



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
OCTOBER 25, 2010  
AGENDA**

**Time: 7:00 P.M.  
Place: Council Chambers**

**CALL TO ORDER**

**AGENDA:                    ADOPTION OF AGENDA**  
**MINUTES:                 REGULAR MEETING MINUTES OCTOBER 12, 2010**  
**FINANCES:                SEPTEMBER 2010 BANK STATEMENT**  
**ACTION ITEMS:**

1. **CORRES: Fort Macleod Santa Claus Parade Committee**  
**RE: Corporate Sponsorship**
2. **CORRES: Municipal District of Willow Creek**  
**RE: 20<sup>th</sup> Annual Legacy of Our Land Banquet**
3. **DRAFT PROJECT PROPOSAL: Prairie Urban Garden Demonstration**
4. **MAKE IT OFFICIAL: Trade-marks, Official Marks – Councillor Sutter**
5. **CLARESHOLM HOSPITALS MEAL ISSUES – Councillor Sutter**
6. **CORRES: Indoor Walking Group**  
**RE: Request for Funding**
7. **CORRES: SouthGrow Regional Initiative**  
**RE: Information**
8. **CORRES: Alberta SouthWest Regional Alliance**  
**RE: AlbertaSW Regional Dinner**
9. **CORRES: Oldman River Regional Services Commission**  
**RE: Municipal Planning Orientation**
10. **CORRES: Communities in Bloom Claresholm Committee**
11. **COUNCILLOR ORIENTATION: Presented by George Cuff**
12. **BOARD & COMMITTEE APPOINTMENTS**
13. **CAO UPDATE – October 25, 2010**
14. **ADOPTION OF INFORMATION ITEMS**
15. **IN CAMERA: PERSONNEL / LEGAL**

**INFORMATION ITEMS:**

1. **Collection's Assistant Report – October 15, 2010**
2. **Claresholm & District Transportation Society Meeting Minutes – September 10, 2010**
3. **Claresholm & District Chamber of Commerce Meeting Minutes – October 19, 2010**
4. **Returning Officer Notice – 2010 AUMA Elections**

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
OCTOBER 12, 2010**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor Rob Steel.

**PRESENT:** Mayor Rob Steel; Councillors: Shirley Isaacson, Doug MacPherson, Don Leonard, David Moore, Connie Quayle and Daryl Sutter; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** Chief Administrative Officer: Kris Holbeck

**AGENDA:** Moved by Councillor Isaacson that the Agenda be accepted as presented.  
**CARRIED**

**MINUTES:** **REGULAR MEETING – SEPTEMBER 27, 2010**

Moved by Councillor Quayle that the Regular Meeting Minutes of September 27, 2010 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1552 – Southwest Residential Area Structure Plan  
RE: 3<sup>rd</sup> Reading**

Moved by Councillor Isaacson to give Bylaw #1552, regarding the Southwest Residential Area Structure Plan, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**2. BYLAW #1555 – Friends of the Claresholm Public Library Loan  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Leonard to give Bylaw #1555, regarding Friends of the Claresholm Public Library Loan, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Sutter to give Bylaw #1555, regarding Friends of the Claresholm Public Library Loan, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**3. BYLAW #1556 – Traffic Amendment  
RE: All Readings**

Moved by Councillor MacPherson to give Bylaw #1555, a traffic bylaw amendment, 1<sup>st</sup> Reading.

**CARRIED**

Moved by Councillor Quayle to give Bylaw #1555, a traffic bylaw amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Leonard to give unanimous consent to give Bylaw #1555, a traffic bylaw amendment, 3<sup>rd</sup> and Final Reading at this meeting.

**CARRIED**

Moved by Councillor Moore to give Bylaw #1555, a traffic bylaw amendment, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**4. CORRES: Rita Burton  
RE: Food at Health Facilities**

Received for information.

**5. NEWS RELEASE: Southern Alberta Energy from Waste Alliance**

Received for information.

**6. CORRES: Claresholm Community Centre Association  
RE: 2010 Insurance**

Moved by Councillor MacPherson to cover the general liability insurance of the Claresholm Community Centre Association, for the 2010 year only, in the amount of \$957.00.

**CARRIED**

**7. CORRES: Cicon Engineering  
RE: South Sanitary Sewer – Final Costs**

Received for information.

**8. CORRES: Amanda Zimmer**

**RE: Rental of Arena Mezzanine**

Moved by Councillor MacPherson to allow Amanda Zimmer to rent the Arena Mezzanine for the belly dancing classes one evening per week for ten sessions from October to December 2010 for \$25 per hour.

**CARRIED**

**9. CORRES: Len Briemon**

**RE: 1974 GMC Fire Truck**

Moved by Councillor Sutter to accept the offer from Len Briemon for the 1974 GMC Fire Truck as presented.

**CARRIED**

**10. POLICY MANUAL UPDATE**

Moved by Councillor Isaacson to adopt Policy #GA 09-07 as presented.

**CARRIED**

Moved by Councillor MacPherson to adopt Policy #GA 09-07a as presented.

**CARRIED**

Moved by Councillor Moore to adopt Policy #GA 10-10(a) as presented.

**CARRIED**

Moved by Councillor Leonard to adopt Policy #GA 10-10(b) as presented.

**CARRIED**

Moved by Councillor Quayle to adopt Policy #GA 10-10(c) as presented.

**CARRIED**

Moved by Councillor Leonard to adopt Policy #PROT 10-10 as presented.

**CARRIED**

Moved by Councillor MacPherson to adopt Policy #PLDE 10-10 as presented.

**CARRIED**

Moved by Councillor Quayle to adopt Policy #PLDE 10-10(a) as presented.

**CARRIED**

Moved by Councillor Isaacson to adopt Policy #CEDC 10-10 as presented.

**CARRIED**

Moved by Councillor Sutter to adopt Policy #CEDC 10-10(a) as presented.

**CARRIED**

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Quayle to accept the information items as presented.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Moore that this meeting adjourn at 7:39pm.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Kris Holbeck, CA

**TOWN OF CLARESHOLM  
SEPTEMBER 2010 BANK STATEMENT**

<b>RECONCILED BALANCE AUGUST 31, 2010</b>			<b>\$493,805.12</b>
<b><u>DEPOSITS TO BANK</u></b>	<b>DEBITS</b>	<b>CREDITS</b>	<b>BALANCE</b>
RECEIPTS FOR MONTH	\$412,528.38		
REVOLVING LOAN RECEIVED	130,000.00		
CURRENT ACCOUNT INTEREST	16.46		
GIC REDEEMED	250,174.66		
US EXCHANGE	0.00		
TRANSFERS FROM T-BILLS	1,316,605.25		
SUBTOTAL	<b>\$2,109,324.75</b>		
<b><u>CHARGES TO ACCOUNT</u></b>			
ACCOUNTS PAYABLE		\$1,981,566.72	
PAYROLL CHARGES		88,622.29	
INTEREST ON REVOLVING LOAN		19.29	
REVOLVING LOAN PAID		130,000.00	
LOAN PAYMENTS		86,301.93	
MASTERCARD PAYMENT		1,037.74	
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00	
NSF CHEQUES		33,282.36	
SERVICE CHARGES		258.65	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		<b>\$2,321,088.98</b>	
<b>NET BALANCE AT END OF MONTH</b>			<b>\$282,040.89</b>
<b><u>BANK RECONCILIATION</u></b>			
BALANCE PER BANK	601,745.61		
PLUS OUTSTANDING DEPOSITS	14,542.93		
LESS OUTSTANDING CHEQUES		-334,247.65	
<b>RECONCILED BALANCE SEPTEMBER 30, 2010</b>			<b>\$282,040.89</b>
<b><u>OTHER BALANCES:</u></b>			
EXTERNALLY RES GIC'S & T-BILLS	\$1,048,296.49		
NON-RESTRICTED GIC'S & T-BILLS	\$2,247,157.84		
PARKING RESERVE	\$3,557.51		
WALKING PATHS RESERVE	\$1,932.61		
OFFSITE LEVY RESERVE	\$58,668.31		
SUBDIVISION RESERVE	\$35,538.26		
REVOLVING LOAN BALANCE		\$0.00	

**SUBMITTED TO TOWN COUNCIL THIS 25<sup>th</sup> DAY OF OCTOBER 2010**

**MAYOR**

**SECRETARY-TREASURER**

# **ACTION ITEMS**

***Santa Claus Parade***  
***P O Box 928***  
***Fort Macleod, Alberta T0L 0Z0***  
***"Cowboy Christmas"***

September 30<sup>th</sup>, 2010

Good Day

On behalf of the Town of Fort Macleod and the Fort Macleod and District Chamber of Commerce, the Santa Claus Parade Committee would like to invite you to participate in this year's 29<sup>th</sup> annual Santa Claus Parade. It will take place on Saturday, Nov. 27 and this year's theme is "*Cowboy Christmas.*"

Our annual Santa Claus Parade is said to be the "Biggest and Best, West of Toronto" with up to 100 entries, including several marching bands. Crowds of up to 10,000 people from all over southern Alberta line our historic Main Street to watch our 1 ½ hour parade.

As you can imagine the costs of hosting this event are quite significant and it is only because of your generosity that our annual parade is successful. We invite and welcome you to participate in our parade and to also become a financial sponsor by contributing an amount with which you are comfortable. We are truly grateful for any and all donations and you will receive a Certificate of Appreciation.

If you choose to become a corporate sponsor you will be fully recognized for your contribution. Donors of \$500 or more will be included in our posters and in our media coverage and a large banner with your name on it will be carried in the parade to show corporate sponsorship. Also for donors of \$2,500 or more, an invitation to the Mayor's Luncheon that follows the parade will be extended to you and a guest to enjoy with attending mayors and reeves of southern Alberta.

As a valued member of our community we look forward to your positive response of support. Please help us to continue this wonderful tradition in Fort Macleod. Donations can be dropped off at the Main Street Office or mailed to: Santa Claus Parade, PO Box 928, Fort Macleod, Alberta, T0L 0Z0. Please make cheque payable to "Santa Claus Parade." Receipts will be issued. Thank you so much and hope to see you November 27<sup>th</sup>!

Please feel free to pass this on to anyone you may think is interested from your city/town.

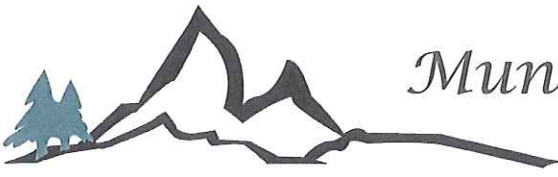
Sincerely,

***Santa Claus Parade Committee***

Encl, Santa Claus Parade Registration Form

Tel: 403-715-2125  
Email: [santaclausparade@fortmacleod.com](mailto:santaclausparade@fortmacleod.com)

Fax: 403-553-2189  
Web: [www.fortmacleod.com](http://www.fortmacleod.com)



# Municipal District of Willow Creek

*www.mdwillowcreek.com*  
#26, Highway 520 West,  
Claresholm Industrial Area  
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351  
Fax: (403) 625-3886  
Shop: (403) 625-3030  
Toll Free: 888-337-3351

October 1, 2010

Town of Claresholm  
Box 1000  
Claresholm, AB  
T0L 0T0

Dear Sir/ Madam,

Municipal District of Willow Creek No. 26 is holding our "20<sup>th</sup> Annual Legacy of Our Land Banquet" on **Saturday, October 30<sup>th</sup>, 2010**. This year we are holding the event in Claresholm, Alberta, at the Claresholm Community Centre.

This event is to show appreciation to our farmers, ranchers, agricultural producers and rate payers for being a vital part of our community

The MD is seeking "Door Prize Donations" for the above mentioned annual banquet with a value of \$50.00 or more. As in the past, your generosity is very much appreciated. Your company will be recognized for its contribution upon presentation of the "Door Prize" and also written on our event programs for the banquet, plus recognized in the MD local newspapers

The Door Prize donation(s) can be mailed or delivered to:

Municipal District of Willow Creek No.26  
c/o Agricultural Service Board  
Box 550,  
#26 Hwy 520 West  
Claresholm, Alberta  
T0L 0T0

or

Please call Ron MacKay, Agricultural Fieldman Cell# (403) 625-6095 or Cindy Chisholm, Ag. Service for pick up arrangements, (403)625-3351 ext 223

Thank you,

Cindy Chisholm  
MD of Willow Creek No. 26

# Information

**To:** Council  
**From:** Administration  
**Date:** October 22, 2010  
**Re:** Oldman Watershed Council (OWC) Proposed Project

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## **OVERVIEW**

Town Administration has been in discussion with the OWC, Claresholm CIB and Garden Club regarding the potential to do a xeriscaped garden in our community in a highly visible area. The site placement proposed is the boulevard between the alley and 2<sup>nd</sup> Street West on 49<sup>th</sup> Avenue West (directly south of Claresholm Corner). See attached photos.

Also attached is the OWC's description of the project included the amount of funds they will be contributing (\$8,000) and the estimated amount of donations in kind to be provided by the Town, CIB and the Garden Club.

A xeriscaped garden with native plants in this area will be both an educational and beautification enhancement to the downtown core.

Approval of the proposed project by Council is needed for this project to move forward.

*Kris Holbeck, CA CAO Town of Claresholm*





## **DRAFT Project Proposal: Prairie Urban Garden Demonstration in Claresholm**

### **Project Description:**

The OWC's Urban Team and its partners in Claresholm would like to create a xeriscape in Claresholm to encourage homeowners to adopt the principles of xeriscaping at their own homes. Xeriscapes, or Prairie Urban Gardens as we like to call them, are attractive and have a low environmental impact because they are designed and maintained in harmony with our dry prairie environment. This project will be successful because the partners are committed and capable. The Town of Claresholm is taking responsibility for ensuring the garden is completed and maintained, with assistance from Communities in Bloom and the Claresholm Garden Club. The garden will be located in a highly visible area where a garden currently exists. The existing garden will be improved and signage will educate visitors about xeriscaping principles and the garden itself. Garden design and planning will commence immediately with landscaping to be completed as soon as possible in spring 2011.

### **Urban Team:**

The Urban Team promotes good practices for the home and yard because the river starts in our own backyards. Herbicides, fertilizers and other chemicals used in yards are showing up in our waterways, affecting aquatic life as well as downstream users. The Urban Team also promotes water conservation because we live in a semi-arid environment where water is scarce and drought is common.

### **Goals:**

1. To demonstrate the beauty and benefits of having a xeriscaped garden in Claresholm.
2. Inspire Claresholm homeowners to adopt xeriscaping principles.
3. Prove the principles work well in the area and do not sacrifice beauty.
4. Provide practical information (plants to use, mulching and water requirements) locally through the project partners and at [www.prairieurbangarden.ca](http://www.prairieurbangarden.ca).

### **Partners:**

Oldman Watershed Council  
Town of Claresholm  
Communities in Bloom – Claresholm Chapter  
Claresholm Garden Club

### **Budget:**

Item	OWC Urban Team Funds (\$)	In-Kind (\$)
Garden design	1200	0
Removing existing vegetation and block sidewalk (some will be reused)	0	Volunteers: 60hours X \$20/hour = 1200
Topsoil and compost for contouring improving soil	1300	Equipment: 3 hours X \$100/hour = 300 Volunteers: 20hours X \$20/hour = 400 Total: 700
3-4 large rocks	3000	Equipment: 2 hours X \$100/hour = 200
Plants and planting	1000	Reusing existing plants: 500 Volunteers: 20hours X

		\$20/hour = 400 Total: 900
Wood mulch	1000	0
Watering - first 2 years	0	Professional: 100 hours X \$50/hour = 5000
Weeding, maintenance	0	Volunteers: 150 hours X \$20/hour = 3000
Path	500	Technical: 10 hours X \$30/hour = 300
<b>Total</b>	<b>8000</b>	<b>11, 300</b>

\*\*\*Please note these are estimated costs and actual costs may require some shifting of funds from one item to another but with an overall budget of no more than the total.

Oldman Watershed Council – Prairie Urban Garden  
**DRAFT MEMORANDUM OF UNDERSTANDING**

The Oldman Watershed Council hereby grants the sum of \$8000 to the Town of Claresholm who hereby agrees to the following terms and conditions:

THE OWC URBAN TEAM AGREES TO:

- To provide the applicant with contacts and information that will ensure the garden is designed and installed properly in that it follows the 7 principles of xeriscaping.
- Provide financial assistance for project.
- Monitor the progress and completion of the project from its inception.
- Assist with promotion of the garden.
- Provide a sign(s) explaining xeriscaping principles and their importance.

THE TOWN OF CLARESHOLM AGREES TO:

- Take on the responsibility of hiring a landscape designer who is familiar with xeriscape principles, contract a landscaper (if needed), purchase the plant species and install the garden to its completion.
- Acknowledge the Prairie Urban Garden (PUG) project for its contributions by allowing a sign(s) to be posted at the project site. A sign(s) will be provided by the OWC.
- Display the OWC and PUG logo on all publications relating to the project.
- Allow access to site for field trips, tours, monitoring, media, etc. for up to 5 years after project completion.
- Allow OWC Urban Team to profile the project on the OWC and PUG websites.
- Release the OWC and its agents from liability of licensing or regulation requirements.
- To manage the xeriscape in such a way that will support the OWC goals.
- Complete the xeriscape in a timely manner while following the 7 principles of xeriscaping.
- Spend the funds only on the xeriscape garden as agreed.
- Maintain the xeriscape over the long term including weeding, watering, adding mulch, etc as needed.
- Provide any extra funding above and beyond the sum stated above, if the project requires so.

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Town of Claresholm Representative (SIGNATURE)  
(PRINT)

DATE

---

OWC EXECUTIVE DIRECTOR (PRINT) (SIGNATURE)

DATE

---

URBAN TEAM REPRESENTATIVE (SIGNATURE)  
(PRINT)

DATE

# Make it Official

## *Trade-marks, Official Marks, and the Benefits of Registration*

In my first article,<sup>1</sup> I wrote about the importance of a municipality protecting its intellectual property assets. Here, the focus is narrowed to examine registered trade-marks and official marks, both potent weapons for protecting your municipal brand.

First, let's review the rationale for registration.

### Why Register?

"We've been using the town slogan since 1975," you may say. "Surely this is ours! Why bother with registration?" Perhaps that slogan is yours. What "yours" means, however, can get a little murky. Are you sure you "own" it? How far does your "ownership" extend? What are your rights? A registration answers these questions. Not having a registration is kind of like standing on a bath mat when what you need is properly-installed wall-to-wall carpet. And, if you're not paying attention, it can get yanked right out from under you.

Let me explain.

Does the fact that you paid someone to create a logo prove that you own it? No, not necessarily. Does a municipality's longstanding use of a mark provide some protection? Not automatically. In both cases, what you have in your hands is merely evidence. Unregistered trade-mark rights are extremely dicey and by no means automatic. You have to earn

those rights and you do that by bringing pounds of evidence to court. Expert evidence. Survey evidence. Samples of letterhead, ads, and signage going back years and covering as much geographic territory as you can muster. As you can imagine, this is expensive, time consuming, and risky. Did I mention expensive?

In comparison, imagine standing in court and handing the judge a single piece of paper: a trade-mark registration. The judge will turn to the other side and ask, "What is your defence?"<sup>2</sup> Most of the time, you won't even get to court because, in the face of a registration, the other side has a tendency to turn on their heels and run for cover. That doesn't always happen, of course; but, in my experience, it happens about 80 percent of the time.

Isn't that worth the investment? Not sure? Then let me ask you this: How much will it cost taxpayers if someone trade-marks your brand out from under you and then holds you for ransom? Believe me, it happens and it is a tough problem to fix after-the-fact.

Having established the "why" of registration, let's consider the "what" and "how." Here we will review two types of statutory trade-mark protection available to municipalities – registered trade-marks and official marks – and why the latter is such an attractive option.

### Registered Trade-Marks – A Quick Summary

A Canadian trade-mark registration grants legal ownership across Canada. Any person using a "confusingly similar" trade-mark is an infringer, as is anyone who uses a registered trade-mark with the effect of depreciating the owner's goodwill.<sup>3</sup> The *Trade-marks Act* arms owners with heavy-duty recourse against infringement, including money damages, injunctions, and delivery or destruction of infringing goods and advertising materials.<sup>4</sup>

To achieve registration, trade-marks undergo a rigorous, multi-staged application process – including a two-month period wherein anyone may challenge the application by filing an "opposition." If all goes well, the process may take 12-18 months. If an opposition is filed, it can take years.

Registered trade-marks are subject to some limitations. They are not global in their application. Rather, trade-mark protection is restricted to a specified area of trade except in rare circumstances of extraordinary fame. There are also prohibitions against clearly descriptive words ("the bread bakery") and registration will be denied if there is a confusingly similar mark already registered.<sup>5</sup>



Lisa James is a lawyer advising municipalities on trade-marks, copyright, e-law, and privacy issues from her office in Orillia, Ontario. Lisa can be reached at <lisa.james@jjlaw.ca>.

- 1 "Mismanaging IP Comes at a Price, Are you ready to pay it?" *Municipal World*, June 2010.
- 2 This is an oversimplification, of course, but a trade-mark registrant does not have to prove entitlement.
- 3 Trade-mark rights are set out in sections 19, 20 and 22 of the *Trade-marks Act*, R.S.C. 1985, c. T-13, as amended.
- 4 Section 53.2, *supra*, note 3.
- 5 Trade-marks are subject to many more limitations: see in particular ss. 9 and 12, *supra*, note 3.

The most powerful brands in the world have built empires on the backs of their trade-mark registrations. Official marks come with similar exclusivity, but subject to a less stringent process and fewer limitations. Official marks protection is so potent as to border on intellectual property expropriation.<sup>6</sup>

## Official Marks – In Support of Public Order

Section 9 of the *Trade-marks Act* creates special protection for various public authorities, including municipal governments. Intended to support public order, section 9 consists of a lengthy list of “prohibited marks” that may not be adopted by the public for commercial use. The list includes, for example, the arms or crest of the Governor General or any member of the Royal Family, the Red Cross and territorial or national flags.

Official marks are a subspecies of the “prohibited mark” family and are distinguished by their open-ended definition:

any badge, crest, emblem or mark ... adopted and used by any public authority in Canada as an official mark for wares and services ... in respect of which the Registrar has, at the request of ... the public authority, given public notice of its adoption and use.<sup>7</sup>

In practical terms, that section translates to the following process. If a municipality has used<sup>8</sup> a mark, it may file a request, pay a fee, and submit evidence to the Registrar of Trade-marks. Public notice is then advertised in the *Canadian Trade-marks Journal* and – poof, official mark status takes effect for that mark.

## Why Official Marks Rule

There are a number of reasons why a municipality might choose an official mark over a registered trade-mark.

**1. Quasi-expropriation – no opposition process** – Where trade-mark applicants must publish their intentions and face potential opposition, there is no such provision for public challenge in respect of official marks. Nor does the Registrar of Trade-marks have discretion to refuse a municipality’s request for publication, *provided that* the public authority can provide evidence of adoption and use.<sup>9</sup>

**2. No limits based on wares/services** – Unlike registered trade-marks, there is no requirement that a public authority limit its rights to a list of wares and services. Official mark status comprises a blanket prohibition against any person using the mark in commerce. Period.

**3. No limits on the basis of descriptiveness or prior registrations** – A regular trade-mark applicant is prohibited from registering a mark that is clearly descriptive of its wares/services. The owner of a grocery store, for instance, cannot register “the grocery store.” There is no such restriction on official marks. Furthermore, a public authority can register an official mark – despite any pre-existing trade-mark registration for the exact same mark. Ordinary trade-mark applicants do not have that luxury.

**4. Simpler process, less expensive** – The process for obtaining official mark status is significantly simpler and more streamlined than the trade-mark application process. As a result, it is much faster and less fraught with peril – and the overall expense of the process is less costly.

**5. Permanent protection** – The effect of official mark status is permanent, whereas registered trade-marks are limited to a 15-year, albeit renewable,

term. Further, official marks are virtually unassailable. Registered trade-marks are susceptible to attack for non-use, abandonment, or invalidity. Official marks are far less vulnerable, there being no statutory procedure for their review.<sup>10</sup> This is especially true in the case of municipal governments, as there is no question as to their status as public authorities.<sup>11</sup>

## Parting Thoughts

If your municipality is making use of logos, slogans, crests, flags, or other means of marketing and identifying itself, then you have trade-mark issues on your hands. The very best protection for your marks is to register those rights. Certainly, trade-mark registration is a viable option for municipalities. However, making a request for an official mark may be the best investment for the money. *MW*

6 See for instance *W&H Ventures Ltd. v. Manitoba Lotteries Corp.*, [1999] M.J. No. 533, 4 C.P.R. (4th) 180 at para 17, wherein a provincial court judge described the effect of s. 9 as “unilaterally appropriating.”

7 Subclause 9 (1) (n) (iii), *supra*, note 3. Note that the word “mark” in this section is not defined in the Act, but case law has established that it covers a broad range of symbols and may include words, designs, or combinations thereof.

8 This is a big “if.” Consistency of use and type of use are critical to success. Legal advice is recommended.

9 The requirement that a municipality file evidence of adoption and use is a recent development: See *You In - Canadian Athletes Fund Corporation vs. Canadian Olympic Committee* (unreported) 2007 FC 406.

10 A federal court application to review any decision of the registrar is always available. In the case of official marks, there are few grounds for review given the simplicity of the procedure. Parties might begin to question the evidence filed by public authorities as a new ground of attack.

11 To qualify as a “public authority,” an organization must meet a two-part test for governmental control and public benefit.



people engineering environments

Guelph 519-824-8150	Exeter 519-235-2539	Owen Sound 519-376-1805
Kitchener 519-748-1440	Listowel 519-291-9339	

Gamsby and Mannerow  
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Municipal Transportation	Hydrogeology	Land Development	Construction Layout
			Topographical Surveys

# CJDL

## Consulting Engineers

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### MUNICIPAL ENGINEERING

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Phone (519)688-1000	(866)302-9886
Fax (519)842-3235	<a href="mailto:cjdleng@oxford.net">cjdleng@oxford.net</a>
<a href="http://www.cjdleng.com">www.cjdleng.com</a>	

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Cyril J. Demeyere Limited  
Box 606, 261 Broadway, Tillsonburg, Ontario. N4G 4J1

Box 2797,  
Claresholm, Alberta  
T0L 0T0

October 5, 2010.

The Town of Claresholm,  
Claresholm, AB T0L 0T0

Re: Indoor Walking Group.

Dear Sir:

I am writing you, on behalf of the Indoor Walking Group, requesting a donation be made payable to the Claresholm Community Hall Board in the amount of \$1,000 for the period of October 2010 – March 2011.

The Walking Group consists of mostly seniors, who are unable to walk outdoors, due to weather conditions as well as health conditions. However, it is not restricted to seniors, the Mental Health Group join us on Wednesdays as well.

Not only do the walkers find it beneficial as far as their physical health but also as a social outlet which is very important, especially for those who live alone.

Peter and I have been volunteering for the past 5 years. We have found it very beneficial and this coming season will certainly be appreciated more than ever with Peter's recovery of foremost importance. There are several who have found walking good for post operation therapy.

Your consideration in this matter will be greatly appreciated by all of the walkers.

Yours sincerely,



Hazel Perrier/Peter Moss  
Indoor Walking Group Coordinators.



# Memo

**To:** Council  
**From:** Administration  
**Date:** October 22, 2010  
**Re:** Indoor Walking Group request

---

## **OVERVIEW**

Attached is a request for funding from the Indoor Walking Group. Administration will be sending out the paperwork for this group to apply for the Municipal Sustainability Initiative Operating grant funding for 2011, however, per discussions with Hazel Perrier if they are successful applying for 2011 funding it will come too late for their 2010 needs to pay for the hall for the winter of 2010. (Applications for MSI are accepted until May 31<sup>st</sup> and funding is allocated out during the summer/fall of the year.)

Council has the option of approving this funding request under the "Grants" line item in the operating budget for this time only. The Grants expense was budgeted for \$90,500 for 2010 and to date has paid out \$90,550. Council has the power to approve an item not budgeted for if they so choose.

Alternatively, the request could be forwarded onto Sara Tryson, Community Development Coordinator, with the Claresholm Healthy Community Coalition who assists in funding the free swim Saturdays that are offered at the Aquatic Centre. If the Coalition cannot fund it, then the request could be resubmitted to the Town for consideration.

*Kris Holbeck, CA CAO Town of Claresholm*



October 13, 2010

Mrs. Kris Holbeck, Administrator  
Town of Claresholm  
P.O. Box 1000  
Claresholm, Alberta T0L 0T0

Dear Kris:

As you organize the work of your Council and representatives for the various committees and commissions are selected, we look forward to your community's continued representation on SouthGrow.

I have taken the liberty of enclosing an information package for distribution to each of your council members to assist them in learning more about SouthGrow's core goals, initiatives and key projects.

In accordance with SouthGrow's Bylaws, each municipality has two voting members: one elected and one member-at-large designated by Council; or alternatively, two elected members. At present, Daryl Sutter and Don Leonard represent the Town of Claresholm.

Once you have completed your organizational meeting and determined the two voting members, would you please complete the enclosed Declaration of Representative and mail or fax it to the SouthGrow office.

Please feel welcome to contact me or Mrs. Linda Erickson, Director, at 403-381-5414 with any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Nelson".

Sandra Nelson, Chair  
SouthGrow Regional Initiative

Encls.

City of Lethbridge  
Town of Cardston  
Town of Claresholm  
Town of Coaldale  
Town of Coalhurst  
Town of Magrath  
Town of Milk River  
Town of Picture Butte  
Town of Raymond  
Town of Taber  
Town of Vauxhall  
Town of Vulcan  
Village of Barons  
Village of Carmangay  
Village of Champion  
Village of Coutts  
Village of Lomond  
Village of Milo  
Village of Nobleford  
Village of Stirling  
Village of Warner  
Cardston County  
County of Lethbridge  
MD of Taber  
Vulcan County  
County of Warner  
Blood Tribe

## Declaration of Representatives in SouthGrow Regional Initiative

The **Town of Claresholm** would be valued members of SouthGrow Regional Initiative known as SouthGrow. The names of the Municipal and Business Representatives put forth are:

<b>Municipal Representative to SouthGrow:</b>		
Address:		
Phone:	Fax:	Email:
<b>Business Representative to SouthGrow:</b>		
Address:		
Phone:	Fax:	Email:

For information purposes, see the following excerpt from the Articles of Association as it pertains to the representatives of SouthGrow and the SouthGrow Management Board:

5. *Persons Entitled to be Members*
  - (1) *The members of the Association shall be:*
    - (a) *The subscribers to its Memorandum of Association; and*
    - (b) *Such other persons as shall apply for admission as members of the Association and who are accepted by the Management Board.*
  - (2) *Each member is entitled to appoint two representatives. One representative shall be from the community of the member and one representative shall be an elected official of the member. If the member is unable to appoint a representative from each group, the member may either leave one representative position vacant or may appoint two representatives from the other group. The member may change either or both of its representatives at any time with written notice to the Association.*
  
28. *Election and Appointment of the Management Board*

*The Directors shall be appointed or elected, by ordinary resolution of the applicable members, as follows:*

  - (a) *each member which is a city may appoint 1 director;*
  - (b) *all members which are towns may, as a group, elect 4 directors;*
  - (c) *all members which are villages may, as a group, elect 3 directors; and*
  - (d) *All members which are counties, municipal districts (and which are not cities, towns or villages), may, as a group, elect 1 director.*
  - (e) *All members which are First Nations Bands, may as a group, elect 1 director.*

Signature:

---

Municipal Representative

Title

Date

## Creating Opportunities ...



- City of Lethbridge
- Town of Cardston
- Town of Claresholm
- Town of Coaldale
- Town of Coalmhurst
- Town of Magrath
- Town of Milk River
- Town of Picture Butte
- Town of Raymond
- Town of Taber
- Town of Vauxhall
- Town of Vulcan
- Village of Barons
- Village of Carmangay
- Village of Coutts
- Village of Champion
- Village of Lomond
- Village of Milo
- Village of Nobleford
- Village of Stirling
- Village of Warner
- Cardston County
- County of Lethbridge
- MD of Taber
- Vulcan County
- County of Warner
- Blood Tribe

### Core Goals

- Foster a south central Alberta shared vision for regional economic development.
- Create new economic development opportunities in the region.
- Encourage and enhance shared services among communities through cooperation.
- Provide south central Alberta with a unified voice on regional priorities.

### Driven by the Membership

The membership fee of .35 per capita enables SouthGrow to leverage additional funds from various government departments and non-government agencies on projects that align with SouthGrow's mission. The total per capita funding of approximately \$160,000 is leveraged effectively, resulting in a three-year budget that is over one million (\$1,000,000) dollars.

### SouthGrow's Initiatives

SouthGrow projects are broad in nature and cannot be tackled by other agencies that are solely focused on one municipality or economic sector. These projects are initiated because they are outside the scope, capacity and mandate of others. SouthGrow works to develop the larger, regional picture, while it supports individual members to take their economic development initiatives the last mile.

[www.southgrow.com](http://www.southgrow.com)

# Key Projects 2010-2011

## Creating Opportunities...By

### Ensuring Sustainability

- Provide the Tools to Strengthen the Individual Members Foundation for Economic Development

### Increasing Capacity

- Community Economic Development Training
- Opportunity Identification Assistance

### Building on Existing Opportunities

- Water for Economic Development

### Listening & Implementing Projects of Relevance for the Members

- Visitation & Validation Study

### Improving Productivity

- Industry Focused Initiatives
- Targeted Training Opportunities
- SouthGrow/N Productivity Feature Report



Regional Initiative

### Communicating with Members and Stakeholders

- Newsletters
- Annual Report

### Promoting the Region

- Website Information Portals
- Industry Profiles
- Opportunity Profiles
- Regional Profile
- Investment Attraction

### Provincial Productivity & Competitiveness

- **Conference**
- March 3, 2011

### Recognizing and Rewarding Success

- Recognition Event January 20, 2011
- Promoting Economic Development Success Stories

## Alberta SouthWest Regional Alliance

Box 1041  
Pincher Creek, AB T0K 1W0  
[www.albertasouthwest.com](http://www.albertasouthwest.com)

19 October 2010

Dear Councillors,

Congratulations on your opportunity to serve your community and region for 2010-2013.

As your Regional Economic Development Alliance (REDA) we offer this office as a source of information for you, regarding the Alberta SouthWest Regional Alliance (**AlbertaSW**), of which your community is a member.

**All Councillors, Mayors, Reeves, ID Chairman and key administrative staff** are invited to attend an information and networking event, to learn about the successes of regional partnerships and collaborative projects. It will be an opportunity to meet your colleagues from neighboring communities.

On behalf of the Board of Directors of AlbertaSW

**You are invited to attend the  
AlbertaSW Regional Dinner**

**Wednesday, November 3<sup>th</sup>, 2010  
Pincher Creek Golf Club**

**5:30 pm** Arrival and Networking

**6:30 pm** Buffet Supper  
by Barry Carney, Simply Catering

**7:00 pm** Projects and operations overview  
and

**Unveiling of the new AlbertaSW website**  
Twist Marketing

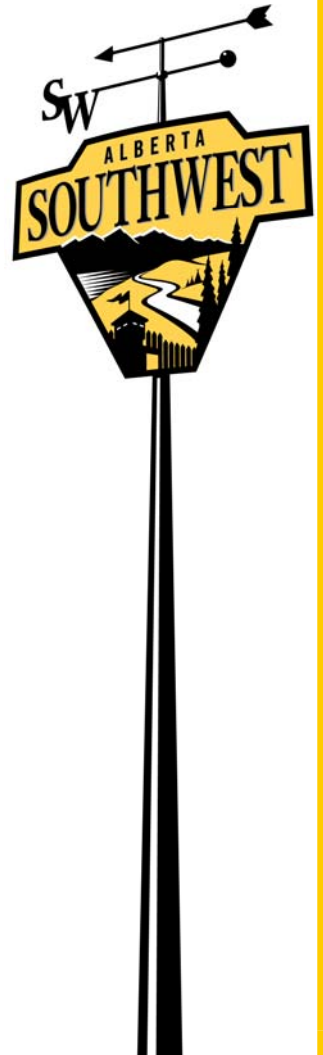
**PLEASE RSVP by October 29<sup>th</sup>, 2010**  
to

[bev.thornton@gov.ab.ca](mailto:bev.thornton@gov.ab.ca)  
403-627-1165 (phone) 403-627-1169 (fax)

### AlbertaSW Community Members

Municipality of Crowsnest Pass  
Village of Cowley  
Town of Pincher Creek  
Municipal District of Pincher Creek  
Municipal District of Willow Creek  
Town of Fort Macleod  
Town of Claresholm  
Municipal District of Ranchland

Town of Granum  
Town of Stavely  
Cardston County  
Town of Cardston  
Village of Glenwood  
Village of Hill Spring  
ID #4 Waterton Lakes



Thursday, September 23, 2010

Dear CAO's:

After each municipal election the Oldman River Regional Services Commission offers our member municipalities an opportunity to participate in a “**Municipal Planning Orientation**”. This is the ideal time to introduce or refresh new and incumbent councillors, MPC members, Subdivision and Development Appeal Boards and/or staff with municipal planning concepts and legislation.

This year we are proposing a region-specific 2 1/2-hour workshop in which both the rural and urban municipalities jointly participate. Your workshop should involve the following participants:

- M.D. of Willow Creek
- Town of Claresholm
- Town of Fort MacLeod
- Town of Granum
- Town of Nanton
- Town of Stavelly

I have attached an Orientation Survey for each of you to indicate which **evening (7:00 – 9:30 P.M.)** in **December** or **January** you wish to schedule the orientation (with 3 alternate dates). Our office will then coordinate the results from the other municipalities and schedule your session in your region. **Please provide your available dates to us by November 1, 2010.** This will enable our staff to prepare local materials relevant to your communities.

We are pleased to, once again, offer this service to your municipality and we look forward to working with your new and incumbent municipal leaders over the next 3 years. Please call me at 403.329.1344 if you have any questions or suggestions.

Sincerely,



Lenze Kuiper, Director



3105 - 16<sup>th</sup> Avenue North  
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344  
Toll-Free: 1-877-329-1387  
Fax: (403) 327-6847  
E-mail: [orrrsc@telus.net](mailto:orrrsc@telus.net)  
Website: [www.orrrsc.com](http://www.orrrsc.com)

## MUNICIPAL PLANNING ORIENTATION SURVEY

**CAO:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_

1. Please select 4 dates (evenings from 7:00 – 9:30 P.M.) in either December or January:

### December

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### January

--	--	--	--

2. Please suggest suitable venues within your region which can accommodate up to 50 participants.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Please FAX (403)327-6847 or email [orrrsc@telus.net](mailto:orrrsc@telus.net) this survey by November 1, 2010.

Thank you!



**Communities in Bloom - Claresholm Committee**  
**Claresholm Garden Club**

Oct.21,2010

Dear Mayor Moore and Town Council:

On behalf of the Claresholm Communities in Bloom Committee, and the Claresholm Garden Club, we wish to welcome you to your new positions; and look forward to continuing to work positively with you in the future to make Claresholm greener, cleaner, and more beautiful.

We enjoyed our working relationship with the last council, and trust the same spirit of cooperation will be established with you. One of the crowning achievements of the past administration, was the budget approval and hiring of a full-time, seasonal gardener to water and tend the downtown planters and other green areas. This was valuable beyond description and we trust it will be an ongoing, continuous position.

We intend to continue to tend and plant the concrete and container planters in the downtown, as well as the Highway #2 strip (near the old Karma Gas). New projects in 2011 might include new flower bed(s) and/or tree planting in Centennial Park, rejuvenation of the WELCOME sign on Highway #520 (eastern side); and continued emphasis on clean-up and refurbishment of businesses facing the highway corridor.

While we have the enthusiasm, knowledge, and enjoy working on these projects, we do not have any equipment, heavy manpower, or financial resources. We have enjoyed the past partnership with the Town crews and equipment; and our joint efforts to make these projects come to fruition. We trust and hope that this level of support and cooperation will again be available to both of our organizations.

Sincere regards,

  
On behalf Communities in Bloom

  
On Behalf Claresholm Garden Club

Hello

This is an invitation for CAOs and their Councils to attend a Councillor Orientation, presented by George Cuff, on Tuesday, November 2, 2010 in the Municipality of Crowsnest Pass. I have attached the session agenda and also Mr. Cuff's Biographical sketch.

The session will be held at the Blairmore Elks Hall at 2025-129<sup>th</sup> Avenue, Blairmore from 10:00 am to 3:30 pm. The Elks Hall is just across the bridge coming into Blairmore, at the centre access into the community. A map is also attached.

Lunch will be provided and will be included in the per participant cost. Participating communities will have to split the costs of the presentation (\$10,000) and lunch. We anticipate the cost spread across 6-8 Councils to be approximately \$150-\$200 per participant. But I will advise of the final cost once attendance numbers are finalized.

Please confirm to me by email how many participants will be attending from your Council.

I have the following confirmations to date:

MD of Pincher Creek – 6

County of Cardston – 8

Town of Cardston – 8

Town of Claresholm – 8

Municipality of Crowsnest Pass - 8

Regards,

Lynne

***Lynne Cox***

Director, Legislative and HR Services

Municipality of Crowsnest Pass

Box 600

Crowsnest Pass, Alberta

TOK OE0

## **Biographical Sketch: George B. Cuff, CMC (updated to August 2010)**

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George Cuff is a noted speaker on topics related to good governance and effective leadership. He has studied public sector organizations for the past 34 years with much of his work centered in his native country of Canada. He has also worked in other countries as well including the United States and Indonesia. His studies help to inform his seminars and ensure that those in attendance are able to profit from his up-to-date experience in working with local and provincial/state organizations.

George began work as a consultant in 1976 establishing his own firm in 1984 specializing in counsel to rural and urban governments, provincial (state) departments and agencies and other groups involved in some aspect of senior level management and governance.

George has published over 200 articles as well as four books on local government and governance. His books are published by Municipal World as are his monthly articles on governance.

George served four terms as Mayor of Spruce Grove, Alberta having been first elected in 1977. He is also a Past President of the Alberta Urban Municipalities Association and the Federation of Canadian Municipalities. He has subsequently received the Award of Excellence from both of those organizations. George was also recognized as one of Alberta's contributing citizens by being awarded the Centennial Medal marking Alberta's 100<sup>th</sup> year of incorporation (2005); and was honoured by his profession in 2007 when he was awarded the designation (FCMC) as a Fellow of the Canadian Management Consultants Association. In 2008 George received the Community Service Award in his home community of Spruce Grove, Alberta and as a result is being entered into the newly established Hall of Fame. George expresses the sentiment that these things are generally awarded post life and is thus wondering if that was awarded in expectation or hope!

On a personal level, George is married to Arliss and they are the proud parents of three daughters and "granny" and "grampy" to six grandchildren. Both George and Arliss are very active in their local church (Parkland Baptist) in Spruce Grove, Alberta and supportive of a ministry for children in an impoverished area of Romania. The proceeds of George's writing go towards supporting a children's camp in northwestern Romania.

[gbcuff@telusplanet.net](mailto:gbcuff@telusplanet.net)

[www.georgecuff.com](http://www.georgecuff.com)

## Board & Committee Applications – October 2010

### Library Board (5-7)

Shirley Leonard  
Lisa Anderson  
Arden Dubnewick  
Mike McAlonan  
Mary Thompson  
Katherine Roberts  
Marika Thyssen

### Museum Board (4-8)

Anola Laing  
Rae Trimble  
Don Clark  
Donald Glimsdale  
Douglas Leeds  
Bernice Case  
Rhodena King  
Harold Seymour

### FCSS Board (3-5)

Diana Ross  
Danielle Slettede  
Gerry McGuire

### Porcupine Hills Lodge (2)

Karen Bishop  
Anna Mae Mifflin  
Shirley Isaacson

### Economic Development Committee (2)

Chantal Blokpoel  
Gerry McGuire

### Municipal Planning Commission (2)

Grant Jordan  
James Young  
Shirley Isaacson

### Subdivision & Development Appeal Board (3)

Doug Kemery  
Joyce Zwick  
Gerry McGuire

### Local & Composite Assessment Review Board (2)

Doug Kemery

### Community Standards Committee (2)

Shirley Isaacson  
Grant Jordan  
Sally Miller

Oct. 14 2010

Town of Claresholm  
Mayor and Council

I am submitting my name for reappointment to the Claresholm Public Library Board.

As a member of the Board for the past three years, I have had opportunity to attend workshops and conferences to assist with the governance of libraries as a Trustee. This has been a valuable learning experience that has given me more knowledge and confidence to continue for another three year term.

I would be pleased and honored if this submission for reappointment is accepted.

Sincerely,  
Shirley Leonard

Shirley Leonard  
Box 1268  
Claresholm, AB.  
TOL 070

Letter of Intent for Appointment to Library Board

**DATE:** October 4 2010

**TO:**

Claresholm Town Office  
221- 45 Avenue West  
Claresholm, Alberta T0L0T0

**FROM:**

Lisa Anderson  
Box 1791  
Claresholm Alberta T0L0T0  
403-625-2810  
lisamaria@shaw.ca

**SUBJECT:** Letter of Intent for Library Board

Thank you for allowing me to submit this Letter of Intent for an appointment on The Library Board for the Claresholm Public Library. My beliefs are in accordance with the Library's mission to serve and broaden the horizons of the community by fostering literacy, encouraging recreational reading, and providing information and stimulating an interest in culture, science, current events and history. My family and I are frequent visitors to the Claresholm Library. It is a place for leisure reading, research and education.

As of the present date, I serve on a condominium board for The Renaissance at Claresholm and have served on this board since December 2009. We have seven board members.

By serving on the Board, I hope to add strength to the Board's objectives and support education initiatives. Raise public awareness of all that the library has to offer and increase the level of enthusiasm children, youth and adults have for the Claresholm Public Library.

Attached is my curriculum vitae for your perusal.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Anderson".

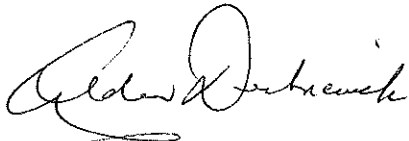
October 14, 2010

Town of Claresholm  
P.O. Box 1000  
221 - 45 Avenue West  
Claresholm, AB T0L 0T0

Re: Library Board

Please consider my name for appointment to the Library Board of Directors. I am presently on the Board but have not yet served a full year.

Thank you,

A handwritten signature in cursive script, appearing to read "Arden Dubnewick".

Arden Dubnewick

**Subject:** Fwd: Library Board Position.  
**From:** Kris Holbeck <kris.holbeck@townofclaresholm.com>  
**Date:** Wed, 20 Oct 2010 09:21:22 -0600  
**To:** Karine <karine@townofclaresholm.com>

----- Original Message -----

**Subject:** Library Board Position.  
**Date:** Wed, 20 Oct 2010 08:44:45 -0600  
**From:** Mike and Alison McAlonan <explorers23@live.com>  
**To:** <kris.holbeck@townofclaresholm.com>

Good Morning,

I would like to submit my name for a position on the Library Board.  
I have served on the board during the last term and wish to remain involved.  
I am out of town for a few days, so I hope this e-mail submission is acceptable.

Thank You,

Mike McAlonan  
Box 457, Claresholm, T0L 0T0  
403 463 0987

\_\_\_\_\_ NOD32 5548 (20101020) Information \_\_\_\_\_

This message was checked by NOD32 antivirus system.  
<http://www.eset.com>

\_\_\_\_\_ Information from ESET NOD32 Antivirus, version of virus signature database 5548  
(20101020) \_\_\_\_\_

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>



Mary Thompson  
Box 1463  
Claresholm, AB  
T0L 0T0

October 18, 2010

Town Council  
Town of Claresholm  
Box 1000  
Claresholm, AB.  
T0L 0T0

**Re: Library Board**

Dear Mayor and Council,

I would like to submit my name for the Claresholm Public Library Board.

Thank you for your consideration in this matter.

Yours truly,

A handwritten signature in cursive script that reads "Mary Thompson". The signature is written in dark ink and is positioned above the printed name.

Mary Thompson

Kathrine Roberts  
Box 1441  
Claresholm, AB  
T0L 0T0

October 18, 2010

Town Council  
Town of Claresholm  
Box 1000  
Claresholm, AB.  
T0L 0T0

**Re: Library Board**

Dear Mayor and Council,

I, Kathrine Roberts, would like to submit my name for the Claresholm Public Library Board. I enjoyed my past term very much and would like to continue for another term.

Thank you for your consideration in this matter.

Yours truly,

A handwritten signature in cursive script that reads "Kathrine Roberts". The signature is written in black ink and is positioned above the printed name.

Kathrine Roberts

I, MARIKA THYSSEN  
SUBMIT MY NAME TO THE  
LIBRARY BOARD.

OCT. 21 - 2010.

Box 340  
Claresholm, AB. T0L 0T0  
October 13, 2010

Town of Claresholm  
Box 1000  
Claresholm, AB. T0L 0T0

Dear Town Council,

I wish to submit my name for consideration on the Claresholm and District Museum Board. Serving on the museum board these past two years has been a steep learning curve for me and I hope that experience will help me to be a more effective board member in the future.

Our museum has accomplished much in the past few years....a building constructed, artifacts uncovered, and displays created. The past boards have achieved much. My dream for the future would be that our community becomes much more involved with the museum through innovative programs and hands-on activities. Another goal would be to encourage the board to work congenially and with consensus. All thoughts and ideas have worth and value.

Thank you for considering my name for the Claresholm and District Museum Board.

Sincerely,

A handwritten signature in cursive script, appearing to read "Anola Laing".

Anola Laing

Box 992  
Claresholm, Alberta

October 18, 2010

Mayor and Council  
Town of Claresholm  
Box 1000  
Claresholm, Alberta

Dear Mr. Mayor and Councillors;

I would like to apply for another term on the museum board. Although I have served on the board for three terms, the By-Law under which the Museum Board was created gives Council the ability to appoint a previous member for more than 3 consecutive terms. I believe that my education and museum experience would be a benefit to the new board.

The construction of the new building took longer than expected, and construction of the planned exhibits has also been delayed. A number of projects have not been completed, and it would benefit the museum and the Town to have continuing board members who have the knowledge needed to complete the exhibits.

I have an education degree with undergraduate courses in Canadian history, world history, Native American history. I have taught social studies in an elementary/junior high school, each grade includes a specific history component. I am an experienced researcher who has accessed information from a multitude of sources, and will be able to use this knowledge to benefit the museum, and by extension benefit the Town of Claresholm.

I have completed the eight courses offered by the Alberta Museums Association and received their Certificate in Museum Studies, at no cost to the Town. These courses provided me with the special knowledge required to properly care for the artifacts in our collection, and the procedures needed to do all the various jobs in the museum.

As a continuing board member I would be able to pass on this knowledge to new staff and to board members. In addition, attendance at these courses has allowed me to make professional connections with many of the museum personnel across Alberta.

I have been actively involved in all the fund raising activities that allowed us to access the funds needed to construct the new building. To increase our ability to write successful grant applications, I have attended many workshops on grant writing, and sought additional assistance as required.

I have deep roots in this community. I am a third generation resident of Claresholm, beginning in 1904 when my grandfather came to homestead. Growing up here gives me an extensive knowledge of the early families and the growth of this area.

Thank you for your consideration.

Sincerely

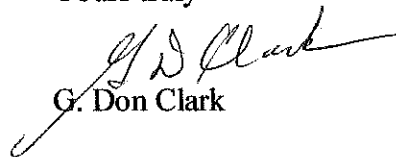
A handwritten signature in cursive script that reads "Rae Trimble".

Mayor & Council  
Town of Claresholm

From my perspective as having served a time of the Museum Board, I don't think, like the Council itself, that there is a great need for a great change in the membership. Much more work is required for the New Building and plans have been made to follow that which has been started. I think and believe a lot of new members would bring nothing but dissention and disruption so that not much would be accomplished. That being the case, I am willing to let my name stand for reinstatement onto the Board. In the near future a full time curator will be required who has ingenuity and knowledge of procedures on artifact preservation and documentation as well as laborious procedures required for grants etc. The board would be still necessary to head in a planned direction.

Thank you for your consideration in my case.

Yours truly



G. Don Clark

Box 812  
Claresholm, AB TOL OTO  
October 18, 2010

Town of Claresholm  
221-45 Avenue  
Claresholm, AB TOL OTO

To Whom It May Concern

I would like to submit my name for appointment to the Museum Board.

Sincerely

A handwritten signature in blue ink, appearing to read "Donald L. Glimsdale". The signature is fluid and cursive, with the first name being the most prominent.

Donald L. Glimsdale

Oct 18/2000

To Council.

I Am WRITING TO LET MY  
NAME STAND FOR MUSEUM BOARD.

SHOULD YOU HAVE TOO MANY APPLICANTS  
FEEL FREE TO DROP MY NAME FIRST.

Douglas Herb  
DOUGLAS HERB



October 19,2010

Box 1017,  
Claresholm, AB.  
T0L0T0

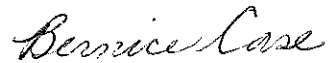
Town of Claresholm  
Box 1000  
Claresholm, Alberta  
T0L0T0

Dear Mayor and Council,

I am interested in being appointed to the Museum Board.

Thank You for your consideration.

Sincerely yours,

A handwritten signature in cursive script that reads "Bernice Case".

Bernice Case

I WOULD LIKE TO SUBMIT MY APPLICATION FOR A POSITION ON THE MUSEUM BOARD. I AM AN AVID COLLECTOR OF ANTIQUE FURNITURE AND FURNISHINGS. I HAVE A VERY LARGE COLLECTION OF ORIGINAL EATON'S AND SEARS CATALOGUES. SINCE MANY FARMING FAMILIES AND RESIDENTS OF SMALL PRAIRIE TOWNS MADE FREQUENT PURCHASES FROM THESE SOURCES I FIND THEM AN INVALUABLE TOOL FOR IDENTIFYING THESE ITEMS. I AM ALSO INTERESTED IN PERIOD CLOTHING. I HAVE A LARGE COLLECTION OF BOOKS ON THIS TOPIC, I ALSO COLLECT OLD DOLLS AND CHILDREN'S TOYS. I THINK THAT THE MUSEUM NEEDS TO PLAN MORE ACTIVITIES THAT WOULD ATTRACT THE PARTICIPATION OF LOCAL PEOPLE. I BELIEVE THAT I COULD BE AN ASSET IN PLANNING SUCH ACTIVITIES.

YOUR'S TRULY

*Rhodena King*

RHODENA KING  
403-625-5541

Box 188  
Claresholm, Alberta  
Canada T0L 0T0  
Ph. (403) 625-4118  
Fax (403) 625-4883

18 October 2010

Town of Claresholm  
Box 1000  
CLARESHOLM, AB  
T0L 0T0

Attention: Kris Holbeck, CA  
CAO  
Town of Claresholm

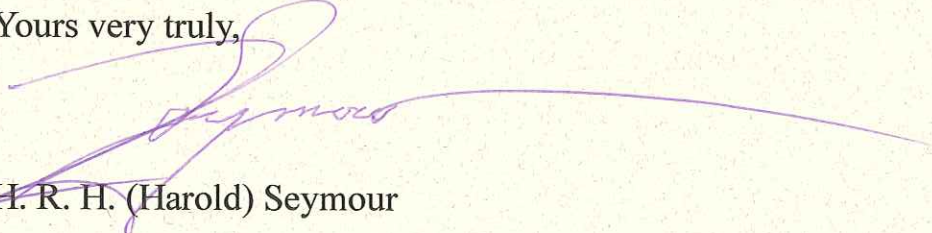
Dear Ms Holbeck:

Please accept my name for consideration as a possible appointee to the Museum Board.

I am looking forward to assisting with the completion of some of the exhibits in the new building and continued development of the Museum along with the challenges that will come with that. Hopefully I can be of some assistance to the board.

Thank you for your consideration.

Yours very truly,



H. R. H. (Harold) Seymour

Monday, October 18, 2010

To Whom It May Concern:

I would like to add my name to be a part of the Family & Community Support Services Board.

I have actively been involved in the Claresholm Whole and Wellness Committee. I like to be active in the Community I live in, to see positive services available to Albertans who live in Claresholm.

Thanks,

A handwritten signature in cursive script that reads "Diana Ross".

Diana Ross

PO Box 1547

Claresholm AB T0L 0T0

Hm Tel: 403 625 2391

E-mail: [dianaros@telusplanet.net](mailto:dianaros@telusplanet.net)

~~Danielle~~ T of C,

I would like to re-apply to sit  
on the FCSS board as a member  
of the community.

Thank you!

Danielle Slettede

625-4411

dslettede@hotmail.com

To whom it may concern:

I would be interested in becoming a member of the FCSS board. I have been a board member previously and found it quite informative. Please consider me for a member.

Gerry McGuire

403-625-0849

Town of Claresholm

October 14, 2010

To whom it may concern,

Please consider me for a position on the Management Board Porcupine Hills Lodge.

I have been on this board for the past term and have found it to be a learning experience .

Thank You for considering me.

\  
Karen Bishop 

Box 1181  
Claresholm, AB T0L0T0

PH. 403 625 3521 or cell 403 682 8048

October 04,2010

Town of Claresholm  
Box 1000  
CLARESHOLM, ALBERTA T0I 0T0

Dear Sir/Madam:

RE: Management board Porcupine Hills Lodge

I have had the privilege for the past three years to serve on this board, and would like to re submit my name for another term. I have found it very fulfilling and rewarding and have enjoyed working with the board and Michelle.

Yours truly



Anna Mae Mifflin  
Box 823  
Claresholm, Alberta  
T0L 0T0



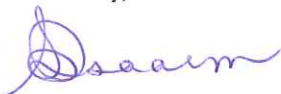
October 15, 2010

Mayor and Councillors  
Town of Claresholm

RE: Appointments - Board and Committees

I would like to put my name forward to be appointed to the Management Board Porcupine Hills Lodge. I served on this board for six years as the Town of Claresholm Council representative and would like to continue being an active part of this board.

Yours truly,

A handwritten signature in blue ink, appearing to read "S Isaacson". The signature is fluid and cursive, with the first letter 'S' being particularly large and stylized.

Shirley Isaacson

PO Box 1831  
Claresholm, Alberta  
T0L 0T0 Canada

October 4, 2010

Town of Claresholm  
PO Box 1000  
Claresholm, Alberta  
T0L 0T0 Canada

Dear Mayor and Council:

I am writing to you today to express my interest in the Economic Development Committee and to apply for a position as a member of the public. I am very interested in economic development and have built a few contacts with Fort Macleod, Pincher Creek as well as Calgary Economic Development.

Since moving to Claresholm I have focused most attention on my education and career paths. I have obtained a Bachelor of Management degree from the University of Lethbridge and continued my studies online through Seneca College by obtaining a diploma in the immigration field. Now that my studies are completed I feel that it is time to get back to volunteering my time in the community. I believe that it is extremely important to give back to the community by giving my time and utilizing the knowledge that I have built up through my education and work experience.

My interest in economic development is reflected in my professional career because I have been part of start-up businesses in a variety of industries including immigration, agriculture and the meat industry. Most recently, I have focused on starting Chinook Immigration Consulting, a company that provides the most inclusive Canadian immigration and settlement services.

I am very interested in joining the Economic Development Committee and I believe that I will be a great asset and productive member. If you have any questions or would like to meet with me, please contact me at home (403) 388-9758 or cell (403) 393-5190 or through e-mail at [chantal.blokpoel@gmail.com](mailto:chantal.blokpoel@gmail.com). I look forward to hearing from you and to working together on the Economic Development Committee.

Yours truly,



Chantal Blokpoel

To whom it may concern:

I would be interested in becoming a member of the EDC board. I have been on the board previously and found it quite informative. Please consider me for a member.

Gerry McGuire

403-625-0849

28<sup>th</sup> Sept, 2010.

Town Administrator,  
Town of Clatsholm

Dear Sir/Madam

In response to the need to re-apply for the position of "M.P.C Member at Large" I would be grateful if I was considered again for that position.

Having served in this position for the past 3 years, I have got to understand the procedures and Towns approach in regards to these matters.

I therefore believe I could be of valuable assistance to the Town & its administration in this position.

Thank You for your time.

Grant Jordan.

October 8, 2010

P.O. Box 173 615 – 46 Ave. West  
Claresholm, AB TOL 0T0  
(403) 625-5573

Town of Claresholm  
Box 1000 221 – 45 Ave. West  
Claresholm, AB TOL 0T0  
(403) 625-3381

To whom it may concern,

I wish to submit my name to be considered to sit on the board of the Municipal Planning Commission. I believe that I could contribute to our community in this capacity, as well as learn a considerable amount while working with the other board members and the Town of Claresholm. If you require more information from me, please do not hesitate to contact me by the phone number provided above.

Thank you for considering this application and I hope to hear from you soon.

Sincerely,

James D. Young

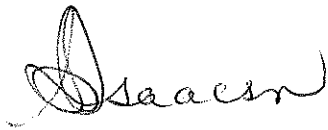
October 15, 2010

Mayor and Councillors  
Town of Claresholm

To Whom It May Concern:

I would like to submit my name for an appointment on the Municipal Planning Commission. I chaired this committee for the past three years and would like to continue to be on this committee.

Thanks.

A handwritten signature in black ink, appearing to read "Shirley Isaacson". The signature is written in a cursive style with a large, stylized initial 'S'.

Shirley Isaacson

October 19, 2010

Town of Claresholm  
221 - 45 Ave. West  
P.O. Box 1000  
Claresholm, AB  
T0L 0T0

Attention: Kris Holbeck

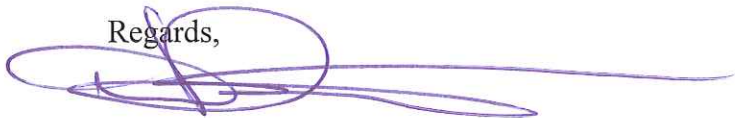
**Re: Board and Committees Appointments**

Mayor and Councilors

As having been appointed to the past Local & Composite Review Board, I am again submitting my application to sit on the two (2) following boards in order of preference.

1. Local & Composite Review Board
2. Subdivision and Development Appeal Board

Regards,



Douglas Kemery  
14 Link Spur  
P.O. Box 1182  
Claresholm, AB  
T0L 0T0

Joyce Zwick  
Box 2618  
Claresholm, Alberta  
T0L 0T0  
Email-zwickj@telusplanet.net  
625-2882

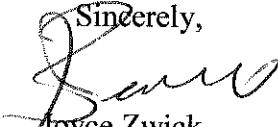
October 20, 2010  
Town of Claresholm  
Box 1000  
Claresholm, Alberta  
T0L 0T0

Sirs:

I would like to be considered for re-appointment to the Subdivision and Development Appeal Board. I believe the following would make me an asset to the Board:

- ; 10+ years experience in Mortgage lending;
- ; lived in the community for over 10 years;
- ; Board experience;
- ; committed to my community.

Thank you for your consideration.

Sincerely,  
  
Joyce Zwick



To whom it may Concern:

I would be interested in becoming a member of the subdivision and development board.  
Please consider me as a member.

Gerry McGuire  
403-625-0849

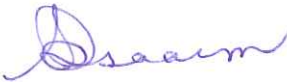
October 15, 2010

Mayor and Councillors  
Town of Claresholm

RE: Appointments - Board and Committees

I would like to put my name forward to be appointed to the Community Standards Committee. I am very pleased that you are having residents along with elected officials on this committee.

Yours truly,

A handwritten signature in blue ink, appearing to read "Shirley Isaacson". The signature is fluid and cursive, with the first name being more prominent.

Shirley Isaacson

#5 Link Spur  
Claesholm. AB.

18<sup>th</sup> Oct. 2010

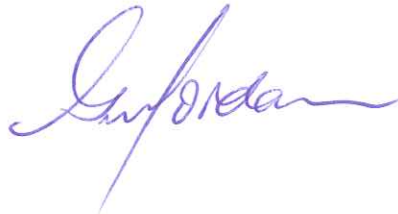
Town of Claesholm  
Town Manager.

I would like to ask that Town Council to let my name stand for a position on the Community Standards Committee.

I believe the need for feedback from members at large to be very important in the operation of the community, and I would like to think that my interest in the Town operations could be of assistance.

For this reason I would ask that I be considered for a position on that committee.

Thank You. Grant Jordan.



Oct 20/10

I, Sally Miller, would like the opportunity to sit as a member of the Community Standards Committee.

Thank you

Sally Miller

403-625-4719

**TOWN OF CLARESHOLM  
CAO UPDATE AS AT OCTOBER 25, 2010**

1. **PINE COULEE WATER PROJECT** – The full project is finished. The WTP operators are still working some programming issues out with the engineers and the contractors for the membrane filtration system.
2. **WEST WATER CO-OP PROJECT** – The project is complete and the invoice has been paid by the Co-op for their share of the project. An agreement with the Co-op will be brought to the Utilities Planning Committee for review and approval prior to it coming to Council. This agreement will cover such issues as reading meters and a cost and the land the Coop's pipeline is situated which is owned by the Town.
3. **SOUTH SANITARY SEWER PROJECT** – This project is also finished and all grant funding has been applied for. Any deficiencies have been dealt with and the holdback has been released.
4. **2010 INFRASTRUCTURE PROJECTS** – BowMark Paving Ltd. has finished both the pave of 8<sup>th</sup> Street and the storm sewer and lane project. The Town has not released the holdback yet.
5. **DEVELOPMENT** – Harvest Square subdivision continues to move forward as all paperwork for registering the subdivision has been sent to Land Titles. Developer will be onsite to finish infrastructure and fix existing foundations etc in November (per discussions with their representative). Nothing to report on Christie Estates, Bridge Developments or Prairie Shores developments. Saddle Ranch Development continues to market their properties.
5. **HOLIDAYS** – Public works and Administration staff continue to take holidays to ensure no accumulation. Now that the WTP project is complete, both Jerry and Brad will be taking holidays (not at once) to reduce the holidays they have been accumulating.
6. **ASSESSMENT APPEALS** – One Local Assessment complaint was heard by the Board. No Composite Assessment complaints were heard as all complaints were withdrawn.
7. **MISCELLANEOUS** -

Playground Redevelopment – This year we redeveloped Patterson Park (east side) with CFEP monies and town monies saved for playground reserves. The park was completed October 22, 2010. The next playground redevelopment will be Westhills Park or Lions Park in 2012.

Tax notice deadline – There has been discussion between staff and Councillors previously whether the deadline to have tax notices sent out should be earlier (currently they go out in May). Due to the next regulations for the appeal process, the complainant has 90 days to appeal their complaint (August). If it is a non residential complaint the process is a minimum of 70 days to the hearing (October). The timeline is 35 days for a residential complaint. Further discussion and details on this issue will be forthcoming for Council on the next agenda.

**CONCLUSION** – This is a brief overview for Council. A monthly CAO report will be on the agenda to keep Council apprised of projects/ events they need to be aware of.

Kris Holbeck, CA  
CAO  
Town of Claresholm

# **INFORMATION ITEMS**

## Collection Assistant's Report

Friday Oct 15, 2010

### Actions

We accessioned 116 items this month, which brings the 2010 accessions up to date and does the other years that I came in touch with. Ones not from this year I researched as well as editing them and numbering them and putting them away. Bob brought the Accessions Register up to date. I also taught Anola and Bernice to use Inmagic and the steps needed to Accession an article from the time it comes in until it is in the Accession Ledger. This includes 1. A Temporary Receipt, 2. Going to the Accession Committee, 3. Giving it a Number, 4. A Gift Certificate, 5. Putting it on a Catalog Sheet, 6. Putting it on Inmagic, 7. Saving it to the stick, 8. Numbering the item, 9. Putting the Item in display or Storage, 10. Putting it in the Accession Ledger. I also did the Inventory of the Gift Shop.

We also dusted, kept the bathrooms cleaned, vacuumed, swept and mopped the floors. I also cleaned the microwave and defrosted the fridge. We also showed people around and told them about our history as well as trying to help them find out more about their family history.

### **DONATIONS AND SALES to Oct. 15, 2010**

	<u>2010</u>	<u>2009</u>
Sales for weeks 20 to 23	227.05	300.40
TOTAL SALES FOR THE YEAR	2203.85	2994.95
Station Donations for weeks 20 to 23	328.55	193.10
New Building Donations for weeks 20 to 23	129.42	127.73
TOTAL DONATIONS FOR THE YEAR	3495.61	3318.29
Tea on the Lawn	248.69	365.83
TOTAL DONATIONS FOR TEA ON THE LAWN	248.69	365.83
Statistics for weeks 20 to 23	663	417
TOTAL STATISTICS FOR THE YEAR	6302	6250

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors September 10, 2010**

**ATTENDEES:** Debbie Millar – Wandering Willows  
Neil Ohler – Lay Representative  
Bob Thompson – Seniors Center  
Lyal O’Neill – Office Coordinator  
Brydon Saunders – Lay Representative  
Anna-Mae Mifflin – Porcupine Hills Lodge  
Howard Paulsen - Lay Representative

**REGRETS:** Ron Hanson – Town of Granum  
Earl Hemmaway – M. D. of Willow Creek  
Shirley Isaacson – Town of Claresholm

Howard Paulsen, Chair called the meeting to order at 10:00am.

**1.0 APPROVAL OF ADDITIONS TO AGENDA**

Moved by Neil Ohler seconded Brydon Saunders to accept the agenda. Carried.

**2.0 APPROVAL OF MINUTES**

Moved by Bob Thompson seconded Anna-Mae Mifflin to accept the minutes of the meeting held **June 25, 2010**. Carried.

**3.0 BUSINESS ARISING**

1. Policy committee report. Moved by Bob Thompson seconded Neil Ohler to adopt the revised policy manual with 1 change to the fee schedule. All policy to be reviewed in 1 year. Carried.
2. Sale of PHL VAN 2 – moved beside our garage on the highway and listed in Kijiji
3. Purchase of the new van is complete \$39,165
4. We have 4 vans moved into the garage. First month rent is paid and a Lease agreement for 2 years is being worked on.
5. AISH – Letter sent to the Office Manager, Lethbridge office which has resulted in no change to their policy for repayment.

**4.0 CORRESPONDENCE**

1. Neil Ohler will chair the Casino committee for the Casino Jan 23 &24, 2010. Sign up sheets distributed. We will pay for motel rooms for the night shift.
2. Letter to the Town on the MSIO Grant.
3. LCF grant application rejected
4. Debbie Millar – Wandering Willows will stay on the Board. A copy of the minutes & Agenda will be e-mail to Laurie Watt. Moved by Bob Thompson seconded Brydon Saunders to email a copy of the minutes & Agenda to Laurie Watt. Carried.



## **5.0 REPORTS**

1. Financial Report – Moved by Debbie Millar seconded Neil Ohler to accept the financial report. Carried. Highlights - \$19,000 will come from the Lions Club, Fares down overall, Grants & Donations unchanged, employee costs are up, net income is down.
2. Office Coordinator Report- Moved by Anna-Mae Mifflin seconded Brydon Saunders to accept the report. Carried,.
3. Advertising & Fundraising- Letters will be sent out to the service clubs. Casino 2011 has been moved to the first quarter.
4. Moved by Debbie Millar seconded Neil Ohler to accept the chairman's report. Carried.

## **6.0 NEW BUSINESS**

1. GPS/Dispatch Solutions – Moved by Anna-Mae Mifflin seconded Bob Thompson that the Office Manager check into Hands Free equipment for drivers. Carried.
2. Moved by Debbie Millar seconded Bob Thompson that the signing authorities for the Casino Account will be any 2 of: Neil Ohler, Howard Paulsen, Bob Thompson, Earl Hemmaway, Shirley Isaacson. Carried.  
Moved by Neil Ohler seconded Bob Thompson that the signing authorities for the Regular Account will be any 2 of: Howard Paulsen, Bob Thompson, Brydon Saunders, Shirley Isaacson. Carried.
3. Moved by Anna-Mae Mifflin seconded Neil Ohler to have pamphlets & business cards printed at the Care center. Carried.
4. Bus Driver Incident reported to the board and will be looked after by the office Manager.
5. Signage for the garage will be researched by the office manager for the next meeting.
6. Slogan is tabled to the next meeting.
7. In Camera

**7.0 NEXT MEETING is 10:00 am. Friday, October 15 at Town of Claresholm, Conference Room**

**8.0** The meeting was adjourned at 12:15 by Bob Thompson.

Claresholm & District Chamber of Commerce Society  
October 19, 2010

Call meeting to order: Russell Sawatzky, President  
Additions to Agenda: Arnold MacCaulay - Communities in Bloom  
and Rae Trimble - Claresholm Museum  
Approval of agenda: motion by Glenn Alm  
Approval of Sep minutes-motion by Val Umscheid  
Attendance: 15

Calendar: no items to discuss

Committee Reports:

Memberships: Sue Gour, treasurer, reports we now have 118  
Financial Report: Sue reports paying a bill of \$976 from the Town of  
Claresholm for watering of the hanging baskets, so this project lost  
\$74.95 in 2010.  
\$8465 revenue from memberships  
Trade Fair account has a balance of \$3717.07  
Beautification account has a balance of \$2788.14  
Total funds on deposit: \$15,848.61

Rosemary Wishart asked what the beautification account was and  
Sue advised that this account represents money raised for the  
downtown Ringrose park.  
Roxanne suggested that this \$ could be used for downtown murals

Bernie Feodoroff motioned that the treasurer's report be accepted

Sue Gour: Alberta Community Spirit program info was received by  
Sue. This is a government program created to provide funding  
(lottery) to increase charitable donations. Applications for 2011 must  
be submitted by Dec 31/10. This program may be for charitable  
organizations - Sue to share with appropriate organizations. If you  
are interested in more info, please contact Sue directly.

The chamber assumes that a new town rep will be named

MD Report: Glenn Alm reports that parks all closed now for the  
season. Both of the Fort Macleod incumbents were re-elected. The  
new windmill farm near Fort Macleod will be producing wind power as

of Oct 31/10. No new news on the police college. Harvest is proceeding, possibly done in another week.

Correspondence: Russell

South Grow: an award for excellence in business & government. Info received by mail - conference Jan 20/11. Please let Russell know if you have anyone in mind to nominate, he has the nomination forms and procedures. Frontier Western Shop won last year.

Trade Fair – Russell received a request to be listed in the Alberta Trade Fair directory. Russell is listed as the contact.

Video: MD of Willow Creek-“Code of the West” was received by the Chamber - Glenn Alm explained this was a community sustainability project to promote the municipality and to let people know that residents also have responsibilities. Free copies can be picked up at the MD office. Good resource for real estate agents, etc.

Russell received an offer from the Kinettes: they plan to be more supportive in 2011 to get projects done in the community and have offered to be available for any assistance in the community.

New Business: Russell

Fair Days: The Business display contest (Scarecrow contest this year) is sponsored by the Fair Days Committee. Does the Chamber wish to provide the same prize as in the past, a free Chamber membership for the next year? This will be a 2 year commitment as the brochures are printed every 2 years. Roxanne Thompsen moved this motion be accepted and Arnold MacAulay seconded the motion. Vote: passed. We will let Sonja Carlson, the Fair Board contact person know of this decision by e-mail.

Russell mentioned that Ken Baker cleaning up his building is a great example of civic pride.

Communities in Bloom: Report by Arnold MacAulay - presentations were to be made last month to businesses who won the local awards this year for beautification. Some recipients and presentors were unable to attend last month's so presentations were made at the

local businesses – winners will be announced in the local press. Pharmasave won the commercial category. The industrial winner was The Southern Alberta REA. The highway corridor winner was A & W. This program encourages civic pride and attractiveness of businesses.

Claresholm Museum: Rae Trimble: Thanks to the Chamber for the support that allows the museum to stay open until Thanksgiving. Visitor info is located in the main building of the museum . It is open 23 wks/yr and there have been over 6000 visitors in each of the past 2 years. Excellent staff-- Tove Mifflin and Bob LaSalle. The museum has now received official designation as a "Travel Information" location. To retain this designation staff must attend an in-service training each year.

There is an internet site which allows businesses to put info on the site at no cost - Bob LaSalle found this and can provide info.

The expanded museum site is becoming more and more popular. If each visitor, for example, spent \$10 in Claresholm, that would be \$62,000 in revenue for local businesses - maybe more! Local history is displayed.

There will be a special presentation to honour the men of Claresholm who gave their lives in World War 2 at the Senior's Drop-In Centre tomorrow, Oct 20 at 7:30 pm. There were 16 local service men who gave their lives and their names are inscribed on the local Cenotaph

Val Kjarsgaard reported that she has listed her B & B on this above free website and has had very positive results. The site is sponsored by Travel Alberta.

Russell reminds chamber members that the town proposed an increase in fees for garbage collection for both residents and commercial businesses. This might be an issue members want to take an interest in.

Rosemary Wishart presented some ideas on murals

Linda Petryshen moved the meeting be adjourned

Next meeting: Tuesday, November 16, 2010.

Location: to be announced, it will NOT be at the Golf Course

**Subject:** Returning Officer Notice - 2010 AUMA Elections  
**From:** Danielle Ferguson <dferguson@auma.ab.ca>  
**Date:** Thu, 21 Oct 2010 16:30:34 -0600  
**To:** undisclosed-recipients;

## Returning Officer Notice 2010 AUMA Elections

### Nomination Deadline

The deadline for all nominations (except Vice-Presidents) is **4:30 p.m., Wednesday, November 10, 2010.**

Nominations may be filed with the AUMA office (by fax to 780-433-4454 or e mail to [ReturningOfficer@auma.ca](mailto:ReturningOfficer@auma.ca)) any time between October 22 and 4:30 p.m. on November 10. Nominations must be signed by two nominators who are eligible to vote in the election for the position.

### Positions Available for Election

The positions available for election in 2010 are

- (a) President
- (b) Vice-President Cities under 500,000 population
- (c) Vice-President, Towns
- (d) Vice-President, Villages and Summer Villages
- (e) 1 Director from cities up to 500,000 population
- (f) 1 Director from each of Towns West and Towns South
- (g) 1 Director from each of Villages East and Villages West

Elections begin at **8:00 a.m., Thursday, November 25, 2010.** The President election is held first, followed by the Director elections and the ACFA nominee choice. Following a recess, the Vice-President elections are held.

### ACFA Class D Director

Class D shareholders of the Alberta Capital Financing Authority (towns and villages which are ACFA shareholders) are eligible to nominate, and vote for the selection of, a person to serve as ACFA Class D Director for the 2011-2014 term of office. The nomination deadline is November 10, 2010.

In 2004 AUMA established a procedure to enable Class D shareholders to select a person to be nominated as the Class D Director at the forthcoming ACFA annual meeting. The process was repeated in 2007. This selection must be made at the 2010 Convention. The current ACFA Class D Director is Whitecourt Mayor Trevor Thain. An ACFA Director may be an elected or appointed official. As noted above, if the nominee is an elected officer, the Returning Officer will not be able to accept the nomination until October 22, 2010.



\_\_\_\_\_ Information from ESET NOD32 Antivirus, version of virus signature database 5555 (20101022)  
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The message was checked by ESET NOD32 Antivirus.