



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
AUGUST 18, 2010  
AGENDA**

**Time: 7:00 P.M.  
Place: Council Chambers**

**CALL TO ORDER**

**AGENDA: ADOPTION OF AGENDA**

**MINUTES: REGULAR MEETING MINUTES JULY 20, 2010**

**FINANCES: JUNE 2010 BANK STATEMENT**

**PUBLIC HEARING: BYLAW #1546 – Curfew Bylaw**

**DELEGATIONS: 1. CLARESHOLM ANIMAL RESCUE SOCIETY – CAREs  
RE: Future Plans**

**2. GAVIN SCOTT, ORRSC & JEFF GIBEAU, PLANNER  
RE: Municipal Development Plan**

**ACTION ITEMS:**

**1. BYLAW #1546 – Curfew Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

**2. CORRES: Community Foundation of Lethbridge and Southwestern Alberta  
RE: Annual Friends of the Foundation Dinner**

**3. CORRES: Claresholm Child Care Society  
RE: Kidz Zone Out-of-School Program**

**4. CORRES: Kirk & Amy Schofield  
RE: Handicapped Permit Parking and Sign**

**5. CORRES: The Bridges at Claresholm Golf Club  
RE: Municipal Portion of 2010 Property Taxes**

**6. CORRES: Claresholm Curling Club  
RE: Municipal Portion of 2010 Property Taxes**

**7. CORRES: Summer Places Limited  
RE: Industrial Lot - 28 Saskatchewan Crescent**

**8. CORRES: Claresholm & District Museum Board  
RE: Official Opening of New Museum Building**

**9. CORRES: Vaughan Allan  
RE: Offer to Purchase**

**10. REVENUE & EXPENDITURE REPORT – Year to Date**

**11. CAO UPDATE**

**12. ADOPTION OF INFORMATION ITEMS**

**13. IN CAMERA - DEVELOPMENT**

**INFORMATION ITEMS:**

1. Cheque Listing for Accounts Payable – July 2010
2. Museum Collection Assistant's Report – July 26, 2010
3. Claresholm Child Care Society AGM Meeting Minutes – March 16, 2010
4. Claresholm Child Care Society Meeting Minutes – March 16, 2010
5. Claresholm Child Care Society Meeting Minutes – June 2, 2010
6. Claresholm & District FCSS Board Meeting Minutes – April 22, 2010
7. Claresholm & District FCSS Board Meeting Minutes – May 20, 2010
8. Willow Creek Soccer Wind-up Meeting Minutes – July 8, 2010
9. Claresholm Animal Rescue Society Meeting Minutes – August 5, 2010
10. Funding Energy Efficiency
11. From Waste to Water
12. SouthGrow Regional Initiative – SouthGrowN Success
13. Thank You from Scott & LaShanna Smith & Family

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
JULY 20, 2010**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor Rob Steel.

**PRESENT:** Mayor Rob Steel; Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor Quayle that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – JUNE 28, 2010**

Moved by Councillor Sutter that the Regular Meeting Minutes of June 28, 2010 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1511 – Fire Protection & Emergency Services**

**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor MacPherson to give Bylaw #1511, regarding fire protection and emergency services, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Leonard give Bylaw #1511, regarding fire protection and emergency services, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**2. BYLAW #1546 – Curfew Bylaw**

**RE: 1<sup>st</sup> Reading**

Moved by Councillor MacPherson to give Bylaw #1546, the curfew bylaw, 1<sup>st</sup> Reading.

Mayor Steel requested a recorded vote.

For: Councillors: Leonard, MacPherson, Moore and Sutter

Against: Mayor Steel; Councillors: Isaacson and Quayle

**CARRIED**

**3. DELEGATION RESPONSE: MD of Willow Creek**

**RE: “Waste to Energy”**

Moved by Councillor Isaacson to support the Waste to Energy initiative as requested to the amount of \$1,998.00.

**CARRIED**

**4. DELEGATION RESPONSE: Model Airplane Club**

Moved by Councillor MacPherson to allow the Model Airplane Club to use the abandoned runway on the southeast corner of the Claresholm Industrial Airport as proposed.

**CARRIED**

**5. CORRES: Reliance Appraisal Ltd.**

**RE: Appraisal of R4 Vacant Land (359 - 43<sup>rd</sup> Avenue West)**

Moved by Councillor Sutter to approve the appraisal completed by Reliance Appraisal Ltd. of the R4 vacant land located at 359 - 43<sup>rd</sup> Avenue West as presented.

**CARRIED**

**6. CORRES: EMERCOR**

**RE: Offers to Purchase Land**

Moved by Councillor Leonard to deny the offer to purchase from ESIP Holdings Ltd. for the R4 land as presented in their letter of June 4, 2010.

**CARRIED**

**7. CORRES: Claresholm Animal Rescue Society (CAREs)**

**RE: Downtown Parking Lot for BBQ**

Moved by Councillor Sutter to allow the Claresholm Animal Rescue Society to hold a fundraising BBQ in the downtown parking lot on Friday, August 6, 2010 from 11am to 2pm and provide tables, chairs and waste receptacles for

this event.

**CARRIED**

**8. CORRES: Livingstone Range School Division  
RE: West Meadow Elementary School Grand Opening**

Received for information.

**9. RIDE FOR CANCER – Councillor Quayle**

Moved by Councillor MacPherson to allow the Kinettes to use Amundsen Park on August 21, 2010 at 4:00pm for the Ride for Cancer event.

**CARRIED**

**10. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Quayle to initiate a program audit of Claresholm & District FCSS by the Province of Alberta.

**CARRIED**

Moved by Councillor Isaacson to accept the information items as presented.

**CARRIED**

**19. IN CAMERA – LEGAL / DEVELOPMENT**

Moved by Councillor Sutter that this meeting go In Camera.

**CARRIED**

Moved by Councillor Leonard that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Sutter that this meeting adjourn.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Kris Holbeck, CA

**TOWN OF CLARESHOLM  
JUNE 2010 BANK STATEMENT**

<b>RECONCILED BALANCE MAY 31, 2010</b>		<b>\$21,735.51</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>
RECEIPTS FOR MONTH	\$628,172.86	
REVOLVING LOAN RECEIVED	330,000.00	
CURRENT ACCOUNT INTEREST	1.07	
GIC REDEEMED	0.00	
US EXCHANGE	1.36	
TRANSFERS FROM T-BILLS	927,162.47	
SUBTOTAL	<b>\$1,885,337.76</b>	
<b>CHARGES TO ACCOUNT</b>		
ACCOUNTS PAYABLE		\$823,917.84
PAYROLL CHARGES		99,668.55
INTEREST ON REVOLVING LOAN		151.67
REVOLVING LOAN PAID		330,000.00
LOAN PAYMENTS		144,434.13
MASTERCARD PAYMENT		1,426.29
TRANSFERS TO T-BILLS / GIC PURCHASE		222,000.00
NSF CHEQUES		43.28
SERVICE CHARGES		222.48
SCHOOL FOUNDATION PAYMENT		253,129.43
SUBTOTAL		<b>\$1,874,993.67</b>
<b>NET BALANCE AT END OF MONTH</b>		<b>\$32,079.60</b>
<b>BANK RECONCILIATION</b>		
BALANCE PER BANK	83,128.36	
PLUS OUTSTANDING DEPOSITS	46,982.04	
LESS OUTSTANDING CHEQUES		-98,030.80
<b>RECONCILED BALANCE JUNE 30, 2010</b>		<b>\$32,079.60</b>
<b>OTHER BALANCES:</b>		
EXTERNALLY RES GIC'S & T-BILLS	\$2,369,128.85	
NON-RESTRICTED GIC'S & T-BILLS	\$212,027.49	
PARKING RESERVE	\$3,557.51	
WALKING PATHS RESERVE	\$1,929.59	
OFFSITE LEVY RESERVE	\$58,181.02	
SUBDIVISION RESERVE	\$35,535.05	
REVOLVING LOAN BALANCE		\$0.00

**SUBMITTED TO TOWN COUNCIL THIS 18<sup>th</sup> DAY OF AUGUST 2010**

**MAYOR**

**SECRETARY-TREASURER**

# **PUBLIC HEARING**

Hon. Rob Steele  
Mayor of Claresholm  
Claresholm, AB

August 11, 2010

Tim Bryson  
Box 881  
Claresholm, AB

Mayor Steele,

I am writing this letter out of grave concern over the recent bylaw that implements a curfew for people 16 years and under after 11:00 pm. First, I realize that you voted against the motion when it came for a vote and for that, I am very grateful. My concerns are on several levels. First, what is this curfew in reaction to? Second, what evidence can council show that similar bylaws passed in other towns have worked? Third, is it even legal? Fourth, is it ethical for the town to play the role of "nanny"?

We all know that policy that is not based on evidence is often written to appease certain groups and is bound to fail. I would like to know what data has been collected over the past several years showing an increase in vandalism by the group targeted for the curfew. I would assume that council has this data at its finger tips and would be willing to share it with the public. I would also assume that they are not going to insult our collective intelligence with claims of "unreported crimes", as our Minister of Public Safety has recently done.

If there has been a marked increase in vandalism and other criminal acts committed by this age group, what else is council doing about the problem? Have they asked for a greater police presence in the trouble areas at night? Have they considered asking for more policing, even at a greater cost to the town? If such extra policing was necessary, would they have the political courage to ask that all of Claresholm share in the increased cost burden via a modest property tax increase? Has the town ever considered establishing a youth centre? It seems that the driving force behind most facilities and activities for youth have been implemented largely via private groups (the skate board park, the new baseball facilities, improvements to the field at the high school, the spray park, church youth groups). What role could the town be taking to take a more proactive role in the area of youth activity and crime prevention?

I wonder if such a measure will work. If a person is intent on vandalizing property, he/she is not going to do it in a way in which they think they will be caught. Catching this sort of criminal behaviour will be the result of police presence and citizens reporting such acts to the police. Having a curfew will make no difference to those who intend on breaking the law. We already have the criminal code to deal with criminal behaviour, and a noise by-law to deal with rowdy "party animals". If these aren't enough to deal with problems that arise, how will a curfew help?


I would also wonder about the constitutionality of such a law. Violating the rights of citizens, (in this case, equality under the law), is valid only when the state can show that such a limit is reasonable. If my daughter is walking home from a friend's house at 11:30 on a Friday night, by what right does the state have in assuming she is intent on committing a criminal act? By threatening such people with a \$200 fine for the simple act of walking the streets, council is pre-judging the actions of an entire group of people.

Remember, these people have done nothing wrong. Council is merely assuming that, since they belong to a certain group, they *will* do wrong. The laws that we have in place to ensure public safety are there to deal with illegal action that *have* taken place, not that *may* take place. Taken to its logical conclusion, this is the same reasoning used to justify preventive detention, which has always been a tactic of dictatorships around the world.

Lastly, I resent council suggesting that I am not capable of trusting my 16-year old daughter with the ability to walk home at night. If she were to start getting noisy on the way home and someone called the RCMP to complain, I would have no trouble in having her pay whatever fine was levied under the noise by-law. If she were caught spray painting a building, that would be an act of vandalism that would punishable under the criminal code. Again, I have no trouble with that. After all, she would have been caught in the act, so to speak. Such actions would have consequences in most homes. However, to fine her \$200 when she has done nothing wrong, simply because a slim majority on council thinks that she *may* do something wrong, based on her age, is unconscionable in a free and democratic society.

I thank you for your consideration on this matter and hope that council reverses its decision. Otherwise, I will have no problem voting for anyone other than the councillors who supported this by-law in this fall's elections, irrespective of any other good work they may have done.

Sincerely,

  
Tim Bryson  
Claresholm, AB.

## **PUBLIC HEARING**

Also expressing interest to speak on this issue:

Claresholm & District Citizens on Patrol Society – Curt Hanselman

Fusion Christian Youth Group – Alicia Fox



# **DELEGATIONS**

**TOWN OF CLARESHOLM  
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0



# **DELEGATION BRIEF**

**To:** Council

**From:** Jeff Gibeau, Planner / Development Officer

Gavin Scott, Planner – Oldman River Regional Services Commission

**Re:** Municipal Development Plan 1490 Update

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***Presentation of the Draft Municipal Development Plan 1490 Update:***

The Development Department, in conjunction with the Oldman River Regional Services Commission will present the draft Municipal Development Plan 1490 update. This will be viewed as a work session for staff to explain changes and additions to the Plan and address questions from council and to Council before presentation to the public.

Please find attached the draft Municipal Development Plan 1490 update for your review. The green and red text shows the changes made (either additions or deletions, or both). The yellow highlighted text is meant to draw your attention to the point. It usually means it has been reworded, expanded and/or moved.

Regards,

***Jeff Gibeau***  
***Planner / Development Officer***



[townofclaresholm.com](http://townofclaresholm.com)

Phone: (403) 625-3381

Fax: (403) 625-3869

The Municipal Development Plan is available to view in color on the internet at <http://myclaresholm.com/council/mdp>. This includes the maps that are attached.

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[Appendix C – Transportation Level of Service](#)

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# 1.0 Introduction

## 1.1 Purpose of the Plan

The Town of Claresholm is a thriving community that is strategically located in between Lethbridge and Calgary on Highway No. 2. Claresholm area has a strong economic base that is closely tied to the agricultural, health, education and energy sectors. The Town is a regional service centre that is home to a wide range of businesses that provide goods and services in support of the economic activity occurring in south central Alberta.

The purpose of the *Town of Claresholm Municipal Development Plan* is to provide a planning framework for the future sustainable growth and development of the Municipality that will assist in realizing the physical, social and economic opportunities of Claresholm.

The Municipal Development Plan will “look to the future” in terms of the Town’s growth and development as a Municipality in the Province of Alberta. The Municipal Development Plan outlines the growth strategy that will be used as a basis for the future planning of the Town. The Municipal Development Plan includes policy directions that will outline future land use patterns for the Town and its growth areas. One of the important policy directions is the ongoing enhancement of the Town’s positive relationship with its municipal neighbour – the Municipal District of Willow Creek No. 26.

## 1.2 Goals - The Future of the Town of Claresholm

The Town has established the following goals that will be used as a basis for the implementation of its Municipal Development Plan:

### 1.2.1 Looking to the Future

- To create a positive environment for the future sustainable growth and development of the Town.
- To adopt a sustainable growth strategy that will result in the realization of the economic and social development opportunities in Claresholm.
- To ensure that the Town is in a position that will further develop and enhance its economic base in a manner that promotes effective community planning.

### 1.2.2 Land Use Planning Economic Development

- To establish a land use planning framework that will complement the physical, social and economic development of the Claresholm area while ensuring that the Town remains an excellent place to live and work.

### 1.2.3 Inter-Municipal Cooperation

- To cooperate with the Municipal District of Willow Creek No. 26 on the planning and development of the region on a basis of cooperation, consultation and communication.

### 1.2.4 ~~North American Trade~~CANAMEX Trade Corridor

- To realize the economic development opportunities of Highway No. 2 that will be generated through the implementation of the North American TradeCANAMEX Trade Corridor ~~that Highway No. 2 will be a key part of.~~
- To plan for the physical, social and economic development potential that will result from the Town’s strategic location in relation to the North American TradeCANAMEX Trade Corridor and the economic activity that is planned for southwestern Alberta.

### 1.2.5 Providing Infrastructure for Growth

- To plan for the provision of sustainable municipal infrastructure that will be required to service the expansion of the Town in a sustainable, effective and financially feasible manner.
- To coordinate sustainable municipal infrastructure projects with the Municipal District of Willow Creek No. 26.
- To plan for the provision of preventive and remedial social services' infrastructure to meet social functioning needs of our residents.

### 1.2.6 Developing a Liveable Community

- To encourage sustainable and environmentally friendly development.
- To encourage the development of a wide range of housing types that will provide the residents of the Town with a variety of residential accommodation options.
- To encourage ~~and cooperate with~~ the development of affordable and subsidized housing, keeping pace with community growth.

### 1.2.7 Community Goals

- To encourage the development of commercial and industrial development within the Claresholm area, including the continued enhancement of the Town's Central Business District.
- To make Claresholm a destination.
- To encourage the development of new and/or the enhancement of existing community, tourism and cultural facilities in the Town.
- To work towards ~~promoting the promotion of~~ a community culture that is inclusive, supportive and focused on the social well-being of citizens.
- To ensure development completes landscaping requirements as an overall quality of development goal. This shall tie into the overall Town beautification strategy.

### 1.2.8 Developing a Community Identity

- To utilize the work towards ~~"re-branding" the un-~~official community theme "Now you're living, ~~... now~~ Now you're home." with all Town marketing and promotion.
- To encourage the local business community to embrace the community theme.
- To ensure development recognizes the importance of the Town's past and realizes the value of preserving history to develop the Town's unique sense of place.
- To work cooperatively with the local Chamber of Commerce to improve the downtown commercial area.
- To assist community members and government officials when working together to define a common vision for the future.
- To conduct public hearings and open houses to promote community involvement in the design of ~~the~~ all development to ensure their needs, ideas and knowledge are taken into account to improve the quality and acceptability of the development. And to avoid detrimental effects upon the surrounding communities and highlight issues that the development must address.

## 1.3 Historical Background

The land in southern Alberta was part of the Blackfoot aboriginal people's territory from time immemorial. There are a few buffalo jumps in the region, along with the world heritage site – Head Smashed in Buffalo Jump, southwest of Claresholm. The community's beginnings are associated with settlers and buffalo hunters who were in the region during the 1870s. After the land, where Claresholm currently exists, became part of a government program to lease it to large ranchers, many of the transient hunters and settlers became employed with these operations.

The first settlement between Fort Calgary and Fort Macleod was known as “The Leavings”. This overnight location was such named because this was the stop where the pioneer trail left being adjacent to Willow Creek. “The Leavings” is located east of the current Granum town site but established the area as a location where travelers could stop to eat, rest, refresh and refuel. As the region’s population continued to grow towards the end of the 19<sup>th</sup> century, a secondary NWMP detachment office was located at this site. Located approximately four miles south of the “The Leavings” a Post Office was erected. In 1903 the North West Mounted Police detachment was transferred to the community of Claresholm and continued to establish the region as a stable prosperous frontier locale.

The importance of ranching in the region was established early by the federal government’s land lease program and was encouraged to grow by the establishment of the railway. The railway provided ranchers the ability to market their cattle in Calgary without having to lose weight and quality of beef by driving them to market. Further, due to Claresholm being located in a low spot on the prairie, water was always readily available for steam locomotives and detached rail cars were not in danger of rolling away.

Claresholm was named in 1891 by John Niblock, a Canadian Pacific Railway superintendent, for the name of his home in Medicine Hat. His wife’s name was Clare, and they referred to their house as “Clare’s home.” The first buildings erected were the water tower for the trains, and a section house for supplies needed to build the railroad which came through Claresholm in 1891. Claresholm was incorporated as a village June 15, 1903. The Town of Claresholm was incorporated August 31, 1905.

Since, Claresholm has played an important regional role providing goods and services to the agricultural base that surrounds the community. During World War II and subsequent until the early 1960s the Claresholm Airport became a predominant driver of development, instigating population and economic growth. Due to the forgiving topography of the area for novice pilots, flight training was conducted out of the airport initially for the British Royal Air Force and subsequent to World War II for NATO.

In more recent times industrial services relating to the oil and gas sector have been important economic drivers. Further, the Town is a hub for health and social services for the region. One of the major employers in the community is the health and welfare services catering to all segments of society.

The community is growing with a population of 3,700 (Stats Can 2006). Between 1991 to 1996 the population grew by 3.9 percent, and further by 5.3 percent from 1996-2001 and again by 2.2 percent from 2001-2006, attributable primarily to amenity migration.

When compared to the rest of the Province of Alberta, Claresholm has an older population as approximately one in five residents is over the age of 65. This is double the proportion of seniors typical to the rest of the province. Statistics Canada reports that the median age is 49 while the remainder of the provinces is 36.

Over the last decade there has been a steady growth in the number of older adults moving into the community. The majority come from either the eastern part of British Columbia or smaller towns and communities in southern Alberta.

## **1.4 Geographic Setting**

The Town is a thriving community of 3,700 (2006 Federal Census) located within the Municipal District of Willow Creek No. 26, on Highway 2. Claresholm lies midway between Calgary and Lethbridge in southern Alberta. The community is 104 km south of Calgary and 90 km northwest of Lethbridge. The Town of Claresholm encompasses approximately 8.30 square kilometres according to the 2006 Statistic Canada census.

The terrain is suitable for farming and ranching and is highly productive when irrigated and fairly productive under dry land conditions. To the east of Claresholm is a mix of irrigated and non irrigated farmland where the crops can include many varieties of wheat and grains. To the west of Claresholm are



the Willow Creek drainage area and the Porcupine Hills. These are great community amenities as their location provides regional residents and tourists with a wide variety of outdoor related activities.

Atmospherically, a dominant characteristic of the region is the wind. With an average yearly wind speed of 16.2 km/hr from the west and southwest, maximum gusts can reach speeds of up to 150 km/hr. The climate of the area can be described as continental with moderate climate that enjoys four distinct seasons, including warm summers and mild winters.

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## 2.0 Interpretation

### 2.1 Municipal Government Act

The Municipal Government Act, [Revised Statutes of Alberta 2000](#), Section 632 provides the legislative basis for the Municipal Development Plan. The Town is required, under this Act, to adopt a Municipal Development Plan as their population exceeds 3,500. Below is the appropriate section of the *Municipal Government Act*.

#### **Section 632**

(3) *A municipal development plan*

(a) *must address*

- (i) *the future land use within the municipality,*
- (ii) *the manner of and the proposals for future development in the municipality,*
- (iii) *the co-ordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities,*
- (iv) *the provision of the required transportation systems either generally or specifically within the municipality and in relation to adjacent municipalities, and*
- (v) *the provision of municipal services and facilities either generally or specifically,*

(b) *may address*

- (i) *proposals for the financing and programming of municipal infrastructure,*
- (ii) *the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,*
- (iii) *environmental matters within the municipality,*
- (iv) *the financial resources of the municipality,*
- (v) *the economic development of the municipality, and*
- (vi) *any other matter relating to the physical, social or economic development of the municipality,*

(c) *may contain statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies,*

(d) *must contain policies compatible with the subdivision and development regulations to provide guidance on the type and location of land uses adjacent to sour gas facilities,*

(e) *must contain policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school authorities, and*

(f) *must contain policies respecting the protection of agricultural operations.*

In order to ensure that this document remains current and responsive to change, it shall be reviewed within **a period of five years (or earlier if required)**. Any amendments made to this plan shall be made in accordance with the *Municipal Government Act*.

### 2.2 Flexibility

It is intended that the boundaries of land use classifications and the location of future development concepts, as shown in this plan, be considered as approximate only and not absolute. Any action deemed by Council to be a minor adjustment to either the land use classes or the location of future facilities will not require an amendment to this plan. Further, in response to growth and development, the

plan **may be amended as required and updated every five years** to ensure responsiveness to community beliefs and opportunities for economic, social or cultural development.

## 2.3 Definitions

In this plan, all words or expressions shall have the meanings respectively assigned to them in the *Municipal Government Act* and the Town's Land Use Bylaw. Definitions unique to this document include the following:

**CANAMEX Trade Corridor** is the highway system that connects Canada, the United States and Mexico through Alberta on Highway 2, 3, 4, 34 and 43. It is integral in the economy for business to business and business to customer transactions.

**LEED™** is an acronym for Leadership in Energy Efficient Design and is an ecology-oriented building certification program run under the auspices of the Canada Green Building Council.

**Level of Service** is a measure used by traffic engineers to determine the effectiveness of elements of transportation infrastructure. See Appendix C for more detail.

**Secondary commercial** uses are those that deal with goods and services which generally require large storage areas or contain facilities that are not suited to the central business district. This would include, but not limited to, uses such as bulk fuel outlets, car washes, tire shops, lumber yards, and equipment storage.

**Streetscape** The elements within and along the street right-of-way that define its appearance, identity, and functionality, including adjacent buildings and land uses, street furniture, landscaping, trees, sidewalks, and pavement treatments, among others.

**Sustainability** is a systematic concept, inter-relating the environmental, economic, social, cultural and governmental aspects of local municipal development, affecting every level of organization from the local neighborhood to the entire planet.

**Walkability** is a measure of how friendly an area is to walking before another mode of transportation is sought. Walkability limits can be defined as a distance of 1500 feet (457m) before it is likely more convenient to drive a car. Factors influencing walkability include the presence or absence and quality of footpaths, sidewalks or other pedestrian right-of-ways, traffic and road conditions, land use patterns, building accessibility, and safety, among others

**Xeriscaping** and **xerogardening** refers to landscaping and gardening in ways that reduce or eliminate the need for supplemental water from irrigation.

## 3.0 Residential Development

### 3.1 Goal

*To encourage and support the development of safe, attractive and functional residential neighbourhoods that will provide the residents of the Town with a variety of housing options.*

### 3.2 Background Information

The initial lots in Claresholm existed by way of private purchase from the Canadian Pacific Railway in 1901. In 1901 Mr. O.J. Amundsen subdivided the parcel he purchased from the CPR as well as some of his homestead quarter after the successful sale of the initial CPR lots. It should be noted that Mr. Amundsen was quite charismatic in convincing settlers to come to the region and in one afternoon sold no less than 21 sections of local land.

Claresholm was established as a village in 1903 and as the last act of the North-West Territorial government, established Claresholm as a town in 1905. The years between 1905 and 1910 saw the population of the town grow to over 1000 and significantly strained the water and sanitary sewer system. The completion of a water and sanitary servicing project ensured current residences would remain in the community and allowed the town to continue to attract new business and residents.

The population remained stable with little growth until the 1940s when, subsequent to the outbreak of World War II an airport was constructed and the community was the host of an allied and NATO air school. This development saw the town's population nearly double during a five-year period. Unfortunately during the early 1960s, the air training school was closed ~~during the early 1960s causing~~ resulting in a major loss to the residential and economic base of the town. Since this period ~~however~~, the community has continued a steady rate of residential growth.

The original community residential area is oriented around the downtown core west of Highway #2. Subsequent growth took place on the east side of Highway # 2 balancing the residential areas around the original downtown core. After the development of the area east of the Highway, residential growth refocused on the west side of Claresholm where it continues today. The original town layout was on a grid pattern aligned with the railway not unlike many Western Canadian towns. Latter development patterns have moved toward a modified grid pattern or curvilinear street pattern both aligned to the quarter section.

This document also addresses the transitioning of the former Canadian Pacific Railroad corridor from an industrial use to a medium and high-density residential, mixed commercial use. The CP rail line through Claresholm was abandoned in the 1990s. Formerly this railway area was designated industrial and bisected the residential and commercial areas of the community along Highway #2. With the removal of the rail line, the corridor had retained its industrial use as per the Land Use Bylaw. During this period, a few industrial use developments have occurred adjacent to commercial and residential districts.

The residential growth strategy of this document is to create a mixed use area along the former corridor. Both vertically separated and horizontally separated residential and commercial endeavours will be considered by the Approving Authority, provided the development creates a benefit to the community. As this area has formally been designated as industrial and was under an industrial use, Claresholm and Developers will work towards making these parcels ready for mixed use developments through Environmental Site Assessments and remediation works, as required.

Appendix A provides three graphs: Population, subdivision lots created and new housing starts. With Claresholm's steady increase in population it can be said that lot creation will remain cyclical while housing starts will remain steady. The cyclical nature of lot creation is caused by a push to be ready for the market demand during boom periods and a falling off when the economy softens.

### 3.3 Objectives

- 3.3.1 To be proactive in assisting the Claresholm Housing Authority to ensure the communities' needs regarding adequate and affordable housing are met.
- 3.3.2 To continue to provide a variety of building sites for residential purposes to accommodate future demands.
- 3.3.3 To encourage the consumption of existing serviceable lands prior to undertaking new residential subdivisions.
- 3.3.4 To encourage private industry to develop new residential subdivisions within the Town.
- 3.3.5 To ~~make sure~~ensure ~~these~~ Developers, individually and/or through ~~acreage assessments~~endeavor to assist, be are responsible for any costs arising from the provision or necessary upgrading of utility lines and associated facilities to service a development area. This includes, but is not limited to, the installation of major water, sanitary and storm sewer trunks, and collector and arterial roads.
- 3.3.6 To encourage the developer to plan pedestrian-friendly communities.
- 3.3.7 To continue to support a wide variety of multi-residential or rental type units within the community.
- 3.3.8 To promote energy conservation through energy efficient subdivision and development of residential lands.
- 3.3.9 To facilitate the restoration or removal of run down or dilapidated properties in the community.
- 3.3.10 To ensure the municipal improvement standards are adhered to for all residential development.
- 3.3.11 To redevelop the former railway lands adjacent to downtown into a mixed use development area.

### 3.4 Policies

- 3.4.1 Future residential development shall be located in accordance with the Future Land Use map. Additional design considerations can be placed on any development upon the recommendation of the Municipal Planning Commission, Mayor and Council, Administration or the subdivision authority prior to approval.
- 3.4.2 The Town will encourage residential neighbourhoods to be developed in areas that are in close proximity to schools and community ~~faeulties~~facilities including parks and trails.
- 3.4.3 The Town will encourage residential development on the west and south side of ~~Highway No. 2~~the existing town boundary, and in areas where vistas of the Porcupine Hills can be maximized.
- 3.4.4 New residential development will be planned such that existing municipal infrastructure is utilized to the most sustainable extent possible.
- 3.4.5 The Town supports the infilling of vacant lots and the rehabilitation of existing homes as an alternative to the development of new residential areas.

- 3.4.6 All ~~new~~-infill development shall be of a form that is compatible with the surrounding area in terms of height, scale and density.
- 3.4.7 Multiple family dwellings and higher density developments will locate in areas:
- accessible to an ~~an arterial or major or minor~~ collector road
  - where traffic, generated by the development, will not affect the use of roads in the area traffic patterns of other residential districts. This will be achieved through access management policies in the Transportation section of this document.
  - accessible to schools and community facilities including parks and trails
  - accessible to commercial areas for shopping and employment
  - where the appearance of an existing residential neighbourhood is not affected.
- 3.4.8 Future manufactured home development will be developed on a pre-planned basis, and will be directed towards that area located on the Future Land Use map.
- 3.4.9 New residential subdivisions, including manufactured home subdivisions, should include paved streets, curbs, gutters and sidewalks, and provide underground services that allow for future growth and are easily accessible. The design of these services should be such that during maintenance and reconstruction activities, the disruption of services is kept to a minimum.
- 3.4.10 In situations where it is not possible to separate residential development from incompatible uses, a landscaped buffer, berm or some other screening will be required.
- 3.4.11 The Town shall continue to depend on private interests for land development.
- 3.4.12 Residential areas will be planned to accommodate a wide variety of housing types that enhance the appearance of the Town. By ensuring that residential areas are connected to the community via pedestrian walkways, shopping and educational facilities (including schools) will be located in such a manner that will provide access to all residential areas.
- 3.4.13 The Town will complete an area redevelopment plan for the former railway land adjacent to the downtown which will contain a vision for mixed use development. Both vertically separated and horizontally separated residential and commercial endeavors will be considered by the Approving Authority, provided the development creates a benefit to the community.
- 3.4.14 The Town will continue to encourage the development of retirement housing providing opportunities for a variety of senior housing types.
- 3.4.15 The Town does not support development proposals for gated communities.
- 3.4.16 The Town prefers subdivision and development designed on a grid or modified grid pattern.

### **Sustainability Policies**

- 3.4.15 Developers shall be encouraged to increase the use of low environmental impact materials during the construction of developments.
- 3.4.15 Developers shall be encouraged to increase the use of locally reclaimed or recycled materials in the construction of roads, pavements, public spaces and parking lots.
- 3.4.17 Developers shall be encouraged to increase the use of locally sourced materials in the construction process.
- 3.4.18 Developers shall be encouraged to develop a sustainable water efficiency strategy at a master planning level for the whole site.

- 3.4.19 Developers shall ensure that any development on site does not adversely impact upon local public or private water supply through polluting aquifers or groundwater.
- 3.4.20 Developers shall reduce the impact of noise upon the development.
- 3.4.21 Developers shall minimize the waste produced from the development during construction going to the landfill.
- 3.4.22 The Town, its citizens and developers will pursue a street tree program for the replacement of aging street trees and the installation of new street trees in new residential development areas.

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## 4.0 Commercial Development

### 4.1 Goal

***The Town of Claresholm supports and encourages commercial development in the central business district as well as in the identified nodes along the main transportation corridors. In consideration of the highway realignment, the downtown area will be streetscaped and development encouraged that meets the community vision.***

### 4.2 Background Information

Due to Claresholm's unique setting – halfway between Calgary and Lethbridge on Highway No. 2, the Town has a well developed commercial sector to serve residents and motorists. All retail and service needs can be met within the Town of Claresholm, and are oriented to the agricultural and highway commercial sectors.

The downtown area is located west of Highway No. 2 located between 51<sup>st</sup> Avenue, on the north side, and 48<sup>th</sup> Avenue, on the south, extending west one block off the highway to 2<sup>nd</sup> Street West. Within the downtown commercial sector, the majority of the retail, office and service outlets are located in this area. It is Council's goal to continue to focus these elements of commercial development in the downtown area to retain the compact, well-developed commercial core. In the period between 1987 and 1992, the Town received support from Alberta Municipal Development for downtown enhancement. The Alberta Main Street program was beneficial in identifying and rehabilitating some 17 historic buildings in the downtown area and for determining standards for architectural control. It is Council's intention to continue to focus primary commercial development in this area, and to maintain the integrity associated with a compact, well-developed commercial core.

Secondary commercial uses are those that deal with goods and services which generally require large storage areas or contain facilities that are not suited to the central business district. This would include uses such as bulk fuel outlets, car washes, tire shops, lumber yards, equipment storage and the like. The Town generally accommodates these types of uses under the highway commercial designation or the general industrial district, located adjacent to Highway No. 2, or in the industrial designated areas.

The Town's location along the Highway No. 2 corridor has resulted in considerable highway commercial development. These developments are located along the highway corridor to maximize their exposure and consist of gas stations, accommodations and other uses catering to the travelling public. Highway commercial development has represented a crucial component of the local economy and guided the overall design of the community. In consideration of the highway realignment, however, new growth considerations are required and reflected in [Figure 5](#) the Growth Strategy map.

Subsequent to highway relocation it is Claresholm's intention to redevelop the highway corridor and adjacent abandoned railway corridor into a pedestrian friendly mixed use environment. This action is being planned to assist in revitalizing the downtown core subsequent to the realignment of Highway #2 and to facilitate the sustainable development of the community core. The initiative will constitute a brown field redevelopment and require consideration be given to potentially contaminated sites prior to approval for residential development and some forms of commercial development. In anticipation of this, Claresholm and Developers will work towards making these parcels ready for mixed use developments through Environmental Site Assessments and remediation works, as required.



### **4.3 Objectives**

- 4.3.1 To continue to promote and attract new business to locate in Claresholm to increase the economic well-being.
- 4.3.2 To encourage the viability and expansion of existing businesses in Claresholm.
- 4.3.3 To improve the connectivity and communication between different businesses to enhance economic viability.
- 4.3.4 To encourage local residents and the surrounding trade area to support local business and merchants.
- 4.3.5 To encourage economic development initiatives that attract business and industry to ensure young working families choose to reside in Claresholm.
- 4.3.6 To work with the local Chamber of Commerce and business community to plan for the “new economy” that will follow highway re-alignment.
- 4.3.7 To provide guidelines and encourage merchants to improve existing commercial buildings and storefronts.
- 4.3.8 To encourage the relocation or removal of incompatible or non-conforming land uses within the downtown, whereby valuable commercial lands may be potentially utilized.
- 4.3.9 To strengthen the existing role of Claresholm as a regional service centre within the planning region.
- 4.3.10 To encourage the development of Neighbourhood Commercial in residential areas for the convenience and walkability of residents.

### **4.4 Policies**

- 4.4.1 Commercial development shall take place in accordance with the Future Land Use map ([Figure 3](#)). Additional design considerations can be placed on any development upon the recommendation of the Municipal Planning Commission, Mayor and Council, Administration or the subdivision authority prior to approval.
- 4.4.2 Primary commercial uses, such as retail service outlets, professional offices, entertainment facilities and compatible public and institutional uses are encouraged to locate in the downtown core area.
- 4.4.3 The Town supports the continuation of the ~~architectural standards~~ [Design Guidelines](#) set forth in the [Downtown Revitalization Plan](#), produced in cooperation with Alberta Municipal Development during the Alberta Main Streets Program in 1993.
- 4.4.4 The Town wishes to further develop primary commercial business in the former CPR railway line area, adjacent to the current central business district, to provide for primary commercial expansion. [The Town will pursue a downtown area redevelopment plan for the areas defined in Map 1 below.](#)
- 4.4.5 Highway commercial development and certain secondary commercial uses are encouraged to be located along the highway corridor.

- 4.4.6 Given the high degree of public exposure, commercial developments located along the highway corridor shall be developed to a high standard, which will include:
- Sufficient parking
  - Site landscaping
  - Screen outdoor storage areas
  - Attractive signage and building design
  - Integration with the highway system
  - Provision of services for the travelling public.
- 4.4.7 Secondary commercial uses are encouraged to locate in the industrial areas, or lots with direct frontage along Highway No. 2.
- 4.4.8 Secondary commercial developments, adjacent to the highway, are encouraged for buffering to residential developments and shall provide an adequate buffering, or some other screening, to the satisfaction of the Town.
- 4.4.9 The Town shall encourage and support the establishment and operation of home occupation in residential areas, provided they meet performance standards in the land use bylaw.
- 4.4.10 The Town will encourage the development and revitalization of the central business district, while realizing that highway commercial and industrial uses are key economic drives of Claresholm, and plan for the effective land use and development of all private enterprise endeavours.
- 4.4.11 The Town will support the development of Neighborhood Commercial with the principal that it is convenient, walkable and does not conflict with existing commercial development. Walkability is defined as a distance of 1500 feet (457m) from the proposed development.

## 5.0 Industrial Development

### 5.1 Goal

*To diversify the current industrial base into areas related to manufacturing and agri-food services while continuing to facilitate development in the agricultural and gas and petroleum service industries.*

### 5.2 Background Information

Industrial development in Claresholm has been developed in two separate nodes of the community. The southeast quadrant of the community is the original industrial area. The new industrial area of Town is located in the north western area of the community. The industrial area in the northwest portion of the community will ~~deliver~~ provide an area for service industrial business ~~services due to the fact because~~ it is adjacent to an existing and growing residential area in Claresholm. As heavy industrial businesses locate in the community, they will be concentrated in the southeast portion of the community ~~where growth is expected~~ away from residential growth areas.

Potential conflicts with industrial development can be managed by ensuring growth of noxious industrial businesses are not permitted to develop in areas adjacent to current or future residential areas. Given the north/south orientation of Claresholm and the prevailing wind coming from the west, the logical growth area to target for industrial development is the southeast area of the community. This is due to the natural buffering effects of the cross roads of Highways No. 2 and 520. The community has the ability to utilize these major traffic corridors as buffers for the separation of potentially conflicting uses.

Due to the shortage of industrial lands in Claresholm, the Municipality is anticipating annexing lands in the southeast area of the community to ensure contiguous industrial development. For further detail see Section 11 on Growth Strategy in this document.

### 5.3 Objectives

- 5.3.1 To create additional employment opportunities within the community by attracting more industry into the area.
- 5.3.2 To encourage industry compatible with a clean, safe, and environmentally-conscious community.
- 5.3.3 To ensure that industrial developers pay all infrastructure costs associated with any new development.
- 5.3.4 To continue to land bank and to encourage the servicing of industrial lands for industrial purposes.
- 5.3.5 To minimize land use conflicts between industrial and other land use types.
- 5.3.6 To encourage the use of landscaping or berming to visually screen incompatible or unsightly industrial uses.
- 5.3.7 To encourage private industry to develop industrial subdivisions.

## 5.4 Policies

- 5.4.1 Future industrial development shall take place in accordance with the Future Land Use map ([Figure 3](#)) and [Growth Strategy map](#) (Figure 5). Additional design considerations can be placed on any development upon the recommendation of the Municipal Planning Commission, Mayor and Council, Administration or the subdivision authority prior to approval.
- 5.4.2 With the exception of bulk fuel outlets, service stations and similar developments, heavy industrial uses that involve the manufacture, storage and/or handling of dangerous goods will be located in the southeast industrial area.
- 5.4.3 Heavy industrial uses, or those which might produce nuisance factors such as smoke, airborne emissions or noise, will be directed to sites south of Highway 520 and east of the current alignment of Highway No. 2.
- 5.4.4 Industrial developments shall be planned in a manner that effectively and safely connects the developments to the highway system.
- 5.4.5 All development in the industrial area is required to provide space for sufficient onsite parking.
- 5.4.6 The Town may allow the ~~siting-use~~ of a ~~manufactured home~~ ~~caretaker suite~~ on an industrial lot for use by the owner and/or staff member of the industrial operation.
- 5.4.7 Industrial proposals shall include a fencing, screening and landscape plan according to the Town of Claresholm Land Use Bylaw.

## 6.0 Recreation, Parks and Open Space

### 6.1 Goal

*To preserve and enhance the quality of life for the residents of Claresholm through the maintenance of existing park facilities and the acquisition and improvement of new parks, recreational facilities, trails, bikeways, and open spaces.*

### 6.2 Background Information

The Town of Claresholm has a wide variety of parks and open space to serve its residents as is indicated on the parks and open space figure (Figure 3). The golf course and baseball diamonds represent a significant portion of the open space in the community available for fair weather recreation activities. As well, there are three main parks which have playground equipment oriented towards young children and families. All of these are on the west side of the Highway No. 2 corridor and the community may consider, in the future, developing a similar neighbourhood park space on the east side of Claresholm.

Following are a number of quality recreational facilities in the Town of Claresholm:

- Indoor Pool & Aquatic Centre
- Skating/Hockey Rink
- Curling Rink
- Skateboard Park
- Active and Passive Park Spaces
- 18-Hole Golf Course
- Agriplex
- Centennial Park Campground
- Tennis Courts.

Given the number and quality of these recreational facilities, the community is a focal point for providing these services to the outlying area. Due to this fact, Claresholm recognizes the niche they fill as many users travel from the region and surrounding communities to Claresholm to utilize the facilities and add to the local economy.

### 6.3 Objectives

6.3.1 **To enhance** existing Parks and Open Space through increased maintenance.

6.3.2 **To provide** a greater variety of recreational opportunities and facilities for different interests and age groups in the community, from youth groups to senior citizens.

6.3.3 **To encourage** more open space, parks and pathway systems.

6.3.4 **To maintain** Claresholm's high profile as an important centre providing quality recreational facilities for residents and visitors.

6.3.5 **To promote** outdoor recreation, community interaction and ensure a diverse range of activities for Claresholm's youth.

6.3.6 **To work** towards expanding and improving the Claresholm Campground, acknowledging its increased use and importance to the local economy.

## 6.4 Policies

- 6.4.1 Council shall be responsible for coordinating the site selection and development of parks involving input from community recreation stakeholders.
- 6.4.2 The role of Council will be one of assisting the community in determining the need for new facilities; providing information on facility development; operating and maintaining facilities; and assisting with applications for grants from senior levels of government.
- 6.4.3 Council will compel developers to provide lands for neighbourhood parks as a part of residential neighbourhoods through the approval of Area Structure Plans. These neighbourhood parks shall serve the local neighbourhood needs and will provide areas to accommodate several activities that may include tot lots, playgrounds and field sports.
- 6.4.4 Council will maintain flexibility about park size and facilities in order to take advantage of opportunities as they arise.
- 6.4.5 Council will disperse parks throughout Claresholm to make them available to the greatest number of people through the concept of walkability. Walkability is defined as a distance of 1500 feet (457m) from the proposed park.
- 6.4.6 Cooperate with public schools and other agencies to develop joint facilities, where appropriate.
- 6.4.7 Attempt to acquire land, for parks or recreational facilities, that is accessible by public transit or pedestrian and bicycle trails.
- 6.4.8 Maintain recreation program user fees as low as possible to allow lower income households the same access as more affluent households.
- 6.4.9 Develop a network of recreational trails and bikeways throughout the community that will be accessible to all residents.
- 6.4.10 Cooperate with developers to provide parks and recreation facilities, including trails, at the time that development occurs in low and high-density residential areas.
- 6.4.11 Retain neighborhood facilities at various locations in the Town to help serve the cultural, recreational and social needs of community residents.
- 6.4.12 Consider operation and maintenance costs in the design of all park improvements and recreation facilities. These costs should be considered prior to acquiring new facilities.
- 6.4.13 Consider creative solutions to the ongoing costs of maintaining parks and recreation facilities, including sponsorship by business and civic groups.
- 6.4.14 Maintain and expand Town cemetery facilities as necessary.
- 6.4.15 Periodically review the design of existing parks and renovate park facilities to reflect the changing needs and desires of residents.
- 6.4.16 Whenever possible, establish greenways to link open space areas located in close proximity to one another.
- 6.4.17 Encourage the development of landscaping schemes that are attractive and appropriate to the local environment.

- 6.4.18 Improve the ecological value of the parks and open spaces and support the viability of species by linking populations and habitats which contribute to, and enhance, the amenity of the area.
- 6.4.19 Ensure that the specified trees and shrubs contribute to the ecological value of the site.

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## 7.0 Transportation

### 7.1 Goal

*To provide the residents and businesses of the Town with safe, efficient and effective municipal infrastructure and transportation systems, which meet the present and future needs of the Town.*

### 7.2 Background Information

Claresholm is located on Highway No. 2, which bisects the Town. The highway, which is the main north-south route in Alberta, is presently scheduled for realignment outside the current town boundaries as part of the development of the CANAMEX trade corridor. Alberta Transportation and Infrastructure is currently analyzing egress points and a bypass route in cooperation with the Town of Claresholm and other governmental agencies. The current preferred corridor route is included in [Figure 10](#) the ~~future develop~~ ~~constraints~~ [Road Hierarchy](#) map.

Secondary Highway 520 passes in an east-west direction through Claresholm and is designated 43<sup>rd</sup> Avenue. East of the Highway No. 2 intersection, most of the uses along this secondary route are industrial, while west of the primary highway, they tend to be residential or institutional in nature. Once the highway bypass is completed as per the ~~growth~~ [Growth figure Strategy map](#) (Figure 5), the east portion of Highway 520 will likely become the main access point to Claresholm and have a welcoming streetscape and complementary highway commercial land uses.

Claresholm's internal road network primarily follows the grid system with avenues running east-west and streets north-south. Most roads are paved and are generally considered to be in good condition. The anticipation of future developments has prevented the paving of some streets located on the edges of the community. These roadways will be addressed as growth and development allows. The Town is also well served with sidewalks and curbs and gutters, which are maintained, and provide pedestrians an opportunity to enjoy Claresholm's tree-lined streets.

### 7.3 Objectives

- 7.3.1 [To](#) work cooperatively with Alberta Infrastructure to endorse a future Highway No. 2 alignment with access structures that will facilitate the economic and social sustainability of the Town of Claresholm.
- 7.3.2 [To](#) ensure that after Highway 2 realignment, the existing highway be designated as Highway 2a, which ensures future maintenance remains the responsibility of Alberta Infrastructure and Transportation.
- 7.3.3 [To](#) capitalize on the vast amount of vehicular traffic by providing goods and services to the motoring public.
- 7.3.4 [To](#) encourage the safe and regulated flow of north-south traffic, as it passes through the community, by efficient use of traffic control devices, [enforcement patrols](#) and speed zones.
- 7.3.5 [To](#) maintain the focus of the Claresholm Airport as a facility for aviation [and aviation related development](#).
- 7.3.6 [To](#) continue to support the Claresholm Transportation Society and the other transportation service providers operating within the community.



7.3.7 To make pedestrian and cyclist movement attractive and safe, reducing reliance upon private cars for local trips.

7.3.8 To define a roadway hierarchy and access control policy based on small town levels of service in keeping with the current traffic patterns.

7.3.9 To identify corridor plan areas and determine roadway functionality for each plan area.

## **7.4 Policies**

7.4.1 The ~~Municipality-Town~~ shall maintain its high profile and exposure along Highway No. 2 for the benefit of existing commercial and industrial uses.

7.4.2 The land use bylaw shall continue to designate commercial lands suitable for uses which cater to the motoring public; however, subsequent to bypass construction, new land uses will be developed which reflect the lowered conveyance of motor vehicles.

7.4.3 The ~~Town Municipality~~ should regulate commercial uses, through their land use bylaw, that would be better located in the downtown and not along Highway No. 2.

7.4.4 The ~~Town Municipality~~ should enter into a development agreement with potential developers to provide for construction or upgrading of such amenities as roads, light standards, sidewalks, and curb and gutter systems.

7.4.5 The ~~Town Municipality~~ shall promote the construction of a safe access into the south-east industrial park off the future Highway No. 2.

7.4.6 The ~~Town Municipality~~ shall pursue funding assistance from federal and provincial agencies in response to the relocation of Highway No. 2 to analyze the realignment impact to the storm water management system.

7.4.7 Parking facilities will be paved when connected to a paved street.

7.4.8 Ensure that building frontages encourage pedestrian usage of streets contributing to vitality.

7.4.9 The ~~Town Municipality~~ shall encourage the development of a network of safe bike routes to local facilities near to, and overlooked by, roads and pavements.

7.4.10 The ~~Town Municipality~~ shall reduce any need or requirement to travel by car to essential facilities by having them within a reasonable walking distance.

### **Street Capacity Policies**

7.4.11 Level of Service C (as defined in Appendix A-4) with no individual movement lower than the Level of Service D to E, is the desired standard for the Claresholm Street system. New Local and Collector streets shall be designed to operate at that level.

7.4.12 Town streets shall be classified according to function, as defined in Map 10 and as follows:

- Local Streets shall be low-speed, low-volume facilities which are used primarily to access property.
- Minor Collector Streets shall be moderate-speed, low-to medium-volume facilities which serve to collect traffic from local streets and distribute to the arterial system. Collector streets also provide for direct property access, but their role of serving traffic is equally important.

- Major Collectors are designed to move traffic efficiently. Property access is deemphasized, whereas traffic movement is emphasized.

Engineering standards for volume thresholds can be obtained from the Town's Engineer.

7.4.13 Existing collector streets or intersections, operating below Level of Service C may continue to operate at the lower level. New development shall not cause collector streets to degrade to a lower Level of Service.

7.4.14 The Town shall have the right to review and approve internal circulation plans for all new developments.

7.4.15 All new private streets shall meet minimum Town engineering standards.

7.4.16 Traffic studies shall be required for all major development proposals and may be required at the discretion of the Town under other circumstances where there may be significant effects on the street system overall. A major development may include, but is not limited to the following:

- an Area Structure Plan (ASP), or
- commercial development proposals, or
- industrial development proposals, or
- multi-unit residential development proposals, or
- tentative subdivision maps, or
- when any proposal would potentially increase a Level of Service.

7.4.17 All transportation studies shall be completed at the sole expense of the developer. Traffic studies shall identify:

- (a) the amount of traffic to be added to the system by the proposed development;
- (b) other known planned projects and their effects on the street system;
- (c) the direct, indirect and cumulative adverse impacts of project traffic on street system operations, safety, and access to the downtown;
- (d) mitigation measures necessary to provide for project traffic while maintaining Town level-of-service standards;
- (e) the responsibility of the developer to provide improvements;
- (f) the timing of all improvements;
- (g) and any other information deemed necessary by MPC or council.

### **Access Management Policies**

#### **Major Collectors**

7.4.18 For the purposes of access management of Claresholm's collector system intersection spacing shall be 120 m for all right of ways. Spacing between two major collectors can be found in subsection 7.4.26 below. Driveway and alley accesses should also be limited and where allowed should be right turn in and right turn out only.

7.4.19 MD of Willow Creek landowners' access onto Town controlled roads requires the landowner to enter into a Servicing Agreement with the Town and adhere to all engineering requirements and other access control policies.

- 7.4.20 Offset driveway locations should be avoided whenever possible.
- 7.4.21 Where the street frontage is proposed to be improved, all abandoned driveways shall be removed and the curbing and side walk to be restored to Town standards.
- 7.4.22 The continued use of pre-existing driveways may be prohibited with the redevelopment of a site.
- 7.4.23 Driveways providing access onto major collector streets may be denied if alternate access is available or if the Town identifies potential safety issues.
- 7.4.24 For the purposes of major collectors, residential driveways shall not face the street, which means garages must be located in the rear of properties and accessed via alleys. All other uses shall have limited access and take advantage of shared access driveways. Turning movements may be limited to right in and right out.
- 7.4.25 Access control on major collector roadways should be uniformly applied and maintained in urban areas to reduce congestion and traffic delay, and to encourage safety and economy of the transportation system. (Source: Alberta Transportation)
- 7.4.26 Access control should address the varying needs and functions of each major collector roadway section, which will depend on: abutting land use type, existing and proposed development, density of development, and relative urban location. For example, more frequent intersection spacing with some direct access will likely be necessary in central business areas (due to existing development), whereas in outlying residential areas, there should be no direct access and [major collector] intersections should be spaced at least 400 m apart. (Source: Alberta Transportation)
- 7.4.27 All functional planning and preliminary design of major collector roadways should assess the ramifications of access accommodation to all abutting property parcels and developments (existing and proposed), in conjunction with projected traffic volumes and operating speed. (Source: Alberta Transportation)
- 7.4.28 To overcome operational problems on existing major collector roadways, access control should be exercised following an assessment of existing and potential accident rates and vehicle delay, and prediction of the effects of access control techniques. (Source: Alberta Transportation)
- 7.4.29 The Town of Claresholm will exercise its authority to control access on major collector roadways. Such control can be applied and maintained by adopting set standards, by making developers and planners aware of major collector roadway standards, and by working with the private sector to ensure suitable land access. (Source: Alberta Transportation)

#### Minor Collectors

- 7.4.30 MD of Willow Creek landowners' access onto Town controlled roads requires the applicant to enter into a Servicing Agreement with the Town and adhere to all engineering requirements and other access control policies.
- 7.4.31 Where the street frontage is proposed to be improved, all abandoned driveways shall be removed and the curbing and side walk to be restored to Town standards.
- 7.4.32 The continued use of pre-existing driveways may be prohibited with the redevelopment of a site.

Pedestrians

7.4.33 All major and minor collector roads shall have a sidewalk on both sides of the street.

7.4.34 Trails shall not have midblock crossings on major collectors and should be avoided on minor collectors. All crossings on these street categories should be at intersections for pedestrian safety and free flow of traffic. Any approved midblock crossings shall be designed with pedestrian safety features.

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## 8.0 Municipal Infrastructure Services

### 8.1 Goal

*To provide a high level of services in a cost-effective and efficient manner, balancing demands with affordability.*

### 8.2 Background Information

Claresholm has a municipal water and sanitary sewer system which serves the entire Town. The Town obtains its water from Willow Creek to the west of the community. The Town of Claresholm has the allocation in its water license for the community to grow by three fold of its current population. The 2.15 X 10<sup>9</sup> litres (211 million gallons) allocated each year could easily translate into a municipal population of 10,000. The domestic water infrastructure is aging, and the Municipality no longer feels a single water line from Willow Creek is sustainable and viable for future growth and development. Engineering ~~feasibility studies have~~ and construction has been ~~endorsed~~ completed for a new raw water line direct from the Pine Coulee Reservoir.

Claresholm's sewage treatment capacity is sound with the original construction taking place in the mid 1980s. The system consists of a complete mix, 140 acre and an aerated lagoon system. The total length of sanitary sewer pipe servicing the community is 34.36 km.

The Town also operates a separate storm sewer system that helps prevent flooding by diverting rain and snow melt into the nearest drainage swale. The total network of underground pipes is 10.80 km. Surface water enters the storm sewer system through curb-side storm drains and flows by gravity to various water channels located to the south of the Town, such as Frog Creek. Within the Bridges Golf Course are standing water retention pools where water is detained to manage flows prior to being conveyed into Frog Creek. Much of the water is utilized to irrigate the golf course.

In addition to the municipal services described above, Claresholm also provides residential garbage pick-up and supports local recycling efforts.

### 8.3 Objectives

8.3.1 To ensure a safe and secure water supply to satisfy the needs of the people of the Town of Claresholm.

8.3.2 To strive to be a municipal leader in the area of water conservation and management.

8.3.3 To continue to improve water distribution infrastructure.

8.3.4 To work cooperatively with other municipalities and the Province of Alberta to provide a regional system of water.

8.3.5 To work consistently to improve storm water drainage infrastructure.

8.3.6 To continue to support and encourage recycling as a community based initiative.

8.3.7 To ensure that private developers pay for all costs associated with new developments.

8.3.8 To ensure the Town is the facilitator of sound infrastructure design.

8.3.9 To maintain an offsite levy bylaw which overtime covers the increasing costs of development.

## 8.4 Policies

- 8.4.1 Development will be required to provide a full range of municipal services and utilities, unless ~~other wise~~ otherwise allowed by Town Council, at the expense of the developer and subject to a development agreement and offsite levy bylaw.
- 8.4.2 The extension of infrastructure systems into future development areas will be planned and undertaken in a manner that is complementary to the land use plan for the area, and utilizes existing infrastructure to the extent feasible.
- 8.4.3 In order to maximize the efficiency of existing infrastructure, infill development will be encouraged before the extension of services to new areas.
- 8.4.4 The Town will plan and coordinate the installation of utilities with utility companies and rely on the Subdivision Approval Authority to notify developers of required easements and right-of-ways.
- 8.4.5 **When financing infrastructure upgrade projects, the Town should continue to reduce its potential dependence on debentures and grants.**
- 8.4.6 When the opportunity exists, the Town will work with the Municipal District of Willow Creek, and other adjacent municipalities, on infrastructure projects that will more effectively use resources to benefit the subject municipalities.
- 8.4.7 The future design and layout of service extensions will ~~rela~~y on guidance from such reports as any future:
- Infrastructure Master Plans,
  - Engineering Standards,
  - an Offsite Levy Bylaw,
  - and/or other infrastructure planning and budgeting strategies which shall be considered when deciding on future growth scenarios and extending municipal services to growth nodes.
- 8.4.8 The design and layout of storm water drainage plans shall include only dry ponds.
- 8.4.9 Proposed dry ponds shall be designated as Public Utility Lots (PUL) on all Area Structure Plans and subdivision submissions. Only the percentage of area not primarily used for storm water collection may be eligible for Municipal Reserve (MR) purposes.

## 9.0 Community Culture, Wellness, and Safety

### 9.1 Goal

***To continue to develop, provide and enhance the positive elements sustaining Claresholm's vibrant and socially diverse local culture and community wellness.***

### 9.2 Background Information

Claresholm's schools serve the Town and parts of the M.D. of Willow Creek. High School students from Granum, Fort Macleod, ~~Nanton~~Claresholm, and Stavely attend the Willow Creek Composite High School. The elementary school, middle school and high school are all located on the west side of Town and are easily accessible to students ~~bussed~~bused in from outside Claresholm and those living on the west side. Students living on the east side of Claresholm may cross 1<sup>st</sup> Street (Highway No. 2) or be ~~bussed~~bused to school. In order to facilitate pedestrian crossings, a traffic light is located at 50<sup>th</sup> Avenue and 1<sup>st</sup> Street.

Claresholm is well served by health, cultural and social services' facilities, which also make up a large contribution of the employment opportunities in the community. Within the Town these services and professionals include:

- Porcupine Hills Lodge
- Claresholm General Hospital
- Willow Creek Continuing Care Centre
- Lander Treatment Center – Alberta Alcohol and Drug Abuse Commission (AADAC)
- Chiropractors
- Dentists
- Optometrists
- Claresholm Day Care Centre
- Claresholm Museum
- Claresholm Library
- Pharmacists
- Claresholm Centre for Mental Health and Addictions
- Chinook Health Unit.

The fire protection services, within the Town of Claresholm, consist of a volunteer fire department of approximately 25 volunteer members.

In addition Claresholm has an active and progressive Family and Community Support Serves Branch (FCSS). The mandate of Claresholm's FCSS branch is to provide community based, preventative social service programming to the community. In addition to having an onsite ~~counsellor~~ counselor and a Resource Centre, the assistance provided by FCSS ranges from help in filling out forms to training on enhanced parenting. In addition, FCSS runs the After School Care Program, coordinates with the Aquatic Centre to assist in funding the Summer Fun Program and leads drug dependency reduction programs.

### 9.3 Objectives

9.3.1 To work cooperatively with the Livingstone Range School Division to ensure that a high quality of education is provided for all students attending Claresholm schools.

9.3.2 To work to improve school enrolments by attracting new business and young families to locate in Claresholm.

- 9.3.3 To work cooperatively with the ~~Calgary Health Region (CHR)~~ Alberta Health Services (AHS) to ensure Claresholm remains the hub for health in the ~~southern part of the CHR region~~. Continue to provide community support to the Claresholm General Hospital, Willow Creek Continuing Care Centre, AADAC, Claresholm Centre for Mental Health and Addictions, the Claresholm Medical Centre and the Porcupine Hills Lodge.
- 9.3.4 To work to establish new and innovative ways to help the recruitment and retention of health care professionals in the community.
- 9.3.5 To ensure that Claresholm is promoted as a safe and caring community for young families to live, work and raise a family.
- 9.3.6 To ensure Claresholm remains an attractive retirement community.
- 9.3.7 To continue to support the Royal Canadian Mounted Police to maintain law and order in the Town of Claresholm.
- 9.3.8 To continue to support the Claresholm Fire Department as a volunteer organization that provides fire suppression services to the people of the Town of Claresholm.
- 9.3.9 To ensure a capable ambulance service is provided through private industry, while continuing to lobby the Province of Alberta to pay the entire cost of ambulance service, as promised.
- 9.3.10 To maintain an increased focus on local by-law enforcement for the purpose of maintaining and improving community cleanliness, order and safety.
- 9.3.11 To continue to provide support to FCSS and other groups to ensure a strong social infrastructure is in place for Claresholm families, seniors, and vulnerable residents to enjoy a high quality of life.
- 9.3.12 To assist and support families in finding good quality, affordable child care; including families who work shifts. Seek to work/develop partnerships with employers, FCSS, and families to become leaders in the provision of innovative child care options.
- 9.3.13 To assist and support youth (or groups/agencies who work with youth), with finding opportunities for appropriate activities that enhance youth experience, provide leadership skills, and advance their contributions to the community.
- 9.3.14 To promote and support cultural interests, including art exhibits/showings, presentations, live and film theatre, and musical events and activities within the community.

## **9.4 Policies**

- 9.4.1 The ~~Municipality-Town~~ will work with all non-profit societies who wish to participate in civic governance, events and sustainable community growth.
- 9.4.2 The ~~Municipality-Town~~ will cooperate will all non profit societies to forward positive community development agendas.
- 9.4.3 The ~~Municipality-Town~~ will ensure that proposed developments support a vibrant, diverse and inclusive community which integrates with surrounding communities.
- 9.4.4 The ~~Municipality-Town will~~ ensure that Claresholm's heritage, including architecturally or archaeologically important features, are-is conserved or preserved if present.



# 10.0 Environmental Stewardship

## 10.1 Goal

To create and maintain attractive, clean and ecologically responsible, natural and built environments, and to preserve significant natural areas.

To work with the Municipal District of Willow Creek to promote regional environmental stewardship matters as a vital effort between all neighbouring rural and urban municipalities.

## 10.2 Background Information

The Town's sense of place is determined to a large extent by its natural features. These environments provide important passive recreation space for the community as well as enhancing the beauty of the community. There is strong public awareness of and concern for the natural environment. Residents have identified sustainability as important priority for land use planning. Residents believe that enhancing the beauty and quality of the natural surroundings will improve their quality of life and add to Claresholm's character and sense of place.

The Town of Claresholm was founded around a wetland and small water course. As a result, high water tables and poor soil conditions could be a constraint to future development. The Municipal Development Plan can contribute to environmental protection through policies that identify areas that require significant consideration and higher standards for land use and development. The Plan could also identify areas in the community where development cannot occur for environmental reasons.

In February 2008, the Town of Claresholm adopted a Municipal Sustainability Plan. The Plan is a guidance document which promotes a healthy built environment while preserving a healthy ecosystem. Developers looking for best practices for development and the environment in Claresholm should consult this document.

In December 2008 the Province of Alberta adopted the Land Use Framework followed by the proclamation of the Alberta Land Stewardship Act in October 2009. These overarching documents set the parameters for development standards that seek a balance between the economy and the environment. The Town's MDP will be impacted by the proposed South Saskatchewan Regional Plan which puts into effect the overarching documents. When the plan comes out and compliance is mandated this section and others will need to be reviewed and updated.

## 10.3 Objectives

11.3.1 To promote environmental sustainability principles in land use planning decisions and development/construction practices.

11.3.2 To continue the commitment of a high level, overarching document that guides the environmental, ecological and sustainable decision making for the community.

11.3.3 To recognize the importance of natural areas and the contribution they make toward a high quality of life. Conserve, and incorporate natural areas, as public open spaces into the park system.

11.3.4 To continue the development of parks, pathways and trails to upgrade the overall public open space system.

11.3.5 To continue developing the municipal storm water system for integration into the Town's public open space system and protection of the wetlands, water courses and natural areas.

11.3.6 To celebrate and enhance the beauty within and outside the community.

11.3.7 To continue the exploration of alternative energy sources.

11.3.2 To provide an identification and description of hazard lands such as contaminated soils.

11.3.2 To support programs and initiatives that increase awareness and public involvement in environmental management and conservation.

## **10.4 Policies**

11.4.1 The Municipal Sustainability Plan will provide guidance for the development or alignment of all municipal plans and documents by identifying short, medium, and long term actions for the implementation of policy. The Plan should also track and monitor the progress of these actions over the long term.

11.4.2 The intent of the Municipal Sustainability Plan is to be used in co-operation with other planning documents the municipality has at its disposal.

11.4.3 Town shall be a civic leader by requiring sustainable building practices in the design and construction of new Town-owned facilities.

11.4.4 Green Buildings and Construction practices; The Town shall encourage developers and builders to follow the voluntary LEED™ green building rating system administered by the Canadian Green Building Council or follow sustainable building practices compatible with LEED™ standards. Sustainable building practices include:

- Minimizing storm water volumes through the installation of roof top gardens or on-site cisterns;
- Installing water saving plumbing fixtures;
- Using water efficient landscaping;
- Increasing energy performance through reduction in demand, harvesting site energy and efficient building design;
- Reducing waste by extending the life of existing buildings and using local and recycled building materials;

11.4.5 The Town will continue to support selected recycling programs.

11.4.6 The public composting area is a vital initiative and should be continued.

11.4.7 Because of the local climate we rely of irrigation for landscaping. Alternative landscape management practices, such as xeriscaping, or xerogardening could prove to be environmentally friendly and fiscally sound.

11.4.8 When concerns are present, geotechnical studies should be completed to identify development limitations and mitigate or minimize the detrimental effects of potential high water table areas and unsuitable soils for development.

11.4.9 The Town will endeavor to establish a Parks Master Plan to link environment protection areas, natural areas, existing parks and outdoor recreations areas for the overall benefit and beautification of the Town.

- 11.4.10 Storm water management plans: Proposed multi-unit residential development, large subdivisions, recreational, commercial and industrial developments shall be required, at their cost, to prepare and implement a storm water management plan that shall include, but not be limited to flooding hazards, existing drainage features, storm water related environmental issues, design criteria, erosion and sediment control, operation and maintenance.
- 11.4.11 The Town will encourage the use of Alberta Environment's Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems (January 2006)
- 11.4.12 In order to maintain and enhance the green canopy, the Town shall support tree preservation, conservation initiatives and land stewardship strategies.
- 11.4.13 New developments will incorporate ecologically conscious design and shall consider the long term progression of streetscapes with specific attention to landscaping and street trees.
- 11.4.14 The Town will openly discuss and consider wind and solar energy conversion system initiatives.
- 11.4.15 The Town will consider working with a large energy provider to secure a source of community wide green energy.
- 11.4.16 On lands that are known or suspected to be contaminated, no development shall proceed until plans for remediation are prepared by the land owner (or proponent) to the satisfaction of the Town of Claresholm and Alberta Environment.
- 11.4.17 The Town will continue to promote water conservation and support the efficient use of water resources (both natural and treated). Claresholm will make a commitment to take all possible actions to conserve the use of treated water.

## 11.0 Growth Strategy

### 11.1 Goal

***To work with the Municipal District of Willow Creek to promote regional development matters and approach growth as a cooperative effort between all neighbouring rural and urban municipalities.***

### 11.2 Background

During the most recent annexation session, municipal leaders from both the Town of Claresholm and M.D. of Willow Creek agreed that single parcel annexations were time consuming and not in the best interest of either the Town of Claresholm or M.D. of Willow Creek. Historically annexation procedures came unexpectedly and with a sense of urgency with timelines influenced by private interests. As such, it was agreed that given the lack of an inter-municipal plan between the Municipal District of Willow Creek and the Town of Claresholm, the Town of Claresholm would indicate their annexation interests through the Municipal Development Plan until such time as an Inter-municipal Development Plan was created.

Further, the Town of Claresholm Council and Administration have a vision for their growth that is based on the premise that the Town will grow and prosper in the years ahead. An “open for business” strategy will guide growth. Council will address land use through this Municipal Development Plan, the Land Use Bylaw and Area Structure or Area Redevelopment Plans. Council will also ensure the identification of a 25-year land supply and then rely on private interests to develop the land as per the municipal policies.

The identification of a 25-year land supply will be the responsibility of Claresholm Council and be communicated to the M.D. of Willow Creek for the purpose of annexation or for the purpose of ensuing good relations between the M.D. of Willow Creek and Claresholm. As the ~~town~~ Town of Claresholm is dependant on private interests and external government agencies to be the primary drivers of growth and development, the identification of all parcels around the community was undertaken to be proactive regarding future growth. Future annexation proposals are expected to conform to the growth patterns and form contiguous land uses as the community grows. Unless special circumstances exist where an institutional commercial or industrial development required annexation and serves as a significant benefit to the region, no annexation processes will be undertaken by the ~~Town~~ town for land that is required above a 25-year development window, specific to each major land use designation in the land use bylaw.

### 11.3 Objectives

**11.3.1 To acknowledge the importance of regional and inter-municipal growth planning.**

**11.3.2 To identify lands for annexation and corresponding land uses. Ensure annexation processes are directed by the Town at the municipal level, in cooperation with rural neighbours.**

**11.3.3 To monitor future subdivision and development in the ~~urban fringe area~~ Growth Strategy Areas identified in Figure 5 in order to minimize incompatible rural and urban land uses.**

**11.3.4 To work cooperatively with the Municipal District of Willow Creek on a comprehensive Inter-municipal Development Plan.**

**11.3.5 To encourage an agreement with the Province of Alberta to endorse a future alignment of Highway No. 2 in order to facilitate inter-municipal planning processes.**

~~11.3.7 To further integrate inter-municipal planning with the M.D. of Willow Creek and to ensure both municipalities are able to assure the other an efficient and compatible pattern of growth as defined by, and supported by Council.~~

## **11.4 Policies**

11.4.1 The Town's growth strategy will be based on the general land use framework as outlined in Figure 5.

~~.4.2 To further integrate inter-municipal planning with the M.D. of Willow Creek and to ensure both municipalities are able to assure the other an efficient and compatible pattern of growth as defined by, and supported by Council.~~

~~.4.4 Expansion of existing intensive agricultural operations, within 5 km up-wind of Claresholm, is not encouraged.~~

11.4.5 The Town will actively market and promote itself to encourage business, industry and government to locate to the Claresholm area.

11.4.6 The Town's growth strategy will reflect Council's values for effective land use, the provision of municipal services and not encumbering the Municipality with undue financial burdens while attracting new development.

~~10.4.7 Areas will be planned to respond to future economic seen and unforeseen development initiatives.~~

### **Government Policy Requirements**

11.4.8 All development initiatives shall undergo a process to conform to the Alberta Subdivision and Development Regulation with respect to sour gas facilities and oil and gas wells.

11.4.9 Developments with the potential of locating adjacent to existing oil and gas facilities should undergo a process to conform to the Advisory Land Use Planning Notes on abandoned well sites in consultation with Alberta's Energy and Utilities Board (EUB). Developments adjacent to existing oil and gas facilities will also be referred to the EUB for comment prior to development approval.

~~11.4.10 The Town will protect the right of agricultural operations to continue within the Town boundaries following annexation until urban land development occurs.~~

~~11.4.11 The Town will foster an understanding atmosphere with its citizens regarding existing agricultural operations adjacent to the Town boundary.~~

### **Sustainability Policies**

11.4.10 The Town will ensure that the most sustainable sites are used for development and that the design process, layout structure and form provide a development that is appropriate to the local context and supports a sustainable community.

11.4.11 The Town will promote the sustainable use of resources, including the reduction and re-use of wastes, related to both the construction and operation of new developments.

11.4.12 The Town will ensure that developments contribute to the sustainable economic vitality of the local area and immediate surrounding region.

11.4.13 The Town will ensure that individual buildings are well designed, resource efficient, are built using sustainable materials and do not undermine the sustainability of the overall surrounding developments.

### **Inter-municipal Policies**

11.4.14 In the absence of an urban fringe district, the Town of Claresholm's Growth Strategy accurately represents the urban fringe area requiring dialog with the MD and a coordinated land use decision making process.

11.4.15 Within two miles of the Town boundary, the Town requires a written referral for any of the following:

- municipal development plan bylaws and amendments,
- all other statutory plan bylaws and amendments,
- land use bylaws and amendments,
- subdivision of a parcel and any appeal,
- discretionary use development applications and any appeal.

11.4.16 The Town requires a written referral for any proposed expansion of existing intensive agricultural operations within 5 km up-wind of Claresholm. It is the town's position that this use is not encouraged within 5 km up-wind of Claresholm.

11.4.17 The Town discourages the development of Grouped Country Residential use in the Growth Strategy areas defined in Figure 5.

11.4.18 The Town agrees to inform and invite the MD of Willow Creek for all discussions with Alberta Transportation.

11.4.19 The Town discourages the development of Wind Energy Conversion Systems – Category 2 use in the Growth Strategy areas defined in Figure 5.

11.4.20 The Municipal District shall direct proposed commercial and industrial development in the Growth Strategy areas defined in figure 5 to areas designated for such uses in their Land Use Bylaw, or the Town's Land Use Bylaw.

11.4.21 No approvals shall be given to noxious industries as defined by the MD of Willow Creek Land Use Bylaw within the Growth Strategy areas defined in Figure 5.

11.4.22 Where disagreements arise as to the appropriate land use desirable in the Growth Strategy areas defined in Figure 5, a committee should be established to provide a forum for discussion and mediation. Consideration may be given to the intervention by an independent arbitrator or provincial board.

11.4.23 The adoption of this plan does not preclude the subsequent preparation and adoption of an intermunicipal development plan in the future.

## Annexation Policies

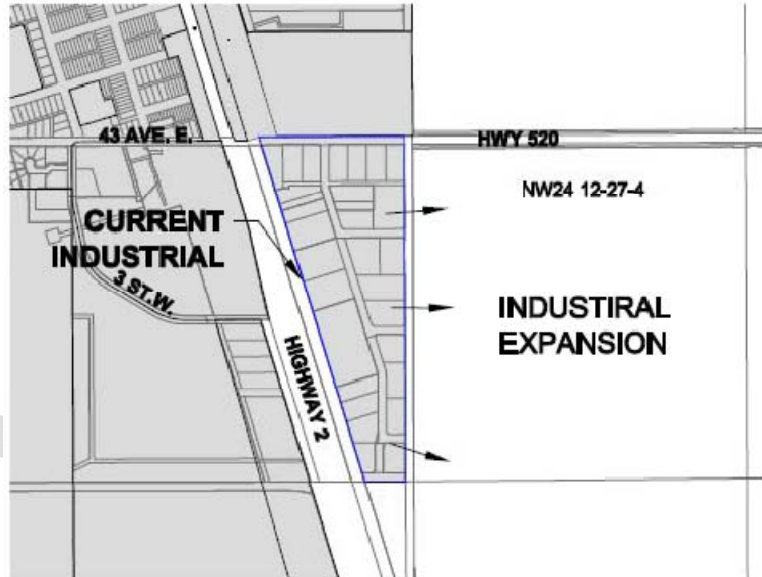
11.4.22 Annexation boundaries shall follow legal boundaries and natural features to avoid creating fragmented patterns of municipal jurisdiction.

11.4.23 The Town and MD shall negotiate a formula for the determination of compensation on annexation. Negotiation may occur on any or all of the following:

- revenue or tax-sharing,
- off-site levies and levy transfers, and
- municipal reserve transfers.

11.4.23 The Town will apply a three pronged approach to determining land acquisition. This approach is based on three general land use categories: residential, commercial and industrial. The timing for land acquisition of any one category is based on differing market forces and therefore must be flexible.

11.4.24 The Town's initial industrial annexation focus is for the NW24 12-27 W4M (Map 2).



Map 2 Direction of potential industrial expansion

## 12.0 Implementation

### 12.1 Land Development

Working with persons who are interested in developing land in Claresholm will be an important focus for Town Council. As part of an approval to subdivide and/or develop land in the Town, developers will be required to:

- Enter into an agreement with the Town in accordance to the provisions of the Municipal Government Act.
- Be responsible for the provision of all roads, municipal services, sidewalks, gutters, and other infrastructure required to service the land proposed to be subdivided and/or developed.
- Connect to existing services and contribute towards the cost of offsite infrastructure, as required by the development authority.

The steps toward successful land development may include the following processes.

#### 12.1.1 Area Structure Plans

Prior to the subdivision and/or development of land within the Town of Claresholm, Town Council may require the preparation of an Area Structure Plan for those areas shown in Figure 2 and may require an ASP for any other area. The Area Structure Plan will be required to address all MGA requirements. The process an applicant can expect to follow for the adoption of an ASP is as follows:

1. The developer or land owner should contact the town staff indicating the location of their proposed development and the general details of the proposal. The developer or land owner should acquire all relevant documents pertaining to the planning and engineering of any proposal. The documents include the MDP, LUB, the Claresholm Mainstreet Design Guidelines, the Infrastructure Master Plan and any other document the town administration deems necessary.
2. Upon request the town staff, planning advisor and engineering advisor may be available to go over the feasibility of the plan within the context of the documents mentioned above.
3. The developer or land owner should be prepared to provide augmenting documentation for any area structure plan application. This information may include a transportation impact analysis as prescribed by this document, geotechnical report, and any other information deemed necessary to process the application.
4. All ASPs in the Town of Claresholm must contain a storm water management plan.
5. The applicant may contact government agencies and utilities to gather information pertinent to their development.
6. The developer or land owner shall not submit any planning documents associated to the ASP in a piece meal fashion, but should submit all documents in a formal application. The development officer shall determine the completeness of any application and shall refuse any incomplete application.
7. The applicant shall expect a timely response to their draft ASP. The response will in writing or by way of a meeting include grammatical and layout corrections, engineering corrections and planning concerns that require more detail or redesign.
8. Upon submittal the applicant may hold an open house for the public to review the document.



9. The applicant shall not specifically engage in dialog with council nor should the council encourage dialog outside a public forum. Council should remain separate from the process to allow staff time to review and comment on the application. Any involvement within the process by council prior to first reading may be construed by the public as biasing the project.
10. Staff shall at its earliest convenience and with regular updates keep the council informed about upcoming projects and where the project is in the ASP process.
11. The applicant and staff may begin the process of drafting an offsite levies bylaw and a development agreement at any time during this process.
12. When staff is satisfied with the ASP, staff shall place it on a council agenda for first reading.
13. After first reading has been received, staff shall circulate the ASP to governmental agencies, utilities, and adjoining property owners.
14. (optional) The applicant may choose to hold another open house prior to the public hearing.
15. The public hearing shall be held in accordance with the MGA.
16. The council may request any amendments to the plan at any time during or after the public hearing.
17. Upon third reading of the bylaw the ASP is considered a statutory document. Any change to the development must go through the statutory amendment process which requires three readings and a public hearing.

- Future land uses
- General layout for the subdivision of the land
- Population numbers and density generated by the proposed development
- Infrastructure requirements
- General location of major transportation routes and public utilities
- Sequence of development for the area.

### **12.1.2 Land Use Bylaw Amendment**

The Land Use Bylaw shall be amended to ensure consistency ~~between with~~ the Municipal Development Plan and ~~the Land Use Bylaw any other approved statutory plan~~. Amendments to the Land Use Bylaw will be consistent with the "spirit and intent" of the Municipal Development Plan.

Redesignation ('rezoning') of a parcel of land may follow the adoption by bylaw of an Area Structure Plan and only in accordance with that plan. Redesignation may also be required to accommodate subdivision or development and should in most instances occur prior to subdivision and development approval.

### **12.1.3 Subdivision**

All applications for subdivision ~~approval, development permits, and land use bylaw amendments~~ ~~shall approval shall~~ be evaluated by the Town in accordance with the following criteria:

- Compliance with statutory plans, bylaws, and regulations
- Adequacy of road access
- Provision of municipal services and utilities, including a storm water runoff drainage plan
- Compatibility with adjacent land uses
- Accessibility to emergency services
- Site suitability in terms of size, shape, and other characteristics
- Any other matters the Town may consider necessary

- ~~Compatibility with provincial subdivision legislation polices related to development adjacent to sour gas facilities and wells.~~

At the time of subdivision and as a condition of approval, ten percent (10%) of the lands to be subdivided shall be dedicated as municipal and/or school reserve in accordance with the provisions of the Municipal Government Act. The Town may take municipal and/or school reserve in one or a combination of the following methods:

- Land
- Land similar in quality to the land being proposed to be subdivided
- Money in lieu
- ~~Pay appropriate offsite levies~~
- Deferral to the balance of the subject property.

Money-in-lieu of municipal reserve shall be placed in a special reserve fund, administered by the Town, to be used for recreation area and facility construction and improvement.

The Town will coordinate the location of new schools and the allocation of school reserves in the Municipality with the local school divisions.

In residential areas, the Town may allocate municipal and/or school reserve for the purpose of developing parks, playgrounds, trail systems, recreation facilities, schools and similar uses.

In commercial or industrial areas, the Town may allocate municipal reserve for the purpose of providing a buffer between incompatible land uses.

In addition to Municipal Reserve, land that is deemed to be undevelopable will may be left in its natural state and allocated as environmental reserve or environmental reserve easement in accordance with the provisions of the Municipal Government Act.

#### **12.1.4 Development Permits**

All development in the Town of Claresholm requires a development permit and is regulated by the Town of Claresholm Land Use Bylaw.

### **12.2 Municipal Finance**

When considering proposals for the future planning, subdivision, and/or development within the Town of Claresholm, Town Council will consider the implications of the proposal in terms of the Town's finances. The goal will be to minimize the impact of future growth on the existing tax base of the Town.

On an annual basis, Town Council will review the Town of Claresholm Capital Works Plan to identify and coordinate infrastructure requirements that may be required to implement the Town of Claresholm Municipal Development Plan.

When financing infrastructure projects, the Town should continue to reduce its potential dependence on debentures by using other sources of revenue including frontage charges, offsite levies and government funding programs.

### **12.3 Monitoring and Review**

To ensure that the policies of this Plan continue to be current and relevant, the Town will continually monitor the administration and implementation of its Municipal Development Plan. Plan reviews may reflect such factors as legislative change, changes to the local development climate, the impact of new major projects, or Council philosophy.

The plan will be reviewed by the Town once every ~~three-five~~ (5) years or when deemed necessary by Town Council and/or the Town Chief Administrative Officer.

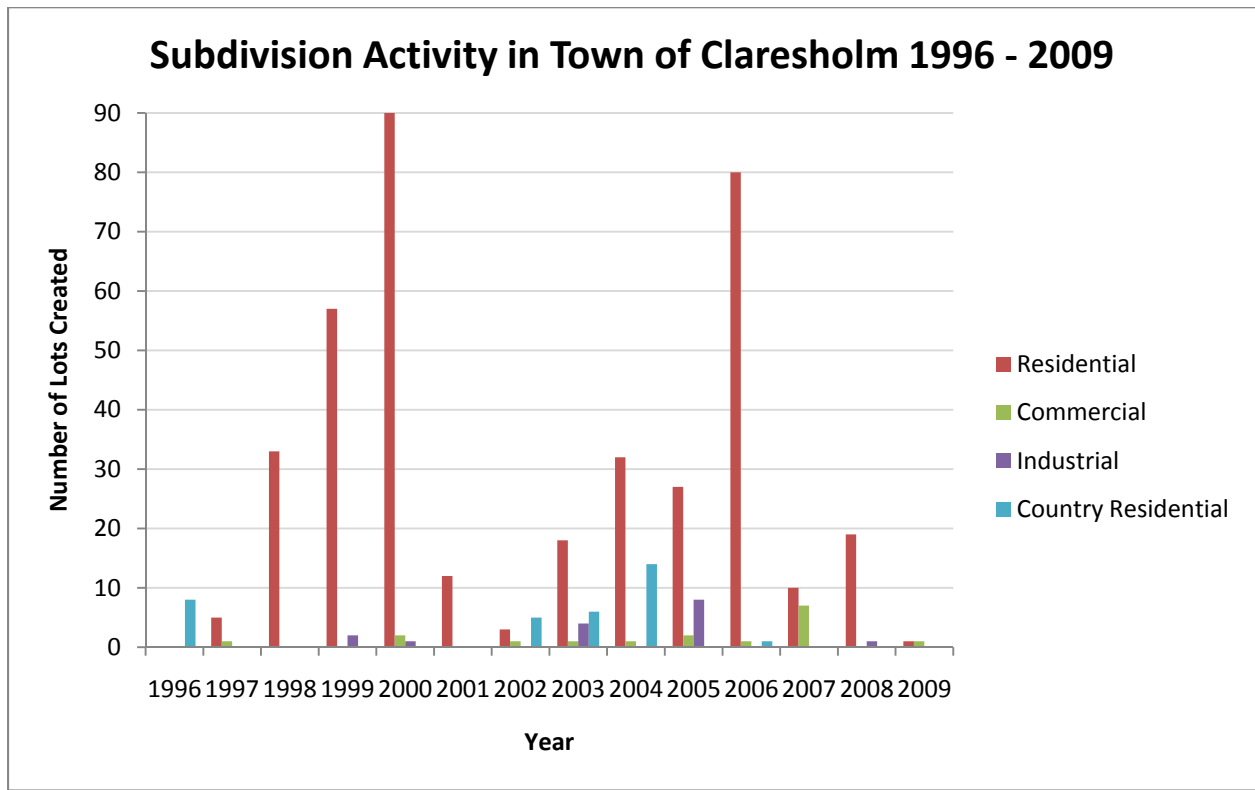
If a significant change in policy intent is desired, or if subsequent studies indicate the need for a change to this Plan, it shall be amended accordingly.

#### **12.4 Additional Plans and Studies**

In order to attain the goals outlined in this Plan, additional plans and studies may be initiated as required by Council.

DRAFT

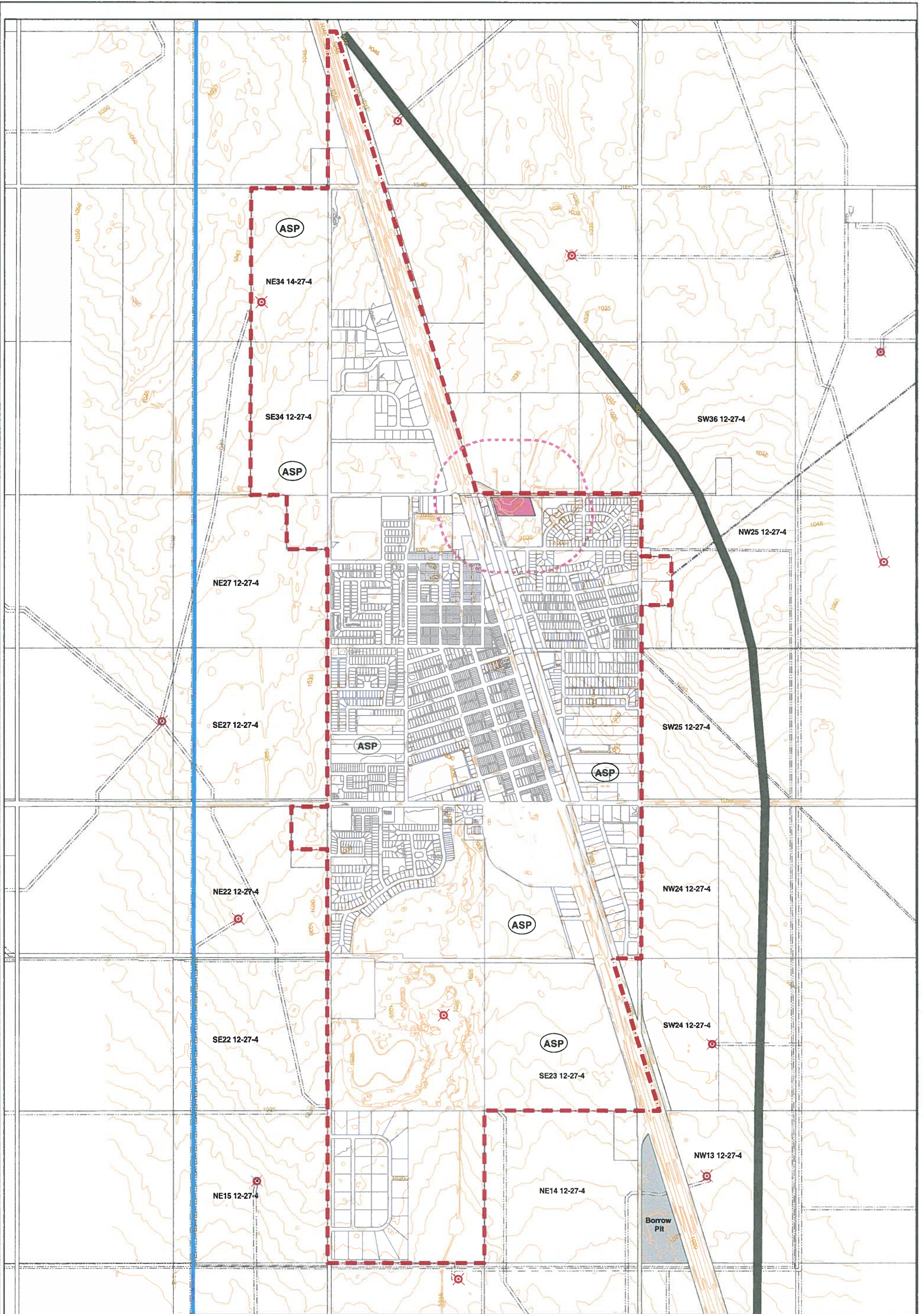
## Appendix A - Population and Development Statistics



## Appendix C – Transportation Level of Service

The Section 7.0 Transportation sets out Street Capacity Policies and the concept of Level of Service. Level of Service is further defined by the following:

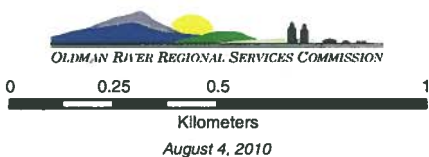
- Level-of-Service A represents free flow. Individual users are virtually unaffected by the presence of others in the traffic stream. The general level of comfort and convenience provided to the motorist or passenger is excellent.
- Level-of-Service B is in the range of stable flow, but the presence of other users in the traffic stream begins to be noticeable. There is a slight decline in the freedom to maneuver within the traffic stream. The level of comfort and convenience provided is somewhat less than at LOS A, because the presence of others in the traffic stream begins to affect individual behavior.
- Level-of-Service C is in the range of stable flow but marks the beginning of the range of flow in which the operation of individual users becomes affected by interactions with others in the traffic stream. Maneuvering within the traffic stream requires vigilance on the part of the user. The general level of comfort and convenience declines at this level.
- Level-of-Service D represents high-density but stable flow. Freedom to maneuver is severely restricted, and the driver experiences a generally poor level of comfort and convenience. Small increases in traffic flow will generally cause operational problems at this level.
- Level-of-Service E represents operating conditions at or near the capacity level. Freedom to maneuver within the traffic stream is extremely difficult, and it is generally accomplished by forcing a vehicle or pedestrian to "give way" to accommodate such maneuvers. Comfort and convenience levels are extremely poor, and driver frustration is generally high. Operations at this level are usually unstable, because small increases in flow or minor disturbances within the traffic stream will cause breakdowns.
- Level-of-Service F is used to define forced or breakdown flow. This condition exists wherever the amount of traffic approaching a point exceeds the amount which can traverse the point. Queues form behind such locations. Operations with the queue are characterized by stop-and-go waves, and they are extremely unstable. Vehicles may progress at reasonable speeds for several hundred feet or more, and then be required to stop in a cyclic fashion.



**Town of Claresholm  
Development Considerations**

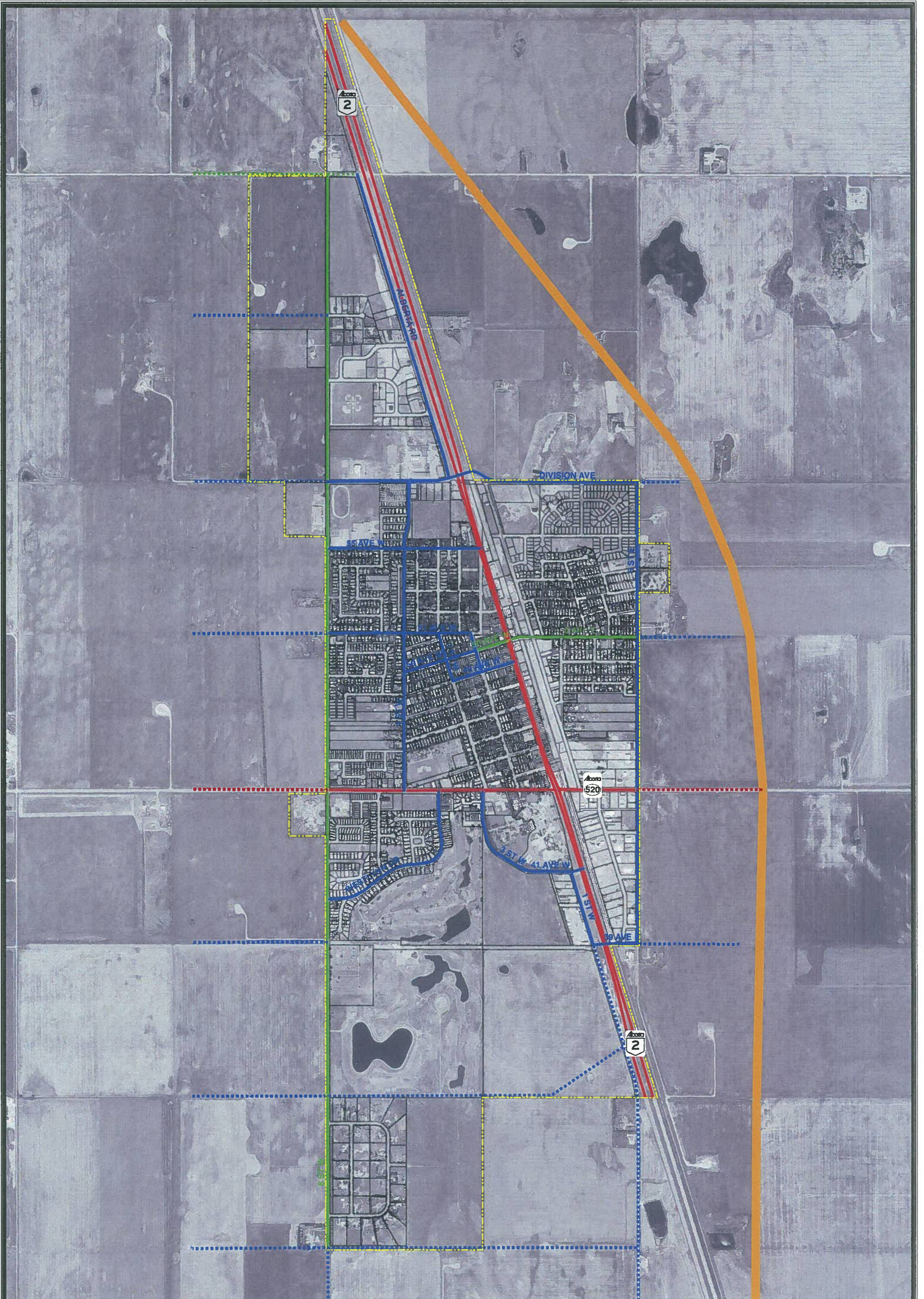
- Claresholm Municipal Boundary
- Proposed Highway 2 Alignment
- Abandoned Landfill Setback
- Powerline
- ⊗ Existing/Abandoned Gas Well
- ASP Undeveloped parcels where area structure plans are required prior to approval.

Figure 2



NOTE: EXISTING AND ABANDONED GAS WELL LOCATIONS SHOWN ARE APPROXIMATE.





Town of Claresholm  
Road Hierarchy



- Claresholm Municipal Boundary
- Road Hierarchy**
- Arterial
- Major Collector
- Minor Collector
- Highway 2 Bypass (proposed)
- ..... Proposed Minor Collector
- ..... Proposed Major Collector
- ..... Proposed Arterial

Figure 10



# **ACTION ITEMS**





**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1546**

A Bylaw of the Town of Claresholm to regulate the time after which children shall not be in a public place at night without proper guardianship.

**WHEREAS** it is deemed necessary and desirable by the Municipal Council of the Town of Claresholm to regulate the time after which children shall not be in a public place at night without proper guardianship; and

**WHEREAS** a curfew bylaw will assist parents and legal guardians in exercising authority over their children to keep their children safe from harm; and

**WHEREAS** the Municipal Council of the Town of Claresholm is committed to preserving a community quality of life which emphasizes individual safety and well being as well as the protection from harm of public and private property;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act* the Council of the Town of Claresholm enacts as follows:

**1. Definitions:**

In this bylaw:

- a) **“CAO”** means the Chief Administrative Officer of the Town of Claresholm.
- b) **“Child”** means a male or female sixteen (16) years of age or under.
- c) **“Council”** means the Town of Claresholm Council.
- d) **“Peace Officer”** means a member of the Royal Canadian Mounted Police (RCMP), Community Peace Officer or Bylaw Enforcement Officer appointed by the Town.
- d) **“Public Place”** means a place to which the public have or are permitted to have access including:
  - i. municipally owned or leased real property, and without restricting the generality of the foregoing includes streets, sidewalks, lanes, parks and recreation areas; and
  - ii. privately owned or leased real property, upon complaint only by owner or tenant, and without restricting the generality of the foregoing includes coffee shops, restaurants, shopping malls, and other similar properties.
- e) **“Proper Adult Guardianship”** means under the care and control of, and accompanied by a Guardian or Temporary Guardian.
- f) **“Guardian”** means parent, legal guardian or foster parent.
- g) **“Temporary Guardian”** means an adult person who has been given prior permission by a Guardian to look after a Child for a specified time period.
- h) **“Offender”** means a Child or Guardian charged with an offense under this bylaw.
- i) **“Legitimate Excuse”** includes only the following:
  - i. traveling directly to and from a place of employment whether paid or volunteer work;
  - ii. working at a job (whether paid or volunteer) that requires the Child to be in a public place.
- j) **“Town”** is the Town of Claresholm, in the Province of Alberta, a municipal corporation.
- k) **“Violation Tag”** means a tag, in a form approved by the CAO, pursuant to this bylaw.

**2.** No Child shall be in a Public Place within the corporate limits of the Town after the hour of 11:01pm and before 6:00am following without Proper Adult Guardianship or a Legitimate Excuse.

**3.** Any Child who is found in a Public Place after 11:01pm and before 6:00am following without Proper Adult Guardianship or Legitimate Excuse is guilty of an offense and is liable to a fine of not less than one hundred dollars (\$100.00).

**4.** Any Guardian whose Child is in a Public Place after 11:01pm and before 6:00am following without Proper Adult Guardianship or Legitimate Excuse is guilty of an offense for lack of supervision and is liable to a fine of not less than one hundred dollars (\$100.00).

**5.** Under no circumstances shall any person contravening any provision of this bylaw be subject to penalty of imprisonment.

**6.** A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person, who the Peace Officer has reasonable and probable grounds to believe has contravened this bylaw.

7. A Violation Tag may be issued to such person:
  - a) either personally; or
  - b) to the Guardian; or
  - c) by mailing a copy to such person at his/her last known post office address by "Registered Mail".
8. The Violation Tag shall be in a form approved by the CAO and shall state:
  - a) the name of the Offender;
  - b) the offense;
  - c) the appropriate penalty for the offense as specified in clauses 3 & 4 above;
  - d) that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag; and
  - e) any other information as may be required by the CAO.
9. Where a contravention of this bylaw is of a continuing nature, further Violation Tags may be issued by the Peace Officer, provided however, no more than one (1) Violation Tag may be issued for each day that a contravention continues.
10. Where a Violation Tag is issued pursuant to Section 7 or 9 of this bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offense, pay to the Town the penalty specified on the Violation Tag.
11. In those cases where a Violation Tag has been issued and if the penalty specified on the violation has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part 11 of the Provincial Offenses Procedure Act, S.A. 1988, c.P-21.5 as amended.
12. Notwithstanding Section 11 of this bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to Part 11 of the Provincial Offenses Procedure Act, S.A. 1988, c.P-21.5 as amended, to any person who the Peace Officer has reasonable grounds to believe has contravened any provision of this bylaw.
13. Should any provision of this bylaw be invalid then such invalid provision shall be severed and the remaining bylaw be maintained.
14. This bylaw comes into full force and effect upon third and final reading.

Read a first time in Council this **20<sup>th</sup>** day of **July** 2010 A.D.

Read a second time in Council this      day of      2010 A.D.

Read a third time in Council and finally passed in Council this      day of      2010 A.D.

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**Rob Steel, Mayor**

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**Kris Holbeck, CAO**



**Board of Directors 2010**

Phyllis Hutchinson  
President (Skiff)

Barbara Cavers  
Vice-President (Monarch)

Marianne Gray  
Secretary/Treasurer  
(Lethbridge)

Dennis Hatt  
Director (Lethbridge)

Larry Helland  
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Director (Lethbridge)

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Director (Coaldale)

Joan Paradee  
Director (Taber)

Wayne Street  
Director (Coaldale)

Murray Pritchard  
Director (Lethbridge)

Gwen Van Raalte  
Director (Lethbridge)

Ed Sinnott  
Director (Pincher Creek)

George Hall  
Executive Director

404 - 8th St South,  
Lethbridge, AB T1J 2J7  
Phone: 403-328-5297  
Fax: 403-328-6061



COMMUNITY  
FOUNDATIONS  
OF CANADA  
all for community.

July 29, 2010

Ms. Kris Holbeck  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Ms. Holbeck,

Please join the Community Foundation of Lethbridge and Southwestern Alberta at the annual Friends of the Foundation Dinner on Thursday September 23, 2010 at the Coast Hotel and Conference Centre in Lethbridge. This year's dinner will launch the new name of the foundation – the Community Foundation of Lethbridge and Southwestern Alberta – which better reflects the region served.

The Community Foundation is pleased to welcome Joan McCusker as this year's keynote speaker. Joan is an internationally recognized curler with a strong belief in giving back and a conviction that *ordinary people do extraordinary things*. Through her experiences as a teacher, mother, world champion curler, Olympic Gold Medallist and CBC Commentator, Joan has collected a number of observations on the attitudes that propel ordinary people to build extraordinary lives. The evening will also feature information about the foundation and its impact on the community.

Your attendance would be appreciated and tickets are available for \$45 per person by contacting the Foundation office (403-328-5297).

On behalf of the Board of Directors, thank you for supporting our community foundation.

Sincerely,

A handwritten signature in blue ink that reads "Phyllis Hutchinson".

Phyllis Hutchinson

The Community Foundation  
of Lethbridge & Southwestern Alberta  
invites you to the 12th annual

 *Friends of the  
Foundation Dinner*

**Thursday, September 23, 2010**  
**Coast Lethbridge Hotel Ballroom**  
526 Mayor Magrath Drive South

No host bar 6:15 p.m.  
Dinner 7:00 p.m.

Join us to hear guest speaker

***Joan McCusker***

**Honourary Ambassador of the  
Sandra Schmirler Foundation**

speaking about how  
**Ordinary People Do Extraordinary Things**

Tickets \$45 per person  
Table reservations available

For information and tickets, contact the  
Community Foundation office at  
404 - 8 Street South Lethbridge T1J 2J7  
[office@lethbridgecommunityfoundation.ca](mailto:office@lethbridgecommunityfoundation.ca)

**403-328-5297**





August 10, 2010

Claresholm Town Council  
P.O. Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor and Council:

**RE: Kidz Zone Out-of-School Program**

We are happy to announce that the Modulares have arrived on site at the Claresholm West Meadow Elementary. With them arriving now, we have been busy getting all necessary paperwork done so that we can obtain a License for September. We have started a list of names of families requiring care for their school aged children. To date we have around 20 children on our list, who need either Full Day Care (Kindergarten children) or before/after school care. We are now waiting for all the utilities to be hooked up so that we can move in and have the program open for September 7, 2010.

As per your request we approached FCSS for funding to help cover our short fall in the months of April to June of 2010. FCSS asked for us to sit with a Business Consultant through Alberta Child Care Ventures. The Director of the Claresholm Child Care Society met with Kathleen Fair from the Child Care Ventures and together they came up with a budget outlining the months of April to June as well as one for the summer months. Please find this information attached. It was then determined that we had a shortfall of \$4,000.00 for the months April to June. We provided the budget to the FCSS board, and asked for funding to help with this matter. In June, FCSS requested to meet with our Board members to discuss funding and what it was needed for. At this meeting we stated that we would appreciate any funding amount. It was then decided at their Board Meeting after going through their budget line by line, that they were unable to help the Kidz Zone Program. Their letter to this effect is attached.

Now that we have been denied twice from FCSS, we are turning to the Town in hope that we can get some funding to help cover the shortfall that the Kidz Zone Out-of-School Program had back in April to June. With this said, we the Claresholm Child Care Society are asking for funding of \$4,000.00, which will cover the shortfall that the Day Care has had to pay out to support the program.

In addition, the Claresholm Child Care Society is respectfully requesting that the Town of Claresholm cover the cost of the utilities at the modulares once they have been connected. Our Society would certainly appreciate any assistance the Town would be willing to offer in this regard.

We look forward to your response, and thank you very much for your continued support of our program.

Please feel free to contact the undersigned at your convenience should you have any questions.

Sincerely,

Deanna Bray  
Director~ Claresholm Child Care Society  
(403) 625-4543

**Claresholm Childcare Society**

---

**From:** "kathleen.fair" <kathleen.fair@microbusiness.ca>  
**To:** "Claresholm Childcare Society" <cccs2@telusplanet.net>  
**Sent:** Monday, June 07, 2010 5:29 PM  
**Subject:** Fax

Deanna, thank you for the fax re Kidz Zone revenue and expense to June 4.

If we project that June will reflect the same revenue and expense already recorded for April and May, then the loss will total approximately \$3,158 for the three months, which is very close to what we estimated last week.

Therefore, the Board could be comfortable requesting anything over \$3,158 from FCSS, since listed expenses do not reflect administrative costs, etc.

Do you require anything else from me regarding this situation?

*Kathleen Fair*  
*Business Coach*  
*Alberta Childcare Ventures*

Microbusiness Training Centre Inc.  
203 Energy Square  
10109 - 106 Street  
Edmonton AB T5J 3L7

tel: 780-482-4462  
fax: 780-488-4950

April 26, 2010

Claresholm Child Care Society  
EMAILED TO:  
Crystal Cooper – Chair  
Deanna Bray – Director

Dear Crystal and Deanna,

The FCSS Board discussed your request for \$10,000 at our meeting on Thursday, April 22/10 and identified several questions and concerns we would like to discuss with the board of the Child Care Society.

Although we do not have \$10,000.00 in our budget we are very keen to support the Day Care to continue to offer School Age programming and would like to explore a budget to better understand needs. We are also extremely concerned about Summer Fun and would like to have a conversation regarding plans for summer.

We would like to be able to meet this week; this is an important issue. Please advise a preferred time and location as soon as possible. A few of our board members will attend at your convenience.

Regards,

Debbie Goeseels, Director



Claresholm & District  
Family & Community  
Support Services

107 - 50 Ave. West  
P.O. Box 1297  
Claresholm, AB T0L 0T0

Tel: (403) 625-4417  
Fax: (403) 625-4851  
claresholmfcss@shaw.ca

July 12, 2010

Claresholm Child Care Society  
Box 271, (221-45 Ave. W)  
Claresholm, AB T0L 0T0

EMAILED TO:

Crystal Cooper – Chair, crystal.cooper@yvm.ca  
Deanna Bray – Director; cccs2@telusplanet.net

Dear Crystal and Deanna,

The FCSS Board discussed your request for \$4000.00, (to help cover your shortfall), for the first three months of your Kidz Zone program, at length, at our meeting on Thursday, June 24/10.

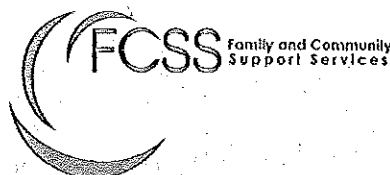
As you know, we are keenly aware of the need for Out of School programming in our community and wish to be a supportive partner. We were delighted when you agreed to run a program and were happy to provide you with all of our equipment and supplies. However, after reviewing our budget line by line, unfortunately we are not able to help you with funds. Our 2010 budget is already at its maximum with nothing extra to spare.

We are very happy that you were able to meet with the consultant, Kathleen Fair, from Alberta Child Care Ventures. Hopefully, this will give you a strong plan for running a successful Out of School Program. FCSS shares your vision of providing a wonderful program for our school age children through the Kidz Zone and we wish you every success.

Again, we truly regret that we are unable to provide any financial support at this time. Please keep us in mind for a partnership in the future; we hope we will be able to work with you once the modular units are placed. We appreciate your understanding and on-going communication. Please call at your convenience at any time you wish to have a conversation.

Regards,

Debbie Goeseels, Director





Handicap Parking Permit Request

Dear Town Of Claresholm,  
July 16, 2010

Attention: Kris Holbeck

RE: Handicapped Permit Parking and sign located at 658 - 51 Ave West, Claresholm, Alberta.

Please find a request for a **Permanent** Handicap sign to be placed street side front of the above mentioned address. The issues that create the need for the permit, the disabilities have nor will change for mortality. Furthermore, many options were looked at for building a ramp with only one solution being satisfactory in regards to the building code. We are required to have a 1 to 12 slope for the ramp which requires it to be built from the front porch straight West to the Street (51 Avenue West) side walk. Our ability to focus financial funds on the project immediately is not possible, as I (Kirk) myself have been diagnosed with a brainstem disorder which requires me at times to walk with a cane or ride on a mobility scooter. Please see this as further reason to justify our cause.

Your prompt attention to this matter will deflect the use of this parking spot by any and all others who have not the same needs.

Sincere Regards,

Kirk Schofield

Amy Schofield



# Memo

**To:** Council  
**From:** Administration  
**Date:** August 12, 2010  
**Re:** Handicap Parking Permit Request

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## **OVERVIEW**

Kirk and Amy Schofield are requesting a permanent handicap parking sign outside their residence located at 658 – 51<sup>st</sup> Avenue West.

## **HISTORY**

The Schofields' 2007 Council request for handicap signage was approved with the condition that it would be temporary for one year and the Schofields would in that time make modifications to make their property wheelchair accessible from their driveway to their front door.

The Schofields found that the ramp will have to be from their front door to 51<sup>st</sup> Avenue West based on necessary slopes and were not able to make the modifications during the term of the original permit. The Development Department wrote a letter stating they need to ask for an extension for the permit which they did and this expired the spring of 2009. The modifications were never completed and the applicants were told the extension had expired and because the modifications were not constructed as promised that the temporary sign would have to be removed as its original placement was part of a temporary permit.

The applicants stated that they cannot afford to make the modifications at this time and are requesting a permanent handicap sign for the property. Mr. Schofield stated that the roadside curb is the correct height to get his son's wheelchair in and out of the van and having to lift the wheelchair up and down the front steps is their only challenge to not having a proper handicap ramp to use.

The Town has left the handicap parking only sign up in order not to cause hardship to the Schofields, but since the original request was approved by Council the request for a permanent sign also comes before Council.

## **RECOMMENDATION**

That Council allow for the handicapped signage to remain permanently as even if and when the ramp is built from 51<sup>st</sup> Avenue to their front step they will still have to park on 51<sup>st</sup> Street to offload their son's wheelchair.

The Bridges at Claresholm Golf Club  
Box 2080  
Claresholm, AB. T0L 0T0

July 21, 2010

Mayor Steel and Council  
Town of Claresholm  
Box 1000  
Claresholm, AB. T0L 0T0


Re: Request to Waive the Municipal Portion of the 2010 Property Taxes.

Dear Mayor Steel and Council,

The Bridges at Claresholm Golf Club executive would like to make a request to the Town Council for a waiver of the municipal portion in the amount of \$ 2,583.48 of the 2010 property taxes.

Your consideration in this matter is very much appreciated. Thank you.

Yours truly,



Wes Wiebe  
President

**TOWN OF CLARESHOLM**

BOX 1000  
221 - 45 AVE WEST  
CLARESHOLM, AB T0L 0T0  
(403) 625-3381

2010

**TAXATION NOTICE  
and PROPERTY ASSESSMENT**

ROLL NO.	PROP. SIZE	PORTION			QUAD	SEC	TWP	RGE	MER
11630.000	2.02 AC	YB: 1981+s				0	0	0	0
SUBDIVISION NAME		GOLF CLUB HOUSE							
CIVIC ADDRESS		349 39 AVE W							
MORTGAGE NUMBER		PLAN	BLOCK	LOT					
		7810016	2	B					
MORTGAGE COMPANY NAME									

DATE OF MAILING	2010-Jun-11
DUE DATE	2010-Aug-31

TOWN OF CLARESHOLM (GOLF CLUB)  
BOX 2080  
CLARESHOLM, ALBERTA T0L 0T0

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROVED	2,105,180.00
COMMERCIAL IMPROVED	238,910.00
<b>TOTAL ASSESSMENT</b>	<b>2,344,090.00</b>

ASSESSMENT COMPLAINT MUST BE RECEIVED ON OR BEFORE		2010-Aug-09
---	--	-------------

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROVED	2,121,060.00
COMMERCIAL IMPROVED	248,500.00
<b>TOTAL ASSESSMENT</b>	<b>2,369,560.00</b>
EXEMPT	2,121,060.00
TAXABLE	248,500.00

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

EDUCATION TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
LRSD (NON-RESIDENTIAL)	0.0031037	22.99039	771.27
<b>TOTAL 2010 EDUCATION TAXES</b>			<b>771.27</b>

**IMPORTANT PENALTY INFORMATION**  
TAXES ARE DUE IN FULL, EXCEPT FOR T.I.P.P. PARTICIPANTS, BEFORE MIDNIGHT ON TUESDAY, AUGUST 31, 2010. ALL CURRENT OUTSTANDING TAXES AFTER AUGUST 31, 2010 ARE SUBJECT TO A 14% PENALTY. A FURTHER 14% PENALTY WILL BE ASSESSED ON ALL TAXES AND CHARGES APPLIED TO TAX ACCOUNTS REMAINING UNPAID AFTER DECEMBER 31, 2010.

MUNICIPAL AND OTHER TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
HOME FOR AGED	0.0001859	1.37715	46.20
MUNICIPAL TAX (NON-RESIDENTIAL)	0.0102104	75.63246	2,537.28
<b>TOTAL 2010 MUNICIPAL AND OTHER TAXES</b>			<b>2,583.48</b>
SUB TOTAL 2010 TAXES			3,354.75
<b>TOTAL 2010 TAXES</b>			<b>3,354.75</b>
CURRENT OUTSTANDING			0.00
<b>TOTAL CURRENT TAXES PAYABLE FOR 2010</b>			<b>3,354.75</b>
AMOUNT DUE AFTER AUGUST 31, 2010		3,824.42	

FOR COMPARISON 2009 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE 3,344.74

TAX INSTALLMENT PAYMENT PROGRAM	
CURRENT INSTALLMENT AMOUNT	0.00
BY JOINING THE PAYMENT PROGRAM YOUR PAYMENTS COULD BE AS LOW AS	279.56

YOUR PROPERTY HAS BEEN ASSESSED AS SHOWN FOR THE ABOVE TAXATION YEAR. THE ASSESSMENT ROLL WILL BE OPEN FOR 60 DAYS AFTER MAILING DATE FOR INSPECTION DURING OFFICE HOURS. IF YOU OR YOUR AGENT WISH TO APPEAL A STANDARD APPEAL FORM MUST BE FILLED OUT AND BE ACCOMPANIED BY A \$50.00 PER PARCEL APPEAL FEE. (A.R.B COMPLAINT AND AGENT AUTHORIZATION FORMS ARE AVAILABLE AT THE TOWN OF CLARESHOLM OFFICE AND ON THE TOWN OF CLARESHOLM WEBSITE). APPEALS AND APPEAL FEES MUST BE RECEIVED ON OR BEFORE AUGUST 9, 2010 BY THE CLERK OF THE ASSESSMENT REVIEW BOARD, KRIS HOLBECK, BOX 1000, CLARESHOLM, AB, T0L 0T0, OR DELIVERED TO THE TOWN OFFICE AT 221 - 45 AVE WEST IN CLARESHOLM.

**TOWN OF CLARESHOLM**

BOX 1000  
221 - 45 AVE WEST  
CLARESHOLM, AB T0L 0T0  
(403) 625-3381

2010

**TAXATION NOTICE  
and PROPERTY ASSESSMENT**

ROLL NUMBER	11630.000
LAST DATE BEFORE PENALTY	2010-Aug-31

ARREARS OR CREDIT	CURRENT TAXES	NET DUE	AMOUNT DUE PLEASE PAY
0.00	3,354.75	3,354.75	3,354.75
			AMOUNT PAID

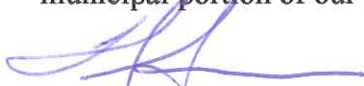
PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

TOWN OF CLARESHOLM (GOLF CLUB)  
BOX 2080  
CLARESHOLM, ALBERTA T0L 0T0

Aug 11, 2010

To Whom It May Concern:

On behalf of the Claresholm Curling Club I am writing this letter to ask that the municipal portion of our taxes be forgiven.

A handwritten signature in blue ink, appearing to be 'Terry Nelson', with a long horizontal flourish extending to the right.

Terry Nelson

**TOWN OF CLARESHOLM**

BOX 1000  
221 - 45 AVE WEST  
CLARESHOLM, AB T0L 0T0  
(403) 625-3381

2010

**TAXATION NOTICE  
and PROPERTY ASSESSMENT**

ROLL NO.	PROP. SIZE	PORTION			QUAD	SEC	TWP	RGE	MER
11917.000	0	YB:1973/91				0	0	0	0
SUBDIVISION NAME		CURLING RINK							
CIVIC ADDRESS		430 53 AVE E							
MORTGAGE NUMBER		PLAN	BLOCK	LOT					
		8010781	118	33					
MORTGAGE COMPANY NAME									

DATE OF MAILING	2010-Jun-11
DUE DATE	2010-Aug-31

ASSESSMENT COMPLAINT MUST BE RECEIVED ON OR BEFORE		2010-Aug-09
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TOWN OF CLARESHOLM (CURLING RINK)  
BOX 1976  
CURLING RINK  
CLARESHOLM, ALBERTA T0L 0T0

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROVED	983,330.00
COMMERCIAL IMPROVED	70,720.00
<b>TOTAL ASSESSMENT</b>	<b>1,054,050.00</b>

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROVED	1,014,760.00
COMMERCIAL IMPROVED	73,460.00
<b>TOTAL ASSESSMENT</b>	<b>1,088,220.00</b>
EXEMPT	1,014,760.00
TAXABLE	73,460.00

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

**IMPORTANT PENALTY INFORMATION**  
TAXES ARE DUE IN FULL, EXCEPT FOR T.I.P.P. PARTICIPANTS, BEFORE MIDNIGHT ON TUESDAY, AUGUST 31, 2010. ALL CURRENT OUTSTANDING TAXES AFTER AUGUST 31, 2010 ARE SUBJECT TO A 14% PENALTY. A FURTHER 14% PENALTY WILL BE ASSESSED ON ALL TAXES AND CHARGES APPLIED TO TAX ACCOUNTS REMAINING UNPAID AFTER DECEMBER 31, 2010.

EDUCATION TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
LRSD (NON-RESIDENTIAL)	0.0031037	22.99036	228.00
<b>TOTAL 2010 EDUCATION TAXES</b>			<b>228.00</b>

MUNICIPAL AND OTHER TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
HOME FOR AGED	0.0001859	1.37740	13.66
MUNICIPAL TAX (NON-RESIDENTIAL)	0.0102104	75.63223	750.06
<b>TOTAL 2010 MUNICIPAL AND OTHER TAXES</b>			<b>763.72</b>
<b>SUB TOTAL 2010 TAXES</b>			<b>991.72</b>
<b>TOTAL 2010 TAXES</b>			<b>991.72</b>
CURRENT OUTSTANDING			0.00
<b>TOTAL CURRENT TAXES PAYABLE FOR 2010</b>			<b>991.72</b>
AMOUNT DUE AFTER AUGUST 31, 2010		1,130.56	

FOR COMPARISON 2009 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE 990.08

TAX INSTALLMENT PAYMENT PROGRAM	
CURRENT INSTALLMENT AMOUNT	0.00
BY JOINING THE PAYMENT PROGRAM YOUR PAYMENTS COULD BE AS LOW AS	82.64

YOUR PROPERTY HAS BEEN ASSESSED AS SHOWN FOR THE ABOVE TAXATION YEAR. THE ASSESSMENT ROLL WILL BE OPEN FOR 60 DAYS AFTER MAILING DATE FOR INSPECTION DURING OFFICE HOURS. IF YOU OR YOUR AGENT WISH TO APPEAL A STANDARD APPEAL FORM MUST BE FILLED OUT AND BE ACCOMPANIED BY A \$50.00 PER PARCEL APPEAL FEE. (A.R.B COMPLAINT AND AGENT AUTHORIZATION FORMS ARE AVAILABLE AT THE TOWN OF CLARESHOLM OFFICE AND ON THE TOWN OF CLARESHOLM WEBSITE). APPEALS AND APPEAL FEES MUST BE RECEIVED ON OR BEFORE AUGUST 9, 2010 BY THE CLERK OF THE ASSESSMENT REVIEW BOARD, KRIS HOLBECK, BOX 1000, CLARESHOLM, AB, T0L 0T0, OR DELIVERED TO THE TOWN OFFICE AT 221 - 45 AVE WEST IN CLARESHOLM.

**TOWN OF CLARESHOLM**

BOX 1000  
221 - 45 AVE WEST  
CLARESHOLM, AB T0L 0T0  
(403) 625-3381

2010

**TAXATION NOTICE  
and PROPERTY ASSESSMENT**

ROLL NUMBER	11917.000
LAST DATE BEFORE PENALTY	2010-Aug-31

ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	991.72	991.72

AMOUNT DUE PLEASE PAY	991.72
AMOUNT PAID	

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

TOWN OF CLARESHOLM (CURLING RINK)  
BOX 1976  
CURLING RINK  
CLARESHOLM, ALBERTA T0L 0T0

11917000



CB Richard Ellis Alberta Limited  
530 - 8th Avenue S.W.  
Suite 500  
Calgary, AB T2P 3S8

403 263 4444 Tel  
403 269 4202 Fax

[www.cbre.com](http://www.cbre.com)

August 3, 2010

Ms. Kris Holbeck, CA  
Chief Administrative Officer  
Town Of Claresholm  
P.O. Box 1,000  
Claresholm, Ab  
T0L 0T0

Dear Ms. Holbeck

**Re: 28 Saskatchewan Crescent, Lot 3**

I am writing in response to your letter dated July 28<sup>th</sup>, 2010. In light of the current slow commercial real estate market in Claresholm I am suggesting three options to the Town in reference to this industrial lot.

Option 1.

The Town purchase the lot from me at my original purchase price plus the property taxes paid during the time of ownership, closing costs, legal fees to resell, and backfill materials costs placed on the site.

Option 2.

If the town had a serious prospect who wanted the site I would work with them/the Town, to sell the site to them on a cost basis as outlined in Option 1 above.

Option 3.

I have made arrangements to strip the topsoil off this site and backfill with clay and plan to continue with this process as I continue to market my other building (located at 33 Saskatchewan cres). I currently have some interest in that property and should it sell I will be planning to commence construction on this site. I have also been obtaining construction quotes in the meantime towards that goal.



CB Richard Ellis Alberta Limited  
530 - 8th Avenue S.W.  
Suite 500  
Calgary, AB T2P 3S8

403 263 4444 Tel  
403 269 4202 Fax

[www.cbre.com](http://www.cbre.com)

As I have stated in the past, my intention is to develop this site subject to an improved real estate market, and will work with the Town on any of the above options. I do not think it is good politics for the town to take aggressive action against me to sell at a loss in light of the current slow economy. I should also not be forced to sell to the town at a value of \$20,440.00 when the property is assessed at \$59,050.00

I have been tracking the marketing of other industrial properties in the town and am not aware of any recent transactions.

If you have any questions my direct line is 403-870-4953.

Yours truly,

**SUMMER PLACES LIMITED**

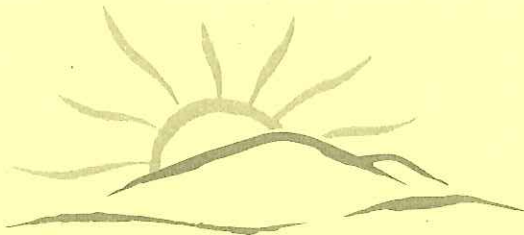
A handwritten signature in black ink that reads "Grant Potter". The signature is written in a cursive style with a large, sweeping initial "G".

Grant Potter

**Direct Line: (403) 870-4953**

E-mail: [Grant.potter@cbre.com](mailto:Grant.potter@cbre.com)





# Claresholm

*Now you're living...  
Now you're home*

July 28, 2010

Summer Places Limited  
Attn: Grant Potter  
Suite 500, 530 - 8<sup>th</sup> Avenue SW  
Calgary, AB T2P 3S8

\*\*\* VIA REGISTERED MAIL \*\*\*

**RE: 28 SASKATCHEWAN CRESCENT  
LOT 3, BLOCK 5, PLAN 0514376**

This letter is notification to Summer Places Limited, as the Grantor, of the Town of Claresholm's intention, as the Grantee, to invoke the option to purchase the above mentioned property, as per clause two (2) in the Option to Purchase.

The Grantor has failed to commence construction by the extended building commitment date of June 2, 2010 as set out in our letter of December 17, 2009. The Town of Claresholm will not entertain another request for extension.

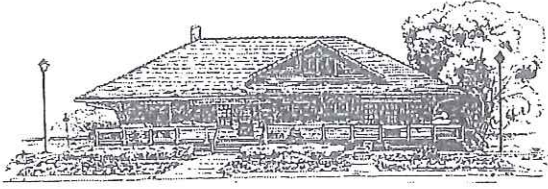
As per the Option to Purchase, the Grantor shall provide the Grantee with a registerable transfer of land with respect to the property not less than ten (10) working days prior to the completion date upon reasonable trust conditions.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Kris Holbeck, CA  
Chief Administrative Officer  
Town of Claresholm

KHH/kw



Claresholm & District Museum  
5126 Highway # 2  
Box 1000  
Claresholm, Alberta  
T0L 0T0  
Phone: 1-403-625-3131

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August 4, 2010

Town of Claresholm  
Box 1000  
Claresholm, Alberta T0L 0T0

Dear Mr. Mayor and Councillors;

The Claresholm and District Museum Board invites you to the Official Opening of our new museum building.

The opening ceremonies will be held on the lawn south of the entrance to the new building, beginning at 2:00 p.m., Saturday, September 11, 2010. Inclement weather may have the ceremonies move indoors.

Following the opening, you are invited to tour the new building and the other buildings on the museum site.

Refreshments will be served.

Sincerely

(Mrs.) Rae Trimble  
Chair, Claresholm and District Museum Board

**Subject:** Land purchase and subdivision proposal for the Claresholm Industrial Airport

**From:** Vaughan Allan <Vaughan.Allan@huskyenergy.com>

**Date:** Tue, 3 Aug 2010 13:51:27 -0600

**To:** "kris.holbeck@townofclaresholm.com" <kris.holbeck@townofclaresholm.com>, "development@townofclaresholm.com" <development@townofclaresholm.com>

My name is Vaughan Allan, I would like to propose some improvements to the Claresholm Industrial Airport. I know the Claresholm Airport very well as I have flown from there for the last fifteen years and I have owned a hangar for about twelve years. I appreciate the facilities the Claresholm airport offers but in my view it is very under utilized. One of the key factors that restrict the usage of the airport by general aviation pilots is the lack of suitable aircraft storage. The climate of Southern Alberta can be extreme and aircraft that are tie-down out side, exposed to the elements will suffer expensive deterioration. In order to attract pilots and aircraft to Claresholm airport there would have to be opportunities to hangar aircraft out of the weather. I have heard of several interested parties that would pursue basing their aircraft at Claresholm if additional hangar construction lots were available.

**Proposal for land subdivision and purchase**

The site of the former Town Hangar would be an ideal location for new general aviation hangar construction. The attached satellite photo illustrates the location of this piece of land which is part of Block D Plan 6686JK, NW of section 16-12-27W4M. The town hangar stood on this site for over 40 years and with direct access to the main taxi way it is a logical location for aircraft storage. The estimated size of this parcel is about 0.69 acres or about 100x300 feet. This is a proposal for the subdivision of this 0.69 acre piece of land out of Block D Plan 6686JK and the creation of approximately 3, 100'x100' unserviced lots for construction aircraft storage hangars. In detail the proposal consists of:

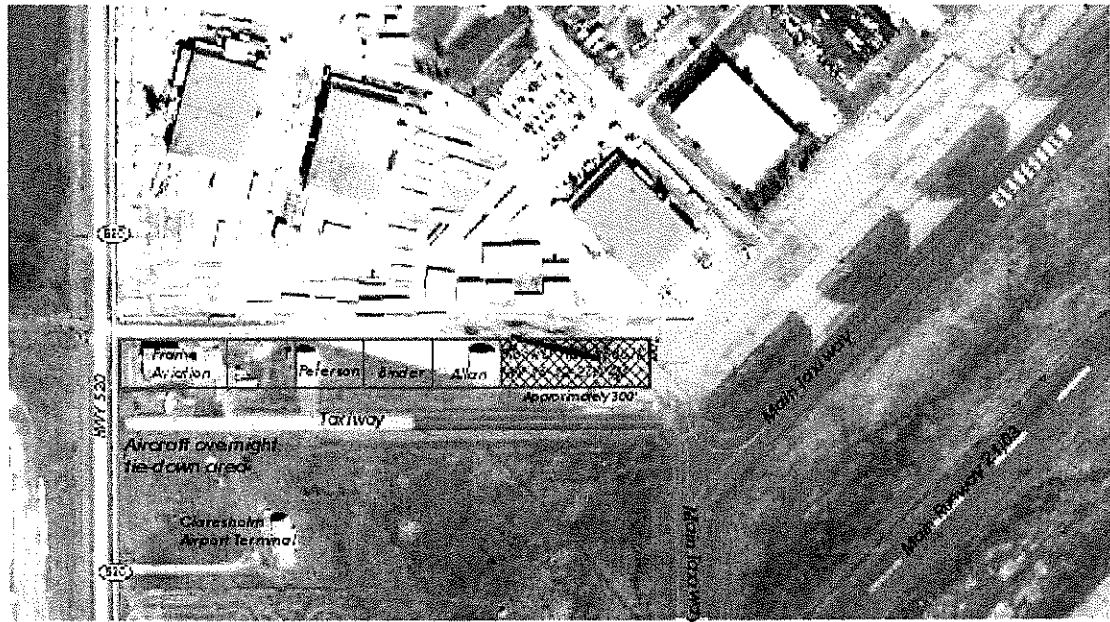
1. Agreement to purchase 0.69 acres (100x300 feet) of Block D Plan 6686JK, NW of section 16-12-27W4M for a total purchase price of 8,000\$, subject to subdivision approval.
2. Legal survey and subdivision of the new lots
3. All costs associated with the legal survey and subdivision of lots would be paid by the purchaser.
4. Intended end use of the lots will be for the construction of unserviced aircraft storage hangars.

I hope this subdivision proposal meets with your approval, if you have any questions or comments I can be reached during work hours at 403-298-6305.

A)  $0.69 \text{ acres} @ \$11,594.20 / \text{acre} = \$8,000.$

B) Wheatland Industries purchase of 5.2 acres @ airport @ \$10,000 / acre. (2007).

K. Holbeck, CAO.  
8/5/10.



***Claresholm Airport Land Subdivision and Purchase Proposal***

\_\_\_\_\_ NOD32 5338 (20100803) Information \_\_\_\_\_

This message was checked by NOD32 antivirus system.  
<http://www.eset.com>

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# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>TAXES AND GRANTS IN LIEU</b>						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	80,417.00	74,737.30	85,381.00	84,602.39	778.61
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	755,969.00	798,890.52	800,765.00	828,265.69	(27,500.69)
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1-00-00-108-00	TAXES LINEAR PROPERTY	106,995.00	106,244.61	92,434.00	92,433.69	0.31
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,595,851.00	2,578,663.04	2,664,850.00	2,642,919.62	21,930.38
1-00-00-230-00	FEDERAL GRANTS IN LIEU	8,769.00	8,769.46	6,214.00	6,214.18	(0.18)
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	74,304.00	74,304.30	76,192.00	76,191.57	0.43
<b>*</b>	<b>TOTAL TAXES AND GRANTS IN LIEU</b>	<b>3,622,305.00</b>	<b>3,641,609.23</b>	<b>3,725,836.00</b>	<b>3,730,627.14</b>	<b>(4,791.14)</b>
<b>REVENUE GENERAL MUNICIPAL</b>						
1-00-00-510-00	PENALTIES & COSTS TAXES	50,000.00	55,254.73	55,000.00	34,987.68	20,012.32
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	100.00	228.32	200.00	97.97	102.03
1-00-00-540-00	CONCESSION & FRANCHISE	90,000.00	100,196.57	100,000.00	68,432.76	31,567.24
1-00-00-550-00	INTEREST ON INVESTMENTS	35,000.00	40,930.59	10,000.00	11,115.09	(1,115.09)
1-00-00-560-00	SUNDRY	2,000.00	5,123.75	5,000.00	475.00	4,525.00
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	10,526.00	0.00	10,526.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,000.00	7,062.00	7,000.00	0.00	7,000.00
<b>*</b>	<b>TOTAL REVENUE GEN MUNICIPAL</b>	<b>194,626.00</b>	<b>219,321.96</b>	<b>187,726.00</b>	<b>115,108.50</b>	<b>72,617.50</b>
<b>**</b>	<b>GROSS TOTAL MUNICIPAL REVENUE</b>	<b>3,816,931.00</b>	<b>3,860,931.19</b>	<b>3,913,562.00</b>	<b>3,845,735.64</b>	<b>67,826.36</b>
<b>REQUISITIONS</b>						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	72,034.26	72,034.26	80,240.08	80,240.08	0.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	948,980.58	948,980.58	1,012,517.00	506,258.86	506,258.14
<b>**</b>	<b>TOTAL REQUISITIONS</b>	<b>1,021,014.84</b>	<b>1,021,014.84</b>	<b>1,092,757.08</b>	<b>586,498.94</b>	<b>506,258.14</b>
<b>***P</b>	<b>NET REVENUE MUN PURPOSES</b>	<b>2,795,916.16</b>	<b>2,839,916.35</b>	<b>2,820,804.92</b>	<b>3,259,236.70</b>	<b>(438,431.78)</b>

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**TOWN OF CLARESHOLM**  
**REVENUE AND EXPENDITURE REPORT**

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<b>GL Number</b>	<b>Description</b>	<b>2009 Budget</b>	<b>2009 Actual</b>	<b>2010 YTD Budget</b>	<b>2010 YTD Actual</b>	<b>2010 YTD \$ Variance</b>
<b>COUNCIL &amp; OTHER LEGIS</b>						
2-11-00-100-00	WAGE BENEFITS LEGISLATIVE	900.00	1,160.09	1,300.00	564.03	735.97
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	9,000.00	8,156.50	9,000.00	6,341.50	2,658.50
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	30,000.00	24,798.13	27,000.00	18,621.63	8,378.37
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	3,500.00	4,088.21	4,500.00	589.20	3,910.80
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	12,000.00	9,782.46	10,500.00	2,962.15	7,537.85
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	500.00	881.88	1,000.00	992.24	7.76
<b>*</b>	<b>TOTAL COUNCIL &amp; OTHER LEGIS</b>	<b>55,900.00</b>	<b>48,867.27</b>	<b>53,300.00</b>	<b>30,070.75</b>	<b>23,229.25</b>
<b>***P</b>	<b>NET COSTS COUNCIL &amp; LEGIS</b>	<b>(55,900.00)</b>	<b>(48,867.27)</b>	<b>(53,300.00)</b>	<b>(30,070.75)</b>	<b>(23,229.25)</b>

# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REV GEN ADMIN &amp; OTHER</b>						
1-12-00-414-00	SALE OF MATERIAL	5,000.00	9,302.64	5,000.00	690.93	4,309.07
1-12-00-416-00	CERTIFICATE FEES	9,000.00	4,390.00	4,000.00	2,958.75	1,041.25
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	0.00	9,950.00	9,000.00	8,600.00	400.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	26,000.00	8,545.00	8,500.00	8,350.00	150.00
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	0.00	1,280.00	1,200.00	2,560.00	(1,360.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	0.00	14,250.00	14,000.00	8,725.00	5,275.00
1-12-00-550-00	BUSINESS LICENSES - SALES	0.00	1,200.00	1,000.00	1,000.00	0.00
1-12-00-562-00	FARM LAND RENTAL	6,000.00	6,794.00	5,000.00	982.00	4,018.00
1-12-00-568-00	ADMIN BLDG/MODULAR RENT	3,500.00	3,450.81	8,000.00	1,077.00	6,923.00
1-12-00-570-00	SUNDRY RENTALS	8,000.00	4,198.37	4,000.00	11,167.67	(7,167.67)
1-12-00-596-00	GAIN (LOSS) SALE OF LAND INVENTORY	0.00	18,442.34	0.00	0.00	0.00
1-12-00-950-00	SUNDRY	2,000.00	7,428.41	1,500.00	338.30	1,161.70
1-12-00-960-00	INTERDEPARTMENT SECRETARY	37,000.00	25,700.00	25,700.00	25,700.00	0.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	13,800.00	13,800.00	0.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	12,000.00	12,000.00	0.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	6,000.00	6,000.00	0.00
<b>*</b>	<b>TOTAL REV GEN ADMIN &amp; OTHER</b>	<b>128,300.00</b>	<b>146,731.57</b>	<b>118,700.00</b>	<b>103,949.65</b>	<b>14,750.35</b>
<b>EXPENSES GEN ADMIN &amp; OTHER</b>						
2-12-00-100-00	WAGE BENEFITS ADMINISTRATION	63,000.00	61,205.48	63,000.00	39,883.19	23,116.81
2-12-00-130-00	SALARY ADMIN MANAGEMENT	124,500.00	124,316.18	177,000.00	91,716.34	85,283.66
2-12-00-131-00	MANAGEMENT CONSULTING FEES	5,000.00	5,995.70	15,000.00	0.00	15,000.00
2-12-00-135-00	SALARY ADMIN STAFF	117,000.00	118,359.78	75,000.00	64,149.18	10,850.82
2-12-00-140-00	ADMIN JANITOR WAGES	19,000.00	18,246.74	22,000.00	12,030.88	9,969.12
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	15,000.00	12,396.48	15,000.00	7,789.82	7,210.18
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,500.00	2,885.43	3,000.00	950.25	2,049.75
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,000.00	5,951.05	5,000.00	1,939.37	3,060.63
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	12,000.00	6,999.87	8,000.00	(15.72)	8,015.72
2-12-00-215-00	OFFICE EXP,MILEAGE, FREIGHT	1,000.00	532.55	750.00	41.19	708.81
2-12-00-216-00	POSTAGE	13,500.00	12,699.94	13,000.00	8,493.30	4,506.70
2-12-00-217-00	TELEPHONE / FAX	9,500.00	7,495.89	8,000.00	4,826.77	3,173.23
2-12-00-220-00	PRINTING & STATIONERY	5,000.00	6,389.52	7,000.00	2,689.64	4,310.36
2-12-00-221-00	ASSOCIATION FEES	5,500.00	4,827.75	5,500.00	5,530.06	(30.06)
2-12-00-230-00	ASSESSOR	69,600.00	57,110.00	41,000.00	26,674.74	14,325.26
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	0.00	0.00	0.00	0.00
2-12-00-232-00	AUDITOR	10,200.00	12,695.00	20,000.00	20,250.00	(250.00)
2-12-00-234-00	LEGAL EXPENSES	8,000.00	5,285.93	5,000.00	3,240.95	1,759.05
2-12-00-235-00	TAX RECOVERY	1,000.00	470.00	500.00	0.00	500.00

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# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

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2010-Aug-12  
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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
2-12-00-237-00	LAND TITLES FEES	1,500.00	394.00	500.00	666.00	(166.00)
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	5,000.00	205.82	1,000.00	0.00	1,000.00
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	138,500.00	130,507.30	135,000.00	120,273.38	14,726.62
2-12-00-509-00	ADVERTISING - GENERAL	20,000.00	19,511.59	20,000.00	8,873.07	11,126.93
2-12-00-510-00	COFFEE SUPPLIES	2,500.00	0.00	0.00	0.00	0.00
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	5,000.00	4,662.69	5,000.00	3,086.44	1,913.56
2-12-00-512-00	OFFICE SUPPLIES	20,000.00	21,170.01	22,000.00	11,894.71	10,105.29
2-12-00-513-00	PHYSICIAN RECRUITMENT	0.00	16.81	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	3,500.00	2,175.52	2,500.00	949.37	1,550.63
2-12-00-518-00	BUILDING MTCE. - MATERIALS	2,500.00	0.00	2,000.00	0.00	2,000.00
2-12-00-540-00	OFFICE UTILITIES	24,000.00	27,217.94	30,000.00	15,126.50	14,873.50
2-12-00-541-00	MACKIN HALL UTILITIES	2,800.00	3,194.09	3,500.00	1,844.03	1,655.97
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	5,000.00	5,303.52	7,000.00	7,192.93	(192.93)
2-12-00-711-00	TAXI SUBSIDY	10,000.00	7,042.00	8,000.00	4,516.00	3,484.00
2-12-00-750-00	AMORTIZATION EXP - ADMIN	0.00	6,372.22	6,600.00	0.00	6,600.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	56,000.00	178,000.00	0.00	0.00	0.00
2-12-00-764-00	CONT TO RESERVES GENERAL	0.00	11,670.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	87,000.00	84,500.00	90,500.01	88,550.00	1,950.01
2-12-00-771-00	FAIR DAYS	10,000.00	8,837.52	10,000.00	(2,543.80)	12,543.80
2-12-00-772-00	CANADA DAY	2,000.00	5,223.05	5,000.00	4,409.03	590.97
2-12-00-810-00	TEMPORARY LOAN INTEREST	500.00	57.39	200.00	410.05	(210.05)
2-12-00-811-00	EXCHANGE & BANK CHARGES	1,926.60	1,497.96	2,166.92	1,028.99	1,137.93
2-12-00-986-00	PROPERTY CLEANUP	2,000.00	188.50	500.00	0.00	500.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,500.00	1,014.29	1,500.00	0.00	1,500.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	40,000.00	47,368.74	65,000.00	18,555.44	46,444.56
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	7,000.00	7,846.23	5,000.00	668.37	4,331.63
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	2,000.00	1,171.78	1,500.00	1,307.32	192.68
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	23,000.00	24,954.51	25,000.00	18,119.58	6,880.42
2-12-00-994-00	DAMAGE CLAIMS	1,000.00	0.00	500.00	0.00	500.00
2-12-00-999-00	TAX ASSESSMENT CONTINGENCY	136,032.00	67,896.24	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXP GEN ADMIN &amp; OTHER</b>	<b>1,096,558.60</b>	<b>1,131,863.01</b>	<b>933,716.94</b>	<b>595,117.37</b>	<b>338,599.57</b>
<b>***P</b>	<b>NET COSTS GEN ADMIN &amp; OTHER</b>	<b>(968,258.60)</b>	<b>(985,131.44)</b>	<b>(815,016.94)</b>	<b>(491,167.72)</b>	<b>(323,849.22)</b>



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<b>REVENUE FIRE FIGHTING</b>						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	10,000.00	10,000.00	9,000.00	9,000.00	0.00
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	7,000.00	6,182.23	6,000.00	4,000.00	2,000.00
<b>*</b>	<b>TOTAL REVENUE FIRE FIGHTING</b>	<b>17,000.00</b>	<b>16,182.23</b>	<b>15,000.00</b>	<b>13,000.00</b>	<b>2,000.00</b>
<b>EXPENSES FIRE FIGHTING</b>						
2-23-00-100-00	WAGE BENEFITS - FIRE DEPT.	2,700.00	5,725.44	2,000.00	3,489.63	(1,489.63)
2-23-00-110-00	FIRE FUND	0.00	0.00	0.00	(0.16)	0.16
2-23-00-120-00	FIRE DEPARTMENT - WAGES/TRAINING	0.00	12,950.00	15,000.00	8,602.00	6,398.00
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	25,200.00	16,892.00	20,000.00	4,702.00	15,298.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	3,000.00	2,956.62	3,500.00	1,754.50	1,745.50
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	10,000.00	2,669.49	3,000.00	802.09	2,197.91
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	30,000.00	16,212.16	30,000.00	13,218.83	16,781.17
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	1,000.00	330.00	1,000.00	1,130.36	(130.36)
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	500.00	62.52	250.00	99.81	150.19
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	12,000.00	14,985.00	13,500.00	13,295.39	204.61
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	8,500.00	10,477.08	12,000.00	5,625.44	6,374.56
2-23-00-750-00	AMORTIZATION EXP - FIRE	0.00	16,404.38	16,500.00	0.00	16,500.00
<b>*</b>	<b>TOTAL EXPENSES FIRE FIGHTING</b>	<b>92,900.00</b>	<b>99,664.69</b>	<b>116,750.00</b>	<b>52,719.89</b>	<b>64,030.11</b>
<b>***P</b>	<b>NET COSTS FIRE FIGHTING</b>	<b>(75,900.00)</b>	<b>(83,482.46)</b>	<b>(101,750.00)</b>	<b>(39,719.89)</b>	<b>(62,030.11)</b>

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<b>TOTAL REVENUE AMBULANCE</b>						
1-25-00-840-00	AMBULANCE GRANT	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL Total Revenue Ambulance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSES AMBULANCE</b>						
2-25-00-200-00	AMBULANCE CONTRACT	31,971.00	31,971.00	0.00	0.00	0.00
*	<b>TOTAL EXPENSES AMBULANCE</b>	<b>31,971.00</b>	<b>31,971.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
***P	<b>NET COSTS AMBULANCE</b>	<b>(31,971.00)</b>	<b>(31,971.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REVENUE BYLAW ENFORCEMENT</b>						
1-21-00-845-00	PROVINCIAL FINES COLLECTED	20,000.00	32,170.50	30,000.00	15,654.73	14,345.27
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,500.00	4,382.50	4,000.00	4,145.00	(145.00)
1-26-00-530-00	MUNICIPAL STATUTE FINES	50,000.00	42,751.00	42,999.99	10,759.00	32,240.99
1-26-00-531-00	MUNICIPAL BYLAW FINES	1,000.00	0.00	500.00	0.00	500.00
<b>*</b>	<b>TOTAL REVENUE BYLAW ENFORCE</b>	<b>74,500.00</b>	<b>79,304.00</b>	<b>77,499.99</b>	<b>30,558.73</b>	<b>46,941.26</b>
<b>EXPENSES BYLAW ENFORCE</b>						
2-26-00-111-00	WAGES - PEACE OFFICER	66,420.00	54,682.78	60,000.00	34,680.91	25,319.09
2-26-00-101-00	WAGE BEN - PEACE OFFICER	14,200.00	11,398.00	13,000.00	3,557.26	9,442.74
2-66-00-110-00	BYLAW ASSISTANT WAGE BENEFITS	0.00	0.00	0.00	0.00	0.00
2-26-00-200-00	BYLAW - ANIMAL SERVICES	500.00	1,066.14	1,000.00	269.80	730.20
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	1,000.00	1,500.00	1,500.00	0.00	1,500.00
2-26-00-511-00	ADVERTISING - ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
2-26-00-512-00	SUPPLIES - ENFORCEMENT	5,000.00	4,867.09	7,000.00	5,866.99	1,133.01
2-26-00-513-00	PEACE OFFICER TRAINING	2,500.00	1,989.43	2,500.00	2,734.68	(234.68)
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	2,500.00	3,967.34	1,500.00	208.90	1,291.10
2-26-00-750-00	AMORTIZATION EXP - BYLAW	0.00	6,491.37	6,500.00	0.00	6,500.00
2-26-00-762-00	CONT TO CAPITAL BYLAW	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXPENSES BYLAW ENFORCE</b>	<b>(92,120.00)</b>	<b>(85,962.15)</b>	<b>(93,000.00)</b>	<b>(47,318.54)</b>	<b>(45,681.46)</b>
<b>***P</b>	<b>NET COSTS BYLAW ENFORCEMENT</b>	<b>(17,620.00)</b>	<b>(6,658.15)</b>	<b>(15,500.01)</b>	<b>(16,759.81)</b>	<b>1,259.80</b>

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REVENUE EQUIPMENT POOL</b>						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	1,500.00	875.00	800.00	629.40	170.60
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	56,000.00	56,000.00	0.00
<b>*</b>	<b>TOTAL REV EQUIPMENT POOL</b>	<b>57,500.00</b>	<b>56,875.00</b>	<b>56,800.00</b>	<b>56,629.40</b>	<b>170.60</b>
<b>EXP EQUIPMENT POOL</b>						
2-31-00-100-00	WAGE BEN. COMMON SERVICES	50,000.00	48,597.94	52,000.00	24,842.12	27,157.88
2-31-00-110-00	SALARY - SUPERINTENDENT	30,000.00	31,204.02	33,000.00	4,436.51	28,563.49
2-31-00-130-00	ENVIRONMENTAL/ENGINEERING COSTS	0.00	0.00	15,000.00	12,806.43	2,193.57
2-31-00-160-00	EQUIPMENT EXPENSE	55,000.00	44,563.49	50,000.00	24,944.82	25,055.18
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	25,000.00	32,184.96	34,999.99	30,344.93	4,655.06
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	9,000.00	14,722.97	120,000.00	10,665.37	109,334.63
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	2,000.00	0.00	0.00	0.00	0.00
2-31-00-215-00	RURAL OWNED LAND MTCE	0.00	0.00	5,000.00	2,185.00	2,815.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,500.00	3,012.31	3,500.00	2,185.47	1,314.53
2-31-00-217-00	SHOP EXPENSE - FREIGHT	4,000.00	6,100.25	5,000.00	3,718.92	1,281.08
2-31-00-513-00	ENG. SERVICE - MATERIALS	2,500.00	1,081.00	1,000.00	126.00	874.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	30,000.00	29,550.43	32,000.00	11,170.87	20,829.13
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	60,000.00	66,505.71	80,000.00	12,604.00	67,396.00
2-31-00-518-00	EQUIPMENT INSURANCE	9,000.00	9,506.00	10,000.00	8,922.00	1,078.00
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	80,000.00	83,670.88	90,000.00	55,169.32	34,830.68
2-31-00-521-00	EQUIPMENT OIL & GAS	90,000.00	68,353.54	75,000.00	33,586.12	41,413.88
2-31-00-525-00	COMMON TRAINING	5,000.00	4,884.47	6,000.00	7,949.79	(1,949.79)
2-31-00-540-00	SHOP EXPENSE - UTILITIES	14,000.00	13,958.17	15,000.00	9,211.87	5,788.13
2-31-00-750-00	AMORTIZATION EXP - EQUIPMENT	0.00	68,611.64	69,000.00	0.00	69,000.00
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXP EQUIPMENT POOL</b>	<b>(469,000.00)</b>	<b>(526,507.78)</b>	<b>(696,499.99)</b>	<b>(254,869.54)</b>	<b>(441,630.45)</b>
<b>***P</b>	<b>NET COSTS EQUIPMENT POOL</b>	<b>(411,500.00)</b>	<b>(469,632.78)</b>	<b>(639,699.99)</b>	<b>(198,240.14)</b>	<b>(441,459.85)</b>

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<b>REVENUE ROADS &amp; STREETS</b>						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	44,000.00	40,356.01	40,000.00	40,040.46	(40.46)
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	1,200.00	1,200.00	1,000.00	200.00
<b>*</b>	<b>TOTAL REVENUE ROADS &amp; STREETS</b>	<b>45,200.00</b>	<b>41,556.01</b>	<b>41,200.00</b>	<b>41,040.46</b>	<b>159.54</b>
<b>EXPENSE STREETS &amp; ROADS</b>						
2-32-00-100-00	WAGE BEN. ROADS, STREETS	27,000.00	32,850.39	34,000.00	10,872.23	23,127.77
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	35,000.00	38,164.00	40,000.00	29,378.80	10,621.20
2-32-00-120-00	STREET CLEANING - WAGES	15,000.00	13,177.13	15,000.00	7,947.45	7,052.55
2-32-00-130-00	SNOW REMOVAL - WAGES	25,000.00	32,293.75	34,999.99	8,389.78	26,610.21
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	6,000.00	3,357.21	5,000.00	2,400.74	2,599.26
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	0.00	0.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	1,000.00	860.50	1,000.00	593.00	407.00
2-32-00-260-00	STREET LIGHTS	110,000.00	116,412.16	120,000.00	64,480.59	55,519.41
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	65,000.00	106,823.76	80,000.00	39,852.42	40,147.58
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	8,000.00	8,447.18	9,000.00	2,107.92	6,892.08
2-32-00-750-00	AMORTIZATION EXP - STREETS	0.00	530,294.21	751,000.00	0.00	751,000.00
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	60,000.00	60,000.00	101,000.00	0.00	101,000.00
<b>*</b>	<b>TOTAL EXPENSE STREETS &amp; ROADS</b>	<b>(352,000.00)</b>	<b>(942,680.29)</b>	<b>(1,190,999.99)</b>	<b>(166,022.93)</b>	<b>(1,024,977.06)</b>
<b>***P</b>	<b>NET COSTS STREETS &amp; ROADS</b>	<b>(306,800.00)</b>	<b>(901,124.28)</b>	<b>(1,149,799.99)</b>	<b>(124,982.47)</b>	<b>(1,024,817.52)</b>

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<b>REV AIRPORT SERVICES</b>						
1-33-00-560-00	AIRPORT HANGAR RENTAL	3,000.00	2,600.00	0.00	0.00	0.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	2,000.00	1,125.00	0.00	2,000.00	(2,000.00)
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	800.00	(300.00)
<b>*</b>	<b>TOTAL REV AIRPORT SERVICES</b>	<b>5,500.00</b>	<b>4,225.00</b>	<b>500.00</b>	<b>2,800.00</b>	<b>(2,300.00)</b>
<b>EXP AIRPORT SERVICES</b>						
2-33-00-100-00	WAGE BEN AIRPORT SERVICES	1,500.00	436.79	500.00	217.39	282.61
2-33-00-110-00	AIRFIELD - WAGES	4,000.00	1,110.57	2,000.00	928.04	1,071.96
2-33-00-500-00	AIRFIELD - MATERIALS	2,500.00	1,779.81	2,500.00	1,048.13	1,451.87
2-33-00-540-00	AIRFIELD - UTILITIES	4,500.00	4,967.01	5,500.00	3,154.54	2,345.46
2-33-00-580-00	AIRFIELD - INSURANCE	4,000.00	4,033.00	4,100.00	3,022.00	1,078.00
2-33-00-750-00	AMORTIZATION EXP - AIRPORT	0.00	4,618.14	2,100.00	0.00	2,100.00
<b>*</b>	<b>TOTAL EXP AIRPORT SERVICES</b>	<b>16,500.00</b>	<b>16,945.32</b>	<b>16,700.00</b>	<b>8,370.10</b>	<b>8,329.90</b>
<b>***P</b>	<b>NET COSTS AIRPORT SERVICES</b>	<b>(11,000.00)</b>	<b>(12,720.32)</b>	<b>(16,200.00)</b>	<b>(5,570.10)</b>	<b>(10,629.90)</b>

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<b>REV STORM SEWER &amp; DRAIN</b>						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,400.00	6,426.22	6,000.00	6,140.35	(140.35)
*	<b>TOTAL REV STORM SEWER &amp; DRAIN</b>	<b>6,400.00</b>	<b>6,426.22</b>	<b>6,000.00</b>	<b>6,140.35</b>	<b>(140.35)</b>
<b>EXP STORM SEWER &amp; DRAIN</b>						
2-37-00-100-00	WAGE BENEFITS - DRAINAGE	5,000.00	2,805.46	3,000.00	1,750.84	1,249.16
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	3,000.00	2,004.34	2,500.00	1,801.63	698.37
2-37-00-130-00	DRAINAGE - WAGES	10,000.00	5,199.61	6,000.00	5,006.87	993.13
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	75,000.00	74,325.88	75,000.00	29,415.00	45,585.00
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	5,000.00	0.00	1,000.00	0.00	1,000.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIAL	2,000.00	1,500.00	2,000.00	825.37	1,174.63
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	20,000.00	18,880.00	5,000.00	1,984.00	3,016.00
2-37-00-750-00	AMORTIZATION EXP - STORM SEWER	0.00	20,179.42	48,500.00	0.00	48,500.00
*	<b>TOTAL EXP STORM SEWER &amp; DRAIN</b>	<b>120,000.00</b>	<b>124,894.71</b>	<b>143,000.00</b>	<b>40,783.71</b>	<b>102,216.29</b>
***P	<b>NET COSTS STORM SEWER &amp; DRAIN</b>	<b>(113,600.00)</b>	<b>(118,468.49)</b>	<b>(137,000.00)</b>	<b>(34,643.36)</b>	<b>(102,356.64)</b>

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<b>REVENUE WATER SERVICES</b>						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,000.00	6,340.29	6,000.00	4,635.49	1,364.51
1-41-00-410-00	SALE OF WATER RESIDENTIAL	606,000.00	533,318.38	530,000.00	258,109.05	271,890.95
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	242,000.00	249,070.22	249,000.00	156,147.51	92,852.49
1-41-00-420-00	GRANUM METER VAULT	0.00	0.00	20,000.00	16,109.12	3,890.88
1-41-00-425-00	WEST WATERLINE CO-OP	0.00	0.00	2,000.00	147.36	1,852.64
1-41-00-590-00	OTHER REVENUE WATER	15,000.00	36,745.37	15,000.00	16,808.48	(1,808.48)
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,300.00	2,888.98	2,800.00	0.00	2,800.00
<b>*</b>	<b>TOTAL REVENUE WATER SERVICES</b>	<b>870,300.00</b>	<b>828,363.24</b>	<b>824,800.00</b>	<b>451,957.01</b>	<b>372,842.99</b>
<b>EXPENSE WATER SERVICE</b>						
2-41-00-100-00	WATER SUPPLY WAGE BENEFITS	60,000.00	50,169.17	53,000.00	19,896.78	33,103.22
2-41-00-110-00	SALARY- SUPERINTENDENT	25,000.00	25,000.00	25,000.00	25,000.00	0.00
2-41-00-120-00	WAGES - OPERATOR	65,000.00	67,795.97	72,000.00	44,582.14	27,417.86
2-41-00-130-00	T & D WAGES	65,000.00	41,356.58	45,000.00	33,490.79	11,509.21
2-41-00-132-00	METER READINGS - WAGES	3,000.00	386.26	500.00	0.00	500.00
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	18,000.00	14,648.82	15,000.00	7,009.60	7,990.40
2-41-00-135-00	HI PRESSURE MTCE WAGES	0.00	0.00	2,000.00	3,055.55	(1,055.55)
2-41-00-200-00	WATER COOP MEMBERSHIP	6,000.00	250.00	1,000.00	4,000.00	(3,000.00)
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	4,000.00	0.00	0.00	0.00	0.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	14,000.00	15,565.83	17,000.00	10,212.74	6,787.26
2-41-00-217-00	TELE NEW TREATMENT PLANT	2,000.00	2,213.83	2,500.00	1,974.84	525.16
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	3,000.00	6,313.78	5,000.00	2,677.84	2,322.16
2-41-00-220-00	ADVERTISING	0.00	0.00	0.00	0.00	0.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	5,000.00	745.00	2,000.00	0.00	2,000.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	15,000.00	19,343.80	25,000.00	28,321.52	(3,321.52)
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	10,000.00	13,944.87	2,000.00	560.32	1,439.68
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	30,000.00	18,636.13	5,000.00	2,902.92	2,097.08
2-41-00-514-00	PUMPING STATION MTCE - MAT	1,000.00	0.00	500.00	0.00	500.00
2-41-00-515-00	T & D - MATERIALS	45,000.00	51,454.39	60,000.00	31,452.48	28,547.52
2-41-00-516-00	ITRON CONTRACT (METERS)	1,500.00	1,410.00	1,500.00	1,466.39	33.61
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	10,000.00	1,371.65	2,500.00	753.75	1,746.25
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	20,000.00	3,414,531.77	10,000.00	8,659.62	1,340.38
2-41-00-538-00	POWER NEW TREATMENT PLANT	22,000.00	36,269.06	40,000.00	26,461.99	13,538.01
2-41-00-539-00	AIRPORT SYSTEM POWER	6,500.00	7,673.36	8,000.00	4,256.46	3,743.54
2-41-00-540-00	POWER - TREATMENT PLANT	45,000.00	34,857.66	36,000.00	7,665.22	28,334.78
2-41-00-541-00	POWER - NEW BOOSTER STATION	500.00	373.40	500.00	161.57	338.43
2-41-00-542-00	PUMPING STATION - POWER	15,000.00	16,556.95	18,000.00	9,490.22	8,509.78
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	15,000.00	16,892.45	18,000.00	8,222.54	9,777.46



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2-41-00-545-00	HEATING - NEW BOOSTER STATION	1,000.00	1,302.83	1,500.00	796.03	703.97
2-41-00-546-00	HEATING PUMPING STATION	1,700.00	2,218.97	2,500.00	1,223.78	1,276.22
2-41-00-547-00	AIRPORT SYSTEM HEATING	2,000.00	1,800.73	2,000.00	1,034.58	965.42
2-41-00-548-00	HEATING NEW TREATMENT PLANT	6,000.00	7,893.88	9,000.00	6,491.66	2,508.34
2-41-00-750-00	AMORTIZATION EXP - WATER	0.00	191,650.49	292,000.00	0.00	292,000.00
2-41-00-764-00	CONTRIBUTION TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	80,350.00	0.00	84,570.00	41,738.16	42,831.84
2-41-00-832-00	WATER DEBENTURES INTEREST	208,600.00	208,377.12	204,299.00	102,695.97	101,603.03
2-41-00-960-00	OFFICE PERSONNEL	20,250.00	20,250.00	20,250.00	20,250.00	0.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	7,000.00	7,000.00	0.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	6,800.00	6,800.00	0.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	10,000.00	10,000.00	0.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	8,960.00	8,960.00	0.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	1,300.00	1,300.00	0.00
2-41-00-966-00	WATER PLANT WATER TESTING	9,000.00	10,575.84	10,000.00	3,998.42	6,001.58
2-41-00-987-00	WATER BAD DEBTS W/OFF	500.00	1,312.49	1,500.00	0.00	1,500.00
<b>*</b>	<b>TOTAL EXPENSE WATER SERVICE</b>	<b>869,960.00</b>	<b>4,337,203.08</b>	<b>1,128,679.00</b>	<b>494,563.88</b>	<b>634,115.12</b>
<b>***P</b>	<b>NET COSTS WATER SERVICES</b>	<b>340.00</b>	<b>(3,508,839.84)</b>	<b>(303,879.00)</b>	<b>(42,606.87)</b>	<b>(261,272.13)</b>

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## REVENUE AND EXPENDITURE REPORT

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REVENUE SEWER SERVICES</b>						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	3.39	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	265,000.00	281,866.94	280,000.00	151,694.83	128,305.17
1-42-00-990-00	NON GOVT CONTRIB SEWER	14,000.00	28,800.00	13,000.00	13,785.82	(785.82)
<b>*</b>	<b>TOTAL REVENUE SEWER SERVICES</b>	<b>279,000.00</b>	<b>310,670.33</b>	<b>293,000.00</b>	<b>165,480.65</b>	<b>127,519.35</b>
<b>EXPENSES SEWER SERVICES</b>						
2-42-00-100-00	SAN SEWER SERV ADMIN WAGE BEN	1,000.00	1,148.00	1,300.00	0.00	1,300.00
2-42-00-101-00	SEWER MTCE. - WAGE BENEFITS	15,000.00	11,709.57	13,000.00	3,390.83	9,609.17
2-42-00-110-00	SALARY - SUPERINTENDENT	8,000.00	8,000.00	8,000.00	8,000.00	0.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	14,000.00	14,043.76	16,000.00	5,496.73	10,503.27
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	18,000.00	14,153.80	16,000.00	9,346.11	6,653.89
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	26,500.00	24,685.90	2,000.00	0.00	2,000.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	15,000.00	2,050.00	5,000.00	1,074.88	3,925.12
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	25,000.00	2,117.70	5,000.00	3,806.27	1,193.73
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	1,000.00	1,181.72	1,500.00	109.99	1,390.01
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	36,700.00	0.00	38,807.00	0.00	38,807.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	49,700.00	49,016.85	47,495.00	0.00	47,495.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	6,750.00	6,750.00	0.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	2,000.00	2,000.00	0.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	3,360.00	3,360.00	0.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	8,400.00	8,400.00	0.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	2,100.00	2,100.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	3,000.00	3,141.37	3,500.00	1,824.43	1,675.57
2-42-00-551-00	LIFT STATION - HEAT	1,500.00	2,124.52	2,500.00	1,314.07	1,185.93
2-42-00-552-00	SEWER LAGOON POWER	8,000.00	9,118.61	10,000.00	5,053.02	4,946.98
2-42-00-750-00	AMORTIZATION EXP - SAN SEWER	0.00	77,664.49	229,000.00	0.00	229,000.00
2-42-00-762-00	TRANSFER TO SEWER RESERVES	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXPENSES SEWER SERVICES</b>	<b>245,010.00</b>	<b>242,766.29</b>	<b>421,712.00</b>	<b>62,026.33</b>	<b>359,685.67</b>
<b>***P</b>	<b>NET COSTS SEWER SERVICES</b>	<b>33,990.00</b>	<b>67,904.04</b>	<b>(128,712.00)</b>	<b>103,454.32</b>	<b>(232,166.32)</b>

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<b>REVENUE GARBAGE COLLECTION</b>						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	335,000.00	303,135.65	300,000.00	175,059.42	124,940.58
*	<b>TOTAL REVENUE GARBAGE</b>	<b>335,000.00</b>	<b>303,135.65</b>	<b>300,000.00</b>	<b>175,059.42</b>	<b>124,940.58</b>
<b>EXP GARBAGE COLLECTION</b>						
2-43-00-100-00	GARBAGE ADMIN - WAGE BENEFIT	1,500.00	1,180.00	1,500.00	0.00	1,500.00
2-43-00-101-00	GARBAGE COLLECTION-WAGE BEN	32,000.00	29,333.93	32,000.00	11,155.23	20,844.77
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,000.00	10,000.00	10,000.00	10,000.00	0.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	70,000.00	63,167.35	65,000.00	48,215.67	16,784.33
2-43-00-140-00	RECYCLING MTCE - WAGES	16,000.00	13,598.95	16,000.00	7,879.89	8,120.11
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	73,000.00	68,212.09	73,000.00	41,959.06	31,040.94
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	26,000.00	25,658.00	26,000.00	26,196.00	(196.00)
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	42,500.00	37,826.38	40,000.00	17,990.64	22,009.36
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	12,000.00	13,159.97	12,000.00	0.00	12,000.00
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	0.00	0.00	0.00	0.00	0.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	15,000.00	17,417.58	15,000.00	2,670.99	12,329.01
2-43-00-564-00	CONT TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-43-00-750-00	AMORTIZATION EXP - GARBAGE	0.00	14,991.14	15,500.00	0.00	15,500.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	2,800.00	2,800.00	0.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	32,480.00	32,480.00	0.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	1,300.00	1,300.00	0.00
*	<b>TOTAL EXP GARBAGE COLLECTION</b>	<b>334,580.00</b>	<b>331,125.39</b>	<b>342,580.00</b>	<b>202,647.48</b>	<b>139,932.52</b>
***P	<b>NET COSTS GARBAGE COLLECTION</b>	<b>420.00</b>	<b>(27,989.74)</b>	<b>(42,580.00)</b>	<b>(27,588.06)</b>	<b>(14,991.94)</b>

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<b>REVENUE FCSS</b>						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	85,975.00	87,265.00	87,695.01	65,771.00	21,924.01
1-51-00-100-01	SUBSIDY ASC	17,000.00	24,804.60	3,000.00	7,600.40	(4,600.40)
1-51-00-100-05	GRANTS - ASC	7,807.13	8,307.13	0.00	0.00	0.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	22,814.00	46,414.00	21,924.00	21,924.00	0.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,700.00	39,077.03	39,269.48	19,634.74	19,634.74
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	2,000.00	0.00	0.00	0.00	0.00
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	0.00	0.00	0.00	0.00
1-51-00-105-00	FCSS - INTEREST EARNED	600.00	146.63	75.00	21.45	53.55
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	0.00	100.00	0.00	0.00	0.00
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	24,136.00	24,135.68	24,136.00	18,101.84	6,034.16
1-51-00-102-01	OTHER FUNDING & FEES OP	500.00	1,275.00	750.00	200.00	550.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	0.00	0.00	5,000.00	5,000.00	0.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	29,700.00	10,572.00	2,600.00	1,246.40	1,353.60
1-51-00-100-03	FEES & REIMBURSEMENTS SF	19,400.00	15,079.00	0.00	0.00	0.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,500.00	750.00	800.00	825.00	(25.00)
1-51-00-100-06	CFSA FUNDING RC	29,774.00	31,071.00	31,071.00	15,534.00	15,537.00
1-51-00-101-06	OTHER FUNDING & FEES RC	100.00	0.00	0.00	55.00	(55.00)
<b>*</b>	<b>TOTAL REVENUE FCSS</b>	<b>281,006.13</b>	<b>288,997.07</b>	<b>216,320.49</b>	<b>155,913.83</b>	<b>60,406.66</b>
<b>EXPENSE FCSS GENERAL</b>						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	53,230.00	50,350.10	50,500.00	30,774.00	19,726.00
2-51-00-102-00	EI EXPENSE	0.00	1,024.50	1,100.00	750.14	349.86
2-51-00-103-00	CPP EXPENSE	0.00	2,118.60	2,150.00	1,426.56	723.44
2-51-00-104-00	WCB EXPENSE	0.00	0.00	0.00	0.00	0.00
2-51-00-105-00	BENEFITS EXPENSE	10,150.00	4,980.83	5,000.00	1,279.52	3,720.48
2-51-00-106-00	LAPP CONTRIBUTIONS	0.00	4,389.26	4,500.00	2,822.03	1,677.97
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,000.00	1,291.23	1,000.00	545.20	454.80
2-51-00-108-00	ADVERTISING & PROMOTION	600.00	530.23	500.00	111.01	388.99
2-51-00-109-00	ACCOUNTING & LEGAL	0.00	4,250.00	4,250.00	3,150.00	1,100.00
2-51-00-111-00	MEMBERSHIPS	600.00	1,072.00	1,100.00	205.00	895.00
2-51-00-112-00	OFFICE EXPENSES	2,500.00	3,302.10	3,200.00	4,896.68	(1,696.68)
2-51-00-113-00	RENT EXPENSE	10,900.00	10,074.13	10,200.00	6,716.08	3,483.92
2-51-00-114-00	GENERAL & ADMIN EXPENSES	1,800.00	3,662.78	2,000.00	25.16	1,974.84
2-51-00-115-00	JANITORIAL EXPENSES	3,400.00	4,626.35	3,800.00	2,291.38	1,508.62
2-51-00-116-00	TELEPHONE & UTILITIES	6,000.00	5,848.92	6,000.00	5,542.55	457.45
2-51-00-117-00	TRAVEL & MEALS	3,000.00	1,221.18	1,200.00	1,399.66	(199.66)
2-51-00-118-00	INSURANCE EXPENSE	450.00	450.00	450.00	450.00	0.00

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2-51-00-120-00	MISCELLANEOUS EXPENSE	0.00	123.70	0.00	0.00	0.00
2-51-00-122-00	ADMIN ALLOCATION - GENERAL	0.00	0.00	0.00	0.00	0.00
2-51-00-745-00	AMORTIZATION EXP - FCSS	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL FCSS GENERAL</b>	<b>93,630.00</b>	<b>99,315.91</b>	<b>96,950.00</b>	<b>62,384.97</b>	<b>34,565.03</b>
<b>FCSS OUTREACH PROGRAM</b>						
2-51-00-100-01	WAGES OP	40,040.00	39,016.74	42,000.00	23,568.25	18,431.75
2-51-00-100-11	EI EXPENSE - OP	0.00	945.23	1,000.00	581.64	418.36
2-51-00-100-21	CPP EXPENSE - OP	0.00	1,776.76	2,000.00	1,095.40	904.60
2-51-00-105-01	BENEFITS OP	4,805.00	5,088.26	2,800.00	2,397.92	402.08
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	500.00	606.50	250.00	240.04	9.96
2-51-00-108-01	ADVERTISING OP	800.00	578.01	500.00	143.75	356.25
2-51-00-116-01	CELL PHONE OP	360.00	313.28	320.00	124.01	195.99
2-51-00-117-01	TRAVEL & MEALS OP	1,500.00	2,363.71	500.00	281.62	218.38
2-51-00-120-01	SUPPLIES OP	2,000.00	1,912.33	1,036.48	693.92	342.56
2-51-00-123-01	DRUG COALITION EXPENSE	0.00	0.00	5,000.00	3,896.46	1,103.54
2-51-00-123-02	COMMUNITY CHOOSE WELL	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL FCSS OUTREACH PROGRAM</b>	<b>50,005.00</b>	<b>52,600.82</b>	<b>55,406.48</b>	<b>33,023.01</b>	<b>22,383.47</b>
<b>AFTER SCHOOL CARE EXPENSES</b>						
2-51-00-100-02	WAGES ASC	36,848.00	36,920.03	17,200.00	15,477.38	1,722.62
2-51-00-100-12	EI EXPENSE - ASC	0.00	961.38	0.00	381.80	(381.80)
2-51-00-100-22	CPP EXPENSE - ASC	0.00	1,412.50	0.00	688.72	(688.72)
2-51-00-105-02	BENEFITS ASC	2,500.00	3,677.54	0.00	2,051.51	(2,051.51)
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	300.00	114.29	0.00	0.00	0.00
2-51-00-108-02	ADVERTISING ASC	300.00	192.50	0.00	107.40	(107.40)
2-51-00-116-02	CELL PHONE ASC	360.00	260.99	0.00	122.88	(122.88)
2-51-00-117-02	TRAVEL & MEALS ASC	0.00	166.67	0.00	83.38	(83.38)
2-51-00-120-02	SUPPLIES ASC	1,200.00	3,430.97	1,150.00	1,600.52	(450.52)
2-51-00-120-10	GRANTS EXPENSE - ASC	7,807.13	7,783.26	0.00	0.00	0.00
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	160.95	0.00	0.00	0.00
2-51-00-124-02	LUTHERAN CHURCH ASC	3,600.00	4,500.00	1,800.00	1,800.00	0.00
2-51-00-125-02	NUTRITION/SNACKS ASC	1,000.00	2,446.00	600.00	461.54	138.46
<b>*</b>	<b>TOTAL AFTER SCHOOL CARE EXPEN</b>	<b>53,915.13</b>	<b>62,027.08</b>	<b>20,750.00</b>	<b>22,775.13</b>	<b>(2,025.13)</b>
<b>SUMMER FUN EXPENSES</b>						
2-51-00-100-03	WAGES SF	27,720.00	27,689.02	0.00	0.00	0.00
2-51-00-105-03	BENEFITS - SUMMER FUN	0.00	2,342.59	0.00	0.00	0.00
2-51-00-108-03	ADVERTISING SF	300.00	472.50	0.00	0.00	0.00
2-51-00-116-03	TELEPHONE SF	0.00	126.95	0.00	0.00	0.00
2-51-00-120-03	SUPPLIES SF	4,316.00	8,081.57	0.00	0.00	0.00

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<b>*</b>	<b>TOTAL SUMMER FUN EXPENSES</b>	<b>32,336.00</b>	<b>38,712.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>OTHER PROGRAM EXPENSES</b>					
2-51-00-100-04	WAGES - OTHER	0.00	3,400.00	1,500.00	2,783.10	(1,283.10)
2-51-00-108-04	ADVERTISING - OTHER	1,000.00	492.11	250.00	107.30	142.70
2-51-00-120-04	SUPPLIES - OTHER	600.00	207.47	250.00	254.54	(4.54)
<b>*</b>	<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>1,600.00</b>	<b>4,099.58</b>	<b>2,000.00</b>	<b>3,144.94</b>	<b>(1,144.94)</b>
	<b>PROGRAM GRANTS EXPENSE</b>					
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	19,920.00	13,200.00	8,000.00	9,400.00	(1,400.00)
<b>*</b>	<b>TOTAL PROGRAM GRANTS EXPENSE</b>	<b>19,920.00</b>	<b>13,200.00</b>	<b>8,000.00</b>	<b>9,400.00</b>	<b>(1,400.00)</b>
	<b>RESOURCE CENTRE EXPENSES</b>					
2-51-00-100-06	WAGES RC	25,000.00	27,408.63	29,200.00	17,920.44	11,279.56
2-51-00-100-16	EI EXPENSE - RC	0.00	690.48	701.00	451.37	249.63
2-51-00-100-26	CPP EXPENSE - RC	0.00	416.94	450.00	65.73	384.27
2-51-00-105-06	BENEFITS RC	3,000.00	1,096.32	1,113.00	716.83	396.17
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	500.00	200.00	300.00	0.00	300.00
2-51-00-108-06	ADVERTISING RC	500.00	471.71	500.00	138.30	361.70
2-51-00-117-06	TRAVEL & MEALS RC	0.00	31.85	0.00	0.00	0.00
2-51-00-120-06	SUPPLIES RC	600.00	986.85	950.00	484.21	465.79
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL RESOURCE CENTRE EXPENSE</b>	<b>29,600.00</b>	<b>31,302.78</b>	<b>33,214.00</b>	<b>19,776.88</b>	<b>13,437.12</b>
<b>***P</b>	<b>NET COSTS FCSS</b>	<b>0.00</b>	<b>(12,261.73)</b>	<b>0.01</b>	<b>5,408.90</b>	<b>(5,408.89)</b>

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>EXPENSES DAYCARE SERVICES</b>						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	22,814.00	46,414.00	21,924.00	21,924.00	0.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	26,202.00	15,284.50	10,917.50
*	<b>TOTAL EXP DAYCARE SERVICES</b>	<b>49,016.00</b>	<b>72,616.00</b>	<b>48,126.00</b>	<b>37,208.50</b>	<b>10,917.50</b>
***P	<b>NET COSTS DAYCARE SERVICES</b>	<b>(49,016.00)</b>	<b>(72,616.00)</b>	<b>(48,126.00)</b>	<b>(37,208.50)</b>	<b>(10,917.50)</b>

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<b>GL Number</b>	<b>Description</b>	<b>2009 Budget</b>	<b>2009 Actual</b>	<b>2010 YTD Budget</b>	<b>2010 YTD Actual</b>	<b>2010 YTD \$ Variance</b>
<b>REVENUE CEMETERY SERV</b>						
1-56-00-410-00	CEMETERY FEES	14,000.00	14,400.00	14,000.00	10,620.00	3,380.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	2,000.00	(1,000.00)
<b>*</b>	<b>TOTAL REVENUE CEMETERY SERV</b>	<b>15,000.00</b>	<b>15,400.00</b>	<b>15,000.00</b>	<b>12,620.00</b>	<b>2,380.00</b>
<b>EXPENSE CEMETERY SERV</b>						
2-56-00-100-00	CEMETERIES WAGE BENEFITS	6,000.00	3,201.28	4,000.00	2,682.80	1,317.20
2-56-00-110-00	CEMETERY WAGES	15,000.00	9,160.88	12,000.00	13,009.25	(1,009.25)
2-56-00-510-00	CEMETERY MATERIALS	4,500.00	2,300.00	3,000.00	591.17	2,408.83
2-56-00-750-00	AMORTIZATION EXP - CEMETERY	0.00	351.74	350.00	0.00	350.00
<b>*</b>	<b>TOTAL EXPENSE CEMETERY SERV</b>	<b>25,500.00</b>	<b>15,013.90</b>	<b>19,350.00</b>	<b>16,283.22</b>	<b>3,066.78</b>
<b>***P</b>	<b>NET COSTS CEMETERY SERVICES</b>	<b>(10,500.00)</b>	<b>386.10</b>	<b>(4,350.00)</b>	<b>(3,663.22)</b>	<b>(686.78)</b>



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<b>GL Number</b>	<b>Description</b>	<b>2009 Budget</b>	<b>2009 Actual</b>	<b>2010 YTD Budget</b>	<b>2010 YTD Actual</b>	<b>2010 YTD \$ Variance</b>
<b>REV PHYSICIAN RECRUITMENT</b>						
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	30,000.00	30,000.00	30,000.00	30,000.00	0.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	20,000.00	20,000.00	20,000.00	20,000.00	0.00
1-57-00-102-00	TOWN OF STAVELY GRANT	2,500.00	2,500.00	2,500.00	2,500.00	0.00
1-57-00-103-00	TOWN OF GRANUM GRANT	2,000.00	2,000.00	2,000.00	2,000.00	0.00
1-57-00-104-00	RPAP GRANT	10,000.00	3,613.95	6,386.05	0.00	6,386.05
1-57-00-105-00	COMMUNITY SPIRIT GRANT	0.00	0.00	0.00	11,374.32	(11,374.32)
<b>*</b>	<b>TOTAL REV PHYSICIAN RECRUITMEN</b>	<b>64,500.00</b>	<b>58,113.95</b>	<b>60,886.05</b>	<b>65,874.32</b>	<b>(4,988.27)</b>
<b>EXP PHYSICIAN RECRUITMENT</b>						
2-57-00-110-00	HOUSING COSTS	36,000.00	32,030.00	36,000.00	28,500.00	7,500.00
2-57-00-120-00	CLINIC TAX RELIEF	11,000.00	10,799.72	11,000.00	10,695.62	304.38
2-57-00-130-00	DISCRETIONARY EXPENSES	17,500.00	3,613.95	13,886.05	2,629.14	11,256.91
<b>*</b>	<b>TOTAL EXP PHYSICIAN RECRUITMEN</b>	<b>64,500.00</b>	<b>46,443.67</b>	<b>60,886.05</b>	<b>41,824.76</b>	<b>19,061.29</b>
<b>***P</b>	<b>NET COSTS PHYSICIAN RECRUIT</b>	<b>0.00</b>	<b>11,670.28</b>	<b>0.00</b>	<b>24,049.56</b>	<b>(24,049.56)</b>

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<b>EXPENSES AG SERVICES</b>						
2-62-00-100-00	PEST CONT ADMIN WAGE BENEFIT	600.00	625.19	700.00	130.64	569.36
2-62-00-111-00	PEST CONTROL WAGES	1,200.00	957.16	1,200.00	623.37	576.63
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,500.00	1,240.20	1,500.00	1,192.66	307.34
2-62-00-200-00	WEED CONTROL WAGE BENEFITS	800.00	313.47	400.00	294.99	105.01
2-62-00-514-00	PEST CONTROL CHEMICALS	1,000.00	907.00	1,000.00	1,433.60	(433.60)
2-62-00-515-00	WEED CONTROL CHEMICALS	4,500.00	4,050.00	4,500.00	2,545.00	1,955.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	0.00	0.00	0.00	0.00
2-62-00-517-00	WEED CONTROL MATERIALS	1,000.00	0.00	0.00	0.00	0.00
2-62-00-750-00	AMORTIZATION EXP - AG SERVICES	0.00	27,696.73	28,000.00	0.00	28,000.00
<b>*</b>	<b>TOTAL EXPENSES AG SERVICES</b>	<b>10,600.00</b>	<b>35,789.75</b>	<b>37,300.00</b>	<b>6,220.26</b>	<b>31,079.74</b>
<b>***P</b>	<b>NET COSTS AG SERVICES</b>	<b>(10,600.00)</b>	<b>(35,789.75)</b>	<b>(37,300.00)</b>	<b>(6,220.26)</b>	<b>(31,079.74)</b>

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<b>REV PLANNING/DEVELOPMENT</b>						
1-26-00-519-00	COMPLIANCE REQUESTS	0.00	1,362.50	1,200.00	1,100.00	100.00
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	10,000.00	16,523.58	16,000.00	7,500.05	8,499.95
1-26-00-521-00	PLANNING FEES MISC.	3,000.00	3,490.50	3,000.00	125.00	2,875.00
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	16,000.00	15,656.00	15,000.00	7,530.80	7,469.20
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	500.00	165.00	200.00	105.00	95.00
1-66-00-840-00	MUNICIPAL PLANNING FEES	1,000.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REV PLANNING/DEVELOPMEN</b>	<b>30,500.00</b>	<b>37,197.58</b>	<b>35,400.00</b>	<b>16,360.85</b>	<b>19,039.15</b>
<b>EXP PLANNING/DEVELOPMENT</b>						
2-26-00-110-00	WAGES - DEVELOPMENT	56,750.00	57,701.91	60,000.00	36,713.05	23,286.95
2-26-00-100-00	WAGE BEN - DEVELOPMENT	11,500.00	11,892.22	13,000.00	8,438.71	4,561.29
2-66-00-100-00	ASSISTANT WAGE	17,000.00	17,555.11	18,000.00	10,640.00	7,360.00
2-66-00-111-00	DEVELOPMENT ASSISTANT WAGE BENEF	1,100.00	1,720.23	2,000.00	1,134.78	865.22
2-66-00-200-00	PROFESSIONAL SERVICES	13,000.00	10,257.46	75,000.00	6,289.55	68,710.45
2-66-00-201-00	DEVELOPMENT - LEGAL	7,000.00	4,520.95	5,000.00	1,049.50	3,950.50
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	1,000.00	706.05	1,000.00	413.66	586.34
2-66-00-204-00	DEVELOPMENT - ADVERTISING	0.00	0.00	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	1,500.00	0.00	500.00	89.14	410.86
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	5,000.00	1,099.70	2,000.00	0.00	2,000.00
2-66-00-215-00	S&DAB EXPENSES	2,000.00	727.41	1,000.00	0.00	1,000.00
2-66-00-750-00	AMORTIZATION EXP - PLANNING	0.00	616.36	650.00	0.00	650.00
2-12-00-998-00	PLANNING FUND	40,000.00	41,328.39	40,000.00	29,703.25	10,296.75
<b>*</b>	<b>TOTAL EXP PLANNING/DEVELOPMEN</b>	<b>155,850.00</b>	<b>148,125.79</b>	<b>218,150.00</b>	<b>94,471.64</b>	<b>123,678.36</b>
<b>***P</b>	<b>NET COSTS PLANNING/DEVELOPME</b>	<b>(125,350.00)</b>	<b>(110,928.21)</b>	<b>(182,750.00)</b>	<b>(78,110.79)</b>	<b>(104,639.21)</b>

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<b>REVENUE RECREATION</b>						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	25,000.00	25,000.00	25,000.00	0.00
*	<b>TOTAL REVENUE RECREATION</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>EXPENSES RECREATION</b>						
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	36,080.56	36,080.56	0.00	0.00	0.00
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
*	<b>TOTAL EXPENSES RECREATION</b>	<b>86,080.56</b>	<b>86,080.56</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>
***P	<b>NET COSTS RECREATION</b>	<b>(61,080.56)</b>	<b>(61,080.56)</b>	<b>(25,000.00)</b>	<b>(25,000.00)</b>	<b>0.00</b>

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REVENUE ARENA</b>						
1-72-00-418-00	VENDING MACHINES	0.00	50.57	0.00	40.94	(40.94)
1-72-00-562-00	MINOR HOCKEY RENTALS	27,000.00	30,902.30	30,000.00	20,086.35	9,913.65
1-72-00-564-00	FIGURE SKATING RENTALS	17,000.00	18,070.06	17,000.00	7,979.40	9,020.60
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,200.00	1,200.00	0.00	1,200.00
1-72-00-566-00	ADULT & ZONE "AA"	13,000.00	9,356.33	9,000.00	3,856.88	5,143.12
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	0.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	1,000.00	0.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,500.00	2,200.00	2,000.00	1,075.00	925.00
1-72-00-570-00	OTHER RENTALS	10,000.00	11,912.31	10,000.00	6,446.99	3,553.01
<b>* TOTAL REVENUE ARENA</b>		<b>70,700.00</b>	<b>74,691.57</b>	<b>70,200.00</b>	<b>39,485.56</b>	<b>30,714.44</b>
<b>EXPENSES ARENA</b>						
2-72-00-104-00	WAGE BENEFITS ARENA	28,000.00	25,174.64	28,000.00	7,327.15	20,672.85
2-72-00-140-00	ARENA OPERATION WAGES	67,000.00	62,840.07	66,000.00	29,868.63	36,131.37
2-72-00-216-00	ARENA TELEPHONE	1,900.00	1,838.25	2,000.00	1,087.70	912.30
2-72-00-530-00	ARENA MATERIALS	20,000.00	22,763.17	25,000.00	8,873.17	16,126.83
2-72-00-560-00	ARENA UTILITIES	60,000.00	75,394.38	80,000.00	41,026.72	38,973.28
2-72-00-750-00	AMORTIZATION EXP - ARENA	0.00	36,308.60	36,499.99	0.00	36,499.99
2-72-00-762-00	ARENA CONT TO CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL EXPENSES ARENA</b>		<b>(176,900.00)</b>	<b>(224,319.11)</b>	<b>(237,499.99)</b>	<b>(88,183.37)</b>	<b>(149,316.62)</b>
<b>***P NET COSTS ARENA</b>		<b>(106,200.00)</b>	<b>(149,627.54)</b>	<b>(167,299.99)</b>	<b>(48,697.81)</b>	<b>(118,602.18)</b>

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**TOWN OF CLARESHOLM**  
**REVENUE AND EXPENDITURE REPORT**

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REVENUE PARKS</b>						
1-72-00-572-00	PARK CAMPING FEES	50,000.00	40,287.35	34,999.99	29,003.95	5,996.04
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	40,000.00	40,000.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE PARKS</b>	<b>90,000.00</b>	<b>80,287.35</b>	<b>34,999.99</b>	<b>29,003.95</b>	<b>5,996.04</b>
<b>EXPENSES PARKS</b>						
2-72-00-105-00	WAGE BENEFITS PARKS	32,000.00	21,729.54	23,000.00	9,850.05	13,149.95
2-72-00-151-00	PARKS OPERATION WAGES	73,000.00	52,280.45	70,000.00	46,451.36	23,548.64
2-72-00-535-00	PARKS MATERIALS	20,000.00	15,062.40	20,000.00	18,853.07	1,146.93
2-72-00-537-00	PARK DEV MATERIAL	40,000.00	35,917.11	40,000.00	5,236.18	34,763.82
2-72-00-570-00	PARKS UTILITIES	18,000.00	10,544.49	13,000.00	4,041.66	8,958.34
2-72-00-751-00	AMORTIZATION EXP - PARKS	0.00	52,960.01	30,500.00	0.00	30,500.00
2-72-00-761-00	PARKS CONT TO CAPITAL	20,000.00	2,377,919.54	20,000.00	0.00	20,000.00
<b>*</b>	<b>TOTAL EXPENSES PARKS</b>	<b>(203,000.00)</b>	<b>(2,566,413.54)</b>	<b>(216,500.00)</b>	<b>(84,432.32)</b>	<b>(132,067.68)</b>
<b>***P</b>	<b>NET COSTS PARKS</b>	<b>(113,000.00)</b>	<b>(2,486,126.19)</b>	<b>(181,500.01)</b>	<b>(55,428.37)</b>	<b>(126,071.64)</b>

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# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>REVENUE SWIM POOL</b>						
1-72-00-410-00	SWIMMING LESSONS	35,000.00	24,385.37	25,000.00	21,870.25	3,129.75
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,000.00	45,478.67	45,000.00	30,350.41	14,649.59
1-72-00-560-00	SWIM POOL RENTAL	9,000.00	6,920.06	6,000.00	11,480.03	(5,480.03)
1-72-00-841-00	PROV GRANTS - CAC	0.00	3,000.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE SWIM POOL</b>	<b>91,000.00</b>	<b>79,784.10</b>	<b>76,000.00</b>	<b>63,700.69</b>	<b>12,299.31</b>
<b>EXPENSES SWIM POOL</b>						
2-72-00-102-00	WAGE BENEFITS SWIM POOL	25,000.00	22,582.41	12,000.00	8,191.34	3,808.66
2-72-00-130-00	SWIM POOL FULL TIME GUARDS	170,000.00	159,701.84	64,000.00	39,081.40	24,918.60
2-72-00-131-00	SWIM POOL PART TIME GUARDS	0.00	0.00	58,000.00	37,172.11	20,827.89
2-72-00-132-00	POOL SUPERVISOR SALARY	0.00	0.00	46,500.00	28,434.40	18,065.60
2-72-00-133-00	POOL SUPERVISOR WAGE BENEFITS	0.00	0.00	11,500.00	6,762.90	4,737.10
2-72-00-201-00	AQUATIC CENTRE TRAINING	4,000.00	2,708.75	3,000.00	549.90	2,450.10
2-72-00-215-00	SWIM POOL TELEPHONE	2,800.00	2,643.04	2,800.00	1,558.28	1,241.72
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	20,000.00	17,339.66	20,000.00	5,988.79	14,011.21
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	8,000.00	7,431.18	8,000.00	2,180.53	5,819.47
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	(2,090.91)	2,090.91
2-72-00-752-00	AMORTIZATION EXP - POOL	0.00	49,029.95	49,000.00	0.00	49,000.00
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	18,500.00	0.00	20,095.00	20,090.00	5.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	9,800.00	8,609.93	8,140.00	8,138.82	1.18
<b>*</b>	<b>TOTAL EXPENSES SWIM POOL</b>	<b>258,100.00</b>	<b>270,046.76</b>	<b>303,035.00</b>	<b>156,057.56</b>	<b>146,977.44</b>
<b>***P</b>	<b>NET COSTS SWIM POOL</b>	<b>(167,100.00)</b>	<b>(190,262.66)</b>	<b>(227,035.00)</b>	<b>(92,356.87)</b>	<b>(134,678.13)</b>

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## REVENUE AND EXPENDITURE REPORT

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GL Number	Description	2009 Budget	2009 Actual	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance
<b>MUSEUM REVENUE</b>						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	1,000.00	1,426.00	(426.00)
1-74-00-840-00	MUSEUM PROV GRANT	17,630.00	23,770.00	7,500.00	5,105.50	2,394.50
1-74-00-410-00	MUSEUM	6,000.00	6,102.56	6,000.00	3,163.14	2,836.86
<b>*</b>	<b>TOTAL MUSEUM REVENUE</b>	<b>24,630.00</b>	<b>30,872.56</b>	<b>14,500.00</b>	<b>9,694.64</b>	<b>4,805.36</b>
<b>EXPENSES MUSEUM</b>						
2-74-00-100-00	MUSEUM WAGE BENEFITS	2,500.00	3,892.72	2,500.00	1,553.65	946.35
2-74-00-101-00	TOURIST INFO CENTRE-WAGE BEN	2,000.00	2,464.59	2,500.00	1,184.45	1,315.55
2-74-00-120-00	MUSEUM WAGES	27,000.00	25,687.00	22,000.00	12,289.24	9,710.76
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	18,000.00	22,589.88	22,000.00	14,006.16	7,993.84
2-74-00-510-00	MUSEUM MATERIALS	14,000.00	26,726.77	15,000.00	11,929.05	3,070.95
2-74-00-542-00	MUSEUM UTILITIES	7,500.00	9,886.33	12,000.00	5,472.71	6,527.29
2-74-00-543-00	MUSEUM EXPANSION UTILITIES	7,500.00	11,418.40	13,000.00	6,169.48	6,830.52
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	0.00	13,873.06	13,900.00	0.00	13,900.00
2-74-00-762-00	CONT TO CAP MUSEUM SITE	0.00	0.00	6,000.00	0.00	6,000.00
<b>*</b>	<b>TOTAL EXPENSES MUSEUM</b>	<b>(78,500.00)</b>	<b>(116,538.75)</b>	<b>(108,900.00)</b>	<b>(52,604.74)</b>	<b>(56,295.26)</b>
<b>***P</b>	<b>NET COSTS MUSEUM</b>	<b>(53,870.00)</b>	<b>(85,666.19)</b>	<b>(94,400.00)</b>	<b>(42,910.10)</b>	<b>(51,489.90)</b>



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**TOWN OF CLARESHOLM**  
**REVENUE AND EXPENDITURE REPORT**

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<b>GL Number</b>	<b>Description</b>	<b>2009 Budget</b>	<b>2009 Actual</b>	<b>2010 YTD Budget</b>	<b>2010 YTD Actual</b>	<b>2010 YTD \$ Variance</b>
<b>EXPENSES LIBRARY</b>						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	7,000.00	6,221.96	7,000.00	3,563.66	3,436.34
2-74-00-540-00	LIBRARY UTILITIES	16,000.00	17,130.86	20,000.00	8,720.51	11,279.49
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	0.00	25,593.27	25,400.00	0.00	25,400.00
2-74-00-770-00	LIBRARY GRANT	101,900.00	101,900.00	106,000.00	106,000.00	0.00
2-74-00-998-00	CHINOOK ARCH LIBRARY	16,500.00	18,833.00	20,720.00	20,720.00	0.00
<b>*</b>	<b>TOTAL EXPENSES LIBRARY</b>	<b>141,400.00</b>	<b>169,679.09</b>	<b>179,120.00</b>	<b>139,004.17</b>	<b>40,115.83</b>
<b>***P</b>	<b>NET COSTS LIBRARY</b>	<b>(141,400.00)</b>	<b>(169,679.09)</b>	<b>(179,120.00)</b>	<b>(139,004.17)</b>	<b>(40,115.83)</b>
<b>****</b>	<b>YEAR TO DATE (SURPLUS)/DEFICIT</b>	<b>0.00</b>	<b>6,649,046.93</b>	<b>1,729,514.00</b>	<b>(1,852,200.22)</b>	<b>3,581,714.22</b>

## **TOWN OF CLARESHOLM CAO UPDATE AS AT AUGUST 12, 2010**

1. ***PINE COULEE WATER PROJECT*** – The full project is complete and the grand opening of the SWTP is August 21, 2010 from 11 - 2 pm.
2. ***WEST WATER CO-OP PROJECT*** – The west waterline is now in and a meter vault installed the old booster station. The Co-op is now a customer of the Town of Claresholm.
3. ***SOUTH SANITARY SEWER PROJECT*** – This project is also finished and the golf course lift stations have been decommissioned. The Superintendent of Public Works and the engineer will follow up with any deficiencies, however, the sewer was online for the last big rainstorms and there were no issues with the sanitary sewer being overwhelmed by storm flows.
4. ***2010 INFRASTRUCTURE PROJECTS*** – BowMark Paving Ltd. has started both the pave of 8<sup>th</sup> Street and the storm sewer and lane project.
5. ***DEVELOPMENT*** – Harvest Square subdivision continues to move forward as all paperwork for registering the subdivision has been sent to Land Titles. Developer will be onsite to finish infrastructure and fix existing foundations etc in September (per discussions with their representative). Nothing to report on Christie Estates, Bridge Developments or Prairie Shores developments. Saddle Ranch Development continues to market their properties.
5. ***HOLIDAYS*** – Holidays are here. Public works and Administration staff continue to take holidays to ensure no accumulation. Once the grand opening of WTP is over, both Jerry and Brad will be taking holidays (not at once).
6. ***ASSESSMENT APPEALS*** – There are four (4) residential appeals and four (4) non-residential appeals. There will both Local Assessment Review Board hearings and Composite Assessment Review Board hearings. Scheduling will take place per the MGA requirements.
7. ***MISCELLANEOUS*** -

Municipal Emergency Plan template has been changed again and is now a document that is filled out online by the Director of Emergency Services (aka me) and then documents are attached and uploaded to the main document that is kept on the MILENET (AMA) server so it is accessible by both the municipality and the Province. I continue to try and get this plan done per the revised changes.

Playground Redevelopment – This year we are redeveloping Patterson Park (east side) with CFEP monies and town monies saved for playground reserves. The park should be complete in September.

Museum play structure – The Superintendent of Public Works has informed the museum that the structure must be removed as it cannot be made CSA compliant (creosote beams etc.). The Superintendent does not want a play structure there as there are safety issues and space restrictions for the necessary fall protection. A gazebo with benches/tables will be replacing the playground this fall.

**CONCLUSION** – 2010 Elections are coming. Nomination day is September 20<sup>th</sup> and Election is October 18<sup>th</sup>. Watch Town News for ads for training for potential candidates etc.

Kris Holbeck, CA  
CAO  
Town of Claresholm

# **INFORMATION ITEMS**



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					<b>Batch # 13933</b>
42559	2010-07-06			786195 Benchmark Assessment Consultants Inc.	3,465.92
42560	2010-07-06			6441 BOB HONG JANITORIAL LTD.	231.00
42561	2010-07-06			786190 CALMONT LEASING LTD.	712.10
42562	2010-07-06			786465 CLARESHOLM GOLF CLUB	710.00
42563	2010-07-06			786141 CLARESHOLM TAXI	310.50
42564	2010-07-06			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	578.72
42565	2010-07-06			786397 EPCOR	190.81
42566	2010-07-06			786164 FCSS Association of Alberta	67.82
42567	2010-07-06			26480 FORAN EQUIPMENT LTD.	329,936.29
42568	2010-07-06			76354 FUSION ELECTRONICS	5,800.00
42569	2010-07-06			786180 Ikon Office Solutions, Inc.	283.10
42570	2010-07-06			44000 ISAACSON, SHIRLEY	286.00
42572	2010-07-06			56200 LOCAL AUTHORITIES PENSION PLAN	8,024.21
42573	2010-07-06			786664 MIFFLIN, TOVE	18.82
42574	2010-07-06			786590 MINISTER OF FINANCE	21.00
42575	2010-07-06			75955 PALMER, FRED	240.00
42576	2010-07-06			786197 PARCON CONSTRUCTION LTD.	712,309.86
42577	2010-07-06			76300 PEDERSEN TRANSPORT LTD.	540.34
42578	2010-07-06			786156 Q.E.D. ENTERPRISES LTD.	881.49
42579	2010-07-06			786536 R P WATERWORKS INC.	5,352.67
42580	2010-07-06			86300 RECEIVER GENERAL FOR CANADA	16,876.57
42581	2010-07-06			786468 SHAW CABLE	55.60
42582	2010-07-06			13525 SOBEYS CLARESHOLM	145.65
42583	2010-07-06			900 TELUS	338.36
42584	2010-07-06			96750 THE PROFESSIONAL GARDENER	225.54
42585	2010-07-06			23500 W.R. MEADOWS OF WESTERN CANADA	2,429.07
42586	2010-07-06			4090 WARNACO SWIMWEAR GROUP	119.70
42587	2010-07-06			125000 YOUNG PARKYN MCNAB LLP	18,270.00
42588	2010-07-06			900000 BRENT HALL	90.86
42589	2010-07-06			900000 Foothills Fetal Alcohol Society	500.00
42590	2010-07-06			900000 MYRON	697.15
42591	2010-07-06			900000 OLIVE COUTTS	99.30
42592	2010-07-06			900000 PARENT LINK	150.00
42593	2010-07-06			900000 SADD	200.00
					1,110,158.45
					<b>Batch # 13955</b>
42594	2010-07-09			900000 SID21C	150.00
					150.00
					<b>Batch # 13983</b>
42595	2010-07-20			900200 SIMPSON, DAVE & CAROL	48.13
					48.13



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					<b>Batch # 13985</b>
42596	2010-07-20			13125 AHS - CCMHA	64.66
42597	2010-07-20			600 ALBERTA ASSOCIATION OF M.D.'S	94.50
42598	2010-07-20			650 ALBERTA BLUE CROSS	4,953.14
42599	2010-07-20			1025 ALBERTA ONE CALL LOCATION CORP	123.90
42600	2010-07-20			786707 Alberta SouthWest Regional Alliance Ltd.	3,700.00
42601	2010-07-20			786517 AMSC INSURANCE SERVICES LTD.	2,808.14
42602	2010-07-20			786818 BROWNLEE LLP	885.36
42603	2010-07-20			786465 CLARESHOLM GOLF CLUB	240.00
42604	2010-07-20			786034 CLARESHOLM HEALTH UNIT	50.00
42605	2010-07-20			13660 CLARESHOLM LOCAL PRESS	1,599.82
42606	2010-07-20			786141 CLARESHOLM TAXI	886.50
42607	2010-07-20			14246 COMMUNITY EMPLOYMENT SERVICES	52.50
42608	2010-07-20			786475 COMPLETE CARPENTRY LTD.	4,851.01
42609	2010-07-20			786602 DEDOMINICIS, JOHN	350.00
42610	2010-07-20			58000 DHL EXPRESS (CANADA) LTD.	26.96
42611	2010-07-20			786202 EXOVA	579.60
42612	2010-07-20			786727 FOOTHILLS REGIONAL E.M.S.	6,649.31
42613	2010-07-20			786138 GIBEAU, JEFFERY	7.88
42614	2010-07-20			36800 HOME HARDWARE	17.05
42615	2010-07-20			786180 Ikon Office Solutions, Inc.	71.93
42616	2010-07-20			61350 JACK WATSON SPORTS INC.	351.53
42617	2010-07-20			786186 K & R HOME & LAWN SERVICES	273.00
42618	2010-07-20			56155 LIFESAVING SOCIETY	110.00
42619	2010-07-20			56200 LOCAL AUTHORITIES PENSION PLAN	8,097.74
42620	2010-07-20			61450 MCNALLY CONTRACTORS LTD.	1,000.00
42621	2010-07-20			786704 MINISTER OF FINANCE (LT)	15.00
42622	2010-07-20			786872 MPE ENGINEERING LTD.	53,349.25
42623	2010-07-20			65000 MUNICIPAL DISTRICT OF WILLOW	9,236.90
42624	2010-07-20			65040 MUNICIPAL INFORMATION SYSTEMS	867.34
42625	2010-07-20			786428 NEXEN MARKETING	34,186.97
42626	2010-07-20			786905 ONECONNECT SERVICES INC. T46194	84.21
42627	2010-07-20			75955 PALMER, FRED	160.00
42628	2010-07-20			786197 PARCON CONSTRUCTION LTD.	24,164.74
42629	2010-07-20			76300 PEDERSEN TRANSPORT LTD.	246.21
42630	2010-07-20			786167 PITNEY BOWES GLOBAL CREDIT SERVICES	341.75
42631	2010-07-20			76400 PITNEYWORKS	4,242.00
42632	2010-07-20			786722 PLANET CLEAN (CALGARY) LTD.	35.69
42633	2010-07-20			786453 PRAXAIR CANADA INC.	787.50
42634	2010-07-20			786454 PRAXAIR DISTRIBUTION	28.83
42635	2010-07-20			786536 R P WATERWORKS INC.	176.40
42636	2010-07-20			86300 RECEIVER GENERAL FOR CANADA	19,256.63
42637	2010-07-20			786292 RELIANCE APPRAISAL CONSULTANTS LTD.	1,890.00
42638	2010-07-20			13525 SOBEYS CLARESHOLM	24.81
42639	2010-07-20			786571 SUTTER, DARYL	329.56
42640	2010-07-20			900 TELUS	767.98
42641	2010-07-20			786391 THE CYPRESS GROUP	336.00
42642	2010-07-20			786437 THE WRITE SOURCE	43.28
42643	2010-07-20			97250 TRIMBLE, RAE	357.18
42644	2010-07-20			4090 WARNACO SWIMWEAR GROUP	521.36



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor #</b>	<b>Name</b>	<b>Amount</b>
42645	2010-07-20			111800	WORKERS' COMPENSATION BOARD	3,433.50
42646	2010-07-20			126060	ZEP SALES & SERVICE OF CANADA	209.28
42647	2010-07-20			900000	ANDI'S PETTING ZOO	50.00
42648	2010-07-20			900000	CALGARY AL AZHAR SHRINERS	400.00
42649	2010-07-20			900000	DR. SCOTT SMITH	4,500.00
42650	2010-07-20			900000	GREEN FOOLS THEATRE	1,050.00
42651	2010-07-20			900000	HALL, BRENT	297.65
42652	2010-07-20			900000	LETHBRIDGE LEGION PIPE BAND	350.00
42653	2010-07-20			900000	LETHBRIDGE SHRINERS	400.00
42654	2010-07-20			900000	MACKINTOSH, LOIS	80.84
42655	2010-07-20			900000	RALPH LAYTON	550.00
						200,615.39
						<b>Batch # 14011</b>
42656	2010-07-28			900200	LEVESQUE, SHERRY	232.87
						232.87



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

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<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor # Name</b>	<b>Amount</b>
				<b>Batch # 14014</b>	
42657	2010-07-29			850 AG-LINE	243.88
42658	2010-07-29			600 ALBERTA ASSOCIATION OF M.D.'S	10,750.30
42659	2010-07-29			1000 ALBERTA MUSEUMS ASSOCIATION	85.00
42660	2010-07-29			785928 BIG HILL SERVICES LTD.	8,749.60
42661	2010-07-29			6390 BISHOFF AUTO & AG CENTRE	1,309.58
42662	2010-07-29			11250 CANADIAN LINEN SUPPLY	385.34
42663	2010-07-29			786142 CASTERLAND	347.38
42664	2010-07-29			13250 CLARESHOLM CHILD CARE SOCIETY	2,183.50
42665	2010-07-29			14085 CLARESHOLM NAPA AUTO	327.38
42666	2010-07-29			14150 CLARESHOLM WELDING &	474.45
42667	2010-07-29			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	451.73
42668	2010-07-29			14246 COMMUNITY EMPLOYMENT SERVICES	22.50
42669	2010-07-29			14265 CONCORD ELEVATOR (ALBERTA) LTD.	250.00
42670	2010-07-29			786785 CUMMINS WESTERN CANADA LP	1,049.14
42671	2010-07-29			786540 DIRECT ENERGY REGULATED SERVICES	35.44
42672	2010-07-29			786161 EBA ENGINEERING CONSULTANTS LTD.	1,215.49
42673	2010-07-29			21351 EDUFUN INC.	373.81
42674	2010-07-29			76356 Excel Telecommunications (Canada) Inc.	30.67
42675	2010-07-29			26201 FERG'S SEPTIC SERVICE	1,228.50
42676	2010-07-29			786257 FOOTHILLS FORD SALES	95.75
42677	2010-07-29			786800 GDM ELECTRIC LTD.	1,192.40
42678	2010-07-29			31955 GREYHOUND COURIER EXPRESS	178.68
42679	2010-07-29			49980 HARRY'S TIRE SALES (1984) LTD.	2,737.81
42680	2010-07-29			36800 HOME HARDWARE	305.85
42681	2010-07-29			786451 ITT FLYGT	734.87
42682	2010-07-29			786136 JOE JOHNSON EQUIPMENT INC.	545.11
42683	2010-07-29			786267 LAWSON PRODUCTS INC.	378.62
42684	2010-07-29			900001 LETHBRIDGE HONDA	158.62
42685	2010-07-29			786364 LYNCO PRODUCTS INC.	136.50
42686	2010-07-29			786812 MCGREGOR FILTERING EQUIPMENT (1974) LTD.	68.52
42687	2010-07-29			786664 MIFFLIN, TOVE	11.33
42688	2010-07-29			786872 MPE ENGINEERING LTD.	8,631.00
42689	2010-07-29			65000 MUNICIPAL DISTRICT OF WILLOW	1,998.00
42690	2010-07-29			786192 NOBLE CONCRETE (1987) LTD	239.54
42691	2010-07-29			786635 PCO SERVICES CORPORATION	178.50
42692	2010-07-29			76300 PEDERSEN TRANSPORT LTD.	1,213.56
42693	2010-07-29			786722 PLANET CLEAN (CALGARY) LTD.	3.41
42694	2010-07-29			786536 R P WATERWORKS INC.	2,092.23
42695	2010-07-29			786468 SHAW CABLE	55.60
42696	2010-07-29			786759 SIMPLEX GRINNELL	372.59
42697	2010-07-29			786874 SUPERIOR SAFETY CODES INC.	45.94
42698	2010-07-29			900 TELUS	4,486.76
42699	2010-07-29			96730 THE MACLEOD GAZETTE	37.80
42700	2010-07-29			785150 Torque's Heavy Truck & Trailer Repair Ltd.	54.08
42701	2010-07-29			101350 UNISOURCE CANADA INC.	2,233.63
42702	2010-07-29			101400 UNITED FARMERS OF ALBERTA	934.19
42703	2010-07-29			23500 W.R. MEADOWS OF WESTERN CANADA	2,291.81
42704	2010-07-29			111705 WC CLASS II REGIONAL LANDFILL	9,116.00
42705	2010-07-29			126050 ZEE MEDICAL CANADA, INC.	181.94



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor #</b>	<b>Name</b>	<b>Amount</b>
42706	2010-07-29			900000	BOB LACELLE	2,080.00
42707	2010-07-29			900000	Canadian Playground Safety Institute	220.50
42708	2010-07-29			900000	JEREMY HAMPTON	245.44
42709	2010-07-29			900000	PEDERSEN, LORRAINE	30.00
42710	2010-07-29			900000	ROSS TRIMBLE	533.40
42711	2010-07-29			900000	ROY NORBY	93.50
42712	2010-07-29			900000	SYN-CORE DIRECTIONAL LTD.	2,100.00
						75,527.17

**Total**

**1,386,732.01**



## Collection Assistant's Report

Monday July 26, 2010

### Actions

We accessioned 250 items this month, which brings the 2010 accessions up to date and does the other years that I came in touch with. Ones not from this year I researched as well as editing them and numbering them and putting them away. Claire brought the Accessions Register up to date.

I worked on getting the display books up to date. I also did some more work on the displays.

We also dusted, kept the bathrooms cleaned, vacuumed, swept and mopped the floors. We also showed people around and told them about our history.

### **DONATIONS AND SALES to July 26, 2010**

	<u>2010</u>	<u>2009</u>
Sales for weeks 7 to 11	694.05	990.85
TOTAL SALES FOR THE YEAR	1111.40	1761.50
Station Donations for weeks 7 to 11	627.45	896.15
New Building Donations for weeks 7 to 11	293.48	105.38
TOTAL DONATIONS FOR THE YEAR	1591.87	1582.08
Statistics for weeks 7 to 11	1923	2102
TOTAL STATISTICS FOR THE YEAR	2882	3362

Claresholm Child Care Society  
Annual General Meeting  
Tuesday, March 16<sup>th</sup>, 2010

Present: *Chairperson*: Karine Wilhauk, *Treasurer*: Crystal Cooper, *Director*: Deanna Bray, *Secretary*: Kristy Hartt, Kim Gugala, Tiffany O'Neil, Nicole Van Langen

- 1.0 **Call to Order**: 7:00 p.m.
- 2.0 **Approval of the Agenda**: Tiffany O'Neil
- 3.0 **Approval of the Minutes**: Karine Wilhauk
- 4.0 **Executive Reports**
  - 4.1 **Chairperson** - Karine did another year. It was a great year for the board and the daycare. Thanks for all the support. Karine will be stepping down as chairperson but she will stay on the board to offer her advice and support.
  - 4.2 **Vice Chairperson** - Received a letter from Julie Ling resigning as vice chairperson as well as from the board.
  - 4.3 **Financial** - Everything was balanced after our last regular meeting. Last year we had a profit of approximately \$1,400.
- 5.0 **Election of New Directors** - Tiffany O'Neil, Nicole Van Langen, Lyle Franz, Heather Gertner, Crystal Cooper and Karine Wilhauk will all be staying on the board. We received a last minute call from Sam Wormenan stating that she would like to join the board but couldn't make the meeting. Board welcomed her to join.
- 6.0 **Business arising from the floor**
  - 6.1 **After School Program** - Rhonda Currie and Sherry Levesque were present to approach the board about the program. FCSS dropped the program so we were approached to take over the program and run it. Rhonda and Sherry provided us with info regarding the modulars located at the school, transportation options and how many kids are usually using the after school program as well as the summer fun program. After some discussion we decided that we would agree to look into taking over the program. We have to look into licensing and getting approval for temporary space in the daycare. Deanna will work with Rhonda and Sherry to get things rolling as soon as possible.
  - 6.2 **New Positions (Executive Positions for 2010/2011)**
    - 6.2.1 **Chairperson** - Crystal Cooper
    - 6.2.2 **Vice- Chairperson** - Tiffany O'Neil
    - 6.2.3 **Secretary** - Kristy Hartt
- 7.0 **Correspondence** - none at this present time
- 8.0 **Adjourned**: 8:03 p.m.

Minutes submitted by Kristy Hartt

Claresholm Child Care Society  
Regular Board Meeting  
Tuesday, March 16, 2010

Present: *Chairperson:* Crystal Cooper, *Vice Chairperson:* Tiffany O'Neil, *Secretary:* Kristy Hartt,  
*Director:* Deanna Bray, Nicole Van Langen

**1.0 Call to Order:** 8:04 p.m.

**2.0 Approval of the Agenda:** Kristy Hartt

**3.0 Approval of the Minutes:** Tiffany O'Neil

**4.0 Correspondence:**

1. **Three letters from parents regarding incident at daycare-** discussed incident and thought it would be a good idea to try some incident management. Get a more formal policy in place. Nicole will email a grievance policy. Make sure staff is aware of policy and understands how to deal with one.
2. **Town of Claresholm Volunteer Dinner-** \$5/ticket and it is on April 21<sup>st</sup>. Anyone interested the board will pay for the ticket.

**5.0 Business arising from minutes:**

1. **Quality Enhancement Funding-** Some changes in order to get a better deal. Some money has been spent. \$199 to spend by the end of the month.
2. **Playschool Sandbox Donation-** Please write a letter to make a formal request for the sandbox enhancement. Dee and Karine will write the letter.

**6.0 Reports**

1. **Financial-** Same as our AGM. Credit bureau still sending us reports.
2. **Manager-** FCSS came and talked to Kim. Taking some families off the waiting list. Dee called Karrie and she is still coming back at the end of June.
3. **Chairperson-** Nothing

**7.0 New Business**

1. **After School Program-** Discussed at AGM- will continue to work on it.
2. **Casino Funds-** Nice time of the season again so look at starting some projects. Getting the green space beside the playschool. Get some new updated quotes and get some fencing and things done by the summer. Need to spend the casino money. Set July 1<sup>st</sup> as a goal so we can close the daycare down for a few days to get things done.

**8.0 Next Meeting:** Dee will email us with a proposed date and time

**9.0 Adjourned:** 8:45 p.m.

Claresholm Child Care Society  
Regular Board Meeting  
Wednesday, June 2, 2010

Present: *Chairperson:* Crystal Cooper, *Vice Chairperson:* Tiffany O'Neil, *Secretary:* Kristy Hartt, *Director:* Deanna Bray, Connie Quayle, Heather Gertner, Karine Wilhauk, Kathleen Fair (Guest Business Coach)

**1.0 Call to Order:** 5:15 p.m.

**2.0 Approval of the Agenda:** Tiffany O'Neil

**3.0 Approval of the Minutes:** Postpone until next meeting

**4.0 Correspondence:**

1. **Letter from the Town-** Received a letter from the town approving the use of the green space to the west of the Daycare.
2. **Letter from the Town-** Town stating that they would like us to approach FCSS first for funding money (\$10,000 is what we requested) for the Afterschool Program
3. **Letter from FCSS-** Replied to our initial letter requesting funding saying that the \$10,000 is not in their budget and requested a meeting where they could get more details and discuss things further. After the meeting was held FCSS requested a budget so the Daycare brought in Kathleen Fair and she did up a budget and thought it was fair to ask FCSS for \$4,000 to run the Summer Fun Program.
4. **Letter from FCSS (after first meeting)-** FCSS was again requesting more details and the feasibility for the Afterschool Program because FCSS basically saying they ran out of money when they ran it so they wanted to know the results of the survey being sent out to parents to assess the demand for the program.
5. **Letter from Rhonda-** Letter of resignation from Rhonda for June 30<sup>th</sup>.
6. **Letter from Sherry-** Letter of resignation from Sherry for August 31<sup>st</sup>.
7. **Letter from Drug Coalition-** Letter stating they would repair any bikes if damaged during their Drug Awareness day.
8. **Letter from Karrie-** Karrie will be returning to the daycare to work on June 28<sup>th</sup> along with her two children.

**5.0 Business arising from minutes:** No business arising from minutes.

**6.0 Reports**

1. **Financial-** Daycare: April statements were not reconciled yet  
Kidz Zone: no subsidy received yet and statement was -\$357.98.
2. **Manager-** Daycare needs a new industrial strength vacuum. Board said to buy two vacuums if affordable and take money from Casino to pay for it. August 5<sup>th</sup> is the draw date for the casino. Dee should get a quote for having an infant space with "soft" ground. After speaking with Kathleen Fair she suggested we do a projected budget so we can have a better

foundation to work from and when projects like these come up we will know how much money we have to work with. Re-accreditation is approaching soon so Dee will be busy with that new paperwork.

**3. Chairperson-** Nothing

**7.0 New Business**

- 1. After School Program/ Summer Fun Program-** After meeting with Kathleen Fair she figured that with 11 kids and two staff you would have to charge \$125/week to break even. The Town of Claresholm approved the funding for two staff for the Summer Fun Program so that will be helpful. It was decided by the board that letters would be given to the two staff currently running the After School Program stating that they would be done at the end of June. It was brought to our attention that there were discrepancies with time sheets and the actual hours worked by these staff. If necessary we would also state that we thought it would be best to have a fresh start with the program and couldn't have people working who needed time off due to the length of the program and the commitment we needed to that length. On June 21<sup>st</sup> we need to get a potential new girl in for an interview. The Summer Fun Program would have one team leader receiving \$14.25/hr and sign a 9 week contract and other staff members receiving \$13.00/hr and signing an 8 week contract. Hours would be 6:30 a.m.-5:00 p.m. There would be a free lunch Friday. Board suggested that there needs to be clear and concise staff procedures as well as management of staff. As well there needs to be a Policy & Procedures Manual in place for the new Summer Fun Program. Crystal and Dee will be doing the interviews for the program.

8.0 **Next Meeting:** Dee will email us with a proposed date and time

9.0 **Adjourned:** 7:15 p.m.

**Minutes of the FCSS Board Meeting**  
**April 22nd, 2010, Council Chambers at 7 PM**

Present: Earl Hemmaway, Connie Quayle, Danielle Slettede, Elaine Wyllie, Tara Bishoff, Debbie Goeseels  
Regrets: Shirley Isaacson

1. Earl called the meeting to order at 7 PM.
2. There were no additions or changes to the agenda. Connie moved approval of the agenda, **Motion** 0401:10, carried.
3. Approval of minutes from the last board meeting of March 18, 2010 was moved by Elaine, **Motion** 0402:10, carried.
4. Financial information was reviewed and Danielle moved to approve financial information as follows: March 2010 comparison from budget to actual from Town, **Motion** 0403:10, carried.
5. Correspondence from the folder was reviewed and Connie moved the items listed be accepted for information, **Motion** 0404:10, carried.
6. Staff reports were moved for acceptance as presented for the Resource Centre and Director by Tara, **Motion** 0405:10, carried.
7. Sub-committees were reviewed as follows:
  - Policy & Procedure - Connie, Danielle: no report. I'm still working on merging bylaw 1498; committee will review at next meeting or before as available.
  - Finance - Shirley, Tara; no report. Shirley and Debbie did review in light of the funding requests and saw very little room for changes in the recently approved 2010 budget.
  - Personnel - Earl, Shirley: met and approved pay range, job description, and offer of employment to Kristen Corbett for the new Resource Worker position.
  - Programs - Danielle, Tara, Elaine: will need to meet to review and approve goals/outcomes for Resource Worker position.

Minutes from the FCSS board meeting of April 22, 2010

1

Approved: \_\_\_\_\_

Board Chair

Director

8. Old Business:

8.1 Spring Regional meeting in Chestermere April 23/10. Confirm attendance and arrange travel for Danielle, Shirley, Elaine and Debbie.

9. New Business:

9.1 Motions arising from reports or correspondence:

9.1.1 FCSS Advocacy Presentation is held in Airdrie which seems far to travel and Debbie was disappointed the workshop wasn't being offered further south as it's specifically geared toward the work of FCSS. Danielle moved that Debbie be authorized to claim expenses to attend if the workshop seems worthwhile, **Motion** 0406:10, carried.

9.2 Request for funds from Karen Bingley, Assistant Principal of Claresholm Elementary for their Friendship presentation by Steve Harmer was discussed. Although we cannot pay the entire cost it does fit within our mandate and continues the good working relationship with the school to support this type of presentation. Tara moved that FCSS contribute \$200.00 toward the Elementary School's Steve Harmer presentation, **Motion** 0407:10, carried.

9.3 Request for funds from the Claresholm Child Care Society for \$10,000 for Out of School Care was discussed at length. It's clear that there is a lack of communication between the Town, FCSS, and the Child Care Society and this is causing misconceptions and damage to our reputation. It's unclear how the Day Care came up with a request for that amount of money and our budget definitely does not have that amount available. We have already supported with \$12 - 14,000 worth of equipment, appliances, and supplies yet that has been barely acknowledged. The Day Care has been offered business support services to come up with a budget and conduct a feasibility study and we're not sure if they plan to take advantage of this service or not. There are concerns about how the Summer Fun program will roll out if the modulars aren't ready, as well as the Day Care being aware of the high cost of running the summer fun program. Will FCSS be on the hook to cover costs, (or blamed if the modular's are delayed or the Day Care is unsuccessful), for that as well? We definitely need to get the involved parties at the table for discussion. Earl moved that FCSS decline the request by the Child Care Society for funding of \$10,000, **Motion** 0408:10, carried.

Approved: \_\_\_\_\_

Board Chair

Director

In discussing how this might be perceived by council it was decided that we need to have a talk with the Day Care before we report to the Mayor and council. FCSS really wants to provide support and the Day Care may be able to move forward with less than their original request. We can't report anything to council until we get more information on what the Day care is budgeting, (for Out of School care), and what the needs are. Tara moved that we meet with the Day Care board and staff at the earliest possible date to discuss what support FCSS may be able to offer and what the needs are, **Motion** 0409:10, carried. Connie will set up a meeting with the Day Care board.

9.4 FCSS Association member survey 2010 - discussion, no motion resulting.

9.5 Vitalize conference in Edmonton June 10-12 - board members attending? Danielle moved to table this item to the next agenda, **Motion** 0410:10, carried.

10. Other Business:

10.1: Heavy duty carts from the Drop Zone. Elaine helped with cleaning and moving the Drop Zone supplies and noticed there were previously purchased heavy duty carts that are not being used by the Day Care at present. Elaine noted the Food Bank is using a shopping cart and they might appreciate the use of one or two of the carts we have in storage. Elaine moved to donate 2 carts to the Food Bank if they are needed by the program, **Motion** 0411:10, carried.

10.2: Elaine also knows of a program that would appreciate the old bar fridge with the lock and wondered if we should donate the fridge to the program. Tara moved that Elaine offer the old Drop Zone bar fridge to a program/person of her choosing, **Motion** 0412:10, carried.

10.3: Bylaw 1524 was reviewed with revisions suggested and no one had any other changes or objection to the changes. Danielle moved to submit bylaw 1524 to Town Council for adoption, **Motion** 0413:10, carried.

11. Elaine moved to adjourn the meeting at approximately 9 PM, **Motion** 0414:10.

**Next meeting will be Thursday, May 20/10 at 7 PM, Council Chambers.**

Approved: \_\_\_\_\_

Board Chair

Director



## **Minutes of the FCSS Board Meeting**

**May 20, 2010, Council Chambers at 7 PM**

Present: Shirley Isaacson, Connie Quayle, Danielle Slettede, Elaine Wyllie, Debbie Goeseels

Regrets: Tara Bishoff, Earl Hemmaway

1. The meeting was called to order by Shirley at 7:05 PM.
2. Approval of the agenda as presented was moved by Connie, **Motion:** 0501:10, carried.
3. Approval of minutes from the last board meeting of April 22nd, 2010 was moved by Elaine, **Motion** 0502:10, carried.
4. Financial information was reviewed: both the April 2010 comparison from budget to actual from Town as well as the spreadsheet of the same numbers. Debbie noted that we are already at 50% of our budgeted expenses only 4 months into the year. Hopefully, there will be fewer expenses in the next several months and Debbie will seek out other funding if available. Danielle moved to accept the financial information as presented, **Motion** 0503:10, carried.
5. Correspondence folder was reviewed and discussed. There has been no formal reply from the Day Care since we sent our letter to summarize the meeting. Connie moved to accept information listed in the correspondence folder for information, **Motion** 0504:10, carried.
6. Staff reports from the Resource Centre and Director were discussed. Debbie also asked board opinion on keeping the Sept. 2<sup>nd</sup> date for the Community Resource & Registration Fair; the elementary school has received special permission to hold staff planning days into the first week of September so one of our schools doesn't open until after the Labour Day weekend. The consensus was to keep Sept. 2<sup>nd</sup> as this date works best for

Minutes of Claresholm & District FCSS Board Meeting of May 20, 2010

Approved: \_\_\_\_\_

Board Chair

Director

most other groups and WCCHS still opens the end of August. Debbie also advised that Kristen does not require a cell phone so 2 of the 3 cell phones will be cancelled and Debbie will keep the newest phone as there is still a contract on one phone. At a staff meeting this week the negativity from the Mayor and council was discussed and FCSS staff felt it was important to remember to also get the positive things we are accomplishing into the newspaper. Staff are developing some "Did you Know" and we'll see if these can go into the Town's section in the newspaper as often as possible. Debbie also passed around a sample of a printed "crisis card" to get opinion about putting one in the newspaper in the fall. Fort Macleod does this and it seems like a good idea. Emergency contact numbers are listed and this would be printed in the paper as something to clip and stick onto a fridge or near the phone. We could also laminate some and hand them out at the Resource Fair. Everyone liked the idea and we will print in the late summer or early fall. Danielle moved to accept the staff reports as presented, **Motion** 0505:10, carried.

Minutes of Claresholm & District FCSS Board Meeting of May 20, 2010

Approved: \_\_\_\_\_

Board Chair

Director

7. Sub-committees:

Policy & Procedure - Connie, Danielle: no report. It was decided to stop working on the Town by-law (1498); nothing further will be done.

Finance - Shirley, Tara; no report.

Personnel - Earl, Shirley; no report

Programs - Danielle, Tara, Elaine: will need to meet to review and approve goals/outcomes for Resource Worker position.

8. Old Business:

8.1 Request for funds from the Claresholm Child Care Society for \$10,000 for Out of School Care' see correspondence folder for letter resulting from meeting with Day Care. Connie will bridge as the board member sitting on both boards. There is nothing for us to do until the Day Care puts forward some information or a request for funds.

8.2 Vitalize conference in Edmonton June 10-12; it was decided that no one will attend this year.

8.3 Status of by-law 1524; as per unapproved minutes the proposed changes to this bylaw was defeated. Debbie said the newspaper coverage was discussed at a staff meeting this week. Staff members are feeling uncomfortable; FCSS is clearly a legal program of the Town and the comments from Mayor and council were a real slap in the face. Debbie asked where we go from here now that the Mayor has told us to get not for profit status and formally separate from the Town. This item was tabled by Connie to the next meeting; it was felt that all board members needed to be present.

9. There was no new business to discuss.

Elaine moved to adjourn the meeting at 8:10 PM.

**Next meeting: June 24<sup>th</sup>, 2010 - 7 PM in council chambers.**

Minutes of Claresholm & District FCSS Board Meeting of May 20, 2010

Approved: \_\_\_\_\_

Board Chair

Director

Willow Creek Soccer  
Wind up Meeting  
July 8, 2009 10  
Council Chambers  
7:00 PM

Attendance;

Daryl Sutter – ToCL 403-625-0183 [dsutter@telusplanet.net](mailto:dsutter@telusplanet.net)  
Amanda Zimmer WCS co-chair 403-625-1599 [zimmerera@telus.net](mailto:zimmerera@telus.net)  
Pam Penner 403-468-2290 [ppenner@sellarsyates.com](mailto:ppenner@sellarsyates.com)

Absent:

Julie Ling WCS volunteer 403-625-3259 [dinalings@telus.net](mailto:dinalings@telus.net)

President's report

- 139 players enrolled, age 3 – 15

Treasurer Report

- Bank Statement \$3,400.0
  - o A few outstanding bills to be accounted for

Old Business:

- Joining a league
  - o There are some league possibilities with Pincher Creek, Ft mac, Sparwood, elkford and Blairmore – it is divided into an east/west division with one crossover night. It is a u10 and up league which DOES require CARDED REF's and must field a full size team. Games are 1 # home and 1 away per week. They are NOT par for the ASA – BUT they do allow all training of ref's to be carded – REFS must be 2 years older than players. REQUIRES a FULL SIZE Marked Field with regulation goal posts
- Own soccer field
  - o As indicated above and the fact that the WCSL does not have thier own field/space it was suggested that the WCSL approach the town for solutions to this situation.
- 3 year olds
  - o The 30 to 45 min time frame went very well, had very motivated coaches who played lots of games with them
- Registration form changes
  - o Check boxes went well
- Drills in groups/drills for first ½ game for 2nd ½
  - o Format went well
- Outstanding fees & uniforms
  - o Still a few pictures to be delivered and uniforms to be returned

New Business:

- Ideas for next year

- Bigger field sizes
- T-shirts for gifts
- NEW Jersey's needed
- Staggered opening night to hand out the jerseys and assignments to teams
- Equipment update
  - New balls for next year, whistles and goalie gloves needed
- 4 year olds Not entering kindergarten
  - Redo registration to include Pre-K
  - Change to age NOT by grade
- Special quest night – pro/college soccer players to come
  - NO luck with this, this year
- Coaches training
  - Night will be enhanced for next year
- Shed upgrades
  - New shed great – BUT – needs to be repaired – a parent has volunteered to do this
- Resource fair
  - Yes will be in for this year
- Elections
  - Postponed until spring 2011 meeting – Julie Ling has agreed to stay on as Treasurer
  - Will be looking for chair, vice-chair, secretary and directors at large

NEXT MEETING: **MARCH 1, 2011 – ORGANIZATIONAL MEETING**  
**7:00 PM Town Council Chambers**

**Claresholm Animal Rescue Society  
Bi-weekly Board Meeting Minutes  
August 5th, 2010**

*Approved  
Aug. 12, 2010*

**Present:** Kris Holbeck, Rita Hahn, Sylvia Giroux, Gerald DeBruyn, Kimberley Alexander, Denise Peters, Carol Tierney

**Regrets:** Karen Thompson, David Moore, ~~Carol Tierney~~, Anne Papan, Barb Hinkle

**1. Call to Order**

The meeting was called to order at 7:19 p.m.

**2.**

Pass August 5th, 2010 Agenda by:

**MOTION:** Denise Peters AND All in favour

**3.**

Pass Adopt the Minutes of July 15th, 2010

**MOTION:** Sylvia Giroux AND All in favour

**4. Delegation -** Carly Hanselmann and her friend are wanting to help CARES with a Bottle Drive The Girls already raised \$86.00 and bought treats and toys for the animals in the shelter. When the girls decide when to do the Bottle Drive they will let Rita know so we can Advertise, and put up posters for people to bring there bottles to the Bottle Depot and donate there money collected to the CARES Animal Shelter right there.

**5. Review of Shelter Update the past two weeks**

- 19 Volunteers
- 442.25 Shelter Hours Total Hours from July 15<sup>th</sup> to August 5<sup>th</sup> ,2010
- New volunteers – Steve and Justin
- Calendar Picture are done
- Kane was put down 19<sup>th</sup>, 2010
- Ruby – Turned Stomach, was put down July 30<sup>th</sup>, 2010 .
- Ivy – Her liver/ kidneys, was put down July 29<sup>th</sup>,2010
- Wes Proudst – Vinny – improved
- New 3 tiny kittens @ Christel's house
- New Dog – Zoey went to Morgan
- Tweek – a cat returned to owners
- New White – Border Collie
- Peaches, mom and 2 babies (ditch) brother to Shiela and Posy

**6. Adoptions Update**

- **July 15<sup>th</sup> to August 5<sup>th</sup> 2010** Cat Adoptions → Chanel, Himmy
- Cat Fosters → Asai – in foster – auxiliary hospital
- Vinny

- Nikki – one night
- Whiskers
- Dog Adoptions → Chaos – Trials adoption
- Dixie Doing Good
- Lex – will be adopted
- Brook – Leduk Rehabilitation training not to after cats – About 2 months
- Troy – Kim will take Troy
- Shadow – is happy, like going for walks
- Happy – went to Parklake camping just for something different
- Taffy – went out camp too, for something different
- There are five dogs at the shelter
- Missy is out to foster and now is adopted

#### 7. TNR Update

- Trapping cats at Agriplex and 53<sup>rd</sup>
- Last week caught Tom Cat
- This week Caught Tom Cat and kittens
- Two male cats were done
- Another TNR will be done on Monday August 9<sup>th</sup>

#### 8. Fundraising

- Friday August 6<sup>th</sup> for BBQ – Started setting up at 9:00am Kim will announce at the Center
- Have 50/50 Draw at the BBQ
- Plan for another BBQ in September
- Next Calendar

#### 9. Treasure's Report – as per attached by Kris Holbeck

#### 10. New Shelter

- Tabled.

#### 11. Other Items-

- **Girls Fund Raising**
- **Promo Items**
  - **Ball Caps**
  - **Pens**
  - **Frig Magnets**
  - **Shirts**
- **Fair Days**
  - Bench Show have reserved a table for Friday August 13<sup>th</sup> Evening and Saturday August 14<sup>th</sup>
- NewsLetter Update -Success Stories about Barney, Asia, and Viny

#### 12. **Motion:** by Kris to go into Camera – all in favour **Motion:** by Kris to go out of Camera

#### 13. **Meeting Adjourned** – 8:25p.m Next meeting August 12<sup>th</sup>, 2010 at 7:15pm Town hall and Monday if needed August 16<sup>th</sup>, 2010



# FUNDING ENERGY EFFICIENCY

The CCEMC announces funding for renewable energy projects *by Paul Marck*

**S**OLAR POWER FOR THE RESIDENTIAL MARKET WILL FINALLY GAIN A MAJOR foothold in Alberta, due to an innovative program by Calgary energy retailer Enmax. Over the next five years, up to 9,000 households across Alberta are expected to take up Enmax's home generation program – whereby homeowners will generate their own green power.

Funded in part by \$14.5 million from the Climate Change and Emissions Management Corporation (CCEMC), the Enmax program is the largest of five renewable energy projects announced in June.

The CCEMC is an independent agency created by the provincial government a year ago, tasked with collecting \$15 per tonne from Alberta's largest greenhouse gas emitters to develop clean air and energy efficiency projects. The fund collected \$123 million in its first year, and selected 16 projects for funding totalling \$71 million.

The Enmax program is expected to result in a 600,000-tonne reduction in emissions over five years, beginning with the first home installations in the spring of 2011. Eligible homeowners can apply for either a solar-power installation or a wind generator. Eligibility is determined by several factors, including suitability for solar-panel systems or wind generators, which, subject to municipal bylaws, are more likely candidates for rural homes.

Consumers will not see a direct cost benefit, as the equipment to be installed will be charged back through monthly bills. The true benefit will be in reducing overall energy usage.

Enmax estimates that each home outfitted with solar panels will create 2,000 kilowatt hours of electricity a year. The wind generators are expected to create up to 5,000 kilowatt hours of power annually.

## RENEWABLE ENERGY PROJECTS ANNOUNCED BY THE CCEMC

**\$10 MILLION** to Plasco Alberta Inc. for the Plasco Alberta Energy and Waste Conversion Project. This will see up to 100,000 tonnes of municipal waste per year converted into electrical generation through a plasma arc technology, a non-combustion process that does not result in landfill material.

**\$8.2 MILLION** to ECB Enviro North America Inc. for Lethbridge Biogas, a cogeneration project fuelled by organic material under a thermal hydrolysis technology. It is approved by the

Canadian Food Inspection Agency for the destruction of specified risk materials and prions that cause BSE in cattle.

**\$1.8 MILLION** to Enerkem Inc. for reduction of greenhouse gas emissions through use of waste such as wood, straw and millions of tonnes of cattle manure in biofuels production. Tests will be conducted at the Advanced Energy Research Facility in Edmonton and will be implemented at Enerkem's commercial waste-to-biofuels facility in Medicine Hat.

That means on average, consumers will generate 25 to 40 per cent of their annual electricity use through home generation.

"This is a made-in-Alberta solution ... that allows consumers to participate," Helen Bremner, Enmax vice-president for smart grid technologies, told a news conference.

While the home generation program is geared for the residential market, some of the same solutions can be applied to business and industry as well.

"We are always happy to talk about energy alternatives with business," Bremner said. "Business does not fit the criteria for this project, but we can apply the same technology."

Lynde Coit, executive vice-president of corporate development for Ottawa-based Plasco Energy Group, said the company's Red Deer biorefinery facility would not have been possible without the Alberta government's creation of the CCEMC that provided funding to kickstart the project.

"Innovative projects are going to go forward when the government provides support," Coit said. "(Alberta) is setting a good example. You've led the way in North America in taking action against greenhouse gas emissions."

CCEMC chairman Eric Newell said the funded projects represent an important step forward to diversify Alberta's energy base, reduce emissions and build a growing green economy.

"It is important to recognize that we are involved in a much wider array of opportunities and technologies. These renewable energy projects will become part of a balanced portfolio that supports energy conservation and efficiency, carbon capture and storage, enhancement of biological systems, alternative energy and climate change adaptation," Newell said.

"Projects like these demonstrate that Alberta has the potential to be just as strong when it comes to developing renewable energy as we have proven to be with hydrocarbon production."

The CCEMC made subsequent announcements in June, awarding funds for 11 energy efficiency and carbon capture and storage projects. **AV**





RECIPIENT: BUSINESS, LIVESTOCK WATER RECYCLING INC.

# FROM WASTE TO WATER

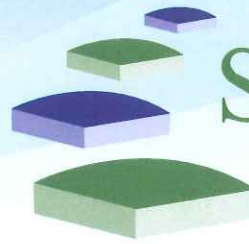
An assignment to treat manure in Alberta is the turning point for Livestock Water Recycling

By Stephanie Sparks | Photography by Bryce Meyer

**B**EFORE A SHIFT IN ITS BUSINESS FOCUS IN 2009, Livestock Water Recycling Inc. (LWR) built process skids for water treatment. On the side though, it performed investigative work with manure, seeking an effective method for treating it. The Calgary-based company hadn't had an opportunity to test any of its manure treatment ideas until 2006 when they worked with an engineering company in the United States. At that time, LWR was asked to handle a stinky project in Canada at an Alberta hog farm.

LWR put its own technology to new use – an innovative strategy that was previously untested – and the company built a process chain that treated the water so successfully it was able to produce clean drinking water. Six months later, the company had developed a working process and set about making it more economical. Throughout 2007 and 2008, LWR designed and built a prototype system for confined animal feeding operations (CAFOs), one whose operators could expect to see an approximately 20 per cent return on investment. Since 2009, LWR has been using a more sophisticated implementation of the prototype.

The patented seven-stage water recycling system is “highly proprietary,” but the process in the simplest of terms turns manure into fertilizer and clean water (about 70 per cent of the original material recovered is water that is safe for drinking). Using chemical and mechanical treatments, LWR’s system technology removes and reduces solids, phosphorous, ammonia, nitrogen and potassium in the wastewater that comes from livestock operations. This not only prevents harmful contaminants and pathogens from contaminating the groundwater following manure land spreading, but it produces dry fertilizer (for composting), liquid fertilizer (for use or sale), concentrated phosphorous sludge and, refreshingly, clean water. >



### Frontier Expands its Western Boundary

In 1981, when Stuart Derochie was establishing his Frontier Western Shop in Claresholm, the staff numbered two and "Internet" wasn't yet a word, let alone a tool for strengthening commercial identity.

Today, Frontier employs 20 people – 24 during the summer season – boasts a strong web/mail-order presence and ships its goods to 14 countries. It's an example, says general manager D. J. Woodward, of the popularity of the Western lifestyle, and Frontier has just about everything to enhance and accessorize that way of living.

Frontier's merger with Gone Southwest Furniture of Nanton in early 2009, effectively doubled its showroom space and helped earn the company SouthGrow's 2010 Award of Recognition in its Business Retention/Growth/Expansion category.

"We were surprised to even be nominated, and honoured to have won the award," says Woodward. "There were some great nominees in the category."

Purchasing Gone Southwest a year ago and adding Western furniture in a 10,000-square-foot store adjacent to its established locale on the northwest corner of Claresholm's famous Highway 2 traffic-light intersection has made Frontier the largest and most diverse Western and rustic home decor supplier west of Ontario. (For the record, the official address is 5111 First Street W.)

But while orders come worldwide, Woodward says a majority of customers are southern Albertans and the store still has the homey feel of a small-town operation.

Frontier's top three lines include tack, clothing and home décor, some made locally, the rest imported from Mexico and the United States. Because of its "main street" location, Frontier enjoys tourist notoriety in the summer, and picks up orders on its website at westernshop.com, attractively redesigned in the fall of 2009.



Josh Toews, tack consultant. Frontier saddles up an online market, too.

"While it is still improving on a daily basis, I feel our website is one of the best in the industry," says Woodward.

Frontier also offers its customers the ability to shop by mail order with spring and fall catalogue printings, sent out free to Frontier customers twice a year.

Woodward says the addition of antique items has strengthened Frontier's lure for travelers, a line-up including saddles, tack and a few other unique items such as a buffalo coat.

In all, Frontier is riding high in the saddle, a small business growing with technology, but able to retain its traditional Western roots and small-town attractiveness.

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**Frontier Western Wear**

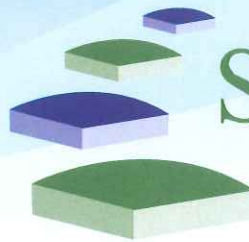
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# OLDMAN RIVER REGIONAL SERVICES COMMISSION



## Oldman River Regional Crew a One-stop Shop

In successful partnerships, the sum is greater than the parts. Such is the history of the Oldman River Regional Services Commission which, under various names for six decades, has provided the southern Alberta municipalities it comprises with top-level services and planning assistance.

And, at 60 years old, the ORRSC is keeping up with technology: it provides its 32 participating partners with cutting-edge geographic information system service, something each on its own would be unable to afford.

For its devotion to keeping its members ahead of the technology curve with its Oldman River Region Urban GIS Project, the ORRSC was presented with SouthGrow's Award of Recognition in its Collaboration or Partnership category.

"We were thrilled to get the recognition on behalf of our municipalities," says director Lenze Kuiper. "Many of our members would be unable to afford the type of service and advice we offer if they had to do it on their own."

The goal of the project was to give small- and medium-sized municipalities the technological tools they need, while capitalizing on the efficiencies gained by sharing resources and expertise. The benefits are huge.

GIS is a major advantage to the orderly administration of an urban municipality. And, because the ORRSC had the foresight to create a web-based system, its members have at their fingertips a snapshot of their communities.

It assists them in answering rate-payers' questions, creating public-works orders, sending notifications to citizens, analysis and modeling and traffic studies. To create their own, each would have paid \$200,000 just for start-up costs, says



*Lenze Kuiper, far right, and the ORRSC crew are a municipality's best friends.*

"We're doing it for slightly more, but sharing it with 32 municipalities," he says.

With four ORRSC employees dedicated to the service, GIS is used by front-line staff, public works and employed in council meetings to illustrate various features of communities. Built from scratch in 2003, the system is updated every two weeks to reflect land sales and changes to subdivision records. It can even plot cemeteries, and advise people of where their loved ones are buried.

"We're now moving into analysis, such as flood-plain planning," says Kuiper. "It saves our planners from having to make trips to each location."

The GIS is an evolving service, much like the ORRSC itself, a modern tool to strengthen services to southern Alberta communities.

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***Horizon School District gets A+ for Inclusion***

For nearly 16 years, Horizon Division has been a staple in southern Alberta, educating students, giving them the brightest future possible. Part of this includes establishing partnerships with surrounding communities to help ensure that schools and rural ways of life can stay strong and viable.

From initiatives like the Warner Hockey School and the Vauxhall Academy of Baseball, Supt. Cheryl Gilmore believes the hard work is paying off.

It's for this outreach that Horizon was presented with SouthGrow's 2010 Award of Excellence in Collaboration or Partnership.

The division, active since 1994, has established partnerships with 10 surrounding communities, as well as various services, businesses and agencies.

"Partnerships enable the schools to provide programs and services that would not otherwise be possible," says Gilmore. "What distinguishes Horizon is the unique ability to be flexible and precise at the same time within collaborative processes."

The board and administration felt honored to be recognized," says Gilmore. "We value the partnerships we have with business and industry and believe that together building a sustainable and viable future is possible in rural Alberta."

The division is working on many new and exciting initiatives to further its cause, including Opportunity Shop, which will focus on keeping at-risk students in school.



*Supt. Cheryl Gilmore is proud of her board's vision.*

At-risk students are linked with employers and a flexible school program is structured to allow for successful completion of high school," says Gilmore. "They can do this while working on opportunities for post-graduation."

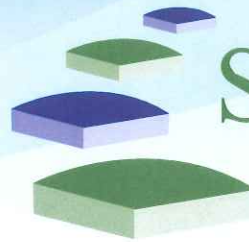
The division is also working on programs and strategies to promote health and well-being to give students an understanding of nutrition and a healthy lifestyle. Gilmore says she enjoys making a difference.

"I enjoy working for a board that has a vision of the future and is proactive about maximizing resources to meet the needs of students," says Gilmore.

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### **Living Home Finds a Better Way to Build**

The City of Lethbridge supplied the land and money, Lethbridge College created the concepts, and Cedar Ridge Quality Homes added the craftsmanship to create a 1,300 square-foot laboratory known as the Living Home.

The West Lethbridge residence in the city's "green" Sunridge subdivision was a partnership bringing education and expertise together to achieve a result for the greater good: a research project that just might change the way homes are constructed.

The concept won its three partners SouthGrow's Award of Recognition in its Innovation category.

"The Living Home has been a model project that has demonstrated a successful partnership between the city, Cedar Ridge Quality Homes and Lethbridge College, and good home-building practices and green technologies that may be affordably used in new residential buildings," says Braum Barber, the college's lead hand for the collaboration. "How we decide to build today will impact our ability to sustain our communities in the future."

The project, open to public tours, is also serving as a research project to ascertain the appropriateness of the building's design and components. That information will be shared with the public at [thelivinghome.ca](http://thelivinghome.ca)

"Cedar Ridge is pleased to have been a partner and award recipient for The Living Home project," says Lonny Hoy, owner of Cedar Ridge. "Our company is committed to advancing innovative and energy efficient construction practices. It is our hope that research from the Living Home Project benefits all our local home builders."



*Tracy Edwards, Lethbridge College president, Mayor Bob Tarleck and Lonny Hoy of Cedar Ridge Quality Homes cut the ribbon on environmental responsibility.*

The Living Home was constructed to minimize the life-cycle environmental footprint, enhance quality of life within the home, and act as a model for the community. It was built to minimize the environmental impact of construction, maintenance and future home operation.

The project has been a gold mine for Lethbridge College student involvement and learning. More than 200 students across four program areas were involved in the design, research and interpretation of data.

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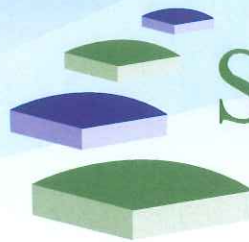
**Creating Opportunities...**

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# LOMOND MULTI PURPOSE FACILITY



## Lomond Community Spirit Burns Brightly

For the 175 residents of Lomond, finding ways to expand and revitalize is a key factor in keeping their small-town way of life alive. What began as an observation between parents nearly five years ago has become a full-scale renovation project, guaranteed to keep this community on the map for years to come.

Construction of the Lomond Multipurpose Facility began in April 2008 after several years of meetings and endeavours to gather funding. The facility will be wheelchair accessible, entailing a full-size gymnasium, a new kitchen, fitness centre, equipment room, and large lobby area.

For its community effort, Lomond was presented with SouthGrow's 2010 Award of Excellence in Business Investment and Attraction.

Dee Murray, one of seven who spearheaded the initiative, explains creating a facility that was wheelchair accessible was vital.

"(It) was a major concern in our community," says Murray. "Our Community Centre has stairs so it was limited to seniors and others. Funerals, weddings and gathering were a concern to the public for that reason."

"Being a small organization in a small community, and to accomplish what we have is commendable," says Murray. "To have someone outside the community recognize this and nominate us for this award was outstanding."

Murray notes that although the project has had its own set of challenges, the result has been well worth the effort.



*Celebrating the new multi-purpose facility. Back row (L to R) Jason Milos, Kelly Murray, Kent Sande, Glenn Logan, Marie Logan. Kneeling (L to R) Todd Hendricks, Dee Murray, Karl Hiebert*

"It was a huge undertaking, and it was something I thought was important for our school and community," she says.

Murray says the community hopes the facility will attract new users, too.

"We have already had inquiries from outside the community for sporting events," explains Murray. "It is an asset for our school, seniors, and public use. It has made me feel happy and content that we have succeeded in what we set out to do."

## For more information contact:

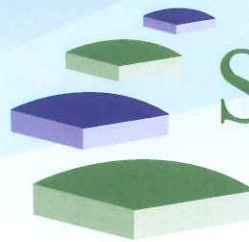
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### **Picture Butte Pharmacy Hangs Up Success**

More than a decade ago, Phil and Traci Mack found Picture Butte the perfect place to settle down and raise a family. With a population of less than 1,600, the town may be small, but the sense of support and community the couple has felt through the years has been huge, giving them the drive to follow their dreams.

The Macks are proud owners of the Picture Butte Pharmacy, operational since 2001. Phil explains the business has gone through many changes through the years.

"In the fall of 2005, we decided to create a health centre as opposed to a traditional merchandised-based pharmacy," he says. "Our downsizing led to an undeveloped 800 square feet, so my wife and I decided a gallery would be a perfect fit."

For this unique concept, the couple was presented with SouthGrow's 2010 Award of Excellence in Innovation.

"We won the award because of the effort expended by The Friends of the Library Society," says Mack. "We were very fortunate, (and) it is always gratifying to receive honorable mention."

The gallery, he explains, is meant to be a forum for art enthusiasts, an enjoyable waiting area for customers, and a communal gathering place. Mack says the partnerships formed were vital in getting the idea in motion.



*Bill Mack has added art gallery manager to his pharmacist title.*

"The volunteerism and sense of co-operation we saw will fill our hearts for a lifetime," he says. "We have been well received for what we hoped to accomplish. Picture Butte and area flourishes with talented people who happily share their creations for others to enjoy."

Mack says he enjoys being part of the community and providing a valuable service.

"We can represent a real positive impact in the health and well being of our clients," he says. "I look forward to an expanded scope of practice in delivering primary care to my townsfolk."

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## ***Sudo Farms Grows its Market Share***

Nobby Sudo will be growing squash again this coming season on his 140-acre vegetable farm between Lethbridge and Coaldale. And, again, much of the squash he harvests will be heading to Japan.

The owner of Sudo Farms Ltd. has found yet another niche, a gap in the marketplace he's prepared to fill. It's one of the reasons Sudo Farms was chosen by SouthGrow as winner of its 2010 Excellence Award in Business Retention/Growth/Expansion category.

Sudo Farms produces a range of specialty vegetables, including Chinese cabbage, snow peas, snap peas, pumpkin, zucchini, and beans. While much of his produce is sold in Alberta, Sudo keeps watch on other market possibilities. He had tested the Japanese market previously with little success, but crop failures in Russia and New Zealand, countries on which Japan relies for its produce, opened a gateway, especially for his squash.

Sudo came to Canada from Japan in 1974 on a farm training program. Unable to afford the land and equipment necessary to operate a grain farm, he turned to produce, building slowly and creating a diversified variety of vegetables.

"I couldn't get started on my own for a long time, but when I did, I started strategically," says Sudo. "I've put more than half my effort into developing markets. I enjoy the marketing side of the business."

With his family's help, he found success. In warm weather, his squash, beans and zucchini thrived; in cool weather, his cabbages carried the day. And, because

they mature at different times, he was able to spread his effort evenly.

But his skill as a marketer has been the catalyst of his profitability. Unable to compete with larger producers straight up, he has found other ways to sell his produce. Because Canada imports vast quantities of produce from the United

States, trucking firms that roll north are eager for loads to take south, to California, for instance, where Sudo has found customers, and they're willing to deal on the price. He'd like to sell more locally, but large grocery stores aren't eager to deal with small producers.

"The concept of the 100-mile diet doesn't work so well when your produce is trucked from southern Alberta to Edmonton, then shipped all the way back," he says. "It's cheaper for the large chains to do it this way, but it takes two days on the road, and that impacts freshness."

With Japan now in its sights, Sudo Farms, one of only a few niche vegetable growers left in the region, is an example of how marketing skill and ingenuity converge for business success.



*Nobby Sudo has put his produce on Japanese tables.*

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ON BEHALF OF MYSELF AND  
MY FAMILY I WANTED TO THANK  
YOU FOR THE WONDERFUL WELCOME  
BASKET AND PRESENTS. MY YOUNG  
BOYS DECIDED THEY REALLY LIKED  
CLARESHOLM AFTER THEY SAW THE  
BUBBLES AND ALL THE GOODIES.

THANK YOU FOR HELPING  
US FEEL SO WELCOME

SCOTT LASHAUNA SMITH  
+ FAMILY