



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
DECEMBER 19, 2011  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES NOVEMBER 28, 2011

FINANCES: NOVEMBER 2011 BANK STATEMENT

DELEGATIONS:

1. HELEN SKINNER  
RE: CARES (Claresholm Animal Rescue Society)
2. KELLY STARLING – Claresholm Fire Chief

ACTION ITEMS:

1. BYLAW #1567 – Land Use Amendment  
RE: 1<sup>st</sup> Reading
2. BYLAW #1569 – Borrowing  
RE: All Readings
3. CORRES: Claresholm & District Transportation Society  
RE: Letter of Support
4. CORRES: Claresholm Kinsmen Club  
RE: Waiver of Fees for Charity Hockey Game
5. CORRES: Claresholm Child Care Society  
RE: Public Liability Insurance
6. CORRES: Willow Creek Recycling & Bottle Depot  
RE: Recycling Contract
7. POLICY #GA 12-11 – Staff Training & Development
8. POLICY #GA 12-11(a) – Aquatic Centre Training
9. POLICY #PLDE 12-11 – Uniform Fencing
10. 2012 OPERATING INTERIM BUDGET
11. ADOPTION OF INFORMATION ITEMS
12. IN CAMERA: PERSONNEL

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – November 2011
2. Claresholm & District Chamber of Commerce Meeting Minutes – December 13, 2011
3. West Meadow Elementary School Newsletter – December 2011
4. Willow Creek Composite High School Navigator – December 2011
5. 19<sup>th</sup> Annual Show & Shine – Thank you for your support!
6. Claresholm & District Transportation Society Meeting Minutes – October 28, 2011
7. Oldman River Regional Services Commission Meeting Minutes – September 1, 2011
8. The Bridges at Claresholm Golf Club Meeting Minutes – November 16, 2011

ADJOURNMENT:



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
NOVEMBER 28, 2011**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor David Moore

**PRESENT:** Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Judy Van Amerongen, Doug MacPherson, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor MacPherson for unanimous consent to add the following to the Agenda:

**11. WINDSTORM UPDATE**

**CARRIED**

Moved by Councillor Hubka that the Agenda be accepted as amended.

**CARRIED**

**MINUTES:** **REGULAR MEETING – NOVEMBER 14, 2011**

Moved by Councillor Quayle that the Regular Meeting Minutes of November 14, 2011 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

**1. DELEGATION RESPONSE: Calgary Region Airshed Zone  
RE: Resolutions**

Received for information.

**2. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs  
RE: Municipal Sustainability Initiative (MSI) Operating Funding**

Received for information.

**3. CORRES: Alberta Transportation  
RE: Federal Gas Tax Fund & Basic Municipal Transportation Grant**

Received for information.

**4. CORRES: Alberta Transportation  
RE: Water for Life (Alberta Municipal Water/Wastewater Partnership)**

Received for information.

**5. CORRES: Anna Mae Mifflin  
RE: Resignation from the Porcupine Hills Lodge Board**

Moved by Councillor MacPherson to accept Anna Mae Mifflin's resignation from the Porcupine Hills Lodge Board with regret.

**CARRIED**

**6. CORRES: Claresholm Physician Recruitment & Retention Committee  
RE: Budgeting for 2012**

Referred to budget.

**7. STAFF REPORT: Water Meter Ground Wire Concern – Elvira Bakk**

Moved by Councillor Sutter for administration to write a letter to Ms. Elvira Bakk denying her request for financial assistance regarding an electrician's invoice.

**CARRIED**

**8. STAFF REPORT: Arena Proposed Upgrades and ATM**

Referred to administration.

**9. MEMO: Regional Collaboration Program Council Resolution**

Moved by Councillor MacPherson to participate in an application for the Oldman River Region GIS Enhancement Project, submitted by the Town of Cardston under the Regional Collaboration component of the Regional Collaboration Program, and agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

**CARRIED**

**10. DECEMBER 2011 MEETING DATES**

Moved by Councillor Quayle to set one meeting date in December, that being Monday, December 19, 2011.

**CARRIED**

**11. WINDSTORM UPDATE**

Received for information.

**12. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Van Amerongen to accept the information items as presented.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor MacPherson that this meeting adjourn at 7:41pm.

**CARRIED**

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Mayor – David Moore

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Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM  
NOVEMBER 2011 BANK STATEMENT**

<b>RECONCILED BALANCE OCTOBER 31, 2011</b>		<b>\$358,721.49</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>
RECEIPTS FOR MONTH	\$1,196,571.50	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	174.09	
GIC REDEEMED	750,000.00	
INTEREST ON GICS	2,629.80	
TRANSFERS FROM T-BILLS	607,110.20	
SUBTOTAL	<b>\$2,556,485.59</b>	
<b>CHARGES TO ACCOUNT</b>		
ACCOUNTS PAYABLE		\$600,439.32
PAYROLL CHARGES		93,402.03
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		0.00
MASTERCARD PAYMENT		2,861.41
TRANSFERS TO T-BILLS / GIC PURCHASE		1,428,201.00
NSF CHEQUES		1,982.08
SERVICE CHARGES		97.98
SCHOOL FOUNDATION PAYMENT		0.00
SUBTOTAL		<b>\$2,126,983.82</b>
<b>NET BALANCE AT END OF MONTH</b>		<b>\$788,223.26</b>
<b>BANK RECONCILIATION</b>		
BALANCE PER BANK	882,652.24	
PLUS OUTSTANDING DEPOSITS	6,185.87	
LESS OUTSTANDING CHEQUES		-100,614.85
<b>RECONCILED BALANCE NOVEMBER 30, 2011</b>		<b>\$788,223.26</b>
<b>OTHER BALANCES:</b>		
EXTERNALLY RESTRICTED T-BILLS	\$1,324,209.50	
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$20,000.00	
NON-RESTRICTED GIC'S	\$2,000,000.00	
PARKING RESERVE	\$3,567.94	
WALKING PATHS RESERVE	\$1,949.72	
OFFSITE LEVY RESERVE	\$58,855.54	
SUBDIVISION RESERVE	\$35,650.83	
REVOLVING LOAN BALANCE		\$0.00

**SUBMITTED TO TOWN COUNCIL THIS 19<sup>th</sup> DAY OF DECEMBER 2011**

**MAYOR**

**SECRETARY-TREASURER**

# **DELEGATIONS**

December 6, 2011

Town of Claresholm  
P.O. Box 1000  
Claresholm, Ab.

Attention: Corinne

Dear Corinne,

I would like to be put on the agenda for the December 19<sup>th</sup> Meeting of the Town Council meeting.

We will present as a delegation to discuss with the council some matters regarding C.A.R.eS.

I can be reached at (403) 625 2141 should you have any further questions.

Thank you very much



Helen Skinner

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1567**

**A Bylaw of the Town of Claresholm to amend Bylaw #1525, being a bylaw setting out land uses for the Town of Claresholm.**

**WHEREAS** pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) has adopted Municipal Development Plan Bylaw #1525; and

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

**NOW THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, Council duly assembled does hereby enact the following:

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as follows:

**LAND USE DISTRICT MAP**

Lot 8, Block 74, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to an "R4" (Multiple Residential) designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1525 is hereby amended.

This bylaw comes into full force and effect upon third and final reading.

Read a first time in Council this      day of      2011 A.D.

Read a second time in Council this      day of      2011 A.D.

Read a third time in Council and finally passed in Council this      day of      2011 A.D.

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**David Moore, Mayor**

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**Kris Holbeck, CAO**



**TOWN OF CLARESHOLM**  
**DEVELOPMENT AND PROPERTY**  
**SERVICES DEPARTMENT**

P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0



**Land Use Amendment Bylaw Report**

Date: December 19<sup>th</sup>, 2011  
Applicant: Dave Swinton  
Municipal Address: 5323 3A Street West, Claresholm, AB  
Legal Address: Lot 8, Block 74, Plan 147N

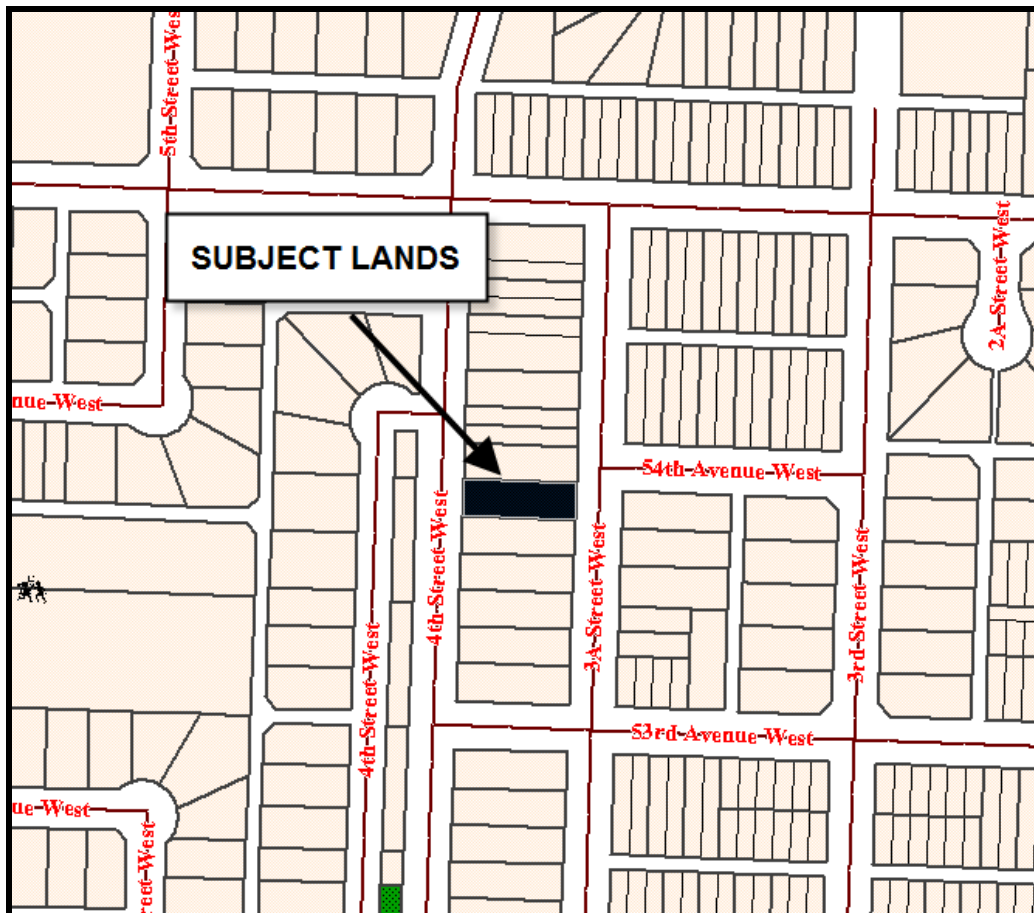
**SYNOPSIS**

The applicant would like to rezone the subject lands from (R1) – Single Detached Residential to (R4) – Multiple Residential land use designation.

**BACKGROUND**

The subject lands have an area of 747 square meters (8044 square feet). The applicant is also the registered owner of the property. The surrounding properties are designated as R-1 Single Family Residential. The majority of the surrounding uses are single family residential; however there are multiple residential uses in the area.

**SUBJECT LANDS MAP:**

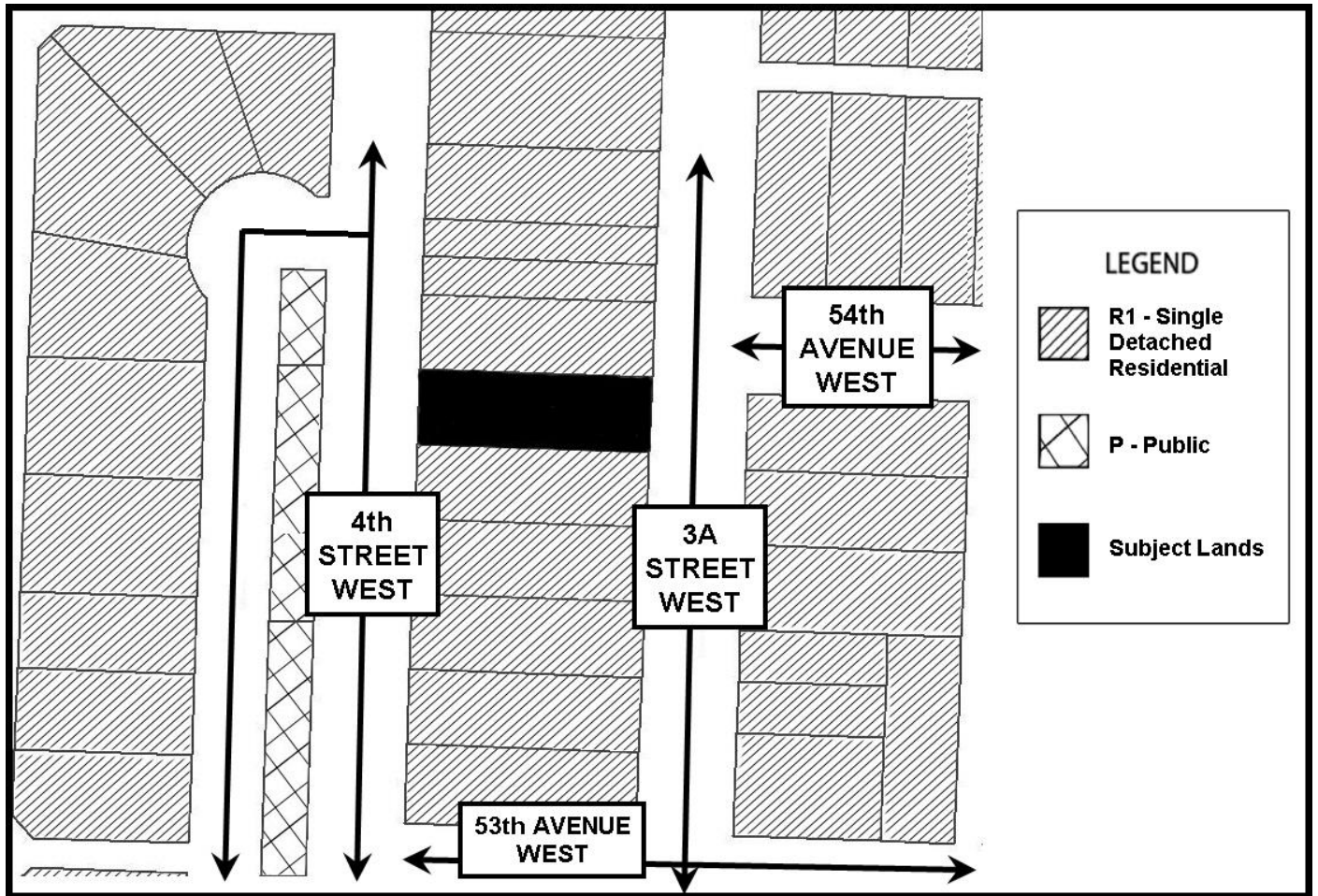


**TOWN OF CLARESHOLM**  
**DEVELOPMENT AND PROPERTY**  
**SERVICES DEPARTMENT**

P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0



LAND USE MAP:





**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1569**

**WHEREAS** the Council of the Town of Claresholm (hereinafter called the “Corporation”) in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of meeting operating expenditures;

**NOW THEREFORE** pursuant to the provisions of the *Municipal Government Act*, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation borrow from Alberta Treasury Branches (“ATB”) up to the principal sum of \$470,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer (“CEO”) and Chief Administrative Officer (“CAO”) are authorized for and on behalf of the Corporation:
  - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
  - b. As security for any money borrowed from ATB:
    - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
    - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
    - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.
3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

Taxes, reserves, grants, etc.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the *Municipal Government Act*.
5. In the event that the *Municipal Government Act* permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 2 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. This Bylaw comes into force on the final passing thereof.
7. Bylaw #1557 is hereby rescinded.

Read a first time in Council this      day of      2011 A.D.

Read a second time in Council this      day of      2011 A.D.

Read a third time in Council and finally passed in Council this      day of      2011 A.D.

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David Moore, Mayor

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Kris Holbeck, CAO

December 7, 2011

Town of Claresholm  
Box 1000  
Claresholm, AB, T0L 0T0

Dear Members:

The Claresholm and District Transportation Society have been providing a valuable service to residents of the communities of Claresholm, Granum and Stavely since October 28, 2002. We also serve a significant number of people in M D including Nanton and Fort Macleod. Our funding period with the Community Initiatives Program will expire March 31, 2012. We are applying for a Community Initiatives Program Operating Grant in the amount of \$75,000 to offset our operating loss for fiscal 2012 and 2013. This will include funding for our continued growth, including office rental, garage rental.

We request you support our application with a letter to Alberta Lottery Board.

Sincerely,

Lyal O'Neill  
Office Coordinator  
Claresholm and District Transportation Society



**Claresholm Kinsmen Club**  
**Box 1707**

To: The Town Of Claresholm  
Re: Charity Hockey Game

I am writing on behalf of the joint committee represented by the Claresholm Kinsmen, the Claresholm RCMP and the Claresholm Fire Department. We are organizing a charity hockey game for December 17<sup>th</sup>. We are requesting that the Town Of Claresholm donate the rink and ice time for this fund raising event. Proceeds will go to Kin Park.

Thank you for considering this worthwhile fund raising event, and for being a part of it.  
Any questions please call.

Jason Hemmaway  
President Claresholm Kinsmen Club  
403-625-2088



**Claresholm Child Care Society**

Box 271 ~ 221 - 45 Ave. W.

Claresholm, AB

TOL 0T0

December 14, 2011

Claresholm Child Care Society  
P.O. Box 271  
Claresholm, Alberta TOL 0T0  
(403) 625-4543

Claresholm Town Council  
P.O. Box 1000  
Claresholm, AB TOL 0T0

Amount paid for 2011 insurance was \$2,817.00      KW
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Dear Mayor and Council:

**Re:    Public Liability Insurance**

The Claresholm Child Care Society and Kidz Zone Out of School Care Program is once again respectfully requesting that the Town of Claresholm pay our General Liability Insurance which we have through Western Financial. The total amount is \$2817.00 for the 2012 year. The day care and kidz zone is pleased to provide quality child care for the community, and we certainly appreciate any support that the Town is willing to provide on our behalf. Thank you for your consideration in this matter.

Please feel free to contact the undersigned at your convenience should you have any questions.

Sincerely,

Cheryl Cochlan  
Office Administrator ~ Claresholm Child Care Society  
(403) 625-4543

Lombard General Insurance Company of Canada

Declaration Page

<b>Agency:</b> Western Financial Group	<b>Agency Number:</b> 6100154
<b>Insured's Name and Address</b> Claresholm Childcare Society 5613 8th Street W Claresholm, AB, T0L 0T0	<b>Policy Number :</b> CBC 1918750 06  <b>Policy Effective Date :</b> December 31, 2011 <b>Policy Expiry Date :</b> December 31, 2012 <small>(12:01 a.m. Standard Time at Insured's Mailing Address)</small>
<b>Form of Business:</b> Corporation	
<b>Description of Operations:</b> Child Care Centres licensed for 90 spaces (location #1: 37 spaces, location #2: 53 spaces)	

Insurance is provided only for those coverages for which a specific limit/amount of insurance or premium is stated below:

Summary of All Locations	Limit of Liability*	Deductible* (per occurrence)	Annual Premium*
<b>Part I - Property</b>			
Coinsurance: See Coverage Schedule			
Building	not covered	not covered	not covered
Business Personal Property	\$130,000	\$1,000	\$585
Boiler & Machinery	not covered	not covered	not covered
Chargeable Endorsements	none	none	N/A
<b>Part II - Business Income Coverage</b>	not covered	not covered	not covered
Chargeable Endorsements	none	none	N/A
<b>Part III - Commercial General Liability</b>			
Each Occurrence	\$5,000,000	\$1,000 PD	\$2,430
General Aggregate	\$5,000,000		Included
Tenants Legal Liability	\$500,000	\$1,000	\$125
Chargeable Endorsements	see schedule of coverages	see schedule of coverages	\$262
<b>Part IV - Non-Owned Auto</b>	\$5,000,000	as per policy	Included
Legal Liability for Damage to Hired Automobiles	not covered	not covered	not covered
<b>Part V - Umbrella</b>			
Each Occurrence	not covered	not covered	not covered
Aggregate		not covered	not covered
Chargeable Endorsements	none	none	N/A
<b>Part VI - Crime</b>	see schedule of coverages	see schedule of coverages	Included
<b>Part VII - Automobile</b>	not covered	not covered	not covered
<b>Part VIII - Additional Coverages</b>	not covered	not covered	not covered

\* For Limits of Liability and Annual Premium applicable to each location, see attached Coverage Schedule.

Premium (Sub Total):	\$3,402
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Method of Payment : Refer to Billing Invoice

\_\_\_\_\_  
Authorized Signature

## Willow Creek Recycling & Bottle Depot

23-November-2011

M.D. of Willow Creek  
Town of Claresholm

Attention Councils:

With 2011 coming to a close, we are once again looking at the renewal of the recycling contract held by Willow Creek Recycling Inc. with the Town of Claresholm and the M.D. of Willow Creek.

The past year has seen the commodity values increase and stabilize which has had a positive impact for the recycling program. The biggest hurdle remaining for us is the need for stability with this contract. This means we need a contract that is for at least a minimum of 3 years, preferably 5 years. It is impossible to do upgrading of any kind without knowing the stability of the contract. How do you invest in equipment or infrastructure of any amount or size without having this stability in place?

**Pincher Creek:** the program is a 3 year term which was renewed this past January and they received a 5% increase for this 3 year contract. Also back in 2009 the Town and M.D. of Pincher Creek purchased the business a horizontal baler through Government grants reducing the labor costs by about 60%. When commodities rise above \$70.00 per tonne, the business does a kick back to the Town and M.D. of about 3%. They are at a monthly rate of \$7350.00 with an estimate volume this year of 520 tons, making a ton rate of about \$170.00

**Taber:** the contract there expired December 31 2010 and they have been working under the same terms that were in place prior to the contract expiring, which is a fixed amount of \$9000.00 per month. They are processing about 700 tons a year. The owner has given council till the end of this year and without an increase he is going to stop receiving the negative streams, in other words, the ones that have no market value such as glass, tins, plastic and mixed paper. This business keeps all the revenues generated by the materials.

**Crowsnest Pass:** the contract for this program is also a 3 year term with no changes in the rates from the last time this was presented. They receive \$7500.00 per month and process about 500 tonnes per year making a per tons rate of \$173.00. The only change in the past year is that the council for the Crowsnest Pass has paid for the freight costs of the negative value streams. All these businesses keep the revenue generated by the recycled materials except the aforementioned kick back.

With this information we are going to be looking for a 10% increase on the existing rate to keep the program at a status quo. The most important thing for us is the absolute need for a minimum



of a 3 year term. Without a longer term I do not think we can carry on with the program as it is, for we need the security so we can invest in improvements. What would even be better is a 5 year term allowing the business to cost improvements over a longer term. We are in need of being able to do some capital expenditures and we just can not do them without the security of a longer contract.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Shaikh', written over a horizontal line.

Mark Shaikh CMA

Willow Creek Recycling

	Card board	News print	Metal	Glass	Milk	Office	Paper Mix	White Paper	Plastic (firm)	Plastic (mixed)	Total	Rate/tonne	Total Charge	Actual
2005														
Jan, Feb, Mar	37,283	31,510	2,125	2,414	853	1,344	3,679	815			80,023	75	\$3,000.86	\$3,000.00
Apr, May, Jun	33,740	53,950	1,673	1,888	656	785	3,032				95,724	75	3,589.65	3,589.50
Jul, Aug, Sep	33,590	34,125	1,282	1,903	604	750	3,089	445			75,788	75	2,842.05	2,842.00
Oct, Nov, Dec	51,080	46,730	2,197	2,629	756	829	4,651	387			109,259	75	4,097.21	4,097.00
2006														
Jan, Feb, Mar	56,974	46,155	2,299	2,367	840	1,219	3,894				113,748	75	4,265.55	4,265.50
Apr, May, Jun	51,880	39,105	1,872	2,285	667	943	3,660	456			100,868	75	3,782.55	3,782.55
Jul, Aug, Sep	56,850	51,435	894	1,553	403		1,723				112,858	75	4,232.18	4,232.17
Oct, Nov, Dec	53,422	40,245	1,879	2,073	860	830	3,088	469			102,866	75	3,857.48	3,839.89
2007														
Jan, Feb, Mar	46,563	45,925	2,733	2,716	1,108	834	4,001	1,162			105,042	100	5,252.10	5,252.10
Apr, May, Jun	54,414	24,100	1,796	2,180	573	782	2,621	394			86,860	100	4,343.00	4,343.00
Jul, Aug, Sep	63,480	41,215	1,943	3,432	1,067	1,065	4,849	1,510			118,561	100	5,928.05	5,928.05
Oct, Nov, Dec	55,888	42,230	1,792	2,744	685	365	2,262	871	733		107,570	100	5,378.50	5,378.50
2008														
Jan, Feb, Mar	68,618	45,590	2,438	3,139	960	181	4,623	1,347	4,746		131,642	125	8,227.63	8,227.62
Apr, May, Jun	65,427	48,650	3,695	5,112	1,246	175	5,672	1,663	5,267		136,907	125	8,556.69	8,556.69
Jul, Aug, Sep	69,829	39,355	2,145	4,245	948	679	4,201	1,319	6,643		129,364	125	8,085.25	8,085.25
Oct, Nov, Dec	63,404	39,735	2,630	4,267	905	625	3,984	1,106	5,050		121,706	125	7,606.63	7,606.62
2009														
Jan, Feb, Mar	83,119	36,935	2,767	3,791	628	2,024	3,074		4,390		136,728	150	10,254.60	10,254.60
Apr, May, Jun	65,805	40,110	3,545	4,985	1,029		6,506				121,980	150	9,148.50	9,148.50
Jul, Aug, Sep	74,700	41,175	2,020	3,048	173		4,684		9,450		135,250	150	10,143.75	10,143.75
Oct, Nov, Dec	53,850	19,135	3,438	4,142			5,777		11,685		98,027	150	7,352.03	7,352.03
2010														
Jan, Feb, Mar	73,310	39,855	2,211	2,670			3,581		2,230		123,857	157.5	9,753.74	9,753.74
Apr, May, Jun	58,355	42,100	3,448	4,671			6,220		2,500		117,294	157.5	9,236.90	9,236.90
Jul, Aug, Sep	79,340	18,790	3,244	4,375			6,474		2,723	14,107	129,053	157.5	10,162.92	10,162.92
Oct, Nov, Dec	64,478	38,130	2,117	2,588			4,443		9,197		120,953	157.5	9,525.05	9,525.05
2011														
Jan, Feb, Mar	49,218	39,005	3,466	4,075			5,920		5,657		107,341	157.5	8,453.10	8,453.10
Apr, May, Jun	71,875	41,015	3,289	3,923			6,248		9,104		135,454	157.5	10,667.00	10,667.00
Jul, Aug, Sep	71,538	30,880	2,793	3,885			6,050		9,167		124,313	157.5	9,789.65	9,789.65



## **Staff Training & Development Policy #GA 12-11**

**PURPOSE:** To establish a consistent policy regarding staff training and development.

**POLICY:** **All training and development to be completed by Town staff must be approved by the department head and/or the Chief Administrative Officer (CAO). All costs associated with the approved course will be covered by the Town subject to Town guidelines.**

**GUIDELINES:**

1. Requests for employee enrolment and/or reimbursement for payment of courses, seminars or conferences must be included in the Town's annual budget.
2. All courses, seminars and conferences must relate directly to improving the employee's current job performance or be related to the employee's future job responsibilities.
3. To reduce costs, staff will, where possible, stay in a room with double occupancy.
4. Hotel/motel costs are not to exceed one hundred and fifty dollars (\$150) per night plus taxes and fees, or two hundred dollars (\$200) for double occupancy. Any overage will be paid by the employee(s).
5. Meal costs will be reimbursed by the Town when they are supported by receipts. Even with receipts, the maximum allowed per day is fifty one dollars (\$51) in total.
6. Meals costs, without receipts to verify them, will be reimbursed but limited to the following amounts: Breakfast \$10, Lunch \$15, Supper \$20.
7. Time spent travelling to/from the course/seminar is considered time worked and is chargeable to the Town.
8. Travel to and from the course venue will be subject to the guidelines under the Town of Claresholm Personal Use of Vehicle Policy.
9. Time spent in the course/seminar is considered time worked and is chargeable to the Town.

**EFFECTIVE DATE:**



## Policy #GA 12-11(a)

### Aquatic Centre Training

**PURPOSE:** To provide a consistent policy for administration to follow regarding staff training at the Claresholm Aquatic Centre.

**POLICY:**

1. The following courses qualify for an extra \$1.00 per hour pay to the trainer who is teaching them to anyone for the purpose of recruiting new staff or certification / recertification of current staff of the Claresholm Aquatic Centre:
  - a) Bronze Medallion
  - b) Bronze Cross
  - c) Standard First Aid
  - d) National Lifeguard Service (NLS)
  - e) Lifesaving Swim Instructor (LSI).

All other courses must be approved by management before the extra \$1.00 per hour will be paid to the trainer.

2. Any lifeguard hired is expected to pay the current costs upfront for training in the following courses:
  - a) Bronze Medallion
  - b) Bronze Cross
  - c) Standard First Aid
  - d) National Lifeguard Service (NLS).

All training costs paid for these courses will be reimbursed after 1040 hours of employment at the Claresholm Aquatic Centre. This reimbursement only applies to staff hired after January 1, 2012.

Any lifeguard hired after January 1, 2012 that already has Lifesaving Swim Instructor (LSI) will be reimbursed \$300 after 1040 hours of employment with the Claresholm Aquatic Centre. After January 1, 2012, any Claresholm Aquatic Centre employee who becomes certified for LSI at the Claresholm Aquatic Centre will not be charged any costs. Advanced / specialized courses will be subject to the guidelines under the Town of Claresholm Staff Education and Training Policy.

**EFFECTIVE DATE:**



# Policy #PLDE 12-11

## Uniform Fencing

**PURPOSE:** To provide a consistent policy for administration to use when evaluating, approving, constructing and maintaining uniform fencing projects that are municipally or developer initiated. Provisions will typically apply where private property (usually residential in nature) is proposed to directly abut major roads, municipal reserve, public utility lots, environmental reserve, school reserve and public open spaces generally.

Fencing is a significant component of any streetscape; the Town encourages the construction of fences which respect the existing built form in the locality and do not detract from it. Fences also provide security through the mechanism of passive surveillance, in which they define individual parcel boundaries. In addition, low or open fences assist in the creation of more livable streets that foster a sense of community and inclusion.

For the purposes of this policy, subdivision includes the creation of a new lot(s), the amalgamation of existing lots and any other land dealings that require the approval of the relevant authority, including the creation of condominium lots.

### **POLICY:**

#### **General Provisions**

1. This policy applies to all permanent fencing erected by the Town of Claresholm, on behalf of the Town of Claresholm, or fencing that will eventually become the responsibility of the Town of Claresholm to maintain.
2. Upon application for a subdivision, the Town of Claresholm approval authority shall consider this policy when evaluating the application. Where applicable, the subdivision authority shall stipulate that the developer, at its own expense, as part of the development of the lands, construct fences in accordance with the provisions of this policy and all relevant bylaws. Fencing shall be shown in the construction plans submitted to the Town of Claresholm for approval.
3. Private Property (no easement): Any uniform fencing constructed on private property in accordance with this policy shall be maintained by the Developer until the expiration of the Guarantee Period and thereafter shall be maintained by the owners of the properties upon which the uniform fencing is located. To ensure the maintenance obligations of such owners, the Developer shall, prior to selling or transferring any such properties, register against such properties a restrictive covenant, in a form acceptable to the Town, which shall impose such maintenance obligations upon the future owners of such properties.

4. Private Property (with easement): Any uniform fencing constructed on an easement located on private property shall require an easement agreement to the benefit of the Town of Claresholm. The Developer shall, prior to selling or transferring any such properties, register against such properties an easement agreement, in a form acceptable to the Town. In addition, any uniform fencing constructed in accordance with this policy shall be maintained by the Developer until the expiration of the Guarantee Period and thereafter shall be maintained by the Town of Claresholm. Maintenance obligations shall be limited to the provisions specified in this policy and the provisions of the corresponding easement agreement; the provisions of the easement agreement shall prevail over the provisions of this policy to the extent of any conflict.
5. Public Property: Any uniform fencing constructed on public property in accordance to this policy shall be maintained, if applicable, by the Developer until the expiration of the Guarantee Period and thereafter shall be maintained by the Town of Claresholm. Maintenance obligations shall be limited to the provisions specified in this policy.
6. In the event of a conflict between the provisions of this policy and the provisions of the Town of Claresholm Land Use Bylaw or any other Bylaw, the provisions of those Bylaws shall prevail over the provisions of this policy to the extent of any conflict.
7. Nothing in this policy aims to prohibit the construction of a noise barrier, which is erected with the approval of the Town of Claresholm under a Development or similar agreement, or a fence or wall required by the Town of Claresholm as a condition of subdivision approval or development approval, or to fences for which variances have been granted pursuant to the provisions of the Town of Claresholm Land Use Bylaw and the Alberta Municipal Government Act.
8. Nothing in this policy exempts a fence from the requirements of other applicable legislation including the *Alberta Building Codes* and the *Historical Resources Act*, or prevents construction of a railing required by the *Alberta Building Codes*.
9. The provisions of this policy do not apply to fences erected by other governmental authorities. Notwithstanding this provision, the Town shall be guided by and adhere to the provisions of this policy except where necessary for matters of public safety, protection of property, or abatement of public nuisances.

### **Construction Requirements and Standards**

10. Nothing in this policy exempts a fence from the construction requirements and standards specified in the Town of Claresholm Servicing Standards for Municipal Improvements.
11. Fences are to be constructed from materials that are compatible with the scale and form of the existing development on the subject site.
12. Fences should not be constructed in a manner that dominates or detracts from the existing development on the subject site.

13. Where extensive lengths of uniform fencing are proposed, these shall be articulated in the form of planting recesses, combination of materials, colours, textures and/or other similar detailing to reduce the vertical mass and provide visual interest.
14. Fences must be constructed of materials or finished treatments to give a long lasting, aesthetically pleasing appearance, low-maintenance and complemented, where appropriate, with landscaping native to the locality.
15. A solid fence that obscures a building's primary entry point or parking area can create a situation where unlawful or antisocial activity can go on unnoticed. The Town encourages the usage of visually permeable fencing that allows portions of the parking area and/or the building's entry point to be visible to public view.
16. When a fence is required to be visually permeable, or 'see through', it must comprise of:
  - a. continuous vertical gaps at least 50mm (MILLIMETRES) wide which total at least one third of the length of the fence; or
  - b. continuous vertical gaps less than 50mm (MILLIMETRES) wide which total at least half of the length of the fence;provided that the vertical gaps are evenly distributed along the length of the fence.
17. Vehicle and pedestrian gates that are associated with a fence are to meet the relevant standards for the fence to which they relate.
18. For safety reasons, all vehicle and pedestrian gates on a site are to open into the subject site and not outwards into a public area.
19. When service meters and related infrastructure are located in or near a fence and are visible from the street, they create additional visual clutter to the detriment of the streetscape, and may be tampered with or subject to vandalism. Accordingly, service meters and related infrastructure should be located so that they are not visibly obtrusive.

### **Restrictions on Fence Materials and Construction**

20. No person shall erect a fence on Town property, including any public highway, without the express prior written consent of the Town.
21. No person shall erect a fence which contains, or is constructed of any hazardous material.
22. Barbed, razor or electrical fencing shall not be permitted where adjacent parcels are used or designated for residential or public purposes.
23. Where grade elevations of adjacent parcels of land differ, the height of a boundary fence shall be measured from the mean grade elevation between the two parcels of land;

## **Maintenance Requirements**

24. All fencing shall be maintained in a good state of repair:
  - a. by the fence being complete, standing in a vertical position and securely anchored;
  - b. with no components of the fence broken, rusted, rotted or in a hazardous condition;
  - c. and free from graffiti.

## **Variations to Standards**

25. Fences shall meet the standards set out in this policy; fences that do not meet the standards will require additional approval from the Town.
26. When making an application for approval for a fence that varies from the standards of this policy, written documentation is to be provided as to why the variations should be supported. In general, the Town will only support variations in the situations set out below:
  - a. At sites that are subject to excessive vehicle noise, headlight glares or other special requirements for privacy, it may be appropriate to vary the relevant visual permeability standards.
  - b. Architectural features such as gatehouses and porticos can have a significant impact on the streetscape in terms of bulk and scale, and will generally exceed the maximum height for a front fence. Where it is proposed to construct such an architectural feature, it may be appropriate to vary the applicable standards and requirements.

In regards to this provision, the relevant Development Authority has been delegated the ability to vary these standards. Where it is not appropriate for the Development Authority to review a variance application, the Chief Administrative Officer shall have the ability to vary these standards.

27. The authority to grant variances to all other provisions and standards within this policy lies with Town Council. However, on a site specific basis, Council may delegate authority powers to the Municipal Planning Commission

## **EFFECTIVE DATE:**





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>TAXES AND GRANTS IN LIEU</b>							
1-00-00-104-00	TAXES VACANT RES/FARMLAND	85,381.00	86,584.60	(1,203.60)	122,260.00	119,696.83	2,563.17
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	800,765.00	834,091.49	(33,326.49)	851,490.00	851,316.15	173.85
1-00-00-108-00	TAXES LINEAR PROPERTY	92,434.00	92,433.69	0.31	96,270.00	96,271.38	(1.38)
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,664,850.00	2,647,227.73	17,622.27	2,783,923.00	2,781,916.55	2,006.45
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,214.00	6,214.18	(0.18)	6,660.00	6,663.97	(3.97)
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	76,192.00	76,191.57	0.43	80,610.00	80,613.90	(3.90)
<b>*</b>	<b>TOTAL TAXES AND GRANTS IN LIEU</b>	<b>3,725,836.00</b>	<b>3,742,743.26</b>	<b>(16,907.26)</b>	<b>3,941,213.00</b>	<b>3,936,478.78</b>	<b>4,734.22</b>
<b>REVENUE GENERAL MUNICIPAL</b>							
1-00-00-510-00	PENALTIES & COSTS TAXES	55,000.00	75,518.68	(20,518.68)	75,000.00	69,337.33	5,662.67
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	200.00	151.57	48.43	125.00	609.07	(484.07)
1-00-00-540-00	CONCESSION & FRANCHISE	100,000.00	108,736.72	(8,736.72)	105,000.00	109,239.15	(4,239.15)
1-00-00-550-00	INTEREST ON INVESTMENTS	10,000.00	24,192.88	(14,192.88)	15,000.00	21,522.11	(6,522.11)
1-00-00-560-00	ADMINISTRATION FEES	5,000.00	1,453.66	3,546.34	1,000.00	1,452.10	(452.10)
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	0.00	10,526.00	0.00	0.00	0.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,000.00	7,856.00	(856.00)	7,000.00	0.00	7,000.00
<b>*</b>	<b>TOTAL REVENUE GEN MUNICIPAL</b>	<b>187,726.00</b>	<b>217,909.51</b>	<b>(30,183.51)</b>	<b>203,125.00</b>	<b>202,159.76</b>	<b>965.24</b>
<b>**</b>	<b>GROSS TOTAL MUNICIPAL REVENUE</b>	<b>3,913,562.00</b>	<b>3,960,652.77</b>	<b>(47,090.77)</b>	<b>4,144,338.00</b>	<b>4,138,638.54</b>	<b>5,699.46</b>
<b>REQUISITIONS</b>							
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	80,240.08	80,240.08	0.00	101,823.00	101,823.00	0.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	1,012,517.00	1,012,517.75	(0.75)	1,074,027.00	804,703.24	269,323.76
<b>**</b>	<b>TOTAL REQUISITIONS</b>	<b>1,092,757.08</b>	<b>1,092,757.83</b>	<b>(0.75)</b>	<b>1,175,850.00</b>	<b>906,526.24</b>	<b>269,323.76</b>
<b>***P</b>	<b>NET REVENUE MUN PURPOSES</b>	<b>2,820,804.92</b>	<b>2,867,894.94</b>	<b>(47,090.02)</b>	<b>2,968,488.00</b>	<b>3,232,112.30</b>	<b>(263,624.30)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>COUNCIL &amp; OTHER LEGIS</b>							
2-11-00-100-00	WAGE BENEFITS LEGISLATIVE	1,300.00	1,510.30	(210.30)	1,500.00	1,532.37	(32.37)
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	9,000.00	11,924.00	(2,924.00)	13,000.00	10,116.63	2,883.37
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	27,000.00	33,591.26	(6,591.26)	46,500.00	43,274.56	3,225.44
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	4,500.00	1,704.39	2,795.61	2,000.00	470.42	1,529.58
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	10,500.00	6,815.45	3,684.55	8,000.00	773.59	7,226.41
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	1,000.00	1,292.43	(292.43)	1,500.00	1,821.56	(321.56)
<b>*</b>	<b>TOTAL COUNCIL &amp; OTHER LEGIS</b>	<b>53,300.00</b>	<b>56,837.83</b>	<b>(3,537.83)</b>	<b>72,500.00</b>	<b>57,989.13</b>	<b>14,510.87</b>
<b>***P</b>	<b>NET COSTS COUNCIL &amp; LEGIS</b>	<b>(53,300.00)</b>	<b>(56,837.83)</b>	<b>3,537.83</b>	<b>(72,500.00)</b>	<b>(57,989.13)</b>	<b>(14,510.87)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REV GEN ADMIN &amp; OTHER</b>							
1-12-00-414-00	SALE OF MATERIAL	5,000.00	781.43	4,218.57	500.00	555.50	(55.50)
1-12-00-416-00	CERTIFICATE FEES	4,000.00	4,428.75	(428.75)	4,000.00	4,200.00	(200.00)
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	9,000.00	8,900.00	100.00	9,000.00	7,900.00	1,100.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	8,500.00	8,505.00	(5.00)	9,500.00	9,965.00	(465.00)
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	1,200.00	1,320.00	(120.00)	1,200.00	1,840.00	(640.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	14,000.00	9,625.00	4,375.00	9,500.00	10,725.00	(1,225.00)
1-12-00-550-00	BUSINESS LICENSES - SALES	1,000.00	1,200.00	(200.00)	1,000.00	1,100.00	(100.00)
1-12-00-562-00	FARM LAND RENTAL	5,000.00	4,782.00	218.00	4,500.00	5,380.00	(880.00)
1-12-00-568-00	ADMIN BLDG/MODULAR RENT	8,000.00	3,459.00	4,541.00	3,000.00	7,774.12	(4,774.12)
1-12-00-570-00	SUNDRY RENTALS	4,000.00	21,785.34	(17,785.34)	10,000.00	2,906.50	7,093.50
1-12-00-595-00	PROCEEDS ON PROPERTY SALES	0.00	0.00	0.00	0.00	4,000.01	(4,000.01)
1-12-00-596-00	GAIN (LOSS) SALE OF LAND INVENTORY	0.00	0.00	0.00	0.00	0.00	0.00
1-12-00-597-00	GAIN (LOSS) ON DISPOSAL OF TCA	0.00	(12,368.08)	12,368.08	0.00	0.00	0.00
1-12-00-900-00	PROV OPERATING GRANTS (MSI/MSP)	105,900.00	151,061.54	(45,161.54)	120,000.00	110,588.00	9,412.00
1-12-00-950-00	MISCELLANEOUS CHARGES	1,500.00	2,437.30	(937.30)	500.00	335.00	165.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	25,700.00	25,700.00	0.00	32,125.00	32,125.00	0.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	0.00	17,250.00	17,250.00	0.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	0.00	15,000.00	15,000.00	0.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	0.00	7,500.00	7,500.00	0.00
5-00-00-555-00	ISF CAPITAL GRANT FUNDING	1,494,000.00	1,452,013.19	41,986.81	0.00	4,960.76	(4,960.76)
5-00-00-590-00	OTHER FINANCES ACQUIRED	45,000.00	26,250.09	18,749.91	5,090.00	0.00	5,090.00
5-00-00-990-00	GRANTS NON GOVT & OTHER SOURCE	0.00	17,100.00	(17,100.00)	0.00	0.00	0.00
5-00-00-830-00	FEDERAL CAPITAL GRANTS (FGTG)	0.00	0.00	0.00	361,000.00	412,402.00	(51,402.00)
5-00-00-840-00	PROV CAPITAL GRANTS (BMTF)	222,000.00	308,864.11	(86,864.11)	400,000.00	222,000.00	178,000.00
5-00-00-841-00	PROV CAPITAL GRANTS (MSI)	697,954.00	1,442,342.70	(744,388.70)	0.00	708,507.00	(708,507.00)
5-00-00-845-00	PROV CAP GRANTS (AMWWP)	2,513,000.00	2,376,586.49	136,413.51	300,000.00	634,110.14	(334,110.14)
<b>*</b>	<b>TOTAL REV GEN ADMIN &amp; OTHER</b>	<b>5,196,554.00</b>	<b>5,886,573.86</b>	<b>(690,019.86)</b>	<b>1,310,665.00</b>	<b>2,221,124.03</b>	<b>(910,459.03)</b>
<b>**</b>		<b>5,196,554.00</b>	<b>5,886,573.86</b>	<b>(690,019.86)</b>	<b>1,310,665.00</b>	<b>2,221,124.03</b>	<b>(910,459.03)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>EXPENSES GEN ADMIN &amp; OTHER</b>							
2-12-00-100-00	WAGE BENEFITS ADMINISTRATION	63,000.00	66,328.11	(3,328.11)	75,000.00	68,960.75	6,039.25
2-12-00-130-00	SALARY ADMIN MANAGEMENT	177,000.00	160,563.58	16,436.42	196,500.00	189,131.59	7,368.41
2-12-00-131-00	MANAGEMENT CONSULTING FEES	15,000.00	13,290.28	1,709.72	15,000.00	11,426.07	3,573.93
2-12-00-135-00	SALARY ADMIN STAFF	75,000.00	92,989.18	(17,989.18)	77,500.00	74,263.00	3,237.00
2-12-00-140-00	ADMIN JANITOR WAGES	22,000.00	19,428.34	2,571.66	34,000.00	27,271.33	6,728.67
2-12-00-150-00	ELECTIONS STAFF	1,500.00	600.00	900.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	3,000.00	0.00	3,000.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	15,000.00	12,692.69	2,307.31	15,000.00	15,725.28	(725.28)
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	3,000.00	1,929.99	1,070.01	2,500.00	1,326.13	1,173.87
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,000.00	6,473.94	(1,473.94)	7,000.00	6,839.41	160.59
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	8,000.00	10,178.75	(2,178.75)	6,000.00	2,215.18	3,784.82
2-12-00-215-00	OFFICE EXP,MILEAGE, FREIGHT	750.00	237.00	513.00	250.00	111.29	138.71
2-12-00-216-00	POSTAGE	13,000.00	12,533.30	466.70	14,000.00	13,002.58	997.42
2-12-00-217-00	TELEPHONE / FAX	8,000.00	8,192.53	(192.53)	9,000.00	7,913.09	1,086.91
2-12-00-220-00	PRINTING & STATIONERY	7,000.00	5,315.49	1,684.51	6,000.00	4,610.69	1,389.31
2-12-00-221-00	ASSOCIATION FEES	5,500.00	5,630.06	(130.06)	6,000.00	5,690.59	309.41
2-12-00-230-00	ASSESSOR	41,000.00	40,293.79	706.21	41,500.00	41,549.35	(49.35)
2-12-00-232-00	AUDITOR	20,000.00	10,050.00	9,950.00	15,000.00	14,500.00	500.00
2-12-00-234-00	LEGAL EXPENSES	5,000.00	1,494.24	3,505.76	5,000.00	4,952.58	47.42
2-12-00-235-00	TAX RECOVERY	500.00	0.00	500.00	250.00	(1.00)	251.00
2-12-00-237-00	LAND TITLES FEES	500.00	776.50	(276.50)	1,000.00	758.05	241.95
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	1,000.00	630.57	369.43	1,000.00	0.00	1,000.00
2-12-00-252-00	MODULAR RENTAL COSTS	5,000.00	0.00	5,000.00	5,000.00	6,062.30	(1,062.30)
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	135,000.00	123,473.38	11,526.62	130,000.00	127,664.28	2,335.72
2-12-00-509-00	ADVERTISING - GENERAL	20,000.00	15,833.05	4,166.95	16,000.00	16,087.05	(87.05)
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	5,000.00	7,082.00	(2,082.00)	30,000.00	30,747.66	(747.66)
2-12-00-512-00	OFFICE SUPPLIES	22,000.00	21,391.25	608.75	22,000.00	17,107.07	4,892.93
2-12-00-514-00	ELECTIONS - MATERIALS	2,500.00	193.66	2,306.34	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	2,500.00	2,160.14	339.86	3,900.00	2,977.70	922.30
2-12-00-518-00	BUILDING MTCE. - MATERIALS	2,000.00	1,643.31	356.69	2,000.00	0.00	2,000.00
2-12-00-540-00	OFFICE UTILITIES	30,000.00	28,420.01	1,579.99	30,000.00	22,968.99	7,031.01
2-12-00-541-00	MACKIN HALL UTILITIES	3,500.00	3,635.81	(135.81)	3,700.00	2,620.10	1,079.90
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	7,000.00	13,178.74	(6,178.74)	15,000.00	13,402.53	1,597.47
2-12-00-711-00	TAXI SUBSIDY	8,000.00	7,610.00	390.00	8,000.00	6,430.00	1,570.00
2-12-00-750-00	AMORTIZATION EXP - ADMIN	6,600.00	5,830.97	769.03	5,800.00	0.00	5,800.00
2-12-00-770-00	GRANTS	90,500.01	91,550.00	(1,049.99)	60,000.00	126,648.00	(66,648.00)
2-12-00-771-00	FAIR DAYS	10,000.00	6,492.55	3,507.45	10,000.00	9,520.29	479.71
2-12-00-772-00	CANADA DAY	5,000.00	4,406.79	593.21	5,000.00	5,672.29	(672.29)
2-12-00-810-00	TEMPORARY LOAN INTEREST	200.00	429.34	(229.34)	500.00	24.66	475.34



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,166.92	2,319.71	(152.79)	2,500.00	2,427.75	72.25
2-12-00-986-00	PROPERTY CLEANUP	500.00	240.00	260.00	500.00	(101.03)	601.03
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,500.00	0.00	1,500.00	1,000.00	692.74	307.26
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	65,000.00	65,776.80	(776.80)	40,000.00	35,140.08	4,859.92
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	5,000.00	8,327.46	(3,327.46)	6,000.00	5,451.28	548.72
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	1,500.00	1,307.32	192.68	1,500.00	1,274.17	225.83
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	25,000.00	42,519.44	(17,519.44)	45,000.00	26,031.59	18,968.41
2-12-00-994-00	DAMAGE CLAIMS	500.00	0.00	500.00	500.00	0.00	500.00
<b>*</b>	<b>TOTAL EXP GEN ADMIN &amp; OTHER</b>	<b>945,716.94</b>	<b>923,450.07</b>	<b>22,266.87</b>	<b>971,400.00</b>	<b>949,095.46</b>	<b>22,304.54</b>
<b>***P</b>	<b>NET COSTS GEN ADMIN &amp; OTHER</b>	<b>4,250,837.06</b>	<b>4,963,123.79</b>	<b>(712,286.73)</b>	<b>339,265.00</b>	<b>1,272,028.57</b>	<b>(932,763.57)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE FIRE FIGHTING</b>							
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	9,000.00	9,000.00	0.00	25,000.00	32,741.81	(7,741.81)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	6,000.00	0.00	6,000.00	7,400.00	(1,400.00)
<b>*</b>	<b>TOTAL REVENUE FIRE FIGHTING</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>31,000.00</b>	<b>40,141.81</b>	<b>(9,141.81)</b>
<b>EXPENSES FIRE FIGHTING</b>							
2-23-00-100-00	WAGE BENEFITS - FIRE DEPT.	2,000.00	4,002.22	(2,002.22)	4,500.00	1,352.69	3,147.31
2-23-00-120-00	FIRE DEPARTMENT - WAGES/TRAINING	15,000.00	15,063.00	(63.00)	17,000.00	29,890.00	(12,890.00)
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	20,000.00	9,729.00	10,271.00	11,000.00	5,859.00	5,141.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	3,500.00	3,016.25	483.75	3,500.00	3,202.07	297.93
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	3,000.00	1,065.13	1,934.87	26,000.00	14,690.05	11,309.95
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	30,000.00	18,509.09	11,490.91	50,000.00	23,580.60	26,419.40
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	1,000.00	1,391.04	(391.04)	5,000.00	2,170.13	2,829.87
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	250.00	99.81	150.19	250.00	0.00	250.00
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	13,500.00	13,295.39	204.61	14,000.00	13,524.50	475.50
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	12,000.00	9,981.23	2,018.77	11,000.00	7,548.53	3,451.47
2-23-00-750-00	AMORTIZATION EXP - FIRE	16,500.00	15,291.80	1,208.20	15,000.00	0.00	15,000.00
<b>*</b>	<b>TOTAL EXPENSES FIRE FIGHTING</b>	<b>116,750.00</b>	<b>91,443.96</b>	<b>25,306.04</b>	<b>157,250.00</b>	<b>101,817.57</b>	<b>55,432.43</b>
<b>***P</b>	<b>NET COSTS FIRE FIGHTING</b>	<b>(101,750.00)</b>	<b>(76,443.96)</b>	<b>(25,306.04)</b>	<b>(126,250.00)</b>	<b>(61,675.76)</b>	<b>(64,574.24)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE BYLAW ENFORCEMENT</b>							
1-21-00-845-00	PROVINCIAL FINES COLLECTED	30,000.00	20,614.91	9,385.09	25,000.00	24,396.97	603.03
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	4,000.00	4,265.00	(265.00)	4,000.00	4,775.00	(775.00)
1-26-00-530-00	MUNICIPAL STATUTE FINES	42,999.99	16,590.00	26,409.99	28,000.00	0.00	28,000.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	500.00	0.00	500.00	500.00	675.00	(175.00)
<b>*</b>	<b>TOTAL REVENUE BYLAW ENFORCE</b>	<b>77,499.99</b>	<b>41,469.91</b>	<b>36,030.08</b>	<b>57,500.00</b>	<b>29,846.97</b>	<b>27,653.03</b>
<b>EXPENSES BYLAW ENFORCE</b>							
2-26-00-111-00	WAGES - PEACE OFFICER	60,000.00	56,436.56	3,563.44	64,000.00	48,597.04	15,402.96
2-26-00-101-00	WAGE BEN - PEACE OFFICER	13,000.00	6,699.27	6,300.73	13,500.00	6,280.84	7,219.16
2-26-00-200-00	BYLAW - ANIMAL SERVICES	1,000.00	269.80	730.20	31,000.00	30,531.41	468.59
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	1,500.00	0.00	1,500.00	1,000.00	526.17	473.83
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,000.00	7,982.38	(982.38)	7,000.00	2,588.56	4,411.44
2-26-00-513-00	PEACE OFFICER TRAINING	2,500.00	2,734.68	(234.68)	7,000.00	650.00	6,350.00
2-26-00-514-00	PEACE OFFICER MONITORING	0.00	0.00	0.00	2,000.00	2,000.00	0.00
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	1,500.00	462.44	1,037.56	5,000.00	1,636.35	3,363.65
2-26-00-750-00	AMORTIZATION EXP - BYLAW	6,500.00	6,337.30	162.70	6,500.00	0.00	6,500.00
<b>*</b>	<b>TOTAL EXPENSES BYLAW ENFORCE</b>	<b>93,000.00</b>	<b>80,922.43</b>	<b>12,077.57</b>	<b>137,000.00</b>	<b>92,810.37</b>	<b>44,189.63</b>
<b>***P</b>	<b>NET COSTS BYLAW ENFORCEMENT</b>	<b>(15,500.01)</b>	<b>(39,452.52)</b>	<b>23,952.51</b>	<b>(79,500.00)</b>	<b>(62,963.40)</b>	<b>(16,536.60)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE EQUIPMENT POOL</b>							
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	800.00	629.40	170.60	500.00	6,355.00	(5,855.00)
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	0.00	70,000.00	70,000.00	0.00
<b>*</b>	<b>TOTAL REV EQUIPMENT POOL</b>	<b>56,800.00</b>	<b>56,629.40</b>	<b>170.60</b>	<b>70,500.00</b>	<b>76,355.00</b>	<b>(5,855.00)</b>
<b>EXP EQUIPMENT POOL</b>							
2-31-00-100-00	WAGE BEN. COMMON SERVICES	52,000.00	55,290.61	(3,290.61)	60,000.00	33,103.03	26,896.97
2-31-00-110-00	SALARY - SUPERINTENDENT	33,000.00	33,855.55	(855.55)	35,000.00	33,343.35	1,656.65
2-31-00-130-00	ENVIRONMENTAL/ENGINEERING COSTS	15,000.00	18,534.39	(3,534.39)	5,000.00	140.00	4,860.00
2-31-00-160-00	EQUIPMENT EXPENSE	50,000.00	41,182.22	8,817.78	45,000.00	38,732.75	6,267.25
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	34,999.99	44,136.51	(9,136.52)	45,000.00	34,971.20	10,028.80
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	120,000.00	119,725.54	274.46	50,000.00	32,503.61	17,496.39
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,500.00	3,567.13	(67.13)	4,000.00	4,246.20	(246.20)
2-31-00-217-00	SHOP EXPENSE - FREIGHT	5,000.00	6,357.91	(1,357.91)	6,000.00	5,753.38	246.62
2-31-00-513-00	ENG. SERVICE - MATERIALS	1,000.00	126.00	874.00	500.00	126.00	374.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	32,000.00	18,355.17	13,644.83	20,000.00	19,826.06	173.94
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	80,000.00	38,700.14	41,299.86	40,000.00	44,346.06	(4,346.06)
2-31-00-518-00	EQUIPMENT INSURANCE	10,000.00	8,922.00	1,078.00	10,000.00	10,253.00	(253.00)
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	90,000.00	126,281.25	(36,281.25)	120,000.00	115,784.37	4,215.63
2-31-00-521-00	EQUIPMENT OIL & GAS	75,000.00	69,830.27	5,169.73	75,000.00	82,755.90	(7,755.90)
2-31-00-525-00	COMMON TRAINING	6,000.00	10,522.69	(4,522.69)	10,000.00	10,005.52	(5.52)
2-31-00-540-00	SHOP EXPENSE - UTILITIES	15,000.00	15,708.23	(708.23)	15,000.00	11,290.05	3,709.95
2-31-00-750-00	AMORTIZATION EXP - EQUIPMENT	69,000.00	67,236.61	1,763.39	67,000.00	0.00	67,000.00
<b>*</b>	<b>TOTAL EXP EQUIPMENT POOL</b>	<b>691,499.99</b>	<b>678,332.22</b>	<b>13,167.77</b>	<b>607,500.00</b>	<b>477,180.48</b>	<b>130,319.52</b>
<b>***P</b>	<b>NET COSTS EQUIPMENT POOL</b>	<b>(634,699.99)</b>	<b>(621,702.82)</b>	<b>(12,997.17)</b>	<b>(537,000.00)</b>	<b>(400,825.48)</b>	<b>(136,174.52)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE ROADS &amp; STREETS</b>							
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,000.00	40,059.21	(59.21)	40,000.00	63,485.18	(23,485.18)
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	1,000.00	200.00	1,000.00	1,900.00	(900.00)
1-32-00-999-00	DEVELOPER CONTRIBUTIONS - ROADS	0.00	82,293.12	(82,293.12)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE ROADS &amp; STREETS</b>	<b>41,200.00</b>	<b>123,352.33</b>	<b>(82,152.33)</b>	<b>41,000.00</b>	<b>65,385.18</b>	<b>(24,385.18)</b>
<b>EXPENSE STREETS &amp; ROADS</b>							
2-32-00-100-00	WAGE BEN. ROADS, STREETS	34,000.00	31,610.38	2,389.62	35,000.00	20,692.34	14,307.66
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	40,000.00	42,492.52	(2,492.52)	45,000.00	32,445.14	12,554.86
2-32-00-120-00	STREET CLEANING - WAGES	15,000.00	11,971.95	3,028.05	13,000.00	11,935.50	1,064.50
2-32-00-130-00	SNOW REMOVAL - WAGES	34,999.99	23,284.79	11,715.20	50,000.00	38,422.12	11,577.88
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	5,000.00	3,661.39	1,338.61	4,000.00	4,930.27	(930.27)
2-32-00-214-00	ROAD ENGINEERING COSTS	1,000.00	878.00	122.00	1,000.00	941.00	59.00
2-32-00-260-00	STREET LIGHTS	120,000.00	132,969.95	(12,969.95)	140,000.00	125,392.68	14,607.32
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	80,000.00	81,442.39	(1,442.39)	95,000.00	98,287.41	(3,287.41)
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	9,000.00	3,605.48	5,394.52	5,000.00	7,607.00	(2,607.00)
2-32-00-750-00	AMORTIZATION EXP - STREETS	751,000.00	511,114.22	239,885.78	511,000.00	0.00	511,000.00
<b>*</b>	<b>TOTAL EXPENSE STREETS &amp; ROADS</b>	<b>1,089,999.99</b>	<b>843,031.07</b>	<b>246,968.92</b>	<b>899,000.00</b>	<b>340,653.46</b>	<b>558,346.54</b>
<b>***P</b>	<b>NET COSTS STREETS &amp; ROADS</b>	<b>(1,048,799.99)</b>	<b>(719,678.74)</b>	<b>(329,121.25)</b>	<b>(858,000.00)</b>	<b>(275,268.28)</b>	<b>(582,731.72)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REV AIRPORT SERVICES</b>							
1-33-00-564-00	AIRPORT FACILITY RENTAL	0.00	2,000.00	(2,000.00)	0.00	6,500.00	(6,500.00)
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	800.00	(300.00)	500.00	800.00	(300.00)
<b>* TOTAL REV AIRPORT SERVICES</b>		<b>500.00</b>	<b>2,800.00</b>	<b>(2,300.00)</b>	<b>500.00</b>	<b>7,300.00</b>	<b>(6,800.00)</b>
<b>EXP AIRPORT SERVICES</b>							
2-33-00-100-00	WAGE BEN AIRPORT SERVICES	500.00	536.63	(36.63)	600.00	577.16	22.84
2-33-00-110-00	AIRFIELD - WAGES	2,000.00	1,447.80	552.20	1,500.00	2,447.75	(947.75)
2-33-00-500-00	AIRFIELD - MATERIALS	2,500.00	1,143.13	1,356.87	1,500.00	1,684.51	(184.51)
2-33-00-540-00	AIRFIELD - UTILITIES	5,500.00	6,961.22	(1,461.22)	7,000.00	4,839.88	2,160.12
2-33-00-580-00	AIRFIELD - INSURANCE	4,100.00	3,022.00	1,078.00	3,100.00	3,023.00	77.00
2-33-00-750-00	AMORTIZATION EXP - AIRPORT	2,100.00	4,618.18	(2,518.18)	4,700.00	0.00	4,700.00
<b>* TOTAL EXP AIRPORT SERVICES</b>		<b>16,700.00</b>	<b>17,728.96</b>	<b>(1,028.96)</b>	<b>18,400.00</b>	<b>12,572.30</b>	<b>5,827.70</b>
<b>***P NET COSTS AIRPORT SERVICES</b>		<b>(16,200.00)</b>	<b>(14,928.96)</b>	<b>(1,271.04)</b>	<b>(17,900.00)</b>	<b>(5,272.30)</b>	<b>(12,627.70)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REV STORM SEWER &amp; DRAIN</b>							
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,000.00	6,140.35	(140.35)	6,000.00	6,140.35	(140.35)
1-37-00-121-00	LOCAL IMPR. CHARGES - STORM DRAINAGE	0.00	0.00	0.00	0.00	7,039.90	(7,039.90)
<b>*</b>	<b>TOTAL REV STORM SEWER &amp; DRAIN</b>	<b>6,000.00</b>	<b>6,140.35</b>	<b>(140.35)</b>	<b>6,000.00</b>	<b>13,180.25</b>	<b>(7,180.25)</b>
<b>EXP STORM SEWER &amp; DRAIN</b>							
2-37-00-100-00	WAGE BENEFITS - DRAINAGE	3,000.00	3,276.85	(276.85)	3,500.00	4,104.29	(604.29)
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,500.00	1,898.99	601.01	2,000.00	6,480.93	(4,480.93)
2-37-00-130-00	DRAINAGE - WAGES	6,000.00	5,824.43	175.57	6,250.00	10,723.00	(4,473.00)
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	75,000.00	78,104.75	(3,104.75)	75,000.00	67,249.75	7,750.25
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	1,000.00	0.00	1,000.00	0.00	0.00	0.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIAL	2,000.00	825.37	1,174.63	1,000.00	958.52	41.48
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	5,000.00	1,984.00	3,016.00	5,850.00	3,030.00	2,820.00
2-37-00-750-00	AMORTIZATION EXP - STORM SEWER	48,500.00	20,768.20	27,731.80	21,000.00	0.00	21,000.00
<b>*</b>	<b>TOTAL EXP STORM SEWER &amp; DRAIN</b>	<b>143,000.00</b>	<b>112,682.59</b>	<b>30,317.41</b>	<b>114,600.00</b>	<b>92,546.49</b>	<b>22,053.51</b>
<b>***P</b>	<b>NET COSTS STORM SEWER &amp; DRAIN</b>	<b>(137,000.00)</b>	<b>(106,542.24)</b>	<b>(30,457.76)</b>	<b>(108,600.00)</b>	<b>(79,366.24)</b>	<b>(29,233.76)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE WATER SERVICES</b>							
1-00-00-512-00	PENALTIES & COSTS UTILITIES	6,000.00	6,937.30	(937.30)	6,900.00	6,686.16	213.84
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	(40.78)	40.78	0.00	0.00	0.00
1-41-00-410-00	SALE OF WATER RESIDENTIAL	530,000.00	526,467.67	3,532.33	533,000.00	450,356.63	82,643.37
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	249,000.00	238,388.69	10,611.31	240,000.00	254,195.85	(14,195.85)
1-41-00-420-00	GRANUM METER VAULT	20,000.00	32,451.70	(12,451.70)	30,000.00	42,102.42	(12,102.42)
1-41-00-425-00	WEST WATERLINE CO-OP	2,000.00	497.45	1,502.55	500.00	1,563.76	(1,063.76)
1-41-00-590-00	OTHER REVENUE WATER	15,000.00	25,876.31	(10,876.31)	15,000.00	25,303.29	(10,303.29)
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,800.00	3,095.94	(295.94)	2,800.00	0.00	2,800.00
1-41-00-992-00	PROVINCIAL GOV'T GRANTS	0.00	146,677.61	(146,677.61)	0.00	0.00	0.00
1-41-00-999-00	DEVELOPER CONTRIBUTIONS - WATER	0.00	157,450.00	(157,450.00)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE WATER SERVICES</b>	<b>824,800.00</b>	<b>1,137,801.89</b>	<b>(313,001.89)</b>	<b>828,200.00</b>	<b>780,208.11</b>	<b>47,991.89</b>
<b>EXPENSE WATER SERVICE</b>							
2-41-00-100-00	WAGE BENEFITS - WATER TREATMENT	53,000.00	56,149.49	(3,149.49)	58,000.00	32,118.98	25,881.02
2-41-00-110-00	SALARY- SUPERINTENDENT	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00
2-41-00-120-00	WAGES - PLANT OPERATORS	72,000.00	73,218.70	(1,218.70)	75,000.00	78,291.36	(3,291.36)
2-41-00-130-00	WAGES - T & D	45,000.00	53,064.49	(8,064.49)	55,000.00	54,672.43	327.57
2-41-00-132-00	WAGES - METER READING	500.00	114.76	385.24	150.00	501.22	(351.22)
2-41-00-134-00	WAGES - AIRPORT SYSTEM	15,000.00	11,284.44	3,715.56	12,500.00	11,705.62	794.38
2-41-00-135-00	WAGES - HIGH PRESSURE FIRE	2,000.00	4,748.29	(2,748.29)	5,000.00	4,522.68	477.32
2-41-00-200-00	WATER COOP MEMBERSHIP	1,000.00	4,300.00	(3,300.00)	1,000.00	700.00	300.00
2-31-00-215-00	RURAL OWNED LAND MTCE	5,000.00	2,185.00	2,815.00	3,500.00	530.30	2,969.70
2-41-00-216-00	TELEPHONE - WATER SUPPLY	17,000.00	14,332.92	2,667.08	15,000.00	9,866.45	5,133.55
2-41-00-217-00	TELEPHONE - SWTP	2,500.00	3,504.19	(1,004.19)	3,500.00	3,393.71	106.29
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	5,000.00	3,358.75	1,641.25	3,500.00	6,422.10	(2,922.10)
2-41-00-230-00	WATER - ENGINEERING & LEGAL	2,000.00	0.00	2,000.00	1,000.00	11,762.34	(10,762.34)
2-41-00-509-00	CHEMICALS SWTP	25,000.00	68,324.50	(43,324.50)	70,000.00	80,943.48	(10,943.48)
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	2,000.00	560.32	1,439.68	0.00	0.00	0.00
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	5,000.00	3,189.19	1,810.81	13,000.00	11,985.07	1,014.93
2-41-00-514-00	HIGHWAY PUMP STATION MATERIALS	500.00	0.00	500.00	0.00	0.00	0.00
2-41-00-515-00	T & D - MATERIALS	60,000.00	103,521.48	(43,521.48)	60,000.00	62,866.85	(2,866.85)
2-41-00-516-00	ITRON CONTRACT (METERS)	1,500.00	1,466.39	33.61	1,500.00	0.00	1,500.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	2,500.00	1,394.99	1,105.01	1,500.00	1,014.55	485.45
2-41-00-518-00	SWTP MAINTENANCE	10,000.00	160,505.71	(150,505.71)	15,000.00	27,450.45	(12,450.45)
2-41-00-538-00	POWER - SWTP	40,000.00	59,959.04	(19,959.04)	60,000.00	56,899.19	3,100.81
2-41-00-539-00	POWER - AIRPORT SYSTEM	8,000.00	9,676.76	(1,676.76)	10,000.00	6,374.98	3,625.02
2-41-00-540-00	POWER - OLD WTP	36,000.00	7,696.38	28,303.62	3,000.00	7,418.34	(4,418.34)
2-41-00-541-00	POWER - BOOSTER STATION	500.00	379.20	120.80	500.00	544.72	(44.72)



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-41-00-542-00	POWER - HIGHWAY PUMP STATION	18,000.00	19,580.67	(1,580.67)	20,000.00	23,186.58	(3,186.58)
2-41-00-544-00	HEATING - OLD WTP	18,000.00	14,182.90	3,817.10	2,000.00	1,012.11	987.89
2-41-00-545-00	HEATING - BOOSTER STATION	1,500.00	1,382.63	117.37	1,500.00	1,080.02	419.98
2-41-00-546-00	HEATING - HIGHWAY PUMP STATION	2,500.00	1,814.72	685.28	2,000.00	1,043.41	956.59
2-41-00-547-00	HEATING - AIRPORT SYSTEM	2,000.00	1,862.12	137.88	2,000.00	1,532.50	467.50
2-41-00-548-00	HEATING - SWTP	9,000.00	10,114.33	(1,114.33)	10,000.00	24,745.29	(14,745.29)
2-41-00-750-00	AMORTIZATION EXP - WATER	292,000.00	346,119.63	(54,119.63)	346,000.00	0.00	346,000.00
2-41-00-832-00	WATER DEBENTURES INTEREST	204,299.00	204,104.15	194.85	199,810.00	100,480.23	99,329.77
2-41-00-960-00	I/D - OFFICE PERSONNEL	20,250.00	20,250.00	0.00	25,300.00	25,300.00	0.00
2-41-00-961-00	I/D - TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	8,750.00	8,750.00	0.00
2-41-00-962-00	I/D - POSTAGE	6,800.00	6,800.00	0.00	8,500.00	8,500.00	0.00
2-41-00-963-00	I/D - INSURANCE	10,000.00	10,000.00	0.00	12,500.00	12,500.00	0.00
2-41-00-964-00	I/D - VEHICLE RENTAL	8,960.00	8,960.00	0.00	11,200.00	11,200.00	0.00
2-41-00-965-00	I/D - OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,625.00	1,625.00	0.00
2-41-00-966-00	SWTP - WATER TESTING	10,000.00	6,729.00	3,271.00	7,500.00	5,045.23	2,454.77
2-41-00-987-00	WATER BAD DEBTS W/OFF	1,500.00	520.76	979.24	500.00	0.00	500.00
<b>*</b>	<b>TOTAL EXPENSE WATER SERVICE</b>	<b>1,049,109.00</b>	<b>1,328,655.90</b>	<b>(279,546.90)</b>	<b>1,151,835.00</b>	<b>720,985.19</b>	<b>430,849.81</b>
<b>***P</b>	<b>NET COSTS WATER SERVICES</b>	<b>(224,309.00)</b>	<b>(190,854.01)</b>	<b>(33,454.99)</b>	<b>(323,635.00)</b>	<b>59,222.92</b>	<b>(382,857.92)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE SEWER SERVICES</b>							
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	280,000.00	277,224.97	2,775.03	275,000.00	262,121.72	12,878.28
1-42-00-990-00	NON GOVT CONTRIB SEWER	13,000.00	13,785.82	(785.82)	0.00	0.00	0.00
1-42-00-999-00	DEVELOPER CONTRIBUTIONS - SEWER	0.00	134,350.00	(134,350.00)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE SEWER SERVICES</b>	<b>293,000.00</b>	<b>425,360.79</b>	<b>(132,360.79)</b>	<b>275,000.00</b>	<b>262,121.72</b>	<b>12,878.28</b>
<b>EXPENSES SEWER SERVICES</b>							
2-42-00-100-00	SAN SEWER SERV ADMIN WAGE BEN	1,300.00	1,069.60	230.40	1,200.00	0.00	1,200.00
2-42-00-101-00	SEWER MTCE. - WAGE BENEFITS	13,000.00	11,434.70	1,565.30	12,500.00	5,942.43	6,557.57
2-42-00-110-00	SALARY - SUPERINTENDENT	8,000.00	8,000.00	0.00	8,000.00	8,000.00	0.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	16,000.00	13,753.83	2,246.17	15,000.00	11,537.97	3,462.03
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	16,000.00	15,636.84	363.16	16,000.00	16,307.26	(307.26)
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	2,000.00	0.00	2,000.00	95,600.00	105,543.81	(9,943.81)
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	5,000.00	6,523.88	(1,523.88)	6,000.00	7,702.00	(1,702.00)
2-42-00-205-00	SEWER REPAIRS - TAMARACK	0.00	0.00	0.00	0.00	35,193.56	(35,193.56)
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	5,000.00	15,441.09	(10,441.09)	7,000.00	9,025.99	(2,025.99)
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	1,500.00	109.99	1,390.01	500.00	1,395.74	(895.74)
2-42-00-832-00	SEWER DEBENTURE - INTEREST	47,495.00	46,826.34	668.66	45,215.00	45,214.78	0.22
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	0.00	8,450.00	8,450.00	0.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	0.00	2,500.00	2,500.00	0.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	0.00	4,200.00	4,200.00	0.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	0.00	10,500.00	10,500.00	0.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	0.00	2,625.00	2,625.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	3,500.00	2,138.23	1,361.77	2,500.00	546.25	1,953.75
2-42-00-551-00	LIFT STATION - HEAT	2,500.00	1,521.25	978.75	2,000.00	(118.72)	2,118.72
2-42-00-552-00	SEWER LAGOON POWER	10,000.00	14,189.86	(4,189.86)	15,000.00	11,037.26	3,962.74
2-42-00-750-00	AMORTIZATION EXP - SAN SEWER	229,000.00	90,061.89	138,938.11	90,000.00	0.00	90,000.00
<b>*</b>	<b>TOTAL EXPENSES SEWER SERVICES</b>	<b>382,905.00</b>	<b>249,317.50</b>	<b>133,587.50</b>	<b>344,790.00</b>	<b>285,603.33</b>	<b>59,186.67</b>
<b>***P</b>	<b>NET COSTS SEWER SERVICES</b>	<b>(89,905.00)</b>	<b>176,043.29</b>	<b>(265,948.29)</b>	<b>(69,790.00)</b>	<b>(23,481.61)</b>	<b>(46,308.39)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE GARBAGE COLLECTION</b>							
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	300,000.00	305,115.69	(5,115.69)	357,000.00	314,465.32	42,534.68
<b>*</b>	<b>TOTAL REVENUE GARBAGE</b>	<b>300,000.00</b>	<b>305,115.69</b>	<b>(5,115.69)</b>	<b>357,000.00</b>	<b>314,465.32</b>	<b>42,534.68</b>
<b>EXP GARBAGE COLLECTION</b>							
2-43-00-100-00	GARBAGE ADMIN - WAGE BENEFIT	1,500.00	1,099.00	401.00	1,200.00	0.00	1,200.00
2-43-00-101-00	GARBAGE COLLECTION-WAGE BEN	32,000.00	32,730.02	(730.02)	34,000.00	23,245.22	10,754.78
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,000.00	10,000.00	0.00	10,000.00	10,000.00	0.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	65,000.00	74,995.43	(9,995.43)	77,000.00	79,198.56	(2,198.56)
2-43-00-140-00	RECYCLING MTCE - WAGES	16,000.00	10,971.06	5,028.94	12,000.00	12,905.95	(905.95)
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	73,000.00	85,448.14	(12,448.14)	90,000.00	82,514.28	7,485.72
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	26,000.00	26,196.00	(196.00)	27,000.00	26,196.00	804.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	40,000.00	37,678.61	2,321.39	45,000.00	28,909.75	16,090.25
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	12,000.00	(7,117.85)	19,117.85	5,000.00	812.50	4,187.50
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	15,000.00	6,177.99	8,822.01	10,000.00	9,918.90	81.10
2-43-00-750-00	AMORTIZATION EXP - GARBAGE	15,500.00	23,235.81	(7,735.81)	23,000.00	0.00	23,000.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	0.00	3,500.00	3,500.00	0.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	0.00	40,600.00	40,600.00	0.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,625.00	1,625.00	0.00
<b>*</b>	<b>TOTAL EXP GARBAGE COLLECTION</b>	<b>342,580.00</b>	<b>337,994.21</b>	<b>4,585.79</b>	<b>379,925.00</b>	<b>319,426.16</b>	<b>60,498.84</b>
<b>***P</b>	<b>NET COSTS GARBAGE COLLECTION</b>	<b>(42,580.00)</b>	<b>(32,878.52)</b>	<b>(9,701.48)</b>	<b>(22,925.00)</b>	<b>(4,960.84)</b>	<b>(17,964.16)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE FCSS</b>							
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	87,695.01	87,695.00	0.01	87,695.00	86,272.00	1,423.00
1-51-00-100-01	SUBSIDY ASC	3,000.00	8,017.23	(5,017.23)	0.00	0.00	0.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	21,924.00	21,924.00	0.00	21,924.00	21,924.00	0.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,269.48	39,269.48	0.00	39,270.00	39,269.48	0.52
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	0.00	0.00	0.00	4,000.00	(4,000.00)
1-51-00-104-03	HEALTHY COMMUNITY COALITION	0.00	0.00	0.00	0.00	18,205.00	(18,205.00)
1-51-00-105-00	FCSS - INTEREST EARNED	75.00	109.06	(34.06)	25.00	180.77	(155.77)
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	24,136.00	25,101.28	(965.28)	24,136.00	24,860.08	(724.08)
1-51-00-102-01	OTHER FUNDING & FEES OP	750.00	550.00	200.00	250.00	385.00	(135.00)
1-51-00-104-01	FUNDING - DRUG COALITION OP	5,000.00	5,250.25	(250.25)	0.00	0.00	0.00
1-51-00-100-02	FEES TEEN CENTRE/ ASC	2,600.00	1,246.40	1,353.60	0.00	3,627.00	(3,627.00)
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	800.00	1,075.00	(275.00)	1,000.00	925.00	75.00
1-51-00-100-06	CFSA FUNDING RC	31,071.00	31,071.00	0.00	31,071.00	31,071.00	0.00
1-51-00-101-06	OTHER FUNDING & FEES RC	0.00	55.00	(55.00)	50.00	0.00	50.00
<b>*</b>	<b>TOTAL REVENUE FCSS</b>	<b>216,320.49</b>	<b>221,363.70</b>	<b>(5,043.21)</b>	<b>205,421.00</b>	<b>230,719.33</b>	<b>(25,298.33)</b>
<b>EXPENSE FCSS GENERAL</b>							
2-51-00-100-00	WAGES & SALARIES DIRECTOR	50,500.00	49,407.30	1,092.70	49,440.00	47,538.50	1,901.50
2-51-00-102-00	EI EXPENSE	1,100.00	1,131.24	(31.24)	1,200.00	1,050.79	149.21
2-51-00-103-00	CPP EXPENSE	2,150.00	2,293.54	(143.54)	2,200.00	2,107.88	92.12
2-51-00-104-00	WCB EXPENSE	0.00	0.00	0.00	5,000.00	0.00	5,000.00
2-51-00-105-00	BENEFITS EXPENSE	5,000.00	3,254.89	1,745.11	2,000.00	2,083.51	(83.51)
2-51-00-106-00	LAPP CONTRIBUTIONS	4,500.00	4,000.07	499.93	200.00	144.34	55.66
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,000.00	1,513.06	(513.06)	500.00	1,425.27	(925.27)
2-51-00-108-00	ADVERTISING & PROMOTION	500.00	181.96	318.04	200.00	761.35	(561.35)
2-51-00-109-00	ACCOUNTING & LEGAL	4,250.00	3,150.00	1,100.00	3,500.00	3,300.00	200.00
2-51-00-111-00	MEMBERSHIPS	1,100.00	705.00	395.00	750.00	705.00	45.00
2-51-00-112-00	OFFICE EXPENSES	3,200.00	6,826.45	(3,626.45)	2,500.00	4,185.11	(1,685.11)
2-51-00-113-00	RENT EXPENSE	10,200.00	10,074.12	125.88	10,600.00	10,116.10	483.90
2-51-00-114-00	GENERAL & ADMIN EXPENSES	2,000.00	3,374.01	(1,374.01)	200.00	435.62	(235.62)
2-51-00-115-00	JANITORIAL EXPENSES	3,800.00	3,709.05	90.95	1,000.00	967.93	32.07
2-51-00-116-00	TELEPHONE & UTILITIES	6,000.00	7,287.77	(1,287.77)	7,500.00	7,254.67	245.33
2-51-00-117-00	TRAVEL & MEALS	1,200.00	2,036.31	(836.31)	1,000.00	838.17	161.83
2-51-00-118-00	INSURANCE EXPENSE	450.00	450.00	0.00	0.00	475.00	(475.00)
2-51-00-123-03	HEALTHY COMMUNITY COALITION	0.00	0.00	0.00	0.00	5,853.91	(5,853.91)
<b>*</b>	<b>TOTAL FCSS GENERAL</b>	<b>96,950.00</b>	<b>99,394.77</b>	<b>(2,444.77)</b>	<b>87,790.00</b>	<b>89,243.15</b>	<b>(1,453.15)</b>
<b>FCSS OUTREACH PROGRAM</b>							
2-51-00-100-01	WAGES OP	42,000.00	36,905.75	5,094.25	37,492.00	25,964.25	11,527.75





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-51-00-100-11	EI EXPENSE - OP	1,000.00	917.64	82.36	910.00	649.17	260.83
2-51-00-100-21	CPP EXPENSE - OP	2,000.00	1,715.39	284.61	1,690.00	1,145.65	544.35
2-51-00-105-01	BENEFITS OP	2,800.00	2,931.42	(131.42)	1,000.00	1,041.71	(41.71)
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	250.00	240.04	9.96	250.00	341.19	(91.19)
2-51-00-108-01	ADVERTISING OP	500.00	363.66	136.34	500.00	471.80	28.20
2-51-00-116-01	CELL PHONE OP	320.00	124.01	195.99	320.00	750.32	(430.32)
2-51-00-117-01	TRAVEL & MEALS OP	500.00	556.44	(56.44)	200.00	0.00	200.00
2-51-00-120-01	SUPPLIES OP	1,036.48	1,519.69	(483.21)	800.00	3,007.49	(2,207.49)
2-51-00-123-01	DRUG COALITION EXPENSE	5,000.00	4,941.56	58.44	0.00	0.00	0.00
2-51-00-123-02	COMMUNITY CHOOSE WELL	0.00	0.00	0.00	0.00	754.51	(754.51)
<b>*</b>	<b>TOTAL FCSS OUTREACH PROGRAM</b>	<b>55,406.48</b>	<b>50,215.60</b>	<b>5,190.88</b>	<b>43,162.00</b>	<b>34,126.09</b>	<b>9,035.91</b>
<b>ASC/TEEN CENTRE EXPENSES</b>							
2-51-00-100-02	WAGES TEEN CENTRE	17,200.00	15,477.38	1,722.62	0.00	12,827.74	(12,827.74)
2-51-00-100-12	EI EXPENSE - TC	0.00	381.80	(381.80)	0.00	322.49	(322.49)
2-51-00-100-22	CPP EXPENSE - TC	0.00	688.72	(688.72)	0.00	417.28	(417.28)
2-51-00-105-02	BENEFITS TC	0.00	2,051.51	(2,051.51)	0.00	513.11	(513.11)
2-51-00-108-02	ADVERTISING TC	0.00	107.40	(107.40)	0.00	345.87	(345.87)
2-51-00-116-02	CELL PHONE ASC	0.00	122.88	(122.88)	0.00	0.00	0.00
2-51-00-117-02	TRAVEL & MEALS TC	0.00	83.38	(83.38)	0.00	38.55	(38.55)
2-51-00-120-02	SUPPLIES TC	1,150.00	1,600.52	(450.52)	0.00	1,795.41	(1,795.41)
2-51-00-124-02	LUTHERAN CHURCH ASC	1,800.00	1,800.00	0.00	0.00	0.00	0.00
2-51-00-125-02	NUTRITION/SNACKS ASC	600.00	461.54	138.46	0.00	0.00	0.00
<b>*</b>	<b>TOTAL ASC/TEEN CENTRE EXPENSE</b>	<b>20,750.00</b>	<b>22,775.13</b>	<b>(2,025.13)</b>	<b>0.00</b>	<b>16,260.45</b>	<b>(16,260.45)</b>
<b>OTHER PROGRAM EXPENSES</b>							
2-51-00-100-04	WAGES - OTHER	1,500.00	2,783.10	(1,283.10)	400.00	240.00	160.00
2-51-00-108-04	ADVERTISING - OTHER	250.00	418.56	(168.56)	500.00	1,123.35	(623.35)
2-51-00-120-04	SUPPLIES - OTHER	250.00	793.63	(543.63)	1,200.00	668.35	531.65
2-51-00-123-05	OTHER ALLOCATED FUNDS	0.00	0.00	0.00	16,134.00	(100.33)	16,234.33
<b>*</b>	<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>2,000.00</b>	<b>3,995.29</b>	<b>(1,995.29)</b>	<b>18,234.00</b>	<b>1,931.37</b>	<b>16,302.63</b>
<b>PROGRAM GRANTS EXPENSE</b>							
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	8,000.00	9,400.00	(1,400.00)	20,000.00	19,360.00	640.00
<b>*</b>	<b>TOTAL PROGRAM GRANTS EXPENSE</b>	<b>8,000.00</b>	<b>9,400.00</b>	<b>(1,400.00)</b>	<b>20,000.00</b>	<b>19,360.00</b>	<b>640.00</b>
<b>RESOURCE CENTRE EXPENSES</b>							
2-51-00-100-06	WAGES RC	29,200.00	29,568.76	(368.76)	31,000.00	28,469.40	2,530.60
2-51-00-100-16	EI EXPENSE - RC	701.00	744.74	(43.74)	765.00	720.98	44.02
2-51-00-100-26	CPP EXPENSE - RC	450.00	78.47	371.53	1,520.00	996.69	523.31
2-51-00-105-06	BENEFITS RC	1,113.00	1,182.79	(69.79)	1,000.00	679.01	320.99



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	300.00	0.00	300.00	1,000.00	355.00	645.00
2-51-00-108-06	ADVERTISING RC	500.00	349.45	150.55	250.00	211.07	38.93
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	0.00	200.00	190.73	9.27
2-51-00-120-06	SUPPLIES RC	950.00	1,024.06	(74.06)	500.00	606.62	(106.62)
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL RESOURCE CENTRE EXPENSE</b>	<b>33,214.00</b>	<b>32,948.27</b>	<b>265.73</b>	<b>36,235.00</b>	<b>32,229.50</b>	<b>4,005.50</b>
<b>***P</b>	<b>NET COSTS FCSS</b>	<b>0.01</b>	<b>2,634.64</b>	<b>(2,634.63)</b>	<b>0.00</b>	<b>37,568.77</b>	<b>(37,568.77)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>EXPENSES DAYCARE SERVICES</b>							
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	21,924.00	21,924.00	0.00	21,924.00	21,924.00	0.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	30,202.00	(4,000.00)	26,202.00	24,018.50	2,183.50
<b>*</b>	<b>TOTAL EXP DAYCARE SERVICES</b>	<b>48,126.00</b>	<b>52,126.00</b>	<b>(4,000.00)</b>	<b>48,126.00</b>	<b>45,942.50</b>	<b>2,183.50</b>
<b>***P</b>	<b>NET COSTS DAYCARE SERVICES</b>	<b>(48,126.00)</b>	<b>(52,126.00)</b>	<b>4,000.00</b>	<b>(48,126.00)</b>	<b>(45,942.50)</b>	<b>(2,183.50)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE CEMETERY SERV</b>							
1-56-00-410-00	CEMETERY FEES	14,000.00	12,970.00	1,030.00	12,000.00	16,275.00	(4,275.00)
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	0.00	2,000.00	2,000.00	0.00
<b>*</b>	<b>TOTAL REVENUE CEMETERY SERV</b>	<b>15,000.00</b>	<b>13,970.00</b>	<b>1,030.00</b>	<b>14,000.00</b>	<b>18,275.00</b>	<b>(4,275.00)</b>
<b>EXPENSE CEMETERY SERV</b>							
2-56-00-100-00	CEMETERIES WAGE BENEFITS	4,000.00	5,610.05	(1,610.05)	6,000.00	1,842.14	4,157.86
2-56-00-110-00	CEMETERY WAGES	12,000.00	15,482.63	(3,482.63)	17,000.00	10,648.78	6,351.22
2-56-00-510-00	CEMETERY MATERIALS	3,000.00	591.17	2,408.83	1,000.00	374.00	626.00
2-56-00-750-00	AMORTIZATION EXP - CEMETERY	350.00	293.10	56.90	300.00	0.00	300.00
<b>*</b>	<b>TOTAL EXPENSE CEMETERY SERV</b>	<b>19,350.00</b>	<b>21,976.95</b>	<b>(2,626.95)</b>	<b>24,300.00</b>	<b>12,864.92</b>	<b>11,435.08</b>
<b>***P</b>	<b>NET COSTS CEMETERY SERVICES</b>	<b>(4,350.00)</b>	<b>(8,006.95)</b>	<b>3,656.95</b>	<b>(10,300.00)</b>	<b>5,410.08</b>	<b>(15,710.08)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REV PHYSICIAN RECRUITMENT</b>							
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	30,000.00	30,000.00	0.00	30,000.00	30,000.00	0.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	20,000.00	21,532.25	(1,532.25)	20,000.00	20,000.00	0.00
1-57-00-102-00	TOWN OF STAVELY GRANT	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
1-57-00-103-00	TOWN OF GRANUM GRANT	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
1-57-00-104-00	RPAP GRANT	6,386.05	5,382.00	1,004.05	1,526.00	0.00	1,526.00
1-57-00-105-00	COMMUNITY SPIRIT GRANT	0.00	0.00	0.00	11,374.00	0.00	11,374.00
<b>*</b>	<b>TOTAL REV PHYSICIAN RECRUITMEN</b>	<b>60,886.05</b>	<b>61,414.25</b>	<b>(528.20)</b>	<b>67,400.00</b>	<b>54,500.00</b>	<b>12,900.00</b>
<b>EXP PHYSICIAN RECRUITMENT</b>							
2-57-00-110-00	HOUSING COSTS	36,000.00	43,500.00	(7,500.00)	43,500.00	54,000.00	(10,500.00)
2-57-00-120-00	CLINIC TAX RELIEF	11,000.00	10,695.62	304.38	11,000.00	11,543.19	(543.19)
2-57-00-130-00	DISCRETIONARY EXPENSES	13,886.05	5,382.00	8,504.05	12,900.00	1,168.16	11,731.84
<b>*</b>	<b>TOTAL EXP PHYSICIAN RECRUITMEN</b>	<b>60,886.05</b>	<b>59,577.62</b>	<b>1,308.43</b>	<b>67,400.00</b>	<b>66,711.35</b>	<b>688.65</b>
<b>***P</b>	<b>NET COSTS PHYSICIAN RECRUIT</b>	<b>0.00</b>	<b>1,836.63</b>	<b>(1,836.63)</b>	<b>0.00</b>	<b>(12,211.35)</b>	<b>12,211.35</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>EXPENSES AG SERVICES</b>							
2-62-00-100-00	PEST CONT ADMIN WAGE BENEFIT	700.00	601.25	98.75	700.00	75.75	624.25
2-62-00-111-00	PEST CONTROL WAGES	1,200.00	623.37	576.63	700.00	300.84	399.16
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,500.00	2,166.26	(666.26)	2,500.00	1,566.88	933.12
2-62-00-200-00	WEED CONTROL WAGE BENEFITS	400.00	547.07	(147.07)	600.00	371.87	228.13
2-62-00-514-00	PEST CONTROL CHEMICALS	1,000.00	2,586.05	(1,586.05)	2,500.00	2,255.21	244.79
2-62-00-515-00	WEED CONTROL CHEMICALS	4,500.00	2,545.00	1,955.00	3,000.00	3,150.00	(150.00)
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	0.00	0.00	0.00	408.00	(408.00)
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
2-62-00-750-00	AMORTIZATION EXP - AG SERVICES	28,000.00	27,588.31	411.69	28,000.00	0.00	28,000.00
<b>*</b>	<b>TOTAL EXPENSES AG SERVICES</b>	<b>37,300.00</b>	<b>36,657.31</b>	<b>642.69</b>	<b>38,000.00</b>	<b>8,128.55</b>	<b>29,871.45</b>
<b>***P</b>	<b>NET COSTS AG SERVICES</b>	<b>(37,300.00)</b>	<b>(36,657.31)</b>	<b>(642.69)</b>	<b>(38,000.00)</b>	<b>(8,128.55)</b>	<b>(29,871.45)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REV PLANNING/DEVELOPMENT</b>							
1-26-00-519-00	COMPLIANCE REQUESTS	1,200.00	2,050.00	(850.00)	2,000.00	2,500.00	(500.00)
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	16,000.00	9,358.05	6,641.95	8,000.00	7,600.78	399.22
1-26-00-521-00	PLANNING FEES MISC.	3,000.00	125.00	2,875.00	0.00	846.00	(846.00)
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	15,000.00	12,596.05	2,403.95	12,000.00	43,893.00	(31,893.00)
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	200.00	461.00	(261.00)	200.00	2,584.00	(2,384.00)
<b>*</b>	<b>TOTAL REV PLANNING/DEVELOPMEN</b>	<b>35,400.00</b>	<b>24,590.10</b>	<b>10,809.90</b>	<b>22,200.00</b>	<b>57,423.78</b>	<b>(35,223.78)</b>
<b>EXP PLANNING/DEVELOPMENT</b>							
2-26-00-110-00	WAGES - MANAGER	60,000.00	59,890.57	109.43	65,000.00	61,625.44	3,374.56
2-26-00-100-00	WAGE BENEFITS - MANAGER	13,000.00	12,754.62	245.38	15,000.00	13,939.68	1,060.32
2-66-00-100-00	DEVELOPMENT ASSISTANT - WAGES	18,000.00	17,586.41	413.59	19,000.00	16,653.00	2,347.00
2-66-00-111-00	DEVELOPMENT ASSISTANT WAGE BENEF	2,000.00	1,754.31	245.69	2,000.00	1,790.31	209.69
2-66-00-112-00	WAGES - DEVELOPMENT OFFICER	0.00	0.00	0.00	30,000.00	22,732.50	7,267.50
2-66-00-113-00	WAGE BENEFITS - DEVELOPMENT OFFIC	0.00	0.00	0.00	3,000.00	1,756.90	1,243.10
2-66-00-200-00	PROFESSIONAL SERVICES	75,000.00	27,610.39	47,389.61	30,000.00	3,254.66	26,745.34
2-66-00-201-00	DEVELOPMENT - LEGAL	5,000.00	3,006.42	1,993.58	3,000.00	3,289.70	(289.70)
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	0.00	0.00	500.00	200.00	300.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	1,000.00	713.89	286.11	1,000.00	681.95	318.05
2-66-00-204-00	DEVELOPMENT - ADVERTISING	0.00	64.35	(64.35)	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	500.00	89.14	410.86	100.00	0.00	100.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
2-66-00-215-00	S&DAB EXPENSES	1,000.00	0.00	1,000.00	500.00	0.00	500.00
2-66-00-750-00	AMORTIZATION EXP - PLANNING	650.00	554.73	95.27	600.00	0.00	600.00
2-12-00-998-00	PLANNING FUND	40,000.00	34,967.00	5,033.00	37,000.00	36,908.00	92.00
<b>*</b>	<b>TOTAL EXP PLANNING/DEVELOPMEN</b>	<b>218,150.00</b>	<b>158,991.83</b>	<b>59,158.17</b>	<b>208,700.00</b>	<b>162,832.14</b>	<b>45,867.86</b>
<b>***P</b>	<b>NET COSTS PLANNING/DEVELOPME</b>	<b>(182,750.00)</b>	<b>(134,401.73)</b>	<b>(48,348.27)</b>	<b>(186,500.00)</b>	<b>(105,408.36)</b>	<b>(81,091.64)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE RECREATION</b>							
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	25,000.00	0.00	25,000.00	50,000.00	(25,000.00)
<b>*</b>	<b>TOTAL REVENUE RECREATION</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>50,000.00</b>	<b>(25,000.00)</b>
<b>EXPENSES RECREATION</b>							
2-71-00-100-00	SUMMER FUN STAFF BENEFITS	0.00	879.80	(879.80)	0.00	0.00	0.00
2-71-00-110-00	SUMMER FUN STAFF WAGES	0.00	8,112.00	(8,112.00)	0.00	0.00	0.00
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	0.00	0.00	0.00	90,000.00	90,000.00	0.00
2-72-00-211-00	GOLF COURSE MANAGEMENT FEE	50,000.00	50,000.00	0.00	50,000.00	50,000.00	0.00
<b>*</b>	<b>TOTAL EXPENSES RECREATION</b>	<b>50,000.00</b>	<b>58,991.80</b>	<b>(8,991.80)</b>	<b>140,000.00</b>	<b>140,000.00</b>	<b>0.00</b>
<b>***P</b>	<b>NET COSTS RECREATION</b>	<b>(25,000.00)</b>	<b>(33,991.80)</b>	<b>8,991.80</b>	<b>(115,000.00)</b>	<b>(90,000.00)</b>	<b>(25,000.00)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE ARENA</b>							
1-72-00-418-00	VENDING MACHINES	0.00	40.94	(40.94)	0.00	0.00	0.00
1-72-00-562-00	MINOR HOCKEY RENTALS	30,000.00	30,821.07	(821.07)	30,000.00	19,184.51	10,815.49
1-72-00-564-00	FIGURE SKATING RENTALS	17,000.00	11,454.30	5,545.70	11,000.00	8,953.95	2,046.05
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,200.00	0.00	1,200.00	1,200.00	0.00
1-72-00-566-00	ADULT & ZONE "AA"	9,000.00	5,524.03	3,475.97	5,000.00	4,582.79	417.21
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	2,000.00	2,450.00	(450.00)	2,000.00	2,450.00	(450.00)
1-72-00-570-00	OTHER RENTALS	10,000.00	10,830.29	(830.29)	10,000.00	12,392.72	(2,392.72)
<b>* TOTAL REVENUE ARENA</b>		<b>70,200.00</b>	<b>63,320.63</b>	<b>6,879.37</b>	<b>60,200.00</b>	<b>49,763.97</b>	<b>10,436.03</b>
<b>EXPENSES ARENA</b>							
2-72-00-104-00	WAGE BENEFITS ARENA	28,000.00	24,165.96	3,834.04	26,000.00	16,259.71	9,740.29
2-72-00-140-00	ARENA OPERATION WAGES	66,000.00	60,829.90	5,170.10	63,000.00	66,939.82	(3,939.82)
2-72-00-216-00	ARENA TELEPHONE	2,000.00	1,860.60	139.40	2,000.00	1,744.68	255.32
2-72-00-530-00	ARENA MATERIALS	25,000.00	24,586.15	413.85	27,000.00	21,221.66	5,778.34
2-72-00-560-00	ARENA UTILITIES	80,000.00	84,473.37	(4,473.37)	87,000.00	57,560.72	29,439.28
2-72-00-750-00	AMORTIZATION EXP - ARENA	36,499.99	36,062.75	437.24	36,000.00	0.00	36,000.00
<b>* TOTAL EXPENSES ARENA</b>		<b>237,499.99</b>	<b>231,978.73</b>	<b>5,521.26</b>	<b>241,000.00</b>	<b>163,726.59</b>	<b>77,273.41</b>
<b>***P NET COSTS ARENA</b>		<b>(167,299.99)</b>	<b>(168,658.10)</b>	<b>1,358.11</b>	<b>(180,800.00)</b>	<b>(113,962.62)</b>	<b>(66,837.38)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE SWIM POOL</b>							
1-72-00-410-00	SWIMMING LESSONS	25,000.00	26,005.97	(1,005.97)	25,000.00	35,382.58	(10,382.58)
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	45,000.00	45,984.19	(984.19)	45,000.00	32,367.63	12,632.37
1-72-00-560-00	SWIM POOL RENTAL	6,000.00	14,112.42	(8,112.42)	12,000.00	18,092.85	(6,092.85)
<b>*</b>	<b>TOTAL REVENUE SWIM POOL</b>	<b>76,000.00</b>	<b>86,102.58</b>	<b>(10,102.58)</b>	<b>82,000.00</b>	<b>85,843.06</b>	<b>(3,843.06)</b>
<b>EXPENSES SWIM POOL</b>							
2-72-00-102-00	WAGE BENEFITS SWIM POOL	12,000.00	14,525.45	(2,525.45)	16,000.00	12,249.81	3,750.19
2-72-00-130-00	SWIM POOL FULL TIME GUARDS	64,000.00	47,977.10	16,022.90	50,000.00	34,082.38	15,917.62
2-72-00-131-00	SWIM POOL PART TIME GUARDS	58,000.00	74,754.83	(16,754.83)	76,000.00	83,369.63	(7,369.63)
2-72-00-132-00	POOL SUPERVISOR SALARY	46,500.00	46,205.90	294.10	48,000.00	45,761.75	2,238.25
2-72-00-133-00	POOL SUPERVISOR WAGE BENEFITS	11,500.00	10,986.79	513.21	12,000.00	11,394.42	605.58
2-72-00-201-00	AQUATIC CENTRE TRAINING	3,000.00	2,024.89	975.11	3,000.00	0.00	3,000.00
2-72-00-215-00	SWIM POOL TELEPHONE	2,800.00	2,670.73	129.27	2,800.00	2,503.96	296.04
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	20,000.00	14,270.00	5,730.00	15,000.00	14,153.21	846.79
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	8,000.00	4,975.30	3,024.70	6,000.00	5,661.33	338.67
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	0.00	(2,049.12)	2,049.12
2-72-00-752-00	AMORTIZATION EXP - POOL	49,000.00	49,029.95	(29.95)	49,000.00	0.00	49,000.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	8,140.00	6,868.74	1,271.26	6,356.00	6,355.83	0.17
<b>*</b>	<b>TOTAL EXPENSES SWIM POOL</b>	<b>282,940.00</b>	<b>274,289.68</b>	<b>8,650.32</b>	<b>284,156.00</b>	<b>213,483.20</b>	<b>70,672.80</b>
<b>***P</b>	<b>NET COSTS SWIM POOL</b>	<b>(206,940.00)</b>	<b>(188,187.10)</b>	<b>(18,752.90)</b>	<b>(202,156.00)</b>	<b>(127,640.14)</b>	<b>(74,515.86)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>REVENUE PARKS</b>							
1-72-00-413-00	BALL DIAMOND FEES	0.00	0.00	0.00	0.00	476.19	(476.19)
1-72-00-572-00	PARK CAMPING FEES	34,999.99	37,580.37	(2,580.38)	35,000.00	52,960.54	(17,960.54)
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE PARKS</b>	<b>34,999.99</b>	<b>37,580.37</b>	<b>(2,580.38)</b>	<b>35,000.00</b>	<b>53,436.73</b>	<b>(18,436.73)</b>
<b>EXPENSES PARKS</b>							
2-72-00-105-00	WAGE BENEFITS PARKS	23,000.00	26,247.95	(3,247.95)	28,000.00	8,703.86	19,296.14
2-72-00-151-00	PARKS OPERATION WAGES	70,000.00	69,240.68	759.32	75,000.00	42,094.67	32,905.33
2-72-00-535-00	PARKS MATERIALS	20,000.00	22,751.15	(2,751.15)	22,000.00	8,183.09	13,816.91
2-72-00-537-00	PARK DEV MATERIAL	40,000.00	9,736.18	30,263.82	15,000.00	14,464.57	535.43
2-72-00-570-00	PARKS UTILITIES	13,000.00	9,277.53	3,722.47	10,000.00	7,264.82	2,735.18
2-72-00-751-00	AMORTIZATION EXP - PARKS	30,500.00	52,187.27	(21,687.27)	52,000.00	0.00	52,000.00
<b>*</b>	<b>TOTAL EXPENSES PARKS</b>	<b>196,500.00</b>	<b>189,440.76</b>	<b>7,059.24</b>	<b>202,000.00</b>	<b>80,711.01</b>	<b>121,288.99</b>
<b>***P</b>	<b>NET COSTS PARKS</b>	<b>(161,500.01)</b>	<b>(151,860.39)</b>	<b>(9,639.62)</b>	<b>(167,000.00)</b>	<b>(27,274.28)</b>	<b>(139,725.72)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>MUSEUM REVENUE</b>							
1-74-00-400-00	DEPOT GIFT SALES	0.00	0.00	0.00	3,000.00	2,196.43	803.57
1-74-00-410-00	MUSEUM GATE DONATIONS	6,000.00	5,491.95	508.05	3,500.00	3,438.97	61.03
1-74-00-840-00	MUSEUM PROV GRANT	7,500.00	11,105.50	(3,605.50)	1,500.00	1,500.00	0.00
1-74-00-845-00	VISITOR INFO CENTRE - PROV GRANT	0.00	0.00	0.00	6,000.00	6,000.00	0.00
1-74-00-990-00	MUSEUM - CHAMBER GRANT	1,000.00	3,426.00	(2,426.00)	1,500.00	1,000.00	500.00
<b>*</b>	<b>TOTAL MUSEUM REVENUE</b>	<b>14,500.00</b>	<b>20,023.45</b>	<b>(5,523.45)</b>	<b>15,500.00</b>	<b>14,135.40</b>	<b>1,364.60</b>
<b>EXPENSES MUSEUM</b>							
2-74-00-100-00	MUSEUM WAGE BENEFITS	2,500.00	2,647.23	(147.23)	3,000.00	2,165.52	834.48
2-74-00-101-00	VISITOR INFO CENTRE - WAGE BENEFITS	2,500.00	2,313.27	186.73	2,500.00	1,919.65	580.35
2-74-00-120-00	MUSEUM WAGES	22,000.00	20,234.68	1,765.32	30,000.00	26,055.28	3,944.72
2-74-00-150-00	VISITOR INFO CENTRE - WAGES	22,000.00	23,365.36	(1,365.36)	25,000.00	21,971.28	3,028.72
2-74-00-200-00	DEPOT OFFICE SUPPLIES	0.00	0.00	0.00	500.00	408.30	91.70
2-74-00-201-00	MUSEUM OFFICE SUPPLIES	0.00	0.00	0.00	1,000.00	623.50	376.50
2-74-00-510-00	MUSEUM MATERIALS	15,000.00	19,498.69	(4,498.69)	3,300.00	3,025.35	274.65
2-74-00-511-00	DEPOT GIFT SHOP SUPPLIES	0.00	0.00	0.00	2,500.00	1,718.50	781.50
2-74-00-525-00	DEPOT MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-526-00	MUSEUM MEMBERSHIPS	0.00	0.00	0.00	100.00	100.00	0.00
2-74-00-527-00	DEPOT SECURITY/PHONE/FAX/INTERNET	0.00	0.00	0.00	3,370.00	3,082.49	287.51
2-74-00-528-00	MUSEUM SECURITY/PHONE/FAX/INTERNE	0.00	0.00	0.00	2,600.00	2,298.14	301.86
2-74-00-542-00	DEPOT UTILITIES	12,000.00	9,789.33	2,210.67	6,800.00	5,397.17	1,402.83
2-74-00-543-00	MUSEUM UTILITIES	13,000.00	12,259.16	740.84	11,000.00	6,719.92	4,280.08
2-74-00-550-00	VIC PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	400.00	0.00	400.00
2-74-00-551-00	MUSEUM PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	400.00	423.35	(23.35)
2-74-00-530-00	MUSEUM VOLUNTEER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	13,900.00	22,830.04	(8,930.04)	23,000.00	0.00	23,000.00
<b>*</b>	<b>TOTAL EXPENSES MUSEUM</b>	<b>102,900.00</b>	<b>112,937.76</b>	<b>(10,037.76)</b>	<b>115,470.00</b>	<b>75,908.45</b>	<b>39,561.55</b>
<b>***P</b>	<b>NET COSTS MUSEUM</b>	<b>(88,400.00)</b>	<b>(92,914.31)</b>	<b>4,514.31</b>	<b>(99,970.00)</b>	<b>(61,773.05)</b>	<b>(38,196.95)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
<b>EXPENSES LIBRARY</b>							
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	7,000.00	6,093.11	906.89	6,500.00	5,649.86	850.14
2-74-00-540-00	LIBRARY UTILITIES	20,000.00	18,684.27	1,315.73	17,500.00	14,564.21	2,935.79
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	25,400.00	25,593.27	(193.27)	26,000.00	0.00	26,000.00
2-74-00-770-00	LIBRARY GRANT	106,000.00	106,000.00	0.00	109,180.00	109,180.00	0.00
2-74-00-998-00	CHINOOK ARCH LIBRARY	20,720.00	20,720.00	0.00	23,199.00	23,199.00	0.00
<b>*</b>	<b>TOTAL EXPENSES LIBRARY</b>	<b>179,120.00</b>	<b>177,090.65</b>	<b>2,029.35</b>	<b>182,379.00</b>	<b>152,593.07</b>	<b>29,785.93</b>
<b>***P</b>	<b>NET COSTS LIBRARY</b>	<b>(179,120.00)</b>	<b>(177,090.65)</b>	<b>(2,029.35)</b>	<b>(182,379.00)</b>	<b>(152,593.07)</b>	<b>(29,785.93)</b>
<b>****P</b>	<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>3,606,812.00</b>	<b>5,108,319.35</b>	<b>(1,501,507.35)</b>	<b>(138,578.00)</b>	<b>2,889,605.68</b>	<b>(3,028,183.68)</b>

# **INFORMATION ITEMS**



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						<b>Batch # 15309</b>
44704	2011-11-01	EFT	EFT	787500	ADVANIS INC.	73.50
44705	2011-11-01			786707	Alberta SouthWest Regional Alliance Ltd.	3,700.00
44706	2011-11-01	EFT	EFT	786325	ALBERTA WATER & WASTEWATER, OPERATORS	3,260.25
44707	2011-11-01	EFT	EFT	786813	ATCOM	1,261.89
44708	2011-11-01	EFT	EFT	6390	BISHOFF AUTO & AG CENTRE	976.54
44709	2011-11-01	EFT	EFT	6801	BROWN OKAMURA & ASSOCIATES LTD	3,482.15
44710	2011-11-01	EFT	EFT	6805	BROWNLEE LLP	500.00
44711	2011-11-01	EFT	EFT	786904	CDW CANADA INC.	1,248.72
44712	2011-11-01	EFT	EFT	786718	CICON ENGINEERING	30,404.33
44713	2011-11-01	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	73.50
44714	2011-11-01	EFT	EFT	14150	CLARESHOLM WELDING &	265.65
44715	2011-11-01	EFT	EFT	786137	COLUMBIA INDUSTRIES LTD.	1,899.66
44716	2011-11-01	EFT	EFT	786475	COMPLETE CARPENTRY LTD.	748.50
44717	2011-11-01	EFT	EFT	786540	DIRECT ENERGY REGULATED SERVICES	34.83
44718	2011-11-01	EFT	EFT	786397	EPCOR	108.98
44719	2011-11-01	EFT	EFT	76356	Excel Telecommunications (Canada) Inc.	59.69
44720	2011-11-01	EFT	EFT	786202	EXOVA	224.70
44721	2011-11-01	EFT	EFT	26201	FERG'S SEPTIC SERVICE	231.00
44722	2011-11-01	EFT	EFT	786584	HACH SALES & SERVICE CANADA LTD.	585.90
44723	2011-11-01	EFT	EFT	786777	HEMMAWAY, JASON	100.00
44724	2011-11-01	EFT	EFT	26900	IRON ROCK ENTERPRISES LTD	30,362.93
44725	2011-11-01	EFT	EFT	786155	KEMERY, DOUG	100.00
44726	2011-11-01	EFT	EFT	786300	KRUECKL CONSTRUCTION	6,199.20
44727	2011-11-01	EFT	EFT	56155	LIFESAVING SOCIETY	75.00
44728	2011-11-01	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	8,754.46
44729	2011-11-01	EFT	EFT	65000	MUNICIPAL DISTRICT OF WILLOW	10,319.95
44730	2011-11-01	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	931.02
44731	2011-11-01	EFT	EFT	66100	NATIONAL SECRETARY-TREASURER	1,151.05
44732	2011-11-01	EFT	EFT	786050	PLANET CLEAN (LETHBRIDGE) LTD.	178.59
44733	2011-11-01	EFT	EFT	786156	Q.E.D. ENTERPRISES LTD.	881.49
44734	2011-11-01	EFT	EFT	786536	R P WATERWORKS INC.	3,525.40
44735	2011-11-01	EFT	EFT	86153	RANCLAND EMBROIDERY	68.25
44736	2011-11-01	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	15,968.18
44737	2011-11-01	EFT	EFT	786468	SHAW CABLE	83.95
44738	2011-11-01	EFT	EFT	786424	SKYLINE TOWING SERVICES	399.00
44739	2011-11-01	EFT	EFT	13525	SOBEYS CLARESHOLM	127.92
44740	2011-11-01	EFT	EFT	91710	STINTECH ELECTRONICS	693.84
44741	2011-11-01	EFT	EFT	900	TELUS	5,650.76
44742	2011-11-01	EFT	EFT	786501	TOM HARRIS CELLULAR	278.24
44743	2011-11-01	EFT	EFT	97000	TOWN OF CLARESHOLM	57.94
44744	2011-11-01	EFT	EFT	786428	TransAlta Energy Marketing Corp.	46,688.77
44745	2011-11-01	EFT	EFT	786500	TRINUS TECHNOLOGIES INC.	2,588.88
44746	2011-11-01	EFT	EFT	101400	UNITED FARMERS OF ALBERTA	2,821.27
44747	2011-11-01	EFT	EFT	101500	VITERRA	150.00
44748	2011-11-01	EFT	EFT	786187	Western Canada Welding Products Ltd.	97.51
44749	2011-11-01	EFT	EFT	126050	ZEE MEDICAL CANADA, INC.	139.22
44750	2011-11-01	EFT	EFT	900000	EVANSHEN, JUNE	25.00
44751	2011-11-01	EFT	EFT	900000	KFJ SIGNS & GRAPHICS	68.25
44752	2011-11-01	EFT	EFT	900000	MILLER, ROBERT	146.99



TOWN OF CLARESHOLM  
CHEQUE LISTING FOR ACCOUNTS PAYABLE

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor #</b>	<b>Name</b>	<b>Amount</b>
44753	2011-11-01	EFT	EFT	900000	RECREATION FACILITY PERSONNEL	20.00
44754	2011-11-01	EFT	EFT	900000	ST ONGE, BRAEDON	23.57
						187,816.42
						<b>Batch # 15315</b>
44756	2011-11-01	EFT	EFT	900200	PORTERFIELD, MINNIE	7.12
						7.12
						<b>Batch # 15317</b>
44757	2011-11-01	EFT	EFT	900100	421206 ALBERTA LTD.	725.30
						725.30





# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
						<b>Batch # 15339</b>
44758	2011-11-08	EFT	EFT	600	ALBERTA ASSOCIATION OF M.D.'S	10,382.53
44759	2011-11-08	EFT	EFT	1025	ALBERTA ONE CALL LOCATION CORP	103.95
44760	2011-11-08	EFT	EFT	786517	AMSC INSURANCE SERVICES LTD.	22.00
44761	2011-11-08	EFT	EFT	786195	Benchmark Assessment Consultants Inc.	3,803.80
44762	2011-11-08	EFT	EFT	786168	BLACK PRESS GROUP LTD.	67.07
44763	2011-11-08	EFT	EFT	786190	CALMONT LEASING LTD.	218.00
44764	2011-11-08	EFT	EFT	786578	CENTRAL SHARPENING LTD.	73.50
44765	2011-11-08	EFT	EFT	786718	CICON ENGINEERING	7,159.96
44766	2011-11-08	EFT	EFT	785935	CLARESHOLM CHAMBER OF COMMERCE	265.00
44767	2011-11-08	EFT	EFT	13250	CLARESHOLM CHILD CARE SOCIETY	5,000.00
44768	2011-11-08	EFT	EFT	13175	CLARESHOLM COMMUNITY CENTRE HALL BOARD	9,300.00
44769	2011-11-08	EFT	EFT	785966	CLARESHOLM FAIR BOARD	4,225.00
44770	2011-11-08			786482	CLARESHOLM GARDEN CLUB	563.00
44771	2011-11-08	EFT	EFT	786465	CLARESHOLM GOLF CLUB	25,000.00
44772	2011-11-08	EFT	EFT	786001	CLARESHOLM INDUSTRIAL MOWING	3,300.00
44773	2011-11-08	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	2,602.74
44774	2011-11-08	EFT	EFT	14085	CLARESHOLM NAPA AUTO	791.18
44775	2011-11-08	EFT	EFT	786141	CLARESHOLM TAXI	1,252.12
44776	2011-11-08	EFT	EFT	14205	CLEAN BRITE CHEMICAL SERVICES LTD.	515.66
44777	2011-11-08	EFT	EFT	785973	CLEARTECH INDUSTRIES INC.	3,971.10
44778	2011-11-08	EFT	EFT	786475	COMPLETE CARPENTRY LTD.	863.53
44779	2011-11-08	EFT	EFT	786058	Corporate Express	155.85
44780	2011-11-08	EFT	EFT	786164	FCSS Association of Alberta	500.00
44781	2011-11-08	EFT	EFT	786510	FENCO CONTRACTING LTD	27,801.01
44782	2011-11-08	EFT	EFT	786553	FORT GARRY INDUSTRIES LTD.	1,536.78
44783	2011-11-08	EFT	EFT	786584	HACH SALES & SERVICE CANADA LTD.	139.86
44784	2011-11-08	EFT	EFT	26900	IRON ROCK ENTERPRISES LTD	205.00
44785	2011-11-08	EFT	EFT	56155	LIFESAVING SOCIETY	203.23
44786	2011-11-08	EFT	EFT	786659	LIVINGSTONE RANGE SCHOOL DIVISION	682.41
44787	2011-11-08	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	8,757.27
44788	2011-11-08	EFT	EFT	61467	MIDFIELD SUPPLY ULC B3999	187.32
44789	2011-11-08	EFT	EFT	786570	MOORE, DAVID	8.84
44790	2011-11-08	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	131.25
44791	2011-11-08	EFT	EFT	786065	NORTRUX INC.	39.91
44792	2011-11-08	EFT	EFT	786905	ONECONNECT SERVICES INC. T46194	37.50
44793	2011-11-08	EFT	EFT	786635	PCO SERVICES CORPORATION	185.86
44794	2011-11-08	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.	44.90
44795	2011-11-08	EFT	EFT	786050	PLANET CLEAN (LETHBRIDGE) LTD.	483.35
44796	2011-11-08	EFT	EFT	786453	PRAXAIR CANADA INC.	826.88
44797	2011-11-08	EFT	EFT	786536	R P WATERWORKS INC.	2,165.31
44798	2011-11-08	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	34,373.67
44799	2011-11-08	EFT	EFT	786180	RICOH CANADA INC.	225.27
44800	2011-11-08	EFT	EFT	786759	SIMPLEX GRINNELL	129.78
44801	2011-11-08	EFT	EFT	13525	SOBEYS CLARESHOLM	109.20
44802	2011-11-08	EFT	EFT	900	TELUS	78.91
44803	2011-11-08	EFT	EFT	786455	TOLLESTRUP CONSTRUCTION INC.	5,504.51
44804	2011-11-08	EFT	EFT	900000	BOB MILLER TRUCKING (2001) LTD.	1,575.00
44805	2011-11-08	EFT	EFT	900000	CIGLAN, CHRISTA	4,000.00
44806	2011-11-08	EFT	EFT	900000	CLARESHOLM KIDSPORT	5,000.00



# TOWN OF CLARESHOLM

## CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
44807	2011-11-08	EFT	EFT	900000	CLARESHOLM RAIDERS FOOTBALL SOCIETY	15,000.00
44808	2011-11-08	EFT	EFT	900000	GEO-K	6,825.00
44809	2011-11-08	EFT	EFT	900000	PARADIGM HEATING & AIR CONDITIONING	2,572.50
44810	2011-11-08			900000	WILLOWTREE DESIGNS	19.95
						198,986.46
						<b>Batch # 15361</b>
44811	2011-11-18	EFT	EFT	650	ALBERTA BLUE CROSS	4,877.58
44812	2011-11-18	EFT	EFT	786517	AMSC INSURANCE SERVICES LTD.	2,957.00
44813	2011-11-18	EFT	EFT	786143	BOULTON ELECTRIC LTD.	8,942.69
44814	2011-11-18	EFT	EFT	11130	CANADA POST CORPORATION	61.95
44815	2011-11-18			11250	CANADIAN LINEN SUPPLY	367.38
44816	2011-11-18			13125	CLARESHOLM CENTRE	30.74
44817	2011-11-18	EFT	EFT	13660	CLARESHOLM LOCAL PRESS	193.79
44818	2011-11-18	EFT	EFT	14150	CLARESHOLM WELDING &	19.53
44819	2011-11-18	EFT	EFT	786475	COMPLETE CARPENTRY LTD.	311.85
44820	2011-11-18	EFT	EFT	786244	CUBEX LIMITED	609.38
44821	2011-11-18	EFT	EFT	786196	D.E.J. CONCRETE LTD.	500.00
44822	2011-11-18	EFT	EFT	785951	DB PERKS & ASSOCIATES LTD.	39.93
44823	2011-11-18	EFT	EFT	26201	FERG'S SEPTIC SERVICE	745.50
44824	2011-11-18	EFT	EFT	786373	FLAGWORKS	2,656.61
44825	2011-11-18	EFT	EFT	49980	HARRY'S TIRE SALES (1984) LTD.	2,266.03
44826	2011-11-18	EFT	EFT	26900	IRON ROCK ENTERPRISES LTD	8,762.04
44827	2011-11-18	EFT	EFT	850	JOHN DEERE FINANCIAL	135.36
44828	2011-11-18	EFT	EFT	54026	JOHNSON, KRISTEIN	113.50
44829	2011-11-18	EFT	EFT	51050	KAZ'S SERVICE	97.34
44830	2011-11-18	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN	8,852.83
44831	2011-11-18	EFT	EFT	786704	MINISTER OF FINANCE (LT)	20.00
44832	2011-11-18	EFT	EFT	786872	MPE ENGINEERING LTD.	1,312.50
44833	2011-11-18	EFT	EFT	65000	MUNICIPAL DISTRICT OF WILLOW	3,525.00
44834	2011-11-18	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS	931.02
44835	2011-11-18	EFT	EFT	66100	NATIONAL SECRETARY-TREASURER	1,143.52
44836	2011-11-18	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.	74.90
44837	2011-11-18	EFT	EFT	76400	PITNEYWORKS	4,242.00
44838	2011-11-18	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA	14,200.68
44839	2011-11-18	EFT	EFT	13525	SOBEYS CLARESHOLM	174.24
44840	2011-11-18	EFT	EFT	900	TELUS	241.46
44841	2011-11-18	EFT	EFT	786437	THE WRITE SOURCE	332.67
44842	2011-11-18			786501	TOM HARRIS CELLULAR	73.50
44843	2011-11-18	EFT	EFT	101400	UNITED FARMERS OF ALBERTA	3,350.36
44844	2011-11-18	EFT	EFT	111705	WC CLASS II REGIONAL LANDFILL	7,509.92
44845	2011-11-18	EFT	EFT	111800	WORKERS' COMPENSATION BOARD	3,904.00
44846	2011-11-18			126050	ZEE MEDICAL CANADA, INC.	45.40
44847	2011-11-18	EFT	EFT	900000	ARMAX ELECTRIC (2006) LTD.	264.39
44848	2011-11-18	EFT	EFT	900000	COALDALE NURSERIES LTD.	2,870.70
44849	2011-11-18			900000	WINTERGREEN LEARNING MATERIALS	328.77
						87,086.06



**TOWN OF CLARESHOLM**  
**CHEQUE LISTING FOR ACCOUNTS PAYABLE**

Page 5 of 5  
December 15, 2011  
4:21:44 PM

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO</b>	<b>CAO</b>	<b>Vendor # Name</b>	<b>Amount</b>
				<b>Batch # 15381</b>	
44850	2011-11-29			785928 BIG HILL SERVICES LTD.	138.60
44851	2011-11-29	EFT	EFT	6390 BISHOFF AUTO & AG CENTRE	14,116.69
44852	2011-11-29			786427 BOUNDARY EQUIPMENT (CALGARY) LTD.	1,146.60
44853	2011-11-29			786818 BROWNLEE LLP	2,755.36
44854	2011-11-29	EFT	EFT	13250 CLARESHOLM CHILD CARE SOCIETY	2,183.50
44855	2011-11-29			785966 CLARESHOLM FAIR BOARD	300.00
44856	2011-11-29			13400 CLARESHOLM GLASS '88' LTD	445.62
44857	2011-11-29			785973 CLEARTECH INDUSTRIES INC.	187.64
44858	2011-11-29			786058 Corporate Express	154.11
44859	2011-11-29			786540 DIRECT ENERGY REGULATED SERVICES	49.52
44860	2011-11-29			786397 EPCOR	124.77
44861	2011-11-29			76356 Excel Telecommunications (Canada) Inc.	34.33
44862	2011-11-29			786800 GDM ELECTRIC LTD.	1,331.47
44863	2011-11-29			31955 GREYHOUND COURIER EXPRESS	16.25
44864	2011-11-29			11310 HI-WAY 9 EXPRESS LTD.	56.45
44865	2011-11-29			36800 HOME HARDWARE	2,176.84
44866	2011-11-29			786410 KOST FIRE EQUIPMENT LTD.	729.75
44867	2011-11-29			786812 MCGREGOR FILTERING EQUIPMENT (1974) LTD.	28.58
44868	2011-11-29			65000 MUNICIPAL DISTRICT OF WILLOW	7,842.71
44869	2011-11-29			786484 NANESCO SALES LTD.	441.00
44870	2011-11-29			71400 Oldman River Regional Services Commission	50.00
44871	2011-11-29	EFT	EFT	75955 PALMER, FRED	125.00
44872	2011-11-29			76300 PEDERSEN TRANSPORT LTD.	20.28
44873	2011-11-29			97050 PHARMASAVE	9.42
44874	2011-11-29			786536 R P WATERWORKS INC.	2,914.19
44875	2011-11-29			786434 RAYMAX EQUIPMENT SALES	7,263.90
44876	2011-11-29			786468 SHAW CABLE	83.95
44877	2011-11-29			900 TELUS	979.48
44878	2011-11-29			785150 Torque's Heavy Truck & Trailer Repair Ltd.	786.99
44879	2011-11-29			786428 TransAlta Energy Marketing Corp.	44,313.23
44880	2011-11-29			786284 UNIVERSITY OF ALBERTA	709.00
44881	2011-11-29			900000 A & J HOMES LTD.	1,000.00
44882	2011-11-29	EFT	EFT	900000 AJS RENOVATIONS	1,643.25
44883	2011-11-29			900000 DOUROS PIZZA	260.97
44884	2011-11-29			900000 PACE PRODUCTS, INC.	2,116.53
44885	2011-11-29			900000 PINNACLE SECURITY LTD.	2,290.50
44886	2011-11-29			900000 RITE-WAY FENCING INC.	14,659.15
44887	2011-11-29			900000 WINTERGREEN LEARNING MATERIALS	28.92
					113,514.55

**Total**

**588,135.91**

Claresholm & District Chamber of Commerce Society  
Meeting Minutes  
DECEMBER 13, 2011

Meeting location: Claresholm Golf Course

Attendance: 16

Russell Sawatzky-Chamber President/The Co-operators, Roxanne Thompson-Claresholm Local Press, Wilf Gour-Gour Wealth Management, Betty Fieguth-Town of Claresholm, Iqbal Nurmohamed-Bluebird Motel, Doug Bowman-Archer Photography & Urban Property Real Estate, Tony Walker-Community Futures, Rob Vogt-Local Press, Karen Uhl-Kaleidoscope Travel, Mike Young-Emcor, Nancy McCance-Chamber Secretary

Call meeting to order: Russell Sawatzky, President

Approval of Agenda: additions: Chamber Memberships-Roxanne

Moved accepted by Roxanne

Additions or corrections to November minutes: none

Acceptance of November minutes: Moved by Doug Bowman, seconded by Karen Uhl

Calendar

Wednesday, January 18, 2011: evening AGM meeting at Cottonwoods. Tickets & details will be offered in a future e-mail.

Trade Fair: February 3 & 4, 2012

Committee Reports:

Financial: Sue Gour is away

Old-Fashioned Christmas: Roxanne Thompson: A very successful night with \$1400 profit made on the beef on a bun. The wagon rides lineup was continuous. We had beautiful weather. Taste of Heaven was open and sold out their food and Val Umscheid reported that Journeys Wellness Centre also had great attendance at this event.

Town Report: Betty Fieguth: Lots of wind damage and trees down in town. Shingles and other debris from the storm should be put in the front of yards near the curb for town pickup, not with regular garbage. Trees/logs can be picked up by the town or by local residents who have a fireplace, etc. This should be left out front also, not with regular garbage in alleyway.

MD Report: Glen Alm advised he had a previous commitment and could not attend.

Mural Project: Russell: The Chamber must decide if they want to continue this project in light of the increased cost. A good concept has been presented by the local artists and mural committee but the project is now estimated at about \$10,000 more than the original cost. Doug Bowman: how would going back to painting directly on the wall change the cost/affect the project? Russell advised wall repairs would make this option prohibitive. What was the cost of the other murals in town? (Roxanne will find out). Roxanne feels it is a great spot, there is nothing wrong with the proposed location. Roxanne would like to get another quote from a contact she has. Not to overshadow all the work the committee has already done, but just to see if there are other ways to apply the mural. Doug suggested we could revisit the quote on materials.

The original estimate was \$14,000 when the Chamber previously voted on this project to go ahead and get an estimate.

Roxanne: Motion to do more investigating before proceeding with this project. 2nded by Wilf Gour. VOTE: passed .

Iqbal, member of the mural committee, agrees that the Chamber needs to revisit the cost as it is considerably higher now than when first discussed. We need more quotes/expert advice. He feels we should go ahead with this project after all the work that has been put into it. The costs, although higher than anticipated, will just be more expensive in the future.

Roxanne would also like to see the project go ahead, and not dropped. The Chamber has the funds to do this. Doug will research the materials. Roxanne & Doug will report on this at the AGM. Fundraising could also be done to contribute to this project in future. Business may wish to make a donation to fund the mural if approached.

EDC (Economic Development Committee): Russell: The EDC is going ahead with making WiFi available in Southern Alberta towns, including Claresholm. Alberta Southwest is paying for 2 radios to be put in our town. Russell has to contact “Nerds on Site” and get things set up so this will be in place in time for the Trade Fair.

Flower Pot Program: Roxanne suggested that bigger pots will be needed for 2012 and that we need a committee/individual or business is needed to take on this project (watering the plant is the biggest commitment). Any volunteers?

Trade Fair: Roxanne: Door prizes will be offered this year: 2 tickets to a Stampeders' game, 2 tickets to a Flames' hockey game, Empress Theatre tickets, and movie tickets to try to attract younger patrons/families. If you have any suggestions for additional door prizes or donations, please contact either Roxanne or Don Leonard. All tickets are being donated.

Fair Days: The town made a presentation last month and the Chamber needs to make a decision as to whether they are going to take on this project in 2012. Any feedback and/or volunteers to help with this project will be needed.

Memberships: Roxanne asked the Chamber if fees should remain the same or be increased? Iqbal suggested a small, 5% increase could be made. Val commented that the fees are appropriate, but a small increase would be fine. Wilf suggested maybe we should concentrate our efforts on broadening our membership instead of raising rates. Tony advised that the fees seem about the same as Pincher Creek and Fort Macleod with a reduced rate for home businesses. Could a list of businesses be obtained from the town so that they can be approached to become members? Betty suggested that Karine at the Town Office would be the person to contact for information.

Betty Fieguth: Expressed a concern as BMO never received a Chamber Certificate. Roxanne has the certificates if anyone did not get theirs.

Could Tove Mifflin, as Welcome Wagon rep, promote the Chamber in her welcome package? Betty asked about welcoming new businesses to town. Roxanne said in the past they had a folder/package that could be presented to new businesses. An individual is needed to head up the membership committee to attend to these details in future. Roxanne moves we not change the fees. Seconded by Val. Vote: passed

Chamber Website: Doug Bowman is the website manager. Roxanne suggested that the Chamber web advertising could be improved and more accessible to website visitors. She asked who will coordinate this and manage it? Russell suggested that this is part of Doug's assignment as webmaster. Paid business advertisers should have preferential focus on the website. Roxanne noted that she couldn't find the 2012 Memberships on the site. Doug advised that visitors should click on the "What's new" link to access "next meeting", "Trade Fair", details—including the Trade Fair contract. Doug will make the form more accessible. Business information: the "business licenses issued" link is now included on the site.

Correspondence: MD Rep: The M.D. Of Willow Creek has advised that the rep assigned is Glen Alm. The letter also advises that Glen cannot always attend as our meetings are at noon and he has other commitments. Russell suggested that maybe we should remove the obligation for the MD to send a rep to our monthly meetings. He could find no formal request for an MD rep in the Society's by-laws. The following alternate suggestions were put forward: The Chamber could send a letter expressing their disappointment at not having a rep that can attend regularly. We could also request an alternate who could attend. How about a written or e-mail report from the MD that could be shared at our meetings when the rep cannot attend?

Other Correspondence: V R Business Sales – buying & selling businesses, based in Calgary-Russell has this information if anyone is interested.

Alberta Chamber of Commerce – their policy meeting coming up in 2-3 months, as well as 2012 bursary application. See Russell for more information

Empress Theatre: coming attractions brochure.

Daryl Seguin from Livingstone Range School District would like to make a presentation at the February 2012 meeting re: plans for the school district. We advised he can make his presentation at that time.

**New Business:**

Russell: A New Executive is needed for 2012. Please contact us if you have any nominations or would like to volunteer for a position as President, Vice-President, Treasurer, Secretary or a member of the board. Sue Gour will allow her name to stand as treasurer.

Roxanne expressed her appreciation on behalf of the Chamber, for Russell's contribution as President for the past 3 years.

Next meeting: The annual AGM, below, replaces the regular January meeting.

Annual General Meeting: January 18, 2012. This is an evening meeting/social including dinner and 2012 Executive nominations and election.



Box 130  
5613 – 8<sup>th</sup> Street West  
Claresholm, AB T0L 0T0

P: 403-625-4464  
F: 403-625-4283

Website:  
[www.lrsd.ab.ca/school/westmeadow](http://www.lrsd.ab.ca/school/westmeadow)

**Principal**  
Mrs. Kathy Charchun

**Assistant Principal**  
Mrs. Dana Burrows

**Office Assistants**  
Mrs. Bev McLeod  
Mrs. Elaine Clay

**Learning Supports**  
Mrs. Barb Norgard

The Claresholm  
school community  
works to develop  
literate, life-long  
learners who are:

- ♦ *Creative and critical thinkers*
- ♦ *Responsible and self-directed*
- ♦ *Ethical and involved citizens*
- ♦ *Able to adapt to change*
- ♦ *Team-oriented*
- ♦ *Effective communicators*

While achieving the  
provincially defined  
outcomes.



**Claresholm Schools  
CREATE Success!**

## “Winter Wonderland”

*A Christmas Concert*

Starring: The Cast of the West Meadow  
Elementary School

Where: W.M.E.S. Gymnasium

When: December 21 at 10:00 a.m. and 1:00 p.m.

Don't miss this 'once in a lifetime' production.

Parents with last name of A-L please attend in the morning performance  
and M-Z please attend in the afternoon - if possible.

This program will be about an hour long, and in consideration of other families and children  
please stay for the entire program.

Admission will be a donation to the food bank.



Christmas Dress Up Day  
December 16

Dress Up like a Christmas  
Decoration!

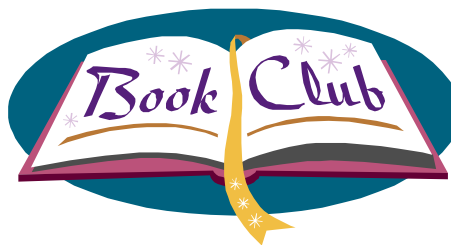
**Last day of school before  
Christmas Holidays is  
December 22. First day  
back for students is  
January 4.**

**Have a wonderful  
Christmas and a safe and  
Happy Holiday Season.**



Once again we have been sponsored to receive the Wetlands Project from Ducks Unlimited. Our Grade 5 class will engage in the pond study program in the spring.

Thanks to our Sponsor!



Grades 4, 5 and 6 are still taking part in the Golden Eagle Book Award. By reading at least four of the ten titles, students can vote for their favourite book.

The top 3 Authors will visit in April and a gala will mark the end of the contest. Information packages have been handed out.

### Late but not forgotten!

Thanks to all of those who (in June) filled out the Physical Activity Survey from Alberta Health Services.

Winners of the August draws were: Ernie Ling – family pool pass, Madison Wilhawk– Subway gift card and Michelle Racine-Stacey– Subway gift card.



## Operation Christmas Child

W. M. E. S. would like to thank everyone who donated to Operation Christmas Child. Our Gr.6 classes made the boxes and the Gr. 3's filled them. A whopping 101 boxes were created – breaking our goal of 75 boxes! Thanks again!

## November 30 – Deadline for ordering Cookie Dough and Cinnamon Buns!!

– These are frozen products which can be kept in your freezer. They are pre-portioned and will keep in your refrigerator for 3 months or in your freezer up to a year. – *Do your Christmas Baking easily!!!*



**Cookie Flavors include: Chocolate Chunk, Oatmeal Raisin, Peanut Butter, White Chocolate Macadamia, Triple Chocolate, Pecan Milk Chocolate, Circus Circus. Volunteers are needed to help once the cookie dough arrives at the school.**

**Special Thanks** to Constable Dalyn Orsten for volunteering his time to fill out Criminal Record Checks at our 3 Way Conferences!



## Medical Notes:

If your child requires or may require an Epi-pen, puffer or other necessary medication, please ensure that the school has one on file in the Office. If you are unsure please call and ask.

## We often see children arrive without proper winter attire.

Please ensure that your child has a warm winter gear. With the exception of a very few inclement days the entire student body plays outside at Recesses. Please keep your child safe by ensuring they have winter gear with them and if possible, an extra set of mitts and a hat in their back pack. Please contact the office if you are unable to afford any of those items.

**Lost and Found....** Our Lost and Found is 'over flowing', please take a few minutes to look through it. That lost hoodie, mitts, or toque is probably in there!!

**School Fees are now due and payable.** If you have forgotten how much they were, or would like to arrange a payment schedule, please contact Bev at the school office.



We have a Water and Juice Machine. Cost is \$1.50. We offer Aquafina water, as well as Apple Juice and Orange Juice. The products offered are available to students during recess, lunch and after school. Proceeds support the Fundraising Society.

## Staffing



## Update

The one-time funding for Education that was implemented by the Government of Alberta in November has allowed us to deal with some of the large classroom sizes. Accordingly, and for the remainder of this year, we would like to welcome Miss. Jennifer Shuster who will be an additional half-time Kindergarten teacher. We also welcome back Ms. Katherine Adams, full-time as a Grade 6 Educational Assistant. Mrs. Kelly Spanke will assist Gr. 5 in the morning and Mrs. Michelle Racine-Stacey will assist in Grade 3 in the mornings as well. These three Educational Assistants will be here for the remainder of this year. Mrs. Wanda Swanson will now be here full-time in Grade 1 & 2. Mrs. Elaine Clay will continue on in the office as well. We warmly welcome these staff members and look forward to working with them.

The 2012 Excellence in Teaching Awards Program opened October 17<sup>th</sup> and nominations will be accepted until February 3, 2012. Your assistance in promoting this program that recognizes the outstanding work being done by teachers and principals throughout Alberta is appreciated. A copy of the information letter can be found on our website or contact Laurette Setterlund, Assistant Director/Assistant Registrar, Alberta Education at 780-422-0611

## By the Principal's Pen.



I would like to take this time to wish everyone a Merry Christmas and happy holiday! I am very proud of our students, families and staff for filling 101 boxes for Operation Christmas Child. Thank you so much for your generosity.

We have had an action packed first 3 months at WMES. The Grade 7 team has made a seamless transition for the students and their families, we have completed our first progress reports using our new grading and reporting program (Pinnacle), student activities (Leadership, Safety Patrol, Volleyball) have been very well attended and we survived the road construction! We were very fortunate to add new staff as a result of the increased funding from the Alberta Government which allowed us to provide some smaller classes and more student support. We now anxiously await for enough snow so that we can play on our new snow hills!

I hope everyone has a safe and warm Christmas and a Happy New Year.

Kathy Charchun

## Hot Lunch



- Ordering from Subway was a hit with the kids. Starting in January, it will be once a month on the last Wednesday of the month.



Please keep in mind that you can write one check for your entire family order including milk, Subway and hot lunch as long as you clip your orders together - i.e. staple, or small plastic bag... Thanks.



REMEMBRANCE DAY - THANK YOU TO EVERYONE WHO ORGANIZED, SET UP AND PARTICIPATED IN OUR REMEMBRANCE DAY CEREMONY. IT WAS A WONDERFUL TRIBUTE TO OUR BRAVE MEN AND WOMEN. GREAT JOB.



Parent Council Meeting  
January 17, 2012 at 7:00.

Fundraising Society Meeting  
January 17, 2012 at 5:45.



Come one Come All! You may volunteer to help, but it is not a necessity, your input however, would be appreciated.



# DECEMBER



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 Grade 6 Swimming 2:00-3:00	8	9	10
11	12 Gr 2's to Porcupine Hills Lodge 2:00	13	14 Fundraising Meeting 6:30	15	16 Assembly Dress Like a Decoration! 	17
18	19	20 Dress Rehearsal for Christmas Concert	21 Christmas Concert - 10:00 and 1:00	22 Talent Show 9:30  Last day of School	23  No School 	24 
25 	26  <b>Christmas Break</b>	27	28	29	30	31  <b>First Day Back January 4</b>

## December Birthdays:

Tristan O	3	Konnor T	18	Joey M	27
Robert H	4	Grace F	20	Ian W	27
Brenndon M	7	Kyler M	20	Conor B	28
Maleah D	8	Jake S	20	Michael B	29
Jackson H	10	Griffin S	21	Mariam T	29
Alexander T	10	Bradi-Anne F.	25	Dakota N	31
Tanner L	12	Carter V	26	Tyler R	31
Mitchel W	13	Jacob B	27	Rylee W	31



# The Navigator

Issue 6 • Printed December 2, 2011

Claresholm, AB

**Happy Holidays!**

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.

**MODERNIZATION UPDATES**

Asbestos abatement continues at the 7-12 modernization site. The photo below is looking from the old science classrooms towards the office. The tarps are containing the abatement of the drywall that was above the lockers. This work was scheduled to be completed by the end of November. Tenders closed on the general contract on October 19, and the successful bidder was Ward Bros. Construction of Lethbridge. Final contract documentation is being completed between Ward Bros. and Alberta Infrastructure. The general contractor will not mobilize on site until the asbestos contract is completed. As construction begins, online updates will be provided on a monthly basis ([www.lrsd.ab.ca](http://www.lrsd.ab.ca)), with the next update posted on December 12, 2011.



**GRAD 2012**

Grad 2012 planning continues! The Grad Committee has decided that both the banquet and the Cap and Gown ceremony will be at the Community Centre. At 1:00 p.m., the group photo will take place at LRSD Central Office. At 2:00 p.m. the banquet will take place at the Community Center. The Cap & Gown Ceremony will follow at 6:00 p.m. Students were measured (fitted) for their gowns last week during the lunch hour. Grad songs (grand march, processional, recessional, partner, and parent dances) are open for

suggestions. A nomination box is at the office or students can pass on their suggestions to one of the Grad Committee members on Facebook. Grad Committee members are using Facebook to send messages out to grads to keep them informed throughout the year. Committee budgets are being finalized and selection of a grad speaker is on the agenda.

**SPORTS SOCIETY**

The WCCHS Sports Society thanks everyone for their support of the recent fundraiser held with Meadow Creek Sausage & Meat Ltd. of Claresholm. Just a reminder to **pick up your orders on Friday, December 2, beginning at 2 pm.** We do not have freezer space to store these, so it is very important that you pick them up! This is just one of the ways funds are raised to support and reduce the cost of sports in our school. Watch for our orange & grapefruit sale to begin in January!

We have a very exciting new venture to announce... **COBRA GEAR!** We are pleased to introduce a variety of clothing items for sale, beginning with a special crested Cobras hoodie. The hoodies are black with a beautiful crest and sell for \$55 each. There are sizes in the office for trying on and orders for Christmas **MUST** be in the office by Thursday, December 8. If you are looking for a special gift for the student on your list, please check these out! More items will be introduced after the Christmas break. Watch for order forms for the first hoodie order.

**STUDENT COUNCIL**

Lots of great events are happening at the school in December. On December 1, we held **UGLY SWEATER DAY!** with free hot chocolate at lunch for all students and staff. Great fun was had by all!

From December 1 to 16, we are hosting the **TWELVE DAYS OF GIVING.** WCCHS Student Council will be collecting donations of:

1. Non-perishable food items for the Claresholm Christmas Hamper;
2. Winter Clothing - gently used for FCSS and Rowan House; and
3. Stuffed Animals - gently used for FCSS and Rowan House.

These items will be displayed in the WCCHS foyer as our collection grows! All community members are welcome to drop off any of these items at the WCCHS office from December 1-16th and they will be

forwarded to the charitable organizations along with the donations from students and staff.

December 19 - 22 will see the **"Winter Dodge or Go Tournament"** during lunch in the gym. This tournament will be limited to 16 teams of 4 members each (first signed up, first to be entered). Teams will play off at lunch with the winning teams advancing to playoff spots. The winning teams will receive prizes!

Thursday, December 22 will be **"Holiday Wear Day."** Students are encouraged to dress up in festive attire. This could include Santa or elf-like clothes, holiday attire from any culture/religion, red/green colours, a holiday symbol, clothes that have wintery or festive scenes on them, holiday hats, or traditional holiday costumes from other countries, etc. **SNOW CONES** will be for sale on this day at lunch (snow cone machine courtesy of the Claresholm Parks Society).

**SCHOOLS CANNOT DO IT ALONE**

Livingstone School Division hosted author Jamie Vollmer in Fort Macleod on August 29, 2011. Vollmer states that while schools are doing a good job at educating today's youth, it isn't enough and communities need to be involved. Every community in the school division will be involved in a Conversation between the community members and a school committee. When all presentations have been completed (by the end of March 2012), community members will be asked to join the Livingstone Range School Board in creating the next three year plan. This plan will begin implementation in the Fall of 2012. Ruth Lindquist, Darryl Seguin, Cheryl Sundquist, and Kathy Charchun will be speaking to different community groups throughout January, February, and March. A video is also being created (by student Bruce Lindquist) to be part of the presentation. If you would like more information, call Ruth Lindquist (403-625-3123) or either school (West Meadow 403-625-4464 or WCCHS 403-625-3387).



**ORDER FOR CHRISTMAS!**

WCCHS Sports Society is offering **Cobra Hoodies - \$55 each** Orders must be in the office by **Thursday, December 8** in order to receive by Christmas!




**SCHOOL FEES**

A reminder that fees are due... Be sure to check in with the office if you have any questions about your fees!

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

**INSIDE THIS ISSUE:**

- Modernization Updates
- Grad 2012
- Student Council
- Sports Exchange Update
- December 2011 Calendar
- Principal's Update



**PROM 2012**  
will be held on  
Friday, April 27,  
2012!

**GRAD 2012!**  
May 26, 2012



**WE ARE MISSING INFORMATION!**  
*Two weeks ago, demographic and emergency contact forms were attached and sent home with report cards. Please complete any missing information on these sheets and return to the school office right away. Thank you!*

 **Merry Christmas & All the best to you and your families in 2012!**



**FROM THE PRINCIPAL:  
Darryl Seguin**

I was speaking with a couple of students the other day. They commented on how fast time was going in their final year of high school. For seniors, many important decisions lay ahead in the next few months. Their holidays may be spent wondering about such questions as where they will attend post-secondary or where they will work. For the rest of the student body looking forward to the holiday break, questions may focus on what activities they will be involved in. Should they visit relatives, go skiing, play video games, or hang out with friends?

Another year has come and gone. December is upon us. Holiday traditions, shopping, and hopefully family time will characterize what happens in our lives at this time of the year. Benjamin Franklin said, *"Do not squander time, for that is the stuff life is made of."*

Whether its senior year dilemmas, or regular teenage decisions, take advantage of the time off of school, enjoy your loved ones and have a great holiday.

From the staff and students at WCCHS, have a safe and happy holiday season. See you in the New Year!

**SCHOOL COUNCIL**

School council meetings are held the third Thursday of each month. The time alternates between 7 pm and 8 pm so be sure to check the website for the accurate time. If you have questions, contact Chair Ruth Lindquist (403-625-3123) or Principal Darryl Seguin. The next meeting will be on January 19, 2012.

**ALUMNI BASKETBALL TOURNAMENT**  
**Monday, Dec. 26, 2011**  
 Registration 8:30 am.  
 First game is oldtimers/community vs. current Cobras @ 9 am.  
 Game 2 is women's alumni vs. current players @ 10:15am.  
 Rest of draw will be determined when registrations are complete. Email [bohnetr@lrsd.ab.ca](mailto:bohnetr@lrsd.ab.ca) or call the school. Fee is \$ 25 (preregistered by Dec 22), \$ 30 day of tournament.



**SPORTS UPDATE**

Thank you to our volleyball and football coaches! We appreciate your time and talents! We now focus on basketball and welcome our coaches: Gr. 7 Girls - Jillisa Quinton & Shaun Boyle, Gr. 8 Girls - Alanna Paskal, Gr. 8/9 Girls - Dalton Rowland

& Ken VanRootselaar, High School Girls - Randy Bohnet & Mike Fisher, Gr. 6-8 Boys - Dave Woodruff & Keith Harder, Gr. 8/9 Boys - Mike Anderson and Bailey Streeter, High School Boys - Jason Toone, Dave Massie, and Bob Sharma. High School home games in December: Boys Dec. 7 vs Kate Andrews, Dec. 14 vs Stirling, Girls: Dec. 19 vs Picture Butte, Senior High Home Tournament Jan. 13/14, 2012.

**NEW STAFF!**

Welcome to new staff members Brittanee Wright (Child and Youth Care Worker) and Alanna Paskal (Junior High Math teacher)! Ms. Wright will be working with individual students and small groups to provide support in the areas of increasing motivation, attendance, goal setting, life skills, and behavior supports. Mrs. Paskal will be joining us on Monday, December 5. Mrs. Paskal will be team teaching grade 8 and 9 math with Mr. Sharma and Mr. Spencer, as well as teaching a jr. high option course. Mrs. Paskal is familiar with many of the students as she has previously taught at West Meadow.

**UPCOMING DATES TO NOTE**

- Pick up of Sausage Packages . . . . . December 2 (2 - 3 pm)
- Hoodie Orders Due . . . . . December 8
- Grade 7, 8 & 9 Band to Camp Caroline . . . . . December 7 - 9
- Grade 7 Band Concert (Band Room at CTS Central) . . . . December 14
- Grade 8 & 9 Band Concert (WCCHS gym) . . . . . December 15
- Last day of classes before Christmas . . . . . December 22
- First day back to school . . . . . January 4

**GRADE 7 INFO**

Grade 7 is busy over the next couple of months! Our swimming days for the rest of the year are Dec. 22, Jan. 13, Feb. 17, March 30, April 27, and May 25.

We will travel to Theatre Calgary on Dec. 13. Bus students will miss their afternoon bus as we will get back between 4 and 4:30 pm.

Please remember to dress for the weather as students are outside in the morning and again at noon.

**SHOEBOXES NEEDED!** Mrs. Franz needs shoeboxes for ELA projects. If you have extra, please bring them in!

**GRADE 7 & 8 SPORTS EXCHANGE**

Some Grade 7 and 8 students are going on an exchange to Paisley, Ontario in the spring and plans are coming together. Tentative dates are Paisley travels here April 23-29, and our students will travel there on May 11-17, 2012. Contact Marla McLeod for more information at 625-4862.

**HOW TO REACH US**

Main Phone 403-625-3387  
 website: [www.lrsd.ab.ca/schools/willowcreek](http://www.lrsd.ab.ca/schools/willowcreek)  
 email: [seguid@lrsd.ab.ca](mailto:seguid@lrsd.ab.ca)  
 News to add? [dofsteel@shaw.ca](mailto:dofsteel@shaw.ca)



**WE WISH YOU A MERRY CHRISTMAS...**

**TEEN MUSIC LESSONS!**

FREE music lessons held Fridays from 2 - 3 pm until Christmas at the Teen Centre. Take advantage of this time with Jessie O'Neil, instructor, and learn guitar, keyboard, or drums! All teens welcome! (Sponsored by Linderman Law)

<b>DECEMBER 2011</b>						
SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
					SAUSAGE Package pickup from 2 - 3 pm at the school	
4	5	6	7	8 HOODIE ORDERS DUE!	9	10
			Camp Caroline - Band Camp			
11	12	13	14	15	16	17
		Grade 7 to Theatre Calgary's A Christmas Carol	Gr. 7 Band Concert 6:30 p.m. at CTS Central (5115-1st. W.)	Gr. 8 & 9 Band Concert 7:00 p.m. at WCCHS gym (5318-2nd St. W.)		
18	19	20	21	22	23	24
				Last day of classes		Christmas Eve
25	26	27	28	29	30	31
Christmas Day	Alumni BBall Tournament (see left)		No School - Christmas Break			New Years Eve
Jan. 1	2	3	4	5	6	7
	No School		School Resumes! Welcome Back!			

**Willow Creek Composite High School • Grades 7-12**

# Thank You for your Support 19 th Annual Show & Shine Claresholm Aug. 14, 2011

*\$ 800 raised for  
the Food Bank  
& 2 Full shopping  
carts of food*



*\$ 3100 raised for  
the Claresholm  
General Hospital  
for medical equipment*



**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors    October 28, 2011**

**ATTENDEES:**        Neil Ohler – Lay Representative  
                         David Hubka– Town of Claresholm  
                         Anna-Mae Mifflin – Porcupine Hills Lodge  
                         Brydon Saunders – Lay Representative  
                         Howard Paulsen - Lay Representative  
                         Bob Thompson – Seniors Center  
                         Lyal O’Neill – Office Coordinator

**REGRETS:**         Darren Allen – Wandering Willows  
                         Walter Gripping – Town of Granum  
                         Earl Hemmaway – M. D. of Willow Creek

Howard Paulsen, Chair called the meeting to order at 10:10am.

**1.0    APPROVAL OF ADDITIONS TO AGENDA**

Moved by Bob Thompson to accept the agenda with no additions. Carried.

**2.0    APPROVAL OF MINUTES**

Moved by Brydon Saunders to accept the minutes of the meeting held **September 23, 2011**. Carried.

**3.0    BUSINESS ARISING**

1.        Lyal O’Neill will now send thank yous out to volunteers and contributors.

**4.0    CORRESPONDENCE**

1.        NONE

**5.0    REPORTS**

1.        Financial Report – Moved by Lyal O’Neill seconded Neil Ohler to accept the financial report. Carried.
2.        Office Coordinator Report-

Moved by Bob Thompson seconded Neil Ohler to accept Shirley Isaacson as Office Coordinator backup with up to 4.5 days orientation Carried.

- Requested Lyal to research Fleet discount Rates on Fuel & Insurance
3.        Advertising & Fundraising- Mail out letter to service clubs.
4.        Chairman’s report. Stops in on request to sign cheques.

**6.0 NEW BUSINESS**

1. Neil Ohler will get a Thank You plaque made up for Debbie.
2. Following some discussion not to cash in our term deposit David Hubka moved that we convert our insurance billing to monthly payments. Seconded by Anna-Mae Mifflin .Carried.
3. Lyal O'Neill will book our Christmas party at the Golf Club for December 15

**7.0 NEXT MEETING is 10:00 am. November 24, 2011 at Claresholm General Hospital.**

**8.0** The meeting was adjourned at 11:30 by Bob Thompson

cc. Town of Claresholm  
WCCCC Laurie Watt



Please circulate to Mayor/Reeve and Council for information



## OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 3 (2011)

### GENERAL BOARD OF DIRECTORS' MEETING

Thursday, September 1, 2011 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

#### BOARD OF DIRECTORS:

Bill Graff (absent) .....	Village of Arrowwood	Terry Michaelis (absent).....	Town of Milk River
Jane Jensen .....	Village of Barnwell	Laurie Duffield (absent).....	Village of Milo
Alf Olsen .....	Village of Barons	Dick Fenton .....	Town of Nanton
Roger Houghton .....	Cardston County	Anne Marie Philipsen.....	County of Newell
Tim Court.....	Town of Cardston	Pete Pelley (absent).....	Village of Nobleford
Doug Smith (absent) .....	Village of Carmangay	Hank Hurkens (absent) .....	Town of Picture Butte
Dick Ellis (absent) .....	Village of Champion	Terry Yagos .....	M.D. of Pincher Creek
Doug MacPherson (absent) ..	Town of Claresholm	Don Anderberg .....	Town Pincher Creek
Henry Pauls (absent) .....	Town of Coaldale	Ronald Davis (absent) .....	M.D. of Ranchland
Marvin Slingerland.....	Town of Coalhurst	Greg Robinson (absent).....	Town of Raymond
Tom Butler (absent) .....	Village of Coutts	Barry Johnson .....	Town of Stavely
Garry Hackler (absent).....	Village of Cowley	Mike Selk .....	Village of Stirling
Larry Mitchell .....	Mun. Crowsnest Pass	Ben Elfring (absent) .....	M.D. of Taber
Jerry Lonsbury.....	Mun. Crowsnest Pass	Tony Dunphy .....	Town of Vauxhall
Gordon Wolstenholme .....	Town of Fort Macleod	Rod Ruark (absent).....	Vulcan County
Walter Gripping (absent) .....	Town of Granum	Paul Taylor .....	Town of Vulcan
Monte Christensen (absent) ..	Village of Hill Spring	Phil Jensen.....	County of Warner
Henry Doeve (absent) .....	County of Lethbridge	Dannie Lien (absent).....	Village of Warner
Brad Koch (absent) .....	Village of Lomond	Henry Van Hierden .....	M.D. Willow Creek
Dennis Quinton (absent) .....	Town of Magrath		

#### STAFF:

Lenze Kuiper .....	Director	Michelle Denis .....	Intern Planner
Mike Burla.....	Senior Planner	Mladen Kristic.....	CAD/GIS Technologist
Steve Harty.....	Senior Planner	Steven Ellert .....	GIS Technologist
Diane Horvath.....	Planner	Barb Johnson .....	Executive Secretary
Gavin Scott.....	Planner		

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AGENDA:

1. **Approval of Agenda** – September 1, 2011 .....
2. **Approval of Minutes** – June 2, 2011 ..... (attachment)
3. **Business Arising from the Minutes** .....
4. **GUEST SPEAKERS**

**Gord Ayers & Peter Brouwer – MPE Engineering**  
**“Off-Site Levies”**

5. **Reports**
  - (a) Executive Committee Report ..... (attachment)
6. **Business**
  - (a) South Saskatchewan Regional Plan Update ..... (attachment)
  - (b) GIS Update .....
  - (c) Regional Assessment Review Board Update .....
7. **Accounts**
  - (a) Summary of Balance Sheet and Income Statement for the 6-month period:  
January 1 - June 30, 2011 ..... (attachment)
8. **Adjournment** – December 1, 2011 .....

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VICE-CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Dick Fenton**

THAT the Board of Directors approves the agenda of September 1, 2011, as presented:

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Henry Van Hierden**

THAT the Board of Directors approves the minutes of June 2, 2011, as presented.

**CARRIED**

### 3. BUSINESS ARISING FROM THE MINUTES

None.

### 4. GUEST SPEAKERS

**Gord Ayers & Peter Brouwer – MPE Engineering**  
**“Off-Site Levies”**

- Peter Brouwer, P.Eng. – Principal, Vice President – Lethbridge Region Manager gave a brief corporate history of MPE Engineering which was founded in Lethbridge in 1983 and has grown to a staff of 157 (77 in Lethbridge) with offices in Lethbridge, Calgary, Medicine Hat, Red Deer and Brooks. MPE offers complete engineering services in the following sectors: Urban Infrastructure, Building Services, Automation and Controls, Water Resources and Legal Surveys.
- Gord Ayers, P.Eng. – Head of Infrastructure, Principal continued the presentation on the agenda topic “Off-Site Levies” or alternatively, “How to Make Growth in your Municipality Pay for Itself”. An off-site levy is the cost to Developers of their share of existing infrastructure and proposed infrastructure to service their proposed development. Under the MGA levies can be assessed for:
  - Water Treatment Plants
  - Water Reservoirs and Pump Stations
  - Wastewater Treatment Plants
  - Sanitary Lift Stations
  - Sanitary , Water, and Storm Trunks
  - Storm Water Ponds
  - Roads required for or impacted by a proposed subdivision
  - Land required for or in connection to the proposed infrastructure
- Developers are often reluctant to pay off-site levies, and these costs are passed on to the customer. Communities sometimes feel they can’t charge off-site levies or the Developer will build in another community. Councils should adopt the philosophy that “Growth pays for Growth” and use consistency in applying off-site levy charges.
- The process to calculate an off-site levy (a per acre value which is applied over the entire parcel) is as follows:
  - Define developable area;
  - Estimate the infrastructure requirements for the developable area;
  - Identify what portion of the infrastructure costs are attributable to growth, over and above the local requirements for the development;
  - Calculate a levy rate including financing costs, based on assumptions of growth rate, project timing, inflation, and interest rates
- Off-site levy calculations are approximate and Councils must consider the following when making decisions:
  - Increasing the off-site levy rate over multiple years encourages development in the short term;
  - Community must be competitive when compared to neighboring communities;
  - Should provincial grants be used to subsidize developments?
  - Will development create spin-off developments?

## 5. REPORTS

### (a) Executive Committee Report

Moved by: Jane Jensen

THAT the Executive Committee Report for the meeting of July 14, 2011 be received, as information. **CARRIED**

## 6. BUSINESS

### (a) South Saskatchewan Regional Plan Update

- ORRSC has released its second paper, "ORRSC Perspectives: General Observations and Potential Issues Regarding the Regional Advisory Council's Advice to the Government of Alberta". Our staff felt it was important for municipalities to consider the Advice as they move through the Government's consultation process and participate in the formulation of a draft South Saskatchewan Regional Plan. The document provides our general observations and has identified various potential issues with respect to the four main topic areas identified in the Advice:
  - Healthy Economies
  - Healthy Ecosystems and Environment
  - Healthy Communities
  - Land-Use Direction and Management Intent
- The next step in the governmental process is to seek public comment by undertaking a two-part approach:
  - Part 1** - A workbook entitled "Phase 2 Working Towards the South Saskatchewan Regional Plan" has been released to solicit feedback on the advice (due December 19, 2011); and
  - Part 2** - Public sessions on the RAC's advice to government on a regional plan for southern Alberta are to be held this fall. Dates and locations have not yet been determined.
- Municipalities are encouraged to complete individual workbooks and attend the fall public sessions. The workbook may be found on the Government of Alberta website under the South Saskatchewan Regional Plan.
- ORRSC's next steps will be:
  - to complete one workbook to represent a collective response on behalf of municipalities. We will answer the questions in the workbook based on the municipal perspectives as outlined in "Municipal Perspectives: Position Paper on the South Saskatchewan Regional Plan". Where the workbook provides opportunities for additional comment, ORRSC will identify any gaps, omissions, or issues;
  - to forward the completed workbook to the municipalities for review and/or endorsement by October 2011;
  - to forward the final document, with municipal endorsement, to the Province of Alberta; and
  - to participate in Phase 2 public sessions.
- We are keeping a close eye on the Provincial leadership review as 5 of the 6 candidates are in favor of revising or scrapping the legislation.

**(b) GIS Update**

- The Urban GIS Project has grown from 18 original members in 2002 to 38 currently, including 4 members in Central Alberta.
- ORRSC is now offering GIS service to rural as well as urban municipalities. With the new Rural GIS Initiative, regular GIS duties are performed by on-staff municipal employees (mapping updates, title updates, etc.) and data is provided to ORRSC. ORRSC then serves the data back on the web to all municipal staff (available 24/7). Cardston County is the first rural municipality on board.

**(c) Regional Assessment Review Board Update**

- A total of 18 municipalities have signed contracts with ORRSC for the Regional Assessment Review Board Service this year. Four assessment complaints have been received and we are in the process of arranging the hearings:
  1. Town of Nanton – Residential
  2. Town of Nanton – Vacant Industrial
  3. Town of Pincher Creek – Transitional Commercial (Residential Use)
  4. Town of Cardston – Central Commercial

**Moved by: Anne Marie Philipsen**

THAT discussions on items 6(a), (b) and (c) be received, as information. **CARRIED**

**7. ACCOUNTS**

**(a) Summary of Balance Sheet and Income Statement for the 6-month period:  
January 1 to June 30, 2011**

**Moved by: Tim Court**

THAT the Board of Directors accepts the Summary of Balance Sheet and Income Statement for the 6-month period: January 1 to June 30, 2011, as information.

**CARRIED**

**8. ADJOURNMENT**

**Moved by: Mike Selk**

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:00 p.m. until Thursday, December 1, 2011.

**CARRIED**

/bj

CHAIR: 

The Bridges at Claresholm Golf Club  
**REGULAR MEETING**  
Wednesday, November 16, 2011 at 12 noon

Present: Wes Wiebe, Dan Rhode, Larry Ford, Mike Young, Russell Sawatzky, Kathy Davies, Lyle Broderson & Rod Andrews.

Excused: Larry MacDonald, Dave Baptie, Doug MacPherson & Frank Keller

1. Chairman Wes Wiebe called the meeting to order at 12:14 pm.
2. Mike Young moved the approval of the agenda. CARRIED.
3. Larry Ford moved the approval of October 5, 2011 Regular Meeting & Oct. 14 & 18, 2011 Special Meeting minutes. CARRIED.

4. Correspondence: None

5. Reports:

**5.1 Greens Committee:** Rod reported on the following:

- All the new equipment has come;
- Greens have all been covered with sand and snow fences put up;
- Everything except the greens has been aerated;
- Starting to service the equipment;
- Orders for next year include:
  - Frames and mats for the driving range;
  - Ball washers;
  - Grass seed;
  - Fertilizer;
  - Pole flags

**5.2 Clubhouse Committee:** Lyle reported:

- The Clubhouse committee needs to meet: items to discuss are equipment repairs and replacement; rent, etc.

**5.3 Club Pro and Marketing Committee:** Lyle reported on:

- We have 31 carts – will trade in 12 and purchase 20 new carts giving us a total of 39 carts; The price for 20 new golf carts:
  - Yamaha (2011) \$79,200
  - Easy Go \$78,000
  - Club Car \$80,690

The total amount owing will be ca. \$113,738.00 (what we still owe and new purchase). Mike Young moves that we purchase 20 new (2012) carts from Club Car for \$80,690.00 CARRIED.

- Lyle will send out a newsletter next week;
- Will put items on special fin the Pro Shop to try to move them;
- Will be open longer hours in Dec. so members can pay their membership fees.

**5.4 Finance Committee:** reviewed the statements

**5.5 Town Representative:** no report

**5.6 Grants & Casino Committee:**

- Still need a couple of people for the Dec. 3 & 4 casino - schedule is available.

**5.7 Tournaments:** no report

**5.8 Policy Committee:** will be meeting Nov. 23 at 5:30pm.

**6 New Business:**

**6.1 Letter of Offer of Financing:**

A letter was received from the Chinook Credit Union for financing of our equipment. It was decided to ask Branch Manager Don Leonard to the next meeting to discuss this.

We are looking for financing to cover the cost of equipment:

Carts:	\$113,738
John Deere	130,200
Lease buy-out	<u>37,000</u>
<b>TOTAL</b>	<b>\$280,938</b>

**7 Adjournment:** Larry Ford moved the meeting was adjourned at 1:21pm.

Next meeting will be Wed. Dec. 7, 2011 at noon.

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President

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Date

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Secretary