



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING
OCTOBER 26, 2009
AGENDA**

TIME: 7:00 P.M.
PLACE: Council Chambers

1. ADOPTION OF AGENDA
2. STANDING BOARD & COMMITTEE APPOINTMENTS 2008
3. MEETING DATES - REGULAR
4. APPOINTMENT OF DEPUTY MAYOR
5. ADJOURNMENT

STANDING BOARD & COMMITTEE APPOINTMENTS 2008

External Boards & Committees

Alberta Southwest

Councillor Shirley Isaacson

Claresholm & District Chamber of Commerce

Councillor David Moore

Claresholm & District Transportation Society Board

Councillor Shirley Isaacson

Claresholm Child Care Society Board

Councillor Connie Quayle

Claresholm Golf Club Board

Councillor Daryl Sutter

Claresholm Garden Club

Councillor Daryl Sutter

Claresholm Library Board

Councillor Daryl Sutter

Community Hall Board

Councillor Daryl Sutter

LRSD Town Liaison and Joint Use Representative

Councillor Shirley Isaacson

Oldman River Regional Services Commission

Councillor Doug MacPherson

Playschool Board

Councillor Connie Quayle

Porcupine Hills Lodge Board, Board of Management

Councillor Shirley Isaacson

Porcupine Hills Lodge Foundation Board

Councillor Shirley Isaacson

Regional Landfill Commission

Councillor Don Leonard

Southgrow Regional Economic Alliance

Councillor Daryl Sutter

Willow Creek Agricultural Society Board

Councillor Doug MacPherson

Internal Boards & Committees

Assessment Review Board

Councillor Doug MacPherson, two members at large (Doug Kemery and Sharon Duncan)

Audit Committee

Councillors: Doug MacPherson, Don Leonard and Connie Quayle

Community Standards Committee

Councillor David Moore (Chair), Councillors: Doug MacPherson, Daryl Sutter and Don Leonard

Economic Development Committee

Mayor Rob Steel (Chair) Councillors: David Moore, Shirley Isaacson, Don Leonard, and Chief Administrative Officer Kris Holbeck, two persons to be appointed by the Claresholm & District Chamber of Commerce (Roxanne Thompson and Russell Sawatzky), two members at large (Michelle Day and Doug Bowman)

Disaster Services Committee

Mayor Rob Steel, Councillor Don Leonard, CAO Kris Holbeck

Family and Community Support Services Board

Councillors: Shirley Isaacson and Connie Quayle

Grant Funding Committee

Councillors: Shirley Isaacson, Don Leonard, Connie Quayle and CAO Kris Holbeck

Grievance Committee

Councillor Don Leonard (Chair), Councillors: Daryl Sutter and David Moore

Municipal Planning Committee & Subdivision Authority Board

Councillor Shirley Isaacson (Chair), Councillor David Moore, CAO Kris Holbeck, two members at large (Grant Jordan and Sharon Duncan)

Museum Board

Councillor Doug MacPherson

Policy Development Committee

Councillors: Don Leonard, Doug MacPherson and David Moore, CAO Kris Holbeck

Recreation Facility Users Committee (Arena)

Councillor Daryl Sutter

Risk Management Committee

Councillor Don Leonard (Chair), Mayor Rob Steel, Town Superintendent Mike Schuweiler

Subdivision and Development Appeal Board

Councillors: Don Leonard and Connie Quayle, three members at large (Joyce Zwick, Peter Morton and Doug Bowman)

Swimming Pool Committee

Councillor Connie Quayle and CAO Kris Holbeck

Taxation and Assessment Advisory Committee

Mayor Rob Steel, Councillors: Doug MacPherson, Don Leonard and Connie Quayle, CAO Kris Holbeck

Utility Planning Committee

Mayor Rob Steel (Chair) Councillors: David Moore, Don Leonard, Doug MacPherson

Wage Negotiating Committee

Mayor Steel (Chair), Councillors: Don Leonard and David Moore

Appointments & Contact Information for Town of Claresholm Council 2008

Mayor Rob Steel

Box 2032

Phone: (403) 625-9269 (cell)

Appointments:

Public Relations, Economic Development Commission (Chair), Wage Negotiating Committee (Chair), Taxation and Assessment Advisory Committee, Risk Management Committee, Utility Planning Committee (Chair), Disaster Services Committee

Councillor Shirley Isaacson

Box 1245

Phone: (403) 625-3764 (home)

Appointments:

Community Services, Economic Development Commission, FCSS Board, Municipal Planning Commission (Chair), Board of Management Porcupine Hills Lodge Board, Porcupine Hills Lodge Foundation Board, LRSD Town Liaison and Joint Use Representative, Transportation Society Board, Alberta Southwest, Grant Funding Committee

Councillor Don Leonard

Box 2367

Phone: (403) 625-3841 (home)

Phone: (403) 625-4401 (work)

Appointments:

Protective Services, Economic Development Commission, Regional Landfill, Grievance Committee (Chair), Wage Negotiating Committee, Subdivision and Development Appeal Board, Taxation and Assessment Advisory Committee, Risk Management Committee (Chair), Utility Planning Committee, Audit Committee, Disaster Services Committee, Grant Funding Committee, Policy Development Committee, Community Standards Committee

Councillor Doug MacPherson

Box 1071

Phone: (403) 625-2510 (home)

Appointments:

Transportation Services, Oldman River Regional Services Commission, Assessment Review Board, Museum Board, Taxation and Assessment Advisory Committee, Community Standards Committee, Utility Planning Committee, Audit Committee, Willow Creek Agricultural Society Board, Policy Development Committee

Councillor David Moore

Box 2788

Phone: (403) 625-3912 (home)

Phone: (403) 625-5558 (work)

Appointments:

Utility Services, Economic Development Commission, Municipal Planning Commission and Subdivision Authority, Claresholm & District Chamber of Commerce, Grievance Committee, Wage Negotiating Committee, Community Standards Committee (Chair), Utility Planning Committee, Policy Development Committee

Councillor Connie Quayle

Box 1154

Phone: (403) 625-4535 (home)

Phone: (403) 682-3501 (work)

Appointments:

Administrative Services, Child Care Society Board, FCSS Board, Subdivision and Development Appeal Board, Swimming Pool Committee, Taxation and Assessment Advisory Committee, Audit Committee, Playschool Board, Grant Funding Committee

Councillor Daryl Sutter

Box 2788

Phone: (403) 625-0183 (home)

Appointments:

Recreation Services, Community Hall Board, Claresholm Golf Club, Grievance Committee, Library Board, Recreation Facilities Users Committee, Community Standards Committee, Garden Club, Southgrow Regional Economic Alliance

Appointments & Contact Information for Town of Claresholm Council 2008 (continued)

1. Public Relations - Mayor Rob Steel

- (a) Citizen participation in formulation of Town policy
- (b) Communication with the Provincial Government, Federal Government and other local governments
- (c) Promotion of Town
- (d) Industrial Development - Airport
- (e) Public Relations

2. Administrative Services - Councillor Connie Quayle

- (a) Town Office
- (b) Policy preparation
- (c) Finance
- (d) Administration Liaison
- (e) Taxation and Assessment

3. Protective Services - Councillor Don Leonard

- (a) Ambulance
- (b) Animal and Pest Control
- (c) By-law Enforcement
- (d) Disaster Services
- (e) Fire Department Liaison
- (f) Police Liaison
- (g) 911 services

4. Transportation Services - Councillor Doug MacPherson

- (a) Engineering and Planning for Streets
- (b) Streets, Sidewalks and Alleys
- (c) Street Lighting
- (d) Taxi Services
- (e) Storm Sewer

5. Utility Services - Councillor David Moore

- (a) Engineering and Planning for Utilities
- (b) Garbage Collection and Disposal
- (c) Rates for each service
- (d) Sewer System
- (e) Water System

Appointments & Contact Information for Town of Claresholm Council 2008 (continued)

6. **Community Services - Councillor Shirley Isaacson**

- (a) Cemetery
- (b) Develop policy and Advise Council on Social Issues
- (c) Provide Liaison from and to Council for various Community Service Boards

7. **Recreation Services - Councillor Daryl Sutter**

- (a) Arena
- (b) Swimming Pool
- (c) Parks and Playgrounds
- (d) Tree Planting and Maintenance