



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 28, 2011
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES MARCH 14, 2011

**DELEGATIONS: CLARESHOLM ANIMAL RESCUE SOCIETY (CAREs)
 RE: Animal Services Building**

ACTION ITEMS:

1. **CORRES: Hon. Luke Ouellette, Minister of Transportation**
 RE: Basic Municipal Transportation Grant (BMTG)
 RE: Federal Gas Tax Fund (FGTF)
2. **CORRES: Alberta Transportation**
 RE: Alberta Municipal Water / Wastewater Partnership
3. **SOUTHGROW REGIONAL INITIATIVE – Community Support Declaration**
4. **CORRES: MD of Willow Creek**
 RE: Recycling Contract
5. **CORRES: Willow Creek Agricultural Society**
 RE: General Liability Insurance
6. **CORRES: Communities in Bloom**
 RE: Disbanding of group
7. **CORRES: Porcupine Hills Classic Cruisers**
 RE: 19th Annual Show 'n' Shine August 14, 2011
8. **ADOPTION OF INFORMATION ITEMS**
9. **IN CAMERA: LEGAL**

INFORMATION ITEMS:

1. Claresholm Chamber of Commerce Society Meeting Minutes – March 15, 2011
2. Claresholm Child Care Society Meeting Minutes – March 16, 2011
3. Claresholm Economic Development Committee Meeting Minutes – January 6, 2011
4. Alberta SouthWest Regional Alliance Directors Meeting Minutes – February 2, 2011
5. Willow Creek Composite High School – The Navigator March 2011
6. WCCHS Council Minutes – March 17, 2011
7. WCCHS 9 – 12 Campus News – March 2011
8. WCCHS 7 – 8 Campus News – March 2011
9. Porcupine Hills Lodge Board Meeting – February 2, 2011

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 14, 2011**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Van Sutter that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 28, 2011**

Moved by Councillor Van Amerongen that the Regular Meeting Minutes of February 28, 2011 be accepted as presented.

CARRIED

FINANCES: **JANUARY 2011 BANK STATEMENT**

Moved by Councillor MacPherson to accept the January 2011 bank statement as presented.

CARRIED

DELEGATIONS: 1. **BENCHMARK ASSESSMENT CONSULTANTS – Stewart Dalrymple**
RE: Update to Council

Mr. Stewart Dalrymple presented Council with a spreadsheet with 2008, 2009 and 2010 figures on it for comparison purposes for the assessment roll. The figure for residential improved decreased from 2008 to 2009 by 7.5%, and then another 0.1%, just for an example. They are trying to reflect market activity, therefore what the purchase price was will not be the assessed value. The assessed value may be higher or lower depending on what the market is actually doing. The greatest inventory in Claresholm is of older homes, so that is where the best information lies. Stewart is always willing to speak to anyone who may have questions regarding assessment.

2. **MS. RAE TRIMBLE**
RE: Museum

Ms. Rae Trimble spoke to Council regarding the need of qualified staff at the Claresholm & District Museum, however she does not agree with the current Museum Board of an individual being needed year round. There is not many people seeking access to the Museum in the winter, and having a staff may also cause an increase in the utilities as well. The primary task is cataloging items, which she feels are up to date. Ms. Trimble feels that all work that needs to be done can be completed in the summer months when the traffic is the greatest, and with the help of volunteers. She feels that having the Museum open year round is not cost effective. Ms. Trimble would like to be considered for the Museum position as the duties required actually fall along the same lines as what she has been doing for the last several years as the Museum Board Chair, plus she has also extensive career experience to draw upon.

ACTION ITEMS:

1. **CORRES: Hon. Hector Goudreau, Minister of Municipal Affairs**
RE: Municipal Sustainability Initiative (MSI)

Received for information.

2. **CORRES: Southern Alberta Waste from Energy Alliance**
RE: Project Update & Draft Bylaws.

Moved by Councillor Sutter for the Town of Claresholm to continue being a member of the Southern Alberta Energy from Waste Alliance for the 2011 year at a cost of \$0.37 per capita for a total \$1,369.00.

CARRIED

3. **ALBERTA RECYCLING SPRING SEMINAR**

Received for information.

**4. CORRES: Alberta Health Services
RE: Ambulance Services**

Received for information.

5. 2011 AUMA CONVENTION

Received for information.

**6. CORRES: Cicon Engineering
RE: 2011 Infrastructure**

Moved by Councillor MacPherson to award the 2011 Infrastructure Contract to McNally Contractors of Lethbridge, Alberta as recommended by Cicon Engineering for \$516,063.10 plus GST.

CARRIED

Moved by Councillor MacPherson to approve the additional cost of \$45,000 for the lanes that tie into the downtown parking lot to be regraded and paved as recommended by Cicon Engineering.

CARRIED

7. 2011 OPERATING BUDGET (For Discussion Only)

Received for information.

8. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

9. IN CAMERA: PERSONNEL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Fieguth that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor MacPherson that this meeting adjourn at 9:12pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck, CA

March 24, 2011

Town of Claresholm
Town Council

Dear Council Members:

Re: Meeting on March 28, 2011

On behalf the CARES board and volunteers, I would like to thank you for adding our delegation to your meeting agenda on March 28, 2011.

CAREs has come to a crucial juncture in its current role as the organization providing shelter and care to the stray, abandoned and rescued animals of our town. Specifically, we find ourselves in a position where imminent and definitive answers are needed regarding the Town's willingness to build a new shelter. In brief, as of June 30, 2011, our rental lease for the current shelter expires. For several reasons, which will be explained at the meeting, it is necessary that CAREs moves out of our current location. For the sake of everyone concerned, especially our current animal residents, CAREs needs to clear answers from the Town so we, in turn, can make informed and well organized plans.

We look forward to the opportunity to further explain our situation and to answer any questions the Council has about our position in this matter.

Kind regards,

Kimberley Alexander, Chairperson/Volunteer
Claresholm Animal Rescue Society (CAREs)

ACTION ITEMS



ALBERTA
TRANSPORTATION

Office of the Minister

AR47546

March 7, 2011

His Worship David Moore
Mayor
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Moore:

I am pleased to advise your council of the Alberta government cost-shared funding that will be provided to the Town of Claresholm under the following 2011 Transportation grant programs:

Basic Municipal Transportation Grant (BMTG) in the amount of \$222,000. The 2011 BMTG is comprised of:

- The Streets Improvement component, based on \$60 per capita and the official 2010 population.

Federal Gas Tax Fund (FGTF) in the amount of \$206,201.

My colleague, Mr. Evan Berger, M.L.A. for Livingstone-Macleod, and I are very supportive of the grants that continue to keep Alberta competitive.

Your administration should contact department staff regarding the necessary arrangements for processing the financial assistance.

Sincerely,

Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

cc: Mr. Evan Berger, M.L.A., Livingstone-Macleod
Mr. Darrell Camplin, Regional Director, Southern Region

Office of the Regional Director
SOUTHERN REGION

Box 314
3 Floor, Administration Building
909 3 Avenue North
Lethbridge, Alberta T1H 0H5

Toll-Free Connection
Outside Edmonton - Dial 310-0000
Telephone 403-381-5426
Fax 403-382-4412
www.transportation.alberta.ca

File No: 1560-WWP-CLAR
Upgrade of HUB WTP and Regional Waterline to Granum
Raw Water Supply Line

March 21, 2011

His Worship David Moore
Mayor
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Moore:

Please be advised that a grant in the amount of \$300,000 is being electronically transferred to the Town of Claresholm under the Water for Life Strategy as part of the Alberta Municipal Water/Wastewater Partnership for the Upgrade of HUB Water Treatment Plant and Regional Waterline to Granum project.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Mr. Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

KS/clh

cc: Mr. Evan Berger, MLA, Livingstone-Macleod
Municipal Programs



*Due by Apr 20, 2011
- agree/disagree
- letter*

SouthGrow Regional Initiative - Community Support Declaration

The _____ of _____ by this
(Legal Status) (Name of Municipality)

Resolution in council pledges its support to SouthGrow Regional Initiative for a one year period covering January 1, 2011 to December 31, 2011.

The _____ of _____ further agrees to provide membership fees at the rate of \$0.35 per capita per annum to support projects of SouthGrow Regional Initiative.

In September of 2011, SouthGrow Regional Initiative will evaluate the current partnership with member communities and with Alberta Finance and Enterprise, and will recommend an additional two year commitment at a new per capita rate or other recommendation as determined by the evaluation.

The above community further agrees to provide information and data specific to the community that may be required to maintain the accuracy and currency of information products and services that SouthGrow Regional Initiative may undertake to support economic growth in the SouthGrow Region.

The above community further agrees to designate two (2) voting representatives (one elected representative and one community representative). These representatives shall form the membership of SouthGrow as defined in SouthGrow's Articles of Association.

Passed by resolution # _____ at a duly held meeting of Council this _____ day of _____ 2010.

Authorized Community Representative

Title

Signature

Witness

Date

Date

*

REDA
Business Communications Initiative
SOUTHGROW REGIONAL INITIATIVE

SOUTHGROW

Evaluation of Current Practices, Tactics, and Tools

February 9, 2011

SG - "Best of the
Best"

SOUTHGROW EXECUTIVE SUMMARY

The SouthGrow Regional Initiative (SouthGrow) was established as a non-profit corporation in 2004. The SouthGrow region consists of twenty-seven south central Alberta communities including the Blood Tribe, with a combined population of 154,857.

SouthGrow's vision is a region that is unified, prosperous, and sustainable and its mission is to accelerate and enhance quality of life, development, and sustainability for the communities of the SouthGrow region of Alberta. Two of SouthGrow's core goals related to this project are to create new economic development opportunities, and to provide south central Alberta with a unified voice on regional priorities.

SouthGrow has successfully undertaken a number of business engagement initiatives such as the Alternative Energy Sector, the ring container project, and the Waste to Energy project. They have recently been working with Advanced Education and Technology on Innovation and have been asked to join the Lethbridge College's and Watershed's working group and boards. SouthGrow has also begun a public awareness initiative to change the perception that southern Alberta's growth is limited due to water shortages. These initiatives directly support their business goals and SouthGrow's efforts and achievements are being noticed by the business community.

Awareness of the SouthGrow Regional Initiative is very high among surveyed businesses. SouthGrow's most well-known services among survey respondents are activities to encourage innovation, awards/recognition events, outside speakers, and mailed newsletters. A full 52% of respondents said they were very familiar with SouthGrow's services and activities. In comparison with the all-REDA Total, twice as many (52%) of the SouthGrow businesses interviewed felt that the REDA was very important in attracting investment to the region and 80% felt the REDA was somewhat or very important for business development and retention in the region.

The majority of SouthGrow respondents reported REDA activities had a direct positive impact on their business in the past 3 years, including training, awards and partnerships. When asked how their REDA could be more effective, SouthGrow respondents called for more events/seminars and more work with local businesses.

The strengths of SouthGrow, and the willingness and awareness among the business community of the potential benefits of continued and increased involvement with the Alliance, mean that SouthGrow should consider developing a more formal business engagement strategy. This strategy may involve businesses in the organization's strategic planning, research design, supply chain development, investment attraction, and in establishing networks to support business sectors or goals.

Identifying organizational goals for engaging the business community is important. The organization must be clear on the purpose of communicating with the business community at all times. An educational component could help businesses see an expanded role and benefits for themselves in becoming engaged in economic development, including adding the value of increased investment from both complementary and competitive businesses to their local economies.

The business community seems poised to become more involved with their alliance and in regional economic development activities. This interest is likely to increase as SouthGrow draws attention to issues, such as water availability, that concern businesses and residents in the region.

The SouthGrow Regional Initiative places a significant value on communications and marketing which is reflected in their committee structure. Board Committees include Communications, Strategic Collaboration and Economic Development. As well, SouthGrow's business plan includes two objectives under the Marketing and Communications banner.

The first objective is to develop SouthGrow's identity within the region and the second objective is to develop its identity regionally, provincially, nationally, and internationally with target groups including businesses. According to research with the regional business community and representatives of select business associations, SouthGrow is already achieving significant awareness for its programs and services.

Raising awareness is generally a means to an end, and for SouthGrow, the end should be their core goals of creating new economic development opportunities and providing south central Alberta with a unified voice on regional priorities. The next level of achievement for SouthGrow may be in developing more concrete objectives for those goals. For example: *new economic development may set a target to attract \$X00,000 of investment to town, OR SouthGrow becomes a top-three preferred site for green initiatives in western Canada among bio-tech companies.* Communications programs can then be developed to support those two goals through specific audience tactics and key messages, as part of an overall communication plan for the organization.

Currently, the business plan identifies a number of activities and includes specific work plans for some key communications programs and tactics such as internal communications, website redesign, the awards program, and success stories. To be more effective, the tactics need to be aligned with business specific goals of the organization as described. A strategic communications plan would ensure that effective communication about the goals reach the intended audience and have a positive impact.

An overarching communications plan for the organization needs to be developed. It should be based on research and include a situational analysis, clear audience definitions, objectives, tools, processes, budget, timelines, spokespersons, key messages, and measurements.

Arising from their work plans, SouthGrow has implemented numerous communications strategies and activities that demonstrate the high value this organization places on communications. They have produced a variety of professional tools, garnered appropriate and positive media attention, and hosted events that are well recognized and valued among the business community. Their brand is well integrated through their newsletter, website, news releases, and awards program.

SouthGrow has a very appealing and effective website that is clearly aligned to the marketing strategy for the region. A website restructuring is planned for mid-2012. To prepare for that restructuring, an assessment of how well the existing site is meeting current audience needs is recommended. This can be undertaken through online surveys/polls, search words, analytics, downloads, time spent on pages etc. Focus groups can also be held to establish key audience preferences. Social media will likely be employed at that time or sooner, and in order to ensure account names are coordinated and optimal, Facebook pages and Twitter names should be established immediately for use later.

Along with effective tools, organizations should also develop policies around speaking on behalf of the REDA, confidentiality, and other mechanisms such as consent forms for contacts, photos on websites, etc. This due diligence will help to protect the Alliance from any privacy or proprietary issues that, while unlikely, may arise.



If Economic Development were a house then:

Government of Alberta builds the foundation

Hard Infrastructure, REDA program, Alberta Innovates, Tax regime

SouthGrow is the Framing Carpenter

Community Readiness, Capacity building in communities –ie. training, Regionally significant projects like the Southern Alberta innovation Network in Technologies (SAINT).

Municipal Economic Developers are the Finish Carpenters

Manage the last mile of Investment Attraction, do Business Retention work, tec connect is part of the SAINT model.

Community Futures are the Cabinet Builders


Work specifically with business start-up and expansion.

Chambers of Commerce are the maintainers

advocating for existing business

Every economic development player has a role. While we may all work in economic development we don't do the same piece of it, and we don't duplicate. Everybody is needed to build the "house" of economic development in a region

Elvira Smid
Director, Lethbridge Region
Regional Development Branch, Alberta Finance and Enterprise



SPECIAL MEETING

MARCH 17, 2011

AGENDA

- 6:30 P.M. • Opening Remarks
- 6:40 P.M. • Changes Affecting REDAs
- 6:50 P.M. • Question & Answers
- 7:20 P.M. • SouthGrow Board Recommendation
- 7:40 P.M. • Question & Answers



CHANGES AFFECTING REDAs

Diane Simsovic, Executive Director
Regional Development Branch
Alberta Finance and Enterprise

Stronger Together Than Separate

BOARD RECOMMENDATION

- **Continue** at \$0.35 per capita (viable for 2011-2012)
- Take advantage of **Grant Funding totaling \$ 235,000** already secured
- Work together to **effect change** over the next 6 months
- **Meet in September** to determine sustainability
- **Option to withdraw** from MOU by giving 6 months notice to AFE

+75K. = 300K.
 mar 30.5 / 32.5 (1:1)
 Feb 20.5 / 32.5 (1:1)
 6 month out class Oct 1/211
 Apr 1, 2012

Vital to Economic Development

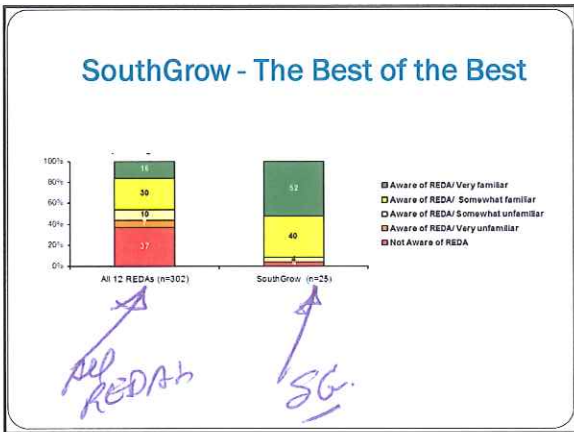
Partners in Economic Development



Stronger Together Than Separate

- SouthGrow:
- **Coordinates** regionally (innovation, water for economic development, regional economic development marketing, etc.)
 - **Leverages** dollars collectively (\$235,000 secured now)
 - **Builds capacity** in communities
 - **Promotes member successes** to showcase strength and diversity
 - **Creates opportunities**

Initiator / Validates Study =
 success / benefit for
 all 27 Comm
 - training closer to home
 - 1300 people = 13 ways
 to kill a community



See exec summary.

how aware businesses are of SG. 52% very famil REDA - 16% SG - direct impact on businesses SG 36% vs 17% REDA

SouthGrow - Best of the Best

1c. How would you describe what [your REDA/ SouthGrow]'s primary objective is?

	All 12 REDAs (n=302)	SouthGrow (n=25)
Not aware of REDA	37%	4%
Economic growth/ development	24%	52%
Promote area/ businesses	17%	36%
Tourism	3%	-
Supporting small businesses	3%	4%
Provide industry information	2%	-
Research	1%	-
Other	14%	32%
Don't know	12%	4%

SG - responds to com Econ Dev.

- ### Direct Member Benefits 2011/2012
- #### Projects - \$235,000
- Sustainability** - Community Trust Funds - \$120,000
 - Explore sustainability of the new SouthGrow Model
 - Work with member communities to identify economic development opportunities.
 - Alternative Energy** - RCAP Funding - \$85,000
 - Needs and readiness assessment of individual member communities to support alternative energy investment.
 - Productivity** - Productivity Alberta - \$30,000
 - Bring more productivity training and learning opportunities to the region.

break down.
all members who REMAIN - will benefit from them.
Alt En \$ now available

Additional Activities 2011/2012

SouthGrow Viability
•Engage Every Member to Effect Change

Communicating, Networking, Sharing, Promoting

Training and Capacity Building

Next Steps

Community Support Declarations by April 20, 2011

Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

March 18, 2011

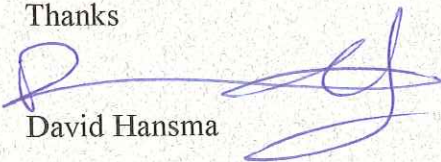
Attn: Town of Claresholm Council

I am writing this letter on behalf of the Willow Creek Agricultural Society (WCAS) board, which runs the Claresholm Agriplex, in regards to the General Insurance Coverage as Additional Named Insured (ANI's). In previous years the WCAS(2005 premium \$1,676) and the Claresholm Stampede and Fair Association(2005 premium \$670) had Boiler & Machinery Insurance, Non-owned Auto Liability and Commercial General Liability Insurance coverage thru the Town of Claresholm insurance. This was known as the Additional Named Insured policy holders. This agreement between the WCAS and the Town of Claresholm was formed when the Town of Claresholm built the Community Centre on the WCAS owned land. This caused some conflict between the WCAS and the Town because the WCAS owned the land that the Community Centre was being built on. An agreement was formed where the Town would cover the Insurance for both organizations and the Town services for the Agriplex. In return of doing this the WCAS gave the 40 acres which the Agriplex sits on back to the Town and leased it back for \$1/year for 99 years. The Community Centre then subleased the land which the Building sits back from the WCAS before construction continued. The Community Centre then again leased more land from the WCAS when it put on its North addition.

This is a brief history of the agreement between the WCAS and the Town in regards to the insurance that was provided to the WCAS by the Town of Claresholm. The Town of Claresholm paid for the 2006, 2007, 2008, 2009 and 2010 insurance for the WCAS and the WCAS is again asking the Town pays for the 2011 insurance. We have received a paid our renewal notice from AMSC for 2011 insurance. The premium for 2011 is \$4126. The WCAS is asking that the cost of the General Liability Insurance be paid for by the Town of Claresholm because of the previous agreement that was made between these two groups.

Thank you for your consideration in this matter. If you have any further questions you can call me at the Agriplex at: 625-2410.

Thanks



David Hansma



AUMA General Insurance Program - Renewal Invoice 22758

Certificate Holder:	Willow Creek Agricultural Society BOX 1401 CLARESHOLM, AB T0L 0T0	Invoice No:	22758
Member Code:	WCAGS	Invoice Date:	January 01, 2011
Certificate No:	4842	Due Date:	March 01, 2011
		Page:	1

Premium Distribution

Auto-MUNIX Coverage	0
Auto-Excess Coverage	0
Aviation	0
Boiler	0
Crime	140
EIL	0
Liability-MUNIX 0 to 10,000 Coverage	575
Liability-MUNIX 10,000 to 1M Coverage	2,306
Liability-Excess Coverage	712
Liability-NOA Coverage	103
Property-MUNIX Coverage	187
Property-Excess Coverage	103
Umbrella	0
Standard Garage Auto	0

Amount paid in 2010 was \$4,207.

Jan 1, 2011 Annual Premium	\$4,126
Total Premium Payable	\$4,126

Account Balance Prior to Invoice	\$0
Account Balance Incl This Invoice	\$4,126

*Payable
\$7065*

Please make your payments to: **AMSC Insurance Services Limited**
A Subsidiary of AUMA
300 - 8616 51 Avenue
Edmonton, AB T6E 6E6

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA(2862)
Fax: 780-409-4314

Premiums include an administration fee. Please refer to the Administration Fee Schedule for more information.

Terms: net 30 days – interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)



Municipal District of Willow Creek

Office of the Reeve

www.mdwillowcreek.com
#26, Highway 520 West,
Claresholm Industrial Area
Box 550, Claresholm, Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

March 10, 2011
Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

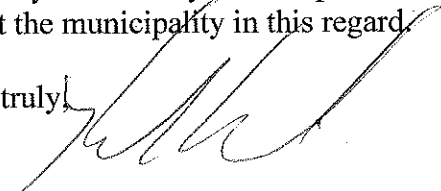
Dear Mayor and Council:

Further to your letter regarding the Willow Creek Recycling contract please be advised that at no time did the M.D. Council indicate that they were willing to enter into a three year contract with Mr. Shelley O'Neil for recycling services. The Council provided instruction to Councillor Hemmaway that it was their intention to consider a one year contract only. Councillor Hemmaway was expressing the position of the Council that was re-addressed on three different occasions and upheld each time. There was nothing preventing the Town of Claresholm from entering into a three year contract with Willow Creek Recycling, on its own. The M.D. was aware that the Town wanted to pursue a three year contract initially, but it was understood that your representative conceded to a one year agreement.

The Council is of the opinion that it is not in their best interest to subsidize private business directly no matter how noble the cause may be viewed by others. Council is now being faced with requests for recycling subsidies in the thousands of dollars, not only by Willow Creek Recycling but by other towns within our municipal boundaries. Council is notifying the Town of Claresholm and Shelley O'Neil of Willow Creek Recycling that effective December 31, 2011 they will not be renewing the current contract for funding support. Rather the M.D. will budget for a set amount of funding to help offset the cost of this program in three separate communities and make that payment directly to those towns. Effective 2011 the M.D. will provide funding to the Town of Nanton and the Town of Fort Macleod in the amount of \$10,000 each and will honour the existing agreement with Willow Creek Recycling. In 2012 the funding will be set at \$10,000 each for the Towns of Fort Macleod, Nanton and Claresholm and there will be no further funding to Willow Creek Recycling.

The M.D. will not require the Town of Granum and the Town of Stavely to provide funding in the amount of \$1500 per year to cover the cost of subsidy to Willow Creek Recycling in the year 2012. If you have any further questions regarding this funding program, please do not hesitate to contact the municipality in this regard.

Yours truly,


Henry Van Hierden
Reeve



Municipal District of Willow Creek

Office of the Reeve

www.mdwillowcreek.com
#26, Highway 520 West,
Claresholm Industrial Area
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

March 10, 2011

Mr. Shelley O'Neil
Willow Creek Recycling and Bottle Depot
Box 394
Claresholm, Alberta
T0L 0T0

Dear Sir:

Please be advised that the M.D. of Willow Creek No. 26 is giving you notice that they will not be renewing the existing recycling contract after its expiration on December 31, 2011.

The Council has directed that funding for recycling be re-directed to the Towns of Claresholm, Fort Macleod and Nanton regarding this service in 2012.

Yours truly,


Henry Van Hierden
Reeve

Faxed from
Shelley O'Neil
FYI

Kris

ATCO Electric

**Communities in Bloom
Claresholm Committee**

March 10th, 2011

Town of Claresholm
P.O.Box 1000
Claresholm, AB
T0L 0T0

Dear Mayor and Council

We regret to advise that our committee has been unable to acquire support to adequately carry out the functions needed to keep this program active, and have opted to close the activity of the group effective this date.

It was decided that funds remaining should be returned to Town of Claresholm, allowing that the greater portion of our funding came from you, and that the funds could be directed toward projects compatible with the objectives of Communities in Bloom. We enclose our cheque in the amount of \$1,052.42.

We are, of course, disappointed that Claresholm has chosen to abandon a program with so many positive benefits to the community as a whole, but accept that the will of the population has been done.

We do appreciate the assistance, both physical and monetary, you have afforded us in the past three years.

Yours truly,



Rosemary Wishart

On behalf of Communities in Bloom –Claresholm Committee



Porcupine Hills Classic

Cruisers

Box 2586,

Clareholm, AB

TOL 0T0

403 625 2949

porcupinehillscruisers.com

March 18, 2011

Honorable Mayor & Councilor Members:

The members of the Porcupine Hills Classic Cruisers car club will be hosting their 19th Annual Car Show 'n' Shine on Sunday, August 14 2011.

With your permission and approval, we would like to host our event during the "Fair Days" weekend at the Centennial Ball Diamonds. We trust our club has left everything in order from past shows and we appreciate the opportunity to host our event there. The area is ideal because of the enclosed fencing which provides control of the number of cars for our show.

Thank you for considering our request, and we look forward to your reply. Our club appreciates the town employees that have supported and assisted us in our past show 'n' shine events.

Dave Wasylyshen
President

INFORMATION ITEMS

Claresholm Chamber of Commerce Society
Meeting Minutes
March 15, 2011

Meeting location: Casa Roma

Attendance: 12 including guest speaker: Russell Sawatzky-President, Jackie Chalmers-New Oxley Ranch, Roxanne Thompson-Director, Tony Walker-Director, Val Umscheid-Director, Linda Petryshen-Director, Betty Fieguth-Town of Claresholm Representative, Patricia Lett-new member, Terry Daniel-Fort Macleod Empress Theatre, John Vanderfluit-Lazy J Motel, Rob Vogt-Claresholm Local Press, Nancy McCance-Secretary

Call meeting to order: Russell

Additions to Agenda: none

Approval of Agenda: moved by Linda

Additions or corrections to February minutes: Tony pointed out although the museum requested additional funds (\$1500 instead of \$1000) from the Chamber this year, a motion was not made to do this. This was not an omission. We have not yet decided whether to go ahead and ran out of time at last month's meeting. Tony put forward a motion to accept the minutes as recorded. Seconded by Terry.

Guest Speaker: Jackie Chalmers – Slow Food – When Jackie attended the Chamber's AGM she realized that some of the initiatives she has been working on personally might mesh well as a partnership with the Chamber to “get our town going”. One of these concepts is “Slow Food”. Jackie hosts “Spirit of the Hills” yearly at her ranch west of Claresholm. The two local artists that she started with are now 10. She and her husband own a historic ranch which is the perfect setting for this event. It has been billed as a “Southern Alberta block party” including: bring your own lawn chairs, music, meet the artists, eat food, and visit your neighbours. Jackie planned for 200 and 500 people attended 500!

A new theme she plans to include this year is “Harvest of the Hills”: good, clean, fair, local food. In October of 2010 she attended a Slow Food conference in Turin, Italy. Some of the worldwide group's focii are: water, sustainability, the land grab in Africa and of course, slow food. We, as individuals, make a difference by supporting and showcasing our local producers and become a co-producer. Forming a local Southern Alberta slow food organization is now one of her goals. They will be meeting in Lethbridge tomorrow. Events would be organized to showcase local food. “Spirit of the Hills”, featuring “Harvest of the Hills” could become a slow food event showcasing our regional artists, musicians, but could also include local producers to promote and present their products. Jackie then realized she would need help to organize such a large event and that possibly the Chamber of Commerce would like to collaborate with

her.

“Spirit of the Hills” has taken place at the beginning of Fair Days and brought tourists to our town. Some stayed for the parade the next, stayed in Claresholm and spent their tourist dollars here. Visitors commented that they were impressed with the murals, the beautification of our town--Communities in Bloom/flowers.

The promotion of “culinary tourism” would benefit our town/chamber/businesses. Farmer's markets are another way to bring visitors to our town. People are looking for destinations away from Calgary/the city and we aren't that far. Collaboration and cooperation could help both of us accomplish our goals. Jackie needs community support to continue this project which will provide stimulation of our economy, a common goal that is shared with the Chamber.

Questions from members: “What are the “slow foods” grown/produced in our area?” The following were mentioned, but just as examples, this is not an exhaustive list: organic beef, lamb, feta cheese produced by a local dairy, cheese, buffalo mozzarella, honey, garlic, eggs, and sausage. “Slow Food” is the opposite of fast food. It promotes eating as a shared experience with friends and family. Slow food at home, in the community. Healthy/organic/local/self sufficiency. Creating a world where no one goes hungry.

Harvest of the Hills: Roxanne asked Jackie: What is your vision for this? Jackie suggests that the south side of her shop lends itself to an “art gallery”. She is confirming a booking with “Celtic Cowboy” – musical entertainment. Food: the health board must be approached, but she is working on that too. (Calgary: Feast of Fields). Booths/tents could be used by local producers to showcase their product(s). The conference in Italy took the form of a massive trade show: vendors gave samples and some sold small portions. In the past Jackie had a chef prepare 3 different items with local produce, but if the event grows, this may not work.

Her ranch is located 10kms from the highway and visitors had no trouble finding the venue with their signage in place.

Discussion re: Slow Food presentation: Russell: The Chamber could be involved with setting up a location downtown for local food, lots of vacant business properties right now, similar to present art gallery. This would be an ideal Chamber focus. This fits our purpose as the Chamber to promote Claresholm and bring people here. Nanton has antiques, FM has the Empress Theatre.

Val Umscheid – same goal for her Wellness Centre.

Committee Reports:

no financial report – Sue away

Memberships: Roxanne reports we have received about 75-80 so far.

Town Report: Betty: last night council accepted a bid for the downtown parking lot to be paved this summer including tie-ins. The sewer project on 50th St is proceeding.

MD Report: Glen was unable to attend but he reported that all MD parks will be open 1st April, weather permitting.

Flower pot program: Roxanne reported that the pots have been ordered (new pots donated by The Town of Claresholm). We need volunteers to solicit donations from local businesses in person. Cost of order: 30 baskets, around \$1200-\$1300 including delivery charge. No volunteers came forward at the meeting. We will ask for volunteers by next month. **Anyone who could help with this please contact us asap.*

Citizen of the Year & Junior Citizen of the Year Awards: Roxanne reported that some nominations have been received. **Please submit your nominations in writing to Roxanne at the Local Press.* The Volunteer Appreciation Night is planned for April 15th, 2011.

New Business:

New 2011 project: Russell proposed that we investigate the “slow food” idea and see what we can bring into this. He suggested that the Chamber would like to work with Jackie and asked if any of the Chamber members would be interested in working on this project. Both Linda Petryshen and Val Umscheid volunteered to help co-ordinate this initiative.

Russell suggested that the Chamber needs to finish Ringrose Park. The mural needs to be completed on the side of Al's Pets & Plants. An entrance sign is needed off 49th Ave. The cost of the existing sign was around \$2000-\$3000. The Chamber will also need donations/support to fund the mural. An estimate of the cost for the mural will be needed. Roxanne will get an estimate. Jackie wondered about using local artists. Although the mural is a very specific venue, Jackie will send out an e-mail to her art contacts to see if anyone is interested.

EDC Committee Report: Russell reported that the EDC committee discussed the town-wide Wi-Fi availability. Vulcan completed a similar project for about \$3000. Russell asked Dylan Mainprize, a local computer expert, to estimate a cost and advised that the

north end of town could be covered for about \$3000. Wi-Fi access would be valuable to encourage tourists who want internet access to stop in Claresholm. They would be able to connect for no charge. The EDC will support this initiative also. This project would also provide internet access to Trade Show participants, which was one of the services businesses asked for at the past show, at the Community Centre.

Russell reports good communication between the town and the Chamber/local businesses. Our current mayor is very open to the betterment of this relationship, a positive prediction for the future.

Roxanne asked if the EDC would get involved with slow food project? The EDC could be approached in future.

Museum Donation: The Museum's request for the Chamber's donation increased from \$1000 to \$1500 this year. This increase was because of the Wi-Fi project they were proposing. The Chamber is still considering this request in light of the fact that the Chamber may take over this project for the Museum and bear the cost along with The Town of Claresholm. If this is the case, the increase in the donation amount would not be necessary.

John Vanderfluit of Lazy J Motel reported he provides internet access and has 3 routers. Would there be security issues for the Chamber? Also, what would the monthly costs be? This estimate (\$3000) is for the hardware/initial setup cost. Monthly costs must still be assessed.

Correspondence:

Russell: The Chamber received a letter from Anola Laing (Claresholm Museum) re: an extensive salt & pepper collection which was offered to the Museum. The Museum has declined as they don't have the space or the manpower to handle such a large exhibit. The Chamber members suggested that this, or part of the collection, might fit in well with the "slow food" ideas discussed today as part of a display. Roxanne suggests that we don't discount this idea.

Moved to adjourn: Val Umscheid

Next meeting: Tuesday, April 19, 2011. Location to be announced.

Claresholm Child Care Society
Regular Board Meeting
Wednesday, March 16, 2011

Present: Chairperson: Crystal Cooper, Vice Chairperson: Tiffany O'Neil, Julie Ling, Director: Karrie Davis, Kidz Zone Director Michelle Toth, Office Administrator Cheryl Cochlan.

1.0 Call to Order: 6:35 p.m.

2.0 Approval of the Agenda: Karrie Davis

3.0 Approval of the Minutes: Julie Ling

4.0 Correspondence:

1. ATB package – ATB is making changes to their computer program. EFT – a new file will have to be downloaded once we receive instruction to do so from ATB. All signing officers need to sign the Business Access and Services Agreement.
2. Crystal is going to check with the ATB to see if Cheryl can has online access to view bank balances and to see what has cleared the bank accounts.

5.0 Business arising from minutes:

1. Crystal suggested Magan be added to signing authority at the bank. All board members agreed. Crystal will take the minutes to the bank and have Magan go in to sign.

6.0 Reports

1. **Financial-** Finances are better, Crystal pointed out some adjustments that need to be made on the financial statements, Cheryl will look into this.
2. **Manager-** Accreditation is coming sometime between April 4-15. We will be given 24 hour notice. Karrie sent out a survey to the parents to see if there was interest in the daycare staying open until 5:30. There was some interest but not enough to justify a change. There was some discussion around making exceptions if parents need addition care on a certain day. Karrie will send out a letter reminding parents to let the daycare know when children will be picked up early. She will also let them know that we will not be extending our hours. Karrie has started her schooling. Veronica is working on her Level 2, Pam will be starting her Level 2 after her wedding in April. Tammy and Amanda have to wait until after their six month probation period to start their Level 2. We have spent our Quality Recognition money on a fridge, toys for outside, magazines for the staff room and prop boxes for the classrooms.
3. **Chairperson-** Nothing

7.0 New Business

1. Tiffany thinks the town should shovel the stairs and maintain the parking lot better. She
Call Kris Holbeck at the town office to discuss this.
2. Vacation pay – Kim had questioned her vacation pay. Vacation pay after 5 years goes
From 4% to 6% and accumulates in the year between 5 and 6 years. Vacation pay is paid out in the 5th year at 4%.

3. Wellness Days are additional days that can be taken after all employees sick days for the year have been used. Every full time employee is entitled to 5 wellness days per year.

Sick days and wellness days do not carry over from one year to the next.

4. Personnel policy is 5 years old. Crystal said that we will pick a date at the next board meeting for the board to revise the policy. We will pick a Saturday to get it done.
5. Modular lease payment – Karine had voiced a concern that Kidz Zone needs to start the town \$250 per month for rent. We started paying this as of January 2011.

8.0 **Next Meeting:** April 20, 2011 @ 6:30 p.m.

9.0 **Adjourned:** 8:10 p.m.

**CLARESHOLM ECONOMIC DEVELOPMENT COMMITTEE
PROVINCE OF ALBERTA
REGULAR MEETING MINUTES
JANUARY 6th, 2011**

PRESENT: Mayor: David Moore; Councillors: Daryl Sutter, Betty Fieguth; Town Rep: Kris Holbeck, CAO; Members At Large: Chantal Blokpoel, Gerry McGuire, Chamber of Commerce: Russell Sawatzky, Ulla Meredith

ABSENT: None.

CALL TO ORDER: The meeting was called to order at 7:00 pm.

AGENDA:

Russell Sawatzky moved that the agenda be accepted as presented. Motion carried.

INTRODUCTION OF ALL MEMBERS

MINUTES:

Daryl Sutter moved that the EDC minutes of December 9th, 2010 be accepted as presented. Motion carried.

OLD BUSINESS -

- i) **New Hanging Pot Planters** – Town has purchased new hanging pots (40) for downtown program. Program may be expanded as only 30 currently up. No cost to Chamber.
- ii) **Town Float Refurbishment** – General discussion on what EDC would like to see done with the Town's float.

NEW BUSINESS

- i) **Direction for EDC** – Discussion on marketing in ABSW guide for local events, website, tradeshow, billboard on near Aldersyde for marketing to Calgary and Golf Course's advertising in Calgary. CAO to investigate cost for billboard. CAO to get Roger Brook's presentation for all members for next meeting. Should promote cheap recreation, health care "Gateway to the Porcupine Hills". Members want to support businesses that are here and attract new businesses. Discussion re conference centre and community centre being retrofitted for this use. Medical training facility in area was discussed. Utilization of Millenium Ball Diamonds complex to attract visitors. ARPA to be advertised in by Town for ball diamond usage. Promote recreational facilities Claresholm has to offer.
- ii) **2011 Trade Fair** – 47 booths sold with 72 booths total in hall.
- iii) **Alberta Southwest (ABSW) update** – David Moore discussed what ABSW does for Claresholm and area. David to ask Bev Thornton (ABSW) to talk to Ted Menzies about why Claresholm does not have a Community Futures branch.
- iv) **Highwood Distilleries** – Discussion on how to get this type of company to move to Claresholm (lots of water). Discussion re one hour circle around Claresholm and market to all companies within the circle.

- v) **Southgrow Regional Alliance** – Daryl Sutter discussed Southgrow membership and what they do for Claresholm and area.

INFORMATION

- I. **No information items presented.**

GENERAL DISCUSSIONS

Discussion regarding advertising in Fort McMurray for people to buy a home – target marketing. Cost of billboard/newspaper/magazine advertising in this area?

Discussion regarding what to advertise about the benefits of our Town.

- Sunshine, temperature, recreation (facilities and Porcupine Hills), health facilities, cost of living, paradise, move to Claresholm!!

NEXT MEETING: February 9th, 2011 at Council Chambers 7 pm

ADJOURNMENT: Moved by Daryl Sutter to adjourn this meeting adjourn at 8:45 pm.

CARRIED

CHAIR – DAVID MOORE

COMMITTEE MEMBER

ATTACHMENT #2

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
February 2, 2011 - 7:00pm
Bridges Restaurant – Claresholm



Board Representatives

Bruce Decoux, Crowsnest Pass
Ernie Olsen, Pincher Creek
Jordan Koch, Glenwood
Phil Wakelin, MD Willow Creek
Shawn Patience, Fort Macleod
Shane Hansen, Cardston County
Bjorn Berg, MD Pincher Creek
David Moore, Claresholm
Dennis Gillespie, Stavely
Walter Gripping, Granum
Bob Campbell, Hill Spring

Resource Persons

Bev Thornton, AFE
Maureen Webster, AFE

Welcome and Introductions

Chair, Shawn Patience, called the meeting to order.

Approval of Agenda

Moved by Bruce Decoux THAT the agenda be approved as presented.
Carried. [2011-02-162]

Approval of Minutes

Moved by Bjorn Berg THAT the minutes of January 5, 2011 be approved as presented.
Carried. [2011-02-163]

Approval of Cheque register

Moved by Walter Gripping THAT cheques # 720 to #741 be approved.
Carried. [2011-02-164]

Community Development Trust (CDT): detailed project descriptions

Moved by Shane Hansen THAT the Terms of Reference for CDT grant application be approved.
Carried. [2011-02-165]

Operations Plan priorities for 2011-2012

Moved by Walter Gripping THAT the Operations Plan priorities for 2011-2012 be approved as presented and discussed, pending funding availability.
Carried. [2011-02-166]

Reports from Rural Secretariat, Agriculture and Agri-Food Canada: input requested..

Moved by Bjorn Berg THAT the Board accept the priority strategies identified in the Rural Secretariat consultation.
Carried. [2011-02-167]

Tourism updates:

- Travel Alberta Report: Movie Maps Social Marketing
- Canadian Badlands :Investment/Cluster Development
- Chinook Country Tourist Association: Gap Analysis
- Geotourism map guide: Research Project
- Galt Museum :Culinary Tourism Workshop

Items accepted as information.

Round Table Updates

Topics noted for further action:

- Regional Business License initiative submission for AUMA partnership award
- crowd security at community events
- analysis of long distance phone services within the region

Upcoming events

- ❖ **February 3, 2011** Economic Development for Elected Officials
CED Course 9:00 - 4:00 Pincher Creek
- ❖ **March 16, 2011** Business and Investment Attraction
CED Training 9:00 - 4:00 pm Location TBD
- ❖ **March 27-29** Montana Governor's Conference on Tourism and Recreation,
Helena MT
http://www.travelmontana.mt.gov/conference/2011_files/govconregv1.asp
- ❖ **April 6-8** Economic Developers Alberta (EDA) Conference, Kananaskis
www.edaalberta.ca

Additional EDA Community Economic Development courses may be brought to the region by request. Directors, please advise Maureen of interest from your community.

Next Board Meeting

- ❖ **Wednesday March 2, 2011** – Cardston County

Adjournment

Moved by Ernie Olsen THAT the meeting be adjourned.
Carried. [2011-02-168]

Minutes approved by:

Chair

Date

Secretary/Treasurer

Date

The Navigator

Issue 1 • March 2011

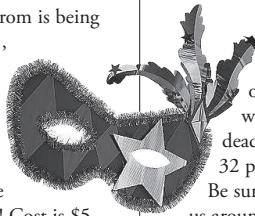
Welcome!

This is the first issue of **The Navigator**, produced and written by WCCHS staff, students and parents. Its goal is to provide more information to parents of our students on what is happening in our school, and to share that with the wider community.

Schools that have active, engaged parents are stronger academically. Schools with support from the community are even stronger. The more people know about what happens in our school, the more supportive they will be. We know there are many active parents and community members in our school, and we are currently collecting information about our school volunteers and how many hundreds of hours they contribute to our school. Watch for the results of this work... we'll sure you'll be amazed!

PROM 2011

This year's WCCHS Prom is being held on Friday, April 1, beginning at 6:30 pm in the school gymnasium. The theme for this year is "Masquerade." Doors open at 6 pm for those wanting to arrive early! Cost is \$5 per person. Everyone from the community is welcome to join us and see the result of the months of hard work and practice the students have completed. Congratulations to the participants of this year's prom:



2011 PROM CANDIDATES

- Kayty Adrian & Brady Hansma
- Kaitlynn Bolduc & Ty Glimsdale
- Brittany Broderson & Jessie Needham
- Katie Fadeef (escort) & Quentin Stronski
- Shelby Florence & Carter Lee
- Breanna Havinga (escort) & Kyle Frank-Jensen
- Tiffany Herrell & Ryan Heck
- Dakota Lelek & Brett Schlossberger
- Odessa Shields & Bobby McPeak (escort)
- Courtney Thomas & Jake Birrell
- Destiny Vanderputt & Justin Heitrich
- Allayna VanDiesen & Matthew Busby
- Cayley Williamson (escort) & Chad Diebold

These candidates recently held a fashion show (March 3) featuring clothing from Frontier Western Shop, Janet's Fashions, Elford's Men's Wear, Top Drawer Consignment Clothing, and The Bridges Golf Club Pro Shop. Thank you to these businesses for

supporting the Fashion Show again this year, and to the family and friends who attended.

Don't miss out on a great night of talent and fun as these candidates take part in a variety of activities in front of hundreds of friends and family members... hear more details about each of them, watch their dance skills after months of lessons, and enjoy the performances they have learned.

YEARBOOK 2010-2011

Great news! The yearbook is now in colour! Each year, the school publishes a yearbook highlighting the school year, along with its students, staff and activities. A committee of students and staff take all of the photos, write all of the content, and generally do an outstanding job of recording the year in print. The yearbook committee meets every Monday after school. The cost to purchase a yearbook is \$35.

This can be paid along with your school fees, or purchased by dropping off your payment at the office. As far as this year's work, April 24 is our first deadline and we must submit 32 pages to the publisher. Be sure to SMILE if you see us around!

SADD

The SADD (Students Against Drinking and Driving) Committee is busy planning for upcoming events.

The Christmas liquor bag campaign was successful again and we are now busy planning for **SADD Week** which runs May 16-19 at the school. Watch for more details around the school to find out what's happening!

GRADUATION 2011

This year's Graduation Committee is very busy planning for the big event. We are starting to order materials and get down to

the details. For those of you who haven't heard, our grad date is July 2, 2011. Our theme is "Back to the Future," based on the movie. Thanks to everyone who has helped support our grad so far this year. The next fundraiser we have planned is a bottle

drive on April 9, 2011 in Claresholm. Grads will be coming around to pick up your bottles. If you live out of town and would like to donate, please bring in your recyclables that day to the bottle depot. Be sure to tell them you want your funds to go to GRAD 2011!

INTERNATIONAL TRAVEL STUDY

A group of 25 high school students and advisors will be travelling to Spain and Portugal during the 2012 Easter Break. An information meeting is scheduled for April 14, 2011 where information on dates/itinerary, cost, course outline, projects, and expectations will be given at this meeting. Students who will be grades 10-12 in the 2011-2012 school year are eligible to apply. If there are more than 25 interested students, priority will be given to those students who will be grade 11 or 12, as grade 10 students will have an opportunity to go on a trip when they are in grade 12 (the International Travel Study runs every other year). The trip is part of a three credit high school course. Students will meet regularly during the 2011-2012 school year and complete different projects and assignments before, during, and after the trip. Advisors for the International Travel Study are Malik Salman, Pam Russell, and Janet Walker. For further information, email walkerj@lrds.ab.ca

JR. HIGH TRAVEL CLUB

The WCCHS Junior High Travel Club will be journeying to Nova Scotia, PEI, and New Brunswick in early July 2012. Planning is already underway for the 9-day trip, with a small group committed to go! Applications are still being accepted by students (who will be in grade 7-9 next year) and their parents. Contact Merry Franz with any questions at franzm@lrds.ab.ca.



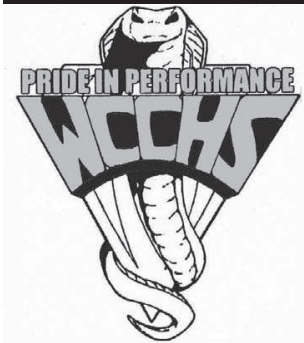
STUDENT COUNCIL

The student council at WCCHS is working hard to make this year more fun, with a goal to increase school pride. We had a lot of fun at the Pi Day - Pie throwing contest and hope all of the staff and students enjoyed watching it! Stay tuned for new activities coming soon!

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Prom 2011
- Graduation 2011
- SADD Week
- Sports Society
- April 2011 Calendar
- Principal's Update
- Travel Groups
- Yearbook Committee
- School Council



GRAD BOTTLE DRIVE FUNDRAISER!!

Saturday, April 9

Grads will be collecting your bottles and recyclables between 10 am and 1 pm. All funds to Graduation 2011.

Thank you in advance for your contribution to Grad!

Talk to us! & WIN AN iPad!

It is time to complete Parent Satisfaction Surveys and we need your help... please provide your feedback by completing this year's survey. These can be done on paper, from the office or during Parent Teacher interviews, or online. When you return it, your name will be entered to win an iPad! Paper surveys and online access codes available at the office from March 1 - 31.

**FROM THE PRINCIPAL:
Darryl Sequin**



According to legend, Leprechauns possess a hidden pot of gold! We could use a good Leprechaun right now. The 2011/12 school year will bring with it a reduced school budget. A combination of factors is responsible for the budget cuts and that will mean that some creative work is ahead of us. The months of March and April are often budget, timetabling, and planning time for schools. The Provincial Budget was released on February 24, 2011. In that budget there are various increases as well as reductions which will have an impact on WCCHS. Livingstone Range School Division issued a press release on March 10, 2011 which stated, "The combination of Provincial funding reductions and ever-increasing cost pressures will result in cuts to student programming and reductions in staffing levels." WCCHS will not be able to escape the budget cuts entirely and they will certainly have an effect on our school. To further compound the projected reductions in the Provincial budget, WCCHS is projecting approximately thirty students less in 2011-12 than this current school year. Through staff and school council input, we will attempt to create a plan for the school, capitalizing on our budget allocation from the school division for the 2011/12 school year. We will attempt to maximize resources, streamline areas to produce efficiencies while maintaining the diversity of programming that students at WCCHS have become accustomed to. This will take input, thought, and ingenuity, however, I am confident that as these discussions take place, the needs of students will be first and foremost in the decisions that will be made. I welcome your input at school council meetings, phone calls, or emails. And if you see one of the those Leprechauns around, give me a call!

SPORTS UPDATE

Curling at WCCHS continues to grow after two years of consecutive berths at provincials. It was the first year in a while we were able to put together a girls team, and they performed very well, losing their zone qualifying game to Nanton (who went on to win Silver at zones). The boys finished 2nd in their pool, but lost their first playoff game. We look forward to strong play from them next year.

Junior high basketball wrapped up in early March with good showings by all teams. We had two teams competing in the girls B division. A team comprised of grade 7 girls

coached by Dalton Rowland finished the season well with a couple of playoff wins, losing a squeaker that would have put them in the semi-finals. The second team in the B division, made up of grade 8 girls, coached by Dave Hansma and Jilissa Quinton, lost a close game to a much taller team from Kanai which would have put them in the league finals. The other junior high girl's team finished the season strong at zones and league playoffs. The girls ended up league Silver medalists.

Junior high boys teams also finished the season well. Mike Anderson's grade 7/8 team chose to play up in the A division against older teams and ended up with a very respectable 4th place finish. The other A boy's entry was our grade 9 team, coached by Gerald Vandervalk and Ron Lamb. With lots of talent, they finished league play undefeated and went on to win the league playoff banner. They also had a strong showing at zones, bringing home the bronze medal.

There were several trophies and plaques won at tournaments and, with strong play at the Senior high level, we filled our trophy case. The JV girls and boys each brought home plaques from tournament finishes including 3rd place in league playoffs for the girls and 1st for the boys.

The Senior teams brought home lots of 1st and 2nd place hardware from tournaments including winning the WCCHS invitationals. It was the first time in a long time that either has won their own tournament and the first time in anybody's memory that they did it in the same year. The boys, coached by Jason Toone and Dave Massie, finished 2nd while the

girls, coached by Randy Bohnet and Mike Fisher, finished 3rd. For Senior high athletics, players gear up all year for zone playoffs. Each went into zones ranked 3rd and each had to finish at least 2nd to qualify for provincials. For WCCHS fans, Friday, March 4 was an exciting and nerve racking night with two great games to watch. Although both chalked up losses, the teams managed to pick up their spirits the next day and manage convincing wins to bring home bronze medals. We thank Senior players such as Aaron Roemelle, Lukas McDowell, Nicole VanRooselaar, Jackie Devarnichuk and Stacey Bohnet for all the hard work they've put in over the years.

A young crop of grade 10 and 11's got plenty of experience and will keep WCCHS basketball competitive.

NEXT: Badminton tryouts have started with teams being established for play. **Baseball** and **slo-pitch** are also right around the corner. Good luck to all players!



RODEO

**Claresholm Junior High
Division Rodeo
April 2 & 3, 2011**

**Saturday: 10:00 am Sunday 9:00 am
Claresholm Agriplex**

This is the Junior Division of High School Rodeo consisting of students from grades 6, 7 & 8. This event will bring students and families from all over Alberta to Claresholm. Students compete during the 2010/2011 season for a chance to make it to the National Junior High Rodeo Finals in Gallup, New Mexico this summer. **Everyone welcome!**

UPCOMING DATES TO NOTE

- Parent Teacher Interviews March 22 & 23
- Staff Planning Day March 25
- Prom April 1
- Good Friday April 22
- Easter Week Off April 25-29
- Graduation July 2

FEEDBACK WELCOME ON THIS NEWSLETTER!!

Please contact Principal Darryl Sequin if you have any suggestions on how to improve it!

HOW TO REACH US

- Main Phone 403-625-3387
- website: www.lrsd.ab.ca/schools/willowcreek
- email: sequind@lrsd.ab.ca
bohnetr@lrsd.ab.ca
- News to add? dofsteel@shaw.ca

SPORTS COUNCIL

The WCCHS Sports Society is an umbrella organization under which all sports teams at WCCHS operate. The society provides the resources for each sports team at WCCHS to operate. The resources are pooled from the collection of fees and fundraising. The teams then use the resources available to them. The Sports Society thanks everyone who supported the orange and grapefruit sales once again this year.

EARTH DAY

Participate in EARTH HOUR by turning out the lights from 8:30 pm - 9:30 pm

APRIL 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 PROM 6 pm Doors Open	2 Rodeo 10 am at the Agriplex
3 Rodeo 9 am at the Agriplex	4	5	6	7	8	9 GRAD Bottle Drive 10 am - 1 pm
10	11	12	13	14 Report Cards Out	15	16
17	18	19	20 School Council 7 pm Sports Society 7:45 pm	21	22 GOOD FRIDAY No School	23
24	25	26	27	28	29	30
EASTER WEEK - No School						

WCCHS Council Minutes
March 17, 2011

In Attendance: Kelly Hall, Lorraine Norgard, Jody Dunlop, Kit Russell, Tracey Mitchell, Carmelle Steel, Ellen Struthers, Stacey Seguin, Darryl Seguin, Marva-Jean St. Onge, Ruth Lindquist, Yoli Toone, Jason Toone

The Meeting was called to order at 8:10 p.m.

Motion was made by Carmelle to add Approval of Agenda and Approval of Minutes to Agenda. Ellen seconded. Carmelle motioned to approve agenda and Ellen seconded.

Motion was made by Ellen to approve the minutes, Stacey seconded.

1. Budget

Darryl described the various budget cuts that will be made throughout the Livingstone Range School Division and talked briefly about how it would affect WCCHS. He described the process that happens to make these decisions. In the LRSD, it is the administrators that make the decisions regarding budgets. There must be a vote of 12/16 for the motion to be passed. Each school gets a vote.

Throughout the LRSD there must be a cut of \$1.3 million.

Darryl described the following:

1. Technology Director Position. This was to be a person hired to help teachers infuse technology into the curriculum areas. Since the infrastructure isn't in place to support this, the administrators decided that this position did not need to be filled.

2. A former principal/teacher currently works at a half time position traveling throughout the division to support students in their distance learning in the math and science areas. There are approximately 14-20 courses that he currently is supporting and about 200 students. The high schools have managed to put \$50 000 towards this project. The administrators felt that they didn't need to ask for money for this project as it was paying for itself with the credits earned by these students. Some students are finishing their course in 5 weeks! WOW!

3. Learning Support Director Position. As of the 2011-12 school year, this position will be terminated. It is felt that the Learning Support teachers in the schools and some Senior Management staff will be able to continue the programs.

4. Fresh Start Programs. These are currently in Granum and Lundbreck. They will be discontinued. There will be appropriate funds in place for those students transitioning out of these programs and into a regular classroom.

5. Special Needs funding processes have changed.

6. \$210 000 allotted to support First Nations students in schools.

7. AISI money has now been cut in half. The 'per-pupil' amount given to each school will be discontinued so that people can be retained to support curriculum changes and implementation of Pinnacle.

WCCHS is the largest school (with regards to students) in the division and so the budget cuts will affect it the most. Approximately \$20 000 less will be given to the school.

School Council, staff and students will all be consulted before a final budget is decided upon at WCCHS.

With fewer students there will definitely be fewer staff hired. Therefore, class sizes may change and could be larger.

2. Video Surveillance

This was discussed at the Joint school Council meeting. The LRSD board approved the use of cameras. Principals are to fill out some forms, the board will approve, and maintenance staff will begin to install systems. Darryl has filled out the forms and is awaiting approval.

Cameras will be placed inside the schools and outside.

3. Diploma Exam Results

We had a peek at the results from last year as well as the results from the January exams. Biology 30 was up compared to the provincial average as was Social 30. Darryl pointed out that it is better to look at trends rather than individual results.

The teachers will analyze these results and use them to revise/improve their lessons.

4. Newsletter/Volunteer Tracking Form

Carmelle, Ruth and Darryl met March 3 to discuss how to increase parent involvement in the school. It was decided that more communication was needed. Carmelle has offered to print a newsletter once a month, with events from various groups within the school. She had the first draft for a sneak preview. Ruth is to edit.

Discussion was quite positive with Lorraine commenting that her oldest daughter is now 28 years old and she is finally able to see a newsletter coming from WCCHS!

Paper copies are available and an email list is currently being updated. It will also be placed on the website.

Ruth, Darryl and Carmelle also discussed how to track volunteers. If we want to know where we need volunteers, it is important to also find out where we currently have volunteers. A form has gone out to different groups to fill out regarding their volunteer hours and positions. Data is being collected on the 2010-2011 school year volunteers.

5. Resolutions

The AGM of the Alberta School Councils Association is being held in the Spring. The following results are after brief discussions of each resolution. For more information the resolutions visit the ASCA website at www.albertaschoolcouncils.ca .

P11-01 School Bus Stop Safety: Defeated

P11-02 Achievement Test Writing for Cycled Curriculum: Approved

P11-03 Funding for Severe Coded Students: Approved

P11-04 Centralized Coordinated Services for Children: Approved
P11-05 Infusion of Physical Activity into Programs of Study: Defeated
P11-06 Fair and Equitable Funding for Rural Transportation: Approved
P11-07 Early Childhood Development Programming: Defeated
P11-08 Technology Support for the 21st Century Learner: Approved

6. Other

Regional School Council Meeting in Fort Macleod April 4, 2011 6 p.m.

Next meeting *Wednesday, April 20 7:00 p.m.*

Meeting adjourned at 9:17 p.m.

Minutes respectfully submitted by: Ruth Lindquist

**March
2011**

9-12

Campus

628-55th Ave. W.

Box 219

Claresholm, AB

TOL 0T0

Ph: (403) 625-3387

Fax: (403) 625-3289

Principal

Mr. Darryl Seguin

Assistant Principals

Mr. Randy Bohnet

(9-12 Campus)

Ms. Beverly Webb

(7-8 Campus)

Upcoming Events

March 17th

Sports Society/School

Council 7:00pm

Parent/Student/

Teacher Interviews

March 22nd & 23rd

March 25

LRSD Staff Planning

Day

WCCHS 9-12 CAMPUS NEWS

Peace, Love, and Friendship!

The Student Councils at both sites organized a 1960s theme for Valentines this year! The 7/8s held a "Name that 60s Tune" Contest while at the 9-12 site, there was a Cupid Arrow Shooting Contest! Both sites joined together for a movie Friday afternoon and a 1960s dress up day! Every student and staff member had a personal Valentine posted in the hallway! Some lucky students even found candy winning hearts under their desks! Are you feeling GROOVY!

St. Patricks Day is March 17th. Wear Green!

Principal Message:

Over the past few months I have been meeting with parent council, student council, and staff. In these meetings we have discussed potential goals for school improvement. Staff have identified a need to focus on assessment and reporting. Students suggested that one of the school goals be targeted at increasing school spirit while the parent council felt the need for increased communication and parental engagement. All of these areas of focus are important and will become part of the school improvement plan. Strategies and measures will be identified in the next couple of months and the work toward school improvement will begin. March is the month when the Livingstone Range School Division conducts its annual satisfaction surveys. A series of 11 questions are asked in regards to school culture and learning. The responses and results are important to future planning for school improvement. Last year 65 parents responded. Please take time to complete the survey which will be available online beginning March 1. This year, all parents completing the survey will have their names entered into a draw for an **IPAD!** Paper copies can be obtained from the office along with the entry form. One entry per child is permitted. An access code is necessary to complete the survey online and can be obtained from the office. There will also be laptops set up around the school during parent teacher interviews on March 22 & 23 where surveys can be completed. Your feedback is important to us as we continue to conduct planning and set priorities for the future. Good luck with the contest!

*Visit us online at www.lrsd.ab.ca/school/willowcreek
for a calendar view and details on other school sports & events.*

**March
2011**

7-8

Campus

5318-2nd St. W.

Box 728

Claresholm, AB

T0L 0T0

Ph: (403) 625-3371

Fax: (403) 625-4920

Principal

Mr. Darryl Seguin

Assistant Principals

Ms. Beverly Webb
(7-8 Campus)

Mr. Randy Bohnet
(9-12 Campus)

Upcoming Events

March 17th
Sports Society/School
Council 7:00pm

Parent/Student/
Teacher Interviews
March 22nd & 23rd

March 25
LRSD Staff Planning
Day

WCCHS 7-8 CAMPUS NEWS



Parent/Student/Teacher interview dates are March 22 and 23 from 4:30—7:30 p.m. Please call the school to book your appointment at 403-625-3371.

Morgan Doyle, Child and Youth Care Worker and Holly Stewart, Family School Liaison will be available on March 22nd for interviews.



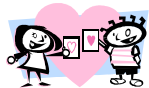
Thank you to Parent Council and Parents for all the goodies and lunches brought into the school the week of February 14—18th for Staff Appreciation Week. We truly appreciate it.



Peace, Love, and Friendship!



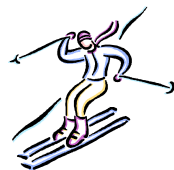
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St. Patricks Day is March 17th. Wear Green!



On January 19 and February 16 students, staff, and parents were able to join together for a fun day of snowboarding and skiing at Castle Mountain Resort. We want to thank all of the parents who so willingly got their children to the school early on those mornings so we could get in a full day at the hill. A great time was had by all who participated.



Visit us online at www.lrsd.ab.ca/school/willowcreek for a calendar view and details on other school sports & events.

Principal Message:

Over the past few months I have been meeting with parent council, student council, and staff. In these meetings we have discussed potential goals for school improvement. Staff have identified a need to focus on assessment and reporting. Students suggested that one of the school goals be targeted at increasing school spirit while the parent council felt the need for increased communication and parental engagement. All of these areas of focus are important and will become part of the school improvement plan. Strategies and measures will be identified in the next couple of months and the work toward school improvement will begin. March is the month when the Livingstone Range School Division conducts its annual satisfaction surveys. A series of 11 questions are asked in regards to school culture and learning. The responses and results are important to future planning for school improvement. Last year 65 parents responded. Please take time to complete the survey which will be available online beginning March 1. This year, all parents completing the survey will have their names entered into a draw for an **IPAD!** Paper copies can be obtained from the office along with the entry form. One entry per child is permitted. An access code is necessary to complete the survey online and can be obtained from the office. There will also be laptops set up around the school during parent teacher interviews on March 22 & 23 where surveys can be completed. Your feedback is important to us as we continue to conduct planning and set priorities for the future. Good luck with the contest!

Darryl Seguin
Principal

Family Day was introduced by Premier Don Getty and has become officially recognized by the Legislative Assembly of Alberta as a public holiday since 1989. The Family Day Act was initiated to recognize and preserve the values of home and family on which pioneers built the province. In honour of our predecessors and our current families I would like to suggest that you take some time during the days off to do something special with your family. Here are some creative ideas you may have not thought of:

- Cook a meal as a family and serve it to a neighbor.
- As a family, visit someone who does not have a family.
- Tell your children about your childhood and encourage them to tell a story about theirs.
- Spend the day organizing your photos of your family, with your family. With each picture recall the events that occurred at that time.

Regardless of how you spend the next few days, together or not, enjoy your time with your child. Your child is a gift that no one or anything will ever be able to replace.

Porcupine Hills Lodge
BOARD MEETING
Minutes of Meeting

February 1, 2011

PRESENT: Michelle Day, Earl Hemmaway, Karen Florence, Anna Mae Mifflin, Shirley Isaacson, Pam Crone, Judy Van Amerongen, Linda Todd, Audrey Hoffman

1. **Call to Order – Earl Hemmaway called the meeting to order at 7:05pm.**
2. **Additions to agenda: Foundation Items - Banking**
3. **Acceptance of Agenda – *Judy VanAmerongen made a motion to accept the agenda as presented. All in favor, carried.***
4. **Minutes of Last meeting – *Shirley Isaacson made a motion to accept the minutes of the January 4, 2011 meeting. All in favor, carried.***
5. **5.1 Financial Report**

Year end for 2010 financial statement was presented.

5.1.1 Revenue Canada GST Rebate Update – Michelle received a call from Revenue Canada. The appraiser is to be here this week. \$122,000.00 is the total amount we will be getting over the next two years.

5.1.2 Terms in Credit Union – Earl reviewed. \$206,000.00 total amount of terms. We will have some dates changed on some of the terms so that they are readily available throughout the year.

Pam Crone made a motion for the Foundation to look into the pledged term deposit and to change the dates on some term deposits to make them more readily available. All in favor carried.

We owe - \$1,541,886.41 on our mortgage for the new units.

We have accounts at the Credit Union and the ATB. Should we move them all to one bank. Credit Union is for Foundation and ATB is the General account.

Interest rates are not the greatest. Patuity is another option but cannot ever be taken out. You can use just the interest.

Linda Todd made a motion to pay the bills and accept the Financial Statement for year end as presented. All in favor, carried.

5.2 Manager's Report

Michelle reviewed her report.

5.2.1 Outstanding Items:

Lodge/Supportive Waiting List – 19/13 – and two priority interviews pending

CFEP Court Yard Grant – Michelle Reviewed. Casino Funds received, Grant is in final stages and we will hear by March. \$74,999.00 is total cost.

3 Year Business Plan – Foundation met and talked about the 3 year business plan. Hold steady where we are, get a little out of debt, always room for expansion and upgrade, repaint units, court yard, improve recreation on weekends. Leaky roof we need to deal with. Windows may need to be looked at. Foundation to review draft plan once Michelle drafts a plan.

Centre Point Facilitator for 3 year Plan – cancel

Seat Belt Coverage Information – Jubilee – called twice to find out what it is for. Still waiting to hear.

CCSA Injury Reduction Program – Member of this program. Organizations to apply to get a free . Training program for Injury reduction.

Motion by Linda Todd to apply to the CCSA to be one of the facilities to pilot their program. All in favor, carried.

FOIP/Workplace Violence/PPCA – Michelle made a Education, Awareness and Assessment Binder for the program. All staff will be put through the course. Michelle drafted up a new policy for the employee handbook just highlighting procedure and educating staff on what to do if staff find themselves in a situation.

Shirley Isaacson made a motion to approve Workplace Violence and Harassment Program. All in favor, carried.

Michelle made a PPCA Binder as well for the Board, Volunteers, etc. for presentation purposes. Staff will get training.

Employee and Governance Policies – new booklets provided

ASCHA March Convention – Resolution resubmitted. Being held at the Westin, Edmonton, AB March 14-16, 2011. Please let Michelle know by Feb 15 if you can attend. Michelle highly recommends that ASCHA lobby the Federal Government that Lodges are fully tax exempt.

ASCHA Direction – Meeting - ASCHA Meeting in Lethbridge February 16 with a lot of officials going to be there. No cost to attend. Shirley and Michelle to attend. Earl and Linda to also register and see if they can attend.

5.2.2 New Items –

Crawl Space Funding & Follow up – We got the funds to do this project from Alberta Infrastructure.

Accommodation Standards Inspection Feb 8 – Michelle is ready for this and confident. Emergency and Continuation of Services Plan is done and revised.

Smoke Room Discussion - Foundation is moving towards making this lodge smoke free. Then the smoke room could become the staff room, the staff room would become Michelle's office, and Michelle's office would become Arlette's office. We now have 3-4 resident smokers. They feel we should ban smoking altogether. How do we implement. Effective March 15, 2011 smoking will be banned from the Lodge.

Anna-Mae Mifflin made a motion that the lodge be a non-smoking lodge as of March 15, 2011. All in favor, carried.

Anna-Mae Mifflin made a motion that the current smoke room be made into the staff room with renovations, the current staff room will be Michelle's office and Michelle's current office will become Arlette's. All in favor, carried.

Uniforms – Polo style shirts for all staff. Discussion held on how many to purchase for each staff. Have the color blue like our pamphlet's as the color of the shirts.

Judy Van Amerongen made a motion to purchase 2 uniform shirts for all staff. If they require more they may purchase more. This is mandatory starting April 1, 2011. All in favor, carried.

Copy of Resident Manual Updated – All been updated for all residents. There will be a copy of it in the office for our use.

Shirley Isaacson made a motion to accept the Manager's report as presented. All in favor, carried.

5.3 Supportive Units

5.3.1 Paint Quote for Units - \$2,475.00 per unit quote received from Mike Dawson Painting.

Audrey Hoffman made a motion to hire Mike Dawson Painting to paint units as they need it. All in favor, carried.

5.4 Recreation Report

5.4.1 Calendar included. A lot is happening here at the lodge.

Pam Crone made a motion to accept the recreation report as presented. All in favor, carried.

5.5 Maintenance Report

5.5.1 Roof Issues

Does anyone know who did our roof in the past. Earl suggested to ask Andy Howe.

Thor's Roofing – Tom Hood from Stavely may be someone to contact to have a look at the roof.

Shirley Isaacson made a motion to accept the maintenance report as presented. All in favor, carried.

5.6 Committee Reports – none

3 Year Business Plan – Foundation

6. Correspondence -

Protection for Person in Care Act - claim was dropped.

Message from Jonathan Dennis – Housing Starts Here

Housing & Urban Affairs – revamping Enterprise Management System- (HAL)

7. In-Camera Issues

Shirley Isaacson made a motion to go in camera. All in favor, carried.

Judy Van Amerongen made a motion to come out of camera. All in favor, carried.

Pam Crone made a motion to adjourn the meeting.

Next meeting – Tuesday, March 1, 2011