



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
DECEMBER 22, 2008  
AGENDA**

**Time: 7:00 P.M.  
Place: Council Chambers**

**AGENDA:                    ADOPTION OF AGENDA**

**MINUTES:                 REGULAR MEETING MINUTES DECEMBER 8, 2008**

**FINANCES:               DECEMBER 2008 BANK STATEMENT**

**ACTION ITEMS:**

1. **BYLAW #1512 – UNSIGHTLY PREMISES AND SNOW REMOVAL**  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
2. **BYLAW #1521 – WATER BYLAW AMENDMENT**  
RE: 1<sup>st</sup> Reading
3. **CORRES: BARRY SEMESCHUK**  
RE: Property taxes
4. **CORRES: WILLOW CREEK RECYCLING & BOTTLE DEPOT**
5. **CORRES: MUNIWARE**  
RE: 2009 Municipal Software Support Agreement
6. **ADOPTION OF INFORMATION ITEMS**

**INFORMATION ITEMS:**

1. Alberta Electric System Operator – Potential Transmission Reinforcement in Southern Alberta
2. Willow Creek Regional Waste Management Services Minutes – November 20, 2008
3. Claresholm & District Chamber of Commerce Minutes – November 18, 2008
4. RCMP Monthly Policing Report – November 2008
5. Claresholm Parks Society Meeting – November 27, 2008
6. Oldman River Regional Services Commission Minutes – September 4, 2008
7. AAMD&C Contact – December 5, 2008
8. The Bridges at Claresholm Golf Club Minutes – November 19, 2008

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
DECEMBER 8, 2008**

- PRESENT:** Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk
- ABSENT:** None
- AGENDA:** Moved by Councillor Sutter that the Agenda be accepted as amended.  
**4. TREE TRIMMING – COUNCILLOR LEONARD**  
**5. CHRISTMAS DECORATIONS – COUNCILLOR MACPHERSON**  
**CARRIED**
- MINUTES:** **REGULAR MEETING – NOVEMBER 24, 2008**  
Moved by Councillor Moore that the Regular Meeting Minutes of November 24, 2008 be accepted as presented.  
**CARRIED**
- ACTION ITEMS:**
- 1. BYLAW #1512 – UNSIGHTLY PREMISES & SNOW REMOVAL**  
**RE: All Readings**  
Moved by Councillor MacPherson to give Bylaw #1512, regarding Unsightly Premises and Snow Removal, 1<sup>st</sup> Reading.  
**CARRIED**
- 2. BYLAW #1520 – LAND USE AMENDMENT**  
**RE: 1<sup>st</sup> Reading**  
Moved by Councillor Isaacson to give Bylaw #1520, a land use amendment, 1<sup>st</sup> Reading.  
**CARRIED**
- 3. CORRES: CHRIS COOPER**  
**RE: Water Consumption**  
Moved by Councillor MacPherson for administration to send a letter to Chris Cooper regarding water consumption and outline the reasons the current rate was set.  
**CARRIED**
- 4. TREE TRIMMING – COUNCILLOR LEONARD**  
Referred to administration.
- 5. CHRISTMAS DECORATIONS – COUNCILLOR MACPHERSON**  
Received for information.
- 6. ADOPTION OF INFORMATION ITEMS**  
Moved by Councillor Leonard to accept the information items as presented.  
**CARRIED**
- ADJOURNMENT:** Moved by Councillor MacPherson that this meeting adjourn.  
**CARRIED**

\_\_\_\_\_  
MAYOR – ROB STEEL

\_\_\_\_\_  
SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM  
NOVEMBER 2008 BANK STATEMENT**

<b>RECONCILED BALANCE OCTOBER 31, 2008</b>		<b>\$94,532.64</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>
RECEIPTS FOR MONTH	\$660,335.10	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	14.64	
GIC REDEEMED	1,000,682.64	
GIC INTEREST	6,054.45	
U. S. EXCHANGE	0.00	
SUBTOTAL	<b>\$1,667,086.83</b>	
<b>CHARGES TO ACCOUNT</b>		
ACCOUNTS PAYABLE		\$535,524.98
PAYROLL CHARGES		81,404.19
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		0.00
MASTERCARD PAYMENT		0.00
GIC PURCHASES/TRANSFERS		602,011.54
NSF CHEQUES		0.00
SERVICE CHARGES		118.52
SCHOOL FOUNDATION PAYMENT		0.00
SUBTOTAL		<b>\$1,219,059.23</b>
<b>NET BALANCE AT END OF MONTH</b>		<b>\$542,560.24</b>
<b>BANK RECONCILIATION</b>		
BALANCE PER BANK	554,969.40	
PLUS OUTSTANDING DEPOSITS	11,269.76	
LESS OUTSTANDING CHEQUES		-23,678.92
<b>RECONCILED BALANCE NOVEMBER 30, 2008</b>		<b>\$542,560.24</b>
<b>OTHER BALANCES:</b>		
EXTERNALLY RESTRICTED GIC'S	\$650,732.29	
NON-RESTRICTED GIC'S	\$1,800,000.00	
PARKING RESERVE	\$3,526.24	
WALKING PATHS RESERVE	\$1,910.10	
OFFSITE LEVY RESERVE	\$20,593.81	
SUBDIVISION RESERVE	\$68,843.91	
REVOLVING LOAN BALANCE		\$0.00

**SUBMITTED TO TOWN COUNCIL THIS 22TH DAY OF DECEMBER 2008**

**MAYOR**

**SECRETARY-TREASURER**

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1512**

A Bylaw of the **Town of Claresholm** to **regulate and abate nuisances and unsightly premises and to require timely snow removal within the Town of Claresholm.**

**WHEREAS** Section 7 of the *Municipal Government Act*, RSA 2000, Chapter M-26 permits the Council to pass bylaws respecting nuisances, including unsightly property; the safety, health and welfare of people; and the protection of people and property;

**AND WHEREAS** the Council deems it necessary to provide for an efficient means of regulating and encouraging the abatement of unsightly premises within the Town of Claresholm;

**AND WHEREAS** the Council deems it necessary to require the timely removal of ice and snow from the sidewalks located within the Town of Claresholm;

**AND WHEREAS** the Council deems it necessary and appropriate to repeal and replace the existing Nuisance Bylaw No. 1406;

**NOW THEREFORE, THE COUNCIL OF THE TOWN OF CLARESHOLM, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

**SECTION 1 TITLE OF BYLAW**

- 1.1 This Bylaw may be cited as the “**Unsightly Premises and Snow Removal Bylaw.**”

**SECTION 2 DEFINITIONS**

- 2.1 In this Bylaw, unless the context otherwise requires:
- a) “**Administration Fee**” means a fee added to actual expenses incurred by the Town for measures taken pursuant to this Bylaw and such fee is equal to the greater of \$25.00 or 15% of actual expenses incurred by the Town;
  - b) “**Animal Material**” means any animal excrement and includes all material accumulated on a premises from pet pens or pet yards, stables, veterinary clinics, animal hospitals, kennels or feed lots;
  - c) “**Ashes**” means the powdery residue accumulated on a premises left after the combustion of any substance and includes any partially burnt wood, charcoal or coal;
  - d) “**Building Material**” means material or debris which may result from the construction, renovation or demolition of any building or other structure and includes, but is not limited to, wood, gypsum board, roofing, vinyl siding, metal, packaging material and containers of building material, gravel, concrete and asphalt and any earth, rocks and vegetation displaced during such construction, renovation or demolition of any building or other structure;
  - e) “**Chief Administrative Officer**” means a municipal official employed by the Town of Claresholm in the position of Chief Administrative Officer or, in his/her absence, the person appointed as Acting Chief Administrative Officer;
  - f) “**Control**” in reference to weeds means:
    - ) Cut, mow or carry out measures designed to inhibit propagation of the weed, or
    - i) Destroy the weed if specified by a Community Peace Officer, Bylaw Enforcement Officer or Weed Inspector employed by the Town of Claresholm;
  - g) “**Council**” means the Council of the Town of Claresholm;
  - h) “**Court**” means the Provincial Court of Alberta;
  - i) “**Enforcement Officer**” means a Community Peace Officer, Bylaw Enforcement Officer, RCMP Constable or other person appointed by the Town who is authorized to enforce Bylaws of the Town of Claresholm;
  - j) “**Garbage**” means any household or commercial rubbish including, but not limited

to, boxes, cartons, bottles, cans, containers, packaging, wrapping material, waste paper, cardboard, food, discarded clothing or fabric and discarded household items;

k) "**Graffiti**" means words, figures, letters or drawings scribbled, scratched, painted or sprayed upon any surface without the consent of the owner of the building or premise on which such graffiti is placed;

l) "**Highway**" is as defined in the *Traffic Safety Act*;

m) "**Including**" or "**Includes**" when introducing a list of items, does not limit the meaning of the words to those items or to items of a similar kind;

n) "**Municipal Government Act**" means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended or replaced from time to time;

o) "**Notice**" means a notice issued pursuant to this Bylaw directing an owner of a premises to remedy a condition that is not in compliance with a provision of this Bylaw;

p) "**Owner**" of a property or premise means:

- i) a person who is registered under the *Land Titles Act* as the owner of the land;
- ii) a person who is recorded as the owner of the property on the tax assessment of the Town;
- iii) a person who has purchased or otherwise acquired the land, whether he has purchased or otherwise acquired the land directly from the owner or from another purchaser, and has not yet become the registered owner thereof;
- iv) a person holding himself out as the person having the powers and authority of ownership of the property or premises or who for the time being exercises the powers and authority of ownership; or
- v) a person controlling the property or premises under construction, or a person who is the occupant of the property or premises pursuant to a rental or lease agreement, license or permit;

q) "**Person**" means an individual or any business entity including a firm, partnership, association, corporation, company, or society;

r) "**Premises**" means any land situated in whole or in part within the Town including the external surfaces of all buildings and land immediately adjacent to any building or buildings and includes any land or buildings owned or leased by the Town;

s) "**Provincial Offences Procedures Act**" means the *Provincial Offences Procedure Act*, RSA 200, Chapter P-34, and the regulations thereof, as amended or replaced from time to time;

t) "**Residential Building**" means a structure used as a residence containing one or more dwelling units, including a house, multi-family dwelling, apartment building, hospital, lodging house, hotel, motel, mobile home, tent, trailer, motor home, camper, or recreational vehicle of any type;

u) "**Residential Development**" means any land that is the site of one or more residential buildings, excepting farms, ranches, and other land which is used for primarily agricultural purposes;

v) "**Town**" means the municipal corporation of the Town of Claresholm in the Province of Alberta, or the area located within the Town of Claresholm's corporate limits, as the context so requires;

w) "**Unightly Premises**" means any building or property or part of either that exhibits "visual evidence of a lack of general maintenance and upkeep", as defined in this Bylaw, and includes any premises upon which there is an excessive or unreasonable accumulation of:

- i) garbage, animal or human excrement, sewage, the whole or a part of an animal carcass, dirt, soil, gravel, rocks, petroleum products, hazardous materials, containers, boxes, paper products, disassembled equipment or machinery, broken household chattels or goods;
- i) the whole or any part of any vehicle or vehicles which are not registered with the Motor Vehicle Registry for the current year and which are inoperative by reason of disrepair, removed parts, or missing equipment, or any vehicles which are otherwise not in a roadworthy condition;

- iii) equipment, household appliances, power tools or machinery which have been rendered inoperative by reason of disassembly, age or mechanical condition;
  - iv) animal material, ashes, building material, garbage, and yard material as defined in this Bylaw; or
  - v) any other form of scrap, litter, trash, junk, or waste of any kind;
- x) “**Vehicle**” has the same meaning as defined in the *Traffic Safety Act*, and includes any motorized vehicle that is unable to be moved under its own power;
- y) “**Visual Evidence of a Lack of General Maintenance and Upkeep**” includes, in relation to a premises:
- i) significant physical deterioration of buildings or other improvements, or portions of either;
  - ii) broken or missing windows, siding, shingles, shutters, eaves, or other building construction or finishing materials;
  - iii) significant fading, chipping or peeling of painted areas of buildings or other improvements;
- z) “**Weeds**” includes dandelions, nuisance and noxious weeds as defined by the *Weed Control Act*;
- aa) “**Yard Material**” means waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.

### **SECTION 3 GENERAL PROHIBITION**

- 3.1 No owner or owners of a premises shall cause, allow or permit the premises to become or to continue to be an “Unsightly Premises”, as defined by this Bylaw.
- 3.2 When making the determination as to whether a particular premises constitutes an “Unsightly Premises”, the Court’s considerations shall include any admissible evidence as to:
- a) the general condition and state of tidiness of the neighbouring or surrounding premises;
  - b) the location and permitted use of the premises and whether or not the premises is located within a residential development;
  - c) the period of time the premises has been in the state complained of;
  - d) whether or not the premises is undergoing construction or renovation, and the period of time that such activity has been ongoing; and
  - e) any other circumstances or factors relating to the premises which the Court deems are relevant to the said determination.
- 3.3 Every owner or occupier of a premises shall ensure that graffiti placed on the premises is removed, painted over, or otherwise permanently blocked from public view within fourteen (14) days of the owner becoming aware or notified of the presence of said graffiti

### **SECTION 4 WEEDS, GRASS, TREES, PESTS AND SMOKE**

- 4.1 Every occupant or owner of any property or premises within the Town shall:
- a) eradicate or control all weeds and grass on the premises, and on any boulevard which abuts or adjoins the premises, including up to the center of lanes or alleys at the rear or side of the premises;
  - b) prune or remove any and all trees located on the premises that, due to a deterioration of condition or for any other reason, interfere with any public utility or public works, and are a public safety hazard;
  - c) remove or prune any shrub located on the premises which is, or could be, a nuisance to any person using any publicly owned or maintained sidewalk or street;
  - d) prevent stagnant water from remaining on the premises so as to avoid it becoming a potential breeding place for mosquitoes or other pests;

- e) cut or mow the grass on any boulevard or street, situated on Town owned land adjoining, or abutting or adjacent to the premises owned or occupied by them, to prevent such grass from growing to such a height as to be unsightly, having regard to the height of the grass on adjacent or surrounding premises;
  - f) remove from such property any dead grass or brush or rubbish which is clearly untidy or unsightly, or which may harbor vermin or pests therein; and
  - g) cut or mow the grass on such property before said grass reaches such a height as to be unsightly, having regard to the height of the grass on adjacent or surrounding property.
- 4.2 No occupant or owner of any property or premises, whether presently occupied or not, shall:
- a) allow weeds to grow and propagate uncontrolled or excessively on the premises;
  - b) suffer or permit trees, or other vegetation growing on the property, to interfere or endanger the lines, poles, conduits, pipes, or sewers or other works of the Town;
  - c) allow any infectious blight or disease of the trees or other vegetation located on the property to go uncontrolled or unchecked; or
  - d) allow, permit or cause any opaque or dense smoke or dust to be emitted to the atmosphere from the premises.

#### **SECTION 5 CONSTRUCTION SITES**

- 5.1 An owner of a property, or premises under construction shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.
- 5.2 An owner of a property or premises under construction shall ensure that waste building material on the premises is removed or secured within a reasonable time by means of appropriate containers.

#### **SECTION 6 EXEMPTIONS & EXCEPTIONS**

- 6.1 The provisions of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to, a premises.
- 6.2 The owner of a premises that carries on, or permits the carrying on, of any activities referred to in Section 6.1 of this Bylaw shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the premises.
- 6.3 When determining whether the owner of a premises has "taken all reasonable steps" as required by Section 6.2, the Court's considerations shall include the considerations referred to in Section 3.2 of this Bylaw.

#### **SECTION 7 SNOW AND ICE ON SIDEWALKS**

- 7.1 An owner of a premises shall ensure:
  - a) the removal from any public sidewalk located adjacent to the premises, including private driveway crossings, all snow and ice deposited thereon, whether from natural or unnatural means, within 24 hours of such deposit; and
  - b) that the snow and ice removed pursuant to section 7.1(a) is not placed upon any highway or other public property administered by the Town.
- 7.2 For the purpose of Section 7.1(a), snow and ice will be considered removed when the sidewalk is cleaned for the entire width of sidewalk to the sidewalk surface as completely as reasonably possible.
- 7.3 For the purpose of Section 7.1(a), in the case of a sidewalk being below grade resulting in repeated coverage by ice or water through drainage or melted snow or rain, the sidewalk must be cleaned as completely as reasonably possible and a non-slip, non-



corrosive and salt-free material such as sand or similar material must be scattered on the surface of the sidewalk as frequently as required to maximize traction for pedestrians. The sidewalk condition must be communicated to the Chief Administrative Officer so it can be added to the list of sidewalk improvements and dealt with accordingly.

- 7.4 For the purpose of Section 7.1(a), where an owner or occupant of a premises reasonably anticipates being absent, the owner or occupant must make arrangements to ensure the sidewalks are maintained in accordance with this Bylaw.

## **SECTION 8 BYLAW COMPLIANCE NOTICES**

- 8.1 Where an owner or occupant of a premises is found by an Enforcement Officer to be in non-compliance with any provisions of this Bylaw, the owner or occupant of the premises may be issued a Notice containing the following information:
- a) the address and/or legal description of the property where remedial action is required;
  - b) the condition or conditions that are not in compliance with this Bylaw;
  - c) the remedial action that is required to bring the property into compliance;
  - d) the deadline for completion of the remedial action required (excepting in relation to orders pursuant to Section 7 of this Bylaw), which must not be less than seven (7) days after the date of service of the Notice and must not be greater than thirty (30) days after the date of service of the Notice; and
  - e) a statement that the Town may carry out the required remedial action at the owner's expense if the required work is not completed within the allowed time.
- 8.2 An application for an extension of the deadline provided for the completion of the remedial action required in a Notice (excepting in relation to orders pursuant to Section 7 of this Bylaw) may be applied for in writing to the Enforcement Officer not later than seven (7) days after the service of the Notice. The application must include the reasons why the deadline extension is required, and the anticipated date for completion of the required remedial action. Any such deadline extension applied for may be allowed or refused at the sole discretion of the Enforcement Officer, and the extension shall not exceed sixty (60) days after the deadline provided in the Notice.
- 8.3 Any Notice issued pursuant to Section 8.1 of this Bylaw will be deemed to have been sufficiently served upon the owner or occupant of the premises when the Notice is:
- a) served personally upon the owner or occupant, or served in substitution upon any person who is 18 years of age or older who resides in the subject premises;
  - b) served personally upon the property manager or person apparently in charge of the premises, if the premises is not occupied or managed by the owner;
  - c) posted at a conspicuous location(s) near the main entry to the premises; or
  - d) mailed by regular mail to the owner of the premises using the address provided by the owner and/or on record with the Town of Claresholm as the mailing address for the owner of the premises, in which case the deemed date of service is five (5) days after the date of mailing.
- 8.4 The owner or occupant of a premises who has been served with a Notice issued pursuant to this Section shall fully comply with the Notice within either the original or extended time allowed for compliance.
- 8.5 When a Notice regarding the removal of snow or ice from sidewalks is issued and served pursuant to Section 8 of this Bylaw and the required remedial action is not completed by the specified deadline, the Town may take all reasonable measures to remove the snow or ice from the subject sidewalk, at the owner's expense.

## **SECTION 9 ENFORCEMENT**

- 9.1 Where an Enforcement Officer has reasonable grounds to believe that a person has contravened any provision of this Bylaw, the Enforcement Officer may commence enforcement of the Bylaw in relation to that person by:

- a) issuing the person a Violation Ticket pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act;
  - b) swearing out an Information and Complaint against the person; or
  - c) in lieu of prosecution, issuing the person a Bylaw Violation Tag, in a form as approved by the Chief Administrative Officer.
- 9.2 Where an Enforcement Officer issues a person a Violation Ticket in accordance with Section 9.1(a) of this Bylaw, the officer may either:
- a) allow the person to pay the specified penalty as provided for in Section 11 of this Bylaw by indicating such specified penalty on the Violation Ticket; or
  - b) require a Court appearance of the person, pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act, where the Enforcement Officer reasonably believes that such appearance is in the public interest.
- 9.3 Notwithstanding any other provision of this Bylaw, an Enforcement Officer, upon receiving and reviewing a nuisance or unsightly premises complaint, shall take reasonable steps to assess the condition of the premises that is the subject of the complaint. The Enforcement Officer shall then recommend or take whatever actions are considered appropriate to address the complaint, in all of the circumstances.
- 9.4 No provision of this Bylaw or any action taken pursuant to any provision of this Bylaw shall restrict, limit, prevent or preclude an Enforcement Officer or the Town from pursuing any other remedy in relation to a premise or nuisance as provided by the Municipal Government Act, any other law of the Province of Alberta, or any other Bylaw of the Town of Claresholm.

#### **SECTION 10 GENERAL PENALTY PROVISION**

- 10.1 Any person that violates any provision of this Bylaw is guilty of an offence and is liable upon conviction to a maximum fine of ten thousand dollars (\$10,000), or in default of payment of the fine to imprisonment for a period not exceeding one (1) year, or to both fine and imprisonment in such amounts.

#### **SECTION 11 MINIMUM AND SPECIFIED PENALTIES**

- 11.1 The minimum and specified penalty for a violation of any provision of this Bylaw (excepting the provisions of Sections 4, 7, and 8.4) is a fine in the amount of:
- First Offence: \$350.00
  - Second Offence: \$700.00
  - Third Offence: \$1,500.00
- 11.2 The minimum and specified penalty for a violation of a provision of Sections 4 and 7 of this Bylaw is a fine in the amount of:
- First Offence: \$250.00
  - Second Offence: \$500.00
  - Third Offence: \$1,000.00
- 11.3 The minimum and specified penalty for a violation of Section 8.4 of this Bylaw is a fine in the amount of:
- First Offence: \$500.00
  - Second Offence: \$1,000.00
  - Third Offence: \$1,500.00
- 11.4 Notwithstanding any other provision of this Section, if a person violates the same provision of this Bylaw four (4) times or more, the minimum and specified penalty allowable for the Fourth and each subsequent offence shall be a fine in the amount of one thousand five-hundred dollars (\$1,500.00).
- 11.5 The penalty in lieu of prosecution for a violation of any provision of this Bylaw proceeded with in accordance with Section 9.1(c) is one-half (50%) of the minimum and specified penalty provided for the particular offence by this Section.

**SECTION 12 GENERAL**

- 12.1 It is the intention of the Council of the Town of Claresholm that each provision of this Bylaw should be considered as being separate and severable from all other provisions. Should any section or provision of this Bylaw be found to have been improperly enacted, then such section or provision shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall remain effective and enforceable.
- 12.2 It is the intention of the Council of the Town of Claresholm that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
- 12.3 Whenever the singular and masculine gender is used in this Bylaw, the same shall include the plural, feminine and neuter gender whenever the context so requires.

**SECTION 13 REPEAL OF PREVIOUS BYLAW**

- 13.1 Bylaw No. 1406, the "Nuisance Bylaw" and any amendments thereto, are hereby repealed.

**SECTION 14 PASSAGE OF BYLAW**

- 14.1 This Bylaw shall come into effect upon passage of Third Reading.

Read a first time in Council this 8<sup>th</sup> day of December 2008 A.D.

Read a second time in Council this      day of      2008 A.D.

Read a third time in Council and finally passed in Council this      day of      2008 A.D.

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**Rob Steel, Mayor**

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**Kris Holbeck, CAO**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1521**

A Bylaw of the Town of Claresholm to amend Bylaw #1510 being a bylaw respecting water-works, sewers and plumbing in the Town of Claresholm.

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Water & Sewer Bylaw.

**NOW THEREFORE** under the authority and subject to provisions of *Municipal Government Act*, the Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Water & Sewer Bylaw #1510 shall be amended as follows:

Add (shown in **bold**):

Section 11

11.9 No person will make or cause to be made any connection with any Town sewer or house drain, or appurtenance thereof for the purpose of conveying or which may convey, into the same, any flammable or explosive material, storm water from roof drainage cistern, sump pump or tank overflow, condensing or cooling water, **except where the person has been given written instruction to do so from the Town based on the Town's engineering standards.**

Section 12

12.3 Sumps must be installed as per CSA standards and Alberta Safety Codes and are not to be connected into the Town's sanitary sewer system, **except where the person has been given written instruction to do so from the Town based on the Town's engineering standards.**

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1510 is hereby amended.

Read a first time in Council this        day of        2008 A.D.

Read a second time in Council this        day of        2008 A.D.

Read a third time in Council and finally passed in Council this        day of        2008 A.D.

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Rob Steel, Mayor

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Kris Holbeck, CAO

Dec 22  
Agenda

December 08, 2008

Mayor and Council  
Claresholm, Alberta

RE: Valuation errors and inconsistency.

This letter is in concern to home valuations in my subdivision. As a new resident to Claresholm and only residing in my home for 2 years, I assumed that the valuation of homes was being done to standards and of equality to all residence. I assumed that the company or persons hired were reputable and competent. I did not believe that homes would have such varied valuations within a cookie cutter subdivision such as ours. My home was fairly assessed and it did not raise any red flags for appeal. Therefore, I have not made and did not make an appeal of my tax assessment for either 2007 or 2008. Information contrary to my belief was presented to me later this year in November that the valuations were in error and unfair, therefore this letter.

I do believe that the town does have responsibility to the citizens to correct **clear errors** when presented. There is a clear error in the valuation of my home compared to identical others within our subdivision. Valuations whether accurate or inaccurate for each year should none the less be consistent within a reasonable percentage for identical homes. This is not the case within our community subdivision, where each home is identical to surrounding homes with identical architectural controls, identical sidings, identical shingles and similar lot sizes. This error is exposed as a clear error by looking into your records of 501 46<sup>th</sup> ave. west, 405 46<sup>th</sup> ave. west, 14 Skyline mews. These homes are identical sq footage to the very floor plan layout, yet have a valuation variation of up to \$75,000.00. This error causes my tax burden to be excessive compared to my neighbors.

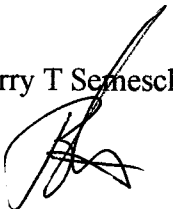
I have had meetings with Steward from Benchmark who knows of my case. It is good to hear Steward reassure me that next year will change. I have had phone contact with Morgan Strata and Chris Holbeck who both suggest this letter to town council along with lawyers advice to do so also.

My case rests on the fact that a clear error does exist and can be shown to exist. My request is that I am refunded a portion of my 2008 tax responsibility to better reflect the average within my subdivision and within the identical homes.

Please advice: Barry T Semeschuk, Box 1496, Claresholm, Alberta, T0L 0T0.

Thank-you for your consideration

Barry T Semeschuk



CC: Steward Dalrymple

December 2, 2008

Stewart Dalrymple A.M.A.A  
Assessor  
Benchmark Assessment Consultants Inc.

Kris Holbeck, CA  
Chief Administrative Officer  
Town of Claresholm

Re: Barry & Cheryl Semeschuk  
**Roll: 12804000**  
501, 46<sup>th</sup> Ave W  
Claresholm  
Ph: (403) 625-3705

Dear Kris

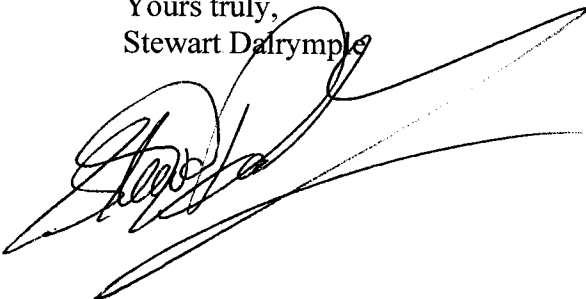
Mr Semeschuk was in the office today with concerns about his property value and the inequity of similar properties within his immediate community, specifically 46<sup>th</sup> Avenue and Skyline Mews.

One of the comparables used by Mr Semeschuk was Mr & Mrs Dunn's property at 405, 46<sup>th</sup> Avenue West, who after having received their assessment notice appealed their property assessment within the required appeal period. Subsequent inspection and review of the Dunn's property resulted in a revision to their assessment to correct the inequity in the market place. Consequently, there now exists an inequity between the Semeschuks property and the Dunn property. Mr Semeschuk feels that this inequity is wrong and should be corrected. I explained that there are certainly are issues regarding equity within the Town and that the current re-inspection of properties will address this. I advised Mr Semeschuk that had he filed a complaint within the required appeal period we may have been able to address his specific concerns about his assessment. Had we not satisfied him with any revision at that time he could have taken his issue to the Assessment Review Board or Municipal Government Board for consideration and possible review. I advised that because he has contacted us outside the appeal period we are only able to correct an error in his assessment. Upon review of Mr Semeschuks assessment it is discovered that while the size is slightly too high, the fact that the plumbing, heat and basement finish are not included in his current 2007 assessment would suggest that a correction would only increase his assessment.

Mr Semeschuk would like you to call regarding this matter to hear your perspective.

Please contact me with any questions you have about this issue Kris.

Yours truly,  
Stewart Dalrymple

A handwritten signature in black ink, appearing to read 'Stewart Dalrymple', with a long horizontal flourish extending to the right.

Willow Creek Recycling and Bottle Depot  
(403) 625-3956

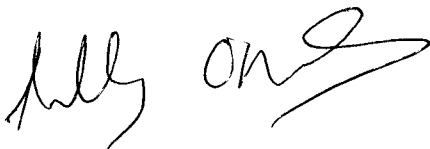
Dec 4, 2008

MD of Willow Creek  
Town of Claresholm

Dear Councillors:

First and foremost let me extend a huge Thank You for being so supportive of the recycling program here. Without you all, it would cease to exist. As you may be aware, due to the collapse in commodity values, the current value for all the products we recycle has gone to \$ 0. This is a hit for the business here but what is worse, for the first time in 17 years; Willow Creek Recycling will actually have to pay to recycle cardboard. All our products go to GPS in Lethbridge and until now they have covered all freight and trailer storage costs as part of our ongoing relationship with them. But, cardboard has dropped so badly that as of December 2008 they can no longer cover all these costs. They are willing to pay for freight but not for the storage trailer cost of \$265.00 per month. I am requesting aid to cover this cost. It doesn't seem like much but, the business here is used to receiving \$ 1500-2000 in value each month for the products we recycle which we are now getting \$ 0 for, the help would be greatly appreciated. This is strictly temporary, as soon as cardboard recovers enough to cover these costs the help will no longer be necessary.

Thank you for your Time and Support.



Shelley O'Neil  
Owner/Operator  
Willow Creek Recycling and Bottle Depot

Assistance

\$265/month

50/50 split

MD + Town

\$132.50/month x  
12 months.

\$1,590.00



November 28, 2008

TOWN OF CLARESHOLM  
BOX 1000  
CLARESHOLM, AB T0L 1T0

Dear Director of Finance;

You will find 2 copies of your support agreement please sign both and return one copy to MuniWare. Your support will be increased by 3.5%. As Of January 1, 2009 we will be charging penalties on outstanding invoices over 30 days at 12% per annum.

Coming soon will be our new cash receipting system that will allow all clients to process payments to multiple accounts even if there not in the same name. As well you will have the ability to pay general payments with all other tax, utility and AR payments. For example pay their taxes and buy a map on the same receipt.

Please find attached a copy of your pre-year end procedures. Verify that all your sub ledgers are in balance. You may also download the procedures from our website logging in with your user name and password. You will also see the Year End Documents there as well. It is recommended that all the staff review the year end documentation and have a good understanding of how your municipality is going to follow them.

If you have any questions or concerns regarding your support increase or Yearend, please contact the office.

Yours truly,

*Brandi Whiting*

---

Brandi Whiting



## MUNICIPAL INFORMATION SYSTEMS INC.

### Municipal Software Support Agreement

THIS AGREEMENT MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
AT THE \_\_\_\_\_, IN THE PROVINCE OF ALBERTA.

**BETWEEN:**

**Municipal Information Systems Inc.  
(Hereinafter referred to as "MuniWare")**

**-and-**

**TOWN OF CLARESHOLM  
OF THE SECOND PART**

WHEREAS, MUNIWARE will supply the following support in conjunction with MuniWare software;

1. Phone support between the hours of 7:30 A.M. and 5:30 P.M. Mountain Standard Time Monday through Friday except Statutory Holidays while this support agreement is in force.
2. All upgrades to MuniWare Software while this support agreement is in force.
3. Modem support for MuniWare Software while this support agreement is in force.

This Software support Agreement only includes software that was manufactured exclusively by MUNIWARE and includes our Municipal Information Systems Inc. (MuniWare) product picture. Items not covered under this support agreement include, but is not limited to, the following:

1. Accounting procedures including recollections and account balancing.
2. Database manipulations including the retrieval of lost or deleted database items.
3. Correcting errors resulting from improper use of the software when proper documentation was made available.
4. Training of new employees or re-training of existing employees.
5. Any work that requires MUNIWARE personnel to be on the client site.
6. Data file conversions.

7. If Patches are not downloaded and installed in correct sequence and date an error may occur due to missing information from a previous patch.
8. MuniWare is not responsible for the installation of our software on computers that do not meet our requirements.
9. Loss of installation CD will be at cost of \$25.00 plus GST for replacement.

If any of the above work is necessary, a separate billing will be issued detailing work performed and billed in ¼ hour segments at the following rates:

Labour (in-house)	\$ 85.00 per hour plus GST
Labour (on-site)	\$120.00 per hour plus GST
Travel Time (*)	\$ 50.00 per hour plus GST
Mileage (*)	\$ 0.50 per km plus GST
Training (2 day minimum)	\$500.00 per day plus GST
Subsistence	At Cost

**TOWN OF CLARESHOLM** agrees to have installed on the server 1 copy of AccessXP so that remote support can be done. Make available on the Server a Modem that can be used in conjunction with network streaming for those who are not on high speed internet.

**TOWN OF CLARESHOLM** agrees to pay a fee of \$ **826.04** per month. Any additional Software purchased subsequent to the signing of this Agreement will be prorated and billed separately. Payments will be due and payable on receipt of MUNIWARE invoice for said support. It is also acknowledged that support must be purchased for all MUNIWARE Software owned and in use.

**TOWN OF CLARESHOLM** may terminate this Agreement by giving 3 months written notice of such termination.

Notwithstanding the above termination, this agreement must be renewed each year.

This Agreement will commence on the first day of January 2009.

WITNESS HERETO the parties have hereunder set their hands and seals on the day and year written and affixed their Corporate Seals by the proper Officers in their behalf.

TOWN OF CLARESHOLM

Municipal Information Systems Inc.

\_\_\_\_\_  
Chief Elective Officer

\_\_\_\_\_  
Brandi Whiting  
CEO, Director of Operations

\_\_\_\_\_  
Chief Administrative Officer

# **INFORMATION ITEMS**



December 11, 2008

Kris Holbeck, CA  
Chief Administrative Officer  
Town of Claresholm  
Box 1000  
Claresholm, AB T0L 0T0

Dear Kris:

**Re: Potential Transmission Reinforcement in southern Alberta**

The AESO has identified a preferred option for addressing the need for transmission reinforcement in southern Alberta.

The AESO has a mandate to plan the transmission system (or “grid”) in Alberta to ensure that sufficient capacity exists for generators to bring their power to market. The AESO has identified a need to integrate up to 2,700 MW of additional wind power over the next 10 years in southern Alberta. The current installed capacity of wind generation in the entire province is 497 MW.

Over the past year, we met with several stakeholders to discuss transmission challenges in southern Alberta. We are grateful for the insights we gathered. We also hosted public information sessions on this need and on alternatives to address it; and we conducted technical and economic studies. We have developed a recommendation for meeting the need for transmission in southern Alberta.

**The AESO will recommend the construction of a 240 kV Loop system.** This system will gather wind power produced at wind farms planned throughout southern Alberta and channel this electricity into the grid. Please find more information enclosed.

The AESO will file a Needs Identification Document, describing our assessment of the need and our recommendation for addressing it, with the Alberta Utilities Commission (AUC) by December 31, 2008. Notice of this filing will begin appearing in southern Alberta newspapers during the week of December 15, 2008.

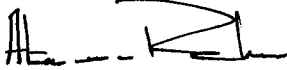
For further information about this application, I encourage you to contact:

**Matt Gray**  
**Stakeholder Relations**  
**1 888 866 2929**  
**[stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)**

2500, 330 - 5th Ave SW Calgary, Alberta T2P 0L4  
t 403.539.2450 | f 403.539.2949 | [www.aeso.ca](http://www.aeso.ca)

In closing, thank-you for the insights you and your colleague offered us. Trust that you have helped us to better understand the challenges related to the transmission system in southern Alberta. Further, after speaking with you, we are confident that our recommendation is appropriate and will serve the interests of all Albertans.

Yours truly,

A handwritten signature in black ink, appearing to read 'Ata Rehman', with a stylized flourish at the end.

Ata Rehman, P.Eng.  
Manager, South System Planning

*The AESO is committed to protecting your personal privacy in accordance with Alberta's Personal Information Protection Act. Any personal information collected by the AESO with regard to this project may be used to provide you with further information about the project, may be disclosed to the Alberta Utilities Commission (and as a result, may become public), and may also be disclosed to the eligible Transmission Facility Owner(s). If you have any questions about how the AESO will use and disclose your personal information collected with regard to this project, please contact us at 1-888-866-2959 or at [stakeholder.relations@ieso.ca](mailto:stakeholder.relations@ieso.ca).*



## Potential Transmission Reinforcement in southern Alberta

For more information please contact the AESO at 1.888.866.2959,  
[www.aeso.ca](http://www.aeso.ca) or [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)

### Who is the AESO?

The Alberta Interconnected Electric System (AIES), our province's electricity transmission system or "grid," is planned and operated by the Alberta Electric System Operator (AESO). This network of higher-voltage transmission lines, towers and equipment carries ('transmits') electricity from generators to large industrial customers as well as lower-voltage systems that distribute it to cities, towns and rural areas. Our job is to maintain safe, reliable and economic operations on the provincial transmission grid.

### Why Transmission system reinforcement is needed for southern Alberta?

Interest in wind development in southern Alberta is increasing. We are now planning the transmission system to interconnect new wind farms; however, since the existing transmission system in the south is at capacity (i.e., the system cannot carry additional electricity), system reinforcement is needed to move new wind generated power to areas that need it.

### What's happening right now?

The AESO has received applications for wind power development of over 11,500 mega-watts (MW) in Alberta, with more than 7,500 MW distributed across southern Alberta. Currently, 497 MW of wind generation is installed on the Alberta grid. The AESO, however, anticipates that up to 2,700 MW of additional wind generation may develop in southern Alberta over the next 10 years. The existing transmission system in southern Alberta has very little capacity to connect new generation.

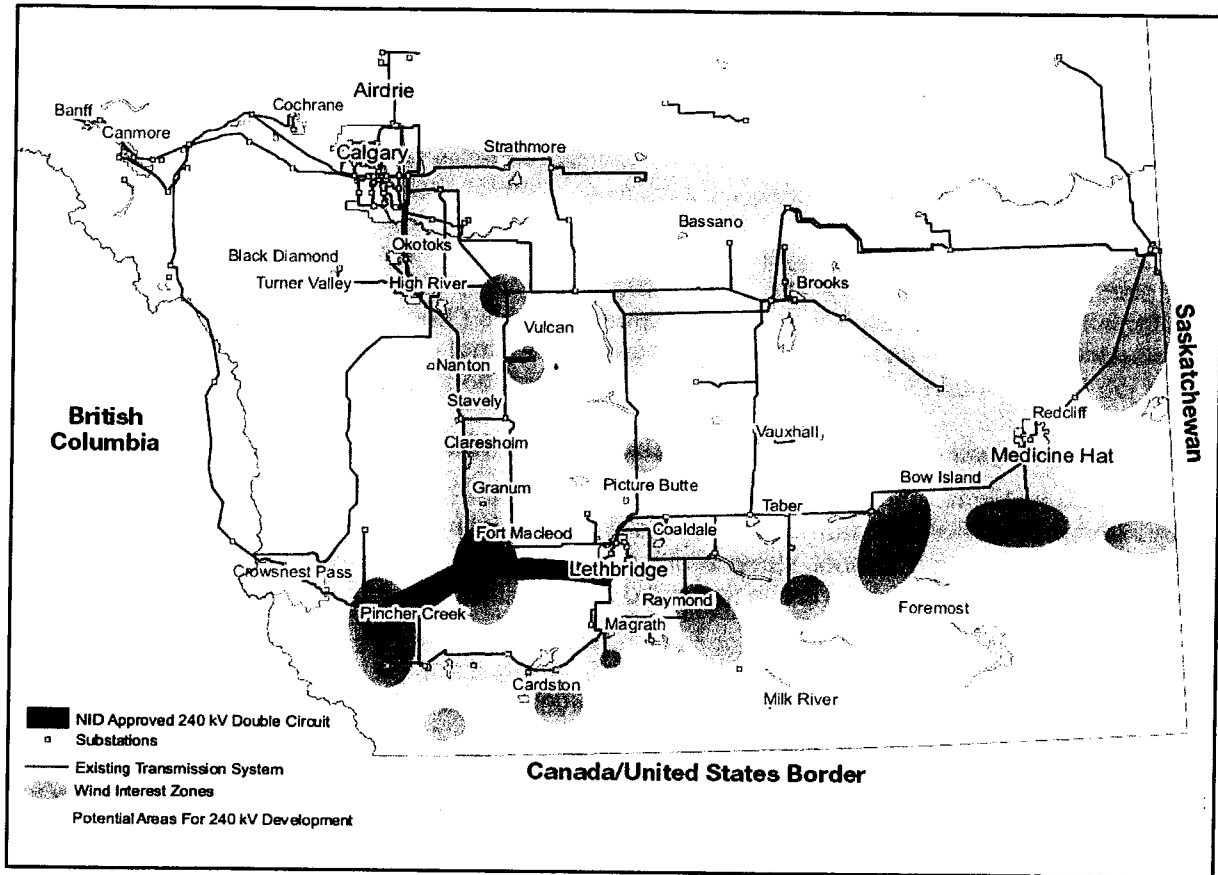
In response to the need for additional transmission capacity, the AESO developed possible transmission reinforcement solutions to integrate the additional wind generation anticipated for southern Alberta. These transmission system alternatives were developed to not only interconnect new generation but also to provide additional, reliable, bulk system capacity from generation sites to areas where power is needed. These potential solutions included two 240,000 volt (240 kV) alternating current (AC) alternatives; one 500 kV AC alternative; and one high-voltage direct current (HVDC) alternative.

### A preferred option identified

The AESO conducted technical and economic studies on these alternatives to determine a preferred option or way to address the transmission challenges in southern Alberta. The AESO also gathered feedback from a broad range of stakeholders, including local landowners, as part of its investigation. ***The AESO concluded that a 240 kV Loop system is the best way to integrate new wind generation anticipated for southern Alberta.*** Our studies have identified areas where transmission lines and other related facilities could be added to improve the system. A map on the next page shows the wind interest in southern Alberta and the AESO's preferred option for integrating it into the grid.

### A staged approach to developing transmission to integrate wind

This transmission development will be staged to integrate increasing levels of wind generation development, with the first stage proceeding as quickly as possible. The first stage is designed to connect over 1,200 MW of additional wind generation in southern Alberta. Regulatory approval, however, will also be sought for subsequent stages to accommodate higher levels of wind generation; these stages of transmission development would be implemented as additional generation develops.



The map above shows areas where wind power developments have been proposed; these areas are otherwise known as planning zones. The map also shows the AESO's preferred option for addressing the need to integrate these wind developments.

### When will the AESO file its application for this reinforcement?

Through technical and economic analysis, combined with feedback gathered from stakeholders, the AESO identified a preferred option for strengthening the system in southern Alberta; the preferred option will form part of our Needs Identification Document (NID) which we will submit to the Alberta Utilities Commission (AUC) at the end of this year. We will also submit individual Abbreviated Needs Identification Documents (ANIDs) to the AUC to connect wind projects that successfully meet AESO interconnection milestones.

Should the AUC approve the AESO's application, we will assign system reinforcements and each new interconnection to Transmission Facility Owner AltaLink, to search for line routes in the area identified above. Before AltaLink can begin constructing these facilities, however, it must develop and submit a Facilities Application to the AUC for approval. Further consultation with stakeholders, particularly on routing of transmission lines, will form a critical component of this application process. The AESO will post a copy of the Needs Identification Document on December 15, 2008, at the following address: <http://www.aeso.ca/transmission/16386.html>.

*The AESO is committed to protecting your personal privacy in accordance with Alberta's Personal Information Protection Act. Any personal information collected by the AESO with regard to this project may be used to provide you with further information about the project, may be disclosed to the Alberta Utilities Commission (and as a result, may become public), and may also be disclosed to the eligible Transmission Facility Owner(s). If you have any questions about how the AESO will use and disclose your personal information collected with regard to this project, please contact us at 888.866.2959 or at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca).*

**WILLOW CREEK REGIONAL WASTE MANAGEMENT SERVICES WILLOW  
CREEK REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

Box 2820 Claresholm AB T0L 0T0 Phone: 403-687-2603 Fax: 403-687-2606 E-Mail:  
[wcrwmsc@telusplanet.net](mailto:wcrwmsc@telusplanet.net)

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The regular Monthly meeting of the Landfill Commission was held at the Landfill Facility Nov.20, 2008 at 3.30 P.M. The following members were in attendance: Don Leonard, Chairman, Ken Williams, Ed Neufeld, Ron Hanson and Fred Goodfellow .

Meeting called to order at 3.40 pm.

1. Approval of Minutes of Meeting of Sept.18, 2008.  
5.28 Motion made by Ed Neufeld to accept Minutes of Meeting of Sept.18, 2008 as presented. **CARRIED**
2. Approval of Accounts Payable for Sept.& Oct. 2008.  
5.29 Motion made by Ron Hanson to accept Accounts Payable for Sept. & Oct. 2008 as presented. **CARRIED**
3. Paint Recycling Program.  
Fred advised the Commission Members that they have to pay DBS Enviro to pick up the recycled paint and then bill Alberta Enviro for cost.  
Ken Williams to look into this program and advise.
4. 2009 Budget Items for discussion:
  - a- Price Increase  
5.30 Motion made by Ed Neufeld the Commission increase the Wet Waste from \$32.00 Metric Ton to \$36.00 a Metric Ton effective March 1,2009 and a further increase effective Jan.1, 2010 to \$40.00 Metric Ton. **CARRIED**
  - b-Future Engineering Studies: Cell Closure, Surveying on Cells, Leachate Control.  
Information on future expenses.
  - c-Laptop Computer for Commission  
5.31 Motion made by Ed Neufeld that Fred purchase a Laptop Computer for use on Commission Business. **CARRIED**
  - d-2009 Employee Increases, Benefits  
Move to Dec.18 Meeting in Camera



e-Unused Vacation & Banked Time

The Commission approved Fred's unused vacation & back time in the amount of 5 weeks to be paid.

5. KC Doors  
Information only. KC Doors no longer using our site.
6. Audit for 2008  
5.32 Motion made by Ed Neufeld that we retain BDO Dunwoody for the 2008 Audit. **CARRIED**
7. Hi-Ho  
5.33 Motion made by Ken Williams that Ed Neufeld attempt to purchase at auction a used HiHo at a cost of up to \$70,000.00. **CARRIED**
8. Bond & Crime Policy  
5.34 Motion made by Ron Hanson that Fred sign the Bond & Crime Policy from Jubilee Ins. **CARRIED**
9. Annual Well Testing.  
5.35 Motion made by Ken Williams that we use the Services of UMA Engineering to do the annual well testing for 2008. **CARRIED**
10. Landfill Opening Wednesday after Holidays  
Fred to inquire with Fort Macleod & Claresholm to see if is possible for them to hold their garbage on the Wednesday after a Statuary Holiday.
11. Darwin Landfill Exam& Mileage to Calgary  
Information Only.

Don Leonard, Chairman

Fred Goodfellow, Sec./Treasurer

Nov.2008

Willow Creek Regional Waste Management Services Commission  
Accounts Payable For Commission Approval

	Amount	GST	Total
Commission Expenses			
Receiver General	3,328.58		3,328.58
Wages	10,441.75		10,441.75
Telus - 687-2603 & 687-2606	206.57	9.81	196.76
Total Commission General Expenses	13,976.90	9.81	13,967.09
Landfill Expenses			
Epcor	94.93	4.51	90.42
UMA ENG.			
Jubilee Ins			
Wolfpack Security			
Southern Scale			
Wrenches			
Alberta Treasury Equipt. Loan	3,500.00		3,500.00
Little Bow Gas Co.	52.99	5.00	47.99
Mikes Refrigeration			
DBS Enviro			
Write Source	104.39	4.97	99.42
Canadian Linen			
UFA	2,243.68	106.84	2,136.84
Kal Tire	65.1		65.1
Workmans Compensation			
Chinook Septic			
Claresholm Rental			
Total Landfill Expenses	6,061.09	121.32	5,939.77
Total Income	\$15,678.00		
Total Expenses	\$19,906.86		

**Willow Creek Class II Regional Landfill Facility**

**All Vehicles must scale in and out.**

**Hours of Operation**

**Effective: March 1, 2008**

**Site Phone 687-2603**

NOTE: All vehicles must be on site 1/2 hour before closing .  
 Monday-Tuesday 9 am - 5:00 pm  
 Wednesday CLOSED  
 Thursday-Friday 9 am - 5:00 pm  
 Saturday 2nd and 4th Saturday of the Month  
 between May and October--- 8am to 12 noon  
 Closed Saturdays between Nov.1 & April 30  
 Sunday CLOSED  
 Statuary Holidays CLOSED

**Fees**

	Per Tonne (1000kg)	250KG to 500KG	
1. Domestic Waste	\$ 32.00	***minimum charge	\$ 16.00
* per bag household	\$ 2.00		
2. Construction Waste	\$ 40.00	***minimum charge	\$ 21.00
* Non Burnable Items	\$ 40.00	***minimum charge	\$ 21.00
	Under 250 kg.	***minimum charge	\$ 12.00
3. Furniture			
* Couch	\$ 10.00		
*Mattress or Box Spring	\$ 5.00		
* Loveseat/chair	\$ 5.00		
4. Recyclable Products			
* Tires(No Rims)	\$ -		
* Batteries	\$ -		
* Pesticide/Herbicide	\$ -		
* Propane Bottles-EMPTY	\$ 3.00	Each EMPTY Bottle	
* Propane Cylinders-EMPTY	\$ 1.00	Each EMPTY Cylinder	
Refridgerators-Freezers-Air Cont.	\$ 25.00	Surcharge	
* Heavy Metals	\$ 32.00	Tonne***minimum charge	\$ 16.00
* Asphalt	\$ 40.00	Tonne***minimum charge	\$ 21.00
* Concrete	\$ 40.00	Tonne***minimum charge	\$ 21.00
* Wire/Cable	\$ 40.00	Tonne***minimum charge	\$ 21.00

**Landfill fees will double for any unsecured loads.**

Section 170 (2) of the Environmental Protection and Enhancement Act:  
 No person shall transport waste in or on a vehicle on a highway unless  
 the waste is adequately contained, secured or covered to prevent it from  
 falling off or being blown off the vehicle while being transported.

Revised Mar.1,2007

**Willow Creek Class II Regional Landfill Facility**  
**All Vehicles must scale in and out.**

**Hours of Operation**

Effective: ~~January 1, 2009~~  
*MARCH*

Site Phone 687-2603

NOTE: All vehicles must be on site 1/2 hour before closing .

Monday-Tuesday	9 am - 5:00 pm
Wednesday	CLOSED
Thursday-Friday	9 am - 5:00 pm
Saturday	2nd and 4th Saturday of the Month between May and October--- 8am to 12 noon Closed Saturdays between Nov.1 & April 30
Sunday	CLOSED
Statuary Holidays	CLOSED

**Fees**

	Per Tonne (1000kg)	250KG to 500KG	
1. Domestic Waste	\$ 36.00	***minimum charge	\$ 18.00
* per bag household	\$ 2.00		
2. Construction/General Waste	\$ 44.00	***minimum charge	\$ 23.00
	Under 250 kg	***minimum charge	\$ 13.00
* Heavy Metals	\$ 44.00	Tonne***minimum charge	\$ 23.00
3. Furniture			
* Couch	\$ 10.00		
*Mattress or Box Spring	\$ 5.00		
* Loveseat/chair	\$ 5.00		
* Propane Bottles-EMPTY	\$ 8.00	Each EMPTY Bottle	
* Propane Cylinders-EMPTY	\$ 2.00	Each EMPTY Cylinder	
Refrigerators-Freezers-Air Cont.	\$ 25.00	Surcharge	
Low weight/High volume material Styraform Blocks/Cedar shingles etc.			50.00 per load

**Landfill fees will double for any unsecured loads.**

Section 170 (2) of the Environmental Protection and Enhancement Act:  
No person shall transport waste in or on a vehicle on a highway unless  
the waste is adequately contained, secured or covered to prevent it from  
falling off or being blown off the vehicle while being transported.

# Landfill Xmas Hours (2008)

Mon.	Dec. 22	OPEN	9 To 4.30
Tues.	Dec. 23	OPEN	9 To 4.30
Wed.	Dec. 24	OPEN	9 To 3.00
Thurs.	Dec. 25	CLOSED	
Fri.	Dec. 26	CLOSED	
Sat.	Dec. 27	CLOSED	
Sun.	Dec. 28	CLOSED	
Mon.	Dec. 29	OPEN	9 To 4.30
Tues.	Dec. 30	OPEN	9 To 4.30
Wed.	Dec. 31	OPEN	9 To 3.00
Thurs.	JAN. 1	CLOSED	
Fri.	JAN. 2	OPEN	9 To 4.30

# ***Claresholm & District Chamber of Commerce***

## ***Meeting Minutes***

November 18, 2008

### **Call to order**

Russell Sawatzky - President called to order the regular meeting of the Claresholm & District Chamber of Commerce at 12:10 on November 18, 2008 at The Roadhouse Restaurant, 19 members and guests were present

### **Approval of Agenda**

Carmelle Steel moved the approval of the agenda with the following additions:

Next meeting date

EDC Committee vacancy

Lodge expansion

### **Approval of minutes from last meeting**

Dave Moore moved approval of the minutes of the October meeting with the following changes, #6 Discussion report on Communities in Bloom, Arnold Norgard should be amended to read Arnold McCauley. Carried

### **Financial**

Linda moved the treasurers report as read with a bank balance as at Oct 31, 2008

General Account                   \$1,630.43

Trade Fair Account               5,033.16

Beautification Acct               3,455.64

### **Committee/Program Report**

Dave Moore informed us about the Water upgrades for the Town are expected to be completed by Sept 2009. Tenders are being advertised for the pipeline to Granum

Glen Alm informed us that the MD is purchasing new firetrucks

Website – Carmelle will upgrade the website and change dates for the Trade Fair

Fund Raising Committee – Roxanne would like interested individuals to start a booster society that may apply for Casinos and Bingos to help raise funds

Trade Fair – Don has already 32 booths booked for the Trade Fair on February 6 & 7, 2009, with \$4,500 deposited so far. He is encouraging any regulars or new comers to

book as soon as possible. Cost of booths is \$250 for members and \$275 for non members. Larry Ford and the local Kloeggers are willing to entertain.

Lot Beautification - Roxanne informed the group that of the \$34,000 borrowed from the Town minus the \$25,000 grant still leaves us with \$9,243.25 owing and we still need to raise these funds.. A name has been chosen for the Park – Ringrose Park- Before the lot was owned by Blanche Fleming it was a funeral parlor operated by George Ringrose. Mt Ringrose was the Mayor of the Town of Claresholm for 29 years. Roxanne moved and Bernie second that the new Park be named Ringrose Park. Carried. Committee will look into a plaque and storyboard

### **New business**

Old Fashioned Business Night Shopping – Roxanne - December 5, 2008. Roxanne moved and Wilf second that the Chamber pay for Doran Degenstein to have the Wagon Rides around Town. In the amount of \$650. for approximately 2 hours. Carried. As the Chamber needs to raise funds and create awareness of the lot she also suggested selling homemade fudge and candies in the park. Other suggestions were Beavertails, Carmel Corn, Popcorn. Michelle, Juanita and Lisa volunteered to help Roxanne come up with ideas.

EDC volunteers – There is a vacancy on the EDC Committee and Russell asked for any one interested to please contact him

Lodge Expansion – Michelle Day and the Lodge Board applied for a grant through Alberta Supportive Living to build 8 more duplex's (16 units). Unfortunately they were turned down the first time but have applied again and should hear in January or February. They have solicited support from the MLA and the Health Region. There are 40 individuals on the waiting list for the Lodge and these units would help married couples stay together in a home environment plus provide affordable housing units.

### VII Correspondence

Letter from the Town of Claresholm proposing an opportunity for the Chamber to take on a new project of Revitalization of the Totem Pole. Michelle moved that the Chamber not engage in the project at this time.

Letter from the Alberta Government notifying business owners that Gift Cards issued in Alberta and Saskatchewan can no longer have expiry dates.

Letter from the MD – Glen Alm has been appointed to the Chamber of Commerce

Letter from the Town of Claresholm requesting plans and mapping of the Downtown lot which would include warranties for the lights, drip system, benches. Omni Green is working on the mapping and plans are forthcoming. A copy of the submission will be submitted to the Town.

Michelle suggested that garbage cans be added to the Park.

Wilf expressed concern over the New Property Tax Assessment sent to business owners. A new company has been hired by the Town, Benchmark Assessment Consultants who will be basing assessments on the Income based approach and hope to have this implemented by 2010. Dave moved and Don second to have the Chamber draft a letter addressed to Kris Holbeck and emailed to members in support of the business owners and request the Town hold an information session for those interested.

### **Adjournment**

Peggy adjourned the meeting at 1:00. Next meeting December 16, 2008 at 12:00 at the Roadhouse.

Minutes submitted by: Linda Brooks

Minutes approved by:





Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

Town of Claresholm  
MD of Willow Creek  
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment  
Box 1209  
Claresholm, Alberta  
T0L 0T0

Date

December 11, 2008

**Re: Monthly Policing Report  
November 2008.**

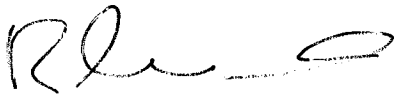
Dear Sir,

1. Claresholm Detachment dealt with 278 occurrences in the month of November. This is a very slight increase from the month before.
2. Our District Commander hosts an annual meeting for Detachment Commanders in Banff. These meetings last for three days and generally involve some guest speakers, presenters from various enforcement agencies, a sharing of ideas and techniques and so forth. An interesting new piece of legislation was presented to us known as "SCAN". You may already be aware of this. This was a private members bill introduced in the legislature last year and it impacts on properties within municipalities where it is suspected there is ongoing regular illegal activities. This usually means drug use but can extend to underage drinking, prostitution etc. If this type of activity associated to a property is impacting on a community's quality of life then community members can contact "Scan investigators" and complain. It legislated that the complainants will remain anonymous. An investigation will commence which could result in that property being "seized" for up to 90 days. While this is strictly civil legislation, i.e. no charges result, as you can imagine the occupants of these residences, and the landlords or owners are put to considerable expense and inconvenience. This legislation has been acted upon, mostly in some of the cities in our province and has proven to be an effective tool in "breaking up" crack houses. The threshold or burden of proof is much lower than in the criminal courts, so in cases where police may not have enough grounds to obtain a search warrant, this could be an effective tool in shutting down places such as "crack houses." If you are interested and want more information please call me.
3. We had no unusual occurrences this past month. There were a few more instances of vandalism reported to our detachment, however we were also able to solve the last spree in late October with those youths being dealt with by the "system".
4. You may also be aware that Constable Heather Manning is being transferred to Red Deer Detachment and will leave when her house sells. She is being replaced with a Cadet from Depot. Her name is Shari Marshall and she is scheduled to arrive in late December.

Canada

4. Please find attached a statistical breakdown for our calls for service for the month of November. If you have any questions or concerns please give me a call.

Yours truly,

A handwritten signature in black ink, appearing to read 'Robin Alexander', with a stylized flourish at the end.

Robin Alexander Sgt  
NCO i/c Claresholm RCMP Detachment  
(403) 625-4445

# Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/11/01 to 2008/11/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0010 Traffic Collision(s) - Fatal	1	0	1	1	0	100.0%
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	0	1	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	16	0	16	0	14	87.5%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	2	0	2	1	1	100.0%
	20	0	20	2	16	90.0%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	1	0	1	1	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	2	0	2	2	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	42	0	42	43	0	102.4%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	22	2	20	4	9	65.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	14	0	14	12	4	114.3%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	4	0	4	0	4	100.0%
	85	2	83	62	17	95.2%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9310 0030 Failure to stop or remain - property damaged	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	4	0	4	3	0	75.0%
9230 0030 Impaired Care & Control (by Alcohol) of Motor Vehicle	1	0	1	1	0	100.0%
9235 0010 Impaired Operation (by a Drug) of Motor Vehicle	1	0	1	1	0	100.0%
9235 0030 Impaired Care & Control (by a Drug) of Motor Vehicle	1	0	1	1	0	100.0%
	7	0	7	6	0	85.7%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	14	0	14	12	2	100.0%
8840 0297 Coroner's Act - Sudden Death	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	6	0	6	0	6	100.0%
8840 0336 Mental Health Act - Other Activities	2	0	2	0	2	100.0%
8840 0341 911 Act - Other Activities	16	1	15	0	12	80.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	1	100.0%
	40	1	39	12	24	92.3%

# Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/11/01 to 2008/11/30

Violation group - Provincial Statues - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or reco...	1	0	1	1	0	100.0%
3430 0010 Disturbing the peace	2	0	2	0	2	100.0%
3770 0010 Uttering Threats Against Property or an Animal	1	0	1	0	1	100.0%
3810 0110 Causing animals or birds unnecessary suffering	1	1	0	0	0	0.0%
8550 0140 Breach of Peace	1	0	1	0	1	100.0%
	6	1	5	1	4	100.0%
Violation group - Other Criminal Code - Offences Against Morals				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3455 0070 Child Pornography - accessing	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3012 Search warrant executed-Positive	0	0	0	1	0	0.0%
8999 3057 Prisoners Held	4	0	4	1	3	100.0%
8999 3062 Alcohol Abuse / Use Involved	5	0	5	1	4	100.0%
	9	0	9	3	7	111.1%
Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0131 Criminal Records Act - Pardon	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%
Violation group - FES - Consumer Protection				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6900 0520 Tobacco Act - Offences Only	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

## Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/11/01 to 2008/11/30

Violation group - Crimes Against the Person - Sexual Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	1	1	0	1	0	0.0%
	1	1	0	1	0	0.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	2	0	2	0	1	50.0%
1627 0010 Uttering threats against a person	5	1	4	1	3	100.0%
	7	1	6	1	4	83.3%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	1	1	0	0	0	0.0%
1430 0010 Assault	5	1	4	1	2	75.0%
	6	2	4	1	2	75.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000 334(b) CC	2	0	2	0	0	0.0%
2140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	1	0	1	0	0	0.0%
2141 0011 Theft of car under or equal to \$5000 334(b) CC	1	1	0	0	0	0.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000 33...	1	1	0	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	2	0	2	0	0	0.0%
	7	2	5	0	0	0.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000 334(a)	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	9	0	9	1	1	22.2%
	9	0	9	1	1	22.2%
Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0075 Fraud (money/property/security) less than or equal to \$...	1	0	1	0	1	100.0%
2160 0280 Draw. execute document without authorization, so as to ...	0	0	0	1	0	0.0%
3420 0020 Counterfeit money: buy/possess/import	1	1	0	0	0	0.0%
	2	1	1	1	1	200.0%

## Occurrence Stats (All Violations)

Special Unit: k2174  
All codes

Mayor's Report  
From 2008/11/01 to 2008/11/30

Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0020 Break and Enter - Residence	2	1	1	0	0	0.0%
	2	1	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	34	0	34	0	42	123.5%
8550 0020 Abandoned Vehicles	3	0	3	0	2	66.7%
8550 0030 Suspicious Person/ Vehicle/ Property	10	1	9	0	7	77.8%
8550 0040 Animal Calls	5	0	5	0	5	100.0%
8550 0050 False Alarms	11	0	11	0	11	100.0%
8550 0060 Items Lost/Found - except passports	2	0	2	0	3	150.0%
	65	1	64	0	70	109.4%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0080 Person Reported Missing	3	1	2	0	4	200.0%
	3	1	2	0	4	200.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	278	15	263	93	153	93.5%

**Claresholm Parks Society Meeting**  
**November 27<sup>th</sup>, 2008**  
**Multipurpose room- Claresholm General Hospital**

**Present:** Carmelle Steel, Lori Hoff, Daryl Sutter, Tracy Mitchell

**Call to Order:** 6:37pm

**Approval of Minutes** – Approved minutes from September and October meeting

**Financial Update:**

General Account: unchanged from last meeting

Raffle Account: unchanged from last meeting

**Old Business**

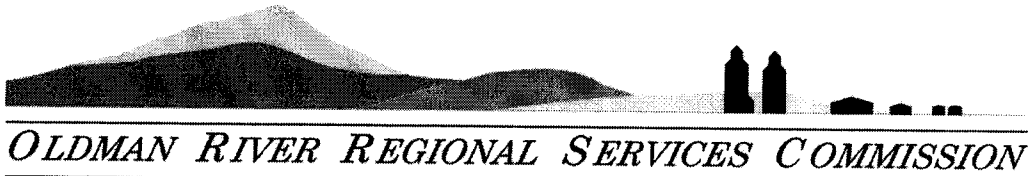
- a) Santa Photos – Friday, December 5<sup>th</sup>, 6-8pm
  - set up 5:30pm to be ready to go by 6pm
  - float – Carmelle
  - Hot chocolate and treat (candy kabob) for those having photo taken
  - Address labels for people to write on; will write description of kids clothing and quantity of photos needed inside envelope
  - We will mail photos to them on Christmas cards
  
- b) Winter Solstice Run up to Christmas – Sunday, December 21<sup>st</sup> at 6:30pm
  - Start and end at Video place, donations to food bank
  - Hot chocolate and cookies by us- Carmelle will talk to Subway about cookies
  - Glo sticks or jingle bells discussed – will look around to see what we can get
  
- c) Trade Fair Booth – Friday, February 6 & 7
  - Sell raffle tickets for golf ball drop at \$10 a ball
  - Display our past and next projects at booth with aquarium full of golf balls to advertise this fundraiser
  - Need to check with town regarding whether or not the event would be covered under the golf course insurance – Daryl will check into this
  - Discussed alternatives to hot air balloon (as hot air balloon may be grounded due to wind) such as tarp launch, drop from crane or scissor lift – will check around for viable options
  - Prizes discussed – cash probably the most appealing for all
  - Discussed selling sno-cones at event – will check into an appropriate place for a booth

**New Business**

- a) Fitness Park at High School
  - Interest in future project of Circuit Park at High School field
  
- b) My own marathon with last mile at Canada Day Walk
  - discussed alternatives to t-shirts for participants- ideas of pedometer- Running Room may be able to give us a deal of \$15 each (reg. \$25), or stainless steel water bottles

**Meeting Adjourned** at 7:30pm

**Next Meeting:** January 22, 2009



MINUTES - 3 (2008)

**GENERAL BOARD OF DIRECTORS' MEETING**  
**Thursday, September 4, 2008 – 7:00 - 8:30 p.m.**

RAMADA HOTEL – Scenic Room  
2375 Mayor Magrath Drive South,, Lethbridge

**BOARD OF DIRECTORS:**

Bill Graff (absent) .....	Village of Arrowwood	Terry Michaelis .....	Town of Milk River
Del Bodnarek (absent) .....	Village of Barnwell	Robert Phillips (absent).....	Village of Milo
Alf Olsen .....	Village of Barons	Dick Fenton .....	Town of Nanton
Neal Miller (absent) .....	Cardston County	Anne Marie Philipsen.....	County of Newell
Robert Russell (absent) .....	Town of Cardston	Paul Goldade .....	Village of Nobleford
Art Cogdale (absent) .....	Village of Carmangay	Hank Hurkens.....	Town of Picture Butte
Trevor Wagenvoort (absent) .	Village of Champion	Bjorn Berg .....	M.D. of Pincher Creek
Doug MacPherson (absent) ..	Town of Claresholm	Doug Thornton (absent).....	Town Pincher Creek
Vic Mensch .....	Town of Coaldale	Ronald Davis (absent) .....	M.D. of Ranchland
Dennis Cassie .....	Town of Coalhurst	Jim Steed .....	Town of Raymond
Tom Butler .....	Village of Coutts	Barry Johnson .....	Town of Stavely
Garry Hackler (absent).....	Village of Cowley	Mike Selk .....	Village of Stirling
Ian MacLeod.....	Mun. Crowsnest Pass	Cecil Wiest .....	M.D. of Taber
Gary Taje (absent) .....	Mun. Crowsnest Pass	Lois Maloney .....	Town of Vauxhall
Gordon Wolstenholme (absent) .....	Fort Macleod	Rod Ruark .....	Vulcan County
Walter Gripping (absent).....	Town of Granum	Roy Elmer.....	Town of Vulcan
Angie Todd .....	Village of Hill Spring	Keith Palmer.....	County of Warner
Hans Rutz.....	County of Lethbridge	Vern Strain .....	Village of Warner
Brad Koch (absent) .....	Village of Lomond	Henry Van Hierden .....	M.D. of Willow Creek
Dennis Quinton.....	Town of Magrath		

**STAFF:**

Lenze Kuiper .....	Director	Robin Hopkins .....	Planning Researcher
Mike Burla.....	Senior Planner	Cal Kembel.....	Senior Graphics Technologist
Steve Harty.....	Senior Planner	Mladen Kristic.....	Graphics Technologist
Diane Horvath.....	Planner	Steven Ellert.....	GIS Technologist
Bonnie Brunner.....	Planner	Jaime Thomas.....	GIS Analyst
Katherine Mertz .....	Planner	Barb Johnson .....	Executive Secretary
Garett Stevenson.....	Intern Planner		

**AGENDA:**

1. **Approval of Agenda** – September 4, 2008
2. **Approval of Minutes** – June 5, 2008 ..... (attachment)



3. **STAFF PRESENTATION:** *by Lenze Kuiper, Director*  
**“TRANSFER OF DEVELOPMENT CREDITS”**
  
  4. **Reports**
    - (a) Executive Committee Report ..... (attachment)
    - (b) 2009 Oldman River Region Urban Orthophotography Project .....
  
  5. **Business**
    - (a) 2006 and 2007 Financial Statements ..... (attachment)
    - (b) Open Forum – Provincial Land Use Framework Discussion .....
  
  6. **Accounts**
    - (a) Summary of Balance Sheet and Statement of Income for the  
6-month period: January 1 to June 30, 2008..... (attachment)
  
  7. **Adjournment** – Next meeting December 4, 2008
- 

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Hank Hurkens**

THAT the Board of Directors approves the agenda of September 4, 2008, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Anne Marie Philipsen**

THAT the Board of Directors approves the minutes of June 5, 2008, as presented.

**CARRIED**

**3. STAFF PRESENTATION –**

**by Lenze Kuiper, Director**  
**“TRANSFER OF DEVELOPMENT CREDITS”**

- The province has seen unparalleled growth in the last few years which has put a lot of pressure on Alberta landscapes. One potential tool to encourage private landowners to conserve land is the use of Transfer of Development Credits (TDC).
  
- A TDC is a device by which the development potential of a site is severed from its title and made available for transfer to another location. The owner of a site within a transfer area retains property ownership, but not approval to develop. The owner of a site within a receiving area may purchase transferable development rights, allowing a receptor site to be developed at a greater density.

- The purposes of TDCs are to:
  - direct development from areas where it is not appropriate to areas where it makes best sense;
  - conserve valued landscapes at little or no public expense;
  - avoid win-lose zoning scenarios, ensuring landowners suffer no serious property value reductions that accompany zoning approaches;
  - allow large groups of parcels to be conserved in contrast to parcel-by-parcel clustering techniques.
  
- TDCs have four fundamental components:
  1. 'sending' areas – the areas targeted for increased conservation;
  2. 'receiving' areas – the areas targeted for increased development;
  3. a 'transfer system' which facilitates the valuation and transfer of development potential from one parcel to another; and
  4. an 'oversight body' that develops and maintains the principles of the program and use of the tool.
  
- In order for TDCs to be successful:
  - sufficient incentives must be built into the program to promote the sale and purchase of development rights;
  - the size of the sending area must be limited so the supply of development rights does not exceed the demand (as rights are sold the size of the sending area can be expanded);
  - provinces and municipalities must remain steadfast in not allowing developers to petition for zoning variances to increase densities;
  - the program must be mandatory; to increase densities, developers must purchase development rights.
  
- For more information on TDCs:
  - <http://www.landuse.gov.ab.ca>
  - <http://www.smartcommunities.ncat.org/landuse/transfer.shtml>
  - <http://www.lincolninst.edu/pubs/PubDetail.aspx?pubid=424>
  - <http://www.rockies.ca/programs/tdds.htm>

#### 4. REPORTS

##### (a) Executive Committee Report

- **GST Ruling:**
  - ORRSC has met the conditions to qualify as a para-municipal organization and has been determined to be a municipality effective April 13, 2004.
  - The amounts paid by member municipalities are consideration for a supply of municipal services rendered by ORRSC and are exempt of the GST.
  - The subdivision fees paid to ORRSC by property owners within the member municipalities are exempt of the GST.

• **Office Hours Open to the Public:**

- Effective August 1, 2008, the ORRSC office will open to the public at 9:00 a.m. rather than 8:00 a.m. to allow one hour of preparation time without interruptions. Staff hours of work remain at 8:00 a.m. - 12:00 noon and 1:00 p.m. - 4:30 p.m.

**Moved by: Tom Butler**

THAT the Board of Directors accepts the Executive Committee Report for the meeting of July 3, 2008, as information. **CARRIED**

**(b) 2009 Oldman River Region Urban Orthophotography Project**

- The current orthophotography was flown in May 2005 in year 3 of the GIS Project. New orthophotography should be flown every 4 to 5 years in order to keep pace with development and annexations and is a valuable tool for planning, engineering, and more. It acts as a backdrop to vector mapping and includes DEM (digital elevation model) and contours.
- Participation in the 2009 Oldman River Region Urban Orthophotography Project is an opportunity for municipalities to access funds from the 2008 Municipal Sponsorship Grant to update their orthophotography to a higher resolution (1:5,000 scale) and greater coverage. The Project is managed by ORRSC, with the Village of Nobleford acting as the managing municipality. By flying as a group, the Grant dollars are doubled (35% intermunicipal bonus, 60% priority bonus).
- ORRSC requires council resolutions allocating 45% of their 2008 Municipal Sponsorship Grant from municipalities that wish to participate. Deadline for submission is September 30, 2008.

**Moved by: Vic Mensch**

THAT the Board of Directors accepts the report on the 2009 Oldman River Region Urban Orthophotography Project, as information. **CARRIED**

**5. BUSINESS**

**(a) 2006 and 2007 Financial Statements**

• **2006 Financial Highlights:**

- Assets = 1.25 million
- Mortgage Payable = \$194,470
- Excess Revenues over Expenditures = \$196,733
- Reserves = \$192,928
- GIS Revenues over Expenditures = \$103,169

• **2007 Financial Highlights:**

- Assets = 1.85 million
- Mortgage Payable = \$169,215
- Excess Revenues over Expenditures = \$537,270
- Reserves = \$334,495
- GIS Revenues over Expenditures = (\$89,121)

• **2008 Expenditures:**

- Replace Roof = \$40,000
- Paint Exterior = \$9,000
- Proposed Mortgage Payout = \$50,000
- Proposed Office Renovations = \$100,000
- Top Up Reserves

**Moved by: Alf Olsen**

THAT the Board of Directors approves the audited financial statements for 2006 and 2007, as presented. **CARRIED**

**(b) Open Forum – Provincial Land Use Framework Discussion**

- MLAs Ted Morton and Evan Berger have done some presentations in the area to get feedback on the Provincial Land Use Framework. Representatives from ORRSC will be meeting with them on September 12 to determine how our organization fits into the Framework.

**6. ACCOUNTS**

**(a) Summary of Balance Sheet and Statement of Income for the 6-month period: January 1 to June 30, 2008**

**Moved by: Cecil Wiest**

THAT the Board of Directors accepts the Summary of Balance Sheet and Statement of Income for the 6-month period: January 1 to June 30, 2008, as information.

**CARRIED**

**7. ADJOURNMENT**

**Moved by: Hank Hurkens**

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:30 p.m. until Thursday, December 4, 2008.

**CARRIED**

/bj

CHAIR: \_\_\_\_\_



# CONTACT

December 5, 2008

Volume 2008 Issue 48

**Local Governments Question Context, Timeframes, of CFIB** (from the AAMDC website, December 4, 2008) Earlier this year, the Canadian Federation of Independent Business (CFIB) released their Alberta Municipal Spending Watch report, which evaluated all Albertan municipalities spending over the 2000-2006 time frame. The AAMDC hired Nichols Consulting and invited the AUMA to partner in the drafting of the Municipal Spending in Alberta: A Re-examination report. The AAMDC/AUMA Municipal Spending in Alberta: A Re-examination report shows that many assumptions and methods used in the CFIB's report do not portray reality for municipal governments. Timelines seem to be chosen to maximize their argument, the report does not take into account increased health, safety and environmental standards placed upon municipalities, and it ignores the fact that maintenance and development of transportation systems depend greatly on other factors beyond population growth. To read the AAMDC/AUMA News Release and view the report, [click here](#).

**Canada West Foundation Report - Problematic Property Tax: Why the Property Tax Fails to Measure Up and What to Do About It** (from the Canada West Foundation website, November 24, 2008) Recently, the Canada West Foundation (CWF) released its own analysis in a report entitled *Problematic Property Tax*. It noted that property tax revenue often does not keep pace with economic and population growth. It also dispels many of the misconceptions about current property tax levels. Of particular interest is the CWF analysis that shows property taxes are currently at some of the lowest levels seen in the past 50 years. They note that in 1961, property taxes accounted for 16.7 per cent of all taxes collected – compared with just 8.9 per cent in 2007. To read this report, please [click here](#).

**Vision 2020 Puts Patients at Center of Sustainable Health System** (from the Alberta Health and Wellness website, December 1, 2008) To improve Alberta's health system into the future, the provincial government is moving forward on *Vision 2020*, a report outlining a number of actions to build Alberta's health system. Actions to be implemented from *Vision 2020* include: providing more health care in community settings - including more care options for seniors; integrating the skills of emergency medical technicians more fully into the health-care system; and reviewing the role of small hospitals to ensure they meet local needs. To read more, [click here](#).

**Livestock Insurance Program Coming for Alberta Beef Producers** (from the Government of Alberta website, December 3, 2008) A livestock insurance program, the first of its kind in Canada, will soon be offered to Alberta beef producers to help protect their operations from fluctuating market prices. The Cattle Price Insurance Program (CPIP) will be offered by Agriculture Financial Services Corporation (AFSC) in addition to its suite of crop insurance programs. Alberta's beef producers will be the first of the province's livestock industries to be able to access the insurance program. CPIP is an Alberta-made livestock insurance product tailored to provide price protection for Alberta cattle producers. The program was developed through a partnership with the federal government, the Government of Alberta and the Alberta Beef Producers. To read more, [click here](#).

**Province Provides Additional \$3.1 Million for Rural Utility Programs** (from the Government of Alberta website, December 2, 2008) The Government of Alberta will be providing an additional \$3.1 million in funding to help address increasing demands on the Rural Gas and the Remote Area Heating Allowance programs. Strong demand for rural utility services coupled with increased material and labour costs, as well as higher prices for propane and home heating oil, have increased budgetary pressures on the province's rural utility programs. Under the Rural Gas Program, grants are provided to rural gas distributors to help defray the cost of extending natural gas services to rural Alberta consumers. The grants provide funding for the installation of individual gas services on existing infrastructure, upgrading infrastructure to maintain gas supply or for securing new gas supplies and related facilities. To read more, [click here](#).

**Final Land-use Framework Reflects Albertans' Input** (from the Government of Alberta website, December 3, 2008) After a summer and fall of further consultation, Albertans' feedback has strengthened the Land-use Framework with key improvements. With the addition of the Efficient Use of Land strategy, another planning region, and a priority to develop legislation, the final Alberta Land-use Framework will ensure future land development considers cumulative environmental impacts as well as social and economic factors. More than 700 Albertans submitted responses to a workbook survey, stakeholders responded in meetings and through feedback reports and Aboriginal feedback was collected through more than 50 meetings. The government will announce more details on the Land-use Framework early in 2009, including the framework's implementation plan and the terms of reference for regional plans. To read more, [click here](#).

## Municipal News

**Vulcan County** council has approved a new emergency response policy which allows the County's two protective services officers to respond to urgent calls for service. In each case the County's protective service officers have to be requested by police, fire and ambulance.

Staff at the **County of Thorhild** will now have more vacation days. Council has approved an additional five days annually for staff who have worked for the county for 5 years or longer bringing paid vacations days to 20 from 15.

**Yellowhead County** Council has ratified an agreement that would clear the way for it to cede 2,000 acres of land under county jurisdiction to the Town of Hinton.

## Announcements

### 2009 FCM-CH2M HILL Sustainable Community Awards

The 2009 FCM-CH2M HILL Sustainable Community Awards celebrate excellence in sustainable community development by highlighting the best municipal initiatives that link environmental, social and economic goals. The award-winning projects demonstrate that Canadian municipalities are not just thinking about sustainability — they are making it happen. FCM profiles all winners in a video and interactive DVD to share their lessons and encourage other communities to follow their lead. Awards will be granted in eight categories: brownfields, buildings, energy, planning, residential development, transportation, waste and water. Applications will remain open until December 11, 2008. For more information E-mail: [awards@fcm.ca](mailto:awards@fcm.ca).

### Workplace Drug and Alcohol Programs Seminar

Join the legal, technical, industry and government experts at McLennan Ross as they explore the current state of the law, the science of testing, Human Rights Commission approaches, and best practices. You will hear about the latest legal and industry developments in workplace drug & alcohol programs and testing. This comprehensive seminar will cover topics such as AADAC's Drug & Alcohol Addiction Treatment Programs; Human Rights Complaint; Administrative Practices and Policy Concerning Complaints of this Nature; Occupational Health & Safety Perspective to Alcohol & Drug Testing; and much, much more. This seminar is taking place on February 3<sup>rd</sup> at the Chateau Louie Conference Center in Edmonton. For more information or to register, [click here](#).

### Alberta's Solid Waste Industry – Training Needs Survey

To support innovation in waste management, the Edmonton Waste Management Centre of Excellence (EWMCE) is conducting this online survey into solid waste training needs in the province. Your input will help EWMCE and other training providers organize the most useful learning opportunities for industry employees. The survey closes December 10, 2008. Your response will help shape Alberta's solid waste industry training into 2011. To respond to this survey, [click here](#).

## Employment Opportunities

Town of Devon, [www.devon.ca](http://www.devon.ca)

- Chief Financial Officer

City of Leduc, [www.leduc.ca/employment](http://www.leduc.ca/employment)

- Corporate Records Clerk

Village of Acme, [assistacme@airenet.com](mailto:assistacme@airenet.com)

- Chief Administrative Officer

Wheatland County, [terry.nash@wheatlandcounty.ca](mailto:terry.nash@wheatlandcounty.ca)

- Chief Financial Officer

Strathcona County, [jobs@strathcona.ab.ca](mailto:jobs@strathcona.ab.ca)

- Coordinator, Financial Planning

MD of Big Lakes, [pwsuperintendent@mdbiglakes.ca](mailto:pwsuperintendent@mdbiglakes.ca)

- Project Supervisor

Village of Rycroft, ph: 780-765-3652

- Assistant Public Works Foreman

MD of Rocky View, [careers@rockyview.ca](mailto:careers@rockyview.ca)

- Financial Analyst
- Planning Technician, Policy and Land Use

Parkland County, [employment@parklandcounty.com](mailto:employment@parklandcounty.com)

- Heavy Duty Mechanic

Regional Municipality of Wood Buffalo,  
[www.woodbuffalo.ab.ca](http://www.woodbuffalo.ab.ca)

- Legislative Assistant

Red Deer County, [jerichson@reddeercounty.ab.ca](mailto:jerichson@reddeercounty.ab.ca)

- Community Facilitator - Social Planning

**Detailed information on classified postings is available on the AAMDC website at [www.aamdc.com](http://www.aamdc.com).**

**To subscribe to this newsletter, please e-mail [aamdc@aamdc.com](mailto:aamdc@aamdc.com).**

The Bridges at Claresholm Golf Club  
REGULAR MEETING  
Wednesday, November 19, 2008 at 7:00 p.m.

Present: Board: Doug Symonds, Dave Baptie, Larry Ford, Daryl Sutter, Tim Perry, John Stewart,

Kathy Davies, Sue Gour  
Staff: Lyle Broderson, Rod Andrews

Regrets: Marj Flanagan, Wes Weibe

1. President Dave Baptie called the meeting to order at 7:01 p.m.
2. Larry moved the approval of the agenda. CARRIED.
3. Doug moved the minutes be accepted as presented. CARRIED.
4. Business Arising From the Minutes:
  - 4.1. Joint Town Council/Golf Club Committee: The committee has met and had a good meeting. Some of the discussion included: that the contract be reviewed annually; Kris Holbeck is to review the contract in comparison to other golf clubs; start of the golf season to have the reservoir full of water and \$25,000.00 from the Town to the Golf Club.
  - 4.2. Kitchen Contract: Lyle has put ads in the Claresholm Local Press (Regional) and the Lethbridge Herald with submission deadline of Dec. 31/08. No submission as to date, but some interest has been given to Lyle. Suggested to also advertize on the website.
  - 4.3. Employee Contracts: Wes has done some work on Rod's contract. Dave will work with Wes and Larry on contracts for Rod and Lyle.
5. Correspondence: none
6. Reports:
  - 6.1. Greens:

Rod reported that the course has been winterized. Blow out of the lines have shown some linkage problems that will have to be fixed. The greens have had 3 applications of top dress and all have been watered. He has started to work on equipment. Rod is getting a quote on a rough mower (Toro and John Deere). Rod and Lyle will present a 4 – 8 year plan of all equipment – to include the turnover of equipment. Should check out the possibility of purchasing the equipment through the Town.  
Rod moved that report be accepted. CARRIED.
  - 6.2 Club Pro & Marketing:

Lyle has the Value Cards ready to go to print, should be ready by the first of December. Lyle suggested that we participate in the Claresholm Trade Fair the first weekend in Feb. and the APGA South show the end of March.  
The newsletter has gone out with the survey included in it.  
Lyle attended a buying show and has ordered "some nice stuff".

Discussion was held on renovating the basement to enlarge the Pro Shop. An Adhoc committee to look into this is comprised of Doug, Lyle, Kathy and Sue.  
Lyle moved acceptance of his report. CARRIED.

6.3 Town Representative:

As the Golf Club is struggling financially, Daryl said the Town will consider helping if the Town has a surplus.

The water plant needs to be retrofitted and will be down for 8 – 9 months. The water license transfer to Pine Coulee is in the Open House Stage.

The tenders have been completed for the water line to Granum – they should be starting soon.

Daryl moved that his report be accepted. CARRIED

6.4 Club House:

The contract with Al and Bev Wiebe for the Food Services will be ended Jan. 5/09. They do have some Christmas Parties booked.

6.5 Treasurers Report:

Budget committee (John, Dave and Lyle) will present a budget at the January meeting. John moved his report be accepted as presented. CARRIED.

6.6 Grants and Casino:

A thank you to everyone who have volunteered to work the Casino on December 14-15th. Lyle has information on the Community Spirit Program into the newsletter. Hopefully this will encourage some private donations.

Doug Symonds is working on Community Enhancement Grant application.

6.7 Tournament/Handicap:

Lyle has applied to host the 2010 Girls Junior Tournament.

7. New Business: none.

8. Adjournment. Meeting was adjourned at 8:30 p.m.

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President

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Date

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Secretary