

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
MAY 26, 2008  
AGENDA**

Time: 7:00 P.M.  
Place: Council Chambers

- AGENDA:** ADOPTION OF AGENDA
- MINUTES:** REGULAR MEETING MINUTES MAY 12, 2008
- FINANCES:** APRIL 2008 BANK STATEMENT
- ACTION ITEMS:**
1. BYLAW #1507 – 2008 MILL RATES  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
  2. BYLAW #1508 – STREET MAINTENANCE TAX  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
  3. BYLAW #1510 – WATER-WORKS, SEWERS AND PLUMBING  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
  4. DELEGATION RESPONSE: CHRIS MOORE – CHINOOK EMS  
RE: Ambulance Contract
  5. CORRES: HON. LUKE OUELLETTE, MINISTER OF TRANSPORTATION  
RE: New Deal for Cities and Communities
  6. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS  
RE: Alberta Emergency Notification System
  7. CORRES: ALBERTA SOUTHWEST REGIONAL ALLIANCE  
RE: Annual General Meeting
  8. CORRES: CHINOOK COUNTRY TOURIST ASSOCIATION  
RE: Annual General Meeting
  9. CORRES: BARBARA MEREDITH  
RE: Centennial Park
  10. CORRES: CLARESHOLM ATTAINABLE HOUSING COMMITTEE  
RE: Letter of Support
  11. CORRES: PORCUPINE LODGE SENIORS FOUNDATION  
RE: Lodge Assistant Program Funding
  12. CORRES: CLARESHOLM COMMUNITY CENTRE ASSOCIATION  
RE: 2008 General Liability Insurance
  13. GARBAGE FEES INCREASE
  14. TOWN OF CLARESHOLM 2008 OPERATING BUDGET
  15. ADOPTION OF INFORMATION ITEMS
  16. IN CAMERA – DEVELOPMENT / PERSONNEL

**INFORMATION ITEMS:**

1. Oldman River Regional Services Commission Meeting Minutes – April 10, 2008
2. Claresholm Elementary School Council Minutes – April 8, 2008
3. Claresholm Elementary School Council Agenda – May 20, 2008
4. Claresholm Community Centre Association – Thank You
5. Alberta Finance and Enterprise – Reel Adventures Alberta Movie Maps
6. Claresholm & District FCSS Meeting Minutes – April 24, 2008
7. Porcupine Hills Lodge Board Meeting Minutes – April 9, 2008
8. Claresholm Elementary School Principal's Update – May 12, 2008
9. Claresholm Elementary School Principal's Update – May 20, 2008

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
MAY 12, 2008**

- PRESENT:** Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk
- ABSENT:** Councillor Doug MacPherson
- AGENDA:** Moved by Councillor Leonard that the agenda be accepted as presented. **CARRIED**
- MINUTES:** **REGULAR MEETING – APRIL 28, 2008**  
Moved by Councillor Quayle that the Regular Meeting Minutes of April 28, 2008 be accepted as presented. **CARRIED**
- DELEGATIONS:**
1. **CHINOOK EMS – CHRIS MOORE**  
**RE: Ambulance Contract**  
  
Chinook Emergency Medical Services has been providing ambulance service to this area for the past 25 years, and every three years a new contract must be negotiated. Chinook is asking for a 20% increase in their contract mostly due to the great increase in costs. The main issue they have is with staffing and also their call volume has gone up significantly. Chinook feels that the request for an increase is fair.
  2. **YOUNG PARKYN McNAB LLP – DARREN ADAMSON, CA**  
**RE: 2007 Audit**  
  
Darren Adamson, CA from Young Parkyn McNab LLP spoke about the financial statements for the year ended December 31, 2007 and did a brief overview of the highlights. The amount of audit work that needs to be done now has greatly increased, so they must go through the systems and check to see if there are any issues. The only recommendation being made is approval of the credit and debit card purchases and making sure that they are looked over more thoroughly. The post-audit letter states what the audit findings are and there were no major issues found. The tangible capital assets project will be the most significant change in 2009.
  3. **ROY MANCHULENKO**  
**RE: 2007 Property Taxes Penalty**  
  
Mr. Manchulenko appeared before Council to once again ask that the 2007 tax penalty applied to his account be returned to him as he feels that it was unfair. He appeared on the same issue on November 26, 2007 and again on January 14, 2008. Both times his request was denied at the subsequent meeting. He has now waited his 90 days and once again is asking for the penalty to be refunded.
- ACTION ITEMS:**
1. **BYLAW #1507 – 2008 MILL RATES**  
**RE: 1<sup>st</sup> Reading**  
  
Moved by Councillor Leonard to give Bylaw #1507, regarding 2008 Mill Rates, 1<sup>st</sup> Reading. **CARRIED**  
  
Moved by Councillor Leonard to have the Annual General Meeting Monday, May 26, 2008 at 7:00pm at the Claresholm Community Centre with the regular council meeting to follow. **CARRIED**
  2. **BYLAW #1508 – STREET MAINTENANCE TAX**  
**RE: 1<sup>st</sup> Reading**  
  
Moved by Councillor Moore to give Bylaw #1508, regarding street maintenance tax, 1<sup>st</sup> Reading. **CARRIED**  
  
Moved by Councillor Leonard to give Bylaw #1508, regarding street maintenance tax, 2<sup>nd</sup> Reading. **CARRIED**

**3. BYLAW #1509 – LAND USE AMENDMENT**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor Leonard to give Bylaw #1509, a land use amendment, 1<sup>st</sup> Reading.

**CARRIED**

**4. BYLAW #1510 – WATER-WORKS, SEWERS & PLUMBING**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor Leonard to give Bylaw #1510, regarding Water-works, Sewers and Plumbing, 1<sup>st</sup> Reading as amended.

**CARRIED**

**5. FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2007**

Moved by Councillor Sutter to accept the Financial Statements for year ended December 31, 2007 as presented.

**CARRIED**

**6. CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION**  
**RE: Alberta Municipal Water/Wastewater Partnership Grant**

Received for information.

**7. CORRES: ALBERTA MUNICIPAL AFFAIRS**  
**RE: Linear Property Assessment – 2008 Tax Year Change Report**

Received for information.

**8. CORRES: MPE ENGINEERING LTD.**  
**RE: Water Treatment Plant Upgrade**

Moved by Councillor Isaacson for administration to sign the “Request for Change Order Approval” presented by PALL Corporation in the amount of \$93,400 plus GST, to increase the membrane filtration system in the water plant upgrade as recommended by MPE Engineering Ltd.

**CARRIED**

**9. CORRES: BETTER LIGHTING**  
**RE: Free Lighting Audit**

Referred to administration.

**10. CORRES: ALBERTA EMERGENCY MANAGEMENT AGENCY**  
**RE: Fire & Emergency Management Services in Alberta**

Referred to administration.

**11. CORRES: VICTORY CHURCH OF CLARESHOLM**  
**RE: Request Regarding Summer Vacation Bible School**

Moved by Councillor Sutter to allow the Victory Church of Claresholm to close 1A Street West from 52 Avenue to 53 Avenue from 8:30am to 12:30pm on July 7<sup>th</sup> to 11<sup>th</sup>, 2008 for their vacation bible school.

**CARRIED**

**12. CORRES: CLARESHOLM COMMUNITY CENTRE ASSOCIATION**  
**RE: Funding for Floor Repairs & Interior Painting**

Moved by Councillor Isaacson to write a letter of support for the grant application to be submitted by the Claresholm Community Centre Association for their upgrades.

**CARRIED**

**13. OPTION TO PURCHASE AGREEMENT**

Moved by Councillor Moore to approve the Option to Purchase Agreement as presented with the Faith Community Baptist Church.

**CARRIED**

**14. POLICY #74 – ASSET CLASSIFICATION**

Moved by Councillor Quayle to adopt Policy #74 regarding Asset Classification effective May 12, 2008.

**CARRIED**

**15. TOWN OF CLARESHOLM 2008 OPERATING BUDGET**

Received for information.

**16. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Moore to accept the information items as presented.

**CARRIED**

**17. IN CAMERA – DEVELOPMENT / PERSONNEL**

Moved by Councillor Sutter that this meeting go In Camera.

**CARRIED**

Moved by Councillor Quayle that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Sutter that this meeting adjourn.

**CARRIED**

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MAYOR – ROB STEEL

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SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM  
APRIL 2008 BANK STATEMENT**

<b>RECONCILED BALANCE MARCH 31, 2008</b>			<b>\$198,831.43</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>	<b>BALANCE</b>
RECEIPTS FOR MONTH	\$326,774.95		
REVOLVING LOAN RECEIVED	220,000.00		
CURRENT ACCOUNT INTEREST	8.27		
GIC REDEEMED	961,342.72		
GIC INTEREST	6,698.66		
U. S. EXCHANGE	0.00		
SUBTOTAL	<b>\$1,514,824.60</b>		
<b>CHARGES TO ACCOUNT</b>			
ACCOUNTS PAYABLE		\$1,040,827.65	
PAYROLL CHARGES		72,952.08	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		28,228.82	
MASTERCARD PAYMENT		925.84	
GIC PURCHASES/TRANSFERS		593,780.70	
NSF CHEQUES		50.00	
SERVICE CHARGES		165.18	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		<b>\$1,736,930.27</b>	
<b>NET BALANCE AT END OF MONTH</b>			<b>-\$23,274.24</b>
<b>BANK RECONCILIATION</b>			
BALANCE PER BANK	7,502.30		
PLUS OUTSTANDING DEPOSITS	2,385.16		
LESS OUTSTANDING CHEQUES		-33,161.70	
<b>RECONCILED BALANCE APRIL 30, 2008</b>			<b>-\$23,274.24</b>
<b>OTHER BALANCES:</b>			
EXTERNALLY RESTRICTED GIC'S	\$3,964,316.75		
NON-RESTRICTED GIC'S	\$700,000.00		
PARKING RESERVE	\$3,473.00		
WALKING PATHS RESERVE	\$1,854.65		
OFFSITE LEVY RESERVE	\$19,407.49		
SUBDIVISION RESERVE	\$67,803.56		
REVOLVING LOAN BALANCE		\$0.00	

**SUBMITTED TO TOWN COUNCIL THIS 26TH DAY OF MAY 2008**

**MAYOR**

**SECRETARY-TREASURER**

# **ACTION ITEMS**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1507**

A Bylaw of the Town of Claresholm to authorize the rates of taxation to be levied against assessable property with the Municipality of Claresholm for the 2008 taxation year.

**WHEREAS** section 353 of The Municipal Government Act (MGA) provides that Council shall in each year, by Bylaw, authorize the Municipal Secretary to levy upon the assessed value of all assessed property shown on assessment roll; and

**WHEREAS** Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class, subject to the MGA Chapter M-26, Revised Statutes of Alberta 2000; and

**WHEREAS** the total assessment liable to the residential mill rate is \$244,458,290; and

**WHEREAS** the total assessment liable to the vacant residential mill rate is \$2,611,740; and

**WHEREAS** the total assessment liable to the commercial/industrial mill rate is \$46,383,580; and

**WHEREAS** the total assessment liable to the machinery and equipment mill rate is \$425,600; and

**WHEREAS** the total assessment liable to the Senior Citizen Self-Contained Housing is \$1,678,630; and

**NOW THEREFORE** under the authority of the MGA, the Municipal Council of the Town of Claresholm in the Province of Alberta enacts as follows:

1. The 2008 mill rates shall be levied in accordance with the following:

	<b>Commercial &amp; Industrial</b>	<b>Machinery &amp; Equipment</b>	<b>Vacant Residential &amp; Farmland</b>	<b>Residential</b>	<b>Seniors Self-Contained Housing</b>
<b>Education</b>					
<b>Alberta School Foundation Fund</b>	5.379		3.139	3.139	
<b>Requisition</b>					
<b>Homes/Aged</b>	0.230	0.230	0.230	0.230	0.230
<b>Municipal</b>					
<b>Business</b>	1.360	1.360	1.360		
<b>General</b>	13.531	13.531	15.271	7.056	7.785
	<b>20.500</b>	<b>15.121</b>	<b>20.000</b>	<b>10.425</b>	<b>8.015</b>

2. That this Bylaw shall take effect on the date of the third and final reading.

**READ** a first time in Council this 12<sup>th</sup> day of May 2008 A.D.

**READ** a second time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2008 A.D.

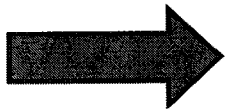
**READ** a third time in Council and finally passed this \_\_\_\_\_ day of \_\_\_\_\_ 2008 A.D.

\_\_\_\_\_  
Rob Steel, Mayor

\_\_\_\_\_  
Kris Holbeck, Chief Administrative Officer

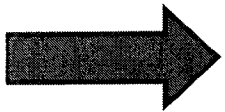
**TOWN OF CLARESHOLM  
MILL RATE CHANGE IMPACT  
FOR 2008 TAXATION YEAR**

**RESIDENTIAL**



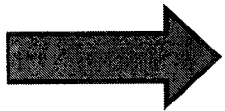
MILL RATE DECREASES FROM 11.925 MILLS TO 10.425 MILLS  
ON AVERAGE RESIDENTIAL PROPERTY OF \$160,000 THIS RESULTS IN A DECREASE  
IN TAXES OF APPROXIMATELY \$240.  
OVERALL RESIDENTIAL TAXES INCREASE BY 4.87%

**COMMERCIAL/INDUSTRIAL**



MILL RATE DECREASES FROM 23.5 MILLS TO 20.0 MILLS.  
ON AVERAGE COMMERCIAL/INDUSTRIAL PROPERTY OF \$271,000 THIS RESULTS  
IN A DECREASE IN TAXES OF APPROXIMATELY \$948.  
OVERALL COMMERCIAL/INDUSTRIAL TAXES DECREASE BY 12.83%.

**VACANT RESIDENTIAL/FARMLAND**



MILL RATES INCREASES FROM 14.285 TO 20.0 MILLS.  
ON AVERAGE VACANT RESIDENTIAL/FARMLAND PROPERTY OF \$27,000 THIS  
RESULTS IN AN INCREASE IN TAXES OF APPROXIMATELY \$154.  
OVERALL VACANT RESIDENTIAL/FARMLAND TAXES INCREASE BY 15.43%.

OVERALL TAX REVENUE DECREASES BY .32% IN 2008 GOING FROM \$3,568,271 TO \$3,556,695.



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1508**

A Bylaw of the Town of Claresholm to authorize the imposition and levy of a special Street Maintenance Tax upon lands fronting or abutting on any of the streets, overlaid with asphaltic or bituminous material under the Federal Provincial Infrastructure Program and the Provincial Streets Improvement Program.

**WHEREAS** it is essential that the paved surfaces hereinbefore mentioned are maintained in a good state of repair; and

**WHEREAS** it has been determined that an annual tax of one dollar (\$1.00) per assessable front foot on properties abutting and fronting on the said paved streets, to raise from benefiting properties, an equitable share of the maintenance costs;

**NOW THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, the Council of the Town of Claresholm duly assembled does hereby enact:

1. That the Chief Administrative Officer (CAO), or such other official as may from time to time be authorized, shall in the year 2008 through the year 2022 levy annually, against all properties fronting or abutting on any street on which an asphaltic overlay has been placed under Federal Provincial Infrastructure Program and the Provincial Streets Improvement Program, a uniform special paving maintenance tax in the amount of one dollar (\$1.00) per assessable front foot.
2. That the special tax referred to in (1) shall be in addition to all other taxes and shall be levied on properties noted in Schedule A.
3. Pursuant to the provisions of Section 404 of the Municipal Government Act, different size or odd shaped lots may be assigned the number of units of measurement the Council consider appropriate to ensure that they will bear a fair portion of the maintenance tax.
4. That this Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this 12<sup>th</sup> day of May 2008 A.D.

Read a second time in Council this        day of        2008 A.D.

Read a third time in Council and finally passed in Council this        day of        2008 A.D.

\_\_\_\_\_  
**Rob Steel, Mayor**

\_\_\_\_\_  
**Kris Holbeck, CAO**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1508  
SCHEDULE "A"**

Properties to be assessed:

1.     **From:** East property line of Lot 7, Block 2, Plan 0310918  
          **To:**     West property line of Lot 1 , Block 2, Plan 8510082
  
2.     **From:** East property line of Ptn of Block 2, Plan 731663 which lies north & west of  
                  Plan 8510082 excepting Subdivision Plan 0310918  
          **To:**     West property line of Ptn of Block 2, Plan 731663 which lies north & west of  
                  Plan 8510082 excepting Subdivision Plan 0310918
  
3.     **From:** East property line of Lot 14, Block 84, Plan 147N  
          **To:**     West property line of Lot 24, Block 84, Plan 147N
  
4.     **From:** East property line of Lot 18, Block 83, Plan 147N  
          **To:**     West property line of Lot 24, Block 83, Plan 147N
  
5.     **From:** East property line of Lot 23, Block 14, Plan 1989GE  
          **To:**     West property line of Lot 23, Block 14, Plan 1989GE
  
6.     **From:** East property line of Lot 22, Block 14, Plan 1989GE  
          **To:**     West property line of Lot 19, Block 14, Plan 1989GE
  
7.     **From:** East property line of Lot 1, Block 3, Plan 147N  
          **To:**     West property line of Lot 1, Block 3, Plan 147N
  
8.     **From:** East property line of Lot 28, Block 3, Plan 147N  
          **To:**     West property line of Lot 26, Block 3, Plan 147N
  
9.     **From:** East property line of Lot 24, Block 3, Plan 147N  
          **To:**     West property line of Lot 20, Block 3, Plan 147N
  
10.    **From:** East property line of Lot 10, Block 2, Plan 147N  
          **To:**     West property line of Lot 10, Block 2, Plan 147N
  
11.    **From:** East property line of Lot 11, Block 2, Plan 147N  
          **To:**     West property line of Lot 19, Block 2, Plan 147N
  
12.    **From:** East property line of Lot 28, Block 1, Plan 147N  
          **To:**     West property line of Lot 20, Block 1, Plan 147N
  
13.    **From:** East property line of Lot 11, Block 5, Plan 147N  
          **To:**     West property line of Lot 19, Block 5, Plan 147N

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1510**

A Bylaw of the Town of Claresholm, in the Province of Alberta, respecting water-works, sewers and plumbing in the Town of Claresholm.

**WHEREAS** the Municipal Government Act, Chapter M-26 and amendments hereto, authorizes a Municipal Council to pass Bylaws pertaining to public utilities;

**NOW THEREFORE** the Council of the Town of Claresholm in the Province of Alberta duly assembled enacts as follows:

**SECTION 1                    NAME OF BYLAW**

- 1.1      This Bylaw may be cited as "The Town of Claresholm Water and Sewer Bylaw"

**SECTION 2                    DEFINITIONS**

- 2.1      In this bylaw:
- a) "Application" is the application made by the consumer to the Town for the supply of utility services.
  - b) "Authorized Person" is any person employed by the Town.
  - c) "CSA" means Canadian Standards Association.
  - d) "Chief Administrative Officer" is the person appointed by Council in accordance with Section 205 of the Municipal Government Act, and is referred to throughout this Bylaw as "CAO".
  - e) "Consumer" is any person who has entered into a contract with the Town of Claresholm for utility services, or who is the owner or occupant of any property connected to or provided with a utility.
  - f) "Council" is the Council of the Town of Claresholm elected pursuant to the provisions of the Municipal Government Act.
  - g) "Curb Stop" is the device on a Water Service Line used to interrupt or discontinue the supply of water.
  - h) "Department" is the department of the Town of Claresholm authorized by Council to have control of water and sewer works.
  - i) "Enforcement Officer" shall mean a Community Peace Officer, Bylaw Enforcement Officer, RCMP Officer or an inspector appointed by and employed by the Town with respect to the enforcement of bylaws of the Town of Claresholm.
  - j) "Superintendent of Public Works" is the person with authority to supervise and have charge of the Water and Sewer Department, subject to the powers delegated to him by the CAO.
  - k) "Meter" is a mechanical and/or electronic device used to measure the amount of water consumed on the premises upon which such meters are situated.
  - l) "Property Owner" is the assessed owner of the property or building, and is referred to throughout this Bylaw as "Owner".
  - m) "Non-Residential Consumer" is any property owner who uses a utility service connected to a building used exclusively for commercial purposes and will include, without limiting the generality of the foregoing, lodges, schools, halls and apartments or residential units beyond a duplex or semi-detached dwelling.
  - n) "Plumbing Inspector" is any person with the authority to supervise and inspect work requiring a permit under the Provincial Safety Codes Act and regulations thereto.
  - o) "Privy Vault" is that portion of building used for the purposes of holding human feces and urine that is otherwise not connected to a plumbing system.
  - p) "Property" is land or buildings or both.
  - q) "Residential Consumer" is any property owner who uses a utility service

- connected to a building used exclusively for residential purposes and will include, without limiting the generality of the foregoing, churches and a residence within a duplex or semi-detached dwelling.
- r) "Sanitary Sewer" is the provision of wastewater collection and disposal from Residential Consumers and Non-Residential Consumers.
  - s) "Sewer Service Line" is that portion of the sewer line from the collecting street mains to the property line of the land or building being serviced.
  - t) "Shut off" is an interruption in or discontinuation of the supply of water.
  - u) "Street Main" is that portion of the water and/or sewer system laid down in Town owned land for the purpose of servicing more than one property.
  - v) "Storm Sewer" is storm, surface drainage, and groundwater only.
  - w) "Tenant" means a person who is entitled to use or occupy premises under the rental agreement.
  - x) "Town" is the Town of Claresholm in the Province of Alberta.
  - y) "Utility" is and includes, as the context may require, the supply of water and/or the provision of wastewater and storm water collection and disposal.
  - z) "Violation Ticket" is a ticket issued pursuant to Part 2 of the Provincial Offenses and Procedures Act, R.S.A. 2000 c, P-34, as amended and Regulations thereunder.
  - aa) "Water Service" is the provision of water by the Town to Residential and Non-Residential Consumers.
  - ab) "Water Service Line" is that portion of the water line from the distributing street mains to the property line of the land or building being serviced.
  - ac) "Waterworks" is all public water treatment systems, street mains and service lines within the Town of Claresholm..

### **SECTION 3 ADMINISTRATION**

- 3.1 The use and control of all public waterworks, public water treatment systems, public sanitary sewers, public storm sewers and of any sewage disposal works connected therewith, must be in accordance with this bylaw.
- 3.2 All waterworks, sanitary sewers, storm sewers, drains and sewage disposal works, belonging to the Town now laid down, constructed or built, or hereinafter laid down, constructed or built, will be under the direct control of the Town.
- 3.3 The CAO is hereby delegated to carry out the provisions of the Waterworks and Sewer Bylaw.

### **SECTION 4 WATERWORKS SERVICE AND SERVICING**

- 4.1 No person, without first having obtained written permission from the Town, will make connection with any of the water service lines or street mains. This pertains to new construction only. (*Penalty per Schedule "C"*).
- 4.2 No person will be authorized pursuant to Section 4.1, except licensed plumbers and contractors (with the Town's permission) or authorized employees of the Town.
- 4.3 The person so authorized, in Section 4.1 above, is fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection.
- 4.4 Any owner who requires water for construction or other similar purposes will apply for water service by written application to the Town for a development permit. Application for water will be accompanied by a service charge plus a fee, in accordance with Schedule "A" attached hereto. In special circumstances, where the provisions of the Bylaw do not appear equitable to Council, Council, by resolution may alter the water usage fee, as it sees fit, for each particular situation.
- 4.5 All water service lines, laid down in private property, between the property line and the meter, will be constructed of C.S.A. approved material of equal quality to, and compatible with, the service lines in the street between the street main and the property line.
- 4.6 The minimum size of a new water service line is 19.05 mm (5/8 inch) diameter and must have ¾" Pex fittings.
- 4.7 Water service lines are to be carried a minimum of three feet under the building before the service is elevated.
- 4.8 No connection may be made to the water service line between the property line and

- the meter. (*Penalty per Schedule "C"*).
- 4.9 Each property will have only one water service line from the main. A duplex, row house style of condominiums or semi-detached dwelling requiring a connection to the Town water supply must have a separate service to each unit from the street line, controlled by a separate curb stop and metered by separate water meters.
- 4.10 After any construction, reconstruction, alteration, change, or the completion of any work requiring permission from the Town, pursuant to this Bylaw, water will not be turned on to any property until after the whole of any of the above-mentioned work has been done to the satisfaction of the Department. Water must be turned on or off only by an authorized employee of the Town. To turn water on or off requires a minimum of two working days notice to the Public Works Department, by the property owner, except in emergency situations, as determined by the Public Works Department. The cost of this service will be in accordance with Schedule "A" attached hereto.
- 4.11 In all cases where boilers or pressure pumps are supplied with water, the Town is not liable for any damages which may result to any person or property from shutting off the street main or device, or from failure of the water supply, for any purpose or cause whatsoever, even where no notice is given. All users of steam or hot water boilers or pressure pumps must protect themselves by installing a storage tank, sufficient to provide at least a twelve-hour supply for each steam or hot water boiler. No deduction from a utility bill will be made as a consequence of any damages referred to in this paragraph.
- 4.12 The Town must be provided access to inspect water meters and connections upon written request, and within twenty-four (24) hours of receipt of the request or immediately in the case of an emergency.
- 4.13 To maintain an adequate supply of water and adequate water pressure within the Town of Claresholm, the Council may impose restrictions on the use of water.
- 4.14 If an owner requests a new water service due to the fact the property was not previously serviced or requests a new or larger size service than the standard service line, the Town will provide the installation and the owner will be billed for the full cost of the installation including any pavement and sidewalk repairs required.
- 4.15 A property shall be considered serviced once it has been connected to the water system. Any further installations necessary due to demolition, excavation, renovations or other works shall be paid entirely by the owner.
- 4.16 No connection to the water supply will be allowed for properties outside of the Town limits except those presently existing on the pipeline from Willow Creek and those properties at the Claresholm Industrial Airport and these properties must be metered. The meter installation is to be supplied at the owner's expense.
- 4.17 When a service pipe becomes inadequate to supply the volume of water required at any building or premises and the owner of the property desires a larger service pipe, the said owner of the property shall sign an application form to that effect. Upon payment by the owner of the full cost involved in laying the larger size pipe, public works shall proceed with the work from the main to the property line.
- 4.18 The Town shall be responsible for the maintenance of the water mains and the connection from the main line to the service line.
- 4.19 Where the connecting, disconnecting or repairing of the water service line between the property line and the building serviced is done by a person other than the Town, that person shall notify the Superintendent of Public Works who shall cause the line installation to be inspected and approved. The water service shall be left uncovered until it has been inspected and approved.
- 4.20 The Town will place on each water service pipe a brass cock stop, between the street gutter and the property line, for the purpose of turning the water supply off and on.

## **SECTION 5 WATER METERS**

- 5.1 Any owner requiring a water supply from the waterworks will be required to install a water meter that will be supplied by the Town. The owner is responsible for the total cost of any meter larger than 19.05 mm (5/8 inch). The owner is required to install or change any and all plumbing required for installation of the required meter.
- 5.2 On an existing single water service line to a property there will be only one water meter registering water consumption of all units within the building.

- 5.3 The owner referred to in Section 5.1 above, must do such work entirely at his or her own cost and to the specifications required by the Town within thirty (30) working days of receipt of notice. In the event that the owner fails to implement the required changes within 30 days, the Town may conduct such work as necessary and invoice all applicable costs to the owner.
- 5.4 All owners will give entry and access to every facility for the introduction, placing, inspection and reading of water meters by the Department. For the purpose of conducting water use surveys, or sampling, leakage flows and pressure tests, or reading water meters, or installing, inspecting, repairing, replacing and removing water meters, backflow prevention devices and related equipment upon any water service connection within or without any house or building as may be required, employees of the Town employed for that purpose, shall have free access at reasonable hours of the day and upon reasonable notice given and request made, or in case of written authority of the CAO given in respect of a special case, without notice, to all parts of every building or other premises in which water is delivered and consumed.
- 5.5 All owners will protect the meter from interference or injury by frost or otherwise, and are liable for any damage which may occur to the meter. An owner is responsible for the safekeeping of the water meter and any remote reading devices that may be installed with the water meter on the owner's property. Any owners shall protect the water meter and connecting valves and pipes from freezing, excessive heat, overheating of water, external and internal damage of any kind or any other thing which may affect the operation or reading of the water meter and shall pay the cost of repairing or replacing any water meter facilities supplied by the Town that may be damaged from the foregoing cause or any other causes within the owner's control.
- 5.6 The Town will replace any meter that stops working due to normal wear and tear at no cost to the owner.
- 5.7 Any person permitting any meter to be damaged by frost or otherwise will be liable for all costs incurred in the repair of the meter in accordance with Schedule "A", attached hereto.
- 5.8 No person will interfere with, cut or remove the wire seal on a meter. (*Penalty per Schedule "C"*).
- 5.9 No person will disconnect a meter or do anything which will bypass, or prevent, or impede, the flow of water through the meter, or which may affect the proper operation of the water meter.
- 5.10 Ownership of all water meters is vested in the Town of Claresholm.
- 5.11 An owner who claims a meter is not working properly, will deposit with the Town an amount in accordance with Schedule "A", attached hereto. The meter will then be removed from service by the Town and calibrated.
- 5.12 Should the meter be found to over read the owner will be refunded his/her deposit. Any meter which is found to be calibrated within acceptable limits will be considered adequate, and the owner will:
- a) forfeit the deposit to the Town; and
  - b) pay all other costs of removal, shipment and testing of the meter.
- 5.13 Should the meter be found to over read or under read, the water, and sewer where applicable, charged for the preceding two (2) meter reading periods will be adjusted by the same percentage as the meter was found to be in error, providing however, that no rate will be less than the minimum rate normally charged.
- 5.14 All new water service connections require a water meter be installed.
- 5.15 All water service connections shall be provided with a water shut off valve placed inside the outer wall of the premises and on the inlet side of the water meter to enable a consumer to shut off the supply of water in case of any emergency, or for the protection of the building, pipes, or fixtures, or to prevent flooding of the premises or in the event the premises are permanently or temporarily vacated. The water shut off valve shall be maintained in good mechanical condition by the owner and easily accessible at all times to ensure that it is operable in case of emergency.
- 5.16 The maintenance of the waterline from the curb stop to the water meter remains the responsibility of the owner.
- 5.17 The owner shall make provision and install the water meter. If an inspection indicates the installation has not been carried out properly, the owner shall correct or modify the installation at their expense in order to comply. If the owner does not make the installation in the manner approved by the Town, the Town shall have the right to refuse to supply water to the premises, and such installation shall be at the owner's sole responsibility and expense. The Town shall accept no

- responsibility for such installation and the approval by the Town shall not be an acceptance of responsibility. The Town may in sole judgment, require the owner to indemnify the Town prior to installation.
- 5.18 Water lines that are covered over shall be exposed for meter installation and maintenance by the owner of the property and at the property owner's cost. No person shall relocate, alter or change any existing water meter piping without the written approval of the Town. The owner or his authorized agent may submit plans and specifications for any proposed relocation of water meter piping and, if approved by the Town, the owner shall pay the entire cost, including any costs incurred by the Town, in making such relocation, alteration or change.
- 5.19 No low pressure systems are allowed to be attached to the water piping system in a property. If a system which changes the pressure of the water flow is detected, the removal of such system will be at the expense of the owner and a fine may be levied if warranted by the Superintendent of Public Works per Schedule "C".
- 5.20 A consumer shall notify the Town immediately whenever a water meter is not operating or if any part of it becomes damaged or broken.
- 5.21 If a water meter or remote readout is removed or stolen, the owner of the premises shall pay the cost of replacing the water meter or remote readout including installation. If not paid, the cost may be added to the taxes levied on the property and collected in the same manner as municipal taxes.
- 5.22 The water control valve or curb stop is to be activated ONLY by employees or individuals authorized by the Town of Claresholm.
- 5.23 No intermediate lines are to be attached to the waterline before the water meter. Any intermediate lines found to be attached will be disconnected by the Town at the cost of the owner and the owner will bear the cost of having this line attached properly after the water meter. (ie. sprinkler systems attached to the main water line before the line enters the house).
- 5.24 In the case of a building demolition, when the owner obtains a demolition permit, Town staff will be allowed to enter the premises and remove the water meter and remote readout before the demolition commences. There will be no cost to the owner for this, but if the owner demolishes a building and the Town has not been allowed to remove the water meter and remote readout devices, then a fine will be levied on the owner in an amount not to exceed the cost of the water meter and readout devices.

## **SECTION 6 REMOTE READING DEVICES**

- 6.1 All residential, commercial, industrial and institutional buildings constructed will require a remote reading device supplied by the Town. The location and installation of new construction radio transmitters will be performed by Town employees after the meter has been installed to the Town's specifications. The property owner is to advise the Town when the water meter is installed and is ready for connection to the remote. The cost of this service, "Remote Reader Installation Fee" will be in accordance with Schedule "A" attached hereto. Town employees will also turn on the water at this time.
- 6.2 The owner will be responsible for damage to the remote reading device, which may result from other than normal wear and tear.
- 6.3 Owners requesting the installation of remote reading devices on their premises will be required to comply with Sections 6.1 and 6.2 above and will be responsible for payment to the Town for the remote reading device. It is the responsibility of the property owner to install the necessary wire from the place of the water meter to the place of the remote reading device in an easily accessible location so that the Town can install the remote reader. Property owner is to advise the Town when the water meter is installed and the wire is ready for connection to the remote. The cost of this service will be accordance with Schedule "A" attached hereto. Ownership of the meter and remote reading device and any apparatus thereto remains with the Town.
- 6.4 If the Town is dissatisfied with the location of any remote readout due to alternations to the building, the Town may require that the remote readout be relocated to a more suitable or convenient location. All costs associated with relocating the remote readout including Town costs shall be paid by the owner.

**SECTION 7 WATER HYDRANTS AND VALVES**

- 7.1. Except as hereinafter provided, no persons other than those authorized by the Town will open or close or operate or interfere with any valve, hydrant or fire plug, or draw water there from. *(Penalty per Schedule "C")*.
- 7.2. The Chief of the Town Fire Department, his assistants and officers, and members of the Fire Department, are authorized to use the hydrants or fire plugs for the purpose of extinguishing fires, for making trial testing of hose pipe, or for fire protection, but all such uses will be under the direction and supervision of the Chief or his duly authorized assistants. In no event will any inexperienced or incompetent persons be permitted to manipulate or control in any way any hydrant or plug.
- 7.3. No person will in any manner obstruct the free access to any hydrant or valve or curb stop. *(Penalty per Schedule "C")*.
- 7.4. No vehicle, building, rubbish, or any matter which may cause obstruction, referred to in Section 7.3 above, will be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within 4.57 meters (15 feet) of the hydrant in a direction parallel with the property line. *(Penalty per Schedule "C")*.
- 7.5. No person will interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, or any similar construction. The owner will be required to pay all costs, in addition to the penalties in this Bylaw, involved in repair of or changes to a curb stop due to inaccessibility to or damage to the curb stop by the owner. This applies to all new or existing curb stops or main valves. *(Penalty per Schedule "C")*.
- 7.6. External spigots/hydrants on a property will be charged a monthly fee per Schedule A. If the property owner wishes to remove the spigot and have the waterline capped off they can do it at their own expense. Once the Superintendent of Public Works has inspected the removal of the outdoor spigot he will write up an order for the Utilities Administrator to discontinue the charge on the property owner's bi monthly invoice.
- 7.7. No person other than authorized Town staff are to operate curb stops. Certified Licensed Plumbers with water keys are to operate curb stops only under emergency situations, and are to notify Town staff of said action immediately. *(Penalty per Schedule "C")*.

**SECTION 8 THAWING OF WATER SERVICE**

- 8.1. The cost of thawing a frozen water service will be paid as follows:
  - a) By the Consumer, if the water service between the property line and the building is frozen, as determined by the Superintendent of Public Works;
  - b) By the Consumer if the water service is frozen between the street main and the property line as a result of the negligence of the Consumer, as determined by the Superintendent of Public Works;
  - c) By the Town if the water service between the street main and the property line is frozen for any other reason, as determined by the Superintendent of Public Works.
- 8.2. If the Superintendent of Public Works is of the opinion that the water service between the property line and the building has frozen without any negligence on the part of the Consumer, or any other person for whose negligence the consumer is responsible, the Superintendent of Public Works may waive the cost of one thawing during any one season which will be deemed to run from November 15<sup>th</sup> to May 15<sup>th</sup>.
- 8.3. The Town will not thaw a water service, pursuant to Section 8.1.1 and 8.1.2, unless the consumer signs an acknowledgment recognizing that thawing may be inherently dangerous or harmful to property including the water service or plumbing system and may cause damage to the electrical system or may cause the outbreak of fire and waives any claim against the Town for any such damage whatsoever except damage caused by the negligence of the Town.



## SECTION 9                    TERMINATION

- 9.1     The water service, pursuant to this Bylaw, may be shut off by the Department at the curb stop at the request of the owner.
- 9.2     The supply of water to any Residential and Non-Residential Consumer may be shut off for any or all of the following reasons:
  - a)     Repair;
  - b)     Lack of water supply;
  - c)     Non-payment of utility accounts rendered for any reason;
  - d)     Defective piping;
  - e)     Failure to comply with water rationing; and
  - f)     For any reason which the CAO, Superintendent of Public Works or Council considers sufficient.
9.     The rates charged by the Town for work undertaken pursuant to Sections 9.1 and 9.2 will be in accordance with Schedule "A", attached hereto. These rates will also apply when the owner requests and the Town agrees that the water service be reconnected.
- 10.

## SECTION 10                  WELLS AND OTHER SOURCES OF WATER SUPPLY

- 10.1    The Town of Claresholm will permit a well or other source of water, for outside watering purposes only, with proof of License from Alberta Environment. Such application will be accompanied by the payment of a fee in accordance with Schedule "A", attached hereto. This water source will not, in any way, be connected to the water distribution system provided by the Town.
- 10.2    Any such permission as referred to in Section 10.1 above, may be withdrawn by order of the Town at any time without notice. No person will use a well or other source of water supply after permission for use of it has been withdrawn.
- 10.3    If the use of any such well or other source of supply of water is continued contrary to the provisions of this Bylaw forty-eight (48) hours after notice to discontinue this use of same has been given by the CAO or her/his representative, to the owner or occupier of the premises on which it is situated, such well or other source of supply of water may be declared to be a nuisance and dangerous to the public health or safety, and will be removed, filled up or otherwise abated. All costs related to such removal or abatement will be the responsibility of the owner.
- 10.4    No permission granted under this Section will give or be construed to give the holder of such permission the right to sell or distribute water within the Town of Claresholm.
- 10.5    Requests for cisterns or holding tanks will be considered on an individual basis upon written application to the Town.

## SECTION 11                  SANITARY SEWER SERVICE AND SERVICING

- 11.1    No person will throw, deposit or leave in or upon any Town sewer grate, trap, basin, manhole or other riser, or any other related surface opening, any material whatsoever, except feces, urine, necessary toilet tissue, wastewater and slops, properly discharged through a house sewer into a Town sewer. (*Penalty per Schedule "C"*).
- 11.2    No person, without first having obtained applicable provincial permits as well as permission from the Town, will make connection with any of the public sewer lines or mains. The person so authorized will be fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection. *Penalty per Schedule "C"*).
- 11.3    All sewer service lines, laid down in private property, between the property line and the buildings being serviced, will be constructed of Town approved material of equal quality to the sewer service line in the street between the street main and the property line.
- 11.4    The minimum size of a new sewer service line is 100mm (4 inch) diameter.11.5. Connection of a sewer service line will commence at the street main, working from there towards the building, thereby ensuring proper grade level.
- 11.5    Connection of a sewer service line will commence at the street main, working from there towards the building, thereby ensuring proper grade level.
- 11.6    Sewer service lines are to be carried a minimum of .91 metres (3.0 feet) under the building before the service is elevated.
- 11.7    Each property will have only one sewer service line from the main. A duplex or

- semi-detached dwelling requiring a connection to the Town sanitary sewer service must have a separate sewer service line to each unit from the street main.
- 11.8 No person will permit anything to be discharged into any sewer any liquid or substance which would prejudicially affect the sewers or impede the carriage of permitted wastes, nor introduce any substance whatsoever which is not approved as acceptable for treatment in the Town Sewage Lagoons, including without limiting the generality of the foregoing: (*Penalty per Schedule "C"*).
    - a) trade waste,
    - b) water steam,
    - c) condensing water,
    - d) heated water, or
    - e) other liquids of a higher temperature than eighty (80) degrees Celsius, or
    - f) any combinations of the above.
  - 11.9 No person will make or cause to be made any connection with any Town sewer or house drain, or appurtenance thereof for the purpose of conveying or which may convey, into the same, any flammable or explosive material, storm water from roof drainage cistern, sump pump or tank overflow, condensing or cooling water.
  - 11.10 No person will discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Town sewer or house drain connected, therewith. (*Penalty per Schedule "C"*).
  - 11.11 No person, except duly authorized employees of the Town, will turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town sewer. (*Penalty per Schedule "C"*).
  - 11.12 No person, except duly authorized employees of the Town, will cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, conduit or tube, through or into any Town sewer. (*Penalty per Schedule "C"*).
  - 11.13 No person will interfere with the free discharge of any Town sewer, or part thereof, or do any act or thing, which may impede, obstruct the flow of or clog up any Town sewer or appurtenance thereof.
  - 11.14 The Superintendent of Public Works or Plumbing Inspector has the right at reasonable times to enter houses or other places which have been connected with Town sewers, and entrance must be given him to ascertain whether or not any improper substance or liquid is being discharged into the sewers. The Superintendent of Public Works or Plumbing Inspector has the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged that are liable to injure the sewers or obstruct the flow of sewage.
  - 11.15 No waste or discharge resulting from any trade, industrial or manufacturing process will be directly discharged to any Town sewer without such previous treatment as will be prescribed by the Town or applicable legislation and regulations thereto for each such case. The necessary treatment works so prescribed will be completely installed by the owner at his expense, prior to the construction of the sewer connection and thereafter will be continuously maintained and operated by the owner.
  - 11.16 Grease traps of sufficient size and approved design must be placed on the waste pipes from all hotels, restaurants, laundries and such other places as the Town, may direct.
  - 11.17 Where it is deemed expedient to prevent or reduce the flooding of basements or cellars connected to the municipal sewage system, the Town may require the owner to install and operate a suitable backwater valve or other mechanical device for the purpose of cutting off or controlling the connection between the sewage system and the cellar or basement. Where the installation of said valve is required at the time of connection to the Town sewer system, the cost of installation is the responsibility of the owner.
  - 11.18 All applications for connections to the Town sewers must be made in writing. The application must be filed in the Town office and must be signed by the owner of the property to be drained, or by his authorized agent. No drain or private sewer will be connected to the Town sewer until the owner has obtained a plumbing permit. Connection must be as per current Town standards.
  - 11.19 The Town or any of its employees will not be liable for any damage whatsoever in nature caused either directly or indirectly by such sewer connection. The owner will be responsible for backfill, surface replacement, safety, and, without limiting the generality of the foregoing, matters of like nature.
  - 11.20 The Town may revoke or cancel permission that may have been granted to connect with the Town sewers if it finds that any of the work is not being done in

- accordance with the provisions of this Bylaw. The owner making such connection, will have no right to demand or claim any damages in consequence of such permission being revoked or canceled.
- 11.21 The Town will clean a plugged sewer service line, if possible, in the case of an emergency or when the request is on the recommendation of a Certified Licensed Plumber. Should the Town be requested to clean any plugged sewer service line, the owner making such request is liable for all costs incurred by the Town in cleaning the plugged sewer. The rates for this service will be charged by the Town in accordance with Schedule "B", attached hereto.
- a) Should any owner claim that any sewer service line between the street main and the property line is plugged because it is not laid according to good practice, the said owner will deposit with the Town an amount in accordance with Schedule "B" attached hereto.
  - b) Should the sewer service line between the street main and the property line be found properly laid according to good work practices, the owner will forfeit the deposit. The owner is liable for all costs incurred by the Town in opening the sewer service line. The Superintendent of Public Works is then authorized to open the sewer service line by any method he considers necessary.
  - c) Should the sewer service line between the street main and the property line be found not properly laid according to good work practices, the deposit will be refunded to the owner. The Town will then repair the sewer service line at no cost to the owner.
  - d) Owners requesting that the Town camera their sanitary sewer service line, will deposit with the Town an amount in accordance with Schedule "A", attached hereto. The owner is liable for all costs incurred by the Town in the use of the camera, and if necessary, costs incurred by the Town in clearing of the sewer line. If it is determined with the use of the camera that the sanitary sewer service line is damaged, the property owner is responsible for the repair of this sanitary sewer line to the property line from the premises on the property.
- 11.22 The owner of any premises connected to a street main by a sewer service line, will be required to keep the said sewer service line, from the premises to the main, in operational condition at all times, and is fully responsible for the operation of the said sewer service line.
- 11.23 No septic systems are allowed in corporate limits, except in designated areas.
- 11.24 Septic systems that are allowed must adhere to provincial standards. The premises owner must have a private sewage disposal permit. Septic systems will only be considered if NO municipal sewer is available.

## SECTION 12 STORM SEWER SERVICE

- 12.1 No person will discharge or cause to be discharged any storm water or natural water to any sewer except a storm sewer or to a natural outlet approved by the Town. (*Penalty per Schedule "C"*).
- 12.2 Weeping tile must be installed below all basement footings and must drain to an approved sump as per CSA standards and Alberta Safety Codes or to the municipal storm sewer system.
- 12.3 Sumps must be installed as per CSA standards and Alberta Safety Codes and are not to be connected into the Town's sanitary sewer system.
- 12.4 Discharge from the sump pump may be through a garden hose to a surface sprinkler for the summer months. Discharge to a "dry pit" during late fall and winter may be done using a buried line controlled by a two-way valve.
- 12.5 Down spouts must be installed on all buildings and discharged a minimum of 1.81 metres (6.0 feet) away from the building.
- 12.6. No roof drains will be connected to weeping tiles or municipal storm sewer or sanitary sewer systems. At the time the Superintendent of Public Works determines a property has a connection of this type, the property owner will be notified they are in violation of the bylaw and that the matter must be rectified within a specified timeline or the penalties set out in Schedule "C" will be levied.

## SECTION 13 UTILITY BILLING

- 13.1 Residential water and sewer utility accounts will be issued bimonthly as follows: February, April, June, August, October and December. Commercial water and sewer utility accounts will be issued monthly.
- 13.2 Every person, firm or corporation being the owner of property which is served directly or indirectly by a connection with the waterworks and/or the sewer system of the said Town of Claresholm, will pay monthly or bimonthly to the said Town, the regular rates set out in Schedules "A", "B" & "D", attached hereto.
- 13.3 The monthly or bimonthly Utility bill will be addressed to the name of the property owner, as per Land Titles notification.
- 13.4 Any owner desiring to have a copy of the Town utility billing forwarded to a tenant at the tenant's mailing address may direct the Town to do so by making application at the Town Office on the printed forms furnished by the Town. The application must be signed by both the property owner and the tenant. The property owner is ultimately responsible for any outstanding charges, arrears and penalties from utility billings.
- 13.5 Reading of water meters will be on or between the twenty-fourth and twenty-seventh day of the last month in each billing period.
- 13.6 Any Residential or Non-Residential Consumer may elect to pay his monthly or bimonthly utility bill charges at any financial institution in the Town of Claresholm or online where available. Any bank charges are the responsibility of the Residential or Non-Residential Consumer.
- 13.7 When water service is inactive, the basic sewer and garbage rates will also be deemed inactive.
- 13.8 The CAO will have the right to determine whether a service will be classified Residential or Non-Residential.
- 13.9 The owner is responsible to ensure the payment is received in the Town's bank account by the due date. Owners must consider the bank's timing to process a payment. If a payment is received after the due date the responsibility for the late payment fee falls to the owner. Allowances for bank processing time of electronic funds transfer (EFT) are the responsibility of the property owner.

**SECTION 14 OFFENSES AND PENALTIES**

- 14.1 Unpaid utility bills for amounts payable to the Town under this bylaw will be subject to penalties in accordance with the current Utilities Penalties Bylaw, and amendments thereto.
- 14.2 Any rates, costs or charges in arrears for water service supplied by the Town to any property may be added to the taxes assessed against the real property to which the water or other services have been supplied, and may be collected in any of the ways provided by the collection of taxes, including tax recovery.
- 14.3 In addition to the methods outlined in Section 14.2 above for the recovery of outstanding rates, costs or charges, the Department may discontinue service to any property where any charges for water and/or sewer service or work remains outstanding for a period of more than sixty (60) days.
- 14.4 Any person who contravenes any provision of this Bylaw is guilty of an offence and liable, upon summary conviction, to a fine not exceeding Two Thousand Dollars (\$2,000.00).

**SECTION 15 POWERS OF A PEACE OFFICER**

- 15.1 Where a Peace Officer has reasonable grounds to believe a person has committed a breach of any of the sections of this bylaw listed in Schedule "C" hereunto annexed and made part of this bylaw, he may serve upon such person(s) a Violation Ticket allowing the payment of a penalty to The Town of Claresholm which shall be accepted by the Town of Claresholm in lieu of prosecution for the offense.
- 15.2 A Provincial Violation Ticket may be:
  - a) Personally served; or
  - b) Attached to any property entrance in respect of which any offense is alleged to have been committed; or
  - c) Mailed to the address of the registered owner of the property.
- 15.3 Penalties as per Schedule "C" may be accepted in lieu of prosecution for a contravention of this Bylaw. Upon payment in accordance with the terms specified in the Provincial Violation Ticket, an official receipt for the payment shall be issued and, pursuant to the



**TOWN OF CLARESHOLM  
 BYLAW NO. 1510  
 SCHEDULE "A"  
 WATER RATES AND COSTS**

Section	Description	Rates
4.4	Service charge for application for water used during construction	Initial turn on free
4.4	Monthly charge for residential water used during construction	Basic residential rate
4.4	Monthly charge for commercial/industrial water used during construction	Case by Case basis.
5.5	Minimum repair costs for a damaged meter	\$55.00
5.9	Deposit for meters requested by owners to be removed and calibrated	\$110.00
6.1	Charge for provision and installation of remote reading device	\$55.00
6.3	Charge for provision and installation of remote reading device	\$55.00
4.10, 9.3	Water services disconnected during regular working hours	\$25.00
4.10, 9.3	Water services reconnected during regular working hours	\$25.00
4.10, 9.3	Water services disconnected after working hours or on weekends or holidays	\$100.00
4.10, 9.3	Water services reconnected after working hours or on weekends or holidays	\$100.00
7.6	Monthly charge for external spigot.	\$6.00
10.2	Application fee for permission to use a private well	\$50.00
13.2	Monthly charge for metered residential water consumers	\$30 up to 25 cubic meters, over 25 cubic meters .80 per cubic meter
13.2	Monthly charge for non-residential water consumers	Per Schedule D
13.2	Monthly charge for residential unmetered water consumers	\$250.00

**TOWN OF CLARESHOLM**  
**Bylaw No. 1510**  
**SCHEDULE "B"**  
**SEWER RATES & COSTS**

Section	Description	Rates
11.21	Cleaning any plugged sewer service line during regular working hours	\$55.00 per hour or any portion thereof
11.21	Cleaning any plugged sewer service line after regular working hours or on weekends or holidays	\$110.00 per hour or any portion thereof
11.21.1	Deposit for sewer service lines requested to be opened	\$150.00
11.21.4	Deposit for use of camera for sanitary sewer line	\$110.00
11.21.4	Cameraing sewer lines.	Cost of equipment and man hours necessary
13.2	Monthly sewer charge for all <b>non-residential</b> consumers	Per attached spreadsheet "Schedule D"
13.2	Monthly sewer charge for <b>residential</b> consumers	\$10.90

**TOWN OF CLARESHOLM**  
**Bylaw No. 1510**  
**SCHEDULE "C"**

**(\$500.00 Penalty First Offense, \$1,000.00 Penalty Subsequent Offenses)**

- S.5.8 No person will interfere with, cut or remove the wire seal on a meter.
- S.7.3 No person will in any manner obstruct the free access to any hydrant or valve or curb stop.
- S.7.4 No vehicle, building, rubbish, or any matter which may cause obstruction, referred to in Section 7.3 above, will be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within 49.21 meters (15 feet) of the hydrant in a direction parallel with the property line.
- S.7.5 No person will interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, or any similar construction.
- S.7.7 No person other than authorized Town staff are to operate curb stops.
- S.11.1 No person will throw, deposit or leave in or upon any Town sewer or any trap, basin, grating manhole, or other appurtenance of any Town sewer, any butcher's offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, rags, cinders, ashes or refuse or matter of any kind, except feces, urine, the necessary toilet tissue, wastewater, and slops properly discharged through a house sewer into a Town sewer.
- S.11.11 No person, except duly authorized employees of the Town, will turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town sewer.
- S.12.1 No person will discharge or cause to be discharged any storm water or natural water to any sewer except a storm sewer or to a natural outlet approved by the Town.
- S.12.6 No roof drains will be connected to weeping tiles. No sump pumps will be connected to the Town sanitary sewer system.



**TOWN OF CLARESHOLM**  
**Bylaw No. 1510**  
**SCHEDULE "C"**  
**(\$1,000.00 Penalty, \$2,000.00 Penalty Subsequent Offenses)**

- S.4.1 No person, without first having obtained written permission from the Town, will make connection with any of the water service lines or street mains.
- S.4.8 No connection may be made to the water service line between the property line and the meter without prior written approval by the Town.
- S.5.18 No person shall attach a low pressure system to the water piping system in a property.
- S.7.1 Except as hereinafter provided, no persons other than those authorized by the Town will open or close or operate or interfere with any valve, hydrant or fire plug, curb stop or draw water therefore.
- S.10.1 No well or other source of water except the Town waterworks will be used in the Town of Claresholm without written permission from the Town.
- S.11.2 No person, without first having obtained applicable provincial permits as well as permission from the Town, will make connection with any of the public sewer lines or mains. The person so authorized will be fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection.
- S.11.8 No person will permit to be discharged into any sewer any liquid or substance which would prejudicially affect the sewers, including without limiting the generality of the foregoing: trade waste, water steam, condensing water, heated water, or other liquids of a higher temperature than eighty (80) degrees Celsius, or any combinations of the above.
- S.11.10 No person will discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Town sewer or house drain.
- S.11.12 No person, except duly authorized employees of the Town, will cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, conduit or tube, through or into any Town sewer.

**TOWN OF CLARESHOLM**  
**Bylaw No. 1510**  
**SCHEDULE "D"**  
**COMMERCIAL AND INDUSTRIAL WATER RATE TABLE**

PIPE SIZE	BASIC GALLONS	MONTHLY RATE
½", 5/8", ¾"	5,000	26.06
1 INCH	20,000	48.13
1-1/4 INCH	30,000	65.82
1 – ½ INCH	30,000	89.89
2 INCH	50,000	142.52
3 INCH	125,000	503.00
4 INCH	250,000	703.34
6 INCH	500,000	2908.31

OVER BASIC GALLONS	RUNNING TOTAL
25,000 – \$1.44/M = 36.00	
25,000 – \$1.55/M = 38.75	74.75
25,000 - \$1.67/M = 41.75	116.50
25,000 - \$1.79/M = 44.75	161.25
25,000 – \$1.90/M = 47.50	208.75
25,000 – \$2.02/M = 50.50	259.25
25,000 – \$2.13/M = 53.25	312.50
25,000 – \$2.25/M = 56.25	368.75
25,000 – \$2.36/M = 59.00	427.75
25,000 – \$2.48/M =62.00	489.75
<b>THEREAFTER</b>	2.59/M

**TOWN OF CLARESHOLM**  
**Bylaw No. 1510**  
**SCHEDULE "D"**  
**COMMERCIAL AND INDUSTRIAL SEWER RATE TABLE**

<b>BASIC METERED</b>	<b>MONTHLY CHARGE</b>	<b>RATE PER 1,000 GALLONS</b>
5,000	13.55	Minimum Rate
10,000	17.20	.73
15,000	21.50	.86
20,000	26.45	.99
25,000	32.05	1.12
30,000	38.30	1.25
35,000	45.25	1.39
40,000	52.85	1.52
45,000	61.10	1.65
50,000	70.00	1.78
55,000	79.55	1.91
<b>OVER 55,000</b>		2.05

**2008 AMBULANCE CONTRACT**

**BETWEEN**

**TOWN OF CLARESHOLM**

**AND**

**CHINOOK EMERGENCY SERVICES (1981) LTD**

**MEMORANDUM OF AGREEMENT MADE THIS . . . . day of April, A.D. 2008**

**BETWEEN:**

**THE TOWN OF CLARESHOLM**  
(hereinafter called "The Town")  
**OF THE FIRST PART**

- and -

**CHINOOK EMERGENCY SERVICES LTD.**  
A BODY CORPORATE WITH AN OFFICE AT CLARESHOLM, ALBERTA  
(hereinafter called "The Contractor")

**OF THE SECOND PART**

**WHEREAS** the Town desires to contract for provision of ambulance service for all persons within the limits of the Claresholm General Hospital District pursuant to Section 170 (2) of The Municipal Government Act.

**AND WHEREAS** the Contractor desires to provide such service.

**NOW THEREFORE** the Parties hereto in consideration of the mutual covenants, terms and conditions hereinafter contained undertake, agree and covenant each with the other as follows:

- (1) The Contractor will provide a fully equipped Ambulance, and fully equipped backup Ambulance, which shall meet the government of Alberta requirements for Ambulance Services as may be required from time to time, and the said Ambulances shall be properly maintained and serviced at all times.
- (2) The said Contractor will provide a qualified Ambulance staff, with a driver trained to an Emergency Medical Responder (EMR) level and an attendant trained to an Emergency Medical Technician (EMT-A) level as required by Regulations of the Government of the Province of Alberta. Driver and Attendant shall be available at all times during the terms of this contract.
- (3) The Contractor will dispatch forthwith an Ambulance to any place within the Town of Claresholm when required by any person at any time, and convey any person in need of Ambulance Services there from to the nearest possible Medical help.
- (4) The term of this agreement shall be for three (3) years commencing on the 1st day of April 2008, terminating on the 31st day of March 2011.
- (5) It is further agreed that either party hereto may terminate this Agreement on three (3) months written notice to the other party.

- (6) It is understood that the Contractor shall not charge any rates for Ambulance Services in an excess of the maximum rate set by the Alberta Ambulance Operators' Association.
- (7) The Contractor will not refuse to provide Ambulance Services as contemplated by this Agreement to any person on the grounds or because that person cannot pay for the said service.
- (8) The Contractor shall be entitled to charge for and collect for the Ambulance Service provided from the persons for whom such service is provided, and the Contractor shall be responsible for billing and collecting the said accounts.
- (9) During the period of the Agreement, the Contractor shall maintain in full force and effect an Automobile Public Liability and Property Insurance Policy on each Ambulance Vehicle used in carrying out this contract of not less than \$1,000,000.00 on each vehicle.
- (10) The Contractor shall indemnify and save harmless the Town from all claims, demands, and suits arising directly, indirectly or incidentally from the implementation of this Agreement.
- (11) The Contractor will at all times during the term of this Agreement, keep in readiness and be prepared for calls in accordance herewith an Ambulance, equipment and personnel of standard ratings sufficient to enable it to respond in an adequate and proper manner to such calls as may be reasonably anticipated and as may be required in order to fulfill the term of this Agreement.
- (12) That all Ambulances used in carrying out this Agreement and all equipment, shall be satisfactory to the Chief of Staff of the Claresholm General Hospital, and comply with the provisions and regulations of the Public Service Vehicles Act.
- (13) That in responding to calls made pursuant to this Agreement, the Contractor will staff the Ambulance with a duly licensed driver and qualified attendant in First Aid procedures and practice pursuant to the standards set forth by the Government of Alberta, and the said attendants shall be properly attired for the said work.
- (14) The Contractor will keep its, Ambulance vehicles in sound mechanical condition at all times and will employ only licensed and skilled drivers to operate them.
- (15) The Town shall supply a 911 dispatch service for receipt of emergency calls, and the contractor shall respond to all calls as quickly as reasonably possible.
- (16) The Contractor shall have the ambulances and personnel equipped with satisfactory two-way radios and will respond to all calls for ambulance services.
- (17) It is understood and agreed by the Town that this contract is intended to give the Contractor the exclusive right to provide Ambulance service within the Claresholm Hospital District but any other Ambulance firm may, when necessary, pick up and transport patients to or from the Town and either to or from the hospitals located therein.
- (18) It is understood and agreed that if at any time during the term of this Agreement, the Government of the Province of Alberta establishes Ambulance Services as a Provincial Service, then this Contract shall be null and void, and neither the Contractor nor the Town shall be entitled to compensation.

- (19) Notwithstanding any other provisions in this agreement, the Contractor agrees that where an Ambulance call under this agreement is a result of a hoax, the Contractor will not make any charge against the Town for such calls.
- (20) The Contractor shall observe all Statutes, Bylaws and Regulations applicable to its operation and affecting its employees engaged in the carrying out of this Agreement.
- (21) The Contractor shall not assign or transfer this Agreement to any other person or Company, nor shall it sublet or make any subcontract with any person or persons whatsoever for the execution of any part of this Agreement without the written consent of the Town.
- (22) The Contractor or any official or employee or agent of the Contractor shall not directly or indirectly give or offer to give any benefit, gratuity or payment to any official or employee of any Department, Board or Agency of the Town, and the Contractor shall not directly or indirectly sell or assign any share or interest in the Contractor to any official or employee of any Department, Board or Agency of the Town.
- (23) Any notice or communication to the Contractor shall be deemed to be given and served well and sufficiently if handed to any of the Contractor's clerks, agents, or is posted and sent to the address of the Contractor's usual place of business as herein specified:

Chinook Emergency Services (1981) Ltd.

Box 307 Claresholm, AB

T0L 0T0

And any papers so left, sent or addressed, shall be considered properly and lawfully served upon the Contractor.

- (24) Any notice of communication to the Town shall be deemed to be given and service completed when delivered to the hand of the Town Administrator or his agent.
- (25) Notwithstanding anything hereinbefore contained it is distinctly understood and agreed by the Town that the Contractor is simultaneously entering into a contract with the Municipal District of Willow Creek No. 26, and the Town of Stavely to provide similar Ambulance services as herein agreed. The Town acknowledges that calls for services upon the Contractor at any time during the currency of this Agreement shall be subject to calls prior in time to the Contractor from within the Municipal District of Willow Creek No. 26 and the Town of Stavely. The Contractor will, to the best of its ability, as in the past, continue to provide its best services within the Claresholm General Hospital district and the Town of Claresholm.
- (26) The Town of Claresholm will pay the Contractor the sum of \$127,884.00 for 2008/2009, \$127,884.00 for 2009/2010 and \$127,884.00 for 2010/2011 in monthly payments of \$10,657.00 commencing April 1st, 2008 and in subsequent years.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed under their respective Corporate Seals attested by the proper officers in that behalf the day and year first above written.

**TOWN OF CLARESHOLM**

per \_\_\_\_\_

**MAYOR**

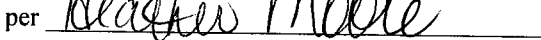
per \_\_\_\_\_

**TOWN ADMINISTRATOR**

**CHINOOK EMERGENCY SERVICES (1981) LTD**

per  \_\_\_\_\_

**PRESIDENT**

per  \_\_\_\_\_

**SECRETARY-TREASURER**



AGENDA  
MAY 26



ALBERTA  
~~MINISTER OF INFRASTRUCTURE~~  
~~AND TRANSPORTATION~~

---

AR34993

May 1, 2008

His Worship Rob Steel  
Mayor  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel:

On behalf of the Governments of Canada and Alberta, I appreciate receiving your municipality's March 25, 2008 submission of the 2008 Application for Program Acceptance (APA) under the New Deal for Cities and Communities (NDCC). The information provided has been reviewed and I am pleased to advise that the project listed on the attached summary list is accepted under the terms of the NDCC.

This program funding assists Alberta municipalities in addressing their infrastructure needs, and lays the foundation for future environmentally-sustainable economic growth across the province.

In the event that any further new projects are proposed for funding under the NDCC, please ensure that a supplementary APA is submitted to the department's regional office.

Government is pleased to partner with you as we work together to address your capital infrastructure needs. Best wishes for success with your project.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Ouellette".

Luke Ouellette  
Minister of Transportation  
M.L.A., Innisfail-Sylvan Lake

Attachment

cc: Mr. Evan Berger, M.L.A., Livingstone-Macleod

Project Location	Phase Name or Limits	Details and Comments	2006	2007	2008	Total
<b>Town of Claresholm</b>						
	\$0	2008 Allocation (may include unpaid allocations accumulated from previous years)				

Southern

Preliminary Estimated Project Cost by Year  
Subject to Year-End Reporting to Reflect Actual Project Costs

Accepted For Cost-Sharing

Municipal Sustainability Plan for community sustainability. Steering committee and public participation to develop a municipal sustainability plan with the pillars of governance, social, cultural, economic and environmental to plan for our sustainable future.

\$40,000

\$40,000

\$40,000

\$40,000

Total Accepted For Cost-Sharing

Total This Application

Preliminary Estimated Project Cost by Year - Subject to Year-End Reporting to Reflect Actual Project Costs

AGENDA  
MAY 26



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
*MLA, Lac La Biche - St. Paul*

AR37820

May 8, 2008

His Worship Rob Steel, Mayor  
Town of Claresholm  
PO Box 1000  
Claresholm, AB  
T0L 0T0

Dear Mayor Steel:

I am pleased to announce that the Alberta Emergency Management Agency will be offering a new service, the Alberta Emergency Notification System (AENS), to municipalities and First Nations. The AENS will improve our ability to connect with communities, enabling us to provide timely critical information to all emergency managers throughout the province. This unique ability will enhance the co-ordination and co-operation of all organizations involved in the prevention of, preparedness for, and response to disasters and emergencies in Alberta.

The AENS was established to ensure that critical emergency management information could be spread widely and quickly to people responsible for managing emergency response in Alberta. The emergency notification can be sent to fire chiefs, deputy fire chiefs, directors and deputy directors of emergency management, chief administrative officers, and First Nation directors of disaster services. This is an improvement in our ability to ensure that appropriate actions can be taken within the Province of Alberta to effectively ensure the protection of people, their property, their communities and industry, and their environment from the effects of emergency events.

I have attached information that details how this new system operates, how your community will be involved, and when the system will deliver an initial test notice to the emergency managers in your community. Contact information for the Alberta Emergency Management Agency is also provided so that you can communicate directly with them.

I look forward to working with you as we continue to improve the Alberta emergency management system.

Sincerely,

Ray Danyluk  
Minister

**Attachments**



## **Alberta Emergency Notification System** **Frequently Asked Questions**

### ***When will it be used?***

The Alberta Emergency Notification System (AENS) will be used by the Alberta Emergency Management Agency (AEMA) to inform key stakeholders and partners of vital emergency management information during a significant event. For example an activation of the Government Emergency Operations Centre may be announced through this system, providing municipalities with essential contact details to potential government resources.

### ***Who does it call?***

The AENS can be used to call any combination of roles and geographical destinations, based on the event, those affected and the type of information being provided. For tests, all applicable roles from all municipalities and First Nation communities will be called. This will include the Fire Chief, the Deputy Fire Chief, the Director of Emergency Management, the Deputy Director of Emergency Management, the First Nation Director of Disaster Services or designate, and the Chief Administrative Officer of every municipality in Alberta.

### ***What phone number should I provide to the AENS?***

It is best to provide a number that you are most likely to be reached on 24/7 (a cellphone would be ideal). It is also recommended to provide alternate phone numbers, such as an office phone number, in the event that you cannot be reached at your primary phone number.

### ***How do I update my contact information to ensure that I still get calls from the AENS?***

AEMA District Officers currently maintain a secure database of municipal contact information. If there is any change to your contact information, please contact your AEMA district officer or the AEMA general office ([aema@gov.ab.ca](mailto:aema@gov.ab.ca) or 780-422-9000) to update it. If you do not receive a call from the AENS, but are receiving the test announcement e-mails, then you should contact the AEMA to ensure that your phone number is correct.

### ***How does the AEMA know I received the call?***

When the AENS is used, a report is generated indicating the individuals and the phone numbers that were called, if a person answered or if it was picked up by voicemail, and the response of that individual.

### ***What if I miss the call?***

In a real event, the AENS can be used to recall any unanswered calls. The alternate phone number for individuals who have still not received the call may also be tried. Though not all tests will include testing the recalling feature, recipients can be assured that several attempts will always be made in a real event. After several automatic attempts, a manual callout will be used on remaining unreachable recipients.

### ***What is my Identification Number and what is it for?***

Each municipality and First Nation community has an Identification Number. This number is the same number as listed in the municipal codes identified by Alberta Municipal Affairs. A list of these codes has also been attached. Please enter this number when prompted for an Identification Number. Though this code is fairly simple, it will assist the AEMA to ensure that the correct individuals are responding to the callout. Someone who is unfamiliar with the system and has received a call inadvertently will likely not know what enter. The AEMA will then use an alternate number to reach the intended recipient.

### ***What number will the system call from?***

The system uses multiple phone lines to call recipients; it does not have a fixed phone number. In many cases, recipients may see a British Columbia or Calgary area code. There is no charge to recipients for any call received from this system.

***The system won't play the message; it just hangs up on me.***

This occurs when the system does not hear the recipient at the other end of the phone either due to poor reception or speaking too softly. Please ensure that you say hello audibly and if possible, move towards an area with better reception for your second call.

***The message keeps repeating, and will not prompt me for my Identification Number.***

This occurs when the system does not "hear" a recipient press "1". This can occur in instances of poor reception or recipient error. If "1" is not pressed when prompted, the system will assume it has reached a voicemail and will repeat the message several times to ensure that at least one entire message is left on your voicemail.

***Why do I have to participate in tests, and do my test results matter?***

Tests are important because they help you become familiar with the system and help the AEMA to ensure that the AENS will provide an appropriate level of service to communities. General test results will be provided following every test and are used to ensure contacts are current and that communication links can be established.

The Government of Alberta welcomes feedback on this system at anytime.



14515 - 122 Avenue  
Office 780-422-9000 Fax 780-422-1549  
aema@gov.ab.ca



## THE ALBERTA EMERGENCY NOTIFICATION SYSTEM (AENS)

### **Background:**

The Alberta Emergency Notification System (AENS) was established by the Alberta Emergency Management Agency (AEMA) to ensure that critical emergency management information could be disseminated rapidly to a wide number of partners. The AENS is not a “public” warning system – it is instead for key personnel involved in emergency management.

This system allows the AEMA to notify municipalities and communities of critical information. Timely information ensures agencies can increase their preparedness and establish communication links with other affected parties in time to save lives and protect essential services.

### **What to Expect:**

The AENS is used by the AEMA to communicate in a timely manner regarding any hazard. The notification will come to Fire Chiefs, Deputy Fire Chiefs, Directors of Emergency Management, Deputy Directors of Emergency Management, First Nation Directors of Disaster Services and Chief Administrative Officers of affected communities. During tests all communities will receive the notification.

The notification will always be in voice format though it may be followed by further information through hard copy:

#### **(1) A Phone Call**

AENS recipients first hear a voice recorded telephone message, which includes interactive prompts to enter an Identification Number (the same as the municipal code). This allows the AEMA to ensure that the call was answered by the correct person and not by voicemail. In the event that the message does go to voicemail, it will be played several times to ensure that it is recorded in its entirety on the voicemail. AENS recipients may also receive a second call if they have failed to respond to the initial call out. This will provide them with another chance to correctly respond to the voice prompts.

#### **(2) Hard Copy**

Upon positive confirmation, AENS may also send an email or fax with additional details on the event or refer recipients to another source (e.g website). Negative confirmations will be followed up individually by AEMA staff. During tests, an email will follow the voice notification containing the general results of the test.

AENS messages are voice recorded at the time of the event and are approximately one minute in length. Recipients of a message will generally hear/respond as follows:

<b>AENS Message</b>
This is the Alberta Emergency Notification System. Press "1" on your phone now to receive an important message. <b>&lt;press 1&gt;</b>
<i>Voice recorded message by system activator is inserted here. E.g. The GEOC has been activated in support of xxxx community. The contact number for the provincial GEOC is 999-1111.</i>
Would you like to repeat this message? Press "1" for yes or "2" for no. <b>&lt;press 1 or 2&gt;</b>
To confirm receipt of this message please enter your Identification Number followed by the pound sign (#). <b>&lt;your municipal code and #&gt;</b>
You have pressed XXXX - if this is correct, press "1", if this is incorrect, press "2" to re-enter it. <b>&lt;press 1&gt;</b>
Press 1 to confirm activation of your Municipal Emergency Operations centre Press 2 to confirm your Municipal Emergency Operations Centre has not been activated <b>&lt;press 1&gt; or &lt;press 2&gt;</b>
This was a message from the Alberta Emergency Notification System. Thank-you and Goodbye. <b>&lt;hang up&gt;</b>

**Tests:**

AEMA has established a regular test schedule allowing partners to become familiar with the AENS. This schedule is available at [http://www.aema.alberta.ca/ae\\_aens.cfm](http://www.aema.alberta.ca/ae_aens.cfm). Any callout test will be later followed by a hard-copy email providing general results for the recipients of the test.

**Contact:**



14515 – 122 Avenue  
Office (780) 422-9000 Fax (780) 422-1549  
aema@gov.ab.ca

**Municipal Alberta Emergency Notification System (AENS)**  
**2008 TEST Schedule**

Tests will occur between 10 a.m. and 12 p.m. on the last Tuesday of every other month. The test should last no longer than two minutes. If for any reason, an individual is unable to respond at the time of the test, an e-mail can be sent to [aema@gov.ab.ca](mailto:aema@gov.ab.ca) to acknowledge receipt of the call.

**May 27, 2008**

**July 29, 2008**

**September 30, 2008**

**November 25, 2008**

The Alberta Emergency Management Agency welcomes your feedback after any test.

**Alberta** *Alberta Emergency  
Management Agency*  
14515 - 122 Avenue  
Office 780-422-9000 Fax 780-422-1549  
[aema@gov.ab.ca](mailto:aema@gov.ab.ca)



**Subject:** FW: INVITATION TO ALBERTA SOUTHWEST REGIONAL ALLIANCE AGM - June 12, 2008

**From:** "Maureen Webster" <Maureen.Webster@gov.ab.ca>

**Date:** Wed, 21 May 2008 09:33:40 -0600

**To:** "Kris Holbeck" <kris.holbeck@townofclaresholm.com>

Dear Kris we hope you will be able to attend our AGM.  
Could we also ask you to please extend this invitation on our behalf to all of your councilors?  
Thank you.

**ALBERTA SOUTHWEST REGIONAL ALLIANCE  
ANNUAL GENERAL MEETING**

**You and a guest  
are cordially invited to attend  
our Annual General Meeting**

**THURSDAY JUNE 12 2008  
at the  
Great Canadian Barn Dance**

**5:30pm  
Arrival and networking  
6:00pm  
Entertainment  
followed by Supper and Meeting**

**To assist us with planning, please**

**RSVP names of attendees**

**by MONDAY, JUNE 2, 2008**

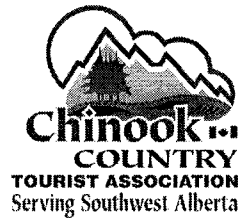
to Maureen Webster at  
[maureen.webster@gov.ab.ca](mailto:maureen.webster@gov.ab.ca)  
or phone **1-888-627-3373** or **1-403-627-1165**

Dress: Informal-cowboy hat and boots optional!

Join us for supper and enjoy the famous style of hospitality  
at the \*Great Canadian Barn Dance!

\*The Great Canadian Barn Dance is on Hwy. #505 between Glenwood and Hill Spring  
1.5 miles North on **Wynder (gravel) Road**

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the



## **PLAN TO ATTEND:**

### **Chinook Country Tourist Association**

**Special Membership Meeting  
Annual General Meeting  
Annual Awards Presentation  
Complimentary Luncheon  
Keynote Presentation: "Today's Tourist"  
Marketing Meeting**

**June 12, 2008  
Coulee Junction Main Dining Room  
University of Lethbridge Campus**

Directions: From University Drive turn left at the University of Lethbridge electronic sign onto Valley Road. You will see the entrance to the Far West Lot on your right. Park in the Far West Lot. (See the attached map for more details.) There you will be met by a Chinook Country staff member with your parking pass. Another Chinook Country staff member will escort you on the short walk to the Coulee Junction Main Dining Room.

**PLEASE RSVP BY MONDAY, JUNE 9, 2008**

**Contact Marnie Brown, Office Administrator  
Phone: (403) 329-6777, ext. 5  
Fax: (403) 329-6177  
Email: [marnie@chinookcountry.com](mailto:marnie@chinookcountry.com)**



Greetings Chinook Country Members,

Please join us for an outstanding day of celebration, review, and planning for the future on June 12, 2008! We have a number of events scheduled for that day that will give you new insights, and reasons to celebrate all we've achieved together in the past year.

We are thrilled this year to host an outstanding keynote speaker during our Awards Luncheon! Simon Hudson, PhD, Professor of Tourism & Marketing for the Haskayne School of Business at the University of Calgary, is an in-demand speaker for tourism events all over the world. We most recently heard him speak at the Growing Rural Tourism Conference in Camrose, and were impressed by his understanding of today's tourist. Simon has published 3 highly successful books about tourism, and his fourth book is being published this year. Don't miss out on this great presentation into understanding the latest trends and behaviours driving our changing tourism environment.

Please review the attached documents outlining the recommended bylaw changes being presented at the Special Membership Meeting. Please also note that only PAID members are eligible to vote at the Special Membership Meeting, and the Annual General Meeting. Any members with outstanding membership fees are invited to contact Marnie Brown, Office Administrator, at 329-6777, ext. 5 or [marnie@chinookcountry.com](mailto:marnie@chinookcountry.com) to make payment arrangements.

Please RSVP your attendance by Monday, June 9, 2008. We look forward to seeing you on June 12!

Warm Regards,  
*Kimberly Lyall*  
 General Manager

*18 page document available kw*

<b>Time</b>	<b>Function</b>	<b>Purpose</b>
<b>10:00 – 10:30 am</b>	<b>Special Membership Meeting</b>	Vote on recommended changes to the Chinook Country Bylaws.
<b>10:45 – 11:30 am</b>	<b>Annual General Meeting</b>	Presentation of Annual Reports, Audited Financial Statements, and Election of the Board of Directors.
<b>11:30 – 1:30 pm</b>	<b>Annual Awards Presentation Complimentary Luncheon Keynote Presentation</b>	Join us to recognize the best and brightest of the tourism industry in Southwest Alberta! Lunch is on us, followed by a valuable presentation about how to connect with today's tourist.
<b>1:45 – 3:30 pm</b>	<b>Marketing Meeting</b>	Come share information, discuss upcoming marketing initiatives, promote your business, and tell us your needs for future tourism marketing.
<b>3:30 – 4:00 pm</b>	<b>Tours of U of L Residences</b>	Your opportunity to check out unique summer accommodations that serve as student housing the rest of the year.

MAY 26  
ACTION

333 – 43<sup>rd</sup> Ave. West  
PO Box 1242  
Claresholm, Alberta  
T0L 0T0

Monday, May 19, 2008

Town Council  
Town of Claresholm  
Claresholm, Alberta

Dear Town Council:

Re: Centennial Park

We have enjoyed a beautiful long and hot weekend; however, we were unable to sit under the shade trees in Centennial Park. The royal “we” refers to the many apartment dwellers on the West side of the Park as well as the senior tenants in the Manor at the southeast.

The people enjoying our park were out-of-town’ers in the campground. Somehow, that doesn’t seem quite right.

Beautifying Claresholm could include park benches either side of the Fire hall under those beautiful big trees, as well as a few picnic tables scattered throughout the park. Then one would be able to have a ‘picnic in the park’. On a hot day there is nothing like sitting in the shade under a tree.

Yours truly,



Barbara E Meredith  
Westlynn Apartments

**Claresholm Attainable Housing Committee  
c/o Claresholm & District FCSS  
Box 1297, Claresholm, AB T0L 0T0  
Email: claresholmfcss@shaw.ca**

May 2, 2008

To: Lynn Rollins, Calgary Health Region  
Town of Claresholm – Mayor and Council  
MD of Willow Creek – Reeve and Council  
Chamber of Commerce  
Claresholm Housing Authority  
Inter-agency members

From: Claresholm Attainable Housing Committee

**Re: Letter of support**

Concerned inter-agency and business members in the area have been meeting since December 2007 to discuss the shortage of housing in and around Claresholm. The need for subsidized housing for residents on a fixed income, plus the increasing cost of homes to purchase, and, lack of affordable rental accommodation for new staff kept coming up as an issue at inter-agency meetings. Claresholm FCSS put out an invitation to the Town CAO, inter-agency members and Chamber of Commerce members to form a committee.

At this point we have defined our purpose, come up with short and long term goals, and wish to have a formalized endorsement, in principle, from as many stakeholders as possible as we move forward.

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**BACKGROUND**

Attainable Housing has been an increasing issue in our Province for the last several years. The number of people that are homeless or at risk of being homeless continues to increase across Alberta. Claresholm has residents who are facing rent increases beyond their ability to pay. Further, our vacancy rate is near zero leaving few options for low income residents and little opportunity for new workers moving into our community to find rental accommodation. Increasingly, agencies and employers, along with new staff looking for places to live in our community, have stated concerns about the lack of housing in our area. In late 2007 the Claresholm Attainable Housing Committee was formed in order to prevent homelessness or a housing crisis.

***The purpose of our committee is: to increase awareness about the need for more housing in Claresholm; to look for opportunities to create partnerships for developing new units of affordable housing for rent or purchase that will meet the needs of our population, and, to gather information in order to apply for any new funding.***

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Continues.....Page 2

Our committee is in the process of gathering information and taking action as follows:

1. Exploring incentives that may be provided to property owners to encourage development of secondary suites to increase the number of available rental units in the short term, (1-3 years).
2. Launching a public announcement that we now have a multi-stakeholder committee working on attainable housing options.
3. As part of the public announcement we plan to request that both landlord and tenants complete and return surveys that will help us determine the current need for rental housing.
4. Gathering information from surveys and government and working toward applying for any available funding or donations to increase the number of affordable and/or subsidized housing units in our community. (2-5 years)
5. Seeking partnership with business and public organizations to build housing units that meet the needs of the community. (3-7 years)

The Attainable Housing Committee exists because of the commitment from The Town, our service provider agencies and some business members in the community. We think it's important to start looking for solutions now; before we are faced with even longer waiting lists for subsidized housing, experience residents becoming homeless, or hear about more businesses having problems finding housing for staff. Continued participation across stakeholder groups needs to be supported by decision makers prior to any public announcement about the activities of the committee.

Please read the following and send a letter with this type of statement to indicate your support for us to continue to work on the above goals.

We, (name of organization), support in principle, the stated purpose, goals, and intent of the Claresholm Attainable Housing Committee.

**We hope to launch the public announcement of our committee along with the request for survey completion by landlord and renters by the week of May 19<sup>th</sup>/08. Please send us a brief letter to the address above indicating your support by May 15<sup>th</sup>/08, or as quickly as possible.**

**THANK YOU!**

# PORCUPINE HILLS SENIORS FOUNDATION

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BOX 790

CLARESHOLM, AB.

T0L 0T0

403-625-3988

403-625-2964 (fax)

[porlodge@telusplanet.net](mailto:porlodge@telusplanet.net)

**May 5, 2008**

**Mayor Rob Steel**

Box 2302,

Claresholm, AB. T0L 0T0

Phone (403) 625-4017

Dear Rob Steel:

The Porcupine Hills Seniors Foundation has formulated the enclosed letter to the Premier Ed Stelmach and to the respective Ministers regarding the situation of the Lodge Assistant Program. The Foundation has just finished and submitted our three year business plan to our Housing Advisor with the understanding that the Lodge Assistant Program funding (LAP) would be increased for 2008/2009. We had made plans for all of this funding including some cost sharing with casinos and requisitions to keep our lodge updated. Recently we have learned that both will not materialize.

We feel it is of great importance that you be made aware of the importance of the Lodge Assistant Program Funding that was not increased this year to help cover our operational costs. We also were denied our maintenance funding that was given in prior years to upgrade and keep our lodge up to accommodation standards for our yearly reviews.

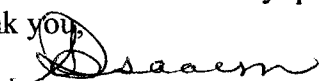
The Foundation wants to ensure that our mandate of providing affordable housing with being the leader in providing services for seniors which includes meals, housekeeping, laundry, maintenance, and working with the Calgary Health Region to provide home health services is continued.

We want to thank the Town of Claresholm for fulfilling the yearly increased requisitions. The cost of food, gas, electricity, and water are continually rising. We continue to face increased wages to keep in par with the public provincial Long Term Care and Mental Health facilities and our hospital to maintain staffing.

We requested in this enclosed letter that the government reconsiders their budget and that the One time lodge repair grant to be continued and the Lodge Assistant Program funding be increased to meet the inflating costs of operating our seniors lodge. We feel that we don't want to have the total costs downloaded onto our respective partners or residents to ensure that we maintain affordable seniors housing in our area. We look forward to your support with this letter.

Please contact us with any questions or concerns

Thank you,



Porcupine Hills Seniors Foundation

Chair Earl Hemmaway

# PORCUPINE HILLS SENIORS FOUNDATION

BOX 790

CLARESHOLM, AB.

TOL 070

403-625-3988

403-625-2964 (fax)

[porlodge@telusplanet.net](mailto:porlodge@telusplanet.net)

**May 5, 2008**

The Honorable Premier Ed Stelmach  
Office of the Premier  
Room 307, Legislature Building  
10800-97<sup>th</sup> Avenue  
Edmonton, AB T5K 2B6

Dear Premier Stelmach:

## Re: Government Funding for Lodge Operations

The Porcupine Hills Seniors Foundation and board are the management body of our Porcupine Hills Lodge situated in Claresholm Alberta. Currently we are the only Lodge with supportive services for the Town of Claresholm, Stavely, Granum and accept applications from the residents from the M.D of Willow Creek #26. The Foundation would like their mandate of providing affordable housing with being the leader in providing services for seniors which includes meals, housekeeping, laundry, maintenance, and work with the Calgary Health Region to provide home health services to be continued.

The Foundation has just finished and submitted our three year business plan to our Housing Advisor with the understanding that the Lodge Assistant Program funding (LAP) would be increased for 2008/2009. We were also depending on the one time maintenance grant that was given in previous years to continue upgrading our lodge to meet all of the accommodation standards. We had made plans for all of this funding including some cost sharing with casinos and requisitions to keep our lodge updated. Recently we have learned that both will not materialize although some plans are placed in motion.

Operating costs are continually increasing while our waiting list is on the raise with zero vacancy rate for the last 5 years. The Foundation with the approval from all three councils would like to build on to meet the demand of affordable housing in our area. We placed in an application for the ASLI grant but were denied. It is a juggling act on how to keep our current operational/capital funding consistent to provide our services and keep the lodge updated and to build on to meet the needs of our ageing community and the




increasing number of seniors moving south from Calgary.

Our local contributing municipalities are receiving yearly increased requisitions. It is hard to ask our communities through taxes for increased funding with no assurance of our residents being able to obtain an affordable room with services. The cost of food, gas, electricity, and water are continually rising. We continue to face increased wages to keep in par with the public provincial Long Term Care and Mental Health facilities and our hospital to maintain staffing.

We will be asking our MLA Evan Berger to meet with our Senior Foundation or respective Town and M.D councils to express some our concerns. We request that the government reconsiders their budget and that the One time lodge repair grant to be continued and the Lodge Assistant Program funding be increased to meet the inflating costs of operating our seniors lodge.

Thank you,

  
Porcupine Hills Senior Foundation  
Chair Earl Hemmaway

C./M Jablonski, Minister, Seniors & Community Supports

Y. Fritz, Minister , Housing and Urban Affairs

E. Burger MLA

R. Steel Mayor of Claresholm

H. Van Hierden Reeve of M.D of Willow Creek

B. Johnson Mayor of Stavely

I. Martin, ASCHA

**The Honourable Mary Anne Jablonski**  
Minister, Seniors and Community Supports  
#227 Legislature Building  
10800-97 Ave  
Edmonton, Alberta T5K 2B6

**The Honourable Yvonne Fritz**  
Minister, Housing and Urban Affairs  
#107 Legislature Building  
10800-97 Ave  
Edmonton, Alberta T5K 2B6

**The Honourable Evan Berger** MLA  
P.O. Box 69  
2115 - 2nd Avenue  
Fort Macleod, AB, T0L 0Z0  
Phone: (403) 553-2400

**Mayor Rob Steel**

Box 2302, Claresholm, AB. T0L 0T0  
Phone (403) 625-4017

**Reeve Henry Van Hierden**

Box 1926  
Fort Macleod AB T0L 0Z0  
(403) 553-2015

**Mayor Barry Johnson**

5001 - 50th Avenue, Box 249,  
Stavely, Alberta T0L 1Z0

**Irene Martin, Executive Director**

Alberta Senior Citizens Housing Association  
9711-47 Avenue  
Edmonton, Alberta T6E 5M7

## Claresholm Community Centre Association

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May 21, 2008

Kris Holbeck  
Town Administrator  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Kris:

Enclosed is an invoice for the Community Centre Insurance in the amount of \$893.00. In past years the Town has paid the insurance on our behalf. Due to the passing of our treasurer the executive has changed and we are still learning the processes for some items that always seemed to look after themselves. We appreciate your patience during this transition and learning phase. Please accept this request for the reimbursement of \$893.00 that we have paid to AMSC Insurance for the AUMA General Insurance Program.

Sincerely,



Marni Lane  
Secretary

Enclosures: (1)



Certificate Holder: Claresholm Community Centre  
BOX 998  
CLARESHOLM, AB T0L 0T0

Invoice No: 14211

Invoice Date: December 31, 2007

Member Code: CRHCC

Due Date: March 03, 2008

Certificate No: 5078

Page: 1

**Premium Distribution**

Auto	0
Aviation	0
Boiler	0
Crime	129
EIL	0
Liability-MUNIX 0 to 10,000 Coverage	117
Liability-MUNIX 10,000 to 1M Coverage	414
Liability-Excess Coverage	130
Liability-NOA Coverage	103
Property-MUNIX Coverage	0
Property-Excess Coverage	0
Umbrella	0
Standard Garage Auto	0

<b>Dec 31, 2007 Annual Premium</b>	<b>\$893</b>
<b>AMS Risk Control Credit</b>	<b>(0)</b>
<b>Total Premium Payable</b>	<b>\$893</b>

<b>Account Balance Prior to Invoice</b>	<b>\$0</b>
<b>Account Balance Incl This Invoice</b>	<b>\$893</b>

*pd by chg #  
176  
may 20108*

Please make your payments to: **AMSC Insurance Services Limited**  
A Subsidiary of AUMA  
10507 – Saskatchewan Drive  
Edmonton, AB T6E 4S1

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA(2862)  
Fax: 780-409-4314

Premiums include an administration fee. Please refer to the Administration Fee Schedule for more information.

Terms: net 30 days – interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>TAXES AND GRANTS IN LIEU</b>						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	0.00	0.00	0.00	52,235.00	52,235.00
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	823,139.24	825,750.00	0.00	717,517.00	717,517.00
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	8,447.46	8,447.00	0.00	9,436.00	6,436.00
1-00-00-108-00	TAXES LINEAR PROPERTY	172,219.52	175,600.00	0.00	151,763.00	151,763.00
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,475,489.33	2,459,948.00	0.00	2,548,478.00	2,548,478.00
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,086.27	6,086.00	0.00	6,348.00	6,348.00
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	82,916.07	82,914.00	0.00	73,919.00	73,919.00
*	<b>TOTAL TAXES AND GRANTS IN LIEU</b>	<b>3,558,297.89</b>	<b>3,558,745.00</b>	<b>0.00</b>	<b>3,556,696.00</b>	<b>3,556,696.00</b>
<b>REVENUE GENERAL MUNICIPAL</b>						
1-00-00-510-00	PENALTIES & COSTS TAXES	44,097.23	40,346.83	23,544.71	42,000.00	18,455.29
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	490.48	100.00	16.20	100.00	83.80
1-00-00-540-00	CONCESSION & FRANCHISE	77,686.84	75,000.00	40,242.72	76,000.00	35,757.28
1-00-00-550-00	INTEREST ON INVESTMENTS	62,105.38	65,000.00	71,673.12	60,000.00	(11,673.12)
1-00-00-560-00	SUNDRY	2,079.50	5,000.00	1.00	2,000.00	1,999.00
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	0.00	10,526.00	10,526.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	3,796.38	5,600.00	0.00	4,000.00	4,000.00
1-12-00-930-00	CONT FROM SURPLUS	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REVENUE GEN MUNICIPAL</b>	<b>200,781.81</b>	<b>201,572.83</b>	<b>135,477.75</b>	<b>194,626.00</b>	<b>59,148.25</b>
**	<b>GROSS TOTAL MUNICIPAL REVENUE</b>	<b>3,769,079.70</b>	<b>3,760,317.83</b>	<b>135,477.75</b>	<b>3,751,322.00</b>	<b>3,615,844.25</b>
<b>REQUISITIONS</b>						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	67,046.88	67,046.88	0.00	65,596.75	65,596.75
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	992,825.25	988,685.95	247,171.49	959,581.19	712,409.70
**	<b>TOTAL REQUISITIONS</b>	<b>1,059,872.13</b>	<b>1,055,732.83</b>	<b>247,171.49</b>	<b>1,025,177.94</b>	<b>778,006.45</b>
***	<b>NET REVENUE MUN PURPOSES</b>	<b>2,709,207.57</b>	<b>2,704,585.00</b>	<b>(111,693.74)</b>	<b>2,726,144.06</b>	<b>2,837,837.80</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>COUNCIL &amp; OTHER LEGIS</b>						
2-11-00-100-00	FRINGE BENEFITS LEGISLATIVE	3,215.05	4,500.00	245.55	4,500.00	4,254.45
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	6,577.50	7,500.00	2,865.50	7,500.00	4,634.50
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	24,313.75	30,000.00	9,329.38	27,000.00	17,670.62
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	2,773.02	3,000.00	1,006.66	3,500.00	2,493.34
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	8,582.74	9,500.00	4,257.47	10,500.00	6,242.53
*	<b>TOTAL COUNCIL &amp; OTHER LEGIS</b>	<b>45,462.06</b>	<b>54,500.00</b>	<b>17,704.56</b>	<b>53,000.00</b>	<b>35,295.44</b>
***P	<b>NET COSTS COUNCIL &amp; LEGIS</b>	<b>(45,462.06)</b>	<b>(54,500.00)</b>	<b>(17,704.56)</b>	<b>(53,000.00)</b>	<b>(35,295.44)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REV GEN ADMIN &amp; OTHER</b>						
1-12-00-414-00	SALE OF MATERIAL	1,981.07	2,000.00	1,765.75	2,000.00	234.25
1-12-00-416-00	CERTIFICATE FEES	8,480.00	8,000.00	3,180.00	8,000.00	4,820.00
1-12-00-520-00	BUSINESS LICENSES	27,040.00	25,000.00	25,435.00	26,000.00	565.00
1-12-00-562-00	FARM LAND RENTAL	5,927.92	6,000.00	800.00	6,000.00	5,200.00
1-12-00-568-00	ADMINISTRATION BUILDING RENT	4,121.91	5,000.00	1,060.00	4,000.00	2,940.00
1-12-00-570-00	SUNDRY RENTALS	12,029.00	8,000.00	377.34	8,000.00	7,622.66
1-12-00-595-00	PROPERTY SALES	50,631.33	0.00	0.00	0.00	0.00
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	0.00	0.00	0.00	0.00	0.00
1-12-00-910-00	GEN CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-12-00-920-00	CONTRIBUTION FROM RESERVES	82,176.33	0.00	0.00	0.00	0.00
1-12-00-940-00	CONT FROM CAPITAL	0.00	0.00	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	1,629.36	1,500.00	40.00	19,000.00	18,960.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	27,000.00	27,000.00	0.00	27,000.00	27,000.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	0.00	13,800.00	13,800.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	0.00	12,000.00	12,000.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	0.00	6,000.00	6,000.00
	<b>TOTAL REV GEN ADMIN &amp; OTHER</b>	<b>252,816.92</b>	<b>114,300.00</b>	<b>32,658.09</b>	<b>131,800.00</b>	<b>99,141.91</b>
<b>EXPENSES GEN ADMIN &amp; OTHER</b>						
2-12-00-100-00	FRINGE BENEFITS ADMINISTRATION	72,554.83	46,000.00	27,083.34	58,900.00	31,816.66
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	113,461.62	115,000.00	50,282.65	118,850.00	68,567.35
2-12-00-131-00	MANAGEMENT CONSULTING FEES	14,449.47	25,000.00	(654.80)	5,000.00	5,654.80
2-12-00-135-00	SALARY ASSISTANTS	99,250.04	94,000.00	44,915.26	107,000.00	62,084.74
2-12-00-140-00	ADMIN JANITOR WAGES	9,693.75	9,500.00	6,657.65	25,200.00	18,542.35
2-12-00-145-00	ADMIN BUILD MTCE WAGES	0.00	0.00	0.00	0.00	0.00
2-12-00-150-00	ELECTIONS STAFF	750.00	250.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	2,300.00	250.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	13,697.18	10,000.00	6,196.62	15,000.00	8,803.38
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	1,613.30	2,500.00	1,465.62	2,000.00	534.38
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	22,025.43	20,000.00	3,397.29	5,000.00	1,602.71
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	4,296.48	10,000.00	3,495.54	10,000.00	6,504.46
2-12-00-215-00	OFFICE EXP, MILEAGE, FREIGHT	0.00	0.00	789.43	0.00	(789.43)
2-12-00-216-00	POSTAGE	9,771.67	11,000.00	4,440.08	11,000.00	6,559.92
2-12-00-217-00	TELEPHONE / FAX	8,863.38	9,000.00	3,101.09	9,500.00	6,398.91
2-12-00-220-00	PRINTING & STATIONERY	6,171.51	5,000.00	1,023.98	6,000.00	4,976.02
2-12-00-221-00	ASSOCIATION FEES	7,114.56	4,000.00	4,642.45	5,000.00	357.55
2-12-00-230-00	ASSESSOR	32,136.41	33,000.00	17,160.00	133,000.00	115,840.00
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	5,000.00	5,000.00



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-12-00-232-00	AUDITOR	9,620.00	9,000.00	5,000.00	10,000.00	5,000.00
2-12-00-234-00	LEGAL EXPENSES	7,124.38	8,000.00	5,055.06	8,000.00	2,944.94
2-12-00-235-00	TAX RECOVERY	0.00	0.00	0.00	0.00	0.00
2-12-00-236-00	UNION NEGOTIATIONS	0.00	0.00	0.00	0.00	0.00
2-12-00-237-00	LAND TITLES FEES	459.83	400.00	652.00	500.00	(152.00)
2-12-00-238-00	COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	3,698.73	5,000.00	2,250.00	5,000.00	2,750.00
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	90,444.30	100,000.00	106,953.30	110,000.00	3,046.70
2-12-00-509-00	ADVERTISING - GENERAL	8,619.98	10,000.00	1,634.61	10,000.00	8,365.39
2-12-00-510-00	COFFEE SUPPLIES	2,048.65	3,000.00	405.20	2,500.00	2,094.80
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	23,876.90	30,000.00	5,665.71	10,000.00	4,334.29
2-12-00-512-00	OFFICE SUPPLIES	26,936.18	20,000.00	4,256.29	25,000.00	20,743.71
2-12-00-513-00	SUNDRY	(3,402.79)	0.00	17,795.59	34,999.99	17,204.40
2-12-00-514-00	ELECTIONS - MATERIALS	1,720.03	500.00	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	2,209.94	2,000.00	1,845.47	2,500.00	654.53
2-12-00-518-00	BUILDING MTCE. - MATERIALS	0.00	2,500.00	0.00	2,500.00	2,500.00
2-12-00-540-00	OFFICE UTILITIES	16,661.67	16,000.00	4,634.91	18,000.00	13,365.09
2-12-00-541-00	MACKIN HALL UTILITIES	2,429.74	2,600.00	775.88	2,600.00	1,824.12
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	4,121.43	4,000.00	2,517.70	4,500.00	1,982.30
2-12-00-711-00	TAXI SUBSIDY	10,446.50	12,000.00	3,878.00	12,000.00	8,122.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	227,325.00	227,325.00	0.00	232,820.00	232,820.00
2-12-00-763-00	RESERVE FOR ACCTS. RECEIVABLE	0.00	0.00	0.00	0.00	0.00
2-12-00-764-00	CONT TO RESERVES GENERAL	170,000.00	0.00	0.00	0.00	0.00
2-12-00-766-00	FLOOD EXPENSES	0.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	21,000.00	22,000.00	23,000.00	24,000.00	1,000.00
2-12-00-771-00	FAIR DAYS	10,701.76	7,000.00	0.00	10,000.00	10,000.00
2-12-00-772-00	CANADA DAY	0.00	0.00	105.09	2,000.00	1,894.91
2-12-00-810-00	TEMPORARY LOAN INTEREST	132.34	2,000.00	0.00	500.00	500.00
2-12-00-811-00	EXCHANGE & BANK CHARGES	1,894.06	2,000.00	804.69	2,258.09	1,453.40
2-12-00-986-00	PROPERTY CLEANUP	143.90	2,000.00	0.00	2,000.00	2,000.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,021.78	1,500.00	0.00	1,500.00	1,500.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	85,931.62	85,000.00	18,265.26	40,000.00	21,734.74
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	4,302.46	3,000.00	431.93	5,000.00	4,568.07
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,599.89	15,000.00	1,295.16	10,000.00	8,704.84
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	7,688.03	7,000.00	0.00	8,000.00	8,000.00
2-12-00-994-00	DAMAGE CLAIMS	1,000.00	2,000.00	0.00	1,000.00	1,000.00
* TOTAL EXP GEN ADMIN & OTHER		1,165,905.94	1,000,325.00	381,218.05	1,113,628.08	732,410.03
***P NET COSTS GEN ADMIN & OTHER		(913,089.02)	(886,025.00)	(348,559.96)	(981,828.08)	(633,268.12)





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE POLICE SERVICES</b>						
1-21-00-840-00	PROVINCIAL POLICE GRANT	2,354.00	0.00	0.00	0.00	0.00
1-21-00-845-00	PROVINCIAL FINES COLLECTED	23,272.00	40,000.00	30,837.33	25,000.00	(5,837.33)
*	<b>TOTAL REVENUE POLICE SERVICES</b>	<b>25,626.00</b>	<b>40,000.00</b>	<b>30,837.33</b>	<b>25,000.00</b>	<b>(5,837.33)</b>
<b>EXPENSES POLICE SERVICES</b>						
2-21-00-100-00	FRING. BEN. - POLICE DEPT.	0.00	0.00	0.00	0.00	0.00
2-21-00-110-00	POLICE - OFFICE SECRETARY	0.00	0.00	0.00	0.00	0.00
2-21-00-250-00	POLICE - EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	0.00
2-21-00-500-00	POLICE - SUPPLIES	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL EXPENSES POLICE SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
***P	<b>NET COSTS POLICE SERVICES</b>	<b>25,626.00</b>	<b>40,000.00</b>	<b>30,837.33</b>	<b>25,000.00</b>	<b>(5,837.33)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE FIRE FIGHTING</b>						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	23,930.31	25,000.00	22,309.90	13,500.00	(8,809.90)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,600.00	5,000.00	2,100.00	5,000.00	2,900.00
*	<b>TOTAL REVENUE FIRE FIGHTING</b>	<b>30,530.31</b>	<b>30,000.00</b>	<b>24,409.90</b>	<b>18,500.00</b>	<b>(5,909.90)</b>
<b>EXPENSES FIRE FIGHTING</b>						
2-23-00-100-00	FRINGE BENEFITS - FIRE DEPT.	1,360.80	2,500.00	1,028.96	2,500.00	1,471.04
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,286.66	25,200.00	380.00	25,000.00	24,620.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,731.06	3,000.00	929.83	3,000.00	2,070.17
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	943.36	5,300.00	89.99	10,000.00	9,910.01
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	44,067.63	50,000.00	6,964.27	18,099.99	11,135.72
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	6,707.32	8,000.00	0.00	1,000.00	1,000.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	0.00	1,000.00	1,000.00
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	12,133.70	12,200.00	6,937.50	13,875.00	6,937.50
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	7,067.15	6,200.00	2,238.65	7,500.00	5,261.35
2-23-00-762-00	FIRE DEPT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-23-00-520-00	FIRE DEPARTMENT - TRAINING INITIATIVE	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL EXPENSES FIRE FIGHTING</b>	<b>98,297.68</b>	<b>113,400.00</b>	<b>18,569.20</b>	<b>81,974.99</b>	<b>63,405.79</b>
***P	<b>NET COSTS FIRE FIGHTING</b>	<b>(67,767.37)</b>	<b>(83,400.00)</b>	<b>5,840.70</b>	<b>(63,474.99)</b>	<b>(69,315.69)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>TOTAL REVENUE AMBULANCE</b>						
1-25-00-840-00	AMBULANCE GRANT	60,165.00	60,165.00	0.00	60,165.00	60,165.00
*	<b>TOTAL Total Revenue Ambulance</b>	<b>60,165.00</b>	<b>60,165.00</b>	<b>0.00</b>	<b>60,165.00</b>	<b>60,165.00</b>
<b>EXPENSES AMBULANCE</b>						
2-25-00-200-00	AMBULANCE CONTRACT	106,570.20	106,570.00	35,523.40	126,570.00	91,046.60
*	<b>TOTAL EXPENSES AMBULANCE</b>	<b>106,570.20</b>	<b>106,570.00</b>	<b>35,523.40</b>	<b>126,570.00</b>	<b>91,046.60</b>
***P	<b>NET COSTS AMBULANCE</b>	<b>(46,405.20)</b>	<b>(46,405.00)</b>	<b>(35,523.40)</b>	<b>(66,405.00)</b>	<b>(30,881.60)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE BYLAW ENFORCEMENT</b>						
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,515.00	2,000.00	3,290.00	3,500.00	210.00
1-26-00-530-00	FINES MUNICIPAL/PROVINCIAL	9,986.00	7,500.00	0.00	40,000.00	40,000.00
*	<b>TOTAL REVENUE BYLAW ENFORCE</b>	<b>13,501.00</b>	<b>9,500.00</b>	<b>3,290.00</b>	<b>43,500.00</b>	<b>40,210.00</b>
<b>EXPENSES BYLAW ENFORCE</b>						
2-26-00-111-00	WAGES - PEACE OFFICER	30,972.00	33,000.00	24,161.60	47,500.00	23,338.40
2-26-00-101-00	FRINGE BEN - PEACE OFFICER	6,007.78	5,500.00	3,784.27	11,500.00	7,715.73
2-66-00-101-00	BYLAW ASSISTANT WAGE	0.00	0.00	0.00	0.00	0.00
2-66-00-110-00	BYLAW ASSISTANT FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
2-26-00-200-00	BYLAW - ANIMAL SERVICES	6,381.32	2,500.00	7,037.72	14,000.00	6,962.28
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	0.00	1,000.00	0.00	2,000.00	2,000.00
2-26-00-511-00	ADVERTISING - ENFORCEMENT	1,650.99	500.00	160.70	1,000.00	839.30
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,853.89	7,000.00	2,263.87	8,000.00	5,736.13
*	<b>TOTAL EXPENSES BYLAW ENFORCE</b>	<b>52,865.98</b>	<b>49,500.00</b>	<b>37,408.16</b>	<b>84,000.00</b>	<b>46,591.84</b>
***P	<b>NET COSTS BYLAW ENFORCEMENT</b>	<b>(39,364.98)</b>	<b>(40,000.00)</b>	<b>(34,118.16)</b>	<b>(40,500.00)</b>	<b>(6,381.84)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE EQUIPMENT POOL</b>						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	3,760.00	2,000.00	300.00	2,000.00	1,700.00
1-31-00-920-00	P.W. CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	0.00	56,000.00	56,000.00
*	<b>TOTAL REV EQUIPMENT POOL</b>	<b>59,760.00</b>	<b>58,000.00</b>	<b>300.00</b>	<b>58,000.00</b>	<b>57,700.00</b>
<b>EXP EQUIPMENT POOL</b>						
2-31-00-100-00	FRINGE BEN. COMMON SERVICES	40,146.56	37,000.00	15,395.45	45,000.00	29,604.55
2-31-00-110-00	SALARY - SUPERINTENDENT	30,271.62	34,000.00	29,380.65	32,300.00	2,919.35
2-31-00-130-00	ENGINEERING SERVICES - WAGES	5,145.50	6,000.00	0.00	6,000.00	6,000.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	40,926.59	50,000.00	24,355.17	50,000.00	25,644.83
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	25,573.34	12,000.00	8,910.13	30,000.00	21,089.87
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	0.00	0.00	0.00	2,000.00	2,000.00
2-31-00-210-00	CONTRACTED SERVICES	0.00	2,000.00	0.00	0.00	0.00
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	2,052.00	500.00	0.00	2,500.00	2,500.00
2-31-00-215-00	ENGINEERING SERVICES-TELEPHONE	0.00	0.00	0.00	0.00	0.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,056.50	3,000.00	919.50	3,200.00	2,280.50
2-31-00-217-00	SHOP EXPENSE - FREIGHT	4,124.78	5,000.00	916.00	5,000.00	4,084.00
2-31-00-512-00	ENG. SERV. - PLAN. & RESEARCH	0.00	0.00	0.00	0.00	0.00
2-31-00-513-00	ENG. SERVICE - MATERIALS	405.30	500.00	203.80	500.00	296.20
2-31-00-515-00	SHOP EXPENSE - MATERIALS	32,089.24	25,000.00	11,324.13	34,999.99	23,675.86
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	33,236.12	50,000.00	28,937.97	50,000.00	21,062.03
2-31-00-518-00	EQUIPMENT INSURANCE	8,354.00	0.00	7,926.00	9,000.00	1,074.00
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	73,614.90	120,000.00	32,224.14	90,000.00	57,775.86
2-31-00-521-00	EQUIPMENT OIL & GAS	65,926.15	80,000.00	14,160.53	80,000.00	65,839.47
2-31-00-525-00	COMMON TRAINING	0.00	0.00	2,475.59	8,000.00	5,524.41
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,979.36	8,500.00	2,810.70	10,000.00	7,189.30
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL EXP EQUIPMENT POOL</b>	<b>374,901.96</b>	<b>433,500.00</b>	<b>179,939.76</b>	<b>458,499.99</b>	<b>278,560.23</b>
***P	<b>NET COSTS EQUIPMENT POOL</b>	<b>(315,141.96)</b>	<b>(375,500.00)</b>	<b>(179,639.76)</b>	<b>(400,499.99)</b>	<b>(220,860.23)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE ROADS &amp; STREETS</b>						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,926.59	50,500.00	0.00	41,000.00	41,000.00
1-32-00-841-00	PROV GRANTS- STREETS	0.00	0.00	0.00	0.00	0.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	3,000.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REVENUE ROADS &amp; STREETS</b>	<b>43,926.59</b>	<b>50,500.00</b>	<b>0.00</b>	<b>41,000.00</b>	<b>41,000.00</b>
<b>EXPENSE STREETS &amp; ROADS</b>						
2-32-00-100-00	FRINGE BEN. ROADS, STREETS	22,163.41	25,000.00	5,523.34	27,000.00	21,476.66
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	29,418.23	50,000.00	6,843.76	40,000.00	33,156.24
2-32-00-120-00	STREET CLEANING - WAGES	9,995.50	8,000.00	3,006.62	10,000.00	6,993.38
2-32-00-130-00	SNOW REMOVAL - WAGES	19,247.25	17,000.00	12,467.97	20,000.00	7,532.03
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	3,992.71	4,000.00	1,028.78	5,000.00	3,971.22
2-32-00-200-00	STS.LANE,BLVD,MTCE.-CONT. SERV	1,840.30	10,000.00	0.00	0.00	0.00
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	630.00	1,000.00	0.00	1,000.00	1,000.00
2-32-00-211-00	TRAFF & PARK. CONT.-CONT. SERV	0.00	0.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	1,056.25	1,500.00	130.00	1,500.00	1,370.00
2-32-00-260-00	STREET LIGHTS	92,519.90	95,000.00	30,544.86	95,000.00	64,455.14
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	23,280.24	50,000.00	3,529.67	65,000.00	61,470.33
2-32-00-510-00	STREET CLEANING - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-520-00	SNOW REMOVAL - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	1,203.76	15,000.00	3,017.16	15,000.00	11,982.84
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	144,880.00	144,880.00	0.00	72,500.00	72,500.00
*	<b>TOTAL EXPENSE STREETS &amp; ROADS</b>	<b>350,227.55</b>	<b>421,380.00</b>	<b>66,092.16</b>	<b>352,000.00</b>	<b>285,907.84</b>
***P	<b>NET COSTS STREETS &amp; ROADS</b>	<b>(306,300.96)</b>	<b>(370,880.00)</b>	<b>(66,092.16)</b>	<b>(311,000.00)</b>	<b>(244,907.84)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REV AIRPORT SERVICES</b>						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	6,500.00	3,600.00	7,000.00	3,400.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-33-00-840-00	PROV GOVT GRANTS AIRPORT	0.00	0.00	0.00	0.00	0.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	500.00	0.00
* TOTAL REV AIRPORT SERVICES		<b>8,700.00</b>	<b>8,000.00</b>	<b>4,100.00</b>	<b>8,500.00</b>	<b>4,400.00</b>
<b>EXP AIRPORT SERVICES</b>						
2-33-00-100-00	FRINGE BEN AIRPORT SERVICES	547.55	1,200.00	295.74	1,200.00	904.26
2-33-00-110-00	FIELD & HANGAR - WAGES	1,861.79	3,000.00	1,112.95	3,000.00	1,887.05
2-33-00-200-00	FIELD & HANGAR - CONT. SERVICE	0.00	0.00	0.00	0.00	0.00
2-33-00-500-00	FIELD & HANGAR - MATERIALS	4,784.68	10,000.00	0.00	5,000.00	5,000.00
2-33-00-540-00	FIELD & HANGAR - UTILITIES	3,931.67	3,000.00	1,395.80	4,000.00	2,604.20
2-33-00-580-00	FIELD & HANGAR - INSURANCE	4,327.00	0.00	3,818.00	4,500.00	682.00
2-33-00-762-00	AIRPORT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
* TOTAL EXP AIRPORT SERVICES		<b>15,452.69</b>	<b>17,200.00</b>	<b>6,622.49</b>	<b>17,700.00</b>	<b>11,077.51</b>
***P NET COSTS AIRPORT SERVICES		<b>(6,752.69)</b>	<b>(9,200.00)</b>	<b>(2,522.49)</b>	<b>(9,200.00)</b>	<b>(6,677.51)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REV STORM SEWER &amp; DRAIN</b>						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.21	5,000.00	0.00	6,000.00	6,000.00
*	<b>TOTAL REV STORM SEWER &amp; DRAIN</b>	<b>6,426.21</b>	<b>5,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>6,000.00</b>
<b>EXP STORM SEWER &amp; DRAIN</b>						
2-37-00-100-00	FRINGE BENEFITS - DRAINAGE	2,512.78	3,000.00	1,178.30	3,000.00	1,821.70
2-37-00-110-00	SIDEWALK MAINTENANCE - WAGES	0.00	0.00	0.00	0.00	0.00
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	3,202.65	5,000.00	206.16	5,000.00	4,793.84
2-37-00-130-00	DRAINAGE - WAGES	4,591.65	4,000.00	4,558.43	5,000.00	441.57
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	4,912.00	30,000.00	0.00	60,000.00	60,000.00
2-37-00-210-00	STROM SEWER MTCE-CONTR. SERV.	9,555.00	0.00	0.00	2,000.00	2,000.00
2-37-00-220-00	DRAINAGE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-00-510-00	SIDEWALK MAINTENANCE-MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	2,166.82	0.00	0.00	2,000.00	2,000.00
2-37-00-512-00	DRAINAGE - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-762-00	DRAINAGE CONT TO CAPITAL	61,785.00	70,000.00	0.00	0.00	0.00
*	<b>TOTAL EXP STORM SEWER &amp; DRAIN</b>	<b>88,725.90</b>	<b>112,000.00</b>	<b>5,942.89</b>	<b>77,000.00</b>	<b>71,057.11</b>
***P	<b>NET COSTS STORM SEWER &amp; DRAIN</b>	<b>(82,299.69)</b>	<b>(107,000.00)</b>	<b>(5,942.89)</b>	<b>(71,000.00)</b>	<b>(65,057.11)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE WATER SERVICES</b>						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,916.73	5,900.00	1,855.38	6,000.00	4,144.62
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	0.00	(32.60)	0.00	32.60
1-41-00-410-00	SALE OF WATER RESIDENTIAL	631,008.86	645,000.00	232,674.63	763,600.00	530,925.37
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	0.00	0.00	0.00
1-41-00-590-00	OTHER REVENUE WATER	15,432.93	12,000.00	6,046.76	12,000.00	5,953.24
1-41-00-910-00	WATER CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,297.22	2,300.00	0.00	2,300.00	2,300.00
1-41-00-992-00	PROVINCIAL GOVT GRANTS	69,123.72	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE WATER SERVICES</b>	<b>723,779.46</b>	<b>665,200.00</b>	<b>240,544.17</b>	<b>783,900.00</b>	<b>543,355.83</b>
<b>EXPENSE WATER SERVICE</b>						
2-41-00-100-00	WATER SUPPLY FRINGE BENEFITS	46,135.77	40,000.00	15,273.77	50,000.00	34,726.23
2-41-00-110-00	SALARY- SUPERINTENDENT	20,000.00	20,000.00	0.00	20,000.00	20,000.00
2-41-00-120-00	WAGES - OPERATOR	52,970.66	58,000.00	23,335.05	56,000.00	32,664.95
2-41-00-121-00	MTCE-BLDG & EQUIP TRT PL LABOR	0.00	0.00	0.00	0.00	0.00
2-41-00-130-00	T & D WAGES	57,238.54	30,000.00	35,366.52	65,000.00	29,633.48
2-41-00-131-00	T & D STANDBY PERSONNEL	0.00	0.00	0.00	0.00	0.00
2-41-00-132-00	METER READINGS - WAGES	2,588.52	3,500.00	1,167.67	3,500.00	2,332.33
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	15,183.11	14,000.00	5,803.95	15,000.00	9,196.05
2-41-00-200-00	T & D CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	1,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	11,436.75	11,000.00	4,699.86	12,500.00	7,800.14
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,769.82	1,500.00	535.20	2,000.00	1,464.80
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	3,148.39	3,000.00	222.96	3,500.00	3,277.04
2-41-00-220-00	ADVERTISING	371.50	250.00	0.00	1,000.00	1,000.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	71,906.02	20,000.00	0.00	20,000.00	20,000.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	10,339.31	20,000.00	3,014.24	10,000.00	6,985.76
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	30,144.21	20,000.00	1,059.22	30,000.00	28,940.78
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	20,037.46	40,000.00	7,471.44	25,000.00	17,528.56
2-41-00-514-00	PUMPING STATION MTCE - MAT	4.09	1,000.00	0.00	500.00	500.00
2-41-00-515-00	T & D - MATERIALS	34,671.33	40,000.00	33,009.80	40,000.00	6,990.20
2-41-00-516-00	BILLING SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	9,224.85	15,000.00	6,226.35	15,000.00	8,773.65
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	15,286.72	15,000.00	2,292.44	15,000.00	12,707.56
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,406.90	24,000.00	5,003.31	24,000.00	18,996.69
2-41-00-539-00	AIRPORT SYSTEM POWER	4,976.19	6,000.00	1,186.46	6,000.00	4,813.54
2-41-00-540-00	POWER - TREATMENT PLANT	48,729.32	50,000.00	9,338.00	50,000.00	40,662.00
2-41-00-541-00	POWER - NEW BOOSTER STATION	428.07	1,000.00	165.52	1,000.00	834.48



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-41-00-542-00	PUMPING STATION - POWER	11,456.48	15,000.00	2,651.59	15,000.00	12,348.41
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	14,051.43	12,000.00	3,214.96	15,000.00	11,785.04
2-41-00-545-00	HEATING - NEW BOOSTER STATION	846.97	1,000.00	265.90	1,000.00	734.10
2-41-00-546-00	HEATING PUMPING STATION	1,405.66	1,200.00	426.89	1,500.00	1,073.11
2-41-00-547-00	AIRPORT SYSTEM HEATING	3,186.88	2,000.00	444.57	3,500.00	3,055.43
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,516.46	6,000.00	1,569.08	6,000.00	4,430.92
2-41-00-761-00	RESERVE ACCTS RECEIVABLE WATER	0.00	0.00	0.00	0.00	0.00
2-41-00-762-00	WATER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-41-00-764-00	CONTRIBUTION TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	115,679.21	115,660.00	0.00	128,404.00	128,404.00
2-41-00-832-00	WATER DEBENTURES INTEREST	26,291.34	26,850.00	0.00	14,125.00	14,125.00
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	0.00	20,250.00	20,250.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	7,000.00	7,000.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	0.00	6,800.00	6,800.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	0.00	10,000.00	10,000.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	0.00	8,960.00	8,960.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	0.00	1,300.00	1,300.00
2-41-00-966-00	WATER PLANT WATER TESTING	20,689.15	25,000.00	3,395.00	25,000.00	21,605.00
2-41-00-987-00	WATER BAD DEBTS W/OFF	235.98	1,500.00	0.00	1,000.00	1,000.00
* TOTAL EXPENSE WATER SERVICE		732,967.09	694,790.00	167,139.75	733,839.00	566,699.25
***P NET COSTS WATER SERVICES		(9,187.63)	(29,590.00)	73,404.42	50,061.00	(23,343.42)



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE SEWER SERVICES</b>						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	(18.52)	0.00	18.52
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	259,252.34	270,000.00	90,226.03	260,000.00	169,773.97
1-42-00-920-00	CONT FROM RESERVES SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-990-00	NON GOVT CONTRIB SEWER	800.00	1,200.00	0.00	1,200.00	1,200.00
*	<b>TOTAL REVENUE SEWER SERVICES</b>	<b>260,052.34</b>	<b>271,200.00</b>	<b>90,207.51</b>	<b>261,200.00</b>	<b>170,992.49</b>
<b>EXPENSES SEWER SERVICES</b>						
2-42-00-100-00	SAN SEWER SERV ADMIN FRIN BEN	612.50	2,000.00	0.00	1,000.00	1,000.00
2-42-00-101-00	SEWER MTCE. - FRINGE BENEFITS	8,975.80	10,000.00	2,530.22	12,000.00	9,469.78
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	0.00	7,000.00	7,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	9,948.57	16,000.00	4,825.88	12,000.00	7,174.12
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	15,655.46	14,000.00	5,572.82	18,000.00	12,427.18
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	0.00	0.00	0.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	0.00	0.00	0.00	28,000.00	28,000.00
2-42-00-215-00	FREIGHT CHARGES	0.00	0.00	(25.00)	0.00	25.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	8,790.12	16,000.00	3,558.33	12,000.00	8,441.67
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	756.66	5,000.00	291.12	2,000.00	1,708.88
2-42-00-530-00	SEWER MAINTENANCE - CHEMICALS	0.00	1,600.00	0.00	0.00	0.00
2-42-00-540-00	SEWER LAGOON MAINT - CHEMICALS	0.00	0.00	0.00	0.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,913.37	2,700.00	664.20	3,000.00	2,335.80
2-42-00-551-00	LIFT STATION - HEAT	1,194.74	1,200.00	271.43	1,500.00	1,228.57
2-42-00-552-00	SEWER LAGOON POWER	4,872.30	8,000.00	2,877.19	5,000.00	2,122.81
2-42-00-762-00	TRANSFER TO SEWER RESERVES	0.00	0.00	0.00	0.00	0.00
2-42-00-763-00	SEWER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	32,698.84	32,699.00	0.00	24,620.00	34,620.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	53,039.93	53,603.00	0.00	51,682.00	51,682.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	0.00	6,750.00	6,750.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	0.00	2,000.00	2,000.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	0.00	3,360.00	3,360.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	0.00	8,400.00	8,400.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	0.00	2,100.00	2,100.00
*	<b>TOTAL EXPENSES SEWER SERVICES</b>	<b>169,068.29</b>	<b>192,412.00</b>	<b>20,566.19</b>	<b>210,412.00</b>	<b>189,845.81</b>
****P	<b>NET COSTS SEWER SERVICES</b>	<b>90,984.05</b>	<b>78,788.00</b>	<b>69,641.32</b>	<b>50,788.00</b>	<b>(18,853.32)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE GARBAGE COLLECTION</b>						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	279,133.63	280,000.00	107,272.17	287,500.00	180,227.83
1-43-00-920-00	GARB CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REV GARBAGE COLLECTION</b>	<b>279,133.63</b>	<b>280,000.00</b>	<b>107,272.17</b>	<b>287,500.00</b>	<b>180,227.83</b>
<b>EXP GARBAGE COLLECTION</b>						
2-43-00-100-00	GARBAGE ADMIN - FRINGE BENEFIT	892.50	2,000.00	0.00	1,000.00	1,000.00
2-43-00-101-00	GARBAGE COLLECTION-FRING BENFT	25,966.94	27,000.00	7,188.73	28,000.00	20,811.27
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	0.00	10,200.00	10,200.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	66,780.51	74,000.00	24,367.70	70,000.00	45,632.30
2-43-00-140-00	RECYCLING MTCE - WAGES	9,162.90	6,000.00	5,440.99	10,000.00	4,559.01
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	65,931.12	63,000.00	19,288.12	70,000.00	50,711.88
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	25,658.00	26,000.00	342.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	21,486.56	23,000.00	0.00	25,000.00	25,000.00
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	7,550.00	0.00	0.00	2,000.00	2,000.00
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	12,521.61	0.00	0.00	2,000.00	2,000.00
2-43-00-763-00	GARB CONT TO CAP	206,955.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	0.00	2,800.00	2,800.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	0.00	32,480.00	32,480.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,300.00	1,300.00
*	<b>TOTAL EXP GARBAGE COLLECTION</b>	<b>490,685.14</b>	<b>268,780.00</b>	<b>81,943.54</b>	<b>281,780.00</b>	<b>199,836.46</b>
***P	<b>NET COSTS GARBAGE COLLECTION</b>	<b>(211,551.51)</b>	<b>11,220.00</b>	<b>25,328.63</b>	<b>5,720.00</b>	<b>(19,608.63)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE FCSS</b>						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	0.00	0.00	44,152.00	79,891.00	35,739.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	0.00	0.00	19,973.00	19,973.00	0.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	0.00	0.00	18,872.34	35,484.00	16,611.66
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	0.00	0.00	1,185.15	2,139.00	953.85
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	0.00	5,000.00	0.00	(5,000.00)
1-51-00-105-00	FCSS - INTEREST EARNED	0.00	0.00	317.44	650.00	332.56
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	0.00	0.00	300.00	0.00	(300.00)
1-51-00-101-01	CALGARY HEALTH OP	0.00	0.00	12,067.92	24,136.00	12,068.08
1-51-00-102-01	OTHER FUNDING & FEES OP	0.00	0.00	245.00	264.00	19.00
1-51-00-103-01	FUNDING - I.N. OP	0.00	0.00	0.00	0.00	0.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	0.00	0.00	6,000.00	11,000.00	5,000.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	0.00	0.00	6,553.00	7,736.00	1,183.00
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	0.00	0.00	0.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	0.00	0.00	690.00	0.00	(690.00)
1-51-00-100-06	CFSA FUNDING RC	0.00	0.00	8,285.00	28,365.00	20,080.00
1-51-00-101-06	OTHER FUNDING & FEES RC	0.00	0.00	0.00	0.00	0.00
	<b>* TOTAL REVENUE FCSS</b>	<b>0.00</b>	<b>0.00</b>	<b>123,640.85</b>	<b>209,638.00</b>	<b>85,997.15</b>
<b>EXPENSE FCSS GENERAL</b>						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	0.00	0.00	18,200.00	45,500.00	27,300.00
2-51-00-101-00	WAGES & SALARIES ADMIN	0.00	0.00	0.00	0.00	0.00
2-51-00-102-00	EI EXPENSE	0.00	0.00	0.00	2,953.00	2,953.00
2-51-00-103-00	CPP EXPENSE	0.00	0.00	15.50	4,418.00	4,402.50
2-51-00-104-00	WCB EXPENSE	0.00	0.00	0.00	591.00	591.00
2-51-00-105-00	BENEFITS EXPENSE	0.00	0.00	4,289.34	2,804.00	(1,485.34)
2-51-00-106-00	LAPP CONTRIBUTIONS	0.00	0.00	0.00	3,359.00	3,359.00
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	0.00	0.00	311.96	600.00	288.04
2-51-00-108-00	ADVERTISING & PROMOTION	0.00	0.00	282.26	600.00	317.74
2-51-00-109-00	ACCOUNTING & LEGAL	0.00	0.00	142.50	2,600.00	2,457.50
2-51-00-110-00	BAD DEBTS EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-111-00	MEMBERSHIPS	0.00	0.00	414.00	700.00	286.00
2-51-00-112-00	OFFICE EXPENSES	0.00	0.00	1,459.45	6,317.00	4,857.55
2-51-00-113-00	RENT EXPENSE	0.00	0.00	4,197.55	10,200.00	6,002.45
2-51-00-114-00	GENERAL & ADMIN EXPENSES	0.00	0.00	615.42	1,800.00	1,184.58
2-51-00-115-00	JANITORIAL EXPENSES	0.00	0.00	1,304.61	3,600.00	2,295.39
2-51-00-116-00	TELEPHONE & UTILITIES	0.00	0.00	1,957.91	6,000.00	4,042.09
2-51-00-117-00	TRAVEL & MEALS	0.00	0.00	1,039.97	2,000.00	960.03



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-51-00-118-00	INSURANCE EXPENSE	0.00	0.00	425.00	0.00	(425.00)
2-51-00-119-00	INTEREST & BANK CHARGES	0.00	0.00	0.00	0.00	0.00
2-51-00-120-00	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-999-00	ALLOCATION TO PROGRAMS	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL FCSS GENERAL</b>	<b>0.00</b>	<b>0.00</b>	<b>34,655.47</b>	<b>94,042.00</b>	<b>59,386.53</b>
<b>FCSS OUTREACH PROGRAM</b>						
2-51-00-100-01	WAGES OP	0.00	0.00	8,786.97	34,999.99	26,213.02
2-51-00-105-01	BENEFITS OP	0.00	0.00	(727.20)	500.00	1,227.20
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	0.00	0.00	0.00	400.00	400.00
2-51-00-108-01	ADVERTISING OP	0.00	0.00	235.04	500.00	264.96
2-51-00-113-01	RENT ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-116-01	CELL PHONE OP	0.00	0.00	105.35	360.00	254.65
2-51-00-117-01	TRAVEL & MEALS OP	0.00	0.00	219.42	1,500.00	1,280.58
2-51-00-120-01	SUPPLIES OP	0.00	0.00	0.00	600.00	600.00
2-51-00-121-01	INSTRUMENTAL NEEDS OP	0.00	0.00	0.00	0.00	0.00
2-51-00-122-01	ADMIN ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-123-01	DRUG COALITION EXPENSE	0.00	0.00	5,984.92	11,000.00	5,015.08
2-51-00-123-02	COMMUNITY CHOOSE WELL	0.00	0.00	5,047.99	0.00	(5,047.99)
<b>*</b>	<b>TOTAL FCSS OUTREACH PROGRAM</b>	<b>0.00</b>	<b>0.00</b>	<b>19,652.49</b>	<b>49,859.99</b>	<b>30,207.50</b>
<b>AFTER SCHOOL CARE EXPENSES</b>						
2-51-00-100-02	WAGES ASC	0.00	0.00	10,290.91	23,582.00	13,291.09
2-51-00-105-02	BENEFITS ASC	0.00	0.00	996.53	0.00	(996.53)
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	0.00	0.00	59.90	300.00	240.10
2-51-00-108-02	ADVERTISING ASC	0.00	0.00	170.00	200.00	30.00
2-51-00-116-02	CELL PHONE ASC	0.00	0.00	99.29	360.00	260.71
2-51-00-117-02	TRAVEL & MEALS ASC	0.00	0.00	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES ASC	0.00	0.00	449.19	800.00	350.81
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	0.00	0.00	0.00
2-51-00-124-02	UNITED CHURCH ASC	0.00	0.00	750.00	1,500.00	750.00
2-51-00-125-02	NUTRITION/SNACKS ASC	0.00	0.00	536.86	1,100.00	563.14
<b>*</b>	<b>TOTAL AFTER SCHOOL CARE EXPEN</b>	<b>0.00</b>	<b>0.00</b>	<b>13,352.68</b>	<b>27,842.00</b>	<b>14,489.32</b>
<b>SUMMER FUN EXPENSES</b>						
2-51-00-100-03	WAGES SF	0.00	0.00	0.00	0.00	0.00
2-51-00-105-03	BENEFITS SF	0.00	0.00	0.00	0.00	0.00
2-51-00-108-03	ADVERTISING SF	0.00	0.00	0.00	0.00	0.00
2-51-00-116-03	CELL PHONE SF	0.00	0.00	0.00	0.00	0.00
2-51-00-120-03	SUPPLIES SF	0.00	0.00	0.00	0.00	0.00
2-51-00-122-03	ADMIN ALLOCATION SF	0.00	0.00	0.00	0.00	0.00



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-51-00-124-03	NUTRITION/SNACKS SF	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL SUMMER FUN EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>OTHER PROGRAM EXPENSES</b>					
2-51-00-100-04	WAGES - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-105-04	BENEFITS - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-108-04	ADVERTISING - OTHER	0.00	0.00	1,277.80	650.00	(627.80)
2-51-00-120-04	SUPPLIES - OTHER	0.00	0.00	347.02	2,444.00	2,096.98
2-51-00-122-04	ADMIN ALLOCATION - OTHER	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>1,624.82</b>	<b>3,094.00</b>	<b>1,469.18</b>
	<b>PROGRAM GRANTS EXPENSE</b>					
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	0.00	0.00	7,500.00	9,300.00	1,800.00
<b>*</b>	<b>TOTAL PROGRAM GRANTS EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>9,300.00</b>	<b>1,800.00</b>
	<b>RESOURCE CENTRE EXPENSES</b>					
2-51-00-100-06	WAGES RC	0.00	0.00	7,316.25	25,000.00	17,683.75
2-51-00-105-06	BENEFITS RC	0.00	0.00	722.03	0.00	(722.03)
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	0.00	0.00	0.00	0.00	0.00
2-51-00-108-06	ADVERTISING RC	0.00	0.00	15.20	500.00	484.80
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	0.00	0.00	0.00
2-51-00-120-06	SUPPLIES RC	0.00	0.00	120.45	0.00	(120.45)
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL RESOURCE CENTRE EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>8,173.93</b>	<b>25,500.00</b>	<b>17,326.07</b>
<b>***P</b>	<b>NET COSTS FCSS</b>	<b>0.00</b>	<b>0.00</b>	<b>38,681.46</b>	<b>0.01</b>	<b>(38,681.45)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>EXPENSES DAYCARE SERVICES</b>						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	19,973.00	19,973.00	19,973.00	19,973.00	0.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	8,734.00	26,202.00	17,468.00
*	<b>TOTAL EXP DAYCARE SERVICES</b>	<b>46,175.00</b>	<b>46,175.00</b>	<b>28,707.00</b>	<b>46,175.00</b>	<b>17,468.00</b>
***P	<b>NET COSTS DAYCARE SERVICES</b>	<b>(46,175.00)</b>	<b>(46,175.00)</b>	<b>(28,707.00)</b>	<b>(46,175.00)</b>	<b>(17,468.00)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE CEMETERY SERV</b>						
1-56-00-410-00	CEMETERY FEES	16,225.00	9,000.00	5,700.00	15,000.00	9,300.00
1-56-00-840-00	PROV COND GRANTS CEMETERY	0.00	0.00	0.00	0.00	0.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
*	<b>TOTAL REVENUE CEMETERY SERV</b>	<b>17,225.00</b>	<b>10,000.00</b>	<b>6,700.00</b>	<b>16,000.00</b>	<b>9,300.00</b>
<b>EXPENSE CEMETERY SERV</b>						
2-56-00-100-00	CEMETERIES FRINGE BENEFITS	2,315.75	4,000.00	1,851.78	3,000.00	1,148.22
2-56-00-110-00	CEMETERY WAGES	8,558.26	14,000.00	4,199.02	12,000.00	7,800.98
2-56-00-510-00	CEMETERY MATERIALS	172.47	2,000.00	201.04	2,000.00	1,798.96
*	<b>TOTAL EXPENSE CEMETERY SERV</b>	<b>11,046.48</b>	<b>20,000.00</b>	<b>6,251.84</b>	<b>17,000.00</b>	<b>10,748.16</b>
***P	<b>NET COSTS CEMETERY SERVICES</b>	<b>6,178.52</b>	<b>(10,000.00)</b>	<b>448.16</b>	<b>(1,000.00)</b>	<b>(1,448.16)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE AG SERVICES</b>						
1-62-00-840-00	PROV. GRNTS-INSECTICIDE & HERB	0.00	0.00	0.00	0.00	0.00
1-62-00-841-00	NON GOVT GRANTS WEED CONTROL	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REVENUE AG SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSES AG SERVICES</b>						
2-62-00-100-00	PEST CONT ADMIN FRINGE BENEFIT	340.09	1,000.00	133.03	500.00	366.97
2-62-00-110-00	PEST CONTROL ADMIN SUPERVISION	0.00	0.00	0.00	0.00	0.00
2-62-00-111-00	PEST CONTROL WAGES	1,066.74	2,000.00	482.36	1,500.00	1,017.64
2-62-00-121-00	WEED CONTROL INSPECTOR WAGES	0.00	0.00	0.00	0.00	0.00
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	0.00	0.00	0.00	0.00	0.00
2-62-00-211-00	PEST CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-221-00	WEED CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-514-00	PEST CONTROL CHEMICALS	284.43	3,000.00	701.65	1,500.00	798.35
2-62-00-515-00	WEED CONTROL CHEMICALS	3,464.33	3,000.00	0.00	1,500.00	1,500.00
2-62-00-516-00	PEST CONTROL MATERIALS	94.49	2,500.00	0.00	1,000.00	1,000.00
2-62-00-517-00	WEED CONTROL MATERIALS	11.97	2,500.00	0.00	1,000.00	1,000.00
*	<b>TOTAL EXPENSES AG SERVICES</b>	<b>5,262.05</b>	<b>14,000.00</b>	<b>1,317.04</b>	<b>7,000.00</b>	<b>5,682.96</b>
***P	<b>NET COSTS AG SERVICES</b>	<b>(5,262.05)</b>	<b>(14,000.00)</b>	<b>(1,317.04)</b>	<b>(7,000.00)</b>	<b>(5,682.96)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REV SUBDIVISION DEV</b>						
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	14,116.82	10,000.00	0.00	15,000.00	15,000.00
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	19,664.50	15,000.00	2,624.00	20,000.00	17,376.00
1-66-00-840-00	INT STABILIZATION SUB DEV	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REV SUBDIVISION DEV</b>	<b>33,781.32</b>	<b>25,000.00</b>	<b>2,624.00</b>	<b>35,000.00</b>	<b>32,376.00</b>
<b>EXP SUBDIVISION DEV</b>						
2-26-00-110-00	WAGES - DEVELOPMENT	38,922.34	41,000.00	19,450.76	60,000.00	40,549.24
2-26-00-100-00	FRINGE BEN - DEVELOPMENT	9,523.91	5,000.00	3,578.61	13,000.00	9,421.39
2-66-00-100-00	ASSISTANT WAGE	0.00	0.00	0.00	8,000.00	8,000.00
2-66-00-111-00	DEVELOPMENT ASSISTANT FRINGE BENE	0.00	0.00	0.00	400.00	400.00
2-66-00-200-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	16,000.00	16,000.00
2-66-00-201-00	DEVELOPMENT - LEGAL	0.00	0.00	0.00	9,800.00	9,800.00
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	0.00	0.00	3,800.00	3,800.00
2-66-00-204-00	DEVELOPMENT - ADVERTISING	0.00	0.00	219.20	2,500.00	2,280.80
2-66-00-205-00	DEVELOPMENT - MILEAGE	0.00	0.00	0.00	2,100.00	2,100.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	6,537.29	10,000.00	(1,000.00)	10,000.00	11,000.00
2-12-00-998-00	PLANNING FUND	40,319.54	40,000.00	23,872.00	50,000.00	26,128.00
*	<b>TOTAL EXP SUBDIVISION DEVELOP</b>	<b>95,303.08</b>	<b>96,000.00</b>	<b>46,120.57</b>	<b>175,600.00</b>	<b>129,479.43</b>
***P	<b>NET COSTS SUBDIVISION DEVELOP</b>	<b>(61,521.76)</b>	<b>(71,000.00)</b>	<b>(43,496.57)</b>	<b>(140,600.00)</b>	<b>(97,103.43)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE REC BOARD</b>						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	15,000.00	15,000.00	0.00	15,000.00	15,000.00
*	<b>TOTAL REVENUE REC BOARD</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
<b>EXPENSES REC BOARD</b>						
2-71-00-100-00	FRINGE BEN HUMAN RES ADMIN	0.00	0.00	0.00	0.00	0.00
2-71-00-110-00	HUMAN RESOURCES MANAGER WAGES	0.00	0.00	0.00	0.00	0.00
2-71-00-211-00	REC TRAVEL & CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
2-71-00-212-00	RECREATION CONFERENCES	0.00	0.00	0.00	0.00	0.00
2-71-00-213-00	REC DELEGATES TRAVEL & SUB	0.00	0.00	0.00	0.00	0.00
2-71-00-221-00	RECREATION ADVERTISING	0.00	200.00	0.00	0.00	0.00
2-71-00-222-00	REC SUBSCRIP & MEMBERSHIPS	0.00	100.00	0.00	0.00	0.00
2-71-00-510-00	RECREATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-71-00-990-00	REC MISC P.R.	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL EXPENSES REC BOARD</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
***P	<b>NET COSTS REC BOARD</b>	<b>15,000.00</b>	<b>14,700.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE ARENA</b>						
1-72-00-418-00	VENDING MACHINES	97.42	0.00	47.28	0.00	(47.28)
1-72-00-562-00	MINOR HOCKEY RENTALS	25,058.80	24,000.00	16,084.96	24,000.00	7,915.04
1-72-00-564-00	FIGURE SKATING RENTALS	16,807.82	17,000.00	9,977.94	17,000.00	7,022.06
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	0.00	1,800.00	1,800.00
1-72-00-566-00	ADULT & ZONE "AA"	11,185.00	13,000.00	7,031.25	12,000.00	4,968.75
1-72-00-567-00	OUT OF TOWN ICE RENTAL	885.00	500.00	0.00	500.00	500.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,650.00	1,500.00	275.00	1,500.00	1,225.00
1-72-00-570-00	OTHER RENTALS	7,788.90	5,000.00	2,867.18	5,000.00	2,132.82
1-72-00-844-00	PROV GRANTS ARENA	0.00	0.00	0.00	0.00	0.00
* TOTAL REVENUE ARENA		<b>65,672.94</b>	<b>63,800.00</b>	<b>36,283.61</b>	<b>62,800.00</b>	<b>26,516.39</b>
<b>EXPENSES ARENA</b>						
2-72-00-104-00	FRINGE BENEFITS ARENA	21,102.63	25,000.00	6,808.89	19,000.00	12,191.11
2-72-00-140-00	ARENA OPERATION WAGES	67,755.31	61,000.00	31,497.34	62,000.00	30,502.66
2-72-00-210-00	ARENA OPERATION CONT SERVICE	67.50	0.00	0.00	0.00	0.00
2-72-00-216-00	ARENA TELEPHONE	1,743.02	1,800.00	595.04	1,900.00	1,304.96
2-72-00-530-00	ARENA MATERIALS	20,109.87	35,000.00	3,371.22	30,000.00	26,628.78
2-72-00-560-00	ARENA UTILITIES	56,937.87	64,000.00	19,056.86	60,000.00	40,943.14
2-72-00-762-00	ARENA CONT TO CAPITAL	30,936.11	40,000.00	0.00	0.00	0.00
* TOTAL EXPENSES ARENA		<b>198,651.31</b>	<b>226,800.00</b>	<b>61,329.35</b>	<b>172,900.00</b>	<b>111,570.65</b>
***P NET COSTS ARENA		<b>(132,978.37)</b>	<b>(163,000.00)</b>	<b>(25,045.74)</b>	<b>(110,100.00)</b>	<b>(85,054.26)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE PARKS</b>						
1-72-00-572-00	PARK CAMPING FEES	64,905.68	30,000.00	14,544.77	50,000.00	35,455.23
1-72-00-840-00	PROV GRANTS PARKS	0.00	0.00	0.00	0.00	0.00
1-72-00-850-00	PARKS MAINTENANCE CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	40,000.00	40,000.00
1-72-00-992-00	TRUST DEPOSIT CONT TO PARK DEV	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE PARKS</b>	<b>99,905.68</b>	<b>65,000.00</b>	<b>14,544.77</b>	<b>90,000.00</b>	<b>75,455.23</b>
<b>EXPENSES PARKS</b>						
2-72-00-105-00	FRINGE BENEFITS PARKS	17,970.11	17,000.00	6,463.28	19,000.00	12,536.72
2-72-00-151-00	PARKS OPERATION WAGES	54,747.83	43,000.00	16,731.32	60,000.00	43,268.68
2-71-00-513-00	LRSD LAWNCARE WAGES	5,739.54	0.00	0.00	0.00	0.00
2-72-00-535-00	PARKS MATERIALS	18,221.11	15,000.00	2,702.22	25,000.00	22,297.78
2-72-00-537-00	PARK DEV MATERIAL	29,336.96	35,000.00	3,639.00	120,000.00	116,361.00
2-72-00-570-00	PARKS UTILITIES	12,469.78	10,000.00	3,154.10	13,000.00	9,845.90
2-72-00-761-00	PARKS CONT TO CAPITAL	6,732.00	8,000.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXPENSES PARKS</b>	<b>145,217.33</b>	<b>128,000.00</b>	<b>32,689.92</b>	<b>237,000.00</b>	<b>204,310.08</b>
<b>***P</b>	<b>NET COSTS PARKS</b>	<b>(45,311.65)</b>	<b>(63,000.00)</b>	<b>(18,145.15)</b>	<b>(147,000.00)</b>	<b>(128,854.85)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE PROGRAMS</b>						
1-72-00-413-00	BALL DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
1-72-00-841-00	PROV GRANTS PROGRAMS	0.00	0.00	0.00	0.00	0.00
1-72-00-571-00	SOUTHERN ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
1-72-00-416-00	RECREATION PROGRAMS	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REVENUE PROGRAMS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSES REC PROGRAMS</b>						
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
2-71-00-512-00	SOUTH ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
2-72-00-511-00	REC PROGRAM MATERIALS	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL EXPENSES REC PROGRAMS</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>
***P	<b>NET COSTS REC PROGRAMS</b>	<b>(50,000.00)</b>	<b>(50,000.00)</b>	<b>(50,000.00)</b>	<b>(50,000.00)</b>	<b>0.00</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE SWIM POOL</b>						
1-72-00-410-00	RED CROSS SWIM LESSONS	37,571.97	35,000.00	9,254.05	36,000.00	26,745.95
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,586.87	40,000.00	19,324.93	46,000.00	26,675.07
1-72-00-560-00	SWIM POOL RENTAL	5,103.26	12,000.00	3,501.97	5,000.00	1,498.03
*	<b>TOTAL REVENUE SWIM POOL</b>	<b>90,262.10</b>	<b>87,000.00</b>	<b>32,080.95</b>	<b>87,000.00</b>	<b>54,919.05</b>
<b>EXPENSES SWIM POOL</b>						
2-72-00-102-00	FRINGE BENEFITS SWIM POOL	41,787.25	46,000.00	7,851.41	42,000.00	34,148.59
2-72-00-103-00	FRINGE BENEFITS SWIM POOL OPER	0.00	0.00	0.00	0.00	0.00
2-72-00-130-00	SWIM POOL LIFE GUARDS	154,005.72	170,000.00	57,525.19	160,000.00	102,474.81
2-72-00-131-00	SWIM POOL OPERATION WAGES	0.00	0.00	0.00	0.00	0.00
2-72-00-200-00	SWIM POOL OP CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	0.00	0.00	0.00	4,000.00	4,000.00
2-72-00-215-00	SWIM POOL TELEPHONE	2,457.99	1,200.00	914.00	2,600.00	1,686.00
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	21,361.55	15,000.00	6,472.04	17,000.00	10,527.96
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	14,863.43	17,000.00	1,630.13	12,000.00	10,369.87
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	(709.57)	0.00	709.57
2-72-00-550-00	SWIM POOL OPERATION UTILITIES	0.00	0.00	0.00	0.00	0.00
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	46,420.65	46,421.00	16,948.20	16,949.00	0.80
2-72-00-834-00	SWIM POOL DEBENTURE INT	12,042.79	15,555.00	11,280.62	11,281.00	0.38
*	<b>TOTAL EXPENSES SWIM POOL</b>	<b>292,939.38</b>	<b>311,176.00</b>	<b>101,912.02</b>	<b>265,830.00</b>	<b>163,917.98</b>
***P	<b>NET COSTS SWIM POOL</b>	<b>(202,677.28)</b>	<b>(224,176.00)</b>	<b>(69,831.07)</b>	<b>(178,830.00)</b>	<b>(108,998.93)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>MUSEUM REVENUE</b>						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-74-00-920-00	SUB RESERVE CONT TO MUSEUM	0.00	0.00	0.00	0.00	0.00
1-74-00-840-00	MUSEUM PROV GRANT	7,500.00	7,500.00	3,280.00	7,500.00	4,220.00
1-74-00-410-00	MUSEUM	6,453.91	5,000.00	169.00	5,000.00	4,831.00
*	<b>TOTAL MUSEUM REVENUE</b>	<b>14,953.91</b>	<b>13,500.00</b>	<b>3,449.00</b>	<b>13,500.00</b>	<b>10,051.00</b>
<b>EXPENSES MUSEUM</b>						
2-74-00-100-00	MUSEUM FRINGE BENEFITS	3,062.69	5,000.00	156.05	1,200.00	1,043.95
2-74-00-101-00	TOURIST INFO CENTRE-FRINGE BEN	2,822.69	3,000.00	46.23	1,000.00	953.77
2-74-00-120-00	MUSEUM WAGES	14,837.94	20,000.00	1,270.04	18,200.00	16,929.96
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	14,502.21	19,000.00	451.14	17,500.00	17,048.86
2-74-00-200-00	MUSEUM CONTRACTED SERV	0.00	0.00	0.00	0.00	0.00
2-74-00-201-00	TOURIST INFO CENT. CONT. SERV.	0.00	0.00	0.00	0.00	0.00
2-74-00-510-00	MUSEUM MATERIALS	2,769.86	10,000.00	866.64	4,000.00	3,133.36
2-74-00-542-00	MUSEUM UTILITIES	6,957.33	8,000.00	1,916.72	9,000.00	7,083.28
2-74-00-762-00	CONT TO CAP MUSEUM SITE	0.00	21,000.00	0.00	21,000.00	21,000.00
*	<b>TOTAL EXPENSES MUSEUM</b>	<b>44,952.72</b>	<b>86,000.00</b>	<b>4,706.82</b>	<b>71,900.00</b>	<b>67,193.18</b>
***P	<b>NET COSTS MUSEUM</b>	<b>(29,998.81)</b>	<b>(72,500.00)</b>	<b>(1,257.82)</b>	<b>(58,400.00)</b>	<b>(57,142.18)</b>



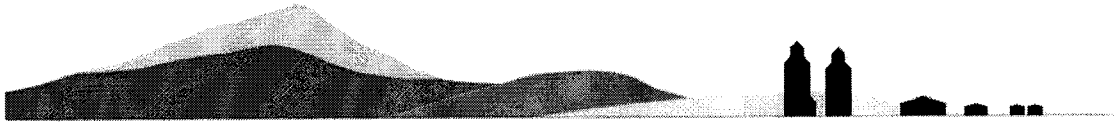
# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
<b>REVENUE LIBRARY</b>						
1-74-00-841-00	LIBRARY PROVINCIAL GRANT	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL REVENUE LIBRARY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSES LIBRARY</b>						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,436.66	8,000.00	2,265.70	8,000.00	5,734.30
2-74-00-540-00	LIBRARY UTILITIES	13,746.98	16,000.00	3,426.06	15,000.00	11,573.94
2-74-00-998-00	CHINOOK ARCH LIBRARY	15,791.92	15,792.00	8,306.50	15,800.00	7,493.50
2-74-00-770-00	LIBRARY GRANT	95,500.00	93,150.00	90,000.00	97,900.00	7,900.00
*	<b>TOTAL EXPENSES LIBRARY</b>	<b>131,475.56</b>	<b>132,942.00</b>	<b>103,998.26</b>	<b>136,700.00</b>	<b>32,701.74</b>
***P	<b>NET COSTS LIBRARY</b>	<b>(131,475.56)</b>	<b>(132,942.00)</b>	<b>(103,998.26)</b>	<b>(136,700.00)</b>	<b>(32,701.74)</b>
****	<b>YEAR TO DATE (SURPLUS)/DEFICIT</b>	<b>(98,272.60)</b>	<b>0.00</b>	<b>899,413.75</b>	<b>(0.01)</b>	<b>(899,413.76)</b>

# **INFORMATION ITEMS**

**To Mayor/Reeve and Council**



***OLDMAN RIVER REGIONAL SERVICES COMMISSION***

**MINUTES - 3 (2008)**  
**EXECUTIVE COMMITTEE MEETING**  
Thursday, April 10, 2008 – 7:00 p.m.  
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

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<b>EXECUTIVE COMMITTEE:</b>	
Paul Goldade - <i>Chair</i>	Vic Mensch
Terry Michaelis - <i>Vice-Chair</i>	Gordon Wolstenholme
Henry Van Hierden	Dick Fenton
Doug MacPherson	
<b>STAFF:</b>	
Steve Harty - <i>Planner</i>	Barb Johnson - <i>Executive Secretary</i>

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**AGENDA:**

1. **Approval of Agenda** – April 10, 2008 .....
2. **Approval of Minutes** – February 14, 2008..... (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
  - (a) Roofing Tender Award..... (attachment)
  - (b) GST Update .....(handout)
  - (c) Executive Committee Meetings in July and August.....
  - (d) Painting Tender Award .....(handout)
  - (e) Request for Reduction of Subdivision Fees – Twin Valley Resort .....(handout)
  - (f) Community Planning Association of Alberta Conference.....
5. **Accounts**
  - (a) Office Accounts – January and February 2008 ..... (attachment)
6. **Director’s Report** .....
7. **Executive Report** .....
8. **Adjournment** .....

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

Steve Harty (Planner) attended the meeting in place of Lenze Kuiper (Director).

#### 1. APPROVAL OF AGENDA

**Moved by: Vic Mensch**

THAT the Executive Committee approves the agenda, as amended:

- ADD: 4(d) Painting Tender Award
- 4(e) Request for Reduction of Subdivision Fees – Twin Valley Resort
- 4(f) Community Planning Association of Alberta Conference **CARRIED**

#### 2. APPROVAL OF MINUTES

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee approves the minutes of February 14, 2008, as presented. **CARRIED**

#### 3. BUSINESS ARISING FROM THE MINUTES

None.

#### 4. NEW BUSINESS

##### (a) Roofing Tender Award

- Tenders were received by Jones Roofing & Insulation (\$37,674 including GST) and Waterproofing Roofing Ltd. (\$40,000 + GST).

**Moved by: Henry Van Hierden**

THAT the Executive Committee awards the Roofing Tender to Jones Roofing & Insulation for the amount not to exceed \$37,674 (including GST), to be taken from the line item Renovations. **CARRIED**

##### (b) GST Update

- Jim Berezan of BDO Dunwoody (our auditors) has indicated that GST review of our operations by the Canada Revenue Agency is still in progress. A letter from the Minister of Revenue has been received indicating that they are working on the file and contact with the file agent has revealed that it has been moved up the ladder to an authority of higher standing. We will press MP Rick Casson for further action if we have not had a response to this matter by May 1, 2008.

##### (c) Executive Committee Meetings in July and August

- The Executive Committee normally meets only once during July and August and the majority preferred to meet in July this year.

**Moved by: Doug MacPherson**

THAT the Executive Committee directs the summer Executive meeting be held on July 10, 2008. **CARRIED**

**(d) Painting Tender Award**

- Only one tender was submitted by College Pro Painters (\$8,270 + GST).

**Moved by: Dick Fenton**

THAT the Executive Committee awards the Painting Tender to College Pro Painters for the amount not to exceed \$8,270 + GST, to be taken from the line item Renovations.

**CARRIED**

**(e) Request for Reduction of Subdivision Fees – Twin Valley Resort**

- Twin Valley Resort is planning to submit a subdivision application for 375 lots in the M.D. of Willow Creek and has requested a reduction of fees due to the size and more urban nature of their development. The Director prepared a handout showing a comparison of ORRSC subdivision fees with 7 other municipalities. Our fees for the subdivision would be \$169,050 and the other municipalities' fees ranged from \$125,095 to \$2,092,000. The developers have indicated that the lots will sell for approximately \$135,000 each.
- Our subdivision fees have been reviewed about four times in the past six years, the most recent being in 2006 when the Board voted to eliminate the reduction in rates for subdivisions over 20 and 50 lots. The rationale for this was that larger subdivisions generally require a lot more advance ground work, are more complex and require more planner input. Senior Planner Mike Burla has spent a lot of time working closely with the developers on this project during the past five years free of charge through meetings, reviewing area structure plans, etc. It was noted that ORRSC does not have a fee for area structure plan review like many municipalities charge.

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee instructs administration to notify Twin Valley Resort that subdivision fees are non-negotiable as per ORRSC policy.

**CARRIED**

**1 abstained\***

\*Henry Van Hierden abstained from voting as the proposed subdivision is in the M.D. of Willow Creek.

**(f) Community Planning Association of Alberta Conference**

- Three members of the Executive Committee (Paul Goldade, Terry Michaelis and Gordon Wolstenholme) attended the CPAA Conference held in Red Deer on April 7-9, 2008. They reported that all sessions were excellent and informative and recommended that the entire Executive Committee attend next year if funds permit. They also commended ORRSC staff for their presentation, which was very well received.

**5. APPROVAL OF ACCOUNTS**

**(a) Office Accounts – January 2008**

5160	Staff Field Expense .....	D. Horvath .....	\$	40.12
4210	Grant Revenue .....	G. Stevenson .....		20.94
5165	GIS Staff Field Expense .....	Jaime Thomas .....		37.00
5280	Janitorial Services .....	Madison Ave Business .....		425.00
5285	Building Maintenance .....	Wild Rose Horticultural .....		260.00
5310	Telephone .....	DRC Communications .....		70.00
5310	Telephone .....	Telus .....		360.58

5580	Equipment & Furniture Rental .....	Telus .....	236.04
5320	General Office Supplies .....	Corporate Express .....	9.60
5380	Printing & Printing Supplies .....	Corporate Express .....	160.68
5460	Public Relations .....	Corporate Express .....	304.59
5330	Dues & Subscriptions .....	AUMA .....	160.00
5330	Dues & Subscriptions .....	Crowsnest Pass Promoter .....	44.59
5350	Postage & Petty Cash .....	G. Stevenson .....	221.00
5390	Graphic & Drafting Supplies .....	Reiter Computer .....	20.00
5430	Aerial Photos & Maps .....	M.D. of Pincher Creek .....	95.24
5430	Aerial Photos & Maps .....	Vulcan County .....	142.90
5440	Land Titles Office .....	Provincial Treasurer .....	549.00
5460	Public Relations .....	Lethbridge Lodge .....	3,750.34
5500	Subdivision Notification .....	Lethbridge Herald .....	1,007.76
5500	Subdivision Notification .....	Corporate Express .....	41.26
5320	General Office Supplies .....	Petty Cash (snow brushes, kleenex) ..	51.76
5530	Coffee & Supplies .....	Petty Cash (pop, juice, coffee) ..	89.66
5570	Equipment Repairs & Maint .....	Xerox .....	1,871.47
5570	Equipment Repairs & Maint .....	Xerox .....	285.60
1160	GST Receivable .....	GST Receivable .....	477.04
<b>TOTAL:</b>			<b><u>\$10,732.17</u></b>

#### Office Accounts – February 2008

4210	Grant Revenue .....	G. Stevenson .....	\$ 18.48
2040	Accounts Payable .....	AMSC Insurance .....	8,398.00
5150	Staff Mileage .....	Lethbridge Dodge .....	693.78
5150	Staff Mileage .....	Bridge City Chrysler .....	281.41
5150	Staff Mileage .....	Imperial Oil .....	543.45
5280	Janitorial Services .....	Madison Ave Business Serv. ....	425.00
5285	Building Maintenance .....	Wild Rose Horticultural .....	195.00
5320	General Office Supplies .....	Corporate Express .....	14.25
5330	Dues & Subscriptions .....	APA .....	42.00
5330	Dues & Subscriptions .....	Municipal World .....	55.00
5330	Dues & Subscriptions .....	Lethbridge Herald .....	218.04
5500	Subdivision Notification .....	Lethbridge Herald .....	274.72
5380	Printing & Printing Supplies .....	Rehab Society .....	90.00
5430	Aerial Photos & Maps .....	County of Newell .....	650.00
5430	Aerial Photos & Maps .....	County of Lethbridge .....	200.00
5440	Land Titles Office .....	Provincial Treasurer .....	568.00
5540	Other .....	Receiver General .....	18.14
5590	Equipment & Furniture Purchase ....	Reiter Computer Assoc. ....	302.00
1160	GST Receivable .....	GST Receivable .....	164.63
<b>TOTAL:</b>			<b><u>\$13,151.90</u></b>

#### Moved by: Terry Michaelis

THAT the Executive Committee approves the Office Accounts of January 2008 (\$10,732.17) and February 2008 (\$13,151.90), as presented.

**CARRIED**

**6. DIRECTOR'S REPORT**

None.

**7. EXECUTIVE REPORT**

**8. ADJOURNMENT**

**Moved by: Vic Mensch**

THAT, we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 7:55 p.m. until **Thursday, May 8, 2008** at 7:00 p.m.

**CARRIED**

/bj

CHAIR: \_\_\_\_\_



**Claresholm Elementary School Council**

**Minutes**

**April 8, 2008**

**6:30 pm**

In Attendance: Monica Klass, Deb Sawchuk, Carmelle Steel, Shirley Isaacson, Rob Vogt, Kurtis Hewson, Ruth Lindquist, Sally Morton, Pat Vandervalk, Jill Rowland, Cindee Schlossberger

Meeting was called to order at 6:33 pm

1. Agenda approved by Pat. Second by Carmelle.

2. Minutes approved by Deb. Second by Carmelle.

\*\*\*Re: Cleaning of Gymnastic Equipment. It is done once at the start of the gymnastic term, once in the middle and the blue mats are removed if there is a lice issue.

3. Treasurer's Report

Balance in chequing: \$4870.20

Balance in Savings: \$1324.01

4. Carnival Update:

Ruth gave a brief report as to what the Carnival team has planned. Prizes have been purchased and booths are ready to be set up. Last year, CESC made approximately \$1600.

5. AHSCA- **Motion** A motion was made that Marva-Jean St. Onge represent CESC at the AGM for AHSCA. CESC will pay one third of the cost for her to attend. Approved by Pat and Second Deb. All in Favor.

6. Henry Burris- **Motion** A motion was made to pay \$100 towards having Henry Burris come to read for the Community of Readers. Approved by Deb. Second by Carmelle. All in favor.

7. Budget Process

Because of the provincial election, there is a one month delay in the budgeting process.

This year it will happen as follows:

April 7-10 Budget is sent to the school (approximately how much \$\$ per student.)

April 21 Preliminary Staff Budget (5 staff, 2 admin on steering committee)

May 8 Budget submitted to Central Office

May 20 Budget presented to School Council

Sept. The school budget is adjusted depending on the number of students

Oct The "true" budget is released depending on \$\$ per student.

Council will give feedback to Budget although' not involved in the "nitty gritty".

Priorities for the budget include:

1. Literacy

2. Maintaining small class sizes: k-3 17 students, 4-6 23 students

3. Focus on Quality teachers: supporting Professional Development and growth
4. Basic needs: Day to day operation of the school

Right now, 57.6% of the budget has been expended.

The Budget will drive discussion of class configuration.

AISI also provides some budgetary funds for projects, curriculum support.

8. 3-way Conferences were very successful this time. 83% of families attended.
9. Early Dismissal Friday discussion:  
Possibilities of proposed schedules were discussed. A calendar will be presented to council to respond to.
10. Education Week is April 28 to May 2  
Monday: Project building.  
Wed: Read to Me (significant adult comes in to read)  
Friday: School Assembly  
\*\* Classes will do individual activities as well.

#### 11. K+ program

The idea of the K+ program is to boost basic reading skills in the kindergarten age students. This year there will be 11 students attending. The kindergarten staff identify children. Those children will attend kindergarten every day, the regular kindergarten program in the morning and K+ in the afternoon with Mrs. Gish. The focus will be on literacy, mainly letter sounds. The K+ program starts April 14<sup>th</sup>.

Special note: 2 of our CES teachers have been nominated for the Outstanding Teacher award: Lorna Adrian and Jenny McKee. Lorna has now been named as one of 120 semi-finalists. On May 10<sup>th</sup> twenty teachers will be announced as award winners.

12. Kelly and Don were absent as they were at the Community Meeting in Fort Macleod.

Regional Council Meeting April 14<sup>th</sup> . Ruth and Kurtis to attend

Literacy carnival April 17<sup>th</sup> 4:30-7:30 pm

Next Meeting: May 20<sup>th</sup> 6:30 pm

## Claresholm Elementary School Council

### Agenda May 20, 2008 6:30 pm

#### Monthly Items

- 5 min      **D**      1. Approval of Agenda
- 5 min      **D**      2. Approval of Minutes
- 5 min      **I**      3. Financial Statement (Cindee)
  - A. Agendas for 2007-2008 - \$2100

Special Presentation: Connie Dersch-Gunderson will be presenting information regarding Grade Level Achievement (GLA).

#### School Council Items

- 10 min      **I**      4. Literacy Carnival (Ruth)
  - A. Backpacks
  - B. Library
- 10 min      **D**      5. Ice cream (Ruth)
- 10 min      **I**      6. Regional School Council meeting summary
- 10 min      **I**      7. Joint Council 08-09 (Information now, Decision in June)

#### School Monitoring

- 5 min      **I**      8. Satisfaction Survey Results (*provided at the meeting*)
- 10 min           9. Budget (Kurtis) (*provided at the meeting*)

#### School Report

- 5 min      **I**      10. Kids-in-the-Know (Kurtis)
- 30 min      **I**      11. Planning Information for 08-09 (Kurtis) (*provided at the meeting*)
  - A. Schedule/timetable overview
  - B. Class Configurations and Staffing
  - C. School Configurations (location of classrooms, etc.)
  - D. Evergreening process (technology)
  - E. School Supplies
- 10 min      **I**      12. School Improvement Planning: June 6 (*provided at the meeting*)
- 10 min      **I**      14. Livingstone Range School Division Report (Don/Kelly)

#### Other

Next meeting June 17<sup>th</sup> 6:00 pm (Supper meeting)

**Claresholm Elementary School Council**

**Minutes**

**April 8, 2008**

**6:30 pm**

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4. Basic needs: Day to day operation of the school

Right now, 57.6% of the budget has been expended.

The Budget will drive discussion of class configuration.

AISI also provides some budgetary funds for projects, curriculum support.

8. 3-way Conferences were very successful this time. 83% of families attended.
9. Early Dismissal Friday discussion:  
Possibilities of proposed schedules were discussed. A calendar will be presented to council to respond to.
10. Education Week is April 28 to May 2  
Monday: Project building.  
Wed: Read to Me (significant adult comes in to read)  
Friday: School Assembly  
\*\* Classes will do individual activities as well.
11. K+ program  
The idea of the K+ program is to boost basic reading skills in the kindergarten age students. This year there will be 11 students attending. The kindergarten staff identify children. Those children will attend kindergarten every day, the regular kindergarten program in the morning and K+ in the afternoon with Mrs. Gish. The focus will be on literacy, mainly letter sounds. The K+ program starts April 14<sup>th</sup>.

Special note: 2 of our CES teachers have been nominated for the Outstanding Teacher award: Lorna Adrian and Jenny McKee. Lorna has now been named as one of 120 semi-finalists. On May 10<sup>th</sup> twenty teachers will be announced as award winners.

12. Kelly and Don were absent as they were at the Community Meeting in Fort Macleod.


Regional Council Meeting April 14<sup>th</sup> . Ruth and Kurtis to attend  
Literacy carnival April 17<sup>th</sup> 4:30-7:30 pm  
Next Meeting: May 20<sup>th</sup> 6:30 pm

## **Kids in the Know Program**

**Kids in the Know** is an interactive safety program designed for students in all grades. The purpose of the program is to reduce child/youth victimization by teaching effective personal safety strategies.

Some general notes for staff regarding the program:

- The program will be delivered to all classes by the homeroom teacher (or another teacher they arrange with) during the same time span for all grade levels. The dates for the program will be determined by administration in consultation with staff members.
- At the commencement of the program, a letter will go out to all families from the office informing parents of the program and providing additional support information for web-based materials.
- Resources for the program are shared by each grade level. Lesson folders have been created for each lesson at each grade level. The Curriculum Resource, as well as puppets to support the narration of stories in some lessons, will be made available when the program runs.
- A number of resources are also stored on the Shared Staff Drive, as well as on the Kids in the Know website ([www.kidsintheknow.ca](http://www.kidsintheknow.ca)). See the note below.
- During the program instruction, class discussions may lead to disclosures made by children. See the Kids in the Know Curriculum Resource binder, as well as the Reporting Child Abuse in the Student Supports section of the Staff Handbook, for supporting information regarding how to deal with a disclosure.

 *Support resources at each grade level (in connection with each lesson) can be found on the Shared Staff Drive.*

## Claresholm Community Centre Association

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May 21, 2008

Town Council  
Town of Claresholm  
P.O. Box 1000  
Claresholm, AB T0L 0T0

Dear Council:

On behalf of the board of the Claresholm Community Centre Association I would like to thank you for the approval of funding for the hall. The contribution of \$15,000.00 for the cost of utilities enables us to operate and makes it easier for the board to ensure that the hall is available to the community.

The board would also like to thank the Town staff for replacing the stained ceiling tiles. The cooperation and help from Town Council and staff for maintenance is greatly appreciated.

Sincerely,



Marni Lane  
Secretary

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Regional Development Branch  
221 Provincial Building, 782 Main Street,  
Box 2138  
Pincher Creek, Alberta T0K 1W0

Rob Steel  
c/o Box 1000  
Claresholm AB T0L 0T0

May 12, 2008

Dear Rob,

I am pleased to be sending you advance copies of the *Reel Adventures Alberta Movie Maps* brochure. These southern Alberta driving tours highlight the extensive film activity in the regions and were developed by means of an extensive partnership, including Alberta South West Regional Alliance, three other Regional Economic Development Alliances (REDAs), Alberta Film, Travel Alberta, and Community Futures Chinook.

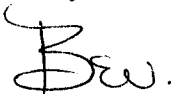
The official launch of this new tourism product is scheduled for the week of June 9, 2008. These brochures will then be available to the public as a way to promote the tours and invite people to visit the new website created by Travel Alberta, [www.albertamoviemaps.com](http://www.albertamoviemaps.com). Detailed maps, research and information for each of the 3 driving tours will be downloadable from the website.

We expect the *Reel Adventures Alberta Movie Maps* driving tours will be an entertaining and informative activity for both visitors and residents, encouraging people to learn more about the places, the businesses and attractions of southern Alberta.

Also attached is a summary of the project: the partners, the background and the benefits. Please contact me at 403-627-1165 if I can provide more detail or be of further assistance in any way.

We hope you enjoy sharing this new tourism product with your colleagues and friends!

Sincerely,



Bev Thornton  
Director, South West Region  
Regional Development Ranch  
Alberta Finance and Enterprise





## **Reel Adventures Alberta Movie Maps Film Location Driving Tours in Southern Alberta**

- Four Regional Economic Development Alliances and partners are shining the movie spotlight on southern Alberta with the launch of three driving tours centered on movies filmed in the region.
- In each tour the points of interest include the communities, the film locations, the people, and the businesses that have been involved in feature movies. The tours also include information about nearby attractions that can be enjoyed along the way.
- The *Alberta Movie Maps* driving tours are designed to provide an entertaining experience that will engage local residents and encourage visitors to travel around the region and stay longer.

### **What's in it for our communities?**

- When a motion picture is filmed in a community, there's an immediate economic benefit. In 2004, the film industry generated \$129 million in economic activity in the province.
- Ongoing economic benefits are realized when travelers come to a community to see film locations. Estimates show that Alberta travelers spend an average of \$146.00 per day (per party) and take 3.2 trips a year in the province.
- Travelers who are treated well and enjoy their experience in will tell others about their visit.
- The *Alberta Movie Maps* can guide travelers to re-live a favorite movie in some way ... perhaps to locate where a scene was shot, to see a prop that was used, and to talk with people who can share information. This is another way to bring people into our communities and to help them discover additional activities and attractions located nearby. The goal is to encourage visitors to stay a little longer in southern Alberta.
- People are interested in the stories behind high profile productions and want to gain a personal connection to the locations where films were made. It is expected that the tours will boost community pride as businesses and residents realize that their community holds a special interest for visitors.
- 25% of tourism expenditures are in rural Alberta (outside of Calgary, Edmonton and the Canadian Rockies)
- Tourism impacts more than the recreation, accommodation and food and beverage sectors. For example, automobile-related spending is responsible for 18% of Alberta's \$5 billion earned in tourism revenue. Retail expenditures represent 16% (three-quarters of a billion dollars) spent in shops and stores.

### **Capitalizing on the film tourism trend**

- Simon Hudson, Associate Professor Tourism and Marketing, University of Calgary: "There is no doubt that film-viewing influences travel decisions. A recent survey in the U.K. found that eight out of 10 Britons get their holiday destination ideas from films, and one in five will actually make the pilgrimage to the location of their favourite film." (*The Guardian*, 2004).
- A film can have a powerful influence on people's travel decisions, even if it isn't a blockbuster hit.
- Interest in visiting a film location can last long after the film has been released. In Ireland, tourists come by the thousands every year to see icons and locations from the 1952 classic *The Quiet Man* starring John Wayne.

### **Film facts in southern Alberta**

- The diverse scenery and long hours of sunlight allow southern Alberta to attract more movie productions than other areas of the province.
- 53 major motion pictures have been filmed in Alberta in the past three years.
- In 2005, 10 out of 13 major motion pictures and made for television movies made in Alberta were filmed in the southern part of the province.

- A sampling of movies filmed in southern Alberta
  - *The Assassination of Jesse James by the Coward Robert Ford* (2007)
  - *Passchendaele* (2007)
  - *RV* (2006)
  - *Brokeback Mountain* (2005)
  - *Open Range* (2002)
  - *Knockaround Guys* (2002)
  - *Texas Rangers* (2001)
  - *Shanghai Noon* (1999)
  - *Legends of the Fall* (1994)
  - *Unforgiven* (1991)

### Marketing the Alberta Movie Maps Tours

- Visitors searching for things to "see and do" in Alberta can visit the Travel Alberta website or go directly to [www.albertamoviemaps.com](http://www.albertamoviemaps.com)
- *Alberta Movie Maps* website provides 3 downloadable .pdf documents with in-depth background information, route directions, images and behind-the-scenes highlights.
- The *Reel Adventures Alberta Movie Maps* tours are titled:
  - *Saddles and Side Trips* (Lethbridge to Fort Macleod, Cowley and Milk River)
  - *Badlands and Bad Guys* (Calgary to Drumheller, Brooks and Hanna)
  - *The Stuff of Legends* (Calgary to Banff and Kananaskis Country)
- The *Alberta Movie Maps* brochure includes highlights from each of the three tours. 250,000 copies of the brochure will be distributed to local businesses and Visitor Information Centres and will be at Travel Alberta Visitor Centres at points of entry into the province.
- Posters (available in large and small formats) will be distributed to businesses throughout southern Alberta to promote the Alberta Movie Maps and to create awareness for the web address.
- Movie Gallery and VHQ stores in southern Alberta (approximately 75 outlets) will have the Alberta Movie Maps poster and also display copies of movies on the tours. Featured movies available for rent will bear an *Alberta Movie Maps* sticker that includes the *Reel Adventures* logo and website address.
- ACCESS Network will produce and broadcast a 30-second announcement four times per week during *Movies Worth Watching* for a period of 12 weeks. The 30-second announcement will promote the Alberta Movie Maps and direct viewers to [www.albertamoviemaps.com](http://www.albertamoviemaps.com) to download the in-depth driving tours.
- Media releases will be distributed to local and urban media to announce the launch of the tours.
- Word of mouth is the best form of advertising. People trust what other people say, so every person who visits your community and enjoys the experience will tell others.

### The Partners

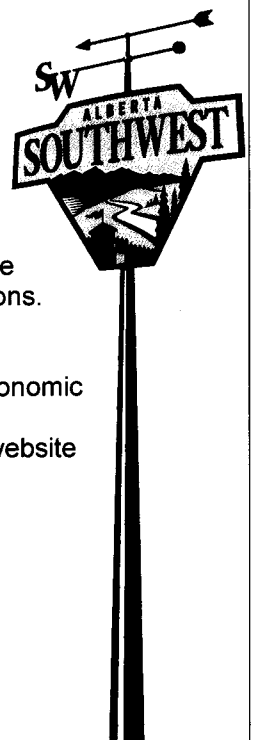
- Listed below are the 4 Regional Economic Development Alliances (REDAs) and partners that came together to produce the *Reel Adventures Alberta Movie Maps*:
  - *Alberta SouthWest Regional Alliance (AlbertaSW)*
  - *SouthGrow Regional Initiative (SouthGrow)*
  - *Calgary Regional Partnership (CRP)*
  - *Palliser Economic Partnership (PEP)*
  - *Community Futures Chinook*
  - *Alberta Film*
  - *Travel Alberta*
  - *Alberta South Tourism Destination Region (TDR)*
- The partners all shared an interest in putting a spotlight back on the communities that were used as film locations and encourage local residents and visiting travelers to tour the regions.

### Accessing the Movie Maps

Copies of the *Reel Adventures Alberta Movie Maps* brochure will be available from Regional Economic Development Alliances, local businesses and Visitor Information Centres. The detailed maps with fully researched information are downloadable in .pdf version from the website [www.albertamoviemaps.com](http://www.albertamoviemaps.com)

### Contact information

Alberta SouthWest Regional Alliance  
 1-403-627-3373  
 1-888-627-3373 (toll free)  
[info@albertasouthwest.com](mailto:info@albertasouthwest.com)



**Minutes of the FCSS Board Meeting of April 24, 2008**  
**Noon at the FCSS Office**

Present: Shirley Isaacson, Earl Hemmaway, Danielle Slettede, Debbie Goeseels.

Regrets: Allison McKee, Connie Quayle, Tara Bishoff

The meeting was called to order at noon by Shirley.

1. Approval of agenda was moved by Earl, **Motion 0401:08**, carried.
2. The minutes from the last board meeting were reviewed. Danielle moved approval of minutes from meeting of March 20, 2008. **Motion 0402:08**, carried.
3. Financial: Statements from the town were not yet completed. Debbie will forward as soon as they are received.
4. Correspondence from the folder was reviewed and discussed – motions are listed below under item 8.
5. Staff reports were summarized by the Director as follows:
  - Director
  - Resource
  - After School
  - Feb & Mar reports for the Outreach ProgramEar moved to accept the staff reports as presented. **Motion 0403:08**, Carried.
6. There were no reports from the sub-committees.
7. Old Business:
  - 7.1 Alberta's Promise – update from Town Council –still working on the application
  - 7.2 Strategic Planning meeting – dates from the facilitator will be emailed to board.
8. New Business:
  - 8.1 Business arising from correspondence or staff reports:
    - 8.1.1 Debbie and Shirley had decided to order a bulk amount of the small "Take a Break" books for the volunteer event; the remainder will be used for other events like the Resource & Registration Fair. Danielle moved **Motion 0404:08** to pay the invoice to Optimus Consulting in the amount of \$956.55, Carried.
    - 8.1.2 Day camp Assistance request from Aquatic Centre. Debbie will send a note back explaining that we have no budget to assist, however we can share supplies
    - 8.1.3 Resource & Registration Fair has become somewhat an annual event and hopefully the Health Region will help cover expenses again. Do we still want to have FCSS continue to take the lead role in this event? Earl moved **Motion 0405:08** to have FCSS plan the Resource Fair again this year. Carried
    - 8.1.4 YPM Invoice – Earl moved **Motion 0406:08** to pay the YPM invoice for the year end review, Carried.
  - 8.2 A new Lease agreement from QED Enterprises was signed.

Continues...page 2

- 8.3 Danielle moved to increase Kaye Mellon's pay to \$14.50/hour, effective May 1<sup>st</sup>/08,  
**Motion 0406:08**, Carried
- 8.4 It was agreed to advertise for the Outreach Coordinator again and see if there are any qualified applicants on the second round. Danielle offered to post the job ad onto the free sites that are available. Debbie will send the posting - thanks Danielle.
  
9. The next board meeting will be the third Thursday of the month; May 15<sup>th</sup> at the Town Office at 7:00 PM
  
10. Motion to adjourn by Danielle.

**Porcupine Hills Lodge**

BOARD MEETING

Minutes of Meeting

April 9, 2008

**PRESENT:** Shirley Isaacson, Michelle Day, Audrey Hoffman, Earl Hemmaway, Jeannette Vegter, Karen Bishop, Anna Mae Mifflin, Karen Florence

**ABSENT:** Hazel Johnson

**1. Earl Hemmaway called the meeting to order.**

**Additions to agenda: OH&S**

**Pam -Fax Machine**

**Telephone System**

**Scooter Garage Tendering**

**3. Acceptance of Agenda - *Shirley Isaacson made a motion to accept the agenda as presented. All in favor, carried.***

**4. Minutes of Last meeting**

**Jeanette Vegter made a motion to accept the minutes of the March 4, 2008 meeting as presented. All in favor, carried.**

**5. Reports**

**5.1. Manager's Report**

-Business Arising from Report:

**Outstanding Items**

**ASCHA Convention report** – Shirley & Michelle attended, Maintenance grant taken away, ~~LAG~~ will not be increased. Resolutions put forward were denied.

Pam Heyland, Deb Schaff also attended the last few days.

Requisitioning the Town and MD more will be something they will be strongly recommended. Southern Zones Meeting May 6 in Okotoks. Board welcome to attend. Earl suggested sending a letter to the Towns and the MD as a board asking for their support as we do not want to requisition more from our requisitioning bodies.

***Anna- Mifflin made a motion to send a letter to our requisitioning bodies that we oppose having to requisition them more and would like their support. All in favor, carried***

**Resident Manuals for back** – started

**Stove** - here and waiting to be put in

**Carpet Update** – notices are out, a plan is in place and they start on the 14<sup>th</sup>.

**Property Assessment decision** – still working on

**Lodge waiting list** – 20

**Supportive Living** – 11

**Staff Appreciation Items**– jackets ordered, Thursday, April 17 Douros  
6:30pm

**WCB for outside workers outstanding** – Gaylene and Joan need to present  
WCB

### **NEW BUSINESS:**

**Website** – tabled

**Audit statement** – Shaun Cook attended the meeting

**Business Plan** – reviewed by board ***Shirley Isaacson made a motion to accept the Business Plan as presented. All in favor.***

**Educations & Orientation Cost Sheets** developed – New Hires- Michelle keeping track of all hours spent, costs etc for these items.

**APHA Meeting**- Leduc - May 14 & 15 **Audrey Hoffman made a motion to send Michelle Day to this conference. All in favor, carried.**

**Privacy Conference**- Michelle has not attended one yet but will go in time.

**Southern Homes Meeting** – May 6 Okotoks, Oct 22 Pincher Creek Audrey H., Shirley I., Karen B. may attend.

**Skyline Manor**- Doug Mills, owner wants to know if we would be interested in purchasing it. NO we do not. Michelle did a tour today and they are not suitable for seniors. **Shirley Isaacson made a motion that we are not interested in purchasing the Skyline Manor. All in favor, carried unanimously.**

**Transportation Society Rep**- Anna-Mae Mifflin will be representative. Meeting Tuesday, April 15, 2008.

**Maintenance Man** – Harold resigned and Dale Billyard has been hired. Will be starting soon.

**Wages**- foundation included

**STEP Funding/application**- approved for recreation grant

**FOIP/shredding company** – Email from FOIP asking if we are following procedures. Michelle to email back saying yes.

**Couples in the end rooms** – no reason they can't

**Picture Day for residents** – was today. Identification purposes.

**Fax Machine** – Pam would like one.

**Telephone System** – Michelle would like a phone system. ***Shirley Isaacson made a motion for Michelle Day to get quotes on a new system. All in favor, carried.***

**OH&S** – We need an OH&S committee. Elections to be held amongst staff.

**Scooter Shed** – Do we need one right now? Michelle has been getting quotes. We have 6-7 scooters now. 800sq foot building will hold 20 scooters. We will have to check out budget to see if we can afford. – Table for now. Michelle to maybe check with service clubs to see if they would be interested in helping out with cost.

**Jeannette Vegter made a motion to accept the manager's report as presented. All in favor, carried.**

**7. Recreation Report – as per report.**

LACCA

**LACA Conference** – Deb going to attend

**WII for recreation** - under supervision

***Shirley Isaacson made a motion to purchase a Wii. All in favor, carried.***

**Pool tables** – need cues etc

***Shirley Isaacson made a motion to accept the recreation report as presented. All in favor, carried.***

**8. Maintenance Report - as per report.**

**Water Booster tank-** still in process

**Anna-Mae Mifflin made a motion to accept the maintenance report as presented. All in favor, carried.**

**9. Financial Report – as per report.**

**Jeanntte Vegter made a motion to accept the financial report as presented and pay the bills. All in favor, carried.**

**10. Policies – Michelle to start**

**11. Correspondence – Jubilee Insurance**

**12. In Camera –**

**Karen Bishop made a motion to adjourn the meeting.**

**Next meeting – May 6, 2008**

The Honourable Mary Anne Jablonski


Page 2

April 23, 2008

Our reading of the Provincial Budget indicates that there is no provision for an increase to the LAP Grant rates for the 2008/09 fiscal year. Many of our operators will be facing financial realities approaching crisis levels by the end of the year. This seems to be unjustifiable in consideration of Alberta's healthy economy. We respectfully request the opportunity of meeting with you as soon as possible to discuss the serious impact the Provincial Budget will have on Management Bodies who operate under your Ministerial Orders. A number of our members are also very concerned and have indicated that they will be writing letters to you and their local MLA's. ASCHA would appreciate an opportunity to discuss the situation with you to provide you with actual information and to assist you in preparing for the inevitable questions what will be raised in the legislature when these letters start arriving on your MLA's desks. We are also prepared to collaborate with you and your department in developing a plan to address this issue in a positive, fiscally responsible manner.

We would appreciate a meeting with you at your earliest convenience. Our Executive Director, Irene Martin can be reached at 439-6473 to schedule this meeting. Thank you for moving this forward and recognizing the importance of this concern.

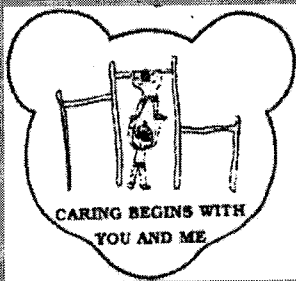
Yours truly,



J. Lawrence Tymko  
President

cc: Irene Martin, ASCHA Executive Director  
ASCHA Members





# Principal's Update

## Claresholm Elementary School

Monday, May 12



**Principal**  
Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrzd.ab.ca](mailto:hewsonk@lrzd.ab.ca) or phone the school at (403) 625-3371.

### Week at a Glance

Monday,	
Tuesday, May 13	Hot Dog Day Gr. 3 PAT Timed Number Facts
Wednesday,	
Thursday, May 15	Pizza Day Gr. 3 PAT Writing
Friday,	Staff Planning Day

### Claresholm Elementary School

Box 728  
Claresholm, AB  
T0L 0T0  
Phone: (403) 625-3371  
Fax: (403) 625-4920  
[s-ces@lrzd.ab.ca](mailto:s-ces@lrzd.ab.ca)  
[www.lrzd.ab.ca/schools/ces](http://www.lrzd.ab.ca/schools/ces)

## Grade Three Provincial Achievement Tests



This week, students in grade three will begin the first of four provincial achievement tests, written by students in grades 3, 6 and 9 across the province. This week, grade three classes will complete a timed number facts tests and a writing test. In June, they will complete a reading and math word problems tests. The information from these tests is used by the school to identify program strength and areas of growth, with individual student results available in the fall. For more information about these tests, please visit the school website.

## May 16 Planning Day

This Friday, students will have a day off as staff engage in a staff planning day. This will be a critical planning day, as we will be looking at planning for the upcoming school year (timetables, calendar, class configurations, technology, etc.), as well as spending time working on our pyramid of supports for students in reading.

## Looking Ahead...



- May 19** Victoria Day—no school
- May 20** School Council Meeting—6:30 pm
- May 20-30** GRADE testing (all grades)
- May 30** School Assembly—2:15 pm

## School Council Meeting Tuesday, May 20

Our next school council meeting will be Tuesday, May 20 at 6:30 pm. This will be an important meeting to attend, as a number of things will be discussed, including:

- *Schedule/Timetable for 08-09*
- *Class Configurations and Classroom Locations for 08-09*
- *Information about GLA (Grade Level of Achievement) for parents*
- *Satisfaction Surveys*

A complete agenda package will be available and sent out this Thursday by email.

## Welcome Mrs. Lelek

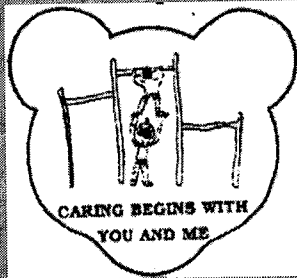
This week, Mrs. Kathi Lelek joined our staff, working with programs in Mrs. McGrattan's grade one classroom.

## Congratulations Mrs. Adrian!

Our very own grade three teacher Mrs. Lorna Adrian has been recognized as one of the 20 provincial finalists for the Excellence in Teaching Awards. Nominated by a parent, Mrs. Adrian joined nineteen other educators around the province in receiving this award. Congratulations Mrs. Adrian!



*Mrs. Lorna Adrian receiving her award from the Minister of Education, Honorable Mr. Dave Hancock at an awards ceremony on May 10.*



# Principal's Update

## Claresholm Elementary School

Tuesday, May 20



Principal

Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrsl.ab.ca](mailto:hewsonk@lrsl.ab.ca) or phone the school at (403) 625-3371.

### Week at a Glance

Monday, May 19	Victoria Day No school
Tuesday, May 20	Hot Dog Day ECS swimming Gr. 2 swimming School Council Meeting 6:30
Wednesday, May 21	
Thursday, May 22	Pizza Day Gr. 1 swimming
Friday, May 23	

### Claresholm Elementary School

Box 728  
Claresholm, AB  
T0L 0T0  
Phone: (403) 625-3371  
Fax: (403) 625-4920  
[s-ces@lrsl.ab.ca](mailto:s-ces@lrsl.ab.ca)  
[www.lrsl.ab.ca/schools/ces](http://www.lrsl.ab.ca/schools/ces)



### School Council Meeting Tuesday, May 20

Our next school council meeting will be Tuesday, May 20 at 6:30 pm. **This will be an important meeting to attend**, as a number of things will be discussed, including:

- *Schedule/Timetable for 08-09 (Early Dismissal Fridays)*
- *Class Configurations and Classroom Locations for 08-09*
- *Information about GLA (Grade Level of Achievement) for parents*
- *Satisfaction Surveys*

A complete agenda package is available at the school and on the school website. It was also emailed to families last week.

**We hope to see you Tuesday evening!**

### Staff and Classroom Configurations Information

The staffing and classroom configurations, including where the classrooms will be located, has been established and will be shared at the school council meeting this evening. This information will also be sent home in a notice to parents Wednesday or Thursday, along with information about the creation of class lists for 08-09.

### GRADE Testing

This week (and possibly next week for Kindergarten students), all students in the school will be engaging in GRADE testing. This is our annual assessment to determine children's growth in their literacy skills. For more information about this testing, see the May newsletter—information, with your child's results, will be sent home in June.

### Looking Ahead...



- May 20-30 GRADE testing (all grades)
- May 30 School Assembly—2:15 pm
- June 5 Bike Rodeo
- June 6 Staff Planning Day

### Early Dismissal Fridays

Last Tuesday, May 13, the decision was made by the school board to move to a common timetable for high schools in the north-south corridor (Nanton to Fort Macleod) beginning in September 2008. This means that **all schools** will need to align their school day to a common start and end time, which includes an early dismissal on Fridays.

Here is a timeline for the creation of a new school daily schedule and yearly calendar for CES:

- *May 21—All school principals teleconference to establish a common start/end time*
- *May 28—CES staff develop a proposed daily school day and yearly calendar*
- *June 2 (June newsletter) - share proposed school day/calendar with families—ask for feedback*
- *June 6—community discussion of schedule and calendar—confirm for 2008-2009*

More information regarding this process and considerations will be shared at the school council meeting tonight. It is our intention to ensure that our students continue to have the very best education possible!

