



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 11, 2009
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

- AGENDA: ADOPTION OF AGENDA
- MINUTES: REGULAR MEETING MINUTES APRIL 27, 2009
- DELEGATIONS: DARREN ADAMSON, CA – Young Parkyn McNab LLP
- ACTION ITEMS:
1. BYLAW #1528 – 2009 Mill Rate
RE: 1st Reading
 2. BYLAW #1529 – Land Use Bylaw Amendment
RE: 1st Reading
 3. FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009
 4. CORRES: Hon. Ray Danyluk, Minister of Municipal Affairs
RE: 2009 Municipal Sustainability Initiative (MSI) Program Changes
 5. CORRES: Government of Alberta
RE: Bill 36 Information Sessions
 6. CORRES: Municipality of the Crownsnest Pass
RE: 2009 Southern Alberta Summer Games
 7. CORRES: Municipal District of Willow Creek
RE: 2009 Southern Alberta Summer Games Coordinator
 8. CORRES: Granum Canada Day Committee
RE: Town of Granum Canada Day Parade
 9. CORRES: Claresholm Drug Coalition
RE: Claresholm Drug Awareness Day June 6, 2009
 10. CORRES: Livingstone Range School Division
RE: Proposed Modulars
 11. BILL 23 UPDATE – Changes to Assessment Complaints & Appeals System
 12. 2009 TAX RECOVERY SALES
 13. TOWN OF CLARESHOLM 2009 BUDGET
 14. ADOPTION OF INFORMATION ITEMS
 15. IN CAMERA

INFORMATION ITEMS:

1. Town of Claresholm Cheque Listing for Accounts Payable – April 1 to 30, 2009
2. Claresholm Community Centre Meeting Minutes – October 28, 2008
3. Claresholm Elementary School Update – Wednesday, April 22, 2009
4. Claresholm Elementary News – May 2009
5. AAMD&C Contact – April 24, 2009
6. AAMD&C Contact – May 1, 2009
7. ACE Seeking Partner Communities
8. Alberta SouthWest Regional Alliance Ltd. Directors Meeting Minutes – February 5, 2009
9. Water for Economic Development in the Southgrow Region of Alberta – February 2009
10. AAMDC Business Services Golf Tournament May 29, 2009
11. SouthGrow's Annual General Meeting – Thursday, June 18, 2009
12. Porcupine Hills Lodge Board Meeting Minutes – April 7, 2009
13. Claresholm RCMP Detachment Monthly Policing Report – April 2009

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 27, 2009**

PRESENT: Deputy Mayor: Doug MacPherson; Councillors: Shirley Isaacson, Don Leonard, David Moore and Connie Quayle; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: Mayor Rob Steel; Councillor Daryl Sutter

AGENDA: Moved by Councillor Isaacson to add **MUSEUM** to the Agenda.

CARRIED

Moved by Councillor Quayle that the Agenda be accepted as amended.

CARRIED

MINUTES: **REGULAR MEETING – APRIL 14, 2009**

Moved by Councillor Leonard that the Regular Meeting Minutes of April 14, 2009 be accepted as presented.

CARRIED

DELEGATIONS: 1. **ROBIN ALEXANDER, Sgt – Claresholm RCMP Detachment**
RE: Priority Policing Issues

Robin Alexander, Sergeant at the Claresholm RCMP Detachment, was present to get Council's opinion on what the detachment should be focusing on for the next year. Last year, Council had suggested traffic, theft in the commercial areas and vandalism as some key issues. Enforcement on traffic tripled last year, and the detachment felt that they broke even from the previous year on theft and vandalism. The detachment would still be interested in creating a Citizens on Patrol group and will be having an organizational meeting on May 12th. They have asked the MD of Willow Creek for their input and they have suggested that traffic is still a concern as well as the creation of a school liaison officer. The detachment will also be partnering with FCSS and the Coalition for a Healthy Claresholm targeting parents to help with kids and drugs. Council suggested areas of focus should be drugs, vandalism, theft and traffic. Robin appreciates the positive relationship that the detachment has with the Town of Claresholm.

2. **LENZE KUIPER – Oldman River Regional Services Commission**

Lenze Kuiper from the Oldman River Regional Services Commission was present for two reasons: to educate on what ORRSC does and then to solicit feedback and input prior to preparing a Strategic Plan, Business Plan, new Bylaw and a new Policy Manual for ORRSC membership review. They are interested in being more proactive rather than reactive when it comes to planning. ORRSC tries to look at each community separately and their unique features. Land use planning is very important. ORRSC is by contract like an employee of the community. The Town is invested in ORRSC as a member and ORRSC is invested in Claresholm as our planner. ORRSC is a shared service among 40 members, and they cater to those small communities that are unable to have a full time planner on staff. ORRSC needs to be integrated into our administrative departments (public works, development, assessment) in order to best serve Claresholm. ORRSC is a not-for-profit planning service, and feels that they are very competitive for various planning needs. They would like the commitment of the Town going forward. To secure stable funding going forward, they would like to secure more services that they currently have as extras as part of their planning services, such as a Municipal Development Plan update every five years. Bottom line, they would like to do more work for Claresholm and they feel they can compete on quality and on price.

ACTION ITEMS:

1. **BYLAW #1526 – Property Taxation Exemption for Community Organizations**

RE: 2nd & 3rd Readings

Moved by Councillor Quayle to give Bylaw #1526, regarding Property Taxation Exemption for Community Organizations, 2nd Reading.

CARRIED

Moved by Councillor Isaacson to give Bylaw #1526, regarding Property Taxation Exemption for Community Organizations, 3rd and Final Reading.

CARRIED

2. BYLAW #1527 – Borrowing Bylaw

RE: All Readings

Moved by Councillor Moore to give Bylaw #1527, a borrowing bylaw, 1st reading.

CARRIED

Moved by Councillor Isaacson to give Bylaw #1527, a borrowing bylaw, 2nd reading.

CARRIED

Moved by Councillor Leonard to give unanimous consent to give Bylaw #1527, a borrowing bylaw, 3rd and final reading at this meeting.

CARRIED

Moved by Councillor Quayle to give Bylaw #1527, a borrowing bylaw, 3rd and final reading.

CARRIED

3. CORRES: Hon. Luke Ouellette, Minister of Transportation

RE: 2009 Streets Improvement Program (SIP)

Received for information.

4. CORRES: Hon. Ray Danyluk, Minister of Municipal Affairs

RE: Municipal Sustainability Initiative (MSI)

Received for information.

5. RCMP School Resource Officer Position

Received for information.

6. CORRES: Municipal District of Willow Creek

RE: Workshop on May 7, 2009

Received for information.

7. ECONOMIC DEVELOPMENT COMMITTEE - Applications

Moved by Councillor Quayle to appoint Tim Dungan to the Economic Development Committee.

CARRIED

8. MUSEUM

Referred to budget.

9. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Leonard to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

DEPUTY MAYOR – DOUG MacPHERSON

SECRETARY-TREASURER – KARINE WILHAUK

DELEGATIONS

March 17, 2009

Mayor and Council
Town of Claresholm
221 - 45 Avenue West
Claresholm, AB T0L 0T0

Ladies and Gentlemen:

We have completed our audit of the financial statements of Town of Claresholm for the year ended December 31, 2008, during which we reviewed certain aspects of the system of internal controls and accounting procedures. The purpose of our review was to provide a basis for determining the nature, extent and timing of auditing procedures necessary to express an opinion on the financial statements. Accordingly, our review of any given control was limited and would not disclose all weaknesses in the system or all matters which an in-depth study might indicate. As you know, the maintenance of an adequate system of internal controls is the responsibility of the Mayor and Council.

As a result of our examination, we would like to provide the following comments for consideration of the Mayor and Council.

Approval of expenses

It was noted during one of our audit tests that five invoices out of twelve selected were not signed to indicate approval.

We recommend that all invoices be initialed to indicate they have been approved for payment.

Taxable benefits for vehicle usage

Upon discussion it was noted that employees are using Town vehicles for personal use. Travelling from home to work (the regular place of employment) is considered personal travel. Even when using an Emergency vehicle there is a taxable benefit as the employee is using a Town vehicle for personal use, which is the travel between home and work.

We recommend that personal kilometres travelled be recorded as a taxable benefit to the employee. The Town could be liable for any payroll deductions that would apply on unreported taxable benefits.

To determine the standby charge you divide the personal kilometres by the total kilometres, multiplied by 2% of the total vehicle cost and the number of months used. For the operating benefit you multiply personal kilometres by the CRA prescribed rate, unless the vehicle was used 50% or more for business, in which case you can use 50% of the standby charge.

Town of Claresholm
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Unvouchered expenses

Upon discussion it was noted that there are staff members and council members being paid for unvouchered expenses. If this payment is a reimbursement of actual amounts paid then the amount is not taxable to the employee, but the expenses should be supported with actual receipts. If the expenses are not supported by invoices, then the payment would be considered an allowance and the entire amount would become a taxable benefit.

We recommend that the area of expense reimbursements to employees be reviewed to determine whether the employees should have a taxable benefit reported on their T4. In addition, we recommend that receipts/invoices be required to support all Town expenses.

Fire fighters wages

During the audit it was noted that the fire fighters are receiving a wage which has not been reported to the government. Emergency volunteers are allowed to be paid up to \$1,000 without a reporting requirement. Any amounts paid in excess of \$1,000 need to be reported and T4'd to the volunteer. If the volunteer is also employed by the Town and is receiving a wage for "same or similar duties", then the entire payment (including the first \$1,000) needs to be reported.

We recommend that volunteer wages over \$1,000 be reported to the government and that payroll deductions be taken. If the volunteer is also an employee of the Town, then we recommend that the entire amount of the payments be reported. In addition, the payments made as a result of the cost sharing with the MD of Willow Creek will also be subject to the same requirements.

Time sheets added correctly

It was noted during the audit that two time sheets of the sample selected were not added correctly. This resulted in one employee being slightly underpaid and another being slightly overpaid (one amount for 0.25 hr and the other for 0.5 hr).

We recommend that all time sheets be recalculated before being signed by the employee and the manager.

This communication is prepared solely for the information of the Council members and management of Town of Claresholm and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

We wish to emphasize that our discussion and recommendations are meant solely to bring to your attention areas where the accounting system and procedures could be improved and is in no way a reflection on the competence or integrity of the staff working at Town of Claresholm.

Town of Claresholm
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We would like to thank Kris, Karine, Lisa, and Marianna for their assistance during our audit. Thank you for the continuing opportunity to be of service to your organization and we look forward to serving you in the future. If you have any questions or concerns regarding our audit or any other issues with which you may require our assistance, please do not hesitate to contact us.

Thank you.

Yours truly,

YOUNG PARKYN MCNAB LLP

A handwritten signature in black ink, appearing to read "Darren Adamson".

Darren Adamson, CA

ACTION ITEMS

Memo

To: Council
From: Administration
Date: May 5, 2009
Re: 2009 Mill rate bylaw

OVERVIEW

Per the attached information regarding the 2009 mill rates here are the highlights for Council's information:

- The total assessment value for the Town of Claresholm (all classes including exempt) increased from \$393,495,770 to \$572,454,660 (an increase of 45%);
- Of the total assessment, the residential assessment increased from \$244,458,290 to \$382,862,330 (an increase of 57%);
- Budgeted tax revenue has increased over the prior year's tax revenue by 1.46% (from \$3,570,166 in 2008 to \$3,622,306 in 2009);
- The residential mill rate has decreased from 10.425% to 6.8%;
- The non residential mill rate has decreased from 20.5% to 14%;
- The vacant residential and farmland mill rate has decreased from 20.0% to 14.0%;
- The machinery and equipment tax is discontinued;
- The **average** 2008 residential assessment was \$162,000. At the 2008 mill rate the taxes would have been \$1,686.
- The **average** 2009 residential assessment is \$248,000. At the 2009 mill rate the taxes will be \$1,685.
- A **residential** assessment that increased over 2008 by **approximately** 50% will pay the same property tax as in 2008. Assessments that increased more than 50% will pay more property tax and assessments that increased less than 50% will pay less property tax than in 2008.

Kris Holbeck, CA CAO Town of Claresholm

TOWN OF CLARESHOLM
MILL RATE SPREADSHEET 2009
FOR BUDGETING PURPOSES

TYPE	BUDGETED ASSESSED VALUE	BUDGETED		BUDGETED CHANGED		ADJUSTED REVENUE	PRIOR YEAR REVENUE	% CHANGE	MILL RATES	
		MILL RATE	REVENUE	MILL RATE	REVENUE					
M & E	639,940	15.121	9,677	0.000	0	6,014	-100.00%	14.000	COMMERCIAL/INDUSTRIAL/LINEAR	
LINEAR	7,642,530	20.500	156,672	14,000	106,995	159,030	-32.72%	14.000	VACANT FARMLAND/RESIDENTIAL	
GRANTS IN LIEU									6.800	RESIDENTIAL
FEDERAL - COMMERCIAL	626,390	20.500	12,841	14,000	8,769	6,300	39.20%	5.552	SENIOR SELF CONTAINED	
PROVINCIAL - RESIDENTIAL	2,698,230	10.425	28,129	6,800	18,348	22,438	-18.23%	0.000	MACHINERY AND EQUIPMENT	
PROVINCIAL - COMMERCIAL	3,035,880	20.500	62,236	14,000	42,502	38,076	11.62%			
PROVINCIAL - SELF CONT	2,423,190	8.015	19,422	5.552	13,454	13,454	0.00%			
COMMERCIAL & INDUSTRIAL	53,997,800	20.500	1,106,955	14,000	755,969	749,720	0.83%			
VACANT LAND	5,744,060	20.000	114,881	14,000	80,417	50,802	58.29%			
RESIDENTIAL	381,742,760	10.425	3,979,668	6,800	2,595,851	2,524,332	2.83%			
TOTALS	458,550,780		5,490,480		3,622,306	3,570,166	1.46%			

**TOWN OF CLARESHOLM
 DETAILED TAX BREAKDOWN FOR TAXATION YEAR 2009
 "FOR INFORMATION PURPOSES ONLY"**

CLASSIFICATION	ASSESSMENT	MUNICIPAL REVENUE	ASFF REQUIST.	PHL REQUIST.	TAXES TOTAL
RESIDENTIAL	384,440,990	1,830,247 4.7608%	723,479 1.8819%	60,473 0.1573%	\$2,614,199 6.8000%
NONRESIDENTIAL	65,302,600	689,256 10.5548%	214,708 3.2879%	10,272 0.1573%	\$914,236 14.0000%
VACANT & FARMLAND	5,744,060	68,704 11.9608%	10,810 1.8819%	904 0.1573%	\$80,418 14.0000%
M & E	639,940	0	0	0	\$0
SENIORS SELF CONTAINED	2,423,190	13,072 5.3949%	0 0	382 0.1573%	\$13,454 5.5522%
TOTALS	458,550,780	\$2,601,279	\$948,997	\$72,031	\$3,622,307



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1528**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2009 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on May 11, 2009; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2009 total \$6,325,967; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,703,662; and the balance of \$3,622,305 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$ 734,271.78
Non-Residential	\$ 214,708.80

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$72,034.26

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$390,185,050.00
Non-Residential	\$65,302,600.00
Machinery & Equipment	\$639,940.00
Total	\$456,127,590.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$1,830,247	\$384,440,990	4.7608%
Vacant Residential & Farmland (VR&F)	\$68,704	\$5,744,060	11.9608%
Non-Residential	\$689,256	\$65,302,600	10.5548%
Machinery & Equipment	\$0	\$639,940	0%
Seniors Self Contained Housing (SSCH)	\$13,072	\$2,423,190	5.3949%
		\$458,550,780	

ASFF	Tax Levy	Assessment	Tax Rate
Residential & VR & F	\$734,271.78	\$390,185,050	1.8819%
Non-Residential	\$214,708.80	\$65,302,600	3.2879%
Total Education Requisition		\$455,487,650	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$72,034.26	\$457,910,840	.1573%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	1.8819%	3.2879%	1.8819%	0%
PORCUPINE HILLS LODGE REQUISITION	.1573%	.1573%	.1573%	.1573%
MUNICIPAL	4.7608%	10.5548%	11.9608%	5.3949%
TOTAL MILL RATE	6.8%	14.0%	14.0%	5.5522%

2. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this _____ day of _____ 2009 A.D.

READ a second time in Council this _____ day of _____ 2009 A.D.

READ a third time in Council and finally passed this _____ day of _____ 2009 A.D.

Rob Steel, Mayor

Kris Holbeck, Chief Administrative Officer

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



May 11th, 2009

Land Use Amendment Bylaw Report

The proposed amendment the Town of Claresholm Land Use Bylaw No.1525 would modify the definition of Public and Institutional [*Section 9 – Definitions*];

From: Public and Institutional means a use of land or buildings for any of the following public or semi-public developments:

- (a) a school or educational facility whether public or private;
- (b) government and municipal offices;
- (c) protective services, including firehalls, police stations and ambulance services;
- (d) museums;
- (e) community hall or community centre;
- (f) tourist information centre; and
- (g) public libraries.

To: Public and Institutional means a use of land or buildings for any of the following public or semi-public developments:

- (a) a school or educational facility whether public or private;
- (b) government and municipal offices;
- (c) protective services, including firehalls, police stations and ambulance services;
- (d) museums;
- (e) community hall or community centre;
- (f) tourist information centre;
- (g) public libraries; and

[ADDING:] (h) public senior citizens housing.



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1529**

A Bylaw of the Town of Claresholm to amend Bylaw # 1525 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of The Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of The Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw No.1525 definition of Public and Institutional [*Section 9 – Definitions*] shall be amended as follows:

ADD: (h) public senior citizens housing.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw No.1525 is hereby amended.

Read a first time in Council this day of 2009 A.D.

Read a second time in Council this day of 2009 A.D.

Read a third time in Council and finally passed in Council this day of 2009 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

TOWN OF CLARESHOLM

Financial Statements

For the year ended December 31, 2008

TOWN OF CLARESHOLM
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For the year ended December 31, 2008

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Young Parkyn McNab LLP

CHARTERED ACCOUNTANTS

AUDITORS' REPORT

To: The Mayor and Members of Council of
the Town of Claresholm

We have audited the consolidated statement of financial position of the Town of Claresholm as at December 31, 2008, the consolidated statement of financial activities and change in fund balances, and the consolidated statement of changes in financial position for the year then ended. These financial statements are the responsibility of the municipal management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Town of Claresholm as at December 31, 2008 and the results of its financial activities and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Lethbridge, Alberta

March 15, 2009

Young Parkyn McNab LLP

Chartered Accountants

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2008

	2008	2007
ASSETS		
Financial assets		
Cash and short-term investments (note 3)	\$ 5,745,667	\$ 6,270,511
Taxes and grants in place of taxes receivable (note 4)	177,153	124,802
Trade and other receivables	512,966	287,629
Land held for resale	158,180	190,269
Prepaid expenses	6,116	3,720
	6,600,082	6,876,931
Physical assets		
Capital assets (note 5)	40,145,678	32,099,882
Inventory of materials and supplies	200,936	206,715
	40,346,614	32,306,597
	\$ 46,946,696	\$ 39,183,528
LIABILITIES AND MUNICIPAL EQUITY		
Liabilities		
Temporary loan (note 6)	\$ 130,000	\$ -
Accounts payable and accrued liabilities	833,404	347,093
Employee benefit obligations (note 7)	123,625	129,091
Deposit liabilities (note 3)	44,077	69,160
Deferred revenue (note 8)	380,128	365,505
Long-term debt (note 9)	4,955,231	1,135,204
	6,466,465	2,046,053
Municipal equity		
Fund balances		
Operating (schedule 1)	1,089,195	1,044,342
Capital (schedule 2) (note 10)	2,529,254	3,713,120
Reserves (schedule 3) (note 11)	1,671,335	1,415,335
	5,289,784	6,172,797
Equity in capital assets (note 12)	35,190,447	30,964,678
	40,480,231	37,137,475
	\$ 46,946,696	\$ 39,183,528

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES AND CHANGE IN FUND BALANCES
For the year ended December 31, 2008

	Budget (Unaudited)	2008	2007
Revenue			
Net municipal property taxes (note 13)	\$ 2,531,518	\$ 2,544,988	\$ 2,508,426
Special assessments and local improvements taxes	47,000	50,445	47,353
Sales and other user fees	1,413,100	1,377,769	1,280,331
Government transfers (note 14)	3,466,650	2,225,120	4,762,137
Return on investments	60,000	134,721	158,326
Penalties and costs of taxes	82,000	100,032	54,083
Franchise and concession contracts	76,000	91,060	77,687
Rentals	97,800	131,124	106,797
Licenses and permits	64,500	59,425	64,336
Gain on land held for resale	-	151,376	50,631
Proceeds on disposal of capital assets	-	1,745	51,030
Developers' levies and other	-	45,353	278,904
Family and community support	189,665	240,320	-
Other	106,600	127,938	109,533
	8,134,833	7,281,416	9,549,574
Expenditures (note 15)			
Legislative	53,000	49,661	45,462
Administrative	895,808	794,517	809,517
Fire	81,975	86,355	98,298
Bylaw enforcement	84,000	104,711	52,866
Common and equipment pool	532,500	515,003	609,752
Roads, streets, walks and lighting	279,500	260,160	1,174,677
Water supply and distribution	7,203,657	7,725,272	1,296,821
Wastewater treatment and disposal	153,182	137,342	113,759
Waste management	245,200	237,880	247,150
Daycare	26,202	46,271	46,175
Cemeteries and crematoriums	17,000	21,607	11,046
Economic and agricultural development	7,000	7,275	5,262
Development and planning	175,600	120,223	105,861
Parks and recreation	800,781	663,461	699,089
Airport	17,700	12,923	15,453
Storm sewers and drainage	77,000	122,794	60,978
Ambulance services	126,570	122,556	106,570
Culture, community hall, library and museums	569,825	771,063	592,178
Family and community support	209,638	226,683	-
	11,556,138	12,025,757	6,090,914
(Deficiency) excess of revenue over expenditures	(3,421,305)	(4,744,341)	3,458,660
Capital financing transactions			
Proceeds of long-term debt	3,500,000	4,000,000	-
Repayment of long-term debt	(179,973)	(179,972)	(194,798)
Change in fund balances	(101,278)	(924,313)	3,263,862
Fund balances, beginning of year	6,172,797	6,172,797	2,908,935
Other adjustment			
Consolidation adjustment (note 2)	-	41,300	-
Fund balances, end of year	\$ 6,071,519	\$ 5,289,784	\$ 6,172,797

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION
For the year ended December 31, 2008

	2008	2007
Cash flows from operating activities		
(Deficiency) excess of revenue over expenditures	\$ (4,744,341)	\$ 3,458,660
Consolidation adjustment	41,300	-
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	(52,351)	75,062
Trade and other receivables	(225,337)	173,233
Land held for resale	32,089	(48,317)
Prepaid expenses	(2,396)	-
Inventory of materials and supplies	5,779	(68,208)
Temporary loan	130,000	(110,000)
Accounts payable and accrued liabilities	486,311	168,331
Employee benefit obligations	(5,466)	7,157
Deposit liabilities	(25,083)	16,352
Deferred revenue	14,623	(131,329)
	<u>(4,344,872)</u>	<u>3,540,941</u>
Cash flows from financing activities		
Proceeds of long-term debt	4,000,000	-
Repayment of long-term debt	(179,972)	(194,798)
	<u>3,820,028</u>	<u>(194,798)</u>
(Decrease) increase in cash and short-term investments	(524,844)	3,346,143
Cash and short-term investments, beginning of year	6,270,511	2,924,368
Cash and short-term investments, end of year	\$ 5,745,667	\$ 6,270,511

TOWN OF CLARESHOLM
SCHEDULE 1
SCHEDULE OF FINANCIAL ACTIVITIES AND CHANGE IN FUND BALANCE - OPERATING
For the Year Ended December 31, 2008

	Budget (Unaudited)	2008	2007
Revenue			
Net municipal property taxes (note 13)	\$ 2,531,518	\$ 2,544,988	\$ 2,508,426
Special assessments and local improvements taxes	47,000	50,445	47,353
Sales and other user fees	1,413,100	1,377,769	1,280,331
Government transfers	177,191	157,199	252,167
Return on investments	60,000	37,947	62,105
Penalties and costs of taxes	82,000	100,032	54,083
Franchise and concession contracts	76,000	91,060	77,687
Rentals	97,800	131,124	106,797
Licenses and permits	64,500	59,425	64,336
Gain on land held for resale	-	151,376	50,631
Family and community support	189,665	240,320	-
Other	106,600	127,938	109,533
	4,845,374	5,069,623	4,613,449
Expenditures (note 15)			
Legislative	53,000	49,661	45,462
Administrative	880,808	750,633	768,581
Fire	81,975	86,355	98,298
Bylaw enforcement	84,000	104,711	52,866
Common and equipment pool	458,500	432,818	374,902
Roads, streets, walks and lighting	279,500	260,160	205,348
Water supply and distribution	551,125	487,558	561,678
Wastewater treatment and disposal	153,182	137,342	113,759
Waste management	245,200	237,880	247,150
Family and community support	209,638	226,683	-
Daycare	26,202	46,271	46,175
Cemeteries and crematoriums	17,000	21,607	11,046
Economic and agricultural development	7,000	7,275	5,262
Development and planning	175,600	120,223	95,303
Parks and recreation	708,781	598,322	602,719
Airport	17,700	12,923	15,453
Storm sewers and drainage	77,000	75,348	26,941
Ambulance services	126,570	122,556	106,570
Culture, community hall, library and museums	186,300	184,338	176,428
	4,339,081	3,962,664	3,553,941
Excess of revenue over expenditures	506,293	1,106,959	1,059,508
Net interfund transfers			
Transfer to capital - repayment of long-term debt (schedule 2)	(179,973)	(179,972)	(194,798)
Transfer to capital (schedule 2)	(326,320)	(667,434)	(678,613)
Transfer to reserves (schedule 3)	-	(256,000)	(170,000)
Change in fund balance	-	3,553	16,097
Fund balance, beginning of year	1,044,342	1,044,342	1,028,245
Other adjustment			
Consolidation adjustment (note 2)	-	41,300	-
Fund balance, end of year	\$ 1,044,342	\$ 1,089,195	\$ 1,044,342

TOWN OF CLARESHOLM
SCHEDULE 2

SCHEDULE OF FINANCIAL ACTIVITIES AND CHANGE IN FUND BALANCE - CAPITAL
For the year ended December 31, 2008

	Budget (Unaudited)	2008	2007
Revenue			
Government transfers	\$ 3,289,459	\$ 2,067,921	\$ 4,509,970
Return on investments	-	96,774	96,221
Developers' levies and other	-	45,353	278,904
Proceeds on disposal of capital assets	-	1,745	51,030
	3,289,459	2,211,793	4,936,125
Expenditures (note 15)			
Administration	15,000	43,884	40,936
Common and equipment pool	74,000	82,185	234,850
Roads, streets, walks and lighting	-	-	969,329
Water supply and distribution	6,652,532	7,237,714	735,143
Subdivision land development	-	-	10,558
Parks and recreation	92,000	65,139	96,370
Storm sewers and drainage	-	47,446	34,037
Culture, community hall, library and museums	383,525	586,725	415,750
	7,217,057	8,063,093	2,536,973
(Deficiency) excess of revenue over expenditures	(3,927,598)	(5,851,300)	2,399,152
Capital financing transactions and net interfund transfers			
Transfer from operating - repayment of long-term debt (schedule 1)	179,973	179,972	194,798
Transfer from operating (schedule 1)	326,320	667,434	678,613
Transfer from reserves (schedule 3)	-	-	252,189
Proceeds of long-term debt	3,500,000	4,000,000	-
Repayment of long-term debt	(179,973)	(179,972)	(194,798)
Change in fund balance	(101,278)	(1,183,866)	3,329,954
Fund balance, beginning of year	3,713,120	3,713,120	383,166
Fund balance, end of year (note 10)	\$ 3,611,842	\$ 2,529,254	\$ 3,713,120

TOWN OF CLARESHOLM
SCHEDULE 3
SCHEDULE OF CHANGE IN FUND BALANCE - RESERVES
For the year ended December 31, 2008

	Budget (Unaudited)	2008	2007
Net interfund transfers			
Transfer from operating (schedule 1)	\$ -	\$ 256,000	\$ 170,000
Transfer to capital (schedule 2)	-	-	(252,189)
Change in fund balance	-	256,000	(82,189)
Fund balance, beginning of year	1,415,335	1,415,335	1,497,524
Fund balance, end of year (note 11)	\$ 1,415,335	\$ 1,671,335	\$ 1,415,335

1. Significant accounting policies

The consolidated financial statements of the Town of Claresholm are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the municipality has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Fund accounting

For reporting purposes, established management funds consist of the operating, capital and reserve funds. Transfers between funds are recorded as adjustments to the appropriate equity account. Proceeds from subdivision development land sales are recorded as operating fund revenues.

(e) Investments

Investments are recorded at cost.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

1. Significant accounting policies, continued

(f) Inventories

Inventories of materials and supplies for consumption are valued at the lower of cost and net realizable value with cost determined by the average cost method.

Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

(g) Capital assets

Capital assets are reported as expenditures in the period that they are acquired.

Capital assets are recorded at cost except for donated assets, which are recorded at estimated fair value when acquired.

Government contributions for the acquisition of capital assets are recorded as capital revenue and do not reduce the related physical asset costs.

Capital assets are not amortized.

(h) Tangible capital assets

Effective January 1, 2007, the Town adopted Accounting Guideline 7 (PSG-7) of the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants ("CICA") with respect to the disclosure of tangible capital assets of local governments. PSG-7 provides transitional guidance on presenting information related to tangible capital assets until Section 3150 - Tangible Capital Assets of the Public Sector Accounting Handbook comes into effect on January 1, 2009.

During 2008, the Town continued to work towards compliance with the new recommendations for accounting for tangible capital assets. As of December 31, 2008 the Town has compiled detailed listings of its land, buildings, engineering structures, machinery, equipment and furnishings, and vehicles.

Currently, these assets are recorded as "capital assets" at cost in the period they are acquired and additions are recorded as an expenditure within the capital fund. Amortization is not recorded as an expenditure. Upon implementation of Section 3150 - Tangible Capital Assets, these same assets will be recorded as "tangible capital assets" and additions will no longer be recorded as an expenditure of the capital fund. Rather, amortization of the assets will be recorded as an expense.

Amortization of buildings, engineering structures, machinery, equipment and furnishings, and vehicles is expected to be presented in the 2009 financial statements on a retrospective basis (with comparative figures for the 2008 year restated to include amortization) in order to amortize the cost of the assets over their expected useful lives.

1. Significant accounting policies, continued

- (i) **Requisition over-levy and under-levy**
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

- (j) **Prepaid local improvements charges**
Construction and borrowing costs associated with local improvement projects are recovered through annual special property assessments during the period of the related borrowing. These levies are collectible from property owners for work performed by the Town.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight-line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowing, the deferred revenue is amortized to the revenue by an amount equal to the debt repayment.

- (k) **Operating fund**
Operating fund represents the amounts available to offset future operational revenue requirements (or the shortfall which will be financed from future operational revenues).
- (l) **Capital fund**
Capital fund represents the amounts available to finance (or the shortfall in financing available for) capital projects.
- (m) **Reserve fund**
Reserve fund represents the amounts set aside to finance future operating and capital expenditures. Reserves are established at the discretion of Council. Transfers to and/or from the reserve fund are reflected as an adjustment to the respective fund.
- (n) **Equity in capital assets**
Equity in capital assets represents the Town's net investment in its total capital assets, after deducting work in progress, the portion financed by third parties through debenture, bond, and mortgage debts, long-term capital borrowing, capitalized leases, and other capital liabilities which will be repaid by the municipality.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

1. Significant accounting policies, continued

- (o) Future change in accounting policy
Effective January 1, 2009, the Town will be required to adopt new Public Sector Accounting Board (PSAB) Handbook sections PS1000 "Financial statement concepts", PS1100 "Financial statement objectives", and PS1200 "Financial statement presentation".

PS1200 introduces a new financial statement format which replaces the fund accounting presentation currently used. Major changes under the new format include the recognition of amortization, the combination of equity in physical assets, reserves, and the operating fund balance into one surplus amount, and the adoption of a "net asset/debt" reporting format whereby financial liabilities are deducted from financial assets to present the Town's net assets or net debt. These changes will be applied prospectively but the prior year will be restated to provide meaningful comparative balances.

2. Consolidation adjustment

The Town now controls the Family and Community Support Services (FCSS) and therefore consolidates the FCSS operations in these financial statements. The FCSS had an opening equity balance of \$41,300 and this balance has been included with the operating fund balance.

3. Cash and short-term investments

	2008	2007
Cash (cheques issued in excess of cash on deposit)	\$ (47,138)	\$ 136,238
Short-term investments	5,792,805	6,134,273
	\$ 5,745,667	\$ 6,270,511

Included in cash and short-term investments is \$44,077 (2007 - \$69,160) of deposit liability funds which are not available for current purposes.

Short-term investments consists of one to three month term deposits with varying interest rates of 1.50% to 3.35% if held to maturity.

4. Taxes and grants in place of taxes receivables

	2008	2007
Current year	\$ 105,414	\$ 49,719
Arrears	71,739	75,083
	\$ 177,153	\$ 124,802

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

5. Capital assets

	2008	2007
Land	\$ 796,700	\$ 731,622
Buildings	6,566,761	5,954,221
Engineering structures	29,791,632	22,488,343
Equipment	1,647,571	1,617,643
Vehicles	1,343,014	1,308,053
	\$ 40,145,678	\$ 32,099,882

6. Temporary Loan

A temporary loan has been authorized by the Alberta Treasury Branches to a maximum of \$450,000 which bears interest at 3.25%. Security pledged includes a general security agreement.

7. Employee benefit obligations

	2008	2007
Vacation	\$ 85,933	\$ 93,338
Sick time	37,692	35,753
	\$ 123,625	\$ 129,091

Employee benefit obligations is comprised of the vacation and sick time that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

8. Deferred revenue

The deferred revenue balance represents operating funds received for specific purposes that have not been spent by year end. Deferred revenue consists of the following:

	2008	2007
Taxi token prepayments	\$ 4,249	\$ 3,798
Parking fund	3,541	3,428
Subdivision	69,134	66,924
Walking path	1,914	1,843
Sundry	287,449	289,512
Family and community support	13,841	-
	\$ 380,128	\$ 365,505

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

9. Long-term debt

	2008	2007
Debentures supported by general tax levies	\$ 110,157	\$ 127,106
Debentures supported by utility rates	4,845,074	1,008,098
	\$ 4,955,231	\$ 1,135,204
Current portion	\$ 135,413	\$ 179,972

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2009	\$ 135,413	\$ 267,986	\$ 403,399
2010	143,467	259,932	403,399
2011	152,020	251,379	403,399
2012	161,102	242,297	403,399
2013	170,750	232,648	403,398
Thereafter	4,192,479	2,447,906	6,640,385
	\$ 4,955,231	\$ 3,702,148	\$ 8,657,379

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at rates ranging from 5.24% to 9.375% per annum, before Provincial subsidy, and matures in periods 2013 through 2033. The average annual interest rate is 7.75% (6.79% for 2007). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess of 8%, 9%, and 11% to a maximum annual rate of 12.5%, depending on the date borrowed. Debenture debt is issued on the credit and security of the Town of Claresholm at large.

Interest on long-term debt amounted to \$83,988 (2007 - \$91,374). The Town's total cash payments for interest in 2008 were \$86,381 (2007 - \$96,007).

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

10. Capital fund

	2008	2007
Financing available:		
Paving	\$ 8,130	\$ 102,857
Industrial land	76,005	76,005
3rd Street sewer	29,203	29,203
Infrastructure	-	1,422,249
Tamarack subdivision	125,399	125,399
Arena upgrade	-	11,329
Water looping (MSI grant)	122,617	-
Municipal sustainability	-	161,291
Centennial Park	25,000	25,000
Water treatment plant	2,836,663	2,245,087
Equipment	206,955	206,955
	<u>3,429,972</u>	<u>4,405,375</u>
Amounts to be financed:		
Library	-	(233,611)
Golf course	-	(93,272)
Vehicles/equipment	-	(65,496)
Highway water main (AMIP grant)	(219,703)	-
Water meters (NDCC grant)	(151,624)	(267,863)
Museum expansion	(41,690)	(32,013)
Raw water pipeline	(440,255)	-
Highway pumping station	(47,446)	-
	<u>(900,718)</u>	<u>(692,255)</u>
	<u>\$ 2,529,254</u>	<u>\$ 3,713,120</u>

The water meters are expected to be funded from provincial grants over the next three years. The museum is expected to be funded from grants over the next year. The highway pump station, the highway water main and the raw water pipeline are expected to be funded from federal grants in the next year.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

11. Reserves

Reserves for operating and capital activities changed as follows:

	2007	Increase	Decrease	2008
Operating				
Waterline replacement	\$ 20,000	\$ -	\$ -	\$ 20,000
Cemetery	723	-	-	723
Office	28,780	-	-	28,780
Arena renovation	8,500	-	-	8,500
Waterworks	15,000	-	-	15,000
Garbage equipment	25,739	-	-	25,739
Debt reduction	292,453	-	-	292,453
Sewer main replacement	35,000	-	-	35,000
Fire truck	8,819	-	-	8,819
Fill dirt	11,427	-	-	11,427
Water pumps	2,500	-	-	2,500
Ball diamonds	245	-	-	245
General	461,067	100,000	-	561,067
Trust accounts	56,558	-	-	56,558
	966,811	100,000	-	1,066,811
Capital				
General administration	17,739	-	-	17,739
Water supply	13,867	65,000	-	78,867
Sewer	1,003	73,000	-	74,003
Subdivision	8,510	-	-	8,510
Acreage assessment	100,368	-	-	100,368
Airport land sales	43,844	-	-	43,844
Residential land sales	129,787	-	-	129,787
Industrial land sales	71,240	-	-	71,240
Town land	25,163	-	-	25,163
Tax recovery land	11,854	-	-	11,854
Tamarack subdivision	25,149	-	-	25,149
Garbage	-	18,000	-	18,000
	448,524	156,000	-	604,524
	\$ 1,415,335	\$ 256,000	\$ -	\$ 1,671,335

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

12. Equity in capital assets

	Budget (Unaudited)	2008	2007
Acquisition of capital assets			
Engineering structures	\$ 6,734,532	\$ 7,303,289	\$ 1,632,191
Buildings	408,525	612,540	634,308
Machinery and equipment	74,000	29,928	180,230
Vehicles	-	52,258	54,620
Land	-	65,078	35,624
	<u>7,217,057</u>	<u>8,063,093</u>	<u>2,536,973</u>
Disposal of capital assets (cost)			
Vehicles	-	(17,296)	(66,510)
Capital financing			
Principal repayments	179,973	179,972	194,798
New debenture	-	(4,000,000)	-
	<u>179,973</u>	<u>(3,820,028)</u>	<u>194,798</u>
Change in equity balance	7,397,030	4,225,769	2,665,261
Equity balance, beginning of year	30,964,678	30,964,678	28,299,417
Equity balance, end of year	<u>\$ 38,361,708</u>	<u>\$ 35,190,447</u>	<u>\$ 30,964,678</u>
Balance consists of:			
Capital assets (note 5)		\$ 40,145,678	\$ 32,099,882
Long-term debt (note 9)		(4,955,231)	(1,135,204)
		<u>\$ 35,190,447</u>	<u>\$ 30,964,678</u>

13. Net municipal property taxes

	Budget (Unaudited)	2008	2007
Taxation			
Real property taxes	\$ 3,324,666	\$ 3,330,868	\$ 3,307,076
Linear property taxes	151,763	159,030	172,220
Government grants in place of property taxes	80,267	80,268	89,002
	<u>3,556,696</u>	<u>3,570,166</u>	<u>3,568,298</u>
Requisitions			
Alberta School Foundation Fund	959,581	959,581	992,825
Porcupine Hills Lodge	65,597	65,597	67,047
	<u>1,025,178</u>	<u>1,025,178</u>	<u>1,059,872</u>
	<u>\$ 2,531,518</u>	<u>\$ 2,544,988</u>	<u>\$ 2,508,426</u>

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

14. Government transfers

	Budget (Unaudited)	2008	2007
Federal transfers			
Federal transfers	\$ 87,480	\$ 188,600	\$ 25,000
Provincial transfers			
Shared-cost agreements and grants	3,349,170	1,987,710	4,656,707
Local government transfers			
Shared-cost agreements and grants	30,000	48,810	80,430
	\$ 3,466,650	\$ 2,225,120	\$ 4,762,137

15. Expenditures by object

	Budget (Unaudited)	2008	2007
Operating			
Salaries, wages and benefits	\$ 1,652,357	\$ 1,652,116	\$ 1,378,691
Contracted and general services	1,123,240	966,086	815,769
Materials, goods and utilities	1,124,736	926,111	886,243
Bank charges and short-term interest	3,758	2,394	2,656
Interest on long-term debt	77,088	83,988	91,374
Transfers to other governments	148,102	168,171	162,675
Grants to individuals and organizations	15,800	16,217	15,792
Other	71,000	55,844	111,975
Development	123,000	91,737	88,766
	4,339,081	3,962,664	3,553,941
Capital			
Purchase of capital assets	7,217,057	8,063,093	2,536,973
	\$ 11,556,138	\$ 12,025,757	\$ 6,090,914

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

16. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1)	(2)	2008	2007
	Salary	Benefits & allowances		
Council				
Mayor Steel	\$ 8,916	\$ 3,392	\$ 12,308	\$ 9,351
Councillor Isaacson	7,307	2,154	9,461	8,947
Councillor Sutter	4,689	3,246	7,935	4,890
Councillor MacPherson	3,878	1,941	5,819	4,900
Councillor Leonard	3,436	1,378	4,814	1,136
Councillor Moore	3,129	1,194	4,323	4,055
Councillor Quayle	2,852	1,194	4,046	1,032
Councillor Kenna	-	-	-	2,626
Councillor McGuire	-	-	-	5,309
Chief Administrative Officer	77,250	17,832	95,082	86,069
Designated Officers	\$ 110,816	\$ 25,686	\$ 136,502	\$ 117,393

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long- and short-term disability plans, professional memberships, and tuition. These figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

17. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town be disclosed as follows:

	2008	2007
Total debt limit	\$ 7,852,088	\$ 7,559,408
Total debt	6,097,983	2,333,100
	\$ 1,754,105	\$ 5,226,308
Debt servicing limit	\$ 1,308,681	\$ 1,259,901
Debt servicing	403,399	257,059
	\$ 905,282	\$ 1,002,842

17. Debt limits, continued

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

The total debt of \$6,227,983 includes the principal balance of the loan guarantee (\$1,142,752) for the Claresholm Golf Club, as disclosed in note 18.

18. Local authorities pension plan

Employees of the Town participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The plan serves about 189,000 people and 411 employers. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Town is required to make current service contributions to the LAPP of 7.75% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 10.64% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 6.75% of pensionable salary up to the year's maximum pensionable salary and 9.64% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2008 were \$84,414 (2007 - \$56,109). Total current service contributions by the employees of the Town to the LAPP in 2007 were \$73,958 (2007 - \$49,193).

At December 31, 2008, the LAPP disclosed an actuarial deficiency of \$4,413,971,000.

19. Financial instruments

The Town's financial instruments consist of cash and short-term investments, receivables, temporary loan, accounts payable and accrued liabilities, employee benefit obligations and long-term debt. It is management's opinion that the Town is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2008

20. Contingency and commitments

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX) which provides liability insurance. Under the terms of membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Town has guaranteed a Macleod Savings and Credit Union Ltd. loan to the Claresholm Golf Club to a maximum of \$1,325,000. As at December 31, 2008, the principal balance of the loan was \$1,142,752.

The Town has made a commitment to the Municipal District of Willow Creek to pay for one half of the closure/post-closure costs of the Municipal District of Willow Creek's landfill. The expected future costs under this commitment are included in accounts payable and accrued liabilities.

The Town has also made a commitment to purchase equipment for the Water Plant upgrade in the amount of \$806,800 USD.

The Town has also entered into a contract for the construction of the water treatment plant upgrade. Total costs to date are approximately \$1.8 million and expected costs to complete the project are approximately \$5.4 million.

21. Budget amounts

The 2008 budget for the Town was approved by Council on May 12, 2008 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified.

22. Approval of financial statements

These financial statements were approved by Council and Management.



Agenda
May 11

AR42331

ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lac La Biche - St. Paul*

April 21, 2009

To Chief Elected Officials:

2009 Municipal Sustainability Initiative Program Changes

The Municipal Sustainability Initiative (MSI) was announced in 2007 as the Province of Alberta's commitment to provide significant long-term funding to enhance municipal sustainability and to enable municipalities to meet the demands of growth. Since that time, municipalities have received \$900 million in funding under the program and will receive a further \$400 million in 2009.

Given the significant shift in the economic climate, the Government of Alberta has recently made several adjustments to the program to ensure that the MSI will continue to be accountable to Albertans and meet its objectives. These adjustments will ensure that the MSI dollars continue to be spent on projects that meet the intent of the MSI, while also enabling you to take advantage of lower construction costs, create jobs, and stimulate the provincial economy.

- The minimum threshold on capital projects has been increased to 10 per cent of each municipality's annual funding allocation (from 5 per cent previously), with exceptions for joint municipal projects and contributions to non-profit organizations or libraries. For municipalities with annual capital allocations over \$10 million, the minimum threshold will be \$1 million.
- The purchase of construction equipment no longer qualifies for MSI capital funding.
- Municipalities may commit up to 75 per cent of projected future MSI funding to capital projects.
- Interest costs are now an eligible expense under the MSI capital guidelines up to specified limits (5 per cent of the ten-year allocation and borrowings up to one third of the ten-year allocation).
- A minimum threshold on MSI operating projects equal to the greater of 10 per cent of each municipality's annual funding allocation or \$1,000 has been added, with exceptions for joint municipal projects and contributions to non-profit organizations or libraries.

.../2

- The MSI operating administration category has been replaced with a capacity building category that focuses on strategic initiatives and promotes improved efficiency and effectiveness of municipal operations. Restrictions on the qualification of staff salaries and general administrative expenses have been introduced under the capacity building and municipal services operating project categories, with exceptions for joint municipal projects or libraries.
- Additional communication requirements and considerations have been included in the program guidelines to facilitate the recognition of MSI contributions to municipal projects.

Additional details on the above changes will be available in the 2009 program guidelines and project profile forms that will be posted on the department website at www.municipalaffairs.alberta.ca in April 2009. Printed copies of the guidelines and forms will be mailed to your Chief Administrative Officer early next month.

Municipalities have the flexibility to target MSI funding towards their specific high-priority projects. I encourage you to take a strategic approach to planning your MSI projects, and to ensure that your proposed projects will have a significant and lasting impact on your municipality's sustainability. I also encourage you to take advantage of the addition of interest costs as a qualifying MSI capital expense to re-evaluate your capital project plans and, where possible, accelerate needed projects in order to take maximum advantage of lower construction costs and available funding.

Project Profiles are due on July 1, 2009. If you have any questions about the MSI, please contact a grant policy advisor, toll-free by dialing 310-0000, then 780-427-2225. I wish you every success with your projects.

Sincerely,



Ray Danyluk
Minister

cc: Chief Administrative Officers



April 29, 2009

Province invites Albertans to learn about Bill 36, the *Alberta Land Stewardship Act*

Open house information sessions begin May 6

Edmonton... The Government of Alberta will host a series of open houses to give Albertans the opportunity to learn about and discuss Bill 36, the *Alberta Land Stewardship Act* (ALSA).

Albertans have said they want the government to provide leadership in land-use planning. The Land-use Framework is the result of nearly three years of consultation with Albertans. The ALSA legislation creates the authority for regional plans to meet the unique needs of each of the seven regions under the Land-use Framework. Albertans will be consulted to help define the future of the region in which they live.

"The Land-use Framework is the most comprehensive planning approach ever advanced in our province and provides a blueprint for sustainable growth and the protection of our environment," said Sustainable Resource Development Minister Ted Morton. "Bill 36, *the Alberta Land Stewardship Act*, will initiate a new era of stewardship for Alberta's air, land, water and wildlife and allow us to pursue sustainable growth."

The open house sessions start May 6 in Grande Prairie. The purpose is to discuss Bill 36 and provide information on how it supports the Land-use Framework.

The open houses run from 4 p.m. to 8 p.m. Government of Alberta staff will also be available to answer questions.

For more information on the open houses, visit www.landuse.alberta.ca.

- 30 -

Backgrounder: List of information session locations, dates and times

Media inquiries may be directed to:

Josephine Lamy
Communications
Sustainable Resource Development
780-427-8636
To call toll-free within Alberta dial 310-0000.



April 29, 2009

Bill 36, Alberta Land Stewardship Act open house sessions

Grande Prairie

May 6
Grande Prairie Inn, Banquet C
11633 -100 Street

Peace River

May 7
Belle Petroleum Centre, The Petroleum Room
9403-94 Street

Taber

May 11
Heritage Inn, Room C
4830-46 Avenue and Hwy 3

Pincher Creek

May 12
Heritage Inn, Conference Room
919 Waterton Avenue

Claresholm

May 13
Claresholm Community Centre
59 Avenue and 8 Street West

Innisfail

May 14
Highwayman Motor Inn, Dining Room
4704-42 Avenue

Ponoka

May 19
Legion Hall
3911- Highway 2A

Edson

May 20
Edson Recreation Centre,
Weyerhaeuser Room
40th Street, South of Highway 16

Barrhead

May 21
Barrhead Seniors Drop In Centre
5347-49 Street

Hanna

May 26
Community Centre
503-4th Street West

Wainwright

May 27
Elks Hall
1401-1 Avenue

All sessions run from 4 p.m. to 8 p.m.

- 30 -

Media inquiries may be directed to:

Josephine Lamy
Communications
Sustainable Resource Development
780- 780-427-8636
To call toll-free within Alberta dial 310-0000.

April 29, 2009

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0



Dear Mayor Steel,

The beautiful community of Crowsnest Pass is thrilled to be hosting the 2009 Southern Alberta Summer Games, July 8th – 11th. We are delighted to have this opportunity to showcase our community during this very special year when the Games celebrate the 40th Anniversary of the longest running grassroots multi-sport competition in all of Canada.

Opening ceremonies for the Games will be at 7:00 p.m. on July 8th in the Isabelle Sellon School grounds (12602 – 18th Avenue Blairmore). Following, there will be a dignitaries' reception at approximately 8:30 pm. The evening will end with entertainment and fireworks at 11:00pm. Then "off to the races" and three more days of fun and healthy competition!

The community of Crowsnest Pass would be honored if you would attend and welcome our athletes and southern Alberta communities to the 2009 Southern Alberta Summer Games. At this time we are asking that you or your designate RSVP as soon as possible so that we can plan appropriately for your presence.

If you require further information please do not hesitate to call and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy Boeckner". The signature is written in a cursive style with a long horizontal stroke at the end.

Amy Boeckner
Summer Games Coordinator
Municipality of the Crowsnest Pass
PH: 403-563-8658
EMAIL: amysasg@crowstnestpass.com

PO BOX 600
MUNICIPALITY OF THE CROWSNEST PASS
BLAIRMORE, AB T0K 0E0

The Municipal District of Willow Creek No. 26



OFFICE OF THE ADMINISTRATOR • P.O. Box 550 • Claresholm, AB TOL 0T0

www.mdwillowcreek.com

Office (403) 625-3351

Fax (403) 625-3886

Shop (403) 625-3030

April 23, 2009

Town of Claresholm
Box 1000
Claresholm, Ab.
TOL 0T0

Attention: Kris Holbeck

Dear Kris:

Please be advised that the M.D. has hired a Summer Games Coordinator to facilitate the registrations for the events.

Estimated costs to the M.D. will be approximately \$4,000 plus t-shirts. The M.D. is asking that each of the towns contribute \$500.00 towards this year's program.

I trust that the above is satisfactory.

Yours truly,

Cynthia Vizzutti CLGM

Chief Administrative Officer

May 11
Asender

Granum Canada Day Committee
Box 8
Granum Alberta T0L 1A0

Mayor Rob Steele
P.O. Box 1000
Claresholm, Alberta T0L 0T0

Dear Mayor Steele,

On behalf of the Granum Canada Day Committee I would like to extend a cordial invitation to you, to participate in the Town of Granum Canada Day Parade on **Wednesday July 1, 2009.**

The Town of Granum comes alive on Canada Day and our Parade is a very special part of the official celebrations.

The Parade offers an ideal way for our neighbours to be part of the excitement, while taking the opportunity to add enjoyment for others.

Entries must be checked-in and set up in their parade position by 9:30 a.m. judging at 10:00 a.m. and parade will start at 11:00 a.m.

Should you or an organization that you know be interested in participating please return your parade entry form to: Granum Canada Day Committee Box 8, Granum Alberta T0L 1A0 by Friday June 5, 2009, or RSVP by calling 403-687-3840 between 9 a.m.-12 p.m. and 2 p.m.-5 p.m.

If you have any question please feel free to contact me at the above number. I look forward to speaking with you very soon.

Best regards,



Chair Laurie Henry



Granum Canada Day Committee
Box 8
Granum Alberta T0L 1A0

Granum Canada Day Parade Entry Form Due June 5, 2009

Please complete the attached entry form and mail to the above address.


Parade Registration Form all floats are encouraged to have music

Name or Group Name: _____
Address: _____
City & Postal Code: _____
Work Phone: _____
Contact Name: _____
EMail: _____

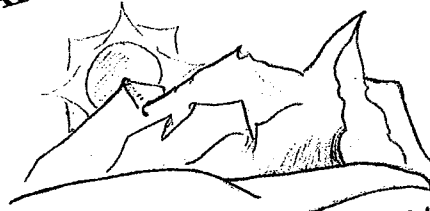
- A. NON-COMMERCIAL FLOAT DIVISION (NON-PROFIT ORGANIZATIONS)..... _____
- B. INDIVIDUAL FLOAT (PTA, CLUBS & ORGANIZATIONS)..... _____
- C. COMMERCIAL FLOAT (BUSINESS OR PROFIT -MAKING)..... _____
- D. DECORATED CARS OR ANTIQUE CARS..... _____
- E. DECORATED TRACTORS OR ANTIQUE TRACTORS..... _____
- F. HORSES(LIVE ANIMALS)..... _____
- G. MISCELLANEOUS (DESCRIBE)..... _____

Please Present Coupon for Lunch Provide by the Granum Canada Day Committee

Adults ___ # Children ___



CLARESHOLM DRUG COALITION



COMMUNITY THAT CARES

May 4, 2009

Town of Claresholm
Claresholm, Alberta
T0L 0T0

Sirs

The Claresholm and District Drug Coalition is requesting use of Admunsen Park Saturday June 6, 2009 for our second Claresholm Drug Awareness Day. Excluding set up/takedown time, the event will run for about 3 hours, from 1:00 p.m.-4:00 p.m. We will need access to the washrooms and tables. This was a huge success last year, and we look forward to holding a similar event this year.

We continue to work towards Claresholm becoming a drug-free community, and would appreciate your support.

Thank you for your consideration. Should you have any questions on this, please contact the undersigned at 403-625-2882/9193.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Joyce Zwick'.

Joyce Zwick
Secretary, Claresholm and District Drug Coalition
c/o Box 2618
Claresholm, Alberta
T0L 0T0

5202 - 5 Street East
P.O. Box 69
Claresholm, AB
T0L 0T0

T: 403.625.3356
F: 403.625.2424
www.lrsd.ab.ca
1.800.310.6579



Livingstone Range
SCHOOL DIVISION NO. 68

May 5, 2009

Town of Claresholm
P.O. Box
Claresholm, AB
T0L 0T0

Attention: Ms. Kris Holbeck

Dear Ms. Holbeck:

Re: Services for Modulars

As per the discussions in your offices on May 4, 2009, this letter is to request that the Town of Claresholm be prepared to provide the necessary services for water and sewer to the modulars proposed on the north-east corner of the West Meadow School grounds. The legal land description is Lot 1, Block 1, Plan 861 0193. As discussed, these services would be provided by the Town at cost.

Such services will be used with the modulars being constructed and located to house after-school programs within the Town of Claresholm, operated by Claresholm F.C.S.S.

On behalf of the Board, we thank you for your support and cooperation with this project. Should you have any questions or concerns, please let me know.

Yours truly,

Don Olsen
Associate Superintendent
Business Services

cc: Mike Mahaffy, Coordinator of Facility Services
Debbie Goeseels, FCSS Coordinator

Board of Trustees

Jim Burdett
Gini Decoux-Filipuzzi
Kelly Hall
Ken Murray
Dick Peterson
Martha Ratcliffe
Don Thompson

**Superintendent
of Schools**

Ellie Elliott

committed to learning ...

dedicated to students ...

enriching communities ...

Memo

To: Council
From: Administration
Date: May 6, 2009
Re: After School Care facility initiative update

OVERVIEW

As Council is aware, the Town, FCSS and the LRSD have been in discussions regarding placement of two modular units for FCSS's out of school care program. FCSS has obtained the modular units, in cooperation with the LRSD, for the program paid for by a grant from the Ministry of Child and Youth Services, which is administered by Calgary Child and Family Services Authority. The LRSD has agreed to situate the modular units at the West Meadow School based on the funding agreement coming from the Province to cover the costs of both the building and the site preparation.

Town administration and LRSD representatives agree that this is the optimal situation for the modular for access of the children to the program and their safety in getting to the facility.

LRSD will be the owner of the modular and will have a lease agreement with FCSS who will rent it for their programming. LRSD will be in charge of maintenance of the facility and for site preparation costs to run utilities etc to the space.

LRSD has received a grant for site preparation and have agreed to utilize a portion of these monies to pay run the sanitary sewer from where it ends on 8th Street north 160 metres for temporary sanitary services to the LRSD's property. This means the project has no cost to the Town as the LRSD has agreed to pay for the sewer line extension.

The Town explained that the cost to run these services could cost up to \$60,000 if done by a private contractor, but told the LRSD representatives that because FCSS is a Town program, that our public works crew would be willing to do the work to keep costs down for the project but would be charging the LRSD for the Town's time and equipment to perform this service. This means that all costs incurred by Town workers, both manpower and materials, will be charged to the LRSD on a cost recovery basis. Per the Town Superintendent this job will take three days to complete and will be done over the summer to reduce traffic and pedestrian issues.

The LRSD is in agreement on the above and is in discussion with Calgary Child & Family Services Authority to determine what happens if the project's costs are above the grant received for site preparation. The LRSD representatives have taken development permit and building permit information to begin the process for the development department which will include a site plan.

Kris Holbeck, CA CAO Town of Claresholm



Claresholm & District
Family & Community
Support Services

107 – 50th Ave. West
P.O. Box 1297
Claresholm, AB T0L 0T0

Tel:(403)625-4417
Fax:(403)625-4851
claresholmfcss@shaw.ca

May 2009

Information on the recently approved Modulars for the Drop Zone Program

Our community has recently been advised that we are early winners in our application for the modular buildings available from the Province under their Child Care Modular Initiative. Claresholm and District Family Community Support Services, (FCSS), are absolutely delighted with the news. Details are scarce at this time but FCSS, with the Town, and Livingstone Range School Division hope that everything can be arranged so the modulars are ready for the Drop Zone program by September 1st, 2009.

The Out of School Care Program, (dubbed The Drop Zone this September), has been operated by Claresholm & District FCSS for many years. FCSS has been in discussion about our need for dedicated space with Region 3 Child and Family Services Authority since early June 2008, shortly after the initiative called the Creating Child Care Choices Plan was announced (May 2008). The After School Care program was in the midst of searching for both dedicated space and new staff. Discussion with other communities at a sub-regional meeting, (hosted by the Community Partnership Enhancement Initiative), about the lack of child care programs, spaces, and, staffing shortages in our area, provided Debbie Goeseels, Director of FCSS, with the information needed to pursue the modulars for our community. FCSS sent a letter regarding our needs to Region 3 Child & Family Services with faint hope that our small community might be found eligible. There are 13 modulars available in the first round this year and 39 will be distributed in total. FCSS imagined that a larger community would probably have a better chance at being approved but kept communication open just in case.

The Livingstone Range School Division, (LRSD), was invited to make an application that would indicate support for the modular units to be located on school property. The School Division agreed to send in the application on October 10th/08. The Town was also asked, and agreed, to provide a letter of support, in principal, to ensure Town bylaws allowed for the use of modular buildings on school property.

Because good partnerships with the LRSD and the Claresholm Elementary School were already in place it wasn't difficult to have the formal application submitted. Still, FCSS wondered if our community had less of a chance than other communities with larger populations. We took a hopeful, wait and see, stance feeling grateful that our dedicated rental space within the Lutheran Church was available and working well.

Continues.....Page 2



There were several things working in our favour that caused us to be an early pick. However, the most important piece seemed to be the established partnership between FCSS, Claresholm Elementary School and the Livingstone Range School Division. This established partnership and the support of the Town really put us one step ahead of the larger communities who were also requesting modulars for Out of School Programming.

While there are still many details to be worked out we know the following:

- **The modular units are part of a high level partnership between the Ministries of Education and Child & Youth to recognize the value of Out of School care programs and to enhance the partnerships between school and out of school programming.**
- **The modulars are to be used only for Out of School Care programming and will not be used by the schools for education.**
- **The Initiative will pay for the buildings to be placed on school property and will cover the cost of set up.**
- **The Livingstone Range School Division and FCSS will then negotiate a lease agreement for the modular units to occupy space on school property.**
- **FCSS, the School, and the LRSD will negotiate use of school facilities for the Drop Zone, such as the gymnasium.**

Once the “official” announcement has been made we expect more details to become available. In the meantime, FCSS is very pleased to have been chosen as one of the first recipients of the new modular units. This additional space, dedicated to providing programs for school age children, will add a great deal of value to our community. We foresee being able to offer more programs for youth, Summer Fun programming and perhaps loaner space for visiting programs, such as Parent Link, once the modular units are in place.

Shirley Isaacson, Board Chair

Memo

To: Council
From: Administration
Date: May 5, 2009
Re: Bill 23 update – Changes to Assessment Complaints and Appeals System (MGA)

OVERVIEW

Attached is a power point presentation taught at the LGAA conference in Red Deer in March 2009. The power point goes through the impacts that Bill 23 (going through the Legislature now) will have on the assessment complaints and appeals system for all municipalities in Alberta beginning with the 2010 taxation year (January 1st).

Highlights include:

- Three different Boards reviewing three different types of assessment complaints –
 - Local ARB – residential (< four dwelling units), local improvement taxes (anyone whose appeal is unsuccessful at this level doesn't appeal to the MGB but only to the Court of Queen's Bench)
 - Composite ARB – non-residential, residential \geq four dwelling units (also cannot be appealed to the MGB)
 - MGB – linear and equalized only (can appeal as above only)
- Complaint form will be standardized
- Appellants can no longer ask for new information to be presented during the appeal hearing (disclosure of information must be exchanged prior to the appeal date)
- Combined assessment/tax notices must be sent out by May 1, 2010. This means the budget and mill rate bylaw process must begin earlier in 2009 to accomplish this deadline
- 60 day complaint period versus the current 30 days
- All Board decisions must be in writing
- Mandatory training for Board members (being developed 3-5 days in length)

Kris Holbeck, CA CAO Town of Claresholm

The Assessment Complaints and Appeals System

Moving Forward...

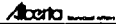
1



Presentation Outline

- Background
- Bill 23
- Assessment Complaints system structure
- System procedures and processes

2



Background

- Stakeholders expressed concerns regarding the assessment complaints and appeals system

3



Background

- The Ministry conducted a comprehensive review of the assessment complaints and appeals system

4

Alberta Ministry of Health Services

Background

- Consultation workbook
- Consultations
 - Information sessions
 - Web-site based

5

Alberta Ministry of Health Services

What we heard...

- Appeals take too long
- Duplication
- Inconsistent decisions
- Lack of access to information
- Qualifications of board members
- Lack of accountability of all parties

6

Alberta Ministry of Health Services

Where change is required...

- Feedback instrumental in proposing changes to the Assessment Complaint and Appeals System
- Two main subject areas for improvement
 - Structure of the system, and
 - Process and Procedures

Key Principles

- All parties are entitled to and have an obligation and accountability for an effective, efficient and timely system.
- Municipalities will have autonomy for local assessment review boards, yet there must be provincial oversight.
- Information and disclosure must be accessible, transparent and complete while protecting confidentiality and privacy.
- Taxpayers have the right to an understandable, objective and procedurally fair complaint and appeal process.
- Members and administrators of assessment tribunals must be impartial, competent and qualified.

Municipal Government Amendment Act, 2009 (Bill 23)

- Introduced on March 16, 2009
- Legislative framework for implementing changes

Structure

- A one-level complaint structure

is current 2 level structure

10

Alberta assessors' association

Structure

- Three separate boards hearing specific matters

"Will ensure that a complaint is heard once by the right board instead of twice by two separate boards"

11

Alberta assessors' association

①

Local Assessment Review Board

- Three locally appointed members
- Hears specific complaints about
 - Non-assessment matters (e.g. local improvement tax),
 - Assessments of residential properties with three or less dwelling units, and
 - Farmland

12

Alberta assessors' association

- trained by municipality

- SFD +

Composite

2

Local Assessment Review Board

- Two locally appointed members and
- One provincially-approved person as the chair
- Hears specific complaints about
 - Assessments for non-residential property, and
 - Residential property with four or more dwelling units

13 Alberta

- rarely have to establish

3

Municipal Government Board

- Provides presiding officer for Composite Assessment Review Board
- Hears complaints about
 - Linear property assessments, and
 - Equalized assessments

14 Alberta

- will no longer hear
appeals of
local ARB!

Appeal

- Appeals to Court of Queen's Bench
 - On the record
 - On a point of law or jurisdiction

15 Alberta

3 BOARD decisions
can be appealed
to Court of
Queen's Bench.

Establishment of Boards

- Municipalities retain autonomy for the establishment of assessment review boards
- Joint or regional assessment review boards are highly encouraged

16

Alberta Energy Services

Process and Procedures

- Access to information
- Complaint Form
- Disclosure of Information
- Timelines
- Written Decisions
- Costs and Fees
- Training for Board Members
- Remuneration

17

Alberta Energy Services

Access to Information

- A taxpayer's own property
 - All information about the property
 - The key components and variables of the valuation model
- Other properties (if confidentiality is not compromised)
 - Description of the land and improvements
 - The key components and variables of the valuation model

18

Alberta Energy Services

→ Muni's responsibility

→ clear rules

Standardized Complaint Form

- For use by all municipalities
- Complainant must complete form and identify
 - The property under complaint
 - The grounds for the complaint
 - What information on an assessment or tax notice is incorrect
 - Why the information is believed to be incorrect, and
 - What the correct information should be

* New.

Disclosure of Information

- Information exchange during the complaint and hearing period
- Penalties for non-compliance with disclosure requirements

(different from
Access to Information)

→ not permitting
undisclosed information
to be presented to the
Board.

Timelines

- Initial assessment notices sent by May 1
- 60 day complaint period
- Board decisions issued
 - No later than 30 days following the hearing, or
 - No later than the end of the tax year

→ currently no date legislated

→ vs 30 days (now)

→ doesn't apply to amended
or supplementary
assessments

Written Decisions

- All decisions must be in writing
- Board must provide reasons for decision, including any dissenting reasons

→ New #
→ ie if dissenting member of 3 then have to write down why.

Costs and Fees

- Composite assessment review board and the Municipal Government Board may award costs
- Fees for filing a complaint under review

(Per diem?)
Survey sent out re fees (last week)

Training of Board Members

- Mandatory training for board members and clerks
- Advanced training for composite board members
- Provincially appointed members must have specific qualifications
- Courses begin in the fall of 2009 and in 2010

→ MANDATORY!!!
→ being developed (3-5 days) length

Remuneration of Board Members

- Remuneration of provincially appointed member
 - By province for municipality with less than 10 complaints
 - By municipality with 10 or more complaints
- Municipality has discretion to provide remuneration to other board members

→ Per diem? check
ARB bylaw!

Moving Forward...

- Regulations are currently being drafted
- Information sessions in summer/fall of 2009
- Implementation for January 1, 2010

→ IN FORCE for 2010 taxation
year.
→ if 2009 unresolved
then ⁱⁿ 2010 fall under
new rules.

Questions

- You can get a copy of Bill 23 at:
www.assembly.ab.ca
(Under *Bills and Amendments*)

Memo

To: Council
From: Administration
Date: May 6, 2009
Re: 2009 Tax Recovery Sales

OVERVIEW

Below is the listing of six (6) properties that are eligible per the Municipal Government Act to be sold for recovery of tax arrears at a public auction.

Administration is proposing the public auction be held on August 10, 2009 at 2 pm in Council Chambers. Beside each property is the reserve bid (estimated market value) that Council also needs to set for each property. Below the listing of properties are the terms and conditions that apply to the sale of the properties which Council must also set according to the *Municipal Government Act*.

Lands:

1. Lot 13, Block 1, Plan 147N (\$90,000)
2. Lot 11, Block 125, Plan 147N (\$603,000)
3. Lot 1, Block 35, Plan 9811464 (\$70,200)
4. Lot 15, Block 63, Plan 0110064 (\$107,100)
5. Lot 16, Block 63, Plan 0110064 (\$947,700)
6. Lot 9, Block 10, Plan 0010555 (\$30,000)

Terms and Conditions:

Each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.

The lands are being offered for sale on an "as is, where is" basis, and the Town of Claresholm makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence of presence of environmental contamination, vacant possession, or the developability of the lands for any intended use by the successful bidder. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel of land. No terms or conditions of sale will be considered other than those specified by the Town of Claresholm. No further information is available at the auction regarding the lands to be sold.

Terms: Cash or Certified Cheque. Deposit: 10% of bid at the time of the sale, August 10th, 2009. Balance: 90% of bid within 30 days of receipt by the Town of Claresholm. Goods and Services Taxes (GST) applicable per Federal statutes.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Kris Holbeck, CA CAO Town of Claresholm



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TAXES AND GRANTS IN LIEU						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	50,802.14	52,235.00	0.00	80,417.01	80,417.01
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	749,720.23	717,517.00	0.00	755,969.00	755,969.00
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	6,013.61	6,436.00	0.00	0.00	0.00
1-00-00-108-00	TAXES LINEAR PROPERTY	159,030.19	151,763.00	0.00	106,995.00	106,995.00
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,524,331.77	2,548,478.00	0.00	2,595,851.00	2,595,851.00
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,348.04	6,348.00	0.00	8,769.00	8,769.00
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	73,919.19	73,919.00	0.00	74,304.00	74,304.00
*	TOTAL TAXES AND GRANTS IN LIEU	3,570,165.17	3,556,696.00	0.00	3,622,305.01	3,622,305.01
REVENUE GENERAL MUNICIPAL						
1-00-00-510-00	PENALTIES & COSTS TAXES	51,599.73	42,000.00	26,265.58	50,000.00	23,734.42
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	(264.62)	100.00	112.97	100.00	(12.97)
1-00-00-540-00	CONCESSION & FRANCHISE	91,060.17	76,000.00	41,146.67	90,000.00	48,853.33
1-00-00-550-00	INTEREST ON INVESTMENTS	37,946.81	60,000.00	76,541.68	34,999.99	(41,541.69)
1-00-00-560-00	SUNDRY	17,664.69	2,000.00	0.00	2,000.00	2,000.00
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	0.00	10,526.00	10,526.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,391.00	4,000.00	0.00	7,000.00	7,000.00
*	TOTAL REVENUE GEN MUNICIPAL	215,923.78	194,626.00	144,066.90	194,625.99	50,559.09
**	GROSS TOTAL MUNICIPAL REVENUE	3,786,086.95	3,751,322.00	144,066.90	3,816,931.00	3,672,864.10
REQUISITIONS						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	65,596.75	65,596.75	0.00	72,034.26	72,034.26
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	959,581.19	959,581.19	239,895.30	948,980.58	709,085.28
**	TOTAL REQUISITIONS	1,025,177.94	1,025,177.94	239,895.30	1,021,014.84	781,119.54
****P	NET REVENUE MUN PURPOSES	2,760,911.01	2,726,144.06	(95,828.40)	2,795,916.16	2,891,744.56

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TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
COUNCIL & OTHER LEGIS						
2-11-00-100-00	FRINGE BENEFITS LEGISLATIVE	833.84	4,500.00	236.17	900.00	663.83
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	8,915.50	7,500.00	3,030.50	9,000.00	5,969.50
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	25,290.38	27,000.00	9,418.75	30,000.00	20,581.25
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	3,392.28	3,500.00	1,094.16	3,500.00	2,405.84
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	11,228.74	10,500.00	2,557.99	12,000.00	9,442.01
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	0.00	0.00	53.20	500.00	446.80
*	TOTAL COUNCIL & OTHER LEGIS	49,660.74	53,000.00	16,390.77	55,900.00	39,509.23
***P	NET COSTS COUNCIL & LEGIS	(49,660.74)	(53,000.00)	(16,390.77)	(55,900.00)	(39,509.23)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV GEN ADMIN & OTHER						
1-12-00-414-00	SALE OF MATERIAL	11,910.40	2,000.00	217.50	5,000.00	4,782.50
1-12-00-416-00	CERTIFICATE FEES	9,250.00	8,000.00	1,390.00	9,000.00	7,610.00
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	0.00	0.00	8,850.00	0.00	(8,850.00)
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	29,860.00	26,000.00	7,715.00	26,000.00	18,285.00
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	0.00	0.00	2,440.00	0.00	(2,440.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	0.00	0.00	10,200.00	0.00	(10,200.00)
1-12-00-550-00	BUSINESS LICENSES - SALES	0.00	0.00	400.00	0.00	(400.00)
1-12-00-562-00	FARM LAND RENTAL	5,961.00	6,000.00	30.00	6,000.00	5,970.00
1-12-00-568-00	ADMINISTRATION BUILDING RENT	3,514.62	4,000.00	1,188.00	3,500.00	2,312.00
1-12-00-570-00	SUNDRY RENTALS	9,856.67	8,000.00	3,711.67	8,000.00	4,288.33
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	151,376.42	0.00	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	26,043.56	19,000.00	200.00	2,000.00	1,800.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	37,000.00	27,000.00	0.00	37,000.00	37,000.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	0.00	13,800.00	13,800.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	0.00	12,000.00	12,000.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	0.00	6,000.00	6,000.00
	* TOTAL REV GEN ADMIN & OTHER	316,572.67	131,800.00	36,342.17	128,300.00	91,957.83
EXPENSES GEN ADMIN & OTHER						
2-12-00-100-00	FRINGE BENEFITS ADMINISTRATION	61,711.73	58,900.00	21,757.12	63,000.00	41,242.88
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	121,382.31	118,850.00	46,216.48	124,500.00	78,283.52
2-12-00-131-00	MANAGEMENT CONSULTING FEES	5,033.63	5,000.00	0.00	5,000.00	5,000.00
2-12-00-135-00	SALARY ASSISTANTS	111,501.37	107,000.00	43,325.97	117,000.00	73,674.03
2-12-00-140-00	ADMIN JANITOR WAGES	16,740.57	25,200.00	6,449.65	19,000.00	12,550.35
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	12,973.03	15,000.00	4,856.66	15,000.00	10,143.34
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,430.83	2,000.00	1,072.19	2,500.00	1,427.81
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,801.48	5,000.00	530.04	5,000.00	4,469.96
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	10,277.57	10,000.00	0.00	12,000.00	12,000.00
2-12-00-215-00	OFFICE EXP. MILEAGE, FREIGHT	29.25	0.00	345.74	1,000.00	654.26
2-12-00-216-00	POSTAGE	12,829.73	11,000.00	4,571.14	13,500.00	8,928.86
2-12-00-217-00	TELEPHONE / FAX	9,320.13	9,500.00	2,386.98	9,500.00	7,113.02
2-12-00-220-00	PRINTING & STATIONERY	3,992.83	6,000.00	3,356.99	5,000.00	1,643.01
2-12-00-221-00	ASSOCIATION FEES	5,132.45	5,000.00	4,637.75	5,500.00	862.25
2-12-00-230-00	ASSESSOR	49,787.09	133,000.00	23,203.36	69,600.00	46,396.64
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	0.00	0.00
2-12-00-232-00	AUDITOR	9,905.00	10,000.00	5,000.00	10,200.00	5,200.00
2-12-00-234-00	LEGAL EXPENSES	6,346.09	8,000.00	1,335.50	8,000.00	6,664.50
2-12-00-235-00	TAX RECOVERY	0.00	0.00	450.00	1,000.00	550.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-12-00-237-00	LAND TITLES FEES	1,051.00	500.00	264.00	1,500.00	1,236.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	5,093.00	5,000.00	205.82	5,000.00	4,794.18
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	108,846.30	110,000.00	130,507.30	138,500.00	7,992.70
2-12-00-509-00	ADVERTISING - GENERAL	8,689.85	10,000.00	5,478.28	20,000.00	14,521.72
2-12-00-510-00	COFFEE SUPPLIES	2,116.82	2,500.00	656.74	2,500.00	1,843.26
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	12,284.18	10,000.00	210.00	5,000.00	4,790.00
2-12-00-512-00	OFFICE SUPPLIES	18,636.47	25,000.00	3,420.97	20,000.00	16,579.03
2-12-00-513-00	PHYSICIAN RECRUITMENT	18,884.81	35,000.00	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	3,365.19	2,500.00	889.20	3,500.00	2,610.80
2-12-00-518-00	BUILDING MTCE. - MATERIALS	472.50	2,500.00	0.00	2,500.00	2,500.00
2-12-00-540-00	OFFICE UTILITIES	16,604.88	18,000.00	10,262.88	24,000.00	13,737.12
2-12-00-541-00	MACKIN HALL UTILITIES	2,501.13	2,600.00	1,208.02	2,800.00	1,591.98
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	5,105.89	4,500.00	1,717.17	5,000.00	3,282.83
2-12-00-711-00	TAXI SUBSIDY	8,837.37	12,000.00	2,380.00	10,000.00	7,620.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	392,377.00	232,820.00	0.00	56,000.00	56,000.00
2-12-00-764-00	CONT TO RESERVES GENERAL	100,000.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	24,000.00	24,000.00	15,500.00	87,000.00	71,500.00
2-12-00-771-00	FAIR DAYS	8,712.76	10,000.00	0.00	10,000.00	10,000.00
2-12-00-772-00	CANADA DAY	2,000.00	2,000.00	1,940.29	2,000.00	59.71
2-12-00-810-00	TEMPORARY LOAN INTEREST	289.73	500.00	23.16	500.00	476.84
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,104.11	2,258.06	505.98	1,926.60	1,420.62
2-12-00-986-00	PROPERTY CLEANUP	0.00	2,000.00	0.00	2,000.00	2,000.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,015.90	1,500.00	0.00	1,500.00	1,500.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	32,893.99	40,000.00	7,430.06	40,000.00	32,569.94
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	6,621.55	5,000.00	0.00	7,000.00	7,000.00
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,185.62	10,000.00	1,171.78	2,000.00	828.22
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	5,654.88	8,000.00	0.00	23,000.00	23,000.00
2-12-00-994-00	DAMAGE CLAIMS	470.00	1,000.00	0.00	1,000.00	1,000.00
2-12-00-999-00	TAX ASSESSMENT CONTINGENCY	0.00	0.00	0.00	136,032.00	136,032.00
* TOTAL EXP GEN ADMIN & OTHER		1,243,010.02	1,113,628.06	353,267.22	1,096,558.60	743,291.38
***P NET COSTS GEN ADMIN & OTHER		(926,437.35)	(981,828.06)	(316,925.05)	(968,258.60)	(651,333.55)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE: FIRE FIGHTING						
1-23-00-850-00	M.D. CONTR TO FIRE DEPARTMENT	22,309.90	13,500.00	10,000.00	10,000.00	0.00
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	5,000.00	2,582.23	7,000.00	4,417.77
*	TOTAL REVENUE FIRE FIGHTING	28,309.90	18,500.00	12,582.23	17,000.00	4,417.77
EXPENSES FIRE FIGHTING						
2-23-00-100-00	FRINGE BENEFITS - FIRE DEPT.	2,421.60	2,500.00	822.12	2,700.00	1,877.88
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,461.20	25,000.00	90.00	25,200.00	25,110.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,949.49	3,000.00	967.18	3,000.00	2,032.82
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	25,173.83	10,000.00	276.50	10,000.00	9,723.50
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	12,202.53	18,100.00	8,240.11	30,000.00	21,759.89
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	0.00	1,000.00	330.00	1,000.00	670.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	62.52	500.00	437.48
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	13,875.00	13,875.00	11,655.00	12,000.00	345.00
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	6,271.19	7,500.00	4,320.14	8,500.00	4,179.86
*	TOTAL EXPENSES FIRE FIGHTING	86,354.84	81,975.00	26,763.57	92,900.00	66,136.43
***P	NET COSTS FIRE FIGHTING	(58,044.94)	(63,475.00)	(14,181.34)	(75,900.00)	(61,718.66)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TOTAL REVENUE AMBULANCE						
1-25-00-840-00	AMBULANCE GRANT	60,165.00	60,165.00	0.00	0.00	0.00
*	TOTAL Total Revenue Ambulance	60,165.00	60,165.00	0.00	0.00	0.00
EXPENSES AMBULANCE						
2-25-00-200-00	AMBULANCE CONTRACT	122,555.55	126,570.00	31,971.00	31,971.00	0.00
*	TOTAL EXPENSES AMBULANCE	122,555.55	126,570.00	31,971.00	31,971.00	0.00
***P	NET COSTS AMBULANCE	(62,390.55)	(66,405.00)	(31,971.00)	(31,971.00)	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT						
1-21-00-845-00	PROVINCIAL FINES COLLECTED	21,027.44	25,000.00	17,689.00	20,000.00	2,311.00
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,745.00	3,500.00	4,015.00	3,500.00	(515.00)
1-26-00-530-00	MUNICIPAL STATUTE FINES	48,432.00	40,000.00	(125.00)	50,000.00	50,125.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	0.00	0.00	0.00	1,000.00	1,000.00
*	TOTAL REVENUE BYLAW ENFORCE	73,204.44	68,500.00	21,579.00	74,500.00	52,921.00
EXPENSES BYLAW ENFORCE						
2-26-00-111-00	WAGES - PEACE OFFICER	60,913.38	60,000.00	25,858.57	66,420.00	40,561.43
2-26-00-101-00	FRINGE BEN - PEACE OFFICER	11,983.77	13,000.00	5,569.79	14,200.00	8,630.21
2-66-00-110-00	BYLAW ASSISTANT FRINGE BENEFITS	150.32	0.00	0.00	0.00	0.00
2-26-00-200-00	BYLAW - ANIMAL SERVICES	20,073.22	14,000.00	70.73	500.00	429.27
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	724.05	2,000.00	0.00	1,000.00	1,000.00
2-26-00-511-00	ADVERTISING - ENFORCEMENT	160.70	1,000.00	0.00	0.00	0.00
2-26-00-512-00	SUPPLIES - ENFORCEMENT	9,491.50	8,000.00	2,079.21	5,000.00	2,920.79
2-26-00-513-00	PEACE OFFICER TRAINING	1,214.20	0.00	1,949.81	2,500.00	550.19
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	0.00	0.00	301.19	2,500.00	2,198.81
2-26-00-762-00	CONT TO CAPITAL BYLAW	25,754.19	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES BYLAW ENFORCE	130,465.33	98,000.00	35,829.30	92,120.00	56,290.70
***P	NET COSTS BYLAW ENFORCEMENT	(57,260.89)	(29,500.00)	(14,250.30)	(17,620.00)	(3,369.70)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE EQUIPMENT POOL						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	1,500.00	2,000.00	875.00	1,500.00	625.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	0.00	56,000.00	56,000.00
*	TOTAL REV EQUIPMENT POOL	57,500.00	58,000.00	875.00	57,500.00	56,625.00
EXP EQUIPMENT POOL						
2-31-00-100-00	FRINGE BEN. COMMON SERVICES	47,278.29	45,000.00	12,806.01	50,000.00	37,193.99
2-31-00-110-00	SALARY - SUPERINTENDENT	33,078.74	32,300.00	27,411.85	30,000.00	2,588.15
2-31-00-130-00	ENGINEERING SERVICES - WAGES	340.00	6,000.00	0.00	0.00	0.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	48,649.92	50,000.00	20,599.61	55,000.00	34,400.39
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	23,450.55	30,000.00	12,534.79	25,000.00	12,465.21
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	2,625.00	2,000.00	3,232.00	9,000.00	5,768.00
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	0.00	2,500.00	0.00	2,000.00	2,000.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,241.80	3,200.00	795.39	3,500.00	2,704.61
2-31-00-217-00	SHOP EXPENSE - FREIGHT	3,372.53	5,000.00	1,347.14	4,000.00	2,652.86
2-31-00-513-00	ENG. SERVICE - MATERIALS	203.80	500.00	1,081.00	2,500.00	1,419.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	25,909.42	35,000.00	7,661.66	30,000.00	22,338.34
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	58,419.07	50,000.00	8,447.98	60,000.00	51,552.02
2-31-00-518-00	EQUIPMENT INSURANCE	8,010.00	9,000.00	9,506.00	9,000.00	(506.00)
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	80,287.98	90,000.00	45,726.70	80,000.00	34,273.30
2-31-00-521-00	EQUIPMENT OIL & GAS	85,142.38	80,000.00	14,683.04	90,000.00	75,316.96
2-31-00-525-00	COMMON TRAINING	3,574.21	8,000.00	2,648.28	5,000.00	2,351.72
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,234.74	10,000.00	5,906.35	14,000.00	8,093.65
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	80,440.45	0.00	0.00	0.00	0.00
*	TOTAL EXP EQUIPMENT POOL	513,258.88	458,500.00	174,387.80	469,000.00	294,612.20
***P	NET COSTS EQUIPMENT POOL	(455,758.88)	(400,500.00)	(173,512.80)	(411,500.00)	(237,987.20)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ROADS & STREETS						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	44,019.27	41,000.00	0.00	44,000.00	44,000.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	0.00	0.00	1,200.00	1,200.00
*	TOTAL REVENUE ROADS & STREETS	45,219.27	41,000.00	0.00	45,200.00	45,200.00
EXPENSE: STREETS & ROADS						
2-32-00-100-00	FRINGE BEN. ROADS, STREETS	24,354.56	27,000.00	6,145.09	27,000.00	20,854.91
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	30,668.54	40,000.00	8,517.03	34,999.99	26,482.96
2-32-00-120-00	STREET CLEANING - WAGES	9,771.27	10,000.00	5,004.23	15,000.00	9,995.77
2-32-00-130-00	SNOW REMOVAL - WAGES	20,888.82	20,000.00	18,426.32	25,000.00	6,573.68
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	4,110.86	5,000.00	408.70	6,000.00	5,591.30
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	0.00	1,000.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	706.00	1,500.00	47.50	1,000.00	952.50
2-32-00-260-00	STREET LIGHTS	104,988.66	95,000.00	27,654.89	110,000.00	82,345.11
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	59,168.40	65,000.00	55,190.96	65,000.00	9,809.04
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	5,502.50	15,000.00	3,265.82	8,000.00	4,734.18
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	74,000.00	72,500.00	0.00	60,000.00	60,000.00
*	TOTAL EXPENSE STREETS & ROADS	334,159.61	352,000.00	124,660.54	351,999.99	227,339.45
***P	NET COSTS STREETS & ROADS	(288,940.34)	(311,000.00)	(124,660.54)	(306,799.99)	(182,139.45)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV AIRPORT SERVICES						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	7,000.00	2,300.00	3,000.00	700.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	2,000.00	1,000.00	0.00	2,000.00	2,000.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	500.00	0.00
*	TOTAL REV AIRPORT SERVICES	9,700.00	8,500.00	2,800.00	5,500.00	2,700.00
EXP AIRPORT SERVICES						
2-33-00-100-00	FRINGE BEN AIRPORT SERVICES	1,179.81	1,200.00	80.35	1,500.00	1,419.65
2-33-00-110-00	FIELD & HANGAR - WAGES	3,106.11	3,000.00	362.69	4,000.00	3,637.31
2-33-00-500-00	FIELD & HANGAR - MATERIALS	1,024.48	5,000.00	353.80	2,500.00	2,146.20
2-33-00-540-00	FIELD & HANGAR - UTILITIES	3,794.20	4,000.00	1,658.45	4,500.00	2,841.55
2-33-00-580-00	FIELD & HANGAR - INSURANCE	3,818.00	4,500.00	4,033.00	4,000.00	(33.00)
*	TOTAL EXP AIRPORT SERVICES	12,922.60	17,700.00	6,488.29	16,500.00	10,011.71
***P	NET COSTS AIRPORT SERVICES	(3,222.60)	(9,200.00)	(3,688.29)	(11,000.00)	(7,311.71)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV STORM SEWER & DRAIN						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.22	6,000.00	0.00	6,400.00	6,400.00
*	TOTAL REV STORM SEWER & DRAIN	6,426.22	6,000.00	0.00	6,400.00	6,400.00
EXP STORM SEWER & DRAIN						
2-37-00-100-00	FRINGE BENEFITS - DRAINAGE	4,292.18	3,000.00	446.81	5,000.00	4,553.19
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,072.28	5,000.00	453.44	3,000.00	2,546.56
2-37-00-130-00	DRAINAGE - WAGES	8,426.22	5,000.00	1,486.95	10,000.00	8,513.05
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	59,692.50	60,000.00	0.00	75,000.00	75,000.00
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	415.00	2,000.00	0.00	5,000.00	5,000.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	450.00	2,000.00	0.00	2,000.00	2,000.00
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	0.00	0.00	18,880.00	20,000.00	1,120.00
*	TOTAL EXP STORM SEWER & DRAIN	75,348.18	77,000.00	21,267.20	120,000.00	98,732.80
***P	NET COSTS STORM SEWER & DRAIN	(68,921.96)	(71,000.00)	(21,267.20)	(113,600.00)	(92,332.80)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE WATER SERVICES						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,507.02	6,000.00	2,440.89	5,000.00	2,559.11
1-41-00-410-00	SALE OF WATER RESIDENTIAL	713,686.09	763,600.00	170,557.57	606,000.00	435,442.43
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	96,361.86	242,000.00	145,638.14
1-41-00-590-00	OTHER REVENUE WATER	15,801.27	12,000.00	11,861.83	15,000.00	3,138.17
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,268.81	2,300.00	0.00	2,300.00	2,300.00
*	TOTAL REVENUE WATER SERVICES	737,263.19	783,900.00	281,222.15	870,300.00	589,077.85
EXPENSE WATER SERVICE						
2-41-00-100-00	WATER SUPPLY FRINGE BENEFITS	55,078.18	50,000.00	7,256.66	60,000.00	52,743.34
2-41-00-110-00	SALARY- SUPERINTENDENT	20,000.00	20,000.00	0.00	25,000.00	25,000.00
2-41-00-120-00	WAGES - OPERATOR	59,779.91	56,000.00	23,673.39	65,000.00	41,326.61
2-41-00-130-00	T & D WAGES	59,788.07	65,000.00	8,383.95	65,000.00	56,616.05
2-41-00-132-00	METER READINGS - WAGES	2,109.49	3,500.00	165.54	3,000.00	2,834.46
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	14,664.51	15,000.00	4,950.91	18,000.00	13,049.09
2-41-00-200-00	WATER COOP MEMBERSHIP	0.00	0.00	0.00	6,000.00	6,000.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	4,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	13,259.60	12,500.00	4,554.11	14,000.00	9,445.89
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,571.14	2,000.00	476.01	2,000.00	1,523.99
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	2,354.34	3,500.00	1,288.35	3,000.00	1,711.65
2-41-00-220-00	ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	4,615.95	20,000.00	745.00	5,000.00	4,255.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	14,726.71	10,000.00	4,673.54	15,000.00	10,326.46
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	6,147.31	30,000.00	2,718.54	10,000.00	7,281.46
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	19,151.61	25,000.00	858.80	30,000.00	29,141.20
2-41-00-514-00	PUMPING STATION MTCE - MAT	908.00	500.00	0.00	1,000.00	1,000.00
2-41-00-515-00	T & D - MATERIALS	55,732.30	40,000.00	3,749.03	45,000.00	41,250.97
2-41-00-516-00	ITRON CONTRACT (METERS)	0.00	0.00	1,410.00	1,500.00	90.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	7,177.43	15,000.00	809.90	10,000.00	9,190.10
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	20,067.98	15,000.00	1,491.13	20,000.00	18,508.87
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,603.71	24,000.00	8,333.31	22,000.00	13,666.69
2-41-00-539-00	AIRPORT SYSTEM POWER	5,726.93	6,000.00	1,869.74	6,500.00	4,630.26
2-41-00-540-00	POWER - TREATMENT PLANT	40,702.05	50,000.00	8,534.07	45,000.00	36,465.93
2-41-00-541-00	POWER - NEW BOOSTER STATION	381.80	1,000.00	64.61	500.00	435.39
2-41-00-542-00	PUMPING STATION - POWER	12,052.06	15,000.00	4,214.72	15,000.00	10,785.28
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	10,842.09	15,000.00	6,902.04	15,000.00	8,097.96
2-41-00-545-00	HEATING - NEW BOOSTER STATION	850.72	1,000.00	484.62	1,000.00	515.38
2-41-00-546-00	HEATING PUMPING STATION	1,471.77	1,500.00	793.78	1,700.00	906.22
2-41-00-547-00	AIRPORT SYSTEM HEATING	1,151.73	3,500.00	680.26	2,000.00	1,319.74



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,071.19	6,000.00	3,746.68	6,000.00	2,253.32
2-41-00-764-00	CONTRIBUTION TO RESERVES	65,000.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	128,403.85	128,404.00	0.00	80,350.00	80,350.00
2-41-00-832-00	WATER DEBENTURES INTEREST	22,693.28	14,125.00	0.00	208,600.00	208,600.00
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	0.00	20,250.00	20,250.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	7,000.00	7,000.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	0.00	6,800.00	6,800.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	0.00	10,000.00	10,000.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	0.00	8,960.00	8,960.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	0.00	1,300.00	1,300.00
2-41-00-966-00	WATER PLANT WATER TESTING	7,878.12	25,000.00	5,393.68	9,000.00	3,606.32
2-41-00-987-00	WATER BAD DEBTS W/OFF	0.00	1,000.00	1,042.98	500.00	(542.98)
*	TOTAL EXPENSE WATER SERVICE	736,571.83	733,839.00	109,265.35	869,960.00	760,694.65
***P	NET COSTS WATER SERVICES	691.36	50,061.00	171,956.80	340.00	(171,616.80)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SEWER SERVICES						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	268,331.75	260,000.00	98,095.92	265,000.00	166,904.08
1-42-00-990-00	NON GOVT CONTRIB SEWER	0.00	1,200.00	0.00	14,000.00	14,000.00
*	TOTAL REVENUE SEWER SERVICES	268,331.75	261,200.00	98,095.92	279,000.00	180,904.08
EXPENSES SEWER SERVICES						
2-42-00-100-00	SAN SEWER SERV ADMIN FRIN BEN	920.50	1,000.00	0.00	1,000.00	1,000.00
2-42-00-101-00	SEWER MTCE - FRINGE BENEFITS	10,311.79	12,000.00	3,125.69	15,000.00	11,874.31
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	0.00	8,000.00	8,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	12,569.06	12,000.00	5,684.24	14,000.00	8,315.76
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	14,693.76	18,000.00	4,773.17	18,000.00	13,226.83
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	180.00	26,500.00	26,320.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	8,903.60	28,000.00	150.00	15,000.00	14,850.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	21,157.04	12,000.00	1,657.82	25,000.00	23,342.18
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	606.01	2,000.00	341.98	1,000.00	658.02
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	34,619.89	34,620.00	0.00	36,700.00	36,700.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	50,610.59	51,682.00	0.00	49,700.00	49,700.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	0.00	6,750.00	6,750.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	0.00	2,000.00	2,000.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	0.00	3,360.00	3,360.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	0.00	8,400.00	8,400.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	0.00	2,100.00	2,100.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,622.69	3,000.00	754.00	3,000.00	2,246.00
2-42-00-551-00	LIFT STATION - HEAT	854.10	1,500.00	733.89	1,500.00	766.11
2-42-00-552-00	SEWER LAGOON POWER	7,093.16	5,000.00	2,222.87	8,000.00	5,777.13
2-42-00-762-00	TRANSFER TO SEWER RESERVES	73,000.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES SEWER SERVICES	267,572.19	210,412.00	19,623.66	245,010.00	225,386.34
***P	NET COSTS SEWER SERVICES	759.56	50,788.00	78,472.26	33,990.00	(44,482.26)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE GARBAGE COLLECTION						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	293,215.74	287,500.00	111,851.85	335,000.00	223,148.15
*	TOTAL REVENUE GARBAGE	293,215.74	287,500.00	111,851.85	335,000.00	223,148.15
EXP GARBAGE COLLECTION						
2-43-00-101-00	GARBAGE COLLECTION-FRINGE BENFT	28,203.82	28,000.00	5,660.87	32,000.00	26,339.13
2-43-00-100-00	GARBAGE ADMIN - FRINGE BENEFIT	1,341.30	1,000.00	0.00	1,500.00	1,500.00
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	0.00	10,000.00	10,000.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	61,321.33	70,000.00	19,298.47	70,000.00	50,701.53
2-43-00-140-00	RECYCLING MTCE - WAGES	13,841.62	10,000.00	7,538.16	16,000.00	8,461.84
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	64,705.28	70,000.00	13,918.18	73,000.00	59,081.82
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	25,658.00	26,000.00	342.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	32,608.68	25,000.00	265.00	42,500.00	42,235.00
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	0.00	2,000.00	10,668.72	12,000.00	1,331.28
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	0.00	2,000.00	14,454.48	15,000.00	545.52
2-43-00-564-00	CONT TO RESERVES	18,000.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	0.00	2,800.00	2,800.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	0.00	32,480.00	32,480.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,300.00	1,300.00
*	TOTAL EXP GARBAGE COLLECTION	292,460.03	281,780.00	97,461.88	334,580.00	237,118.12
***P	NET COSTS GARBAGE COLLECTION	755.71	5,720.00	14,389.97	420.00	(13,969.97)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FCSS						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	86,923.00	79,891.00	41,984.00	85,975.00	43,991.00
1-51-00-100-01	SUBSIDY ASC	6,673.20	0.00	10,128.40	17,000.00	6,871.60
1-51-00-100-05	GRANTS - ASC	2,692.87	0.00	0.00	7,807.13	7,807.13
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	20,069.00	19,973.00	0.00	22,814.00	22,814.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,704.45	35,484.00	19,249.72	39,700.00	20,450.28
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	351.52	2,139.00	0.00	2,000.00	2,000.00
1-51-00-104-02	COMMUNITY CHOOSE WELL	5,000.00	0.00	0.00	0.00	0.00
1-51-00-105-00	FCSS - INTEREST EARNED	777.84	650.00	90.41	600.00	509.59
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	300.00	0.00	100.00	0.00	(100.00)
1-51-00-101-01	CALGARY HEALTH OP	24,136.00	24,136.00	6,033.92	24,136.00	18,102.08
1-51-00-102-01	OTHER FUNDING & FEES OP	1,050.00	264.00	565.00	500.00	(65.00)
1-51-00-104-01	FUNDING - DRUG COALITION OP	6,000.00	11,000.00	0.00	0.00	0.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	13,995.00	7,736.00	5,916.00	29,700.00	23,784.00
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	0.00	19,400.00	19,400.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,665.00	0.00	0.00	1,500.00	1,500.00
1-51-00-100-06	CFSA FUNDING RC	29,774.00	28,365.00	7,444.00	29,774.00	22,330.00
1-51-00-101-06	OTHER FUNDING & FEES RC	1,207.70	0.00	0.00	100.00	100.00
	TOTAL REVENUE FCSS	240,319.58	209,638.00	91,511.45	281,006.13	189,494.68
EXPENSE: FCSS GENERAL						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	50,482.25	45,500.00	19,983.00	53,230.00	33,247.00
2-51-00-102-00	EI EXPENSE	995.44	2,953.00	483.95	0.00	(483.95)
2-51-00-103-00	CPP EXPENSE	2,064.80	4,418.00	930.80	0.00	(930.80)
2-51-00-104-00	WCB EXPENSE	101.58	591.00	0.00	0.00	0.00
2-51-00-105-00	BENEFITS EXPENSE	3,050.02	2,804.00	760.24	10,150.00	9,389.76
2-51-00-106-00	LAPP CONTRIBUTIONS	3,591.87	3,359.00	1,781.29	0.00	(1,781.29)
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,182.29	600.00	1,166.23	1,000.00	(166.23)
2-51-00-108-00	ADVERTISING & PROMOTION	515.21	600.00	218.00	600.00	382.00
2-51-00-109-00	ACCOUNTING & LEGAL	142.50	2,600.00	0.00	0.00	0.00
2-51-00-111-00	MEMBERSHIPS	564.00	700.00	572.00	600.00	28.00
2-51-00-112-00	OFFICE EXPENSES	5,546.28	6,317.00	1,127.91	2,500.00	1,372.09
2-51-00-113-00	RENT EXPENSE	10,074.12	10,200.00	3,358.04	10,900.00	7,541.96
2-51-00-114-00	GENERAL & ADMIN EXPENSES	1,941.11	1,800.00	458.33	1,800.00	1,341.67
2-51-00-115-00	JANITORIAL EXPENSES	3,906.67	3,600.00	919.72	3,400.00	2,480.28
2-51-00-116-00	TELEPHONE & UTILITIES	5,994.54	6,000.00	1,598.75	6,000.00	4,401.25
2-51-00-117-00	TRAVEL & MEALS	3,096.56	2,000.00	237.30	3,000.00	2,762.70
2-51-00-118-00	INSURANCE EXPENSE	425.00	0.00	0.00	450.00	450.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-120-00	MISCELLANEOUS EXPENSE	220.00	0.00	35.00	0.00	(35.00)
2-51-00-122-00	ADMIN ALLOCATION - GENERAL	10,000.00	0.00	0.00	0.00	0.00
* TOTAL FCSS GENERAL		103,794.24	94,042.00	33,630.56	93,630.00	59,999.44
FCSS OUTREACH PROGRAM						
2-51-00-100-01	WAGES OP	28,568.97	35,000.00	12,862.50	40,040.00	27,177.50
2-51-00-100-11	EI EXPENSE - OP	0.00	0.00	311.50	0.00	(311.50)
2-51-00-100-21	CPP EXPENSE - OP	0.00	0.00	583.31	0.00	(583.31)
2-51-00-105-01	BENEFITS OP	563.27	500.00	1,215.74	4,805.00	3,589.26
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	302.86	400.00	311.50	500.00	188.50
2-51-00-108-01	ADVERTISING OP	738.98	500.00	77.50	800.00	722.50
2-51-00-116-01	CELL PHONE OP	338.34	360.00	75.74	360.00	284.26
2-51-00-117-01	TRAVEL & MEALS OP	1,713.43	1,500.00	603.47	1,500.00	896.53
2-51-00-120-01	SUPPLIES OP	2,725.41	600.00	742.36	2,000.00	1,257.64
2-51-00-123-01	DRUG COALITION EXPENSE	6,052.92	11,000.00	0.00	0.00	0.00
2-51-00-123-02	COMMUNITY CHOOSE WELL	5,047.99	0.00	0.00	0.00	0.00
* TOTAL FCSS OUTREACH PROGRAM		46,052.17	49,860.00	16,783.62	50,005.00	33,221.38
AFTER SCHOOL CARE EXPENSES						
2-51-00-100-02	WAGES ASC	34,533.88	23,582.00	20,104.20	36,847.99	16,743.79
2-51-00-100-12	EI EXPENSE - ASC	0.00	0.00	369.73	0.00	(369.73)
2-51-00-100-22	CPP EXPENSE - ASC	0.00	0.00	466.21	0.00	(466.21)
2-51-00-105-02	BENEFITS ASC	2,754.93	0.00	840.82	2,500.00	1,659.18
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	59.90	300.00	114.29	300.00	185.71
2-51-00-108-02	ADVERTISING ASC	522.95	200.00	52.50	300.00	247.50
2-51-00-116-02	CELL PHONE ASC	305.81	360.00	79.15	360.00	280.85
2-51-00-117-02	TRAVEL & MEALS ASC	369.86	0.00	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES ASC	3,306.72	800.00	704.71	1,200.00	495.29
2-51-00-120-10	GRANTS EXPENSE - ASC	2,692.87	0.00	2,344.79	7,807.13	5,462.34
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	160.95	0.00	(160.95)
2-51-00-124-02	LUTHERAN CHURCH ASC	3,150.00	1,500.00	1,800.00	3,600.00	1,800.00
2-51-00-125-02	NUTRITION/SNACKS ASC	1,366.86	1,100.00	1,013.95	1,000.00	(13.95)
* TOTAL AFTER SCHOOL CARE EXPEN		49,063.78	27,842.00	28,051.30	53,915.12	25,863.82
SUMMER FUN EXPENSES						
2-51-00-100-03	WAGES SF	0.00	0.00	0.00	27,720.00	27,720.00
2-51-00-108-03	ADVERTISING SF	0.00	0.00	0.00	300.00	300.00
2-51-00-120-03	SUPPLIES SF	800.00	0.00	0.00	4,316.00	4,316.00
* TOTAL SUMMER FUN EXPENSES		800.00	0.00	0.00	32,336.00	32,336.00
OTHER PROGRAM EXPENSES						



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-100-04	WAGES - OTHER	0.00	0.00	300.00	0.00	(300.00)
2-51-00-108-04	ADVERTISING - OTHER	1,358.80	650.00	131.25	1,000.00	868.75
2-51-00-120-04	SUPPLIES - OTHER	457.52	2,444.00	54.76	600.00	545.24
*	TOTAL OTHER PROGRAM EXPENSES	1,816.32	3,094.00	486.01	1,600.00	1,113.99
	PROGRAM GRANTS EXPENSE					
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	8,750.00	9,300.00	12,600.00	19,920.00	7,320.00
*	TOTAL PROGRAM GRANTS EXPENSE	8,750.00	9,300.00	12,600.00	19,920.00	7,320.00
	RESOURCE CENTRE EXPENSES					
2-51-00-100-06	WAGES RC	22,859.00	25,000.00	8,758.50	25,000.00	16,241.50
2-51-00-100-16	EI EXPENSE - RC	0.00	0.00	220.65	0.00	(220.65)
2-51-00-100-26	CPP EXPENSE - RC	0.00	0.00	136.92	0.00	(136.92)
2-51-00-105-06	BENEFITS RC	2,038.99	0.00	350.34	3,000.00	2,649.66
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	50.00	0.00	0.00	500.00	500.00
2-51-00-108-06	ADVERTISING RC	775.53	500.00	0.00	500.00	500.00
2-51-00-120-06	SUPPLIES RC	692.97	0.00	181.80	600.00	418.20
2-51-00-122-06	ADMIN ALLOCATION RC	(10.00)	0.00	0.00	0.00	0.00
*	TOTAL RESOURCE CENTRE EXPENSE	26,406.49	25,500.00	9,648.21	29,600.00	19,951.79
***P	NET COSTS FCSS	3,636.58	0.00	(9,688.25)	0.01	9,688.26



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES DAYCARE SERVICES						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	20,069.00	19,973.00	0.00	22,814.00	22,814.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	6,550.50	26,202.00	19,651.50
*	TOTAL EXP DAYCARE SERVICES	46,271.00	46,175.00	6,550.50	49,016.00	42,465.50
***P	NET COSTS DAYCARE SERVICES	(46,271.00)	(46,175.00)	(6,550.50)	(49,016.00)	(42,465.50)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE CEMETERY SERV						
1-56-00-410-00	CEMETERY FEES	13,446.43	15,000.00	9,100.00	14,000.00	4,900.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
*	TOTAL REVENUE CEMETERY SERV	14,446.43	16,000.00	10,100.00	15,000.00	4,900.00
EXPENSE CEMETERY SERV						
2-56-00-100-00	CEMETERIES FRINGE BENEFITS	5,299.73	3,000.00	294.30	6,000.00	5,705.70
2-56-00-110-00	CEMETERY WAGES	12,016.94	12,000.00	1,425.11	15,000.00	13,574.89
2-56-00-510-00	CEMETERY MATERIALS	4,290.29	2,000.00	0.00	4,500.00	4,500.00
*	TOTAL EXPENSE CEMETERY SERV	21,606.96	17,000.00	1,719.41	25,500.00	23,780.59
***P	NET COSTS CEMETERY SERVICES	(7,160.53)	(1,000.00)	8,380.59	(10,500.00)	(18,880.59)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PHYSICIAN RECRUITMENT						
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	0.00	0.00	0.00	30,000.00	30,000.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	0.00	0.00	0.00	20,000.00	20,000.00
1-57-00-102-00	TOWN OF STAVELY GRANT	0.00	0.00	(1,441.55)	2,500.00	3,941.55
1-57-00-103-00	TOWN OF GRANUM GRANT	0.00	0.00	1,424.74	2,000.00	575.26
1-57-00-104-00	RPAP GRANT	0.00	0.00	10,000.00	10,000.00	0.00
*	TOTAL REV PHYSICIAN RECRUITMEN	0.00	0.00	9,983.19	64,500.00	54,516.81
EXP PHYSICIAN RECRUITMENT						
2-57-00-110-00	HOUSING COSTS	0.00	0.00	23,406.05	36,000.00	12,593.95
2-57-00-120-00	CLINIC TAX RELIEF	0.00	0.00	0.00	11,000.00	11,000.00
2-57-00-130-00	DISCRETIONARY EXPENSES	0.00	0.00	0.00	17,500.00	17,500.00
*	TOTAL EXP PHYSICIAN RECRUITMEN	0.00	0.00	23,406.05	64,500.00	41,093.95
***P	NET COSTS PHYSICIAN RECRUIT	0.00	0.00	(13,422.86)	0.00	13,422.86



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES AG SERVICES						
2-62-00-100-00	PEST CONT ADMIN FRINGE BENEFIT	469.64	500.00	124.83	600.00	475.17
2-62-00-111-00	PEST CONTROL WAGES	665.80	1,500.00	509.40	1,200.00	690.60
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,014.74	0.00	0.00	1,500.00	1,500.00
2-62-00-200-00	WEED CONTROL FRINGE BENEFITS	217.50	0.00	0.00	800.00	800.00
2-62-00-514-00	PEST CONTROL CHEMICALS	701.65	1,500.00	0.00	1,000.00	1,000.00
2-62-00-515-00	WEED CONTROL CHEMICALS	4,205.33	1,500.00	0.00	4,500.00	4,500.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	1,000.00	0.00	0.00	0.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	1,000.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSES AG SERVICES	7,274.66	7,000.00	634.23	10,600.00	9,965.77
***P	NET COSTS AG SERVICES	(7,274.66)	(7,000.00)	(634.23)	(10,600.00)	(9,965.77)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PLANNING/DEVELOPMENT						
1-26-00-519-00	COMPLIANCE REQUESTS	0.00	0.00	82.50	0.00	(82.50)
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	9,794.53	15,000.00	10,091.90	10,000.00	(91.90)
1-26-00-521-00	PLANNING FEES MISC.	0.00	0.00	2,920.00	3,000.00	80.00
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	16,025.22	20,000.00	3,397.00	16,000.00	12,603.00
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	0.00	0.00	28.00	500.00	472.00
1-66-00-840-00	MUNICIPAL PLANNING FEES	0.00	0.00	0.00	1,000.00	1,000.00
*	TOTAL REV PLANNING/DEVELOPMEN	25,819.75	35,000.00	16,519.40	30,500.00	13,980.60
EXP PLANNING/DEVELOPMENT						
2-26-00-110-00	WAGES - DEVELOPMENT	47,661.32	47,500.00	20,486.64	56,750.00	36,263.36
2-26-00-100-00	FRINGE BEN - DEVELOPMENT	10,177.38	11,500.00	4,566.36	11,500.00	6,933.64
2-66-00-100-00	ASSISTANT WAGE	8,016.69	8,000.00	5,897.22	17,000.00	11,102.78
2-66-00-111-00	DEVELOPMENT ASSISTANT FRINGE BENE	627.68	400.00	623.89	1,100.00	476.11
2-66-00-200-00	PROFESSIONAL SERVICES	11,494.36	16,000.00	0.00	13,000.00	13,000.00
2-66-00-201-00	DEVELOPMENT - LEGAL	6,282.51	9,800.00	0.00	7,000.00	7,000.00
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	3,800.00	0.00	0.00	0.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	775.27	0.00	234.46	1,000.00	765.54
2-66-00-204-00	DEVELOPMENT - ADVERTISING	988.34	2,500.00	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	1,301.06	2,100.00	0.00	1,500.00	1,500.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	(1,000.00)	10,000.00	1,099.70	5,000.00	3,900.30
2-66-00-215-00	S&DAB EXPENSES	0.00	0.00	727.41	2,000.00	1,272.59
2-12-00-998-00	PLANNING FUND	33,898.00	50,000.00	23,272.00	40,000.00	16,728.00
*	TOTAL EXP PLANNING/DEVELOPMEN	120,222.61	161,600.00	56,907.68	155,850.00	98,942.32
***P	NET COSTS PLANNING/DEVELOPME	(94,402.86)	(126,600.00)	(40,388.28)	(125,350.00)	(84,961.72)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE RECREATION						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	15,000.00	0.00	25,000.00	25,000.00
*	TOTAL REVENUE RECREATION	25,000.00	15,000.00	0.00	25,000.00	25,000.00
EXPENSES RECREATION						
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	0.00	0.00	0.00	36,080.56	36,080.56
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
*	TOTAL EXPENSES RECREATION	50,000.00	50,000.00	50,000.00	86,080.56	36,080.56
***P	NET COSTS RECREATION	(25,000.00)	(35,000.00)	(50,000.00)	(61,080.56)	(11,080.56)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ARENA						
1-72-00-418-00	VENDING MACHINES	56.21	0.00	19.05	0.00	(19.05)
1-72-00-562-00	MINOR HOCKEY RENTALS	27,552.99	24,000.00	19,390.80	27,000.00	7,609.20
1-72-00-564-00	FIGURE SKATING RENTALS	17,604.42	17,000.00	11,587.58	17,000.00	5,412.42
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	0.00	1,200.00	1,200.00
1-72-00-566-00	ADULT & ZONE "AA"	13,197.79	12,000.00	7,541.33	13,000.00	5,458.67
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	500.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,900.00	1,500.00	550.00	1,500.00	950.00
1-72-00-570-00	OTHER RENTALS	11,340.71	5,000.00	4,993.25	10,000.00	5,006.75
* TOTAL REVENUE ARENA		73,852.12	62,800.00	44,082.01	70,700.00	26,617.99
EXPENSES ARENA						
2-72-00-104-00	FRINGE BENEFITS ARENA	25,392.54	19,000.00	6,943.48	28,000.00	21,056.52
2-72-00-140-00	ARENA OPERATION WAGES	65,364.76	62,000.00	31,026.88	67,000.00	35,973.12
2-72-00-216-00	ARENA TELEPHONE	1,712.98	1,900.00	592.00	1,900.00	1,308.00
2-72-00-530-00	ARENA MATERIALS	15,672.44	30,000.00	4,761.42	20,000.00	15,238.58
2-72-00-560-00	ARENA UTILITIES	53,271.37	60,000.00	31,223.70	60,000.00	28,776.30
2-72-00-762-00	ARENA CONT TO CAPITAL	12,334.45	0.00	0.00	0.00	0.00
* TOTAL EXPENSES ARENA		173,748.54	172,900.00	74,547.48	176,900.00	102,352.52
***P NET COSTS ARENA		(99,896.42)	(110,100.00)	(30,465.47)	(106,200.00)	(75,734.53)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE PARKS						
1-72-00-572-00	PARK CAMPING FEES	50,421.90	50,000.00	0.00	50,000.00	50,000.00
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	40,000.00	0.00	40,000.00	40,000.00
*	TOTAL REVENUE PARKS	50,421.90	90,000.00	0.00	90,000.00	90,000.00
EXPENSES PARKS						
2-72-00-105-00	FRINGE BENEFITS PARKS	29,903.84	19,000.00	4,180.30	32,000.00	27,819.70
2-72-00-151-00	PARKS OPERATION WAGES	67,116.02	60,000.00	14,183.84	73,000.00	58,816.16
2-72-00-535-00	PARKS MATERIALS	14,917.90	25,000.00	940.42	20,000.00	19,059.58
2-72-00-537-00	PARK DEV MATERIAL	100,282.81	120,000.00	2,408.87	40,000.00	37,591.13
2-72-00-570-00	PARKS UTILITIES	11,236.26	13,000.00	2,351.67	18,000.00	15,648.33
2-72-00-761-00	PARKS CONT TO CAPITAL	6,575.00	0.00	0.00	20,000.00	20,000.00
*	TOTAL EXPENSES PARKS	230,031.83	237,000.00	24,065.10	203,000.00	178,934.90
***p	NET COSTS PARKS	(179,609.93)	(147,000.00)	(24,065.10)	(113,000.00)	(88,934.90)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SWIM POOL						
1-72-00-410-00	SWIMMING LESSONS	34,184.87	36,000.00	11,138.05	34,999.99	23,861.94
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,658.24	46,000.00	21,097.50	47,000.00	25,902.50
1-72-00-560-00	SWIM POOL RENTAL	9,630.62	5,000.00	2,346.23	9,000.00	6,653.77
*	TOTAL REVENUE SWIM POOL	91,473.73	87,000.00	34,581.78	90,999.99	56,418.21
EXPENSES SWIM POOL						
2-72-00-102-00	FRINGE BENEFITS SWIM POOL	20,100.30	42,000.00	6,843.00	25,000.00	18,157.00
2-72-00-130-00	SWIM POOL LIFE GUARDS	150,219.83	160,000.00	55,421.10	170,000.00	114,578.90
2-72-00-132-00	DAY CAMP WORKERS	11,027.55	0.00	0.00	0.00	0.00
2-72-00-133-00	DAYCAMP WORKERS FRINGE BENEFITS	1,164.91	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	725.25	4,000.00	928.78	4,000.00	3,071.22
2-72-00-215-00	SWIM POOL TELEPHONE	2,624.28	2,600.00	863.77	2,800.00	1,936.23
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	19,398.61	17,000.00	3,268.91	20,000.00	16,731.09
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	6,009.07	12,000.00	2,022.66	8,000.00	5,977.34
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	(1,491.70)	0.00	1,491.70
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	16,948.20	16,949.00	0.00	18,500.00	18,500.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	10,684.38	11,281.00	0.00	9,800.00	9,800.00
*	TOTAL EXPENSES SWIM POOL	238,902.38	265,830.00	67,856.52	258,100.00	190,243.48
***P	NET COSTS SWIM POOL	(147,428.65)	(178,830.00)	(33,274.74)	(167,100.01)	(133,825.27)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
MUSEUM REVENUE						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-74-00-840-00	MUSEUM PROV GRANT	9,280.00	7,500.00	17,630.00	17,630.00	0.00
1-74-00-410-00	MUSEUM	5,989.45	5,000.00	47.62	6,000.00	5,952.38
*	TOTAL MUSEUM REVENUE	16,269.45	13,500.00	17,677.62	24,630.00	6,952.38
EXPENSES MUSEUM						
2-74-00-100-00	MUSEUM FRINGE BENEFITS	1,995.05	1,200.00	1,041.36	2,500.00	1,458.64
2-74-00-101-00	TOURIST INFO CENTRE-FRINGE BEN	1,831.11	1,000.00	0.00	2,000.00	2,000.00
2-74-00-120-00	MUSEUM WAGES	16,396.91	18,200.00	5,348.28	27,000.00	21,651.72
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	16,521.54	17,500.00	0.00	18,000.00	18,000.00
2-74-00-510-00	MUSEUM MATERIALS	5,554.94	4,000.00	584.10	14,000.00	13,415.90
2-74-00-542-00	MUSEUM UTILITIES	7,151.28	9,000.00	3,382.68	7,500.00	4,117.32
2-74-00-543-00	MUSEUM EXPANSION UTILITIES	0.00	0.00	4,781.58	7,500.00	2,718.42
2-74-00-762-00	CONT TO CAP MUSEUM SITE	17,450.23	21,000.00	0.00	0.00	0.00
*	TOTAL EXPENSES MUSEUM	66,901.06	71,900.00	15,138.00	78,500.00	63,362.00
***P	NET COSTS MUSEUM	(50,631.61)	(58,400.00)	2,539.62	(53,870.00)	(56,409.62)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES LIBRARY						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,280.76	8,000.00	1,943.24	7,000.00	5,056.76
2-74-00-540-00	LIBRARY UTILITIES	14,489.36	15,000.00	5,513.09	16,000.00	10,486.91
2-74-00-998-00	CHINOOK ARCH LIBRARY	16,217.45	15,800.00	9,416.50	16,500.00	7,083.50
2-74-00-770-00	LIBRARY GRANT	97,900.00	97,900.00	90,000.00	101,900.00	11,900.00
*	TOTAL EXPENSES LIBRARY	134,887.57	136,700.00	106,872.83	141,400.00	34,527.17
***P	NET COSTS LIBRARY	(134,887.57)	(136,700.00)	(106,872.83)	(141,400.00)	(34,527.17)
****	YEAR TO DATE (SURPLUS)/DEFICIT	(3,552.75)	0.00	852,298.71	0.00	(852,298.71)

INFORMATION ITEMS



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
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Batch # 12572

40088	2009-04-01			786899	PEACE LUTHERAN CHURCH	450.00
40089	2009-04-01			786156	Q.E.D. ENTERPRISES LTD.	881.49
						1,331.49

Batch # 12575

40090	2009-04-03			786195	Benchmark Assessment Consultants Inc.	6,090.88
40091	2009-04-03			6441	BOB HONG JANITORIAL LTD.	231.00
40092	2009-04-03			6443	BOB VADNAIS CONSTRUCTION	630.00
40093	2009-04-03			13660	CLARESHOLM LOCAL PRESS	1,725.68
40094	2009-04-03			786502	CLV HOME SPRING WATER LTD.	22.50
40095	2009-04-03			786137	COLUMBIA INDUSTRIES LTD.	3,136.22
40096	2009-04-03			786543	COMPUTER TECH	142.80
40097	2009-04-03			58000	DHL EXPRESS (CANADA) LTD.	128.41
40098	2009-04-03			786397	EPCOR	101.66
40099	2009-04-03			786204	GIESE, BRENDA	10.50
40100	2009-04-03			31675	GLENTEL WIRELESS CENTRE	43.58
40101	2009-04-03			786908	GOESEELS, DEBRA L	608.80
40102	2009-04-03			786199	HINKLE ELECTRIC	189.00
40103	2009-04-03			44000	ISAACSON, SHIRLEY	197.60
40104	2009-04-03			786136	JOE JOHNSON EQUIPMENT INC.	2,713.06
40105	2009-04-03			786359	KLEARWATER EQUIPMENT AND TECHNOLOGIES	2,559.38
40106	2009-04-03			786267	LAWSON PRODUCTS INC.	414.97
40107	2009-04-03			786620	LEONARD, DON	14.56
40108	2009-04-03			56155	LIFESAVING SOCIETY	176.00
40109	2009-04-03			786659	LIVINGSTONE RANGE SCHOOL DIVISION	1,988.38
40110	2009-04-03			786536	R P WATERWORKS INC.	991.62
40111	2009-04-03			786393	RANGELAND TAXI	409.50
40112	2009-04-03			786468	SHAW CABLE	53.50
40113	2009-04-03			786759	SIMPLEX GRINNELL	488.25
40114	2009-04-03			786646	SKYLINE COFFEE BREAK SERVICES	299.25
40115	2009-04-03			786571	SUTTER, DARYL	93.60
40116	2009-04-03			900	TELUS	415.89
40117	2009-04-03			786187	Western Canada Welding Products Ltd.	172.20
40118	2009-04-03			786157	Wrenches Heavy Equipment Repairs Ltd.	276.65
40119	2009-04-03			900000	DIZARD	3,465.00
40120	2009-04-03			900000	HAUL-ALL EQUIPMENT LTD.	2,089.50
40121	2009-04-03			900000	K.D.H. PAINTING INC.	3,885.00
40122	2009-04-03			900000	KIM BISWANGER	20.00
40123	2009-04-03			900000	RHONDA CURRIE	76.49
						33,861.43



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
					Batch # 12594	
40124	2009-04-14			600	ALBERTA ASSOCIATION OF M.D.'S	8,086.68
40125	2009-04-14			1025	ALBERTA ONE CALL LOCATION CORP	34.13
40126	2009-04-14			786707	Alberta SouthWest Regional Alliance Ltd.	218.12
40127	2009-04-14			786517	AMSC INSURANCE SERVICES LTD.	2,764.00
40128	2009-04-14			786355	ART'S PLUMBING & GAS FITTING	68.25
40129	2009-04-14			6390	BISHOFF AUTO & AG CENTRE	575.17
40130	2009-04-14			786202	BODYCOTE CANADA INC.	25.20
40131	2009-04-14			786095	CHILTON, LISA	83.20
40132	2009-04-14			13125	CLARESHOLM CARE CENTRE	56.18
40133	2009-04-14			786465	CLARESHOLM GOLF CLUB	150.00
40134	2009-04-14			14085	CLARESHOLM NAPA AUTO	2,345.43
40135	2009-04-14			13600	CLARESHOLM PUBLIC LIBRARY	90,000.00
40136	2009-04-14			785953	CLARESHOLM RENTALS & OILFIELD	89.25
40137	2009-04-14			786141	CLARESHOLM TAXI	765.00
40138	2009-04-14			786058	Corporate Express	48.44
40139	2009-04-14			14570	CREATIVE INDUSTRIES	12.50
40140	2009-04-14			786244	CUBEX LIMITED	118.92
40141	2009-04-14			786345	FRONTIER WESTERN SHOP LTD.	152.38
40142	2009-04-14			31955	GREYHOUND COURIER EXPRESS	22.42
40143	2009-04-14			786584	HACH SALES & SERVICE CANADA LTD.	829.50
40144	2009-04-14			49980	HARRY'S TIRE SALES (1984) LTD.	2,227.49
40145	2009-04-14			36800	HOME HARDWARE	51.23
40146	2009-04-14			786139	KAUFFMAN, COREY	6,400.00
40147	2009-04-14			51050	KAZ'S SERVICE	881.37
40148	2009-04-14			785940	KOST FIRE SAFETY	239.35
40149	2009-04-14			56019	L.W. DENNIS CONTRACTING LTD.	444,695.81
40150	2009-04-14			786751	LGAA	220.50
40151	2009-04-14			56200	LOCAL AUTHORITIES PENSION PLAN	7,183.66
40152	2009-04-14			786704	MINISTER OF FINANCE (LT)	185.00
40153	2009-04-14			786192	NOBLE CONCRETE (1987) LTD	221.81
40154	2009-04-14			786454	PRAXAIR DISTRIBUTION	84.83
40155	2009-04-14			86300	RECEIVER GENERAL FOR CANADA	15,811.02
40156	2009-04-14			786168	ROBINS SOUTHERN PRINTING	2,086.35
40157	2009-04-14			786424	SKYLINE TOWING SERVICES	189.00
40158	2009-04-14			13525	SOBEYS CLARESHOLM	473.64
40159	2009-04-14			786824	SOUTHERN REWIND LIMITED	1,189.39
40160	2009-04-14			786437	THE WRITE SOURCE	72.79
40161	2009-04-14			786455	TOLLESTRUP CONSTRUCTION INC.	2,529.32
40162	2009-04-14			97250	TRIMBLE, RAE	118.87
40163	2009-04-14			111705	WC CLASS II REGIONAL LANDFILL	5,077.62
40164	2009-04-14			111700	WILLOW CREEK RECYCLING	132.50
40165	2009-04-14			900000	Carnivals For Kids at Heart!	1,287.30
40166	2009-04-14			900000	CHIMNEY ROCK BED & BREAKFAST	214.28
40167	2009-04-14			900000	Freddie's Paint & Details Boutique	5,576.55
40168	2009-04-14			900000	FUSION ELECTRONICS	205.75
40169	2009-04-14			900000	GEORGE WOOF	506.25
40170	2009-04-14			900000	GREAT IMPRESSIONS PRINTING LTD.	164.42
40171	2009-04-14			900000	KIN CANADA	262.50
40172	2009-04-14			900000	LUCASIA RANCH VACATIONS	187.50



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
40173	2009-04-14			900000	MARKET DRIVEN APPRAISALS	472.50
40174	2009-04-14			900000	SEEMA BUDHDEA-WITMANS	36.00
40175	2009-04-14			900000	SENIOR CITIZENS DROP-IN CENTRE	1,650.00
						607,079.37
						Batch # 12607
40176	2009-04-20			850	AG-LINE	309.79
40177	2009-04-20			786517	AMSC INSURANCE SERVICES LTD.	2,822.96
40178	2009-04-20			4150	AVIATION VISUAL AIDS	250.74
40179	2009-04-20			786202	BODYCOTE CANADA INC.	619.16
40180	2009-04-20			6801	BROWN OKAMURA & ASSOCIATES LTD	967.95
40181	2009-04-20			11250	CANADIAN LINEN SUPPLY	325.48
40182	2009-04-20			786578	CENTRAL SHARPENING LTD.	110.25
40183	2009-04-20			786122	CL MARKETING INC.	506.90
40184	2009-04-20			785935	CLARESHOLM & DISTRICT CHAMBER OF COMME	250.00
40185	2009-04-20			786254	CLARESHOLM FLORAL & CANDY SHOPPE	91.35
40186	2009-04-20			14150	CLARESHOLM WELDING &	1,242.15
40187	2009-04-20			58000	DHL EXPRESS (CANADA) LTD.	124.60
40188	2009-04-20			786540	DIRECT ENERGY REGULATED SERVICES	53.30
40189	2009-04-20			76356	Excel Telecommunications (Canada) Inc.	27.19
40190	2009-04-20			26201	FERG'S SEPTIC TANK SERVICE	157.50
40191	2009-04-20			786146	GODLEY'S JEWELLERY	42.00
40192	2009-04-20			11310	HI-WAY 9 EXPRESS LTD.	45.73
40193	2009-04-20			36800	HOME HARDWARE	733.48
40194	2009-04-20			26900	IRON ROCK ENTERPRISES LTD	787.50
40195	2009-04-20			786267	LAWSON PRODUCTS INC.	382.70
40196	2009-04-20			786704	MINISTER OF FINANCE (LT)	59.00
40197	2009-04-20			786872	MPE ENGINEERING LTD.	54,492.01
40198	2009-04-20			65000	MUNICIPAL DISTRICT OF WILLOW	23,099.47
40199	2009-04-20			65040	MUNICIPAL INFORMATION SYSTEMS	867.34
40200	2009-04-20			786428	NEXEN MARKETING	40,218.04
40201	2009-04-20			76300	PEDERSEN TRANSPORT LTD.	520.35
40202	2009-04-20			786167	PITNEY BOWES GLOBAL CREDIT SERVICES	341.75
40203	2009-04-20			786756	SHAW'S ENTERPRISES LTD.	159.60
40204	2009-04-20			786206	SHERINE INDUSTRIES INC.	512.46
40205	2009-04-20			786080	STEEL, CARMELLE	100.45
40206	2009-04-20			900	TELUS	729.34
40207	2009-04-20			786391	THE CYPRESS GROUP	341.25
40208	2009-04-20			101400	UNITED FARMERS OF ALBERTA	1,826.48
40209	2009-04-20			23500	W.R. MEADOWS OF WESTERN CANADA	1,521.91
40210	2009-04-20			786862	WILLOW CREEK ELECTRICAL	242.55
40211	2009-04-20			786154	YOUNG, NIGEL	257.25
40212	2009-04-20			126060	ZEP SALES & SERVICE OF CANADA	272.09
40213	2009-04-20			900000	CARL OHLHEISER	157.50
40214	2009-04-20			900000	JEANNE BURNHAM	243.59
40215	2009-04-20			900000	VIRGINIA BECHTEL	150.00
						135,963.16
						Batch # 12618
40216	2009-04-27			900200	SCHLOSSER, NORBERT F & NELLY B	101.40
						101.40



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
				Batch # 12623	
40217	2009-04-29			650 ALBERTA BLUE CROSS	4,620.44
40218	2009-04-29			786202 BODYCOTE CANADA INC.	25.20
40219	2009-04-29			786427 BOUNDARY EQUIPMENT (CALGARY) LTD.	1,305.05
40220	2009-04-29			6805 BROWNLEE LLP	1,402.28
40221	2009-04-29			786718 CICON ENGINEERING	39,349.80
40222	2009-04-29			13325 CLARESHOLM FIRE DEPARTMENT	90.00
40223	2009-04-29			786502 CLV HOME SPRING WATER LTD.	47.50
40224	2009-04-29			14246 COMMUNITY EMPLOYMENT SERVICES	52.50
40225	2009-04-29			786058 Corporate Express	63.66
40226	2009-04-29			786244 CUBEX LIMITED	3,011.24
40227	2009-04-29			786540 DIRECT ENERGY REGULATED SERVICES	118.21
40228	2009-04-29			786397 EPCOR	89.70
40229	2009-04-29			786164 FCSS Association of Alberta	101.00
40230	2009-04-29			26201 FERG'S SEPTIC TANK SERVICE	236.25
40231	2009-04-29			786908 GOESEELS, DEBRA L	306.95
40232	2009-04-29			31955 GREYHOUND COURIER EXPRESS	75.78
40233	2009-04-29			44000 ISAACSON, SHIRLEY	75.35
40234	2009-04-29			786184 ITRON CANADA, INC.	1,480.50
40235	2009-04-29			786136 JOE JOHNSON EQUIPMENT INC.	437.92
40236	2009-04-29			786619 LATTE-DA ESPRESSO & PASTRY BAR	44.89
40237	2009-04-29			56200 LOCAL AUTHORITIES PENSION PLAN	7,221.96
40238	2009-04-29			61467 MIDFIELD SUPPLY LTD.	14.98
40239	2009-04-29			66100 NATIONAL SECRETARY-TREASURER	1,090.28
40240	2009-04-29			786905 ONECONNECT SERVICES INC. T46194	73.55
40241	2009-04-29			786197 PARCON CONSTRUCTION LTD.	558,600.84
40242	2009-04-29			786534 PROFESSIONAL POWER WASH	1,786.05
40243	2009-04-29			86300 RECEIVER GENERAL FOR CANADA	15,609.62
40244	2009-04-29			786080 STEEL, CARMELLE	48.56
40245	2009-04-29			900 TELUS	3,797.94
40246	2009-04-29			97000 TOWN OF CLARESHOLM	39.21
40247	2009-04-29			786792 TWINPRO INDUSTRIAL CHEMICALS	945.00
40248	2009-04-29			4090 WARNACO SWIMWEAR GROUP	655.03
40249	2009-04-29			900000 1384442 ALBERTA LTD.	2,962.58
40250	2009-04-29			900000 CLAIRE DALZELL	31.50
					645,811.32

Total **1,424,148.17**

Claresholm Community Centre
October 28, 2008

Members present – Butch Gimsdale, Walter Lane, Shayne Peterson, Pat O’Dell, Marni Lane, Doug Fletcher, Glen Alm, Daryl Sutter, Brad Schlossberger

Called to order at 7:30 p.m.

Doug adopted minutes as read. Pat Seconded.

Caretakers report –The roof is leaking when there is a driving rain or really wet snow. Doug will talk to Doug MacPherson to come and look at the roof.

The Walkers gave a donation this year and are now finished until the fall.

Pigeons are building nests on the tower. Daryl will check with Mike to see if it can be closed off to deny them access.

Old Business:

Floor- The MD issued a cheque for \$14000.00 for a loan until the grant arrived. The Town sent their portion directly to Centaur. We will issue a cheque for the full amount to Centaur as we need the copy for the grant. We will request that Centaur issue a cheque back to the Town. Doug will contact Centaur for an estimate on floor maintenance so that we make sure we set the money aside and keep it in good shape.

The Grant in the amount of \$18130.00. Doug made a motion that we issue a cheque payable to the MD for 14000.00 to pay back the short term loan. Walt Seconded. All in favour. Motion Carried.

The painting of the hall will be approximately \$16950.00.

Health Foundation- Doug made a motion that we reimburse the Health Foundation for the purchase of the rope lights in the hall. Brad seconded. All in favour. Motion carried.

Treasurer’s Report:

Year end Financials were presented with a profit of \$129.30. Current bank balances are \$58931.16 in the general account, \$34524.25 in the Casino account. Note that 14000.00 needs to be sent back to the MD, and 19000.00 for the floor is yet to come out as well as the painting invoice. The operating expenses need to be paid out of the Casino account. The Town has allocated \$7500.00 to us from grants that were received. Marni will send a Thank you letter. We received an invoice for our insurance. It has been paid and we will send a request to the Town for reimbursement.

New Business:

Furnaces – One furnace has been condemned by Atco. The other 2 will need to be replaced in the next 2 years. The Town is getting 2 quotes and Doug is getting 2 to be compared. One quote is \$6600.00 plus freight and tax for a single stage. The 2 stage is a cost of \$8000.00 plus freight and tax. There is also a 93% efficient available at a cost of \$16000.00, but will also require additional ducting etc.

Projection – We need to establish a projection report for the hall so that we can know where we stand when it comes to replacing furnaces and other equipment. Pat and Marni will get together and compile previous financials with projected so that we can establish a budget and start setting aside funds for major repairs.

Sound System – A cover needs to be installed so renters only have access to the volume as the settings are getting changed and causing the system not to work properly.

Lease – The Town has sent a lease agreement to be reviewed and signed.

Kitchen – The roof tiles in the kitchen need to be replaced and the track will be painted to clean it up. The light covers also need to be replaced as some are broken. This can be done ourselves. Doug will check the price for 98 tiles.

Meeting adjourned by Butch at 8:40 p.m.

Next meeting May 26, 2009 at 7:30 p.m. Marni will call to remind the board.

Schedule of Activities

Monday, April 27
Motivational Magic
 Presentation with Steve Harmer—9:00 am

Wednesday, April 29
Home Depot Building
 Projects

Thursday April 30
Read to Me—12:20 pm

Friday, May 1
Hip-hop Dance
 Instruction (all grades)
 School Assembly—
 Loving our Earth
 Theme
 12:20 am

CES Update

**Wednesday,
 April 22**

Education Week

April 27—May 1

Next week, schools will be celebrating **Education Week**, an event that has existed for over 75 years in Alberta and intended to draw attention to the importance of education in our community and larger society.

Provided in this update is an overview of some of the events planned for Claresholm Elementary School.



Read to Me

The Read to Me program invites a significant adult to come in and read with a child during our school's DEAR time on Thursday (12:20 –12:40 pm). It is truly wonderful to have a school full of adults and students enjoying books during that time! Students have received an invitation to take home and give to someone they would like to come in and read with them that day.

Thursday,
 April 30



Home Depot Building Projects

On Wednesday, April 29, representatives from the Home Depot will be joining us to help create a variety of building projects with every student. The purpose of this activity is to demonstrate the connection between "school" learning (such as math and science) and real-world applications, as well as promote the important bond between children and significant male adults in their life.

The schedule for the projects is:

Kindergarten	1:10 pm
Grade One	11:00 am
Grade Two	10:15 am
Grade Three	9:00 am
Grade Four	2:25 pm

On Friday, the Lethbridge Be Fit for Life Chapter will be here to lead each grade level through hip-hop dance lessons, focusing upon activity and fun through music and dance. Please feel free to come join your child for this activity!

Kindergarten	9:00 am
Grade 1	10:15 am
Grade 2	9:30 am
Grade 3	11:15 am
Grade 4	10:45 am

On Friday, please plan to join us for our monthly school assembly, where we will be focusing upon eco-friendly actions and loving our earth! "Mother Earth" will be our guest reader, as well as a visit from Mayor Rob Steel to share the importance of water conservation in the town of Claresholm.



On Monday, Education Week will kick off with a Motivational Magic presentation. Magician

Steve Harmer will bring a magical message of RESPECT! Plan to join us at 9:00 am!

To learn more about Steve, visit www.motivationalmagic.ca

May 2009

Claresholm Elementary News



Claresholm Elementary School

5318—2nd St. W.
Box 728
Claresholm, AB
T0L 0T0
Ph: (403) 625-3371
Fax: (403) 625-4920
Email: s-ces@lrzd.ab.ca
www.lrzd.ab.ca/schools/ces

Mark Your Calendar

May 12

Gr. 3 Provincial
Achievement Test
L. A. Part A—
Writing

May 14

Gr. 3 Provincial
Achievement Test
Math Part A—
Timed facts

May 15

Staff Planning
No school for students

May 18

Victoria Day
No school

May 19

School Council
6:30 pm

Principal's Message

May and June are always busy months at school, as we try to maximize learning time in the final two months, while also planning ahead for the upcoming school year. With the modernization and bringing two schools together as a K-7 school for 2009-2010, the preparation is even more hectic than usual! With that in mind, I would like to provide a glimpse at some of the planning ahead.

Building Configurations for 2009-2010

As we continue to await an announcement for the modernization of the high school, plans have not been finalized for the location of students for the entirety of the 2009-2010 school year. As it stands, should no announcement be made, students in K-4 will reside at Claresholm Elementary School for the entire 2009-2010 school year. Should an announcement be made, we will initiate the movement of students to the modernized West Meadow site in early 2010. We will continue to keep parents posted should an announcement be made and subsequent planning kicks into high gear!

Grade Configurations and Staffing

Grade configurations and staffing are currently underway in the school. This information, as well as our process for establishing class lists for the upcoming year and the location of classrooms in the school, will be shared in the June newsletter.

Proposed School Year Calendar for 2009-2010

A proposed calendar for the 2009-2010 school year has been drafted and submitted to Central Office for approval. This calendar was drafted in conjunction with West Meadow to coordinate planning days and will need to be incredibly flexible, to accommodate the movement of classrooms, should an announcement be made to transition CES students to West Meadow next year. The approved calendar will be included in the June newsletter.



Literacy Carnival a Hit!

This year's literacy carnival was once again successful, with nearly \$2,500 being raised by school council to support literacy projects in the school. A HUGE thanks to all our volunteers and the carnival planning committee.



GRADE Testing

(Group Reading Assessment and Diagnostic Evaluation)



Class testing will occur from May 20-30, as determined by each classroom teacher.

Each May, students in every classroom from Kindergarten to grade four participate in our annual reading assessment. This reading test, known as the GRADE, will provide teachers and parents with concise information about student reading levels, as well as demonstrate progress for students as they move through the grade levels.

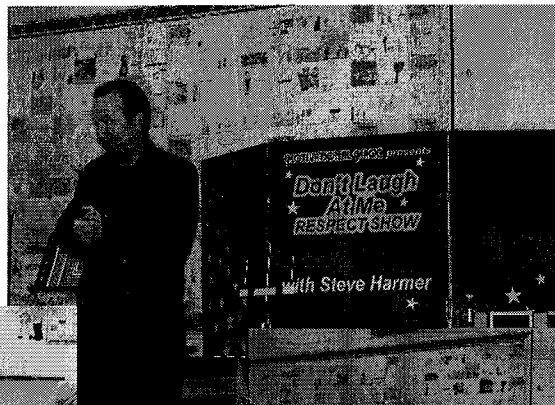
The testing is being spread out over 1-2 weeks to ensure it is a comfortable experience for students—we aim to have no anxiety or stress for students during this process. For grade three students, it will not interfere with their Provincial Achievement Test schedule. We have taken careful consideration to make sure our students are not “over-tested”.

A brochure with more information and other resources are available at the school and on the website. The results of the assessment, along with other support materials to use the results to help your child at home, will be provided for parents in June.

GRADE

Celebrating Education Week!

Last week, schools across Alberta celebrated Education Week. CES was no exception! Check out the exciting things that happened for our students!



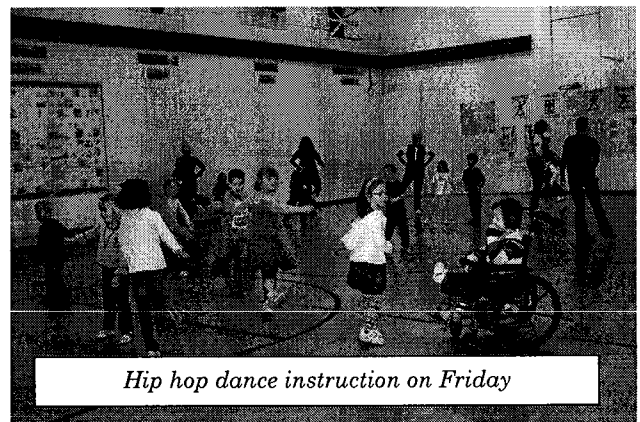
Magician Steve Harmer bringing a magical message of respect to our students on Monday



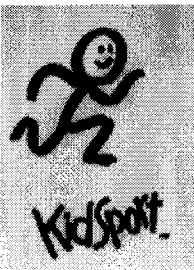
Home Depot building projects



Read to Me on Wednesday



Hip hop dance instruction on Friday

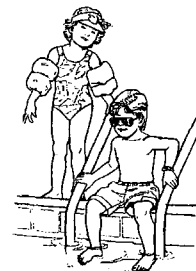


Would your child like to be involved in a sport but finances are an obstacle for your family?

KidSport is a program that supports participation in sports for children and may pay the fees up to \$200.00 per year for organized sporting activities with qualified coaching. The application is simple and confidential. Brochures are available at the school and will be distributed to families in the coming weeks.

Grade Level Swimming in May and June

Starting in May, all classrooms will be going swimming as part of the Physical Education curriculum. The swim times will be for one hour and they will be bused to and from the swimming pool. Each swim time will have at least 1 adult in the pool with the students, as well as 2 lifeguards on the deck. If you wish to volunteer to help supervise, please contact your child's teacher.



Also please remember to send a swimming suit and a towel in a plastic swim bag each swimming day.

Kindergarten	Grade 1	Grade Two	Grade Three	Grade Four
May 13 10:00	May 12 10:00	May 11 10:00	May 12 2:00	June 8 2:00
May 14 10:00	May 19 10:00	May 20 2:00	June 16 2:00	June 22 2:00
May 27 10:00	May 26 10:00	May 26 2:00	June 18 2:00	
May 28 10:00	June 2 10:00	June 2 2:00		
	June 9 10:00	June 9 2:00		
	June 18 9:00	June 18 10:00		

Kids and Drugs—Program for Parents

This five-session workshop is for parents who want to learn more about their role in preventing their school-age children from using drugs.



WHERE: Hospital—Multi-Purpose Room
WHEN: 5 sessions: 6:30 p.m. – 8:00 p.m.
* *May 25*
* *June 1*
* *June 8*
* *June 15*
* *June 22*
COST: FREE

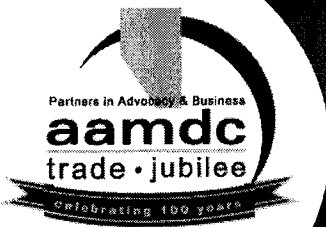
You must pre-register at the FCSS Office as space is limited. Phone 403-625-4417

**Claresholm Aquatic Center
General Pool Rules**

1. Proper swimwear is required. T-shirts or cut-offs are not allowed.
2. Everyone must take a shower before entering the pool.
3. Anyone with infectious conditions (including open sores, head colds, discharging ears or nose, head lice) are not to enter the pool.
4. No spitting, spouting, urinating in or otherwise fouling the pool. If poop is discovered in the pool, all students will be removed for proper sanitization of the pool.
5. Follow lifeguard directions at all times

May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4 Megan B.	5 Hot Dog Day	6	7 Pizza Day Aaron F.	8	9
10	11 Gr. 2 swimming	12 Hot Dog Day Gr. 3 Achievement Test—L.A. Gr. 1 swimming Gr. 3 swimming	13 ECS swimming Carly T., Jackson W.	14 Pizza Day Gr. 3 Achievement Test—Math ECS swimming	15 Staff Planning Day No school for students Cedie K.	16
17 Chance G. Justice G. Levi Mc.	18 Victoria Day No school Buddy J-D, Kaitlyn P	19 Hot Dog Day School Council Gr. 1 swimming Adam S. Madison W	20 Gr. 2 swimming	21 Pizza Day Gr. 4 Field Trip	22	23
24 Kelby K.	25	26 Hot Dog Day Gr. 1 swimming Gr. 2 swimming Marcie C., Josh P. Royer S.	27 Lunch forms due ECS swimming Teagen G., Ethan R.	28 Pizza Day ECS swimming	29	30/31 May 31 birthdays Kayla B., Casey R.



CONTACT

April 24, 2009

Volume 2009 Issue 17

Alberta realizes 6.5 million tonnes of GHG reductions (From *Government of Alberta* website, April 22, 2009) Alberta tallied 6.5 million tonnes (Mt) of greenhouse gas (GHG) emission reductions to date, which is the equivalent of removing 1.3 million vehicles from the road for a year. The reduction marks the first full year that large industrial emitters were required to comply with mandatory reduction targets through the province's GHG reduction program. As well, an additional \$82.3 million was paid into the Climate Change and Emissions Management Fund in 2008, which is now worth \$122.4 million. The fund will be used to support transformative emission reduction technologies in Alberta. Allocation criteria for the \$122.4 million in the Climate Change and Emissions Management Fund are expected this spring, with funding applications accepted later in the fiscal year. To read more, [click here](#).

New industry programs help Alberta's livestock and meat sector move forward (From the *Government of Alberta* website, April 22, 2009) A \$30-million catalyst package will spur innovation and diversification in Alberta's livestock and meat industry. Five new grant programs will be delivered by the Alberta Livestock and Meat Agency (ALMA). The programs focus on international market development; value-added market development; research and development; industry development; and on-farm technology adaptation. They will help achieve the goals of the Alberta Livestock and Meat Strategy (ALMS), a comprehensive plan designed to return the livestock and meat industry to profitability and competitiveness. Applications for the new programs will be accepted starting May 1. To read more, [click here](#).

Ace Seeking Partner Communities (From *ACE* website, April 21, 2009) The Active, Creative, Engaged Communities (ACE) initiative, spearheaded by Alberta Recreation and Parks Association (ARPA), is designed to enhance quality of life in rural Alberta by strengthening community leadership, collaboration, and innovation through recreation, parks, arts, culture, and heritage. Currently, ACE Communities is supporting 20 partner communities and is now seeking an additional 10. The application deadline is May 29th, 2009 and notification of a conditional acceptance will take place on June 16th, 2009. To read more, [click here](#).

Green economy could create thousands of new jobs in Alberta: report (From *CBC* website, April 22, 2009) Creating a more environmentally sustainable economy could create tens of thousands of jobs in Alberta, according a report released Wednesday by the Alberta Federation of Labour, Greenpeace and the Sierra Club of Canada. A move toward creating more environmentally sustainable energy sources could provide jobs for electricians, computer and electrical engineers, iron and steel workers, welders, construction workers and sheet metal workers, the report says. It calls on the Alberta government to shift its focus from oil and gas extraction to initiatives to improve energy efficiency, the expansion of light rail and transit and the expansion of the province's renewable energy sector. To read more, [click here](#).

Report of the Auditor General of Alberta-April 2009 (From the *Government of Alberta* website, April 20, 2009) The Auditor General of Alberta, Fred J. Dunn, FCA, released his *Report of the Auditor General of Alberta—April 2009* today. His report contains 22 recommendations. Some of the highlights include: Bow Valley College contracting in the International Education and Workplace Training Department, a University of Lethbridge research investment with the Alberta Terrestrial Imaging Corporation, a drinking-water follow up with Alberta Environment, a reforestation follow up with Alberta Sustainable Resource Development, an investigation of information technology incidents with Alberta Transportation and Advanced Education and Technology Alberta's consolidated financial statements. To read more, [click here](#).

Province increases presence, support in rural communities (from the *Government of Alberta* website, April 23, 2009) The Alberta government is reaching out to strengthen relationships and connections with rural communities and those who contribute to growing and creating agriculture, food and bio-industrial products. Following the results of an ARD Extension Survey, the province will work to build new relationships, strengthen existing partnerships, deliver targeted programming and better understand the needs of rural Albertans. Agricultural Service Boards (ASBs) and their respective municipalities will have a key contact to work with to help support their needs. Rural Albertans will have better access to research and business development expertise. To read more, [click here](#).

Municipal News

The Town of Stettler and County of Stettler recently signed a memorandum of understanding. This memorandum authorizes an application to the Municipal Government Board for the town to annex a large piece of county land. The extra land will assist the town in meeting its growth needs over the next 40 years.

A new park in Sturgeon Valley that will include a canoe launch, picnic spaces and several paths and trails has been approved by Sturgeon County councillors.

Announcements

Community Economic Development Training (CEDTP) Course
Given the economic challenges many communities currently face, how can municipal leaders in Alberta continue to position their communities for future success? One way is to access the best tools available and to learn best practices. Now is a great time to offer a 'Community Economic Development Training' (CEDTP) course in your community or region! Economic Developers Alberta is pleased to offer the following CEDTP courses on a regular basis:

- Economic Development – Establishing the Foundation
- Business Retention and Expansion
- Business and Investment Attraction
- Opportunity Identification
- Project Management in Economic Development
- The Site Selection Process
- Supporting Agriculture through Economic Development

To book your course today, email admin@edaalberta.ca.

Inspiring Education: A Dialogue with Albertans

Alberta has built an enviable education system with a range of choices, a consistent provincial curriculum, standardized testing programs and well-qualified teachers. If we are to continue to support and develop our students in the future, it is important to examine how we can build on our past successes.

Albertans can shape the future of education in Alberta through *Inspiring Education: a Dialogue with Albertans*, a unique public engagement initiative taking place across the province in 2009. The project will conduct public conversations on how education in Alberta can best meet future students' needs.

For information on spring session dates and locations, or to register, visit their website here. You can make a difference in Alberta's future.

AAMDC Business Services Golf Tournament

The AAMDC Trade division and Jubilee Insurance will host the AAMDC Business Services Golf Tournament on Wednesday, June 17, 2009 at the Ponoka Golf Club. This is an excellent opportunity for members to meet with our trade suppliers and AAMDC directors. The cost of the tournament is \$99/golfer, and includes a buffet lunch and dinner. For more information contact Kaala Johnson at (780) 955.4092 or [click here](#).

Employment Opportunities

Parkland County,
employment@parklandcounty.com

- Data Collectors (Survey Assistants)

Town of High Prairie, treasurer@highprairie.ca

- Town Manager

Yellowhead County,
ppape@yellowheadcounty.ab.ca

- Deputy Fire Chief – Training/HR
- Utility Operator

MD of Spirit River, tmatus@mdspiritriver.ab.ca

- Agricultural Fieldman

Regional Municipality of Wood Buffalo,
(780) 743.5401 or visit their website

- Assistant Deputy Chief

MD of Bonnyville, HR@md.bonnyville.ab.ca

- Industry Liaison

MD of Rockyview, careers@rockyview.ca

- Strategic Branding Coordinator

Detailed information on classified postings is available on the AAMDC website at:
www.aamdc.com.

To subscribe to this newsletter, please e-mail:
aamdc@aamdc.com.



CONTACT

May 1, 2009

Volume 2009 Issue 18

Bill 36, the Alberta Land Stewardship Act sets the bar for responsible regional planning (From the *Government of Alberta* website, April 27, 2009) Future development in Alberta will consider the combined impact of activities on the land, air, water, and biodiversity. The *Alberta Land Stewardship Act*, [passed on April 30, 2009] will help sustain economic growth, while meeting Albertans' social and environmental objectives. Bill 36 creates the authority for regional plans for each of the seven regions identified in the Land-use Framework. Albertans will be consulted to help define the future of the region in which they live. The Act creates new conservation and stewardship tools to protect heritage landscapes and viewsapes. It will make Alberta the first jurisdiction in Canada to compensate landowners whose property values are affected by conservation and stewardship restrictions under regional plans. To read more, [click here](#).

Legislation provides choice for agriculture producers (from the *Government of Alberta*, April 28, 2009) The Alberta government recently introduced Bill 43 to make legislation consistent and provide producers of beef, pork, lamb and potatoes choice by enabling them to request refundable check-offs. Currently, producers are required to pay a per pound, per acre or per head fee to their respective producer association. Producers of beef, pork, lamb and potatoes have no means to ask for a refund if they are dissatisfied with the representation they are receiving. Bill 43 would give these producers the same choice as members of the other nine commissions. Agriculture Minister George Groeneveld believes letting producers choose whether to financially support a commission will encourage each commission to be more accountable and responsive to their members' needs. The minister believes that the viability and success of the producers will encourage new leadership and innovation. The nine refundable commissions in Alberta operate successfully under this model, with only about 7 to 10 per cent of producers requesting refunds. If passed, the amendments would go into effect at the beginning of the 2010-2011 fiscal year. The Agricultural Products Marketing Council will work with each commission to make the necessary internal adjustments. Bill 43 does not impact the nine commissions already operating with refundable check-offs or marketing boards that exist under MAPA. To read more, [click here](#).

Proposed legislation provides more accessible drug coverage, improved drug review process (From the *Government of Alberta* website, April 29, 2009) Proposed legislation that will enable government to implement announced changes to government drug programs was introduced in the Legislature on April 29. Bill 34, the *Drug Program Act*, will provide a legislative framework for the initiatives included in phase one of the Alberta Pharmaceutical Strategy, including the recently revised seniors' drug plan. The Act will enable important improvements to the drug approval process by creating an independent consideration process for Albertans who don't respond to standard drug therapy, making more information about drug coverage decisions available to Albertans, and supporting drug review committee structures like the Expert Committee on Drug Evaluation and Therapeutics and a new public members' committee. To read more, [click here](#).

Heavy cuts to water-quality tests mullied (From the *Edmonton Journal*, April 30, 2009) Monitoring of provincial lakes is expected to take a dive as Alberta Environment contemplates cutting its surface water monitoring budget by up to two-thirds. The ministry is under pressure to save \$10 million in its budget, and monitoring costs are just one area among many that face potential cuts, said Cara Van Marck, an Alberta Environment spokeswoman. Much of the province's lake monitoring is done through a non-profit group called the Alberta Lake Management Society. The group will be given funds to test 10 lakes instead of the 20 it did last year. To read more, [click here](#).

Environmental site assessments now available online (from the *Government of Alberta* website, April 30, 2009) Albertans now will have fast and easy access to scientific and technical information on environmentally assessed land in the province through an online searchable database. Environmental site assessments determine the quality of soil and groundwater of a site, particularly at retail gas stations and other commercial and industrial sites. A site assessment does not necessarily mean a site is, or ever was, contaminated. To read more [click here](#).

Municipal News

The MD of Rocky View No. 44 has officially changed its name to **Rocky View County**. The change was adopted at an April 7th council meeting. The county hopes that the new name will become more familiar and attract real estate developers, industry and major investment.

The availability of high-speed Internet service for all rural **Strathcona County** residents has moved ahead with Council's approval of MCS Net as the preferred service provider. While the County will not own or operate the service or infrastructure, it will work closely with MCS Net: for example, in considering applications for multiple towers.

Announcements

AAMDC Business Services Golf Tournament

The deadline to register for the AAMDC Business Services Golf Tournament is May 29, 2009. It is an excellent opportunity for members to meet with our trade suppliers and AAMDC directors. The cost of the tournament is \$99/golfer, and includes a buffet lunch and dinner. For more information contact Kaala Johnson at (780) 955.4092 or [click here](#).

New Funding for AWWOA Training Initiatives

The Alberta Water and Wastewater Operators Association was recently named as the recipient of funds from a creative sentencing project. This project is the result of a conviction under the Alberta Environmental Protection and Enhancement Act. The creative sentencing project will serve to update training course materials, fund new NAIT water and wastewater scholarship and training courses. Details will be posted on the AWWOA website www.awwoa.ab.ca.

Community Economic Development Training (CEDTP) Course

One way for municipal leaders to position their communities for success is to access the best tools available and to learn best practices. Now is a great time to offer a 'Community Economic Development Training' (CEDTP) course in your community or region! Economic Developers Alberta offers the following CEDTP courses:

- Economic Development – Establishing the Foundation
- Business Retention and Expansion
- Business and Investment Attraction
- Opportunity Identification
- Project Management in Economic Development
- The Site Selection Process
- Supporting Agriculture through Economic Development

To book your course today, email admin@edaalberta.ca.

Inspiring Education: A Dialogue with Albertans

Alberta has built an enviable education system with a consistent curriculum, standardized testing and well-qualified teachers. To support and develop our students in the future, it is important to examine how we can build on our successes. *Inspiring Education: a Dialogue with Albertans*, is a unique public engagement initiative taking place across the province in 2009.

For information on spring session dates and locations, or to register, visit their website [here](#). You can make a difference in Alberta's future.

Employment Opportunities

Town of Daysland, www.pommen.com

- Chief Administrative Office

Beaver County,

bill.sutherland@beaconforchange.com

- Chief Administrative Officer

MD of Rocky View, careers@rockyview.ca

- Fire Captain

City of Leduc, resume@leduc.ca

- Officer, Corporate Planning and Budget

MD of Opportunity, (780) 891.3778

- Senior System Administrator

Leduc County, hr@leduc-county.com

- Health and Safety Coordinator

Beaver County, mjone@beaver.ab.ca

- Director of Finance

Parkland County,

employment@parklandcounty.com

- Data Collectors (Survey Assistants)

Town of High Prairie, treasurer@highprairie.ca

- Town Manager

Yellowhead County,

ppape@yellowheadcounty.ab.ca

- Deputy Fire Chief – Training/HR
- Utility Operator

MD of Spirit River, tmatus@mdspiritriver.ab.ca

- Agricultural Fieldman

Regional Municipality of Wood Buffalo,

(780) 743.5401 or visit their website

- Assistant Deputy Chief

Detailed information on classified postings is available on the AAMDC website at: www.aamdc.com.

To subscribe to this newsletter, please e-mail: aamdc@aamdc.com.

Subject: ACE Seeking Partner Communities
From: Brenda Herchmer <bherchmer@aceleaders.ca>
Date: Fri, 24 Apr 2009 12:00:07 -0600
To: bherchmer@aceleaders.ca

Interested in learning about potential support that is available to improve the quality of life in rural Alberta by developing community leadership and community development in your community?

The Active, Creative, Engaged Communities (ACE) initiative, spearheaded by Alberta Recreation and Parks Association (ARPA), is designed to enhance quality of life in rural Alberta by strengthening community leadership, collaboration, and innovation through recreation, parks, arts, culture, and heritage. Rural communities of all sizes are considered including cities, villages, hamlets, or communities. Unfortunately, Calgary and Edmonton are not eligible for partnering.

The ACE Communities initiative is made possible as the result of generous support by Rural Alberta's Development Fund (RADF), Encana, and Canwest.

Currently, ACE Communities is supporting 20 partner communities and is now seeking an additional 10. The application dead-line is MAY 29th, 2009 and notification of a conditional acceptance will take place on June 16th, 2009.

The support is provided to strengthen and facilitate the growth of local community leaders who in turn will involve more citizens in making their community a better place to live, work and play. The intent is to build on your community's existing expertise and resources particularly in the areas of collaboration and innovation.

Two kinds of support, influenced by a community's identified needs, will be provided over a two year period: 1) Seed Funding of \$10,000 and 2) In-kind support estimated at \$45,000 in value. Over a two year period, leaders from each partner community will participate in a variety of activities that include: teleconferences, retreats, training opportunities, and, with the support of a community development coach, local initiatives that will engage other community members in your community.

For more information and the actual application click this link:

[http://acecommunities.ca/images/uploads/Flight 3 Partner Community Application.doc](http://acecommunities.ca/images/uploads/Flight_3_Partner_Community_Application.doc)

Alberta SouthWest Regional Alliance Ltd.

Board of Directors



ATTACHMENT A-1

Board of Directors Meeting
Thursday, February 5, 2009
6:30 pm



Provincial Government Building, Pincher Creek

Directors Present

Dr. John Irwin, Crowsnest Pass (Vice-Chair)
Ted Smith, MD of Pincher Creek (Chair)
Shawn Patience, Fort Macleod (Chair-Communications Committee)
Shirley Isaacson, Claresholm (Secretary Treasurer)
Randy Janisko, Cardston County (Chair-Shared Services Committee)
Dave Smith, Cardston (Chair-Business and Industry Committee)
Phil Wakelin, MD of Willow Creek
Roger Clark, Glenwood
Gary Mills, Pincher Creek
Ron Davis, MD of Ranchland

Regrets

Ron Hanson, Granum
Barney Reeves, Waterton
Gentry Hall, Stavely
Linda Findlater, Cowley

Resource Partners Present

Bev Thornton, Alberta Finance and Enterprise
Maureen Webster, Alberta Finance and Enterprise
Lil Boone, Alberta Finance and Enterprise

Vice-Chair, Dr. J. Irwin, called meeting to order at 7:05 pm

1 Approval of Agenda

Request from Ted Smith to add "Relationship with Chinook Country Tourist Association" to agenda under agenda item 3: Budget and Operations Update.

Moved by Dave Smith THAT the agenda be accepted with the addition.

Carried. [2009-02- 064]

2 Approval of Board Minutes, September 25, 2008 [Attachment A]

Moved by Gary Mills THAT the minutes of the meeting of September 25, 2008 be approved as presented.

Carried. [2009-02- 065]

3 Budget and Operations Update (Handout)

a) AMA grant will need an amendment to extend end date to December 2009.

Action: Bev/Maureen draft documents for MD of Willow Creek (managing partner for this grant) and to Municipal Affairs.

Moved by Shirley Isaacson THAT the deadline for completion of projects funded by the remaining Alberta Municipal Affairs Implementation Grant be extended to December 2009.

Carried. [2009-02- 066]

b) AFE temporary staff support is completing some of the work planned in Core Business 2, therefore recommend reallocating funds.

Moved by Gary Mills THAT the Board re-allocate \$20,000 from Core Business 2 to Core Business 1.

Carried. [2009-02- 067]

c) Business succession / foreign investment propose engaging Ranger Contract Services to continue work on Immigration project and to support expenses for Henk Van Ee to attend to immigration meetings in Holland representing AlbertaSW.

Moved by Gary Mills THAT support for the Immigration Investment Attraction activities be approved in the amount of up to \$3,500 to support costs of meetings in the Netherlands and up to \$3,000 for follow-up services in the region between now and the end of March.

Carried. [2009-02- 068]

d) Wind Energy Cluster Development Action Plan: Federal ICCI (formerly CISP) funding secured to develop with SAAEP partners and Lethbridge College.

e) Alternative Energy Opportunity profiles: Industry Development Branch of AFE is contributing \$10,000 to SAAEP to share cost of developing summary of opportunities in southern Alberta related to bio, solar, geo-thermal and wind energy; SouthGrow and

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

AlbertaSW will each contribute \$3,000.

f) Ambassador Program / Community Profiles / Decals

Discussion regarding decals. Due to possible conflict of interest, Shawn Patience excused himself from the room for this discussion as his company bid on providing the decals for the project.

Moved by Gary Mills THAT the Ambassador Program, regional signage/decals and community banners projects be completed with the funds remaining in the Municipal Affairs Implementation Grant fund.

Carried. [2009-02- 069]

g) Business Directory Report (handout)

Lil Boone reported progress on promoting the Business Directory and updating listings

h) Chinook Challenge: Information presented..

Chinook Challenge deferred to Executive Meeting

i) Relationship with Chinook Country Tourist Association.

Discussion:

CCTA is not promoting AlbertaSW as a region, and we are missing some opportunities. There has been some positive discussion with CCTA Chair Rob Alldred regarding creating a new model for coordinated tourism development and marketing in southern Alberta: REDA's have mandate for industry development and CCTA has the marketing expertise. However, the CCTA Chair has stepped down from his position due to job relocation, not sure who will be taking the lead and what direction the Board may be taking.

Suggestions:

- that AlbertaSW establish itself as a group client.
- that one of our board members attend a CCTA board meeting.
- that once CCTA establishes the new chair, AlbertaSW send a letter asking to meet with CCTA to discuss the opportunity to work together
- the CCTA guide has issues regarding product quality and cost and coordination issues; might AlbertaSW be able to negotiate a specific section in the book? The AlbertaSW guide is really effective; working together is good, we need to respect our strengths, not lose what is working well. Our "regional magazine" is also effective as an industry investment attraction piece (e.g. attracting investment from Holland)
- How can our website be more effective?
- AlbertaSW region tourism operators meeting will be held February 18th; Board members welcome. This will be an opportunity to determine direction for future tourism projects that best benefit the operators. Perhaps a regional tourism committee will be the outcome? If so, the REDA may consider some support for folks to serve on such a committee?

j) REDA Website review and consultation: Employment and Immigration

- Our support of immigration activities has assisted Henk Van Ee to bring in 22 families or enterprises representing about \$15M in investment into the region. Web is an important tool and could be further improved to support international interest.

4 REDA Consultation Chairs Meeting update

The results of the REDA survey were reviewed at Chairs meeting in Edmonton, January 29, 2009 and will be summarized as recommendations to the Minister by late March 2009.

5 Community Development Trust (CDT) Funds

Proposed projects and applications must be received by March 9, 2009

Identify the eligible investment area; preference to do big projects that we were not able to do before. Discussion:

- We have fewer EDO's in the region: what do we do to build that capacity?
- Engaging businesses: Regional Chamber Coordinator as a pilot project?
- How do people find out what is happening in the region? "Kiosk"? Wi-Fi? Radio? Smart phones?
- New opportunity identification - How do we identify what's missing in the region?
- Alternative energy - business development; educational component, Alternative Energy Interpretive Centre - could have a virtual application?
- Geo Tourism - *National Geographic* Crown of the Continent: How do we build this opportunity?

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

- Value-added Agriculture: What product and opportunities can be developed for the region?
- 6 Operation Planning for 2009-2010 and Community Development Trust projects
- Full day planning session; suggest David Green as facilitator
 - Industry expertise/other community resource people would be important to have as part of the discussion of the topics discussed in item 5.
 - Will arrange to have in a central location

Each Board member will suggest names of community and industry resource people to invite to the planning day meeting.

7 Board members present completed AFE Departmental REDA surveys

8 Upcoming Meeting Dates

- Tourism Industry Meeting, February 18, 2009
- Executive Meeting – Conference Call Monday February 23 9:00 am
- Board Planning Day Meeting – Saturday February 28, 2009
- Community Economic Development Training, March 20, 2009 Business Opportunity Identification
- REDA Conference – May 12 – 14, 2009 Sherwood Park; REDA display requested
- Suggestion: AlbertaSW assist with registration cost.
- EDA AGM and Conference – April 1 – 3, 2009, Jasper
- New Information Item April 24, 2009 – Volunteer Appreciation Lunch hosted by Town of Pincher Creek and MD of Pincher Creek; invitation to organizations to come and explain what they do within the communities. Last year 200 people that attended. Mayor Gary Mills suggested Alberta SouthWest give a presentation at the event.

Further discussion of REDA Conference attendance deferred to Executive Meeting.

9 Meeting Adjourned 9:10 p.m.

Moved by Shawn Patience THAT the meeting be adjourned.
Carried [2008-09- 070]

UNAPPROVED

Minutes approved by:

Chair

Date

Secretary/Treasurer

Date

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

ATTACHMENT A-7

➡ Motion THAT the Operations Plan for 2009-2010 be approved.

➡ Motion THAT the Community Development Trust (CDT) project plan be approved.

PROJECTED REVENUES 2009-2010	
Membership fees - \$1.00 per capita	\$34,000.00
REDA Operational funding (AFE)	\$100,000.00
CDT Regions in Transition funds	\$200,000.00
Revenues to tourism marketing (e.g. TDR, partners)	\$100,000.00
Regional Business License fees	\$3,000.00
Total	\$437,000.00
Other grants and revenue may provide additional funds	

PROPOSED PROJECTS FOR 2009-2010		
Projects/Services (Operations)	Budget	Timeline/comments
1.2 Tourism Committee/marketing	\$130,000	April/09 - Mar/10
	(Partners/members) \$130,000	
1.3 Foreign investment attraction	\$10,000	May/09 - Mar/10
2.1 Regional "data team" (3 people)	\$20,000	June/09 - March/10
2.1 Website hosting/maintenance	\$5,000	Apr/09 - Mar/10
2.1 CED training	\$10,000	Oct-Nov-Feb
2.2 Co-op Student (U of L)	\$10,000	May/09 - Aug/10
2.2 REDA Administrator	\$15,000	Sept/09 - March/10
2.2 Board development/operations	\$15,000	April/09 - Mar/10
3.1 Partnership development	\$15,000	Sept/09 - Mar/10
	(AFE) \$100,000	
Projects (CDT)	Budget	Timeline/comments
4.1 Information "kiosks"	\$75,000	May/09 - Mar/10
4.2 Alternative energy/info modules/SAAEP	\$75,000	May/09 - Mar /10
4.3 Communications/web editor	\$30,000	May/09 - Mar/10
4.4 Regional job bank	\$5,000	Jul/09 - Feb/10
4.5 Value-added ag opportunities	\$10,000	Sept/09 - Dec/09
4.6 Archaeological opportunities	\$5,000	Jun/09 - Oct/09
	(CDT) \$200,000	
	\$430,000	

Details of each project provided, as follows:

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

Projects/Services (Operations)	Partners/members \$130,000	Timeline/comments
1.2 Tourism Industry Committee - development/investment attraction - marketing*	\$30,000 \$100,000	April/09 - Mar/10 - /opportunity identification/gap analysis/ partnership with Tourism Parks and Rec - marketing* \$\$ from business, Travel Alberta, TDR and other partners

- Contracted services (currently Kinetic Communications) leverage member contributions with Tourism Destination Region (TDR) funding and also generate income from advertising sales.
- The newly formed "Tourism Marketing Delivery Committee" is comprised of industry partners who have developed a Terms of Reference that has been approved by the Board. This advisory group will provide input to contracted services and have authority to spend funds 1) allocated by the Board and 2) generated by grant and sales activities.

Projects/Services (Operations)	(AFE) \$100,000	Timeline/comments
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1.3 Foreign investment attraction	\$10,000	May/09 – Mar/10 Possible \$\$\$ from ICCI
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- Another successful series of "Canada Nights" in Holland resulted in an additional list of candidates to come to our region as potential workers and investors. Cost: \$2,047.00
- Contracted services (Ranger Contract Services Ltd) will be engaged to continue assisting.
- We will pursue leveraging these funds to gain support this activity; possibly from the Invest Canada-Community Initiatives (ICCI) that supports foreign direct investment.

2.1 Regional "data team"	\$15/hr X 10 hr/week X 40 = \$6,000 X 3 positions + expenses = \$20,000	June/09 – March/10
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- With resources provided by Alberta Finance and Enterprise we were able to have Lil Boone as a temporary provincial government position from December 2008-March 31, 2009. Her work contributed significantly clear benefits to the region.
- Proposed: create 3 part-time contracted individuals in different areas of the region to continue with business directory updating and information-gathering.
- As we get increased demand to provide information to the department and our communities, this "data team" will help us collect "real time" information for our region.

2.1 Website hosting/maintenance	\$5,000	Apr/09-Mar/10
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- Webtech hosts the AlbertaSW; anticipate having to make some modifications in the upcoming year.

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

2.1 CED training, regional networking	\$10,000	Oct-Nov-Feb
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- We offer 3 sessions of Community Economic Development (CED) training each year; \$3,200/session.

2.2 Co-op Student (U of L) - develop industry measures for regional visitation; develop instruments for ongoing tracking of results and impacts	\$18/hr X 35 hr/week X 15 + expenses = \$10,000	May/09 – Aug/10
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- Proposed: engage a 3rd or 4th year management student from University of Lethbridge. The region would benefit from better research to plan and evaluate marketing initiatives. The primary task would be to gather/assess existing tourism industry research/consult with businesses/communities
 - Design and pilot survey instrument and strategy to track and assess key information
 - Recommend system and process for ongoing “real time” information gathering that is simple, consistent, relevant, valuable and expandable
 - Identify training materials and strategies to support information-gathering
 - Provide recommendations for data management; provide input to regional planning
 - Assist with other activities of the REDA and regional office
- Time permitting, survey tools may also be adapted for other industry sectors in the region.

2.2 REDA Administrator	\$18/hr X 25 hr/week X 30 + expenses = \$15,000	Sept/09 – March/10
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- With expanded budget and (CDT) projects, the REDA will have significant increase in administrative needs. This will also serve to provide some continuity of project support.

2.2 Board Development/Operations - meetings, AGM, legal, accounting, audit, conferences, memberships, strategic planning,	\$15,000	April/09 - Mar/10
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- Recommendations from the REDA consultations include
 - Information-sharing, networking and partnership-building as key roles of REDAs
 - performance measures for REDA operations and Board governance
- AlbertaSW completing 3 year business plan, new strategic plan required

3.1 Partnership development/support - Piikani/SAAEP/movie maps	\$15,000	Sept/09-Mar/10
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- Harley Bastien, President of Harmony Walkers Inc., (environmental business consulting) has offered to discuss with the Board how his company can play a role in creating closer business connection with the Piikani First Nation. Harley has received two nominations for the provincial “Emerald Award” for his Annual PFAR “Fish Rescue” event.
- Support for SAAEP and movie maps, successful ongoing partnership initiatives (see also 4.1, 4.2).

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

Community Development Trust	(CDT) \$200,000	Timeline/comments
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Alberta SouthWest: “Virtually Amazing” Project

4.1 Information “kiosks” with “virtual” tour and regional directory and information	\$75,000	May/09 - Mar/10
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- Utilize leading edge technology to demonstrate the “wow” of our region.
- Picture “flying” over Canada, Alberta comes into view and we “land” virtually in our beautiful corner of the province and provide a virtual tour of all the stunning images, things to do, see and enjoy! Perhaps we develop a tour guide “mascot” with computer generated imaging?

4.2 Alternative energy “virtual” interpretive “tour” (display/visual)	\$75,000	May/09 - Mar /10
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- Utilize leading edge technology to tell the story of energy in AlbertaSW.
- For example, we may acknowledged the coal, oil and gas beginnings of our region, then tell the history and development of the wind industry in Canada, taking pride in the fact that Cowley Ridge is, and forever will be, the first commercial wind farm in Canada; then go on to see the future of solar, geo-thermal and other future energy production
- A “virtual” interpretive tour could be developed and accessed by all communities in the region!

Actions for 4.1 and 4.2:

- appoint Project Teams and develop terms of reference/envision outcomes
- research resources and identify expertise and other partners
- create “script” and key messages and themes of information; begin production
- assess opportunities and concept design for “display” venues in the region
- support for SAAEP and movie maps may also be related to these activities in 4.1 and 4.2.

Potential from 4.1 and 4.2:

- create “virtual vignettes” for the region that can be multi-purposed for websites, investment attraction, conference presentations (local, national, international), media clips, educational materials
- create a resource that is expandable can be accessed and personalized for each community
- create a resource for us to learn more about each other and for the world to learn about us
- support our goal to promote the film industry and position AlbertaSW as a “living movie set”
- support our goal to further develop transboundary partnerships and “geotourism” opportunities
- create additional awareness of leading edge initiatives in the region, such as the Lethbridge College award-winning Wind Energy Technician Training program; LC will be developing on-line training modules for their program; this suggests further partnership[possibilities
- create the opportunities to build new partnerships between industry and our communities
- provide stunning images of the region and engaging information to help local residents and visitors become part of the “stories” of our region
- create powerful images of alternative energy development that can benefit Aiberta

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

Alberta SouthWest: “Creating Stories” Project

4.3 Communications officer /web editor (content development/functionality)	\$30,000	May/09 – Mar/10 Possible \$\$ from Travel Alberta
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- AlbertaSW web development requires re-evaluation, direction and support that is consistent with the goals of the organization. This “Communications Officer” will serve to help us gain some traction to more effectively promote our region and its successes.

The following areas would be addressed:

- Research and develop new interpretive and informational content for the site that can also be multi-purposed for on-line and print purposes
- Form a Web Advisory Committee that includes Alberta Southwest business members and expert resources
- Survey selected member businesses to identify and assess needs and expectations
- Conduct a comparative evaluation of economic development and tourism websites in Alberta and beyond
- Evaluate user experience, including aesthetic appeal, ease of navigation, response times, and usefulness of site content; this may include one or more informal focus groups
- Assess interactive mapping options, including existing facility, Google Maps, and Mapquest
- Create inventory of available online booking options, which could be integrated with www.albertasouthwest.com without incurring additional site costs or business liabilities
- Identify or produce added audio and video content, e-mail news bulletins, etc
- Improve use of current news and events calendar
- Investigate cross-linking with other sites in order to increase visitation
- Evaluate opportunities for content exchange with www.crownofthecontinent.net
- Identify potential leverage with social networking and online classified advertising sites
- Assess interest in web workshops and training
- Expand options for usage data collection and analysis; coordinate with data team
- Identify options for funding site development and content

ITEM OF INTEREST: visit www.commoncraft.com for short videos that explain complex things in plain English”; check out “social networking” and “twitter” and many other topics!!

4.4 Regional job bank	\$5,000	Jul/09 – Feb/10 Possible \$\$ from AEI
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- Our service industry continues to face issues of hiring good, seasonal staff. Employers in other sectors are indicating, anecdotally, that they are receiving more job applications than usual. It appears there is renewed opportunity to assist with matching employers and employees.
- In addition, a job bank may be useful to potential foreign workers.
- In early 2009 AEI funded a contract for Twist Marketing to assess all REDA websites and provide recommendations for adding content friendly to out-of-region inquiries; that report is due soon.
- There may be partnership opportunity with Alberta Employment and Immigration (AEI).

Alberta SouthWest Regional Alliance Ltd.

Board of Directors

4.5 Value-added ag opportunities	\$10,000	Sept/09 - Dec/09
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Alberta SouthWest Regional Economic Development Alliance (AlbertaSW REDA) recognizes the agricultural industry as a valuable and predominant partner in the local / regional economy.

With the heightened awareness of the '100 Mile Diet', emerging geo-tourist market, the expanding market for 'Rural-Western-Cowboy' vacation experience and higher demand for 'vacation property' home owners in our region—there is a significant potential for increasing connectivity between the agricultural sector, local consumers and other industry partners.

Completing Agricultural Visitation Program will:

- Engage local agricultural community and entrepreneurs.
- Foster the development of effective marketing / promotional strategies for Alberta SouthWest.
- Identify 'key' operators in the region and partnerships with local business communities.
- Identify future opportunities, where appropriate
- Create awareness of AlbertaSW REDA and the Regional Business Directory.

Development of an Inventory of Products and Services will:

- Increase awareness of agricultural value-added product to general population, business community and industry sectors.
- Create a baseline of information to initiate further gap analysis.

4.6 Archaeological opportunities	\$5,000	Jun/09 - Oct/09
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AlbertaSW has a number of unique archaeological features that are not well-known or understood, such as

- mammoth tracks
- dinosaur digs
- ancient Piikani campgrounds not yet documented

Does this present some opportunities we can build upon?

**WATER FOR ECONOMIC DEVELOPMENT
IN THE SOUTHGROW REGION OF ALBERTA**

Final Report

For

SouthGrow Regional Initiative

February 2009

Lorraine Nicol, Henning Bjornlund, and K. K. Klein

Department of Economics

University of Lethbridge

Lethbridge, Alberta T1K 3M4

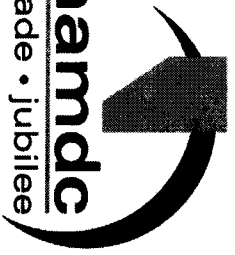
EXECUTIVE SUMMARY

One of the keys to the economic well being of the SouthGrow region is knowledge of the opportunities and constraints of working with water in southern Alberta. The purpose of this study was to compile the necessary information that would provide SouthGrow members with an understanding of how water provides opportunities for economic growth of the 27 SouthGrow communities in the Oldman and Milk River Basins while appreciating the constraints to water usage. In this region, the social, environmental and economic demands placed on the limited water resource must be balanced within a policy, legal and institutional framework that is undergoing significant change. The enormous demands that exert pressure on the water resource have changed the way water is being managed. The key conduits of change are: (a) legislation: the Water Act, 1999 and Irrigation District Act, 2000; (b) policy: the Water for Life Strategy and resource-based policies such as the Land-Use Framework; and (c) community input: the Watershed Planning and Advisory Councils. Ultimately, an understanding of this water management framework will assist SouthGrow in not only accessing water but influencing water policy and management.

Several opportunities to access water are detailed in this report. These include tapping into “unused” licensed water, such as water that might become available with amendments to existing water licenses, and greater use of available groundwater. Longer-term increases in water availability may occur through interbasin transfers, increasing storage capacity, retaining a greater percentage of the water flowing to Saskatchewan under the Alberta-Saskatchewan apportionment agreement, increasing the supply of recycled water from municipal and industrial users and uses, and Alberta Environment’s cancellation of existing licenses that are not being used.

There are several important constraints to water availability in southern Alberta. The first (and most important) is the restriction on the issuing of new water licenses within the two river basins. Second, certain procedures impede the operation of water markets. Third, there are potential long-run negative effects on water supply from climate change and possible water exports. Fourth, several policy and legislative uncertainties remain, including how implementation of the Water for Life strategy will unfold, especially the possibility of implementation of economic instruments; whether, given the recent announcement of the review of the first-in-time, first-in-right system, that system will remain intact; whether the watershed planning and advisory councils will be able to achieve their objectives; and the outcome of the International Joint Commission response on apportionment of flows of the St. Mary and Milk Rivers between Canada and the United States. Finally, as water becomes more scarce and valuable in Alberta, a cultural and political divide seems to be intensifying between urban, agricultural and conservation interests in Alberta that recently were manifested in an outcry over amendments to irrigation district licenses and the sale of an irrigation water license to an urban development.

There are both immediate and longer-term steps that SouthGrow can take to obtain water for economic development. The organization should identify potential sellers of water licenses within the region, especially irrigation districts. Initiatives that can have an impact on longer-term policy development include SouthGrow communities becoming active participants in the watershed planning process and lobbying politicians for changes that will improve rural to urban transfers. A third set of measures relate to promoting practices for enhanced water conservation on a day-to-day basis.



trade • jubilee

Partners in Advocacy & Business

Register Now!

The deadline to register for the *AAMDC Business Services Golf Tournament* is **May 29th**.

Don't miss out on your chance to network with AAMDC member representatives, trade partners and business associates.

Enjoy a great day of golf at the Ponoka Golf Course. Lunch and dinner will be provided.

Company sizes and enjoy a day out on the links with the AAMDC!

For more information, please contact Kaala Johnson at (780) 955.4092 or email kaala@aamdc.com.



Subject: SouthGrow Annual General Meeting
From: "Mary Swanek" <Mary.Swanek@gov.ab.ca>
Date: Tue, 5 May 2009 12:57:32 -0600
To: undisclosed-recipients;

Attention: SouthGrow Members /CAOs, EDOs, and Designates:

Please be advised that SouthGrow Regional Initiative's Annual General Meeting will be held on Thursday, June 18, 2009 in the Cedar Ballroom (upstairs) at the Lethbridge Lodge located at 320 Scenic Drive S., Lethbridge. Networking and registration will take place between 5:30 p.m. and 6:00 p.m. followed immediately by dinner and the Annual General Meeting.

In preparation for the Annual General Meeting, I have attached a Notice of Amendments to SouthGrow's Memorandum and Articles of Association. These amendments are being proposed so that SouthGrow Regional Initiative will be able to qualify as a "*Para-Municipal Organization*" pursuant to the Excise Tax Act. Organizations that have been determined to be municipalities for purposes of the Act are eligible for a 100% rebate of the GST. SouthGrow is a registered non-profit organization receiving a 50% GST rebate. The proposed amendments were provided by SouthGrow's Accountants, Nyrose & Saito, who have been acting on SouthGrow's behalf in negotiations with the Canada Customs and Revenue Agency.

The proposed amendments will be put forth at the Annual General Meeting.

Please call the SouthGrow office if you have any questions. Kindly mark June 18th, 2009 on your Calendar and plan to attend.

<<Article - Memorandum Amendments .doc>>

Mary J. Swanek
Client Service Representative
Alberta Finance and Enterprise
Administrator, SouthGrow Regional Initiative

Lethbridge, Alberta
Ph: (403) 381-5414
Visit Us At: www.southgrow.com

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

_____ NOD32 4056 (20090506) Information _____

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

**SouthGrow Regional Initiative
Annual General Meeting
June 18, 2009 – Lethbridge Lodge**

**Notice of Amendment to Article #14 of the Articles of Association of
SouthGrow Regional Initiative**

and

**Notice of Amendment to Article #5 of the Memorandum of Association of
SouthGrow Regional Initiative**

Existing Article #14. (Annual Meetings) of the Articles of Association

The business of an Annual General Meeting shall be to receive and consider the financial statement prepared in accordance with the Act and to transact any other business which under the Articles and the Act out to be transacted at an Annual General Meeting. Remuneration of an Auditor or auditors shall be fixed by the Management board.

Proposed Amendment:

The business of an Annual General Meeting shall be to receive and consider the financial statement prepared in accordance with the Act and to transact any other business which under the Articles and the Act out to be transacted at an Annual General Meeting, specifically the review and approval of the annual operating and capital budgets. Remuneration of an Auditor or auditors shall be fixed by the Management board.

Existing Article #5 of the Memorandum of Association

5. Each member of the company undertakes to contribute to the assets of the Company in the event that it should be would up while such person is a member of the Company, or within one year after such member ceases to be a member, for payment of the debts and liabilities of the Company contracted before such member ceased to be a member, and of the costs, charges and expenses of winding-up, and for adjustment of the rights of the contributories among themselves, such amount as may be required, not exceeding the sum of \$1.00 (One Dollar).

Proposed Amendment:

5. Each member of the company undertakes to contribute to the assets of the Company in the event that it should be would up while such person is a member of the Company, or within one year after such member ceases to be a member, for payment of the debts and liabilities of the Company contracted before such member ceased to be a member, and of the costs, charges and expenses of winding-up, and for adjustment of the rights of the contributories among themselves, such amount as may be required, not exceeding the sum of \$1.00 (One Dollar). Upon windup, dissolution or liquidation of the organization, the balance of assets, after all debts and liabilities have been repaid, will be divided proportionately among the members.

April 7, 2009

PRESENT: Earl Hemmaway, Shirley Isaacson, Michelle Day, Karen Bishop, Karen Florence, Audrey Hoffman, Jeanette Vegter, Hazel Johnson

ABSENT: Anna Mae Mifflin

1. **Earl Hemmaway called the meeting to order.**
2. **Additions to agenda: chickens**
3. **Acceptance of Agenda –Karen Bishop *made a motion to accept the agenda as amended. All in favor, carried.***
4. **Minutes of Last meeting – Shirley Isaacson *made a motion to accept the minutes of the March 3, 2009 meeting. All in favor, carried.***

5. Reports

Manager's Report

-Business Arising from Report:

Outstanding Items:

Lodge Waiting List – 36

Supportive Living – 12

Conditional Assessment Tour (Alberta Infrastructure/Community Supports)- New date needs to be made for meeting. April 22 1:00 pm Audrey's.

ASCHA Conference – March 30-April 1 Report will be available next meeting

Lodge Modernization Grant Update – we got it! - Blinds, door handles, respite renovations. Hold off respite room reno's until September. New quotes coming for other.

ASLI Grant – we got it!

M & K Tour/ colors etc. – tour the plant and pick out colors. We will ask them to bring samples here.

Shirley Isaacson made a motion for Michelle to send a letter to each council asking for a motion of their support that we are going into debt. All in favor, carried.

Shirley Isaacson made a motion to proceed further with the 16 units; that we have received the grant for \$1.2 million and we will then borrow 1.2 million from the Macleod Savings & Credit Union Ltd. All in favor, carried.

Units at Back - Michelle & Dale finished unit tours. All is very well. Carbon Monoxide detectors installed. They are starting some records on these.

Resident Survey Results – good response, recreation on weekend.

Crawl Space Investigation/meeting – report received. Need to wait on funding.

PPCA Board Investigation – haven't received a letter from Minister as of yet. The resolution was passed unanimously at convention.

Staff Appreciation – BBQ – Legion
Motion to table by Hazel Johnson, All in favor, carried.

NEW BUSINESS

Seniors Week BBQ – June - will BBQ hamburgers - Wednesday June 3. 5:00 pm. Will have a short meeting after.

Risk Agreement – 2 residents – have one resident in the back that needs to come to the lodge (needs lifeline – has gotten); behavior problem with another.

Law, Liability and Non Profit Organization – Michelle attended workshop in Lethbridge. Very helpful.

Southern Zones Meeting – May 27, 2009 Lethbridge – Shirley, Earl Michelle, We are holding fall one, need to get location – maybe Golf Course.

Town of Claresholm Assessor – came to Lodge. Lodge's are exempt from property taxes. Are the units out back covered? Waiting to here from Assessor.

Chickens – Chickens from hutterites were recalled back. If resident's were to get sick from their food, who is liable? Maybe no more chickens from them. Ask them if they are government inspected and if they have liability insurance.

Audrey Hoffman made a motion to accept the Manager's Report. All in favor, carried.

6. Recreation Report – as per report.

Jeanette Vegter made a motion to accept the recreation report as presented. All in favor, carried.

7. Maintenance Report –as per report.

Call Bell system is still being worked on. Boiler Relay Switch. Dale extremely busy.

Jeanette Vegter made a motion to accept the maintenance report as presented. All in favor, carried.

8. Financial Report – as per report.

Hazel Johnson made a motion to accept the financial report as presented and pay the bills. All in favor, carried.

9. Committee Reports - none

10. Correspondence - Letter from MSCU that our loans are paid in full.

In Camera – staff issues

Shirley Isaacson made a motion to go in camera. All in favor, carried.

Karen Bishop made a motion to come out of camera. All in favor, carried.

Shirley Isaacson made a motion to adjourn the meeting.

Next meeting – Tuesday, May 5, 2009



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

May 6th, 2009

**Re: Monthly Policing Report
April 2009.**

Dear Sir,

1. Claresholm Detachment dealt with 227 occurrences in the month of April. This is a comparatively low number. There were no major incidents to report in the month of April, nor do there appear to be any crime trends developing.
2. As the weather gets warmer we anticipate the usual problems associated with that and have already experienced some vandalism in the down town area. I am optimistic that we will have a positive response to our attempt to generate interest in a Citizens on Patrol group for this area and hopeful that this can be up a running for the summer months.
3. You may be aware I was away for several weeks recovering from Achilles tendon surgery; I am happy to report that went well and I am back in the office. Our detachment has been short staffed since February with myself and another member off duty for health reasons, and a third who is still away on a Leave without Pay. He will return to duty this summer. Cst Manning has moved on to her new post at Red Deer Detachment. As a heads up, Claresholm Detachment will be sending one member to assist with security next year at the Olympics. I anticipate this person to be gone for approximately six weeks.
4. Please find attached a statistical breakdown for our calls for service for the month of April. If you have any questions or concerns please give me a call.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Canada

RCMP GRC 2823 (2002-11) WPT

Page 1 of/de 2

Occurrence Stats (All Violations)

Special Unit: k2174
All codes

Mayor's Report
From 2009/04/01 to 2009/04/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	0	1	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	6	0	6	0	5	83.3%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	1	0	1	0	2	200.0%
	8	0	8	0	8	100.0%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	0	0	0.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	1	0	1	0	1	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	49	0	49	47	1	98.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	22	0	22	3	11	63.6%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	1	0	1	1	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	4	0	4	2	2	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	2	0	2	0	2	100.0%
9950 0010 Municipal Bylaws - Traffic	1	0	1	0	1	100.0%
	81	0	81	53	18	87.7%

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9133 0010 Operation of Motor Vehicle while being pursued by polic...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7300 0070 Intoxicated Persons Detention Act - Offences Only	1	0	1	0	1	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	2	0	2	0	1	50.0%
8840 0291 Child Welfare Act - Other Activities	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	3	0	3	0	3	100.0%
8840 0336 Mental Health Act - Other Activities	7	0	7	0	7	100.0%
8840 0341 911 Act - Other Activities	20	0	20	0	18	90.0%
	34	0	34	0	31	91.2%

Occurrence Stats (All Violations)

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Violation group - Provincial Statues - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	4	0	4	0	4	100.0%
	4	0	4	0	4	100.0%
Violation group - Other Federal Statutes - Firearms Act				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8840 0391 Firearms Act - Other Activities	3	0	3	0	2	66.7%
	3	0	3	0	2	66.7%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
3410 0010 Failure to comply with condition of undertaking or reco...	1	0	1	1	0	100.0%
3410 0017 Fail to Comply with an Undertaking	2	0	2	2	0	100.0%
3410 0030 Breach of recognizance - other	0	0	0	0	1	0.0%
3430 0010 Disturbing the peace	3	0	3	0	2	66.7%
3470 0010 Resists/obstructs peace officer	1	0	1	1	0	100.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	9	0	9	4	5	100.0%
Violation group - Other Criminal Code - Offensive Weapons				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
3720 0010 Careless use of a firearm	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - National Survey Codes				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8999 3057 Prisoners Held	2	0	2	2	0	100.0%
8999 3062 Alcohol Abuse / Use Involved	9	0	9	3	5	88.9%
8999 3063 Drug Abuse / Use other than alcohol involved	1	0	1	0	1	100.0%
	12	0	12	5	6	91.7%
Violation group - FES - Other FES Statutes				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8840 0131 Criminal Records Act - Pardon	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Drug Enforcement - Trafficking				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
4240 0030 Schedule VII Cannabis - Trafficking	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

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				Clearance		
Rate	Violation group - Drug Enforcement - Possession	Reported	Unfounded	Actual	By Charge	Otherwis
00.0%	4130 0010 Possession Schedule I: Other Drugs	1	0	1	1	
00.0%	4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	
00.0%		2	0	2	2	
				Clearance		
Rate	Violation group - Criminal Intelligence/National Security - Criminal Intelligence	Reported	Unfounded	Actual	By Charge	Otherwis
0.0%	8610 0060 Criminal Intelligence- Drugs	1	0	1	0	
0.0%		1	0	1	0	
				Clearance		
Rate	Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	By Charge	Otherwis
0.0%	1610 0010 Robbery - with Firearm	1	0	1	0	
75.0%	1627 0010 Uttering threats against a person	4	0	4	2	
60.0%		5	0	5	2	
				Clearance		
Rate	Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	By Charge	Otherwis
0.0%	1410 0010 Aggravated Assault	0	0	0	1	
00.0%	1420 0010 Assault With Weapon or Causing Bodily Harm	2	0	2	2	
00.0%	1430 0010 Assault	2	0	2	2	
75.0%		4	0	4	5	
				Clearance		
Rate	Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwis
30.0%	2140 0011 Other theft under \$5000 334(b) CC	6	1	5	2	
0.0%	2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	1	0	1	0	
66.7%		7	1	6	2	
				Clearance		
Rate	Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	By Charge	Otherwis
50.0%	2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	10	0	10	1	
50.0%		10	0	10	1	
				Clearance		
Rate	Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	By Charge	Otherwis
0.0%	2160 0075 Fraud (money/property/security) less than or equal to \$...	1	0	1	0	
0.0%	2160 0150 Theft, forgery, misuse of credit card	1	0	1	0	
0.0%		2	0	2	0	

Occurrence Stats (All Violations)

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Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	2	0	2	0	41	2050.0%
8550 0020 Abandoned Vehicles	3	0	3	0	3	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	11	0	11	0	8	72.7%
8550 0040 Animal Calls	2	0	2	0	1	50.0%
8550 0050 False Alarms	11	0	11	0	11	100.0%
8550 0060 Items Lost/Found - except passports	7	0	7	0	4	57.1%
	36	0	36	0	68	188.9%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	1	0	1	0	1	100.0%
8550 0080 Person Reported Missing	1	0	1	0	1	100.0%
	2	0	2	0	2	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	227	2	225	75	154	101.8%