



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
SEPTEMBER 22, 2008
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA:** ADOPTION OF AGENDA
- MINUTES:** REGULAR MEETING MINUTES SEPTEMBER 8, 2008
- DELEGATIONS:** 1. ALBERTA SHOCK TRAUMA AIR RESCUE FOUNDATION – M. Campbell
RE: Updates about STARS
2. CLARESHOLM MUSEUM – Rae Trimble
RE: Alberta Museums Association Operational Staffing Grants
- ACTION ITEMS:** 1. BYLAW #1517 – WATER & SEWER BYLAW AMENDMENT
RE: 2nd & 3rd Readings
2. CORRES: ALBERTA TRANSPORTATION
RE: Pedestrian Crossing at Hwys 2 & 520
3. CORRES: CHINOOK ARCH REGIONAL LIBRARY SYSTEM
RE: 2009 – 2011 Budget
4. CORRES: FORTIS ALBERTA
RE: Electric Distribution Franchise Fee for 2009
5. CORRES: COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE
RE: Banners
6. CORRES: BRADEY STRONG
RE: Documentary
7. EDA ALBERTA
RE: Community Economic Development Training
8. LEASE AGREEMENT
RE: Old CPR Spur Line
9. SUPERIOR SAFETY CODES INC.
RE: Contract
10. CORRES: H.R.H. SEYMOUR
RE: Pathway System
11. CPR ACCESS – Councillor MacPherson
12. RESOLUTION FOR FUNDING TO LIBRARIES – Councillor Sutter
13. WATER TREATMENT PLANT UPGRADE COST OVERAGE
14. TOWN OF CLARESHOLM 2008 BUDGET TO ACTUAL UPDATE
15. POLICY #76 – TAX PENALTY FORGIVENESS – Councillor Moore
16. ADOPTION OF INFORMATION ITEMS
17. IN CAMERA – DEVELOPMENT / PERSONNEL

INFORMATION ITEMS:

1. Southern Alberta Alternative Energy Partnership – Joint Meeting September 5, 2008
2. Canadian Cancer Society Relay for Life meeting – September 29, 2008
3. Claresholm Elementary School Council General Meeting Agenda – September 16, 2008
4. Claresholm Elementary School Principal's Update – September 8, 2008
5. Claresholm Elementary School Principal's Update – September 15, 2008
6. Claresholm & District Chamber of Commerce Meeting Minutes – June 24, 2008
7. RCMP Claresholm Detachment Monthly Policing Report – August 2008
8. Arena User's Meeting – August 7, 2008
9. Oldman River Regional Services Commission Meeting – June 5, 2008
10. Oldman River Regional Services Commission Meeting – July 3, 2008

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 8, 2008**

PRESENT: Mayor: Rob Steel, Councillors: Shirley Isaacson, Don Leonard, David Moore, Doug MacPherson, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Isaacson that the Agenda be accepted as amended.
**29. DOWNTOWN CONNECTOR PARK – Councillor Don Leonard
CARRIED**

MINUTES: **REGULAR MEETING – AUGUST 20, 2008**

Moved by Councillor MacPherson that the Regular Meeting Minutes of August 20, 2008 be accepted as presented.

CARRIED

FINANCES: **AUGUST 2008 BANK STATEMENT**

Moved by Councillor Sutter to accept the August 2008 bank statement as presented.

CARRIED

DELEGATIONS: **1. CALGARY HEALTH REGION – Debbie Goulard & Nancy Guebert
RE: Ambulance Transition**

Ms. Goulard and Ms. Guebert from the Calgary Health Region were both present to provide an update on the ambulance transition from the municipalities to the province. Governance and funding, dispatch, etc are supposed to be in place by April 1, 2009. Alberta Health Services has allowed planning of the ambulance transition to continue as it was before when the Calgary Health Region started the process. The service level must be maintained as it was when the announcement was made, so no degradation of service. Inter-facility transfers are an important factor. A high level plan was presented to the Minister on August 29, 2008 regarding the transition. Training and supplies should be consolidated for all services to save on costs. Medical standards and overall operations will be determined provincially. What will be offered to the providers as far as contracts remains to be seen. The Town of Claresholm will not be in contract with Chinook EMS anymore, rather Chinook EMS would have a contract with the province to provide ambulance services for this area.

**2. CLARESHOLM GOLF CLUB
RE: Management Agreement**

On behalf of the Claresholm Golf Club were Dave Baptie, Golf Club President, Head Professional Lyle Broderson, Larry Ford and Kathy Davies. They were present to speak about the management agreement between the Town of Claresholm and the golf club and the fact that it is expiring in January of 2009. They would like to see a joint committee formed between the golf club and Town Council to work on updating the agreement.

ACTION ITEMS:

**1. BYLAW #1515 – PINE COULEE DEBENTURE BORROWING
RE: All Readings**

Moved by Councillor Moore to give Bylaw #1515, regarding Pine Coulee Debenture Borrowing, 1st reading.

CARRIED

**2. BYLAW #1516 – ASSESSMENT REVIEW BOARD
RE: All Readings**

Moved by Councillor Sutter to give Bylaw #1516, regarding the Assessment Review Board, 1st reading.

CARRIED

Moved by Councillor MacPherson to give Bylaw #1516, regarding the Assessment Review Board, 2nd reading.

CARRIED

Moved by Councillor Leonard to give unanimous consent to give Bylaw #1516, regarding the Assessment Review Board, 3rd and final reading at this

meeting.

CARRIED

Moved by Councillor Moore to give Bylaw #1516, regarding the Assessment Review Board, 3rd and final reading.

CARRIED

**3. BYLAW #1517 – WATER & SEWER BYLAW AMENDMENT
RE: AMIP & NDCC Grants**

Moved by Councillor Quayle to give Bylaw #1517, regarding a water & sewer amendment, 1st reading.

CARRIED

**4. CORRES: ALBERTA MUNICIPAL AFFAIRS – Minister Ray Danyluk
RE: Municipal Sponsorship Program for 2008**

Received for information.

**5. CORRES: ALBERTA MUNICIPAL AFFAIRS – Minister Ray Danyluk
RE: Patterson Watermain Project**

Received for information.

**6. CORRES: ALBERTA MUNICIPAL AFFAIRS – Minister Ray Danyluk
RE: South Sanitary Sewer Outfall Project**

Received for information.

**7. CORRES: ALBERTA TRANSPORTATION – Minister Luke Ouellette
RE: Alberta Municipal Infrastructure Program**

Received for information.

**8. CORRES: ALBERTA TRANSPORTATION
RE: AUMA Convention and Trade Show**

Received for information.

**9. CORRES: ALBERTA TRANSPORTATION
RE: Streets Improvement Program**

Received for information.

**10. CORRES: ALBERTA MUNICIPAL AFFAIRS
RE: Municipal Sponsorship Program for 2008**

Moved by Councillor MacPherson to support the application for the Municipal Sponsorship grant for 2008 as recommended by administration.

CARRIED

**11. CORRES: MPE ENGINEERING LTD.
RE: Change Order No. 1 for Infilco Degremont, Inc.**

Moved by Councillor Moore for administration to sign the "Change Proposal", Number 50073563.01 - Rev 1 presented by Infilco Degremont, Inc. in the amount of \$76,000 USD plus GST, to remove concrete sludge troughs and widen the system in the water plant upgrade, as recommended by MPE Engineering Ltd.

CARRIED

**12. CORRES: MPE ENGINEERING LTD.
RE: Change Order No. 2 for Infilco Degremont, Inc.**

Moved by Councillor MacPherson for administration to sign the "Change Proposal", Number 50073563.01 - Rev 1 presented by Infilco Degremont, Inc. in the contract deduct amount of \$17,000 USD plus GST, for the removal of two screw compressors and spare parts from the contract for the water plant upgrade, as recommended by MPE Engineering Ltd.

CARRIED

**13. CORRES: OLDMAN RIVER REGIONAL SERVICES COMMISSION
RE: Orthophotography Project**

Moved by Councillor MacPherson to sign the resolution as presented by the Oldman River Regional Services Commission for the orthophotography project.

CARRIED

**14. CORRES: MUNICIPAL DISTRICT OF WILLOW CREEK NO.26
RE: Claresholm Fire Department**

Moved by Councillor Leonard to adopt the hourly rate for the Claresholm Fire Department as noted in the letter dated August 26, 2008 from the Municipal District of Willow Creek.

CARRIED

**15. CORRES: RCMP CLARESHOLM DETACHMENT
RE: Meeting with Commanding Officer "K" Division**

Received for information.

16. CORRES:CLARESHOLM RCMP DETACHMENT – Robin Alexander

Received for information.

17. CORRES: TERRY FOX RUN COORDINATOR – Debbie Lozeman

Received for information.

**18. CORRES: LEARN-A-LOT PLAYSCHOOL
RE: Invitation to Open House**

Received for information.

**19. CORRES: BRIDGES AT CLARESHOLM GOLF CLUB
RE: 2008 Property Taxes**

Moved by Councillor Moore to waive the municipal portion of the Bridges at Claresholm Golf Club's 2008 property taxes in the amount of \$4,561.03.

CARRIED

**20. CORRES: ALBERTA URBAN MUNICIPALITIES ASSOCIATION
RE: 2008 Municipal Sustainability Award**

Received for information.

21. ASSESSMENT REVIEW BOARD APPLICATIONS

Moved by Councillor Isaacson to appoint Doug Kemery, Sharon Duncan and Councillor Doug MacPherson to the Assessment Review Board.

CARRIED

**22. CLARESHOLM COMMUNITY CENTRE – Councillor Sutter
RE: Interim Floor Financing**

Received for information.

**23. CANADIAN CANCER SOCIETY – Councillor Sutter
RE: Relay for Life Proposal**

Received for information.

**24. CORRES: ED TOEWS
RE: Request for Fence**

Received for information.

25. POLICY #80 – TOWN EMPLOYEES PURCHASING TOWN PROPERTY

Moved by Councillor Isaacson to adopt Policy #80, regarding Town Employees Purchasing Town Property, effective September 8, 2008.

CARRIED

26. POLICY # 82 – CONFERENCE ATTENDANCE

Moved by Councillor Leonard to adopt Policy #82, regarding Conference Attendance, as amended effective September 8, 2008.

CARRIED

27. POLICY #83 – MACKIN HALL USE

Moved by Councillor MacPherson to adopt Policy #83 regarding Mackin Hall Use, effective September 8, 2008.

CARRIED

28. POLICY #60 – RECREATIONAL FACILITY & MISCELLANEOUS USER CHARGES

Moved by Councillor Moore to adopt Policy #60, regarding Recreational Facility and Miscellaneous User Charges, effective September 8, 2008.

CARRIED

29. DOWNTOWN CONNECTOR PARK – Councillor Leonard

Moved by Councillor MacPherson to provide the Claresholm & District Chamber of Commerce with interim financing up to \$15,000 for the downtown park beautification project.

CARRIED

30. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

31. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Moore that this meeting come out of In Camera.

CARRIED

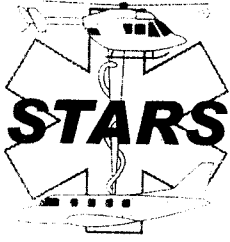
ADJOURNMENT: Moved by Councillor MacPherson that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

DELEGATIONS



Head Office / Calgary Base
1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7
tel: 403-295-1811 fax: 403-274-9569

Edmonton Base
City Centre Airport, Building 16
29 Airport Road, Edmonton, AB T5G 0W6
tel: 780-447-5492 fax: 780-447-5493

Grande Prairie Base
101C 11010 Airport Drive
Grande Prairie, AB T8V 7Z5
tel: 780-830-7000 fax: 780-830-7009

Alberta Shock Trauma Air Rescue Foundation

stars.ca

September 8, 2008

*Ms. Karine Wilhauk – Secretary-Treasurer
c/o Town of Claresholm
221 45th Avenue W.
Claresholm, Alberta
T0L 0T0*

Dear Mayor Steel & Members of Council,

Thank you for the opportunity to meet with you in council on September 22, 2008 at 7:00 PM. I look forward to bringing updates about STARS and the vision of interlinking Alberta Communities in partnership within the service area of Southern Alberta. The official opening of the STARS Lethbridge office took place on March 12, 2008

Currently, I am presenting to every Municipal District, County and Town Council in an area that extends from Nanton south to the U.S. border, Saskatchewan border, Medicine Hat to the British Columbia Border and southeaster B.C from Cranbrook, B.C eastward. I will be presenting information and statistics about STARS, its new office in Lethbridge as well as information pertinent to the Town of Claresholm.

In addition, we would like to enlighten Council on a vision of how we can improve emergency medical transport and what this would mean to residence of southern Alberta. By working together to inter-link health care facilities with regional and territorial health care facilities, we can develop partnerships that will save lives.

We appreciate your understanding and consideration that in any case of an injury or accident, a rapid emergency response system is critical. The families of Claresholm live and work within the heart of an area where STARS can offer an option for safe, rapid emergency critical care and transport. Our crews are available 24/7 and consist of two pilots, a critical care nurse and a life support paramedic.

Commitment to Life...


Lethbridge Office
416 10 Street N
Lethbridge, AB T1H 2L8
tel: 403-328-7161 fax: 403-329-4101

To date, there have been a total of 1428 missions in 2007 with the number of missions to the Lethbridge and area being second only to the Red Deer area. A total of 104 missions initiated from the southern Alberta area along with 32 from southeastern B.C.

STARS recognizes a need in the community for training in the area of critical care crisis management. Our involvement in both aviation and the medical industry gives STARS a unique opportunity to apply best practices from one area to another, thereby strengthening the "Chain of Survival"

I look forward to presenting to Council and with discussion to the possibility of future financial support to the STARS Foundation.

Respectfully



*Murray J. Campbell
Major Gifts Manager – Southern Alberta
STARS Foundation*

Alberta Museums Association Operational Staffing Grants
available to institutions that have been designated a Recognized Museum
(application deadline - Nov. 1)

Overview and Guidelines

Operational Staffing Grants provide financial support up to 70% to a maximum of \$25,000 for the human resource costs associated with employing core museum staff. Core staff positions are those that fulfill an ongoing need within the museum.

The application requires:

1. Institutional Profile

Application Narrative :

A. Description and Impact

Job description

Impact of this position on our institution

Impact of this position on our community

B. Long-term Plans

How this position fits into our long-term plans

Learning Plan/Training:

(If applying for up to \$10,000)

Professional development opportunity undertaken by the individual being employed by this grant (at least one prior to the evaluation deadline)

AMA conference

AMA Certificate in Museum Studies courses (specify)

Other conferences

Other courses/workshops

Leadership Development Opportunities

Other (specify)

(If applying for over \$10,000)

Learning : Complete learning plan outlined above

Training:

Currently enrolled in/has completed the AMA's Certificate in Museum Studies Program; **or**

Currently enrolled in/has completed another form of relevant formal learning; **or**

Combination of equivalent qualifications/experience and training.

Human Resource Tools/Practices:

Which of the following human resource tools will your museum implement to assist the individual being employed.

HR Policies/Procedures

Orientation

Performance Appraisal

Competencies for Museum Leadership

Other

2. Complete the budget sheet

3. Attachments (e.g. Resumes, employment background)

Each application is examined by a peer jury, and points are given for the completeness of each answer. Total points available are 44. To get full funding requires a score of 35 or above. Scores between 35 and 26 will be awarded if funding is available, and will be considered on a ranked basis.

The Claresholm and District Museum Board would like to apply for the Operational staffing Grant offered by the Alberta Museums Association. It has been the practice of the board to apply for all applicable grants as a cost effective way to obtain needed materials and services. This staffing grant would provide up to 70% of the cost of core museum staff. The savings realized with this grant would allow for the hiring of a second person for the months of July and August (or longer for a part time position or with a STEP student grant).

Museum Staff

<u>2008</u>	<u>Collections Assistant</u>	
23 weeks	\$14,483.56	
<u>2009</u>	<u>Collections Assistant</u>	
30 weeks (April 6 to Oct. 30)	\$18,891.60	\$10,000.00 grant 8,891.60 Town
34 weeks (March 9 to Oct. 30)	\$22,040.20	\$10,000.00 grant 12,040.20 Town

The 30 week proposal would provide an additional 7 weeks for a savings to the Town of \$5,591.96 compared to the wages etc. paid this year.

The \$5,591.96 would pay for a 10 week summer position (working a 7 hour day) or a longer period working a shorter day.

That amount would also pay for a person to work weekends for the whole 23 weeks of the open season.

Rae Trumble

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1517**

A Bylaw of the Town of Claresholm to amend Bylaw #1510 being a bylaw respecting water-works, sewers and plumbing in the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Water & Sewer Bylaw.

NOW THEREFORE under the authority and subject to provisions of *Municipal Government Act*, the Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Water & Sewer Bylaw #1510 shall be amended as follows:

REMOVE: Current Section 7.6
ADD: Revised Section 7.6

External pre-meter spigots / hydrants / taps will not be allowed after April 1, 2009. Property owners must have these devices capped/removed to connect post-meter. These costs are all at the property owner's expense. Once these devices are capped/removed or replumbed, the property owner must contact the Town Superintendent to inspect the work and sign off that it is acceptable by the Town.

If the required changes are not completed by the deadline, the Town will disconnect the water service to the property. Once the work is done and inspected by the Town Superintendent, the water service will be reconnected.

It is the responsibility of the property owner to contact the Town to verify there is no pre-meter spigot/connection on their property. In the interim period, the cost to property owners for the unmetered spigot / hydrant / tap is per Schedule "A". Once the Superintendent has inspected the removal of the spigot, the replumbing to post-meter or determined the property has no external spigot / hydrant / tap pre-meter, an order will be written for the Utilities Administrator to discontinue the charge per Schedule "A" on the property owner's bimonthly invoice.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1510 is hereby amended.

Read a first time in Council this **8th** day of **September** 2008 A.D.

Read a second time in Council this day of 2008 A.D.

Read a third time in Council and finally passed in Council this day of
2008 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 2100-CLAR

September 11, 2008

Mr. Rob Steel
Mayor
Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

We are in receipt of the letters of concern with the safety of pedestrians crossing Highway 2 at Highway 520.

Although the speed zone is 50 kilometres per hour and the sight distance is good, we agree that there is still a risk to pedestrians due to Highway 2 traffic volumes.

Prior to the installation of a pedestrian crosswalk/light it is important that everyone agrees on the appropriate location. Initially the town must ensure that the proposed crosswalk location will connect to the intended pedestrian routes. There should be sidewalks or appropriate walking paths on both sides of the highway that lead to the crosswalk.

Please confirm that this location is in accordance with the towns' mid- to long-term functional plan and indicate your intention with regards to connecting pedestrian routes.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

AS/vt

Memo

September 8, 2008



**Chinook Arch
Regional Library
System**

To: Mayors and Reeves of Chinook Arch member municipalities

From: Doug Cooper, Chair, Chinook Arch Library Board

Re: 2009 – 2011 Budget

The Chinook Arch Library Board approved the 2009-2011 budget (attached) which sets out membership levies for member municipalities for the next three years at its September 4, 2008 special meeting.

The Chinook Arch Regional Library System Agreement requires that the Board obtain approval from two thirds of member councils representing two thirds of the population.

The 2009-2011 budget was developed based on the following basic premises:

1. We cannot count on an increase in provincial operating grant
2. Population increases are estimated at 2% per year overall
3. The cost of inflation for expenses has been estimated between 2 and 5 % depending on the expense
4. There are no new services and the System remains understaffed for current services.
5. Membership fees for municipalities increase each year:
 - a. 2009 – \$0.60 per capita increase to \$5.09
 - b. 2010 – \$0.51 per capita increase to \$5.60
 - c. 2011 - \$0.67 per capita increase to \$6.27
6. Membership fees for library boards do not increase BUT the per capita book allotment decreases significantly each year (to \$1.90 \$1.75, \$1.60)
7. There are no funds for cost of living adjustments to staff salaries although earned increments have been budgeted
8. If the province announces an increase in provincial operating grants to regional library systems, cost of living increases for staff, municipal membership fees, and the per capita book allotment will be re-assessed.

The three year budget allows only a very minor contribution to reserves and reflects a significant decline in the System's operating equity which is used to finance year over year operations. The Chief Executive Officer or I would be very willing to attend a council meeting to explain the budget.

Please send a copy of the council resolution concerning the budget to the Chinook Arch office by December 1, 2008.

Proposed resolution: *The (Name of Municipality) approves the Chinook Arch 2009-2010 Budget*

Chinook Arch Regional Library System Budget Summary 2009-2011

Revenue	2009	2010	2011
Local Contributions			
Library Boards	\$534,569	\$545,231	\$556,107
Library Boards Additional Contributions	\$150,000	\$150,000	\$150,000
Municipal fees	\$892,242	\$1,001,096	\$1,143,652
Municipal Rural Services Fees	\$62,957	\$62,957	\$62,957
Total Local Contributions	\$1,639,768	\$1,759,284	\$1,912,716
Grants			
Other Grants	\$332,456	\$292,331	\$303,844
RISE Project Grant	\$0	\$0	\$0
Special Provincial Operating Funds	\$0	\$0	\$0
Provincial Operating grant	\$536,623	\$536,623	\$536,623
Rural Library Services grant	\$109,172	\$109,172	\$109,172
Total Grants	\$978,251	\$938,126	\$949,639
Other Income			
Transfer from reserves	\$234,000	\$160,000	\$160,000
Interest & Investment Income	\$25,000	\$20,000	\$17,000
Contracts	\$30,000	\$30,000	\$30,000
Fundraising & Donations - General	\$0	\$35,000	\$0
RISE Project	\$140,000	\$145,000	\$145,000
LPL Bill backs	\$0	\$0	\$0
Employment programs	\$24,360	\$24,360	\$24,360
Lost Materials Reimbursement	\$1,000	\$1,000	\$1,000
Staff Purchases	\$7,000	\$7,000	\$7,000
Regional Libraries promotional materials	\$5,200	\$5,356	\$5,517
Proceeds on Disposal	\$30,000	\$15,000	\$15,000
Reimbursement for purchases	\$46,350	\$47,509	\$48,696
Miscellaneous revenue	\$2,000	\$2,000	\$2,000
Total Other Income	\$544,910	\$492,225	\$455,573
Total Revenue	\$3,162,929	\$3,189,635	\$3,317,928
Expenses			
Materials & Collections	\$676,496	\$600,200	\$583,126
Delivery & Communications	\$158,010	\$161,760	\$165,604
Network & Bibliographic Services	\$178,700	\$183,168	\$187,747
Resource Sharing	\$125,603	\$140,427	\$159,804
Programs	\$209,629	\$210,309	\$211,007
Training & Consultation	\$56,896	\$58,318	\$59,776
Salaries & Benefits	\$1,590,918	\$1,675,701	\$1,765,574
Administration	\$57,510	\$58,923	\$60,371
Building Maintenance	\$65,712	\$67,355	\$69,039
Board Expenses	\$26,142	\$26,796	\$27,466
Capital Expenditures	\$93,000	\$64,000	\$64,000
Contributions to reserves	\$5,000	\$0	\$0
Total Expenses	\$3,243,616	\$3,246,955	\$3,353,512
Operating Equity available	\$174,208	\$93,521	\$36,201
Surplus (Deficit)	\$93,521	\$36,201	\$617

Subject: Annual Franchise Fee Review

From: Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>

Date: Thu, 21 Aug 2008 20:29:09 -0600

To: "kris.holbeck@townofclaresholm.com" <kris.holbeck@townofclaresholm.com>

CC: "MacNaughton, Merlin" <Merlin.MacNaughton@fortisalberta.com>

Good Afternoon Ms. Holbeck;

RE: Request confirmation of Electric Distribution Franchise Fee for 2009

We are writing to request that you confirm your Electric Distribution System Franchise Fee percentage for 2009.

As per section 5 of the Electric Distribution System Franchise Agreement, the municipality has the option to adjust the franchise fee percentage annually upon written notice to FortisAlberta Inc. (FortisAlberta). The percentage change must be within the cap, which was determined by your council during negotiations of the FortisAlberta franchise agreement. *(Please refer to section 5 of your Electric Distribution System Franchise Agreement for the cap percentage)* (CAP is 20%).

Attached you will find the FortisAlberta tariff estimate spreadsheet specific to your municipality. The spreadsheet is intended to assist in determining the estimated revenue forecast from a Franchise Fee. By changing the Franchise Fee percentage shown in **red** font on the third tab of the spreadsheet, you can view the impact to an average residential bill. By changing this field, the second sheet will update automatically to reflect the estimated revenue to be collected by the municipality.

(Please note: The Distribution Tariff revenue shown is an estimate only, and is subject to change dependent on several factors, including but not limited to; fluctuations in the municipalities' population, businesses in operation, and/or changes to Transmission or Distribution rates. Also, FortisAlberta has a rate increase of 7.3% effective January 1, 2009 which had been approved by the Alberta Utilities Commission (AUC). We have supplied a calculator on the second tab of the spreadsheet to assist you with the impact this increase will have on your franchise fee revenue.

The following timelines are important in order to ensure your franchise fee changes become effective January 1, 2009:

- Prior to **October 15, 2008**, your Council should review and approve the proposed 2009 fee percentage.
- Proposed fee and resulting impact to the customer's annual billings are required to be advertised in the paper having the widest circulation within your municipality **prior to October 15, 2008**. (A sample advertisement is attached).
- By **October 15, 2008**, a copy of the advertisement, the date and place of publication, along with your Council decision should be faxed to FortisAlberta at 866-352-5962 or e-mailed to stakeholderrelations@fortisalberta.com.
- FortisAlberta will insure the proposed changes are submitted to the AUC for review.
- If your franchise fee is to remain the same, please fax notification to FortisAlberta 866-352-5962 or send an e-mail to stakeholderrelations@fortisalberta.com or notify your Stakeholder Relations Manager.

Please note that any notification of changes to your municipal franchise fee percentage received by FortisAlberta after October 15, 2008, may not be in effect for January 2009, and may impact your 2009 municipal access fees for the year.

Should you have any questions or require further information, please do not hesitate to contact Merlin MacNaughton @ 403-514-4760.

Town began in 2002 with a 0.5% fee. + is now at 2%. No since 2005 for residents. Current monthly franchise fee is \$1,800 from Fortis 1% increase \$18.00/month.

Kelalbeck.

Franchise Fee Estimating Tool



Consumption 625 kWh
Billing Period 30 Days

Rate 11 (January 1, 2007 Distribution Tariff) Based on Current 2% Franchise Fee

Delivery Service Charge

All kWh delivered	\$0.025157	625 kWh	\$15.72
Basic Daily Charge	\$0.4510	30 Days	\$13.53
			\$29.25

Current Franchise Fee *Current* 2.00% \$0.59

GST 5.0% \$1.79

\$31.63

Annual Charge: \$0.59 * 12 = \$7.02

* This tool is designed for the municipalities to estimate the monthly charges based on a sample fee. The Franchise Fee is currently set at a default Franchise Fee of 3%.

Rate 11 (January 1, 2008 Distribution Tariff) Based on Proposed 3% Franchise Fee

Delivery Service Charge

All kWh delivered	\$0.025157	625 kWh	\$15.72
Basic Daily Charge	\$0.4510	30 Days	\$13.53
			\$29.25

Estimated Proposed Franchise Fee *1% proposed* 3.00% \$0.88

GST 5.0% \$1.81

\$31.94

Annual Charge: \$0.88 * 12 = \$10.53

Communities
in Bloom

Claresholm Committee

P.O.Box 2547
Claresholm, AB

TOLOTO

Mayor and Council
Town of Claresholm
CLARESHOLM, AB.

Dear Council;

Our committee is of the opinion that our involvement in **Communities in Bloom** should have some visible presence so that all our residents and visitors alike would be aware that our community is a participant in this worthy and valuable program.

There are banners available , printed both sides, approximately the same size as the Claresholm flags on the posts along 50th Avenue west. We ask that you consider hanging two such banners just below the higher flag on the posts. Our committee would pay for the banners if you could arrange to have the holders added to the posts.

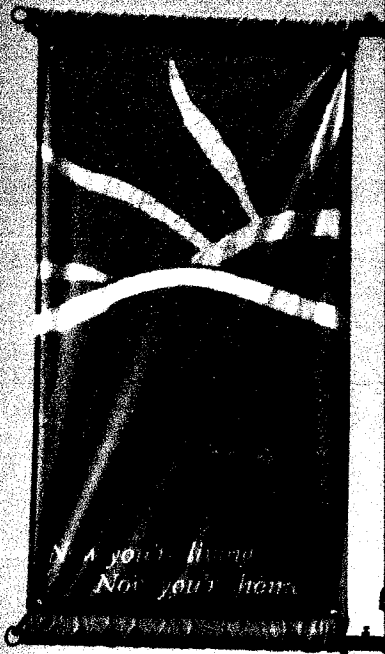
The banners are 26 inches wide by 60 inches long. We enclose a graphic to illustrate what the banners might look like mounted as we suggest.

Please let us know in due course.

Yours truly,


Arnold McAulay

Secretary, Communities in Bloom Claresholm Committee



A community
for the future



Subject: Re: Film Production
From: "Bradey Strong" <fd29bradey@vfs.com>
Date: Wed, 17 Sep 2008 22:00:11 -0700 (PDT)
To: "Kris Holbeck" <kris.holbeck@townofclaresholm.com>

Bradey Strong
Request to Film
@ Skateboard
Park

Hi Kris,

Sorry it has taken me so long to write you again, but things have been pretty busy for me lately in school. I am going to be in Alberta on September 25th so I can shoot the next day, Friday Sept. 26. I am primarily shooting in Cochrane, but if things don't work out there then I might have to shoot in Claresholm as well. I would like to film at the skatepark by the ice arena. I will shoot between 9 AM - 1 PM, and there won't be any equipment required except what I am bringing myself (camera and tripod!). I am required to have all of my release forms signed and presented to the head of my department by Wednesday the 24th of next week in order to shoot. Please let me know if you need anything else, and also whether or not I am allowed to film there. Thanks again for your help!

Bradey

Hi Bradey, I have to take your request to Council unfortunately this is too late to get into the next agenda so will have to be on the September 22nd agenda. If Council approves your request I can sign the release on behalf of the Town. The Town will also need an agreement signed by you with an indemnification clause on it. Email me back if this works for your timelines.

Sounds like an interesting final project.

Kris Holbeck, CA
CAO
Town of Claresholm

Bradey Strong wrote:

Kris,

My name is Bradey Strong. I am the son of the Dentist in Claresholm, Kelly Strong. Currently, I'm a student in Vancouver, BC at the Vancouver Film School and I am in my first year of school. For my final project I am looking forward to shooting a short documentary about skateboarding. As part of the production standards I am required to have a location release form signed for the location I shoot on. My request is to shoot in Claresholm sometime around the first weekend in October, as I haven't made final plans when I will be traveling to Alberta. If you could send me some information on who I would need to speak to in order to get a release form signed that would be great. Thank you very much for your time!

Bradey Strong
778-989-3068
Student, Vancouver Film School

_____ NOD32 3419 (20080905) Information _____

September 18, 2008

Bradey Strong
Student, Vancouver Film School
777-989-3068

RE: TERMS OF AGREEMENT FOR SKATEBOARD PARK FILMING

This is formal documentation that the Town of Claresholm and Bradey Strong have an arrangement regarding filming at the skateboard park located at the Claresholm Arena parking lot on Friday, September 26, 2008 between 9am and 1pm.

INDEMNIFICATION CLAUSE

Bradey Strong shall indemnify and save harmless the Town of Claresholm and its employees and agents from and against all claims, losses, costs, damages, expenses, actions, causes of action, suits, claims, demands and other proceedings made, sustained, brought, prosecuted, threatened to be brought or prosecuted in any manner based upon, occasioned by or attributable to any injury to or death of a person or damage to or loss of property (private and public) arising from any willful or negligent act, omission or delay on the part of Bradey Strong or his employees, agents, voluntary workers or attendees in carrying out the filming at the skateboard park in pursuance or purported pursuance of this agreement.

If you accept the conditions of this agreement please sign both copies of this agreement and send one back to our office.

If you have any questions or concerns regarding the abovementioned issue, please contact the undersigned at your convenience.

Yours truly,

Kris Holbeck, CA
CAO
Town of Claresholm

Bradey Strong

Date

Town of Claresholm CAO – Kris Holbeck, CA

Date

EDA Alberta
(an association of Economic Developers)

Community Economic Development Training

BUSINESS RETENTION AND EXPANSION

Registration Form

Location: Heritage Inn, Pincher Creek

Friday, November 7th, 2008 - 9:00 a.m. – 4:00 p.m.

Registration Fee - \$15.00

(includes, course materials, lunch and refreshments)

YES, I will attend

Please make cheque payable to "Alberta SouthWest Regional Alliance Ltd."

Registration Information:

Name: _____

Box # or Street Address: _____

City/Town _____ Postal Code: _____

Company or organization _____

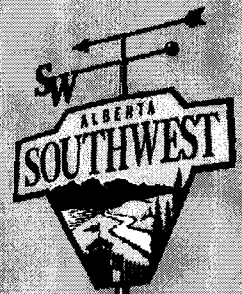
Phone: _____ Fax: _____

E-mail: _____

Please fax or email me your registration form
on or before October 1st, 2008 to:

Maureen Webster
maureen.webster@gov.ab.ca
Phone: 888-627-3373 or Fax: 403-627-1169

The communities of the Alberta SouthWest Regional Alliance are working together to implement economic development activities in our Region. As part of that initiative, this training is offered to create teams of community and business people to share ideas and be involved in future activities.



Sept. 02/08

To whom it may concern
We would like to put ~~a~~ in a
request for the use of the
CPR. spur line property. We
would fence the above property
and maintain the fence. Use
would be for horse pasture
at which we have used
this property before for
horse pasture.

Thank-You

Ed Toews

x- Ed Toews

403-625-2262

- (5) The Lessee covenants and agrees with the Lessor as follows:
- (a) to use and manage the demised lands in a proper and businesslike manner at all times as would a reasonably prudent owner in occupancy,
 - (b) to provide proper control of weeds on the demised lands,
 - (c) to permit the Lessor or its duly authorized agent to enter upon the demised lands to view the lands,
 - (d) to indemnify the Lessor against all claims and demands by any person and whether in respect of damage to person or property arising out of or occasioned by the use, maintenance or occupancy of the demised lands.
 - (e) to keep the said lands clean, neat and in good repair and at the end of the term yield them up in such good condition (excepting reasonable wear and tear and fire or storm damage occurring without the Lessee's negligence);
 - (f) to within 30 days of any written notice to do so, repair any defect in the said lands occurring after the commencement of this lease and resulting from the Lessee's acts or neglect.
- (6) The Lessor covenants with the Lessee that, so long as the Lessee pays the rents and observes the covenants of this lease, the Lessee shall have quiet possession of the demised lands.
- (7) The Lessee shall not assign, transfer or otherwise dispose of this lease, or sublet or part with possession of the demised lands either in whole or in part without the prior written consent of the Lessor. The Lessee will not register this lease against the Lessors title.
- (8) The Lessee covenants with the Lessor that there is no construction of permanent structures allowed on the demised lands. The Lessee covenants that the construction of the fence to surround the demised lands will be solely at the Lessee's cost.
- (9) The Lessee covenants with the Lessor that any repairs performed on the underground infrastructure owned by the Lessor may cause damage to the fence. It is the responsibility of the Lessee to repair the fence at their cost.
- (10) The Lessee shall carry adequate and necessary insurance related to the material and equipment stored on the demised lands. This insurance shall cover all risks including fire and environmental liability. There shall be no storage of hazardous materials on the demised lands.

- (11) The Lessee shall abide by all Municipal District of Willow Creek #26 bylaws relating to the demised lands, such as, the unsightly/weed bylaw and will keep the demised lands maintained according to MD standards. The Lessee shall be bound by any changes to these bylaws that occur during the lease term.
- (12) If during the term of this lease a breach or default be made in any of the Lessee's covenants or agreements herein contained then the Lessor may enter upon the demised lands and the lease shall immediately become forfeited and void.
- (13) The effective date of this lease shall be October 1, 2008.

IN WITNESS WHEREOF the parties have set their hands and seals this ____ day of _____, 2008.

TOWN OF CLARESHOLM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

LESSEE

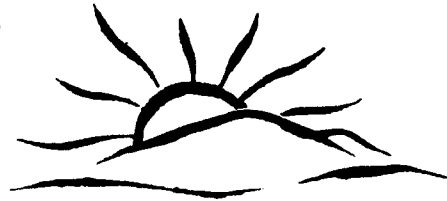
ED TOEWS

DOREEN TOEWS

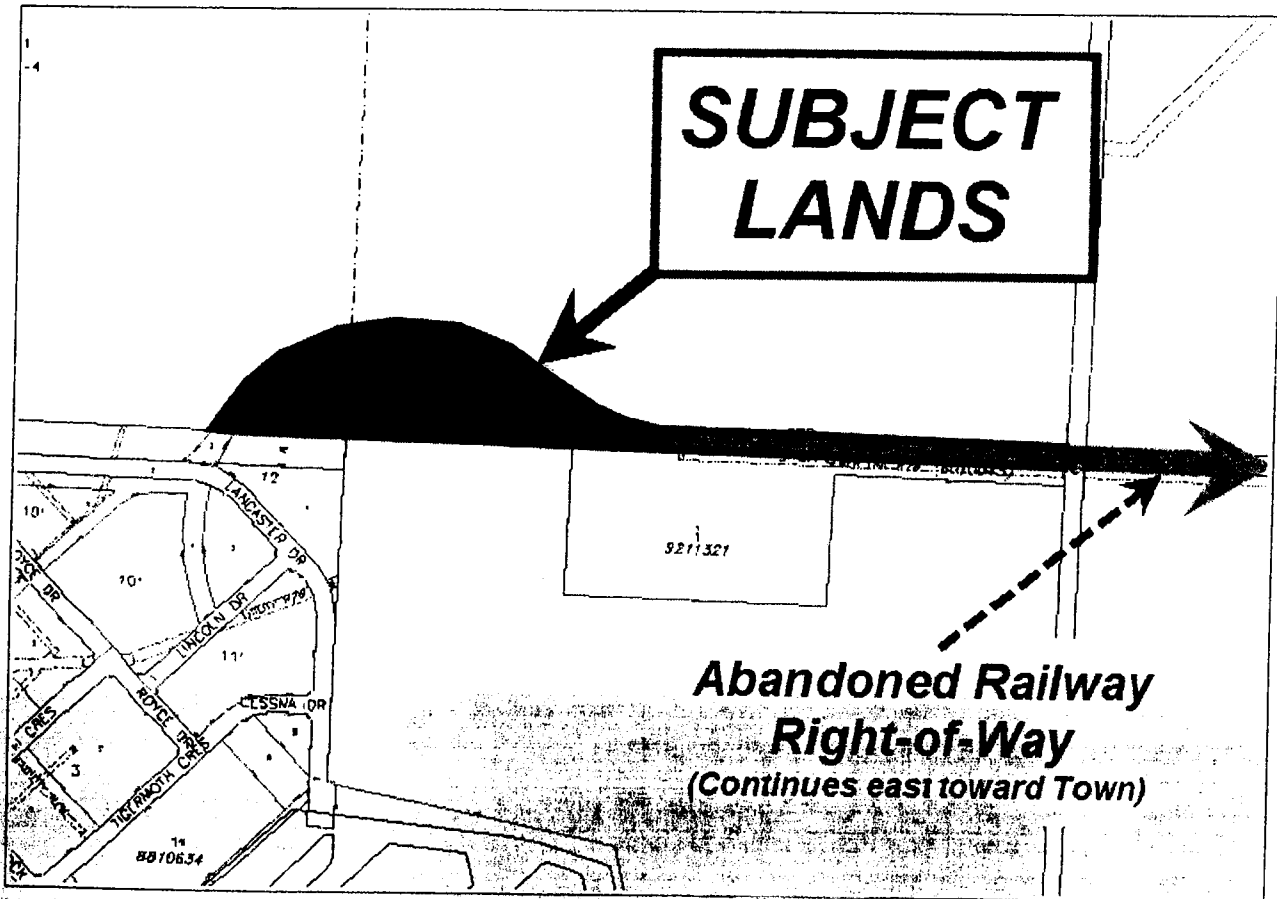
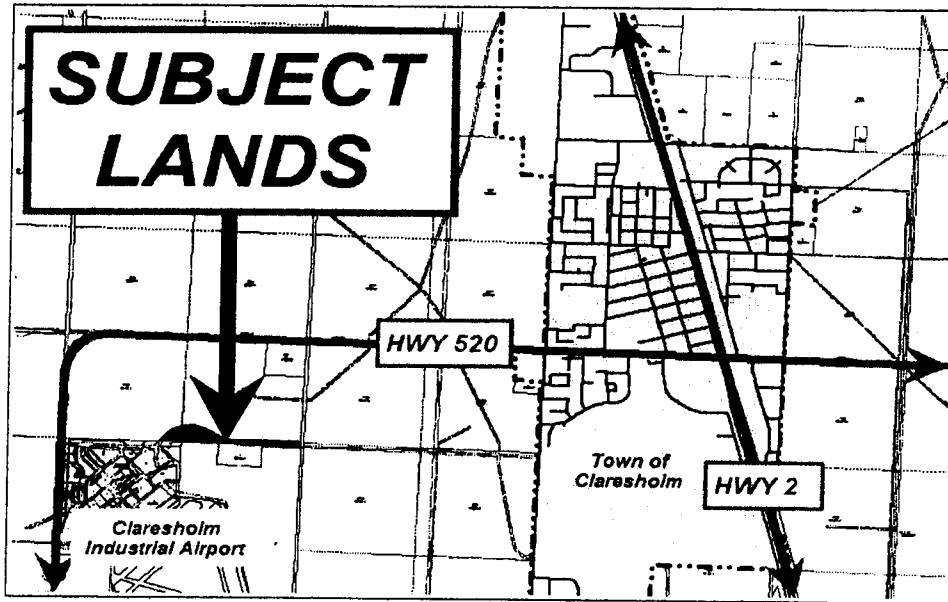
WITNESS

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 - 45th AVE W
CLARESHOLM, AB TOL 0T0



Claresholm



Memo

To: Council
From: Administration
Date: September 16, 2008
Re: Superior Safety Codes contract

OVERVIEW

The Town of Claresholm contracts with Superior Safety Codes Inc. for our building, electrical, plumbing and gas inspection services. The current contract is finished and Superior has sent a new contract for the Town to sign.

The new contract has the following highlights:

1. Term of the contract will be from October 1, 2008 through September 30, 2011,
2. Fee schedule ratio stays the same with the Town receiving 20% of the permit fee revenues,
3. New construction building permit fees are \$5,00 per \$1,000 of construction value (up from \$4.00), and
4. The minimum building permit fee changes from \$75 to \$90.

RECOMMENDATION

That Council authorizes Administration to enter into the new agreement with Superior Safety Codes Inc.

Kris Holbeck, CA CAO Town of Claresholm

17 September 2008

Box 188
Claresholm, Alberta
Canada T0L 0T0
Ph. (403) 625-4118
Fax (403) 625-4883

Town of Claresholm
Box 1000
CLARESHOLM, AB
T0L 0T0

Attention: Kris Holbeck, Ca

Dear Ms Holbeck:

Re: Lot 1, Block B, Plan 7810399

Council will soon be discussing plans and projects for the coming year. It is with respect to pathway plans that we would like to make the following offer to Council and the Town of Claresholm.

If Council would like to develop a pathway system along the east side of our property as noted above we would be willing to give the Town of Claresholm up to 10 feet of property along the 414 feet of highway frontage to develop such a pathway system along this well used area.

Should Council wish to accept our offer it would be our understanding that any costs to survey the property and relocate fences would be the Town of Claresholm's responsibility. Also, any future development of this property would not be impeded by this pathway. We would be happy to discuss this with Council should they have any questions.

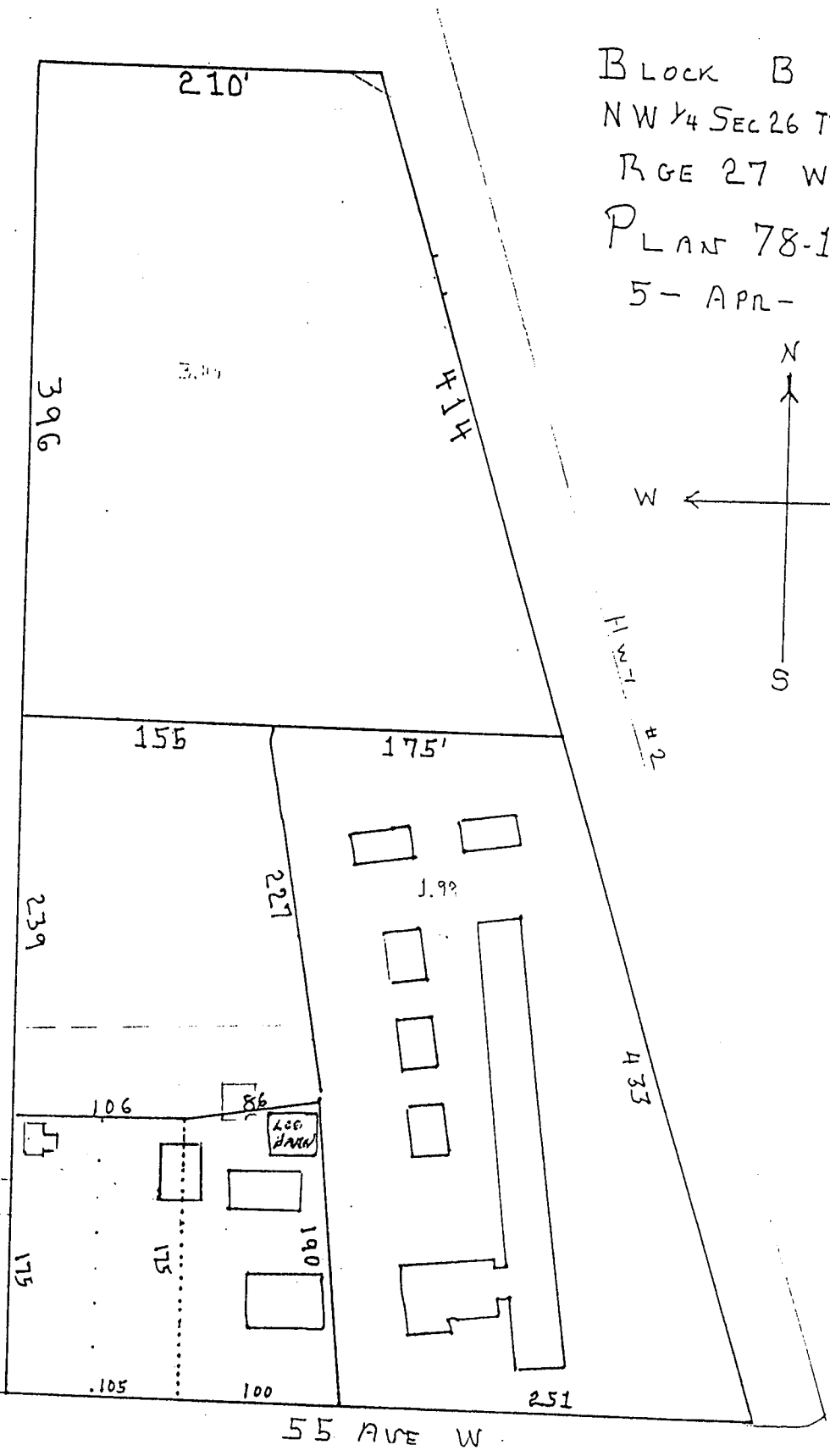
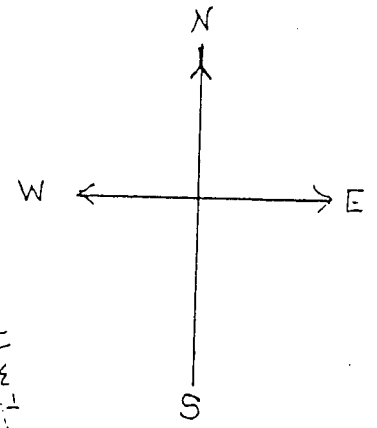
Yours very truly,



H. R. H. Seymour

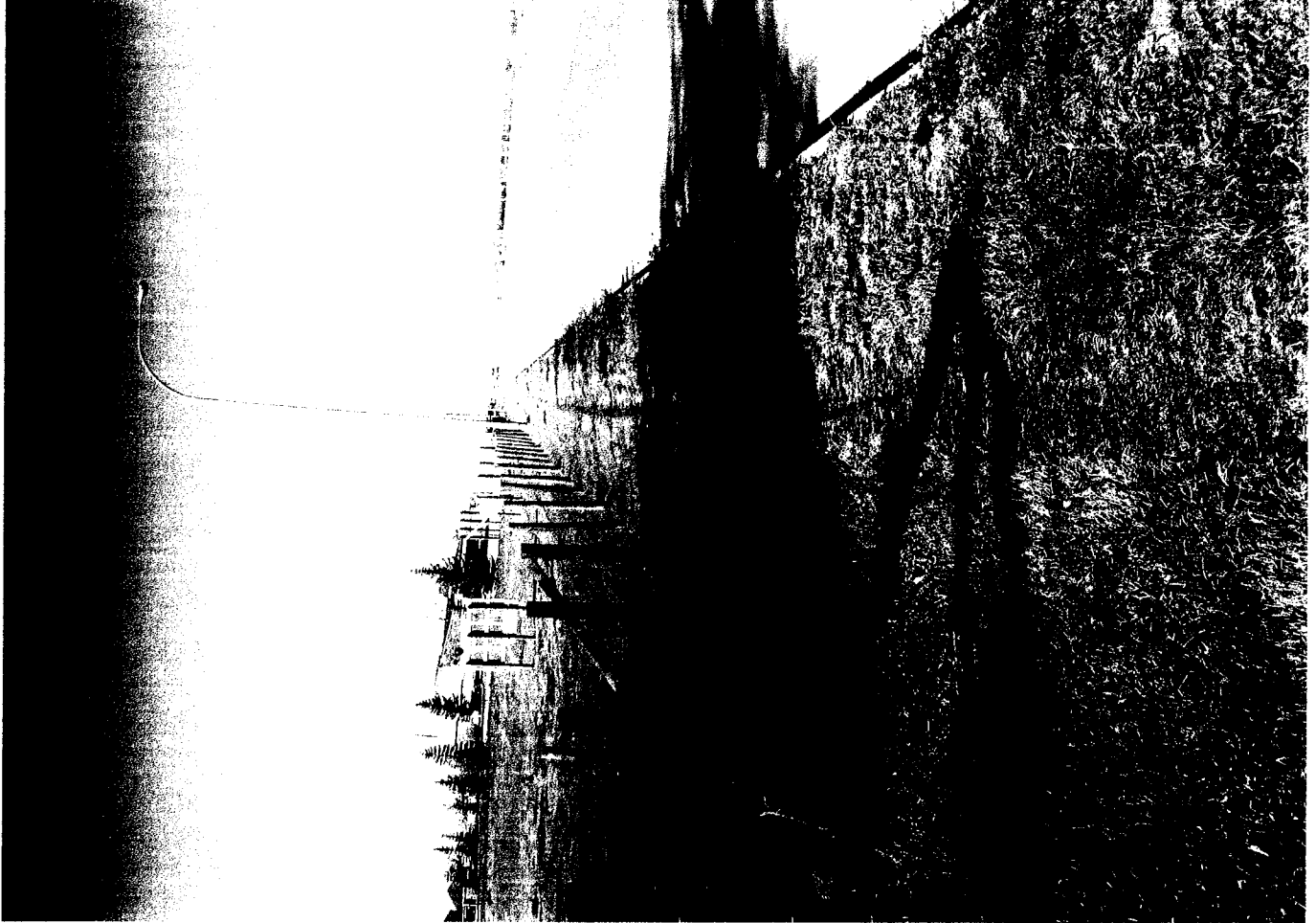
2.21
.94

Block B
NW 1/4 Sec 26 TWP 12
RGE 27 W4M
Plan 78-1-0399
5-APR-78



S.H. Ltd. 12-1000
6.20 Acres

55 AVE W



Memo

To: Council
From: Administration
Date: September 18, 2008
Re: Water Treatment Plant Upgrade Cost Overage

OVERVIEW

MPE Engineering Ltd. has compiled a Pine Coulee Water Project budget versus actual (estimated) cost analysis (attached).

Overall the project costs have increased by approximately \$2 million of which the Town has requested additional grant funding of \$1.5 million from the Province (based on the grant calculations in place and the cost overrun). The Province will make a decision within the next couple of weeks to notify the Town if it is approved.

The increase to the Town is approximately \$500,000 and funding alternatives must be determined as to how the Town deals with the project. The options are as follows:

1. Amend the debenture bylaw to increase the debt to \$4 million versus current \$3.5 million. According to the MGA if a debenture is passed and the actual cost of the project comes in at 15% or less above the initial cost then the debenture can be amended without a need to advertise in the newspaper. The cost overrun on the project is 12%. According to Alberta Capital Finance Authority, the current bylaw can be given second and third reading on October 14th (first meeting after the petition deadline) and an amending bylaw can be presented on that date for three readings which amends the bylaw for the additional monies and costs incurred. ***(This results in a December 2008 borrowing)***
2. The Town funds the overage using grant funding from 2009. ***(This puts projects currently in the capital budget plan in jeopardy)***
3. The Town funds the overage using capital reserves. ***(Reduces reserves)***
4. The Town defeats the current debenture bylaw and issues a new bylaw for the \$4 million amount and the requirements for advertising and petition are in effect. ***(This results in a March 2009 borrowing)***

Kris Holbeck, CA CAO Town of Claresholm

Suite 300, 714 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442
Fax: 403-329-9354



Town of Claresholm
Box 1000
221 45th Avenue West
Claresholm, Alberta T0L 0T0

September 4th, 2008
File: 14\66\004\L26

Attention: Kris Holbeck, CAO

Dear Kris:

**Re: Regional Water Treatment and Supply
Updated tender and pre-tender Cost Estimate**

As you are aware construction of the raw water pipeline is nearing completion, the Water Treatment Plant (WTP) and Highway Pump Station (HPS) tender has closed and the Claresholm to Granum pipeline tender documents are nearing completion. I wanted to provide an updated project cost estimate, now that a significant number of unknowns have now been determined.

History

In May of 2007, MPE completed the "Claresholm-Granum-MD of Willow Creek Regional Water Treatment and Supply Study". The recommended alternative, Alternative 3B recommended the construction of a raw water pipeline from Pine Coulee, upgrade the existing Water Treatment Plant to incorporate Dissolved Air Flotation (DAF) and Membrane Filtration (MF), upgrades at the Highway Pump Station as well as the treated water pipeline connecting to the east side of Claresholm, servicing Granum and MD residents along the pipeline route. The estimated cost of Alternative 3B was \$16,549,000 including contingencies and engineering. All costs do not include GST.

Raw Water Pipeline

The raw water pipeline from Pine Coulee is under construction and is expected to be completed by October 1st. The study had estimated the cost of this component to be \$5,135,000 including contingencies, land purchase costs, land reclamation and engineering fees. The following table provides a summary of actual and projected costs for the raw water line component.

Description	Cost (\$)
LW Dennis Contracting Ltd	\$3,692,000
Edwards Land Services	\$46,000
Land Purchase Costs	\$331,000
Land Reclamation Services	\$57,000
Hydro Excavating Pipeline Crossings	\$43,000
Engineering	\$425,000
Total	\$4,594,000

Water Treatment Plant

The Water Treatment Plant tender closed on September 4th, 2008. The study had estimated the cost of this component to be \$7,945,000 including contingencies and engineering fees. The following table provides an updated cost for this component of the project.

Description	Cost (\$)
Low Tender from Parcon Construction Ltd	\$7,174,500
Membrane Filtration Equipment	\$1,043,925
Dissolved Air Flotation Equipment	\$789,800
Sub Total	\$9,008,225
Engineering	\$950,000
Total	\$9,958,225

Highway Pump Station

The Highway Pump Station upgrading was included in the overall Water Treatment Plant tender and also closed on September 4th, 2008. The study had estimated the cost of this component to be \$452,000 including contingencies and engineering fees. The following table provides an updated cost for this component of the project.

Description	Cost (\$)
Low Tender From Parcon Construction Ltd.	\$764,650
Engineering	\$82,000
Total	\$846,650

Treated Water Pipeline (Claresholm to Granum)

The treated water pipeline from Claresholm to Granum will be tendered in September 2008. The study had estimated the cost of this component to be \$3,017,000 including contingencies, land purchase costs, land reclamation and engineering fees. The following table provides an updated cost for this component of the project.

Description	Cost (\$)
Pipeline Contract	\$2,676,000
Bison Land Services	\$10,000
Land Purchase Costs	\$53,000
Land Reclamation Services	\$35,000
Road Rehabilitation	\$455,000
Meter Vault and WTP Connection in Granum	\$341,000
Geotechnical Engineering	\$20,000
Engineering	\$360,000
Total	\$3,950,000

Total Estimated Project Cost

The total estimated project cost has been summarized in the following table. As discussed at the design review committee meetings, the Province will fund the 300mm water supply line from the WTP to the meter vault located at the intersection of 39th Avenue and 5th Street. As a result the Highway Pump Station component was removed from the regional funding approval. The Town of Claresholm will be responsible for 100% of the upgrade costs of the Highway Pump Station.

Description	Study Cost (\$)	Revised Cost (\$)
Raw Water Pipeline	\$5,135,000	\$4,594,000
Water Treatment Plant	\$7,945,000	\$9,958,225
Highway Pump Station	\$452,000	\$846,650
Treated Water Pipeline	\$3,017,000	\$3,950,000
Total	\$16,549,000	\$19,348,875
Total (Less Highway Pump Station)		\$18,502,225

1,953,225
Variance

Based on the above updated cost estimate we project the entire project to be 11.8% over the budget estimate prepared at the time of study completion in May of 2007.

↑ 12% Δ

Costs have increased at the Water Treatment Plant due to the following items:

- General inflation,
- Significant increases of steel and concrete prices due to world demand,
- Process piping design increased from 9MLD to 14MLD. This was completed to match the ultimate capacity of the two membrane filtration trains once all membrane cassettes' are installed,
- During detailed design it was determined that the ceiling height in the existing plant was not sufficient to incorporate the DAF process. As a result the existing roof will be removed, walls heightened and a new roof installed,
- Due to changes in the building code relative to wind loading the existing walls of the WTP needed to be upgraded,
- During detailed design it was decided to add a raw water aeration system to the existing raw water reservoir adjacent to the WTP to ensure raw water quality is maintained,
- During detailed design it was concluded that an on line redundant PLC would be prudent given the size and population the facility services,
- A maintenance area was included in the foot print of the building so that maintenance for not only plant equipment can be performed but for residential water metering and meter calibration equipment,
- A second WTP access road was included to allow for large chemical supply trucks to easily access the Water Treatment Plant,
- The original study assumed the existing generator was large enough to meet the electrical loads of the new plant. This was not the case and as a result a new generator was required. The existing generator will be relocated to the Highway Pump Station,
- Additional security equipment such as monitoring cameras and electric remote controlled vehicle access gates have been added to the tender,
- A general increase in construction costs in southern Alberta due to an influx of grant monies from other programs such as AMIP and MSI.

Costs have increased at the Highway Pump Station due to the following items:

- The addition of the removal and replacement of the entire roof structure,
- Removal and replacement of the door and door frame,
- Replacement of the heating and ventilation system,
- Removal and replacement of the reservoir inlet flow control valve and inlet piping,
- Extension of inlet piping in the treated water reservoir to improve chlorine residual levels,
- Addition of an emergency reservoir overflow,
- Removal and replacement of underground piping on the inlet and outlet of the station,
- A general increase in construction costs in southern Alberta due to an influx of grant monies from other programs such as AMIP and MSI.

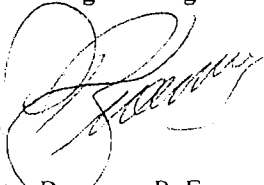
Costs have increased for the Claresholm to Granum Treated Water Pipeline due to the following items:

- Construction of a 300mm pipeline from the SWTP to the meter vault tie in,
- Additional cost of highway crossing at Highway 2,
- Increase of pipe length due to pipeline routing changes,
- Rehabilitation of roads in Claresholm and Granum

Please note that these costs are still estimates at this point. Once the remaining tender has closed, we will be in a better position to refine the above noted cost estimate. If you have any questions or concerns, please feel free to contact the undersigned at 317-3614.

Yours truly,

MPE Engineering Ltd.



Peter Brouwer, P. Eng.
Senior Project Manager



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
TAXES AND GRANTS IN LIEU						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	0.00	0.00	50,802.14	52,235.00	1,432.86
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	823,139.24	825,750.00	749,720.23	717,517.00	(32,203.23)
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	8,447.46	8,447.00	6,013.61	6,436.00	422.39
1-00-00-108-00	TAXES LINEAR PROPERTY	172,219.52	175,600.00	159,030.19	151,763.00	(7,267.19)
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,475,489.33	2,459,948.00	2,526,620.70	2,548,478.00	21,857.30
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,086.27	6,086.00	6,348.04	6,348.00	(0.04)
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	82,916.07	82,914.00	73,919.19	73,919.00	(0.19)
*	TOTAL TAXES AND GRANTS IN LIEU	3,568,297.89	3,558,745.00	3,572,454.10	3,556,696.00	(15,758.10)
REVENUE GENERAL MUNICIPAL						
1-00-00-510-00	PENALTIES & COSTS TAXES	44,097.23	40,346.83	52,023.48	42,000.00	(10,023.48)
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	490.48	100.00	(149.69)	100.00	249.69
1-00-00-540-00	CONCESSION & FRANCHISE	77,686.84	75,000.00	67,450.96	76,000.00	8,549.04
1-00-00-550-00	INTEREST ON INVESTMENTS	62,105.38	65,000.00	66,988.28	60,000.00	(6,988.28)
1-00-00-560-00	SUNDRY	2,079.50	5,000.00	(10,652.97)	2,000.00	12,652.97
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	10,526.00	10,526.00	0.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	3,796.38	5,600.00	0.00	4,000.00	4,000.00
1-12-00-930-00	CONT FROM SURPLUS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE GEN MUNICIPAL	200,781.81	201,572.83	186,186.06	194,626.00	8,439.94
**	GROSS TOTAL MUNICIPAL REVENUE	3,769,079.70	3,760,317.83	3,758,640.16	3,751,322.00	(7,318.16)
REQUISITIONS						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	67,046.88	67,046.88	65,596.75	65,596.75	0.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	992,825.25	988,685.95	479,790.58	959,581.19	479,790.61
**	TOTAL REQUISITIONS	1,059,872.13	1,055,732.83	545,387.33	1,025,177.94	479,790.61
***P	NET REVENUE MUN PURPOSES	2,709,207.57	2,704,585.00	3,213,252.83	2,726,144.06	(487,108.77)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
COUNCIL & OTHER LEGIS						
2-11-00-100-00	FRINGE BENEFITS LEGISLATIVE	3,215.05	4,500.00	372.61	4,500.00	4,127.39
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	6,577.50	7,500.00	5,654.00	7,500.00	1,846.00
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	24,313.75	30,000.00	14,573.63	27,000.00	12,426.37
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	2,773.02	3,000.00	2,206.06	3,500.00	1,293.94
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	8,582.74	9,500.00	7,161.65	10,500.00	3,338.35
*	TOTAL COUNCIL & OTHER LEGIS	45,462.06	54,500.00	29,967.95	53,000.00	23,032.05
***P	NET COSTS COUNCIL & LEGIS	(45,462.06)	(54,500.00)	(29,967.95)	(53,000.00)	(23,032.05)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV GEN ADMIN & OTHER						
1-12-00-414-00	SALE OF MATERIAL	1,981.07	2,000.00	10,285.90	2,000.00	(8,285.90)
1-12-00-416-00	CERTIFICATE FEES	8,480.00	8,000.00	6,340.00	8,000.00	1,660.00
1-12-00-520-00	BUSINESS LICENSES	27,040.00	25,000.00	27,695.00	26,000.00	(1,695.00)
1-12-00-562-00	FARM LAND RENTAL	5,927.92	6,000.00	780.00	6,000.00	5,220.00
1-12-00-568-00	ADMINISTRATION BUILDING RENT	4,121.91	5,000.00	2,384.81	4,000.00	1,615.19
1-12-00-570-00	SUNDRY RENTALS	12,029.00	8,000.00	627.34	8,000.00	7,372.66
1-12-00-595-00	PROPERTY SALES	50,631.33	0.00	0.00	0.00	0.00
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	0.00	0.00	0.00	0.00	0.00
1-12-00-910-00	GEN CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-12-00-920-00	CONTRIBUTION FROM RESERVES	82,176.33	0.00	0.00	0.00	0.00
1-12-00-940-00	CONT FROM CAPITAL	0.00	0.00	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	1,629.36	1,500.00	190.00	19,000.00	18,810.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	27,000.00	27,000.00	27,000.00	27,000.00	0.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	13,800.00	13,800.00	0.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	12,000.00	12,000.00	0.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	6,000.00	6,000.00	0.00
	* TOTAL REV GEN ADMIN & OTHER	252,816.92	114,300.00	107,103.05	131,800.00	24,696.95
EXPENSES GEN ADMIN & OTHER						
2-12-00-100-00	FRINGE BENEFITS ADMINISTRATION	72,554.83	46,000.00	44,487.64	58,900.00	14,412.36
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	113,461.62	115,000.00	86,851.85	118,850.00	31,998.15
2-12-00-131-00	MANAGEMENT CONSULTING FEES	14,449.47	25,000.00	2,794.63	5,000.00	2,205.37
2-12-00-135-00	SALARY ASSISTANTS	99,250.04	94,000.00	80,649.66	107,000.00	26,350.34
2-12-00-140-00	ADMIN JANITOR WAGES	9,693.75	9,500.00	11,622.95	25,200.00	13,577.05
2-12-00-145-00	ADMIN BUILD MTCE WAGES	0.00	0.00	0.00	0.00	0.00
2-12-00-150-00	ELECTIONS STAFF	750.00	250.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	2,300.00	250.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	13,697.18	10,000.00	9,042.20	15,000.00	5,957.80
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	1,613.30	2,500.00	1,992.75	2,000.00	7.25
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	22,025.43	20,000.00	2,443.92	5,000.00	2,556.08
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	4,296.48	10,000.00	3,495.54	10,000.00	6,504.46
2-12-00-215-00	OFFICE EXP, MILEAGE, FREIGHT	0.00	0.00	1,573.70	0.00	(1,573.70)
2-12-00-216-00	POSTAGE	9,771.67	11,000.00	8,787.90	11,000.00	2,212.10
2-12-00-217-00	TELEPHONE / FAX	8,863.38	9,000.00	6,111.49	9,500.00	3,388.51
2-12-00-220-00	PRINTING & STATIONERY	6,171.51	5,000.00	3,415.77	6,000.00	2,584.23
2-12-00-221-00	ASSOCIATION FEES	7,114.56	4,000.00	4,732.45	5,000.00	267.55
2-12-00-230-00	ASSESSOR	32,136.41	33,000.00	32,146.00	133,000.00	100,854.00
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	5,000.00	5,000.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-12-00-232-00	AUDITOR	9,620.00	9,000.00	9,615.00	10,000.00	385.00
2-12-00-234-00	LEGAL EXPENSES	7,124.38	8,000.00	0.00	8,000.00	8,000.00
2-12-00-235-00	TAX RECOVERY	0.00	0.00	0.00	0.00	0.00
2-12-00-236-00	UNION NEGOTIATIONS	0.00	0.00	0.00	0.00	0.00
2-12-00-237-00	LAND TITLES FEES	459.83	400.00	963.00	500.00	(463.00)
2-12-00-238-00	COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	3,698.73	5,000.00	5,093.00	5,000.00	(93.00)
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	90,444.30	100,000.00	108,846.30	110,000.00	1,153.70
2-12-00-509-00	ADVERTISING - GENERAL	8,619.98	10,000.00	4,369.47	10,000.00	5,630.53
2-12-00-510-00	COFFEE SUPPLIES	2,048.65	3,000.00	1,303.62	2,500.00	1,196.38
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	23,876.90	30,000.00	6,762.71	10,000.00	3,237.29
2-12-00-512-00	OFFICE SUPPLIES	26,936.18	20,000.00	8,870.29	25,000.00	16,129.71
2-12-00-513-00	SUNDRY	(3,402.79)	0.00	18,863.92	34,999.99	16,136.07
2-12-00-514-00	ELECTIONS - MATERIALS	1,720.03	500.00	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	2,209.94	2,000.00	2,633.91	2,500.00	(133.91)
2-12-00-518-00	BUILDING MTCE. - MATERIALS	0.00	2,500.00	472.50	2,500.00	2,027.50
2-12-00-540-00	OFFICE UTILITIES	16,661.67	16,000.00	9,213.95	18,000.00	8,786.05
2-12-00-541-00	MACKIN HALL UTILITIES	2,429.74	2,600.00	1,598.31	2,600.00	1,001.69
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	4,121.43	4,000.00	3,809.19	4,500.00	690.81
2-12-00-711-00	TAXI SUBSIDY	10,446.50	12,000.00	6,306.00	12,000.00	5,694.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	227,325.00	227,325.00	232,820.00	232,820.00	0.00
2-12-00-763-00	RESERVE FOR ACCTS. RECEIVABLE	0.00	0.00	0.00	0.00	0.00
2-12-00-764-00	CONT TO RESERVES GENERAL	170,000.00	0.00	0.00	0.00	0.00
2-12-00-766-00	FLOOD EXPENSES	0.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	21,000.00	22,000.00	24,000.00	24,000.00	0.00
2-12-00-771-00	FAIR DAYS	10,701.76	7,000.00	7,415.79	10,000.00	2,584.21
2-12-00-772-00	CANADA DAY	0.00	0.00	(1,102.60)	2,000.00	3,102.60
2-12-00-810-00	TEMPORARY LOAN INTEREST	132.34	2,000.00	228.09	500.00	271.91
2-12-00-811-00	EXCHANGE & BANK CHARGES	1,894.06	2,000.00	1,551.74	2,258.09	706.35
2-12-00-986-00	PROPERTY CLEANUP	143.90	2,000.00	0.00	2,000.00	2,000.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,021.78	1,500.00	0.00	1,500.00	1,500.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	85,931.62	85,000.00	33,099.77	40,000.00	6,900.23
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	4,302.46	3,000.00	2,281.00	5,000.00	2,719.00
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,599.89	15,000.00	1,295.16	10,000.00	8,704.84
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	7,688.03	7,000.00	5,654.88	8,000.00	2,345.12
2-12-00-994-00	DAMAGE CLAIMS	1,000.00	2,000.00	120.00	1,000.00	880.00
* TOTAL EXP GEN ADMIN & OTHER		1,165,905.94	1,000,325.00	796,233.45	1,113,628.08	317,394.63
***P NET COSTS GEN ADMIN & OTHER		(913,089.02)	(886,025.00)	(689,130.40)	(981,828.08)	(292,697.68)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE POLICE SERVICES						
1-21-00-840-00	PROVINCIAL POLICE GRANT	2,354.00	0.00	0.00	0.00	0.00
1-21-00-845-00	PROVINCIAL FINES COLLECTED	23,272.00	40,000.00	20,149.44	25,000.00	4,850.56
*	TOTAL REVENUE POLICE SERVICES	25,626.00	40,000.00	20,149.44	25,000.00	4,850.56
EXPENSES POLICE SERVICES						
2-21-00-100-00	FRING. BEN. - POLICE DEPT.	0.00	0.00	0.00	0.00	0.00
2-21-00-110-00	POLICE - OFFICE SECRETARY	0.00	0.00	0.00	0.00	0.00
2-21-00-250-00	POLICE - EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	0.00
2-21-00-500-00	POLICE - SUPPLIES	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES POLICE SERVICES	0.00	0.00	0.00	0.00	0.00
***P	NET COSTS POLICE SERVICES	25,626.00	40,000.00	20,149.44	25,000.00	4,850.56



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE FIRE FIGHTING						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	23,930.31	25,000.00	22,309.90	13,500.00	(8,809.90)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,600.00	5,000.00	3,700.00	5,000.00	1,300.00
*	TOTAL REVENUE FIRE FIGHTING	30,530.31	30,000.00	26,009.90	18,500.00	(7,509.90)
EXPENSES FIRE FIGHTING						
2-23-00-100-00	FRINGE BENEFITS - FIRE DEPT.	1,360.80	2,500.00	1,729.60	2,500.00	770.40
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,286.66	25,200.00	11,198.40	25,000.00	13,801.60
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,731.06	3,000.00	2,036.07	3,000.00	963.93
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	943.36	5,300.00	5,860.48	10,000.00	4,139.52
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	44,067.63	50,000.00	7,807.37	18,099.99	10,292.62
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	6,707.32	8,000.00	0.00	1,000.00	1,000.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	0.00	1,000.00	1,000.00
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	12,133.70	12,200.00	13,875.00	13,875.00	0.00
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	7,067.15	6,200.00	4,083.14	7,500.00	3,416.86
2-23-00-762-00	FIRE DEPT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-23-00-520-00	FIRE DEPARTMENT - TRAINING INITIATIVE	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES FIRE FIGHTING	98,297.68	113,400.00	46,590.06	81,974.99	35,384.93
***P	NET COSTS FIRE FIGHTING	(67,767.37)	(83,400.00)	(20,580.16)	(63,474.99)	(42,894.83)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
TOTAL REVENUE AMBULANCE						
1-25-00-840-00	AMBULANCE GRANT	60,165.00	60,165.00	0.00	60,165.00	60,165.00
*	TOTAL Total Revenue Ambulance	60,165.00	60,165.00	0.00	60,165.00	60,165.00
EXPENSES AMBULANCE						
2-25-00-200-00	AMBULANCE CONTRACT	106,570.20	106,570.00	79,927.55	126,570.00	46,642.45
*	TOTAL EXPENSES AMBULANCE	106,570.20	106,570.00	79,927.55	126,570.00	46,642.45
***P	NET COSTS AMBULANCE	(46,405.20)	(46,405.00)	(79,927.55)	(66,405.00)	13,522.55



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT						
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,515.00	2,000.00	3,640.00	3,500.00	(140.00)
1-26-00-530-00	FINES MUNICIPAL/PROVINCIAL	9,986.00	7,500.00	33,545.00	40,000.00	6,455.00
*	TOTAL REVENUE BYLAW ENFORCE	13,501.00	9,500.00	37,185.00	43,500.00	6,315.00
EXPENSES BYLAW ENFORCE						
2-26-00-111-00	WAGES - PEACE OFFICER	30,972.00	33,000.00	42,970.48	60,000.00	17,029.52
2-26-00-101-00	FRINGE BEN - PEACE OFFICER	6,007.78	5,500.00	7,992.59	13,000.00	5,007.41
2-66-00-101-00	BYLAW ASSISTANT WAGE	0.00	0.00	0.00	0.00	0.00
2-66-00-110-00	BYLAW ASSISTANT FRINGE BENEFITS	0.00	0.00	63.17	0.00	(63.17)
2-26-00-200-00	BYLAW - ANIMAL SERVICES	6,381.32	2,500.00	15,718.39	14,000.00	(1,718.39)
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	0.00	1,000.00	0.00	2,000.00	2,000.00
2-26-00-511-00	ADVERTISING - ENFORCEMENT	1,650.99	500.00	160.70	1,000.00	839.30
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,853.89	7,000.00	3,682.71	8,000.00	4,317.29
*	TOTAL EXPENSES BYLAW ENFORCE	52,865.98	49,500.00	70,588.04	98,000.00	27,411.96
***P	NET COSTS BYLAW ENFORCEMENT	(39,364.98)	(40,000.00)	(33,403.04)	(54,500.00)	(21,096.96)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE EQUIPMENT POOL						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	3,760.00	2,000.00	2,100.00	2,000.00	(100.00)
1-31-00-920-00	P.W. CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	56,000.00	56,000.00	0.00
*	TOTAL REV EQUIPMENT POOL	59,760.00	58,000.00	58,100.00	58,000.00	(100.00)
EXP EQUIPMENT POOL						
2-31-00-100-00	FRINGE BEN. COMMON SERVICES	40,146.56	37,000.00	24,039.56	45,000.00	20,960.44
2-31-00-110-00	SALARY - SUPERINTENDENT	30,271.62	34,000.00	51,049.37	32,300.00	(18,749.37)
2-31-00-130-00	ENGINEERING SERVICES - WAGES	5,145.50	6,000.00	0.00	6,000.00	6,000.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	40,926.59	50,000.00	36,592.12	50,000.00	13,407.88
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	25,573.34	12,000.00	17,055.01	30,000.00	12,944.99
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	0.00	0.00	833.33	2,000.00	1,166.67
2-31-00-210-00	CONTRACTED SERVICES	0.00	2,000.00	0.00	0.00	0.00
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	2,052.00	500.00	0.00	2,500.00	2,500.00
2-31-00-215-00	ENGINEERING SERVICES-TELEPHONE	0.00	0.00	0.00	0.00	0.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,056.50	3,000.00	2,037.89	3,200.00	1,162.11
2-31-00-217-00	SHOP EXPENSE - FREIGHT	4,124.78	5,000.00	2,260.41	5,000.00	2,739.59
2-31-00-512-00	ENG. SERV. - PLAN. & RESEARCH	0.00	0.00	0.00	0.00	0.00
2-31-00-513-00	ENG SERVICE - MATERIALS	405.30	500.00	203.80	500.00	296.20
2-31-00-515-00	SHOP EXPENSE - MATERIALS	32,089.24	25,000.00	18,159.85	34,999.99	16,840.14
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	33,236.12	50,000.00	40,643.33	50,000.00	9,356.67
2-31-00-518-00	EQUIPMENT INSURANCE	8,354.00	0.00	7,926.00	9,000.00	1,074.00
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	73,614.90	120,000.00	49,950.34	90,000.00	40,049.66
2-31-00-521-00	EQUIPMENT OIL & GAS	65,926.15	80,000.00	58,961.44	80,000.00	21,038.56
2-31-00-525-00	COMMON TRAINING	0.00	0.00	2,505.59	8,000.00	5,494.41
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,979.36	8,500.00	5,796.88	10,000.00	4,203.12
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP EQUIPMENT POOL	374,901.96	433,500.00	318,014.92	458,499.99	140,485.07
***P	NET COSTS EQUIPMENT POOL	(315,141.96)	(375,500.00)	(259,914.92)	(400,499.99)	(140,585.07)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE ROADS & STREETS						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,926.59	50,500.00	44,019.27	41,000.00	(3,019.27)
1-32-00-841-00	PROV GRANTS- STREETS	0.00	0.00	0.00	0.00	0.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	3,000.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE ROADS & STREETS	43,926.59	50,500.00	44,019.27	41,000.00	(3,019.27)
EXPENSE STREETS & ROADS						
2-32-00-100-00	FRINGE BEN. ROADS, STREETS	22,163.41	25,000.00	9,922.49	27,000.00	17,077.51
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	29,418.23	50,000.00	22,014.28	40,000.00	17,985.72
2-32-00-120-00	STREET CLEANING - WAGES	9,995.50	8,000.00	7,291.32	10,000.00	2,708.68
2-32-00-130-00	SNOW REMOVAL - WAGES	19,247.25	17,000.00	12,467.97	20,000.00	7,532.03
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	3,992.71	4,000.00	3,796.60	5,000.00	1,203.40
2-32-00-200-00	STS.LANE,BLVD,MTCE.-CONT. SERV	1,840.30	10,000.00	0.00	0.00	0.00
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	630.00	1,000.00	0.00	1,000.00	1,000.00
2-32-00-211-00	TRAFF. & PARK. CONT.-CONT. SERV	0.00	0.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	1,056.25	1,500.00	454.00	1,500.00	1,046.00
2-32-00-260-00	STREET LIGHTS	92,519.90	95,000.00	65,755.36	95,000.00	29,244.64
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	23,280.24	50,000.00	20,625.61	65,000.00	44,374.39
2-32-00-510-00	STREET CLEANING - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-520-00	SNOW REMOVAL - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	1,203.76	15,000.00	4,367.16	15,000.00	10,632.84
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	144,880.00	144,880.00	74,000.00	72,500.00	(1,500.00)
*	TOTAL EXPENSE STREETS & ROADS	350,227.55	421,380.00	220,694.79	352,000.00	131,305.21
***P	NET COSTS STREETS & ROADS	(306,300.96)	(370,880.00)	(176,675.52)	(311,000.00)	(134,324.48)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV AIRPORT SERVICES						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	6,500.00	7,200.00	7,000.00	(200.00)
1-33-00-564-00	AIRPORT FACILITY RENTAL	1,000.00	1,000.00	1,000.00	1,000.00	0.00
1-33-00-840-00	PROV GOVT GRANTS AIRPORT	0.00	0.00	0.00	0.00	0.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	500.00	0.00
*	TOTAL REV AIRPORT SERVICES	8,700.00	8,000.00	8,700.00	8,500.00	(200.00)
EXP AIRPORT SERVICES						
2-33-00-100-00	FRINGE BEN AIRPORT SERVICES	547.55	1,200.00	457.65	1,200.00	742.35
2-33-00-110-00	FIELD & HANGAR - WAGES	1,861.79	3,000.00	2,216.94	3,000.00	783.06
2-33-00-200-00	FIELD & HANGAR - CONT. SERVICE	0.00	0.00	0.00	0.00	0.00
2-33-00-500-00	FIELD & HANGAR - MATERIALS	4,784.68	10,000.00	944.48	5,000.00	4,055.52
2-33-00-540-00	FIELD & HANGAR - UTILITIES	3,931.67	3,000.00	2,418.96	4,000.00	1,581.04
2-33-00-580-00	FIELD & HANGAR - INSURANCE	4,327.00	0.00	3,818.00	4,500.00	682.00
2-33-00-762-00	AIRPORT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP AIRPORT SERVICES	15,452.69	17,200.00	9,856.03	17,700.00	7,843.97
***P	NET COSTS AIRPORT SERVICES	(6,752.69)	(9,200.00)	(1,156.03)	(9,200.00)	(8,043.97)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV STORM SEWER & DRAIN						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.21	5,000.00	6,426.22	6,000.00	(426.22)
*	TOTAL REV STORM SEWER & DRAIN	6,426.21	5,000.00	6,426.22	6,000.00	(426.22)
EXP STORM SEWER & DRAIN						
2-37-00-100-00	FRINGE BENEFITS - DRAINAGE	2,512.78	3,000.00	1,929.87	3,000.00	1,070.13
2-37-00-110-00	SIDEWALK MAINTENANCE - WAGES	0.00	0.00	0.00	0.00	0.00
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	3,202.65	5,000.00	1,398.00	5,000.00	3,602.00
2-37-00-130-00	DRAINAGE - WAGES	4,591.65	4,000.00	6,341.80	5,000.00	(1,341.80)
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	4,912.00	30,000.00	59,692.50	60,000.00	307.50
2-37-00-210-00	STROM SEWER MTCE-CONTR. SERV.	9,555.00	0.00	190.00	2,000.00	1,810.00
2-37-00-220-00	DRAINAGE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-00-510-00	SIDEWALK MAINTENANCE-MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	2,166.82	0.00	0.00	2,000.00	2,000.00
2-37-00-512-00	DRAINAGE - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-762-00	DRAINAGE CONT TO CAPITAL	61,785.00	70,000.00	0.00	0.00	0.00
*	TOTAL EXP STORM SEWER & DRAIN	88,725.90	112,000.00	69,552.17	77,000.00	7,447.83
***P	NET COSTS STORM SEWER & DRAIN	(82,299.69)	(107,000.00)	(63,125.95)	(71,000.00)	(7,874.05)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE WATER SERVICES						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,916.73	5,900.00	3,539.33	6,000.00	2,460.67
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	0.00	(32.60)	0.00	32.60
1-41-00-410-00	SALE OF WATER RESIDENTIAL	631,008.86	645,000.00	482,961.04	763,600.00	280,638.96
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	0.00	0.00	0.00
1-41-00-590-00	OTHER REVENUE WATER	15,432.93	12,000.00	11,487.84	12,000.00	512.16
1-41-00-910-00	WATER CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,297.22	2,300.00	0.00	2,300.00	2,300.00
1-41-00-992-00	PROVINCIAL GOV'T GRANTS	69,123.72	0.00	0.00	0.00	0.00
*	TOTAL REVENUE WATER SERVICES	723,779.46	665,200.00	497,955.61	783,900.00	285,944.39
EXPENSE WATER SERVICE						
2-41-00-100-00	WATER SUPPLY FRINGE BENEFITS	46,135.77	40,000.00	23,020.83	50,000.00	26,979.17
2-41-00-110-00	SALARY- SUPERINTENDENT	20,000.00	20,000.00	0.00	20,000.00	20,000.00
2-41-00-120-00	WAGES - OPERATOR	52,970.66	58,000.00	40,348.77	56,000.00	15,651.23
2-41-00-121-00	MTCE-BLDG & EQUIP TRT PL LABOR	0.00	0.00	0.00	0.00	0.00
2-41-00-130-00	T & D WAGES	57,238.54	30,000.00	49,657.01	65,000.00	15,342.99
2-41-00-131-00	T & D STANDBY PERSONNEL	0.00	0.00	0.00	0.00	0.00
2-41-00-132-00	METER READINGS - WAGES	2,588.52	3,500.00	1,844.19	3,500.00	1,655.81
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	15,183.11	14,000.00	10,035.02	15,000.00	4,964.98
2-41-00-200-00	T & D CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	1,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	11,436.75	11,000.00	8,391.54	12,500.00	4,108.46
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,769.82	1,500.00	1,023.38	2,000.00	976.62
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	3,148.39	3,000.00	1,626.12	3,500.00	1,873.88
2-41-00-220-00	ADVERTISING	371.50	250.00	0.00	1,000.00	1,000.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	71,906.02	20,000.00	3,816.70	20,000.00	16,183.30
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	10,339.31	20,000.00	6,913.73	10,000.00	3,086.27
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	30,144.21	20,000.00	2,693.48	30,000.00	27,306.52
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	20,037.46	40,000.00	15,112.79	25,000.00	9,887.21
2-41-00-514-00	PUMPING STATION MTCE - MAT	4.09	1,000.00	908.00	500.00	(408.00)
2-41-00-515-00	T & D - MATERIALS	34,671.33	40,000.00	47,005.74	40,000.00	(7,005.74)
2-41-00-516-00	BILLING SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	9,224.85	15,000.00	6,748.50	15,000.00	8,251.50
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	15,286.72	15,000.00	14,529.57	15,000.00	470.43
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,406.90	24,000.00	12,804.58	24,000.00	11,195.42
2-41-00-539-00	AIRPORT SYSTEM POWER	4,976.19	6,000.00	3,192.63	6,000.00	2,807.37
2-41-00-540-00	POWER - TREATMENT PLANT	48,729.32	50,000.00	23,795.69	50,000.00	26,204.31
2-41-00-541-00	POWER - NEW BOOSTER STATION	428.07	1,000.00	266.82	1,000.00	733.18



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-41-00-542-00	PUMPING STATION - POWER	11,456.48	15,000.00	7,102.96	15,000.00	7,897.04
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	14,051.43	12,000.00	5,477.66	15,000.00	9,522.34
2-41-00-545-00	HEATING - NEW BOOSTER STATION	846.97	1,000.00	537.01	1,000.00	462.99
2-41-00-546-00	HEATING PUMPING STATION	1,405.66	1,200.00	837.47	1,500.00	662.53
2-41-00-547-00	AIRPORT SYSTEM HEATING	3,186.88	2,000.00	791.24	3,500.00	2,708.76
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,516.46	6,000.00	2,928.09	6,000.00	3,071.91
2-41-00-761-00	RESERVE ACCTS RECEIVABLE WATER	0.00	0.00	0.00	0.00	0.00
2-41-00-762-00	WATER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-41-00-764-00	CONTRIBUTION TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	115,679.21	115,680.00	0.00	128,404.00	128,404.00
2-41-00-832-00	WATER DEBENTURES INTEREST	26,291.34	26,850.00	0.00	14,125.00	14,125.00
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	21,550.00	20,250.00	(1,300.00)
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	7,000.00	7,000.00	0.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	6,800.00	6,800.00	0.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	10,000.00	10,000.00	0.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	8,960.00	8,960.00	0.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	1,300.00	1,300.00	0.00
2-41-00-966-00	WATER PLANT WATER TESTING	20,689.15	25,000.00	7,380.00	25,000.00	17,620.00
2-41-00-987-00	WATER BAD DEBTS W/OFF	235.98	1,500.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSE WATER SERVICE	732,967.09	694,790.00	354,399.52	733,839.00	379,439.48
***P	NET COSTS WATER SERVICES	(9,187.63)	(29,590.00)	143,556.09	50,061.00	(93,495.09)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE SEWER SERVICES						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	(18.52)	0.00	18.52
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	259,252.34	270,000.00	182,960.51	260,000.00	77,039.49
1-42-00-920-00	CONT FROM RESERVES SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-990-00	NON GOVT CONTRIB SEWER	800.00	1,200.00	0.00	1,200.00	1,200.00
*	TOTAL REVENUE SEWER SERVICES	260,052.34	271,200.00	182,941.99	261,200.00	78,258.01
EXPENSES SEWER SERVICES						
2-42-00-100-00	SAN SEWER SERV ADMIN FRIN BEN	612.50	2,000.00	0.00	1,000.00	1,000.00
2-42-00-101-00	SEWER MTCE. - FRINGE BENEFITS	8,975.80	10,000.00	4,127.80	12,000.00	7,872.20
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	0.00	7,000.00	7,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	9,948.57	16,000.00	7,225.60	12,000.00	4,774.40
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	15,655.46	14,000.00	10,062.99	18,000.00	7,937.01
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	0.00	0.00	0.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	0.00	0.00	3,275.00	28,000.00	24,725.00
2-42-00-215-00	FREIGHT CHARGES	0.00	0.00	(50.00)	0.00	50.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	8,790.12	16,000.00	12,740.03	12,000.00	(740.03)
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	756.66	5,000.00	325.10	2,000.00	1,674.90
2-42-00-530-00	SEWER MAINTENANCE - CHEMICALS	0.00	1,600.00	0.00	0.00	0.00
2-42-00-540-00	SEWER LAGOON MAINT - CHEMICALS	0.00	0.00	0.00	0.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,913.37	2,700.00	1,604.68	3,000.00	1,395.32
2-42-00-551-00	LIFT STATION - HEAT	1,194.74	1,200.00	366.16	1,500.00	1,133.84
2-42-00-552-00	SEWER LAGOON POWER	4,872.30	8,000.00	4,666.86	5,000.00	333.14
2-42-00-762-00	TRANSFER TO SEWER RESERVES	0.00	0.00	0.00	0.00	0.00
2-42-00-763-00	SEWER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	32,698.84	32,699.00	0.00	34,620.00	34,620.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	53,039.93	53,603.00	0.00	51,682.00	51,682.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	6,750.00	6,750.00	0.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	2,000.00	2,000.00	0.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	3,360.00	3,360.00	0.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	8,400.00	8,400.00	0.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	2,100.00	2,100.00	0.00
*	TOTAL EXPENSES SEWER SERVICES	169,068.29	192,412.00	66,954.22	210,412.00	143,457.78
***P	NET COSTS SEWER SERVICES	90,984.05	78,788.00	115,987.77	50,788.00	(65,199.77)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE GARBAGE COLLECTION						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	279,133.63	280,000.00	205,541.03	287,500.00	81,958.97
1-43-00-920-00	GARB CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL REV GARBAGE COLLECTION	279,133.63	280,000.00	205,541.03	287,500.00	81,958.97
EXP GARBAGE COLLECTION						
2-43-00-100-00	GARBAGE ADMIN - FRINGE BENEFIT	892.50	2,000.00	0.00	1,000.00	1,000.00
2-43-00-101-00	GARBAGE COLLECTION-FRING BENFT	25,966.94	27,000.00	11,098.10	28,000.00	16,901.90
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	0.00	10,200.00	10,200.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	66,780.51	74,000.00	44,760.32	70,000.00	25,239.68
2-43-00-140-00	RECYCLING MTCE - WAGES	9,162.90	6,000.00	7,973.46	10,000.00	2,026.54
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	65,931.12	63,000.00	43,645.24	70,000.00	26,354.76
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	25,658.00	26,000.00	342.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	21,486.56	23,000.00	16,784.31	25,000.00	8,215.69
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	7,550.00	0.00	0.00	2,000.00	2,000.00
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	12,521.61	0.00	0.00	2,000.00	2,000.00
2-43-00-763-00	GARB CONT TO CAP	206,955.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	2,800.00	2,800.00	0.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	32,480.00	32,480.00	0.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	1,300.00	1,300.00	0.00
*	TOTAL EXP GARBAGE COLLECTION	490,685.14	268,780.00	186,499.43	281,780.00	95,280.57
***P	NET COSTS GARBAGE COLLECTION	(211,551.51)	11,220.00	19,041.60	5,720.00	(13,321.60)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE FCSS						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	0.00	0.00	64,221.00	79,891.00	15,670.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	0.00	0.00	19,973.00	19,973.00	0.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	0.00	0.00	29,778.33	35,484.00	5,705.67
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	0.00	0.00	1,185.15	2,139.00	953.85
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	0.00	5,000.00	0.00	(5,000.00)
1-51-00-105-00	FCSS - INTEREST EARNED	0.00	0.00	469.83	650.00	180.17
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	0.00	0.00	300.00	0.00	(300.00)
1-51-00-101-01	CALGARY HEALTH OP	0.00	0.00	18,101.84	24,136.00	6,034.16
1-51-00-102-01	OTHER FUNDING & FEES OP	0.00	0.00	665.00	264.00	(401.00)
1-51-00-103-01	FUNDING - I.N. OP	0.00	0.00	0.00	0.00	0.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	0.00	0.00	6,000.00	11,000.00	5,000.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	0.00	0.00	9,174.00	7,736.00	(1,438.00)
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	0.00	0.00	0.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	0.00	0.00	1,640.00	0.00	(1,640.00)
1-51-00-100-06	CFSA FUNDING RC	0.00	0.00	15,376.00	28,365.00	12,989.00
1-51-00-101-06	OTHER FUNDING & FEES RC	0.00	0.00	13.70	0.00	(13.70)
*	TOTAL REVENUE FCSS	0.00	0.00	171,897.85	209,638.00	37,740.15
EXPENSE FCSS GENERAL						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	0.00	0.00	32,767.00	45,500.00	12,733.00
2-51-00-101-00	WAGES & SALARIES ADMIN	0.00	0.00	0.00	0.00	0.00
2-51-00-102-00	EI EXPENSE	0.00	0.00	0.00	2,953.00	2,953.00
2-51-00-103-00	CPP EXPENSE	0.00	0.00	15.50	4,418.00	4,402.50
2-51-00-104-00	WCB EXPENSE	0.00	0.00	(346.75)	591.00	937.75
2-51-00-105-00	BENEFITS EXPENSE	0.00	0.00	7,208.96	2,804.00	(4,404.96)
2-51-00-106-00	LAPP CONTRIBUTIONS	0.00	0.00	0.00	3,359.00	3,359.00
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	0.00	0.00	1,132.29	600.00	(532.29)
2-51-00-108-00	ADVERTISING & PROMOTION	0.00	0.00	421.71	600.00	178.29
2-51-00-109-00	ACCOUNTING & LEGAL	0.00	0.00	142.50	2,600.00	2,457.50
2-51-00-110-00	BAD DEBTS EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-111-00	MEMBERSHIPS	0.00	0.00	414.00	700.00	286.00
2-51-00-112-00	OFFICE EXPENSES	0.00	0.00	1,807.79	6,317.00	4,509.21
2-51-00-113-00	RENT EXPENSE	0.00	0.00	7,555.59	10,200.00	2,644.41
2-51-00-114-00	GENERAL & ADMIN EXPENSES	0.00	0.00	1,226.81	1,800.00	573.19
2-51-00-115-00	JANITORIAL EXPENSES	0.00	0.00	2,491.38	3,600.00	1,108.62
2-51-00-116-00	TELEPHONE & UTILITIES	0.00	0.00	3,808.52	6,000.00	2,191.48
2-51-00-117-00	TRAVEL & MEALS	0.00	0.00	2,415.53	2,000.00	(415.53)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-51-00-118-00	INSURANCE EXPENSE	0.00	0.00	425.00	0.00	(425.00)
2-51-00-119-00	INTEREST & BANK CHARGES	0.00	0.00	0.00	0.00	0.00
2-51-00-120-00	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-999-00	ALLOCATION TO PROGRAMS	0.00	0.00	0.00	0.00	0.00
* TOTAL FCSS GENERAL		0.00	0.00	61,485.83	94,042.00	32,556.17
FCSS OUTREACH PROGRAM						
2-51-00-100-01	WAGES OP	0.00	0.00	17,253.47	34,999.99	17,746.52
2-51-00-105-01	BENEFITS OP	0.00	0.00	(143.00)	500.00	643.00
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	0.00	0.00	142.86	400.00	257.14
2-51-00-108-01	ADVERTISING OP	0.00	0.00	667.04	500.00	(167.04)
2-51-00-113-01	RENT ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-116-01	CELL PHONE OP	0.00	0.00	207.51	360.00	152.49
2-51-00-117-01	TRAVEL & MEALS OP	0.00	0.00	448.00	1,500.00	1,052.00
2-51-00-120-01	SUPPLIES OP	0.00	0.00	1,721.86	600.00	(1,121.86)
2-51-00-121-01	INSTRUMENTAL NEEDS OP	0.00	0.00	0.00	0.00	0.00
2-51-00-122-01	ADMIN ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-123-01	DRUG COALITION EXPENSE	0.00	0.00	6,052.92	11,000.00	4,947.08
2-51-00-123-02	COMMUNITY CHOOSE WELL	0.00	0.00	5,047.99	0.00	(5,047.99)
* TOTAL FCSS OUTREACH PROGRAM		0.00	0.00	31,398.65	49,859.99	18,461.34
AFTER SCHOOL CARE EXPENSES						
2-51-00-100-02	WAGES ASC	0.00	0.00	15,225.60	23,582.00	8,356.40
2-51-00-105-02	BENEFITS ASC	0.00	0.00	1,426.73	0.00	(1,426.73)
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	0.00	0.00	59.90	300.00	240.10
2-51-00-108-02	ADVERTISING ASC	0.00	0.00	429.45	200.00	(229.45)
2-51-00-116-02	CELL PHONE ASC	0.00	0.00	203.46	360.00	156.54
2-51-00-117-02	TRAVEL & MEALS ASC	0.00	0.00	27.00	0.00	(27.00)
2-51-00-120-02	SUPPLIES ASC	0.00	0.00	1,609.19	800.00	(809.19)
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	0.00	0.00	0.00
2-51-00-124-02	UNITED CHURCH ASC	0.00	0.00	1,800.00	1,500.00	(300.00)
2-51-00-125-02	NUTRITION/SNACKS ASC	0.00	0.00	669.00	1,100.00	431.00
* TOTAL AFTER SCHOOL CARE EXPEN		0.00	0.00	21,450.33	27,842.00	6,391.67
SUMMER FUN EXPENSES						
2-51-00-100-03	WAGES SF	0.00	0.00	0.00	0.00	0.00
2-51-00-105-03	BENEFITS SF	0.00	0.00	0.00	0.00	0.00
2-51-00-108-03	ADVERTISING SF	0.00	0.00	0.00	0.00	0.00
2-51-00-116-03	CELL PHONE SF	0.00	0.00	0.00	0.00	0.00
2-51-00-120-03	SUPPLIES SF	0.00	0.00	0.00	0.00	0.00
2-51-00-122-03	ADMIN ALLOCATION SF	0.00	0.00	0.00	0.00	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-51-00-124-03	NUTRITION/SNACKS SF	0.00	0.00	0.00	0.00	0.00
*	TOTAL SUMMER FUN EXPENSES	0.00	0.00	0.00	0.00	0.00
	OTHER PROGRAM EXPENSES					
2-51-00-100-04	WAGES - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-105-04	BENEFITS - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-108-04	ADVERTISING - OTHER	0.00	0.00	1,328.80	650.00	(678.80)
2-51-00-120-04	SUPPLIES - OTHER	0.00	0.00	457.52	2,444.00	1,986.48
2-51-00-122-04	ADMIN ALLOCATION - OTHER	0.00	0.00	0.00	0.00	0.00
*	TOTAL OTHER PROGRAM EXPENSES	0.00	0.00	1,786.32	3,094.00	1,307.68
	PROGRAM GRANTS EXPENSE					
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	0.00	0.00	7,500.00	9,300.00	1,800.00
*	TOTAL PROGRAM GRANTS EXPENSE	0.00	0.00	7,500.00	9,300.00	1,800.00
	RESOURCE CENTRE EXPENSES					
2-51-00-100-06	WAGES RC	0.00	0.00	14,396.00	25,000.00	10,604.00
2-51-00-105-06	BENEFITS RC	0.00	0.00	1,405.45	0.00	(1,405.45)
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	0.00	0.00	0.00	0.00	0.00
2-51-00-108-06	ADVERTISING RC	0.00	0.00	467.27	500.00	32.73
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	0.00	0.00	0.00
2-51-00-120-06	SUPPLIES RC	0.00	0.00	388.00	0.00	(388.00)
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	(10.00)	0.00	10.00
*	TOTAL RESOURCE CENTRE EXPENSE	0.00	0.00	16,646.72	25,500.00	8,853.28
***P	NET COSTS FCSS	0.00	0.00	31,630.00	0.01	(31,629.99)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
EXPENSES DAYCARE SERVICES						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	19,973.00	19,973.00	19,973.00	19,973.00	0.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	17,468.00	26,202.00	8,734.00
*	TOTAL EXP DAYCARE SERVICES	46,175.00	46,175.00	37,441.00	46,175.00	8,734.00
***P	NET COSTS DAYCARE SERVICES	(46,175.00)	(46,175.00)	(37,441.00)	(46,175.00)	(8,734.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE CEMETERY SERV						
1-56-00-410-00	CEMETERY FEES	16,225.00	9,000.00	10,846.43	15,000.00	4,153.57
1-56-00-840-00	PROV COND GRANTS CEMETERY	0.00	0.00	0.00	0.00	0.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
*	TOTAL REVENUE CEMETERY SERV	17,225.00	10,000.00	11,846.43	16,000.00	4,153.57
EXPENSE CEMETERY SERV						
2-56-00-100-00	CEMETERIES FRINGE BENEFITS	2,315.75	4,000.00	2,837.22	3,000.00	162.78
2-56-00-110-00	CEMETERY WAGES	8,558.26	14,000.00	9,826.68	12,000.00	2,173.32
2-56-00-510-00	CEMETERY MATERIALS	172.47	2,000.00	201.04	2,000.00	1,798.96
*	TOTAL EXPENSE CEMETERY SERV	11,046.48	20,000.00	12,864.94	17,000.00	4,135.06
***P	NET COSTS CEMETERY SERVICES	6,178.52	(10,000.00)	(1,018.51)	(1,000.00)	18.51



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE AG SERVICES						
1-62-00-840-00	PROV. GRNTS-INSECTICIDE & HERB	0.00	0.00	0.00	0.00	0.00
1-62-00-841-00	NON GOV'T GRANTS WEED CONTROL	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE AG SERVICES	0.00	0.00	0.00	0.00	0.00
EXPENSES AG SERVICES						
2-62-00-100-00	PEST CONT ADMIN FRINGE BENEFIT	340.09	1,000.00	133.03	500.00	366.97
2-62-00-110-00	PEST CONTROL ADMIN SUPERVISION	0.00	0.00	0.00	0.00	0.00
2-62-00-111-00	PEST CONTROL WAGES	1,066.74	2,000.00	482.36	1,500.00	1,017.64
2-62-00-121-00	WEED CONTROL INSPECTOR WAGES	0.00	0.00	0.00	0.00	0.00
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	0.00	0.00	1,014.74	0.00	(1,014.74)
2-62-00-211-00	PEST CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-221-00	WEED CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-514-00	PEST CONTROL CHEMICALS	284.43	3,000.00	701.65	1,500.00	798.35
2-62-00-515-00	WEED CONTROL CHEMICALS	3,464.33	3,000.00	4,205.33	1,500.00	(2,705.33)
2-62-00-516-00	PEST CONTROL MATERIALS	94.49	2,500.00	0.00	1,000.00	1,000.00
2-62-00-517-00	WEED CONTROL MATERIALS	11.97	2,500.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSES AG SERVICES	5,262.05	14,000.00	6,537.11	7,000.00	462.89
****P	NET COSTS AG SERVICES	(5,262.05)	(14,000.00)	(6,537.11)	(7,000.00)	(462.89)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV PLANNING/DEVELOPMENT						
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	14,116.82	10,000.00	7,335.93	15,000.00	7,664.07
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	19,664.50	15,000.00	13,000.00	20,000.00	7,000.00
1-66-00-840-00	INT STABILIZATION SUB DEV	0.00	0.00	0.00	0.00	0.00
*	TOTAL REV PLANNING/DEVELOPMENT	33,781.32	25,000.00	20,335.93	35,000.00	14,664.07
EXP PLANNING/DEVELOPMENT						
2-26-00-110-00	WAGES - DEVELOPMENT	38,922.34	41,000.00	34,485.22	47,500.00	13,014.78
2-26-00-100-00	FRINGE BEN - DEVELOPMENT	9,523.91	5,000.00	7,215.66	11,500.00	4,284.34
2-66-00-100-00	ASSISTANT WAGE	0.00	0.00	3,275.92	8,000.00	4,724.08
2-66-00-111-00	DEVELOPMENT ASSISTANT FRINGE BENE	0.00	0.00	122.32	400.00	277.68
2-66-00-200-00	PROFESSIONAL SERVICES	0.00	0.00	4,079.20	16,000.00	11,920.80
2-66-00-201-00	DEVELOPMENT - LEGAL	0.00	0.00	1,748.23	9,800.00	8,051.77
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	0.00	0.00	3,800.00	3,800.00
2-66-00-204-00	DEVELOPMENT - ADVERTISING	0.00	0.00	988.34	2,500.00	1,511.66
2-66-00-205-00	DEVELOPMENT - MILEAGE	0.00	0.00	1,301.06	2,100.00	798.94
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	6,537.29	10,000.00	(1,000.00)	10,000.00	11,000.00
2-12-00-998-00	PLANNING FUND	40,319.54	40,000.00	28,885.00	50,000.00	21,115.00
*	TOTAL EXP PLANNING/DEVELOPMENT	95,303.08	96,000.00	81,100.95	161,600.00	80,499.05
***P	NET COSTS PLANNING/DEVELOPMENT	(61,521.76)	(71,000.00)	(60,765.02)	(126,600.00)	(65,834.98)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE REC BOARD						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	15,000.00	15,000.00	25,000.00	15,000.00	(10,000.00)
*	TOTAL REVENUE REC BOARD	15,000.00	15,000.00	25,000.00	15,000.00	(10,000.00)
EXPENSES REC BOARD						
2-71-00-100-00	FRINGE BEN HUMAN RES ADMIN	0.00	0.00	0.00	0.00	0.00
2-71-00-110-00	HUMAN RESOURCES MANAGER WAGES	0.00	0.00	0.00	0.00	0.00
2-71-00-211-00	REC TRAVEL & CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
2-71-00-212-00	RECREATION CONFERENCES	0.00	0.00	0.00	0.00	0.00
2-71-00-213-00	REC DELEGATES TRAVEL & SUB	0.00	0.00	0.00	0.00	0.00
2-71-00-221-00	RECREATION ADVERTISING	0.00	200.00	0.00	0.00	0.00
2-71-00-222-00	REC SUBSCRIP & MEMBERSHIPS	0.00	100.00	0.00	0.00	0.00
2-71-00-510-00	RECREATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-71-00-990-00	REC MISC P.R.	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES REC BOARD	0.00	300.00	0.00	0.00	0.00
***P	NET COSTS REC BOARD	15,000.00	14,700.00	25,000.00	15,000.00	(10,000.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE ARENA						
1-72-00-418-00	VENDING MACHINES	97.42	0.00	47.28	0.00	(47.28)
1-72-00-562-00	MINOR HOCKEY RENTALS	25,058.80	24,000.00	16,084.96	24,000.00	7,915.04
1-72-00-564-00	FIGURE SKATING RENTALS	16,807.82	17,000.00	9,977.94	17,000.00	7,022.06
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	300.00	1,800.00	1,500.00
1-72-00-566-00	ADULT & ZONE "AA"	11,185.00	13,000.00	7,031.25	12,000.00	4,968.75
1-72-00-567-00	OUT OF TOWN ICE RENTAL	885.00	500.00	0.00	500.00	500.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,650.00	1,500.00	675.00	1,500.00	825.00
1-72-00-570-00	OTHER RENTALS	7,788.90	5,000.00	5,897.18	5,000.00	(897.18)
1-72-00-844-00	PROV GRANTS ARENA	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE ARENA	65,672.94	63,800.00	40,013.61	62,800.00	22,786.39
EXPENSES ARENA						
2-72-00-104-00	FRINGE BENEFITS ARENA	21,102.63	25,000.00	7,044.13	19,000.00	11,955.87
2-72-00-140-00	ARENA OPERATION WAGES	67,755.31	61,000.00	32,650.26	62,000.00	29,349.74
2-72-00-210-00	ARENA OPERATION CONT SERVICE	67.50	0.00	0.00	0.00	0.00
2-72-00-216-00	ARENA TELEPHONE	1,743.02	1,800.00	1,193.04	1,900.00	706.96
2-72-00-530-00	ARENA MATERIALS	20,108.87	35,000.00	4,046.17	30,000.00	25,953.83
2-72-00-560-00	ARENA UTILITIES	56,937.87	64,000.00	28,747.34	60,000.00	31,252.66
2-72-00-762-00	ARENA CONT TO CAPITAL	30,936.11	40,000.00	0.00	0.00	0.00
*	TOTAL EXPENSES ARENA	198,651.31	226,800.00	73,680.94	172,900.00	99,219.06
***P	NET COSTS ARENA	(132,978.37)	(163,000.00)	(33,667.33)	(110,100.00)	(76,432.67)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE PARKS						
1-72-00-572-00	PARK CAMPING FEES	64,905.68	30,000.00	50,421.90	50,000.00	(421.90)
1-72-00-840-00	PROV GRANTS PARKS	0.00	0.00	0.00	0.00	0.00
1-72-00-850-00	PARKS MAINTENANCE CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	40,000.00	40,000.00
1-72-00-992-00	TRUST DEPOSIT CONT TO PARK DEV	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	99,905.68	65,000.00	50,421.90	90,000.00	39,578.10
EXPENSES PARKS						
2-72-00-105-00	FRINGE BENEFITS PARKS	17,970.11	17,000.00	14,925.82	19,000.00	4,074.18
2-72-00-151-00	PARKS OPERATION WAGES	54,747.83	43,000.00	52,203.39	60,000.00	7,796.61
2-71-00-513-00	LRSD LAWNCARE WAGES	5,739.54	0.00	0.00	0.00	0.00
2-72-00-535-00	PARKS MATERIALS	18,221.11	15,000.00	11,384.88	25,000.00	13,615.12
2-72-00-537-00	PARK DEV MATERIAL	29,336.96	35,000.00	28,099.25	120,000.00	91,900.75
2-72-00-570-00	PARKS UTILITIES	12,469.78	10,000.00	8,565.87	13,000.00	4,434.13
2-72-00-761-00	PARKS CONT TO CAPITAL	6,732.00	8,000.00	0.00	0.00	0.00
*	TOTAL EXPENSES PARKS	145,217.33	128,000.00	115,179.21	237,000.00	121,820.79
***P	NET COSTS PARKS	(45,311.65)	(63,000.00)	(64,757.31)	(147,000.00)	(82,242.69)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE PROGRAMS						
1-72-00-413-00	BALL DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
1-72-00-841-00	PROV GRANTS PROGRAMS	0.00	0.00	0.00	0.00	0.00
1-72-00-571-00	SOUTHERN ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
1-72-00-416-00	RECREATION PROGRAMS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PROGRAMS	0.00	0.00	0.00	0.00	0.00
EXPENSES REC PROGRAMS						
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
2-71-00-512-00	SOUTH ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
2-72-00-511-00	REC PROGRAM MATERIALS	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES REC PROGRAMS	50,000.00	50,000.00	50,000.00	50,000.00	0.00
***P	NET COSTS REC PROGRAMS	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE SWIM POOL						
1-72-00-410-00	RED CROSS SWIM LESSONS	37,571.97	35,000.00	30,618.23	36,000.00	5,381.77
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,586.87	40,000.00	35,213.00	46,000.00	10,787.00
1-72-00-560-00	SWIM POOL RENTAL	5,103.26	12,000.00	7,816.28	5,000.00	(2,816.28)
*	TOTAL REVENUE SWIM POOL	90,262.10	87,000.00	73,647.51	87,000.00	13,352.49
EXPENSES SWIM POOL						
2-72-00-102-00	FRINGE BENEFITS SWIM POOL	41,787.25	46,000.00	14,246.94	42,000.00	27,753.06
2-72-00-103-00	FRINGE BENEFITS SWIM POOL OPER	0.00	0.00	0.00	0.00	0.00
2-72-00-130-00	SWIM POOL LIFEGUARDS	154,005.72	170,000.00	106,948.48	160,000.00	53,051.52
2-72-00-131-00	SWIM POOL OPERATION WAGES	0.00	0.00	0.00	0.00	0.00
2-72-00-132-00	DAY CAMP WORKERS	0.00	0.00	11,027.55	0.00	(11,027.55)
2-72-00-133-00	DAYCAMP WORKERS FRINGE BENEFITS	0.00	0.00	1,164.91	0.00	(1,164.91)
2-72-00-200-00	SWIM POOL OP CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	0.00	0.00	389.66	4,000.00	3,610.34
2-72-00-215-00	SWIM POOL TELEPHONE	2,457.99	1,200.00	1,772.12	2,600.00	827.88
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	21,361.55	15,000.00	15,543.77	17,000.00	1,456.23
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	14,863.43	17,000.00	4,664.00	12,000.00	7,336.00
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	(1,004.14)	0.00	1,004.14
2-72-00-550-00	SWIM POOL OPERATION UTILITIES	0.00	0.00	0.00	0.00	0.00
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	46,420.65	46,421.00	16,948.20	16,949.00	0.80
2-72-00-834-00	SWIM POOL DEBENTURE INT	12,042.79	15,555.00	11,280.62	11,281.00	0.38
*	TOTAL EXPENSES SWIM POOL	292,939.38	311,176.00	182,982.11	265,830.00	82,847.89
***P	NET COSTS SWIM POOL	(202,677.28)	(224,176.00)	(109,334.60)	(178,830.00)	(69,495.40)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
MUSEUM REVENUE						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-74-00-920-00	SUB RESERVE CONT TO MUSEUM	0.00	0.00	0.00	0.00	0.00
1-74-00-840-00	MUSEUM PROV GRANT	7,500.00	7,500.00	3,280.00	7,500.00	4,220.00
1-74-00-410-00	MUSEUM	6,453.91	5,000.00	5,367.51	5,000.00	(367.51)
*	TOTAL MUSEUM REVENUE	14,953.91	13,500.00	8,647.51	13,500.00	4,852.49
EXPENSES MUSEUM						
2-74-00-100-00	MUSEUM FRINGE BENEFITS	3,062.69	5,000.00	1,354.06	1,200.00	(154.06)
2-74-00-101-00	TOURIST INFO CENTRE-FRINGE BEN	2,822.69	3,000.00	1,419.83	1,000.00	(419.83)
2-74-00-120-00	MUSEUM WAGES	14,837.94	20,000.00	11,459.88	18,200.00	6,740.12
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	14,502.21	19,000.00	13,233.54	17,500.00	4,266.46
2-74-00-200-00	MUSEUM CONTRACTED SERV	0.00	0.00	0.00	0.00	0.00
2-74-00-201-00	TOURIST INFO CENT. CONT. SERV.	0.00	0.00	0.00	0.00	0.00
2-74-00-510-00	MUSEUM MATERIALS	2,769.86	10,000.00	4,336.34	4,000.00	(336.34)
2-74-00-542-00	MUSEUM UTILITIES	6,957.33	8,000.00	4,196.60	9,000.00	4,803.40
2-74-00-762-00	CONT TO CAP MUSEUM SITE	0.00	21,000.00	0.00	21,000.00	21,000.00
*	TOTAL EXPENSES MUSEUM	44,952.72	86,000.00	36,000.25	71,900.00	35,899.75
***P	NET COSTS MUSEUM	(29,998.81)	(72,500.00)	(27,352.74)	(58,400.00)	(31,047.26)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE LIBRARY						
1-74-00-841-00	LIBRARY PROVINCIAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE LIBRARY	0.00	0.00	0.00	0.00	0.00
EXPENSES LIBRARY						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,436.66	8,000.00	4,352.63	8,000.00	3,647.37
2-74-00-540-00	LIBRARY UTILITIES	13,746.98	16,000.00	8,451.29	15,000.00	6,548.71
2-74-00-998-00	CHINOOK ARCH LIBRARY	15,791.92	15,792.00	16,217.45	15,800.00	(417.45)
2-74-00-770-00	LIBRARY GRANT	95,500.00	93,150.00	97,900.00	97,900.00	0.00
*	TOTAL EXPENSES LIBRARY	131,475.56	132,942.00	126,921.37	136,700.00	9,778.63
***P	NET COSTS LIBRARY	(131,475.56)	(132,942.00)	(126,921.37)	(136,700.00)	(9,778.63)
****	YEAR TO DATE (SURPLUS)/DEFICIT	(98,272.60)	0.00	(1,696,941.23)	(0.01)	1,696,941.22

TOWN OF CLARESHOLM

POLICY

POLICY # 76
REPLACING POLICY # 61

EFFECTIVE DATE March 25, 2008

SUBJECT Tax Penalty Forgiveness

DEPARTMENT Administration

AUTHORITY Municipal Government Act

DATE PASSED March 25, 2008

PURPOSE: To have a policy to guide Administration when requests are received from citizens for forgiveness on the penalty assessed on late paid property taxes.

POLICY: The onus of having the current property taxes received and available to the Town on or before 4:00pm on the due date (August 31st or the last business day in August of each year) is clearly laid on the property owner.

GUIDELINES:

1. This policy is to be used as formal documentation that supports Administration's response to citizens that there is no forgiveness of penalties on late paid property taxes.
2. This policy is to be used as Council's direction to Administration when taxpayers request the forgiveness of penalties on late paid taxes either verbally or in a letter to Administration.
3. Letters addressed to Mayor and/or Council will be presented on the Council agenda but this policy will give direction regarding the resolution of this issue.
4. Reasons such as family illness, bank errors, not knowing the due date for property taxes, et cetera are not valid reasons for the late payment of property taxes and the penalty will be not be reversed. Post marks and proof of payments from banking institutions will not be accepted as payment being received by the Town.

5. Allowances for bank processing time of electronic funds transfer (EFT) are the responsibility of the property owner. The same rules apply for these payments as for any other payment in that it must be received and available to the Town at 4:00pm on the due date (August 31st or the last business day in August).
6. This policy also applies to all ***outstanding*** balances that are due on or before December 31st or the last business day in December and that are subject to a penalty.

Proposal
from Councillor
Moore

TOWN OF CLARESHOLM

POLICY

POLICY # 76
REPLACING POLICY # 61

EFFECTIVE DATE _____

SUBJECT Tax Penalty Forgiveness

DEPARTMENT Administration _____

AUTHORITY Municipal Government Act DATE PASSED _____

POLICY: To have a policy to guide Administration when requests are received from citizens for forgiveness on the penalty assessed on late paid property taxes.

GUIDELINES:

1. This policy is to be used as formal documentation that supports Administration's response to citizens that there is no forgiveness of penalties on late paid property taxes.
2. This policy is to be used as Council's direction to Administration when taxpayers request the forgiveness of penalties on late paid taxes either verbally or in a letter to Administration.
3. Letters addressed to Mayor and/or Council will be presented on the Council agenda but this policy will give direction regarding the resolution of this issue.
4. This policy states that the onus of having the current property taxes paid on the due date (August 31st or the last business day in August) is clearly laid on the property owner.
5. If paying in person, the taxpayer must pay at the Town of Claresholm Office, by 4:00pm on the due date (August 31st or the last business day in August). No payment after business hours will be accepted at the Town Office.
6. Reasons such as family illness, bank errors, not knowing the due date for

property taxes, et cetera are not valid reasons for the late payment of property taxes and the penalty will be not be reversed.

7. If paying at a financial institution (regular business hours) or via internet banking, it is the onus of the taxpayer to ensure payment is made by 11:59 PM on the due date (August 31st or the last business day in August).

If the taxpayer believes their payment was made by the due date, they need to provide one or more of the following pieces of documentation as proof of payment date:

In person at the bank: the receipt showing the bank date stamp.

Via Internet: notification from the bank's electronic payment office, stating amount paid and tax account number paid.

Via a financial institution - all methods: copy of a bank statement, showing name, payment date and amount. Note: Please cross off any unnecessary items.

8. This policy also applies to all *outstanding* balances that are due on or before December 31st or the last business day in December and that are subject to a penalty.

Electronic payments

Save time, pay online!

More and more people are using electronic options to simplify their everyday tasks. Making your payment electronically is as easy and safe as paying your phone bill online.

The **advantages** to paying electronically have no comparison.

- **Accurate** - You enter the information, eliminating potential errors in processing. You receive an immediate payment confirmation from your financial institution.
- **Control your cash flow** - Many financial institutions allow you to post-date your payment.
- **Convenient** - Stop waiting in lines and going out in bad weather to make your payment. Enjoy the convenience and privacy by making your payment from your computer or telephone.
- **Cost Effective** - You have heard the expression "Time is money". By paying on-line, you may save money since you won't have to pay your employee to stand in line to make a payment. As well, you'll save on parking, gas, stamps and using your business cheques when you make your payment.
- **Record Keeping** - Simply view your on-line account or bank statement for your electronic documentation and proof of payment. CRA will credit your account with the Date of Payment that is provided by your Financial Institution (FI). Please contact your FI for further information.
- **Secure** - We have taken security measures to ensure your privacy. Please see [CRA and Internet Security](#)
- **Supporting sustainable development** - Paying online is a paperless way of making a payment.

The CRA does not charge or receive a fee to process an electronic payment made through your financial institution. Please note, however, some financial institutions charge a transaction fee to make an electronic payment. The CRA recommends that you discuss your particular banking needs with your financial institution.

For information on the electronic services offered by financial institutions or Third Party Service Providers, please make your selection by [business clients](#) or [individual taxpayers](#).

Reminder Notices

If the annual property tax bill is not paid by the due date, a property tax reminder notice is mailed to advise the property owner of their outstanding tax balance, including any accrued penalties.

Proof of payment date

If you believe your payment was made by the due date, please provide one or more of the following City accepted pieces of documentation as proof of payment date:

Via ATM: your receipt indicating date and time of payment.

In person at your bank: your receipt showing the bank date stamp.

Via Internet and Telepayment: notification from your bank's electronic payment office, stating amount paid and tax account number paid. You may have applied your payment to your previous property if you did not update the roll number you had registered on your bill payment menu.

Via your financial institution - all methods: copy of your bank statement, showing name, payment date and amount. Note: Please cross off any unnecessary items.

Where to send your documentation

Send the applicable documentation, including the location address and/or tax roll number of property and your daytime contact information to:


E-mail: property.tax@calgary.ca

Fax: (403) 268-3550

Mail: The City of Calgary
P.O. Box 2405, Station M
Calgary, AB T2P 3L9

In Person: 3rd floor, Calgary Municipal Building (City Hall)
800 Macleod Trail S.E.

Late payment

If payment was not made by the due date, the late payment penalty is valid and will have to be paid. Penalties are cancelled **only** if payment is late **due to City error**. Penalties are applied in accordance with Penalty Bylaw 8M2002  (13 KB).

If you believe your taxes were to have been paid by your **mortgage company via PIT** (principle, interest and taxes), contact your mortgage company. If they are no longer responsible to pay your taxes you become

responsible to make payment on or before June 30. The late payment penalty will not be waived.

Paying your reminder notice and avoiding further penalty

In order to avoid further penalties, payment must be made in accordance with the penalty bylaw. For payment options, please see the back of the notice or Property Tax Payment Information.

To avoid late payment problems in the future, consider joining the Tax Installment Payment Plan (TIPP).

INFORMATION ITEMS

Southern Alberta Alternative Energy Partnership



SOUTHERN ALBERTA ALTERNATIVE ENERGY PARTNERSHIP (SAAEP)
Joint Boards Meeting of Sponsor Organizations
September 5, 2008 – Lethbridge Lodge

Introduction and purpose of the meeting

- Provide an overview of SAAEP activities and achievements, to date;
- Identify potential economic growth and investment that could become reality for the region;
- Gather comments and input from the Sponsor Organization Boards;
- Determine if the Boards see value in continued collaboration and gain a show of that support.

NOTE OF CLARIFICATION:

- SAAEP does not exist as a “stand alone” organization; it is a voluntary collaborative initiative.
- Each Board will formally ratify its role and contribution to the partnership.
- **The requested “show of hands” is to gauge support** for continuing to move forward with the collaboration and does not represent any specific commitment of time or money.

PowerPoint presentation (available upon request)

- Overview of initiative since March 2006: advisory committee/website/public consultation/research/reports
- The collaboration can help address unique opportunities for southwest and south central Alberta
- Public interest and government interest are high; SAAEP has attracted provincial and federal support
- SAAEP has attracted interest from education, conservation and research organizations
- The partnership is a focal point for information and industry investment inquiries: “green” is good business
- *Green Growth Plan* and *Communications Plan* have clear recommendations for SAAEP and all levels of governance (local, provincial, national)
- All research project reports are available at www.saaep.ca

Discussion and comments

- We need to ask more questions, get a better sense of the scope of capacity and opportunity
- Levels of knowledge and awareness are tremendously varied
- There are complicated interrelationships between renewable energy systems
- We need to proceed with respect for the strong interrelationships between Economic, Environmental, Cultural/Social, Educational, and Political factors
 - what works in one geographical area or demographic setting may not work in another
 - it is critical to develop resources and ability to provide credible sources of information
- SAAEP represents a powerful tool of broad community collaboration
- We are on the leading edge of providing leadership to our region and to the province
- We need to better understand the size of the opportunity
 - This opportunity is bigger than what our 3 Sponsor Organizations have the capacity to capture
 - We will require dedicated expertise and resources
 - We must proceed based on science and knowledge
 - The scope of the potential needs to be quantified more clearly:
 - identify the projected size of the opportunity in terms of dollars, jobs and spin-off costs, benefits
 - determine how impacts are interrelated and cumulative
 - implement a “full cost accounting” approach
 - gather credible information on the current size of the industry, anticipated market and consumption, projected population growth, etc.
 - determine cumulative effects of renewable energy systems development
 - share best practices in municipal land planning and governance
 - engage relevant agencies and resources
 - design a model to support all aspects of a powerful, informed, integrated partnership

There is much to learn, and we see exciting potential for our regions.

Southern Alberta Alternative Energy Partnership



Call for

hands: There was strong support that the three Sponsor Organizations continue to collaborate and move forward with SAAEP to further explore the opportunities and potential.

show of

OTHER NOTES:

Lethbridge College taking in international wind energy fair

College representatives will be taking in the Husum Wind Energy Trade Fair in Husum, Germany from Sept. 9-13. With more than 700 exhibitors from 35 countries, this event is billed as the leading wind energy trade fair.

Greg Peterson, program administrator for Industrial and Technical Training, says a highlight of the conference will focus on the economic development of wind energy in North America.

"The conference will allow us to network and build partnership with international suppliers, developers and investors," Peterson says. "A global perspective is also a very valuable opportunity to make sure we see the new directions and developments in the industry."

"When we launched our Wind Turbine Technician program, we made a commitment to become a leader in this field and a valuable resource to others looking at ways to address energy needs through a sustainable approach," says Tracey Edwards, LC President.

Staying on top of the rapidly developing area of alternative energy requires developing relationships and working with others in the field, she says, adding that this is a goal for Lethbridge College and its efforts to contribute to an improved environment.

Ted Menzies, M.P., Macleod
Parliamentary Secretary to the Minister Finance
Comments in the House, April 29, 2008
SO-31: Clean Energy

Mr. Speaker, it is with great pleasure that I inform the members about the clean energy initiatives in my riding of Macleod.

Macleod is among the most forward-thinking ridings in the country when it comes to using renewable energy. In Macleod, hundreds of wind turbines produce almost two million megawatt-hours of electricity - enough to power more than 100,000 homes each year. The Waterton Hydroelectric Plant produces a further 14,000 megawatt-hours of electricity every year. In addition, Okotoks boasts North America's first solar-powered community. By using renewable energies such as hydro-electricity, wind energy and solar power, my riding is lowering its energy costs, and is helping to reduce greenhouse gas emissions in Alberta and across the country.

Mr. Speaker, I would ask my colleagues to join me in congratulating my constituents for embracing these environmental initiatives, and I applaud the Conservative Government for encouraging the use of clean energy. Thank you for your support for going forward with this. Please talk this information back to your boards for further discussion and input that is important to forming the continued direction of the initiative.



The Canadian Cancer Society Relay For Life is coming to Claresholm

Relay For Life is a celebration of survival , a tribute to the lives of loved ones and a night of fun, friendship and fundraising to beat cancer.

Learn How You Can Get Involved!

Date: Monday, September 29, 2008

Place: Claresholm Community Centre

Time: 7:00p.m.

You can make a difference in the fight against cancer.

For more information contact:

Karen McKinstry
Revenue Development Coordinator, Canadian Cancer Society – Lethbridge Unit
403-317-4655 or karen.mckinstry@cancer.ab.ca

Claresholm Elementary School Council
General Meeting
Agenda
September 16, 2008
6:30 pm

Welcome and Introductions (Ruth)

Monthly Items:

- | | | |
|-------|---|--|
| 5 min | D | 1. Approval of General Meeting Agenda |
| 5 min | D | 2. Approval of General Meeting Minutes (Sept 2007) |
| 5 min | I | 3. Financial Statement for 2007-2008 |

School Council Business

- | | | |
|----------|---|--|
| 5 min | I | 4. The Role of School Council (Ruth) |
| 5 min | I | 5. Voting procedures at a School Council meeting (Ruth) |
| 5-10 min | D | 6. Election of Officers
Chairperson
Vice- Chairperson
Secretary
Treasurer (not required this year) |
| 10 min | I | 7. Presentation of Annual Report (Ruth) |
| 20 min | D | 8. Lunch program |
| 10 min | I | 9. Celebrations past and present at CES |
| 10 min | D | 10. Regional Council Terms of Reference |
| 10 min | I | 11. Joint School Council with West Meadow School |

School Monitoring

- | | | |
|--------|---|------------------------------------|
| 10 min | I | 12. School Improvement Plan Review |
|--------|---|------------------------------------|

School Report

- | | | |
|--------|---|---|
| 10 min | I | 13. Effective Behaviour Supports (EBS) Update |
| 5 min | I | 14. Welcome Back Lunch – Parent Open House – Sept. 12 |
| 5 min | I | 15. Daily Schedule Update |

Livingstone Range School Division Report (Don/Kelly)

Other:

Adjournment:

Claresholm Elementary School Council
General Meeting
September 20, 2007

Attendees: Ruth Lindquist, Cindee Schlossberger, Pat Vandervalk, Melissa Onofrychuk, Crystal Cooper, Shannon Liska, Candace Herrington, Tammy Phoenix, Karine Wilhauk, Dawn Keeler, Eddie Rossiter, Deb Sawchuk, Ceri Penner, Ernie Ling, Tara VanDellen, Tammy Putzi, Jill Rowland, Howard Paulsen, Marla McLeod, Rita Rashleigh, Lisa & Jeff Darch, Darlene Slott, Julie Isaac, Kurtis Hewson, Jill Holmberg, Marcy Woodruff, Monica Klaas

1. **Welcome and Introductions** were made by Ruth
2. **Approval of General Meeting Agenda** approved by Deb Sawchuk, seconded by Melissa Onofrychuk
3. **Approval of General Meeting Minutes** approved by Pat Vandervalk, seconded by Melissa Onofrychuk
4. **Financial statement** (Cindee) The year to date figures are as follows:
 - Revenue \$29 200.65
 - Expenditures \$27 400.79
 - Balance in chequing \$ 1799.86
 - Balance in savings \$ 1324.01
5. **School Council Business** (Ruth)
 - A. Operational principles are principles that dictate how the school council is run. The mission of the CESC is to work effectively with the entire school community to support and enhance student learning.
 - B. The role of School Council was also discussed. We were reminded that we are only an advisory body and that we do not have the authority to tell the staff what to do. It is a vehicle to support meaningful parent involvement in decisions that affect the school and its operations. School council provides the venue for parents to reflect the wishes of the broader community for the education of its students and to actively participate in fixing advice and support to the principal in the operations of the school.
 - C. Explanation of voting procedures-all parents at the meeting are allowed a vote
 - D. Election of officers
 - Chairperson - Ruth Lindquist
 - Vice chairperson- Pat Vandervalk
 - Secretary- Shannon Liska
 - Treasurer-Cindee Schlossberger with Marcy Woodruff as understudy
 - E. Presentation of Annual Report- Ruth outlined the activities and celebrations over the past year and highlighted several of the ones listed in the agenda. Some of these included the breakfast program which started in November due in large part to the hard work by Karen Linderman. School council also gave money for the purchasing of agendas, Christmas books for every student and \$200 to each classroom for the purchase of books.
 - F. At the last general meeting in September we put forth a list of ideas that we wanted to see happen at school council. Some of the ideas that were accomplished were: Parents needed to know what School Council pays for; increasing visibility of SC; community newsletter; family literacy night; carnival; new by-laws. Some ideas that have not been looked into but may be revisited: Claresholm Local Press corner; having Gingerbread houses every 2 years; hot dog alternatives; funding author visits; book trading; cakewalk; lunch/after school clubs
 - G. Lunch program- If we want alternatives to pizza/hotdogs any ideas need to be brought to the October meeting. Kurtis outlined what criteria need to be met for the food to be a feasible option: Manageable in classroom (soup is too messy); to not be more work for the staff; accessible for everyone; and food can only be reheated as our kitchen is not licensed to cook

- H. Correspondence: ATA pamphlet that discussed why classes in AB are underfunded. 2 thank you cards were also read (Kurtis & Marjorie Hewson, Marilyn Holmes) to thank council for gifts given.
- I. Celebrations-past and present at CES Ruth highlighted the carnival and the breakfast program for 06/07

So far in 07/08-going to the Glenbow Museum to see the humongous quilt and staff changes.

6. School Monitoring-School Improvement Plan Review (Kurtis)-There are 3 key strategies that the school wants to see implemented. These include: having a learning support structures in place, developing common assessments at every grade level and developing consistent student expectations. Kurtis also discussed class sizes and said the average is 16.5! The divisional average in LRSD last year was 19.3.

7. School Report(Kurtis)

A. Improving Student reading through 1. DEAR-Drop Everything and Read-this is 20 minutes after lunch where the children are read to or read on their own. For a more complete understanding of this program please see the Agenda. 2. GRADE-standardized assessment test given to each grade at the end of the 06/07 year. It indicated that all grades (with the exception of Kindergarten) were above the adjusted grade equivalent. The goal that Kurtis and the staff have is to see the grade 3s reading at grade level when they leave CES.

B. Quilt of Belonging The purpose of this idea is to create a community feeling within the school and to perhaps deal with behavioral problems. The students have learned how quilt pieces fit together and each students will have their own block soon. The students also viewed a mini museum at the school and went to the Glenbow Museum in September. Marcy Woodruff moved that School Council give CES \$500 toward this field trip. This was seconded by Tammy Putzi.

C. 3 Way Conferences-this will be a school wide effort this year with information being sent to the parents next week. The purpose of 3 ways is for children to show their parents what they are excited about. It also gives children a chance to discuss their goals and dreams for the year. There will also be a time set up for parents to discuss issues with the teacher one on one.

8.Livingstone Range School Division Board Report (Howard Paulsen)

Ellie Elliot is the new Interim Superintendent. She will be reevaluated at the end of 4 months. It was also decided that because of the declining enrollment the region will only have 3 superintendents instead of 4.

The Board is very excited about the \$10.4 million given to Claresholm. This is 1/9th of the money given to rural AB!

For the next 2 years Connie Dersch-Gunderson has been hired to be a resource person for the schools in the region.

FP Walsh has been using video conferencing to teach French 10. It seems to be very effective. This method of teaching may be implemented in schools for specialty courses like Math 31 where there may only be 5 or 6 students instead of the required 10 to run a course.

Howard would like to be a part of the 3 Way Conferences to increase exposure of the School Board.

September 25th-West Meadow Modernization process meeting. CES will send 2 representatives that will collect information and share it with the rest of their group. They will also be the contact people for the community of CES. These reps are Lisa Darch & Tammy Putzi

9. Other Marla has resigned as the junk mail consultant with Marcy Woodruff taking over.

Next meeting: October 15 @ 630 pm.

Regional School Council
June 11, 2008
Terms of Reference Meeting

Terms of Reference – Draft 1

1. **Title:** Regional School Council
2. **Background**
 - The need to determine/define/re-examine the purpose of Regional School Council.
 - To communicate the terms of reference
 - Identified the need to encourage parents/school councils to participate
 - Ensure relevancy
 - Parents engaged
 - Develop mission and mandate
3. **Process**
 - At the April 27, 2008 Regional School Council, a sub-committee was formed to develop a draft terms of reference.
 - The draft will be circulated to school council chairpeople and school administrators for input.
 - Feedback will be collected for the first Regional School Council meeting in the Fall of 2008.
4. **Mission**
 - Communication
 - Sharing
 - Mentoring
 - Networking
 - Sharing relevant information, continuous improvement, becoming “informed” (professional development)
 - Partnering, working together
 - (Vision will evolve from the above)
5. **Mandate**
 - To facilitate sharing between school councils (mentorship, learning)
 - To develop resolutions for ASCA
 - Sharing of knowledge and experiences
 - Providing an avenue between school councils and the Board of Trustees
 - To work together to address and discuss issues (educational or otherwise) of common interest
 - To celebrate
 - *COSC provides a forum for discussing educational issues and matters of common importance to schools. The powerful group voice that is realized through COSC strengthens the division, and plays an important role in educational advocacy. The meetings provide an opportunity to share common interests; learn about what is happening throughout the school division; celebrate school achievements and successes; and develop relationships with other school council representatives and district personnel. In an environment of trust and cooperation, school council representatives will have the opportunity to share opinions, voice concerns, and provide input to influence decisions regarding policies, procedures, and educational issues in the district. (from the EIPS COSC brochure)*

6. Membership

- One representative from each of the school councils in LRSD.
- Board of Trustees
- Representatives from LRSD senior management
- General membership (who have a child in LRSD schools)
- Invited guests
- School administrators

7. Roles

- Chairperson
 - Board Chairperson or Vice-Chairperson
 - Role of the Chairperson:
 - Conduct/oversee the meeting
 - Ensure the agenda is prepared with input from 16 school councils in a timely manner (councils need time to bring it to their councils for communication)
 - Ensure minutes are completed and circulated.
- Parents
 - Role of Parents:
 - Actively participate in discussion.
 - Share concerns and opinions.
 - Provide input.
 - Attend! Be engaged.
 - Represent school council at the provincial ASCA conference.
- Trustees
 - Role of the Trustees:
 - To listen.
 - Take forward issues for discussion to the Board Meeting.
- School Administrators
 - Role of the School Administrators:
 - Support their school council representative.
 - To listen.
 - Report and share information in the absence of the parent representative.

8. Meetings

- Three meetings per year.
- Dates to be determined.
- Agenda prior to the meeting, along with the minutes from the past meeting.
- Special meetings may be held at the call of the Chairperson (if necessary).

9. Decision-Making Processes

- Only school council members may vote.
- One school = one vote
- Quorum = 9 school councils
- Trustees, central office staff and school administrators will not vote.
- Decisions will be made in a collaborative manner.
- Decisions will be made by a majority vote (50% + 1)

10. Communications

- Promote Regional School Council through school councils.
- Agendas and minutes will be available to all schools and school councils.
- Facilitate communication between school councils (share email, etc)
- Develop a brochure to share the Terms of Reference information – mission, purpose, etc.
- To increase awareness of Regional School Council

2008-2009 Daily Schedule

K-2 Classes			Gr. 3-4 Classes		
Monday-Thursday		minutes	Monday-Thursday		minutes
8:30	Period 1	30	8:30	Period 1	30
9:00	Period 2	30	9:00	Period 2	30
9:30	Period 3	30	9:30	Period 3	30
10:00	Recess	15	10:00	Period 4	30
10:15	Period 4	30	10:30	Recess	15
10:45	Period 5	30	10:45	Period 5	30
11:15	Period 6	30	11:15	Period 6	30
11:45	Lunch	20	11:45	Lunch	20
12:05	Recess	15	12:05	Recess	15
12:20	DEAR	20	12:20	DEAR	20
12:40	Period 7	30	12:40	Period 7	30
1:10	Interventions	30	1:10	Period 8	30
1:40	Recess	15	1:40	Interventions	30
1:55	Period 8	30	2:10	Recess	15
2:25	Period 9	30	2:25	Period 9	30
2:55	Literacy Block	30	2:55	Literacy Block	30
3:25	Dismissal		3:25	Dismissal	
Friday		minutes	Friday		minutes
8:30	Period 1	30	8:30	Period 1	30
9:00	Period 2	30	9:00	Period 2	30
9:30	Period 3	30	9:30	Period 3	30
10:00	Recess	15	10:00	Period 4	30
10:15	Period 4	30	10:30	Recess	15
10:45	Period 5	30	10:45	Period 5	30
11:15	Period 6	30	11:15	Period 6	30
11:45	Lunch	20	11:45	Lunch	20
12:05	Recess	15	12:05	Recess	15
12:20	DEAR	20	12:20	DEAR	20
12:40	School-wide DPA	35	12:40	School-wide DPA	35
1:15	Dismissal		1:15	Dismissal	

Monday-Thursday	
TOTAL TIME (minutes)	350
TOTAL Mon-Thurs days	150
TOTAL Instructional Minutes	52500
Friday	
TOTAL TIME (minutes)	235
TOTAL Mon-Thurs days	33
TOTAL Instructional Minutes	7755
TOTAL MINUTES	60255
Hours of Instruction	1004 hours
	15 min.

CES Proposal minutes	1170
2 Mon-Thurs. days	700
3 Fridays	470

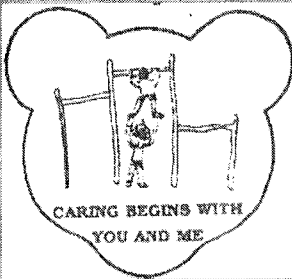
TOTAL Hours of Instruction for CES	984 hours
	45 min.

2007-2008 Hours	973 hours
	4 min.
2006-2007 Hours	969 hours
	51 min.
2005-2006 Hours	975 hours
	17 min.
2004-2005 Hours	964 hours
	25 min.

Other LRSD Schools Hours for 08-09	
K-6 School	972 hours
K-6 School	979 hours
K-3 School	975 hours
K-6 School	987 hours
K-3 School	979 hours

Notes:

- Two schedules have been created to ensure appropriate boot room, bathroom and play equipment space is available for all of our students at recess times (note the morning and afternoon recess will be at different times for K-2 and grades 3-4). It will also allow us to maximize staff for our interventions periods for each group of students.
- Interventions periods – these will be times when students may be placed in small cross-grade groups to allow for more focused intervention and enrichment literacy instruction.
- Literacy block – will plan for this time to follow a “literacy clubs” model (book clubs, writing clubs, drama, etc.). We will share more information about this exciting opportunity for kids as we continue to develop plans for it in August and September.



Principal's Update

Claresholm Elementary School

Monday, September 8



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsd.ab.ca or phone the school at (403) 625-3371.

I am very pleased to share with you the first Principal's Update of the 2008-09 school year! In addition to keeping parents and community informed of learning and events happening at the school, I hope this update will become a valuable resource for parents in supporting their child's learning. If you have any questions or comments, I would encourage you to contact me or visit the school.

This is the only week that a paper copy of the weekly Principal's Update will be sent home with every student. For the remainder of the year, the Principal's Update will be emailed every Monday, posted on our website or sent home by request. If you would like to receive the Principal's Update by email, please include your email address in your child's agenda (or a note to request a paper copy).



Week at a Glance

Monday, Sept. 8	Reminder that fees are due by the end of the month.
Tuesday, Sept. 9	
Wednesday, Sept. 10	
Thursday, Sept. 11	
Friday, Sept. 12	Terry Fox Walk, Lunch and Parent Open House



Terry Fox Walk Welcome Back Lunch and Parent Open House

This Friday will be a very important day for our school community!
All families are invited to our annual Terry Fox Walk, Welcome Back Lunch, and Parent Open House.

10:45 Terry Fox Assembly and Walk

Students and families will gather in the gym to learn about Terry Fox and his dream of finding a cure for cancer. Following the assembly, we will go on a school walk in town, celebrating the accomplishments of one of Canada's greatest heroes.

11:30 Welcome Back Lunch

Hot dogs and juice will be provided for all.

12:00 Parent Open House

While students stay outside with teacher assistants, parents will be invited to join teachers in classrooms, where parents can learn more about their child's classroom and how they can ensure it is a successful year for your children. Two 15 minute sessions will be planned, for parents with children in different classrooms.

12:45 Great Canadian Head Shave

In conjunction with the Terry Fox run, the Great Canadian Head Shave is happening nationwide, raising funds to support cancer research. Mrs. Symonds, Mrs. Bozarth's husband Dwayne and Mr. Hewson will be getting shaved to support Terry's dream. Donations can be made on that day or any time during the week at the front office.

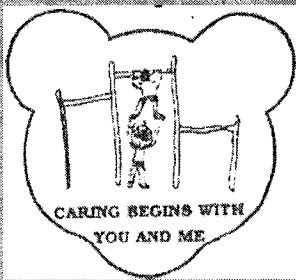
Please plan to attend all or part of this great Friday at CES!

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrsd.ab.ca
www.lrsd.ab.ca/schools/ces

School Council Meeting and Movie Night

Our first council meeting next Tuesday, September 16 will be accompanied with a Movie Night for kids! More information will be coming home later this week regarding the movie night and agenda for the school council meeting.



Principal's Update

Claresholm Elementary School

Monday, September 15



Principal

Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, Sept. 15	
Tuesday, Sept. 16	School Council Meeting and Movie Night 6:30 pm
Wednesday, Sept. 17	
Thursday, Sept. 18	
Friday, Sept. 19	Staff Planning Day No students

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces

School Council Meeting and Movie Night—Tuesday, 6:30 pm

This Tuesday, we will be having our School Council General Meeting. A copy of the agenda package is available on the website and at the front office. The agenda for the meeting will include:

- Election of Officers
- Presentation of the Annual Report
- Joint School Council (with West Meadow)
- School Improvement Plan
- EBS Update

We will also be hosting a Movie Night for kids, beginning at 6:30 pm. We will be showing **Ratatouille** (not Kung Fu Panda, as originally advertised), with supervision in the gym for kids.



We look forward to seeing everyone at our Annual General Meeting!

Staff Planning Day Friday, Sept. 19

This Friday will be our first planning day of the school year, with no students in attendance. These days are vital for the school, as we focus on our school improvement plan, planning school initiatives and learning, and engaging in professional development.

This Friday, some of the activities our staff will be involved will include:

- Physical Therapy session for Teacher Assistants
- Planning for Three-way Conferences
- Using Student Portfolios
- Reviewing School Schedules and Grade-Level Planning

Looking Ahead...



- Oct. 1-2 Three-Way Conferences 4-7 pm
- Oct. 3 School Assembly Colour Day!
- Oct. 7 School Pictures



Last Friday a Success!

A special thank you to everyone who was able to join us on Friday for our Terry Fox Walk, Welcome Back Lunch and Parent Open House. The Terry Fox Walk, in conjunction with the Great Canadian Head Shave, helped raise approximately \$7500 for the Terry Fox Foundation. We also had a great turnout for our annual Welcome Back Lunch and our first ever Parent Open House!



Daily Schedule Update

This year, with the addition of grade four students, we have experimented with two schedules for the first two weeks, running two separate recesses (Kindergarten to grade 2 and grade 3-4) during the day. This week, we will be utilizing one schedule, with all students sharing the same recess time. At this Friday's Staff Planning Day, we will be reviewing both schedule scenarios and determining what will work best for our students.

CLARESHOLM & DISTRICT CHAMBER OF COMMERCE

MINUTES

Tuesday, June 24, 2008

1. Call to Order

Russell Sawatsky – President called to order the regular meeting of the Claresholm & District Chamber of Commerce at 12:05 on June 24, 2008 at the Roadhouse. Eleven members present

2. Adoption of the Agenda

Wilf Kenyon moved the agenda be approved, seconded by Peggy White

3. Delegation – Arnold McAulay, Communities in Bloom (CIB)

Arnold thank members for their participation.

July 18, 2008 CIB Judges will be meeting with four groups – local government, business community, not-for-profit and citizens of Claresholm.

Arnold asked that the Chamber host a luncheon and pick up the cost of their meals.

Roxanne Thompson moved we host a luncheon and pick up the cost of the Judges' meal, Arnold McAulay second the motion

4. Adoption of May 20, 2008 meeting minutes

Roxanne Thompson moved to adopt the minutes, Wilf Kenyon seconded, carried

5. Business arising from the minutes

Murals – No report, the murals will be down the road as funds allow

Downtown Lot - Trees have been planted. The weather has put the project behind. Material cost is \$35,000. The application for the Grant has been submitted. We are receiving a \$20,000 loan from the Town of Claresholm until we receive Grant monies. Roxanne Thompson is donating the lamps. The old fixtures from the old Post Office may be suitable to use in the park. Doug Symonds may know where they are. A back fence is being designed. To date we have received \$9500 in donations. The surveillance camera has been budgeted. The fund raising

BBQ is Wed. July 23rd at lunch time in the parking lot. Report given by Don Leonard.

Communities in Bloom

Volunteer clean up was done around town, particularly the parking lot and the parking behind Sobeys. The 4-H club did the clean up behind Sobeys. They received a gift certificate from UFA which they donated to CIB. Pots made of recycled materials were purchased from Creative Industries. People participated in a draw at the recycle centre for the pots. There are a couple of barrels left for downtown businesses to plant and maintain.

6. Fund Raising

July 23rd BBQ is scheduled.

We cannot do raffles or casinos

Wilf K suggested Walking Maps or Place Mat Ads.

Mural prints were selling for \$50.00 unframed. Arnold McAuley noted the Gallery did not have any to sell.

We need some creative ideas.

7. Financial

Membership is at 30+

Bank balances

General	\$1,729
Beautification	\$2,355
Trade Fair	\$5,035

Roxanne has an email to send out requesting donations for the park.

8. Committee/Programs reports

Town Report

Waterline is done, infrastructure is finalized for the town and we will have well water by the end of August.

MD Report – No report

Website – No report

9. Information items

Russell received an email from Alberta Chamber of Commerce asking for representatives for subcommittee for light rail.

We received a bill from Carmelle Steel for the website.

10. Discussion

No meetings for the summer except CIB Judges luncheon. Next meeting will be the third Tuesday in September.

Kinsmen are doing the July 23rd BBQ and donating the money to Claresholm and District Chamber of Commerce.

Need fundraising. Don Leonard will contact Alberta Lotteries.

11. Adjournment

Arnold McAuley moved the meeting be adjourned. Second by Peggy White

Next meeting September 16, 2008 at 12:00 Noon at the Roadhouse.



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

September 8th, 2008

**Re: Monthly Policing Report
August 2008.**

Dear Sir,

1. Claresholm Detachment dealt with 287 occurrences in the month of August. This is down from the month of July.
2. We have had no serious incidents to investigate in the past month. In fact, the summer months have been without any major incidents or policing issues for the detachment and there have been no alarming crime trends which have emerged. We have continued to struggle somewhat with the issue of youth crime and the problems which that issue present. It is encouraging to note that in 2007, for the months of July and August, we investigated 35 complaints of mischief. This year, for the same two months, we only had 17 complaints of the same offence. This statistic could mean that fewer offences are being committed, fewer are being reported, those who were previously responsible for committing these offences have been dealt with and "learned their lesson", or the members efforts at prevention have had an impact. It is most likely a combination of all of these things.
3. Generally speaking, we tend to get more traffic related complaints than anything else. The members spend a good deal of time working in the area of traffic law enforcement on the # 2 Highway, but also throughout the Claresholm Detachment area. The focus we have had in this area can be found in the significant increase in charges laid from this year to last year at the same time. The summer of 2007 we issued 87 traffic tickets. This past summer the members of this detachment issued 203 traffic tickets over the same period of time.
4. You may have noticed we finally got our detachment re-shingled. It had proven to be a real challenge finding contractors who were not too busy to submit tenders for this job. In any event, we have been making repairs and improvements to the detachment over the last couple years in an attempt to make the work environment more attractive, and comfortable.

Canada

5. With school starting this month, Constables Allonby and Wells will remain the School's Liaison Officers. They will attend the schools on a formal and informal basis to maintain contact with the students and staff.
6. Please find attached a statistical breakdown for our calls for service for the month of August. If you have any questions or concerns please give me a call.

Yours truly,



Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/08/01 to 2008/08/31

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	2	0	2	1	1	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	14	0	14	2	14	114.3%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	5	0	5	0	4	80.0%
	21	0	21	3	19	104.8%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	0	0	0.0%
9530 0010 Driving While Disqualified or License Suspension (Provi...	2	0	2	2	0	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	1	0	1	1	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	2	0	2	3	0	150.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	91	0	91	91	0	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	17	0	17	5	3	47.1%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	7	0	7	3	2	71.4%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	5	0	5	1	4	100.0%
9910 0030 Drivers Licence Suspensions - By Police	1	0	1	1	0	100.0%
9950 0010 Municipal Bylaws - Traffic	1	0	1	0	1	100.0%
	128	0	128	107	10	91.4%

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	4	1	3	1	0	33.3%
	4	1	3	1	0	33.3%

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	6	0	6	6	0	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	2	0	2	0	2	100.0%
8840 0297 Coroner's Act - Sudden Death	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	3	1	2	0	3	150.0%
8840 0336 Mental Health Act - Other Activities	1	0	1	0	0	0.0%
8840 0341 911 Act - Other Activities	13	1	12	0	10	83.3%
8840 0351 Provincial/Territorial Environmental Legislation - Othe...	1	0	1	0	1	100.0%
	27	2	25	6	17	92.0%

Violation group - Provincial Statues - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	3	0	3	0	3	100.0%
	3	0	3	0	3	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/08/01 to 2008/08/31

Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3430 0010 Disturbing the peace	11	1	10	0	10	100.0%
3520 0010 Fail to comply probation order	3	0	3	3	0	100.0%
3530 0010 Indecent phone calls	1	0	1	0	0	0.0%
3530 0020 Harassing phone calls	1	0	1	1	0	100.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	18	1	17	4	12	94.1%
Violation group - Other Criminal Code - Offensive Weapons				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3720 0010 Careless use of a firearm	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3057 Prisoners Held	2	0	2	1	1	100.0%
8999 3062 Alcohol Abuse / Use Involved	8	0	8	1	6	87.5%
8999 3063 Drug Abuse / Use other than alcohol involved	1	0	1	0	1	100.0%
	11	0	11	2	8	90.9%
Violation group - FES - Public Safety				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0051 Aeronautics Act - Other Activities	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0020 Possession Schedule II: Cannabis Resin more than 1 gram	1	0	1	0	0	0.0%
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	0	100.0%
	2	0	2	1	0	50.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	3	2	1	0	0	0.0%
1627 0010 Uttering threats against a person	1	0	1	1	0	100.0%
	4	2	2	1	0	50.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/08/01 to 2008/08/31

Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	0	0	0	0	1	0.0%
1430 0010 Assault	3	1	2	1	1	100.0%
	3	1	2	1	2	150.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2140 0011 Other theft under \$5000 334(b) CC	5	3	2	0	0	0.0%
2140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	3	0	3	0	1	33.3%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	2	0	2	0	0	0.0%
	10	3	7	0	1	14.3%
Violation group - Crimes Against Property - Mischief				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	6	0	6	0	2	33.3%
	6	0	6	0	2	33.3%
Violation group - Crimes Against Property - Fraud				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
2160 0150 Theft, forgery, misuse of credit card	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8550 0010 Index Checks	1	0	1	0	44	4400.0%
8550 0020 Abandoned Vehicles	3	0	3	0	3	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	15	0	15	0	11	73.3%
8550 0040 Animal Calls	6	0	6	0	5	83.3%
8550 0050 False Alarms	12	0	12	0	12	100.0%
8550 0060 Items Lost/Found - except passports	4	0	4	0	3	75.0%
	41	0	41	0	78	190.2%
Violation group - Common Police Activities - Information Files				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8535 0010 Information Files	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8550 0080 Person Reported Missing	2	0	2	0	3	150.0%
8550 0090 Property Check	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2008/08/01 to 2008/08/31

Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0101 Request to locate individual	1	0	1	0	1	100.0%
	4	0	4	0	5	125.0%
Totals	287	11	276	126	160	103.6%

Arena User's Meeting Aug 7, 2008
Town of Claresholm, Council Chambers

Attendance:

Daryl Sutter	Town Rep	dsutter@telusplanet.net	403-625-3224
Fred Lozeman	Red Dogs	flozeman@telusplanet.net	403-625-4084
Barry Barley	Rink Attendant		403-625-1586
JoAnna Sutter	Skating Club		403-625-3224
Donna Moses	Skating Club	skate.claresholm@canada.com	403-625-4331
Rod Kettles	Old-Timers	kettles@telus.net	403-625-3378
	Claresholm Minor Hockey		
Arnold Vegter	Cougars Hockey		403-625-0142
Kris Cope	Rink Attendant		403-625-3346

Call to order 7:05

- ❖ Plant on September 11, Ice making begins
- ❖ Ice painted September 15, ready for the 19th /20th
- ❖ Figure skaters – Can Power September 20 from 11 – 12
 - Clinic September 20 from 1 – 3, will be using the Mezzanine for their clinic running from 8 am – 4 pm
 - Exhibition – Sunday Feb 8th – 2:30 to their regular time
 - Carnival – Saturday – March 14th
 - Test Day – Saturday – March 28th
 - No School days – Oct 24, Nov 9, Jan 30 and early dismissal time – will start skating at 2:00 pm
- ❖ Minor Hockey – Tournaments
 - November 28 – 30
 - January 17, 2009
 - January 31/February 1
 - Ref Clinic – scheduled for September
- ❖ Red Dogs – start after Thanksgiving
 - Wed time slot still preferred
- ❖ Cougars – everything is the same – Mid October to start
- ❖ Storm – NO REPS – assuming they will be doing training first week of ice in Sept 22 – 25
- ❖ Old Timers – begin Oct 5
- ❖ Rink Attendants – Open ice to be addressed at league meetings
 - A couple of buckets of pucks have been picked up
 - Pylons – pleas put them back where you got them
 - Helmet policy – how is it enforced – who is responsible? What are their responsibilities regarding this
 - Ice come OUT APRIL 3, 2008

NEXT MEETING ---- APRIL 30, 2009 – 7:00 PM Council Chambers

To Mayor/Reeve and Council



MINUTES - 2 (2008)

ANNUAL GENERAL BOARD OF DIRECTORS' MEETING

Thursday, June 5, 2008 – 7:00 - 7:30 p.m.

Coaldale Kin Picnic Shelter: 2304 - 16 Avenue, Coaldale

BOARD OF DIRECTORS:

- Bill Graff (absent) Village of Arrowwood
Del Bodnarek Village of Barnwell
Alf Olsen Village of Barons
Neal Miller (absent) Cardston County
Robert Russell (absent) Town of Cardston
Art Cogdale (absent) Village of Carmangay
Trevor Wagenvoort (absent) . Village of Champion
Doug MacPherson (absent) .. Town of Claresholm
Vic Mensch Town of Coaldale
Dennis Cassie Town of Coalhurst
Tom Butler (absent) Village of Coutts
Garry Hackler (absent) Village of Cowley
Ian MacLeod Mun. Crowsnest Pass
Gary Taje (absent) Mun. Crowsnest Pass
Gordon Wolstenholme Town of Fort Macleod
Walter Gripping (absent) Town of Granum
Angie Todd Village of Hill Spring
Hans Rutz County of Lethbridge
Brad Koch (absent) Village of Lomond
Dennis Quinton (absent) Town of Magrath
Terry Michaelis Town of Milk River
Robert Phillips (absent) Village of Milo
Dick Fenton Town of Nanton
Anne Marie Philipsen County of Newell
Paul Goldade Village of Nobleford
Hank Hurkens Town of Picture Butte
Bjorn Berg M.D. of Pincher Creek
Doug Thornton Town Pincher Creek
Ronald Davis (absent) M.D. of Ranchland
Jim Steed Town of Raymond
Barry Johnson Town of Stavely
Mike Selk Village of Stirling
Cecil Wiest M.D. of Taber
Lois Maloney Town of Vauxhall
Rod Ruark (absent) Vulcan County
Roy Elmer Town of Vulcan
Keith Palmer County of Warner
Vern Strain Village of Warner
Henry Van Hierden M.D. of Willow Creek

STAFF:

- Lenze Kuiper Director
Mike Burla Planner
Steve Harty Planner
Diane Horvath Planner
Bonnie Brunner Planner
Gavin Scott Planner
Robin Hopkins Planning Researcher
Rhonda Day Development Officer
Cal Kembel Senior Graphics Technologist
Steven Ellert GIS Technologist
Jaime Thomas GIS Analyst
Jordan Thomas Assistant GIS Technician
Jocelyn Ellert Assistant GIS Technician
Gail Kirkman Subdivision Technician
Marge Williams Subdivision Assistant
Barb Johnson Executive Secretary

AGENDA:

- 1. Approval of Agenda – June 5, 2008
2. Approval of Minutes – March 6, 2008 (attachment)

3. **Business Arising from the Minutes**
 4. **Reports**
 - (a) Executive Committee Report (attachment)
 5. **Business**
 - (a) Draft ORRSC Annual Report 2007 (attachment)
 - (b) GST Update
 - (c) Provincial Land Use Policy Update..... (attachment)
 6. **Adjournment**
-

Prior to the meeting at 6:00 p.m., ORRSC hosted a steak barbeque supper for approximately 60 Board members, staff and their guests.

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Cecil Wiest

THAT the Board of Directors approves the agenda of June 5, 2008, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Hans Rutz

THAT the Board of Directors approves the minutes of March 6, 2008, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. REPORTS

(a) Executive Committee Report

- The ORRSC office building (appraised at approximately \$900,000) is in need of some repairs including replacement of cedar shakes with asphalt shingles (±\$38,000), and exterior painting (±\$9,000). Contracts have been awarded and the work will be completed sometime this summer.

Moved by: Dick Fenton

THAT the Board of Directors accepts the Executive Committee Report for the meetings of April 10 and May 8, 2008, as information. **CARRIED**

5. BUSINESS

(a) Draft ORRSC Annual Report 2007

- The Draft Annual Report 2007 is included in the agenda, but the financial statements will not be available until a GST ruling is received from Canada Revenue Agency. Once a ruling is received, both the 2006 and 2007 financial statements will be referred to the Board for approval.
- 2007 was a busy year for subdivisions with a total of 506 applications creating 2220 lots. This translates into a lot of work for staff, and therefore we are a bit behind on long-range plans. The introduction of the new Land Use Policy Framework will likely add more work as well.

Moved by: Anne Marie Philipsen

THAT the Draft ORRSC Annual Report for the year ended December 31, 2007 (minus financial statements), as reviewed by the Executive Committee, be accepted as information. **CARRIED**

(b) GST Update

- In May 2007, BDO Dunwoody began the voluntary disclosure process on our behalf to obtain a ruling from the Canada Revenue Agency (CRA) regarding the Commission's GST status. We have received word that the CRA in Ottawa deemed the Commission to be a "para-municipality" and our file has been moved to Calgary for a decision – hopefully very soon.

(c) Provincial Land Use Policy Update

- The Alberta government has released a *Draft Alberta Land-Use Policy Framework* following 18 months of consultation, and is soliciting responses from municipalities, stakeholders and the general public. In a News Release (May 21, 2008) the government identified four immediate planning priorities: the completion and implementation of metropolitan plans for the Capital and Calgary regions; and the completion of the Southern Alberta Regional Plan and the Northeast Alberta Regional Plan.
- ORRSC planners have reviewed the draft document (which raises more questions than answers) and a summary of their initial observations on the key strategies presented was handed out to Board members for information:
 - Strategy 1 – Develop six regional land-use plans based on six new land-use regions.
 - Strategy 2 – Create a Cabinet Committee supported by a Land-Use Secretariat and establish a Regional Advisory Council for each region.
 - Strategy 3 – Cumulative effects management will be the instrument used at the regional level to manage the impacts of development on land, water and air.
 - Strategy 4 – Develop new policy tools for conservation and stewardship on private and public lands.

Strategy 5 – Establish an information, monitoring and knowledge system to contribute to the continuous improvement of land-use planning and decision-making.

Strategy 6 – Inclusion of aboriginal peoples in land-use planning.

- In general, the desire to implement Regional Planning and to incorporate its principles into the provincial framework is desirable. It remains to be seen if the preparation and subsequent implementation of the proposed regional plans will address the land-use issues facing Albertans today.
- ORRSC staff will monitor updates on the Framework closely and possibly put together a workshop in the Fall once more details are released.

Moved by: Gordon Wolstenholme

THAT the Initial Observations from the Oldman River Regional Services Commission regarding the Draft Alberta Land-Use Framework be accepted as information.

CARRIED

6. ADJOURNMENT

Moved by: Dick Fenton

THAT we adjourn the Annual General Board of Directors' Meeting of the Oldman River Regional Services Commission at 7:30 p.m. until Thursday, September 4, 2008. **CARRIED**

/bj

CHAIR: _____

To Mayor/Reeve and Council



MINUTES - 5 (2008)
EXECUTIVE COMMITTEE MEETING
Thursday, July 3, 2008 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:	
Paul Goldade - <i>Chair</i>	Vic Mensch
Terry Michaelis - <i>Vice-Chair</i>	Gordon Wolstenholme
Henry Van Hierden (absent)	Dick Fenton
Doug MacPherson	
STAFF:	
Lenze Kuiper - <i>Director</i>	Barb Johnson - <i>Executive Secretary</i>

AGENDA:

- 1. **Approval of Agenda** – July 3, 2008
- 2. **Delegation** – BDO Dunwoody Chartered Accountants
- 3. **Approval of Minutes** – May 8, 2008 (attachment)
- 4. **Business Arising from the Minutes**
- 5. **New Business**
 - (a) Auditors' Report and Financial Statements 2007(handout)
 - (b) Office Hours Open to the Public
- 6. **Accounts**
 - (a) Office Accounts – April and May 2008..... (attachment)
- 7. **Director's Report**
- 8. **Executive Report**

DIRECTOR'S PERFORMANCE REVIEW

- 9. **Adjournment**.....

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Dick Fenton

THAT the Executive Committee approves the agenda, as presented.

CARRIED

2. DELEGATION – BDO Dunwoody Chartered Accountants

- Jim Berezan of BDO Dunwoody Chartered Accountants presented the Canada Revenue Agency (CRA) GST ruling as well as the Financial Statements for the year ended December 31, 2007.

GST RULING:

- With assistance from BDO Dunwoody's GST specialist Mike Boven, ORRSC initiated the voluntary disclosure process for obtaining a GST ruling in May 2007. Rulings were requested on whether ORRSC is considered to be a "regional municipality" or a "para-municipality" for purposes of the *Excise Tax Act* (ETA), and how the GST applies to member fees, subdivision fees, member fee-for service, and non-member fee-for service.
- As outlined in a letter received today (July 3, 2008), the CRA ruled that ORRSC has been deemed to be a para-municipality and therefore neither membership fees or subdivision fees are subject to GST. These rulings are binding as long as nothing changes.
- The questions of member and non-member fee-for service did not receive a ruling, but an interpretation was provided which is not binding and could be affected by future changes to the ETA, regulations, or interpretive policy.

FINANCIAL STATEMENTS:

- Now that a GST ruling has been received, the auditors will release the Financial Statements for 2006 as well as those for 2007. In their opinion, these financial statements present fairly, in all material respects, the financial position of the Commission.
- The 2007 statements were reviewed in detail. ORRSC had a very good year with \$537,270 excess revenues over expenditures after reserve allocations. The special reserve fund currently stands at \$334,495.

MANAGEMENT LETTER:

- The following recommendations were made to ensure the safeguarding of ORRSC assets and the accuracy of its records, for consideration by management:
 - standard billing procedures and policies should be implemented to support all invoiced amounts;
 - accounting duties, where plausible, should be split up amongst various individuals;
 - ensure the accounting program reconciles properly to manually produced records on a routine monthly basis;
 - The Executive should approve all future transfers in and out of reserve and all future items that are to be funded through reserve be approved and documented in the minute book;

- o someone independent of the payroll preparation process should review the amounts transferred by EFT to a schedule reconciling the net pay in order to validate the employees receiving a pay cheque.

AUDITOR FEES:

- BDO Dunwoody has spent approximately \$40,000 total in time on the 2006 and 2007 audit, Local Authorities Pension Plan, GST voluntary disclosure process and extra accounting work. As this took longer and was far more work than expected, they will absorb \$10,000 - \$11,000 of this so the cost to ORRSC will be approximately \$30,000 (we have paid approximately \$15,000 so far).
- Their firm is no longer submitting three-year tenders for auditing contracts as things are changing and costs going up so much. In the future, an audit will cost about \$13,000 - \$16,000. International accounting standards are coming into effect in Canada by 2011.

3. APPROVAL OF MINUTES

Moved by: Vic Mensch

THAT the Executive Committee approves the minutes of May 8, 2008, as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

- None.

5. NEW BUSINESS

(a) Auditors' Report and Financial Statements 2007

- Now that we have financial statements for 2006 and 2007, the Director will prepare recommendations for reserve transfers, investments, etc. for the next Executive Committee meeting.

Moved by: Doug MacPherson

THAT the Executive Committee approves the Auditors' Report and Financial Statements for 2006, as presented.

CARRIED

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Auditors' Report and Financial Statements for 2007, as presented.

CARRIED

Moved by: Vic Mensch

THAT the Director send letters of thanks to Jim Berezan of BDO Dunwoody Chartered Accountants and Rick Casson, Member of Parliament, for all the work they have done on our behalf to acquire a GST ruling from Canada Revenue Agency.

CARRIED

(b) Office Hours Open to the Public

- At the Planners' Retreat held on April 25, 2008 it was suggested the ORRSC office open to the public at 9:00 a.m. rather than 8:00 a.m. to allow one hour of preparation time without interruptions. Hours of work for staff would remain 8:00 a.m. - 12:00 noon and 1:00 p.m.- 4:30 p.m. This has been done with success in some of our member municipalities and staff is requesting Executive Committee approval.

Moved by: Terry

THAT Oldman River Regional Services Commission public office hours are 9:00 a.m. - 12:00 noon and 1:00 p.m. - 4:30 p.m. effective August 1, 2008. **CARRIED**

6. APPROVAL OF ACCOUNTS

(a) Office Accounts

(i) April 2008

5150	Staff Mileage	B. Brunner	\$ 38.72
5160	Staff Field Expense	B. Brunner	27.98
5150	Staff Mileage	D. Horvath	98.90
5160	Staff Field Expense	D. Horvath	37.67
5150	Staff Mileage	B. Johnson	35.20
5150	Staff Mileage	Bridge City Chrysler	41.95
5150	Staff Mileage	Lethbridge Dodge	44.20
4210	Grant Revenue	Imperial Oil	168.38
5150	Staff Mileage	Imperial Oil	492.17
5280	Sanitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Lawn Master Services	172.80
5285	Building Maintenance	Wild Rose Horticultural	65.00
5310	Telephone	Telus	363.66
5580	Equipment & Furniture Rental	Telus	229.39
5310	Telephone	Telus	29.40
5320	General Office Supplies	Corporate Express	41.66
5320	General Office Supplies	Citi Cards	13.90
5380	Printing & Printing Supplies	Citi Cards	354.38
5320	General Office Supplies	Corporate Express	204.37
5380	Printing & Printing Supplies	Corporate Express	98.90
5330	Dues & Subscriptions	Costco Wholesale	100.00
5330	Dues & Subscriptions	Lethbridge Herald	20.00
5500	Subdivision Notification	Lethbridge Herald	529.04
5380	Printing & Printing Supplies	University of Lethbridge	619.96
5435	GIS Digital Map Purchase	Alta LIS	100.00
5440	Land Titles Office	Provincial Treasurer	732.00
5500	Subdivision Notification	Claresholm Local Press	92.48
5570	Equipment Repairs & Maint	Reiter Computer Assoc.	135.00
5570	Equipment Repairs & Maint	Pitney Works	29.97
5570	Equipment Repairs & Maint	Xerox Canada	1,966.30
1160	GST Receivable	GST Receivable	315.59
		TOTAL:	<u>\$7,623.97</u>

(ii) May 2008

5165	GIS Staff Field Expense	J. Ellert	\$ 131.74
5165	GIS Staff Field Expense	S. Ellert	80.00
5175	GIS Conference & Development	S. Ellert	253.67
	Calgary - "AutoCad Map Training" - May 26-28/08 - meals		
5160	Staff Field Expense	D. Horvath	105.41
5150	Staff Mileage	G. Scott	45.76
5150	Staff Mileage	Bridge City Chrysler	41.95
5150	Staff Mileage	Bridge City Chrysler	87.91
5150	Staff Mileage	Imperial Oil	773.36
5155	GIS Staff Mileage	Imperial Oil	155.82
4140	Approval Fees	Scott Siemens	7.50
5265	Utilities	City of Lethbridge	539.15
5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Curtis Kembel	65.00
5285	Building Maintenance	Petty Cash (keys cut, fertilizer)	82.59
5320	General Office Supplies	Petty Cash (soap dispenser)	8.00
5390	Graphic & Drafting Supplies	Petty Cash (9V batteries)	7.57
5530	Coffee & Supplies	Petty Cash (coffee & hot chocolate)	37.26
5310	Telephone	Telus	374.61
5580	Equipment & Furniture Rental	Telus	299.44
5310	Telephone	Telus	16.90
5330	Dues & Subscriptions	Brooks & County Chronicle	85.80
5330	Dues & Subscriptions	Volcan Advocate	60.00
5330	Dues & Subscriptions	Claresholm Local Press	30.00
5500	Subdivision Notification	Claresholm Local Press	95.90
5380	Printing & Printing Supplies	U of L	801.24
5300	Graphic & Drafting Supplies	Corporate Express	112.03
5400	Land Titles Office	Provincial Treasurer	601.00
5400	Public Relations	1 st Place Engravings	20.87
5500	Subdivision Notification	Lethbridge Herald	291.04
5500	GIS Other	Purolator Courier	39.20
5500	Equipment Repairs & Maint	Reiter Computer	135.00
5500	Equipment & Furniture Purchase	Reiter Computer	906.00
1100	GST Receivable	GST Receivable	413.84
		TOTAL:	<u>\$7,130.56</u>

Moved by: Dick Fenton

THAT the Executive Committee approves the Office Accounts of April 2008 (\$7,623.97) and May 2008 (\$7,130.56), as presented. **CARRIED**

7. DIRECTOR'S REPORT

- The following are highlights of the Director's Report for July 2008:
 - Meeting with Town of Coaldale re MGB appeal with County of Lethbridge.
 - Has contacted Evan Berger and he will let us know next week when we can meet regarding the Land Use Policy Framework.
 - We have a contract with the City of Brooks starting August 1 to handle subdivisions and current planning (\$40,000 per year pro-rated).

- o Will meet with the Village of Rosemary on July 17 re joining our organization and CIS.
- o AACIP Conference – sponsorship opportunity solicitation.

Moved by: Gordon Wolstenholme

THAT ORRSC be authorized to sponsor an item for the AACIP Conference, at the discretion of the Director. **CARRIED**

8. EXECUTIVE REPORT

9. ADJOURNMENT

Moved by: Terry Michaelis

THAT, we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 9:20 p.m. until **Thursday, September 11, 2008** at 7:00 p.m. **CARRIED**

/bj

CHAIR: _____