



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 25, 2010
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES MAY 10, 2010

FINANCES: APRIL 2010 BANK STATEMENT

DELEGATIONS: 1. EVAN BERGER, MLA, Livingstone – Macleod

2. ZONE 1 ALBERTA 55+ SENIOR GAMES – Ron Kincaide or Clay Olsen

ACTION ITEMS:

1. BYLAW #1543 – 2010 Mill Rates

RE: 2nd & 3rd Readings

2. BYLAW #1544 – Council Remuneration

RE: 1st Reading

3. CORRES: Randall Beauchamp

RE: Okotoks Umpires Association Slo-Pitch Tournament

4. CORRES: Claresholm & District Fair Board

RE: Financial Assistance

5. ASSESSMENT REVIEW BOARD – Councillor MacPherson

6. ADOPTION OF INFORMATION ITEMS

INFORMATION ITEMS:

1. Claresholm & District Museum Board Minutes – January 27, 2010
2. Claresholm & District Museum Board Minutes – February 27, 2010
3. Claresholm & District Museum Board Minutes – March 24, 2010
4. SouthGrow Regional Initiative Annual General Meeting & Notice of Motions – June 17, 2010
5. Oldman River Regional Services Commission Executive Meeting Minutes – February 11, 2010
6. West Meadow Elementary School Principal's Update – May 10, 2010
7. West Meadow Elementary School Principal's Update – May 17, 2010
8. The Macleod Conservative EDA Golf Tournament – July 17, 2010
9. Claresholm RCMP Detachment Monthly Report – April 2010
10. Claresholm & District Chamber of Commerce Meeting Minutes – May 18, 2010

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 10, 2010**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor Rob Steel.

PRESENT: Mayor Rob Steel; Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Isaacson that the Agenda be accepted as presented.
CARRIED

MINUTES: **REGULAR MEETING – APRIL 26, 2010**

Moved by Councillor MacPherson that the Regular Meeting Minutes of April 26, 2010 be accepted as presented.

CARRIED

ACTION ITEMS:

**1. BYLAW #1542 – Employee Benefits
RE: 1st Reading**

Moved by Councillor Moore to give Bylaw #1542, regarding the Employee Benefits, 1st Reading.

DEFEATED

**2. BYLAW #1543 – 2010 Mill Rates
RE: 1st Reading**

Moved by Councillor MacPherson to give Bylaw #1543, regarding 2010 Mill Rates, 1st Reading.

CARRIED

3. DELEGATION RESPONSE: Oldman Watershed Council

Moved by Councillor Isaacson to join the Oldman Watershed Council and donate \$1,110.00 towards membership.

CARRIED

**4. DELEGATION RESPONSE: Claresholm Kinsmen
RE: Plans for a New Park**

Referred to committee.

**5. CORRES: Renewable Energy Society of Southern Alberta
RE: Membership**

Received for information.

**6. CORRES: SouthGrow Regional Initiative
RE: Renewable Energy Toolkit for Economic Development**

Received for information.

**7. CORRES: Claresholm Drug Coalition
RE: Annual Addiction Awareness Day**

Moved by Councillor Leonard to allow the Claresholm Drug Coalition to use Amundsen Park for Claresholm Drug Awareness Day on May 15, 2010.

CARRIED

8. AUMA Convention – November 23-25, 2010

Received for information.

9. Council Remuneration

Referred to administration.

10. 2010 Operating Budget

Moved by Councillor Moore to approve the 2010 Operating Budget as

amended with up to a \$10,000 deficit to be funded by operating reserves.

CARRIED

11. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Kris Holbeck, CA

**TOWN OF CLARESHOLM
APRIL 2010 BANK STATEMENT**

RECONCILED BALANCE MARCH 31, 2010		-\$711,760.87	
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$259,744.27		
REVOLVING LOAN RECEIVED	260,000.00		
CURRENT ACCOUNT INTEREST	8.96		
GIC REDEEMED	30,021.45		
US EXCHANGE	0.00		
TRANSFERS FROM T-BILLS	968,698.96		
SUBTOTAL	\$1,518,473.64		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$400,373.66	
PAYROLL CHARGES		81,379.44	
INTEREST ON REVOLVING LOAN		122.16	
REVOLVING LOAN PAID		260,000.00	
LOAN PAYMENTS		28,228.82	
MASTERCARD PAYMENT		522.58	
TRANSFERS TO T-BILLS / GIC PURCHASE		20,000.00	
NSF CHEQUES		283.01	
SERVICE CHARGES		178.25	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$791,087.92	
NET BALANCE AT END OF MONTH			\$15,624.85
BANK RECONCILIATION			
BALANCE PER BANK	60,615.81		
PLUS OUTSTANDING DEPOSITS	9,894.10		
LESS OUTSTANDING CHEQUES		-54,885.06	
RECONCILED BALANCE APRIL 30, 2010			\$15,624.85
OTHER BALANCES:			
EXTERNALLY RES GIC'S & T-BILLS	\$2,432,870.35		
NON-RESTRICTED GIC'S & T-BILLS	\$1,449,969.44		
PARKING RESERVE	\$3,557.51		
WALKING PATHS RESERVE	\$1,928.40		
OFFSITE LEVY RESERVE	\$58,176.99		
SUBDIVISION RESERVE	\$35,532.92		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 25th DAY OF MAY 2010

MAYOR

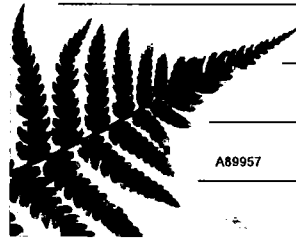
SECRETARY-TREASURER

DELEGATIONS

Kaye McKee

Ms. Ron KIRKAIDE, president
of Zone I Alberta 55+
(Lynne Lomas) as alternate ^{copy} _{DEBEN}
and Mrs. LOUISE WELSH,
Alberta 55+ Area
Representative wish to
attend the council
meeting on May 25 to
present a certificate to
the town for the use
of the Clawsbrook Pool
in 2009.

Kaye McKee



ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1543**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2010 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on May 10, 2010; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2010 total \$13,730,068; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$10,004,232; and the balance of \$3,725,836 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$795,819.80
Non-Residential	\$216,697.95

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$ 80,240.08

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$359,268,830.00
Non –Residential	\$69,820,300.00
Machinery & Equipment	\$502,220.00
Total	\$429,591,350.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$1,835,555	\$353,059,310	5.199%
Vacant Residential & Farmland (VR&F)	\$70,472	\$6,209,520	11.349%
Non-Residential	\$712,893	\$69,820,300	10.2104%
Machinery & Equipment	\$0	\$502,220	0%
Seniors Self Contained Housing (SSCH)	\$14,167	\$2,483,670	5.7041%
		\$432,075,020	

ASFF	Tax Levy	Assessment	Tax Rate
Residential & VR & F	\$795,819.80	\$359,268,830	2.2151%
Non-Residential	\$216,697.95	\$69,820,300	3.1037%
Total Education Requisition		\$429,089,130	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$80,240.08	\$431,572,800	.1859%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	2.2151%	3.1037%	2.2151%	0%
PORCUPINE HILLS LODGE REQUISITION	.1859%	.1859%	.1859%	.1859%
MUNICIPAL	5.199%	10.2104%	11.349%	5.7041%
TOTAL MILL RATE	7.6 %	13.5 %	13.75 %	5.89 %

2. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this **10th** day of **May** 2010 A.D.

READ a second time in Council this day of 2010 A.D.

READ a third time in Council and finally passed this day of 2010 A.D.

Rob Steel, Mayor

Kris Holbeck, Chief Administrative Officer

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1544**

A Bylaw of the Town of Claresholm to provide for fees and expenses to the Mayor and each Councillor for attending meetings and performing duties on behalf of the Town of Claresholm.

WHEREAS the Municipal Government Act, Chapter M-26-1 provides that the Council may provide for the payment of remuneration to the Mayor and members of Council for attending meetings of the Council and the committees thereof or for assuming or performing any additional duties.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act the Council of the Town of Claresholm duly assembled hereby enacts:

1. That the Mayor be paid a salary of \$5,800.00 per year.
2. That each Councillor be paid a salary of \$3,200.00 per year.
3. That the Mayor and each Councillor attending the Council Meeting shall be paid \$120.00 for each Council meeting attended.
4. That the Mayor and each Councillor receive reimbursement for valid receipts.
5. That when any member of Council spends one full day on Town business (ie. seminars, conferences, training), they shall be paid \$200.00 or \$100.00 for half a day plus vouchered expenses.
 - a. ½ day defined as greater than four (4) hours and up to six (6) hours
 - b. full day is greater than six (6) hours
6. That mileage shall be paid to a member of Council attending meetings outside Claresholm at a rate based on Canada Revenue Agency's (CRA) suggested vehicle rates per the CRA's website (ie. 2010 rate in Alberta is \$.52 per kilometer). This rate will be updated on January 1st of each year based on the CRA's changes.
7. That the Mayor or a member of Council shall be allowed \$20.00 per hour for attending to Council business less than four (4) hours (ie. committee meetings, community development events, etc). Each hour to be documented.
8. That the Mayor and each Councillor shall have group life insurance coverage.
9. That the fees and expenses paid to Council members shall be reviewed annually.
10. Bylaw #1500 is hereby rescinded.
11. This Bylaw will take effect on January 1, 2011.

Read a first time in Council this day of 2010 A.D.

Read a second time in Council this day of 2010 A.D.

Read a third time in Council and finally passed in Council this day of 2010 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

Lisa Chilton

From: Randall Beauchamp
[bulldogpromo@hotmail.com]
Sent: Monday, May 17, 2010 11:54 AM
To: lisa.chilton@townofclaresholm.com
Subject: beer garden

To: Mayor and Counselors, Town of Claresholm. We are the Okotoks Umpires Association and want to hold a Slo-Pitch ball tournament in your town on June 25-27. We request permission to operate a Beer Garden at the diamonds. We are fully insured, including Third Party Liquor Liability. Thank you for your consideration. Sincerely, Randy Beauchamp. e-mail : bulldogpromo@hotmail.com Ph: 403-796-2909

Win a \$10,000 shopping spree from Hotmail! Enter now [Enter now](#)

_____ NOD32 5122 (20100517) Information

This message was checked by NOD32 antivirus system.
<http://www.eset.com>

TOWN OF CLARESHOLM

POLICY

POLICY # 22

REPLACING POLICY # _____

EFFECTIVE DATE AUGUST 28, 1995

SUBJECT: USE OF PUBLIC PARKS FOR BEER GARDENS
OR FOOD CONCESSIONS

DEPARTMENT CULTURAL & RECREATIONAL SERVICES

AUTHORITY COUNCIL RESOLUTION DATE PASSED AUGUST 28, 1995

PURPOSE: TO ESTABLISH A POLICY RELATING TO THE USE OF PUBLIC
PARKS FOR BEER GARDENS OR FOOD CONCESSIONS

POLICY:

1. A request for the establishment of a beer garden or food concession in a public park can be approved only if the request is made by a non-profit organization.

GUIDELINES:

1. No retailers or commercial establishments are to be given permission to operate a beer garden or food concession in a public park.

May 14, 2010

Claresholm & District Fair Board
Box 213
Claresholm, AB
T0L 0T0

Claresholm Town Council
Box 100
Claresholm, AB
T0L 0T0

Ladies and Gentlemen:

The Bench Show is a Claresholm tradition of more than 100 years. The volunteer Board is once again struggling with the increased expenses associated with providing the Bench Show for our residents and visitors.

We, as a Board, feel that increasing costs to our loyal supporters would defeat the purpose of the country fair and all the positive feedback for the town associated with this event. Our reliable sources of income to date are:

1. Donations, both individual and from the business sector.
2. Ag Society grant.
3. Advertisements in the Fair Board Catalogue.
4. Gate admissions.
5. Entry tag sales.

This year the income generated may not meet our payout commitment. This conclusion is based on our experiences of past shows. Each entry for a Junior is \$.50. Prizes awarded are \$5.00 (first), \$3.00 (second), and \$1.00 (third). Each entry for adults is \$1.00; prizes awarded are the same as for Juniors.

The financial statement for 2008 – 2009 and budget for 2009 – 2010 are enclosed for your perusal.

In summary, we ask you to consider our appeal for financial assistance. In the past twenty years many small town fairs have declined and died. We have a dedicated band of volunteers here in Claresholm who work hard to keep the tradition alive.

For further information regarding this letter please contact Syd Gray (403 625-2132), President, Claresholm & District Fair Board or Delma Austin (403 625-2664).

Thank you,



Delma Austin

Vice President, Claresholm & District Fair Board

1:08 PM
03/18/10
Accrual Basis

Claresholm Fair Board
Profit & Loss
November 2008 through October 2009

	<u>Nov '08 - Oct 09</u>
Ordinary Income/Expense	
Income	
50/50 draw	491.50
Admission	890.40
Advertising Income	4,440.00
Donations	204.00
Food Sales	24.70
Grant	2,186.85
Hot Dog Day	708.75
Tag Sales	1,810.75
Trophies	1,326.00
Total Income	<u>12,082.95</u>
Expense	
Advertising	626.07
Awards	1,208.77
Cash Payout	3,600.90
Catalogue	4,358.67
Entertainment Expense	550.00
Food	430.00
Hall Rent/Storage	630.00
Judging	391.80
Memberships	50.00
Office Supplies	531.36
Printing	441.41
Raffle Bucks	90.00
Total Expense	<u>12,908.98</u>
Net Ordinary Income	-826.03
Other Income/Expense	
Other Income	
Interest Income	15.51
Total Other Income	<u>15.51</u>
Net Other Income	<u>15.51</u>
Net Income	<u><u>-810.52</u></u>

Claresholm District Fair Board

Known expenses

2010 Arena rent x 2 days	\$315.00
Arena storage 1 year	\$315.00
Petting Zoo	\$600.00
Judges	\$500.00
Awards	\$1,208.00
Cash pay out (ribbons)	\$4,000.00
Sound system	\$500.00
Food	\$300.00
Membership Ag Society	\$50.00
Office supplies	\$250.00
Printing	\$400.00
Ribbons purchased	\$1,337.76
Advertizing	\$800.00

Total expenses \$10,575.76

Known income

2010 Town of Claresholm: (Advertising)	\$750.00
UFA (Petting Zoo)	\$300.00
Donations for awards and trophies	\$1,326.00
Donations Dancers in Parkland	\$1,000.00
Gate admissions	\$850.00
50/50 Draw	\$500.00
Encana (Rita Erven)	\$250.00
Ag Society Grant	2625.68

Total income \$7,601.68

Note: This is an estimate only

Information

To: Council
From: Administration
Date: May 20, 2010
Re: Local Assessment Review Board Update

OVERVIEW

The Town of Claresholm has appointed Doug MacPherson and two members at large to sit as members of both the LARB and Composite Assessment Review Board (CARB). Each of these individuals was to get the training necessary to hear appeals for residents in 2010.

Due to time constraints and scheduling issues with the members at large's working hours, neither of them have been able to complete the necessary training and no more training is being offered for this year by the provincial government. Councilor MacPherson has completed the required training to adjudicate appeals for 2010.

According to the Town's assessment board bylaw (attached) the Town can appoint a one man LARB to hear appeals. The one man CARB would be an Municipal Government Board employee sent by the province in the case of that level of appeal.

The second alternative to a one person LARB is to join the regional LARB/CARB with the MD of Willow Creek and the Towns of Nanton, Fort Macleod, Stavely and Granum.

Council needs to discuss which avenue they wish to proceed with and Administration will follow that course of action as the Town sends out assessment and tax notices and begins scheduling appeal dates for the LARB (one man or regional).

Kris Holbeck, CA CAO Town of Claresholm



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1540**

A Bylaw of the Town of Claresholm to provide for the establishment of **Local Assessment Review Boards and Combined Assessment Review Boards**.

WHEREAS the provisions of Section 454(1) of the *Municipal Government Act* provides for the establishment, by bylaw, of one or more local assessment review boards and one or more composite assessment review boards;

AND WHEREAS the provisions of Sections 454.1(1) and 454.2(1) of the *Municipal Government Act* provides for the composition of the established local assessment review boards and the composite assessment review boards respectively;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act* the Council of the Town of Claresholm enacts as follows:

1. Definitions:

In this bylaw:

- a) "Board" means the Assessment Review Board of three or more members;
- b) "CAO" means the Chief Administrative Officer of the Town of Claresholm;
- c) "Chair" means a person chosen as chair of an Assessment Review Board under Section 4 of this bylaw;
- d) "Complaint" means a complaint under Part 11 of the *Municipal Government Act*;
- e) "Council" means the Town of Claresholm Council;
- f) "Mayor" means the Chief Elected Official (CEO) of the Town of Claresholm;
- g) "Member" means a member of a Board and includes a Chair and a Presiding Officer;
- h) "Minister" means the Minister of Municipal Affairs;
- i) "Municipal Government Act" means the *Municipal Government Act*, S.A. 2000, c.M-26.1;
- j) "Presiding Officer" means a member chosen by the members to be the Presiding Officer at one or more hearings under Part 11 of the *Municipal Government Act*;
- k) "Regulation" means Alberta Regulation 310/2009 titles "Matters Relating to Assessment Complaints Regulation"
- l) "Vacancy" means an absence from a hearing due to:
 - direct of indirect interest in a matter before the Assessment Review Board, or
 - an inability or refusal by a member to continue to fulfill his/her obligation as a member of the Board.

2. Purpose:

The purpose of this bylaw is to authorize the establishment and composition of required local assessment review boards and/or composite assessment review boards to hear assessment and/or specific tax related complaints within the Town of Claresholm. This bylaw is to be cited as the Town of Claresholm's "Assessment Review Boards Bylaw."

3. General Provisions:

- a) Council shall, by resolution, appoint three (3) persons to serve as members of the Local Assessment Review Boards and as members of the Composite Assessment Review Boards. Appointed members may be required to sit on either Board.
- b) The term of office for each member so appointed shall be three (3) years.
- c) Vacancies in any of the appointments under Section 3(a) above shall cause a notice to be placed in the local newspaper on two separate occasions advising persons interested in filling the vacancy to submit an application to the CAO. Properly completed applications shall be considered by Council at the first available regular scheduled meeting following the notice period. The person selected by Council to fill the vacancy shall be appointed by resolution of Council.

- d) Council shall prescribe remuneration and/or expenses, if any, payable to each appointed member.
- e) The Town shall provide, at no cost to members appointed under the provisions of Section 3(a) above, required training as defined in Part 5 of the Regulation.
- f) The Minister must appoint one provincial member to serve as the presiding officer of all Composite Assessment Review Boards.
- g) The Town of Claresholm may enter into a regional agreement with neighboring municipalities for the provision of Local Assessment Review Board and/or Composite Assessment Review Board services. In the event that this occurs, approved members of the regional agreement partner municipalities are, in addition to any members appointed under Section 3(a) above, hereby appointed by Council to serve as members of the Local Assessment Review Boards and/or as members of the Composite Assessment Review Boards.
- h) Pursuant to Section 454.1(1) of the *Municipal Government Act*, Council hereby establishes a three-member Local Assessment Review Board. Any members appointed by Council under Section 3(a) or 3(g) above are authorized to perform the function of a one-member Local Assessment Review Board, as required under the provisions of the Regulation.
- i) Pursuant to Section 30 of the Regulation, Council hereby establishes a one-member Local Assessment Review Board. Any members appointed by Council under Section 3(a) or 3(g) above are authorized to perform the function of a one-member Local Assessment Review Board, as required under the provisions of the Regulation.
- j) Pursuant to Section 454.2(1) of the *Municipal Government Act*, Council hereby establishes a three-member Composite Assessment Review Board. Any members appointed by Council under Section 3(a) or 3(g) above are authorized to perform the function of a three-member Composite Assessment Review Board, as required under the provisions of the *Municipal Government Act*.
- k) Pursuant to Section 36 of the Regulation, Council hereby establishes a one-member Composite Assessment Review Board. Only a provincial member appointed by the Minister may perform the function of a one-member Composite Assessment Review Board, as required under the provisions of the Regulation.
- l) The function and jurisdiction of all Local Assessment Review Boards and/or Composite Assessment Review Boards is as defined in Part 11 of the *Municipal Government Act*.

4. Chair:

- a) Before its first hearing after Council appoints its Members, the Members of the Board will choose a Chair from among themselves.
- b) The Chair shall be the Presiding Officer at all hearings of the Board, unless a majority of the Members present at a hearing choose another Member to be the Presiding Officer for that hearing.

5. Duties of Presiding Officer:

- a) The Presiding Officer will:
 - i. ensure that hearings are conducted fairly;
 - ii. prepare and sign written reasons, if required by the *Municipal Government Act*, for any hearings over which the Presiding Officer presides; and
 - iii. review and where appropriate, approve any other documents the CAO may prescribe from time to time for any hearings over which the Presiding Officer presides.

6. Refund of filing fee:

- a) Council may by resolution set fees that must be paid to the Town when a Compliant is filed.
- b) The CAO may refund a fee paid under section 10:
 - iv. to a complainant who withdraws a Complaint as a direct result of the Town issuing an amended assessment notice or amended tax notice; or
 - v. to a complainant who withdraws a Complaint before the CAO has scheduled a hearing of the Complaint.

7. Fee for copies:

- a) A person who wishes to obtain copies of a document or an audio tape relating to Complaints must pay fees in accordance with general policies established by the CAO or Council from time to time.

8. **Solicitor:**

a) An independent solicitor may be appointed by the CAO to advise the Board and the CAO about assessment review and related matters.

9. **Number and Gender References:**

a) All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

10. **Repeal and Passage:**

a) Under passage of this bylaw, Town of Claresholm Bylaw #1516 is hereby repealed.

b) This Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this 12th day of April 2010 A.D.

Read a second time in Council this 26th day of April 2010 A.D.

Read a third time in Council and finally passed in Council this 26th day of April 2010 A.D.



Rob Steel, Mayor



Kris Holbeck, CAO

INFORMATION ITEMS

MINUTES
Claresholm and District Museum Board
January Wed. 27, 2010- 7:30 P.M. @ Museum Expansion Building

Present: Harold Seymour, Rita Burton, Rae Trimble, Don Clark
Doug Leeds, Bob Mackin, Bette Slovak, Doug MacPherson, Anola Laing,
and Bernice Case.

1. Chairman Rae Trimble called the meeting to order at 7.37 P.M.
2. Approval of Agenda- moved by: Anola Laing
Addition to agenda: 6.8 Stan Lamb Carried.
3. Approval of Regular Meeting Minutes by: Rita Burton Carried
4. Correspondence:
 1. Guiding Good Governance A Symposium, Feb. 19, \$75.00 or \$50.00 if each more than one person attending.
 2. Museum Studies- no dates
 3. Newsletter- Lethbridge Hist. Society
 4. Integrity Builders, site visit.
5. Curator/Collections Assistant Report:

All Board Members received a copy of the report by: Jo-Ann Peach
Rae Trimble gave a verbal report: All items were addressed.
*Rae Trimble has completed all 8 of the Museum Study Courses offered by Alberta Museums Association and received her Certificate. CONGRATULATIONS!!
* Ice Box- Fern Brothers- (Photo's) Moved by: Bette Slovak we decline offer of the ice box. Carried.
* Mr. Petersen- 20 gal. Medalta Crock & Weight Scale.
Moved by: Doug Leeds to accept 20 gallon Medalta Crock and research the scale for additional information. Carried. Make arrangements for delivery.
*Foxcroft- Chesterfield and chair. (Photo's shown)
Moved by: Harold Seymour to accept offer of the chesterfield and chair from Foxcrofts. Carried. Make arrangements for delivery.
*Van Ginkel- Dining room table and chairs, hutch, china cabinet and chandelier.
Moved by: Rita Burton we accept all the Van Ginkel items. Carried.
*Van Ginkel- offered a very old saddle in excellent condition saddle shown to the board. Moved by: Rita Burton to accept the ladies black saddle. Carried.
*Moved by: Anola Laing Thank You letters be sent to substantial gift donators.
Carried .

6. Old Business:

6.1 Expansion- Moved by: Anola Laing to purchase from Ye Olde Antique Shoppe Display cabinets and shelf for \$577.50. Carried.

-move forward with construction for exhibit areas; progress on church exhibit, and aboriginal exhibit update.

-Bob Mackin has brackets ready for walls and Feb.3rd at 10.00 a.m. a group will meet and start constructing walls for the house.

*Moved by: Bernice Case to construct the church walls as soon as possible. Carried.

6.2 Historic Resources Foundation – grant for the platform completed and sent.

6.3 Claresholm Lions Club 2007 donation- movable display panels completed; for the fire dept. and church exhibits.

6.4 Alberta Museums Association- grant for staffing. Grant application denied.

6.5 Maintenance- storm windows for station/museum. (Painting)

6.6 Axel Supports-Bob Mackin moved to purchase 6 boxes of supports for \$14.44 each. Carried.

6.7 Lethbridge Community Foundation- check has arrived \$1426.00.

*Moved by: Doug Leeds we purchase as many mannequins as possible with the \$1426.00. Carried.

6.8 Stan Lamb- Tractor should arrive in March.

7. New Business:

7.1 Chamber of Commerce- cheque arrived for \$1000.00. Apply now for 2010 extended hours assistance so it can go into their budget.

7.2. Rob Vogt. Interview- Link Trainer Jan.8th.; he took photos and information for newspaper article.

7.3 Workshop for Display and Exhibit Committee was held.

Next Meeting: Wednesday, February 24, 2010, 7:30 P.M. New Building.

Adjournment by: Don Clark Carried.

Please be in attendance.

MINUTES
Claresholm and District Museum Board
February Wed. 27, 2010- 7:30 P.M. @ Museum Expansion Building

Present: Harold Seymour, Rae Trimble, Don Clark, Anola Laing,
Doug Leeds, Bob Mackin, Bette Slovak, Doug MacPherson,
and Bernice Case.

Absent: Rita Burton

1. Chairman Rae Trimble called the meeting to order at 7.39 P.M.
2. Approval of Agenda- moved by: Doug Leeds
Addition to agenda: 6.6 Bill Petersen Carried.
3. Approval of Regular Meeting Minutes by: Don Clark Carried
4. Correspondence:
 1. Cdn. Council Archives Poster- received
 2. Alta. Net Society (500 Rec. Trail Project)
5. Curator/Collections Assistant Report:

Rae Trimble gave a verbal report: All items were addressed.

 1. Aboriginal Exhibit- partial complete; additional research required
Dating objects etc. Aboriginal (elders) contact required.
 2. Article in Claresholm Paper re: Link Trainer, by Rob Vogt.
 3. Royal Canadian Air Cadets- began in 1942 in Claresholm.
 4. Foxcroft's- Sofa and Chair in Museum, and dust covered, new
gliders under legs. (Additional information required)
 5. Van Ginkel- Furniture in Town Storage, Saddle in Museum.
(Gift Certificate and additional information required to complete,
transfer ownership to Museum)
 6. Rae Trimble took Photo's of construction of Church and House.
Reporter has information and photos on our work crews for future article.
6. Old Business:
 - 6.1 Expansion- Church framed, drywall and painting done, trim still to do
(Peter Moss, Bob Lacelle, Don Peach and Vic. ?)
House- Crew from Complete Carpentry framed the house. (4 hrs.)
Review the Programming Grant and Budget, and accounting expenses to date.
All Board members received a copy.
 - 6.2 Historic Foundations Foundation- final report for previous grant completed
and sent (storm windows).

6.3 Claresholm Lions Club 2007 donation: (17,000.00) - amounts spent to date.
Everyone received a copy, Furnishings, Exhibit materials and Display Cases.
Approx. \$4996.90 remaining.

6.4 Alberta Museums Assoc.-Operations Grant Application sent (\$1500.00).

6.5 Lethbridge Community Foundation- official recognition of grants awarded at
reception in Coaldale (Gem of The West). Anola Laing was unable to attend.
Rae Trimble and Bernice Case attended.

6.6 Bill Petersen -20 gallon Medalta Crock and Scale, picked up by Doug Leeds and
delivered to the Museum tonight. (Gift of Certificate and information required)

6.7

7. New Business:

7.1 Financial Statement and Budget Forecast for March meeting.

7.2.

General comments: FYI

* July- Stavley- Tractor Display.

*Non Profit- Video Conference at Library, March 30, 12.00-1.00 p.m.

*Galt Museum: June thru Aug. Our Ancestors have come to visit, showcases
ornamented shirts presented by Blackfoot to Hudson's Bay Company
official in 1841.

*Sept. thru Dec. celebrating the Centennial of the Galt Hospital.

*Royal Tyrell- 25th Anniv. exhibit will feature 25 of the most significant
discoveries.

*Heritage Park- Heritage Town Square and Gasoline Alley Museum open.

Next Meeting: Wednesday, March 24, 2010, 7:30 P.M. New Building.

Adjournment by: Harold Seymour Carried.

Please be in attendance.

MINUTES
Claresholm and District Museum Board
March Wed. 24, 2010- 7:30 P.M. @ Museum Expansion Building

Present: Harold Seymour, Rae Trimble, Don Clark, Anola Laing,
Doug Leeds, Bernice Case and JoAnn Peach

Absent: Rita Burton, Bob Mackin, Bette Slovak and Doug McPherson

1. Chairman Rae Trimble called the meeting to order at 7:50 P.M.
2. Approval of Agenda- moved by: Don Clark
Addition to agenda: 7.2 Craig White 7.3 Stored items moved. Carried.
3. Approval of Regular Meeting Minutes by: Anola Laing Carried
4. Correspondence:
 1. Lethbridge Hist. Society, newsletter
 2. Town of Claresholm, Volunteer appreciation night.
Moved by: Doug Leeds, Museum Board Members purchase their own ticket.
Costing \$5.00 from the town office. Carried.
 3. AMA Learning Programs, INFORM information Package.
JoAnn Peach is interested in taking the Exhibits Certification Course offered at
Innisfail April 29 &30, 2010.
 4. Town of Claresholm, offering a Governance instruction course for Boards in
the fall of this year.
All items were presented.
5. Curator/Collections Assistant Report:
Rae Trimble gave a verbal report: All items were addressed.
 1. The Gap Store donated a damaged mannequin.
 2. Photography Exhibit progressing well.
 3. Artifact donations from Anola Laing and Judy (Sharples)
6. Old Business:
 - 6.1 Expansion- church and house walls up, few finishing touches to complete
the exhibit.
Don Peach and Bob Lacelle applied drywall/ trim to the house. Vic Denham,
Claire Lacelle, Rita and Bernice painted. Troy and Zac framed the windows.
The Exhibit Committee replaced the artifacts. Thank You Everyone.
Update on expenses relating to the grant, everyone received a copy.
Need to complete construction of exhibit spaces to meet the Grant deadline.
Moved by: Harold Seymour to continue construction of the exhibit spaces. Carried.

- 6.2 Historic Foundations Foundation- Kris and Rae met with Fraser Shaw, he was pleased with the paint job on the station windows; made comments on grant application for the deck. (Funding cutbacks mentioned)
- 6.3 Alberta Museum Association- the Town received Operations Grant of \$1500.00.
- 6.4 Financial Statement (2009) and Budget Forecast for 2010.
Moved by: Anola Laing to add a line- Volunteer Appreciation \$200.00. Carried.
- 6.5. Stan Lamb- stopped by the Museum to discuss location of donated tractor.
*Then Rae Trimble received an 8:30 A.M. call the next morning. Stan withdrew his offer of the donation. He stated that items had been removed from the Tractor on his farm and had a concern that additional items might disappear if it was in Claresholm.
- 6.6

7. New Business:

- 7.1 Power Point presentation-“Early Claresholm Pictures” will be presented at a Special Evening to recognize the 50th year of the Willow Creek Historical Assoc. Date to be announced.
Claire Lacelle volunteered to make this presentation possible.
- 7.2. Craig White- Donated a 64” X 17” color panoramic view of 1st. Street taken in 2008. Great Picture!
- 7.3 Stored Museum items- removed from Town Office Building to the storage at Town Shops (Museum designated storage)

General comments

*Non Profit- Video Conference at Library, March 30, 12.00-1.00 p.m.

Next Meeting: Wednesday, April 28, 2010, 7:30 P.M. Expansion Building.

Adjournment by: Doug Leeds Carried.

Please be in attendance.

Subject: SouthGrow Annual General Meeting Notice of Motions

From: "Mary Swanek" <Mary.Swanek@gov.ab.ca>

Date: Mon, 17 May 2010 10:58:36 -0600

CC: "Linda Erickson" <Linda.Erickson@gov.ab.ca>, "Shilpa Stocker" <westwindsmanagement@shaw.ca>

The following email is sent to you on behalf of Linda Erickson, Director, Alberta Finance and Enterprise

Attention: Mayors, Reeves, CAOs, EDOs, and member designates:

Please be advised that SouthGrow Regional Initiative's Annual General Meeting will be held on Thursday, June 17th, 2010 at 5:30 p.m at the Lethbridge Lodge Hotel & Conference Centre, 320 Scenic Drive S., Lethbridge. Networking and registration will take place between 5:30 p.m. and 6:00 p.m. followed immediately by dinner and the Annual General Meeting.

In preparation for the Annual General Meeting I have attached a "Notice of Motions" that will be put forth at the AGM. The attachment is self-explanatory, but as always, please feel free to contact the SouthGrow office if you have any questions.

<<Notice of Motions FINAL.doc>>

Linda Erickson, Director

Alberta Finance and Enterprise

Administrator, SouthGrow Regional Initiative

Lethbridge, Alberta

Ph: (403) 381-5414

Visit Us At: www.southgrow.com

_____ Information from ESET NOD32 Antivirus, version of virus signature database 5122 (20100517)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

Notice of Motions FINAL.doc	Content-Description: Notice of Motions FINAL.doc Content-Type: application/msword Content-Encoding: base64
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Notice of Motions

The Background

The SouthGrow Regional Initiative Management Board recognizes a challenge resulting from the Articles of Association. This dilemma must be addressed immediately.

Each of the twenty-seven member municipalities in SouthGrow may designate two representatives: one is a member at large, and the other must be an elected official from the municipality. From this group of fifty-four representatives, ten are appointed/elected to the SouthGrow Management Board at a general meeting.

The Challenge

A municipality representative who becomes a director at a June general meeting loses his/her eligibility to hold that director position if he/she is not subsequently (re)elected in the October municipal elections. This could reduce the number of directors to fewer than the nine required in Article 26 of the Articles of Association. Since the Articles of Association clearly state that the term of office for directors runs from general meeting to general meeting, the Management Board would not be able to operate until the next general meeting at which time new directors could be elected/appointed bringing the number of Board members up to the required number.

Acknowledgement

The solution is to pass the following motion until such time as the Articles of Association can be reviewed and an amendment to the Articles can be recommended to a general meeting for approval.

The Board acknowledges that passage of the following motion is contrary to the Articles of Association. Changes to the Articles should be passed at a general meeting of SouthGrow. However, given the dilemma in this election year, the Management Board is motivated to correct an inappropriate situation. This step is a temporary measure intended to provide sufficient time for a comprehensive review of the Articles of Association. The revised Articles will be presented to a special general meeting to be called early in 2011.

Motion 1

It is moved that for 2010 only, the Articles of Association requirement for the Management Board to have nine directors be suspended; and that the Board comprise as many directors who were elected at the annual general meeting and remain eligible following the October municipal elections.

Motion 2

It is moved that the Management Board, the Project Manager, and AFE staff conduct a comprehensive review and revision of the Articles of Association.

Motion 3

It is moved that the Chair call a general meeting early in 2011 to approve the revised Articles of Association, and to elect directors, if required.

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

**MINUTES - 2 (2010)
EXECUTIVE COMMITTEE MEETING
Thursday, February 11, 2010 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)**

EXECUTIVE COMMITTEE:

- | | |
|--|----------------------|
| Paul Goldade - <i>Chair</i> | Doug Thornton |
| Terry Michaelis - <i>Vice-Chair</i> (absent) | Gordon Wolstenholme |
| Henry Van Hierden | Dick Fenton (absent) |
| Doug MacPherson | |

STAFF:

- | | |
|--------------------------------|---|
| Lenze Kuiper – <i>Director</i> | Barb Johnson – <i>Executive Secretary</i> |
|--------------------------------|---|

AGENDA:

1. **Approval of Agenda** – February 11, 2010.....
2. **Approval of Minutes** – January 14, 2010 (attachment)
3. **Business Arising from the Minutes**
 - (a) CPA Conference Registration..... (attachment)
 - (b) Draft Member Letter re: ORRSC Services.....(handout)
4. **New Business**
 - (a) Planner’s Retreat
 - (b) Land Use Framework Update..... (attachment)
 - (c) SouthGrow GIS Award.....
 - (d) Correspondence from U of L re: Major in Rural and Urban Planning and Design..... (attachment)
 - (e) Building Renovations
 - (f) Data Management Contract.....
5. **Accounts**
 - (a) Office Accounts – December 2009..... (attachment)
 - (b) Financial Statements – January 1 to December 31, 2009.....(handout)
6. **Director’s Report**
7. **Executive Report**

8. Adjournment.....

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: **Gordon Wolstenholme**

THAT, the Executive Committee approves the agenda, as amended:

- ADD: 4(e) Building Renovations
- 4(f) Data Management Contract

CARRIED

2. APPROVAL OF MINUTES

Moved by: **Doug MacPherson**

THAT, the Executive Committee approves the minutes of January 14, 2010, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

(a) CPA Conference Registration

- All those attending the CPA Conference in Red Deer April 12-14, 2010 handed in their registration forms. The bookkeeper will register everyone as well as book accommodations.

(b) Draft Member Letter re: ORRSC Services

- The Director has drafted a letter to accompany a new Services & Member Benefits package which will be distributed to member CAOs and Development Officers. The goal is to market ORRSC's planning and GIS services and encourage members to turn to us rather than contracting private engineering, architectural and planning firms for these services.

Moved by: **Doug MacPherson**

THAT the letter re: ORRSC services and new Services & Member Benefits package be sent to all member CAOs and Development Officers.

CARRIED

4. NEW BUSINESS

(a) Planner's Retreat

- A Planner's Retreat was held on Friday, February 5, 2010 in the ORRSC Conference Room. Discussions centered on the following two topics:

Long-term Funding: discussed a variety of solutions and models for more stable funding; relying less on subdivision revenue; creating minimum and maximum amounts for membership fees.

Restructuring, Roles and Responsibilities: discussed ways to increase our resources; analysis and modeling with GIS; move to a hierarchal system rather than flat organization; need tighter reporting structure; revise job descriptions.

- The Director is working on a business plan to address these issues for review by the Executive Committee.

Moved by: Doug Thornton

THAT the verbal report on the Planner's Retreat be received, as information. **CARRIED**

(b) Land Use Framework Update

- Correspondence was received from Ray Danyluk, past Minister of Municipal Affairs expressing appreciation for the efforts of ORRSC in developing the Position Paper on the South Saskatchewan Regional Plan and encouraging us to provide comments to the Advisory Council to ensure that municipal points of view are incorporated into the regional plan.
- A meeting with Evan Berger will be arranged to discuss ORRSC's possible future involvement and to pursue some of the regional plan funding set aside in the provincial budget.

Moved by: Dick Fenton

THAT the Land Use Framework updated be received, as information. **CARRIED**

(c) SouthGrow – GIS Award

- GIS Technologist Steven Ellert and GIS Analyst Jaime Thomas were presented with an "Excellence in Collaboration or Partnership Award" at the SouthGrow Regional Initiative Third Annual Recognition Event at the Lethbridge Lodge & Convention Centre in Lethbridge on January 21, 2010.
- The Oldman River Region Urban GIS Project is the development of a cooperative and centralized regional Geographic Information System for the 32 participating urban municipalities, with the goal to assist small and medium sized municipalities in southwestern Alberta gain the technological tools they need while capitalizing on the efficiencies gained by sharing resources and expertise.

(d) Correspondence from U of L re: Major in Rural and Urban Planning and Design

- Correspondence was received from the University of Lethbridge regarding the B.A., Multidisciplinary Major in Rural and Urban Planning and Design. Although the curriculum has been approved, provincial funding is not yet available. The University of Lethbridge remains committed to implementing the program as soon as funding is confirmed.
- There are currently five professional planning schools in Canada, but none are in Alberta.

Moved by: Gordon Wolstenholme

THAT the correspondence from the University of Lethbridge be received, as information. **CARRIED**

(e) Building Renovations

- Office renovations will continue this year by constructing four new offices in the area previously occupied by the subdivision department and library. The only quote received for these renovations was from Southwest Steel Products Ltd. in the amount of \$69,946 and an additional \$6,566 for vinyl plank flooring for future GIS office renovations – for a total of \$76,512 + GST.
- Only \$50,000 has been budgeted for building renovations, therefore the remainder will be taken from Operating Reserve - Leasehold.

Moved by: Doug MacPherson

THAT the quote for renovations by Southwest Steel Products Ltd. (76,512 + GST) be accepted;

AND THAT renovation expenditures exceeding \$50,000 be taken from Operating Reserve - Leasehold. **CARRIED**

(f) Data Management Contract

- The Director has been investigating data management software and prefers the Xerox DocuShare software for management of our subdivision files. This is an add-on to existing equipment and is a PDF based program. The cost is \$960 per quarter for five years for a total of \$19,200.

Moved by: Doug Thornton

THAT the purchase of DocuShare software as quoted by Xerox be approved. **CARRIED**

5. ACCOUNTS

(a) Office Accounts – December 2009

5160	Staff Field Expense	B. Brunner	\$ 56.06
5150	Staff Mileage	M. Burla (May - Dec)	1,015.92
5460	Public Relations	M. Burla (May - Dec)	158.54
5160	Staff Field Expense	M. Denis	18.65
5150	Staff Mileage	S. Harty	41.50
5160	Staff Field Expense	S. Harty	41.08
5150	Staff Mileage	S. Johnson	50.50
5160	Staff Field Expense	G. Scott	42.00
5150	Staff Mileage	Bridge City Chrysler	71.25
5150	Staff Mileage	Imperial Oil	533.30
4140	Approval Fees	Dennis Allred	600.00
4140	Approval Fees	A & W Acres	600.00
4140	Approval Fees	Alfred Baroldi	600.00
5172	GIS Contracting	Land Data Technologies	315,173.26
5280	Janitorial Services	Madison Ave Business Services	525.00
5285	Building Maintenance	Wild Rose Horticultural	390.00
5285	Building Maintenance	Cam-Air Refrigeration	357.15
5310	Telephone	Telus	394.00
5580	Equipment & Furniture Rental	Telus	278.54
5310	Telephone	Telus	409.60
5580	Equipment & Furniture Rental	Telus	242.00
5330	Dues & Subscriptions	CPAA	180.00

5330	Dues & Subscriptions	ADOA	100.00
5185	Planning Intern Expenses	AACIP	423.34
5330	Dues & Subscriptions	AACIP	423.34
5340	Books & Publications	Town of Bow Island	20.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	21.00
5380	Printing & Printing Supplies	Citi Cards	158.82
5390	Graphic & Drafting Supplies	Citi Cards	52.93
5380	Printing & Printing Supplies	Citi Cards	89.79
5570	Equipment Repairs & Maint	Citi Cards	129.96
5440	Land Titles Office	Minister of Finance	406.00
5460	Public Relations	Regent Restaurant	1,340.32
5475	GIS Computer Software	Cansel Survey Equipment	2,179.60
5490	Consultants	Stacey Olsen	242.50
5500	Subdivision Notification	Lethbridge Herald	548.80
5500	Subdivision Notification	Citi Cards	45.98
5570	Equipment Repairs & Maint	Citi Cards	80.24
5540	Other	Purolator Courier	134.05
5570	Equipment Repairs & Maint	Xerox Canada	6,104.31
5570	Equipment Repairs & Maint	Lethbridge Document Solutions	1,251.99
5570	Equipment Repairs & Maint	Continental Imaging Products ...	361.46
1160	GST Receivable	GST Receivable	<u>16,505.59</u>
TOTAL:			<u>\$352,398.37</u>

Moved by: Henry Van Hierden

THAT the Executive Committee approves the Office Accounts of December 2009 (\$352,398.37), as presented. **CARRIED**

(b) Financial Statements – January 1 - December 31, 2009

Moved by: Dick Fenton

THAT the Executive Committee approves the Financial Statements for January 1 - December 31, 2009, as presented. **CARRIED**

6. DIRECTOR'S REPORT

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Director's Report, as presented. **CARRIED**

7. EXECUTIVE REPORT

- Henry Van Hierden – Fish and Game Association subdivision is being appealed.
- Doug MacPherson – Granum temporary water license / started new sewer.
- Gordon Wolstenholme – Working on new sewer plant / Meeting scheduled in February re: the Police College.
- Doug Thornton – Town/MD collaborating on water system to Cowley and Lundbreck.

8. ADJOURNMENT

- The March 11 Executive Committee meeting has been CANCELLED. If necessary, the Committee can meet following the Board meeting on March 4.

Moved by: Gordon Wolstenholme

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:30 p.m. until Thursday, April 8, 2010 at 7:00 p.m.

CARRIED

/bj

CHAIR: 



Principal

Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at West Meadow Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsd.ab.ca or phone using the contact information below.

K-4 Week at a Glance

Monday, May 10	
Tuesday, May 11	Hot Dog Day Grade 3 PAT—writing
Wednesday, May 12	
Thursday, May 13	Pizza Day Grade 4 Field Trip—Frank Slide
Friday, May 14	Grade 4 Field Trip—Frank Slide

Phone: (403) 625-3371
Fax: (403) 625-4920

5-7 Week at a Glance

Monday, May 10	
Tuesday, May 11	Pizza Day
Wednesday, May 12	Grade 6 PAT—writing
Thursday, May 13	Subway Day
Friday, May 14	

Phone: (403) 625-4464
Fax: (403) 625-4283



Principal's Update

West Meadow Elementary School

Monday, May 10

Literacy Carnival

Planning is underway for our annual Literacy Carnival. This is a great evening of fun and excitement for the entire family.



Friday, June 4
4:00—7:00 pm
5-7 Site

This evening does not happen without the great help of volunteers! Next week, parent notes will come home regarding the event—please indicate any way you are able to help out!



Please note the following dates for Kindergarten families.

On **Tuesday, June 22**, all Kindergarten students (M/W and Tu/Th classes) will come to school. A Kindergarten Farewell will be scheduled on this day. More information will be coming as the date approaches.

Wednesday, June 23 will not have any scheduled classes (this is a change from the original 2009-2010 calendar).

In the June newsletter, information for families regarding classes for 2010-2011, as well as the process for developing class lists, will be shared.

School Council Meeting
Tuesday, May 18
6:30 pm at 5-7 site

Please watch for an agenda to be emailed and posted.

Looking Ahead...



- May 18** School Council Meeting—6:30 pm at 5-7 site
- May 20** Last day for students to sign out library books
- May 21** Staff Planning Day
- May 24** Victoria Day—no school
- May 26** Fundraising Society Meeting - 6:30 pm



What is My Child Learning in Math?

The Southern Alberta Professional Development Consortium will be hosting an overview session for parents regarding the new Math curriculum in Alberta by video-conference. The VC session will be happening **Wednesday, May 19 from 6:30—7:30 pm**. If interested in being part of this at WMES via video-conference, please contact Mr. Hewson by this Friday

Please plan for the following BBQ dates in June:



5-7 Site—Monday, June 21

K-4 Site—Wednesday, June 23

More information will be shared in the June newsletter.

Visit us online at www.lrsd.ab.ca/school/westmeadow



Principal

Mr. K.
Hewson

This weekly update is intended to keep parents and community informed of the learning and events happening at West Meadow Elementary School. If you would like to be added to the email list for this update or have any questions or comments, please email Mr. Hewson at hewsonk@lrsd.ab.ca or phone using the contact information below.

Principal's Update

West Meadow Elementary School

Monday, May 17

K-4 Week at a Glance

Monday, May 17	
Tuesday, May 18	<i>Hot Dog Day</i> School Council Meeting—6:30 pm
Wednesday, May 19	Math Workshop for Parents and Work Bee—6:30 pm
Thursday, May 20	<i>Pizza Day</i> Last day to sign out library books
Friday, May 21	Staff Planning Day—No Students
Phone: (403) 625-3371 Fax: (403) 625-4920	

5-7 Week at a Glance

Monday, May 17	<i>Hot Dog Day</i>
Tuesday, May 18	<i>Pizza Day</i> School Council Meeting—6:30 pm
Wednesday, May 19	Math Workshop for Parents and Work Bee—6:30 pm
Thursday, May 20	<i>Taco in a Bag</i> Last day to sign out library books
Friday, May 21	Staff Planning Day—No Students
Phone: (403) 625-4464 Fax: (403) 625-4283	



What is My Child Learning in Math?



The Southern Alberta Professional Development Consortium will be hosting an overview session for parents regarding the new Math curriculum in Alberta by video-conference. The VC session will be happening **Wednesday, May 19 from 6:30—7:30 pm** at the 5-7 site and is available free of charge.



At the same time as the math workshop, there will be a work bee for anyone not interested in learning about math but willing to help!

There is classroom furniture that we need assistance assembling for the K-6 classrooms. Bring a cordless drill and plan to help out for an hour!

If you would like to come and need babysitting at the school, please contact Deb Bronson at 625-3371.

School Council Meeting

**Tuesday, May 18
6:30 pm at 5-7 site**

A full agenda can be found on the school website. Items on the agenda include:

- K-6 Planning Update
- LRS D Satisfaction Surveys
- Fundraising Society Overview
- Supply Fee Collection

Looking Ahead...



May 24	Victoria Day—no school
May 25	GRADE testing (K-6) Stanford testing (gr. 7)
May 25	Gr. 6 Band Workshop
May 26	Fundraising Society Meeting - 6:30 pm
June 4	Career Fair (5-7 site)
June 4	Literacy Carnival

Literacy Carnival

Planning is underway for our annual Literacy Carnival. This is a great evening of fun and excitement for the entire family.



**Friday, June 4
4:00—7:00 pm
5-7 Site**

This evening does not happen without the great help of volunteers! Next week, parent notes will come home regarding the event—please indicate any way you are able to help out!

In the June newsletter, information for families regarding classes for 2010-2011, as well as the process for developing class lists, will be shared.

2010-2011 WMES Calendar Approved

On the back of this Update, a copy of the final school calendar for West Meadow for next year is shared. Please note that our school has an additional five days taken for staff planning, all at the start of September (to allow for the transition to a K-6 school). K-6 students do not start back to school until after Labour Day.



Visit us online at www.lrsd.ab.ca/school/westmeadow

2010-2011 School Year Calendar West Meadow Elementary

August-10

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
28	30	31				

August

- 24 LRSD Staff planning Day
- 25 LRSD Staff Planning Day
- 26 LRSD Staff Planning Day
- 30 WMES Staff Planning Day
- 31 WMES Staff Planning Day

February

- 21 Family Day
- 22 Day in Lieu of Interviews
- 23 Day in Lieu of Interviews
- 24 Teachers' Convention
- 25 Teachers' Convention

February-11

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

September-10

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September

- 1 WMES Staff Planning Day
- 2 WMES Staff Planning Day
- 3 WMES Staff Planning Day
- 6 Labour Day
- 24 LRSD Staff Planning Day

March

- 25 LRSD Staff Planning Day

March-11

S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October-10

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October

- 8 Inter-School LRSD PD Day
- 11 Thanksgiving

April

- 21 Last day before Easter break
- 22 Good Friday

April-11

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November-10

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November

- 1 LRSD Staff Planning Day
- 11 Remembrance Day
- 12 Divisional P.D Day

May

- 2 First day after Easter break
- 10 PAT Gr. 3 - LA Part A
- 11 PAT Gr. 6 - LA Part A
- 20 LRSD Staff Planning Day
- 23 Victoria Day

May-11

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December-10

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December

- 17 Last Day before Christmas break

June

- 13 PAT Gr. 6 - Math Part A
- 14 PAT Gr. 3 - LA Part B
- 14 PAT Gr. 6 - Social
- 15 PAT Gr. 6 - LA Part B
- 16 PAT Gr. 3 - Math
- 16 PAT Gr. 6 - Math
- 17 PAT Gr. 6 - Science
- 24 Last day for WMES students

June-11

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January-11

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January

- 3 First Day after Christmas Break
- 28 LRSD Staff Planning Day
- 28 Final day of Semester 1
- 31 First day of second semester

2010-2011

- 199 Operational Days
- 180 Instructional Days
- 973.0 Instructional Hours

*Grade 1-9 schools are required by
Alberta Education to have 950
instructional hours.*

Registration Form

REGISTRATION DEADLINE
THURSDAY JULY, 15, 2010

- Golf Tournament - \$175.00 per golfer
 Includes Dinner (tax receipt for \$70)
- Baron of Beef Dinner only - \$45 per person
 (tax receipt for \$20)

Name: _____

Golf Handicap: _____

Address: _____

Town/City: _____ Prov: _____

Postal Code: _____

Phone: _____

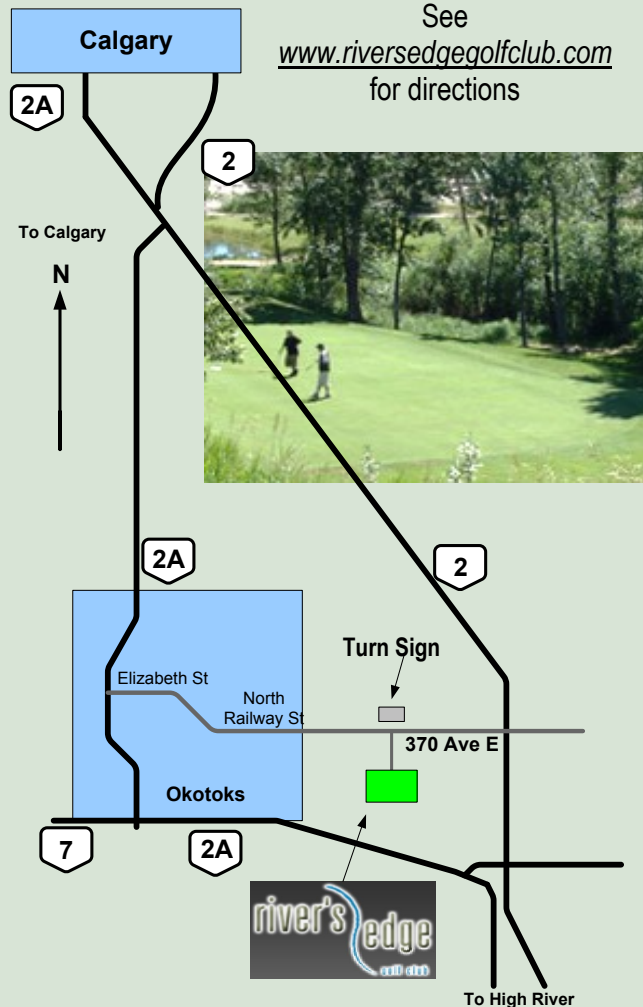
Cell Phone: _____

Golf Tournament Registration includes morning driving range privileges, 18 holes of golf with cart, bag lunch, and Baron of Beef buffet at the Golf Course.

Dinner Only—Join us at 6:30 p.m. at the golf course.

If you are registered and paying for additional golfers or dinner guests, please provide us with those names. Kindly make personal cheques payable to: Macleod Conservative Electoral District Association (or Macleod Conservative EDA) and mail along with this registration form to:

Macleod Conservative EDA
 c/o Peter Fermor
 506 Suntime Place
 Okotoks, AB T1S 1B9



Saturday, July 17, 2010
Check-In: 1 pm, Shotgun Start 2 pm
Format: Mixed/Open, Texas Scramble

REGISTRATION DEADLINE:

Thursday, July 15, 2010

Call 403-938-2731 or email

priddisdeb@hotmail.com to register.

Or book online at:

www.macleodconservativeeda.com

Early Bird Special!

Register by **July 5, 2010** and be entered to win a free round of golf for 4 at River's Edge!

Macleod EDA

Invites you to join us for our

4th Annual Golf Tournament

At the

River's Edge Golf Course,
 Okotoks

Saturday, July 17, 2010



Join MP Ted Menzies,
his colleagues and
a Special Guest
for a great round of golf!

THE MACLEOD CONSERVATIVE EDA

Dear Friends,

We are pleased to be hosting the 4th Annual Macleod Golf Tournament and would like to invite you to join us for a repeat of last years fun day of "Golf with Ted and his Colleagues."

Join us at the River's Edge Golf Course in the Okotoks area on Saturday July 17, 2010.

If you can't make it to the tournament, we hope you can join us for a Baron of Beef Buffet at the Club House at River's Edge at approximately 6:30PM.

See you in July, Deb
priddisdeb@hotmail.com



Individual Sponsorship Opportunities

Registration Bag Sponsor—144 golfers

- Individual name on sponsor recognition board
- Recognition in program & advertisements

Hole Sponsor—\$250 (18 Sponsors)

- Exclusive signage at one of the 18 holes
- Individual name on sponsor recognition board
- Recognition in program & advertisements

Prize Table Sponsor—\$25

- Donate a prize of \$25 minimum value, a team prize (4 players per team), or a cash donation towards a larger prize
- Individual name on sponsor recognition board

Call Peter at 403-938-2731 or
Debra at 403-933-2236 (eve)
for more information on sponsorship
opportunities ~ get yours today



Yes! I would like to support the golf tournament through an Individual Sponsorship. I would like to contribute as a:

- Registration Bag Sponsor
- Hole Sponsor
- Prize Sponsor

Please complete all of the contact information below for tax purposes. Receipts will be mailed in time for tax season.

Sponsor: _____

Contact: _____

Address: _____

Town/City: _____ Prov: _____

Postal Code: _____

Phone: _____

Cell Phone: _____

We will call you to confirm your sponsorship

Mail to: **Macleod Conservative EDA**
c/o Peter Fermor
506 Suntree Place
Okotoks, AB T1S 1B9

Election Canada does not allow corporate sponsorships or corporate cheques



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Town of Claresholm
MD of Willow Creek
Town of Stavely

Your File - Votre référence

Our File - Notre référence

Claresholm RCMP Detachment
Box 1209
Claresholm, Alberta
T0L 0T0

Date

May 7, 2010

**Re: Monthly Policing Report
April 2010**

Dear Sir,

1. Claresholm Detachment dealt with 281 occurrences in the month of April. The members issued 79 Traffic tickets and charged 7 Impaired drivers. One person was charged under the Liquor Act.
2. April was a fairly quiet month for the detachment. Property crimes are beginning to rise to some extent due to the warmer weather, however have not reached an alarming level. There are no noticeable crime trends or patterns to report.
3. Our detachment is in the final stages of the painfully long process of staffing our part time clerical position and we hope to have the person in place by the summer. We will be undergoing some other personnel changes at the detachment. As you may be aware I am transferred to Hobbema Detachment and will be living in Wetaskiwin. Cst Shari Marshall is on an extended leave and it appears likely that Cst Allonby will be departing this summer as well. My replacement will be Sgt Terry Wickett who is currently working out of Provost Detachment. Some of you may recall him as he spent several years working at Nanton Detachment. I have enjoyed my time at Claresholm and will certainly miss the town and people I have met here. I have truly appreciated the open relationship which has existed between the RCMP and local governments and trust this to continue well into the future.
4. If you have any questions or concerns please feel free to call or drop by the detachment.

Yours truly,

Robin Alexander Sgt
NCO i/c Claresholm RCMP Detachment
(403) 625-4445

Canada

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/04/01 to 2010/04/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	2	0	2	1	1	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	9	0	9	0	12	133.3%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	2	0	2	0	2	100.0%
	13	0	13	1	15	123.1%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	0	0	0.0%
9520 0020 Driving without Due Care or Attention (Provincial/Terri...	1	0	1	1	0	100.0%
9530 0010 Driving While Disqualified or License Suspension (Provi...	1	1	0	0	0	0.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	68	0	68	67	0	98.5%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	17	0	17	7	3	58.8%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	1	0	1	1	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	1	0	1	1	0	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	4	0	4	2	2	100.0%
	94	1	93	79	5	90.3%

Violation group - Traffic Offences - Other Traffic Related Duties				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0386 Motor Vehicle Act - Other Activities (except traffic wa...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	5	1	4	3	0	75.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	1	0	1	1	0	100.0%
9230 0030 Impaired Care & Control (by Alcohol) of Motor Vehicle	1	0	1	1	0	100.0%
9235 0030 Impaired Care & Control (by a Drug) of Motor Vehicle	1	0	1	1	0	100.0%
9240 0010 Failure/Refusal to Provide Breath Sample	1	0	1	1	0	100.0%
	9	1	8	7	0	87.5%

Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous operation of Motor Vehicle	2	0	2	1	0	50.0%
	2	0	2	1	0	50.0%

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	3	0	3	1	2	100.0%
8840 0291 Child Welfare Act - Other Activities	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/04/01 to 2010/04/30

Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8840 0297 Coroner's Act - Sudden Death/Other Activities	2	0	2	0	2	100.0%
8840 0311 Fire Prevention Act - Other Activities	1	0	1	0	1	100.0%
8840 0336 Mental Health Act - Other Activities	12	1	11	0	9	81.8%
8840 0341 911 Act - Other Activities	23	0	23	2	19	91.3%
8840 0376 Trespass Act - Provincial/Territorial - Other Activitie...	1	0	1	0	1	100.0%
	43	1	42	3	35	90.5%
Violation group - Provincial Statues - Municipal By-laws	Reported	Unfounded	Actual	Clearance		
9955 0010 Municipal Bylaws - Other	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%
Violation group - Other Criminal Code - Other Criminal Code	Reported	Unfounded	Actual	Clearance		
3430 0010 Disturbing the peace	1	0	1	0	1	100.0%
3510 0010 Fail to attend court	1	0	1	1	0	100.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	4	0	4	1	3	100.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
8999 3057 Prisoners Held	2	0	2	1	1	100.0%
8999 3058 Prisoners Escorted	1	0	1	0	1	100.0%
8999 3065 Victim Services Offered - Accepted	2	0	2	0	2	100.0%
8999 3066 Victim Services Offered - Declined	1	0	1	1	0	100.0%
	6	0	6	2	4	100.0%
Violation group - I&P - Immigration and I&P - Refugee Protection Act(IRPA)	Reported	Unfounded	Actual	Clearance		
8550 0070 Items Lost/Found - passports	2	0	2	0	1	50.0%
	2	0	2	0	1	50.0%
Violation group - Drug Enforcement - Drug Enforcement Other	Reported	Unfounded	Actual	Clearance		
8840 0001 Controlled Drugs & Substance Act - Other Activities	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/04/01 to 2010/04/30

Violation group - Crimes Against the Person - Sexual Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
1330 0010 Sexual Assault	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
1625 0010 Criminal Harassment	1	1	0	0	0	0.0%
1626 0020 Harassing phone calls	1	0	1	0	1	100.0%
1627 0010 Uttering threats against a person	3	1	2	0	1	50.0%
	5	2	3	0	2	66.7%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	Clearance		
1430 0010 Assault	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
2140 0011 Other theft under \$5000	4	0	4	2	1	75.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000	2	0	2	0	2	100.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	2	0	2	0	0	0.0%
	8	0	8	2	3	62.5%
Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	Clearance		
2170 0091 Taking Motor Vehicle/Vessel over \$5000 without consent ...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	9	1	8	0	2	25.0%
	9	1	8	0	2	25.0%
Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	Clearance		
2160 0070 Fraud (money/property/security) greater than \$5000	1	0	1	0	0	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$...	1	0	1	0	0	0.0%
	2	0	2	0	0	0.0%

Occurrence Stats (All Violations)

Special unit: k2174
All codes

Mayor's Report
From 2010/04/01 to 2010/04/30

Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2120 0020 Break and Enter - Residence	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	38	0	38	0	0	0.0%
8550 0030 Suspicious Person/ Vehicle/ Property	7	0	7	0	7	100.0%
8550 0040 Animal Calls	1	0	1	0	1	100.0%
8550 0050 False Alarms	13	0	13	0	13	100.0%
8550 0060 Items Lost/Found - except passports	10	0	10	0	9	90.0%
	69	0	69	0	30	43.5%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	1	0	1	0	1	100.0%
8550 0080 Person Reported Missing	1	0	1	0	1	100.0%
8550 0090 Property Check	1	0	1	0	1	100.0%
8550 0101 Request to locate individual	0	0	0	0	1	0.0%
	3	0	3	0	4	133.3%
Violation group - Common Police Activities - Assistance Files	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agen...	3	0	3	1	2	100.0%
8545 0040 Assistance to Canadian Police (non-RCMP) Agency	1	0	1	0	1	100.0%
	4	0	4	1	3	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	281	6	275	99	114	77.5%

Claresholm & District Chamber of Commerce
Minutes of Meeting - May 18/10

Meeting called to order: Russell Sawatzky, President
Additions: letter from Kathy Grant added to new business
Motion to approve minutes by Linda Petryshen, seconded by Tony Walker

No additions or corrections to April minutes: passed

Calendar: June 25 - Mexican Fiesta – see below
-one more Chamber meeting June 15, 2010, then none until Sep

Memberships/Financial Reports: Sue Gour: Sue is following up on unpaid memberships and soliciting new memberships. The flower pot program has received more donation since the attached report was printed. Donations are still needed for this program. 104 memberships to date this year.

Mexican Fiesta: Roxanne Thompson: Help is needed for security in the beer garden. Food/servers/bartending taken care of. Please contact Russell @ 625-4227 if you would like to help out. Don Leonard reports that the liquor commission mailed the liquor license April 15th to Box 1072, which is the wrong box #. Don will follow up to get another copy mailed.

John McLean was contacted by Russell to help with set up and teardown. Children will be allowed in the beer garden this year as the the proper license obtained.

There will be a jalapeno eating contest: Russell & his wife, Jay will head this up. It will be held around 8:00 pm, ages over 18 only.

Town report: Dave Moore not in attendance. Don Leonard reported that the tax assessment meeting was 2 weeks ago. Taxes will increase somewhat. Assessments on commercial properties have increased dramatically, however the mill rate will be reduced to compensate so business owners are not drastically affected. The sewer project is going well with the good weather. This project should reduce flooding/sewer backups in town and give the town the potential to accommodate new subdivisions in the future. The water

treatment plant is scheduled to be done around the end of Aug.

MD Report: Glen Alm – all 4 parks will be open Fri. on a first come first serve basis except the group camp at Pine Coulee. Campers can call MD office or reserve sites on the website. Pine Coulee is the only park that offers hookups.

Hanging Baskets will be going up the 1st or 2nd week of June. We are still looking for someone to take care of the watering and maintenance of the pots.

New Business:

The Ringrose Park is completely paid off!

Chamber shopping bags: Russell:

Wes Wiebe provided a sample bag at meeting – polyester only
Launa from Ranchland Embroidery is checking on the availability of a 50/50 cotton polyester bag. Pricing will be approximately \$4000 for 1500 bags. If the town wishes to participate, this could include imprinting on both sides--the town logo on one side and “Claresholm Chamber” on other side. Another idea is to sell advertising space - 10 on one side. Bags will be offered for free. They could be distributed at the locations that purchased advertising.

Alberta Chambers of Commerce Conference report: Russell attended this past weekend. Lethbridge provided great hosting. Thurs reception included political leaders @ the Galt Museum. Fri - educational information-Perrin Beatty was the keynote speaker. He is the head of the Canadian Chamber of Commerce and spoke about energy policy for Alberta/Canada and the world. He was a cabinet minister with the Mulroney govt. Sat - policy work. The Alberta Chambers of Commerce is pro-active on behalf of businesses. Good debate and information, excellent presentations. Next year the conference will be in St. Albert. Russell recommends someone attend next year, at least the Sat session.

Tony Walker: Were there any major policy changes? No, policy initiatives last 3 years. The ACC is concerned about energy/policies. They are trying to direct gov't to show Alberta in a positive light.

Russell remarked that many Chambers around the province are actively engaged in writing policy for the Alberta Chambers of Commerce. This was an enlightening part of the conference for Russell and this suggested to him that our chamber could also be more involved in this type of activity.

Question: Were there any executive changes on the ACC board?
Russell: Yes the members make a 6 yr commitment with regular rotation of duties.

If a summary of the conference is provided Russell will make it available to any interested Chamber members.

Communities in Bloom: Arnold McAulay reports the May 1st Pitch-In clean-up project was a success with 30 people attending. 33 bags of garbage were collected. Various community members continued with the program individually for a total of about 40 bags.

The beautification program continues with an emphasis on the Welcome to Claresholm sign. The downtown core is where flowering plants will be planted. New planters will be installed in the downtown parking area this year.

Awards to businesses will be given again this year in the fall. The committee would like to also recognize citizens' yards. Service club support is appreciated.

Senior Pro Rodeo: A letter was received/read from Kathy Grant requesting continued support in hosting this in the fall: \$1000 donation requested.

Motion to contribute \$1000 by Wilf Gour, 2nded by Bernie Feodoroff.
Passed

Meeting adjourned

Next meeting: Tuesday, June 15th – noon – Claresholm Golf Club