



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 23, 2009
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES FEBRUARY 23, 2009

ACTION ITEMS:

1. BYLAW #1525 – LAND USE BYLAW
RE: 1st Reading
2. DELEGATION RESPONSE: KURTIS HEWSON – Claresholm Elementary
RE: School Name Short-List
3. CORRES: CANADA POST
RE: 2009 Canada Post Community Literacy Award
4. CORRES: ALLISON SANDLIN – Texas 4000 for Cancer
RE: Presentation on July 10, 2009
5. CORRES: ALBERTA URBAN MUNICIPALITIES ASSOCIATION
RE: Swing into Summer Golf Tournament
6. CORRES: GRANUM SCHOOL
RE: Donation Request
7. CORRES: CLARESHOLM & DISTRICT HEALTH FOUNDATION
RE: Annual BBQ Downtown
8. CORRES: LIL CULHAM
RE: Fair Days Advertising
9. CORRES: MISS TEEN CANADA-WORLD PAGEANT
RE: Taylor Stronski
10. CORRES: SENIOR CITIZENS DROP-IN CENTRE
RE: Railway Right-of-Way
11. TOWN LETTER TO GARDEN CLUB – VOLUNTEER APPRECIATION
12. CLARESHOLM RELAY FOR LIFE
13. CORRES: MPE ENGINEERING LTD & BROWNLEE LLP
RE: TILMA
14. ADOPTION OF INFORMATION ITEMS
15. IN CAMERA

INFORMATION ITEMS:

1. Porcupine Hills Seniors Foundation Letter from Alberta Seniors and Community Supports
2. Claresholm Elementary School Principal's Update – March 9, 2009
3. Claresholm Elementary School Principal's Update – March 16, 2009
4. albertafirst.com Annual General Meeting Notice – April 2, 2009
5. SouthGrow Regional Initiative Media Advisory – March 17, 2009
6. Claresholm & District Chamber of Commerce Chamber meeting information – March 18, 2009
7. Claresholm Animal Rescue Society Regular Meeting Minutes – March 4, 2009
8. Claresholm & District Chamber of Commerce Meeting Minutes – February 17, 2009
9. Claresholm RCMP Detachment Monthly Policing Report – February 2009
10. AAMD&C Contact – March 6, 2009
11. AAMD&C Contact – March 13, 2009
12. Willow Creek Agricultural Society Minutes – February 11, 2009
13. Municipal Planning Commission Minutes – February 6, 2009
14. Municipal Planning Commission Minutes – February 20, 2009

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 9, 2009**

PRESENT: Deputy Mayor Doug MacPherson, Councillors: Shirley Isaacson, Don Leonard, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: Mayor Rob Steel

AGENDA: Moved by Councillor Isaacson to add

11. COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE

RE: Financial Support to the Agenda.
CARRIED

Moved by Councillor Moore to add

12. BANTAM HOCKEY REQUEST to the Agenda.
CARRIED

Moved by Councillor Quayle that the Agenda be accepted as amended.
CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 23, 2009**

Moved by Councillor Leonard that the Regular Meeting Minutes of February 23, 2009 be accepted as presented.

CARRIED

FINANCES: **FEBRUARY 2009 BANK STATEMENT**

Moved by Councillor Quayle to accept the February 2009 bank statement as presented.

CARRIED

DELEGATIONS: **KURTIS HEWSON – Claresholm Elementary School**

RE: Naming of New School

Councillor Sutter declared a possible conflict of interest at 7:08pm and left the meeting.

Kurtis Hewson, Principal of Claresholm Elementary School, and Shaun Boyle, Principal of Willow Creek Composite High School, were present to speak on several school issues. The first issue was regarding the possible renaming of the remodeled West Meadow School. There is a process being followed, and Kurtis requested one representative from the Town of Claresholm, which will be Councillor Isaacson, to participate on creating a short list on March 16th with up to 8 other people. They are also asking the MD of Willow Creek and the Chamber of Commerce to be involved. One name will ultimately be chosen, which will go to the Livingstone Range School Division Board of Trustees to go through their process. There is also a question as to what may happen to the high school and if it should be renamed as well.

The second issue the two principals spoke about is the schools have been asking students, staff and parents what our education system in our community should look like going into the future? The three schools have been independent in the past, but would like to see plans put into place to start right at kindergarten to create future good citizens. A Mission Statement, Visioning Statement and Guiding Principles are being looked at at all three schools. They would like suggestions from Town Council as well.

Councillor Sutter rejoined the meeting at 7:26pm.

ACTION ITEMS:

1. BYLAW #1524 – EMPLOYEE BENEFITS

RE: All Readings

Moved by Councillor Isaacson to give Bylaw #1524, regarding employee benefits, 1st Reading.

CARRIED

Moved by Councillor Moore to give Bylaw #1524, regarding employee benefits, 2nd Reading.

CARRIED

Moved by Councillor Leonard to give unanimous consent to give Bylaw #1524, regarding employee benefits, 3rd and Final Reading at this meeting.

CARRIED

Moved by Councillor Quayle to give Bylaw #1524, regarding employee benefits, 3rd and Final Reading.

CARRIED

2. **DELEGATION RESPONSE: RAE TRIMBLE – Claresholm & District Museum**
RE: Staffing at Museum

Moved by Councillor Sutter to support the request of the Claresholm & District Museum Board to maintain the 2008 salary levels for the 2009 season.

CARRIED

3. **CORRES: ALBERTA MUNICIPAL AFFAIRS – Minister Ray Danyluk**
RE: 2008 Municipal Sponsorship Program

Received for information.

4. **CORRES: ALLISON SANDLIN – Texas 4000 for Cancer**
RE: Presentation on July 10, 2009

Referred to administration.

5. **CORRES: KAYE McKEE – Alberta Senior Citizens Sports & Recreation Association**
RE: Zone I Tryouts at the Claresholm Aquatic Centre

Moved by Councillor Leonard to allow the Alberta Seniors Citizens Sports & Recreation Association to use the Claresholm Aquatic Centre free of charge on May 2nd from 10am to 12noon for the Zone I tryouts.

CARRIED

6. **CORRES: DAVE WASYLYSHEN – Porcupine Hills Classic Cruisers**
RE: Annual Show 'n Shine August 9, 2009

Moved by Councillor Isaacson to allow the Porcupine Hills Classic Cruisers to use Centennial Park ball diamond for their Annual Show 'n Shine on August 9, 2009.

CARRIED

On the issue of the banner request, referred to administration.

7. **CORRES: SOUTHGROW REGIONAL INITIATIVE**
RE: Water for Economic Development Presentation

Moved by Councillor Sutter to approve two individuals to attend the Water for Economic Development Presentation on March 19th, 2009.

CARRIED

8. **GOLF COURSE COMMITTEE REPORT – Councillor MacPherson**

Referred to budget.

9. **CORRES: MPE ENGINEERING LTD.**
RE: Trade, Investment and Labour Mobility Agreement (TILMA)

Referred to administration.

10. **FAIR DAYS THEME IDEAS**

Moved by Councillor Moore to have the 2009 Fair Days theme be “A Celebration of Claresholm Health Services.”

CARRIED

11. **COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE**
RE: Financial Support

Moved by Councillor Sutter to donate \$300 to the Communities in Bloom Claresholm Committee for operations.

CARRIED

12. BANTAM HOCKEY REQUEST

Moved by Councillor Sutter to decline the request from Bantam Hockey as per Policy #27.

CARRIED

13. 2009 OPERATING BUDGET DISCUSSION

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

15. IN CAMERA – PERSONNEL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Quayle that this meeting come out of In Camera.

CARRIED

Moved by Councillor Leonard to ratify the changes to the Town of Claresholm Collective Agreement for CUPE Local 3023 for the period January 1, 2009 to December 31, 2011.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

DEPUTY MAYOR – DOUG MACPHERSON

SECRETARY-TREASURER – KARINE WILHAUK

ACTION ITEMS

TOWN OF CLARESHOLM
BYLAW NO. 1525

BEING A BYLAW OF THE TOWN OF CLARESHOLM
IN THE PROVINCE OF ALBERTA TO ADOPT A LAND USE BYLAW.

WHEREAS Section 639 of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

WHEREAS The Town of Claresholm has conducted a significant review of the previous Land Use Bylaw; and

WHEREAS The number of changes will better reflect the land use requirements of the town;

NOW THEREFORE Under the authority of the Municipal Government Act, sections 639 and 692, the Council of the Town of Claresholm, in the Province of Alberta, duly assembled enacts the following:

1. Bylaw No. 1384 being the former land use bylaw and any amendments thereto are hereby repealed.
2. Land Use Bylaw No. 1525 shall come into affect upon third and final reading thereof.
3. Bylaw No. 1525 is hereby adopted.

READ a **first** time this _____th day of _____, 2009.

Mayor - Rob Steel

Chief Administrative Officer - Kris Holbeck

READ a **second** time this _____th day of _____, 2009.

Mayor - Rob Steel

Chief Administrative Officer - Kris Holbeck

READ a **third** time and finally PASSED this _____th day of _____, 2009.

Mayor - Rob Steel

Chief Administrative Officer - Kris Holbeck



Livingstone Range
SCHOOL DIVISION

School Name Short-List

Claresholm K-6 Facility

On March 16, the School Name Focus Group met to determine a shortlist from the approximately 60 different names suggested from across our community. Thank you to the Focus Group members who participated:

- Dyson Lytwyn – Claresholm Elementary School Student
- Courtney Kulas – West Meadow School Student
- Christy Rossiter - Claresholm Elementary School Staff Member
- Cara Pawlick - West Meadow School Staff Member
- Jill Rowland – CES/WM parent
- Curt Hanselmann – WM parent
- Russell Sawatzky – Claresholm Chamber of Commerce
- Earl Hemmaway – Municipal District of Willow Creek
- Shirley Isaacson – Claresholm Town Council

In determining the short-list, the Focus Group was guided by the following criteria described in Livingstone Range School Division Administrative Procedure 530 (available at www.lrsd.ab.ca). Livingstone Range School Division Policy requires that the name chosen must meet one or more of the following criteria. The name should....

- Identify the community of Claresholm;
- Identify the program offered (elementary);
- Recognize an individual or family who has made a contribution to the community;
- Honour the memory of a famous Albertan;
- Are named after a Canadian geographic or historic location;
- Reflect an environmental landscape, or;
- Are symbolic, representing cultures or beliefs of the community

Between March 16-25, community and school groups are asked to identify their TOP THREE NAME CHOICES from the short-list attached.

On March 26, the School Name Focus Group will meet again to review the top three choices identified by each of the community and school groups and determine a consensus name for the K-6 facility. This name will then be submitted by Principal Kurtis Hewson to the LRSD Board by April 1, to follow the process as described in Administrative Procedure 530.



Livingstone Range
SCHOOL DIVISION NO. 66

School Name Short-List

Claresholm K-6 Facility

The short-list of names are listed alphabetically.

Suggested Name	Description/Comments
Claresholm Elementary School	Current name of the K-4 school in the community.
Harvard Elementary or Harvard Memorial Elementary	In 1940, as part of the British Commonwealth Air Training Program, Claresholm was home to the Number 15 Service Flight Training School, training over 1800 pilots. <i>The Harvard Memorial</i> commemorates the contributions of the pilots, mechanics and aircrew who trained in Claresholm in the 1950's as part of the NATO training program. This airbase is now the Claresholm Industrial Airport. <i>The Harvard Memorial</i> , located in Centennial Park, commemorates the contribution of the men and women of the Royal Canadian Air Force who were stationed here, and also the young student pilots who learned to fly at Claresholm, many on a yellow <i>Harvard</i> like the one on display.
Mountain View Elementary	Claresholm rests on the fringe of the most spectacular part of Alberta's foothills, providing easy access to an endless number of mountain vistas and recreational opportunities.
Mount View Elementary	Claresholm rests on the fringe of the most spectacular part of Alberta's foothills, providing easy access to an endless number of mountain vistas and recreational opportunities.
Mount Vista Elementary	Claresholm rests on the fringe of the most spectacular part of Alberta's foothills, providing easy access to an endless number of mountain vistas and recreational opportunities.
Porcupine Hills Elementary	Upland area of southwestern Alberta, Canada, extending north-south for 48 km/30 mi and rising to over 1,220 m/4,000 ft northwest of Lethbridge.
West Meadow Elementary	Current name of the 5-7 school in the community, with the addition of Elementary to designate the grades of students attending the school.
West View Elementary	This one speaks for itself. The school has the most beautiful view to the west

NOTE: The suffix Elementary and/or School may be changed, as determined by the Focus Group.

the 2009
Canada Post
Community
Literacy
Awards

MRS. KRIS HOLBECK
CHIEF ADMINISTRATIVE OFFICER
PO BOX 1000
CLARESHOLM AB T0L 0T0

Dear Mrs. Kris Holbeck,

In Canada, we are fortunate to have many literacy champions, from the adult learners striving to improve their literacy skills, to the educators helping them to learn.

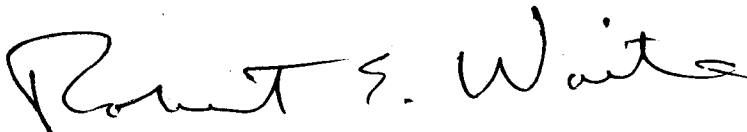
Through literacy, a person's world can be transformed for the better. It is the key that opens the door to a successful life. Literacy means increased knowledge and insight, improved critical thinking skills, and an ability to communicate with greater efficacy. The world hasn't changed, but the person's ability to change the world can. This is the power of literacy.

Please help us acknowledge their efforts by nominating a deserving individual and/or educator from your community for a **2009 Canada Post Community Literacy Award**. The Literacy Awards are Canada's only national awards dedicated to celebrating the achievements of adult learners, along with those who have helped them learn to read and write.

Everything you need to make a nomination is in the enclosed booklet, including category descriptions, submission criteria and a nomination form. Visit our website at www.canadapost.ca/literacyawards to learn more about the awards, view samples of past submissions and sign up for our free Literacy Awards email news service.

Celebrate literacy in your community – make a nomination to the Canada Post Community Literacy Awards before May 22, 2009!

Sincerely,



Robert Waite
Senior Vice-President, Corporate Social Responsibility
Canada Post

593244-C-16353

Presented by

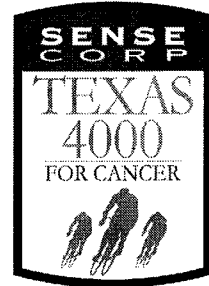


Canwest™

Allison Sandlin
601 E 38th St
Austin, TX 78705

February 19, 2009

Mayor Rob Steel
Box 2302,
Claresholm, AB. T0L 0T0



Subject: Texas 4000 for Cancer Presentation Opportunity

Mr. Steel,

My name is Allison Sandlin and I am a cyclist for the Texas 4000 for Cancer. Our mission is to fight cancer by sharing hope, knowledge, and charity across North America through a 4,500 mile bicycle ride from Austin, Texas to Anchorage, Alaska. It is the longest charity bike ride in the world.

It is our team's aim to contribute more than \$250,000 this year to The University of Texas M.D. Anderson Cancer Center in Houston. Our group of fifty-six graduate and undergraduate students will ride approximately sixty to one hundred miles each day, beginning June 6, 2009 and ending on August 15, 2009.

One of my rider duties is to secure locations for our team to talk about our cause. We will be biking through your area on July 10, 2009. Therefore I am writing today to ask you how I would go about scheduling a time for our team to share our hour-long presentation with your facility. Any information you can provide me would be greatly appreciated.

If you have any questions, please do not hesitate to contact me by my email or phone number that I have provided in this letter. I thank you for time and I look forward to hearing from you soon.

Best,

Allison Sandlin
Texas 4000 for Cancer
2009 Rider and Rocky Route Program Committee Member
allisonsandlin@mail.utexas.edu
(361) 579-8329



ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862
Main: (780) 433-4431 • Fax: (780) 433-4454
e-mail: main@auma.ca • www.auma.ca

March 9, 2009

Dear Mayor/Councillor/CAO:

**SUBJECT: Join AUMA/AMSC at the Swing into Summer Golf Tournament
June 24, 2009 at the Montgomery Glen Golf & Country Club**

Join us for the AUMA/AMSC Networking Golf Tournament, set for June 24, 2009 at the Montgomery Glen Golf & Country Club in Wetaskiwin.

This event represents an opportunity for members to network with provincially elected officials, senior administration and key business leaders from across Alberta in a relaxed and spirited atmosphere. Your participation is both welcomed and needed to make this event a success. The AUMA/AMSC is working hard with sponsors to ensure that the day is both fun and rewarding. Our business partners and sponsors have generously donated prizes for each team. In addition, special prizes will be awarded for longest drive, longest putt, lowest scoring and most honest teams.

The day will begin at 6:30am with breakfast and registration and will conclude with prizes and a BBQ. You won't want to miss out.

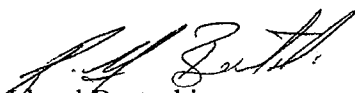
Join AUMA/AMSC, our business partners and sponsors, and elected officials at our Swing into Summer Golf tournament.

The tournament is by invitation only, and we are anticipating a high turnout, so don't delay.

Please register online at www.auma.ca. Your participation is greatly appreciated. If you have any questions, please have your staff contact Danielle Ferguson at 780-431-4536 or via e-mail dferguson@auma.ca.

We look forward to seeing you June 24.

Sincerely,


Lloyd Bertschi
President


John McGowan
CEO



**AUMA/AMSC
Fourth Annual
Golf Tournament**

Join us for a fun day of networking with local,
provincial and business leaders

Montgomery Glen Golf & Country Club Wetaskiwin

June 24, 2009

\$150

(includes green fees, cart, breakfast, lunch,
refreshment token and GST)

**Prizes for best teams, players,
and many more!**

Breakfast: 6:30-7:45

Registration: 7:00-7:45

Texas Scramble Shotgun Start: 8:00

Accepting the first 144 golfers by special invitation only

**Early Bird
Promotion!**
Register before May 1
and you will be entered
to win a \$1000 gift
certificate from
Golf Town!

Register online at www.auma.ca

**TOWN
OF
CLARESHOLM**

Granum School
Family School Liaison Counselling Program
P.O. Box 83
324 Dufferin Street
Granum, Alberta T0L 1A0

March 17, 2009

Town of Claresholm

Dear Sir or Madam:

We here in Granum are bridging School and Community through many events in our community this year. One of the many events we have planned for this month is a Family Hot Dog and Bingo night. We are approaching businesses in the local area for donations of prizes, and in kind donations of volunteer time. All businesses that donate to our prize baskets will be mentioned and appreciated throughout our evening. In addition we will have a sign with the contributors listed as people walk in to our building.

We would like to request a donation from the Town of Claresholm; an hour of pool rental time as one of the many prizes.

All donations to our "Bridging the Community Night" with hot dogs and fun filled family bingo games will be accepted with great appreciation.

Please spread the word of our event for a free evening of fun.

Sincerely,

Kristen Corbett

Family School Liaison Counselling Office
Granum School

Granum, Alberta

403 687 3734

Claresholm & District
Health Foundation

March 9, 2009

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Attention: Mayor and Council Members

Re: Annual BBQ Downtown

Currently, the foundation is planning for our 10th Annual Charity BBQ. Thursday, June 18th, 2009 we will be hosting our Charity BBQ and hope to get your permission to use the Downtown Parking Lot again this year.

This fundraiser has become very successful and has a great deal of support. Last year we cooked over 600 burgers and were able to raise \$2,890.00. We were very pleased to have your permission to use the Downtown Parking, an ideal location, for this successful fundraiser.

Thank you for considering this request. I look forward to hearing your decision. Kindly call me at 682-3739 to inform me whether this request can be accommodated.

Sincerely,



Tara A. Bishoff
Foundation Coordinator

/tb

Enclosed please find our annual newsletter and schedule of events.

Claresholm & District Health Foundation
P.O. Box 2638
Claresholm, AB T0L 0T0

Volunteers
Always
Welcome

The Claresholm & District

Health Foundation was

established in March '99

to ensure that

"All Monies Raised Here

Stays Here".

It is our mandate to raise and

manage funds to

enhance our local health care

services.

We strive to augment

acute care, long term care,

community care

and

health promotion.

Donations always
gratefully accepted.



Claresholm & District Health Foundation

Box 2638

Claresholm, AB TOL 0T0

403-682-3739

Claresholm General Hospital
221 - 43 Avenue W.

The Claresholm & District Health Foundation has kept its promise to our donors: 100% of every dollar you donate is spent according to your wishes, and donations are never used for administration.

There are many reasons to give to the health foundation - whether you are a grateful patient or family member, an individual wishing to make a donation in a loved one's memory or an organization wishing to support a local charity.

The Claresholm & District Health Foundation is planning to raise an estimated \$100,000.00 this year on fundraising campaigns. It will cost our organization an estimated \$25,000.00. The money raised will go towards equipment needs of the hospital, auxiliary hospital and the health unit.



Claresholm & District Health Foundation



Enhancing
Local
Healthcare

EVENT SCHEDULE & SPONSORSHIP OPPORTUNITIES

Ph: (403)682-3739

Fax: (403)682-3789

Tara.Bishoff@AlbertHealthServices.ca

Box 2638

Claresholm, AB TOL 0T0

2009 EVENTS SCHEDULE & SPONSORSHIP OPPORTUNITIES

BOOKS ARE FUN Charity Book Fair

FRIDAY, MARCH 20, 2009
MACLEAN HALL
(Clareholm Centre for
Mental Health & Addictions)
Use the POOL ENTRANCE
10am - 4:30pm

10am - 4:30pm

10th ANNUAL BANQUET & AUCTION

SATURDAY, APRIL 4, 2009
CLARESHOLM COMMUNITY CENTRE

*Join us for an evening of fun,
entertainment & supper.*

All proceeds go towards a
Centifuge (\$5,000.00) for the lab and
an ECG Machine(\$20,000.00).

Entertainment Co-Sponsor 300.
(Total Cost \$1,200.00)
Logo Sign Recognition at Event
Presentation Opportunity at Event
Verbal Recognition,
Program Recognition,
Recognition in the Clareholm Local Press
Food Co-Sponsor 200.
(Total Cost \$1,400.00)
Verbal Recognition
Program Recognition
Recognition in the Clareholm Local Press
Auction Item Sponsor
Program Recognition
Recognition in the Clareholm Local Press
Volunteer Opportunities
Call Tara to inquire 682-3739.

10th ANNUAL BBQ

THURSDAY, JUNE 18, 2009
DOWNTOWN PARKING LOT
(Across from Home Hardware)

11am - 2pm

9th ANNUAL CHARITY GOLF TOURNAMENT

SATURDAY, JUNE 27, 2009
THE BRIDGES at CLARESHOLM GOLF CLUB

Shot Gun Start 1pm
Room for 144 Golfers
Carts are Limited
- Register TODAY 625-3500 -

FOR MAT

Mixed/Open
Texas Scramble
Mulligans, Bonus String & Flungs
A Chance to 'Beat the Pro'

Double Platinum Sponsor 1,000.

1 Team (4 Players) will be Registered
Verbal Recognition at the Event
Sponsorship of 1 Hole with Signage
Logo Recognition in the Program
Logo Recognition in the Clareholm Local Press

Platinum Sponsor 500.

Registration of 2 Players
Sponsorship of 1 Hole with Signage
Logo Recognition in the Program
Recognition in the Clareholm Local Press

Gold Sponsor 300.

Sponsorship of 1 Hole with Signage
Special Recognition in the Program
Recognition in the Clareholm Local Press

Silver Sponsor 200.

Sponsorship of 1 Hole with Signage
Recognition in the Program
Recognition in the Clareholm Local Press

Bronze Sponsor 100.

Recognition in the Program
Recognition in the Clareholm Local Press

Hole in One Sponsor

(Arrange for Insurance AND Provide a Copy of
the Insurance Agreement to the Foundation
BEFORE June 18th via Fax 403-682-3789)
Sponsorship of 1 Hole with Signage
Recognition in the Program
Recognition in the Clareholm Local Press

Prize Sponsor

Recognition in the Program
Recognition in the Clareholm Local Press

3rd ANNUAL GALA CONCERT An intimate acoustic evening

Featuring MICHELLE WRIGHT
Opening Act TREVOR PANCAK

SATURDAY, OCTOBER 24, 2009
CLARESHOLM COMMUNITY CENTRE

Wine & Cheese 5:30pm
Dinner 6:30pm • Concert 8pm

Platinum Sponsor 3,000.

16 Tickets + VIP Plus Treatment
Verbal Recognition at the Event
Signage with Logo at the Event
Logo Recognition in the Local Press

Gold Sponsor 2,000.

8 Tickets + VIP Treatment
Verbal Recognition at the Event
Signage with Logo at the Event
Logo Recognition in the Local Press

Silver Sponsor 1,000.

4 Tickets
Signage with Logo at the Event
Recognition in the Clareholm Local Press

Bronze Sponsor 500.

2 Tickets
Signage Recognition at the Event
Recognition in the Clareholm Local Press

VIP PLUS TREATMENT

Reserved Priority Seating
Beverage Service
Meet MICHELLE WRIGHT - Pre-Concert

VIP TREATMENT

Reserved Priority Seating
Beverage Service

BOOKS ARE FUN Charity Book Fair

FRIDAY, NOVEMBER 20, 2009
MACLEAN HALL
(Clareholm Centre for
Mental Health & Addictions)
Use the POOL ENTRANCE
10am - 4:30pm

Claresholm & District Health Foundation Event Profiles

Spring 2009

BANQUET & AUCTION

Throughout the years this event has grown thanks to the tremendous support from Claresholm, Stavelly and the surrounding area. The variety of auction items lends itself to everyone to find a treasure or two. From the start Art Scott Auctions have donated their time and brought the evening to life through their professional services and small town hospitality. We always have entertainers making this an evening not worth missing. The fun atmosphere is meant for all to enjoy and our community spirit shines through. Service Groups & Volunteers are always behind the scenes cooking supper, decorating, organizing and contributing financially to make the evening a success. It truly takes a community to make this event happen and we are so grateful to everyone who pitches in.

BOOK FAIR

Through our partnership with Books Are Fun we are able to host a charity book fair. Since 2004, we have been able to raise nearly \$3,000.00. **THANK YOU EVERYONE FOR YOUR CONTINUED SUPPORT!**



Marc Cartrand, of Claresholm, puts the ball. The Chartrand Family has entered a team every year and last year they won!

Photo Courtesy of The Claresholm Local Press

GOLF TOURNAMENT

This fun mixed tournament has grown into one of our most popular events and is hosted each year at 'The Bridges' at Claresholm Golf Club. All skill levels and ages of golfers are welcome. You can enter as a single or as a team of 4. Bonuses help to make your score more interesting and everyone has a story about the best flung at the end of the day.

The purpose of this tournament is to get you outdoors and have FUN. Tee off is at 11am and once your team has completed all 18 holes we meet at the clubhouse for a nice meal and of course the prizes.

We are so grateful to the golfers, prize donors and sponsors that truly make this an event not to miss!

BBQ

This will be our 10th Anniversary BBQ! It all began when Bumper to Bumper hosted this event in 2000 in combination with their Customer Appreciation Day. Bumper to Bumper sponsored this event for 6 years and each year it grew in numbers of burgers cooked and dollars raised. Since 2006 the location has been the Downtown Parking Lot with Claresholm Eyecare and Royal LePage/Century 21 taking on the sponsorship role for 2 years. Last year Conoco Phillips came on board as our main sponsor. The community has embraced this summertime event. **THANK YOU EVERYONE!**

CELEBRATING 10 YEARS

We've come a long way and accomplished much together – **THANK YOU CLARESHOLM, STAVELY & AREA!**

Your support is always welcome and appreciated.

Your Support Makes a Difference!

GALA CONCERT

We strive to raise the awareness of the Foundation through our many events. On Oct. 27, 2007 we put our best foot forward creating an elegant evening out. Patricia Conroy joined us for an acoustic concert at the Claresholm Community Centre. An intimate stage, round tables, amazing food, and brand name entertainment helped us launch our first Gala Concert. This past year Aaron Lines, another stellar Canadian Entertainer, paired with us to make this event a success once again. The crowd and sponsors were truly pleased. Thanks again to our volunteers for sharing their time and talents making this event wildly successful!

DONOR PROFILE

ROYAL CANADIAN LEGION #041

This year is our 10th Anniversary and I would like to thank our local Legion for their many years of support. From the first time I met with the Legion members and introduced them to the Foundation they have been active supporters.

In December 2007 the Legion responded to a funding request letter which

included: 2 heat pack units (for Physiotherapy at the Willow Creek

Continuing Care Centre) totalling \$3,381.40 and a ceiling track patient lift (for the Claresholm General Hospital) quoted at \$4,200.00. The members of the Legion stepped up to the plate and generously contributed \$7,581.40. Every penny that was raised in Claresholm during the 2006/2007 Poppy Campaigns were returned to our community through this donation.

Thank you, members of the Royal Canadian Legion #041, for your outstanding contributions throughout the past 10 years!



Doug Tipper, of the Claresholm Royal Canadian Legion, hands a cheque to Tara Bishoff, coordinator of the Health Foundation.

Photo Courtesy of The Claresholm Local Press

FOUNDATION BOARD MEMBERS

Gordon Brown, Chair
Rene Chartrand, Vice-Chair
Louise Nelson, Treasurer
Myrna Richards
Art Scott
Wilf Kenyon
Dr. Jeff Jones
Keith Alder
Karen Bishop

This Nine Member Volunteer Board is the governing arm of the Foundation.

THANK YOU TO OUR DEDICATED BOARD MEMBERS!

UPCOMING EVENTS

THE BOOK GUYS Charity Book Fair
(Fri. Mar. 20/09 & Fri. Nov. 20/09 – MacLean Hall – Use the POOL ENTRANCE)

10TH ANNUAL BANQUET & AUCTION
(Sat. Apr. 4/09 – Claresholm Community Centre)

10th ANNUAL CHARITY BBQ
(Thurs. June 18/09 – Downtown Parking Lot – Claresholm)

9th ANNUAL CHARITY GOLF TOURNAMENT
(Sat. June 27/09 @ THE BRIDGES @ Claresholm Golf Club)

3rd ANNUAL GALA CONCERT
(Sat. Oct. 24/09 – Claresholm Community Centre)

Call Tara @ The Foundation Office for more info. 403-682-3739

Equipment purchased by the Foundation to date is more than \$437,500.00 in total.

The most recent Foundation projects completed include: a Defibrillator (\$20,018.00), a Sit to Stand Lift (\$4,820.00), 2 Oxygen Concentrators (\$3,248.00), a Broada Chair (\$3,124.00) and a Laryngoscope (\$10,600.00).

Our current projects are to fundraise for an ECG machine (\$20,000.00) and a Centrifuge Machine (\$5,000.00). The Centrifuge is used to spin blood for further testing. Over half the blood taken every day is spun.

Claresholm & District
Health Foundation
P.O. Box 2638

Claresholm, Alberta
TOL OTO

Tara Bishoff can be reached at 682-3739

tara.bishoff@albertahealth
services.ca

Charity Business

Number is
866372873 RR0001

March 11, 2009

Ms. Kris Holbeck, CA
Chief Administrative Officer
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Kris,

Further to my discussion with you a couple of weeks ago regarding advertising for Fair Days, I am writing this letter to the Town of Claresholm to request funding for advertising in surrounding papers with the hope that it will bring more people to our town. By doing so, we promote the town, as people come for the events, look around in the stores, eat at our restaurants, etc. I have also had a couple say they are planning on retiring here because they like it so much., so in the long run, it may pay off by having more people consider moving here.

I feel very strongly about getting the word out about Fair Days, whether it be by newspaper, Internet, radio, TV, word of mouth, community calendars, bulletin boards, or whatever other means may be employed.

Along with checking the cost of advertising in newspapers, I am also looking into several areas offering free advertising. Any suggestions you may have are very welcome.

Attached are two sample copies of possible ads. Of course, these may be changed if they aren't suitable, but it is a start. The ads are approximately two columns wide by three inches long. I wasn't sure if I would have permission to use the town logo.

Also attached is a rough copy of what the advertising rates would be for one or two insertions in the papers prior to Fair Days. I am still waiting for several replies, one of which is from the Prairie Post.

I am therefore requesting assistance in the amount of \$1,000.00 to cover the cost of these ads. If you require any further information or would like to change anything in the ads, please contact me at 403-625-4201 or by email at lmculham@telusplanet.net.

Thank you to the Town Council and everyone who may be involved in making this decision.

Yours truly,



Lil Culham

LMC/
Encl.

Town budgets \$10,000
for Fair Days +
Volunteer group
organizes the event
within this budget.

Recommendation -
authorize \$500 out of
this budget for other
advertising but Town
controls where spent.

KH
3/12/09

APPROXIMATE COST OF ADVERTISING FOR FAIR DAYS IN SURROUNDING NEWSPAPERS

Name of Newspaper	Cost of Advertising for One Week	Cost of Advertising for Two Weeks		Subtotals and Total
Claresholm Local Press	52.50	105.00		
Macleod Gazette	54.48	108.96		
Vulcan Advocate	51.00	102.00		
High River Times	61.32	122.64		
Nanton News	47.70	95.40		
Okotoks Western Wheel	50.40	100.80		634.80
			GST	40.00
			Subtotal	674.80
Lethbridge Herald	143.64			143.64
			GST	7.18
			Subtotal	825.62
The Hat Rack	10.00			10.00
			Total	835.62

Claresholm & District Fair Days August 7 & 8, 2008

Take a trip to Claresholm and enjoy our annual Fair Days, which include:

- Parade
- Lions Beef on a Bun
- Bench Show and Entertainment
- Activities in the Park
- Tea on the Lawn at the Museum
- Pancake Breakfasts
- Ball and Golf Tournaments
- Classic Show 'n Shine Car Show
- Junior Rodeo



Memories of the 1960s

The theme for the Bench Show will include various displays, contests, quizzes, entertainment, and more. It will also offer competitive sections such as photography, sewing, homecrafts, paintings, baking, canning, flowers, agricultural areas, plus much, much more. A coin sand pile and petting zoo for the children will also be available.

More information on other events, times and places is available at:

www.townofclaresholm.com

3 x 3

Claresholm & District Fair Days

August 7 & 8, 2008

Take a trip to Claresholm and enjoy our annual Fair Days, which include:

- Parade
- Lions Beef on a Bun
- Beach Show and Entertainment
- Activities in the Park
- Tea on the Lawn at the Museum
- Plus many, many more activities

Bring back many Memories of the 1960s, which will be the theme for the Beach Show. There will be various displays, contests, quizzes, petting zoo, entertainment, and more.

More information is available at:
www.townofclaresholm.com

1 1/2 col x 2"

Should be larger:

2 col x 3"



Miss Teen Canada-World 2009

Dear Town of Claresholm,

Taylor Stronski has qualified for the National Miss Teen Canada- World Pageant. She competed against 36 delegates from across Alberta, and was among the top 13 in the province on February 22, 2008 at the TELUS Convention Centre, Calgary Alberta.

As one of the top 13 she has been awarded the title Miss Teen Claresholm-World 2009.

MTC-W INC. wants all of our delegates to gain and retain control of her choices regarding her education, health, beauty, and civic responsibilities; she has elected to take the first steps towards a leadership role in her community as a Miss Teen Canada-World delegate, and the reigning Miss Teen Claresholm-World 2009.

MTC-W INC. pageant invites your company to be a visible participant in this exciting and unprecedented event. Your assistance as a sponsor will not only publicize your company, but it also helps the above named delegate to prepare for the pageant with minimum of personal expense. MTC-W INC, fosters positive attitudes, promotes self respect, and self motivation. While each delegate is beautiful, well spoken and physically fit, she is selected based on her personal accomplishments, goals and commitment to community services. By supporting the role models of today, we strengthen our collective tomorrows. As a sponsor, you will contribute to a hopeful future by helping one individual develop and refine personal attributes such as self-esteem, public speaking ability and confidence that will assist her throughout her life.

We hope you will consider supporting our delegate in her quest to be Miss Teen Canada-World 2009 and Canada's representative at the largest international teen pageant Miss Teen World. As delegate sponsor, your company will receive recognition in our Official Pageant Program Book as well the benefits outlined in the potential delegates' sponsorship proposal.

If you have any questions pertaining to sponsorship, or the pageant please do not hesitate to contact me personally. All cheques should be made out to the delegate personally. Each delegate needs to raise a total of \$2260 for her entry fee. Any amount is greatly appreciated, and your generosity and support will not go unrecognized.

Thank You for your Support.
Best Regards,
Michelle Weswaldi
Executive Director
Miss Teen Canada-World Pageant
647.222.5578
Info@missteencanadaworld.com
www.missteencanadaworld.com

Thankyou for your
consideration.

Sincerely,

Taylor Stronski

contact - (403)625-4652

Miss Teen CANADA- WORLD



"Be Your Own Kind of Beautiful"



Sponsorship Agreement

This agreement is made and entered into the _____ day of _____, 2009 by and between _____ hereinafter referred to as "the Delegate" and _____ business" hereinafter referred to as "the Sponsor" for the entry fee into the Miss Teen Canada-World Pageant 2009, (MTC-W INC.) hereinafter referred to as "the Pageant".

SPONSOR WILL RECEIVED THE FOLLOWING BENEFITS:

- Sponsors name will be included in the Sponsor section of the pageant program book
- Delegate agrees to make appearances to promote sponsors products and services
- Delegate agrees to distribute sponsors business cards / literature at all appearances
 - Delegate agrees to include sponsors name in all press releases
- Delegate agrees to include sponsors name on all printed materials. Ex. Business cards, autograph cards
- Delegate agrees to provide sponsor with a framed photo of herself for display and if Applicable will be endorsing the sponsors product or service

Sponsor will provide the following:

AGREEMENT

This agreement shall commence immediately and will conclude following the 2010 provincial Alberta pageant to be held in 2010. Sponsor may not assign the rights or benefits of the agreement to affiliates companies. Sponsor may not extend promotional opportunities to retailers or major accounts without the prior written approval of MTC-W INC.

ACKNOWLEDGMENT

I hereby acknowledge and agree to the terms of this contract.

Delegate Signature: _____ Date: _____

Sponsor Signature: _____ Date: _____



Taylor Stroncki
for
Miss Teen Canada

Miss Teen Alberta Top 13 Finalists



TOWN OF CLARESHOLM

POLICY

POLICY # 28

REPLACING POLICY # _____

EFFECTIVE DATE December 4, 1995

SUBJECT Miss Teen Claresholm Pageant

DEPARTMENT Administration

AUTHORITY Council Resolution

DATE PASSED December 4, 1995

PURPOSE: To establish a policy relating to requested donations for the Miss Teen Claresholm Pageant.

POLICY: 1) A grant of \$100.00 will be provided on a yearly basis to the winner of the Miss Teen Claresholm Pageant to compensate the winner for attendance at Town functions and parades.

GUIDELINES:

- 1) On written request from the Pageant organizers, payment will be made to the winner of the Miss Teen Claresholm Pageant in the amount of \$100.00

SENIOR CITIZENS DROP - IN CENTRE

(403) 625-2877

Box 1518 Claresholm, AB. T0L 0T0

February 17, 2009

Mayor & Council,
Town of Claresholm,
Claresholm, Alberta
T0L 0T0


Re: Railway Right-of-Way

Gentlemen:

The Claresholm Senior Drop-In Centre would like to consolidate the railway right-of-way west of the Centre in exchange for a portion of land on the north end of our property with the Claresholm Museum.

Should you require additional information please contact the undersigned.

Yours truly,



Peter Moss
Vice-President.

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB TOL 0T0



MEMO

To: Claresholm Town Council
From: Jeff Gibeau, Planner / Development Officer – Town of Claresholm
Date: March 9, 2009
Re: Senior Citizens Drop-in Centre Correspondence

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

RECOMMENDATION

The Town of Claresholm Development Department recommends that a subdivision is undertaken that would realign the property lines of all Town owned parcels of land (as shown on the attached map). This would be a valuable process because:

1. This approach is holistic in nature, and therefore takes into account the needs of all the affected properties and users in an effort to devise a solution that will benefit all parties involved.
2. All parties involved in the alignment, as well as the surrounding public would be part of the planning process.
3. This approach will be the most cost effective solution because the survey costs (which will likely be more than the subdivision costs in this case) would not be duplicated in future subdivisions (realignments).

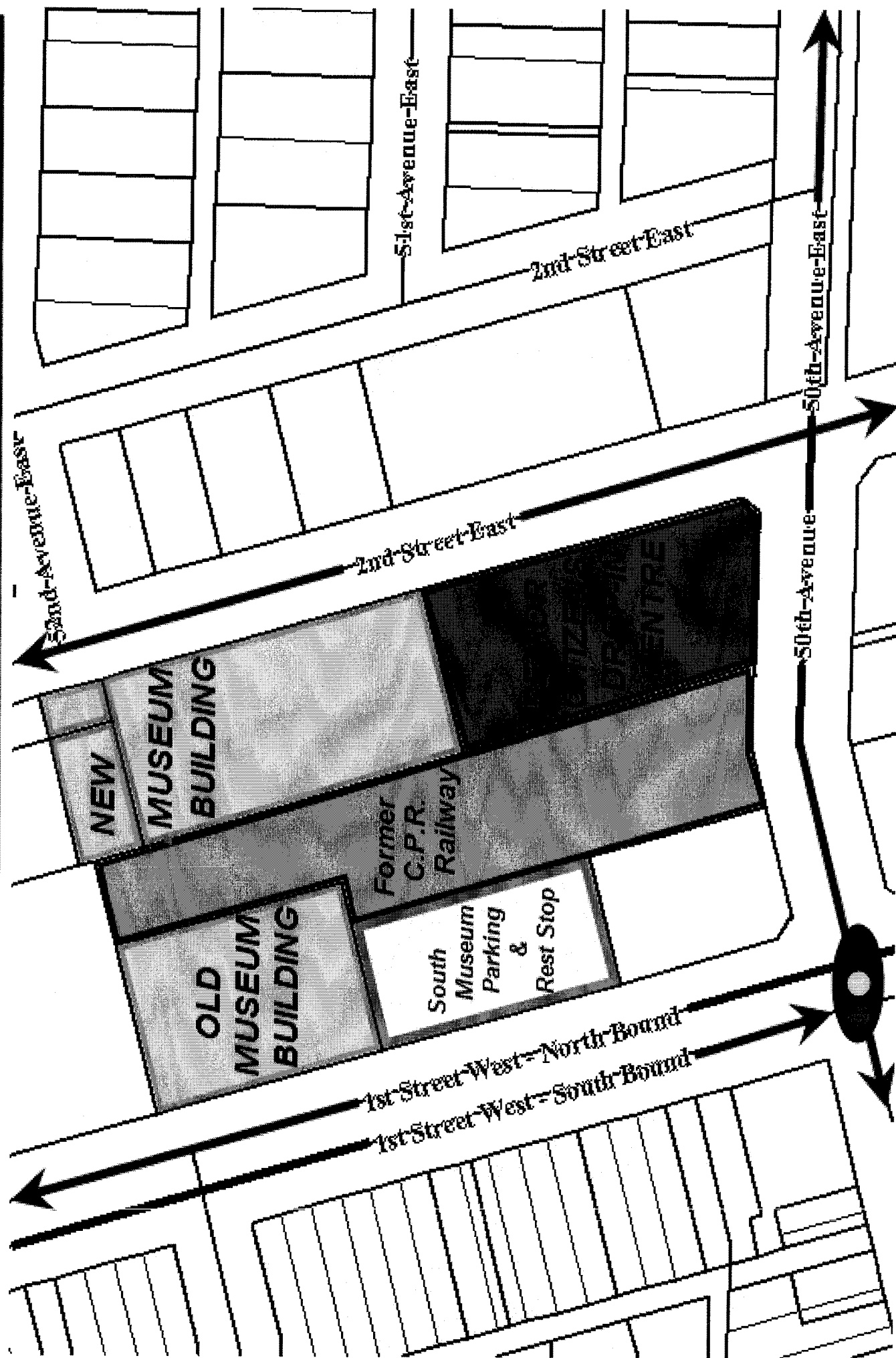
Jeff Gibeau
Planner / Development Officer

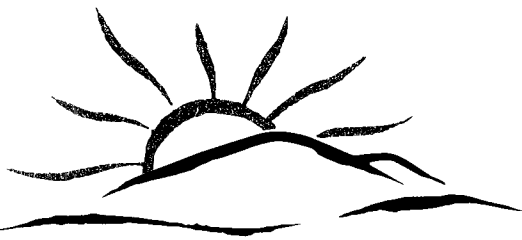


townofclaresholm.com
Phone: (403) 625-3381
Fax: (403) 625-3869

Town Owned Property

The Town of Claresholm owns 7 parcels of land in the area between 1st Street West (Hwy2) and 2nd Street East, North of 50 Avenue (shown below).





Claresholm

Now you're living...

Now you're home

February 9, 2009

Claresholm Garden Club
P.O. 99
Claresholm, AB T0L 0T0

Dear Kerry Hart;

The volunteers of your organization are cordially invited to attend the Volunteer Appreciation Evening on Thursday, April 23, 2009, at the Claresholm Community Centre. The Town of Claresholm is partnering with the Claresholm Chamber of Commerce and Claresholm Family & Community Support Services to recognize the important role volunteers play in our community.

Tickets are currently being sold at the Town Office for \$5 per person. The evening will begin with a volunteer fair for groups to distribute information on volunteer opportunities, followed by beef-on-a-bun dinner. The keynote speaker will be Mr. George Brookman, President and Chairman of the Calgary Stampede, an organization in which over 2,000 community volunteers contribute their leadership skills, time and energy to make the Stampede one of the most respected volunteer organizations in the world. Additionally, the Claresholm & District Chamber of Commerce will be presenting the annual Citizen of the Year and Junior Citizen of the Year.

As an organization with volunteers in Claresholm, you can take part in several ways.

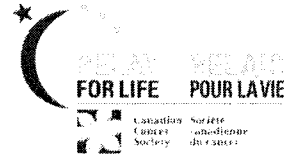
- 1) Attend! If your group has the resources to pay for your volunteers to attend, those volunteers would certainly appreciate the night out! If not, each person will have to cover the cost themselves. The meal and the evening will certainly be worth the cost of the ticket! If you or your volunteers are in no way capable to pay to attend, please contact the Town Office as some tickets have been purchased as extras.
- 2) Organizations such as yours are welcome to create and bring a table top display to show the community what activities your group does in Claresholm. This is also a good opportunity to recruit new volunteers for an upcoming event or for general assistance for your organization. Displays need to be set up at the back of the hall by 6 p.m. and tables will be available.
- 3) Organizations can create a sign to be posted on the west wall of the community centre promoting the name of your group and adding some decoration to the hall! These signs can be no larger than 4' square, and will be yours to take with you at the end of the evening. Let's see how creative your group can be! Please bring these by 6 pm as well.

We certainly hope to have representation from every organization in our town! Please make every effort to take part in this evening of recognition. As mentioned earlier, tickets can be purchased at the Town Office.

Thank you and we hope to see you there!

Town of Claresholm Town Council
Claresholm & District Chamber of Commerce
Claresholm FCSS

March 6, 2009



Dear Town Council,

The Canadian Cancer Society is thrilled to announce that our signature fundraising event; *Relay For Life*, is coming to Claresholm on June 5 & 6, 2009. The event will be held at Willow Creek Composite High School. In 2008, *Relay For Life* events across Alberta & the Northwest Territories raised over \$5.6 million for the Canadian Cancer Society. This money goes toward funding cutting edge cancer research, funding our information and prevention programs as well as our patient support services.

This unique and inspiring event involves relay teams of ten or more people who participate in a 12 - hour overnight, non-competitive relay. Participants take turns walking, running or strolling around a track all in support of the fight against cancer. Teams consist of individuals representing corporations, neighborhoods, community groups, families and friends. Participants form bonds and make new friends as they camp out and enjoy camaraderie, entertainment, food and fun activities.

Relay For Life is a wonderful opportunity for a community to come together in the fight against cancer and to remember and honor those touched by cancer.

A local volunteer committee of 16 has been assembled to organize and stage the event. The committee has the plans well under way. One aspect of *Relay For Life* that makes it a unique event is the entertainment that is provided throughout the evening. We are thrilled that Marc Ekins and his band have approached us about providing their stage, sound equipment, lighting equipment and a two hour concert. Marc and his band have generously offered to reduce their fee from \$6000.00 to \$3000.00 for the *Relay For Life*. On behalf of the organizing committee I am requesting financial assistance from the Town of Claresholm to offset this cost; that way we won't have to use money raised by the teams to offset this cost.

Thank you for taking the time to consider our request. If you have further questions regarding this request or any other aspect of *Relay For Life*, feel free to contact me.

Karen McKinstry
Revenue Development Coordinator, *Relay For Life*
Canadian Cancer Society, Lethbridge & District
317 10 Street South
Lethbridge, AB T1J 2M7
403-317-4655
karen.mckinstry@cancer.ab.ca

telethon

remember

fight back

5. **CORRES: CANADIAN CANCER SOCIETY**
RE: Relay for Life

Moved by Councillor MacPherson to deny the request from the Canadian Cancer Society to financially support the Relay for Life in the Town of Claresholm.

CARRIED

6. **CORRES: THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**
RE: Hay wagon ride

Moved by Councillor Moore to approve the Church of Jesus Christ of Latter-day Saints' hay wagon ride on Friday, December 19, 2008 on the east side of town from 6:00 to 8:00pm.

CARRIED

7. **CORRES: CLARESHOLM CHILD CARE SOCIETY**
RE: Letter of Support for Space Creation Grant

Moved by Councillor Quayle to write a letter of support for the Claresholm Child Care Society's application for the Space Creation Grant.

CARRIED

8. **AIRPORT HANGAR COST ESTIMATE**

Moved by Councillor Moore to give the current renters in the aircraft hangar at the Claresholm Industrial Airport ninety (90) days from December 1, 2008 to vacate the premises and plan for demolition of the building at that time.

CARRIED

9. **CORRES: ROY & DOREEN SLETTEDE**
RE: Offer to Purchase

Moved by Councillor MacPherson to accept the offer to purchase from Roy and Doreen Slette for the CPR Right-of-Way land located east of their property at 4416 - 1st Street West for \$20,000 per acres plus GST plus related fees.

Mayor Steel requested a recorded vote.

FOR: Councillors Moore, Isaacson, Leonard, Quayle and MacPherson
AGAINST: Mayor Steel

CARRIED

10. **CORRES: DEE JAY HARDWARE LTD.**
RE: Offer to Purchase

Moved by Councillor MacPherson to deny the offer to purchase from Dee Jay Hardware until such time as a utility corridor is created and a redevelopment plan is completed for the CPR Right-of-Way lands, at which time their offer will be reconsidered.

CARRIED

11. **CAO'S REPORT TO TOWN COUNCIL**
RE: 2009-2011 Capital Budget

Moved by Councillor Moore to accept the 2009-2011 Capital Budget as presented.

CARRIED

12. **LEASE AGREEMENT - VAL & KAREN FLORENCE**

Moved by Councillor Moore to accept the lease agreement from Val and Karen Florence as presented.

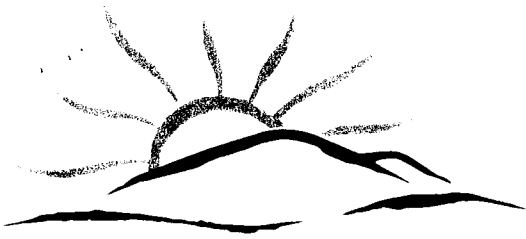
CARRIED

13. **WEST WATERLINE ISSUE**

Received for information.

14. **DECEMBER MEETING DATES**

Received for information.



Claresholm

*Now you're living...
Now you're home*

November 25, 2008

Karen McKinstry
Revenue Development Coordinator
Canadian Cancer Society
Alberta/NWT Division
317 - 10th Street South
Lethbridge, AB T1J 2M7

RE: RELAY FOR LIFE

At the last regular meeting of Claresholm Town Council held Monday, November 24, 2008, Council discussed your request for sponsorship of the Relay for Life in our town. Council agrees wholeheartedly with the efforts of the Canadian Cancer Society in the fight against cancer. At this time however, Council is not prepared to financially support the Relay for Life project in Claresholm. A concern is that there may be a lack of manpower in the Town of Claresholm to stage such an event. Many of our citizens already partake in the events in the City of Lethbridge or in other fundraising efforts such as the Terry Fox Run. Council believes your group needs to investigate the feasibility of holding this event in Claresholm due to the constraints mentioned previously.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Kris Holbeck, CA
Chief Administrative Officer
Town of Claresholm

KHH/kw

Suite 300, 714 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442
Fax: 403-329-9354



**Town of Claresholm
PO Box 1000
221 - 45 Avenue West
Claresholm, Alberta
T0L 0T0**

February 20th, 2009

**Attention: Kris Holbeck
Chief Administrative Officer**

Dear Sir:

As you are aware, the Trade, Investment and Labour Mobility Agreement (TILMA) between Alberta and British Columbia will be implemented April 1st, 2009. Under the requirements of TILMA all purchases relative to consulting engineering services, in excess of \$75,000, shall be electronically posted and advertised in order to allow for submissions from any engineering firms in British Columbia or Alberta.

By including the procurement of engineering services in the TILMA agreement, more of your time will be required to prepare a suitable "Terms of Reference" outlining the exact scope of work for the particular project, posting the request on the appropriate web site, answering questions during the proposal call, completing a detailed review of each submission and ultimately the selection of the engineering consultant.

MPE Engineering Ltd. has been providing quality engineering services for the Town of Claresholm since 2007. We wish to continue our long standing relationship with you and your staff into the future. Over the past several months MPE has attended several workshops relative to TILMA in order to specifically understand the requirements of the agreement. At a provincially sponsored conference regarding the implementation of TILMA we were informed that should communities have existing long term agreements with their engineering consultants, prior to April 1st, 2009, the requirements under TILMA will not apply until the engineering agreement has expired.

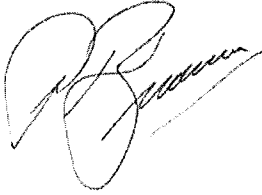
With this in mind, we would like to respectfully suggest the execution of an engineering services agreement between MPE Engineering Ltd. and the Town of Claresholm for an agreed-upon term. MPE Engineering Ltd. is flexible relative to the term of the agreement however would suggest at a minimum a five year agreement. Some of your colleagues at other communities are considering an engineering agreement with no expiration date. This services agreement would allow us to continue with the successful working relationship that exists today.

Your satisfaction with engineering services you receive is very important to us. It is not our intent to bind the Town into an agreement which does not provide you with flexibility to retain other engineering firms in the future. The agreement has been structured in such a way that Council could, at their discretion, still solicit proposals from other engineering firms.

We thank you for your consideration and are available to discuss this potential agreement further with your staff or Council. Should you be interested in the foregoing, please find attached two copies of the proposed engineering agreement for your consideration. If acceptable please execute both copies of the agreement and return one copy for our files. If you have any questions, comments or concerns please do not hesitate to contact the undersigned at 403-317-3614.

Yours truly,

MPE ENGINEERING LTD.

A handwritten signature in black ink, appearing to read 'Peter Brouwer', written in a cursive style.

Peter Brouwer
Lethbridge Region Manager

PB:mw

Brownlee LLP (Review)

Kris,

Further to your email dated March 12, 2009, this is to confirm that you have asked us to review the MPE Engineering proposal (the "Proposal") included in your email.

Our comments are noted below.

Fettering Council's Discretion

Issue:

Is the MPE Engineering Proposal for engineering services, which is proposed to run for an undisclosed term (we will assume that the term being proposed is not more than 5 years), *ultra vires* (outside the jurisdiction of) the Town of Claresholm as an unauthorized fettering of Council's discretion.

Analysis:

The general principle is simply stated as follows:

Council may not fetter their discretion in any way unless authorized to do so, explicitly or implicitly, through legislation.

This idea that a Council may not fetter their discretion goes beyond the council currently in office. That is, one council may not restrict the exercise of discretion of councils that come after them ("succeeding councils"). In the case of *Roberts v Calgary (City)*, (1966), 57 W.W.R. 666, 59 D.L.R. (2d) 625 the Court stated as follows at paragraph 18:

"... Each council is entitled to be free from the shackles which an earlier council may have attempted to place upon it, and any agreement which restricts council members in the exercise of their discretion is void as against public policy: See *Rogers on Law of Canadian Municipal Corporations*, vol. 1, p. 304"

Therefore, if council, through their actions, either by bylaw, resolution, agreement or contract, limits their ability or the ability of councils which succeed them, the action may be *ultra vires*. The principle behind such a limit relates to a municipal council's function. A municipal council's authority is derived from its constituting legislation, in this case the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended (the "MGA"). The authority given to a municipality is provided so as to enable a municipality to legislate and make decisions for the good of the rate payers of the municipality. Therefore, it is against the principles behind the idea of legislating in the public interest, to diminish, abdicate or fetter this authority through agreement.

However, there are exceptions to the general rule that municipal councils may never enter into an agreement which binds the council that comes after them. The first, as was previously mentioned, relates to statutory authority to fetter council's discretion. Namely, a municipal

council may fetter their discretion and the discretion of succeeding councils in circumstances where the statutory authority for such an action exists in the constituting legislation or some other legislation, either expressly or implicitly. An example might be the granting of a municipal franchise as expressly authorized by section 45 of the MGA.

The second exception to the general rule relates to proprietary or business decisions of the municipal corporation. It has been found that it is not an offence to the general rule for a municipal council to enter into a contract for a number of years when such contract relates to the proprietary or business powers of the municipality. As a result, it can be seen that when undertaking an analysis of whether a particular action, i.e. contract, taken by council would be *ultra vires* due to it fettering the discretion of council, the first question which must be asked is:

Does the action of council relate to a legislative function, eg. entering into a contract binding the council to pass a bylaw to rezone certain lands or does it relate to a business function of the municipality, i.e. providing services to the rate payer.

In *Vancouver (City) v British Columbia (Registrar of Land Registration District)* (1955), 15 WWR 351, [1955] 2 DLR 709, the Court stated at para 27:

“This view is also supported by the following passages in *Dillon on Municipal Corporations*, 5th ed., vol. 1, p. 463, sec. 245, and vol 2, p. 1182, sec 792:

Powers are conferred upon Municipal Corporations for public purposes; and as their legislative powers cannot, as we have just seen, be delegated; so they cannot without legislative authority, express or implied, be bargained or bartered away. Such corporation may make authorized contracts, but they have no implied power, as a party, to make contracts or pass bylaws which shall cede away, control or embarrass their legislative or governmental power, or which shall disable them from performing their public duties...”

Therefore, if it were determined that the MPE Engineering Proposal and the agreement contemplated by council relates to council’s legislative powers and will fetter their discretion to exercise such powers and the discretion of other councils to follow, the agreement would be considered *ultra vires* and one that should not be entered into.

On the other hand, if the action undertaken by council is related to their business power, then it appears that the municipality may contract in this regard. Furthermore, the Court in the case of *New Brunswick v. St John(City)* 22 MPR 389 at paragraph 49 stated “...if the municipality has a right to contract as a natural person, it would also have the right to enact a by-law [or resolution] authorizing such contract.”

Application to MPE Engineering Proposal

In our opinion, the decision by the Town of Claresholm whether or not to enter into a contract with MPE Engineering in relation to engineering services is a business decision. In light of the

authorities as canvassed above, in our opinion, the contract does not fetter the discretion of succeeding councils in such a way as to make the contract *ultra vires*.

TILMA

Issue:

Is the MPE Engineering Proposal subject to the provisions of TILMA and if so, does the MPE Engineering Proposal comply with TILMA?

Analysis:

TILMA is an agreement entered into on April 28, 2006 between the provinces of Alberta and British Columbia, with the object of breaking down barriers to trade, investment and labour mobility as between the two provinces. TILMA came into effect as between the two signatory provinces on April 1, 2007 and will come into effect and will apply to the so-called MASH sector entities (municipalities, publicly funded academic institutions, school boards and hospitals) on April 1, 2009. TILMA requires that those entities, to which TILMA applies, adhere to certain practices tending to enhance the free flow of goods and services between the provinces and to prohibit other practices tending to restrict the same.

In particular, entities to which TILMA applies are obligated to adhere to open and competitive bid processes for any procurements of goods and services with a value equal to or above certain threshold amounts, intended to allow suppliers across the two provinces equal and fair opportunity to compete for such procurements. The thresholds for the two provinces are \$10,000 for goods, \$75,000 for services and \$100,000 for construction projects. After consultations and negotiations with stakeholders, an agreement was reached between the provinces and the MASH sector entities raising the thresholds as they will apply to those entities. The thresholds that will apply to the MASH sector are \$75,000 for goods and services and \$200,000 for construction projects.

Although no dollar values are contained in the MPE Engineering Proposal, we will assume that the dollar value of the Proposal exceeds the applicable threshold.

TILMA provides that if an entity subject to TILMA in a signatory province does not comply with the provisions of TILMA, then a complaint can be brought against that province by the other signatory province at the request of an offended supplier from that province. If a resolution cannot be reached by agreement, the matter can go to a panel at the request of an offended supplier, and after a hearing the panel would have the power to issue a monetary award, based on economic injury not to exceed \$5 million, plus an award of costs, both enforceable by the courts. The province of the offending entity would be responsible to pay the award. What the consequences would be to the offending entity is a matter of some speculation.

Clearly the Proposal has not been made as a result of a competitive bidding process, and as mentioned above, we will assume that the Proposal will exceed the applicable threshold. However, TILMA does not yet fully apply to municipalities, and will not until April 1, 2009.

Moreover, on the present wording of TILMA, the procurement restrictions and rules in TILMA do not yet apply to engineers.

Specifically, Article 9 states that during the transitional period (defined as April 1, 2007 to April 1, 2009) Parts II and IV of the agreement (containing among other things, the procurement rules and the dispute resolution mechanism) do not apply to measures listed in Part VI (which list includes engineers). According to Article 9, however, the provinces are to consult during the transitional period between April 1, 2007 and April 1, 2009 to determine how and to what extent the procurement provisions of TILMA, among others would apply to services provided by engineers. We have recently spoken to Shawn Robbins, Director, Internal Trade in the Ministry of International, Intergovernmental and Aboriginal Relations (the Ministry responsible for TILMA). He advised that consultations are still ongoing, and it is expected TILMA will apply to engineers as at April 1, 2009. However, at this point he is unable to say to what extent it will apply and even for instance, if the procurement rules and restrictions will apply.

Article 9.4 of TILMA may be of some concern. It states as follows:

“During the transitional period [i.e. April 1, 2007-April 1, 2009] Parties shall:

- a) ensure that no measure listed in Part VI is amended or renewed in a manner that would decrease its consistency with this Agreement; and
- b) seek to minimize any adverse effects on the other Party or its persons of measures listed in Part VI.

Arguably, if the Town of Claresholm was to enter into an agreement based on the Proposal now, during the transition period, resulting in a 5 year contract for engineering services, and if an engineering firm in British Columbia became aware of that fact, the B.C firm could complain that this Article of TILMA had been breached.

In our opinion, however, there would be at least two good defenses to such a complaint. The first is that the provision only imposes the obligation on the Parties, which by definition are the two signatory provinces. The second is that since it is not even clear during the transitional period whether, and to what extent, the procurement rules will apply to engineers, and claim based on Article 9.4 of TILMA should fail for uncertainty.

The other complicating factor in the Proposal is that it contemplates an option to renew for a further number of years after the initial term has expired [see Article 2.1 of the Proposal]. During our research and review of TILMA, we have discovered a TILMA “Fact Sheet”. A copy is attached for your information. The Fact Sheet states, amongst other things, the following:

“...the TILMA will not require municipal governments to alter a long-term contract that has been renewed on or after the date of execution of the agreement, where the contract has been renewed pursuant to an option to renew in the original contract.”

Please note that we have not been able to verify the accuracy of the Fact Sheet, and we only mention the Fact Sheet as we understand the above noted statement is generally being discussed in relation to TILMA. Based on our review of the TILMA, and our search of the TILMA website, we are not able to confirm whether the information in the Fact Sheet is accurate or the publication/release date of the Fact Sheet. Our other concerns about the content contained in the Fact Sheet are as follows:

- the TILMA does not define a “long term agreement”; therefore, it is unclear whether the agreement proposed by MPE Engineering constitutes a long term agreement as contemplated by the Fact Sheet;
- the renewal of an agreement, pursuant to an option to renew, would typically involve a renegotiation of terms of the original agreement; therefore, in this sense, a renewal would appear to be a procurement. Accordingly, if this procurement exceeds the applicable threshold, then it would reason that the renewal would be subject to the TILMA rather than exempted from it as suggested by the Fact Sheet.

When we are able to confirm the accuracy of the Fact Sheet, we will provide you with further information.

Application to MPE Engineering Proposal

Accordingly, in our opinion, should the Town of Claresholm decide to enter into a 5 year exclusive engineering services agreement based on the MPE Engineering Proposal that would not constitute a breach of TILMA, so long as the MPE Engineering contract was in effect prior to April 1, 2009. On that date, TILMA will apply to municipalities, and the rules regarding procurement of engineering services should be finalized. If the MPE Engineering Proposal is still under consideration at that time, then we would recommend that the rules in place as of April 1, 2009 be reviewed in light of the MPE Engineering Proposal then.

Review of Proposal Terms and Conditions

We have a number of concerns about the Proposal. We have limited our concerns to a general overview rather than a detailed analysis of the wording as contained in the Proposal. Our concerns are as follows:

1. *Scope of Work*: The purported scope of work is set out in Article 3. The scope of work is very general and does not contain any specifics or details. Article 3.2 contemplates that further discussion is required to determine the Engineer’s “total requirements” for his Services. Article 3.11 indicates that a “Confirmation of Assignment” for each project is required. In other words, this Proposal is really an ‘agreement to agree”. Put another way, it is unclear what services the Town is securing from MPE. The Proposal is a general retainer that still allows the Town to obtain engineering services from other firms [see Articles 2.2 and 2.3]. Therefore, if the Town has the flexibility to obtain engineering services from other firms, and if this Proposal is really an “agreement to agree” where the services to be provided are undefined, then what is the purpose of entering into agreement with MPE?

2. *Fees and Personnel*: The Proposal contains no fee schedule or personnel to supply the contemplated services. Article 4 of the proposed agreement only deals with the “payment of fees”, but not the rates to be charged. Accordingly, it is unclear why the Town would want to enter into such an agreement with MPE.
3. *Termination by Town*: Article 2.4 allows the Town to terminate, or suspend, the agreement for convenience. In other words, should the Town feel that it no longer requires MPE’s services, howsoever defined, the Town can terminate the agreement upon giving 21 days notice. The proposed agreement does not contain any clause that would allow the Town to terminate the agreement upon the default and/or breach by MPE. Presumably, should MPE default and/or breach the purported agreement, the Town would be able to terminate the agreement before 21 days. Furthermore, the Town should be able to set-off any damages it suffers from such a breach against any monies due and owing to MPE at the time of the breach. As noted, the proposed agreement is silent in this regard. By contrast, Article 3.12 allows MPE to terminate for default and breach by the Town.
4. *Insurance*: We recommend that the proposed insurance provisions [see Article 5 and Exhibit A] be reviewed with your insurance provider to determine if the type, and amounts of insurance proposed are acceptable. As noted above, the particular project(s) for which MPE will be retained is unclear. Accordingly, it may be impossible to agree to insurance coverage without knowing the specific risks involved with any specific project.
5. *Indemnification*: The proposed agreement [see Article 8] indicates that the Town and MPE will indemnify each other for any liability attributable to each other’s negligence. Given that MPE is providing services to the Town—whatever those services might be—and presumably the Town’s only obligation would be to pay for those services, then it seems inconceivable that the Town could be found negligent in any way. In other words, there is no need for the Town to agree to indemnify MPE.
6. *Liability*: The proposed agreement [see Article 9.1] indicates that the Town agrees to limit the liability of MPE to the limit of insurance available. Conceivably, there could be cases where MPE’s liability exceeds the insurance available. Therefore, this clause should be deleted in its entirety.

Also, the proposed agreement [see Article 9.2] indicates that the Town and MPE will mutually waive any claim for “consequential damages”. Consequential damages are defined as damages that arise as an indirect result of the breach, or these damages are reasonably foreseeable as a result of the breach. By contrast, direct damages are damages that arise as a direct result of the breach.

An example may assist in understanding this concept. Let us assume that MPE was retained to provide engineering services in respect of the Town’s new Community Centre. Let us assume that MPE breached its agreement with the Town and the Town was

forced to hire another firm to rectify the MPE defaults. The costs associated with the rectifying the MPE defaults are “direct damages”.

Let us assume that the defaults caused by MPE, and the subsequent rectification of those defaults by another firm, have delayed the opening of the Community Centre. As a result, the Town has lost revenue from user fees it could have charged to users of the Community Centre. The loss of revenue would be an indirect or “consequential loss”.

As noted in the discussion above regarding *Indemnification*, presumably the Town’s only obligation to MPE would be to pay for MPE’s services. Therefore, it seems inconceivable that the Town could cause MPE consequential losses. By contrast, it appears certain that a breach by MPE would likely cause consequential losses to the Town. In other words, the Town would appear to be giving up more than MPE as a result of the proposed mutual waiver of consequential losses. Accordingly, this clause should be deleted in its entirety.

Over-all Conclusion

As stated above, it is our conclusion after careful study of the MPE Engineering Proposal and the relevant case law, that should the Town of Claresholm decide to accept the MPE Engineering Proposal, that action would not be invalid or *ultra vires* as fettering council’s discretion nor would it constitute a breach of TILMA, so long as it is acted upon prior to April 1, 2009. Lastly, the Proposal, and any corresponding agreement entered into between the parties, needs to be drafted to reflect the proper description of services to be provided as well as a proper allocation of risks between the parties. As currently drafted, the Proposal does not, in our opinion, constitute an appropriate agreement for the Town to execute.

ENGINEERING SERVICE AGREEMENT

between:

Town of Claresholm

and

MPE ENGINEERING LTD

ENGINEERING SERVICE AGREEMENT

THIS AGREEMENT made in duplicate and dated MARCH _____ 2009.

BETWEEN:

Town of Claresholm
PO Box 1000
221 - 45 Avenue West
Claresholm, Alberta
T0L 0T0

(hereinafter called the "Client")

AND:

MPE Engineering Ltd.
300, 714 5th Avenue South
Lethbridge, Alberta
T1J 0V1

(hereinafter called the "Engineer")

WHEREAS the Province of Alberta will be implementing the Trade, Investment and Labour Mobility Agreement (TILMA) between Alberta and British Columbia on April 1st, 2009,

WHEREAS the Client wishes to engage the Professional Services of the Engineer in connection with any and all engineering services required for the Town of Claresholm as described herein,

WHEREAS the Engineer wishes to enter into a long term engineering services agreement,

NOW THEREFORE, the Client and the Engineer, in consideration of their mutual duties and responsibilities to one another as hereinafter set forth, agree as follows:

ARTICLE 1 DEFINITIONS

Agreement - is this Agreement for Professional Engineering Services,

Client - is the party contracting with the Engineer in connection with the provision of Professional Engineering Services.

Engineer - shall mean MPE Engineering Ltd. and include the Sub-Consultants as defined by this Agreement as well as (whenever the context herein shall require) all other Registered Professional Engineers engaged by the Engineer as sub-consultants.

Contract - is the agreement between the Client and the Engineer.

Services - shall mean the Engineer's duties and responsibilities to the Client as set forth in Articles 3.

Sub-Consultant - shall mean and refer to the Sub-Consultant described in the Recital Clauses to this Agreement.

Work - is the totality of all engineering consulting services rendered by the Client pursuant to the Contract.

ARTICLE 2 CLIENT'S DUTIES AND RESPONSIBILITIES TO THE ENGINEER

THE CLIENT SHALL:

- 2.1 Utilize the Engineer for all work required by the Client for a ___ year term commencing on the date of execution of this agreement. The Client will have the option of entering into an additional ___year term at the expiration of the original agreement,
- 2.2 Irrespective of Clause 2.1, the Client, at their sole discretion, is entitled to solicit and accept engineering proposals from other engineering firms, at anytime during the course of this agreement,
- 2.3 Acceptance of engineering proposals from other engineering firms as described in 2.2 does not obligate the Client to provide any compensation to the Engineer,
- 2.4 At the sole discretion of the Client, the Client may terminate or suspend the Services of the Engineer pursuant to this Agreement by giving 21 days written notice to that effect to the Engineer. Upon receipt of such written notice, the Engineer shall perform no further Services other than those reasonably necessary at the discretion of the Engineer and Client to close out his Services. In such an event the Engineer shall be paid by the Client for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such termination or suspension, which shall be the date upon which the Engineer ceases to perform any further Services. Upon receipt of written notice from the Client to resume the suspended Services, the Engineer shall have the right, but not the duty to implement all reasonable actions to recommence providing the Services. As soon as is practicable, the Engineer shall provide the Client with a written estimate of extra start-up costs, necessary changes to the schedule and timing of the Services, and necessary changes to the Engineer's Project personnel if applicable.

ARTICLE 3 ENGINEER'S DUTIES AND RESPONSIBILITIES TO THE CLIENT

THE ENGINEER SHALL:

- 3.1 Perform his Services in character, sequence and timing so as to co-ordinate them with the requirements of the Client,

- 3.2 Confer with the Client to ascertain his total requirements relating to the Engineer's Services and shall confirm such requirements with the Client,
- 3.3 Recommend to the Client the obtaining of such further investigations, surveys, tests and analyses as are in his opinion necessary for the proper execution of Work which falls within his duties and responsibilities as set forth in this Agreement,
- 3.4 Designate an individual to act as his Contact, such person to have complete and exclusive authority to receive instructions from and to transmit information to the Client,
- 3.5 Submit, at such times and in such form as may be reasonably requested by the Client, estimates of the cost of the Services and cost reports for Services rendered,
- 3.6 Submit invoices for Services performed,
- 3.7 Prosecute the work continuously and diligently using qualified and competent personnel, and shall complete the portions of the Work for which he is responsible in accordance with the provisions of this Agreement, to generally accepted professional engineering standards,
- 3.8 Provide Record Drawings in a timely manner upon completion of the project with payment of such work by the Client,
- 3.9 Exercise reasonable care and diligence to prevent any actions or conditions which could result in a conflict with the Client's best interests,
- 3.10 Act as an independent Consultant with sole authority to control and direct the performance of the details of the Service,
- 3.11 Prepare a "Confirmation of Assignment" for each specific project outlining the scope of work and agreed upon remuneration,
- 3.12 If the Client is in default in the performance of any of his material obligations set forth in this Agreement, then the Engineer may, by written notice to the Client, require such default to be corrected. If within 21 days after receipt of such notice such default shall not have been corrected, the Engineer may immediately terminate this Agreement. In such an event the Engineer shall be paid by the Client for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such termination, which shall be the date the written notice as aforesaid is given to the Client.

ARTICLE 4 PAYMENT OF FEES

- 4.1 The Engineer shall submit invoices in Canadian funds,
- 4.2 The Client shall pay invoices as submitted by the Engineer within 30 days of receipt of said invoice,
- 4.3 Work will be invoiced on a monthly basis,

- 4.4 Invoices will show the number of hours worked and the hourly rates for each individual involved,
- 4.5 All chargeable expenses and third party disbursements will be billed at cost with no a markup. All third Party invoices will be included with our invoices,
- 4.6 Miscellaneous items including long distance telephones, cell phones, and computer usage will not be invoiced.

ARTICLE 5 INSURANCE

- 5.1 The Engineer shall provide insurance coverage as stipulated in Exhibit A, attached hereto.

ARTICLE 6 SUCCESSORS AND ASSIGNMENTS

- 6.1 This Agreement shall ensure to the benefit of and be binding upon the parties hereto, and except as otherwise provided, their executors, administrators, successors and assigns.
- 6.2 Except as permitted in Article 5.1 of this Agreement, neither party may assign this Agreement without the prior written consent of the other.

ARTICLE 7 NOTICES

- 7.1 All Notices required by this Agreement to be given by either party shall be deemed to be properly given if made in writing to the other party by Registered Post, addressed to the regular business address of the other party as set out in the recital clauses to this Agreement, and shall be deemed received five working days after mailing.
- 7.2 Either party may change its address for the notices by a notice given as herein provided.

ARTICLE 8 INDEMNIFICATIONS

- 8.1 The Client and the Engineer shall, to the extent permitted by law, indemnify and hold each other harmless for any liability arising from and to the extent attributable to their own negligence in the performance of the services indicated herein.

ARTICLE 9 LIABILITY

- 9.1 The Client agrees to limit the liability of the Engineer and its employees, with respect to the services howsoever arising, whether in contract, tort, or otherwise, to the proceeds available from the Engineer's insurance.
- 9.2 The Client shall not be liable to Engineer and the Engineer shall not be liable to Client for any consequential damages incurred by either due to the fault of the other, regardless of; the nature of this fault; or whether it was committed by the Engineer or Client, their employees, agents, or subcontractors; or whether such liability arises in breach of contract or warranty,

tort (including negligence), statute, or any other cause of action.

ARTICLE 10 ENTIRE AGREEMENT

- 10.1 This Agreement constitutes the entire Agreement between the parties and no other writing or conversations will be deemed a part of this Agreement, excepting formal changes to this Agreement evidenced by written assent of both parties subsequent to the date of execution hereof.
- 10.2 In the event of any conflict between the text of this Agreement and the incorporated Exhibits, the text of this agreement shall govern. In case of any other conflict or inconsistency among any of the incorporated Exhibits, or conflict with terms of the Contract, the conflict shall immediately be drawn to the attention of and be resolved by the Engineer.
- 10.3 The invalidity or unenforceability of any portion or provision of this Agreement shall in no way affect the validity or enforceability of any other portion or provision hereof. Any invalid or unenforceable portion or provision shall be severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain such invalid or unenforceable portion.
- 10.4 This Agreement shall be construed in accordance with the laws of the Province of Alberta. The parties hereto agree to submit to the jurisdiction of the courts of the Province of Alberta in any actions related to this Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

SIGNED

Town of Claresholm (CLIENT)

MPE Engineering Ltd. (ENGINEER)

EXHIBIT A

MINIMUM INSURANCE REQUIREMENTS

This exhibit forms part of the Agreement between the Town of Claresholm and MPE Engineering Ltd.

The Engineer shall, at its own expense, maintain and keep in force during the term of this Agreement insurance coverage, as follows:

A.1 WORKERS' COMPENSATION

Workers' Compensation Coverage in accordance with the statutory requirements of the province in which the Services are to be performed, the province in which the Engineer's employees reside, and the province in which the Engineer is domiciled.

A.2 LIABILITY INSURANCE

(a)Comprehensive General Liability Insurance - covering operations in connection with this Agreement (other than the operation of automobiles), including employer's liability, Engineer's contingent, liability with respect to the operations of subcontractors, and contractual liability as respects liability assumed by Engineer under this Agreement. The limits of such insurance shall be not less than: Bodily Injury and Property Damage - (2,000,000) for any one accident, or equivalent limits.

(b)Automobile Liability Insurance - covering all vehicles used in connection with this Agreement. In respect of such vehicles not owned by Engineer, it shall maintain and keep in force non-owned automobile liability insurance protecting its liability, including that assumed under this Agreement. The limits of insurance under this provision shall not be less than: Bodily Injury (including passenger hazard) and Property Damage - Two Million Dollars (\$2,000,000) for any one accident, or equivalent limits. This insurance coverage will not extend to vehicles owned by the Lethbridge Northern Irrigation District, in the event that Lethbridge Northern Irrigation district vehicles are used by MPE staff the Lethbridge Northern Irrigation district shall ensure that insurance coverage is included for MPE staff.

(c)Professional Errors and Omission Liability Insurance - in the amount of One Million Dollars (\$1,000,000) per occurrence to an aggregate total of One Million Dollars (\$1,000,000).

A.3 INSURANCE REQUIRED BY LAW

The Engineer shall provide, at its own expense, any other insurance which is required by law.

INFORMATION ITEMS



ALBERTA

SENIORS AND COMMUNITY SUPPORTS

Office of the Minister

20597

March 18, 2009

Ms. Michelle Day, CAO
Porcupine Hills Seniors Foundation
Box 790
Claresholm, Alberta
T0L 0T0

Dear Ms. Day: *Michelle*

I am pleased to approve grant funding of \$1,202,628 through the Affordable Supportive Living Initiative for 16 new units, and \$6,862 from the Lodge Modernization and Improvement Program to upgrade the Porcupine Hills Lodge in Claresholm.

The approval is subject to the terms and requirements of the Grant Funding Agreement, the requirements of Alberta Seniors and Community Supports, as well as municipal development requirements. My department staff will contact you shortly to outline the funding details. On March 19, 2009, I will publicly announce the successful projects.

Improving the quality, supply and client choice in the continuing care system is a top priority for me and for the Government of Alberta, enabling more low- and moderate-income Albertans and those with disabilities to age in the right place. Thanks to partnerships between government, municipalities and organizations like yours, we are able to respond to supportive living needs in communities across the province.

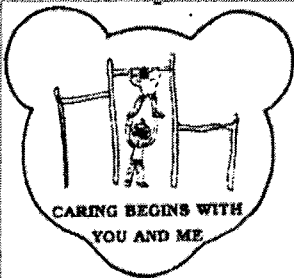
I commend your initiative and commitment to addressing the needs of Albertans.

Sincerely,

A handwritten signature in cursive script that reads "Mary Anne Jablonski".

Mary Anne Jablonski
Minister

cc: Evan Berger, MLA Livingstone - MacLeod



Principal's Update

Claresholm Elementary School

Monday, March 9



Principal
Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, March 9	
Tuesday, March 10	Hot Dog Day Skating—gr. 3 Rossiter
Wednesday, March 11	Skating—gr. 3 Rossiter & McDowell
Thursday, March 12	Pizza Day Skating—gr. 3 Rossiter & Penner
Friday, March 13	Final day for submission of school name suggestions

Claresholm Elementary School

Box 728
Claresholm, AB
T0L0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces



Naming Our School!

For the month of March, our community is engaging in the process of determining the name for the modernized West Meadow School that will become the future K-6 school in Claresholm. Suggestion boxes have been established across the community and next Monday, March 16, a focus group of parents, staff, students and town representatives will come together to create a short-list of possible names, gathered from all the suggestions, which will then be published to the community. From that short-list, a name will be selected to present to the Board of Trustees at their April meeting.

For more information about the naming process, please visit the website or email Mr. Hewson. **If you are interested in being a CES parent member for the focus group on March 16, please email Mr. Hewson.**



Three-Way Conferences

March 18-19—4 to 7 pm

A reminder for all families to please contact the office to book an appointment for three-way conferences next week. These conferences involve students, parents and families, focusing upon your child's progress in meeting their learning goals.

It is very important that students have the opportunity to engage in this process, as they take ownership of their learning and progress, with families and teachers supporting their growth. Hope to see you then!

Looking Ahead...



- Mar. 16** Report Cards Home
- Mar. 17** School Council Meeting
6:30 pm CES
- Mar. 18-19** Three-Way Conferences
4-7 pm
- Mar. 20** Staff Planning Day
- Mar. 25** Pre-School Screening—
No Kindergarten classes



School Council Meeting

Tuesday, March 17—6:30 pm

Please plan to join us for the next School Council meeting. The agenda will include:

- Presentation on outcome-based reporting by Lorna Adrian
- Literacy Carnival planning update
- Bussing review
- School naming—selection of school council preference from the short-list

An agenda package for the meeting will be made available later this week. We hope to see you there!



LRSD Satisfaction Surveys

It is that time of year again when the division asks parents for their thoughts regarding their child's school! This year, the satisfaction surveys will be distributed to parents at three-way conferences on March 18-19 and an opportunity will be given to fill them out by paper or online right at the school. For any families not in attendance, surveys will be sent home with your child.

Surveys will need to be completed by March 27. If you have any questions or have not received a survey to complete, please contact the office.



Livingstone Range
MULTI-MEDIA SERVICES



Principal's Update

Claresholm Elementary School

Monday, March 16



Principal

Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, March 16	Report cards home
Tuesday, March 17	Hot Dog Day School Council Meeting 6:30 pm
Wednesday, March 18	Subway Day Three-Way Conferences 4-7 pm
Thursday, March 19	Pizza Day Three-Way Conferences 4-7 pm
Friday, March 20	Staff Planning Day—no school

Claresholm Elementary School

Box 728
Claresholm, AB
ToL oTo
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrsd.ab.ca
www.lrsd.ab.ca/schools/ces



Three-Way Conferences

March 18-19—4 to 7 pm

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It is very important that students have the opportunity to engage in this process, as they take ownership of their learning and progress, with families and teachers supporting their growth. Hope to see you then!

Progress Reports will be coming home on Monday, March 16.

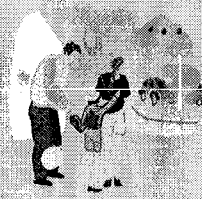


Staff Planning Day

Friday, March 20



This Friday, students will have the day off for a regularly scheduled staff planning day. On this day, CES and West Meadow staff will be meeting together to look at planning for the next three year cycle as the schools become one, as well as begin work on a common calendar and other planning activities for 09-10. Time will also be taken to reviewed the proposed mission, vision and guiding principles for K-12 education in Claresholm.



Literacy Carnival
is coming! Please plan to spend the evening with us on Thursday, April 9 starting at 4:30 pm for great family fun!!

Looking Ahead...



- Mar. 25 Pre-School Screening—No Kindergarten classes
- Apr. 3 School Assembly 12:20 pm
- Apr. 9 Literacy Carnival 4:30 -7:30 pm
- Apr. 10 Good Friday—no school Start of Easter Break
- Apr. 20 Return from Easter Break



School Council Meeting

Tuesday, March 17—6:30 pm

Please plan to join us for the next School Council meeting. The agenda will include:

- Presentation on outcome-based reporting by Lorna Adrian
- Literacy Carnival planning update
- Bussing review
- School naming—selection of school council preference from the short-list

An agenda package is available at the school or on the website. We hope to see you there!



LRSD Satisfaction Surveys

It is that time of year again when the division asks parents for their thoughts regarding their child's school! This year, the satisfaction surveys will be distributed to parents at three-way conferences on March 18-19 and an opportunity will be given to fill them out by paper or online right at the school. For any families not in attendance, surveys will be sent home with your child.

Surveys will need to be completed by March 27. If you have any questions or have not received a survey to complete, please contact the office.



Livingstone Range

Subject:

From: "S. E. Miller - AlbertaFirst.com" <sharon@albertafirst.com>

Date: Fri, 13 Mar 2009 12:09:39 -0600

To: "Carol Robinson" <carol@albertafirst.com>

albertafirst.com

ANNUAL GENERAL MEETING NOTICE

March 12, 2009

Dear AlbertaFirst member,

Each New Year more people than ever are looking to AlbertaFirst.com as a source of information on Alberta businesses, communities, and real estate opportunities. We have seen a considerable increase in the amount of visitor traffic to our website in the past year. The motivations that bring customers to our website may vary, but what is clear is that AlbertaFirst.com is providing a valuable resource to our members and a variety of users.

Our upcoming annual general meeting is one opportunity for your community to find out what AlbertaFirst has been doing to maintain this valuable online resource. At the meeting you will also have the opportunity to vote on key business initiatives that impact the future direction of the municipal, provincial and private industry initiative that is AlbertaFirst.com Ltd.

Annual General Meeting April 2, 2009

The AlbertaFirst.com 2009 Annual General Meeting will be held in Jasper, on Thursday, April 2nd, 2009, at 4:00 p.m., in conjunction with the EDA 2009 Conference. Please see EDA conference program for room location. This event is taking place at the Jasper Park Lodge, located at Old Lodge Road, Jasper, Alberta.

To register for the AGM, fill out the enclosed registration form and return by mail or email to the AlbertaFirst office. You do not need to be registered for the EDA conference in order to attend the AlbertaFirst AGM. You may also register on-site prior to the commencement of the meeting, but we encourage you to register in advance.

The AGM information package will be available at the Annual General Meeting or if you would like it mailed in advance, please call 1-866-209-5959. You will be notified via e-mail when the package containing the AGM agenda and other pertinent information is available for download.

Make your vote count

As a member of AlbertaFirst, your municipality is entitled to one vote at the AGM and it is important to make that vote count. We have included a registration / proxy form and encourage all members to fill out this form just in case you are unable to attend. You must either vote in person or by proxy in order for your municipal vote to count.

You can return the signed proxy form by email or by mail. If you fill out your proxy form, but then attend in person, your proxy form will simply be put aside in favor of your in-person vote.

Board nomination

A nomination form is also included should you wish your name or that of someone you nominate to stand for election to serve on the AlbertaFirst board of directors. Board positions are for a two year term. Board meetings take place quarterly (4 per year). All Board Members also have the opportunity to serve on a Board Committee of AlbertaFirst.com Please send or email this form to us.

This year the AlbertaFirst membership will be voting on representatives to fill four (4) positions. We require one (1) Southern-not city, one (1) Northern-not city, and two (2) "at large" positions. Candidates for the at-large positions can represent AlbertaFirst member municipalities from anywhere within the province. Southern-not city refers to communities south of Red Deer and Northern-not city refers to communities north of Red Deer. Candidates from the "at large" positions must be employed by a member municipality, be an elected official of a member municipality, have an employment contract with a member municipality, or be otherwise designated by the municipality to represent them.

We encourage you to nominate someone you feel has some skills and experience to contribute to our board. Nominees are not restricted to only economic development officers. They can be anyone representing your municipality's administration, such as a CAO, finance officer, tourism coordinator, or an elected official. Consider lending your community's expertise to this dynamic Alberta organization.

If you have any questions about the upcoming AGM, please do not hesitate to contact me toll-free at 866-209-5959 or directly at 1-587-888-4602. Email: info@albertafirst.com.

We look forward to seeing you there.

Sincerely,
Carol Robinson, CLGM
Executive Director

Enclosures

AGM Agenda 2009.pdf	Content-Type: application/pdf Content-Encoding: base64
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AGM 2009 nomination form.pdf	Content-Type: application/pdf Content-Encoding: base64
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AGM 2009 Proxie form.pdf	Content-Type: application/pdf Content-Encoding: base64
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ANNUAL GENERAL MEETING

Thursday, April 2, 2009

4:00 – 5:00 p.m.

Jasper Park Lodge, Jasper Alberta

A G E N D A

1. Call to Order / Confirmation of Quorum
2. Welcome & Opening Remarks
3. Adoption of Agenda
4. Minutes of 2008 AGM
5. Chair's Report
6. Finance Report / Appointment of Auditor
7. Election
8. Roll out new projects
9. Presidents Award and
Presentations to departing board members
10. Community Profile contest awards
11. Announcement of Election Results
12. Q & A
13. Adjournment

albertafirst.com

AGM REGISTRATION

I plan on attending the Alberta First.Com Ltd. Annual General Meeting at 4:00 p.m.
On Thursday, April 2, 2009 at the Jasper Park Lodge in Jasper, Alberta:

My Name: _____ Title: _____

Representing the Community of _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Signature: _____ Date: _____

OR PROXY

In case I am unable to attend the AlbertaFirst.Com Ltd. Annual General Meeting,
I hereby assign my right to vote to: *(Please check one of the two options below)*

The Chairperson of Alberta First.Com Ltd. (Adam Legge)

OR

_____ of _____
(Name) (Community)

My Name: _____ Title: _____

Representing the Community of _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Signature: _____ Date: _____

Please email or mail this form to:

AlbertaFirst.com

Box 71, Okotoks, Alberta T1S 1A4

Phone: (587) 888-4602 E-mail: carol@albertafirst.com

For more information, contact Carol Robinson at 1-587-888-4602



Media Advisory For Immediate Release -- Tuesday, March 17, 2009

Creative Water Resource Management Equals Economic Growth and Opportunity in Southern Alberta, SouthGrow Report Reveals

One of the keys to the economic well being of the SouthGrow region is knowledge of the opportunities and constraints of working with water in southern Alberta, according to a group of University of Lethbridge Economics researchers who have prepared an in-depth report on water issues for the members and stakeholders of the SouthGrow Regional Initiative.

³Water is vital resource and it impacts greatly on the economic health and the quality of life of this region considerably,² said Sandra Nelson, a Stirling, AB resident and the Chair of SouthGrow.

³This report provides our members with insight into the current state activities surrounding the issues of sound water management. It also identifies and provides recommendations about the role SouthGrow could play in ensuring a sustainable water supply for investment, economic development and the long term vision of this region.²

The report, entitled ³Water for Economic Development in the SouthGrow Region of Alberta² was prepared by Research Associate Lorraine Nicol, Dr. Henning Bjornlund and Dr. Kurt Klein. It highlights unique opportunities as well as significant challenges to managing water issues now, and in the future.

REPORT RELEASE: Thursday, March 19, 2009, 11:00 a.m.

The researchers will release and discuss the report in Lethbridge at an information session hosted by SouthGrow that takes place Thursday, March 19, 2009 beginning at 11:00 a.m. at the Lethbridge Lodge Hotel and Conference Centre, 320 Scenic Drive S.

The event includes a presentation by the researchers and a moderated discussion period for stakeholders.

Media representatives are welcome to attend and report on the event.

INTERVIEW OPPORTUNITIES: Thursday, March 19, 2009, 10:30 a.m.

Researchers Lorraine Nicol and Kurt Klein as well as a representative of the SouthGrow Regional Initiative, Ron Lagamaat, can be available for interviews in advance of the presentation, beginning at 10:30 a.m., or following the conclusion of the presentation at 1:00 p.m.

A brief executive summary is attached.

Contact:

SouthGrow Regional Initiative
Alberta Finance and Enterprise, Lethbridge office
(403) 381-5414 office / e-mail: info@southgrow.com

University of Lethbridge:
Bob Cooney, Communications Officer, Media Relations
(403) 330-4609 cell / (403) 382-7173 office / e-mail: robert.cooney@uleth.ca

SouthGrow Regional Initiative was formed in 2003 and is a member-driven, volunteer-supported, not-for-profit regional economic development alliance for south-central Alberta. SouthGrow encompasses twenty-seven communities with a total population of about 140,000. SouthGrow encourages collaboration, focuses on regional economic development issues and ensures the region has equal opportunity for growth and development. The Chair of SouthGrow Regional Initiative is Sandra Nelson, a resident of Stirling.

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EXECUTIVE SUMMARY

Water for Economic Development in the SouthGrow Region of Alberta

One of the keys to the economic well being of the SouthGrow region is knowledge of the opportunities and constraints of working with water in southern Alberta.

The purpose of this study was to compile the necessary information that would provide SouthGrow members with an understanding of how water provides opportunities for economic growth of the 27 SouthGrow communities in the Oldman and Milk River Basins while appreciating the constraints to water usage.

In this region, the social, environmental and economic demands placed on the limited water resource must be balanced within a policy, legal and institutional framework that is undergoing significant change.

The enormous demands that exert pressure on the water resource have changed the way water is being managed. The key conduits of change are: (a) legislation: the Water Act, 1999 and Irrigation District Act, 2000; (b) policy: the Water for Life Strategy and resource-based policies such as the Land-Use Framework; and (c) community input: the Watershed Planning and Advisory Councils. Ultimately, an understanding of this water management framework will assist SouthGrow in not only accessing water but influencing water policy and management.

Several opportunities to access water are detailed in this report. These include tapping into 'unused' licensed water, such as water that might become available with amendments to existing water licenses, use of water markets and greater use of available groundwater.

Longer-term increases in water availability may occur through interbasin transfers, increasing storage capacity, retaining a greater percentage of the water flowing to Saskatchewan under the Alberta-Saskatchewan Apportionment Agreement, increasing the supply of recycled water from municipal and industrial users and uses, and Alberta Environment's cancellation of existing licenses that are not being used.

There are several important constraints to water availability in southern Alberta. The first (and most important) is the restriction on the issuing of new water licenses within the two river basins.

Second, certain procedures impede the operation of water markets.

Third, there are potential long-run negative effects on water supply from such factors as climate change.

Fourth, several policy and legislative uncertainties remain, including how implementation of the Water for Life strategy will unfold, especially the possibility of implementation of economic instruments; whether, given the recent announcement of the review of the water allocation system, that system will remain intact; whether the watershed planning and advisory councils will be able to achieve their objectives; and the outcome of the International Joint Commission response on apportionment of flows of the St. Mary and Milk Rivers between Canada and the United States.

Finally, as water becomes more scarce and valuable in Alberta, a cultural and political divide seems to be intensifying between urban, agricultural and conservation interests in Alberta that recently were manifested in an outcry over amendments to irrigation district licenses and the sale of an irrigation water license to an urban development.

Subject: Information from the Chamber meeting

From: "Linda A Brooks \(\MACLEOD SAVINGS\)" <LBrooks@alberta-cu.com>

Date: Wed, 18 Mar 2009 15:22:22 -0600

To: "Doris Burchill" <dburchill@cottonwoodvillage.ca>, <frameaviation@hotmail.com>, <curryma@telus.net>, <rkstad@telus.net>, <rob.macodrum@atcogas.com>, <dbowman@archerphotoworks.ca>, <clares@telusplanet.net>, "Debbie Goeseels" <claresholmfcss@shaw.ca>, <g.gibbs@empresstheatre.ab.ca>, <kvanhierden@westernfinancialgroup.net>, <tom@nobleconcrete.com>, <lori@foothillsford.ca>, "Bernie Feodoroff" <bernking@telus.net>, <porlodge@telusplanet.net>, <jules.laberge@gov.ab.ca>, <bruce@thewoodrack.ca>, <med106@telus.net>, <wgour@lcmbrokerage.com>, <bsommers@shaw.ca>, <ranch15@telus.net>, <ulearn@telus.net>, <trish@htsca.com>, <ps307@claresholmpharmasave.ca>, <infor@cfabsw.com>, <shirley.blume@gov.ab.ca>, <paulette.linn@gov.ab.ca>, <rdslett@telusplanet.net>, <ljmotel@telusplanet.net>, <rodclar@telus.net>, <lucasia@xplornet.com>, <jmackin@telusplanet.net>, "Don Leonard" <DLeonard@alberta-cu.com>, <cheryl@majestiktravel.com>, <jwkatmandu@shaw.ca>, <tperry@north-co.com>, <wayne@pedersentransport.com>

Our Chamber meetings are getting bigger, better and have more information than ever before. This is an update of yesterdays meeting. THIS IS A REMINDER TO PLEASE RENEW YOUR MEMBERSHIP

John Kohut was our guest speaker who brought us information on "Paving the way for positive change with effective motivational training programs. If anyone is interested in having a motivational speaker at functions or for your staff please contact him at john@johnkohut.com or 403-334-8255

Kathy Grant is trying to encourage the Board of the Seniors Pro Rodeo to hold their Rodeo this year at Claresholm in October instead of Medicine Hat. This should bring 350 to 500 people coming into our community for 4 to 5 days in October. She is looking for sponsorship and support to take to the Board on April 4 when they make their decision. This would be a great opportunity for restaurants, feed stores, gas stations etc. This Rodeo has a fashion show, Awards banquet and the Rodeo. Please contact her for more information at 403-625-4081

Glen Alm our MD Rep is looking for 2 individuals from the Chamber to sit on his Committee for Recruitment and Retention. This committee meets once a month to work on ideas and projects to bring adults, youth to Claresholm and encourage them to stay. They are actively working on bringing more Doctors.

Michelle Day is working on a project with Communities in Bloom called "Clean Up, Green Up, Spruce Up". Michelle has many great ideas to clean up the Downtown area and Ringrose Park. If you would like to offer help or support please call Michelle Day at the Porcupine Lodge or porlodge@telusplanet.net

L Brooks, FCUIC, ACUIC
Credit Officer
Macleod Savings

**Claresholm Animal Rescue Society
Regular Meeting Minutes
March 4, 2009**

*As Amended
March 18, 2009*

Present: Barb Johnson, Barb Hinkle, Cindy Vizzutti, Katharine Balbar, Kris Holbeck, Christel Hutka, Pat Cormier, Kim Alexander, Anne Papan, David Moore, Helen Skinner, Ken Wright, Crystal Kerr, Vicki McCulloch, Vanessa McCulloch, Sylvia Giroux, Lynn Segouin

1. Call to Order

The meeting was called to order at 7:05 p.m. Kim Alexander (Chair) discussed changes to meeting process effective immediately. A more formal meeting is required whereby anyone wishing to speak is to raise their hand and they will be asked to speak or be added to the agenda.

2. Approval of Agenda

Moved by Helen Skinner, 2nd Pat Cormier, approved.

3. Approval of meeting minutes February 18, 2009

Remove Christel Hutka from the fundraising committee. Motion Kris Holbeck as amended, carried.

New Business

Resignation of Shelter Team Leader & CAREs Secretary – Lynn Segouin, Shelter Team Leader & CAREs Secretary

- Letter of resignation was sent to CAREs Executive Board Members February 23/09 to be effective Mar 9/09.
- Cindy Vizzutti made a motion to accept with regret, accepted.

Discussion of Shelter Team Leader duties & responsibilities – Kim Alexander, Chair

- Kim is in receipt of a list of Shelter Team Leader duties currently fulfilled by Lynn Segouin. After discussion between Lynn & Kim the current duties are being pared back to deal with direct animal care only. It was suggested that the position would require a 20 hour committment over a 7 day period.

Discussion for proposed funding of Shelter Team Leader position – Kris Holbeck, Treasurer

- Kris advised that there is currently not enough funds in the bank to fund a paid employee.
- It was suggested that the position may be remunerated by way of an honorarium.
- Requesting further funding from the Town of Claresholm is not an option.
- Kris is looking into increasing the grant amount request from the Community Initiative Program

to cover the cost of a salary. The timeframe for receiving funds from CIP is approximately April.

- Kris has prepared letters to the MD of Willow Creek, Towns of Granum & Stavely, requesting monies for CARES. Responses from these sources could take a month to receive.
- Cindy advised that she will ensure the request for funding from MD of Willow Creek will be on the MD March 11/09 agenda.

Addressing breaches of policy/procedures at the Shelter & CARES Initiatives – Kim Alexander, Chair

- General discussion and suggestions regarding breaches of policy and procedures both at the shelter ~~and during CARES initiatives~~, and who should be empowered to discipline such breaches. A comment was made that there are currently no procedures at the shelter, this is not the case, the group was advised where the shelter procedures could be located.
- Cindy Vizzutti made a motion to empower the Volunteer Coordinator to record and discipline volunteers for violation of policy/procedures and if discipline is ongoing should be referred to CARES Executive, carried.

Nomination for Shelter Team Leader – Kim Alexander, Chair

- Kim advised that the position is currently not a paid position, with that in mind, Kim asked if anyone was prepared to nominate someone for the position. As there was no response Pat Cormier advised the group that she would be willing to stand for the position. Cindy advised that Pat could not stand for the position, that it must be by nomination. Pat Cormier nominated Rita Hahn, as Rita was not in attendance she could not be nominated. Cindy made a motion to nominate Pat Cormier as acting Team Leader, carried.

Nomination for permanent Fund-raising Coordinator – Kim Alexander, Chair

- Tabled until next meeting

Nomination for CARES Secretary – Kim Alexander, Chair

- Kim asked if anyone was prepared to nominate someone for the position. As there was no response Kris Holbeck made a motion that Barb Hinkle be acting CARES Secretary, carried.

Presentation from Claresholm Veterinary Services – Ken Wright, DVM

- CVS is giving discounts that put the clinic in a difficult situation. Due to limited surgery time & increased volume from CARES their clients suffer because of decreased appointment time. In light of this situation CVS propose that shelter animal spay/neuters be done similar to TNR clinics. At CVS discretion there will be a full day scheduled to spay/neuter shelter animals, CARES to provide two volunteers to assist in patient prep. The alternative is to adjust prices.
- Due to concerns from people within CARES organization over the current TNR initiative, CVS is requesting that CARES come up with a TNR policy. CARES definition of feral and the numbers of days ferals are held before released need to be included in the TNR policy.
- CVS commends the CARES organization and their dedication to the community. If CARES has any questions or concerns you are asked to contact Crystal Kerr, coordinator.
- Discussion regarding the possibility of holding monthly vaccinations/vet check clinics at the Shelter. Anne Papan suggested that vaccinating shelter animals 'in-house' would prevent possible disease from spreading at CVS clinic.
- Helen Skinner made a motion to spay/neuter shelter animals monthly, carried.

4. Other

General discussion regarding the number of animals housed in the shelter, when is the shelter at capacity? Pat Cormier made a motion to stop accepting surrendered, stray & abandoned animals in the shelter, rescinded. Katharine Balbar shared her views based on her previous experience with the humane society, of note is the importance of moving animals out of the shelter. Ken Wright made a motion to not accept surrendered animals, but accept stray/abandoned animals, carried.

Cindy suggested that CARES consider doing a mail drop to get information to ranchers regarding CARES cost and availability of pets.

5. Adjournment: Meeting adjourned 9:00 p.m.

Next Meeting: Will be held in the Bill Simpson Room, Claresholm Library at 7:00 p.m. Wed
Mar 18/09

Lynn Segouin, Secretary

Claresholm & District Chamber of Commerce

Meeting Minutes

Tuesday, February 17, 2009

*Approved
MAed. 17/2009*

I. Call to order

Russell Sawatzky - President called to order the regular meeting of the **Claresholm & District Chamber of Commerce** at **12:00** on **February 17, 2009** at the Golf Clubhouse. There were 10 members present and 4 guests.

II. Guest Speaker, Velma Gallant gave an excellent presentation with visual aides on the Benefits of being a member of Toastmasters.

III. Approval of Agenda

Don Leonard moved to approve the Agenda, Carmelle second with a change of the meeting place to the Golf Clubhouse

IV. Approval of minutes from December 16, 2008

Michelle Day moved to Adopt. Carmelle second

V. Financial

Linda Moved reports, Michelle Day second
General Account \$601.46
Trade Fair \$19,350.07
Beautification \$1,799.83

VI. Committee/Program Reports

Don Leonard presented the Chamber with a preliminary financial report on the Trade Fair with \$18,216. income and \$14,455 expenses. Profit is estimated at about \$3700. Revenue is down this year due to the set up cost for the booth, which was not passed down to the exhibitors. Also the committee spent more on advertising this year, which was disappointing as it did not bring more people to the show, about 1200, even though advertising went as far as the Crowsnest Pass. The Exhibitors Lounge was well received and survey results were very positive. Next years show is booked for Feb 5 & 6. Some new ideas are already being considered as follows: A Wii Tournament which may bring younger people, Leo Durand to sponsor a breakfast for the exhibitors on Sat morning.

Town Report- Dave Moore reported business as usual. Waterplant is progressing. Pipeline to Granum should start about the end of February. Grant funding for the cost is being applied for

MD Report – no report

Website – no report

Volunteer Evening – Carmelle asked if the Chamber would co-sponsor a Volunteer Appreciation Evening with the Town of Claresholm and FCSS. Most of the planning is complete and letters will be going out to the local community groups. It will be held April 23 at the Community Centre at 6:00 with Beef on a Bun served. Cost will be \$5.00 each with a guest speaker, George Brookman – head of the Calgary Stampede. The Citizen of the Year and Junior Citizen of the Year will be announced at this function. Carmelle moved that the Chamber donate \$500 for this event. Bernie second, Carried.

Cartoon Map – Carmelle presented a cartoon map that the Chamber could consider for a project to take on. She is still looking into cost, production etc.

VI. Communitis In Bloom

Arnold McAuley gave a report their planning for 2009 and initiatives that will stand well with the Judges and also people traveling through Claresholm. Their motto is “Clean Up – Green Up” – look around, plant a tree, paint. Prizes may be offered for different categories. Their request for the Chamber is would we be interested in sending information to the Chamber members on their behalf about the projects.

Russell Sawatzky – EDC is still looking for a Chamber member to sit on that committee. Please let him know if you are interested.

Michelle Day – Inter-Agency Committee meeting - meeting was on helping employers get foreign workers.

Michelle Day – Announced a invitation for everyone to join in the Prairie Winds Clubhouse Chili Cook Off Feb 27, 2009. Chili must be there by 10:45 am, Judgin 11:00. Lunch to follow.

AGM ticket draw winner Linda Brooks - \$30.00 gift certificate to the Write Source

Luncheon Draw winner – Dave Moore

Adjournment

Carmelle Steele moved the meeting be adjourned at 1:00

Minutes of the Meeting of **SouthGrow Regional Initiative Management Board** held Wednesday, March 4, 2009 at 6:00 pm, in the Alberta Finance and Enterprise Boardroom.

DRAFT

Present:

Sandra Nelson, Chair
Bob Tarleck
Don Wentz
Paul Goldade
Jon Stevens
Ron Lagemaat
Daryl Sutter
Linda Erickson, Director, Alberta Finance and Enterprise
Mary Swanek, Alberta Finance and Enterprise (Recording)
Excused: Harlan Cahoon; Kym Nichols;

1. Call to Order

Chair, Sandra Nelson called the meeting to order at 6:00 p.m. Sandra advised that she will be excusing herself from the meeting at 6:55 p.m.

Motion: # 01-04/03/09: Jon Stevens **moved** that the Minutes of January 21, 2009 be approved. **CARRIED**

2. Approval of Agenda

Linda Erickson asked that the SouthGrow Committee Reports be presented first, followed by Item #6. Communities in Transition; followed by Item #7 – 2009/10 SouthGrow Operation Plan and Budget.

Motion: # 02-04/03/09: Ron Lagemaat **moved** to approve the Agenda as amended. **CARRIED**

3. Committee Reports – as reported by Linda Erickson

Strategic Collaboration Committee

Community Economic Development Training Courses

- Site Selection - March 26, 2009
- Project Management – April 23, 3009

Course Details and Registration forwarded to all CAO's, EDO's and SouthGrow members.

Community Economic Development Profiles – *This project ran into challenges with commitment of members (CAO's), timelines, and work load generation for office staff and project manager. Suggestion from committee – if updating in future, hire a contractor to coordinate and gather all stats, images etc. from each member community;*

Policy and Procedure Development – *'Policy #16 – Invitations to SouthGrow Events' – was previously approved by the Management Board.*

Marketing and Communications Committee

Recognition Event and Regional Success Stories –

- 19 nominations were received, this number was up considerably from last year.
- 100 + people attended the Recognition Event
- Success Story Profiles for each of the winners will be going to print shortly.

Internal / External Communications –

- Winter 2009 Newsletter was printed and distributed.
- Television campaign and newspaper ads promoted Productivity Project and Water for Economic Development public meeting.

Branding and Marketing - The committee further supported SouthGrow projects with newspaper and print ads.

Economic Development and Innovation Committee

Innovation and Commercialization Infrastructure Assessment – *Update on status and results of consultations with Lethbridge College were provided, as well as the funding proposal that is being submitted by the City to Alberta Advanced Education.*

Water Situational Analysis – *The University of Lethbridge will present their report on March 19th, 2009 to the members and the public. Presentation will be held at the Lethbridge Lodge from 11:00 a.m. to 1:00 p.m. The fee is \$20.00 and has been waived for SouthGrow members. Registration forms were circulated.*

Southern Alberta Alternative Energy Partnership – *Progress report has been received on the four business cases that are being developed with the funds from Industry Canada, the Investment Unit of Alberta Finance and Enterprise and the partners. These will be completed by March 31, 2009.*

Productivity Improvement Project – *The Committee approved moving forward with funding offered by the Productivity Unit of Alberta Finance and Enterprise to allow SouthGrow to deliver a “Productivity Boot Camp” on either September 16th or 17th (date to be determined).*

Motion: # 03-04/03/09: Ron Lagemaat **moved** to accept the Committee Reports as presented. **CARRIED.**

7:00 p.m. Sandra Nelson excused herself from the meeting. Vice-Chair, Bob Tarleck chaired the remainder of the meeting.

4. Communities in Transition \$200,000.00 Grant

Motion: # 04-04/03/09: Don Wentz **moved** to approve the Communities in Transition Grant in the sum of \$200,000.00. **CARRIED**

5. 2009-2010 Operation Plan and Budget

The Management Board reviewed and discussed the Operation Plan and Budget.

Motion: # 05-04/03/09: Daryl Sutter **moved** to accept the 2009-2010 Operations Plan and budget as presented. **CARRIED.**

6. Regional Economic Development Alliance Conference – May 12 – 14, 2009

Members interested in attending this conference will be required to make their own hotel and travel arrangements and submit an expense claim to SouthGrow. Note: attendees are now being asked to make their own registrations on line. A budget of approximately \$800.00 per person has been allocated. Seven members have indicated that they would like to attend.

7. Financial Report as presented by Treasurer, Don Wentz

Motion: # 06-04/03/09: Don Wentz **moved** adoption of the financial report as presented. **CARRIED**

Actionable: Mary Swanek to look into applying for a credit card for use by SouthGrow.

8. New Business

- **Dates for Annual General Meeting**

Annual General Meeting will take place on June 18th, 2009 at the Lethbridge Lodge Hotel and Conference Centre (Cedar Ballroom upstairs); networking and registration between 5:30 and 6:00 p.m., immediately followed by the AGM. Spouses or significant others are invited to attend at a cost of \$30.00 per person.

- **Funding Requests**

- **Youth Entrepreneur Camp (from Community Futures' in S. Alberta)**

Jon Stevens asked whether or not he and Don Wentz would be in conflict of interest as they are both directors of Community Futures Lethbridge; Chair Tarleck deemed they held no pecuniary interest.

Motion: # 07-04/03/09: Paul Goldade **moved** that SouthGrow support this project and provide sponsorship funding in the amount of \$2,500.00. **CARRIED**

- **Rediscover Careers in Trade – Demo Day – April 25, 2009**

Motion: # 08-04/03/09: Jon Stevens **moved** that SouthGrow support this project and provide sponsorship funding in the amount of \$2,000.00, the said funds to be directed specifically to transportation, to a maximum of \$2,000.00; SouthGrow to pay upon being invoiced. **CARRIED.**

- **Venture Magazine** – Venture Magazine was contracted to do a series of articles on REDAs and as a result members will receive complimentary copies.
- **Evaluation of Project Manager (Shilpa Stocker)** – Evaluations were distributed, completed and handed over to Linda Erickson.

9. Correspondence

- Incoming and outgoing correspondence listed in handout.
- Linda Erickson handed out copies of the 'draft' report and recommendations entitled "Establishing a Next Level Framework for REDAs in Alberta".

10. Other Business

- **GST Rebate:** Mary Swanek read an email from Nyrose & Saito, outlining the recommended next steps SouthGrow take in order to move forward to qualify as a "Para-Municipal Organization".

Motion: # 09-04/03/09: Paul Goldade **moved** that Nyrose & Saito be instructed to move forward with amending SouthGrow's articles of association to include the specific information the CRA is looking for; and, additionally, instruct Nyrose and Saito to send a letter of explanation to Canada Revenue Agency respecting the articles in question.
CARRIED

10. Next Meeting – May 20th, 2009 starting at 5:00 p.m. in the Alberta Finance and Enterprise Boardroom. PLEASE NOTE EARLY START TIME!

11. Adjournment

Motion: # 10-04/03/09: Daryl Sutter **moved** to adjourn the meeting at 8:25 p.m.
CARRIED



Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

March 13, 2009

**Re: Monthly Policing Report
February 2009.**

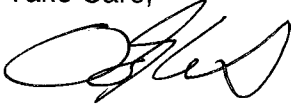
Dear Sir,

1. Claresholm Detachment dealt with 190 occurrences in the month of February. We have enjoyed a fairly quiet month with no major incidents to report. There have been no discernable crime trends or policing concerns developing that we are aware of.
2. Our members continue to be involved in a number of activities in the schools both on an informal and formal basis.
3. During the month of February our office had some temporary staffing issues with Sgt. Alexander and Cst. Wells both undergoing surgery. I anticipate Cst. Wells will be back to full duties mid April. Until then he will be in the office assisting members with administrative tasks.
4. Sgt. Alexander is recuperating at home. He is in good spirits and I believe that he is anxious to return to work.
5. Another related staffing issue. Cst. Seguin and his wife Amanda had a baby girl mid month. Cst. Seguin has taken paternity leave and will be away from the office until July 5. There will not be a replacement for him while he is on leave.
6. Cst. Manning is still awaiting the sale of her residence. Cst. Marshall has started to work on her own, but she continues to be supervised by Cst. Allonby.
7. Cst. Allonby spent two weeks taking specialized training in Edmonton. He is now a Drug Recognition Expert in relation to impaired by drug driving offences. This is a great opportunity

for Cst. Allonby and a great asset to have working from our Detachment.

8. Please find attached a statistical breakdown for our calls for service for the month of February. If you have any questions or concerns please give me a call.

Take Care,

A handwritten signature in black ink, appearing to read 'Dalyn Orsten', written in a cursive style.

Dalyn Orsten, Cpl.
Claresholm RCMP Detachment
(403) 625-4445

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/02/01 to 2009/02/28

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	10	0	10	0	10	100.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	2	0	2	0	2	100.0%
	13	0	13	1	12	100.0%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	1	0	1	1	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	31	0	31	30	0	96.8%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	20	0	20	6	9	75.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	2	0	2	0	2	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	4	0	4	0	4	100.0%
	58	0	58	37	15	89.7%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9310 0030 Failure to stop or remain - property damaged	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	4	1	3	2	0	66.7%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	3	0	3	3	0	100.0%
9240 0010 Failure/Refusal to Provide Breath Sample	1	0	1	1	0	100.0%
	8	1	7	6	0	85.7%
Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous operation of Motor Vehicle	1	0	1	1	0	100.0%
9133 0010 Operation of Motor Vehicle while being pursued by polic...	0	0	0	0	1	0.0%
	1	0	1	1	1	200.0%
Violation group - Technical Operations - Security Accreditations				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8640 0210 Security Accreditation - General	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	0	0	0	0	1	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/02/01 to 2009/02/28

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0306 Family Relations Act - Other Activities	3	0	3	0	4	133.3%
8840 0336 Mental Health Act - Other Activities	1	0	1	0	1	100.0%
8840 0341 911 Act - Other Activities	7	1	6	0	6	100.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	1	100.0%
	12	1	11	0	13	118.2%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or reco...	1	0	1	1	0	100.0%
3430 0010 Disturbing the peace	3	2	1	0	1	100.0%
3770 0010 Uttering Threats Against Property or an Animal	1	0	1	1	0	100.0%
	5	2	3	2	1	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3006 Request for Service of Legal Document - Warrant Other t...	0	0	0	0	1	0.0%
8999 3057 Prisoners Held	1	0	1	1	1	200.0%
8999 3062 Alcohol Abuse / Use Involved	2	1	1	1	0	100.0%
	3	1	2	2	2	200.0%
Violation group - I&P - Immigration and I&P - Refugee Protection Act(IRPA)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0070 Items Lost/Found - passports	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0171 Family Orders & Agreements Enforcement Assistance Act - ...	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%
Violation group - FES - Environment and Wildlife				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6900 0320 Fisheries Act - Offences Only	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Drug Enforcement - Trafficking				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4240 0020 Schedule II Cannabis - Possession for the purpose of tr...	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Special Unit: k2174

All codes

Mayor's Report
From 2009/02/01 to 2009/02/28

Violation group - Drug Enforcement - Production				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4440 0010 Schedule II: Cannabis Marihuana - Production	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
1627 0010 Uttering threats against a person	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	2	0	2	1	1	100.0%
	2	0	2	1	1	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
1430 0010 Assault	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	4	1	3	3	0	100.0%
	4	1	3	3	0	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
2140 0011 Other theft under \$5000 334(b) CC	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	4	0	4	0	1	25.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
	5	0	5	0	1	20.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
2131 0021 Theft of truck over \$5000	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	2	0	2	0	1	50.0%
2131 0041 Theft of other motor vehicle over \$5000	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
2131 0091 Taking Motor Vehicle/Vessel over \$5000 without consent ...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	1	100.0%
	4	0	4	0	2	50.0%
Violation group - Crimes Against Property - Possession of Stolen Goods				Clearance		
2150 0020 Possession of property obtained by crime over \$5000	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Crimes Against Property - Mischief				Clearance		
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	7	0	7	1	1	28.6%
	7	0	7	1	1	28.6%
Violation group - Crimes Against Property - Fraud				Clearance		
2160 0070 Fraud (money/property/security) greater than \$5000	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	0	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$...	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/02/01 to 2009/02/28

Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0340 Fraud through mails	1	1	0	0	0	0.0%
	3	1	2	0	1	50.0%

Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	34	0	34	0	55	161.8%
8550 0030 Suspicious Person/ Vehicle/ Property	9	0	9	0	9	100.0%
8550 0040 Animal Calls	1	0	1	0	1	100.0%
8550 0050 False Alarms	7	0	7	0	8	114.3%
8550 0060 Items Lost/Found - except passports	1	0	1	0	1	100.0%
	52	0	52	0	74	142.3%

Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0101 Request to locate individual	2	0	2	0	2	100.0%
8550 0121 Peace Bonds	1	0	1	1	0	100.0%
	3	0	3	1	2	100.0%

Violation group - Common Police Activities - Assistance Files				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agen...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Totals				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	190	7	183	56	131	102.2%



CONTACT

March 6, 2009

Volume 2009 Issue 10

Bill Brings Trade Agreement Closer to Full Implementation (from the *Government of Alberta website*, March 2, 2009) The Government of Alberta has introduced legislation that will help usher in full implementation of Canada's most comprehensive inter-provincial trade agreement - the *Trade, Investment and Labour Mobility Agreement (TILMA)*. Bill 18, the *Trade, Investment and Labour Mobility Statutes Amendments Act, 2009*, is omnibus legislation that would amend 11 Acts to ensure government statutes and the TILMA are consistent. The bill picks up from last session's Bill 1 - the *Trade, Investment and Labour Mobility Statutes Amendment Act, 2008*. To read more, [click here](#).

New Legislation Enhances Process to Assemble Land for Large-Scale Infrastructure Projects (from the *Government of Alberta website*, March 2, 2009) Enhanced accountability and transparency is the focus of proposed legislation to improve the way the Government of Alberta identifies and sets aside land for large-scale infrastructure projects related to transportation, utilities and water management. Bill 19, the *Land Assembly Project Area Act*, was introduced in the Alberta Legislature on March 2. The proposed legislation enables government to designate land for major infrastructure projects and to regulate future development within an approved project area, with the understanding that the land will ultimately be purchased by the Province. The legislation requires government to notify and consult with affected landowners before a proposed project area can be considered for approval. As part of the process, a project plan must be prepared and publicized in advance. To read more, [click here](#).

MLAs Webber and Oberle to Represent Alberta at Energy Conference (from www.theenergynews.com, March 6, 2009) Alberta's role in securing North American energy cooperation will be a key topic explored at the 2009 Federal Energy and Environmental Matters Conference in Washington, D.C., March 5-8. The province will be represented by MLA Len Webber, Parliamentary Assistant for Energy, and MLA Frank Oberle, who will join more than 100 delegates from across Canada and the United States. Conference topics include regulation of energy production and transmission, renewable energy portfolio standards, and clean air regulations. The conference is being held jointly by the Energy Council, members of the Interstate Oil and Gas Compact Commission (IOGCC), energy regulators at the state and provincial level, and the Pacific NorthWest Economic Region (PNWER). To read more, [click here](#).

Government of Canada Makes Significant Investment in Alberta-Based Research Network (from the *Government of Canada Website*, March 6, 2009) The Government of Canada is investing in research that will boost the economy and help Canadian farmers harness new market opportunities in the biofuels sector. Federal Agriculture Minister Gerry Ritz and MP Rick Casson (Lethbridge) today announced a \$15.5 million investment in the Canadian Triticale Biorefinery Initiative (CTBI) research network. Triticale is a hybrid of wheat and rye that can be used to produce a more valuable and renewable source of ethanol feedstock which will be grown and supplied by Canadian farmers. The network will also find new ways of developing triticale plants for its biomaterials, which can be used in the Canadian manufacturing industry. Led by Agriculture and Agri-Food Canada and Alberta Agriculture and Rural Development, the network currently includes 30 projects involving more than 90 scientists from the Alberta Research Council, Carleton University, Centre de recherche sur les grains, Concordia University, École Polytechnique de Montréal, the University of Alberta, the University of Lethbridge and GreenField Ethanol. Funding for this project is being provided through Agriculture and Agri-Food Canada's Agricultural Bioproducts Innovation Program (ABIP). This federal program integrates Canada's talent from universities, industry and government to stimulate creativity, leverage investments, reduce costs and accelerate commercialization of bioproducts and bioprocesses to create new opportunities and long-term stability for Canadian farm families. To read more, [click here](#).

Minimum Wage Rising to \$8.80 Per Hour (from the *Edmonton Journal website*, March 5, 2009) Effective April 1, the minimum wage goes up to \$8.80 per hour - much to the consternation of business owners who lobbied the province not to hike it during the economic slowdown. Hector Goudreau, Employment and Immigration minister, said the province wanted to protect Albertans earning minimum wage "during these changing times". The wage hike was automatically linked to Alberta's average weekly earnings in June 2007. If Alberta's average weekly earnings remain the same or decrease from one year to the next, the minimum wage will remain the same. The five-per-cent increase reflects 2008 growth to average weekly earnings. The province says about 20,000 workers earn minimum wage -- mostly teens in the hospitality industry. The average hourly wage in Alberta is \$23.90. To read more, [click here](#).

Municipal News

Over 70% of residents who cast ballots in **Lac La Biche County**, have voted in favor to support plans for the county to borrow \$48 million to help build a new recreation complex. The facility, which includes two hockey rinks, two field houses, a four-sheet curling rink, a fitness centre and a community hall, is intended to replace an aging arena, curling rink and hall built more than 40 years ago.

Announcements

AAMDC Welcome's New Policy Analyst

The AAMDC is pleased to welcome Shari LaPerle, who will be filling in for Michelle Hay as a Policy Analyst while Michelle is on maternity leave. Shari is a University of Alberta graduate, and has a BA in Political Science. She brings her love of Canadian and Albertan politics to the office. She will see you soon at Spring Convention!

A CN Trade Relations Forum: The Obama Administration's Trade Agenda and Canada

The Western Centre for Economic Research is proud to present a *CN Trade Relations Forum* presented by Gary Horlick. Mr. Horlick's presentation will focus on Canada-U.S. economic and trade relations under President Obama. He will place particular emphasis on energy, climate and agriculture – three pivotal factors in Canada-U.S. relations. The Forum will take place March 10, 2009, from 11:00 to 12:30 in the Alberta School of Business at the University of Alberta. The lecture is free, but it is asked that all those who wish to attend register by e-mail wcer@ualberta.ca or by phoning 780-492-4249.

2009 CASA Science Symposium on Indoor Air Quality

Be an insider when it comes to indoor air quality! Hear scientists, policy experts and decision-makers deliver the latest at CASA's Symposium on Indoor Air Quality - one of the key environmental and health challenges emerging in the 21st century. Influence public policy and learn tips on how to tackle the issue in your region. Find out about:

- Exposures and health effects of indoor air
 - Current and emerging approaches to monitoring indoor air
 - How to mitigate air issues in building materials and design
 - Innovative strategies to manage indoor air quality issues
 - What solutions are working across North America and why
- Visit our website www.indoor-air.ca for program information, speaker bios and more information.

Water Well Workshop coming to Leduc County

Did you know a poorly maintained water well can put your water supply at risk? As a landowner, you're responsible for looking after the water wells on your property. If you are one of the 600,000 rural Albertans who get their drinking water from a well, the keys to ensuring your water is safe and secure is understanding how groundwater works, learning about your well and knowing how to properly maintain it. Learn what you can do to protect your well at a free water well management workshop hosted by the Leduc County Agricultural Services department (with technical expertise from Alberta Agriculture and Rural Development, Alberta Environment and the Prairie Farm Rehabilitation Administration). This workshop is scheduled for March 19th, 1-4pm in Calmar. For more information or to register call the Leduc County Agricultural Services office at 780-955-4593.

Employment Opportunities

County of Thorhild, laurie@thorhildcounty.com

- Controller

MD of Big Lakes, biglakes@mdbiglakes.ca

- Manager of Grant Administration

Town of Vegreville, dlefevre@vegreville.com

- Public Works and Utilities Manager

Beaver County, mjones@beaver.ab.ca

- Director of Finance

MD of Rocky View, careers@rockyview.ca

- Municipal Lands Supervisor

Parkland County, employment@parklandcounty.com

- Emergency Communications Operator
- Payroll Clerk

Strathcona County, jobs@strathcona.ab.ca

- Coordinator, Environmental and Open Space Planning

MD of Rocky View, careers@rockyview.ca

- Weed Inspector

City of Leduc, resume@leduc.ca

- Public Services Labourer
- Summer Program Supervisor
- Finance Clerk, Accounts Payable

MD of Greenview, careers@daviespark.com

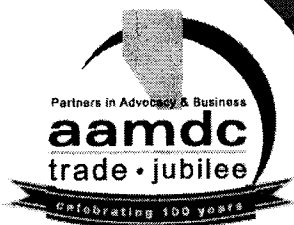
- Manager, Environmental Services

County of Paintearth, www.pommen.com

- Chief Administrative Officer

Detailed information on classified postings is available on the AAMDC website at www.aamdc.com.

To subscribe to this newsletter, please e-mail aamdc@aamdc.com.



CONTACT

March 13, 2009

Volume 2009 Issue 11

Rural Leaders Create One Vision for Prosperity (from the *Rural Matters! website*, March 10, 2009) The voices may be different but the message remains the same – Canada's rural and remote communities matter. Canada's rural leaders have released a groundbreaking report that outlines both the priorities of their communities and a plan for sustainability. The report, *One Vision, Many Voices: How to Build a Sustainable Rural Canada*, is based on the themes and recommendations of the *Rural Matters! Forging Healthy Canadian Communities* national symposium held during the summer of 2008 in Edmonton, Alberta. To read more, [click here](#).

Province Takes Action to Increase Fire Safety (from the *Government of Alberta website*, March 12, 2009) The Alberta government is taking significant action on its commitment to help keep Albertans safer from high-intensity residential fires. Improvements to the province's building and fire codes will increase security and fire safety on construction sites and help minimize the severity, frequency and damage caused by fire. The new provincial codes are being implemented two years ahead of the expected national code changes. The changes to the Alberta Building Code will help ensure that new homes are built in a way that prevents or slows down the spread of fire by adding new fire resistance requirements for homes built close together, improving sprinkler or exterior siding requirements for walk-up apartment buildings and adding new fire resistance requirements for the interior of attached garages. To read more, [click here](#).

Premier Vows Openness in Land Bill Amendments (from the *Edmonton Journal website*, March 12, 2009) Amendments to a land-assembly bill are being contemplated to assure landowners their rights will be protected under the new law, Premier Ed Stelmach said this week. The assurances came as rural organizations mobilized across the province to oppose Bill 19. Some landowners fear the bill could prevent them from developing their property for years but not provide them with any compensation, other than market value for their land, if or when it is eventually sold to the province. Minister Jack Hayden said landowners will still be able to use their land once it has been tabbed for future public use, but there will be restrictions on the kinds of improvements they can make. The Alberta Association of Municipal Districts and Counties weighed in on the debate, saying it is also concerned about the impact of the bill on rural landowners. Don Johnson, the association's president, said the organization is examining the bill to determine its ramifications and recommend improvements. To read more, [click here](#).

Alberta, B.C. Agrologists Agree on Mobile Credentials (from *www.albertafarmexpress.ca*, March 12, 2009) The Trade, Investment and Labour Mobility Agreement between Alberta and British Columbia now covers the two provinces' professional agrologists. Under the TILMA, which is to take full effect April 1, agrologists can now maximize their career possibilities through labour mobility without nearly as much bureaucratic duplication, B.C. Economic Development Minister Ida Chong said in the March 11th Alberta Government news release. Professional Agrologists, who carry the "P.Ag." designation, specialize in agricultural and natural resources and environmental science. B.C. and Alberta estimated they have about 1,150 and about 2,000 agrologists respectively. To read more, [click here](#).

Canada's Economic Action Plan (from *www.actionplan.gc.ca*, March 10, 2009) the Harper Government released its first quarterly report on the progress of Canada's Economic Action Plan – the Government's broad and aggressive response to the global recession. Through Canada's Economic Action Plan, the Government is acting to counter the effects of the global recession at home, while working with our international partners towards a quick return to global economic growth and long-term prosperity. The Prime Minister mentioned that while Canada, as part of the global economy, cannot control global events and global downturns, the Government is using every tool at its disposal to protect the jobs, savings and retirement security of Canadians. To read more, [click here](#).

Alberta Utilities Commission Schedules Hearing, Seeks Comment on Need Application for Electricity Transmission Reinforcement in Southern Alberta (from *Government of Alberta website*, March 9, 2009) Alberta's independent utilities regulator has issued a notice of hearing and seeks comment on a need application from the provincial electricity transmission system operator that contends substantial system reinforcement is needed in southern Alberta. The system operator's application centers solely on the need for transmission capacity and is not a request or proposal for the construction of specific transmission facilities. The Alberta Utilities Commission (AUC) - as part of its mandate to ensure transmission development in Alberta takes place in a manner that is in the public interest - will be reviewing this need application from the Alberta Electric System Operator (AESO). The AUC plans information sessions throughout southern Alberta in April and a public hearing in June as part of its review process. The review will focus specifically on whether the reinforcement is needed and in the public interest bearing in mind social, environmental and economic considerations. To read more, [click here](#).

Municipal News

The **County of Lethbridge** has approved an ambitious plan of action for the remainder of 2009, including continued support for a major water upgrade that will serve more than 600 farm families. The \$10 million water project will be two-thirds funded by provincial and federal governments.

Four municipalities will benefit from a regional water line extension project set to be completed this year. As recently reported, the Province has approved the extension through Alberta's Water for Life Strategy in an effort to secure access to a safe, secure drinking water supply for the Villages of New Sarepta and Hay Lakes and both **Camrose** and **Leduc Counties**. Both New Sarepta and Hay Lakes' current water supply comes from municipal reservoirs, which are replenished by local water wells or surface water ponds.

Announcements

Resourcing for the Future

The agri-food industry in Alberta continues to face a number of challenges in leadership, management, and talent. As a catalyst for change, the Agriculture & Food Council (AFC) of Alberta has undertaken to host the Resourcing for the Future Congress, as a venue for industry leaders and stakeholders to explore opportunities for agri-food and to serve as a shared platform for strategy and solutions for the future of talent in Canada. The Congress, will be held Tuesday, April 7, and Wednesday, April 8, 2009, at the Deerfoot Inn and Casino, Calgary, Alberta. For more information, [click here](#).

2009 Economic Developers Alberta Annual Conference and AGM

Don't miss this fantastic opportunity to connect, create and celebrate with other economic development professionals, government and private sector representatives at the annual professional development conference. The 2009 EDA Conference will take place April 1-3, 2009 at Jasper Park Lodge, in Jasper Alberta. For more information, [click here](#).

Management Skills Programs

The Canadian Professional Management Services is offering half day programs this spring that include:

- Managing People for First Time Supervisors
- Enhancing Employee Performance
- Developing Leadership Skills
- Employee Discipline and Discharge
- Understanding Labour and Unemployment Laws
- Dealing with Workplace conflict

For more information on these courses, [click here](#).

Affordability and Choice Today Grants Application Deadline

ACT (Affordability and Choice Today) encourages housing affordability and choice through regulatory reform. The program is funded by the Canada Mortgage and Housing Corporation and delivered by the Federation of Canadian Municipalities in collaboration with the Canadian Home Builders' Association and the Canadian Housing and Renewal Association. The deadline to submit an application to receive grant funding from ACT is April 24, 2009. For more information on this program, [click here](#).

Employment Opportunities

Town of Two Hills, cao@townoftwohills.com

- Chief Administrative Officer

City of Leduc, resume@leduc.ca

- Family Aid
- Finance Clerk
- Municipal Engineering Technologist
- Leader, Custodial Services
- Leader, Facility Operations

Wheatland County, Terry.Nash@wheatlandcounty.ca

- Development Control Officer

Town of Westlock, publicworks@westlock.ca

- Environmental Services Supervisor

Town of Hardisty, sp@hrgconsulting.com

- Chief Administrative Officer

Beaver County, ljones@beaver.ab.ca

- Assistant Director of Public Works

Parkland County, employment@parklandcounty.com

- Maintenance Service Worker II

Lacombe County, wgerman@lacombecounty.com

- Assessor

Detailed information on classified postings is available on the AAMDC website at www.aamdc.com.

To subscribe to this newsletter, please e-mail aamdc@aamdc.com.

Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

Minutes of the Willow Creek Ag. Society held Feb 11th, 2009

Call to Order: Meeting Called to Order at 6:40 P.M. at the Claresholm Agriplex.

Present: David Hansma, Gary Cotter, Wally Mandel, Rod Jensen, Gordon Weerstra, Brian Dahl, Gerry McGuire, Glen Alm and Doug McPherson.

Reading of Minutes: David Hansma read minutes of the last regular meeting held Jan 14th, 2009. Adopted by Wally Mandel. Seconded by Rodney Jensen. Motion Carried.

Business Arising From Min: David still does not have the Insurance Certificates for the two semi trailers that are parked at the Agriplex with hay stored in them. The two owners of these trailers assure me a letter is on the way from the insurance company explaining they and the WCAS is covered if anything happens with or because of these trailers. The board suggested that these letters be her within a week or the trailers will have to be removed.

Treasurers Report: David read the Treasurers Report as of January 31st, 2009. Wally Mandel moved the adoption of the report as read. Seconded by Rodney Jensen. Motion Carried.

Managers Report: David read the Managers report. David told the board about the upcoming events at the Agriplex. David brought up the following items for discussion:
-Modification has been made to the TR3 and our old groomer. First row of teeth on the TR3 have been widened to allow more sand to flow thru. On our old groomer we added a rack and profiler blade.
-the announcers stand has been fixed up and repainted.
-Bagged shavings are available at a cost of approx \$3.55/bag plus \$200/month for the trailer after the 1st month.
-Health Unit has installed a portable defibrillator in the rotunda. They have not scheduled time for training as of yet.

New Business: Doug McPherson told the board about a Building Canada Grant that the Ag. Society may be eligible for. It would pay 1/3 Federal, 1/3 Provincial, 1/3 WCAS for approved projects. We are to talk to Kris Holbeck at the town and Carmelle Steele at Ted Menzies office for more information on this grant.

Gary Cotter moves the meeting be adjourned at 8:1p.m.

Adjourn

Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

Managers report for March 2009

Events for February

Feb 1	Claresholm Series Team Roping	\$525
Feb 15	RMRR Team Roping	\$525
Feb 21-22	Girls Team Roping School	\$900
Feb 28	CTRA Rope For Dreams	\$600
Feb 2-4-9-11-16-18-23-25	Akin roping nite	\$640
Feb 3-10-17-24	Alm Roping Nite	\$440
Feb 5-12-19-26	Koehler Roping nite	\$320
Feb 6-13-20-27	Clhm Rodeo Club	\$440

Events for March

March 1	Claresholm Cutting	cancelled
March 7	Working CowHorse works	\$450
March 8	RMRR Team roping	cancelled
March 14	Working CowHorse works ½ day	\$240
March 15	Claresholm Series Team Roping	\$525
March 20-22	Wrangler Jr. Rodeo	\$4300
March 27	Tom Erikson Team Roping Futurity	\$1200
March 27-29	Great Canadian Cash Grab	\$6000
March 2-4-9-11-16-18-23-25-30	Akin roping nite	\$720
March 3-10-17-24-31	Alm Roping Nite	\$550
March 5-12-19-26	Koehler Roping nite	\$320
March 6-13	Clhm Rodeo Club	\$220
March 12-19-26	Clhm 4-H club	\$210

- The Government of Alberta is requiring that all Ag. Societies have a business plan in place by Sept of 2008. I am not sure at this time if this is a suggestion or requirement in order to keep us in good standing.
- We have been making modification to the TR3, (first row of combs widened to allow more sand to flow thru and not pile up), and to our old groomer, (profler blade added, roller moved further back and comb added to back).
- Shavings are available in truck containers from lil shaver. You get the first month free for the trailer and if it is not empty then you pay \$200/mth for the trailer. 990 bags in a trailer for a cost of \$3.55 plus .15/bag if the pallets are plastic wrapped.
- Grant was completed and received by the Alberta Government. I also have been in contact with AECOM who is a company that can help with the site development. He is going to get a quote so a grant can be applied for this as well. A different grant is being applied for called Building Canada. This is for the same project that I applied for under the Major Community Facility Program, the deadline is March 15th.
- Arena sand will be possibly changed on April 6th to April 15th.
- AHSRA is looking for donations for year end awards for the 2009 season.
- Heat and power contract has been renewed with NEXEN thru our association with AUMA. It looks like it is going to be significantly higher for these two commodities with this new contract. Contract was renewed thru the Town of Claresholm and it facilities.

REVENUE

WCAS Sponsored Events	
Stall Rentals	0.00
Fair Rodeo Donations	0.00
Trailer Power	0.00
Entry Fees	280.00
Misc. Show Rentals	0.00
TOTAL WCAS SPONSORED EVENTS_	280.00
Building Rentals	973.81
Stall Rentals	1,438.10
Beverage Sales	0.00
Riding Pass	1,244.76
Pop Machine Sales	0.00
Signage Rentals	1,400.00
Gain/Loss investments	0.00
Interest Earned	4.45
Misc. Rentals	75.00
Fair Board Revenue	0.00
TOTAL REVENUE	5,416.12
TOTAL REVENUE	5,416.12

EXPENSE

INFRASTRUCTURE EXPENSES	
Professional Fees	1,900.00
Management Fees	5,000.00
Contract Fees	0.00
Hourly Wages	0.00
Monthly Wages	6,317.03
UIC expense	562.61
CPP Expenses	561.20
WCB Expenses	1,315.11
Yard Maintenance	1,002.78
Repairs and Maintenance	504.03
Insurance	4,391.00
Operating Cost Equipment	749.32
Telus phone costs	212.27
Office Supplies	691.26
Advertising - non shows	1,130.45
Bank Charges	44.00
474839 - Agriplex power	754.53
475147 - Barn/Corrals power	185.16
474840 - Plug Ins power	15.85
TOTAL POWER COSTS	955.54
Nexen Gas_	893.34
Epcor gas	0.00
TOTAL HEATING COSTS	893.34
Misc Infrastructure Expenses	175.66
TOTAL INFRASTRUCTURE EXPENSES	26,405.60
Agricultural Activities & Programs	
Fair Days Rodeo	0.00
Wages (Show/Instructional)	0.00
Show Advertising	0.00
Livestock	0.00
Added Purse	0.00
Prize Money Payout	0.00
Show Approval	0.00
Awards	0.00
TOTAL CLINIC AND SHOWS	0.00
Shavings	2,400.00
Arena Conditioning	0.00
Misc Show Expenses	0.00
Fair Board Expenses	0.00
TOTAL AGRI. ACTIVITIES & PROGR...	2,400.00
RURAL DEVELOPMENT & TRAINING	
Scholarship Activities	0.00
TOTAL RURAL DEVELOPMENT	0.00
TOTAL NON-ELIGIBLE EXPENSE	
Bar - Pop, Ice, etc.	0.00
Beverage Purchases	0.00
Pop/Coffee Machine Expenses	0.00
C.I.Program Exp	0.00
Purchase of Capital Assets	0.00
Amortization	0.00
TOTAL NON-ELIGIBLE EXPENSES	0.00
TOTAL EXPENSE	28,805.60
NET INCOME	-23,389.48

	11/1/2008 to 2/28/2009	11/1/2007 to 2/29/2008
REVENUE		
WCAS Sponsored Events		
Stall Rentals	0.00	1,278.10
Fair Rodeo Donations	0.00	0.00
Trailer Power	0.00	0.00
Entry Fees	1,600.00	8,557.74
Misc. Show Rentals	0.00	0.00
TOTAL WCAS SPONSORED EVENTS	1,600.00	9,835.84
Pen Rental	1,328.57	0.00
Building Rentals	6,695.72	16,259.74
Stall Rentals	6,773.56	9,989.97
Beverage Sales	380.95	1,428.57
Riding Pass	8,303.02	8,354.92
Rebates(Wages,UFA,Telus)	52.61	56.16
Grants(Agriculture,Ag.Initiatives)	0.00	16,608.39
Pop Machine Sales	110.33	0.00
Signage Rentals	2,600.00	3,400.00
Gain/Loss investments	0.00	0.00
Interest Earned	24.72	41.51
Misc. Rentals	1,088.33	606.37
Fair Board Revenue	0.00	0.00
TOTAL REVENUE	28,957.81	66,581.47
TOTAL REVENUE	28,957.81	66,581.47
EXPENSE		
INFRASTRUCTURE EXPENSES		
Professional Fees	1,900.00	0.00
Management Fees	23,000.00	28,000.00
Contract Fees	312.50	3,562.50
Hourly Wages	410.00	760.00
Monthly Wages	22,552.39	22,186.24
UIC expense	1,102.49	743.42
CPP Expenses	1,276.00	1,287.76
WCB Expenses	1,315.11	264.43
Yard Maintenance	3,202.85	3,527.05
Repairs and Maintenance	2,804.45	2,144.59
Insurance	4,391.00	0.00
Operating Cost Equipment	3,333.11	2,712.13
Telus phone costs	872.49	712.03
Office Supplies	1,398.57	3,825.43
Advertising - non shows	1,291.45	465.09
Bank Charges	176.00	176.00
474839 - Agriplex power	2,400.40	2,290.45
475147 - Barn/Corrals power	568.02	631.79
474840 - Plug ins power	426.78	359.11
TOTAL POWER COSTS	3,395.20	3,281.35
Nexen Gas	1,665.61	2,080.80
Epcor gas	0.00	0.00
TOTAL HEATING COSTS	1,665.61	2,080.80
Misc Infrastructure Expenses	175.66	0.00
TOTAL INFRASTRUCTURE EXPENSES	74,574.88	75,728.82
Agricultural Activities & Programs		
Fair Days Rodeo	0.00	0.00
Wages (Show/Instructional)	0.00	840.00
Show Advertising	0.00	0.00
Livestock	950.00	4,581.89
Added Purse	0.00	0.00
Prize Money Payout	0.00	31.50
Show Approval	0.00	0.00
Awards	0.00	1,080.00
TOTAL CLINIC AND SHOWS	950.00	6,533.39
Shavings	3,920.00	2,800.00
Old Shavings	3,500.00	0.00
Arena Conditioning	0.00	287.64
Misc Show Expenses	0.00	0.00
Fair Board Expenses	0.00	0.00
TOTAL AGRI. ACTIVITIES & PROGR...	8,370.00	9,621.03
RURAL DEVELOPMENT & TRAINING		
Scholarship Activities	0.00	0.00
TOTAL RURAL DEVELOPMENT	0.00	0.00
TOTAL NON-ELIGIBLE EXPENSE		
Bar - Pop, Ice, etc.	136.10	0.00
Beverage Purchases	256.86	355.68
Pop/Coffee Machine Expenses	0.00	0.00
C.I.Program Exp	0.00	0.00
Purchase of Capital Assets	0.00	0.00
Amortization	0.00	0.00
TOTAL NON-ELIGIBLE EXPENSES	392.96	355.68
TOTAL EXPENSE	83,337.84	85,705.53
NET INCOME	-54,380.03	-19,124.06



MUNICIPAL PLANNING COMMISSION MINUTES

February 6th, 2009

Town of Claresholm – Council Chambers

- Attendees:**
1. Shirley Isaacson – Council Member (Chairperson)
 2. David Moore – Council Member
 3. Kris Holbeck – Chief Administrative Officer
 4. Grant Jordan – Member-at-Large
 5. Sharon Duncan – Member-at-Large

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Staff: Jeff Gibeau – Planner / Development Officer
Jeanne Burnham – Development Assistant

8:30 a.m.

Call to Order

Item 1: Delegation

DELEGATION

File #: D2009.014 (Home Occupation)

1.) Jim & Bev Senos

Jim and Bev Senos attended and reiterated their concerns that were received in their letter dated Feb 4th, 2009.

- *The effects from the noise, traffic and hours of operation of the proposed home occupation will negatively impact the surrounding properties.*
- *Jim also pointed out that the Town of Claresholm has been working to 'clean-up' this area and the approval of this home occupation would be counter-productive.*



MUNICIPAL PLANNING COMMISSION MINUTES

February 6th, 2009
Town of Claresholm – Council Chambers

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Item 2: Action

HOME OCCUPATION

File: D2009.008
Name: Sunburst Stucco & Stone (Warren Cappis)
Address: 530 43rd Avenue West
Legal: Ptn of Block 51, Plan 147N
Regarding: Home Office for Stucco Company
(construction related business)

CONDITION(S):

- 1.) *The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw 1384.*
- 2.) *Outside storage of goods and/or materials is prohibited.*
- 3.) *No person shall park a trailer upon a roadway unless the trailer is attached to the vehicle by which it may be drawn as per Town of Claresholm Bylaw #1429*, Section 104 (10).*

**Motion to approve
with conditions by
Grant Jordan**

**Seconded by
Kris Holbeck**

CARRIED

NOTE(S):

- 1.) *As per, Schedule 10, Section 10 of the Town of Claresholm Land Use Bylaw 1384, Municipal Planning Commission would like to emphasize that all permits issued for home occupations may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighbourhood.*

Item 3: Action

HOME OCCUPATION

File: D2009.012
Name: Robert Everett
Address: 313 49th Avenue West
Legal: Lot 4, Block 17, Plan 147N
Regarding: Tattoo Studio and Home Office for Handyman Service

**Motion to refer to
Administration
for more information
by Councillor Isaacson**

Development Department to investigate:

- 1.) *The Calgary Health Region's policy and procedures for approving, licensing and monitoring Tattoo establishments.*
- 2.) *The claim that there are not three off-street parking spaces available for use by the home occupation.*

**Seconded by
Sharon Duncan**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

February 6th, 2009
Town of Claresholm – Council Chambers

COPY

Item 4: Action

HOME OCCUPATION

File: D2009.014
Name: John's Willow Creek Short Line Hobby Shop/John
Coutts
Address: 4730 2A Street East
Legal: Lot 10, Block 38, Plan 5369JK
Regarding: Motorcycle Repair

CONDITION(S):

- 1.) *The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw 1384.*
- 2.) *Outside storage of goods and/or materials is prohibited.*
- 3.) *No offensive noise, vibration, smoke or odour produced by the use shall be discernible beyond the premises.*
- 4.) *The Applicant shall not operate the business outside the hours of 8am until 6pm, Monday to Saturday.*
- 5.) *It is the responsibility of the Applicant to ensure that any effluent produced or caused as a result of the operation of the business is disposed of properly.*

**Motion to Approve
with conditions
by Councillor Moore**

**Seconded by
Grant Jordan**

CARRIED

NOTE(S):

- 1.) *As per, Schedule 10, Section 10 of the Town of Claresholm Land Use Bylaw 1384, Municipal Planning Commission would like to emphasize that all permits issued for home occupations may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighbourhood.*

9:10 a.m.

Meeting Adjourned

**Motion to Adjourn
by Grant Jordan**

Minutes Written by:

- Jeff Gibeau

Municipal Planning Commission Secretary

Minutes Verified by:

- Shirley Issacson

Municipal Planning Commission Chairperson



MUNICIPAL PLANNING COMMISSION MINUTES

February 20th, 2009
Town of Claresholm – Council Chambers

- Attendees:**
1. David Moore – Council Member (Deputy Chairperson)
 2. Kris Holbeck – Chief Administrative Officer
 3. Grant Jordan – Member-at-Large
 4. Sharon Duncan – Member-at-Large

Regrets: Shirley Isaacson – Council Member
Staff: Jeff Gibeau – Planner / Development Officer
Jeanne Burnham – Development Assistant

COPY

8:30 a.m.

Call to Order

Addition to the Agenda

Regarding: Signage in the Downtown Core

**Motion to add a
discussion item to
the Agenda
by Grant Jordan**

**Seconded by
Kris Holbeck**

CARRIED

Item 1: Action

HOME OCCUPATION

File: D2009.012
Name: Robert Everett
Address: 313 49th Avenue West
Legal: Lot 4, Block 17, Plan 147N
Regarding: Tattoo Studio and Home Office for
Handyman Service

**Motion to Approve
with conditions by
Kris Holbeck**

**Seconded by
Sharon Duncan**

CARRIED

CONDITION(S):

- 1.) *The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw 1384.*
- 2.) *The Applicant shall not operate the business outside the hours of 9am until 8pm, Monday to Saturday.*
- 3.) *Before the issuance of the Town of Claresholm Business License the applicant shall provide a copy of Calgary Health Region's Approval to Operate a Personal Service Facility.*
- 4.) *No person shall park a trailer upon a roadway unless the trailer is attached to the vehicle by which it may be drawn as per Town of Claresholm Bylaw #1429, Section 104 (10).*



MUNICIPAL PLANNING COMMISSION MINUTES

COPY

February 20th, 2009
Town of Claresholm – Council Chambers

Item 2: Action

HOME OCCUPATION

File: D2009.016
Applicant: Justin Canuel/Claresholm Overhead Doors
Owner: Normand and Patricia Canuel
Address: 24 Saddle Mountain Road
Legal: Lot 21, Block 4, Plan 7810389
Regarding: Overhead Doors Sale and Installation

CONDITION(S):

- 1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw 1384.*
- 2. Outside storage of goods and/or materials is prohibited.*
- 3. No person shall park a trailer upon a roadway unless the trailer is attached to the vehicle by which it may be drawn as per Town of Claresholm Bylaw #1429, Section 104 (10).*

**Motion to Approve
with conditions by
Grant Jordan**

**Seconded by
Councillor Moore**

CARRIED

Item 3: Compliance

COMPLIANCE

File: D2009.017
Name: North & Company, LLP
Address: 25 Alberta Road
Legal: Lot 2, Block 8, Plan 071 4860
Regarding: Compliance Request

**Motion to issue a
Certificate of
Compliance
by Grant Jordan**

**Seconded by
Kris Holbeck**

CARRIED

Councillor Moore excuses himself and turns Chair over to Kris Holbeck.

Item 4: Compliance

COMPLIANCE

File: D2009.019
Name: North & Company, LLP
Address: 119 49th Avenue West
Legal: The N 54'2" of the W 18'7' of Lot 12, Block 2, Plan 147N
Regarding: Compliance Request

**Motion to issue a
Certificate of
Compliance
by Grant Jordan**

**Seconded by
Sharon Duncan**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

COPY

February 20th, 2009
Town of Claresholm – Council Chambers

Councillor Moore rejoins meeting and resumes as Chairperson.

Item 5: Compliance

COMPLIANCE

File: D2009.020
Name: North & Company, LLP
Address: 252 53rd Avenue East
Legal: Lot 7, Block 119, Plan 5933JK
Regarding: Compliance Request

**Motion to issue
a standard Legal
Non-conforming letter
by Kris Holbeck**

**Seconded by
Grant Jordon**

CARRIED

Item 6: Discussion

DISCUSSION

File: D2009.021
Project: Southwest Residential Area Structure Plan

- 1.) Draft table of contents.
- 2.) Broad Timeline.

Item 7: Discussion

DISCUSSION

File: D2009.013
Project: Land Use Bylaw Review

- 1.) Proposed fee changes.
- 2.) Properties to be rezoned.

**Item 8: Discussion
(Added Agenda Item)**

Signage in the Downtown Core

- 1.) Types of signage allowed in downtown core.
- 2.) Existing regulations.
- 3.) Regulation changes in the Draft Land Use Bylaw.
- 4.) Benefits and drawbacks of architectural controls.

10:25 a.m.

Meeting Adjourned

**Motion to Adjourn
by Kris Holbeck**

Minutes Written by:

- Jeff Gibeau

Municipal Planning Commission Secretary

Minutes Verified by:

- David Moore

Municipal Planning Commission Deputy Chairperson