

TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
APRIL 28, 2008  
AGENDA

Time: 7:00 P.M.

Place: Council Chambers

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES APRIL 14, 2008

FINANCES: MARCH 2008 BANK STATEMENT

DELEGATIONS:

1. DAVE SIMMS – SECURITY CONSULTANT  
RE: SURVEILLANCE CAMERAS
2. JEFF GIBEAU, DEVELOPMENT OFFICER  
RE: MUNICIPAL SUSTAINABILITY PLAN

ACTION ITEMS:

1. BYLAW #1505 – LAND USE AMENDMENTS  
RE: 2ND & 3RD READINGS
2. CORRES: RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS  
RE: 2008 EDUCATION PROPERTY TAX REQUISITION
3. CORRES: SOUTHERN ALBERTA RECREATION ASSOCIATION  
RE: CALL FOR BIDS 2009 OR 2010 S. ALBERTA SUMMER GAMES
4. CORRES: TOWN OF GRANUM  
RE: CANADA DAY CELEBRATION
5. NOTICE OF DECISION: MUNICIPAL DISTRICT OF WILLOW CREEK
6. DISASTER SOCIAL SERVICES PROVINCE WIDE FORUM 2008
7. CORRES: SNC LAVALIN NEXACOR  
RE: EQUIPMENT SHELTER LEASE AGREEMENT
8. CORRES: CLARESHOLM & DISTRICT HEALTH FOUNDATION  
RE: ANNUAL BBQ DOWNTOWN
9. CORRES: CALGARY RURAL PRIMARY CARE NETWORK  
RE: RURAL DRIVING COURSE
10. CORRES: COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE
11. GO GREEN CLARESHOLM – COUNCILLOR SUTTER
12. CORRES: CLARESHOLM PARKS SOCIETY  
RE: SURVEILLANCE CAMERAS
13. CORRES: DALE DONER  
RE: PENALTIES & INTEREST ON PROPERTY TAXES
14. OUTSTANDING MUNICIPAL RESERVE
15. ADOPTION OF INFORMATION ITEMS
16. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Claresholm Learn-a-lot Playschool – Thank You
2. Claresholm & District Transportation Society – Thank You
3. Oldman River Regional Services Commission – Meeting Minutes February 14, 2008
4. Claresholm Elementary School Principal's Update – April 14, 2008
5. Claresholm Elementary School Principal's Update – April 22, 2008
6. Chinook Country Tourist Association – Minute for Membership April 18, 2008
7. Claresholm & District FCSS – Meeting Minutes January 24, 2008
8. Claresholm & District FCSS – Meeting Minutes March 20, 2008
9. Claresholm Child Care Society – Annual General Meeting Minutes February 28, 2008
10. Claresholm Child Care Society – Organizational Meeting Minutes February 28, 2008
11. Claresholm Child Care Society – Regular Board Meeting Minutes February 28, 2008
12. Chinook Country Tourist Association – Minute for Membership Apr 24, 2008
13. Walking Group Report – April 1, 2008
14. Alberta Electric System Operator – Open House May 13, 2008 Community Centre
15. Claresholm & District Transportation Society – Meeting Minutes March 18, 2008
16. Claresholm Elementary School Council – Meeting Minutes March 11, 2008
17. Porcupine Hills Lodge – Meeting Minutes March 4, 2008

ADJOURNMENT:

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
APRIL 14, 2008**

**PRESENT:** Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor Isaacson that the agenda be accepted as presented.

**MINUTES:** **CARRIED**  
**REGULAR MEETING – MARCH 25, 2008**  
Moved by Councillor Leonard that the Regular Meeting Minutes of March 25, 2008 be accepted as presented.

**CARRIED**

**DELEGATIONS:** **CHINOOK ARCH REGIONAL LIBRARY SYSTEM**

Presenting on behalf of the Chinook Arch Regional Library System was Robin Heffer on behalf of Maggie Macdonald who is the CAO of Chinook Arch. He talked about what Chinook Arch is all about and why it was formed. It helps to provide operating grants for regional libraries. Initially there were 22 members when it was formed in 1992 and in 2007 there were 39. The library systems allows direct access to a great number of items, internet access is provided at member libraries, creates a reduction of duplication and a cost effective use of resources. A regional library is one of the best examples of municipalities sharing their resources. Each municipality has to make the choice to belong to the library system. Chinook Arch will be providing the budget for the next 3 years in 2008.

**ACTION ITEMS:**

1. **BYLAW #1506 – CLARESHOLM & DISTRICT MUSEUM BOARD**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> READINGS**

Moved by Councillor Leonard to give Bylaw #1506, regarding the Claresholm & District Museum Board, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor MacPherson to give Bylaw #1506, regarding the Claresholm & District Museum Board, 3<sup>rd</sup> and Final Reading.

**CARRIED**

2. **CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION**  
**RE: NEW DEAL FOR CITIES & COMMUNITIES GRANT**

Received for information.

3. **CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS**  
**RE: FIRE SERVICES TRAINING INITIATIVE**

Received for information.

4. **CORRES: PROJECT PORCHLIGHT**

Received for information.

5. **JOINT USE OF FACILITIES AGREEMENT – LIVINGSTONE RANGE SCHOOL DIVISION NO. 68**

Moved by Councillor Isaacson to accept the Joint Use of Facilities Agreement with the Livingstone Range School Division No. 68 as presented.

**CARRIED**

6. **CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK**  
**RE: DEVELOPMENT APPLICATION**

Received for information.

7. **NOTICE OF DECISION – MD OF WILLOW CREEK**  
**RE: APPLICATION #011-08, 012-08, 019-08**

Received for information.

8. **CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK**  
**RE: CAPACITY IN WATER PIPELINE**

Received for information.

9. **CORRES: CLARESHOLM & DISTRICT DRUG COALITION**  
**RE: COMMUNITY AWARENESS EVENTS**

Moved by Councillor Isaacson to support the Claresholm & District Drug Coalition with their community awareness event in the amount of \$500.

**CARRIED**

10. **DOWNTOWN LOT, GRANT APPLICATION APPROVAL –**  
**COUNCILLOR LEONARD**

Moved by Councillor Moore to write a letter of municipal support to go with the grant application by the Claresholm & District Chamber of Commerce towards the downtown lot improvements.

**CARRIED**

Moved by Councillor MacPherson to support the Claresholm & District Chamber of Commerce with interim financing of up to \$21,000 pending receipt of grant funding towards the downtown lot improvements.

**CARRIED**

11. **CORRES; PORCUPINE HILLS CLASSIC CRUISERS**  
**RE: EVENT AUGUST 10, 2008**

Moved by Councillor Sutter to allow the Porcupine Hills Classic Cruisers the use of Centennial Park ball diamonds for their classic car show and beer gardens on August 10, 2008.

**CARRIED**

12. **CORRES: PORCUPINE HILLS LODGE**  
**RE: EQUALIZED ASSESSMENTS**

Received for information.

13. **CORRES: BRIDGES AT CLARESHOLM GOLF CLUB**  
**RE: 2008 GENERAL LIABILITY INSURANCE**

Moved by Councillor Sutter to cover the general liability insurance of the Bridges at Claresholm Golf Club, for the 2008 year only, in the amount of \$2,400.

**CARRIED**

14. **VOLUNTEER WEEK**

Moved by Councillor Isaacson to put a proclamation in the Claresholm Local Press recognizing Volunteer Week.

**CARRIED**

15. **CENTENNIAL CAMPGROUND SEASON CLOSURE DATE –**  
**MAYOR STEEL**

Moved by Councillor MacPherson to close Centennial Park Campground on Sunday, September 7, 2008 for maintenance.

**CARRIED**

16. TOWN OF CLARESHOLM ADMINISTRATION OFFICE SIGN

Referred to budget.

17. AMSC RETIREE BENEFIT PLAN

Moved by Councillor Sutter to sign the agreement with AMSC Insurance Services Ltd. regarding the Retiree Benefits Program as presented.

**CARRIED**

18. AIRPORT COMMITTEE INITIATIVE – ADMINISTRATION

Referred to administration.

19. MEMORIAL TREE / PLANTING / BENCH PROGRAM – ADMINISTRATION

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Moore to accept the information items as presented.

**CARRIED**

21. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor MacPherson that this meeting go In Camera.

**CARRIED**

Moved by Councillor Leonard that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Quayle that this meeting adjourn.

**CARRIED**

\_\_\_\_\_  
MAYOR – ROB STEEL

\_\_\_\_\_  
SECRETARY-TREASURER– KARINE WILHAUK

**TOWN OF CLARESHOLM  
MARCH 2008 BANK STATEMENT**

<b>RECONCILED BALANCE FEBRUARY 29, 2008</b>		<b>\$109,221.44</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>
RECEIPTS FOR MONTH	\$349,413.01	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	12.13	
GIC REDEEMED	1,080,000.00	
GIC INTEREST	3,972.26	
U. S. EXCHANGE	0.00	
SUBTOTAL	<b>\$1,433,397.40</b>	
<b>CHARGES TO ACCOUNT</b>		
ACCOUNTS PAYABLE		\$613,431.62
PAYROLL CHARGES		72,891.36
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		0.00
MASTERCARD PAYMENT		3,701.19
GIC PURCHASES/TRANSFERS		406,367.87
NSF CHEQUES		112.11
SERVICE CHARGES		111.77
SCHOOL FOUNDATION PAYMENT		247,171.49
SUBTOTAL		<b>\$1,343,787.41</b>
<b>NET BALANCE AT END OF MONTH</b>		<b>\$198,831.43</b>
<b>BANK RECONCILIATION</b>		
BALANCE PER BANK	289,857.54	
PLUS OUTSTANDING DEPOSITS	13,987.95	
LESS OUTSTANDING CHEQUES		-105,014.06
<b>RECONCILED BALANCE FEBRUARY 29, 2008</b>		<b>\$198,831.43</b>
<b>OTHER BALANCES:</b>		
EXTERNALLY RESTRICTED GIC'S	\$3,932,562.31	
NON-RESTRICTED GIC'S	\$1,100,000.00	
PARKING RESERVE	\$3,440.49	
WALKING PATHS RESERVE	\$1,854.65	
OFFSITE LEVY RESERVE	\$19,271.75	
SUBDIVISION RESERVE	\$67,166.19	
REVOLVING LOAN BALANCE		\$0.00

**SUBMITTED TO TOWN COUNCIL THIS 28TH DAY OF APRIL 2008**

**MAYOR**

**SECRETARY-TREASURER**

# **DELEGATIONS**

**TOWN OF CLARESHOLM  
APRIL 28, 2008 COUNCIL MEETING**

**DELEGATION LISTING**

1. **DAVE SIMMS – SECURITY CONSULTANT RE SURVEILLANCE CAMERAS**

**DAVE IS THE PERSON THAT HAS SPOKEN TO THE PARKS SOCIETY REGARDING INSTALLING A CAMERA AT THE SPRAY PARK LOCATION. THE TOWN SUPERINTENDENT HAS ALSO SPOKEN TO HIM REGARDING A CAMERA IN AMUNDSEN PARK TO DISCOURAGE VANDALISM. THE PARKS SOCIETY HAS A LETTER IN THE ACTION SECTION OF THE AGENDA REQUESTING THEY BE ALLOWED TO INSTALL A SURVEILLANCE CAMERA AT THE SPRAY PARK TO DETER VANDALISM AND PROTECT THE EQUIPMENT.**

2. **JEFF GIBEAU – DEVELOPMENT OFFICER**

**JEFF RECENTLY PRESENTED OUR END REPORT TO THE AUMA CONFERENCE IN CALGARY REGARDING OUR MUNICIPAL SUSTAINABILITY PLAN AND HOW THE PROCESS WENT IN REGARDS TO BEING A PILOT COMMUNITY UNDER THE INITIATIVE. HE WILL BE SHOWING COUNCIL THE PRESENTATION HE AND CORY ARMFELT FROM UMA ENGINEERING PRESENTED.**

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1505**

A Bylaw of the Town of Claresholm to amend Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

**NOW THEREFORE** under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 10, Block 132, Plan 7559GV, be amended by changing the "P" (Public) designation to an "R1" (Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1384 is hereby amended.

Read a first time in Council this      25<sup>th</sup>      day of      February      2008 A.D.

Read a second time in Council this      day of      2008 A.D.

Read a third time in Council and finally passed in Council this      day of      2008 A.D.

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Rob Steel, Mayor

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Kris Holbeck, CAO

## Land Use Amendment Bylaw Report

Date: February 21, 2008  
Applicant: Lois Gunderson  
Civic Address: 5116 4<sup>th</sup> ST. E, Claresholm  
Legal Address: Lot 10, Block 132, Plan 7959GV

### SYNOPSIS

This land use amendment was initiated by the Town of Claresholm Development Department on behalf of the property owner, Lois Gunderson. Reasoning for the amendment is simply to bring the zoning inline with the existing use on the land.

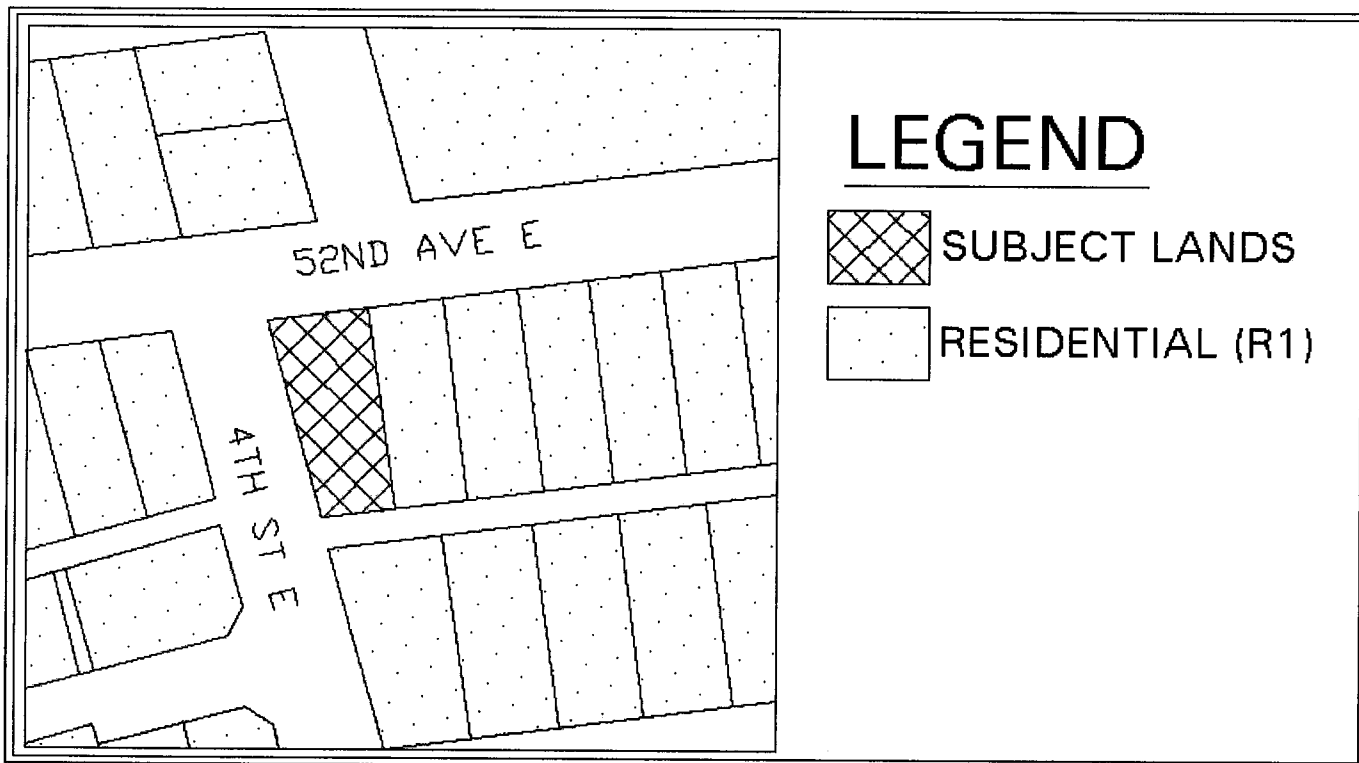
### BACKGROUND

The subject lands have an area of 768 square metres (8271 square feet) and is currently zoned Public (P). Currently, the land is being used as a residential dwelling. Surrounding zoning includes; Residential (R1) to the north, west and south with single family dwellings occupying surrounding lands.

### ISSUES

No Issues.

### LAND USE MAP





ALBERTA  
MUNICIPAL AFFAIRS

AR37683

*Office of the Minister  
MLA, Lac La Biche - St. Paul*

April 22, 2008

His Worship Rob Steel, Mayor  
Town of Claresholm  
PO Box 1000  
Claresholm, Alberta T0L 0T0

Dear Mayor Steel:

Following today's provincial budget announcement, information about your municipality's 2008 education property tax requisition is attached.

The provincial education requisition is \$1.637 billion for the 2008/09 fiscal year, an increase of about five per cent from 2007/08. Since the requisitions are calculated on a calendar-year basis to coincide with your municipal budgeting process, the province is collecting \$1.617 billion during the 2008 tax year. The requisition increased by the amount of real growth throughout the province, which provides increased support for Alberta's basic education system.

The provincial uniform education property tax rates are about 10.6 per cent lower than last year and were used to determine your municipality's requisition for the 2008 tax year. This marks the 15th straight year that the education property tax mill rate has been lowered or frozen.

The formula for calculating each municipality's 2008 requisition is based on the least of three options which are outlined in the *Education Property Tax Bulletin*. In addition, you will find information about the Education Property Tax Assistance for Seniors program, and other useful material included in the bulletin.

Please be advised that Alberta Municipal Affairs is sending a complete information package to your chief administrative officer containing details about your municipality's 2008 education property tax requisition and how it was calculated.

Thank you for your ongoing cooperation and support in ensuring continued stability and sufficient funding for Alberta's outstanding basic education system.

Sincerely,

Ray Danyluk  
Minister

Attachment

April 2008

Information about  
the 2008 education  
property tax process

# Education Property Tax BULLETIN

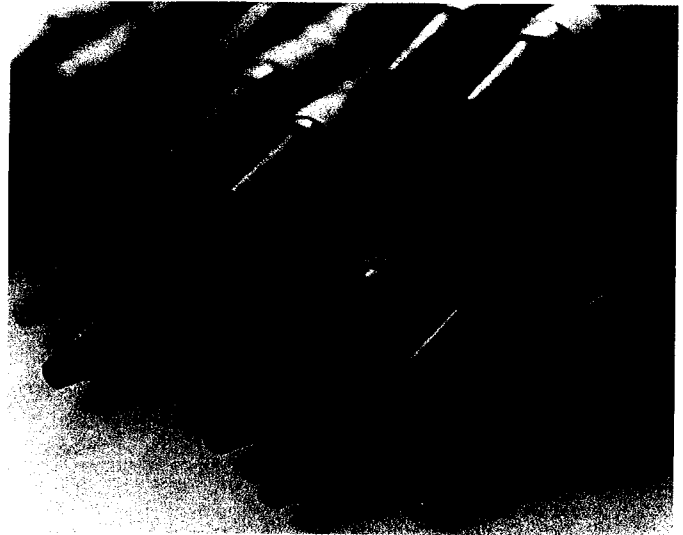
Education Tax and Assessment Advisory Unit  
Assessment Services Branch

## Alberta's 2008 Education Property Tax Requisition

The provincial education requisition is \$1.637 billion for the 2008-09 fiscal year. This is an increase of about 5.2 per cent from 2007-08.

Requisitions have been calculated on a calendar year basis to coincide with the municipal budget process. Therefore, the province will collect \$1.617 billion during the 2008 tax year.

*Please see next page for 2008 requisition formula.*



The province captures real, new construction growth to support the provincial education system.

### Special points of interest:

As a result of the requisitioning process, the province will be able to capture real, new construction growth to support the provincial education system. The province will collect \$1.617 billion during the 2008 tax year.

### Inside this issue:

2008 requisition formula— cont'd 2

Setting local education property tax rates 3

Q & As 4

## 2008 Provincial Uniform Education Property Tax Rates

As a result of strong overall growth in assessment and the limited requisition increase, the province has been able to reduce its uniform education property tax rates by about 10.6 per cent for the 2008 tax year. ♦

Property Class	2007 Tax Rates	2008 Tax Rates
Residential/ Farm land	4.52 mills	4.04 mills
Non-residential	6.64 mills	5.94 mills
Machinery & equipment	0.00 mills	0.00 mills



*“Education property taxes provide about 31 per cent of provincial funding towards the basic*

## Cont'd from front page — *Alberta's 2008 Education Property Tax Requisition*

### 2008 Requisition Formula

Each municipality's 2008 education requisition will be based on the least of:

- A 12 per cent increase from the 2007 requisition, by assessment class
- A four-year average of the municipality's equalized assessments, by assessment class, or
- The 2008 equalized assessment. ♦

### Did you know?

- ♦ Each year, education property tax requisitions are calculated by using a formula that includes the provincial uniform education property tax rates.
- ♦ The uniform tax rates are approved annually by Order in Council, and the requisition formula is approved by Treasury Board.
- ♦ The provincial government mitigates increases in the education tax requisitions in high-growth municipalities by using a formula that averages equalized assessments over time, or by capping the requisition.

## Alberta students score big on international test

Curious about how education property tax dollars impact Alberta and its students? The following information is taken from a recent government-issued news release:

Alberta Grade 4 students achieved top three in the world in the latest international literacy tests.

On the Progress in the International Reading Literacy Study (PIRLS) 2006, Alberta scored third highest in the world with very little difference in the performance among the top five participants (Russia, Hong Kong-China, Alberta, Singapore and British Columbia).

Alberta students excelled in

reading for literacy and in the higher level of comprehension processes such as interpreting, integrating and evaluating; a trait shared by students in British Columbia, Ontario and Nova Scotia.

*Continued on last page...*

## Education property tax rebate for seniors

### Did you know?

- ♦ The Education Property Tax Assistance for Seniors program has partnered with some municipalities to automatically enroll seniors in the program.
- ♦ Seniors in municipalities without this automated partnership are sent a letter from Alberta Seniors requesting property tax information.

Alberta Seniors and Community Supports is continuing to provide an annual rebate to assist senior homeowners with increases in the education portion of their property taxes.

The Education Property Tax for Seniors program provides senior homeowners with an annual rebate to cover increases in the education portion of their taxes using the 2004 education tax amount as the baseline.

Seniors who have turned 65 or have moved since 2004, will have a base year determined by the year in which the event took place.

Prior to accessing the rebate, seniors are responsible for paying their education property taxes in full by the due date specified on the municipality's property tax notice.

### Key points:

- ♦ All senior homeowners, regardless of income, have access to the Education Property Tax for Seniors program, which was introduced in 2005.
- ♦ This program provides a rebate equal to the increase in the education portion of seniors' property taxes.

In addition, low-income seniors may be eligible to receive assistance from the Alberta Seniors Benefit and Special Needs Assistance for Seniors programs.

The Alberta Seniors Benefit provides monthly cash assistance to help seniors with their living expenses, including property taxes. ♦

*Questions about the Education Property Tax for Seniors program and other seniors' programs, including eligibility and how to apply, can be directed to the Alberta Seniors Information Line at: 1-800-642-3853, or 427-7876 in Edmonton.*

# Setting local education property tax rates

As most municipal councils will be passing their property tax bylaws soon, this practical guide to setting local education tax rates may provide some assistance.

Municipalities must set their own local tax rates to raise revenue required to pay the education property tax requisition, and any other requisitions they are required to pay.

In 2007, a number of municipalities set the same local education property tax rates for both residential and non-residential properties, or they used the provincial uniform education tax rate as their local education tax rate. These methods of setting tax rates are incorrect and typically result in the collection of too much education property tax revenue from ratepayers.

The provincial uniform education tax rate is set by the province and is only used to determine the education property tax requisitions for each municipality.

The local education tax rate a municipality sets depends on the assessment base and the amount of education property tax requisition it needs to generate.

## Municipal Government Act (MGA)

*(359)(3) If in any year the property tax imposed to pay the requisitions results in too much or too little revenue being raised for that purpose, the council must accordingly reduce or increase the amount of revenue to be raised for that purpose in the next year.*

Figure 1 EXAMPLE

**Municipality A needs to raise an education property tax levy of \$55,000 from non-residential properties:**

**Taxable non-residential assessment  
= \$10,000,000**

**The local education tax rate calculation is:**

**\$55,000 = 0.0055 X 1000 = 5.50 mills**  
**\$10,000,000**

### Determine assessment base by property class

Only residential/ farm land and non-residential property assessment classes are used for the purpose of determining the education property tax.

When determining the taxable assessment of the residential property classification, be sure to exclude exempt properties, such as senior citizen self-contained units and student dormitories.

### Remove exempt electric power generation property

The assessment of electric power generation facilities, referred to in sections 297(4)(b) and 284(k)(i) of the *Municipal Government Act (MGA)*, remain exempt from the education property tax, and must be

removed from the taxable non-residential property assessment base before calculating the local education tax rate.

### Determine the requisition requirement by property class

Municipalities' requisition requirements are prepared for each of the residential/ farm land and non-residential property classes by Alberta Municipal Affairs.

For the municipalities that have both public and separate school boards, the requisitions include splits based on school support.

### Adjust for under/over levies from previous years (section 359 (3) of the MGA)

Occasionally, a municipality may over or under collect education property taxes from its taxpayers.

If this occurs, a municipality must adjust its education requisition revenue requirement in the following year as legislated under section 359(3) of the MGA.

For example, if a municipality collected too much revenue to pay the education requisition in 2007, it would have to include the overage in its calculation to reduce its 2008 requisition.

### Calculate local education tax rates

As outlined in section 355 of the MGA, a property tax rate is calculated by dividing the amount of tax revenue required, by the total assessment of all property on which that tax rate is to be imposed (see Figure 1 EXAMPLE).

Most municipalities express this tax rate in "mills" by multiplying the resulting tax rate by 1000.

The calculated mill rate for the example is 5.50. This means that \$5.50 of education property tax is to be paid for every \$1,000 of non-residential property assessment.

### Blending tax rates

Section 164 of the *School Act* requires that municipalities set the same local education property tax rates, by assessment classification, for both public and separate school board supporters.

Municipalities must fill-out and send the form, which is enclosed with the requisition packages sent by courier, to the Assessment Services Branch.

The branch will reapportion the requisition and provide the municipality with its local school tax rates for use in its bylaw. ♦

*If you have questions, or need assistance setting your municipality's local education property tax rates, please contact the Education Property Tax and Assessment Advisory Unit, Assessment Services Branch, Alberta Municipal Affairs at: (780) 422-7125*

**Education Tax and Assessment  
Advisory Unit  
Assessment Services Branch  
Local Government Services Division  
Alberta Municipal Affairs**

10155-102 Street  
15th floor, Commerce Place  
Edmonton, Alberta Canada T5J 4L4  
Main: (780) 422-7125, or toll-free 310-0000



WE'RE ON THE WEB!

Visit us at:  
[www.municipalaffairs.gov.ab.ca](http://www.municipalaffairs.gov.ab.ca)

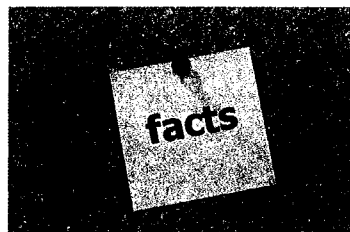
## Education is a provincial responsibility

Information about education funding can be viewed online at: [www.education.alberta.ca/admin/funding.aspx](http://www.education.alberta.ca/admin/funding.aspx)

Total support for the kindergarten to Grade 12 education system will reach almost \$6 billion in the 2008-09 fiscal year, of which \$1.637 billion will be funded from education property taxes.

To ensure separate accounting of education property tax funding, the Alberta government established the Alberta School Foundation Fund in 1994.

This fund makes certain that the education property tax is accounted for separately from general revenues. ♦



### Basic education system revenue sources:

About 69 per cent of provincial funding for the basic education system (excluding capital and ministry support) comes from provincial general revenues.

The remaining 31 per cent comes from the provincial education property tax requisition. Both of these revenue sources are collected from Albertans based on generally accepted measures of wealth: wealth in income and wealth in property.

Using these sources of revenue together ensures that stable and sustainable funding is available for the basic education system and improves fairness in provincial tax treatment for all Albertans. ♦

## Questions and Answers

*What share of the province's education property taxes do homeowners pay?*

Alberta's residential/farm land property owners will contribute about 61 per cent of all education property taxes collected in 2008. Non-residential taxpayers, such as businesses and industry, will contribute the remaining 39 per cent.

The reason homeowners contribute a greater percentage is because the total assessed value of residential/farm land properties in the province is greater than that of non-residential properties.

Therefore, even though the education property tax rate (4.04 mills) for residential and farm land properties is well below the non-residential rate

Q & A's

For further information, please contact the Education Tax and Assessment Advisory Unit at (780) 422-7125

(5.94 mills), owners of residential and farm land properties still contribute a greater share of education property tax. ♦

**Q. Why did government approve the revenue requirement increase to \$1.637 billion?**

The increased revenue requirement will provide for an increase in support for our basic education system.

These revenues help ensure that Alberta's basic education system continues to be among the best in the world. ♦

## Cont'd from second page — Alberta students score big on international test

"These results show that the achievements of Alberta students continue to be among the best in the world," said Minister of Education Ron Liepert.

"Our students are developing skills that will serve them well throughout life. These results show that the achievements of Alberta students continue to be among the best in the world."

"We can attribute this success to the excellent quality of teaching in Alberta, outstanding learning and teaching resources, high-quality centralized curriculum and standardized assessment programs."

The Progress in the International Reading Literacy Study (PIRLS), which began in 2001,

is administered every five years by the International Association for the Evaluation of Educational Achievement. The study assesses Grade 4 students' reading achievement as well as policy and practices related to literacy world-wide.

In the spring of 2006, approximately 4,300 Grade 4 students from 150 schools in Alberta together with students from 40 countries and four other Canadian provinces participated in the study.

This is the first time Alberta participated in this study. ♦



May 12  
ACTION ITEM



SOUTHERN ALBERTA RECREATION ASSOCIATION

April 9, 2008

Carol Thibert  
910- 4 Ave. S.  
Lethbridge, Ab. T1J OP6

Mayors/Reeves  
Zone 1  
Dear Mayors/Reeves:

As Chair of the Summer Games portfolio for the Southern Alberta Recreation Association, I urgently repeat this invitation - asking for bids on the **2009 or the 2010 Southern Alberta Summer Games**. As indicated in a letter dated January 23, we are asking for both years, at this time, in order that communities can get into the rotation, with more lead time to plan their Games, and to help SARA with our commitment in providing support, **HOWEVER this ask is particularly critical to the 2009 Games.**

We are having a difficult time finding a host community for 2009, and unless we can find a willing partner within the next 3-4 weeks, we feel that we will be forced to re-evaluate the potential of holding the annual event. **I encourage you and your community to seriously consider this invitation, by either entering a bid as a single community or partnering with neighboring communities, the MD or County.**

As we've said previously, the Southern Alberta Summer Games, which are held around the first week in July, are the longest, consecutively running multi-sport event in Western Canada. We believe that they are worth keeping – but **we need your participation as a host community to ensure that they continue to happen.** This year in Taber, will mark the 39<sup>th</sup> anniversary of Games in Zone One.

If you feel that your community is able to step up to host in 2009, please send a **letter of intent by May 16** to the above address. I will send further bid information upon request.

If you have any questions, call me at 320-3040, Natalie Sauer at 529-8344 or Chair of SARA, Diane Burt Stuckey at 627-4322.

Sincerely,

Carol Thibert  
Community Services Program Coordinator  
City of Lethbridge/SARA Games Chair

Cc: Regional Director



May 12  
Action Item

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# Town of Granum

Office of the Mayor  
Box 88, Granum, Alberta, T0L 1A0 OFFICE: ☎ (403) 687-3822 FAX: ☎ (403) 687-2285  
granum@telusplanet.net

April 13, 2008

Town of Claresholm  
P.O. Box 2302  
Claresholm, AB  
T0L 0T0

Dear Claresholm Council:

RE: Town of Granum Canada Day Celebration – July 1, 2008

The Town of Granum Canada Day Committee cordially invites you to enter your float and/or have a Council/Board member to participate in the 2008 Canada Day Parade on Tuesday, July 1, 2008

The day will start with a Pancake Breakfast (8:00 am to 10:00 am) at the Homesteader in Granview Park

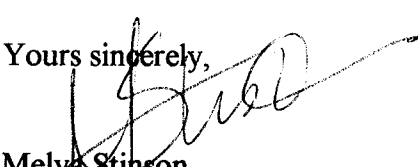
The parade lineup area is on Dufferin Street outside of Granview Park

Parade assembly will start at 10:30 am, judging at 10:45 am and the parade will begin at 11:00 am. No registration is required, just show up.

For further information call Melva Stinson at 403-687-2025 or Eleanor Rondeau at 403-687-3792.

We look forward to hear that you will be able to join us. Dignitaries will be treated to a Mayor's Luncheon following the parade. Family fun and games will make for a busy afternoon, followed by supper at 5:30, and cake cutting at 7:00 pm. Lastly, what would Canada Day be without fireworks at the end of the day?!

Yours sincerely,



Melva Stinson  
Town of Granum Mayor and  
Canada Day Planning Committee Member

**NOTICE OF DECISION**

Form C Application No. 042-08

NAME OF APPLICANT: Gregory Jones

ADDRESS: Box 1168, Claresholm, AB T0L 0T0

In the matter of development of property located at Ptn 23-12-27-4

The development as specified in Application No. 042-08 for the following use: As an advertisement sign, mount a changeable mural painted on fabric, approximately 10 ft. x 30 ft. in size, onto the south-west side of existing greenhouse building. Proposed mural will be visible from Highway #2 and will depict a garden related theme with a maximum of ten words.

has been **A P P R O V E D**, subject to the following conditions:

1. The mounted mural shall be maintained in a good state of repair and attractive in appearance;
2. There shall be no development within 75 feet of the municipal road allowance boundary, including trees and board/plank/chain link fences, unless a development permit is obtained that specifically varies the required setback to allow the development.

DATE OF DECISION: April 16, 2008

DEVELOPMENT PERMIT issued on the 16<sup>th</sup> day of April, 2008

A development permit issued in accordance with this notice is not valid until 14 days after the date that this decision has been mailed to adjacent landowners, or posted on the site, or published in a newspaper, unless an appeal is lodged pursuant to the Act. If an appeal is lodged, then the permit will remain in abeyance until the Subdivision and Development Appeal Board has determined that appeal and this Notice of Decision may be modified, confirmed, or nullified hereby.

DATE: April 16, 2008 SIGNED: 

Development Officer  
The Municipal District of Willow Creek No. 26

**IMPORTANT:** Notice of approval in no way removes the need to obtain any permit or approval required by any federal, provincial or municipal legislation and/or regulations pertaining to the development approved.

**\*Intention to appeal must be received within 14 days of notification of decision.**

**NOTE:** The Land Use Bylaw provides that any person claiming to be affected by a decision of the Municipal Planning Commission may appeal to the Subdivision and Development Appeal Board by serving written notice of appeal, stating the reasons, to the Subdivision and Development Appeal Board, c/o Municipal Administrator/CAO Cynthia Vizzutti, Box 550, Claresholm, Alberta T0L 0T0 within fourteen (14) days following the date of issuance of this notice. The required fee of \$500.00 must accompany the appeal.

Copies to:

Adjacent Landowners

Alberta Transportation  
John Thomas

**Company's Coming!**  
**Are you ready for unexpected guests?**



**DISASTER SOCIAL SERVICES  
PROVINCE WIDE FORUM 2008**  
Tuesday, May 6th and Wednesday, May 7th, 2008

**Edmonton Campus**  
**Northern Alberta Institute of Technology**

# Disaster Social Services Province Wide Forum 2008

In April 2005, the individuals responsible for the Disaster Social Services (DSS) function in the municipalities of Calgary, Edmonton, Fort McMurray, Grande Prairie, Lethbridge, Medicine Hat and Red Deer met to discuss their concerns and successes. Alberta Emergency Management Agency and Alberta Employment and Immigration were invited to attend to provide input and become familiar with the DSS experiences, issues and concerns of the seven cities. At this meeting, the Provincial DSS Working Group arose. Soon thereafter the Chair of the Alberta NGO Council was invited to join the group.

The purpose of the Provincial DSS Working Group continues to be to share information, learning experiences, best practices and to identify issues, concerns and solutions. In the course of the meetings, it was noted that smaller municipalities might welcome the same opportunity and the concept of the DSS Forum 2008 was developed. NAIT accepted the invitation to work with the group, not only in providing the venue, but also as a sponsor.

The Forum is intended to assist those persons responsible for the Disaster Social Services function in their municipalities to become more familiar with the various aspects of DSS and to network. We trust that the sessions will prove to be enjoyable learning experiences.

## **SPONSORS AND SUPPORTERS**

This Forum would not have been possible without the support and assistance of the sponsors. On behalf of the working group, We would like to thank the following:

Alberta Emergency Management Agency (AEMA)  
Northern Alberta Institute of Technology (NAIT)  
Alberta NGO Council  
Nexen Inc.  
The Salvation Army  
The City of Calgary  
The City of Edmonton  
The City of Fort McMurray  
The City of Grande Prairie  
The City of Medicine Hat  
The City of Red Deer  
Festival City In a Box (TRANSALTA)  
Alberta College of Social Workers

## **THE CONFERENCE EXECUTIVE COMMITTEE**

The individuals and organizations that had the privilege of organizing this conference are:

- Dean McKellar, MSW, RSW, City of Edmonton (Chair)
- Arlene Baxendale, DSS Planning Officer, City of Calgary
- Donelda Laing, Manager, Family & Community Support Services, City of Grande Prairie
- Leslie Tanzi, Event Coordinator, City of Edmonton
- Karen McAree, Manager of Training, AEMA
- Marion Boon, Project Coordinator, Emergency Management Program, NAIT
- Brenda Wangert, Consultant & Project Manager, NAIT
- Roy Langer, Chair, NGO Council of Alberta

# Disaster Social Services Province Wide Forum 2008

## ***"COMPANY'S COMING! ARE YOU READY FOR UNEXPECTED GUESTS?"***

On behalf of the planning committee, our volunteers and other supporters, I would like to welcome you to the second Disaster Social Services province wide forum - *"Company's Coming! Are you ready for unexpected guests?"*. Our discussions for the 2008 forum have centered on recognizing the importance of the human impacts of events. We all know that "things" can be replaced and rebuilt, but the human impacts can be both subtle and severe and may require expertise, care and ongoing support. The recovery starts with you, the linkages you build in your community, the connections you encourage and develop. For many of us, this work is an "add on", done off the side of our desks. It is often hard to keep "Disaster Social Services" in an organizations view as there are many competing demands and other more pressing issues. When an event happens however, it is your community, your friends and relatives who benefit from your efforts. I hope you embrace the importance of this task! Please take time to celebrate your efforts with the "Festival City Reception". Learn, mingle, network and enjoy the second Disaster Social Services province wide forum!

Dean McKellar M.S.W., R.S.W.  
Chair, Planning Committee  
Disaster Social Services Forum 2008

# Disaster Social Services Province Wide Forum 2008

## ADMINISTRATIVE DETAILS

**DATE AND TIME:** Tuesday, May 6th, 2008 8:00 am - 7:00 pm  
Wednesday, May 7th, 2008 8:00 am - 2:45 pm

**LOCATION:** Shaw Theatre, NAIT,  
City of Edmonton

**PARKING:** Tuesday, May 6th - Lot A or B for \$3.00 for the day  
Wednesday, May 7th - Lot A or B for \$3.00 for the day

**MAP:** See Map of NAIT Campus on next page - - - - ►

**INTENDED PARTICIPANTS:** Municipal DSS Staff and Volunteers  
Family and Community Support Services  
Staff from Alberta Employment and Immigration  
NGO Staff and Volunteers

**REGISTRATION FEES:** \$90 per person<sup>1</sup>  
*Includes reception (May 6th),  
coffee, muffins and lunch (May 6th & 7th)*  
<sup>1</sup>A maximum of 200 registrations will be accepted

**ACCOMMODATION:** Conference Hotel:  
Chateau Louis  
11727 Kingsway, Edmonton  
1-800-661-9843  
Special Rate until April 15th:  
Single \$84.00 per night + taxes  
Double \$94.00 per night + taxes  
(includes a full hot breakfast buffet and free parking)  
When booking, quote confirmation # 145696

Other Hotels in the area:

Best Western City Centre Inn  
11310 109 Street , Edmonton  
780-479-2042

Chateau Nova Edmonton  
159 Airport Road, Edmonton  
780-424-6682

**CONFERENCE TITLE** **COMPANY'S COMING!**

**CONFERENCE THEME:** **ARE YOU READY FOR  
UNEXPECTED GUESTS?**

# Disaster Social Services Province Wide Forum 2008

## PROGRAM AT A GLANCE

### Day #1 - Tuesday, May 6th, 2008

- 8:00 - 9:00 am COFFEE AND REGISTRATION
- 9:00 - 9:15 am Welcome - *Conference Chair and MC's, Paul Santos, Executive Council, Government of Alberta and Donelda Laing, City of Grande Prairie*
- 9:15 - 9:45 am Welcome - *Hon. Ray Danyluk, Minister of Municipal Affairs*
- 9:45 - 10:00 am Welcome from City of Edmonton
- 10:00 - 10:10 am Welcome - *Northern Alberta Institute of Technology*
- 10:10 - 10:30 am COFFEE BREAK
- 10:30 - 11:45 am *Bill Gourley, Pine Lake Tornado Survivor*
- 11:45 am - 1:00 pm LUNCH - Speaker, Etsuko Yasui, Ph.D – Community Recovery
- 1:00 - 2:30 pm
- Session T1 - *Provincial Pandemic Planning, Brad Andres, Emergency Management Officer, AEMA*
- Session T2 - *Are you Ready to Respond? Roy Langer*
- Session T3 - *Animal Disaster Management, Charlene Ruttle, Town of Cochrane*
- Session T4 - *Disaster Mental Health: After the Reception Centre Closes, Part 1, Gail Smillie, M Ed, RCC, CCC Board Certified Expert in Traumatic Stress*
- Session T5 - *Creating a Regional DSS Plan, Donelda Laing, Kathleen Turner, Jody Evans-Urien*
- 2:30 - 2:45 pm COFFEE BREAK
- 2:45 - 4:15 pm
- Session T6 - *Disaster Mental Health Part 2, Gail Smillie*
- Session T7 - *Pitfalls in DSS/Pandemic Planning, Peter Muller, City of Edmonton*
- Session T8 - *NGO/MDS, Rebecca Holland, Canadian Red Cross & Harold Freezon, Mennonite Disaster Services*
- Session T9 - *Gender/Disaster Losses, Dr. Elaine Enarson, Applied Disaster and Emergency Studies, Brandon University*
- 4:30 - 7:00 pm **FESTIVAL CITY GALA**

Continued on next page.....



## PROGRAM AT A GLANCE

**Day #1 - Tuesday, May 6th, 2008.....continued from previous page**

4:30 - 7:00 pm

**D.S.S. RECEPTION - "WELCOME TO FESTIVAL CITY!"**

ALL DELEGATES ARE INVITED TO ATTEND THE FESTIVAL CITY RECEPTION

Sponsored by The City of Edmonton Community Services, Edmonton Tourism's Festival City in a Box presented by TransAlta.

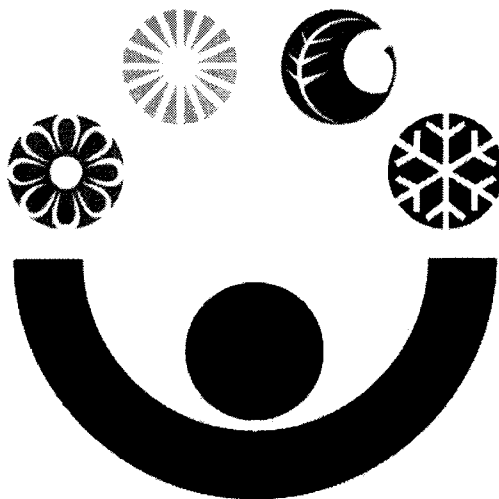
Enjoy a sampling of the various festivals and events "Festival City" has to offer!

Delegates will enjoy the sights, sounds and foods of Edmonton's summer festivals.

Displays and roving festival performers set the scene and are certain to entertain and amuse!

Delegates will be able to sample a variety of festival foods completing the festival experience. Make your plans to enjoy what Edmonton has to offer this Festival Season!

Welcome to DSS 2008!



**edmonton festival city  
brought to you by TransAlta**

# Disaster Social Services Province Wide Forum 2008

## PROGRAM AT A GLANCE

### Day # 2 - Wednesday, May 7th, 2008

- 8:00 - 8:45 am COFFEE AND REGISTRATION
- 8:45 - 10:15 am Session W1 - *Disaster Social Services and Persons with Disabilities, Part 1, Diane Bergeron*
- Session W2 - *Personal Preparedness, Mike Cook, City of Edmonton*
- Session W3 - *Municipal DSS planning and the Oil and gas Sector, Adam Armitage-Conway, Emergency Planning Officer, AEMA*
- Session W4 - *Making Your Disaster Social Services Plan Successful, Joanne Sheardown*
- Session W5 - *Recruitment and Team Building, Rebecca Holland, Disaster Management Coordinator Red Cross*
- Session W6 - *Making the Connections – How Disaster Social Services Fits in the Big Picture, Bill Walker, City of Grande Prairie*
- 10:15 - 10:30 am COFFEE BREAK
- 10:30 am - 12 NOON Session W7 - *Disaster Social Services and Persons with Disabilities, Part 2, Diane Bergeron*
- Session W8 - *Red Cross - Congregate Facilities, Peter Berridge*
- Session W9 - *First Nations, Debbie Coulter*
- Session W10 - *211/Inform Alberta, Paul Bartell and Debbie Luft, City of Calgary*
- Session W11 - *Ready Willing and Able, Katherine Fleming/ Kathy Tretiak*
- 12 NOON - 1:00 pm LUNCH - KEY NOTE SPEAKER, Dr. Elaine Enarson
- 1:00 - 1:30 pm *Are You Really Prepared? Major Roy Langer, The Salvation Army*
- 1:30 - 2:00 pm *Changes in AEMA - Colin Blair, Director of Preparedness Services, AEMA*
- 2:00 - 2:15 pm COFFEE BREAK
- 2:15 - 2:45 pm WRAP UP & CLOSING - *Conference Chairman, Dean McKellar M.S.W., R.S.W.*



**SNC-LAVALIN**  
March 31, 2008  
**Nexacor**

**Nexacor Realty Management Inc.**  
2100, 111 - 5th Avenue SW  
Calgary, Alberta  
Canada T2P 3Y6

Town of Claresholm  
P.O. Box 1000  
Claresholm, AB  
T0L 0T0

\$2,000/year + GST.

5 year contract with 3  
5 year options to renew

Attention: Kris Holbeck, Chief Administrative Officer

Re: Equipment Shelter Lease Agreement, Site No. BMW - 1.5, Claresholm, AB between  
Town of Claresholm and Bell Canada (formerly Bell West Inc.)

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Dear Kris,

Please find enclosed three (3) copies of Equipment Shelter Lease Agreements for the property at Lot 12, Block 45 on Plan 5723JK, Claresholm, Alberta. Please sign and return two (2) copies to my attention at the address below.

I have created new documents as the Tenant is now Bell Canada not Bell West Inc. and there was also confusion in regard to the actual Commencement Date of the original agreements.

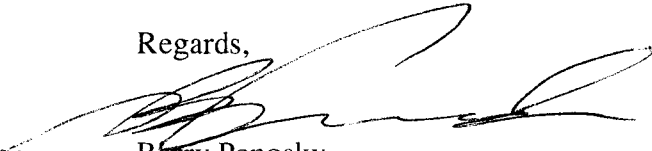
On instructions from Bell Canada Legal, I have added an arbitration clause to Clause 6 "Option to Renew".

As you have already received a cheque for one month and you may receive another before the new agreement gets posted, a reconciliation will be made and the full year of the term will be paid.

I have also forwarded the comments from your letter of January 16<sup>th</sup> of this year in regard to the access road and the gate that must be closed upon exit.

If you have any questions, please do not hesitate to contact me.

Regards,

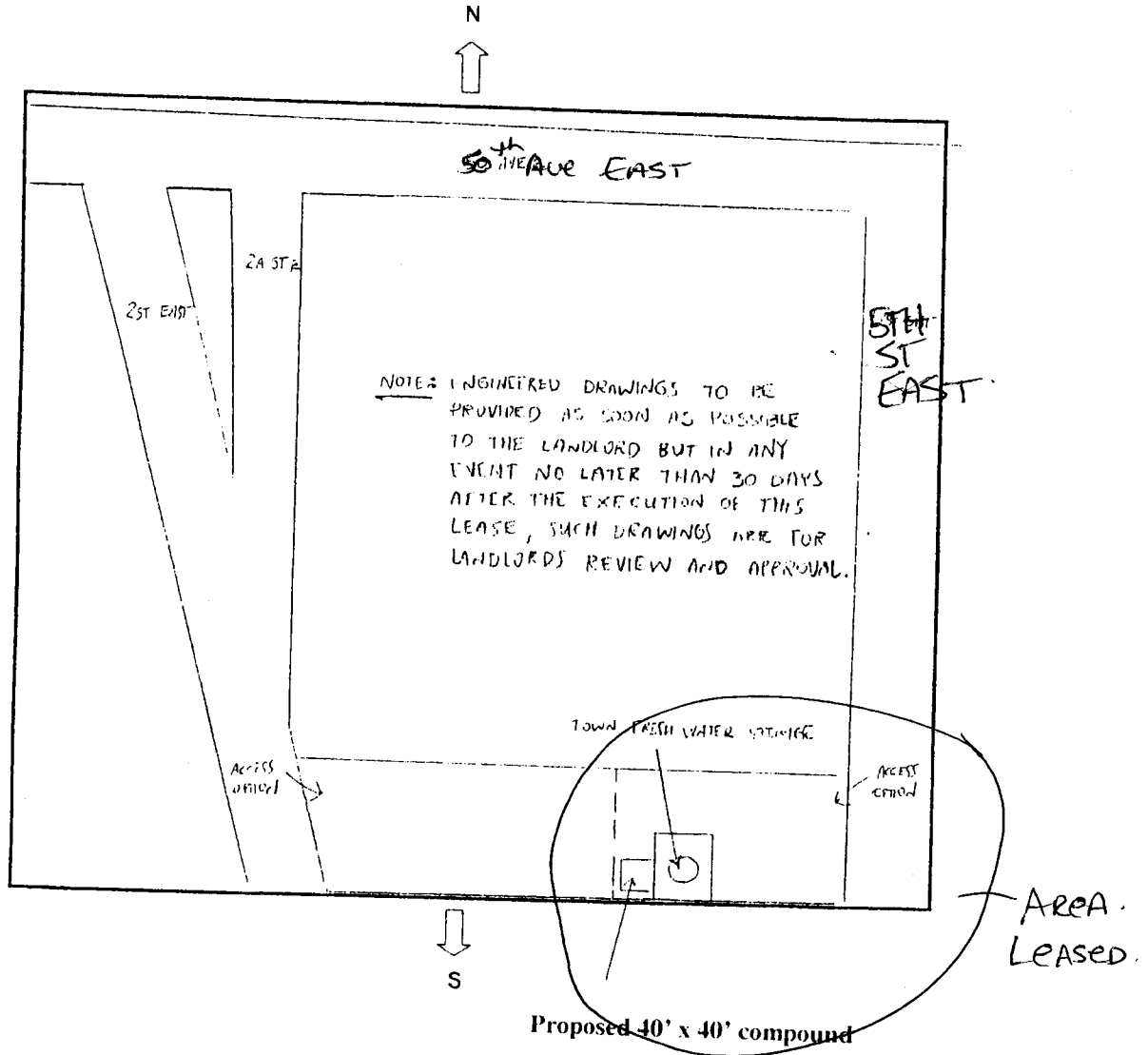


Barry Penosky  
Transaction Manager  
SNC Lavalin Nexacor  
[bpenosky@nexacor.ca](mailto:bpenosky@nexacor.ca)  
(403) 410-4502  
C: (403) 542-6735

Address :  
Suite 2100, 111 - 5th. Ave. SW  
Calgary, AB  
T2P 3Y6

SCHEDULE C  
PLAN OF LEASED PREMISES

This is a sketch drawing without measurement or survey all dimensions are approximate, not to scale



**Note:** The purpose of this plan is solely to indicate the approximate location and configuration of the Deemed Area. The actual location and configuration of the Deemed and the common areas and facilities and the shared common areas and facilities (if any) may differ from that shown on such plan.

Claresholm & District  
Health Foundation

Action  
Item  
April 25

April 21, 2008

Town of Claresholm  
Box 1000  
Claresholm, AB  
T0L 0T0

Attention: Mayor and Council Members

Re: Annual BBQ Downtown

Currently, the foundation is planning for our 9<sup>th</sup> Annual Charity BBQ. Thursday, June 12<sup>th</sup>, 2008 we will be hosting our Charity BBQ and hope to get your permission to use the Downtown Parking Lot.

This fundraiser has become very successful and has a great deal of support. Last year we cooked over 600 burgers and were able to raise \$2,360.00. We were very pleased to have your permission to use the Downtown Parking in past years for this successful fundraiser.

Thank you for considering this request. I look forward to hearing your decision. Kindly call me at 625-8686 to inform me whether this request can be accommodated.

Sincerely,



Tara A. Bishoff  
Foundation Coordinator

Claresholm & District Health Foundation  
P.O. Box 2638  
Claresholm, AB T0L 0T0



Action Item  
April 28

April 17, 2008

Town of Claresholm  
Claresholm, Alberta  
ToL oTo

Town Council members:

In Alberta, over 75% of serious injury crashes involving teens happen in rural areas. Rural driving exposes drivers to more hazards such as gravel roads, soft shoulders, narrow lanes and poor visibility. Many of the fatalities involve alcohol, non-use of seatbelts and excessive speed.

The Calgary Rural Primary Care Network is offering a **rural driving course** for high school drivers. The Primary Care Network is covering the cost of the course and the students only need to bring a vehicle to practice manoeuvres. I am writing to request the use of the small hall at the Community Centre and the parking lot to set up a course to practice driving manoeuvres. The training is booked for Friday June 6th from 8:00 a.m. until 5:00 p.m. We would appreciate if the lot could be closed off with barricades during the training to help ensure no one parks in the area.

The course will be open to 20 students, and is four hours long: two hours in class, and two hours hands-on. Some of the topics covered will include gravel road driving, deer and animal avoidance and skid control. Our overall goal is to decrease the number of injuries and deaths as a result of motor vehicle accidents with teens involved.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads 'Lori Hoff'.

Lori Hoff BA,BSW,RSW  
Social Worker  
Claresholm General Hospital  
403-625-8693  
e-mail:lori.hoff@calgaryhealthregion.ca

**Communities in Bloom**  
**Claresholm Committee**  
**P.O.Box 2547, Claresholm, AB. T0L0T0 (403) 625 – 5226**

Town of Claresholm  
Via email to Kris Holbeck

Dear Mayor and Council:

Organization is well along to have Claresholm judged this summer. Our committee has “kicked-off” the program with a media flourish, and many local businesses, organizations and individuals have been contacted to elicit their support.

Unfortunately, the one commodity that we do not have much of is money; we have polled the local service clubs, but with exception of Claresholm Lions Club who have generously given us \$500.00, these efforts have been fruitless.

To carry out the program of public relations we had planned, we need about \$2,500.00 to cover costs of printing brochures and posters, stationery and mailing costs and to procure some CIB merchandise to use as promotions.

Any cash donation that you might be able to make will be much appreciated.

It is our understanding that grant from Community Involvement Plan Alberta is available, but since we are not incorporated that you can apply on our behalf for a grant equivalent to the total amounts donated from other sources. We ask your assistance in this also.

Yours truly,

Arnold McAulay  
Secretary, Communities in Bloom Claresholm Committee





A Great Big Thank You from  
**Communities in Bloom, Claresholm Committee**

Communities in Bloom Claresholm  
P.O. Box 2547, Claresholm, AB T0L3T0

*Go Green*



*CLARESHOLM*

## *A Worthwhile Project*

# Reduce the amount of Plastic bags that go To Landfill!

Attached are sources of information about plastic bags; their worth, their unsavory side, and some possible ways that Claresholm might become the first community in Alberta to do something positive toward responsible use and reuse of this product.

**So, . . . what can we do?**

# Reduce! ♦ ♦ ♦ Our stores could do a much better

job of limiting the numbers of bags that consumers take, simply by ASKING customers IF they want a bag. . . . DO NOT double bag unless necessary,. . . . PROMOTE the use of cloth bags.

Local governments could, AND SHOULD launch powerful public awareness initiatives to educate the public about what they can and SHOULD do about irresponsible use of plastic bags.

Chambers of Commerce can and SHOULD ask their member merchants to be aware of the negative impacts of oversupplying the public with plastic bags, without accepting the responsibility of restraint and education concerning this product.

# Recycle ♦ ♦ ♦

Local Governments SHOULD make certain that these products have convenient and accessible place for the average consumer to send bags on to be reused in one of the many applications they can become. They SHOULD also have an effective and ongoing program of public education . There is no reason why some public monies could not or should not be used to this end. Design and production of 1000 cloth bags, similar to the one on the cover page of this rant could be achieved for not much taxpayers money, and could be used for great return, if distributed through a well devised and implemented plan.

**BUSINESSES:** Look at the twenty names on this list. . . . how many bags per year do you think they put out into the community? How many times have the clerk who purveys that bag has asked that it be recycled? IF you put 200,000 bags out into our environment, SHOULD you not have some responsibility to see that they are disposed of in a responsible manner? A lick and a promise won't work here!. . . . either be "on side" with the solution, OR be part of the PROBLEM!

Chambers of Commerce. . . . what do you think about this?. . . can you do something that wouldn't require much time, money, or effort to bring a program of responsible plastic bag usage to this community?


[home](#)
[epic](#)
[plastics](#)
[anti-litter](#)
[f](#)

Say Yes to Reuse and Recycling

## • Say Yes to Reuse and Recycling

Wise use •

Benefits •

Myths vs reality •

What are the facts? •

How to prepare plastic bags for store recycling •

How to prepare plastic bags for recycling •

Municipalities collecting bags •

Stores collecting bags •

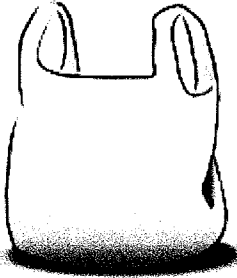
Store recycling and bagging resources •

Municipal recycling resources •

Market Opportunities •

Contact us •

Links •



**Say YES to reuse and recycle**

[www.myplasticbags.ca](http://www.myplasticbags.ca)

### Did you know?

- Plastic shopping bags are a valuable resource that should never be thrown away.
- Plastic shopping bags are lightweight, waterproof, hygienic and inexpensive. They are one of the best carry your groceries, but only if you reuse and recycle them.
- Weighing only 6-7 grams, a plastic bag can hold 1,000 times its weight in groceries.
- Pieces of frozen natural gas, plastic shopping bags can be reused many times and recycled.
- 93% of Canadians reuse their bags two or more times.
- Over 90% will recycle if given the opportunity.
- Bags represent less than .5% of litter and less than 1% of landfill ... we can do better.

Let us show you how we can all do a better job on reuse and recycling.

### Reduce

- Don't take a bag when offered unless you need it.
- Make sure that each bag holds at least 8 items.
- Don't double bag.
- Don't bag large items.
- Use size appropriate bags.
- Take your own bags to the store; just carry a few in your pocket or purse.
- Buy in bulk to reduce packaging.
- Use other options provided by retailers, such as cardboard boxes, bins, heavier reusable bags.
- **Learn how to bag properly. See our proper bagging tips below (How to recycle). Proper bagging is fun!**

### Reuse

Most Canadians already reuse their bags at least two times. Let's see if we can get that up to 4 or 5 times.

The reuse possibilities for bags are endless. Let's explore a few reuses.

- as lunch bags for your kids - just get them to bring them home for use the next day
- for storing items on the shelf - they are great dust protectors
- as carry bags - jam a few in your pocket to use the next time you shop
- to cover food in place of plastic film in your fridge
- for packing when you travel to protect your clothing
- to carry books when it's raining outside
- as paint aprons and "bibs" for youngsters
- as kitchen catchers/garbage bags
- as a craft table cover

- as doggie dodo clean-up bags as drop sheets.

**Keep bags handy where ever you are so that when you make a purchase you can reuse your ow bag. Where?**

- in your car
- in your purse or pocket
- in your stroller
- with your pet supplies

## Recycling

Did you know?

- That due to advances in technology, plastic shopping bags can be recycled into new bags or plastic products like sub-laminate flooring, park benches, picnic tables and decking.
- That the market for recycled plastic bags is worth \$2 billion and growing at 14% per year.
- That most plastic shopping bags produced today contain recycled content.
- That plastic lumber lasts longer than wood, doesn't rot or splinter, is slip-resistant, resists pests and recycled.

Tips:

- Recycling is easy. Just look at the "Municipalities collecting bags" section on this site and look for your community to find out where you can recycle your bags.
- There are a number of options - curbside and in-store take-back programs with many large retailers across the country.
- Those involved read like a "who's who" of retailers in Canada - A&P, Dominion, Loeb, Safeway, Dominion, Overwaitea, Safeway, Save on Foods, Thrifty, London Drug, to name a few.

How to recycle Tips:

- **Make sure that your bags are clean and empty**
- Turn them inside out
- Stuff them into one bag
- Take them to a participating grocer and place them in their recycling bin, which is usually at the fro store.

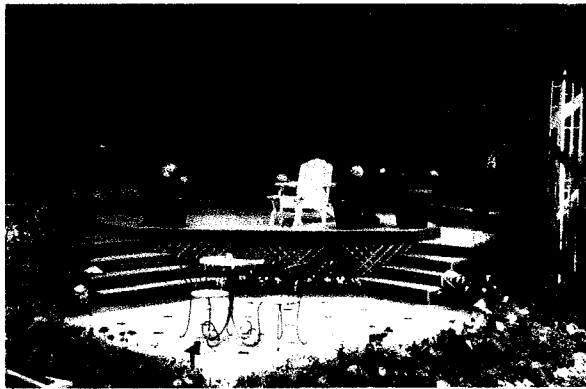
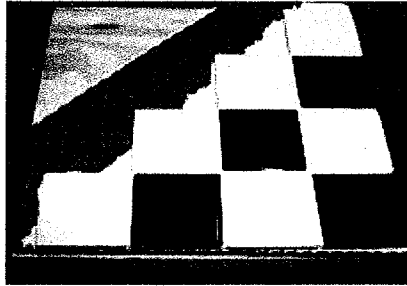
**Keep bags ha  
ever you go s  
you make a p  
you can reuse  
bag. Where?**

- in your
- in your  
pocket
- in your
- with yo  
supplies

For illustrations, click on the menu item "How do I prepare my plastic bags for municipal recycling"

### Here are 10 Proper Bagging Tips:

1. Do you need a bag? Determine whether a bag is needed. Remember that most customers do not want a or two items. When no bag is used, "security" or "paid" stickers can be attached.
2. Don't bag large, bulk items or items with handles. Don't use a plastic bag on large, bulk items like 24 pa cans/bottles, toiler paper or paper towels or for those items that already have handles.
3. Choose the right size bag. Choose the largest bag that you can fill out. It is better to use one large bag l smaller bags. If you can't fill out a large bag, drop down to the size that you can fill out.
4. Build a sturdy base. Use boxes and/or cans (almost any item) to form a base. When the base is tight, it's Smaller, lightweight items, such as toothpaste, pudding, or candy, can be placed on top. Never place cans the bag.
5. Secure 'crushable' items. Crushable items, such as eggs, potato chips and bread, should be placed in a s or bags. Eggs should always be placed at the bottom of the bag with bread, chips, etc. on top for increas
6. Pack like items together. Sorting is convenient for customers and minimizes "wet wrap" or pre-bagging" form of double bagging.
7. Isolate certain items before bagging. Despite sorting, it is sometimes necessary to prevent cross-contar odour/moisture transfer by isolating items like raw meats, fish and cleaning supplies using small "wet wrap
8. Fill space with small items. Use smaller items, like dental floss, pudding and spices to help fill the bag cc
9. Fill-out bag properly. Fill-out each bag by laying larger items, such as 2-litre soft drink bottles down. A f is more stable and easier to carry.
10. Eliminate double bagging. Today's plastic bags are strong enough to be filled out to capacity - without



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©2008, Canadian Plastics Industry Association, all rights reserved.



**What do these Clareshom businesses**  
**Have in common?**

**Sobey's**

**Shop Easy**

**U.F.A**

**Home Hardware**

**Field's**

**Bargain Store**

**I.D.A. Pharmacy**

**Pharmasave**

**Write Source**

**Al's Pets**

**Fringlz Giftz**

**Alfords/Janets**

**Macs**

**7 - 11**

**Bumper to Bumper**

**NAPA/Source**

**Frontier western**

**Ranchland Emb.**

**Curly's liquor**

**Claresholm liquor**

**The plastic bags** they freely offer their customers to take merchandise home in is creating , every year, tons of non-biodegradable plastic waste; waste that is filling up our landfills and won't be broken down for a hundred years or more, or worse, that has escaped to pollute our landscape and endanger wildlife and domestic animals as well.

**Is Claresholm ready to do something about this?**

April 21, 2008

Town of Claresholm  
Mayor & Council  
P.O. Box 1000  
Claresholm, AB  
TOL 0T0



Dear Mayor Steel and Councillors;

The Claresholm Parks Society is finalizing the construction work on the Claresholm Spray Park and we hope to have our grand opening in June or July once everything is completed. As we look forward to this project being finished and becoming a great family recreational facility in the town, our committee has also had many discussions about proactively preventing any damage or vandalism that may occur to the space or equipment.

The volunteers on our committee have spent over four years (hundreds of hours!) fundraising and approximately \$200,000 on the spray park, and we want to ensure that the park remains in the best possible condition for many years to come.

Since this is a Town park, we would like to ask your permission to install video surveillance cameras at the park to assist in deterring damage or vandalism in the future. The cost for these cameras and the recording device would be covered out of our construction budget, totaling approximately \$4000. We have had discussions with Mike Schuweiler, Town Superintendent, who is also supportive of this system.

Please call us if you need any further information. We have our contact, Mr. Dave Simms of ICU Calgary, available for further discussion of the video/surveillance cameras if you should so wish.

Sincerely,

Lori Hoff, Chairman

Carmette Steel, Treasurer



Claresholm Parks Society  
Box 3082,  
Claresholm, AB  
TOL 0T0

4501 - 4th St. W.  
Claresholm, Alberta  
T0L 0T0

24th April, 2008

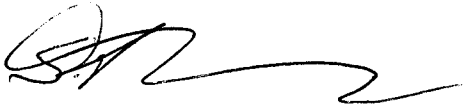
Mrs. Chris Holbeck  
Chief Administrative Officer  
Town Of Claresholm  
Claresholm, Alberta  
T0L 0T0

Dear Mrs. Holbeck:

**Re: Penalties and Interest on Property Taxes**

I am submitting this letter in writing to you requesting that the penalties and interest on the property taxes for the three properties on which the Garden Centre is operating, be waived. I understand that this is in the amount of \$5,660.69. If the Town can see their way through to forgive the penalties and interest, I will continue to do my best to make the Garden Centre available for this community and will address as best as I can monthly payments on the residuals. I would request that this letter be considered by yourself and Town Council and be placed on your agenda to be reviewed by all parties concerned on Monday, April 28, 2008. Thank you for your consideration in this regard.

Yours truly,



for: Dale Doner

**TOWN OF CLARESHOLM  
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB TOL 0T0



# BRIEF

**From:** Jeff Gibeau, Planner / Development Officer – Town of Claresholm

**Date:** April 25, 2008

**Re:** Outstanding Municipal Reserve

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**BACKGROUND:**

1977: Town of Claresholm applied for the subdivision of the Airport lands.

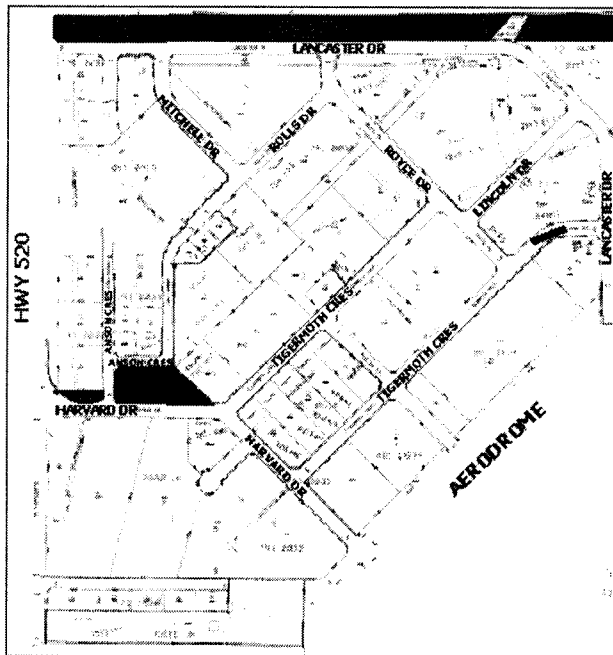
Municipal District of Willow Creek #26 approved the subdivision.

The total Municipal Reserve requirement was equivalent to 10.47 acres.

1.88 acres – in the form of cash-in-lieu (\$6,000 per acre) – totaling \$11,280

8.59 acres – in the form of land (see below)

**SUBJECT LANDS:**



**REQUEST:**

The \$11,280.00 was paid, however the 8.59 acres of land was never transferred. The Municipal District of Willow Creek #26 is requesting that the town fulfill the Municipal Reserve requirement from the 1977 subdivision by transferring the subject lands.

**ISSUES:**

1. The Town of Claresholm has entered into a purchase agreement with EMERCOR LTD./ ESIP HOLDINGS LTD. that includes the sale of the subject lands.
2. Currently, the Town of Claresholm has underground sanitary sewer lines on the parcels of land that are designated 'R' (Municipal Reserve).

**RECOMMENDATION:**

1. Administration attempt to add an addendum to the existing purchase agreement with EMERCOR LTD. / ESIP HOLDINGS LTD. to have the subject lands excluded from the agreement and the purchase price adjusted to account for the removal of subject lands.
2. The Town of Claresholm needs to secure a legal interest in the land before it is transferred to the Municipal District of Willow Creek. The Development Department recommends that Council requests the Oldman River Regional Service Commission to research and present options to address this issue in a timely fashion.



# The Municipal District of Willow Creek No. 26

OFFICE OF THE ADMINISTRATOR

#26 – Hwy 520 West, Claresholm Industrial Area  
Box 550  
Claresholm, AB T0L 0T0

Website: [www.mdwillowcreek.com](http://www.mdwillowcreek.com)

Office: (403) 625-3351

Fax: (403) 625-3886

Shop: (403) 625-3030

April 21, 2008

Town of Claresholm  
Box 1000  
Claresholm, AB  
T0L 0T0

VIA FAX: 403-625-3869

(7 pages)

Attention: Kris Holbeck, CAO

Dear Ms. Holbeck:

**RE: SUBDIVISION APPROVAL DOCUMENT 77-0-102  
OUTSTANDING MUNICIPAL RESERVE  
Lot R12 Block 4, Lot R1 Blk 7, Lot R2, Blk 12 & R4, Blk 12 Plan 7910032**

It has recently come to the attention of the Municipal District [MD] that there was an error regarding the registration of municipal reserve lands required under subdivision approval 77-0-102.

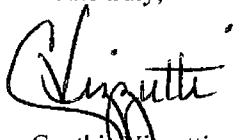
Based on investigations by both the MD and the Oldman River Regional Planning Commission it appears that of the 10.47 acres of municipal reserve required, a portion (1.88 acres) was to be paid as cash-in-lieu and the balance was to be provided as land (8.59 acres). Our records indicate that the cash-in-lieu portion of the reserve, amounting to \$11,280.00 was paid on June 13, 1977. However, despite the fact that the subject parcels were registered with the 'R' designation to indicate municipal reserve, the lands themselves were never transferred to the MD. Consequently the requirements for subdivision approval were never fulfilled.

For your reference I have attached a copy of the original application, a copy of the resolution, a copy of a letter from the MD dated April 25, 1977 indicating that the cash-in-lieu portion of the reserve had been paid and a map showing the location of the parcels in question.

In order to resolve this matter the Municipal District requests that the Town of Claresholm make arrangements to have the subject parcels transferred over to the MD. Please note pursuant to Municipal Government Act, statutes of Alberta, Chapter M-26, 2000, as amended, development on lands designated municipal reserve and/or the sale of municipal reserve lands is restricted to the process and uses outlined in the Act.

If you any questions, please call me at (403) 625-3351, extension 224.

Yours truly,

  
Cynthia Vizzutti  
CAO

/gg

c Mike Burla (VIA FAX: 403-327-6847)  
Senior Planner  
Oldman River Regional Services Commission

Form  
A

**GOVERNMENT OF THE PROVINCE OF ALBERTA**

**APPLICATION**

for approval of a proposed subdivision  
BY PLAN as required by the Subdivision  
and Transfer Regulation

"NOTE: AN INITIAL FEE OF \$10.00 SHALL  
ACCOMPANY THIS APPLICATION."

LS-0652

DATE 9.3.77	FILE No. 77-0-102
FEES \$10.00	OKAMURA
7320.00	

**THIS SECTION TO BE COMPLETED IN FULL BY APPLICANT & SURVEYOR**

LOCATION AND GENERAL DESCRIPTION OF LAND All/Part Of The <del>5-14-14</del> Section <sup>16</sup> 21 Township 12 Range 27 West of the 4 th Meridian				MUNICIPALITY & ADJOINING MUNICIPALITY IF ANY M.D. of Willow Creek	
Being all/part of/Parcel Block Registered Plan No. <del>4117 J.K.</del> 4117 J.K.					
SOIL	SLOPE OF SITE	IS THE SITE	UTILITIES		
Sand <input checked="" type="checkbox"/>	0 - 5 % <input checked="" type="checkbox"/>	ADEQUATELY	Existing Proposed		
Loam <input checked="" type="checkbox"/>	5 - 10 % <input type="checkbox"/>	DRAINED ?	Water <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Telephone <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Existing Proposed
Clay <input checked="" type="checkbox"/>	10 - 15 % <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	Storm sewer <input type="checkbox"/> <input type="checkbox"/>	Light & Power <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
Other (specify)	15 - 20 % <input type="checkbox"/>	No <input type="checkbox"/>	Sanitary sewer <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Other (specify) xx Gas	
	over 20 % <input type="checkbox"/>				
REGISTERED OWNER (OR CERTIFIED REPRESENTATIVE OR AGENT OF OWNER) <i>[Signature]</i> HEREBY CERTIFY THAT <del>THE REGISTERED OWNER OF THE LAND DESCRIBED ABOVE</del> HAVE BEEN DESIGNATED AS THE REPRESENTATIVE OR AGENT OF THE OWNER				WITHIN 1000' OF THE BOUNDARY OF THE RIGHT OF WAY OF CONTROLLED HIGHWAY NO. -----	
NAME (IN BLOCK CAPS) TOWN OF CLARESHOLM ADDRESS CLARESHOLM, ALBERTA				ADJOINS LAKE OR RIVER -----	
DEVELOPER (IF NOT THE REGISTERED OWNER) <i>[Signature]</i> HEREBY CERTIFY THAT THE REGISTERED OWNER OF THE LAND DESCRIBED ABOVE IS AWARE OF THIS APPLICATION				EXISTING SPECIFIC USE Industrial	
NAME (IN BLOCK CAPS) TOWN OF CLARESHOLM ADDRESS				PROPOSED SPECIFIC USE Industrial	
FURTHER INFORMATION FURNISHED BY THE APPLICANT				GROSS AREA OF EXISTING PARCEL TO BE SUBDIVIDED Blk. B - 74.7 Blk. A - 175.3 ACRES Blk. C - 8.3	
This application is a re-application of the previously applied application under 75-0-321.				GROSS AREA OF PARCEL(S) TO BE CREATED 104.68 ACRES	
I CERTIFY that the information given on this form and the tentative plan attached hereto is full and complete and is to the best of my knowledge a true statement of the facts concerning this subdivision.				TOTAL No. OF PARCELS BEING CREATED 26 32	
Date March 4th, 1977 Signed <i>[Signature]</i> A.L.S.				DISPOSITION OF RESERVE (S) RESERVES ARE REQUIRED PURSUANT TO SECTION 18 TO 21 OF THE SUB- DIVISION & TRANSFER REGULATION.	
Address 514 Stafford Drive, Lethbridge, Alberta				R2 Blk. 12 - 1.20 Acs R4 Blk. 12 - 5.75 Acs R1 Blk. 7 - 0.22 Acs R12 Blk. 4 - 1.42 Acs Total 8.59 Acs	

**THIS SECTION FOR OFFICIAL USE**

DECISION:		6A. 102 5	
APPROVAL ON CONDITION: see reverse for Committee resolution of April 28, 1977.		M.D. Willow Creek Town of Claresholm	
<p>APPROVED <i>[Signature]</i> With a Reserve Caveat Under Section 24(3) of The Planning Act</p> <p>Signed <i>[Signature]</i> Provincial Planning Director or Authorized Officer of Approving Authority.</p>		A.G.T. CWNG Co. Calgary Power	
		Health Unit Dept. Labour <i>[Signature]</i> Bus. Deve. & Tour Dept. Environment Dept. Transportati	
<p>NOTE: AN APPEAL FROM THIS DECISION MAY BE MADE TO THE PROVINCIAL PLANNING BOARD PURSUANT TO SECTION 20 OF THE PLANNING ACT AS AMENDED. A WRITTEN STATEMENT OF THE GROUNDS OF APPEAL SHALL BE FILED WITH THE SECRETARY OF THE PROVINCIAL PLANNING BOARD, 8TH FLOOR, 9912 - 107TH STREET, EDMONTON 14, ALBERTA WITHIN 30 DAYS OF THE DATE OF THE DECISION.</p>		INSTRUMENT SUBMITTED	
<p>DATE OF THE DECISION <u>MAY 2 1977</u></p> <p>DATE <u>MARCH 29/78</u></p>		ENDORSED	
		REGISTRATION DATE	

77-0-102

Resolution Number 31, by the Subdivision Committee, April 28, 1977.

77-0-102

31. M.D. of Willow Creek, No. 26: industrial subdivision by plan of part Plans 2840 J.K. and 4117 J.K.

THAT the industrial subdivision by plan of Lot 3, Block 6 and Lots 6, 7, Block 1 in Plan 2840 J.K., Block B and part Block A, Plan 4117 J.K.; containing 104.68 acres from 250.0 acres to create 36 parcels; BE APPROVED subject to the following:

- RESERVE:
- (a) 8.59 acres is designated on the plan as; R-2, R-4, R-1 and R-12 as RESERVE in land.
  - (b) 10% of the 104.68 acres on this plan is 10.47 minus 8.59 provided in land = 1.88 acres. The 1.88 acres pursuant to Section 26(1) of The Planning Act, be waived and taken as payment-in-lieu at \$6,000 per acre.  
1.88 acres @ \$6,000 per acre = \$11,280.00  
the \$11,280.00 is to be deposited into the M.D. of Willow Creek's Special Reserve Fund so established.
  - (c) Reserve on the remaining 145.32 acres ( the difference between 104.68 and 250.0 acres) be deferred onto Block A, Plan 4117 J.K., with a Caveat until further subdivision takes place.

CONDITIONS:

- 1. That Lot A (0.36 acres), Block 1, south of Lot 6, Block 1; shall be delineated from the plan because this lot is in the 750 feet clear area required by the Ministry of Transport (Federal) for safety of aircraft.
- 2. That the south portion of Lot 6, Block 1, 20'-x-196.12', which is just north of Lot A referred to in condition No. 1; shall be deleted from the plan to allow for a wider street.
- 3. A 15 foot corner cut-off shall be provided at the south-east corner of Lot 6, Block 1 at the intersection of Harvard Drive and street referred to in No. 2 above.
- 4. The provision of easements shall be designated on the linen plan through Lots 4, 5, 8, 9 and R-12, Block 4 for a sewer line.
- 5. That easements shall be provided or the relocation of existing gas lines where conflict exists, as required by the Canadian Western Natural Gas Company.



77-0-102 (continued)

- INFORMATIVE:
- (a) All development will have to meet the Ministry of Transport safety, visibility and height surfaces requirements - there fore all development applications should be forwarded to the Ministry of Transport for the comments. Send to J.G. Brindle Regional Superintendent, Airways, Western Region - C.A.T.A.; 9th Floor Federal Building, 9820 107 Street, Edmonton, Alberta.
  - (b) Alberta Environment indicate that industry that may create environmental problems may receive a "Permit to Construct" before construction takes place. The permit can be obtained from the - Standards and Approval Division, Department of Environment, Oxbridge Place, 9820 - 106 Street, EDMONTON.

Payment-in-lieu of \$11,280 deposited June 13, 1978 (see letter).

Condition #1 met as per linen.

Condition No. 2 met as per linen.

Condition #3 met as per linen.

Condition #4 met as per linen.

Condition # 5 met as per letter from C.W.N.G. dated March 3, 1978.

OFFICE 235-3351

SHOP 235-3030

Municipal District of Willow Creek No. 26  
OFFICE OF THE SECRETARY-TREASURER  
P. O. Box 550  
CLARESHOLM, ALBERTA  
TOL 070

June 13, 1977

Oldman River Regional Planning Commission  
905 - 4th Avenue South  
LETHBRIDGE, Alberta  
TLJ OP7

Dear Sir:

RE: NW 16-12-27-4 & S<sup>1</sup>/<sub>2</sub> 21-12-27-4  
Your file 77-0-102

This is to advise that the Town of Claresholm has paid the reserve requirement of \$11,280.00 which has been deposited to The Municipal District of Willow Creek No. 26's Special Reserve Fund Account.

Yours truly,



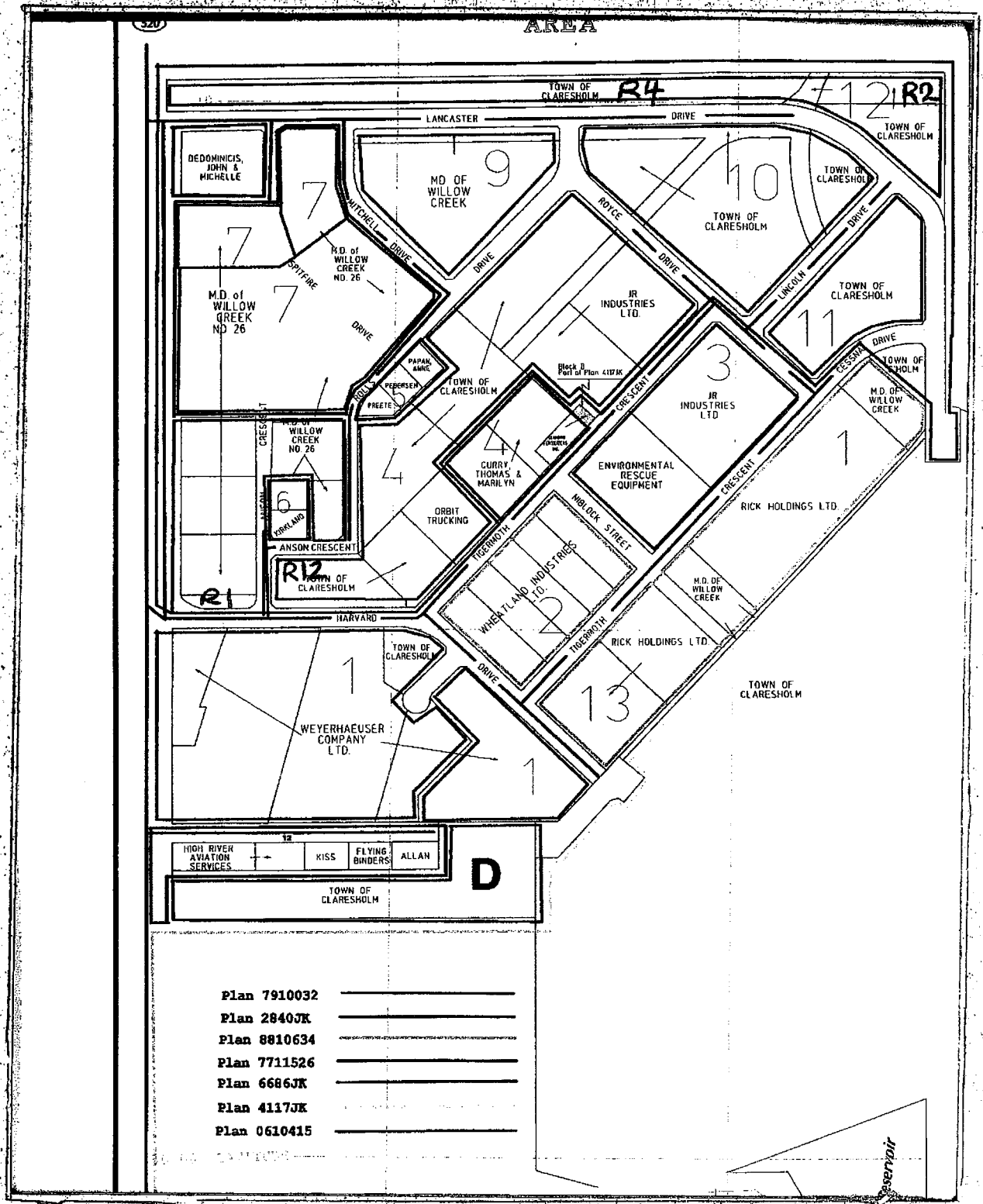
R. R. Hartfelder  
Secretary-Treasurer

RRH/cv

RECEIVED

JUN 14 1977

Ans'd.....



- Plan 7910032 \_\_\_\_\_
- Plan 28407K \_\_\_\_\_
- Plan 8810634 \_\_\_\_\_
- Plan 7711526 \_\_\_\_\_
- Plan 6686JK \_\_\_\_\_
- Plan 4117JK \_\_\_\_\_
- Plan 0610415 \_\_\_\_\_

reservoir

Roll Name	Qtr	Sec	Twp	Rge	Mer	Lot	Block	Plan	City	Status	Prov.	Country	Postal
Add2					Add1					Acres			

7841.010		05927510	SW 21	12	27	4	R12	4	7910032	Exempt	4	AB CANADA	T0L 0T0
									CLARESHOLM		1.42		

7845.001		05927510	SW 21	12	27	4	R1	7	7910032	Exempt	4	AB CANADA	T0L 0T0
									CLARESHOLM		0.22		

7847.062		05927510	SW 21	12	27	4	R2	12	7910032	Exempt	4	AB CANADA	T0L 0T0
									CLARESHOLM		1.20		

7847.064		05927510	SW 21	12	27	4	R4	12	7910032	Exempt	4	AB CANADA	T0L 0T0
									CLARESHOLM		5.75		

# **INFORMATION ITEMS**

Love of Clatsop & Council,  
Thank you so much for this  
opportunity! We can't wait to get  
started in June! ☺

Steve Darch  
BOARD CHAIR

YOUR KINDNESS  
BLEW US AWAY!

Ann Demaree  
Secretary

Jennifer Mackin  
Vice President  
Amanda  
Zimmer  
NEWSLETTER OFFICER

Lori Vogelstein  
Treasurer

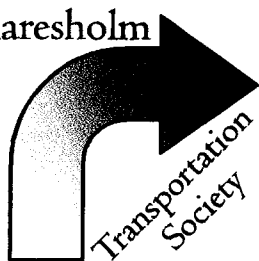
We are so grateful  
to have Town Council(s)  
who appreciate and  
value what we do  
for preschoolers.

Thanks for your support!

Sincerely,  
Carol Ann Kotscher

Claresholm

& District



Box 2076  
Claresholm, Alberta  
T0L 0T0  
(403) 625-4455  
fax (403) 625-4510

April 16, 2008

Town of Claresholm  
Box 1000  
Claresholm, AB, T0L 0T0

RE: 2008 funding

Please accept our gratitude for your recent funding of \$5,000.00. We continue to depend on the M.D. & the Towns of Claresholm, Granum and Stavely for funding and support.

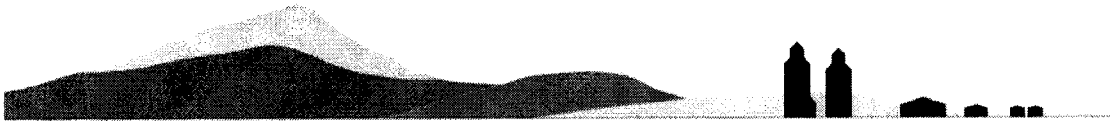
The Claresholm and District Transportation Society is pleased to provide a very valuable service to seniors and persons with disabilities in Claresholm, Granum & Stavely and surrounding area.

We are very excited about the future of the Society and would like to extend a sincere thank you for your generous support.

Sincerely,

Lyal O'Neill  
Office Co-coordinator

**To Mayor/Reeve and Council**



***OLDMAN RIVER REGIONAL SERVICES COMMISSION***

**MINUTES - 2 (2008)**  
**EXECUTIVE COMMITTEE MEETING**  
**Thursday, February 14, 2008 – 7:00 p.m.**  
**ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)**

---

<b>EXECUTIVE COMMITTEE:</b>	
Paul Goldade - <i>Chair</i>	Vic Mensch
Terry Michaelis - <i>Vice-Chair</i>	Gordon Wolstenholme
Henry Van Hierden (absent)	Dick Fenton
Doug MacPherson	
<b>STAFF:</b>	
Lenze Kuiper - <i>Director</i>	Barb Johnson - <i>Executive Secretary</i>

---

**AGENDA:**

1. **Approval of Agenda** – February 14, 2008.....
2. **Approval of Minutes** – January 10, 2008 ..... (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
  - (a) Insurance Appraisal Documents..... (attachment)
  - (b) Review of 2008 Council Orientation Workshop..... (attachment)
  - (c) Community Planning Association of Alberta Conference..... (attachment)
  - (d) Building / Roofing / Painting Tenders .....
  - (e) March Board of Directors' Meeting .....
5. **Accounts**
  - (a) Office Accounts – December 2007.....(handout)
6. **Director's Report** .....(handout)
7. **Executive Report** .....
8. **Adjournment** .....



CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee approves the agenda as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Terry Michaelis**

THAT the Executive Committee approves the minutes of January 10, 2008 as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

None.

**4. NEW BUSINESS**

**(a) Insurance Appraisal Documents**

- ORRSC insurance coverage through AUMA was reviewed. At January 30, 2007, the building was valued at \$631,795 and contents at \$327,965 for a total of \$959,760. Annual insurance premiums are approximately \$7,000.

**Moved by: Vic Mensch**

THAT the Executive Committee accepts the AUMA General Insurance Program Coverage Summary, as information.

**CARRIED**

**(b) Review of 2008 Council Orientation Workshop**

- The Council Orientation to Municipal Planning Workshop hosted by ORRSC on January 31, 2008 was attended by 151 Councillors and CAOs as well as 15 ORRSC Staff. A summary of the 83 completed evaluations was reviewed.

**Moved by: Dick Fenton**

THAT the Executive Committee accepts the Council Orientation Workshop Review, as information.

**CARRIED**

**(c) Community Planning Association of Alberta Conference**

- Three ORRSC staff will be presenting our Municipal Planning Orientation program at the CPAA conference in Red Deer on April 7-9, 2008 (all expenses paid). Paul Goldade, Terry Michaelis and Gordon Wolstenholme from the Executive Committee will also attend at ORRSC expense.

**Moved by: Doug MacPherson**

THAT the Executive Committee accepts the Community Planning Association invitation as information, and approves the attendance of Paul Goldade, Terry Michaelis and Gordon Wolstenholme with relative costs (travel and accommodations) of attending the conference in Red Deer covered by ORRSC.

**CARRIED**

**(d) Building / Roofing / Painting Tenders**

- Tender offers for painting and roofing prepared by the Director were reviewed and approved. Roofing – cedar shakes will be replaced with 30-year shingles. Painting – preparation and coverage of exterior wood surface walls and soffits.

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee approves the Building / Roofing / Painting tenders for solicitation. **CARRIED**

**(e) March Board of Directors' Meeting**

- The next Board of Directors' meeting will be held on Thursday, March 6 at 7:00 p.m. at the Ramada Hotel. Sean Robison from Chinook Health will be speaking on the referral process for subdivisions, grouped country residential developments, etc. ORRSC Intern Planner Garrett Stevenson will also make a presentation on the Municipal Internship Program – Pilot Program for Land Use Planners.

**Moved by: Dick Fenton**

THAT the Executive Committee accepts the March Board of Directors' meeting agenda, as information. **CARRIED**

**5. APPROVAL OF ACCOUNTS**

**(a) Office Accounts – December 2007**

5150	Staff Mileage .....	B. Brunner .....	\$ 30.10
5160	Staff Field Expense .....	B. Brunner .....	17.10
5165	GIS Staff Field Expense .....	S. Ellert .....	62.88
5150	Staff Mileage .....	S. Harty .....	141.90
5160	Staff Field Expense .....	S. Harty .....	13.85
5150	Staff Mileage .....	D. Horvath .....	9.89
5150	Staff Mileage .....	S. Johnson .....	45.58
5330	Dues & Subscriptions .....	G. Scott .....	147.00
5150	Staff Mileage .....	Bridge City Chrysler .....	156.89
3080	Operating Reserve-Computer .....	Reiter Computer .....	8,085.00
5150	Staff Mileage .....	Petty Cash (Registries) .....	22.00
5320	General Office Supplies .....	Petty Cash (hole punch) .....	8.99
5460	Public Relations .....	Petty Cash (gift wrap) .....	33.96
5530	Coffee & Supplies .....	Petty Cash (coffee & tea) .....	24.97
5280	Janitorial Services .....	Madison Ave Business Serv. ....	425.00
5285	Building Maintenance .....	Wild Rose Horticultural .....	195.00
5285	Building Maintenance .....	Weings Sprinklers .....	85.00
5310	Telephone .....	DRC Communications .....	21.00
5310	Telephone .....	Telus (November) .....	370.94
5580	Equipment & Furniture Rental .....	Telus (November) .....	23.73
5310	Telephone .....	Telus .....	325.09
5580	Equipment & Furniture Rental .....	Telus .....	344.44
5320	General Office Supplies .....	Corporate Express .....	24.38
5320	General Office Supplies .....	Citi Cards .....	88.60
5570	Equipment Repairs & Maint .....	Citi Cards .....	155.98
5330	Dues & Subscriptions .....	ADOA .....	75.00
5330	Dues & Subscriptions .....	Pincher Creek Echo .....	42.06

5330	Dues & Subscriptions .....	JAPA .....	123.00
5330	Dues & Subscriptions .....	AACIP .....	801.50
4210	Grant Revenue .....	AACIP .....	400.75
5350	Postage & Petty Cash .....	Postage by Phone .....	4,000.00
5380	Printing & Printing Supplies .....	Corporate Express .....	146.00
5500	Subdivision Notification .....	Corporate Express .....	22.93
5390	Graphic & Drafting Supplies .....	Alltra Battery .....	84.00
5440	Land Titles Office .....	Provincial Treasurer .....	438.00
5460	Public Relations .....	Lethbridge Caterers .....	2,260.88
5470	Computer Software .....	Reiter Computer .....	7,120.00
5500	Subdivision Notification .....	Lethbridge Herald .....	1,671.12
5500	Subdivision Notification .....	Purolator Courier .....	13.02
5580	Equipment & Furniture Rental .....	Pitney Bowes .....	308.31
1160	GST Receivable .....	GST Receivable .....	1,378.40
<b>TOTAL:</b>			<b><u>\$29,744.24</u></b>

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee approves the Office Accounts of December 2007 (\$29,744.24), as presented. **CARRIED**

**6. DIRECTOR'S REPORT**

**Moved by: Doug MacPherson**

THAT, the Executive Committee accepts the Director's Report as presented. **CARRIED**

**7. EXECUTIVE REPORT**

**8. ADJOURNMENT**

**Moved by: Gordon Wolstenholme**

THAT, we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:05 p.m. until **Thursday, March 13, 2008** at 7:00 p.m.

**CARRIED**

/bj

CHAIR: \_\_\_\_\_



# Principal's Update

## Claresholm Elementary School

Monday, April 14



**Principal**

Mr. K.  
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrsd.ab.ca](mailto:hewsonk@lrsd.ab.ca) or phone the school at (403) 625-3371.

### Week at a Glance

Monday, April 14	Hot Dog Day
Tuesday, April 15	Grease Light @ West Meadow 10:30 am Henry Burris 12:30 pm
Wednesday, April 16	Pizza Day
Thursday, April 17	Literacy Carnival 4:30-7:30 pm
Friday, April 18	Staff Planning Day—No school for students

### Claresholm Elementary School

Box 728  
Claresholm, AB  
T0L 0T0  
Phone: (403) 625-3371  
Fax: (403) 625-4920  
[s-ces@lrsd.ab.ca](mailto:s-ces@lrsd.ab.ca)  
[www.lrsd.ab.ca/schools/ces](http://www.lrsd.ab.ca/schools/ces)

**Henry Burris, quarterback for Calgary Stampeders, will be joining our Community of Readers on Tuesday, April 15 at 12:30 pm.**



### Literacy Carnival Thursday

We are ready for a great evening this Thursday at our Literacy Carnival beginning at 4:30 pm! A note will be coming home on Wednesday sharing all of the details with families. Volunteers are still needed to run the booths—please contact Ruth Lindquist at 625-3123 if interested in volunteering for the event!



### Staff Planning Days Friday and Monday



Friday and Monday have been designated as staff planning days in our 07-08 calendar. These days are essential for staff to engage in planning processes for the school and professional development to effectively impact student learning in the classroom. Some of the activities/discussions planned for the two days include:

- Effective Behaviour Supports (EBS) implementation
- Budgeting/Class Configurations for 08-09
- Review of our staff mid-year reflections
- TA meeting
- Staff planning time (individual, grade-level and action planning teams)

### Looking Ahead...



<b>April 21</b>	Staff Planning Day
<b>April 22</b>	Earth Day ATCO Presentation 9:30 am
<b>April 28</b>	Education Week starts Home Depot Project
<b>April 30</b>	Read to Me—12:10 pm
<b>May 2</b>	School Assembly

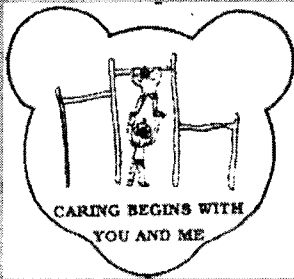
### Early Dismissal Fridays

The deadline for the submission of parent questionnaires for early dismissal Friday has now passed—a special thank you to the classroom reps who contacted parents to send in their questionnaires. From the 66 surveys we received at the school, 68% were in favor of the early dismissal concept, although there were some thought-provoking comments provided for both points of view. The School Trustees will now use that information (and any other information they have gathered over the past month) to make a decision.

As discussed at our last council meeting, our school is committed to providing the best education to students regardless of the outcome of the Board's decision. Should early dismissals become a reality for September, we will work with our staff and families to design a timetable that will effectively meet our time requirements and continue to provide an excellent learning environment for kids!

### LRSD Satisfaction Surveys

A reminder that these surveys are to be completed online or handed back in at the school by April 15. If you have any questions or would like to request a paper survey/online key code, please contact the office.



# Principal's Update

## Claresholm Elementary School

Tuesday, April 22



Principal

Mr. K.  
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrsd.ab.ca](mailto:hewsonk@lrsd.ab.ca) or phone the school at (403) 625-3371.

### Week at a Glance

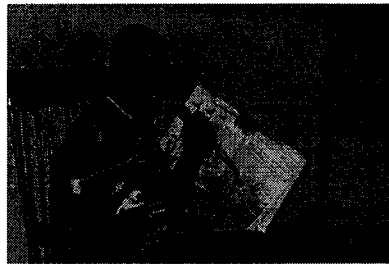
Monday, April 21	Staff Planning Day—No school for students
Tuesday, April 22	Hot Dog Day ATCO Energy Presentation 9:30 am Mother Earth Reading 12:10 pm
Wednesday, April 23	
Thursday, April 24	Pizza Day
Friday, April 25	

### Claresholm Elementary School

Box 728  
Claresholm, AB  
ToL oTo  
Phone: (403) 625-3371  
Fax: (403) 625-4920  
[s-ces@lrsd.ab.ca](mailto:s-ces@lrsd.ab.ca)  
[www.lrsd.ab.ca/schools/ces](http://www.lrsd.ab.ca/schools/ces)

## Henry Burris Joins Our Community of Readers

Last Tuesday, our students and staff had a special treat—Henry Burris, quarterback of the Calgary Stampeders, shared a story with us! “Smiling Hank” was a hit, delighting the crowd with his wonderful reading.



To celebrate having Henry join our Community of Readers, we are running a special contest until May 2. **Have a Field Day with Reading** encourages students to read for an entire football game (60 minutes). For every 15 minutes of reading on their own or with an adult, record the date and have an adult initial the special entry form. After 4 fifteen minute readings, the entry form can be dropped off at the office. Students can enter as many times as they wish (every 60 minutes of reading is another entry form). On May 2, we will be drawing for prizes of 10 books, each signed by Henry, as well as a number of mini-footballs. Entry forms are available at the office or on the website.

*Our recent planning days were very productive for staff, with budget, class configurations, our behaviour support program and early dismissal Fridays being just some of the many topics were discussed and planned for together.*

## Looking Ahead...

April 28	Education Week starts Home Depot Project
April 30	Read to Me—12:10 pm
May 1	Band Presentation—2:15 pm
May 2	School Assembly—2:15 pm



## Literacy Carnival a Hit!

Our Literacy Carnival last Thursday night was a hit, raising close to \$3000 for the school council to put towards literacy projects and activities in the school. A **HUGE** thank you to all our volunteers who make a night like this possible, as well as our many generous donors. It's great to see such wonderful involvement during a fun evening like this!!



## EBS Program

EBS (Effective Behaviour Supports) is a program we have been working on throughout the year, reinforcing positive choices for students and providing consistency in our expectations. As part of this program, so far we have introduced SEW awesome certificates, consistent school-wide expectations and Captain Respect to help reinforce them to students.

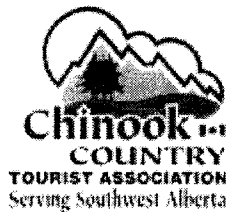
Our next step introduced this week is behaviour report forms, tracking behaviours that occur in the school to help us plan for appropriate interventions. More information about EBS will be included in our May newsletter, as well as a parent brochure that is currently being created by one of our staff action planning teams.

**Subject:** FW: Minute for Membership Apr. 18  
**From:** "Kris Holbeck" <kris.holbeck@townofclaresholm.com>  
**Date:** Fri, 18 Apr 2008 14:45:23 -0600  
**To:** "Karine Wilhauk" <karine.wilhauk@townofclaresholm.com>

**Kris Holbeck, CA**  
**CAO**  
**Town of Claresholm**  
**Box 1000, Claresholm, AB**  
**T0L 0T0**  
**403-625-3381**  
**kris.holbeck@townofclaresholm.com**  
**www.townofclaresholm.com**

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**From:** Kimberly Lyall [mailto:kimberly@chinookcountry.com]  
**Sent:** April 18, 2008 1:57 PM  
**To:** kimberly@chinookcountry.com  
**Subject:** Minute for Membership Apr. 18



## Minute for Membership April 18, 2008

Happy Friday! We hope everyone had an excellent week! We are starting to feel the tourism season kick into gear here at Chinook Country. Our visitor information centres are starting to see a steady influx of tourists stop in for information on our region. Another indicator of the new season is the up coming release of the 2008 Lethbridge Guide. The guide is in the final proofing stages and should be on it's way out in the coming weeks.

### CCTA News

#### New Member!

We extend a big welcome to **Michelle Madge**, a Real Estate Specialist with Remax in Lethbridge! **Michelle** is committed to high standards of professionalism in real estate transactions, and is ready to help people moving to Lethbridge and area with their home purchases. For professional, first class service, call **Michelle** at 381-8881. Welcome to Chinook Country Tourist Association!

#### Important Billing Information!

Chinook Country is making an effort to reduce paper usage, and increase our efficiency. Therefore we will be emailing most of our invoices and statements from now on.

To ensure that you receive your invoices and statements, please make sure you add [marnie@chinookcountry.com](mailto:marnie@chinookcountry.com) to your safe list in your email program.

### Chinook Country Tourism Awards

Celebrate yourself!!! Nominate yourself (or someone else!) for a Chinook Country Tourism award! We know there are a lot of incredible people working in this industry, and we want to recognize your efforts and achievements.

Information about the awards is attached. The deadline to submit nominations is **Tuesday, May 20, 2008**. The awards will be presented at the Chinook Country Annual General Meeting in early June.

### Updates

Catering by Ericksen's Sold - **Catering by Ericksens** in Lethbridge has been sold to Country Kitchen Catering. The Wichers family has been in the Banquet and Catering business for over 50 years, but have decided to take a new direction in their lives. They will continue to operate their KFC franchise. **Brian Wichers** is a Chinook Country Past President and we wish him and his family the best of luck with their future endeavours.

National Geographic Crown of the Continent Map available!



The **Crown of the Continent Map** is now available at Chinook Country Tourist Association. The Crown of the Continent Geotourism Council is a regional network of communities, tourism bureaus, conservation and business groups, educators, First Nations, government agencies, and others working together in the region that includes and surrounds Waterton-Glacier International Peace Park in southeastern Alberta, southwestern British Columbia, and northwestern Montana. Established in 2007, the partnership's focus to date has been collaboration with National Geographic Society on the Crown of the Continent MapGuide and the development of this website. If you would like more information on the map email [phil@chinookcountry.com](mailto:phil@chinookcountry.com)

### Tourism Tip of the Week

We all know that the Internet is an important tool. Statistics show that use of the Internet to research travel plans is growing rapidly each year.

Here are some tips, courtesy of [Score.org](http://Score.org), on how to get closer to your customers using technology.

- Use your Web site to build solid, trusting relationships with customers. Trust helps bring customers back.
- Enhance communication with customers. Some small business CEOs put their email address on the company Web site so customers can contact them directly.
- Don't forget the basics: Post your company's address and phone number on your Web site.
- Remember that the Internet is educating your customers and making them smarter buyers. Keep pace with their knowledge.
- Respond to emails promptly.

### Educational & Networking Opportunities

Travel Alberta Open House - The only Travel Alberta Open House being hosted in Chinook Country this year takes place on Wednesday, April 30 in Lethbridge at the Ramada Hotel & Suites from 9:00 am - noon, with lunch included.

The format for the Open House starts with a short presentation at 9:00 am, followed by the opportunity to meet with Travel Alberta and Alberta Tourism, Parks and Recreation personnel throughout the morning. Attending will be the Alberta South Tourism Destination Region, Travel Alberta In-Province, Travel Alberta International, Tourism Development, Tourism Research, Internet Services, Photo and Video Library, and Tourism Services.

There is no charge to attend the open house, but please register if you plan to stay for lunch. You can register in one of three easy ways:

1. *Online*            *Industry. TravelAlberta.com/Workshops*
  2. *By Phone*        *1-866-297-2547*
  3. *By E-mail*        *Workshops@TravelAlberta.com*
- RSVP Deadline is April 28, 2008*

Online Revealed Canada Conference - This conference features over 25 speakers and workshop leaders to make the world of web development a place we can all feel comfortable! The conference is divided into four learning levels of e-marketing, from beginner to advanced. The conference takes place in **Calgary** from **May 13-14**, and registration is **\$599** per person. For more information visit [www.onlinerevealed.com](http://www.onlinerevealed.com)

### Events

Please visit [www.chinookcountry.com](http://www.chinookcountry.com) for our online events calendar. You can also post your event directly to our online events calendar by following the directions online.

### Member of the Week

Our Member of the Week this week is **The Blarney Stone** in Lethbridge. This Irish Pub is the perfect place to watch the Stanley Cup Playoffs. **The Blarney Stone** also features a variety of





## Call for Nominations:

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# Chinook Country Tourism Awards

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Do you know of an outstanding tourism individual, group or organization deserving of recognition? Chinook Country Tourist Association is pleased to honour the best of the tourism industry of Southwest Alberta each year with the **Chinook Country Tourism Awards**.

All awards will be presented following our Annual General Meeting in June 2008. To nominate an individual, group or organization, see the awards and criteria listed below, and submit a nomination using the form attached. The deadline for nominations to be received at the CCTA office is **Tuesday, May 20, 2008**.

### **Chinook Country Tourism Awards**

#### ***Tourism Newcomer Award***

For an individual, group or organization that demonstrates excellence, commitment, and passion, that has made a visible contribution and/or impact, and has been involved in the tourism industry of Southwest Alberta for 3 years or less.

#### ***New Idea Award***

For an individual, group or organization that has successfully coordinated and promoted and/or sold a new tourism program, product and/or service.

#### ***Tourism Partnership Initiative Award***

For an individual, group or organization that has facilitated the formation of new partnerships, created opportunities for tourism partnership, and/or provided tangible support for existing tourism partnerships.

#### ***Tourism Achiever Award***

For an individual employed in the tourism industry who goes above and beyond expectations within his/her tourism entity, who makes an impact within the tourism industry of Southwest Alberta, and who contributes to his/her community in a volunteer capacity.

#### ***Tourism Community Award***

For a community of Southwest Alberta that has demonstrated continual commitment to developing tourism within its own community, and the tourism industry of Southwest Alberta, through specific, targeted actions and measurement of results.

#### ***Marketing Excellence Award***

For an individual, group or organization that has demonstrated high levels of marketing expertise over the past year in marketing a tourism product that exists within the Chinook Country region. Nominations should include examples of marketing activities and evaluations of their success.

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# Nomination Form

## Chinook Country Tourism Awards

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Name of Award: \_\_\_\_\_

Name of Nominee: \_\_\_\_\_

Nominator: \_\_\_\_\_

Nominator Phone: \_\_\_\_\_

Nominator Email: \_\_\_\_\_

Please provide a written nomination no longer than 4 pages in length describing how the nominee meets the award criteria, providing specific examples where appropriate. We encourage you to supplement this nomination by providing any supporting documents such as additional letters of support and/or physical examples of work if applicable to the award.

**Return this form with your nomination to:**  
**Awards Committee**  
**Chinook Country Tourist Association**  
**2805 Scenic Drive**  
**Lethbridge, Alberta**  
**T1K 5B7**

Nominations may also be submitted via fax to **(403) 329-6177**,  
or via email to [marnie@chinookcountry.com](mailto:marnie@chinookcountry.com).

**Deadline for nominations is Tuesday, May 20, 2008.**

**Minutes of the FCSS Board Meeting of  
January 24, 2008 at 7 PM at the FCSS Offices**

Present: Shirley Isaacson, Earl Hemmaway, Connie Quayle, Debbie Goeseels

Regrets: Allison McKee, Tara Bishoff

Shirley Isaacson, Chair, called the meeting to order at 7 PM.

1. Approval of agenda was moved by Earl - **Motion 0104:08**, Carried.
  
2. Minutes from January 10<sup>th</sup>, 2008 were reviewed. **Motion 0105:08** to approve the minutes of the Jan. 10<sup>th</sup>/08 board meeting was made by Earl, carried.
  
3. Financial: review of financial information to December 31, 2007 as follows:
  - 3.1 Balance Sheet
  - 3.2 Trial Balance
  - 3.3 Income Statement
  - 3.4 Comparative Income Statement 2006/2007
  - 3.5 Comparison of actual to budget

It was noted that revenue was less in 2007 than in 2006 and this was due to the Province clawing back part of our unspent funds in 2006. This year we are slightly over budget and that is preferable than giving monies back. **Motion 0106:08** was made by Connie to approve financial information as presented above, Carried.

4. Correspondence was reviewed and discussed. YPM had some information and form letters regarding their relationship with FCSS and the terms of engagement for the year end review of financials.
  
5. Staff reports were provided by Director. Discussion focused on the following key areas:
  - Affordable housing discussion with agencies and the Town has just begun and has the potential to become highly political. Debbie is working toward a preventative strategy; a “made in Claresholm” plan for housing that is

affordable for not only those on fixed incomes but also includes affordable housing for working people and families. Government funds may become available and applications require a great deal of time. The Town and Debbie will work together toward assessing need and finding funds.

- The Family School Liaison Worker at the West Meadow School has requested support with providing a Bully Prevention program with West Meadow School. To ensure best use of resources and service all of the community we discussed strategic direction. If FCSS is going to invest a large commitment of time and resources toward providing a program in the school we need a solid commitment from all school staff and especially administration. Earl has discussed the matter with Don Thompson and the K Division RCMP commander - all agree there is a problem. Earl suggests we draft a proposal with a plan and then request a meeting with School staff and Administration, school trustees, FCSS staff and board to ensure there is a firm agreement about what each partner will provide.

Initialled approved \_\_\_\_\_

- Although the United Church mostly works well, there is concern about the challenges of sharing space from staff. The anticipated two or three funeral luncheons for the entire year have been exceeded already and it is difficult to keep children quiet and entertained in one room while there is a luncheon in the main hall. There are still some communication problems as well and we continue to work on this. We have let the school know that we would like a space in the new school; however, that may not be possible. Ideally, either daycare would expand and have Out of School Care or we would have our own space that we don't have to share. We will continue to explore options and support ASC staff as much as possible.

6. There were no Sub-committee reports.

7. Old Business:

- 7.1 Alberta's Promise - Shirley advised the Town is working on becoming a "Promise Community".

Minutes from Claresholm & District FCSS

Board Meeting of January 24, 2008

- 7.2 Strategic Planning - we know that planning needs to be done and it was decided that we will hold a planning meeting in March as we are hoping to find 2 new board members from the community plus one youth.
- 7.3 Community needs assessment - this will also be discussed when we hold the Strategic Planning meeting.
  
8. New Business:
  - 8.1 There were no motions arising from correspondence or staff reports
  - 8.2 The FCSSAA spring conference- Director's Network is March 12-14<sup>th</sup> in St. Albert. The conference itself is only \$110.00 but there will be an additional cost of transportation and shuttles and some meal expense. The conferences are important and members agreed that Debbie should attend. **Motion 0107:08** was made by Earl that the Director will attend the March Director's Network conference in St. Albert, carried.
  - 8.3 Family Day Skate Event was discussed. This is well attended and is an annual event hosted by FCSS. Debbie will contact Jane Marsh and Tony Murtagh to see if they want to help cook hot dogs and clean up. Shirley and Connie will help and Earl will also help if he is able. The event will run Feb. 18<sup>th</sup> from 12:30 - 2:30 and will again be themed "Families helping Families" with a donation for the Food Bank accepted at the door.
  
9. Debbie asked about spending some funds on promotional items that could be given away at our events such as the Resource & Registration Fair and the Family Day Skate. It was agreed that it was worth checking into. Most items like small flashlights or key chains are only worth ordering in large quantities of 500 or more. Debbie will get some prices and see if any other area FCSS programs would consider a joint order and will bring more information to the next meeting.
  
10. Future regular meetings will be held the third Thursday of each month. The next board meeting will be February 21, 2008 - 7 PM - location TBD

**Motion 0108:08** was made by Connie to adjourn at 8:15.

Minutes approved: \_\_\_\_\_

Chair

\_\_\_\_\_

Director

**Minutes of the FCSS Board Meeting of March 20, 2008**  
**7 PM at the Town Office Council Chambers**

Present: Shirley Isaacson, Connie Quayle, Danielle Slettede, Allison McKee, Debbie Goeseels

Regrets: Tara Bishoff, Earl Hemmaway

The meeting was called to order at 7 PM by Shirley. Debbie requested additions to the agenda as follows: under item 3 add review budget and comparison statement received from Town; under item 6 add Personnel committee; under item 8 add pay increase for Lois Mackintosh.

1. Approval of agenda was moved by Connie **Motion 0301:08**, carried.
2. The minutes from the last board meeting were reviewed. Allison moved approval of minutes from meeting of January 24th, 2008. **Motion 0302:08**, carried.
3. Financial: statements from YPM for 2007 unaudited financial report and the budget comparison statement provided by the Town were reviewed. **Motion 0303:08** to accept the financial information as presented was moved by Danielle; carried.
4. Review of correspondence from folder was done for February and March since the meeting in February was held over to this month.
5. Staff reports were given by the Director as follows:  
Outreach Program - Kristein's last day is approaching quickly and she has done all of her reporting and will still come to organize the Drug Coalition Day Apr. 26. Her written report was provided.  
After School Program - Elaine's written report was reviewed and planning and status of the program was discussed with the Director's verbal report.

Director - After School Care is still an urgent issue and meetings with the Elementary School have been positive and partnerships are being pursued. We had to close our program for a couple of day's right after the spring break due to staff shortages so we need to come up with some strategies soon. Debbie feels positive about the way partners are responding to invitations to discuss Out of School programs. Hopefully parents will also be supportive. Debbie will put an article in the newspaper to encourage parents to attend the April 26<sup>th</sup> meeting. Attainable Housing Committee continues to meet and this issue also seems quite urgent. The group is working hard to design survey's to be launched for renter and landlord to provide the group with information about rental prices, vacancy rates and % of income spent on rent for the purpose of designing a report when funds are sought. Housing is a stressful subject for the entire community.

Approved (Initial) \_\_\_\_\_

Continued...Page 2



Now that we don't have an office committee any longer Debbie noted the walls need fresh paint and wondered if a committee was needed or if we should just budget and hire a painter next year. All agreed it would work best to budget and hire next year.

**Motion 0304:08** was made by Allison to accept staff reports as presented; carried.

6. Sub-committee reports - the Personnel committee met to discuss a past due increase in pay for Lois Mackintosh. Recommendation was implemented and the motion is listed in new business.
  
7. Old Business:
  - 7.1 Alberta's Promise - update from Town council - nothing new to report.
  - 7.2 Strategic Planning meeting. We need to have a meeting to set direction for the organization and the Director. Debbie will find out who our new Community Development contact is and see if some dates can be discussed for someone from this branch to come and facilitate some planning sessions for us.
  
8. New Business:
  - 8.1 There was no business arising from correspondence or staff reports
  - 8.2 Pay increase given to Lois Mackintosh. **Motion 0305** was made by Allison to increase the rate of pay for Lois Mackintosh to \$15.00 per hour effective March 1/08; carried.
  
9. There was no other business to discuss.
  
10. Due to a conflict with Shirley and Earl on the third Thursday of the month in April the next board meeting will be April 24<sup>th</sup> at 7 PM at the Town offices.

11. Motion to adjourn was made by Danielle at approximately 8:15.

Minutes approved

\_\_\_\_\_

Chair

\_\_\_\_\_

Director

**Claresholm Child Care Society**  
**Annual General Meeting**  
Thursday, February 28, 2008

**Present:** Chairperson Crystal Cooper, Vice Chairperson Karine Wilhauk,  
Director Deanna Bray, Julie Ling, Town Councilor Connie Quayle

- 1.0 **Call to Order** 7:20pm
- 2.0 **Approval of Agenda** Karine Wilhauk
- 3.0 **Approval of Minutes** Julie Ling
- 4.0 **Executive Reports**
- 4.1 **Chairperson** - Crystal Cooper is willing to stay on the board of directors, although has concerns about amount of time possible to put in due to personal commitments.
- 4.2 **Vice Chairperson** – Karine Wilhauk is seeing the need to stay on the board to keep the board active. We will try to keep meetings to a minimum, as we can communicate easily with a small board. Deanna will try to keep her calls to a minimum to help make board executives positions easy.
- 4.3 **Financial** - no reports available at this time.
- 5.0 **Election of New Directors** – no new members
- 6.0 **Business arising from the floor** – no business
- 7.0 **Adjournment** 7:22

**Claresholm Child Care Society**  
**Organizational Meeting**  
Thursday, February 28, 2008

**Present:** Chairperson Crystal Cooper, Vice Chairperson Karine Wilhauk,  
Director Deanna Bray, Julie Ling, Town Councilor Connie Quail

- 1.0 **Call to Order** 7:23pm
- 2.0 **Approval of Agenda** Karine Wilhauk
- 3.0 **Approval of Minutes** Julie Ling
- 4.0 **Executive Positions**
- 4.1 **Chairperson** - Crystal Cooper
- 4.2 **Vice Chairperson** – Karine Wilhauk
- 4.3 **Secretary** - Julie Ling
- 5.0 **Committees** – All in one
- 6.0 **Adjournment** 7:26pm

**Claresholm Child Care Society**  
**Regular Board Meeting**  
**Thursday, February 28, 2008**

**Present:** Chairperson Crystal Cooper, Vice Chairperson Karine Wilhauk,  
Director Deanna Bray, Julie Ling, Town Councilor Connie Quail

1.0 **Call to Order** 7:27pm

2.0 **Approval of Agenda** Karine Wilhauk

3.0 **Approval of Minutes** No minutes present to approve

4.0 **Correspondence:**

**4.1 Letter from Western Financial Group**

Regarding insurance for Liabilities and Directors and Officers.

Request was made last year and approved for the Town of Claresholm to pay insurance bill.

Karine will attempt to find old letter requesting Town of Claresholm pay for insurance, and update it to submit to the Town Council for the next meeting on March 10<sup>th</sup>.

**4.2 Annual Return**

Has been signed and returned

**4.3 Letter from Edwin Friesen**

This was a personal letter written to Deanna Bray, which was an apology for an incident in the daycare where voices were raised. Deanna, Karine and Crystal explained the situation and what happened around this letter to Connie Quail.

**4.4 Email from Erin**

Erin (former staff member) sent an Email to Crystal's "Facebook" account to resign from her position at the daycare and would not be completing her scheduled shifts. Crystal did not immediately pass on letter as she thought Deanna was aware of Erin's resignation.

Deana briefly discussed having work experience students coming from the High School and how they have not been reliable.

5.0 **Business arising from minutes**

**5.1 Sink**

We were looking into buying a portable sink for the daycare, and looking for funding. The funding was not available. We turned to discussing what requests were made for the use of the money on the application filled out for the Casino. What was being requested is new carpet, portable sink, gravel, sand, fencing and furniture.

**5.2 Staff**

The Daycare has 1 part-time staff (Ruby), and 3 full-time staff (Deanna, Kim and Carrie).

**5.3 Taste of Heaven – See New Business**

**5.4 Christmas Party**

Staff/Board Christmas Party was great, there was a supper at Douro's and Karaoke at the Bell. Crystal did great setting things up and having enough gifts for all who showed up.

Kids Christmas party went well. All the kids got their books and saw Santa

6.0 **Reports**

6.1 **Financial** – no financial report

6.2 **Manager** – Accreditation is quickly approaching. There will be some interviews that need to happen as part of the process. Parents and board members will be notified for when those interviews will be.

6.3 **Chairperson** – Crystal did not have anything to report

7.0 **New Business**

7.1 **Taste of Heaven**

There was the appearance of a discrepancy on the billing for the food in January. Once it was review, it was found to be billed appropriately.

7.2 **Casino**

Crystal stated that this year she would be unavailable to attend the casino this year due to personal commitments

Connie asked if we had enough volunteers. Deanna stated than we nearly had 10. We need 5 volunteers for each shift, and we have 4 shifts to fill.

We went on to talk about how many children we could have in the daycare.

Currently the numbers could be higher if there was more staff. Starting wages for staff are \$9.50/hour. Crystal asked Deanna about the charges for part time children and a misunderstanding was straightened out.

7.3 **Staff Fridge**

Currently when Taste of Heaven bring in food they take what ever is left over in the fridge from the day before, so that no one can get sick over food being left in the fridge too long. They feel as though this is part of their responsibility. The leftovers are not allowed to be fed back to the children, but the staff feels as though it should stay since the daycare has already paid for it. To solve this problem the staff would need an additional fridge (suggested bar fridge) in the staff room. At this point this looks like a good idea to look into. We will put off making a decision until the next meeting when some prices can be presented and approved.

We also want to wait until we see the financial reports as we have recently purchased filing cabinets and a washer and drier.

7.4 **Cleaning**

Crystal asked how the cleaning was going now that it is being done by the staff and she is no longer coming in to clean. She felt as though she was wasting time and money since the daycare was quite clean when she came in.

Deanna explained how the staff are paid fifteen minutes after their scheduled shift Monday through Thursday to get their designated cleaning duties done, and half an hour more on Fridays. Karine asked if that was enough time and at what rate were they being paid. Deana explained they get paid at a cleaning rate when they are doing their cleaning. Crystal suggested there be a sign in/out time sheet for cleaning. Karine wants to see the staff recording their time so that Deanna does not have to guess at it. It all has been going quite well and the daycare appears to be clean.

7.5 **Fundraising**

Deanna suggested a new fundraiser selling chocolates and/or beef jerky. Crystal and Karine were in agreement when they did not want to do it. Connie asked if it was needed and we went on to discuss that the daycare was in a good situation, and with the upcoming casino we should be able to afford the extras to meet the needs of the daycare without the fundraising. The decision was agreed upon by the board that we do not want to do the fundraising.

We went on to talk about how Deanna has bought some new toys for the daycare, including a science centre and some multicultural pictures. The upcoming casino will free up money in the general account so we can buy the needed toys. Karine said we are in a good financial position with \$20,000 in the General Account.

Deanna then brought up that she was still having problems collecting the bills from some parents, and they always have excuses.

7.6 **Food Safety Course**

Kim and Deana have taken a food handling course.

**7.7 New Playground Area**

There is a proposal to request some additional playground space from the town. It would be in an area on the west side of the town office where it is slightly sheltered. We would like to put up a fence and there is a door at the west side of the daycare to give close access to this area. Deanna explained it is needed because the younger children are not supposed to be in the same area with the older children due to risk of injury for the younger ones. This is one of the projects requested on the Casino form.

**7.8 FCSS wanting to give After School Program to Daycare**

Karine brought up the fact that FCSS wants to give the Daycare responsibility for the After School Program. Deanna immediately reacted that the daycare does not have the space for these children. Karine came up with a creative thought on a way that this might be accomplished. Karine will go to Kris Holbeck, Town CAO to discuss the possibility. We would need approval from the Town of Claresholm, as well as Bonnie from Licensing.

**Next Meeting: April 17 @ 7pm Tentative**

Adjourned 8:32pm

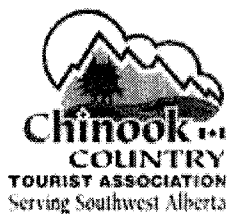
This report is respectfully submitted by Julie Ling

**Subject:** FW: Minute For Membership April 24/08  
**From:** "Kris Holbeck" <kris.holbeck@townofclaresholm.com>  
**Date:** Fri, 25 Apr 2008 11:28:53 -0600  
**To:** "'Karine Wilhauk'" <karine.wilhauk@townofclaresholm.com>

**Kris Holbeck, CA**  
**CAO**  
**Town of Claresholm**  
**Box 1000, Claresholm, AB**  
**TOL 0T0**  
**403-625-3381**  
**kris.holbeck@townofclaresholm.com**  
**www.townofclaresholm.com**

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**From:** Kimberly Lyall [mailto:kimberly@chinookcountry.com]  
**Sent:** April 24, 2008 6:01 PM  
**To:** chris@chinookcountry.com  
**Subject:** Minute For Membership April 24/08



**Minute for Membership**  
**April 24, 2008**

Hello again! How about those Lethbridge Hurricanes? The Hurricanes have advanced to the WHL finals for the first time since 1997. It is great to see Southwest Alberta rally around the team and CCTA wishes the Canes the best of luck in the WHL Championship series.

CCTA News

**A Pressing Matter**

If you have a press release or exciting news please forward the information to chris@chinookcountry.com. Chris is always on the hunt for information to populate Chinookcountry.com.\_

**Important Billing Information!**

Chinook Country is making an effort to reduce paper usage, and increase our efficiency. Therefore we will be emailing most of our invoices and statements from now on.

To ensure that you receive your invoices and statements, please make sure you add marnie@chinookcountry.com to your safe list in your email program.



## Chinook Country Tourism Awards

Celebrate yourself!!! Nominate yourself (or someone else!) for a Chinook Country Tourism award! We know there are a lot of incredible people working in this industry, and we want to recognize your efforts and achievements.

Information about the awards is attached. The deadline to submit nominations is **Tuesday, May 20, 2008**. The awards will be presented at the Chinook Country Annual General Meeting in early June.

### Updates

## **GALT MUSEUM RECEIVES GRANT FOR BUDDHIST SHRINE PROJECT**

### **Taber Buddhist Shrine to be readied for exhibition at the Galt**

The Galt Museum & Archives has received \$12,000 from the Alberta Museums Association to document and register the Taber Buddhist Church Shrine formally added to the Galt's permanent collection earlier this year.

The donation of the Shrine was a result of the closure and sale of several regional Buddhist churches, including the Taber, Raymond and two Lethbridge-based churches, as the congregation prepares to consolidate under one new roof in Lethbridge. The shrine requires documenting and cataloguing before it can be put on display.

Collections Technician Kevin MacLean will lead the project with the assistance of a term-position Collections Assistant beginning May 5, a Glenbow-employed Conservator, an accredited Appraiser, a team of volunteer assistants, and the Buddhist community for information sources and support. A 14-year employee at the Galt, MacLean has led dozens of Collections' registration and preservation projects. Most recently, he and his Department were recognized with an AMA Collections Management award.

Following restoration, the Shrine will be made available to the public in the Galt's permanent gallery. This will further visitor appreciation of Japanese Canadian culture and the region's rich human diversity, and enhance the Museum's reputation as a topical research, study and educational centre. People conducting research on Japanese Canadians in western Canada already look to the Galt as a centre of knowledge.

## **Alberta's pitch to tourists: stick around**

David Finlayson, [edmontonjournal.com](http://edmontonjournal.com)

Published: Thursday, April 24, 2008

"Oh won't you stay-ay, just a little bit longer.

Please, please, plea-ese, say you will."

EDMONTON - The 1960 hit song, originally recorded by Maurice Williams and the Zodiacs, provides the musical background to a series of Travel Alberta TV ads that will run across Western Canada this summer.

It's part of a \$5.6 million campaign announced Thursday to get visitors from B.C. and Saskatchewan to stay a little longer.

There will also be newspaper, magazine and billboard ads in the largest regional campaign in history, Tourism Minister Cindy Ady told an industry gathering here.

The broader goal is to see \$6.5 billion in visitor spending by 2011, she said.

"It's an ambitious goal, but one I think we can achieve. It means taking a decisive step to being more competitive."

Ady said the new campaign is only possible because of the four per cent tourism levy which will give Travel Alberta a \$62 million marketing budget this year, up \$10 million from last year.

A revamped website that provides more information to visitors and tourism operators is a key part of the program, she said.

A bill introduced in the legislature Thursday also converts Travel Alberta from a government department to a legislative corporation run by a board of directors.

It will give it the flexibility to respond more quickly in a competitive market, managing director Derek Coke-Kerr said.

Other countries are spending huge amounts of money as they realise the significant economic impact of tourism, and Canada needs to do more, he said.

High gas prices, the strong loonie and confusion over U.S.-Canada passport requirements are still big challenges, although Alberta is bucking the national downward trend, Coke-Kerr said.

The number of visitors to our province rose 1.9 per cent last year compared to a drop of 3.9 per cent nationally, primarily due to a bigger marketing budget, he added.

Albertans are the biggest tourists in their own province, accounting for \$5 billion in annual spending, followed by Saskatchewan and B.C., and it makes a huge difference if every visitor stays just one day longer, Coke-Kerr said.

"International visitors are also critical to our success because they are big spenders, and Alberta is finding its way onto the global map."

An estimated \$82 million worth of editorial space and broadcast time - equal to the organization's total annual budget - was devoted to Alberta in media outlets around the globe last year, Coke-Kerr said.

The number of people directly flying into Alberta was up 21 per cent compared with 3.4 per cent nationally, helped by new international air services, he said.

Mexico could become a strong market now Mexicana Airline is launching three times a week scheduled service between Mexico City and Edmonton and Calgary in June, Coke-Kerr said.

"It took four years work, but it creates a huge opportunity to diversify our market."

### Tourism Tip of the Week

Business planning can be a tricky process and has the ability to produce more than a few headaches. Here are five tips for effective business planning, courtesy of Score.org.

- § Clearly define your business idea and be able to succinctly articulate it. Know your mission.
- § Examine your motives. Make sure that you have a passion for owning a business and for this particular business.
- § Be willing to commit to the hours, discipline, continuous learning and the frustrations of owning your own business.
- § Conduct a competitive analysis in your market, including products, prices, promotions, advertising, distribution, quality, service, and be aware of the outside influences that affect your business.
- § Seek help from other small businesses, vendors, professionals, government agencies, employees, trade associations and trade shows.

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#### Educational & Networking Opportunities

Travel Alberta Open House - The only Travel Alberta Open House being hosted in Chinook Country this year takes place on Wednesday, April 30 in Lethbridge at the Ramada Hotel & Suites from 9:00 am - noon, with lunch included.

The format for the Open House starts with a short presentation at 9:00 am, followed by the opportunity to meet with Travel Alberta and Alberta Tourism, Parks and Recreation personnel throughout the morning. Attending will be the Alberta South Tourism Destination Region, Travel Alberta In-Province, Travel Alberta International, Tourism Development, Tourism Research, Internet Services, Photo and Video Library, and Tourism Services.

There is no charge to attend the open house, but please register if you plan to stay for lunch. You can register in one of three easy ways:

1. *Online*                    *Industry. TravelAlberta.com/Workshops*
  2. *By Phone*                *1-866-297-2547*
  3. *By E-mail*                *Workshops@TravelAlberta.com*
- RSVP Deadline is April 28, 2008*

-  
Online Revealed Canada Conference - This conference features over 25 speakers and workshop leaders to make the world of web development a place we can all feel comfortable! The conference is divided into four learning levels of e-marketing, from beginner to advanced. The conference takes place in **Calgary** from **May 13-14**, and registration is **\$599** per person. For more information visit [www.onlinerevealed.com](http://www.onlinerevealed.com)

### Events

Please visit [www.chinookcountry.com](http://www.chinookcountry.com) for our online events calendar. You can also post your event directly to our online events calendar by following the directions online.

### Member of the Week

Our Member of the Week this week is National Car Rental. The National Car Rental brand is one of the world's largest rental car companies and serves the most popular domestic and international travel destinations through a network of more than 130 car rental locations in Canada, including Lethbridge. For your next rental car call National at (403)380-6450.

### No Minute Next Week

There will be no Minute for Membership next week. The MFM will return to your inbox on Thursday May 8<sup>th</sup>.

Kimberly Lyall  
General Manager  
Chinook Country Tourist Association  
2805 Scenic Drive, Lethbridge, Alberta, Canada T1K 5B7  
Ph: (403) 329-6777 Fax: (403) 329-6177 Toll Free: 1-800-661-1222  
Email: [kimberly@chinookcountry.com](mailto:kimberly@chinookcountry.com) [www.chinookcountry.com](http://www.chinookcountry.com)

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<b>CCTA Awards Form.doc</b>	<b>Content-Type:</b> application/msword
	<b>Content-Encoding:</b> base64

Box 2797,  
Claresholm, Alberta, T0L 0T0  
403-625-2253

April 1, 2008.

Claresholm & District F.C.S.S.,  
Box 1297,  
Claresholm, Alberta T0L 0T0

Attention: Debbie Goeseels, Director.

Re: Walking Group Report – 2007-2008

The Walking Group has completed another successful season, ending on March 20<sup>th</sup>. We had our wind-up party on March 13<sup>th</sup>, which was attended by most of the regular walkers.

The Walkers are a very social group, enjoying lots of laughs along with their exercise. It is a joy to be part of it all. I did a questionnaire this year and had many comments.

Why Do You Walk?: Indoors to avoid ice and cold air. For circulation and mobility.  
Post Heart Surgery.  
Great for meeting new people.  
The Friendship.  
Build up my Lungs.  
Heart health & legs. Easier on my knees on the wood floor.  
Lose weight.

What Changes, If Any, Would You Make?: Walk 5 Days a Week  
Walk a longer Period  
Most said "None"

Would You be Willing to Volunteer?: There were a few "Yes" but mostly if they were available only. The biggest majority were a "No".

We had an average of over 30 walkers and most days were in the high 30's so was very well attended this year. The Mental Health Group joined us on Wednesdays and some came on their own on regular days.

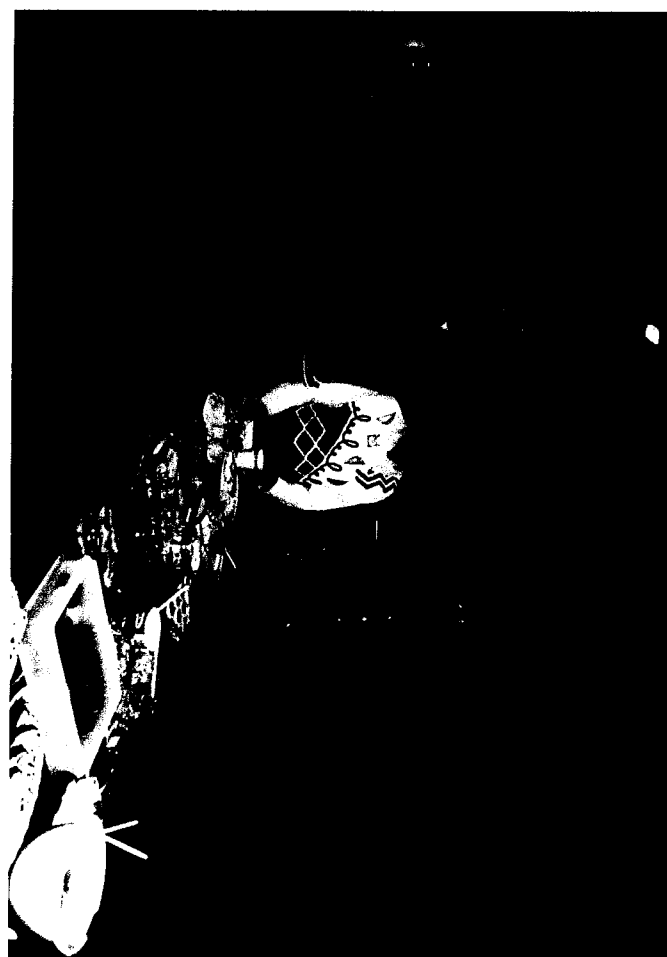
Peter & I would personally like to thank the Board for providing the funding and I know the group as a whole are most appreciative.

Sincerely,



Hazel Perrier/Peter Moss

cc: Daryl Sutter, Councillor, Town of Claresholm





## Well-earned treat

■ The local walking group that walks in the community centre every week, held its pre-Christmas wind-up on Dec. 20. The walkers got their exercise, then sat down for some well-earned treats brought by the walkers themselves. They also brought their pennies to provide to Delma Austin who is collecting and rolling them for the walk for Amyotrophic Lateral Sclerosis she does every year in Calgary. Walking, which is sponsored by Claresholm and District Family and Community Support Services and the Town of Claresholm, will start again at 9 a.m. on Jan. 8. It will go until March 18, every Tuesday, Wednesday and Thursday. *Photo by Rob Vogt*



04 April 2008

Dear Stakeholder:

**Re: Open Houses in support of potential transmission development in southern Alberta, April 28 to May14, 2008**

The Alberta Electric System Operator (AESO) is responsible for the safe, reliable and economic planning and operation of the Alberta Interconnected Electric System (AIES).

We are currently planning to integrate proposed wind developments into the transmission system in southern Alberta. Our plan will include system reinforcements to enable new wind generated power in southern Alberta to be used locally and in other parts of the electricity system. Please find more information about our efforts enclosed.

Also, the AESO will be holding Open Houses regarding transmission reinforcement in southern Alberta in the following communities:

Monday	April 28	Foremost	Foremost Community Hall
Tuesday	April 29	Bow Island	Bow Island Legion Hall
Wednesday	April 30	Medicine Hat	Moose Lodge
Thursday	May 1	Brooks	Heritage Inn
Monday	May 5	Taber	Royal Canadian Legion – Taber Branch
Tuesday	May 6	Lethbridge	FOE (Fraternal Order of Eagles) Lower Hall
Wednesday	May 7	Cardston	Tanner Centre
Thursday	May 8	Pincher Creek	Heritage Inn
Monday	May 12	Fort Macleod	District Community Hall
Tuesday	May 13	Claresholm	Claresholm Community Centre
Wednesday	May 14	Nanton	Memorial Center (Upper Hall)

Open houses will be held from **4 pm to 8 pm** on each day.

(over)



Should you wish to discuss our transmission planning efforts in southern Alberta further, please direct comments and questions to:

**Matt Gray**  
**AESO – Alberta Electric System Operator**  
2500, 330 - 5<sup>th</sup> Ave SW  
Calgary, AB T2P 0L4  
**1.888.866.2959**  
**[stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)**

We are committed to a consultation process founded upon principles of fairness and transparency.

Sincerely,



Ata Rehman, P. Eng.  
Manager, South System Planning

*The AESO is committed to protecting your personal privacy in accordance with Alberta's Personal Information Protection Act. Any personal information collected by the AESO with regard to this project may be used to provide you with further information about the project, may be disclosed to the Alberta Utilities Commission (and as a result, may become public), and may also be disclosed to the eligible Transmission Facility Operator(s). If you have any questions about how the AESO will use and disclose your personal information collected with regard to this project, please contact us at 1-888-866-2959 or at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca).*

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors March 18, 2008**

**ATTENDEES:**       Debbie Millar – Wandering Willows  
                      Gerry Cleaver – Lay Representative  
                      Bob Thompson – Seniors Center  
                      Neil Ohler – Lay Representative  
                      Michelle Day – Porcupine Hills Lodge  
                      Brydon Saunders – F.C.S.S. Stavely  
                      Lyal O’Neill – Office Coordinator

**REGRETS:**

                      Shirley Isaacson – Town of Claresholm  
                      Earl Hemmaway – M. D. of Willow Creek  
                      Vacancy        – Town of Granum

Review of policy starting at 9:00. Motion by Debbie Millar seconded by Brydon Saunders that we have our vans/bus cleaned at Claresholm Care Center auto detail every 2 months. Carried

Motion by Debbie Millar seconded by Gerry Cleaver we accept the revised Policy Manual & Bylaws and Debbie Millar will approach Diane Webster to develop 25 copies at a cost of up to \$100. Carried

Neil Ohler, Chair called the meeting to order at 10:10am.

**1.0 APPROVAL OF ADDITIONS TO AGENDA**

Moved by Bob Thompson seconded Michelle Day to accept the agenda with no additions. Carried.

**2.0 APPROVAL OF MINUTES**

Motion by Brydon Saunders and seconded by Gerry Cleaver to accept the minutes of the meeting held February 19, 2008. Carried.

**3.0 BUSINESS ARISING**

3.1 Signs on all 4 vans is complete at a cost of \$560

**4.0 CORRESPONDENCE**

4.1 Advertising from Teddybear Express

4.2 Town of Claresholm \$5,000

**5.0 REPORTS**

5.1 Financial Report

5.2 Office Coordinator Report-

5.2.1.1 Motion by Brydon Saunders and seconded by Bob Thompson that Lyal’s vacation is approved for March 24-28. One of the drivers will fill in at a pay rate of 3 hours/day. Carried.

5.2.1.2 Motion by Michelle Day and seconded by Bob Thompson that Neil Ohler and Earl Hemmaway will meet & complete Lyal’s Performance review prior to the next meeting, April 22. Carried.

5.3 Advertising & Fundraising-

5.4 Casino – scheduled for August 4 & 5, 2008. Fill in worker applications, schedule, Casino application.

5.5 Chairman's Report-

- Imperial Oil Resources
- Presentation to Seniors Center

Motion by Gerry Cleaver and seconded by Michelle Day to accept the reports.  
Carried.

**6.0 NEW BUSINESS**

- 6.1 Motion by Brydon Saunders and seconded by Michelle Day that we commence paying our drivers holiday pay at 4% effective April 1, 2008. Carried.
- 6.2 Appointment of secretary. Tabled
- 6.3 Review of Policy Manual, Bylaws

**7.0 NEXT MEETING is April 22, 2008 at Claresholm Town Office**

**9:00 Review of the Business Plan**

**10:00 AM. Regular Director's meeting**

**8.0** The meeting was adjourned by Bob Thompson.

## **Claresholm Elementary School Council March 11, 2008**

**ATTENDEES:** Ruth Lindquist, Shannon Liska, Carmelle Steel, Rob Vogt, Michelle Watt, Kelly Hall, Don Olsen, Sally Morton, Lynda McGrattan, Kurtis Hewson, Pat Vandervalk, Karine Wilhauk, Lenore Gish and Jill Rowland.

**APPROVAL OF AGENDA:** Carmelle Steel, seconded by Michelle Watt

**APPROVAL OF MINUTES:** Carmelle Steel, seconded by Pat Vandervalk

**FINANCIAL REPORT :** Balance in Chequing \$6556.35 and Balance in Savings \$1324.01

**SPECIAL PRESENTATION: PLANNING FOR EFFECTIVE HIGH SCHOOL PROGRAMMING** – By Don Olsen.

Discussions have been held with school councils for all three high schools and the student councils of these schools, to see what their needs were in terms of effective high school planning. The intent was to look for any gaps. There were areas of need found, such as suggested enhanced programming i.e. Video conferencing between the schools. This could eliminate the gaps with a possible common time table among all the schools. Results were positive with all 3 high school principals and a survey was put forward on-line for students, as to what course options students wanted. The results are not back as of yet.

The board looked at the whole School Division, not just Nanton to Fort Macleod. All the schools agreed to engage in the discussion and the survey will be taken to the west schools as well. The High School Principals looked at a combined timetable and formed a class structure so that all the schools will be on the same timetable. Two of the schools in the division have early dismissal Fridays and they would like to keep this. The area of problem comes down to the elementary and feeder schools due to bussing – all 16 schools must be able to accommodate the same time school schedule. Consideration will be made for working parents and a look at all the pros and cons of this proposed early dismissal and same timetable schedule.

### **SCHOOL COUNCIL ITEMS:**

1. Carnival – April 17, 2008. Jill R. has ordered the prizes. Ruth and Kurtis are making great booths. The event will possibly be held partially outside depending on the weather. Carmelle will be hanging up signs for volunteers and baking.
2. Communities in Bloom – April 22 is Earth Day. A motion was made by Pat Vandervalk to buy plants and keep them watered to participate in Communities in Bloom. Lynda McGrattan seconded this. All were in favor of the motion. None opposed.
3. AHSCA Resolutions – A review of the AGM 2008 Alberta Home and School Councils' Association resolutions was made. The council decided to support all 10 proposals made. Please see the school website for a list of the proposed and supported resolutions.

### **ACTION PLAN #3 REVIEW – STUDENT EXPECTATIONS AND BEHAVIOUR:**

Lynda McGrattan and Lenore Gish gave a presentation on looking at ways to improve, not just manage, problems with students, as well as how to celebrate successes. This would be for a K-6 school. This consisted of student expectations to support positive relationships and enhance learning. Research shows

that teaching behaviors to celebrate successes is better, and it is not just about consequences for poor behavior. The school has "Captain Respect" to teach the kids to respect 1. Yourself, 2. Others and 3. Property. They have also placed "Respect Counts" posters throughout the school to remind children of what is expected of them. So far the response is very positive to the new strategies being used. Many other components of this plan will be coming in upcoming months!

#### SCHOOL REPORT:

1. K-4 UPDATE: Kurtis Hewson was not able to update us at this point in time, due to delays in release of the provincial budget. All next steps (staffing, number of classes, etc.) are dependent on budget.
2. SCHOOL SUPPLIES: The school is looking at having the kids' pay one total fee for all school supplies. This way the teachers could use the money as needed for their classrooms, eliminate kids not having the appropriate supplies and be able to color code for subjects etc.. A question was made to make this fee payable in June to spread out school fees for parents. This idea is to make sure kids are all in an equitable position for the first day of school. Shannon Liska raised a question as to parents or businesses being able to pay extra or even sponsor a child in school. A decision was made to try this and monitor how many students are not paying for their supplies.
3. PRE-SCHOOL SCREENING: This will take place on March 14, 2008. It is an all day assessment with 6 centers (1 is a snack center). Children will be assessed for fine/gross motor skills, speech and other early learning skills. So far there are 21 children registered.
4. THREE WAY CONFERENCES: These are upcoming and are slotted just for parent/child/teacher interviews. If parents need time alone with a teacher, they can make an appointment from 6-7 pm on the Wednesday or at another time.
5. GYMNASTICS: The school is doing gymnastics as well as the gymnastics extra-cirricular right now. The equipment will be taken down at Easter break. A question was raised as to whether or not the equipment is ever cleaned? - start - full clean down  
- thought mid season  
- blue mats.

#### LRSD BOARD REPORT:

A discussion was held on the Role of the superintendent.

Enrollment for September 30/08 is down 5.5% compared to September 2007.

#### OTHER:

READING PROGRAMS: Kurtis showed the council 2 new programs that the school has to help teach the kids to read. It is a great aid to those having difficulty. It can be used during Lunch, Recesses and DEAR time. The first is Education City - this is reading games that these kids can use. It tracks the kids' progress and can target their specific areas of difficulty. A parent package is being created to go along with this program. It can also run over the summer months. For now it is being used for the target kids and in the future can be open to all families who want to be involved. The second program is called Raz-Kids. It is interactive books on 17 levels of difficulty. The children can read the books, listen to the books and there are even quizzes on them to assess comprehension. This is to help with red and yellow kids. The school has this program on a trial basis until the end of the school year.

ADJOURNMENT: 8:50 pm

NEXT MEETING: April 8, 2008 @ 6:30 pm

**Porcupine Hills Lodge**

BOARD MEETING

Minutes of Meeting

March 4, 2008

**PRESENT:** Earl Hemmaway, Shirley Isaacson, Hazel Johnson, Audrey Hoffman, Jeannette Vegter, Karen Bishop, Michelle Day

**ABSENT:** Anna Mae Mifflin, Karen Florence

1. **Earl called the meeting to order.**
2. **Additions to agenda: Water Meters  
FOIP  
Revamping of Library**
3. **Acceptance of Agenda**

*Karen Bishop made a motion to accept the agenda as presented. All in favor, carried.*

4. **Minutes of Last meeting**

**Shirley Isaacson made a motion to accept the minutes of the February 5, 2008 meeting as presented. All in favor, carried.**

**5. Reports**

**5.1 Manager's Report**

- 5.1.1 Paving of pathways – Town to look after.
- 5.1.2 Water Update – water booster hooked to our pipeline – will look at a tank. Water meter has been installed.
- 5.1.3 Damage Deposits – will pay at end of tenancy (units outback only).
- 5.1.4 Smoking Legislation – staff will smoke outside.
- 5.1.5 ASCHA Convention – Pam, Harold and Deb S. to go.
- 5.1.6 Casino Update – received \$33,402.19 – no reply yet on matching grant.
- 5.1.7 Chairs arrived in Calgary and will pick up on March 10, 2008.

- 5.1.8** Stove ordered – has arrived. Does anyone need the old stove? Earl to ask Hallboard.
- 5.1.9** Floorite Carpet Update – done by May 5<sup>th</sup>.
- 5.1.10** Property Assessment Decision – Earl to talk with MD re insurance purposes.
- 5.1.11** Lodge waiting list – 21
- 5.1.12** Supportive Living list – 9
- 5.1.13** Cupboard Quote – **Jeannette Vegter moved we accept the quote from Ben Penner Construction for \$4172.96. Motion carried.**
- 5.1.14** Staff Appreciation Supper – **Hazel Johnson moved that we purchase jackets for staff and board members to be presented at the supper on April 17<sup>th</sup> at Casa Roma. Motion carried.**
- 5.1.15** Next Meeting – **Audrey Hoffman moved that the next board meeting be on April 9<sup>th</sup>, 2008 due to the ASCHA Conference. Motion carried.**
- 5.1.16** FOIP – **Jeannette Vegter moved that we allow the CAO, Michelle Day to attend the FOIP session on April 14 – 16<sup>th</sup> in Calgary. Motion carried.**
- 5.1.17** Revamping of Library – staff has rearranged the library, everyone should take a look at it.
- 5.1.18** CPR And Food Safety – all staff will have CPR training and food safety courses will be offered free by the Health Unit.
- 5.1.19** Suggestion Box – Meal time – Laundry Schedule. Safety instructions only on back of doors.
- 5.1.20** Duncan Beds – 5 beds/box springs ordered for this years rotation.
- 5.1.21** **Jeannette Vegter moved that residents can bring in their own beds providing they are the same size as the present ones. Motion carried.**
- 5.1.22** WCB – our policy states that anyone who comes to the lodge must have a town business license and their own liability coverage. **Karen Bishop moved that our hairdresser be exempt from this. Motion carried.**  
**Audrey Hoffman moved that the two ladies presently**

**providing foot care services should provide their own WCB.  
Motion carried.**

**5.1.23** Website – need pictures and text. Michelle to do.

**5.1.24** Obtainable Housing Update – FCSS has started a group to research and do a rent survey to determine need.

**5.1.25** Step Funding – have applied for two positions.

**5.1.26** Discussion on auditor and reports – due March 15<sup>th</sup>. Have not heard on Society vs Foundation – GST monies – when is his contract up?

**Shirley Isaacson made a motion to accept the managers report as presented. All in favor, carried.**

**5.2 Recreation Report** – as per report.

***Hazel Johnson made a motion to accept the recreation report as presented. All in favor, carried.***

**5.3 Maintenance Report** - as per report.

**Jeannette Vegter made a motion to accept the maintenance report as presented. All in favor, carried.**

**5.4 Financial Report** – as per report.

**Audrey Hoffman made a motion to accept the financial report as presented. All in favor, carried.**

**5.5 Committee Report-** Policy committee has met and needs to be typed up. Business Plan has been completed and needs to be typed as well.

**6. Correspondence** – letter from Alberta Seniors and Community Support advising us if additional funding is available they will contact us.

**7. Shirley Isaacson moved that we go incamera. Motion carried.**

**Jeannette Vegter moved that we come out of incamera. Motion carried.**

**Karen Bishop made a motion to adjourn the meeting.**

**Next meeting – Wednesday, April 9<sup>th</sup>, 2008.**