



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
AUGUST 19, 2009
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES JULY 20, 2009

ACTION ITEMS:

1. **BYLAW #1532 – Land Use Amendment**
RE: 1st Reading
2. **DELEGATION RESPONSE: Bob & Myrna McDonald**
RE: Environmental Assessment Information – 5 Tamarack Road
3. **CORRES: Government of Alberta Environment**
RE: Transfer of Water Allocation
4. **CORRES: Alberta Sport, Recreation, Parks & Wildlife Foundation**
RE: Claresholm Museum Tourist Rest Area Support
5. **CORRES: Local Authorities Pension Plan**
RE: Notice of LAPP Contribution Rate Increase
6. **CORRES: EDA Alberta – Alberta SouthWest Regional Alliance**
RE: Community Economic Development Training
7. **CORRES: Claresholm Drug Coalition**
RE: Drug Awareness Day – Saturday, September 26, 2009
8. **CORRES: Royal Canadian Legion**
RE: Municipal Taxes
9. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – July 1-31, 2009
2. Accelerate Your Business Workshop, Lethbridge Lodge – September 17, 2009
3. Alberta SouthWest's Tourism Sector Development – October 6, 2009
4. Claresholm RCMP Detachment – Monthly Policing Report July 2009
5. Livingstone Range School Division News Release – August 4, 2009
6. Rural Alberta's Development Fund Updates & Outcomes – July 8, 2009
7. Oldman River Regional Services Commission Minutes – May 14, 2009
8. Claresholm & District Transportation Society Annual Meeting Minutes – June 23, 2009
9. Claresholm & District Transportation Society Minutes – June 23, 2009
10. Porcupine Hills Lodge Board Meeting Minutes – June 3, 2009
11. Oldman River Regional Services Commission – Annual Report & Financial Statements 2008

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JULY 20, 2009**

PRESENT: Mayor Rob Steel; Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck

ABSENT: Secretary-Treasurer: Karine Wilhauk

AGENDA: Moved by Councillor Leonard that the delegation of Bob & Myrna McDonald be In Camera.

DEFEATED

Moved by Councillor MacPherson that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 22, 2009**

Moved by Councillor Isaacson that the Regular Meeting Minutes of June 22, 2009 be accepted as presented.

CARRIED

FINANCES: **JUNE 2009 BANK STATEMENT**

Moved by Councillor Sutter to accept the June 2009 bank statement as presented.

CARRIED

DELEGATION: **BOB & MYRNA McDONALD**

RE: Environmental Assessment Information – 5 Tamarack Road

Bob and Myrna McDonald were present to speak to Council regarding their property located at 5 Tamarack Road. They requested their delegation be In Camera, however were informed that Council wishes to always have an open and transparent process. The McDonald's received their tax assessment notice and found the word "contamination" used to refer to their property. Their concerns were voiced publicly at the Annual General Meeting in May, but not with their support. They are concerned about resale value and with their safety. When they dig in their yard, they are finding a layer of foul smelling substance about two feet below ground level. The McDonald's would like closure on the issue. Is there contamination? And if so, what is the Town prepared to do about it? They would like assurances that their property is safe. They feel the Town is responsible for safety of lots, and it's not the responsibility of the purchasers. The necessary tests should be performed by the Town to confirm there are no toxic consequences associated with the property as a result of the proximity to the old landfill site.

ACTION ITEMS:

1. **CORRES: Hon. Ray Danyluk, Minister of Municipal Affairs**
RE: Unconditional Municipal Grant

Received for information.

2. **CORRES: Alberta Transportation**
RE: AMIP & NDCC Grants

Received for information.

3. **CORRES: Alberta Transportation**
RE: Alberta Municipal Water/Wastewater Partnership

Received for information.

4. **CORRES: Town of Pincher Creek**
RE: Pincher Creek Fair & Rodeo – August 15, 2009

Received for information.

5. **CORRES: Claresholm Junior Rodeo Club**
RE: Sponsorship

Moved by Councillor Isaacson to give the Claresholm Junior Rodeo Club a donation in the amount of \$500 for 2009.

CARRIED

**6. CORRES: Claresholm Healthy Community Coalition
RE: Fundraising BBQ**

Received for information.

**7. CORRES: Steel Form Contracting
RE: Removal of Airport Hangar**

Moved by Councillor MacPherson to extend Steel Form Contracting's Agreement for the removal of the airport hangar until August 31, 2009.

CARRIED

**8. CORRES: Claresholm Curling Club
RE: Forgiveness of Property Taxes**

Moved by Councillor Moore to forgive the municipal portion of the Claresholm Curling Club's 2009 property taxes in the amount of \$746.44.

CARRIED

**9. CORRES: Claresholm Golf Course
RE: Forgiveness of Property Taxes**

Moved by Councillor MacPherson to forgive the municipal portion of the Claresholm Golf Course's 2009 property taxes in the amount of \$2,521.65.

CARRIED

**10. CORRES: Mrs. M. Wolfe
RE: Assessment Information**

Moved by Councillor Moore to send the Wolfe's a letter of apology regarding the assessment oversight.

CARRIED

11. ASSESSMENT REVIEW BOARD UPDATE

Received for information.

12. VANCOUVER TORCH RELAY

Moved by Councillor Isaacson to authorize up to \$1,000 to be spent on promotional items for the Vancouver Torch Relay.

CARRIED

13. COMMUNITIES IN BLOOM INVITATION

Received for information.

14. EXTENSION REQUEST – Harvest Square Subdivision

Moved by Councillor Sutter to approve the one year extension for the Harvest Square Subdivision.

CARRIED

15. EXTENSION REQUEST – Golf Course Subdivision

Moved by Councillor MacPherson to approve the one year extension for the Golf Course Subdivision for A & J Homes.

CARRIED

16. DEVELOPMENT DEPARTMENT BRIEF – Provincial Land Use

Received for information.

17. IDLING BYLAW – Councillor Sutter

Received for information.

18. POLICY #63 – Physician Recruitment Incentive Policy

Moved by Councillor Leonard to rescind Policy #63, the Physician Recruitment Incentive Policy.

CARRIED

19. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Isaacson to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor MacPherson that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

CHIEF ADMINISTRATIVE OFFICER – KRIS HOLBECK

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1532**

A Bylaw of the Town of Claresholm to amend Bylaw #1525 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of *Municipal Government Act*, RSA 2000, Chapter M-26, that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of *Municipal Government Act*, RSA 2000, Chapter M-26, the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as follows:

LAND USE MAP

That portion of BLOCK 127 which lies to the west of the easterly 1650 feet of the said block 127, to the east of block 130 on plan 404R, to the north of ninth avenue, and to the south of division avenue, both on plan 404R. Excepting that portion bounded as follows: Commencing at the intersection of the southern limit of division avenue with the eastern limit of said block 130 on plan 404R, thence southerly along the eastern boundary of said block 130 a distance of 330 feet, thence easterly, parallel with the southern limit of division avenue on said plan 404R a distance of 660 feet, thence northerly parallel with the eastern boundary of said block 130 on plan 404R to intersection with the southern limit of division avenue thence westerly, along the southern limit of division avenue to the point of commencement. **PLAN 147N, be amended by changing the "R1" (Single Detached Residential) designation to an "I2" (Service Industrial) designation.**

3. This Bylaw shall take effect on the date of final passage.
4. Bylaw #1525 is hereby amended.

Read a first time in Council this day of 2009 A.D.

Read a second time in Council this day of 2009 A.D.

Read a third time in Council and finally passed in Council this day of 2009 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

TOWN OF CLARESHOLM MUNICIPAL PLANNING COMMISSION

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



Land Use Amendment Bylaw Report

Date: August 19th, 2009
Applicant: Monty Anderson
Municipal Address: N/A, Claresholm
Legal Address: Portion of Block 127, Plan 147N

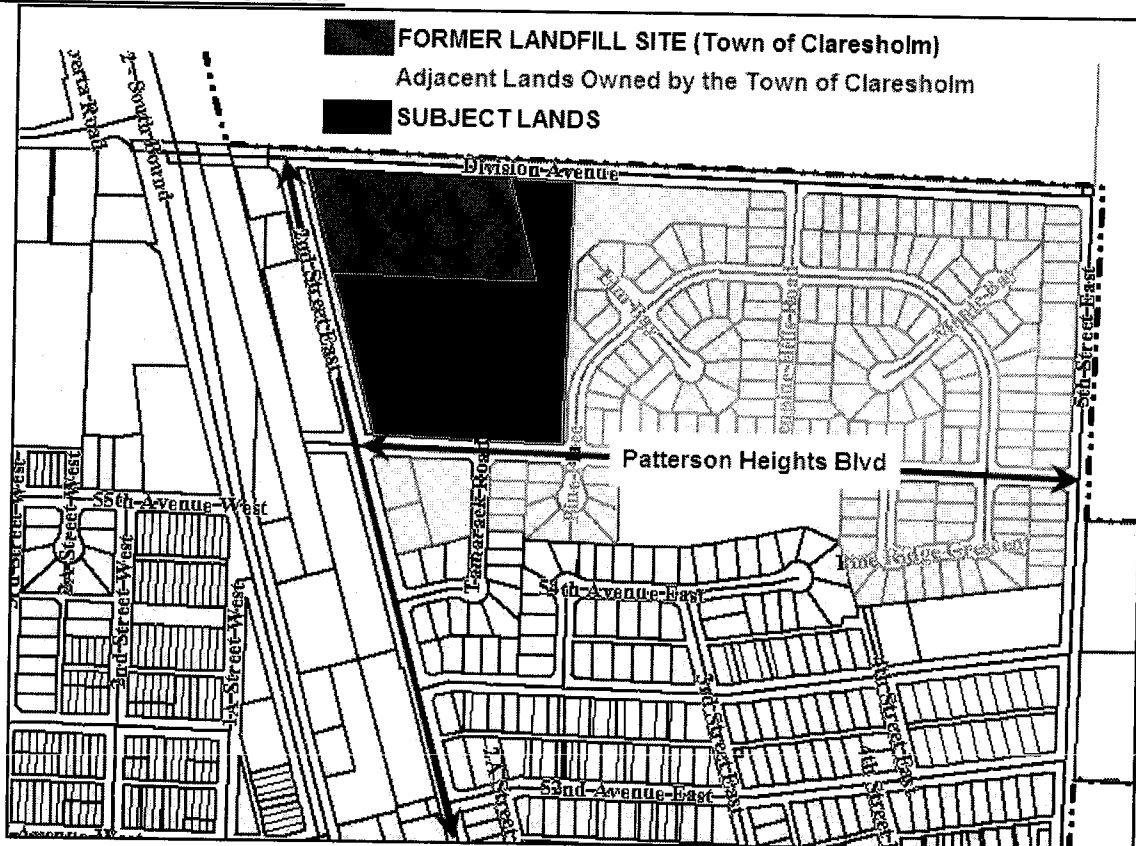
SYNOPSIS

The applicant would like to rezone the subject lands from (R1) – Single Detached Residential to (I2) – Service Industrial designation.

BACKGROUND

The subject lands have an area of 3.85 hectares (9.51 acres). The land is currently vacant. Surrounding zoning is a combination of (R1) – Single Detached Residential, (P) – Public & (I1) - Industrial; however the surrounding area predominantly are vacant.

SUBJECT LANDS MAP



TOWN OF CLARESHOLM
MUNICIPAL PLANNING COMMISSION

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



MUNICIPAL PLANNING COMMISSION COMMENTS

During the August 14th, 2009 Meeting, the Municipal Planning Commission directed the Development Department to circulate the Oldman River Regional Services Commission and Alberta Environment for comments regarding the land use bylaw amendment application, because the location of the subject lands is adjacent to the former landfill site.

Robert & Myrna McDonald
P.O. Box 2694
5 Tamarack Road
Claresholm, Alberta
T0L 0T0

Kris Holbeck, CA
Chief Administrative Officer
Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

June 24, 2009

Dear Ms. Holbreck;

SUBJECT: Environmental Assessment Information – 5 Tamarack Road

Thank you for your recent letter of response to our request for an environmental assessment on our property at 5 Tamarack Road. Unfortunately your response does not provide us with the information we require.

Since the last Annual General Meeting no less than four individuals have asked us if our property at 5 Tamarack Road is contaminated from the old landfill located to the north of the Tamarack subdivision. News travels fast in a small community. As a result of the Annual General Meeting discussion about Tamarack property contamination it is now common knowledge in the Town of Claresholm that the Tamarack subdivision may be contaminated.

Our principal concern is that toxicity in the soil at 5 Tamarack Road and / or in the underground water from the landfill site may be hazardous to our health. Secondly, should we ever decide to sell our property citizen suspicion of a toxic presence on the property undoubtedly will negatively impact on the resale value of the property. We have invested too much into the property to have that happen.

We purchased the 5 Tamarack Road property from the Town of Claresholm in good faith. We were provided verbal assurance from your predecessor that the property was non-toxic and safe. That has now been called into question as in your own words stated in your letter of June 09, 2009 “there are no historical environmental assessments for the Tamarack Subdivision development”. In essence, in the absence of documentation, we are being asked by the current administration to accept verbal innuendo that all provincial environmental guidelines were followed in the development of the Tamarack Subdivision. That is not good enough. We require documentation that provincial environmental guidelines were followed and there is no threat to health from north landfill site contamination.

We wish to reinforce that we are not directing criticism or blame at you or the current administration for what is obviously shortcomings, inactions or poor bookkeeping practices attributable to the previous administration(s). We accept that most of the current Town Executives, Administrators and Councilors may not have been employed by the Town of Claresholm when the Tamarack subdivision was developed. However, **the current Town Administration has a responsibility to ensure the health of citizens residing in the Tamarack subdivision is not compromised. It must accept responsibility for the actions, non-actions or shortcomings of previous administrations.**

Therefore, it is requested the Town of Claresholm provide us with correspondence stating no toxicity from the north landfill site is present on the property at 5 Tamarack Road that will pose a threat to health and all provincial environmental guidelines were followed in the development of the Tamarack subdivision.

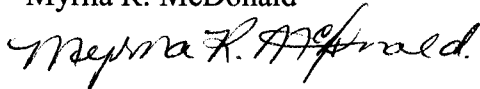
We thank you for your past expedience and assistance in addressing this matter and we look forward to receiving the correspondence requested above.

Yours sincerely,



Robert (Bob) H. McDonald

Myrna R. McDonald



File: 00436

August 12, 2009

Town of Claresholm
Box 100
Claresholm, Alberta
T0L 0T0

Attention: Kris Holbeck

Subject: Transfer of Water Allocation

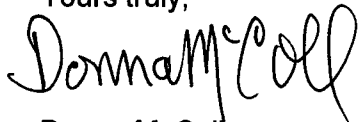
As per the request in your letter dated July 7, 2009, enclosed is a revised draft licence for your review. I would draw your attention to conditions 2.7 through 2.10, which have been added to allow for diversion from the current point of diversion on Willow Creek for the time period required until such time as the project is fully operational from Pine Coulee Reservoir. Condition 3.9 has been adjusted to allow for metering of the project at the Town's raw water vault and the Water Treatment Plant.

With regards to the comments provided pertaining to the 10% Water Conservation Holdback, your comments will be considered by the Director at the time that the decision is made regarding the issuing of the transferred licence.

As you are aware, a Temporary Diversion Licence was issued to the Town of Claresholm on August 4, 2009, allowing for diversion from Pine Coulee Reservoir until September 4, 2009. Please note that if the licence for the transfer of the water allocation is issued prior to that date, the Temporary Diversion Licence will be subject to cancellation.

If you have any questions, or require further clarification, please contact me at (403) 381-5967.

Yours truly,



Donna McColl
Senior Water Administration Officer

cc: MPE Engineering Ltd. – Attention: Myles Kasun



**LICENCE TO DIVERT WATER
PROVINCE OF ALBERTA
WATER ACT, R.S.A. 2000, c.W-3, as amended**

This licence is issued to give effect to the transfer of a water allocation from a licence issued to the Town of Claresholm on May 25, 1979.

LICENCE NO.: 00261922-00-00
FILE NO.: 00436
PRIORITY NO.: 1909-06-16-001
EFFECTIVE DATE: _____
EXPIRY DATE: _____

SOURCE OF WATER: Willow Creek

POINT OF DIVERSION: NW 35-013-28-W4 through the works of AENV (Pine Coulee Reservoir)

POINT OF USE: Town of Claresholm

LICENSEE: Town of Claresholm

Pursuant to Division 2, of Part 4, of the *Water Act*, R.S.A. 2000, c.W-3, as amended and the Bow, Oldman and South Saskatchewan River Basin Water Allocation Order OC 356/2007, a licence is issued to the Licensee to:

operate a works and to divert up to 1,301,235 cubic metres of water annually at a maximum ** rate of diversion of 0.08 cubic metres per second from the source of water for the purpose(s) of municipal

subject to the attached terms and conditions.

** see terms and conditions for details of the rate of diversion

Designated Director under the Act: _____
Robert Burland

Date Signed: _____

DRAFT

DEFINITIONS

- 1.0 All definitions from the Act and the Regulations apply except where expressly defined in this licence.
- 1.1 In all parts of this licence:
- (a) "Act" means the Water Act, RSA 2000, c. W-3, as amended;
 - (b) "Application" means the written submissions to the Director in respect of application number 00261922-00-00
 - (c) "Director" means an employee of the Government of Alberta designated as a Director under the Act;
 - (d) "Point(s) of diversion" means the location(s) where water is diverted from the source of water;
 - (e) "Point of use" means the location(s) in which the diverted water is used by the Licensee for the licenced purpose;
 - (f) "Regulations" means the regulations, as amended, enacted under the authority of the Act.

GENERAL

- 2.0 The Licensee shall immediately report to the Director by telephone any contravention of the terms and conditions of this licence at 1-780-422-4505.
- 2.1 The terms and conditions of this licence are severable. If any term or condition of this licence is held invalid, the application of such term or condition to other circumstances and the remainder of this licence shall not be affected thereby.
- 2.2 The Licensee shall not deposit or cause to be deposited any substance in, on or around the source of water that has or may have the potential to adversely affect the source of water.
- 2.3 The licensee shall submit an application to the Director for the removal of the works within six months after ceasing operation of the works or diversion of the water.
- 2.4 This licence is subject to the Use of Works agreement dated August 25, 2008, as amended, between the Town of Claresholm and Her Majesty the Queen in right of Alberta as represented by the Minister of Environment.
- 2.5. The licensee will implement the Town of Claresholm Water Shortage Response Plan (WSRP) dated May 2009, as amended, when the water elevation in Pine Coulee Reservoir is at elevation 1045.0

- 2.6 The licensee will review the WSRP after each implementation of the Plan and provide revisions to the Director for review, approval and implementation.
- 2.7 Subject to condition 3.0, this licence is appurtenant to the diversion works operated by the Town of Claresholm at the point of diversion at NE 23-012-28-W4 up to October 31, 2010.
- 2.8 The licensee may divert water from the diversion works on Willow Creek at NE 23-012-28-W4 up to October 31, 2010.
- 2.8 The sum of all water diverted up to October 31, 2010 from Willow Creek on the NE 23-012-28-W4 and the NW 35-013-28-W4 will not exceed the total water allocation of 1,301,235 cubic metres per year for the project.
- 2.9 The maximum combined rate of diversion from Willow Creek and Pine Coulee Reservoir will not exceed the rate of diversion of 0.12 cubic metres per second as per condition 3.8 of this licence.
- 2.10 The licensee will include in the Annual Water Use Reports for 2009 and 2010 the volume of water diverted and the rate of diversion at the NE 23-012-28-W4 and NW 35-013-28-W4 respectively.
- 2.11 The licensee will submit within eighteen months of the effective date of this licence:
- (a) An application for the removal of the former diversions works on Willow Creek at NE 23-012-28-W4
 - (b) Plans and supporting documentation for the reclamation of the former diversion works on Willow Creek at NE 23-012-28-W4

DIVERSION OF WATER

- 3.0 This licence is appurtenant to the undertaking as follows:
- (a) The diversion works operated by the Town of Claresholm at the point of diversion at NW 35-013-28-W4; and
 - (b) The water supply pipeline between the diversion works and the Town of Claresholm at SW 23-012-27-W4 for the delivery of water to the Town of Claresholm
 - (c) The water distribution network in association with the Town of Claresholm municipal water supply within the municipal boundary of the Town of Claresholm.
- 3.1 The Licensee shall divert water only for the purpose(s) specified in this licence.
- 3.2 The Licensee shall divert water only from the source of water specified in this licence.

- 3.3 The Licensee shall divert water only from the NW 35-013-28-W4.
- 3.4 The Licensee shall divert the water only to the point of use at SW 23-012-27-W4.
- 3.5 The works used to divert the water authorized by this licence shall include, at a minimum, all of the following:

Plan Number	Title
00261922-P001	G2 Block Profile Legend
00261922-P002	G4 Site Plan
00261922-P003	C1 Plan Profile Station 0.000 to Station 0.650
00261922-P004	C30 Plan Profile Station 18.850 to Station 19.450
00261922-P005	C31Pine Coulee Reservoir Connection
00261922-P006	C32Claresholm Treatment Plant Connection Details
00261922-P007	C34Turnout – Station 18.920

- 3.6 The Licensee shall not divert more than 1,301,235 cubic metres of water per year.
- 3.7 Subject to clause 3.8, the Licensee shall not divert water at a rate of diversion greater than 0.08 cubic metres per second
- 3.8 The maximum rate of diversion may be increased from 0.08 cubic metres per second up to 0.12 cubic metres per second only when all licensee and registrants with a numerically lower priority than 2007-12-10-001 in the Willow Creek sub-basin have sufficient water to divert their whole allocation of water specified under the licence or registration
- 3.9 Prior to diverting any water from the source of water, the Licensee shall equip the raw water meter vault for the Town of Claresholm at Station 18+290 and the Water Treatment Plant with measuring devices, which measures:
- (a) cumulatively, the quantity of all water diverted, and
 - (b) the instantaneous rate of diversion.
- 3.10 The Licensee shall maintain each measuring device referred to in 3.9 when diverting any water.

- 3.11 The Licensee shall calibrate each measuring device referred to in 3.9 in accordance with manufacturer's specifications.

MONITORING AND REPORTING

- 4.0 Unless otherwise authorized in writing by the Director, the Licensee shall:
- (a) measure the total volume of water diverted each day using the measuring devices specified in 3.9(a); and
 - (b) measure the rate of diversion on a continuous basis using the measuring devices specified in 3.9(b).
- 4.1 The Licensee shall record and retain all of the following information for a minimum of 5 years after being collected:
- (a) the place, date and time of all monitoring and measuring;
 - (b) the results obtained pursuant to 4.0; and
 - (c) the name of the individual who conducted the monitoring, measuring and sampling stipulated in (a) and (b).
- 4.2 The Licensee shall compile an Annual Water Use Report on or before February 28th of each year following the calendar year in which the information on which the report is based was collected.
- 4.3 The Licensee shall retain each Annual Water Use Report for a minimum of 5 years.
- 4.4 The Licensee shall submit an Annual Water Use Report to the Director:
- (a) on or before February 28th of each year following the calendar year in which the information on which the report is based was collected; or
 - (b) within a time period specified in writing by the Director.
- 4.5 The Annual Water Use Report shall include, at a minimum, the following information collected during the previous calendar year:
- (a) the total annual number of cubic metres of water diverted from the source of water;
 - (b) the results obtained pursuant to 4.0; and
 - (c) any other information required in writing by the Director.

COMPLAINT INVESTIGATION

5.0 The Licensee shall:

- (a) provide to all water users, within a distance specified in writing by the Director from the point of diversion, the contact name(s) and telephone numbers of the licensee or representative(s);
- (b) investigate all written complaints accepted by the Director relating to allegations of surface water and groundwater interference as a result of the diversion of the water or operation of the works; and
- (c) provide a written report to the Director, within a time specified in writing by the Director, detailing the results of the investigation relating to the complaint accepted by the Director in 5.0(b).

5.1 The Licensee shall satisfy the Director that the report submitted pursuant to 5.0(c) has identified remedial and/or mitigative measures relating to the alleged interference.

DRAFT

Date Signed: _____

Designated Director under the Act
Robert Burland

MPE review of original agreement.

Subject: RE: Draft agreement

From: Myles Kasun <mkasun@mpe.ca>

Date: Thu, 2 Jul 2009 13:40:00 -0600

KH 8/17/09

To: "Kris Holbeck(Kris.Holbeck@townofclaresholm.com)" <Kris.holbeck@townofclaresholm.com>," (mike.schuweiler@townofclaresholm.com)" <mike.schuweiler@townofclaresholm.com>,"jerryorbrad@xplornet.com" <jerryorbrad@xplornet.com>

CC: Peter Brouwer <pbrouwer@mpe.ca>

Hi Kris,
Peter and I have reviewed the license draft:

- 1,301,235 cubic meters = 1054.8 acre feet = original license less 10%
- 0.08 m3/s = 2.8 cfs which is 9.3% lower than present license
- you are also allowed 0.12 m3/s (4.2 cfs) at times when all other licenses (before 2007 12 10) are satisfied.
- The Use of Works Agreement with AENV gives the Town the "right" to be connected to their works within their Reservoir right of way.
- Clause 3.9 should be amended to read:

"Prior to diverting any water from the source of water, the Licensee shall equip the water supply pipeline between the diversion works and the Town of Claresholm at SW 23 012 27 W4, with measuring devices at the turnout at Station 18+920 and at the Water Treatment Plant, which measure:

- Cumulatively, the quantity of all water diverted, and
- The instantaneous rate of diversion"

Myles

-----Original Message-----

From: Kris Holbeck [mailto:kris.holbeck@townofclaresholm.com]

Sent: Thursday, July 02, 2009 10:13 AM

To: Peter Brouwer; Myles Kasun; Claresholm WTP; Mike Schuweiler

Subject: Draft agreement

Here it is. I need someone to email me and tell us how many acre feet 1,301,235 cubic meters is.

Also need to know if the diversion rate of .08 is 10% lower than our current license's diversion rate.

The 2.4 use of works agreement is the one we signed with the government when we did the work at Pine Coulee in regards to the Stavely Aquifer System. I think this one ensures we are cut off from using the aquifer as a source?

Also any other of your comments needed today before I email this to Council for review tomorrow.

KRIS

_____ NOD32 4210 (20090702) Information _____

MPE review of
revised
agreement
Kd 8/17/09

Subject: RE: Revised allocation transfer
From: Myles Kasun <mkasun@mpe.ca>
Date: Mon, 17 Aug 2009 09:06:58 -0600
To: "Kris Holbeck" <kris.holbeck@townofclaresholm.com>
CC: Peter Brouwer <pbrouwer@mpe.ca>

Hi Kris,
I agree; requested changes have been addressed.
Myles

-----Original Message-----

From: Kris Holbeck [mailto:kris.holbeck@townofclaresholm.com]
Sent: Friday, August 14, 2009 3:40 PM
To: Peter Brouwer; Myles Kasun; doug.macpherson@townofclaresholm.com; Claresholm WTP; Mike Schuweiler; 'Rob Steel, Mayor'; Rob Steel
Subject: Revised allocation transfer

From my review the changes we requested have been addressed in this new version. If everyone else is okay with the new version I will add it to Wednesday's agenda.

Let me know before Monday at Noon so we can get the agenda out.

KRIS

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

_____ NOD32 4342 (20090817) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

July 23, 2009

His Worship Rob Steel
Mayor of Town of Claresholm
PO Box 1000
Claresholm AB T0L 0T0

Dear Mayor Steel:

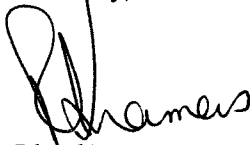
I am pleased to announce support to the Claresholm Museum Tourist Rest Area in the amount of \$6,000 (Six Thousand Dollars) as awarded by the Alberta Sport, Recreation, Parks, and Wildlife Foundation for the 2009 Municipal Recreation/Tourism Area annual operating grant. This funding will be forwarded to you shortly. The Alberta Sport, Recreation, Parks and Wildlife Foundation receives an annual allocation from the Alberta Lottery Fund, as well as support from the private and corporate sectors. As General Manager responsible for the Foundation, I am pleased that we can assist you in providing sport and recreation opportunities in Alberta.

You are required to account for this funding in your audited financial statement, which you are to provide within the next 12 months. As well, we ask that you acknowledge the Government of Alberta and the Alberta Sport, Recreation, Parks and Wildlife Foundation in any promotion associated with your projects.

Please feel free to contact Fred Wilton should you have any questions with respect to this funding. Mr. Wilton can be reached at Alberta Tourism, Parks and Recreation, Sport and Recreation Division, 905 Standard Life Centre, 10405 Jasper Avenue, Edmonton, Alberta T5J 4R7, or by phone at (780) 415-0267. A toll-free connection is available through the Service Alberta Operator by first dialing 310-0000.

I am pleased to know that a portion of our lottery dollars is being put to such valuable use through organizations such as yours. Please accept my best wishes for your continued success.

Sincerely,



Lloyd Bentz
General Manager

supported by



Alberta



Executive Offices
P.O. Box 1315
Edmonton, Alberta
T5J 2M8 Canada

Tel: (780) 427-5447
Fax: (780) 427-5030

Chair

Grant Howell

Vice-Chair

Tony Olmsted

Members

- Ken Balkwill
- Doug Fischer
- Neil Ketter
- Tony Krivoblocki
- Richard Martin
- Rod Matheson
- Larry Murray
- Elaine Noel-Bentley
- John Ramsey
- Helen Rice
- George Walker
- John Whaley

Website

www.lapp.ab.ca

July 23, 2009

Town of Claresholm
Mayor Robert Steel
Box 1000
CLARESHOLM AB T0L 0T0

Dear Mayor Steel:

Re: Notice of LAPP Contribution Rate Increase

The LAPP Board of Trustees has completed an actuarial valuation of the plan as of December 31, 2008. Based on its review of the actuarial information, the Board has decided to implement a contribution rate increase over a three-year term, commencing January 1, 2010.

The impact of the increase for LAPP members and employers in 2010, as a percentage of pensionable salary, is shown below:

Members' Current Rate	7.46% up to YMPE*	10.66% over YMPE
Members' Rate Jan. 1, 2010	8.06% up to YMPE	11.53% over YMPE
Employers' Current Rate	8.46% up to YMPE	11.66% over YMPE
Employers' Rate Jan. 1, 2010	9.06% up to YMPE	12.53% over YMPE

*YMPE refers to the Year's Maximum Pensionable Earnings level determined by the Canada Pension Plan. In 2009, the YMPE is \$46,300.

The actuarial valuation determined that the plan suffered significant investment losses as a result of the worldwide financial crisis in 2008. These losses, combined with the current low interest rate environment, are the primary reasons behind the contribution rate increase.

The Board has consulted with employers, unions and associations over the best way to introduce contribution rate increases. As stakeholders have consistently recommended moderate, incremental increases over large, one-time increases, the Board has chosen to phase the increase in over a three-year period.

The 2010 – 2012 contribution rates are projected to be sufficient to cover current service costs and eliminate the plan's deficit over a 15 year period. However, our assumptions contain a relatively small amount of margin for

Page 2

July 23, 2009

Re: Notice of LAPP Contribution Rate Increase

adverse future experience. If interest rates remain at their current low levels, if investment returns are lower than expected, or if demographic experience changes for the worse, future contribution rate increases may be necessary.

A chart showing the contribution rate schedule for the next three years is now available on the LAPP website at www.lapp.ab.ca. Additional information, including a series of questions and answers, is also available. In the meantime, should you have any further questions please call our CEO, Ron Liteplo, at 780-427-2581.

Yours truly,

A handwritten signature in cursive script that reads "Grant Howell".

Grant Howell
Chair

EDA Alberta
(An association of Economic Developers)
Community Economic Development Training

ECONOMIC DEVELOPMENT ESTABLISHING THE FOUNDATIONS

Registration Form

Location: Pincher Creek, Venue - TBD

Thursday, September 24TH, 2009, 3:00 p.m. – 9:00 p.m.
Friday, September 25th, 2009, 9:00 a.m. – 4:00 pm

Registration Fee - \$30.00

(includes, course materials, dinner -Thursday, lunch - Friday and refreshments)

YES, I will attend

Please make cheque payable to "Alberta SouthWest Regional Alliance Ltd."

Registration Information:

Name: _____

Box # or Street Address: _____

City/Town _____ Postal Code: _____

Company or organization _____

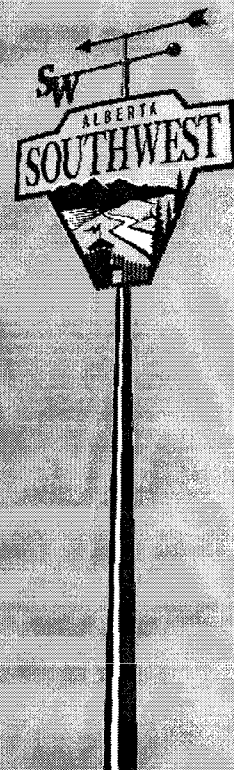
Phone: _____ Fax: _____

E-mail: _____

**Please fax or email your registration form
on or before September 3rd, 2009 to:**

Bev Thornton
bev.thornton@gov.ab.ca
Phone: 403-627-1165
Fax: 403-627-1169

The communities of the Alberta South West Regional Alliance are working together to implement economic development activities in our Region. As part of that initiative, this training is offered to create teams of community and business people to share ideas and be involved in future activities.



Courses of this caliber are typically offered at approximately \$250.00 for a 1 day course.

EDA Alberta
(An association of Economic Developers)

Community Economic Development Training

BUSINESS RETENTION AND EXPANSION

Registration Form

Location: Conference Room – Pincher Creek Provincial Building

Friday, October 2nd, 2009, 9:00 a.m. – 4:00 p.m.

Registration Fee - \$15.00

(includes, course materials, lunch and refreshments)

YES, I will attend

Please make cheque payable to “Alberta SouthWest Regional Alliance Ltd.”

Registration Information:

Name: _____

Box # or Street Address: _____

City/Town _____ Postal Code: _____

Company or organization _____

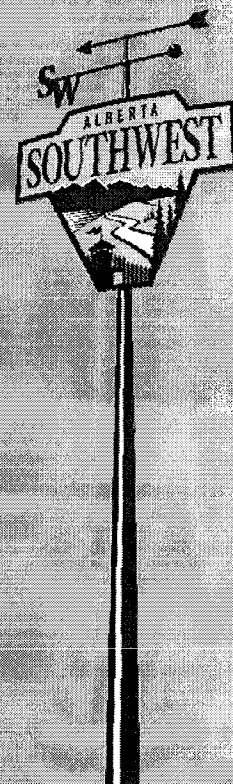
Phone: _____ Fax: _____

E-mail: _____

Please fax or email your registration form
on or before September 9th, 2009 to:

Maureen Webster
maureen.webster@gov.ab.ca
Phone: 403-627-1165
Fax: 403-627-1169

The communities of the Alberta SouthWest Regional Alliance are working together to implement economic development activities in our Region. As part of that initiative, this training is offered to create teams of community and business people to share ideas and be involved in future activities.



Courses of this caliber are typically offered at approximately \$250.00 for a 1 day course.

EDA Alberta
(An association of Economic Developers)
Community Economic Development Training

SUPPORTING AGRICULTURE THROUGH ECONOMIC DEVELOPMENT

Registration Form

Location: Conference Room – Pincher Creek Provincial Building

Friday, October 30TH, 2009, 9:00 a.m. – 4:00 p.m.

Registration Fee - \$15.00

(includes, course materials, lunch and refreshments)

YES, I will attend

Please make cheque payable to “Alberta SouthWest Regional Alliance Ltd.”

Registration Information:

Name: _____

Box # or Street Address: _____

City/Town _____ Postal Code: _____

Company or organization _____

Phone: _____ Fax: _____

E-mail: _____

**Please fax or email your registration form
on or before October 7th, 2009 to:**

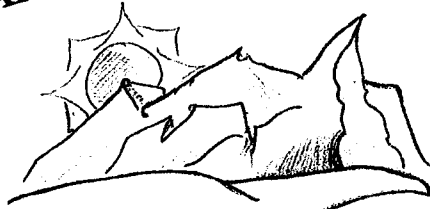
Maureen Webster
maureen.webster@gov.ab.ca
Phone: 403-627-1165
Fax: 403-627-1169

The communities of the Alberta South West Regional Alliance are working together to implement economic development activities in our Region. As part of that initiative, this training is offered to create teams of community and business people to share ideas and be involved in future activities.



Courses of this caliber are typically offered at approximately \$250.00 for a 1 day course.

CLARESHOLM DRUG COALITION



COMMUNITY THAT CARES

July 27, 2009

Town of Claresholm
Claresholm, Alberta
T0L 0T0

Sirs

As you may be aware, the Claresholm and District Drug Coalition cancelled its Drug Awareness Day in June due to poor weather. We have rescheduled the event for Saturday, September 26, 2009, and request use of Amundsen Park for that day. Excluding set up/takedown time, the event will run for about 3 hours, from 1:00 p.m. - 4:00 p.m. We will need access to the washrooms and tables. This was a huge success last year, and we look forward to holding a similar event this year.

We continue to work towards Claresholm becoming a drug-free community, and would appreciate your support.

Thank you for your consideration. Should you have any questions on this, please contact the undersigned at 403-625-2882/9193.

Sincerely,

Joyce Zwick

Acting Chair, Claresholm and District Drug Coalition
c/o Box 2618
Claresholm, Alberta
T0L 0T0



LEGION

August 10, 2009

To Whom it May Concern;

We are writing this letter to ask if it would be possible for the Royal Canadian Legion Br. 41 To be exempt from paying the municipal taxes, as we are an not for profit organization which gives most of our money back to the community.

We lend our support to Veterans and their family's Seniors and youth programs such as bursaries, sports and recreational programs. Hospitals, General and Auxiliary for medical equipment, and of course other community organizations that may require our help.

If you require any additional information, please feel free to contact us.

Respectfully

Jan Blanchard
Secretary/1st Vice President

THE
ROYAL
CANADIAN
LEGION

Branch # 41
CLARESHOLM

414 – 53 Ave. East
P.O. Box 807
Claresholm, AB.
T0L0T0

Ph. 403-625-3755
Fax 403-625-3533

INFORMATION ITEMS



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor # Name</u>	<u>Amount</u>
				Batch # 12813	
40623	2009-07-03			786202 BODYCOTE CANADA INC.	25.20
40624	2009-07-03			785953 CLARESHOLM RENTALS & OILFIELD	178.50
40625	2009-07-03			76354 FUSION ELECTRONICS	250.00
40626	2009-07-03			786908 GOESEELS, DEBRA L	83.40
40627	2009-07-03			36200 HAGEN ELECTRIC	767.33
40628	2009-07-03			44000 ISAACSON, SHIRLEY	431.76
40629	2009-07-03			61350 JACK WATSON SPORTS INC.	70.33
40630	2009-07-03			75955 PALMER, FRED	160.00
40631	2009-07-03			786197 PARCON CONSTRUCTION LTD.	37,437.00
40632	2009-07-03			786899 PEACE LUTHERAN CHURCH	1,000.00
40633	2009-07-03			786156 Q.E.D. ENTERPRISES LTD.	1,000.00
40634	2009-07-03			786571 SUTTER, DARYL	177.87
40635	2009-07-03			900 TELUS	84.11
40636	2009-07-03			4090 WARNACO SWIMWEAR GROUP	89.59
					<hr/>
					41,755.09



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 12835
40637	2009-07-09			600 ALBERTA ASSOCIATION OF M.D.'S	10,856.38
40638	2009-07-09			1025 ALBERTA ONE CALL LOCATION CORP	115.50
40639	2009-07-09			13160 AMBERTEC ROAD TECHNOLOGY LTD.	19,820.91
40640	2009-07-09			786148 BATTERY DIRECT	78.08
40641	2009-07-09			786195 Benchmark Assessment Consultants Inc.	6,090.86
40642	2009-07-09			6390 BISHOFF AUTO & AG CENTRE	634.67
40643	2009-07-09			6801 BROWN OKAMURA & ASSOCIATES LTD	6,839.40
40644	2009-07-09			11880 CARR MCLEAN	1,754.34
40645	2009-07-09			12200 CHARLTON & HILL	240.16
40646	2009-07-09			12325 CHINOOK ARCH REGIONAL LIBRARY	9,416.50
40647	2009-07-09			13125 CLARESHOLM CARE CENTRE	43.46
40648	2009-07-09			13660 CLARESHOLM LOCAL PRESS	1,732.62
40649	2009-07-09			785953 CLARESHOLM RENTALS & OILFIELD	89.25
40650	2009-07-09			786141 CLARESHOLM TAXI	1,426.50
40651	2009-07-09			786502 CLV HOME SPRING WATER LTD.	15.00
40652	2009-07-09			14246 COMMUNITY EMPLOYMENT SERVICES	52.50
40653	2009-07-09			14265 CONCORD ELEVATOR (ALBERTA) LTD.	245.00
40654	2009-07-09			786257 FOOTHILLS FORD SALES	193.58
40655	2009-07-09			786240 GAMMEL'S PLUMBING HEATING & GASFITTING	2,193.06
40656	2009-07-09			111288 GARDEN SOUL	440.21
40657	2009-07-09			31675 GLENTEL WIRELESS CENTRE	271.79
40658	2009-07-09			786908 GOESEELS, DEBRA L	200.00
40659	2009-07-09			36200 HAGEN ELECTRIC	767.33
40660	2009-07-09			786267 LAWSON PRODUCTS INC.	206.85
40661	2009-07-09			56155 LIFESAVING SOCIETY	578.81
40662	2009-07-09			61100 MACKIN WELDING LTD	126.00
40663	2009-07-09			61467 MIDFIELD SUPPLY LTD.	34.92
40664	2009-07-09			786704 MINISTER OF FINANCE (LT)	60.00
40665	2009-07-09			786192 NOBLE CONCRETE (1987) LTD	582.75
40666	2009-07-09			786536 R P WATERWORKS INC.	2,329.18
40667	2009-07-09			786759 SIMPLEX GRINNELL	307.65
40668	2009-07-09			786437 THE WRITE SOURCE	236.02
40669	2009-07-09			97250 TRIMBLE, RAE	385.00
40670	2009-07-09			786649 VIPER OILFIELD SERVICES LTD	708.75
40671	2009-07-09			23500 W.R. MEADOWS OF WESTERN CANADA	2,226.55
40672	2009-07-09			4090 WARNACO SWIMWEAR GROUP	52.50
40673	2009-07-09			111705 WC CLASS II REGIONAL LANDFILL	7,295.04
40674	2009-07-09			111700 WILLOW CREEK RECYCLING	132.50
40675	2009-07-09			126060 ZEP SALES & SERVICE OF CANADA	94.12
40676	2009-07-09			900000 CHINOOK CAMERA CLUB	22.50
40677	2009-07-09			900000 KEN NORTH	450.00
40678	2009-07-09			900000 TREVOR NAVROT	4,400.00
					83,746.24
					Batch # 12839
40679	2009-07-10			900000 TRICON PRECAST CONCRETE PRODUCTS	13,053.60
					13,053.60



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor # Name</u>	<u>Amount</u>
40680	2009-07-23			786213 CAREFREE EXPRESS LTD.	729.75
					Batch # 12870
					729.75



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 12883
40681	2009-07-28			650 ALBERTA BLUE CROSS	4,661.10
40682	2009-07-28			786517 AMSC INSURANCE SERVICES LTD.	2,835.67
40683	2009-07-28			6443 BOB VADNAIS CONSTRUCTION	217.35
40684	2009-07-28			786202 BODYCOTE CANADA INC.	365.40
40685	2009-07-28			786722 CALGARY CARETAKING SUPPLIES LTD.	279.53
40686	2009-07-28			11250 CANADIAN LINEN SUPPLY	336.72
40687	2009-07-28			786213 CAREFREE EXPRESS LTD.	1,044.75
40688	2009-07-28			786845 CHINOOK PIPELINE INC.	179,834.45
40689	2009-07-28			785935 CLARESHOLM & DISTRICT CHAMBER OF COMME	240.00
40690	2009-07-28			786034 CLARESHOLM HEALTH UNIT	130.00
40691	2009-07-28			13660 CLARESHOLM LOCAL PRESS	128.63
40692	2009-07-28			785973 CLEARTECH INDUSTRIES INC.	1,113.67
40693	2009-07-28			786502 CLV HOME SPRING WATER LTD.	116.00
40694	2009-07-28			14246 COMMUNITY EMPLOYMENT SERVICES	22.50
40695	2009-07-28			786058 Corporate Express	105.01
40696	2009-07-28			785951 DB PERKS & ASSOCIATES LTD.	3,382.05
40697	2009-07-28			786690 DBS ENVIRONMENTAL	1,050.00
40698	2009-07-28			58000 DHL EXPRESS (CANADA) LTD.	86.04
40699	2009-07-28			786540 DIRECT ENERGY REGULATED SERVICES	93.18
40700	2009-07-28			21351 EDUFUN INC.	344.30
40701	2009-07-28			786397 EPCOR	85.21
40702	2009-07-28			76356 Excel Telecommunications (Canada) Inc.	24.62
40703	2009-07-28			786908 GOESEELS, DEBRA L	71.33
40704	2009-07-28			49980 HARRY'S TIRE SALES (1984) LTD.	206.10
40705	2009-07-28			786199 HINKLE ELECTRIC	948.38
40706	2009-07-28			786648 HOLBECK, KRISTINE H	94.40
40707	2009-07-28			36800 HOME HARDWARE	1,757.07
40709	2009-07-28			786216 JAMES E. HITTEL	1,575.00
40710	2009-07-28			786359 KLEARWATER EQUIPMENT AND TECHNOLOGIES	4,284.00
40711	2009-07-28			785940 KOST FIRE SAFETY	112.25
40712	2009-07-28			786528 LEON'S JANITORIAL SERVICE	168.00
40713	2009-07-28			56155 LIFESAVING SOCIETY	31.50
40714	2009-07-28			56200 LOCAL AUTHORITIES PENSION PLAN	7,833.37
40715	2009-07-28			786664 MIFFLIN, TOVE	46.94
40716	2009-07-28			786872 MPE ENGINEERING LTD.	66,129.73
40717	2009-07-28			65040 MUNICIPAL INFORMATION SYSTEMS	867.34
40718	2009-07-28			786428 NEXEN MARKETING	23,810.91
40719	2009-07-28			786905 ONECONNECT SERVICES INC. T46194	62.51
40720	2009-07-28			786197 PARCON CONSTRUCTION LTD.	639,221.63
40721	2009-07-28			76300 PEDERSEN TRANSPORT LTD.	989.02
40722	2009-07-28			786167 PITNEY BOWES GLOBAL CREDIT SERVICES	341.75
40723	2009-07-28			76400 PITNEYWORKS	4,242.00
40724	2009-07-28			786454 PRAXAIR DISTRIBUTION	27.22
40725	2009-07-28			86300 RECEIVER GENERAL FOR CANADA	17,676.93
40726	2009-07-28			786168 ROBINS SOUTHERN PRINTING	2,517.85
40727	2009-07-28			786646 SKYLINE COFFEE BREAK SERVICES	114.50
40728	2009-07-28			13525 SOBEYS CLARESHOLM	785.30
40729	2009-07-28			900 TELUS	4,782.32
40730	2009-07-28			786391 THE CYPRESS GROUP	121.80



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
40731	2009-07-28			97000	TOWN OF CLARESHOLM	38.39
40732	2009-07-28			111800	WORKERS' COMPENSATION BOARD	3,685.50
40733	2009-07-28			786157	Wrenches Heavy Equipment Repairs Ltd.	1,234.00
40734	2009-07-28			900000	C.M. ETHIER	981.00
40735	2009-07-28			900000	CARNIVALS FOR KIDS AT HEART!	210.00
40736	2009-07-28			900000	CLAIR HOCKLEY	175.00
40737	2009-07-28			900000	CLARESHOLM JUNIOR RODEO CLUB	500.00
40738	2009-07-28			900000	CORPORATE PROMOTIONS PLUS	1,017.24
40739	2009-07-28			900000	Dollman's Water Well Drilling Inc.	5,709.45
40740	2009-07-28			900000	DOUROS PIZZA	104.67
40741	2009-07-28			900000	ESC AUTOMATION	572.25
40742	2009-07-28			900000	HAROLD CHASE	568.00
40743	2009-07-28			900000	JAMES & MYRNA RICHARDS	50.00
40744	2009-07-28			900000	KAREN LINDERMAN	200.00
40745	2009-07-28			900000	RHONDA CURRIE	63.07
40746	2009-07-28			900000	The Pipeline Water Co-op Ltd.	250.00
						990,673.90
						Batch # 12891
40747	2009-07-29			900100	BAYFORD, JAMES W	511.52
						511.52



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 6 of 6
August 17, 2009
9:38:15 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount	Batch #
							12898
40748	2009-07-31			6441	BOB HONG JANITORIAL LTD.	294.00	
40749	2009-07-31			786202	BODYCOTE CANADA INC.	304.16	
40750	2009-07-31			786354	BONETTI, TONY	100.00	
40751	2009-07-31			786718	CICON ENGINEERING	17,489.85	
40752	2009-07-31			13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50	
40753	2009-07-31			13325	CLARESHOLM FIRE DEPARTMENT	90.00	
40754	2009-07-31			785953	CLARESHOLM RENTALS & OILFIELD	178.50	
40755	2009-07-31			786543	COMPUTER TECH	52.50	
40756	2009-07-31			786058	Corporate Express	122.09	
40757	2009-07-31			786397	EPCOR	68.49	
40758	2009-07-31			786164	FCSS Association of Alberta	500.00	
40759	2009-07-31			111288	GARDEN SOUL	114.69	
40760	2009-07-31			786204	GIESE, BRENDA	120.00	
40761	2009-07-31			786908	GOESEELS, DEBRA L	150.00	
40762	2009-07-31			786648	HOLBECK, KRISTINE H	90.00	
40763	2009-07-31			44000	ISAACSON, SHIRLEY	104.50	
40764	2009-07-31			786620	LEONARD, DON	104.50	
40765	2009-07-31			56200	LOCAL AUTHORITIES PENSION PLAN	7,799.71	
40766	2009-07-31			786519	MACPHERSON, DOUG	104.50	
40767	2009-07-31			786570	MOORE, DAVID	104.50	
40768	2009-07-31			65000	MUNICIPAL DISTRICT OF WILLOW	5,730.86	
40769	2009-07-31			66100	NATIONAL SECRETARY-TREASURER	1,808.81	
40770	2009-07-31			786273	QUAYLE, CONNIE	104.50	
40771	2009-07-31			86300	RECEIVER GENERAL FOR CANADA	17,496.34	
40772	2009-07-31			786468	SHAW CABLE	53.50	
40773	2009-07-31			786646	SKYLINE COFFEE BREAK SERVICES	114.50	
40774	2009-07-31			786111	STEEL, ROB	225.50	
40775	2009-07-31			786571	SUTTER, DARYL	104.50	
40776	2009-07-31			900	TELUS	483.72	
40777	2009-07-31			786217	TRUMBLEY & HAMPTON INC.	41,658.50	
40778	2009-07-31			125000	YOUNG PARKYN MCNAB LLP	2,625.00	
40779	2009-07-31			900000	CORT DELANO	625.00	
40780	2009-07-31			900000	KEN NORTH	465.00	
40781	2009-07-31			900000	KIETH CARLSON	50.00	
40782	2009-07-31			900000	MARK OR SHARON STUBBS	4,800.00	
40783	2009-07-31			900000	SHANE CHISHOLM	400.00	
40784	2009-07-31			900000	STETTLER & DISTRICT FCSS	125.00	
							106,946.22

Total

1,237,416.32

ACCELERATE YOUR BUSINESS

A TRANSFORMATIONAL 1-DAY MANAGEMENT WORKSHOP WITH DONALD COOPER, MBA

Presented and sponsored for you by:

Government of Alberta



RURAL ALBERTA'S DEVELOPMENT FUND

UNIVERSITY OF ALBERTA SCHOOL OF BUSINESS Alberta Business Family Institute

CREATING PATHWAYS for entrepreneurial families

SouthGrow Regional Initiative



Donald will deliver the "straight goods" on how to:

- 1 Create and deliver compelling value and experiences** that will grab your target customers and grow your bottom line.
- 2 Market more effectively** on a tight budget.
- 3 Proactively manage your business, your team and your bottom line.**
- 4 Attract, lead and retain** a top performing team and deal with non-performance.
- 5 Visualize and create an extraordinary and more profitable future** that will fulfill, challenge and reward you and your team.



Donald Cooper is respected by business owners and managers throughout the world as a thought leader and passionate visionary in the areas of marketing business innovation.

As an owner of Cooper Canada, the former world leading sporting goods manufacturer, and the founder, President and Chief Visionary Officer of Alive and Well, an award winning retailer, Donald Cooper

will help you sell more, manage smarter, grow your bottom line and ... have a life!

Why you should attend this extraordinary 1-day Management Workshop

Managing any business today is tough... and getting tougher. We're all faced with more demanding customers, more and stronger competition, increased complexity and shrinking margins. Mediocrity is no longer an option! On top of that, great staff are hard to find and keep...and that problem won't go away anytime soon.

This program is specifically designed for the owners, CEOs and managers of businesses that want to create compelling customer value, world-class efficiency, a sustainable and more profitable future and a competitive advantage over their competitors.

Thursday, September 17, 2009

9 am - 4 pm at the Lethbridge Lodge

COST TO ATTEND: \$50 per person including GST

INCLUDED IN YOUR REGISTRATION FEE:

- An extraordinary day with Donald Cooper
- Course material
- Lunch and refreshments
- Opportunity to network with your peers

TO REGISTER

For more information on this exciting opportunity contact Mary Swanek at 403-394-0615 or mary.swanek@southgrow.com

Registration: Deadline September 10, 2009

You Are Invited to Alberta SouthWest's next step in an energetic program of tourism sector development! The event will be an exchange of strategic and practical information.

TUESDAY, OCTOBER 6TH

6:30pm - 8:00pm.

Heritage Inn - Pincher Creek

Mix & mingle 6:30 - 7:30 pm {Refreshments will be served}

7:30pm Brief Program {More information to follow}

The evening will involve a 'mini-trade show' set-up of the room, with tourism operators having a chance to display information about their business.

If you would like to obtain space/table for this night, or if you have any questions/comments, please contact me prior to September 15th, 2009.

Maureen Webster 1-888-627-3373 or by email maureen.webster@gov.ab.ca

Take this opportunity to: promote your business; meet tourism operators, business owners, marketing organizations from within your region. Create effective partnerships!

This will be a great event, hope to see you there!



Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

August 11, 2009

**Re: Monthly Policing Report
July 2009.**

Dear Sir,

1. Claresholm Detachment dealt with 233 occurrences in the month of July. In addition to the statistics supply on the attached pages members also wrote 88 traffic tickets on the highways and streets in our Detachment area.
2. As you are aware there was a bank robbery in Granum, then an armed robbery at the hotel in Stavely. This matter has been resolved and an individual is charged with these offenses, as well as additional armed robberies in Lethbridge and Strathmore. Lethbridge Major Crimes developed some evidence and Claresholm members, and members from Lethbridge Regional Police arrested the suspect at a residence southwest of Claresholm. This matter is presently before the courts.
3. We have had a fairly busy summer with a noticeable increase in thefts from the Industrial and Commercial areas in Claresholm. We have also had a number of thefts in the rural areas from various well sites and camping areas. Our efforts to establish a COP Program for Claresholm are ongoing, we have identified a number of volunteers and are in the process of formalizing this group. We are also continuing to complete our grant application for a full time School Resource Officer and in the near future I will be requesting your signature on a letter of support for this application. We have also had an increase in the number of domestic disturbances in our detachment area.
4. Claresholm Detachment is fully staffed, with the exception of our part time clerk position. It is clear that staffing this position will be a long process and as previously mentioned is somewhat out of our control at the local level.
5. Claresholm Detachment is now reporting to Inspector Joe McGeough in Lethbridge. He is my direct supervisor and at some point in the future I'm sure you will have the opportunity to meet him.
6. Please find attached a statistical breakdown for our calls for service for the month of July. If you have any questions or concerns please give me a call.

Yours truly,



Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Occurrence Stats (All Violations)

Spécial Unit: k2174
All codes

Mayor's Report
From 2009/07/01 to 2009/07/31

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	1	200.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	15	0	15	1	14	100.0%
	16	0	16	2	15	106.3%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	2	0	2	1	0	50.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	2	0	2	0	1	50.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	19	0	19	3	6	47.4%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	1	0	1	1	1	200.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	1	0	1	0	1	100.0%
9910 0030 Drivers Licence Suspensions - By Police	1	0	1	1	0	100.0%
9950 0010 Municipal Bylaws - Traffic	1	0	1	0	1	100.0%
	27	0	27	6	10	59.3%
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	3	1	2	1	0	50.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	3	0	3	3	0	100.0%
9230 0030 Impaired Care & Control (by Alcohol) of Motor Vehicle	3	0	3	2	0	66.7%
9230 0050 Impaired Care & Control over 80 mg% of Motor Vehicle	1	0	1	1	0	100.0%
9240 0010 Failure/Refusal to Provide Breath Sample	1	0	1	1	0	100.0%
	11	1	10	8	0	80.0%
Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous operation of Motor Vehicle	2	0	2	2	0	100.0%
	2	0	2	2	0	100.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	0	2	1	1	100.0%
7300 0010 Child Welfare Act - Offences Only	1	1	0	0	0	0.0%
7300 0080 Litter Act - Offences Only	1	0	1	0	0	0.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	3	0	3	0	1	33.3%
8840 0297 Coroner's Act - Sudden Death	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	3	0	3	0	3	100.0%
8840 0316 Fuel Oil Tax Act - Other Activities	1	0	1	0	1	100.0%
8840 0336 Mental Health Act - Other Activities	3	0	3	0	3	100.0%
8840 0341 911 Act - Other Activities	12	0	12	0	12	100.0%

Occurrence Stats (All Violations)

Spécial Unit: k2174

All codes

Mayor's Report

From 2009/07/01 to 2009/07/31

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	1	100.0%
	28	1	27	1	23	88.9%
Violation group - Provincial Statutes - Municipal By-laws				Clearance		
9955 0010 Municipal Bylaws - Other	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
3410 0010 Failure to comply with condition of undertaking or reco...	0	0	0	0	1	0.0%
3410 0017 Fail to Comply with an Undertaking	1	0	1	1	0	100.0%
3410 0030 Breach of recognizance - other	1	0	1	1	0	100.0%
3430 0010 Disturbing the peace	5	0	5	0	2	40.0%
3520 0010 Fail to comply probation order	1	0	1	1	0	100.0%
3530 0020 Harassing phone calls	1	0	1	0	0	0.0%
8550 0140 Breach of Peace	1	0	1	0	1	100.0%
	10	0	10	3	4	70.0%
Violation group - Other Criminal Code - Offences Against Morals				Clearance		
3450 0010 Indecent act	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - National Survey Codes				Clearance		
8999 3008 Request of Service of Legal Document - Warrant Other th...	1	0	1	0	0	0.0%
8999 3040 Request of service of legal document-summons, subpoena,...	1	0	1	0	1	100.0%
8999 3057 Prisoners Held	9	0	9	5	4	100.0%
8999 3058 Prisoners Escorted	2	0	2	0	1	50.0%
8999 3062 Alcohol Abuse / Use Involved	7	0	7	3	4	100.0%
	20	0	20	8	10	90.0%
Violation group - FES - Other FES Statutes				Clearance		
6900 0195 Corrections & Conditional Release Act - Offences Only (...)	1	0	1	0	1	100.0%
8840 0171 Family Orders & Agreements Enforcement Assistance Act - ...	1	0	1	0	1	100.0%
	2	0	2	0	2	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174

All codes

Mayor's Report
From 2009/07/01 to 2009/07/31

Violation group - Economic Crime - Major Fraud and Theft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000 334(b) CC	11	1	10	2	2	40.0%
2160 0035 False pretences less than or equal to \$5000	0	0	0	0	1	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$...	0	0	0	0	2	0.0%
	11	1	10	2	5	70.0%

Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Violation group - Crimes Against the Person - Sexual Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1610 0010 Robbery - with Firearm	1	0	1	0	0	0.0%
1625 0010 Criminal Harassment	2	0	2	0	2	100.0%
1627 0010 Uttering threats against a person	5	3	2	1	1	100.0%
	8	3	5	1	3	80.0%

Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1430 0010 Assault	7	1	6	2	3	83.3%
	7	1	6	2	3	83.3%

Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0070 Theft under or equal to \$5000 - Shoplifting 334(b) CC	1	0	1	1	0	100.0%
2141 0021 Theft of truck under or equal to \$5000 334(b) CC	1	0	1	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	5	0	5	0	0	0.0%
	7	0	7	1	0	14.3%

Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000 334(a)	1	0	1	0	0	0.0%
2131 0028 Theft of sport utility vehicle (SUV) over \$5000	1	0	1	0	0	0.0%
2131 0041 Theft of other motor vehicle over \$5000	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174

All codes

Mayor's Report
From 2009/07/01 to 2009/07/31

Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2131 0091 Taking Motor Vehicle/Vessel over \$5000 without consent ...	0	0	0	0	1	0.0%
	3	0	3	0	1	33.3%
Violation group - Crimes Against Property - Possession of Stolen Goods				Clearance		
2150 0010 Possession of property obtained by crime less than or e...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	0	0	0	1	0	0.0%
	0	0	0	1	0	0.0%
Violation group - Crimes Against Property - Mischief				Clearance		
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	8	1	7	0	3	42.9%
	8	1	7	0	3	42.9%
Violation group - Crimes Against Property - Break and Enter				Clearance		
2120 0010 Break and Enter - Business	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	3	1	2	0	0	0.0%
	3	1	2	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
8550 0010 Index Checks	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	35	0	35	0	35	100.0%
8550 0020 Abandoned Vehicles	3	0	3	0	3	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	7	0	7	0	9	128.6%
8550 0040 Animal Calls	5	0	5	0	4	80.0%
8550 0050 False Alarms	9	0	9	0	8	88.9%
8550 0060 Items Lost/Found - except passports	5	0	5	0	4	80.0%
	64	0	64	0	63	98.4%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
8550 0080 Person Reported Missing	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	1	100.0%
8550 0090 Property Check	1	0	1	0	1	100.0%
8550 0101 Request to locate individual	5	0	5	0	5	100.0%
	7	0	7	0	7	100.0%
Violation group - Common Police Activities - Assistance Files				Clearance		
8545 0010 Assistance to Canadian Federal Dept/Agency	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agen...	1	0	1	0	1	100.0%
	2	0	2	0	1	50.0%

Occurrence Stats (All Violations)

Special Unit: k2174

All codes

Mayor's Report

From 2009/07/01 to 2009/07/31

Violation group - C&E - Customs Act	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
6300 0060 Customs Act - Running the Port - Offences Only	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Totals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
	242	9	233	38	152	81.5%



Livingstone Range

NEWS RELEASE

August 4, 2009

LEADERSHIP CHANGES IN LIVINGSTONE RANGE SCHOOL DIVISION

Livingstone Range School Division Board of Trustees has collaboratively identified the following priorities for our school jurisdiction as we move into a new three year planning cycle:

1. improve student access to a broader range of high school programs
2. improve junior high achievement in Science and Math
3. improve FNMI success and achievement
4. ensure parental and community involvement in decision making

We have at this time, also been fortunate in hiring 28 new teachers for the 2009-2010 school year that will require mentoring and support in addressing the needs of our students.

In order to ensure that the Board's priorities are addressed and to support teacher excellence, we are announcing the following leadership changes.

HARRIS NAMED ASSISTANT TO THE SUPERINTENDENT

Livingstone Range School Division # 68 is pleased to announce the appointment of Stephen Harris as Assistant to the Superintendent. Mr. Harris has worked in Livingstone Range School Division for 20 years. Over the years he has served in a number of roles including teacher, Principal and Associate Superintendent. He has served in this latter role for 7 years.

Mr. Harris will work closely with the Superintendent to develop frameworks and action plans to support the "Board's" four priorities.

"This appointment will allow the Division to build capacity and offer continued and timely support to our schools," said Ellie Elliott, Superintendent of Schools.

OLMSTEAD NAMED ASSOCIATE SUPERINTENDENT, EDUCATIONAL SERVICES

Livingstone Range School Division #68 is pleased to announce the appointment of Kathy Olmstead as Associate Superintendent, Educational Services. Ms Olmstead has worked in Livingstone Range School Division for 25 years. Over the years she has served in a number of roles including teacher, Learning Support Teacher, Principal and Director, Learning Support Services.

Ms Olmstead brings a rich background in curriculum, instruction and special education. She will work closely with the Director of Learning Support Services, Director of Technology Services, and the School Improvement Coordinator to coordinate the delivery of effective educational programs and services to Livingstone Range students.

Livingstone Range School Division #68 has 15 schools and 12 Hutterite colony schools in southwestern Alberta. The division office is located in Claresholm, Alberta.

Contacts:

Jim Burdett, Chairman of the Board of Trustees
Ellie Elliott, Superintendent of Schools

(403) 553-2130 or (403) 625-7071 cell
(403) 625-3356 or 1-800-310-6579

Province's Oldest Theatre Home to Arts Revival

Fort Macleod's Empress Theatre Society is enhancing quality of life in rural communities across southern Alberta thanks to funding from RADF.



PEER Connections Serves up Life Skills One Cup at a Time

RADF funding is helping at-risk rural youth in east-central Alberta gain work experience and life skills through an innovative *PEER Connections* program.



Partnerships form Backbone of West Yellowhead Arts Project

The Yellowhead Regional Arts Festival Society is using funding from RADF to build a communications and resource sharing model to bring together arts and cultural groups in the west-central Yellowhead region.



Updates and Outcomes provides insight into the projects, programs and people sponsored by Rural Alberta's Development Fund, a not-for-profit company, whose funding is provided by the Government of Alberta. Please feel free to share this bulletin with friends and colleagues.

RADF Chair Named Volunteer of the Year by Hockey Canada

RADF's own Bob Clark was honoured in May for his lifelong commitment to minor hockey in Alberta. [Read More...](#)

RADF Announces \$6.8 Million in Funding

RADF recently announced \$6.8 million in funding for five new projects.

Three projects support education and leadership training across the province. [Read More...](#)

Another supports tourism and educations in the Peace region and the fifth provides community outreach in High Level. [Read More...](#)

Updates and Outcomes is a free e-bulletin sent to stakeholders interested in learning how RADF is promoting growth, prosperity and quality of life in rural Alberta. Anyone who is interested may [subscribe](#). Please click here to [unsubscribe](#). Visit us online at www.ruralalbertasfund.com or call 877.940.7233

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 3 (2009)
EXECUTIVE COMMITTEE MEETING
Thursday, May 14, 2009 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Paul Goldade - *Chair*
Terry Michaelis - *Vice-Chair*
Henry Van Hierden
Doug MacPherson

Doug Thornton
Gordon Wolstenholme
Dick Fenton

STAFF:

Lenze Kuiper - *Director*

Barb Johnson - *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – May 14, 2009.....
2. **Delegation** – BDO Dunwoody Chartered Accountants
3. **Approval of Minutes** – April 9, 2009..... (attachment)
4. **Business Arising from the Minutes**
5. **New Business**
 - (a) Auditors' Report and Financial Statements 2008(handout)
 - (b) Draft ORRSC Annual Report 2008(handout)
 - (c) Sample Performance Appraisal Forms..... (attachment)
 - (d) Replacement of Eavestrouthing..... (attachment)
 - (e) Purchase of Office Furniture.....(handout)
 - (f) Correspondence from County of Newell re Intermunicipal Development Plan..... (attachment)
 - (g) Provincial Land Use Workshop with Brownlee LLP.....
6. **Accounts**
 - (a) Office Accounts – March 2009..... (attachment)
7. **Director's Report**
8. **Executive Report**

9. **Adjournment**.....

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. **APPROVAL OF AGENDA**

Moved by: Terry Michaelis

THAT the Executive Committee approves the agenda, as presented. **CARRIED**

2. **DELEGATION – BDO Dunwoody Chartered Accountants**

- Bryan Machacek and Dennis Sudo of BDO Dunwoody Chartered Accountants presented and reviewed the Auditors' Report and Financial Statements for the year ending December 31, 2008. In their opinion, these financial statements present fairly, in all material respects, the financial position of the Commission and the results of its 2008 operations. The Commission had another good year with excess of revenues over expenditures (before capital expenditures and allocations to special reserve) of \$159,050.

3. **APPROVAL OF MINUTES**

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the minutes of April 9, 2009, as presented. **CARRIED**

4. **BUSINESS ARISING FROM THE MINUTES**

None.

5. **NEW BUSINESS**

(a) **Auditors' Report and Financial Statements 2008**

Moved by: Henry Van Hierden

THAT the Executive Committee accepts the Auditors' Report and Financial Statements for the year ending December 31, 2008, as presented. **CARRIED**

(b) **Draft ORRSC Annual Report 2008**

Moved by: Dick Fenton

THAT the Executive Committee accepts the Draft ORRSC Annual Report 2008 as presented, which will be combined with the Auditors' Report and Financial Statements for the year ending December 31, 2008 and referred to the Board of Directors for approval at the June 4, 2009 Annual General Meeting. **CARRIED**

(c) Sample Performance Appraisal Forms

- As discussed at the last meeting, sample performance appraisal forms have been compiled and included with the agenda. The Executive Committee feels the performance appraisal process should consist of two-parts:
 1. agree upon and accept goals for performance (at the beginning)
 2. evaluate performance (measured by the goals agreed upon)
- A committee should be established to review the sample appraisal forms and put together a recommendation for consideration by the Executive Committee.

Moved by: Gordon Wolstenholme

THAT a committee consisting of Lenze Kuiper, Paul Goldade and Dick Fenton be established to draft a revised Director Performance Review form for consideration by the Executive Committee at a future meeting. **CARRIED**

(d) Replacement of Eavestrouthing

- The continuous eavestrouthing on the office building has a number of leaks and needs to be repaired or replaced. Three companies were contacted for quotes but only one replied.

Moved by: Doug MacPherson

THAT the quote for removal and replacement of the eavestrough from Exteriors By Leroy & Darcy Ltd. for \$1,606.50 be accepted. **CARRIED**

(e) Purchase of Office Furniture

- The front office is being renovated to incorporate the subdivision office and files in addition to reception and bookkeeping. A new configuration is required to increase from two to three workstations and the existing furniture is too large and mismatched. Corporate Express has provided a quote of \$11,028.15 for three new workstations.

Moved by: Dick Fenton

THAT the Executive Committee authorizes the purchase of three workstations from Corporate Express at the quoted price of \$11,028.15 to be taken from the Operating Reserve Fund. **CARRIED**

(f) Correspondence from County of Newell re Intermunicipal Development Plan

- The County of Newell No. 4 sent a letter of appreciation for the capable assistance and professional conduct of Diane Horvath and Gavin Scott in completing their Intermunicipal Development Plan with the City of Brooks. They also praised Diane as their planner for her rural experience and knowledge along with her calm and confident approach in planning-related matters.

Moved by: Terry Michaelis

THAT the correspondence from the County of Newell No. 4 be received as information and placed in the personnel files of Diane Horvath and Gavin Scott. **CARRIED**

(g) Provincial Land Use Framework Workshop with Brownlee LLP

- ORRSC will host a workshop on the Provincial Land-use Framework featuring Barry Sjolie from Brownlee LLP as quest speaker. We are still trying to pin down a date, probably sometime in June.

- The Director handed out a News Release dated May 13, 2009 regarding the establishment of the South Saskatchewan Regional Advisory Council. The South Saskatchewan Region ranges from the Town of Crossfield in the north to Montana, and from the B.C. border to Saskatchewan. The region includes Calgary, Lethbridge and Medicine Hat. Eighteen members representing municipal and provincial bodies, industry and environmental perspectives have been appointed so far and a seat has been held for a Treaty 7 First Nations member. This is the second council established for the seven land-use planning regions across Alberta and the remaining five will be phased in by the end of 2011.
- The Regional Advisory Councils, under the Land-use Framework will provide the Government of Alberta with advice in the development of regional plans. Once approved, the regional plans will provide the direction for land and natural resource use in all of the regions and help Alberta better balance its economic development with social and environmental values.

Moved by: Doug Thornton

THAT the News Release and Provincial Land-use Framework update be accepted as information. **CARRIED**

6. APPROVAL OF ACCOUNTS

(a) Office Accounts – March 2009

- A member asked why Bridge City Chrysler expenses were under the Staff Mileage account. Lenze will check on this for the next meeting.

5150	Staff Mileage	S. Johnson (January - March)	\$ 156.00
5160	Staff Field Expense	G. Scott	8.39
5150	Staff Mileage	Bridge City Chrysler	66.95
5150	Staff Mileage	Bridge City Chrysler	46.95
5150	Staff Mileage	Imperial Oil	317.26
5150	Staff Mileage	Petty Cash (gas & wash)	23.33
5170	Staff Conference & Area	Petty Cash (Econ. Development Session - L. Kuiper & G. Scott)	40.00
5285	Building Maintenance	Petty Cash (furnace filters)	17.31
5320	General Office Supplies	Petty Cash (scotties, salt)	17.88
5350	Postage & Petty Cash	Petty Cash (postage)	69.12
5530	Coffee & Supplies	Petty Cash (coffee)	21.67
4140	Approval Fees	County of Newell	300.00
5270	Renovations	Integrity Builders	22,156.54
5280	Janitorial Services	Madison Ave Business Serv ...	425.00
5285	Building Maintenance	Wild Rose Horticultural	65.00
5310	Telephone	Telus	417.96
5580	Equipment & Furniture Rental	Telus	245.05
5320	General Office Supplies	Citi Cards	80.81
5320	General Office Supplies	Staples	114.73
5380	Printing & Printing Supplies	Staples	36.23
5330	Dues & Subscriptions	Westwind Weekly	42.86
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding .	21.00
5435	GIS Digital Map Purchase	Valtus Imagery Services	89.95
5440	Land Titles Office	Alberta Registries	630.00
5460	Public Relations	Michael Persinger	500.00
5475	GIS Computer Software	Safe Software	4,525.00

5520	Meetings	Ramada Hotel	470.50
5540	Other	Lethbridge Truck Terminal	79.18
5540	Other	Greyhound Courier	48.47
5540	Other	Purolator Courier	48.54
5570	Equipment Repairs & Maint	Pitney Bowes	99.95
5570	Equipment Repairs & Maint	Xerox	1,275.44
5590	Equipment & Furniture Purchase	Reiter Computer Assoc.	2,562.00
1160	GST Receivable	GST Receivable	1,665.83
TOTAL:			<u>\$36,684.90</u>

Moved by: Doug MacPherson

THAT the Executive Committee approves the Office Accounts of March 2009 (\$36,684.90), as presented, with information to follow on the two Bridge City Chrysler expenses. **CARRIED**

7. DIRECTOR'S REPORT

- The Director has been out meeting with municipalities regarding a new strategic plan, business plan, funding, services, etc. He hopes to visit all by the end of July.

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Director's Report, as presented. **CARRIED**

8. EXECUTIVE REPORT

9. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT, we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:40 p.m. until Thursday, June 11, 2009 at 7:00 p.m.

CARRIED

/bj

CHAIR: _____

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY

Annual Meeting June 23, 2009

ATTENDEES: Earl Hemmaway – M. D. of Willow Creek
Debbie Millar – Wandering Willows
Shirley Isaacson – Town of Claresholm
Brydon Saunders – F.C.S.S. Stavely
Neil Ohler – Lay Representative
Howard Paulson – New Member
Lyal O’Neill – Office Coordinator

REGRETS: Gerry Cleaver – Lay Representative
Bob Thompson – Seniors Center
Anna-Mae Mifflin – Porcupine Hills Lodge
Ron Hanson – Town of Granum

Neil Ohler called the meeting to order at 10:00 and introduced and welcomed our new member Howard Paulson.

Motion by Earl Hemmaway and seconded by Shirley Isaacson to accept the minutes of the meeting held June 17, 2008. Carried.

Financial Statements:

Motion by Shirley Isaacson and seconded by Brydon Saunders to accept the financial statement with a Note added reflecting the Casino Fund Raising. Carried. Lyal O’Neill will contact the accountant.

Election of Officers:

Lyal O’Neill assumed the chair and asked for nominations from the floor for Chairman. Motion by Debbie Millar and seconded by Brydon Saunders that our officers remain the same for the upcoming year. Carried

Appointment of Signing Authorities:

Motion by Shirley Isaacson and seconded by Brydon Saunders to renew our signing authorities as is to be any 2 of:

Neil Ohler
Shirley Isaacson
Earl Hemmaway
Bob Thompson

Appointment of Accountant:

Earl Hemmaway moved seconded by Brydon Saunders to appoint Warren Ball as our accountant for the 2010 Fiscal Year. Carried

Appointment of Committees:

Motion by Debbie Millar and seconded by Shirley Isaacson to keep the Personnel committee as is, the Chairman and the Vice Chairman will do the Office Co-coordinator annual performance review. Carried.

Earl Hemmaway adjourned this meeting.

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors June 23, 2009

ATTENDEES: Earl Hemmaway – M. D. of Willow Creek
Debbie Millar – Wandering Willows
Shirley Isaacson – Town of Claresholm
Brydon Saunders – F.C.S.S. Stavely
Neil Ohler – Lay Representative
Howard Paulson – New Member
Lyal O’Neill – Office Coordinator

REGRETS: Gerry Cleaver – Lay Representative
Bob Thompson – Seniors Center
Anna-Mae Mifflin – Porcupine Hills Lodge
Ron Hanson – Town of Granum

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson seconded Earl Hemmaway to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Moved by Earl Hemmaway seconded Brydon Saunders to accept the minutes of the meeting held **May 19, 2009**. Carried.

3.0 BUSINESS ARISING

3.1 Moved by Howard Paulson seconded Shirley Isaacson to leave rates and fees as is. Carried.

4.0 CORRESPONDENCE

4.1 none

5.0 REPORTS

5.1 Financial Report – Moved by Shirley Isaacson seconded Howard Paulson to accept the report. Carried

5.2 Office Coordinator Report- Motion by Debbie Millar seconded by Earl Hemmaway to accept the report. Carried

5.3 Advertising & Fundraising- Shirley Isaacson, Town of Claresholm has allocated \$10,000 to TRANSPORTATION SOCIETY from the Municipal Sustainable Initiative Grant.

5.4 Chairman’s Report- no report.

6.0 NEW BUSINESS

6.1 Members asked to review Bylaws for discussion at the next meeting. A Special meeting will be held on July 21, 2009, at 10:00 am at the Town Office.

6.2 Earl Hemmaway volunteered to drive in the Granum Parade if there is one.

6.3 We are not aware of a Stavely parade this year.

6.4 Claresholm Parade – August 8 at 11:00. Brydon Saunders volunteered to drive 1 van & suggested we run 2-3 vans in the parade. Neil Ohler

will be entering go-carts with wagons and wheelchairs to spice things up!

- 7.0 A Special Meeting will be held on July 21, 2009 at 10:00 at Town of Claresholm, Conference Room**
- 8.0 NEXT MEETING is 10:00 am. Sept 22, 2009 at Town of Claresholm, Conference Room**
- 9.0 The meeting was adjourned by Earl Hemmaway at 11:25 am.**

PRESENT: Earl Hemmaway, Shirley Isaacson, Michelle Day, Karen Bishop, Karen Florence, Audrey Hoffman, Jeanette Vegter, Hazel Johnson, Anna Mae Mifflin

1. **Earl Hemmaway called the meeting to order.**
2. **Additions to agenda:** Relay for Life
3. **Acceptance of Agenda –*Shirley Isaacson made a motion to accept the agenda as amended. All in favor, carried.***
4. **Minutes of Last meeting – Karen Bishop *made a motion to accept the minutes of the May 5, 2009 meeting. All in favor, carried.***
5. **Reports**

Manager's Report

-Business Arising from Report

Outstanding Items:

Lodge Waiting List & Supportive Living – 46

APHAA CAO 101 Workshop and AGM – very basic but interesting. More modules to attend. May become mandatory. Michelle to sit on the Alberta Executive committee.

Lodge Modernization Grant Update – we got it yesterday. New Blinds this month as well as new handles and locks this month.

Blue Grass Society – no response

Basement Response – Chad, no response

PPCA Decision – both accounts of emotional abuse dismissed by the Ministry.

Staff Appreciation – moved to Wednesday, June 24 at 6:30

Jeanette Vegter made a motion to change the appreciation night to June 24 at the Golf Course. All in favor, carried.

Staff Educational Workshop in Airdrie June 17th – Joan Larson to attend, along with Michelle, Arlette, and Pam.

Marion Hart, a resident, would like to donate a new piano. Anna-Mae Mifflin made a motion to accept the donation of the new piano. All in favor, carried.

Audrey Hoffman made a motion to accept the Manager's Report. All in favor, carried.

NEW BUSINESS

Relay for Life – Jeanette Vegter made a motion to donate \$200.00 to the Relay for Life. All in favor, carried.

5.2 Southern Zones Meeting – May 27, 2009 Lethbridge – Shirley and Anna-Mae attended. ASCHA Board is saying 2010 is a meeting to attend, will have many changes.

Funding they are saying is still going to follow the individual, lodges unhappy with this. LAP grant will no longer exist to Lodges

September 23 in Claresholm is the next meeting. Booked at Golf Course. Tour new housing.

5.3 Lodge Expansion

June 26 – Sod Turning 11:00 am. To invite Mayor of Claresholm, Stavely, Reeve of MD, and councils, Ted Menzies, Evan Berger, Lodge Board. Should have a lunch available. Randall from M&K, Don Leonard MSCU, Tony Oleinick, Local Press.

Maury McLeod had some of his fence on our property . We will replace his fence with a wood fence and most trees pulled out. To pull out the rest of the lilacs. May use that area for guest parking. Papers are all signed. Contact Tim Perry for money for M&K.

6. Recreation Report – all is going well.

Shirley Isaacson made a motion to accept the recreation report as presented. All in favor, carried.

7. Maintenance Report –as per report.

Jeanette Vegter made a motion to accept the maintenance report as presented. All in favor, carried.

8. Financial Report –

Audrey Hoffman made a motion to pay the bills. All in favor, carried.

9. Committee Reports – Conditional Assessment Report - Michelle and Arlette will break up report into years as the committee have been unable to meet.

10. Correspondence - Karen Bishop made a motion to donate \$100.00 to the Fire Works on Canada Day. All in favor, carried.

Staff issues: hired lots of new staff. Michelle to do a structural plan for.

Jeanette Vegter made a motion to adjourn the meeting.

Next meeting – Tuesday, July 7, 2009

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-877-329-1387
Fax: (403) 327-6847
E-mail: orrsc@telus.net
Website: www.orrsc.com



July 15, 2009

File: 30B-13

Kris Holbeck
Chief Administrative Officer
Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Dear Ms. Holbeck:

Re: ORRSC Annual Report and Financial Statements 2008

At the June 4, 2009 Annual General Board of Directors' Meeting, the Oldman River Regional Services Commission 2008 Annual Report was accepted. Financial statements for the fiscal year ending December 31, 2008 are included as part of this report.

I am pleased to enclose a copy of the Annual Report for your reference and use.

Yours truly,



Lenze Kuiper
Director

LK/bj
Enclosure

Entire package is
available to view.