



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 9, 2009
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES JANUARY 26, 2009
- DELEGATIONS: MARC EKINS
RE: Ride for Cancer
- ACTION ITEMS:
1. BYLAW #1523 – BORROWING BYLAW
RE: All Readings
 2. DELEGATION RESPONSE: FRAME AVIATION
RE: Town Hangar at the Claresholm Industrial Airport
 3. CORRES: HON. LUKE OUELLETTE, MINISTER OF TRANSPORTATION
RE: Gas Tax Fund (formerly NDCC)
 4. CORRES: COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE
RE: Communities in Bloom
 5. CORRES: CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
RE: Grant Funding for 2009
 6. CORRES: CLARESHOLM CHILD CARE SOCIETY
RE: General Liability Insurance
 7. CORRES: CLARESHOLM CURLING CLUB
RE: Insurance
 8. OFFER TO PURCHASE HANGAR AT INDUSTRIAL AIRPORT
 9. 2008 YEAR END SURPLUS
 10. ADOPTION OF INFORMATION ITEMS
 11. IN CAMERA – PERSONNEL

INFORMATION ITEMS:

1. SouthGrow Regional Initiative Management Board Meeting Minutes – January 21, 2009
2. Claresholm & District FCSS Board Meeting Minutes – November 19, 2008
3. Claresholm & District FCSS Board Meeting Minutes – December 17, 2008
4. Claresholm & District FCSS Board Meeting Minutes – January 21, 2009
5. Porcupine Hills Lodge Board Meeting Minutes – January 6, 2009
6. Claresholm & District Transportation Society Board Meeting Minutes – January 20, 2009
7. Claresholm & District Transportation Society Board Meeting Minutes – February 3, 2009
8. The Bridges at Claresholm Golf Club Meeting Minutes – December 17, 2008
9. The Bridges at Claresholm Golf Club Meeting Minutes – January 28, 2009
10. SouthGrow Regional Initiative Management Board Meeting Minutes – January 21, 2009
11. AAMD&C Contact – January 23, 2009
12. AAMD&C Contact – January 30, 2009
13. Swimming Pool Joint-Use Committee Meeting Minutes – January 20, 2009
14. Municipal Planning Commission Minutes – January 23, 2009
15. Municipal Planning Commission Minutes – January 30, 2009
16. Subdivision Authority Board Minutes – January 30, 2009
17. Town of Claresholm Development Statistics
18. Claresholm Elementary School Principal's Update – January 26, 2009
19. Claresholm Elementary News – February 2009

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 26, 2009**

PRESENT: Mayor Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Sutter that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – JANUARY 12, 2009

Moved by Councillor Isaacson that the Regular Meeting Minutes of January 12, 2009 be accepted as presented.

CARRIED

DELEGATIONS: 1. FRAME AVIATION – MURRAY FRAME & WAYNE PEDERSEN
RE: Town Hangar at the Claresholm Industrial Airport

Murray Frame, owner of Frame Aviation, and Wayne Pedersen were present to talk to Council about the town-owned hangar at the Claresholm Industrial Airport. Back on July 25, 2003, Mr. Pedersen appeared as a delegation and requested that changes take place at the airport. \$35,000 in rent has been collected since that time by the Town of Claresholm so Mr. Pedersen would like to know what has happened to that money and why hasn't that money gone back to support the airport. Eviction date of March 1, 2009 is not a fair date as there is no hangar space available at the airport but there will be some coming available. Mr. Frame says there is no place to safely put the aircraft as there is a lot of snow this year and there is less space than ever for aircraft. They would like 90 or 120 days extension to be out of the hangar. Most insurance policies are covering liability from the point of the owner of the aircraft. They also suggested the Town may want to erect signage or put up a chain link fence to keep out visitors to protect from liability issues.

2. LIVINGSTONE RANGE SCHOOL DIVISION TRUSTEES

Councillor Sutter declared a conflict of interest at 7:18pm and left the meeting.

Don Thompson, Trustee from Livingstone Range School Division, was present to speak about what is currently happening with Claresholm schools. Currently, it is a frustrating situation as the modernization of West Meadow School is going forward and yet there has been no funding announced for the high school. If West Meadow is completed and the high school is not modernized, hypothetically kindergarten to Grade 3 would be in Claresholm Elementary, Grades 4 to 8 would be in the current West Meadow and WCCHS would remain Grades 9 to 12. This is just one possibility for how to deal with the situation until an announcement is made. If the modernization of WCCHS should take place, then Kindergarten to Grade 6 would be in West Meadow, Grades 7 to 9 could be put in Claresholm Elementary and Grades 10 to 12 would remain in the high school until construction was completed. Community use of the West Meadow gym will be limited as most seating, especially the viewing area on the south, has been removed. Mr. Thompson's most important job as trustee is to ensure that all students are receiving the best education, however that may be provided. Claresholm has the largest and most viable high school in the school division, and the hope is that an announcement is imminent.

Councillor Sutter rejoined the meeting at 7:56pm.

ACTION ITEMS:

1. BYLAW #1520 – LAND USE AMENDMENT
RE: 2nd & 3rd Readings

Moved by Councillor MacPherson to give Bylaw #1520, a land use amendment, 2nd Reading.

CARRIED

Moved by Councillor Isaacson to give Bylaw #1520, a land use amendment, 3rd and Final Reading.

CARRIED

2. **BYLAW #1522 – UNSIGHTLY PREMISES & SNOW REMOVAL**
RE: 2nd & 3rd Readings

Moved by Councillor Moore to give Bylaw #1522, regarding unsightly premises and snow removal, 2nd Reading.

CARRIED

Moved by Councillor Leonard to give Bylaw #1522, regarding unsightly premises and snow removal, 3rd and Final Reading.

CARRIED

3. **CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS**

RE: 2008 Municipal Sponsorship Program

Received for information.

4. **CORRES: HON. ROB RENNER, MINISTER OF ENVIRONMENT**

RE: Water Allocation

Received for information.

5. **CORRES: ALBERTA EMERALD FOUNDATION**

RE: Call for Nominations for 2009 Emerald Awards

Received for information.

6. **CORRES: FORTIS ALBERTA**

RE: Automated Metering Infrastructure (AMI)

Received for information.

7. **CORRES: SOUTHGROW REGIONAL INITIATIVE**

RE: Productivity Improvement Seminar

Received for information.

8. **CORRES: CLARESHOLM RCMP DETACHMENT**

RE: Request for Community Input

Received for information.

9. **CORRES: WILLOW CREEK AG. SOCIETY**

RE: Municipal Letter of Opinion

Moved by Councillor MacPherson for administration to write a letter of support for the Willow Creek Agricultural Society's application for the Major Community Facility Grant for the construction of a new indoor arena.

CARRIED

10. **CORRES: ROBERTA & GERALD GREEN**

RE: Drainage ditch on Derochie Drive

Received for information.

11. **CORRES: CLARESHOLM PUBLIC LIBRARY**

RE: Library Insurance

Received for information.

12. **CORRES: PAMPERED PETS BOARD & GROOM**

RE: Rent Increase

Received for information.

13. **CORRES: CLARESHOLM ANIMAL RESCUE SOCIETY**

RE: Lease Agreement with Pampered Pets

Moved by Councillor MacPherson for the Town of Claresholm to fund the Claresholm Animal Rescue Society \$30,000 for 2009, with the advance of

50% of the funds until the operating budget has been passed.

CARRIED

Moved by Councillor MacPherson to appoint Councillor Moore to the Claresholm Animal Rescue Society Board.

CARRIED

Moved by Councillor Isaacson for administration to write a municipal letter of support towards the Claresholm Animal Rescue Society's application towards the Community Initiatives Program Grant for the feral cat program and responsible pet ownership education program.

CARRIED

14. CORRES: RAE TRIMBLE

RE: Cenotaph

Referred to administration.

15. SANITARY SEWAGE TREATMENT & DISPOSAL STUDY

Moved by Councillor Moore to accept the proposal by administration for MPE Engineering Ltd. to complete the sanitary sewage study as presented for a total cost of \$26,500.

Councillor Leonard requested a recorded vote.

For: Mayor Rob Steel, Councillors MacPherson, Moore and Quayle
Opposed: Councillors Leonard and Sutter

CARRIED

16. LGAA CONFERENCE

Moved by Councillor Isaacson to allow CAO Kris Holbeck to attend the LGAA Conference in Red Deer in March of 2009 and take the Town Durango as transportation.

CARRIED

17. VOLUNTEER APPRECIATION NIGHT – Councillor Isaacson

Moved by Councillor Sutter to support the volunteer appreciation night with a donation of \$825.00.

CARRIED

18. OFFER TO PURCHASE HANGAR AT INDUSTRIAL AIRPORT

Moved by Councillor MacPherson to postpone discussion on this issue until the next regular Council meeting on February 9, 2009.

CARRIED

19. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Leonard to accept the information items as presented.

CARRIED

20. IN CAMERA - DEVELOPMENT

Moved by Councillor MacPherson that this meeting go In Camera

CARRIED

Moved by Councillor Isaacson that this meeting come out of In Camera

ADJOURNMENT: Moved by Councillor Sutter that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

ACTION ITEMS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1523**

WHEREAS the Council of the Town of Claresholm (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of meeting operating expenditures;

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation borrow from Alberta Treasury Branches ("ATB") up to the principal sum of \$550,000.00 repayable upon demand at a rate of interest per annum not to exceed the Prime Lending Rate from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer ("CEO") and Chief Administrative Officer ("CAO") are authorized for and on behalf of the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - b. As security for any money borrowed from ATB:
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.
3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

Taxes, reserves, grants, etc.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
5. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 2 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. This Bylaw comes into force on the final passing thereof.

Read a first time in Council this day of 2009 A.D.

Read a second time in Council this day of 2009 A.D.

Read a third time in Council and finally passed in Council this day of 2009 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO



Frame Aviation *div. of High River Aviation Services Ltd.*

*PO Box 39, Lot #1 Claresholm Airport, Claresholm, AB T0L 0T0
Bus#: 403-625-3782, Fax#: 403-625-3706 Email: frameaviation@hotmail.com*

Mayor and Counsel
Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

January 22, 2009

Subject: Town Hangar at the Claresholm Industrial Airport

Ladies and Gentlemen:

By way of this letter, Wayne Pedersen and myself, Murray Frame formally request an audience with council at the Monday Jan. 26, 2009 Council Meeting. We will be acting as a delegation representing the tenants in the Town Hangar and wish to discuss some "short term" alternatives or a possible extension to the closing date and subsequent demolition of the Town Hangar.

Thank you in advance,

Murray Frame, President/D.O.M.
Frame Aviation div. of High River Aviation Services Ltd



ALBERTA
TRANSPORTATION

Office of the Minister

Rec'd
Feb 9

AR38536

January 22, 2009

His Worship Rob Steel
Mayor
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

I am pleased to advise that on December 19, 2008, the federal government agreed with the Province of Alberta to extend the Gas Tax Fund (formerly the New Deal for Cities and Communities) for an additional four years to 2013/14. This extension, part of the Building Canada Plan, will see almost \$200 million per year transferred to Alberta municipalities.

Funding from the federal Gas Tax Fund will provide your municipality with stable and predictable funding to support modern infrastructure that will help to create a competitive advantage that attracts businesses and creates jobs for today and the future.

While the details of the project eligibility under this program extension are subject to the results of the ongoing review of the current program, it is anticipated that any changes will be minor. It should be stressed that fulfillment of all commitments under the existing program must be complete before any of the new funds can be forwarded to the municipality. These commitments include the development and implementation of an Integrated Community Sustainability Plan and the reporting of expenditures on currently accepted projects.

The annual allocation to the municipality will be based on the 2009 Official Population as published by Alberta Municipal Affairs, and will be held constant for the duration of the extension. Following the determination of the allocations, an amending agreement will be prepared for your review and acceptance. In the meantime, your municipality may wish to conduct a municipal census to ensure that your 2009 population of record is up-to-date.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Ouellette".

Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

cc: Honourable Ray Danyluk, Minister of Municipal Affairs
Mr. Evan Berger, M.L.A., Livingstone-Macleod



Communities in Bloom

Claresholm Committee



January 22nd, 2009

The Mayor and Council
Town of Claresholm
P.O.Box 1000
CLARESHOLM, AB. T0L 0T0

Dear Council:

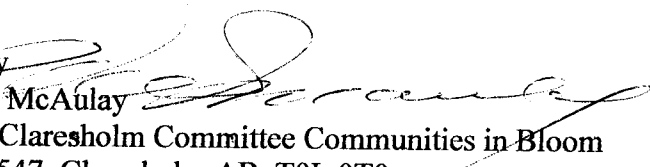
Re: COMMUNITIES IN BLOOM

Claresholm Committee, Communities in Bloom are in place for the year 2009, and wish to again take part in Provincial competition, and request your financial support as last year. Specifically, costs would be: \$200.00 enrollment fee, about \$4-500.00 to billet judges, and \$2-300 for expenses for Claresholm delegates to attend Awards function.

We believe that another year's strong visible presence around Claresholm will build upon the civic pride that was generated by last year's efforts, and we will look to Town of Claresholm to assist us financially and "in kind" to make 2009 an even bigger and better project.

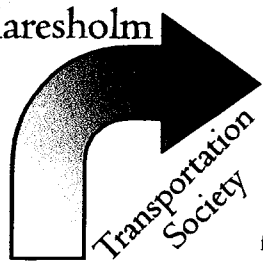
Please let us know in due course.

Yours truly

Arnold-W. McAulay 
Secretary, Claresholm Committee Communities in Bloom
P.O.Box 2547, Claresholm, AB. T0L 0T0

Claresholm

& District



Box 2076
Claresholm, Alberta
T0L 0T0
(403) 625-4455
fax (403) 625-4510

February 3, 2009

Town of Claresholm
Box 1000
Claresholm, AB, T0L 0T0

Dear Members:

The Claresholm and District Transportation Society have been providing a valuable service to residents of the communities of Claresholm, Granum and Stavely since October 28, 2002.

In November 2007 we received a grant totalling \$38,812 over 2 years from Community Initiatives Program to provide operating funding including extending our office hours to 7 hours per day.

In August 2008 we held our first Casino which provided our society \$34,008 towards the purchase of a wheelchair accessible van which has become our primary vehicle.

We continue to depend on the M.D. & the Towns of Claresholm, Granum and Stavely for funding and support.

We have now been requested to vacate your premises and will relocate to the downtown at a cost of approximately \$7,500 per year.

We would like to request consideration for an increase of funding to \$15,000.00 per year to assist in sustaining this service for residents in this community. I have attached our year end financial statement for your review and would be pleased to answer any questions you may have.

Sincerely,



Lyal O'Neil
Office Coordinator

Claresholm and District Transportation Society

**CLARESHOLM & DISTRICT
TRANSPORTATION SOCIETY**

P.O. BOX 2076

CLARESHOLM, ALBERTA

T0L0T0

FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2008


**WARREN F. BALL INC.
P.O. BOX 44
CLARESHOLM, ALBERTA
T0L0T0**

NOTICE TO READER

We have compiled the balance sheet and the statement of income and retained earnings of
Claresholm & District Transportation Society for the year ended March 31, 2008.

The records have not been audited nor reviewed by an independent public accountant and
accordingly, readers are cautioned that these statements may not be appropriate for their
purposes.

WARREN F. BALL INC.

A handwritten signature in black ink, appearing to read 'Warren Ball', written over the printed name.


Warren Ball-President

**CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
BALANCE SHEET
AS AT MARCH 31, 2008
UNAUDITED-SEE NOTICE TO READER**

	2008	2007
ASSETS		
CURRENT		
Cash	15,598	4,732
Accounts Receivable	5,718	5,854
GST Receivable	289	353
Term Deposit	41,146	36,029
	62,751	46,968
FIXED (NOTE 1)	23,910	14,209
TOTAL ASSETS	86,661	61,177
LIABILITIES		
CURRENT		
Accounts Payable	4,554	968
Deferred Revenue	24,393	-
	28,947	968
SOCIETY'S EQUITY		
RETAINED EARNINGS	57,714	60,209
TOTAL LIABILITIES AND EQUITY	86,661	61,177

APPROVED BY THE BOARD:

X



DIRECTOR

X

DIRECTOR

**CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED MARCH 31, 2008**

UNAUDITED-SEE NOTICE TO READER

	2008	2007
REVENUE		
Fares	55,596	34,306
Fund Raising	-	3,370
Donations	28,202	18,890
Grants	14,419	24,500
Dividend/Interest	740	793
	98,957	81,859
EXPENDITURES		
Accounting/Legal	385	515
Advertising/Promotions	9,908	449
Amortization	6,778	6,226
Bad Debts	1,262	404
Equipment/Supplies	-	-
Miscellaneous	-	50
Office Supplies	976	916
Telephone	2,041	1,953
Travel	190	270
Vehicle:		
Fuel	12,002	9,277
Insurance	12,281	5,012
Maintenance/Repairs	4,758	2,707
Registration	441	511
Wages	50,430	37,434
	101,452	65,724
NET INCOME (-LOSS)	- 2,495	16,135
RETAINED EARNINGS BEGINNING OF YEAR	60,209	44,074
RETAINED EARNINGS END OF YEAR	57,714	60,209

**CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2008
UNAUDITED-SEE NOTICE TO READER**

NOTE 1 FIXED

The fixed assets are comprised of the following:

	COST	AMORT.	NET
Cell Phones	728	502	226
Computer	1,613	1,348	265
Vehicles	69,922	46,503	23,419
TOTAL	72,263	48,353	23,910



clARESHOLM child caRE society

February 2, 2009

Claresholm Child Care Society
P.O. Box 271
Claresholm, Alberta T0L 0T0
(403) 625-4543

Claresholm Town Council
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor and Council:

Re: Public Liability Insurance

The Claresholm Child Care Society is once again respectfully requesting that the Town of Claresholm pay our General Liability Insurance through Willow Creek Agencies. The total amount is \$1,075.00 for the 2009 year. The day care is pleased to provide quality child care for the community, and we certainly appreciate any support that the Town is willing to provide on our behalf. Thank you for your consideration in this matter.

Please feel free to contact the undersigned at your convenience should you have any questions.

Sincerely,

Deanna Bray

Deanna Bray
Director ~ Claresholm Child Care Society
(403) 625-4543

Willow Creek Agencies

4802 - 2 Street, Box 1107
 Claresholm, AB T0L 0T0
 Phone : 403-625-4066 Fax : 403-625-3626

Claresholm Child Care Society

Box 271
 Claresholm, AB T0L 0T0

INVOICE # 882047		Page 1
ACCOUNT NO. CLARE15-1001	OF 03	DATE 12/18/08
POLICY INFORMATION		
POLICY # CBC191875000		
COMPANY Lombard Canada Ltd		
EFFECTIVE 12/31/08	EXPIRATION 12/31/09	BALANCE DUE ON 12/31/08

Itm #	Eff Date	Trn	Type	Description	Amount
9DBXRG	12/31/08	REN	XCMM	08-09 CGL Renewal - Binder	\$ 1,075.00
Invoice Balance:					\$ 1,075.00
Account Balance:					\$ 1,825.00

Lombard General Insurance Company of Canada

Declaration Page

Agency: WFG INSURANCE SOLUTIONS	Agency Number: 6100154
Insured's Name and Address CLARESHOLM CHILD CARE SOCIETY Box 271 CLARESHOLM, AB. T0L 0T0	Policy Number : CBC 1918750 02
	Policy Effective Date : December 31, 2008 Policy Expiry Date : December 31, 2009 <small>(12:01 a.m. Standard Time at Insured's Mailing Address)</small>
Form of Business: Corporation	
Description of Operations: Child Care Centre licensed for 44 children	

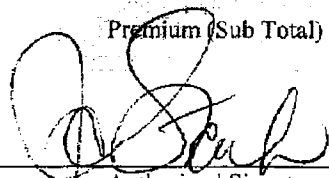
Insurance is provided only for those coverages for which a specific limit/amount of insurance or premium is stated below:

Summary of All Locations	Limit of Liability*	Deductible* (per occurrence)	Annual Premium*
Part I - Property			
Coinsurance: See Coverage Schedule			
Building	not covered	not covered	not covered
Business Personal Property	not covered	not covered	not covered
Boiler & Machinery	not covered	not covered	not covered
Chargeable Endorsements	none	none	N/A
Part II - Business Income Coverage	not covered	not covered	not covered
Chargeable Endorsements	none	none	N/A
Part III - Commercial General Liability			
Each Occurrence	\$5,000,000	\$1,000 PD/\$1,000 BI	Included
General Aggregate	\$5,000,000		Included
Tenants Legal Liability	\$250,000	\$1,000	Included
Chargeable Endorsements	none	none	N/A
Part IV - Non-Owned Auto	not covered	not covered	not covered
Legal Liability for Damage to Hired Automobiles	not covered	not covered	not covered
Part V - Umbrella			
Each Occurrence	not covered	not covered	not covered
Aggregate		not covered	not covered
Chargeable Endorsements	none	none	N/A
Part VI - Crime	not covered	not covered	not covered
Part VII - Automobile	not covered	not covered	not covered
Part VIII - Additional Coverages	not covered	not covered	not covered

* For Limits of Liability and Annual Premium applicable to each location, see attached Coverage Schedule.

Premium (Sub Total) : \$1,075

Method of Payment : Refer to Billing Invoice



 Authorized Signature

Lombard General Insurance Company of Canada
 January 15, 2009



February 1, 2009

To: Town of Claresholm

RE: Claresholm Curling Club Insurance Policy

The Claresholm Curling Club is requesting that the Town of Claresholm pay our insurance once again this year. This has greatly helped us in the past as we are a non-profit organization that services the town of Claresholm and the surrounding area. We thank you in advance for your support.

Sincerely

A handwritten signature in black ink, appearing to read "Terry Nelson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Terry Nelson Treasurer



Head Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

Business Insurance Policy

Renewal

Policy Number: 5V0163556

ING Insurance Company of Canada hereinafter called the Insurer.

The Policy Declarations together with the Supplementary Declarations, Policy Conditions, forms, riders and endorsements, if any, issued to form a part thereof, completes the Policy.

POLICY DECLARATIONS

Name of Insured Claesholm Curling Club

Mailing Address 430 55 Avenue East
PO Box #515
Claesholm, AB T0L0T0

Pd CK# 1664

Policy Period **From** January 24, 2009 **To** January 24, 2010
12:01 a.m. standard time at the postal address of the Named Insured stated herein.

Insured's Business Operations Curling Club

Broker Willow Creek Agencies, ado WFG Agency Network Inc.
PO Box 1107 4802 - 2nd Street West Claesholm,
Alberta T0L0T0

Phone No. 403-625-4066

Broker No. 25043

Branch ID C

Total Policy Premium \$ 2,700 **Minimum Retained Policy Premium** \$ 750

Billing Method Agency Bill

In witness whereof the Insurer has duly executed this policy, provided however that this policy shall not be valid or binding unless countersigned by a duly Authorized Representative of the Insurer.

President and Chief Operating Officer

Authorized Representative

This Policy Contains a Clause(s) That May Limit the Amount Payable



Head Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

Business Insurance Policy

Policy Number: 5V0163556

Insurance provided subject to the Declarations, Terms, and Conditions of the policy and its Forms only for the coverages for which specific Forms are attached and for which a specific Limit or Amount of Insurance is shown hereunder.

THE FOLLOWING COVERAGES APPLY TO ALL LOCATIONS UNLESS OTHERWISE SPECIFIED.

GENERAL LIABILITY COVERAGES

FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	LIMIT OF INSURANCE
LR02	Commercial General Liability		
	Coverage A - Bodily Injury and Property Damage Liability	Each Occurrence Limit	\$ 5,000,000
	Coverage A - Bodily Injury and Property Damage Liability	General Aggregate Limit	\$ 5,000,000
	Coverage A - Products-Completed Operations	Aggregate Limit	\$ 5,000,000
	Coverage A - Property Damage Deductible: Per Occurrence	\$ 1,000	
	Coverage B - Personal Injury and Advertising Injury Liability		\$ 5,000,000
	Coverage C - Medical Payments	Per Person	\$ 10,000
	Coverage D - Tenants' Legal Liability	\$ 1,000	\$ 500,000
L156	Athletic Participants Exclusion		

Form Of Business: Organization

RATING INFORMATION:

Rating Description: Curling Club

Rating Base: Receipts

Rating Base Amount: \$ 75,000

Rating Units: Per \$1000

Adjustable Rate:

Advance Premium: \$ 1,500

PROFESSIONAL LIABILITY COVERAGES

FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	LIMIT OF INSURANCE
PR04	Non-Profit Organization Liability Insurance Form (Claims Made)		
		Aggregate	\$ 5,000,000
P025	Prior Acts Exclusion		

PROFESSIONAL SERVICES:

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



BRIEF

To: Claresholm Town Council

From: Jeff Gibeau, Planner / Development Officer – Town of Claresholm

Date: January 23, 2009

Re: Letter of Intent for the purchase of the Town owned Airport Hanger
by Steel Form Contracting (312239 Alberta Ltd.)

Urgent For Review Please Comment Please Reply Please Recycle

FINDINGS

The Town of Claresholm and the Municipal District of Willow Creek #26 have undertaken an Inter-Municipal Development Plan (IMDP) that incorporates the subject lands. Considering the IMDP has not been completed, the subdivision required to conclude the proposed purchase may interfere with the findings and recommendations of the IMDP. It is the opinion of the Development Department that accepting an offer to purchase the airport hanger and the land it occupies would undermine the intent of the IMDP and may jeopardize the future development of the recreational airport.

RECOMMENDATION

The Town of Claresholm Development Department recommends that Steel Form Contracting's offer to demolish the building and clean up the site for \$1 is accepted.

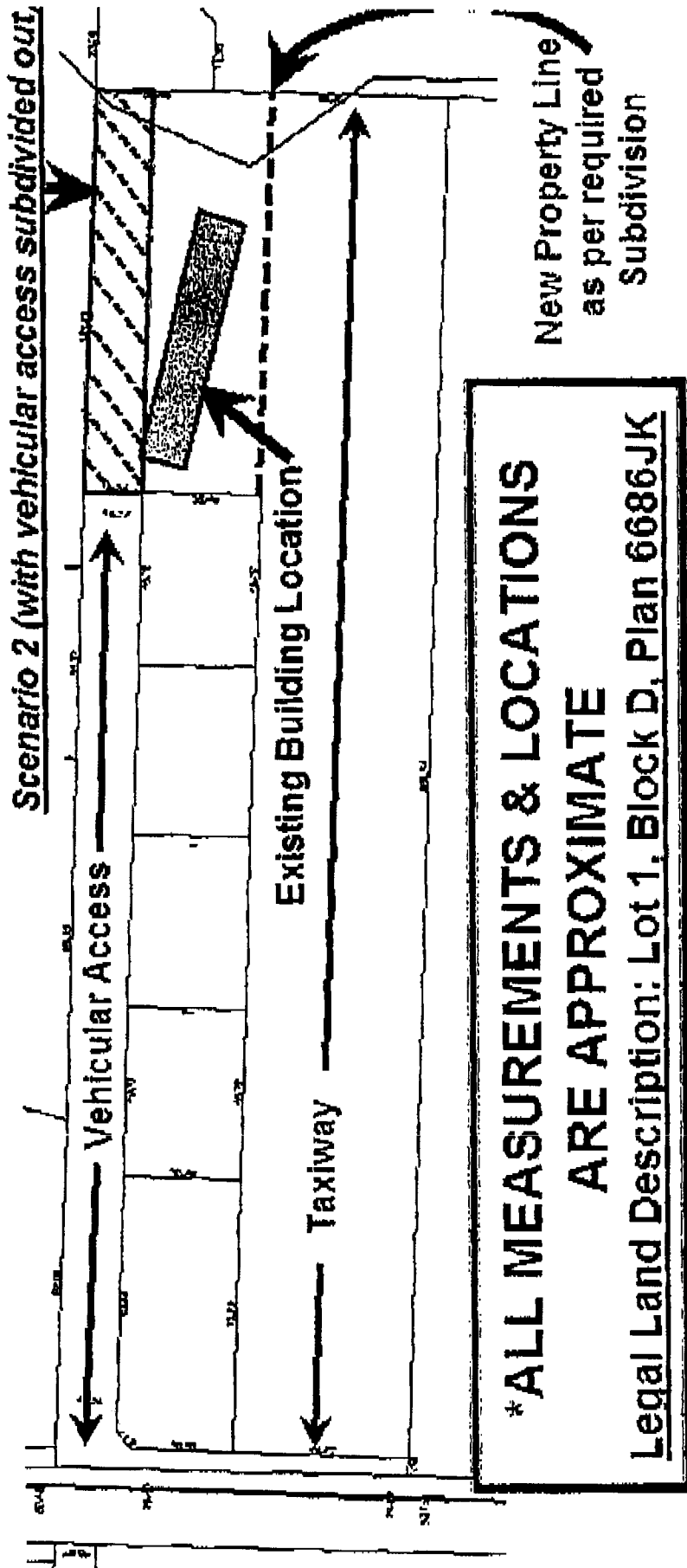
Jeff Gibeau
Planner / Development Officer



townofclaresholm.com

Phone: (403) 625-3381

Fax: (403) 625-3869



***ALL MEASUREMENTS & LOCATIONS
ARE APPROXIMATE**

Legal Land Description: Lot 1, Block D, Plan 6686JK

Scenario 2 (with vehicular access subdivided out)

Dimensions: 355ft X 100ft
Area: 35500 sqft or 0.82 acres

**STEEL FORM CONTRACTING
BOX 2290 CLARESHOLM AB T0L 0T0
PH. 403-625-2870; FAX 403-625-2442
CELL 403-625-0695**

2008 JANUARY 21

JEFF GIBEAU
TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT,
PO BOX 1000
CLARESHOLM AB T0L 0T0

Dear Jeff

RE: AIRPORT HANGAR

Steel form Contracting would like to make an offer of \$30,000 to purchase the airport hangar (the building indicated on the attached plan), and the land which is approximately 355ft X 100ft for the purpose of refurbishing it and setting it onto a new foundation.

If this is not agreeable to you, I am also proposing to buy the building for \$1, demolishing it and then cleaning the site up.

I look forward to hearing from you regarding this information.

Yours truly

Don Norby
312239 Alberta Ltd
O/A Steel Form Contracting

Memo

To: Council
From: Administration
Date: January 29, 2009
Re: 2008 Year End Surplus

OVERVIEW

Per the attached year to date revenues and expenditures, the Town has a surplus in the amount of \$208,750.61.

Administration is recommending to Council that the surplus amounts in the utility department reporting centres (water, sanitary sewer and garbage) be moved into capital reserves and earmarked for future capital needs for these departments. Utility departments needs to be run as a business and should never operate at a deficit, but these departments should neither be a "cash cow" to fund other operating units.

Claresholm Town Council has ensured the rates charged to residents is adequate to pay the annual operating costs and by moving the surplus amounts into capital, it gives the utilities a chance to be self sustaining in the future when capital costs arise.

The surplus amounts to move would be as follows:

- Water - \$65,000
- Sanitary Sewer - \$73,000
- Garbage - \$18,000

By removing this total (\$156,000) from the cumulative surplus it leaves Council approximately \$50,000 in surplus to move to general reserves for future operating needs.

Kris Holbeck, CA CAO Town of Claresholm



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
TAXES AND GRANTS IN LIEU						
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	823,139.24	825,750.00	749,720.23	717,517.00	(32,203.23)
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	8,447.46	8,447.00	6,013.61	6,436.00	422.39
1-00-00-108-00	TAXES LINEAR PROPERTY	172,219.52	175,600.00	159,030.19	151,763.00	(7,267.19)
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,475,489.33	2,459,948.00	2,524,331.77	2,548,478.00	24,146.23
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,086.27	6,086.00	6,348.04	6,348.00	(0.04)
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	82,916.07	82,914.00	73,919.19	73,919.00	(0.19)
*	TOTAL TAXES AND GRANTS IN LIEU	3,568,297.89	3,558,745.00	3,519,363.03	3,504,461.00	(14,902.03)
REVENUE GENERAL MUNICIPAL						
1-00-00-510-00	PENALTIES & COSTS TAXES	44,097.23	40,346.83	51,599.73	42,000.00	(9,599.73)
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	490.48	100.00	(264.62)	100.00	364.62
1-00-00-540-00	CONCESSION & FRANCHISE	77,686.84	75,000.00	91,060.17	76,000.00	(15,060.17)
1-00-00-550-00	INTEREST ON INVESTMENTS	62,105.38	65,000.00	37,946.81	60,000.00	22,053.19
1-00-00-560-00	SUNDRY	2,079.50	5,000.00	17,664.69	2,000.00	(15,664.69)
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	10,526.00	10,526.00	0.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	3,796.38	5,600.00	7,391.00	4,000.00	(3,391.00)
1-12-00-930-00	CONT FROM SURPLUS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE GEN MUNICIPAL	200,781.81	201,572.83	215,923.78	194,626.00	(21,297.78)
**	GROSS TOTAL MUNICIPAL REVENUE	3,769,079.70	3,760,317.83	3,735,286.81	3,699,087.00	(36,199.81)
REQUISITIONS						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	67,046.88	67,046.88	65,596.75	65,596.75	0.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	992,825.25	988,685.95	959,581.19	959,581.19	0.00
**	TOTAL REQUISITIONS	1,059,872.13	1,055,732.83	1,025,177.94	1,025,177.94	0.00
***P	NET REVENUE MUN PURPOSES	2,709,207.57	2,704,585.00	2,710,108.87	2,673,909.06	(36,199.81)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
COUNCIL & OTHER LEGIS						
2-11-00-100-00	FRINGE BENEFITS LEGISLATIVE	3,215.05	4,500.00	833.84	4,500.00	3,666.16
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	6,577.50	7,500.00	8,915.50	7,500.00	(1,415.50)
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	24,313.75	30,000.00	25,290.38	27,000.00	1,709.62
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	2,773.02	3,000.00	3,392.28	3,500.00	107.72
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	8,582.74	9,500.00	11,228.74	10,500.00	(728.74)
*	TOTAL COUNCIL & OTHER LEGIS	45,462.06	54,500.00	49,660.74	53,000.00	3,339.26
***P	NET COSTS COUNCIL & LEGIS	(45,462.06)	(54,500.00)	(49,660.74)	(53,000.00)	(3,339.26)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV GEN ADMIN & OTHER						
1-12-00-414-00	SALE OF MATERIAL	1,981.07	2,000.00	11,910.40	2,000.00	(9,910.40)
1-12-00-416-00	CERTIFICATE FEES	8,480.00	8,000.00	9,250.00	8,000.00	(1,250.00)
1-12-00-418-00	AGT COMMISSION	0.00	0.00	0.00	0.00	0.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	27,040.00	25,000.00	29,860.00	26,000.00	(3,860.00)
1-12-00-562-00	FARM LAND RENTAL	5,927.92	6,000.00	5,961.00	6,000.00	39.00
1-12-00-568-00	ADMINISTRATION BUILDING RENT	4,121.91	5,000.00	3,514.62	4,000.00	485.38
1-12-00-570-00	SUNDRY RENTALS	12,029.00	8,000.00	9,856.67	8,000.00	(1,856.67)
1-12-00-595-00	PROPERTY SALES	50,631.33	0.00	0.00	0.00	0.00
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	0.00	0.00	151,376.42	0.00	(151,376.42)
1-12-00-910-00	GEN CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-12-00-920-00	CONTRIBUTION FROM RESERVES	82,176.33	0.00	0.00	0.00	0.00
1-12-00-940-00	CONT FROM CAPITAL	0.00	0.00	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	1,629.36	1,500.00	26,043.56	19,000.00	(7,043.56)
1-12-00-960-00	INTERDEPARTMENT SECRETARY	27,000.00	27,000.00	37,000.00	27,000.00	(10,000.00)
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	13,800.00	13,800.00	0.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	12,000.00	12,000.00	0.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	6,000.00	6,000.00	0.00
*	TOTAL REV GEN ADMIN & OTHER	252,816.92	114,300.00	316,572.67	131,800.00	(184,772.67)
EXPENSES GEN ADMIN & OTHER						
2-12-00-100-00	FRINGE BENEFITS ADMINISTRATION	72,554.83	46,000.00	61,711.73	58,900.00	(2,811.73)
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	113,461.62	115,000.00	121,382.31	118,850.00	(2,532.31)
2-12-00-131-00	MANAGEMENT CONSULTING FEES	14,449.47	25,000.00	5,033.63	5,000.00	(33.63)
2-12-00-135-00	SALARY ASSISTANTS	99,250.04	94,000.00	111,501.37	107,000.00	(4,501.37)
2-12-00-140-00	ADMIN JANITOR WAGES	9,693.75	9,500.00	16,740.57	25,200.00	8,459.43
2-12-00-145-00	ADMIN BUILD MTCE WAGES	0.00	0.00	0.00	0.00	0.00
2-12-00-150-00	ELECTIONS STAFF	750.00	250.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	2,300.00	250.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	13,697.18	10,000.00	12,973.03	15,000.00	2,026.97
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	1,613.30	2,500.00	2,430.83	2,000.00	(430.83)
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	22,025.43	20,000.00	5,801.48	5,000.00	(801.48)
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	4,296.48	10,000.00	10,277.57	10,000.00	(277.57)
2-12-00-215-00	OFFICE EXP, MILEAGE, FREIGHT	0.00	0.00	29.25	0.00	(29.25)
2-12-00-216-00	POSTAGE	9,771.67	11,000.00	12,629.73	11,000.00	(1,829.73)
2-12-00-217-00	TELEPHONE / FAX	8,863.38	9,000.00	9,320.13	9,500.00	179.87
2-12-00-220-00	PRINTING & STATIONERY	6,171.51	5,000.00	3,992.83	6,000.00	2,007.17
2-12-00-221-00	ASSOCIATION FEES	7,114.56	4,000.00	5,132.45	5,000.00	(132.45)
2-12-00-230-00	ASSESSOR	32,136.41	33,000.00	49,787.09	133,000.00	83,212.91



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	5,000.00	5,000.00
2-12-00-232-00	AUDITOR	9,620.00	9,000.00	9,905.00	10,000.00	95.00
2-12-00-234-00	LEGAL EXPENSES	7,124.38	8,000.00	6,346.09	8,000.00	1,653.91
2-12-00-235-00	TAX RECOVERY	0.00	0.00	0.00	0.00	0.00
2-12-00-236-00	UNION NEGOTIATIONS	0.00	0.00	0.00	0.00	0.00
2-12-00-237-00	LAND TITLES FEES	459.83	400.00	1,051.00	500.00	(551.00)
2-12-00-238-00	COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
2-12-00-251-00	BUILDING MTC. - CONT. SERVICE	3,698.73	5,000.00	5,093.00	5,000.00	(93.00)
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	90,444.30	100,000.00	108,846.30	110,000.00	1,153.70
2-12-00-509-00	ADVERTISING - GENERAL	8,619.98	10,000.00	8,689.85	10,000.00	1,310.15
2-12-00-510-00	COFFEE SUPPLIES	2,048.65	3,000.00	2,116.82	2,500.00	383.18
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	23,876.90	30,000.00	12,284.18	10,000.00	(2,284.18)
2-12-00-512-00	OFFICE SUPPLIES	26,936.18	20,000.00	18,636.47	25,000.00	6,363.53
2-12-00-513-00	PHYSICIAN RECRUITMENT	(3,402.79)	0.00	18,884.81	34,999.99	16,115.18
2-12-00-514-00	ELECTIONS - MATERIALS	1,720.03	500.00	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	2,209.94	2,000.00	3,365.19	2,500.00	(865.19)
2-12-00-518-00	BUILDING MTC. - MATERIALS	0.00	2,500.00	472.50	2,500.00	2,027.50
2-12-00-540-00	OFFICE UTILITIES	16,661.67	16,000.00	16,604.88	18,000.00	1,395.12
2-12-00-541-00	MACKIN HALL UTILITIES	2,429.74	2,600.00	2,501.13	2,600.00	98.87
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	4,121.43	4,000.00	5,105.89	4,500.00	(605.89)
2-12-00-711-00	TAXI SUBSIDY	10,446.50	12,000.00	8,837.37	12,000.00	3,162.63
2-12-00-762-00	CONT TO CAPITAL GENERAL	227,325.00	227,325.00	392,377.00	232,820.00	(159,557.00)
2-12-00-763-00	RESERVE FOR ACCTS. RECEIVABLE	0.00	0.00	0.00	0.00	0.00
2-12-00-764-00	CONT TO RESERVES GENERAL	170,000.00	0.00	0.00	0.00	0.00
2-12-00-766-00	FLOOD EXPENSES	0.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	21,000.00	22,000.00	24,000.00	24,000.00	0.00
2-12-00-771-00	FAIR DAYS	10,701.76	7,000.00	8,712.76	10,000.00	1,287.24
2-12-00-772-00	CANADA DAY	0.00	0.00	2,000.00	2,000.00	0.00
2-12-00-810-00	TEMPORARY LOAN INTEREST	132.34	2,000.00	289.73	500.00	210.27
2-12-00-811-00	EXCHANGE & BANK CHARGES	1,894.06	2,000.00	2,104.11	2,258.09	153.98
2-12-00-986-00	PROPERTY CLEANUP	143.90	2,000.00	0.00	2,000.00	2,000.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,021.78	1,500.00	1,015.90	1,500.00	484.10
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	85,931.62	85,000.00	32,893.99	40,000.00	7,106.01
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	4,302.46	3,000.00	6,621.55	5,000.00	(1,621.55)
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,599.89	15,000.00	9,185.62	10,000.00	814.38
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	7,688.03	7,000.00	5,654.88	8,000.00	2,345.12
2-12-00-994-00	DAMAGE CLAIMS	1,000.00	2,000.00	470.00	1,000.00	530.00
* TOTAL EXP GEN ADMIN & OTHER		1,165,905.94	1,000,325.00	1,143,010.02	1,113,628.08	(29,381.94)
***P NET COSTS GEN ADMIN & OTHER		(913,089.02)	(886,025.00)	(826,437.35)	(981,828.08)	(155,390.73)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE FIRE FIGHTING						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	23,930.31	25,000.00	22,309.90	13,500.00	(8,809.90)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,600.00	5,000.00	6,000.00	5,000.00	(1,000.00)
*	TOTAL REVENUE FIRE FIGHTING	30,530.31	30,000.00	28,309.90	18,500.00	(9,809.90)
EXPENSES FIRE FIGHTING						
2-23-00-100-00	FRINGE BENEFITS - FIRE DEPT.	1,360.80	2,500.00	2,421.60	2,500.00	78.40
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,286.66	25,200.00	23,461.20	25,000.00	1,538.80
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,731.06	3,000.00	2,949.49	3,000.00	50.51
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	943.36	5,300.00	25,173.83	10,000.00	(15,173.83)
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	44,067.63	50,000.00	12,202.53	18,099.99	5,897.46
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	6,707.32	8,000.00	0.00	1,000.00	1,000.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	0.00	1,000.00	1,000.00
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	12,133.70	12,200.00	13,875.00	13,875.00	0.00
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	7,067.15	6,200.00	6,271.19	7,500.00	1,228.81
2-23-00-762-00	FIRE DEPT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-23-00-520-00	FIRE DEPARTMENT - TRAINING INITIATIVE	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES FIRE FIGHTING	98,297.68	113,400.00	86,354.84	81,974.99	(4,379.85)
***P	NET COSTS FIRE FIGHTING	(67,767.37)	(83,400.00)	(58,044.94)	(63,474.99)	(5,430.05)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
TOTAL REVENUE AMBULANCE						
1-25-00-940-00	AMBULANCE GRANT	60,165.00	60,165.00	60,165.00	60,165.00	0.00
*	TOTAL Total Revenue Ambulance	60,165.00	60,165.00	60,165.00	60,165.00	0.00
EXPENSES AMBULANCE						
2-25-00-200-00	AMBULANCE CONTRACT	106,570.20	106,570.00	122,555.55	126,570.00	4,014.45
*	TOTAL EXPENSES AMBULANCE	106,570.20	106,570.00	122,555.55	126,570.00	4,014.45
***P	NET COSTS AMBULANCE	(46,405.20)	(46,405.00)	(62,390.55)	(66,405.00)	(4,014.45)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT						
1-21-00-845-00	PROVINCIAL FINES COLLECTED	23,272.00	40,000.00	21,027.44	25,000.00	3,972.56
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,515.00	2,000.00	3,745.00	3,500.00	(245.00)
1-26-00-530-00	MUNICIPAL FINES COLLECTED	9,986.00	7,500.00	48,432.00	40,000.00	(8,432.00)
1-26-00-531-00	PROVINCIAL FINES COLLECTED	0.00	0.00	0.00	0.00	0.00
* TOTAL REVENUE BYLAW ENFORCE		36,773.00	49,500.00	73,204.44	68,500.00	(4,704.44)
EXPENSES BYLAW ENFORCE						
2-26-00-111-00	WAGES - PEACE OFFICER	30,972.00	33,000.00	60,913.38	60,000.00	(913.38)
2-26-00-101-00	FRINGE BEN - PEACE OFFICER	6,007.78	5,500.00	11,983.77	13,000.00	1,016.23
2-66-00-101-00	BYLAW ASSISTANT WAGE	0.00	0.00	0.00	0.00	0.00
2-66-00-110-00	BYLAW ASSISTANT FRINGE BENEFITS	0.00	0.00	150.32	0.00	(150.32)
2-26-00-200-00	BYLAW - ANIMAL SERVICES	6,381.32	2,500.00	20,073.22	14,000.00	(6,073.22)
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	0.00	1,000.00	724.05	2,000.00	1,275.95
2-26-00-511-00	ADVERTISING - ENFORCEMENT	1,650.99	500.00	160.70	1,000.00	839.30
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,853.89	7,000.00	9,491.50	8,000.00	(1,491.50)
2-26-00-513-00	PEACE OFFICER TRAINING	0.00	0.00	1,214.20	3,500.00	2,285.80
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
2-26-00-762-00	CONT TO CAPITAL BYLAW	0.00	0.00	25,754.19	0.00	(25,754.19)
* TOTAL EXPENSES BYLAW ENFORCE		52,865.98	49,500.00	130,465.33	101,500.00	(28,965.33)
****P NET COSTS BYLAW ENFORCEMENT		(16,092.98)	0.00	(57,260.89)	(33,000.00)	24,260.89



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE EQUIPMENT POOL						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	3,760.00	2,000.00	1,500.00	2,000.00	500.00
1-31-00-920-00	P.W. CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	56,000.00	56,000.00	0.00
*	TOTAL REV EQUIPMENT POOL	59,760.00	58,000.00	57,500.00	58,000.00	500.00
EXP EQUIPMENT POOL						
2-31-00-100-00	FRINGE BEN. COMMON SERVICES	40,146.56	37,000.00	47,278.29	45,000.00	(2,278.29)
2-31-00-110-00	SALARY - SUPERINTENDENT	30,271.62	34,000.00	33,078.74	32,300.00	(778.74)
2-31-00-130-00	ENGINEERING SERVICES - WAGES	5,145.50	6,000.00	340.00	6,000.00	5,660.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	40,926.59	50,000.00	48,649.92	50,000.00	1,350.08
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	25,573.34	12,000.00	23,450.55	30,000.00	6,549.45
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	0.00	0.00	2,625.00	2,000.00	(625.00)
2-31-00-210-00	CONTRACTED SERVICES	0.00	2,000.00	0.00	0.00	0.00
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	2,052.00	500.00	0.00	2,500.00	2,500.00
2-31-00-215-00	ENGINEERING SERVICES-TELEPHONE	0.00	0.00	0.00	0.00	0.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,056.50	3,000.00	3,241.80	3,200.00	(41.80)
2-31-00-217-00	SHOP EXPENSE - FREIGHT	4,124.78	5,000.00	3,372.53	5,000.00	1,627.47
2-31-00-512-00	ENG. SERV. - PLAN. & RESEARCH	0.00	0.00	0.00	0.00	0.00
2-31-00-513-00	ENG. SERVICE - MATERIALS	405.30	500.00	203.80	500.00	296.20
2-31-00-515-00	SHOP EXPENSE - MATERIALS	32,089.24	25,000.00	25,909.42	34,999.99	9,090.57
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	33,236.12	50,000.00	58,419.07	50,000.00	(8,419.07)
2-31-00-518-00	EQUIPMENT INSURANCE	8,354.00	0.00	8,010.00	9,000.00	990.00
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	73,614.90	120,000.00	80,287.98	90,000.00	9,712.02
2-31-00-521-00	EQUIPMENT OIL & GAS	65,926.15	80,000.00	85,142.38	80,000.00	(5,142.38)
2-31-00-525-00	COMMON TRAINING	0.00	0.00	3,574.21	8,000.00	4,425.79
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,979.36	8,500.00	9,234.74	10,000.00	765.26
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	0.00	0.00	80,440.45	0.00	(80,440.45)
*	TOTAL EXP EQUIPMENT POOL	374,901.96	433,500.00	513,258.88	458,499.99	(54,758.89)
***P	NET COSTS EQUIPMENT POOL	(315,141.96)	(375,500.00)	(455,758.88)	(400,499.99)	55,258.89



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE ROADS & STREETS						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,926.59	50,500.00	44,019.27	41,000.00	(3,019.27)
1-32-00-841-00	PROV GRANTS- STREETS	0.00	0.00	0.00	0.00	0.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	3,000.00	0.00	1,200.00	0.00	(1,200.00)
*	TOTAL REVENUE ROADS & STREETS	43,926.59	50,500.00	45,219.27	41,000.00	(4,219.27)
EXPENSE STREETS & ROADS						
2-32-00-100-00	FRINGE BEN. ROADS, STREETS	22,163.41	25,000.00	24,354.56	27,000.00	2,645.44
2-32-00-110-00	STS. LANES,BLVDS.MTCE - WAGES	29,418.23	50,000.00	30,668.54	40,000.00	9,331.46
2-32-00-120-00	STREET CLEANING - WAGES	9,995.50	8,000.00	9,771.27	10,000.00	228.73
2-32-00-130-00	SNOW REMOVAL - WAGES	19,247.25	17,000.00	20,888.82	20,000.00	(888.82)
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	3,992.71	4,000.00	4,110.86	5,000.00	889.14
2-32-00-200-00	STS.LANE,BLVD,MTCE.-CONT. SERV	1,840.30	10,000.00	0.00	0.00	0.00
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	630.00	1,000.00	0.00	1,000.00	1,000.00
2-32-00-211-00	TRAFF.& PARK. CONT.-CONT. SERV	0.00	0.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	1,056.25	1,500.00	706.00	1,500.00	794.00
2-32-00-260-00	STREET LIGHTS	92,519.90	95,000.00	104,988.66	95,000.00	(9,988.66)
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	23,280.24	50,000.00	59,168.40	65,000.00	5,831.60
2-32-00-510-00	STREET CLEANING - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-520-00	SNOW REMOVAL - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	1,203.76	15,000.00	5,502.50	15,000.00	9,497.50
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	144,880.00	144,880.00	74,000.00	72,500.00	(1,500.00)
*	TOTAL EXPENSE STREETS & ROADS	350,227.55	421,380.00	334,159.61	352,000.00	17,840.39
***P	NET COSTS STREETS & ROADS	(306,300.96)	(370,880.00)	(288,940.34)	(311,000.00)	(22,059.66)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV AIRPORT SERVICES						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	6,500.00	7,200.00	7,000.00	(200.00)
1-33-00-564-00	AIRPORT FACILITY RENTAL	1,000.00	1,000.00	2,000.00	1,000.00	(1,000.00)
1-33-00-840-00	PROV GOVT GRANTS AIRPORT	0.00	0.00	0.00	0.00	0.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	500.00	0.00
*	TOTAL REV AIRPORT SERVICES	8,700.00	8,000.00	9,700.00	8,500.00	(1,200.00)
EXP AIRPORT SERVICES						
2-33-00-100-00	FRINGE BEN AIRPORT SERVICES	547.55	1,200.00	1,179.81	1,200.00	20.19
2-33-00-110-00	FIELD & HANGAR - WAGES	1,861.79	3,000.00	3,106.11	3,000.00	(106.11)
2-33-00-200-00	FIELD & HANGAR - CONT. SERVICE	0.00	0.00	0.00	0.00	0.00
2-33-00-500-00	FIELD & HANGAR - MATERIALS	4,784.68	10,000.00	1,024.48	5,000.00	3,975.52
2-33-00-540-00	FIELD & HANGAR - UTILITIES	3,931.67	3,000.00	3,794.20	4,000.00	205.80
2-33-00-580-00	FIELD & HANGAR - INSURANCE	4,327.00	0.00	3,818.00	4,500.00	682.00
2-33-00-762-00	AIRPORT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP AIRPORT SERVICES	15,452.69	17,200.00	12,922.60	17,700.00	4,777.40
***P	NET COSTS AIRPORT SERVICES	(6,752.69)	(9,200.00)	(3,222.60)	(9,200.00)	(5,977.40)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV STORM SEWER & DRAIN						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.21	5,000.00	6,426.22	6,000.00	(426.22)
*	TOTAL REV STORM SEWER & DRAIN	6,426.21	5,000.00	6,426.22	6,000.00	(426.22)
EXP STORM SEWER & DRAIN						
2-37-00-100-00	FRINGE BENEFITS - DRAINAGE	2,512.78	3,000.00	4,292.18	3,000.00	(1,292.18)
2-37-00-110-00	SIDEWALK MAINTENANCE - WAGES	0.00	0.00	0.00	0.00	0.00
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	3,202.65	5,000.00	2,072.28	5,000.00	2,927.72
2-37-00-130-00	DRAINAGE - WAGES	4,591.65	4,000.00	8,426.22	5,000.00	(3,426.22)
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	4,912.00	30,000.00	59,692.50	60,000.00	307.50
2-37-00-210-00	STROM SEWER MTCE-CONTR. SERV.	9,555.00	0.00	415.00	2,000.00	1,585.00
2-37-00-220-00	DRAINAGE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-00-510-00	SIDEWALK MAINTENANCE-MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	2,166.82	0.00	450.00	2,000.00	1,550.00
2-37-00-512-00	DRAINAGE - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-762-00	DRAINAGE CONT TO CAPITAL	61,785.00	70,000.00	0.00	0.00	0.00
*	TOTAL EXP STORM SEWER & DRAIN	88,725.90	112,000.00	75,348.18	77,000.00	1,651.82
***P	NET COSTS STORM SEWER & DRAIN	(82,299.69)	(107,000.00)	(68,921.96)	(71,000.00)	(2,078.04)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD Variance
REVENUE WATER SERVICES						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,916.73	5,900.00	5,507.02	6,000.00	492.98
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	0.00	0.00	0.00	0.00
1-41-00-410-00	SALE OF WATER RESIDENTIAL	631,008.86	645,000.00	713,686.09	763,600.00	49,913.91
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	0.00	0.00	0.00
1-41-00-590-00	OTHER REVENUE WATER	15,432.93	12,000.00	15,801.27	12,000.00	(3,801.27)
1-41-00-910-00	WATER CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,297.22	2,300.00	2,268.81	2,300.00	31.19
1-41-00-992-00	PROVINCIAL GOVT GRANTS	69,123.72	0.00	0.00	0.00	0.00
	TOTAL REVENUE WATER SERVICES	723,779.46	665,200.00	737,263.19	783,900.00	46,636.81
EXPENSE WATER SERVICE						
2-41-00-100-00	WATER SUPPLY FRINGE BENEFITS	46,135.77	40,000.00	55,078.18	50,000.00	(5,078.18)
2-41-00-110-00	SALARY- SUPERINTENDENT	20,000.00	20,000.00	20,000.00	20,000.00	0.00
2-41-00-120-00	WAGES - OPERATOR	52,970.66	58,000.00	59,779.91	56,000.00	(3,779.91)
2-41-00-121-00	MTCE-BLDG & EQUIP TRT PL LABOR	0.00	0.00	0.00	0.00	0.00
2-41-00-130-00	T & D WAGES	57,238.54	30,000.00	59,788.07	65,000.00	5,211.93
2-41-00-131-00	T & D STANDBY PERSONNEL	0.00	0.00	0.00	0.00	0.00
2-41-00-132-00	METER READINGS - WAGES	2,588.52	3,500.00	2,109.49	3,500.00	1,390.51
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	15,183.11	14,000.00	14,664.51	15,000.00	335.49
2-41-00-200-00	T & D CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	1,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	11,436.75	11,000.00	13,259.60	12,500.00	(759.60)
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,769.82	1,500.00	1,571.14	2,000.00	428.86
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	3,148.39	3,000.00	2,354.34	3,500.00	1,145.66
2-41-00-220-00	ADVERTISING	371.50	250.00	0.00	1,000.00	1,000.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	71,906.02	20,000.00	4,615.95	20,000.00	15,384.05
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	10,339.31	20,000.00	14,726.71	10,000.00	(4,726.71)
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	30,144.21	20,000.00	6,147.31	30,000.00	23,852.69
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	20,037.46	40,000.00	19,151.61	25,000.00	5,848.39
2-41-00-514-00	PUMPING STATION MTCE - MAT	4.09	1,000.00	908.00	500.00	(408.00)
2-41-00-515-00	T & D - MATERIALS	34,671.33	40,000.00	55,732.30	40,000.00	(15,732.30)
2-41-00-516-00	BILLING SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	9,224.85	15,000.00	7,177.43	15,000.00	7,822.57
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	15,286.72	15,000.00	20,067.98	15,000.00	(5,067.98)
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,406.90	24,000.00	21,603.71	24,000.00	2,396.29
2-41-00-539-00	AIRPORT SYSTEM POWER	4,976.19	6,000.00	5,726.93	6,000.00	273.07
2-41-00-540-00	POWER - TREATMENT PLANT	48,729.32	50,000.00	40,702.05	50,000.00	9,297.95
2-41-00-541-00	POWER - NEW BOOSTER STATION	428.07	1,000.00	381.80	1,000.00	618.20



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-41-00-542-00	PUMPING STATION - POWER	11,456.48	15,000.00	12,052.06	15,000.00	2,947.94
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	14,051.43	12,000.00	10,842.09	15,000.00	4,157.91
2-41-00-545-00	HEATING - NEW BOOSTER STATION	846.97	1,000.00	850.72	1,000.00	149.28
2-41-00-546-00	HEATING PUMPING STATION	1,405.66	1,200.00	1,471.77	1,500.00	28.23
2-41-00-547-00	AIRPORT SYSTEM HEATING	3,186.88	2,000.00	1,151.73	3,500.00	2,348.27
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,516.46	6,000.00	5,071.19	6,000.00	928.81
2-41-00-761-00	RESERVE ACCTS RECEIVABLE WATER	0.00	0.00	0.00	0.00	0.00
2-41-00-762-00	WATER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-41-00-764-00	CONTRIBUTION TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	115,679.21	115,680.00	128,403.85	128,404.00	0.15
2-41-00-832-00	WATER DEBENTURES INTEREST	26,291.34	26,850.00	22,693.28	14,125.00	(8,568.28)
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	21,550.00	20,250.00	(1,300.00)
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	7,000.00	7,000.00	0.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	6,800.00	6,800.00	0.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	10,000.00	10,000.00	0.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	8,960.00	8,960.00	0.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	1,300.00	1,300.00	0.00
2-41-00-966-00	WATER PLANT WATER TESTING	20,689.15	25,000.00	7,878.12	25,000.00	17,121.88
2-41-00-987-00	WATER BAD DEBTS W/OFF	235.98	1,500.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSE WATER SERVICE	732,967.09	694,790.00	671,571.83	733,839.00	62,267.17
****P	NET COSTS WATER SERVICES	(9,187.63)	(29,590.00)	65,691.36	50,061.00	(15,630.36)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE SEWER SERVICES						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	259,252.34	270,000.00	268,331.75	260,000.00	(8,331.75)
1-42-00-920-00	CONT FROM RESERVES SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-990-00	NON GOVT CONTRIB SEWER	800.00	1,200.00	0.00	1,200.00	1,200.00
*	TOTAL REVENUE SEWER SERVICES	260,052.34	271,200.00	268,331.75	261,200.00	(7,131.75)
EXPENSES SEWER SERVICES						
2-42-00-100-00	SAN SEWER SERV ADMIN FRIN BEN	612.50	2,000.00	920.50	1,000.00	79.50
2-42-00-101-00	SEWER MTCE. - FRINGE BENEFITS	8,975.80	10,000.00	10,311.79	12,000.00	1,688.21
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	7,000.00	7,000.00	0.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	9,948.57	16,000.00	12,569.06	12,000.00	(569.06)
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	15,655.46	14,000.00	14,693.76	18,000.00	3,306.24
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	0.00	0.00	0.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	0.00	0.00	8,903.60	28,000.00	19,096.40
2-42-00-215-00	FREIGHT CHARGES	0.00	0.00	0.00	0.00	0.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	8,790.12	16,000.00	21,157.04	12,000.00	(9,157.04)
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	756.66	5,000.00	606.01	2,000.00	1,393.99
2-42-00-530-00	SEWER MAINTENANCE - CHEMICALS	0.00	1,600.00	0.00	0.00	0.00
2-42-00-540-00	SEWER LAGOON MAINT - CHEMICALS	0.00	0.00	0.00	0.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,913.37	2,700.00	2,622.69	3,000.00	377.31
2-42-00-551-00	LIFT STATION - HEAT	1,194.74	1,200.00	854.10	1,500.00	645.90
2-42-00-552-00	SEWER LAGOON POWER	4,872.30	8,000.00	7,093.16	5,000.00	(2,093.16)
2-42-00-762-00	TRANSFER TO SEWER RESERVES	0.00	0.00	0.00	0.00	0.00
2-42-00-763-00	SEWER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	32,698.84	32,699.00	34,619.89	34,620.00	0.11
2-42-00-832-00	SEWER DEBENTURE - INTEREST	53,039.93	53,603.00	50,610.59	51,682.00	1,071.41
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	6,750.00	6,750.00	0.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	2,000.00	2,000.00	0.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	3,360.00	3,360.00	0.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	8,400.00	8,400.00	0.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	2,100.00	2,100.00	0.00
*	TOTAL EXPENSES SEWER SERVICES	169,068.29	192,412.00	194,572.19	210,412.00	15,839.81
***P	NET COSTS SEWER SERVICES	90,984.05	78,788.00	73,759.56	50,788.00	(22,971.56)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE GARBAGE COLLECTION						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	279,133.63	280,000.00	293,215.74	287,500.00	(5,715.74)
1-43-00-920-00	GARB CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL REV GARBAGE COLLECTION	279,133.63	280,000.00	293,215.74	287,500.00	(5,715.74)
EXP GARBAGE COLLECTION						
2-43-00-100-00	GARBAGE ADMIN - FRINGE BENEFIT	892.50	2,000.00	1,341.30	1,000.00	(341.30)
2-43-00-101-00	GARBAGE COLLECTION-FRING BENFT	25,966.94	27,000.00	28,203.82	28,000.00	(203.82)
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	10,200.00	10,200.00	0.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	66,780.51	74,000.00	61,321.33	70,000.00	8,678.67
2-43-00-140-00	RECYCLING MTCE - WAGES	9,162.90	6,000.00	13,841.62	10,000.00	(3,841.62)
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	65,931.12	63,000.00	64,705.28	70,000.00	5,294.72
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	25,658.00	26,000.00	342.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	21,486.56	23,000.00	32,608.68	25,000.00	(7,608.68)
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	7,550.00	0.00	0.00	2,000.00	2,000.00
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	12,521.61	0.00	0.00	2,000.00	2,000.00
2-43-00-763-00	GARB CONT TO CAP	206,955.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	2,800.00	2,800.00	0.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	32,480.00	32,480.00	0.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	1,300.00	1,300.00	0.00
*	TOTAL EXP GARBAGE COLLECTION	490,685.14	268,780.00	274,460.03	281,780.00	7,319.97
***P	NET COSTS GARBAGE COLLECTION	(211,551.51)	11,220.00	18,755.71	5,720.00	(13,035.71)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE FCSS						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	0.00	0.00	86,923.00	79,891.00	(7,032.00)
1-51-00-100-01	SUBSIDY ASC	0.00	0.00	6,673.20	0.00	(6,673.20)
1-51-00-100-05	GRANTS - ASC	0.00	0.00	2,692.87	0.00	(2,692.87)
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	0.00	0.00	20,069.00	19,973.00	(96.00)
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	0.00	0.00	39,704.45	35,484.00	(4,220.45)
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	0.00	0.00	351.52	2,139.00	1,787.48
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	0.00	5,000.00	0.00	(5,000.00)
1-51-00-105-00	FCSS - INTEREST EARNED	0.00	0.00	777.84	650.00	(127.84)
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	0.00	0.00	300.00	0.00	(300.00)
1-51-00-101-01	CALGARY HEALTH OP	0.00	0.00	24,136.00	24,136.00	0.00
1-51-00-102-01	OTHER FUNDING & FEES OP	0.00	0.00	1,050.00	264.00	(786.00)
1-51-00-104-01	FUNDING - DRUG COALITION OP	0.00	0.00	6,000.00	11,000.00	5,000.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	0.00	0.00	13,995.00	7,736.00	(6,259.00)
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	0.00	0.00	0.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	0.00	0.00	1,665.00	0.00	(1,665.00)
1-51-00-100-06	CFSA FUNDING RC	0.00	0.00	29,774.00	28,365.00	(1,409.00)
1-51-00-101-06	OTHER FUNDING & FEES RC	0.00	0.00	1,207.70	0.00	(1,207.70)
*	TOTAL REVENUE FCSS	0.00	0.00	240,319.58	209,638.00	(30,681.58)
EXPENSE FCSS GENERAL						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	0.00	0.00	50,482.25	45,500.00	(4,982.25)
2-51-00-101-00	WAGES & SALARIES ADMIN	0.00	0.00	0.00	0.00	0.00
2-51-00-102-00	EI EXPENSE	0.00	0.00	995.44	2,953.00	1,957.56
2-51-00-103-00	CPP EXPENSE	0.00	0.00	2,064.80	4,418.00	2,353.20
2-51-00-104-00	WCB EXPENSE	0.00	0.00	101.58	591.00	489.42
2-51-00-105-00	BENEFITS EXPENSE	0.00	0.00	3,050.02	2,804.00	(246.02)
2-51-00-106-00	LAPP CONTRIBUTIONS	0.00	0.00	3,591.87	3,359.00	(232.87)
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	0.00	0.00	1,182.29	600.00	(582.29)
2-51-00-108-00	ADVERTISING & PROMOTION	0.00	0.00	515.21	600.00	84.79
2-51-00-109-00	ACCOUNTING & LEGAL	0.00	0.00	142.50	2,600.00	2,457.50
2-51-00-110-00	BAD DEBTS EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-111-00	MEMBERSHIPS	0.00	0.00	564.00	700.00	136.00
2-51-00-112-00	OFFICE EXPENSES	0.00	0.00	5,546.28	6,317.00	770.72
2-51-00-113-00	RENT EXPENSE	0.00	0.00	10,074.12	10,200.00	125.88
2-51-00-114-00	GENERAL & ADMIN EXPENSES	0.00	0.00	1,941.11	1,800.00	(141.11)
2-51-00-115-00	JANITORIAL EXPENSES	0.00	0.00	3,906.67	3,600.00	(306.67)
2-51-00-116-00	TELEPHONE & UTILITIES	0.00	0.00	5,894.54	6,000.00	105.46



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-51-00-117-00	TRAVEL & MEALS	0.00	0.00	3,096.56	2,000.00	(1,096.56)
2-51-00-118-00	INSURANCE EXPENSE	0.00	0.00	425.00	0.00	(425.00)
2-51-00-119-00	INTEREST & BANK CHARGES	0.00	0.00	0.00	0.00	0.00
2-51-00-120-00	MISCELLANEOUS EXPENSE	0.00	0.00	220.00	0.00	(220.00)
2-51-00-122-00	ADMIN ALLOCATION - GENERAL	0.00	0.00	10,000.00	0.00	(10,000.00)
2-51-00-999-00	ALLOCATION TO PROGRAMS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FCSS GENERAL	0.00	0.00	103,794.24	94,042.00	(9,752.24)
FCSS OUTREACH PROGRAM						
2-51-00-100-01	WAGES OP	0.00	0.00	28,568.97	34,999.99	6,431.02
2-51-00-105-01	BENEFITS OP	0.00	0.00	563.27	500.00	(63.27)
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	0.00	0.00	302.86	400.00	97.14
2-51-00-108-01	ADVERTISING OP	0.00	0.00	738.98	500.00	(238.98)
2-51-00-113-01	RENT ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-116-01	CELL PHONE OP	0.00	0.00	338.34	360.00	21.66
2-51-00-117-01	TRAVEL & MEALS OP	0.00	0.00	1,713.43	1,500.00	(213.43)
2-51-00-120-01	SUPPLIES OP	0.00	0.00	2,725.41	600.00	(2,125.41)
2-51-00-121-01	INSTRUMENTAL NEEDS OP	0.00	0.00	0.00	0.00	0.00
2-51-00-122-01	ADMIN ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-123-01	DRUG COALITION EXPENSE	0.00	0.00	6,052.92	11,000.00	4,947.08
2-51-00-123-02	COMMUNITY CHOOSE WELL	0.00	0.00	5,047.99	0.00	(5,047.99)
*	TOTAL FCSS OUTREACH PROGRAM	0.00	0.00	46,052.17	49,859.99	3,807.82
AFTER SCHOOL CARE EXPENSES						
2-51-00-100-02	WAGES ASC	0.00	0.00	34,533.88	23,582.00	(10,951.88)
2-51-00-105-02	BENEFITS ASC	0.00	0.00	2,754.93	0.00	(2,754.93)
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	0.00	0.00	59.90	300.00	240.10
2-51-00-108-02	ADVERTISING ASC	0.00	0.00	522.95	200.00	(322.95)
2-51-00-116-02	CELL PHONE ASC	0.00	0.00	305.81	360.00	54.19
2-51-00-117-02	TRAVEL & MEALS ASC	0.00	0.00	369.86	0.00	(369.86)
2-51-00-120-02	SUPPLIES ASC	0.00	0.00	3,306.72	800.00	(2,506.72)
2-51-00-120-10	GRANTS EXPENSE - ASC	0.00	0.00	2,692.87	0.00	(2,692.87)
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	0.00	0.00	0.00
2-51-00-124-02	UNITED CHURCH ASC	0.00	0.00	3,150.00	1,500.00	(1,650.00)
2-51-00-125-02	NUTRITION/SNACKS ASC	0.00	0.00	1,366.86	1,100.00	(266.86)
*	TOTAL AFTER SCHOOL CARE EXPEN	0.00	0.00	49,063.78	27,842.00	(21,221.78)
SUMMER FUN EXPENSES						
2-51-00-100-03	WAGES SF	0.00	0.00	0.00	0.00	0.00
2-51-00-105-03	BENEFITS SF	0.00	0.00	0.00	0.00	0.00
2-51-00-108-03	ADVERTISING SF	0.00	0.00	0.00	0.00	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
2-51-00-116-03	CELL PHONE SF	0.00	0.00	0.00	0.00	0.00
2-51-00-120-03	SUPPLIES SF	0.00	0.00	800.00	0.00	(800.00)
2-51-00-122-03	ADMIN ALLOCATION SF	0.00	0.00	0.00	0.00	0.00
2-51-00-124-03	NUTRITION/SNACKS SF	0.00	0.00	0.00	0.00	0.00
*	TOTAL SUMMER FUN EXPENSES	0.00	0.00	800.00	0.00	(800.00)
OTHER PROGRAM EXPENSES						
2-51-00-100-04	WAGES - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-105-04	BENEFITS - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-108-04	ADVERTISING - OTHER	0.00	0.00	1,358.80	650.00	(708.80)
2-51-00-120-04	SUPPLIES - OTHER	0.00	0.00	457.52	2,444.00	1,986.48
2-51-00-122-04	ADMIN ALLOCATION - OTHER	0.00	0.00	0.00	0.00	0.00
*	TOTAL OTHER PROGRAM EXPENSES	0.00	0.00	1,816.32	3,094.00	1,277.68
PROGRAM GRANTS EXPENSE						
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	0.00	0.00	8,750.00	9,300.00	550.00
*	TOTAL PROGRAM GRANTS EXPENSE	0.00	0.00	8,750.00	9,300.00	550.00
RESOURCE CENTRE EXPENSES						
2-51-00-100-06	WAGES RC	0.00	0.00	22,859.00	25,000.00	2,141.00
2-51-00-105-06	BENEFITS RC	0.00	0.00	2,038.99	0.00	(2,038.99)
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	0.00	0.00	50.00	0.00	(50.00)
2-51-00-108-06	ADVERTISING RC	0.00	0.00	775.53	500.00	(275.53)
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	0.00	0.00	0.00
2-51-00-120-06	SUPPLIES RC	0.00	0.00	692.97	0.00	(692.97)
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	(10.00)	0.00	10.00
*	TOTAL RESOURCE CENTRE EXPENSE	0.00	0.00	26,406.49	25,500.00	(906.49)
***P	NET COSTS FCSS	0.00	0.00	3,636.58	0.01	(3,636.57)



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
EXPENSES DAYCARE SERVICES						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	19,973.00	19,973.00	20,069.00	19,973.00	(96.00)
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	26,202.00	26,202.00	0.00
*	TOTAL EXP DAYCARE SERVICES	46,175.00	46,175.00	46,271.00	46,175.00	(96.00)
***P	NET COSTS DAYCARE SERVICES	(46,175.00)	(46,175.00)	(46,271.00)	(46,175.00)	96.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE CEMETERY SERV						
1-56-00-410-00	CEMETERY FEES	16,225.00	9,000.00	13,446.43	15,000.00	1,553.57
1-56-00-840-00	PROV COND GRANTS CEMETERY	0.00	0.00	0.00	0.00	0.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
*	TOTAL REVENUE CEMETERY SERV	17,225.00	10,000.00	14,446.43	16,000.00	1,553.57
EXPENSE CEMETERY SERV						
2-56-00-100-00	CEMETERIES FRINGE BENEFITS	2,315.75	4,000.00	5,299.73	3,000.00	(2,299.73)
2-56-00-110-00	CEMETERY WAGES	8,558.26	14,000.00	12,016.94	12,000.00	(16.94)
2-56-00-510-00	CEMETERY MATERIALS	172.47	2,000.00	4,290.29	2,000.00	(2,290.29)
*	TOTAL EXPENSE CEMETERY SERV	11,046.48	20,000.00	21,606.96	17,000.00	(4,606.96)
***P	NET COSTS CEMETERY SERVICES	6,178.52	(10,000.00)	(7,160.53)	(1,000.00)	6,160.53



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE AG SERVICES						
1-62-00-840-00	PROV. GRNITS-INSECTICIDE & HERB	0.00	0.00	0.00	0.00	0.00
1-62-00-841-00	NON GOV'T GRANTS WEED CONTROL	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE AG SERVICES	0.00	0.00	0.00	0.00	0.00
EXPENSES AG SERVICES						
2-62-00-100-00	PEST CONT ADMIN FRINGE BENEFIT	340.09	1,000.00	469.64	500.00	30.36
2-62-00-110-00	PEST CONTROL ADMIN SUPERVISION	0.00	0.00	0.00	0.00	0.00
2-62-00-111-00	PEST CONTROL WAGES	1,066.74	2,000.00	665.80	1,500.00	834.20
2-62-00-121-00	WEED CONTROL INSPECTOR WAGES	0.00	0.00	0.00	0.00	0.00
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	0.00	0.00	1,014.74	0.00	(1,014.74)
2-62-00-200-00	WEED CONTROL FRINGE BENEFITS	0.00	0.00	217.50	0.00	(217.50)
2-62-00-211-00	PEST CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-221-00	WEED CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-514-00	PEST CONTROL CHEMICALS	284.43	3,000.00	701.65	1,500.00	798.35
2-62-00-515-00	WEED CONTROL CHEMICALS	3,464.33	3,000.00	4,205.33	1,500.00	(2,705.33)
2-62-00-516-00	PEST CONTROL MATERIALS	94.49	2,500.00	0.00	1,000.00	1,000.00
2-62-00-517-00	WEED CONTROL MATERIALS	11.97	2,500.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSES AG SERVICES	5,262.05	14,000.00	7,274.66	7,000.00	(274.66)
***P	NET COSTS AG SERVICES	(5,262.05)	(14,000.00)	(7,274.66)	(7,000.00)	274.66



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REV PLANNING/DEVELOPMENT						
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	14,116.82	10,000.00	9,794.53	15,000.00	5,205.47
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	19,664.50	15,000.00	16,025.22	20,000.00	3,974.78
1-66-00-840-00	INT STABILIZATION SUB DEV	0.00	0.00	0.00	0.00	0.00
*	TOTAL REV PLANNING/DEVELOPMENT	33,781.32	25,000.00	25,819.75	35,000.00	9,180.25
EXP PLANNING/DEVELOPMENT						
2-26-00-110-00	WAGES - DEVELOPMENT	38,922.34	41,000.00	47,661.32	47,500.00	(161.32)
2-26-00-100-00	FRINGE BEN - DEVELOPMENT	9,523.91	5,000.00	10,177.38	11,500.00	1,322.62
2-66-00-100-00	ASSISTANT WAGE	0.00	0.00	8,016.69	8,000.00	(16.69)
2-66-00-111-00	DEVELOPMENT ASSISTANT FRINGE BENE	0.00	0.00	627.68	400.00	(227.68)
2-66-00-200-00	PROFESSIONAL SERVICES	0.00	0.00	11,494.36	16,000.00	4,505.64
2-66-00-201-00	DEVELOPMENT - LEGAL	0.00	0.00	6,282.51	9,800.00	3,517.49
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	0.00	0.00	3,800.00	3,800.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	0.00	0.00	775.27	0.00	(775.27)
2-66-00-204-00	DEVELOPMENT - ADVERTISING	0.00	0.00	988.34	2,500.00	1,511.66
2-66-00-205-00	DEVELOPMENT - MILEAGE	0.00	0.00	1,301.06	2,100.00	798.94
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	6,537.29	10,000.00	(1,000.00)	10,000.00	11,000.00
2-12-00-998-00	PLANNING FUND	40,319.54	40,000.00	33,898.00	50,000.00	16,102.00
*	TOTAL EXP PLANNING/DEVELOPMENT	95,303.08	96,000.00	120,222.61	161,600.00	41,377.39
****P	NET COSTS PLANNING/DEVELOPMENT	(61,521.76)	(71,000.00)	(94,402.86)	(126,600.00)	(32,197.14)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE REC BOARD						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	15,000.00	15,000.00	25,000.00	15,000.00	(10,000.00)
*	TOTAL REVENUE REC BOARD	15,000.00	15,000.00	25,000.00	15,000.00	(10,000.00)
EXPENSES REC BOARD						
2-71-00-100-00	FRINGE BEN HUMAN RES ADMIN	0.00	0.00	0.00	0.00	0.00
2-71-00-110-00	HUMAN RESOURCES MANAGER WAGES	0.00	0.00	0.00	0.00	0.00
2-71-00-211-00	REC TRAVEL & CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
2-71-00-212-00	RECREATION CONFERENCES	0.00	0.00	0.00	0.00	0.00
2-71-00-213-00	REC DELEGATES TRAVEL & SUB	0.00	0.00	0.00	0.00	0.00
2-71-00-221-00	RECREATION ADVERTISING	0.00	200.00	0.00	0.00	0.00
2-71-00-222-00	REC SUBSCRIP & MEMBERSHIPS	0.00	100.00	0.00	0.00	0.00
2-71-00-510-00	RECREATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-71-00-990-00	REC MISC P.R.	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES REC BOARD	0.00	300.00	0.00	0.00	0.00
***P	NET COSTS REC BOARD	15,000.00	14,700.00	25,000.00	15,000.00	(10,000.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE ARENA						
1-72-00-418-00	VENDING MACHINES	97.42	0.00	56.21	0.00	(56.21)
1-72-00-562-00	MINOR HOCKEY RENTALS	25,058.80	24,000.00	27,552.99	24,000.00	(3,552.99)
1-72-00-564-00	FIGURE SKATING RENTALS	16,807.82	17,000.00	17,604.42	17,000.00	(604.42)
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	1,200.00	1,800.00	600.00
1-72-00-566-00	ADULT & ZONE "AA"	11,185.00	13,000.00	13,197.79	12,000.00	(1,197.79)
1-72-00-567-00	OUT OF TOWN ICE RENTAL	885.00	500.00	0.00	500.00	500.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	1,000.00	1,000.00	0.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,650.00	1,500.00	1,900.00	1,500.00	(400.00)
1-72-00-570-00	OTHER RENTALS	7,788.90	5,000.00	11,340.71	5,000.00	(6,340.71)
1-72-00-844-00	PROV GRANTS ARENA	0.00	0.00	0.00	0.00	0.00
* TOTAL REVENUE ARENA		65,672.94	63,800.00	73,852.12	62,800.00	(11,052.12)
EXPENSES ARENA						
2-72-00-104-00	FRINGE BENEFITS ARENA	21,102.63	25,000.00	25,392.54	19,000.00	(6,392.54)
2-72-00-140-00	ARENA OPERATION WAGES	67,755.31	61,000.00	65,364.76	62,000.00	(3,364.76)
2-72-00-210-00	ARENA OPERATION CONT SERVICE	67.50	0.00	0.00	0.00	0.00
2-72-00-216-00	ARENA TELEPHONE	1,743.02	1,800.00	1,712.98	1,900.00	187.02
2-72-00-530-00	ARENA MATERIALS	20,108.87	35,000.00	15,672.44	30,000.00	14,327.56
2-72-00-560-00	ARENA UTILITIES	56,937.87	64,000.00	53,271.37	60,000.00	6,728.63
2-72-00-762-00	ARENA CONT TO CAPITAL	30,936.11	40,000.00	12,334.45	0.00	(12,334.45)
* TOTAL EXPENSES ARENA		198,651.31	226,800.00	173,748.54	172,900.00	(848.54)
***P NET COSTS ARENA		(132,978.37)	(163,000.00)	(99,896.42)	(110,100.00)	(10,203.58)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE PARKS						
1-72-00-572-00	PARK CAMPING FEES	64,905.68	30,000.00	50,421.90	50,000.00	(421.90)
1-72-00-840-00	PROV GRANTS PARKS	0.00	0.00	0.00	0.00	0.00
1-72-00-850-00	PARKS MAINTENANCE CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	40,000.00	40,000.00
1-72-00-992-00	TRUST DEPOSIT CONT TO PARK DEV	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	99,905.68	65,000.00	50,421.90	90,000.00	39,578.10
EXPENSES PARKS						
2-72-00-105-00	FRINGE BENEFITS PARKS	17,970.11	17,000.00	29,903.84	19,000.00	(10,903.84)
2-72-00-151-00	PARKS OPERATION WAGES	54,747.83	43,000.00	67,116.02	60,000.00	(7,116.02)
2-71-00-513-00	LRSD LAWNCARE WAGES	5,739.54	0.00	0.00	0.00	0.00
2-72-00-535-00	PARKS MATERIALS	18,221.11	15,000.00	14,917.90	25,000.00	10,082.10
2-72-00-537-00	PARK DEV MATERIAL	29,336.96	35,000.00	100,282.81	120,000.00	19,717.19
2-72-00-570-00	PARKS UTILITIES	12,469.78	10,000.00	11,236.26	13,000.00	1,763.74
2-72-00-761-00	PARKS CONT TO CAPITAL	6,732.00	8,000.00	6,575.00	0.00	(6,575.00)
*	TOTAL EXPENSES PARKS	145,217.33	128,000.00	230,031.83	237,000.00	6,968.17
***P	NET COSTS PARKS	(45,311.65)	(63,000.00)	(179,609.93)	(147,000.00)	32,609.93



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE PROGRAMS						
1-72-00-413-00	BALL DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
1-72-00-841-00	PROV GRANTS PROGRAMS	0.00	0.00	0.00	0.00	0.00
1-72-00-571-00	SOUTHERN ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
1-72-00-416-00	RECREATION PROGRAMS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PROGRAMS	0.00	0.00	0.00	0.00	0.00
EXPENSES REC PROGRAMS						
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
2-71-00-512-00	SOUTH ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
2-72-00-511-00	REC PROGRAM MATERIALS	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES REC PROGRAMS	50,000.00	50,000.00	50,000.00	50,000.00	0.00
***P	NET COSTS REC PROGRAMS	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE SWIM POOL						
1-72-00-410-00	RED CROSS SWIM LESSONS	37,571.97	35,000.00	34,184.87	36,000.00	1,815.13
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,586.87	40,000.00	47,658.24	46,000.00	(1,658.24)
1-72-00-560-00	SWIM POOL RENTAL	5,103.26	12,000.00	9,630.62	5,000.00	(4,630.62)
*	TOTAL REVENUE SWIM POOL	90,262.10	87,000.00	91,473.73	87,000.00	(4,473.73)
EXPENSES SWIM POOL						
2-72-00-102-00	FRINGE BENEFITS SWIM POOL	41,787.25	46,000.00	20,100.30	42,000.00	21,899.70
2-72-00-103-00	FRINGE BENEFITS SWIM POOL OPER	0.00	0.00	0.00	0.00	0.00
2-72-00-130-00	SWIM POOL LIFEGUARDS	154,005.72	170,000.00	150,219.83	160,000.00	9,780.17
2-72-00-131-00	SWIM POOL OPERATION WAGES	0.00	0.00	0.00	0.00	0.00
2-72-00-132-00	DAY CAMP WORKERS	0.00	0.00	11,027.55	0.00	(11,027.55)
2-72-00-133-00	DAYCAMP WORKERS FRINGE BENEFITS	0.00	0.00	1,164.91	0.00	(1,164.91)
2-72-00-200-00	SWIM POOL OP CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	0.00	0.00	725.25	4,000.00	3,274.75
2-72-00-215-00	SWIM POOL TELEPHONE	2,457.99	1,200.00	2,624.28	2,600.00	(24.28)
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	21,361.55	15,000.00	19,398.61	17,000.00	(2,398.61)
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	14,863.43	17,000.00	6,009.07	12,000.00	5,990.93
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	0.00	0.00
2-72-00-550-00	SWIM POOL OPERATION UTILITIES	0.00	0.00	0.00	0.00	0.00
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	46,420.65	46,421.00	16,948.20	16,949.00	0.80
2-72-00-834-00	SWIM POOL DEBENTURE INT	12,042.79	15,555.00	10,684.38	11,281.00	596.62
*	TOTAL EXPENSES SWIM POOL	292,939.38	311,176.00	238,902.38	265,830.00	26,927.62
***P	NET COSTS SWIM POOL	(202,677.28)	(224,176.00)	(147,428.65)	(178,830.00)	(31,401.35)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
MUSEUM REVENUE						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	1,000.00	1,000.00	0.00
1-74-00-920-00	SUB RESERVE CONT TO MUSEUM	0.00	0.00	0.00	0.00	0.00
1-74-00-840-00	MUSEUM PROV GRANT	7,500.00	7,500.00	9,280.00	7,500.00	(1,780.00)
1-74-00-410-00	MUSEUM	6,453.91	5,000.00	5,989.45	5,000.00	(989.45)
*	TOTAL MUSEUM REVENUE	14,953.91	13,500.00	16,269.45	13,500.00	(2,769.45)
EXPENSES MUSEUM						
2-74-00-100-00	MUSEUM FRINGE BENEFITS	3,062.69	5,000.00	1,995.05	1,200.00	(795.05)
2-74-00-101-00	TOURIST INFO CENTRE-FRINGE BEN	2,822.69	3,000.00	1,831.11	1,000.00	(831.11)
2-74-00-120-00	MUSEUM WAGES	14,837.94	20,000.00	16,396.91	18,200.00	1,803.09
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	14,502.21	19,000.00	16,521.54	17,500.00	978.46
2-74-00-200-00	MUSEUM CONTRACTED SERV	0.00	0.00	0.00	0.00	0.00
2-74-00-201-00	TOURIST INFO CENT. CONT. SERV.	0.00	0.00	0.00	0.00	0.00
2-74-00-510-00	MUSEUM MATERIALS	2,769.86	10,000.00	5,554.94	4,000.00	(1,554.94)
2-74-00-542-00	MUSEUM UTILITIES	6,957.33	8,000.00	7,151.28	9,000.00	1,848.72
2-74-00-762-00	CONT TO CAP MUSEUM SITE	0.00	21,000.00	17,450.23	21,000.00	3,549.77
*	TOTAL EXPENSES MUSEUM	44,952.72	86,000.00	66,901.06	71,900.00	4,998.94
***P	NET COSTS MUSEUM	(29,998.81)	(72,500.00)	(50,631.61)	(58,400.00)	(7,768.39)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2007 Actual	2007 Budget	2008 YTD Actual	2008 YTD Budget	2008 YTD \$ Variance
REVENUE LIBRARY						
1-74-00-841-00	LIBRARY PROVINCIAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE LIBRARY	0.00	0.00	0.00	0.00	0.00
EXPENSES LIBRARY						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,436.66	8,000.00	6,280.76	8,000.00	1,719.24
2-74-00-540-00	LIBRARY UTILITIES	13,746.98	16,000.00	14,489.36	15,000.00	510.64
2-74-00-998-00	CHINOOK ARCH LIBRARY	15,791.92	15,792.00	16,217.45	15,800.00	(417.45)
2-74-00-770-00	LIBRARY GRANT	95,500.00	93,150.00	97,900.00	97,900.00	0.00
*	TOTAL EXPENSES LIBRARY	131,475.56	132,942.00	134,887.57	136,700.00	1,812.43
***P	NET COSTS LIBRARY	(131,475.56)	(132,942.00)	(134,887.57)	(136,700.00)	(1,812.43)
****	YEAR TO DATE (SURPLUS)/DEFICIT	(95,918.60)	0.00	(208,750.61)	55,734.99	264,485.60

INFORMATION ITEMS

Minutes of the Meeting of **SouthGrow Regional Initiative Management Board** held Wednesday, January 21, 2009 at 5:00 pm, in the Alberta Finance and Enterprise Boardroom.

“DRAFT”

Present:

Sandra Nelson, Chair

Bob Tarleck

Don Wentz

Jon Stevens

Harlan Cahoon

Ron Lagemaat

Kym Nichols

Daryl Sutter

Linda Erickson, Director, Alberta Finance and Enterprise

Shilpa Stocker, Westwinds Management (Project Manager)

Mary Swanek, Alberta Finance and Enterprise (Recording)

Excused: Paul Goldade

1. Call to Order

Chair, Sandra Nelson called the meeting to order at 5:00 p.m.

Motion: # 01-21/01/09: Bob Tarleck **moved** that the Minutes of November 26th, 2008 be approved. **CARRIED**

2. Approval of Agenda

Linda Erickson requested that the third bullet under New Business, ‘Satisfaction Survey’ be moved to Item #9 – Other Business.

Motion: # 02-21/01/09: Bob Tarleck **moved** to approve the Agenda as amended. **CARRIED**

3. New Business

a) Shilpa Stocker facilitated the planning session for SouthGrow’s 2009-2010 Operation Plan, Community Trust Fund and other funding sources
Information packages were handed out. A number of opportunities were discussed, the top three were:

1. Water Study / Water Interpretive Centre;
2. Promote Area and Attract Investment;
3. Alternative Energy Initiatives
 - Alternative Energy Conference and
 - Share in the cost to implement the Southern Alberta Alternative Energy Partnership (SAAEP) Communication Plan;

The Management Board reviewed a written proposal from Cindy Amos, Executive Director of the Canadian Badlands. This proposal was not supported by the board based on the fact that not all SouthGrow member municipalities are members of the Canadian Badlands and the amount of funds requested.

b) Regional Economic Development Alliance (REDA) Conference - Linda Erickson advised that the REDA Conference is scheduled to take place in Sherwood Park, Alberta on May 12th – 14th, 2009.

Motion: # 03-21/01/09: Ron Lagemaat **moved** that SouthGrow reimburse the registration, travel and accommodation for a maximum of 10 members to attend the REDA Conference, with first priority to be given to the SouthGrow Management Board and SouthGrow Committee Members. **CARRIED.**

Actionable: Mary Swanek to circulate program and registration information to Management Board prior to the next meeting (March 4, 2009).

Actionable: Management Board members will come to next Management Board meeting prepared to advise as to whether or not they plan on attending this conference.

4. **Old Business**

Sandra Nelson advised that she did not sign Policy # 16 as presented at the November 26th Management Board Meeting and recommended that bullet #4 be changed to read:

- *“The appropriate committee may request the Management Board waive this policy based on budget available on a pre project basis”.*

Motion: # 04-21/01/09: Kym Nichols **moved** to approve the changes to Policy #16 as recommended. **CARRIED.**

5. **Committee Reports** – as reported by Linda Erickson

Strategic Collaboration Committee

1. Community Economic Development Training Courses

- Site Selection - March 26, 2009
- Project Management – April 23, 2009

Course Details and Registration will be forward to all CAO's, EDO's and SouthGrow members.

2. Community Economic Development Profiles – *have been completed to the best ability of the Project Manager and Alberta Finance & Enterprise staff. The profiles will be mailed out to the member communities.*

Marketing and Communications Committee

1. Celebration of Success...Recognition Event – Nineteen nominations was received and 115 people attended the event. An expense summary will be presented to the Committee on February 11th, 2009.

2. Marketing Supports and Tools for:

- Productivity Improvement Project (brochures, surveys and the February 4 speaking event)
- Water for Economic Development Assessment Project. *A report will be presented by the University of Alberta to all SouthGrow members and other interested parties on March 19th, 2009 from 11:00 a.m. to 1:00 p.m. at the Lethbridge Lodge.*

Economic Development and Innovation Committee

1. Southern Alberta Alternative Energy Project (SAAEP) – Update of new projects launched. This partnership was selected by Edmonton to be the feature report for the Regional Economic Development Alliance (REDA) Video that will be showcased at the upcoming REDA Conference scheduled for May 12th – 14th, 2009 in Sherwood Park, Alberta.

Motion: # 05-21/01/09: Jon Stevens moved that John Kolk, past Steering Committee Chair of SAAEP, be the spokesperson for the report and video. **CARRIED.**

2. Innovation and Commercialization Infrastructure Assessment. – Project Update

3. Productivity Improvement Project – timeline, speaker series event scheduled for February 4, 2009.

6:55 p.m. Ron Lagemaat excused himself from the meeting.

Motion: # 06-21/01/09: Don Wentz **moved** to accept the Committee Reports as presented. **CARRIED.**

7. **Financial Report** as presented by Treasurer, Don Wentz

Motion: # 07-21/01/09: Bob Tarleck **moved** adoption of the financial report as presented. **CARRIED**

Actionable: Mary Swanek to obtain status of GST rebate from Nyrose & Saito.

8. **Correspondence** (incoming and outgoing correspondence listed on Page 2 of Agenda)

Motion: # 08-21/01/09: Bob Tarleck **moved** approval of the correspondence. **CARRIED**

9. Other Business

Chinook Entrepreneur Challenge sponsorship request from Community Futures Lethbridge

Motion: #09-21/01/09 Kym Nicols moved that SouthGrow support this project and provide sponsorship funding in the amount of \$3,000.00. **CARRIED**

Don Wentz, Harlan Cahoon and Jon Stevens abstained from voting.

10. **Next Meeting – March 4, 2009 starting at 5:45 p.m. in the Alberta Finance and Enterprise Boardroom.**

11. Adjournment

Motion: # 10-21/01/09: Bob Tarleck **moved** to adjourn the meeting at 7:15 p.m. **CARRIED**

Minutes of the FCSS Board Meeting November 19th, 2008 - Town Office 7 PM

Present: Shirley Isaacson, Earl Hemmaway, Connie Quayle, Allison McKee, Tara Bishoff

Regrets: Danielle Slettede

At approximately 7 PM Shirley welcomed our guests, Robin Alexander from the RCMP and School trustee Don Thompson, whom we invited to discuss ways we can address bullying in our schools and community. A great opportunity to talk about ways the community, including schools, can provide a variety of activities and support to youth in the community. Issues are complex and not "owned" by just one organization - a community response is best. Debbie will approach schools to see how FCSS and RCMP can support getting some programming or information out to students and parents. Town may be able to commit a bit of funds for speakers or provide other support to the community. Debbie will report back on school meetings. Overall everyone felt this was a very positive discussion on a difficult topic. Everyone present felt that small changes would start to happen with everyone being on board.

1. Shirley called the regular board meeting to order at approximately 8:40 PM. Earl moved approval of the agenda; **Motion 1101:08**, carried.
2. Allison moved approval of minutes from meeting of October 20th, 2008; **Motion 1102:08**, carried.
3. Financial statements from the Town were reviewed for the period, Jan. 1 - October 31/08. Debbie noted that we have started putting these numbers into a spread sheet monthly hoping that will allow for easier reading and comparison. Connie moved to accept the financial report as presented for Jan 1 - Oct. 31st/08; **Motion 1103:08**, carried.

Approved _____
Chair

1

Director

4. Debbie reviewed correspondence from folder noting all items were just for information this month.

5. Staff reports were reviewed and discussed. Brenda has been granted time off, without pay, from Christmas to the end of January in order to visit India with her daughter. Debbie will cover emergencies and the office will manage while Brenda is away. Office hours and coverage over the holidays in December were discussed and board members felt the staff suggestion of closing the office early Dec. 24 & 31, as well as Jan. 2/09 was reasonable. The office will be open Dec. 29 & 30th. Requested expenditures are listed in new business. Connie moved to accept staff reports; **Motion 1104:08**, carried.

6. There was one sub-committee report from the finance committee; a revised 2009 budget draft has been completed. Policy and procedure review still needs to be done and group will meet after the New Year. Sub -committee membership:
 Policy & Procedure - Connie, Danielle
 Finance - Shirley, Tara
 Personnel - Earl, Shirley, Allison

Continues...Page 2

Approved _____
 Chair

 Director

...Continued

7. Old Business:

7.1 The revised draft budget for 2009 was reviewed; there were only a few changes made from the last draft. Earl moved to accept the 2009 Draft budget as presented; **Motion 1105:08**, carried.

7.2 Funding Applications received to date from programs in the community were reviewed and discussed. The 2009 budget had been revised to include all the applications and the budget balanced. Allison moved to approve funding in 2009 from the FCSS budget for the following:

Foothills Fetal Alcohol Society	\$2000.00
Foothills SNAPS	4200.00
Ranchlands Victim Services	3000.00
Claresholm MOPS Group	1500.00
Chaplaincy Program	1400.00
Indoor Walking Group	500.00

Motion 1106:08, carried.

7.3 Policy & Procedure Committee - it's time to review and update the manual as discussed in sub committee reports. Group will meet in January.

7.4 Motions for the FCSSAA Annual General Meeting were discussed earlier in the meeting during review of correspondence. We are not comfortable with the City of Calgary resolution, however group felt this discomfort was shared by most programs and would be addressed at the meeting.

8. New Business:

8.1 New business arising from staff reports, Director's report, resulted in the following:

8.1.1 Tara moved the Director be approved to purchase the following this year:

Approved _____
Chair

3

Director

One new computer with software \$1400.00
One additional fold up table 600.00
Donation to the Library - use of the Bill Simpson room 1000.00
Painting of office - Debbie will get quotes; it would be nice to be able to have offices painted over the December break.

Motion 1107:08, carried.

9. There was no other business.
10. After brief discussion it was decided to hold a board meeting Dec. 17/08.
11. Connie moved to adjourn the meeting at approximately 9:30 PM.

Approved _____
Chair

4

Director

Minutes from the FCSS Board Meeting December 17th, 2008 - Town Office 7 PM

Present: Shirley Isaacson, Earl Hemmaway, Tara Bishoff, Debbie Goeseels

Regrets: Allison McKee, Danielle Slettede, Connie Quayle

Shirley called the meeting to order at approximately 7:15 PM.

1. There was one addition to the agenda; Earl moved, **Motion 1201:08** to approve the agenda with the addition of the 2009 revised budget draft.
2. Tara moved approval of the minutes from the meeting of November 19th, 2008, **Motion 1202:08**.
3. Financial information was reviewed:
 - Earl moved, **Motion 1203:08** to approve the Jan. 1 - Nov. 30/08 financial statements from Town
 - Debbie and Shirley had made a couple of corrections and revisions and hopefully, this will be the final draft of the 2009 budget. Tara moved, **Motion 1204:08** to approved the revised 2009 budget draft as presented.
4. There were no motions resulting from the review of correspondence folder.
5. Earl moved, **Motion 1205:08** to accept the staff reports as presented for Resource Centre, Director, Outreach Program Coordinator.
6. There were no sub-committee reports.
7. Old Business: Debbie & Tara provided an update from the meeting with Don Thompson regarding partnerships and programs for prevention of bullying. Both schools were very open to working with FCSS and the RCMP. We'll host joint information type sessions for parents after the New Year. The schools have

Approved _____
Chair

1

Director

agreed to work with each of their staff and students. The High School focus will be on the "Be Cool" program so all staff will understand the concept and use a common language with students in handling conflict. West Meadow will be building on the "Respect Ed" concepts from the elementary school as well as working with the Home Alone Safely program. RCMP will increase their presence in the schools to develop a non-threatening relationship with the students and, will work with FCSS to provide information to parents and the community on relevant topics like internet safety. AADAC has agreed to work with us to provide presentations to school students and parents. Debbie is investigating a "young leaders of tomorrow" type of program; as well, Debbie has contacted the pool about doing evenings for teens, and is working with the Healthy Community coalition to use a health forum at the middle school to conduct a questionnaire with students about what activities they would like to see for youth in the community. The whole community will need to support healthy activities for youth and their parents.

Continues...Page 2

...Page 2

8. New Business:

8.1 Business arising from correspondence or staff reports: Motion to hire a painter to paint the office. With the possibility of a move in spring it was decided to delay hiring a painter for a few months.

8.2 Spending funds from the Creating Spaces grant for the Drop Zone Program was discussed. Tara moved approval, **Motion 1206:08** for approximately \$2400.00 to be spent on music instruments. **Motion 1207:08** was made by Earl for the purchase of a new 32" television with DVD

Approved _____
Chair

2

Director

player, for the original purchase price from staff and a Wii System from Home Hardware in Claresholm, and for the purchase of two desks for staff members costing approximately \$1400.00.

8.3 Pay increases for Drop Zone staff were discussed and Tara moved,

Motion 1208:08 to increase pay for staff of the Drop Zone as follows:

Effective Jan. 1, 2009: Marc Ekins- part time Program Coordinator \$16.00 per hour

Rhonda - full time assistant coordinator increase to \$15.00 per hour.

Effective Feb 1 - students, Nicole Heward - increase pay to 11.00 per hour and Jalene Devarnichuk will increase to 10.50

Casual adult staff - Sherry Levesque increase to 13.00 per hour.

9. Other Business: Earl moved, **Motion 1209:08** that staff receive bonuses as follow: Debbie - \$100.00, Brenda - \$50.00, Lois and Kaye - \$25.00, Marc and Rhonda - \$50.00, Sherry, Nicole, and Jalene - \$25.00.

10. Next board meeting - January 21, 2009 - Town office at 7 PM.

11. Tara moved to adjourn at approximately 8:45 PM.

Approved _____
Chair

3

Director

Minutes of the FCSS Board Meeting held January 21, 2009 Town office at 7 PM

Present: Shirley Isaacson, Earl Hemmaway, Connie Quayle, Tara Bishoff, Danielle Slettede, and Debbie Goeseels

Regrets: Allison McKee

Shirley called the meeting to order at approximately 7:10 PM.

1. Approval of the agenda was moved by Connie, **Motion 0101:09**, carried.
2. Approval of minutes, including motions, from the last board meeting of December 17, 2008 was moved by Earl, **Motion 0102:09**, carried.
3. Financial information was reviewed. There were slight adjustments on the statements from the Town including deferring some of the Creating Spaces grant monies that were not spent this year. These are the numbers we will use for our year end reporting. A motion to accept the adjusted 12 month 2008 financial report as presented was made by Tara, **Motion 0103:09**, carried.
4. The correspondence folder was reviewed by Debbie for information with discussion on all items in the list and decisions as follows: Danielle is interested in attending the Vitalize conference; it's in Calgary this year; Debbie will ask our youth staff if they would like to attend with Danielle; workshop in De-escalating Potentially Violent Situations – it was agreed on of the staff should attend and there is professional development allocations to attend; FCSSAA 2009 membership invoice was reviewed; it was agreed that Debbie attend the Director's Network conference in Banff this March; the board will support Debbie to accept a nomination on the Director's Network Coordinating Council. **Motions are listed below in New Business.**
5. Staff reports were discussed and Connie moved to accept the reports from: Resource Centre, Director, Outreach Program as presented, **Motion 0104:09**, carried.
6. There were no sub-committee reports:
7. Old Business: None
8. New Business:
 - 8.1 Motions arising from correspondence or staff reports:
 - 8.1.1 Motion to approve the purchase of \$500.00 worth of pre-loaded gift/debit cards to be used by Drop Zone staff to purchase a Wii System and other small items that cannot be purchased in Claresholm or by invoice was made by Danielle **Motion 0105:09**, carried.
 - 8.1.2 Population calculation and price of membership for FCSSAA was discussed. Tara moved to continue with FCSSAA membership and to pay the invoice covering Jan 1st – Aug 31/09 in the amount of \$317.00; **Motion 0106:09**, carried
 - 8.1.3 **Motion 0107:09**, was made by Earl to approve the Director's travel and attendance at the spring Director's Network in Banff, March 24-26/09, carried.
 - 8.2 **Motion 0108:09**, was made by Tara to pay out 10 days of carried accumulated vacation time to Debbie Goeseels.
9. Other Business: Discussion about the positive feedback heard from everyone about the combined agency Christmas Party. All agreed it was a good idea and the party was very enjoyable. We anticipate participating with the Lodge and Transportation Society for a staff/board party again in 2009.
10. The next meeting of the board will be February 18th at 7 PM in the Town office. **Motion 0109:09**, to adjourn was made by Early at approximately 7:50 PM.

Porcupine Hills Lodge

BOARD MEETING
Minutes of Meeting

January 6, 2009

PRESENT: Earl Hemmaway, Shirley Isaacson, Michelle Day, Karen Bishop, Karen Florence, Hazel Johnson, Jeanette Vegter, Anna Mae Mifflin, Audrey Hoffman

1. **Earl Hemmaway called the meeting to order.**
2. **Additions to agenda:**
3. **Acceptance of Agenda** – Shirley Isaacson *made a motion to accept the agenda as presented. All in favor, carried.*
4. **Minutes of Last meeting** – Karen Bishop *made a motion to accept the minutes of the December 2, 2008 meeting. All in favor, carried.*
5. **Reports**

Manager's Report

-Business Arising from Report:

Outstanding Items:

Residential Manual Outback– not done

Lodge Waiting List – 33

Supportive Living – 12

Conditional Assessment Tour (Alberta Infrastructure/Community Supports)- his report has not been written yet. Be done by February and posted on website. Poor condition – administration office and staff room too small

ASCHA Conference – any resolutions have to be done by the end of this month. Resolution regarding misuse of the People For Protection in Care Act.

Review Consultation/Investigation - We received a letter from the Act about the complaints received. A copy of the investigation report is attached. Michelle will write a letter of rebuttal to the complaints. The staff are also wanting to write letters of support. Michelle read the reply letter also attached.

Discussion held on complaints and notes that were kept on the situation. They need to know that the Board is in support of Michelle and that the Board should have been consulted and we do not support the way the investigation was carried out. Karen Bishop will come in and help Michelle draft a new letter to be sent regarding the accusations.

Anna Mae Mifflin made a motion that Karen Bishop and Michelle draft up a letter in response to the response from the Protection for Persons in Care Act. All in favor, carried.

Volunteer System – Jan 28 is a Volunteer orientation starting at 8:30. Please RSVP. This will be done twice a year.

Lodge Modernization – haven't heard

ASLI Grant –

Loan Approved – but have not heard from the government.

Resident Survey – leave for a month or two. They are developed but are awaiting for a board decision. Will be done in the spring.

Nexen Contract – contract was sent in but are awaiting documentation.

Blue Grass Society – letter was delivered but no response yet.

NEW BUSINESS:

Crawl Space Investigation – specialist came and reviewed. Some of the crawl spaces will need some work. Waiting for the appraisal.

Suggestion Box Comments – a couple suggestions were received in the box. Too much fish is being served on menu/could we bring in a computer and hold courses/larger serving of fruit/keys wanted for back door. We need to reply to these.

Hazel Johnson made a motion to accept the manager's report as presented. All in favor, carried.

6. Recreation Report – as per report.

Shirley Isaacson made a motion to hire Caroline Boyle full time and she is now off probation. All in favor, carried.

Go-getters do not want a board member at their meetings.

New Office Furniture – would like to have some new furniture to create more room.

Audrey Hoffman made a motion to look into new furniture and put a window in the office. All in favor, carried.

Shirley Isaacson made a motion to accept the recreation report as presented. All in favor, carried.

7. Maintenance Report –as per report.

Would like to start replacing some of the hand railings.

Anna Mae Mifflin made a motion to replace some of the hand railings according to the quote. All in favor, carried.

Vents froze on top of the roof which created a sewer smell. Heat tape may rectify this.

Karen Bishop made a motion to accept the maintenance report as presented. All in favor, carried.

8. Financial Report – as per report.

Do we want to payout our loan to MSCU? Loan payouts as of today are \$23,471.14 & 16,500.59.

Shirley Isaacson made a motion to pay out the two loans from the GST proceeds. Leave the remainder of the GST money into General. All in favor, carried.

Audrey Hoffman made a motion to accept the financial report as presented and pay the bills. All in favor, carried.

9. Committee Reports:

10. Correspondence –

Card from the staff for bonuses at Christmas.

ASCHA Resolution guidelines

Audit has to be in by March 15, 2009

Motion made to go in camera.

Motion made to come out of camera.

Jeanette Vegter made a motion to adjourn the meeting.

Next meeting – Tuesday, February 3, 2009

January 6, 2009

Jan 13/09

Ms. Michelle Day
Manager, Porcupine Hills Lodge
5312 – 5 Street E
Claresholm, AB T0L 0T0

Dear Ms. Day

The Accommodation Standards and Licensing Unit conducted a complaint investigation on November 24, 2008 at Porcupine Hills Lodge. The investigation has concluded and outcome of the investigation follows.

The allegations that menus do not offer seasonal variation or enough fresh fruit or vegetables; serving portions are inadequate; food preferences of residents are not recognized and feedback is not provided; hot food is left out at room temperature and served as a snack; and bed linens are not consistently changed weekly were found to be unconfirmed/inconclusive.

The allegations that the cook does not have proper credentials; there is a lack of regular maintenance related to a broken furnace; staff member providing recreational services lacked training; an employee trained in First Aid not always available on site; and sufficient supervision was not always on site 24-hours per day were found to be unconfirmed/unfounded.

The allegation that the call bell in the smoking room or the Java Room was inadequate was confirmed. However, the allegation that staff providing medication assistance to residents are not appropriately trained falls outside the jurisdiction of Accommodation Standards. This service is provided by employees of the regional health authority and not by the facility staff. ✓

A licensing inspector will contact you to arrange a site visit to determine if there is any non-compliance to the Accommodation Standards. Operators are expected to rectify verified non-compliance to the Accommodation Standards. The licensing inspector will provide assistance in achieving compliance to the Accommodation Standards by developing a Compliance Action Plan with you as quickly as possible.

Ms. Day
Page Two

Thank you for your cooperation in this investigation. If you have any questions or concerns about the Accommodation Standards or this letter, please feel free to contact Judy Erickson, Manager Licensing Services at 780-422-8198 or at the address provided.

Yours truly,

A handwritten signature in cursive script that reads "Lora Lea Gaboriau". The signature is written in black ink and is positioned above the printed name and title.

LoraLea Gaboriau
Director, Accommodation Standards and Licensing

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors January 20, 2009

ATTENDEES: Neil Ohler – Lay Representative
Shirley Isaacson – Town of Claresholm
Anna Mae Mifflin – Porcupine Hills Lodge
Ron Hanson– Town of Granum
Gerry Cleaver – Lay Representative
Bob Thompson – Seniors Center
Debbie Millar – Wandering Willows
Lyal O’Neill – Office Coordinator

REGRETS:

Brydon Saunders – F.C.S.S. Stavely
Earl Hemmaway – M. D. of Willow Creek

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Shirley Isaacson seconded Bob Thompson to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Motion by Debbie Millar and seconded by Shirley Isaacson to accept the minutes of the meeting held **November 18, 2008**. Carried.

3.0 BUSINESS ARISING

3.1 The Christmas Party was well attended, for a stormy evening, by both Directors & Drivers. Thank you from the Chair to both the Legion for hosting and the PHL for including us.

3.2 A listing of the 2005 van at \$13,995 appeared in the Auto Trader for 4 weeks. Motion by Gerry Cleaver and seconded by Anna Mae Mifflin to re-list in March 09 for 4 weeks at \$10,900. Carried.

4.0 CORRESPONDENCE

4.1 Letter of appointment Earl Hemmaway – from M. D. of Willow Creek.

4.2 Letter from Town of Claresholm giving notice that we need to relocate by February 28, 2009.

4.3 Letter from Ray Danyluk, Iris Evans responding to our request for funding.

5.0

REPORTS

5.1 Financial Report – Moved by Shirley Isaacson seconded Bob Thompson to accept the report. Carried

5.2 Office Coordinator Report- Nothing more to report than all is running good with more than 64 trips in December. 730 for the year.

5.3 Advertising & Fundraising- Letter requesting funds sent out to the Stavely Elks to be at their meeting this evening.

5.4 Casino – Final report will be sent in and the next casino scheduled for April-May-June 2011.

- 5.5 Chairman's Report- Letter from Ray Danyluk, Iris Evans responding to our request for funding. Moved by **Debbie Millar** seconded Shirley Isaacson to accept the report. Carried

6.0 NEW BUSINESS

- 6.1 A lengthy discussion regarding the need to relocate. This could be very costly to our Society. Will come up again at the February meeting, hopefully with more information then.

7.0 NEXT MEETING is 10:00 am. February 17, 2009 at Claresholm Town Office

- 8.0** The meeting was adjourned by Bob Thompson at 11:00 am.

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors February 3, 2009

ATTENDEES: Neil Ohler – Lay Representative
Shirley Isaacson – Town of Claresholm
Gerry Cleaver – Lay Representative
Bob Thompson – Seniors Center
Debbie Millar – Wandering Willows
Earl Hemmaway – M. D. of Willow Creek
Lyal O’Neill – Office Coordinator

REGRETS:

Brydon Saunders – F.C.S.S. Stavelly
Anna Mae Mifflin – Porcupine Hills Lodge
Ron Hanson– Town of Granum

Neil Ohler, Chair called the meeting to order at 10:10am.

1.0 NEW BUSINESS

1. Lyal O’Neill presented a proposal for office space downtown. Moved by Bob Thompson seconded Shirley Isaacson to lease at 119 49 Ave West for 2 years at \$450 per month, heat & power included, with a 90-day out clause. Carried
2. Place an ad in the Local Press that we will be moving and to give notice that we will be closed 12:00-1:00 daily.
3. Motion by Debbie Millar and seconded by Gerry Cleaver that we increase our funding request from the Town of Claresholm to \$15,000 per year. Carried.

2.0 The meeting was adjourned by Shirley Isaacson

The Bridges at Claresholm Golf Club
REGULAR MEETING
Wednesday, December 17, 2008 at 7:00 p.m.

Present: Dave Baptie, Larry Ford, Wes Wiebe, John Stewart, Doug Symonds, Tim Perry,
Daryl Sutter, Kathy Davies, Lyle Broderson, Rod Andrews
Excused: Marj Flanagan, Sue Gour

1. Call to Order: Chairman Dave Baptie called the meeting to order at 7:10 p.m.
2. Wes Wiebe moved that the agenda be approved. CARRIED.
3. Larry Ford moved the Regular Meeting Minutes of Nov. 19, 2008 be approved as presented. CARRIED.
4. Correspondence: None
5. Reports:
 - 5.1. **Greens Committee:** Rod reported on the following:
 - Equipment maintenance is being done.
 - Have put in spring orders for fertilizer, seed, etc. Will try a new seed on greens 4 & 5.Moved his report. CARRIED.
 - 5.2. **Club Pro and Marketing Committee:** Lyle reported on:
 - Value Cards: have sold 35 to date.
 - Membership dues to date are \$45,000 to \$50,000. We have spent half of this on 2008 expenses. Also sold 3 lifetime memberships.
 - Lyle is checking out different computer programs.
 - Received a thank you from the Munro family.
 - Ron Gilbert is now working in Calgary. He has banked 72 hours of mechanical work and he would like the cart shed rental and a membership in lieu of wages.
 - 5.3. **Town Rep.:** Daryl report that the Parks Society would be interested in doing a joint fund raiser. They were thinking of a golf ball draw and they would like to sell them at the Trade Fair. 3rd party liability insurance for the day of the event is \$200.00. They are thinking near the end of August and combine it with a fun mixed scramble. They will need recorders for the event. Moved by Larry Ford that we work with the Park Society on a Golf Ball Draw event. CARRIED.
 - 5.4. **Clubhouse Committee:** An application from Bernie and Hazel Federoff for provision of food services has been received. Deadline for application is Dec. 31/08.

5.5. **Finance Committee:** Moved by John Stewart that the financial statement for Nov. 2008 be accepted as presented. CARRIED.

5.5.1. Proposed draft budget: A draft budget was present for review.

5.6. **Grants and Casino Committee:** Thank you to all who volunteered at the Casino on Dec. 14 and 15th. Should be receiving the money by the end of Jan., first part of Feb.

5.7. **Tournament/Handicap Committee:** Lyle has booked the Maple Leaf Junior Tournament – this will be a one day event in Sept.

6. New Business: No new business

7. Adjournment: Moved by Doug that the meeting be adjourned at 8:45 p.m. CARRIED.

Next meeting: Wed. Jan. 28, 2009 @ 7:00 pm

The Bridges at Claresholm Golf Club
REGULAR MEETING
Wednesday, January 28, 2009 at 7:00 p.m.

Present: Dave Baptie, Larry Ford, Wes Wiebe, John Stewart, Doug Symonds, Tim Perry,
Daryl Sutter, Kathy Davies, Lyle Broderson, Rod Andrews
Excused: Marj Flanagan, Sue Gour, Dave Baptie

1. Vice Chairman Wes Wiebe called the meeting to order at 7:10 p.m.
2. John Stewart moved that the agenda be approved with addition of 6.1 AGM. CARRIED.
3. Doug Symonds moved the Regular Meeting Minutes of Dec. 17, 2008 be approved as presented. CARRIED.
4. Correspondence: None
5. Reports:

5.1. **Greens Committee:** Rod reported on the following:

- Irrigation computer has given up the ghost, replacement cost is \$10,000.00. Rod is able to water without using the computer. There has been an ongoing problem with this system, i.e. gophers have eaten through the wires on the back nine so the message does not reach the sprinklers heads.
- Rod is starting to overhaul the carts.
- He did a walk on the front 9 to check the greens, all greens are covered except #4 is approx. 80-85% covered. He will do a check on the back 9 tomorrow.
- Suggested that Rod talk to the new guy at Riptide and see if he would help with overhauls on equipment.

Moved his report. CARRIED.

5.2. **Club Pro and Marketing Committee:** Lyle reported on:

- Trade shows Lyle suggested that the Golf Club should participate in:
 - Claresholm Trade Show: Feb 6 & 7
 - Calgary Golf Expo: March 28 & 29 – cost is \$1,228.50 for a booth. Suggested to Lyle that he write a letter to EDC asking for help with the cost – could also promote the Town. Lyle will need volunteers to help man these Trade show – if anyone is available, please let Lyle know.
- Lyle is checking into billboard signage with Pattison Signs, cost is \$3,800.00 for four weeks, with \$800.00 for a vinyl sign.
- Lyle has checked into range balls: new one run \$6 – 8.00 /doz. He can get 500 dozen at \$2.00/doz. from a Golf Course. They are one year old and have no logo on them. Board said to go with the used balls.
- Lyle would like to try for one year having the range ball available from a dispenser. People would purchase a Range pass.
- Lyle has not done the online demo for golf software program as of yet. Start up cost for the first year is \$8,000.00 and then \$2,000.00 each year after.

5.3. **Town Rep.:** Daryl report that:

- there has been health problems with the waterline contractor, therefore it has been sub-contracted. No date as to when they will be starting.
- Kris has drawn up the contract between the Town and the Golf Club. Needs for the Board to review it and then sign it.
- The Parks Society is entered in the Trade Fair and will be promoting the Golf Ball Draw event.
- The Town has entered in the Communities in Bloom 2009.

5.4. **Clubhouse Committee:**

Wes introduced Hazel and Bernie Federoff who will be providing the food services for the Golf Club. Hazel presented a wish list of two items:

1. Computerized order system (Micros POS System) approximate cost \$2,400.00 or can rent for \$280 – 300/month on a two year lease.
2. Mixer from Crown Restaurant Supply approximately \$5000.00. Hazel also listed an option of the Golf Club purchasing the mixer now and then she would repay the club at \$1000.00 /month once they are operating.

The Board will have to consider these extra costs.

5.5 **Finance Committee:** John presented the financial statement to Jan. 27/09.

Proposed budget was presented. Moved by John Stewart that the financial statement and the budget be accepted as presented. CARRIED.

5.6 **Grants and Casino Committee:** Have not received the Casino money as of yet.

5.7 **Tournament/Handicap Committee:** nothing to report.

6 New Business:

6.1 **AGM:** The Annual General meeting will be held on Sat. April 4, 2009. Dinner at 6:00pm with the meeting at 7:00 p.m. There will be three positions on the executive to be up for election: Marj Flanagan, Dave Baptie and Tim Perry. Marj has completed her total number of terms allowed, Dave and Tim are eligible to run again. Both have indicated they will let their names stand.

7 Adjournment: Moved by Doug that the meeting be adjourned at 9:08 p.m. CARRIED.

Next meeting: Wed. Feb. 18, 2009 @ 7:00 pm

President

Date

Secretary

**SouthGrow Regional Initiative
Committee Reports
Management Board Meeting January 21, 2009**

Strategic Collaboration Committee

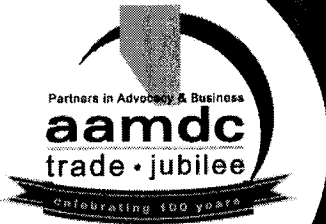
1. Community Economic Development Training Courses
 - **Site Selection** - March 26, 2009
 - **Project Management** – April 23, 2009
Course Details and Registration will be forward to all CAO's, EDO's and SouthGrow members.
2. **Community Economic Development Profiles** – have been completed to the best ability of the Project Manager and Alberta Finance & Enterprise staff. The profiles will be mailed out to the member communities.

Marketing and Communications Committee

1. **Celebration of Success...Recognition Event** – Nineteen nominations was received and 115 people attended the event. An expense summary will be presented to the Committee on February 11th, 2009.
2. The Committee is providing **Marketing Supports and Tools** for:
 - Productivity Improvement Project (brochures, surveys and the February 4 speaking event)
 - Water for Economic Development Assessment Project (advertising and printing).

Economic Development Committee

1. **Southern Alberta Alternative Energy Project (SAAEP)** – The development of three (solar, wind, and bio) investment business cases is currently underway. This partnership was selected by Edmonton to be the feature report for the Regional Economic Development Alliance (REDA) Video that will be showcased at the upcoming REDA Conference scheduled for May 12th – 14th, 2009 in Sherwood Park, Alberta.
2. **Water for Economic Development Assessment Project** – The Committee has approved the draft and will receive the final report from the University of Lethbridge by the end of February. This report will be presented by the U of L to all SouthGrow members and other interested parties on March 19th, 2009 from 11:00 a.m. to 1:00 p.m. at the Lethbridge Lodge.
3. **Productivity Improvement Project** – The interactive survey is now complete. The Productivity Training Seminar will be on February 4, 2009. The final deliverable for Westwinds Management will be to provide recommendations based on the barriers, challenges and training requirements as identified in the survey and focus groups.



CONTACT

January 23, 2009

Volume 2009 Issue 4

Funding spurs eco-friendly projects in forestry and agriculture sectors (from the *Government of Alberta website, January 23, 2009*) New jobs and business opportunities in rural and aboriginal communities are the aim of \$10-million in funding for the development of environmentally friendly products and processes in the province's renewable resource sectors. Three research projects under industry, academia and government partnerships will be funded over three years through this contribution from the national Community Development Trust Fund. Each project targets developing new value-added opportunities for the forestry and agriculture sectors. The projects are located mainly in the communities of Drayton Valley, St. Albert and Fairview-Peace River. In Drayton Valley, \$4.5 million will go to developing ways of turning forestry and agricultural fibre into bio-geotextiles, sound-proof construction materials, and eco-friendly car and furniture parts. This fibremat initiative may lead to the establishment of a unique product development centre. In addition \$3.6 million will establish a Centre for Excellence on Fast-growing Tree Plantations north of St Albert with satellite sites near several other communities in central Alberta. The funds will also demonstrate how fast-growing willow and poplar plantations fertilized with industrial wastewater and sludge could become an excellent source of feedstock for making transportation fuels like ethanol. In Peace River-Fairview, the Boreal Reclamation Program of the NAIT Boreal Centre will receive \$1.8 million to develop new methods of reclaiming well sites and other industrial sites to a fully forested state. Aboriginal communities will participate in the project. The centre will also deliver information on these best practices through the Alberta Forest Extension Network. To read more [click here](#).

Province provides \$7 million for affordable housing in Calgary (from *Government of Alberta website, January 23, 2009*) The homeless as well as low to moderate income individuals and families are one step closer to having a place to call home thanks to \$7 million in provincial funding for the Calgary Drop-In and Rehab Centre Society's Sun Dial housing development. It will feature 81 one-bedroom and 38 two-bedroom units of which 8 will be barrier free and wheelchair accessible. "This funding supports strong and healthy communities and is part of government's overall strategy to create more affordable housing across the province," said Premier Ed Stelmach. "The province is pleased to be a partner in reducing homelessness and increasing the availability of affordable housing." To read more [click here](#).

Pre-budget spending \$1 billion and rising (from *www.canada.com, January 23, 2009*) "The federal government rolled out hundreds of millions of dollars in pre-budget announcements Friday, the day after officials in Prime Minister Stephen Harper's office said Canada's deficit next year will be \$34 billion. The big-ticket item is a new \$1-billion fund that will be available mostly for rural, remote or one-industry towns that need financial help to retrain workers. Agriculture Minister Gerry Ritz told reporters that Tuesday's budget would include a \$500-million Agricultural Flexibility Plan to help farmers develop new technologies and to promote environmental sustainability. He also said the government will set aside \$50 million to improve slaughterhouse capacity. The Prime Minister's office provided important details about the size of the deficit over the next two years - \$34 billion in 2009-2010 and \$30 billion 2010-2011 - and also said that the government would introduce a plan to get out of deficit within five years." To read more [click here](#).

Province takes water management action on Athabasca River (from the *Government of Alberta website, January 20, 2009*) Alberta Environment has directed industry to reduce water withdrawals from the Athabasca River as a result of a naturally occurring low water flow in the region. Statistics show water flow levels have dropped into the yellow warning zone as determined by the Water Management Framework introduced in 2007. Under the framework, a yellow flow condition means the river is experiencing low flows, which occur naturally about 20 per cent of the time. When this happens, water withdrawals may increase stress to the aquatic ecosystems. This is the first time yellow flow levels have been reached since the implementation of the framework.

Advisory Board appointed to develop Fort McMurray Land for Housing (from the *Government of Alberta website, January 22, 2009*) A seven-member Community Development Advisory Board has been appointed to advise government on the planning, consultation and development of a new thousand-acre residential development project in Fort McMurray that is expected to accommodate 20,000 residents. With the advice of the Board, the Alberta government plans to begin developing the area called Parsons Creek in 2009 to create 7,000 housing units. Land owned by the province will be developed for sale, and the profits reinvested into affordable housing, schools, community health centres and recreation facilities, as well as other community assets. It is anticipated that Parsons Creek will include a mix of housing, with 20 per cent of the first phase dedicated to affordable housing. To read more [click here](#).

Municipal News

For the first time in over two decades the divisional boundaries of **Mountain View County** are being redrawn. The change is being spurred by a large population disparity between some of the divisions. An advisory council made up of former councillors from neighbouring municipalities will assist the consultant that has been commissioned to spearhead the boundaries project.

As of January 1st the Government of Alberta has placed a cap on the fees that municipalities are able to charge tax-payers who lodge a complaint against assessments. This will help to streamline the complaint and appeals system in Alberta.

Announcements

AAMDC Convention Registration Now Open!

Registration for the AAMDC Spring 2009 Convention is now open. The convention is taking place March 23-25th at the Shaw Conference Centre. To take advantage of early bird discounts, register before February 20th. A draft convention agenda and hotel accommodation information is also available at www.aamdc.com. For more information on the convention, click here.

Elected Officials Education Program (EOEP) upcoming course – Municipal Finance

The EOEP course on Municipal Finance will be held on March 23rd, at the Shaw Convention Centre in Edmonton to coincide with the AAMDC Spring Convention. This course provides elected officials with a solid understanding of the core concepts involved in municipal financial management, accountability and reporting. Topics covered will include short and long-term financial decision-making, capital and operating budget processes and financial condition analysis, reporting and risk evaluation. For more information, click here.

Alberta Emerald Foundation

Now is your opportunity to submit nominations for the 2009 Emerald Awards that celebrate excellence in preserving, protecting, enhancing and sustaining our environment. Categories include: Business, Community Group, Education, Government Institution, Individual Commitment, Not-for-Profit Association and Youth. The nomination deadline is 4 p.m. on February 27, 2009. Awards will be presented June 16, 2009 during the ICLEI: Local Government for Sustainability World Conference being held in Edmonton. For more information please visit www.emerald.foundation.ca or call (780) 413.9629.

AgChoices 2009

Alberta farmers and ranchers who want to enhance or redevelop their agriculture business are invited to attend AgChoices 2009 on February 11 at the Red Deer Capri Centre. The theme for this year's conference is *What's the Big Idea?*. Leading edge speakers and a farm panel discussion are designed to stimulate thinking about how and what you can do differently in your farm business to ensure it is changing with the times. Organizers have assembled a faculty of speakers with wide-ranging personal and academic perspectives on business development. Register for AgChoices by calling toll-free in Canada, (800) 387.6030. Registration forms can also be downloaded at www.agriculture.alberta.ca/agchoices.

Employment Opportunities

Leduc County, hr@leduc-county.com

- Agricultural Foreman

County of Athabasca, dpommen@pommen.com

- Chief Administrative Officer

Wheatland County, dpommen@pommen.com

- Director of Finance

MD of Rocky View, careers@rockyview.ca

- Health and Safety Advisor

Smoky Lake County,

csmigerowsky@smokylakecounty.ab.ca

- Agricultural Fieldman / County Fire Chief

Parkland County,

employment@parklandcounty.com

- Community Peace Officer Level 1 (Patrol)
Off Highway Vehicle Point Officer
- Community Peace Officer Level 1 (Patrol)
- Pound Keeper
- Survey Technician 1
- Equipment Operator II

MD of Big Lakes,

pwsuperintendent@mdbiglakes.ca

- Project Supervisor

MD of Taber, dkrizsan@mdtaber.ab.ca

- Junior Assessor

MD of Bonnyville, hr@md.bonnyville.ab.ca

- Accounting Clerk
- Assistant Agricultural Fieldman

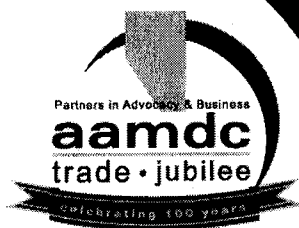
MD of Opportunity, Simon@mdopportunity.ab.ca

- Geographic Information Systems (GIS) Technician

Detailed information on classified postings is available on the AAMDC website at www.aamdc.com.

To subscribe to this newsletter, please e-mail

aamdc@aamdc.com Fax: (780) 955-2615 Web: www.aamdc.com



CONTACT

January 30, 2009

Volume 2009 Issue 5

Top Australian Health Leader Attracted to Alberta (from the *Government of Alberta* website, January 28, 2009) Alberta Health Services Board Chair, Mr. Ken Hughes has announced that Dr. Stephen Duckett, Chief Executive of the Centre for Healthcare Improvement for Queensland Health, Australia has accepted the position of President and Chief Executive Officer of Alberta Health Services, effective March 23, 2009. "We have been entrusted with the rare and exceptional opportunity to collaborate and create a health system that will become the gold standard around the world, and the Board is extremely pleased that Dr. Duckett, with his outstanding team-oriented leadership style and his ability to build partnerships, has accepted this pivotal leadership position," stated Mr. Hughes. To read the rest of this article [click here](#).

Take strings off the \$12B urge municipalities (from *Edmonton Journal*, January 28, 2009) "Stephen Harper's Conservatives announced \$12 billion in infrastructure spending in Tuesday's budget to keep Canadians employed during the recession, but municipal politicians in Alberta are skeptical it will get anyone working this year. Rather than allocating funds directly to municipalities the way it distributes federal fuel tax money, Harper's government has created a matching grant program that could delay some projects and scuttle others, they contend. Municipalities have warned that they could be forced to raise taxes or go into debt if the federal government doesn't provide flexibility in its new spending." Don Johnson, president of the Alberta Association of Municipal Districts and Counties, said Alberta municipalities are better off than their counterparts in other provinces because municipalities here can dip into the Municipal Sustainability Initiative fund for the one-third portion they require to meet the criteria of the federal infrastructure funds." To read the rest of this article [click here](#).

Province appoints new Chief Medical Officer of Health (from the *Government of Alberta website*, January 29, 2009) Dr. André Corriveau, former Chief Medical Officer of Health for the Government of the Northwest Territories, has been appointed Alberta's Chief Medical Officer of Health. The Chief Medical Officer of Health promotes and protects the health of Albertans under the authority of the *Public Health Act*. A member of the Alberta Health and Wellness executive, the Chief Medical Officer of Health reports directly to the Minister of Health and Wellness and advises on matters relating to the health of the population. To learn more [click here](#).

Canada's economy contracts for second straight month (from *The Calgary Herald* website January 30, 2009) "Canada's economy contracted for a second consecutive month in November as the country fell deeper into recession amid a global economic downturn. Gross domestic product saw negative growth of 0.7 per cent during the month, after shrinking 0.1 per cent in October, Statistics Canada said Friday. Most economists had expected GDP to contract by about 0.4 per cent in November. The International Monetary Fund on Wednesday forecast Canada's economy would contract by 1.2 per cent this year, much worse than the 0.8 per cent shrinkage projected in the federal budget released the previous day." To read more, [click here](#).

Alberta communities benefit from more than \$76 million in investments for roads, bridges, and other municipal infrastructure (from the *Government of Alberta website*, January 30, 2009) Today communities across Alberta will benefit from more than \$76 million in investments towards 22 municipal infrastructure projects through the Canada-Alberta Building Canada Fund - Communities Component program. The funding will help smaller communities throughout Alberta meet their pressing infrastructure needs, support economic growth and help stimulate the economy. "The building of roads, bridges, and other key infrastructure is an important part of our Government's Economic Action Plan that aims to stimulate the economy and create jobs across Canada," said Merrifield. "These community projects will have a positive impact in the lives of Albertans by creating long-term benefits, and giving a boost to our economy." The projects announced today will improve local roads, water, wastewater, cultural and green energy infrastructure. Other priorities eligible for funding under the Canada-Alberta Building Canada Fund - Communities Component program include sport, connectivity, solid waste management and collaborative projects for municipal capacity building. Project highlights from today's announcement include a new energy efficient firehall in the Town of Three Hills, a wastewater project in the Municipal District of Lesser Slave River, and a water-treatment facility in Hinton. Under the Canada-Alberta Building Canada Fund - Communities Component, the federal and provincial governments provide up to two-thirds of the funding for eligible project costs. Partnering municipalities provide the remaining project funding. The federal and provincial governments together will invest \$48 million towards the total of more than \$76 million announced today. Municipalities will invest the remaining amount of more than \$28 million. Participation in the Building Canada Fund is part of the Alberta government's \$22-billion investment to enhance infrastructure under the province's 2008-11 Capital Plan. To read more [click here](#).

Municipal News

The Intermunicipal Development plans between **Beaver County** and the Village of Ryley and the Town of Tofield have been finalized.

The **County of Stettler** has been approved for over \$14 million of funding from the Municipal Sustainability Initiative. The money will be used to upgrade the roads within the County.

Residents in the **MD of Rocky View** who suffered damage from overland flooding and groundwater seepage in 2008 are now eligible to apply for relief funding as part of the 2008 Alberta Disaster Recovery Program. The program is available for residents who suffered loss and damage from severe storms and heavy rainfall that occurred in May, 2008.

Announcements

Keynote Speaker Chosen for AAMDC Spring Convention

The AAMDC is pleased to announce that Adwoa Buahene has been chosen as the keynote speaker for the upcoming Spring 2009 Convention. Buahene is co-author of *Loyalty Unplugged: How to Get, Keep and Grow All Four Generations* which definitively answers the question "Is loyalty dead?" Adwoa tackles the why, what, and how to, within recruitment, orientation, total rewards programs, employee brand promises, career-pathing, learning and development, mentoring, performance management, succession planning and people management practices. For more information on the convention, click [here](#).

Elected Officials Education Program (EOEP) upcoming course – Municipal Finance

The EOEP course on Municipal Finance will be held on March 23rd, at the Shaw Convention Centre in Edmonton to coincide with the AAMDC Spring Convention. This course provides elected officials with a solid understanding of the core concepts involved in municipal financial management, accountability and reporting. Topics covered will include short and long-term financial decision-making, capital and operating budget processes and financial condition analysis, reporting and risk evaluation. A special rate of \$225 is being offered for this course. For more information, click [here](#).

Wabasca to host current and future Olympians in 2009

Wabasca is the second of four Communities elected to host the EnCana-sponsored Battle of the Border women's hockey tournament in February 2009. Calgary's Oval X-Treme women's hockey team will play the US Selects on Wednesday, February 11th at the Wabasca Arena. While residents experience some of the finest hockey featuring Olympians from both sides of the border, proceeds from the event will benefit two local organizations - Wabasca Minor Hockey Association and the Wabasca Healthcare Centre. The tournament runs from February 9th to 14th, 2009. For more information visit www.battleoftheborder.ca.

Challenge North

The Northern Alberta Development Council (NADC) is once again hosting its tri-annual conference that brings together northern municipal and community leaders, industry, business, Aboriginal organizations and government to discuss key northern issues. This conference will be held at the Cold Lake Energy Center, April 22-24, 2009. For more information, click [here](#).

Employment Opportunities

MD of Rocky View, careers@rockyview.ca

- Vegetation Management Equipment Operator
- Weed Inspector

Yellowhead County,

ppape@yellowheadcounty.ab.ca

- Agricultural Services Coordinator

City of Leduc, resume@leduc.ca

- Creative Associate
- Public Services Summer Mechanic

Equipment

Zenon Conventional Water Treatment Plant / Les Wieland ph:(403)-732-5333

- Capacity 9.45 liters per second or 150 USGPM
- Built by Gladwall Engineering Services
Edmonton Model #GHMF 12/10-24.2-9.45

2006 Schulte RSH4 Rock Picker / Derek Majerech
ph: (403) 782-3567

- S/N 4303384411
- Hydraulic drive, conveyor type rock picker

140H Caterpillar Grators / Murray Moulder, ph:
(780) 384-4106

- 2004 – 140H Caterpillar (s/n APM01094).
Approximately 6557 hours
- 2004– 140H Caterpillar (s/n APM01104).
Approximately 6727 hours
- 2006- 140H Caterpillar (s/n CCA02089)
Approximately 3466 hours

**Detailed information on classified postings
is available on the AAMDC website at
www.aamdc.com.**

To subscribe to this newsletter, please e-mail

aamdc@aamdc.com.

Swimming Pool Joint-Use Committee

Tuesday, January 20, 2009

Boardroom - Claresholm Centre for Mental Health & Addictions

Present: Darrell Coates - Claresholm Centre for Mental Health & Addictions
Doug Mackay - CHR Maintenance
Brenda Sanders - CCMHA
Bryce Kennett - CCMHA
Linda Macdonald - CCMHA
Kris Holbeck - Town of Claresholm
Julie Ling - Town of Claresholm
Connie Quayle - Town of Claresholm
Lorraine Norgard - CCMHA (Recorder)

MINUTES

1. Call to Order
Darrell called the meeting to order at 9:05 a.m. Bryce Kennett, new Clinical Operations Manager at CCMHA was introduced and welcomed to the Committee.
2. Approval/Additions of Agenda
The agenda was adopted with the following additions:
 - 4.2 Shutdown and Maintenance Update - Doug Mackay
 - 4.3 Contract Information Update - Darrell Coates
3. Approval of Minutes
Minutes from July 4, 2008 were adopted as distributed.
4. New Business
 - 4.1 Gymnasium Space Request Letter
Kris has submitted a letter requesting specific dates that The Town of Claresholm would like to use CCMHA's gymnasium in conjunction with their programming. Lorraine will review the dates with RT staff and report back to the Committee.**
Lorraine
 - 4.2 Shutdown and Maintenance Update
Doug reported that new plastic lockers have been ordered to replace the rusted ones in the ladies side, and renovations will commence upon arrival. The rusted ones will be recycled, and if there are any that are good enough for give away, Darrell knows of a source who may take them. Otherwise rusted out ones will be sent for metal recycling. There is also some tile work that needs to be done, and this will be taken care of during shutdown time, which has yet to be determined.

A pool consultant will be touring and examining the pool today with Doug and will submit a report. Doug has been unable to receive a copy of the last report that was done when pool was still maintained by Alberta Infrastructure, but will continue to ask for it.

4.3 Contract Updating


Darrell reported that a copy of the original contract from January 1995 between CCMHA (CCC at that time) and The Town of Claresholm had been requested and sent to CHR's Legal division. Darrell will keep everyone apprised of details as they come forth from Legal. **Darrell**

5. Date of Next Meeting

Next meeting was set for Tuesday, April 28, 2009 at 9:00 a.m. in the Boardroom.

6. Adjournment

The meeting was adjourned at 9:35 a.m.



Lorraine Norgard
Executive Administrative Coordinator
Clinical Operations & Department of Psychiatry
Claresholm Centre for Mental Health & Addictions
Calgary Health Region
T: 403.682.3583
F: 403.625.8506

/ln
Attachment

** Please see attachment regarding availability of gymnasium as requested by Town of Claresholm.

Lorraine Norgard

From: Lorraine Norgard
Sent: January 23, 2009 1:28 PM
To: 'Claresholm Aquatic Centre'; 'Kris Holbeck'
Cc: Darrell Coates; Joanne Burns; Brenda Sanders; Bryce Kennett; Doug McKay; Marlane Valentine; Linda Macdonald; Connie Quayle
Subject: Gymnasium Space

I reviewed the Town's requests for use of the Gymnasium, with RT staff. Here is the outcome:

- January 25 - 9 - 5, approved
- February 17 - 20 , 8 -1, no; use planned for CCMHA programming
- March 21 & 22 - 8-5, approved
- April 14 - 18, 8 - 5, CAC can use it on 18th, but again CCMHA programming scheduled in there for weekdays.

Lorraine Norgard
Executive Administrative Coordinator
Clinical Operations
Claresholm Centre for Mental Health & Addictions
PO Box 490, 139-43 Avenue West
Claresholm, Alberta T0L 0T0
T: **403.682.3583 (new #)**
F: 403.625.8506
www.claresholmcentre.com

This message and any documents attached hereto, are intended only for the addressee and may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please notify us immediately so that we may correct our internal records. Please then delete the original message. Thank you.



MUNICIPAL PLANNING COMMISSION MINUTES

January 23rd, 2009

Town of Claresholm – Council Chambers

- Attendees:**
1. Shirley Isaacson – Council Member (Chair)
 2. David Moore – Council Member
 3. Kris Holbeck – Chief Administrative Officer
 4. Sharon Duncan – Member-at-Large
 5. Grant Jordan – Member-at-Large

Staff: Jeff Gibeau – Planner / Development Officer
Jeanne Burnham – Development Assistant

COPY

8:40 a.m.

Call to Order

Item 1: Delegation

DELEGATION

File: D2008.207
Name: Shiraj Billawala and Memboob(Bob) Damji
Address: 4613 2nd Street West
Legal: Lot 3,4,5,6, inclusive, Block 10 Plan 147N
Regarding: Land Use Amendment Application
Rezoning: From (R1) – Residential
To: (R2) – Duplex Residential

Memboob(Bob) Damji and Shiraj Billawala were asked to present their development concept for the subject lands:

- *They indicated that the existing, run down home will be demolished and replaced by 2(two) high-end duplexes structures; totaling 4 units.*
- *They believe that the development will increase the value of the subject lands and surrounding properties*
- *Also that the development will have a positive effect on both the streetscape and character of the existing neighbourhood.*
- *They stated that upon completion of the development they will have the option to sell, rent or move into the duplexes.*
- *In response to Grant Jordan's question about their timeline for the project, they replied that depending upon the Town's timelines during various stage of the development process the anticipated timeline ranges from 2 to 5 years.*

Item 2: Action

HOME OCCUPATION

File: D2009.003
Name: Renos by JT Ltd. (Tom and Pat O'Dell)
Address: 318 54th Avenue East
Legal: Lot 22, Block 118, Plan 7511032
Regarding: Home Office for
Contracting/Renovating Company

**Motion to Approve
with conditions by
Councillor Moore**

**Seconded by
Councillor Isaacson**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

January 23rd, 2009
Town of Claresholm – Council Chambers

COPY

Item 3: Action

HOME OCCUPATION

File: D2009.005
Name: Bruce Bell
Address: 654 50A Avenue West
Legal: Lot 6, Block 1, Plan 731014
Regarding: Home Based Travel Agency

**Motion to Approve
with conditions by
Sharon Duncan**

**Seconded by
Grant Jordan**

CARRIED

Item 4: Action

ACTION

File: D2008.207
Name: Shiraj Billawala and Bob Damji
Address: 4613 2nd Street West
Legal: Lot 3,4,5,6, inclusive, Block 10,
Plan 147N
Regarding: Land Use Amendment Application
Rezoning:
From (R1) – Residential
To: (R2) – Duplex Residential

**Motion to Support the Land
Use Amendment Application
by Mr. Shiraj & Almas
Billawala, as presented in
file# D2008.207 by
Grant Jordan**

**Seconded by
Sharon Duncan**

CARRIED

9:30 a.m.

Meeting Adjourned

**Motion to Adjourn by
Kris Holbeck**

Minutes Written by:

- Jeff Gibeau

Municipal Planning Commission Secretary

Minutes Verified by:

- Shirley Isaacson

Municipal Planning Commission Chairperson



MUNICIPAL PLANNING COMMISSION MINUTES

January 30th, 2009
Town of Claresholm – Council Chambers

COPY

Attendees: 1. David Moore – Council Member (Acting Chairperson)
2. Kris Holbeck – Chief Administrative Officer
3. Grant Jordan – Member-at-Large
4. Sharon Duncan – Member-at-Large
Regrets: Shirley Isaacson – Council Member

Staff: Jeff Gibeau – Planner / Development Officer
Jeanne Burnham – Development Assistant

8:56 a.m.

Call to Order

Item 1: Action

STOP ORDER

File: D2009.011
Name: Pine Coulee Developments Inc.
Civic: 316 54th Avenue West
Legal : Lot 19 & 20, Block 79, Plan 147N

**Motion for the
Development Officer
to issue a Stop Order
by Sharon Duncan**

*Reason: Construction has commenced without
proper development permit approval.*

**Seconded by
Grant Jordan**

Notes: Construction shall not continue until:

CARRIED

- 1.) The development fees have been paid.
- 2.) The Development Permit has been approved.
- 3.) Applicable Safety Code Permits have been obtained.

Item 2: Discussion

LAND USE BYLAW REVIEW

File: D2009.013
Regarding: New Land Use Bylaw and Rezoning
Discussion: A working draft was provided for the
Municipal Planning Commission to review.

9:35 a.m.

Meeting Adjourned

**Motion to Adjourn
by Grant Jordan**

Minutes Written by:

- Jeff Gibeau

Municipal Planning Commission Secretary

Minutes Verified by:

- David Moore

Municipal Planning Commission Acting Chairperson



SUBDIVISION AUTHORITY MINUTES

COPY

January 30th, 2009
Town of Claresholm – Council Chambers

- Attendees:**
1. David Moore – Council Member (Acting Chairperson)
 2. Kris Holbeck – Chief Administrative Officer
 3. Grant Jordan – Member-at-Large
 4. Sharon Duncan – Member-at-Large
- Regrets: Shirley Isaacson – Council Member

Staff: Jeff Gibeau – Planner / Development Officer
 Jeanne Burnham – Development Assistant

8:50 a.m. Call to Order

Item 1: Discussion DEVELOPMENT AGREEMENT
 File: D2008.153
 Name: Gary & Doris Cappis
 Address: 530 43rd AVENUE WEST
 Regarding: Review draft development agreement

Item 2: Discussion DEVELOPMENT AGREEMENT
 File: D2008.154
 Name: A & J Homes
 Address: 11 Saskatchewan Crescent
 Regarding: Review draft development agreement

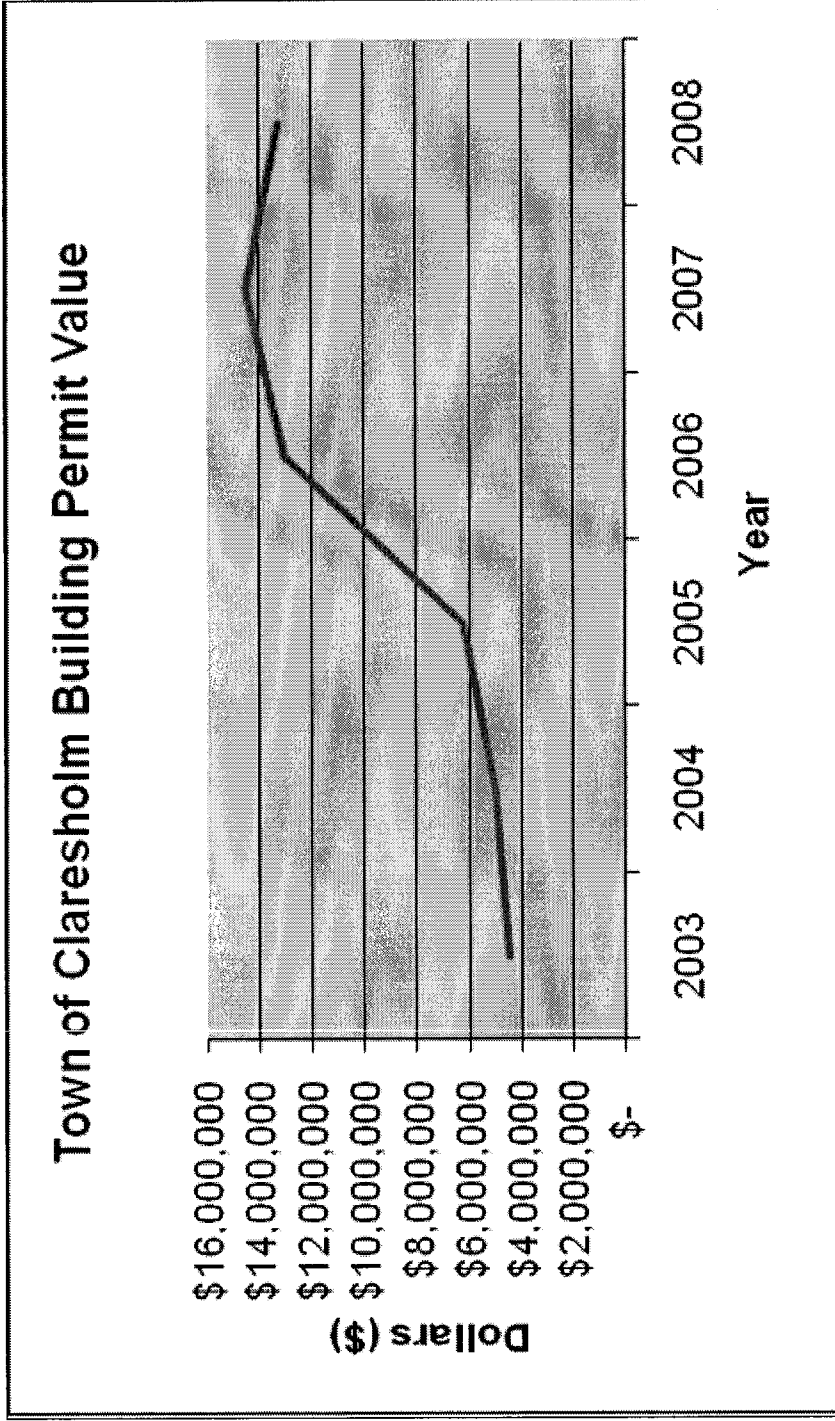
8:55 a.m. Meeting Adjourned Motion to Adjourn by Grant Jordan

Minutes Written by:  _____ **- Jeff Gibeau**
 Municipal Planning Commission Secretary

Minutes Verified by:  _____ **- David Moore**
 Municipal Planning Commission Acting Chairperson

TOWN OF CLARESHOLM

DEVELOPMENT STATISTICS



Claresholm

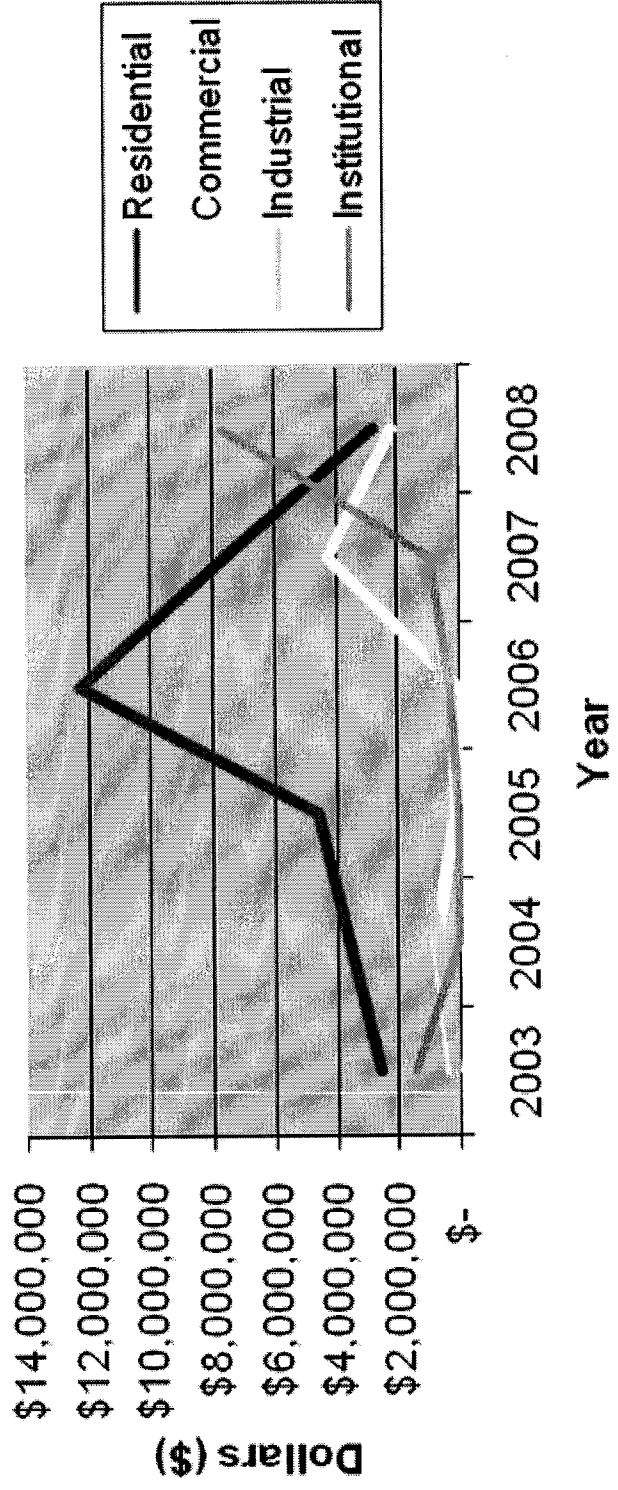
DEVELOPMENT DEPARTMENT
TOWN OF CLARESHOLM
P.O. BOX 1000
221 45 AVE W
CLARESHOLM, AB
T0L 0T0

PH#: (403) 625-3381
FAX#: (403) 625-3869
Townofclaresholm.com

TOWN OF CLARESHOLM

DEVELOPMENT STATISTICS

Town of Claresholm Building Permit Value



Claresholm

DEVELOPMENT DEPARTMENT
TOWN OF CLARESHOLM

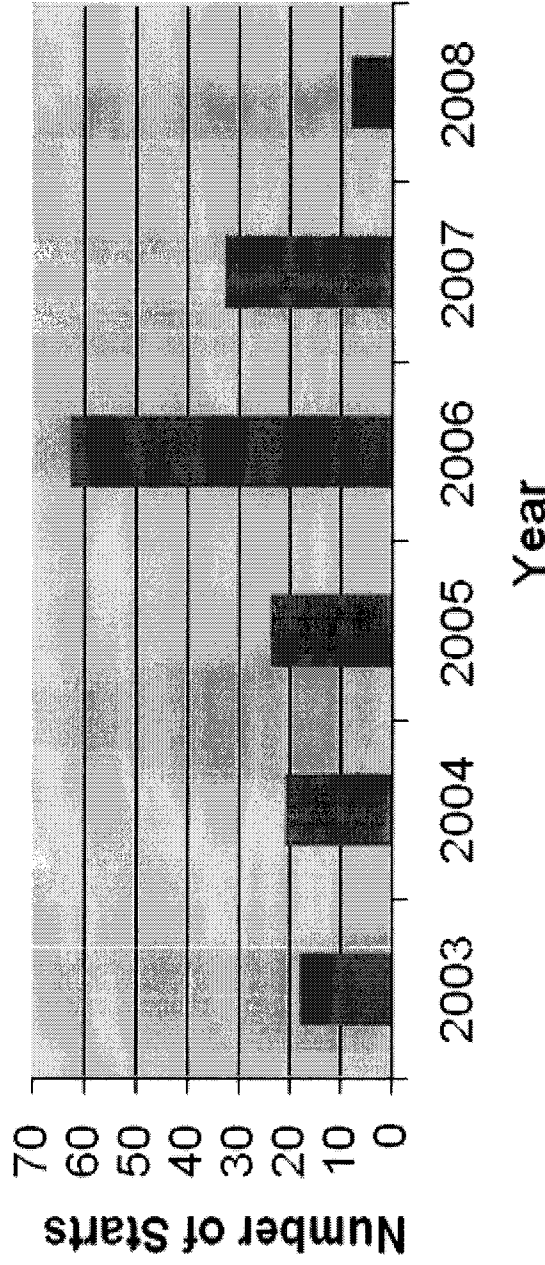
P.O. BOX 1000
221 45 AVE W
CLARESHOLM, AB
T0L 0T0

PH#: (403) 625-3381
FAX#: (403) 625-3869
Townofclaresholm.com

TOWN OF CLARESHOLM

DEVELOPMENT STATISTICS

**Dwelling Unit Starts
(not including apartment development)**



Claresholm

DEVELOPMENT DEPARTMENT
TOWN OF CLARESHOLM

P.O. BOX 1000
221 45 AVE W
CLARESHOLM, AB
T0L 0T0

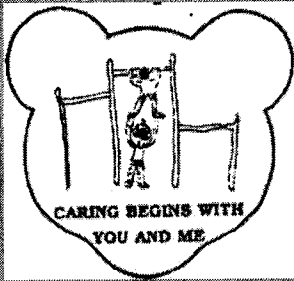
PH#: (403) 625-3381
FAX#: (403) 625-3869
Townofclaresholm.com

TOWN OF CLARESHOLM BUILDING PERMIT VALUES

Year	2003	2004	2005	2006	2007	2008
Residential	\$ 2,583,555	\$ 3,595,450	\$ 4,631,500	\$ 12,254,240	\$ 7,648,854	\$ 2,770,464
Commercial	\$ 322,000	\$ 799,000	\$ 208,000	\$ 108,500	\$ 4,250,500	\$ 2,161,500
Industrial	\$ 154,000	\$ 670,000	\$ 1,452,100	\$ 480,000	\$ 1,667,000	\$ 632,470
Institutional	\$ 1,456,500	\$ -	\$ -	\$ 251,000	\$ 968,000	\$ 7,724,000
Total	\$ 4,516,055	\$ 5,064,450	\$ 6,291,600	\$ 13,093,740	\$ 14,534,354	\$ 13,288,434

DWELLING UNIT STARTS

Year	2003	2004	2005	2006	2007	2008
Starts	18	21	24	63	33	8



Principal's Update

Claresholm Elementary School

Monday, January 26



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday,
January 26

Swim to Survive
Grade 4—Mackin
Grade 1—McKee

Tuesday,
January 27

Hot Dog Day
Swim to Survive
Grade 3—McDowell
Grade 3—Rossiter
Grade 3—Penner

Wednesday,
January 28

Health Fair at West Meadow for Grade 4
9:00—10:30 am
Swim to Survive
Grade 4—Rasmussen
Grade 1—Beer

Thursday,
January 29

Pizza Day
Backwards Day
School Assembly
12:20 pm

Friday,
January 30

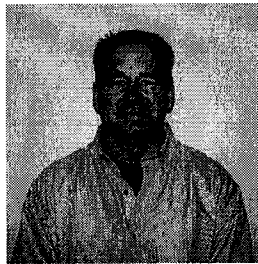
Staff Planning Day
Setting direction for K-12 in Claresholm

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrsd.ab.ca
www.lrsd.ab.ca/schools/ces

Welcome Mr. Hauser!

On Monday, our school will be welcoming Mr. Leland Hauser, who will be sharing the grade three classroom with Mrs. Rossiter. In addition to his teaching duties in our school, Mr. Hauser will also be teaching in Stavelly. Welcome Mr. Hauser—we hope you learn quickly that Claresholm is the place to be!!



Looking Ahead...



- Feb. 16** Family Day
- Feb. 17-18** No School (days in lieu of 3-way conferences)
- Feb. 19-20** Teachers' Convention

On Wednesday, grade four students will be traveling to West Meadow School to participate in a School Health Fair, from 9:00—10:30 am.

Livingstone Range Website

The school division is looking to revamp their school division website, potentially resulting in changes to school websites. We would love to have your feedback! If you have suggestions of what information that you would find helpful on a school division or school website, please email any suggestions or ideas to Mr. Hewson at hewsonk@lrsd.ab.ca by Friday, January 30.



Livingstone Range

Beach Week is Here



January 26-29

This week, we will be engaging in a school spirit week, focusing upon chasing the winter away with Beach Week. Activities for the week will include:

- Monday** Beach Music greeting students in the morning, at lunch and coming in from recess
- Tuesday** Lemonade Stand set up by students in the lobby, selling Lemonade at lunch time to students—10 cents per glass
- Wednesday** Dress for the beach—**no swimsuits please!!**
- Thursday** Beach lunch in the gym at lunch, with our monthly school assembly happening later

Please note that students are asked to not wear swimsuits at any point during the week.

Setting Directions for K-12 Education in Claresholm

This Friday, representatives of staff, parents and students from all three Claresholm schools are going to be meeting to begin discussions focused on K-12 education in the community of Claresholm. Facilitated by Superintendent Ellie Elliot, the group of approximately 40 people will be looking at the role education does and needs to play in our community and begin setting directions for learning as we continue our consolidation to two schools. **We need three parent representatives from CES to participate in this workshop, from 1:15 pm to 3:30 pm on Friday, January 30.** If you are interested in being a parent representative or would like more information, please contact Mr. Hewson at the school.

February
2009

Kindergarten Registration

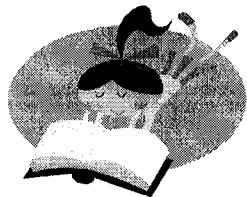
We will have Kindergarten Registration for the 2009-2010 school year every day next week from

9:00 am.
to
3:30 pm.

Children who will be 5 yrs. old by December 31, 2009 are eligible for Kindergarten.

Alberta Learning requires a copy of your child's Birth Certificate and Alberta Health Care Card, so please bring those at registration time.

Staffing, timetables and classroom space will be determined at a later time after enrolment numbers have been



Claresholm Elementary News



Principal's Message

As February begins, it's hard to imagine that we're now into the second half of the school year and already beginning to look ahead to next year! February has started with an announcement that will impact Claresholm Schools for the next school year—a full overview of the announcement can be found on the second page.

In February, we have a few exciting activities planned for students, staff and parents. This Friday will be Alberta Winter Walk Day, with a focus on raising funds to assist a former student recently diagnosed with cancer. Next Friday will be celebrated with Pink and Red day and February 24 is our second Joint Council Meeting at West Meadow School, which will include a tour of the recently renovated classrooms at West Meadow (the first phase of the modernization process).

We would like to wish everyone a great February!

*Reminder for families
that the week of
February 16-20 is no
school for students.
These days include:*

- Feb. 16—Family Day
- Feb. 17-18—Days in Lieu of Three-Way Conferences
- Feb. 19-20—Teachers' Convention in Calgary



Remember
February 13
is Red and
Pink Day.
Wear red and
pink to help
celebrate
Valentine's
Day!



Claresholm Elementary School

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Box 728

Claresholm, AB
T0L 0T0

Ph: (403) 625-3371

Fax: (403) 625-4920

Email: s-ces@lrzd.ab.ca

www.lrzd.ab.ca/schools/ces

Mark Your Calendar

February 6

Alberta Winter Walk
12:40pm

February 9—13

Kindergarten
registration

February 13

Red & Pink Day

February 16 - 20

No school for
students

February 24

Joint School Council
6:30 pm West Meadow



Alberta Winter Walk Day

On Friday, February 6, our school will be participating in Alberta Winter Walk Day, celebrating physical fitness across the province. We will be going for a short walk at 12:40 pm and arriving back by 1:00 pm to get ready for the end of the school day. Please plan to join us for this healthy activity this Friday!

In conjunction with the Winter Walk, we would like to use the event to raise funds for a former CES student recently diagnosed with a serious illness. Kennedy is currently receiving treatment at the Children's Hospital. This Friday, we will be supporting Kids Helping Kids, with all funds raised going to Kennedy's family. Please send any spare change or donations to school this week to support this very worthy cause.



Used Clothes

The school could use some gently worn pants for children who get wet or muddy. Jogging pants work the best as they will fit a variety of sizes. So if your children have outgrown pants that are not ripped or torn, consider donating them to our school.



Looking Ahead to 2009-2010



As we continue to plan for the upcoming school year, there has been a recent announcement regarding Claresholm School's modernization plans. Two plans have been announced:

Plan A

Current grade configurations and locations will remain the same as they are now for the entire 2009-2010 school year. That would involve K-4 students at CES, grades 5-7 at West Meadow and 8-12 at WCCHS. This plan would minimize moves by students and staff.

Plan B

The second scenario will be implemented if there is a timely funding announcement for WCCHS modernization and the modernization of West Meadow is completed by December 2009.

Modernization work would begin at WCCHS in the spring or early summer of 2010, requiring the following moves to happen for January 2010—K-6 students to be moved to the modernized school; grades 7, 8 and possibly 9 would move to a modified CES and grades 10-12 (and possibly 9) would be at WCCHS.

For next year, Claresholm Elementary School will be a K-7 school, existing at two sites (CES and West Meadow). One K-7 three year school plan, one budget and one common calendar will be developed. The leadership team will include one principal who will oversee both school sites. Each site will have an assistant principal that is on-site. The leadership team will include:

Kurtis Hewson—Principal

Karen Bingley and Lynne Penniket—Assistant Principals

As we move forward with the planning processes, information will continue to be shared and solicited from families. For more information, please visit the school's website to read the February 2 News Release regarding Claresholm Schools modernization plans.

Raise a Reader



Here are some ideas to keep reading interesting!

Newspapers

Many newspapers have articles that children can read. The articles are unusually short and snappy and may be specific to events around town.

Magazines

There are many different types of magazines out there that may appeal to the interests of your children. Pick one out together the next time you are shopping!

Cookbooks

Even if your child would much rather eat than cook, cooking is a good opportunity to get kids reading. Let them pick out the recipe and make it together as a great family activity.

Comic Books

Comic books are becoming more and more popular. The illustrations and offbeat topics keep many children interested in reading.

Brochures

Are you planning a vacation? Or just dreaming of a place to visit? Get brochures for destination spots, tourist attractions and theme parks.

Song Lyrics

Most children love music! Show them the liner notes in CDs, encourage them to read along as they listen to songs.

Instructions

Putting together something new? Have your child read the instructions and help you go step by step on your project.

Food and Product Labels

At the breakfast table have your child read the cereal box to you. Or read a bag of chips, lotion bottle or anything else that is lying around. They might begin to think about what they are using!

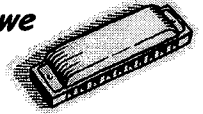
Catalogues

From soccer to bedroom furniture to clothes, catalogues have concentrated information on any particular interest your child may have!

Backs of DVDs

Have your child pick a movie based on the story description of the back of the case!

In the coming months, students in grades 1-4 will be receiving harmonicas to use in music classes with Mr. Ekins. In order to reduce the spread of germs and allow students to have their very own harmonicas to take home! We are asking students to bring \$5 to allow for the purchase of harmonicas—we are excited to see their musical talents come to the forefront!



Joint School Council Meeting Tuesday, February 24 6:30 pm at West Meadow

Please plan to join us for our next Joint School Council meeting at West Meadow School on February 24. At this meeting, we will be touring the newly renovated classrooms at the south end of the school, including the renovated Mezzanine space and gymnasium change rooms. We will also take time to review the recently drafted Mission and Vision for K-12 education in Claresholm and discuss other matters pertaining to K-7 schooling in 2009-2010.



Family Day Skate

Free and Fun for the Whole Family!

February 16
12:30—2:30 pm
Claresholm Arena

Hosted by Claresholm
and District FCSS

Hot dogs, juice
and snacks; music;
information
booths; face painting



*Please bring a donation
to the Food Bank.*

February 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	Hot Dog Day <i>Bobby W.</i>	Hot Dog Day <i>Bobby W.</i>	<i>William L.</i>	Pizza Day	<i>Alberta Winter Walk</i> 12:40 pm <i>Emily T.</i>	<i>Talaya B. Tristan M.</i>
8	9	10	11	12	13	14
<i>Vincent P.</i>	Kindergarten Registration All week	Hot Dog Day <i>Nadine T. Joshua S.</i>		Pizza Day <i>Bailey G. Vanessa S.</i>	<i>Red & Pink Day</i> <i>Holly L.</i>	<i>Alex F.</i>
15	16	17	18	19	20	21
<i>Kailey B., Matthew K. Chayton N.</i>	No school Family Day	No school Day in lieu of interviews	No school Day in lieu of interviews <i>Emily P., Hailey W. Tavener H.</i>	No school Teacher's Convention <i>Danielle V.</i>	No school Teacher's Convention <i>Byron F.</i>	<i>Kash C., Josie N. Danielle V.</i>
22	23	24	25	26	27	28
<i>Grady S.</i>		Hot Dog Day Joint School Council 6:30 @ West Meadow		Pizza Day <i>Jada N.</i>	<i>Kelsey L.</i>	<i>Cassidy W.</i>