



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
AUGUST 20, 2008
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES JULY 22, 2008
- FINANCES: 1. JUNE 2008 BANK STATEMENT
2. JULY 2008 BANK STATEMENT
- PUBLIC HEARING: BYLAW #1513 – LAND USE AMENDMENT
- ACTION ITEMS:
1. BYLAW #1513 – LAND USE AMENDMENT
RE: 2nd & 3rd Reading
 2. CORRES: ALBERTA TRANSPORTATION
RE: AMIP & NDCC Grants
 3. CORRES: HON. LUKE OUELLETTE, MINISTER OF TRANSPORTATION
RE: AMIP & NDCC Grants
 4. CORRES: CLARESHOLM RCMP DETACHMENT
RE: Provincial Policing Service Agreements (PPSA)
 5. CORRES: CALGARY HEALTH REGION
RE: EMS Ground Ambulance Transition Planning
 6. CORRES: CLARESHOLM & DISTRICT HEALTH FOUNDATION
RE: 2nd Annual Concert Series Sponsorship
 7. TERRY FOX TOUR OF HOPE
 8. CORRES: COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE
RE: Thank You
 9. COMMUNITIES IN BLOOM PRESENTATION – MAYOR STEEL
 10. CORRES: THE TRAILER RANCH
RE: Michael Petrovich Storage Facility
 11. CORRES: CLARESHOLM CURLING CLUB
RE: 2008 Property Taxes
 12. CLARESHOLM COMMUNITY CENTRE – COUNCILLOR SUTTER
RE: Interim Floor Financing
 13. CANADIAN CANCER SOCIETY – COUNCILLOR SUTTER
RE: Relay for Life Proposal
 14. MACKIN (SCOUT) HALL USE - ADMINISTRATION
 15. HIGHWAY 2 & 520 INTERSECTION – COMMUNITY STANDARDS
 16. CENTENNIAL PARK MASTER PLAN OPEN HOUSE COMMENTS
 17. POLICY #80 – TOWN EMPLOYEES PURCHASING TOWN PROPERTY
 18. POLICY #82 – CONFERENCE ATTENDANCE
 19. POLICY #60 – RECREATIONAL FACILITY & MISCELLANEOUS USER CHARGES
 20. ADOPTION OF INFORMATION ITEMS
 21. IN CAMERA – DEVELOPMENT / PERSONNEL
- INFORMATION ITEMS:
1. RCMP – Monthly Policing Report, July 2008
 2. Claresholm & District Museum Board – June 26, 2008
 3. AESO's Open Houses Results – July 21, 2008

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JULY 22, 2008**

- PRESENT:** Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, David Moore, Doug MacPherson, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk
- ABSENT:** None
- AGENDA:** Moved by Councillor Leonard that the agenda be accepted as amended.
- 9. ASSESSMENT CONTRACT PROPOSALS & BYLAW #1514**
- 10. REGIONAL LANDFILL** **CARRIED**
- MINUTES: REGULAR MEETING – JUNE 23, 2008**
- Moved by Councillor Isaacson that the Regular Meeting Minutes of June 23, 2008 be accepted as presented. **CARRIED**
- PUBLIC HEARING: BYLAW #1513 – LAND USE AMENDMENT**
- Mayor Rob Steel called the hearing open at 7:04pm.
- Mike Davis spoke against the bylaw.
- Moved by Councillor Sutter to continue the public hearing on Bylaw #1513 on August 20, 2008 at 7:00pm. **CARRIED**
- ACTION ITEMS:**
1. **BYLAW #1513 – LAND USE AMENDMENT**
RE: 2nd & 3rd Readings

Moved by Councillor Moore to postpone second and third readings on Bylaw #1513 until August 20, 2008. **CARRIED**
2. **CORRES: PREMIER OF ALBERTA**
RE: Lodge Assistance Program (LAP) & Maintenance Grant

Received for information.
3. **CORRES: MINISTER RAY DANYLUK, ALBERTA MUNICIPAL AFFAIRS**
RE: Municipal Sustainability Initiative Funding

Received for information.
4. **CORRES: PINCHER CREEK CHAMBER OF COMMERCE**
RE: Parade Invitation, August 16, 2008

Received for information.
5. **CORRES: PORCUPINE HILLS SENIORS FOUNDATION**
RE: Request for Funding Assistance for Infrastructure

Referred to administration.
6. **CORRES: FAITH COMMUNITY BAPTIST CHURCH**
RE: Thank You

Received for information.
7. **AMSC ENERGY AGGREGATION PROGRAM 2009+**

Moved by Councillor MacPherson to authorize the Mayor and CAO to execute the AMSC Member Master Agreement effective 2009 – 2013 for both electricity and natural gas, with a green component of 20%. **CARRIED**
8. **POLICY #81 – SURVEILLANCE CAMERAS**

Moved by Councillor Isaacson to adopt Policy #81, regarding surveillance cameras, effective July 22, 2008.

CARRIED

9. ASSESEMENT CONTRACT PROPOSALS & BYLAW #1514

Moved by Councillor Leonard to enter into a five year contract with Benchmark Assessment Consultants Inc for assessment services according to their proposal dated July 21, 2008.

CARRIED

Moved by Councillor MacPherson to give Bylaw #1514, regarding the Assessor, 1st reading.

CARRIED

Moved by Councillor Isaacson to give Bylaw #1514, regarding the Assessor, 2nd reading.

CARRIED

Moved by Councillor Leonard to give unanimous consent to give Bylaw #1514, regarding the Assessor, 3rd and final reading at this meeting.

CARRIED

Moved by Councillor Moore to give Bylaw #1514, regarding the Assessor, 3rd and final reading.

CARRIED

10. REGIONAL LANDFILL

Received for information.

11. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

12. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor MacPherson that this meeting go In Camera.

CARRIED

Moved by Councillor Sutter that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM
JUNE 2008 BANK STATEMENT**

RECONCILED BALANCE MAY 31, 2008		\$426.07
DEPOSITS TO BANK	DEBITS	CREDITS
RECEIPTS FOR MONTH	\$479,550.76	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	28.02	
GIC REDEEMED	2,953,485.50	
GIC INTEREST	9,105.61	
U. S. EXCHANGE	0.00	
SUBTOTAL	\$3,442,169.89	
CHARGES TO ACCOUNT		
ACCOUNTS PAYABLE		\$1,536,731.42
PAYROLL CHARGES		75,729.16
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		0.00
MASTERCARD PAYMENT		546.44
GIC PURCHASES/TRANSFERS		1,272,007.65
NSF CHEQUES		0.00
SERVICE CHARGES		123.88
SCHOOL FOUNDATION PAYMENT		232,619.09
SUBTOTAL		\$3,117,757.64
NET BALANCE AT END OF MONTH		\$324,838.32
BANK RECONCILIATION		
BALANCE PER BANK	922,142.13	
PLUS OUTSTANDING DEPOSITS	46,131.87	
LESS OUTSTANDING CHEQUES		-643,435.68
RECONCILED BALANCE JUNE 30, 2008		\$324,838.32
OTHER BALANCES:		
EXTERNALLY RESTRICTED GIC'S	\$1,884,679.29	
NON-RESTRICTED GIC'S	\$100,000.00	
PARKING RESERVE	\$3,473.00	
WALKING PATHS RESERVE	\$1,871.84	
OFFSITE LEVY RESERVE	\$19,407.49	
SUBDIVISION RESERVE	\$67,803.56	
REVOLVING LOAN BALANCE		\$0.00

SUBMITTED TO TOWN COUNCIL THIS 20TH DAY OF AUGUST 2008

MAYOR

SECRETARY-TREASURER

**TOWN OF CLARESHOLM
JULY 2008 BANK STATEMENT**

RECONCILED BALANCE JUNE 30, 2008		\$324,838.32	
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$1,230,678.95		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	32.85		
GIC REDEEMED	1,535,104.81		
GIC INTEREST	5,909.08		
U. S. EXCHANGE	0.00		
SUBTOTAL	\$2,771,725.69		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$1,270,940.31	
PAYROLL CHARGES		101,709.30	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		984.53	
GIC PURCHASES/TRANSFERS		1,935,328.18	
NSF CHEQUES		0.00	
SERVICE CHARGES		289.48	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$3,309,251.80	
NET BALANCE AT END OF MONTH			-\$212,687.79
BANK RECONCILIATION			
BALANCE PER BANK	629,364.43		
PLUS OUTSTANDING DEPOSITS	19,346.59		
LESS OUTSTANDING CHEQUES		-861,398.81	
RECONCILED BALANCE JULY 31, 2008			-\$212,687.79
OTHER BALANCES:			
EXTERNALLY RESTRICTED GIC'S	\$2,184,902.66		
NON-RESTRICTED GIC'S	\$200,000.00		
PARKING RESERVE	\$3,499.35		
WALKING PATHS RESERVE	\$1,871.84		
OFFSITE LEVY RESERVE	\$19,554.82		
SUBDIVISION RESERVE	\$68,318.47		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 20TH DAY OF AUGUST 2008

MAYOR

SECRETARY-TREASURER

ACTION ITEMS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1513**

A Bylaw of the Town of Claresholm to amend Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 14 & 15, Block 14, Plan 147N, be amended by changing the "R1" (Residential) designation to an "R2" (Duplex Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1384 is hereby amended.

Read a first time in Council this day of 2008 A.D.

Read a second time in Council this day of 2008 A.D.

Read a third time in Council and finally passed in Council this day of 2008 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: August 20th, 2008
Applicant: Peter Morton
Municipal Address: 230 - 50th Ave W, Claresholm
Legal Address: Lot 14 & 15, Block 14, Plan 147N

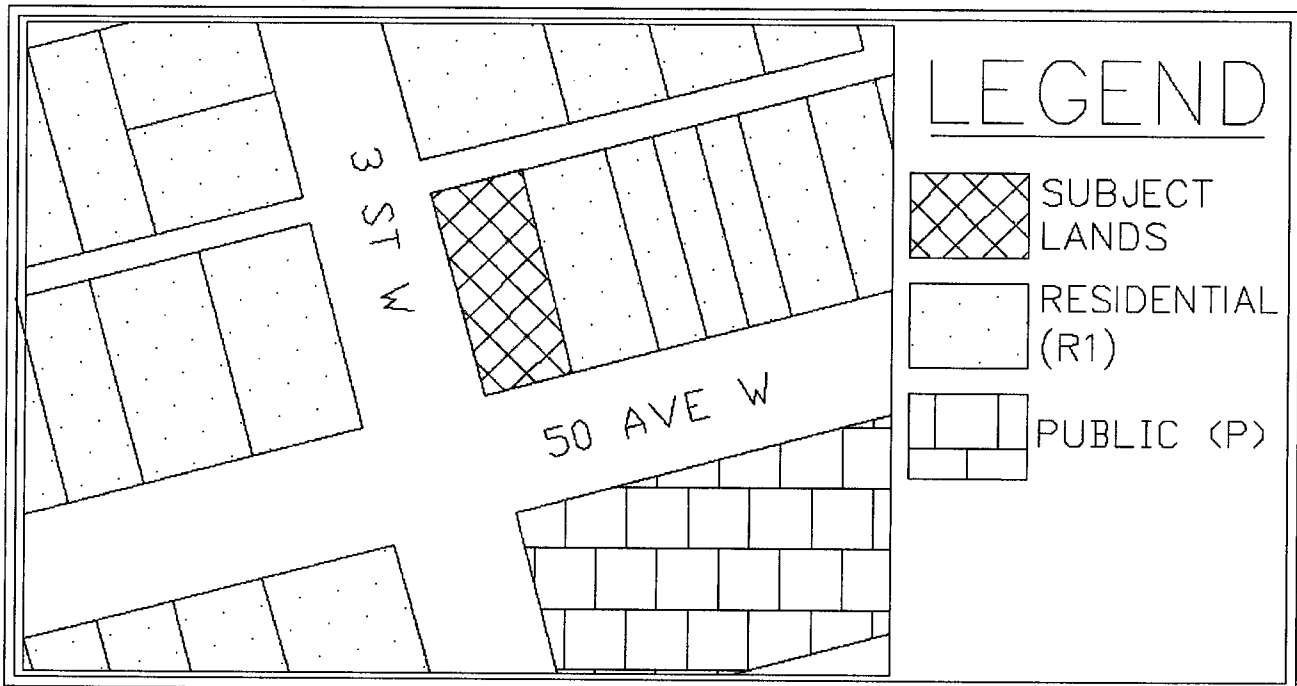
SYNOPSIS

The applicant would like to rezone the subject lands from Residential (R1) to Duplex Residential (R2) designation.

BACKGROUND

The subject lands have an area of 780.7 square metres (8403 square feet). The land is currently used as a residential dwelling. Surrounding zoning includes Public (P) to the south and Residential (R1) to the west, north and east. The surrounding residential uses are single family residential dwellings and the public designation is Amundsen Park.

LAND USE MAP



As20
COUNCIL

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 1560-AMIP-CLAR
1560-NDCC-CLAR

August 5, 2008

His Worship Rob Steel
Mayor, Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

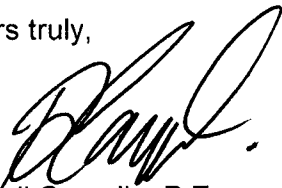
Please be advised that a grant in the amount of \$710,678 is being electronically transferred to the Town of Claresholm.

This amount includes the full payment for the calendar year of 2008 for the following grants:

- The Alberta Municipal Infrastructure Program grant in the amount of \$609,558.
- The New Deal for Cities and Communities grant in the amount of \$101,120.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at (403) 382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-Macleod
Municipal Programs



ALBERTA
TRANSPORTATION

Office of the Minister

AUG.
AGENDA
ACTION.
ALL PAGES

AR36360

July 2, 2008

His Worship Rob Steel
Mayor
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

I am pleased to advise you and your council of the Alberta government cost-shared funding that will be provided to the Town of Claresholm under the following 2008 Transportation grant programs:

- The Alberta Municipal Infrastructure Program (AMIP). The municipality's adjusted five-year total grant amount is \$3,282,853. The 2008/09 and 2009/10 allocation amounts are shown on the attached updated Schedule 1 for AMIP.
- The New Deal for Cities and Communities (NDCC). The municipality's adjusted five-year total grant amount is \$521,872. The 2008/09 and 2009/10 allocation amounts are shown on the attached updated Schedule 1 for NDCC.

These adjusted amounts are the result of the re-calculation of the allocations based on the 2007 Official Population of 3,700, as published by Alberta Municipal Affairs, and as per the program Agreements. Please replace your municipality's previous schedules in the Agreements with the adjusted schedules dated June 26, 2008, attached to this letter.

My colleague, Mr. Evan Berger, M.L.A. for Livingstone-Macleod, and I are very supportive of these grants that continue to keep Alberta competitive.

Alberta Transportation staff will be in contact with your administration regarding the necessary arrangement for processing these financial assistance grants.

Sincerely,

Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

Attachments

cc: Honourable Ray Danyluk, Minister of Municipal Affairs
Mr. Evan Berger, M.L.A., Livingstone-Macleod

320 Legislature Building, Edmonton, Alberta Canada T5K 2B6 Telephone 780-427-2080 Fax 780-422-2722

SCHEDULE 1

(AMIP)

TOWN OF CLARESHOLM

This page contains an outline of the maximum grant allocation for the Municipality under the Alberta Municipal Infrastructure Program.

Payment of any grant under this program is subject to:

1. The availability of funding for this program.
2. Sufficient accepted eligible Municipal Infrastructure Projects.
3. Completion of financial reports for previous years grants.
4. Compliance with all other terms of the Memorandum of Agreement.

This proposed schedule may change from time to time. A change in this schedule does not alter any other term of this Memorandum of Agreement.

In 2005-06,	\$687,912
In 2006-07,	\$0
In 2007-08,	\$1,375,824
In 2008-09,	\$609,558
In 2009-10,	\$609,559
TOTAL:	\$3,282,853

The basis for calculation of the total grant available to the municipality is the Alberta 2007 Official Population list, as published by Alberta Municipal Affairs.

Updated: June 26, 2008

SCHEDULE 1 (NDCC)

TOWN OF CLARESHOLM

This page contains an outline of the maximum grant allocation for the Municipality.

Payment of any grant under this program is subject to:

1. The availability of funding for this program.
2. Sufficient accepted eligible Municipal Infrastructure Projects.
3. Completion of financial reports for previous years grants.
4. Compliance with all other terms of the Memorandum of Agreement.

This proposed schedule may change from time to time. A change in this schedule does not alter any other term of this Memorandum of Agreement.

In 2005-2006,	\$0
In 2006-2007,	\$131,164
In 2007-2008,	\$87,480
In 2008-2009,	\$101,120
In 2009-2010,	\$202,108
TOTAL:	\$521,872

The basis for calculation of the total grant available to the municipality is the Alberta 2007 Official Population list, as published by Alberta Municipal Affairs.

Updated: June 26, 2008



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
ATTN: Mayor Rob Steel

Your File - Votre référence

Our File - Notre référence

NCO i/c Claresholm RCMP Detachment
Box 1209
CLARESHOLM, Alberta
T0L 0T0

Date

July 17, 2008

RE: Provincial Policing Service Agreements (PPSA)

Dear Sir,

Our District is planning on putting on a presentation with regard to policing agreements between the province and the various levels of government. It is expected that this would last no longer than 3 hours and would include a question and answer period. It will be open to elected officials and senior administrative personnel. The most likely location that it will be held for our area is in Lethbridge, and will occur in either October, or November.

The Provincial Police Agreements have an impact on all of us in terms of the level and types of policing done in our communities.

We are in the process of attempting to determine the level of interest and numbers of people who may be interested in attending.

If at all possible could you please advise as to whether you would be interested in attending, and number of people who may attend.

Yours truly,

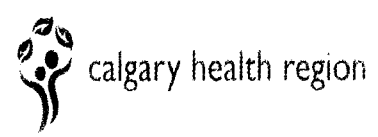
Robin Alexander Sgt
Claresholm RCMP Detachment
366 48 Avenue West
P.O. Box 2907
Claresholm, Alberta
T0L 0T0
625-4445

Canada

RCMP GRC 2823 (2002-11) WPT

Page 1 of/de 1

Aug 20



August 8th, 2008

Mr. Rob Steel
Mayor
Town of Claresholm
221 – 45 Avenue West
Box 1000
Claresholm, AB T0L 0T0

Dear: Rob,

Re: EMS Ground Ambulance Transition Planning

Thank you for your response to our request for a letter outlining your interest in continuing to provide ground ambulance services as we transition the governance of these services to the Health Region. This information will now be utilized in the discussion of the transitional service delivery model for inclusion in the Calgary Region's business plan, due for submission to the Alberta Health Services Board on August 20, 2008. We appreciate the timeliness of your response given the very short timelines that have been imposed on this project.

Thank you also for completing the initial inventory data on your service provision and the infrastructure supporting those services. This information will also be used to assist in the Business Plan development.

As you know, Brenda Fischer has been contracted to oversee the development of the Business Plan for our Region. Over the next month, she will be undertaking a more detailed collection of data which will be used to inform the work of a variety of working groups which will soon be struck to complete the more detailed planning for the transition. Membership on these working groups by necessity will be small to ensure responsiveness and to provide opportunities to obtain urban, rural and integrated service perspectives. Your expressions of interest in planning involvement will be utilized in establishing the membership of these working groups.

Yours truly,

Nancy Guebert
Nancy Guebert
Vice President
Emergent, Critical, Clinical & Support Services

Debbie Goulard
Debbie Goulard
Director
Emergency and Urgent Care Services

Claresholm & District
Health Foundation

August 14, 2008

Town of Clarehsolm
Box 1000
Claresholm, AB.
T0L 0T0

Re: Sponsorship

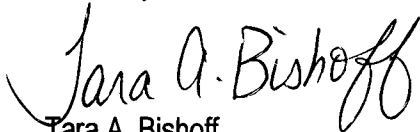
Dear Mayor and Town Councillors:

The Foundation is bringing Aaron Lines to town to perform on Saturday, October 25, 2008. This is your Health Foundation's 2nd Annual Concert Series. Last year, our Inaugural Concert sold out in a few short weeks and that is the first time in 8 years that the Foundation has hosted a sold out event. Everyone attending enjoyed the evening filled with: wine & cheese, supper, 2.5 hours live acoustic entertainment and more . . . right here in Claresholm. We would love to get this event on the map of local residents and music lovers in the surrounding areas as well. Last year at least 30% of the 400 attendees were from out of town.

Kindly consider supporting this event again this year by sponsoring and/or attending. Call me if you have any questions.

I look forward to hearing from you soon.

Sincerely,



Tara A. Bishoff
Foundation Coordinator
(403)625-8686

2007 Contribution
\$ 500.00



**Claresholm & District
Health Foundation**

Be part of the most talked about Gala
Entertainment Event to hit Claresholm . . .

AARON LINES

In Concert

Two Time Juno Award Nominated Singer/Songwriter
with 12 top 5 singles in Canada including:

"Waiting on the Wonderful" (The most played song on Canadian Country Radio in 2006)

&

"You Can't Hide Beautiful" (Top 3 Song in USA & #1 Video in the USA)

2nd ANNUAL CONCERT SERIES

Where: Claresholm Community Centre

When: SATURDAY, OCTOBER 25, 2008

Tickets: \$75./Adult \$55./Kids Under 12 yrs.

Ticket Price Includes:

Wine & Cheese

Supper

Opening Act - Local Talent - Shane Chisolm

Call Tara @ 625-8686 TODAY to Reserve your tickets!



Claresholm & District Health Foundation

2nd ANNUAL CONCERT SERIES SPONSORSHIP OPPORTUNITIES

Platinum Sponsor \$3000.

16 Tickets + VIP Plus Treatment
Verbal Recognition at the event
Signage with Logo at the Event
Logo Recognition in the Claresholm Local Press

VIP Plus Treatment
Reserved Priority Seating
Beverage Service
Meet with Aaron Lines ~~Post~~- Concert
~~Pre~~

Gold Sponsor \$2000.

8 Tickets + VIP Treatment
Verbal Recognition at the event
Signage with Logo at the Event
Logo Recognition in the Claresholm Local Press

VIP Treatment
Reserved Seating
Beverage Service

Silver Sponsor \$1000.

4 Tickets
Signage with Logo at the Event
Recognition in the Claresholm Local Press

Bronze Sponsor \$500.

2 Tickets
Signage Recognition at the Event
Recognition in the Claresholm Local Press



**Clareholm & District
Health Foundation**

**2nd ANNUAL CONCERT SERIES
SATURDAY, OCTOBER 25, 2008**

Sponsors make all the difference and I hope you find an option that fits your budget.

Sponsorship Form

Company Name: _____

Contact: _____

Street/Box Address: _____

City: _____ **Postal Code:** _____

Phone: _____ **Email:** _____

CALL TO MAKE CREDIT CARD PAYMENT ARRANGEMENTS OR MAIL A CHECK
PAYABLE TO THE CLARESHOLM & DISTRICT HEALTH FOUNDATION: Box 2638,
Clareholm, AB, T0L 0T0. Call if you have any questions 625-8686/625-1661.

Sponsorship Information (check or circle):

- | | | |
|--------------------------|-----------------------------|----------------|
| <input type="checkbox"/> | Platinum Sponsorship | \$3000. |
| <input type="checkbox"/> | Gold Sponsorship | \$2000. |
| <input type="checkbox"/> | Silver Sponsorship | \$1000. |
| <input type="checkbox"/> | Bronze Sponsorship | \$500. |

Please call Tara @ 625-8686 with any questions or concerns.

PLEASE FORWARD YOUR COMPANY LOGO TO: tara.bishoff@calgaryhealthregion.ca

Agenda
Aug 20



The Tour of Hope Visits Claresholm

Tuesday, August 26th, 2008

Foothills Ford

5pm BBQ

403.625.4424 www.tourofhope.ca

The 1980 Ford Econoline van which was Terry Fox's home for the duration of his Marathon of Hope has been recently discovered and it is now embarking on a new journey raising funds for cancer research. Please bring a donation to cancer research or donate online at www.tourofhope.ca. To collect donations from your friends and colleagues, pledge sheets are available at Foothills Ford or by calling The Terry Fox Foundation at 1.888.836.9786.

TERRY FOX
**tour of
hope**



The Terry Fox Foundation is thrilled to announce the discovery of the original van that was an integral component of Terry Fox's 1980 Marathon of Hope. The 1980 Ford Econoline van was Terry's home for 4 ½ months. It is where he felt protected from the madness outside, where he slept, prepared and perspired. The van was used to carry supplies, monitor Terry's running mileage, collect donations and slow down traffic.

Ford of Canada has completely restored the van and over 1,000 hours of around the clock work was needed to dismantle and reassemble every van piece. It will now start a new journey raising funds for cancer research as another extension of Terry's Marathon of Hope. Beginning on May 25th in St. John's, Newfoundland and "driven" by Scotia McLeod the van, accompanied by friends and family members, will traverse the country visiting over 50 communities. Please visit the interactive map for event details, purchase a limited edition Tour of Hope T-shirt or crew neck sweater or read the daily blog.

www.tourofhope.ca



Available for purchase at a tour of hope location, or online at
www.tourofhope.ca



www.tourofhope.ca

Name: _____
 Address: _____
 City/Prov.: _____ Postal Code: _____
 Tel.: _____ e-mail: _____
 Tour of Hope Location: _____ Site #: _____

The Terry Fox Foundation is thrilled to announce the discovery of the original van that was an integral component of Terry Fox's 1980 Marathon of Hope. The 1980 Ford Econoline van was Terry's home for 4 1/2 months. It is where he felt protected from the madness outside; where he slept, prepared and perspired. The van was used to carry supplies, monitor Terry's running mileage, collect donations and slow down traffic.

Ford of Canada has completely restored the van and over 1,000 hours of around the clock work was needed to dismantle and reassemble every van piece. It will now start a new journey raising funds for cancer research as another extension of Terry's Marathon of Hope. Beginning on May 25th in St. John's, Newfoundland and "driven" by Scotia McLeod the van, accompanied by friends and family members, will traverse the country visiting over 50 communities. Please visit the interactive map for event details, purchase a limited edition Tour of Hope T-shirt or crew neck sweater or read the daily blog.

To find a Tour of Hope location call toll free or visit www.tourofhope.ca

Please complete all information and print clearly				Amount Pledged	Amount Received
Name: Jane Doe		[SAMPLE]		Tel: 306 123-4567	
Apt: 12	Address: 200 Main Street	City: Biggar, SK	Postal Code: S O K O M O		
Name: <i>Please Print Clearly</i>				Tel:	
Apt:	Address:	City:	Postal Code:		
Name: <i>Please Print Clearly</i>				Tel:	
Apt:	Address:	City:	Postal Code:		
Name: <i>Please Print Clearly</i>				Tel:	
Apt:	Address:	City:	Postal Code:		
Name: <i>Please Print Clearly</i>				Tel:	
Apt:	Address:	City:	Postal Code:		
Name: <i>Please Print Clearly</i>				Tel:	
Apt:	Address:	City:	Postal Code:		

Instructions

- Cheque payment preferred; make payable to 'The Terry Fox Foundation'. Bring pledge sheet(s) to event - completed pledge sheet(s) and funds may be submitted at that time.
- After the event, submit completed pledge sheet(s) and funds to your provincial Terry Fox Foundation office (addresses on www.terryfoxrun.org). The Foundation MUST receive your pledge sheet(s) to issue income tax receipts to your donors and it must be submitted no later than December 31, 2008.
- Contributions of \$20 or more (with complete name and address) will be receipted automatically. Donations under \$20 must be requested.

THE TERRY FOX FOUNDATION
 Suite D10, 6115 - 3rd St SE
 Calgary, Alberta
 T2H 2L2

Total Amount



The Terry Fox Research Institute



Un seul rêve. Un monde d'espoir.
 A single dream. A world of hope.

Communities
in Bloom

Claresholm Committee

P.O.Box 2547

Claresholm, AB

TOLOTO

July 21st, 2008

*Agenda
August*

Mayor and Council
Town of Claresholm

We, the members of this committee, wish to express an intense "thank-you" for the support and generosity you've shown to the Communities in Bloom program.

Thanks in great part to the efforts of Kris Holbeck and Mike Schuweiler, who were extremely well prepared to answer all questions posed by judges Williams and Sproule, and the marvelous preparedness of the water plant personnel, we will receive high marks for municipal participation.

The Town crew is also commended for going that "extra mile" to make our town look great for judgment day.

We won't know exactly how we scored until Provincial Awards night on September 27th, but all of us feel confident that we will place high.

Thank you again

Communities in Bloom
Claresholm Committee



Rosemary Wishart, chair

To: All of Council

From: Mayor Rob Steel

Subject: Communities in Bloom
Awards Presentation – Wainwright, Alberta
September 27, 2008

Issue: The Communities in Bloom initiative in Claresholm this year was a great success. The awards presentation for the CIB program will be held this September in Wainwright, Alberta. I feel Claresholm should be represented at the awards ceremony. As you are aware, the main facilitators of this worthy project were Arnold McCauley and Rosemary Wichart. I feel that Arnold and Rosemary should represent the Town of Claresholm at the awards ceremony. They are well-deserving and will be great ambassadors for the town.

Recommendation:

That the Town of Claresholm approach Arnold McCauley and Rosemary Wichart to represent the Town of Claresholm at the Communities in Bloom awards ceremony this September in Wainwright, Alberta.

the Trailer Ranch

operated by 993687 Alberta Ltd.
4419 1st St W
Claresholm, Alberta TOL OTO

Members of the Town Council
Town of Claresholm
P. O. Box 1000
Claresholm, Alberta
TOL OTO

To Whom It May Concern:

Re: Michael Petrovich storage facility

We opened our business in Claresholm on February 1st, 2008 and have enjoyed better than projected growth.

However, one of the problems that we have been faced with as a growing business is that in order to keep growing we require more and more inventory, which mean more space to put the units on and because of the restrictions due to the size of our location we have approached Mr. Petrovich on several occasions to provide us with fenced in storage for some of our units. Mr. Petrovich has expressed his desire to accommodate our request but is apparently awaiting approval from Town Council. We bring people to Claresholm to pick up trailers from as far away as Fort McMurray, these people buy gas, meals, sometimes hotels and who know what else. They come because we a good selection of inventory for immediate delivery.

I have a real problem understanding where the problem is when he already owns more land, adjacent to his existing storage facility, and there is a demand from people like us for such a facility. How can the zoning on one end of the block be different from less than a block away. It is a storage facility and not a high traffic business that will create excess traffic on the street

People, such as us and other residences of Claresholm, need to be able to put our units inside a locked compound for safe storage not so they are not stolen or vandalized. This is not the type of facility that is going to create a great deal of new traffic to the area (which is not residential anyway).

In my opinion, there is a pent up demand for a good safe and secure storage for trailers and Rv's in the town of Claresholm.

In our situation, we need something close by so if we sell a unit or need to show it, we can do it quickly.

We would appreciate it if you would reconsider Mr. Petrovich's application so we don't have to consider moving our business to a different town. We enjoy doing business in Claresholm and enjoy supporting our fellow business people in town. I think if you do some due diligence you will find that a facility such as this will help to beautify the town as well because people will be less inclined to park trailers and Rv's and boats etc in the alley ways behind their homes or on the street in front of their homes. They would have the options of safe and secure storage for them in the off season.

In closing, I would like to say thank you for your time and hopefully your consideration of the needs of not only us but also fellow people in the community.

Yours truly,

A handwritten signature in black ink, appearing to read "DKM" followed by a stylized flourish.

Dwight K. Moffatt
President

Claresholm Curling Club
Box 1976
Claresholm, Alberta
T0L 0T0

July 22, 2008

Dear Sir or Madam,

I am writing on behalf of the Claresholm Curling Club

Would you please waive the Municipal Tax portion of our 2008 Tax Assessment - total of \$1093.85.

Thank you,

A handwritten signature in cursive script that reads "Launa Deering". The signature is written in black ink and is positioned to the right of the typed name.

Launa Deering
Treasurer

TOWN OF CLARESHOLM

BOX 1000
21 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



2008

**TAXATION NOTICE
and PROPERTY ASSESSMENT**

ROLL NO.	PROP. SIZE	PORTION			QUAD	SEC	TWP	RGE	MER
11917.001	0					0	0	0	0
SUBDIVISION NAME									
CIVIC ADDRESS 430 53 AVE E									
MORTGAGE NUMBER		PLAN	BLOCK	LOT					
		8010781	118	33					
MORTGAGE COMPANY NAME									

DATE OF MAILING	2008-Jun-09
DUE DATE	2008-Aug-29

LARESHOLM CURLING CLUB
BOX 1976
LARESHOLM, ALBERTA T0L 0T0

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
LIQ PERMIT	76,780.00
TOTAL ASSESSMENT	76,780.00

ASSESSMENT COMPLAINT MUST BE RECEIVED ON OR BEFORE	2008-Jul-21
--	-------------

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
LIQ PERMIT	80,840.00
TOTAL ASSESSMENT	80,840.00
EXEMPT	0.00
TAXABLE	80,840.00

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

EDUCATION TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
LIVINGSTONE RANGE SCHOOL DIVISION	0.0053790	26.23912	434.84
TOTAL 2008 EDUCATION TAXES			434.84

IMPORTANT PENALTY INFORMATION

PENALTY CHARGES ON ALL OUTSTANDING TAXES WILL BE LEVIED AS FOLLOWS: 14% AGAINST ALL CURRENT TAXES REMAINING UNPAID AFTER AUGUST 29, 2008 AFTER 4:00 P.M. A FURTHER 14% PENALTY WILL BE ASSESSED ON ALL TAXES REMAINING UNPAID AFTER DECEMBER 31, 2008 AFTER 4:00 P.M..

MUNICIPAL AND OTHER TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
BUSINESS LEVY	0.0013600	6.63400	109.94
HOME FOR AGED	0.0002300	1.12176	18.59
MUNICIPAL PURPOSES	0.0135310	66.00512	1,093.85
TOTAL 2008 MUNICIPAL AND OTHER TAXES			1,222.38
SUB TOTAL 2008 TAXES			1,657.22

FOR COMPARISON 2007 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE 1,804.33

TOTAL 2008 TAXES			1,657.22
CURRENT OUTSTANDING			0.00
TOTAL CURRENT TAXES PAYABLE FOR 2008			1,657.22
THIS AMOUNT DUE AFTER AUGUST 29, 2008		1,889.23	

TAX INSTALLMENT PAYMENT PROGRAM

CURRENT INSTALLMENT AMOUNT 0.00
BY JOINING THE PAYMENT PROGRAM YOUR PAYMENTS COULD BE AS LOW AS 138.10

Your property has been assessed as shown for the above taxation year. The assessment roll will be open for 30 days, after date of mailing, for inspection during office hours. If you or your agent wish to file a complaint to the Assessment Review Board, you or your agent must submit your complaint, and \$50.00 fee per parcel, in writing on or before July 21, 2008 to Kris Holbeck, CAO at the above address. Inquiries concerning assessments should be directed to Lisa Chillon, Tax Administrator at 403-625-3381 or Lance Meeks at Southern Assessment Services, Lethbridge at 403-329-1729. An assessment openhouse will be held on July 8th and 9th at the Town Office by appointment only. Please call 403-625-3381 to set your appointment time.

TOWN OF CLARESHOLM

BOX 1000
21 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



2008

**TAXATION NOTICE
and PROPERTY ASSESSMENT**

ROLL NUMBER	11917.001
LAST DATE BEFORE PENALTY	2008-Aug-29

ARREARS OR CREDIT	CURRENT TAXES	NET DUE	AMOUNT DUE PLEASE PAY
0.00	1,657.22	1,657.22	1,657.22
			AMOUNT PAID

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

CLARESHOLM CURLING CLUB
BOX 1976
CLARESHOLM, ALBERTA T0L 0T0

Memo

To: Council
From: Administration
Date: August 14, 2008
Re: Mackin (Scout) Hall use

OVERVIEW

Mackin Hall is a Town facility which historically has been used by the Scouts and only used for "youth" organization or events (in the last few years ONLY the Scouts have used it). Due to demand pressure for space for use by other not for profit and profit organizations, Administration has allowed Ruth Wallace, Scout's representative, to book groups other than the Boy Scouts into this hall (only not for profits at this juncture).

These other groups are cloggers and a church parent counseling organization. These groups make arrangements to use the space through Ruth Wallace and myself (due to no formal policy on what type of groups can use Mackin Hall) with a donation to the Scouts being asked for as compensation for using the space.

Debbie Goeseels from FCSS has requested Council make a clear statement on what groups can use Mackin Hall and if formal compensation should be required from the groups or if a donation to the Scouts is still acceptable. Currently the Town does some repairs and maintenance on the building, but the Scouts do regular cleaning and upkeep of the space and Ruth Wallace shows it to groups and hands out keys.

Debbie and Ruth both receive phone calls to use the space for weddings, birthday parties etc. The space upstairs is open but the downstairs has the Scouts recreation equipment in it and is not available to use. The arena mezzanine is booked all fall winter and spring at this point and the demand for usable space is growing so Administration is requesting direction from Council on what types of groups they will allow to use Mackin Hall.

Attached is the original agreement made with the Scouts in September of 1967 for land to put the Hall on.

Kris Holbeck, CA CAO Town of Claresholm

AGREEMENT made this 21st day of September A. D. 1967

BETWEEN:- Town of Claresholm, herein after called the "Vendor"
-and-
- First Claresholm Boy Scout Troop, hereinafter called
the "Purchaser"

The Vendor agrees to sell and the Purchaser agrees to purchase all that certain tract of land and premises situate in Alberta being the east twenty-five feet (25) of Lot Sixteen (16), and all of Lot Seventeen (17), Plan 147N in the Town of Claresholm recorded in the South Alberta Land Registration District together with the privileges and appurtenances thereto belonging at and for the price of One (1) Dollar (receipt whereof is hereby acknowledged) upon the signing of this agreement.

IN CONSIDERATION WHEREOF and on payment of the said sum of money, the Vendor will immediately transfer to the Purchaser in fee simple, the said tract of land with the appurtenances and reservations affecting the title of the Vendor and such transfer shall be prepared by the Purchaser at its expense and all conveyancing, legal and registration fees in connection with the transaction shall be paid by the Purchaser.

It is hereby agreed between the parties hereto that as the land has been sold by the Vendor to the Purchaser at a moderate price in order that the Purchaser may use the said grounds ~~xxxx~~ to locate a Scout Hall for the community of Claresholm District and carry on the activities that have been customarily associated with the organization that some restriction should be placed on the Purchaser from alienating the land for other than Scouting purposes or ceasing to use the said lands as a Scouting project and it is heretofore declared and agreed that the Purchaser hereby gives to the Vendor a continuing option to purchase said lands at and for the price or sum of one (\$1.00) Dollar in consideration of these presents and also in consideration of the sum of one (\$1.00) Dollar (the receipt of which is hereby acknowledged) such option to take effect should the Purchaser cease to use said lands for Scouting activities and divert their use to other purposes or should the Purchaser endeavour to sell or dispose of said lands, such option shall be exercised immediately by the Vendor given written notice to the Purchaser by registered letter declaring its intention to take up said option at a date thirty (30) days after the mailing of such written notice by registered mail.

IN WITNESS WHEREOF the Vendor and Purchaser have hereunto set their signatures by the hands of their proper officers in their behalf.
Sealed Delivered and Countersigned)
by the Town of Claresholm and by)
the First Claresholm Troop of Boy)
Scouts in our presence.)

[Handwritten signature]

[Handwritten signature: Eric Patterson]

Mayor

[Handwritten signature]

Sec. Treas.

[Handwritten signature: Doug Mackay] Chairman Board Committee

Memo

To: Council
From: Community Standards Committee
Date: June 23, 2008
Re: Highway #2/Secondary highway #520 intersection

OVERVIEW

Community Standards Committee has met and discussed the safety concerns regarding the abovementioned intersection and what it would like to see done at the intersection to reduce the potential for accidents between motorists and other motorists or motorists and pedestrians.

Possible solutions are:

1. Another set of stop lights at the intersection, or
2. A flashing pedestrian cross walk sign allowing pedestrians to cross over Highway #2

No sidewalks/walking paths are currently in the area and would need to be in place before Alberta Transportation entertains either of these ideas as there needs to be a point of origin and destination for a set of traffic lights or a crosswalk signal.

RECOMMENDATION: The Community Standards Committee would like this discussed at the August 20th, 2008 council meeting and a recommendation given to Administration.

David Moore, Chair, Community Standards Committee



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

To Whom it may Concern

Your File - Votre référence

Our File - Notre référence

NCO i/c Claresholm RCMP Detachment
Box 1209
CLARESHOLM, Alberta
T0L 0T0

Date

2008 July 21

**RE: Traffic Control - Intersection of 1st Street West and 43 Avenue West,
Claresholm Alberta.**

To Whom it may Concern,

Due to the high volume of traffic on both these streets the local RCMP Detachment would support the installation of traffic control. This is a high risk intersection in which traffic traveling east and west across 1st Street West, (#2 Highway) often become frustrated while waiting at the stop signs and attempt to cross or turn on to the Highway when it is unsafe to do so.

It is also noted that the Claresholm Care Center is located on the Southwest corner of this intersection. Many of the clients of this facility cross the highway at this intersection. Last year one of these clients was fatally struck by a southbound vehicle.

If you have any questions or concerns please contact me.

Yours truly,

Robin Alexander Sgt
Claresholm RCMP Detachment
366 48 Avenue West
P.O. Box 2907
Claresholm, Alberta
T0L 0T0
625-4445

Canada

RCMP GRC 2823 (2002-11) WPT

Page 1 of/de 1



calgary health region

Claresholm Centre for Mental Health & Addictions

PO Box 490
139 - 43 Avenue West
Claresholm, Alberta
T0L 0T0
Canada

August 14, 2008

Claresholm Town Council
PO Box 1000
Claresholm, AB
T0L 0T0

Dear Claresholm Town Council:

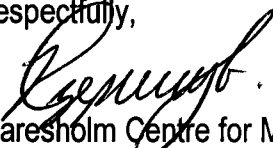
As one of the Managers of the Claresholm Centre for Mental Health & Addictions, I would like to express my concerns that we share related to the intersection of Highway #2 and Highway #520. The Claresholm Centre for Mental Health & Addictions care for 100 patients dealing with various mental health and addictions issues. Part of their treatment involves reintegration into the community. As a result, we have patients frequently leaving the Centre to engage within the community and returning to the Centre.

We have experienced many "near misses" when patients have been crossing the street and have almost been hit by vehicles, as well as one extreme instance when one of our patients was struck down by an automobile leading to his death.

I am writing this letter in hopes that the safety of this intersection could be examined and a comprehensive safety analysis completed with recommendations for changes that might increase pedestrian safety in this area.

Thank you for your consideration of reviewing our concerns. I look forward to your reply.

Respectfully,


Claresholm Centre for Mental Health & Addictions
Tel: 403-625-8583
Fax: 403-625-8506

PC/ln



CLARESHOLM FIRE DEPARTMENT

Box 433 • Claresholm, AB • TOL 0T0 • FAX (403) 625- 3922

FIRE CHIEF TONY BONETTI

E-MAIL claresholmfire@telus.net

Nigel Young
Town of Claresholm
Po Box 1000
Claresholm, AB
TOL 0T0

July 29 2008

The Claresholm Fire Department is favour of a traffic light and pedestrian walkway at Hwy #2 and Hwy #520. Over the years there have been numerous vehicle accidents and People killed trying to cross the highway.

Sincerely:

Tony Bonetti Fire Chief

To whom it may concern,

My name is Kim Biswanger and I am currently the summer fun day camp coordinator in Claresholm, AB. During the summer we take our children on many in town field trips. Claresholm being the small town that it is, we are required to walk to all of our destinations. As of right now there is only one set of traffic lights in Claresholm and its location is not always conducive with our end location. One of these field trips involves a trip across highway 2, at the intersection of Starline Rd. (43 Ave.) and highway 2. This is a very busy intersection with a lot of heavy truck traffic and is also a high collision area. In order to cross at this intersection we invested in the help of the local bylaw enforcement to completely close the highway down and assist us in crossing safely across the highway. A pedestrian light and crosswalk installed at this intersection would greatly increase the safety of motorists and pedestrians alike and would increase the amount of time the bylaw service officers could invest in their other duties.

Sincerely,
Kim Biswanger

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



MEMO

To: Council
From: Jeff Gibeau, Planner / Development Officer – Town of Claresholm
Date: August 20th, 2008
Re: Centennial Park Master Plan July 24th, 2008 Open House Comments

Please find attached the comments as compiled by the Oldman River Regional Services Commission and the Town of Claresholm Development Department from the Centennial Park Master Open House, held on July 24th, 2008.

In addition to the comments presented in the attached document the Development Department, in conversation with Public Works would like to emphasize that the area around Frog Creek that is contained within the boundaries of Centennial Park is acting as a catchment area during periods of storm flow. The ramifications of covering the existing open portion of the creek would be felt upstream. However, the location and extent of these these ramifications is unknown.

The Development Department respectfully requests that Council decide if the uncovered portion of Frog Creek is to be covered in or left open.

Jeff Gibeau
Planner / Development Officer



townofclaresholm.com

Phone: (403) 625-3381

Fax: (403) 625-3869

Claresholm Centennial Park Master Plan

Comments from Public Meeting Held July 24th, 2008

Compiled by: Oldman River Regional Services Commission & Town of Claresholm Development Department

Major Comments:

- Frog Creek
 - The debate was to leave the currently uncovered portion of Frog Creek open or to cover it up. Arguments to cover Frog Creek centered around mosquitoes and the inability to maintain the steep slope. Arguments to leave the creek uncovered focused on the benefit of having a natural feature as an amenity. There was suggestion that the creek banks could be modified to allow for easier maintenance.
- Trail Construction
 - Width(5 feet versus 8 or 10 feet): Arguments for smaller path sizes centered around the cost savings translating into the potential for more trails to be constructed and a large width would be underutilized and therefore less functional. Arguments for larger paths focused on the park being handicap accessible.
 - Construction Material: Although, subordinate to the trail width debate, discussion centered around crushed gravel or asphalt. The obvious arguments were that using crushed gravel would save money and allow more paths to be built. Alternatively, the argument for asphalt again focused on the park being handicap accessible. Additionally, ORRSC suggested that the use of a combination of materials, strategically placed, would make the trails and nodes more appealing by adding texture to the trail surface.

Other Notes/Comments:

- Trails
 - Flair paths at strategic points to ease congestion
 - The trail system should use educational plaques, art and way finding/mileage signs to generate interest and provide clear directions for park users.
- Benches
 - Metal/concrete park benches to reduce future maintenance.
 - Benches should be positioned across from each other on either sides of the path/trail.
- Fencing; emphasis was NO fences, however because of safety reasons two possible areas:
 - Kids park area
 - Northwest Corner of Park (next to the alley and 4th street. This is to help keep tents and campers with children and dogs away from roads.

- Maintenance
 - Both existing and new trees need protection at the base from mowers and whipper snippers.
 - Emphasis placed on making the upgrades easily maintainable.
 - Underground water sprinklers
- Park Entrances.
 - Dog stations at the entrance to the parks
 - Park site plan and map at entrance to park.
- Lighting.
 - Lighting should be restricted to main pathways and nodes only
 - Solar powered lighting should be considered from Municipal Sustainability standpoint and to reduce the future operational cost of the park.
- Kids playground extension to the south, including family gazebo, barbecuing area.
- Parking: Extend/enlarge the interior parking because the during events the existing parking will not be adequate.
- Extend trailer park with power, water, sewer, and t.v. Hookups
- Plantings: Suggestions included shrub planters, new trees, flowers for colour and pussy willows.
- Gazebo, raised to prevent flooding, designed with zero maintenance
- Removal of the one or both of the ball diamonds if replaced by a better use
- Underground sprinklers – can be used as a security device, turn on at 11pm, too wet to stay.
- Bike racks needed



TOWN OF CLARESHOLM

POLICY

POLICY # 80

EFFECTIVE DATE _____

SUBJECT Town Employees Purchasing Town Property

DEPARTMENT Administration

AUTHORITY Council Resolution

DATE PASSED _____

PURPOSE: To establish a consistent policy when Town employees wish to purchase town property that is available to be sold.

GUIDELINES:

1. Tangible capital assets/equipment (with an initial cost greater than \$5,000) with a salvage value of less than \$500 will be available for purchase by Town employees on a first-come first-serve basis.
2. Tangible capital assets/equipment with a salvage value of more than \$500 will be sold at auction or by advertisement to the general public. The highest monetary offer will be the one accepted.
3. Other assets with an initial cost less than \$5,000 (such as computers and equipment) that have not been capitalized and have a nominal salvage value, may be purchased by employees at the cost negotiated between management and staff.



Conference Attendance Policy #82

PURPOSE: To establish a consistent policy regarding Town Council members and designated staff of the Town of Claresholm attending conferences each year.

POLICY:

Members of Town Council are permitted to attend one conference per year that will be paid for by the Town. Designated staff members can attend conferences totaling six full days per year that will be paid for by the Town.

GENERAL:

The Town of Claresholm recognizes the importance of Town Council and designated staff attending conferences each year. To show fiscal responsibility while continuing to encourage the pursuit of information, parameters must be placed and enforced on attendance of said conferences. This policy does not cover training/education (one day or half day workshops and seminars).

PARAMETERS:

Town Council

Members of Town Council are permitted one conference per year, which means they can choose to attend the annual AUMA Convention or another comparable convention per year of which the expenses will be paid for/reimbursed by the Town. If a Council member chooses to attend additional conferences, it will be at their own expense, could be funded by another organization, or the Councillor can ask Council to approve the additional conference attendance at a Council meeting. If approved by Council, the additional conference will be paid for by the Town.

Designated staff members

Staff members that need to attend conferences will be permitted to have up to six days paid for/reimbursed by the Town. This means that if there are two conferences that a staff member wants to attend, the Town will cover only up to six days between the two. If the staff member wishes to attend additional days, they will be responsible to cover these conference expenses. Expenses for conferences attended by designated staff will not exceed \$2,000 per year. These expenses are inclusive of mileage, meals, lodging, parking, etc and exclusive of wages.

NOTE:

Policy #66 - Staff Education and Training and Policy #70 - Convention Delegates Expenses should be reviewed for details on allowable expenses and other restrictions.

EFFECTIVE DATE:

Memo regarding Amendment to Policy #60

Facility and Miscellaneous User Fees

1. Arena ice rental costs increase by 10%. Last increase in 2006. Currently the cost recovery at the arena is 33% and the Town needs to increase it to 60% (based on discussions of what other municipalities recover on their arenas) in the next few years to have a facility which recovers an adequate revenue from the user groups. Administration will monitor hours of usage and revenue over the winter and determine the fees needed to continue to increase recovery.
2. Arena rental for mezzanine/lobby now has a separate and higher charge for "for profit" users which makes the system more equitable between not for profit users and profit oriented businesses.
3. No changes to any other fees or charges (ie. Pool or campground)
4. Updated policy to show \$100/month day care rent which was changed by Council resolution.

*Kris Holbeck, CAO
Town of Claresholm*



Recreational Facility & Miscellaneous User Charges Policy #60

PURPOSE: To establish a document showing user fees for recreational facilities under the control of the Town of Claresholm and other miscellaneous user charges that are not clearly defined in the Town of Claresholm bylaws or other policies.

POLICY: Recreational facility user fees and miscellaneous user fees shall be charged based on the attached schedule of costs to users of these facilities or services.

PARAMETERS: The attached schedule shows the user fees charged at the arena, aquatic center, campground, airport et cetera which are not part of a bylaw or another policy.

This policy is to be reviewed annually to ensure the user fees being charged are adequate to Council's policy on cost recovery for that item or facility.

NOTE: Fees on this policy may be changed by Council resolution and updated to the policy at the next formal review of the fees and charges.

EFFECTIVE DATE:

**TOWN OF CLARESHOLM
RECREATIONAL FACILITY & MISCELLANEOUS USER FEE/CHARGES**

DESCRIPTION	FEE
CLARESHOLM ARENA	
• PRIME TIME ICE RENTAL	57.20/HOUR
• NON PRIME TIME ICE RENTAL	37.30/HOUR
• AA AND OUT OF TOWN RENTAL	82.50/HOUR
• OUT OF TOWN	99.65/HOUR
• CONCESSION RENTAL	1,000/YEAR
• SKATE SHARPENING BUSINESS	300/YEAR
• STORAGE – MEZZANINE	300/YEAR
• STORAGE – ICE LEVEL (SM)	300/YEAR
• STORAGE – ICE LEVEL (LG)	600/YEAR
• ARENA ADVERTISING (RINK)	400/YR – 1 ST YR
• ARENA ADVERTISING (RINK)	275 EACH YR THEREAFTER
• ARENA ADVERTISING (FOYER) SIGNS FOR FUNDRAISING	CMHA AND CSC BE ALLOWED ½ EACH
• ARENA MEZZANINE/LOBBY(non profit)	60/DAY
• ARENA MEZZANINE/LOBBY(for profit)	100/DAY
• ARENA MEZZANINE/LOBBY(non profit)	30/EVENING
• ARENA MEZZANINE/LOBBY(for profit)	50/EVENING
• DAMAGE DEPOSIT	400/GROUP
• PUBLIC SKATING SPONSORS	\$500/SEASON FOR CORPORATE
• SCHOOL USE	NO CHARGE PER JOINT USE AGREEMENT
SUMMER RATES (RINK FLOOR)	
• RECREATIONAL USE	30/HR, 200/DAY
• COMMUNITYNON-PROFIT	150/DAY
• COMMERCIAL USE	650/DAY
CLARESHOLM AQUATIC CENTRE	
• ADULT – DROP IN 4.00, 10 PUNCH 35, ¼ PASS 80, MONTHLY ALL INCLUSIVE 39	
• CHILD – DROP IN 2.00, 10 PUNCH 17, ¼ PASS 35, MONTHLY ALL INCLUSIVE N/A	
• PRESCHOOL – DROP IN 1.00, 10 PUNCH 8, ¼ PASS 25, MONTHLY ALL INCLUSIVE N/A	
• STUDENT/SENIOR – DROP IN 3.00, 10 PUNCH 27, ¼ PASS 52, MONTHLY ALL INCLUSIVE 34	
• FAMILY – DROP IN 11.00, 10 PUNCH 90, ¼ PASS 175, MONTHLY ALL INCLUSIVE 100	
• PRIVATE RENTAL - 75/HOUR	
• SCHOOLS - 40/HOUR	
• SWIM CLUB - 30/HOUR	
• LESSONS - 30	
WATER/SEWER/GARBAGE	
• PER BYLAW	
• DUMPSTER RENTAL	40/MONTH

**TOWN OF CLARESHOLM
RECREATIONAL FACILITY & MISCELLANEOUS USER FEE/CHARGES
PAGE 2**

DESCRIPTION FEE

CAMPGROUND FEES

- 30 AMP SERVICED LOT 25/DAY
- 15 AMP SERVICED LOT 20/DAY
- UNSERVICED SITE 15/DAY
- TENT SITE 12/DAY

MISCELLANEOUS FACILITY/USER FEES

- AIRPORT HANGAR RENTAL 100/MONTH
- AIRPORT TERMINAL BLDG 125/DAY
- AIRPORT RUNWAY RENTAL 125/DAY
- MAPS COST + 50%
- DOG LICENSE (SPAY/NEUT) 15/YR
- DOG LICENSE (INTACT) 40/YR
- DAYCARE RENT 100/MONTH
- PLAYSCHOOL RENT 150/YEAR
- FOOD BANK RENT NO CHARGE
- ASSESSMENT APPEAL FEE 50, REFUNDED IF SUCCESSFUL

INFORMATION ITEMS



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

August 11, 2008

**Re: Monthly Policing Report
JULY 2008.**

Dear Sir,

1. Claresholm Detachment dealt with 324 occurrences in the month of July. This is an increase over June. Enforcement related statistics have increased considerably from the previous month. The detachment charged 8 persons with impaired driving compared to 2 the month before. Members also laid 43 more provincial traffic charges than the did the month previously. There has been a reduction in the vandalism complaint from June to July.

2. We have had no serious incidents to investigate in the past month and continue to receive the same sort of complaints surrounding traffic, youth related crimes and some alcohol related assaults. While the members have been busy the complaint load is not any higher than usual for this time of year.

3. There have been no alarming crime trends which have emerged this past month. Find attached a statistical breakdown of our calls for service for the month of July. If you have any questions please give me a call.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Canada

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/07/01 to 2008/07/31

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	9	0	9	0	7	77.8%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	4	0	4	0	4	100.0%
	14	0	14	1	11	85.7%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0386 Motor Vehicle Act - Other Activities (except traffic wa...	1	0	1	0	1	100.0%
9530 0010 Driving While Disqualified or License Suspension (Provi...	4	1	3	3	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	2	0	2	1	0	50.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	77	0	77	78	0	101.3%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	13	1	12	4	3	58.3%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	1	0	1	1	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	10	0	10	7	2	90.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	3	0	3	2	1	100.0%
9950 0010 Municipal Bylaws - Traffic	1	0	1	0	0	0.0%
	112	2	110	96	7	93.6%

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation of Motor Vehicle	4	0	4	4	0	100.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	1	0	1	1	0	100.0%
9230 0030 Impaired Care or Control of Motor Vehicle	1	0	1	1	0	100.0%
9240 0010 Fail or Refuse to Provide Breath Sample	1	0	1	1	0	100.0%
9240 0020 Refuse Roadside Screening	1	0	1	1	0	100.0%
	8	0	8	8	0	100.0%

Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous operation of Motor Vehicle	0	0	0	1	0	0.0%
	0	0	0	1	0	0.0%

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	6	0	6	6	0	100.0%
7300 0070 Intoxicated Persons Detention Act - Offences Only	1	0	1	0	1	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	2	0	2	0	2	100.0%
8840 0291 Child Welfare Act - Other Activities	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	4	0	4	0	3	75.0%
8840 0321 Intoxicated Persons Detention Act - Other Activities	2	0	2	0	2	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/07/01 to 2008/07/31

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0336 Mental Health Act - Other Activities	5	0	5	0	5	100.0%
8840 0341 911 Act - Other Activities	17	0	17	1	12	76.5%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	1	100.0%
	39	0	39	7	27	87.2%

Violation group - Provincial Statues - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	3	0	3	0	3	100.0%
	3	0	3	0	3	100.0%

Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0017 Fail to Comply with an Undertaking	2	2	0	0	0	0.0%
3430 0010 Disturbing the peace	11	3	8	0	4	50.0%
3510 0010 Fail to attend court	0	0	0	1	0	0.0%
3530 0020 Harassing phone calls	1	0	1	0	1	100.0%
3810 0100 Injure or endanger other animals - not cattle	1	0	1	1	0	100.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	17	5	12	2	7	75.0%

Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3008 Request of Service of Legal Document - Warrant Other th...	2	0	2	0	2	100.0%
8999 3057 Prisoners Held	3	0	3	0	3	100.0%
8999 3062 Alcohol Abuse / Use Involved	9	1	8	0	8	100.0%
8999 3063 Drug Abuse / Use other than alcohol involved	1	0	1	0	1	100.0%
	15	1	14	0	14	100.0%

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1627 0010 Uttering threats against a person	0	0	0	0	3	0.0%
	0	0	0	0	3	0.0%

Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	1	0	1	0	0	0.0%
1430 0010 Assault	4	0	4	1	5	150.0%
	5	0	5	1	5	120.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/07/01 to 2008/07/31

Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000 334(b) CC	8	3	5	0	0	0.0%
2140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	2	0	2	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	1	0	1	0	0	0.0%
	11	3	8	0	0	0.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2131 0011 Theft of car over \$5000	1	0	1	0	0	0.0%
2131 0021 Theft of truck over \$5000	1	0	1	0	0	0.0%
2131 0041 Theft of other motor vehicle over \$5000	1	1	0	0	0	0.0%
	3	1	2	0	0	0.0%
Violation group - Crimes Against Property - Mischief				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	10	0	10	0	6	60.0%
	10	0	10	0	6	60.0%
Violation group - Crimes Against Property - Fraud				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2160 0075 Fraud (money/property/security) less than or equal to \$...	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - Crimes Against Property - Break and Enter				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2120 0020 Break and Enter - Residence	4	0	4	0	1	25.0%
	4	0	4	0	1	25.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8550 0010 Index Checks	44	0	44	0	22	50.0%
8550 0020 Abandoned Vehicles	1	0	1	0	1	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	8	1	7	1	6	100.0%
8550 0040 Animal Calls	2	0	2	0	2	100.0%
8550 0050 False Alarms	15	0	15	0	16	106.7%
8550 0060 Items Lost/Found - except passports	4	1	3	0	3	100.0%
	74	2	72	1	50	70.8%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/07/01 to 2008/07/31

Violation group - Common Police Activities - Information Files	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8535 0010 Information Files	3	0	3	0	0	0.0%
	3	0	3	0	0	0.0%

Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0080 Person Reported Missing	2	0	2	0	1	50.0%
8550 0090 Property Check	1	0	1	0	1	100.0%
8550 0101 Request to locate individual	2	0	2	0	2	100.0%
	5	0	5	0	4	80.0%

Totals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
	324	15	309	117	138	82.5%

Claresholm and District Museum Board
REGULAR MEETING
Thursday, June 26, 2008

Present: Rae Trimble, Bob Mackin, Don Clark, Rita Burton,
Bette Slovak, Doug Leeds, George Bishop, Harold Seymour
and Bernice Case.

Absent: Doug McPherson.

1. Chairman Rae Trimble called the meeting to order at 7.45 P.M.
2. Approval of Agenda – moved by Bob Mackin.
Carried.
3. Approval of May, Regular Meeting Minutes. By George Bishop, with
corrections: 5. should be Collections Assistant and Rural School Board.
Carried.
4. Correspondence: everyone received a copy.
 1. Poster Cdn. Archives.
 2. Leth. Historical Society- 2 books for Sale.
 3. AMA- renewal notice- Rita Burton motioned to renew membership. Carried
 4. Fax from Heritage Cdn.
5. Collections Assistant Report- Everyone received a copy.
Monthly activities and Stats.
6. Old Business:
 - 6.1 Expansion: progress- inside gravel and rough in Plmg. done.
Bob Mackin moved – George Bishop and Bob Mackin talk to Doug McPherson
Re: in floor heating rather than forced air, before the floor is poured. Carried.
Evan Berger visited the Museum and will support Museum for future grants.
Such as: a grant for office furniture and to develop displays in the Expansion.
 - 6.2 Mannequins. Antique Display Cabinets and torso's purchased for Museum.
by Doug Leeds.
 - 6.3 Displays-2008 Staff –Collections Assistant- Joanne Peach.
Tourist Information- Tova Mifflin and Bob Lacelle.
 - 6.4 Carpenters for Rural School Project- Dan Rhode, Bob Vadnais ??

6.5 Deaccession- carried forward from last month- rain coat. Carried.

7. New Business:

7.1 Amy Berg Jennings- Plaque in honor of Student Scholarship. The Scholarship has been given for a many years.

Harold Seymour will accept the plaque; Board requires more information. Perhaps it could be displayed in Expansion Building??

7.2 Communities in Bloom- Tour July 18, 2008.

7.3 IB Jenson- re: chimney restoration- later this fall.

Painting of windows and doors Main Museum- unable to find anyone willing to do the job.

7.4 Tea on the Lawn- Aug.9, 2008. A copy of last year stats was handed out with few changes and supplies required.

7.5

General discussion: Ideas for Historical Events or Special Topics re:
Expansion development displays.

Donations: Memorials re: Jim Mouser and Allan McKee- \$70.00

Adjournment: by Don Clark. Carried

Next Meeting: Thursday, ~~June 26~~, 2008. 7:30 P.M. Town Chambers.

July 24

Info Item.



21 July 2008

Dear Stakeholder:

Re: Results of the AESO's second round of Open Houses in southern Alberta

The Alberta Interconnected Electric System (AIES), our province's transmission system or grid, is planned and operated by the Alberta Electric System Operator (AESO). This network of higher-voltage transmission lines, towers and equipment carries ('transmits') electricity from generators to large industrial customers as well as lower-voltage systems that distribute it to cities, towns and rural areas. Our job is to maintain safe, reliable and economic operations on the provincial transmission grid.

Last November, the AESO consulted residents throughout the region to share information on the need to add capacity to the transmission system. Significant commercial interest in developing wind generated electricity is the primary driver of the need for additional space on the grid. The AESO advised Open House visitors that we would return in the spring with alternatives to address the need to add more transmission capacity.

In late April and early May of this year, we hosted 12 Open Houses throughout southern Alberta to discuss alternatives that had been developed for meeting the need for more capacity. Over 300 visitors attended these events. We received many insightful comments about how to plan for additional space on the grid while remaining sensitive to the needs of community members. This update provides an overview of what we heard.

Our transmission planning efforts will ensure that electricity generated from wind and other generation developments in southern Alberta will reach the areas that need it. Along with technical studies designed to examine engineering aspects and costs, we rely on all stakeholders (including southern Alberta residents) to help guide our planning decisions.

We are committed to a consultation process based on fairness and transparency; we look forward to your continuing participation in our process.

Yours truly,

Ata Rehman, P. Eng.
Manager, South System Planning

Full 14
Page Report
is available
upon request.