

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 22, 2010
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES FEBRUARY 8, 2010

FINANCES: JANUARY 2010 BANK STATEMENT

DELEGATIONS: CLARESHOLM FIRE DEPARTMENT, Kelly Starling
RE: Proposed Emergency Services Levels and Standards
RE: Junior Fire Fighter Initiative

ACTION ITEMS:

1. CORRES: ALBERTA MUNICIPAL AFFAIRS
RE: 2010 Municipal Sustainability Initiative Grant
2. CORRES: ATCO GAS
RE: 2010 ATCO Community Symposium
3. CORRES: Claresholm Meals on Wheels
RE: 2010 General Liability Insurance
4. CORRES: WCCHS Student Council
RE: School Mascot Funding
5. CORRES: Councillor Isaacson
RE: 2010 Alberta Senior Citizen's Housing Association Convention
6. WILLOW CREEK REGIONAL WASTE MANAGEMENT COMMISSION
RE: Proposed User Fee Increases for 2010
7. CORRES: Development Department
RE: Municipal Development Plan Update
8. CAPITAL PROJECTS 2010 (for approval)
9. REVENUE AND EXPENDITURES REPORT 2009 (for discussion)
10. ADOPTION OF INFORMATION ITEMS
11. IN CAMERA – LEGAL ISSUES

INFORMATION ITEMS:

1. Claresholm RCMP Detachment – January 2010 Policing Report
2. Oldman River Regional Services Commission Minutes – January 14, 2010
3. Southern Alberta Energy-from-Waste Alliance Newsletter
4. West Meadow Elementary School Principal's Update – February 8, 2010
5. LRSD Board Highlights – February 9, 2010
6. Claresholm Animal Rescue Society Minutes – January 21, February 4 & 14, 2010
7. Claresholm Transportation Society Minutes – November 24, 2009 & January 15, 2010

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 8, 2010**

CALL TO ORDER:

The meeting was called to order at 7:00pm by Deputy Mayor Shirley Isaacson.

PRESENT:

Deputy Mayor Shirley Isaacson; Councillors: Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk
Mayor Rob Steel

ABSENT:

AGENDA:

Moved by Councillor Quayle that the Agenda be accepted as presented.

CARRIED

MINUTES:

REGULAR MEETING – JANUARY 25, 2010

Moved by Councillor Sutter that the Regular Meeting Minutes of January 25, 2010 be accepted as presented.

CARRIED

DELEGATIONS:

ROBIN ALEXANDER, Sgt – Claresholm RCMP

RE: Policing Priorities for the New Fiscal Year

Robin Alexander, Sergeant of the Claresholm RCMP Detachment, spoke to Council regarding what Council would like to see the RCMP focus on in 2010. The issues really continue to be drugs, traffic and vandalism as they have been in the past. Sergeant Alexander will be moving from Claresholm to Hobbema this year to accept a promotion.

ACTION ITEMS:

1. **DELEGATION RESPONSE: Alberta Research Council**

Received for information.

2. **CORRES: Telus**

RE: Cell Site Tower Renewal

Moved by Councillor MacPherson to approve the terms as presented in the letter of February 3, 2010 from Telus Communications Inc. regarding the Telecommunications Site Lease.

CARRIED

3. **CORRES: Alberta Health Services**

RE: Protective Services

Moved by Councillor Sutter for administration to write a letter of response to Alberta Health Services regarding the removal of Protective Services at the health care facilities within the Town of Claresholm.

CARRIED

4. **CORRES: Oldman Watershed Council**

RE: Support

Referred to administration.

5. **RMRF – Annual Southern Municipal Law Seminar**

Moved by Councillor MacPherson to allow one Councillor to attend the Annual Southern Municipal Law Seminar on March 26, 2010 in Airdrie.

CARRIED

6. **CORRES: Municipal District of Willow Creek**

RE: Appointment to Joint Economic Development Board

Received for information.

7. **CORRES: Fern Brothers**

RE: Benefit Concert for the Children of Haiti

Received for information.

8. **CORRES: Petition to the Town of Claresholm**

RE: Re-installment of Garbage Bins at the Post Office

Received for information.

9. MEMORANDUM OF AGREEMENT – Willow Creek Recycling

Moved by Councillor Leonard to approve the Memorandum of Agreement with Willow Creek Recycling as presented.

CARRIED

10. CORRES: Claresholm Child Care Society

RE: 2010 General Liability Insurance

Moved by Councillor MacPherson to cover the general liability insurance of the Claresholm Child Care Society, for the 2010 year only, in the amount of \$1,260.

CARRIED

11. CORRES: Claresholm Public Library

RE: Formation of a Joint Advisory Committee

Referred to administration.

12. PROJECT SUMMARY – Claresholm Regional Water Supply

Received for information.

13. 2010 Volunteer Night Budget

Moved by Councillor Sutter to support the Volunteer Night on April 21, 2010 to a maximum of \$1,000.

CARRIED

14. Claresholm Town Office Facility Review Report

Received for information.

15. CAPITAL PROJECTS FOR BUDGET DISCUSSION 2010

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Kris Holbeck, CA

**TOWN OF CLARESHOLM
JANUARY 2010 BANK STATEMENT**

RECONCILED BALANCE DECEMBER 31, 2009		-\$118,891.86
DEPOSITS TO BANK	DEBITS	CREDITS
RECEIPTS FOR MONTH	\$407,426.48	
REVOLVING LOAN RECEIVED	180,000.00	
CURRENT ACCOUNT INTEREST	1.88	
GIC REDEEMED	0.00	
US EXCHANGE	0.00	
TRANSFERS FROM T-BILLS	1,085,459.00	
SUBTOTAL	\$1,672,887.36	
CHARGES TO ACCOUNT		
ACCOUNTS PAYABLE		\$1,085,454.70
PAYROLL CHARGES		79,193.92
INTEREST ON REVOLVING LOAN		67.10
REVOLVING LOAN PAID		240,000.00
LOAN PAYMENTS		0.00
MASTERCARD PAYMENT		2,278.44
TRANSFERS TO T-BILLS / GIC PURCHASE		139,146.36
NSF CHEQUES		199.11
SERVICE CHARGES		117.83
SCHOOL FOUNDATION PAYMENT		0.00
SUBTOTAL		\$1,546,457.46
NET BALANCE AT END OF MONTH		\$7,538.04

BANK RECONCILIATION

BALANCE PER BANK	340,537.17	
PLUS OUTSTANDING DEPOSITS	21,796.92	
LESS OUTSTANDING CHEQUES		-354,796.05
RECONCILED BALANCE JANUARY 31, 2010		\$7,538.04

OTHER BALANCES:

EXTERNALLY RES GIC'S & T-BILLS	\$4,048,141.09
NON-RESTRICTED GIC'S & T-BILLS	\$2,402,646.49
PARKING RESERVE	\$3,557.51
WALKING PATHS RESERVE	\$1,927.22
OFFSITE LEVY RESERVE	\$58,171.11
SUBDIVISION RESERVE	\$35,529.81
REVOLVING LOAN BALANCE	\$0.00

SUBMITTED TO TOWN COUNCIL THIS 22ND DAY OF FEBRUARY 2010

MAYOR

SECRETARY-TREASURER

DELEGATIONS



CLARESHOLM FIRE DEPARTMENT

Box 433 • Claresholm, AB • TOL 0T0 • FAX (403) 625-3922

FIRE CHIEF TONY BONETTI

E-MAIL claresholmfire@telus.net

Dear Council,

The Claresholm Fire Department is asking that the Town Council reinstate our medical supplies back on our Fire Rescue truck and allow us to continue using our life saving skills on medical first responses, motor vehicle collisions and medical co responses. We ask council adopt our proposed Emergency Services Levels and Standard policy. The policy states that we guarantee standard first aid 365 days a year-24 hours a day and EMR-EMT care when those personnel are available.

Thank you,

Claresholm Fire Department

APPENDIX A

**CLARESHOLM FIRE DEPARTMENT
EMERGENCY SERVICES LEVELS AND STANDARDS**

<u>EMERGENCY SERVICE PROVIDED</u>	<u>LEVEL OR STANDARD</u>
Emergency Dispatch Services	Approved Provided 911 Dispatch Centre
Emergency Medical Services	
Medical Co-Response (MCR)	First Aid & CPR Level C, (Preferred) Emergency Medical Responder (EMR, EMT)
Medical First Responder(Only when no Ambulances are available)	First Aid & CPR Level C, (Preferred) Emergency Medical Responder (EMR, EMT)
(Assist on Delta & Echo Responses)	First Aid & CPR Level C, (Preferred) Emergency Medical Responder (EMR, EMT)
(Fire Drivers For Medical Emergencies)	Class 4 licence

ACTION ITEMS



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Dunvegan - Central Peace

February 11, 2010

His Worship Rob Steel
Mayor, Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel:

As the newly appointed Minister of Municipal Affairs, I am pleased to announce the availability of the 2010 Municipal Sustainability Initiative (MSI) capital and operating allocations, program guidelines, and project application forms.

The MSI will provide \$876 million in funding to municipalities in 2010. Your MSI allocation is \$762,177, which includes capital project funding of \$697,954, and conditional operating funding of \$64,223. These allocations are based on the formula established for the long-term program. MSI funding amounts for all municipalities will be posted on the Municipal Affairs website at municipalaffairs.alberta.ca.

There are no changes to the guidelines and forms for 2010. These materials will be sent to your chief administrative officer, and are also available on the Municipal Affairs website, at municipalaffairs.alberta.ca.

In closing, the provincial government continues to recognize the importance of predictable, sustainable funding for municipal infrastructure, and is living up to the Premier's commitment to deliver that funding. I would like to thank you again for your good work and your ongoing constructive input, and wish you all the best with your projects in 2010.

Sincerely,

Hector Gaudreau
Minister of Municipal Affairs
MLA, Dunvegan-Central Peace

cc: Evan Berger, MLA, Livingstone-Macleod
Kris Holbeck, Chief Administrative Officer, Town of Claresholm

104 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550
PO Box 1054, 035 - 1 Avenue SW, Falher, Alberta T0H 1M0 Canada Tel 780-837-3846 Fax 780-837-3849
Toll-Free From All Areas 1-866-835-4988

Printed on recycled paper

Feb 22 Agenda

AR44907



February 10, 2010

Mr. Larry Flexhaug
CAO
Town of Claresholm
PO Box 1000
Claresholm, AB
T0L 0T0

Dear Mr. Flexhaug:

Re: Join us at the (2010) ATCO Community Symposium

ATCO has partnered with the Town of Claresholm and the Town of Stettler to host the 11th annual ATCO Community Symposium. Claresholm's Symposium is on May 11 and Stettler's is on May 13.

You and your members of council and staff are invited to attend a day of discussion and networking about what your organization needs to do today to keep up with tomorrow.

This year's Symposium will provide you and other delegates with a terrific opportunity to share information and network with experts who have demonstrated success in leading and managing their organization in an era of unprecedented change. Speakers will provide insights on leadership, volunteerism, strategic planning, effective collaborative partnerships and organizational management.

Additional details about the program, registration, hotel accommodations and some of the speakers will be sent to you in hard copy format very soon through Canada Post or you can visit our websites at www.atcogas.com or www.atcoelectric.com.

Please contact either one of the event co-chairs listed below if you have questions.

We look forward to meeting with you at the Symposium.
Sincerely,

Gerhard Schwarz
Customer Services Supervisor
Southeast Region
ATCO Electric
(403) 823-1427
gerhard.schwarz@atcoelectric.com

Dan Nicolajsen
Supervisor, South District Operations
Bow Valley Region
ATCO Gas
(403)
dan.nicolajsen@atcogas.com

10035 - 105 Street, Edmonton, Alberta, Canada T5J 2V6
Tel: 780-420-7211 Fax: 780-420-7400
www.atcogas.com

10035 - 105 Street, Edmonton, Alberta, Canada T5J 2V6
Tel: 780-420-7310 Fax: 780-420-7400
www.atcoelectric.com

The 2010 ATCO Community Symposium is a collaborative effort between ATCO and your community in support of community services, volunteer and not-for-profit organizations in rural Alberta.

Who should attend?

- Executive directors, board members and staff from not-for-profit organizations
- Mayors, councillors and Reeves
- Municipal officials involved in community services and recreation
- School board trustees and staff
- Volunteer association leaders, including chambers of commerce and business associations

Where to stay

Claresholm accommodations

Thriftlodge
403-625-3347

Motel 6
403-625-4646

Lazy J Motel
403-625-4949

Bluebird Motel
403-625-3395

Brown Creek Ranch Bed & Breakfast
403-625-4032

Stettler accommodations

Best Western
403-742-3371

Heartland Lodge
403-742-3401

Plains Motor Inn
403-742-3491

Ramada Inn
403-742-6555

Royal Hotel
403-742-2003

Stettler Hotel
403-742-2353

Stettler Motel
403-742-1866

Super 8 Motel
403-742-3391

2010 ATCO
COMMUNITY
SYMPOSIUM

2010 ATCO **COMMUNITY** SYMPOSIUM

brought to you by...

ATCO Gas

ATCO Electric

works for you



Town of Claresholm



Town of Stettler

2010 ATCO **COMMUNITY** SYMPOSIUM

Learn what your organization needs to do **today** to keep up with **tomorrow**.



ATCO Gas **ATCO Electric**



Registration form

(Mark the location you plan to attend)

- Claesholm Community Centre, Claesholm, AB
Tuesday, May 11, 2010
Any food allergies? If so, please list _____
- Stettler Recreation Centre, Stettler, AB
Thursday, May 13, 2010
Any food allergies? If so, please list _____

Please indicate which breakout sessions you would like to attend:

Morning (9:55 - 10:40 a.m.) Choose one:

- A1. *Recruitment*
- A2. *The Power of a Proactive Approach to Change*
- A3. *Knowing Our Neighbours & Working Together*
- A4. *Organizational Learning:
Supporting Staff Through Organizational Change*

Afternoon (1:25 - 2:15 p.m.) Choose one:

- B1. *Recruitment*
- B2. *The Power of a Proactive Approach to Change*
- B3. *Knowing Our Neighbours & Working Together*
- B4. *Organizational Learning:
Supporting Staff Through Organizational Change*

\$42.86 + \$2.14 GST = \$45.00/person (GST Registration No. R100113513)
Make cheques payable to: ATCO Electric

Name: _____

Position: _____

Organization: _____

Address: _____

City/Town: _____

Postal Code: _____

Phone: _____

E-mail: _____

Return no later than April 14, 2010 to:

ATCO Electric
P.O. Box 1450, Drumheller, AB T0J 0Y0
Fax: 403-823-7535

For more information phone Gerhard Schwarz at 403-823-1427 or
visit the website at www.atcoelectric.com or www.atcogas.com.

2010 ATCO Community Symposium

Learn what your organization needs to do today to keep up with tomorrow.

May 11 - Claesholm Community Centre
5901-8 Street West, Claesholm, AB T0L 0T0

May 13 - Stettler Recreation Centre
6204-44th Avenue, Stettler, AB T0C 2L1

Time	Topic	Presenter
8:00 – 8:45 a.m.	Continental Breakfast	
8:45 – 9:00	Welcome & Opening Remarks	
9:00 – 9:45	<i>KEYNOTE #1: Managing Change</i>	Dawn Heartwell , <i>Certified (Global Action) Business Coach & Entrepreneur</i>
9:45 – 9:55	BREAK	

	Session A1	Session A2	Session A3	Session A4
9:55 – 10:40	<i>Recruitment</i> Dawn Heartwell <i>Certified (Global Action) Business Coach & Entrepreneur</i>	<i>The Power of a Proactive Approach to Change</i> Brenda Robinson <i>Principal, The Robcan Group</i>	<i>Knowing Our Neighbours & Working Together</i> Kim Rowe <i>Alberta Culture & Community Spirit</i>	<i>Organizational Learning: Supporting Staff Through Organizational Change</i> Alanna Wall <i>CentrePoint Advancing Non-Profit Management</i>

10:40 – 11:00	BREAK			
11:00 – 11:45	<i>KEYNOTE #2: Communicating for Organizational Change</i>		Alanna Wall <i>CentrePoint Advancing Non-Profit Management</i>	
11:45 – 12:30 p.m.	LUNCH			
12:30 – 1:15	<i>KEYNOTE #3: Building Strong Communities in Challenging Times</i>		Brenda Robinson <i>Principal, The Robcan Group</i>	
1:15 – 1:25	BREAK			

	Session B1	Session B2	Session B3	Session B4
1:25 – 2:15	<i>Recruitment</i> Dawn Heartwell <i>Certified (Global Action) Business Coach & Entrepreneur</i>	<i>The Power of a Proactive Approach to Change</i> Brenda Robinson <i>Principal, The Robcan Group</i>	<i>Knowing Our Neighbours & Working Together</i> Kim Rowe <i>Alberta Culture & Community Spirit</i>	<i>Organizational Learning: Supporting Staff Through Organizational Change</i> Alanna Wall <i>CentrePoint Advancing Non-Profit Management</i>

2:15 – 2:30	BREAK			
2:30 – 3:30	Panel Discussion		Open panel forum featuring Dawn Heartwell , Brenda Robinson , Kim Rowe and Alanna Wall	
3:30 – 3:45	Closing Remarks			

2010 ATCO COMMUNITY SYMPOSIUM

The hard work and commitment of Alberta's not-for-profit and community services sector make our communities great places to live and work. Keeping up with unprecedented change can be challenging and strategies that motivate, inspire and attract great people are essential keys to success.

Join us for a day of discussion, brought to you by ATCO Gas, ATCO Electric and the towns of Claesholm and Stettler. Guest speakers will highlight a broad range of topics related to leadership, volunteerism, partnerships and organizational management.

CLARESHOLM
MAY 11

STETTLER
MAY 13

For additional information, visit
www.atcogas.com or
www.atcoelectric.com

To Mayer Rob Steel and members of Claresholm Council

The Meals on Wheels committee has received the insurance invoice from AMSC, we have appreciated the fact that sum of money has been covered by the town in past years.

This is a request to continue the coverage for 2010.

Enclosed is a copy of the invoice

Thanking you for your consideration of this request.

Sincerely

Dorothy Erven.

A handwritten signature in blue ink, appearing to read "Dorothy Erven".



AUMA General Insurance Program - Renewal Invoice 20110

Certificate Holder: Claresholm Meals on Wheels
 BOX 1276
 CLARESHOLM, AB T0L 0T0

Invoice No: 20110

Member Code: MEALS

Invoice Date: December 31, 2009

Due Date: March 01, 2010

Certificate No: 4898

Page: 1

Premium Distribution	
Auto-MUNIX Coverage	0
Auto-Excess Coverage	0
Aviation	0
Boiler	0
Crime	165
EIL	0
Liability-MUNIX 0 to 10,000 Coverage	112
Liability-MUNIX 10,000 to 1M Coverage	438
Liability-Excess Coverage	139
Liability-NOA Coverage	103
Property-MUNIX Coverage	0
Property-Excess Coverage	0
Umbrella	0
Standard Garage Auto	0

Dec 31, 2009 Annual Premium \$957

Total Premium Payable \$957

Account Balance Prior to Invoice \$0

Account Balance Incl This Invoice \$957

Please make your payments to: **AMSC Insurance Services Limited**
 A Subsidiary of AUMA
 10507 - Saskatchewan Drive
 Edmonton, AB T6E 4S1
 Toll Free: 1-800-661-AUMA (2862) or 310-AUMA(2862)
 Fax: 780-409-4314

Premiums include an administration fee. Please refer to the Administration Fee Schedule for more information.

Terms: net 30 days -- interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)

W.C.C.H.S. Student Council
P.O. Box 219
Clareholm AB T0L 0T0
January 7, 2010

Town of Clareholm
Clareholm AB T0L 0T0

To whom it may concern:

We are writing to you as members of the WCCHS Student Council. We are planning to invest in a school mascot that is in the shape and form of an original Chinese dragon, but is a Cobra. We are still going through the planning stages of the design and colors so we don't have an exact design of the Cobra Mascot yet.

However, the design companies have estimated a cost of \$5000.00 for the completed mascot. This is a very high-quality, long-lasting mascot. Even though student council plans on fundraising, we would very much appreciate as much community financial support as possible. If you feel that your organization could assist us with a donation, please forward a cheque to WCCHS Student Council preferably by March 1st. At the unveiling of the Cobra Mascot, all sponsors will be recognized.

We think that this mascot would be an excellent addition to show school spirit at all school functions and sporting events. If you have any questions feel free to contact WCCHS and ask for Randy Bohnet or Myrna Newman. The school's phone number is 625-3387.

Thank you for your time and consideration of this request.

Sincerely,
Stacey Bohnet

Michelle Schuepbach

Myrna J. Newman

Stacey Bohnet, Michelle Schuepbach, Myrna J. Newman
Members of WCCHS Student Council

February 16, 2010

Mayor and Council,
Town of Claresholm

I would like permission to attend the ASCHA Convention (Alberta Senior Citizens' Housing Association) on March 21st-23rd, 2010. I will be representing the Porcupine Hills Lodge Foundation, of which I am the Vice-Chairman.

The Porcupine Hills Lodge Foundation will cover the cost of the registration, rooms, meals and travel.

Thank you for your consideration to the above request.


Shirley Isaacson

WILLOW CREEK REGIONAL WASTE MANAGEMENT SERVICES
COMMISSION

P.O. BOX 2820 CLARESHOLM, AB. TOL OTO
PHONE: 403-687-2603 FAX: 403-687-2606

AGENDA

Feb. 18, 2010 at 3:30 PM

1. Approval of Minutes of Meeting of Jan.21, 2010.
2. Approval of Accounts Payable for Jan. 2010.
3. Rate Increase. Propose dry waste increase from 44.00 MT to 48.00 MT
 - a- All Landfills charge one rate for dry or wet.
 - b- Willow Creek is lower than all Landfills.
 - c- Well testing cost has increased 100%.
 - d- Employees still have no Insurance or Benefits (Pension)
 - e- Landfill Expenses are difficult to meet when rates are kept low.
4. 2010 Preliminary Budget.
5. 2010 Requisitions (increase ?)
6. Loans for equipment paid off Jan.26 (32,167.59)
7. Sawma meeting Feb.26 – 1 pm at Country Kitchen 1715 Mayor McGrath Drive.

SA attending

Close costs boards & paper

WILLOW CREEK REGIONAL WASTE MANAGEMENT SERVICES
COMMISSION

P.O. BOX 2820 CLARESHOLM AB TOL 0T0
PHONE: 403-687-2603 FAX: 403-687-2606

The regular Monthly meeting of the Landfill Commission was held at the Landfill Facility Jan.21, 2010 at 3.30 P.M. The following members were in attendance:
Don Leonard, Chairman, Walter Gripping, Ed Neufeld and Fred Goodfellow.

Meeting called to order at 3:40 PM.

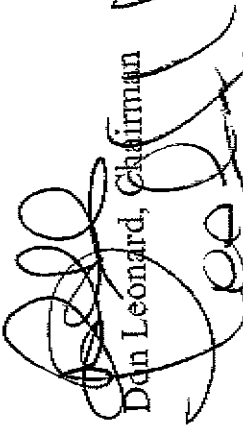
Additions:

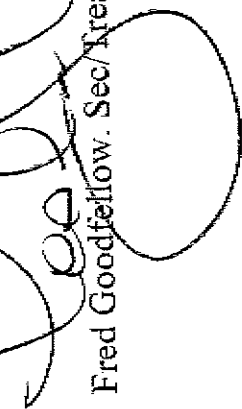
Employee Performance Bonus.

1. Approval of Minutes of Meeting of Nov.19, 2009.
10.01 Motion made by Ed Neufeld to accept the Minutes of Nov.19, 2009 as
presented. CARRIED
2. Approval of Accounts Payable for Nov.& Dec. 2009.
10.02 Motion made by Walter Gripping to accept Nov.& Dec. 09 Accounts
Payable as presented. CARRIED
3. Tires for Loader.
Ed Neufeld to look into the purchase of new tires for Loader.
4. Rate Increase. Propose Dry waste increase from 44.00 MT to 48.00 MT
 - a- All Landfills charge one rate for dry or wet.
 - b- Willow Creek is lower than all Landfills.
 - c- Well Testing cost has increased 100%.
 - d- Employees still have no Insurance or Benefits.(Pension)
 - e- Landfill Expenses are difficult to meet when rates are kept low.A discussion was held and the Members decided to table to next Meeting so all
Town Members are present and have input.
5. 2010 Preliminary Budget.
Table to next meeting so all Town Members have input.
6. Accumulated sick days. (Fred-Phil-Darwin accumulated 6 sick days each in 2009)
Information to Members.
7. Fred has 6 weeks unused Vacation carried over to 2010.
Information to Members.

1

8. 2010 Requisitions.
Table to next meeting so all Town Members have input.
9. Equipment Loan \$32116.00. Should the loan be paid off to save Landfill Interest.
10.03 Motion made by Walter Gripping that we pay the outstanding loan at ATB Financial on Machinery. CARRIED
10. In Camera.
In Camera not required.
- 10.04 Motion made by Ed Neufeld that Employees receive \$100.00 bonus in 2009. Was paid in Dec.09 and required approval.) CARRIED
- 10.05 Motion made by Walter Gripping to adjourn meeting at 4.15 p.m. CARRIED


Dan Leonard, Chairman


Fred Goodfellow. Sec/Treasurer

10-Jan

Willow Creek Regional Waste Management Services Commission
Accounts Payable For Commission Approval

	Amount	GST	Total
Commission Expenses			
Receiver General	2678.37		2678.37
Wages	7984.00		7984.00
Telus - 687-2603 & 687-2606	439.78	20.83	418.95
Total Commission General Expenses			
Landfill Expenses			
Epcor	116.07	5.48	109.59
Southern Air	488.25	23.25	465.00
Jubilee Ins	367.71		367.71
Clareholm Rental			
Alberta Treasury Equipt. Loan	3500.00		3500.00
Little Bow Gas Co.	336.83	16.04	320.79
Chinook Septic			
Write Source	73.73	3.51	70.22
Canadian Linen			
UFA	973.39	46.36	927.03
Workmans Compensation			
Larson Tire	243.60	11.60	232.00
CEM Equipt.	76.52	3.59	71.93
Finning	474.50	22.60	451.90
Total Landfill Expenses	17750.75	153.26	17597.49
Total Income	\$17,750.00		
Total Expenses	\$17,597.00		

**WILLOW CREEK REGIONAL WASTE MANAGEMENT
SERVICES COMMISSION**

Box 2820 Claresholm AB TOL OT0 Phone: 403-687-2603
Fax: 403-687-2606 E-Mail: wcrwmisc@telusplanet.net

Landfill Rates 2010

WCRWMSC	44.00 MT	General	40.00 MT	Household
Pincher Creek	44.00	MT	55.00	Outside Region
Chief Mountain	47.50	"		
Taber	45.00	"	Wood	73.15 MT General, Shingles
MD Foothills	59.00	"		
Calgary	85.00	"	Household	105.00 MT Industrial
Lethbridge	54.50	"		



Revenues	2009	2010	Actual 2009	2010
Requisition	25,658.00	25,658.00	25,658.00	25,658.00
Charleston	2,769.00	2,769.00	2,769.00	2,769.00
Granum	3,223.00	3,223.00	3,223.00	3,223.00
Staley	21,141.00	21,141.00	21,141.00	21,141.00
Fort Medcoed	38,339.00	38,339.00	38,339.00	38,339.00
MD of Willow Creek	94,169.00	94,169.00	94,169.00	94,169.00
Total Requisitions	94,169.00	94,169.00	94,169.00	94,169.00
Refert	5,000.00	5,000.00	5,000.00	5,000.00
Total	99,169.00	99,169.00	99,169.00	99,169.00
Expenses	6,000.00	8,728.00	8,728.00	8,728.00
Insurance	125,000.00	132,407.00	132,407.00	132,407.00
Personnel	7,000.00	0.00	0.00	0.00
Benefits	42,000.00	42,000.00	42,000.00	42,000.00
Equipment Loan	29,000.00	0.00	0.00	0.00
Fuel	1,000.00	13,000.00	13,000.00	13,000.00
Goods & Service Comm.Genu	10,000.00	12,480.00	12,480.00	12,480.00
Contracted Service Commission	30,000.00	37,767.00	37,767.00	30,000.00
Goods & Service LIFT	20,000.00	1,823.00	1,823.00	2,000.00
Utilities Conv. General	2,500.00	2,500.00	2,500.00	2,500.00
Utilities LIFT	1,850.00	2,217.00	2,217.00	1,800.00
Interac Charges	1,800.00	848.00	848.00	1,800.00
Other Expenses Comm Gen	1,800.00	0.00	0.00	1,800.00
Other Expenses Landfill	500.00	0.00	0.00	500.00
Total Expenses	250,161.00	254,147.00	254,147.00	251,348.00
Profit / Loss	109,350.00	96,621.00	96,621.00	112,021.00
ACCRUALS	10,000.00	10,000.00	10,000.00	10,000.00
Depreciation Land	6,875.00	6,875.00	6,875.00	6,875.00
Depreciation Building	15,000.00	15,000.00	15,000.00	15,000.00
Contingency Allowance	10,000.00	10,000.00	10,000.00	10,000.00
Landfill Contracting after Closure	35,000.00	35,000.00	35,000.00	35,000.00
Construction Wet Waste Cell	35,000.00	35,000.00	35,000.00	35,000.00
Construction Dry Waste Cell	5,000.00	5,000.00	5,000.00	5,000.00
Engineering on Cells	5,000.00	5,000.00	5,000.00	5,000.00
Total Accruals	116,875.00	116,875.00	116,875.00	116,875.00
Net Profit/Loss	-7,225.00	-20,254.00	-20,254.00	-4,854.00

2009

Wells Audit

2005 m: 189m:

136 157 127 1409 254 251

72,180.00 Charleston 4,958.00 4,570.00 4,570.00 50,724.00 Fort Medcoed 9,144.00 KCVWC 72,876.00 Cash Customers 48,070.00 Other 263,382.00 Total User Fees 359,631.00

8,728.00 132,407.00 0.00 42,000.00 29,000.00 1,000.00 30,000.00 20,000.00 2,500.00 1,850.00 1,800.00 1,800.00 500.00

254,147.00 254,147.00 0.00 42,000.00 13,000.00 12,480.00 37,767.00 1,823.00 2,500.00 2,217.00 848.00 0.00

116,875.00 116,875.00 10,000.00 35,000.00 35,000.00 5,000.00

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250,161.00 254,147.00 251,348.00

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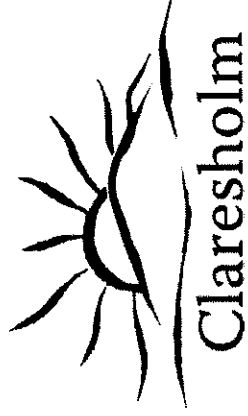
1,850.00 2,217.00 1,800.00

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500.00 0.00 500.00

**TOWN OF CLARESHOLM
DEVELOPMENT DEPARTMENT**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



MEMO

To: Council
From: Jeff Gibeau, Planner / Development Officer
Date: February 22nd, 2010
Re: Town of Claresholm Municipal Development Plan (Bylaw1490) Update
 Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

1. Mandate

At the February 5th, 2010 Municipal Planning Commission meeting, it was determined that Staff should bring a proposal forward to Council regarding an update to the Town of Claresholm Municipal Development Plan (Bylaw 1490). Policy 11.5 (Monitoring and Review) from the Municipal Development Plan indicates that the plan will be reviewed by the Town once every three years.

2. Rationale

Since 2007, the situation has changed substantially for Town of Claresholm. Some of the changes include:

- *Global economic slowdown.* Dwelling unit starts, number of building permits and total construction value has declined.
- *Municipal Sustainability Plan.* Sustainability has become a primary focus for Claresholm; in February 2008 the Municipal Sustainability Plan was unveiled.
- *Land Use Bylaw No. 1525.* During 2008 a complete overhaul was performed on the Land Use Bylaw, resulting adoption of the Land Use Bylaw No.1525 in April 2009.
- *Claresholm Assessment & Findings (Destination Development - Roger Brooks Report).* The assessment provides an unbiased overview of the community – how it is seen by a visitor. It includes a review of local marketing efforts, signs, attractions, critical mass, retail mix, ease of getting around, customer service, visitor amenities such as parking and public wash rooms, overall appeal, and the community's ability to attract overnight visitors.
- *Industrial Land.* The stock of available industrial land for sale has been depleted, resulting in the need for further land development for industrial purposes.

- *Inter-Municipal Cooperation.* The Town is currently involved with the Municipal District of Willow Creek in an inter-municipal initiative for the Airport and surrounding industrial lands. Future endeavors are imperative to the success of both municipalities and needs to be addressed in the Municipal Development Plan.
- *Electrical Utility Transmission Expansion.* Recently the Alberta Electric System Operator has successfully demonstrated the need for expansion to the Alberta Utilities Commission. As a result the Town has been involved with preliminary discussions for the proposed upgrades.
- *Alberta Land Stewardship Act.* In 2009 the Government of Alberta passed Bill 36 (Alberta Land Stewardship Act) which made the appropriate legislative amendments to facilitate the creation of regional plans. The South Saskatchewan Regional Advisory Council is currently in the process of developing the a Regional Plan that has the potential to affect local planning issues. A revised MDP should be a tool to communicate the Town's priorities to the South Saskatchewan Regional Advisory Council and ensure our local autonomy.
- *The practical use of the MDP.* The processing of multiple Area Structure Plans has revealed concerns by developers that need to be clarified to allow them to get through the process in a timely fashion. Staff has become aware of several problems with the formatting that affect the use of the existing plan.

The growth pressures that have recently faced Claresholm have used up the developed land supply, causing a shortage in many areas. More recently, with the slowdown, the Town is in a position to replenish land supply and update planning documents, therefore now is an important time for Council to review the policy direction for future land development and identify areas for redevelopment.

3. Purpose

To enhance our primary planning document to ensure developers & business have a clear and concise direction and understanding of Town policy, while appreciating the connection to a strong community identity that focuses on the social aspects of life in Claresholm. The goal is to establish a long term framework that ensures that Claresholm is prosperous, beautiful and environmentally progressive.

4. Scope

The current MDP has several errors to correct and shortcomings that need to be addressed. As the Town of Claresholm's primary planning document the MDP should include references to other reports and documents. The updated MDP will provide a detailed framework for the development (and redevelopment) of land within Claresholm. The existing and future land use pattern will be influenced by growth, environmental, infrastructure, community, financial and transportation priorities. An essential element of the new MDP will include mechanisms for coordinating inter-municipal initiatives.

The following items were identified as required corrections:

- Overall document formatting, including grammatical and typographic errors;
- Various policy clarifications including alignment with Municipal Government Board and Alberta Transportation requests and bulletins;

- Clarify the Implementation Section by clearly defining the various planning processes;
- Label the electrical transmission line in the Development Constraints map.

The following are additions that will be considered during the update:

- Inter-Municipal Cooperation Section;
- Environmental Stewardship Section with reference to the Claresholm Municipal Sustainability Plan;
- Define the boundaries of future Area Redevelopment Plans;
- Define a Utility Corridor(s) for major utilities;
- Add mapping and policy that would clarify the Transportation and Parks & Open Space sections.

5. Budget

The Oldman River Regional Services Commission estimates approximately \$10,000 for the revised plan. This figure includes both the required corrections and the additional scope items.

6. Oldman River Regional Services Commission

- a. Role
 - i. Provide background information.
 - ii. Provide advice and direction for proposed amendments.
 - iii. Make the requested amendments to the plan.
 - iv. Participate in the public consultation for the proposed amendments

7. Public Consultation

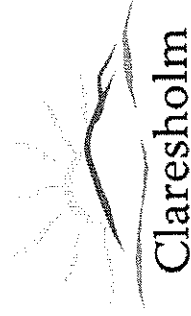
In addition to the provisions in the Alberta Municipal Government Act, an public open house will be held to present the modifications and additions to the general public. The resulting feedback is essential to the development of the draft document that will be presented to Council for review.

8. Tentative Timeline

The Oldman River Regional Services Commission estimates that the project will take approximately 8-10 months to complete.

Regards,

Jeff Gibrau
Planner / Development Officer



Claresholm

townofclaresholm.com

Phone: (403) 625-3381

Fax: (403) 625-3869

**TOWN OF CLARESHOLM: 2010 CAPITAL BUDGET PLAN
ALL DEPARTMENTS PROPOSED PROJECTS**

DEPARTMENT	PROJECT DESCRIPTION	CAT.	COST PAID MSI GRANT	COST PAID SIP GRANT	COST PAID OPERATIONS	COST PAID RESERVES	FUNDING SOURCE	COMMENTS
Sanitary Sewer	South Sanitary Main	New	1,064,000				MSI capital grant	Town's portion to be funded by MSI Capital over two years
Roads	Derochie Drive Paving	New		10,000			Streets Improvement Grant	Per negotiations with developer.
Roads	8th Street Sidewalk* (south of 520 to Westlynn Spur)	New		49,140			SIP Grant/LIT	Portion of sidewalk is local improvement for Cottonwood Village.
Roads	Sundance/Cottonwood Alley **	New		25,000			SIP Grant/LIT	Local improvement for landowners in subdivision and Cottonwood
Drainage	Sundance/Cottonwood Storm Drainage***	New				102,000	Reserves	Portion is local improvement for area landowners
Roads	8th Street West Core and Pave	New		320,000			Streets Improvement Grant	From 520 north to Pedersen Estates new
TOTAL PROJECTS LISTED			\$ 1,064,000.00	\$ 404,140.00	\$ -	\$ 102,000.00	TOTAL COST OF PROJECTS \$ 1,570,140.00	

SIP GRANT and TOWN \$ AVAILABLE

\$592,000.00

* 39% of sidewalk cost is LIT to Cottonwood Village

** 23% of cost is LIT to Cottonwood and 27% is LIT to Sundance Subdivision

*** Of total cost \$30,000 is LIT to Cottonwood and \$35,000 is LIT to Sundance Subdivision remainder is Town portion



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 1 of 29
2010-Feb-18
7:58:41 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TAXES AND GRANTS IN LIEU						
1-00-00-104-00	TAXES VACANT RES/FARMLAND	50,802.14	52,235.00	74,737.30	80,417.01	5,679.71
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	749,720.23	717,517.00	798,890.52	755,969.00	(42,921.52)
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	6,013.61	6,436.00	0.00	0.00	0.00
1-00-00-108-00	TAXES LINEAR PROPERTY	159,030.19	151,763.00	106,244.61	106,995.00	750.39
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,524,331.77	2,548,478.00	2,578,663.04	2,595,851.00	17,187.96
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,348.04	6,348.00	8,769.46	8,769.00	(0.46)
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	73,919.19	73,919.00	74,304.30	74,304.00	(0.30)
*	TOTAL TAXES AND GRANTS IN LIEU	3,570,165.17	3,556,696.00	3,641,609.23	3,622,305.01	(19,304.22)
REVENUE GENERAL MUNICIPAL						
1-00-00-510-00	PENALTIES & COSTS TAXES	51,599.73	42,000.00	55,254.73	50,000.00	(5,254.73)
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	(264.62)	100.00	228.32	100.00	(128.32)
1-00-00-540-00	CONCESSION & FRANCHISE	91,060.17	76,000.00	100,196.57	90,000.00	(10,196.57)
1-00-00-550-00	INTEREST ON INVESTMENTS	37,946.81	60,000.00	14,287.42	34,999.99	20,712.57
1-00-00-560-00	SUNDRY	17,664.69	2,000.00	5,123.75	2,000.00	(3,123.75)
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	10,526.00	10,526.00	10,526.00	0.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,391.00	4,000.00	7,062.00	7,000.00	(62.00)
*	TOTAL REVENUE GEN MUNICIPAL	215,923.78	194,626.00	192,678.79	194,625.99	1,947.20
**	GROSS TOTAL MUNICIPAL REVENUE	3,786,088.95	3,751,322.00	3,834,288.02	3,816,931.00	(17,357.02)
REQUISITIONS						
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	65,596.75	65,596.75	72,034.26	72,034.26	0.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	959,581.19	959,581.19	948,980.58	948,980.58	0.00
**	TOTAL REQUISITIONS	1,025,177.94	1,025,177.94	1,021,014.84	1,021,014.84	0.00
***P	NET REVENUE MUN PURPOSES	2,760,911.01	2,726,144.06	2,813,273.18	2,795,916.16	(17,357.02)



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

Page 2 of 29
2010-Feb-18
7:58:41 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
COUNCIL & OTHER LEGIS						
2-11-00-100-00	WAGE BENEFITS LEGISLATIVE	833.84	4,500.00	1,160.09	900.00	(260.09)
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	8,915.50	7,500.00	8,156.50	9,000.00	843.50
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	25,290.38	27,000.00	24,798.13	30,000.00	5,201.87
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	3,392.28	3,500.00	4,088.21	3,500.00	(588.21)
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	11,228.74	10,500.00	9,782.46	12,000.00	2,217.54
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	0.00	0.00	881.88	500.00	(381.88)
* TOTAL COUNCIL & OTHER LEGIS		49,660.74	53,000.00	48,867.27	55,900.00	7,032.73
***P NET COSTS COUNCIL & LEGIS		(49,660.74)	(53,000.00)	(48,867.27)	(55,900.00)	(7,032.73)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV GEN ADMIN & OTHER						
1-12-00-414-00	SALE OF MATERIAL	11,910.40	2,000.00	9,302.64	5,000.00	(4,302.64)
1-12-00-416-00	CERTIFICATE FEES	9,250.00	8,000.00	4,390.00	9,000.00	4,610.00
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	0.00	0.00	9,950.00	0.00	(9,950.00)
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	29,860.00	26,000.00	8,545.00	26,000.00	17,455.00
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	0.00	0.00	1,280.00	0.00	(1,280.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	0.00	0.00	14,250.00	0.00	(14,250.00)
1-12-00-550-00	BUSINESS LICENSES - SALES	0.00	0.00	1,200.00	0.00	(1,200.00)
1-12-00-562-00	FARM LAND RENTAL	5,961.00	6,000.00	6,794.00	6,000.00	(794.00)
1-12-00-568-00	ADMINISTRATION BUILDING RENT	3,514.62	4,000.00	3,450.81	3,500.00	49.19
1-12-00-570-00	SUNDRY RENTALS	9,856.67	8,000.00	4,198.37	8,000.00	3,801.63
1-12-00-596-00	PROP SALES-LAND HELD FOR RESALE	151,376.42	0.00	18,442.34	0.00	(18,442.34)
1-12-00-950-00	SUNDRY	26,043.56	19,000.00	1,520.41	2,000.00	479.59
1-12-00-960-00	INTERDEPARTMENT SECRETARY	37,000.00	27,000.00	25,700.00	37,000.00	11,300.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	13,800.00	13,800.00	0.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	12,000.00	12,000.00	0.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	6,000.00	6,000.00	0.00
*	TOTAL REV GEN ADMIN & OTHER	316,572.67	131,800.00	140,823.57	128,300.00	(12,523.57)
EXPENSES GEN ADMIN & OTHER						
2-12-00-100-00	WAGE BENEFITS ADMINISTRATION	61,711.73	58,900.00	61,205.48	63,000.00	1,794.52
2-12-00-130-00	SALARY CAO/SECRETARY/TREASURER	121,382.31	118,850.00	124,316.18	124,500.00	183.82
2-12-00-131-00	MANAGEMENT CONSULTING FEES	5,033.63	5,000.00	5,995.70	5,000.00	(995.70)
2-12-00-135-00	SALARY ASSISTANTS	111,501.37	107,000.00	118,359.78	117,000.00	(1,359.78)
2-12-00-140-00	ADMIN JANITOR WAGES	16,740.57	25,200.00	18,246.74	19,000.00	753.26
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	12,973.03	15,000.00	12,396.48	15,000.00	2,603.52
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,430.83	2,000.00	2,885.43	2,500.00	(385.43)
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,801.48	5,000.00	5,951.05	5,000.00	(951.05)
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	10,277.57	10,000.00	6,999.87	12,000.00	5,000.13
2-12-00-215-00	OFFICE EXP,MILEAGE, FREIGHT	29.25	0.00	532.55	1,000.00	467.45
2-12-00-216-00	POSTAGE	12,829.73	11,000.00	12,699.94	13,500.00	800.06
2-12-00-217-00	TELEPHONE / FAX	9,320.13	9,500.00	7,495.89	9,500.00	2,004.11
2-12-00-220-00	PRINTING & STATIONERY	3,992.83	6,000.00	6,389.52	5,000.00	(1,389.52)
2-12-00-221-00	ASSOCIATION FEES	5,132.45	5,000.00	4,827.75	5,500.00	672.25
2-12-00-230-00	ASSESSOR	49,787.09	133,000.00	57,110.00	69,600.00	12,490.00
2-12-00-231-00	CAPITAL ASSETS PROJECT	0.00	5,000.00	0.00	0.00	0.00
2-12-00-232-00	AUDITOR	9,905.00	10,000.00	12,695.00	10,200.00	(2,495.00)
2-12-00-234-00	LEGAL EXPENSES	6,346.09	8,000.00	5,285.93	8,000.00	2,714.07
2-12-00-235-00	TAX RECOVERY	0.00	0.00	470.00	1,000.00	530.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-12-00-237-00	LAND TITLES FEES	1,051.00	500.00	394.00	1,500.00	1,106.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	5,093.00	5,000.00	205.82	5,000.00	4,794.18
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	108,846.30	110,000.00	130,507.30	138,500.00	7,992.70
2-12-00-509-00	ADVERTISING - GENERAL	8,689.85	10,000.00	19,511.59	20,000.00	488.41
2-12-00-510-00	COFFEE SUPPLIES	2,116.82	2,500.00	0.00	2,500.00	2,500.00
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	12,284.18	10,000.00	4,662.69	5,000.00	337.31
2-12-00-512-00	OFFICE SUPPLIES	18,636.47	25,000.00	21,168.23	20,000.00	(1,168.23)
2-12-00-513-00	PHYSICIAN RECRUITMENT	18,884.81	35,000.00	16.81	0.00	(16.81)
2-12-00-516-00	JANITORIAL SUPPLIES	3,365.19	2,500.00	2,175.52	3,500.00	1,324.48
2-12-00-518-00	BUILDING MTCE. - MATERIALS	472.50	2,500.00	0.00	2,500.00	2,500.00
2-12-00-540-00	OFFICE UTILITIES	16,604.88	18,000.00	27,217.94	24,000.00	(3,217.94)
2-12-00-541-00	MACKIN HALL UTILITIES	2,501.13	2,600.00	3,194.09	2,800.00	(394.09)
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	5,105.89	4,500.00	5,303.52	5,000.00	(303.52)
2-12-00-711-00	TAXI SUBSIDY	8,837.37	12,000.00	7,042.00	10,000.00	2,958.00
2-12-00-750-00	AMORTIZATION EXP - ADMIN	0.00	0.00	0.00	0.00	0.00
2-12-00-762-00	CONT TO CAPITAL GENERAL	392,377.00	232,820.00	56,000.00	56,000.00	0.00
2-12-00-764-00	CONT TO RESERVES GENERAL	100,000.00	0.00	0.00	0.00	0.00
2-12-00-770-00	GRANTS	24,000.00	24,000.00	84,500.00	87,000.00	2,500.00
2-12-00-771-00	FAIR DAYS	8,712.76	10,000.00	8,837.52	10,000.00	1,162.48
2-12-00-772-00	CANADA DAY	2,000.00	2,000.00	5,223.05	2,000.00	(3,223.05)
2-12-00-810-00	TEMPORARY LOAN INTEREST	289.73	500.00	57.39	500.00	442.61
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,104.11	2,258.06	1,497.96	1,926.60	428.64
2-12-00-986-00	PROPERTY CLEANUP	0.00	2,000.00	188.50	2,000.00	1,811.50
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,015.90	1,500.00	1,014.29	1,500.00	485.71
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	32,893.99	40,000.00	50,788.74	40,000.00	(10,788.74)
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	6,621.55	5,000.00	7,846.23	7,000.00	(846.23)
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	9,185.62	10,000.00	1,171.78	2,000.00	828.22
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	5,654.88	8,000.00	24,954.51	23,000.00	(1,954.51)
2-12-00-994-00	DAMAGE CLAIMS	470.00	1,000.00	0.00	1,000.00	1,000.00
2-12-00-999-00	TAX ASSESSMENT CONTINGENCY	0.00	0.00	67,896.24	136,032.00	68,135.76
*	TOTAL EXP GEN ADMIN & OTHER	1,243,010.02	1,113,628.06	995,239.01	1,096,558.60	101,319.59
***P	NET COSTS GEN ADMIN & OTHER	(926,437.35)	(981,828.06)	(854,415.44)	(968,258.60)	(113,843.16)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 5 of 29
2010-Feb-18
7:58:41 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FIRE FIGHTING						
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	22,309.90	13,500.00	10,000.00	10,000.00	0.00
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	5,000.00	6,182.23	7,000.00	817.77
*	TOTAL REVENUE FIRE FIGHTING	28,309.90	18,500.00	16,182.23	17,000.00	817.77
EXPENSES FIRE FIGHTING						
2-23-00-100-00	WAGE BENEFITS - FIRE DEPT.	2,421.60	2,500.00	5,725.44	2,700.00	(3,025.44)
2-23-00-110-00	FIRE FUND	0.00	0.00	0.00	0.00	0.00
2-23-00-120-00	FIRE DEPARTMENT - WAGES/TRAINING	0.00	0.00	12,950.00	0.00	(12,950.00)
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	23,461.20	25,000.00	16,892.00	25,200.00	8,308.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	2,949.49	3,000.00	2,956.62	3,000.00	43.38
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	25,173.83	10,000.00	2,669.49	10,000.00	7,330.51
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	12,202.53	18,100.00	16,212.16	30,000.00	13,787.84
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	0.00	1,000.00	330.00	1,000.00	670.00
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	0.00	1,000.00	62.52	500.00	437.48
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	13,875.00	13,875.00	14,985.00	12,000.00	(2,985.00)
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	6,271.19	7,500.00	10,477.08	8,500.00	(1,977.08)
2-23-00-750-00	AMORTIZATION EXP - FIRE	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES FIRE FIGHTING	86,354.84	81,975.00	83,260.31	92,900.00	9,639.69
***P	NET COSTS FIRE FIGHTING	(58,044.94)	(63,475.00)	(67,078.08)	(75,900.00)	(8,821.92)



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

Page 6 of 29
2010-Feb-18
7:58:41 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
TOTAL REVENUE AMBULANCE						
1-25-00-840-00	AMBULANCE GRANT	60,165.00	60,165.00	0.00	0.00	0.00
*	TOTAL Total Revenue Ambulance	60,165.00	60,165.00	0.00	0.00	0.00
EXPENSES AMBULANCE						
2-25-00-200-00	AMBULANCE CONTRACT	122,555.55	126,570.00	31,971.00	31,971.00	0.00
*	TOTAL EXPENSES AMBULANCE	122,555.55	126,570.00	31,971.00	31,971.00	0.00
***P	NET COSTS AMBULANCE	(62,390.55)	(66,405.00)	(31,971.00)	(31,971.00)	0.00



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT						
1-21-00-845-00	PROVINCIAL FINES COLLECTED	21,027.44	25,000.00	32,170.50	20,000.00	(12,170.50)
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	3,745.00	3,500.00	4,382.50	3,500.00	(882.50)
1-26-00-530-00	MUNICIPAL STATUTE FINES	48,432.00	40,000.00	42,751.00	50,000.00	7,249.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	0.00	0.00	0.00	1,000.00	1,000.00
*	TOTAL REVENUE BYLAW ENFORCE	73,204.44	68,500.00	79,304.00	74,500.00	(4,804.00)
EXPENSES BYLAW ENFORCE						
2-26-00-111-00	WAGES - PEACE OFFICER	60,913.38	60,000.00	54,682.78	66,420.00	11,737.22
2-26-00-101-00	WAGE BEN - PEACE OFFICER	11,983.77	13,000.00	11,398.00	14,200.00	2,802.00
2-66-00-110-00	BYLAW ASSISTANT WAGE BENEFITS	150.32	0.00	0.00	0.00	0.00
2-26-00-200-00	BYLAW - ANIMAL SERVICES	20,073.22	14,000.00	1,066.14	500.00	(566.14)
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	724.05	2,000.00	1,500.00	1,000.00	(500.00)
2-26-00-511-00	ADVERTISING - ENFORCEMENT	160.70	1,000.00	0.00	0.00	0.00
2-26-00-512-00	SUPPLIES - ENFORCEMENT	9,491.50	8,000.00	4,867.09	5,000.00	132.91
2-26-00-513-00	PEACE OFFICER TRAINING	1,214.20	0.00	1,989.43	2,500.00	510.57
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	0.00	0.00	3,967.34	2,500.00	(1,467.34)
2-26-00-750-00	AMORTIZATION EXP - BYLAW	0.00	0.00	0.00	0.00	0.00
2-26-00-762-00	CONT TO CAPITAL BYLAW	25,754.19	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES BYLAW ENFORCE	130,465.33	98,000.00	79,470.78	92,120.00	12,649.22
***P	NET COSTS BYLAW ENFORCEMENT	(57,260.89)	(29,500.00)	(166.78)	(17,620.00)	(17,453.22)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 8 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE EQUIPMENT POOL						
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	1,500.00	2,000.00	875.00	1,500.00	625.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	56,000.00	56,000.00	0.00
*	TOTAL REV EQUIPMENT POOL	57,500.00	58,000.00	56,875.00	57,500.00	625.00
EXP EQUIPMENT POOL						
2-31-00-100-00	WAGE BEN. COMMON SERVICES	47,278.29	45,000.00	48,597.94	50,000.00	1,402.06
2-31-00-110-00	SALARY - SUPERINTENDENT	33,078.74	32,300.00	31,204.02	30,000.00	(1,204.02)
2-31-00-130-00	ENGINEERING SERVICES - WAGES	340.00	6,000.00	0.00	0.00	0.00
2-31-00-160-00	EQUIPMENT EXPENSE - WAGES	48,649.92	50,000.00	44,563.49	55,000.00	10,436.51
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	23,450.55	30,000.00	32,184.96	25,000.00	(7,184.96)
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	2,625.00	2,000.00	14,722.97	9,000.00	(5,722.97)
2-31-00-211-00	PUBLIC WORKS CONVENTION EXPENSES	0.00	2,500.00	0.00	2,000.00	2,000.00
2-31-00-215-00	RURAL OWNED LAND MTCE	0.00	0.00	0.00	0.00	0.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,241.80	3,200.00	3,012.31	3,500.00	487.69
2-31-00-217-00	SHOP EXPENSE - FREIGHT	3,372.53	5,000.00	6,100.25	4,000.00	(2,100.25)
2-31-00-513-00	ENG. SERVICE - MATERIALS	203.80	500.00	1,081.00	2,500.00	1,419.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	25,909.42	35,000.00	29,550.43	30,000.00	449.57
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	58,419.07	50,000.00	66,505.71	60,000.00	(6,505.71)
2-31-00-518-00	EQUIPMENT INSURANCE	8,010.00	9,000.00	9,506.00	9,000.00	(506.00)
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	80,287.98	90,000.00	83,670.88	80,000.00	(3,670.88)
2-31-00-521-00	EQUIPMENT OIL & GAS	85,142.38	80,000.00	68,353.54	90,000.00	21,646.46
2-31-00-525-00	COMMON TRAINING	3,574.21	8,000.00	4,884.47	5,000.00	115.53
2-31-00-540-00	SHOP EXPENSE - UTILITIES	9,234.74	10,000.00	13,958.17	14,000.00	41.83
2-31-00-750-00	AMORTIZATION EXP - EQUIPMENT	0.00	0.00	0.00	0.00	0.00
2-31-00-762-00	PW COMMON SERV CONT TO CAPITAL	80,440.45	0.00	0.00	0.00	0.00
*	TOTAL EXP EQUIPMENT POOL	513,258.88	458,500.00	457,896.14	469,000.00	11,103.86
***P	NET COSTS EQUIPMENT POOL	(455,758.88)	(400,500.00)	(401,021.14)	(411,500.00)	(10,478.86)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ROADS & STREETS						
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	44,019.27	41,000.00	40,356.01	44,000.00	3,643.99
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	0.00	1,200.00	1,200.00	0.00
*	TOTAL REVENUE ROADS & STREETS	45,219.27	41,000.00	41,556.01	45,200.00	3,643.99
EXPENSE STREETS & ROADS						
2-32-00-100-00	WAGE BEN. ROADS, STREETS	24,354.56	27,000.00	32,850.39	27,000.00	(5,850.39)
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	30,668.54	40,000.00	38,164.00	34,999.99	(3,164.01)
2-32-00-120-00	STREET CLEANING - WAGES	9,771.27	10,000.00	13,177.13	15,000.00	1,822.87
2-32-00-130-00	SNOW REMOVAL - WAGES	20,888.82	20,000.00	32,293.75	25,000.00	(7,293.75)
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	4,110.86	5,000.00	3,357.21	6,000.00	2,642.79
2-32-00-210-00	SNOW REMOVAL - CONT. SERVICES	0.00	1,000.00	0.00	0.00	0.00
2-32-00-214-00	ROAD ENGINEERING COSTS	706.00	1,500.00	860.50	1,000.00	139.50
2-32-00-260-00	STREET LIGHTS	104,988.66	95,000.00	116,412.16	110,000.00	(6,412.16)
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	59,168.40	65,000.00	106,823.76	65,000.00	(41,823.76)
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	5,502.50	15,000.00	8,447.18	8,000.00	(447.18)
2-32-00-750-00	AMORTIZATION EXP - STREETS	0.00	0.00	0.00	0.00	0.00
2-32-00-762-00	ROADS STREETS CONT TO CAPITAL	74,000.00	72,500.00	60,000.00	60,000.00	0.00
*	TOTAL EXPENSE STREETS & ROADS	334,159.61	352,000.00	412,386.08	351,999.99	(60,386.09)
***P	NET COSTS STREETS & ROADS	(288,940.34)	(311,000.00)	(370,830.07)	(306,799.99)	64,030.08



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV AIRPORT SERVICES						
1-33-00-560-00	AIRPORT HANGAR RENTAL	7,200.00	7,000.00	2,600.00	3,000.00	400.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	2,000.00	1,000.00	1,125.00	2,000.00	875.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	500.00	500.00	500.00	0.00
*	TOTAL REV AIRPORT SERVICES	9,700.00	8,500.00	4,225.00	5,500.00	1,275.00
EXP AIRPORT SERVICES						
2-33-00-100-00	WAGE BEN AIRPORT SERVICES	1,179.81	1,200.00	436.79	1,500.00	1,063.21
2-33-00-110-00	AIRFIELD - WAGES	3,106.11	3,000.00	1,110.57	4,000.00	2,889.43
2-33-00-500-00	AIRFIELD - MATERIALS	1,024.48	5,000.00	1,779.81	2,500.00	720.19
2-33-00-540-00	AIRFIELD - UTILITIES	3,794.20	4,000.00	4,967.01	4,500.00	(467.01)
2-33-00-580-00	AIRFIELD - INSURANCE	3,818.00	4,500.00	4,033.00	4,000.00	(33.00)
2-33-00-750-00	AMORTIZATION EXP - AIRPORT	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP AIRPORT SERVICES	12,922.60	17,700.00	12,327.18	16,500.00	4,172.82
***P	NET COSTS AIRPORT SERVICES	(3,222.60)	(9,200.00)	(8,102.18)	(11,000.00)	(2,897.82)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 11 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV STORM SEWER & DRAIN						
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,426.22	6,000.00	6,426.22	6,400.00	(26.22)
*	TOTAL REV STORM SEWER & DRAIN	6,426.22	6,000.00	6,426.22	6,400.00	(26.22)
EXP STORM SEWER & DRAIN						
2-37-00-100-00	WAGE BENEFITS - DRAINAGE	4,292.18	3,000.00	2,805.46	5,000.00	2,194.54
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,072.28	5,000.00	2,004.34	3,000.00	995.66
2-37-00-130-00	DRAINAGE - WAGES	8,426.22	5,000.00	5,199.61	10,000.00	4,800.39
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	59,692.50	60,000.00	74,325.88	75,000.00	674.12
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	415.00	2,000.00	0.00	5,000.00	5,000.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIALS	450.00	2,000.00	1,500.00	2,000.00	500.00
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	0.00	0.00	18,880.00	20,000.00	1,120.00
2-37-00-750-00	AMORTIZATION EXP - STORM SEWER	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXP STORM SEWER & DRAIN	75,348.18	77,000.00	104,715.29	120,000.00	15,284.71
***P	NET COSTS STORM SEWER & DRAIN	(68,921.96)	(71,000.00)	(98,289.07)	(113,600.00)	(15,310.93)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE WATER SERVICES						
1-00-00-512-00	PENALTIES & COSTS UTILITIES	5,507.02	6,000.00	6,340.29	5,000.00	(1,340.29)
1-41-00-410-00	SALE OF WATER RESIDENTIAL	713,686.09	763,600.00	533,318.38	606,000.00	72,681.62
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	0.00	0.00	249,070.22	242,000.00	(7,070.22)
1-41-00-590-00	OTHER REVENUE WATER	15,801.27	12,000.00	36,745.37	15,000.00	(21,745.37)
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,268.81	2,300.00	2,888.98	2,300.00	(588.98)
*	TOTAL REVENUE WATER SERVICES	737,263.19	783,900.00	828,363.24	870,300.00	41,936.76
EXPENSE WATER SERVICE						
2-41-00-100-00	WATER SUPPLY WAGE BENEFITS	55,078.18	50,000.00	50,169.17	60,000.00	9,830.83
2-41-00-110-00	SALARY- SUPERINTENDENT	20,000.00	20,000.00	25,000.00	25,000.00	0.00
2-41-00-120-00	WAGES - OPERATOR	59,779.91	56,000.00	67,795.97	65,000.00	(2,795.97)
2-41-00-130-00	T & D WAGES	59,788.07	65,000.00	41,356.58	65,000.00	23,643.42
2-41-00-132-00	METER READINGS - WAGES	2,109.49	3,500.00	386.26	3,000.00	2,613.74
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	14,664.51	15,000.00	14,648.82	18,000.00	3,351.18
2-41-00-135-00	HI PRESSURE MTCE WAGES	0.00	0.00	0.00	0.00	0.00
2-41-00-200-00	WATER COOP MEMBERSHIP	0.00	0.00	250.00	6,000.00	5,750.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	4,000.00	0.00	4,000.00	4,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	13,259.60	12,500.00	15,565.83	14,000.00	(1,565.83)
2-41-00-217-00	TELE NEW TREATMENT PLANT	1,571.14	2,000.00	2,213.83	2,000.00	(213.83)
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	2,354.34	3,500.00	6,313.78	3,000.00	(3,313.78)
2-41-00-220-00	ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	4,615.95	20,000.00	745.00	5,000.00	4,255.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	14,726.71	10,000.00	19,343.80	15,000.00	(4,343.80)
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	6,147.31	30,000.00	13,944.87	10,000.00	(3,944.87)
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	19,151.61	25,000.00	18,636.13	30,000.00	11,363.87
2-41-00-514-00	PUMPING STATION MTCE - MAT	908.00	500.00	0.00	1,000.00	1,000.00
2-41-00-515-00	T & D - MATERIALS	55,732.30	40,000.00	51,454.39	45,000.00	(6,454.39)
2-41-00-516-00	ITRON CONTRACT (METERS)	0.00	0.00	1,410.00	1,500.00	90.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	7,177.43	15,000.00	1,371.65	10,000.00	8,628.35
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	20,067.98	15,000.00	9,619.12	20,000.00	10,380.88
2-41-00-538-00	POWER NEW TREATMENT PLANT	21,603.71	24,000.00	36,269.06	22,000.00	(14,269.06)
2-41-00-539-00	AIRPORT SYSTEM POWER	5,726.93	6,000.00	7,673.36	6,500.00	(1,173.36)
2-41-00-540-00	POWER - TREATMENT PLANT	40,702.05	50,000.00	34,857.66	45,000.00	10,142.34
2-41-00-541-00	POWER - NEW BOOSTER STATION	381.80	1,000.00	373.40	500.00	126.60
2-41-00-542-00	PUMPING STATION - POWER	12,052.06	15,000.00	16,556.95	15,000.00	(1,556.95)
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	10,842.09	15,000.00	16,892.45	15,000.00	(1,892.45)
2-41-00-545-00	HEATING - NEW BOOSTER STATION	850.72	1,000.00	1,302.83	1,000.00	(302.83)
2-41-00-546-00	HEATING PUMPING STATION	1,471.77	1,500.00	2,218.97	1,700.00	(518.97)



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

Page 13 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-41-00-547-00	AIRPORT SYSTEM HEATING	1,151.73	3,500.00	1,800.73	2,000.00	199.27
2-41-00-548-00	HEATING NEW TREATMENT PLANT	5,071.19	6,000.00	7,893.88	6,000.00	(1,893.88)
2-41-00-750-00	AMORTIZATION EXP - WATER	0.00	0.00	0.00	0.00	0.00
2-41-00-764-00	CONTRIBUTION TO RESERVES	65,000.00	0.00	0.00	0.00	0.00
2-41-00-831-00	WATER DEBENTURES PRINCIPAL	128,403.85	128,404.00	80,306.67	80,350.00	43.33
2-41-00-832-00	WATER DEBENTURES INTEREST	22,693.28	14,125.00	208,377.12	208,600.00	222.88
2-41-00-960-00	OFFICE PERSONNEL	21,550.00	20,250.00	20,250.00	20,250.00	0.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	7,000.00	7,000.00	0.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	6,800.00	6,800.00	0.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	10,000.00	10,000.00	0.00
2-41-00-964-00	WATER TRUCK RENTAL	8,960.00	8,960.00	8,960.00	8,960.00	0.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	1,300.00	1,300.00	0.00
2-41-00-966-00	WATER PLANT WATER TESTING	7,878.12	25,000.00	10,575.84	9,000.00	(1,575.84)
2-41-00-987-00	WATER BAD DEBTS W/OFF	0.00	1,000.00	1,312.49	500.00	(812.49)
* TOTAL EXPENSE WATER SERVICE		736,571.83	733,839.00	820,946.61	869,960.00	49,013.39
***P NET COSTS WATER SERVICES		691.36	50,061.00	7,416.63	340.00	(7,076.63)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SEWER SERVICES						
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	3.39	0.00	(3.39)
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	268,331.75	260,000.00	281,866.94	265,000.00	(16,866.94)
1-42-00-990-00	NON GOVT CONTRIB SEWER	0.00	1,200.00	0.00	14,000.00	14,000.00
*	TOTAL REVENUE SEWER SERVICES	268,331.75	261,200.00	281,870.33	279,000.00	(2,870.33)
EXPENSES SEWER SERVICES						
2-42-00-100-00	SAN SEWER SERV ADMIN WAGE BEN	920.50	1,000.00	1,148.00	1,000.00	(148.00)
2-42-00-101-00	SEWER MTCE. - WAGE BENEFITS	10,311.79	12,000.00	11,709.57	15,000.00	3,290.43
2-42-00-110-00	SALARY - SUPERINTENDENT	7,000.00	7,000.00	8,000.00	8,000.00	0.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	12,569.06	12,000.00	14,043.76	14,000.00	(43.76)
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	14,693.76	18,000.00	14,153.80	18,000.00	3,846.20
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	0.00	0.00	24,685.90	26,500.00	1,814.10
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	8,903.60	28,000.00	2,050.00	15,000.00	12,950.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	21,157.04	12,000.00	2,117.70	25,000.00	22,882.30
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	606.01	2,000.00	1,181.72	1,000.00	(181.72)
2-42-00-831-00	SEWER DEBENTURE - PRINCIPAL	34,619.89	34,620.00	36,653.81	36,700.00	46.19
2-42-00-832-00	SEWER DEBENTURE - INTEREST	50,610.59	51,682.00	49,016.85	49,700.00	683.15
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	6,750.00	6,750.00	0.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	2,000.00	2,000.00	0.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	3,360.00	3,360.00	0.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	8,400.00	8,400.00	0.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	2,100.00	2,100.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,622.69	3,000.00	3,141.37	3,000.00	(141.37)
2-42-00-551-00	LIFT STATION - HEAT	854.10	1,500.00	2,124.52	1,500.00	(624.52)
2-42-00-552-00	SEWER LAGOON POWER	7,093.16	5,000.00	9,118.61	8,000.00	(1,118.61)
2-42-00-750-00	AMORTIZATION EXP - SAN SEWER	0.00	0.00	0.00	0.00	0.00
2-42-00-762-00	TRANSFER TO SEWER RESERVES	73,000.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSES SEWER SERVICES	267,572.19	210,412.00	201,755.61	245,010.00	43,254.39
***P	NET COSTS SEWER SERVICES	759.56	50,788.00	80,114.72	33,990.00	(46,124.72)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE GARBAGE COLLECTION						
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	293,215.74	287,500.00	303,135.65	335,000.00	31,864.35
*	TOTAL REVENUE GARBAGE	293,215.74	287,500.00	303,135.65	335,000.00	31,864.35
EXP GARBAGE COLLECTION						
2-43-00-100-00	GARBAGE ADMIN - WAGE BENEFIT	1,341.30	1,000.00	1,180.00	1,500.00	320.00
2-43-00-101-00	GARBAGE COLLECTION-WAGE BEN	28,203.82	28,000.00	29,333.93	32,000.00	2,666.07
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,200.00	10,200.00	10,000.00	10,000.00	0.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	61,321.33	70,000.00	63,167.35	70,000.00	6,832.65
2-43-00-140-00	RECYCLING MTCE - WAGES	13,841.62	10,000.00	13,598.95	16,000.00	2,401.05
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	64,705.28	70,000.00	68,212.09	73,000.00	4,787.91
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	25,658.00	26,000.00	25,658.00	26,000.00	342.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	32,608.68	25,000.00	37,826.38	42,500.00	4,673.62
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	0.00	2,000.00	13,159.97	12,000.00	(1,159.97)
2-43-00-220-00	GARBAGE ADMIN. - ADVERTISING	0.00	1,000.00	0.00	0.00	0.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	0.00	2,000.00	17,417.58	15,000.00	(2,417.58)
2-43-00-564-00	CONT TO RESERVES	18,000.00	0.00	0.00	0.00	0.00
2-43-00-750-00	AMORTIZATION EXP - GARBAGE	0.00	0.00	0.00	0.00	0.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	2,800.00	2,800.00	0.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	32,480.00	32,480.00	0.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	1,300.00	1,300.00	0.00
*	TOTAL EXP GARBAGE COLLECTION	292,460.03	281,780.00	316,134.25	334,580.00	18,445.75
***P	NET COSTS GARBAGE COLLECTION	755.71	5,720.00	(12,998.60)	420.00	13,418.60



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE FCSS						
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	86,923.00	79,891.00	87,265.00	85,975.00	(1,290.00)
1-51-00-100-01	SUBSIDY ASC	6,673.20	0.00	24,804.60	17,000.00	(7,804.60)
1-51-00-100-05	GRANTS - ASC	2,692.87	0.00	8,307.13	7,807.13	(500.00)
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	20,069.00	19,973.00	46,414.00	22,814.00	(23,600.00)
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,704.45	35,484.00	39,077.03	39,700.00	622.97
1-51-00-103-00	FCSS - DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
1-51-00-104-00	FCSS - OTHER INCOME	351.52	2,139.00	0.00	2,000.00	2,000.00
1-51-00-104-02	COMMUNITY CHOOSE WELL	5,000.00	0.00	0.00	0.00	0.00
1-51-00-105-00	FCSS - INTEREST EARNED	777.84	650.00	146.63	600.00	453.37
1-51-00-106-00	FCSS - DONATIONS & FUNDRAISING	300.00	0.00	100.00	0.00	(100.00)
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	24,136.00	24,136.00	24,135.68	24,136.00	0.32
1-51-00-102-01	OTHER FUNDING & FEES OP	1,050.00	264.00	1,275.00	500.00	(775.00)
1-51-00-104-01	FUNDING - DRUG COALITION OP	6,000.00	11,000.00	0.00	0.00	0.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	13,995.00	7,736.00	10,572.00	29,700.00	19,128.00
1-51-00-100-03	FEES & REIMBURSEMENTS SF	0.00	0.00	15,079.00	19,400.00	4,321.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,665.00	0.00	750.00	1,500.00	750.00
1-51-00-100-06	CFSA FUNDING RC	29,774.00	28,365.00	31,071.00	29,774.00	(1,297.00)
1-51-00-101-06	OTHER FUNDING & FEES RC	1,207.70	0.00	0.00	100.00	100.00
* TOTAL REVENUE FCSS		240,319.58	209,638.00	288,997.07	281,006.13	(7,990.94)
EXPENSE FCSS GENERAL						
2-51-00-100-00	WAGES & SALARIES DIRECTOR	50,482.25	45,500.00	50,350.10	53,230.00	2,879.90
2-51-00-102-00	EI EXPENSE	995.44	2,953.00	1,024.50	0.00	(1,024.50)
2-51-00-103-00	CPP EXPENSE	2,064.80	4,418.00	2,118.60	0.00	(2,118.60)
2-51-00-104-00	WCB EXPENSE	101.58	591.00	0.00	0.00	0.00
2-51-00-105-00	BENEFITS EXPENSE	3,050.02	2,804.00	4,980.83	10,150.00	5,169.17
2-51-00-106-00	LAPP CONTRIBUTIONS	3,591.87	3,359.00	4,389.26	0.00	(4,389.26)
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,182.29	600.00	1,291.23	1,000.00	(291.23)
2-51-00-108-00	ADVERTISING & PROMOTION	515.21	600.00	530.23	600.00	69.77
2-51-00-109-00	ACCOUNTING & LEGAL	142.50	2,600.00	4,250.00	0.00	(4,250.00)
2-51-00-111-00	MEMBERSHIPS	564.00	700.00	1,072.00	600.00	(472.00)
2-51-00-112-00	OFFICE EXPENSES	5,546.28	6,317.00	3,302.10	2,500.00	(802.10)
2-51-00-113-00	RENT EXPENSE	10,074.12	10,200.00	10,074.13	10,900.00	825.87
2-51-00-114-00	GENERAL & ADMIN EXPENSES	1,941.11	1,800.00	3,662.78	1,800.00	(1,862.78)
2-51-00-115-00	JANITORIAL EXPENSES	3,906.67	3,600.00	4,626.35	3,400.00	(1,226.35)
2-51-00-116-00	TELEPHONE & UTILITIES	5,894.54	6,000.00	5,848.92	6,000.00	151.08
2-51-00-117-00	TRAVEL & MEALS	3,096.56	2,000.00	1,221.18	3,000.00	1,778.82
2-51-00-118-00	INSURANCE EXPENSE	425.00	0.00	450.00	450.00	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 17 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
2-51-00-120-00	MISCELLANEOUS EXPENSE	220.00	0.00	123.70	0.00	(123.70)
2-51-00-122-00	ADMIN ALLOCATION - GENERAL	10,000.00	0.00	0.00	0.00	0.00
2-51-00-745-00	AMORTIZATION EXP - FCSS	0.00	0.00	0.00	0.00	0.00
* TOTAL FCSS GENERAL		103,794.24	94,042.00	99,315.91	93,630.00	(5,685.91)
FCSS OUTREACH PROGRAM						
2-51-00-100-01	WAGES OP	28,568.97	35,000.00	39,016.74	40,040.00	1,023.26
2-51-00-100-11	EI EXPENSE - OP	0.00	0.00	945.23	0.00	(945.23)
2-51-00-100-21	CPP EXPENSE - OP	0.00	0.00	1,776.76	0.00	(1,776.76)
2-51-00-105-01	BENEFITS OP	563.27	500.00	5,088.26	4,805.00	(283.26)
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	302.86	400.00	606.50	500.00	(106.50)
2-51-00-108-01	ADVERTISING OP	738.98	500.00	578.01	800.00	221.99
2-51-00-116-01	CELL PHONE OP	338.34	360.00	313.28	360.00	46.72
2-51-00-117-01	TRAVEL & MEALS OP	1,713.43	1,500.00	2,363.71	1,500.00	(863.71)
2-51-00-120-01	SUPPLIES OP	2,725.41	600.00	1,912.33	2,000.00	87.67
2-51-00-123-01	DRUG COALITION EXPENSE	6,052.92	11,000.00	0.00	0.00	0.00
2-51-00-123-02	COMMUNITY CHOOSE WELL	5,047.99	0.00	0.00	0.00	0.00
* TOTAL FCSS OUTREACH PROGRAM		46,052.17	49,860.00	52,600.82	50,005.00	(2,595.82)
AFTER SCHOOL CARE EXPENSES						
2-51-00-100-02	WAGES ASC	34,533.88	23,582.00	36,920.03	36,847.99	(72.04)
2-51-00-100-12	EI EXPENSE - ASC	0.00	0.00	961.38	0.00	(961.38)
2-51-00-100-22	CPP EXPENSE - ASC	0.00	0.00	1,412.50	0.00	(1,412.50)
2-51-00-105-02	BENEFITS ASC	2,754.93	0.00	3,677.54	2,500.00	(1,177.54)
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	59.90	300.00	114.29	300.00	185.71
2-51-00-108-02	ADVERTISING ASC	522.95	200.00	192.50	300.00	107.50
2-51-00-116-02	CELL PHONE ASC	305.81	360.00	260.99	360.00	99.01
2-51-00-117-02	TRAVEL & MEALS ASC	369.86	0.00	166.67	0.00	(166.67)
2-51-00-120-02	SUPPLIES ASC	3,306.72	800.00	3,430.97	1,200.00	(2,230.97)
2-51-00-120-10	GRANTS EXPENSE - ASC	2,692.87	0.00	7,783.26	7,807.13	23.87
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	160.95	0.00	(160.95)
2-51-00-124-02	LUTHERAN CHURCH ASC	3,150.00	1,500.00	4,500.00	3,600.00	(900.00)
2-51-00-125-02	NUTRITION/SNACKS ASC	1,366.86	1,100.00	2,446.00	1,000.00	(1,446.00)
* TOTAL AFTER SCHOOL CARE EXPEN		49,063.78	27,842.00	62,027.08	53,915.12	(8,111.96)
SUMMER FUN EXPENSES						
2-51-00-100-03	WAGES SF	0.00	0.00	27,689.02	27,720.00	30.98
2-51-00-105-03	BENEFITS - SUMMER FUN	0.00	0.00	2,342.59	0.00	(2,342.59)
2-51-00-108-03	ADVERTISING SF	0.00	0.00	472.50	300.00	(172.50)
2-51-00-116-03	TELEPHONE SF	0.00	0.00	126.95	0.00	(126.95)
2-51-00-120-03	SUPPLIES SF	800.00	0.00	8,081.57	4,316.00	(3,765.57)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
* TOTAL SUMMER FUN EXPENSES		800.00	0.00	38,712.63	32,336.00	(6,376.63)
OTHER PROGRAM EXPENSES						
2-51-00-100-04	WAGES - OTHER	0.00	0.00	3,400.00	0.00	(3,400.00)
2-51-00-108-04	ADVERTISING - OTHER	1,358.80	650.00	492.11	1,000.00	507.89
2-51-00-120-04	SUPPLIES - OTHER	457.52	2,444.00	207.47	600.00	392.53
* TOTAL OTHER PROGRAM EXPENSES		1,816.32	3,094.00	4,099.58	1,600.00	(2,499.58)
PROGRAM GRANTS EXPENSE						
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	8,750.00	9,300.00	13,200.00	19,920.00	6,720.00
* TOTAL PROGRAM GRANTS EXPENSE		8,750.00	9,300.00	13,200.00	19,920.00	6,720.00
RESOURCE CENTRE EXPENSES						
2-51-00-100-06	WAGES RC	22,859.00	25,000.00	27,408.63	25,000.00	(2,408.63)
2-51-00-100-16	EI EXPENSE - RC	0.00	0.00	690.48	0.00	(690.48)
2-51-00-100-26	CPP EXPENSE - RC	0.00	0.00	416.94	0.00	(416.94)
2-51-00-105-06	BENEFITS RC	2,038.99	0.00	1,096.32	3,000.00	1,903.68
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	50.00	0.00	200.00	500.00	300.00
2-51-00-108-06	ADVERTISING RC	775.53	500.00	471.71	500.00	28.29
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	31.85	0.00	(31.85)
2-51-00-120-06	SUPPLIES RC	692.97	0.00	986.85	600.00	(386.85)
2-51-00-122-06	ADMIN ALLOCATION RC	(10.00)	0.00	0.00	0.00	0.00
* TOTAL RESOURCE CENTRE EXPENSE		26,406.49	25,500.00	31,302.78	29,600.00	(1,702.78)
***P	NET COSTS FCSS	3,636.58	0.00	(12,261.73)	0.01	12,261.74



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

Page 19 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES DAYCARE SERVICES						
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	20,069.00	19,973.00	46,414.00	22,814.00	(23,600.00)
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	26,202.00	26,202.00	0.00
* TOTAL EXP DAYCARE SERVICES		46,271.00	46,175.00	72,616.00	49,016.00	(23,600.00)
***P NET COSTS DAYCARE SERVICES		(46,271.00)	(46,175.00)	(72,616.00)	(49,016.00)	23,600.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 20 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE CEMETERY SERV						
1-56-00-410-00	CEMETERY FEES	13,446.43	15,000.00	14,400.00	14,000.00	(400.00)
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
*	TOTAL REVENUE CEMETERY SERV	14,446.43	16,000.00	15,400.00	15,000.00	(400.00)
EXPENSE CEMETERY SERV						
2-56-00-100-00	CEMETERIES WAGE BENEFITS	5,299.73	3,000.00	3,201.28	6,000.00	2,798.72
2-56-00-110-00	CEMETERY WAGES	12,016.94	12,000.00	9,160.88	15,000.00	5,839.12
2-56-00-510-00	CEMETERY MATERIALS	4,290.29	2,000.00	2,300.00	4,500.00	2,200.00
2-56-00-750-00	AMORTIZATION EXP - CEMETERY	0.00	0.00	0.00	0.00	0.00
*	TOTAL EXPENSE CEMETERY SERV	21,606.96	17,000.00	14,662.16	25,500.00	10,837.84
***P	NET COSTS CEMETERY SERVICES	(7,160.53)	(1,000.00)	737.84	(10,500.00)	(11,237.84)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PHYSICIAN RECRUITMENT						
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	0.00	0.00	30,000.00	30,000.00	0.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	0.00	0.00	20,000.00	20,000.00	0.00
1-57-00-102-00	TOWN OF STAVELY GRANT	0.00	0.00	2,500.00	2,500.00	0.00
1-57-00-103-00	TOWN OF GRANUM GRANT	0.00	0.00	2,000.00	2,000.00	0.00
1-57-00-104-00	RPAP GRANT	0.00	0.00	3,613.95	10,000.00	6,386.05
*	TOTAL REV PHYSICIAN RECRUITMEN	0.00	0.00	58,113.95	64,500.00	6,386.05
EXP PHYSICIAN RECRUITMENT						
2-57-00-110-00	HOUSING COSTS	0.00	0.00	32,030.00	36,000.00	3,970.00
2-57-00-120-00	CLINIC TAX RELIEF	0.00	0.00	10,799.72	11,000.00	200.28
2-57-00-130-00	DISCRETIONARY EXPENSES	0.00	0.00	3,613.95	17,500.00	13,886.05
2-57-00-764-00	CONT TO GENERAL RESERVES	0.00	0.00	11,670.28	0.00	(11,670.28)
*	TOTAL EXP PHYSICIAN RECRUITMEN	0.00	0.00	58,113.95	64,500.00	6,386.05
***P	NET COSTS PHYSICIAN RECRUIT	0.00	0.00	0.00	0.00	0.00



TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

Page 22 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES AG SERVICES						
2-62-00-100-00	PEST CONT ADMIN WAGE BENEFIT	469.64	500.00	625.19	600.00	(25.19)
2-62-00-111-00	PEST CONTROL WAGES	665.80	1,500.00	957.16	1,200.00	242.84
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,014.74	0.00	1,240.20	1,500.00	259.80
2-62-00-200-00	WEED CONTROL WAGE BENEFITS	217.50	0.00	313.47	800.00	486.53
2-62-00-514-00	PEST CONTROL CHEMICALS	701.65	1,500.00	907.00	1,000.00	93.00
2-62-00-515-00	WEED CONTROL CHEMICALS	4,205.33	1,500.00	4,050.00	4,500.00	450.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	1,000.00	0.00	0.00	0.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	1,000.00	0.00	1,000.00	1,000.00
2-62-00-750-00	AMORTIZATION EXP - AG SERVICES	0.00	0.00	0.00	0.00	0.00
* TOTAL EXPENSES AG SERVICES		<u>7,274.66</u>	<u>7,000.00</u>	<u>8,093.02</u>	<u>10,600.00</u>	<u>2,506.98</u>
***P NET COSTS AG SERVICES		<u>(7,274.66)</u>	<u>(7,000.00)</u>	<u>(8,093.02)</u>	<u>(10,600.00)</u>	<u>(2,506.98)</u>



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 23 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REV PLANNING/DEVELOPMENT						
1-26-00-519-00	COMPLIANCE REQUESTS	0.00	0.00	1,362.50	0.00	(1,362.50)
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	9,794.53	15,000.00	16,523.58	10,000.00	(6,523.58)
1-26-00-521-00	PLANNING FEES MISC.	0.00	0.00	3,490.50	3,000.00	(490.50)
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	16,025.22	20,000.00	15,656.00	16,000.00	344.00
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	0.00	0.00	165.00	500.00	335.00
1-66-00-840-00	MUNICIPAL PLANNING FEES	0.00	0.00	0.00	1,000.00	1,000.00
*	TOTAL REV PLANNING/DEVELOPMEN	25,819.75	35,000.00	37,197.58	30,500.00	(6,697.58)
EXP PLANNING/DEVELOPMENT						
2-26-00-110-00	WAGES - DEVELOPMENT	47,661.32	47,500.00	57,701.91	56,750.00	(951.91)
2-26-00-100-00	WAGE BEN - DEVELOPMENT	10,177.38	11,500.00	11,892.22	11,500.00	(392.22)
2-66-00-100-00	ASSISTANT WAGE	8,016.69	8,000.00	17,555.11	17,000.00	(555.11)
2-66-00-111-00	DEVELOPMENT ASSISTANT WAGE BENEF	627.68	400.00	1,720.23	1,100.00	(620.23)
2-66-00-200-00	PROFESSIONAL SERVICES	11,494.36	16,000.00	10,257.46	13,000.00	2,742.54
2-66-00-201-00	DEVELOPMENT - LEGAL	6,282.51	9,800.00	4,520.95	7,000.00	2,479.05
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	3,800.00	0.00	0.00	0.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	775.27	0.00	706.05	1,000.00	293.95
2-66-00-204-00	DEVELOPMENT - ADVERTISING	988.34	2,500.00	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	1,301.06	2,100.00	0.00	1,500.00	1,500.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	(1,000.00)	10,000.00	1,099.70	5,000.00	3,900.30
2-66-00-215-00	S&DAB EXPENSES	0.00	0.00	727.41	2,000.00	1,272.59
2-66-00-750-00	AMORTIZATION EXP - PLANNING	0.00	0.00	0.00	0.00	0.00
2-12-00-998-00	PLANNING FUND	33,898.00	50,000.00	41,328.39	40,000.00	(1,328.39)
*	TOTAL EXP PLANNING/DEVELOPMEN	120,222.61	161,600.00	147,509.43	155,850.00	8,340.57
***P	NET COSTS PLANNING/DEVELOPME	(94,402.86)	(126,600.00)	(110,311.85)	(125,350.00)	(15,038.15)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE RECREATION						
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	15,000.00	25,000.00	25,000.00	0.00
*	TOTAL REVENUE RECREATION	25,000.00	15,000.00	25,000.00	25,000.00	0.00
EXPENSES RECREATION						
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	0.00	0.00	36,080.56	36,080.56	0.00
2-72-00-211-00	GOLF COURSE COLLECTION SERVICE	50,000.00	50,000.00	50,000.00	50,000.00	0.00
*	TOTAL EXPENSES RECREATION	50,000.00	50,000.00	86,080.56	86,080.56	0.00
***P	NET COSTS RECREATION	(25,000.00)	(35,000.00)	(61,080.56)	(61,080.56)	0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 25 of 29
2010-Feb-18
7:58:42 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE ARENA						
1-72-00-418-00	VENDING MACHINES	56.21	0.00	50.57	0.00	(50.57)
1-72-00-562-00	MINOR HOCKEY RENTALS	27,552.99	24,000.00	30,902.30	27,000.00	(3,902.30)
1-72-00-564-00	FIGURE SKATING RENTALS	17,604.42	17,000.00	18,070.06	17,000.00	(1,070.06)
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,800.00	1,200.00	1,200.00	0.00
1-72-00-566-00	ADULT & ZONE "AA"	13,197.79	12,000.00	9,356.33	13,000.00	3,643.67
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	500.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	1,000.00	1,000.00	0.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	1,900.00	1,500.00	2,200.00	1,500.00	(700.00)
1-72-00-570-00	OTHER RENTALS	11,340.71	5,000.00	11,912.31	10,000.00	(1,912.31)
* TOTAL REVENUE ARENA		73,852.12	62,800.00	74,691.57	70,700.00	(3,991.57)
EXPENSES ARENA						
2-72-00-104-00	WAGE BENEFITS ARENA	25,392.54	19,000.00	25,174.64	28,000.00	2,825.36
2-72-00-140-00	ARENA OPERATION WAGES	65,364.76	62,000.00	62,840.07	67,000.00	4,159.93
2-72-00-216-00	ARENA TELEPHONE	1,712.98	1,900.00	1,838.25	1,900.00	61.75
2-72-00-530-00	ARENA MATERIALS	15,672.44	30,000.00	22,763.17	20,000.00	(2,763.17)
2-72-00-560-00	ARENA UTILITIES	53,271.37	60,000.00	75,394.38	60,000.00	(15,394.38)
2-72-00-750-00	AMORTIZATION EXP - ARENA	0.00	0.00	0.00	0.00	0.00
2-72-00-762-00	ARENA CONT TO CAPITAL	12,334.45	0.00	0.00	0.00	0.00
* TOTAL EXPENSES ARENA		173,748.54	172,900.00	188,010.51	176,900.00	(11,110.51)
***P NET COSTS ARENA		(99,896.42)	(110,100.00)	(113,318.94)	(106,200.00)	7,118.94



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE PARKS						
1-72-00-572-00	PARK CAMPING FEES	50,421.90	50,000.00	40,287.35	50,000.00	9,712.65
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	40,000.00	40,000.00	40,000.00	0.00
*	TOTAL REVENUE PARKS	50,421.90	90,000.00	80,287.35	90,000.00	9,712.65
EXPENSES PARKS						
2-72-00-105-00	WAGE BENEFITS PARKS	29,903.84	19,000.00	21,729.54	32,000.00	10,270.46
2-72-00-151-00	PARKS OPERATION WAGES	67,116.02	60,000.00	52,280.45	73,000.00	20,719.55
2-72-00-535-00	PARKS MATERIALS	14,917.90	25,000.00	15,062.40	20,000.00	4,937.60
2-72-00-537-00	PARK DEV MATERIAL	41,779.79	120,000.00	35,917.11	40,000.00	4,082.89
2-72-00-570-00	PARKS UTILITIES	11,236.26	13,000.00	10,544.49	18,000.00	7,455.51
2-72-00-751-00	AMORTIZATION EXP - PARKS	0.00	0.00	0.00	0.00	0.00
2-72-00-761-00	PARKS CONT TO CAPITAL	65,078.02	0.00	20,000.00	20,000.00	0.00
*	TOTAL EXPENSES PARKS	230,031.83	237,000.00	155,533.99	203,000.00	47,466.01
***P	NET COSTS PARKS	(179,609.93)	(147,000.00)	(75,246.64)	(113,000.00)	(37,753.36)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
REVENUE SWIM POOL						
1-72-00-410-00	SWIMMING LESSONS	34,184.87	36,000.00	24,385.37	34,999.99	10,614.62
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	47,658.24	46,000.00	45,478.67	47,000.00	1,521.33
1-72-00-560-00	SWIM POOL RENTAL	9,630.62	5,000.00	6,920.06	9,000.00	2,079.94
1-72-00-841-00	PROV GRANTS - CAC	0.00	0.00	3,000.00	0.00	(3,000.00)
*	TOTAL REVENUE SWIM POOL	91,473.73	87,000.00	79,784.10	90,999.99	11,215.89
EXPENSES SWIM POOL						
2-72-00-102-00	WAGE BENEFITS SWIM POOL	20,100.30	42,000.00	22,582.41	25,000.00	2,417.59
2-72-00-130-00	SWIM POOL LIFEGUARDS	150,219.83	160,000.00	159,701.84	170,000.00	10,298.16
2-72-00-132-00	POOL SUPERVISOR SALARY	11,027.55	0.00	0.00	0.00	0.00
2-72-00-133-00	POOL SUPERVISOR WAGE BENEFITS	1,164.91	0.00	0.00	0.00	0.00
2-72-00-201-00	AQUATIC CENTRE TRAINING	725.25	4,000.00	2,708.75	4,000.00	1,291.25
2-72-00-215-00	SWIM POOL TELEPHONE	2,624.28	2,600.00	2,643.04	2,800.00	156.96
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	19,398.61	17,000.00	17,339.66	20,000.00	2,660.34
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	6,009.07	12,000.00	7,431.18	8,000.00	568.82
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	0.00	0.00
2-72-00-752-00	AMORTIZATION EXP - POOL	0.00	0.00	0.00	0.00	0.00
2-72-00-833-00	SWIM POOL DEBENTURE PRINC	16,948.20	16,949.00	18,452.35	18,500.00	47.65
2-72-00-834-00	SWIM POOL DEBENTURE INT	10,684.38	11,281.00	8,609.93	9,800.00	1,190.07
*	TOTAL EXPENSES SWIM POOL	238,902.38	265,830.00	239,469.16	258,100.00	18,630.84
***P	NET COSTS SWIM POOL	(147,428.65)	(178,830.00)	(159,685.06)	(167,100.01)	(7,414.95)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

Page 28 of 29
2010-Feb-18
7:58:43 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
MUSEUM REVENUE						
1-74-00-990-00	NON GOVT GRANTS MUSEUM	1,000.00	1,000.00	1,000.00	1,000.00	0.00
1-74-00-840-00	MUSEUM PROV GRANT	9,280.00	7,500.00	23,770.00	17,630.00	(6,140.00)
1-74-00-410-00	MUSEUM	5,989.45	5,000.00	6,102.56	6,000.00	(102.56)
*	TOTAL MUSEUM REVENUE	16,269.45	13,500.00	30,872.56	24,630.00	(6,242.56)
EXPENSES MUSEUM						
2-74-00-100-00	MUSEUM WAGE BENEFITS	1,995.05	1,200.00	3,892.72	2,500.00	(1,392.72)
2-74-00-101-00	TOURIST INFO CENTRE-WAGE BEN	1,831.11	1,000.00	2,464.59	2,000.00	(464.59)
2-74-00-120-00	MUSEUM WAGES	16,396.91	18,200.00	25,687.00	27,000.00	1,313.00
2-74-00-150-00	TOURIST INFO CENTRE - WAGES	16,521.54	17,500.00	22,589.88	18,000.00	(4,589.88)
2-74-00-510-00	MUSEUM MATERIALS	5,554.94	4,000.00	26,726.77	14,000.00	(12,726.77)
2-74-00-542-00	MUSEUM UTILITIES	7,151.28	9,000.00	9,886.33	7,500.00	(2,386.33)
2-74-00-543-00	MUSEUM EXPANSION UTILITIES	0.00	0.00	11,418.40	7,500.00	(3,918.40)
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	0.00	0.00	0.00	0.00	0.00
2-74-00-762-00	CONT TO CAP MUSEUM SITE	17,450.23	21,000.00	0.00	0.00	0.00
*	TOTAL EXPENSES MUSEUM	66,901.06	71,900.00	102,665.69	78,500.00	(24,165.69)
***P	NET COSTS MUSEUM	(50,631.61)	(58,400.00)	(71,793.13)	(53,870.00)	17,923.13



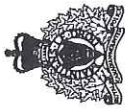
TOWN OF CLARESHOLM
REVENUE AND EXPENDITURE REPORT

Page 29 of 29
2010-Feb-18
7:58:43 AM

GL Number	Description	2008 Actual	2008 Budget	2009 YTD Actual	2009 YTD Budget	2009 YTD \$ Variance
EXPENSES LIBRARY						
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,280.76	8,000.00	6,221.96	7,000.00	778.04
2-74-00-540-00	LIBRARY UTILITIES	14,489.36	15,000.00	17,130.86	16,000.00	(1,130.86)
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	0.00	0.00	0.00	0.00	0.00
2-74-00-770-00	LIBRARY GRANT	97,900.00	97,900.00	101,900.00	101,900.00	0.00
2-74-00-998-00	CHINOOK ARCH LIBRARY	16,217.45	15,800.00	18,833.00	16,500.00	(2,333.00)
* TOTAL EXPENSES LIBRARY		134,887.57	136,700.00	144,085.82	141,400.00	(2,685.82)
***P NET COSTS LIBRARY		(134,887.57)	(136,700.00)	(144,085.82)	(141,400.00)	2,685.82
**** YEAR TO DATE (SURPLUS)/DEFICIT		(3,552.75)	0.00	(179,309.99)	0.00	179,309.99

INFORMATION

ITEMS



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

February 12, 2010

**Re: Monthly Policing Report
January 2010**

Dear Sir,

1. Claresholm Detachment dealt with 180 occurrences in the month of January. They issued 44 Traffic tickets and charged 2 Impaired drivers. Two persons were also charged under the Controlled Drugs and Substances Act.
2. As you are aware we have deployed two members for security duties to the Vancouver Olympics. Constables Clayton Seguin and Tom Allonby have been gone for over two weeks now and will be returning to Claresholm towards the end of February and early March. In addition to this we have one member who is now restricted to office duties. This has required that we alter our scheduling to ensure adequate policing coverage. Fortunately all of this has occurred in during our traditionally quiet weeks of the year.
3. We are also in the final stages of staffing our half time clerk position. I am hoping that this position will be filled before the summer months.
4. This past month there have been no discernable crime trends.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Canada

RCMP GRC: 2823 (2002-11) WPT

Occurrence Stats (All Violations)

Violation group - Traffic Offences - Traffic Accidents		Reported	Unfounded	Actual	Clearance		
					By Charge	Otherwise	Rate
9930 0020	Traffic Collision(s) - Non - Fatal Injury	4	0	4	0	4	100.0%
9930 0030	Traffic Collision(s) - Property Damage - Reportable	16	0	16	1	20	131.3%
9930 0040	Traffic Collision(s) - Property Damage - Non - Reportab...	1	0	1	0	1	100.0%
		21	0	21	1	25	123.8%
Violation group - Traffic Offences - Provincial Traffic Offences		Reported	Unfounded	Actual	Clearance		
					By Charge	Otherwise	Rate
9510 0010	Fail to Stop or Remain at Accident Scene (Provincial/Te...	2	0	2	0	0	0.0%
9900 0020	Moving Traffic - Intersection Related Violations - Prov...	1	0	1	1	0	100.0%
9900 0030	Moving Traffic - Speeding Violations - Provincial/Terr...	34	0	34	32	0	94.1%
9900 0040	Other Moving Traffic Violations - Provincial/Territoria...	17	0	17	8	5	76.5%
9900 0070	Other Non-Moving Traffic - Provincial/Territorial	3	0	3	3	0	100.0%
9910 0030	Drivers Licence Suspensions - By Police	1	0	1	0	1	100.0%
		58	0	58	44	6	86.2%
Violation group - Traffic offences - Impaired Operation Related Offences		Reported	Unfounded	Actual	Clearance		
					By Charge	Otherwise	Rate
9230 0010	Impaired Operation (by Alcohol) of Motor Vehicle	2	0	2	1	0	50.0%
9230 0015	Impaired Operation of Motor Vehicle over 80mg.	1	0	1	1	0	100.0%
		3	0	3	2	0	66.7%
Violation group - Technical Operations - Security Accreditations		Reported	Unfounded	Actual	Clearance		
					By Charge	Otherwise	Rate
8640 0210	Security Accreditation - General	1	0	1	0	1	100.0%
		1	0	1	0	1	100.0%
Violation group - Provincial Statutes {except traffic}		Reported	Unfounded	Actual	Clearance		
					By Charge	Otherwise	Rate
7100 0012	Liquor Act (Provincial/Territorial) - Offences Only	3	1	2	2	0	100.0%
8840 0281	Liquor Act (Provincial/Territorial) - Other Activities	0	0	0	0	1	0.0%
8840 0306	Family Relations Act - Other Activities	7	0	7	0	6	85.7%
8840 0336	Mental Health Act - Other Activities	5	0	5	0	5	100.0%
8840 0341	911 Act - Other Activities	15	0	15	0	14	93.3%
8840 0381	Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	1	100.0%
		31	1	30	2	27	96.7%
Violation group - Other Criminal Code - Other Criminal Code		Reported	Unfounded	Actual	Clearance		
					By Charge	Otherwise	Rate
3410 0017	Fail to Comply with an Undertaking	1	0	1	2	0	200.0%
3430 0010	Disturbing the peace	2	0	2	0	2	100.0%

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/01/01 to 2010/01/31

Violation group - Other Criminal Code - Other Criminal Code	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3470 0020 Resists/obstructs public officer	1	0	1	1	0	100.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	6	0	6	3	4	116.7%
Violation group - Other Criminal Code - Offensive Weapons						
3395 0010 Unsafe storage of firearms	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - National Survey Codes						
8999 3038 Request for service of legal document-summons, subpoena...	0	0	0	1	0	0.0%
8999 3057 Prisoners Held	3	0	3	1	2	100.0%
8999 3065 Victim Services Offered - Accepted	1	0	1	1	0	100.0%
8999 3066 Victim Services Offered - Declined	1	0	1	1	0	100.0%
	5	0	5	4	2	120.0%
Violation group - I&P - Immigration and I&P - Refugee Protection Act(IRPA)						
8550 0070 Items Lost/Found - passports	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - FES - Other FES Statutes						
8840 0171 Family Orders & Agreements Enforcement Assistance Act ...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Drug Enforcement - Possession						
4140 0050 Possession Schedule VIII Cannabis Marhuana - 30 grams ...	2	0	2	2	0	100.0%
	2	0	2	2	0	100.0%
Violation group - Criminal Intelligence/National Security - Threat Assessments						
8620 0060 National Security: Threat Assessments-General	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%
Violation group - Crimes Against the Person - Sexual Offences						
1390 0010 Sexual Assault	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/01/01 to 2010/01/31

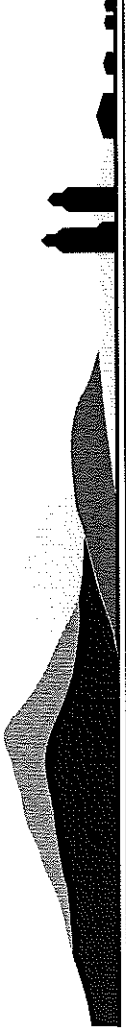
	Clearance			Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats						
1625 0010 Criminal Harassment	1	0	1	0	1	100.0%
1626 0020 Harassing phone calls	1	1	0	0	0	0.0%
1627 0010 Uttering threats against a person	4	2	2	1	1	100.0%
	6	3	3	1	2	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}						
1430 0010 Assault	4	0	4	3	1	100.0%
	4	0	4	3	1	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00						
2140 0011 Other theft under \$5000	2	0	2	1	1	100.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	2	0	2	0	0	0.0%
2143 0010 Theft under or equal to \$5000 - Shoplifting	0	0	0	1	0	0.0%
	4	0	4	2	1	75.0%
Violation group - Crimes Against Property - Mischief						
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	3	0	3	0	0	0.0%
	3	0	3	0	0	0.0%
Violation group - Crimes Against Property - Fraud						
2160 0060 Forgery	1	0	1	0	1	100.0%
2160 0070 Fraud (money/property/security) greater than \$5000	0	0	0	1	0	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$...	1	0	1	0	1	100.0%
	2	0	2	1	2	150.0%
Violation group - Crimes Against Property - Break and Enter						
2120 0020 Break and Enter - Residence	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities						
8550 0010 Index Checks	1	0	1	0	3	300.0%
8550 0020 Abandoned Vehicles	3	0	3	0	3	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	12	0	12	1	13	116.7%
8550 0040 Animal Calls	4	0	4	0	4	100.0%

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/01/01 to 2010/01/31

Violation group - Common Police Activities - Related Police Activities	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
8550 0050 False Alarms	7	0	7	0	0	7	0	7	100.0%	0	7	100.0%
8550 0060 Items Lost/Found - except passports	1	0	1	0	0	1	0	1	100.0%	0	1	100.0%
	28	0	28	0	0	28	1	31	114.3%	1	31	114.3%
Violation group - Common Police Activities - Assistance to General Public												
8550 0101 Request to locate individual	1	0	1	0	0	1	0	1	100.0%	0	1	100.0%
	1	0	1	0	0	1	0	1	100.0%	0	1	100.0%
Violation group - Common Police Activities - Assistance to Files												
8545 0120 Assistance to RCMP Agency/B.C Prime	0	0	0	0	0	0	1	0	0.0%	1	0	0.0%
	0	0	0	0	0	0	1	0	0.0%	1	0	0.0%
Totals	180	5	175	68	106	99.4%						



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 1 (2010)
EXECUTIVE COMMITTEE MEETING
Thursday, January 14, 2010 – 7:00 p.m.
ORRSC Meeting Room (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Paul Goldade - *Chair*
Terry Michaelis - *Vice-Chair*
Henry Van Hierden
Doug MacPherson

Doug Thornton (absent)
Gordon Wolstenholme
Dick Fenton (absent)

STAFF:

Lenze Kuijper – *Director*
Michelle Denis – *Planning Intern*

AGENDA:

1. **Approval of Agenda** – January 14, 2010.....
2. **Approval of Minutes** – November 12, 2009 (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Staff Committees Review..... (attachment)
 - (b) Vehicle Purchase.....
 - (c) County of Lethbridge & Town of Coaldale RFP / Member Services & Member Commitment.....
 - (d) Land Use Framework Update..... (attachment)
 - (e) Town of Elkford / AE.....
 - (f) CPA Conference.....
5. **Accounts**
 - (a) Office Accounts
 - (i) October 2009 (attachment)
 - (ii) November 2009 (attachment)
 - (b) Financial Statements
 - (i) January 1 - October 31, 2009 (attachment)
 - (ii) January 1 - November 30, 2009 (attachment)

- 6. Director's Report
 - 7. Executive Report
 - 8. Adjournment.....
-

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 6:57 P.M.

1. APPROVAL OF AGENDA

Moved by: Gordon Wolstenholme
THAT, the Executive Committee approves the agenda, as amended:
ADD: 4(f) CPA Conference
5(b)(ii) Financial Statement: January 1 - November 30, 2009 **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Terry Michaelis
THAT, the Executive Committee approves the minutes of November 12, 2009, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

(a) None.

4. NEW BUSINESS

(a) Staff Committees Review

Moved by: Doug MacPherson
THAT the Executive Committee accepts the Staff Committee Review, as information. **CARRIED**

(b) New Vehicle Purchase

Moved by: Gordon Wolstenholme
THAT, the Executive Committee, after reviewing the sales quotes from participating automotive dealers, approves the purchase of a 2010 Jeep Patriot 4 x 4 from Chinook Chrysler at a price not to exceed \$21,300 + GST. **CARRIED**

(c) County of Lethbridge & Town of Coaldale RFP / Member Services & Member Commitment

- There have been a few instances where members have looked outside of ORRSC for plans, which weakens the position of all members.
- How do we utilize our Board and what is their role?
- Lenze will draft a letter to members CAOs outlining the services that ORRSC provides.
- A suggestion was put forth to host an information seminar detailing the services that ORRSC provides for CAOs.

(d) Land Use Framework Update

- Letters of support for the Municipal Perspectives Position Paper have been received from the Minister of Agriculture and Rural Development, George Groeneveld, and the Minister of Sustainable Resource Development, Ted Morton.
- The Director discussed the importance of being proactive in the development of the Regional Plan.
- Possibility that ORRSC will be contracted out by the province to provide a summary of members statutory documents for the preparation of the Regional Plan.
- The next step for ORRSC may be to recommend subregions for the Regional Plan.

Moved by: Henry Van Hierden

THAT, the Executive Committee accepts the update on the Land Use Framework, as information. **CARRIED**

(e) Town of Elkford / AE

- ORRSC did not win the bid to provide planning services to the Town of Elkford, B.C.

Moved by: Doug MacPherson

THAT, the Executive Committee accepts the update on the Town of Elkford, B.C. and Associated Engineering, as information. **CARRIED**

(f) CPA Conference

Moved by: Gordon Wolstenholme

THAT the Executive Committee sends (with expenses – room, conference fee, meals and travel) the following members: Gordon Wolstenholme, Terry Michaelis, Paul Goldade, Henry Van Hierden, Doug Thornton, and Dick Fenton to the CPA Conference in Red Deer, April 12-14, 2010. **CARRIED**

5. ACCOUNTS

(a) Office Accounts

(i) October 2009

5460	Public Relations	M. Burla (June)	\$ 806.56
5185	Planning Intern Expenses	M. Denis	1,477.88
5160	Staff Field Expense	D. Horvath (Aug. - Oct.)	42.64

5460	Public Relations	L. Kuiper	157.33
5160	Staff Field Expense	G. Scott	46.00
5150	Staff Mileage	Bridge City Chrysler	46.95
5150	Staff Mileage	Imperial Oil	411.78
5185	Planning Intern Expenses	AACIP	90.00
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Weing's Sprinkler	75.00
5310	Telephone	Telus	20.69
5320	General Office Supplies	Citi Cards	149.56
5320	General Office Supplies	Office Depot	5.69
5320	General Office Supplies	Citi Cards	98.27
5320	General Office Supplies	Corporate Express	204.50
5320	General Office Supplies	Office Depot	41.74
5320	General Office Supplies	Corporate Express	76.93
5380	Printing & Printing Supplies	Corporate Express	290.38
5340	Books & Publications	Queen's Printer	36.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	21.00
5380	Printing & Printing Supplies	Peak Vocational Services	150.00
5390	Graphic & Drafting Supplies	CIP	1,829.36
5440	Land Titles Office	Minister of Finance	530.00
5500	Subdivision Notification	Lethbridge Herald	1,001.00
5598	GIS Computers & Comp Equip	Cansel	975.00
1160	GST Receivable	GST Receivable	339.92
		TOTAL:	<u>\$9,399.18</u>

(ii) November 2009

5165	GIS Staff Field Expense	S. Ellert (July - November)	\$ 110.63
5545	GIS Other	S. Ellert (July - November)	146.23
5160	Staff Field Expense	D. Horvath	50.47
5150	Staff Mileage	S. Johnson (Sept. - Nov.)	49.00
5320	General Office Supplies	S. Johnson (Sept. - Nov.)	68.89
5530	Coffee & Supplies	S. Johnson (Sept. - Nov.)	44.16
5160	Staff Field Expense	J. Schmidt	23.79
5165	GIS Staff Field Expense	Jaime Thomas	37.34
5150	Staff Mileage	Imperial Oil	541.36
5150	Staff Mileage	Bridge City Chrysler	46.95
5165	GIS Staff Field Expense	Round St. Cafe	52.50
5185	Planning Intern Expenses	Reiter Computer Assoc.	484.00
5280	Janitorial Services	Madison Ave Business Services	610.00
5285	Building Maintenance	Kost Fire Equipment	104.00
5285	Building Maintenance	Spencer's Lawn Care	600.00
5310	Telephone	Telus	28.71
5325	GIS Office Supplies	Cansel	98.00
5310	Telephone	Telus Communications	419.00
5580	Equipment & Furniture Rental	Telus Communications	203.80
5320	General Office Supplies	Citi Cards	27.32
5320	General Office Supplies	Citi Cards	18.09
5390	Graphic & Drafting Supplies	Citi Cards	39.88
5320	General Office Supplies	Petty Cash (Glad bags)	4.99

5460	Public Relations	Petty Cash (xmas tree decorations) ..	74.83
5320	General Office Supplies	Petty Cash (batteries, calendars, hand sanitizer, garbage bags, GIS mtg)	116.57
5530	Coffee & Supplies	Petty Cash (hot chocolate)	9.69
5330	Dues & Subscriptions	Nanton News	78.29
5330	Dues & Subscriptions	Minister of Finance	50.00
5335	GIS Dues & Subscriptions	URISA	30.00
5350	Postage & Petty Cash	Canada Post	32.16
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	21.00
5380	Printing & Printing Supplies	Office Depot	839.80
5390	Graphic & Drafting Supplies	CIP	1,074.75
5430	Aerial Photos & Maps	County of Warner	240.00
5430	Aerial Photos & Maps	M.D. of Willow Creek	200.00
5440	Land Titles Office	Minister of Finance	404.00
5445	GIS Land Titles Office	Minister of Finance	758.00
5460	Public Relations	1 st Place Engravings	41.25
5460	Public Relations	The Bay	36.00
5460	Public Relations	Costco Wholesale	31.78
5460	Public Relations	Diane Horvath	100.00
5460	Public Relations	Mike Buria	300.00
5460	Public Relations	Pioneer Promotions	520.59
5500	Subdivision Notification	Lethbridge Herald	383.60
5540	Other	Purulator Courier	23.49
5540	Other	Purulator Courier	338.09
5575	GIS Equip Repairs & Maint	Reiter Computer Assoc.	1,030.00
5580	Equipment & Furniture Rental	Xerox	1,246.66
1160	GST Receivable	GST Receivable	429.44
		TOTAL:	<u>\$12,219.10</u>

Moved by: Terry Michaelis

THAT the Executive Committee approves the Office Accounts of October 2009 (\$9,399.18) and November 2009 (\$12,219.10), as presented. **CARRIED**

(b) Financial Statements

(i) January 1 - October 31, 2009

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Financial Statements for January 1 - October 31, 2009, as presented. **CARRIED**

(ii) January 1 - November 30, 2009

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Financial Statements for January 1 - November 30, 2009, as presented. **CARRIED**

6. DIRECTOR'S REPORT

Moved by: Gordon Wolstenholme
THAT the Executive Committee approves the Director's Report, as presented. **CARRIED**

7. EXECUTIVE REPORT

- Doug MacPherson – Update on Claresholm's Wastewater/Sewer Project.
- Henry Van Hierden – Update on the Stavely & Willow Creek Firehall partnership.

Moved by: Gordon Wolstenholme
THAT The Executive Committee accepts the Executive Report, as presented. **CARRIED**

8. ADJOURNMENT

Moved by: Gordon Wolstenholme
THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:15 p.m. until Thursday, February 11, 2010. **CARRIED**

/bj

CHAIR: 



RURAL
ALBERTA'S
DEVELOPMENT FUND

February 10, 2010

Chief Administrative Officer

Southern Alberta Energy-from-Waste Alliance Newsletter

Would you please place the enclosed SAEWA newsletter on the appropriate agenda.
Thank you very much.

Sincerely

John Carstairs
Project Manager
SAEWA

S A E W A

Southern Alberta Energy-from-Waste Alliance

P.O. Box 180, Vulcan, AB T0L 2B0 Ph. (403) 892-7612
www.saewa.ca



RURAL
ALBERTA'S
DEVELOPMENT FUND

SAEWA NEWSLETTER #7

Mission

Members clarified the SAEWA mission statement by adding the words “non-recyclable.” The revised and unanimously-supported mission statement now reads

The Southern Alberta Energy from Waste Alliance (SAEWA) is a coalition of waste management jurisdictions committed to researching and recommending for implementation technological applications for recovering energy from non-recyclable waste materials, and reducing reliance on landfills.

Membership

Thanks to the recruiting efforts of Chair Rod Ruark, SAEWA now has two new members. Wheatland County and Newell Regional Solid Waste Management Authority have submitted letters of support, bringing the number of SAEWA members to fourteen. Communities represented by SAEWA members are as follows:

Chief Mountain Regional Solid Waste Authority

Raymond, Cardston County, Coutts, Glenwood, Warner, Magrath, Hillspring, Stirling, Milk River, Warner County, and Blood Tribe.

City of Lethbridge

County of Lethbridge

Nobleford, Picture Butte, Coalhurst

SAEWA

Southern Alberta Energy-from-Waste Alliance

P.O. Box 180, Vulcan, AB T0L 2B0 Ph. (403) 892-7612
www.saewa.ca



Crowsnest/Pincher Creek Landfill Association

Municipality of Crowsnest Pass, Cowley, Pincher Creek, Municipal District of Pincher Creek.

Foothills Regional Services Commission

Municipal District of Foothills 31, Nanton, Okotoks, High River, Turner Valley, Black Diamond.

Municipal District of Bighorn No. 8

Benchlands, Exshaw, Lac Des Arc, Dead Man's Flats, Harvie Heights.

Newell Regional Solid Waste Management Authority Ltd.

Brooks, Bassano, Tilley, Duchess, Rosemary

North Forty Mile Regional Waste Management Services Commission

Bow Island, Burdett, north half of County 40 Mile.

South Forty Waste Services Commission

Village of Foremost, south half of County 40 Mile.

Taber and District Regional Waste Management Authority

Taber, Hays, Enchant, Vauxhall, Barnwell, Grassy Lake.

Town of Coaldale

Vulcan District Waste Commission

Vulcan, Milo, Lomond, Champion, Vulcan County, Carmangay, Arrowood.

S A E W A

Southern Alberta Energy-from-Waste Alliance

P.O. Box 180, Vulcan, AB T0L 2B0 Ph. (403) 892-7612
www.saewa.ca



Wheatland County

Strathmore, Hussar, Standard, Ardenode, Carseland, Chancellor, Cheadle, Cluny, Gleichen, Lyalta, Namaka, Nightingale, Rosebud.

Willow Creek Regional Waste Management Services Commission

Municipal District of Willow Creek, Granum, Stavely, Claresholm, Fort Macleod

Fall Activities

- On September 25, thirteen SAEWA representatives visited the Greater Vancouver Regional District waste treatment facility in Burnaby, BC.
- On October 30, SAEWA hosted a symposium on waste treatment technologies featuring the following speakers:
 1. **Konrad Fichtner, P.Eng.** Mr. Fichtner is a senior engineer with over 25 years experience in managing complex environmental projects. His technical focus is on solid waste management, with a special emphasis on integrated waste planning.
 2. **John Foden.** Mr. Foden is the Executive Director of the Canadian Energy-from-Waste Coalition based in Toronto. The CEFWC represents a diverse array of organizations with an interest in energy-from-waste, and a commitment to social sustainability, environmental sustainability, and economic sustainability.
 3. **Jim Schubert, P.Eng.** Mr. Schubert is the project manager for the planned gasification and integrated processing and transfer facilities at the City of Edmonton Waste Management Centre. He is a Chemical Engineer with over 20 years experience in the solid waste field and has been working on the City of Edmonton's gasification project since its inception in 2002.

SAEWA

Southern Alberta Energy-from-Waste Alliance

P.O. Box 180, Vulcan, AB T0L 2B0 Ph. (403) 892-7612

www.saewa.ca



- On November 27, David Whitfield of Alberta Environment made a presentation.
- In recent months, Rod Ruark has met with a number of government departments and MLAs to inform them about SAEWA objectives and activities.

Next Steps

Responding to advice from government representatives, SAEWA has decided to retain the services of a consultant to prepare a comprehensive waste stream analysis. Members have begun the process of drafting a request for proposal to identify a suitable consultant. For the immediate future, meetings will be held at the call of the chair as regular SAEWA meetings will be suspended until the waste stream analysis has been completed.

S A E W A

Southern Alberta Energy-from-Waste Alliance
P.O. Box 180, Vulcan, AB T0L 2B0 Ph. (403) 892-7612
www.saewa.ca



Principal
Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at West Meadow Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrzd.ab.ca or phone using the contact information below.

K-4 Week at a Glance

Monday, February 8	
Tuesday, February 9	Hot Dog Day
Wednesday, February 10	
Thursday, February 11	Pizza Day Sports Day—wear your favourite jersey or uniform!
Friday, February 12	Olympic Expo 5-7 site—9 am

Phone: (403) 625-3371
Fax: (403) 625-4920

5-7 Week at a Glance

Monday, February 8	Hot Dog Day
Tuesday, February 9	Pizza Day Completion of Haiti Relief Efforts
Wednesday, February 10	
Thursday, February 11	Sub Day Gr. 6 swim—2 pm WCCHS Council Meeting—7pm
Friday, February 12	Olympic Expo 5-7 site—9 am

Phone: (403) 625-4464
Fax: (403) 625-4283



Visit us online at www.lrzd.ab.ca/school/westmeadow

Principal's Update

West Meadow Elementary School

Monday, February 8

Olympic Expo Friday, February 12



Make plans to join us on Friday, February 12 for the Olympic Expo. Students from each site will join together at the 5-7 site, visiting the 10 countries of our Olympic focus for an exciting day of learning and fun beginning at 9:00 am. This will also be an opportunity for students, families and community members to see the fully-modernized West Meadow Elementary. **Hope to see you this Friday!**

Looking Ahead...

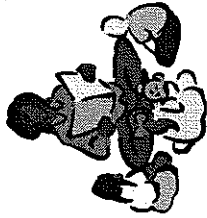


- Feb. 15 Family Day—No School
- Feb. 16-17 Days in lieu of 3-way conferences/interviews—no school
- Feb. 18-19 Teachers' Convention—no school
- Feb. 23 School Council Meeting 6:30 pm
- Feb. 25 Fundraising Society Meeting 6:30 pm

Kindergarten Registration

Registration for students entering Kindergarten for the 2010-2011 school year will be held at

West Meadow Elementary—K-4 site
Monday, February 8 through
Thursday, February 11.



Students entering Kindergarten must be 5 years of age on or before

December 31, 2010.

We also require a copy of your child's Birth Certificate and Alberta Health Care card.

Haiti Relief



Grade 7 students will be completing their fundraising efforts this week, with all funds raised by WMES students being matched by the Canadian government. The draw for adults for a custom-made knife will happen this Tuesday. This is also the final day to bring in change for the collection jars across the 5-7 site. Great work to the students and staff making a difference for the residents of Haiti!

Planning for Grade 7-8 for 2010-2011



The next WCCHS School Council meeting will be happening at the WCCHS library on February 11 at 7:00 pm. This will be the forum for discussion and updates regarding planning for grade 7-8 programming for 2010-2011. Continue to check back on our website for continued updates and information regarding planning.

Please see the back of this update for information about the creation of a logo for West Meadow Elementary School.



Board Highlights

February 9, 2010



Livingstone Range

Board Policies Reviewed & Updated

The Board approved the amendments of Board Policy 2, *Role of the Board*, and Board Policy 8, *Committees of the Board*. The updated policies are posted on the LRSD Website.

Putting Students First - Effective Math Strategies at G.R. Davis School

Mr. Nick Beer, Grade 4 teacher at G.R. Davis School in Fort Macleod presented 'Mathletics', an online, interactive learning resource that the school is implementing to increase student engagement. Two students, Rachel Grisnich and Darian Atwood demonstrated the resource of the Board and answered questions about its impact on their learning. This program, which is focused on improving student engagement and performance in Mathematics, is funded through AISI.

Board Work List & Budget Planning Calendar

The Board reviewed their annual task list as well as the 2010-2011 Budget Calendar which identified specific dates and timelines related to the 2010-2011 Budget.

Southern Alberta Learning Resources Consortium Discussion

Trustee Thompson and Associate Superintendent Kathy Olmstead provided information from a recent SALRC meeting. A SALRC AdHoc Committee has requested input into a proposal regarding the viability of the consortium and has asked school boards to provide information on the proposal by March 15, 2010. Further information will be gathered regarding cost, timelines and neighbouring board's decisions and will be provided in March. As well, input will be requested from LRSD Administrators during the March 2nd Admin Council Meeting.

Bus Scheduling in Crowsnest Pass in 2010-2011

In response to a question regarding bus scheduling in the Crowsnest Pass in August 2010, the Board was informed that a process to determine bus routes for the 2010-2011 school year is in progress. Once that is complete, LRSD will communicate the relevant information to the schools in the Crowsnest Pass and to the community.

Board Priority Update

The Board was provided with a monthly update on the activities and events that occurred within each of its four priorities:

- 1) develop a boarder range of high school programs,
- 2) improve student performance in Junior High Science and Math,
- 3) improve Aboriginal student success and achievement,
- 4) ensure student, parent and community involvement and participation.

FNMI Date Walk and Feedback Process

The jurisdiction is planning to hold FNMI Data Walks with its stakeholders to share information about our students, understand barriers to student success, brainstorm strategies to improve Aboriginal student success and achievement, and to build partnerships. Focus group conversations will be held with five groups including: jurisdictional in-house team (Administrators, Native Liaison Workers, STAY Staff, Central Office Staff), professional partners (Social Services, Mental Health, Family School Liaison Counsellors, Learning Support Teachers); parents, students and staff. The information that is gathered will be used in building a plan to support FNMI success and achievement.

Important Dates

February 22, 2010	6:00 pm	Regional School Council F.P. Waishe School
March 1 - April 2, 2010		Jurisdictional Satisfaction Surveys

If you require further information on any of the Board Highlights listed above, please contact the Chairman of the Board, Dick Peterson at (403) 563-3212 or (403) 625-7071 (cell).

Claresholm Animal Rescue Society
Regular Meeting Minutes
January 21, 2010

Approved w/ amendments
Feb. 4/10

Present: Kimberley Alexander, Kris Holbeck, David Moore, Rita Hahn, Christel Hutka, Sylvia Giroux, Barb Hinkle, Karen Thompson, Guest: Keith Armstrong
Regrets: Anne Papan

1. Call to Order

The meeting was called to order at 7:20 p.m.

2. Approval of Agenda

Motion to accept the Agenda, as amended, by David Moore. Carried.

3. Approval of the Minutes

Motion to accept the Minutes of the January 7, 2009 meeting by Barb Hinkle. Carried.

4. Presentation by Keith Armstrong

Keith has offered to assist CARES in finding and negotiating a new location for the shelter. He gave an introduction to the process to follow. Dave Moore will contact Keith and they and Kris Holbeck are to meet to discuss possible town locations (lots) available.

5. Old Business

Volunteer Report - Rita

- 271.25 volunteer hours from Jan 8 to Jan 21 by 12 regular volunteers and 5 dog-walkers.

Treasurer's Report - Kris

- The bank balance was \$1,049.91.
- The interim funding from the town is still coming.
- Georgina Vos didn't return Kris' calls regarding doing the audit, so Kris will contact another accountant here in town - Pat Ryan.
- We will not hear back until April as to whether the "matching grant" will have been approved.

Adoptions and Fostering Report - Rita/Kim

- Cats: No adoptions. Ivy and Tucker went into foster care. Two new cats - a Calico/Siamese X and a wild domestic cat (Marge).
- Dogs: Buttons was finally surrendered after being picked up as a stray several times. Max died while out on trial adoption. Benji is doing great at Heaven Can Wait. He has bad habits, but they have not seen any aggression. Kim will check on the costs for Benji so we can decide on making a contribution to his medical costs.

Shelter Update - Rita

- Rita has obtained a new shelving unit.

6. New Business

Hold on correspondence with landlord - David Moore

- Dave had taken our letter (drafted by Pat Lannan) over to Pampered Pets as it was sent Registered Mail and Hand-delivered. He said that both Helen and Charlie Skinner were nice to him. Helen even shed a few tears to sway Dave's sympathies. This was the reason why he requested that all correspondence with them, and Lynn Segouin, go through him only. He doesn't want us to upset them.
- **MOTION:** Any correspondence, and any dealings with Helen & Charlie Skinner or Lynn Segouin are to go through David Moore. Carried.

Fundraising

- Barb has already started thinking about the planning for the spring garage sale. The date will be the last weekend in March, 2010. Barb will look into having the grads help set up again this year.

Rental Increase - Christel Hutka

- Christel mentioned that she noticed an item in the minutes dated January 21, 2009. She read aloud from those minutes: "Pampered Pets presented Kris with a written increase in the monthly rent from the current \$800.00 to \$1100.00 effective March 1, 2009." Kris has been asked to see if she can locate the actual letter from Helen Skinner so we can decide how to proceed with this new info.

Mail undelivered - Christel Hutka

- Christel mentioned that the letter we sent "Registered Mail" was undelivered. The post office returned it. This, thankfully, was the same letter that David Moore hand-delivered. And all future correspondence (per the Motion above) will now go through Dave, and not be mailed, so we need not be concerned that our mail is not being accepted.

Nutmeg- Christel Hutka

- Christel informed everyone that one of her foster kittens was having severe breathing problems and that she had to take her to the Claresholm Vet Clinic during the night on Tuesday to get some medication, X-rays, and oxygen. Ken informed Christel that the problem was with the lungs (either feline asthma, pneumonia or chronic infection) and that he couldn't provide the necessary treatment (oxygen therapy or provide asthma medication) and that Christel should take her to the emergency clinic in Calgary if further problems developed.
- Christel took Nutmeg to the Emergency Clinic in Calgary earlier today and they did some more X-rays, determining that the likely cause was a damaged trachea (likely from intubation during her spay surgery earlier this month) and that she needed a scope to confirm the extent of the damage and then possible surgery to correct it. Today's vet costs were \$451.97 which Christel is picking up, but the additional treatment required will likely run into the thousands of dollars.
- CARES simply can't afford that kind of money right now even though, according to our policy, she is "treatable" and cost is not supposed to be the main issue.
- **MOTION:** A motion was made by David Moore to euthanize Nutmeg. Carried.
- Further discussion ensued debating whether a motion could be made in violation of our policy and whether we could just change policy.
- **MOTION:** A motion was made to rescind the previous motion. Carried.
- Rather than mandate putting Nutmeg down, it was left as a judgement call if she didn't improve. The Board made it clear, however, that no additional money was to be spent on Nutmeg

7. Adjournment: Meeting adjourned at 8:50 p.m.

Next Meeting: Thursday, February 4, 2010 at 7:15 at the library.

Christel Hutka, Secretary

Claresholm Animal Rescue Society
Regular Meeting Minutes
February 4, 2010

Approved
Feb. 18/2010

Present: Sylvia Giroux (acting Chair), Kris Holbeck, David Moore, Rita Hahn, Christel Hutka, Barb Hinkle, Denise Peters, Anne Papan

Regrets: Kimberley Alexander

1. Call to Order

The meeting was called to order at 7:20 p.m.

2. Approval of Agenda

Motion to accept the Agenda by Kris Holbeck. Carried.

3. Approval of the Minutes

Motion to accept the Minutes of the January 21, 2009 meeting, as amended, by David Moore. Carried.

4. Old Business

Volunteer Report - Rita

- 231.75 volunteer hours from Jan 22 to Feb 4 by 18 volunteers. (Two new from a school program.)

Treasurer's Report - Kris

- We received \$15,000 from the Town of Claresholm representing the first half of the 2010 grant. The bank balance was \$14,243.18.
- Kris advised that Brownlee has reduced their bill to \$5,000 plus GST. This is to be paid in 12 equal instalments with no interest accruing. It may be reduced further.
- Letters requesting donations have been sent to corporations, Granum and Stavely and will be sent to the MD of Willow Creek as well.
- The books have been given to G.Vos for audit and should be completed by the next meeting.

Adoptions and Fostering Report - Rita/Kim

- Cats: Cricket has been adopted. Nural is back at shelter from foster. Two new cats in: Charlotte and a thin, little tabby.
- Dogs: A Cairn terrier was surrendered. The paperwork has been received for Buttons. Missy's foster home as been contacted. She's doing well, but not being adopted yet.
- Benji at Heaven Can Wait has bitten a staff person on the face. No provocation was noticed, so they now know what they're dealing with. The total vet costs incurred for him were \$310. Decision on amount to donate to cover these costs will be tabled until Kim is in attendance.

Shelter Update - Rita

- The sign boards have been dropped off by Ted Menzies.

TNR Shelters Update - Denise

- Christel advised that the shrubs behind the TravelLodge were cut down by the town leaving the feral colony that resides there with no shelter or protection. Christel built and brought three shelters to the location for that colony.
- Denise to call about doing a TNR for male cats only. Will try and do "Grumpy" this time.

Website Update - Barb

- The site is up and all animals are on, but other areas still need information added. Barb is revising the birth dates to reflect date of birth rather than age so information stays current. There are also some ads up on Kijiji.

5. New Business

Policy Review

- Time was spent reviewing the definitions and Section 1.

By-Laws - Kris

- Tabled.

Fundraising Update - Barb

- Date is tentatively set for Saturday, March 27th pending Barb confirming with grads that this date won't coincide with prom. Alternate date will be Saturday, April 10th. We will check with Tim Horton's to see if they can provide coffee, etc.
- Dave is to ask Lynn for the items left over from the last garage sale that were stored in her garage.
- Denise mentioned having a bottle drive. Date set for Saturday, February 20th. Posters will be put up advising people to drop off bottles at the shelter or call to have them picked up.
- Kris will be setting up a table at the Family Day Skate event on Monday, February 15th.

Rent Increase letter found

- Kris has located the actual letter from Helen advising that the rent increase for 2009 was for March 1st. Dave will contact Helen and ask about getting the \$600 back that we paid for January and February, 2009.

E-mail regarding rumours being spread by Pampered Pets

- Dave recommended talking to them first, but it was decided to see how things go first with getting the \$600 rent overpayment back. Then we will decide on how to go forward with the next step.

Signage

- Recommended putting up a sign on the north wall of the Pampered Pets parking area to indicate our location behind their building. Also, we need to get the sign that was previously on the Pampered Pets building out of the town's storage to put up.

New location

- Dave and Kris are working on a tentative deal with the town. Dave has a conceptual plan and will talk to Jeff tomorrow.

Update on Nutmeg

- Christel advised that Nutmeg is doing fine. No further treatment was required.

6. Adjournment: Meeting adjourned at 9:15 p.m.

Next Meeting: Thursday, February 18, 2010 at 7:15 at the library.

Christel Hurka, Secretary

Feb. 18 / 2010
Approved

Claresholm Animal Rescue Society
Special Meeting Minutes
February 14, 2010

Present: Kimberley Alexander, Sylvia Giroux, Kris Holbeck, Rita Hahn, Christel Hutka

Regrets: David Moore, Anne Papan

1. Call to Order

The meeting was called to order at 3:55 p.m. Meeting was held at the shelter.

2. New Business

Norm

- An estimate of \$200 was given by the Fort McLeod vet clinic (instead of the \$500-\$700 quoted by Claresholm Vet Clinic) for the removal of two abscessed teeth.
- **MOTION:** A motion was made by Kris Holbeck to spend up to \$300 for the removal of Norm's teeth. Carried.

Buttons

- Buttons cornea has slipped and now blocks the area where the eye drains. This cannot be fixed and is likely quite uncomfortable, if not painful, for him. The eye needs to be removed. A quote was received of around \$500 from the Claresholm Vet Clinic for this procedure.
- There is already a potential adopter for Buttons and they are willing to make an additional donation over the adoption fee to offset some of the vet costs upon successful completion of the surgery.
- **MOTION:** Rita made a motion to proceed with the surgery, but will first check the cost of the surgery at other clinics to get the best price. Carried.

Buddy

- Kim is concerned for Buddy having been at the shelter for so long and being so isolated. Kim will call the Calgary Humane Society to see if he can be transferred there. They can provide evaluation and training to help him become more social with people. Two other Maremmas that we sent there were adopted fairly quickly. We would be willing to take a dog in trade, if necessary.

Benji

- **MOTION:** A motion was made by Kris to send the \$310 to Heaven Can Wait to cover the full vet costs incurred for Benji. Carried.

Brownlee invoice

- Kris notified us that Brownlee has decided to waive the full amount of our legal invoice in exchange for a tax receipt for that amount.

3. Adjournment: Meeting adjourned at 4:25 p.m.

Next Meeting: Thursday, February 18, 2010 at 7:15 at the library.

Christel Hutka, Secretary

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors November 24, 2009

ATTENDEES:

Earl Hemmaway – M. D. of Willow Creek
Shirley Isaacson – Town of Claresholm
Ron Hanson – Town of Granum
Bob Thompson – Seniors Center
Anna-Mae Mifflin – Porcupine Hills Lodge
Neil Ohler – Lay Representative
Howard Paulsen - Lay Representative
Lyal O’Neill – Office Coordinator

Debbie Millar – Wandering Willows
Brydon Saunders – Lay Representative

REGRETS:

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Bob Thompson seconded Earl Hemmaway to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Moved by Earl Hemmaway seconded Bob Thompson to accept the minutes of the meeting held **Oct 6, 2009**. Carried.

3.0 BUSINESS ARISING

3.1 Lyal reprted on the MLA Committee consulting casino changes attended in Lethbridge.

4.0 CORRESPONDENCE

4.1 CIP FINAL REPORT was reviewed and signed by Shirley Isaacson for submission.

4.2 Letter from the cooperators notice of reduced coverage to 2M Liability. Contact the agent to inquire how much the premium is reduced.

5.0 REPORTS

5.1 Financial Report – Moved by Earl Hemmaway seconded Ron Hanson to accept the report. Carried

5.2 Office Coordinator Report- Moved by Earl Hemmaway seconded Howard Paulsen that Lyal draft a policy on Risk Management. Carried.

5.3 Advertising & Fundraising-

5.4 Chairman’s Report- Attended The Buck Starts Here Conference in Lethbridge Nov 5 & 6 with Lyal and Glenda Wall representing Prairie Winds. Registration \$50.00

6.0 NEW BUSINESS

- 6.1 I would like to submit a CIP app(max \$75,000) for garage rental of \$15,000 including utilities, purchase of a van \$70,000 plus expenses for a total of up to \$120,000. (matching \$60,000, combined cash on hand & future earnings). The garage which is available for immediate possession is the property on the HWY 2 Northbound beside the Old Fox. There is room to park 4-5 vans with drive thru access available. Washroom, no office space developed. Moved by Howard Paulsen seconded Shirley Isaacson that we start planning for another van. Carried. Lyal will further research the availability of the Fletcher building.
- 6.2 Moved by Earl Hemmaway seconded Howard Paulsen that we will pay for the installation of the reverse beeper on the bus and ask the Wandering Willows to pay for a pair of tires. Carried.
- 6.3 Review of our Business Plan – Tabled for review
- 6.4 Christmas Party Dec 18 at the Golf Clubhouse Moved by Earl Hemmaway seconded Howard Paulsen that we pay for Directors, Drivers and partners to attend.
- 6.5 Moved by Earl Hemmaway seconded Shirley Isaacson that we pay our drivers a Christmas Bonus of \$50 and Lyal \$100. Carried
- 7.0 NEXT MEETING is 10:00 am. Friday, January 15, 2010 at Town of Claresholm, Conference Room**
- 8.0** The meeting was adjourned by Bob Thompson at 11:25 am.

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors January 15, 2010

ATTENDEES:

Earl Hemmaway – M. D. of Willow Creek
Shirley Isaacson – Town of Claresholm
Ron Hanson – Town of Granum
Bob Thompson – Seniors Center
Neil Ohler – Lay Representative
Howard Paulsen - Lay Representative
Debbie Millar – Wandering Willows
Brydon Saunders – Lay Representative
Lyal O’Neill – Office Coordinator

REGRETS: Anna-Mae Mifflin – Porcupine Hills Lodge

Neil Ohler, Chair called the meeting to order at 10:00am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Earl Hemmaway seconded Howard Paulsen to accept the agenda with no additions. Carried.

2.0 APPROVAL OF MINUTES

Moved by Shirley Isaacson seconded Bob Thompson to accept the minutes of the meeting held **November 24, 2009**. Carried.

3.0 BUSINESS ARISING

- 3.1 Lyal reported on the insurance premium had dropped \$447 coinciding with the reduction in coverage from 3M to 2M.
- 3.2 Lyal will contact Southgates to order & install the reverse sensors on the bus.

4.0 CORRESPONDENCE

- 4.1 Letter from the M D reappointing Earl Hemmaway to our Board.
- 4.2 Letter of support for the CIP Grant from the Town of Claresholm. The proposal of renting a garage to store the vans is still open for discussion as there has not been a motion.
- 4.3 We will send a letter of thanks to the M D for the \$40 Esso Gift Cards.

5.0 REPORTS

- 5.1 Financial Report – Moved by Howard Paulsen seconded Bob Thompson to accept the report. Carried
- 5.2 Office Coordinator Report- Moved by Earl Hemmaway seconded Shirley Isaacson to accept the report. Carried
- 5.3 Advertising & Fundraising- received from Claresholm Eyecare donation box of \$428, will be matched by Community Spirit Grant
- 5.4 Chairman’s Report- Donated time by Directors should be recorded for matching grant purposes. Neil gave verbal notice that he will not rerun for Chairman at our next AGM.

6.0 NEW BUSINESS

- 6.1 The CIP app for \$50,000 (max \$75,000) for garage rental of \$15,000 including utilities, and operating expenses was sent in by the quarter deadline December 31. Nothing is final subject to approval of this grant.
- 6.2 Moved by Debbie Millar seconded Howard Paulsen that the drivers receive a \$1.00/hour increase effective January 1, 2010. Carried
- 6.3 Moved by Ron Hanson seconded Debbie Millar to pay the excess of \$50 for the Driver Luncheon January 16, 2010. Carried
- 6.4 The Lander Center has requested transport from Calgary on Monday mornings. Moved by Debbie Millar seconded Shirley Isaacson that we charge a flat rate of \$225. Carried
- 6.5 Review of our Business Plan – Tabled for review. Moved by Earl Hemmaway seconded Ron Hanson that this committee be set up to review policy. The committee to consist of Debbie Millar, Shirley Isaacson, Howard Paulsen and Lyal O’Neill. Carried

7.0 NEXT MEETING is 10:00 am. Friday, February 19, 2010 at Town of Claresholm, Conference Room

8.0 The meeting was adjourned by Bob Thompson at 11:35 am.