



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 9, 2009
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES FEBRUARY 23, 2009
- FINANCES: FEBRUARY 2009 BANK STATEMENT
- DELEGATIONS: KURTIS HEWSON – Claresholm Elementary School
RE: Naming of New School
- ACTION ITEMS:
1. BYLAW #1524 – EMPLOYEE BENEFITS
RE: All Readings
 2. DELEGATION RESPONSE: RAE TRIMBLE – Claresholm & District Museum
RE: Staffing at Museum
 3. CORRES: ALBERTA MUNICIPAL AFFAIRS – Minister Ray Danyluk
RE: 2008 Municipal Sponsorship Program
 4. CORRES: ALLISON SANDLIN – Texas 4000 for Cancer
RE: Presentation on July 10, 2009
 5. CORRES: KAYE McKEE – Alberta Senior Citizens Sports & Recreation Assoc.
RE: Zone I Tryouts at the Claresholm Aquatic Centre
 6. CORRES: DAVE WASYLYSHEN – Porcupine Hills Classic Cruisers
RE: Annual Show 'n Shine August 9, 2009
 7. CORRES: SOUTHGROW REGIONAL INITIATIVE
RE: Water for Economic Development Presentation
 8. GOLF COURSE COMMITTEE REPORT – Councillor MacPherson
 9. CORRES: MPE ENGINEERING LTD.
RE: Trade, Investment and Labour Mobility Agreement (TILMA)
 10. FAIR DAYS THEME IDEAS
 11. 2009 OPERATING BUDGET DISCUSSION
 12. ADOPTION OF INFORMATION ITEMS
 13. IN CAMERA - PERSONNEL

INFORMATION ITEMS:

1. Evan Berger, MLA – letter to Ted Menzies, MP – support of Building Canada Fund application
2. FCSS Board Meeting Minutes – February 18, 2009
3. Team Meeting Minutes – February 11, 2009
4. Porcupine Hills Lodge Board Meeting Minutes – February 3, 2009
5. Alberta Southwest Regional Alliance Meeting Minutes – February 5, 2009
6. Claresholm Elementary School Principal's Update – February 23, 2009
7. Claresholm Elementary News – March 2009
8. AAMD&C Contact – February 20, 2009
9. AAMD&C Contact – February 28, 2009
10. Oldman River Regional Services Commission Annual Meeting Minutes – December 4, 2008
11. Land Use Bylaw Review Update – Public Open House March 11, 2009

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 23, 2009**

- PRESENT:** Mayor Rob Steel, Councillors: Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk
- ABSENT:** Councillor Shirley Isaacson
- AGENDA:** Moved by Councillor Sutter to add Library Discussion to the Agenda.
CARRIED
Moved by Councillor MacPherson to add Building Canada Fund Application to the Agenda.
CARRIED
Moved by Councillor Leonard that the Agenda be accepted as amended.
CARRIED
- MINUTES:** REGULAR MEETING – FEBRUARY 9, 2009
Moved by Councillor Quayle that the Regular Meeting Minutes of February 9, 2009 be accepted as presented.
CARRIED
- FINANCES:** JANUARY 2009 BANK STATEMENT
Moved by Councillor Sutter to accept the January 2009 bank statement as presented.
CARRIED
- DELEGATIONS:** RAE TRIMBLE – Claresholm & District Museum Board
RE: Staffing at Museum
Rae Trimble spoke to Council regarding amounts paid by the Town of Claresholm towards staffing at the Museum. The Museum applied for a \$25,000 grant and received a grant of \$17,630, which allows staff for 40 weeks instead of 23 weeks in the past. There is much work to be done to re-catalogue items that were done incorrectly in the past, as well as preparation of the new museum building. The costs have been reduced by \$6,900 from last year and the board would like that money to go toward another part time person. Staff and Museum Board members have been taking courses towards the Alberta Museums Association certificates, which is much more daunting than it has been in the past. The Museum Expansion is coming along but something must be done about the concrete floor before the building can be moved in to.
- ACTION ITEMS:**
1. DELEGATION RESPONSE: MARC EKINS
RE: Concert at Relay for Life
Moved by Councillor MacPherson to refer Marc Ekins to the Relay for Life Claresholm Committee in regards to his request.
CARRIED
 2. CORRES: ALBERTA TRANSPORTATION
RE: Alberta Municipal Water/Wastewater Partnership
Received for information.
 3. CORRES: ALBERTA TRANSPORTATION
RE: Sewage Treatment and Disposal Study
Received for information.
 4. CORRES: HON. RAY DANYLUK, MINISTER OF MUNICIPAL AFFAIRS
RE: Agreement on Internal Trade (AIT)
Received for information.
 5. CORRES: CLARESHOLM RCMP DETACHMENT
RE: Request for Community Input
Referred to administration.

**6. CORRES: WILLOW CREEK AGRICULTURAL SOCIETY
RE: General Liability Insurance**

Moved by Councillor Sutter to cover the general liability insurance of the Willow Creek Agricultural Society, for the 2009 year only, in the amount of \$4,391.

CARRIED

**7. CLARESHOLM GOLF CLUB
RE: Insurance**

Moved by Councillor MacPherson to cover the general liability insurance of the Claresholm Golf Club, for the 2009 year only, in the amount of \$2,400.

CARRIED

**8. CORRES: CLARESHOLM MEALS ON WHEELS
RE: Insurance**

Moved by Councillor Leonard to cover the general liability insurance of Claresholm Meals on Wheels, for the 2009 year only, in the amount of \$952.

CARRIED

**9. CORRES: COMMUNITIES IN BLOOM CLARESHOLM COMMITTEE
RE: Financial Support**

Moved by Councillor Sutter to postpone discussion on this issue until the next regular meeting of March 9, 2009.

CARRIED

**10. CORRES: COUNCILLOR SHIRLEY ISAACSON
RE: Permission to attend ASCHA Convention**

Moved by Councillor MacPherson to approve Councillor Isaacson's three day attendance at the ASCHA Convention March 30 to April 1, 2009.

CARRIED

11. 2009 OPERATING BUDGET DISCUSSION

Referred to administration.

12. LIBRARY DISCUSSION

Received for information.

13. BUILDING CANADA FUND APPLICATION

Moved by Councillor MacPherson that the Town of Claresholm make an application to the Building Canada Fund – Communities Component according to the program application guidelines, for the Claresholm South Sanitary Sewer Project.

CANADA

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Leonard to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Leonard that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM
FEBRUARY 2009 BANK STATEMENT**

RECONCILED BALANCE JANUARY 31, 2009		\$173,285.62
DEPOSITS TO BANK	DEBITS	CREDITS
RECEIPTS FOR MONTH	\$1,776,388.71	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	28.98	
GIC REDEEMED	4,656,841.51	
GIC INTEREST	4,095.05	
SUBTOTAL	\$6,437,354.25	
CHARGES TO ACCOUNT		
ACCOUNTS PAYABLE		\$1,132,278.85
PAYROLL CHARGES		77,300.61
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		0.00
MASTERCARD PAYMENT		873.59
GIC PURCHASES / TRANSFERS		5,060,896.27
NSF CHEQUES		658.83
SERVICE CHARGES		180.39
SCHOOL FOUNDATION PAYMENT		0.00
SUBTOTAL		\$6,272,188.54
NET BALANCE AT END OF MONTH		\$338,451.33
BANK RECONCILIATION		
BALANCE PER BANK	977,798.13	
PLUS OUTSTANDING DEPOSITS	2,083.96	
LESS OUTSTANDING CHEQUES		-641,430.76
RECONCILED BALANCE FEBRUARY 28, 2009		\$338,451.33
OTHER BALANCES:		
EXTERNALLY RES GIC'S & T-BILLS	\$4,597,898.58	
NON-RESTRICTED GIC'S & T-BILLS	\$900,000.00	
PARKING RESERVE	\$3,541.09	
WALKING PATHS RESERVE	\$1,920.03	
OFFSITE LEVY RESERVE	\$20,680.55	
SUBDIVISION RESERVE	\$69,133.91	
REVOLVING LOAN BALANCE		\$0.00

SUBMITTED TO TOWN COUNCIL THIS 9TH DAY OF MARCH 2009

MAYOR

SECRETARY-TREASURER

DELEGATIONS

CLARESHOLM ELEMENTARY SCHOOL

Box 728, Claresholm, Alberta T0L 0T0

Ph: (403) 625-3371 Fax (403) 625-4920

e-mail S-CES@lrsd.ab.ca



Livingstone Range
SCHOOL DIVISION NO. 68



March 5, 2009

To members of Claresholm Town Council,

I would like to request the opportunity to meet with the council as a delegation at the upcoming Town Council meeting on Monday, March 9. I will be joined by my colleagues Mrs. Lynne Penniket, principal of West Meadow School, and Mr. Shaun Boyle, principal of Willow Creek Composite High School.

We would like to share the following two items with council:

1. School Name process

Myself and Mrs. Lynne Penniket will share the process we will be engaging in during the month of March to determine a name for the modernized K-6 school, which will be submitted to the School Board April 1. Please find attached a copy of the school name process that will be shared, along with a copy of Livingstone Range School Division Administrative Procedure 530, which guides the school naming process.

2. K-12 Mission, Vision and Guiding Principles (First Draft)

Myself, Mr. Shaun Boyle and Mrs. Lynne Penniket will share the first draft of a collaboratively-created mission, vision and guiding principles to guide the future work of education in all school facilities in the community of Claresholm.. Please find attached a copy of the Draft K-12 Mission, Vision and Guiding Principles

Thank you for your time and consideration. If you have any questions or comments prior to the meeting, please feel free to contact me at the phone number or email address found on this letter.

Sincerely,

Mr. Kurtis Hewson
Principal
hewsonk@lrsd.ab.ca



Livingstone Range
SCHOOL DIVISION NO. 68

School Name Process

Claresholm K-6 Facility

This process recognizes:

- That naming a school is a decision that needs to involve all members of a community
- That all contributors have ideas that need to be solicited and valued in the process
- That naming a school is a long-term decision that should help to shape its identity as an educational institution
- That LRSD Administration Procedure 530 needs to guide the process and define the framework upon which a decision will be made

Process and Timeline

February 24	<ul style="list-style-type: none"> • Proposed process presented to Joint School Council for feedback and revision • Guidelines of Administrative Procedure 530 shared with Joint School Council • Volunteers solicited for: <ul style="list-style-type: none"> ○ Creation of suggestion boxes ○ Placement of suggestion boxes ○ Collection and collation of suggestion boxes
February 25 – March 12	<ul style="list-style-type: none"> • Suggestion boxes for names placed at schools and prominent community locations • Process shared with community (including schools, Town Council, MD, Chamber of Commerce)
March 3	<ul style="list-style-type: none"> • School Name Process submitted to LRSD Board of Trustees
March 16	<ul style="list-style-type: none"> • Focus group meets to shortlist names from suggestions collected from the community • Focus group will be co-facilitated by the Principals of Claresholm Elementary and West Meadow and will include 9 members: <ul style="list-style-type: none"> ○ One parent representative from Claresholm Elementary and West Meadow ○ One student representative from Claresholm Elementary and West Meadow ○ One staff representative from Claresholm Elementary and West Meadow ○ One Town Council representative ○ One Chamber of Commerce representative ○ One MD of Willow Creek representative • Shortlist of names released to the community
March 17 – 25	<ul style="list-style-type: none"> • Students in classroom discussions select top three choices from shortlist – information collected and a top three student choice from each school will be determined • Town council, Chamber of Commerce, MD of Willow Creek sent shortlist discussion and ask for top three choices to be identified
March 17	<ul style="list-style-type: none"> • Claresholm Elementary School Council meeting to review shortlist and determine top three choices from the list
March 20	<ul style="list-style-type: none"> • Staff teams from Claresholm Elementary and West Meadow review shortlist and determine top three choices from the list
March 24	<ul style="list-style-type: none"> • West Meadow School Council meeting to review shortlist and determine top three choices from the list
March 26	<ul style="list-style-type: none"> • Top three choices from each stakeholder group compiled • Focus group reconvenes for final review
March 30	<ul style="list-style-type: none"> • Results from each stakeholder group published and the final consensus
April 1	<ul style="list-style-type: none"> • Kurtis Hewson submits community suggestion for the school name to the Board of Trustees (as per Administrative Procedure 530)

Upon the April 1 submission to the LRSD Board of Trustees, the Board will be guided by the process described in Administrative Procedure 530 to determine the name of the Claresholm K-6 facility.



Livingstone Range
SCHOOL DIVISION NO. 68

Claresholm Schools Mission Statement

The Claresholm school community, through flexible, high quality programming, works to ensure learners become:

- ◆ Responsible and self-directed
- ◆ Creative and critical thinkers
- ◆ Ethical and involved citizens
- ◆ Engaged in lifelong learning
- ◆ Literate
- ◆ Effective communicators
- ◆ Able to adapt to change

While achieving the provincially defined outcomes.

We will ensure success by:

- ◆ Working with families & other support systems
- ◆ Providing flexibility in programming
- ◆ Providing a high quality learning environment
- ◆ Having ongoing authentic assessment
- ◆ Celebrating learning

DRAFT



Livingstone Range
SCHOOL DIVISION NO. 68

Claresholm Schools Vision Statement

The Claresholm School Community will have:

a. Physical Facilities that:

- ◆ Support programming for all students
- ◆ Are modern, safe and properly maintained
- ◆ Provide a welcoming and focused atmosphere that fosters collaboration

b. Programming that is:

- ◆ Flexible
- ◆ Balanced
- ◆ Challenging
- ◆ Engaging
- ◆ Relevant

c. Community Connections that:

- ◆ Leverage partnerships
- ◆ Utilize effective and timely communication
- ◆ Honour the context of Claresholm and area

DRAFT



Livingstone Range
SCHOOL DIVISION NO. 68

Claresholm Schools Guiding Principles

Members of the Claresholm School Community believe:

- ◆ Everyone is a learner
- ◆ Every learner needs to define, plan for and achieve personal success
- ◆ True learning is demonstrated by fluid and flexible transfer of knowledge and skills
- ◆ All learners understand their roles within our community
- ◆ All learners are accountable and responsible
- ◆ Learning is collaborative
- ◆ Perseverance, honesty and integrity support learning
- ◆ There are multiple paths to success
- ◆ Learning is best facilitated in a respectful and supportive environment

DRAFT

NAMING OF EDUCATIONAL FACILITIES

Background

The Division believes that each community should have the opportunity to participate in the naming of a new or modernized school facility, and also have a process available for the renaming of an existing educational facility.

Procedures

1. The Division believes it is appropriate to choose school and facility names which:
 - a. identify the community in which the school is located;
 - b. identify the program offered within the facility (e.g. elementary, middle, junior high, senior high);
 - c. recognize the contribution to education by an employee, resident or family associated with the local community;
 - d. honour the memory of a famous Albertan;
 - e. are named after a Canadian geographic or historic location;
 - f. reflect an environmental landscape, or
 - g. are a symbolic name representing cultures or beliefs of the community.
2. The Division expects that naming or renaming of a school facility will be done through appropriate board motions once the community served by that facility has had an opportunity to provide the Division with input.
3. The Division expects proposed names for new facilities or recommended new names for existing facilities to be advertised within the affected community through school newsletters and the local news media for a period of not less than one month. Such advertising will outline:
 - a. the proposed new name;
 - b. the contact name of someone within the Division to talk to about reasons for the proposed new name;
 - c. the name and address to send written feedback to regarding the new name; and
 - d. time and place the Board will debate the naming of the facility.

4. If the Division proposes a change to the name of an existing school or proposes a name for a new school, a motion to accept the new name "in principle" shall be followed by a one-month feedback process outlined in guideline #3, prior to final discussion and final vote to accept the new name.
5. Where it is the wish of a local school community, through the school council, school administration and the staff, to change the official designated name of an existing school, an appropriate recommendation will be forwarded to the Superintendent by the Principal. The Board may approve a motion to accept the new name "in principle" and shall then follow the one-month feedback process identified in guideline #3.
6. The official name of all schools will be approved or altered only by motion of the Board.

References

ACTION ITEMS

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1524**

A Bylaw of the Town of Claresholm to rescind Bylaw #1503 and being a Bylaw to establish the Town of Claresholm policies relating to Employees' Benefits;

WHEREAS it is deemed expedient and proper to pass a Bylaw to establish policy related to Employees' Benefits;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act the Council of the Town of Claresholm enacts as follows:

Union Employees

1. Employee conditions and benefits shall relate to the Collective Agreement signed between the Town of Claresholm and the Canadian Union of Public Employees (CUPE) Local 3023.

Non-Union Employees – Full Time

1. An annual review of wages and salaries shall be made each year in December with increases to be effective January 1st of each year.
2. A long service bonus shall be given as per CUPE Local 3023 Collective Agreement.
3. The Town shall contribute an amount of one hundred percent (100%) per month for each employee towards the premiums for medical, group insurance and long term disability, the same as CUPE Local 3023 Collective Agreement.
4. It shall be a basis of employment of all full-time employees to participate in all medical and group insurance plans after 6 months and successful completion of probation, as well as pension plans after one year.
5. All office employees shall be employed on a 35 hours per week basis and the Superintendent of Public Works shall be employed on a 40 hours per week basis unless otherwise negotiated.
6. The Chief Administrative Officer, Superintendent of Public Works, Secretary-Treasurer and Tax / Payroll Administrator will not receive compensation for overtime. No salaried employee will be allowed to bank time unless negotiated and approved by the CAO.
7. Annual Vacations
 - a) All employees shall receive vacation the same as CUPE Local 3023 Collective Agreement.
 - b) Holidays may be taken when mutually agreed upon by the CAO and employee or by Council and the CAO.
8. Sick Leave will be administered the same as CUPE Local 3023 Collective Agreement.
9. Compassionate Leave
 - a) Compassionate leave of five (5) days shall be granted to employees for reasons of illness or death within their family.
 - b) Family shall be considered to mean the following:
 - Spouse
 - Parent, parent-in-law, grandparents, grandparents-in-law or legal guardian
 - Child, grandchild, sister, brother, sister-in-law, brother-in-law, daughter-in-law or son-in-law
10. All employees shall be entitled to Federal, Provincial or Municipal government holidays with pay as per the CUPE Local 3023 Collective Agreement. Where any of the above mentioned holidays fall on Saturday or Sunday, the following Monday or Tuesday shall be deemed the holiday.

11. Mileage shall be paid to Town employees using their own vehicle for conducting Town business as per Policy #66 Staff Education & Training.
12. Maternity Leave – as per Alberta Labour Standards.
13. Paternity Leave is the same as C.U.P.E. Local 3023 Collective Agreement.

Non-Union Employees – Part Time and Seasonal

1. Non-union part-time and seasonal employees are not eligible for the following benefits:
 - Long service pay
 - Medical, group insurance and long-term disability
 - Annual vacation
 - Pension
 - Sick leave
 - Compassionate leave
 - Paternity leave
2. Stat pay will be determined as per Alberta Labour Standards.
3. Vacation pay will be paid each period.
4. Overtime pay will be determined as per Alberta Labour Standards and must be approved by the CAO.
8. Bylaw #1503 is hereby rescinded.
9. This Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this day of 2009 A.D.

Read a second time in Council this day of 2009 A.D.

Read a third time in Council and finally passed in Council this day of 2009
A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

February 19, 2009

Dear Mr. Mayor and Councillors;

At the end of January, I received notification that our application to the Other Grants Programs: Nov2008 (for Staffing) had been successful. The Alberta Museums Association had received 87 applications, but was able to fund just 26 of those. We are very pleased to be one of the recipients.

We received a cheque for \$17,630.00, the full amount requested, which will allow us to have our collections assistant for 40 weeks. For 23 weeks in 2008 she received \$14,483.56.

Figures from budget sheet submitted for the grant:

	<u>Staffing Expenses</u>	<u>Applicant contribution</u>	<u>Grant</u>
Salary	\$22,672.00	\$6,802.00	\$15,870.00
Benefits	1,610.00	483.00	1,127.00
Holiday pay	<u>906.00</u>	<u>273.00</u>	<u>633.00</u>
TOTAL	\$25,188.00	\$7,558.00	\$17,630.00

The saving to the Town will allow for the hiring of a part time person for weekends to provide for staff in the new building for the open season. (end of May until end of September) This person could be a high school student, or an older person who would be interested in working at the museum.

The extended time for the collections assistant will allow the museum to accomplish tasks that were previously impossible to do. The collections assistant will be able to do collections research, review the accuracy of records compiled by previous summer students, use the knowledge gained from attending museum courses to help improve our storage practices, as well as working with volunteers to develop the new exhibits. The extra time will be very beneficial to the museum.

Kris has a copy of the complete grant application.

The Claresholm and District Museum Board appreciates the support given by the Town of Claresholm.

Sincerely



Rae Trimble



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lac La Biche - St. Paul*

March
9 agenda

AR41006

February 9, 2009

His Worship Rob Steel, Mayor
Town of Claresholm
PO Box 1000
Claresholm, Alberta T0L 0T0

Dear Mayor Steel:

Thank you for your recent application for a grant under the 2008 Municipal Sponsorship Program.

I am pleased to inform you that the Town of Claresholm has been approved for a grant of \$17,195, which includes the priority bonus, to help support your municipal project: 3rd Street Tree Planting (Phase I). The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain municipal signatures.

I wish you, your council, and the municipality's staff success with the project.

Sincerely,

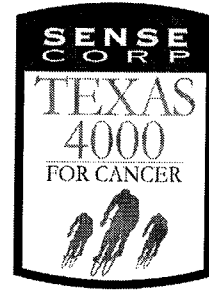
Ray Danyluk
Minister

cc: Evan Berger, MLA, Livingstone-Macleod
Kris Holbeck, Chief Administrative Officer, Town of Claresholm

Allison Sandlin
601 E 38th St
Austin, TX 78705

February 19, 2009

Mayor Rob Steel
Box 2302,
Claresholm, AB. T0L 0T0



Subject: Texas 4000 for Cancer Presentation Opportunity

Mr. Steel,

My name is Allison Sandlin and I am a cyclist for the Texas 4000 for Cancer. Our mission is to fight cancer by sharing hope, knowledge, and charity across North America through a 4,500 mile bicycle ride from Austin, Texas to Anchorage, Alaska. It is the longest charity bike ride in the world.

It is our team's aim to contribute more than \$250,000 this year to The University of Texas M.D. Anderson Cancer Center in Houston. Our group of fifty-six graduate and undergraduate students will ride approximately sixty to one hundred miles each day, beginning June 6, 2009 and ending on August 15, 2009.

One of my rider duties is to secure locations for our team to talk about our cause. We will be biking through your area on July 10, 2009. Therefore I am writing today to ask you how I would go about scheduling a time for our team to share our hour-long presentation with your facility. Any information you can provide me would be greatly appreciated.

If you have any questions, please do not hesitate to contact me by my email or phone number that I have provided in this letter. I thank you for time and I look forward to hearing from you soon.

Best,

Allison Sandlin
Texas 4000 for Cancer
2009 Rider and Rocky Route Program Committee Member
allisonsandlin@mail.utexas.edu
(361) 579-8329

Box 914
Chauhan, AB.
TOL 070
March 3, 2009

Mayor and Councilors,
Town of Chauhan,
Chauhan, AB.

TOL 070

Dear Sirs:

On behalf of Zone I of the Alberta Senior Citizens
Sports and Recreation Association I wish to request
the use of the swimming pool on May 2/09
from 10 a.m. to 12 noon for the Zone I try-outs
for the Alberta Senior Games to be held in
Cardus in July. I would appreciate it if you
could waive the fee for this event. (pool use).

I have discussed this with Ms. Ling and the
pool is available

Your consideration is appreciated

Yours truly
L. McHee

KAYE McHEE



*Porcupine Hills Classic
Cruisers
Box 2586,
Claresholm, AB
T0L 0T0
403 625 2949
porcupinehillscruisers.com
March 3, 2009*

Honorable Mayor & Councilor Members:

The members of the Porcupine Hills Classic Cruisers car club will be hosting their 17th annual car Show 'n' Shine on August 9, 2009.

With your permission and approval, we would like to continue hosting our event each year during the "Fair Days" weekend at the Centennial Ball Diamond, until such time we should decide to cancel.

Also, we would like to ask your permission to attach a temporary banner to the "Welcome to Claresholm" sign at each end of the town. The vinyl banner will advertise our upcoming event on August 9 with the intention to attract more visitors and car enthusiasts. With your approval we would like to install the banner a month before our event or sooner.

Thank you for considering our requests, and we look forward to your reply. Our club appreciates the town employees that have supported and assisted us in our past show 'n' shine events.

Dave Wasylyshen
President

March 2, 2009

Mrs. Kris Holbeck, Administrator
Town of Claresholm
P.O. Box 1000
Claresholm, Alberta T0L 0T0

Dear Kris:

Re: Water for Economic Development Presentation

SouthGrow Regional Initiative has completed its study, "Water for Economic Development in Southern Alberta". Conducted by the University of Lethbridge Department of Economics researchers; Lorraine Nicol, Dr. Kurt Klein and Dr. Henning Bjorlund, this study provides an assessment of water as it pertains to the economy within the SouthGrow region.

The lead researcher, Lorraine Nicol from the University of Lethbridge, Department of Economics will be presenting the information gathered as part of the assessment study at the Lethbridge Lodge and Convention Centre on March 19, 2009 from 11:00 a.m. to 1:00 p.m.

Lorraine Nicol holds a master's degree in economics and a master's degree in agricultural studies. She has spent more than 25 years working in numerous policy-related fields at the federal and provincial levels of government and now concentrates her work on water management policy in Alberta out of the Department of Economics at the University of Lethbridge.

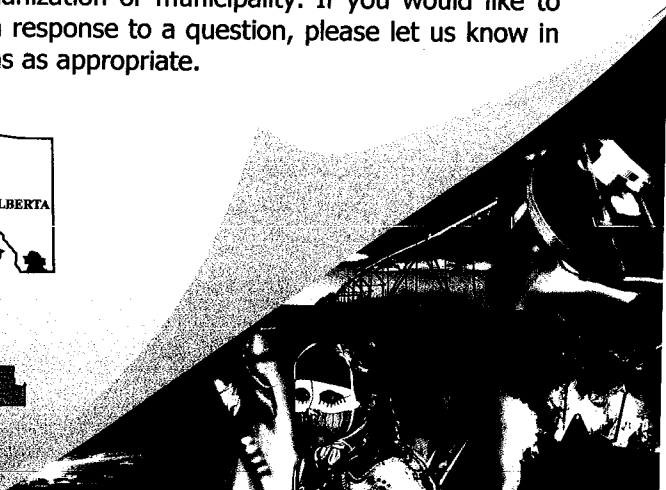
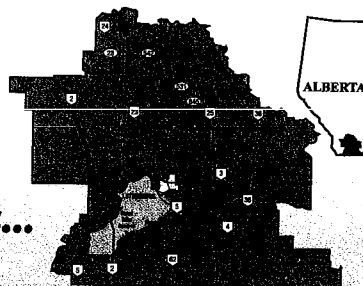
Ms. Nicol's presentation will focus on providing the audience with an understanding of:

- Water licenses, their current usage and transfer processes as they pertain to the region.
- Estimates of water usage within the region.
- The societal value of water in the region based on existing reports and studies.
- The availability of water for economic development purposes compared to other uses; and
- Existing legislation pertinent to water use and management.

The study is based primarily on secondary research, and there will be certain components of the presentation that some may already be aware of. The structure of the session allows for a question and answer period, during which time Ms. Nicol will provide responses.

Some questions may relate directly to your organization or municipality. If you would like to participate by providing additional information in response to a question, please let us know in advance so that Ms. Nicol can direct the questions as appropriate.

Creating Opportunities...



105, 200-5th Avenue South
Lethbridge, AB, Canada T1J 4L1
Phone (403) 381-5414
Fax (403) 381-5741
info@southgrow.com
www.southgrow.com

Please ensure your water co-operatives and any other interested parties are made aware of this information session.

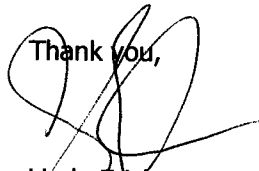
City of Lethbridge
Town of Cardston
Town of Claresholm
Town of Coaldale
Town of Coalhurst
Town of Magrath
Town of Milk River
Town of Picture Butte
Town of Raymond
Town of Taber
Town of Vauxhall
Town of Vulcan
Village of Barons
Village of Carmangay
Village of Champion
Village of Coutts
Village of Lomond
Village of Milo
Village of Nobleford
Village of Stirling
Village of Warner
Cardston County
County of Lethbridge
MD of Taber
Vulcan County
County of Warner
Blood Tribe

The registration fee of \$20.00 per ticket has been waived for members of SouthGrow. The deadline for registration is March 13, 2009. Register by:

- Email: info@southgrow.com
- Call: 403 -381-5414
- Fax the attached form to 403-381-5741

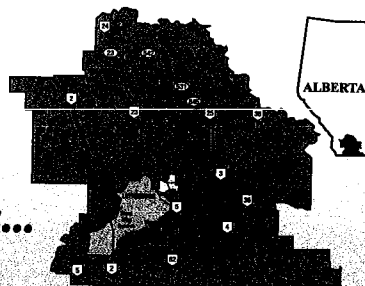
On behalf of the Chair of SouthGrow, Sandra Nelson, we look forward to seeing you at this session.

Thank you,



Linda Erickson
Alberta Finance and Enterprise
Regional Director, Lethbridge

Creating Opportunities...



CLARESHOLM GOLF CLUB COMPARISON SHEET

Club Manager	Dave Murray		Bill Nicholl		Lyle Broderson		Lyle Broderson		Lyle Broderson	
	2004	2005	2006	2007	2008	2009	2008	2009	2008	2009
Revenue	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET
Green Fees	63,120	93,897	142,902	160,072	149,447	150,000	149,447	150,000	149,447	150,000
Membership Dues	84,858	102,680	123,469	148,564	151,443	159,000	151,443	159,000	151,443	159,000
Pro Shop Sales	35,892	44,175	89,312	105,722	122,716	128,900	122,716	128,900	122,716	128,900
Cart and Club Rentals	17,259	37,773	75,501	97,833	73,595	83,500	73,595	83,500	73,595	83,500
Contract Fee - Town	20,000	20,000	30,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Amortization on Deferred Capital Cont	15,275	15,915	20,135	29,451	29,451	29,451	29,451	29,451	29,451	29,451
Concession Rental	3,454	12,472	17,074	17,321	20,547	30,000	20,547	30,000	20,547	30,000
Driving Range	0	6,610	10,015	13,720	12,727	12,400	12,727	12,400	12,727	12,400
Cart Shed and Path user fees	36,343	8,249	9,955	10,761	15,327	20,724	15,327	20,724	15,327	20,724
Casino	20,898	0	14,987	6,619	1,597	0	1,597	0	1,597	0
Sundry	1,642	1,087	4,397	5,367	592	0	592	0	592	0
Grant	0	1,186	3,000	3,770	31,762	3,200	31,762	3,200	31,762	3,200
Locker Rentals	91	610	1,107	793	988	660	988	660	988	660
Donations - Other	0	0	2,135	650	2,550	1,500	2,550	1,500	2,550	1,500
Nevada Sales	0	546	737	411	0	0	0	0	0	0
Interest	2,445	200	168	66	64	65	64	65	64	65
Sign Sponsorship	7,107	5,701	1,215	0	3,625	0	3,625	0	3,625	0
Room Rentals	864	397	401	0	0	0	0	0	0	0
Men's Fundraiser	5,800	4,925	0	0	0	0	0	0	0	0
Junior Golf	0	1,450	0	0	0	0	0	0	0	0
Total Projected Revenue	\$315,048	\$357,873	546,510	651,120	666,431	669,400	666,431	669,400	666,431	669,400

	2004	2005	2006	2007	2,008	2009
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET
Wages and Benefits	206,358	232,935	236,363	220,435	246,217	236,610
Pro Shop Purchases	35,191	30,299	56,834	72,229	88,133	90,800
Interest on Long Term Debt	47,557	47,979	67,886	70,267	53,963	55,000
Supplies and Equipment	48,979	52,411	46,301	53,923	67,191	61,220
Repair and Maintenance	22,703	27,895	30,801	29,935	30,226	30,230
Utilities	19,381	24,867	27,932	25,936	29,728	30,350
Advertising and Promotion	5,305	11,465	18,508	25,536	21,758	24,000
Equipment Lease	0	0	150	25,014	25,014	40,000
Fuel and Lubrication	11,916	17,461	16,800	16,181	19,270	19,650
ClubCar Rental	2,450	0	8,171	14,722	8,460	8,460
Interest and Bank Charges	2,120	3,354	6,804	8,551	6,064	7,250
Telephone	5,571	5,905	6,037	6,528	8,224	7,000
Professional Fees	5,948	6,800	6,641	6,155	6,851	6,990
Association Fees	4,707	2,726	4,481	5,537	5,535	6,000
Property Taxes	2,703	2,639	2,442	2,626	2,349	2,500
Travel	3,430	2,440	1,435	1,229	794	1,125
Freight	426	1,431	607	413	540	530
Sign Sponsorship	0	4,822	2,111	0	0	0
Miscellaneous	0	0	1,959	0	2,700	1,630
Rent	2,521	1,089	615	0	0	0
Sunbcontract	1,064	4,316	192	0	0	0
Nevada Expenses	0	0	150	0	0	0
Amortization - Internally funded	15,730	27,937	25,501	16,432	16,432	16,432
Amortization - externally funded	15,275	15,915	20,135	29,451	29,451	29,451
Total Projected Expenses	\$459,335	\$524,686	588,856	631,100	668,900	675,228
Surplus/Deficit	(144,287)	(166,813)	(42,346)	20,020	(2,469)	(5,828)
Long term debt principal portior	0	0	0	70,000	30,000	44,000
Surplus/Deficit						(49,828)
Notes:						
2009 Prepaids		\$90,434.00				
Bank Balance Dec. 31, 2008		\$63,934.00				
Prepaid money used		\$26,500.00				

2008 Expenses Paid by 2009 Revenue		\$26,500.00		
Grant Money From Town		\$25,000.00		
2008 Shortage		\$51,500.00		

Claresholm Golf Club

Balance Sheet As at 03/03/2009 - CGC Balance Sheet

ASSET

Current Assets		
Cash on Hand		300.00
Petty Cash		100.00
MSCU - General Account	63,173.79	
CFEP Lottery Funding	0.00	
B of M - FBIA	651.94	
MSCU - Nevada Account	11.70	
B of M General Acct	11,287.79	
CGC - Casino Account	130.98	
CGC - Expansion Acct - MSCU	49.00	
Total Cash		75,305.20
B of M 18 Hole GIC	0.00	
B of M Capital Reseve GIC	0.00	
Patronage Dividend	3,248.92	
Accounts Receivable	717.24	
INTERIM A/R	-14,259.25	
Advances Receivable	0.00	
Total Receivable		-10,293.09
Prepaid Expense & Deposits		250.00
Total Current Assets		65,662.11
Inventory Assets		
Inventory		19,316.57
Total Inventory Assets		19,316.57
Capital Assets		
Exp - Design	35,616.80	
Exp - Earthwork	217,295.00	
Exp - Green, Tee, Bunker Const	187,548.00	
Exp - Green, Tee, Bunker Mater...	87,574.82	
Exp - Artistic Shaping	35,558.00	
Exp - Fairway & Rough Develop...	107,657.54	
Exp - Irrigation System	372,189.10	
Exp - Pump Station	84,781.81	
Exp - Cart Paths	134.14	
Exp - Bunker Sand	38,966.76	
Exp - Hard Landscaping	40,291.84	
Exp - Clubhouse Relocation	298,602.78	
Exp - Cart Shed Relocation	17,888.53	
Clubhouse Landscaping	3,572.76	
Accum Amort - New Expansion	0.00	
Net New Expansion		1,527,677.88
Paving	40,000.00	
Accum Amort - Paving	-4,000.00	
Net - Paving		36,000.00
Ground Improvments	36,744.50	
Accum Amort - Ground Improve...	-18,365.00	
Net - Ground Improvements		18,379.50
Golf Carts	88,694.09	
Accum Amort - Golf Carts	-32,545.00	
Net - GC Expansion		56,149.09
General Equipment	154,184.42	
Accum. Amort. - General Equip	-74,079.00	
Net - General Equipment		80,105.42
Vehicles	50,950.00	
Accum. Amort. - Vehicles	-46,545.00	
Net - Vehicles		4,405.00
Buildings	44,705.35	
Accum. Amort. - Buildings	-65,362.00	
Net - Buildings		-20,656.65
Computer equipment	0.00	

Claresholm Golf Club

Balance Sheet As at 03/03/2009 - CGC Balance Sheet

Accum. Amort. - Computer equi...	0.00	
Net - Computers		0.00
Total Capital Assets		<u>1,702,060.24</u>
TOTAL ASSET		<u><u>1,787,038.92</u></u>
LIABILITY		
Current Liabilities		
Accounts Payable		-915.60
Accrued Liabilities		1,470.00
Prepaid Memberships		0.00
Prepaid Cart Shed/Path Users		0.00
Prepaid Cart/Club Rentals		0.00
Prepaid Driving Range		0.00
Prepaid Locker Rentals		0.00
Life Time Memberships		93,173.53
Deferred operation revenue - Ca...		11,688.99
Deferred operation revenue - other		2,025.00
Corporate Taxes payable		0.00
Vacation payable		0.00
EI Payable	175.59	
CPP Payable	389.82	
Income Tax Payable	788.36	
Total Receiver General		1,353.77
WCB Payable		0.00
GST Collected and Payable	346.26	
GST Paid & Recoverable	-316.15	
Total GST Payable/Recoverable		30.11
Deferred capital Revenue		73,891.93
Unamortized deferred capital contri		423,511.36
Total Current liabilities		<u>606,229.09</u>
Long Term liabilities		
Due to Credit Union		1,100,000.00
Loan - Equipment		36,224.15
Loans from Shareholders		0.00
Total Long Term liabilities		<u>1,136,224.15</u>
TOTAL LIABILITY		<u><u>1,742,453.24</u></u>
EQUITY		
Retained Earnings		
Retained Earnings - Previous Year		-143,611.59
Current Earnings		117,117.68
Capital Assets		71,079.59
Total Retained Earnings		<u>44,585.68</u>
TOTAL EQUITY		<u><u>44,585.68</u></u>
LIABILITIES AND EQUITY		<u><u>1,787,038.92</u></u>

Suite 300, 714 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442
Fax: 403-329-9354



**Town of Claresholm
PO Box 1000
221 - 45 Avenue West
Claresholm, Alberta
T0L 0T0**

February 20th, 2009

**Attention: Kris Holbeck
Chief Administrative Officer**

Dear Sir:

As you are aware, the Trade, Investment and Labour Mobility Agreement (TILMA) between Alberta and British Columbia will be implemented April 1st, 2009. Under the requirements of TILMA all purchases relative to consulting engineering services, in excess of \$75,000, shall be electronically posted and advertised in order to allow for submissions from any engineering firms in British Columbia or Alberta.

By including the procurement of engineering services in the TILMA agreement, more of your time will be required to prepare a suitable "Terms of Reference" outlining the exact scope of work for the particular project, posting the request on the appropriate web site, answering questions during the proposal call, completing a detailed review of each submission and ultimately the selection of the engineering consultant.

MPE Engineering Ltd. has been providing quality engineering services for the Town of Claresholm since 2007. We wish to continue our long standing relationship with you and your staff into the future. Over the past several months MPE has attended several workshops relative to TILMA in order to specifically understand the requirements of the agreement. At a provincially sponsored conference regarding the implementation of TILMA we were informed that should communities have existing long term agreements with their engineering consultants, prior to April 1st, 2009, the requirements under TILMA will not apply until the engineering agreement has expired.

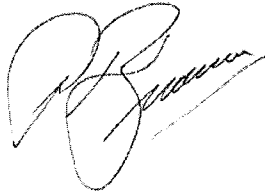
With this in mind, we would like to respectfully suggest the execution of an engineering services agreement between MPE Engineering Ltd. and the Town of Claresholm for an agreed-upon term. MPE Engineering Ltd. is flexible relative to the term of the agreement however would suggest at a minimum a five year agreement. Some of your colleagues at other communities are considering an engineering agreement with no expiration date. This services agreement would allow us to continue with the successful working relationship that exists today.

Your satisfaction with engineering services you receive is very important to us. It is not our intent to bind the Town into an agreement which does not provide you with flexibility to retain other engineering firms in the future. The agreement has been structured in such a way that Council could, at their discretion, still solicit proposals from other engineering firms.

We thank you for your consideration and are available to discuss this potential agreement further with your staff or Council. Should you be interested in the foregoing, please find attached two copies of the proposed engineering agreement for your consideration. If acceptable please execute both copies of the agreement and return one copy for our files. If you have any questions, comments or concerns please do not hesitate to contact the undersigned at 403-317-3614.

Yours truly,

MPE ENGINEERING LTD.

A handwritten signature in black ink, appearing to read 'Peter Brouwer', with a stylized flourish at the end.

Peter Brouwer
Lethbridge Region Manager

PB:mw

ENGINEERING SERVICE AGREEMENT

between:

Town of Claresholm

and

MPE ENGINEERING LTD

ENGINEERING SERVICE AGREEMENT

THIS AGREEMENT made in duplicate and dated MARCH _____ 2009.

BETWEEN:

Town of Claresholm
PO Box 1000
221 - 45 Avenue West
Claresholm, Alberta
T0L 0T0

(hereinafter called the "Client")

AND:

MPE Engineering Ltd.
300, 714 5th Avenue South
Lethbridge, Alberta
T1J 0V1

(hereinafter called the "Engineer")

WHEREAS the Province of Alberta will be implementing the Trade, Investment and Labour Mobility Agreement (TILMA) between Alberta and British Columbia on April 1st, 2009,

WHEREAS the Client wishes to engage the Professional Services of the Engineer in connection with any and all engineering services required for the Town of Claresholm as described herein,

WHEREAS the Engineer wishes to enter into a long term engineering services agreement,

NOW THEREFORE, the Client and the Engineer, in consideration of their mutual duties and responsibilities to one another as hereinafter set forth, agree as follows:

ARTICLE 1 DEFINITIONS

Agreement - is this Agreement for Professional Engineering Services,

Client - is the party contracting with the Engineer in connection with the provision of Professional Engineering Services.

Engineer - shall mean MPE Engineering Ltd. and include the Sub-Consultants as defined by this Agreement as well as (whenever the context herein shall require) all other Registered Professional Engineers engaged by the Engineer as sub-consultants.

Contract - is the agreement between the Client and the Engineer.

Services - shall mean the Engineer's duties and responsibilities to the Client as set forth in Articles 3.

Sub-Consultant - shall mean and refer to the Sub-Consultant described in the Recital Clauses to this Agreement.

Work - is the totality of all engineering consulting services rendered by the Client pursuant to the Contract.

ARTICLE 2 CLIENT'S DUTIES AND RESPONSIBILITIES TO THE ENGINEER

THE CLIENT SHALL:

- 2.1 Utilize the Engineer for all work required by the Client for a ___ year term commencing on the date of execution of this agreement. The Client will have the option of entering into an additional ___ year term at the expiration of the original agreement,
- 2.2 Irrespective of Clause 2.1, the Client, at their sole discretion, is entitled to solicit and accept engineering proposals from other engineering firms, at anytime during the course of this agreement,
- 2.3 Acceptance of engineering proposals from other engineering firms as described in 2.2 does not obligate the Client to provide any compensation to the Engineer,
- 2.4 At the sole discretion of the Client, the Client may terminate or suspend the Services of the Engineer pursuant to this Agreement by giving 21 days written notice to that effect to the Engineer. Upon receipt of such written notice, the Engineer shall perform no further Services other than those reasonably necessary at the discretion of the Engineer and Client to close out his Services. In such an event the Engineer shall be paid by the Client for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such termination or suspension, which shall be the date upon which the Engineer ceases to perform any further Services. Upon receipt of written notice from the Client to resume the suspended Services, the Engineer shall have the right, but not the duty to implement all reasonable actions to recommence providing the Services. As soon as is practicable, the Engineer shall provide the Client with a written estimate of extra start-up costs, necessary changes to the schedule and timing of the Services, and necessary changes to the Engineer's Project personnel if applicable.

ARTICLE 3 ENGINEER'S DUTIES AND RESPONSIBILITIES TO THE CLIENT

THE ENGINEER SHALL:

- 3.1 Perform his Services in character, sequence and timing so as to co-ordinate them with the requirements of the Client,

- 3.2 Confer with the Client to ascertain his total requirements relating to the Engineer's Services and shall confirm such requirements with the Client,
- 3.3 Recommend to the Client the obtaining of such further investigations, surveys, tests and analyses as are in his opinion necessary for the proper execution of Work which falls within his duties and responsibilities as set forth in this Agreement,
- 3.4 Designate an individual to act as his Contact, such person to have complete and exclusive authority to receive instructions from and to transmit information to the Client,
- 3.5 Submit, at such times and in such form as may be reasonably requested by the Client, estimates of the cost of the Services and cost reports for Services rendered,
- 3.6 Submit invoices for Services performed,
- 3.7 Prosecute the work continuously and diligently using qualified and competent personnel, and shall complete the portions of the Work for which he is responsible in accordance with the provisions of this Agreement, to generally accepted professional engineering standards,
- 3.8 Provide Record Drawings in a timely manner upon completion of the project with payment of such work by the Client,
- 3.9 Exercise reasonable care and diligence to prevent any actions or conditions which could result in a conflict with the Client's best interests,
- 3.10 Act as an independent Consultant with sole authority to control and direct the performance of the details of the Service,
- 3.11 Prepare a "Confirmation of Assignment" for each specific project outlining the scope of work and agreed upon remuneration,
- 3.12 If the Client is in default in the performance of any of his material obligations set forth in this Agreement, then the Engineer may, by written notice to the Client, require such default to be corrected. If within 21 days after receipt of such notice such default shall not have been corrected, the Engineer may immediately terminate this Agreement. In such an event the Engineer shall be paid by the Client for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such termination, which shall be the date the written notice as aforesaid is given to the Client.

ARTICLE 4 PAYMENT OF FEES

- 4.1 The Engineer shall submit invoices in Canadian funds,
- 4.2 The Client shall pay invoices as submitted by the Engineer within 30 days of receipt of said invoice,
- 4.3 Work will be invoiced on a monthly basis,

- 4.4 Invoices will show the number of hours worked and the hourly rates for each individual involved,
- 4.5 All chargeable expenses and third party disbursements will be billed at cost with no a markup. All third Party invoices will be included with our invoices,
- 4.6 Miscellaneous items including long distance telephones, cell phones, and computer usage will not be invoiced.

ARTICLE 5 INSURANCE

- 5.1 The Engineer shall provide insurance coverage as stipulated in Exhibit A, attached hereto.

ARTICLE 6 SUCCESSORS AND ASSIGNMENTS

- 6.1 This Agreement shall ensure to the benefit of and be binding upon the parties hereto, and except as otherwise provided, their executors, administrators, successors and assigns.
- 6.2 Except as permitted in Article 5.1 of this Agreement, neither party may assign this Agreement without the prior written consent of the other.

ARTICLE 7 NOTICES

- 7.1 All Notices required by this Agreement to be given by either party shall be deemed to be properly given if made in writing to the other party by Registered Post, addressed to the regular business address of the other party as set out in the recital clauses to this Agreement, and shall be deemed received five working days after mailing.
- 7.2 Either party may change its address for the notices by a notice given as herein provided.

ARTICLE 8 INDEMNIFICATIONS

- 8.1 The Client and the Engineer shall, to the extent permitted by law, indemnify and hold each other harmless for any liability arising from and to the extent attributable to their own negligence in the performance of the services indicated herein.

ARTICLE 9 LIABILITY

- 9.1 The Client agrees to limit the liability of the Engineer and its employees, with respect to the services howsoever arising, whether in contract, tort, or otherwise, to the proceeds available from the Engineer's insurance.
- 9.2 The Client shall not be liable to Engineer and the Engineer shall not be liable to Client for any consequential damages incurred by either due to the fault of the other, regardless of; the nature of this fault; or whether it was committed by the Engineer or Client, their employees, agents, or subcontractors; or whether such liability arises in breach of contract or warranty,

tort (including negligence), statute, or any other cause of action.

ARTICLE 10 ENTIRE AGREEMENT

- 10.1 This Agreement constitutes the entire Agreement between the parties and no other writing or conversations will be deemed a part of this Agreement, excepting formal changes to this Agreement evidenced by written assent of both parties subsequent to the date of execution hereof.
- 10.2 In the event of any conflict between the text of this Agreement and the incorporated Exhibits, the text of this agreement shall govern. In case of any other conflict or inconsistency among any of the incorporated Exhibits, or conflict with terms of the Contract, the conflict shall immediately be drawn to the attention of and be resolved by the Engineer.
- 10.3 The invalidity or unenforceability of any portion or provision of this Agreement shall in no way affect the validity or enforceability of any other portion or provision hereof. Any invalid or unenforceable portion or provision shall be severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain such invalid or unenforceable portion.
- 10.4 This Agreement shall be construed in accordance with the laws of the Province of Alberta. The parties hereto agree to submit to the jurisdiction of the courts of the Province of Alberta in any actions related to this Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

SIGNED

Town of Claresholm (CLIENT)

MPE Engineering Ltd. (ENGINEER)

EXHIBIT A

MINIMUM INSURANCE REQUIREMENTS

This exhibit forms part of the Agreement between the Town of Claresholm and MPE Engineering Ltd.

The Engineer shall, at its own expense, maintain and keep in force during the term of this Agreement insurance coverage, as follows:

A.1 WORKERS' COMPENSATION

Workers' Compensation Coverage in accordance with the statutory requirements of the province in which the Services are to be performed, the province in which the Engineer's employees reside, and the province in which the Engineer is domiciled.

A.2 LIABILITY INSURANCE

(a)Comprehensive General Liability Insurance - covering operations in connection with this Agreement (other than the operation of automobiles), including employer's liability, Engineer's contingent, liability with respect to the operations of subcontractors, and contractual liability as respects liability assumed by Engineer under this Agreement. The limits of such insurance shall be not less than: Bodily Injury and Property Damage - (2,000,000) for any one accident, or equivalent limits.

(b)Automobile Liability Insurance - covering all vehicles used in connection with this Agreement. In respect of such vehicles not owned by Engineer, it shall maintain and keep in force non-owned automobile liability insurance protecting its liability, including that assumed under this Agreement. The limits of insurance under this provision shall not be less than: Bodily Injury (including passenger hazard) and Property Damage - Two Million Dollars (\$2,000,000) for any one accident, or equivalent limits. This insurance coverage will not extend to vehicles owned by the Lethbridge Northern Irrigation District, in the event that Lethbridge Northern Irrigation district vehicles are used by MPE staff the Lethbridge Northern Irrigation district shall ensure that insurance coverage is included for MPE staff.

(c)Professional Errors and Omission Liability Insurance - in the amount of One Million Dollars (\$1,000,000) per occurrence to an aggregate total of One Million Dollars (\$1,000,000).

A.3 INSURANCE REQUIRED BY LAW

The Engineer shall provide, at its own expense, any other insurance which is required by law.

Memo

To: Council
From: Administration
Date: March 6, 2009
Re: Budget 2009

OVERVIEW

Tax revenue and requisitions are based on 2008 actuals.

All union and non-union wage increases have been accounted for in the budget.

Issues: Water and garbage departments have deficits:

Options: - 1) Estimate higher revenue to negate deficit,

2) Look for cost savings (hard to do based on uncertainty with changes in water department over the next couple of years)

All departments have been reviewed by management and all known projects have been given an estimated cost in the budget.

Kris Holbeck, CA CAO Town of Claresholm



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TAXES AND GRANTS IN LIEU						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	50,802.14	52,235.00	0.00	50,000.00	50,000.00
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	749,720.23	717,517.00	0.00	749,000.00	749,000.00
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	6,013.61	6,436.00	0.00	6,000.00	6,000.00
1-00-00-108-00	TAXES LINEAR PROPERTY	159,030.19	151,763.00	0.00	159,000.00	159,000.00
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,524,331.77	2,548,478.00	0.00	2,500,000.00	2,500,000.00
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,348.04	6,348.00	0.00	6,300.00	6,300.00
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	73,919.19	73,919.00	0.00	73,000.00	73,000.00
*	TOTAL TAXES AND GRANTS IN LIEU	3,570,165.17	3,556,696.00	0.00	3,543,300.00	3,543,300.00
REVENUE GENERAL MUNICIPAL						
1-00-00-510-00	PENALTIES & COSTS TAXES	51,599.73	42,000.00	26,015.58	50,000.00	23,984.42
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	(264.62)	100.00	65.60	100.00	34.40
1-00-00-540-00	CONCESSION & FRANCHISE	91,060.17	76,000.00	19,697.71	90,000.00	70,302.29
1-00-00-550-00	INTEREST ON INVESTMENTS	37,946.81	60,000.00	66,224.76	34,999.99	(31,224.77)
1-00-00-560-00	SUNDRY	17,664.69	2,000.00	0.00	2,000.00	2,000.00
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	0.00	10,526.00	10,526.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,391.00	4,000.00	0.00	7,000.00	7,000.00
1-12-00-930-00	CONT FROM SURPLUS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE GEN MUNICIPAL	215,923.78	194,626.00	112,003.65	194,625.99	82,622.34
**	GROSS TOTAL MUNICIPAL REVENUE	3,786,088.95	3,751,322.00	112,003.65	3,737,925.99	3,625,922.34
REQUISITIONS						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	65,596.75	65,596.75	0.00	66,000.00	66,000.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	959,581.19	959,581.19	0.00	960,000.00	960,000.00
**	TOTAL REQUISITIONS	1,025,177.94	1,025,177.94	0.00	1,026,000.00	1,026,000.00
***P	NET REVENUE MUN PURPOSES	2,760,911.01	2,726,144.06	112,003.65	2,711,925.99	2,599,922.34

Based on
2008
Actuals

As
above



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
COUNCIL & OTHER LEGIS						
2-11-00-100-00	FRINGE BENEFITS LEGISLATIVE	833.84	4,500.00	97.94	900.00	802.06
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	8,915.50	7,500.00	1,540.00	9,000.00	7,460.00
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	25,290.38	27,000.00	4,323.00	30,000.00	25,677.00
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	3,392.28	3,500.00	653.63	3,500.00	2,846.37
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	11,228.74	10,500.00	1,356.02	12,000.00	10,643.98
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	0.00	0.00	0.00	500.00	500.00
*	TOTAL COUNCIL & OTHER LEGIS	49,660.74	53,000.00	7,970.59	55,900.00	47,929.41
***P	NET COSTS COUNCIL & LEGIS	(49,660.74)	(53,000.00)	(7,970.59)	(55,900.00)	(47,929.41)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV GEN ADMIN & OTHER						
1-12-00-414-00	SALE OF MATERIAL	11,910.40	2,000.00	93.00	5,000.00	4,907.00
1-12-00-416-00	CERTIFICATE FEES	9,250.00	8,000.00	685.00	9,000.00	8,315.00
1-12-00-418-00	AGT COMMISSION	0.00	0.00	0.00	0.00	0.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	29,860.00	26,000.00	7,150.00	29,000.00	21,850.00
1-12-00-562-00	FARM LAND RENTAL	5,961.00	6,000.00	30.00	6,000.00	5,970.00
1-12-00-568-00	ADMINISTRATION BUILDING RENT	3,514.62	4,000.00	644.00	3,500.00	2,856.00
1-12-00-570-00	SUNDRY RENTALS	9,856.67	8,000.00	3,667.67	8,000.00	4,332.33
1-12-00-595-00	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	151,376.42	0.00	0.00	0.00	0.00
1-12-00-910-00	GEN CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-12-00-920-00	CONTRIBUTION FROM RESERVES	0.00	0.00	0.00	0.00	0.00
1-12-00-940-00	CONT FROM CAPITAL	0.00	0.00	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	0.00	0.00	0.00	0.00	0.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	26,043.56	19,000.00	150.00	2,000.00	1,850.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	37,000.00	27,000.00	0.00	37,000.00	37,000.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	13,800.00	13,800.00	0.00	13,800.00	13,800.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	12,000.00	12,000.00	0.00	12,000.00	12,000.00
	* TOTAL REV GEN ADMIN & OTHER	316,572.67	131,800.00	12,419.67	131,300.00	118,880.33
EXPENSES GEN ADMIN & OTHER						
2-12-00-100-00	FRINGE BENEFITS ADMINISTRATION	61,711.73	58,900.00	10,079.28	63,000.00	52,920.72
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	121,382.31	118,850.00	22,009.25	125,000.00	102,990.75
2-12-00-131-00	MANAGEMENT CONSULTING FEES	5,033.63	5,000.00	0.00	5,000.00	5,000.00
2-12-00-135-00	SALARY ASSISTANTS	111,501.37	107,000.00	20,153.20	117,000.00	96,846.80
2-12-00-140-00	ADMIN JANITOR WAGES	16,740.57	25,200.00	3,328.71	19,000.00	15,671.29
2-12-00-145-00	ADMIN BUILD MTCE WAGES	0.00	0.00	0.00	0.00	0.00
2-12-00-150-00	ELECTIONS STAFF	0.00	0.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	0.00	0.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	12,973.03	0.00	0.00	0.00	0.00
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,430.83	15,000.00	3,603.12	15,000.00	11,396.88
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,801.48	2,000.00	666.66	2,500.00	1,833.34
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	10,277.57	5,000.00	200.00	5,000.00	4,800.00
2-12-00-215-00	OFFICE EXP, MILEAGE, FREIGHT	29.25	10,000.00	0.00	12,000.00	12,000.00
2-12-00-216-00	POSTAGE	12,829.73	0.00	299.04	0.00	(299.04)
2-12-00-217-00	TELEPHONE / FAX	9,320.13	11,000.00	387.00	13,500.00	13,113.00
2-12-00-220-00	PRINTING & STATIONERY	3,992.83	9,500.00	1,122.87	9,500.00	8,377.13
2-12-00-221-00	ASSOCIATION FEES	5,132.45	6,000.00	1,370.00	5,000.00	3,630.00
2-12-00-230-00	ASSESSOR	49,787.09	5,000.00	4,637.75	5,500.00	862.25
			133,000.00	11,601.68	69,600.00	57,998.32



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	0.00	0.00
2-12-00-232-00	AUDITOR	9,905.00	10,000.00	0.00	10,200.00	10,200.00
2-12-00-234-00	LEGAL EXPENSES	6,346.09	8,000.00	0.00	8,000.00	8,000.00
2-12-00-235-00	TAX RECOVERY	0.00	0.00	0.00	0.00	0.00
2-12-00-236-00	UNION NEGOTIATIONS	0.00	0.00	0.00	0.00	0.00
2-12-00-237-00	LAND TITLES FEES	1,051.00	500.00	15.00	1,500.00	1,485.00
2-12-00-238-00	COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	5,093.00	5,000.00	205.82	5,000.00	4,794.18
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	108,846.30	110,000.00	126,093.30	138,500.00	12,406.70
2-12-00-509-00	ADVERTISING - GENERAL	8,689.85	10,000.00	1,776.00	10,000.00	8,224.00
2-12-00-510-00	COFFEE SUPPLIES	2,116.82	2,500.00	417.49	2,500.00	2,082.51
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	12,284.18	10,000.00	0.00	5,000.00	5,000.00
2-12-00-512-00	OFFICE SUPPLIES	18,636.47	25,000.00	1,015.57	20,000.00	18,984.43
2-12-00-513-00	PHYSICIAN RECRUITMENT	18,884.81	35,000.00	11,773.27	0.00	(11,773.27)
2-12-00-514-00	ELECTIONS - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	3,365.19	2,500.00	235.91	3,500.00	3,264.09
2-12-00-518-00	BUILDING MTCE. - MATERIALS	472.50	2,500.00	0.00	2,500.00	2,500.00
2-12-00-540-00	OFFICE UTILITIES	16,604.88	18,000.00	3,833.09	18,000.00	14,166.91
2-12-00-541-00	MACKIN HALL UTILITIES	2,501.13	2,600.00	488.22	2,800.00	2,311.78
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	5,105.89	4,500.00	1,296.69	5,000.00	3,703.31
2-12-00-711-00	TAXI SUBSIDY	8,837.37	12,000.00	1,468.00	10,000.00	8,532.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	392,377.00	232,820.00	0.00	56,000.00	56,000.00
2-12-00-763-00	RESERVE FOR ACCTS. RECEIVABLE	0.00	0.00	0.00	0.00	0.00
2-12-00-764-00	CONT TO RESERVES GENERAL	100,000.00	0.00	0.00	0.00	0.00
2-12-00-766-00	FLOOD EXPENSES	0.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	24,000.00	24,000.00	15,100.00	57,000.00	41,900.00
2-12-00-771-00	FAIR DAYS	8,712.76	10,000.00	0.00	10,000.00	10,000.00
2-12-00-772-00	CANADA DAY	2,000.00	2,000.00	0.00	2,000.00	2,000.00
2-12-00-810-00	TEMPORARY LOAN INTEREST	289.73	500.00	23.16	500.00	476.84
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,104.11	2,258.06	146.17	2,500.00	2,353.83
2-12-00-986-00	PROPERTY CLEANUP	0.00	2,000.00	0.00	2,000.00	2,000.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,015.90	1,500.00	0.00	1,500.00	1,500.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	32,893.99	40,000.00	7,288.23	40,000.00	32,711.77
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	6,621.55	5,000.00	602.71	7,000.00	6,397.29
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,185.62	10,000.00	1,171.78	2,000.00	828.22
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	5,654.88	8,000.00	0.00	7,000.00	7,000.00
2-12-00-994-00	DAMAGE CLAIMS	470.00	1,000.00	0.00	1,000.00	1,000.00
* TOTAL EXP GEN ADMIN & OTHER		1,243,010.02	1,113,628.06	252,408.97	897,600.01	645,191.04
***P NET COSTS GEN ADMIN & OTHER		(926,437.35)	(981,828.06)	(239,989.30)	(766,300.01)	(526,310.71)

Only Projects to fund areas
 1) 16,000 CFO vehicle expense
 2) 40,000 backhoe reserve

Removed Physician flex incentives



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Per Tony's Budget AD

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FIRE FIGHTING						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	22,309.90	13,500.00	0.00	20,000.00	20,000.00
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	5,000.00	2,082.23	5,000.00	2,917.77
*	TOTAL REVENUE FIRE FIGHTING	28,309.90	18,500.00	2,082.23	25,000.00	22,917.77
EXPENSES FIRE FIGHTING						
2-23-00-100-00	FRINGE BENEFITS - FIRE DEPT.	2,421.60	2,500.00	512.32	2,700.00	2,187.68
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,461.20	25,000.00	0.00	25,200.00	25,200.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,949.49	3,000.00	433.40	3,000.00	2,566.60
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	25,173.83	10,000.00	231.31	10,000.00	9,768.69
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	12,202.53	18,100.00	4,602.29	30,000.00	25,397.71
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	0.00	1,000.00	0.00	0.00	0.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	0.00	0.00	0.00
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	13,875.00	13,875.00	11,655.00	12,000.00	345.00
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	6,271.19	7,500.00	1,982.98	6,500.00	4,517.02
2-23-00-762-00	FIRE DEPT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-23-00-520-00	FIRE DEPARTMENT - TRAINING INITIATIVE	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES FIRE FIGHTING	86,354.84	81,975.00	19,417.30	89,400.00	69,982.70
****P	NET COSTS FIRE FIGHTING	(58,044.94)	(63,475.00)	(17,335.07)	(64,400.00)	(47,064.93)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TOTAL REVENUE AMBULANCE						
1-25-00-840-00	AMBULANCE GRANT	60,165.00	60,165.00	0.00	0.00	0.00
*	TOTAL Total Revenue Ambulance	60,165.00	60,165.00	0.00	0.00	0.00
EXPENSES AMBULANCE						
2-25-00-200-00	AMBULANCE CONTRACT	122,555.55	126,570.00	21,314.00	31,971.00	10,657.00
*	TOTAL EXPENSES AMBULANCE	122,555.55	126,570.00	21,314.00	31,971.00	10,657.00
***P	NET COSTS AMBULANCE	(62,390.55)	(66,405.00)	(21,314.00)	(31,971.00)	(10,657.00)

3 months
\$10,657/month





TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT						
1-21-00-845-00	PROVINCIAL FINES COLLECTED	21,027.44	25,000.00	7,767.00	20,000.00	12,233.00
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,745.00	3,500.00	3,510.00	3,500.00	(10.00)
1-26-00-530-00	MUNICIPAL FINES COLLECTED	48,432.00	40,000.00	(125.00)	50,000.00	50,125.00
1-26-00-531-00	PROVINCIAL FINES COLLECTED	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE BYLAW ENFORCE	73,204.44	68,500.00	11,152.00	73,500.00	62,348.00
EXPENSES BYLAW ENFORCE						
2-26-00-111-00	WAGES - PEACE OFFICER	60,913.38	60,000.00	13,129.14	66,420.00	53,290.86
2-26-00-101-00	FRINGE BEN - PEACE OFFICER	11,983.77	13,000.00	2,675.34	14,200.00	11,524.66
2-66-00-101-00	BYLAW ASSISTANT WAGE	0.00	0.00	0.00	0.00	0.00
2-66-00-110-00	BYLAW ASSISTANT FRINGE BENEFITS	150.32	0.00	0.00	0.00	0.00
2-26-00-200-00	BYLAW - ANIMAL SERVICES	20,073.22	14,000.00	47.07	500.00	452.93
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	724.05	2,000.00	0.00	1,000.00	1,000.00
2-26-00-511-00	ADVERTISING - ENFORCEMENT	160.70	1,000.00	0.00	0.00	0.00
2-26-00-512-00	SUPPLIES - ENFORCEMENT	9,491.50	8,000.00	556.23	5,000.00	4,443.77
2-26-00-513-00	PEACE OFFICER TRAINING	1,214.20	0.00	406.99	2,000.00	1,593.01
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	0.00	0.00	20.00	1,500.00	1,480.00
2-26-00-762-00	CONT TO CAPITAL BYLAW	25,754.19	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES BYLAW ENFORCE	130,465.33	98,000.00	16,834.77	90,620.00	73,785.23
***P	NET COSTS BYLAW ENFORCEMENT	(57,260.89)	(29,500.00)	(5,682.77)	(17,120.00)	(11,437.23)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE EQUIPMENT POOL						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	1,500.00	2,000.00	625.00	1,500.00	875.00
1-31-00-920-00	P.W. CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	0.00	56,000.00	56,000.00
*	TOTAL REV EQUIPMENT POOL	57,500.00	58,000.00	625.00	57,500.00	56,875.00
EXP EQUIPMENT POOL						
2-31-00-100-00	FRINGE BEN. COMMON SERVICES	47,278.29	45,000.00	5,055.09	50,000.00	44,944.91
2-31-00-110-00	SALARY - SUPERINTENDENT	33,078.74	32,300.00	12,889.80	30,000.00	17,110.20
2-31-00-130-00	ENGINEERING SERVICES - WAGES	340.00	6,000.00	0.00	5,000.00	5,000.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	48,649.92	50,000.00	7,845.29	55,000.00	47,154.71
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	23,450.55	30,000.00	6,111.26	25,000.00	18,888.74
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	2,625.00	2,000.00	0.00	13,000.00	13,000.00
2-31-00-210-00	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	0.00	2,500.00	0.00	2,000.00	2,000.00
2-31-00-215-00	ENGINEERING SERVICES-TELEPHONE	0.00	0.00	0.00	0.00	0.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,241.80	3,200.00	323.28	3,500.00	3,176.72
2-31-00-217-00	SHOP EXPENSE - FREIGHT	3,372.53	5,000.00	385.99	4,000.00	3,614.01
2-31-00-512-00	ENG. SERV. - PLAN. & RESEARCH	0.00	0.00	0.00	0.00	0.00
2-31-00-513-00	ENG. SERVICE - MATERIALS	203.80	500.00	126.00	500.00	374.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	25,909.42	35,000.00	954.59	30,000.00	29,045.41
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	58,419.07	50,000.00	6,083.12	60,000.00	53,916.88
2-31-00-518-00	EQUIPMENT INSURANCE	8,010.00	9,000.00	8,807.00	9,000.00	193.00
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	80,287.98	90,000.00	17,974.83	80,000.00	62,025.17
2-31-00-521-00	EQUIPMENT OIL & GAS	85,142.38	80,000.00	6,166.13	90,000.00	83,833.87
2-31-00-525-00	COMMON TRAINING	3,574.21	8,000.00	234.98	5,000.00	4,765.02
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,234.74	10,000.00	2,087.27	10,000.00	7,912.73
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	80,440.45	0.00	0.00	0.00	0.00
*	TOTAL EXP EQUIPMENT POOL	513,258.88	458,500.00	75,044.63	472,000.00	396,955.37
***P	NET COSTS EQUIPMENT POOL	(455,758.88)	(400,500.00)	(74,419.63)	(414,500.00)	(340,080.37)

Includes
Town roof
repair
\$10,000



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ROADS & STREETS						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	44,019.27	41,000.00	0.00	44,000.00	44,000.00
1-32-00-841-00	PROV GRANTS- STREETS	0.00	0.00	0.00	0.00	0.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	0.00	0.00	1,200.00	1,200.00
*	TOTAL REVENUE ROADS & STREETS	45,219.27	41,000.00	0.00	45,200.00	45,200.00
EXPENSE STREETS & ROADS						
2-32-00-100-00	FRINGE BEN. ROADS, STREETS	24,354.56	27,000.00	1,971.48	27,000.00	25,028.52
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	30,668.54	40,000.00	163.52	34,999.99	34,836.47
2-32-00-120-00	STREET CLEANING - WAGES	9,771.27	10,000.00	0.00	15,000.00	15,000.00
2-32-00-130-00	SNOW REMOVAL - WAGES	20,888.82	20,000.00	14,004.24	25,000.00	10,995.76
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	4,110.86	5,000.00	142.62	6,000.00	5,857.38
2-32-00-200-00	STS.LANE,BLVD,MTCE.-CONT. SERV	0.00	0.00	0.00	0.00	0.00
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	0.00	1,000.00	0.00	0.00	0.00
2-32-00-211-00	TRAFF.& PARK. CONT.-CONT. SERV	0.00	0.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	706.00	0.00	0.00	0.00	0.00
2-32-00-260-00	STREET LIGHTS	104,988.66	1,500.00	15.00	1,000.00	985.00
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	59,168.40	95,000.00	12,221.55	110,000.00	97,778.45
2-32-00-510-00	STREET CLEANING - MATERIALS	0.00	65,000.00	51,621.00	65,000.00	13,379.00
2-32-00-520-00	SNOW REMOVAL - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	5,502.50	0.00	0.00	0.00	0.00
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	74,000.00	72,500.00	0.00	8,000.00	8,000.00
*	TOTAL EXPENSE STREETS & ROADS	334,159.61	352,000.00	80,139.41	365,999.99	74,000.00
***P	NET COSTS STREETS & ROADS	(288,940.34)	(311,000.00)	(80,139.41)	(320,799.99)	(240,660.58)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV AIRPORT SERVICES						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	7,000.00	1,200.00	3,000.00	1,800.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	2,000.00	1,000.00	0.00	2,000.00	2,000.00
1-33-00-840-00	PROV GOVT GRANTS AIRPORT	0.00	0.00	0.00	0.00	0.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	0.00	500.00	500.00
*	TOTAL REV AIRPORT SERVICES	9,700.00	8,500.00	1,200.00	5,500.00	4,300.00
EXP AIRPORT SERVICES						
2-33-00-100-00	FRINGE BEN AIRPORT SERVICES	1,179.81	1,200.00	16.51	1,500.00	1,483.49
2-33-00-110-00	FIELD & HANGAR - WAGES	3,106.11	3,000.00	71.00	4,000.00	3,929.00
2-33-00-200-00	FIELD & HANGAR - CONT. SERVICE	0.00	0.00	0.00	0.00	0.00
2-33-00-500-00	FIELD & HANGAR - MATERIALS	1,024.48	5,000.00	0.00	2,500.00	2,500.00
2-33-00-540-00	FIELD & HANGAR - UTILITIES	3,794.20	4,000.00	783.92	4,500.00	3,716.08
2-33-00-580-00	FIELD & HANGAR - INSURANCE	3,818.00	4,500.00	4,033.00	4,000.00	(33.00)
2-33-00-762-00	AIRPORT CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP AIRPORT SERVICES	12,922.60	17,700.00	4,904.43	16,500.00	11,595.57
***P	NET COSTS AIRPORT SERVICES	(3,222.60)	(9,200.00)	(3,704.43)	(11,000.00)	(7,295.57)

5 months
@ \$6001
month



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV STORM SEWER & DRAIN						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.22	6,000.00	0.00	6,400.00	6,400.00
*	TOTAL REV STORM SEWER & DRAIN	6,426.22	6,000.00	0.00	6,400.00	6,400.00
EXP STORM SEWER & DRAIN						
2-37-00-100-00	FRINGE BENEFITS - DRAINAGE	4,292.18	3,000.00	90.72	5,000.00	4,909.28
2-37-00-110-00	SIDEWALK MAINTENANCE - WAGES	0.00	0.00	0.00	0.00	0.00
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,072.28	5,000.00	71.62	3,000.00	2,928.38
2-37-00-130-00	DRAINAGE - WAGES	8,426.22	5,000.00	313.81	10,000.00	9,686.19
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	59,692.50	60,000.00	0.00	60,000.00	60,000.00
2-37-00-210-00	STROM SEWER MTCE-CONTR. SERV.	415.00	2,000.00	0.00	5,000.00	5,000.00
2-37-00-220-00	DRAINAGE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-00-510-00	SIDEWALK MAINTENANCE-MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	450.00	2,000.00	0.00	2,000.00	2,000.00
2-37-00-512-00	DRAINAGE - MATERIALS	0.00	0.00	0.00	0.00	0.00
2-37-00-762-00	DRAINAGE CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP STORM SEWER & DRAIN	75,348.18	77,000.00	476.15	85,000.00	84,523.85
***P	NET COSTS STORM SEWER & DRAIN	(68,921.96)	(71,000.00)	(476.15)	(78,600.00)	(78,123.85)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE WATER SERVICES						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,507.02	6,000.00	1,080.96	5,000.00	3,919.04
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	0.00	0.00	0.00	0.00
1-41-00-410-00	SALE OF WATER RESIDENTIAL	713,686.09	763,600.00	85,173.09	500,000.00	414,826.91
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	39,181.60	210,000.00	170,818.40
1-41-00-590-00	OTHER REVENUE WATER	15,801.27	12,000.00	3,768.62	15,000.00	11,231.38
1-41-00-910-00	WATER CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,268.81	2,300.00	0.00	2,300.00	2,300.00
1-41-00-992-00	PROVINCIAL GOVT GRANTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE WATER SERVICES	737,263.19	783,900.00	129,204.27	732,300.00	603,095.73
EXPENSE WATER SERVICE						
2-41-00-100-00	WATER SUPPLY FRINGE BENEFITS	55,078.18	50,000.00	2,610.24	60,000.00	57,389.76
2-41-00-110-00	SALARY - SUPERINTENDENT	20,000.00	20,000.00	0.00	25,000.00	25,000.00
2-41-00-120-00	WAGES - OPERATOR	59,779.91	56,000.00	9,331.02	65,000.00	55,668.98
2-41-00-121-00	MTCE-BLDG & EQUIP TRT PL LABOR	0.00	0.00	0.00	0.00	0.00
2-41-00-130-00	T & D WAGES	59,788.07	65,000.00	3,957.85	65,000.00	61,042.15
2-41-00-131-00	T & D STANDBY PERSONNEL	0.00	0.00	0.00	0.00	0.00
2-41-00-132-00	METER READINGS - WAGES	2,109.49	3,500.00	0.00	3,000.00	3,000.00
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	14,664.51	15,000.00	2,109.14	18,000.00	15,890.86
2-41-00-200-00	WATER COOP MEMBERSHIP	0.00	0.00	0.00	6,000.00	6,000.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	4,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	13,259.60	12,500.00	1,966.45	14,000.00	12,033.55
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,571.14	2,000.00	204.03	2,000.00	1,795.97
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	2,354.34	3,500.00	446.54	3,000.00	2,553.46
2-41-00-220-00	ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	4,615.95	20,000.00	0.00	5,000.00	5,000.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	14,726.71	10,000.00	3,454.79	15,000.00	11,545.21
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	6,147.31	30,000.00	1,499.79	10,000.00	8,500.21
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	19,151.61	25,000.00	629.86	25,000.00	24,370.14
2-41-00-514-00	PUMPING STATION MTCE - MAT	908.00	500.00	0.00	1,000.00	1,000.00
2-41-00-515-00	T & D - MATERIALS	55,732.30	40,000.00	537.82	45,000.00	44,462.18
2-41-00-516-00	BILLING SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	7,177.43	15,000.00	676.40	10,000.00	9,323.60
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	20,067.98	15,000.00	1,369.38	20,000.00	18,630.62
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,603.71	24,000.00	3,552.22	22,000.00	18,447.78
2-41-00-539-00	AIRPORT SYSTEM POWER	5,726.93	6,000.00	753.13	6,500.00	5,746.87
2-41-00-540-00	POWER - TREATMENT PLANT	40,702.05	50,000.00	3,466.86	45,000.00	41,533.14
2-41-00-541-00	POWER - NEW BOOSTER STATION	381.80	1,000.00	42.50	500.00	457.50

base don actuals of Aug-Dec/08

estimated costs for water Coop membership



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-41-00-542-00	PUMPING STATION - POWER	12,052.06	15,000.00	814.49	15,000.00	14,185.51
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	10,842.09	15,000.00	2,704.55	15,000.00	12,295.45
2-41-00-545-00	HEATING - NEW BOOSTER STATION	850.72	1,000.00	165.58	1,000.00	834.42
2-41-00-546-00	HEATING PUMPING STATION	1,471.77	1,500.00	332.57	1,700.00	1,367.43
2-41-00-547-00	AIRPORT SYSTEM HEATING	1,151.73	3,500.00	320.74	2,000.00	1,679.26
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,071.19	6,000.00	1,306.81	6,000.00	4,693.19
2-41-00-761-00	RESERVE ACCTS RECEIVABLE WATER	0.00	0.00	0.00	0.00	0.00
2-41-00-762-00	WATER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-41-00-764-00	CONTRIBUTION TO RESERVES	65,000.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	128,403.85	128,404.00	0.00	80,350.00	80,350.00
2-41-00-832-00	WATER DEBENTURES INTEREST	22,693.28	14,125.00	0.00	208,600.00	208,600.00
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	0.00	20,250.00	20,250.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	7,000.00	7,000.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	0.00	6,800.00	6,800.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	0.00	10,000.00	10,000.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	0.00	8,960.00	8,960.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	0.00	1,300.00	1,300.00
2-41-00-966-00	WATER PLANT WATER TESTING	7,878.12	25,000.00	4,708.00	9,000.00	4,292.00
2-41-00-987-00	WATER BAD DEBTS W/OFF	0.00	1,000.00	0.00	500.00	500.00
* TOTAL EXPENSE WATER SERVICE		736,571.83	733,839.00	46,960.76	863,460.00	816,499.24
****P NET COSTS WATER SERVICES		691.36	50,061.00	82,243.51	(131,160.00)	(213,403.51)

new debenture

Deficit has to be addressed



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SEWER SERVICES						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	268,331.75	260,000.00	45,913.68	265,000.00	219,086.32
1-42-00-920-00	CONT FROM RESERVES SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-990-00	NON GOVT CONTRIB SEWER	0.00	1,200.00	0.00	14,000.00	14,000.00
*	TOTAL REVENUE SEWER SERVICES	268,331.75	261,200.00	45,913.68	279,000.00	233,086.32
EXPENSES SEWER SERVICES						
2-42-00-100-00	SAN SEWER SERV ADMIN FRIN BEN	920.50	1,000.00	0.00	1,000.00	1,000.00
2-42-00-101-00	SEWER MTCE. - FRINGE BENEFITS	10,311.79	12,000.00	1,351.35	15,000.00	13,648.65
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	0.00	8,000.00	8,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	12,569.06	12,000.00	510.80	14,000.00	13,489.20
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	14,693.76	18,000.00	2,069.35	18,000.00	15,930.65
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	0.00	26,500.00	26,500.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	8,903.60	28,000.00	0.00	15,000.00	15,000.00
2-42-00-215-00	FREIGHT CHARGES	0.00	0.00	0.00	0.00	0.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	21,157.04	12,000.00	198.81	25,000.00	24,801.19
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	606.01	2,000.00	0.00	1,000.00	1,000.00
2-42-00-530-00	SEWER MAINTENANCE - CHEMICALS	0.00	0.00	0.00	0.00	0.00
2-42-00-763-00	SEWER CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	34,619.89	34,620.00	0.00	36,700.00	36,700.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	50,610.59	51,682.00	0.00	49,700.00	49,700.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	0.00	6,750.00	6,750.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	0.00	2,000.00	2,000.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	0.00	3,360.00	3,360.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	0.00	8,400.00	8,400.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	0.00	2,100.00	2,100.00
2-42-00-540-00	SEWER LAGOON MAINT - CHEMICALS	0.00	0.00	0.00	0.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,622.69	3,000.00	289.14	3,000.00	2,710.86
2-42-00-551-00	LIFT STATION - HEAT	854.10	1,500.00	192.91	1,500.00	1,307.09
2-42-00-552-00	SEWER LAGOON POWER	7,093.16	5,000.00	1,463.71	8,000.00	6,536.29
2-42-00-762-00	TRANSFER TO SEWER RESERVES	73,000.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES SEWER SERVICES	267,572.19	210,412.00	6,076.07	245,010.00	238,933.93
****P	NET COSTS SEWER SERVICES	759.56	50,788.00	39,837.61	33,990.00	(5,847.61)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE GARBAGE COLLECTION						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	293,215.74	287,500.00	49,985.06	290,000.00	240,014.94
1-43-00-920-00	GARB CONT FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE GARBAGE	293,215.74	287,500.00	49,985.06	290,000.00	240,014.94
EXP GARBAGE COLLECTION						
2-43-00-101-00	GARBAGE COLLECTION-FRINGE BENFT	28,203.82	28,000.00	3,191.27	32,000.00	28,808.73
2-43-00-100-00	GARBAGE ADMIN - FRINGE BENEFIT	1,341.30	1,000.00	0.00	1,500.00	1,500.00
2-43-00-102-00	LANDFILL MTCE. - FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	0.00	10,000.00	10,000.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	61,321.33	70,000.00	8,737.18	70,000.00	61,262.82
2-43-00-130-00	LANDFILL MAINTENANCE - WAGES	0.00	0.00	0.00	0.00	0.00
2-43-00-140-00	RECYCLING MTCE - WAGES	13,841.62	10,000.00	5,585.25	16,000.00	10,414.75
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	64,705.28	70,000.00	4,397.44	73,000.00	68,602.56
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	0.00	26,000.00	26,000.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	32,608.68	25,000.00	0.00	42,500.00	42,500.00
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	0.00	2,000.00	0.00	0.00	0.00
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	0.00	2,000.00	11,530.00	15,000.00	3,470.00
2-43-00-530-00	LANDFILL MAINTENANCE-MATERIALS	0.00	0.00	0.00	0.00	0.00
2-43-00-564-00	CONT TO RESERVES	18,000.00	0.00	0.00	0.00	0.00
2-43-00-763-00	GARB CONT TO CAP	0.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	0.00	2,800.00	2,800.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	0.00	32,480.00	32,480.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,300.00	1,300.00
*	TOTAL EXP GARBAGE COLLECTION	292,460.03	281,780.00	33,441.14	322,580.00	289,138.86
***P	NET COSTS GARBAGE COLLECTION	755.71	5,720.00	16,543.92	(32,580.00)	(49,123.92)

Deficit must be addressed



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

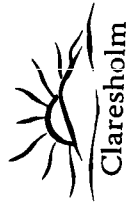
GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FCSS						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	86,923.00	79,891.00	20,490.00	85,975.00	65,485.00
1-51-00-100-01	SUBSIDY ASC	6,673.20	0.00	5,044.00	17,000.00	11,956.00
1-51-00-100-05	GRANTS - ASC	2,692.87	0.00	0.00	0.00	0.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	20,069.00	19,973.00	0.00	21,494.00	21,494.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,704.45	35,484.00	9,624.86	39,700.00	30,075.14
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	351.52	2,139.00	0.00	2,000.00	2,000.00
1-51-00-104-02	COMMUNITY CHOOSE WELL	5,000.00	0.00	0.00	0.00	0.00
1-51-00-105-00	FCSS - INTEREST EARNED	777.84	650.00	0.00	600.00	600.00
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	300.00	0.00	0.00	0.00	0.00
1-51-00-101-01	CALGARY HEALTH OP	24,136.00	24,136.00	0.00	24,136.00	24,136.00
1-51-00-102-01	OTHER FUNDING & FEES OP	1,050.00	264.00	15.00	500.00	485.00
1-51-00-103-01	FUNDING - I.N. OP	0.00	0.00	0.00	0.00	0.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	6,000.00	11,000.00	0.00	0.00	0.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	13,995.00	7,736.00	3,736.00	29,700.00	25,964.00
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	0.00	19,400.00	19,400.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,665.00	0.00	0.00	1,500.00	1,500.00
1-51-00-100-06	CFSA FUNDING RC	29,774.00	28,365.00	0.00	29,774.00	29,774.00
1-51-00-101-06	OTHER FUNDING & FEES RC	1,207.70	0.00	0.00	100.00	100.00
	* TOTAL REVENUE FCSS	240,319.58	209,638.00	38,909.86	271,879.00	232,969.14
EXPENSE FCSS GENERAL						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	50,482.25	45,500.00	11,051.50	53,230.00	42,178.50
2-51-00-101-00	WAGES & SALARIES ADMIN	0.00	0.00	0.00	0.00	0.00
2-51-00-102-00	EI EXPENSE	995.44	2,953.00	267.65	0.00	(267.65)
2-51-00-103-00	CPP EXPENSE	2,054.80	4,418.00	517.55	0.00	(517.55)
2-51-00-104-00	WCB EXPENSE	101.58	591.00	0.00	0.00	0.00
2-51-00-105-00	BENEFITS EXPENSE	3,050.02	2,804.00	337.88	10,150.00	9,812.12
2-51-00-106-00	LAPP CONTRIBUTIONS	3,591.87	3,359.00	1,014.24	0.00	(1,014.24)
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,182.29	600.00	325.67	1,000.00	674.33
2-51-00-108-00	ADVERTISING & PROMOTION	515.21	600.00	30.00	600.00	570.00
2-51-00-109-00	ACCOUNTING & LEGAL	142.50	2,600.00	0.00	0.00	0.00
2-51-00-110-00	BAD DEBTS EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-111-00	MEMBERSHIPS	564.00	700.00	0.00	0.00	0.00
2-51-00-112-00	OFFICE EXPENSES	5,546.28	6,317.00	367.00	600.00	233.00
2-51-00-113-00	RENT EXPENSE	10,074.12	10,200.00	297.90	2,500.00	2,202.10
2-51-00-114-00	GENERAL & ADMIN EXPENSES	1,941.11	1,800.00	1,679.02	10,900.00	9,220.98
2-51-00-115-00	JANITORIAL EXPENSES	3,906.67	3,600.00	285.72	1,800.00	1,514.28
				349.70	3,400.00	3,050.30



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-116-00	TELEPHONE & UTILITIES	5,894.54	6,000.00	615.34	6,000.00	5,384.66
2-51-00-117-00	TRAVEL & MEALS	3,096.56	2,000.00	16.25	3,000.00	2,983.75
2-51-00-118-00	INSURANCE EXPENSE	425.00	0.00	0.00	450.00	450.00
2-51-00-119-00	INTEREST & BANK CHARGES	0.00	0.00	0.00	0.00	0.00
2-51-00-120-00	MISCELLANEOUS EXPENSE	220.00	0.00	0.00	0.00	0.00
2-51-00-122-00	ADMIN ALLOCATION - GENERAL	10,000.00	0.00	0.00	0.00	0.00
2-51-00-999-00	ALLOCATION TO PROGRAMS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FCSS GENERAL	103,794.24	94,042.00	17,155.42	93,630.00	76,474.58
FCSS OUTREACH PROGRAM						
2-51-00-100-01	WAGES OP	28,568.97	35,000.00	5,512.50	40,040.00	34,527.50
2-51-00-105-01	BENEFITS OP	563.27	500.00	540.32	4,805.00	4,264.68
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	302.86	400.00	301.50	500.00	198.50
2-51-00-108-01	ADVERTISING OP	738.98	500.00	0.00	800.00	800.00
2-51-00-113-01	RENT ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-116-01	CELL PHONE OP	338.34	360.00	24.50	360.00	335.50
2-51-00-117-01	TRAVEL & MEALS OP	1,713.43	1,500.00	438.70	1,500.00	1,061.30
2-51-00-120-01	SUPPLIES OP	2,725.41	600.00	0.00	2,000.00	2,000.00
2-51-00-122-01	ADMIN ALLOCATION OP	0.00	0.00	0.00	0.00	0.00
2-51-00-123-01	DRUG COALITION EXPENSE	6,052.92	11,000.00	0.00	0.00	0.00
2-51-00-123-02	COMMUNITY CHOOSE WELL	5,047.99	0.00	0.00	0.00	0.00
*	TOTAL FCSS OUTREACH PROGRAM	46,052.17	49,860.00	6,817.52	50,005.00	43,187.48
AFTER SCHOOL CARE EXPENSES						
2-51-00-100-02	WAGES ASC	34,533.88	23,582.00	7,634.02	36,847.99	29,213.97
2-51-00-105-02	BENEFITS ASC	2,754.93	0.00	85.46	2,500.00	2,414.54
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	59.90	300.00	114.29	300.00	185.71
2-51-00-108-02	ADVERTISING ASC	522.95	200.00	0.00	300.00	300.00
2-51-00-116-02	CELL PHONE ASC	305.81	360.00	24.89	360.00	335.11
2-51-00-117-02	TRAVEL & MEALS ASC	369.86	0.00	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES ASC	3,306.72	800.00	385.28	1,200.00	814.72
2-51-00-120-10	GRANTS EXPENSE - ASC	2,692.87	0.00	1,726.12	0.00	(1,726.12)
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	0.00	0.00	0.00
2-51-00-124-02	UNITED CHURCH ASC	3,150.00	1,500.00	900.00	3,600.00	2,700.00
2-51-00-125-02	NUTRITION/SNACKS ASC	1,366.86	1,100.00	359.10	1,000.00	640.90
*	TOTAL AFTER SCHOOL CARE EXPEN	49,063.78	27,842.00	11,229.16	46,107.99	34,878.83
SUMMER FIJN EXPENSES						
2-51-00-100-03	WAGES SF	0.00	0.00	0.00	27,720.00	27,720.00
2-51-00-105-03	BENEFITS SF	0.00	0.00	0.00	0.00	0.00
2-51-00-108-03	ADVERTISING SF	0.00	0.00	0.00	300.00	300.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-116-03	CELL PHONE SF	0.00	0.00	0.00	0.00	0.00
2-51-00-120-03	SUPPLIES SF	800.00	0.00	0.00	4,316.00	4,316.00
2-51-00-122-03	ADMIN ALLOCATION SF	0.00	0.00	0.00	0.00	0.00
2-51-00-124-03	NUTRITION/SNACKS SF	0.00	0.00	0.00	0.00	0.00
*	TOTAL SUMMER FUN EXPENSES	800.00	0.00	0.00	32,336.00	32,336.00
	OTHER PROGRAM EXPENSES					
2-51-00-100-04	WAGES - OTHER	0.00	0.00	300.00	0.00	(300.00)
2-51-00-105-04	BENEFITS - OTHER	0.00	0.00	0.00	0.00	0.00
2-51-00-108-04	ADVERTISING - OTHER	1,358.80	650.00	0.00	1,000.00	1,000.00
2-51-00-120-04	SUPPLIES - OTHER	457.52	2,444.00	0.00	600.00	600.00
2-51-00-122-04	ADMIN ALLOCATION - OTHER	0.00	0.00	0.00	0.00	0.00
*	TOTAL OTHER PROGRAM EXPENSES	1,816.32	3,094.00	300.00	1,600.00	1,300.00
	PROGRAM GRANTS EXPENSE					
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	8,750.00	9,300.00	12,600.00	18,600.00	6,000.00
*	TOTAL PROGRAM GRANTS EXPENSE	8,750.00	9,300.00	12,600.00	18,600.00	6,000.00
	RESOURCE CENTRE EXPENSES					
2-51-00-100-06	WAGES RC	22,859.00	25,000.00	3,573.75	25,000.00	21,426.25
2-51-00-105-06	BENEFITS RC	2,038.99	0.00	142.95	3,000.00	2,857.05
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	50.00	0.00	0.00	500.00	500.00
2-51-00-108-06	ADVERTISING RC	775.53	500.00	0.00	500.00	500.00
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	0.00	0.00	0.00
2-51-00-120-06	SUPPLIES RC	692.97	0.00	100.00	600.00	500.00
2-51-00-122-06	ADMIN ALLOCATION RC	(10.00)	0.00	0.00	0.00	0.00
*	TOTAL RESOURCE CENTRE EXPENSE	26,406.49	25,500.00	3,816.70	29,600.00	25,783.30
***P	NET COSTS FCSS	3,636.58	0.00	(13,008.94)	0.01	13,008.95

Budget
nets to 0



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES DAYCARE SERVICES						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	20,069.00	19,973.00	0.00	21,494.00	21,494.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	4,367.00	26,202.00	21,835.00
*	TOTAL EXP DAYCARE SERVICES	46,271.00	46,175.00	4,367.00	47,696.00	43,329.00
***P	NET COSTS DAYCARE SERVICES	(46,271.00)	(46,175.00)	(4,367.00)	(47,696.00)	(43,329.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE CEMETERY SERV						
1-56-00-410-00	CEMETERY FEES	13,446.43	15,000.00	3,250.00	14,000.00	10,750.00
1-56-00-840-00	PROV COND GRANTS CEMETERY	0.00	0.00	0.00	0.00	0.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	0.00	1,000.00	1,000.00
*	TOTAL REVENUE CEMETERY SERV	14,446.43	16,000.00	3,250.00	15,000.00	11,750.00
EXPENSE CEMETERY SERV						
2-56-00-100-00	CEMETERIES FRINGE BENEFITS	5,299.73	3,000.00	59.18	6,000.00	5,940.82
2-56-00-110-00	CEMETERY WAGES	12,016.94	12,000.00	380.77	15,000.00	14,619.23
2-56-00-510-00	CEMETERY MATERIALS	4,290.29	2,000.00	0.00	4,500.00	4,500.00
*	TOTAL EXPENSE CEMETERY SERV	21,606.96	17,000.00	439.95	25,500.00	25,060.05
***P	NET COSTS CEMETERY SERVICES	(7,160.53)	(1,000.00)	2,810.05	(10,500.00)	(13,310.05)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PHYSICIAN RECRUITMENT						
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	0.00	0.00	0.00	30,000.00	30,000.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	0.00	0.00	0.00	20,000.00	20,000.00
1-57-00-102-00	TOWN OF STAVELY GRANT	0.00	0.00	0.00	2,500.00	2,500.00
1-57-00-103-00	TOWN OF GRANUM GRANT	0.00	0.00	0.00	2,000.00	2,000.00
1-57-00-104-00	RPAP GRANT	0.00	0.00	0.00	10,000.00	10,000.00
*	TOTAL REV PHYSICIAN RECRUITMEN	0.00	0.00	0.00	64,500.00	64,500.00
EXP PHYSICIAN RECRUITMENT						
2-57-00-110-00	HOUSING COSTS	0.00	0.00	0.00	36,000.00	36,000.00
2-57-00-120-00	CLINIC TAX RELIEF	0.00	0.00	0.00	11,000.00	11,000.00
2-57-00-130-00	DISCRETIONARY EXPENSES	0.00	0.00	0.00	17,500.00	17,500.00
*	TOTAL EXP PHYSICIAN RECRUITMEN	0.00	0.00	0.00	64,500.00	64,500.00
***P	NET COSTS PHYSICIAN RECRUIT	0.00	0.00	0.00	0.00	0.00

New Department



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE AG SERVICES						
1-62-00-840-00	PROV. GRNTS-INSECTICIDE & HERB	0.00	0.00	0.00	0.00	0.00
1-62-00-841-00	NON GOVT GRANTS WEED CONTROL	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE AG SERVICES	0.00	0.00	0.00	0.00	0.00
EXPENSES AG SERVICES						
2-62-00-100-00	PEST CONT ADMIN FRINGE BENEFIT	469.64	500.00	30.44	600.00	569.56
2-62-00-110-00	PEST CONTROL ADMIN SUPERVISION	0.00	0.00	0.00	0.00	0.00
2-62-00-111-00	PEST CONTROL WAGES	665.80	1,500.00	135.00	1,200.00	1,065.00
2-62-00-121-00	WEED CONTROL INSPECTOR WAGES	0.00	0.00	0.00	0.00	0.00
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,014.74	0.00	0.00	1,500.00	1,500.00
2-62-00-200-00	WEED CONTROL FRINGE BENEFITS	217.50	0.00	0.00	800.00	800.00
2-62-00-211-00	PEST CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-221-00	WEED CONTROL ADMIN CONFERENCE	0.00	0.00	0.00	0.00	0.00
2-62-00-514-00	PEST CONTROL CHEMICALS	701.65	1,500.00	0.00	1,000.00	1,000.00
2-62-00-515-00	WEED CONTROL CHEMICALS	4,205.33	1,500.00	0.00	4,500.00	4,500.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	1,000.00	0.00	0.00	0.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	1,000.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSES AG SERVICES	7,274.66	7,000.00	165.44	10,600.00	10,434.56
***P	NET COSTS AG SERVICES	(7,274.66)	(7,000.00)	(165.44)	(10,600.00)	(10,434.56)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PLANNING/DEVELOPMENT						
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR		15,000.00	6,042.53	10,000.00	3,957.47
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	9,794.53	20,000.00	1,460.00	16,000.00	14,540.00
1-66-00-840-00	MUNICIPAL PLANNING FEES	16,025.22	0.00	0.00	1,000.00	1,000.00
*	TOTAL REV PLANNING/DEVELOPMENT	25,819.75	35,000.00	7,502.53	27,000.00	19,497.47
EXP PLANNING/DEVELOPMENT						
2-26-00-110-00	WAGES - DEVELOPMENT	47,661.32	47,500.00	9,572.86	56,750.00	47,177.14
2-26-00-100-00	FRINGE BEN - DEVELOPMENT	10,177.38	11,500.00	2,081.13	11,500.00	9,418.87
2-66-00-100-00	ASSISTANT WAGE	8,016.69	8,000.00	2,992.50	17,000.00	14,007.50
2-66-00-111-00	DEVELOPMENT ASSISTANT FRINGE BENE	627.68	400.00	317.05	1,100.00	782.95
2-66-00-200-00	PROFESSIONAL SERVICES	11,494.36	16,000.00	0.00	13,000.00	13,000.00
2-66-00-201-00	DEVELOPMENT - LEGAL	6,282.51	9,800.00	0.00	7,000.00	7,000.00
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	3,800.00	0.00	0.00	0.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	775.27	0.00	58.45	1,000.00	941.55
2-66-00-204-00	DEVELOPMENT - ADVERTISING	988.34	2,500.00	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	1,301.06	2,100.00	0.00	1,500.00	1,500.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	(1,000.00)	10,000.00	841.20	0.00	(841.20)
2-66-00-215-00	S&DAB EXPENSES	0.00	0.00	727.41	5,000.00	4,272.59
2-12-00-998-00	PLANNING FUND	33,898.00	50,000.00	18,259.00	40,000.00	21,741.00
*	TOTAL EXP PLANNING/DEVELOPMENT	120,222.61	161,600.00	34,849.60	153,850.00	119,000.40
***P	NET COSTS PLANNING/DEVELOPME	(94,402.86)	(126,600.00)	(27,347.07)	(126,850.00)	(99,502.93)

Based on costs of one SDAB
 APPEAL session, CPR (and
 work (utility corridor plan),
 Museum Library
 realignments
 KJ



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE REC BOARD						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	15,000.00	0.00	25,000.00	25,000.00
* TOTAL REVENUE REC BOARD		25,000.00	15,000.00	0.00	25,000.00	25,000.00
EXPENSES REC BOARD						
2-71-00-100-00	FRINGE BEN HUMAN RES ADMIN	0.00	0.00	0.00	0.00	0.00
2-71-00-110-00	HUMAN RESOURCES MANAGER WAGES	0.00	0.00	0.00	0.00	0.00
2-71-00-211-00	REC TRAVEL & CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
2-71-00-212-00	RECREATION CONFERENCES	0.00	0.00	0.00	0.00	0.00
2-71-00-213-00	REC DELEGATES TRAVEL & SUB	0.00	0.00	0.00	0.00	0.00
2-71-00-221-00	RECREATION ADVERTISING	0.00	0.00	0.00	0.00	0.00
2-71-00-222-00	REC SUBSCRIP & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
2-71-00-510-00	RECREATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-71-00-990-00	REC MISC P.R.	0.00	0.00	0.00	0.00	0.00
* TOTAL EXPENSES REC BOARD		0.00	0.00	0.00	0.00	0.00
***P NET COSTS REC BOARD		25,000.00	15,000.00	0.00	25,000.00	25,000.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ARENA						
1-72-00-418-00	VENDING MACHINES	56.21	0.00	11.43	0.00	(11.43)
1-72-00-562-00	MINOR HOCKEY RENTALS	27,552.99	24,000.00	11,049.32	27,000.00	15,950.68
1-72-00-564-00	FIGURE SKATING RENTALS	17,604.42	17,000.00	4,919.20	17,000.00	12,080.80
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	0.00	1,200.00	1,200.00
1-72-00-566-00	ADULT & ZONE "AA"	13,197.79	12,000.00	4,805.63	13,000.00	8,194.37
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	500.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,900.00	1,500.00	550.00	1,500.00	950.00
1-72-00-570-00	OTHER RENTALS	11,340.71	5,000.00	1,897.99	10,000.00	8,102.01
1-72-00-844-00	PROV GRANTS ARENA	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE ARENA	73,852.12	62,800.00	23,233.57	70,700.00	47,466.43
EXPENSES ARENA						
2-72-00-104-00	FRINGE BENEFITS ARENA	25,392.54	19,000.00	3,528.94	28,000.00	24,471.06
2-72-00-140-00	ARENA OPERATION WAGES	65,364.76	62,000.00	16,826.69	67,000.00	50,173.31
2-72-00-210-00	ARENA OPERATION CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-72-00-216-00	ARENA TELEPHONE	1,712.98	1,900.00	296.00	1,900.00	1,604.00
2-72-00-530-00	ARENA MATERIALS	15,672.44	30,000.00	3,303.81	20,000.00	16,696.19
2-72-00-560-00	ARENA UTILITIES	53,271.37	60,000.00	10,271.03	60,000.00	49,728.97
2-72-00-762-00	ARENA CONT TO CAPITAL	12,334.45	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES ARENA	173,748.54	172,900.00	34,226.47	176,900.00	142,673.53
***P	NET COSTS ARENA	(99,896.42)	(110,100.00)	(10,992.90)	(106,200.00)	(95,207.10)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE PARKS						
1-72-00-572-00	PARK CAMPING FEES	50,421.90	50,000.00	0.00	50,000.00	50,000.00
1-72-00-840-00	PROV GRANTS PARKS	0.00	0.00	0.00	0.00	0.00
1-72-00-850-00	PARKS MAINTENANCE CONTRACT	0.00	0.00	0.00	0.00	0.00
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	40,000.00	0.00	40,000.00	40,000.00
1-72-00-992-00	TRUST DEPOSIT CONT TO PARK DEV	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	50,421.90	90,000.00	0.00	90,000.00	90,000.00
EXPENSES PARKS						
2-72-00-105-00	FRINGE BENEFITS PARKS	29,903.84	19,000.00	903.07	32,000.00	31,096.93
2-72-00-151-00	PARKS OPERATION WAGES	67,116.02	60,000.00	273.44	73,000.00	72,726.56
2-71-00-513-00	LRSD LAWNCARE WAGES	0.00	0.00	0.00	0.00	0.00
2-72-00-535-00	PARKS MATERIALS	14,917.90	25,000.00	100.00	20,000.00	19,900.00
2-72-00-537-00	PARK DEV MATERIAL	100,282.81	120,000.00	0.00	40,000.00	40,000.00
2-72-00-570-00	PARKS UTILITIES	11,236.26	13,000.00	1,251.66	18,000.00	16,748.34
2-72-00-761-00	PARKS CONT TO CAPITAL	6,575.00	0.00	0.00	20,000.00	20,000.00
*	TOTAL EXPENSES PARKS	230,031.83	237,000.00	2,528.17	203,000.00	200,471.83
***P	NET COSTS PARKS	(179,609.93)	(147,000.00)	(2,528.17)	(113,000.00)	(110,471.83)

Left same as 2008 based on new sites
Not used in 08

Increase due to Spray park + new sites

Reserve for 2010 Playground up grade.



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE PROGRAMS						
1-72-00-413-00	BALL DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
1-72-00-841-00	PROV GRANTS PROGRAMS	0.00	0.00	0.00	0.00	0.00
1-72-00-571-00	SOUTHERN ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
1-72-00-416-00	RECREATION PROGRAMS	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PROGRAMS	0.00	0.00	0.00	0.00	0.00
EXPENSES REC PROGRAMS						
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
2-71-00-512-00	SOUTH ALBERTA SUMMER GAMES	0.00	0.00	0.00	0.00	0.00
2-72-00-511-00	REC PROGRAM MATERIALS	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES REC PROGRAMS	50,000.00	50,000.00	50,000.00	50,000.00	0.00
***P	NET COSTS REC PROGRAMS	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SWIM POOL						
1-72-00-410-00	RED CROSS SWIM LESSONS	34,184.87	36,000.00	7,700.43	34,999.99	27,299.56
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,658.24	46,000.00	11,585.77	47,000.00	35,414.23
1-72-00-560-00	SWIM POOL RENTAL	9,630.62	5,000.00	738.11	9,000.00	8,261.89
*	TOTAL REVENUE SWIM POOL	91,473.73	87,000.00	20,024.31	90,999.99	70,975.68
EXPENSES SWIM POOL						
2-72-00-102-00	FRINGE BENEFITS SWIM POOL	20,100.30	42,000.00	2,813.94	25,000.00	22,186.06
2-72-00-103-00	FRINGE BENEFITS SWIM POOL OPER	0.00	0.00	0.00	0.00	0.00
2-72-00-130-00	SWIM POOL LIFEGUARDS	150,219.83	160,000.00	23,830.33	170,000.00	146,169.67
2-72-00-131-00	SWIM POOL OPERATION WAGES	0.00	0.00	0.00	0.00	0.00
2-72-00-132-00	DAY CAMP WORKERS	11,027.55	0.00	0.00	0.00	0.00
2-72-00-133-00	DAYCAMP WORKERS FRINGE BENEFITS	1,164.91	0.00	0.00	0.00	0.00
2-72-00-200-00	SWIM POOL OP CONT SERVICE	0.00	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	725.25	4,000.00	928.78	4,000.00	3,071.22
2-72-00-215-00	SWIM POOL TELEPHONE	2,624.28	2,600.00	430.38	2,800.00	2,369.62
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	19,398.61	17,000.00	1,668.71	20,000.00	18,331.29
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	6,009.07	12,000.00	899.60	8,000.00	7,100.40
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	(1,304.84)	0.00	1,304.84
2-72-00-550-00	SWIM POOL OPERATION UTILITIES	0.00	0.00	0.00	0.00	0.00
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	16,948.20	16,949.00	0.00	18,500.00	18,500.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	10,684.38	11,281.00	0.00	9,800.00	9,800.00
*	TOTAL EXPENSES SWIM POOL	238,902.38	265,830.00	29,266.90	258,100.00	228,833.10
****P	NET COSTS SWIM POOL	(147,428.65)	(178,830.00)	(9,242.59)	(167,100.01)	(157,857.42)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
MUSEUM REVENUE						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	0.00	18,630.00	18,630.00
1-74-00-920-00	SUB RESERVE CONT TO MUSEUM	0.00	0.00	0.00	0.00	0.00
1-74-00-840-00	MUSEUM PROV GRANT	9,280.00	7,500.00	17,630.00	9,280.00	(8,350.00)
1-74-00-410-00	MUSEUM	5,989.45	5,000.00	0.00	6,000.00	6,000.00
*	TOTAL MUSEUM REVENUE	16,269.45	13,500.00	17,630.00	33,910.00	16,280.00
EXPENSES MUSEUM						
2-74-00-100-00	MUSEUM FRINGE BENEFITS	1,995.05	1,200.00	456.00	2,500.00	2,044.00
2-74-00-101-00	TOURIST INFO CENTRE-FRINGE BEN	1,831.11	1,000.00	0.00	2,000.00	2,000.00
2-74-00-120-00	MUSEUM WAGES	16,396.91	18,200.00	45.48	27,000.00	26,954.52
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	16,521.54	17,500.00	0.00	18,000.00	18,000.00
2-74-00-200-00	MUSEUM CONTRACTED SERV	0.00	0.00	0.00	0.00	0.00
2-74-00-201-00	TOURIST INFO CENT. CONT. SERV.	0.00	0.00	0.00	0.00	0.00
2-74-00-510-00	MUSEUM MATERIALS	5,554.94	4,000.00	0.00	10,000.00	10,000.00
2-74-00-542-00	MUSEUM UTILITIES	7,151.28	9,000.00	1,249.23	15,000.00	13,750.77
2-74-00-543-00	MUSEUM EXPANSION UTILITIES	0.00	0.00	952.78	0.00	(952.78)
2-74-00-762-00	CONT TO CAP MUSEUM SITE	17,450.23	21,000.00	0.00	0.00	0.00
*	TOTAL EXPENSES MUSEUM	66,901.06	71,900.00	2,703.49	74,500.00	71,796.51
***P	NET COSTS MUSEUM	(50,631.61)	(58,400.00)	14,926.51	(40,590.00)	(55,516.51)



TOWN OF CLARESHOLM

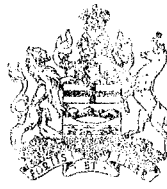
REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE LIBRARY						
1-74-00-841-00	LIBRARY PROVINCIAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE LIBRARY	0.00	0.00	0.00	0.00	0.00
EXPENSES LIBRARY						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,280.76	8,000.00	969.43	7,000.00	6,030.57
2-74-00-540-00	LIBRARY UTILITIES	14,489.36	15,000.00	2,526.98	16,000.00	13,473.02
2-74-00-998-00	CHINOOK ARCH LIBRARY	16,217.45	15,800.00	9,416.50	16,500.00	7,083.50
2-74-00-770-00	LIBRARY GRANT	97,900.00	97,900.00	0.00	97,900.00	97,900.00
*	TOTAL EXPENSES LIBRARY	134,887.57	136,700.00	12,912.91	137,400.00	124,487.09
****P	NET COSTS LIBRARY	(134,887.57)	(136,700.00)	(12,912.91)	(137,400.00)	(124,487.09)
****	YEAR TO DATE (SURPLUS)/DEFICIT	(3,552.75)	0.00	313,231.12	(36,648.98)	(349,880.10)

Surplus

INFORMATION ITEMS

*INFO.
March 9*



LEGISLATURE OFFICE:
642 LEGISLATURE ANNEX
9718 - 107 STREET
EDMONTON, ALBERTA T5K 1E4
TELEPHONE: (780) 427-3001
FAX: (780) 415-0951

LEGISLATIVE ASSEMBLY
ALBERTA

CONSTITUENCY OFFICE:
LIVINGSTONE-MACLEOD CONSTITUENCY
2115 - 2ND AVENUE, BOX 69
FORT MACLEOD, ALBERTA T0L 0Z0
TELEPHONE: (403) 553-2400
FAX: (403) 553-2133

EVAN BERGER, M.L.A.
LIVINGSTONE-MACLEOD CONSTITUENCY
Parliamentary Assistant to Minister of Sustainable Resource Development

February 27, 2009

Ted Menzies, MP
Macleod
PO Box 40
Claresholm, AB T0L 0T0

Dear Mr. Menzies,

RE: Canada Building Fund

I support the application made by the Town of Claresholm regarding a sewage cavity trunk from 43rd Avenue and 3rd Street West to the Claresholm Industrial Airport.

Some residents of Claresholm have been the victims of regular sewer backup due to an inadequate drainage system. This trunk will alleviate this problem as well as reduce the likelihood of untreated effluent ending up directly in Willow Creek.

These water infrastructure projects reflect prudent planning on the part of the Town to maintain a safe and effective water system.

Sincerely,

Evan Berger, MLA
Livingstone-Macleod

✓ cc: Rob Steel, Mayor

Minutes of the FCSS Board Meeting February 18, 2009

Present: Earl Hemmaway, Connie Quayle, Tara Bishoff, Debbie Goeseels
Regrets/Absent: Shirley Isaacson, Danielle Slettede, Allison McKee

Earl called the meeting to order at approximately 7:10 PM.

1. Approval of the agenda was moved by Tara; **Motion 0201:09** carried.
2. Connie moved approval of minutes from the last board meeting January 21, 2009; **Motion 0202:09** carried.
3. Financial reporting consisted of January 2009 revenue and expenses only as received from the Town. Our 2009 budget has not yet been input as the Town is currently in the process of working with auditors for year end. Tara moved to accept the financial information for January 2009 as presented; **Motion 0203:09** carried.
4. Debbie reviewed the correspondence folder; items were accepted as information.
5. Staff reports were reviewed. Tara moved staff reports for January 2009 be accepted as presented; **Motion 0204:09** carried.
 - Resource Centre – for January 09
 - Director – for January 09
 - Outreach Program - none
6. Sub-committee reports: There were no reports from sub committee's but meetings need to take place within a few months to review P&P. Members of each committee are as follow:
 - Policy & Procedure – Connie, Danielle
 - Finance – Shirley, Tara
 - Personnel – Earl, Shirley, Allison
7. Old Business: None
8. New Business:
 - 8.1 Motions arising from correspondence or staff reports: None
 - 8.2 Proposal from Forward Solutions – contracting for private counselling. After some discussion about what type of clients would be referred; differences between this service and the free mental health counsellor at the clinic, and needs of the community balanced with budget it was suggested we could try the private counselling for perhaps 10 – 20 sessions with clients being able to access the counsellor for 3 sessions. We can then review the value based upon feedback and go from there. Connie made a motion; **Motion 0205:09** to purchase between 10 and 20 sessions of private counselling to be offered to the clients of FCSS in blocks of 3 sessions per client on a trial basis. Carried.
9. The next meeting will be held at the Town office, council chambers on March 18th/09 at 7 PM. There was no other Business
10. Connie moved to adjourn at approximately 8:05 PM. **Motion 0206:09**

Minutes from the FCSS Board Meeting of January 21, 2009. Approved:

Chair

Director

Terms of Reference brainstorm/draft:

- Include date for the year since we have other initiatives on the back burner for upcoming years
- Vision
- Mission
- What we hope to achieve this year
 - Active Living
 - To increase opportunities
 - Promote activity
 - Advocate for more walkable community
 - Youth Programs
 - To engage youth
 - To give the community a sense of what they need
 - Youth involved
 - Promote / educate kids what we have
 - Ongoing
 - Incentives
 - After-school time
 - Raise awareness of the Coalition
 - Most people in our community know who we are and what we do
- How we will achieve it
- What we believe
- Who we are
- Meetings and Commitments
- How we are organized
 - Spokesperson
 - Community Connector
 - Add that this position also involved in multiple boards or committees in the community
 - Facilitator (and co-facilitator)
 - Timekeeper – Recorder (determined at each meeting)
 - Archivist (consider name change to historian)
 - Add financial agent / fiscal secretary – some discussion on whether we should apply to society status (To be discussed once we start looking for/receiving money)
- Add meeting cancellation policy
- Quorum numbers
- Decision making – 3 + facilitator to make decisions
 - Send out the decision via email to be approved if quorum numbers are not achieved
 - Consensus model followed for decisions – decisions by email include a respond back date – agree upon consent by silence (no response, must be in agreement)

Conclusions: We will proceed with the modern model and will revise the Carstairs version to suit our own community with the additions listed above

Action items	Person responsible	Deadline
✓ Draft Terms of Reference to be shared at next meeting	Magan	March 11
Agenda item: Community Update – Youth Surveys	Presenter: Dana MacLeod	

Discussion:

- Dana's report from the Health Fair – survey of kids (92 surveys) – grades 5-8
 - Kids wishing for lacrosse, soccer, in-line hockey, movie theatre
 - Barriers identified – bullying, older kids, cost, transportation, time (of day)
 - Lots of kids identified activities that they would like to do that are already happening in the community

Conclusions: Youth are ready to be involved!

Action items	Person responsible	Deadline
✓ Approach Merry Franz to discuss survey results with her leadership class and get feedback	Dana	March meeting
✓ Approach Merry Franz to see if any of her youth would be interested in volunteering for the coalition when we discuss youth initiatives	Dana	March meeting
Agenda item: Community Update – Pedometer Program/ My own Marathon	Presenter: Lori Hoff	

Discussion:

- Shared *My Own Marathon 2009* – run/walk 25.2 miles from April 1 to July 1, with final mile completed together on Canada Day – Watch for more information coming up in the paper or town website
- Magan Shared about the Primary Care Network:
 - Pedometer program (looks like a pill bottle, doctors hand out to patients) so that information will be sent to the Parks Society so we don't duplicate rather support other groups

Conclusions: Watch for further information in the paper or town website for this exciting active living initiative

Action items	Person responsible	Deadline
✓ Magan to talk to Lori about a PCN charter for pedometers to help the Parks Society initiative	Magan	Next meeting

Other Information

Resources: Carstairs and Didsbury Terms of Reference

Special notes: Ideas for discussion at next meeting:

- Community calendar posted somewhere (schools?)
- Look at free advertising options (FCSS posters, Electronic Sign, School Newsletters, Sandwich board signs)
- Involve the Merry Franz leadership group
- Web site links for our minutes, action plans, etc.
 - Skate / Swim Fridays as an idea Could write a charter that would support a free swimming time that they would fund it (could apply for this)
- Extending the walking time at the Community Centre for winter walkers

Next meeting will be Wednesday March 11, 6:30pm to 8 pm in the Bill Simpson Room

Porcupine Hills Lodge

BOARD MEETING
Minutes of Meeting

February 3, 2009

PRESENT: Earl Hemmaway, Shirley Isaacson, Michelle Day, Karen Bishop, Karen Florence, Hazel Johnson, Anna Mae Mifflin

ABSENT: Jeanette Vegter, Audrey Hoffman

1. **Earl Hemmaway called the meeting to order.**
2. **Additions to agenda: Staff Appreciation
Emergency Panel Auto-dialer**
3. **Acceptance of Agenda** –Shirley Isaacson *made a motion to accept the agenda as amended. All in favor, carried.*
4. **Minutes of Last meeting** – Karen Bishop *made a motion to accept the minutes of the January 6, 2008 meeting. All in favor, carried.*

5. Reports

Manager's Report

-Business Arising from Report:

Outstanding Items:

Resident Manual Outback– done and given to all residents outback

Resident Manual Inside – updated

Lodge Waiting List – 34

Supportive Living – 12 plus 2 separate new applications

Conditional Assessment Tour (Alberta Infrastructure/Community Supports)- still awaiting report

ASCHA Conference – Drafted resolution attached, Hotel Rooms booked.
Lodge attendance? March 30 – April 1
Shirley can attend, others will let know in March
Registration has not come out yet

Drafted Resolution – wording changed

Accommodation Investigation Report – attached, very good feedback from residents

Accommodation/Licensing Review – Feb 5, 2009

- OH&S – Near Miss Implementation
- Preventative Maintenance Program - needs enhanced
- Volunteer Program
- New resident orientation program
- New emergency preparedness plan
- Dietician approved menus

Lodge Modernization Grant Update – have not heard yet, anytime

**ASLI Grant –
Loan Approved**

Resident Survey – now is a good time to start. It was decided to get an independent person to take survey's around. Maybe contact Annette Seymour and Gladys Sutcliffe to see if they would be interested. Michelle could contact them. Verna Groome, Joyce Bishop are other alternatives.

Blue Grass Society – no response

Crawl Space Investigation/meeting – quote given for ne crawl space 43,724.00. All crawl spaces \$120,000.00. Moved to table by Shirley Isaacson, all in favor, carried.

PPCA Board Investigation – Response and findings presented at meeting. Have not heard anything back. Keep on file.

Mandatory Staff Meeting Minutes – attached

NEW BUSINESS:

Lap Top Computer Quotes – Rec & Management – computers are breaking down. Michelle would like to get new ones.

Shirley Isaacson declared a conflict of interest and refrained from voting.

Anna-Mae Mifflin made a motion to buy 4 new computers from Fusion Electronic. All in favor, carried.

Office Furniture Quotes – would like 2 corner units for 428.00 each.

Shirley Isaacson made a motion to purchase 2 corner stations for recreation. All in favor, carried.

Window Quotes –

Anna-Mae Mifflin made a motion to have Claresholm Glass come and do the window in the office. All in favor, carried

Donation to the Palliative Care Committee –

Anna-Mae Mifflin made a motion to Table. All in favor, carried.

Some research should be done.

Resident Parking Discussion - we have one resident that uses a walker and needs parking more convenient. It was allowed to have them park out front. It was discussed that we maybe take out the middle approach and make more parking for residents out front. Moving the flag pole could be done as well. Dale to look after quotes.

Ice Machine Quotes - falling apart, over 20 years old and was second hand. Michelle would like to purchase from G&L, cost is \$2,552.00.

Hazel Johnson made a motion to purchase the ice machine from G&L , air cooled, for \$2,552.00. All in favor, carried.

Corporate Status – we are in good standing.

Cupboard Quote – Dining Room – tabled until next meeting.

Anna-Mae made a motion to accept the manager's report as presented. All in favor, carried.

Auto-Dialer panel – need a new one. One time cost of \$700.00

Shirley Isaacson made a motion to replace the auto-dialer. All in favor, carried.

Staff Appreciation – next meeting – to bring back ideas

6. Recreation Report – as per report.

Hazel Johnson made a motion to accept the recreation report as presented. All in favor, carried.

7. Maintenance Report –as per report.

Hazel Johnson made a motion to accept the maintenance report as presented. All in favor, carried.

8. Financial Report – as per report.

Anna-Mae Mifflin made a motion to accept the financial report as presented and pay the bills. All in favor, carried.

9. Committee Reports: none

10. Correspondence – MD equalization assessment received.

11. Resident concerns - We had a special meeting with Art & Eva Winch about his complaints which are attached.

We need to clarify what is their responsibility and what is ours. We need to do a maintenance schedule for painting, flooring updates etc.

Anna-Mae Mifflin made a motion for Dale to check all units to see what repairs need to be done or upgrades that need to be done and let us know what is needed. Carbon Monoxide detectors to be installed in each unit if they don't have them. All in favor, carried.

Inspection done quarterly by maintenance? Have Dale to report back to us on his suggestions on how we can obtain this. Does he need a helper to do this?

Shirley Isaacson made a motion to go in camera. All in favor, carried.

Karen Bishop made a motion to come out of camera. All in favor, carried.

Anna-Mae Mifflin made a motion to adjourn the meeting.

Next meeting – Tuesday, March 3, 2009

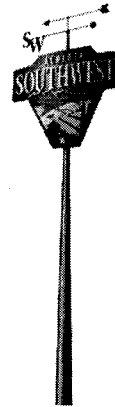
Alberta SouthWest Regional Alliance Ltd.

Board of Directors Meeting

Thursday, February 5, 2009

6:30 pm

Provincial Government Building, Pincher Creek



Directors Present

Dr. John Irwin, Crowsnest Pass (Vice-Chair)
Ted Smith, MD of Pincher Creek (Chair)
Shawn Patience, Fort Macleod (Chair-Communications Committee)
Shirley Isaacson, Claresholm (Secretary Treasurer)
Randy Janisko, Cardston County (Chair-Shared Services Committee)
Dave Smith, Cardston (Chair-Business and Industry Committee)
Phil Wakelin, MD of Willow Creek
Roger Clark, Glenwood
Gary Mills, Pincher Creek
Ron Davis, MD of Ranchland

Regrets

Ron Hanson, Granum
Barney Reeves, Waterton
Gentry Hall, Stavely
Linda Findlater, Cowley

Resource Partners Present

Bev Thornton, Alberta Finance and Enterprise
Maureen Webster, Alberta Finance and Enterprise
Lil Boone, Alberta Finance and Enterprise

Vice-Chair, Dr. J. Irwin, called meeting to order at 7:05 pm

1 Approval of Agenda

Request from Ted Smith to add "Relationship with Chinook Country Tourist Association" to agenda under agenda item 3: Budget and Operations Update.

Moved by Dave Smith THAT the agenda be accepted with the addition.

Carried. [2009-02- 064]

2 Approval of Board Minutes, September 25, 2008 [Attachment A]

Moved by Gary Mills THAT the minutes of the meeting of September 25, 2008 be approved as presented.

Carried. [2009-02- 065]

3 Budget and Operations Update (Handout)

a) AMA grant will need an amendment to extend end date to December 2009.

Action: Bev/Maureen draft documents for MD of Willow Creek (managing partner for this grant) and to Municipal Affairs.

Moved by Shirley Isaacson THAT the deadline for completion of projects funded by the remaining Alberta Municipal Affairs Implementation Grant be extended to December 2009.

Carried. [2009-02- 066]

b) AFE temporary staff support is completing some of the work planned in Core Business 2, therefore recommend reallocating funds.

Moved by Gary Mills THAT the Board re-allocate \$20,000 from Core Business 2 to Core Business 1.

Carried. [2009-02- 067]

c) Business succession / foreign investment propose engaging Ranger Contract Services to continue work on Immigration project and to support expenses for Henk Van Ee to attend to immigration meetings in Holland representing AlbertaSW.

Moved by Gary Mills THAT support for the Immigration Investment Attraction activities be approved in the amount of up to \$3,500 to support costs of meetings in the Netherlands and up to \$3,000 for follow-up services in the region between now and the end of March.

Carried. [2009-02- 068]

d) Wind Energy Cluster Development Action Plan: Federal ICCL (formerly CISP) funding secured to develop with SAAEP partners and Lethbridge College.

e) Alternative Energy Opportunity profiles: Industry Development Branch of AFE is contributing \$10,000 to SAAEP to share cost of developing summary of opportunities in southern Alberta related to bio, solar, geo-thermal and wind energy; SouthGrow and AlbertaSW will each contribute \$3,000.

Alberta SouthWest Regional Alliance Ltd.

f) Ambassador Program / Community Profiles / Decals

Discussion regarding decals. Due to possible conflict of interest, Shawn Patience excused himself from the room for this discussion as his company bid on providing the decals for the project.

Moved by Gary Mills THAT the Ambassador Program, regional signage/decals and community banners projects be completed with the funds remaining in the Municipal Affairs Implementation Grant fund.

Carried. [2009-02- 069]

g) Business Directory Report (handout)

Lil Boone reported progress on promoting the Business Directory and updating listings

h) Chinook Challenge: Information presented..

Chinook Challenge deferred to Executive Meeting

i) Relationship with Chinook Country Tourist Association.

Discussion:

CCTA is not promoting AlbertaSW as a region, and we are missing some opportunities. There has been some positive discussion with CCTA Chair Rob Aldred regarding creating a new model for coordinated tourism development and marketing in southern Alberta: REDA's have mandate for industry development and CCTA has the marketing expertise. However, the CCTA Chair has stepped down from his position due to job relocation, not sure who will be taking the lead and what direction the Board may be taking.

Suggestions:

- that AlbertaSW establish itself as a group client.
- that one of our board members attend a CCTA board meeting.
- that once CCTA establishes the new chair, AlbertaSW send a letter asking to meet with CCTA to discuss the opportunity to work together
- the CCTA guide has issues regarding product quality and cost and coordination issues; might AlbertaSW be able to negotiate a specific section in the book? The AlbertaSW guide is really effective; working together is good, we need to respect our strengths, not lose what is working well. Our "regional magazine" is also effective as an industry investment attraction piece (e.g. attracting investment from Holland)
- How can our website be more effective?
- AlbertaSW region tourism operators meeting will be held February 18th; Board members welcome. This will be an opportunity to determine direction for future tourism projects that best benefit the operators. Perhaps a regional tourism committee will be the outcome? If so, the REDA may consider some support for folks to serve on such a committee?

j) REDA Website review and consultation: Employment and Immigration

- Our support of immigration activities has assisted Henk Van Ee to bring in 22 families or enterprises representing about \$15M in investment into the region. Web is an important tool and could be further improved to support international interest.

4 REDA Consultation Chairs Meeting update

The results of the REDA survey were reviewed at Chairs meeting in Edmonton, January 29, 2009 and will be summarized as recommendations to the Minister by late March 2009.

5 Community Development Trust (CDT) Funds

Proposed projects and applications must be received by March 9, 2009

Identify the eligible investment area; preference to do big projects that we were not able to do before. Discussion:

- We have fewer EDO's in the region: what do we do to build that capacity?
- Engaging businesses: Regional Chamber Coordinator as a pilot project?
- How do people find out what is happening in the region? "Kiosk"? Wi-Fi? Radio? Smart phones?
- New opportunity identification - How do we identify what's missing in the region?
- Alternative energy - business development; educational component, Alternative Energy Interpretive Centre - could have a virtual application?
- Geo Tourism - *National Geographic* Crown of the Continent: How do we build this opportunity?
- Value-added Agriculture: What product and opportunities can be developed for the region?

Alberta SouthWest Regional Alliance Ltd.

- 6 Operation Planning for 2009-2010 and Community Development Trust projects
- Full day planning session; suggest David Green as facilitator
 - Industry expertise/other community resource people would be important to have as part of the discussion of the topics discussed in item 5.
 - Will arrange to have in a central location

Each Board member will suggest names of community and industry resource people to invite to the planning day meeting.

7 Board members present completed AFE Departmental REDA surveys

8 Upcoming Meeting Dates

- Tourism Industry Meeting, February 18, 2009
- Executive Meeting – Conference Call Monday February 23 9:00 am
- Board Planning Day Meeting – Saturday February 28, 2009
- Community Economic Development Training, March 20, 2009 Business Opportunity Identification
- REDA Conference – May 12 – 14, 2009 Sherwood Park; REDA display requested
- Suggestion: AlbertaSW assist with registration cost.
- EDA AGM and Conference – April 1 – 3, 2009, Jasper
- New Information Item April 24, 2009 – Volunteer Appreciation Lunch hosted by Town of Pincher Creek and MD of Pincher Creek; invitation to organizations to come and explain what they do within the communities. Last year 200 people that attended. Mayor Gary Mills suggested Alberta SouthWest give a presentation at the event.

Further discussion of REDA Conference attendance deferred to Executive Meeting.

9 Meeting Adjourned 9:10 p.m.

Moved by Shawn Patience THAT the meeting be adjourned.
Carried [2008-09- 070]

Minutes approved by:

UNAPPROVED

Chair

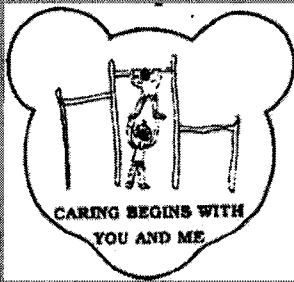
Date

Secretary/Treasurer

Date

Alberta SouthWest Regional Alliance Ltd. (AlbertaSW)
Community Development Trust Fund "Regions in Transitions" Program 2009-2010
 Eligible investment areas, proposed activities and budget allocations

<ul style="list-style-type: none"> • Feasibility studies and business case development for new or expanding economic development opportunities in the areas of: <ul style="list-style-type: none"> <input type="checkbox"/> Southern Alberta Alternative Energy Partnership (SAAEP) support <input type="checkbox"/> Alternative energy interpretive centre: concept development/virtual component <input type="checkbox"/> Alternative energy applications <input type="checkbox"/> Archaeological features <input type="checkbox"/> Value-added agriculture and food <input type="checkbox"/> Home-based manufacturing; artists and artisans <input type="checkbox"/> Film industry development and support <input type="checkbox"/> Education and training opportunities as a component of the above sectors <p>Expected outcomes: Identification of feasible opportunities for diversification; engagement of partnerships and resources that support concept plans and initiatives.</p> <p>Timeline: complete by March 31, 2010</p> <p>Tasks include (but not limited to)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Forming project committees <input type="checkbox"/> Developing terms of reference for the project/s <input type="checkbox"/> Engaging consultants and required expertise <input type="checkbox"/> Implementing final reports and recommendations, as resources allow 	\$100,000
<ul style="list-style-type: none"> • Regional marketing and promotion <ul style="list-style-type: none"> <input type="checkbox"/> Community profiles/sector profiles with virtual component <input type="checkbox"/> Web content development to support communities and region <input type="checkbox"/> Best use of technology to support information-sharing and promoting the region <p>Expected outcomes: Identification of assets and opportunities that make each community and/or industry sector unique and important in the region; powerful and effective website, communications and promotional strategy.</p> <p>Timeline: complete by March 31, 2010</p> <p>Tasks include (but not limited to)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Forming project committees <input type="checkbox"/> Developing terms of reference for the project/s <input type="checkbox"/> Engaging consultants and required expertise <input type="checkbox"/> Implementing final reports and recommendations, as resources allow 	\$100,000
<p><i>Dependent on actual costs related to the initiatives identified above provincial resources may be re-allocated within these priority areas as local conditions warrant with the AlbertaSW Board of Director's approval and provided the activities harmonize with the Regions in Transition Funding and Community Development Trust Fund criteria.</i></p>	Total: \$200,000



Principal's Update

Claresholm Elementary School

Monday, February 23



Principal

Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, February 23	
Tuesday, February 24	Hot Dog Day
Wednesday, February 25	
Thursday, February 26	Pizza Day <i>Bridging the Technology Gap Session</i> 7 pm WCCHS
Friday, February 27	Assembly 12:20 pm

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces



Joint Council Meeting

Tuesday 6:30 pm at West Meadow School

Please plan to join us this Tuesday night for a Joint Council meeting, involving parents of Claresholm Elementary and West Meadow School. This is the second of three joint council meetings.

This meeting's agenda will include:

- A tour of the newly modernized classrooms on the south of the school (joined by Mike Mahaffy, Coordinator of Facility Services)
- An update on the planning for K-7 programming and student placement in the fall and opportunity for questions and clarifications (joined by Ellie Elliott, Superintendent of Schools and Don Olsen, Associate Superintendent, Business Affairs)
- A review and discussion of the draft mission, vision and guiding principles for K-12 education in Claresholm
- Discussion of a proposed process for naming of the K-6 school
- Celebrations from the two schools

As always, all parents are invited and encouraged to attend this meeting. Babysitting will be provided at the school for the evening. Hope to see you there!

BRIDGING THE TECHNOLOGY GAP – WHY ADULTS NEED TO BE e-LITERATE

Join expert Rod Gustafson, as he shares how children today are using technology and what every adult needs to know to be e-literate!



Willow Creek Composite High
Thursday, February 26—7:00 pm
\$5.00 per person

Call 625-4417 to pre-register

Looking Ahead...



- Mar. 16 Report Cards Home
- Mar. 17 School Council Meeting
6:30 pm CES
- Mar. 18-19 Three-Way Conferences
4-7 pm
- Mar. 20 Staff Planning Day



School Assembly Friday 12:20 pm

This Friday, students and staff will once again come together for our monthly assembly, where we will be joined by a Community Reader, celebrate birthdays for the month and continue to learn about respect and treating others with kindness. As always, all families are welcome to join us for this monthly event!



Teachers' Convention



Last Thursday and Friday, teachers from a number of school divisions in southern Alberta came together in Calgary for the annual Teachers' Convention. The purpose of this convention is to network with teaching colleagues in other schools to share what's working in classrooms and learn about the best ways to help all our students learn and grow. To learn more about convention, visit www.palliserconvention.org

March 2009

Claresholm Elementary News



Principal's Message

February has come and gone and March is raring up to be a busy time at Claresholm Elementary School! We are currently in the process of deciding upon a name for the K-6 school! Suggestion boxes have been set up in schools and around the community, to take suggestions for a school name. On March 16, a group of students, parents, school staff and community members will meet to review all suggestions and create a short-list of possible names.

For complete information about the naming process, please contact the office or visit the school's website. If you would like to be involved in the March 16 focus group to determine a short-list of names, please contact Mr. Hewson.

Pre-School Screening

We will have Preschool screening for 3, 4, & 5 year olds on

Wednesday, March 25



The screening is a play-based screening in which school and playschool staff will assess your child's readiness, social interaction, speech-language and fine/gross motor skills in a developmentally appropriate manner. Some examples of the stations that children will visit are demonstrating 'up' and 'down' (eg. with a zipper), tossing balls, solving puzzles, lacing activities, screwing a jar lid on, and others. The session lasts about 90 minutes. There is no charge for the screening, however an appointment is necessary.

To book an appointment, call Ruth Lindquist @ 625-3123. For more information, please visit the school website or ask for a brochure at the office.

Claresholm Elementary School

5318—2nd St. W.
Box 728
Claresholm, AB
ToL oTo

Ph: (403) 625-3371
Fax: (403) 625-4920
Email: s-ces@lrsd.ab.ca
www.lrsd.ab.ca/schools/ces

Mark Your Calendar

March 16
Report cards

March 17
School Council Meeting
6:30 pm

March 18 & 19
Three-Way Conferences
4:00—7:00 pm

March 20
Staff Planning
No school

March 25
Pre-School screening

April 3
School Assembly

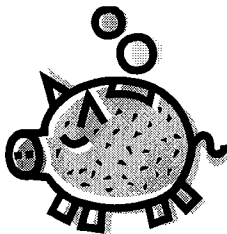
April 9
Literacy Carnival

Since Kindergarten staff is involved in the screening, we will be making adjustments to the Kindergarten schedule for March. A note will be sent home for Kindergarten families this week.

Kids Helping Kids

In February, we had a coin collection jar set up in the office with proceeds going to the Trust Fund for Kennedy Haluk and his family. Our students did a tremendous job in filling that jar with spare coins and we were able to donate \$600.00 to the Trust fund.

Well done staff & students of
Claresholm Elementary !!



On behalf of all the staff, we would like to thank School Council and parents for the lunches that we enjoyed during the week of February 9 as part of staff appreciation week.

Often times we don't get a lunch break so it was a real treat to have parents send lunch in for us.

Thank you very much.



Kids in the Know

In the past, our classes have engaged in one month of instruction during Health classes on **The CARE**

Kit, equipping students with the skills to recognize, prevent and report child abuse. Last year, we are moved to an updated program known as **Kids in the Know**. Kids in the Know is a child-friendly program that teaches kids skills to be safe, in relation to strangers, child abuse, the Internet and other dangers. In March and April, classrooms will be engaging in lessons during Health that are age-appropriate and correspond to our Alberta curriculum.

Along with the progress reports, we will be sending home letters to parents explaining the program in more depth and sharing a number of useful resources with parents. There is also a website companion for parents and children at www.kidsintheknow.ca that is full of useful resources for families. After the letters have been sent, if you have any further questions, please contact your child's teacher.



LRSD Parent Satisfaction Surveys

A reminder for families that it is time to complete the annual parent satisfaction surveys. Paper copies of the surveys will be available for pick up at three-way conferences and a drop off box will be set up in the foyer.

Computers will also be set up in the foyer during three-way conferences if you wish to complete the surveys on line. The results from these surveys not only celebrate any areas of success for the school but help determine areas in need of improvement.

The deadline for completion is
March 27, 2009

Our next school council meeting is Tuesday, March 17 at 6:30 pm. Please visit the school or website next week for an agenda package.



Progress Reports and Three-Way Conferences



We are once again very excited to meet with students and parents during our three-way conferences, happening **Wednesday, March 18 and Thursday, March 19.**

Different than the traditional parent/teacher interview, a three-way conference allows students to take the lead as they provide the teacher and their parents with examples of their academic progress. It encourages students to take responsibility for their learning and to share their work.

It is extremely important that students have the opportunity to share their learning and talk with their parents and teacher about their progress.

Please call the office and book an appointment with your child's teacher.

Progress Reports will be sent home on Monday, March 16.

Please sign and return the cover of your child's progress report by March 30.

We recognize that there may be some issues to be discussed with the teacher that should not involve the child. If parents are wishing a separate meeting with just the teacher, they may:

- * Schedule a 10 minute conference with just the teacher between 6-7 pm on Thursday, March 19. This time will be reserved for just parent-teacher conference times.
- * Arrange an alternate time to meet with the teacher.

Any meetings scheduled with the teacher should be in addition to the three-way conference. It is very important that your child has an opportunity to be involved in this process.

At Claresholm Elementary, we believe:

- * in the positive partnership of the school and home working together to meet the needs of our students.
- * that all students and parents should be involved in conferencing.
- * in the value of children learning to recognize their educational strengths and challenges (eg. 2 stars and a wish)

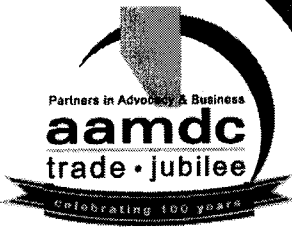
Literacy Carnival is Coming!



School Council is currently in the process of planning our third annual literacy carnival evening for **April 9** from 4:30 to 7:30 pm, with all proceeds to support student reading in the classroom!

We now need volunteers to make it happen! If you are interested in being involved in any capacity, please contact Ruth Lindquist at 625-3123.

We're looking forward to a super family evening in April!



CONTACT

February 20, 2009

Volume 2009 Issue 8

Oilpatch to See New Rules on Water Use (from the *Edmonton Journal Website*, February 18, 2009) Tougher rules for water use in the oilsands are being proposed by the Energy Resource Conservation Board in response to growing public concerns. Draft regulations, call for in-situ operators -- which use water and steam to push deep bitumen deposits to the surface -- to limit their use of fresh water to 10 per cent of volume and up to 25 per cent of brackish water (if no fresh water is used) from saline groundwater in their operations. The balance must come from recycling. In-situ operators now use 88.2 million barrels of fresh water every year. The ERCB expects a saving of 220.5 million barrels of fresh water over 10 years at existing, new and expanded facilities. As well, improved measurement and formal reporting will be required, all subject to inspections and enforcement by the ERCB and Alberta Environment. To read more click [here](#).

Province Outlines Long-term Development Plan for Alberta's Oil Sands (from the *Government of Alberta website*, February 12, 2009) The Government of Alberta has released a comprehensive 20-year strategic plan for Alberta's oil sands that aims to reduce the environmental footprint, optimize economic growth, and increase the quality of life in Alberta's oil sands regions. *Responsible Actions: A Plan for Alberta's Oil Sands* outlines long-term strategies and immediate actions that address economic, social and environmental challenges and opportunities in the oil sands regions. The plan showcases current efforts such as carbon capture and storage, and strengthens the approach for land reclamation, cumulative effects management and environmental conservation. The strategy is closely aligned with provincial and regional initiatives such as the *Provincial Energy Strategy* and the *Land-use Framework*. To read more, click [here](#).

Legislation Authorizes Carbon Capture and Storage Funding (from *www.gov.ab.ca*, February 19, 2009) The Government of Alberta has introduced new legislation that provides the legal authority to administer the \$2 billion in provincial funding for carbon capture and storage (CCS) announced by Premier Ed Stelmach in July 2008. The *Carbon Capture and Storage Funding Act*, Bill 14, will enable the province to administer funding to support three to five large-scale carbon capture and storage projects. Companies vying for the funding are completing full project proposals, which will be submitted to government by March 31. The selected projects will be announced by June 30. To read more, click [here](#).

Environment Ministers Collaborate on Climate Change (from *www.ccme.ca*, February 19, 2009) Federal, provincial and territorial environment Ministers met today in Whitehorse to discuss a range of issues including municipal wastewater effluent, climate change and strategies to reduce packaging and encourage producers to take greater environmental responsibility for the products they manufacture. Canada committed to consult with provinces and territories in a structured framework of discussion in the lead-up to the United Nations Climate Change Conference in Copenhagen in December 2009 and in future Canada-US discussions on climate change. Ministers recognized the work done to date in developing the Canada-wide strategy for the management of municipal wastewater effluent developed by CCME. A number of jurisdictions have endorsed the Strategy and are ready to begin implementation. The strategy sets out a harmonized framework to manage discharges from more than 3,500 wastewater facilities in Canada, many of which are currently in need of repair and upgrading. It provides an agreed-upon path forward for achieving regulatory clarity for owners of municipal wastewater facilities. Performance standards will increase protection for human health and the environment on a national basis. Bilateral agreements between the federal government and provinces and territories will ensure one-window regulatory delivery of the strategy. To read the entire release, click [here](#).

Province Braces for \$1- billion deficit (from the *Edmonton Journal*, February 19, 2009) After racking up fat budget surpluses for 15 straight years, the Alberta government is poised to announce its first annual budget deficit since 1993, one year after former premier Ralph Klein began his 14-year reign. In an exclusive interview Wednesday with *The Journal*, Alberta Finance Minister Iris Evans said the province is currently on track to report a 2008-09 budget deficit of more than \$1 billion. "We're projecting that we will complete 2008-09 with just over a billion dollars of deficit. Those numbers obviously will be refined" as the current fiscal year draws to a close on March 31, she said. Evans's latest estimate represents a sharp drop since November, when she projected a \$2-billion surplus in the province's second-quarter fiscal update, and it's a dramatic about-face since last summer, when record-high oil prices led the province to project a surplus of \$8.5 billion. Despite facing the first deficit in 15 years, and what's likely to be an even worse picture next year, Evans said there's no immediate plan to slash program spending or public sector jobs, as Klein's government did in the early 1990s when Alberta was saddled with \$23 billion of debt. To read more, click [here](#).

Municipal News

The County of Thorhild has received approval for over \$2 million dollars in grants for two projects under the Building Canada Fund. Part of the grant will be directed to the Correction Line Road project which will go towards rebuilding a four mile stretch to accommodate increased heavy truck traffic. The second part of the funding will be used towards the Long Lake Emergency Access Road project which will provide improved access to the Hamlet of Long Lake.

The province recently accounted that it will be contributing \$8 million in funding towards the \$12 million expansion of North Ridge Lodge in St. Albert. Seniors throughout **Sturgeon County** will be able to benefit from this affordable housing complex.

Announcements

AAMDC Spring Convention

The AAMDC Spring 2009 Convention is taking place from March 23-25th at the Shaw Conference Center. Guest speakers include, Premier Ed Stelmach, Hon. Ray Danyluk, Hon. Fred Lindsay and the Hon. Alison Redford. For more information about the program or to register, visit www.aamdc.com.

Alberta Regional Economic Development Conference

The 2009 Alberta Regional Economic Development Conference is the foremost regional economic development symposium in the province. It will bring together economic development practitioners, business and community leaders, and those interested in growing Alberta's economy. Learn about and get involved with regional initiatives that impact your business and your communities. You will develop an understanding of the new economic realities facing Alberta and its regions, discover how some key provincial strategies will sustain our economy going forward, hear about successful strategic economic development projects and initiatives being undertaken in Alberta's regions and learn about programs and organizations that support business development and productivity. The Conference takes place in Sherwood Park, from May 12-14, 2009. For more information, [click here](#).

11th National Metropolis Conference – Frontiers of Canadian Migration

The 11th National Metropolis Conference will provide an excellent opportunity for participants to develop a better understanding of immigration and diversity. Although the scope of the conference is national, the Prairies will be highlighted. The conference will bring together researchers, students, policy-makers, and community practitioners to explore the frontiers of research and practice in six policy priority areas: 1) Citizenship and Social, Cultural, and Civic Integration; 2) Economic and Labour Market Integration; 3) Family, Children and Youth; 4) Housing and Neighbourhoods; 5) Justice, Policing and Security; and 6) Welcoming Communities: The Role of Host Communities in Attracting, Integrating and Retaining Newcomers and Minorities. Each plenary panel will consist of at least one academic researcher, policy-maker, and community member. For more information, [click here](#).

Employment Opportunities

Parkland County, employment@parklandcounty.com

- Emergency Communications Operator
- Payroll Clerk

Strathcona County, jobs@strathcona.ab.ca

- Coordinator, Environmental and Open Space Planning

MD of Rocky View, careers@rockyview.ca

- Weed Inspector

City of Leduc, resume@leduc.ca

- Public Services Labourer
- Summer Program Supervisor
- Finance Clerk, Accounts Payable

MD of Greenview, careers@daviespark.com

- Manager, Environmental Services

County of Paintearth, www.pommen.com

- Chief Administrative Officer

Parkland County,
employment@parklandcounty.com

- Junior Lifeguards
- Parks Services Workers I
- Administrative Clerk

Summer Village of Silver Sands,
lizturnbull@telusmail.net

- Chief Administrative Officer

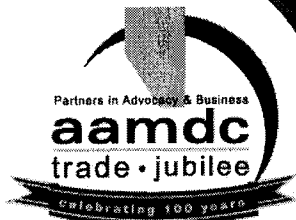
County of Stettler, slockhart@stettlercounty.ca

- Utilities Department Operator

**Detailed information on classified postings
is available on the AAMDC website at
www.aamdc.com.**

**To subscribe to this newsletter, please e-mail
aamdc@aamdc.com.**

2510 Sparrow Drive Nisku, AB T9E 8N5 Phone (780) 955.3639 Fax (780) 955.3615 Web www.aamdc.com



CONTACT

February 27, 2009

Volume 2009 Issue 9

Support in Place to Continue Regional Variety Crop Testing (from the *Government of Alberta website*, February 25, 2009) The Alberta government has committed to coordinating the Regional Variety Testing Program (RVT) for cereals, pulses, and flax crops in 2009. Alberta Agriculture and Rural Development staff will continue to work in partnership with the Agricultural Research and Extension Council and the private sector to ensure that this important research work continues uninterrupted. RVT is an applied research tool that provides Alberta farmers with regional crop performance information on newer crop varieties, compared to well-established, widely grown varieties. Under the RVT program, up to 100 varieties of pulses, cereal grains and flaxes were grown on 25 test sites throughout the province to determine which thrive best in different agro-climatic zones. Beginning this year, the government will once again assume the role of coordinating the program by providing in-kind support to its public and private sector partners. With many stakeholders concerned about the future of the RVT program, the Alberta government's direct involvement will ensure that it continues to have a strong foundation into the future. To read more, click here.

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Tree Canada Foundation, in partnership with Strathcona County, Alberta Pacific Forest Industries, Shell Scotford Refinery, Edmonton Community Services and the Alberta Naturalization Network Society (ANNS) is pleased to offer seedlings for your community. Celebrate your greening event whether it is:

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- Communities in Bloom event

Although primarily white spruce, there will also be limited numbers of Lodgepole pine, Mugho pine, Ponderosa pine and Siberian larch. Please limit requests to what your community will be able to plant and maintain. Each box holds approximately 180-270 depending on species. Plant a tree to keep Alberta green and beautiful, and to help moderate climate change. Please email your order request to Sheila Flint at flint@strathcona.ab.ca. Requests will be granted on a first come first served basis. Should they be able to supply your request, you will be contacted. Seedlings will be available for pickup on Monday, May 11, 2009 at Edmonton Community Services, 12304 – 107 Street, Edmonton, AB (south of the Yellowhead, and north of NAIT). Pick up will be from 9 a.m. – 1 p.m.

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- Public Works and Utilities Manager

Beaver County, mjones@beaver.ab.ca

- Director of Finance

MD of Rocky View, careers@rockyview.ca

- Municipal Lands Supervisor

Parkland County, employment@parklandcounty.com

- Emergency Communications Operator
- Payroll Clerk

Strathcona County, jobs@strathcona.ab.ca

- Coordinator, Environmental and Open Space Planning

MD of Rocky View, careers@rockyview.ca

- Weed Inspector

City of Leduc, resume@leduc.ca

- Public Services Labourer
- Summer Program Supervisor
- Finance Clerk, Accounts Payable

MD of Greenview, careers@daviespark.com

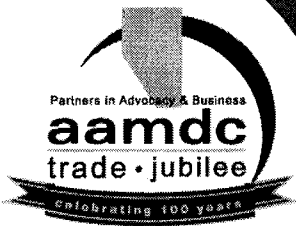
- Manager, Environmental Services

County of Paintearth, www.pommen.com

- Chief Administrative Officer

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CONTACT

February 27, 2009

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OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 4 (2008)

ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS' MEETING

Thursday, December 4, 2008 – 7:00 - 8:05 p.m.

REGENT RESTAURANT (1255 - 3 Avenue South, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent) Village of Arrowwood
Del Bodnarek (absent) Village of Barnwell
Alf Olsen Village of Barons
Neal Miller..... Cardston County
Tim Court (absent) Town of Cardston
Kym Nichols (absent) Village of Carmangay
Trevor Wagenvoort (absent) .Village of Champion
Doug MacPherson..... Town of Claresholm
Vic Mensch (absent) Town of Coaldale
Dennis Cassie (absent) Town of Coalhurst
Tom Butler (absent) Village of Coutts
Garry Hackler (absent) Village of Cowley
Ian MacLeod Mun. Crowsnest Pass
Gary Taje Mun. Crowsnest Pass
Gordon Wolstenholme Fort Macleod
Walter Gripping..... Town of Granum
Angie Todd Village of Hill Spring
Hans Rutz County of Lethbridge
Brad Koch (absent) Village of Lomond
Dennis Quinton Town of Magrath

Terry Michaelis Town of Milk River
Robert Phillips (absent)..... Village of Milo
Dick Fenton Town of Nanton
Anne Marie Philipsen (absent)... County of Newell
Paul Goldade..... Village of Nobleford
Hank Hurkens..... Town of Picture Butte
John Russell..... M.D. of Pincher Creek
Doug Thornton..... Town Pincher Creek
Ronald Davis (absent) M.D. of Ranchland
Jim Steed Town of Raymond
Barry Johnson Town of Stavely
Mike Selk..... Village of Stirling
Cecil Wiest (absent)..... M.D. of Taber
Lois Maloney Town of Vauxhall
Rod Ruark Vulcan County
Roy Elmer..... Town of Vulcan
Keith Palmer..... County of Warner
Vern Strain Village of Warner
Henry Van Hierden M.D. of Willow Creek

STAFF:

Lenze Kuiper Director
Mike Burla..... Senior Planner
Steve Harty..... Senior Planner
Diane Horvath..... Planner
Bonnie Brunner..... Planner
Gavin Scott..... Planner

Robin Hopkins Planning Researcher
Rhonda Day Development Officer
Mladen Kristic..... Graphics Technologist
Steven Ellert..... GIS Technologist
Sherry Johnson Bookkeeper
Barb Johnson Executive Secretary

AGENDA:

1. **Approval of Agenda – December 4, 2008**
2. **Approval of Minutes – September 4, 2008** (attachment)
3. **Recognition of Members and Alternate Members for 2008/2009** (attachment)

Municipality	Member (*3 new)	Alternate Member (*3 new)
Village of Arrowwood.....	Bill Graff	None
Village of Barnwell.....	Del Bodnarek	None
Village of Barons.....	Alf Olsen	None
Cardston County.....	Neal Miller	Roger Houghton
Town of Cardston.....	* Tim Court	None
Village of Carmangay.....	* Kym Nichols	None
Village of Champion.....	Trevor Wagenvoort	Art Dyck
Town of Claresholm.....	Doug MacPherson	None
Town of Coaldale.....	Vic Mensch	None
Town of Coalhurst.....	Dennis Cassie	* Gus Vander Linden
Village of Coutts.....	Tom Butler	None
Village of Cowley.....	Garry Hackler	* Wyatt Martin
Municipality of Crowsnest Pass.....	Ian MacLeod, Gary Taje	None
Town of Fort Macleod.....	Gordon Wolstenholme	Ken Williams
Town of Granum.....	Walter Gripping	* Gerald Brown
Village of Hill Spring.....	Angie Todd	Bill Richards
County of Lethbridge.....	Hans Rutz	None
Village of Lomond.....	Brad Koch	None
Town of Magrath.....	Dennis Quinton	None
Town of Milk River.....	Terry Michaelis	None
Village of Milo.....	Robert Phillips	Steve Edwards
Town of Nanton.....	Dick Fenton	Bill Szabon
County of Newell No. 4.....	Anne Marie Philipsen	None
Village of Nobleford.....	Paul Goldade	Marvin Vanderminnen
Town of Picture Butte.....	Hank Hurkens	Boyd Nummi
M.D. of Pincher Creek No. 9.....	* John Russell	Rod Zielinski
Town of Pincher Creek.....	Doug Thornton	Andrew Colley
M.D. of Ranchland No. 66.....	Ronald Davis	Harry Streeter
Town of Raymond.....	Jim Steed	None
Town of Stavely.....	Barry Johnson	Russell Holmes
Village of Stirling.....	Mike Selk	None
Municipal District of Taber.....	Cecil Wiest	Hank Van Beers
Town of Vauxhall.....	Lois Maloney	Deanna Glas
Vulcan County.....	Rod Ruark	Gord Nelson
Town of Vulcan.....	Roy Elmer	Rick Howard
County of Warner No. 5.....	Keith Palmer	Randy Taylor
Village of Warner.....	Vern Strain	Bill Cahoon
M.D. of Willow Creek No. 26.....	Henry Van Hierden	Ian Sundquist

4. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2008/2009

- A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda. It was noted that Vic Mensch (Town of Coaldale), although listed in the agenda, has withdrawn his name from the positions of Chair and Vice-Chair.

(a) Election of Chair

Name on the ballot: Paul Goldade (Village of Nobleford)

Nominations from the floor: None

Paul Goldade was elected Chair by acclamation.

(b) Election of Vice-Chair

Name on the ballot: Terry Michaelis (Town of Milk River)

Nominations from the floor: None

Terry Michaelis was elected Vice-Chair by acclamation.

(c) Election of Executive Committee

Names on the ballot: Vic Mensch (Town of Coaldale)
Gordon Wolstenholme (Town of Fort Macleod)
Doug Thornton (Town of Pincher Creek)
Henry Van Hierden (M.D. of Willow Creek)
Doug MacPherson (Town of Claresholm)
Dick Fenton (Town of Nanton)

Nominations from the floor: None

Ballots were cast and the following were elected to the Executive Committee:

Doug Thornton, Gordon Wolstenholme, Dick Fenton, Doug MacPherson and Henry Van Hierden

Therefore, the following members will serve as the Executive Committee from December 4, 2008 to December 3, 2009:

Paul Goldade – Chair
Terry Michaelis – Vice-Chair
Doug Thornton
Gordon Wolstenholme
Dick Fenton
Doug MacPherson
Henry Van Hierden

(d) Destruction of Ballots

Moved by: Gary Taje

THAT the Board of Directors instructs administration to destroy the ballots.

5. GUEST SPEAKER –

Evan Berger, MLA for Livingstone-Macleod
"Provincial Land-use Framework"

- Mr. Berger announced the release of the final Land-use Framework on December 2, 2008. Changes to the May 2008 draft have been made due to feedback from a summer and fall of further consultation with Albertans. Highlights include:
 - A new strategy—the Efficient Use of Land—to reduce the human footprint on the land.
 - A new region—the Red Deer Region—to better address southern Alberta's significant population, its number and size of municipalities, and the diversity of its landscapes.
 - New names for the planning regions; these are now named for their major watersheds to better reflect integrated land-use and watershed planning.
 - A new priority—legislation to support the framework, including regional land-use planning.
- The Land-use Framework will help to control the impact of development on the land, air, water and wildlife through the establishment of regional plans. ORRSC municipalities are included in the South Saskatchewan Region and a regional plan will be required by sometime in 2010. In addition, all other land use plans will have to align with the policies of this plan. The government will announce more details early in 2009, including the framework's implementation plan and the terms of reference for regional plans.
- Mr. Berger thanked ORRSC and our member municipalities for their work and input on the Land-use Framework. This is a legacy document which promotes a better quality of life and is a gift for all Albertans for the future.
- The Land-use Framework is available at: www.landuse.alberta.ca.

6. BUSINESS ARISING FROM THE MINUTES

- None.

7. NEW BUSINESS

(a) Proposed Budget 2009 - 2011

- The Director reviewed highlights of the 2009 portion of the proposed budget as included in the agenda. There will be no increase in membership fees for 2009 and a balanced budget is projected.

Moved by: Doug MacPherson

THAT the Board of Directors approves the 2009 portion of the 3-year Revolving Budget as presented. **CARRIED**

8. REPORTS

(a) Executive Committee Report

Moved by: Dick Fenton

THAT the Board of Directors accepts the Executive Committee Report for the meetings of September 11 and November 13, 2008, as information. **CARRIED**

(b) Oldman River Region Urban GIS Project Newsletter

- The 2009 Oldman River Region Urban Orthophotography Project Grant has been approved (\$517,000). In the Spring of 2009, 27 of the 31 municipalities will have new photos flown at a 1:5000 resolution, with completion of the project tentatively set for the Fall of 2009.

Moved by: Gordon Wolstenholme

THAT the Board of Directors accepts the November 2008 Oldman River Region Urban GIS Project Newsletter, as information. **CARRIED**

9. ACCOUNTS

(a) Annual Organizational Board of Directors' Meeting – December 4, 2008

- Meeting fees for 2009 will be increased to \$95.00 for a ½ day or \$159.00 for a full day. The mileage rate will be set at the provincial government rate as of January 1, 2009 (probably \$.50/km). The Director asked board members to check their mileage listed on the handout. Vern Strain (Village of Warner) stated his mileage should be changed to 138 km from 120 km.

Moved by: Vern Strain

THAT the members' accounts for the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission held on Thursday, December 4, 2008 be approved, as amended, subject to attendance:

Member	Municipality	Return Mileage	Total Mileage + Meeting Fee
Bill Graff	Village of Arrowwood	288 km	\$217.72
Del Bodnarek	Village of Barnwell	90 km	130.60
Alf Olsen	Village of Barons	100 km	135.00
Neal Miller	Cardston County	80 km	126.20
Tim Court	Town of Cardston	150 km	157.00
Kym Nichols	Village of Carmangay	135 km	150.40
Trevor Wagenvoort	Village of Champion	170 km	165.80
Doug MacPherson	Town of Claresholm	186 km	172.84
Vic Mensch	Town of Coaldale	35 km	106.40
Dennis Cassie	Town of Coalhurst	23 km	101.12
Tom Butler	Village of Coutts	220 km	187.80
Garry Hackler	Village of Cowley	220 km	187.80

Ian MacLeod	Mun. of Crowsnest Pass	320 km	231.80
Gary Taje	Mun. of Crowsnest Pass	320 km	231.80
Gordon Wolstenholme	Town of Fort Macleod	104 km	136.76
Walter Gripping	Town of Granum	154 km	158.76
Angie Todd	Village of Hill Spring	180 km	170.20
Hans Rutz	County of Lethbridge	100 km	135.00
Brad Koch	Village of Lomond	178 km	169.32
Dennis Quinton	Town of Magrath	80 km	126.20
Terry Michaelis	Town of Milk River	175 km	168.00
Robert Phillips	Village of Milo	252 km	201.88
Dick Fenton	Town of Nanton	266 km	208.04
Anne Marie Philipsen	County of Newell No. 4	376 km	256.44
Paul Goldade	Village of Nobleford	80 km	126.20
Hank Hurkens	Town of Picture Butte	60 km	117.40
John Russell	M.D. of Pincher Creek No. 9	280 km	214.20
Doug Thornton	Town of Pincher Creek	220 km	187.80
Ronald Davis	M.D. of Ranchland No. 66	280 km	214.20
Jim Steed	Town of Raymond	70 km	121.80
Barry Johnson	Town of Stavely	200 km	179.00
Mike Selk	Village of Stirling	70 km	121.80
Cecil Wiest	Municipal District of Taber	170 km	165.80
Lois Maloney	Town of Vauxhall	200 km	179.00
Rod Ruark	Vulcan County	260 km	205.40
Roy Elmer	Town of Vulcan	200 km	179.00
Keith Palmer	County of Warner No. 5	70 km	121.80
Vern Strain	Village of Warner	138 km	151.72
Henry Van Hierden	M.D. of Willow Creek No. 26	160 km	161.40

CARRIED

(b) Summary of Balance Sheet and Statement of Income for the 9-month period: January 1 to September 30, 2008

Moved by: Henry Van Hierden

THAT the Board of Directors accepts the Summary of Balance Sheet and Statement of Income for the 9-month period: January 1 to September 30, 2008, as information.

CARRIED

10. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:05 p.m. until Thursday, March 5, 2009 at 7:00 p.m.

CARRIED

/bj

CHAIR:



SERVICE RECOGNITION AWARDS

STAFF:

- Steve Harty – Senior Planner (10 years) (\$100 cheque)
- Barb Johnson – Executive Secretary (25 years) (\$250 cheque)

BOARD OF DIRECTORS:

(None of these former members were in attendance, so their awards will be mailed to them.)

- Robert Russell – Town of Cardston (1 year) (pen set)
- Art Cogdale – Village of Carmangay (1 year) (pen set)
- Bjorn Berg – M.D. of Pincher Creek (1 year) (pen set)

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



INFORMATION

To: Council
From: Jeff Gibeau, Planner / Development Officer
Re: Land Use Bylaw Review Update

Municipal Planning Commission Work Session:

On Monday, March 2nd, 2009 the Municipal Planning Commission held a work session with staff from the Town of Claresholm and the Oldman River Regional Services Commission to review and discuss the proposed changes to the Land Use Bylaw. The session was successful and the resulting modifications are currently being incorporated into the Draft Land Use Bylaw.

Public Open House:

The Development Department would like to take this opportunity to formally invite all members of Council to the upcoming public open house on Wednesday, March 11th, 2009. Staff will be on hand to introduce changes to the Land Use Bylaw to the general public and participate in active discussions with attendees.

Regards,

Jeff Gibeau
Planner / Development Officer



townofclaresholm.com

Phone: (403) 625-3381

Fax: (403) 625-3869