



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
JANUARY 24, 2011  
AGENDA**

**Time: 7:00 P.M.  
Place: Council Chambers**

**CALL TO ORDER**

**AGENDA:                    ADOPTION OF AGENDA**  
**MINUTES:                 REGULAR MEETING MINUTES JANUARY 10, 2011**  
**FINANCES:                DECEMBER 2010 BANK STATEMENT**  
**ACTION ITEMS:**

1. **SouthGrow Regional Initiative & Exhibition Park Presentation**  
**RE: 13 Ways to Kill Your Community**
2. **CORRES: Southern Foothills Community Stewardship Initiative**  
**RE: Community Forums**
3. **CORRES: Chinook Credit Union**  
**RE: Annual General Meeting February 9, 2011**
4. **CORRES: Texas 4000 Committee**  
**RE: Request for Free Stay in Centennial Campground**
5. **CORRES: Claresholm Minor Hockey Association**  
**RE: Request for Donation of Ice Time**
6. **POLICY #GA 01-11(a) – Scent-free Workplace**
7. **ADOPTION OF INFORMATION ITEMS**

**INFORMATION ITEMS:**

1. **Claresholm Museum Board Meeting Minutes – January 13, 2011**
2. **Oldman River Regional Services Commission Meeting Minutes – November 10, 2010**
3. **SouthGrow Regional Initiative Fourth Annual Recognition Event – January 12, 2011**
4. **Government of Alberta Information Letter – Sale of Public Land to Municipalities 2011-01**
5. **Claresholm Skating Club – Thank You**
6. **Claresholm Animal Rescue Society Meeting Minutes – January 6, 2011**

**ADJOURNMENT:**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
JANUARY 10, 2011**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor David Moore

**PRESENT:** Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor MacPherson that the Agenda be accepted as presented.  
**CARRIED**

**MINUTES:** **REGULAR MEETING – DECEMBER 13, 2010**

Moved by Councillor Quayle that the Regular Meeting Minutes of December 13, 2010 be accepted as presented.

**CARRIED**

**FINANCES:** **NOVEMBER 2010 BANK STATEMENT**

Moved by Councillor Sutter to accept the November 2010 bank statement as presented.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1558 – Fire Protection  
RE: 1<sup>st</sup> Reading**

Moved by Councillor Van Amerongen to give Bylaw #1558, regarding Fire Protection, 1<sup>st</sup> Reading.

**CARRIED**

**2. CORRES: Statistics Canada  
RE: National Household Survey**

Received for information.

**3. CORRES: Hon. Hector Goudreau, Minister of Municipal Affairs  
RE: Property Rights**

Received for information.

**4. EDA ALBERTA – Elected Officials Course February 3, 2011**

Received for information.

**5. CORRES: SouthGrow Regional Initiative  
RE: AltaLink / AESO Meeting**

Received for information.

**6. CORRES: The Bridges at Claresholm Golf Club  
RE: 2011 General Liability Insurance**

Moved by Councillor MacPherson to cover the general liability insurance of the Bridges at Claresholm Golf Club, for the 2011 year only, in the amount of \$1,500.

**CARRIED**

**7. CORRES: Claresholm Curling Club  
RE: Maintenance Forecasts**

Received for information.

**8. CORRES: Chad Rathgeber  
RE: Penalties on Property Taxes**

Mayor Moore declared a conflict of interest and did not take part in discussions regarding this issue at 7:19pm.

Moved by Councillor MacPherson to decline the request from Chad Rathgeber regarding penalties on his property taxes.

**CARRIED**

Mayor Moore rejoined discussions at 7:22pm.

**9. CORRES: Jason Hemmaway**

**RE: Local and Composite Assessment Review Board**

Moved by Councillor Sutter to appoint Jason Hemmaway to the Local and Composite Assessment Review Board.

**CARRIED**

**10. CORRES: James Kjarsgaard**

**RE: Claresholm Museum Board**

Moved by Councillor MacPherson to appoint James Kjarsgaard to the Claresholm & District Museum Board.

**CARRIED**

**11. CORRES: Claresholm Fire Department**

**RE: Fire Chief – Mr. Kelly Starling**

Moved by Councillor Sutter to accept the appointment of Kelly Starling as Chief of the Claresholm Fire Department.

**CARRIED**

**12. DEVELOPMENT DEPARTMENT - 2010 Year End Brief**

Received for information.

**13. POLICY #GA 01-11 – Fair Hiring**

Moved by Councillor Quayle to adopt Policy #GA 01-11 regarding Fair Hiring effective January 10, 2011.

**CARRIED**

**14. 2011 CAPITAL BUDGET PLAN**

Moved by Councillor Sutter to accept the 2011 Capital Budget Plan as amended with \$14,000 added to be designated to complete the Museum Expansion Project.

**CARRIED**

**15. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Quayle to accept the information items as presented.

**CARRIED**

**16. IN CAMERA: PERSONNEL**

Moved by Councillor MacPherson that this meeting go In Camera.

**CARRIED**

Moved by Councillor Hubka that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor MacPherson that this meeting adjourn at 9:03pm.

**CARRIED**

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Mayor – David Moore

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Chief Administrative Officer – Kris Holbeck, CA

**TOWN OF CLARESHOLM  
DECEMBER 2010 BANK STATEMENT**

<b>RECONCILED BALANCE NOVEMBER 30, 2010</b>		<b>\$290,138.88</b>
<b>DEPOSITS TO BANK</b>	<b>DEBITS</b>	<b>CREDITS</b>
RECEIPTS FOR MONTH	\$262,008.64	
REVOLVING LOAN RECEIVED	0.00	
CURRENT ACCOUNT INTEREST	8.09	
GIC REDEEMED	100,000.00	
INTEREST ON GICS	85.48	
TRANSFERS FROM T-BILLS	247,651.13	
SUBTOTAL	<b>\$609,753.34</b>	
<b>CHARGES TO ACCOUNT</b>		
ACCOUNTS PAYABLE		\$301,436.84
PAYROLL CHARGES		138,581.56
INTEREST ON REVOLVING LOAN		0.00
REVOLVING LOAN PAID		0.00
LOAN PAYMENTS		144,434.13
MASTERCARD PAYMENT		740.94
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00
NSF CHEQUES		292.27
SERVICE CHARGES		149.15
SCHOOL FOUNDATION PAYMENT		253,129.44
SUBTOTAL		<b>\$838,764.33</b>
<b>NET BALANCE AT END OF MONTH</b>		<b>\$61,127.89</b>
<b>BANK RECONCILIATION</b>		
BALANCE PER BANK	176,271.24	
PLUS OUTSTANDING DEPOSITS	3,958.84	
LESS OUTSTANDING CHEQUES		-119,102.19
<b>RECONCILED BALANCE DECEMBER 31, 2010</b>		<b>\$61,127.89</b>
<b>OTHER BALANCES:</b>		
EXTERNALLY RESTRICTED T-BILLS	\$1,030,371.38	
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$20,046.22	
NON-RESTRICTED GIC'S	\$1,504,860.05	
PARKING RESERVE	\$3,557.51	
WALKING PATHS RESERVE	\$1,936.50	
OFFSITE LEVY RESERVE	\$58,674.45	
SUBDIVISION RESERVE	\$35,541.47	
REVOLVING LOAN BALANCE		\$0.00

**SUBMITTED TO TOWN COUNCIL THIS 24<sup>th</sup> DAY OF JANUARY 2011**

**MAYOR**

**SECRETARY-TREASURER**

# **ACTION ITEMS**

# SouthGrow Regional Initiative &

## Exhibition Park *proudly present*



## *Doug Griffiths and ...*

**Friday, February 11**  
**9:00 - 11:30 am**  
**Exhibition Park**  
3401 South Parkside Drive  
Lethbridge



**Doug Griffiths,**  
MLA for Battle  
River-Wainwright  
and co-author of  
**13 Ways To Kill  
Your Community.**

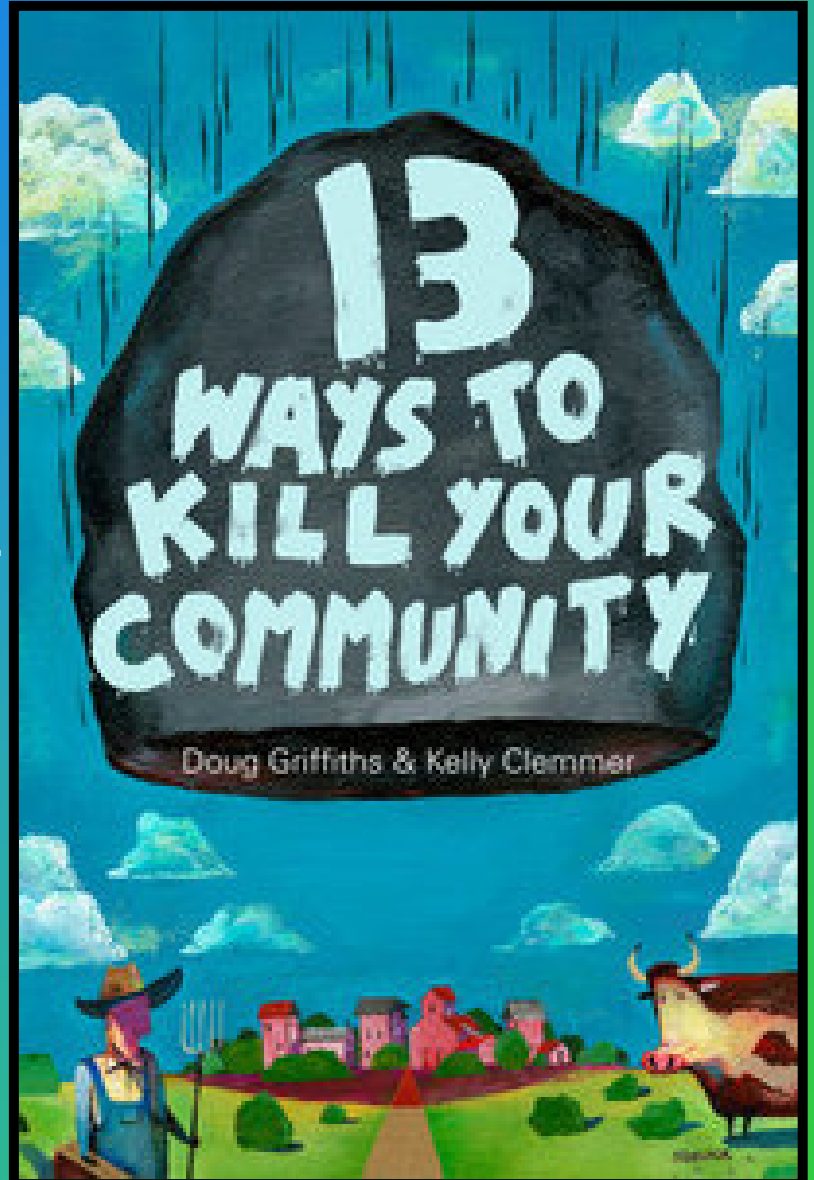
Doug is a dynamite speaker with a passion for ensuring communities are viable and vibrant. Doug will share his 13 Ways to ensure your community dies!

What started out as a speech soon turned into a much anticipated and in-demand book and presentation!

**REGISTRATION: 9:00 am**

**PRESENTATION: 9:30 am**

**\$25 per person**



Books will be available at the event

**To register or for more info call Bridget at 403-317-3218**  
**Or visit [www.exhibitionpark.ca](http://www.exhibitionpark.ca)**  
**[www.southgrow.com](http://www.southgrow.com)**

Dear Mayor and Councillor for the Town of Claresholm

I am writing to inform you of upcoming events for the newly launched ***Southern Foothills Community Stewardship Initiative*** that will be of interest to you and your constituents.

January 2011 signals the kick-off of important community forums for this regional citizen's initiative that aims to give voice to local priorities and recommendations for the Southern Foothills landscape and watersheds. The intent of the initiative is to gather information and inform land use planning and stewardship processes at the municipal and provincial level, and to contribute to building the long term, regenerative capacity of the region's landscape. The first round of community forums will be held between Jan 24 – 27, 2011 in the communities of Turner Valley, High River, Nanton and Cowley.

The Southern Foothills Initiative is an eight month project winding up in July, 2011. A second set of community forums in the same four communities, to be held at the end of February, will allow citizens to engage in follow-up discussions based on the results of the first forums. Following that, a clear statement of priorities and recommendations will be developed based on local input and current scientific studies, to help inform land use planning and decision making in the region.

The June 2007 landmark study 'Changing Landscape of the Southern Alberta Foothills' provides a solid foundation of public input and data for the Southern Foothills Initiative. As well, this initiative aligns with and supports the strategies outlined in the Alberta Government's Land-use Framework as well as the goals and outcomes of Alberta's Water for Life Strategy.

The Pekisko Group and the Chinook Institute for Community Stewardship have partnered to deliver this initiative.

Please find [attached](#) an announcement regarding the forums. I encourage you to attend one or more of the events. As well, please **help us to promote the January forums** to your colleagues and community members. All are welcome - the more diverse the participation, the better.

For further information on the community forums and the project visit [www.pekisko.ca](http://www.pekisko.ca) (Click on Links; SFI) or call Jacquie Nelson at 403-652-7477.

Best regards,

Carole Stark, Project Manager & Jacqueline Nelson, Project Coordinator  
Southern Foothills Community Stewardship Initiative

## **Southern Foothills Community Stewardship Initiative**

### **Announcement (Jan 7, 2011)**

This month signals the kick-off of the community forums for the Southern Foothills Community Stewardship Initiative, a regional citizen's initiative to give voice to local priorities and recommendations for the Southern Foothills landscape and watersheds. The intent of the initiative is to inform land use planning and stewardship processes at the municipal and provincial level, and to contribute to building the long term, regenerative capacity of the region's landscape.

The Southern Foothills Initiative focuses on the landscape from Highway 22X south to Highway 3, and west of Highway 2. The first round of community forums will be held between January 24 and 27, 2011 in the four communities of Turner Valley, High River, Nanton and Cowley. The forums are open to all – young and old, town residents and landowners, and those living, working and playing up and down the watersheds. Those who participate should come ready to share their views and knowledge of the area, and to engage in dynamic discussions and mapping activities.

A second set of community forums in the same four communities, to be held at the end of February, will allow citizens to engage in follow-up discussions based on the results of the first forums. Following that, a clear statement of priorities and recommendations will be developed based on local input and current scientific studies to inform land use planning and decision making that affects local landowners and communities. The Southern Foothills Initiative is an eight month project winding up in July, 2011.

The June 2007 landmark study 'Changing Landscape of the Southern Alberta Foothills' provides a solid foundation of public input and data for the Southern Foothills Initiative. As well, this initiative aligns with and supports the strategies outlined in the Alberta Government's Land-use Framework as well as the goals and outcomes of Alberta's Water for Life Strategy.

Locations and timing for the community forums:

Mon, Jan 24	7:00 pm	<b>Turner Valley</b> - Flare 'n Derrick Community Hall
Tues, Jan 25	7:00 pm	<b>High River</b> - Memorial Centre
Wed, Jan 26	7:00 pm	<b>Nanton</b> - Nanton Community Hall
Thurs, Jan 27	7:00 pm	<b>Cowley</b> - Cowley Village Hall

The Pekisko Group and the Chinook Institute for Community Stewardship have partnered to deliver this initiative. For further information on the community forums and the project visit [www.pekisko.ca](http://www.pekisko.ca) or call Jacquie Nelson at 403-652-7477.

**Come out and get involved to have your voice heard! Bring your neighbour as well.**



January 10, 2011

Mayor David Moore  
Town of Claresholm  
Box 2788  
Claresholm, AB, T0L 0T0

Mayor Moore is unable to attend and is offering this to another member of Council who may be able to go.

Dear Mayor Moore:

Chinook Credit Union Ltd. would like to invite you and an escort to attend our Annual General Meeting on Wednesday, February 9, 2011. The meeting will be held at the Heritage Inn and Convention Centre at 1217 – 2<sup>nd</sup> Street West in Brooks as per the following:

Registration begins	5:30 p.m.
Meeting	6:00 p.m.
Dinner	7:00 p.m.
Entertainment to follow	

Please RSVP to Kristi Stimson (403 501-7554) or by email [kstimson@alberta-cu.com](mailto:kstimson@alberta-cu.com) by January 31st. If you are unable to attend, please feel free to send a representative from your company.

We look forward to seeing you there.

Yours truly,

Tom Mossing  
Chief Executive Officer

Hi,

My name is Ana Pope, and I'm on the new Texas 4000 travel committee. I was wondering if it would be possible for the Texas 4000 2011 Rockies team to stay at Centennial Campground for free, as we have in years past. There will be around 23 of us and we'll be riding into Claresholm on July 9th.

Thank you for considering us, and thank you for hosting us for free in past years. We appreciate all the help we can get.

Sincerely,

Ana Pope

During the summer of 2011 my teammates and I will bike over 4500 miles from Austin, Texas to Anchorage, Alaska to raise money for cancer research. Learn more at [www.texas4000.org](http://www.texas4000.org).

Follow me <<http://www.texas4000.org/user/profile/10367>>

Follow the team <<http://www.facebook.com/pages/Austin-TX/Texas-4000-for-Cancer/1763873...>>

<<http://twitter.com/tx4k>>

# *Claresholm Minor Hockey Association*



Fax # 403-625-4092 P.O. Box 1933,  
Claresholm, AB. Canada T0L 0T0

**We are writing to you on behalf of the Claresholm Minor Hockey Bantam Thunder Team. We are hosting a hockey tournament Feb. 4-6<sup>th</sup>, 2011. The proceeds from this tournament will be donated to Isaac Peddles.**

**Isaac was diagnosed with liver cancer at 10 months old. He has undergone 6 months of chemotherapy and recently had surgery to have 60% of his liver removed. Isaac is the son of Dee and Max and brother of Jacob and Nick of Claresholm. The money will help to cover the cost of the additional expenses they are incurring to assist with Isaacs road to recovery.**

**We would like to know if you would consider donating the ice time for our tournament. I know this is short notice but if you would be able to help us out please contact us. Thank you in advance.**

**Joanne Burns  
[burnsie@telusplanet.net](mailto:burnsie@telusplanet.net)  
403-625-8992**

**Tina Attrill  
[Tina.Attrill@albertahealthservices.ca](mailto:Tina.Attrill@albertahealthservices.ca)  
403-625-0850**



# Policy #GA 01-11(a)

## Scent-Free Workplace

### **PURPOSE:**

The Town of Claresholm shall provide a scent-free workplace for all employees and visitors. The Town of Claresholm has adopted this policy to address health concerns related to the use of scented products.

This policy shall:

- 1) Outline potential hazards associated with scented products;
- 2) Determine procedures for cooperation with the scent-free policy.

### **POLICY:**

The Town of Claresholm is a scent-free environment. We ask that you prohibit the wearing of scented products while at work. This includes all Town facilities.

The Town of Claresholm prohibits the use of any scented products at any time, as they may cause adverse physical effects that threaten the ongoing health and safety of our staff, clients, visitors and the public at large.

We ask for everyone's cooperation in our efforts to accommodate employee health concerns, and minimize unnecessary workplace health and safety hazards.

### **GUIDELINES:**

#### **POTENTIAL HEALTH HAZARDS:**

Scented products may adversely affect a person's health, and some or all of the following symptoms may occur:

- Headaches
- Dizziness
- Light-headedness
- Nausea
- Fatigue
- Weakness
- Insomnia
- Malaise
- Confusion
- Loss of appetite
- Depression
- Anxiety
- Numbness
- Upper respiratory symptoms
- Shortness of breath
- Difficulty with concentration
- Skin irritation

Allergic and asthmatic patients, as well as those with other conditions, report that certain odours, even in the smallest amounts, can trigger an attack.

The severity of these symptoms can vary. Some people report mild irritation while others are incapacitated and/or must give up many 'normal' activities in order to avoid exposure (such as going to public places).

The Town of Claresholm will strive to eliminate scented products from the workplace, and requires the cooperation of all employees and visitors to accomplish this.

Whenever possible, we insist our staff use unscented or fragrance-free products.

**PROCEDURE:**

1. Employees will be required to abide by this policy and avoid using scented products.
2. Town of Claresholm employees will be informed of this policy.
3. This policy will be enforced by management employees and Human Resources in the event of a dispute.
4. Violation of this policy may force corrective action, up to and including termination of employment.
5. Any questions pertaining to this policy should be directed to Human Resources.
6. This policy is effective immediately.

**EFFECTIVE DATE OF POLICY:**

# **INFORMATION ITEMS**

## BOARD MEETING FOR JANUARY 13 2011

1. THE MEETING WAS CALLED TO ORDER AT 7.30 BY ANOLA.

DON GLIMSDALE, DOUG MCPHERSON AND BERNICE WERE ABSENT. ALL OTHER MEMBERS WERE PRESENT. WE WELCOMED A NEW MEMBER TO THE BOARD, JIM KJARSGAARV.

2. APPROVAL OF THE AGENDA- DOUG LEEDS

APPROVAL OF THE MINUTES- DON CLARK

3. FINANCIAL REPORT-\$ 5196.00 IS STILL AVAILABLE FROM THE LIONS MONEY, MINUS THE MONEY TO BE PAID FOR THE FOLDING DISPLAY BOARDS

4. CORRESPONDENCE- THE GRANT THAT RAE APPLIED FOR IN THE AMOUNT OF \$10,000 FOR STAFFING REQUIRMENTS WAS REJECTED. THERE WAS A MEMO FROM VETERANS AFFAIRS REGARDING A MEMORIAL PROGRAM. WE NEED TO DISCUSS THIS WITH THE LEGION BEFORE DECIDING WETHER TO MAKE AN APPLICATION.

5. ANOLA DISTRIBUTED COPIES OF THE BLUEPRINTS OF THE NEW MEZZANINE CONSTRUCTION. DOUG MCPHERSON HAS INFORMED ANOLA THAT THE TOWN WOULD PAY \$15000 TOWARDS THE COST AND WE HAVE \$ 12,000 LEFT IN THE DONATIONS FUND. SUGGESTIONS MADE BY THE BOARD WERE TO ADD A CUPBOARD UNDER THE STAIRCASE AND AN 8'BY 7' DOOR TO ALLOW ACCESS FOR LARGER ITEMS THAT NEED TO BE WORKED ON. AFTER WE MEASURED OFF THE AREA WE REALIZED HOW BIG THE ADDITION WOULD BE. IT WAS DECIDED THAT WE WOULD ALL TAKE HOME OUR COPIES OF THE PLAN TO STUDY THEM AND WE WOULD POSTPNONE OUR DECISION UNTIL THE NEXT MEETING.

6. DONATIONS- ANOLA WILL CONTACT MORELY COPELAND REGARDING THE SCRAPBOOKS THAT HIS MOTHER HAD PROMISED TO DONATE TO THE MUSEUM AND ASK IF HE WISHES TO DONATE ANY OF HER FURNITURE OR OTHER ITEMS.

7. WE NEED TO ORGANIZE A WORK PARTY TO CLEAN OUT THE STORAGE BUILDING AND SET UP THE SHELVING. WE ALSO NEED TO CUT AND PAINT THE SHELVES THAT ARE GOING TO GO INTO THE STORE. MIKE, FROM THE TOWN OFFICE , IS GOING TO MOVE THE DRAFTING TABLE FROM THE RAILWAY BUILDING TO THE PRINT SHOP AND BRING THE ONE IN THE TOWN OFFICE TO THE STORAGE ROOM. WE NEED SOME VOLUNTEERS TO GO UPSTAIRS AND CLEAN OUT THE TABLE BEFORE IT IS MOVED. WE ALSO NEED A WORK PARTY TO CLEAN OUT THE AREA WHERE THE NEW CONSTRUCTION IS GOING TO TAKE PLACE.

8. ANOLA OBTAINED A NUMBER OF PRINTOUTS REGARDING STAFFING. SHE SPOKE WITH KRIS AND DOUG MCPHERSON REGARDING A 12 MONTH POSITION. KRIS THINKS WE SHOULD BE ABLE TO GET A PERSON FOR ABOUT \$30,000 PER YEAR. THIS PERSON, AS PART OF THEIR DUTIES WOULD APPLY FOR GRANTS, ESTABLISH INTERACTION BETWEEN THE MUSEUM AND THE COMMUNITY AND POSSIBLY SET UP SOME PROGRAMS FOR THE SCHOOLS. DON MADE THE MOTION THAT WE ASK THE TOWN TO HIRE THIS PERSON AND PLACE AN AD FOR A FULL TIME CURATOR. HAROLD SECONDED THIS PROPOSAL. ALL IN FAVOUR.
9. FRIENDS OF THE MUSEUM- JIM WILL CONTACT IQBAL NURMOHAMED, THE NEW OWNER OF THE BLUEBIRD MOTEL, AND PAT LEEDS TO HELP HIM FORM A COMMITTEE AND SET THIS UP AS A NON PROFIT ORGANIZATION.
10. ANOLA ANNOUNCED THAT SHE WOULD BE AT THE MUSEUM FOR THE REST OF THE MONTH ON WEDNESDAYS AND FRIDAYS BETWEEN 2-4 IF ANY VOLUNTEERS WANT TO COME IN AND DO SOME WORK.
11. THE NEXT MEETING WILL BE HELD ON JANUARY 26, 2011 AT 7.30
12. THE MEETING WAS ADJOURNED BY DON CLARK.



Please circulate to Mayor/Reeve and Council for information



# OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 6 (2010)  
**EXECUTIVE COMMITTEE MEETING**  
Wednesday, November 10, 2010 – 7:00 p.m.  
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

**EXECUTIVE COMMITTEE:**

Paul Goldade - *Chair*  
Terry Michaelis - *Vice-Chair*  
Henry Van Hierden  
Doug MacPherson

Doug Thornton  
Gordon Wolstenholme  
Dick Fenton

**STAFF:**

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

**AGENDA:**

1. **Approval of Agenda** – November 10, 2010.....
2. **Approval of Minutes** – September 9, 2010 ..... (attachment)
3. **Business Arising from the Minutes**
  - (a) Corrected Comparative Income Statements – January 2010.....(handout)
4. **New Business**
  - (a) Draft 2011 Budget..... (attachment)
    - (i) Proposed Subdivision Fees ..... (attachment)
    - (ii) Proposed GIS Fees..... (attachment)
    - (iii) Proposed Membership Fees ..... (attachment)
  - (b) Planning Projects 2011-2012..... (attachment)
  - (c) Draft ORRSC Conference Room Rental Rates and Booking Information..... (attachment)
  - (d) Municipal Planning Orientation Update ..... (attachment)
  - (e) Closing of Office Between Christmas and New Year's..... (attachment)
  - (f) Nelson Farms Subdivision Fee Reduction Request ..... (attachment)
5. **Accounts**
  - (a) Office Accounts –
    - (i) July 2010..... (attachment)
    - (ii) August 2010 ..... (attachment)
    - (iii) September 2010..... (attachment)

- (b) Financial Statements –
  - (i) January 1 - March 31, 2010 ..... (attachment)
  - (ii) January 1 - April 30, 2010 ..... (attachment)
  - (ii) January 1 - May 31, 2010 ..... (attachment)
  - (iv) January 1 - June 30, 2010 ..... (attachment)
  - (v) January 1 - July 31, 2010 ..... (attachment)
  - (vi) January 1 - August 31, 2010 ..... (attachment)
  - (vii) January 1 - September 30, 2010 ..... (attachment)

- 6. Director’s Report .....
- 7. Executive Report .....
- 8. Adjournment.....

CHAIR PAUL GOLDADE CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

Moved by: **Gordon Wolstenholme**

THAT the Executive Committee approves the agenda, as amended:

ADD: 4(f) Nelson Farms Subdivision Fee Reduction Request **CARRIED**

**2. APPROVAL OF MINUTES**

Moved by: **Dick Fenton**

THAT the Executive Committee approves the minutes of September 9, 2010, as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

**(a) Corrected Comparative Income Statement – January 2010**

- There was an error in formatting on the January statement which has now been corrected. The left-hand column was shifted up one line in order to correspond with the correct account information.

Moved by: **Henry Van Hierden**

THAT the Executive Committee accepts the corrected unaudited Financial Statement for January 1 - January 31, 2010, as presented. **CARRIED**

**4. NEW BUSINESS**

**(a) Draft 2011 Budget**

**(i) Proposed Subdivision Fees**

- The current subdivision fees have been in effect since January 1, 2004:  
\$300 application fee + \$300 per lot + \$150 per lot endorsement fee = \$750
- An increase in the application fee from \$300 to \$500 is proposed in order to cover increasing costs (staff time, advertising costs, title searches, etc.). The per lot and endorsement fee would remain the same; therefore the new fee for a one-lot subdivision would be:  
\$500 application fee + \$300 per lot + \$150 per lot endorsement fee = \$950

**Moved by: Doug MacPherson**

THAT the Executive Committee recommends to the Board of Directors that the subdivision application fee be increased from \$300 to \$500 effective January 1, 2011. **CARRIED**

**(ii) Proposed GIS Fees**

- The GIS Advisory Committee is recommending an increase of 5¢ per capita for addressing + 5% increase for 2011. The 5¢ goes through us (not to us) for an EMS data set which will provide a consistent address system across the province, and we hope to recoup this from the Province at some point.

**Moved by: Doug Thornton**

THAT the Executive Committee recommends to the Board of Directors an increase of 5¢ + 5% to GIS fees for 2011. **CARRIED**

**(iii) Proposed Membership Fees**

- For discussion purposes only, the Director showed what the Membership Fees would be today if various mill rates were applied to 2010 equalized assessment as a basis to cover the ORRSC payroll through membership fees.
- For 2011, a 5% membership fee increase is proposed, but we need to start looking at different or fairer alternatives to funding of the organization through membership and subdivision fees.
- Committee members would like to set a base membership fee of \$1500 for all municipalities to cover the cost of attendance at four meetings plus a small fee for planning services. The Director will look into how this change can be made to our existing municipal contracts.

**Moved by: Terry Michaelis**

THAT the Executive Committee recommends to the Board of Directors that a 5% membership fee increase for 2011 be approved. **CARRIED**

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee recommends to the Board of Directors that the ORRSC Bylaw and contracts be amended to allow for a \$1500 base membership fee for all municipalities. **CARRIED**

**Moved by: Doug MacPherson**

THAT the Draft 2011 Budget be amended to reflect a 5% increase in Membership Fees and adjustments to various expenses to reach a balanced budget;

AND THAT the Executive Committee refers the amended Draft 2011 Budget to the Board of Directors for ratification at their meeting on December 2, 2010. **CARRIED**

**(b) Planning Projects 2011-2012**

- A list of Planning Projects for 2011-2012 was attached to the agenda for information. Claresholm member Doug MacPherson noted that Claresholm Annexation was not listed.

**Moved by: Henry Van Hierden**

THAT the Executive Committee receives the Planning Projects 2011-2012 attachment as information, with the addition of Claresholm Annexation. **CARRIED**

**(c) Draft ORRSC Conference Room Rental Rates and Booking Information**

- The staff Workshop/Conference Committee put together a proposal for Conference Room rental rates for the Executive Committee to consider. Rental rates include use of the kitchen and AV equipment if necessary. The Committee felt the proposed rates were too high and revised them as follows:

		<b>Member Municipalities</b>	<b>Other Approved Organizations</b>
Monday - Friday:	8:00 am - 5:00 pm	\$50	\$150
Monday - Friday:	5:00 pm - 10:00 pm	\$50	\$200
Saturday or Sunday:	8:00 am - 10:00 pm	\$50	\$250
Room Setup (optional)		\$25	\$25

**Moved by: Dick Fenton**

THAT the Executive Committee approves the revised Conference Room Rental Fee rates. **CARRIED**

**(d) Municipal Planning Orientation Update**

- Eight municipal planning orientations will be held, with the first one (Vulcan County & Urban Municipalities) being on December 14, 2010. The remaining seven will be held throughout January.

**(e) Closing of Office Between Christmas and New Year's**

**Moved by: Terry Michaelis**

THAT the Executive Committee approves the closing of the ORRSC office from December 24, 2010 through January 1, 2011. **CARRIED**

**(f) Nelson Farms Subdivision Fee Reduction Request**

- Grant Nelson of Nelson Farms in the County of Warner has requested a reduction in the subdivision fees for a proposed subdivision on Ridge Reservoir due to the large number of lots (approx. 121). It is the Committee's position that all applicants must be treated equally and that any subdivision costs incurred can be recouped when the lots are sold.

**Moved by: Henry Van Hierden**

THAT the Executive Committee deny the request of Grant Nelson for a reduction in the subdivision fees. **CARRIED**

**5. ACCOUNTS**

**(a) Office Accounts –**

**(i) July 2010**

5185	Planning Intern Expenses .....	B. Gray .....	\$ 76.62
5150	Staff Mileage .....	B. Johnson .....	40.00
5151	Vehicle Gas & Maintenance .....	Imperial Oil .....	722.92
4140	Approval Fees .....	Calvin Lybbert .....	150.00
5270	Renovations .....	Southwest Steel .....	7,857.70
5280	Janitorial Services .....	Madison Ave Business Services .....	425.00
5285	Building Maintenance .....	Airtech Heating .....	250.00
5285	Building Maintenance .....	Spencer's Lawn Care .....	500.00
5310	Telephone .....	Bell Mobility .....	932.82
5310	Telephone .....	Telus .....	38.93
5310	Telephone .....	Telus .....	396.32
5580	Equipment & Furniture Rental .....	Telus .....	312.19
5320	General Office Supplies .....	Grand & Toy .....	173.93
5320	General Office Supplies .....	Citi Cards .....	499.99
5470	Computer Software .....	Citi Cards .....	116.40
5330	Dues & Subscriptions .....	American Planning Association .....	241.00
5350	Postage & Petty Cash .....	Postage by Phone .....	3,000.00
5380	Printing & Printing Supplies .....	Lethbridge Mobile Shredding .....	21.00
5380	Printing & Printing Supplies .....	Peak Vocational Services .....	90.00
5390	Graphic & Drafting Supplies .....	Continental Imaging Products .....	1,839.75
5430	Aerial Photos & Maps .....	Vulcan County .....	140.20
5440	Land Titles Office .....	Minister of Finance .....	364.00
5500	Subdivision Notification .....	Lethbridge Herald .....	794.88
5570	Equipment Repairs & Maintenance .....	Xerox .....	564.19
5570	Equipment Repairs & Maintenance .....	All-Tra Battery .....	82.18
5570	Equipment Repairs & Maintenance .....	Xerox .....	36.35
5580	Equipment & Furniture Rental .....	Xerox .....	960.00
1160	GST Receivable .....	GST Receivable .....	960.88
		<b>TOTAL:</b>	<b><u>\$21,587.25</u></b>

**(ii) August 2010**

5160	Staff Field Expense .....	B. Brunner .....	\$ 100.76
5160	Staff Field Expense .....	M. Denis (May - July) .....	27.94
5185	Planning Intern Expenses .....	M. Denis .....	68.26
5160	Staff Field Expense .....	D. Horvath .....	52.23
5150	Staff Mileage .....	B. Johnson .....	80.00
5520	Meetings .....	B. Johnson .....	21.31
5160	Staff Field Expense .....	J. Schmidt .....	46.51
5151	Vehicle Gas & Maintenance .....	Bridge City Chrysler .....	73.00
5151	Vehicle Gas & Maintenance .....	Bridge City Chrysler .....	67.70
5151	Vehicle Gas & Maintenance .....	Imperial Oil .....	595.84
5270	Renovations .....	Hamilton's Carpet One .....	3,529.80
5280	Janitorial Services .....	Madison Ave Business Services .....	425.00
5285	Building Maintenance .....	Wade Hornberger .....	666.67
5285	Building Maintenance .....	Cam-Air Refrigeration .....	478.80
5285	Building Maintenance .....	Westburne .....	87.26
5310	Telephone .....	Telus .....	441.88
5580	Equipment & Furniture Rental .....	Telus .....	256.88
5310	Telephone .....	Telus .....	30.92
5310	Telephone .....	Bell Mobility .....	917.41
5330	Dues & Subscriptions .....	Taber Times .....	42.00
5330	Dues & Subscriptions .....	Macleod Gazette .....	40.00
5330	Dues & Subscriptions .....	Temple City Star .....	47.62
5380	Printing & Printing Supplies .....	Lethbridge Mobile Shredding .....	21.00
5380	Printing & Printing Supplies .....	Corporate Express .....	115.48
5380	Printing & Printing Supplies .....	Office Depot .....	759.80
5380	Printing & Printing Supplies .....	Citi Cards .....	32.43
5420	Accounting & Audit Fees .....	BDO Canada .....	2,545.00
5440	Land Titles Office .....	Minister of Finance .....	676.00
5470	Computer Software .....	Jaywil Software Development .....	153.00
5490	Consultants .....	Sierra Dakin Kuiper .....	210.00
5500	Subdivision Notification .....	Lethbridge Herald .....	797.76
5500	Subdivision Notification .....	Lethbridge Herald .....	1,092.96
5570	Equipment Repairs & Maintenance .....	Xerox Canada .....	682.18
5570	Equipment Repairs & Maintenance .....	Xerox Canada .....	638.09
5580	Equipment & Furniture Rental .....	Xerox Canada .....	1,246.66
1160	GST Receivable .....	GST Receivable .....	787.93
		<b>TOTAL:</b>	<b><u>\$17,856.08</u></b>

**(iii) September 2010**

5185	Planning Intern Expenses .....	M. Denis .....	80.66
5150	Staff Mileage .....	S. Harty (June - October) .....	159.00
5320	General Office Supplies .....	S. Harty (June - October) .....	10.87
5160	Staff Field Expense .....	D. Horvath .....	37.47
5150	Staff Mileage .....	S. Johnson (May - September) .....	64.50
5530	Coffee & Supplies .....	S. Johnson (May - September) .....	78.33

5160	Staff Field Expense .....	J. Schmidt .....	31.62
5170	Staff Conference & Area .....	J. Schmidt .....	184.20
5160	Staff Field Expense .....	Jaime Thomas .....	54.32
4010	Membership Fees .....	Village of Hill Spring .....	15.20
5151	Vehicle Gas & Maintenance .....	Imperial Oil .....	514.44
5151	Vehicle Gas & Maintenance .....	Bridge City Chrysler .....	51.95
5150	Staff Mileage .....	Petty Cash (windshield repair) .....	22.55
5160	Staff Field Expense .....	Petty Cash (McDonald's) .....	7.13
5320	General Office Supplies .....	Petty Cash (kleenex & degreaser) .....	21.37
5520	Meetings .....	Petty Cash (Tim Horton's) .....	16.24
5530	Coffee & Supplies .....	Petty Cash (coffee & pop) .....	83.59
5185	Planning Intern Expenses.....	Lethbridge Public Library .....	25.71
5280	Janitorial Services .....	Madison Ave Business Services .....	475.00
5285	Building Maintenance .....	Westburne .....	73.56
5310	Telephone .....	Bell Mobility .....	969.42
5310	Telephone .....	Telus .....	421.97
5580	Equipment & Furniture Rental .....	Telus .....	204.48
5320	General Office Supplies .....	Citi Cards .....	48.57
5320	General Office Supplies .....	Long & McQuade Ltd. ....	34.28
5320	General Office Supplies .....	Reiter Computer .....	130.00
5320	General Office Supplies .....	Citi Cards .....	195.93
5380	Printing & Printing Supplies .....	Citi Cards .....	270.61
5350	Postage & Petty Cash .....	Postage by Phone .....	3,000.00
5380	Printing & Printing Supplies .....	Lethbridge Mobile Shredding .....	21.00
5390	Graphic & Drafting Supplies .....	Continental Imaging Products .....	423.45
5430	Aerial Photos & Maps .....	Valtus .....	93.55
5440	Land Titles Office .....	Minister of Finance .....	400.00
5490	Consultants .....	Cansel Survey Equipment .....	16,975.00
5490	Consultants .....	Stephen Selinger .....	2,610.00
5500	Subdivision Notification .....	Lethbridge Herald .....	573.12
5540	Other .....	Purolator Courier .....	35.05
1160	GST Receivable .....	GST Receivable .....	1,235.89
		<b>TOTAL</b>	<b><u>\$29,650.43</u></b>

**Moved by: Dick Fenton**

THAT the Executive Committee approves the Office Accounts of July (\$21,587.25), August (\$17,856.08) and September (\$29,650.43), as presented. **CARRIED**

**(b) Financial Statements –**

**(i) January 1 - March 31, 2010**

**(ii) January 1 - April 30, 2010**

**(iii) January 1 - May 31, 2010**

**(iv) January 1 - June 30, 2010**

**(v) January 1 - July 31, 2010**

**(vi) January 1 - August 31, 2010**

**(vii) January 1 - September 30, 2010**

- There was a question as to why Employee Computer Purchase is under Assets on the Financial Statements. The Director will check on this.

**Moved by: Doug MacPherson**

THAT the Executive Committee accepts the following unaudited Financial Statements, as presented:

January 1 - March 31, 2010  
January 1 - April 30, 2010  
January 1 - May 31, 2010  
January 1 - June 30, 2010  
January 1 - July 31, 2010  
January 1 - August 31, 2010  
January 1 - September 30, 2010

**CARRIED**

## 6. DIRECTOR'S REPORT

- The Director was in Edmonton last week and met with several Ministers and Deputy Ministers (the Police College in Fort Macleod is on the Capital Plan). He is hoping to meet with Evan Berger in the near future re the Land Use Framework.
- ORRSC has been asked to present at the education session of the CPA next year.
- Staff are busy planning the Municipal Orientations that will be held in December and January.

**Moved by: Doug Thornton**

THAT the Executive Committee receives the verbal Director's Report, as information.

**CARRIED**

## 7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

## 8. ADJOURNMENT

- The Executive Committee will not meet in December 2010. The January 2011 meeting will be moved to the first Thursday (January 6) in January as the Director will be attending one of our Municipal Orientations on the second Thursday (January 13).

**Moved by: Gordon Wolstenholme**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:45 p.m. until Thursday, January 6, 2011 at 7:00 p.m.

**CARRIED**

/bj

CHAIR:



## Celebrating Creating Opportunities... Awards

### MANAGEMENT BOARD:

*Sandra Nelson*

VILLAGE OF STIRLING, CHAIR

*Mayor Kym Nichols*

VILLAGE OF CARMANGAY, VICE-CHAIR

*Councilor Don Wentz*

TOWN OF COALDALE, TREASURER

*Rob Crow*

BLOOD TRIBE, DIRECTOR

*Mayor Rajko Dodic*

CITY OF LETHBRIDGE, DIRECTOR

*Deputy Mayor Ron Lagemaat*

TOWN OF COALHURST, DIRECTOR

*Jon Stevens*

TOWN OF PICTURE BUTTE, DIRECTOR

*Councilor Daryl Sutter*

TOWN OF CLARESHOLM, DIRECTOR

### MARKETING AND

### COMMUNICATIONS COMMITTEE:

*Sandra Nelson*

VILLAGE OF STIRLING, CHAIR

*Mayor Ray Bryant*

TOWN OF TABER

*Mayor Gord Brown*

TOWN OF VAUXHALL

*Glen Logan*

VILLAGE OF LOMOND

### ECONOMIC DEVELOPMENT &

### INNOVATION COMMITTEE:

*Deputy Mayor Ron Lagemaat*

TOWN OF COALHURST, INTERIM CHAIR

*Bob Tarleck*

CITY OF LETHBRIDGE, PAST CHAIR

*Sandra Nelson*

VILLAGE OF STIRLING

*Mayor Kym Nichols*

VILLAGE OF CARMANGAY

*Councilor Don Wentz*

TOWN OF COALDALE

*Carol Zelenka*

MD OF TABER

### STRATEGIC COLLABORATION

### COMMITTEE:

*Deputy Mayor Ron Lagemaat*

TOWN OF COALHURST, CHAIR

*Jon Stevens*

TOWN OF PICTURE BUTTE

*Sandra Nelson*

VILLAGE OF STIRLING

SouthGrow Regional Initiative is a member-driven, non-profit regional economic development alliance for south central Alberta. Twenty-seven communities are involved in the regional initiative that serves the south central region of Alberta. SouthGrow Regional Initiative's mission is to encourage regional collaborations, focus on regional economic development issues and ensure the south central region has equal opportunity for growth and development within Alberta's global possibilities. SouthGrow Regional Initiative's economic development and investment attraction philosophy includes: Attraction, Retention, Growth and Collaboration.

### ABOUT THE EVENT

The Fourth Annual "Celebrating Creating Opportunities ... Awards" is organized by the Marketing and Communications Committee to honour organizations, communities, businesses and/or agencies that should be recognized for the part they have played in attracting, retaining and/or growing business and industry as well as collaborating in order to develop the local and regional economy.

A team of three judges reviewed all submissions.

- Karen Hoover, Contractor, Marketing and Business Development
- Sean Miles, Program Administrator, Business Training and Development, Lethbridge College
- Cliff Reiling, Consultant

In addition to receiving a special "SouthGrow/N Award", the top organizations/agencies/ municipalities in each category will be featured as SouthGrow's "Success Stories" and will be included on the website as well as the investment attraction packages as part of SouthGrow's marketing campaign positioning the area as an excellent place to live and do business.



## FOURTH ANNUAL RECOGNITION EVENT

*A Celebration of Creating Opportunities...*

*Wednesday, January 12, 2011  
Lethbridge Lodge & Convention Centre  
Lethbridge, Alberta*

5:30 – 6:00

NETWORKING AND REGISTRATION  
MIX N MINGLE

6:00 – 7:30

AWARDS CEREMONY AND DINNER

7:30 – 8:30

MIX N MINGLE  
GET TO KNOW SOUTHGROWN SUCCESS

## NOMINEES

### EXCELLENCE IN INVESTMENT/BUSINESS ATTRACTION

#### **Village of Nobleford**

In 2003, the Village of Nobleford was recognized as a pleasant, comfortable Village to live in but was facing sustainability issues. In 2004, Nobleford Council recognized that if the community was going to survive and have opportunity to grow and prosper, it needed to take action to attract significant investment from outside Nobleford. Today, Nobleford is growing and attracting investment.

### EXCELLENCE IN BUSINESS RETENTION/GROWTH/EXPANSION

#### **Aspen Crossing**

Aspen Crossing's mission is "to provide the ultimate quality of product to our customers, using superior assistance, while preserving history of the railway, agriculture, and gardening." The greenhouse, gift store, dining car, and campground has grown into a unique destination shopping and dining experience drawing people from communities an hour away to a community of 100 people.

#### **Coaldale Food Market**

The Coaldale Food Market is a third generation owned store. The family owns three businesses: Taber IGA, Coaldale Food Market and Lethbridge Food Marketing Inc., employing over 100 people. The Tams maintain that employees are the key to service, which results in reliability.

#### **Edwards Group of Companies**

In 2005 the Edwards Group, owned by Ag Growth, purchased the 86,000 sq ft "NOBLE BLADE FACTORY". By 2007 the Edwards Group announced that it had purchased TWISTER PIPE LTD of Calgary and would be relocating TWISTER to the facility in Nobleford along with potentially 80 employees. That was the start of the continuing growth to the Nobleford facility. Today, the Edwards group consists of: Keho Industries, Rocket, Grain Guard and Twister manufacturing products.

#### **EnviroFoam Insulation**

EnviroFoam Insulation Inc. has grown from small town brothers who started up a small business in 2007 to a prosperous and successful company spread across the country, carrying awards and recognition both in Lethbridge and from the Prime Minister of Canada.

#### **Galimax Trading**

Galimax Trading Inc. selects diverse quality locally grown foods and markets them to high-end restaurants in the Calgary - Jasper corridor, sharing the best of southern Alberta to discerning fresh food connoisseurs, reducing the environmental footprint and providing a fair return to the producers.

#### **lunctus Geomatics**

Since its establishment in 2000, lunctus Geomatics Corp has impacted the geomatics industry not only in Canada but around the world. lunctus has created a business framework that includes the ability to send and receive information from satellites using ground stations in Lethbridge, AB and Inuvik, NWT, the automated processing of data, the creation of value-added products and services, and the storage and dissemination of these products and services from the Lethbridge data center. All operations are managed from Lethbridge, thus creating and retaining highly sought-after knowledge economy jobs in the region.

#### **Mulder Heating**

Mulder Heating's vision is to "be the best mechanical company in southern Alberta." The company started as a one man home-based occupation. The company experienced a steady growth of one or two people a year until 2010. The year 2010 saw exponential growth from 11 employees to 21 employees. With this came an increase of revenue from \$150,000 a month to \$280,000 a month.

### EXCELLENCE IN INNOVATION

#### **Hillier Construction**

Hillier Construction develops laminated posts through a process of squeezing, straightening, glueing and nailing various lengths of lumber. The laminated posts are able to provide a strong foundation and framework in buildings.

#### **lunctus Geomatics**

lunctus provides data and applications relevant to agriculture, disaster management, forestry, telecommunications planning, urban planning, flight simulation, and geology, mineral, and oil exploration. lunctus' technology enables geomatic data distribution to many unfamiliar users through easy customization and lower costs.

#### **Jam & Honey**

Jam & Honey Ltd. developed a prototype and ultimately manufactured "bio-wrap", a bio-degradable product for hair dressing that replaces aluminum foils. Bio-wrap replaces a land fill product that takes 200 years to break down, with one that breaks down in one year.

#### **Prairie Cedar**

Prairie Cedar has demonstrated innovation in business, improving their marketing and developing a niche for their product. Prairie Cedar has been very successful in marketing Western Red Cedar, a Canadian product, as a wise environmental choice.

#### **Town of Taber Emergency Response**

The Town of Taber developed an improved system to locate and route emergency vehicles in the field during emergency situations such as 911 calls. The new Emergency Vehicle Response System was developed in partnership with the Town of Taber, the M.D. of Taber, the Town of Vauxhall and the Village of Barnwell.

### EXCELLENCE IN COLLABORATION OR PARTNERSHIP

#### **Coalhurst Business Association**

Several businesses including: Prairie Cedar, Casey's Wil-Sand Custom Woodwork, Mike Aleman Construction, Kooijman Bakery, J.V. Construction, EX31 Inc. and McKinnon Architectural Services, came together at the initiative of the Town Council, in April 2010 to create a partnership and form a cohesive economic development advocacy group. The group identifies and addresses challenges, promotes community involvement and the Town and supports Town functions.

#### **Emergency Services Building**

The Town of Vulcan and Vulcan County worked together to bring the fire department, rescue, search and rescue, community peace officers, ambulance service, RCMP detachment and residences for paramedics and health professionals under one roof, in a collaboration of municipal, provincial and federal governments as well as regional emergency services associations and groups.

#### **High Speed Wireless Initiative**

Chin Coulee Gas Co-Op Ltd., Bow River Gas Co-op Ltd., M.D. of Taber and Corridor Communication Inc. collaborated to provide high speed wireless internet to the municipal residents of Taber. CCI Wireless has since launched in nine other municipalities in rural Alberta and will continue to expand into other rural areas.

#### **Joint Initiatives/Projects - Village of Stirling and Town of Raymond**

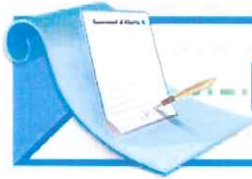
The Village of Stirling and the Town of Raymond share many joint initiatives and projects, realizing economies, sharing expertise and providing higher quality services. While doing this, the two municipalities retain municipal and organizational governance autonomy recognizing the critical importance of the unique character, vision, strategic directions, and citizen engagement requirements to provide good government within the individual municipalities.

#### **Town of Claresholm, M.D. of Willow Creek and the Town of Granum**

The partners collaborated for a regional water system from Pine Coulee Reservoir to the Town of Claresholm Water Treatment Plant, to the Town of Granum and Water Co-ops within the MD between Claresholm and Granum.

#### **Warner Hockey School, Horizon School Division, and Village of Warner**

In 2001, Warner was an agricultural-based community suffering the devastating effects of declining population both in the community and in the school. As a result of the efforts of the Warner Hockey School, Horizon School Division and the Village of Warner, along with many volunteer hours, Warner Hockey School is a high performance women's hockey program and Warner School has seen a 38% increase in its school enrollment and an additional 10% increase due to family immigration into the area.



# Information Letter

## Sale of Public Land to Municipalities for public works (as specified) Information Letter IL 2011-01

Lands Division  
Land Dispositions Branch

### Purpose

To define the land values that Sustainable Resource Development will use for the sale of public land to Municipalities, Cities, Towns and Villages, that are required for specific public work purposes.

### Background

Previously Sustainable Resource Development offered land for sale to municipalities, cities, towns, and villages for public works at nominal sum value.

### Procedure

When a municipality applies to purchase public land for a waste treatment site, sewage lagoon, landfill, waste transfer station or cemetery, and Sustainable Resource Development determines that the public land is suitable for sale, it will be sold for a price based on an average agricultural land value related to the land location zone:

Upper Hay	\$225 per acre
Northwest	\$750 per acre
Northeast	\$750 per acre
Eastern Slopes	\$1,500 per acre
Prairies	\$1,500 per acre

Lands sold for these purposes will have a restrictive caveat registered on title, limiting the use to those purposes.

The applicant is responsible for the following:

- 1) Providing a plan suitable for registration at Land Titles Office. The applicant is also responsible for all costs associated with the plan and land titles fees.
- 2) Obtaining consent from any disposition holder on the land to withdraw or cancel any existing commitment or address any other interests as identified, prior to sale.

The use of average values will reduce the requirement for individual appraisals on every application of this nature. It will also give the municipalities certainty for planning purposes.

The average values will remain in effect for a period of five years and will be reviewed at five year intervals to determine if any updates are required based on current land values of the day. This review will also consider any feedback received on sale transactions that occurred during the five years.

If the municipality intends to use the land for any other type of development, the public land value will be determined by current appraised market value.

### Contacts

Departmental staff can be contacted at:

Lands Division  
Land Dispositions Branch  
5th Floor, 9915 - 108 Street  
Edmonton, Alberta T5K 2G8  
Toll-Free Rite Line: 310-0000  
Phone: 780-427-3570  
Fax: 780-427-1029

*Thank you for being so  
community minded!*

*We really appreciate your  
support of our skating club!*

*Claresholm Skating Club  
Executive*

*Thank you for your donation  
towards our Skate-A-Thon*



*Thank You*

**Claresholm Animal Rescue Society  
Bi-weekly Board Meeting Minutes  
January 06, 2011**

**Present:** Rita Hahn, Sylvia Giroux, Gerald DeBruyn, Anne Papan, Judy Van Amerongen,  
Kimberley Alexander, Mike Baril

**Guest:** Fern Brothers

**Regrets:** Karen Thompson, Denise Peters, Barb Hinkle, Carol Tierney, Kris Holbeck,

**1. Call to Order**

The meeting was called to order at 7:10 p.m.

**2. Introductions:** Board introduced themselves to Fern Brothers

**3.**

**Pass** January 06, 2010 Agenda by:

**MOTION Amend:** Sylvia Giroux AND All in favour

**4.**

**Pass** Adopt the Minutes of December 16, 2010

**MOTION Amend:** Judy Van Amerongen AND All in favour

**5. Benefit Concert by Fern Brothers:**

- Dale Bell as MC
- John Vandenberg as musician along with a number of others
- Will approach Ted Menzie
- Tim Hortons will supply Coffee and Donuts
- Small Business will be approached
- Need Letter Head
- Lorea Paterson will do up poster
- Pictures for back wall of animals
- Ad in Local Press

**6. Review of Shelter Update the past two weeks**

- Volunteers Hours 443.5
- Volunteers 15
- New Cats → 5 new cats – Jenny returned
- Adoptions → Cats – Val, Friskie, Shirley, Bobbi, Addie, Calliope
- Foster Cats → Dolly, Bailey, Cosmo, Comet
- Lucky (Grey cat) had all her molars pulled today and is doing fine.
- Mr Lannon drew up a new contract for our approval
- \$1100 for January 2011 Rent has been paid until contract settled and signed

## 7. Adoptions Update

- Dogs Adopted → Taffy adoption is final
- Daisy is back at the shelter
- Holly came back after attacking cat might get
- Sylvia requested Holly

## 8. TNR Update

- Mike is in the process of making the cat houses

## 9. Fundraising

- No update

## 10. Treasure's Report – as per attached by Kris Holbeck

## 11. New Shelter

## 12. Other Items-

- New lease read by Rita Hahn was read to the board from Mr Lannon
- \$1300.00 + GST
- Insurance
- Utility Charge
- Six Month Option to renew another six months
- Animal Shelter Memorandum – to hire part time worker to help at the shelter
  - We have 75 cats approx
  - Add this to next meeting agenda
- Petsmart – our animals would go there and stay there until they are sold at our price and on our terms.

## 13. Meeting Adjourned – 8:37p.m Next Meeting January 20, 2011