



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JUNE 23, 2008
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES JUNE 9, 2008
- PUBLIC HEARING: BYLAW #1509 – LAND USE AMENDMENT
- DELEGATIONS: MPE ENGINEERING LTD. - PETER BROUWER
RE: New Waterplant Design
- ACTION ITEMS:
1. BYLAW #1509 – LAND USE AMENDMENT
RE: 2nd & 3rd Reading
 2. BYLAW #1513 – LAND USE AMENDMENT
RE: 1st Reading
 3. CORRES: CANADIAN FEDERATION OF INDEPENDENT BUSINESS
RE: Alberta Municipal Spending Watch
 4. CORRES: THE NANTON BOOSTER CLUB
RE: Parade Invitation, August 4, 2008
 5. CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
RE: Regional Fire Services Committee
 6. CORRES: CLARESHOLM LOCAL PRESS
RE: Tailgate Market
 7. CORRES: PAT VANDERVALK
RE: Summer Soccer Request
 8. CORRES: MIKE & BONNIE PETROVIC
RE: Grand Opening Events
 9. TELUS
RE: Customer Agreement – Tariffed Services, 36 or 60 Month Terms
 10. CORRES: ALBERTA BLUE CROSS
RE: Renewal Rate Summary
 11. MPE ENGINEERING LTD.
RE: Water Treatment Plant Upgrade CO2 recommendation
 12. PRIVACY IMPACT ASSESSMENT UPDATE
 13. POLICY #80 – TOWN EMPLOYEES PURCHASING TOWN PROPERTY
 14. JULY & AUGUST 2008 REGULAR COUNCIL MEETINGS
 15. ADOPTION OF INFORMATION ITEMS
 16. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. ConocoPhillips – General Information Handout, June 11, 2008
2. Chinook Country Tourist Association – Minute for Membership, June 6, 2008
3. Arena User's Meeting – Minutes, April 29, 2008
4. Bridges at Claresholm Golf Club – Regular Meeting Minutes, May 21, 2008
5. The Bridges at Claresholm Golf Club – Special Meeting, May 26, 2008
6. Claresholm Elementary School – School Council Agenda, June 17, 2008
7. Claresholm Elementary School – Principal's Update, June 9, 2008
8. Claresholm & District Transportation Society – Financial Statements, March 31, 2008

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 9, 2008**

- PRESENT:** Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore and Connie Quayle; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk
- ABSENT:** Councillor Daryl Sutter
- AGENDA:** Moved by Councillor Isaacson that the agenda be accepted as presented.
CARRIED
- MINUTES:** REGULAR MEETING – MAY 26, 2008
Moved by Councillor Leonard that the Regular Meeting Minutes of May 26, 2008 be accepted as presented.
CARRIED
- FINANCES:** MAY 2008 BANK STATEMENT
Moved by Councillor Moore to accept the May 2008 bank statement as presented.
CARRIED
- PUBLIC HEARING: BYLAW #1509 – LAND USE AMENDMENT**
Mayor Rob Steel declared the hearing open at 7:03pm.
Due to logistical issues, another public hearing will need to be held.
Katherine Roberts, a resident of the neighbourhood, spoke in favor of the project.
Peter Morton, the applicant for the rezoning, spoke on his own behalf.
Moved by Councillor Quayle to continue the public hearing on Bylaw #1509 on June 23, 2008 at 7:00pm.
CARRIED
- DELEGATIONS: ALBERTA EMERGENCY MANAGEMENT AGENCY – MARK MURPHY**
Mark is the District Officer for the Alberta Emergency Management Agency. He spoke about the importance of each community being prepared for any circumstance and the responsibilities at such time as an emergency takes place. The major responsibility of Council is to authorize a State of Local Emergency and to effectively get information out to citizens. A Bylaw needs to be in place in order to have the proper procedures in place. A State of Local Emergency protects the Town from liability issues. Training and exercising is very important, and Mark recommends a tabletop exercise every year to bring everyone together. The AEMA is being more proactive trying to help communities to be prepared and also when emergencies happen.
- ACTION ITEMS:**
1. CORRES: HON. LUKE OUELLETTE – MINISTER OF TRANSPORTATION
RE: 2008 Transportation Grant Program
Received for information.
 2. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS
RE: Minister's Awards for Municipal Excellence
Moved by Councillor Leonard to submit Claresholm's Municipal Sustainability Plan for a Minister's Award for Municipal Excellence.
CARRIED
 3. CORRES: HON. RON LIEPERT, MINISTER OF HEALTH & WELLNESS
RE: Ground Emergency Medical Services (EMS)
Received for information.
 4. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS

RE: 2008/09 Unconditional Municipal Grant

Received for information.

5. CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK NO.26

RE: Fire Services & Financial Analysis of Contributions

Moved by Councillor MacPherson to pay the Municipal District of Willow Creek No. 26 \$2,187.00 for the Town of Claresholm portion of the fire service analysis plan.

CARRIED

6. TELUS

RE: Customer Agreement – Tariffed Services

Received for information.

7. RUM RUNNER DAYS 2008

Received for information.

8. CORRES: COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE

RE: Letter of Support

Moved by Councillor Moore to write a letter of support for the Communities in Bloom Claresholm Committee's grant application to the Community Initiatives Program.

CARRIED

9. CORRES: CLARESHOLM PARKS SOCIETY

RE: 3rd Annual Summer Barbecue

Moved by Councillor MacPherson to allow the Claresholm Parks Society to hold their 3rd Annual Summer Barbecue in the parking lot downtown on July 11, 2008 for a fundraiser.

CARRIED

10. CFEP GRANT & ARENA LIGHTING UPGRADE PROJECT

Moved by Councillor Quayle to approve the project as presented by Better Lighting to upgrade our arena lighting with funding under the Community Facility Enhancement Program.

CARRIED

11. COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE

RE: Permission to use Town Vehicle

Moved by Councillor Isaacson to allow the Communities in Bloom Claresholm Committee to use a town vehicle and Town staff member on Friday, July 18, 2008 to tour judges for the Communities in Bloom initiative.

CARRIED

12. CLARESHOLM PUBLIC LIBRARY

RE: Rock Moving Bee – June 14, 2008

Moved by Councillor Leonard to provide the Claresholm Public Library with the use of the Town bobcat, only if there is a Town employee available to operate the equipment, for their rock moving bee on June 14, 2008.

CARRIED

13. POLICY #78 – CLARESHOLM AQUATIC CENTRE OPERATIONAL HOURS

Moved by Councillor Moore to adopt Policy #78 as amended regarding the Claresholm Aquatic Centre Operational Hours effective June 9, 2008.

CARRIED

14. POLICY #79 – LIQUOR AND TOWN FACILITIES

Referred to administration for more information.

15. JULY & AUGUST 2008 REGULAR COUNCIL MEETINGS

Moved by Councillor MacPherson to set Tuesday, July 22nd and Wednesday, August 20th, 2008 as regular Council meeting dates.

CARRIED

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Leonard to accept the information items as presented.

CARRIED

17. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor MacPherson that this meeting go In Camera.

CARRIED

Moved by Councillor Quayle that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

ACTION ITEMS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1509**

A Bylaw of the Town of Claresholm to amend Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 14 & 15, Block 14, Plan 147N, be amended by changing the "R1" (Residential) designation to an "R4" (Multiple Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1384 is hereby amended.

Read a first time in Council this 12th day of May 2008 A.D.

Read a second time in Council this _____ day of _____ 2008 A.D.

Read a third time in Council and finally passed in Council this _____ day of _____ 2008 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Civil Address: 230 50 AVE W
ROLL # = 10211.000

Town of Claresholm
PAID
\$2008.046

TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11
Form I

LAND USE BYLAW NO. 1384
APPLICATION NO. 22008.046

APPLICANT: PETER MORTON

ADDRESS: PO BOX 2073 CLARESHOLM

REGISTERED OWNER: Douglas Bowman

ADDRESS: CIR Realty Claresholm

LEGAL DESCRIPTION: Lot(s) 14^s, 15 Block 14 Plan 147N
Quarter NA Section NA Township NA Range NA

PROPOSED AMENDMENT:

FROM: R1 Residential

TO: R4 Multiple Residential (Triplex)

APPLICANT'S SUBMISSION:

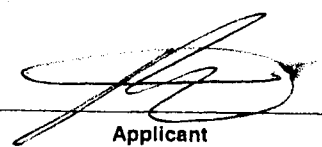
Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

Separate sheet is attached.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: April 28/08

SIGNED: 
Applicant

Land Use Amendment Bylaw Report

Date: June 6th, 2008
Applicant: Peter Morton
Municipal Address: 230 - 50th Ave W, Claresholm
Legal Address: Lot 14 & 15, Block 14, Plan 147N

SYNOPSIS

The applicant would like to rezone the subject lands from Residential (R1) to Multiple Residential (R4) designation. He intends to build a residential triplex.

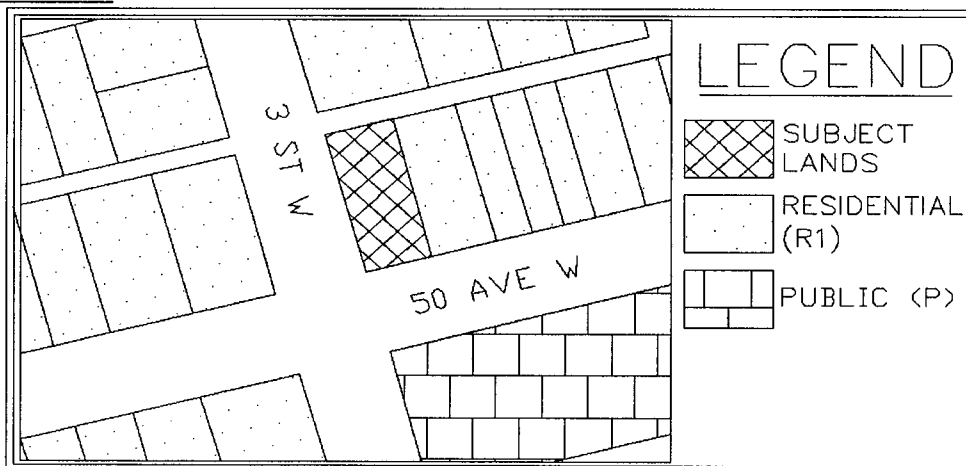
BACKGROUND

The subject lands have an area of 780.7 square metres (8403 square feet). The land is currently used as a residential dwelling. Surrounding zoning includes Public (P) to the south and Residential (R1) to the west, north and east. The surrounding residential uses are single family residential dwellings and the public designation is Amundsen Park.

RECOMMENDATION - **APPROVAL**

1. The rezoning provides an opportunity to increase density in a residential area that is within one block of the downtown core and Amundsen Park.
 - (a) Downtown Core – the commercial base is benefited by having more people located within walking distances from the downtown core.
 - (b) The Town has been focused on improving the facilities at Amundsen Park. Adding density to the immediate area allows these facilities to be used to the fullest extent.
2. There has been an increasing focus to design both our existing communities and new communities around a pedestrian network that allows people to access commercial and recreational areas without having to drive their car.
3. Density Control Mechanisms. When a development application is reviewed the appropriate Development Authority's decision is based on the Land Use Bylaw 1384, the Municipal Development Plan 1490 and input from the affected landowners. According to the Town of Claresholm Land Use Bylaw 1384 the lot area of the subject lands (780.7 sq metres or 8403 sq feet) does not meet the minimum lot size requirements for an apartment building (929 sq metres or 10000 sq feet). Therefore, a variance / wavier from the Municipal Planning Commission would be required. This development application would be circulated to the surrounding properties for input from the affected land owners.

LAND USE MAP



Mr P Morton
PO Box 2073
Claresholm, AB
T0L 0T0

22 April 2008

Legal Description: Lot 14 & 15, Block 14, Plan 147N

Address: 230-50 Ave W, Claresholm

To whom it may concern,

I am writing concerning the above property, located within the Town of Claresholm.

At present, the two lots are occupied by a 1.5 storey 2 bedroom 1920's house, in some need of repair.

I am seeking a re-zoning agreement from R1 Residential to R4 Multiple Residential (Triplex). The new construction would be no more than two storeys in height and finished with sidings, stucco and shingles in a conventional/traditional design, which I feel will help to enhance the ambience of the area and town. The exterior walls would be completely built from ICF to enhance thermal insulation.

This application is to gain re-zoning approval. It is fully understood that gaining development and building approval is dependent on plans submitted at a future date. Once an agreement has been granted and confirmed, a full development permit application and building permit will be applied for.

I thank you in advance for your time on this matter, and look forward to a response as soon as possible.



Peter Morton

cell: 689-3273

e-mail: juppmorton@yahoo.ca

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1513**

A Bylaw of the Town of Claresholm to amend Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 14 & 15, Block 14, Plan 147N, be amended by changing the "R1" (Residential) designation to an "R2" (Duplex Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1384 is hereby amended.

Read a first time in Council this day of 2008 A.D.

Read a second time in Council this day of 2008 A.D.

Read a third time in Council and finally passed in Council this day of 2008 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO



**CANADIAN FEDERATION
OF INDEPENDENT BUSINESS.**

237 - 8th Avenue SE, Suite 410
Calgary, Alberta T2G 5C3

760 - 10665 Jasper Ave.
Edmonton, Alberta T5J 3S9

June 10, 2008

Mayor Rob Steel and Council Members
PO Box 1000
Claresholm, Alberta T0L 0T0

Sent Via Fax: (403) 625-3869

Dear Mr. Steel:

As you know, the Canadian Federation of Independent Business (CFIB) is a non-partisan political action organization for the interests of small- and medium-sized businesses. We represent 105,000 members across Canada, with 9,200 in Alberta.

We are writing tell you about a new CFIB report we are releasing tomorrow titled, Alberta Municipal Spending Watch. This first comprehensive review of Alberta's municipal finances reveals that growth in government operating spending has consistently exceeded population and inflation growth in most municipalities across the province. Here are the results in your community.

Between 2000 and 2006, in Claresholm, population and inflation changed 25.6 per cent, while operating spending changed 4.5 per cent - a ratio of 0.18. This 0.18 is what we refer to as a *Fiscal Responsibility Gap*. (The provincial average is 1.65.)

- A gap of less than 1 means spending growth was less than population and inflation growth
- A gap of 1 means spending growth was held in line with population and inflation growth
- A gap of 2 means spending growth increased twice as fast as population and inflation
- A negative gap means spending in 2006 was less than in 2000

To put this figure in context, Claresholm spent \$626,238 less in 2006 than it would have had it increased spending in line with population and inflation growth since 2000. In addition, the report also looks at the *amount* of operating spending per person in Alberta municipalities. Claresholm spent \$859 per person, compared to the provincial average of \$1,634.

This analysis only looks at operating spending - it does not include spending on capital infrastructure. You may be interested to see how your municipality stacks up against others in the region or of similar size throughout the province, as well as review CFIB's recommendations. You can access our report on our website at www.cfib.ca. If you have any questions or concerns, please do not hesitate to contact us at (780) 421-4253 or (403) 444-9290.

Sincerely,

Danielle Smith
Director of Provincial Affairs, Alberta

Janine Halbesma
Senior Policy Analyst

THE NANTON BOOSTER CLUB

P.O. BOX 493

NANTON AB.

TOLIRO

JUNE 6/08

THE MAYOR

THE TOWN OF CLARESHOLM

Box 1000

CLARESHOLM AB.

TOLOTO

DEAR MAYOR:

THE NANTON BOOSTER CLUB PARADE COMMITTEE WISHES TO
EXTEND TO YOU AND/OR TOWN TO PARTICIPATE IN OUR "NANTON DAYS
PARADE" ON MONDAY AUG 4TH 2008. THE THEME THIS YEAR IS
"SALUTE TO THE WHITE STETSON". THERE WILL BE A RECEPTION
WITH LUNCH AND REFRESHMENTS IMMEDIATELY AFTER THE
PARADE TO WHICH YOU ARE ALL INVITED.

ASSEMBLING FOR THE PARADE IS AT 9AM AT J.T. FOSTER SCHOOL GROUNDS
WITH THE PARADE STARTING AT 10A.M.

TRANSPORTATION WILL BE AVAILABLE UPON REQUEST.

THANK YOU FOR YOUR CONSIDERATION OF THIS INVITATION, PLEASE
CONTACT THE WRITER AT 646-2993 OR CELL 601-0307 TO ADVISE
WHETHER OR NOT YOU WILL BE ATTENDING. FOR FURTHER INFORMATION
PLEASE CONTACT THE WRITER.

YOURS TRULY
Ol Wittich
NANTON BOOSTER CLUB

The Municipal District of Willow Creek No. 26



OFFICE OF THE ADMINISTRATOR • P.O. Box 550 • Claresholm, AB T0L 0T0

www.mdwillowcreek.com

Office (403) 625-3351

Fax (403) 625-3886

Shop (403) 625-3030

June 3, 2008

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Attention: Members of Council

Please be advised that the Regional Fire Services Committee has voted to encourage Mr. Don Leonard, Member of Town of Claresholm Council, to continue to attend the regional fire services committee meetings held on the evening of the 2nd Wednesday of each month. Please be advised that until or if the Town of Claresholm becomes a full partner in the committee, your representative shall not have any voting privileges.

The Committee sincerely hopes that the Town of Claresholm reconsiders its decision regarding partnership so that the Claresholm Fire Department will be the beneficiary of all the programs that the Committee has to offer.

Yours truly,


Earl Hemmaway
Chairman

June 13, 2008

Attention: Town of Claresholm

RE: Canada Celebrations – Tailgate Market

Please consider this letter as our official request to operate a Tailgate Market along 50 Ave. West running from the alley behind the Local Press, west to 3rd Street. This would take place during Canada Day celebrations in Amundsen Park from 12 noon to approx. 4:00 p.m.

Our intention is to angle park the vehicles along 50 Ave. (backed into the curb). By doing this we expect that it may impede traffic flow to a certain degree, depending upon the width of the street.

I have already discussed this with Mike Schuweiler – so if you should have any questions or concerns you can contact either one of us.

Thank you for your considerations – we are hoping that this will be a successful addition to the Canada Day festivities.

Sincerely



Roxanne Thompson
Canada Day Committee

June 15, 2008

To The Town Council:

Re: use of soccer equipment as per conversation with Darryl Sutter

On July 7-11, 2008, the local churches in Claresholm are holding a Megasports Camp. This morning week long camp will be held at the Victory Church & Elementary school playground. There will be both soccer and a basketball component. This year we are hoping to have access to the equipment in the soccer shed - balls, pylons + ^{sooner nets} pinnies (if there are any). They would be stored in the locked church every night & returned that weekend. We would need a key prior to that week.

If you have any questions please call or email me. Thankyou for your consideration in this matter.

Sincerely,

Pat Vandervalk

625-4217

gpu@xplornet.com

June 19/08

To Mayor & Council.

We would like to request the use of the Town parking lot, adjacent to our store Petros Liquor (129 50 Ave. W) on July 26/08 for our Grand Opening Events.

As we would like to organize an adult street hockey tournament, we would require one side of the parking lot to be roped off. This event would be held from 6:00 pm to 9:00 pm.

Thank you for your consideration on this matter.

Sincerely,
Mike & Bonnie Petrovic
Petros Liquor.

Subject: REVISED 36 MONTH AGREEMENT WITH CORRECTIONS

From: "Tracy Marcus" <Tracy.Marcus@TELUS.COM>

Date: Fri, 20 Jun 2008 12:48:10 -0600

To: "Karine" <karine@townofclaresholm.com>

CC: "Tracy Marcus" <Tracy.Marcus@TELUS.COM>

Hello Karine:

Thank you for your help this morning.

So you are aware:

The Town of Claresholm has approximately 24 telephone lines.

On a month to month basis, you are presently spending approximately: \$1,700.40

On a 36 month term: your month to month rates would reduce to approximately: \$1,475.46

That is an Annual Savings of: \$2,699.28 or 13.2%. Over the course of the contract the total savings would be approximately: \$8097.84

The savings would therefore be substantial.

Please provide this information to the Council. Upon approval, the above documents will need to be signed in order to proceed. Please note, the LBCO-Letter of Authorization will need to be signed in three separate places. I mention this as this is often overlooked.

Hope this is of help.

Tracy R Marcus
Account Manager
TELUS Business Solutions
Phone: (403) 530-2516
Toll Free: 888-530-2516
Facsimile: (866)812-4934
tracy.marcus@telus.com

This e-mail and it's contents and possible attachments are confidential and are intended solely for the above mentioned recipient(s). Distribution, use or copying of this e-mail and the information it contains other than by the intended recipient are prohibited. If you are not the intended recipient or have received this message in error, please contact the sender immediately at (888-530-2516)

_____ NOD32 3204 (20080620) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

TELUS Contract ECB165776.pdf	Content-Description: TELUS Contract ECB165776.pdf
	Content-Type: application/octet-stream
	Content-Encoding: base64

Subject: LOCAL LINE CONTRACT 60 MONTH TERM WITH CORRECTIONS

From: "Tracy Marcus" <Tracy.Marcus@TELUS.COM>

Date: Fri, 20 Jun 2008 12:51:32 -0600

To: "Karine" <karine@townofclaresholm.com>

CC: "Tracy Marcus" <Tracy.Marcus@TELUS.COM>

Hello Karine:

So you are aware:

The Town of Claresholm has approximately 24 telephone lines.

On a month to month basis, you are presently spending approximately: \$1,700.40

On a 60 month term: your month to month rates would reduce to approximately: \$1,442.10

That is an Annual Savings of approximately, : \$3,099.60 or 15.2%. Over the course of the contract the total savings would be approximately: \$15498.00

The savings would therefore be substantial.

Please provide this information to the Council. Upon approval, the above documents will need to be signed in order to proceed. Please note, the LBCO-Letter of Authorization will need to be signed in three separate places. I mention this as this is often overlooked.

Hope this is of help.

Tracy R Marcus
Account Manager
TELUS Business Solutions
Phone: (403) 530-2516
Toll Free: 888-530-2516
Facsimile: (866)812-4934
tracy.marcus@telus.com

This e-mail and it's contents and possible attachments are confidential and are intended solely for the above mentioned recipient(s). Distribution, use or copying of this e-mail and the information it contains other than by the intended recipient are prohibited. If you are not the intended recipient or have received this message in error, please contact the sender immediately at (888-530-2516)

_____ NOD32 3204 (20080620) Information _____

This message was checked by NOD32 antivirus system.

<http://www.eset.com>

TELUS Contract ECB165776.pdf

Content-Description: TELUS Contract ECB165776.pdf

Content-Type: application/octet-stream

Content-Encoding: base64



TELUS Contract ID# ECB 165776

IDSALES

CUSTOMER AGREEMENT – TARIFFED SERVICES

A. SOLUTION DETAILS

Customer Information		TELUS Representative / TELUS Authorized Dealer	
Legal Name ("Customer"):	TOWN OF CLARESHOLM	Name:	Jeff Parker
Contact Name:	Karine Wilhauk	Title:	Account Executive
Title:	Secretary Treasurer	Phone:	(403) 530-3103
Billing Address: (City/Province/Postal Code)	PO BOX 1000, CLARESHOLM, AB, T0L0T0	Fax:	(866) 485-6317
Phone:	(403) 625-3381	Email:	Jeff.Parker@TELUS.COM
Email:	karine@townofclareholm.com		
Solution Description			
Service	Service Address	QTY	Minimum Contract Period (Months)
LBCO 10+ MMC	221, 45 AV W, CLARESHOLM, AB, T0L0T0	25	36
Billing Telephone Number 4036253381			
Authorization			
<p>This Agreement is between TELUS and the Customer and consists of the section titled "SOLUTION DETAILS", the sections titled "GENERAL TERMS AND CONDITIONS" and "SERVICE TERMS AND CONDITIONS", and any documents and web pages referred to in any of these sections. If there is any conflict between these sections, the "SERVICE TERMS AND CONDITIONS" will take precedence, except that if there is any conflict with TELUS' Tariffs, TELUS Tariffs will take precedence. The Customer acknowledges that it has read and understands this Agreement, and that it includes limitations of liability. The Customer and TELUS agree to be bound by the terms and conditions in this Agreement.</p>			
Signature of Authorized Customer Representative		Signature of Authorized TELUS Representative	
Date		Sharon Maddison	Date
Printed Name	Title	Printed Name	Title
Signature of Additional Authorized Customer Representative (Optional)			
Date			
Printed Name	Title		



TELUS Contract ID# ECB 165776

IDSALES

CUSTOMER AGREEMENT – TARIFFED SERVICES

A. SOLUTION DETAILS

Customer Information		TELUS Representative / TELUS Authorized Dealer	
Legal Name ("Customer"):	TOWN OF CLARESHOLM	Name:	Jeff Parker
Contact Name:	Karine Wilhauk	Title:	Account Executive
Title:	Secretary Treasurer	Phone:	(403) 530-3103
Billing Address: (City/Province/Postal Code)	PO BOX 1000, CLARESHOLM, AB, T0L0T0	Fax:	(866) 485-6317
Phone:	(403) 625-3381	Email:	Jeff.Parker@TELUS.COM
Email:	karine@townofclaresholm.com		
Solution Description			
Service	Service Address	QTY	Minimum Contract Period (Months)
LBCO 10+ MMC	221, 45 AV W, CLARESHOLM, AB, T0L0T0	25	60
Billing Telephone Number 4036253381			
Authorization			
<p>This Agreement is between TELUS and the Customer and consists of the section titled "SOLUTION DETAILS", the sections titled "GENERAL TERMS AND CONDITIONS" and "SERVICE TERMS AND CONDITIONS", and any documents and web pages referred to in any of these sections. If there is any conflict between these sections, the "SERVICE TERMS AND CONDITIONS" will take precedence, except that if there is any conflict with TELUS' Tariffs, TELUS Tariffs will take precedence. The Customer acknowledges that it has read and understands this Agreement, and that it includes limitations of liability. The Customer and TELUS agree to be bound by the terms and conditions in this Agreement.</p>			
Signature of Authorized Customer Representative		Signature of Authorized TELUS Representative	
Date		Date	
Printed Name	Title	Printed Name	Title
Signature of Additional Authorized Customer Representative (Optional)		Sharon Maddison	
Date		Director	
Printed Name	Title		

B. GENERAL TERMS AND CONDITIONS

1. Agreement

TELUS agrees to provide the Customer with the services specified in the Solution Details ("Services"), on the terms and conditions in TELUS' Tariffs as defined below and the other terms and conditions in this Agreement.

2. TELUS' Tariffs

TELUS and the Customer acknowledge and agree that non-forborne telecommunications services, and bundled services that include non-forborne telecommunications services, are required to be provided, and shall only be provided, in accordance with tariffs approved by the Canadian Radio-television and Telecommunications Commission ("CRTC"). TELUS' tariffs applicable to the Services and the General Terms of Service forming part of TELUS' tariffs ("TELUS' Tariffs"), as amended from time to time, and as approved by the CRTC, including defined terms and any limitations of TELUS' liability, are incorporated by reference and form part of this Agreement. TELUS' Tariffs applicable to the Services are listed in the Service Terms and Conditions. If there is any conflict between this Agreement and TELUS' Tariffs, TELUS' Tariffs will take precedence. The rates, charges, terms and conditions applicable to the Services are subject to change, upon the approval of or as directed by the CRTC and without the consent of the Customer, and these changes will be binding on the Customer and TELUS.

3. Term

This Agreement comes into effect when signed by both the Customer and TELUS, and will remain in effect for the Minimum Contract Period or Minimum Contract Periods specified in the Solution Details, unless terminated earlier. The Minimum Contract Period for a Service begins on the date the Service is provided, as determined by TELUS' records. This Agreement, as it applies to each Service, will renew after the Minimum Contract Period for that Service as provided for in TELUS' Tariffs, or in the Service Terms and Conditions. If TELUS' Tariffs or the Service Terms and Conditions do not provide for any renewal, then, unless either the Customer or TELUS gives notice to the other that it does not wish to renew at least 30 days prior to the end of the Minimum Contract Period, this Agreement will automatically renew from month to month, on the same terms and conditions, except that the rates and charges payable by the Customer will be the prevailing tariffed monthly rates and charges for the Services.

4. Charges and Payment

The rates and charges for the Services are specified in TELUS' Tariffs. TELUS will bill the Customer for, and the Customer shall pay, the rates and charges for the Services, all applicable taxes, assessments or government charges relating to the Services, and any interest or late payment charges, according to TELUS' Tariffs.

5. Customer's Responsibilities

The Customer shall comply with any restrictions on use of the Services in TELUS' Tariffs. Unless otherwise specified in TELUS' Tariffs, the Customer is responsible for the selection, supply, installation and maintenance of all data, equipment, software and services necessary for use or used in conjunction with the Services. The provision of the Services does not change any of the Customer's payment or other obligations for other TELUS services used by the Customer in conjunction with the Services.

6. Changes and Restrictions

The Customer may only move, make additions to or deletions from, or change the Services if provided for, and upon payment of any charges specified, in TELUS' Tariffs or in the Service Terms and Conditions. TELUS may restrict the use of the Services by the Customer as provided for in TELUS' Tariffs.

7. Suspension and Termination

TELUS and the Customer may suspend or terminate some or all of the Services or this Agreement as provided for in TELUS' Tariffs or this Agreement. The Customer may terminate some or all of the Services or this Agreement at any time by giving at least 30 days advance notice to TELUS, and provided that it pays the required termination charges. If any Services or this Agreement are terminated prior to the end of the Minimum Contract Period that applies to the terminated Services by either the Customer or TELUS, for any reason, the Customer shall pay TELUS all unpaid amounts and, except for termination because of the material default of TELUS, the Customer shall also pay the termination charges specified in TELUS' Tariffs, as liquidated damages. The Customer acknowledges that the termination charges are a pre-estimate of the damages suffered by TELUS as a result of the early termination of the Services or this Agreement and are not a penalty.

8. Forbearance

TELUS' Tariffs shall continue to apply to the provision of Services by TELUS for the remainder of the Minimum Contract Period that applies to each Service despite any decision by the CRTC to refrain, in whole or in part, conditionally or unconditionally, from the exercise of any power or the performance of any duty relating to the Services including any removal of the requirement for TELUS to provide the Services in accordance with a tariff approved by the CRTC.

9. Other

Interpretation. The headings in this Agreement shall not affect the interpretation of any provision of this Agreement. The words "including" and "includes" mean "including without limitation" and "includes without limitation". An "Affiliate" means an affiliated body corporate as defined in the Canada Business Corporations Act and, in the case of TELUS, any partnership or other unincorporated association in which TELUS Corporation or any of its affiliated bodies corporate (as so defined) has a controlling interest. **TELUS.** "TELUS" means TELUS Communications Company. **Assignment.** The Customer shall not assign all or any part of this Agreement without the prior written consent of TELUS. TELUS may withhold its consent to a proposed assignment by the Customer to a person who is in the business of providing telecommunications or telecommunications-related products or services. TELUS may assign or subcontract all or any part of its rights and obligations under this Agreement or the Services without notice to or consent of the Customer. **Relationship.** This Agreement does not create or imply any agency, partnership, or other joint relationship between the parties, and does not authorize either party to bind or obligate the other in any way. **Force Majeure.** TELUS is not responsible for performance of, or in default of, any obligation or provision of this Agreement where delayed, hindered or prevented by labour disruptions, failure of the networks of other companies, casualties, civil disturbances, legislation, regulation, judicial order, acts of civil or military authorities, accidents, fires, natural disasters or other catastrophes or events beyond TELUS' reasonable control. **Severability.** If any part of this Agreement is void, prohibited or unenforceable, this Agreement shall be construed as if such part had never been part of this Agreement. **No Waiver.** The failure of the Customer or TELUS to exercise any right under this Agreement, or to insist upon strict or full performance of the obligations under this Agreement, shall not constitute a waiver or relinquishment of any provision of this Agreement. In order to be binding upon a party, any such waiver must be express and in writing signed by that party. The rights of the parties under this Agreement are cumulative and not alternative. **Survival.** Any provisions of this Agreement which, expressly or by their nature, extend beyond the termination of this Agreement, and the terms and conditions of TELUS' Tariffs, shall survive any termination of this

Agreement. **Customer Information.** The Customer consents to the disclosure and sharing by TELUS, its Affiliates, and their agents, of information that they have about the Customer in order to assess the Customer's creditworthiness and to market or provide products and services of TELUS, its Affiliates, and third parties who provide products and services in association with TELUS and its Affiliates. **Law.** TELUS and the Customer shall comply with all laws applicable to the exercise of their rights and performance of their obligations under this Agreement. This Agreement shall be subject to and interpreted in accordance with the federal law of Canada and the laws of the province in the Customer's billing address in the Solution Details, without regard to that province's choice of law rules. Venue and jurisdiction shall be in such province. **Notices.** All notices necessary under this Agreement shall be given in writing, and either personally delivered, or sent by registered mail or facsimile to the Customer at its billing address in the Solution Details, and to TELUS at 20 – 411 – 1 St. SE Calgary AB T2G 4Y5, Fax: 1-888-290-1205. Notices, if personally delivered or sent by facsimile, will be deemed to have been received the same day, or if sent by registered mail, will be deemed to have been received 4 days (excluding Saturdays, Sundays and statutory holidays) after the date of mailing. **Entire Agreement.** Any terms and conditions in a purchase order or other similar document issued by the Customer in relation to any Services that are different from or in addition to those in this Agreement are not binding on and are rejected by TELUS. This Agreement forms the entire agreement between the parties, and supersedes all prior written and oral communications and agreements between the parties, concerning the Services. Except as provided elsewhere in this Agreement, all changes to this Agreement must be agreed to in writing and signed by both parties.

10. Local VoIP Service Providers

In the event that the Customer is not a Canadian Carrier subject to the Canadian Radio-television and Telecommunications Commission ("CRTC") emergency services obligations for local Voice over Internet Protocol ("VoIP") and may be using the Services for the provision of local VoIP services, as a condition of TELUS providing such Services pursuant to this Agreement, the Customer must abide by the directives of the CRTC set out in: (a) paragraphs 52, 68, 93, 94 and 98 of Telecom Decision CRTC 2005-21, Emergency service obligations for local VoIP service providers; (b) Telecom Decision CRTC 2005-61, Follow-up to Emergency service obligations for local VoIP service providers, Decision 2005-21 – Customer notification; (c) Telecom Decision CRTC 2007-44, Routing of fixed/non-native and nomadic VoIP 9-1-1 calls to public safety answering points; and (d) any future CRTC determinations regarding emergency service obligations of Canadian Carriers, when abiding by such future obligations are determined by the CRTC to be a condition of TELUS providing such services for resale. For the purpose of this paragraph, "local VoIP services" shall mean certain local voice communication services using Internet Protocol as defined in paragraph 2 of Telecom Decision CRTC 2005-21. In the event that the Customer is not a Canadian carrier already subject to the CRTC's Message Relay Service (MRS) obligations, and may be using the Services for the provision of local VoIP services, as a condition of TELUS providing such Services pursuant to this Agreement, the Customer will provide access to MRS throughout its operating territory in accordance with: (a) Telecom Decision CRTC 2005-28, Regulatory Framework for voice communication services using Internet Protocol; (b) Telecom Decision 2006-12, Message relay service in a VoIP environment – Follow-up to Decision 2005-28; and (c) any future CRTC determinations regarding MRS obligations of Canadian Carriers, when abiding by such future obligations are determined by the CRTC to be a condition of TELUS providing such services for resale. In the event that the Customer is not a Canadian carrier already subject to the CRTC's consumer privacy safeguard obligations and may be using the Services for the provision of local VoIP services, as a condition of TELUS providing such Services pursuant to this Agreement, the Customer will abide by (to the extent technically feasible) the consumer privacy safeguards identified in Telecom Decision CRTC 2005-28, (and any future CRTC consumer privacy safeguards where abiding by such safeguards is determined by the CRTC to be a condition of TELUS providing the Services for resale). In the event that the Customer is not a Canadian carrier already subject to the CRTC's consumer privacy safeguard obligations and may be using the Services for the provision of local VoIP services, as a condition of TELUS providing such Services pursuant to this Agreement, the Customer will obtain the end-customer's express acknowledgement of the extent to which the CRTC consumer privacy safeguards, as identified in the preceding sentence, are not available with their local VoIP services.

C. SERVICE TERMS AND CONDITIONS: TARIFFED LOCAL BUSINESS CONTRACT OPTION

The Service Terms and Conditions in this section apply to each Tariffed Local Business Contract Option specified in the Solution Details for Alberta, British Columbia, or both, and all exchange services provided under the Tariffed Local Business Contract Option(s) ("Local Business Contract Option").

1. List of TELUS' Tariffs

TELUS' Tariffs applicable to all services provided under the Local Business Contract Option include the following: the General Terms of Service, Tariff Items 101-124 of TELUS' General Tariff (CRTC 21461); for services provided under the Local Business Contract Option in British Columbia, Tariff Item 32F of TELUS' General Tariff (CRTC 1005); for services provided under the Local Business Contract Option in Alberta, Tariff Item 425.4 of TELUS' General Tariff (CRTC 18001). These tariffs may be amended from time to time.

2. Renewal

Upon expiration of the Minimum Contract Period, if the Customer is notified by TELUS, either on its monthly bill or by letter, at least 60 days before the end of the current Minimum Contract Period, as to when automatic renewal will take place, the Customer will be deemed to have agreed to commit to another immediately succeeding Minimum Contract Period of equal duration with the same minimum monthly commitment unless the Customer has agreed to a Minimum Contract Period of a different duration and/or a different minimum monthly commitment.

3. Minimum Monthly Commitment

The Solution Details specifies the Customer's minimum monthly commitment or "MMC" that applies in each province, which is the quantity of in-service eligible access lines that the Customer agrees to have in service and meet in each province, and also specifies the actual quantity of eligible access lines in service for, or requested by, the Customer in each province on the date the Customer signs this Agreement. If the MMC that applies in a province is 2000, then despite anything in the Solution Details, the Minimum Contract Period for that Local Business Contract Option is deemed to be 36 months.

If the MMC is not met after the first 30 days of the Minimum Contract Period, TELUS will bill the Customer \$35.00 per line for the shortfall in number of eligible lines (the shortfall being the difference between the actual quantity of in-service eligible access lines and the quantity of in-service eligible access lines in the MMC), in addition to the charges for in-service eligible access lines at the applicable contracted rate, for each month that the MMC is not met.

4. Aggregation and Eligibility for MMC

The Customer may aggregate eligible access lines used by other related legal entities in order to meet the MMC that applies in a province, although each legal entity must sign a separate agreement for the Local Business Contract Option. A separate MMC applies in each province and the Customer

must have at least 100 eligible access lines in service in one of either Alberta or British Columbia before the Customer may aggregate the actual quantity of eligible access lines in service across provinces to meet the MMC in a given province.

The Customer's in service ISDN PRI PSTN connections are included in determining the actual quantity of in-service eligible access lines and whether the MMC under a Local Business Contract Option has been met, but are not charged at Local Business Contract Option rates.

If this Agreement relates to the provision by TELUS, and the use by the Customer, of:

- (a) Tariffed Services - Tariffed Local Business Contract Option; and
 - (b) Forborne Services - Forborne Local Business Line Service ("Forborne LBL Service");
- and the Tariffed Services section in the Solution Details contains the indicator "Local Business Contract Option Aggregation", then:
- (c) the rates and charges for Tariffed Local Business Contract Option, as more particularly described in TELUS' Tariff for Tariffed Local Business Contract Option, are determined by various factors including Customer subscription levels for Tariffed Local Business Contract Option and Forborne LBL Service;
 - (d) the rates and charges for Tariffed Local Business Contract Option are affected by, and may change as a result of changes to, Customer subscription levels for Tariffed Local Business Contract Option and Forborne LBL Service; and
 - (e) changes to Customer subscription levels for Tariffed Local Business Contract Option and Forborne LBL Service may result in the Customer being responsible for termination charges as more particularly described in TELUS' Tariff for Tariffed Local Business Contract Option.

5. Termination Charges

The termination charges payable by the Customer for terminating a Local Business Contract Option prior to the end of the Minimum Contract Period are specified in TELUS' Tariffs, and (without limiting TELUS' Tariffs) are equal to approximately 25 per cent of the present value of the MMC for the unexpired portion of the Minimum Contract Period. Termination charges may be waived as provided for in TELUS' Tariffs.

6. Rates and Charges

The rates and charges that apply to each Local Business Contract Option may change, but, subject to the approval of the CRTC, will always be less than or equal to the rates and charges that will apply if the same services are not provided on a contract basis under the Local Business Contract Option. Any charges for Tariffed Local Business Contract Option specified in the Solution Details do not apply and the charges in TELUS' Tariffs shall apply and take precedence.

7. Changes

The Customer may, from time to time, order additional services under the Local Business Contract Option and request other moves, adds and changes (individually, a "MAC") in respect of such services. The Customer may order MACs using various methods including telephone, fax, email, and voice mail. With respect to some, but not necessarily all, MACs, TELUS may send an email to the Customer confirming the Customer's order.

All new services and changes to existing services provided under the Local Business Contract Option implemented by way of a MAC will be governed by the terms and conditions of this Agreement, as if expressly written into this Agreement and, despite any other provision in this Agreement, without the necessity of the parties executing a formal amendment to this Agreement.

By continuing to use the services provided under the Local Business Contract Option, as changed, after receipt by the Customer of a bill from TELUS reflecting any changes, the Customer is deemed to have accepted the changes and agrees that this Agreement as it relates to the Local Business Contract Option has been amended with respect to services provided by TELUS under the Local Business Contract Option and that TELUS' records with respect to the changed Local Business Contract Option are a complete and accurate record of services provided under the Local Business Contract Option contracted by the Customer.

ALBERTA LINES		Customer CID(s):
		Customer Name:
		Number of PRI PSTN Links in Alberta
CUSTOMER NAME	BILLING NAME	BTN NPANXXXXXX
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM POOL	4036252172 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM PUMP HOUSE	4036252278 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM WATER TREAT PLT	4036252284 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM MUSEUM	4036252390 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM ARENA	4036252595 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM WATER PLANT	4036252666 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM CENT. PARK	4036252751 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM LIBRARY	4036252939 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM POOL	4036253071 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM N.W.T.P.	4036253100 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM LIBRARY	4036253327 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM TOWN OFFICE	4036253381 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM O/A MACKIN HALL	4036253512 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM OFFICE FAX	4036253869 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM FIRE DEPT.	4036253922 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM SHOP	4036253964 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM LIBRARY	4036254168 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM AIRPORT FIRE	4036254503 ✓
TOWN OF CLAESHOLM	TOWN OF CLAESHOLM AIRPORT TERM.	4036254539 ✓
Town of Claesholm	Town of Claesholm MUSEUM	4036253131 ✓
Town of Claesholm	Town of Claesholm FIRE DEPT.	4036253911 ✓
Town of Claesholm	Town of Claesholm ARENA PAYPH.	4036259033 ✓

June 2008



TOWN OF CLARESHOLM
BOX 1000
CLARESHOLM, AB
T0L 0T0

RE: Policy Number: 4128 B

Enclosed you will find your Renewal Rate Summary along with information that will help you understand how we determined the renewal rating. The policy renewal date is August 1, 2008.

On behalf of Alberta Blue Cross, I would like to thank you for the opportunity to be of service. I trust we will continue to work together to provide you and your employees with quality benefits and services.

Should you have any questions or concerns regarding the renewal, please call me and I would be pleased to discuss it with you.

Regards,

ALLAN E FRIESEN, CEBS (CERTIFIED EMPLOYEE BENEFIT SPECIALIST)
SENIOR BRANCH REPRESENTATIVE
PHONE NUMBER: (403) 328-6081
EMAIL: afriesen@ab.bluecross.ca

RENEWAL RATE SUMMARY



TOWN OF CLARESHOLM

Group Policy Number 4128 B

Rate Anniversary Date: August 2008

	Volume	Current Rates	Current Revenue	Renewal Rates	Renewal Revenue	Percentage Change
--	--------	---------------	-----------------	---------------	-----------------	-------------------

EXPERIENCE RATED BENEFITS

Extended Health

Single:	1	\$56.52	\$56.52	\$48.14	\$48.14	-14.83%
Family:	19	\$136.72	\$2,597.68	\$116.34	\$2,210.46	-14.91%

Dental

Single:	1	\$25.00	\$25.00	\$26.48	\$26.48	5.92%
Family:	19	\$73.70	\$1,400.30	\$78.06	\$1,483.14	5.92%

Total Monthly Revenue:			\$4,079.50		\$3,768.22	-7.63%
-------------------------------	--	--	-------------------	--	-------------------	---------------

Experience Rated Benefits: These renewal rates are determined by using past claims experience to estimate future claim costs. The estimated future claim cost is then adjusted by trend (inflation and utilization) and administrative costs.

EXPERIENCE SUMMARY

TOWN OF CLARESHOLM

Group Policy Number 4128 B

Rate Anniversary Date: August 2008



Claims History	Revenue	Claims	Loss Ratio
Apr/07 - Mar/08			
Extended Health	\$30,715	\$11,506	37.46%
Vision	\$1,053	\$961	91.26%
Dental	\$17,652	\$15,148	85.81%
Apr/06 - Mar/07			
Extended Health	\$29,623	\$13,974	47.17%
Vision	\$893	\$539	60.36%
Dental	\$17,737	\$10,600	59.76%
Apr/05 - Mar/06			
Extended Health	\$23,086	\$17,135	74.22%
Vision	\$589	\$750	127.33%
Dental	\$14,857	\$10,196	68.63%



HEALTH BENEFIT SUMMARY
 April 2007 to March 2008

TOWN OF CLARESHOLM
 GROUP 0004128 B

BENEFIT DESCRIPTION	AMOUNT PAID (\$)			% OF TOTAL AMOUNT PAID		NUMBER OF CLAIM LINES			% OF TOTAL CLAIM LINES
	SINGLE (\$)	FAMILY (\$)	TOTAL (\$)	PAID	TOTAL	SINGLE	FAMILY	TOTAL	
EXTENDED HEALTH									
DIABETIC SUPPLIES (DEXTRO STICKS, ETC.)	0.00	39.99	39.99	0.32%		0	1	1	0.36%
EYE EXAMINATION	0.00	254.00	254.00	2.04%		0	8	8	2.89%
MASSAGE THERAPY	0.00	158.00	158.00	1.27%		0	6	6	2.17%
TOTAL EXTENDED HEALTH	0.00	451.99	451.99	3.63%		0	15	15	5.42%
DRUGS									
DRUGS	780.23	10,273.75	11,053.98	88.67%		23	226	249	89.89%
TOTAL DRUGS	780.23	10,273.75	11,053.98	88.67%		23	226	249	89.89%
VISION									
CONTACT LENSES	0.00	436.00	436.00	3.50%		0	6	6	2.17%
FRAMES	0.00	75.00	75.00	0.60%		0	1	1	0.36%
GLASSES	0.00	375.00	375.00	3.01%		0	5	5	1.81%
LENSES	0.00	75.00	75.00	0.60%		0	1	1	0.36%
TOTAL VISION	0.00	961.00	961.00	7.71%		0	13	13	4.69%
TOTAL HEALTH BENEFITS	\$780.23	\$11,686.74	\$12,466.97	100.00%		23	254	277	100.00%

DENTAL CLAIMS BY CATEGORY

April 2007 to March 2008

TOWN OF CLARESHOLM
GROUP 0004128 B

*DENTAL CATEGORY	AMOUNT PAID (\$)			% OF TOTAL AMOUNT PAID	NUMBER OF CLAIM LINES			% OF TOTAL CLAIM LINES
	SINGLE(\$)	FAMILY (\$)	TOTAL		SINGLE	FAMILY	TOTAL	
DIAGNOSTIC	15.90	3,350.31	3,366.21	22.22%	1	101	102	32.38%
PREVENTIVE	0.00	5,405.69	5,405.69	35.69%	0	160	160	50.79%
RESTORATIVE	398.39	4,517.13	4,915.52	32.45%	1	41	42	13.33%
ENDODONTICS	0.00	0.00	0.00	0.00%	0	0	0	0.00%
PERIODONTICS	0.00	44.00	44.00	0.29%	0	1	1	0.32%
PROSTHODONTICS - REMOVABLE	0.00	900.00	900.00	5.94%	0	2	2	0.63%
PROSTHODONTICS - FIXED	0.00	27.50	27.50	0.18%	0	1	1	0.32%
ORAL AND MAXILLOFACIAL SURGERY	65.00	424.00	489.00	3.23%	1	6	7	2.22%
ORTHODONTICS	0.00	0.00	0.00	0.00%	0	0	0	0.00%
ADJUNCTIVE GENERAL SERVICES	0.00	0.00	0.00	0.00%	0	0	0	0.00%
MANUAL PAYMENT ADJUSTMENTS	0.00	0.00	0.00	0.00%	0	0	0	0.00%
TOTAL DENTAL	\$479.29	\$14,668.63	\$15,147.92	100.00%	3	312	315	100.00%

* These dental categories are based on the Canadian Dental Association guidelines

Memo

To: Council
From: Administration
Date: June 23, 2008
Re: Privacy Impact Assessment update

OVERVIEW

Administration has sent in our Privacy Impact Assessment to the Privacy Commissioner's Office. Per a phone call with Chantal with that office, once they receive our letter they will give it a file number and send us a letter confirming a file has been opened. We are then assigned someone from their office to review our PIA and ask us questions and get clarification if they need it. Once the PIA has been accepted they send us a letter and the Privacy Commissioner posts a summary of our PIA on their website for information for the public.

I asked Chantal about timelines and she said if the person assigned to our file has questions it can take however long it takes for the Town to clear up the questions. She said even if there are no questions the Commissioner can take months accepting the PIA. I asked if any PIAs were ever refused and she stated that they are **only denied if the municipality doesn't respond to the queries by their office.** She said they are usually accepted and if there are concerns from the Commissioner's office that they will help the municipality to clear them up so the PIA can be accepted. I asked why other communities are not submitting PIAs and she stated that PIAs are recommended but not mandatory.

RECOMMENDATION: That the Town move forward with the surveillance camera project (quote attached) concurrently with Administration finalizing the acceptance of the PIA with the Commissioner's office and developing the policies and procedures for their use in our municipality.

Kris Holbeck, CA CAD Town of Claresholm

FAX

**To: Mike Schueller, Town of Claresholm, Superintendent
Fax # (403) 625 3869**

From: Dave Simms, Security Consultant / Investigator

Pages (Includes cover): 3

Re: CCTV Proposal - Town Parks

Hi Mike,

Could you please forward a copy of the attached to Carmelle Steel on my behalf ? I misplaced her Fax #.

After assessing the facilities at night I am recommending that you consider the install of a remote wireless Cam. as well as two (2) domes on the building in PARK 1 = by the Library.

Prices for passive transmission/receiving to Computer Base is pending. We are in the middle of tech. & price reviews.

*~ \$2K.
(per
mike)*

Trusting all will be in order with the attached i look forward to working with you in the future.

**Regards,
Dave Simms
(403) 701-8258
icucalgary@hotmail.com**

Date : April 10 /08

Pg. 1 of 2

To : Carmelle Steel of the Claresholm Parks Society
Box 3082, Claresholm, Ab., T0L 0T0
Fax - (403) , email - steelc@lrsd.ab.ca

From : Dave Simms,
offering Security Consulting & Resources
(403) 701-8258, icucalgary@hotmail.com

Re: CCTV - Supplied & Installed, @ Claresholm Parks

As per previous discussions, the following proposal is presented regarding the supply and installation of two (2) CCTV Systems to cover efficient observations of two (2) Parks within the Town of Claresholm, Alberta. The details of said systems are as outlined below;

Park 1 (by Library) > one (1) Capture DVR 410,
with two (2) hi-res. color Cameras
in vandal proof domes (w IR assist),
installed & configured for motion
activation placed on north & south
sides of park building \$ 3,487.50

Park 2 (water park) > one (1) Capture DVR 410,
with two (2) hi-res. color Cameras
in vandal proof domes (w IR assist),
installed & configured for motion
activation placed to observe two
play from new service building \$ 3,487.50

Total = \$ 6,975.00

Optional/additional wireless color Camera for
Park 1, on lamp post, as discussed, and with
power outlet set up by Town \$ 1,825.00

Total (with addition) = \$ 8,800.00

... pg. 2

Note: cost above includes all cables, connectors, transformers and GST.
Standard household power supplies must be in place at Client's expense to service equipment within respective buildings.

I have recommend that the wireless camera be considered as an addition to the basic system proposed for Park 1 so as to insure appropriate coverage of both sides/ends of the services building – Park 1 would therefore have three (3) cameras in place if you can accommodate cost.

Once this proposal is approved in principle, and confirmed in writing by you, I will require a retainer/deposit of \$ 3,000.00 in order to schedule installation for mid to late May /08. The balance of cost will be due upon completion/final install of both systems.

Trusting all will be in order, we thank you for your confidence and remain yours truly,

Dave Simms
(403) 701-8258
icucalgary@hotmail.com

cc – Mike Schuweiler, Town Superintendent



TOWN OF CLARESHOLM

POLICY

POLICY # 80

EFFECTIVE DATE _____

SUBJECT Town Employees Purchasing Town Property

DEPARTMENT Administration

AUTHORITY Council Resolution

DATE PASSED _____

PURPOSE: To establish a consistent policy when Town employees wish to purchase town property that is available to be sold.

GUIDELINES:

1. Tangible capital assets/equipment with a salvage value of less than \$500 will be available for purchase by Town employees on a first-come first-serve basis.
2. Tangible capital assets/equipment with a salvage value of more than \$500 will be sold at auction or by advertisement to the general public. The highest monetary offer will be the one accepted.

INFORMATION ITEMS

General Information Handout

Proposed Natural Gas Pipeline

From 14-10-12-27W4M to 4-10-12-27W4M

ConocoPhillips Canada (BRC) Ltd. (ConocoPhillips) plans to apply to the Energy Resources Conservation Board (ERCB) for a natural gas pipeline license. The ERCB classifies this as a Category B Type 100 pipeline. The pipeline is considered "sweet", as there will be **no** hydrogen sulphide (H₂S) present.

PIPELINE SPECIFICATIONS			
Pipeline Length (approx.)	1.27 km	Pipe Material	Steel
Outside Diameter ¹	168.3 mm	Minimum Burial Depth	1.2 m
Maximum Operating Pressure	4960 kPa	H ₂ S Concentration	0 %

The pipeline is required to transport gas from a well at 14-10-12-27W4M to a pipeline at 4-10-12-27M. It is part of our current program in the Claresholm area.

Project Description

ConocoPhillips is committed to full disclosure of its planned projects so that people in the area are informed of the activities proposed in their community. The following table summarizes our plans regarding the above noted pipeline. If you require any additional information or would like to talk with a ConocoPhillips representative regarding this project, please do not hesitate to call any of the contacts listed at the end of this handout.

Project Schedule	We anticipate that construction will begin around Q4 2008 and the pipeline will take approximately 2 weeks to complete. As weather can affect the timing of a project, you will be advised again if significant timing delays are anticipated.
Associated Equipment	Our plans for permanent on-site equipment associated with this pipeline include a meter run building, SCADA and a methanol tank.
Flaring	Flaring will only occur infrequently as part of routine maintenance operations or as a safety measure during an unexpected event.
Traffic	Some increased traffic in the area is unavoidable during construction operations when heavy equipment is moved on and off the location. However, once the pipeline is operational, traffic will reduce significantly, and will be limited to infrequent light vehicular traffic for routine maintenance and monitoring purposes. During dry weather conditions, we will monitor road conditions and apply appropriate dust control, as necessary.
Noise	There will be some increased noise associated with pipeline construction activities. This

¹ Please note that the outside diameter of the actual pipeline installed may be smaller in size.

Proposed Pipeline From 14-10-12-27W4M to 4-10-12-27W4M

	noise is temporary and is limited to the pipeline construction phase. Please contact the Surface Landman listed at the end of this handout regarding any noise concerns during construction.
Odours/Emissions	<p>ConocoPhillips does not expect any odours from its production operations, and we ask that any unusual odours be reported immediately to our local Production Operations representative or call our 24-hour emergency number: 1-800-661-9525. We will promptly investigate and ensure any problems are corrected.</p> <p>ConocoPhillips is committed to compliance with all environmental standards and regulations regarding emissions from its operations.</p>

Public Safety

ConocoPhillips is committed to protecting the health and safety of the public, as well as its employees and contractors. All pipeline operations will be conducted in strict accordance with good oilfield practices and in compliance with all applicable technical and safety standards and regulations. ConocoPhillips personnel have been trained to recognize hazards and deal with emergency situations, so that any abnormal situation that might arise can be quickly detected and corrected.

ConocoPhillips local area Emergency Response Plan to address public safety during drilling and completion operations will be in place so that everyone is prepared to respond to an incident at the earliest stage.

Separation Distance

The ERCB regulates the oil and gas industry in Alberta and establishes the minimum separation distance or "setback" between a pipeline and residential or other developments. In the case of the proposed sweet pipeline, the right of way is the separation distance required between the pipeline and a house or any other surface improvement, such as a farm building, school, or church.

Additional Information

Thank you for taking time to read this handout that contains general information about the proposed pipeline. If you still have questions or concerns, please do not hesitate to call any of the ConocoPhillips representatives listed in the Contacts section below. Also, upon request, ConocoPhillips will provide more specific information on this pipeline and how it fits with our overall area development plans.

In addition, the ERCB has developed additional information about energy development in Alberta. Attached is a letter from the Chairman of the ERCB, a brochure: *Understanding Oil and Gas Development in Alberta*, and *EnerFAQs No. 7: Proposed Oil and Gas Development: A Landowner's Guide*. Other publications that are available upon request from ConocoPhillips are:

- *EnerFAQs No. 4: All About Critical Sour Wells*
- *EnerFAQs No. 5: Explaining ERCB Setbacks*
- *EnerFAQs No. 6: Flaring and Incineration*
- *EnerFAQs No. 8: Coalbed Methane*
- *EnerFAQs No. 9: The ERCB And You: Agreements, Commitments, and Conditions*
- *EnerFAQs No. 10: Public Health and Safety: Roles and Responsibilities of Agencies that Regulate Upstream Oil and Gas*
- *EnerFAQs No. 11: All About Appropriate Dispute Resolution (ADR)*

Proposed Pipeline From 14-10-12-27W4M to 4-10-12-27W4M

Contacts

If you still have questions or concerns, please do not hesitate to call any of the ConocoPhillips representatives listed below. If you are calling outside of business hours, please leave a message with one of the representatives and your call will be returned the next business day. **If this is an emergency please contact the ConocoPhillips 24 Emergency Number at 1-800-661-9525.** Please note, this number is for emergencies only.

Surface Landman, Jamie Fleck, collect at 0 (403) 260-8000

or

Production Operations Leader, Lyle Witt directly at (403) 485-5216

We value your input and will make every effort to answer your questions or provide additional information.

For information about the regulatory process, please contact:

The Energy Resources Conservation Board Midnapore Field Centre at (403) 297-8303

(For toll-free access to the ERCB, dial 310-0000 and follow the instructions)

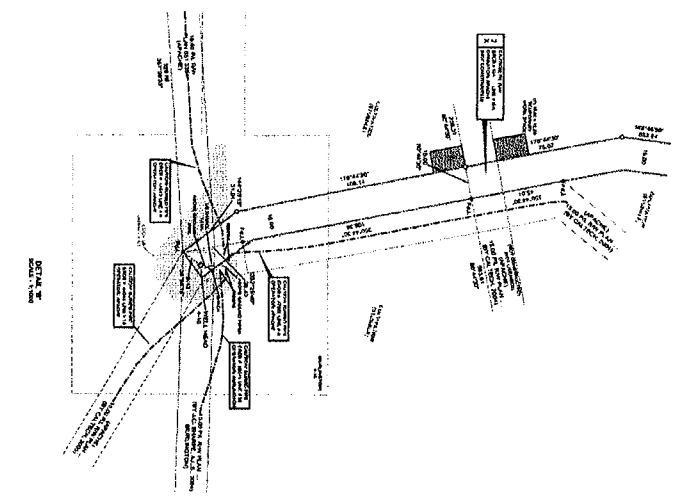
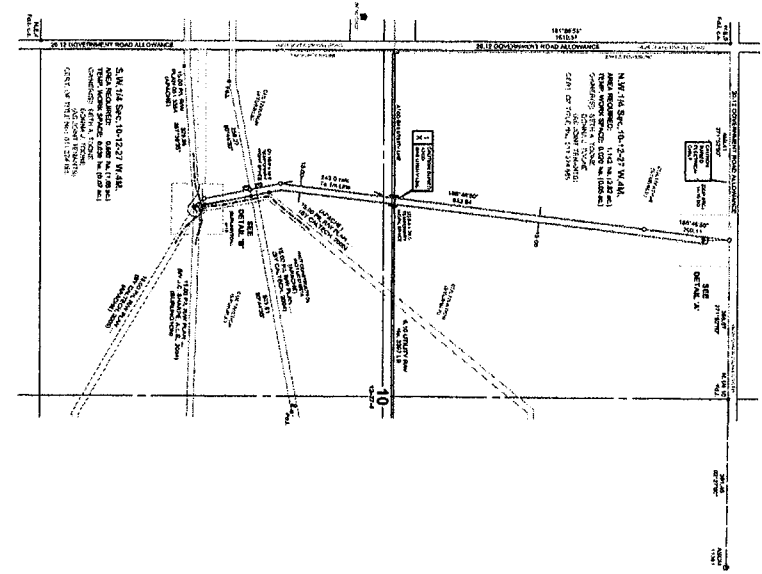
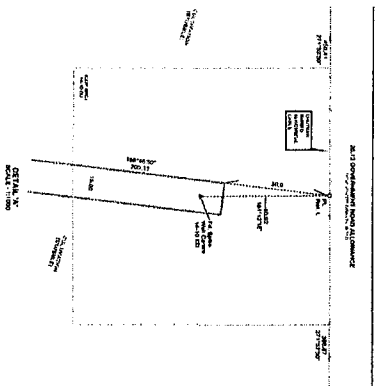
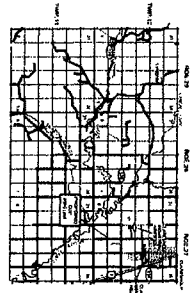
ConocoPhillips 24 Hour Emergency Number: 1-800-661-9525

Your privacy is important to us. ConocoPhillips Canada takes care to protect the confidentiality of your personal information. It is used and disclosed to other parties only where necessary for very specific business or legal purposes, such as required disclosure to Regulatory bodies, emergency response, resident notification, community relations and specific stakeholder business dealings, such as royalty payments or leasing arrangements. ConocoPhillips has adopted a privacy policy to control the collection, use and disclosure of personal information. We are prepared to discuss any concerns you may have regarding the above at the time your personal information is collected from you.

By providing your personal information to ConocoPhillips you have consented to our collection, use, retention and disclosure of that information for the purposes set out above. If you have any questions or concerns regarding the collection, use and disclosure of your personal information or ConocoPhillips' privacy policy, please contact our Privacy Officer at:

ConocoPhillips Canada
401 – 9th Avenue S.W.
Calgary, Alberta T2P 2H7

(403) 233-3354
Alan.P.Scott@conocophillips.com



CROSSING / REFERENCE DRAWINGS		REVISION / ISSUED	
NO.	DESCRIPTION	DATE	ISSUED BY
1	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
2	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
3	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
4	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
5	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
6	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
7	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
8	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
9	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
10	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
11	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
12	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
13	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
14	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
15	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
16	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
17	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
18	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
19	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
20	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
21	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
22	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
23	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
24	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
25	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
26	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
27	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
28	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
29	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
30	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
31	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
32	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
33	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
34	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
35	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
36	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
37	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
38	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
39	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
40	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
41	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
42	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
43	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
44	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
45	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
46	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
47	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
48	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
49	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
50	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
51	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
52	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
53	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
54	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
55	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
56	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
57	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
58	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
59	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
60	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
61	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
62	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
63	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
64	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
65	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
66	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
67	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
68	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
69	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
70	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
71	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
72	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
73	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
74	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
75	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
76	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
77	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
78	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
79	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
80	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
81	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
82	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
83	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
84	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
85	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
86	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
87	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
88	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
89	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
90	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
91	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
92	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
93	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
94	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
95	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
96	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
97	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
98	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
99	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW
100	PIPELINE ALIGNMENT	11/11/11	JAMES C. SHAW

ConocoPhillips
Canada (Pty) Ltd.

PROJECT NAME: PIPELINE FROM 14-13-27 W. 4th TO 14-12-27 W. 4th (THE IN BETWEEN) PROJECT NO. 11111111

PIPELINE CONSTRUCTION ALIGNMENT

W-17 Sec 10
Twp 13 Rge 27 W. 4th
MUNICIPAL DISTRICT OF WALLOW CREEK NO. 28

SCALE: 1:1000
SHEET NO. 1/1

JAMES C. SHAW, A.S.T.
REGISTERED SURVEYOR

A Letter from the Chairman of the EUB

Dear Neighbour,

I am writing to you because a representative of a petroleum company proposing development has recently approached you, and you may have questions. The company plans to make an application to the Alberta Energy and Utilities Board (EUB) for a facility, pipeline, or well (an energy development) on your lands or your neighbours' lands. The EUB requires the company to either notify or personally consult with you before obtaining a licence and provide you with information that may include the documents described below. Whether or not the documents are required, you may request them from the company.

EUB Public Information Documents—These include this letter, the brochure *Understanding Oil and Gas Development in Alberta*, *EnerFAQs No. 8: Proposed Oil and Gas Development—A Landowner's Guide* and the *EnerFAQs* series related to energy development. These documents contain information about your rights and options, as well as the roles and responsibilities of the EUB in the regulation of Alberta's energy developments and how we can help you.

Company's Information Package—This includes sufficient information about the proposed project so that you can understand the facts and potential impacts the proposal may have on you and your family. You will be asked to bring forward any questions or concerns you may have and to go over the specifics of the proposed development with the company representative. The company is required to answer all reasonable questions posed by you.

I encourage you to carefully review the information provided and to meet with company representatives to discuss the proposed development. The conversation should include any measures that could be put in place by the company to reduce potential impacts, alternatives to the proposal that may exist, and the overall future development proposed for your area.

If there are matters that cannot be resolved, the EUB can provide you with more information on its *Appropriate Dispute Resolution (ADR)* program, which includes EUB facilitation and third-party mediation. Unresolved issues could ultimately result in the EUB holding a public hearing to consider the application. While the EUB encourages all parties to first attempt to cooperatively reach agreement, all should be aware that they have the right, at any time, to request that the EUB hold a public hearing.

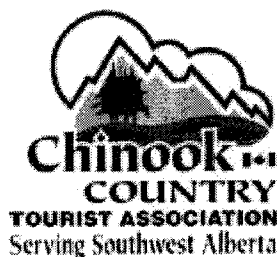
If you have questions about our materials or our processes, please call the EUB for assistance at the numbers listed on the back of this letter.

Additional information about the EUB and its regulations are on our Web site at www.eub.ca.

Sincerely,

B. T. McManus, Q.C.
Acting Chairman

Subject: Minute for Membership June 6
From: "Kimberly Lyall" <kimberly@chinookcountry.com>
Date: Fri, 6 Jun 2008 15:37:30 -0600
To: <kimberly@chinookcountry.com>



Minute for Membership June 6, 2008

The Chinook Country staff wants to say a big THANK YOU to Ric's Grill in Lethbridge for hosting a fantastic party for us last night! Kathy from Ric's Grill invited us to a menu-tasting party as a thank you for all the visitors we have sent their way... and boy did we have fun! The new menu items at Ric's Grill are incredibly good. So good in fact, that we had a difficult time choosing our favourites! Our top picks are: Appetizers - chilli chicken, lamb, garlic prawns; Main Courses - Salmon Newberg (WOW!), steak (all 3 kinds we tried), spinach salad (traditional and with goat cheese and pecans); Desserts - crème brule', peanut butter cheesecake, warm ginger cake, and mocha ice cream pie. YUM!!!

CCTA News

Final Reminder - Don't miss June 12, 2008!

We have a great crowd confirmed to attend our **Special Meeting, AGM, Chinook Country Awards Presentation, Luncheon, Guest Speaker AND Marketing Meeting** (whew!) on June 12. If you have not RSVP'd your attendance yet, what are you waiting for? Don't miss out on the opportunity to hear our keynote speaker, Dr. Simon Hudson, along with all the other activities of the day. The deadline to RSVP your attendance is Monday, June 9. We sure hope to see you there! You can RSVP to Marnie at 329-6777, ext. 5 or marnie@chinookcountry.com.

PLEASE NOTE: - We will be emailing you a free parking pass on Monday to attend the events on June 12. Please watch for this as you will need to display the pass on your vehicle while parked at the University of Lethbridge! Also, plan to park at least 15 minutes prior to the start the event(s) you are attending. The short walk from the parking lot to the meeting room takes approximately 10 minutes (and longer if you stop to admire the artwork and pretty scenery along the way!)

Canadian Badlands Planning Long-Term

Kimberly, and Chinook Country President Nikolaus, attended a day-long Canadian Badlands Tourism Development Strategy workshop in Brooks last week. The event was aimed at identifying areas of opportunity for investment into the Canadian Badlands, and then focusing on matching

those opportunities with the potential travel routes and attractors that will most likely drive visitors to the region. Some very interesting and exciting ideas were discussed, with development of the Canadian Badlands, and specifically travel corridors within the Badlands, being compared to the development of travel into Kananaskis Country. The results of the workshop are being used as a starting point to draft long-term plans for the icon.

Lethbridge Guides Arrive!

After a few unfortunate delays with the printer, our newest Lethbridge Guides have arrived and they look spectacular! Phil is quickly delivering them to all outlets in Lethbridge, and will be filling regional orders next week. Watch for them also to be inserted and delivered with the June issue of Lethbridge Living Magazine, available in mid-June.

Updates

–
"Reel Adventures" Alberta Movie Maps Available June 9 – A partnership between the regional economic development alliances in Southern Alberta, Chinook Country, and the Alberta Film Commission, has produced an exciting new brochure called "Reel Adventures". This guide to locations where films such as *The Assassination of Jesse James, Passchendaele, RV, Brokeback Mountain, Open Range, Knockaround Guys, Texas Rangers, and Shanghai Noon* will be available in Visitor Information Centres starting June 9. Using the *Reel Adventures-Alberta Movie Maps* driving tours, movie fans can find their own personal connection to the places where their favourite movies were filmed. Add to that recommendations on nearby attractions to explore and a visitor can spend days discovering this part of the province. A web-based version the brochure can also be found at www.albertamoviemaps.com

Tourism Tips

This week we want to share a phrase we picked up at the recent Online Revealed Conference that really made sense to us:

"It's not about the technology, it's about the relationships. Technology is just the tool."

In everything we do trying to reach our customers, in essence, we are trying to build a relationship with them. Once that relationship is established, the sale is made. If we are good at maintaining and growing this relationship, more sales are made.

All the buzz out there about the web, technology and the many new advances made in software is still only to create tools that help us speak to our intended audience - our customers! It's there as a tool to help us build our relationship with them.

The next time you get overwhelmed by everything you are "supposed" to be doing with technology, stop for a moment and think about the relationships you are trying to build. Think about what you want to say, and to whom. Then look at the technology, and see it simply as a tool

to help you say it.

Educational & Networking Opportunities

Explore the Art & Science of Communication

Featuring: Ross McBride, founder, president, Management Performance Centre

Tuesday June 17th @ 8:30 am - 3:30 pm

Carriage House Inn, 9030 MacLeod Trail SE, Calgary - Windsor B Room

Registration Fee: \$25.00 + GST per person. Includes lunch.

Registration Deadline: June 9, 2008

Presented by the Travel Alberta, attend this workshop to gain highly usable, eye-opening tools that will help you influence those around you in more powerful and productive ways. Learn how to:

- Get instant rapport and connection with clients
- Increase your sales 20 to 50 percent
- The three communication secrets that top salespeople use to win business

Understand how these skills can be applied to motivate, negotiate and sell. Be prepared to push the envelope. Ross McBride's style is energetic, entertaining and real-world oriented.

Contact Wanda Crantz at 780.732.8777 to register or for more details, or visit www.industry.travelalberta.com.

Events

Please visit www.chinookcountry.com for our online events calendar. You can also post your event directly to our online events calendar by following the directions online.

Member of the Week

After the experience we had last night, how could we not name Ric's Grill our Member of the Week?! They consistently offer a quality dining experience, with attention to keeping things new (like the new menu items), while maintaining the elements that bring people back - quality, value, and great service! Ric's Grill provides a unique experience in Southern Alberta, and we are happy to name them Member of the Week!

Kimberly Lyall
General Manager
Chinook Country Tourist Association
2805 Scenic Drive, Lethbridge, Alberta, Canada T1K 5B7
Ph: (403) 329-6777 Fax: (403) 329-6177 Toll Free: 1-800-661-1222
Email: kimberly@chinookcountry.com www.chinookcountry.com

Gold Medal Winner
Favourite Visitor Information Centre in Alberta
Readers Choice Awards 2007-2008
RV West Magazine

Arena User's Meeting
April 29, 2008
7:00 PM
Council chambers

Attendance:

Todd Heggie	Storm	theggie@wattstewart.com	625-4541
Fred Lozeman	Red Dogs	flozeman@telusplanet.net	625-4084
Arnold Vegter	Cougars		625-0142
Kris J. Cope	Arena	starfan17@hotmail.com	625-3446
Donna Moses	Figure Skating	skate.claresholm@canada.com	625-4331
Gerry Laing	Tae Kwon do	cglaing@telusplanet.net	625-4954
Barb Uhl	Farmer's Market	b-uhl@telusplanet.net	625-2298
Jeff Jones	Minor Hockey	jjones@porcupinehills.ca	625-3665
Darcy Erickson	N/A	daericks@telusplanet.net	625-4827
Daryl Sutter	Town	dsutter@telusplanet.net	625-0183

Call to Order: 7:09 PM

Farmer's Market:

- July 2 – Sept 10th Wednesdays
- Rugs for food smears
- Table/chairs – are farmer's markets – have been borrowed please return – stock is dwindling, need to be replenished – are looking for suggestions
- Town has some table in storage – to be brought back to the arena
- Rate increases – please remember – NOT for PROFIT – keep it low!

Tae Kwon Do:

- Monday and Wednesday – 6 to 8 PM requested
- Summer July and August – Wednesday only
- No issues with mats this year
- **request a set of keys for front doors of arena and access to mezzanine**

Storm:

- no problems
- looking @ next year
- concerns about the increase – will hit them hard
- **Still empty ice – how does it get resolved?**

Red Dogs:

- Wed. PM after the skating club

Cougars:

- Monday Night – would like ½ hour earlier if possible -8:30 – 10:00PM

Minor Hockey:

- are looking at a conditioning camp

- when will the ice be going in will determine this camp
- would like to use the Mezzanine as dry land training facility

Other: (Dr. Jones):

- trying to get a cardiac rehab satellite area into community – would like to see it upstairs in the mezzanine if possible – is also looking at high school, community centre – unfortunately, they all have issues
- there is funding available for a public gym facility – needs an accessible space – will continue to search

Darcy Erickson:

- thank you to Council and staff of being able to use facility during the day free of charge
- would like town to explore possibility of an adult pond hockey with low level of competition – possible through the noon hour
- Public skating needs to become a dedicated time in the table (Sutter)

Figure Skating:

- September 20 – will need the ice for 3 hours for skating clinic and Can Power Skate
- Can Power finished by 3rd week of January
- With school time changes this will affect Friday ice times from 2:00 PM on

Rink: Kris:

- Minor Hockey – there is a 5 gallon bucket of pucks that are NOT being Picked up – suggesting that they need to be picked up on a more regular basis
- Pylons need to be put back were they were taken from
- Ice rentals for out of town teams policy needs to be reviewed with town office – as there is some issues with out of town teams with a local player on them asking for and getting breaks on the ice rental
- Helmets @ shinny – who is responsible – minor hockey players asked to always wear a helmet and ask Minor Hockey personnel to reinforce this too – also suggested to be reinforced through registration
- Scheduling – a few issues – mostly coordinating through 3 rink personnel, computer system is efficient – next step would be to have internet there for:
 - 1) Updates,
 - 2) Coaches to use for suspensions and
 - 3) Ice Schedule through town web site.
- would have to be secured, wireless line for Minor Hockey, Figure Skating and Town usage only
- Figure Skating – writing on the ice – please don't do it as much – was too excessive on 3 or 4 times - if necessary only use water soluble ones

NEXT MEETING: AUGUST 7 2008 @ COUNCIL CHAMBERS

Bridges at Claresholm Golf Club
REGULAR MEETING
May 21, 2008 at 7:00 pm

Present (Board): Dave Baptie, Marj Flanagan, Larry Ford, Sue Gour, Tim Perry, John Stewart, Doug Symonds, Wes Wiebe, Kathy Davies

(Staff): Lyle Broderson, Rod Andrews

Regrets Daryl Sutter

Call to Order Meeting was called to order by Chairman Dave Baptie at 7:04 pm.

Agenda Wes moved approval of the agenda

Minutes Larry moved the approval of the Regular Meeting minutes of April 16 and May 7, 2008

Committee Reports

Discussion/Decision/Resolution

**Action /
Responsibility**

Clubhouse Kitchen Operators, Alvin and Bev, spoke to the Board regarding their concerns over loss of income. Alvin asked for the Board to pass on to him of any negative comments.

It was decided that the Clubhouse Committee should meet with Alvin and Bev as soon as possible to discuss their concerns further.

Clubhouse
Committee

Marj brought that the high windows need cleaning.

Workbee

Club Pro A written membership refund request for \$1630.00 by Lloyd & Carol Williams. Due to pending surgery for hip replacement in both hips they have asked for a refund. They have provided the necessary documents to support their request.

Moved by Marj, seconded by Doug that Lloyd and Carol Williams be refunded \$1630.00. Motion Carried.

Lyle presented the placement of a possible billboard that the golf club could use for advertizing. It would be on the west side of Highway #2 by High River, but for north facing traffic. The Board felt this was not a good location.

Lyle is looking into an electronic sign.

The Golf Club is down 900 rounds of golf and \$1,000.00 in comparison to this time last year. The weather is a huge factor. The Junior program started today with 60 kids enrolled.

The Junior Provincials which is being held in Claresholm will be July 8 - 11.

The new scorecards are done. Will have to collect \$400.00 from each of the sponsors.

Lyle has been successful in attaining 3 grants for approx. \$5,000 - 6,000.00 for summer employment.

Clubhouse walkin freezer had to have the cooling fans replaced. Regarding the stove, too old to be repaired, should be purchasing a new one.

Workbee only has 6 people signed up so far. If the weather does not cooperate it will be postponed.

Lyle moved his report.

Town Rep. The Board has reviewed the plans of the proposed development of the old club house site. They had no concerns.

Water lines: More discussion on the Lozeman waterline is needed. The Pine Coulee pipeline is coming along.

Water concerns: Rod stated that it takes 20,000 gal per day to water adequately during hot weather. As this is a low town water usage period, The Board feels that now is the time to be getting water from the Town. Refer to Greens committee to meet with the Town and discuss this. Greens Committee

Greens Rod brought back information to the Board regarding the compressors for aerating the ponds.

Moved by Doug, seconded by Wes that one compressor be purchased. Motion Carried.

Discussion on replacing the sand on #9 bunker and that the bunkers on #12 and 18 be designated as "Waste" bunkers.

They will be spraying for alfalfa and dandelions. Fertilizing on #16 needs to be finished.

Rod moved his report.

Treasurer Reviewed the financial statements as presented. Need to sell 7 lifetime membership to help with the debt for this year. John moved his report.

- Grants/Casino Forms for the Dec. 14/15 casino have been received. The committee will fill out and report back at next meeting. Casino Committee
- Tournament /Handicap Lyle has 14 tournaments booked for June and more for July.
- New Business Lifetime Memberships:
John moved, Wes seconded that we offer option 2 with a total of 60 lifetime memberships being offered ending Dec. 31, 2009. The following three payment options: 1. \$10,000 + GST 2. over 2 years totalling \$10,500 + gGst
1. \$10,000 + GST
2. \$10,500 + GST over 2 years
3. \$11,000 + GST over 3 years Motion carried.
- Policy Review:
Marj suggested that a policy review needs to be done. It was decided to set up an Ad-hoc committee to review the policies and then bring their recommendations back to the Board for approval. Marj, Sue, Kathy and Lyle
- Meetings: June 4 at 7:30 am and June 18 at 7:00 pm
- Adjournment Moved by Marj that the meeting be adjourned at 9:55pm. Motion Carried

President

Secretary

Date

The Bridges at Claresholm Golf Club
SPECIAL MEETING
Monday, May 26, 2008 at 12 Noon

Present: Dave Baptie, Wes Wiebe, John Stewart, Larry Ford, Marj Flanagan, Sue Gour,
Doug Symonds, Kathy Davies, Tim Perry and Lyle Broderson

Excused: Daryl Sutter

1. CALL TO ORDER: Dave called the meeting to order at 12:10 pm.
2. ITEMS FOR DISCUSSION:

2.1. **Lifetime Memberships**: after much discussion the following was moved by Wes, seconded by Doug that:

- Membership is Life time for original owner and they will receive the same privileges of a yearly member.
- Cost of membership is \$10,000.00 and payment plans are as follows:
 - Option 1: One instalment of \$10,000.00 plus GST
 - Option 2: Two instalments of \$5,250.00 = \$10,500 plus GST due by Apr. 1/09
 - Option 3: Three instalments of \$3,666.67 + \$11,000 plus GST due by Apr.1/10
- The first payment for 2008 will be due by Dec. 31, 2008 and will credit 2008 dues which have already been paid.
- Original power may sell or give to another person at the end of their golfing career at this time a transfer fee of \$2,500.00 will be paid to the Golf Club. The membership after transfer will only be good for an additional ten (10) years. And is non-transferable.
- All funds generated will go directly to debt reduction.
- There will only be sixty (60) sold and they will be available until the end of 2009.
- In case of death within the first ten (10) years, membership can be transferred without a transfer fee. Successor must pay anything owing if membership is purchased on the payment plan. Second owner can play on this membership for ten (10) years with no option to transfer.
- The seven (7) Lifetime Memberships which have been previously purchased will be given the option of remaining with the conditions under which they purchased or they can switch to these conditions. They have until July 31, 2008 to decide.

CARRIED.

- 2.2 **Kitchen Operators**: Discussed the request by Alvin and Bev Wiebe to waive June's rent completely and if things have not improved by the end of June they would like to be released from their contract.

Moved by Tim, seconded by Doug that the Clubhouse Committee meet with Alvin and Bev and present our counter-proposal of:

- that June's rent is due as stated in the contract;
- if they so choose to end their contract now they will forfeit the \$2000.00 deposit and not be responsible for any further rent.

CARRIED.

Further to the above, if they decide to end their contract, we will offer to purchase liquor supply.

President

Date

Secretary

Claresholm Elementary School Council

Agenda

June 17, 2008

6 pm

Douros Restaurant

Monthly Items

- | | | |
|--------|---|--|
| 5 min | D | 1. Approval of Agenda |
| 5 min | D | 2. Approval of Minutes |
| 10 min | D | 3. Financial Statement |
| | | A. <i>Library \$1500 for grade 4 books</i> |

School Council Items

- | | | |
|--------|---|--|
| 20 min | D | 4. Joint Council (models) |
| 20 min | D | 5. Lunch Options for 2008-2009 school year |

School Report

- | | | |
|--------|-----|--|
| 30 min | I/D | 6. June 6 th review |
| | | <i>Question: What direction can school council take?</i> |
| 10 min | I | 7. GRADE+ results |
| 10 min | I | 8. 08-09 Schedule/Calendar |
| 10 min | I | 9. Livingstone Range School Division Report |

Other

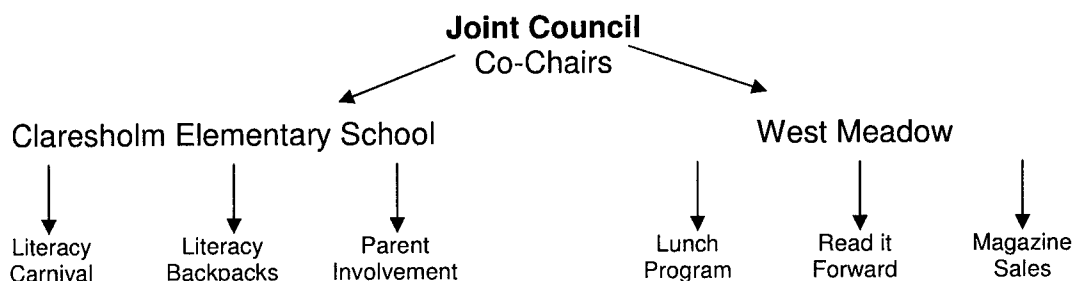
Next Meeting Date: September 16, 2008

Joint Council Ideas

- Move to a K-6 facility in 2009-2010
- Begin work next year to develop a common mission, vision, values for the school – whole school community activity (possibly K-12 activity)

Format 1 – Year-long Joint Council

- Joint Executive – chairperson must have children in both schools
- Joint Meetings
- Meeting format:
 - Begin with workshop/presentation for parents (reading to your child, assessment in the classroom, etc.)
 - Follow a monitoring schedule (October – PAT results, June – staffing, etc.) that includes information from both schools
 - Committee reports – parents involved in committee work that occurs outside of the meeting
 - Need to create operational principles



Format 2 – Joint Council Meetings (alternating)

- Joint council meetings every other month
- Share information from both schools on common areas (report cards, extra-curricular programs for kids, reading activities, etc.), with discussion of how this could look in a K-6 building
- Some joint planning for 09-10

Format 3 – Combined council meetings (2-3 x per year)

- Bring councils together 2-3 times during the year
- Have presentations on common areas and discussion
- Begin coordinating for 09-10

Format 4 – Community council meetings (2-3 x per year)

- Same as above, but involve all three schools

June 6 – Directions for 08-09

Direction Description	Number
Action Team #1 Develop, revise and sustain school-wide learning support structures	35
Continue with intervention models – be proactive	26
Action Plan #2 Develop common assessments at every grade level and examine school reporting practices	29
Action Plan #3 Develop consistent student expectations and a support system to encourage positive relationships	43
Maintain a culture and enhance caring and sharing environment – “Captain Respect”	36
Safety issue (all surveys) <ul style="list-style-type: none"> • Teacher, student, parent • Look at along with EBS • Make question more specific 	13
Do we understand what “safe environment” means? Does it change from grade to grade?	8
Home and school connections (parent involvement) <ul style="list-style-type: none"> • Surveys completed • Library circulation • Identifying K+ kids • 3 way conference (revisit goals at home) • Conferencing attendance 	7
Do parent survey at 3-ways – to increase return rate	22
Simplify survey questions – All <ul style="list-style-type: none"> • Ie. “climate” Do parents have clear understanding why the survey is sent out and what is done with their feedback	11
Celebrate the positive for all	34
Quality PD for Teacher Assistants <ul style="list-style-type: none"> • Inservicing • Follow-up on PGP 	15
In-class libraries – books on display	11

#1 – GRADE Results

Highlights	Focus Areas
<ul style="list-style-type: none"> • GE progress is above 1.0 in all grades • Overall results show fewer red/yellow, more green/blue • Like that we included a blue space for kids 	<ul style="list-style-type: none"> • Keep it up • Data used to drive instruction • Remember it is only one tool •

#2 – K+ Program

Highlights	Focus Areas
<ul style="list-style-type: none"> • Continued improvement • Amazing growth • Great work 	<ul style="list-style-type: none"> • Imbed K+ into regular K program • Let's see the K+ embedded in 08/09 • Let's see interventions provided for all students in K-4 • Identifying K+ candidates to parents and encouraging screening. How can Health Unit and school help? • Discuss new name for "screening" to have identification process for more kids.

#3 – Three-Way Conferencing

Highlights	Focus Areas
<ul style="list-style-type: none"> • Improved Communication (5 checkmarks) • Students learning to be responsible for own learning and goal setting (5 checkmarks) • Parents have an opportunity to see their children express their strengths and areas to work on (5 checkmarks) • Empowering for children to be part of conference (5 checkmarks) • Self esteem increased 	<ul style="list-style-type: none"> • Attendance – make appt. times for parents then let them know when – onus on parent to make the set time • Page in the agenda for families and teachers to re-visit goals (2 checkmarks) • Goals on desk for kids to see.

#4 – Provincial Achievement Testing

Highlights	Focus Areas
<ul style="list-style-type: none"> • Reading consistent • Numbers overall positive (4 checkmarks) 	<ul style="list-style-type: none"> • Writing decrease (next move for curr. Maps) • Math decrease (new curriculum being implemented to better meet student needs)

#5 – Parent Satisfaction Survey

Highlights	Focus Areas
<ul style="list-style-type: none"> • Happy with report card • Strong feeling of belonging • Good support by teacher/support staff • Safety • Happy with information received • Keep an eye on overall quality of education • Management/leadership • Overall positive • Significant increase in level of parent satisfaction in safety in 08 (up 14.7%) • 11.5% increase in learning support satisfaction from 07 to 08 	<ul style="list-style-type: none"> • Behavior (already a focus) • Survey numbers being returned (is it a priority? – no news is good news) • Explore ways to increase the numbers of surveys returned – incentives to complete at school. • How can we get more surveys back? (3 checkmarks) •

#6 – LRSD Student Satisfaction Survey

Highlights	Focus Areas
<ul style="list-style-type: none"> • Students enjoy reading • Involved more with their own learning • Safety • Good that students are told what they are going to learn 	<ul style="list-style-type: none"> • General behavior • Simplify student questions for understanding (Do you like school?) (4 checkmarks) • Continue to look at student behavior • Why not survey K-2?

#7 – Support Staff Satisfaction Survey

Highlights	Focus Areas
<ul style="list-style-type: none"> • Sound education results – increase • Special needs services – increase • Caring environment • All results are above LRSD overall 	<ul style="list-style-type: none"> • Safe environment results down • Systematic behavior results down • Providing a would education program • Climate? • Services offered for special needs • Responding to behavior needs to be more consistent

#8 – Teacher Satisfaction Survey

Highlights	Focus Areas
<ul style="list-style-type: none"> • Behavior improvement • 3-way conferences help students understand how to improve • Caring environment • Instructional teams (improved effectiveness) • Special education may be dependent on classroom experience or composition 	<ul style="list-style-type: none"> • School climate? • Safe environment low – why did this go down when overall behavior went up? • Services offered for Special Needs

#9 – Library Circulation Statistics

Highlights	Focus Areas
<ul style="list-style-type: none"> • Increasing • Grade 1 awesome • All students reading more • WOW 	<ul style="list-style-type: none"> • Grade 3? – chapter books • Impact of Public Library? Are kids using it instead? • Teachers create own library (5 checkmarks) • How do classroom libraries affect circulation? • Variety • Books on tape? • Drop in Grade Two • New outside policy in the am. • Are the books Teachers sign out included in the circulation stats? Should they be? • Book clubs/Literacy Block • Cross-graded • Are the same students using the Library all the time and are there some that never check-out books?

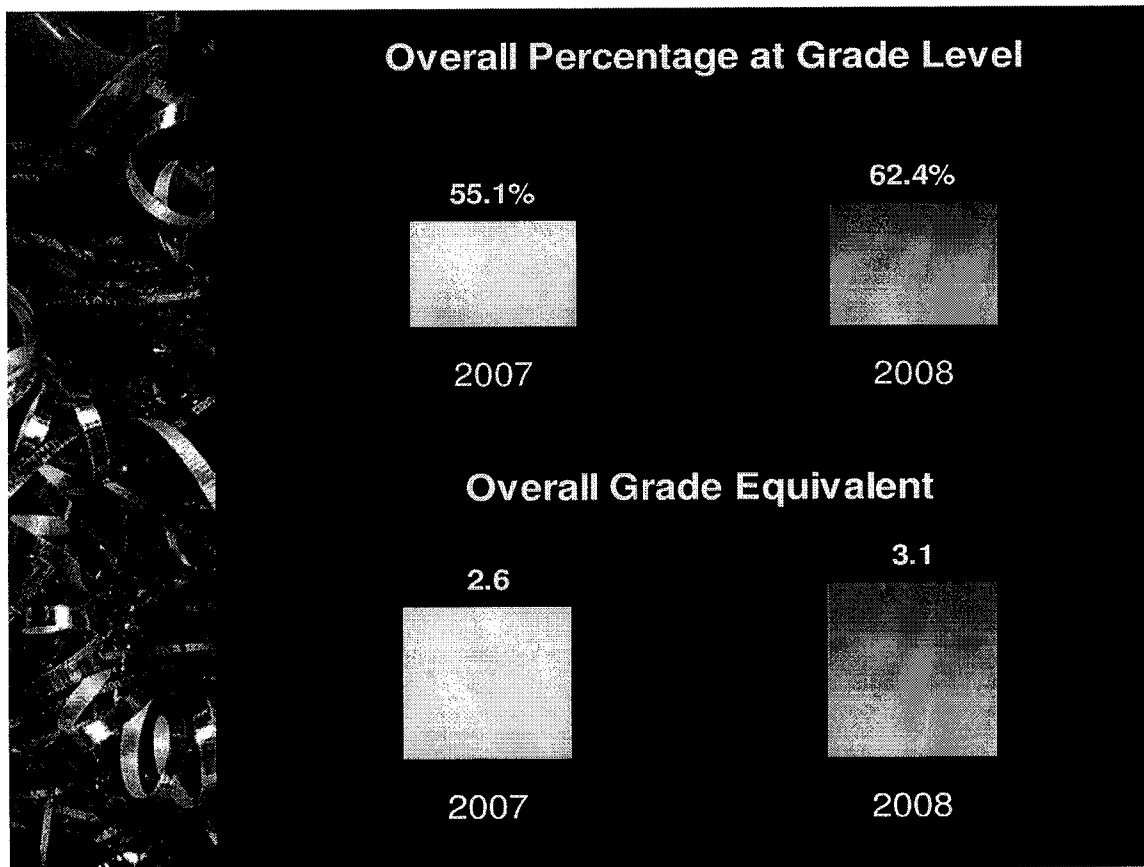
#10 – Professional Development Survey

Highlights	Focus Areas
<ul style="list-style-type: none"> • Happy with P.D. – lots of 100%’s • Feel valued and respected • Problems and challenges are shared • More embedded time for collaboration 	<ul style="list-style-type: none"> • P.D. for TA’s (2 checkmarks) • Question 2 – class composition? • No time for informal discussions • Review and reflection time in a day (1 checkmark) • Need more time to meet with colleagues • Professional Growth Plans for T.E. • More prep time for T.A’s • Questions need to be clarified • Understanding of questions. Review questions before answering • Wellness day.

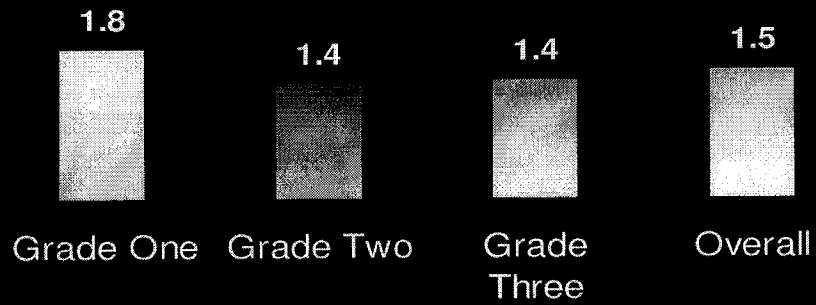
#11 – Other Ideas

<ul style="list-style-type: none"> • Extra book to go home with reading book. Parent writes along side book title how their child has read at home. This helps with parent / teacher / child communication and provides everyone with effective feedback. Promotes parental input too, as they need to write in the book. 	
--	--

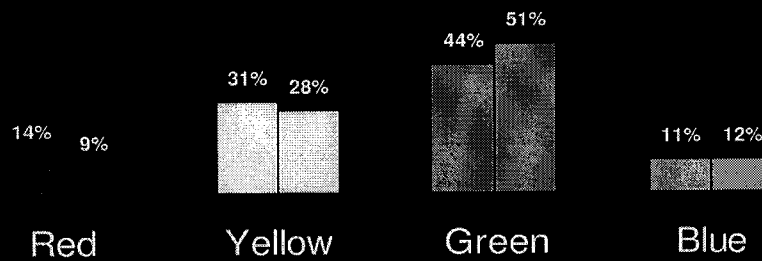
GRADE Results 2007-2008



Overall Grade Equivalent Growth



Percentage of Students in Each Group



**24 more
students
now at
grade
level!**

Yellow

2007 - 62
2008 - 49

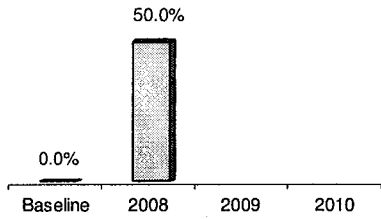
Green

2007 - 87
2008 - 88

Blue

2007 - 22
2008 - 20

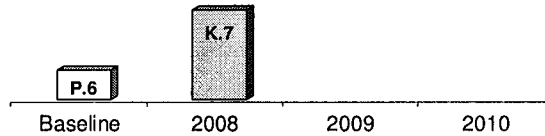
Percentage at Grade Level



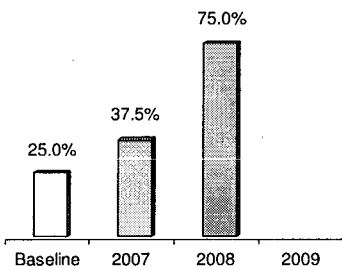
K+ Program

Year two students

Average Grade Level



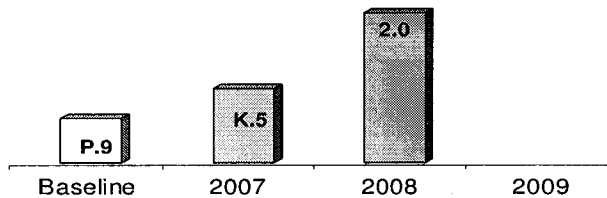
Percentage at Grade Level



K+ Program

Year one students

Average Grade Level



2008-2009 Daily Schedule

K-2 Classes			Gr. 3-4 Classes		
Monday-Thursday		minutes	Monday-Thursday		minutes
8:30	Period 1	30	8:30	Period 1	30
9:00	Period 2	30	9:00	Period 2	30
9:30	Period 3	30	9:30	Period 3	30
10:00	Recess	15	10:00	Period 4	30
10:15	Period 4	30	10:30	Recess	15
10:45	Period 5	30	10:45	Period 5	30
11:15	Period 6	30	11:15	Period 6	30
11:45	Lunch	20	11:45	Lunch	20
12:05	Recess	15	12:05	Recess	15
12:20	DEAR	20	12:20	DEAR	20
12:40	Period 7	30	12:40	Period 7	30
1:10	Interventions	30	1:10	Period 8	30
1:40	Recess	15	1:40	Interventions	30
1:55	Period 8	30	2:10	Recess	15
2:25	Period 9	30	2:25	Period 9	30
2:55	Literacy Block	30	2:55	Literacy Block	30
3:25	Dismissal		3:25	Dismissal	
Friday		minutes	Friday		minutes
8:30	Period 1	30	8:30	Period 1	30
9:00	Period 2	30	9:00	Period 2	30
9:30	Period 3	30	9:30	Period 3	30
10:00	Recess	15	10:00	Period 4	30
10:15	Period 4	30	10:30	Recess	15
10:45	Period 5	30	10:45	Period 5	30
11:15	Period 6	30	11:15	Period 6	30
11:45	Lunch	20	11:45	Lunch	20
12:05	Recess	15	12:05	Recess	15
12:20	DEAR	20	12:20	DEAR	20
12:40	School-wide DPA	35	12:40	School-wide DPA	35
1:15	Dismissal		1:15	Dismissal	

Monday-Thursday	
TOTAL TIME (minutes)	350
TOTAL Mon-Thurs days	150
TOTAL Instructional Minutes	52500
Friday	
TOTAL TIME (minutes)	235
TOTAL Mon-Thurs days	33
TOTAL Instructional Minutes	7755
TOTAL MINUTES	60255
Hours of Instruction	1004 hours
	15 min.

CES Proposal minutes	1170
2 Mon-Thurs. days	700
3 Fridays	470

TOTAL Hours of Instruction for CES	984 hours
	45 min.

2007-2008 Hours	973 hours
	4 min.
2006-2007 Hours	969 hours
	51 min.
2005-2006 Hours	975 hours
	17 min.
2004-2005 Hours	964 hours
	25 min.

Other LRSD Schools Hours for 08-09	
K-6 School	972 hours
K-6 School	979 hours
K-3 School	975 hours
K-6 School	987 hours
K-3 School	979 hours

Notes:

- A listing of instructional hours for other comparable schools in our jurisdiction (with school names removed) is included, for comparison purposes.
- Two schedules have been created to ensure appropriate boot room, bathroom and play equipment space is available for all of our students at recess times (note the morning and afternoon recess will be at different times for K-2 and grades 3-4). It will also allow us to maximize staff for our interventions periods for each group of students.
- Interventions periods – these will be times when students may be placed in small cross-grade groups to allow for more focused intervention and enrichment literacy instruction.
- Literacy block – will plan for this time to follow a “literacy clubs” model (book clubs, writing clubs, drama, etc.). We will share more information about this exciting opportunity for kids as we continue to develop plans for it in August and September.
- Friday school-wide Daily Physical Activity (DPA) – opportunity for students to select an activity (such as yoga, soccer, walking, etc.) to be involved in on Fridays.
- **A great deal more information about the schedule and its various components will be shared at the June 17 school council meeting.**

2008-2009 School Year Calendar *Proposed* Claresholm Elementary School

August-08

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September-08

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October-08

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November-08

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December-08

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January-09

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- August**
- 26 Staff Planning Day
 - 27 Staff Planning Day
 - 28 Staff Planning Day
- September**
- 1 Labour Day
 - 2 First day of school for students
 - 19 Staff Planning Day

- October**
- 7 School pictures
 - TBD Three-Way Conferences
 - TBD Three-Way Conferences
 - 13 Thanksgiving Day
 - 24 Staff Planning Day
 - 27 Picture Retakes

- November**
- 10 Divisional PD Day
 - 11 Remembrance Day
 - TBD Report Cards
 - 21 Staff planning Day

- December**
- 19 CES Planning Day
 - 22 Christmas Break begins

- January**
- 5 First Day after Christmas Break
 - 30 Staff Planning Day
 - 30 Final day of Semester 1

- February**
- 16 Family Day
 - 17 Day in Lieu of Interviews
 - 18 Day in Lieu of Interviews
 - 19 Teachers' Convention
 - 20 Teachers' Convention

- March**
- TBD Report Cards
 - TBD Three-Way Conferences
 - TBD Three-Way Conferences
 - 20 Staff Planning Day
(Inter-School Collaborative Day)

- April**
- 10 Good Friday
 - 10 Easter Break begins
 - 20 First day after Easter break

- May**
- 12 PAT - Writing
 - 14 PAT - Timed Number Facts
 - 15 Staff Planning Day
 - 18 Victoria Day

- June**
- 5 CES Planning Day
 - 16 PAT - LA (Reading)
 - 18 PAT - Math (Word Problems)
 - 23 Final day for CES students
 - 24 CES Planning Day
 - 25 CES Planning Day
 - 26 CES Planning Day

February-09

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March-09

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April-09

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May-09

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June-09

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Guidelines for creating CES School Calendar
Established in 2006-2007

1. Schedule staff planning days at times during the year with the least instructional impact.
2. Schedule staff planning days that will coincide with planning needs of staff and times for effective professional development
3. Schedule less "long weekends" for CES families during the school year, to reduce parental pressures for childcare.
4. Plan days that may coincide with traditionally high absence days for students.

2008-2009

197 Operational Days
178 Instructional Days

Total Instructional Time
984 hours, 45 minutes

Claresholm Elementary School

5318—2nd St. W.

Box 728

Claresholm, AB

ToLoTo

Ph: (403) 625-3371

Fax: (403) 625-4920

Email: s-ces@lrzd.ab.ca

www.lrzd.ab.ca/schools/ces

Mid-June
2008

Claresholm Elementary News

Mark Your Calendar

June 17

Gr. 3 Provincial
Achievement Test
L.A. Part B—Reading

June 17

School Council Meeting
6:00 pm
See page 2 for details

June 18

Kindergarten field trip

June 19

Gr. 3 Provincial
Achievement Test
Math Part B—Word
Problems

June 23

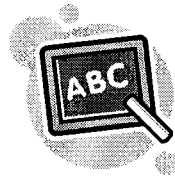
Kindergarten Farewell
Celebration
11:30—1:00 pm

June 24

Sports Day and Family BBQ
School Assembly—1:00 pm
Last day for students

June 25-27

Staff Planning Days



Principal's Message

We are beginning to wind up another school year at CES and it's amazing how quickly the time has flown by! It's always incredible to reflect back upon the start of the school year and realize the growth, physically and academically, that our kids have made in a year. I wish all our CES families the best over the summer and look forward to seeing everyone at the family picnic next week!

Welcome Mrs. Beer

We are very pleased to welcome our new grade one teacher, Mrs. Denea Beer, to our staff team for 2008-2009. Mrs. Beer has been in a grade one or two classroom for her entire teaching career, most recently in Taber. A recipient of the Edwin Parr Award for excellence in first year teaching in 2002, Mrs. Beer has also spent time as an associate principal at a school in Grassy Lake while teaching grade one and two students. She is going to be a great addition to our school!

Class Lists

Last Friday, teachers had the opportunity to meet in teams with current classroom staff and upcoming teachers to discuss transitions for students into their next grade. From these meetings, tentative class lists were established.

We do not intend to make these class lists public prior to September as changes may occur during the summer and it would be unfortunate to have to move any students who had been prepared for their year with a particular teacher. Our intent is for teachers to have a strong idea of students likely to be in their classroom and begin designing effective programs early for them.

Student Supplies

Next September, all school supplies will be provided by the school, at a nominal cost to parents. The school supplies fees for 2008-2009 will be:

- * Kindergarten students—\$25
- * Grade 1-4 students—\$40

More information about this will be sent home in the report card packages on Tuesday, June 24.



School Council Meeting

Tuesday, June 17

6:00 pm

Douros' Restaurant

Our final council meeting of the year's agenda will include:

- * Discussion regarding a joint council in 08-09 for West Meadow and Claresholm Elementary
- * Schedule and Calendar update for 08-09
- * Lunch program
- * Planning for 08-09

As this will be a supper meeting, please contact Ruth Lindquist at 625-3123 if planning to attend. A complete agenda package is available on the school website and at the front entrance of the school.

GRADE

GRADE Testing Information for Parents

In the report cards going home next week, we will be including parent reports from the GRADE literacy testing done in May. Along with the parent report that illustrates areas of strength and weakness, the following will also be included in the package:

- * A brochure explaining the assessment and its purpose
- * A parent resource book, for support at home

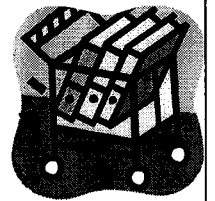
A number of resources for parents have also been included on our website. Once you receive the information, if you have any questions, please contact the school.

As with any assessment, it is important to remember that this is only one measure of your child's reading strengths and areas to improve. The purpose of this testing is to provide guidance to programming, classroom instruction and help from home.

From the Library

The last day to take out books from the Library will be Friday, May 30 and they need to be returned by Thursday, June 5.

The last day for milk will be Friday, June 20.



Family Picnic—June 24

On Tuesday, June 24, we will be having our annual family picnic at lunchtime. All parents are invited to come and enjoy hotdogs & juice with their children, with lunch provided by Conoco-Philips. If you would like to bring extra snacks for your lunch, you are welcome to do so. We will start cooking hotdogs at 11:30 am by the east side of the school.



Following the picnic at 1:00 pm, we will have our final school assembly for the year, including staff from the Chinook Arch Library sharing summer programs happening at the public library.

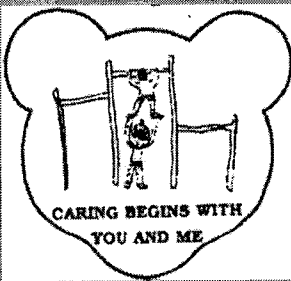
Mr. Ekins will be shaving his head to support the **Coast to Coast Against Cancer Foundation**. If interested in supporting the foundation, please bring a donation.

For more information check the website: www.coasttocoastagaincancer.org.

We look forward to seeing you next Tuesday!!

June 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 ECS swimming	3 Gr. 3 Field Trip ECS swimming	4 Gr. 2 swimming Sebastien B.	5 Pizza Day Gr. 1 swimming Bike Rodeo	6 Staff Planning Day <i>Planning for Success Afternoon</i>	7
8	9 Gr. 2 Field Trip <i>Jordaan K.</i> <i>Aylish L.</i> <i>Dustin D.</i>	10 Hot Dog Day Gr. 1 Field Trip	11 ECS swimming Gr. 2 swimming <i>Kristen P.</i>	12 Pizza Day Gr. 1 swimming <i>Katianna T.</i>	13 <i>Emily C.</i> <i>Richard P.</i>	14 <i>Justis C.</i> <i>Kaya S.</i>
15 <i>Zachary D.</i>	16	17 Hot Dog Day Gr. 3 Achievement Test—LA Gr. 3 swimming	18 Kindergarten Field Trip <i>Jedidiah C. Brennan T.</i>	19 Pizza Day Gr. 3 Achievement Test—Math Gr. 1 & 2 swimming	20 All grades go Swimming	21
22	23 Kindergarten Farewell Celebration 11:30 am	24 Sports Day & family BBQ Last day for students at CES	25 Staff planning day	26 Staff planning day	27 Staff planning day	28 <i>Payton W.</i>
29 <i>Cheyenne L.</i> <i>Chad M.</i>	30	June 17 <i>Kauna J.</i>		June 19 <i>Delaney C.</i>		



Principal's Update

Claresholm Elementary School

Monday, June 9



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, June 9	Gr. 2 Field Trip Fort Macleod
Tuesday, June 10	Hot Dog Day Gr. 1 Field Trip Head Smashed In Buffalo Jump
Wednesday, June 11	ECS swimming Gr. 2 swimming
Thursday, June 12	Pizza Day Gr. 1 swimming
Friday, June 13	Ice Cream Friday

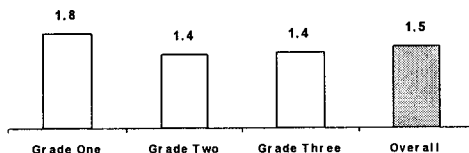
Claresholm Elementary School

Box 728
Claresholm, AB
T6L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
3-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces

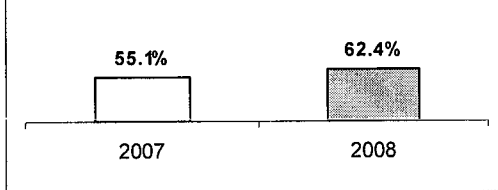
GRADE Results

We are very excited to share some overall results of our annual reading assessment, administered to every student at all grade levels. **Please keep in mind this is only one indicator of a student's reading progress and abilities** but the overall results do demonstrate great things happening in our classrooms. Considering we look for an increase of 1.0 each year, our average grade equivalent progress is especially noteworthy!

Average Grade Equivalent Progress



Overall Percentage at Grade Level



On Wednesday, staff will be discussing how best to communicate this information to families. Information about this will be included in next week's Principal's Update. For more information about GRADE, please visit the school website.

Looking Ahead...



- June 17** Gr. 3 PAT—LA part B (reading)
- June 18** Kindergarten Field Trip
- June 19** Gr. 3 PAT—Math part B (word problems)
- June 20** All grades swimming
- June 23** Kindergarten Farewell Celebration 11 am—1 pm
- June 24** Sports Day
Family Picnic—11:30 am
School Assembly—1:00 pm

Ice Cream Fridays!

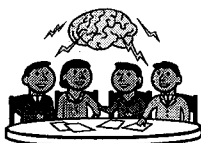


A reminder that we will have another Ice Cream Friday on June 13. Students will be able to purchase an ice cream cone for a loonie at the noon recess. Thank you to school council and the parent volunteers for organizing this special treat!

Supporting the Fight Against Cancer

On our final day of school, June 24, Mr. Marc Ekins will be shaving his head to support Coast to Coast Again Cancer Foundation. More information about this and how to support the cause will be shared shortly. For more info, visit www.coasttocoastagaincancer.org

June 6 Planning Day



Thank you to the parents who joined us for our first **Planning for Success Afternoon** on June 6. It was great to have multiple viewpoints examining our school's results and helping to set directions for the upcoming school year. At the June 17 school council meeting, we will be sharing the directions determined from the afternoon and staff will be using this information during our final Staff Planning Days on June 25-27 to determine plans for 2008-2009.

**CLARESHOLM & DISTRICT
TRANSPORTATION SOCIETY**

P.O. BOX 2076

CLARESHOLM, ALBERTA

T0L0T0

FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2008

**WARREN F. BALL INC.
P.O. BOX 44
CLARESHOLM, ALBERTA
TOLOTO**

NOTICE TO READER

We have compiled the balance sheet and the statement of income and retained earnings of
Claresholm & District Transportation Society for the year ended March 31, 2008.

The records have not been audited nor reviewed by an independent public accountant and
accordingly, readers are cautioned that these statements may not be appropriate for their
purposes.

~~WARREN F. BALL INC.~~

A handwritten signature in black ink, appearing to read 'Warren Ball', with a long horizontal flourish extending to the right.

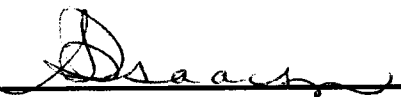
Warren Ball-President

**CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
BALANCE SHEET
AS AT MARCH 31, 2008
UNAUDITED-SEE NOTICE TO READER**

	2008	2007
ASSETS		
CURRENT		
Cash	15,598	4,732
Accounts Receivable	5,718	5,854
GST Receivable	289	353
Term Deposit	41,146	36,029
	62,751	46,968
FIXED (NOTE 1)	23,910	14,209
TOTAL ASSETS	86,661	61,177
LIABILITIES		
CURRENT		
Accounts Payable	4,554	968
Deferred Revenue	24,393	-
	28,947	968
SOCIETY'S EQUITY		
RETAINED EARNINGS	57,714	60,209
TOTAL LIABILITIES AND EQUITY	86,661	61,177

APPROVED BY THE BOARD:

X



DIRECTOR

X

DIRECTOR

**CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED MARCH 31, 2008**

UNAUDITED-SEE NOTICE TO READER

	2008	2007
REVENUE		
Fares	55,596	34,306
Fund Raising	-	3,370
Donations	28,202	18,890
Grants	14,419	24,500
Dividend/Interest	740	793
	98,957	81,859
EXPENDITURES		
Accounting/Legal	385	515
Advertising/Promotions	9,908	449
Amortization	6,778	6,226
Bad Debts	1,262	404
Equipment/Supplies	-	-
Miscellaneous	-	50
Office Supplies	976	916
Telephone	2,041	1,953
Travel	190	270
Vehicle:		
Fuel	12,002	9,277
Insurance	12,281	5,012
Maintenance/Repairs	4,758	2,707
Registration	441	511
Wages	50,430	37,434
	101,452	65,724
NET INCOME (-LOSS)	- 2,495	16,135
RETAINED EARNINGS BEGINNING OF YEAR	60,209	44,074
RETAINED EARNINGS END OF YEAR	57,714	60,209

**CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2008
UNAUDITED-SEE NOTICE TO READER**

NOTE 1 FIXED

The fixed assets are comprised of the following:

	COST	AMORT.	NET
Cell Phones	728	502	226
Computer	1,613	1,348	265
Vehicles	69,922	46,503	23,419
TOTAL	72,263	48,353	23,910