicant's shall require a separate Municipal Development permit and shall adhere to the provisions of Municipal signage regulation (copy enclosed);
9. If any change to the operation as approved is proposed (e.g., expansion of areas of operation or change of use within the existing structure) a new development application shall be required;
10. The commercial storage of recreational vehicles on site shall require a Development Permit.
11. The property shall be maintained in a neat and orderly manner;
12. All garbage shall be contained in an appropriate receptacle on the owners property and disposed of in a proper manner;
13. There shall be no development within 20 ft (6.1 meters) of the front or rear yard property line and 10 ft. (3.0 meters) of the side yard. The site is developed as per the site plan submitted.

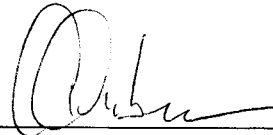
**DATE OF DECISION:** March 12 , 2008

**DEVELOPMENT PERMIT issued on the** 18th **day of** March **, 2008**

A development permit issued in accordance with this notice is not valid until 14 days after the date that this decision has been mailed to adjacent landowners, or posted on the site, or published in a newspaper, unless an appeal is lodged pursuant to the Act. If an appeal is lodged, then the permit will remain in abeyance until the Subdivision and Development Appeal Board has determined that appeal and this Notice of Decision may be modified, confirmed, or nullified hereby.

DATE: March 18, 2008

SIGNED: \_\_\_\_\_



Development Officer  
The Municipal District of Willow Creek No. 26

**IMPORTANT:** Notice of approval in no way removes the need to obtain any permit or approval required by any federal, provincial or municipal legislation and/or regulations pertaining to the development approved.

**\*Intention to appeal must be received within 14 days of notification of decision.**

**NOTE:** The Land Use Bylaw provides that any person claiming to be affected by a decision of the Municipal Planning Commission may appeal to the Subdivision and Development Appeal Board by serving written notice of appeal, stating the reasons, to the Subdivision and Development Appeal Board, c/o Municipal Administrator/CAO Cynthia Vizzutti, Box 550, Claresholm, Alberta T0L 0T0 within fourteen (14) days following the date of issuance of this notice. The required fee of \$500.00 must accompany the appeal.

Copies to:

Landowners Within one mile

Town of Claresholm  
Kris Holbek and Jeff Gibeau

Alberta Transportation  
John Thomas

Calgary Health Region  
Richard Steeves

**NOTICE OF DECISION**

Form C

Application No. 012-08

NAME OF APPLICANT: EMERCOR Ltd. /ESIP Holdings Ltd.

ADDRESS: 104 Commercial Court, Calgary, AB T3Z 2A5

**In the matter of development of property located at:** Lot 8 Block 1 Plan 7910032, Lot 7,8,9,11 Block 4 Plan 7910032, Lot 3 Block 6 Plan 7910032, Lot 1, 2, 3, 4 Block 10 Plan 7910032, Lot 1 Block 11 Plan 7910032, Lot 1, 3 Block 12 Plan 7910032

**The development as specified in Application No. 012-08 for the following use:** In conjunction with the approved operations under Development Permit 011-08, allow lands to be utilized for the fabrication, construction & storage of portable buildings. Development will also consist of the outside storage of materials, finished products and recreational vehicles.

has been **A P P R O V E D**, subject to the following conditions:

1. The property shall be maintained in a neat and orderly manner;
2. If there is to be construction of any building to accommodate/facilitate the uses a development permit shall be required;
3. The commercial storage of recreational vehicles on site shall require a Development Permit;
4. Prior to utilizing lands abutting Lot 10, Block 1, Plan 8810634 the developer shall at his/her sole expense provide an approved visual screen/buffer,
5. There shall be no development within 20 ft (6.1 meters) of the front or rear yard property line and 10 ft. (3.0 meters) of the side yard.

DATE OF DECISION: March 12, 2008

DEVELOPMENT PERMIT issued on the 18th day of March, 2008

(See Over)

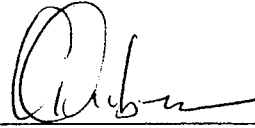


**Notice of Decision**  
**Development Application No. 012-08**  
**Page 2 of 2**

A development permit issued in accordance with this notice is not valid until 14 days after the date that this decision has been mailed to adjacent landowners, or posted on the site, or published in a newspaper, unless an appeal is lodged pursuant to the Act. If an appeal is lodged, then the permit will remain in abeyance until the Subdivision and Development Appeal Board has determined that appeal and this Notice of Decision may be modified, confirmed, or nullified hereby.

**DATE:** March 18, 2008

**SIGNED:** \_\_\_\_\_



**Development Officer**  
**The Municipal District of Willow Creek No. 26**

**IMPORTANT:** Notice of approval in no way removes the need to obtain any permit or approval required by any federal, provincial or municipal legislation and/or regulations pertaining to the development approved.

**\*Intention to appeal must be received within 14 days of notification of decision.**

**NOTE:** The Land Use Bylaw provides that any person claiming to be affected by a decision of the Municipal Planning Commission may appeal to the Subdivision and Development Appeal Board by serving written notice of appeal, stating the reasons, to the Subdivision and Development Appeal Board, c/o Municipal Administrator/CAO Cynthia Vizzutti, Box 550, Claresholm, Alberta T0L 0T0 within fourteen (14) days following the date of issuance of this notice. The required fee of \$500.00 must accompany the appeal.

Copies to:

Landowners Within one mile

Town of Claresholm  
Kris Holbek and Jeff Gibeau

## NOTICE OF DECISION

Form C

Application No. 019-08

NAME OF APPLICANT: EMERCOR Ltd. /ESIP Holdings Ltd.

ADDRESS: 104 Commercial Court, Calgary, AB T3Z 2A5

In the matter of development of property located at: Lot 2, Block 13, Plan 8810634

The development as specified in Application No. 019-08 for the following use: In conjunction with approved operations under Development Permit 011-08, operate a 147 bedroom temporary housing facility. The site will consist of a maximum of 4 trailer units; with three units to be used for bedrooms (49 bedrooms/trailer) and one trailer to be used as recreational room for the occupants. Facility to satisfy the temporary housing needs of excess staff on a project by project basis.

has been **A P P R O V E D**, subject to the following conditions:

1. The site is developed as per the site plan submitted.
2. Prior to construction the developer shall obtain a Building Permit to ensure the development complies with the Alberta Fire Code and Alberta Building Code, a copy of the permit shall be filed with the Municipal District of Willow Creek No. 26.
3. The term of the permit shall be the lesser of the following;
  - i. Five (5) years from the date of approval or
  - ii. Three (3) years from the date of first occupancy.
4. Upon the expiration of this Development Permit, all structures associated with the temporary housing facility shall be removed from the premises within six (6) months.
5. The applicant shall enter into a Development Agreement with the Municipal District of Willow Creek No. 26. and shall be registered on the land title by caveat, prior to the issuance of a Development Permit.

(See Over)

6. The Municipal District of Willow Creek No. 26 shall not be liable for any costs involved in the cessation of any development associated with this permit upon its expiration.
7. Recommendations/requirements of the Claresholm detachment of the RCMP shall be adhered to and copy filed with the Municipal District.
8. Copy of the employee occupancy agreement shall be filed with the Municipal District.
9. The maximum number of occupants on site shall be 147.
10. The developer shall provide proof of servicing agreement/arrangement with the Town of Claresholm with regards to potable water and sanitary sewer services.
11. The developer shall adhere to requirements stipulated in Public Health Act - Work Camps Regulation, Alta. Reg. 218\_2002 (copy attached).
12. All outdoor site lighting shall be located and arranged so that no direct rays of light are directed at any adjacent property so as to interfere with the use and enjoyment of neighboring lands.
13. Installation of all outdoor site lighting fixtures shall be directed and/or deflected away from public roads and shall not be more than 9.0 meters in height.
14. It is recommended that construction of the facility incorporate the following provisions in order to make the development, "Firesmart":
  - (a.) Provide fire resistant roofing materials;
  - (b.) Provide fire resistant materials on exterior walls;
  - (c.) Provide closed-in eaves.
  - (d.) Provide either tempered glass or double or thermal pane windows;
  - (e.) Recommend removal or reducing the number of evergreen trees within 30 meters of the proposed location of the facility.
15. The developer shall make arrangements with the Town of Claresholm to provide for fire suppression in the form of fire hydrants on site.
16. Site shall be secured with a six (6) foot chain link fence.
17. The property shall be maintained in a neat and orderly manner.
18. All garbage shall be contained in appropriate receptacles on the owners property and disposed of in a proper manner.

19. There shall be no development within 20 ft (6.1 meters) of the front or rear yard property line and 10 ft. (3.0 meters) of the side yard.

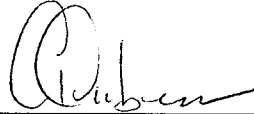
DATE OF DECISION: March 12, 2008

DEVELOPMENT PERMIT issued on the 17th day of March, 2008

A development permit issued in accordance with this notice is not valid until 14 days after the date that this decision has been mailed to adjacent landowners, or posted on the site, or published in a newspaper, unless an appeal is lodged pursuant to the Act. If an appeal is lodged, then the permit will remain in abeyance until the Subdivision and Development Appeal Board has determined that appeal and this Notice of Decision may be modified, confirmed, or nullified hereby.

DATE: March 17, 2008

SIGNED: \_\_\_\_\_



Development Officer

The Municipal District of Willow Creek No. 26

**IMPORTANT:** Notice of approval in no way removes the need to obtain any permit or approval required by any federal, provincial or municipal legislation and/or regulations pertaining to the development approved.

**\*Intention to appeal must be received within 14 days of notification of decision.**

**NOTE:** The Land Use Bylaw provides that any person claiming to be affected by a decision of the Municipal Planning Commission may appeal to the Subdivision and Development Appeal Board by serving written notice of appeal, stating the reasons, to the Subdivision and Development Appeal Board, c/o Municipal Administrator/CAO Cynthia Vizzutti, Box 550, Claresholm, Alberta T0L 0T0 within fourteen (14) days following the date of issuance of this notice. The required fee of \$500.00 must accompany the appeal.

Copies to:

Landowners Within one mile

Town of Claresholm  
Kris Holbek

Alberta Safety Services

Alberta Environment  
Ian Franks

Calgary Health Region  
Jason Feltham

R.C.M.P.  
Robin Alexander

# The Municipal District of Willow Creek No. 26



OFFICE OF THE ADMINISTRATOR • P.O. Box 550 • Claresholm, AB T0L 0T0

[www.mdwillowcreek.com](http://www.mdwillowcreek.com)

Office (403) 625-3351  
Fax (403) 625-3886  
Shop (403) 625-3030

April 8, 2008

Town of Claresholm  
Box 1000  
Claresholm, Alberta  
T0L 0T0

Attention; Kris Holbeck – Town Administrator

Dear Madam:

Please be advised that the Municipal District of Willow Creek No. 26 has agreed to purchase the capacity in the Claresholm to Granum water pipeline for a total cost of \$107,000.00.

Yours truly,

Cynthia Wizzutti CLGM  
Chief Administrative Officer



Claresholm & District  
Family & Community  
Support Services

107 – 50<sup>th</sup> Ave. West  
P.O. Box 1297  
Claresholm, AB T0L 0T0

Tel:(403)625-4417  
Fax:(403)625-4851  
*claresholmfcss@shaw.ca*

---

March 25, 2008

Town of Claresholm  
Box 1000  
Claresholm, AB T0L 0T0

To: Kris Holbeck and Town Council

Re: Claresholm & District Drug Coalition

You may be aware that Claresholm FCSS has been chairing and providing support to the Drug Coalition. A week of community awareness events has been planned culminating in a concert featuring a professional local band for entertainment, tables with information and activities to promote awareness in the park.

The entertainer that we booked, Marc Ekins and his show the Ultimate Stagecoach, needs funds to cover the costs for staging and sound; they are donating their time and talent. They are looking to raise another \$2000.00 to help them cover their costs. The Drug Coalition has put a great deal of work into planning activities, including this event, and are only able to provide limited funding to pay the band. We would appreciate anything you could contribute towards the cost of putting on this concert in the park.

Sincerely,

Claresholm & District Drug Coalition



Omni Green Landscaping

Box 301 - SW1/4 13-9-27-W4

Fort Macleod, AB T0L 0Z0

# Estimate

Date	Estimate #
01/04/2008	3

Name / Address
Claresholm Chambers of Commerce Down Town Lot

Ailm Carmelle Steel.

Description	Total
Clean out lot with skidsteer	260.00
Supply material for cedar pergola ( walkway and covered patio )	5,255.50
Install cedar pergola	4,680.00
Supply material for stepping stone pathway	210.00
Install stepping stone pathway	325.00
Supply material for sand stone retaining wall	4,750.00
Install sand stone retaining wall	3,380.00
Supply material for pavingstone patio 3x	14,702.50
Install pavingstone patio	6,240.00
Supply material for cedar split post and rail fence	882.00
Install split post and rail fence	1,300.00
Supply material for underground drip system	660.00
Install underground drip system	650.00
Supply material for limestone pathway	670.00
Install lime stone pathway	1,170.00
<b>Total</b>	

Omni Green Landscaping

Box 301 - SW1/4 13-9-27-W4  
 Fort Macleod, AB T0L 0Z0

# Estimate

Date	Estimate #
01/04/2008	3

Name / Address
Claresholm Chambers of Commerce Down Town Lot

Description	Total
Supply material for ground cover ( mulch and washed gravel )	1,750.00
Install ground cover	1,560.00
Supply 4 trees ( swedish aspen and shubert cherry 50 mm)	1,500.00
Supply 3 spruce ( colorado Blue Spruce 8' high )	750.00
Install trees and spruce	650.00
Supply shrubs, evergreens and roses	2,500.00
Install plant material	1,040.00
Supply 6 concrete exposed benches and 3 tables	4,500.00
install benches and tables	1,040.00
GST on sales	3,021.25
<b>Total</b>	
	\$63,446.25



**Budget for Project**  
(includes materials and installation)

Ground preparation .....	\$260.00
Cedar pergola .....	\$9935.50
Stepping stone pathway .....	\$535.50
Sandstone Retaining wall .....	\$8130.00
Paving stone patios .....	\$20,942.50
Cedar posts and fence .....	\$2182.00
Underground drip system .....	\$1310.00
Limestone pathway .....	\$1840.00
Ground cover .....	\$3310.00
Trees .....	\$2900.00
Shrubs, plants .....	\$3540.00
Concrete benches/tables .....	\$5540.00
GST .....	\$3012.25
<b>Total cost of project .....</b>	<b>\$63,446.25</b>
<i>Agreed</i>	<i>8000.00</i>

Working in partnership with:



Clareholm is fortunate to have an active Chamber of Commerce. Further to the Chamber's mural projects of 2000 and 2003, the Chamber is embarking on an exciting new project to improve the downtown core ... to revitalize a downtown lot creating a walkway between 49th Avenue and the public parking lot.

Be a part of this great project and have your name placed on the bronze plaque, recognizing your commitment to our town!

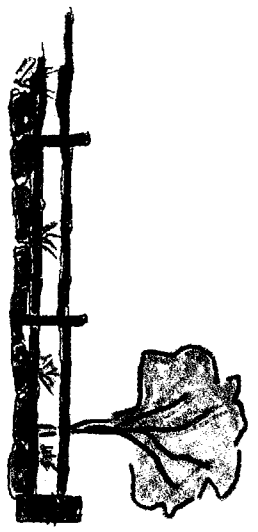
**Bronze Level -**  
Recognizes donations of \$500 - \$999

**Silver Level -**  
Recognizes donations of \$1000 - \$2499

**Gold Level -**  
Recognizes donations of \$2500 or more

All donations of \$500 or more will be listed on the bronze plaque. Silver and Gold level sponsors will be honored with a lunchtime BBQ in this space. All donations will be recognized in the Clareholm Local Press and at the Grand Opening Event.

This project is also a memorial to Mrs. Blanche Fleming, a long-time resident and business woman in Clareholm. Blanche's business previously stood on the site of this project.

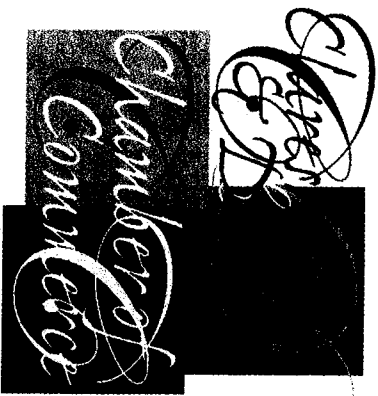


The Clareholm Chamber of Commerce was resurrected in 1994 and has maintained a continuous membership of approximately 100 members. Our organization is made up of volunteers representing a huge cross-section of the many types of businesses in Clareholm and we are very excited about the future of the town and our organization.

Over the past ten years, we have evolved into an organization whose main goals are to promote Clareholm as a strong, united community encouraging new business as well as finding ways to help our existing businesses grow and prosper.

Community projects have included:

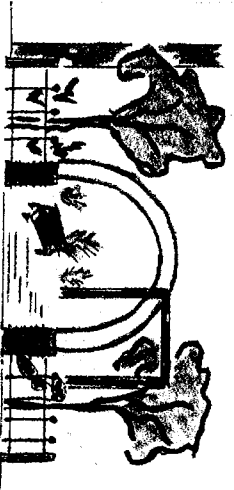
- Successful trade fairs held every February. With over 80 booths at our last four trade fairs, we have a successful track record for this event. Join us on February 6 & 7, 2009 for our next trade fair.
- Two historical murals were painted in Clareholm. The first, painted by Doug Driediger (Calgary, AB), was painted on A&B Bakery in 2000, and the second, painted by Keith Holmes (Galiano Island, BC) & Stan Phelps (Calgary, AB) was completed September 9, 2003, was painted on the Field's store in 2003.
- Assisted in the development of a community phone directory. This handy booklet, full of phone numbers for just Clareholm, Staveland and Granum residents and businesses, is the handiest thing ever! Produced by the Clareholm Local Press, you have an opportunity to promote your business at a reduced cost! Call the Local Press at 403-625-4474 for more information on how to be included in this book.



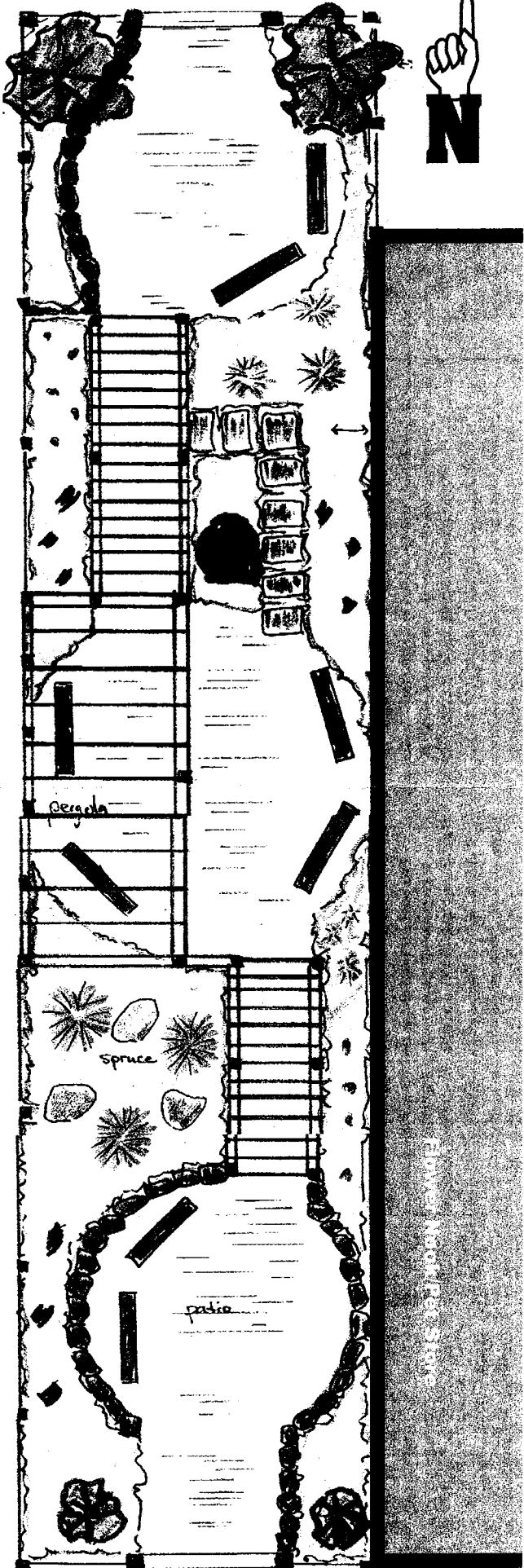
2008

**DOWNTOWN  
REVITALIZATION  
PROJECT**

**Downtown Walkway  
from 49th Avenue  
to the Public Parking Lot**



**BACK ALLEY / PARKING LOT**



**49TH AVENUE STOREFRONTS**

**CLARESHOLM & DISTRICT CHAMBER OF COMMERCE • 2008 DOWNTOWN REVITALIZATION PROJECT - BLANCHE FLEMING MEMORIAL**

In 2007, the Claresholm & District Chamber of Commerce and the Town of Claresholm joined in a partnership to create a new park-like space between 49th Avenue West and the public parking lot. This space will focus on bringing some plants and flowers into the downtown core, along with park benches and places for public events. The plans are now complete and the costs have been calculated to complete this beautiful enhancement to our downtown core.

It is time for the Chamber to begin fundraising the necessary funds to complete this project during the summer of 2008. Beginning with a Chamber of Commerce donation and firm commitments from local businesses and service clubs, we can make this space a reality! Now we need your help! Please assist us with a donation of any size that will help to complete this park. Sponsorship levels have been created and provide benefits depending on your donation, however no donation is too small!

- Bronze Level - Recognizes donations of \$500 - \$999**
- Silver Level - Recognizes donations of \$1000 - \$2499**
- Gold Level - Recognizes donations of \$2500 or more**

All donations of \$500 or more will be listed on the bronze plaque. Silver and Gold level sponsors will be honored with a lunchtime BBQ in this space. All donations will be recognized in the Claresholm Local Press and at the Grand Opening Event.



## *Porcupine Hills Classic*

*Cruisers*

*Box 2586,*

*Clareholm, AB*

*TOL 0T0*

*403 625 2949*

**April 10, 2008**

**Honorable Mayor and Council  
Members:**

**Once again our car club would like to request the use of the grounds and facilities at the Centennial Ball diamonds on Sunday, August 10, 2008. Providing of course there is no construction taking place at the site. Our appreciation goes out to the town crew's assistance in preparing the site for our function and the approval of town officials. Last years successful event drew many car enthusiasts out for a beautiful day of entertainment. We received numerous compliments last year from car buffs as well as the public on the perfect location and date. We plan on having Atco Gas donate the stage for a band to perform on. Proposed plans are to use the clubhouse to sell Burgers and refreshments, and power to the PA sound system. We will be supplying Porta Potties to be put on site for the use of our spectators.**

**Also, we will be hosting a Beer Gardens in a tent that will be fenced off on site. Hosting an event on this weekend will be more attractive to car enthusiasts as they can plan on attending a whole weekend of events. Our club will be requesting Food Bank donations from anyone in attendance. We will start setup at 7:00 a.m. and finish with a full cleanup about 6:00 p.m. Thank you for considering our request and we look forward to your reply. If you should need any more information please feel free to contact Dave Wasylyshen at 625-6022.**

**PORCUPINE HILLS LODGE**  
**P.O. BOX 790**  
**CLARESHOLM, ALBERTA**  
**TOL OTO**  
**(403) 625-3988**

April 9, 2008

Town of Claresholm  
P.O. Box 1000  
Claresholm, Alberta  
TOL OTO

Attention: Kris Holbeck  
Town Coordinator

Dear Ms. Holbeck:

Below please find the ratio of payment to be made to the Porcupine Hills Lodge Foundation as per the equalized assessments.

A grant received from Municipal Affairs for the sum of \$132,300.00 lowers the mill rate to .556.

Town of Claresholm	255,990,550	at	.556	=	142,330.75
M.D. of Willow Creek	221,825,436	at	.556	=	123,334.94
Town of Stavely	22,845,858	at	.556	=	12,702.30

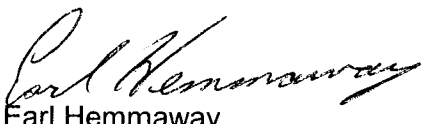
Town of Claresholm	142,330.75	-	76,734.00	=	65,596.75
M.D. of Willow Creek	123,334.94	-	47,628.00	=	75,706.94
Town of Stavely	12,702.30	-	7,938.00	=	4,764.30

2007  
67046.88

**Your contribution for the year 2008 is \$65,596.75.**

Payment would be appreciated as soon as possible to help us with our day to day expenditures.

Yours truly,



Earl Hemmaway  
Chairman – Porcupine Hills Lodge Foundation



April 9, 2008

Town Council  
Town of Claresholm  
Box 1000  
Claresholm, AB  
T0L 0T0

Dear Town Council,

We have recently received our insurance policy and premium for the Board of Directors liability insurance from Willow Creek Agencies. This information has been taken to the Town of Claresholm office.

We are hoping the town will pay for this insurance. Please feel free to contact me if there are any questions or concerns.

Sincerely,

Lyle Broderson  
Club Manager/Head Professional



Head Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

# Business Insurance Policy

## Renewal

**Policy Number: 5V0168076**

ING Insurance Company of Canada hereinafter called the Insurer.

The Policy Declarations together with the Supplementary Declarations, Policy Conditions, forms, riders and endorsements, if any, issued to form a part thereof, completes the Policy.

### POLICY DECLARATIONS

**Name of Insured** Claresholm Golf Club

**Mailing Address** 349 39 Avenue West  
Claresholm, AB T0L0T0

**Policy Period** **From** January 01, 2008 **To** January 01, 2009  
12:01 a.m. standard time at the postal address of the Named Insured stated herein.

**Insured's Business Operations** 18 Hole Golf Course

**Broker** Willow Creek Agencies, ado WFG Agency Network Inc.  
PO Box 1107 4802 - 2nd Street West Claresholm,  
Alberta T0L0T0

**Phone No.** 403-625-4066

**Broker No.** 25043

**Branch ID** C

**Total Policy Premium** \$ 2,400

**Minimum Retained Policy Premium** \$ 750

**Billing Method** Agency Bill

In witness whereof the Insurer has duly executed this policy, provided however that this policy shall not be valid or binding unless countersigned by a duly Authorized Representative of the Insurer.

**President and Chief Operating Officer**

**Authorized Representative**

**This Policy Contains a Clause(s) That May Limit the Amount Payable**



Head Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

# Business Insurance Policy

**Policy Number: 5V0168076**

Insurance provided subject to the Declarations, Terms, and Conditions of the policy and its Forms only for the coverages for which specific Forms are attached and for which a specific Limit or Amount of Insurance is shown hereunder.

**THE FOLLOWING COVERAGES APPLY TO ALL LOCATIONS UNLESS OTHERWISE SPECIFIED.**

FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	LIMIT OF INSURANCE
LR02	Commercial General Liability		
	Coverage A - Bodily Injury and Property Damage Liability	Each Occurrence Limit	\$ 5,000,000
	Coverage A - Bodily Injury and Property Damage Liability	General Aggregate Limit	\$ 5,000,000
	Coverage A - Products-Completed Operations	Aggregate Limit	\$ 5,000,000
	Coverage A - Property Damage Deductible: Per Occurrence	\$ 1,000	
	Coverage B - Personal Injury and Advertising Injury Liability		\$ 5,000,000
	Coverage C - Medical Payments	Per Person	\$ 10,000
	Coverage D - Tenants' Legal Liability	\$ 1,000	\$ 500,000
L156	Athletic Participants Exclusion		

**Form Of Business:** Organization

### RATING INFORMATION:

**Rating Description:** 18 Hole Golf Course

**Rating Base:** Receipts

**Rating Base Amount:** \$ 357,873

**Rating Units:** Per \$1000

**Adjustable Rate:** 4.04

**Advance Premium:** \$ 1,550

FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	LIMIT OF INSURANCE
PR04R5	Non-Profit Organization Liability Insurance Form		
	Aggregate	\$ 1,000	\$ 2,000,000
P025	Prior Acts Exclusion		

### PROFESSIONAL SERVICES:

## **Volunteer Alberta – National Volunteer Week**

**WHEREAS** the volunteer spirit that helped to build Claresholm is alive and strong today, and

**WHEREAS** each year many citizens commit their time and talents to improve the quality of life for our entire community, and

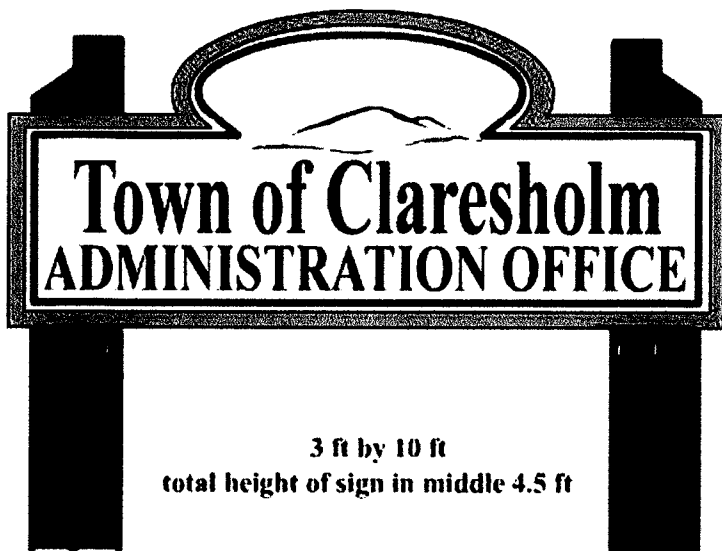
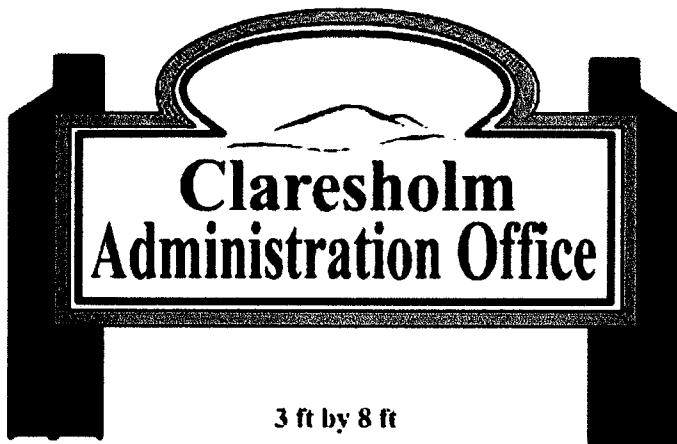
**WHEREAS** the entire community benefits from the valuable contributions that volunteers make,

**THEREFORE** I, Rob Steel, Mayor, do hereby proclaim April 27 to May 3, 2008 “Volunteer Week” in Claresholm.

---

**Rob Steel, Mayor  
Town of Claresholm**





EDC is requesting  
the Town  
purchase this  
signage at a  
cost of  
Approximately  
\$3100 + GST.

*td* 4/10/08

# MEMO

**DATE: April 1, 2008**

**TO: Town of Claresholm Mayor and Council**

**SUBJECT: Retiree Benefit Plan (AMSC)**

**FROM: Lisa Chilton**

Attached is a participation agreement for a new product our AMSC Insurance is offering to retired employees. There is no charge to the Town for these benefits but are a benefit to the retired or retiring employees. All the dealings are between the former employee and the AMSC Insurance company and will not add any workload to our office. We are required to sign up and say we want this to offer to our retired or retiring employees but that is the end of it for us. The former employee will be billed directly and we will not be responsible to collect or pay any fees. Please let me know if this is of interest and I will send the appropriate paperwork to AMSC. The deadline for transferring current retirees is June 1, 2008. We currently have only 1 retired employee who would benefit from this but could be of interest for the future retirees.



TO: AMSC Insurance Services LTD.

This is to advise that effective the 1st day of \_\_\_\_\_, 2008, the \_\_\_\_\_ wishes to participate as an "Employer" in the Alberta Municipal Services Corporation (AMSC) Retiree Benefits Program.

We agree to abide by the terms of the agreements in force from time to time between AMSC and the Assurance Companies and any amendments thereto. We also agree to provide, in writing, three months notice prior to terminating participation in the program.

We recognize that AMSC is the Master Policy Holder for the insured benefits program.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008, in the \_\_\_\_\_ in the Province of Alberta.

Signing Officer Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Please Complete the Following, Indicating the Benefits Your Group Wishes to Participate In:

Municipality: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Encl. Plan Designs  
Sample New Retiree Package  
Sample Current Retiree Package

For additional info contact:

Group Benefits  
AMSC Insurance Services Ltd.  
10507 Saskatchewan Dr  
Edmonton, AB T6E 4S1  
Fax: 1-866-515-6619  
Phone: 310-AUMA  
Email: [benefits@auma.ca](mailto:benefits@auma.ca)



# AMSC Insurance Services Retiree Benefits Plan



March 2008

Municipality Name

Dear

Re: Retiree Benefit Plan

Insurer: Sun Life Assurance Company of Canada 05890

Policy No:

AMSC is pleased to announce the new Retiree Benefits Plan underwritten by Sun Life Assurance Company of Canada. This program will offer life insurance, extended health care, vision care and dental care benefits to retirees age 55 or older. A Participation Agreement – Retiree Benefit Plan and a Summary of Plan is attached for your review. Please note that if you have any retirees to enroll in the plan, we require the Participation Agreement to be completed and sent to our office before or at the same time as the retiree's enrolment package is sent.

Effective April 1st, 2008, we are offering the Retiree Benefit Plan to:

1. Current Retirees
  - a. Continue with the retiree life insurance benefit you currently have and make no changes (no further action is required).
  - b. Add the new Retiree Benefit Plan coverage.
  - c. Continue with the existing retiree life insurance benefit you currently have and add the new Retiree Benefits Plan.

Please note that the deadline to transfer current retirees coverage is between April 1, 2008 to June 1, 2008.

2. New Retirees
  - a. Retiree Benefit Plan – Package enclosed.

You must enroll within 30 days of retirement.

We will be forwarding all information direct to the retiree including a Benefit Confirmation Statement (includes a detachable benefits card), a booklet and a summary of future payments after the enrolment is processed. The invoicing will be handled direct with the retiree.

Please contact our office if you have any questions.

Yours truly,

Debbie J Liska  
Director of Benefits

Encl. Participation Agreement – Retiree Benefit Plan

**For additional info contact:**

Group Benefits  
AMSC Insurance Services Ltd.  
10507 Saskatchewan Dr  
Edmonton, AB T6E 4S1  
Fax: 1-866-515-6619  
Phone: 310-AUMA  
Email: [benefits@auma.ca](mailto:benefits@auma.ca)



# Memo

**To:** Council  
**From:** Airport Committee  
**Date:** April 14, 2008  
**Re:** Airport Committee Initiative

---

## **OVERVIEW**

The inter municipal airport committee met on April 7<sup>th</sup> to discuss a long term vision for the airport and how the Town and MD can partner in project costs and tax revenue sharing arrangements for the benefit of the area.

An initiative was brought forward where an area structure plan for the airport would be done by an independent firm to give the committee and Councils an idea of the opportunities and challenges that exist at the airport (ie. what projects/developments could be done in the area, what infrastructure would be needed in order to do development). This would give all parties an idea of what is possible at the airport and then a short and long range plan could be developed and cost estimates developed and a tax sharing arrangement discussed.

The MD has asked if the Town is interested in paying 50% towards an intermunicipal area structure plan for the airport area. If the Town is interested they will call for tenders and get a price estimate for both Council's consideration.

*Kris Holbeck, CA CAO Town of Claresholm*

# Memo

**To:** Council  
**From:** Administration  
**Date:** April 14, 2008  
**Re:** Memorial Tree/Planting/Bench Program

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## OVERVIEW

Administration has been contacted by residents, non residents and service clubs as to our plans to allow a memorial tree/bench program in our community.

I have spoken to the Town Superintendent and he proposes that the program initially only be allowed in the cemetery and as the cemetery fills with trees/plantings and benches that the program can be continued in other parks in Claresholm.

In other communities who have these types of programs the Town gives the people wishing to purchase a tree/planting a choice of three or so types of trees/plantings that are allowed. The individual can choose options such as purchasing only a plaque (we are determining what the parameters for allowing plaques will be due to maintenance issues), purchasing a tree only or a tree and plaque. Costs would include perpetual care of trees/shrubs (annual pruning for trees and pruning as required for shrubs). This additional time and costs to maintain the plantings in the cemetery would be offset by the perpetual care charges to the persons purchasing the memorial tree/shrub.

Administration is currently compiling information on types of plantings, proposed costs, placements within the cemetery, more information on plaques and placement etc. and if benches will be allowed and what type etc.

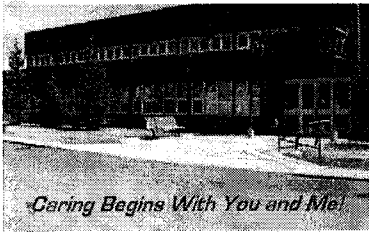
This is an information item only for Council to update them on this initiative which is being considered. If Council is in favor of proceeding with the initiative then Administration will develop a set of guidelines for the future program and it will be presented to Council to adopt as a program of the Town.

*Kris Holbeck, CA CAO Town of Claresholm*

# **INFORMATION ITEMS**

April 2008

# Claresholm Elementary News



## Claresholm Elementary School

5318—2nd St. W.  
Box 728  
Claresholm, AB  
ToL oTo

Ph: (403) 625-3371

Fax: (403) 625-4920

Email: [s-ces@lrsd.ab.ca](mailto:s-ces@lrsd.ab.ca)

[www.lrsd.ab.ca/schools/ces](http://www.lrsd.ab.ca/schools/ces)

### Mark Your Calendar

#### April 03

Community Meeting  
7:30 at WCCHS

#### April 08

School Council Meeting  
6:30 pm

#### April 17

Literacy Carnival  
4:30—7:30

#### April 18

Staff planning

#### April 21

Staff planning—CES only

## Principal's Message

Welcome back from Easter break!! I hope it was an enjoyable break for everyone (and that students are anxious to get back to school). It is hard to fathom that there are now only three remaining months of school for the 2007-2008 school year!

As we begin the process of planning for the 2008-2009 school year, there are several significant changes that are going to impact our planning. The first is the reconfiguration of Claresholm Elementary to a K-4 school. Please stay informed and involved through school council meetings and reading communication sent home (newsletters, notes and the weekly Principal's Update). Another significant change that is being discussed is the development of common high school timetables and early Friday dismissals for all schools. These discussions and decisions will have a major impact on our school. Please plan to attend a community meeting this Thursday at 7:30 pm at the Willow Creek Composite High School to find out more and have your voice heard.

As we determine class configurations, budgets, staffing, timetables and other decisions for 2008-2009 over the next three months, I would welcome families to share their thoughts and ideas with school council and with myself. By working together, we can continue to ensure Claresholm Elementary School is providing the absolute best educational start for our children!

*If you are not currently receiving the weekly Principal's Update, please contact the office.*



*It was once again great to see such a terrific turnout for our three-way conferences on March 18 and 19. If you were unable to make it to the school on those evenings, please call the office to book an appointment with your child's teacher.*

**Our next school council meeting is Tuesday, April 8 at 6:30 pm. Please visit the school or website this week for an agenda package.**





## Literacy Carnival is Coming!



School Council is currently planning our second annual literacy carnival evening for

**Thursday,  
April 17**

4:30 to 7:30 pm,

with all proceeds to support student reading in the classroom!

We now need volunteers to make it happen! If interested, please fill in the page included with this newsletter to volunteer to staff a carnival booth or supply books, baking and/or a silent auction item.

*We're looking forward to a super family evening in April!*

## Are you receiving your tax credit?

Families with students who are currently coded for severe needs may be eligible for the disability tax credit. For more information, contact Ms. Bingley at the school or speak to your accountant.

Find out for yourself by visiting Canada Revenue agency at [www.cra-arc.gc.ca](http://www.cra-arc.gc.ca) and typing **T2201** in the search.



Canada Revenue  
Agency

## Volunteer Readers

Congratulations to the winners of our volunteer readers draw from March:



**Valerie Berg  
Charlotte Chartrand  
Christy Rossiter**

Each winner will be receiving a Chapters gift card, donated by our school council. Thank you to all the volunteers who continue to make CES a great place to learn!

## Staff Planning Days April 18 and 21

Friday, April 18 and Monday, April 21 will be Staff Planning Days.

During these days, we plan to engage in a number of planning and learning projects, including budget and staffing for 2008-2009, examining reading interventions for students, and a number of other projects connected to our school improvement plan.



## ATCO Presentation

On Tuesday, April 22 at 9:30 am, our school will host ATCO Energy Theatre, sharing a production entitled

### *Super Power.*

This presentation will focus on increasing student knowledge of electricity and natural gas, as well as safety rules related to these forms of energy.

**ATCO Gas**

## Early Dismissal Fridays

Prior to Easter, families should have received a letter sent home discussing the divisional move to a common timetable for high school and as a result, common school days for all LRSD schools. Part of this discussion includes the possibility of early dismissal on Fridays.

Included with the letter was a survey. We are asking that surveys be returned to the school by April 11. If you did not receive a letter or a survey, please contact the school or check the website.

A community meeting to address common school days and early dismissal will be held on

**Thursday, April 3 at 7:30 pm**

**Willow Creek Composite High School**

Please plan to attend to find out more, ask questions or share your thoughts on this issue.

### Why a common school day?

- \* Allow for common High School Timetables which facilitates innovative ways for providing course delivery (video conferencing and teacher sharing)
- \* Increase the effectiveness of instructional time
- \* Align school day and bussing schedules throughout the jurisdiction
- \* Improve student attendance and productivity
- \* Allow for Junior/Senior High School Sports' Teams to attend tournaments and games without missing school time
- \* Provide time for family events, weekend travel and personal appointments resulting in less absenteeism
- \* Increase flexibility for professional development
- \* Increase job satisfaction and make LRSD more attractive to teachers
- \* Improve time considerations for custodial and maintenance staff

## Education Week

**April 28 to May 2**

*Visit the school's website, the front entrance of the school or read the weekly Principal's Update to find out what is being planned for that week.*



## LRSD Parent Satisfaction Surveys

A reminder for families that the annual parent satisfaction surveys deadline is **Tuesday, April 15**. The results from these surveys not only celebrate any areas of success for the school but help determine areas in need of improvement.

*If you have not received a satisfaction survey (paper copy or password to complete it online), please contact the office.*

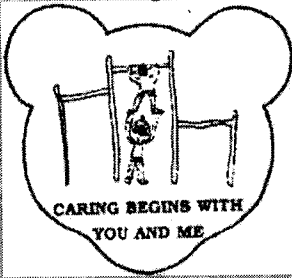


*Livingstone Range*

SCHOOL DIVISION #1-60

# April 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> Hot Dog Day Ms. McGrattan	<b>2</b>	<b>3</b> Pizza Day Community Meeting	<b>4</b> <i>Tyrell D.</i>	<b>5</b>
<b>6</b>	<b>7</b> <i>Dustin D.</i>	<b>8</b> Hot Dog Day School Council @ 6:30 pm.	<b>9</b>	<b>10</b> Pizza Day	<b>11</b>	<b>12</b> Dyce H. Sabryna M. Bailey P. Felix R. Amy U.
<b>13</b>	<b>14</b> Chloe L.	<b>15</b> Hot Dog Day	<b>16</b>	<b>17</b> Pizza Day Literacy Carnival 4:30-7:30 pm.	<b>18</b> Staff Planning Day No school for students Alexis M. Preston T.	<b>19</b>
<b>20</b> Mrs. Adrian Isaiah R. Maycie T.	<b>21</b> Staff planning for CES only No school	<b>22</b> Hot Dog Day Jarrid B.	<b>23</b> Lunch forms due	<b>24</b> Pizza Day	<b>25</b> <i>Alty C., Jordon O., Kevin O.</i>	<b>26</b> Jaya P.
<b>27</b>	<b>28</b> <i>Karleigh C. Katana D.</i>	<b>29</b> Hot Dog Day	<b>30</b> Gr. 3 swimming	<b>Education Week</b>		



# Principal's Update

## Claresholm Elementary School

Monday, April 7



Principal

Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrsd.ab.ca](mailto:hewsonk@lrsd.ab.ca) or phone the school at (403) 625-3371.

### Week at a Glance

Monday, April 7	
Tuesday, April 8	Hot Dog Day Council Meeting 6:30 pm
Wednesday, April 9	
Thursday, April 10	Pizza Day
Friday, April 11	

### Claresholm Elementary School

Box 728  
Claresholm, AB  
T0L 0T0  
Phone: (403) 625-3371  
Fax: (403) 625-4920  
[s-ces@lrsd.ab.ca](mailto:s-ces@lrsd.ab.ca)  
[www.lrsd.ab.ca/schools/ces](http://www.lrsd.ab.ca/schools/ces)

### Early Dismissal Fridays

Prior to Easter, families were sent a letter from the Superintendent detailing the proposed move to a common high school timetable for schools in LRSD and the possibility of early dismissal Fridays. Along with that letter was a parent questionnaire requesting feedback on the proposed move.

**It is extremely important that families return that questionnaire to the school by April 11.** The School Board will be meeting later this month and will be using the results from those questionnaires to guide their decision. If you did not get a copy of the letter or the questionnaire, both are available on our website or call the school for a copy to be sent home.

At the School Council meeting this Tuesday, we will be discussing how this proposed move could impact the school's timetable and calendar. Please plan to attend the meeting to learn more about the proposal and how it could impact the elementary school. In addition to current families, new families with ECS children in 2008-2009 will be invited to this meeting.



### Council Meeting Tuesday

Our next monthly School Council meeting will be held at 6:30 pm on Tuesday, April 8.

The agenda includes:

- Information regarding early dismissal Fridays
- Literacy Carnival update
- School budgeting process overview

*As always, all parents are invited to attend. A copy of the agenda package is available on the school website and at the front entrance.*

### Looking Ahead...



- April 15** Henry Burris visit
- April 17** School Carnival  
4:30-7:30 pm
- April 18** Staff Planning Day
- April 21** Staff Planning Day
- April 22** Earth Day  
ATCO Presentation 9:30 am

### LRSD Satisfaction Surveys

We are asking for these surveys to be completed online or handed back in at the school by April 15. Online versions of the survey requires a key code, available from the office. If you have any questions or would like to request a paper survey/key code, please contact the office.

**Henry Burris, quarterback for Calgary Stampeders, will be joining our Community of Readers on Tuesday, April 15 at 12:30 pm.**



Planning is underway for this year's School Literacy Carnival on April 17.

**Please contact Ruth Lindquist at 625-3123 if interested in volunteering for the event!**



## Call for Nominations:

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# Chinook Country Tourism Awards

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Do you know of an outstanding tourism individual, group or organization deserving of recognition? Chinook Country Tourist Association is pleased to honour the best of the tourism industry of Southwest Alberta each year with the **Chinook Country Tourism Awards**.

All awards will be presented following our Annual General Meeting in June 2008. To nominate an individual, group or organization, see the awards and criteria listed below, and submit a nomination using the form attached. The deadline for nominations to be received at the CCTA office is **Tuesday, May 20, 2008**.

### **Chinook Country Tourism Awards**

#### ***Tourism Newcomer Award***

For an individual, group or organization that demonstrates excellence, commitment, and passion, that has made a visible contribution and/or impact, and has been involved in the tourism industry of Southwest Alberta for 3 years or less.

#### ***New Idea Award***

For an individual, group or organization that has successfully coordinated and promoted and/or sold a new tourism program, product and/or service.

#### ***Tourism Partnership Initiative Award***

For an individual, group or organization that has facilitated the formation of new partnerships, created opportunities for tourism partnership, and/or provided tangible support for existing tourism partnerships.

#### ***Tourism Achiever Award***

For an individual employed in the tourism industry who goes above and beyond expectations within his/her tourism entity, who makes an impact within the tourism industry of Southwest Alberta, and who contributes to his/her community in a volunteer capacity.

#### ***Tourism Community Award***

For a community of Southwest Alberta that has demonstrated continual commitment to developing tourism within its own community, and the tourism industry of Southwest Alberta, through specific, targeted actions and measurement of results.

#### ***Marketing Excellence Award***

For an individual, group or organization that has demonstrated high levels of marketing expertise over the past year in marketing a tourism product that exists within the Chinook Country region. Nominations should include examples of marketing activities and evaluations of their success.

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# Nomination Form

## Chinook Country Tourism Awards

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Name of Award: \_\_\_\_\_

Name of Nominee: \_\_\_\_\_

Nominator: \_\_\_\_\_

Nominator Phone: \_\_\_\_\_

Nominator Email: \_\_\_\_\_

Please provide a written nomination no longer than 4 pages in length describing how the nominee meets the award criteria, providing specific examples where appropriate. We encourage you to supplement this nomination by providing any supporting documents such as additional letters of support and/or physical examples of work if applicable to the award.

**Return this form with your nomination to:**  
**Awards Committee**  
**Chinook Country Tourist Association**  
**2805 Scenic Drive**  
**Lethbridge, Alberta**  
**T1K 5B7**

Nominations may also be submitted via fax to **(403) 329-6177**,  
or via email to [marnie@chinookcountry.com](mailto:marnie@chinookcountry.com).

**Deadline for nominations is Tuesday, May 20, 2008.**



Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

Town of Claresholm  
Attn: Mayor Rob Steel  
Counselor: Don Leonard

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment  
Box 1209  
Claresholm, Alberta  
T0L 0T0

Date

April 04, 2008

**Re: Monthly Policing Report  
March 2008.**

Dear Sirs,

1. Claresholm Detachment dealt with 290 occurrences in the month of March. As with the previous two months the members have continued with the aggressive enforcement of traffic offences along the # 2 Highway, both inside and outside of the Town of Claresholm. We had one interesting case develop out of a routine traffic stop which resulted in the seizure of close to twenty-five thousand dollars. This individual was stopped and is known to police as being associated to the drug trade in Lethbridge and Calgary. A small quantity of marihuana was seized, as well as this cash, and the individual is now facing a number of related charges including Possession of Proceeds of Crime (the cash). We enlisted the support of our Proceeds of Crime Section out of Calgary to assist us in this rather technical investigation.

2. We also arrested 9 persons for possession of a Controlled Drug or Substance and 6 Impaired Driver's were charged this past month.

3. There are no discernable crime trends or patterns developing in Claresholm at this point. We experienced another theft from one of the businesses along the # 2 Highway and this problem remains a concern to us and the reduction of this type criminal activity is formalized in our Annual Performance Plan.

3. Find attached a statistical breakdown of our calls for service for the month of March. If you have any questions please give me a call.

Yours truly,

Robin Alexander Sgt  
NCO i/c Claresholm RCMP Detachment  
(403) 625-4445

**Canada**

RCMP GRC 2823 (2002-11) WPT

## Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/03/01 to 2008/03/31

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation of Motor Vehicle	2	0	2	2	0	100.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	1	0	1	1	0	100.0%
9230 0030 Impaired Care or Control of Motor Vehicle	1	0	1	1	0	100.0%
9240 0010 Fail or Refuse to Provide Breath Sample	2	0	2	2	0	100.0%
	6	0	6	6	0	100.0%
Violation group - Traffic offences - Dangerous Operation of Motor Vehicle/Vessel/Aircraf				Clearance		
9130 0010 Dangerous operation of Motor Vehicle	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous operation of Motor Vehicle	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Traffic Offences - Traffic Accidents				Clearance		
9930 0020 Traffic Collision(s) - Non - Fatal Injury	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	0	0	0	0	1	0.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	11	0	11	0	8	72.7%
	11	0	11	0	9	81.8%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
8840 0386 Motor Vehicle Act - Other Activities (except traffic wa...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0386 Motor Vehicle Act - Other Activities (except traffic wa...	1	0	1	0	1	100.0%
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	2	0	2	0	1	50.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	21	0	21	21	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	5	0	5	5	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	77	0	77	74	2	98.7%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	19	1	18	8	4	66.7%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	2	0	2	2	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	30	0	30	26	1	90.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	1	0	1	0	1	100.0%
	158	1	157	136	10	93.0%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
9310 0030 Failure to stop or remain - property damaged	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9310 0030 Failure to stop or remain - property damaged	1	0	1	0	0	0.0%
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	2	0	2	1	0	50.0%
Violation group - Technical Operations - Security Accreditations				Clearance		
8640 0210 Security Accreditation - General	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8640 0210 Security Accreditation - General	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%



## Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/03/01 to 2008/03/31

Violation group - Provincial Statutes (except traffic)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	6	0	6	5	1	100.0%
7300 0100 Mental Health Act - Offences Only	1	0	1	0	1	100.0%
8840 0297 Coroner's Act - Sudden Death	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	4	0	4	0	3	75.0%
8840 0336 Mental Health Act - Other Activities	3	0	3	0	3	100.0%
8840 0341 911 Act - Other Activities	8	1	7	1	4	71.4%
8840 0376 Trespass Act - Provincial/Territorial - Other Activitie...	1	0	1	0	1	100.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	2	200.0%
	25	1	24	6	16	91.7%
Violation group - Provincial Statutes - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	3	1	2	0	2	100.0%
	3	1	2	0	2	100.0%
Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Other Criminal Code - Public Order Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3710 0240 Forcible entry	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3430 0010 Disturbing the peace	3	0	3	1	1	66.7%
3470 0020 Resists/obstructs public officer	1	0	1	1	0	100.0%
3530 0020 Harassing phone calls	2	0	2	1	0	50.0%
8550 0140 Breach of Peace	5	0	5	0	5	100.0%
	11	0	11	3	6	81.8%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3057 Prisoners Held	6	0	6	6	0	100.0%
8999 3062 Alcohol Abuse / Use Involved	5	0	5	1	5	120.0%
8999 3063 Drug Abuse / Use other than alcohol involved	1	0	1	1	0	100.0%
	12	0	12	8	5	108.3%

## Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/03/01 to 2008/03/31

Violation group - I&P - Immigration and I&P - Refugee Protection Act(IRPA)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0041 Immigration & Refugee Protection Act - Other Activities	2	0	2	0	1	50.0%
	2	0	2	0	1	50.0%
Violation group - FES - Other FES Statutes				Clearance		
8840 0131 Criminal Records Act - Pardon	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Drug Enforcement - Possession				Clearance		
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	9	0	9	8	0	88.9%
	9	0	9	8	0	88.9%
Violation group - Crimes Against the Person - Sexual Offences				Clearance		
1330 0010 Sexual Assault	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	0	0	0	0	1	0.0%
1340 0010 Sexual Interference	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	1	0	100.0%
	1	0	1	1	1	200.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
1625 0010 Criminal Harassment	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	2	0	2	0	1	50.0%
1627 0010 Uttering threats against a person	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	2	0	2	1	1	100.0%
	4	0	4	1	2	75.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
1430 0010 Assault	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	3	0	3	2	2	133.3%
	3	0	3	2	2	133.3%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
2140 0011 Other theft under \$5000 334(b) CC	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	4	0	4	1	0	25.0%
2140 0070 Theft under or equal to \$5000 - Shoplifting 334(b) CC	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
	6	0	6	1	0	16.7%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
2132 0011 Theft over \$5000 from a motor vehicle 334(a) CC	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

## Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/03/01 to 2008/03/31

Violation group - Crimes Against Property - Possession of Stolen Goods				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2150 0010 Possession of property obtained by crime less than or e...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Crimes Against Property - Mischief				Clearance		
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	7	1	6	1	1	33.3%
	7	1	6	1	1	33.3%
Violation group - Crimes Against Property - Break and Enter				Clearance		
2120 0010 Break and Enter - Business	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
8550 0030 Suspicious Person/ Vehicle/ Property	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	4	0	4	0	3	75.0%
8550 0040 Animal Calls	4	0	4	0	4	100.0%
8550 0050 False Alarms	5	0	5	0	4	80.0%
8550 0060 Items Lost/Found - except passports	5	0	5	0	3	60.0%
	18	0	18	0	14	77.8%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
8545 0130 Assistance to General Public	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	1	100.0%
8550 0080 Person Reported Missing	1	0	1	0	1	100.0%
8550 0101 Request to locate individual	2	0	2	0	3	150.0%
	4	0	4	0	5	125.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	290	4	286	177	76	88.5%

# **Claresholm & District Chamber of Commerce**

## **Meeting Minutes**

February 12, 2008

*Approved  
MAR. 18/08*

### **I. Call to order**

**Russell Sawatzky - President** called to order the regular meeting of the **Claresholm & District Chamber of Commerce** at **12:00** on **February 12, 2008** in the meeting room of **Douros Restaurant**. 18 members present

### **II. Approval of Agenda**

Dave Moore moved approval of the agenda. Norm Elford Second.

### **III. Delegation**

Arnold – representing the Garden Club- gave a presentation on Communities In Bloom. He discussed the benefits to the community and said that the Town of Claresholm may help us with the funds. He suggested that we encourage our members to have planters, promote the vacant lot program or work on a special project. He suggested that we need to commit to the program as soon as possible so the Club can get the application in. The committee for this program would consist of 4 members of the Garden Club, 1 member from Town, and 1 member of the Chamber. Arnold said that the Garden Club would probably help with the Vacant Lot program. Roxanne moved to support the program. Doug second. Carried.

### **IV. Minutes from the last meeting**

Roxanne moved approval of the minutes of the January meeting. Marilyn Second. Carried.

### **V. Open issues**

- a) Trade Fair – Don gave a update on the recent Trade Fair. There were not as many booths this year as in 2007. Total costs of the Fair was up this year as well. A power outlet was installed in the Hall which cost the Chamber \$318. Estimated profit from Trade Fair is \$4443.86
- b) AGM and Business Awards- Only 50 attendees at the AGM. A discussion was held regarding the Business Awards and the feasibility of having them every year without the general publics support. It was felt that the Citizen of the Year should be continued and possibly promoted in other ways- perhaps at the Trade Fair. The cost of the AGM was \$953.89.
- c) Casino Application – We now have the application for a casino. We will need about 18 people. Don moved that the Chamber apply for a casino. Norm second. Carried
- d)

## **VI. Financial**

Linda moved the Treasurers report as read with a bank balance of \$3,442.86 in the General Account and \$13,908.96 in the Trade Fair Account. Term Deposit \$10,000.00

## **VII. Committee/Program Reports**

Marjory from Garden and Soul said that the Garden Centre is now coming into the busy time of year, so she is uncertain as to any time that she can commit as the Co-ordinator. She would like to see someone else take over the position so the project will be moving forward. The person should be well organized to put the project together. Perhaps an ad on the Chamber page asking the public what they would like to see in the park. Groups such as the Lions Club, Kinsman, Kinettes may be willing to donate funds as well. Others may donate time, plants or services .

Marilyn will keep in contact with the native art spokesperson. Carmelle is getting information as well.

Fund Raising Committee – Norm and Maryanne Elford, Roxanne, Carmelle, Don  
Website – To date there are 12 paid website ads and 16 renewals sent out.  
Roxanne moved that we pay Carmelle \$1500 to look after the website as she does a tremendous job Norm second. Carried  
Flower Pot Program. The pots were ordered in October or November.

EDC – allowed 2 representatives from the Chamber. President will be one.

## **VIII. Correspondence**

Operations Clean Sweep – need a plan for beautify Claresholm  
Clean Up Initiative – April 21 – 27  
New Radio Station  
Health & Wellness – Tobacco Reduction  
Chamber Conference – Cour de Laine  
Powering Alberta

Russell thanked the past executive for all of their hard work and their great leadership. He encouraged everyone to bring their business cards to put into the hat for a free lunch each meeting. Roxanne discussed the possibility of changing the meetings to the 3<sup>rd</sup> Tuesday so that Carmelle could attend. :Linda will look after notifying the membership of the meeting change and also arranging for the meeting room at Douros.

## **Adjournment**

**Jules adjourned the meeting at 1:00. Next meeting March 18, 2008 at 12:00  
Douros Restaurant meeting room..**

Minutes submitted by: Linda Brooks

# 2008

## Physical Activity for Public Health

September 29 - October 2  
Banff • Alberta • Canada



Canadian Fitness  
and Lifestyle  
Research Institute



### Link scientific evidence with practice

This course will be relevant to those working at any level of government, NGO's, health promoters, educators, transport systems managers, urban planners, and recreation professionals, who are working at the policy, program or practice levels, to increase physical activity opportunities and promote active lifestyles.

### An important professional education opportunity you don't want to miss

Gain essential tools to develop individual, policy and environmental interventions. Lectures are complemented by discussion sessions and applied learning. Share experiences and network with peers from across Canada. The 2008 program is an exclusive professional development opportunity you won't want to miss.

### A Faculty of Recognized Experts

The CFLRI is honoured to announce the following physical activity experts as lecturers for its 2008 course program in Banff, Alberta, September 29 - October 2, 2008.



**Adrian Bauman, MBBCh, MPH, PhD, FAFPHM**  
Professor of Public Health and Epidemiology,  
University of Sydney, Australia  
Director, Australian Centre for Physical Activity and Health  
Research Affiliate, Alberta Centre for Active Living  
International Scientist, CFLRI



**Fiona Bull, PhD**  
Leader, Physical Activity and Health Research and Teaching Group,  
Loughborough University, UK  
Co-Director-Research, British Heart Foundation,  
National Centre for Physical Activity and Health



**Tara Lynn Craig, BSc, MSc**  
President and Chief Scientist, CFLRI  
Honorary Professor, School of Public Health,  
University of Sydney, Australia  
Adjunct Professor, Faculty of Applied Health Sciences,  
University of Waterloo

***“I gained a much greater - broader perspective on what's happening to promote physical activity in Canada. I needed to get the bigger picture.”***



**Peter Katzmarzyk, PhD, FACSM**  
Associate Executive Director for Population Science,  
Professor and Louisiana Public Facilities Authority Endowed Chair  
Pennington Biomedical Research Center  
Louisiana State University



**Ron Plotnikoff, PhD**  
Professor, School of Public Health, and Faculty of Physical Education & Recreation,  
University of Alberta  
Senior Research Associate, Alberta Centre for Active Living  
CIHR Chair in Applied Public Health  
Adjunct Scholar, CFLRI



**John C. Spence, PhD**  
Associate Professor, Faculty of Physical Education and Recreation,  
University of Alberta  
Research Advisor, Alberta Centre for Active Living  
Adjunct Scholar, CFLRI

***“The presenters were fantastic — approachable and down-to-earth.”***

Course Participant

**Don't be disappointed! Plan to attend today! 2008 course information at: [www.cflri.ca](http://www.cflri.ca)**

**Physical Activity for Public Health  
Presented by the Canadian Fitness and Lifestyle Research Institute  
Banff, Alberta  
September 29 – October 2, 2008**

**Day 1 – Monday, September 29**

2:00 – 6:00	Registration	
5:00 – 6:30	Reception	
6:30 – 9:00	Opening Plenary	Why is physical activity a community wide priority?

**Day 2**

8:00 – 9:00	Lecture	Applying the Literature: Physical Activity for the Population
9:00 - 10:00	Lecture	Building the Case: How active are Canadians?
10:00 – 10:30	Break	
10:30-11:30	Lecture	Applying the Literature: Theories for Programming
11:30 – 12:30	Discussion	Networking: What's your Program?
12:30 – 2:00	Lunch	Lunch and Physical Activity break
2:00 – 3:00	Lecture	Developing Action Plans: Planning for Evaluation
3:00 – 4:00	Lecture	Developing Action Plans: Physical Activity Measurement and Monitoring
4:00 – 4:15	Break	
4:15 – 5:15	Lecture	Applying the Literature: How to Read a Scientific Article
6:30 – 9:00	Dinner	Networking: Catch up with colleagues and meet new ones

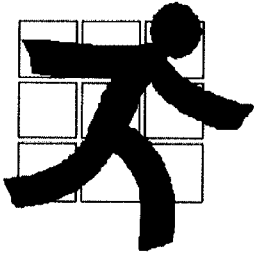
**Day 3**

8:00 - 9:00	Lecture	<b>Developing Action Plans: Individual Change Interventions</b>	
9:00 - 10:00	Lecture	<b>Developing Action Plans: Community Change Interventions</b>	
10:00 - 10:30	Break		
10:30 - 12:00	Discussion	<b>Developing Action Plans: Local Planning</b>	
12:00 - 2:00	Lunch and Physical activity opportunities		
2:00 - 4:30	Mini Lectures	Children and Youth	Aboriginal Populations
	Lecture	Target Populations	
4:30 - 5:30	Lecture	<b>Developing Action Plans: Media Support for Physical Activity</b>	

**Day 4**

8:00 - 9:00	Lecture	<b>Developing Action Plans: Liveable Neighbourhoods and Active Communities</b>	
9:00 - 10:00	Lecture	<b>Developing Action Plans: Policy Advocacy</b>	
10:00 - 10:30	Break		
10:30 - 12:00	Discussion	<b>Developing Action Plans: Using Data to Support the Case</b>	
12:30 - 1:00	Closing	<b>Wrap up</b>	





**Physical Activity for Public Health**  
**Presented by the CFLRI, Banff, Alberta**  
**September 29 – October 2, 2008**

**Registration Form — Fax to 613-233-5536**

Please complete **ALL** fields and print clearly. This information will be used for you name badge and the attendee directory.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Dietary preferences or other special requirements: \_\_\_\_\_

\_\_\_\_\_ Initial here to provide permission for your contact information to be included in the Attendee Directory

\_\_\_\_\_ Initial here to provide permission for your photograph to be taken at the course. Photos may be used on our website or in future course materials.

- I would like to bring a guest, please contact me about arrangements for his or her meals.
- I can lead a stretch break (between lectures), a physical activity break or demonstration session (e.g., martial arts, yoga, nordic walking, a physical activity for participants to try).

**Hotel reservations** can be made directly with the Banff Park Lodge. Please call 403-762-4433 or 800-661-9266 or at [www.banffparklodge.com](http://www.banffparklodge.com) go to Reservations/Make a Conference Reservation and quote Group ID#8448 (password # 37004547). **Book before August 15<sup>th</sup> to ensure a room.**

**WestJet** group discounts can be accessed using the booking forms located on our website.

Public **transportation** is available from Calgary Airport to Banff through  
Brewster Bus lines (<http://www.sightseeingtoursCanada.ca/airporter.aspx>) or  
Banff Airport Shuttle (<http://www.banffairporter.com/scheduled.php>)

**Payment Information**

- Early Bird Registration (before March 31, 2008) \$425
- Regular Registration (before June 30, 2008) \$650
- Late Registration (until September 20, 2008) \$799
- Cheque/Money Order (payable to Canadian Fitness and Lifestyle Research Institute) to: CFLRI  
201-185 Somerset St West, Ottawa, Ontario K2P 0J2

OR

AMEX  VISA  MC: Card # \_\_\_\_\_ Exp: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Prices are subject to GST (Number R11831056)*

**Cancellation and Refund Policy:** Cancellation with full refund will be accepted if sent in writing to CFLRI by June 30, 2008. After June 30, 2008, a service charge of \$50 will be assessed. Refunds **will not** be issued after July 31, 2008. Substitute participants will be accepted. If the minimum registration is not met, the course may be cancelled and full refunds will be issued.

March 6, 2008

Town of Claresholm  
221 - 45 Avenue West  
P.O. Box 1000  
Claresholm, AB  
T0L 0T0

Dear Madam/Sir:

This letter is to inform you of Alberta Sustainable Resource Development's intention to undertake the following prescribed fires between April and June of 2008. The purpose of these burns is to reduce the potential for future wildfires and restore the ecological integrity of these areas.

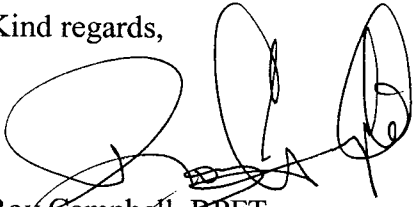
<b>Prescribed Burn</b>	<b>Saddle Mountain</b>	<b>Flying E Ranch</b>	<b>West Castle</b>
<b>Location</b>	Municipal District of Crowsnest Pass, Alberta LS 13, Sec 32, Twp 007, Rge 04, W5 Mer.	Municipal District of Willow Creek, No. 6, Alberta LS 1 Sec 13, Twp 013, Rge01, W5 Mer.	Municipal District of Pincher Creek, No. 9, Alberta Sec 13, Twp04, Rge 04, W5 Mer.
<b>Description</b>	Approximately 125 hectares will be burned on the southwest-facing slope of Saddle Mountain separating Star and York Creek Valleys	Approximately 400 hectares of rangeland will be burnt in the area of Flying E Ranch (Porcupine Hills)	Approximately 60 hectares will be burned on an inoperable slope of Barnaby ridge.
<b>Purpose</b>	To create a fire break south of the subdivisions of Coleman and Blairmore. This burn will also aid in removal of infested mountain pine beetle trees, help restore Douglas fir ecosystem, and improve elk habitat	To reduce willow and aspen encroaching into grassland areas for range and ecosystem restoration.	Part of a FireSmart fuel hazard reduction plan aimed at reducing the wildfire threat to Castle Mtn. Ski Resort and additional values at risk.
<b>Information Session</b>	Tuesday April 1, 2008 12:00 p.m. to 6:00 p.m. Elks Hall, Blairmore	Wednesday March 26, 2008 12:00 p.m. to 6:00 p.m. Ranchland Administrative Bldg. Chain Lakes Provincial Park	Saturday March 29, 2008 12:00 p.m. to 6:00 p.m. Castle Mountain Resort Day Lodge, Conference Rm.

Prescribed fire is a valuable tool that reduces the risk of wildfire, promotes healthy forests, enhances forest biodiversity and renews wildlife habitat.

Extensive science is being applied to these prescribed fires to ensure the safety of Albertans and their communities. Any impact to backcountry users and nearby communities will be minimal and of short duration.

We invite you to attend the public information sessions scheduled for each of these prescribed fires. If you have any additional questions or comments, please feel free to give me a call.

Kind regards,

A handwritten signature in black ink, appearing to read 'Roy Campbell', written over a horizontal line.

Roy Campbell, RPFT  
Forestry Program Manager  
Southern Rockies Area  
Phone: (403) 297-8838