



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
MARCH 22, 2010  
AGENDA**

**Time: 7:00 P.M.  
Place: Council Chambers**

**CALL TO ORDER**

**AGENDA: ADOPTION OF AGENDA**

**MINUTES: REGULAR MEETING MINUTES MARCH 8, 2010**

**FINANCES: FEBRUARY 2010 BANK STATEMENT**

**ACTION ITEMS:**

1. **DELEGATION RESPONSE: MPE Engineering**  
RE: Wastewater Study
2. **DELEGATION RESPONSE: Communities in Bloom**  
RE: Welcome to Claresholm Signs
3. **CORRES: Alberta Transportation**  
RE: Streets Improvement & Alberta Municipal Water/Wastewater
4. **CORRES: Service Canada**  
RE: New Horizons for Seniors Program
5. **CORRES: Claresholm Local Press**  
RE: Direct Energy – Volunteer Citizen of the Year Award
6. **CORRES: Wayne Pedersen**  
RE: Sanitary Sewer Hook-ups at Airport
7. **CORRES: Claresholm Fire Department**  
RE: 2010 Joint Budget
8. **Claresholm Public Library – 2010 Budget**
9. **Claresholm & District Museum – 2009 Financial Statement & 2010 Budget**
10. **Claresholm & District FCSS – 2010 Budget**
11. **CORRES: Peter Morton & Judy Lucas**  
RE: Economic Development Committee
12. **MSI OPERATING GRANT**
13. **ADOPTION OF INFORMATION ITEMS**
14. **IN CAMERA – PERSONNEL**

**INFORMATION ITEMS:**

1. Cheque Listing for Accounts Payable – February 2010
2. Claresholm RCMP Detachment Monthly Policing Report – February 2010
3. West Meadow Elementary School Principal's Update – March 10, 2010
4. West Meadow Elementary School Principal's Update – March 15, 2010
5. SouthGrow Regional Initiative Seminar – March 25, 2010
6. Oldman River Regional Services Commission Minutes – December 3, 2009
7. Claresholm Child Care Society Meeting Minutes – February 12, 2010
8. West Meadow Elementary School Council Minutes – March 16, 2010
9. Claresholm & District Transportation Society Minutes – February 19, 2010
10. Claresholm & District Chamber of Commerce Minutes – February 24, 2010
11. Claresholm Animal Rescue Society Minutes – March 4, 2010

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
MARCH 8, 2010**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor Rob Steel.

**PRESENT:** Mayor Rob Steel; Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Secretary-Treasurer: Karine Wilhauk; Chief Administrative Officer: Kris Holbeck;

**ABSENT:** None

**AGENDA:** Moved by Councillor Quayle that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – FEBRUARY 22, 2010**

Moved by Councillor Isaacson that the Regular Meeting Minutes of February 22, 2010 be accepted as presented.

**CARRIED**

**DELEGATIONS:** 1. **MPE ENGINEERING**

**RE: Wastewater Study**

Speaking to Council on behalf of MPE Engineering was Gord Aires and Peter Brouwer regarding the Wastewater Study that was recently completed for the Town. They looked at the lagoon system currently and how it will need to be updated in the years to come. The main concern is the lift station which is undersized, and then also the storage cells. The report that has been issued is draft only, so they are looking for feedback. Funding could be applied for in two stages to complete the upgrades in two phases.

2. **COMMUNITIES IN BLOOM – Michelle Day & Rosemary Wishart**

Michelle and Rosemary were present to speak to Council regarding the Welcome to Claresholm signs. Communities in Bloom Claresholm Committee would like to see the signs and the area around them upgraded. The committee is willing to put forth \$1,000 and would like the remainder of the costs, around \$2,200, referred to budget.

**ACTION ITEMS:**

1. **CORRES: Luke Ouellette, Minister of Transportation**

**RE: 2010 Streets Improvement Program**

Received for information.

2. **CORRES: Luke Ouellette, Minister of Transportation**

**RE: 2010 Federal Gas Tax Fund**

Received for information.

3. **CORRES: Country Angels**

**RE: Use of Amundsen Park**

Moved by Councillor Sutter to allow the Country Angels to use Amundsen Park for their event on Saturday, June 12, 2010 from 1:00pm to 4:30pm.

**CARRIED**

4. **CORRES: MD of Willow Creek No. 26**

**RE: Request for Meeting**

Received for information.

5. **CORRES: Willow Creek Agricultural Society**

**RE: 2010 General Liability Insurance**

Moved by Councillor MacPherson to cover the cost of the Willow Creek Agricultural Society's general liability insurance, for the 2010 year only, in the amount of \$4,207.

**CARRIED**

6. **CORRES: The Bridges at Claresholm Golf Club**

**RE: 2010 General Liability Insurance**

Moved by Councillor Sutter to cover the cost of the Bridges at Claresholm

Golf Club's general liability insurance, for the 2010 year only, in the amount of \$1,500.

**CARRIED**

**7. CORRES: The Bridges at Claresholm Golf Club  
RE: Aerator Purchase**

Referred to budget.

**8. CORRES: Claresholm & District Museum Board  
RE: Collections Assistant**

Referred to budget.

**9. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Isaacson to accept the information items as presented.

**CARRIED**

**10. IN CAMERA - LEGAL**

Moved by Councillor Quayle to go into in camera.

**CARRIED**

Moved by Councillor MacPherson to come out of in camera.

**CARRIED**

**11. DELEGATION RESPONSE: Claresholm Fire Department**

**RE: Proposed Emergency Services Levels and Standards**

**RE: Junior Fire Fighter Initiative**

Moved by Councillor Sutter to refer to Councillor Don Leonard, CAO Kris Holbeck and Fire Chief Tony Bonetti to start the process of updating the Fire and Emergency Services Bylaw and the Fire Department Policies and Procedures.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Moore that this meeting adjourn.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Kris Holbeck, CA

**TOWN OF CLARESHOLM  
FEBRUARY 2010 BANK STATEMENT**

<b>RECONCILED BALANCE JANUARY 31, 2010</b>			<b>\$7,538.04</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>	<b>BALANCE</b>
RECEIPTS FOR MONTH	\$263,864.10		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	7.87		
GIC REDEEMED	0.00		
US EXCHANGE	0.00		
TRANSFERS FROM T-BILLS	250,000.00		
SUBTOTAL	<b>\$513,871.97</b>		
<b>CHARGES TO ACCOUNT</b>			
ACCOUNTS PAYABLE		\$374,882.49	
PAYROLL CHARGES		83,352.19	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		5,599.99	
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00	
NSF CHEQUES		381.26	
SERVICE CHARGES		169.03	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		<b>\$464,384.96</b>	
<b>NET BALANCE AT END OF MONTH</b>			<b>\$57,025.05</b>
<b>BANK RECONCILIATION</b>			
BALANCE PER BANK	59,003.95		
PLUS OUTSTANDING DEPOSITS	2,084.46		
LESS OUTSTANDING CHEQUES		-4,063.36	
<b>RECONCILED BALANCE FEBRUARY 28, 2010</b>			<b>\$57,025.05</b>
<b>OTHER BALANCES:</b>			
EXTERNALLY RES GIC'S & T-BILLS	\$4,019,159.59		
NON-RESTRICTED GIC'S & T-BILLS	\$2,153,618.70		
PARKING RESERVE	\$3,557.51		
WALKING PATHS RESERVE	\$1,927.22		
OFFSITE LEVY RESERVE	\$58,172.96		
SUBDIVISION RESERVE	\$35,530.79		
REVOLVING LOAN BALANCE		\$0.00	

**SUBMITTED TO TOWN COUNCIL THIS 22ND DAY OF MARCH 2010**

**MAYOR**

**SECRETARY-TREASURER**



# **ACTION ITEMS**

AGENDA  
MARCH 22

Office of the Regional Director  
SOUTHERN REGION

Box 314  
3 Floor, Administration Building  
909 3 Avenue North  
Lethbridge, Alberta T1H 0H5

Toll-Free Connection  
Outside Edmonton - Dial 310-0000  
Telephone 403-381-5426  
Fax 403-382-4412  
www.transportation.alberta.ca

File No: 1560-SIP-CLAR  
1560-WWP-CLAR  
Upgrade of HUB WTP and Regional Waterline to Granum

March 4, 2010

His Worship Rob Steel  
Mayor  
Town of Claresholm  
P.O. Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel:

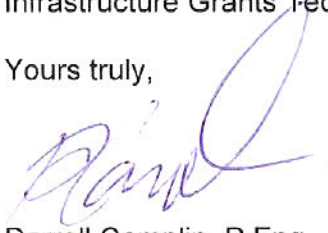
Please be advised that a grant in the amount of \$722,000 is being electronically transferred to the Town of Claresholm.

This amount includes the payment for the following grants:

- A grant in the amount of \$222,000 for the 2009 Streets Improvement Program.
- A grant in the amount of \$500,000 for the Upgrade of HUB WTP and Regional Waterline to Granum project under the Water for Life Strategy as part of the Alberta Municipal Water/Wastewater Partnership

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Mr. Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.  
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-Macleod  
Municipal Programs



Service  
Canada

Service Canada  
Calgary, Alberta

March 3, 2009

Town of Claresholm  
PO Box 1000  
Claresholm, Alberta  
T0L 0T0

Rob,

Across Canada, the New Horizons for Seniors Program helps to ensure that seniors are able to benefit from and contribute to the quality of life in their community through their social participation and active living. Community Participation and Leadership funding encourages seniors to contribute to their communities through volunteerism, mentorship and civic leadership.

**You are invited to an information session to answer any questions about the program or about completing the application. Sessions will be held in the following locations:**

Date	Location	Building	Address
March 10 at 10:30 AM	Bassano	Bassano Senior Centre	315 -2nd Avenue
March 15 at 10:00 AM	Medicine Hat	Provincial Building	Boardroom A-1B 346 3rd St. SE
March 15 at 2:00 PM	Bow Island	Provincial Building	802 6 St. E. Bow Island
March 16 at 10:00 AM	Brocket	Brocket	Seniors Area Administration Building
March 16 at 2:00 PM	Claresholm	Provincial Building	109 46 Ave. West
March 17 at 10:00 AM	Blairmore	Provincial Building	Rm. 180 12501 20 Ave Blairmore
March 17 at 2:00 PM	Warner	Warner Senior Centre	103 3 Ave
March 19 at 10:00 AM	Lethbridge	Lethbridge Seniors Centre	500 11 St S
March 19 at 2:00 PM	Fort Macleod	Welcome Mat Seniors Centre	239 24 Street
March 22 at 10:00 AM	Vulcan	Vulcan FCSS	FCSS Office, 119-2nd Ave. North
March 22 at 2:00 PM	Brooks	Service Canada Centre	608 - 2 street West
March 23 at 2:00 PM	Taber	Provincial Building	5011 - 49th Avenue
March 24 at 10:00 AM	Pincher Creek	Fred Huddlestun Centre	Main Street, Pincher Creek, AB

Details about the New Horizons for Seniors Program including eligibility, the application form and application guidelines will be made available on our website.

Deadline for applications is April 16, 2010.

For more details please visit: [www.hrsdc.gc.ca/seniors](http://www.hrsdc.gc.ca/seniors)

Shayne Gurney  
Senior Development Officer  
New Horizons for Seniors Program  
BC/Alberta and Territories  
403 382-4790  
shayne.gurney@servicecanada.gc.

Canada 





# New Horizons for Seniors Program

Engaging Seniors, Strengthening Communities



## Community Participation and Leadership Funding

Across Canada, the New Horizons for Seniors Program helps to ensure that seniors are able to benefit from and contribute to the quality of life in their community through their social participation and active living. **Community Participation and Leadership** funding encourages seniors to contribute to their communities through volunteerism, mentorship and civic leadership.

### Objectives

- Encourage seniors to contribute their skills, experience and wisdom in support of social well-being in their communities; and
- Promote the ongoing involvement of seniors in their communities to reduce their risk of social isolation.

### Key Features

- Grant funding is up to \$25,000.
- Funding priorities are set for each province and territory by review committees.
- Seniors play a leadership role.
- Local communities benefit from and support the project.
- Partnerships are an asset.
- Volunteerism in the community is promoted.
- Innovative ideas and approaches are encouraged.

### Eligible applicants

- Non-profit organizations, community-based coalitions, networks and ad-hoc committees;
- Municipal governments, band/tribal councils and other Aboriginal organizations; and
- Post-secondary, social services and public health institutions (in some provinces and territories)

### Eligible activities

Projects involve the active engagement of seniors in the social well-being of their communities. For example, seniors could:

- reach out to isolated seniors;
- mentor or support others in their community;
- provide opportunities for intergenerational learning; or
- get involved in important community issues (e.g. recycling, food banks).

Want to know more? Please visit the New Horizons for Seniors Program website at [www.hrsdc.gc.ca/seniors](http://www.hrsdc.gc.ca/seniors) or call **1 (800) 277-9914** and select "0" to speak with an agent.

"Where the Wheatlands Meet the Range"

# Claresholm LOCAL PRESS

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clpsales@telus.net • www.claresholmlocalpress.ca  
Bus. (403) 625-4474 • Fax (403) 625-2828

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March 4, 2010

Town of Claresholm  
Box 1000  
Claresholm, AB T0L 0T0

RE: Direct Energy – Volunteer citizen of the year award

I have been asked by our Alberta Weekly Newspaper Association to encourage our local volunteer organizations to take steps to nominate that person in your organization who goes above and beyond what is really expected of them.

Direct Energy has partnered with our provincial association since 2005 to bring recognition to the volunteer spirit of Albertans. There is a \$1000 cash prize presented to the winner and a \$5000 cash grant to the winner's organization or cause of their choice in their own community.

Please note that Claresholm's Mabel Both was nominated one year and while she did not receive the top prize she was recognized as in the top five for the province.

I have enclosed the details of the award along with the nomination forms and contest rules and regulations.

What a terrific opportunity to recognize that extra special volunteer and perhaps receive some much needed funding.

Sincerely



Roxanne Thompson  
Publisher





**FOR IMMEDIATE RELEASE**

## ***Volunteer Citizen of the Year Award returns for 2010***

**Calgary, Alberta (March 8, 2010)** – Direct Energy and the Alberta Weekly Newspapers Association (AWNA) invite Albertans to help recognize our province's remarkable volunteer spirit with the sixth annual Volunteer Citizen of the Year Award. The contest runs through National Volunteer Week (April 18 – 24) and nominations close Monday, May 7<sup>th</sup>.

According to Volunteer Alberta, 52% per cent of Albertans volunteered in 2007, at an average of 172 hours per person. The program is designed to recognize the significant efforts of these individuals whose contributions make their communities a better place to live.

"Each year we support the program, we're amazed at the number of heart-warming stories we receive about Albertans and their spirit of generosity," says Tanis Kozak, Vice-President and General Manager, Canada for Direct Energy. "We all know someone in our local community who goes out of his or her way to improve the life of fellow citizens – it's this contribution, often unrecognized, that expresses the true spirit of volunteerism in action."

The Volunteer Citizen of the Year Award is an extension of an existing Direct Energy program that encourages company employees to volunteer their time and energy to a cause or an organization in their local community.

The award itself consists of:

- \$1,000 cash prize to the winner;
- \$5,000 cash grant to the winner's organization/cause of choice in their respective community;
- recognition of the winner's achievement through a commemorative award, article and photo to be published in AWNA newspapers across Alberta;
- \$1,000 cash grant to four semi-finalists' organization/cause of choice in their respective communities; and
- special recognition of the four semi-finalists.

Last year's winner, Robbie Knight, chose the Consort Hospital Auxiliary Society as the beneficiary of her \$5,000; and in the true spirit of altruism, she opted to donate her \$1,000 cash award to the Terry Fox Foundation.

"We're looking forward to once again recognizing individuals who work hard to make our communities great places to live," said AWNA President George Brown. "The selfless actions of past winners like Robbie and many of the other nominees often go unrewarded. This program is designed to showcase appreciation for their efforts. I invite AWNA member newspaper publishers and editors and community leaders to nominate their outstanding volunteers. The Volunteer Citizen of the Year Award is a great opportunity to recognize invaluable volunteers and to benefit your community."

The Volunteer Citizen of the Year Award is open to residents who reside within a community served by an AWNA member newspaper. Applicants can either self-nominate or be nominated by another individual or group. Nominations should be no longer than 750 words in length and detail the specific contribution the individual or group has made to the local community through improving the quality of life for fellow citizens. The nominations also need to profile the designated organization and how that organization would use the \$5,000 donation.

Nominations must be submitted to the AWNA by May 7, 2010. A selection committee, formed of two representatives from the AWNA and two appointed by Direct Energy, will review award applications and select the finalists and winning individual or group.



Volunteer Citizen of the Year Award rules and details can be found online at [www.awna.com](http://www.awna.com) or [www.directenergy.com/vcoy](http://www.directenergy.com/vcoy), or can be picked up at AWNA member newspaper offices.

#### **About Direct Energy**

Direct Energy is one of North America's largest energy and energy-related services providers with over 5 million residential and commercial customer relationships. Direct Energy provides customers with choice and support in managing their energy costs through a portfolio of innovative products and services. A subsidiary of Centrica plc (LSE: CNA), one of the world's leading integrated energy companies, Direct Energy operates in 21 states plus DC and 10 provinces in Canada. To learn more about Direct Energy, visit [www.directenergy.com](http://www.directenergy.com).

#### **About the Alberta Weekly Newspapers Association**

Alberta's community newspapers reflect the images, thoughts and everyday happenings of the communities they serve. While these communities may vary in size; from tiny, isolated locations to bustling suburban centres, they share one important feature - a strong weekly newspaper. Today there are 120 member newspapers throughout Alberta and the Northwest Territories. They boast a combined circulation of 877,479. The smallest newspaper circulates 443 copies each week; the largest – 127,593. We are part of a Canada-wide network of community newspapers through the Canadian Community Newspapers Association (CCNA). Together with six other provincial associations, we represent nearly 650 newspapers.

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#### **For more information, please contact:**

Lynzey MacRae  
Public Relations Specialist  
Direct Energy  
403.290.6775  
[lynzey.macrae@directenergy.com](mailto:lynzey.macrae@directenergy.com)

Maurizia Hinse  
Professional Development and  
Communication  
780.434.8746 X225  
[maurizia@awna.com](mailto:maurizia@awna.com)

#### **Volunteer Citizen of the Year Award recipients:**

##### **2009**

**Robbie Knight** of Consort, Alberta was awarded for her more than 55 years of dedicated service with the community's Hospital Auxiliary Society and participation with a number of other community organizations. Robbie's other volunteer activities span a long list including 10 years as a vicar's warden and bookkeeper; 18 years as a Sunday School teacher; a piano player at the hospital and seniors' lodge; over 20 years promoting and managing donations for the Terry Fox Run; daily supervision of seniors' walks at the local sportplex in the winter; and initiating the creation of the community's 10-year running Bethany Lifelines service, among other community engagement initiatives. At 80 years old, Robbie exemplifies the cliché that "retirement is a full-time job."

##### **2008**

**Vic Sadlowski** serves many associations in Bonnyville including the Health Foundation, FCSS Volunteer Income Tax program, Victims Services, St. Joseph's Parish Baptism Committee, Education Committee, 2010 Alberta Winter Games Committee, Volunteer Recognition Services and Junior A Pontiacs hockey team. He acts as Master of Ceremonies at various events throughout the year, tutors students in math and is on-call 24 hours a day to assist victims of accidents or tragedy. He has served as Alberta Centennial Ambassador, was on the Bonnyville Health Foundation Gala Fundraising Committee and prepares tax returns for local residents. If Vic is ever offered compensation for his assistance, he asks that a donation be made to a local charity instead.



**2007**

**Dorothy Towns** was a founding member of the Central Alberta Refuge Effort (C.A.R.E.) Committee. During her 27 plus years with C.A.R.E., she has helped hundreds of refugees and immigrants gain their footing in the Red Deer community. Dorothy does everything she can to ensure newcomers feel comfortable in their new community, from refugee and immigrant family outreach, to grocery shopping and organizing supplies of food and clothing.

**2006**

At only 18 years old, **Chelsey Dawes** was selected because of the significant number of hours she devotes to community groups in Airdrie and Calgary, and the difference that volunteer commitment is making to the groups she supports. In addition to helping out at the Calgary Drop-in Centre, working with Habitat for Humanity, and organizing a large scale head-shaving event to raise money for cancer research, Chelsey spends significant time helping the Brown Bagging for Calgary's Kids Society. The Society delivers a number of programs designed to ensure kids in Calgary, in schools and on the street, have access to healthy food.

**2005**

**Blanche Coultis**, a long-time resident of Brooks, served as the original volunteer librarian when the Brooks Library opened in 1949. As a volunteer with the Brooks Home and School Association for 15 years in 1967, Blanche became one of the original volunteer board members of the Brooks and District Museum and Historical Society. The retired teacher continues to support the Museum as its resident historian. Blanche created a photographic library for the museum in Brooks, has catalogued donated items and trains summer students for the museum each year.





**2010 Volunteer Citizen of the Year Award  
Nomination Form**

*(All fields required: please print legibly)*

**Name of person submitting nomination:**

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

**Fax:** (\_\_\_\_) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**How did you hear about the Volunteer Citizen of the Year Award?**

\_\_\_\_\_

\_\_\_\_\_

**What is the name of your local paper?**

\_\_\_\_\_

\_\_\_\_\_

**Name of Nominee(s): (if nominating someone else):**

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

**Fax:** (\_\_\_\_) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Volunteer Citizen of the Year Award Nominee profile:**

(Please attach your nominee profile, in typewritten form. Nominations should be 750 words or less and should make clear the contribution made by the individual(s) to the community)

**Designated Community Group Name:** \_\_\_\_\_

**Group Contact Person:** \_\_\_\_\_

**Contact phone number:** \_\_\_\_\_

**Designated Community Group Profile:**

(Please attach, in typewritten form, the name and a description, of the organization selected by the nominee as the potential recipient of a \$5,000 donation. Descriptions should be 250 words or less and should clearly identify the services the organization provides to the community. The nomination must also specify how the designated group would make use of the \$5,000 donation)



**Nominee Release**

**\*\* All entries must include the signature of the nominated person or representative of nominated group, as well as a signature from a representative of the designated community group to be considered valid \*\***

I/we have read the Volunteer Citizen of the Year Award Rules and know of no reason why I/we would not be eligible to receive this award. I/we agree to follow the rules of this competition and to abide by the decisions of the award review panel.

I/we release and discharge Direct Energy Marketing Limited, Alberta Weekly Newspapers Association and their respective directors, officers, employees and agents (the "Released Parties") from all claims arising from participating in or winning this contest.

I/we grant the Released Parties the right to photograph and/or videotape me/us and further to use my/our name(s), face(s), likeness(es), voice(s), hometown(s), information contained in this nomination and any other information I/we voluntarily provide, for use by Direct Energy Marketing Limited and/or the Alberta Weekly Newspapers Association in connection with exhibitions, publicity, advertising and promotional materials, without reservation, limitation or further compensation. The Released Parties, however, are under no obligation to exercise such rights.

**I/WE HAVE READ THIS CAREFULLY AND KNOW IT CONTAINS A RELEASE.**

Date: \_\_\_\_\_

Signature of Nominee

(or signature of legal guardian if nominee under the age of 18):

Name of Nominee (printed): \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Designated group Representative: \_\_\_\_\_

Name of Representative (printed): \_\_\_\_\_

**Deadline for Entries: May 7, 2010. Drop off or send, by fax, mail or courier, your completed nomination form, with attached profiles to Maurizia Hinse at the Alberta Weekly Newspaper Association.**

**Address: 3228 Parsons Road  
Edmonton, AB T6N 1M2**

**Fax: 780-438-8356**

*For more information, visit [www.directenergy.com/vcoy](http://www.directenergy.com/vcoy), or [www.awna.com](http://www.awna.com), or contact your local AWWNA newspaper.*



## 2010 Volunteer Citizen of the Year Award Rules and Regulations

The Volunteer Citizen of the Year Award is designed to honour an individual or individuals in the Alberta Weekly Newspaper Association (AWNA) coverage area who have made a significant contribution, as a volunteer, to the community in which they live.

The annual awarding of the Volunteer Citizen of the Year Award will showcase the significant contribution the spirit of volunteerism makes in our communities. The award itself will consist of:

- \$1,000 cash prize to the winner;
- \$5,000 cash grant to the winner's organization/cause of choice in their community;
- recognition of the winner's achievement through a commemorative award, article and photo to be published in AWNA newspapers across Alberta;
- \$1,000 cash grant to the four semi-finalists' organization/cause of choice in their communities; and
- recognition of the four semi-finalists through a commemorative award, article and photo to be published in their respective AWNA community papers.

### **Eligibility:**

***Nominee:*** Nominations are open to any individual or group of individuals residing or working in a community served by a newspaper which is a member of the Alberta Weekly Newspapers Association, excluding employees, agents and representatives of Direct Energy or the AWNA, their advertising and promotional agencies, their affiliated companies (which, individually and collectively are hereinafter referred to as the "Contest Sponsor") and members of the respective immediate families of employees of Contest Sponsor and anyone with whom such employees are domiciled.

The nominee(s) must support the community in a volunteer/unpaid capacity. A nominee profile, of 750 words or less, highlighting the nominee's contribution to the community, must accompany any nomination form.

***Designated Group:*** Each nomination form must also include the name of a designated charity, selected by the nominee, as the potential recipient of the \$5,000 donation. A designated group profile, of 250 words or less, detailing the group's contribution to the community, and indicating how the designated group would use the donation must accompany any nomination form.

**Only those nomination forms which are fully completed, with required profile documents attached, will be considered.**

Nomination forms will not be returned to nominating parties, and will become the property of the Volunteer Citizen of the Year Award committee.





**Nomination Forms:**

Nomination forms are available by visiting [www.directenergy.com/vcoy](http://www.directenergy.com/vcoy) or [www.awna.com](http://www.awna.com) or can be picked up at AWNA member newspaper offices.

**Deadline:**

Nomination forms must be sent by May 7, 2010 to Maurizia Hinse at the Alberta Weekly Newspaper Association.

**Address:** 3228 Parsons Road  
Edmonton, AB T6N 1M2

**Fax:** 780-438-8356

**Selection Process:**

A selection panel, composed of representatives designated by Direct Energy and the AWNA, will review all nomination forms received. The panel reserves the right to reject any nomination form. The panel also reserves the right to reject all applications and not make any award. This panel's decisions are final and binding. The selection panel will review and assess not only the contribution made by the individual(s) being nominated but the contribution made by the community group designated by the nominee, and their proposed use of the program donation.

**Prizes:**

If sufficient eligible nominations are received, a short list of five semi-finalists will be identified at the conclusion of the first round of nomination review. From this short list, a single Volunteer Citizen of the Year Award winner will be selected. Semi-finalists will all receive a commemorative plaque acknowledging their efforts, a \$1,000 donation to the community group of their designation and a photo in the AWNA paper serving their communities. The Award-winning citizen, or citizens, will receive a \$1,000 cash prize for their personal use from Direct Energy; receive a commemorative plaque acknowledging their efforts; and a photo in the AWNA paper serving their community. The award winner and finalists will also be profiled in promotional materials produced by Direct Energy and the AWNA. The community group designated by the Award recipient will be presented with a \$5,000 donation from Direct Energy. The winning designated group will also be profiled in promotional materials produced by Direct Energy and the AWNA.

March 17, 2010

To the Mayor and Councilors of the Town of Claresholm:

I am the owner of a hanger at the Claresholm Airport and would like to tie into the new sewer line that is going past my property.

I am willing to pay for the associated costs of hook up. Could you please advise if you are willing to grant this request?

Thank you for taking time to consider this.

Sincerely,



Wayne Pedersen  
PO Box 1030  
Claresholm, AB.  
T0L 0T0  
403 625 2988



# CLARESHOLM FIRE DEPARTMENT

Box 433 • Claresholm, AB • TOL 0T0 • FAX (403) 625- 3922

FIRE CHIEF TONY BONETTI

E-MAIL [claresholmfire@telus.net](mailto:claresholmfire@telus.net)

March 6 2010

The following is the estimated Joint Budget for the Common Services of the Claresholm Fire Department to be shared by the Town of Claresholm and the Municipal District of Willow Creek No. 26.

## MAINTENANCE EXPENCES AND FIXED COSTS

Telephone	\$3000.00
Radio Maintenance	\$1000.00
Training	\$5000.00
Equipment Repairs	\$8000.00
Wages for MD	\$20500.00
Wages for Town	\$25200.00
	<b>\$62,700.00</b>

Maintenance costs are susceptible to change due to unforeseen circumstances.

## PROTECTIVE CLOTHING AND EQUIPMENT

4- Bunker Coat and Pants NFPA/UL/CSA Approved	\$10,000.00
4- Pairs Bunker Boots	\$800.00
4- F3C-XL NFPA Helmets	\$1400.00
25- LED Helmet Lights	\$2500.00
	<b>\$14,700.00</b>

**TOTAL JOINT BUDGET** **\$77,400.00**

Respectfully Submitted

Tony Bonetti Claresholm Fire Chief

**Claresholm Public Library**  
**Proposed Budget for 2010**

	Budget 01/01/2009 to 12/31/2009	Budget 01/01/2010 to 12/31/2010
<b>REVENUE</b>		
<b>Revenue</b>		
Book Sales	2,200.00	1,700.00
Membership Fees	8,700.00	8,900.00
Donations	500.00	200.00
Friends of the Library-Donations	11,171.00	15,000.00
Fundraising	2,000.00	2,000.00
Other Grants	500.00	6,000.00
Reserves	39,571.00	27,075.00
Fines	2,800.00	3,000.00
M.D of Willow Creek/Ranchlands	14,921.00	15,405.00
Province of Alberta	15,538.00	19,980.00
Town of Claresholm	101,900.00	106,000.00
<b>Net Sales</b>	<b>199,801.00</b>	<b>205,260.00</b>
<b>Other Revenue</b>		
Interest Revenue	1,000.00	2,000.00
Coffee	0.00	700.00
Equipment Rental	300.00	300.00
Fax	250.00	250.00
PC Copies	700.00	1,000.00
Photocopier	400.00	400.00
Room Rental	3,000.00	3,200.00
Miscellaneous	100.00	100.00
<b>Total Other Revenue</b>	<b>5,750.00</b>	<b>7,950.00</b>
<b>TOTAL REVENUE</b>	<b>205,551.00</b>	<b>213,210.00</b>
<b>EXPENSE</b>		
<b>Administration</b>		
Equipment Rental & Maintenance	2,000.00	2,200.00
Legal Fees, Bank charges	50.00	50.00
Library Supplies	2,000.00	2,500.00
Association Fees	250.00	250.00
Postage	175.00	150.00
Fund Raising	3,000.00	3,000.00
Programs	1,500.00	3,000.00
Volunteers	1,200.00	1,200.00
Stationary, printing, & copier supp	2,500.00	1,500.00
Travel & Hospitality	700.00	700.00
<b>Total Administration</b>	<b>13,375.00</b>	<b>14,550.00</b>
<b>Board</b>		
Board Insurance	500.00	750.00
Course & Conference	2,000.00	2,000.00
Board Other	250.00	300.00
<b>Total Board</b>	<b>2,750.00</b>	<b>3,050.00</b>
<b>Staff</b>		
Course & Conference Fees	2,500.00	2,500.00
Salaries	114,113.00	122,000.00
<b>Total Staff</b>	<b>116,613.00</b>	<b>124,500.00</b>
<b>Transfer Payments</b>		
Chinook Arch Regional Library S...	13,220.00	13,220.00
<b>Total Transfer Payments</b>	<b>13,220.00</b>	<b>13,220.00</b>
<b>Operating Expenses</b>		
Audio-Visual	2,000.00	3,000.00
Bindery	1,000.00	950.00
Books	9,500.00	15,000.00
Digital & Electronic Resources	500.00	500.00
Periodical Subscriptions	2,700.00	2,500.00
Accounting	50.00	50.00
Advertising & Promotions	0.00	1,500.00
Capital Purchases for Toy Library	15,000.00	5,000.00
General Capital Purchases	20,000.00	20,000.00
EI Expense	2,572.50	2,700.00
CPP Expense	4,420.50	4,700.00
WCB Expense	350.00	350.00
Repair & Maintenance	1,410.00	1,550.00
Recycling	90.00	90.00
<b>Total General &amp; Admin. Expen...</b>	<b>59,593.00</b>	<b>57,890.00</b>
<b>TOTAL EXPENSE</b>	<b>205,551.00</b>	<b>213,210.00</b>
<b>NET INCOME</b>	<b>0.00</b>	<b>0.00</b>

**CLARESHOLM AND DISTRICT MUSEUM  
FINANCIAL STATEMENT - 2009**

(based on information received from Town Office, February 2009)

**INCOME**

Museum Support Fund		\$ 69,430.83
Donations	3,292.55	
Sales	2,781.38	
Grants: Museums Alberta		
AB. Museum Association (staffing)	17,630.00	
AB Museums Assoc. (programming)	6,882.00	(Capital funds)
AB Museums Assoc. (conference grant)	140.00	
Alberta SP REC PKS & W	6,000.00	
Claresholm Chamber of Commerce	1,000.00	

SUB-TOTAL

\$ 37,725.93

**TOTAL INCOME**

**\$ 107,156.76**

**EXPENSES**

Display/Exhibit Expense		
Rural Schools Project (2008grant)	1,051.33	
Exhibit materials/furnishings (Lions grant)	10,564.92	
Display cases, mannequins	751.82	
Display expense	615.70	
Trade by Color (painting - Historic Resources grant)	5,480.00	
Office Supplies	241.51	
General Supplies	1,259.00	
Gift Shop Supplies	1,605.28	
Advertising (Local Press)	547.15	
Local Press (copying)	110.31	
Godley Jewellery (engraving)	1,134.00	
Mackin Welding (Metal repair)	120.00	
Memberships	125.00	
Professional Development	400.42	
SUB-TOTAL		\$ 24,006.44
Security System	288.00	
Telus (625-3131 and Internet)	1,815.74	
Telus (625-2390)	920.80	
Nexen (electricity)	7,989.13	
Nexen (natural gas)	4,967.76	
Nexen (electricity - expansion)	4,563.81	
Nexen (gas - expansion)	5,464.13	
Telus (625-1742 and Internet )	1,390.46	
Museum Wages (wages and benefits)	18,567.27	
Museum wages, benefits (extended season)	11,012.45	
Visitor Information Centre (wages, benefits)	19,434.14	
Visitor Info. Centre wages, benefits (extended season)	5,620.63	
Landscape material (gravel, stones)	1,116.00	
SUB-TOTAL		<u>\$ 83,150.32</u>

**TOTAL EXPENSES**

**\$ 107,156.76**



**CLARESHOLM AND DISTRICT MUSEUM  
BUDGET FORECAST - 2010**

(based on information received from Town Office for years 2008 and 2009)

**ESTIMATED INCOME**

Museum Support Fund		\$ 69,592.00
Donations	3,500.00	
Sales	2,850.00	
Grants: AB Museums Assoc. (operations grant)	1,500.00	
Heritage Resources (restore platform)	5,000.00	
Alberta SP REC PKS & W	6,000.00	
Lethbridge Community Foundation	1,426.00	
Claresholm Chamber of Commerce	1,000.00	

**SUB-TOTAL**

\$ 21,276.00

**ESTIMATED TOTAL INCOME**

**\$ 90,868.00**

**ESTIMATED EXPENSES**

Collection Management Expense	
Exhibit and display text, signs	500.00
Conservation expense	500.00
Display materials	300.00
General Supplies	800.00
Office Supplies	500.00
Gift Shop Supplies	1,500.00
Advertising (Local Press)	450.00
Local Press (copying)	80.00
Godley's	500.00
Memberships and subscriptions	100.00
Professional Development	500.00

**SUB-TOTAL**

**\$ 5,730.00**

Security System	288.00
Telus (625-3131 and Internet)	1,900.00
Telus (625-2390)	950.00
Nexen (electricity)	8,000.00
Nexen (natural gas)	5,000.00
Nexen (electricity - expansion)	5,000.00
Nexen (gas- expansion)	6,000.00
Telus (625-1742 and Internet)	1,500.00

Museum Wages (wages and benefits)	26,000.00
Museum Assistant (wages and benefits)	5,000.00
Tourist Information Staff (wages, benefits)	25,500.00

**SUB-TOTAL**

\$ 85,138.00

**ESTIMATED TOTAL EXPENSES**

**\$ 90,868.00**

EXPLANATION OF BUDGET FORECAST FIGURES

ESTIMATED INCOME:

Donations, sales figures -	similar to 2009 amounts
Museums Alberta	
Conservation boxes and materials	
Items, materials needed for displays	a grant for 70% of the costs
Museums Alberta	
Operations grant (extended season)	same as 2008
Alberta SP REC PKS & W	same as 2009
Lethbridge Community Foundation (purchase mannequins)	
Chamber of Commerce	same as 2009

ESTIMATED EXPENSES:

(Estimates were based on expenses for 2009, charged to the Museum account at Town Office)

Collections Management	
explained above	
General Supplies	(based on amounts charged at Home Hardware, and other cleaning supplies)
Office Supplies	For office needs
Gift Shop	Based on 2008 & 2009 figures
Godleys	For engraving
Professional Development	To help defray costs associated with courses offered by Museums Alberta and Conference

UTILITIES, MAINTENANCE, WAGES, ETC

Remaining categories	Based on 2009
Wage amounts were raised	

## Budget 2010.xls

GL NUMBER	DESCRIPTION	2009 BUDGET	2010 BUDGET
<b>REVENUE FCSS</b>			
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	\$85,975.00	\$87,695.00
1-51-00-100-01	SUBSIDY ASC	\$17,000.00	\$3,000.00
1-51-00-100-05	GRANTS - ASC	\$7,807.13	
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	\$22,814.00	\$21,924.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	\$39,700.00	\$39,269.48
1-51-00-103-00	FCSS - DEFERED REVENUE	\$-	
1-51-00-104-00	FCSS - OTHER INCOME	\$2,000.00	
1-51-00-104-02	COMMUNITY CHOOSEWELL	\$-	
1-51-00-105-00	FCSS - INTEREST EARNED	\$600.00	\$75.00
1-51-00-106-00	FCSS - DONATIONS & FUNDRAIS	\$-	
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	\$24,136.00	\$24,136.00
1-51-00-102-01	OTHER FUNDING & FEES OP	\$500.00	\$750.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	\$-	\$5,000.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	\$29,700.00	\$2,600.00
1-51-00-100-03	FEES & REIMBURSEMENTS SF	\$19,400.00	
1-51-00-100-04	FEES & REIMBURSEMENTS OTH	\$1,500.00	\$800.00
1-51-00-100-06	CFSA FUNDING RC	\$29,774.00	\$31,071.00
1-51-00-101-06	OTHER FUNDING & FEES RC	\$100.00	
<b>TOTAL REVENUE FCSS</b>		<b>\$281,006.13</b>	<b>\$216,320.48</b>
<b>EXPENSE FCSS GENERAL</b>			
2-51-00-100-00	WAGES & SALARIES DIRECTOR	\$53,230.00	\$50,500.00
2-51-00-102-00	EI EXPENSE	\$-	\$1,100.00
2-51-00-103-00	CPP EXPENSE	\$-	\$2,150.00
2-51-00-104-00	WCB EXPENSE	\$-	
2-51-00-105-00	BENEFITS EXPENSE	\$10,150.00	\$5,000.00
2-51-00-106-00	LAPP CONTRIBUTIONS	\$-	\$4,500.00
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$1,000.00
2-51-00-108-00	ADVERTISING & PROMOTION	\$600.00	\$500.00
2-51-00-109-00	ACCOUNTING & LEGAL	\$-	\$4,250.00
2-51-00-111-00	MEMBERSHIPS	\$600.00	\$1,100.00
2-51-00-112-00	OFFICE EXPENSES	\$2,500.00	\$3,200.00
2-51-00-113-00	RENT EXPENSE	\$10,900.00	\$10,200.00
2-51-00-114-00	GENERAL & ADMIN EXPENSES	\$1,800.00	\$2,000.00
2-51-00-115-00	JANITORIAL EXPENSES	\$3,400.00	\$3,800.00
2-51-00-116-00	TELEPHONE & UTILITIES	\$6,000.00	\$6,000.00
2-51-00-117-00	TRAVEL & MEALS	\$3,000.00	\$1,200.00
2-51-00-118-00	INSURANCE EXPENSE	\$450.00	\$450.00
2-51-00-120-00	MISCELLANEOUS EXPENSE	\$-	
2-51-00-999-00	ADMIN ALLOCATION - GENERAL	\$-	
<b>TOTAL FCSS GENERAL</b>		<b>\$93,630.00</b>	<b>\$96,950.00</b>
GL NUMBER	DESCRIPTION	2009 BUDGET	2010 BUDGET
<b>FCSS OUTREACH PROGRAM</b>			
2-51-00-100-01	WAGES OP	\$40,040.00	\$42,000.00
2-51-00-100-11	EI EXPENSE - OP	\$-	\$1,000.00

## Budget 2010.xls

2-51-00-100-21	CPP EXPENSE - OP	\$-	\$2,000.00
2-51-00-105-01	BENEFITS OP	\$4,805.00	\$2,800.00
2-51-00-107-01	PROFESSIONAL DEVELOPMENT	\$500.00	\$250.00
2-51-00-108-01	ADVERTISING OP	\$800.00	\$500.00
2-51-00-116-01	CELL PHONE OP	\$360.00	\$320.00
2-51-00-117-01	TRAVEL & MEALS OP	\$1,500.00	\$500.00
2-51-00-120-01	SUPPLIES OP	\$2,000.00	\$1,036.48
2-51-00-123-01	DRUG COALITION EXPENSE	\$-	\$5,000.00
2-51-00-123-02	COMMUNITY CHOOSEWELL	\$-	
<b>TOTAL FCSS OUTREACH PROGRAM</b>		<b>\$50,005.00</b>	<b>\$55,406.48</b>
<b>OUT-OF-SCHOOL EXPENSES</b>			
2-51-00-100-02	WAGES ASC	\$36,848.00	\$17,200.00
2-51-00-100-12	EI EXPENSE - ASC		
2-51-00-100-22	CPP EXPENSE - ASC		
2-51-00-105-02	BENEFITS ASC	\$2,500.00	
2-51-00-107-02	PROFESSIONAL DEVELOPMENT	\$300.00	
2-51-00-108-02	ADVERTISING ASC	\$300.00	
2-51-00-116-02	CELL PHONE ASC	\$360.00	
2-51-00-117-02	TRAVEL & MEALS ASC	\$-	
2-51-00-120-02	SUPPLIES ASC	\$1,200.00	\$1,150.00
2-51-00-120-10	GRANTS EXPENSE ASC	\$7,807.13	
2-51-00-122-02	ADMIN ALLOCATION ASC	\$-	
2-51-00-124-02	LUTHERAN CHURCH ASC	\$3,600.00	\$1,800.00
2-51-00-125-02	NUTRITION/SNACKS ASC	\$1,000.00	\$600.00
<b>TOTAL OUT-OF-SCHOOL CARE EXPENSES</b>		<b>\$53,915.13</b>	<b>\$20,750.00</b>
<b>SUMMER FUN EXPENSES</b>			
2-51-00-100-03	WAGES SF	\$27,720.00	
2-51-00-105-03	BENEFITS SF	\$-	
2-51-00-108-03	ADVERTISING SF	\$300.00	
2-51-00-116-03	CELL PHONE SF	\$-	
2-51-00-120-03	SUPPLIES SF	\$4,316.00	
2-51-00-122-03	ADMIN ALLOCATION SF	\$-	
2-51-00-124-03	NUTRITION/SNACKS SF	\$-	
<b>TOTAL SUMMER FUN EXPENSES</b>		<b>\$32,336.00</b>	<b>\$-</b>
<b>GL NUMBER DESCRIPTION 2009 BUDGET 2010 BUDGET</b>			
<b>OTHER PROGRAM EXPENSES</b>			
2-51-00-100-04	WAGES - OTHER	\$-	\$1,500.00
2-51-00-105-04	BENEFITS - OTHER	\$-	
2-51-00-108-04	ADVERTISING - OTHER	\$1,000.00	\$250.00
2-51-00-120-04	SUPPLIES - OTHER	\$600.00	\$250.00
2-51-00-122-04	ADMIN ALLOCATION - OTHER	\$-	
<b>TOTAL PROGRAM EXPENSES</b>		<b>\$1,600.00</b>	<b>\$2,000.00</b>
<b>PROGRAM GRANTS EXPENSE</b>			

Budget 2010.xls

2-51-00-125-05	COMMUNITY GRANTS EXPENSE	\$19,920.00		\$8,000.00
<b>TOTAL PROGRAM GRANTS EXPENSE</b>		<b>\$19,920.00</b>		<b>\$8,000.00</b>
<b>RESOURCE CENTER EXPENSES</b>				
2-51-00-100-06	WAGES RC	\$25,000.00		\$29,200.00
2-51-00-100-16	EI EXPENSE - RC	\$-		\$701.00
2-51-00-100-26	CPP EXPENSES - RC	\$-		\$450.00
2-51-00-105-06	BENEFITS RC	\$3,000.00		\$1,113.00
2-51-00-107-06	PROFESSIONAL DEVELOPMENT	\$500.00		\$300.00
2-51-00-108-06	ADVERTISING RC	\$500.00		\$500.00
2-51-00-117-06	TRAVEL & MEALS RC	\$-		
2-51-00-120-06	SUPPLIES RC	\$600.00		\$950.00
2-51-00-122-06	ADMIN ALLOCATIONS RC	\$-		
<b>TOTAL RESOURCE CENTER EXPENSE</b>		<b>\$29,600.00</b>		<b>\$33,214.00</b>
<b>TOTAL EXPENSES:</b>		<b>\$281,006.13</b>		<b>\$216,320.48</b>
<b>NET COSTS FCSS</b>		<b>\$-</b>		<b>\$-</b>

Mr Peter Morton  
PO Box 2073  
Claresholm, AB  
T0L 0T0

Kris Holbeck  
Town of Claresholm  
Box 1000  
Claresholm  
T0L 0T0

7<sup>th</sup> March 2010

Dear Kris

I wish to apply for the seat on the Economic Development Committee, member at large, as advertised in the Claresholm Press.

Before I moved to Claresholm, I sat as councillor for my local Parish Council for 2 years, with a particular post on the Planning Applications committee, and as the project coordinator of my local Parish. The Parish administrated an area of 30 sq miles, with a residential holding of 17 thousand including farms and private dwellings.

I have had 29 years experience in the building related industry in England and around the world. Although new to Canada, I could bring my previous experience on councils and committees to the table along with fresh ideas and approach, I also have no preconceived ideas or influences.

I would deem it an honour to be selected to serve on this committee and to help towards improving the economic well-being of our community, and would find it an interesting and exciting opportunity. I would welcome a chance to discuss this further with you if required.

Thank you for your time, and I look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Peter Morton', with a long horizontal flourish extending to the right.

Peter Morton  
Tel: 625-1783  
Email: juppmorton@yahoo.ca

*Judy Lucas*

*Box 1206*

*Claresholm, AB*

*ToL oTo*

*403-625-2295*

Claresholm Town Office

Claresholm, March 10<sup>th</sup>, 2010

To whom it may concern.

I would be interested in putting my name in for a member at large on the Economic Development Board.

We have operated a thriving Ranch Vacation Business for the last 15 years and I have been a member of the Chamber of Commerce for the last 6 or 7 years.

I also have been involved with the Alberta SW in the Pass and our ranch was nominated for the Crown of the Continent Brochure.

In the last few months I have attended meetings in the Pass, Pincher Creek and a great meeting in Cardston: "Supporting Agriculture through Economic Development".

I am interested in how the Town and the Community can grow and hope to be able to help with this evolution.

Regards

Judy Lucas

ep-

TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1352

A Bylaw of the Town of Claresholm to establish an Economic Development Commission to promote residential, commercial and industrial development in the Town of Claresholm.

WHEREAS it is deemed proper that a Bylaw be drawn to establish an Economic Development Commission and to set up terms of reference for the commission;

NOW THEREFORE, under the authority and subject to the provisions of Section 217 of The Municipal Government Act, the municipal Council of the Town of Claresholm duly assembled does hereby enact;

DEFINITIONS:

In this Bylaw,

- a) "Council" means the Town of Claresholm Council.
- b) "Commission" means the Claresholm Economic Development Commission.

1. ECONOMIC DEVELOPMENT COMMISSION

There is hereby established a commission to be known as the Claresholm Economic Development Commission.

2. ECONOMIC DEVELOPMENT COMMISSION

- a) The Commission shall consist of 9 voting members appointed by Council whose term shall run with the term of Council.
- b) Not more than 4 members of Council may be members of the Commission. The Commission shall consist of the Mayor, 3 members of Council, the Town Co-ordinator, 2 members at large and 2 members of the Chamber of Commerce one of which shall be the acting President.
- c) Members must be a resident of Claresholm.

3. DATE OF APPOINTMENTS

- a) The appointment of the Town Council representative(s) shall be reviewed annually at the Organizational Meeting of Council.
- b) The appointments of the members at large of the Commission shall be made on the date fixed by Council following the general Municipal Election.

4. RESIGNATIONS

- a) By mutual consent, the Council and the Commission may with reason, request the resignation of any of the members, prior to the expiry date of the member's appointment.
- b) Any member may resign at any time upon sending a written notice to the Secretary-Treasurer of the Town of Claresholm.

5. COMMISSION MEMBER DISQUALIFICATIONS

- a) A person is disqualified from remaining a member of the Commission if he/she fails to attend, without being authorized by a resolution of the Commission to do so, the meetings of the Commission for 3 consecutive regular meetings.



*ep*

- b) If a member of the Commission is disqualified from remaining a member under sub section (a) he/she is deemed to have resigned his/her seat on the commission.

6. CHAIRPERSON OF THE COMMISSION

The Mayor shall act in the capacity of chairperson of the commission.

7. MEETINGS

The Commission shall meet monthly on the 1st Wednesday of the month and at any other times it considers necessary.

8. RECORD OF MEETINGS

- a) All minutes, resolutions and policies of the Commission shall be entered in books to be kept by it for that purpose and the books shall be signed by the chairperson or acting chairperson.

- b) A copy of all minutes, resolutions and policies shall be given to the Secretary-Treasurer of the Town of Claresholm to be filed with the Town records.

9. BOARD FUNCTIONS

- a) The Commission, subject to any enactment that limits its authority, has full management and control over residential, commercial and industrial promotion in the Town. This authority shall be limited by the budget provided by Town Council.

10. BUDGET

- a) Annually, the Commission may submit to the Council a budget of estimated expenditures and revenues for the next year with respect to all matters over which or under the terms of this bylaw, it has jurisdiction.


- b) Without budget approval of Council neither the Commission nor any member thereof shall have the power to pledge the credit of the Town in connection with any matter whatsoever; nor shall the said Commission nor any member thereof have the power to authorize any expenditure to be charged against the Town of Claresholm.

- c) In the event that there is any deviation of the ratified budget desired by the Commission, application for change from the ratified budget must be made to Council before the change is affected.

Read a first time in Council this 12 day of December 1994 A.D.

Read a second time in Council this 12 day of December 1994 A.D.

Read a third time in Council and finally passed in Council this 9 day of January 1994 A.D.

  
Larry Flexhaug, Town Coordinator

  
E. R. Patterson, Mayor

# **INFORMATION ITEMS**



TOWN OF CLARESHOLM  
CHEQUE LISTING FOR ACCOUNTS PAYABLE

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor # Name</b>	<b>Amount</b>
					<b>Batch # 13505</b>
41804	2010-02-04			786162 LINDERMAN LAW OFFICE	4,769.97
41805	2010-02-04			65000 MUNICIPAL DISTRICT OF WILLOW	20,932.10
41806	2010-02-04			71400 Oldman River Regional Services Commission	8,977.92
41807	2010-02-04			97250 TRIMBLE, RAE	408.37
					<hr/>
					35,088.36



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

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March 16, 2010  
9:54:10 AM

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor # Name</b>	<b>Amount</b>
				<b>Batch # 13506</b>	
41808	2010-02-04			786195 Benchmark Assessment Consultants Inc.	3,465.87
41809	2010-02-04			786723 BLUEBIRD MOTEL	606.04
41810	2010-02-04			785935 CLARESHOLM & DISTRICT CHAMBER OF COMME	50.00
41811	2010-02-04			13660 CLARESHOLM LOCAL PRESS	1,751.93
41812	2010-02-04			786641 CLARESHOLM REGISTRIES	103.50
41813	2010-02-04			786141 CLARESHOLM TAXI	706.50
41814	2010-02-04			14150 CLARESHOLM WELDING &	149.73
41815	2010-02-04			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	389.72
41816	2010-02-04			786502 CLV HOME SPRING WATER LTD.	71.00
41817	2010-02-04			786058 Corporate Express	138.57
41818	2010-02-04			786397 EPCOR	82.48
41819	2010-02-04			786597 FOOTHILLS HOME IMPROVEMENTS	379.55
41820	2010-02-04			786180 Ikon Office Solutions, Inc.	105.45
41821	2010-02-04			786267 LAWSON PRODUCTS INC.	97.90
41822	2010-02-04			786620 LEONARD, DON	3.10
41823	2010-02-04			786460 LEVY'S FURNACE & DUCT CLEANING	740.25
41824	2010-02-04			56155 LIFESAVING SOCIETY	110.00
41825	2010-02-04			786519 MACPHERSON, DOUG	201.76
41826	2010-02-04			786065 NORTRUX INC.	104.51
41827	2010-02-04			786635 PCO SERVICES CORPORATION	89.25
41828	2010-02-04			786899 PEACE LUTHERAN CHURCH	450.00
41829	2010-02-04			76300 PEDERSEN TRANSPORT LTD.	77.98
41830	2010-02-04			785120 PLANET COFFEE	959.60
41831	2010-02-04			786156 Q.E.D. ENTERPRISES LTD.	881.49
41832	2010-02-04			786468 SHAW CABLE	55.60
41833	2010-02-04			786646 SKYLINE COFFEE BREAK SERVICES	228.00
41834	2010-02-04			786571 SUTTER, DARYL	174.72
41835	2010-02-04			900 TELUS	370.57
41836	2010-02-04			786437 THE WRITE SOURCE	90.12
41837	2010-02-04			785150 Torque's Heavy Truck & Trailer Repair Ltd.	4,102.21
41838	2010-02-04			97000 TOWN OF CLARESHOLM	52.63
41839	2010-02-04			4090 WARNACO SWIMWEAR GROUP	177.80
41840	2010-02-04			126050 ZEE MEDICAL CANADA, INC.	52.30
41841	2010-02-04			126060 ZEP SALES & SERVICE OF CANADA	220.54
41842	2010-02-04			900000 BRAD ORGE	1,457.50
41843	2010-02-04			900000 BRENDA HELMER, RPN	700.00
41844	2010-02-04			900000 COLLEEN EDWARDS	30.00
41845	2010-02-04			900000 DOUG LEEDS	90.97
41846	2010-02-04			900000 DR. BAHN AL-YOUSIF	3,000.00
41847	2010-02-04			900000 DR. PETER YONEMORI	6,000.00
41848	2010-02-04			900000 FROG CREEK HOLDINGS	185.00
41849	2010-02-04			900000 JON BRAUN	30.00
41850	2010-02-04			900000 MICHELLE WATT	30.00
41851	2010-02-04			900000 MINISTER OF FINANCE	100.00
41852	2010-02-04			900000 VINCENT KING	166.77
					<b>29,030.91</b>



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					<b>Batch # 13527</b>
41853	2010-02-12			850 AG-LINE	2,284.32
41854	2010-02-12			13125 AHS - CCMHA	16.96
41855	2010-02-12			600 ALBERTA ASSOCIATION OF M.D.'S	9,972.83
41856	2010-02-12			650 ALBERTA BLUE CROSS	4,268.66
41857	2010-02-12			1025 ALBERTA ONE CALL LOCATION CORP	110.25
41858	2010-02-12			786517 AMSC INSURANCE SERVICES LTD.	122,582.00
41859	2010-02-12			6390 BISHOFF AUTO & AG CENTRE	826.33
41860	2010-02-12			6441 BOB HONG JANITORIAL LTD.	231.00
41861	2010-02-12			786722 CALGARY CARETAKING SUPPLIES LTD.	292.10
41862	2010-02-12			786578 CENTRAL SHARPENING LTD.	55.65
41863	2010-02-12			12190 CHAMCO INDUSTRIES LTD.	111.30
41864	2010-02-12			56100 CIMCO REFRIGERATION	558.67
41865	2010-02-12			13250 CLARESHOLM CHILD CARE SOCIETY	1,260.00
41866	2010-02-12			13660 CLARESHOLM LOCAL PRESS	187.95
41867	2010-02-12			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	211.16
41868	2010-02-12			785973 CLEARTECH INDUSTRIES INC.	71.35
41869	2010-02-12			786058 Corporate Express	45.63
41870	2010-02-12			14570 CREATIVE INDUSTRIES	400.05
41871	2010-02-12			58000 DHL EXPRESS (CANADA) LTD.	98.39
41872	2010-02-12			786161 EBA ENGINEERING CONSULTANTS LTD.	4,622.73
41873	2010-02-12			26201 FERG'S SEPTIC SERVICE	514.50
41874	2010-02-12			786257 FOOTHILLS FORD SALES	122.83
41875	2010-02-12			786597 FOOTHILLS HOME IMPROVEMENTS	570.99
41876	2010-02-12			31675 GLENTEL WIRELESS CENTRE	96.60
41877	2010-02-12			49980 HARRY'S TIRE SALES (1984) LTD.	1,828.94
41878	2010-02-12			36800 HOME HARDWARE	1,484.66
41879	2010-02-12			786618 HTS LTD CLARESHOLM	104.99
41880	2010-02-12			51050 KAZ'S SERVICE	90.85
41881	2010-02-12			56155 LIFESAVING SOCIETY	656.01
41882	2010-02-12			786078 LING, JULIE	190.97
41883	2010-02-12			56200 LOCAL AUTHORITIES PENSION PLAN	8,312.57
41884	2010-02-12			61467 MIDFIELD SUPPLY ULC B3999	46.54
41885	2010-02-12			786704 MINISTER OF FINANCE (LT)	24.00
41886	2010-02-12			786872 MPE ENGINEERING LTD.	24,609.67
41887	2010-02-12			786905 ONECONNECT SERVICES INC. T46194	107.54
41888	2010-02-12			76300 PEDERSEN TRANSPORT LTD.	125.81
41889	2010-02-12			97050 PHARMASAVE	5.00
41890	2010-02-12			786167 PITNEY BOWES GLOBAL CREDIT SERVICES	1,027.39
41891	2010-02-12			76400 PITNEYWORKS	418.95
41892	2010-02-12			786536 R P WATERWORKS INC.	582.31
41893	2010-02-12			86300 RECEIVER GENERAL FOR CANADA	17,287.99
41894	2010-02-12			13525 SOBEYS CLARESHOLM	286.30
41895	2010-02-12			900 TELUS	801.79
41896	2010-02-12			786437 THE WRITE SOURCE	30.74
41897	2010-02-12			786849 TJ'S TREE TRIMMING	2,260.12
41898	2010-02-12			785150 Torque's Heavy Truck & Trailer Repair Ltd.	509.75
41899	2010-02-12			786217 TRUMBLEY & HAMPTON INC.	72,187.65
41900	2010-02-12			101400 UNITED FARMERS OF ALBERTA	1,871.00
41901	2010-02-12			111705 WC CLASS II REGIONAL LANDFILL	6,155.02



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

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<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor #</b>	<b>Name</b>	<b>Amount</b>
41902	2010-02-12			111435	WILHAUK, KARINE	100.00
41903	2010-02-12			126050	ZEE MEDICAL CANADA, INC.	192.40
41904	2010-02-12			126060	ZEP SALES & SERVICE OF CANADA	302.46
41905	2010-02-12			900000	AUTO APPEARANCE CENTRE LTD.	756.00
41906	2010-02-12			900000	CLARESHOLM GENERAL HOSPITAL	83.08
41907	2010-02-12			900000	EXPERT PAVING	1,050.00
41908	2010-02-12			900000	FAT CAT PRODUCTIONS	262.50
41909	2010-02-12			900000	JEREMY HAMPTON	53.85
						293,319.10

**Total** **357,438.37**



Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

Town of Claresholm  
MD of Willow Creek  
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment  
Box 1209  
Claresholm, Alberta  
T0L 0T0

Date

March 8, 2010

**Re: Monthly Policing Report  
February 2010**

Dear Sir,

1. Claresholm Detachment dealt with 230 occurrences in the month of February. The members issued 109 Traffic tickets and charged one Impaired driver. One persons was charged under the Controlled Drugs and Substances Act, and two under the Liquor Act.
2. We were blessed by a relatively quiet month in terms of call volume which was fortunate, as you know we were two member short due to the Olympics. Both of these members have returned and the detachment will run more normally now.
3. We had some interesting complaints regarding counterfeit money being passed in businesses in Claresholm. These were very poor replicas of one hundred dollar bills. The individuals responsible for this were apprehended just south of Edmonton with a quantity of phoney bills and equipment to produce counterfeit money.
4. If you have any questions or concerns please feel free to call or drop by the detachment.

Yours truly,

Robin Alexander Sgt  
NCO i/c Claresholm RCMP Detachment  
(403) 625-4445

Canada

RCMP GRC 2823 (2002-11) WPT

Page 1 of/de 2

## Occurrence Stats (All Violations)

Special unit: k2174  
All codes

Mayor's Report  
From 2010/02/01 to 2010/02/28

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0030 Traffic Collision(s) - Property Damage - Reportable	5	0	5	1	3	80.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	7	0	7	1	7	114.3%
	12	0	12	2	10	100.0%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9520 0020 Driving without Due Care or Attention (Provincial/Terri...	1	0	1	1	0	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	1	0	1	0	1	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	4	0	4	4	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	83	0	83	83	0	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	22	0	22	16	3	86.4%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	2	0	2	2	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	2	0	2	2	0	100.0%
9910 0015 Roadside Suspensions - drug related - No grounds to cha...	1	0	1	1	0	100.0%
	116	0	116	109	4	97.4%

Violation group - Traffic Offences - Other Traffic Related Duties				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9960 0020 Checkstop	7	0	7	7	0	100.0%
	7	0	7	7	0	100.0%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9310 0030 Failure to stop or remain - property damaged	1	0	1	0	0	0.0%
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	2	0	2	1	0	50.0%

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	2	0	2	1	0	50.0%
9235 0010 Impaired Operation (by a Drug) of Motor Vehicle	1	1	0	0	0	0.0%
	3	1	2	1	0	50.0%

Violation group - Technical Operations - Security Accreditations				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8640 0210 Security Accreditation - General	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%



## Occurrence Stats (All Violations)

Special unit: k2174  
All codes

Mayor's Report  
From 2010/02/01 to 2010/02/28

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	1	1	1	0	100.0%
7300 0900 Other Provincial/Territorial Statutes (not otherwise sp...	1	0	1	0	0	0.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	2	0	2	0	1	50.0%
8840 0291 Child Welfare Act - Other Activities	3	1	2	0	2	100.0%
8840 0297 Coroner's Act - Sudden Death	1	0	1	0	1	100.0%
8840 0306 Family Relations Act - Other Activities	13	1	12	0	13	108.3%
8840 0336 Mental Health Act - Other Activities	4	0	4	0	4	100.0%
8840 0341 911 Act - Other Activities	8	0	8	0	8	100.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	2	0	2	0	2	100.0%
	36	3	33	1	31	97.0%
Violation group - Other Criminal Code - Other Criminal Code	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3430 0010 Disturbing the peace	3	0	3	0	3	100.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	5	0	5	0	5	100.0%
Violation group - Other Criminal Code - Offences Against Morals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3110 0010 Bawdy House - Keeper	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Other Criminal Code - Corruption	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3730 0200 Public Mischief	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3057 Prisoners Held	1	0	1	1	0	100.0%
8999 3065 Victim Services Offered - Accepted	4	2	2	1	1	100.0%
8999 3066 Victim Services Offered - Declined	2	0	2	0	2	100.0%
	7	2	5	2	3	100.0%
Violation group - I&P - Immigration and I&P - Refugee Protection Act(IRPA)	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0070 Items Lost/Found - passports	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%

## Occurrence Stats (All Violations)

Special unit: k2174  
All codes

Mayor's Report  
From 2010/02/01 to 2010/02/28

Violation group - FES - Environment and Wildlife				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6900 0320 Fisheries Act - Offences Only	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Drug Enforcement - Drug Enforcement Other				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0001 Controlled Drugs & Substance Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against the Person - Sexual Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1430 0010 Assault	3	0	3	1	2	100.0%
	3	0	3	1	2	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000	5	0	5	1	2	60.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	1	0	1	0	0	0.0%
	6	0	6	1	2	50.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	3	0	3	0	1	33.3%
	3	0	3	0	1	33.3%

## Occurrence Stats (All Violations)

Special unit: k2174  
All codes

Mayor's Report  
From 2010/02/01 to 2010/02/28

Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0075 Fraud (money/property/security) less than or equal to \$...	2	0	2	1	0	50.0%
3420 0040 Utter/export counterfeit money	2	0	2	2	0	100.0%
	4	0	4	3	0	75.0%
Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0020 Break and Enter - Residence	2	1	1	0	0	0.0%
	2	1	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	1	0	1	0	1	100.0%
8550 0020 Abandoned Vehicles	1	0	1	0	1	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	9	0	9	0	7	77.8%
8550 0040 Animal Calls	3	0	3	0	3	100.0%
8550 0050 False Alarms	5	0	5	0	5	100.0%
8550 0060 Items Lost/Found - except passports	2	0	2	0	2	100.0%
	21	0	21	0	19	90.5%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0080 Person Reported Missing	2	0	2	0	2	100.0%
8550 0101 Request to locate individual	1	0	1	0	1	100.0%
	3	0	3	0	3	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	239	9	230	129	84	92.6%



**Principal**

Mr. K.  
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at West Meadow Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrsd.ab.ca](mailto:hewsonk@lrsd.ab.ca) or phone using the contact information below.

# Principal's Update

## West Meadow Elementary School

Wednesday, March 10

### Assistant Principal Announced



In 2010-2011, Mrs. Kathy Charchun will be joining the West Meadow Elementary School's K-6 team as Assistant Principal. Mrs. Charchun currently serves as the Assistant Principal at FP Walshe High School in Fort Macleod and has previously served as Principal at Stavely School and GR Davis School, other various teaching and administration roles in LRSd since 1986. See the website for the full news release

### Looking Ahead...



- Mar. 16 School Council Meeting
- Mar. 22 Progress Reports home
- Mar. 23-24 Three-Way Conferences (K-4 Site)
- Mar. 24-25 Parent/Teacher Interviews (5-7 Site)
- Mar. 26 Staff Planning Day (K-4 site only)

**Reminder that this Friday is a Staff Planning Day. K-7 staff will be planning for the 2010-2011 school year, including discussion around the daily schedule.**

#### K-4 Week at a Glance

Monday, March 8	
Tuesday, March 9	Hot Dog Day
Wednesday, March 10	
Thursday, March 11	Pizza Day
Friday, March 12	Staff Planning Day

Phone: (403) 625-3371  
Fax: (403) 625-4920

#### 5-7 Week at a Glance

Monday, March 8	
Tuesday, March 9	Pizza Day
Wednesday, March 10	
Thursday, March 11	Sub Day
Friday, March 12	Staff Planning Day

Phone: (403) 625-4464  
Fax: (403) 625-4283

### School Council Meeting

**Tuesday, March 16—6:30 pm**

Please plan to attend the School Council Meeting happening next Tuesday at 6:30 pm at the 5-7 site. The agenda will be emailed to families this week, posted on the website and will include discussion on the following:

- K-6 Planning
- School Fee Overview (school supplies)
- Student Agendas
- Challenge Assemblies (5-7 site)



**In planning for the grades 7-8 in the Claresholm Elementary Site in 2010-2011, concerns have been raised by families regarding mould issues. A copy of an independent mould assessment for the building has been added to the school website.**

At the end of the 2009-2010 school year, current WCCHS Principal Shaun Boyle will be retiring. The new administration team for the High School has been announced as:

**Principal**  
Mr. Darryl Seguin  
**Assistant Principals**  
Mr. Randy Bohnet  
Mrs. Bev Webb



Visit us online at [www.lrsd.ab.ca/school/westmeadow](http://www.lrsd.ab.ca/school/westmeadow)



**Principal**

Mr. K.  
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at West Meadow Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at [hewsonk@lrzd.ab.ca](mailto:hewsonk@lrzd.ab.ca) or phone using the contact information below.

### K-4 Week at a Glance

Monday, March 15	
Tuesday, March 16	Hot Dog Day School Council Meeting—6:30 pm
Wednesday, March 17	
Thursday, March 18	Pizza Day PJ and Stuffy Day
Friday, March 19	

Phone: (403) 625-3371  
Fax: (403) 625-4920

### 5-7 Week at a Glance

Monday, March 15	Hot Dog Day
Tuesday, March 16	Pizza Day School Council Meeting—6:30 pm
Wednesday, March 17	
Thursday, March 18	Taco in a Bag
Friday, March 19	

Phone: (403) 625-4464  
Fax: (403) 625-4283

# Principal's Update

## West Meadow Elementary School

Monday, March 15

### School Council Meeting

**Tuesday, March 16—6:30 pm**

Please plan to attend the School Council Meeting happening next Tuesday at 6:30 pm at the 5-7 site. The agenda has been emailed to families, posted on the website and will include discussion on the following:

- K-6 Planning
- School Fee Overview (school supplies)
- Student Agendas
- Challenge Assemblies (5-7 site)



### Report Cards and Conferences

On Monday, report cards for K-7 students will be sent home to families. Please call the school to book times for 3-way conferences and parent/teacher interviews.

**Kindergarten, Grades 1, 2, 3, 4, and 6**  
Tuesday, March 23 and Wednesday, March 24

**Grades 5 and 7**

Wednesday, March 24 and Thursday, March 25

*Families will have the opportunity to complete an LRS D Satisfaction Survey on laptops set up outside of each classroom on these evenings.*

Please continue to check the website for updates and additions to the K-6 Planning Overview. This document will be reviewed monthly with staff and School Council, detailing plans and answering questions regarding K-6 programming for 2010-2011.



### Looking Ahead...



- Mar. 22 Progress Reports home
- Mar. 23-24 Three-Way Conferences (K-4 Site)
- Mar. 24-25 Parent/Teacher Interviews (5-7 Site)
- Mar. 26 Staff Planning Day (K-4 site only)

**Last Friday afternoon, our school hosted 15 visitors from**



**Vulcan Prairieview Elementary and this Thursday will welcome 3 visitors from Magrath Elementary School. These visitors have travelled to our school to learn more about the school structures and programs that we have to support the development of strong readers at the elementary level.**

### Why Get Dressed on Thursday!!



Come to school at the K-4 site Thursday in your pajamas with your favorite stuffy.



Visit us online at [www.lrsd.ab.ca/school/westmeadow](http://www.lrsd.ab.ca/school/westmeadow)



**Subject:** FW: SouthGrow Invites you to Attend Productivity and Leadership Workshop

**From:** "Mary Swanek" <Mary.Swanek@gov.ab.ca>

**Date:** Thu, 11 Mar 2010 09:40:55 -0700

**To:** <mary.swanek@southgrow.com>

**CC:** "Linda Erickson" <Linda.Erickson@gov.ab.ca>, "Shilpa Stocker" <westwindsmanagement@shaw.ca>

*The following email is sent to you on behalf of Linda Erickson, Director, South Central, Alberta Finance and Enterprise, Lethbridge*

Hello Everyone,

As part of the Productivity Improvement Project, SouthGrow Regional Initiative is pleased to be delivering the following one day seminar on March 25, 2010 from 9:00 a.m. - 4:00 p.m. at the Lethbridge Lodge Hotel and Conference Centre.

Special Notice to Members

As members of SouthGrow Regional Initiative, your Municipality will receive FREE REGISTRATION for two of your council and staff. These registrations are non-transferable as they are valued at \$50.00 each (including GST). If your Municipality has designated a community representative to SouthGrow, this individual would qualify for one of these complimentary registrations.

**"Leadership: Linking Productivity and Innovation to Create the Edge of Excellence"** will be facilitated by Dr. Donald M. Carmont. He is a training and development specialist, who brings to his consulting practice an expertise in "people skills," gained from thirty years of leadership, teaching, training, writing and public speaking to hundreds of thousands of people in nearly thirty countries. Dr. Don Carmont is often described as a "veteran" speaker, having delivered hundreds of sessions, many of which focus on productivity and leadership.

You can register online at <http://southgrow.com/about/events/productivity-and-leadership-seminar> or feel free to contact Linda Erickson at 403-381-5414. The cost is \$50.00 / person, which includes lunch, refreshments and course material.

<<proctivitycarmont indd.pdf>>

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**Mary J. Swanek**

Client Service Representative

For

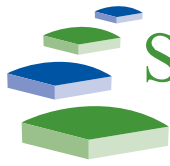
Linda Erickson, Director, South Central

Alberta Finance and Enterprise

Lethbridge, Alberta

Ph: (403) 381-5414

Visit Us At: [www.southgrow.com](http://www.southgrow.com)



**SouthGrow** *Creating Opportunities ...*  
Regional Initiative

# PRODUCTIVITY and LEADERSHIP

**FULL DAY WORKSHOP WITH DR. DONALD M. CARMONT**



**Dr. Donald Carmont** brings forty years of experience and expertise from having worked with over 10,000 organizations in both the public and private sector that want to excel in leadership and productivity, to improve their bottom line and inspire change. He has worked extensively in Canada, throughout North America, the U.K. and Southeast Asia.

**SEMINAR FOCUS:**

**Leadership: Linking Productivity and Innovation to Create the Edge of Excellence**

**Thursday, March 25, 2010**

**9 am – 4 pm at the**

**Lethbridge Lodge Hotel and Conference Centre**

**COST TO ATTEND: \$50 per person including GST**

**includes lunch, refreshments and course materials**

**WHO SHOULD ATTEND:**

- **Individuals**
- **Business Leaders**
- **Production supervisors**
- **Those who want to lead in transformation for innovation, customer service and excellence from the top floor to the shop floor**

**TO REGISTER**

**Register online [www.southgrow.com](http://www.southgrow.com)**

**or call 403-394-0615 or 1-888-989-8488**

**Registration: Deadline March 22, 2010**

Please circulate to Mayor/Reeve and Council for information



## OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 4 (2009)

### ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS' MEETING

Thursday, December 3, 2009 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

#### BOARD OF DIRECTORS:

Bill Graff (absent) .....	Village of Arrowwood	Terry Michaelis .....	Town of Milk River
Del Bodnarek .....	Village of Barnwell	Robert Phillips (absent).....	Village of Milo
Alf Olsen .....	Village of Barons	Dick Fenton .....	Town of Nanton
Neal Miller.....	Cardston County	Anne Marie Philipsen.....	County of Newell
Tim Court.....	Town of Cardston	Paul Goldade.....	Village of Nobleford
Art Cogdale (absent) .....	Village of Carmangay	Hank Hurkens.....	Town of Picture Butte
Trevor Wagenvoort (absent) .	Village of Champion	John Russell .....	M.D. of Pincher Creek
Doug MacPherson .....	Town of Claresholm	Doug Thornton.....	Town Pincher Creek
Vic Mensch .....	Town of Coaldale	Ronald Davis (absent) .....	M.D. of Ranchland
Dennis Cassie (absent).....	Town of Coalhurst	Jim Steed (absent).....	Town of Raymond
Margaret O'Hara (absent) .....	Village of Coutts	Barry Johnson .....	Town of Stavely
Garry Hackler (absent).....	Village of Cowley	Mike Selk .....	Village of Stirling
Ian MacLeod .....	Mun. Crowsnest Pass	Cecil Wiest.....	M.D. of Taber
Gary Taje (absent) .....	Mun. Crowsnest Pass	Lee Green.....	Town of Vauxhall
Gordon Wolstenholme .....	Town of Fort Macleod	Rod Ruark (absent).....	Vulcan County
Walter Gripping.....	Town of Granum	Roy Elmer.....	Town of Vulcan
Robert Wiebe.....	Village of Hill Spring	Keith Palmer .....	County of Warner
Hans Rutz.....	County of Lethbridge	Vern Strain.....	Village of Warner
Brad Koch (absent) .....	Village of Lomond	Henry Van Hierden .....	M.D. Willow Creek
Dennis Quinton.....	Town of Magrath		

#### STAFF:

Lenze Kuiper .....	Director	Cal Kembel.....	Senior Graphics Technologist
Mike Burla.....	Senior Planner	Mladen Kristic.....	CAD/GIS Technologist
Steve Harty.....	Senior Planner	Steven Ellert .....	GIS Technologist
Diane Horvath.....	Planner	Jaime Thomas.....	GIS Analyst
Bonnie Brunner.....	Planner	Jordan Thomas.....	GIS Analyst
Gavin Scott.....	Planner	Gail Kirkman .....	Subdivision Technician
Jonathan Schmidt.....	Planner	Sherry Johnson .....	Bookkeeper
Michelle Denis .....	Intern Planner	Barb Johnson .....	Executive Secretary
Rhonda Day.....	Development Officer		

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AGENDA:

1. **Approval of Agenda** – December 3, 2009.....
2. **Approval of Minutes** – September 3, 2009 ..... (attachment)
3. **Recognition of Members and Alternate Members for 2009/2010**..... (attachment)
4. **Appointment of Officers and Executive Committee for 2009/2010**..... (attachment)
  - (a) Election of Chair.....
  - (b) Election of Vice-Chair .....
  - (c) Election of Executive Committee .....
  - (d) Destruction of Ballots .....
5. **DIRECTOR PRESENTATION:** *“Review of ORRSC Regulation and Bylaw: ..... (attachment)  
Role of Board and Executive Committee*
6. **Business Arising from the Minutes**
7. **New Business**
  - (a) Draft Budget 2010 .....(attachment)
  - (b) Addition of New Members to ORRSC Regulation and Bylaw..... (attachment)
  - (c) Position Paper on the South Saskatchewan Regional Plan Update .....
8. **Reports**
  - (a) Executive Committee Report ..... (attachment)
  - (b) Oldman River Region Urban GIS Project Newsletter .....(handout)
9. **Accounts**
  - (a) Annual Organizational Board of Directors’ Meeting – December 3, 2009..... (attachment)
  - (b) Summary of Balance Sheet and Statement of Income for the  
9-month period: January 1 - September 30, 2009..... (attachment)
10. **Adjournment**.....

**PRESENTATION OF SERVICE RECOGNITION AWARDS**

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**The meeting was preceded by the Christmas Social (Chinese food buffet) which was attended by approximately 70 members, staff, and their invited guests.**

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:05 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Anne Marie Philipsen**

THAT the Board of Directors approves the agenda of December 3, 2009, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Robert Wiebe**

THAT the Board of Directors approves the minutes of September 3, 2009, as presented.

**CARRIED**

**3. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2009/2010**

**Moved by: Terry Michaelis**

THAT the Board of Directors approves the list of Members and Alternate Members for 2009/2010, as presented:

<b>Municipality</b>	<b>Member (*4 new)</b>	<b>Alternate Member (*7 new)</b>
Village of Arrowwood.....	Bill Graff	None
Village of Barnwell.....	Del Bodnarek	None
Village of Barons .....	Alf Olsen	None
Cardston County.....	Neal Miller	Roger Houghton
Town of Cardston .....	Tim Court	<b>* Glen Jones</b>
Village of Carmangay .....	<b>* Art Cogdale</b>	None
Village of Champion .....	Trevor Wagenvoort	<b>* Gordon Bowker</b>
Town of Claresholm.....	Doug MacPherson	None
Town of Coaldale.....	Vic Mensch	None
Town of Coalhurst .....	Dennis Cassie	<b>* Heather Caldwell</b>
Village of Coutts .....	<b>* Margaret O'Hara</b>	<b>* Tom Butler</b>
Village of Cowley.....	Garry Hackler	Wyatt Martin
Municipality of Crowsnest Pass.....	Ian MacLeod, Gary Taje	<b>* John Salus</b>
Town of Fort Macleod.....	Gordon Wolstenholme	Trevor Curran
Town of Granum.....	Walter Gripping	Gerald Brown
Village of Hill Spring .....	<b>* Robert Wiebe</b>	None
County of Lethbridge .....	Hans Rutz	None
Village of Lomond.....	Brad Koch	None
Town of Magrath.....	Dennis Quinton	None
Town of Milk River .....	Terry Michaelis	None
Village of Milo .....	Robert Phillips	Steve Edwards
Town of Nanton .....	Dick Fenton	Bill Szabon
County of Newell No. 4.....	Anne Marie Philipsen	None
Village of Nobleford .....	Paul Goldade	Marvin Vanderminnen



Town of Picture Butte .....	Hank Hurkens	<b>* John Oosterbroek</b>
M.D. of Pincher Creek No. 9 .....	John Russell	Rod Zielinski
Town of Pincher Creek .....	Doug Thornton	Andrew Colley
M.D. of Ranchland No. 66 .....	Ronald Davis	Harry Streeter
Town of Raymond .....	Jim Steed	None
Town of Stavely .....	Barry Johnson	Russell Holmes
Village of Stirling .....	Mike Selk	None
Municipal District of Taber .....	Cecil Wiest	Hank Van Beers
Town of Vauxhall .....	<b>* Lee Green</b>	<b>* Peter Van Uden</b>
Vulcan County .....	Rod Ruark	Gord Nelson
Town of Vulcan .....	Roy Elmer	Rick Howard
County of Warner No. 5 .....	Keith Palmer	Randy Taylor
Village of Warner .....	Vern Strain	Bill Cahoon
M.D. of Willow Creek No. 26 .....	Henry Van Hierden	Ian Sundquist

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**CARRIED**

**4. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2009/2010**

- A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda.

**(a) Election of Chair**

Names on the ballot: Paul Goldade (Village of Nobleford)  
Vic Mensch (Town of Coaldale)

Nominations from the floor: None

**Paul Goldade** was elected Chair.

**(b) Election of Vice-Chair**

Name on the ballot: Terry Michaelis (Town of Milk River)

Nominations from the floor: None

**Terry Michaelis** was elected Vice-Chair by acclamation.

**(c) Election of Executive Committee**

Names on the ballot: Gordon Wolstenholme (Town of Fort Macleod)  
Doug MacPherson (Town of Claresholm)  
Doug Thornton (Town of Pincher Creek)  
Henry Van Hierden (M.D. of Willow Creek)  
Dick Fenton (Town of Nanton)  
Vic Mensch (Town of Coaldale)

Nominations from the floor: None

**Henry Van Hierden, Doug Thornton, Dick Fenton, Gordon Wolstenholme and Doug MacPherson** were elected to the Executive Committee.

Therefore, the following members will serve as the Executive Committee from December 3, 2009 to December 2, 2010:

Paul Goldade – Chair  
Terry Michaelis – Vice-Chair  
Henry Van Hierden  
Doug Thornton  
Dick Fenton  
Gordon Wolstenholme  
Doug MacPherson

**(d) Destruction of Ballots**

**Moved by: Doug MacPherson**

THAT the Board of Directors instructs administration to destroy the ballots.

**5. DIRECTOR PRESENTATION: –**      *“Review of ORRSC Regulation and Bylaw:  
Role of Board and Executive Committee”*

- Director Lenze Kuiper reaffirmed the role of the Board and Executive Committee in supporting ORRSC and keeping their communities informed about our services. Member municipalities are encouraged to allow ORRSC to bid on projects rather than turning to the private sector for services that we can provide. Our organization offers excellent value to our members and we are only as strong as our membership.

**6. BUSINESS ARISING FROM THE MINUTES**

- None.

**7. NEW BUSINESS**

**(a) Draft Budget 2010**

- The Director reviewed highlights of both the ORRSC and GIS Draft Budgets for 2010.

ORRSC:

- 5% membership fee increase
- increased pension contribution
- increased benefits
- continue office renovations
- lower subdivision forecast due to the economy

GIS: (36 members)

- 5% membership fee increase (\$3.58 to \$3.76 per capita)
- net income -\$10,000

**Moved by: Gordon Wolstenholme**

THAT the Board of Directors approves the ORRSC Draft Budget 2010, as presented.

**CARRIED**

**Moved by: Doug Thornton**

THAT the Board of Directors approves the GIS Draft Budget 2010, as presented.

**CARRIED**

**(b) Addition of New Members to ORRSC Regulation and Bylaw**

- Four municipalities have joined ORRSC after its initial establishment in 2004, but have not been officially added to the membership lists in the Oldman River Regional Services Commission Regulation (Alberta Regulation 303/2003) and the Oldman River Regional Services Commission Bylaw 2004-1. The following resolution requesting amendment of these documents will be forwarded to Alberta Municipal Affairs.

**Moved by: Anne Marie Philipsen**

THAT the Lieutenant Governor in Council be requested to amend the Oldman River Regional Services Commission Regulation (Alberta Regulation 303/3002) and the Oldman River Regional Services Commission Bylaw 2004-1, Part C, Section 1.6 by adding the following municipalities to the list of members:

Town of Raymond  
Village of Stirling  
Village of Hill Spring  
County of Newell No. 4

**CARRIED**

**(c) Position Paper on the South Saskatchewan Regional Plan Update**

- The Government of Alberta is holding information and input sessions on the South Saskatchewan Regional Plan beginning November 30 through December 10 in various southern Alberta communities. ORRSC staff have attended sessions in Vulcan (November 30) and Claresholm (December 1). It is important that councils and other stakeholders attend these sessions and prepare to give feedback and make your opinions known before the policies are written.

**Moved by: Vern Strain**

THAT the Position Paper on the South Saskatchewan Regional Plan update be accepted, as information.

**CARRIED**

**8. REPORTS**

**(a) Executive Committee Report**

- Chair Paul Goldade reviewed the Executive Committee report included in the agenda.

**Moved by: Hans Rutz**

THAT the Board of Directors accepts the Executive Committee Report for the meetings of September 10 and November 12, 2009, as information.

**CARRIED**

**(b) Oldman River Region Urban GIS Project Newsletter**

- The December 2009 Regional GIS Update was handed out and GIS Analyst Jaime Thomas presented several examples of types of maps our GIS department can provide.

**9. ACCOUNTS**

**(a) Annual Organizational Board of Directors' Meeting - December 3, 2009**

**Moved by: Alf Olsen**

THAT the members' accounts for the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission held on Thursday, December 3, 2009 be approved, subject to attendance:

<b>Member</b>	<b>Municipality</b>	<b>Return Mileage</b>	<b>Total Mileage + Meeting Fee</b>
Bill Graff	Village of Arrowwood	288 km	\$239.00
Del Bodnarek	Village of Barnwell	90 km	140.00
Alf Olsen	Village of Barons	100 km	145.00
Neal Miller	Cardston County	80 km	135.00
Tim Court	Town of Cardston	150 km	170.00
Art Cogdale	Village of Carmangay	135 km	162.50
Trevor Wagenvoort	Village of Champion	170 km	180.00
Doug MacPherson	Town of Claresholm	186 km	188.00
Vic Mensch	Town of Coaldale	35 km	112.50
Dennis Cassie	Town of Coalhurst	23 km	106.50
Margaret O'Hara	Village of Coutts	220 km	205.00
Garry Hackler	Village of Cowley	220 km	205.00
Ian MacLeod	Mun. of Crowsnest Pass	320 km	255.00
Gary Taje	Mun. of Crowsnest Pass	320 km	255.00
Gordon Wolstenholme	Town of Fort Macleod	104 km	147.00
Walter Gripping	Town of Granum	154 km	172.00
Robert Wiebe	Village of Hill Spring	180 km	185.00
Hans Rutz	County of Lethbridge	100 km	145.00
Brad Koch	Village of Lomond	178 km	184.00
Dennis Quinton	Town of Magrath	80 km	135.00
Terry Michaelis	Town of Milk River	175 km	182.50
Robert Phillips	Village of Milo	252 km	221.00
Dick Fenton	Town of Nanton	266 km	228.00
Anne Marie Philipsen	County of Newell No. 4	376 km	283.00
Paul Goldade	Village of Nobleford	80 km	135.00
Hank Hurkens	Town of Picture Butte	60 km	125.00
John Russell	M.D. of Pincher Creek No. 9	288 km	239.00
Doug Thornton	Town of Pincher Creek	220 km	205.00
Ronald Davis	M.D. of Ranchland No. 66	280 km	235.00
Jim Steed	Town of Raymond	70 km	130.00
Barry Johnson	Town of Stavely	200 km	195.00
Mike Selk	Village of Stirling	70 km	130.00
Cecil Wiest	Municipal District of Taber	170 km	180.00
Lee Green	Town of Vauxhall	200 km	195.00
Rod Ruark	Vulcan County	260 km	225.00
Roy Elmer	Town of Vulcan	200 km	195.00

Keith Palmer	County of Warner No. 5	70 km	130.00
Vern Strain	Village of Warner	138 km	164.00
Henry Van Hierden	M.D. of Willow Creek No. 26	160 km	175.00
			<b>CARRIED</b>

**(b) Summary of Balance Sheet and Income Statement for the 9-month period: January 1 to September 30, 2009**

Moved by: Vic Mensch

THAT the Board of Directors accepts the Summary of Balance Sheet and Statement of Income for the 9-month period: January 1 to September 30, 2009, as information.

**CARRIED**

**10. ADJOURNMENT**

Moved by: Gordon Wolstenholme

THAT we adjourn the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:40 p.m. until Thursday, March 4, 2010 at 7:00 p.m.

**CARRIED**

**SERVICE RECOGNITION AWARDS**

**STAFF:**

Diane Horvath – **Planner (10 years)** ..... (\$100 cheque)

Mike Burla – **Senior Planner (30 years)** ..... (\$300 cheque)

**BOARD OF DIRECTORS:**

Kym Nichols – **Village of Carmangay (1 year)** ..... (pen set)

Tom Butler – **Village of Coutts (2 years)** ..... (pen set)

Angie Todd – **Village of Hill Spring (2 years)** ..... (pen set)

Lois Maloney – **Town of Vauxhall (5 years)** ..... (carving set)

/bj

CHAIR: 



Claresholm Child Care Society  
Regular Board Meeting  
Friday, February 12<sup>th</sup>, 2010

Present: *Chairperson*: Karine Wilhauk, *Vice Chairperson*: Crystal Cooper, *Director (Acting)*: Kim Gugala, Julie Ling, Lyle Franz

- 1.0 **Call to Order:** 6:32 p.m.
- 2.0 **Approval of the Agenda:** Karine Wilhauk
- 3.0 **Approval of the Minutes:** as amended Crystal Cooper
- 4.0 **Business arising from the Minutes**
  - 4.1 **Quality Enhancement Funding:** Kim showed additional products we can buy with the money. She has spent \$3000 and needs to spend \$7500 by March 31, 2010. Decide to hold off on spending the money till Dee returns.
  - 4.2 **Donation money from Rebeccas:** bought bookshelves
  - 4.3 **Holidays:** Kim is going on holidays from Feb 20 - March 1, 2010. Michelle will be in charge while she is gone.
  - 4.4 **Rodent Infestation:** Mice problem again. Orkin man has been in. Tell Tilly to have Orkin man come here next time.
- 5.0 **Correspondence**
  - 5.1 **Deanna Bray:** Dee's letter addressing her return on March 15, 2010. She was invited to tonight's meeting.
  - 5.2 **Town of Claresholm:** Town will pay for our Insurance. General Liability will be reimbursed.
- 6.0 **Reports**
  - 6.1 **Financial:** Crystal Profit/Loss. Money messed up with petty cash. Petty cash reduced to -\$100. Expense claim form will be created to repay cash. Claim income as we use expense. Net Income \$1456.26. Accounts Receivable looks good. T4's done.
  - 6.2 **Manager:** Bought books with Literacy Fair proceeds. Licensing renewal went well and was helpful. Several staff when to a workshop in Calgary. Staff working on Level 2. 32 kids are at the daycare. There are families on the waiting list. A new baby will be starting when Dee returns.
  - 6.3 **Chairperson:** No new reports
- 7.0 **New Business**
  - 7.1 **Annual General Meeting:** will be March 16<sup>th</sup> at the daycare at 7:00 p.m.
  - 7.2 **Trees by the Day Care:** Trees came down in front of daycare. Daycare was not notified and it was bad timing.

- 7.3 **Playschool Donation:** Last May Playschool said they would replace sandbox, nothing has been done yet. Speak to Nicole about how this will proceed. If Playschool won't replace we will have to.
- 7.4 **Parent Letter:** Board reviewed letter to be sent to parent in arrears.
- 8.0 **Next Meeting:** AGM March 16<sup>th</sup>, 2010 at 7:00 pm
- 9.0 **Adjourned:** 7:27 pm

# School Council Minutes

<b>Date</b>	March 16, 2010
<b>Location</b>	5-7 Site
<b>In Attendance</b>	Kurtis Hewson, Don Mackin, Tara Vandellan, Karen Linderman, Don Thompson, Tracy Mitchell, Jill Rowland, Carmelle Steel, Shirley Isaacson, Rob Vogt, Colleen Edwards, Lori Benedict
<b>General Business</b>	
<b>Start Time</b>	6:30pm
<b>Approval of Agenda</b>	<ul style="list-style-type: none"> <li>• Additions – add daily time table, school council conference</li> <li>• Approved by Karen Mitchell. Seconded by Jill Rowland</li> </ul>
<b>Minutes</b>	<ul style="list-style-type: none"> <li>• Errors/Omissions – all good (all quite quiet)</li> <li>• Approved by Carmelle Steel. Seconded by ALL</li> </ul>
<b>Discussion Items</b>	
<b>WMES Fees for 2010-2011</b>	<ul style="list-style-type: none"> <li>• Issues – fees for k-7 – do three things – LRSD \$40 Don Thompson. Board recommended that LRSD remain at the level they have been at. Textbooks have really gone up in price and high schools are needing the textbooks and the funds to support them.</li> <li>• Discussion that textbooks should be purchased before some of the other things in the school.</li> <li>• Keep sending our thoughts towards the board and get others with concerns to send their thoughts as well</li> <li>• Don discussed the possibility of polling three way conferences in the future to see parent input</li> <li>• Differences next year such as maybe band rental in the budget, many other pieces kicked out of the budget if council agrees.</li> <li>• Locks should be paid for if the student loses the lock rather than a rental fee set – better to keep track, etc.</li> <li>• K-4 “kit” except a couple of things parents needed to supply. Survey 119 surveys came back and 72% agreed (a 5)</li> <li>• Ordered more for stock just in case there are some extra students that is why numbers are not exact</li> <li>• Staff stated it is nice for all kids to have the proper supplies for each student at the start of the year as some of the students do not come with the necessities</li> <li>• Try to shop local – all came from the businesses in town as the savings were not much at out of town</li> <li>• \$40 limit on each grade – each grade within 2 dollars of that amount.</li> <li>• Draft a fee structure for grade 5 and 6 for kits for next year</li> <li>• 27 backpacks roughly were used from families by the Kinettes and still several (roughly 33) who have not paid.</li> <li>• Put out a supply list that shows what is provided – after they pay their fee a piece of paper given to the parents to show what they have purchased</li> <li>• Fundraising society to have a look at the school fee supply shortfall</li> </ul>

<p><b>K-6 Planning Overview</b></p>	<ul style="list-style-type: none"> <li>• Look over the monster document each meeting</li> <li>• Instructional time not taken away for the move at any point</li> <li>• Moving plan looks good by council</li> <li>• School tour for elementary students on Feb. 12<sup>th</sup> up to classes to bring over and see where their classes will be next year.</li> <li>• Technology overview by May 18<sup>th</sup> for parent council</li> <li>• Staff parking at the North</li> <li>• Staffing by April 16<sup>th</sup> – June 24<sup>th</sup> for TA staffing for every grade</li> <li>• Lots of things looked at but I could not type it all 😊</li> <li>• Talk about the fence that keeps the students in instead of the “rope like” fence that helps keep the kindergarten and younger students on the south end of the school</li> <li>• Playground structure not built for younger students – and one from the elementary not coming – maybe a chance at some of the smaller stuff here if deemed ok structurally</li> <li>• Hill built here??</li> <li>• Staggering recess times question – discussed as staff and hope there can be areas for students out there</li> <li>• Investigate cost of paving areas places around the school</li> </ul>
<p><b>Student Agendas</b></p>	<ul style="list-style-type: none"> <li>• Are they using them – are they useful?</li> <li>• Depends on the teacher if they are used or not</li> <li>• Teachers to have some common ground on how to use the agenda – purpose of it. When they are not used parents do not like seeing that.</li> <li>• Effective strategies to use the agenda</li> <li>• K/1 kids - are they being used</li> <li>• Agenda draw/incentives good too – communication tool for home and school</li> <li>• Idea of what they are doing in class.</li> <li>• Blog of what you learned – piloted in the grade 6’s to see how it works</li> <li>• Reminders of things that are coming placed in agenda</li> <li>• Most parents agree to keep but want to make sure that they are used properly</li> </ul>
<p><b>Friday Challenge Assemblies</b></p>	<ul style="list-style-type: none"> <li>• 5-7 challenges assembly</li> <li>• Not done every Friday – seven planned for the rest of the year</li> <li>• Follows the school mission – points for Olympic teams</li> <li>• Team building exercises – found that some kids had trouble with team building</li> <li>• Petition went out – and received by Mr. Hewson</li> <li>• Teaching moment: in grade 6 how to make a proper petition</li> <li>• Kids feedback on Friday Challenges done</li> <li>• Instructions given – and jobs given to each member of the team</li> <li>• Critical challenge of penny into a jar – working together and how jobs could be picked – roles changed each time</li> <li>• Maybe try to mix teams instead of having the same group each time</li> <li>• Kurtis runs and sets it up with 4 TA’s – frees up teachers to meet with K-6 to set up structures that need to be set up</li> <li>• Movies (not educational) seem to be an issue during instructional minutes</li> </ul>

	<ul style="list-style-type: none"> <li>• Communication to staff about the movies being shown and have “some” classes watching Disney and others watching educational videos.</li> <li>• Library “movies” need to be more educational?</li> <li>• Subs being an issue in classes – too many days missed and should have more consistency in having the same sub there.</li> <li>• Seem to be a lot of PD days in the schedule</li> <li>• Amount of time out with subs and consistency (quality) not there; instructional time – some needs to be more academically centred</li> <li>• Kid not “getting” something and it lands onto the parent – they do not have the tools to understand or teach it to child – happening in many grade levels</li> <li>• When is it going to hurt the child academically later on</li> <li>• Gap in grade 4 they rarely close the gap (reading).</li> <li>• Ways to communicate out what is being watched or what is going on in the class</li> <li>• What to do with challenges assembly – decrease time, keep, etc. What should we use for a K-6</li> <li>• How do we value educational time in the school?</li> <li>• Do not abandon the project and keep working the way we are – change the format of it, but keep the same ideas there</li> </ul>
<b>Daily Timetable</b>	<ul style="list-style-type: none"> <li>• Committee to look at it from both sites</li> <li>• Survey to go out to parents at grade 4 for recess before lunch. May start that next year in the school.</li> <li>• Parent council thinks it is ok to go.</li> <li>• More time at lunch so that kids could actually go home for lunch a thought posed.</li> </ul>
<b>Alberta School Council Meeting</b>	<ul style="list-style-type: none"> <li>• A parent needs to go to it from here and to add to the principals update</li> </ul>
<b>Adjournment</b>	
<b>Next Meeting</b>	Tuesday, April 20
<b>Adjournment</b>	• Adjourned by Karen. Time – 9:23pm

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors February 19, 2010**

**ATTENDEES:** Earl Hemmaway – M. D. of Willow Creek  
Shirley Isaacson – Town of Claresholm  
Bob Thompson – Seniors Center  
Neil Ohler – Lay Representative  
Howard Paulsen - Lay Representative  
Debbie Millar – Wandering Willows  
Lyal O’Neill – Office Coordinator

**REGRETS:** Anna-Mae Mifflin – Porcupine Hills Lodge  
Ron Hanson – Town of Granum  
Brydon Saunders – Lay Representative

Neil Ohler, Chair called the meeting to order at 10:00am.

**1.0 APPROVAL OF ADDITIONS TO AGENDA**

Moved by Earl Hemmaway seconded Howard Paulsen to accept the agenda with additions 6.4. Carried.

**2.0 APPROVAL OF MINUTES**

Moved by Shirley Isaacson seconded Debbie Millar to accept the minutes of the meeting held **January 15, 2010**. Carried.

**3.0 BUSINESS ARISING**

- 3.1 Lyal reported on the Driver’s Luncheon attended & enjoyed by 5 of the drivers. Discussion included jackets & vests for the drivers and also the suggestion of building a carport for the vans.
- 3.2 Lyal had no response on our CIP application yet.
- 3.3 The bus has been improved with a reverse sensor installed and a heater booster pump has been replaced.
- 3.4 We quoted The David Lander Center a cost of \$40/client, min \$120/trip. No trips have been made.

**4.0 CORRESPONDENCE**

- 4.1 Letter of support for the CIP Grant from the Town of Claresholm, Town of Stavely.
- 4.2 We have received a ck from the Town of Claresholm \$5,000.

**5.0 REPORTS**

- 5.1 Financial Report – Moved by Howard Paulsen seconded Shirley Isaacson to accept the report. Carried
- 5.2 Office Coordinator Report- I will be on vacation Feb 22- 26. Jim will be in the office Mon – Thursday 9 -12. Volunteer hours were dicussed.
- 5.3 Advertising & Fundraising-
- 5.4 Chairman’s Report-



## **6.0 NEW BUSINESS**

- 6.1 Moved by Howard Paulsen seconded Bob Thompson that the PHL payment remain at \$3,000. Carried
- 6.2 Motion by Bob Thompson seconded Shirley Isaacson that we apply for a CIP Grant for \$20,000 to be used for the purchase of a new van. Carried
- 6.3 Review of our Business Plan – Tabled to our next meeting March 19.
- 6.4 The policy committee, Shirley Isaacson, Howard Paulsen, Neil Ohler and Lyal O'Neill, will meet on Friday March 12, 9:00 am. to develop policy.
- 6.5 A request from the drivers to have jackets and vests purchased for them has been denied by the board. It is felt that this is not an appropriate use of public funds.
- 6.6 A carport for the vans at the Town office was also discussed by drivers.
- 6.7 CPR & First Aide will be discussed by the policy committee March 12.

**7.0 NEXT MEETING is 10:00 am. Friday, March 19, 2010 at Town of Claresholm, Conference Room**

**8.0 The meeting was adjourned by Bob Thompson at 11:35 am.**

**9.0 PLEASE REVIEW BUSINESS PLAN**

Approved  
03/16/2010

24 February, 2010  
Claresholm & District Chamber of Commerce Meeting  
At Douro's

Attendance: Russell Sawatzky, Don Leonard, Roxanne Thompson, Shirley Isaacson, Dawn Bourke, Cheryl Robinson, Damon Larkin, Judy Lucas, Gregory Martin, Tim Dungan, Arnold McAulay, Rosemary Wishart, Terry Daniel, Wilf Gour, Tony Walker, Rob Vogt, Doug Bowman, Nancy McCance

Russell Sawatzky: No minutes from December's meeting at this time.

Agenda approved with additions  
Treasurer, Sue Gour, is not able to attend today

Don Leonard: Treasurer's report in Sue's absence. Trade fair was sold out. An individual won free booth: Just 4 U Water. This project took in \$18,000 and netted \$5700 profit. The Trade Fair attendance on Fri was better, but was down on Sat-it was foggy. New contractor for set-up was used this year and it was better. 33 responses to feedback-all very good. Future suggestions: Entertainment should be on the stage. Funds maybe used to pay off the Ringrose Park project. Very positive fund raising activity for the Chamber

No MD rep nor town rep at this meeting. Roxanne reports that the MD has a membership but the town does not. Roxanne will follow up with the town.

Fundraising: The Summer Solstice party that was held in 2009 was very successful. Carmelle gave liquor application to Don Leonard as a name is needed for the liquor license to proceed. Russell will take this assignment on.

Roxanne Thompson: more volunteers are needed with large projects, such as this, as these have been done by a few in the past and it is a lot of work.

Local businesses have been approached in the past to donate money, for example, for the hanging basket program. Russell suggested a jewelry item that businesses can "buy" for say, \$500 and

this money could go toward multiple fundraising projects and the businesses would not have to be approached many times in the year. There could be different levels of cost ranges, for example \$100, \$250, \$500.

Hanging Baskets: Businesses charged \$100/basket in the past

Judy Lucas: flags done in other towns--what if each business had their own flag to advertise their businesses, purchased through the Chamber as advertising and as a fundraiser for the Chamber.

Roxanne: EDC does flags already in downtown. Are we allowed to put up flags along the highway?

Don: We can put flags on lamp posts in town, but the cost is prohibitive. The Chamber has looked into this in the past. There is also upkeep and wind can be a factor in damage. Good quality is needed. Don will try to find out what this cost was when last researched.

Hanging Basket Program: baskets ordered by Roxanne, but a new director is needed.

Russell suggests a calendar for members showing meeting times, activities and events. Goals for 2010: plan & communicate better.

Nancy: A calendar could be e-mailed to members. Russell/Nancy to get a calendar together and send to Roxanne and she will help with a layout and we will e-mail it out.

Arnold McAulay, representing Communities in Bloom, reports that the town has a program that will fund watering of new plants/gardens/trees. This will not be finalized until April. They are hopeful that the hanging basket program can be included if this is approved.

Don: budget discussion by the town is still not finalized. The hanging basket program does also receive private donations - last year about \$500-\$600, \$1000 the year before.

Roxanne: If financial support was offered to town, would they take on

the maintenance and watering of the pots?

Shirley Isaacson: the weekends are difficult to get people to cover.

Roxanne: will advertise for someone to water as no one volunteered.

Nancy: Send an e-mail asking for volunteers for these specific projects (Solstice & baskets)

### Conferences and Workshops

Russell: would attendance be useful for our chamber? -

Coeur D'Alene

Don: suggested that we should just attend our own Alberta Chamber conference(s)

Alberta Chamber of Commerce - May 12th

Winds of Innovation & Change: AGM May 13th-15th - best as it is local - Lethbridge

Wilf Gour: moved that members of executive be sent to this conference

Tony Walker: seconded this motion

Mail: Group insurance plan, \$292 income for the month (Leo Durand) - dental plan change. Please see Russell for more details

Rosemary Wishart representing "Communities in Bloom" - would like Chamber to participate in "Anti-Littering campaign".

Judy Lucas - meetings & marketing - attended a meeting in Cardston Community Economic Development Training. Judy realizes that Claresholm does not have an EDO (Economic Development Officer). Judy spoke to Evan Berger's office and it is not funded by the gov't, but by the town. Potential for tourism being lost.

Don: Carmelle is organizing the April 21st Volunteer evening. The town was asked for \$1000, and the Chamber is providing \$500. 320 people attended last year. This year there will be entertainment. HOYA, an acapella group. Charge is usually \$5. Russell moved that we commit \$500 to the Town of Claresholm for the Volunteer Appreciation evening. Roxanne 2nded this motion. Carried

Motion for adjournment: 1:04 pm

Next mtg @ Golf Course - March 16th, 12-1 buffet lunch

**Claresholm Animal Rescue Society**  
**Regular Meeting Minutes**  
**March 4, 2010**

*Approved Mar. 18, 2010*

**Present:** Kimberley Alexander, Kris Holbeck, Rita Hahn, Sylvia Giroux, Christel Hutka, Barb Hinkle, Anne Papan, Gerald DeBruyn

**Regrets:** David Moore

**1. Call to Order**

The meeting was called to order at 7:15 p.m.

**2. Approval of Agenda**

Motion to accept the Agenda, as amended, by Kris Holbeck. Carried.

**3. Approval of the Minutes**

Motion to accept the Minutes of the February 18, 2009 meeting, as amended, by Rita Hahn. Carried.

**4. Old Business**

Volunteer Report - Rita

- 271.75 volunteer hours from Feb 19 to March 4 by 17 volunteers.

Treasurer's Report - Kris

- The bank balance was \$3,925.19. This was low due to the Brownlee cheque being sent out, but the reimbursement cheque not being received yet.

Adoptions and Fostering Report - Rita/Kim

- Cats: Spitz, Winky, Tia and Sawyer all got adopted to one barn location. Wally and Murray got adopted to one home. New cats in are Tuffy (has only one eye) and Scotty. Pumpkin was surrendered. Norm is doing well after two teeth were removed.
- Dogs: Dixie is on trial. Casey is being fostered. Buttons is doing well after surgery and is due to be adopted out. There is no commitment yet on Buddy, but someone is interested.

Shelter Update - Rita

- The town guys have put up the large "Animal Services" sign by the front parking lot.

TNR Shelters Update - Denise/Christel

- Larry (same guy who is recovering our cat trees) has picked up the plans to build some feral cat shelters.

Garage sale update - Barb

- Posters are ready to be put up. Barb is still lining up the school kids for the Friday night set-up.

New Building

- New plans were drawn up showing a different orientation allowing for a larger building and larger outside runs. Emercor would be willing to get involved in the construction. Plans will go to Town Council on March 10, 2010.



## 5. New Business

### Policy Review

- Tabled.

### By-Laws - Kris

- These were reviewed and some changes were proposed.

### Budget - Kris

- The budget was reviewed, but not yet finalized.

### Set date for AGM

- Date was set for Thursday, March 25 at 7:00 p.m. at the Town Office. A notice will be put up in the shelter and will be published in the Press.

### Pet Expo

- This huge annual event will be held in Calgary on March 27<sup>th</sup> and 28<sup>th</sup>. We decided not to book a booth, but Kim will check with Heaven Can Wait to about maybe sharing their booth if they are attending the event.

### Granum's Canada Day Parade

- We received a letter inviting us to participate in Granum's Canada Day Parade. We don't need to respond until June 10<sup>th</sup>, so this item will be tabled until after the garage sale.

### Granum's letter re: our funding request

- This letter was read and discussed. It appears that there is some mix up regarding the issue they mention regarding a dog that was refused by our shelter due to size. This animal was never brought to our shelter by the enforcement officer. It may have been taken to Pampered Pets by mistake. Kris will call Travis in Granum to try and clear up this matter. Further discussion as to how to proceed will be decided at the next meeting once we have more information.

### Issues with Lynn/Helen

- Since the garage sale items from Lynn aren't being returned and Lynn is gone for the month, the Board would now like to proceed with the issue of the \$600 rent increase overpayment that we need refunded. Kris will ask Dave to go ahead and ask Helen about this matter.

### Volunteer Appreciation Night

- We received a letter from the Town of Claresholm inviting our volunteers to attend. The date is Wednesday, April 21<sup>st</sup>. A sign up sheet will be posted at the shelter.

### Other

- Carol will be re-booking the Strategic Planning Session that was to be held on Tuesday. The date is not set as yet.

**6. Adjournment:** Meeting adjourned at 9:00 p.m.

**Next Meeting:** Thursday, March 18, 2010 at 7:15 at the library.

Christel Hutka, Secretary