



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 25, 2009
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

AGENDA: ADOPTION OF AGENDA
MINUTES: REGULAR MEETING MINUTES MAY 11, 2009
FINANCES: APRIL 2009 BANK STATEMENT

ACTION ITEMS:

1. **BYLAW #1528 – 2009 Mill Rate**
RE: 2nd & 3rd Readings
2. **BYLAW #1529 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
3. **BYLAW #1530 – Subdivision & Development Authority**
RE: 1st Reading
4. **CORRES: Livingstone Range School Division**
RE: Transportation Review Action Plan
5. **CORRES: Claresholm & District Chamber of Commerce**
RE: Summer Solstice Celebration
6. **CORRES: Claresholm Raiders Football Society**
RE: Track & Field Improvement Project
7. **CORRES: Fortis Alberta**
RE: Letter of Intent to Purchase
8. **TOWN OF CLARESHOLM 2009 BUDGET**
9. **ADOPTION OF INFORMATION ITEMS**
10. **IN CAMERA**

INFORMATION ITEMS:

1. Certificate of Appreciation – Ranchland Victim Services Society
2. Claresholm & District FCSS Meeting Minutes – March 18, 2009
3. Claresholm & District FCSS Meeting Minutes – April 22, 2009
4. Claresholm Elementary School Principal's Update – May 11, 2009
5. Claresholm Elementary School Principal's Update – May 19, 2009
6. Fire Services Liability Issues – Prepared for MD of Willow Creek May 2009
7. AAMD&C Contact – May 8, 2009
8. AAMD&C Contact – May 15, 2009
9. Oldman River Regional Services Commission Meeting Minutes – April 9, 2009

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 11, 2009**

PRESENT: Mayor Rob Steel; Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, Daryl Sutter and Connie Quayle; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: Councillor David Moore

AGENDA: Moved by Councillor MacPherson that the Agenda be accepted as presented.
CARRIED

MINUTES: **REGULAR MEETING – APRIL 27, 2009**

Moved by Councillor Leonard that the Regular Meeting Minutes of April 27, 2009 be accepted as presented.

CARRIED

DELEGATIONS: **DARREN ADAMSON, CA – Young Parkyn McNab LLP**
RE: Financial Statements for Year Ended December 31, 2008

Darren Adamson, CA from Young Parkyn McNab LLP was present to speak to Council regarding the 2008 Audit. Darren went through the financial statements page by page to point out any important information. He also went into the changes that will be occurring in the future financial statements as a result of the adoption of new Public Sector Accounting Board (PSAB) Handbook changes. YPM would like to spend some time with the Town of Claresholm in the fall to get a feel for how the changes will be affecting our Town. Darren went through the Management Letter and the Post-Audit Letter and YPM is giving the Town of Claresholm a clean audit opinion for 2008.

ACTION ITEMS:

1. **BYLAW #1528 – 2009 Mill Rates**
RE: 1st Reading

Moved by Councillor MacPherson to give Bylaw #1528, regarding 2009 Mill Rates, 1st reading.

CARRIED

2. **BYLAW #1529 – Land Use Bylaw Amendment**
RE: 1st Reading

Moved by Councillor Isaacson to give Bylaw #1529, a Land Use Bylaw Amendment, 1st reading.

CARRIED

3. **FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2008**

Moved by Councillor Sutter to accept the Financial Statements for the year ended December 31, 2008 as amended.

CARRIED

4. **CORRES: Hon. Ray Danyluk, Minister of Municipal Affairs**
RE: 2009 Municipal Sustainability Initiative (MSI) Program Changes

Received for information.

5. **CORRES: Government of Alberta**
RE: Bill 36 Information Sessions

Received for information.

6. **CORRES: Municipality of the Crownsnest Pass**
RE: 2009 Southern Alberta Summer Games

Received for information.

7. **CORRES: Municipal District of Willow Creek**
RE: 2009 Southern Alberta Summer Games Coordinator

Moved by Councillor Sutter to donate \$500 towards the 2009 Southern Alberta Summer Games Coordinator as facilitated by the Municipal District of Willow Creek.

CARRIED

**8. CORRES: Granum Canada Day Committee
RE: Town of Granum Canada Day Parade**

Received for information.

**9. CORRES: Claresholm Drug Coalition
RE: Claresholm Drug Awareness Day June 6, 2009**

Moved by Councillor Isaacson to allow the Claresholm Drug Coalition to use Amundsen Park for Claresholm Drug Awareness Day on June 6, 2009.

CARRIED

**10. CORRES: Livingstone Range School Division
RE: Proposed Modulars**

Moved by Councillor Isaacson that the Town of Claresholm install the water and sewer services for the proposed modular structures at West Meadow School (Lot 1, Plan 8610193) for the Livingstone Range School Division (LRSD), on the condition that the LRSD signs an agreement to pay for all the costs associated with the construction and installation of the water and sewer services.

CARRIED

11. BILL 23 UPDATE – Changes to Assessment Complaints & Appeals System

Received for information.

12. 2009 TAX RECOVERY SALES

Moved by Councillor Isaacson for the Town of Claresholm to hold a tax recovery sale according to the terms and conditions as recommended by administration.

CARRIED

Moved by Councillor Leonard to set the reserve bids for the tax recovery sales as follows:

- Lot 13, Block 1, Plan 147N – \$90,000
- Lot 11, Block 125, Plan 147N – \$603,000
- Lot 1, Block 35, Plan 9811464 – \$70,200
- Lot 15, Block 63, Plan 0110064 – \$107,100
- Lot 16, Block 63, Plan 0110064 – \$947,700
- Lot 9, Block 10, Plan 0010555 – \$30,000

CARRIED

13. TOWN OF CLARESHOLM 2009 BUDGET

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor MacPherson to accept the information items as presented.

CARRIED

15. IN CAMERA

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK

**TOWN OF CLARESHOLM
APRIL 2009 BANK STATEMENT**

RECONCILED BALANCE MARCH 31, 2009		\$81,650.99
DEPOSITS TO BANK	DEBITS	CREDITS
RECEIPTS FOR MONTH	\$260,906.32	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	13.58	
GIC REDEEMED	147,690.85	
GIC INTEREST	431.79	
TRANSFERS FROM T-BILLS	420,101.61	
SUBTOTAL	\$829,144.15	
CHARGES TO ACCOUNT		
ACCOUNTS PAYABLE		\$1,424,549.49
PAYROLL CHARGES		81,711.05
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		28,228.82
MASTERCARD PAYMENT		3,737.24
TRANSFERS TO T-BILLS		0.00
NSF CHEQUES		0.00
SERVICE CHARGES		186.42
SCHOOL FOUNDATION PAYMENT		0.00
SUBTOTAL		\$1,538,413.02
NET BALANCE AT END OF MONTH		-\$627,617.88
BANK RECONCILIATION		
BALANCE PER BANK	486,338.61	
PLUS OUTSTANDING DEPOSITS	2,392.49	
LESS OUTSTANDING CHEQUES		-1,116,348.98
RECONCILED BALANCE APRIL 30, 2009		-\$627,617.88
OTHER BALANCES:		
EXTERNALLY RES GIC'S & T-BILLS	\$5,644,077.42	
NON-RESTRICTED GIC'S & T-BILLS	\$1,101,014.81	
PARKING RESERVE	\$3,555.67	
WALKING PATHS RESERVE	\$1,923.19	
OFFSITE LEVY RESERVE	\$20,765.69	
SUBDIVISION RESERVE	\$69,418.57	
REVOLVING LOAN BALANCE		\$0.00

SUBMITTED TO TOWN COUNCIL THIS 25TH DAY OF MAY 2009

MAYOR

SECRETARY-TREASURER

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1528**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2009 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on May 11, 2009; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2009 total \$6,325,967; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,703,662; and the balance of \$3,622,305 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$ 734,271.78
Non-Residential	\$ 214,708.80

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$72,034.26

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$390,185,050.00
Non-Residential	\$65,302,600.00
Machinery & Equipment	\$639,940.00
Total	\$456,127,590.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$1,830,247	\$384,440,990	4.7608%
Vacant Residential & Farmland (VR&F)	\$68,704	\$5,744,060	11.9608%
Non-Residential	\$689,256	\$65,302,600	10.5548%
Machinery & Equipment	\$0	\$639,940	0%
Seniors Self Contained Housing (SSCH)	\$13,072	\$2,423,190	5.3949%
		\$458,550,780	

ASFF	Tax Levy	Assessment	Tax Rate
Residential & VR & F	\$734,271.78	\$390,185,050	1.8819%
Non-Residential	\$214,708.80	\$65,302,600	3.2879%
Total Education Requisition		\$455,487,650	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$72,034.26	\$457,910,840	.1573%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	1.8819%	3.2879%	1.8819%	0%
PORCUPINE HILLS LODGE REQUISITION	.1573%	.1573%	.1573%	.1573%
MUNICIPAL	4.7608%	10.5548%	11.9608%	5.3949%
TOTAL MILL RATE	6.8%	14.0%	14.0%	5.5522%

2. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this **11th** day of **May** 2009 A.D.

READ a second time in Council this _____ day of _____ 2009 A.D.

READ a third time in Council and finally passed this _____ day of _____ 2009 A.D.

Rob Steel, Mayor

Kris Holbeck, Chief Administrative Officer

Memo

To: Council
From: Administration
Date: May 5, 2009
Re: 2009 Mill rate bylaw

OVERVIEW

Per the attached information regarding the 2009 mill rates here are the highlights for Council's information:

- The total assessment value for the Town of Claresholm (all classes including exempt) increased from \$393,495,770 to \$572,454,660 (an increase of 45%);
- Of the total assessment, the residential assessment increased from \$244,458,290 to \$382,862,330 (an increase of 57%);
- Budgeted tax revenue has increased over the prior year's tax revenue by 1.46% (from \$3,570,166 in 2008 to \$3,622,306 in 2009);
- The residential mill rate has decreased from 10.425% to 6.8%;
- The non residential mill rate has decreased from 20.5% to 14%;
- The vacant residential and farmland mill rate has decreased from 20.0% to 14.0%;
- The machinery and equipment tax is discontinued;
- The **average** 2008 residential assessment was \$162,000. At the 2008 mill rate the taxes would have been \$1,686.
- The **average** 2009 residential assessment is \$248,000. At the 2009 mill rate the taxes will be \$1,685.
- A **residential** assessment that increased over 2008 by **approximately** 50% will pay the same property tax as in 2008. Assessments that increased more than 50% will pay more property tax and assessments that increased less than 50% will pay less property tax than in 2008.

Kris Holbeck, CA CAO Town of Claresholm

TOWN OF CLARESHOLM
MILL RATE SPREADSHEET 2009
FOR BUDGETING PURPOSES

TYPE	BUDGETED ASSESSED VALUE		BUDGETED BUDGETED CHANGED MILL RATE		ADJUSTED REVENUE	PRIOR YEAR REVENUE	% CHANGE	MILL RATES
	VALUE	MILL RATE	REVENUE	MILL RATE				
M & E	639,940	15.121	9,677	0.000	0	6,014	-100.00%	14.000 COMMERCIAL/INDUSTRIAL/LINEAR
LINEAR	7,642,530	20.500	156,672	14.000	106,995	159,030	-32.72%	14.000 VACANT FARMLAND/RESIDENTIAL 6.800 RESIDENTIAL 5.552 SENIOR SELF CONTAINED 0.000 MACHINERY AND EQUIPMENT
GRANTS IN LIEU								
FEDERAL - COMMERCIAL	626,390	20.500	12,841	14.000	8,769	6,300	39.20%	
PROVINCIAL - RESIDENTIAL	2,696,230	10.425	28,129	6.800	18,348	22,438	-18.23%	
PROVINCIAL - COMMERCIAL	3,035,880	20.500	62,236	14.000	42,502	38,076	11.62%	
PROVINCIAL - SELF CONT	2,423,190	8.015	19,422	5.552	13,454	13,454	0.00%	
SENIOR'S HOUSING								
COMMERCIAL & INDUSTRIAL	53,997,800	20.500	1,106,955	14.000	755,969	749,720	0.83%	
VACANT LAND	5,744,060	20.000	114,881	14.000	80,417	50,802	58.29%	
RESIDENTIAL	381,742,760	10.425	3,979,668	6.800	2,595,851	2,524,332	2.83%	
TOTALS	458,550,780		5,490,480		3,622,306	3,570,166	1.46%	

**TOWN OF CLARESHOLM
 DETAILED TAX BREAKDOWN FOR TAXATION YEAR 2009
 "FOR INFORMATION PURPOSES ONLY"**

CLASSIFICATION	ASSESSMENT	MUNICIPAL REVENUE	ASFF REQUIST.	PHL REQUIST.	TAXES TOTAL
RESIDENTIAL	384,440,990	1,830,247 4.7608%	723,479 1.8819%	60,473 0.1573%	\$2,614,199 6.8000%
NONRESIDENTIAL	65,302,600	689,256 10.5548%	214,708 3.2879%	10,272 0.1573%	\$914,236 14.0000%
VACANT & FARMLAND	5,744,060	68,704 11.9608%	10,810 1.8819%	904 0.1573%	\$80,418 14.0000%
M & E	639,940	0	0	0	\$0
SENIORS SELF CONTAINED	2,423,190	13,072 5.3949%	0 0	382 0.1573%	\$13,454 5.5522%
TOTALS	458,550,780	\$2,601,279	\$948,997	\$72,031	\$3,622,307



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1529**

A Bylaw of the Town of Claresholm to amend Bylaw # 1525 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of the Municipal Government Act that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of the Municipal Government Act the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw No.1525 definition of Public and Institutional [*Section 9 – Definitions*] shall be amended as follows:
ADD: (h) public senior citizens housing.
2. This Bylaw shall take effect on the date of final passage.
3. Bylaw No.1525 is hereby amended.

Read a first time in Council this **11th** day of **May** 2009 A.D.

Read a second time in Council this day of 2009 A.D.

Read a third time in Council and finally passed in Council this day of 2009 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO



TOWN OF CLARESHOLM

BYLAW No. 1530

BEING A BYLAW IN THE TOWN OF CLARESHOLM IN THE PROVINCE OF ALBERTA FOR THE PURPOSES OF ESTABLISHING A SUBDIVISION AND DEVELOPMENT AUTHORITY.

WHEREAS, the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, as amended, pursuant to Section 623, requires the municipality to adopt a bylaw to establish a municipal Subdivision Authority; and

WHEREAS, the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, as amended, pursuant to Section 624, requires the municipality to adopt a bylaw to establish a municipal Development Authority; and

WHEREAS, the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, as amended, pursuant to Section 626, may adopt a bylaw establish a Municipal Planning Commission; and

WHEREAS, the Municipal Planning Commission is authorized to make decisions on applications for subdivision and development approval in accordance with the administrative procedures, land uses and schedules established in the municipal land use bylaw; and

WHEREAS, this bylaw may be cited as the Town of Claresholm Subdivision and Development Authority Bylaw;

PURPOSE, the purpose of this bylaw is to establish the authority of the Municipal Planning Commission and Designated Officer to carry out the duties of the Development Authority and the Subdivision Authority;

NOW THEREFORE, the Council of the Town of Claresholm in the Province of Alberta duly assembled, enacts as follows:

1. Definitions:

- a) **Act** means the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, as amended.
- b) **Authorized persons** means a person or organization authorized by council to which the municipality may delegate any of its Development Authority powers, duties or functions.
- c) **Council** means the Municipal Council of the Town of Claresholm.
- d) **Designated officer** means a person or persons authorized to act as the designated officer for the municipality as established by bylaw.
- e) **Development Authority** means the person or persons appointed, by bylaw, to exercise only such powers and perform duties as are specified:
 - i) in the Act; or
 - ii) in the Town of Claresholm Land Use Bylaw; or
 - iii) in this bylaw; or
 - iv) by resolution of council.
- f) **Member** means the members of the Development Authority.
- g) **Municipal Planning Commission** ("MPC") means the Municipal Planning Commission of the Town of Claresholm as established by this bylaw.
- h) **Municipality** means the Town of Claresholm in the Province of Alberta.
- i) **Secretary** means the person or persons authorized to act as secretary for the Development Authority.
- j) **Subdivision Authority** means the person or persons who exercise subdivision powers and duties on behalf of the municipality.
- k) All other terms used in this bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.

Part 1 – Development Authority

2. The Development Authority for the Municipality is:

- a) The Designated Officer, for an application for development approval which is a permitted use under the Land Use Bylaw and which complies with the requirements and regulations set out in the Land Use Bylaw.
- b) The Municipal Planning Commission established under this Bylaw, when the application for development permit is:

- i. A discretionary use under the Land Use Bylaw; or
 - ii. A permitted use under the Land Use Bylaw which does not otherwise comply with the requirements and regulations as set out in the Land Use Bylaw.
3. Notwithstanding Section 2, the Designated Officer may forward any application for development approval to the Municipal Planning Commission for a decision.

Powers and Duties

4. The Development Authority has those powers and duties as set out in the MGA, the Land Use Bylaw and this Bylaw, and any regulations made thereunder.

Appointment of Development Officer

5. Council may, by resolution, appoint a designated officer as Development Officer(s). The powers and duties of the development officer shall be outlined in the Town of Claresholm Land Use Bylaw.

PART 2 – Subdivision Authority

Establishment

6. The Subdivision Authority for the Municipality is the Municipal Planning Commission for all applications for subdivision approval.

Powers and Duties

7. The Subdivision Authority has those powers and duties as set out in the MGA and any regulation thereunder.

Administration

8. The signing authority for all subdivision related matters is the Chairperson of the Municipal Planning Commission or delegate.
9. When a registerable instrument is submitted for endorsement, the signing authority is authorized to accept minor modifications from that approved by the Subdivision Authority provided:
 - a. there is no increase to the number of parcels;
 - b. municipal, school or environmental reserves are not compromised;
 - c. municipal roads and standards are not compromised;
 - d. changes comply with municipal bylaws, with the exception that minor changes to the Land Use Bylaw standards may be included as provided in Section 654(2) of the MGA.

PART 3 – Municipal Planning Commission

Establishment of the Municipal Planning Commission

10. That a Commission known as the Municipal Planning Commission of the Town of Claresholm, hereinafter called "MPC" is hereby established.

Membership

11. The MPC shall be composed of not less than five (5) persons as follows:
 - 2 members at large, who are adult residents of the Town of Claresholm;
 - 2 members of council; and
 - 1 member of council or an appointed member of the administrative staff.

All appointed by resolutions of Council.

12. Three (3) of the members of the MPC shall constitute a quorum.
13. No person who is a member of the Subdivision and Development Appeal Board shall be appointed to act as a member of the MPC.
14. Appointments to the MPC shall be made for a term of 3 years.

15. When a person ceases to be a member of the MPC before the expiration of his term, council shall appoint another person for the unexpired portion of that term within 60 days of receiving notice of the vacancy.

Chairperson and Vice-Chairperson

16. The MPC shall elect a Chairperson and Vice-Chairperson from its members to preside for a term of one year from the date of election.
17. Where the Chairperson and Vice-Chairperson are both absent from a meeting of the MPC, one of the other members shall be elected by a simple majority to preside over that meeting.

Secretary

18. The Designated Officer(s) shall serve as Secretary to the MPC, and shall:
 - a. not have a vote;
 - b. notify all members of meetings of the MPC;
 - c. notify the public pursuant to the notification procedure of the Land Use Bylaw and the MGA;
 - d. prepare and maintain a file of written minutes of the business transacted at all meetings of the MPC;
 - e. record decisions of the MPC and issue the decision and/or permit forthwith to all parties affected;
 - f. be authorized to sign on behalf of the MPC any order, decision, approval, notice or other thing made, given or issued by the MPC;
 - g. keep record of the names and addresses of those making representations at the meeting;
 - h. undertake other duties as the MPC may require in the conduct of its business.

Functions and Duties

19. In the event of a tie vote, any motion of the MPC shall be deemed defeated.
20. The Municipal Planning Commission has the following functions and duties:
 - a. upon request of Council, to advise Council with respect to achieving the orderly, economical and beneficial development, use of land and pattern of settlement in the Municipality
 - b. to serve as a Subdivision Authority pursuant to Part 17 of the MGA and of this bylaw; and
 - c. to serve as a Development Authority pursuant to Part 17 of the MGA and of this bylaw.
21. The Municipal Planning Commission shall hold meetings monthly or as required, and undertake such actions as are necessary to fulfill the powers and duties of the MPC.
22. Applications for subdivision approval shall be considered by the MPC and either approved, with or without conditions, or refused in accordance with the MGA Part 17 and any regulations made thereunder.
23. Development permit applications referred to the MPC shall be considered and either approved, with or without conditions, or refused in accordance with the Land Use Bylaw and the MGA Part 17 and any regulations made thereunder.
24. A decision of the Municipal Planning Commission is not considered final until notification of the decision is given in writing.
25. If a member has a pecuniary interest in the matter before the MPC, the member shall:
 - a. disclose the general nature of the pecuniary interest to the MPC prior to the MPC's consideration of the matter;
 - b. abstain from discussion and disposition on the matter; and
 - c. leave the room in which the meeting is taking place until discussion and disposition of the matter is completed.
26. The abstention of the member and the disclosure of the member's interest shall be recorded in the minutes.
27. Notwithstanding Section 18(f) of this bylaw, any order, decision or approval made, given or issued by the MPC may be signed by the Chairperson or Vice-Chairperson of the MPC.

Repeal

28. Bylaw No.1360, being the former municipal Subdivision Authority bylaw, is hereby repealed.
29. Bylaw No.1361, being the former municipal Development Authority bylaw, is hereby repealed.

READ a **first** time this _____ day of _____, 2009.

Mayor

Chief Administrative Officer

READ a **second** time this _____ day of _____, 2009.

Mayor

Chief Administrative Officer

READ a **third** time and finally passed this _____ day of _____, 2009.

Mayor

Chief Administrative Officer

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1360

A Bylaw of the Town of Claresholm to establish a municipal Subdivision Authority.

WHEREAS the Municipal Government Act, Chapter M-26.1, 1994 as amended from time to time requires the municipality to adopt a bylaw to establish a municipal Subdivision Authority by December 1, 1995; and

WHEREAS, the Subdivision Authority is authorized to make decisions on applications for subdivision approval in accordance with the provincial land use policies, the subdivision and development regulations, the local land use bylaw and statutory plans; and

WHEREAS, this bylaw may be cited as the Town of Claresholm Subdivision Authority Bylaw:

NOW THEREFORE, the Council of the Town of Claresholm in the Province of Alberta duly assembled, enacts as follows:

1. Definitions:

- a) Act means the Municipal Government Act, Chapter M-26.1, 1994 as amended from time to time.
 - b) Municipality means the Town of Claresholm in the Province of Alberta.
 - c) Council means the Council of the Town of Claresholm.
 - d) Subdivision Authority means the board, person or organization established to act as the Subdivision Authority.
 - e) Member means a member of the Subdivision Authority.
 - f) Secretary means the person or persons authorized to act as secretary for the Subdivision Authority.
 - g) Authorized persons means a person or organization authorized by council to which the municipality may delegate any of its Subdivision Authority powers, duties or functions.
 - h) All other terms used in this bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.
2. For the purpose of this bylaw, the Subdivision Authority for the Town of Claresholm shall be:
- a) the Development Authority of the Town of Claresholm.
3. Appointments to the Subdivision Authority shall be made by resolution of council.
4. Appointments to the Subdivision Authority shall be made for a term of 3 year(s).
5. The members of the Subdivision Authority shall elect one of themselves as chairman, and one of themselves as vice-chairman to hold office for a term of one year from the date of election.

6. The council shall, by resolution, appoint a secretary who shall be an employee of the municipality and shall attend all meetings of the Subdivision Authority, but shall not vote on any matter before the Subdivision Authority.
7. The Subdivision Authority shall hold regular meetings at the call of the chair.
8. 2 of the members of the Subdivision Authority shall constitute a quorum.
9. The decision of the majority of the members present at a meeting shall be deemed to be the decision of the whole Subdivision Authority.
10. The Subdivision Authority may make its orders, decisions, and subdivision approvals; and may issue notices with or without conditions.
11. The Subdivision Authority may make rules to govern its hearings.
12. The Subdivision Authority, when considering an application for subdivision approval, is not required to hold a hearing.
13. Members of the Subdivision Authority shall not be members of the Subdivision and Development Appeal Board.
14. The secretary of the Subdivision Authority shall attend all meetings of the Subdivision Authority and shall keep the following records with respect thereto:
 - a) the minutes of all meetings;
 - b) all applications;
 - c) records of all notices of meetings and of persons to whom they were sent;
 - d) copies of all written representations to the Subdivision Authority;
 - e) notes as to each representation;
 - f) the names and addresses of those making representations at the meeting;
 - g) the decision of the Subdivision Authority;
 - h) the reasons for the decision of the Subdivision Authority;
 - i) the vote of the members of the Subdivision Authority on the decision;
 - j) records of all notices of decision and of persons to whom they were sent;
 - k) all notices, decisions, and orders made on appeal from the decision of the Subdivision Authority;
 - l) such other matters as the Subdivision Authority may direct.

15. When a person ceases to be a member of the Subdivision Authority before the expiration of his/her term the council may, by resolution, appoint another person for the unexpired portion of that term.
16. This bylaw comes into effect upon third and final reading thereof.

READ a first time this 11 day of September, 1995.

D. R. Paulson
Chief Elected Officer

P. J. Felix
Chief Administrative Officer

READ a second time this 11 day of September, 1995.

D. R. Paulson
Chief Elected Officer

P. J. Felix
Chief Administrative Officer

READ a third time this 11 day of September, 1995.

D. R. Paulson
Chief Elected Officer

P. J. Felix
Chief Administrative Officer

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1361

A bylaw of the Town of Claresholm in the Province of Alberta to establish a municipal Development Authority.

WHEREAS, the Municipal Government Act, Chapter M-26.1, 1994 as amended from time to time requires the municipality to adopt a bylaw to establish a municipal Development Authority by December 1, 1995; and

WHEREAS, the Municipal Development Authority is authorized to make decisions on applications for development approval in accordance with the administrative procedures, land uses and schedules established in the municipal land use bylaw; and

WHEREAS, this bylaw may be cited as the Town of Claresholm Development Authority Bylaw;

NOW THEREFORE, the Council of the Town of Claresholm in the Province of Alberta duly assembled, enacts as follows:

1. Definitions:

- a) Act means the Municipal Government Act, Chapter M-26.1, 1994 as amended from time to time.
 - b) Municipality means the Town of Claresholm in the Province of Alberta.
 - c) Council means the Municipal Council of the Town of Claresholm.
 - d) Development Authority means the person or persons appointed, by bylaw, to exercise only such powers and perform duties as are specified:
 - i) in the Act; or
 - ii) in the Town of Claresholm Land Use Bylaw; or
 - iii) in this bylaw; or
 - iv) by resolution of council.
 - e) Municipal Planning Commission means the Municipal Planning Commission of the Town of Claresholm as established by bylaw.
 - f) Designated officer means a person or persons authorized to act as the designated officer for the municipality as established by bylaw.
 - g) Member means the members of the Development Authority.
 - h) Secretary means the person or persons authorized to act as secretary for the Subdivision Authority.
 - i) Authorized persons means a person or organization authorized by council to which the municipality may delegate any of its Development Authority powers, duties or functions.
 - h) All other terms used in this bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.
2. For the purpose of this bylaw, the Development Authority for the municipality shall be:
- a) the Municipal Planning Commission

3. The Development Authority shall be composed of not more than 3 persons who are adult residents of the Town of Claresholm.
4. Appointments to the Development Authority shall be made by resolution of council.
5. Appointments to the Development Authority shall be made for a term of 3 years.
6. When a person ceases to be a member of the Development Authority before the expiration of his term, council shall appoint another person for the unexpired portion of that term within 60 days of receiving notice of the vacancy.
7. The members of the Development Authority shall elect one of themselves as chairman, and one of themselves as vice-chairman to hold office for a term of one year from the date of election.
8. The council may, by resolution, appoint a secretary who shall be an employee of the municipality and shall attend all meetings of the Development Authority, but shall not vote on any matter before the Development Authority.
9. The Development shall hold regular meetings at the call of the chair.
10. 2 of the members of the Development Authority shall constitute a quorum.
11. The decision of the majority of the members present at a meeting shall be deemed to be the decision of the whole Development Authority.
12. The Development Authority may make its orders, decisions, development permits, and approvals; and may issue notices with or without conditions.
13. The Development Authority may make rules to govern its hearings.
14. Members of the Development Authority shall not be members of the Subdivision and Development Appeal Board.
15. The secretary of the Development Authority shall attend all meetings of the Development Authority and shall keep the following records with respect thereto:
 - a) the minutes of all meetings;
 - b) all applications;
 - c) records of all notices of meetings and of persons to whom they were sent;
 - d) copies of all written representations to the Development Authority;
 - e) notes as to each representation;
 - f) the names and addresses of those making representations at the meeting;
 - g) the decision of the Development Authority;

- h) the reasons for the decision of the Development Authority;
 - i) the vote of the member of the Development Authority on the decision;
 - j) records of all notices of decision and of persons to whom they were sent;
 - k) all notices, decisions, and orders made on appeal from the decision of the Development Authority;
 - l) such other matters as the Development Authority may direct.
16. When a person ceases to be a member of the Development Authority before the expiration of his/her term the council may, by resolution, appoint another person for the unexpired portion of that term.
17. This bylaw comes into effect upon the third and final reading thereof.

READ a first time this 11 day of September, 1995.

D. B. Peterson
Chief Elected Officer

[Signature]
Chief Administrative Officer

READ a second time this 11 day of September, 1995.

D. B. Peterson
Chief Elected Officer

[Signature]
Chief Administrative Officer

READ a third time this 11 day of September, 1995.

D. B. Peterson
Chief Elected Officer

[Signature]
Chief Administrative Officer

5202 - 5 Street East
P.O. Box 69
Claresholm, AB
T0L 0T0

T: 403.625.3356
F: 403.625.2424
www.lrsd.ab.ca
1.800.310.6579

May 20, 2009

Ms. Kris Holbeck, CAO
Town of Claresholm
P.O. Box 1000
Claresholm, Alberta
T0L 0T0



Livingstone Range
SCHOOL DIVISION N^o 68

Dear Ms. Holbeck:

The Board of Trustees of Livingstone Range School Division has approved a Transportation Review Action Plan that addresses various transportation issues within the School Division including the transportation of students who reside within Town limits and less than 2.4 km from the school that they are to attend. Currently the Board provides in-town bussing for students in the Town of Claresholm, the Town of Pincher Creek, and the Municipality of Crowsnest Pass.

The following action related to in-town bussing was approved as part of this action plan:

Livingstone Range School Division transportation for in-town students residing within 2.4 km from the school in their attendance area will be discontinued, effective with the conclusion of the 2009 – 2010 school year.

For the 2009 – 2010 school year only, commencing on August 31, 2009, in-town students residing within 2.4 km from the school in their attendance area may access Livingstone Range School Division transportation only upon purchasing a LRSB bus pass prior to accessing that transportation service. The annual cost for a bus pass shall be \$150 per student to a maximum of \$250 per immediate family. This in-town service for 2009 – 2010 shall be limited to those communities where in-town bussing currently exists and by available seats on those busses and shall have a limited number of pickup points. LRSB will not utilize additional or larger buses to transport in-town students for 2009 – 2010. For the purposes of this action plan, a definition of “in-town” students will be brought to the June 23, 2009 Board meeting.

Following approval of this action plan, the Municipalities within Livingstone Range School Division shall be notified of the Board’s intent to discontinue transportation of in-town students so that the municipality may consider the possible need to provide appropriate sidewalk and crosswalk services to students walking to and from their residence and the school.

A copy of the complete Transportation Review Action Plan may be accessed from the School Division website at www.lrsd.ab.ca Should you have specific questions related to this issue or other issues addressed in the report, please give me a call.

Yours truly,

Don Olsen
Associate Superintendent
Business Services

cc: Ellie Elliott, Superintendent of Schools

committed to learning ...

dedicated to students ...

enriching communities ...

Board of Trustees

Jim Burdett
Gini Decoux-Filipuzzi
Kelly Hall
Ken Murray
Dick Peterson
Martha Ratcliffe
Don Thompson

**Superintendent
of Schools**

Ellie Elliott



Claresholm & District Chamber of Commerce
Box 1092, Claresholm, AB T0L 0T0

May 14, 2009

Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

Dear Mayor and Council:

I am writing on behalf of the Fund Raising Committee for the Claresholm Chamber of Commerce.

In order to promote the downtown Ringrose Park and to continue in our fund raising efforts, we are planning an evening of Summer Solstice celebration for Friday, June 19 from 5:30 to 10 p.m. (weather permitting).

Included with this letter are the minutes from our first organizational meeting that took place on May 13. This will give you the complete picture of the various activities we would like to host.

Therefore we are requesting permission to cordon off the parking lot for this particular day. We may also require some assistance from your town employees in setting various things up.

Thank you in advance for your attention to this matter.

Sincerely

Roxanne Thompson
Chamber member

SUMMER SOLSTICE MEETING MINUTES – MAY 13, 2009

On May 13 the following a group of downtown businesses met to discuss the organization of a summer solstice celebration. Those in attendance were: Curves – Jackie & Julie, Pharmasave – Teresa & Barb, Frontier Western – Jess & Richelle, Petro's Liquor Store – Mike & Bonnie, Chamber members – Russell Sawatzky, Carmelle Steel, Marilyn Currie & Roxanne Thompson.

The celebration will take place Friday, June 19 from 5:30 p.m to 10 p.m. We will be centering around a Mexican theme and incorporating some summer solstice traditions as well.

Some of the things discussed were:

Beer Garden – fenced in area of the downtown parking lot directly east of Petro's Liquor Store or the west side of the parking lot. We will serve only Corona & Cerveza with lime. Roxanne will notify the town and look into getting a permit. This would be the responsibility of the chamber to organize and set up.

Taco in a Bag - we will also be serving up taco in a bag with pop for \$5. We will also have available taco chips and salsa for sale. This will all be set up next to the beer garden.

Stores – will be open until 10 p.m. and will have items on the sidewalk for sale and demonstrations.

Hot Dogs – it was decided we should also have hot dogs available for sale for those who might not like tacos. Petro will look into getting a hot dog machine.

Latin Band and Salsa Dancing Lessons – Carmelle will look into the cost and possibility of getting a band to play Mexican music. She will also check with a club in Calgary to see if they would come to give salsa dance lessons.

Children's Activities – (to take place on east side of parking lot)

Piñatas – Roxanne will check with Healthy Communities Coalition to see if they would like to organize something.

Crafts – maracas – The Pharmasave girls thought they could set up tables for kids to make maracas.

Photos on a donkey – The Pharmasave girls talked about setting up a pen for a donkey (Teresa has one) and charging a looney or twooney for a photo sitting on the donkey. The child would be wearing a sombrero (provided).

Salsa Contest – Marilyn will check with Prairie Winds Clubhouse to see if they would conduct a salsa contest. Samples would be encouraged and submitted by the general public with a panel of judges determining a winner. Suggested prize for winner would be a basket made up of Mexican items.

Solstice Celebration activities – tradition states the use of drums and light in celebration of the longest day of the year. It was suggested we check with Allison McKee who conducts the drumming circles to see if she would like to do something. It was also suggested to have fire pits in the parking lot.

Ringrose Park – there was the question of what we could do in the park. We could hang colorful streamers and Mexican type decorations along the pergola and entranceway. Perhaps we could have Michelle selling beaver tails there as well.

Music – in the event that we cannot get a band – we have the chamber pa system that we could play Latin / Mexican music.

May 21, 2009

Town of Claresholm
P.O. Box 1000
Claresholm, AB
T0L 0T0

Mayor Steel and Town Councillors,

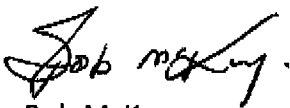
As you are aware, the Claresholm Raiders Football Society is embarking on an ambitious track & field improvement project for the high school field area leased by our organization behind Willow Creek Composite High School. This project will improve the entire area for both track and field users as well as local residents. It includes improving the drainage of the field and surrounding area, installing a new irrigation system and controller, new landscaping and wind protection, permanent washrooms on site and an improved track surface. The total estimated cost of this project is approximately \$850,000, but the project is split into manageable phases to be completed over the next three or four years. Our plan is to apply for both federal and provincial grants, as well as to fundraise locally.

Football in Claresholm is a valuable community sport for children ages 10-18. Currently there are over 100 children who play the game on one of three teams, equal to the number of minor hockey players in our community. We are very pleased to offer football at a reasonable cost to all families and do not want that to change. Without huge equipment fees or registration costs, we provide the opportunity for any child to play the game and expand our program.

We would like a letter of support from the Town of Claresholm for this project, that can be used when applying for grants. We already have such letters from the M.D. of Willow Creek and the Livingstone Range School Division. We would also hope that the Town would be willing to assist us with some manpower and equipment that we may need once we begin this project.

Just like scoring that touchdown, we will take one step at a time to reach the goal of a better facility for our players, our teams, and our community. With your help, we can make it!

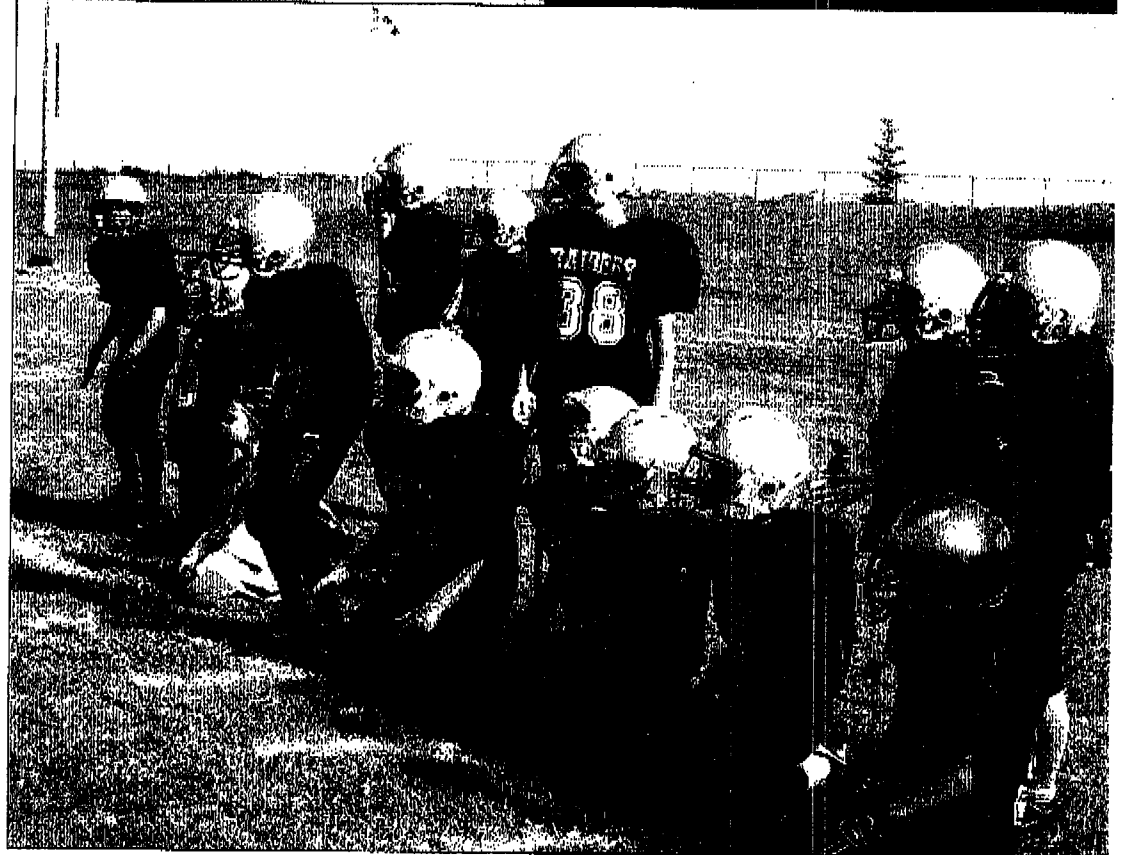
Thanks for your time,

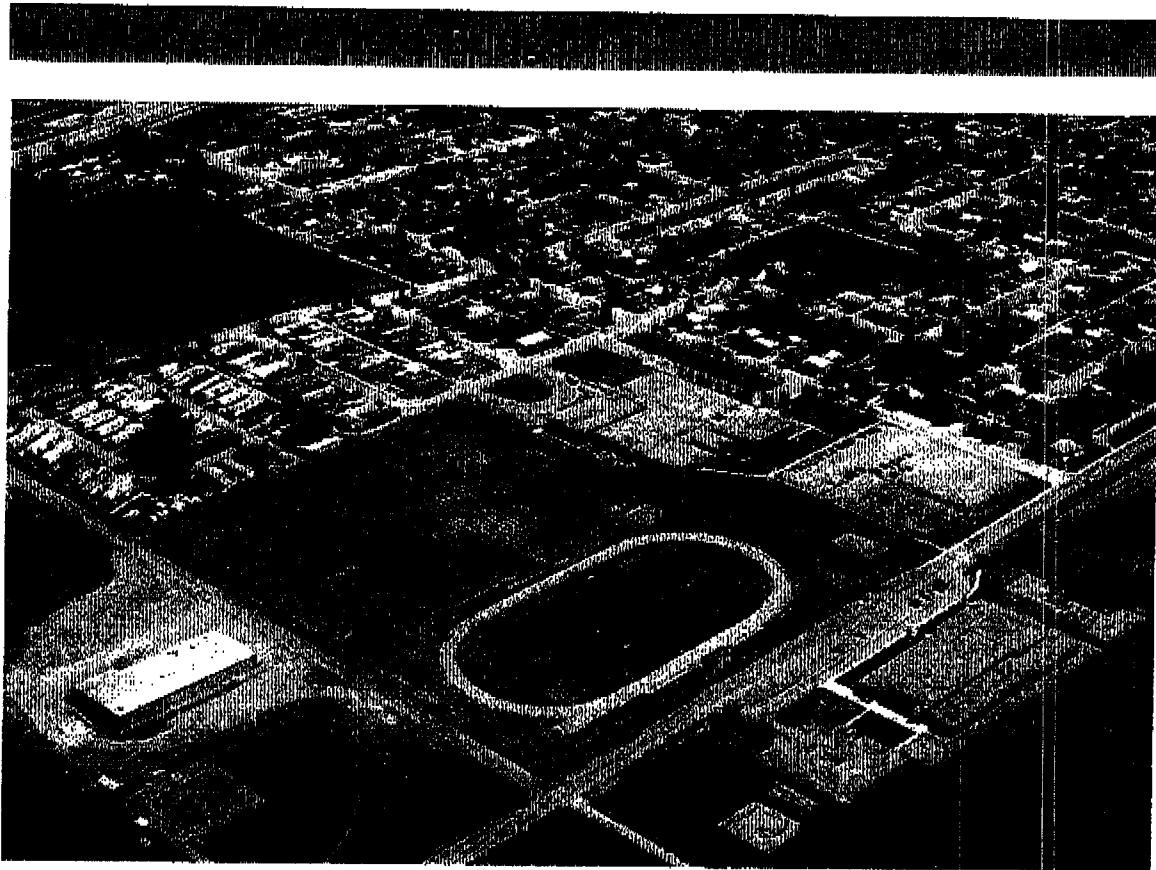


Bob McKay
President
Claresholm Raiders Football Society



Claresholm Track & Football Field Project 2009





1.1 Project History

Since 2000, the Raider Football Club along with members of several local service clubs and businesses have been playing and working on improvements to the field located north west of Willow Creek Composite High School in Claresholm (see photo on page 3). This field sits on land owned and maintained by the Livingstone Range School Division #68.

Over the past ten years, there have been committees formed and improvements to the field including:

- 2000:
 - Original Field house committee struck consisting of Warren Green, Shaun Boyle, and Tim Bryson
- 2001:
 - Upgrade of underground sprinkler system
 - Installation of Scoreboard
- 2003:
 - Construction of original field house building (spring)
 - Installation of lights (fall)
 - Purchased bleachers

- 2004:
 - New goal posts purchased/installed
- 2005:
 - Bleachers inset/gravel base
 - PA system purchased
 - Track/Cobra Football storage shed
 - Trees planted
 - Track and field pavement (high jump, shot put, long jump)
 - Track repair
 - Painted inside of bantam change room
 - Built metal cage for equipment storage
- 2006:
 - Field Upgrade Committee formed in the Spring of 2006 consisting of Albert Middleton, Maxine Middleton, Shaun Boyle, Tim Bryson, Dwayne Bozarth, Mike Schuweiler, and Greg Gorzitza
 - Outhouse enclosure built
 - Repairs to football playing field
- 2008:
 - Repairs to football playing field
 - Construction of new field house
 - Carmelle Steel and Shauna Allen joined the Field Upgrade Committee in Oct.

In 2008, the Raiders Football Organization signed a 25 year lease with the Livingstone Range School Division #68 to oversee the track and football field area including the field houses already built. This presents opportunities for the organization to look at improvements beyond what normally has been done.

In addition to the use of the field for football, there is also a movement afoot, spearheaded by the Claresholm Healthy Communities committee, to create facilities for local citizens to engage in increased physical activity. The track in Claresholm has been neglected for years and needs to be refinished in order to be a safe walking or running surface, and to be in the proper shape to host events such as the Relay for Life Cancer walk and the Southern Alberta Summer Games.

Due to the lease, the Claresholm Raiders is the organization that will oversee this project and improve it both for football and for the wider community and its use.

1.2 Project Details

The Claresholm Track and Field Project is broken down into the following work:

Immediate Needs:

1. Repair present irrigation system for upcoming season.
2. Create crest on field and begin field upgrade.

Track & Field Improvement Plan:

3. Install drainage system
 - a. Weeping tile laid on inside edge of track (outside of field)
4. New irrigation system , including access to water off of 8th Street
5. Field upgrades and continue maintenance schedule (soil and grass)
6. Washroom / control room / concession building
7. Track upgrading
8. Finishing of the area in front of the buildings (paving stone)
9. Field equipment (goal uprights, line painter)
10. Trees and perimeter landscaping
11. Wind solutions for spectators and around field house

1.3 Project Budget

Immediate Needs	
• Repair Existing Irrigation System	\$5,000.00
• Field upgrade costs	\$10,206.00
SubTotal	\$15,206.00
15% Contingency	\$2,280.90
TOTAL IMMEDIATE NEEDS	\$17,486.90
Establish Drainage	
• Import fill (1555 cubic meters @ \$9.50/cubic m.)	\$14,750.00
• Grade area (15,000 sq. m @ \$1.50/sq.m)	\$22,500.00
• Storm Sewer (PVC, manholes & catchbasins)	\$33,900.00
• Weeping Tile System	\$24,500.00
SubTotal	\$112,650.00
10% Engineering Fee	\$11,265.00
15% Contingency	\$16,897.50
TOTAL ESTABLISH DRAINAGE	\$140,812.50
Field Upgrades	
• Underground irrigation system, drip line system for trees	\$38,300.00
• New sod for entire field (installed)	\$66,000.00
• New single post goal posts with concrete base	\$20,200.00
SubTotal	\$124,500.00
15% Contingency	\$12,450.00
TOTAL FIELD UPGRADES	\$136,950.00
Building	
• Building (washroom/control room/concession, finished)	\$89,050.00
• Water (50 mm service)	\$1,700.00
• Sanitary Sewer and Manhole	\$22,200.00
SubTotal	\$112,950.00
Engineering Sanitary & Building Layout	\$2,800.00
15% Contingency	\$16,942.50
TOTAL BUILDING	\$132,692.50
Upgrade Track	
• Excavation, fill	\$41,100.00
• Asphalt	\$38,650.00
• Track Rubberized Surface (\$50/cubic m @3500 sq.m)	\$160,000.00
• Rubberized curbing (\$30.50/ft)	\$40,046.50
Subtotal	\$279,796.50
10% Engineering	\$27,980.00
15% Contingency	\$41,970.00
TOTAL UPGRADE TRACK	\$349,746.50

continued on next page

Other	
• Line Painter	\$5,000.00
• Paving Stone	\$81,075.00
• Security Camera System	\$15,000.00
• Wind Fence – 10; high fence installed	\$18,200.00
• Trees and perimeter landscaping	\$29,873.00
Subtotal	\$149,148.00
15% Contingency	\$22,372.00
Total OTHER	\$171,520.00
TOTAL IMMEDIATE NEEDS	
	\$17,486.90
TOTAL ESTABLISH DRAINAGE	
	\$140,812.50
TOTAL FIELD UPGRADES	
	\$127,621.25
TOTAL BUILDING	
	\$132,692.50
TOTAL UPGRADE TRACK	
	\$349,746.50
Total OTHER	\$171,520.00
SubTotal	\$939,879.75
GST	\$46,994.00

Notes:

- Engineering Costs 10% - \$42,045.00
- Contingency Fund 15% - \$117,109.25

1.4 Project Details

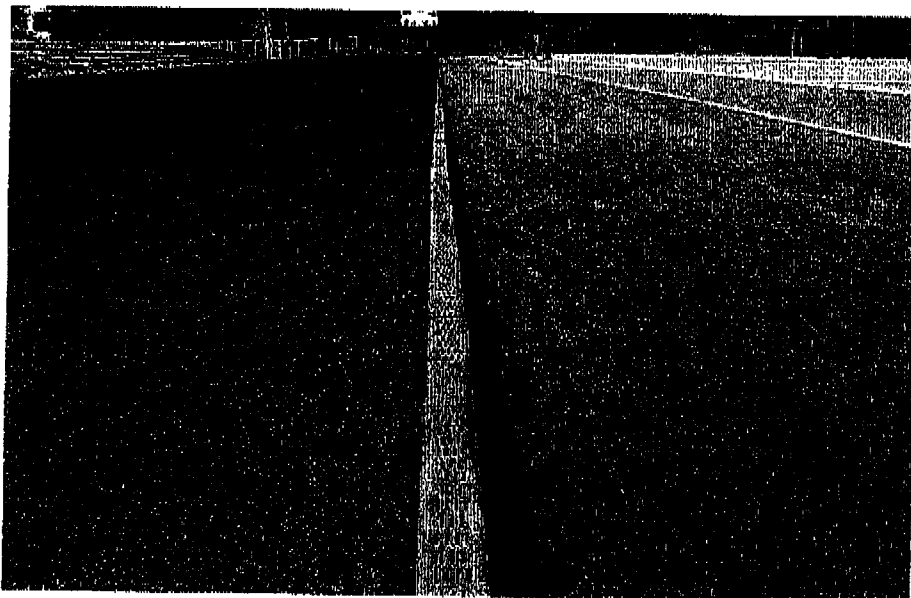
1. Immediate Needs

In order to meet the needs of the upcoming season(s), some immediate work to the field will need to be done until the organization acquires the necessary funding to complete the major upgrades. This includes repairing the underground irrigation system that is in place. Unfortunately, no plans exist for the location of the lines and the contractor who did the work no longer lives in the area. Every year, breaks in the lines, electrical issues and sprinkler heads cause problems that cost hundreds of dollars to repair each time.

Another step forward is to establish a regular maintenance program of aerating, seeding, topdressing, watering, and mowing. This will allow the field to be in its best form, ensuring there are no areas that could cause injuries to players.

2. Establish Drainage

In order to improve the drainage on the field, we need to add a system to allow the water to drain away. The existing field provides no relief for the rainwater it catches, which causes problems with water accumulating on the track and in areas on the field. The track and field has been designed to drain into a weeping tile system, then drain into a storm system which will run into an existing storm manhole. The field will require 1555 cubic meters of fill to achieve the 1% crown so that the whole field is sloped towards the weeping tile. The track will have a crossfall of 1% towards the weeping tile so all the water it accumulates will drain into the curb and down into the weeping tile as well. The weeping tile is then sloped towards catch basins located at the inside centre of the track.



Shown above: Curbing system with drain as proposed.

The drainage system will consist of:

- 5 catch basins located along the track and in the soccer/practice field area
- 1 manhole located along the track
- 300 meters of 300 mm Ultrarib PVC pipe
- 400 meters of the weeping tile system

3. Field Upgrades

As noted above, the field needs approximately 1555 cubic m. of fill brought in to create the 1% slope necessary to have proper drainage of water on the field. In addition, a new irrigation system which includes a new drip line for the trees and shrubs around the buildings will need to be installed. This will allow installation of a new control panel in one of the field houses and accessing water from 8th Street West. Other field upgrades include installation of new single post goal posts and padding, and re-sodding the entire field after the new irrigation system has been installed.

4. Building

A new building is being proposed that will house a men's and ladies washroom, a utility/control room for the irrigation system, and a new concession with a rolling window for the public to purchase items. This building will have running water, which does not exist on site now, sewer hook ups for the washrooms and will be heated. Adding this building to the south of the two existing buildings will also significantly reduce the wind in the spectator viewing area. The sanitary work for the building will include 98.5 m of 200 mm PVC pipe that will tie into existing manhole located on 8th Street West. It will require 16 meters of pipe going directly East out of the existing manhole into a new manhole, and then continue 82.5 meters to the building to the North. The whole line will require insulation because it does not meet minimal cover.

5. Upgrade Track

The existing track will have to be removed and the new track will require some excavation work. The structure of the track consists of:

- 40 mm of sand rich asphalt
- 100 mm of 19 mm dia. Crushed gravel
- Geotextile fabric on compacted subgrade

Rubberized surfacing varies in cost but through recommendations from Larry Eldridge, track consultant, could be done for a cost of \$16,000.00.

6. Other

Also included in this project are:

- new field line painter
- completing the building area with paving stone to keep the dust down and the area cleaner
- security camera system to be installed viewing the field area and around the buildings
- wind fence for the open area south of the field house
- all trees and perimeter landscaping materials

1.5 Project Partners

The main focus of the organization is to offer the sport of football to children in the Claresholm area at a low cost. This project also hopes to encourage as many citizens as possible to use the area, including the track, more regularly, creating a healthier community.

The Raiders will do this by creating partnerships with community organizations thereby ensuring that those groups who have a vested interest in the well being of this recreation area also benefit from the partnership.

Partners in this project include:

1. Livingstone Range School Division #68
2. Willow Creek Composite High School
3. Town of Claresholm
4. Municipal District of Willow Creek
5. WCCHS Sports Society
6. Claresholm Healthy Communities Coalition

LETTER OF INTENT

This letter of intent submitted: May 20, 2009

TO: TOWN OF CLARESHOLM
P.O. Box 1000
221 – 45th Avenue W
Claresholm, Alberta
T0L 0T0

Attention: TOWN COUNCIL

RE: Letter of Intent to Purchase that portion of the CP Rail Right of Way containing an area of approximately 0.20 acres adjoining the lands municipally known as 4418 1st Street W, Claresholm, Alberta and legally described as Lots 31-33, North 10 feet of lot 34, Block B, Plan 147N (the "Property")

The purpose of this letter is to express the interest of FortisAlberta Inc. (the "**Purchaser**") in negotiating an agreement to acquire the Property. This letter sets forth the major business terms under which we are prepared to enter into an agreement:

1. Purchase Price: The purchase price shall be \$20,000.00 per acre.
2. Deposits: A deposit of \$1,000.00 on execution of the PSA.
3. Closing Date: The later of thirty (30) days from the expiry of the Inspection Period and ten (10) days from the date the Vendor completes the subdivision of the Property from the right of way parcel of which it forms a part.
4. Purchase and Sale Agreement: The Vendor shall deliver to the Purchaser within five (5) business days of the date of approval of the subdivision of the Property from the right of way parcel of which it forms a part a draft purchase and sale agreement (the "**PSA**"). The PSA shall be in the form attached hereto as Schedule "A" amended to incorporate the provisions of the Letter of Intent. The Vendor and the Purchaser covenant to negotiate in good faith toward the completion of the PSA. The Vendor agrees not to deal with or consider any other offers to purchase the Property until these time periods have elapsed.
5. Conditions: The Purchaser's obligation to complete the purchase of the Property shall be subject to a purchaser's due diligence condition and board approval.

6. Due Diligence Materials: The Vendor shall provide to the Purchaser the following items, if in the Vendor's possession or control:
- (a) any surveys of the Property;
 - (b) any environmental reports on the Property; and
 - (c) any geotechnical reports on the Property.

8. Non-Binding: This Letter of Intent shall only constitute a letter of understanding and is not contractual in nature and shall not bind any Party hereto or create any legal or other obligations relating to the Property or otherwise. No binding agreement of purchase and sale of the Property shall exist between the Parties unless and until the Parties have executed the PSA.

Please confirm your agreement with the terms of this Letter of Intent by signing and returning the enclosed duplicate copy. This Letter of Intent is open for acceptance by the Vendor until 4:00 pm (MST) on May 31, 2009 after which it shall become null and void.

FORTISALBERTA INC

Per: 
Reg Gomke, Authorized Signatory

Acknowledged and agreed this ____ day of May, 2009.

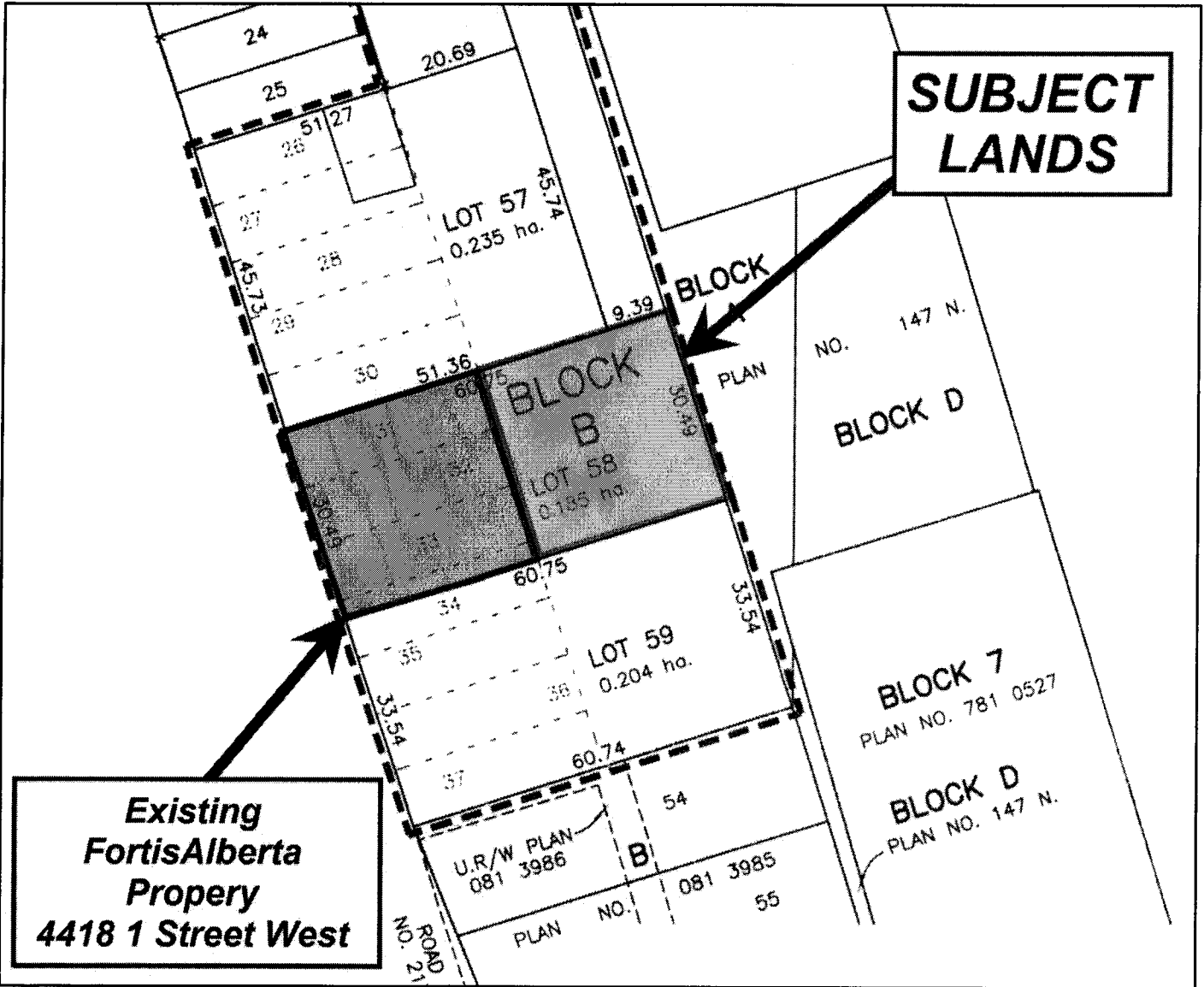
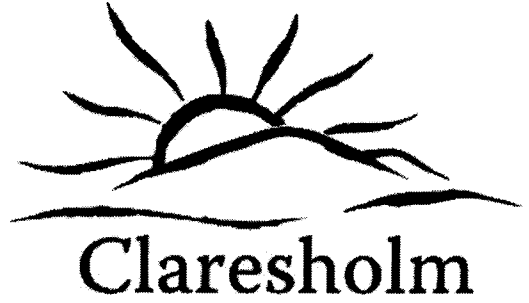
TOWN OF CLARESHOLM

Per: _____
Name:
Authorized Signatory

Per: _____
Name:
Authorized Signatory

TOWN OF CLARESHOLM DEVELOPMENT DEPARTMENT

P.O. BOX 1000
221 - 45th AVE W
CLARESHOLM, AB T0L 0T0





TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TAXES AND GRANTS IN LIEU						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	50,802.14	52,235.00	0.00	80,417.01	80,417.01
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	749,720.23	717,517.00	0.00	755,969.00	755,969.00
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	6,013.61	6,436.00	0.00	0.00	0.00
1-00-00-108-00	TAXES LINEAR PROPERTY	159,030.19	151,763.00	0.00	106,995.00	106,995.00
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,524,331.77	2,548,478.00	0.00	2,595,851.00	2,595,851.00
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,348.04	6,348.00	0.00	8,769.00	8,769.00
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	73,919.19	73,919.00	0.00	74,304.00	74,304.00
*	TOTAL TAXES AND GRANTS IN LIEU	3,570,165.17	3,556,696.00	0.00	3,622,305.01	3,622,305.01
REVENUE GENERAL MUNICIPAL						
1-00-00-510-00	PENALTIES & COSTS TAXES	51,599.73	42,000.00	26,265.58	50,000.00	23,734.42
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	(264.62)	100.00	112.97	100.00	(12.97)
1-00-00-540-00	CONCESSION & FRANCHISE	91,060.17	76,000.00	41,146.67	90,000.00	48,853.33
1-00-00-550-00	INTEREST ON INVESTMENTS	37,946.81	60,000.00	77,104.46	34,999.99	(42,104.47)
1-00-00-560-00	SUNDRY	17,664.69	2,000.00	100.00	2,000.00	1,900.00
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	0.00	10,526.00	10,526.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,391.00	4,000.00	0.00	7,000.00	7,000.00
*	TOTAL REVENUE GEN MUNICIPAL	215,923.78	194,626.00	144,729.68	194,625.99	49,896.31
**	GROSS TOTAL MUNICIPAL REVENUE	3,786,088.95	3,751,322.00	144,729.68	3,816,931.00	3,672,201.32
REQUISITIONS						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	65,596.75	65,596.75	0.00	72,034.26	72,034.26
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	959,581.19	959,581.19	239,895.30	948,980.58	709,085.28
**	TOTAL REQUISITIONS	1,025,177.94	1,025,177.94	239,895.30	1,021,014.84	781,119.54
***P	NET REVENUE MUN PURPOSES	2,760,911.01	2,726,144.06	(95,165.62)	2,795,916.16	2,891,081.78



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
COUNCIL & OTHER LEGIS						
2-11-00-100-00	FRINGE BENEFITS LEGISLATIVE	833.84	4,500.00	236.17	900.00	663.83
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	8,915.50	7,500.00	3,030.50	9,000.00	5,969.50
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	25,290.38	27,000.00	9,418.75	30,000.00	20,581.25
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	3,392.28	3,500.00	1,332.65	3,500.00	2,167.35
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	11,228.74	10,500.00	3,439.87	12,000.00	8,560.13
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	0.00	0.00	190.69	500.00	309.31
*	TOTAL COUNCIL & OTHER LEGIS	49,660.74	53,000.00	17,648.63	55,900.00	38,251.37
***P	NET COSTS COUNCIL & LEGIS	(49,660.74)	(53,000.00)	(17,648.63)	(55,900.00)	(38,251.37)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV GEN ADMIN & OTHER						
1-12-00-414-00	SALE OF MATERIAL	11,910.40	2,000.00	237.00	5,000.00	4,763.00
1-12-00-416-00	CERTIFICATE FEES	9,250.00	8,000.00	1,535.00	9,000.00	7,465.00
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	0.00	0.00	8,950.00	0.00	(8,950.00)
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	29,860.00	26,000.00	7,790.00	26,000.00	18,210.00
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	0.00	0.00	2,480.00	0.00	(2,480.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	0.00	0.00	10,200.00	0.00	(10,200.00)
1-12-00-550-00	BUSINESS LICENSES - SALES	0.00	0.00	400.00	0.00	(400.00)
1-12-00-562-00	FARM LAND RENTAL	5,961.00	6,000.00	1,630.00	6,000.00	4,370.00
1-12-00-568-00	ADMINISTRATION BUILDING RENT	3,514.62	4,000.00	1,188.00	3,500.00	2,312.00
1-12-00-570-00	SUNDRY RENTALS	9,856.67	8,000.00	3,711.67	8,000.00	4,288.33
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	151,376.42	0.00	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	26,043.56	19,000.00	200.00	2,000.00	1,800.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	37,000.00	27,000.00	0.00	37,000.00	37,000.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	0.00	13,800.00	13,800.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	0.00	12,000.00	12,000.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	0.00	6,000.00	6,000.00
* TOTAL REV GEN ADMIN & OTHER		316,572.67	131,800.00	38,321.67	128,300.00	89,978.33
EXPENSES GEN ADMIN & OTHER						
2-12-00-100-00	FRINGE BENEFITS ADMINISTRATION	61,711.73	58,900.00	24,023.32	63,000.00	38,976.68
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	121,382.31	118,850.00	50,794.41	124,500.00	73,705.59
2-12-00-131-00	MANAGEMENT CONSULTING FEES	5,033.63	5,000.00	0.00	5,000.00	5,000.00
2-12-00-135-00	SALARY ASSISTANTS	111,501.37	107,000.00	47,701.04	117,000.00	69,298.96
2-12-00-140-00	ADMIN JANITOR WAGES	16,740.57	25,200.00	7,165.69	19,000.00	11,834.31
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	12,973.03	15,000.00	4,856.66	15,000.00	10,143.34
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,430.83	2,000.00	1,257.90	2,500.00	1,242.10
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,801.48	5,000.00	981.56	5,000.00	4,018.44
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	10,277.57	10,000.00	0.00	12,000.00	12,000.00
2-12-00-215-00	OFFICE EXP. MILEAGE, FREIGHT	29.25	0.00	372.74	1,000.00	627.26
2-12-00-216-00	POSTAGE	12,829.73	11,000.00	4,710.34	13,500.00	8,789.66
2-12-00-217-00	TELEPHONE / FAX	9,320.13	9,500.00	2,386.98	9,500.00	7,113.02
2-12-00-220-00	PRINTING & STATIONERY	3,992.83	6,000.00	3,356.99	5,000.00	1,643.01
2-12-00-221-00	ASSOCIATION FEES	5,132.45	5,000.00	4,637.75	5,500.00	862.25
2-12-00-230-00	ASSESSOR	49,787.09	133,000.00	29,004.20	69,600.00	40,595.80
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	0.00	0.00
2-12-00-232-00	AUDITOR	9,905.00	10,000.00	5,000.00	10,200.00	5,200.00
2-12-00-234-00	LEGAL EXPENSES	6,346.09	8,000.00	1,335.50	8,000.00	6,664.50
2-12-00-235-00	TAX RECOVERY	0.00	0.00	450.00	1,000.00	550.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-12-00-237-00	LAND TITLES FEES	1,051.00	500.00	274.00	1,500.00	1,226.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	5,093.00	5,000.00	205.82	5,000.00	4,794.18
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	108,846.30	110,000.00	130,507.30	138,500.00	7,992.70
2-12-00-509-00	ADVERTISING - GENERAL	8,689.85	10,000.00	7,292.68	20,000.00	12,707.32
2-12-00-510-00	COFFEE SUPPLIES	2,116.82	2,500.00	656.74	2,500.00	1,843.26
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	12,284.18	10,000.00	2,10.00	5,000.00	4,790.00
2-12-00-512-00	OFFICE SUPPLIES	18,636.47	25,000.00	6,393.14	20,000.00	13,606.86
2-12-00-513-00	PHYSICIAN RECRUITMENT	18,884.81	35,000.00	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	3,365.19	2,500.00	1,069.25	3,500.00	2,430.75
2-12-00-518-00	BUILDING MTCE. - MATERIALS	472.50	2,500.00	0.00	2,500.00	2,500.00
2-12-00-540-00	OFFICE UTILITIES	16,604.88	18,000.00	10,262.88	24,000.00	13,737.12
2-12-00-541-00	MACKIN HALL UTILITIES	2,501.13	2,600.00	1,208.02	2,800.00	1,591.98
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	5,105.89	4,500.00	2,695.63	5,000.00	2,304.37
2-12-00-711-00	TAXI SUBSIDY	8,837.37	12,000.00	3,026.00	10,000.00	6,974.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	392,377.00	232,820.00	0.00	56,000.00	56,000.00
2-12-00-764-00	CONT TO RESERVES GENERAL	100,000.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	24,000.00	24,000.00	15,500.00	87,000.00	71,500.00
2-12-00-771-00	FAIR DAYS	8,712.76	10,000.00	16.73	10,000.00	9,983.27
2-12-00-772-00	CANADA DAY	2,000.00	2,000.00	1,957.02	2,000.00	42.98
2-12-00-810-00	TEMPORARY LOAN INTEREST	289.73	500.00	23.16	500.00	476.84
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,104.11	2,258.06	688.40	1,926.60	1,238.20
2-12-00-986-00	PROPERTY CLEANUP	0.00	2,000.00	0.00	2,000.00	2,000.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,015.90	1,500.00	0.00	1,500.00	1,500.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	32,893.99	40,000.00	9,967.67	40,000.00	30,032.33
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	6,621.55	5,000.00	0.00	7,000.00	7,000.00
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,185.62	10,000.00	1,171.78	2,000.00	828.22
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	5,654.88	8,000.00	0.00	23,000.00	23,000.00
2-12-00-994-00	DAMAGE CLAIMS	470.00	1,000.00	0.00	1,000.00	1,000.00
2-12-00-999-00	TAX ASSESSMENT CONTINGENCY	0.00	0.00	0.00	136,032.00	136,032.00
* TOTAL EXP GEN ADMIN & OTHER		1,243,010.02	1,113,628.06	381,161.30	1,096,558.60	715,397.30
***P NET COSTS GEN ADMIN & OTHER		(926,437.35)	(981,828.06)	(342,839.63)	(968,258.60)	(625,418.97)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FIRE FIGHTING						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	22,309.90	13,500.00	10,000.00	10,000.00	0.00
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	5,000.00	3,482.23	7,000.00	3,517.77
*	TOTAL REVENUE FIRE FIGHTING	28,309.90	18,500.00	13,482.23	17,000.00	3,517.77
EXPENSES FIRE FIGHTING						
2-23-00-100-00	FRINGE BENEFITS - FIRE DEPT.	2,421.60	2,500.00	917.36	2,700.00	1,782.64
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,461.20	25,000.00	90.00	25,200.00	25,110.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,949.49	3,000.00	967.18	3,000.00	2,032.82
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	25,173.83	10,000.00	483.44	10,000.00	9,516.56
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	12,202.53	18,100.00	8,285.52	30,000.00	21,714.48
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	0.00	1,000.00	330.00	1,000.00	670.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	62.52	500.00	437.48
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	13,875.00	13,875.00	11,655.00	12,000.00	345.00
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	6,271.19	7,500.00	4,320.14	8,500.00	4,179.86
*	TOTAL EXPENSES FIRE FIGHTING	86,354.84	81,975.00	27,111.16	92,900.00	65,788.84
***P	NET COSTS FIRE FIGHTING	(58,044.94)	(63,475.00)	(13,628.93)	(75,900.00)	(62,271.07)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TOTAL REVENUE AMBULANCE						
1-25-00-840-00	AMBULANCE GRANT	60,165.00	60,165.00	0.00	0.00	0.00
*	TOTAL Total Revenue Ambulance	60,165.00	60,165.00	0.00	0.00	0.00
EXPENSES AMBULANCE						
2-25-00-200-00	AMBULANCE CONTRACT	122,555.55	126,570.00	31,971.00	31,971.00	0.00
*	TOTAL EXPENSES AMBULANCE	122,555.55	126,570.00	31,971.00	31,971.00	0.00
***P	NET COSTS AMBULANCE	(62,390.55)	(66,405.00)	(31,971.00)	(31,971.00)	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT						
1-21-00-845-00	PROVINCIAL FINES COLLECTED	21,027.44	25,000.00	22,518.00	20,000.00	(2,518.00)
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,745.00	3,500.00	4,030.00	3,500.00	(530.00)
1-26-00-530-00	MUNICIPAL STATUTE FINES	48,432.00	40,000.00	(125.00)	50,000.00	50,125.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	0.00	0.00	0.00	1,000.00	1,000.00
*	TOTAL REVENUE BYLAW ENFORCE	73,204.44	68,500.00	26,423.00	74,500.00	48,077.00
EXPENSES BYLAW ENFORCE						
2-26-00-111-00	WAGES - PEACE OFFICER	60,913.38	60,000.00	28,318.57	66,420.00	38,101.43
2-26-00-101-00	FRINGE BEN - PEACE OFFICER	11,983.77	13,000.00	6,137.66	14,200.00	8,062.34
2-66-00-110-00	BYLAW ASSISTANT FRINGE BENEFITS	150.32	0.00	0.00	0.00	0.00
2-26-00-200-00	BYLAW - ANIMAL SERVICES	20,073.22	14,000.00	70.73	500.00	429.27
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	724.05	2,000.00	0.00	1,000.00	1,000.00
2-26-00-511-00	ADVERTISING - ENFORCEMENT	160.70	1,000.00	0.00	0.00	0.00
2-26-00-512-00	SUPPLIES - ENFORCEMENT	9,491.50	8,000.00	2,151.90	5,000.00	2,848.10
2-26-00-513-00	PEACE OFFICER TRAINING	1,214.20	0.00	1,949.81	2,500.00	550.19
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	0.00	0.00	1,713.19	2,500.00	786.81
2-26-00-762-00	CONT TO CAPITAL BYLAW	25,754.19	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES BYLAW ENFORCE	130,465.33	98,000.00	40,341.86	92,120.00	51,778.14
***P	NET COSTS BYLAW ENFORCEMENT	(57,260.89)	(29,500.00)	(13,918.86)	(17,620.00)	(3,701.14)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE EQUIPMENT POOL						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	1,500.00	2,000.00	875.00	1,500.00	625.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	0.00	56,000.00	56,000.00
*	TOTAL REV EQUIPMENT POOL	57,500.00	58,000.00	875.00	57,500.00	56,625.00
EXP EQUIPMENT POOL						
2-31-00-100-00	FRINGE BEN. COMMON SERVICES	47,278.29	45,000.00	14,254.70	50,000.00	35,745.30
2-31-00-110-00	SALARY - SUPERINTENDENT	33,078.74	32,300.00	30,118.12	30,000.00	(118.12)
2-31-00-130-00	ENGINEERING SERVICES - WAGES	340.00	6,000.00	0.00	0.00	0.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	48,649.92	50,000.00	21,880.66	55,000.00	33,119.34
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	23,450.55	30,000.00	14,330.31	25,000.00	10,669.69
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	2,625.00	2,000.00	2,098.00	9,000.00	6,902.00
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	0.00	2,500.00	0.00	2,000.00	2,000.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,241.80	3,200.00	795.39	3,500.00	2,704.61
2-31-00-217-00	SHOP EXPENSE - FREIGHT	3,372.53	5,000.00	2,095.93	4,000.00	1,904.07
2-31-00-513-00	ENG. SERVICE - MATERIALS	203.80	500.00	1,081.00	2,500.00	1,419.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	25,909.42	35,000.00	7,706.64	30,000.00	22,293.36
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	58,419.07	50,000.00	12,205.74	60,000.00	47,794.26
2-31-00-518-00	EQUIPMENT INSURANCE	8,010.00	9,000.00	9,506.00	9,000.00	(506.00)
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	80,287.98	90,000.00	52,352.66	80,000.00	27,647.34
2-31-00-521-00	EQUIPMENT OIL & GAS	85,142.38	80,000.00	20,892.47	90,000.00	69,107.53
2-31-00-525-00	COMMON TRAINING	3,574.21	8,000.00	4,160.34	5,000.00	839.66
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,234.74	10,000.00	5,906.35	14,000.00	8,093.65
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	80,440.45	0.00	0.00	0.00	0.00
*	TOTAL EXP EQUIPMENT POOL	513,258.88	458,500.00	199,384.31	469,000.00	269,615.69
***P	NET CCSTS EQUIPMENT POOL	(455,758.88)	(400,500.00)	(198,509.31)	(411,500.00)	(212,990.69)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ROADS & STREETS						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	44,019.27	41,000.00	0.00	44,000.00	44,000.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	0.00	1,200.00	1,200.00	0.00
*	TOTAL REVENUE ROADS & STREETS	45,219.27	41,000.00	1,200.00	45,200.00	44,000.00
EXPENSE STREETS & ROADS						
2-32-00-100-00	FRINGE BEN. ROADS, STREETS	24,354.56	27,000.00	6,977.13	27,000.00	20,022.87
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	30,668.54	40,000.00	11,060.03	34,999.99	23,939.96
2-32-00-120-00	STREET CLEANING - WAGES	9,771.27	10,000.00	6,006.78	15,000.00	8,993.22
2-32-00-130-00	SNOW REMOVAL - WAGES	20,888.82	20,000.00	18,426.32	25,000.00	6,573.68
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	4,110.86	5,000.00	131.64	6,000.00	5,868.36
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	0.00	1,000.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	706.00	1,500.00	117.50	1,000.00	882.50
2-32-00-260-00	STREET LIGHTS	104,988.66	95,000.00	27,654.89	110,000.00	82,345.11
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	59,168.40	65,000.00	57,311.48	65,000.00	7,688.52
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	5,502.50	15,000.00	3,265.82	8,000.00	4,734.18
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	74,000.00	72,500.00	0.00	60,000.00	60,000.00
*	TOTAL EXPENSE STREETS & ROADS	334,159.61	352,000.00	130,951.59	351,999.99	221,048.40
***P	NET COSTS STREETS & ROADS	(288,940.34)	(311,000.00)	(129,751.59)	(306,799.99)	(177,048.40)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV AIRPORT SERVICES						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	7,000.00	2,300.00	3,000.00	700.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	2,000.00	1,000.00	0.00	2,000.00	2,000.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	500.00	0.00
*	TOTAL REV AIRPORT SERVICES	9,700.00	8,500.00	2,800.00	5,500.00	2,700.00
EXP AIRPORT SERVICES						
2-33-00-100-00	FRINGE BEN AIRPORT SERVICES	1,179.81	1,200.00	80.35	1,500.00	1,419.65
2-33-00-110-00	FIELD & HANGAR - WAGES	3,106.11	3,000.00	362.69	4,000.00	3,637.31
2-33-00-500-00	FIELD & HANGAR - MATERIALS	1,024.48	5,000.00	353.80	2,500.00	2,146.20
2-33-00-540-00	FIELD & HANGAR - UTILITIES	3,794.20	4,000.00	1,658.45	4,500.00	2,841.55
2-33-00-580-00	FIELD & HANGAR - INSURANCE	3,818.00	4,500.00	4,033.00	4,000.00	(33.00)
*	TOTAL EXP AIRPORT SERVICES	12,922.60	17,700.00	6,488.29	16,500.00	10,011.71
***P	NET COSTS AIRPORT SERVICES	(3,222.60)	(9,200.00)	(3,688.29)	(11,000.00)	(7,311.71)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV STORM SEWER & DRAIN						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.22	6,000.00	0.00	6,400.00	6,400.00
*	TOTAL REV STORM SEWER & DRAIN	6,426.22	6,000.00	0.00	6,400.00	6,400.00
EXP STORM SEWER & DRAIN						
2-37-00-100-00	FRINGE BENEFITS - DRAINAGE	4,292.18	3,000.00	446.81	5,000.00	4,553.19
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,072.28	5,000.00	453.44	3,000.00	2,546.56
2-37-00-130-00	DRAINAGE - WAGES	8,426.22	5,000.00	1,486.95	10,000.00	8,513.05
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	59,692.50	60,000.00	0.00	75,000.00	75,000.00
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	415.00	2,000.00	0.00	5,000.00	5,000.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	450.00	2,000.00	0.00	2,000.00	2,000.00
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	0.00	0.00	18,880.00	20,000.00	1,120.00
*	TOTAL EXP STORM SEWER & DRAIN	75,348.18	77,000.00	21,267.20	120,000.00	98,732.80
***P	NET COSTS STORM SEWER & DRAIN	(68,921.96)	(71,000.00)	(21,267.20)	(113,600.00)	(92,332.80)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE WATER SERVICES						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,507.02	6,000.00	2,116.33	5,000.00	2,883.67
1-41-00-410-00	SALE OF WATER RESIDENTIAL	713,686.09	763,600.00	170,557.57	606,000.00	435,442.43
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	96,361.86	242,000.00	145,638.14
1-41-00-590-00	OTHER REVENUE WATER	15,801.27	12,000.00	12,209.21	15,000.00	2,790.79
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,268.81	2,300.00	0.00	2,300.00	2,300.00
*	TOTAL REVENUE WATER SERVICES	737,263.19	783,900.00	281,244.97	870,300.00	589,055.03
EXPENSE WATER SERVICE						
2-41-00-100-00	WATER SUPPLY FRINGE BENEFITS	55,078.18	50,000.00	8,602.53	60,000.00	51,397.47
2-41-00-110-00	SALARY- SUPERINTENDENT	20,000.00	20,000.00	0.00	25,000.00	25,000.00
2-41-00-120-00	WAGES - OPERATOR	59,779.91	56,000.00	26,098.54	65,000.00	38,901.46
2-41-00-130-00	T & D WAGES	59,788.07	65,000.00	11,327.01	65,000.00	53,672.99
2-41-00-132-00	METER READINGS - WAGES	2,109.49	3,500.00	165.54	3,000.00	2,834.46
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	14,664.51	15,000.00	5,447.53	18,000.00	12,552.47
2-41-00-200-00	WATER COOP MEMBERSHIP	0.00	0.00	0.00	6,000.00	6,000.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	4,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	13,259.60	12,500.00	5,217.73	14,000.00	8,782.27
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,571.14	2,000.00	543.96	2,000.00	1,456.04
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	2,354.34	3,500.00	2,297.28	3,000.00	702.72
2-41-00-220-00	ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	4,615.95	20,000.00	745.00	5,000.00	4,255.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	14,726.71	10,000.00	6,713.54	15,000.00	8,286.46
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	6,147.31	30,000.00	8,838.54	10,000.00	1,161.46
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	19,151.61	25,000.00	1,150.72	30,000.00	28,849.28
2-41-00-514-00	PUMPING STATION MTCE - MAT	908.00	500.00	0.00	1,000.00	1,000.00
2-41-00-515-00	T & D - MATERIALS	55,732.30	40,000.00	3,440.75	45,000.00	41,559.25
2-41-00-516-00	ITRON CONTRACT (METERS)	0.00	0.00	1,410.00	1,500.00	90.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	7,177.43	15,000.00	809.90	10,000.00	9,190.10
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	20,067.98	15,000.00	1,586.13	20,000.00	18,413.87
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,603.71	24,000.00	8,333.31	22,000.00	13,666.69
2-41-00-539-00	AIRPORT SYSTEM POWER	5,726.93	6,000.00	1,869.74	6,500.00	4,630.26
2-41-00-540-00	POWER - TREATMENT PLANT	40,702.05	50,000.00	8,534.07	45,000.00	36,465.93
2-41-00-541-00	POWER - NEW BOOSTER STATION	381.80	1,000.00	64.61	500.00	435.39
2-41-00-542-00	PUMPING STATION - POWER	12,052.06	15,000.00	4,214.72	15,000.00	10,785.28
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	10,842.09	15,000.00	6,902.04	15,000.00	8,097.96
2-41-00-545-00	HEATING - NEW BOOSTER STATION	850.72	1,000.00	484.62	1,000.00	515.38
2-41-00-546-00	HEATING PUMPING STATION	1,471.77	1,500.00	793.78	1,700.00	906.22
2-41-00-547-00	AIRPORT SYSTEM HEATING	1,151.73	3,500.00	680.26	2,000.00	1,319.74



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,071.19	6,000.00	3,746.68	6,000.00	2,253.32
2-41-00-764-00	CONTRIBUTION TO RESERVES	65,000.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	128,403.85	128,404.00	0.00	80,350.00	80,350.00
2-41-00-832-00	WATER DEBENTURES INTEREST	22,693.28	14,125.00	0.00	208,600.00	208,600.00
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	0.00	20,250.00	20,250.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	7,000.00	7,000.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	0.00	6,800.00	6,800.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	0.00	10,000.00	10,000.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	0.00	8,960.00	8,960.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	0.00	1,300.00	1,300.00
2-41-00-966-00	WATER PLANT WATER TESTING	7,878.12	25,000.00	5,417.68	9,000.00	3,582.32
2-41-00-987-00	WATER BAD DEBTS W/OFF	0.00	1,000.00	1,042.98	500.00	(542.98)
*	TOTAL EXPENSE WATER SERVICE	736,571.83	733,839.00	126,479.19	869,960.00	743,480.81
****P	NET COSTS WATER SERVICES	691.36	50,061.00	154,765.78	340.00	(154,425.78)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SEWER SERVICES						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	268,331.75	260,000.00	98,095.92	265,000.00	166,904.08
1-42-00-990-00	NON GOVT CONTRIB SEWER	0.00	1,200.00	0.00	14,000.00	14,000.00
*	TOTAL REVENUE SEWER SERVICES	268,331.75	261,200.00	98,095.92	279,000.00	180,904.08
EXPENSES SEWER SERVICES						
2-42-00-100-00	SAN SEWER SERV ADMIN FRIN BEN	920.50	1,000.00	0.00	1,000.00	1,000.00
2-42-00-101-00	SEWER MTCE. - FRINGE BENEFITS	10,311.79	12,000.00	3,377.51	15,000.00	11,622.49
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	0.00	8,000.00	8,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	12,569.06	12,000.00	6,204.54	14,000.00	7,795.46
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	14,693.76	18,000.00	5,324.97	18,000.00	12,675.03
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	180.00	26,500.00	26,320.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	8,903.60	28,000.00	150.00	15,000.00	14,850.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	21,157.04	12,000.00	1,736.18	25,000.00	23,263.82
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	606.01	2,000.00	341.98	1,000.00	658.02
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	34,619.89	34,620.00	0.00	36,700.00	36,700.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	50,610.59	51,682.00	0.00	49,700.00	49,700.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	0.00	6,750.00	6,750.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	0.00	2,000.00	2,000.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	0.00	3,360.00	3,360.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	0.00	8,400.00	8,400.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	0.00	2,100.00	2,100.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,622.69	3,000.00	754.00	3,000.00	2,246.00
2-42-00-551-00	LIFT STATION - HEAT	854.10	1,500.00	733.89	1,500.00	766.11
2-42-00-552-00	SEWER LAGOON POWER	7,093.16	5,000.00	2,222.87	8,000.00	5,777.13
2-42-00-762-00	TRANSFER TO SEWER RESERVES	73,000.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES SEWER SERVICES	267,572.19	210,412.00	21,025.94	245,010.00	223,984.06
***P	NET COSTS SEWER SERVICES	759.56	50,788.00	77,059.98	33,990.00	(43,079.98)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE GARBAGE COLLECTION						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	293,215.74	287,500.00	111,851.85	335,000.00	223,148.15
*	TOTAL REVENUE GARBAGE	293,215.74	287,500.00	111,851.85	335,000.00	223,148.15
EXP GARBAGE COLLECTION						
2-43-00-101-00	GARBAGE COLLECTION-FRING BENFT	28,203.82	28,000.00	6,258.69	32,000.00	25,741.31
2-43-00-100-00	GARBAGE ADMIN - FRINGE BENEFIT	1,341.30	1,000.00	0.00	1,500.00	1,500.00
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	0.00	10,000.00	10,000.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	61,321.33	70,000.00	21,534.89	70,000.00	48,465.11
2-43-00-140-00	RECYCLING MTCE - WAGES	13,841.62	10,000.00	7,838.97	16,000.00	8,161.03
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	64,705.28	70,000.00	19,601.10	73,000.00	53,398.90
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	25,658.00	26,000.00	342.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	32,608.68	25,000.00	265.00	42,500.00	42,235.00
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	0.00	2,000.00	10,668.72	12,000.00	1,331.28
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	0.00	2,000.00	14,454.48	15,000.00	545.52
2-43-00-564-00	CONT TO RESERVES	18,000.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	0.00	2,800.00	2,800.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	0.00	32,480.00	32,480.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,300.00	1,300.00
*	TOTAL EXP GARBAGE COLLECTION	292,460.03	281,780.00	106,279.85	334,580.00	228,300.15
***P	NET COSTS GARBAGE COLLECTION	755.71	5,720.00	5,572.00	420.00	(5,152.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FCSS						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	86,923.00	79,891.00	41,984.00	85,975.00	43,991.00
1-51-00-100-01	SUBSIDY ASC	6,673.20	0.00	10,128.40	17,000.00	6,871.60
1-51-00-100-05	GRANTS - ASC	2,692.87	0.00	0.00	7,807.13	7,807.13
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	20,069.00	19,973.00	0.00	22,814.00	22,814.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,704.45	35,484.00	19,249.72	39,700.00	20,450.28
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	351.52	2,139.00	0.00	2,000.00	2,000.00
1-51-00-104-02	COMMUNITY CHOOSE WELL	5,000.00	0.00	0.00	0.00	0.00
1-51-00-105-00	FCSS - INTEREST EARNED	777.84	650.00	90.41	600.00	509.59
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	300.00	0.00	100.00	0.00	(100.00)
1-51-00-101-01	CALGARY HEALTH OP	24,136.00	24,136.00	6,033.92	24,136.00	18,102.08
1-51-00-102-01	OTHER FUNDING & FEES OP	1,050.00	264.00	565.00	500.00	(65.00)
1-51-00-104-01	FUNDING - DRUG COALITION OP	6,000.00	11,000.00	0.00	0.00	0.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	13,995.00	7,736.00	6,659.60	29,700.00	23,040.40
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	0.00	19,400.00	19,400.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,665.00	0.00	0.00	1,500.00	1,500.00
1-51-00-100-06	CFSA FUNDING RC	29,774.00	28,365.00	7,444.00	29,774.00	22,330.00
1-51-00-101-06	OTHER FUNDING & FEES RC	1,207.70	0.00	0.00	100.00	100.00
*	TOTAL REVENUE FCSS	240,319.58	209,638.00	92,255.05	281,006.13	188,751.08
EXPENSE FCSS GENERAL						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	50,482.25	45,500.00	21,769.30	53,230.00	31,460.70
2-51-00-102-00	EI EXPENSE	995.44	2,953.00	527.21	0.00	(527.21)
2-51-00-103-00	CPP EXPENSE	2,064.80	4,418.00	1,013.45	0.00	(1,013.45)
2-51-00-104-00	WCB EXPENSE	101.58	591.00	0.00	0.00	0.00
2-51-00-105-00	BENEFITS EXPENSE	3,050.02	2,804.00	844.70	10,150.00	9,305.30
2-51-00-106-00	LAPP CONTRIBUTIONS	3,591.87	3,359.00	1,934.70	0.00	(1,934.70)
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,182.29	600.00	1,166.23	1,000.00	(166.23)
2-51-00-108-00	ADVERTISING & PROMOTION	515.21	600.00	218.00	600.00	382.00
2-51-00-109-00	ACCOUNTING & LEGAL	142.50	2,600.00	0.00	0.00	0.00
2-51-00-111-00	MEMBERSHIPS	564.00	700.00	572.00	600.00	28.00
2-51-00-112-00	OFFICE EXPENSES	5,546.28	6,317.00	1,136.20	2,500.00	1,363.80
2-51-00-113-00	RENT EXPENSE	10,074.12	10,200.00	4,197.55	10,900.00	6,702.45
2-51-00-114-00	GENERAL & ADMIN EXPENSES	1,941.11	1,800.00	601.19	1,800.00	1,198.81
2-51-00-115-00	JANITORIAL EXPENSES	3,906.67	3,600.00	1,172.39	3,400.00	2,227.61
2-51-00-116-00	TELEPHONE & UTILITIES	5,894.54	6,000.00	2,011.35	6,000.00	3,988.65
2-51-00-117-00	TRAVEL & MEALS	3,096.56	2,000.00	237.30	3,000.00	2,762.70
2-51-00-118-00	INSURANCE EXPENSE	425.00	0.00	0.00	450.00	450.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-120-00	MISCELLANEOUS EXPENSE	220.00	0.00	35.00	0.00	(35.00)
2-51-00-122-00	ADMIN ALLOCATION - GENERAL	10,000.00	0.00	0.00	0.00	0.00
* TOTAL FCSS GENERAL		103,794.24	94,042.00	37,436.57	93,630.00	56,193.43
FCSS OUTREACH PROGRAM						
2-51-00-100-01	WAGES OP	28,568.97	35,000.00	14,332.50	40,040.00	25,707.50
2-51-00-100-11	EI EXPENSE - OP	0.00	0.00	347.10	0.00	(347.10)
2-51-00-100-21	CPP EXPENSE - OP	0.00	0.00	650.17	0.00	(650.17)
2-51-00-105-01	BENEFITS OP	563.27	500.00	1,350.80	4,805.00	3,454.20
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	302.86	400.00	321.50	500.00	178.50
2-51-00-108-01	ADVERTISING OP	738.98	500.00	245.50	800.00	554.50
2-51-00-116-01	CELL PHONE OP	338.34	360.00	101.56	360.00	258.44
2-51-00-117-01	TRAVEL & MEALS OP	1,713.43	1,500.00	1,122.89	1,500.00	377.11
2-51-00-120-01	SUPPLIES OP	2,725.41	600.00	755.58	2,000.00	1,244.42
2-51-00-123-01	DRUG COALITION EXPENSE	6,052.92	11,000.00	0.00	0.00	0.00
2-51-00-123-02	COMMUNITY CHOOSE WELL	5,047.99	0.00	0.00	0.00	0.00
* TOTAL FCSS OUTREACH PROGRAM		46,052.17	49,860.00	19,227.60	50,005.00	30,777.40
AFTER SCHOOL CARE EXPENSES						
2-51-00-100-02	WAGES ASC	34,533.88	23,582.00	23,445.25	36,847.99	13,402.74
2-51-00-100-12	EI EXPENSE - ASC	0.00	0.00	417.99	0.00	(417.99)
2-51-00-100-22	CPP EXPENSE - ASC	0.00	0.00	518.39	0.00	(518.39)
2-51-00-105-02	BENEFITS ASC	2,754.93	0.00	998.73	2,500.00	1,501.27
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	59.90	300.00	114.29	300.00	185.71
2-51-00-108-02	ADVERTISING ASC	522.95	200.00	52.50	300.00	247.50
2-51-00-116-02	CELL PHONE ASC	305.81	360.00	133.21	360.00	226.79
2-51-00-117-02	TRAVEL & MEALS ASC	369.86	0.00	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES ASC	3,306.72	800.00	752.19	1,200.00	447.81
2-51-00-120-10	GRANTS EXPENSE - ASC	2,692.87	0.00	5,452.27	7,807.13	2,354.86
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	160.95	0.00	(160.95)
2-51-00-124-02	LUTHERAN CHURCH ASC	3,150.00	1,500.00	2,250.00	3,600.00	1,350.00
2-51-00-125-02	NUTRITION/SNACKS ASC	1,366.86	1,100.00	1,330.95	1,000.00	(330.95)
* TOTAL AFTER SCHOOL CARE EXPEN		49,063.78	27,842.00	35,626.72	53,915.12	18,288.40
SUMMER FUN EXPENSES						
2-51-00-100-03	WAGES SF	0.00	0.00	0.00	27,720.00	27,720.00
2-51-00-108-03	ADVERTISING SF	0.00	0.00	0.00	300.00	300.00
2-51-00-120-03	SUPPLIES SF	800.00	0.00	0.00	4,316.00	4,316.00
* TOTAL SUMMER FUN EXPENSES		800.00	0.00	0.00	32,336.00	32,336.00
OTHER PROGRAM EXPENSES						



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-100-04	WAGES - OTHER	0.00	0.00	300.00	0.00	(300.00)
2-51-00-108-04	ADVERTISING - OTHER	1,358.80	650.00	131.25	1,000.00	868.75
2-51-00-120-04	SUPPLIES - OTHER	457.52	2,444.00	84.75	600.00	515.25
*	TOTAL OTHER PROGRAM EXPENSES	1,816.32	3,094.00	516.00	1,600.00	1,084.00
	PROGRAM GRANTS EXPENSE					
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	8,750.00	9,300.00	12,700.00	19,920.00	7,220.00
*	TOTAL PROGRAM GRANTS EXPENSE	8,750.00	9,300.00	12,700.00	19,920.00	7,220.00
	RESOURCE CENTRE EXPENSES					
2-51-00-100-06	WAGES RC	22,859.00	25,000.00	9,829.50	25,000.00	15,170.50
2-51-00-100-16	EI EXPENSE - RC	0.00	0.00	247.63	0.00	(247.63)
2-51-00-100-26	CPP EXPENSE - RC	0.00	0.00	152.26	0.00	(152.26)
2-51-00-105-06	BENEFITS RC	2,038.99	0.00	393.18	3,000.00	2,606.82
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	50.00	0.00	200.00	500.00	300.00
2-51-00-108-06	ADVERTISING RC	775.53	500.00	0.00	500.00	500.00
2-51-00-120-06	SUPPLIES RC	692.97	0.00	181.80	600.00	418.20
2-51-00-122-06	ADMIN ALLOCATION RC	(10.00)	0.00	0.00	0.00	0.00
*	TOTAL RESOURCE CENTRE EXPENSE	26,406.49	25,500.00	11,004.37	29,600.00	18,595.63
***P	NET COSTS FCSS	3,636.58	0.00	(24,256.21)	0.01	24,256.22



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES DAYCARE SERVICES						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	20,069.00	19,973.00	0.00	22,814.00	22,814.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	8,734.00	26,202.00	17,468.00
*	TOTAL EXP DAYCARE SERVICES	46,271.00	46,175.00	8,734.00	49,016.00	40,282.00
***P	NET COSTS DAYCARE SERVICES	(46,271.00)	(46,175.00)	(8,734.00)	(49,016.00)	(40,282.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE CEMETERY SERV						
1-56-00-410-00	CEMETERY FEES	13,446.43	15,000.00	9,175.00	14,000.00	4,825.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
*	TOTAL REVENUE CEMETERY SERV	14,446.43	16,000.00	10,175.00	15,000.00	4,825.00
EXPENSE CEMETERY SERV						
2-56-00-100-00	CEMETERIES FRINGE BENEFITS	5,299.73	3,000.00	631.76	6,000.00	5,368.24
2-56-00-110-00	CEMETERY WAGES	12,016.94	12,000.00	2,808.91	15,000.00	12,191.09
2-56-00-510-00	CEMETERY MATERIALS	4,290.29	2,000.00	0.00	4,500.00	4,500.00
*	TOTAL EXPENSE CEMETERY SERV	21,606.96	17,000.00	3,440.67	25,500.00	22,059.33
***P	NET COSTS CEMETERY SERVICES	(7,160.53)	(1,000.00)	6,734.33	(10,500.00)	(17,234.33)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PHYSICIAN RECRUITMENT						
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	0.00	0.00	0.00	30,000.00	30,000.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	0.00	0.00	0.00	20,000.00	20,000.00
1-57-00-102-00	TOWN OF STAVELY GRANT	0.00	0.00	(1,441.55)	2,500.00	3,941.55
1-57-00-103-00	TOWN OF GRANUM GRANT	0.00	0.00	1,424.74	2,000.00	575.26
1-57-00-104-00	RPAP GRANT	0.00	0.00	10,000.00	10,000.00	0.00
*	TOTAL REV PHYSICIAN RECRUITMEN	0.00	0.00	9,983.19	64,500.00	54,516.81
EXP PHYSICIAN RECRUITMENT						
2-57-00-110-00	HOUSING COSTS	0.00	0.00	23,406.05	36,000.00	12,593.95
2-57-00-120-00	CLINIC TAX RELIEF	0.00	0.00	0.00	11,000.00	11,000.00
2-57-00-130-00	DISCRETIONARY EXPENSES	0.00	0.00	0.00	17,500.00	17,500.00
*	TOTAL EXP PHYSICIAN RECRUITMEN	0.00	0.00	23,406.05	64,500.00	41,093.95
***P	NET COSTS PHYSICIAN RECRUIT	0.00	0.00	(13,422.86)	0.00	13,422.86



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES AG SERVICES						
2-62-00-100-00	PEST CONT ADMIN FRINGE BENEFIT	469.64	500.00	124.83	600.00	475.17
2-62-00-111-00	PEST CONTROL WAGES	665.80	1,500.00	509.40	1,200.00	690.60
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,014.74	0.00	46.80	1,500.00	1,453.20
2-62-00-200-00	WEED CONTROL FRINGE BENEFITS	217.50	0.00	11.81	800.00	788.19
2-62-00-514-00	PEST CONTROL CHEMICALS	701.65	1,500.00	0.00	1,000.00	1,000.00
2-62-00-515-00	PEST CONTROL CHEMICALS	4,205.33	1,500.00	0.00	4,500.00	4,500.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	1,000.00	0.00	0.00	0.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	1,000.00	0.00	1,000.00	1,000.00
*	TOTAL EXPENSES AG SERVICES	7,274.66	7,000.00	692.84	10,600.00	9,907.16
***P	NET COSTS AG SERVICES	(7,274.66)	(7,000.00)	(692.84)	(10,600.00)	(9,907.16)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PLANNING/DEVELOPMENT						
1-26-00-519-00	COMPLIANCE REQUESTS	0.00	0.00	82.50	0.00	(82.50)
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	9,794.53	15,000.00	10,279.90	10,000.00	(279.90)
1-26-00-521-00	PLANNING FEES MISC.	0.00	0.00	2,920.00	3,000.00	80.00
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	16,025.22	20,000.00	4,074.00	16,000.00	11,926.00
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	0.00	0.00	28.00	500.00	472.00
1-66-00-840-00	MUNICIPAL PLANNING FEES	0.00	0.00	0.00	1,000.00	1,000.00
*	TOTAL REV PLANNING/DEVELOPMENT	25,819.75	35,000.00	17,384.40	30,500.00	13,115.60
EXP PLANNING/DEVELOPMENT						
2-26-00-110-00	WAGES - DEVELOPMENT	47,661.32	47,500.00	22,777.53	56,750.00	33,972.47
2-26-00-100-00	FRINGE BEN - DEVELOPMENT	10,177.38	11,500.00	5,078.00	11,500.00	6,422.00
2-66-00-100-00	ASSISTANT WAGE	8,016.69	8,000.00	6,519.66	17,000.00	10,480.34
2-66-00-111-00	DEVELOPMENT ASSISTANT FRINGE BENE	627.68	400.00	690.10	1,100.00	409.90
2-66-00-200-00	PROFESSIONAL SERVICES	11,494.36	16,000.00	0.00	13,000.00	13,000.00
2-66-00-201-00	DEVELOPMENT - LEGAL	6,282.51	9,800.00	0.00	7,000.00	7,000.00
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	3,800.00	0.00	0.00	0.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	775.27	0.00	234.46	1,000.00	765.54
2-66-00-204-00	DEVELOPMENT - ADVERTISING	988.34	2,500.00	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	1,301.06	2,100.00	0.00	1,500.00	1,500.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	(1,000.00)	10,000.00	1,099.70	5,000.00	3,900.30
2-66-00-215-00	S&DAB EXPENSES	0.00	0.00	727.41	2,000.00	1,272.59
2-12-00-998-00	PLANNING FUND	33,898.00	50,000.00	23,272.00	40,000.00	16,728.00
*	TOTAL EXP PLANNING/DEVELOPMENT	120,222.61	161,600.00	60,398.86	155,850.00	95,451.14
***P	NET COSTS PLANNING/DEVELOPMENT	(94,402.86)	(126,600.00)	(43,014.46)	(125,350.00)	(82,335.54)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE RECREATION						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	15,000.00	0.00	25,000.00	25,000.00
*	TOTAL REVENUE RECREATION	25,000.00	15,000.00	0.00	25,000.00	25,000.00
EXPENSES RECREATION						
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	0.00	0.00	0.00	36,080.56	36,080.56
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
*	TOTAL EXPENSES RECREATION	50,000.00	50,000.00	50,000.00	86,080.56	36,080.56
***P	NET COSTS RECREATION	(25,000.00)	(35,000.00)	(50,000.00)	(61,080.56)	(11,080.56)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ARENA						
1-72-00-418-00	VENDING MACHINES	56.21	0.00	26.19	0.00	(26.19)
1-72-00-562-00	MINOR HOCKEY RENTALS	27,552.99	24,000.00	19,390.80	27,000.00	7,609.20
1-72-00-564-00	FIGURE SKATING RENTALS	17,604.42	17,000.00	11,587.58	17,000.00	5,412.42
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	0.00	1,200.00	1,200.00
1-72-00-566-00	ADULT & ZONE "AA"	13,197.79	12,000.00	7,541.33	13,000.00	5,458.67
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	500.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,900.00	1,500.00	550.00	1,500.00	950.00
1-72-00-570-00	OTHER RENTALS	11,340.71	5,000.00	4,993.25	10,000.00	5,006.75
*	TOTAL REVENUE ARENA	73,852.12	62,800.00	44,089.15	70,700.00	26,610.85
EXPENSES ARENA						
2-72-00-104-00	FRINGE BENEFITS ARENA	25,392.54	19,000.00	6,943.48	28,000.00	21,056.52
2-72-00-140-00	ARENA OPERATION WAGES	65,364.76	62,000.00	31,026.88	67,000.00	35,973.12
2-72-00-216-00	ARENA TELEPHONE	1,712.98	1,900.00	592.00	1,900.00	1,308.00
2-72-00-530-00	ARENA MATERIALS	15,672.44	30,000.00	5,726.42	20,000.00	14,273.58
2-72-00-560-00	ARENA UTILITIES	53,271.37	60,000.00	31,223.70	60,000.00	28,776.30
2-72-00-762-00	ARENA CONT TO CAPITAL	12,334.45	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES ARENA	173,748.54	172,900.00	75,512.48	176,900.00	101,387.52
***P	NET COSTS ARENA	(99,896.42)	(110,100.00)	(31,423.33)	(106,200.00)	(74,776.67)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE PARKS						
1-72-00-572-00	PARK CAMPING FEES	50,421.90	50,000.00	2,360.71	50,000.00	47,639.29
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	40,000.00	0.00	40,000.00	40,000.00
*	TOTAL REVENUE PARKS	50,421.90	90,000.00	2,360.71	90,000.00	87,639.29
EXPENSES PARKS						
2-72-00-105-00	FRINGE BENEFITS PARKS	29,903.84	19,000.00	5,395.24	32,000.00	26,604.76
2-72-00-151-00	PARKS OPERATION WAGES	67,116.02	60,000.00	19,151.18	73,000.00	53,848.82
2-72-00-535-00	PARKS MATERIALS	14,917.90	25,000.00	3,467.29	20,000.00	16,532.71
2-72-00-537-00	PARK DEV MATERIAL	41,779.79	120,000.00	0.00	40,000.00	40,000.00
2-72-00-570-00	PARKS UTILITIES	11,236.26	13,000.00	2,351.67	18,000.00	15,648.33
2-72-00-761-00	PARKS CONT TO CAPITAL	65,078.02	0.00	0.00	20,000.00	20,000.00
*	TOTAL EXPENSES PARKS	230,031.83	237,000.00	30,365.38	203,000.00	172,634.62
***P	NET COSTS PARKS	(179,609.93)	(147,000.00)	(28,004.67)	(113,000.00)	(84,995.33)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SWIM POOL						
1-72-00-410-00	SWIMMING LESSONS	34,184.87	36,000.00	12,471.53	34,999.99	22,528.46
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,658.24	46,000.00	22,755.11	47,000.00	24,244.89
1-72-00-560-00	SWIM POOL RENTAL	9,630.62	5,000.00	2,531.95	9,000.00	6,468.05
*	TOTAL REVENUE SWIM POOL	91,473.73	87,000.00	37,758.59	90,999.99	53,241.40
EXPENSES SWIM POOL						
2-72-00-102-00	FRINGE BENEFITS SWIM POOL	20,100.30	42,000.00	7,733.97	25,000.00	17,266.03
2-72-00-130-00	SWIM POOL LIFE GUARDS	150,219.83	160,000.00	61,891.65	170,000.00	108,108.35
2-72-00-132-00	DAY CAMP WORKERS	11,027.55	0.00	0.00	0.00	0.00
2-72-00-133-00	DAYCAMP WORKERS FRINGE BENEFITS	1,164.91	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	725.25	4,000.00	928.78	4,000.00	3,071.22
2-72-00-215-00	SWIM POOL TELEPHONE	2,624.28	2,600.00	863.77	2,800.00	1,936.23
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	19,398.61	17,000.00	3,483.69	20,000.00	16,516.31
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	6,009.07	12,000.00	2,130.30	8,000.00	5,869.70
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	(1,941.32)	0.00	1,941.32
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	16,948.20	16,949.00	18,452.35	18,500.00	47.65
2-72-00-834-00	SWIM POOL DEBENTURE INT	10,684.38	11,281.00	9,776.47	9,800.00	23.53
*	TOTAL EXPENSES SWIM POOL	238,902.38	265,830.00	103,319.66	258,100.00	154,780.34
***P	NET COSTS SWIM POOL	(147,428.65)	(178,830.00)	(65,561.07)	(167,100.01)	(101,538.94)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
MUSEUM REVENUE						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	0.00	1,000.00	1,000.00
1-74-00-840-00	MUSEUM PROV GRANT	9,280.00	7,500.00	17,630.00	17,630.00	0.00
1-74-00-410-00	MUSEUM	5,989.45	5,000.00	356.50	6,000.00	5,643.50
*	TOTAL MUSEUM REVENUE	16,269.45	13,500.00	17,986.50	24,630.00	6,643.50
EXPENSES MUSEUM						
2-74-00-100-00	MUSEUM FRINGE BENEFITS	1,995.05	1,200.00	1,174.94	2,500.00	1,325.06
2-74-00-101-00	TOURIST INFO CENTRE-FRINGE BEN	1,831.11	1,000.00	77.15	2,000.00	1,922.85
2-74-00-120-00	MUSEUM WAGES	16,396.91	18,200.00	6,479.79	27,000.00	20,520.21
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	16,521.54	17,500.00	775.51	18,000.00	17,224.49
2-74-00-510-00	MUSEUM MATERIALS	5,554.94	4,000.00	584.10	14,000.00	13,415.90
2-74-00-542-00	MUSEUM UTILITIES	7,151.28	9,000.00	3,382.68	7,500.00	4,117.32
2-74-00-543-00	MUSEUM EXPANSION UTILITIES	0.00	0.00	4,781.58	7,500.00	2,718.42
2-74-00-762-00	CONT TO CAP MUSEUM SITE	17,450.23	21,000.00	0.00	0.00	0.00
*	TOTAL EXPENSES MUSEUM	66,901.06	71,900.00	17,255.75	78,500.00	61,244.25
***P	NET COSTS MUSEUM	(50,631.61)	(58,400.00)	730.75	(53,870.00)	(54,600.75)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES LIBRARY						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,280.76	8,000.00	1,943.24	7,000.00	5,056.76
2-74-00-540-00	LIBRARY UTILITIES	14,489.36	15,000.00	5,513.09	16,000.00	10,486.91
2-74-00-998-00	CHINOOK ARCH LIBRARY	16,217.45	15,800.00	9,416.50	16,500.00	7,083.50
2-74-00-770-00	LIBRARY GRANT	97,900.00	97,900.00	90,000.00	101,900.00	11,900.00
*	TOTAL EXPENSES LIBRARY	134,887.57	136,700.00	106,872.83	141,400.00	34,527.17
***P	NET COSTS LIBRARY	(134,887.57)	(136,700.00)	(106,872.83)	(141,400.00)	(34,527.17)
****	YEAR TO DATE (SURPLUS)/DEFICIT	(3,552.75)	0.00	995,498.49	0.00	(995,498.49)

INFORMATION ITEMS

SUPPORTING | CONNECTING | EVOLVING



CERTIFICATE OF APPRECIATION

*This certificate recognizes and commends your efforts and contributions
in the preparation, planning and/or participation in the events held during the*

*National Victims of Crime Awareness Week
of April 26 to May 2, 2009*

Ranchlands Victim Services Society

Lucy P. Walde
Signature

May 7, 2009
Date



Government
of Canada

Gouvernement
du Canada

Canada

FCSS Board Meeting Minutes from March 18, 2009 Town office at 7 PM

Present: Shirley Isaacson, Connie Quayle, Danielle Slettede, Tara Bishoff, Debbie Goeseels

Regrets: Earl Hemmaway

Shirley called the meeting to order at approximately 7:05 PM.

1. Tara moved approval of the agenda, **Motion 0301:09** with the addition of summer rental requested by the Lutheran Church. Carried.
2. Approval of minutes from the last board meeting of February 18, 2009 was moved by Connie, **Motion 0302:09**. Carried.
3. Financial reports were reviewed and discussed:
 - 3.1 2009 Budget with included Creating Spaces deferred income and budgeted expense. Our previous 2009 budget did not show the deferred income from the Creating Spaces grant and needed to be changed.
 - 3.2 Financial report, Feb. 09, with comparison to budget from Town.
 - 3.3 Excel spreadsheet comparison to budget to end Feb. 09.

Motion 0303:09 was made by Connie to accept the financial reports as submitted. Carried

4. Debbie reviewed the correspondence folder - no motions resulted.
5. Staff reports were reviewed and Tara made a motion to accept staff reports as presented from the Resource Centre, Director, Outreach Program, **Motion 0304:09** carried.
6. There were no sub-committee reports however Debbie will call meetings with each committee to update the P & P manual over the next few months. Members on each committee: Policy & Procedure - Connie, Danielle; Finance - Shirley, Tara; Personnel - Earl, Shirley, Allison
7. Old Business: None
8. New Business:

Minutes from the FCSS Board Meeting of March 18, 2009

Approved:

Chair

Director

- 8.1 From correspondence or staff reports: Drop Zone fees: direction needed on arrears. Debbie was directed to send a registered mail letter advising the seriousness of the arrears and that the parents need to contact our office for assistance with a solution for paying the fees or further action may be taken. Focus will be more on working together than threatening, however, the message must be sent that fees will have to be paid.
 - 8.2 The Lutheran Church requested \$2000.00 for rent for the Summer Fun Program. We currently pay \$450.00 per month. After some discussion it was decided we counter offer \$1200.00 for the summer and go up to \$1500.00 if needed.
9. Other Business: Shirley advised that she had spoken with Allison McKee. Regretfully, Allison is just too busy with other commitments just now and advised Shirley that she needs to resign her position. Shirley requested Allison drop off a written resignation. We need to recruit another community at large member to sit on the board. Everyone will try to come back to the next meeting with suggestions for new a new member.
10. Tara moved to adjourn **Motion 0305:09. The next meeting will be April 22/09 at 7 PM.**

Minutes from the FCSS Board Meeting of March 18, 2009

Approved:

Chair

Director

Minutes from the FCSS Board Meeting

April 22nd, 2009 Town office at 7 PM

Present: Earl Hemmaway, Shirley Isaacson, Connie Quayle, Tara Bishoff, Danielle Slettede

Regrets:

1. Approval of the agenda, with the addition of 8.5, (Lutheran Church response to Summer Fun rent) under new business, and a correction to 8.1 to "Approval to bring Power of Choice and the PABA Program", was moved by Earl, **Motion 0401:09**, carried.
2. Minutes from the last board meeting of March 18, 2009 were moved for approval by Tara, **Motion 0402:09**, carried.
3. Financial reports were discussed and approval for the following reports was moved by Connie, **Motion 0403:09**, :
 - 3.1 2009 Financial report; March 09, with comparison to budget from Town.
 - 3.2 Excel spreadsheet comparison to budget to end March 09.Carried.
4. Correspondence folder was reviewed for information.
5. Staff reports were reviewed and discussed for the following:
 - Resource Centre
 - Director: Regarding finding an assistant coordinator for the Drop Zone Program; all agreed that someone must be found full time for summer. Rhonda needs to have an assistant soon and we need another adult with Level 1 to ensure licensing is met. It was decided we will advertise for a Summer Fun coordinator right away. In June we will advertise for the shared TA/ assistant coordinator position and hope we can find a person willing to work in the school and with us. The school partnership is important and will become more important once we get the modular units. A committee was struck to help guide the program; Tara and Shirley will offer support to Debbie for this program.
 - Outreach Program - monthly and PABA

Approved: _____

Board Chair

Director

Danielle moved to accept all staff reports for April as presented, **Motion 0404.09**, carried.

6. Sub-committees - no reports however meetings of each sub-committee were scheduled:

Policy & Procedure - Connie, Danielle; May 7th - 7:30 PM review P&P

Finance - Shirley, Tara; May 5th/09 at 11 AM to review annual report and policy

Personnel - Earl, Shirley; May 26 - 11 AM review P & P

7. Old Business:

7.1 Update on Drop Zone arrears: One parent called and has sent a letter back with a commitment to repay \$50.00 per month along with an initial payment of \$80.00. The other parent says subsidy has been approved and she will work to repay the arrears as she can. No further action needs to be taken as long as parents are working with us.

7.2 Recruitment of a new Community member for the board. No one had identified a new member. We will wait until September to advertise.

8. New Business:

8.1 Motions arising from correspondence or staff reports:

Continues...Page 2

Approved: _____

Board Chair

Director

Minutes of April 22/09 ...continued

8.1.1: Approval to bring in the Power of Choice program was discussed. Although it's expensive several agencies have requested it be brought to Claresholm and Debbie would like to try it. It's been successful in Okotoks and Vulcan. We can cancel if no one registers without penalty. Danielle moved to approve paying the cost of \$2700.00 to hire Bill Law, the facilitator, if enough interest in the program is indicated, **Motion 0405:09, carried.** We will charge of \$50.00 per participant and have a subsidy available if needed.

8.1.2: The PABA program was approved; **Motion 0406:09** was made by Tara to pay approximately \$700.00 to bring the program to Claresholm. Debbie and Brenda will make the decision on how much to charge participants.

8.1.3: Quotes for painting the office were discussed. John Vandenberg and Dale Waddell both quoted. Connie moved to hire Dale Waddell to paint the office - per quote of \$1050.00 plus GST; **Motion 0407:09, carried.**

8.2 Drop Zone Parental agreement may need review. Board did not think the wording was a problem however, it was suggested that instead of having parents initial each section to just have the parent's sign the waiver once for all sections as in the past. New committee can also review and recommend.

8.3 Drop Zone - Wages review for Drop Zone staff including student staff for summer fun was discussed and board agreed with the recommendations outlined by Director. Increases and pay ranges (per attached sheet), include increasing Rhonda Currie to \$16.00 per hour May 1st/09 and increasing Nicole Heward to \$14.00 per hour effective June 1/09 and Sherry Levesque to \$14.00 per hour effective July 1/09, moved for approval by Earl, **Motion: 0408:09, Carried.**

8.4 Danielle moved we provide a donation to the Chamber Downtown Clean-up project in the amount of \$100.00; **Motion 0409:09, carried.**

Approved: _____

Board Chair

Director

8.5 The Lutheran Church responded to our counter offer regarding rental of space for the summer; they are firm in wanting \$1000.00 per month for July and August/09. Although we are not happy there is no other space we could hold a licensed Summer Fun program so we haven't got much choice but to pay. Connie moved to pay the Lutheran Church \$2000.00 in rent for the summer, **Motion 0410:09**, carried.

9. Other Business: Danielle reported on her attendance at the Healthy Communities Coalition.

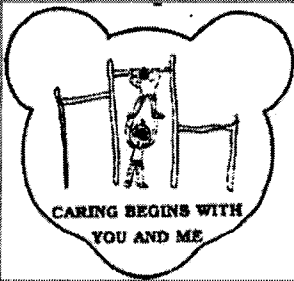
10. The meeting was adjourned; **Motion 0411:09**, made by Tara was carried, at approximately 8:30.

Next meeting: May 20/09 at 7 PM

Approved: _____

Board Chair

Director



Principal's Update

Claresholm Elementary School

Monday, May 11



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsl.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, May 11	
Tuesday, May 12	Hot Dog Day Gr. 3 PAT—LA Part A
Wednesday, May 13	
Thursday, May 14	Pizza Day Gr. 3 PAT— Math Part A Cardston High School Band— 1:00 pm
Friday, May 15	Staff Planning Day—no students

Claresholm Elementary School

Box 728
Claresholm, AB
T0L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s_ces@lrsl.ab.ca
www.lrsl.ab.ca/schools/ces



On Wednesday, the Cardston High School band will be making an appearance at our school at 1:00 pm

School Council Meeting Tuesday, May 19—6:30 pm

Our next CES council meeting will be happening on Tuesday, May 19 at 6:30 pm at Claresholm Elementary School. The agenda will include:

- Review of CES Survey results
- Budget overview for 2009-2010
- Carnival update
- Proposed Operational Principles for K-7 Council
- Overview of the remaining school year

An agenda package for the meeting will be distributed by email and available at the school this week. Hope to see you there!

Beginning next week, all students in Kindergarten to grade four will begin GRADE testing. This annual assessment focuses upon student literacy skills and is used by teachers to determine student progress, as well as plan for students in the upcoming year. Information from the testing will be made available to parents in June. For more information about the testing, visiting the Growing Readers section of the school website or pick up a brochure at the school.

Looking Ahead...



- May 18 Victoria Day
- May 19-28 GRADE testing (school-wide)
- May 19 School Council Meeting—6:30 pm
- May 29 School Assembly



Provincial Achievement Testing Grade Three

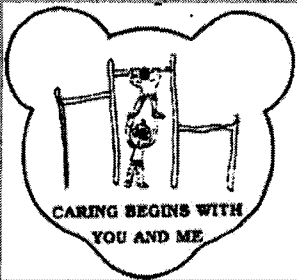


This week, grade three students across the province will begin writing Provincial Achievement Tests in Language Arts and Mathematics. These tests, administered in grades 3, 6 and 9, involve testing of all students across the province, with the information received used by schools, school divisions and the province to measure the achievement of students and help schools to identify areas of instruction that need to be targeted in the future.

This week, grade three students will complete LA part A, which involves writing a story based on a picture prompt, and Math part A, which involves timed number facts in addition, subtraction and multiplication.

Part B for both Math and LA are completed in June.

Good luck to our grade three students!



Principal's Update

Claresholm Elementary School

Tuesday, May 19



Principal

Mr. K. Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at Claresholm Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsd.ab.ca or phone the school at (403) 625-3371.

Week at a Glance

Monday, May 18	Victoria Day No School
Tuesday, May 19	Hot Dog Day School Council Meeting--6:30 pm
Wednesday, May 20	
Thursday, May 21	Pizza Day
Friday, May 22	

Claresholm Elementary School

Box 728
Claresholm, AB
T6L 0T0
Phone: (403) 625-3371
Fax: (403) 625-4920
s.ces@lrsd.ab.ca
www.lrsd.ab.ca/schools/ces



Swimming Volunteers

In order to ensure safety for all students at the pool during class swim times in May and June, we are looking for swimming volunteers. A note will be sent home early this week requesting volunteers—our goal is to have a minimum of two adults in the water for all swim times. If interested, please add your name and return the note to the school.



Transportation Review

At the last LRSD Board meeting, an action plan was developed based on the recommendations received from an independent review of the division's transportation system done earlier in the year. Two particular actions are of note for CES families:

1. Bussing of Granum area students

For 2009-2010 and 2010-2011, students who reside in the Granum area and wish to attend Claresholm schools may purchase an annual LRSD bus pass at a cost of \$15/month (\$150 annually) for a single child or \$25/month (\$250 annually) for a family. Beginning in September 2001, "school of choice" students must apply for bus services (Board Policy 17—School Attendance Areas), meet the bus at a scheduled stop and purchase an annual LRSD bus pass.

2. Bussing of In-Town Students

For 2009-2010, all students residing within 2.4 km of a school (all Claresholm town families) must purchase an annual LRSD bus pass at the fees stated above. Beginning in September 2010, LRSD will no longer provide in-town bussing.



A complete copy of the Transportation Review Action Plan is available at the school, on the LRSD website and will be emailed to families. Further information will be provided to schools in the June and we will continue to share information with CES families.

Looking Ahead...



- May 19-28 GRADE testing (school-wide)
- May 29 School Assembly
- June 1 June Newsletter home
- June 5 Staff Planning Day



Beginning this week, all students in Kindergarten to grade four will begin GRADE testing. This annual assessment focuses upon student literacy skills and is used by teachers to determine student progress, as well as plan for students in the upcoming year. Information from the testing will be made available to parents in June. For more information about the testing, visiting the Growing Readers section of the school website or pick up a brochure at the school.

LRSD Satisfaction Surveys indicate positive results for CES! To access a copy of the results, visit the school website or the front entrance of the school.

The School Board have accepted the name "West Meadow Elementary" for the consolidated K-6 school. Following a month feedback period, the name will be approved in June.

Fire Services Liability Issues

Prepared for the M.D. of Willow Creek

May 2009

Derek J. King




B R O W N L E E

L L P
B a r r i s t e r s & S o l i c i t o r s

Fire Services Liability Issues


Prepared for the M.D. of Willow Creek
May 2009
Derek J. King



B R O W N L E E
L L P
ATTORNEYS & SERRITORS

1

off the mark by Mark Parisi www.offthemark.com




B R O W N L E E
L L P
ATTORNEYS & SERRITORS

2

**Negligence in context of
Emergency Services**

➤ Most aspects of emergency response, whether Fire Fighters, EMS, can give rise to liability, if services performed outside of acceptable norms.




B R O W N L E E
L L P
ATTORNEYS & SERRITORS

3

Quick Review of Law of Negligence

C. Actual Harm

1. Person must have suffered actual harm or actual losses
2. Apportionment: can be contribution by other wrongdoers, or by injured party himself




B R O W N L E E
L L P
ATTORNEYS & S O L I C I T O R S

7

Quick Review of Law of Negligence

D. Causation

1. Must demonstrate, on balance of probabilities, that harm suffered was actually caused by negligent act of Emerg. Responders.
2. Onus is on the person alleging the harm suffered.




B R O W N L E E
L L P
ATTORNEYS & S O L I C I T O R S

8

Quick Review of Law of Negligence


E. Foreseeability of Harm

1. Even if duty of care shown, standard of care breached, and harm caused by act of Emerg Responder, no liability if harm not reasonably foreseeable.




B R O W N L E E
L L P
ATTORNEYS & S O L I C I T O R S

9




The Cases

- Will Discuss:
 - Safe Operation of Emergency Vehicles
 - Response Times and Dispatch Issues
 - Volunteer Standards
 - Criminal Code Provisions relating to Health and Safety
 - Alcohol Consumption at the Fire Hall




B R O W N L E E
L L P
LAWYERS & ACCOUNTANTS

13




Safe Operation of Emergency Vehicles

- **Sauer v. Ahlsten**, (2003 Alberta Court of QB):
 - Ahlsten driving Fire Truck, responding to Emergency
 - Siren and Light activated
 - Required to cross intersection against Red Light




B R O W N L E E
L L P
LAWYERS & ACCOUNTANTS

14



Safe Operation of Emergency Vehicles

- **Sauer v. Ahlsten**
 - Ahlsten stated he slowed to 15 Km/h, made eye contact with drivers that stopped, but did not see Plaintiff until too late
 - Plaintiff proceeded through intersection on green light; struck fire truck –claimed did not hear siren, or see lights. Stated that snow bank obstructed view and that siren was faulty




B R O W N L E E
L L P
LAWYERS & ACCOUNTANTS

15

Safe Operation of Emergency Vehicles

➤ ***Easton v. Allaby.***

- Defendant was in third lane of crossing traffic. Vehicles in first two lanes stopped for officer's vehicle.
- Defendant did not see or hear sirens, entered on green light and struck cruiser



B R O W N L E E
L L P
L E G A L C O U N S E L L E R S

19

Safe Operation of Emergency Vehicles

➤ **Court:**

- Found both drivers liable, but Officer carried most of the blame (70%)
- Officer was aware of third lane, should have reasonably anticipated presence of vehicles; failed to keep proper look out.
- Defendant also responsible; not reasonable that he did not hear siren or see lights.



B R O W N L E E
L L P
L E G A L C O U N S E L L E R S

20

Safe Operation of Emergency Vehicles

➤ ***Erikson v. Breton*** (2000 Alberta Court of Appeal)

- Fatal Accident on Deerfoot Trail, Calgary
- Collision between parked Fire Truck and northbound vehicle (at 90 Km/h)
- Responding to accident in Southbound lane on bridge.


B R O W N L E E
L L P
L E G A L C O U N S E L L E R S

21

Safe Operation of Emergency Vehicles

➤ Court:

- Traffic Safety Act does not give licence to operate emergency vehicles in any manner Responders see fit
- Operation of vehicle must be reasonable and safe in the circumstances of the emergency (nature of emergency *and* conditions of road, weather, traffic, etc)

B
B R O W N L E E
L L P
W A S H I N G T O N & C O N N E C T I C U T

25

Emergency Response Times

- *Bayus v. Coquitlam*
 - FD owes duty to care to carry out response in a reasonable manner
 - Includes responding in reasonable time
 - FD's maps incomplete, inaccurate

B
B R O W N L E E
L L P
W A S H I N G T O N & C O N N E C T I C U T

26

Emergency Response Times


- Maps had been allowed to become out of date
- FD took 10 minutes to respond after alarm; had trouble locating residence
- Plaintiff alleged:
 - Personnel inadequately trained – i.e. proper knowledge of outlining areas of service zone

B
B R O W N L E E
L L P
W A S H I N G T O N & C O N N E C T I C U T

27

Emergency Response Times

- Court found that evidence established that FD's response time was unreasonable (4-5 minutes too long)
- Found that this was caused by lack of geographical knowledge of personnel
- Also caused by inaccurate maps




B R O W N L E E
L L P
L A W Y E R S

31

Emergency Response Time

- Held City (vicarious liability for FD) liable
- 15% contributory negligence




B R O W N L E E
L L P
L A W Y E R S

32

Dispatch Issues

- *Promutel Vaudreuil v. Regie Intercommunale de Police de la Seigneurie*
- Recent Quebec decision released March 2009




B R O W N L E E
L L P
L A W Y E R S

33

Dispatch/Response Times

- Dispatch/Response time issues can lead to liability:
- Ensure maps are up to date (*Bayus*)
- Ensure firefighters/responders are well-versed in the geography of their jurisdiction to optimize response time (*Bayus*)
- Ensure policies are in place for unexpected situations (ie. if the computer system crashes)
- Ensure dispatchers are well-trained in these policies (*Promutuel Vaudreuil* and *Bayus*)




B R O W N L E E
L L P
W A S H I N G T O N D C

37

Volunteers

- Leading Alberta case is still *Killip's Television Service v. Stony Plain (2000)*
 - FD and personnel must act reasonably (and in good faith) and;
 - *"The volunteer Fire Department must perform in a manner which is reasonable for a volunteer Fire Department in like circumstances and with like resources"*




B R O W N L E E
L L P
W A S H I N G T O N D C

38


Volunteers

- *"Reasonable volunteer fire department may make mistakes so long as no one mistake or accumulation of them is a substantial departure from basic principles of firefighting, or if it is substantial departure, judgments an actions are reasonable in all circumstances"*




B R O W N L E E
L L P
W A S H I N G T O N D C

39




Volunteers

- Fire lasted several days
- No fire hydrants in area
- Most farm buildings, silos and most of the crops lost (~\$900,000.00 in damages)
- Owners alleged FD negligent




B R O W N L E E
L L P
ATTORNEYS & ACCOUNTANTS

43




Volunteers

- FD late in arriving (10 minute response time, volunteer service)
- Fire Chief failed to conduct proper assessment (size-up) of scene upon arrival
- Resulted in placement of equipment in wrong positions, prevented halting advancement of fire




B R O W N L E E
L L P
ATTORNEYS & ACCOUNTANTS

44




Volunteers

- Lack of size up (determined to be a required standard of fire fighting) resulted inaccurate assessment of the fire
- Alleged that FD failed to consider water supply issues and to have plan to maintain supply




B R O W N L E E
L L P
ATTORNEYS & ACCOUNTANTS

45




Volunteers

- Chief's approach did not depart from that which may have been adopted by a reasonable fire department in like circumstances and with like resources
- It is worth noting that Court was particularly careful to point out that the response of the FD cannot be assessed from the basis of hindsight; a "retrospective armchair point of view"



B R O W N L E E
L L P
W A S H I N G T O N D C


49



Health and Safety


Criminal Prosecution of Supervisors and Managers

- Recent *Criminal Code* Amendments
- Strengthen ability to prosecute individuals acting in supervisory capacity in a work environment
- For criminal negligence



B R O W N L E E
L L P
W A S H I N G T O N D C


50



Health and Safety

- Section 217.1 Criminal Code

Every one who undertakes, or has the authority, to direct how another person does work or performs a task is under a legal duty to take reasonable steps to prevent bodily harm to that person, or any other person, arising from that work or task
- Combines with Criminal Negligence provisions to impose legal duty on supervisors and corporate representatives to take reasonable steps to avoid harm




B R O W N L E E
L L P
W A S H I N G T O N D C

51

Alcohol Consumption

- A host providing alcohol may be liable for the actions of an intoxicated individual to whom the host has provided alcohol.
- Does this extend to a fire department serving alcohol?




B R O W N L E E
L L P
W A S H I N G T O N & B I T T O R I A

55

Alcohol Consumption

- Courts have extended a host's liability beyond commercial establishments to include employers and hosts.




B R O W N L E E
L L P
W A S H I N G T O N & B I T T O R I A

56

Alcohol Consumption

- ***Jacobsen v. Nike Canada Ltd. (BCSC, 1996)***
 - Employer provided alcohol to employees
 - Mr. Jacobsen drank too much at work and attempted to drive home
 - Car accident en-route left Jacobsen critically injured and a quadriplegic
 - Jacobsen claimed that the employer had a duty to monitor its employees consumption of alcohol

The Courts' response....




B R O W N L E E
L L P
W A S H I N G T O N & B I T T O R I A

57

Alcohol Consumption

➤ *Picka Estate v. Porter*

➤ "The Legion is responsible because it supplied him with beer until he became intoxicated and then allowed him to go forth from the Legion premises to the risk of all in his path".




B R O W N L E E
L L P

61

Alcohol Consumption

➤ *The Result?*

If an incident were to occur **after the consumption of alcohol at a fire hall**, liability would very likely extend to the Municipality.



B R O W N L E E
L L P


62

Alcohol Consumption

➤ *Negligent Performance of Firefighting Duties*


Schouten v. Rideau Township:

"The general tort requirement to act reasonably is invariably inclusive of the concept of acting *bona fide* or in good faith. Whether the firefighters' efforts worsen a fire can be entirely unconnected to the firefighting standards employed."




B R O W N L E E
L L P


63



Environmental


- Defence of municipal organizations and key personnel in environmental prosecutions
- Disaster response and crisis management



B R O W N L E E
L L P
67



Emergency Services


- Risk Management advice and proactive services
- Management updates and seminars (case updates, key areas of risk; policy versus operational decision-making; status updates)
- Emergency Response planning and Mutual Aid arrangements


B R O W N L E E
L L P
68



Emergency Services

- Liability issues related to levels of service (volunteer part time and full time services; combined services; equitable levels of service; response times; types of service provided)
- Establishment and review of ES policies and protocols


B R O W N L E E
L L P
69




Municipal Help Line

- Service offered to Municipalities and related organizations
- "Guidance" - 5-15 minutes - Free Service
- 1-800-661-9069 (Edmonton)
- 1-877-232-8303 (Calgary)
- 780-497-4846 Derek King, Direct
- www.brownleelaw.com





B R O W N L E E
L A W
M U N I C I P A L I T I E S & R E L A T E D O R G A N I Z A T I O N S

73

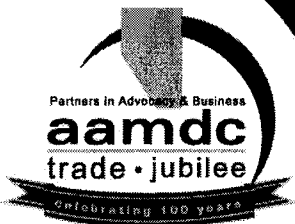


Questions



B R O W N L E E
L A W
M U N I C I P A L I T I E S & R E L A T E D O R G A N I Z A T I O N S

74



CONTACT

May 8, 2009

Volume 2009 Issue 19

Province to strengthen Emergency Public Warning System (From the *Government of Alberta* website, May 4, 2009) The government will strengthen the province's Emergency Public Warning System (EPWS) by incorporating new technology and enhancing the system to meet Albertans' existing and future needs. Ray Danyluk, Minister of Alberta Municipal Affairs, made the announcement during the kick-off to Emergency Preparedness Week. When fully upgraded, Alberta's improved alerting system will add emerging technologies such as text, satellite, telephony and web-based alerting to its traditional television and radio media. The EPWS delivers notifications on emergencies, severe weather and AMBER Alerts. AMBER Alerts can be issued by law enforcement when a child goes missing. Alberta's EPWS was the first province-wide and local access public alerting system in Canada. To read more, click here.

Amendments strengthen election legislation (From the *Government of Alberta* website, May 4, 2009) Proposed amendments to Alberta's election legislation will set in motion a review of current provincial electoral boundaries. *Bill 45: Electoral Boundaries Commission Act* proposes an Electoral Boundaries Commission be established no later than July 31. The Bill requires that the five-member Commission prepare recommendations to divide Alberta into 87 proposed provincial electoral divisions, an increase of four divisions. Alberta's population has increased by more than one million since the last time the number of electoral divisions was changed prior to the 1986 election. The proposed amendments will allow the Commission to make recommendations to change Alberta's electoral boundaries so that they more accurately reflect the current population of each electoral division. To read more, click here.

Recreation trails mapped out electronically (From the *Government of Alberta* website, May 6, 2009) A new electronic map will help Albertans find out exactly where they are while enjoying recreational activities in the Ghost Forest Land Use Zone (FLUZ). The geo-referenced map of the Ghost FLUZ is a user-friendly orientation tool that can be used on some handheld global positioning systems. The map shows the user's location in relation to the designated trail system and indicates the permitted recreational uses within the Ghost FLUZ. To read more, click here.

Alberta to study new technologies for electricity transmission (From the *Government of Alberta* website, May 7, 2009) Underground transmission of high-voltage power lines is one option for consideration under a new study of electricity system technologies to be commissioned by Alberta Energy. The cost of transmission through their electricity rates. The review will provide a comprehensive assessment and analysis of state-of-the-art electric transmission systems with specific focus on high-voltage direct current; underground; and other new developing technologies. A report is expected back to government in summer 2009. A request for proposals (RFP) has been issued for the study and follows the passage of motion 504. To read more, click here.

Announcement – Alberta Official Statistics Launch (From the *Government of Alberta* website, May 5, 2009) Last week the Hon. Hector Goudreau, Minister of Employment and Immigration, sent a memo to the Premier and all MLAs announcing the public release of 67 fact sheets representing the initial suite of Alberta Official Statistics. The fact sheets will be available to all Albertans through the Office of Statistics and Information (OSI) website. Alberta Official Statistics summarize data about changes in Alberta's society, economy and environment. The consolidated suite of official statistics will inform the development, implementation and monitoring of government policies, and encourage evidence-based decision-making and discussion. To read more, click here.

Forest industry report supports a brighter future for forest companies in Alberta (From the *Government of Alberta* website, May 7, 2009) The Government of Alberta outlined a number of actions it will take to help the province's forest industry, forest communities and workforce benefit from greater flexibility, more complete use of wood fibre and opportunities in the emerging bio-economy. The actions are outlined in government's response to recommendations from the Forest Industry Sustainability Committee (FISC) report, *Recommendations for Enhancing Alberta's Business Model*. Government is accepting and acting upon nearly 90 per cent of the FISC report's recommendations. Key actions cover seven strategies: planning and management, tenure, strategic costs, infrastructure, energy and the bio-economy, diversification, and communication and branding. To read more, click here.

Municipal News

Beaver County Council has passed a motion that will see the formation of a new regional emergency service, which will incorporate all the local municipalities under one jurisdiction. The regionally-combined emergency service will be the first of its kind in Alberta. It will be named the Beaver Emergency Services Commission.

CORRECTION: In last week's edition of *Contact*, it was incorrectly stated that the MD of Rocky View had officially changed its name to County of Rocky View. In fact, the MD of Rocky View has requested the name change, but is still awaiting approval from the Municipal Affairs.

Announcements

Spots still available for AAMDC Business Services Golf Tournament!

The deadline to register for the AAMDC Business Services Golf Tournament is **May 29, 2009**. It is an excellent opportunity for members to meet with our trade suppliers and AAMDC directors. The cost of the tournament is \$99/golfer and includes a buffet lunch and dinner. For more information, contact Kaala Johnson at (780) 955.4092 or [click here](#).

Green Communities Guide Workshops

The Green Communities Guide was developed to be an essential tool to help communities develop strategies to conserve water, protect water quality, preserve valuable agricultural land, and protect critical open space and wildlife habitat. It highlights community initiatives that have achieved these goals. The Land Stewardship Centre of Canada is hosting workshops to share information and engage target audiences in such a way that encourages the use of the Guide toward green development. Workshops are being held across the province in the following cities and days:

- Lethbridge – May 26 Calgary – May 27
- Red Deer – May 28 Edmonton – June 2
- Grande Prairie – June 8 or 15 (Date TBC)

Edmonton and Calgary residents invited to learn about Bill 36, the Alberta Land Stewardship Act

The Government of Alberta will host open houses in Edmonton and Calgary to provide city residents with the opportunity to learn about Bill 36, the Alberta Land Stewardship Act (ALSA), and how it will support the Land-use Framework. Government of Alberta staff will be available to discuss the bill and answer questions. [Click here for more information.](#)

New Funding for AWWOA Training Initiatives

The Alberta Water and Wastewater Operators Association was named as the recipient of funds from a creative sentencing project. It will serve to update training course materials, fund new NAIT water and wastewater scholarship and training courses. Details will be posted on the AWWOA website www.awwoa.ab.ca.

Inspiring Education: A Dialogue with Albertans

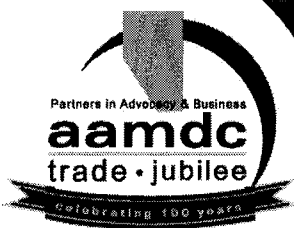
Inspiring Education: a Dialogue with Albertans, is a unique public engagement initiative taking place across the province in 2009 to examine how we can build on our province's successes in education. For information on dates and locations, or to register, visit their website [here](#).

Employment Opportunities

- Town of Daysland, www.pommen.com
 - Chief Administrative Office
- MD of Lesser Slave River, md124@md124.ca
 - Information Technology Coordinator
- Regional Municipality of Wood Buffalo, www.woodbuffalo.ab.ca
 - Senior Advisor Rural and Aboriginal Affairs
- Beaver County, bill.sutherland@beaconforchange.com
 - Chief Administrative Officer
- MD of Rocky View, careers@rockyview.ca
 - Fire Captain
- City of Leduc, resume@leduc.ca
 - Officer, Corporate Planning and Budget
- MD of Opportunity, (780) 891.3778
 - Senior System Administrator
- Leduc County, hr@leduc-county.com
 - Health and Safety Coordinator
- Beaver County, mjone@beaver.ab.ca
 - Director of Finance
- Parkland County, employment@parklandcounty.com
 - Data Collectors (Survey Assistants)
- Town of High Prairie, treasurer@highprairie.ca
 - Town Manager
- Yellowhead County, ppape@yellowheadcounty.ab.ca
 - Deputy Fire Chief – Training/HR
 - Utility Operator
- MD of Spirit River, tmatus@mdspiritriver.ab.ca
 - Agricultural Fieldman

Detailed information on classified postings is available on the AAMDC website at: www.aamdc.com.

To subscribe to this newsletter, please e-mail: aamdc@aamdc.com.



CONTACT

May 15, 2009

Volume 2009 Issue 20

Canada's economic action plan initiative improves local recreational facilities (From the *Government of Canada* website, May 11, 2009) Local community sites throughout the West will be eligible to receive funding for upgrades and renovations thanks to the new Recreational Infrastructure Canada Program (RIInC) in Canada's Economic Action Plan. Funding is now available through Western Economic Diversification Canada. The two-year national initiative will stimulate the Canadian economy while ensuring that communities can count on their local fields, arenas and pools for decades to come. The federal government will fund up to 33 per cent of eligible costs. The remaining funding will be sourced from provincial or municipal governments, community organizations or the private sector. To read more, click here.

Beverage Container Recycling Regulation to include used milk containers (From the *Alberta Dairy Council* website, May 11, 2009) The Government of Alberta plans to include used milk containers in the Beverage Container Recycling Regulation, effective June 1, 2009. This marks the end of the Alberta Dairy Council Milk Container Recycling Program, which has supported municipal collection recycling systems for over 10 years. The council has diverted more than 15,000 tonnes of used milk containers from landfills, has provided access to recycling services to more than 94 per cent of the population and has been recognized for its contributions to the environment. Bottle depots will start accepting used milk containers for refund on June 1. The Alberta Dairy Council has more information available here.

Alberta joins north-south rural development partnership (From the *Government of Alberta* website, May 12, 2009) Strengthened trade relations with key U.S. states in the energy and agricultural heartland and an improved transportation corridor are among the benefits of Alberta's new membership in the Ports-to-Plains Alliance. Alberta is the first Canadian member of the economic development coalition that aims to improve the gateway to trade between Canada, the U.S. and Mexico. Communities along the corridor stand to benefit with improved transportation infrastructure, greater rural development opportunities and collaborative advocacy approaches on issues of mutual importance. Alberta will collaborate with other members to address common challenges. To read more, click here.

Energy industry embraces Alberta's native prairie grass (From *CBC*, May 12, 2009) The Alberta energy industry hopes a grass that once covered the prairie will help re-establish grasslands while storing carbon. Rough fescue, the province's official grass, is in high demand by oil companies trying to reclaim land after drilling. Oil and gas exploration, urban development and agriculture have contributed to a loss of the province's native grasslands, which have been designated an endangered ecosystem. Rough fescue, with roots that can grow three metres deep, stores carbon in the ground and, unlike forests, the roots don't burn and release carbon back into the air. To read more, click here.

New council will tackle land use, population, water issues in southern Alberta (From the *Government of Alberta* website, May 13, 2009) The new South Saskatchewan Regional Advisory Council (RAC) will look at key issues such as water, land use and population growth as it provides advice to the Alberta government to develop a regional plan under the Land-use Framework. The plan will build on work started with the Water for Life strategy, the Provincial Energy Strategy, the Alberta Plan for Parks, the Rural Development Strategy and the draft Calgary Regional Partnership metropolitan plan. It is the second council established for the seven land-use planning regions across Alberta. The regional plans will provide direction for land and resource use in all regions and help Alberta balance economic development with social and environmental values. Councilors Ralph Nelson from the MD of Foothills and Greg Sekura from the MD of Taber are among the appointees. To read more, click here.

Harper Government Launches \$1-Billion Fund To Help Forestry And Other Communities At Risk Across Canada (From the *Government of Canada* website, May 14, 2009) Canadian workers, families and businesses in communities that are hardest hit by the global recession will be able to pursue new economic opportunities in their communities thanks to Community Adjustment Fund, a major job creating investment contained in the Harper Government's Economic Action Plan. The Community Adjustment Fund will deliver a total of \$1-billion over the two years to local economies throughout Canada. Projects to be funded under CAF could include reforestation activities, investments in machinery or equipment, demonstration of new mining technologies, and initiatives to improve market access for products. To read more, click here.

Municipal News

The vacant seat in **Sturgeon County's** division 2 has been filled by Terri Flynn in a byelection. The seat was left vacant after Councillor and past AAMDC board member Mark Oberg resigned to become Gibbons' town manager.

The MD of **Willow Creek** gave first reading to a bylaw to borrow \$1.3 million for construction of a municipal complex in Stavelly. This complex will be a town shop, fire hall and grader storage for the MD of Willow Creek.

Announcements

Call for Input

Forest Stewardship Council (FSC) Canada has begun the process of reviewing and revising the National Boreal Standard (NBS) and would like your input on the effectiveness and implementation of the standard. Stakeholders come to consensus on locally-developed indicators that form regional Forest Management (FM) Standards. FSC is an international certification and labeling system that guarantees that the forest products you purchase come from responsibly-managed forests and verified recycled sources. Under FSC certification, forests are certified against a set of strict environmental and social standards, and fibre from certified forests is tracked all the way to the consumer through the chain of custody certification system. The FSC encourages all stakeholders to submit comments by May 29th, 2009 for consideration by the NBS Revision Committee. The online NBS Survey is available here.

Gathering for Success

The Gathering for Success event is an opportunity to learn about and share best practices relating to Aboriginal and Indigenous economic development across the globe. The Symposium's concurrent sessions include informative and thought-provoking presentations delivered by experts in the areas of:

- The Knowledge Economy and Sustainable Development
- Leadership
- Innovative Approaches
- Socio-Economic Community Development

The Symposium is being held June 28 to 30, 2009 at the Fairmont Banff Springs hotel conference centre. For more information, click here.

Helping Municipalities Build Stronger Communities - Join CMHC's 30 minute Free Webinar

Canada's Economic Action Plan provides up to \$2 billion in direct low-cost loans to municipalities, over two years, through Canada Mortgage and Housing Corporation (CMHC) for housing-related infrastructure projects across the country. There will be a focus on funding projects that are shovel-ready, as this is a targeted, short-term, temporary measure intended to create jobs. Eligible projects would include housing services, power generation and local transportation within or into residential areas. These low-cost loans will significantly decrease the cost of borrowing for municipalities, and can be used to fund their contribution for cost-shared federal infrastructure programming. To join the conference call, see below.

Date & Time: May 19th, 2009 – 12:00 noon MST

RSVP Phone-based: 1-800-289-0579

Quote Conference ID: 1354850

Employment Opportunities

Town of Vegreville, dlefebvre@vegreville.com

- Public Works & Utilities Manager

M.D. of Bonnyville, HR@md.bonnyville.ab.ca

- Assessment Tax Clerk

Town of Slave Lake, hr@slavelake.ca

- Utilities Operator II

MD of Rocky View, careers@rockyview.ca

- Planning Policy and Land Use Supervisor

Town of Chestermere, bclampitt@chestermere.ca

- Community Peace Officer

County of Two Hills, rjorgensen@thcounty.ab.ca

- Natural Gas Utility Manger

Parkland County, employment@parklandcounty.com

- Equipment Operator II
- Pest Control Officer

Regional Municipality of Wood Buffalo, www.woodbuffalo.ab.ca

- Elections Officer
- Assistant Deputy Chief - Training and Recruitment

Town of Daysland, www.pommen.com

- Chief Administrative Office

MD of Lesser Slave River, md124@md124.ca

- Information Technology Coordinator

- Senior Advisor Rural and Aboriginal Affairs

Beaver County, bill.sutherland@beaconforchange.com

- Chief Administrative Officer

MD of Rocky View, careers@rockyview.ca

- Fire Captain

City of Leduc, resume@leduc.ca

- Officer, Corporate Planning and Budget

Detailed information on classified postings is available on the AAMDC website at:
www.aamdc.com.

To subscribe to this newsletter, please e-mail:
aamdc@aamdc.com.

To Mayor/Reeve and Council



MINUTES - 2 (2009)
EXECUTIVE COMMITTEE MEETING
Thursday, April 9, 2009 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Paul Goldade - *Chair*
Terry Michaelis - *Vice-Chair*
Henry Van Hierden
Doug MacPherson (absent)

Doug Thornton
Gordon Wolstenholme
Dick Fenton

STAFF:

Lenze Kuiper - *Director*

Barb Johnson - *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – April 9, 2009
2. **Approval of Minutes** – February 12, 2009..... (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Executive Report on CPA Conference in Red Deer April 6-8, 2009.....
 - (b) Director's Performance Review Form (Dick Fenton)..... (attachment)
 - (c) Service Pay Award Bonus System (Dick Fenton)..... (attachment)
 - (d) Intermunicipal Development Planning (Paul Goldade)..... (attachment)
 - (e) New Staff: Planner and Intern Planner
 - (f) Mackenzie Municipal Services Agency.....
 - (g) Office Renovation Tour.....
5. **Accounts**
 - (a) Office Accounts
 - (i) January 2009 (attachment)
 - (ii) February 2009..... (attachment)
6. **Director's Report**
7. **Executive Report**
8. **Adjournment**.....

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Dick Fenton

THAT the Executive Committee approves the agenda, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Terry Michaelis

THAT the Executive Committee approves the minutes of February 12, 2009, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. NEW BUSINESS

(a) Executive Report on CPA Conference in Red Deer April 6-8, 2009

- Each of the four members of the Executive Committee who attended the CPA Conference (Paul Goldade, Terry Michaelis, Henry Van Hierden and Doug Thornton) gave a short verbal report of the sessions they attended. All thought the conference was good and very worthwhile.

(b) Director's Performance Review Form (Dick Fenton)

- Dick Fenton feels the present Director's Performance Review Form does not adequately cover many of the Director's responsibilities and should be reviewed. The Director has pulled a few examples from other organizations for comparison and will compile a booklet of examples for the next Executive meeting. Committee members were encouraged to submit examples from their own organizations which will be included as well.

(c) Service Pay Award Bonus System (Dick Fenton)

- A proposal for a service pay award bonus system submitted by Dick Fenton for employees with 30 or 35 years of service was discussed.

Moved by: Henry Van Hierden

THAT the service pay award bonus system proposal by Dick Fenton be accepted as information at this time. **CARRIED**

(d) Intermunicipal Development Planning (Paul Goldade)

- Chair Paul Goldade put forward the idea of ORRSC working with Counties or M.D.s as clusters in having joint consultations with representatives of the urban municipalities within their borders to develop Intermunicipal Development Plans.

Moved by: Terry Michaelis

THAT the Director draft a letter to ORRSC member municipalities encouraging urban/rural cooperation and offering to assist in intermunicipal planning matters, for consideration at the next Executive Committee meeting. **CARRIED**

(e) New Staff: Planner and Intern Planner

- Jonathan Schmidt has been hired as a Planner and began work at the end of March. He has a *Bachelor of Environmental Design – Honours Geography Co-op* from the University of Waterloo as well as a *Masters of Environmental Design – Planning* from the University of Calgary.
- Michelle Denis will begin working on May 4 as an Intern Planner under the Alberta Municipal Internship Program for Land Use Planners. She recently graduated from the *Regional and Urban Planning* program at the University of Saskatchewan.

Moved by: Gordon Wolstenholme

THAT the resumes of Jonathan Schmidt and Michelle Denis be received as information. **CARRIED**

(f) Mackenzie Municipal Services Agency

- Mackenzie Municipal Services Agency is holding a strategic retreat and have requested copies of our bylaws, financials, etc., and will be giving us theirs in return. Because their agency is very similar to ours and is experiencing some of the same challenges, it could be beneficial to share strategies and ideas on how to deal with these challenges as well as improve our services.

Moved by: Dick Fenton

THAT the information regarding Mackenzie Municipal Services Agency be received as information. **CARRIED**

(g) Office Renovation Tour

- The Executive Committee viewed the office renovations currently underway. If all goes according to schedule, we plan to hold the Annual General Meeting on June 4 in the new meeting room.

5. APPROVAL OF ACCOUNTS

(a) Office Accounts

(i) January 2009

2040	Accounts Payable	M. Burla (May - November)	\$2,204.74
5150	Staff Mileage	R. Day	42.50
5160	Staff Field Expense	D. Horvath	101.17
5160	Staff Field Expense	G. Scott	17.85
5150	Staff Mileage	Imperial Oil	142.80
5150	Staff Mileage	Bridge City Chrysler	117.45
5170	Staff Conference & Area	Brownlee LLP	100.00
5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Wild Rose Horticultural	455.00
5310	Telephone	Telus (December)	333.26

5580	Equipment & Furniture Rental	Telus (December)	243.09
5310	Telephone	Telus	362.75
5580	Equipment & Furniture Rental	Telus	208.92
5310	Telephone	Telus	22.28
5320	General Office Supplies	Citi Cards	133.65
5330	Dues & Subscriptions	CPAA	180.00
5330	Dues & Subscriptions	Municipal World	55.00
5330	Dues & Subscriptions	ADOA	75.00
5340	Books & Publications	Minister of Finance	13.00
5380	Printing & Printing Supplies	Minuteman Press	300.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding ...	21.00
5390	Graphic & Drafting Supplies	Citi Cards	40.84
5500	Subdivision Notification	Citi Cards	189.92
5430	Aerial Photos & Maps	County of Lethbridge	100.00
5440	Land Titles Office	Alberta Registries	608.00
5540	Other	Purolator	20.91
5570	Equipment Repairs & Maint	Reiter Computer	90.00
5575	GIS Equip Repairs & Maint	ESRI Canada	1,800.00
5580	Equipment & Furniture Rental	Pitney Bowes	310.31
1160	GST Receivable	GST Receivable	236.40
TOTAL:			<u>\$8,950.84</u>

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Office Accounts of January 2009 (\$8,950.84), as presented. **CARRIED**

(ii) February 2009

5150	Staff Mileage	Imperial Oil	\$ 499.08
5230	Member Conf & Out of Area	CPAA	540.00
	Red Deer - "CPAA Conference - April 6-8/09 - Registration Fee (P. Goldade)		
5230	Member Conf & Out of Area	CPAA	450.00
	Red Deer - "CPAA Conference - April 6-8/09 - Registration Fee (T. Michaelis)		
5230	Member Conf & Out of Area	CPAA	510.00
	Red Deer - "CPAA Conference - April 6-8/09 - Registration Fee (D. Thornton)		
5230	Member Conf & Out of Area	CPAA	450.00
	Red Deer - "CPAA Conference - April 6-8/09 - Registration Fee (H. Van Hierden)		
4140	Approval Fees	Brown Okamura & Associates ..	1,500.00
5150	Staff Mileage	Petty Cash (gas & wiper blades)	22.98
5165	GIS Staff Field Expense	Petty Cash (GIS meeting muffins)	21.99
5320	General Office Supplies	Petty Cash (kleenex, staples, cups) ..	38.81
5530	Coffee & Supplies	Petty Cash (coffee, hot chocolate)	85.88
5170	Staff Conference & Area	AUMA	45.00
5330	Dues & Subscriptions	AUMA	85.00
5280	Janitorial Services	Madison Ave Business Serv.	425.00
5285	Building Maintenance	Wild Rose Horticultural	195.00
5330	Dues & Subscriptions	Crowsnest Pass Promoter	45.00

5330	Dues & Subscriptions	Lethbridge Herald	233.04
5500	Subdivision Notification	Lethbridge Herald	720.00
5340	Books & Publications	Minister of Finance	73.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	21.00
5435	GIS Digital Map Purchase	Webtech	300.00
5440	Land Titles Office	Alberta Registries	608.00
5500	Subdivision Notification	Lethbridge Herald	88.68
5575	GIS Equip Repairs & Maint	Reiter Computer Assoc.	67.50
5575	GIS Equip Repairs & Maint	Reiter Computer Assoc.	165.00
5580	Equipment & Furniture Rental	Xerox Canada	1,246.66
1160	GST Receivable	GST Receivable	216.17
TOTAL:			<u>\$8,652.79</u>

Moved by: Doug Thornton

THAT the Executive Committee approves the Office Accounts of February 2009 (\$8,652.79), as presented. **CARRIED**

6. DIRECTOR'S REPORT

- Subdivision activity has not slowed down too much – similar number of applications, but fewer number of lots than 2008.
- Orthophotography for the Oldman River Region Urban GIS Project will be flown in mid-May.
- The Director is trying to arrange a workshop involving all councils and CAOs with Barry A. Sjolie of Brownlee LLP to discuss legal ramifications of the Provincial Land Use Framework (possibly sometime in May).

Moved by: Terry Michaelis

THAT the Executive Committee approves the Director's Report, as presented. **CARRIED**

7. EXECUTIVE REPORT

8. ADJOURNMENT

Moved by: Dick Fenton

THAT, we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:00 p.m. until Thursday, May 14, 2009 at 7:00 p.m.

CARRIED

/bj

CHAIR: _____

Town of Claresholm
Box 1000
Claresholm , AB
T0L 0T0

May 1, 2009

Dear Town Council,

Over the years our local Chambers, Towns and Municipal Districts have believed in our youth initiative along with many other offices across the province. The Alberta Youth Entrepreneurship Camp is a one-week entrepreneurial-based camp, which will be held at Eagle's Nest Ranch in beautiful Cypress Hills, Alberta. This year marks thirteen years of success for the program. In order to keep this camp free for all youth to attend, we need local sponsors. The cost to send one youth to camp is \$550 and we hope you and your organization will consider sponsoring a youth.

The Alberta Youth Entrepreneurship Camp (AYEC) will be held August 16th-22nd, 2009 offering youth ages 13-15, the opportunity to learn about entrepreneurship and small business in a summer camp environment. These youth learn from other youth business owners, as well as learn important components of a business. Once they acquire this new knowledge they use those concepts to organizing a business and even have the opportunity to run their own business for a day. Over the years not only has the camp grown considerably, but the demand has grown as well.

It's not all about work though. The kids are able to experience a traditional summer camp atmosphere with great activities such as horseback riding, mountain biking, swimming, campfires and so much more.

We are presently accepting applications until May 30 in which youth can compete in our annual essay competition to win their spot at camp.

I hope that you will invest along with us in the youth of Alberta. Should you have any questions or concerns please do not hesitate to contact me at (403) 627-3020. Please extend my appreciation to the Claresholm Town Office for their support in the past and any future considerations.

Kind regards,



Myra Marshall
AYEC Camp Contact

CAMP INFORMATION

The Alberta Youth Entrepreneurship Camp is for youth ages 13-15. No previous business experience is required. Campers are required to have a desire to learn and a willingness to participate as a team member.

Participation is Free!

Local sponsors contribute to 60 placements at AVEC. This allows the participants to attend camp free of charge. Campers may be required to take part in community service work with the sponsors who contribute to their placement at camp.

Camp Location:

Eagle's Nest Ranch in Cypress Hills, Alberta (Southeast of Medicine Hat).

Business Trainers & Staff:

The trainers who work with the campers work in an business environment and have diverse business training backgrounds.

Transportation:

Buses will transport participants from a major centre to the camp. Parents are responsible for participants' return trip home. More details are provided in the registration packages.



"After I attended camp, I started an archery business with my Dad and brother. The training that I received at camp gave me the basic knowledge of how to get started."

Syne Standish
Whitecourt, AB

Cold, Hard Cash!!

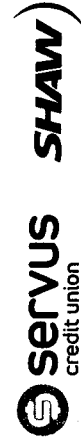
If you are interested in attending the camp, contact your local Community Futures Office ...



Sponsoring Community Futures:

- Community Futures Alberta Southwest (403) 627-3020 Pincher Creek, AB
- Community Futures Big Country (403) 823-7703 Drumheller, AB
- Community Futures Central Alberta (403) 342-2055 Red Deer, AB
- Community Futures Centre West (403) 932-5220 Cochrane, AB
- Community Futures Chinook (403) 223-2984 Taber, AB
- Community Futures Growsnest Pass (403) 562-8858 Blairmore, AB
- Community Futures East Central Alberta (780) 336-3497 Viking, AB
- Community Futures East Parkland (403) 788-2212 Mirror, AB
- Community Futures Entre-Corp Business Development (403) 528-2824 Medicine Hat, AB
(403) 362-3333 Brooks, AB
- Community Futures Highwood (403) 995-4151 Okotoks, AB
- Community Futures Lethbridge Region (403) 320-6044 Lethbridge, AB
- Community Futures Meridian Region (306) 463-1850 Kindersley, SK
- Community Futures Wildrose (403) 934-6488 Strathmore, AB

Alberta



Western Economic Diversification de l'économie

Canada

It's the Time of Your Life!

ALBERTA Youth Entrepreneurship CAMP '09

WWW.AVEC.CA

The Alberta Youth Entrepreneurship Camp is for youth between 13 and 15 years of age who want to learn how to start and operate their own business.

The camp is held at Eagles Nest Ranch in beautiful Cypress Hills, Alberta and runs from August 16th - 22, 2009.

What you will experience at AVEC...

Entrepreneurship, and what it's all about.

The basics on starting and running your very own business using hands on experience.

Learning lots while havin' fun in an interactive environment.

Youth who share their successes and challenges with running their businesses.

Meeting other youth from across Alberta.



Zipline



Business Day

Day 1 - Sunday

Check In and Check It Out!

- Introduction
- Meet your team.
- Meet your trainer.
- Ice breakers.

Day 2 - Monday

Training Begins

- Do you think like an entrepreneur?
- What opportunities do you have?
- Let's get started!

Day 3 - Tuesday

Brainstorming Day

- What business will you create?
- Writing a business plan.
- Recreation continues.

Day 4 - Wednesday

Finance Day

- Business presentations to real bankers.
- How to market your product.
- More recreation.
- Theme night!

"It was an amazing experience and I'm really grateful for how much it helped me boost my self confidence and leadership abilities."

Zoe Slusar
Black Diamond, AB

Take it in!

Eagle's Nest Ranch

Cooling off



Day 5 - Thursday

Business Plan Work Day

- Working on your business
- Business plans due
- Again with the recreation!

Lasting Friends

Day 6 - Friday

Last Day Before Showtime

- Planning, working & developing your products.
- Of course, there's more rec activities!

Day 7 - Saturday

Business Day

- Parents, friends and guests arrive.
- Operating your business.
- Award Presentations and farwell.

