

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 12, 2008
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES APRIL 28, 2008

DELEGATIONS:

1. ROY MANCHULENKO
2. CHRIS MOORE – CHINOOK EMS
RE: Ambulance Contract
3. DARREN ADAMSON, CA – YOUNG PARKYN McNAB LLP
RE: 2007 Audit

ACTION ITEMS:

1. BYLAW #1507 – 2008 MILL RATES
RE: 1st Reading
2. BYLAW #1508 – STREET MAINTENANCE TAX
RE: 1st Reading
3. BYLAW #1509 – LAND USE AMENDMENT
RE: 1st Reading
4. BYLAW #1510 – WATER-WORKS, SEWERS AND PLUMBING
RE: 1st Reading
5. FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2007
6. CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION
RE: Alberta Municipal Water/Wastewater Partnership Grant
7. CORRES: ALBERTA MUNICIPAL AFFAIRS
RE: Linear Property Assessment – 2008 Tax Year Change Report
8. CORRES: MPE ENGINEERING LTD.
RE: Water Treatment Plant Upgrade
9. CORRES: BETTER LIGHTING
RE: Free Lighting Audit
10. CORRES: ALBERTA EMERGENCY MANAGEMENT AGENCY
RE: Fire and Emergency Management Services in Alberta
11. CORRES: VICTORY CHURCH OF CLARESHOLM
RE: Request Regarding Summer Vacation Bible School
12. CORRES: CLARESHOLM COMMUNITY CENTRE ASSOCIATION
RE: Funding for Floor Repairs and Interior Painting
13. OPTION TO PURCHASE AGREEMENT
14. POLICY #74 – ASSET CLASSIFICATION
15. TOWN OF CLARESHOLM 2008 BUDGET
16. ADOPTION OF INFORMATION ITEMS
17. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Claresholm & District Transportation Society – Meeting Minutes April 22, 2008
2. Claresholm & District Museum Board – Meeting Minutes March 27, 2008
3. RCMP Monthly Policing Report – April 2008
4. Communities in Bloom 2008 Participation Guide
5. AUMA / AMSC Third Annual Golf Tournament – Thursday, June 19, 2008
6. Claresholm Elementary School Principal's Update – April 28, 2008
7. Claresholm Elementary School Principal's Update – May 5, 2008
8. Claresholm Elementary News – May 2008

ADJOURNMENT:

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 28, 2008**

PRESENT: Mayor Rob Steel, Councillors: Shirley Isaacson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

ABSENT: Councillors Don Leonard and Doug MacPherson

AGENDA: Moved by Councillor Isaacson that the agenda be accepted as presented.

MINUTES: **CARRIED**
REGULAR MEETING – APRIL 14, 2008

Moved by Councillor Moore that the Regular Meeting Minutes of April 14, 2008 be accepted as presented.

CARRIED

FINANCES: Moved by Councillor Sutter to accept the March 2008 bank statement as presented.

CARRIED

DELEGATIONS:

1. JEFF GIBEAU – DEVELOPMENT OFFICER
RE: MUNICIPAL SUSTAINABILITY PLAN

Jeff Gibeau, Development Officer and Cory Armfelt from UMA Engineering recently made a presentation at the Alberta Urban Municipalities Association (AUMA) sustainability workshop in Edmonton. Jeff presented to Council what was shown to the attendees. The workshop was very successful and Jeff and Cory received a lot of positive feedback on the Town of Claresholm's final municipal sustainability plan.

2. DAVE SIMMS – SECURITY CONSULTANT
RE: SURVEILLANCE CAMERAS

Mr. Simms is a manager of Alberta investigations for Guarda and also is involved with ICU Management Resources which focuses on physical and electronic surveillance. He was approached to come out and visit the parks and see what methods can be used to protect the facilities. Usually they are called out after a damaging incident has happened, but Claresholm is trying to be proactive. Video coverage usually has the best long-term effect. It is not really surveillance but is blatantly obvious that the area is being watched and the monitoring would be overt and not covert. This interpretation is very important. Signage is very important for dealing with privacy issues, etc. DOC: deter obstruct and capture. Video surveillance is the best medium that covers these areas.

ACTION ITEMS:

1. BYLAW #1505 – LAND USE AMENDMENT
RE: 2nd & 3rd READINGS

Moved by Councillor Quayle to give Bylaw #1505, a land use amendment, 2nd Reading.

CARRIED

Moved by Councillor Moore to give Bylaw #1505, a land use amendment, 3rd and Final Reading.

CARRIED

2. CORRES: RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS
RE: 2008 EDUCATION PROPERTY TAX REQUISITION

Received for information.

3. CORRES: SOUTHERN ALBERTA RECREATION ASSOC.
RE: CALL FOR BIDS 2009 OR 2010 SOUTHERN ALBERTA SUMMER GAMES

Received for information.

4. **CORRES: TOWN OF GRANUM**
RE: CANADA DAY CELEBRATION

Received for information.

5. **NOTICE OF DECISION: MUNICIPAL DISTRICT OF WILLOW CREEK**

Received for information.

6. **DISASTER SOCIAL SERVICES PROVINCE WIDE FORUM 2008**

Received for information.

7. **CORRES: SNC LAVALIN NEXACOR**
RE: EQUIPMENT SHELTER LEASE AGREEMENT

Moved by Councillor Isaacson to authorize administration to enter into an equipment shelter lease agreement with Bell Canada for Site #BMW1.5 Claresholm.

CARRIED

8. **CORRES: CLARESHOLM & DISTRICT HEALTH FOUNDATION**
RE: ANNUAL BBQ DOWNTOWN

Moved by Councillor Moore to allow the Claresholm & District Health Foundation to use the downtown parking lot for their 9th Annual Charity BBQ on Thursday, June 12th, 2008.

CARRIED

9. **CORRES: CALGARY RURAL PRIMARY CARE NETWORK**
RE: RURAL DRIVING COURSE

Moved by Councillor Sutter to support the Calgary Rural Primary Care Network and their rural driving course by covering the cost of the small hall at the Community Centre on Friday, June 6, 2008, as well as barricading the parking area for outside maneuvers.

CARRIED

10. **CORRES: COMMUNITIES IN BLOOM COMMITTEE**

Moved by Councillor Quayle to donate to the Communities in Bloom Claresholm Committee \$500 for start up costs.

CARRIED

11. **GO GREEN CLARESHOLM – COUNCILLOR SUTTER**

Received for information.

12. **CORRES: CLARESHOLM PARKS SOCIETY**
RE: SURVEILLANCE CAMERAS

Referred to administration for more information.

13. **CORRES: DALE DONER**
RE: PENALTIES & INTEREST ON PROPERTY TAXES

Moved by Councillor Sutter to deny the request of Dale Doner to waive the penalties and interest on tax roll numbers 10374.000, 10374.001 and 10375.000.

CARRIED

14. **OUTSTANDING MUNICIPAL RESERVE**

Moved by Councillor Moore to authorize administration to move forward on the issue regarding outstanding municipal reserve at the Claresholm Airport as recommended by the development department.

CARRIED

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Isaacson to accept the information items as presented.

CARRIED

16. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor Moore that this meeting go In Camera.

CARRIED

Moved by Councillor Quayle that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

DELEGATIONS

CHINOOK EMERGENCY SERVICES LTD.

◆◆◆ Box 307 Claresholm, Alberta T0L 0T0 ◆◆◆

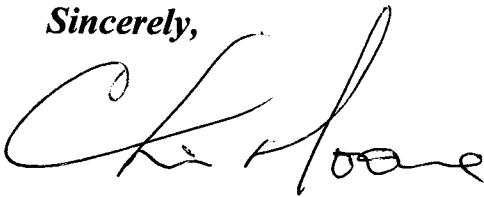
Chris Moore EMT-A
Phone: (403)625-3219
Fax: (403)625-3951
chems@telus.net

March 28, 2008

Town of Claresholm

Chinook Emergency Service is proposing a new three-year contract. Our current contract expires March 31, 2008. The past 3 years have been a difficult time in the ambulance industry as the Alberta Government found out the cost of running a Provincial Service was too expensive. The Province has helped to increase our wage expenses by approx 35% after turning the unions onto our employees. The retention of employees has been difficult during the past 3 years. Like all industry in this Province the high cost of fuel, equipment and wages has been a challenge. Chinook Emergency Services is requesting an increase 20% in our contract amount. This would amount to an increase of \$21,314.00 per year for the Town of Claresholm. We would be more than willing to discuss any concerns you may have regarding this contract at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Moore". The signature is fluid and cursive, with a large initial "C" and "M".

Chris Moore
President Chinook EMS

Young Parkyn McNab LLP

CHARTERED ACCOUNTANTS

#100, 530 - 8 Street South, Lethbridge, AB T1J 2J8

Phone (403) 382-6800 Fax (403) 327-8990 Toll Free 1-800-665-5034

February 8, 2008

Mayor and Council
Town of Claresholm
221 - 45 Avenue West
Claresholm, AB T0L 0T0

Ladies and Gentlemen:

We have completed our audit of the financial statements of Town of Claresholm for the year ended December 31, 2007, during which we reviewed certain aspects of the system of internal controls and accounting procedures. The purpose of our review was to provide a basis for determining the nature, extent and timing of auditing procedures necessary to express an opinion on the financial statements. Accordingly, our review of any given control was limited and would not disclose all weaknesses in the system or all matters which an in-depth study might indicate. As you know, the maintenance of an adequate system of internal controls is the responsibility of the Mayor and Council.

As a result of our examination, we would like to provide the following comments for consideration of the Mayor and Council.

Approval of credit and debit card purchases

During our audit it was noted that credit and debit card purchases are not subject to the same approval process as other disbursements, which require the approval of council and a second signature on cheques.

We recommend that procedures be implemented to ensure that these purchases are subject to the same or similar controls as other purchases.

This communication is prepared solely for the information of the Council members and management of Town of Claresholm and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

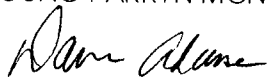
We wish to emphasize that our discussion and recommendations are meant solely to bring to your attention areas where the accounting system and procedures could be improved and is in no way a reflection on the competence or integrity of the staff working at Town of Claresholm.

We would like to thank Kris, Lisa, Marianna and Karine for their assistance during our audit. Thank you for the continuing opportunity to be of service to your organization and we look forward to serving you in the future. If you have any questions or concerns regarding our audit or any other issues with which you may require our assistance, please do not hesitate to contact us.

Thank you.

Yours truly,

YOUNG PARKYN MCNAB LLP



Darren Adamson, CA

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VAUXHALL • *MILK RIVER • *PINCHER CREEK

* Denotes Part-Time Office

Young Parkyn McNab LLP

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February 8, 2008

Mayor and Council
Town of Claresholm
221 - 45 Avenue West
Claresholm, Alberta T0L 0T0
Ladies and Gentlemen:

RE: 2007 ANNUAL AUDIT OF TOWN OF CLARESHOLM

We are pleased to provide the following report relating to our audit of the financial statements of Town of Claresholm for the year ending December 31, 2007.

During the course of our audit we identified matters which may be of interest to the Council. The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement and it is not designed to identify matters that may be of interest to the Council in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

The matters identified are included in this report which has been prepared solely for the information of the Council and is not intended for any other purpose. As such, we accept no responsibility to a third party who uses this report. To ensure there is a clear understanding and record of the matters discussed, we ask that the members of the audit committee or equivalent sign their acknowledgement in the spaces provided. Should any member of the audit committee or equivalent wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Our report is intended to assist the Council in fulfilling its obligation with respect to the 2007 financial statements. We have also attached a separate communication regarding the role of the Council and our recommendations for the Council of the Town.

We would be pleased to further discuss any of the issues addressed in the report or any other issue which may be of interest or concern to the Council.

Yours truly,

YOUNG PARKYN MCNAB LLP



Darren Adamson, CA
Enclosure

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I. Purpose and Scope of Examination

We refer you to our communication dated February 6, 2008, which outlines the purpose and scope of our examination.

II. Results of Examination

As a result of our examination, we anticipate reporting that, in our opinion, the financial statements as at December 31, 2007 present fairly, in all material respects, the financial position of the Town in accordance with Canadian generally accepted accounting principles.

Throughout the course of our examination, we received full co-operation from Town officials and employees. No restrictions were imposed on the method or extent of our examination. We were given access to all records, documents and other supporting data and were furnished all information and explanations we required. In addition, we had the opportunity to discuss accounting matters with Town officials.

III. Communication with Council

In accordance with the auditing standard "communications with those having oversight responsibility for the financial reporting process", the following matters are recommended to be communicated to the Council.

| Matters to be Communicated | Reference/Comment |
|--|---|
| 1. Significant Weaknesses in Internal Controls | During our audit we did encounter deficiencies which, although not of material significance, are summarized in a separate letter for your information. |
| 2. Illegal Acts and Fraud | <p>An audit conducted in accordance with generally accepted auditing standards does not provide assurance about an entity's compliance with the laws and regulations that may affect it. These standards include, however, a requirement that the nature, extent and timing of the auditors' procedures should be designed so that, in the auditors' professional judgement, the risk of not detecting a material misstatement in the financial statements is reduced to an appropriately low level.</p> <p>However, due to the nature of illegal acts, an auditor conducting an audit in accordance with generally accepted auditing standards may not detect an illegal act, or recognize an act as being illegal, even if the effect of its consequences on the financial statements is material.</p> <p>Based on the results of our testing, we did not identify any illegal, improper or questionable payments or acts nor any acts committed with the intent to deceive, involving either misappropriation of assets or misrepresentation of financial information.</p> |
| 3. Significant Accounting Principles and Policies | We refer you to note 2 to the financial statements for a summary of significant accounting policies adopted by the Town. |
| 4. Management's Judgments and Accounting Estimates | <p>There were no disagreements between management and ourselves regarding management's judgements and accounting estimates.</p> <p>Going Concern Assumption -</p> <p>It is now a requirement that management make an assessment each year regarding the Town's ability to continue as a going concern. This assessment requires management to make certain judgments about the Town's ability to meet its obligations in the foreseeable future.</p> <p>Management has advised that they are aware of no events or conditions that cast doubt upon the Town's ability to continue as a going concern in the foreseeable future, and there is no intention to liquidate the Town's assets or otherwise cease operations.</p> |

| | |
|---|---|
| 5. Other Information in Documents Containing Audited Financial Statements | Should the Town issue any report during the year that includes the audited financial statements, we will be required to read the unaudited information in the report prior to its release to ensure consistency with the information presented in the financial statements. |
| 6. Disagreements with Management | There were no disagreements between management and ourselves with respect to the Town's accounting policies or presentation and disclosure in the financial statements. |
| 7. Difficulties Encountered in Performing the Audit | The full co-operation of management and other personnel was received during our examination. |
| 8. Financial Statement Disclosure | There were no contentious financial statement disclosure issues. |
| 9. Other Matters | No other matters were noted. |
| 10. Auditors' Independence | <p>We provide you with the following to assist in your assessment of our independence.</p> <ul style="list-style-type: none"> • All partners and senior staff have confirmed that they do not hold any investment in Town of Claresholm. • Financial statements issued by Young Parkyn McNab LLP are subject to a partner review process. This process requires that a partner review items significant to the audit such as planning, materiality, application of GAAP and financial statement items and disclosure. • A minimum of two chartered accountants are assigned to the audit of your financial statements with the balance of staffing comprised of staff accountants. • All work performed is reviewed by an audit manager and ultimately by the partner responsible for the audit of your financial statements. • We refer you to our Independence Letter for further information. |

| | |
|----------------------------|---|
| <p>11. Emerging Issues</p> | <p>Reporting Model Certain sections of the Public Sector Accounting Board Handbook have been replaced and the sections have a January 1, 2009 implementation date. The new handbook sections will be applicable to all levels of government (Federal, Provincial / Territorial, and Municipal) and will dramatically change the way that financial information is presented in the financial statements.</p> <p>Tangible Capital Assets Other changes to the Public Sector Accounting Board Handbook require that each municipality in the country take a complete inventory of its assets, determine the depreciated value of each asset and record the amount in their annual financial statement. These sections also have a January 1, 2009 implementation date. Although implementing this initiative is a daunting task for municipalities, the sooner steps are taken to make a start, the greater the chances of successfully meeting the 2009 deadline.</p> <p>PSG - 7 Yet another pronouncement from the Public Sector Accounting Board requires the transitional presentation of information relating to tangible capital assets in notes or schedules to the financial statements. This pronouncement is in effect for your 2007 financial statements, and requires the municipality to disclose its progress with regard to the changes effective for January 1, 2009. The municipality would provide a status update on those classes of assets for which there is a complete listing of assets and values, an update on those assets and values for which a listing is underway with an estimated completion date, and a description of those classes of assets for which no listings or values have been determined. This pronouncement will allow Municipal Affairs and other users to monitor compliance with the new requirements.</p> |
|----------------------------|---|

Acknowledgement of Audit Committee (or equivalent):

We have read and reviewed the above disclosures and understand and agree with the comments therein:

Per: _____ Title: _____ Date: _____

Per: _____ Title: _____ Date: _____

Town of Claresholm
 Unadjusted Financial Statement Misstatements
 For the year ended December 31, 2007

| Unadjusted Financial Statement Misstatements | Proposed Adjustments Dr (Cr) | | | | |
|---|------------------------------|---------------------|---------------|-------------|-------------------|
| | | | Balance Sheet | | |
| | Opening Equity | Income Statement | Assets | Liabilities | Closing Equity |
| Carryforwards | | | | | |
| Accrued interest on term deposits | \$ (20,063) | \$ 20,063 | \$ - | \$ - | \$ - |
| Provincial receivable | (9,686) | 9,686 | - | - | - |
| GST receivable | (6,066) | 6,066 | - | - | - |
| Current year | | | | | |
| Prepaid taxes included in tax receivable | \$ - | \$ - | \$ 40,574 | \$ (40,574) | \$ - |
| Subtotal | (35,815) | 35,815 | 40,574 | (40,574) | - |
| Income taxes | - | - | - | - | - |
| Total | \$ (35,815) | \$ 35,815 | \$ 40,574 | \$ (40,574) | \$ - |

ACTION ITEMS

**TOWN OF CLAESHOLM
PROVINCE OF ALBERTA
BYLAW #1507**

A Bylaw of the Town of Claesholm to authorize the rates of taxation to be levied against assessable property with the Municipality of Claesholm for the 2008 taxation year.

WHEREAS section 353 of The Municipal Government Act (MGA) provides that Council shall in each year, by Bylaw, authorize the Municipal Secretary to levy upon the assessed value of all assessed property shown on assessment roll; and

WHEREAS Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class, subject to the MGA Chapter M-26, Revised Statutes of Alberta 2000; and

WHEREAS the total assessment liable to the residential mill rate is \$244,458,290; and

WHEREAS the total assessment liable to the vacant residential mill rate is \$2,611,740; and

WHEREAS the total assessment liable to the commercial/industrial mill rate is \$46,383,580; and

WHEREAS the total assessment liable to the machinery and equipment mill rate is \$425,600; and

WHEREAS the total assessment liable to the Senior Citizen Self-Contained Housing is \$1,678,630; and

NOW THEREFORE under the authority of the MGA, the Municipal Council of the Town of Claesholm in the Province of Alberta enacts as follows:

- The 2008 mill rates shall be levied in accordance with the following:

| | Commercial & Industrial | Machinery & Equipment | Vacant Residential & Farmland | Residential | Seniors Self-Contained Housing |
|---|--|--------------------------------------|--|--------------------|---|
| Education | | | | | |
| Alberta School Foundation Fund | 5.379 | | 3.139 | 3.139 | |
| Requisition | | | | | |
| Homes/Aged | 0.230 | 0.230 | 0.230 | 0.230 | 0.230 |
| Municipal | | | | | |
| Business | 1.360 | 1.360 | 1.360 | | |
| General | 13.531 | 13.531 | 15.271 | 7.056 | 7.785 |
| | 20.500 | 15.121 | 20.000 | 10.425 | 8.015 |

- That this Bylaw shall take effect on the date of the third and final reading.

READ a first time in Council this _____ day of _____ 2008 A.D.

READ a second time in Council this _____ day of _____ 2008 A.D.

READ a third time in Council and finally passed this _____ day of _____ 2008 A.D.

Rob Steel, Mayor

Kris Holbeck, Chief Administrative Officer

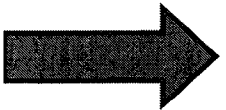
**TOWN OF CLARESHOLM
MILL RATE CHANGE IMPACT
FOR 2008 TAXATION YEAR**

RESIDENTIAL



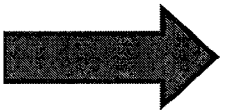
MILL RATE DECREASES FROM 11.925 MILLS TO 10.425 MILLS
ON AVERAGE RESIDENTIAL PROPERTY OF \$160,000 THIS RESULTS IN A DECREASE
IN TAXES OF APPROXIMATELY \$240.
OVERALL RESIDENTIAL TAXES INCREASE BY 4.87%

COMMERCIAL/INDUSTRIAL



MILL RATE DECREASES FROM 23.5 MILLS TO 20.0 MILLS.
ON AVERAGE COMMERCIAL/INDUSTRIAL PROPERTY OF \$271,000 THIS RESULTS
IN A DECREASE IN TAXES OF APPROXIMATELY \$948.
OVERALL COMMERCIAL/INDUSTRIAL TAXES DECREASE BY 12.83%.

VACANT RESIDENTIAL/FARMLAND



MILL RATES INCREASES FROM 14.285 TO 20.0 MILLS.
ON AVERAGE VACANT RESIDENTIAL/FARMLAND PROPERTY OF \$27,000 THIS
RESULTS IN AN INCREASE IN TAXES OF APPROXIMATELY \$154.
OVERALL VACANT RESIDENTIAL/FARMLAND TAXES INCREASE BY 15.43%.

OVERALL TAX REVENUE DECREASES BY .32% IN 2008 GOING FROM \$3,568,271 TO \$3,556,695.

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1508**

A Bylaw of the Town of Claresholm to authorize the imposition and levy of a special Street Maintenance Tax upon lands fronting or abutting on any of the streets, overlaid with asphaltic or bituminous material under the Federal Provincial Infrastructure Program and the Provincial Streets Improvement Program.

WHEREAS it is essential that the paved surfaces hereinbefore mentioned are maintained in a good state of repair; and

WHEREAS it has been determined that an annual tax of one dollar (\$1.00) per assessable front foot on properties abutting and fronting on the said paved streets, to raise from benefiting properties, an equitable share of the maintenance costs;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, the Council of the Town of Claresholm duly assembled does hereby enact:

1. That the Chief Administrative Officer (CAO), or such other official as may from time to time be authorized, shall in the year 2008 through the year 2022 levy annually, against all properties fronting or abutting on any street on which an asphaltic overlay has been placed under Federal Provincial Infrastructure Program and the Provincial Streets Improvement Program, a uniform special paving maintenance tax in the amount of one dollar (\$1.00) per assessable front foot.
2. That the special tax referred to in (1) shall be in addition to all other taxes and shall be levied on properties noted in Schedule A.
3. Pursuant to the provisions of Section 404 of the Municipal Government Act, different size or odd shaped lots may be assigned the number of units of measurement the Council consider appropriate to ensure that they will bear a fair portion of the maintenance tax.
4. That this Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this day of 2008 A.D.

Read a second time in Council this day of 2008 A.D.

Read a third time in Council and finally passed in Council this day of 2008 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1508
SCHEDULE "A"**

Properties to be assessed:

1. **From:** East property line of Lot 7, Block 2, Plan 0310918
 To: West property line of Lot 1 , Block 2, Plan 8510082

2. **From:** East property line of Ptn of Block 2, Plan 731663 which lies north & west of
 Plan 8510082 excepting Subdivision Plan 0310918
 To: West property line of Ptn of Block 2, Plan 731663 which lies north & west of
 Plan 8510082 excepting Subdivision Plan 0310918

3. **From:** East property line of Lot 14, Block 84, Plan 147N
 To: West property line of Lot 24, Block 84, Plan 147N

4. **From:** East property line of Lot 18, Block 83, Plan 147N
 To: West property line of Lot 24, Block 83, Plan 147N

5. **From:** East property line of Lot 23, Block 14, Plan 1989GE
 To: West property line of Lot 23, Block 14, Plan 1989GE

6. **From:** East property line of Lot 22, Block 14, Plan 1989GE
 To: West property line of Lot 19, Block 14, Plan 1989GE

7. **From:** East property line of Lot 1, Block 3, Plan 147N
 To: West property line of Lot 1, Block 3, Plan 147N

8. **From:** East property line of Lot 28, Block 3, Plan 147N
 To: West property line of Lot 26, Block 3, Plan 147N

9. **From:** East property line of Lot 24, Block 3, Plan 147N
 To: West property line of Lot 20, Block 3, Plan 147N

10. **From:** East property line of Lot 10, Block 2, Plan 147N
 To: West property line of Lot 10, Block 2, Plan 147N

11. **From:** East property line of Lot 11, Block 2, Plan 147N
 To: West property line of Lot 19, Block 2, Plan 147N

12. **From:** East property line of Lot 28, Block 1, Plan 147N
 To: West property line of Lot 20, Block 1, Plan 147N

13. **From:** East property line of Lot 11, Block 5, Plan 147N
 To: West property line of Lot 19, Block 5, Plan 147N

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1509**

A Bylaw of the Town of Claresholm to amend Bylaw #1384 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1384 shall be amended as follows:

LAND USE MAP

Lot 14 & 15, Block 14, Plan 147N, be amended by changing the "R1" (Residential) designation to an "R4" (Multiple Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1384 is hereby amended.

Read a first time in Council this day of 2008 A.D.

Read a second time in Council this day of 2008 A.D.

Read a third time in Council and finally passed in Council this day of 2008 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Land Use Amendment Bylaw Report

Date: May 5th, 2008
Applicant: Peter Morton
Municipal Address: 230 - 50th Ave W, Claresholm
Legal Address: Lot 14 & 15, Block 14, Plan 147N

SYNOPSIS

The applicant would like to rezone the subject lands from Residential (R1) to Multiple Residential (R4) designation. He intends to build a residential triplex.

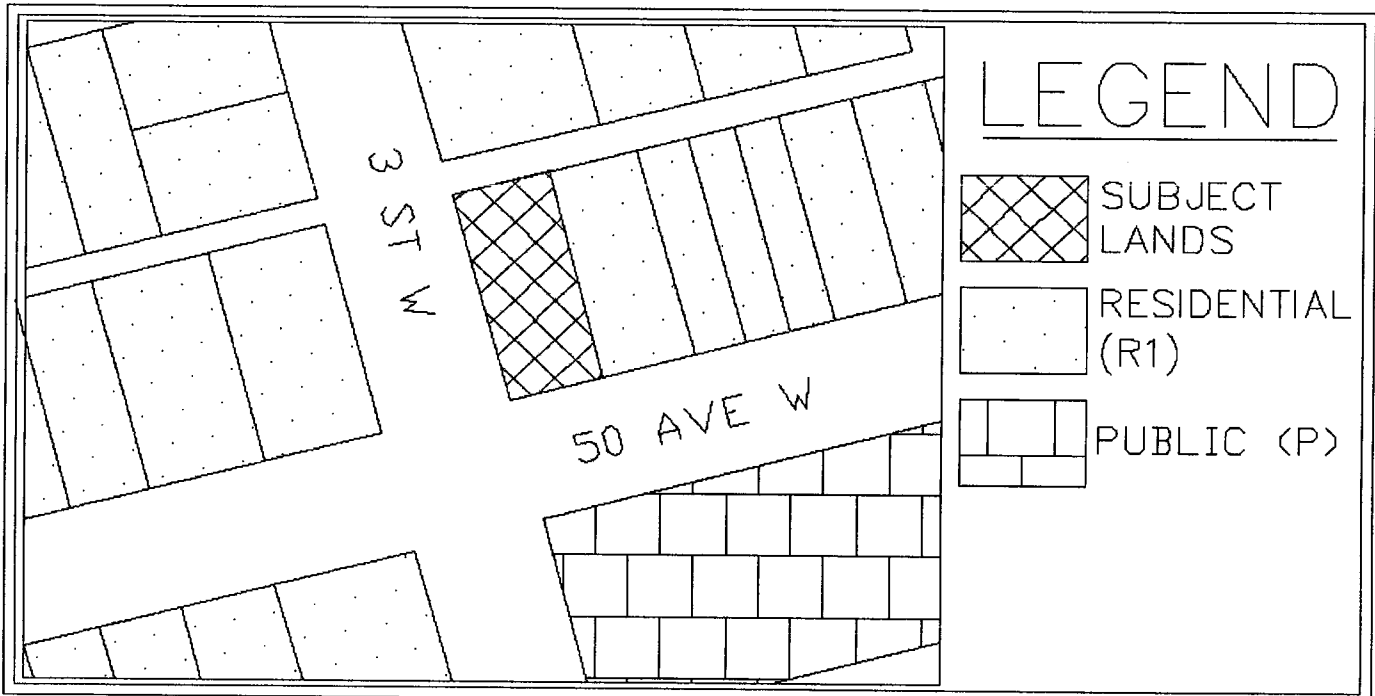
BACKGROUND

The subject lands have an area of 780.7 square metres (8403 square feet). The land is currently used as a residential dwelling. Surrounding zoning includes Public (P) to the south and Residential (R1) to the west, north and east. The surrounding residential uses are single family residential dwellings and the public designation is Amundson Park.

CONSIDERATION

1. If the proposed rezoning was successful the redevelopment of the site has the potential to increase the density of the subject lands, and therefore the impact on the surrounding properties.
2. According to the Town of Claresholm Land Use Bylaw 1384 the lot area of the subject lands (780.7 sq metres or 8403 sq feet) does not meet the minimum lot size requirements for an apartment building (929 sq metres or 10000 sq feet). Therefore, under the current Land Use Bylaw 1384 the developer would require a variance / wavier from the Municipal Planning Commission to obtain a Development Permit for an apartment building.

LAND USE MAP



CIVIL ADDRESS: 230 50 AVE W
ROLL # = 10211.000

Town of Claresholm

PAID

Handwritten initials and a circled 'S'

TOWN OF CLARESHOLM
APPLICATION FOR A LAND USE BYLAW AMENDMENT

SCHEDULE 11
Form I

LAND USE BYLAW NO. 1384

APPLICATION NO. D2008,046

APPLICANT: PETER MORTON

ADDRESS: PO BOX 2073 CLARESHOLM

REGISTERED OWNER: Douglas Bowman

ADDRESS: CIR Realty Claresholm

LEGAL DESCRIPTION: Lot(s) 14, 15 Block 14 Plan 147N

Quarter NA Section NA Township NA Range NA

PROPOSED AMENDMENT:

FROM: R1 Residential

TO: R4 Multiple Residential (Triplex)

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. (Attach a separate sheet if necessary.)

Separate sheet is attached.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

DATE: April 28/08

SIGNED: *[Signature]*
Applicant

Mr P Morton
PO Box 2073
Claresholm, AB
T0L 0T0

22 April 2008

Legal Description: Lot 14 & 15, Block 14, Plan 147N

Address: 230-50 Ave W, Claresholm

To whom it may concern,

I am writing concerning the above property, located within the Town of Claresholm.

At present, the two lots are occupied by a 1.5 storey 2 bedroom 1920's house, in some need of repair.

I am seeking a re-zoning agreement from R1 Residential to R4 Multiple Residential (Triplex). The new construction would be no more than two storeys in height and finished with sidings, stucco and shingles in a conventional/traditional design, which I feel will help to enhance the ambience of the area and town. The exterior walls would be completely built from ICF to enhance thermal insulation.

This application is to gain re-zoning approval. It is fully understood that gaining development and building approval is dependent on plans submitted at a future date. Once an agreement has been granted and confirmed, a full development permit application and building permit will be applied for.

I thank you in advance for your time on this matter, and look forward to a response as soon as possible.



Peter Morton

cell: 689-3273

e-mail: juppmorton@yahoo.ca

**TOWN OF CLARESHOLM
BYLAW NO 1510**

**A BYLAW OF THE TOWN OF CLARESHOLM IN THE PROVINCE OF ALBERTA
RESPECTING WATER-WORKS, SEWERS AND PLUMBING IN THE TOWN OF
CLARESHOLM.**

ENACTMENT

- 1.1. WHEREAS the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, authorizes a Municipal Council to pass Bylaws pertaining to public utilities.
- 1.2. NOW THEREFORE, the Council of the Town of Claresholm, in the Province of Alberta, in Council assembled enacts as follows:

INTERPRETATION

- 2.1. This Bylaw will be known as the "Water and Sewer Bylaw".
- 2.2. "Application" is the application made by the consumer to the Town for the supply of utility services.
- 2.3. "Authorized Person" is any person employed by the Town.
- 2.4. "CSA" means Canadian Standards Association.
- 2.5. "Chief Administrative Officer" is the person appointed by Council in accordance with Section 205 of the Municipal Government Act, and is referred to throughout this Bylaw as "CAO".
- 2.6. "Consumer" is any person who has entered into a contract with the Town of Claresholm for utility services, or who is the owner or occupant of any property connected to or provided with a utility.
- 2.7. "Council" is the Council of the Town of Claresholm elected pursuant to the provisions of the Municipal Government Act.
- 2.8. "Curb Stop" is the device on a Water Service Line used to interrupt or discontinue the supply of water.
- 2.9. "Department" is the department of the Town of Claresholm authorized by Council to have control of water and sewer works.
- 2.10. "Superintendent of Public Works" is the person with authority to supervise and have charge of the Water and Sewer Department, subject to the powers delegated to him by the CAO.
- 2.11. "Meter" is a mechanical and/or electronic device used to measure the amount of water consumed on the premises upon which such meters are situated.
- 2.12. "Property Owner" is the assessed owner of the property or building, and is referred to throughout this Bylaw as "Owner".
- 2.13. "Non-Residential Consumer" is any property owner who uses a utility service connected to a building used exclusively for commercial purposes and will include, without limiting the generality of the foregoing, lodges, schools, halls and apartments or residential units beyond a duplex or semi-detached dwelling.

- 2.14. "Peace Officer" means any member of the Royal Canadian Mounted Police, a member of a municipal police service, a Community Peace Officer.
- 2.15. "Plumbing Inspector" is any person with the authority to supervise and inspect work requiring a permit under the Provincial Safety Codes Act and regulations thereto.
- 2.16. "Privy Vault" is that portion of building used for the purposes of holding human feces and urine that is otherwise not connected to a plumbing system.
- 2.17. "Property" is land or buildings or both.
- 2.18. "Residential Consumer" is any property owner who uses a utility service connected to a building used exclusively for residential purposes and will include, without limiting the generality of the foregoing, churches and a residence within a duplex or semi-detached dwelling.
- 2.19. "Sanitary Sewer" is the provision of wastewater collection and disposal from Residential Consumers and Non-Residential Consumers.
- 2.20. "Sewer Service Line" is that portion of the sewer line from the collecting street mains to the property line of the land or building being serviced.
- 2.21. "Shut off" is an interruption in or discontinuation of the supply of water.
- 2.22. "Street Main" is that portion of the water and/or sewer system laid down in Town owned land for the purpose of servicing more than one property.
- 2.23. "Storm Sewer" is storm, surface drainage, and groundwater only.
- 2.24. "Tenant" means a person who is entitled to use or occupy premises under the rental agreement.
- 2.25. "Town" is the Town of Claresholm in the Province of Alberta.
- 2.26. "Utility" is and includes, as the context may require, the supply of water and/or the provision of wastewater and storm water collection and disposal.
- 2.27. "Violation Ticket" is a ticket issued pursuant to Part 2 of the Provincial Offences and Procedures Act, R.S.A. 2000 c, P-34, as amended and Regulations thereunder.
- 2.28. "Water Service" is the provision of water by the Town to Residential and Non-Residential Consumers.
- 2.29. "Water Service Line" is that portion of the water line from the distributing street mains to the property line of the land or building being serviced.
- 2.30. "Waterworks" is all public water treatment systems, street mains and service lines within the Town of Claresholm.

ADMINISTRATION

- 3.1. The use and control of all public waterworks, public water treatment systems, public sanitary sewers, public storm sewers and of any sewage disposal works connected therewith, must be in accordance with this bylaw.
- 3.2. All waterworks, sanitary sewers, storm sewers, drains and sewage disposal works, belonging to the Town now laid down, constructed or built, or hereinafter laid down, constructed or built, will be under the direct control of the Town.
- 3.3. The CAO is hereby delegated to carry out the provisions of the Waterworks and Sewer Bylaw.

WATERWORKS SERVICE AND SERVICING

- 4.1. No person, without first having obtained written permission from the Town, will make connection with any of the water service lines or street mains. This pertains to new construction only. (*Penalty per Schedule "C"*).
- 4.2. No person will be authorized pursuant to Section 4.1, except licensed plumbers and contractors (with the Town's permission) or authorized employees of the Town.
- 4.3. The person so authorized, in Section 4.1 above, is fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection.
- 4.4. Any owner who requires water for construction or other similar purposes will apply for water service by written application to the Town for a development permit. Application for water will be accompanied by a service charge plus a fee, in accordance with Schedule "A" attached hereto. In special circumstances, where the provisions of the Bylaw do not appear equitable to Council, Council, by resolution may alter the water usage fee, as it sees fit, for each particular situation.
- 4.5. All water service lines, laid down in private property, between the property line and the meter, will be constructed of C.S.A. approved material of equal quality to, and compatible with, the service lines in the street between the street main and the property line.
- 4.6. The minimum size of a new water service line is 19.05 mm (5/8 inch) diameter and must have 3/4" Pex fittings.
- 4.7. Water service lines are to be carried a minimum of three feet under the building before the service is elevated.
- 4.8. No connection may be made to the water service line between the property line and the meter. (***Penalty per Schedule "C"***).
- 4.9. Each property will have only one water service line from the main. A duplex, row house style of condominiums or semi-detached dwelling requiring a connection to the Town water supply must have a separate service to each unit from the street line, controlled by a separate curb stop and metered by separate water meters.
- 4.10. After any construction, reconstruction, alteration, change, or the completion of any work requiring permission from the Town, pursuant to this Bylaw, water will not be turned on to any property until after the whole of any of the above-mentioned work has been done to the satisfaction of the Department. Water must be turned on or off only by an authorized employee of the Town. To turn water on or off requires a minimum of two working days notice to the Public Works Department, by the property owner, except in emergency situations, as determined by the Public Works Department. The cost of this service will be in accordance with Schedule "A" attached hereto.
- 4.11. In all cases where boilers or pressure pumps are supplied with water, the Town is not liable for any damages which may result to any person or property from shutting off the street main or device, or from failure of the water supply, for any purpose or cause whatsoever, even where no notice is given. All users of steam or hot water boilers or pressure pumps must protect themselves by installing a storage tank, sufficient to provide at least a twelve-hour supply for each steam or hot water boiler. No deduction from a utility bill will be made as a consequence of any damages referred to in this paragraph.
- 4.12. The Town must be provided access to inspect water meters and connections upon written request, and within twenty-four (24) hours of receipt of the request or immediately in the case of an emergency.
- 4.13. To maintain an adequate supply of water and adequate water pressure within the Town of Claresholm, the Council may impose restrictions on the use of water.

4.14 If an owner requests a new water service due to the fact the property was not previously serviced or requests a new or larger size service than the standard service line, the Town will provide the installation and the owner will be billed for the full cost of the installation including any pavement and sidewalk repairs required.

4.15 A property shall be considered serviced once it has been connected to the water system. Any further installations necessary due to demolition, excavation, renovations or other works shall be paid entirely by the owner.

4.16 No connection to the water supply will be allowed for properties outside of the Town limits except those presently existing on the pipeline from Willow Creek and those properties at the Claresholm Industrial Airport and these properties must be metered. The meter installation is to be supplied at the owner's expense.

4.17 When a service pipe becomes inadequate to supply the volume of water required at any building or premises and the owner of the property desires a larger service pipe, the said owner of the property shall sign an application form to that effect. Upon payment by the owner of the full cost involved in laying the larger size pipe, public works shall proceed with the work from the main to the property line.

4.18 The Town shall be responsible for the maintenance of the water mains and the connection from the main line to the service line.

4.19 Where the connecting, disconnecting or repairing of the water service line between the property line and the building serviced is done by a person other than the Town, that person shall notify the Superintendent of Public Works who shall cause the line installation to be inspected and approved. The water service shall be left uncovered until it has been inspected and approved.

4.20 The Town will place on each water service pipe a brass cock stop, between the street gutter and the property line, for the purpose of turning the water supply off and on.

WATER METERS

5.1. Any owner requiring a water supply from the waterworks will be required to install a water meter that will be supplied by the Town. The owner is responsible for the total cost of any meter larger than 19.05 mm (5/8 inch). The owner is required to install or change any and all plumbing required for installation of the required meter.

5.2. On an existing single water service line to a property there will be only one water meter registering water consumption of all units within the building.

5.3. The owner referred to in Section 5.1 above, must do such work entirely at his or her own cost and to the specifications required by the Town within thirty (30) working days of receipt of notice. In the event that the owner fails to implement the required changes within 30 days, the Town may conduct such work as necessary and invoice all applicable costs to the owner.

5.4. All owners will give entry and access to every facility for the introduction, placing, inspection and reading of water meters by the Department. For the purpose of conducting water use surveys, or sampling, leakage flows and pressure tests, or reading water meters, or installing, inspecting, repairing, replacing and removing water meters, backflow prevention devices and related equipment upon any water service connection within or without any house or building as may be required, employees of the Town employed for that purpose, shall have free access at reasonable hours of the day and upon reasonable notice given and request made, or in case of written authority of the CAO given in respect of a special case, without notice, to all parts of every building or other premises in which water is delivered and consumed.

5.5. All owners will protect the meter from interference or injury by frost or otherwise, and are liable for any damage which may occur to the meter. An owner is responsible for the safekeeping of the water meter and any remote reading devices that may be installed with the water meter on the owner's property. Any owners shall protect the water meter and connecting valves and pipes from freezing, excessive heat, overheating of water, external and internal damage of any kind or any other thing which may affect the operation or reading of the water meter and shall pay the cost of repairing or replacing any water meter facilities supplied by the Town that may be damaged from the foregoing cause or any other causes within the owner's control.

5.6. The Town will replace any meter that stops working due to normal wear and tear at no cost to the owner.

5.7. Any person permitting any meter to be damaged by frost or otherwise will be liable for all costs incurred in the repair of the meter in accordance with Schedule "A", attached hereto.

5.8. No person will interfere with, cut or remove the wire seal on a meter. (**Penalty per Schedule "C"**).

5.9. No person will disconnect a meter or do anything which will bypass, or prevent, or impede, the flow of water through the meter, or which may affect the proper operation of the water meter.

5.10. Ownership of all water meters is vested in the Town of Claresholm.

5.11. An owner who claims a meter is not working properly, will deposit with the Town an amount in accordance with Schedule "A", attached hereto. The meter will then be removed from service by the Town and calibrated.

5.12. Should the meter be found to over read the owner will be refunded his/her deposit. Any meter which is found to be calibrated within acceptable limits will be considered adequate, and the owner will:

5.12.1. forfeit the deposit to the Town; and

5.12.2. pay all other costs of removal, shipment and testing of the meter.

5.12. Should the meter be found to over read or under read, the water, and sewer where applicable, charged for the preceding two (2) meter reading periods will be adjusted by the same percentage as the meter was found to be in error, providing however, that no rate will be less than the minimum rate normally charged.

5.13. All new water service connections require a water meter be installed.

5.14. All water service connections shall be provided with a water shut off valve placed inside the outer wall of the premises and on the inlet side of the water meter to enable a consumer to shut off the supply of water in case of any emergency, or for the protection of the building, pipes, or fixtures, or to prevent flooding of the premises or in the event the premises are permanently or temporarily vacated. The water shut off valve shall be maintained in good mechanical condition by the owner and easily accessible at all times to ensure that it is operable in case of emergency.

5.15. The maintenance of the waterline from the curb stop to the water meter remains the responsibility of the owner.

5.16. The owner shall make provision and install the water meter. If an inspection indicates the installation has not been carried out properly, the owner shall correct or modify the installation at their expense in order to comply. If the owner does not make the installation in the manner approved by the Town, the Town shall have the right to refuse to supply water to the premises, and such installation shall be at the owner's sole responsibility and expense. The Town shall accept no responsibility for such installation and the approval by the Town shall not be an acceptance of responsibility. The Town may in sole judgment, require the owner to indemnify the Town prior to installation.

5.17. Water lines that are covered over shall be exposed for meter installation and maintenance by the owner of the property and at the property owner's cost. No person shall relocate, alter or change any existing water meter piping without the written approval of the Town. The owner or his authorized agent may submit plans and specifications for any proposed relocation of water meter piping and, if approved by the Town, the owner shall pay the entire cost, including any costs incurred by the Town, in making such relocation, alteration or change.

5.18. No low pressure systems are allowed to be attached to the water piping system in a property. If a system which changes the pressure of the water flow is detected, the removal of such system will be at the expense of the owner and a fine may be levied if warranted by the Superintendent of Public Works per Schedule "C".

5.19. A consumer shall notify the Town immediately whenever a water meter is not operating or if any part of it becomes damaged or broken.

5.20. If a water meter or remote readout is removed or stolen, the owner of the premises shall pay the cost of replacing the water meter or remote readout including installation. If not paid, the cost may be added to the taxes levied on the property and collected in the same manner as municipal taxes.

5.21. The water control valve or curb stop is to be activated ONLY by employees or individuals authorized by the Town of Claresholm.

5.22. No intermediate lines are to be attached to the waterline before the water meter. Any intermediate lines found to be attached will be disconnected by the Town at the cost of the owner and the owner will bear the cost of having this line attached properly after the water meter. (ie. sprinkler systems attached to the main water line before the line enters the house).

5.23. In the case of a building demolition, when the owner obtains a demolition permit, Town staff will be allowed to enter the premises and remove the water meter and remote readout before the demolition commences. There will be no cost to the owner for this, but if the owner demolishes a building and the Town has not been allowed to remove the water meter and remote readout devices, then a fine will be levied on the owner in an amount not to exceed the cost of the water meter and readout devices.

REMOTE READING DEVICES

6.1 All residential, commercial, industrial and institutional buildings constructed will require a remote reading device supplied by the Town. The location and installation of new construction radio transmitters will be performed by Town employees after the meter has been installed to the Town's specifications. The property owner is to advise the Town when the water meter is installed and is ready for connection to the remote. The cost of this service, "Remote Reader Installation Fee" will be in accordance with Schedule "A" attached hereto. Town employees will also turn on the water at this time.

6.2 The owner will be responsible for damage to the remote reading device, which may result from other than normal wear and tear.

6.3 Owners requesting the installation of remote reading devices on their premises will be required to comply with Sections 6.1 and 6.2 above and will be responsible for payment to the Town for the remote reading device. It is the responsibility of the property owner to install the necessary wire from the place of the water meter to the place of the remote reading device in an easily accessible location so that the Town can install the remote reader. Property owner is to advise the Town when the water meter is installed and the wire is ready for connection to the remote. The cost of this service will be accordance with Schedule "A" attached hereto. Ownership of the meter and remote reading device and any apparatus thereto remains with the Town.

6.4 If the Town is dissatisfied with the location of any remote readout due to alternations to the building, the Town may require that the remote readout be relocated to a more suitable or convenient location. All costs associated with relocating the remote readout including Town costs shall be paid by the owner.

WATER HYDRANTS AND VALVES

7.1 Except as hereinafter provided, no persons other than those authorized by the Town will open or close or operate or interfere with any valve, hydrant or fire plug, or draw water there from. (***Penalty per Schedule "C"***).

7.2 The Chief of the Town Fire Department, his assistants and officers, and members of the Fire Department, are authorized to use the hydrants or fire plugs for the purpose of extinguishing fires, for making trial testing of hose pipe, or for fire protection, but all such uses will be under the direction and supervision of the Chief or his duly authorized assistants. In no event will any inexperienced or incompetent persons be permitted to manipulate or control in any way any hydrant or plug.

7.3 No person will in any manner obstruct the free access to any hydrant or valve or curb stop. (***Penalty per Schedule "C"***).

7.4 No vehicle, building, rubbish, or any matter which may cause obstruction, referred to in Section 7.3 above, will be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within 4.57 meters (15 feet) of the hydrant in a direction parallel with the property line. (***Penalty per Schedule "C"***).

7.5. No person will interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, or any similar construction. The owner will be required to pay all costs, in addition to the penalties in this Bylaw, involved in repair of or changes to a curb stop due to inaccessibility to or damage to the curb stop by the owner. This applies to all new or existing curb stops or main valves. (*Penalty per Schedule "C"*).

7.6. External spigots/hydrants on a property will be charged a monthly fee per Schedule A. If the property owner wishes to remove the spigot and have the waterline capped off they can do it at their own expense. Once the Superintendent of Public Works has inspected the removal of the outdoor spigot he will write up an order for the Utilities Administrator to discontinue the charge on the property owner's bi monthly invoice.

7.7. No person other than authorized Town staff are to operate curb stops. Certified Licensed Plumbers with water keys are to operate curb stops only under emergency situations, and are to notify Town staff of said action immediately. (***Penalty per Schedule "C"***).

THAWING OF WATER SERVICE

8.1. The cost of thawing a frozen water service will be paid as follows:

8.1.1. By the Consumer, if the water service between the property line and the building is frozen, as determined by the Superintendent of Public Works;

8.1.2. By the Consumer if the water service is frozen between the street main and the property line as a result of the negligence of the Consumer, as determined by the Superintendent of Public Works;

8.1.3. By the Town if the water service between the street main and the property line is frozen for any other reason, as determined by the Superintendent of Public Works.

8.2. If the Superintendent of Public Works is of the opinion that the water service between the property line and the building has frozen without any negligence on the part of the Consumer, or any other person for whose negligence the consumer is responsible, the Superintendent of Public Works may waive the cost of one thawing during any one season which will be deemed to run from November 15th to May 15th.

8.3. The Town will not thaw a water service, pursuant to Section 8.1.1 and 8.1.2, unless the consumer signs an acknowledgement recognizing that thawing may be inherently dangerous or harmful to property including the water service or plumbing system and may cause damage to the electrical system or may cause the outbreak of fire and waives any claim against the Town for any such damage whatsoever except damage caused by the negligence of the Town.

TERMINATION

9.1. The water service, pursuant to this Bylaw, may be shut off by the Department at the curb stop at the request of the owner.

9.2. The supply of water to any Residential and Non-Residential Consumer may be shut off for any or all of the following reasons:

9.2.1. Repair;

9.2.2. Lack of water supply;

- 9.2.3. Non-payment of utility accounts rendered for any reason;
- 9.2.4. Defective piping;
- 9.2.5. Failure to comply with water rationing; and
- 9.2.6. For any reason which the CAO, Superintendent of Public Works or Council considers sufficient.

9.3. The rates charged by the Town for work undertaken pursuant to Sections 9.1 and 9.2 will be in accordance with Schedule "A", attached hereto. These rates will also apply when the owner requests and the Town agrees that the water service be reconnected.

WELLS AND OTHER SOURCES OF WATER SUPPLY

10.1. The Town of Claresholm will permit a well or other source of water, for outside watering purposes only, with proof of License from Alberta Environment. Such application will be accompanied by the payment of a fee in accordance with Schedule "A", attached hereto. This water source will not, in any way, be connected to the water distribution system provided by the Town.

10.2. Any such permission as referred to in Section 10.1 above, may be withdrawn by order of the Town at any time without notice. No person will use a well or other source of water supply after permission for use of it has been withdrawn.

10.3. If the use of any such well or other source of supply of water is continued contrary to the provisions of this Bylaw forty-eight (48) hours after notice to discontinue this use of same has been given by the CAO or her/his representative, to the owner or occupier of the premises on which it is situated, such well or other source of supply of water may be declared to be a nuisance and dangerous to the public health or safety, and will be removed, filled up or otherwise abated. All costs related to such removal or abatement will be the responsibility of the owner.

10.4. No permission granted under this Section will give or be construed to give the holder of such permission the right to sell or distribute water within the Town of Claresholm.

10.5. Requests for cisterns or holding tanks will be considered on an individual basis upon written application to the Town.

SANITARY SEWER SERVICE AND SERVICING

11.1. No person will throw, deposit or leave in or upon any Town sewer grate, trap, basin, manhole or other riser, or any other related surface opening, any material whatsoever, except feces, urine, necessary toilet tissue, wastewater and slops, properly discharged through a house sewer into a Town sewer. (**Penalty per Schedule "C"**).

11.2. No person, without first having obtained applicable provincial permits as well as permission from the Town, will make connection with any of the public sewer lines or mains. The person so authorized will be fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection. (**Penalty per Schedule "C"**).

11.3. All sewer service lines, laid down in private property, between the property line and the buildings being serviced, will be constructed of C.S.A. approved material of equal quality to the sewer service line in the street between the street main and the property line.

11.4. The minimum size of a new sewer service line is 100mm (4 inch) diameter.

11.5. Connection of a sewer service line will commence at the street main, working from there towards the building, thereby ensuring proper grade level.

11.6. Sewer service lines are to be carried a minimum of .91 metres (3.0 feet) under the building before the service is elevated.

11.7. Each property will have only one sewer service line from the main. A duplex or semi-detached dwelling requiring a connection to the Town sanitary sewer service must have a separate sewer service line to each unit from the street main.

11.8. No person will permit to be discharged into any sewer any liquid or substance which would prejudicially affect the sewers or impede the carriage of permitted wastes, nor introduce any substance whatsoever which is not approved as acceptable for treatment in the Town Sewage Lagoons, including without limiting the generality of the foregoing: **(Penalty per Schedule "C")**.

11.8.1. trade waste,

11.8.2. water steam,

11.8.3. condensing water,

11.8.4. heated water, or

11.8.5. other liquids of a higher temperature than eighty (80) degrees Celsius, or

11.8.6. sewer lagoons, or

11.8.7. any combinations of the above.

11.9. No person will make or cause to be made any connection with any Town sewer or house drain, or appurtenance thereof for the purpose of conveying or which may convey, into the same, any flammable or explosive material, storm water from roof drainage cistern, sump pump or tank overflow, condensing or cooling water.

11.10. No person will discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Town sewer or house drain connected, therewith. **(Penalty per Schedule "C")**.

11.11. No person, except duly authorized employees of the Town, will turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town sewer. **(Penalty per Schedule "C")**.

11.12. No person, except duly authorized employees of the Town, will cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, conduit or tube, through or into any Town sewer. **(Penalty per Schedule "C")**.

11.13. No person will interfere with the free discharge of any Town sewer, or part thereof, or do any act or thing, which may impede, obstruct the flow of or clog up any Town sewer or appurtenance thereof.

11.14. The Superintendent of Public Works or Plumbing Inspector has the right at reasonable times to enter houses or other places which have been connected with Town sewers, and entrance must be given him to ascertain whether or not any improper substance or liquid is being discharged into the sewers. The Superintendent of Public Works or Plumbing Inspector has the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged that are liable to injure the sewers or obstruct the flow of sewage.

11.15. No waste or discharge resulting from any trade, industrial or manufacturing process will be directly discharged to any Town sewer without such previous treatment as will be prescribed by the Town or applicable legislation and regulations thereto for each such case. The necessary treatment works so prescribed will be completely installed by the owner at his expense, prior to the construction of the sewer connection and thereafter will be continuously maintained and operated by the owner.

11.16. Grease traps of sufficient size and approved design must be placed on the waste pipes from all hotels, restaurants, laundries and such other places as the Town, may direct.

11.17. Where it is deemed expedient to prevent or reduce the flooding of basements or cellars connected to the municipal sewage system, the Town may require the owner to install and operate a suitable backwater valve or other mechanical device for the purpose of cutting off or controlling the connection between the sewage system and the cellar or basement. Where the installation of said valve is required at the time of connection to the Town sewer system, the cost of installation is the responsibility of the owner.

11.18. All applications for connections to the Town sewers must be made in writing. The application must be filed in the Town office and must be signed by the owner of the property to be drained, or by his authorized agent. No drain or private sewer will be connected to the Town sewer until the owner has obtained a plumbing permit. Connection must be as per current CSA standards.

11.19. The Town or any of its employees will not be liable for any damage whatsoever in nature caused either directly or indirectly by such sewer connection. The owner will be responsible for backfill, surface replacement, safety, and, without limiting the generality of the foregoing, matters of like nature.

11.20. The Town may revoke or cancel permission that may have been granted to connect with the Town sewers if it finds that any of the work is not being done in accordance with the provisions of this Bylaw. The owner making such connection, will have no right to demand or claim any damages in consequence of such permission being revoked or cancelled.

11.21 The Town will clean any plugged sewer service line in the case of an emergency or when the request is on the recommendation of a Certified Licensed Plumber. Should the Town be requested to clean any plugged sewer service line, the owner making such request is liable for all costs incurred by the Town in cleaning the plugged sewer. The rates for this service will be charged by the Town in accordance with Schedule "B", attached hereto.

11.21.1. Should any owner claim that any sewer service line between the street main and the property line is plugged because it is not laid according to good practice, the said owner will deposit with the Town an amount in accordance with Schedule "B" attached hereto.

11.21.2. Should the sewer service line between the street main and the property line be found properly laid according to good work practices, the owner will forfeit the deposit. The owner is liable for all costs incurred by the Town in opening the sewer service line. The Superintendent of Public Works is then authorized to open the sewer service line by any method he considers necessary.

11.21.3 Should the sewer service line between the street main and the property line be found not properly laid according to good work practices, the deposit will be refunded to the owner. The Town will then repair the sewer service line at no cost to the owner.

11.21.4 Owners requesting that the Town camera their sanitary sewer service line, will deposit with the Town an amount in accordance with Schedule "A", attached hereto. The owner is liable for all costs incurred by the Town in the use of the camera, and if necessary, costs incurred by the Town in clearing of the sewer line. If it is determined with the use of the camera that the sanitary sewer service line is

damaged, the property owner is responsible for the repair of this sanitary sewer line to the property line from the premises on the property.

11.22. The owner of any premises connected to a street main by a sewer service line, will be required to keep the said sewer service line, from the premises to the main, in operational condition at all times, and is fully responsible for the operation of the said sewer service line.

11.23. No septic systems are allowed in corporate limits, except in designated areas.

11.24. Septic systems that are allowed must adhere to provincial standards. The premises owner must have a private sewage disposal permit. Septic systems will only be considered if NO municipal sewer is available.

STORM SEWER SERVICE

12.1. No person will discharge or cause to be discharged any storm water or natural water to any sewer except a storm sewer or to a natural outlet approved by the Town. (**Penalty per Schedule "C"**).

12.2. Weeping tile must be installed below all basement footings and must drain to an approved sump as per CSA standards and Alberta Safety Codes or to the municipal storm sewer system.

12.3. Sumps must be installed as per CSA standards and Alberta Safety Codes and are not to be connected into the Town's sanitary sewer system.

12.4. Discharge from the sump pump may be through a garden hose to a surface sprinkler for the summer months. Discharge to a "dry pit" during late fall and winter may be done using a buried line controlled by a two-way valve.

12.5. Down spouts must be installed on all buildings and discharged a minimum of 1.81 metres (6.0 feet) away from the building.

12.6. No roof drains will be connected to weeping tiles or municipal storm sewer or sewer systems. At the time the Superintendent of Public Works determines an property has a connection of this type, the property owner will be notified they are in violation of the bylaw and that the matter must be rectified within a specified timeline or the penalties set out in Schedule "C" will be levied.

UTILITY BILLING

13.1. Residential water and sewer utility accounts will be issued bimonthly as follows: February, April, June, August, October and December. Commercial water and sewer utility accounts will be issued monthly.

13.2. Every person, firm or corporation being the owner of property which is served directly or indirectly by a connection with the waterworks and/or the sewer system of the said Town of Claresholm, will pay monthly or bimonthly to the said Town, the regular rates set out in Schedules "A", "B" & "D", attached hereto.

13.3. The monthly or bimonthly Utility bill will addressed to the name of the property owner, as per Land Titles notification.

13.4. Any owner desiring to have a copy of the Town utility billing forwarded to a tenant at the tenant's mailing address may direct the Town to do so by making application at the Town Office on the printed forms furnished by the Town. The application must be signed by both the property owner and the tenant. The property owner is ultimately responsible for any outstanding charges, arrears and penalties from utility billings.

13.5. Reading of water meters will be on or between the twenty-fourth and twenty-seventh day of the last month in each billing period.

13.6. Any Residential or Non-Residential Consumer may elect to pay his monthly or bimonthly utility bill charges at any financial institution in the Town of Claresholm or online where available. Any bank charges are the responsibility of the Residential or Non-Residential Consumer.

13.7. When water service is inactive, the basic sewer and garbage rates will also be deemed inactive.

13.8. The CAO will have the right to determine whether a service will be classified Residential or Non-Residential.

13.9. The owner is responsible to ensure the payment is received in the Town's bank account by the due date. Owners must consider the bank's timing to process a payment. If a payment is received after the due date the responsibility for the late payment fee falls to the owner. Allowances for bank processing time of electronic funds transfer (EFT) are the responsibility of the property owner.

OFFENCE AND PENALTIES

14.1. Unpaid utility bills for amounts payable to the Town under this bylaw will be subject to penalties in accordance with the current Utilities Penalties Bylaw, and amendments thereto.

14.2 Any rates, costs or charges in arrears for water service supplied by the Town to any property may be added to the taxes assessed against the real property to which the water or other services have been supplied, and may be collected in any of the ways provided by the collection of taxes, including tax recovery.

14.3 In addition to the methods outlined in Section 14.2 above for the recovery of outstanding rates, costs or charges, the Department may discontinue service to any property where any charges for water and/or sewer service or work remains outstanding for a period of more than sixty (60) days.

14.4 Any person who contravenes any provision of this Bylaw is guilty of an offence and liable, upon summary conviction, to a fine not exceeding Two Thousand Dollars (\$2,000.00).

POWERS OF A PEACE OFFICER

15.1. Where a Peace Officer has reasonable grounds to believe a person has committed a breach of any of the sections of this bylaw listed in Schedule "C" hereunto annexed and made part of this bylaw, he may serve upon such person(s) a Violation Ticket allowing the payment of a penalty to The Town of Claresholm which shall be accepted by the Town of Claresholm in lieu of prosecution for the offence.

15.2. A Provincial Violation Ticket may be:

15.2.1 Personally served; or

15.2.2 Attached to any property entrance in respect of which any offence is alleged to have been committed; or

15.2.3 Mailed to the address of the registered owner of the property

- 15.3. Penalties as per Schedule "C" may be accepted in lieu of prosecution for a contravention of this Bylaw.

Upon payment in accordance with the terms specified in the Provincial Violation Ticket, an official receipt for the payment shall be issued and, pursuant to the provisions of Subsections 15.5. and 15.6., such payment shall be accepted in lieu of prosecution.

- 15.4. If after the date of expiration for payment of a Provincial Violation Ticket, a person tenders payment therefore in accordance to Subsection 15.3, such payment shall be accepted in lieu of prosecution provided that payment is tendered three days preceding the appearance date specified in any violation ticket subsequently issued for the same offence.

- 15.5. If the person upon whom the Provincial Violation Ticket is served fails to pay the required sum within the time specified, the Provisions of this Section for acceptance of payment in lieu of prosecution do not apply.

- 15.6. Nothing in this Section shall:

15.6.1 Prevent any person from exercising his right to defend any charge of committing a breach of any of the Sections referred to in Schedule "C" to this Bylaw;

15.6.2 Prevent any Peace Officer, in lieu of serving a Provincial Violation Ticket, or any other person from laying information or a complaint against any other person for committing a breach of any of the Sections listed in the said Schedules; or

15.6.3 Prevent any person from exercising any legal right such person may have to lay information or complaint against any other person (whether such other person has made a payment under the provisions of this Bylaw or not) for a breach of any of the Sections listed in the said Schedules.

- 15.7. A person other than the owner or tenant of a property shall not remove any Provincial Violation Ticket or notice placed on or affixed to the property by a Peace Officer in the course of his duties.

- 15.8. No person other than a Peace Officer or another person authorized by the Town of Claresholm or by this Bylaw shall place a Provincial Violation Ticket on any property.

LIABILITY FOR DAMAGES

- 16.1. The Town is not liable for damages:

a) caused by the breaking of any water service main, water service pipe or attachment,

b) caused by the breaking, plugging or stoppage of any sanitary sewer main, or storm sewer main,

c) caused by the interference with the supply of any water service necessary in connection with the repair or proper maintenance of the water service,

d) caused by the interference with the supply of any sewer service necessary in connection with the repair or proper maintenance of sewers,

e) generally for any accident due to the operation of the water works system or the sewerage disposal system of the Town unless such an accident is shown to be directly due to negligence on the Town or its employees.

EFFECTIVE DATES AND READINGS

17.1. Bylaws No. 1412 and 1413 are hereby repealed.
This Bylaw will take effect on the final date of passing thereof.

17.2. Read a first time and passed this ____ day of _____ A.D., 200__.

TOWN OF CLARESHOLM

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

17.3. Read a second time and passed this ____ day of _____, A.D., 200_.

TOWN OF CLARESHOLM

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

17.4. Read a third time and finally passed this ___TH day of _____, A.D., 200__.

TOWN OF CLARESHOLM

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

**TOWN OF CLARESHOLM
Bylaw No. 1510
SCHEDULE "A"
WATER RATES & COSTS**

| Section | Description | Rates |
|-----------|--|---|
| 4.4 | Service charge for application for water used during construction | Initial turn on free |
| 4.4 | Monthly charge for residential water used during construction | Basic residential rate |
| 4.4 | Monthly charge for commercial/industrial water used during construction. | Case by Case basis. |
| 5.5 | Minimum repair costs for a damaged meter | \$55.00 |
| 5.9 | Deposit for meters requested by owners to be removed and calibrated | \$110.00 |
| 6.1 | Charge for provision and installation of remote reading device | \$55.00 |
| 6.3 | Charge for provision and installation of remote reading device | \$55.00 |
| 4.10, 9.3 | Water services disconnected during regular working hours | \$25.00 |
| 4.10, 9.3 | Water services reconnected during regular working hours | \$25.00 |
| 4.10, 9.3 | Water services disconnected after working hours or on weekends or holidays | \$100.00 |
| 4.10, 9.3 | Water services reconnected after working hours or on weekends or holidays | \$100.00 |
| 7.6 | Monthly charge for external spigot. | \$6.00 |
| 10.2 | Application fee for permission to use a private well | \$50.00 |
| 13.2 | Monthly charge for metered residential water consumers | \$30 up to 25 cubic meters, over 25 cubic meters .80 per cubic meter |
| 13.2 | Monthly charge for non-residential water consumers | Per Schedule D |
| 13.2 | Monthly charge for residential unmetered water consumers | \$250.00 |

**TOWN OF CLARESHOLM
Bylaw No. 1510
SCHEDULE "B"
SEWER RATES & COSTS**

| Section | Description | Rates |
|----------------|--|--|
| 11.21 | Cleaning any plugged sewer service line during regular working hours | \$55.00 per hour or any portion thereof |
| 11.21 | Cleaning any plugged sewer service line after regular working hours or on weekends or holidays | \$110.00 per hour or any portion thereof |
| 11.21.1 | Deposit for sewer service lines requested to be opened | \$150.00 |
| 11.21.4 | Deposit for use of camera for sanitary sewer line | \$110.00 |
| 11.21.4 | Use of camera | \$55.00 |
| 13.2 | Monthly sewer charge for all non-residential consumers | Per attached spreadsheet "Schedule D" |
| 13.2 | Monthly sewer charge for residential consumers | \$21.80 |

TOWN OF CLARESHOLM
Bylaw No. 1510
SCHEDULE "C"
(\$200.00 Penalties)

- S.5.8 No person will interfere with, cut or remove the wire seal on a meter.
- S.7.3 No person will in any manner obstruct the free access to any hydrant or valve or curb stop.
- S.7.4 No vehicle, building, rubbish, or any matter which may cause obstruction, referred to in Section 7.3 above, will be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within 49.21 meters (15 feet) of the hydrant in a direction parallel with the property line.
- S.7.5 No person will interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, or any similar construction.
- S.7.7 No person other than authorized Town staff are to operate curb stops.
- S.11.1 No person will throw, deposit or leave in or upon any Town sewer or any trap, basin, grating manhole, or other appurtenance of any Town sewer, any butcher's offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, rags, cinders, ashes or refuse or matter of any kind, except feces, urine, the necessary toilet tissue, wastewater, and slops properly discharged through a house sewer into a Town sewer.
- S.11.11 No person, except duly authorized employees of the Town, will turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town sewer.
- S.12.1 No person will discharge or cause to be discharged any storm water or natural water to any sewer except a storm sewer or to a natural outlet approved by the Town.
- S.12.6 No roof drains will be connected to weeping tiles. No sump pumps will be connected to the Town sanitary sewer system.

TOWN OF CLARESHOLM
Bylaw No. 1510
SCHEDULE "C"
(\$500.00 Penalties)

- S.4.1. No person, without first having obtained written permission from the Town, will make connection with any of the water service lines or street mains.
- S.4.8. No connection may be made to the water service line between the property line and the meter without prior written approval by the Town.
- S.5.18. No person shall attach a low pressure system to the water piping system in a property.
- S.7.1. Except as hereinafter provided, no persons other than those authorized by the Town will open or close or operate or interfere with any valve, hydrant or fire plug, curb stop or draw water therefore.
- S.10.1. No well or other source of water except the Town waterworks will be used in the Town of Claresholm without written permission from the Town.
- S.11.2 No person, without first having obtained applicable provincial permits as well as permission from the Town, will make connection with any of the public sewer lines or mains. The person so authorized will be fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection.
- S.11.8 No person will permit to be discharged into any sewer any liquid or substance which would prejudicially affect the sewers, including without limiting the generality of the foregoing: trade waste, water steam, condensing water, heated water, or other liquids of a higher temperature than eighty (80) degrees Celsius, or any combinations of the above.
- S.11.10 No person will discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Town sewer or house drain.
- S.11.12 No person, except duly authorized employees of the Town, will cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, conduit or tube, through or into any Town sewer.

TOWN OF CLARESHOLM
Bylaw No. 1510
SCHEDULE "D"
COMMERCIAL AND INDUSTRIAL WATER RATE TABLE

| PIPE SIZE | BASIC GALLONS | MONTHLY RATE |
|------------------|----------------------|---------------------|
| ½", 5/8", ¾" | 5,000 | 26.06 |
| 1 INCH | 20,000 | 48.13 |
| 1-1/4 INCH | 30,000 | 65.82 |
| 1 – ½ INCH | 30,000 | 89.89 |
| 2 INCH | 50,000 | 142.52 |
| 3 INCH | 125,000 | 503.00 |
| 4 INCH | 250,000 | 703.34 |
| 6 INCH | 500,000 | 2908.31 |
| | | |

| OVER BASIC GALLONS | RUNNING TOTAL |
|------------------------------|----------------------|
| 25,000 – \$1.44/M = 36.00 | |
| 25,000 – \$1.55/M = 38.75 | 74.75 |
| 25,000 - \$1.67/M = 41.75 | 116.50 |
| 25,000 - \$1.79/M = 44.75 | 161.25 |
| 25,000 – \$1.90/M = 47.50 | 208.75 |
| 25,000 – \$2.02/M = 50.50 | 259.25 |
| 25,000 – \$2.13/M = 53.25 | 312.50 |
| 25,000 – \$2.25/M = 56.25 | 368.75 |
| 25,000 – \$2.36/M = 59.00 | 427.75 |
| 25,000 – \$2.48/M = 62.00 | 489.75 |
| THEREAFTER | 2.59/M |

TOWN OF CLARESHOLM
Bylaw No. 1510
SCHEDULE "D"
COMMERCIAL AND INDUSTRIAL SEWER RATE TABLE

| BASIC METERED | MONTHLY CHARGE | RATE PER 1,000 GALLONS |
|----------------------|-----------------------|-------------------------------|
| 5,000 | 13.55 | Minimum Rate |
| 10,000 | 17.20 | .73 |
| 15,000 | 21.50 | .86 |
| 20,000 | 26.45 | .99 |
| 25,000 | 32.05 | 1.12 |
| 30,000 | 38.30 | 1.25 |
| 35,000 | 45.25 | 1.39 |
| 40,000 | 52.85 | 1.52 |
| 45,000 | 61.10 | 1.65 |
| 50,000 | 70.00 | 1.78 |
| 55,000 | 79.55 | 1.91 |
| OVER 55,000 | | 2.05 |

TOWN OF CLARESHOLM

Financial Statements

For the year ended December 31, 2007

TOWN OF CLARESHOLM
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For the year ended December 31, 2007

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AUDITORS' REPORT

To: The Mayor and Members of Council of
the Town of Claresholm

We have audited the consolidated statement of financial position of the Town of Claresholm as at December 31, 2007, the consolidated statement of financial activities and change in fund balances, and the consolidated statement of changes in financial position for the year then ended. These financial statements are the responsibility of the municipal management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Town of Claresholm as at December 31, 2007 and the results of its financial activities and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Lethbridge, Alberta

February 8, 2008

Young Parkyn McNab LLP

Chartered Accountants

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2007

| | 2007 | 2006 |
|--|---------------|---------------|
| ASSETS | | |
| Financial assets | | |
| Cash and short-term investments (note 2) | \$ 6,270,511 | \$ 2,924,368 |
| Taxes and grants in place of taxes receivable (note 3) | 124,802 | 199,864 |
| Trade and other receivables | 287,630 | 460,864 |
| Land held for resale | 190,269 | 141,952 |
| Prepaid expenses | 3,720 | 3,720 |
| | 6,876,932 | 3,730,768 |
| Physical assets | | |
| Capital assets (note 4) | 32,099,882 | 29,629,419 |
| Inventory of materials and supplies | 206,715 | 138,507 |
| | 32,306,597 | 29,767,926 |
| | \$ 39,183,529 | \$ 33,498,694 |

LIABILITIES AND MUNICIPAL EQUITY

| | | |
|--|---------------|---------------|
| Liabilities | | |
| Temporary loan | \$ - | \$ 110,000 |
| Accounts payable and accrued liabilities | 347,093 | 178,762 |
| Employee benefit obligations (note 5) | 129,091 | 121,935 |
| Deposit liabilities (note 2) | 69,160 | 52,808 |
| Deferred revenue (note 6) | 365,505 | 496,834 |
| Long-term debt (note 7) | 1,135,204 | 1,330,002 |
| | 2,046,053 | 2,290,341 |
| Municipal equity | | |
| Fund balances | | |
| Operating (schedule 1) | 1,044,343 | 1,028,246 |
| Capital (schedule 2) (note 8) | 3,713,120 | 383,166 |
| Reserves (schedule 3) (note 9) | 1,415,335 | 1,497,524 |
| | 6,172,798 | 2,908,936 |
| Equity in capital assets (note 10) | 30,964,678 | 28,299,417 |
| | 37,137,476 | 31,208,353 |
| | \$ 39,183,529 | \$ 33,498,694 |

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES AND CHANGE IN FUND BALANCES
For the year ended December 31, 2007

| | Budget (Unaudited) | 2007 | 2006 |
|--|-----------------------|---------------------|---------------------|
| Revenue | | | |
| Net municipal property taxes (note 11) | \$ 2,503,012 | \$ 2,508,426 | \$ 1,967,283 |
| Special assessments and local improvements taxes | 55,500 | 47,353 | 56,392 |
| Sales and other user fees | 1,294,000 | 1,290,790 | 1,324,342 |
| Government transfers (note 12) | 1,614,791 | 4,762,137 | 549,892 |
| Return on investments | 65,000 | 158,326 | 101,920 |
| Penalties and costs of taxes | 40,347 | 44,097 | 45,999 |
| Franchise and concession contracts | 75,000 | 77,687 | 80,961 |
| Rentals | 109,300 | 106,797 | 142,295 |
| Gain on land held for resale | - | 50,631 | 489,075 |
| Other | 118,500 | 173,395 | 160,430 |
| Proceeds on disposal of capital assets | - | 51,030 | 23,016 |
| Developers' levies and other | 518,340 | 278,904 | - |
| | 6,393,790 | 9,549,573 | 4,941,605 |
| Expenditures (note 13) | | | |
| Legislative | 54,500 | 45,462 | 47,345 |
| Administrative | 813,000 | 849,836 | 653,895 |
| Fire department | 113,400 | 98,298 | 92,908 |
| Bylaw enforcement | 95,500 | 101,312 | 60,596 |
| Common and equipment pool | 624,500 | 609,752 | 680,979 |
| Roads, streets, walks and lighting | 1,203,409 | 1,174,677 | 766,167 |
| Water supply and distribution | 1,225,971 | 1,296,821 | 456,460 |
| Wastewater treatment and disposal | 137,103 | 113,759 | 104,017 |
| Waste management | 232,200 | 247,150 | 204,603 |
| Family and community support | 19,973 | 19,973 | 19,685 |
| Daycare | 26,202 | 26,202 | 26,202 |
| Cemeteries and crematoriums | 20,000 | 11,046 | 17,127 |
| Economic and agricultural development | 14,000 | 5,262 | 7,090 |
| Subdivision land development | 10,000 | 17,095 | 4,467 |
| Recreation boards | 300 | - | 138 |
| Parks and recreation | 701,555 | 699,089 | 726,650 |
| Airport | 17,200 | 15,453 | 18,297 |
| Storm sewers and drainage | 42,000 | 60,978 | 329,935 |
| Ambulance services | 106,570 | 106,570 | 106,570 |
| Culture, community hall, library and museums | 766,282 | 592,178 | 187,768 |
| | 6,223,665 | 6,090,913 | 4,510,899 |
| Excess of revenue over expenditures | 170,125 | 3,458,660 | 430,706 |
| Capital financing transactions | | | |
| Repayment of long-term debt | (194,800) | (194,798) | (177,607) |
| Change in fund balances | (24,675) | 3,263,862 | 253,099 |
| Fund balance, beginning of year | 2,908,936 | 2,908,936 | 2,655,837 |
| Fund balance, end of year | \$ 2,884,261 | \$ 6,172,798 | \$ 2,908,936 |

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION
For the year ended December 31, 2007

| | 2007 | 2006 |
|---|--------------|--------------|
| Cash flows from operating activities | | |
| Excess of revenue over expenditures | \$ 3,458,660 | \$ 430,706 |
| Net change in non-cash working capital items | | |
| Taxes and grants in place of taxes receivable | 75,062 | (12,972) |
| Trade and other receivables | 173,234 | (231,392) |
| Land held for resale | (48,317) | 128,773 |
| Prepaid expenses | - | (17) |
| Inventory of materials and supplies | (68,208) | (22,623) |
| Temporary loan | (110,000) | 40,000 |
| Accounts payable and accrued liabilities | 168,331 | 28,677 |
| Employee benefit obligations | 7,156 | 6,259 |
| Deposit liabilities | 16,352 | 4,112 |
| Deferred revenue | (131,329) | 69,503 |
| | 3,540,941 | 441,026 |
| Cash flows from financing activities | | |
| Repayment of long-term debt | (194,798) | (177,607) |
| Increase in cash and temporary investments | 3,346,143 | 263,419 |
| Cash and short-term investments, beginning of year | 2,924,368 | 2,660,949 |
| Cash and short-term investments, end of year | \$ 6,270,511 | \$ 2,924,368 |

TOWN OF CLARESHOLM
SCHEDULE 1
SCHEDULE OF FINANCIAL ACTIVITIES AND CHANGE IN FUND BALANCE - OPERATING
For the Year Ended December 31, 2007

| | Budget (Unaudited) | 2007 | 2006 |
|---|-----------------------|---------------------|---------------------|
| Revenue | | | |
| Net municipal property taxes (note 11) | \$ 2,503,012 | \$ 2,508,426 | \$ 1,967,283 |
| Special assessments and local improvements taxes | 55,500 | 47,353 | 56,392 |
| Sales and other user fees | 1,294,000 | 1,290,790 | 1,324,342 |
| Government transfers | 200,291 | 252,167 | 193,728 |
| Return on investments | 65,000 | 62,105 | 66,002 |
| Penalties and costs of taxes | 40,347 | 44,097 | 45,999 |
| Franchise and concession contracts | 75,000 | 77,687 | 80,961 |
| Gain on land held for resale | - | 50,631 | 489,075 |
| Rentals | 109,300 | 106,797 | 142,295 |
| Other | 118,500 | 173,395 | 160,430 |
| | 4,460,950 | 4,613,448 | 4,526,507 |
| Expenditures (note 13) | | | |
| Legislative | 54,500 | 45,462 | 47,345 |
| Administrative | 813,000 | 808,900 | 653,895 |
| Fire department | 113,400 | 98,298 | 92,908 |
| Bylaw enforcement | 95,500 | 101,312 | 60,596 |
| Common and equipment pool | 433,500 | 374,902 | 355,901 |
| Roads, streets, walks and lighting | 276,500 | 205,348 | 192,736 |
| Water supply and distribution | 523,500 | 561,678 | 456,460 |
| Wastewater treatment and disposal | 137,103 | 113,759 | 104,017 |
| Waste management | 232,200 | 247,150 | 204,603 |
| Family and community support | 19,973 | 19,973 | 19,685 |
| Daycare | 26,202 | 26,202 | 26,202 |
| Cemeteries and crematoriums | 20,000 | 11,046 | 17,127 |
| Economic and agricultural development | 14,000 | 5,262 | 7,090 |
| Subdivision land development | 10,000 | 6,537 | 4,467 |
| Recreation boards | 300 | - | 138 |
| Parks and recreation | 621,555 | 602,719 | 525,502 |
| Airport | 17,200 | 15,453 | 18,297 |
| Storm sewers and drainage | 42,000 | 26,941 | 47,623 |
| Ambulance services | 106,570 | 106,570 | 106,570 |
| Culture, community hall, library and museums | 197,942 | 176,428 | 171,169 |
| | 3,754,945 | 3,553,940 | 3,112,331 |
| Excess of revenue over expenditures | 706,005 | 1,059,508 | 1,414,176 |
| Net interfund transfers | | | |
| Transfer to capital - repayment of long-term debt (schedule 2) | (194,800) | (194,798) | (177,607) |
| Transfer to capital (schedule 2) | (511,205) | (678,613) | (917,163) |
| Transfer to reserves (schedule 3) | - | (170,000) | (265,000) |
| Change in fund balance | - | 16,097 | 54,406 |
| Fund balance, beginning of year | 1,028,246 | 1,028,246 | 973,840 |
| Fund balance, end of year | \$ 1,028,246 | \$ 1,044,343 | \$ 1,028,246 |

TOWN OF CLARESHOLM
SCHEDULE 2

SCHEDULE OF FINANCIAL ACTIVITIES AND CHANGE IN FUND BALANCE - CAPITAL
For the year ended December 31, 2007

| | Budget (Unaudited) | 2007 | 2006 |
|--|-----------------------|--------------|------------|
| Revenue | | | |
| Government transfers | \$ 1,414,500 | \$ 4,509,970 | \$ 356,164 |
| Return on investments | - | 96,221 | 35,918 |
| Proceeds on disposal of capital assets | - | 51,030 | 23,016 |
| Developers' levies and other | 518,340 | 278,904 | - |
| | 1,932,840 | 4,936,125 | 415,098 |
| Expenditures (note 13) | | | |
| Administration | - | 40,936 | - |
| Common and equipment pool | 191,000 | 234,850 | 325,078 |
| Roads, streets, walks and lighting | 926,909 | 969,329 | 573,431 |
| Water supply and distribution | 702,471 | 735,143 | - |
| Subdivision land development | - | 10,558 | - |
| Parks and recreation | 80,000 | 96,370 | 201,148 |
| Storm sewers and drainage | - | 34,037 | 282,312 |
| Culture, community hall, library and museums | 568,340 | 415,750 | 16,599 |
| | 2,468,720 | 2,536,973 | 1,398,568 |
| Excess (deficiency) of revenue over expenditures | (535,880) | 2,399,152 | (983,470) |
| Capital financing transactions and net interfund transfers | | | |
| Transfer from operating - repayment of long-term debt (schedule 1) | 194,800 | 194,798 | 177,607 |
| Transfer from operating (schedule 1) | 511,205 | 678,613 | 917,163 |
| Transfer from reserves (schedule 3) | 231,000 | 252,189 | 155,430 |
| Repayment of long-term debt (note 10) | (194,800) | (194,798) | (177,607) |
| Change in fund balance | 206,325 | 3,329,954 | 89,123 |
| Fund balance, beginning of year | 383,166 | 383,166 | 294,043 |
| Fund balance, end of year (note 8) | \$ 589,491 | \$ 3,713,120 | \$ 383,166 |

TOWN OF CLARESHOLM
SCHEDULE 3
SCHEDULE OF CHANGE IN FUND BALANCE - RESERVES
For the year ended December 31, 2007

| | Budget (Unaudited) | 2007 | 2006 |
|---|-----------------------|--------------|--------------|
| Net interfund transfers | | | |
| Transfer from operating (schedule 1) | \$ - | \$ 170,000 | \$ 265,000 |
| Transfer to capital (schedule 2) | (231,000) | (252,189) | (155,430) |
| Change in fund balance | (231,000) | (82,189) | 109,570 |
| Fund balance, beginning of year | 1,497,524 | 1,497,524 | 1,387,954 |
| Fund balance, end of year (note 9) | \$ 1,266,524 | \$ 1,415,335 | \$ 1,497,524 |

1. Significant accounting policies

The consolidated financial statements of the Town of Claresholm are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the municipality has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Fund accounting

For reporting purposes, established management funds consist of the operating, capital and reserve funds. Transfers between funds are recorded as adjustments to the appropriate equity account. Proceeds from subdivision development land sales are recorded as operating fund revenues.

(e) Investments

Investments are recorded at cost.

1. Significant accounting policies, continued

(f) Inventories

Inventories of materials and supplies for consumption are valued at the lower of cost and net realizable value with cost determined by the average cost method.

Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

(g) Capital assets

Capital assets are reported as expenditures in the period that they are acquired.

Capital assets are recorded at cost except for donated assets, which are recorded at estimated fair value when acquired.

Government contributions for the acquisition of capital assets are recorded as capital revenue and do not reduce the related physical asset costs.

Capital assets are not amortized.

(h) Tangible capital assets

Effective January 1, 2007, the Town adopted Accounting Guideline 7 (PSG-7) of the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants ("CICA") with respect to the disclosure of tangible capital assets of local governments. PSG-7 provides transitional guidance on presenting information related to tangible capital assets until Section 3150 - Tangible Capital Assets of the Public Sector Accounting Handbook comes into effect on January 1, 2009.

During 2007, the Town continued to work towards compliance with the new recommendations for accounting for tangible capital assets. As of December 31, 2007 the Town has started compiling detailed listings of its land, buildings, engineering structures, machinery, equipment and furnishings, and vehicles but had not completed any of these listings. Complete listings are expected by December 31, 2009. The Town council has been in discussion with public works to assist in compiling the listings.

Currently, these assets are recorded as "capital assets" at cost in the period they are acquired and additions are recorded as an expenditure within the capital fund. Amortization is not recorded as an expenditure. Upon implementation of Section 3150 - Tangible Capital Assets, these same assets will be recorded as "tangible capital assets" and additions will no longer be recorded as an expenditure of the capital fund. Rather, amortization of the assets will be recorded as an expense.

Amortization of buildings, engineering structures, machinery, equipment and furnishings, and vehicles is expected to be presented in the 2009 financial statements on a retrospective basis (with comparative figures for the 2008 year restated to include amortization) in order to amortize the cost of the assets over their expected useful lives. The Town council has not yet approved its amortization policy for these assets.

1. Significant accounting policies, continued

(i) Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(j) Prepaid local improvements charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special property assessments during the period of the related borrowing. These levies are collectible from property owners for work performed by the Town.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight-line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowing, the deferred revenue is amortized to the revenue by an amount equal to the debt repayment.

(k) Operating fund

Operating fund represents the amounts available to offset future operational revenue requirements (or the shortfall which will be financed from future operational revenues).

(l) Capital fund

Capital fund represents the amounts available to finance (or the shortfall in financing available for) capital projects.

(m) Reserve fund

Reserve fund represents the amounts set aside to finance future operating and capital expenditures. Reserves are established at the discretion of Council. Transfers to and/or from the reserve fund are reflected as an adjustment to the respective fund.

(n) Equity in capital assets

Equity in capital assets represents the Town's net investment in its total capital assets, after deducting work in progress, the portion financed by third parties through debenture, bond, and mortgage debts, long-term capital borrowing, capitalized leases, and other capital liabilities which will be repaid by the municipality.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

2. Cash and short-term investments

| | 2007 | 2006 |
|------------------------|---------------------|---------------------|
| Cash (deficiency) | \$ 136,238 | \$ (86,487) |
| Short-term investments | 6,134,273 | 3,010,855 |
| | \$ 6,270,511 | \$ 2,924,368 |

Included in short-term investments is \$69,160 (2006 - \$52,808) of deposit liability funds which are not available for current purposes.

Short-term investments consists of one to three month term deposits with varying interest rates of 4.40% to 4.65% if held to maturity.

3. Taxes and grants in place of taxes receivables

| | 2007 | 2006 |
|--------------|-------------------|-------------------|
| Current year | \$ 49,719 | \$ 75,529 |
| Arrears | 75,083 | 124,335 |
| | \$ 124,802 | \$ 199,864 |

4. Capital assets

| | 2007 | 2006 |
|------------------------|----------------------|----------------------|
| Land | \$ 731,622 | \$ 695,998 |
| Buildings | 5,954,221 | 5,319,913 |
| Engineering structures | 22,488,343 | 20,856,152 |
| Equipment | 1,617,643 | 1,503,923 |
| Vehicles | 1,308,053 | 1,253,433 |
| | \$ 32,099,882 | \$ 29,629,419 |

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

5. Employee benefit obligations

| | 2007 | 2006 |
|-----------|------------|------------|
| Vacation | \$ 93,338 | \$ 80,138 |
| Sick time | 35,753 | 41,797 |
| | \$ 129,091 | \$ 121,935 |

Employee benefit obligations is comprised of the vacation and sick time that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year.

6. Deferred revenue

The deferred revenue balance represents operating funds received in the current period that are related to the subsequent period. Deferred revenue consists of the following:

| | 2007 | 2006 |
|------------------|------------|------------|
| Taxi prepayments | \$ 3,798 | \$ 3,882 |
| Parking fund | 3,428 | 3,365 |
| Subdivision | 66,924 | 111,724 |
| Walking path | 1,843 | - |
| Sundry | 289,512 | 377,863 |
| | \$ 365,505 | \$ 496,834 |

7. Long-term debt

| | 2007 | 2006 |
|--|--------------|--------------|
| Debentures supported by general tax levies | \$ 127,106 | \$ 173,526 |
| Debentures supported by utility rates | 1,008,098 | 1,156,476 |
| | \$ 1,135,204 | \$ 1,330,002 |
| | | |
| Current portion | \$ 179,972 | \$ 194,799 |

Principal and interest repayments are due as follows:

| | Principal | Interest | Total |
|------------|--------------|------------|--------------|
| 2008 | \$ 179,972 | \$ 77,087 | \$ 257,059 |
| 2009 | 55,106 | 59,424 | 114,530 |
| 2010 | 58,897 | 55,633 | 114,530 |
| 2011 | 62,960 | 51,570 | 114,530 |
| 2012 | 67,315 | 47,216 | 114,531 |
| Thereafter | 710,954 | 266,597 | 977,551 |
| | \$ 1,135,204 | \$ 557,527 | \$ 1,692,731 |

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

7. Long-term debt, continued

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at rates ranging from 5.875% to 11% per annum, before Provincial subsidy, and matures in periods 2008 through 2023. The average annual interest rate is 6.79% (7.68% for 2006). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess of 8%, 9%, and 11% to a maximum annual rate of 12.5%, depending on the date borrowed. Debenture debt is issued on the credit and security of the Town of Claresholm at large.

Interest on long-term debt amounted to \$91,374 (2006 - \$108,949). The Town's total cash payments for interest in 2007 were \$96,007 (2006 - \$113,199).

8. Capital fund

| | 2007 | 2006 |
|--------------------------------|--------------|------------|
| Financing available: | | |
| Paving | \$ 102,857 | \$ 48,762 |
| Industrial land | 76,005 | 86,563 |
| 3rd Street sewer | 29,203 | 29,203 |
| Infrastructure | 1,422,249 | 435,324 |
| Tamarack subdivision | 125,399 | 125,399 |
| Arena upgrade | 11,329 | 17,078 |
| Museum expansion | - | 108,401 |
| Water meters | - | 132,582 |
| Municipal sustainability | 161,291 | - |
| New Horizons | 25,000 | - |
| Pine Coulee | 2,245,087 | - |
| Equipment | 206,955 | - |
| | 4,405,375 | 983,312 |
| Amounts to be financed: | | |
| Library | (233,611) | (331,936) |
| Golf course | (93,272) | (162,273) |
| Vehicles/equipment | (65,496) | (105,937) |
| Water meters | (267,863) | - |
| Museum expansion | (32,013) | - |
| | (692,255) | (600,146) |
| | \$ 3,713,120 | \$ 383,166 |

The shortfall in the library and golf course are expected to be funded out of operations over the next four years' budgets. The vehicles/equipment projects are expected to be funded out of operations over the next year's budget. The water meters are expected to be funded from provincial grants over the next three years. The museum is expected to be funded from grants over the next year.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

9. Reserves

Reserves for operating and capital activities changed as follows:

| | 2006 | Increase | Decrease | 2007 |
|------------------------|--------------|------------|------------|--------------|
| Operating | | | | |
| Waterline replacement | \$ 20,000 | \$ - | \$ - | \$ 20,000 |
| Cemetery | 723 | - | - | 723 |
| Office | 28,780 | - | - | 28,780 |
| Arena renovation | 8,500 | - | - | 8,500 |
| Waterworks | 15,000 | - | - | 15,000 |
| Garbage equipment | 25,739 | - | - | 25,739 |
| Debt reduction | 292,453 | - | - | 292,453 |
| Sewer main replacement | 35,000 | - | - | 35,000 |
| Fire truck | 8,819 | - | - | 8,819 |
| Fill dirt | 11,427 | - | - | 11,427 |
| Water pumps | 2,500 | - | - | 2,500 |
| Ball diamonds | 245 | - | - | 245 |
| General | 461,080 | 170,000 | 170,013 | 461,067 |
| Trust accounts | 56,558 | - | - | 56,558 |
| | 966,824 | 170,000 | 170,013 | 966,811 |
| Capital | | | | |
| General administration | 17,739 | - | - | 17,739 |
| Water supply | 13,867 | - | - | 13,867 |
| Sewer | 1,003 | - | - | 1,003 |
| Subdivision | 8,510 | - | - | 8,510 |
| Acreage assessment | 100,368 | - | - | 100,368 |
| Airport land sales | 43,844 | - | - | 43,844 |
| Residential land sales | 129,787 | - | - | 129,787 |
| Industrial land sales | 71,240 | - | - | 71,240 |
| Town land | 25,163 | - | - | 25,163 |
| Tax recovery land | 94,030 | - | 82,176 | 11,854 |
| Tamarack subdivision | 25,149 | - | - | 25,149 |
| | 530,700 | - | 82,176 | 448,524 |
| | \$ 1,497,524 | \$ 170,000 | \$ 252,189 | \$ 1,415,335 |

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

10. Equity in capital assets

| | Budget (Unaudited) | 2007 | 2006 |
|--|-----------------------|---------------|---------------|
| Acquisition of capital assets | | | |
| Engineering structures | \$ 1,709,380 | \$ 1,632,191 | \$ 891,049 |
| Buildings | 568,340 | 634,308 | 182,442 |
| Machinery and equipment | 191,000 | 180,230 | 313,877 |
| Vehicles | - | 54,620 | 11,200 |
| Land | - | 35,624 | - |
| | 2,468,720 | 2,536,973 | 1,398,568 |
| Disposal of capital assets (cost) | | | |
| Machinery and equipment | - | (66,510) | (36,388) |
| Capital financing | | | |
| Principal repayments | 194,800 | 194,798 | 177,607 |
| Change in equity balance | 2,663,520 | 2,665,261 | 1,539,787 |
| Equity balance, beginning of year | 28,299,417 | 28,299,417 | 26,759,630 |
| Equity balance, end of year | \$ 30,962,937 | \$ 30,964,678 | \$ 28,299,417 |
| Balance consists of: | | | |
| Capital assets (note 4) | | \$ 32,099,882 | \$ 29,629,419 |
| Long-term debt (note 7) | | (1,135,204) | (1,330,002) |
| | | \$ 30,964,678 | \$ 28,299,417 |

11. Net municipal property taxes

| | Budget (Unaudited) | 2007 | 2006 |
|--|-----------------------|--------------|--------------|
| Taxation | | | |
| Real property taxes | \$ 3,294,145 | \$ 3,307,076 | \$ 2,775,856 |
| Linear property taxes | 175,600 | 172,220 | 161,129 |
| Government grants in place of property taxes | 89,000 | 89,002 | 78,477 |
| | 3,558,745 | 3,568,298 | 3,015,462 |
| Requisitions | | | |
| Alberta School Foundation Fund | 988,686 | 992,825 | 979,304 |
| Porcupine Hills Lodge | 67,047 | 67,047 | 68,875 |
| | 1,055,733 | 1,059,872 | 1,048,179 |
| | \$ 2,503,012 | \$ 2,508,426 | \$ 1,967,283 |

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

12. Government transfers

| | Budget (Unaudited) | 2007 | 2006 |
|-----------------------------------|-----------------------|---------------------|-------------------|
| Federal transfers | | | |
| Federal transfers | \$ 490,475 | \$ 25,000 | \$ 131,164 |
| Provincial transfers | | | |
| Shared-cost agreements and grants | 1,047,816 | 4,656,707 | 367,918 |
| Local government transfers | | | |
| Shared-cost agreements and grants | 76,500 | 80,430 | 50,810 |
| | \$ 1,614,791 | \$ 4,762,137 | \$ 549,892 |

13. Expenditures by object

| | Budget (Unaudited) | 2007 | 2006 |
|---|-----------------------|---------------------|---------------------|
| Operating | | | |
| Salaries, wages and benefits | \$ 1,441,900 | \$ 1,427,136 | \$ 1,290,216 |
| Contracted and general services | 802,720 | 815,769 | 638,992 |
| Materials, goods and utilities | 1,074,700 | 886,243 | 806,566 |
| Bank charges and short-term interest | 5,000 | 2,656 | 3,064 |
| Interest on long-term debt | 96,008 | 91,374 | 108,949 |
| Transfers to other governments | 161,325 | 162,675 | 163,394 |
| Grants to individuals and organizations | 55,792 | 56,111 | 35,008 |
| Other | 117,500 | 111,976 | 66,142 |
| | 3,754,945 | 3,553,940 | 3,112,331 |
| Capital | | | |
| Purchase of capital assets | 2,468,720 | 2,536,973 | 1,398,568 |
| | \$ 6,223,665 | \$ 6,090,913 | \$ 4,510,899 |

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2007

14. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

| | (1) Salary | (2) Benefits & allowances | 2007 | 2006 |
|------------------------------|---------------|---------------------------------|------------|------------|
| Council | | | | |
| Mayor Steel | \$ 6,578 | \$ 2,773 | \$ 9,351 | \$ 9,008 |
| Councillor Isaacson | 6,832 | 2,115 | 8,947 | 8,675 |
| Councillor Kenna | 1,775 | 851 | 2,626 | 2,560 |
| Councillor MacPherson | 3,825 | 1,075 | 4,900 | 5,837 |
| Councillor McGuire | 3,945 | 1,364 | 5,309 | 7,489 |
| Councillor Moore | 2,980 | 1,075 | 4,055 | 4,774 |
| Councillor Sutter | 3,319 | 1,571 | 4,890 | 5,234 |
| Councillor Leonard | 830 | 306 | 1,136 | - |
| Councillor Quayle | 808 | 224 | 1,032 | - |
| Chief Administrative Officer | 75,000 | 11,069 | 86,069 | 112,931 |
| Designated Officers | \$ 107,200 | \$ 10,193 | \$ 117,393 | \$ 144,968 |

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long- and short-term disability plans, professional memberships, and tuition. These figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

15. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town be disclosed as follows:

| | 2007 | 2006 |
|----------------------|--------------|--------------|
| Total debt limit | \$ 7,559,408 | \$ 6,878,161 |
| Total debt | 2,333,100 | 2,619,184 |
| | \$ 5,226,308 | \$ 4,258,977 |
| Debt servicing limit | \$ 1,259,901 | \$ 1,146,360 |
| Debt servicing | 257,059 | 290,806 |
| | \$ 1,002,842 | \$ 855,554 |

15. Debt limits, continued

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

The total debt of \$2,333,100 includes the principal balance of the loan guarantee (\$1,197,896) for the Claresholm Golf Club, as disclosed in note 17.

16. Local authorities pension plan

Employees of the Town participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The plan serves about 133,000 people and 389 employers. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Town is required to make current service contributions to the LAPP of 7.75% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 10.64% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 6.75% of pensionable salary up to the year's maximum pensionable salary and 9.64% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2007 were \$56,109 (2006 - \$49,984). Total current service contributions by the employees of the Town to the LAPP in 2007 were \$49,193 (2006 - \$43,760).

At December 31, 2006, the LAPP disclosed an actuarial deficiency of \$1,288.9 million.

17. Contingency and commitments

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX) which provides liability insurance. Under the terms of membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Town has guaranteed a Macleod Savings and Credit Union Ltd. loan to the Claresholm Golf Club to a maximum of \$1,325,000. As at December 31, 2007, the principal balance of the loan was \$1,197,896.

The Town has made a commitment to the Municipal District of Willow Creek to pay for one half of the closure/post-closure costs of the Municipal District of Willow Creek's landfill. The expected future costs under this commitment are included in accounts payable and accrued liabilities.

The Town has made commitments to purchase equipment for the water treatment plant and public works totalling \$1,901,630 in 2008.

18. Financial instruments

The Town's financial instruments consist of cash and short-term investments, receivables, temporary loan, accounts payable and accrued liabilities, employee benefit obligations and long-term debt. It is management's opinion that the Town is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

19. Budget amounts

The 2007 budget for the Town was approved by Council on May 28, 2007 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified.

20. Comparative figures

Where necessary the comparative figures for the 2006 year have been reclassified to conform with 2007 financial statement presentation.

21. Approval of financial statements

These financial statements were approved by Council and Management.

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 1560-WWP-CLAR
Upgrade of HUB WTP and Regional Waterline to Granum

April 28, 2008

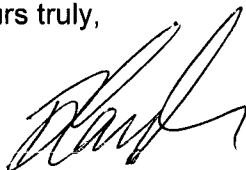
His Worship Rob Steel
Mayor, Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

Please be advised that a grant in the amount of \$70,000 is being electronically transferred to the Town of Claresholm under the Alberta Municipal Water/Wastewater Partnership for the Upgrade of HUB WTP and Regional Waterline to Granum project. This represents the first payment under this program.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at (403) 382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-MacLeod
Municipal Programs

April 22, 2008

Attention: Municipal Administrator

Re: Linear Property Assessment – 2008 Tax Year Change Report

Dear Sir/Madam:

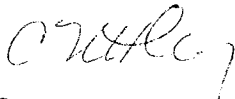
We are pleased to provide you with your municipalities and the provincial linear property assessment change report for the 2008 tax year.

This report captures three areas of change in the 2007 linear property assessment and is defined as the following:

- Growth – new properties added for the 2008 tax year,
- Inflation – increases due to inflationary changes between 2007 and 2008 tax years,
- Policy Change - captures the policy changes as contained in the 2007 Linear Property Assessment Minister's Guidelines. These changes directly affect the linear assessment between the 2007 tax year and the 2008 tax year and will be in effect until the Linear Property Assessment Minister's Guidelines are changed.

If you have any questions regarding the enclosed information, please contact Ms. Chris Uttley, Director of Linear Property Assessment, at 780-422-8414. If outside the greater Edmonton area, you may call toll free by dialing 310-0000 and then entering the 10-digit telephone number listed here (after the prompt).

Yours truly,



fw Steve White
Designated Linear Assessor
Assessment Services Branch

Attachment

Munc Code: 65
 Municipal Name: CLARESHOLM

| Property Type | LPAU Count | 2006 AY Linear Assessment | 2007 AY Linear Assessment | Change In Assessment | Change Due To Growth | Change Due To Inflation | Change Due To Policy | Overall % Change | % Change Due To Growth | % Change Due To Inflation | % Change Due To Policy |
|---------------|------------|---------------------------|---------------------------|----------------------|----------------------|-------------------------|----------------------|------------------|------------------------|---------------------------|------------------------|
| WL | 2 | 325,960 | 305,650 | -20,310 | 0 | 3,640 | -23,950 | -6.23 | 0.00 | 1.12 | -7.35 |
| CBL | 6 | 174,730 | 262,490 | 87,760 | 18,800 | -1,780 | 70,740 | 50.23 | 10.76 | -1.02 | 40.49 |
| ELE | 12 | 2,025,500 | 2,420,580 | 395,080 | 43,620 | 278,460 | 73,000 | 19.51 | 2.15 | 13.75 | 3.61 |
| PL | 22 | 2,964,820 | 3,099,720 | 134,900 | 27,870 | 79,400 | 27,630 | 4.55 | 0.94 | 2.68 | 0.93 |
| TEL | 15 | 1,837,480 | 1,314,620 | -522,860 | 39,570 | 28,820 | -591,250 | -28.46 | 2.15 | 1.57 | -32.18 |
| Total | 57 | 7,328,490 | 7,403,060 | 74,570 | 129,860 | 388,540 | -443,830 | 1.02 | 1.77 | 5.30 | -6.06 |

Provincial Taxable Linear Property Assessment

| Property Type | 2006 AY Linear Assessment | 2007 AY Linear Assessment | Change In Assessment | Change Due To Growth | Change Due To Inflation | Change Due To Policy | Overall % Change | % Change Due To Growth | % Change Due To Inflation | % Change Due To Policy |
|-------------------------|---------------------------|---------------------------|----------------------|----------------------|-------------------------|----------------------|------------------|------------------------|---------------------------|------------------------|
| CBL | 150,151,050 | 204,772,360.00 | 54,621,310 | 29,471,830 | -1,556,850 | 26,706,330 | 36.38 | 19.63 | -1.04 | 17.79 |
| ELE | 3,771,669,060 | 4,493,136,210.00 | 721,467,150 | 123,830,030 | 524,260,550 | 73,376,570 | 19.13 | 3.28 | 13.90 | 1.95 |
| EPG | 3,756,958,920 | 4,369,592,190.00 | 612,633,270 | 94,323,820 | 518,309,450 | 0 | 16.31 | 2.51 | 13.80 | 0.00 |
| PL | 24,969,596,520 | 28,366,763,270.00 | 3,397,166,750 | 983,409,130 | 622,831,190 | 1,790,926,430 | 13.61 | 3.94 | 2.49 | 7.17 |
| TEL | 2,468,539,530 | 1,855,666,030.00 | -612,873,500 | 84,458,420 | 39,201,510 | -736,533,430 | -24.83 | 3.42 | 1.59 | -29.84 |
| WL | 19,543,479,960 | 21,410,395,480.00 | 1,866,915,520 | 1,013,553,500 | 214,380,060 | 638,981,960 | 9.55 | 5.19 | 1.10 | 3.27 |
| Provincial Total | 54,660,395,040 | 60,700,325,540 | 6,039,930,500 | 2,329,046,730 | 1,917,425,910 | 1,793,457,860 | 11.05 | 4.26 | 3.51 | 3.28 |

Legend

- CBL - Cable Distribution Undertaking
- ELE - Electric Power
- EPG - Electric Power Generation
- GDP - Gas Distribution
- PL - Pipeline
- TEL - Telecommunications Carrier
- WL - Well

mpe ENGINEERING LTD.

Suite 300, 714 – 5th Avenue South
Lethbridge, Alberta T1J 0V1

Phone: (403)329-3442
Fax: (403)329-9354
E-Mail: mpe-leth@telusplanet.net

Town of Claresholm
221-45 Avenue West
Claresholm, AB
T0L 0T0

April 28th, 2008
File: N:\1466\004\00\L12

Attention: Kris Holbeck
Chief Administrative Officer

Dear Ms. Holbeck:

**RE: Water Treatment Plant Upgrade
Recommendation for Supply of Membrane Filtration Equipment**

At the February 12th, 2008 design meeting, MPE Engineering Ltd. was given direction by the Water Treatment Plant Upgrade Committee to pursue a formal Change Order Approval from PALL to increase the membrane filtration module rack size from 60 to 90. This allows for the ultimate build out capacity of the membrane filtration system to be increased from 9.5 MLD to 14.0 MLD. MPE was also given direction to continue the design of the WTP based on the larger module rack and the resulting increased system capacity. The attached "*Request for Change Order Approval*" has been submitted by PALL in the amount of **\$93,400** not including GST and is ready for execution.

Please execute appropriate section on "*Request for Change Order Approval*" document and forward to:

Al Brandenburg, Project Manager
Pall Advanced Separation Systems
839 NYS Route 13
Cortland, NY, USA 13045

I have also included a covering letter for the document that includes all personnel that are to be copied. Should you have any questions or concerns, please contact me at (403) 317-3631.

Yours truly,

MPE ENGINEERING LTD.



M. Jason Stusick, P. Eng.
Project Manager

JS:mw
Enclosure

better

lighting

A division of Corrttech Services

Town of Claresholm
Box 100
Claresholm AB

Attn: Mayor Daryl Sutter

Dear Mayor

Here is an opportunity for your community to help the environment and reduce your operating overhead at the same time. If the lighting in your community buildings have not been upgraded in the last few years we may be able to reduce your lighting costs by over 50% while improving your lighting by over 40% [see enclosed photos]

We offer a **free lighting audit** to Alberta communities. This audit consists of taking light meter readings in your facilities and entering the details of your lighting system into our computer. You will then receive a computer printout showing a comparison of your current costs of lighting and what savings are available and what improvements could be made.

It will also show you what the costs of any changes would be and if budgets are not available you can always take advantage of our lease purchase plan that allows you to make these improvements using only the money you are saving from the improvements. When the lease is over the improvements are yours and the savings drop to your bottom line and you have reduced your impact on the environment

The audit is **free and without obligation** and it will provide your council with **valuable information** that will assist in making future decisions that are important to your community. If you would like **more information** or if you would like to book your free audit please call me at 403 861 1164 or 1 877 251 9795.

Yours truly,


Bruce McIntosh
President

(before and after examples
available)

Kris Holbeck

From: david.hodgins@gov.ab.ca
Sent: April 28, 2008 1:10 PM
To: kris.holbeck@townofclaresholm.com
Subject: Invitation to Stakeholders - Alberta Emergency Management Agency



Mini_Forum
Itinerary (3).doc (...)

Attention all CAO's:

I would like to invite you to a series of informal sessions to discuss fire and emergency management services in Alberta as they relate to the mandate of the Alberta Emergency Management Agency. Many things have changed in this system over the past few years, and the Agency has been part of that change. Meeting with our stakeholders in the communities is important to us.

We have set up a series of 14 stakeholder meetings around the province. The Agency Executive team and I will be available to meet with you to talk about what we are doing and what we anticipate doing in the future. We also want to hear from you about the activities, issues and needs from your perspective. Informal meetings such as these ensure that we have heard your concerns and that we are all going in the same direction. In addition, we will be providing information on the Municipal Sustainability Initiative.

I hope you will be able to attend one of the 14 meetings, and I would also ask that you bring a full representation from your fire and emergency management partners with you. I have attached, for your reference, a list of the locations and dates.

It will be exciting to have municipal council members, senior municipal staff, police, fire, emergency medical service personnel, 911 dispatchers, disaster social service providers, peace officers, and members of respective advisory boards mixing together with Agency senior managers.

Thank you,

E. David Hodgins
Managing Director
Alberta Emergency Management Agency

780-422-6591

"Alberta - A Province Prepared"

_____ NOD32 3060 (20080428) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

Alberta Emergency Management Agency Mini-Forums Itinerary

| Date | Location | Venue | Time |
|--------------|----------------|---|---------------------|
| May 5, 2008 | Drumheller | Civic Centre 224 Centre Street | 10:00 AM – 12:30 PM |
| May 5, 2008 | Cochrane | Cochrane Ranchehouse Hall of Vision 101 Ranchehouse Road | 7:00 PM – 10:00 PM |
| May 8, 2008 | Barrhead | Barrhead Arena Multipurpose Room 5607 - 47 Street | 9:30 AM – 12:00 PM |
| May 8, 2008 | Spruce Grove | Elks Hall 400 Diamond Drive | 2:30 PM – 5:00 PM |
| May 14, 2008 | Lethbridge | City Room at City Hall 910 - 4 Avenue South | 9:30 AM – 12:00 PM |
| May 14, 2008 | Medicine Hat | Studio Theatre at the Esplanade 401 - First Street SE | 7:00 PM – 10:00 PM |
| May 20, 2008 | Lacombe | Lacombe Memorial Centre County Room 5214 - 50 Avenue | 9:00 AM – 12:00 PM |
| May 20, 2008 | Drayton Valley | Lounge at the Omniplex 5737 - 45 Avenue | 7:00 PM – 10:00 PM |
| May 22, 2008 | Bonnyville | Centennial Centre - VIP Room Hwy 659 (4313 - 50 Avenue) (East end of town, main entrance on east end) | 9:00 AM – 12:00 PM |
| May 22, 2008 | Wainright | Wainright Communiplex 700 – 2 Avenue | 6:30 PM – 9:30 PM |
| May 26, 2008 | Hinton | Fire Hall Training Room 184 Eaton Drive | 6:30 PM – 9:30 PM |
| May 27, 2008 | Fort McMurray | MacDonald Island Pavilion, Lounge 151 MacDonald Drive | 6:30 PM – 9:30 PM |
| June 3, 2008 | Grande Prairie | Army Navy Airforce Veteran's Community Centre 10117 - 93 Avenue | 1:00 PM – 4:00 PM |
| June 6, 2008 | Two Hills | Two Hills Centennial Hall Club Room 45 Avenue – 52 Street | 1:00 PM – 4:00 PM |

“Alberta – A Province Prepared”



Victory Church of Claresholm

PO Box 1779, Claresholm, AB. T0L 0T0
Tel. 403-625-2448, Fax 403-625-5442
E-mail: victorycc@shaw.ca

May 09, 2008

RE: Request to Claresholm Town Council

This request is on behalf of Faith Community Baptist Church, Claresholm Pentecostal Church, Church of the Nazarene and Victory Church of Claresholm regarding our summer Vacation Bible School (VBS) program. We have elected to go with a sports camp type program this year during the week of July 7th -11th . We will be administrating the program from the Victory church location at 5212 1a street west. This request is in regards to allowing us to close off the street each day in front of the church from 52nd ave. W to 53rd ave W from approx. 08:30am to 12:30pm. We would appreciate the use of the street for basketball lessons. We also do have permission to use the Elementary school grounds for soccer and the children would walk each way.

Victory Church of Claresholm
Box 1779
Claresholm, Alberta
T0L 0T0

E-mail: victorycc@shaw.ca

Phone: 403-625-2448

Regards


Barry Semeschuk
Pastor Victory Church of Claresholm

OPTION TO PURCHASE AGREEMENT

BETWEEN:

TOWN OF CLARESHOLM, a municipal corporation under
the *Municipal Government Act*, R.S.A. 2000 c. M-26, as
amended having its address at Box 1000, Claresholm, AB
T0L 0T0
(the "Vendor")

- and -

FAITH COMMUNITY BAPTIST CHURCH OF CLARESHOLM,
a Religious Society incorporated under the *Religious Societies'*
Lands Act, R.S.A. 2000, c. R-15 as amended having its address
at Box 506, Claresholm, AB T0L 0T0
(the "Purchaser")

WHEREAS:

- A. The Vendor wishes to grant an option to sell the Lands; and
- B. The Purchaser wishes to obtain an option to purchase the Lands in accordance with the terms and conditions contained herein.

THIS AGREEMENT WITNESSES that in consideration of the payment of \$1.00 and all other amounts payable by the Purchaser under this Agreement, and in consideration of the mutual covenants and agreements herein contained, the parties hereby covenant and agree as follows:

DEFINITIONS

1. **Definitions** - In this Agreement, the following words shall be defined as follows:
- (a) "**Closing Date**" means that date which falls ninety (90) days from the Notice in accordance with the terms contained within this Agreement, as well as the satisfaction or waiver of the conditions precedent contained within this Agreement, unless otherwise agreed to in writing by the parties;
 - (b) "**Deposit**" means the sum of **Ten Thousand Dollars (\$10,000)**;
 - (c) "**Goods and Services Tax**" means the Goods and Services Tax payable by the Purchaser to the Vendor pursuant to the *Excise Tax Act* (being 5% of the Purchase Price), subject to Section 21 of this Agreement;
 - (d) "**Notice**" means written notice by the Vendor to the Purchaser of the Vendor's intention to dispose of the Lands;
 - (e) "**Lands**" means all that portion of the Vendor's Lands as described in Schedule "A" attached hereto and having the legal description of:

PLAN 147N
BLOCK Z
EXCEPTING THEREOUT THAT PORTION WHICH LIES TO THE SOUTH
OF THE NORTH 300 FEET OF THE SAID BLOCK
EXCEPTING THEREOUT ALL MINES AND MINERALS

- (f) **"Permitted Encumbrances"** means those encumbrances described within Section 10 of this Agreement;
- (g) **"Purchase Price"** means the fair market value of the Lands as of the date of the Purchaser's exercise of its option to purchase pursuant to this Agreement, **not including applicable Goods and Services Tax**, as set out in Section 7, and subject to adjustments as set out in this Agreement.

GRANT OF OPTION TO PURCHASE

2. **Grant of Option** - The Vendor hereby grants to the Purchaser an option (the "**Option**") to purchase the Lands for the Purchase Price, subject to the Permitted Encumbrances, upon and subject to the terms and conditions contained within this Agreement.

3. **Conditions** - The obligations of the Vendor and the Purchaser to complete the purchase and sale of the Lands are expressly conditional upon:

- (a) the Purchaser being the registered owner of the adjacent lands and the Option to Purchase terminates upon any other party other than the Purchaser being the registered owner of the lands adjacent to the Lands, and
- (b) the Purchaser consolidating the Lands with that adjacent parcel concurrent with closing in accordance with s.10.

The Purchasers shall provide written notice to the Vendor of the satisfaction of all of the conditions contained within section 3 of this Option to Purchase within 90 days of the Notice. This Option to Purchase may not be exercised by the Purchaser should the conditions in section 3 not be satisfied within ninety (90) days of the Notice, whereupon this Option to Purchase shall become null and void.

4. Unless otherwise agreed in writing, the foregoing conditions are for the sole benefit of the Vendor and the Vendor may in its sole discretion waive its conditions unilaterally by giving written notice to the Purchaser on or before the Closing Day.

5. If the Purchaser determines the assessment is too high and desires to terminate the agreement the deposit of \$10,000 will be refunded to the Purchaser with no holdback.

TERMS OF PURCHASE AND SALE

6. **Payment of Purchase Price** - The Purchase Price for the Lands shall be paid as follows:

- (a) The Purchaser shall pay the Deposit to the Vendor upon the exercise of the Option as contemplated within this Agreement;
- (b) The Purchaser shall pay the balance of the Purchase Price, subject to adjustments, on or before the Closing Date;
- (c) The Purchaser shall pay the Goods and Services Tax, if applicable, and the levies and contributions described within Section 21 and 22 of this Agreement on or before the Closing Date.

7. **Fair Market Value** - For the purposes of determining the Purchase Price for the Lands, the fair market value of the Lands shall be determined as follows:

- (a) the fair market value of the Lands shall be established by a qualified, independent real estate appraiser mutually agreed upon by the parties, which appraiser shall have at least Ten (10) years experience in property appraisals in and around the Town of Claresholm;
- (b) the decisions of the said appraiser shall be final and binding upon the parties;
- (c) when and if called upon, the appraiser shall establish the fair market value per acre for the Lands on the basis of the per acre purchase price which developable, serviced commercial lands of similar location and quality would receive if purchased and sold on the open market between a vendor and a purchaser negotiating at arms' length, as if such sale had occurred effective as of the Closing Date;
- (d) in the event that the parties can not agree upon an appraiser for the purposes of establishing the fair market value for the Lands under this Agreement within thirty (30) days of the Purchaser exercising its option as contemplated herein, the selection and appointment of the appraiser shall be determined by an arbitrator pursuant to binding arbitration conducted in accordance with the Arbitration Act of Alberta, as amended or replaced from time to time.

8. **Exercise of Option** - The Option may be exercised by the Purchaser by delivery of a notice in writing to the Vendor within ninety (90) days of receipt of the Notice.

9. **Failure to Exercise** - In the event that the Purchaser fails to fulfill the conditions in section 3 of this agreement or exercise its Option on or before 4:00 p.m., Claresholm time, on the Ninetieth (90th) day following the date that the Vendor delivers Notice in writing to the Purchaser providing notice of the Vendor's intention to dispose of the Lands, or in the event that such resolution of the Vendor to dispose of the Lands described above does not occur on or before the Tenth (10th) anniversary of this Agreement, the Option shall terminate and be of no further force or effect.

10. **Permitted Encumbrances** - The title to the Lands shall be subject to all subsisting registrations and encumbrances (excluding all financial encumbrances) as may exist upon the title to the Lands as of the Closing Date, together with any and all other registrations (excluding financial encumbrances) which may be required by the Vendor, and in all other respects the Lands shall be sold on an "as is, where is" basis.

11. **Consolidation** - The Purchaser shall be responsible for the preparation of a descriptive plan necessary in order to consolidate the Lands with an adjacent parcel of land, which plan shall be registered concurrently with the transfer of land respecting the Lands which shall be provided by the Vendor.

12. **Adjustments** - All normal adjustments for taxes, rents, security deposits and utilities shall be made as at 12:00 noon on the Closing Date. All amounts which cannot be adjusted on the Closing Date by virtue of the same being unknown shall be adjusted on a post-closing basis once the same becomes known.

13. **Possession** - Upon payment of the Purchase Price, and the satisfaction of all other terms, covenants and conditions contained within this Agreement, the Purchaser shall be given possession of the Lands at 12:00 noon on the Closing Date

14. Interest All money owing to the Vendor shall be paid to the Vendor or its solicitor on or

before the Closing Date. If the Vendor agrees to accept monies after the Closing Date, provided that the Vendor has provided the closing documents to the Purchaser's solicitor in accordance with this Agreement, and the delay in closing is not otherwise due to a default by the Vendor, the Purchaser shall pay interest at the rate of 24% per annum above the current Province of Alberta Treasury Branches prime lending rate on any money owing to the Vendor at the Closing Date, from and including the Closing Date until the full Purchase Price has been paid

15. **Risk** - The Lands shall be and remain at the risk of the Vendor until the Purchaser has been granted possession of the Lands pursuant to Section 13 of this Agreement.

16. **Closing** - In the event of, and upon the exercise of, the option to purchase pursuant to the terms of this Agreement, and the satisfaction of the Conditions, the Vendor's solicitor shall prepare and deliver to the Purchaser's solicitor a registrable Transfer of Land at or before the Closing Date in accordance with the terms of this Agreement upon reasonable trust conditions which will allow the transaction to close in accordance with the terms hereof including, without restriction:

- (a) the registration of any new mortgage required by the Purchaser, if any;
- (b) the registration of a consolidation plan necessary to consolidate the Lands with the adjacent parcel owned by the Purchaser as contemplated within this Agreement.

The Purchaser shall satisfy all the conditions in section 15 and deliver to the Vendor all of the closing documents and other documents at or before the Closing Date. This Option to Purchase may not be exercised by the Purchaser if the conditions in section 15 have not been satisfied or the Closing Documents have not been delivered at or before the Closing Date, whereupon this Option to Purchase shall become null and void.

17. **Forfeit of Deposit** - In the event that the Purchaser exercises its Option and thereafter fails to perform its obligations under this Agreement, the Deposit shall be forfeited to the Vendor as liquidated damages without prejudice to any other rights or remedies which the Vendor may have in law or equity.

18. **No Commission** - The Vendor and Purchaser hereby represent, covenant and agree that no real estate agent was involved in the sale of the Lands or creation of this Agreement, there shall be no real estate commissions which may be payable to any licensed real estate agent in respect of the sale of the Lands to the Purchaser, and any commission which does become payable shall be the responsibility of the Purchaser.

19. **Other Closing Documents** - All normal conveyancing and other closing documents shall be prepared by the Vendor at the Purchaser's expense. The Purchaser shall be responsible for all of the costs relating to the preparation and registration of any new mortgage, the preparation and registration of a consolidation plan required to consolidate the Lands with an adjacent parcel owned by the Purchaser, and for all other applicable land titles registration fees including fees respecting the registration of the transfer of land.

20. **No Representations** - The Purchaser acknowledges that the Vendor has not given any representations or warranties regarding the condition of the Lands and that it shall accept the Lands "as is, where is". Specifically, and without limiting the generality of the foregoing, the Purchaser further covenants and agrees that:

- (a) the Vendor has not provided any representations or warranties with respect to the presence or absence in, on or upon the Lands of any unregistered utility lines, easements or rights of way, nor any hazardous substances, hydrocarbons, or any other form of environmental contamination whatsoever;

- (b) the Vendor has not provided any representations or warranties with respect to the suitability of the Lands for the Purchaser's intended use and development, nor the acreage or area of the Lands;
- (c) the Vendor has not provided any representations, warranties, promises or collateral agreements with respect to the Lands' current or future compliance with laws, bylaws, regulations or codes applicable to the Lands;
- (d) the Vendor has not provided any representations, warranties, promises or collateral agreements with respect to any approval of or consent to any proposed subdivision, use or development of the Lands; and
- (e) nothing contained within this Agreement shall be construed as an approval, consent or permit by the Vendor with respect to any present or future use or development of the Lands;

and in all respects the Purchaser has relied upon its own due diligence investigations respecting the Lands, and its proposed use and development.

G.S.T. AND LEVIES

21. **G.S.T.** - The Purchase Price does not include Goods and Services Tax ("G.S.T.") which shall be payable by the Purchaser to the Vendor on the Closing Date. If the Purchaser is properly registered for the purposes of the Goods and Services Tax pursuant to the *Excise Tax Act* of Canada, and prior to the Closing Date the Purchaser has provided to the Vendor (in a form satisfactory to the Vendor) confirmation of a G.S.T. registration number, confirmation that the Purchaser is such a registrant, and a covenant by the Purchaser to indemnify the Vendor with respect to any and all costs relating to the G.S.T. payable with respect to this transaction, G.S.T. shall not be payable on the Closing Date. However, the Purchaser shall be responsible for filing all reports or documentation necessary in order to satisfy the requirements of Section 228(4) of the *Excise Tax Act*, including the remittance of any G.S.T. payable by the Purchaser.

22. **Levies** - The Purchase Price does not include any off-site, local improvement, or development levies applicable to the Lands, nor any other costs which may be payable by the Purchaser pursuant to the Development Agreement. All such levies and costs which may become due and payable on or before the Closing Date shall be paid to the Vendor concurrently with the Purchase Price as part of the consideration for the transfer of title to the Lands. All such levies and costs which are not due and payable as of the Closing Date shall be assumed by the Purchaser as of the Closing Date and paid as and when otherwise required by the Development Agreement, or by the applicable levy By-law or statutory authority.

GENERAL

23. **Income Tax Issues** - The Vendor represents and warrants that it is not a non-resident within the meaning of the *Income Tax Act* of Canada, nor is it an agent or a trust for any person with an interest in the Lands who is a non-resident.

24. **Survival** - The provisions of this Agreement shall survive the execution and delivery of any transfer of land and other documents, the registration of any such documents, the taking possession of the Lands by the Purchaser, and the Closing Date to benefit and be binding upon the Vendor and the Purchaser, and shall not be merged therein or therewith. Any provision or portion thereof determined by a court to be unlawful or unenforceable shall be severed from the balance of this Agreement without prejudice to all remaining terms, covenants and conditions.

25. **No Assignment** - The Purchaser shall not be entitled to assign this Agreement, either in whole or in part, without the prior written consent of the Vendor.

26. **Notices** - All notices that may be required by the terms of this Agreement shall be in writing and delivered personally or by prepaid courier to the parties at the following addresses:

(a) to the Vendor at: The Town of Claresholm
Box 1000, 221 – 45 Avenue West
Claresholm, AB T0L 0T0

Attention: Chief Administrative Officer

(b) to the Purchaser at: Faith Community Baptist Church
Box 506, 4404 – 3rd Street West
Claresholm, AB T0L 0T0

Attention: Senior Pastor

27. **Enurement** - This Agreement shall enure to the benefit of and be binding upon the heirs, executors, administrators and permitted assigns of the individual parties and the successors and permitted assigns of corporate parties.

28. **Time of Essence** - Notwithstanding anything contained herein, time shall in every respect be of the essence.

29. **Entire Agreement** - This Agreement shall constitute the entire agreement between the parties and the parties acknowledge that there are no other representations, conditions, or warranties with respect to this Agreement other than those which are contained herein. The following schedules shall form a part of this Agreement:

(a) Schedule "A" - the Lands.

30. **Interpretation** - Wherever the singular or masculine is used throughout this Agreement the same shall be construed as meaning the plural or feminine or a body corporate where the context or the parties so requires, and in the case of two or more purchasers, the covenants herein contained on their part shall be deemed to be joint and several.

31. **Governing Law** - This Agreement shall be governed by the laws of the Province of Alberta without regards to its conflict of laws rules, and the courts of the Province of Alberta shall have exclusive jurisdiction over any dispute arising herefrom.

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their duly authorized signing officers and under its corporate seal this ____ day of _____, 2008.

THE TOWN OF CLARESHOLM

Per: _____
(corporate seal)

Per: _____

FAITH COMMUNITY BAPTIST CHURCH

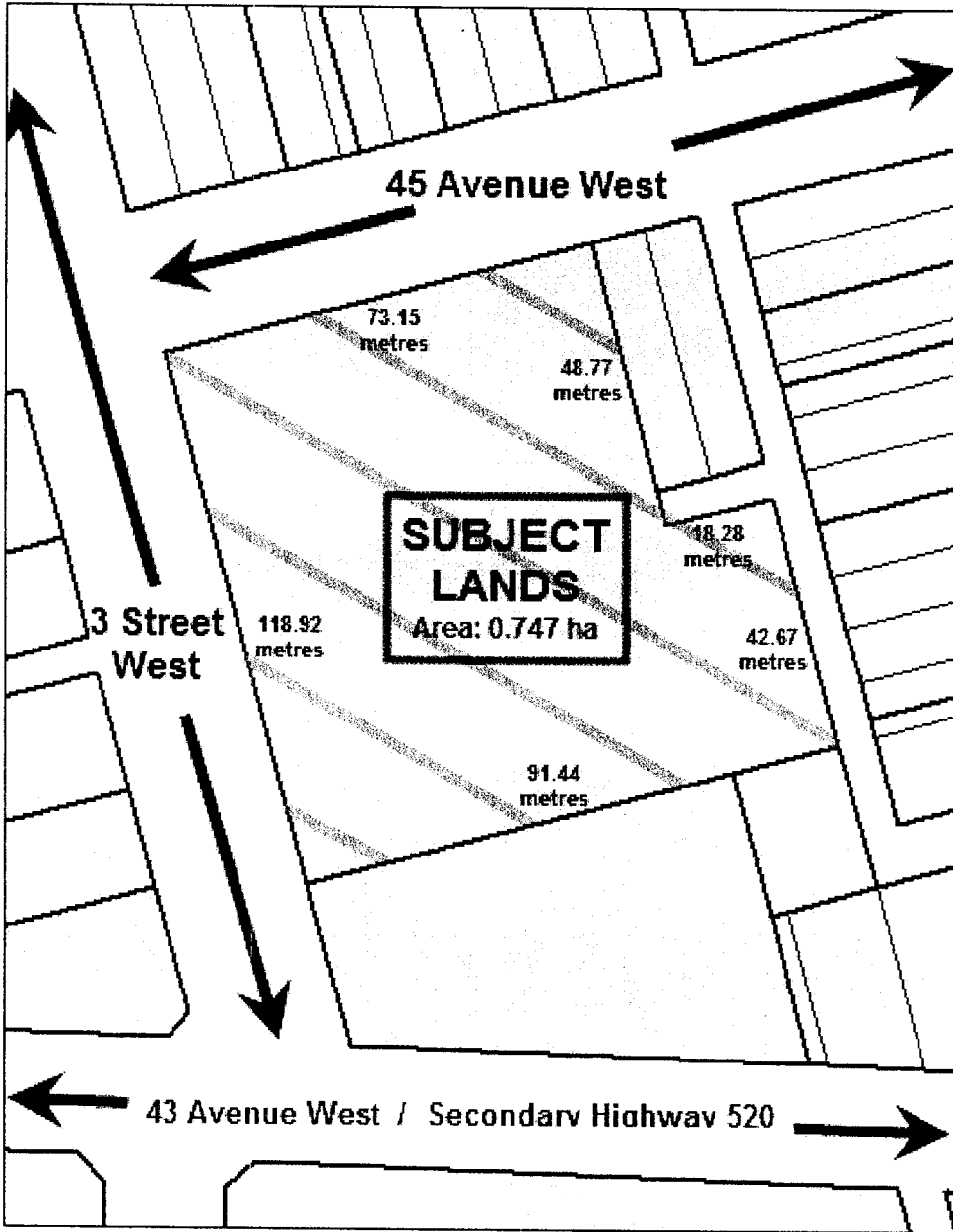
Per: _____
(corporate seal)

Per: _____

DRAFT

SCHEDULE "A"

The Lands



Claresholm Community Centre Association
PO Box 183
Claresholm, Alberta T0L 0T0
April 25, 2008

CFEP
Community Facility Enhancement Program
50 Corriveau Avenue
St. Albert, Alberta T8N 3T5

CFEP Funding Request:

The Claresholm Community Centre Association is applying for funding for floor repairs and interior painting.

The floor is in poor condition and has not been resurfaced since installed in 1985. Enclosed is a repair quote for completely removing all finish from surface, sanding, and application of sealer and floor finish.

The complete interior of the hall is in need of painting. Some rooms in the hall haven't been painted in over 25 years. Enclosed is a quote for painting of the main hall, kitchen, entry ways, and washrooms.

The Claresholm Community Centre is used on a regular basis by many organizations, clubs and residents of the Town of Claresholm, surrounding municipality, as well as other organizations from communities in Southern Alberta. The floor repair and resurfacing along with the repainting of the interior will greatly enhance and benefit our Community Centre.

Thank you for your consideration in regards to our request for funding assistance for the Community Centre repairs.

Sincerely,

Daryl Glimsdale
President
Claresholm Community Centre Association

Warning: htmlspecialchars(): charset `US-ASCII' not supported, assuming iso-8859-1
in /webmail/app/horde/imp/lib/MIME/Viewer/text.php on line 41



internet
member services

High tech he

Date: Mon, 28 Apr 2008 09:44:32 -0600
From: B & G Farms Ltd <bgfarm@platinum.ca>
To: "Daryl B. Sutter B. A., B. ED., M. A." <dsutter@telusplanet.net>
Subject: RE: CFEP grant - Hall board

Hi Daryl,

The paint quote from Waddell painting is:

| | | |
|----------------|----------|-----------------------------------|
| Small Hall - | \$6350 - | includes entry, kitchen, |
| washrooms | | |
| Main Hall - | \$7250 - | includes stage, bar, kitchen |
| Meeting Room - | \$3350 - | includes hallway, washrooms, main |
| entry | | |

Centaur quote for floor is:

| | |
|------------------------|----------|
| Sand & refinish - | \$18565 |
| Repair broken boards - | \$655.00 |

Total cost of both with GST is: \$37978.50

I applied for a 50% grant of \$18989.25 with the balance to be paid in cash

Hope this helps

Karin

-----Original Message-----

From: Daryl B. Sutter B. A., B. ED., M. A.
[mailto:dsutter@telusplanet.net]
Sent: April 27, 2008 7:41 PM
To: B & G Farms Ltd
Subject: Re: CFEP grant - Hall board

thanks - Karin - hey do you have the numbers from the quotes - so if I get asked tomorrow night then I can respond somewhat intelligently?

--
Daryl B. Sutter B. A., B. ED., M. A.
JoAnna M. Sutter

Quoting B & G Farms Ltd <bgfarm@platinum.ca>:

> Hi Daryl,

>
>
>
> Attached is the letter I am sending with the CFEP funding grant for
> the
> Hall Board. I also need a statement or letter of municipal support
> from
> the Town to include with the grant application. I would appreciate it
> if you would be able to acquire this for me.
>
>
>
> Thanks
>
> Karin Glimsdale
>
>

_____ NOD32 3060 (20080428) Information _____

This message was checked by NOD32 antivirus system.
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TOWN OF CLARESHOLM

POLICY

POLICY # 74

REPLACING POLICY # _____

EFFECTIVE DATE _____

SUBJECT Asset Classification

DEPARTMENT Administration

AUTHORITY Council Resolution DATE PASSED _____

PURPOSE: To establish a consistent policy for Asset Classification.

GUIDELINES:

1. Major, minor and sub-classes of tangible capital assets will be defined as:
 - a. Major
A group of tangible capital assets that is significantly different in design and use.
 - b. Minor
A classification within a major class that has unique characteristics.
 - c. Sub-class
A further classification that may be required due to unique tangible capital asset criteria, applications, methodologies and asset lives. There is the option to further classify into sub-class one, sub-class two, sub-class three, etc.

2. Tangible capital assets recorded in the Major classification will be as follows:
 - Land
 - Land improvements
 - Buildings
 - Engineered structures
 - Machinery & equipment
 - Vehicles
 - Cultural & historical

3. Definitions of major asset classifications:

- a. Land
Land includes land purchased or acquired for value for parks and recreation, building sites, infrastructure (highways, dams, bridges, tunnels, etc) and other program use but not land held for resale.
- b. Land improvements
All improvements of a permanent nature to land such as parking lots, landscaping, lighting, pathways and fences.
- c. Buildings
Permanent, temporary or portable building structures, such as offices, garages, warehouses, and recreation facilities intended to shelter persons and/or goods, machinery, equipment and working space.
- d. Engineered structures
Permanent structural works such as roads, bridges, canals, dams, water and sewer, utility distribution and transmission systems including plants and substations.
- e. Machinery and equipment
Equipment that is heavy equipment for constructing infrastructure, smaller equipment in buildings and offices, furnishings, computer hardware and software. This class does not include stationary equipment used in the engineered structures class.
- f. Vehicles
Rolling stock that is used primarily for transportation purposes.
- g. Cultural & historical
Works of art and historical treasures that have cultural, aesthetic or historical value that is worth preserving perpetually. These assets are not recognized as tangible capital assets in the financial statements, but the existence of such property should be disclosed.

4. 'Engineered Structures' minor assets classifications:

Minor classifications in the 'Engineered Structures' major classification will be:

- Roadway system
- Water system
- Wastewater system
- Storm system

Buildings and machinery & equipment will be grouped in a sub-class for the minor classes of water, wastewater and storm water. This treatment is an exception to the recommended approach to classifying tangible capital assets in order to better report the cost of distribution and transmission systems.

5. Definitions of Engineered Structures minor classes:

- a. Roadway system
Assets intended for the direct purpose of vehicle or pedestrian travel or to aid in vehicle or pedestrian travel. Includes roads, bridges, overpasses, ramps, parkades, lights, sidewalks and signage.
- b. Water system
A system for the provision of water for human consumption through pipes or other constructed convey. It is comprised of assets for the intake, distribution, storage and treatment of safe potable water. Includes mains, services, pump and lift stations, plants and equipment, reservoirs and fire hydrants.
- c. Wastewater system
Wastewater is defined as water after it has been used for household, business and other purposes which flows from private plumbing systems to public sanitary sewers and on to a treatment plant. This system is comprised of assets used for the collection and treatment of non-potable water intended for return to a natural water system or other originating water source. Includes mains, services, pump and lift stations, plants and equipment and lagoons.
- d. Storm system
Assets used for the collection, storage and transfer of water as a result of rain, flood or other external source to a natural water system. Includes mains, services, catch basins, pump and lift stations, outfalls and retention ponds.

6. Useful Life and Amortization Methods of Tangible Capital Assets

- a. Useful Life – Per Appendix “A”.
- b. Amortization Methods
 - i. Land – not depreciable
 - ii. Land improvements – straight line
 - iii. Buildings – straight line
 - iv. Engineering Structures – declining balance
 - v. Machinery & Equipment – declining balance
 - vi. Vehicles – declining balance
 - vii. Cultural & Historical – not recognized as Tangible Capital Assets

7. Capitalization Thresholds

- a. Expenditures that meet both the criteria of a tangible capital asset and exceed the following suggested capitalization thresholds are to be recorded as a tangible capital asset:

| Asset description | Cities | Towns | Villages | Rural Municipalities |
|----------------------------------|---------------|----------------|-----------------|-----------------------------|
| | | | | |
| Land | - | - | - | - |
| Land improvements | \$10,000 | \$5,000 | \$2,000 | \$5,000 |
| Buildings | 100,000 | 25,000 | 10,000 | 50,000 |
| Engineered structures | 100,000 | 25,000 | 10,000 | 50,000 |
| Machinery & equipment | 10,000 | 5,000 | 2,000 | 5,000 |
| Vehicles | 10,000 | 5,000 | 2,000 | 5,000 |

Appendix A: Recommended Maximum Useful Life

| ASSET CLASSES | | | | | Maximum Useful Life |
|---------------|-------|-------------|-------------|-------------|---------------------|
| MAJOR | Minor | Sub-class 1 | Sub-class 2 | Sub-class 3 | |

Land

- Right of way
- Undeveloped right of way
- Parks
- General

Cultural & Historical

- Public art
- Historical
- Heritage site

Land Improvements

| | | | | |
|------------------------|-------------------|--|--|--------|
| Parking lot | | | | |
| | Gravel | | | 15 |
| | Asphalt | | | 25 |
| Playground structures | | | | 10 |
| Landscaping | | | | 25 |
| Fences | | | | 20 |
| Sprinkler systems | | | | 25 |
| Golf courses | | | | 20 |
| Tennis courts | | | | 20 |
| Fountains | | | | 20 |
| Lakes/ponds | | | | 25 |
| Retaining walls | | | | 20 |
| Running tracks | | | | 15 |
| Outdoor lighting | | | | 20 |
| Airport runways | | | | 10 |
| Soccer pitch - outdoor | | | | 20 |
| Bike/jogging paths | | | | |
| | Gravel | | | 15 |
| | Asphalt | | | 20 |
| Landfill | | | | |
| | Pits | | | volume |
| | Pads | | | volume |
| | Transfer stations | | | 25 |

| MAJOR | Minor | Sub-class 1 | Sub-class 2 | Sub-class 3 | Maximum Useful Life |
|--------------|--------------|--------------------|--------------------|--------------------|----------------------------|
|--------------|--------------|--------------------|--------------------|--------------------|----------------------------|

Buildings

| | | | | | |
|--------------------------|--|--|--|--|----------|
| Permanent structures | | | | | |
| Frame | | | | | 50 |
| Metal | | | | | 50 |
| Concrete | | | | | 50 |
| Portable structures | | | | | |
| Metal | | | | | 25 |
| Frame | | | | | 25 |
| Leasehold improvements | | | | | variable |
| Construction in progress | | | | | |

Engineered Structures

| | | | | | |
|---|--|--|--|--|----------|
| Roadway system | | | | | |
| Bridges | | | | | variable |
| Overpass/interchange | | | | | 60 |
| Curb & gutter | | | | | 30 |
| Parkades | | | | | 50 |
| Roads & streets | | | | | |
| (*subject to weather conditions) | | | | | |
| Lanes/alleys | | | | | |
| ACP - hot mix | | | | | 20* |
| Gravel | | | | | 15* |
| Non-conforming | | | | | 20* |
| Local/Collector/Arterial/Major Arterial | | | | | |
| Concrete | | | | | 30* |
| ACP - hot mix | | | | | 20* |
| ACP - cold mix | | | | | 10* |
| Chip seal | | | | | 10* |
| Oil | | | | | 5* |
| Gravel | | | | | 15* |
| Road signs | | | | | |
| Traffic control | | | | | 30 |
| Information | | | | | 30 |
| Lights | | | | | |
| Decorative | | | | | 30 |
| Streets | | | | | 30 |
| Traffic | | | | | 30 |
| Guard rails | | | | | 30 |
| Ramps | | | | | 20 |
| Sidewalks & para ramps | | | | | 20 |

| MAJOR | Minor | Sub-class 1 | Sub-class 2 | Sub-class 3 | Maximum Useful Life |
|--------------|--------------|--------------------|--------------------|--------------------|----------------------------|
|--------------|--------------|--------------------|--------------------|--------------------|----------------------------|

Water system

Distribution system

Mains 75

Services 75

Pump, lift and transfer stations 35

Plants & facilities

Structures 40

Treatment equipment

Mechanical 40

Electrical 40

General 40

Pumping equipment 40

Hydrants / fire protection 40

Reservoirs 40

Wastewater system

Collection system

Mains 75

Services 75

Pump, lift and transfer stations 35

Plants & facilities

Structures 40

Treatment equipment

Mechanical 40

Electrical 40

General 40

Pumping equipment 40

Lagoons 40

Storm system

Collection system

Mains 75

Services 75

Pump, lift and transfer stations 35

Catch basins 75

Outfalls 75

Retention ponds 75

Treatment facility 40

| MAJOR | Minor | Sub-class 1 | Sub-class 2 | Sub-class 3 | Maximum Useful Life |
|--------------|--------------|--------------------|--------------------|--------------------|----------------------------|
|--------------|--------------|--------------------|--------------------|--------------------|----------------------------|

Machinery and Equipment

| | | | | | |
|-------------------------------|--|----------------------------|--------------|--|----------|
| Heavy construction equipment | | | | | variable |
| Fire equipment | | | | | 12 |
| Fitness & wellness | | | | | 10 |
| Control systems | | | | | 5 |
| | | Communication links | | | 20 |
| | | SCADA system | | | 10 |
| Fuelling stations | | | | | 15 |
| Communications | | | | | |
| | | Radios | | | 10 |
| | | Telephone systems | | | 10 |
| Tool, shop & garage equipment | | | | | 15 |
| Scales | | | | | 15 |
| Bins | | | | | 15 |
| Meters | | | | | |
| | | Water | | | 40 |
| | | Parking meters & splitters | | | 20 |
| Turf equipment | | | | | 10 |
| Ice resurfacers | | | | | 10 |
| Office furniture & equipment | | | | | |
| | | Furniture | | | 20 |
| | | Office equipment | | | 5 |
| | | | Audio/visual | | 10 |
| | | | Photocopiers | | 5 |
| Computer systems | | | | | |
| | | Hardware | | | 5 |
| | | Software | | | 10 |

Vehicles

| | | | | | |
|-------------|--|--|--|--|----|
| Light duty | | | | | 10 |
| Medium duty | | | | | 10 |
| Heavy duty | | | | | 10 |
| Fire trucks | | | | | 25 |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------------------------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| TAXES AND GRANTS IN LIEU | | | | | | |
| 1-00-00-104-00 | TAXES VACANT RES/FARMLAND | 0.00 | 0.00 | 0.00 | 52,235.00 | 52,235.00 |
| 1-00-00-105-00 | TAXES NON RES LAND & IMPROVE | 823,139.24 | 825,750.00 | 0.00 | 717,517.00 | 717,517.00 |
| 1-00-00-107-00 | TAXES MACHINERY & EQUIPMENT | 8,447.46 | 8,447.00 | 0.00 | 6,436.00 | 6,436.00 |
| 1-00-00-108-00 | TAXES LINEAR PROPERTY | 172,219.52 | 175,600.00 | 0.00 | 151,763.00 | 151,763.00 |
| 1-00-00-110-00 | TAXES RES LAND & IMPROVEMENTS | 2,475,489.33 | 2,459,948.00 | 0.00 | 2,548,478.00 | 2,548,478.00 |
| 1-00-00-230-00 | FEDERAL GRANTS IN LIEU | 6,086.27 | 6,086.00 | 0.00 | 6,348.00 | 6,348.00 |
| 1-00-00-240-00 | PROVINCIAL GRANTS IN LIEU | 82,916.07 | 82,914.00 | 0.00 | 73,919.00 | 73,919.00 |
| * | TOTAL TAXES AND GRANTS IN LIEU | 3,568,297.89 | 3,558,745.00 | 0.00 | 3,556,696.00 | 3,556,696.00 |
| REVENUE GENERAL MUNICIPAL | | | | | | |
| 1-00-00-510-00 | PENALTIES & COSTS TAXES | 44,097.23 | 40,346.83 | 23,544.71 | 42,000.00 | 18,455.29 |
| 1-00-00-514-00 | PEN & COSTS ACCTS RECEIVABLE | 490.48 | 100.00 | 16.20 | 100.00 | 83.80 |
| 1-00-00-540-00 | CONCESSION & FRANCHISE | 77,686.84 | 75,000.00 | 38,318.58 | 76,000.00 | 37,681.42 |
| 1-00-00-550-00 | INTEREST ON INVESTMENTS | 62,105.38 | 65,000.00 | 64,966.19 | 60,000.00 | (4,966.19) |
| 1-00-00-560-00 | SUNDRY | 2,079.50 | 5,000.00 | 1.00 | 2,000.00 | 1,999.00 |
| 1-00-00-740-00 | MUNICIPAL ASSISTANCE GRANT | 10,526.00 | 10,526.00 | 0.00 | 10,526.00 | 10,526.00 |
| 1-00-00-746-00 | OTHER PROVINCIAL GRANTS | 3,796.38 | 5,600.00 | 0.00 | 4,000.00 | 4,000.00 |
| 1-12-00-930-00 | CONT FROM SURPLUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE GEN MUNICIPAL | 200,781.81 | 201,572.83 | 126,846.68 | 194,626.00 | 67,779.32 |
| ** | GROSS TOTAL MUNICIPAL REVENUE | 3,769,079.70 | 3,760,317.83 | 126,846.68 | 3,751,322.00 | 3,624,475.32 |
| REQUISITIONS | | | | | | |
| 2-12-00-995-00 | HOME FOR AGED-POR. HILLS LODGE | 67,046.88 | 67,046.88 | 0.00 | 65,596.75 | 65,596.75 |
| 2-12-00-997-00 | SCHOOL FOUNDATION PROGRAM | 992,825.25 | 988,685.95 | 247,171.49 | 959,581.19 | 712,409.70 |
| ** | TOTAL REQUISITIONS | 1,059,872.13 | 1,055,732.83 | 247,171.49 | 1,025,177.94 | 778,006.45 |
| ***P | NET REVENUE MUN PURPOSES | 2,709,207.57 | 2,704,585.00 | (120,324.81) | 2,726,144.06 | 2,846,468.87 |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------------------------|--|--------------------|--------------------|--------------------|--------------------|----------------------|
| COUNCIL & OTHER LEGIS | | | | | | |
| 2-11-00-100-00 | FRINGE BENEFITS LEGISLATIVE | 3,215.05 | 4,500.00 | 245.55 | 4,500.00 | 4,254.45 |
| 2-11-00-120-00 | MAYOR FEES PER DIEM, MEETINGS | 6,577.50 | 7,500.00 | 2,865.50 | 7,500.00 | 4,634.50 |
| 2-11-00-130-00 | COUNCIL FEES PER DIEM MEETINGS | 24,313.75 | 30,000.00 | 9,329.38 | 27,000.00 | 17,670.62 |
| 2-11-00-220-00 | MAYORS EXPENSE TRAVEL & SUB | 2,773.02 | 3,000.00 | 1,006.66 | 3,500.00 | 2,493.34 |
| 2-11-00-230-00 | COUNCIL FEES TRAVEL & SUB | 8,582.74 | 9,500.00 | 4,257.47 | 10,500.00 | 6,242.53 |
| * | TOTAL COUNCIL & OTHER LEGIS | 45,462.06 | 54,500.00 | 17,704.56 | 53,000.00 | 35,295.44 |
| ***P | NET COSTS COUNCIL & LEGIS | (45,462.06) | (54,500.00) | (17,704.56) | (53,000.00) | (35,295.44) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|---------------------------------------|--|-------------------|-------------------|------------------|-------------------|----------------------|
| REV GEN ADMIN & OTHER | | | | | | |
| 1-12-00-414-00 | SALE OF MATERIAL | 1,981.07 | 2,000.00 | 1,765.75 | 2,000.00 | 234.25 |
| 1-12-00-416-00 | CERTIFICATE FEES | 8,480.00 | 8,000.00 | 2,475.00 | 8,000.00 | 5,525.00 |
| 1-12-00-520-00 | BUSINESS LICENSES | 27,040.00 | 25,000.00 | 25,005.00 | 26,000.00 | 995.00 |
| 1-12-00-562-00 | FARM LAND RENTAL | 5,927.92 | 6,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| 1-12-00-568-00 | ADMINISTRATION BUILDING RENT | 4,121.91 | 5,000.00 | 1,060.00 | 4,000.00 | 2,940.00 |
| 1-12-00-570-00 | SUNDRY RENTALS | 12,029.00 | 8,000.00 | 377.34 | 8,000.00 | 7,622.66 |
| 1-12-00-595-00 | PROPERTY SALES | 50,631.33 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-12-00-596-00 | PROP SALES-LAND HELD FOR RESALE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-12-00-910-00 | GEN CONT FROM ALLOW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-12-00-920-00 | CONTRIBUTION FROM RESERVES | 82,176.33 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-12-00-940-00 | CONT FROM CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-12-00-950-00 | SUNDRY | 1,629.36 | 1,500.00 | 40.00 | 19,000.00 | 18,960.00 |
| 1-12-00-960-00 | INTERDEPARTMENT SECRETARY | 27,000.00 | 27,000.00 | 0.00 | 27,000.00 | 27,000.00 |
| 1-12-00-963-00 | INTERDEPARTMENT POST & TELE | 13,800.00 | 13,800.00 | 0.00 | 13,800.00 | 13,800.00 |
| 1-12-00-967-00 | INTERDEPARTMENT INSURANCE | 12,000.00 | 12,000.00 | 0.00 | 12,000.00 | 12,000.00 |
| 1-12-00-969-00 | INTERDEPART OFFICE SUPPLIES | 6,000.00 | 6,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| * | TOTAL REV GEN ADMIN & OTHER | 252,816.92 | 114,300.00 | 30,723.09 | 131,800.00 | 101,076.91 |
| EXPENSES GEN ADMIN & OTHER | | | | | | |
| 2-12-00-100-00 | FRINGE BENEFITS ADMINISTRATION | 72,554.83 | 46,000.00 | 24,631.92 | 58,900.00 | 34,268.08 |
| 2-12-00-130-00 | SALARY CAO/SECRETARY/TREASURER | 113,461.62 | 115,000.00 | 45,711.50 | 118,850.00 | 73,138.50 |
| 2-12-00-131-00 | MANAGEMENT CONSULTING FEES | 14,449.47 | 25,000.00 | (654.80) | 5,000.00 | 5,654.80 |
| 2-12-00-135-00 | SALARY ASSISTANTS | 99,250.04 | 94,000.00 | 40,766.56 | 107,000.00 | 66,233.44 |
| 2-12-00-140-00 | ADMIN JANITOR WAGES | 9,693.75 | 9,500.00 | 6,161.65 | 25,200.00 | 19,038.35 |
| 2-12-00-145-00 | ADMIN BUILD MTCE WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-150-00 | ELECTIONS STAFF | 750.00 | 250.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-155-00 | ELECTION NON STAFF | 2,300.00 | 250.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-200-00 | ADMIN. - CONTRACTED SERVICES | 13,697.18 | 10,000.00 | 4,513.05 | 15,000.00 | 10,486.95 |
| 2-12-00-210-00 | ALLOWANCES & OTHER EXPENSES | 1,613.30 | 2,500.00 | 1,465.62 | 2,000.00 | 534.38 |
| 2-12-00-211-00 | STAFF DEVELOPMENT & TRAINING | 22,025.43 | 20,000.00 | 5,348.87 | 5,000.00 | (348.87) |
| 2-12-00-212-00 | DELEGATE CONVENTION EXPENSES | 4,296.48 | 10,000.00 | 3,495.54 | 10,000.00 | 6,504.46 |
| 2-12-00-215-00 | OFFICE EXP, MILEAGE, FREIGHT | 0.00 | 0.00 | 557.71 | 0.00 | (557.71) |
| 2-12-00-216-00 | POSTAGE | 9,771.67 | 11,000.00 | 4,439.00 | 11,000.00 | 6,561.00 |
| 2-12-00-217-00 | TELEPHONE / FAX | 8,863.38 | 9,000.00 | 3,101.09 | 9,500.00 | 6,398.91 |
| 2-12-00-220-00 | PRINTING & STATIONERY | 6,171.51 | 5,000.00 | 1,023.98 | 6,000.00 | 4,976.02 |
| 2-12-00-221-00 | ASSOCIATION FEES | 7,114.56 | 4,000.00 | 4,642.45 | 5,000.00 | 357.55 |
| 2-12-00-230-00 | ASSESSOR | 32,136.41 | 33,000.00 | 17,160.00 | 133,000.00 | 115,840.00 |
| 2-12-00-231-00 | CAPITAL ASSETS PROJECT | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------------------------|--------------------------------|--------------|--------------|-----------------|-----------------|----------------------|
| 2-12-00-232-00 | AUDITOR | 9,620.00 | 9,000.00 | 5,000.00 | 10,000.00 | 5,000.00 |
| 2-12-00-234-00 | LEGAL EXPENSES | 7,124.38 | 8,000.00 | 1,753.93 | 8,000.00 | 6,246.07 |
| 2-12-00-235-00 | TAX RECOVERY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-236-00 | UNION NEGOTIATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-237-00 | LAND TITLES FEES | 459.83 | 400.00 | 257.00 | 500.00 | 243.00 |
| 2-12-00-238-00 | COLLECTION FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-251-00 | BUILDING MTCE. - CONT. SERVICE | 3,698.73 | 5,000.00 | 2,250.00 | 5,000.00 | 2,750.00 |
| 2-12-00-274-00 | PUBLIC LIABILITY INSURANCE | 90,444.30 | 100,000.00 | 106,953.30 | 110,000.00 | 3,046.70 |
| 2-12-00-509-00 | ADVERTISING - GENERAL | 8,619.98 | 10,000.00 | 1,014.30 | 10,000.00 | 8,985.70 |
| 2-12-00-510-00 | COFFEE SUPPLIES | 2,048.65 | 3,000.00 | 405.20 | 2,500.00 | 2,094.80 |
| 2-12-00-511-00 | COMPUTER HARDWARE AND SOFTWARE | 23,876.90 | 30,000.00 | 5,665.71 | 10,000.00 | 4,334.29 |
| 2-12-00-512-00 | OFFICE SUPPLIES | 26,936.18 | 20,000.00 | 3,439.33 | 25,000.00 | 21,560.67 |
| 2-12-00-513-00 | SUNDRY | (3,402.79) | 0.00 | 17,660.75 | 34,999.99 | 17,339.24 |
| 2-12-00-514-00 | ELECTIONS - MATERIALS | 1,720.03 | 500.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-516-00 | JANITORIAL SUPPLIES | 2,209.94 | 2,000.00 | 1,696.74 | 2,500.00 | 803.26 |
| 2-12-00-518-00 | BUILDING MTCE. - MATERIALS | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 |
| 2-12-00-540-00 | OFFICE UTILITIES | 16,661.67 | 16,000.00 | 4,634.91 | 18,000.00 | 13,365.09 |
| 2-12-00-541-00 | MACKIN HALL UTILITIES | 2,429.74 | 2,600.00 | 775.88 | 2,600.00 | 1,824.12 |
| 2-12-00-550-00 | OFFICE EQUIPMENT RENTALS | 4,121.43 | 4,000.00 | 1,550.44 | 4,500.00 | 2,949.56 |
| 2-12-00-711-00 | TAXI SUBSIDY | 10,446.50 | 12,000.00 | 3,286.00 | 12,000.00 | 8,714.00 |
| 2-12-00-762-00 | CONT TO CAPITAL GENERAL | 227,325.00 | 227,325.00 | 0.00 | 232,820.00 | 232,820.00 |
| 2-12-00-763-00 | RESERVE FOR ACCTS. RECEIVABLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-764-00 | CONT TO RESERVES GENERAL | 170,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-766-00 | FLOOD EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-12-00-770-00 | GRANTS | 21,000.00 | 22,000.00 | 22,500.00 | 24,000.00 | 1,500.00 |
| 2-12-00-771-00 | FAIR DAYS | 10,701.76 | 7,000.00 | 0.00 | 10,000.00 | 10,000.00 |
| 2-12-00-772-00 | CANADA DAY | 0.00 | 0.00 | 105.23 | 2,000.00 | 1,894.77 |
| 2-12-00-810-00 | TEMPORARY LOAN INTEREST | 132.34 | 2,000.00 | 0.00 | 500.00 | 500.00 |
| 2-12-00-811-00 | EXCHANGE & BANK CHARGES | 1,894.06 | 2,000.00 | 637.88 | 2,258.09 | 1,620.21 |
| 2-12-00-986-00 | PROPERTY CLEANUP | 143.90 | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-12-00-987-00 | GENERAL BAD DEBTS W/OFF | 1,021.78 | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 |
| 2-12-00-989-00 | ECONOMIC DEVEL & PROMOTION | 85,931.62 | 85,000.00 | 11,739.35 | 40,000.00 | 28,260.65 |
| 2-12-00-990-00 | PUBLIC RELATIONS/ENTERTAINMENT | 4,302.46 | 3,000.00 | 431.93 | 5,000.00 | 4,568.07 |
| 2-12-00-992-00 | DISCOUNT ON CURRENT TAXES | 9,599.89 | 15,000.00 | 1,295.16 | 10,000.00 | 8,704.84 |
| 2-12-00-993-00 | CURRENT LEVY CANCELLATIONS | 7,688.03 | 7,000.00 | 0.00 | 8,000.00 | 8,000.00 |
| 2-12-00-994-00 | DAMAGE CLAIMS | 1,000.00 | 2,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| * TOTAL EXP GEN ADMIN & OTHER | | 1,165,905.94 | 1,000,325.00 | 355,417.18 | 1,113,628.08 | 758,210.90 |
| ***P NET COSTS GEN ADMIN & OTHER | | (913,089.02) | (886,025.00) | (324,694.09) | (981,828.08) | (657,133.99) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|---------------------------------|---------------------------------------|------------------|------------------|------------------|------------------|----------------------|
| REVENUE POLICE SERVICES | | | | | | |
| 1-21-00-840-00 | PROVINCIAL POLICE GRANT | 2,354.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-21-00-845-00 | PROVINCIAL FINES COLLECTED | 23,272.00 | 40,000.00 | 23,501.33 | 25,000.00 | 1,498.67 |
| * | TOTAL REVENUE POLICE SERVICES | 25,626.00 | 40,000.00 | 23,501.33 | 25,000.00 | 1,498.67 |
| EXPENSES POLICE SERVICES | | | | | | |
| 2-21-00-100-00 | FRING. BEN. - POLICE DEPT. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-21-00-110-00 | POLICE - OFFICE SECRETARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-21-00-250-00 | POLICE - EQUIPMENT REPAIRS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-21-00-500-00 | POLICE - SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXPENSES POLICE SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ***P | NET COSTS POLICE SERVICES | 25,626.00 | 40,000.00 | 23,501.33 | 25,000.00 | 1,498.67 |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-------------------------------|---------------------------------------|--------------------|--------------------|------------------|--------------------|----------------------|
| REVENUE FIRE FIGHTING | | | | | | |
| 1-23-00-850-00 | M.D. CONT TO FIRE DEPARTMENT | 23,930.31 | 25,000.00 | 22,309.90 | 13,500.00 | (8,809.90) |
| 1-23-00-990-00 | NON GOVT CONTR TO FIRE DEPT | 6,600.00 | 5,000.00 | 1,700.00 | 5,000.00 | 3,300.00 |
| * | TOTAL REVENUE FIRE FIGHTING | 30,530.31 | 30,000.00 | 24,009.90 | 18,500.00 | (5,509.90) |
| EXPENSES FIRE FIGHTING | | | | | | |
| 2-23-00-100-00 | FRINGE BENEFITS - FIRE DEPT. | 1,360.80 | 2,500.00 | 920.96 | 2,500.00 | 1,579.04 |
| 2-23-00-200-00 | FIRE DEPARTMENT - FIRE CALLS | 23,286.66 | 25,200.00 | 380.00 | 25,000.00 | 24,620.00 |
| 2-23-00-210-00 | FIRE DEPARTMENT - TELEPHONE | 2,731.06 | 3,000.00 | 880.13 | 3,000.00 | 2,119.87 |
| 2-23-00-250-00 | FIRE DEPARTMENT - NOT JOINT SUPPLIE | 943.36 | 5,300.00 | 0.00 | 10,000.00 | 10,000.00 |
| 2-23-00-510-00 | FIRE DEPARTMENT - JOINT SUPPLIES | 44,067.63 | 50,000.00 | 6,640.49 | 18,099.99 | 11,459.50 |
| 2-23-00-511-00 | FIRE DEPT. - BLDG. & REPAIRS | 6,707.32 | 8,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-23-00-512-00 | FIRE DEPARTMENT - GAS & OIL | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-23-00-513-00 | FIRE DEPARTMENT - EMERGENCY RESPO | 12,133.70 | 12,200.00 | 6,937.50 | 13,875.00 | 6,937.50 |
| 2-23-00-540-00 | FIRE DEPARTMENT - UTILITIES | 7,067.15 | 6,200.00 | 2,238.65 | 7,500.00 | 5,261.35 |
| 2-23-00-762-00 | FIRE DEPT CONT TO CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-23-00-520-00 | FIRE DEPARTMENT - TRAINING INITIATIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXPENSES FIRE FIGHTING | 98,297.68 | 113,400.00 | 17,997.73 | 81,974.99 | 63,977.26 |
| ***P | NET COSTS FIRE FIGHTING | (67,767.37) | (83,400.00) | 6,012.17 | (63,474.99) | (69,487.16) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|--------------------------------|--------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| TOTAL REVENUE AMBULANCE | | | | | | |
| 1-25-00-840-00 | AMBULANCE GRANT | 60,165.00 | 60,165.00 | 0.00 | 60,165.00 | 60,165.00 |
| * | TOTAL Total Revenue Ambulance | 60,165.00 | 60,165.00 | 0.00 | 60,165.00 | 60,165.00 |
| EXPENSES AMBULANCE | | | | | | |
| 2-25-00-200-00 | AMBULANCE CONTRACT | 106,570.20 | 106,570.00 | 35,523.40 | 126,570.00 | 91,046.60 |
| * | TOTAL EXPENSES AMBULANCE | 106,570.20 | 106,570.00 | 35,523.40 | 126,570.00 | 91,046.60 |
| ***P | NET COSTS AMBULANCE | (46,405.20) | (46,405.00) | (35,523.40) | (66,405.00) | (30,881.60) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------------------------|-------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| REVENUE BYLAW ENFORCEMENT | | | | | | |
| 1-26-00-524-00 | DOG LICENSES/IMPOUND FEES | 3,515.00 | 2,000.00 | 3,205.00 | 3,500.00 | 295.00 |
| 1-26-00-530-00 | FINES MUNICIPAL/PROVINCIAL | 9,986.00 | 7,500.00 | 0.00 | 40,000.00 | 40,000.00 |
| * | TOTAL REVENUE BYLAW ENFORCE | 13,501.00 | 9,500.00 | 3,205.00 | 43,500.00 | 40,295.00 |
| EXPENSES BYLAW ENFORCE | | | | | | |
| 2-26-00-111-00 | WAGES - PEACE OFFICER | 30,972.00 | 33,000.00 | 21,961.60 | 47,500.00 | 25,538.40 |
| 2-26-00-101-00 | FRINGE BEN - PEACE OFFICER | 6,007.78 | 5,500.00 | 3,420.85 | 11,500.00 | 8,079.15 |
| 2-66-00-101-00 | BYLAW ASSISTANT WAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-66-00-110-00 | BYLAW ASSISTANT FRINGE BENEFITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-26-00-200-00 | BYLAW - ANIMAL SERVICES | 6,381.32 | 2,500.00 | 5,395.22 | 14,000.00 | 8,604.78 |
| 2-26-00-210-00 | LEGAL SERVICES - ENFORCEMENT | 0.00 | 1,000.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-26-00-511-00 | ADVERTISING - ENFORCEMENT | 1,650.99 | 500.00 | 160.70 | 1,000.00 | 839.30 |
| 2-26-00-512-00 | SUPPLIES - ENFORCEMENT | 7,853.89 | 7,000.00 | 1,447.69 | 8,000.00 | 6,552.31 |
| * | TOTAL EXPENSES BYLAW ENFORCE | 52,865.98 | 49,500.00 | 32,386.06 | 84,000.00 | 51,613.94 |
| ***P | NET COSTS BYLAW ENFORCEMENT | (39,364.98) | (40,000.00) | (29,181.06) | (40,500.00) | (11,318.94) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-------------------------------|----------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| REVENUE EQUIPMENT POOL | | | | | | |
| 1-12-00-560-00 | MACHINERY & EQUIPMENT RENTALS | 3,760.00 | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 |
| 1-31-00-920-00 | P.W. CONT FROM RESERVES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-31-00-960-00 | EQUIPMENT POOL RENTAL | 56,000.00 | 56,000.00 | 0.00 | 56,000.00 | 56,000.00 |
| * | TOTAL REV EQUIPMENT POOL | 59,760.00 | 58,000.00 | 0.00 | 58,000.00 | 58,000.00 |
| EXP EQUIPMENT POOL | | | | | | |
| 2-31-00-100-00 | FRINGE BEN. COMMON SERVICES | 40,146.56 | 37,000.00 | 13,953.05 | 45,000.00 | 31,046.95 |
| 2-31-00-110-00 | SALARY - SUPERINTENDENT | 30,271.62 | 34,000.00 | 26,710.50 | 32,300.00 | 5,589.50 |
| 2-31-00-130-00 | ENGINEERING SERVICES - WAGES | 5,145.50 | 6,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| 2-31-00-160-00 | EQUIPMENT EXPENSE - WAGES | 40,926.59 | 50,000.00 | 22,838.83 | 50,000.00 | 27,161.17 |
| 2-31-00-170-00 | YARD & BLDG. MTCE. - WAGES | 25,573.34 | 12,000.00 | 8,152.79 | 30,000.00 | 21,847.21 |
| 2-31-00-200-00 | YARD & BLDG. MTCE.-CONT. SERV. | 0.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-31-00-210-00 | CONTRACTED SERVICES | 0.00 | 2,000.00 | 0.00 | 0.00 | 0.00 |
| 2-31-00-211-00 | PUBLIC WORKS CONVENTION EXPENSES | 2,052.00 | 500.00 | 0.00 | 2,500.00 | 2,500.00 |
| 2-31-00-215-00 | ENGINEERING SERVICES-TELEPHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-31-00-216-00 | SHOP EXPENSE - TELEPHONE | 3,056.50 | 3,000.00 | 919.50 | 3,200.00 | 2,280.50 |
| 2-31-00-217-00 | SHOP EXPENSE - FREIGHT | 4,124.78 | 5,000.00 | 880.24 | 5,000.00 | 4,119.76 |
| 2-31-00-512-00 | ENG. SERV. - PLAN. & RESEARCH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-31-00-513-00 | ENG. SERVICE - MATERIALS | 405.30 | 500.00 | 203.80 | 500.00 | 296.20 |
| 2-31-00-515-00 | SHOP EXPENSE - MATERIALS | 32,089.24 | 25,000.00 | 9,975.37 | 34,999.99 | 25,024.62 |
| 2-31-00-516-00 | YARD & BLDG. MTCE - MATERIALS | 33,236.12 | 50,000.00 | 27,536.50 | 50,000.00 | 22,463.50 |
| 2-31-00-518-00 | EQUIPMENT INSURANCE | 8,354.00 | 0.00 | 7,926.00 | 9,000.00 | 1,074.00 |
| 2-31-00-520-00 | EQUIPMENT PARTS & REPAIRS | 73,614.90 | 120,000.00 | 27,913.90 | 90,000.00 | 62,086.10 |
| 2-31-00-521-00 | EQUIPMENT OIL & GAS | 65,926.15 | 80,000.00 | 13,578.88 | 80,000.00 | 66,421.12 |
| 2-31-00-525-00 | COMMON TRAINING | 0.00 | 0.00 | 571.92 | 8,000.00 | 7,428.08 |
| 2-31-00-540-00 | SHOP EXPENSE - UTILITIES | 9,979.36 | 8,500.00 | 2,810.70 | 10,000.00 | 7,189.30 |
| 2-31-00-762-00 | PW COMMON SERV CONT TO CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXP EQUIPMENT POOL | 374,901.96 | 433,500.00 | 163,971.98 | 458,499.99 | 294,528.01 |
| ***P | NET COSTS EQUIPMENT POOL | (315,141.96) | (375,500.00) | (163,971.98) | (400,499.99) | (236,528.01) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|------------------------------------|--|---------------------|---------------------|--------------------|---------------------|----------------------|
| REVENUE ROADS & STREETS | | | | | | |
| 1-32-00-120-00 | LOCAL IMPROV CHARGES - PAVING | 40,926.59 | 50,500.00 | 0.00 | 41,000.00 | 41,000.00 |
| 1-32-00-841-00 | PROV GRANTS- STREETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-32-00-990-00 | NON GOVT GRANT-STREET CLEANING | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE ROADS & STREETS | 43,926.59 | 50,500.00 | 0.00 | 41,000.00 | 41,000.00 |
| EXPENSE STREETS & ROADS | | | | | | |
| 2-32-00-100-00 | FRINGE BEN. ROADS, STREETS | 22,163.41 | 25,000.00 | 5,004.20 | 27,000.00 | 21,995.80 |
| 2-32-00-110-00 | STS. LANES,BLVDS. MTCE - WAGES | 29,418.23 | 50,000.00 | 5,582.56 | 40,000.00 | 34,417.44 |
| 2-32-00-120-00 | STREET CLEANING - WAGES | 9,995.50 | 8,000.00 | 2,637.82 | 10,000.00 | 7,362.18 |
| 2-32-00-130-00 | SNOW REMOVAL - WAGES | 19,247.25 | 17,000.00 | 12,467.97 | 20,000.00 | 7,532.03 |
| 2-32-00-140-00 | TRAFFIC & PARK CONTROL - WAGES | 3,992.71 | 4,000.00 | 983.30 | 5,000.00 | 4,016.70 |
| 2-32-00-200-00 | STS.LANE,BLVD,MTCE,-CONT. SERV | 1,840.30 | 10,000.00 | 0.00 | 0.00 | 0.00 |
| 2-32-00-210-00 | SNOW REMOVAL - CONT. SERVICES | 630.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-32-00-211-00 | TRAFF.& PARK. CONT.-CONT. SERV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-32-00-214-00 | ROAD ENGINEERING COSTS | 1,056.25 | 1,500.00 | 52.00 | 1,500.00 | 1,448.00 |
| 2-32-00-260-00 | STREET LIGHTS | 92,519.90 | 95,000.00 | 30,544.86 | 95,000.00 | 64,455.14 |
| 2-32-00-500-00 | STS.LANE,BLVD MTCE - MATERIALS | 23,280.24 | 50,000.00 | 4,659.19 | 65,000.00 | 60,340.81 |
| 2-32-00-510-00 | STREET CLEANING - MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-32-00-520-00 | SNOW REMOVAL - MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-32-00-530-00 | TRAFF. & PARK. CONTROL - MAT. | 1,203.76 | 15,000.00 | 3,017.16 | 15,000.00 | 11,982.84 |
| 2-32-00-762-00 | ROADS STREETS CONT TO CAPITAL | 144,880.00 | 144,880.00 | 0.00 | 72,500.00 | 72,500.00 |
| * | TOTAL EXPENSE STREETS & ROADS | 350,227.55 | 421,380.00 | 64,949.06 | 352,000.00 | 287,050.94 |
| ***P | NET COSTS STREETS & ROADS | (306,300.96) | (370,880.00) | (64,949.06) | (311,000.00) | (246,050.94) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------------|-----------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| REV AIRPORT SERVICES | | | | | | |
| 1-33-00-560-00 | AIRPORT HANGAR RENTAL | 7,200.00 | 6,500.00 | 3,600.00 | 7,000.00 | 3,400.00 |
| 1-33-00-564-00 | AIRPORT FACILITY RENTAL | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 1-33-00-840-00 | PROV GOVT GRANTS AIRPORT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-33-00-850-00 | AIRPORT LOCAL GOVT GRANTS | 500.00 | 500.00 | 500.00 | 500.00 | 0.00 |
| * | TOTAL REV AIRPORT SERVICES | 8,700.00 | 8,000.00 | 4,100.00 | 8,500.00 | 4,400.00 |
| EXP AIRPORT SERVICES | | | | | | |
| 2-33-00-100-00 | FRINGE BEN AIRPORT SERVICES | 547.55 | 1,200.00 | 295.74 | 1,200.00 | 904.26 |
| 2-33-00-110-00 | FIELD & HANGAR - WAGES | 1,861.79 | 3,000.00 | 1,112.95 | 3,000.00 | 1,887.05 |
| 2-33-00-200-00 | FIELD & HANGAR - CONT. SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-33-00-500-00 | FIELD & HANGAR - MATERIALS | 4,784.68 | 10,000.00 | 0.00 | 5,000.00 | 5,000.00 |
| 2-33-00-540-00 | FIELD & HANGAR - UTILITIES | 3,931.67 | 3,000.00 | 1,395.80 | 4,000.00 | 2,604.20 |
| 2-33-00-580-00 | FIELD & HANGAR - INSURANCE | 4,327.00 | 0.00 | 3,818.00 | 4,500.00 | 682.00 |
| 2-33-00-762-00 | AIRPORT CONT TO CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXP AIRPORT SERVICES | 15,452.69 | 17,200.00 | 6,622.49 | 17,700.00 | 11,077.51 |
| ***P | NET COSTS AIRPORT SERVICES | (6,752.69) | (9,200.00) | (2,522.49) | (9,200.00) | (6,677.51) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|------------------------------------|--|--------------------|---------------------|-------------------|--------------------|----------------------|
| REV STORM SEWER & DRAIN | | | | | | |
| 1-37-00-120-00 | LOCAL IMPROV CHARGES - CURB & GUTT | 6,426.21 | 5,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| * | TOTAL REV STORM SEWER & DRAIN | 6,426.21 | 5,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| EXP STORM SEWER & DRAIN | | | | | | |
| 2-37-00-100-00 | FRINGE BENEFITS - DRAINAGE | 2,512.78 | 3,000.00 | 1,059.99 | 3,000.00 | 1,940.01 |
| 2-37-00-110-00 | SIDEWALK MAINTENANCE - WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-37-00-120-00 | STORM SEWER MAINTENANCE-WAGES | 3,202.65 | 5,000.00 | 91.22 | 5,000.00 | 4,908.78 |
| 2-37-00-130-00 | DRAINAGE - WAGES | 4,591.65 | 4,000.00 | 4,208.03 | 5,000.00 | 791.97 |
| 2-37-00-200-00 | SIDEWALK MTCE-CONTRACTED SERV. | 4,912.00 | 30,000.00 | 0.00 | 60,000.00 | 60,000.00 |
| 2-37-00-210-00 | STROM SEWER MTCE-CONTR. SERV. | 9,555.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-37-00-220-00 | DRAINAGE CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-37-00-510-00 | SIDEWALK MAINTENANCE-MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-37-00-511-00 | STORM SEWER MTCE. - MATERIALS | 2,166.82 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-37-00-512-00 | DRAINAGE - MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-37-00-762-00 | DRAINAGE CONT TO CAPITAL | 61,785.00 | 70,000.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXP STORM SEWER & DRAIN | 88,725.90 | 112,000.00 | 5,359.24 | 77,000.00 | 71,640.76 |
| ****P | NET COSTS STORM SEWER & DRAIN | (82,299.69) | (107,000.00) | (5,359.24) | (71,000.00) | (65,640.76) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| REVENUE WATER SERVICES | | | | | | |
| 1-00-00-512-00 | PENALTIES & COSTS UTILITIES | 5,916.73 | 5,900.00 | 1,855.38 | 6,000.00 | 4,144.62 |
| 1-41-00-120-00 | LOCAL IMPROV CHARGES - WATER | 0.00 | 0.00 | (32.60) | 0.00 | 32.60 |
| 1-41-00-410-00 | SALE OF WATER RESIDENTIAL | 631,008.86 | 645,000.00 | 232,689.87 | 753,600.00 | 520,910.13 |
| 1-41-00-411-00 | SALE OF WATER COMMERCIAL/INDUSTRI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-41-00-590-00 | OTHER REVENUE WATER | 15,432.93 | 12,000.00 | 5,741.76 | 12,000.00 | 6,258.24 |
| 1-41-00-910-00 | WATER CONT FROM ALLOW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-41-00-990-00 | CONTRIB. TO HIGH PRESSURE SYST | 2,297.22 | 2,300.00 | 0.00 | 2,300.00 | 2,300.00 |
| 1-41-00-992-00 | PROVINCIAL GOVT GRANTS | 69,123.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL REVENUE WATER SERVICES | 723,779.46 | 665,200.00 | 240,254.41 | 773,900.00 | 533,645.59 |
| EXPENSE WATER SERVICE | | | | | | |
| 2-41-00-100-00 | WATER SUPPLY FRINGE BENEFITS | 46,135.77 | 40,000.00 | 13,772.20 | 50,000.00 | 36,227.80 |
| 2-41-00-110-00 | SALARY- SUPERINTENDENT | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 20,000.00 |
| 2-41-00-120-00 | WAGES - OPERATOR | 52,970.66 | 58,000.00 | 20,569.63 | 56,000.00 | 35,430.37 |
| 2-41-00-121-00 | MTCE-BLDG & EQUIP TRT PL LABOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-130-00 | T & D WAGES | 57,238.54 | 30,000.00 | 32,345.11 | 65,000.00 | 32,654.89 |
| 2-41-00-131-00 | T & D STANDBY PERSONNEL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-132-00 | METER READINGS - WAGES | 2,588.52 | 3,500.00 | 1,167.67 | 3,500.00 | 2,332.33 |
| 2-41-00-134-00 | AIRPORT SYSTEM MTCE WAGES | 15,183.11 | 14,000.00 | 5,249.99 | 15,000.00 | 9,750.01 |
| 2-41-00-200-00 | T & D CONT SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-211-00 | CONVENTIONS - TRAVEL & SUB. | 0.00 | 1,000.00 | 0.00 | 4,000.00 | 4,000.00 |
| 2-41-00-216-00 | TELEPHONE - WATER SUPPLY | 11,436.75 | 11,000.00 | 4,099.60 | 12,500.00 | 8,400.40 |
| 2-41-00-217-00 | TELE NEW TREATMENT PLANT | 1,769.82 | 1,500.00 | 535.20 | 2,000.00 | 1,464.80 |
| 2-41-00-218-00 | WATERPLANT FREIGHT CHARGES | 3,148.39 | 3,000.00 | 222.96 | 3,500.00 | 3,277.04 |
| 2-41-00-220-00 | ADVERTISING | 371.50 | 250.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-41-00-230-00 | WATER - ENGINEERING & LEGAL | 71,906.02 | 20,000.00 | 0.00 | 20,000.00 | 20,000.00 |
| 2-41-00-509-00 | CHEMICALS NEW TREATMENT PLANT | 10,339.31 | 20,000.00 | 3,014.24 | 10,000.00 | 6,985.76 |
| 2-41-00-512-00 | CHEMICALS OLD TREATMENT PLANT | 30,144.21 | 20,000.00 | 1,059.22 | 30,000.00 | 28,940.78 |
| 2-41-00-513-00 | OLD WATERPLANT MAINTENANCE | 20,037.46 | 40,000.00 | 7,183.32 | 25,000.00 | 17,816.68 |
| 2-41-00-514-00 | PUMPING STATION MTCE - MAT | 4.09 | 1,000.00 | 0.00 | 500.00 | 500.00 |
| 2-41-00-515-00 | T & D - MATERIALS | 34,671.33 | 40,000.00 | 23,500.19 | 40,000.00 | 16,499.81 |
| 2-41-00-516-00 | BILLING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-517-00 | AIRPORT SYSTEM MTCE MATERIALS | 9,224.85 | 15,000.00 | 6,226.35 | 15,000.00 | 8,773.65 |
| 2-41-00-518-00 | NEW WATERPLANT MAINTENANCE | 15,286.72 | 15,000.00 | 1,084.19 | 15,000.00 | 13,915.81 |
| 2-41-00-538-00 | POWER NEW TREATMENT PLANT | 21,406.90 | 24,000.00 | 5,003.31 | 24,000.00 | 18,996.69 |
| 2-41-00-539-00 | AIRPORT SYSTEM POWER | 4,976.19 | 6,000.00 | 1,186.46 | 6,000.00 | 4,813.54 |
| 2-41-00-540-00 | POWER - TREATMENT PLANT | 48,729.32 | 50,000.00 | 9,338.00 | 50,000.00 | 40,662.00 |
| 2-41-00-541-00 | POWER - NEW BOOSTER STATION | 428.07 | 1,000.00 | 165.52 | 1,000.00 | 834.48 |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------|------------------------------------|-------------------|--------------------|-------------------|-------------------|----------------------|
| 2-41-00-542-00 | PUMPING STATION - POWER | 11,456.48 | 15,000.00 | 2,651.59 | 15,000.00 | 12,348.41 |
| 2-41-00-544-00 | HEATING - EXIST TREATMENT PLNT | 14,051.43 | 12,000.00 | 3,214.96 | 15,000.00 | 11,785.04 |
| 2-41-00-545-00 | HEATING - NEW BOOSTER STATION | 846.97 | 1,000.00 | 265.90 | 1,000.00 | 734.10 |
| 2-41-00-546-00 | HEATING PUMPING STATION | 1,405.66 | 1,200.00 | 426.89 | 1,500.00 | 1,073.11 |
| 2-41-00-547-00 | AIRPORT SYSTEM HEATING | 3,186.88 | 2,000.00 | 444.57 | 3,500.00 | 3,055.43 |
| 2-41-00-548-00 | HEATING NEW TREATMENT PLANT | 5,516.46 | 6,000.00 | 1,569.08 | 6,000.00 | 4,430.92 |
| 2-41-00-761-00 | RESERVE ACCTS RECEIVABLE WATER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-762-00 | WATER CONT TO CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-764-00 | CONTRIBUTION TO RESERVES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-41-00-831-00 | WATER DEBENTURES PRINCIPAL | 115,679.21 | 115,680.00 | 0.00 | 128,404.00 | 128,404.00 |
| 2-41-00-832-00 | WATER DEBENTURES INTEREST | 26,291.34 | 26,850.00 | 0.00 | 14,125.00 | 14,125.00 |
| 2-41-00-960-00 | OFFICE PERSONNEL | 21,550.00 | 20,250.00 | 0.00 | 20,250.00 | 20,250.00 |
| 2-41-00-961-00 | TELEPHONE ADMINISTRATION | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 7,000.00 |
| 2-41-00-962-00 | POSTAGE | 6,800.00 | 6,800.00 | 0.00 | 6,800.00 | 6,800.00 |
| 2-41-00-963-00 | WATER INTERDEPART INSURANCE | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 |
| 2-41-00-964-00 | WATER TRUCK RENTAL | 8,960.00 | 8,960.00 | 0.00 | 8,960.00 | 8,960.00 |
| 2-41-00-965-00 | OFFICE SUPPLIES ADMINISTRATION | 1,300.00 | 1,300.00 | 0.00 | 1,300.00 | 1,300.00 |
| 2-41-00-966-00 | WATER PLANT WATER TESTING | 20,689.15 | 25,000.00 | 3,395.00 | 25,000.00 | 21,605.00 |
| 2-41-00-987-00 | WATER BAD DEBTS W/OFF | 235.98 | 1,500.00 | 0.00 | 1,000.00 | 1,000.00 |
| * | TOTAL EXPENSE WATER SERVICE | 732,967.09 | 694,790.00 | 147,691.15 | 733,839.00 | 586,147.85 |
| ***P | NET COSTS WATER SERVICES | (9,187.63) | (29,590.00) | 92,563.26 | 40,061.00 | (52,502.26) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|--------------------------------|--------------------------------------|-------------------|-------------------|------------------|-------------------|----------------------|
| REVENUE SEWER SERVICES | | | | | | |
| 1-42-00-120-00 | LOCAL IMPROV CHARGES - SEWER | 0.00 | 0.00 | (18.52) | 0.00 | 18.52 |
| 1-42-00-410-00 | SEWER SERVICE FEES & CHARGES | 259,252.34 | 270,000.00 | 90,270.49 | 260,000.00 | 169,729.51 |
| 1-42-00-920-00 | CONT FROM RESERVES SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-42-00-990-00 | NON GOVT CONTRIB SEWER | 800.00 | 1,200.00 | 0.00 | 1,200.00 | 1,200.00 |
| * | TOTAL REVENUE SEWER SERVICES | 260,052.34 | 271,200.00 | 90,251.97 | 261,200.00 | 170,948.03 |
| EXPENSES SEWER SERVICES | | | | | | |
| 2-42-00-100-00 | SAN SEWER SERV ADMIN FRIN BEN | 612.50 | 2,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-42-00-101-00 | SEWER MTCE. - FRINGE BENEFITS | 8,975.80 | 10,000.00 | 1,835.27 | 12,000.00 | 10,164.73 |
| 2-42-00-110-00 | SALARY - SUPERINTENDENT | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 7,000.00 |
| 2-42-00-140-00 | SEWER MAINTENANCE - WAGES | 9,948.57 | 16,000.00 | 2,686.05 | 12,000.00 | 9,313.95 |
| 2-42-00-150-00 | SEWER LAGOON MAINTENANCE-WAGES | 15,655.46 | 14,000.00 | 5,018.86 | 18,000.00 | 12,981.14 |
| 2-42-00-200-00 | SEWER LAGOON MTCE-CONTRAC SERV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-42-00-201-00 | SEWER MTCE - CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 28,000.00 | 28,000.00 |
| 2-42-00-215-00 | FREIGHT CHARGES | 0.00 | 0.00 | (25.00) | 0.00 | 25.00 |
| 2-42-00-510-00 | SEWER MAINTENANCE - MATERIALS | 8,790.12 | 16,000.00 | 1,188.39 | 12,000.00 | 10,811.61 |
| 2-42-00-520-00 | SEWER LAGOON MAINT - MATERIALS | 756.66 | 5,000.00 | 181.12 | 2,000.00 | 1,818.88 |
| 2-42-00-530-00 | SEWER MAINTENANCE - CHEMICALS | 0.00 | 1,600.00 | 0.00 | 0.00 | 0.00 |
| 2-42-00-540-00 | SEWER LAGOON MAINT - CHEMICALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-42-00-550-00 | LIFT STATION POWER & HEAT | 2,913.37 | 2,700.00 | 664.20 | 3,000.00 | 2,335.80 |
| 2-42-00-551-00 | LIFT STATION - HEAT | 1,194.74 | 1,200.00 | 271.43 | 1,500.00 | 1,228.57 |
| 2-42-00-552-00 | SEWER LAGOON POWER | 4,872.30 | 8,000.00 | 2,877.19 | 5,000.00 | 2,122.81 |
| 2-42-00-762-00 | TRANSFER TO SEWER RESERVES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-42-00-763-00 | SEWER CONT TO CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-42-00-831-00 | SEWER DEBENTURE - PRINCIPAL | 32,698.84 | 32,699.00 | 0.00 | 34,620.00 | 34,620.00 |
| 2-42-00-832-00 | SEWER DEBENTURE - INTEREST | 53,039.93 | 53,603.00 | 0.00 | 51,682.00 | 51,682.00 |
| 2-42-00-960-00 | OFFICE SECRETARY | 6,750.00 | 6,750.00 | 0.00 | 6,750.00 | 6,750.00 |
| 2-42-00-961-00 | SEWER INTERDEPART INS | 2,000.00 | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-42-00-962-00 | SEWER ADMIN TRUCK RENTAL | 3,360.00 | 3,360.00 | 0.00 | 3,360.00 | 3,360.00 |
| 2-42-00-963-00 | SEWER MTCE TRUCK RENTAL | 8,400.00 | 8,400.00 | 0.00 | 8,400.00 | 8,400.00 |
| 2-42-00-964-00 | SEWER OFFICE SUPPLIES | 2,100.00 | 2,100.00 | 0.00 | 2,100.00 | 2,100.00 |
| * | TOTAL EXPENSES SEWER SERVICES | 169,068.29 | 192,412.00 | 14,697.51 | 210,412.00 | 195,714.49 |
| ***P | NET COSTS SEWER SERVICES | 90,984.05 | 78,788.00 | 75,554.46 | 50,788.00 | (24,766.46) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------------------|-------------------------------------|---------------------|-------------------|-------------------|-------------------|----------------------|
| REVENUE GARBAGE COLLECTION | | | | | | |
| 1-43-00-410-00 | GARBAGE COLLECT & DISPOSAL FEE | 279,133.63 | 280,000.00 | 107,241.68 | 287,500.00 | 180,258.32 |
| 1-43-00-920-00 | GARB CONT FROM RESERVES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REV GARBAGE COLLECTION | 279,133.63 | 280,000.00 | 107,241.68 | 287,500.00 | 180,258.32 |
| EXP GARBAGE COLLECTION | | | | | | |
| 2-43-00-100-00 | GARBAGE ADMIN - FRINGE BENEFIT | 892.50 | 2,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-43-00-101-00 | GARBAGE COLLECTION-FRING BENFT | 25,966.94 | 27,000.00 | 6,796.55 | 28,000.00 | 21,203.45 |
| 2-43-00-110-00 | SALARY - GARBAGE ADMIN SUPT | 10,200.00 | 10,200.00 | 0.00 | 10,200.00 | 10,200.00 |
| 2-43-00-120-00 | GARBAGE COLLECTION - WAGES | 66,780.51 | 74,000.00 | 22,232.30 | 70,000.00 | 47,767.70 |
| 2-43-00-140-00 | RECYCLING MTCE - WAGES | 9,162.90 | 6,000.00 | 5,370.91 | 10,000.00 | 4,629.09 |
| 2-43-00-210-00 | LANDFILL MTCE - CONTRACTED SER | 65,931.12 | 63,000.00 | 14,526.20 | 70,000.00 | 55,473.80 |
| 2-43-00-211-00 | WASTE MANAGEMENT - CONT. SERV. | 25,658.00 | 26,000.00 | 25,658.00 | 26,000.00 | 342.00 |
| 2-43-00-212-00 | RECYCLING CENTRE - CONTRACTED SER | 21,486.56 | 23,000.00 | 0.00 | 25,000.00 | 25,000.00 |
| 2-43-00-213-00 | LANDFILL CLOSURE - CONT. SERV. | 7,550.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-43-00-220-00 | GARBAGE ADMIN. - ADVERTISING | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-43-00-520-00 | GARBAGE COLLECTION - MATERIALS | 12,521.61 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |
| 2-43-00-763-00 | GARB CONT TO CAP | 206,955.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-43-00-960-00 | GARBAGE ADMIN TRUCK RENTAL | 2,800.00 | 2,800.00 | 0.00 | 2,800.00 | 2,800.00 |
| 2-43-00-961-00 | GARBAGE COLL TRUCK RENTAL | 32,480.00 | 32,480.00 | 0.00 | 32,480.00 | 32,480.00 |
| 2-43-00-962-00 | GARBAGE ADMIN OFFICE SUPPLIES | 1,300.00 | 1,300.00 | 0.00 | 1,300.00 | 1,300.00 |
| * | TOTAL EXP GARBAGE COLLECTION | 490,685.14 | 268,780.00 | 74,583.96 | 281,780.00 | 207,196.04 |
| ***P | NET COSTS GARBAGE COLLECTION | (211,551.51) | 11,220.00 | 32,657.72 | 5,720.00 | (26,937.72) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------------|--------------------------------|-------------|-------------|-------------------|-------------------|----------------------|
| REVENUE FCSS | | | | | | |
| 1-51-00-100-00 | FCSS - PROVINCIAL FUNDING | 0.00 | 0.00 | 44,152.00 | 79,891.00 | 35,739.00 |
| 1-51-00-101-00 | FCSS - TOWN OF CLARESHOLM | 0.00 | 0.00 | 0.00 | 19,973.00 | 19,973.00 |
| 1-51-00-102-00 | FCSS - MD OF WILLOW CREEK | 0.00 | 0.00 | 18,872.34 | 35,484.00 | 16,611.66 |
| 1-51-00-103-00 | FCSS - DEFERRED REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-51-00-104-00 | FCSS - OTHER INCOME | 0.00 | 0.00 | 0.00 | 2,139.00 | 2,139.00 |
| 1-51-00-104-02 | COMMUNITY CHOOSE WELL | 0.00 | 0.00 | 5,000.00 | 0.00 | (5,000.00) |
| 1-51-00-105-00 | FCSS - INTEREST EARNED | 0.00 | 0.00 | 317.44 | 650.00 | 332.56 |
| 1-51-00-106-00 | FCSS - DONATIONS & FUNDRAISING | 0.00 | 0.00 | 300.00 | 0.00 | (300.00) |
| 1-51-00-101-01 | CALGARY HEALTH OP | 0.00 | 0.00 | 12,067.92 | 24,136.00 | 12,068.08 |
| 1-51-00-102-01 | OTHER FUNDING & FEES OP | 0.00 | 0.00 | 0.00 | 264.00 | 264.00 |
| 1-51-00-103-01 | FUNDING - I.N. OP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-51-00-104-01 | FUNDING - DRUG COALITION OP | 0.00 | 0.00 | 6,000.00 | 11,000.00 | 5,000.00 |
| 1-51-00-100-02 | FEES & REIMBURSEMENTS ASC | 0.00 | 0.00 | 6,203.00 | 7,736.00 | 1,533.00 |
| 1-51-00-100-03 | FEES & REIMBURSEMENTS SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-51-00-100-04 | FEES & REIMBURSEMENTS OTHER | 0.00 | 0.00 | 550.00 | 0.00 | (550.00) |
| 1-51-00-100-06 | CFSA FUNDING RC | 0.00 | 0.00 | 8,285.00 | 28,365.00 | 20,080.00 |
| 1-51-00-101-06 | OTHER FUNDING & FEES RC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE FCSS | 0.00 | 0.00 | 101,747.70 | 209,638.00 | 107,890.30 |
| EXPENSE FCSS GENERAL | | | | | | |
| 2-51-00-100-00 | WAGES & SALARIES DIRECTOR | 0.00 | 0.00 | 16,450.00 | 45,500.00 | 29,050.00 |
| 2-51-00-101-00 | WAGES & SALARIES ADMIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-102-00 | EI EXPENSE | 0.00 | 0.00 | 0.00 | 2,953.00 | 2,953.00 |
| 2-51-00-103-00 | CPP EXPENSE | 0.00 | 0.00 | 15.50 | 4,418.00 | 4,402.50 |
| 2-51-00-104-00 | WCB EXPENSE | 0.00 | 0.00 | 0.00 | 591.00 | 591.00 |
| 2-51-00-105-00 | BENEFITS EXPENSE | 0.00 | 0.00 | 3,922.31 | 2,804.00 | (1,118.31) |
| 2-51-00-106-00 | LAPP CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 3,359.00 | 3,359.00 |
| 2-51-00-107-00 | PROFESSIONAL DEVELOPMENT | 0.00 | 0.00 | 311.96 | 600.00 | 288.04 |
| 2-51-00-108-00 | ADVERTISING & PROMOTION | 0.00 | 0.00 | 282.26 | 600.00 | 317.74 |
| 2-51-00-109-00 | ACCOUNTING & LEGAL | 0.00 | 0.00 | 142.50 | 2,600.00 | 2,457.50 |
| 2-51-00-110-00 | BAD DEBTS EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-111-00 | MEMBERSHIPS | 0.00 | 0.00 | 414.00 | 700.00 | 286.00 |
| 2-51-00-112-00 | OFFICE EXPENSES | 0.00 | 0.00 | 1,063.99 | 6,317.00 | 5,253.01 |
| 2-51-00-113-00 | RENT EXPENSE | 0.00 | 0.00 | 4,197.55 | 10,200.00 | 6,002.45 |
| 2-51-00-114-00 | GENERAL & ADMIN EXPENSES | 0.00 | 0.00 | 615.42 | 1,800.00 | 1,184.58 |
| 2-51-00-115-00 | JANITORIAL EXPENSES | 0.00 | 0.00 | 1,304.61 | 3,600.00 | 2,295.39 |
| 2-51-00-116-00 | TELEPHONE & UTILITIES | 0.00 | 0.00 | 1,879.91 | 6,000.00 | 4,120.09 |
| 2-51-00-117-00 | TRAVEL & MEALS | 0.00 | 0.00 | 1,039.97 | 2,000.00 | 960.03 |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

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| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------------------|--------------------------------------|-------------|-------------|------------------|------------------|----------------------|
| 2-51-00-118-00 | INSURANCE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-119-00 | INTEREST & BANK CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-120-00 | MISCELLANEOUS EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-999-00 | ALLOCATION TO PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL FCSS GENERAL | 0.00 | 0.00 | 31,639.98 | 94,042.00 | 62,402.02 |
| FCSS OUTREACH PROGRAM | | | | | | |
| 2-51-00-100-01 | WAGES OP | 0.00 | 0.00 | 8,786.97 | 34,999.99 | 26,213.02 |
| 2-51-00-105-01 | BENEFITS OP | 0.00 | 0.00 | (727.20) | 500.00 | 1,227.20 |
| 2-51-00-107-01 | PROFESSIONAL DEVELOPMENT OP | 0.00 | 0.00 | 0.00 | 400.00 | 400.00 |
| 2-51-00-108-01 | ADVERTISING OP | 0.00 | 0.00 | 235.04 | 500.00 | 264.96 |
| 2-51-00-113-01 | RENT ALLOCATION OP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-116-01 | CELL PHONE OP | 0.00 | 0.00 | 105.35 | 360.00 | 254.65 |
| 2-51-00-117-01 | TRAVEL & MEALS OP | 0.00 | 0.00 | 219.42 | 1,500.00 | 1,280.58 |
| 2-51-00-120-01 | SUPPLIES OP | 0.00 | 0.00 | 0.00 | 600.00 | 600.00 |
| 2-51-00-121-01 | INSTRUMENTAL NEEDS OP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-122-01 | ADMIN ALLOCATION OP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-123-01 | DRUG COALITION EXPENSE | 0.00 | 0.00 | 5,040.68 | 11,000.00 | 5,959.32 |
| 2-51-00-123-02 | COMMUNITY CHOOSE WELL | 0.00 | 0.00 | 4,603.75 | 0.00 | (4,603.75) |
| * | TOTAL FCSS OUTREACH PROGRAM | 0.00 | 0.00 | 18,264.01 | 49,859.99 | 31,595.98 |
| AFTER SCHOOL CARE EXPENSES | | | | | | |
| 2-51-00-100-02 | WAGES ASC | 0.00 | 0.00 | 9,225.16 | 23,582.00 | 14,356.84 |
| 2-51-00-105-02 | BENEFITS ASC | 0.00 | 0.00 | 894.75 | 0.00 | (894.75) |
| 2-51-00-107-02 | PROFESSIONAL DEVELOPMENT ASC | 0.00 | 0.00 | 0.00 | 300.00 | 300.00 |
| 2-51-00-108-02 | ADVERTISING ASC | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 |
| 2-51-00-116-02 | CELL PHONE ASC | 0.00 | 0.00 | 99.29 | 360.00 | 260.71 |
| 2-51-00-117-02 | TRAVEL & MEALS ASC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-120-02 | SUPPLIES ASC | 0.00 | 0.00 | 439.22 | 800.00 | 360.78 |
| 2-51-00-122-02 | ADMIN ALLOCATION ASC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-124-02 | UNITED CHURCH ASC | 0.00 | 0.00 | 750.00 | 1,500.00 | 750.00 |
| 2-51-00-125-02 | NUTRITION/SNACKS ASC | 0.00 | 0.00 | 536.86 | 1,100.00 | 563.14 |
| * | TOTAL AFTER SCHOOL CARE EXPEN | 0.00 | 0.00 | 11,945.28 | 27,842.00 | 15,896.72 |
| SUMMER FUN EXPENSES | | | | | | |
| 2-51-00-100-03 | WAGES SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-105-03 | BENEFITS SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-108-03 | ADVERTISING SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-116-03 | CELL PHONE SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-120-03 | SUPPLIES SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-122-03 | ADMIN ALLOCATION SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

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| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------|--------------------------------------|-------------|-------------|------------------|------------------|----------------------|
| 2-51-00-124-03 | NUTRITION/SNACKS SF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL SUMMER FUN EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | OTHER PROGRAM EXPENSES | | | | | |
| 2-51-00-100-04 | WAGES - OTHER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-105-04 | BENEFITS - OTHER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-108-04 | ADVERTISING - OTHER | 0.00 | 0.00 | 1,113.40 | 650.00 | (463.40) |
| 2-51-00-120-04 | SUPPLIES - OTHER | 0.00 | 0.00 | 347.02 | 2,444.00 | 2,096.98 |
| 2-51-00-122-04 | ADMIN ALLOCATION - OTHER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL OTHER PROGRAM EXPENSES | 0.00 | 0.00 | 1,460.42 | 3,094.00 | 1,633.58 |
| | PROGRAM GRANTS EXPENSE | | | | | |
| 2-51-00-125-05 | COMMUNITY GRANTS EXPENSE | 0.00 | 0.00 | 7,500.00 | 9,300.00 | 1,800.00 |
| * | TOTAL PROGRAM GRANTS EXPENSE | 0.00 | 0.00 | 7,500.00 | 9,300.00 | 1,800.00 |
| | RESOURCE CENTRE EXPENSES | | | | | |
| 2-51-00-100-06 | WAGES RC | 0.00 | 0.00 | 6,448.50 | 25,000.00 | 18,551.50 |
| 2-51-00-105-06 | BENEFITS RC | 0.00 | 0.00 | 633.61 | 0.00 | (633.61) |
| 2-51-00-107-06 | PROFESSIONAL DEVELOPMENT RC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-108-06 | ADVERTISING RC | 0.00 | 0.00 | 15.20 | 500.00 | 484.80 |
| 2-51-00-117-06 | TRAVEL & MEALS RC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-51-00-120-06 | SUPPLIES RC | 0.00 | 0.00 | 68.45 | 0.00 | (68.45) |
| 2-51-00-122-06 | ADMIN ALLOCATION RC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL RESOURCE CENTRE EXPENSE | 0.00 | 0.00 | 7,165.76 | 25,500.00 | 18,334.24 |
| ***P | NET COSTS FCSS | 0.00 | 0.00 | 23,772.25 | 0.01 | (23,772.24) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------------------------|-----------------------------------|--------------------|--------------------|-------------------|--------------------|----------------------|
| EXPENSES DAYCARE SERVICES | | | | | | |
| 2-51-00-750-00 | CONTRIBUTION TO F.C.S.S. PROJ | 19,973.00 | 19,973.00 | 0.00 | 19,973.00 | 19,973.00 |
| 2-52-00-750-00 | CONTRIBUTION TO DAY CARE | 26,202.00 | 26,202.00 | 8,734.00 | 26,202.00 | 17,468.00 |
| * | TOTAL EXP DAYCARE SERVICES | 46,175.00 | 46,175.00 | 8,734.00 | 46,175.00 | 37,441.00 |
| ***P | NET COSTS DAYCARE SERVICES | (46,175.00) | (46,175.00) | (8,734.00) | (46,175.00) | (37,441.00) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|------------------------------|------------------------------------|------------------|--------------------|-----------------|-------------------|----------------------|
| REVENUE CEMETERY SERV | | | | | | |
| 1-56-00-410-00 | CEMETERY FEES | 16,225.00 | 9,000.00 | 5,700.00 | 15,000.00 | 9,300.00 |
| 1-56-00-840-00 | PROV COND GRANTS CEMETERY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-56-00-850-00 | LOCAL GOVT GRANTS CEMETERY | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 |
| * | TOTAL REVENUE CEMETERY SERV | 17,225.00 | 10,000.00 | 6,700.00 | 16,000.00 | 9,300.00 |
| EXPENSE CEMETERY SERV | | | | | | |
| 2-56-00-100-00 | CEMETERIES FRINGE BENEFITS | 2,315.75 | 4,000.00 | 541.17 | 3,000.00 | 2,458.83 |
| 2-56-00-110-00 | CEMETERY WAGES | 8,558.26 | 14,000.00 | 2,109.38 | 12,000.00 | 9,890.62 |
| 2-56-00-510-00 | CEMETERY MATERIALS | 172.47 | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 |
| * | TOTAL EXPENSE CEMETERY SERV | 11,046.48 | 20,000.00 | 2,650.55 | 17,000.00 | 14,349.45 |
| ***P | NET COSTS CEMETERY SERVICES | 6,178.52 | (10,000.00) | 4,049.45 | (1,000.00) | (5,049.45) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

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| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------------|-----------------------------------|-------------------|--------------------|-----------------|-------------------|----------------------|
| REVENUE AG SERVICES | | | | | | |
| 1-62-00-840-00 | PROV. GRNITS-INSECTICIDE & HERB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-62-00-841-00 | NON GOV'T GRANTS WEED CONTROL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE AG SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EXPENSES AG SERVICES | | | | | | |
| 2-62-00-100-00 | PEST CONT ADMIN FRINGE BENEFIT | 340.09 | 1,000.00 | 133.03 | 500.00 | 366.97 |
| 2-62-00-110-00 | PEST CONTROL ADMIN SUPERVISION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-62-00-111-00 | PEST CONTROL WAGES | 1,066.74 | 2,000.00 | 482.36 | 1,500.00 | 1,017.64 |
| 2-62-00-121-00 | WEED CONTROL INSPECTOR WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-62-00-122-00 | WEED CONTROL SPRAYING WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-62-00-211-00 | PEST CONTROL ADMIN CONFERENCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-62-00-221-00 | WEED CONTROL ADMIN CONFERENCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-62-00-514-00 | PEST CONTROL CHEMICALS | 284.43 | 3,000.00 | 257.85 | 1,500.00 | 1,242.15 |
| 2-62-00-515-00 | WEED CONTROL CHEMICALS | 3,464.33 | 3,000.00 | 0.00 | 1,500.00 | 1,500.00 |
| 2-62-00-516-00 | PEST CONTROL MATERIALS | 94.49 | 2,500.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-62-00-517-00 | WEED CONTROL MATERIALS | 11.97 | 2,500.00 | 0.00 | 1,000.00 | 1,000.00 |
| * | TOTAL EXPENSES AG SERVICES | 5,262.05 | 14,000.00 | 873.24 | 7,000.00 | 6,126.76 |
| ***P | NET COSTS AG SERVICES | (5,262.05) | (14,000.00) | (873.24) | (7,000.00) | (6,126.76) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|----------------------------|--------------------------------------|--------------------|--------------------|--------------------|---------------------|----------------------|
| REV SUBDIVISION DEV | | | | | | |
| 1-26-00-520-00 | BUILDING PERMITS/ SUPERIOR | 14,116.82 | 10,000.00 | 0.00 | 15,000.00 | 15,000.00 |
| 1-26-00-522-00 | DEVELOPMENT/ OTHER PERMITS | 19,664.50 | 15,000.00 | 2,604.00 | 20,000.00 | 17,396.00 |
| 1-66-00-840-00 | INT STABILIZATION SUB DEV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REV SUBDIVISION DEV | 33,781.32 | 25,000.00 | 2,604.00 | 35,000.00 | 32,396.00 |
| EXP SUBDIVISION DEV | | | | | | |
| 2-26-00-110-00 | WAGES - DEVELOPMENT | 38,922.34 | 41,000.00 | 17,568.46 | 60,000.00 | 42,431.54 |
| 2-26-00-100-00 | FRINGE BEN - DEVELOPMENT | 9,523.91 | 5,000.00 | 3,099.93 | 13,000.00 | 9,900.07 |
| 2-66-00-100-00 | ASSISTANT WAGE | 0.00 | 0.00 | 0.00 | 8,000.00 | 8,000.00 |
| 2-66-00-111-00 | DEVELOPMENT ASSISTANT FRINGE BENE | 0.00 | 0.00 | 0.00 | 400.00 | 400.00 |
| 2-66-00-200-00 | PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 16,000.00 | 16,000.00 |
| 2-66-00-201-00 | DEVELOPMENT - LEGAL | 0.00 | 0.00 | 0.00 | 9,800.00 | 9,800.00 |
| 2-66-00-202-00 | DEVELOPMENT - MEMBERSHIPS | 0.00 | 0.00 | 0.00 | 3,800.00 | 3,800.00 |
| 2-66-00-204-00 | DEVELOPMENT - ADVERTISING | 0.00 | 0.00 | 219.20 | 2,500.00 | 2,280.80 |
| 2-66-00-205-00 | DEVELOPMENT - MILEAGE | 0.00 | 0.00 | 0.00 | 2,100.00 | 2,100.00 |
| 2-66-00-210-00 | SURVEYING/SUBDIVISION COSTS | 6,537.29 | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 |
| 2-12-00-998-00 | PLANNING FUND | 40,319.54 | 40,000.00 | 23,872.00 | 50,000.00 | 26,128.00 |
| * | TOTAL EXP SUBDIVISION DEVELOP | 95,303.08 | 96,000.00 | 44,759.59 | 175,600.00 | 130,840.41 |
| ***P | NET COSTS SUBDIVISION DEVELOP | (61,521.76) | (71,000.00) | (42,155.59) | (140,600.00) | (98,444.41) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|---------------------------|---------------------------------|------------------|------------------|-----------------|------------------|----------------------|
| REVENUE REC BOARD | | | | | | |
| 1-71-00-850-00 | LOCAL GOVERNMENT REC. GRANTS | 15,000.00 | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 |
| * | TOTAL REVENUE REC BOARD | 15,000.00 | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 |
| EXPENSES REC BOARD | | | | | | |
| 2-71-00-100-00 | FRINGE BEN HUMAN RES ADMIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-110-00 | HUMAN RESOURCES MANAGER WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-211-00 | REC TRAVEL & CAR ALLOWANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-212-00 | RECREATION CONFERENCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-213-00 | REC DELEGATES TRAVEL & SUB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-221-00 | RECREATION ADVERTISING | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-222-00 | REC SUBSCRIP & MEMBERSHIPS | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-510-00 | RECREATION SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-71-00-990-00 | REC MISC P.R. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXPENSES REC BOARD | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 |
| ***P | NET COSTS REC BOARD | 15,000.00 | 14,700.00 | 0.00 | 15,000.00 | 15,000.00 |

TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------|------------------------------|---------------------|---------------------|--------------------|---------------------|----------------------|
| REVENUE ARENA | | | | | | |
| 1-72-00-418-00 | VENDING MACHINES | 97.42 | 0.00 | 24.10 | 0.00 | (24.10) |
| 1-72-00-562-00 | MINOR HOCKEY RENTALS | 25,058.80 | 24,000.00 | 16,084.96 | 24,000.00 | 7,915.04 |
| 1-72-00-564-00 | FIGURE SKATING RENTALS | 16,807.82 | 17,000.00 | 9,977.94 | 17,000.00 | 7,022.06 |
| 1-72-00-565-00 | STORAGE ROOM RENTAL | 1,200.00 | 1,800.00 | 0.00 | 1,800.00 | 1,800.00 |
| 1-72-00-566-00 | ADULT & ZONE "AA" | 11,185.00 | 13,000.00 | 7,031.25 | 12,000.00 | 4,968.75 |
| 1-72-00-567-00 | OUT OF TOWN ICE RENTAL | 885.00 | 500.00 | 0.00 | 500.00 | 500.00 |
| 1-72-00-568-00 | CONCESSION RENTAL | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 1-72-00-569-00 | ARENA ADVERTISING - SIGNS | 1,650.00 | 1,500.00 | 275.00 | 1,500.00 | 1,225.00 |
| 1-72-00-570-00 | OTHER RENTALS | 7,788.90 | 5,000.00 | 2,867.18 | 5,000.00 | 2,132.82 |
| 1-72-00-844-00 | PROV GRANTS ARENA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE ARENA | 65,672.94 | 63,800.00 | 36,260.43 | 62,800.00 | 26,539.57 |
| EXPENSES ARENA | | | | | | |
| 2-72-00-104-00 | FRINGE BENEFITS ARENA | 21,102.63 | 25,000.00 | 6,808.89 | 19,000.00 | 12,191.11 |
| 2-72-00-140-00 | ARENA OPERATION WAGES | 67,755.31 | 61,000.00 | 31,497.34 | 62,000.00 | 30,502.66 |
| 2-72-00-210-00 | ARENA OPERATION CONT SERVICE | 67.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-216-00 | ARENA TELEPHONE | 1,743.02 | 1,800.00 | 595.04 | 1,900.00 | 1,304.96 |
| 2-72-00-530-00 | ARENA MATERIALS | 20,108.87 | 35,000.00 | 2,977.68 | 30,000.00 | 27,022.32 |
| 2-72-00-560-00 | ARENA UTILITIES | 56,937.87 | 64,000.00 | 19,056.86 | 60,000.00 | 40,943.14 |
| 2-72-00-762-00 | ARENA CONT TO CAPITAL | 30,936.11 | 40,000.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXPENSES ARENA | 198,651.31 | 226,800.00 | 60,935.81 | 172,900.00 | 111,964.19 |
| ***P | NET COSTS ARENA | (132,978.37) | (163,000.00) | (24,675.38) | (110,100.00) | (85,424.62) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

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| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-----------------------|--------------------------------|--------------------|--------------------|-------------------|---------------------|----------------------|
| REVENUE PARKS | | | | | | |
| 1-72-00-572-00 | PARK CAMPING FEES | 64,905.68 | 30,000.00 | 12,230.48 | 60,000.00 | 47,769.52 |
| 1-72-00-840-00 | PROV GRANTS PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-72-00-850-00 | PARKS MAINTENANCE CONTRACT | 35,000.00 | 35,000.00 | 0.00 | 0.00 | 0.00 |
| 1-72-00-991-00 | SUB RESERVE CONT TO PARK DEVEL | 0.00 | 0.00 | 0.00 | 40,000.00 | 40,000.00 |
| 1-72-00-992-00 | TRUST DEPOSIT CONT TO PARK DEV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE PARKS | 99,905.68 | 65,000.00 | 12,230.48 | 100,000.00 | 87,769.52 |
| EXPENSES PARKS | | | | | | |
| 2-72-00-105-00 | FRINGE BENEFITS PARKS | 17,970.11 | 17,000.00 | 3,472.83 | 19,000.00 | 15,527.17 |
| 2-72-00-151-00 | PARKS OPERATION WAGES | 54,747.83 | 43,000.00 | 13,284.36 | 60,000.00 | 46,715.64 |
| 2-71-00-513-00 | LRSD LAWNCARE WAGES | 5,739.54 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-535-00 | PARKS MATERIALS | 18,221.11 | 15,000.00 | 419.80 | 25,000.00 | 24,580.20 |
| 2-72-00-537-00 | PARK DEV MATERIAL | 29,336.96 | 35,000.00 | 875.00 | 120,000.00 | 119,125.00 |
| 2-72-00-570-00 | PARKS UTILITIES | 12,469.78 | 10,000.00 | 3,154.10 | 13,000.00 | 9,845.90 |
| 2-72-00-761-00 | PARKS CONT TO CAPITAL | 6,732.00 | 8,000.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXPENSES PARKS | 145,217.33 | 128,000.00 | 21,206.09 | 237,000.00 | 215,793.91 |
| ****P | NET COSTS PARKS | (45,311.65) | (63,000.00) | (8,975.61) | (137,000.00) | (128,024.39) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|------------------------------|------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| REVENUE PROGRAMS | | | | | | |
| 1-72-00-413-00 | BALL DIAMOND FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-72-00-841-00 | PROV GRANTS PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-72-00-571-00 | SOUTHERN ALBERTA SUMMER GAMES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-72-00-416-00 | RECREATION PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EXPENSES REC PROGRAMS | | | | | | |
| 2-72-00-211-00 | GOLF COURSE COLLECTION SERVICE | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 0.00 |
| 2-71-00-512-00 | SOUTH ALBERTA SUMMER GAMES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-511-00 | REC PROGRAM MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL EXPENSES REC PROGRAMS | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 0.00 |
| ***P | NET COSTS REC PROGRAMS | (50,000.00) | (50,000.00) | (50,000.00) | (50,000.00) | 0.00 |

TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|---------------------------|---------------------------------|---------------------|---------------------|--------------------|---------------------|----------------------|
| REVENUE SWIM POOL | | | | | | |
| 1-72-00-410-00 | RED CROSS SWIM LESSONS | 37,571.97 | 35,000.00 | 9,124.05 | 36,000.00 | 26,875.95 |
| 1-72-00-412-00 | SWIM GATE REC & SEASON TICKETS | 47,586.87 | 40,000.00 | 17,638.17 | 46,000.00 | 28,361.83 |
| 1-72-00-560-00 | SWIM POOL RENTAL | 5,103.26 | 12,000.00 | 3,197.19 | 5,000.00 | 1,802.81 |
| * | TOTAL REVENUE SWIM POOL | 90,262.10 | 87,000.00 | 29,959.41 | 87,000.00 | 57,040.59 |
| EXPENSES SWIM POOL | | | | | | |
| 2-72-00-102-00 | FRINGE BENEFITS SWIM POOL | 41,787.25 | 46,000.00 | 6,966.89 | 42,000.00 | 35,033.11 |
| 2-72-00-103-00 | FRINGE BENEFITS SWIM POOL OPER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-130-00 | SWIM POOL LIFEGUARDS | 154,005.72 | 170,000.00 | 51,294.23 | 160,000.00 | 108,705.77 |
| 2-72-00-131-00 | SWIM POOL OPERATION WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-200-00 | SWIM POOL OP CONT SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-201-00 | AQUATIC CENTRE TRAINING | 0.00 | 0.00 | 0.00 | 4,000.00 | 4,000.00 |
| 2-72-00-215-00 | SWIM POOL TELEPHONE | 2,457.99 | 1,200.00 | 914.00 | 2,600.00 | 1,686.00 |
| 2-72-00-525-00 | SWIM POOL PROGRAM MATERIALS | 21,361.55 | 15,000.00 | 5,790.20 | 17,000.00 | 11,209.80 |
| 2-72-00-526-00 | SWIM POOL OPERATION MATERIALS | 14,863.43 | 17,000.00 | 1,596.21 | 12,000.00 | 10,403.79 |
| 2-72-00-527-00 | SWIM POOL RESALE MATERIALS | 0.00 | 0.00 | (262.92) | 0.00 | 262.92 |
| 2-72-00-550-00 | SWIM POOL OPERATION UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-72-00-833-00 | SWIM POOL DEBENTURE PRINC | 46,420.65 | 46,421.00 | 0.00 | 16,949.00 | 16,949.00 |
| 2-72-00-834-00 | SWIM POOL DEBENTURE INT | 12,042.79 | 15,555.00 | 0.00 | 11,281.00 | 11,281.00 |
| * | TOTAL EXPENSES SWIM POOL | 292,939.38 | 311,176.00 | 66,298.61 | 265,830.00 | 199,531.39 |
| ***P | NET COSTS SWIM POOL | (202,677.28) | (224,176.00) | (36,339.20) | (178,830.00) | (142,490.80) |

TOWN OF CLARESHOLM
 REVENUE AND EXPENDITURE REPORT

a

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|------------------------|--------------------------------|--------------------|--------------------|-----------------|--------------------|----------------------|
| MUSEUM REVENUE | | | | | | |
| 1-74-00-990-00 | NON GOVT GRANTS MUSEUM | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 1-74-00-920-00 | SUB RESERVE CONT TO MUSEUM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-74-00-840-00 | MUSEUM PROV GRANT | 7,500.00 | 7,500.00 | 1,780.00 | 7,500.00 | 5,720.00 |
| 1-74-00-410-00 | MUSEUM | 6,453.91 | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 |
| * | TOTAL MUSEUM REVENUE | 14,953.91 | 13,500.00 | 1,780.00 | 13,500.00 | 11,720.00 |
| EXPENSES MUSEUM | | | | | | |
| 2-74-00-100-00 | MUSEUM FRINGE BENEFITS | 3,062.69 | 5,000.00 | 30.21 | 1,200.00 | 1,169.79 |
| 2-74-00-101-00 | TOURIST INFO CENTRE-FRINGE BEN | 2,822.69 | 3,000.00 | 0.00 | 1,000.00 | 1,000.00 |
| 2-74-00-120-00 | MUSEUM WAGES | 14,837.94 | 20,000.00 | 136.44 | 18,200.00 | 18,063.56 |
| 2-74-00-150-00 | TOURIST INFO CENTRE - WAGES | 14,502.21 | 19,000.00 | 0.00 | 17,500.00 | 17,500.00 |
| 2-74-00-200-00 | MUSEUM CONTRACTED SERV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-74-00-201-00 | TOURIST INFO CENT. CONT. SERV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2-74-00-510-00 | MUSEUM MATERIALS | 2,769.86 | 10,000.00 | 580.66 | 4,000.00 | 3,419.34 |
| 2-74-00-542-00 | MUSEUM UTILITIES | 6,957.33 | 8,000.00 | 1,916.72 | 9,000.00 | 7,083.28 |
| 2-74-00-762-00 | CONT TO CAP MUSEUM SITE | 0.00 | 21,000.00 | 0.00 | 21,000.00 | 21,000.00 |
| * | TOTAL EXPENSES MUSEUM | 44,952.72 | 86,000.00 | 2,664.03 | 71,900.00 | 69,235.97 |
| ***P | NET COSTS MUSEUM | (29,998.81) | (72,500.00) | (884.03) | (58,400.00) | (57,515.97) |

TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

| GL Number | Description | 2007 Actual | 2007 Budget | 2008 YTD Actual | 2008 YTD Budget | 2008 YTD \$ Variance |
|-------------------------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| REVENUE LIBRARY | | | | | | |
| 1-74-00-841-00 | LIBRARY PROVINCIAL GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * | TOTAL REVENUE LIBRARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EXPENSES LIBRARY | | | | | | |
| 2-74-00-520-00 | LIBRARY TELEPHONE/SECURITY | 6,436.66 | 8,000.00 | 2,171.35 | 8,000.00 | 5,828.65 |
| 2-74-00-540-00 | LIBRARY UTILITIES | 13,746.98 | 16,000.00 | 3,426.06 | 15,000.00 | 11,573.94 |
| 2-74-00-998-00 | CHINOOK ARCH LIBRARY | 15,791.92 | 15,792.00 | 8,306.50 | 15,800.00 | 7,493.50 |
| 2-74-00-770-00 | LIBRARY GRANT | 95,500.00 | 93,150.00 | 90,000.00 | 97,900.00 | 7,900.00 |
| * | TOTAL EXPENSES LIBRARY | 131,475.56 | 132,942.00 | 103,903.91 | 136,700.00 | 32,796.09 |
| ***P | NET COSTS LIBRARY | (131,475.56) | (132,942.00) | (103,903.91) | (136,700.00) | (32,796.09) |
| **** | YEAR TO DATE (SURPLUS)/DEFICIT | (98,272.60) | 0.00 | 782,661.01 | (0.01) | (782,661.02) |

INFORMATION ITEMS

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors April 22, 2008

ATTENDEES: Debbie Millar – Wandering Willows
 Gerry Cleaver – Lay Representative
 Bob Thompson – Seniors Center
 Neil Ohler – Lay Representative
 Anna Mae Mifflin – Porcupine Hills Lodge
 Brydon Saunders – F.C.S.S. Stavely
 Shirley Isaacson – Town of Claresholm
 Earl Hemmaway – M. D. of Willow Creek
 Ron Hanson– Town of Granum
 Lyal O’Neill – Office Coordinator

All Present!

REGRETS:

Chairman, Neil Ohler welcomed our new members. Anna Mae Mifflin from Porcupine Hills Lodge and Ron Hanson– Town of Granum.

Review of the 3 year Business Plan starting at 9:00. Motion by Debbie Millar seconded by Shirley Isaacson that we accept the 3 year Business Plan with revisions. Carried
Motion by Shirley Isaacson seconded by Anna Mae Mifflin we accept the Strategic Plan with revisions. Carried

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson seconded Earl Hemmaway to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Motion by Bob Thompson and seconded by Debbie Millar to accept the minutes of the meeting held March 18, 2008. Carried.

3.0 BUSINESS ARISING

3.1 Lyal’s Performance review

4.0 CORRESPONDENCE

4.1 Donation from Stavely Elks (Press coverage)

5.0 REPORTS

5.1 Financial Report

5.2 Office Coordinator Report-

5.3 Advertising & Fundraising- Send requests out to the Energy companies ie. Compton, Apache, Conoco

5.4 Casino – scheduled for August 4 & 5, 2008. Fill in worker applications, schedule, Casino application, open bank account. Motion by Debbie Millar and seconded by Shirley Isaacson that we open an account at Macleod Savings & Credit Union for the Casino with the signing authorities to be any 2 of: Bob Thompson, Neil Ohler , Shirley Isaacson, Earl Hemmaway. Carried

5.5 Chairman’s Report-

- Imperial Oil Resources

Motion by **Debbie Millar** and seconded by **Earl Hemmaway** to accept the reports. Carried.

6.0 NEW BUSINESS

- 6.1 Earl Hemmaway moved to appoint Shirley Isaacson and **Debbie Millar** to act as secretary taking minutes at the director meetings. Carried.
- 6.2 CPR/SFA Recertification May 15, 8:00-1:00. Anna Mae Mifflin moved and seconded by **Debbie Millar** that our paid employee drivers be required to have the CPR Certification by May 15, 2009. The registration & hours instruction will be paid for by CDTS. Carried.
- 6.3 Review of Business Plan
- 6.4 In Camera – Out Camera

7.0 NEXT MEETING is 10:00 am. May 20, 2008 at Claresholm Town Office

8.0 The meeting was adjourned by Bob Thompson.

Claresholm and District Museum Board
REGULAR MEETING
Thursday, March 27, 2008

Present: Rae Trimble, Harold Seymour, Bob Mackin, Don Clark,
Bette Slovak, Doug Leeds, George Bishop and Bernice Case.

Absent: Doug MacPherson and Rita Burton.

1. Chairman Rae Trimble called the meeting to order at 7.40 P.M.
2. Approval of Agenda – moved by Bob Mackin Carried.
3. Approval of February 27, Regular Meeting Minutes.
Bette Slovak. Carried.
4. Correspondence: 3 items:
 1. Alberta Museums Assoc. – re: Grant application for school displays.
 2. Annette Thiessen- re:Comm. Spirit Program Grant announcement.
 3. Kris Holbeck- re: First Impressions Community Exchange.
5. Assistant Curator's Report-

The school display from 2007 was taken down and is now ready for the Fire Dept. Display. Work in progress. By Harold Seymour.
Miriam Selk information on the Music Club from years gone bye: Mary Bennett Estate also has information they will donate to the Museum.
6. Old Business:
 - 6.1 Expansion; - some doors are installed.
- Major Facilities Grant- word has been received that the Grant was approved and will be coming. Contractor will be starting Phase 2 about the third week of April.
Rae Trimble will talk to Doug MacPherson re: special items : Local Electricial Business (Gordon Brown). No carpet etc.
Mouser Memorial Donation: \$570.00 (\$6090)
 - 6.2 Laing Donation: Tax Reciepts???
 - 6.3. Sidewalks and Landscaping 5-10 year plan. Some discussion.

7. New Business:

7.1. Museum Board Bylaw: Work in progress.

7.2 Heritage Protection Program-City of Red Deer- Everyone received a copy.

7.3 Apply for a Community Initiative Grant for new office and interior display materials in new building. (New Cases, Signage etc.)

7.4. David Coutts: re: Presentation of Gov't Cheque, honored to be asked but Even Berger should present the cheque. Rita Burton has offered to have Tea at her residence after the presentation.

7.5 Walking Tour Guide: (Claresholm) needs updating and Rae Trimble will research to see if a Grant is possible for printing additional copies. And what guidelines are required for updating.

General discussion:

Next Workshop: Medicine Hat- Collections Management. Sept. 12&13, 2008.

Adjournment: by Don Clark. Carried

Next Meeting: Thursday, April 24, 2008. 7:30 P.M. Town Chambers.



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
Attn: Mayor Rob Steel
Counselor: Don Leonard

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

May 5, 2008

**Re: Monthly Policing Report
April 2008.**

Dear Sirs,

1. Claresholm Detachment dealt with 311 occurrences in the month of April. The bulk of this work involved traffic enforcement. We also had an increase in the complaints of mischief from the previous months. This is expected as the weather improves.
2. We were able to identify some youths who were responsible for spray painting some businesses with graffiti a couple days after this was reported to police. They are currently being dealt with through either through the courts or alternative Justice Programs where appropriate. Unfortunately one of the businesses in the industrial area experienced another significant theft. In this particular case a lawn tractor and some rotor-tillers were stolen. We have developed a lead in this case and believe the suspect is from Calgary. This individual has a long criminal history involving theft of vehicles and other equipment. We also believe that this individual has stolen equipment from these businesses in the past. He was most likely assisted by others. This investigation is continuing.
3. Find attached a statistical breakdown of our calls for service for the month of April. If you have any questions please give me a call.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Canada

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/04/01 to 2008/04/30

| Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/ | | | | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 9230 0010 Impaired Operation of Motor Vehicle | 4 | 0 | 4 | 4 | 0 | 100.0% |
| 9230 0015 Impaired Operation of Motor Vehicle over 80mg. | 2 | 0 | 2 | 2 | 0 | 100.0% |
| 9230 0030 Impaired Care or Control of Motor Vehicle | 2 | 0 | 2 | 1 | 0 | 50.0% |
| 9240 0010 Fail or Refuse to Provide Breath Sample | 1 | 0 | 1 | 1 | 0 | 100.0% |
| | 9 | 0 | 9 | 8 | 0 | 88.9% |

| Violation group - Traffic Offences - Traffic Accidents | | | | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 9930 0010 Traffic Collision(s) - Fatal | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 9930 0020 Traffic Collision(s) - Non - Fatal Injury | 2 | 0 | 2 | 0 | 2 | 100.0% |
| 9930 0030 Traffic Collision(s) - Property Damage - Reportable | 8 | 0 | 8 | 1 | 8 | 112.5% |
| 9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab... | 3 | 0 | 3 | 1 | 2 | 100.0% |
| | 14 | 0 | 14 | 2 | 13 | 107.1% |

| Violation group - Traffic Offences - Provincial Traffic Offences | | | | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te... | 2 | 0 | 2 | 1 | 0 | 50.0% |
| 9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat... | 6 | 0 | 6 | 5 | 0 | 83.3% |
| 9900 0020 Moving Traffic - Intersection Related Violations - Prov... | 2 | 0 | 2 | 1 | 1 | 100.0% |
| 9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri... | 115 | 0 | 115 | 116 | 0 | 100.9% |
| 9900 0040 Other Moving Traffic Violations - Provincial/Territoria... | 11 | 1 | 10 | 4 | 1 | 50.0% |
| 9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/... | 5 | 0 | 5 | 5 | 0 | 100.0% |
| 9900 0070 Other Non-Moving Traffic - Provincial/Territorial | 12 | 0 | 12 | 11 | 1 | 100.0% |
| 9910 0010 Roadside Suspensions - alcohol related - No grounds to ... | 3 | 0 | 3 | 0 | 3 | 100.0% |
| 9910 0030 Drivers Licence Suspensions - By Police | 1 | 0 | 1 | 1 | 0 | 100.0% |
| | 157 | 1 | 156 | 144 | 6 | 96.2% |

| Violation group - Provincial Statutes {except traffic} | | | | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 7300 0070 Intoxicated Persons Detention Act - Offences Only | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 7300 0900 Other Provincial/Territorial Statutes (not otherwise sp... | 2 | 0 | 2 | 2 | 0 | 100.0% |
| 8840 0306 Family Relations Act - Other Activities | 2 | 0 | 2 | 0 | 2 | 100.0% |
| 8840 0311 Fire Prevention Act - Other Activities | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 8840 0336 Mental Health Act - Other Activities | 6 | 1 | 5 | 0 | 5 | 100.0% |
| 8840 0341 911 Act - Other Activities | 6 | 0 | 6 | 0 | 3 | 50.0% |
| | 18 | 1 | 17 | 2 | 12 | 82.4% |

| Violation group - Other Criminal Code - Other Criminal Code | | | | Clearance | | |
|---|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 3410 0017 Fail to Comply with an Undertaking | 1 | 0 | 1 | 1 | 0 | 100.0% |

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/04/01 to 2008/04/30

| Violation group - Other Criminal Code - Other Criminal Code | | | | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 3430 0010 Disturbing the peace | 1 | 0 | 1 | 0 | 0 | 0.0% |
| 3530 0020 Harassing phone calls | 2 | 0 | 2 | 0 | 1 | 50.0% |
| 8550 0140 Breach of Peace | 3 | 0 | 3 | 0 | 4 | 133.3% |
| | 7 | 0 | 7 | 1 | 5 | 85.7% |
| Violation group - Other Criminal Code - Offences Against Morals | | | | Clearance | | |
| 3450 0010 Indecent act | 0 | 0 | 0 | 1 | 0 | 0.0% |
| | 0 | 0 | 0 | 1 | 0 | 0.0% |
| Violation group - National Survey Codes | | | | Clearance | | |
| 8999 3008 Request of Service of Legal Document - Warrant Other th... | 1 | 0 | 1 | 1 | 0 | 100.0% |
| 8999 3057 Prisoners Held | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 8999 3062 Alcohol Abuse / Use Involved | 9 | 1 | 8 | 1 | 6 | 87.5% |
| | 11 | 1 | 10 | 2 | 7 | 90.0% |
| Violation group - FES - Public Safety | | | | Clearance | | |
| 8840 0051 Aeronautics Act - Other Activities | 1 | 0 | 1 | 0 | 1 | 100.0% |
| | 1 | 0 | 1 | 0 | 1 | 100.0% |
| Violation group - FES - Other FES Statutes | | | | Clearance | | |
| 8840 0131 Criminal Records Act - Pardon | 0 | 0 | 0 | 0 | 1 | 0.0% |
| | 0 | 0 | 0 | 0 | 1 | 0.0% |
| Violation group - Drug Enforcement - Possession | | | | Clearance | | |
| 4120 0010 Possession of Schedule I: Cocaine | 1 | 0 | 1 | 1 | 0 | 100.0% |
| 4130 0010 Possession Schedule I: Other Drugs | 1 | 0 | 1 | 1 | 0 | 100.0% |
| | 2 | 0 | 2 | 2 | 0 | 100.0% |
| Violation group - Crimes Against the Person - Sexual Offences | | | | Clearance | | |
| 1330 0010 Sexual Assault | 1 | 1 | 0 | 0 | 0 | 0.0% |
| | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats | | | | Clearance | | |
| 1625 0010 Criminal Harassment | 3 | 0 | 3 | 1 | 3 | 133.3% |

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/04/01 to 2008/04/30

| Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats | | | | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 1627 0010 Uttering threats against a person | 3 | 1 | 2 | 0 | 2 | 100.0% |
| | 6 | 1 | 5 | 1 | 5 | 120.0% |
| Violation group - Crimes Against the Person - Assaults {excluding sexual assaults} | | | | Clearance | | |
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 1420 0010 Assault With Weapon or Causing Bodily Harm | 2 | 0 | 2 | 0 | 0 | 0.0% |
| 1430 0010 Assault | 3 | 0 | 3 | 1 | 2 | 100.0% |
| | 5 | 0 | 5 | 1 | 2 | 60.0% |
| Violation group - Crimes Against Property - Theft under \$5000.00 | | | | Clearance | | |
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 2140 0011 Other theft under \$5000 334(b) CC | 6 | 2 | 4 | 0 | 2 | 50.0% |
| 2140 0070 Theft under or equal to \$5000 - Shoplifting 334(b) CC | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 2141 0011 Theft of car under or equal to \$5000 334(b) CC | 1 | 1 | 0 | 0 | 0 | 0.0% |
| 2141 0091 Taking of motor vehicle/vessel under or equal to \$5000 ... | 1 | 1 | 0 | 0 | 0 | 0.0% |
| 2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(... | 1 | 0 | 1 | 0 | 0 | 0.0% |
| | 10 | 4 | 6 | 0 | 3 | 50.0% |
| Violation group - Crimes Against Property - Theft over \$5000.00 | | | | Clearance | | |
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 2131 0041 Theft of other motor vehicle over \$5000 | 1 | 0 | 1 | 0 | 0 | 0.0% |
| | 1 | 0 | 1 | 0 | 0 | 0.0% |
| Violation group - Crimes Against Property - Mischief | | | | Clearance | | |
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr... | 11 | 0 | 11 | 0 | 3 | 27.3% |
| | 11 | 0 | 11 | 0 | 3 | 27.3% |
| Violation group - Crimes Against Property - Fraud | | | | Clearance | | |
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 2160 0035 False pretences less than or equal to \$5000 | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 3420 0020 Counterfeit money: buy/possess/import | 2 | 0 | 2 | 0 | 0 | 0.0% |
| | 3 | 0 | 3 | 0 | 1 | 33.3% |
| Violation group - Crimes Against Property - Break and Enter | | | | Clearance | | |
| | Reported | Unfounded | Actual | By Charge | Otherwise | Rate |
| 2120 0010 Break and Enter - Business | 1 | 0 | 1 | 0 | 0 | 0.0% |
| 2120 0020 Break and Enter - Residence | 1 | 1 | 0 | 0 | 0 | 0.0% |
| | 2 | 1 | 1 | 0 | 0 | 0.0% |

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/04/01 to 2008/04/30

| Violation group - Common Police Activities - Related Police Activities | Reported | Unfounded | Actual | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | | | | By Charge | Otherwise | Rate |
| 8550 0010 Index Checks | 29 | 0 | 29 | 0 | 24 | 82.8% |
| 8550 0020 Abandoned Vehicles | 2 | 0 | 2 | 0 | 1 | 50.0% |
| 8550 0030 Suspicious Person/ Vehicle/ Property | 7 | 1 | 6 | 0 | 3 | 50.0% |
| 8550 0040 Animal Calls | 1 | 0 | 1 | 0 | 1 | 100.0% |
| 8550 0050 False Alarms | 7 | 0 | 7 | 0 | 7 | 100.0% |
| 8550 0060 Items Lost/Found - except passports | 4 | 0 | 4 | 0 | 2 | 50.0% |
| | 50 | 1 | 49 | 0 | 38 | 77.6% |

| Violation group - Common Police Activities - Information Files | Reported | Unfounded | Actual | Clearance | | |
|--|----------|-----------|--------|-----------|-----------|--------|
| | | | | By Charge | Otherwise | Rate |
| 8535 0010 Information Files | 1 | 0 | 1 | 0 | 1 | 100.0% |
| | 1 | 0 | 1 | 0 | 1 | 100.0% |

| Violation group - Common Police Activities - Assistance to General Public | Reported | Unfounded | Actual | Clearance | | |
|---|----------|-----------|--------|-----------|-----------|--------|
| | | | | By Charge | Otherwise | Rate |
| 8550 0090 Property Check | 2 | 0 | 2 | 0 | 3 | 150.0% |
| | 2 | 0 | 2 | 0 | 3 | 150.0% |

| Totals | Reported | Unfounded | Actual | Clearance | | |
|--------|----------|-----------|--------|-----------|-----------|-------|
| | | | | By Charge | Otherwise | Rate |
| | 311 | 11 | 300 | 164 | 101 | 88.3% |

COMMUNITIES IN BLOOM ALBERTA

2008

PARTICIPATION GUIDE



Recreation for Life

Full Guide available
upon request.

COMMUNITIES IN BLOOM ALBERTA
Dan Chambers – Provincial Coordinator
11759 Groat Road – Edmonton AB, T5M 3K6
☎ (780) 458-5383 ☎ (780) 451-7915 ✉ dchambers@arpaonline.ca

PROGRAM GUIDELINES

Program

Communities in Bloom is a non-profit Canadian organization committed to fostering civic pride, environmental responsibility and beautification through community participation and the challenge of a national program.

National beautification programs have flourished in Europe, including England, France and Ireland, for decades, and were the inspiration for Communities in Bloom. It began in 1995 with 29 Canadian communities and has grown to include hundreds of participating communities in the provincial and national program.

Communities in Bloom promotes involvement and action by citizens of all ages, the municipal government, local organizations and businesses. The program strives to improve the tidiness, appearance and visual appeal of Canada's neighbourhoods, parks, open spaces and streets through the imaginative use of flowers, plants and trees. A focus on environmental awareness and preservation of heritage and culture is also an integral part of its success resulting in an improved quality of life. All Canadian communities are invited to participate in the provincial and national editions, within their population categories. Communities in Bloom also invites its national finalists to participate with municipalities from other countries in the International Challenge.

The evaluation, done by trained volunteer judges during the months of July and August, is based on the eight following criteria: Tidiness, Environmental Awareness, Community Involvement, Natural and Cultural Heritage Conservation, Tree/Urban Forest Management, Landscaped Areas, Floral Displays and Turf & Groundcovers.

Program Benefits

Communities will be able to recognize numerous benefits from participation in the Communities in Bloom program, including:

- Increased tourism
- Increased civic pride and community involvement
- Participation from all ages and walks of life
- Mobilization of citizens, community groups, local government and businesses
- Information exchange and networking with other Communities in Bloom communities
- Promotion of participants through various media
- National recognition on the Communities in Bloom website.
- Citizens, groups, organizations, business and municipal government all mobilized and working together
- Year-round projects and continuous improvement for the entire community
- Information and cultural exchange within the community and with neighbouring, national and international communities
- Valuable information and feedback from the judges
- Decreased vandalism
- Economic development and increased property values
- Marketing and promotional opportunities
- Positive benefits for the tourism, hospitality and retail industries
- Improved quality of life

Criteria

TIDINESS

Tidiness of green spaces, medians, boulevards, sidewalks, streets, ditches, road shoulders, signage, vacant lots and buildings, with regards to garbage, weeds, maintenance and repair, dog droppings, notices/posters, graffiti and vandalism, etc.

ENVIRONMENTAL AWARENESS

Sustainable development, policies and bylaws, waste reduction, landfill sites, hazardous waste collection, transfer/recycle stations, recycling initiatives, Integrated Pest Management (IPM), water source, treatment and conservation, naturalization, environmental clean up activities, environmentally friendly transportation, etc.

COMMUNITY INVOLVEMENT

Citizens' involvement in various community projects, including horticulture and garden clubs, service groups, recreation and sports clubs, school children, teens, seniors, municipal workers and local businesses.

NATURAL AND CULTURAL HERITAGE CONSERVATION

Heritage policies, bylaws and natural heritage management plans; preservation and restoration of buildings, homes, churches, monuments, artefacts, sites, parks, heritage gardens, trees; preservation of traditions and customs; festivals/celebrations; heritage foods and the arts.

TREE/URBAN FOREST MANAGEMENT

Written policies, bylaws and regulation plans both long and short-term. Distribution of trees, inventory, variety, suitability, new plantings, main street programs, new survey developments, preservation of heritage trees, commemorative trees, woodlots, succession planting, Plant Health Care and Integrated Pest Management, qualified/trained individuals (volunteer or on staff).

LANDSCAPED AREAS

This criterion supports all efforts to create an environment where plants form an essential element of the overall surroundings: design and suitability for location and use; native and introduced materials; balance of plants, materials and constructed elements; harmony (colour, texture, shape); tasteful integration of hard surfaces and art elements; standards of maintenance.

FLORAL DISPLAYS

Arrangements of flowers & plants (annuals, perennials, bulbs, ornamental grasses, etc.), originality, distribution, location, diversity and balance, colour, harmony, quality and maintenance. This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.

TURF & GROUNDCOVERS

Quality, naturalization, use of groundcovers and wild flowers, turf management (manicured to rough), maintenance (mowing height and frequency), Integrated Pest Management (IPM), fertilization programs, irrigation and water restrictions. Areas include private homes, public buildings, municipal and private sports fields and athletic parks.

Each criterion takes into consideration the overall combined efforts and actions of the municipality, the corporate/business sector and private citizens.

Process for Participation

1. Receiving Information:

Communities interested in participating in the Communities in Bloom program will receive a program outline, a participation guide and a registration form.

2. Registration:

Upon confirmation of registration the community will begin receiving all relevant information.

3. Suggested structure for local committee:

The committee is usually comprised of local citizens including one or more members of municipal council, members of associations, businesses and organizations interested in promoting the eight criteria in the community. The committee works to involve the community by a variety of means (such as events, contests, workshops) to increase awareness and benefits of the Communities in Bloom program. The committee acts as a liaison with the municipal authorities.

4. Budget:

While participation in the program does not require considerable financial resources, obtaining funds to promote the program, involving the community, honouring the participants and volunteers, attending the awards ceremonies etc. are recommended.

5. Communities in Bloom Merchandise:

A variety of Communities in Bloom merchandise is offered. Please check the website for ordering and information, www.communitiesinbloom.ca
Communities in Bloom promotional items can be used for fundraising and to create awareness of the program in your community.

6. Program Commitment:

- COMMUNITY INVOLVEMENT

Participating communities should consider involving a large segment of the community as well as municipal council.

- HOSTING THE JUDGES

Prepare for the judging (typically in July and August); in most cases you are required to provide lodging for 2 nights for 2 judges (B & Bs are acceptable) and transportation for judges to and from the airport/train station or from a nearby community, if applicable.

- FINANCIAL OBLIGATION

Submit registration fee.

- COMMUNITY PROFILE BOOK (CPB)

A community profile book is recommended, that includes documentation (photos, articles etc.) about the community using the evaluation form as a guide. This book serves as a tool to help the judges evaluate and understand your community. A map of the community is often appreciated as well. Remember that the CPB book can be used by your community as a marketing tool.

The preparation of a video or DVD is quite appropriate but not compulsory. A Municipal Information Form will be sent to you and is to be added to your Community Profile Book. Guidelines for the CPB book are available and will be provided.

- ITINERARY

Submit the judges' itinerary to the coordinating judge ahead of the judges' visit if possible, or upon their arrival. An electronic version is acceptable. The judges are always pleased to offer suggestions on preparing an itinerary.

- JUDGES & PROGRAM EVALUATION

You will receive a form in which your community will have the opportunity to evaluate the CiB program and the judges that evaluated your community. Submit the judge's evaluation form to the national office after the judge's visit.

Process for Participation (Cont'd)

7. **Evaluation:**

- After the judging dates are established the community is notified and given the names of the judges, their biographies and contact information.
- Judges should have the opportunity to visit a good cross section of the municipality and meet with those involved in the community. The Communities in Bloom / local committee is responsible for completing an municipal information form supplied by the national office, as well as a community profile book.
- Convenient and appropriate standards for welcoming the judges are suggested in order to keep it simple and focused on the achievements of the community. For example, hold the awards for the local garden contest or a volunteer appreciation ceremony while the judges are there (to honour the volunteers rather than the judges).
- The coordinating judge will submit the evaluation form to the Provincial Coordinator at the completion of the judging tour.
- Communities will be judged using a "bloom" rating. (See #14 for breakdown.)

8. **The Judges' Visit:** How to make it a success

- know the evaluation form;
- prepare materials that address all the criteria in the evaluation form;
- make effective use of the allotted time with the judges;
- schedule the itinerary to take into consideration unanticipated changes;
- have the community profile book ready upon arrival of the judges;
- send the judges the general itinerary in advance;
- the itinerary should include activities for all criteria in the evaluation form;
- be aware that judges like to interact with key individuals in each criteria;
- be flexible so judges can see a good cross section of the community;
- try to plan for a wrap up meeting at the end of the judges visit;
- allow sufficient time (approximately 3-4 hours), in a quiet place for the judges to start completing the evaluation form and to determine if they have any further questions near the end of their visit;
- HAVE FUN!! And be proud of your achievements

9. **National Awards Ceremony and Symposium and Provincial Awards Ceremonies**

The National Awards Ceremonies and Symposium is held in September. Each year there is a different Canadian City that hosts the events; this year's events will take place in Lethbridge, Alberta from September 17th-20th, 2008. This event offers a chance to network with other communities while providing a great opportunity for judges and community representatives to attend educational workshops and showcase their achievements through Community Exhibits.

Alberta's Provincial Awards Ceremonies will take place this year in **Wainwright** on **Saturday, September 27th**. Program details will be provided to all of this year's participating communities well in advance of the event. At the Provincial Awards, each participating community receives a certificate outlining its bloom rating and recognition for a special project or achievement. Special certificates are also presented to the highest ranking 5-Bloom community in each category.

Process for Participation (Cont'd)

10. Promotional Opportunities for Participating Communities:

Participating in the Communities in Bloom program offers several ways to promote your community, including:

- Profile on the **Communities in Bloom websites**
- The national website (www.communitiesinbloom.ca) provides information and updates on the various programs, participating communities and sponsors of Communities in Bloom
- The provincial website (www.cib.arpaonline.ca) contains provincial community profiles and information.
- Community Display at the awards
- Media coverage; press releases are sent to the media contacts you provide
- Host community opportunities
- Feature in the **Communities in Bloom Magazine**, published twice a year by the National Office, the magazine provides information on the program, promotes participating municipalities and features articles from the communities and judges of Communities in Bloom
- **Explore Our Communities** (www.communitiesinbloom.ca) encourages community tourism development, information exchange, networking opportunities, training sessions and workshops in participating communities; submit a 250 word description of your community and a photograph for our website
- **Information Exchange Network:** The Information Exchange Network consists of valuable information and documents gathered by the judges and made available to all communities; documents are available on the Lifestyle Information Network website (<http://www.lin.ca/communities-in-bloom>) in the "special collections" section, under "featured collections" in Communities in Bloom.
- **Communities in Bloom Foundation** (www.communitiesinbloom.ca): a public foundation with registered charity status, is to fund, develop and disseminate education material on the value, importance, improvement and sustainable development of green spaces and the natural environment in our society.
- Use of the Communities in Bloom logo, according to the logo guidelines (the link and document is sent to all registered communities or contact the National office).
- Each year we have various new promotions. The National office will inform you of all new opportunities and initiatives and are pleased to provide further information. Some examples of active programs are the *Miracle-Gro Garden Contest*, *VIA Rail Garden Route*, *Community Exhibits on the Rideau Canal Skateway* and the *Gardens at the CN Tower*
- **WinterLights Celebrations** (www.winterlights.ca) the winter program of Communities in Bloom

11. Community Photographs:

- Communities will be asked to submit quality photos to showcase their community on the Communities in Bloom website, magazine and presentations at the awards ceremony.
- All communities are encouraged to take the best quality photos possible. Think of the 8 criteria and try to capture a unique shot depicting each one. Think of photos that show the benefits of the Communities in Bloom program, i.e. community, beautification, tourism shots etc.
- Take into consideration lighting and shadows.
- Photographs need to be submitted in the following format: digital, minimum of 300 dpi at print size (min. 4" x 6"). As an indication, the photo should weigh approximately 800 KB to 1.5 MB (or more, depending on the size of the photo)

12. How the judges evaluate:

You will be sent the evaluation form prior to the judges visit and will receive your complete form after the Awards Ceremony. The judges will be pleased to provide general comments and suggestions that will benefit the community as it moves through the Communities in Bloom program.

The "Bloom" rating is as follows:

| | | |
|--------------|---|----------|
| 0 to 55% | = | 1 Bloom |
| 55 to 63 % | = | 2 Blooms |
| 64 to 72% | = | 3 Blooms |
| 73 to 81% | = | 4 Blooms |
| 82% and over | = | 5 Blooms |



Swing into Summer



AUMA/AMSC Third Annual Golf Tournament

Join us for a fun day of networking with local, provincial and business leaders

Warcy Ranch Golf Club

June 19, 2008

\$150

(includes green fees, cart, breakfast, lunch, refreshment token and GST)

Breakfast: 6:30-7:45

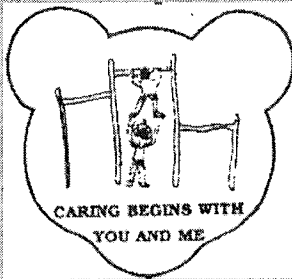
Registration: 7:00-7:45

Texas Scramble Shotgun Start: 8:00

Accepting the first 144 golfers by special invitation only

Register online at www.auma.ca

**Early Bird
Promotion!**
Register before May 23
and you will be entered
to win a \$1000 gift
certificate from
Golf Town!



Principal's Update

Claresholm Elementary School

Monday, April 28



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

| | |
|---------------------|--|
| Monday, April 28 | Home Depot Building Projects |
| Tuesday, April 29 | Hot Dog Day |
| Wednesday, April 30 | Read to Me Program 12:10 pm |
| Thursday, May 1 | Pizza Day |
| Friday, May 2 | School Assembly 10:30 am Band Concert 2:15 pm |

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces

Education Week is Here!

For the past 75 years, schools across Alberta have celebrated the importance of education in our community by recognizing Education Week. Here is an overview of the activities occurring:

Monday, April 28

Students today worked with family members to build a variety of projects with Home Depot representatives. Recognizing that subjects such as math and language arts play a role in activities such as building was a concept emphasized with students!

Wednesday, April 30

Family members or other significant adults are invited to the Read to Me program. It is a chance to share the love of reading with a child. Read to Me will happen during our DEAR time from 12:10 to 12:30 pm.

Friday, May 2



At our month-end school assembly, Sandra Jansen, the host of *Your City on CityTV*, will join our community of readers at 10:30 am. During that time, we will also be drawing for winners of our *Have a Field Day with Reading*.

At 2:15 pm, the high school band will be visiting to perform for students. Come out to hear the band a final time before their trip to play at Disneyland!

May Newsletter This Week

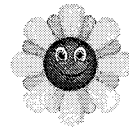
Our May newsletter will be available this week and will include information about:

- *GRADE testing*
- *May/June swimming schedules*
- *Planning for 2008-2009*
- *Kids in the Know program*

Looking Ahead...



- | | |
|---------------|--|
| May 13 | Grade 3 PAT—Math Part A <i>Timed Number Facts</i> |
| May 15 | Grade 3 PAT—LA Part A <i>Writing</i> |
| May 16 | Staff Planning Day |
| May 19 | Victoria Day—no school |
| May 20 | School Council Meeting— 6:30 pm |



Last week was Secretary Appreciation Week.

A special thank you to Mrs. McLeod for the tremendous work she does for our students, staff and families!

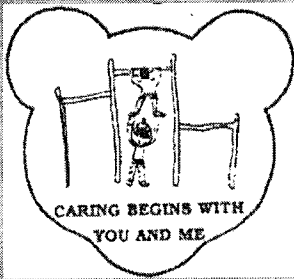
Have a Field Day with Reading!



On Friday, we will be drawing for 10 copies of the book **Miss Nelson has a Field Day**, signed by Henry Burris. In addition, we have a number of mini-footballs left behind by Henry to give out as prizes. Additional draw papers can be picked up at the office, sent home from classrooms or available on the website.

Thank You!

Thank you to Jill Rowland, who has designed the display case at the front entrance for the Literacy Carnival and *Have a Field Day with Reading*. We appreciate your creativity!



Principal's Update

Claresholm Elementary School

Monday, May 5



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

| | |
|---------------------|---------------------------|
| Monday, May 5 | ECS Photos |
| Tuesday, May 6 | ECS Photos Hot Dog Day |
| Wednesday, May 7 | |
| Thursday, May 8 | Pizza Day |
| Friday, May 9 | |

Claresholm Elementary School

Box 728
Claresholm, AB
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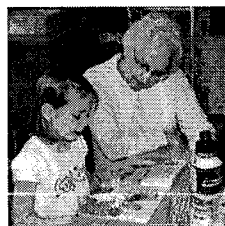
Education Week a Success!

Our Education Week last week had a number of exciting things happening in our school. Here's some photos from the week!



Students at all grades were able to complete a number of **building projects**, with the help of Home Depot and many adults. Zachary and his dad display their sailboat!

We had a number of family and friends come in to **Read With Me** on Wednesday.



Our Friday included Sandra Jansen as our Community Reader and a presentation by the High School Band.



Mrs. Cross hoping her name gets pulled in the Have a Field Day with Reading draw for a signed Henry Burris book or mini-football.



A HUGE thank you to the many volunteers and family members who contributed to a successful week of learning and fun for our students!

Looking Ahead...



- May 13** Grade 3 PAT—Math Part A
Timed Number Facts
- May 15** Grade 3 PAT—LA Part A
Writing
- May 16** Staff Planning Day
- May 19** Victoria Day—no school
- May 20** School Council Meeting—
6:30 pm



In May, students in all grades will be involved in the Kids in the Know program, focusing upon ensuring students have the skills needed to be safe. Letters about the program will be coming home this week. For more information, visit www.kidsintheknow.ca.

School Council Meeting Tuesday, May 20

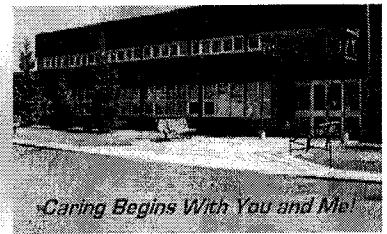
Our next school council meeting will be Tuesday, May 20 at 6:30 pm. This will be an important meeting to attend, as a number of things will be discussed, which could include:

- *Schedule/Timetable for 08-09*
- *Class Configurations and Classroom Locations for 08-09*
- *Information about GLA (Grade Level of Achievement) for parents*

A complete agenda package will be available and sent out next week.

May 2008

Claresholm Elementary News



Claresholm Elementary School

5318—2nd St. W.
Box 728
Claresholm, AB
T0L 0T0
Ph: (403) 625-3371
Fax: (403) 625-4920
Email: s-ces@lrsd.ab.ca
www.lrsd.ab.ca/schools/ces

Mark Your Calendar

May 13

Gr. 3 Provincial
Achievement Test
Math Part A—
Timed facts

May 15

Gr. 3 Provincial
Achievement Test
L. A. Part A—
Writing

May 16

Staff Panning
No school for students

May 19

Victoria Day
No school

May 20

School Council
6:30 pm.

Principal's Message

May and June are always busy months at school, as we try to maximize learning time in the final two months, while also planning ahead for the upcoming school year. With the transition to a K-4 school, as well as the possible move to a new school schedule, it is going to be even more hectic than usual! With that in mind, I'd like to give you a glimpse into some of the planning and timelines that will be occurring over the next two months.

Early Dismissal Friday

There has been no decision communicated yet by the School Board regarding the possibility of an early dismissal Friday model (or another alternate schedule model). Once a decision is made, we will engage in the process of developing a daily school bell schedule and yearly calendar to reflect any changes which may occur. A draft will be created by the school administration and staff, then shared with school council for feedback before making any final decisions. I anticipate that the **May 20 School Council meeting** will be an important forum for parents to gain a stronger idea of changes being proposed for 08-09 and provide feedback.

School Improvement Planning

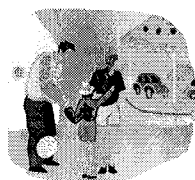
At the May 20 School Council meeting, we will also be sharing the process we will be using for analyzing our school results (student achievement, surveys, etc.) and planning for school improvement in 08-09. We will be entering our final year of a three-year cycle focusing on literacy and in June, will be establishing our key strategies for the upcoming year.

Grade Configurations and Staffing

Grade configurations and staffing are currently underway in the school and will be shared at the May 20 school council meeting. This information, as well as our process for establishing class lists for the upcoming year and the location of classrooms in the school, will be shared in the June newsletter.



Literacy Carnival a Hit!



This year's literacy carnival was once again successful, with nearly \$3000 being raised by school council to support literacy projects in the school. A HUGE thanks to all our volunteers and the carnival planning committee. Congratulations to Nadine Thyssen, who won the backpack from the Public Library.

GRADE Testing

(Group Reading
Assessment and
Diagnostic
Evaluation)



Class testing will occur from May 20-30, as determined by each classroom teacher.

Each May, students in every classroom from Kindergarten to grade three participate in our annual reading assessment. This reading test, known as the GRADE, will provide teachers and parents with concise information about student reading levels, as well as demonstrate progress for students as they move through the grade levels.

The testing is being spread out over 1-2 weeks to ensure it is a comfortable experience for students—we aim to have no anxiety or stress for students during this process. For grade three students, it will not interfere with their Provincial Achievement Test schedule. We have taken careful consideration to make sure our students are not “over-tested”.

A brochure with more information and other resources are available at the school and on the website. The results of the assessment, along with other support materials to use the results to help your child at home, will be provided for parents in June.

GRADE

Kids in the Know

In the past, our classes have engaged in one month of instruction during Health classes on **The CARE**

Kit, equipping students with the skills to recognize, prevent and report child abuse. This year, we are moving to an updated program known as **Kids in the Know**. Kids in the Know is a child-friendly program that teaches kids skills to be safe, in relation to strangers, child abuse, the Internet and other dangers. In May, classrooms will be engaging in lessons during Health that are age-appropriate and correspond to our Alberta curriculum.

Next week, classes will be sending home letters to parents explaining the program in more depth and sharing a number of useful resources with parents. There is also a website companion for parents and children at www.kidsintheknow.ca that is full of useful resources for families. After the letters have been sent, if you have any further questions, please contact your child's teacher.



Mega Sport VBS Camp

July 7-11, 2008 9 am - noon

Are you ready to learn some new techniques for playing **soccer and basketball** in a fun way?

Grades 1-6 register **May 12 & 13th** at the **Victory Church** from **6:30-8:30 pm**.

Registration fee of \$20 for the first child, \$15 for 2nd etc. and includes a free T-shirt plus more! Ages 4-Kindergarten are free! Watch the upcoming Local Press ad for more details.

This event is sponsored by the Baptist, Nazarene, Pentecostal and Victory Churches.



Information
 about anything happening during
 Education Week (April 28—May 4) was
 sent home last week and can also be
 found at the front entrance of the
 school and on the website. Please call
 or visit if you have any questions.

Volunteer Readers

Congratulations to the winners
 of our volunteer readers draw
 from April:

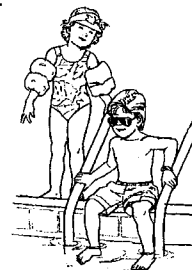
**Gwynne Orsten, Sophia
 Roemmele, Christy Rossiter**

Each winner will be
 receiving a Chapters
 gift card, donated
 by our school
 council. Thank you
 to all the volunteers
 who continue to
 make CES a great
 place to learn!



Grade Level Swimming in May and June

Starting in May, all classrooms will be going swimming as part of the Physical Education curriculum. The swim times will be for one hour and they will be bused to and from the swimming pool. We invite each student to bring one Toonie **only** to help cover the cost of the bus. (1 for the whole year). Each swim time will have at least 1 adult in the pool with the students, as well as 2 lifeguards on the deck. If you wish to volunteer to help supervise, please contact your child's teacher.



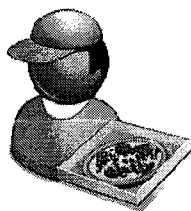
Also please remember to
 send a swimming suit and
 a towel in a plastic swim
 bag each swimming day.



| Kindergarten | Grade 1 | Grade Two | Grade Three |
|--------------|---------------|---------------|--------------|
| May 7 9:00 | May 22 9:00 | May 20 10:00 | May 13 2:00 |
| May 12 9:00 | May 29 10:00 | May 28 10:00 | May 27 10:00 |
| May 15 9:00 | June 5 2:00 | June 04 2:00 | June 17 2:00 |
| May 20 9:00 | June 12 10:00 | June 11 10:00 | June 20 2:00 |
| June 2 9:00 | June 19 9:00 | June 19 10:00 | |
| June 3 9:00 | June 20 9:00 | June 20 10:00 | |
| June 11 9:00 | | | |

Casa Roma

Pizza Certificates



In partnership with Casa Roma, the school
 will be selling **pizza certificates**
 beginning in May. Purchase a certificate
 for a large pizza with four toppings for
 \$17.95, with \$2.00 from every sale coming
 back to support programs at the school.
 Certificates can be purchased at the office.
 A great way to have a pizza meal and
 support the school at the same time!

Claresholm Aquatic Center General Pool Rules

1. Proper swimwear is required. T-shirts or cut-offs are not allowed.
2. Everyone must take a shower before entering the pool.
3. Anyone with infectious conditions (including open sores, head colds, discharging ears or nose, head lice) are not to enter the pool.
4. No spitting, spouting, urinating in or otherwise fouling the pool. If poop is discovered in the pool, all students will be removed for proper sanitization of the pool.
5. Follow lifeguard directions at all times

May 2008

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|--|--|--|--|--|
| | | | | 1 Pizza Day | 2 | 3 |
| 4 | 5 ECS Grad Pictures | 6 Hot Dog Day ECS Grad Pictures | 7 <i>ECS swimming</i> | 8 Pizza Day | 9 | 10 |
| <u>May 13 birthdays</u> Jennifer S Carly T. Jackson W. | 12 ECS swimming Micah P | 13 Hot Dog Day Gr. 3 Achievement Test—Math Gr. 3 swimming | 14 | 15 Pizza Day Gr. 3 Achievement Test—L.A. <i>ECS swimming</i> | 16 Staff Planning Day No school for students | 17 <i>Chance G.</i> <i>Justice G.</i> <i>Levi Mc.</i> |
| 18 <i>Kaitlyn P.</i> | 19 Victoria Day No school <i>Adam S. Madison W</i> | 20 Hot Dog Day School Council <i>ECS swimming</i> Gr. 2 swimming | 21 | 22 Pizza Day Gr. 1 swimming | 23 | 24 <i>Kelby K.</i> |
| 25 | 26 <i>Joshua P, Royer S.</i> | 27 Hot Dog Day Gr. 3 swimming <i>Ethan R.</i> | 28 <i>Lunch forms due</i> Gr. 2 swimming | 29 Pizza Day Gr. 1 swimming | 30 | 31 <i>Kayla B.</i> |