



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JULY 20, 2009
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES JUNE 22, 2009
- FINANCES: JUNE 2009 BANK STATEMENT
- DELEGATION: BOB & MYRNA McDONALD
RE: Environmental Assessment Information – 5 Tamarack Road
- ACTION ITEMS:
1. CORRES: Hon. Ray Danyluk, Minister of Municipal Affairs
RE: Unconditional Municipal Grant
 2. CORRES: Alberta Transportation
RE: AMIP & NDCC Grants
 3. CORRES: Alberta Transportation
RE: Alberta Municipal Water/Wastewater Partnership
 4. CORRES: Town of Pincher Creek
RE: Pincher Creek Fair & Rodeo – August 15, 2009
 5. CORRES: Claresholm Junior Rodeo Club
RE: Sponsorship
 6. CORRES: Claresholm Healthy Community Coalition
RE: Fundraising BBQ
 7. CORRES: Steel Form Contracting
RE: Removal of Airport Hangar
 8. CORRES: Claresholm Curling Club
RE: Forgiveness of Property Taxes
 9. CORRES: Claresholm Golf Course
RE: Forgiveness of Property Taxes
 10. CORRES: Mrs. M. Wolfe
RE: Assessment Information
 11. ASSESSMENT REVIEW BOARD UPDATE
 12. VANCOUVER TORCH RELAY
 13. COMMUNITIES IN BLOOM INVITATION
 14. EXTENSION REQUEST – HARVEST SQUARE SUBDIVISION
 15. EXTENSION REQUEST – GOLF COURSE SUBDIVISION
 16. DEVELOPMENT DEPARTMENT BRIEF – PROVINCIAL LAND USE
 17. IDLING BYLAW – COUNCILLOR SUTTER
 18. POLICY #63 – Physician Recruitment Incentive Policy
 19. ADOPTION OF INFORMATION ITEMS

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – June 1 - 30, 2009
2. Certificate of Recycling – eCycle Solutions Inc.
3. Alberta Blue Cross Group Policy Renewal – August 1, 2009
4. SouthGrow Regional Initiative Management Board Minutes – June 30, 2009
5. SouthGrow Regional Initiative News Release – June 19, 2009
6. Claresholm Parks Society Minutes – June 25, 2009
7. Communities in Bloom Minutes – June 23, 2009
8. The Bridges at Claresholm Golf Club Meeting Minutes – June 17, 2009
9. Claresholm & District FCSS Meeting Minutes – May 20, 2009
10. Claresholm & District Chamber of Commerce Minutes – May 19, 2009
11. Claresholm & District Transportation Society Minutes – February 17, April 21 & May 19, 2009
12. Claresholm & District Transportation Society – Thank You
13. Arena User's Meeting Minutes – May 6, 2009
14. Claresholm RCMP Detachment – June 2009 Monthly Policing Report
15. Town of Fort Macleod Letter to the Minister of Education
16. Fortis Alberta Inc. Distribution Tariff Application
17. Chinook Arch Library Board Financial Statements – December 31, 2008
18. Annual Livingstone-Macleod PC Golf Tournament Invitation

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 22, 2009**

PRESENT: Deputy Mayor Don Leonard; Councillors: Shirley Isaacson, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: Mayor Rob Steel; Councillors: Doug MacPherson and David Moore

AGENDA: Moved by Councillor Sutter to add the following items to the Agenda:

IN CAMERA

ACTION ITEMS:

12. CORRES: Alberta Health Services

RE: Feedback on Ambulance Services

13. CORRES: Claresholm Artists and Artisans Club

RE: Request to use Amundsen Park September 19, 2009

14. JACQUI GRUBER'S REQUEST

15: SUTTER ISSUE

CARRIED

Moved by Councillor Quayle that the Agenda be accepted as amended.

CARRIED

IN CAMERA: Moved by Councillor Isaacson that this meeting go In Camera.

CARRIED

Moved by Councillor Quayle that this meeting come out of In Camera.

CARRIED

MINUTES: REGULAR MEETING – JUNE 8, 2009

Moved by Councillor Isaacson that the Regular Meeting Minutes of June 8, 2009 be accepted as presented.

CARRIED

FINANCES: MAY 2009 BANK STATEMENT

Moved by Councillor Sutter to accept the May 2009 bank statement as presented.

CARRIED

PUBLIC HEARING: BYLAW #1530 – Subdivision & Development Authority

Deputy Mayor Don Leonard declared the hearing open at 7:09pm.

Deputy Mayor Don Leonard made the first, second and third calls for representation for or against the bylaw.

No representations either verbal or written were noted.

Deputy Mayor Don Leonard declared the hearing closed at 7:10pm.

CARRIED

ACTION ITEMS:

1. BYLAW #1530 – Subdivision & Development Authority

RE: 2nd & 3rd Readings

Moved by Councillor Isaacson to give Bylaw #1530, regarding the Subdivision & Development Authority, 2nd Reading.

CARRIED

Moved by Councillor Sutter to give Bylaw #1530, regarding the Subdivision & Development Authority, 3rd and Final Reading.

CARRIED

2. DELEGATION RESPONSE: Robin Alexander & Jennifer Turner - RCMP

RE: School Resource Officer Position

Moved by Councillor Sutter to support the School Resource Officer Position in principle to a maximum of \$8,000 per year, pending on budget constraints in the 2010 fiscal year.

CARRIED

3. **CORRES: Hon. Ray Danyluk, Minister of Municipal Affairs**
RE: Minister's Awards for Municipal Excellence

Received for information.

4. **CORRES: Carmangay Library Parade Committee**
RE: Parade on August 1, 2009

Received for information.

5. **CORRES: Picture Butte & District Chamber of Commerce**
RE: Parade on August 15, 2009

Received for information.

6. **CORRES: Solar Innovations for Southern Alberta**
RE: Seminar

Moved by Councillor Quayle to send Councillor Sutter as a representative of the Town of Claresholm to the Solar Innovations for Southern Alberta in Okotoks on August 8, 2009.

CARRIED

7. **CORRES: Victory Church of Claresholm**
RE: Street Closure Request

Moved by Councillor Isaacson to allow the Victory Church of Claresholm to close 1A Street West from 52 Avenue to 53 Avenue from 8:30am to 12 Noon on August 17th to 21st, 2009 for their vacation bible school.

CARRIED

8. **CORRES: George Gish**
RE: Spruce Trees

Referred to administration.

9. **MUNICIPAL SUSTAINABILITY INITIATIVE OPERATING GRANT 2009**

Moved by Councillor Isaacson to allocate the Municipal Sustainability Initiative Operating Grant as revised in the amount of \$137,500 for the 2009 year.

CARRIED

10. **A & J HOMES LTD. DEVELOPMENT AGREEMENT**

Moved by Councillor Isaacson to approve the Development Agreement with A & J Homes Ltd. as presented.

CARRIED

11. **JULY & AUGUST 2009 MEETING DATES**

Moved by Councillor Sutter to set Monday, July 20 and Wednesday, August 19, 2009 as the summer meeting dates.

CARRIED

12. **CORRES: Alberta Health Services**
RE: Feedback on Ambulance Services

Received for information.

13. **CORRES: Claresholm Artists and Artisans Club**
RE: Request to use Amundsen Park September 19, 2009

Moved by Councillor Sutter to allow the Claresholm Artists and Artisans Club to use the downtown parking lot and Ringrose Park on September 19, 2009 for their events.

CARRIED

14. **JACQUI GRUBER'S REQUEST**

Moved by Councillor Sutter to refer Jacqui Gruber's letter to Community Standards Committee.

CARRIED

15. SUTTER ISSUE

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Sutter to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Quayle that this meeting adjourn.

CARRIED

DEPUTY MAYOR – DON LEONARD

SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM
JUNE 2009 BANK STATEMENT**

RECONCILED BALANCE MAY 31, 2009 **\$356,914.93**

DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$3,677,500.33		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	21.82		
GIC REDEEMED	30,029.59		
US EXCHANGE	59.46		
TRANSFERS FROM T-BILLS	400,282.19		
SUBTOTAL	\$4,107,893.39		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$1,269,935.63	
PAYROLL CHARGES		87,379.71	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		144,434.13	
MASTERCARD PAYMENT		1,632.08	
TRANSFERS TO T-BILLS / GIC PURCHASE		30,000.00	
NSF CHEQUES		523.56	
SERVICE CHARGES		112.77	
SCHOOL FOUNDATION PAYMENT		234,594.98	
SUBTOTAL		\$1,768,612.86	
NET BALANCE AT END OF MONTH			\$2,696,195.46

BANK RECONCILIATION

BALANCE PER BANK	3,641,386.72		
PLUS OUTSTANDING DEPOSITS	12,311.75		
LESS OUTSTANDING CHEQUES		-957,503.01	
RECONCILED BALANCE JUNE 30, 2009			\$2,696,195.46

OTHER BALANCES:

EXTERNALLY RES GIC'S & T-BILLS	\$3,182,097.59		
NON-RESTRICTED GIC'S & T-BILLS	\$400,145.25		
PARKING RESERVE	\$3,555.67		
WALKING PATHS RESERVE	\$1,924.37		
OFFSITE LEVY RESERVE	\$20,766.59		
SUBDIVISION RESERVE	\$69,423.53		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 20TH DAY OF JULY 2009

MAYOR

SECRETARY-TREASURER

DELEGATIONS

Robert & Myrna McDonald
P.O. Box 2694
5 Tamarack Road
Claresholm, Alberta
T0L 0T0

Kris Holbeck, CA
Chief Administrative Officer
Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

June 24, 2009

Dear Ms. Holbreck;

SUBJECT: Environmental Assessment Information – 5 Tamarack Road

Thank you for your recent letter of response to our request for an environmental assessment on our property at 5 Tamarack Road. Unfortunately your response does not provide us with the information we require.

Since the last Annual General Meeting no less than four individuals have asked us if our property at 5 Tamarack Road is contaminated from the old landfill located to the north of the Tamarack subdivision. News travels fast in a small community. As a result of the Annual General Meeting discussion about Tamarack property contamination it is now common knowledge in the Town of Claresholm that the Tamarack subdivision may be contaminated.

Our principal concern is that toxicity in the soil at 5 Tamarack Road and / or in the underground water from the landfill site may be hazardous to our health. Secondly, should we ever decide to sell our property citizen suspicion of a toxic presence on the property undoubtedly will negatively impact on the resale value of the property. We have invested too much into the property to have that happen.

We purchased the 5 Tamarack Road property from the Town of Claresholm in good faith. We were provided verbal assurance from your predecessor that the property was non-toxic and safe. That has now been called into question as in your own words stated in your letter of June 09, 2009 “there are no historical environmental assessments for the Tamarack Subdivision development”. In essence, in the absence of documentation, we are being asked by the current administration to accept verbal innuendo that all provincial environmental guidelines were followed in the development of the Tamarack Subdivision. That is not good enough. We require documentation that provincial environmental guidelines were followed and there is no threat to health from north landfill site contamination.

We wish to reinforce that we are not directing criticism or blame at you or the current administration for what is obviously shortcomings, inactions or poor bookkeeping practices attributable to the previous administration(s). We accept that most of the current Town Executives, Administrators and Councilors may not have been employed by the Town of Claresholm when the Tamarack subdivision was developed. However, **the current Town Administration has a responsibility to ensure the health of citizens residing in the Tamarack subdivision is not compromised. It must accept responsibility for the actions, non-actions or shortcomings of previous administrations.**

Therefore, it is requested the Town of Claresholm provide us with correspondence stating no toxicity from the north landfill site is present on the property at 5 Tamarack Road that will pose a threat to health and all provincial environmental guidelines were followed in the development of the Tamarack subdivision.

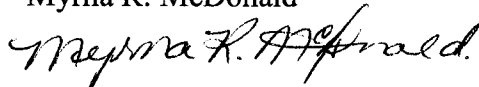
We thank you for your past expedience and assistance in addressing this matter and we look forward to receiving the correspondence requested above.

Yours sincerely,



Robert (Bob) H. McDonald

Myrna R. McDonald



ACTION ITEMS



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lac La Biche - St. Paul*

AR42693

June 23, 2009

His Worship Rob Steel, Mayor
Town of Claresholm
PO Box 1000
Claresholm, Alberta T0L 0T0

Dear Mayor Steel:

I am pleased to advise that I have recently approved Ministerial Order No. L:089/09 authorizing the payment of 2009/10 unconditional municipal grants to municipalities and Métis settlements.

My ministry is now processing an unconditional municipal grant in the amount of \$10,526 for the Town of Claresholm. The funds will be sent to your municipality within the next two weeks.

I would like to extend to you and your municipality my best wishes for the rest of the year.

Sincerely,

Ray Danyluk
Minister

cc: Evan Berger, MLA, Livingstone-Macleod
Kris Holbeck, Chief Administrative Officer, Town of Claresholm

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
909 Third Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403/381-5426
Fax 403/382-4412
www.trans.gov.ab.ca

File No: 1560-AMIP-CLAR
1560-NDCC-CLAR

June 17, 2009

His Worship Rob Steel
Mayor
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

Please be advised that a grant in the amount of \$811,667 is being electronically transferred to the Town of Claresholm.

This amount includes the full payment for the calendar year of 2009 for the following grants:

- The Alberta Municipal Infrastructure Program grant in the amount of \$609,559.
- The New Deal for Cities and Communities grant in the amount of \$202,108.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Mr. Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Campin, P.Eng.
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-Macleod
Municipal Programs

Office of the Regional Director
SOUTHERN REGION

Box 314
3rd Floor, Administration Building
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File No: 1560-WWP-CLAR
Upgrade of HUB WTP and Regional Waterline to Granum

June 17, 2009

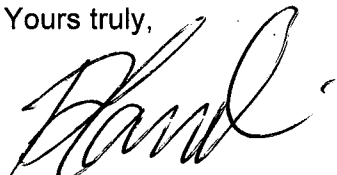
His Worship Rob Steel
Mayor
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

Please be advised that a grant in the amount of \$2,300,000 is being electronically transferred to the Town of Claresholm under the Alberta Municipal Water/Wastewater Partnership for the Upgrade of HUB Water Treatment Plant and Regional Waterline to Granum project.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Mr. Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-Macleod
Municipal Programs

TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0
PHONE: (403) 627-3156 FAX: (403) 627-4784
e-mail: townpc@telusplanet.net web page: www.pinchercreek.ca



July 6, 2009

Town of Claresholm
Box 1000
Claresholm, AB. T0L 0T0

Dear Mayor & Council:

RE: PINCHER CREEK FAIR & RODEO - AUGUST 15, 2009

The Town of Pincher Creek Mayor & Council cordially invite you to enter your float and/or have a Council representative(s) participate in the 2009 parade.

The Parade staging area is located at Canyon Elementary School, 408 Victoria Crescent, located at the west end of Main Street. Parade assembly starts at 9:00am, judging at 10:00am and the parade is to begin at 11:00am. Immediately following the parade, the Town of Pincher Creek will host a Dignitary Luncheon at the Pincher Creek Golf Course for all visiting Mayors and/or Councillors.

Please call the Recreation Office at 403-627-4322 to advise your attendance status by August 7th, 2009. Please also advise the names of participating Council members and if they require us to provide transportation and/or signage.

In regards to spectator and parade participants' safety, it is asked that no items, such as candy, be thrown to spectators from your parade entry.

The parade theme this year is "Keep It Green".

Yours truly,

A handwritten signature in cursive script that reads "Laurie Wilgosh".

Laurie Wilgosh
CAO



2009 Pincher Creek Fair & Rodeo Parade

Theme: "Keep It Green"

When: Saturday August 15th 2009

Staging Area: Parade participants meet along the West end of Main Street beginning at Geddes Avenue and Victoria Crescent. Parade proceeds East on Main Street at 11:00am sharp!

Participants are required to be there at 9:00 am if you wish to be judged

****AS A SAFETY PRECAUTION WE STRONGLY URGE THAT YOU PLEASE DO NOT THROW CANDY FROM YOUR FLOAT****

You are welcome to walk alongside and toss candy to spectators

Business / Float Name: _____

Type of Entry: _____
(i.e. float, carriage, walking entry, etc.)

Contact information:

Name: _____

Address: _____

Phone number: _____

Email: _____

Return completed form to:
Pincher Creek & District Chamber of Economic Development
P.O. Box 2287
Pincher Creek, AB T0K 1W0
Phone: (403)627-5199
Email: info@pincher-creek.com
Fax: 627-5850
1300 Heweston Avenue, Ranchland Mall

**** We suggest that you inquire about personal liability on your horses through your insurance company.**



CLARESHOLM JUNIOR RODEO CLUB

C/O Eryne McLeod

Box 2969 Claresholm, AB T0L 0T0

DATE: *July 1/2009*

ADDRESS OF SPONSOR: *Town of Claresholm*

Attention:

The Claresholm Junior Rodeo Club has been in operation for many years. It is a great opportunity for children of all ages to be able to participate in western events as well as interact with each other on a weekly basis. It takes hard work and dedication to participate in rodeo, not only with mastering talent but also in the upkeep of their animals. We as a club facilitate a comfortable, low stress and fun environment for our children to participate in.

Every year the Claresholm Junior Rodeo Club hosts a Junior Rodeo during Fair Days in Claresholm. This event brings participants and their families from all over Alberta. We have been putting this junior rodeo on for the past 3 years. In August 2009 we hope to hold our 4th Annual Junior Rodeo.

It is our hope to be able to make this a positive experience for all those involved. At this time we are seeking sponsorship for this event. We have budgeted the Junior Rodeo at approximately \$15,000. We are not looking to make a profit on this event however if there is a surplus at the end it will go directly towards the club.

Any amount that your organization would like to put forward would be greatly appreciated. To show our appreciation we will put your name or logo in our program, you will be announced as a sponsor during the rodeo and any flags, signs or posters that you have can be hung around the arena during the rodeo.

We appreciate you taking the time to consider the Claresholm Junior Rodeo Club for sponsorship. We look forward to hearing from you.

If you have any questions please contact:

Vanessa Weaver
403-687-2189

Rick Penner
403-643-2167

Eryne McLeod
403-625-3089

Sincerely,
CLARESHOLM JUNIOR RODEO CLUB

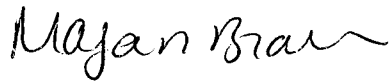
June 29, 2009

Attn: Mayor, Town Councillors, Kris Holbeck
Re: Use of Amundsen Park

Mayor, Town Council, Kris Holbeck:

Thank you so much for approving our use of Amundsen Park for a fundraising BBQ on July 10. I am sorry to report that we are now unable to go forward with the BBQ. We offered the opportunity to KidSport and I have been told they are going to pursue this. If you have any questions, I can be contacted at 403-625-4061 or Magan.Braun@albertahealthservices.ca.

Sincerely,



Magan Braun
Facilitator
Claresholm Healthy Community Coalition
Health Promotion Strategist
Alberta Health Services
Box 1391, Claresholm Health Unit

**STEEL FORM CONTRACTING
BOX 2290 CLARESHOLM AB T0L 0T0
PH. 403-625-2870; FAX 403-625-2442
CELL 403-625-0695**

2009 JUNE 29

TOWN OF CLARESHOLM
CHIEF ADMINISTRATIVE OFFICER
PO BOX 1000
221 - 45TH AVENUE WEST
CLARESHOLM AB T0L 0T0
ATTN: KRIS HOLBECK
403-625-3869 FAX

Dear Kris

RE: REMOVAL OF AIRPORT HANGAR

As per our telephone conversation on today's date, we are hereby requesting an extension on the removal of the airport hangar of one month from the date that the extension is granted from the Town of Claresholm. We are awaiting the proper permits to be issued in order to move it.

Your cooperation in this matter is greatly appreciated. If you have any questions please contact me.

Yours truly

Don Norby
312239 Alberta Ltd
o/a Steel Form Contracting

June 22, 2009

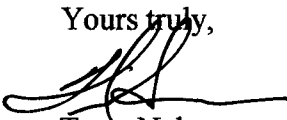
Town of Claresholm

RE taxes

I am writing on behalf of the Claresholm Curling Club to ask for the Municipal portion to be forgiven

*of our
interests*

Yours truly,



Terry Nelson
Treasurer Claresholm Curling Club

2009 Municipal Taxes = \$746.44

Tax Roll # 11917000

Civic Address: 430 - 53 Avenue East

Legal Address: Lot 33 Block 118
Plan 8010781

The Bridges at Claresholm Golf Club

Box 2080
Claresholm, AB. T0L 0T0

July 6, 2009

Mayor Steel and Council
Town of Claresholm
Box 1000
Claresholm, AB. T0L 0T0

Re: Request to Waive the Municipal Portion of the 2009 Property Taxes.

Dear Mayor Steel and Council,

The Bridges at Claresholm Golf Club executive would like to make a request to the Town Council for a waiver of the municipal portion in the amount of \$ 2,559.23 of the 2009 property taxes.

Your consideration in this matter is very much appreciated. Thank you.

Yours truly,

A handwritten signature in black ink, appearing to read 'Wes Wiebe', written in a cursive style.

Wes Wiebe
President

Box 1841,
Claresholm, A.B.
TOL-OTO
June 23,2009.

Town Of Claresholm,
221 -45 Ave. West,
Claresholm,A.B.
TOL-OTO

Dear Sirs:

I feel that I must write to you the Mayor and council members to express our anger and disbelief. As you all should remember my Husband and myself were at the Town Meeting on 19th of May at the community centre. At the general question period I got up took you all some pictures of our place and told you we felt that we were being taxed unfairly. We were brushed off and told we only had one option that was to amalgamate our lots and then if we wanted to sell in future we would have to subdivide it again expensive I would say. We could not afford to do this so were told just to sell off the one lot case closed. We were very upset to say the least and have spent a month of worry and concern at what we could do.

I have spent a month of digging and trying to find out what our options were. We went to see Jeff at Town Office he tried to help but could come up with nothing but sell or amalgamate. I phoned our M.L.A. Mr Berger he didn't agree with the Town and gave me a number to phone in Edmonton I phoned and talked to a Mr Marchand he was gruff and absolutely no help at all. We went see Don Lenoard when he returned from holidays he couldn't help ,Council no longer wanted to address our problem.Finally Doug Bowman and Debbie Kurtz helped us telling us to go to Land Titles in Calgary. To make a long story short this is what we did on June 22,2009.

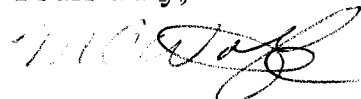
We were directed to a Mr. Wayne Johnston in the Survey Department. It took him only two minutes to inform us that our property is already amalgamated and ask us what kind of Council was running Claresholm that you should have been aware of this. He informed us that we do not have two lots until they are subdivided and that would take a lot of money.

We are shocked we bought this place as having two separate titles I still have papers from Marilyn Curry to prove it. We have been receiving two tax

notices like we had two lots for sixteen years this also made us believe we had two lots. The Town of Claresholm has received a lot of money that it was not entitled to. How in Gods name did this happen? How was this not caught by someone there was only one number on title not two. We want this council to learn from this and apologize do not be so much in a hurry to believe you are always right.

Listen to the people of this Town they voted you in and don't forget that .Help people not everyone knows where to go to get help esp. if you haven't a lot of money to spend. Apparently this mistake has been there since 1953 unreal it was not discovered by someone. Thanking you for your time

Yours truly,

A handwritten signature in black ink, appearing to read 'Mrs. M. Wolfe', written in a cursive style.

Mrs. M. Wolfe.

Memo

To: Council
From: Administration
Date: July 10, 2009
Re: Assessment Review Board Update

OVERVIEW

Sharon Duncan, ARB member, and myself attended a ARB informational update session (power point presentation attached). Highlights from the session are as follows:

- Assessment notices to be sent out by July 1st (formerly May 1st in previous discussions). This means the Town's budgeting process can remain as is for timing purposes,
- Complaint period is 60 days from July 1st, or whenever the notices are mailed and Local ARBs and Composite ARBs have until the end of the calendar year to hold hearings
- Boards have to make a formal written decision either 30 days after the hearing or by the end of the calendar year
- Stringent rules regarding access to information by both parties, and
- Training and education for the LARB and CARB members is 2 days for clerks, 3 days for LARB members and 5 days for CARB members

Administration and current ARB members have been in discussions regarding who would like to be trained to LARB and CARB levels. Current ARB members; Sharon Duncan, Doug Kemery and Doug MacPherson have determined that all three of them and the current clerk, Kris Holbeck, should be trained to CARB levels (5 days of training each) in order to ensure there are adequately trained people.

Training for the LARB, CARB and clerks will begin in the fall of 2009 (probably in Lethbridge). In the past this training was one day and was free of charge. Not sure if there will be a cost for the future training sessions.

Administration is requesting a resolution by Council to send the three ARB members and the clerk to the necessary ARB training and to pay the members at large a per diem amount for their time in the amount of \$137,50 per full day and/or \$99.00 per half day.

Kris Holbeck, CA CAO Town of Claresholm

The Assessment Complaint System

Making It Work...

Jerry Nussar

= presenter

Session Objectives

- Inform stakeholders of the proposed processes and procedures,
- To ask users to
 - identify any operational or technical difficulties with the proposed processes and procedures in regulations, and
 - if significant difficulties exist - suggest alternatives to make the processes or procedures workable *within the context of Bill 23*

Presentation Outline

- Background
- Key Principles
- Bill 23 overview
- Proposed changes
- Break
- Q&A

What we heard...

- Appeals take too long
- Duplication
- Inconsistent decisions
- Lack of access to information

4

Alberta Manager Affairs

What we heard...

- Improper disclosure
- Qualifications and training of board members
- Lack of accountability of all parties

5

Alberta Manager Affairs

Where change is required...

- Feedback instrumental in proposing changes to the current Assessment Complaint and Appeals system
- Two main subject areas for improvement
 - structure of the system, and
 - process and procedures

6

Alberta Manager Affairs

Key Principles

- All parties are entitled to and have an obligation and accountability for an effective, efficient and timely system.

7

Alberta Municipal Affairs

Key Principles cont'd

- Municipalities will have autonomy for local assessment review boards, yet there must be provincial oversight.

8

Alberta Municipal Affairs

Key Principles cont'd

- Information and disclosure must be
 - ✓ accessible,
 - ✓ transparent and
 - ✓ completewhile protecting confidentiality and privacy.

9

Alberta Municipal Affairs

Key Principles cont'd

- Taxpayers have the right to an
 - ✓ objective and
 - ✓ procedurally fair
 - ✓ understandable,complaint and appeal process.

10

Alberta Municipal Affairs

Key Principles cont'd

- Members and administrators of assessment tribunals must be
 - ✓ impartial,
 - ✓ competent and
 - ✓ qualified.

11

Alberta Municipal Affairs

Municipal Government Amendment Act, 2009 (Bill 23)

- Introduced on March 16, 2009
- Legislative framework for implementing changes
- Balanced approach to addressing issues

12

Alberta Municipal Affairs

Bill 23 Overview

- Initial assessment notices sent by July 1
- 60 day complaint period
- Boards **must** issue decisions
 - ⇒ no later than 30 days following the hearing, or
 - ⇒ no later than the end of the tax year

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Alberta Municipal Affairs

NOT PLUS 7 DAYS!

Bill 23 Overview cont'd

- Access to information clarified
- A one-level complaint structure
- Three separate boards hearing specific matters
 - "Will ensure that a complaint is heard once by the right board instead of twice by two separate boards"

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Alberta Municipal Affairs

Feedback to Bill 23

- May 1 for sending assessment notices
- One-level complaint structure
- Composition of CARB
- Written decisions
- Qualifications & training

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Alberta Municipal Affairs

The process begins...

- Once an assessment notice is sent
or
- Once a tax notice is sent (other than property tax notice)

Access to Information

- The variables in the valuation model
- A property's characteristics relative to the model
- Any adjustments made outside the valuation model
- Codes, factors, descriptions, explanations and criteria for the variables, characteristics or adjustments

Access to Information cont'd

- Timelines for providing information
 - 15 days for assessed person's property
 - 15 days for 5 or fewer comparables
 - 30 days for up to 10 comparables

TIMELINES!

Access to Information cont'd

- Information provided
 - ⇒ property characteristics
 - ⇒ assessment-related
 - ⇒ current year
- Penalties for not providing information

19

Alberta Municipal Affairs

★ Penalties ★

Filing a Complaint...

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Alberta Municipal Affairs

Standardized Complaint Form

- Two standard complaint forms
 - ❖ one for assessment review boards
 - ❖ one for MGB
- Options
 - o send with notices
 - o municipal website (downloadable)
 - o municipal office
- Department website or Queen's Printer

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Alberta Municipal Affairs

Notice on assessment
that complaint form
is available!

OR

**Standardized Complaint Form
cont'd**

Complaint form **must** identify

- the property under complaint
- what information on the notice is incorrect
- why the information is incorrect

22

**Standardized Complaint Form
cont'd**

Complaint form **must** identify (cont'd)

- the specific issues related to the incorrect information that are to be decided by the board
- what the correct information is
- requested assessed value
- if complainant is represented by an agent

23

**Standardized Complaint Form
cont'd**

- A complaint will not be heard if
 - ⇒ The form is not fully completed
 - ⇒ The filing fee, if any, is not included
- A board must not hear any issues that are not described on the complaint form
- Provides overview of disclosure rules

24

Agent Authorization

- A person who, *for a fee*, represents a taxpayer
- Standard authorization form filed annually
- Agent must disclose qualifications
- Taxpayer retains responsibilities

26

Complaint Filing Fees

- Municipalities & provinces surveyed
- Minister will set fees
- Municipality
 - may choose not to charge a fee, or
 - must adopt fees
- Filing fees for linear property

26

Complaint Process Overview

27

Timelines

- Complaint process complete within tax year
- Different timelines for different matters
 - assessment vs. non-assessment matters
 - LARB assessments vs. CARB and MGB assessments

28

Timelines cont'd

- Timelines may be extended, *but...*
- Penalties if timelines are not adhered to

29

Disclosure

- Exchange of evidence and information during formal complaint and hearing process
- Disclosure only for issues on complaint form
- Disclosure must be full and complete

30

Disclosure cont'd

- Hearing date drives disclosure timelines
- Penalties for non-compliance
- Board must not hear information that is not disclosed within the timelines
- Municipalities must inform taxpayers about disclosure rules

31

Disclosure cont'd

- Relevant facts supporting the issues
- Source of disclosed facts
- Documentary evidence
- Witnesses
- Testimonial evidence
- Written argument

32

Assessment Review Board Clerk

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Assessment Review Board Clerk

- Receive, review and categorize complaints
- Identify "invalid" complaints
- Notify Minister of CARB complaints

- LARB VS CARB
I do \$
Incomplete
after deadline etc

**Assessment Review Board Clerk
cont'd**


- Schedule hearings within timelines
- Provide copy of complaints
- Notify parties
 - ⇒ date and place of hearing
 - ⇒ rules and timelines for disclosure

**Assessment Review Board Clerk
cont'd**

- 3 Cs to coordinate scheduling of provincially appointed member
 - Communicate
 - Collaborate
 - Cooperate

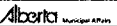
CARB only!

Assessment Review Boards

37 

Establishment of ARB


- Municipalities establish assessment review boards
- May establish one-member boards (more info later)
- Joint or regional assessment review boards encouraged

38 

A strongly recommended

Local Assessment Review Board (LARB)

- Three locally appointed members
- Hears complaints about
 - tax notices
 - assessments
 - for residential properties with three or less dwelling units, and
 - for farm land

39 

Timelines - LARB Hearings

- Scheduled hearing date
 - not less than 40 days after complaint is filed
- Notify parties of date and place of hearing
 - after copy of complaint provided
 - at least 35 days before hearing date
- Hearing date drives disclosure timelines

CAN be more 40 days
NOT less! = disclosure
period (SEE chart)

35 days vs 14 days
now!

Timelines - LARB Disclosure

- Complainant disclosure
 - at least 25 days before hearing date
- Respondent disclosure
 - at least 10 days before hearing date
- Complainant rebuttal
 - at least 5 days before hearing date
- Timelines may be shortened if agreed to

→ TO ASSESSOR

→ BACK TO COMPLAINANT

→ TO ASSESSOR (REBUTTAL)

Composite Assessment Review Board (CARB)

- Two locally appointed members
- One provincially appointed person from the MGB as the presiding officer
- Hears complaints about assessments
 - non-residential property
 - residential property with four or more dwelling units

Timelines - CARB Hearings

- Scheduled hearing date
 - not less than 90 days *after* complaint is filed
- Notify parties of date and place of hearing
 - *after* copy of complaint provided
 - at least 70 days *before* hearing date
- Hearing date drives disclosure timelines

43

Alberta Municipal Affairs

→ 70 days versus 14 days
(currently)

Timelines - CARB Disclosure

- Complainant disclosure
 - at least 60 days *before* hearing date
- Respondent disclosure
 - at least 30 days *before* hearing date
- Complainant rebuttal
 - at least 15 days *before* hearing date
- Timelines may be shortened if agreed to

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Alberta Municipal Affairs

→ to Assessor

→ back to Complainant

→ back to assessor (rebuttal)

One-member LARB

- Matters on a tax notice
- Non-assessment matters on assessment notice
- Administrative matters
- Procedural matters

45

Alberta Municipal Affairs

One-member CARB

- Must be provincial member
- Non-assessment matters on assessment notice
- Administrative matters
- Procedural matters

46

Alberta Municipal Affairs

hear complaints
→ certain \$ amt?
(feedback)

Timelines – One-member ARB

- Notify parties of date and place of hearing
 - after copy of complaint provided
 - at least 15 days before hearing date
- Decision on merits must adhere to legislated timelines
- Complainant **and** respondent disclosure
 - at least 5 days before hearing date

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Alberta Municipal Affairs

Joint ARB

- Two or more municipalities
- LARB and/or CARB
- Benefits
 - ✓ shared costs
 - ✓ shared resources
- Making it work – any comments?

48

Alberta Municipal Affairs

The Municipal Government Board

48

MGB Administrator

- Receive and review complaints (linear property & equalized assessments)
- Identify "invalid" complaints
- Schedule hearings within timelines
- Provide copy of complaints

50

MGB Administrator cont'd

- Notify parties
 - ⇒ date, time and place of hearing
 - ⇒ rules and timelines for disclosure
- "3 Cs" - coordinate scheduling of Provincial Member with ARB Clerk

51

Municipal Government Board

- Panels hear complaints about
 - linear property assessments, and
 - equalized assessments
- Provides provincial member for CARB
 - presiding officer

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Alberta MINISTRY OF

Timelines - MGB Hearings

- Scheduled hearing date
 - not less than 90 days *after* complaint is filed
- Notify parties of date and place of hearing
 - *after* copy of complaint provided
 - at least 70 days *before* hearing date
- Hearing date drives disclosure timelines

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Alberta MINISTRY OF

Timelines - MGB Disclosure

- Complainant disclosure
 - at least 60 days *before* hearing date
- Respondent disclosure
 - at least 30 days *before* hearing date
- Complainant rebuttal
 - at least 15 days *before* hearing date
- Timelines may be shortened if agreed to

54

Alberta MINISTRY OF

One-member MGB Panel

- Member must meet requirements
- Non-assessment matters on assessment notice
- Administrative matters
- Procedural matters -

65

Alberta Manager of Fish

Timelines - One-member MGB

- Notify parties of date and place of hearing
 - *after* copy of complaint provided
 - at least 15 days *before* hearing date
- May schedule dates and timelines
 - must adhere to legislated timelines
- Complainant **and** respondent disclosure
 - at least 5 days *before* hearing date

66

Alberta Manager of Fish

Procedures

67

Alberta Manager of Fish

Board Administrative Procedures

- Postponements or adjournments
 - must not be for indefinite periods
 - as long as decisions issued by year end
 - reasons must be substantive
 - can not occur twice for same reason

Board Administrative Procedures

- A Board must *not* hear
 - issues not identified on the complaint form
 - undisclosed evidence
 - evidence that was a pre-complaint request for information that was not provided
- All Boards must use independent legal counsel
- Boards must keep a record of a hearing

LARB + CARB

- independent

- tribunal

- separate legal entity

Records of Hearing

- Complaint form, including list of issues
- Documentary evidence
- Witnesses
- Transcripts, or summary of testimony
- Written arguments
- Written decision(s) with reasons

Written Decisions

- Issues before the Board
- Summary of complainant's argument
- Summary of respondent's argument
- The decision(s)
- Reasons for decision, including dissenting reasons
- Notation of any procedural or jurisdictional issues

01

Alberta Workplace Health

Awarding of Costs

- CARB or MGB
- Cost application by either party or on Board's initiative
- Application may be made any time, but no later than 30 days after hearing
- Cost hearing may be separate from merit hearing
- Schedule of costs (in development)

02

Alberta Workplace Health

Awarding of Costs cont'd

- Awarding of costs when
 - evidence could have been included with disclosure
 - a party causes unreasonable delays
 - a party has acted contrary to process
 - irrelevant evidence prejudices other party
 - non-complaint issues are introduced
 - failure to provide information

03

Alberta Workplace Health

Accountability for Costs

- Complainant (property owner or taxpayer)
 - own property
 - complaint about another property
- Respondent
 - municipality
 - Minister (linear property and equalized assessments)

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Alberta Municipal Affairs

Appeals of Decisions

65

Alberta Municipal Affairs

Appeal to Court

- All appeals to Court of Queen's Bench
 - ⇒ on the record
 - ⇒ on a point of law or jurisdiction
- Application for leave must be filed within 30 days

66

Alberta Municipal Affairs

Other topics

Training

- Mandatory training for
 - All board members,
 - ARB clerks, and
 - MGB administrator
- Different assessment training for different Board members.
- Courses begin in the fall of 2009 (curriculum drafted)

clerks - 2 days admin
law
LARB - 3 days ✓ + value
principle
CARB - 5 days
(FALL 2009)

Qualifications

- Provincially appointed members must meet criteria for qualifications
- Chair of MGB panel must meet criteria for qualifications
- Minister may grant equivalencies

Remuneration of Board Members

- Remuneration of provincially appointed member based on schedule approved by GOA
- Municipality has discretion to provide remuneration to other board members

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**Remuneration of Board Members
cont'd**

- Current proposal
 - for municipalities with less than 10 CARB complaints, and for joint ARB – the province
 - for municipalities with 10 or more CARB complaints – the municipality

71

CARROT FOR JOINT
ARB!

Making It Work...

- Regulation drafting underway
- Information sessions in summer/fall of 2009
- Implementation for January 1, 2010

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Questions

- You can get a copy of Bill 23 at:
www.assembly.ab.ca
(under *Bills and Amendments*)

“Making It Work...”

Memo

To: Council
From: Administration
Date: July 14, 2009
Re: Vancouver Olympics Torch Relay

OVERVIEW

The Torch Relay will be passing through Claresholm and the Town has been provided with promotional items we can purchase to celebrate the Torch Relay and the Vancouver Winter Olympics.

Administration is requesting a resolution from Council (as EDC does not meet until September) authorizing a budget of \$1,000 to order promotional items (banners, stick flags, posters and large flags) for the Vancouver Torch Relay.

The need for a decision is that if we order before July 31st we receive a 15% discount and free shipping.

Kris Holbeck, CA CAO Town of Claresholm



Communities in Bloom

Claresholm Committee



July 16th, 2009

Mayor Rob Steel
Town of Claresholm
Claresholm, Ab.

Dear Mayor Steel:

Communities in Bloom, Claresholm, invite you and a guest to represent Town of Claresholm at dinner for judges, to be held at Casa Roma restaurant, 5:30PM, Wednesday, July 22nd, 2009.

Sincerely yours,

A handwritten signature in cursive script, which appears to read "Arnold McAulay".

Arnold McAulay
Secretary
Communities in Bloom, Claresholm Committee



3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-877-329-1387
Fax: (403) 327-6847
E-mail: orrsc@telus.net
Website: www.orrsc.com

File: 2006-0-157

July 16, 2009

Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

Town of Claresholm Council:

Re: Subdivision Approval Extension Request (1364335 Alberta Inc.)

The following attachment contains a letter from Bruce Barnett of Martin Geomatics Consultants Ltd. on the behalf of 1364335 Alberta Inc. requesting a subdivision approval extension for the property located at Block A Pan 7226GQ within NW 26-12-27-W4M. The original subdivision (application no. 2006-0-157) approval was on June 6, 2008.

The applicants are requesting a **twelve month** time extension be granted. As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

Due to financial problems with original owner, the new owners have experienced delays in finalizing the plan and require more time to meet the conditions. In reviewing the application and approval granted, it appears the subdivision is still acceptable for the parcel(s) and it still meets the criteria of the Town of Claresholm land use bylaw and Municipal Development Plan.

At Council's prerogative, consideration may be given to granting an additional one-year time extension, to allow the applicants to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, please contact me at your convenience.

Respectfully,

Gavin Scott
Planner

Enclosures (2)

OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8

Phone (403) 329-1344 Fax (403) 327-6847

Subdivision Application - Request for Extension

ORRSC file number: 2006-0-157 Expired Date: SEPTEMBER 18, 2007

Name of registered owner(s): 1364335 ALBERTA INC.

Owner's address: 1107 FALCONRIDGE DRIVE N.E.
CALGARY, AB T3J 3H4 403-557-6600
City Province Postal Code Home phone Work phone

Name of Applicant: MARTIN GEOMATIC CONSULTANTS
(if different from owner)

Applicant's address: 255-31ST STREET NORTH
LETHBRIDGE AB T1H 3Z4 403-329-0050
City Province Postal Code Home phone Work phone

Legal description: Lot ____ or Condo unit ____ Block A Plan 7226 60
Quarter - Section 26 Township 12 Range 27 Meridian 4

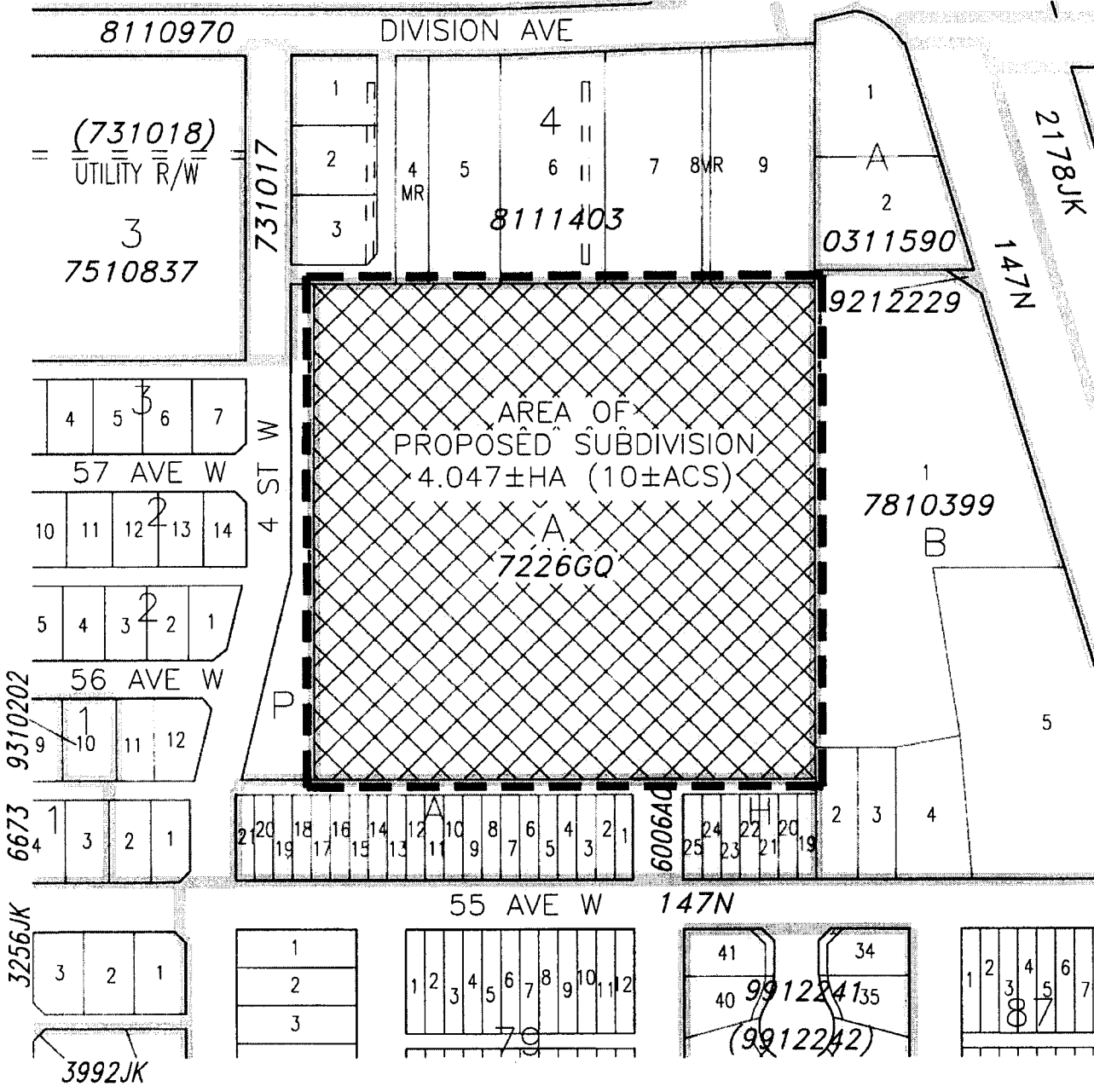
Reason(s) for Request:

FINANCIAL PROBLEM WITH INITIAL OWNER AND
NEW OWNER HAS PURCHASED THE PROPERTY
WITH THE HOPE OF COMPLETING THE PROJECT.

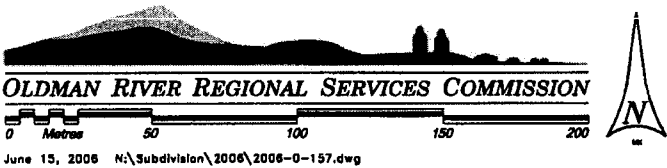
Bruce A. Bennett
Signature of the Applicant/Owner

16-JULY-2009
Date

SUBDIVISION SKETCH



For full subdivision details, see sketch by SexSmith Associates Land Surveys Ltd. File No. S06-004
BLOCK A, PLAN 7226GQ IN NW 1/4 SEC 26, TWP 12, RGE 27, W 4 M
MUNICIPALITY; TOWN OF CLARESHOLM
DATE; JUNE 15, 2006
FILE No; 2006-0-157





3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-877-329-1387
Fax: (403) 327-6847
E-mail: orrrsc@telus.net
Website: www.orrrsc.com

File: 2007-0-335

July 16, 2009

Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

Town of Claresholm Council:

Re: Subdivision Approval Extension Request (A&J Homes Ltd.)

The following attachment contains a letter from Bruce Barnett of Martin Geomatics Consultants Ltd. on the behalf of A & J Homes requesting a subdivision approval extension for the property located at Lot 2 Block B Pan 0512024 within NW 23-12-27-W4M. The original subdivision (application no. 2007-0-335) approval was on June 6, 2008.

The applicants are requesting a **twelve month** time extension be granted. As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

With a change in ownership, the applicants have experienced delays in finalizing the plan and require more time to meet the conditions. In reviewing the application and approval granted, it appears the subdivision is still acceptable for the parcel(s) and it still meets the criteria of the Town of Claresholm land use bylaw and Municipal Development Plan. The change from bareland condominium to duplexes does not affect the approval. The change in form of ownership has no bearing on subdivision.

At Council's prerogative, consideration may be given to granting an additional one-year time extension, to allow the applicants to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, please contact me at your convenience.

Respectfully

Gavin Scott
Planner

Enclosures (2)



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8

Phone (403) 329-1344 Fax (403) 327-6847

Subdivision Application - Request for Extension

ORRSC file number: 2009-0-335 Expired Date: JUNE 18, 2009

Name of registered owner(s): A + J HOMES LTD.

Owner's address: P.O. BOX 309

OKTOKS, AB T1S 1A6 403-333-5784
City Province Postal Code Home phone Work phone

Name of Applicant: MARTIN GEOMATIC CONSULTANTS LTD
(if different from owner)

Applicant's address: 255 - 31ST STREET NORTH

LETHBRIDGE, AB T1H 3Z4 403-329-0050
City Province Postal Code Home phone Work phone

Legal description: Lot 24 or Condo unit _____ Block B Plan 0512024

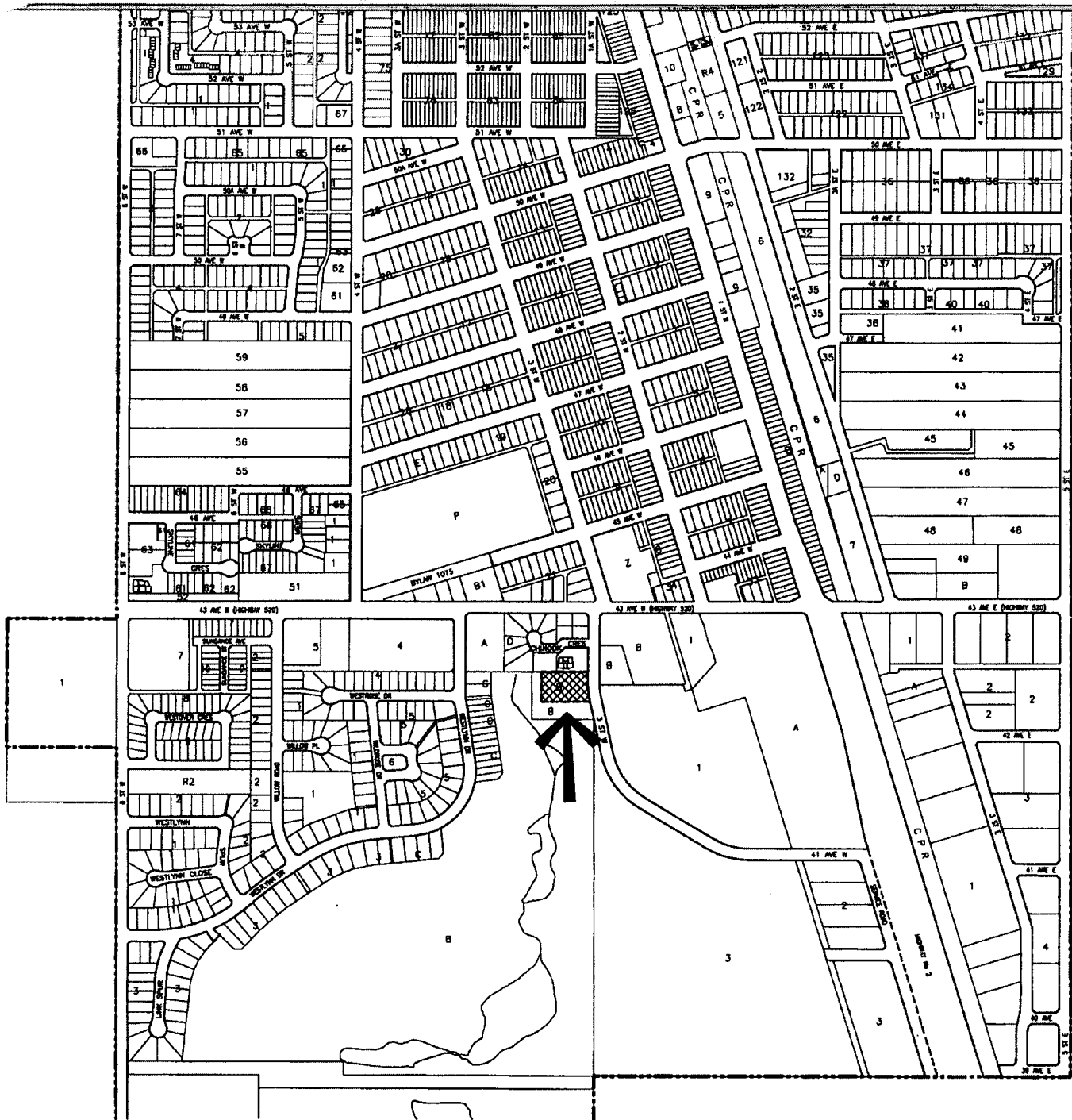
Quarter NW Section 23 Township 12 ^{RGE} Meridian 27 MERIDIAN 4

Reason(s) for Request:

PROPERTY HAS CHANGED OWNERSHIP AND CURRENT
OWNER WISHES TO COMPLETE PROJECT AS A
DUPLEX SUBDIVISION INSTEAD OF BARELAND
CONDOMINIUM.

Ernie A. Bennett
Signature of the Applicant/Owner

16-JULY-2009
Date



SUBDIVISION LOCATION SKETCH
LOT 24, BLOCK B, PLAN 0512024 IN
NW 1/4 SEC 23, TWP 12, RGE 27, W 4 M
MUNICIPALITY; TOWN OF CLARESHOLM
DATE; AUGUST 14, 2007
FILE; 2007-0-335



BRIEF



To: Council
From: Administration
Date: July 20th, 2009
Re: ***Alberta Land Stewardship Act (Bill 36) and the Alberta Land Use Framework***

Urgent For Review Please Comment Please Reply Please Recycle

BROWNLEE, LLP Presentation (hosted by ORRSC)

On June 9th, 2009 members of the Town of Claresholm Council and Staff attended a presentation by Barry Sjolie, Q.C. from the law firm of BROWNLEE, LLP. The event was arranged and hosted by the Oldman River Regional Service Commission for the purpose of providing a professional and local perspective on:

- *The passing of Bill 36; Alberta Land Stewardship Act,*
- *Recent developments with the Alberta Land Use Framework,*
- *The formation and role of the South Saskatchewan Regional Plan Advisory Council.*

Mr. Sjolie's message was clear; *the process that will change the way Municipalities plan is well underway – Municipalities need to get involved.*

Whether urban or rural, the Alberta Land Use Framework will affect how Municipalities administer the development process and develop planning documents. The Alberta Government has been passing legislation with overarching policies and objectives; however, the regulations that will define how the policies are carried out and the objectives to be met are yet to be determined. This is concerning at the Municipal level because the regulations within the legislation is what Staff and Council use when making decisions on day to day and long term planning and development matters.

Oldman River Regional Service Commission Special Meeting

On July 14th, 2009 members of the Town of Claresholm Council and Staff attended a special meeting at the ORRSC Office in Lethbridge. Several member municipalities were attempting to prepare a position paper to be forwarded to the South Saskatchewan Regional Plan Advisory Council. The purpose of the meeting was to gauge the sentiment of all member municipalities to have ORRSC prepare this position paper

The member municipalities voted in favour of this initiative. More information regarding this matter is expected in the coming days.

TOWN OF CLARESHOLM

POLICY

POLICY # 63

REPLACING POLICY #

EFFECTIVE DATE May 28, 2007

SUBJECT Physician Recruitment Incentive Policy

DEPARTMENT Administration

AUTHORITY Council Resolution DATE PASSED May 28, 2007

PURPOSE: To provide a town incentive to recruit and retain full-time, practicing family physicians.

POLICY: 1) All full-time, practicing family physicians will be exempt from paying the municipal portion of their property taxes.

GUIDELINES:

- 1) A full-time practicing Claresholm family physician is described as a physician who:
 - a. maintains a residence within the boundaries of the Town of Claresholm,
 - b. participates in the "on-call rotation" covering the emergency room and patients of the away physician,
 - c. participates in any shared office expenses and related responsibilities,
 - d. admits and cares for patients in the acute and long-term care hospitals.
- 2) Facilitation of the tax exemption will be as follows:
 - a. physician property will be assessed and taxes levied according to standard town procedure,

- b. the full taxable amount will be due according to current town procedure on August 31st of each year,
 - c. in December of each year the current Medical Director will supply to the town the names of those physicians that have met the requirements of “full-time” physician for that year,
 - d. the town will refund to each eligible physician the municipal portion of their property tax for that year.
- 3) The property tax exemption will apply only to the main residential property of the eligible physician.

INFORMATION ITEMS



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 1 of 6
July 09, 2009
11:43:56 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						Batch # 12716
40422	2009-06-08	EFT	EFT	600	ALBERTA ASSOCIATION OF M.D.'S	1,719.74
40423	2009-06-08	EFT	EFT	785932	ALBERTA HOTEL ASSOCIATION	220.50
40424	2009-06-08	EFT	EFT	1025	ALBERTA ONE CALL LOCATION CORP	105.00
40425	2009-06-08	EFT	EFT	786195	Benchmark Assessment Consultants Inc.	6,090.88
40426	2009-06-08	EFT	EFT	13510	BEST CAP SPORTSWEAR & PROMOTIONS	2,056.69
40427	2009-06-08	EFT	EFT	786189	BIG SKY DODGE CHRYSLER 2008 LTD	202.48
40428	2009-06-08	EFT	EFT	6441	BOB HONG JANITORIAL LTD.	315.00
40429	2009-06-08	EFT	EFT	786202	BODYCOTE CANADA INC.	50.40
40430	2009-06-08	EFT	EFT	786427	BOUNDARY EQUIPMENT (CALGARY) LTD.	643.39
40431	2009-06-08	EFT	EFT	786122	CL MARKETING INC.	396.90
40432	2009-06-08	EFT	EFT	13125	CLARESHOLM CARE CENTRE	37.10
40433	2009-06-08	EFT	EFT	13150	CLARESHOLM CASTING	798.00
40434	2009-06-08	EFT	EFT	13325	CLARESHOLM FIRE DEPARTMENT	15,992.00
40435	2009-06-08	EFT	EFT	786254	CLARESHOLM FLORAL & CANDY SHOPPE	60.90
40436	2009-06-08	EFT	EFT	13400	CLARESHOLM GLASS '88' LTD	1,067.85
40437	2009-06-08	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	2,902.11
40438	2009-06-08	EFT	EFT	785953	CLARESHOLM RENTALS & OILFIELD	89.25
40439	2009-06-08	EFT	EFT	786141	CLARESHOLM TAXI	990.00
40440	2009-06-08	EFT	EFT	14150	CLARESHOLM WELDING &	246.86
40441	2009-06-08	EFT	EFT	14205	CLEAN BRITE CHEMICAL SERVICES LTD.	851.16
40442	2009-06-08	EFT	EFT	785973	CLEARTECH INDUSTRIES INC.	316.01
40443	2009-06-08	EFT	EFT	786502	CLV HOME SPRING WATER LTD.	65.50
40444	2009-06-08	EFT	EFT	786058	Corporate Express	132.39
40445	2009-06-08	EFT	EFT	785937	DEADWOOD PUBLISHING	128.02
40446	2009-06-08	EFT	EFT	786743	DRC COMMUNICATIONS INC.	1,171.80
40447	2009-06-08	EFT	EFT	786151	EMCO CORPORATION	276.15
40448	2009-06-08	EFT	EFT	786397	EPCOR	161.71
40449	2009-06-08	EFT	EFT	26201	FERG'S SEPTIC TANK SERVICE	375.38
40450	2009-06-08	EFT	EFT	786597	FOOTHILLS HOME IMPROVEMENTS	782.40
40451	2009-06-08	EFT	EFT	786204	GIESE, BRENDA	29.70
40452	2009-06-08	EFT	EFT	786908	GOESEELS, DEBRA L	99.99
40453	2009-06-08	EFT	EFT	31955	GREYHOUND COURIER EXPRESS	24.13
40454	2009-06-08	EFT	EFT	49980	HARRY'S TIRE SALES (1984) LTD.	319.29
40455	2009-06-08	EFT	EFT	11310	HI-WAY 9 EXPRESS LTD.	45.30
40456	2009-06-08	EFT	EFT	786183	KIWI WELDING LTD.	1,581.72
40457	2009-06-08	EFT	EFT	786528	LEON'S JANITORIAL SERVICE	1,029.00
40458	2009-06-08	EFT	EFT	56155	LIFESAVING SOCIETY	351.75
40459	2009-06-08	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	7,535.62
40460	2009-06-08	EFT	EFT	786339	MACKILLOP LAWN CARE LTD.	4,252.50
40461	2009-06-08	EFT	EFT	786590	MINISTER OF FINANCE	21.00
40462	2009-06-08	EFT	EFT	786704	MINISTER OF FINANCE (LT)	25.00
40463	2009-06-08	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	131.25
40464	2009-06-08	EFT	EFT	75955	PALMER, FRED	66.94
40465	2009-06-08	EFT	EFT	786899	PEACE LUTHERAN CHURCH	450.00
40466	2009-06-08	EFT	EFT	97050	PHARMASAVE	16.78
40467	2009-06-08	EFT	EFT	786200	PINE COULEE RECYCLING	70.00
40468	2009-06-08	EFT	EFT	76600	PORCUPINE HILLS FOUNDATION	72,034.26
40469	2009-06-08	EFT	EFT	786454	PRAXAIR DISTRIBUTION	94.73
40470	2009-06-08	EFT	EFT	786156	Q.E.D. ENTERPRISES LTD.	881.49



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
40471	2009-06-08	EFT	EFT	786536	R P WATERWORKS INC.	231.34
40472	2009-06-08	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	16,839.77
40473	2009-06-08	EFT	EFT	786468	SHAW CABLE	53.50
40474	2009-06-08	EFT	EFT	786759	SIMPLEX GRINNELL	2,551.50
40475	2009-06-08	EFT	EFT	786774	SOUTHLAND INTERNATIONAL	1,974.86
40476	2009-06-08	EFT	EFT	786571	SUTTER, DARYL	122.36
40477	2009-06-08	EFT	EFT	900	TELUS	423.62
40478	2009-06-08	EFT	EFT	786391	THE CYPRESS GROUP	518.70
40479	2009-06-08	EFT	EFT	786437	THE WRITE SOURCE	508.23
40480	2009-06-08	EFT	EFT	96810	THOR'S ROOFING	7,875.00
40481	2009-06-08	EFT	EFT	97000	TOWN OF CLARESHOLM	31.30
40482	2009-06-08	EFT	EFT	97001	TOWN OF CLARESHOLM	29.05
40483	2009-06-08	EFT	EFT	97250	TRIMBLE, RAE	1,085.39
40484	2009-06-08	EFT	EFT	23500	W.R. MEADOWS OF WESTERN CANADA	2,067.24
40485	2009-06-08	EFT	EFT	4090	WARNACO SWIMWEAR GROUP	1,390.90
40486	2009-06-08	EFT	EFT	111705	WC CLASS II REGIONAL LANDFILL	6,271.55
40487	2009-06-08	EFT	EFT	786187	Western Canada Welding Products Ltd.	97.70
40488	2009-06-08	EFT	EFT	786157	Wrenches Heavy Equipment Repairs Ltd.	997.50
40489	2009-06-08	EFT	EFT	125000	YOUNG PARKYN MCNAB LLP	9,612.75
40490	2009-06-08	EFT	EFT	126050	ZEE MEDICAL CANADA, INC.	69.25
40491	2009-06-08	EFT	EFT	900000	DESK 'N FILE OFFICE FURNITURE INC.	3,174.15
40492	2009-06-08	EFT	EFT	900000	JACK WATSON SPORTS INC.	55.13
40493	2009-06-08	EFT	EFT	900000	MICHELLE WATT	50.00
40494	2009-06-08	EFT	EFT	900000	PQI CANADA LIMITED	16,275.00
40495	2009-06-08	EFT	EFT	900000	SHARON DEERING	50.00
40496	2009-06-08	EFT	EFT	900000	Swan Roofing Consultants (Southern) Inc.	1,039.50
40497	2009-06-08	EFT	EFT	900000	THE CITY OF EDMONTON	221.76
						200,923.07
						Batch # 12751
40498	2009-06-17	EFT	EFT	900200	THOMAS, RUBY	116.26
						116.26
						Batch # 12753
40499	2009-06-17	EFT	EFT	900100	BURTON, RUSSELL	294.50
						294.50



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount	Batch #
							12754
40500	2009-06-17	EFT	EFT	850	AG-LINE	1,230.13	
40501	2009-06-17	EFT	EFT	600	ALBERTA ASSOCIATION OF M.D.'S	4,708.25	
40502	2009-06-17	EFT	EFT	650	ALBERTA BLUE CROSS	4,620.44	
40503	2009-06-17	EFT	EFT	87028	Alberta Elevating Devices & AR Safety Assoc.	210.00	
40504	2009-06-17	EFT	EFT	786707	Alberta SouthWest Regional Alliance Ltd.	3,700.00	
40505	2009-06-17	EFT	EFT	786517	AMSC INSURANCE SERVICES LTD.	2,834.75	
40506	2009-06-17			1790	Aquam Specialiste Aquatique Inc.	1,069.02	
40507	2009-06-17	EFT	EFT	13510	BEST CAP SPORTSWEAR & PROMOTIONS	916.19	
40508	2009-06-17	EFT	EFT	6390	BISHOFF AUTO & AG CENTRE	825.57	
40509	2009-06-17	EFT	EFT	786202	BODYCOTE CANADA INC.	25.20	
40510	2009-06-17	EFT	EFT	6801	BROWN OKAMURA & ASSOCIATES LTD	7,435.86	
40511	2009-06-17	EFT	EFT	786722	CALGARY CARETAKING SUPPLIES LTD.	612.90	
40512	2009-06-17	EFT	EFT	11250	CANADIAN LINEN SUPPLY	303.67	
40514	2009-06-17	EFT	EFT	786122	CL MARKETING INC.	126.32	
40515	2009-06-17			786482	CLARESHOLM GARDEN CLUB	500.00	
40516	2009-06-17	EFT	EFT	13400	CLARESHOLM GLASS '88' LTD	47.25	
40517	2009-06-17	EFT	EFT	786893	CLARESHOLM LOCK & KEY	109.20	
40518	2009-06-17	EFT	EFT	14085	CLARESHOLM NAPA AUTO	806.87	
40519	2009-06-17	EFT	EFT	785953	CLARESHOLM RENTALS & OILFIELD	89.25	
40520	2009-06-17	EFT	EFT	786502	CLV HOME SPRING WATER LTD.	15.00	
40521	2009-06-17	EFT	EFT	786885	CMI SERVICES INC.	2,219.17	
40522	2009-06-17	EFT	EFT	786058	Corporate Express	43.05	
40523	2009-06-17	EFT	EFT	786196	D.E.J. CONCRETE LTD.	3,545.85	
40524	2009-06-17	EFT	EFT	786690	DBS ENVIRONMENTAL	3,614.22	
40525	2009-06-17	EFT	EFT	58000	DHL EXPRESS (CANADA) LTD.	128.06	
40526	2009-06-17	EFT	EFT	786540	DIRECT ENERGY REGULATED SERVICES	89.97	
40527	2009-06-17	EFT	EFT	21351	EDUFUN INC.	194.25	
40528	2009-06-17	EFT	EFT	786597	FOOTHILLS HOME IMPROVEMENTS	202.13	
40529	2009-06-17	EFT	EFT	786199	HINKLE ELECTRIC	376.32	
40530	2009-06-17	EFT	EFT	36800	HOME HARDWARE	976.74	
40531	2009-06-17	EFT	EFT	786186	K & R HOME & LAWN SERVICES	273.00	
40532	2009-06-17			56019	L.W. DENNIS CONTRACTING LTD.	501,916.48	
40533	2009-06-17	EFT	EFT	786267	LAWSON PRODUCTS INC.	239.84	
40534	2009-06-17	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	7,569.48	
40535	2009-06-17			786519	MACPHERSON, DOUG	713.90	
40536	2009-06-17	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	1,734.68	
40537	2009-06-17	EFT	EFT	66100	NATIONAL SECRETARY-TREASURER	1,143.01	
40538	2009-06-17	EFT	EFT	786428	NEXEN MARKETING	30,686.97	
40539	2009-06-17	EFT	EFT	786192	NOBLE CONCRETE (1987) LTD	806.54	
40540	2009-06-17			786065	NORTRUX INC.	1,954.19	
40541	2009-06-17	EFT	EFT	71400	Oldman River Regional Services Commission	5,166.00	
40542	2009-06-17	EFT	EFT	786905	ONECONNECT SERVICES INC. T46194	61.42	
40543	2009-06-17	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.	805.12	
40544	2009-06-17	EFT	EFT	80000	PUROLATOR COURIER	31.54	
40545	2009-06-17	EFT	EFT	786275	R.T.L. AGRI-SERVICES LTD.	462.42	
40546	2009-06-17	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	16,051.01	
40547	2009-06-17	EFT	EFT	13525	SOBEYS CLARESHOLM	580.41	
40548	2009-06-17	EFT	EFT	900	TELUS	816.28	
40549	2009-06-17	EFT	EFT	786391	THE CYPRESS GROUP	216.30	



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

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Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
40550	2009-06-17	EFT	EFT	96750	THE PROFESSIONAL GARDENER	563.85
40551	2009-06-17	EFT	EFT	786649	VIPER OILFIELD SERVICES LTD	1,701.00
40552	2009-06-17	EFT	EFT	106930	VOLKER STEVIN CONTRACTING LTD.	2,404.17
40553	2009-06-17	EFT	EFT	111700	WILLOW CREEK RECYCLING	132.50
40554	2009-06-17	EFT	EFT	900000	BILL MARSHALL	50.00
40555	2009-06-17	EFT	EFT	900000	BILLY WARDLAW	107.26
40556	2009-06-17			900000	BRYCE HOCKLEY	50.00
40557	2009-06-17	EFT	EFT	900000	JANE MARSH	32.27
40558	2009-06-17	EFT	EFT	900000	KIM BISWANGER	40.00
40559	2009-06-17	EFT	EFT	900000	NATIONAL SALVAGE CO. LTD.	982.06
40560	2009-06-17			900000	SHERRY THIESSEN	31.21
						618,898.54
						Batch # 12804
40561	2009-06-30			900100	BONETTI, TONY CHARLES	263.83
40562	2009-06-30			900100	JUTRAS, JUDY	265.83
40563	2009-06-30			900100	LEA, GRETA MARY	268.76
40564	2009-06-30			900100	SCHULER, RAYMOND & GENE	142.73
						941.15



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount	Batch #
							12805
40565	2009-06-30			6441	BOB HONG JANITORIAL LTD.	231.00	
40566	2009-06-30			786354	BONETTI, TONY	2,502.40	
40567	2009-06-30			786213	CAREFREE EXPRESS LTD.	1,044.75	
40568	2009-06-30	EFT	EFT	13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50	
40569	2009-06-30			785966	CLARESHOLM FAIR BOARD	700.00	
40570	2009-06-30			13400	CLARESHOLM GLASS '88' LTD	34.13	
40571	2009-06-30			14205	CLEAN BRITE CHEMICAL SERVICES LTD.	221.55	
40572	2009-06-30			785973	CLEARTECH INDUSTRIES INC.	354.06	
40573	2009-06-30			786502	CLV HOME SPRING WATER LTD.	22.50	
40574	2009-06-30			786450	COPE, KRIS	50.00	
40575	2009-06-30			14570	CREATIVE INDUSTRIES	15.75	
40576	2009-06-30			58000	DHL EXPRESS (CANADA) LTD.	175.26	
40577	2009-06-30			786397	EPCOR	61.94	
40578	2009-06-30			76356	Excel Telecommunications (Canada) Inc.	29.39	
40579	2009-06-30			786373	FLAGWORKS	1,114.05	
40580	2009-06-30			76354	FUSION ELECTRONICS	269.95	
40581	2009-06-30	EFT	EFT	786204	GIESE, BRENDA	120.00	
40582	2009-06-30	EFT	EFT	786908	GOESEELS, DEBRA L	150.00	
40583	2009-06-30			31955	GREYHOUND COURIER EXPRESS	90.46	
40584	2009-06-30	EFT	EFT	786648	HOLBECK, KRISTINE H	90.00	
40585	2009-06-30	EFT	EFT	44000	ISAACSON, SHIRLEY	104.50	
40586	2009-06-30			56010	LAKESIDE FERTILIZER	342.00	
40587	2009-06-30			786619	LATTE-DA ESPRESSO & PASTRY BAR	15.00	
40588	2009-06-30	EFT	EFT	786620	LEONARD, DON	104.50	
40589	2009-06-30			56155	LIFESAVING SOCIETY	45.00	
40590	2009-06-30			56200	LOCAL AUTHORITIES PENSION PLAN	7,772.77	
40591	2009-06-30	EFT	EFT	786519	MACPHERSON, DOUG	104.50	
40592	2009-06-30			786664	MIFFLIN, TOVE	11.33	
40593	2009-06-30	EFT	EFT	786570	MOORE, DAVID	104.50	
40594	2009-06-30			786872	MPE ENGINEERING LTD.	70,793.63	
40595	2009-06-30			71400	Oldman River Regional Services Commission	16.40	
40596	2009-06-30			786197	PARCON CONSTRUCTION LTD.	316,342.65	
40597	2009-06-30			786454	PRAXAIR DISTRIBUTION	33.39	
40598	2009-06-30	EFT	EFT	786273	QUAYLE, CONNIE	104.50	
40599	2009-06-30			786536	R P WATERWORKS INC.	3,706.13	
40600	2009-06-30			86300	RECEIVER GENERAL FOR CANADA	16,031.00	
40601	2009-06-30			786212	RITE-WAY PAVING	2,504.25	
40602	2009-06-30			786514	SCHULTZ SIGNS INC.	157.50	
40603	2009-06-30			786468	SHAW CABLE	53.50	
40604	2009-06-30			91366	SMILEY, LINDA	640.00	
40605	2009-06-30	EFT	EFT	786111	STEEL, ROB	225.50	
40606	2009-06-30	EFT	EFT	786571	SUTTER, DARYL	104.50	
40607	2009-06-30			900	TELUS	4,397.36	
40608	2009-06-30			786849	TJ'S TREE TRIMMING	216.56	
40609	2009-06-30			97000	TOWN OF CLARESHOLM	60.28	
40610	2009-06-30			101400	UNITED FARMERS OF ALBERTA	1,134.07	
40611	2009-06-30			126060	ZEP SALES & SERVICE OF CANADA	489.77	
40612	2009-06-30			900000	CARNIVALS FOR KIDS AT HEART	1,993.95	
40613	2009-06-30			900000	DANIEL DUGUAY	825.00	



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
40614	2009-06-30			900000	DANIELLE SLETTEDE	712.14
40615	2009-06-30			900000	GREEN FOOLS THEATRE	1,380.00
40616	2009-06-30			900000	HR DOWNLOADS INC	418.95
40617	2009-06-30			900000	JUDY JUTRAS	50.00
40618	2009-06-30			900000	KIM BISWANGER	669.06
40619	2009-06-30			900000	LARRY DEGLOW	195.30
40620	2009-06-30			900000	MARK OR SHARON STUBBS	1,600.00
40621	2009-06-30			900000	MARLA HOPE RAPP	500.00
40622	2009-06-30			900000	RECEIVER GENERAL	40.00
						443,460.18
Total						1,264,633.70

EFT means the cheque cleared the bank in June



Certificate of Recycling

This document certifies that all electronics shipped to eCycle Solutions Inc. by the customer listed below have been recycled in an environmentally friendly and secure manner. No electronics shipped to eCycle Solutions are landfilled and all base commodities are recycled using environmentally friendly and government approved methods in accordance with all applicable laws, legislation and environmental standards.

Town of Claresholm

Received on: June 1, 2009
Kilograms Recycled: 8862 Kgs
Load Number: 4180-70

Certified by:

eCycle Solutions Inc.
143 East Lake Blvd.
Airdrie, AB T4A 2G1

-----SCALE TICKET-----

4180-70

Town of Claresholm, Head Office

Received

June 1, 2009

ID	Type	Gross	Tare	Net Weight
41440-8	Accessories-1 /	359	40	319
41458-2	Accessories-1 /	320	40	280
41443-2	CPU-30 /	350	40	310
41457-4	CPU-31 /	385	40	345
41454-2	CPU-44 /	495	20	475
41446-6	CPU-48 /	467	20	447
41450-9	Mixed Pallet-Accessories-1 / Printers-6 / CPU-5 /	304	40	264
41439-5	Mixed Pallet-Monitors-15 / TV 18 and Smaller-2 /	235	20	215
41463-8	Mixed Pallet-Printers-11 / Accessories-1 /	228	40	188
41451-2	Mixed Pallet-Printers-7 / Accessories-1 /	271	40	231
41447-4	Mixed Pallet-TV 18 and Smaller-10 / TV 19 - 29-12 /	518	20	498
41442-0	Mixed Pallet-TV 18 and Smaller-5 / Monitors-6 /	156	20	136
41441-4	Mixed Pallet-TV 18 and Smaller-5 / TV 19 - 29-14 /	476	20	456
41453-0	Mixed Pallet-TV 18 and Smaller-6 / TV 19 - 29-12 /	456	20	436
41456-2	Mixed Pallet-TV 18 and Smaller-6 / TV 19 - 29-15 /	460	20	440
41445-4	Mixed Pallet-TV 18 and Smaller-6 / TV 19 - 29-7 /	418	20	398
41459-8	Mixed Pallet-TV 19 - 29-14 / TV 18 and Smaller-9 /	463	20	443
41462-9	Mixed Pallet-TV 19 - 29-6 / TV 30 - 45-2 /	425	20	405
41448-6	Monitors-19 /	405	40	365
41460-8	Monitors-24 /	383	20	363
41461-0	Monitors-24 /	435	40	395
41444-8	Monitors-25 /	396	20	376
41452-4	Monitors-36 /	491	20	471
41449-8	Printers-22 /	255	40	215
41455-5	TV 19 - 29-8 /	411	20	391

8862

Non Qualified Total

Qualified Total

Total kgs

8862

8862



GROUP POLICY RENEWAL

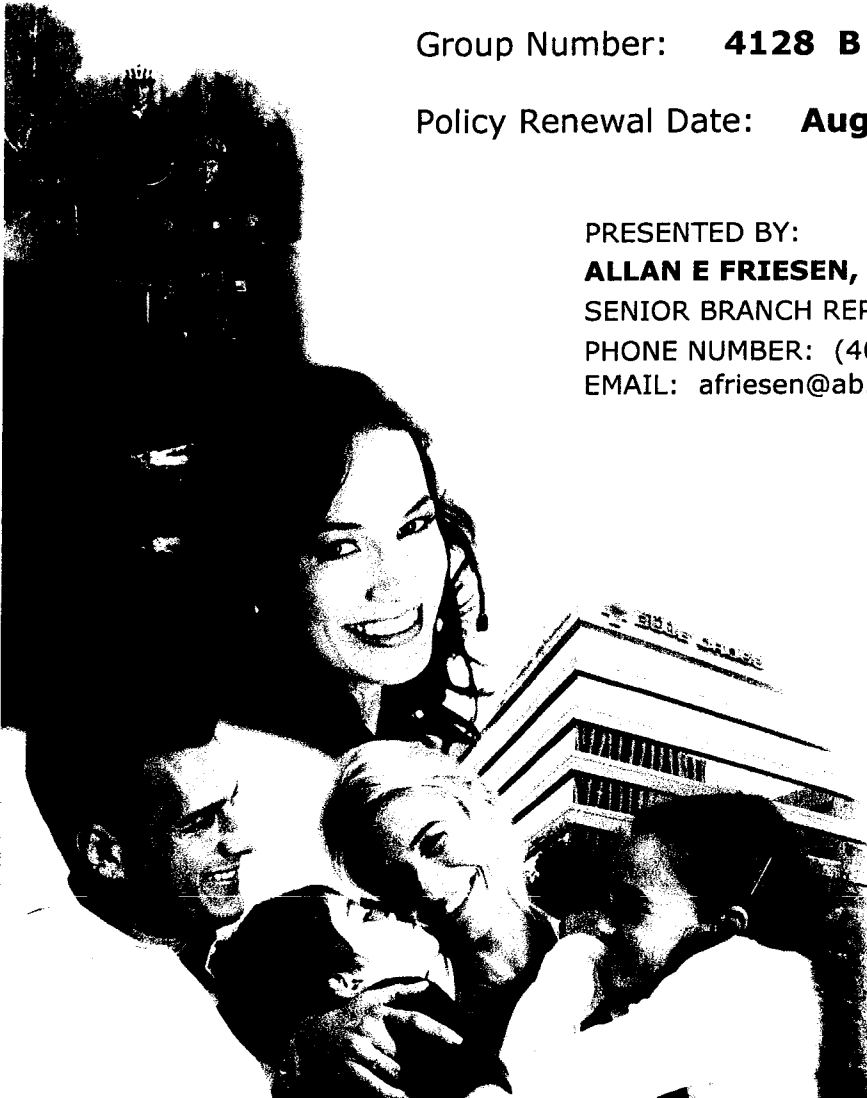
TOWN OF CLARESHOLM

Group Number: **4128 B**

Policy Renewal Date: **August 1, 2009**

PRESENTED BY:

ALLAN E FRIESEN, CEBS, CHRP
SENIOR BRANCH REPRESENTATIVE
PHONE NUMBER: (403) 328-6081
EMAIL: afriesen@ab.bluecross.ca



June 2009

TOWN OF CLARESHOLM
BOX 1000
CLARESHOLM, AB
T0L 0T0

RE: Policy Number: 4128 B

Enclosed you will find your Renewal Rate Summary along with information that will help you understand how we determined the renewal rating. The policy renewal date is August 1, 2009.

On behalf of Alberta Blue Cross, I would like to thank you for the opportunity to be of service. I trust we will continue to work together to provide you and your employees with quality benefits and services.

Should you have any questions or concerns regarding the renewal, please call me and I would be pleased to discuss it with you.

Regards,



ALLANE FRIESEN, CEBS, CHRP
SENIOR BRANCH REPRESENTATIVE
PHONE NUMBER: (403) 328-6081
EMAIL: afriesen@ab.bluecross.ca

RENEWAL RATE SUMMARY

TOWN OF CLARESHOLM

Group Policy Number 4128 B

Rate Anniversary Date: August 2009

	Volume	Current Rates	Current Revenue	Renewal Rates	Renewal Revenue	Percentage Change
EXPERIENCE RATED BENEFITS						
Extended Health						
Single:	1	\$48.14	\$48.14	\$41.18	\$41.18	-14.46%
Family:	20	\$116.34	\$2,326.80	\$99.42	\$1,988.40	-14.54%
Dental						
Single:	1	\$26.48	\$26.48	\$32.84	\$32.84	24.02%
Family:	20	\$78.06	\$1,561.20	\$96.80	\$1,936.00	24.01%
Health and/or Dental Total:			\$3,962.62		\$3,998.42	0.90%
Total Monthly Revenue:			\$3,962.62		\$3,998.42	0.90%

Experience Rated Benefits: These renewal rates are determined by using past claims experience to estimate future claim costs. The estimated future claim cost is then adjusted by trend (inflation and utilization) and administrative costs.

EXPERIENCE SUMMARY

TOWN OF CLARESHOLM

Group Policy Number 4128 B

Rate Anniversary Date: August 2009

Claims History	Revenue	Claims	Loss Ratio
Apr/08 - Mar/09			
Extended Health	\$28,121	\$12,707	45.19%
Vision	\$1,089	\$525	48.21%
Dental	\$18,849	\$23,493	124.64%
Apr/07 - Mar/08			
Extended Health	\$30,715	\$11,506	37.46%
Vision	\$1,053	\$961	91.26%
Dental	\$17,652	\$15,148	85.81%
Apr/06 - Mar/07			
Extended Health	\$29,623	\$13,974	47.17%
Vision	\$893	\$539	60.36%
Dental	\$17,737	\$10,600	59.76%

HEALTH BENEFIT SUMMARY

April 2008 to March 2009

**TOWN OF CLARESHOLM
GROUP 0004128 B**

BENEFIT DESCRIPTION	AMOUNT PAID (\$)			% OF TOTAL AMOUNT PAID		NUMBER OF CLAIM LINES			% OF TOTAL CLAIM LINES	
	SINGLE (\$)	FAMILY(\$)	TOTAL (\$)	SINGLE	FAMILY	TOTAL	SINGLE	FAMILY		TOTAL
EXTENDED HEALTH										
EYE EXAMINATION	0.00	205.50	205.50	1.55%	7	7	0	7	7	2.13%
FOOT ORTHOTICS	0.00	200.00	200.00	1.51%	1	1	0	1	1	0.30%
MASSAGE THERAPY	177.50	826.50	1,004.00	7.59%	7	30	7	37	37	11.28%
PHYSIOTHERAPIST	0.00	90.00	90.00	0.68%	0	7	0	7	7	2.13%
TOTAL EXTENDED HEALTH	177.50	1,322.00	1,499.50	11.33%	7	45	7	52	52	15.85%
DRUGS										
DRUGS	0.00	11,207.54	11,207.54	84.70%	0	269	0	269	269	82.01%
TOTAL DRUGS	0.00	11,207.54	11,207.54	84.70%	0	269	0	269	269	82.01%
VISION										
CONTACT LENSES	0.00	75.00	75.00	0.57%	0	1	0	1	1	0.30%
GLASSES	0.00	450.00	450.00	3.40%	0	6	0	6	6	1.83%
TOTAL VISION	0.00	525.00	525.00	3.97%	0	7	0	7	7	2.13%
TOTAL HEALTH BENEFITS	\$177.50	\$13,054.54	\$13,232.04	100.00%	7	321	7	328	328	100.00%

DENTAL CLAIMS BY CATEGORY

April 2008 to March 2009

TOWN OF CLARESHOLM

GROUP 0004128 B

*DENTAL CATEGORY	AMOUNT PAID (\$)			% OF TOTAL AMOUNT PAID	NUMBER OF CLAIM LINES			% OF TOTAL CLAIM LINES
	SINGLE(\$)	FAMILY (\$)	TOTAL		SINGLE	FAMILY	TOTAL	
DIAGNOSTIC	148.80	3,518.06	3,666.86	15.61%	4	99	103	33.66%
PREVENTIVE	244.80	4,588.74	4,833.54	20.57%	6	114	120	39.22%
RESTORATIVE	430.40	7,167.58	7,597.98	32.34%	1	48	49	16.01%
ENDODONTICS	0.00	2,042.30	2,042.30	8.69%	0	5	5	1.63%
PERIODONTICS	59.00	44.00	103.00	0.44%	1	1	2	0.65%
PROSTHODONTICS - REMOVABLE	0.00	430.20	430.20	1.83%	0	3	3	0.98%
PROSTHODONTICS - FIXED	0.00	54.00	54.00	0.23%	0	1	1	0.33%
ORAL AND MAXILLOFACIAL SURGERY	0.00	1,821.20	1,821.20	7.75%	0	10	10	3.27%
ORTHODONTICS	0.00	2,425.70	2,425.70	10.33%	0	11	11	3.59%
ADJUNCTIVE GENERAL SERVICES	0.00	518.00	518.00	2.20%	0	2	2	0.65%
MANUAL PAYMENT ADJUSTMENTS	0.00	0.00	0.00	0.00%	0	0	0	0.00%
TOTAL DENTAL	\$883.00	\$22,609.78	\$23,492.78	100.00%	12	294	306	100.00%

* These dental categories are based on the Canadian Dental Association guidelines

Minutes of the Meeting of **SouthGrow Regional Initiative Management Board** held Tuesday, June 30, 2009 at 12:00 Noon, in the Alberta Finance and Enterprise Boardroom.

Present:

Sandra Nelson, Chair
Harlan Cahoon
Bob Tarleck
Ron Thunder Chief
Don Wentz
Paul Goldade
Jon Stevens
Ron Lagemaat
Daryl Sutter
Shilpa Stocker, Project Manager
Linda Erickson, Director, Alberta Finance and Enterprise
Mary Swanek, Alberta Finance and Enterprise (Recording)
Excused: Kym Nichols

“Draft”

1. Call to Order

Chair, Sandra Nelson called the meeting to order at 12:00 Noon.

2. Approval of Minutes

Motion: # 01-30/06/09: Ron Lagemaat **moved** that the Minutes of May 20, 2009 be approved. **CARRIED**

3. Approval of Agenda

Motion: # 02-30/06/09: Harlan Cahoon **moved** to approve the agenda. **CARRIED**

4. Election of Executive

Motion: # 03-30/06/09: Daryl Sutter **moved** that the SouthGrow executive remain unchanged as follows:

Sandra Nelson – Chair
Bob Tarleck – Vice-Chair
Paul Goldade – Secretary
Don Wentz – Treasurer

Harlan Cahoon **seconded** the motion. **CARRIED**

5. Appointment of Auditors

Motion: # 04-30/06/09: Jon Stevens **moved** that SouthGrow enter into a contract with Nyrose & Saito for the 2009-2010 fiscal years. **CARRIED**

6. Land Use Framework Update

Linda Erickson advised that a letter to The Honourable Ted Morton was mailed June 21, 2009. Said letter copied to Minister Iris Evans, MLAs, MPs, ORRSC, SouthGrow Mayors and Reeves, Oldman Watershed Council and South Saskatchewan Watershed Council members.

Ron Lagemaat advised that he received a phone call from Mr. Ron McMullin, a member of the South Saskatchewan Watershed Council. Ron Lagemaat clarified what he heard from

ADM Seiferling in his presentation at the REDA Conference and reiterated SouthGrow's concerns.

ACTIONABLE: Send a copy of the "Water for Economic Development" Study to Minister Iris Evans.

7. **SouthGrowN Sustainability Conference** (*update and selection of keynote speakers*)
Shilpa Stocker reported that the Sustainability Conference will be a one day conference with three main speakers plus concurrent sessions. The concurrent sessions will showcase what is happening in the region. Conference Tickets have been set at \$100.00 per person

Motion: # 05-30/06/09: Jon Stevens **moved** that the planning committee move forward with the proposed speakers, namely, Rob Renner, Mike Harcourt and Dr. John Izzo.
CARRIED

Motion: # 06-30/06/09: Bob Tarleck **moved** that no complimentary tickets be issued for the SouthGrowN Sustainability Conference scheduled for March 4, 2010. **CARRIED**
It was suggested that a student discount be considered.

8. **Other Business**
Nothing to report

9. **Selection Meeting Dates for Upcoming Year:**

September 23, 2009 – 4:45 p.m.

November 25, 2009 – 4:45 p.m.

March 17, 2010 – 4:45 p.m.

All meetings will be held in the SouthGrow Boardroom and Dinner will be provided.

Other SouthGrow Events to diarize:

Sept. 17, 2009 – Accelerate Your Business – Lethbridge Lodge – 9am – 4pm

Sep. 29, 2009 – SouthGrow Visioning Session – Lethbridge Exhibition- 10am -3pm

Jan. 21, 2010 – SouthGrow Recognition Event – Lethbridge Lodge- 6pm – 8pm

Feb. 2, 2010 – MERX Procurement Seminar – Lethbridge Lodge – 9am – 2pm

Mar. 4, 2010 – SouthGrowN Sustainability Conference- Leth. Lodge – 9am-5pm

You will be receiving information about these events in the July Newsletter.

10. **Adjournment**

Motion: # 7-30/06/09: Jon Stevens **moved** to adjourn the meeting at 1:10 p.m.
CARRIED



NEWS RELEASE

SouthGrow Membership Elects New Board...

Lethbridge, June 19, 2009 – SouthGrow Regional Initiative held its fifth Annual General Meeting at the Lethbridge Lodge last night and elected a new Management Board.

The new Management Board, voted in by elected officials and community representatives are:

Ron Thunder Chief – Blood Tribe Council
Councillor Harlan Cahoon – Cardston County
Mayor Kym Nichols – Village of Carmangay
Councillor Don Wentz – Town of Coaldale
Councillor Ron Lagemaat – Town of Coalhurst
Councillor Daryl Sutter – Town of Claresholm
Mayor Bob Tarleck - City of Lethbridge
Mayor Paul Goldade – Village of Nobleford
Jon Stevens – Town of Picture Butte
Sandra Nelson – Village of Stirling

Prior to the elections, members received the 2008-2009 Annual Report covering the initiatives and activities of SouthGrow's three committees (Strategic Collaboration, Communication and Marketing, and Economic Development and Innovation). Government Liaison Linda Erickson also presented the 2009-2010 Operations Plan with new projects and initiatives to raise awareness of the area and attract opportunities and investment to the region. Upcoming projects include the SouthGrow website redesign, three-year business plan, a consultation with water stakeholders in the region, the feasibility of a commercialization and innovation centre and an industry visitation in relation to productivity improvement. SouthGrow is also planning to hold its Third Annual Recognition Event in January 2010. SouthGrow Regional Initiative will also be holding a SouthGrowN Sustainability Conference on March 4, 2010 showcasing successes in Alternative Energy and Community Sustainability.

Government Liaison Linda Erickson notes that "*The initiatives planned for the next operating year build on the projects that have been recognized by members as valuable and that have been acknowledged by Alberta Finance and Enterprise as best practices addressing the critical issues in our region. SouthGrow's membership support over the last five years had positioned the organization to respond to not only the concerns of the region today but to be proactive as this region progresses, grows and diversifies*".

For more information, contact:

Sandra Nelson, Chairperson, SouthGrow Regional Initiative
Phone: 403-394-0615 or Toll Free 1-888-989-8488
E-mail: info@southgrow.com www.southgrow.com

Or

Linda Erickson, Lethbridge Director,
Alberta Finance and Enterprise
Phone: 403-381-5414

About SouthGrow Regional Initiative:

SouthGrow Regional Initiative was formed in 2003 and is a member-driven, non-profit regional economic development alliance for south-central Alberta, encompassing twenty-seven communities with a total population of about 150,000. SouthGrow's mission is to encourage regional collaborations, focus on regional economic development issues and ensure the southwest region has equal opportunity for growth and development within Alberta's global possibilities. The Chair of SouthGrow Regional Initiative is Sandra Nelson.

Claresholm Parks Society Meeting
June 25th, 2009
Multipurpose room- Claresholm General Hospital

Present: Lori Hoff, Tracy Mitchell, Jeff Jones, Carmelle Steel

Call to Order: 6:40pm

Approval of Minutes – Approved minutes from May meeting

Financial Update:

General Account: No Report

Raffle Account: No Report

Old Business

- i) My own marathon walk route July 1st
 - We will meet at Amundsen Park at 10:00am to set up.
 - Walk starts at Amundsen Park at 11:00am. Walk passing through the Spray Park walking paths. All registered participants will receive a stainless steel water bottle and some will be available for sale as well. Discussed asking Lyle O'Neil if he would donate jugs of water to fill up water bottles as opposed to buying plastic. Carmelle will check with him. Carmelle has written a letter to Subway for subs (hasn't heard back yet)
 - After the walk will sell slushies- same size glass as margarita's at Mexican Fiesta will charge \$4 for cappuccino, and \$3 for regular slushy or 2 for \$5, sno-cone-bowls for \$3 each.

- ii) Golf Ball Drop tickets August 21st
 - Sales still slow
 - Will sell tickets Canada day when selling slushies/ sno-cones
 - Discussed selling at Farmer's Market this summer
 - ?? Plan for a Saturday at spray park in July with opportunity to sell tickets

- iii) BBQ- Friday, August 7th at noon (Fair days)
 - Town is paying Court Delano to play music
 - Carmelle wrote a letter to Conoco and haven't heard back confirmation yet on what they are going to supply
 - Alternative sponsors discussed in case Conoco unable to sponsor. (Cisco, hutterites)

- iv) Parade Ideas August 8th
 - Decorate golf cart with something to promote golf ball drop. Ideas...golf balls hanging from wires off the carts.
 - Tracy will look at costs of plastic golf balls
 - Jeff will look into costs of wire

New Business

- i) Celebrate spray park day
 - Discussed having a day in July to celebrate spray park where we can sell slushies, freezes and sno-cone's and golf ball drop tickets.
 - Possible date of Saturday, July 11th
 - Discussed possibility of getting John D to play music

- ii) Signage
 - Discussed getting a sandwich board for signs to sell freezes etc at spray park when any of us are there

- iii) Casino list
 - Still need to complete list of possible volunteers for casino to submit application. Tracy will send out list asking members to fill in any interested casino volunteers

Meeting Adjourned at 7:30pm

Next Meeting: Thursday, July 30th Claresholm General Hospital Multipurpose room @ 6:30pm

COMMUNITIES IN BLOOM JUNE 23, 2009

Meeting called to order 4:00PM - present: Rosemary Wishart, Arnold McAulay, Daryl Sutter, Kerry Hart.

Present Bank Balance is \$756.71. Bills paid since last meeting were: \$696.32 for four planters. \$50.00 Chamber of Commerce membership \$189.20 for plants, soil and ammendments to the planters and \$17.52 to hardware to build a watering barrel. Treasurer advised that about \$150.00 of the balance is needed to pay for drinks at Judges visit supper on the 21st.

Old Business: Confirm that CIB judges will be here on July 21st.

Kerry advised that Town have been presented with a plan to plant near their front entrance.

Bi-weekly cleanups continue - next is July 3rd, then July 17th. meet at 2:00PM, bulletin board

New Business:

Arnold is to make and place signs in the four planters indicating they are maintained by CIB. Plan to landscape "Welcome to Claresholm" signs has been given to Mike Schuweiler.

Provincial Awards are in Strathmore on Sep. 19th

Discussion about composing and hand-delivering letters to highway merchants asking them to beautify their business fronts.

There was discussion about buying more half-barrel planters - no decisions were made

We are advised that Town has decided to fix up Telus park. It was decided to ask some consultants to prepare and submit application for CIP grant funds, provided they can also assist with the annual financial reports.

It was decided to try some contests, similar to ones held in Weyburn, Saskatchewan, where best yards, balconies, businesses and industrial sites be judged and given prizes. Details are to be put into local newspaper next week. It was suggested that gardening related merchandise might be appropriate for the homes and balconies, and that a plaque and/or sign for business winners.

Adjourned

The Bridges at Claresholm Golf Club
REGULAR MEETING
Wednesday, June 17, 2009 at 7:00 pm

Present: Wes Wiebe, Frank Keller, Russell Sawatzky, Daryl Sutter, Dave Baptie, John Stewart, Kathy Davies, Lyle Broderson, Rod Andrews

Excused: Sue Gour, Larry Ford and Doug Symonds,

1. Chairman Wes Wiebe called the meeting to order at 7:00 p.m.
2. Russell approved the agenda as presented.
3. Dave approved the minutes of May 20 and June 3, 2009 regular meetings as presented.
4. Correspondence - none

5. Reports:

5.1. **Greens Committee:** Rod reported on the following:

- The carburetor on the Workman is sealed unit, the repair is \$1800.00. Moved by Russell that Rod purchase a new carburetor for \$1800.00. CARRIED.
- A request from Carmelle Steel to use the Thatcher on the football field. – Granted.
- Have used a longer tinge on the greens – is aerating down 10”.
- Top dressing the greens on the back nine.
- Taking sod from #6 tee box and using it on #7 tee box.
- In need of a bobcat to reconfigure #6 tee box. A few suggestions (John) of where one is available to use, also suggested that while we had one could use it to trim trees.
- Would like to get the back 9 greens as fast as the front 9.
- Suggestions as to where to move the large sandstone rocks.
- Weed spray all greens and #16 fairway.
- Fertilizing of the greens fairways needs to be done again.
- Request to cover the cost of \$15.00/month for Rod’s Internet access – will add to his month cheque.
- Gravel is needed for proper drainage on #'s 10 and 15 – suggested to call Dennis Simpson and/or MD to see about getting gravel.

Rod moved his report.

5.2. **Club Pro and Marketing Committee:** Lyle reported on:

- Golf traffic has been good – picked up in the last few weeks. Trying to track and it seems a little from the Billboard ad., ad in the Calgary Sun paper and word of mouth.

- The start-up on Friday evening seems to be popular – 20 -36 people, scramble format for 9 holes and then dinner.
- Suggested to look at restructuring the Tournament Committee for next year.
- TV Raffle tickets are made up – just have to sell them now.
- The Federoff's are still behind \$4,000.00 in rent payment, but have been paying it off in smaller payments. They are in need of more freezer space. Moved by Daryl that we purchase a freezer for up to \$ 1,000.00. CARRIED.
- 2009 Town property notices have been mailed out. Need to send in a request for deduction of municipal portion.
- Suggested to take the Lease agreement regarding the road on the back 9 to Tim Perry for his assessment of who is responsible for what.
- Larry asked that we discuss the ropes on the back 9: leave on #16 and the rest will be 90 degree rule. This will be monitored.
- Signs should be put up for when and where spraying is being done.

5.3. Town Rep.:

- The trench on #15 is as low as possible. This falls under the agreement with ConocoPhillips and we cannot touch it.
- Ask for the town grader to go over the parking lot.
- Daryl asked if the water level stakes were put in the ponds. Is a good way to monitor the need for water.
- July 22 is the when the Community in Bloom judges will be in Claresholm. They will be at the golf club for a meal.

5.4. Clubhouse Committee:

- Windows have been washed.

5.5. Finance Committee:

- Suggested to change the finance handouts. – would like to have:
 1. Trial balance as of current date
 2. Comparative Income Statement (Budget to Actual)

5.6. Grants & Casino Committee:

- Getting quotes on paving paths and washrooms.

5.7. Tournament Committee:

- Covered under the Club Pro's Report.

6. New Business:

6.1. South-west Gate:

Suggestion to keep the gate closed from the road off of Westlynn Dr. on the south-west corner of the course. It seems the public are using this as an entrance to the golf course. This is a work maintenance road only.

6.2. Parking:

Brought up about parking on the grassed area on side of road. There had been a fence along here, but was removed for the proposed water line trench. Once the trench is completed, this will be fixed. Suggested that this would be a place to put the large rocks for the time being.

7. Adjournment: Moved by Russell that the meeting be adjourned at 9:05 a.m.

Next meeting: Wed. July 8, 2009 @ 7:30 am

President

Date

Secretary

Minutes from the FCSS Board Meeting of May 20, 2009 Town office at 7 PM

Present: Shirley Isaacson, Earl Hemmaway, Danielle Slettede, Debbie Goeseels

Regrets: Connie Quayle, Tara Bishoff

Shirley called the meeting to order at approximately 7:05 PM.

1. Approval of the agenda with the addition of 3.4 and 8.2 was moved by Earl, **Motion 0501:09**, carried
2. Approval of minutes from the last board meeting of April 22, 2009 was moved by Danielle, **Motion 0502:09**, carried
3. Financial information was reviewed as follows:
 - 3.1 2009 Report; Jan.1 to April 20/ 09, with comparison to budget, from Town.
 - 3.2 Excel spreadsheet comparison to budget to end April 09.
 - 3.3 Funding increase for staffing from CFSA contract
 - 3.4 **ADDITION:** Amending Agreement - 2009 increase from Alberta Children's Services to FCSS funding; new total \$109,081, (87265. province & 21816. Town contribution).

Motion 0503:09, was made by Earl to accept financial information as presented, carried.

4. The correspondence folder was passed around as information.
5. Staff reports were presented by Debbie and discussed as follows:
 - Resource Centre
 - Director
 - Outreach Program - monthly and PABA

Motion 0504:09, was made by Danielle to accept staff reports as presented, carried.

6. Sub-committees:

Policy & Procedure - Connie, Danielle; still need to meet to review manual; this will be arranged after other committees have reviewed their section of the P & P manual.

Finance - Shirley, Tara; April 27 met and reviewed our section in P&P manual

Personnel - Earl, Shirley; scheduled to meet May 28/09 - **time to be set.**

Drop Zone - set to meet Friday, May 29 at 11 AM to review the Summer Fun package.

7. Old Business: Earl asked about the status of the Attainable Housing Committee. The MD is giving some funds to Fort Macleod to help several groups with a housing needs assessment. Debbie will call Fort Macleod FCSS to see how they are doing this and who is applying for funding from CMHC

Claresholm & District FCSS Board Meeting Minutes of May 20, 2009

Approved: _____
Board Chair

Director

etc.

8. New Business:

8.1 Motions arising from correspondence or staff reports: there were none.

8.2 Quote from Larry Deglow for putting a gate in the hallway of the FCSS office in the amount of \$195.00. This would enhance our security and we have also shifted furniture in the reception area. **Motion 0505:09**, was made by Earl to pay \$195.00 to build a gate in the office was carried.

9. Other Business: Danielle reported on Healthy Communities Coalition. This group has good ideas and zero funds. After some discussion on how this fits with the FCSS mandate of preventive programming and healthy community living Earl moved that we spend some of our increased funding to support this group. Debbie will bring a funding application to the chair and offer the funds. **Motion 0506:09**, by Earl to provide \$500.00 funding to the Claresholm Healthy Community Coalition, carried.

10. The meeting was adjourned by **Motion 0507:09**, by Danielle. Next meeting is June 17/09 at 7 PM.

Next meeting: June 17/09 at 7 PM

Claresholm & District Chamber of Commerce

*Approved
June 16/09*

Meeting Minutes

May 19, 2009

I. Call to order

Russell Sawatzky - President called to order the regular meeting of the Claresholm & District Chamber of Commerce at 12:10 on May 19, 2009 at The Claresholm Golf Clubhouse

II. Approval of Agenda

Michelle Day moved the approval of the adgenda, with the following additions:
Doctor Recruitment Committee

III. Approval of minutes from last meeting

Tony moved approval of the minutes of the April meeting, Carried

IV. Financial

Linda moved the treasurers report as read with a bank balance as at April 30, 2009
General Account \$
Trade Fair Account
Beautification Acct

Committee/Program Report

NO Town Report

No MD report

Website – NO report

Fund Raising Committee –

Carmelle Steel gave an update for the Golf Tournament and thanked everyone who has stepped up to help. The committee is trying to keep the fees lower.

Michelle Day – update to Cleanup - April 22 was the Kickoff and they found several bags of garbage and recycleables. May 8 – they cleaned up the library area and park had

4 garbage bags full . At the same time they gave out new environmental tips, cleaned up the community board. May 22 – Michelle is thankful to the ATB that provides gloves to the cleanup crew. She thinks that she has collected about \$1300 so far in donations. Michelle also wants to look into cigarette containers. Committee noted a alcove which houses electrical equipment in the building east of the park. This space is filthy with graffiti on the walls and Michelle stated that because of the electrical equipment that is probably very dangerous. Roxanne will write a letter to the owners of the strip mall to see if the area could be fenced off.

Ambassador Program to be held in Pincher Creek. To raise awareness of opportunities and they need the support of the Chamber of Commerce. The committee hopes to identify opportunities and barriers for business owners. Russell will be involved

Fair Board has requested the Chamber sponsor a Best dressed window for the Fair Days in August. The prize will be a Chamber membership, ad in the local paper (\$80 value) and also on the website. Moved by Wilf and second by Arnold McCauley. Carried

Mexian Festival – To be held on June 19 in the Downtown parking lot, from 5:30 to 10 pm. There will be a beer gardens, tacos, a hot dog machine, childrens activities, late nite shopping. Entertainment will be a Latin Band. Russell will look into insurance for the Board members.

Doctor Recruitment – Michelle has talked to some of the business owners and they are looking for more information from the recruitment committee and the future of the health system in Claresholm. Michelle will talk to Brent and see if we can get a firm plan.

Michelle moved to adjourn, Deb second

Roxanne won the free lunchr won the free lunch

Minutes submitted by: Linda Brooks

Minutes approved by:

TOWN

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors February 17, 2009**

ATTENDEES: Neil Ohler – Lay Representative
Shirley Isaacson – Town of Claresholm
Anna Mae Mifflin – Porcupine Hills Lodge
Gerry Cleaver – Lay Representative
Debbie Millar – Wandering Willows
Brydon Saunders – F.C.S.S. Stavely
Lyal O’Neill – Office Coordinator

REGRETS:

Bob Thompson– Seniors Center
Ron Hanson– Town of Granum
Earl Hemmaway – M. D. of Willow Creek

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson seconded Anna Mae Mifflin to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Moved by Shirley Isaacson seconded Anna Mae Mifflin to accept the minutes of the meeting held **January 20, 2009**. Carried.

Moved by Shirley Isaacson seconded Gerry Cleaver to accept the minutes of the meeting held **February 3, 2009**. Carried.

3.0 BUSINESS ARISING

3.1 Discussed using the 2005 van vs selling. Motion by Gerry Cleaver and seconded by Shirley Isaacson that Lyal check with insurance to see if it can be purchased monthly/quarterly and that Lyal & Neil can decide if it is worth putting the van back into service. Carried. A safety inspection will have to be completed before this van goes back into service.

3.2 Local Press – Info regarding move should run for 2 weeks. Lyal will check with Chris re putting this in the Town column and also speak to Rob about a news story. To include info regarding closing on Fridays at 12:00 noon.

4.0 CORRESPONDENCE

4.1 Letter of appointment from the Seniors Center appointing Bob Thompson to our Board for another year.

5.0 REPORTS

5.1 Financial Report – Moved by Debbie Millar seconded Anna Mae Mifflin to accept the report. Carried

5.2 Office Coordinator Report- Discussion re cleaning of vans. Lyal will book them in with CES.

- 5.3 Advertising & Fundraising- Discussion re Donation Letters. Lyal will send letters to all donors & organizations by the end of February.
- 5.4 Chairman's Report- Opened discussions re move to the new office continued under new business.

6.0 NEW BUSINESS

- 6.1 CES will be contacted to move our office to the new space on March 3. Telus is instructed to move the phone lines the morning of March 3. Costs are unknown as they were not sure how much will need to be done. The initial fee is \$75.
- 6.2 Office space will be leased at \$450/month including heating & power. Could not get a commitment on a 90 day out clause. Moved by Debbie Millar seconded Anna Mae Mifflin to lease at 119 49 Ave West for 2 years at \$450 per month, heat & power included, opting out of the 90-day out clause if necessary. Carried. Lyal & Neil to review & execute the lease.
- 6.3 Equipment needed - Moved by Debbie Millar seconded Anna Mae Mifflin that a Multi Function Center be purchased in Claresholm at a cost up to \$500. Carried. A desk is being donated by PHL. Thank You.
- 6.4 Lyal will discuss signage & Parking with the Landlord.

- 7.0 **NEXT MEETING is 10:00 am. March 24, 2009 at Porcupine Hills Lodge**
- 8.0 The meeting was adjourned by Brydon Saunders at 11:30 am.

CC. town

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors April 21, 2009

ATTENDEES: Neil Ohler – Lay Representative
Shirley Isaacson – Town of Claresholm
Anna Mae Mifflin – Porcupine Hills Lodge
Gerry Cleaver – Lay Representative
Debbie Millar – Wandering Willows
Brydon Saunders – F.C.S.S. Stavely
Lyal O’Neill – Office Coordinator
Bob Thompson– Seniors Center

REGRETS:

Ron Hanson– Town of Granum
Earl Hemmaway – M. D. of Willow Creek

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson seconded Brydon Saunders to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Moved by Shirley Isaacson seconded Debbie Millar to accept the minutes of the meeting held **February 17, 2009**. Carried.

3.0 BUSINESS ARISING

- 3.1 2005 Dodge Caravan was put back into service March 2009.
- 3.2 The new office location is working out well with the only inconvenience for drivers of the location of the vans off site.
- 3.3 The Town of Claresholm has indicated our grant will be increased to \$7,500

4.0 CORRESPONDENCE

- 4.1 We have been invited to the Volunteer Appreciation Nite and will be there display our sign and pamphlets.

5.0 REPORTS

- 5.1 Financial Report – Moved by Debbie Millar seconded Shirley Isaacson to accept the report. Carried
- 5.2 Office Coordinator Report- Motion by Anna Mae Mifflin seconded by Brydon Saunders to purchase a new office chair. Carried Moved by Debbie Millar seconded Shirley Isaacson to purchase a new phone. Carried
- 5.3 Advertising & Fundraising- Most recent donations received include The Kinsmen Club \$1,000, Stavely Elks an additional \$1,000, Seniors Center \$1,000, K of C \$500, Rainbow Country Dancers \$1,000, M. D. of Willow Creek \$6,000, Town of Claresholm \$7,500

- 5.4 Chairman's Report- Discussion re directors and positions on Board of Directors. Most members appointed. Members asked to review Bylaws for discussion at the next meeting.

6.0 NEW BUSINESS

- 6.1 Our May meeting will be at the PHL. Will need a larger space for the AGM in June. Will be discussed at the next meeting.
- 6.2 Incident Reports: 1 Tire was slashed on March 31
- 6.3 Accident April 19, 2009 – The bus involved in an accident while out on a community outing. No estimates available yet. The Board will decide about repairs after all the costs are in. Police reports filed on both incidents.
- 6.4 Directors in camera.

7.0 NEXT MEETING is 10:00 am. May19, 2009 at Porcupine Hills Lodge

8.0 The meeting was adjourned by Bob Thompson at 11:30 am.

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors May 19, 2009

ATTENDEES: Neil Ohler – Lay Representative
Shirley Isaacson – Town of Claresholm
Anna Mae Mifflin – Porcupine Hills Lodge
Brydon Saunders – F.C.S.S.Stavely
Gerry Cleaver – Lay Representative
Earl Hemmaway – MD of Willow Creek
Lyal O’Neill – Office Coordinator

REGRETS:

Ron Hanson – Town of Granum
Debbie Miller – Wandering Willows
Bob Thompson – Seniors Center

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Earl Hemmaway seconded Anna Mae Mifflin to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Motion by Brydon Saunders and seconded by Shirley Isaacson to accept the minutes of the meeting held April 21, 2009. Carried.

3.0 BUSINESS ARISING

3.1 The parts have been ordered for the bus and will be repaired shortly.

4.0 CORRESPONDENCE

4.1 Letter from the Town of Stavely dated April 15, 2009 – they do not have room in their budget to make a donation at this time.

5.0

REPORTS

- 5.1 Financial Report – Moved by Earl Hemmaway seconded Shirley Isaacson to accept the report. Carried
We operated with a profit for April, making over 80 trips – revenue from fares up 36%. Discussion on rates – will discuss more at the June meeting.
- 5.2 Office Coordinator Report- Lyal will be on vacation May 25 – 29th, with Jim Lockhart being paid driver’s salary to dispatch and schedule drivers.
- 5.3 Advertising & Fundraising- Received Community Spirit Grant for \$1300.00.
- 5.4 Chairman’s Report- discussed terms of office – how many years should one hold an office? Put ad in paper for the Annual Meeting in June.

6.0 NEW BUSINESS

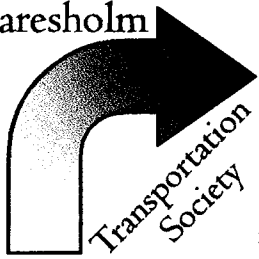
- 6.1 Review of Bylaws –
- 6.2 AGM –June 23- will be held at the Town Office.
- 6.3 Write-Off's – Moved by Earl Hemmaway that we write-off the accounts of Marie Pedersen for \$159.00 and Garth Landeryou for \$198.00. These are from July, 2007 and January 2008. Also write off \$75.00 which was a cancellation fee that could not be collected. Seconded by Shirley Isaacson. Motion Carried.

7.0 NEXT MEETING is 10:00 am. June 23, 2009 at Claresholm Town Office .

8.0 The meeting was adjourned by Earl Hemmaway at 11:20 am.

Claresholm

& District



Box 2076
Claresholm, Alberta
T0L 0T0
(403) 625-4455
fax (403) 625-4510

June 22, 2009

Town of Claresholm
Box 1000
Claresholm, AB, T0L 0T0

RE: Municipal Grant

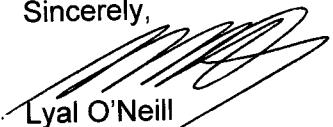
Please accept our gratitude for your recent grant of \$7,500.00.

The Claresholm and District Transportation Society is pleased to provide a very valuable service to seniors and persons with disabilities in Claresholm, Fort Macleod, Granum, Stavelly and Nanton and surrounding area. In May our drivers completed 107 trips with the 5 vans.

Support from these Towns and Municipalities and contributions from individual & service clubs help us to keep our fares for rides (fee for service) as low as possible for people on low & fixed incomes.

We are very excited about the future of the Society and would like to extend a sincere thank you for your generous support.

Sincerely,



Lyal O'Neill

Office Co-coordinator

Arena User's Meeting
May 6, 2009
7:00 PM
Council chambers

Attendance:

Barb Uhl	Farmer's Market	b-uhl@telusplanet.net	625-2298
Kris J. Cope	Arena	starfan17@hotmail.com	625-3446 625-4827
Daryl Sutter	Town	dsutter@telusplanet.net	625-0183

REGRETS:

Todd Heggie	Storm	theggie@wattstewart.com	625-4541
Fred Lozeman	Red Dogs	flozeman@telusplanet.net	625-4084
Arnold Vegter	Cougars		625-0142
Donna Moses	Figure Skating	skate.claresholm@canada.com	625-4331
Gerry Laing	Tae Kwon do	cglaing@telusplanet.net	625-4954
Jeff Jones	Minor Hockey	jjones@porcupinehills.ca	625-3665
Darcy Erickson	N/A	daericks@telusplanet.net	

Call to Order: 7:09 PM

Correspondence:

Van Dance – letter sent via email, requesting to have the mezzanine Tues and Thurs from 4:00 PM on

Zimmer, Amanda – letter received regarding a request to have more public skating made available and to advertise it in the paper on a regular basis – after discussion with the rink attendant there were two possible times that could work, but it appeared that Friday evening 6:30 to 7:45 would be the most feasible.

Farmer's Market:

- July 2 – Sept 9 Wednesdays, so that ice can be made beginning Sept 14th.
- Rate increases – please remember – NOT for PROFIT – keep it low!
Appreciate that the rate remain at 150\$ for 11 markets totaling 1732.50

Tae Kwon Do:

- No report/requests

Storm:

- no report/requests

Red Dogs:

- no report/requests

Cougars:

- no report/requests

Minor Hockey:

- no report/requests

Other: (Dr. Jones):

- no report/requests

Figure Skating:

- No report/requests

Rink: Kris:

- no major issues this past season
- keys – there appears to be too many front door keys out in the community – suggest that the front doors be re-keyed and that only a select few be given a key stamped “DO NOT DUPLICATE!”
- for the front door it was discussed that the select few would be 1 to Tea Kwon Do, 3 to Minor Hockey Executive, 3 to Figure Skating Club, 1 for Jr B club (Storm), and one for the town office that would have to be signed out!
- only the rink attendants and town superintendent should have a key for the east back door
- **Dedicated Public Skating time – recommend Friday 6:30 to 7:45 PM,** suggest that sponsorship for this time slot be investigated and that a request to use the sound system of either Minor Hockey or Figure Skating be utilized – a mixed cd of various artists could then be plugged in by the rink attendant and played for the duration.

NEXT MEETING: AUGUST 12 2009 @ COUNCIL CHAMBERS



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
MD of Willow Creek
Town of Stavelly

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

July 7th, 2009

**Re: Monthly Policing Report
June 2009.**

Dear Sir,

1. Claresholm Detachment dealt with 206 occurrences in the month of June. This is a decrease over the past month.
2. One of the reasons our occurrence numbers are down is that a portion of our traffic statistics were not entered onto our data base due to our shortage in clerical staff. Unfortunately the staffing of this position is in the hands of our Public Service Staffing Section who are controlling the slow pace of filling this position and as a result we have had to change the way we are doing things internally to some extent.
3. We did have some more unusual occurrences this past month. With the assistance of the Claresholm Community Peace Officer we were able to obtain a search warrant, seize illegal drugs, marihuana plants and a number of firearms from a residence in the town of Claresholm. We also investigated a tragic fatal motor vehicle collision on the #520 Highway east of Claresholm. There were some thefts of vehicles which occurred from a business and a dealership this past month. This property was recovered and appeared to have been stolen from some recent clients at the Lander Center, who made an unscheduled departure from that facility.
4. Please find attached a statistical breakdown for our calls for service for the month of June. If you have any questions or concerns please give me a call.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Canada

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/06/01 to 2009/06/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0010 Traffic Collision(s) - Fatal	1	0	1	0	1	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	20	0	20	0	19	95.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	1	0	1	0	1	100.0%
	22	0	22	0	21	95.5%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	0	0	0.0%
9520 0020 Driving without Due Care or Attention (Provincial/Terri...	1	0	1	1	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	3	0	3	1	2	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	21	0	21	26	0	123.8%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	15	0	15	6	6	80.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	2	0	2	0	2	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	3	0	3	2	1	100.0%
9910 0015 Roadside Suspensions - drug related - No grounds to cha...	4	0	4	1	3	100.0%
9910 0030 Drivers Licence Suspensions - By Police	1	0	1	1	0	100.0%
	51	0	51	38	14	102.0%
			51 108			
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	4	0	4	3	0	75.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	1	0	1	1	0	100.0%
	5	0	5	4	0	80.0%
Violation group - Technical Operations - Security Accreditations				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8640 0210 Security Accreditation - General	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	0	2	2	0	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	0	1	0	0	0.0%
8840 0306 Family Relations Act - Other Activities	5	0	5	0	4	80.0%
8840 0311 Fire Prevention Act - Other Activities	1	0	1	0	0	0.0%
8840 0336 Mental Health Act - Other Activities	3	0	3	0	3	100.0%
8840 0341 911 Act - Other Activities	12	0	12	0	11	91.7%
8840 0376 Trespass Act - Provincial/Territorial - Other Activitie...	2	0	2	0	2	100.0%
	26	0	26	2	20	84.6%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/06/01 to 2009/06/30

Violation group - Provincial Statues - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	4	0	4	0	3	75.0%
	4	0	4	0	3	75.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or reco...	2	0	2	1	0	50.0%
3430 0010 Disturbing the peace	5	1	4	0	4	100.0%
3530 0020 Harassing phone calls	1	0	1	0	1	100.0%
8550 0140 Breach of Peace	1	0	1	0	1	100.0%
	9	1	8	1	6	87.5%
Violation group - Other Criminal Code - Offensive Weapons				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3375 0050 Unauthorized possession of a firearm/prohibited weapon ...	1	0	1	1	0	100.0%
3720 0010 Careless use of a firearm	1	0	1	1	0	100.0%
	2	0	2	2	0	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3006 Request for Service of Legal Document - Warrant Other t...	1	0	1	1	0	100.0%
8999 3008 Request of Service of Legal Document - Warrant Other th...	2	0	2	1	0	50.0%
8999 3012 Search warrant executed-Positive	1	0	1	1	0	100.0%
8999 3057 Prisoners Held	3	0	3	1	2	100.0%
8999 3058 Prisoners Escorted	1	0	1	1	0	100.0%
8999 3062 Alcohol Abuse / Use Involved	7	1	6	0	6	100.0%
	15	1	14	5	8	92.9%
Violation group - Economic Crime - Major Fraud and Theft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000 334(b) CC	5	2	3	1	1	66.7%
2160 0035 False pretences less than or equal to \$5000	1	0	1	0	1	100.0%
2160 0075 Fraud (money/property/security) less than or equal to \$...	3	0	3	0	1	33.3%
	9	2	7	1	3	57.1%
Violation group - Drug Enforcement - Trafficking				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4240 0040 Schedule VII Cannabis - Possession for the purpose of t...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174

All codes

Mayor's Report
From 2009/06/01 to 2009/06/30

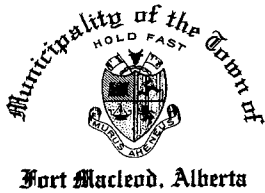
Violation group - Drug Enforcement - Production				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4440 0010 Schedule II: Cannabis Marihuana - Production	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0010 Possession Schedule II: Cannabis more 30 grams	1	0	1	1	0	100.0%
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	0	100.0%
	2	0	2	2	0	100.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1627 0010 Uttering threats against a person	4	1	3	0	3	100.0%
	4	1	3	0	3	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1430 0010 Assault	9	4	5	4	1	100.0%
1480 0020 Overcoming resistance to the commission of an indictabl...	1	0	1	1	0	100.0%
	10	4	6	5	1	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0070 Theft under or equal to \$5000 - Shoplifting 334(b) CC	3	1	2	0	1	50.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	2	0	2	0	0	0.0%
	5	1	4	0	1	25.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2131 0021 Theft of truck over \$5000	2	0	2	0	0	0.0%
2131 0041 Theft of other motor vehicle over \$5000	1	0	1	0	0	0.0%
	3	0	3	0	0	0.0%
Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	10	1	9	2	0	22.2%
	10	1	9	2	0	22.2%
Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0030 Break and Enter - Cottage or Seasonal Residence	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/06/01 to 2009/06/30

Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	0	0	0	0	29	0.0%
8550 0020 Abandoned Vehicles	1	0	1	0	1	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	5	0	5	0	5	100.0%
8550 0040 Animal Calls	3	0	3	0	2	66.7%
8550 0050 False Alarms	8	0	8	0	8	100.0%
8550 0060 Items Lost/Found - except passports	3	0	3	0	3	100.0%
	20	0	20	0	48	240.0%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0080 Person Reported Missing	1	0	1	0	1	100.0%
8550 0101 Request to locate individual	2	0	2	0	2	100.0%
	3	0	3	0	3	100.0%
Violation group - Common Police Activities - Assistance Files				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0010 Assistance to Canadian Federal Dept/Agency	1	0	1	0	1	100.0%
8545 0040 Assistance to Canadian Police (non-RCMP) Agency	1	0	1	1	0	100.0%
	2	0	2	1	1	100.0%
Violation group - C&E - Customs Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0026 Customs Act - Other Activities	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	206	11	195	65	134	102.1%



TOWN OF FORT MACLEOD

P.O. Box 1420
Fort Macleod, Alberta T0L 0Z0
Tel: (403) 553-4425 Fax: (403) 553-2426

www.fortmacleod.com

June 24, 2009

The Honourable David Hancock
Minister of Education
#223 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Honourable Minister:

RE: DARE PROGRAM IN ALBERTA SCHOOLS

The Town of Fort Macleod is writing in support of the Municipal District of Willow Creek's letter dated May 20th, 2009 regarding funding for the DARE Program in our schools.

The Council of the Town of Fort Macleod agrees also that the DARE Program needs to be incorporated into the education curriculum for Grade 6 students across the province. Drug and alcohol abuse is becoming more prevalent than ever before in every community no matter how large or small. Educating our children early will give them the tools to defend themselves - to make the right choices. Knowledge is what they need NOW to protect them against these dangerous and destructive poisons.

We ask that you strongly consider setting aside funding to provide a permanent curriculum and education program regarding drug abuse in our schools. Placement of an officer in our education system now could only make for stronger, more positive relations with our youth.

Thank you for your time and attention to this very important matter and we look forward to hearing from you soon.

Yours truly,

Barry Elliott
Barry Elliott, CMMA
Municipal Manager/CAO
Town of Fort Macleod

BE/kf

- c.c. M.D. of Willow Creek No. 26
Honourable Alison Redford – Minister of Justice
Honourable Fred Lindsay – Solicitor General
MLA Evan Berger – Livingstone Macleod
R.R. (Rod) Knecht - R.C.M.P. Deputy Commissioner
Sgt. Jennifer Turner – F.M. R.C.M.P. Detachment
Sgt. Robin Alexander – Claresholm R.C.M.P. Detachment
Corporal Mand – Nanton R.C.M.P. Detachment
Town of Nanton
✓ Town of Claresholm
Town of Granum
Town of Stavely
Livingstone Range School Division – Attn: Ellie Elliot



Merlin MacNaughton
Stakeholder Relations Manager

FortisAlberta Inc.
15 Kingsview Road S.E.
Airdrie, Alberta
320 17 Ave. S.W.
Calgary, Alberta T2S 2V1
Phone: (403) 514- 4760
Cellular: (403) 816-7864
Merlin.MacNaughton@fortisalberta.com
www.fortisalberta.com

July 9, 2009

Ms. Kris Holbeck
Chief Administrative Officer
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Re: FortisAlberta Inc. Distribution Tariff Application

Dear Ms. Holbeck;

FortisAlberta is the local electrical distribution company for your area, responsible for the low voltage electrical poles and wires. On June 16, 2009, FortisAlberta filed an application with its regulator, the Alberta Utilities Commission (AUC), for electric distribution service rates for 2010 and 2011. Attached is a backgrounder prepared by FortisAlberta that describes the main drivers of the proposed rate changes.

We recognize that any rate increase is significant for customers. We have worked hard to balance the need to maintain and improve the system to provide customers with safe, reliable service with the need to maintain reasonable costs. More than 95 per cent of the proposed rate increases relate to capital investments necessary to meet customer growth, maintain the distribution system and install automated meters.

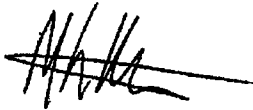
To support your budgeting process, the chart below lists the estimated financial impacts by Rate Class based on proposed rates and also including Energy, Retail, Distribution and Transmission Rates and Riders applied to typical municipal facilities.

Rate Class Description	Usage	Monthly / Seasonal Bill			2009 vs. 2010 [(B - A) / A]	2010 vs. 2011 [(C - B) / B]
		2009 Bill	2010 Bill	2011 Bill		
Rate 3X - Exterior Lighting (100 Lights)	<i>Rate 31</i>	\$ 1,920.62	2,304.36	2,580.52	20.0%	12.0%
	<i>Rate 33</i>	862.19	1,001.34	1,088.79	16.1%	8.7%
	<i>Rate 38</i>	1,334.85	1,586.18	1,761.02	18.8%	11.0%
Rate 41 - Small General Service	<i>Low</i>	\$ 148.41	161.36	168.27	8.0%	4.3%
	<i>Typical</i>	285.02	307.19	318.45	7.8%	4.0%
	<i>High</i>	1,369.93	1,473.84	1,528.88	7.6%	3.7%
Rate 61 - General Service	<i>Low</i>	\$ 3,716.24	3,781.97	3,833.95	1.8%	1.4%
	<i>Typical</i>	17,490.24	17,918.97	18,099.72	2.5%	1.0%
	<i>High</i>	51,557.14	52,981.99	53,408.84	2.8%	0.8%
Rate 63 - Large General Service	<i>Low</i>	\$ 94,218.75	95,884.54	96,719.41	1.8%	0.9%
	<i>Typical</i>	187,452.69	200,678.73	201,677.90	1.6%	0.5%
	<i>High</i>	438,986.18	445,577.32	448,905.09	1.5%	0.3%

(Note: Riders Included: Municipal Franchise Fee (Weighted Average), Municipal Assessment Rider (2.02% on July 1, 2009), 2009, 2010, 2011 BPAR and TAR (Assuming that there will be no change), 2009 DAR (No DAR including in 2010 and 2011 bill), (Retail / Energy Prices Assumption: Rates 11 thru 44, Jan to Jun 2009 Average EEA/ RRT Rates, Rates 61 & 63 Jan to Apr 2009 Average EPCOR Default Supply Rates).

For more information please refer to the application posted on our website at <http://www.fortisalberta.com> or contact me at your convenience.

Sincerely,



Merlin MacNaughton
Stakeholder Relations Manager

FortisAlberta Files for 2010 and 2011 Rate Changes

On June 16, 2009, FortisAlberta filed an application for 2010 and 2011 electric distribution service rates with the Alberta Utilities Commission. The Company anticipates a regulatory decision by the Commission in the spring of 2010, with approved rates effective in the summer of 2010. An application for interim rates, effective January 1, 2010 will be made in the fall of 2009.

Proposed Changes

FortisAlberta is proposing average increases in base distribution rates of 13.3% for 2010 and 14.9% for 2011. The proposed increases are primarily driven by the need to support customer growth and complete the necessary maintenance and upgrades required to deliver safe and reliable service to customers.

As part of its Application, the Company completed a new cost of service study. As a result of the study, FortisAlberta is proposing some changes to its rate structures to better align rates charged with costs incurred to serve different types of customers. Some customer classes may see rate changes higher or lower than 13.3% in 2010.

It is estimated that the average residential customer will see an increase of approximately \$5.00 per month in the distribution charge on their electricity bill in 2010 and \$4.00 per month in 2011.

Need for Infrastructure Investments

More than 95% of the proposed rate increases relate to ongoing investments in the electric system to meet customer needs. Over the next two years, the Company will invest approximately \$664 million in the electric system to:

- **Support customer growth.** FortisAlberta will build 2,000 kilometers of power lines to connect 13,000 new customers. In addition, as transmission substations are built or upgraded, FortisAlberta must build or upgrade its equipment to meet increased capacity requirements. Contributions to the Alberta Electric System Operator are also paid by FortisAlberta to support new or upgraded transmission facilities on behalf of customers.
- **Maintain the distribution system.** With over 100,000 kilometers of power lines, FortisAlberta must repair and replace its equipment to ensure continued reliability of the electric system. One aspect of the Company's maintenance program is the replacement of 17,000 deteriorated power poles.
- **Install Automated Meters.** FortisAlberta will continue to invest in Automated Metering Infrastructure. Customers will benefit from meter reads based on actual consumption and improved productivity over the long term as a result of the elimination of manual meter reading. The technology will also enable customers to better monitor and manage their energy usage supporting Alberta's Provincial Energy Strategy to improve energy efficiency.

FortisAlberta's Distribution Tariff Application can be viewed at www.fortisalberta.com

As owner and operator of more than 60 per cent of Alberta's total electric distribution network and more than 103,000 kilometers of power lines, FortisAlberta's focus is the safe and reliable delivery of electricity to more than 460,000 customers. FortisAlberta is a wholly-owned, indirect subsidiary of Fortis Inc.

CHINOOK ARCH LIBRARY BOARD
FINANCIAL STATEMENTS
DECEMBER 31, 2008

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Notes to Financial Statements	Page 7 to 9

*Roxzana K. McNiven **

Chartered Accountant

AUDITOR'S REPORT

**To the Directors' of
Chinook Arch Library Board**

I have audited the statement of financial position of the Chinook Arch Library Board as at December 31, 2008 and the statements of operating revenue and expenditures, cash flow, operating equity, reserves and restricted fund for the year then ended. These financial statements are the responsibility of the Board's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit included examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also included assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2008 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

**Vauxhall, Alberta
February 17, 2009**


CHARTERED ACCOUNTANT

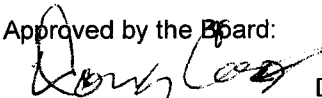
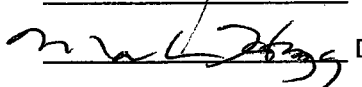
CHINOOK ARCH LIBRARY BOARD

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2008

	2008	2007
ASSETS		
Current Assets		
Cash and temporary investments	\$ 840,951	\$ 1,500,336
Accounts receivable	68,460	123,660
GST recoverable	14,372	35,943
Prepaid expenses	11,297	13,880
Current portion due on loans receivable	1,233	1,224
	936,313	1,675,043
Loans Receivable (note 4)	1,335	
Property, Plant and Equipment (note 5)	1,171,949	1,050,788
	\$ 2,109,597	\$ 2,725,831
LIABILITIES		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 17,913	\$ 574,000
	17,913	574,000
EQUITY		
Investment in Property, Plant and Equipment	1,171,949	1,050,788
Reserves - Internally Restricted	303,301	297,661
Reserves - Externally Restricted	75,573	294,560
Restricted Funds for Book Allotment	186,671	170,500
Operating Equity	354,190	338,322
	2,091,684	2,151,831
	\$ 2,109,597	\$ 2,725,831

Approved by the Board:

 Director
 Director

Date Mar 19
 Date 19 Mar 09

CHINOOK ARCH LIBRARY BOARD

STATEMENT OF OPERATING REVENUE AND EXPENDITURES

YEAR ENDED DECEMBER 31, 2008

	2008	2007
REVENUE		
Library board contribution	\$ 524,115	\$ 510,557
Municipal contribution	771,634	733,173
Municipalities for rural services	62,957	63,046
Additional contributions to book allotment	208,766	181,545
Provincial operating grant	536,623	567,194
Other grants	346,302	297,446
Library services grant	30,000	234,981
Rural library services grant	109,687	109,687
Rural information service initiative	120,338	
Interest and investment income	42,698	48,263
Contracts	3,500	25,000
Fund raising grants and donations	37,320	7,180
Employment programs	14,122	13,681
Promotional material	10,012	127
Book purchases	3,859	6,106
Reimbursement for purchases	85,299	63,571
Miscellaneous revenue	1,227	2,420
Lost materials reimbursed	128	581
Coffee and pop revenue	171	73
Proceeds on sale of property, plant and equipment	12,500	14,000
	2,921,258	2,878,631
EXPENDITURES		
Library materials and collections	577,722	542,198
Delivery and communications (schedule 1)	182,948	245,102
Computer network and technical services (schedule 2)	135,207	167,946
Resource sharing (schedule 3)	112,667	126,117
Programs (schedule 4)	205,963	197,644
Training and consultation (schedule 5)	48,558	48,621
Administration (schedule 6)	54,107	59,117
Building and maintenance	63,236	55,080
Board expenses	23,557	20,038
Salaries and benefits	1,365,636	1,201,168
	2,769,601	2,663,031
EXCESS OF REVENUE OVER EXPENDITURES	151,657	215,600
Transfer from Externally Restricted Reserves	281,342	261,290
Transfer from Internally Restricted Reserves		27,047
Contribution to Externally Restricted Reserves	(62,355)	
Contribution to Internally Restricted Reserves	(5,640)	(110,000)
Contribution to Restricted Book Allotment Fund	(16,171)	(40,605)
Purchase of Property, Plant and Equipment	(332,965)	(250,827)
NET REVENUE OVER EXPENDITURES	\$ 15,868	\$ 102,505

CHINOOK ARCH LIBRARY BOARD

STATEMENT OF OPERATING EQUITY

YEAR ENDED DECEMBER 31, 2008

	2008	2007
BALANCE, BEGINNING OF YEAR	\$ 338,322	\$ 235,817
Net Revenue Over Expenditures	15,868	102,505
BALANCE, END OF YEAR	\$ 354,190	\$ 338,322

STATEMENT OF RESERVES AND RESTRICTED FUNDS

YEAR ENDED DECEMBER 31, 2008

	<u>2007</u>	<u>Increase</u>	<u>Decrease</u>	<u>2008</u>
Reserves - Internally Restricted:				
Building	\$ 110,233	\$ 5,640	\$	\$ 115,873
Vehicle	83,777			83,777
Computer network	<u>103,651</u>			<u>103,651</u>
	<u>\$ 297,661</u>	<u>\$ 5,640</u>	<u>\$</u>	<u>\$ 303,301</u>
Reserves - Externally Restricted:				
Community Initiatives Program	\$	\$ 62,355	\$	\$ 62,355
Integrated Library System Project	233,106		233,106	
Interlibrary Loan Software Project	58,169		48,061	10,108
Better Beginnings Project	<u>3,285</u>		<u>175</u>	<u>3,110</u>
	<u>\$ 294,560</u>	<u>\$ 62,355</u>	<u>\$ 281,342</u>	<u>\$ 75,573</u>
Restricted Fund Book Allotment:				
Book allotment carry over	<u>\$ 170,500</u>	<u>\$ 16,171</u>	<u>\$</u>	<u>\$ 186,671</u>

CHINOOK ARCH LIBRARY BOARD

STATEMENT OF CASH FLOW

YEAR ENDED DECEMBER 31, 2008

	2008	2007
OPERATING ACTIVITIES		
Cash received from customers	\$ 2,996,685	\$ 2,826,110
Cash paid to suppliers and employees	(3,323,106)	(2,218,478)
	(326,421)	607,632
INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(332,965)	(250,827)
	(332,965)	(250,827)
INCREASE IN CASH	(659,386)	356,805
CASH AND TEMPORARY INVESTMENTS, BEGINNING OF YEAR	1,500,337	1,143,532
CASH AND TEMPORARY INVESTMENTS, END OF YEAR	\$ 840,951	\$ 1,500,337

CASH AND TEMPORARY INVESTMENTS ARE COMPRISED OF:

Cash	\$ 744,848	\$ 1,406,405
Temporary investments	96,103	93,932
	\$ 840,951	\$ 1,500,337

CHINOOK ARCH LIBRARY BOARD

SCHEDULE 1 - DELIVERY AND COMMUNICATIONS

YEAR ENDED DECEMBER 31, 2008

	2008	2007
Freight on materials	\$ 9,859	\$ 12,448
Library membership cards	2,670	6,360
Marketing and communications	5,313	20,757
Postage and shipping	5,031	6,892
Purchasing services	101,811	136,587
Vehicle maintenance and expenses	29,357	26,623
Telecommunications	27,505	33,769
Vehicle insurance	1,402	1,666
	\$ 182,948	\$ 245,102

SCHEDULE 2 - COMPUTER NETWORK AND TECHNICAL SERVICES

YEAR ENDED DECEMBER 31, 2008

	2008	2007
Equipment and software	\$ 64,712	\$ 28,696
Integrated Library System Project	10,412	18,989
Network equipment maintenance	17,090	57,512
Technical support contracts	13,785	21,821
Subscriptions	7,002	7,002
Supplies	22,206	33,926
	\$ 135,207	\$ 167,946

SCHEDULE 3 - RESOURCE SHARING

YEAR ENDED DECEMBER 31, 2008

	2008	2007
Resource sharing contract	\$ 104,832	\$ 99,214
Interlibrary loan services	3,776	4,201
Interlibrary loan software project	4,059	22,702
	\$ 112,667	\$ 126,117

CHINOOK ARCH LIBRARY BOARD

SCHEDULE 4 - PROGRAMS

YEAR ENDED DECEMBER 31, 2008

	2008	2007
Summer reading programs	\$ 3,263	\$ 2,602
Membership programs	6,340	6,113
Reading programs	6,350	6,104
Better Beginnings card program	175	205
Library service grants transfer	172,644	172,724
Rural Information Service Initiative	5,588	
Other member library transfers		9,314
Regional library promotions	11,475	
Lost materials	128	582
	\$ 205,963	\$ 197,644

SCHEDULE 5 - TRAINING AND CONSULTATION

YEAR ENDED DECEMBER 31, 2008

	2008	2007
Subscriptions	\$ 15,280	\$ 703
Librarians meetings and training travel	33,278	11,111
Conferences, courses, staff travel		36,807
	\$ 48,558	\$ 48,621

SCHEDULE 6 - ADMINISTRATION

YEAR ENDED DECEMBER 31, 2008

	2008	2007
Advertising	\$ 3,102	\$ 3,877
Bank charges	24	8
Coffee services	4,851	4,427
Maintenance office equipment	19,211	13,491
Memberships	3,199	3,082
Office supplies and equipment	12,366	17,821
Printing	2,295	3,747
Professional fees	5,800	8,085
Workers compensation	3,247	3,079
Miscellaneous	12	1,500
	\$ 54,107	\$ 59,117

CHINOOK ARCH LIBRARY BOARD

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2008

1. NATURE OF OPERATIONS

Chinook Arch Library Board assists a network of cooperating libraries in southwest Alberta to provide cost-effective, convenient access to information and library resources.

Chinook Arch Library Board is a volunteer Board established as a Library under the Alberta Libraries Act. The Board is also a registered charity under the Income tax Act. The Board operates Chinook Arch Regional Library System.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles applied on a basis consistent with prior periods. Outlined below are those policies the organization considers particularly significant:

a) Fund Accounting

For reporting purposes, established funds consist of the operating, capital, restricted and reserve funds. Transfers between funds are recorded as adjustments to the appropriate equity account. Capital fund debt interest is recorded as an operating fund expenditure while capital fund debt principal repayments are recorded as an expense in the capital equity fund. Amortization expense is recorded as an expense in the capital equity fund.

b) Investments

Investments are recorded at cost. Cost is equivalent to fair market value.

c) Property, Plant and Equipment

Property, plant and equipment are stated at cost. Amortization is provided using the declining balance method for the following assets at the following annual rates:

Building	- 4%
Automotive (passenger vehicles)	- 50%

Amortization is provided on a straight-line basis for the following assets at the following annual rates:

Automotive (delivery vehicles)	- 50%
Office furniture and equipment	- 10%
Computer equipment	- 25%

d) Reserves for Future Expenditures

Internally restricted reserves are established at the discretion of the Board to set aside funds for future operating and capital expenditures. Transfers to and/or from reserves are reflected as adjustments to the operating fund.

Externally restricted reserves arise from funding received for specific projects. Transfers to and/or from these reserves arise as funds are received or expenditures are incurred for the specific projects.

e) Restricted Fund - Book Allotment

Funds allocated to member libraries for book allotment are restricted for purchases of library materials in subsequent years. Unspent allocations are added to the library's allocation in the following year.

f) Revenue Recognition

Revenue is recognized when the requirements as to performance for transactions involving the sale of goods are met and ultimate collection is reasonably assured at the time of performance.

CHINOOK ARCH LIBRARY BOARD

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2008

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

g) Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in the period in which they become known.

h) Financial Instruments

Financial instruments of the organization consist mainly of cash, temporary investments, accounts receivable, loans receivable and accounts payable and accrued liabilities. There is no significant differences between the carrying values of these amounts and their estimated market value due to the short term maturities of these instruments. Unless otherwise noted, it is managements opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments.

i) Government Assistance

Government assistance towards the acquisition of property, plant and equipment is treated as income in the year received instead of being deferred and amortized to income over the life of the asset. During 2008, \$0 was received for the acquisition of property, plant and equipment (2007 - \$0).

3. SIGNIFICANT REVENUE SOURCE

In 2008, 68% (2007 - 66%) of total revenue is based on per capita payments from library boards, municipalities and Alberta Community Development. A significant percentage of revenue is attributed to the membership of the City of Lethbridge. In 2008, the Lethbridge population represented 48% (2007 - 47%) of the system's total population and created 33% of the total revenue (2007 - 32%). Although the organization would continue to operate without that membership there would be a need for significant additional sources of revenue.

4. LOANS RECEIVABLE

The board has a policy on loans for the purchase of computers and software to a maximum of \$4,000 per employee. These loans are payable in monthly blended payments, with interest at prime rate.

		<u>2008</u>		<u>2007</u>
Loan receivable		\$ 2,568	\$	1,224
Less principal included in current assets		<u>1,233</u>		<u>1,224</u>
		<u>\$ 1,335</u>		<u>\$</u>

Principal repayments due over the next three years is as follows:

2009	1,233
2010	901
2011	434

5. PROPERTY, PLANT AND EQUIPMENT

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net 2008</u>	<u>Net 2007</u>
Land	\$ 40,580	\$	\$ 40,580	\$ 40,580
Building	1,224,852	431,153	793,699	826,770
Office furniture and equipment	72,205	59,369	12,836	19,927
Computer equipment	557,588	264,476	293,112	122,753
Automotive	<u>109,462</u>	<u>77,740</u>	<u>31,722</u>	<u>40,758</u>
	<u>\$ 2,004,687</u>	<u>\$ 832,738</u>	<u>\$ 1,171,949</u>	<u>\$ 1,050,788</u>

CHINOOK ARCH LIBRARY BOARD

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2008

6. LOCAL AUTHORITIES PENSION PLAN

Employees of the Organization participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Public Sector Pension Plans Act. The LAPP serves about 179,188 employees and about 407 employers. The LAPP is financed by the employer, employee and Government of Alberta contributions and investment earnings of the LAPP fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Organization is required to make current service contributions to the LAPP of 7.75% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 10.64% on pensionable earnings above this amount. Employees of the organization are required to make current service contributions of 6.75% of pensionable salary up to the year's maximum pensionable salary and 9.64% on pensionable salary above this amount.

Total current service contributions by the Organization to the LAPP in 2008 were \$62,316 (2007 - \$60,713). The current service contributions by the employees of the Organization to the LAPP 2008 were \$71,023 (2007 - \$53,247).

At December 31, 2007, the Plan disclosed an actuarial deficiency of \$1.2 billion.

7. COMPARATIVE FIGURES

Where applicable, certain 2007 comparative figures have been reclassified to conform with the financial statement presentation adopted in 2008.

8. APPROVAL OF FINANCIAL STATEMENTS

The board and management have approved these financial statements.

July 9, 2009

To: Members of the Livingstone Macleod Progressive Conservative Association, and individual and corporate friends.

Please find enclosed our invitation and registration package for the 13th Annual Livingstone-Macleod P.C. Golf Tournament (Texas scramble) at The Bridges at Claresholm Golf Course to be held August 21, 2009

We hope that you will join us for a day of fun and fellowship. We hope that you will consider being a sponsor either as a blue hole or a orange hole sponsor or by sponsoring an individual golfer, youth golfer or a team.

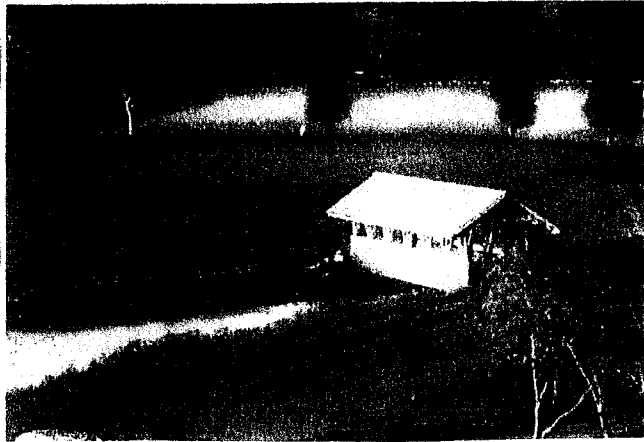
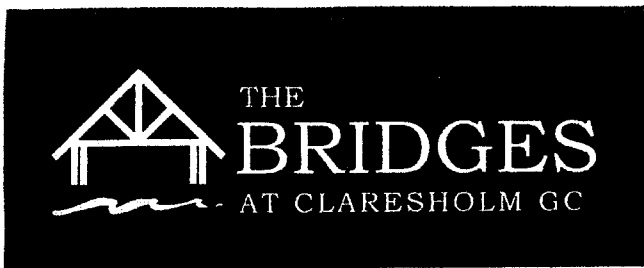
In lieu of sponsorship, if you are able donate prizes or auction items they would also be gratefully accepted.

We are gearing up to make this tournament the most successful ever and would enjoy having you join us.

Evan Berger, MLA extends this invitation along with his best wishes for a wonderful summer.

See you at The Bridges on August 21, 2009.

Best Regards from the Golf Committee



Evan Berger, MLA
Cordially invites you to the

**13th. Annual
Livingstone-Macleod P.C. Association**

**Golf Tournament
and Charity Auction**

Texas Scramble

The Bridges At Claresholm Golf Course

Directions to Course: South side of Claresholm, west off Highway #2

Continental breakfast 8:00 a.m.

Friday, August 21, 2009

Shot gun start at 9:00 a.m.

For further information contact:
Laurie Berger 403-646-3097 or Pam Young 403-393-0396

13th Annual Livingstone-Macleod P.C. Association

GOLF TOURNAMENT - Registration Form

Breakfast at 8:00am – Shotgun start at 9:00 am

NAME (Please print first and last name)

COMPANY NAME

ADDRESS

BUSINESS PHONE #

CELL PHONE # (optional)

EMAIL ADDRESS (optional)

Handicap or average score

**I need to be placed on a team _____(yes) or _____(no)

**If you are organizing a foursome, please complete the enclosed form and forward with your registration.

RSVP by August 4, 2009 (but will accommodate all registrations including last minute ones)

- 1) Complete package - \$125.00 per person includes shared cart, 18 holes of golf continental breakfast and steak supper.**
- 2) Youth registration (17 and under) - \$90.00 per person**
- 3) Supper only - \$25.00 per person.**

Please mail your registration and cheque to:

Livingstone-Macleod P.C. Association
Evan Berger 2009 Golf Tournament
P.O. Box 226 Nanton, Alberta T0L 1R0

Organizing a Foursome Form (Attachment 2)

I wish to register a foursome:

Contact: _____ Telephone: _____

Golfer 1:

Name: _____

Company: _____

Address: _____

City/Province: _____

Postal Code: _____ Handicap: _____

Business Phone/Cell Phone: _____

Email address: _____

Golfer 2:

Name: _____

Company: _____

Address: _____

City/Province: _____

Postal Code: _____ Handicap: _____

Business Phone/Cell Phone: _____

Email address: _____

Golfer 3:

Name: _____

Company: _____

Address: _____

City/Province: _____

Postal Code: _____ Handicap: _____

Business Phone/Cell Phone: _____

Email address: _____

Golfer 4:

Name: _____

Company: _____

Address: _____

City/Province: _____

Postal Code: _____ Handicap: _____

Business Phone/Cell Phone: _____

Email address: _____

13th ANNUAL P.C. GOLF TOURNAMENT
SPONSORSHIP FORM (Attachment 3)



HOLE SPONSOR

_____ Blue Hole for \$75

_____ Orange Hole for \$200



GOLF SPONSOR

_____ Individual golfer for \$ 125.00 (adult) _____ Team for \$500.00

_____ Individual youth for \$90.00

Prize and Auction Donations are gratefully accepted:



PRIZE FOR GOLF TOURNAMENT or AUCTION DONATION

Description/Value of Prize:

_____ Value: _____

Please indicate how you want your donation to be directed:

Prize directed to Golf Tournament _____ (tax receipt issued)

Prize directed to Charity Auction _____ (no tax receipt)

2009 CHARITY - CLARESHOLM and DISTRICT HEALTH CENTRE

SPONSORED BY:

Company: _____

Contact: _____

Street Address: _____

City/Town: _____

Province _____ Postal Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Tax Receipt YES: _____ NO: _____