



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 24, 2011
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES MAY 9, 2011

ACTION ITEMS:

1. **BYLAW #1554 – Street Maintenance Tax**
RE: 3rd Reading
2. **BYLAW #1561 – 2011 Mill Rates**
RE: 3rd Reading
3. **BYLAW #1563 – Tax Penalty**
RE: 2nd & 3rd Readings
4. **CORRES: Alberta Health and Wellness**
RE: Chinook Emergency Services Ltd.
5. **CORRES: Alberta Municipal Affairs**
RE: Alberta Emergency Public Warning System
6. **CORRES: Brad Mason, CAO, Town of Nanton**
RE: Alberta Communities' Challenge
7. **ALBERTA SOUTHWEST – Annual General Meeting Invitation**
8. **CORRES: Joy Hanson**
RE: Taxi Service
9. **2011 OPERATING BUDGET**
10. **ADOPTION OF INFORMATION ITEMS**
11. **IN CAMERA - LEGAL**

INFORMATION ITEMS:

1. West Meadow Elementary School Council Minutes – May 17, 2011
2. Oldman River Regional Services Commission Executive Committee Minutes – April 7, 2011
3. Claresholm & District Museum Board Minutes – April 27, 2011
4. Claresholm Economic Development Committee Minutes – January 6, 2011
5. Claresholm Economic Development Committee Minutes – March 10, 2011
6. Claresholm Economic Development Committee Minutes – April 14, 2011
7. Claresholm Public Library Board Minutes – April 18, 2011

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 9, 2011**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.
CARRIED

MINUTES: **REGULAR MEETING – APRIL 26, 2011**

Moved by Councillor Van Amerongen that the Regular Meeting Minutes of April 26, 2011 be accepted as presented.

CARRIED

FINANCES: **MARCH 2011 BANK STATEMENT**

Moved by Councillor Sutter to accept the March 2011 bank statement as presented.

CARRIED

DELEGATION: **JEFFERY GIBEAU – Manager of Regulatory & Property Services**
RE: Introduction of New Staff

Jeffery Gibeau, Manager of Regulatory and Property Services, introduced two new staff members to Council: Mr. Greg Barker, Municipal Enforcement / Community Peace Officer and Mr. Brad Stone, Development Officer. The bylaw and the development departments have been merged into the new department called Regulatory and Property Services.

ACTION ITEMS:

1. BYLAW #1554 – Street Maintenance Tax

RE: 2nd Reading

Moved by Councillor Quayle to give Bylaw #1554, regarding Street Maintenance Tax, 2nd Reading.

CARRIED

2. BYLAW #1548 – Solid Waste Management

RE: 2nd Reading

Moved by Councillor MacPherson to give Bylaw #1548, regarding Solid Waste Management, 2nd Reading.

CARRIED

3. BYLAW #1560 – Freedom of Information & Protection of Privacy

RE: 2nd & 3rd Readings

Moved by Councillor Sutter to give Bylaw #1560, regarding Freedom of Information and Protection of Privacy, 2nd Reading.

CARRIED

Moved by Councillor MacPherson to give Bylaw #1560, regarding Freedom of Information and Protection of Privacy, 3rd & Final Reading.

CARRIED

4. BYLAW #1562 – Fees and Charges

RE: 2nd & 3rd Readings

Moved by Councillor Van Amerongen to give Bylaw #1562, regarding Fees and Charges, 2nd Reading.

CARRIED

Moved by Councillor Fieguth to give Bylaw #1562, regarding Fees and Charges, 3rd and Final Reading.

CARRIED

5. BYLAW #1563 – Tax Penalty

RE: 1st Reading

Moved by Councillor Hubka to give Bylaw #1563, regarding Tax Penalty, 1st Reading.

CARRIED

**6. CORRES: Claresholm & District Health Foundation
RE: Annual Charity BBQ Downtown**

Moved by Councillor MacPherson to allow the Claresholm & District Health Foundation to have their annual charity BBQ in the downtown parking lot on June 16, 2011, with a recommendation that they consider moving to Amundsen Park.

CARRIED

**7. CORRES: Brownlee LLP
RE: Request for Canadian Official Mark**

Received for information.

**8. CORRES: Oldman River Regional Services Commission
RE: Questionnaire – Regional ARB**

Received for information.

9. STAFF REPORT: Chamber of Commerce Mexican Fiesta

Moved by Councillor MacPherson to allow the Claresholm Chamber of Commerce to relocate the Mexican Fiesta on June 24, 2011 to Amundsen Park with all the other conditions in place.

CARRIED

10. STAFF REPORT: MSI Operating Grant Requests 2011

Moved by Councillor Sutter to accept the MSI Operating Grant Requests as presented.

Kidsport	\$5,000
Fair Board	4,225
Garden Club	563
Child Care Society	5,000
Raiders Football	15,000
Golf Club	25,000
Physician Recruitment	30,000
Airport Water Study	15,000
Community Centre	9,300

CARRIED

11. CAPITAL BUDGET EMERGENCY REQUEST

Moved by Councillor Sutter to accept the Capital Budget Emergency Request as presented for up to \$131,028, and use the MSI Capital Grant as funding.

CARRIED

12. POLICY #REC 05-11 – Recreational Facility & Miscellaneous User Charges

Moved by Councillor MacPherson to adopt Policy #REC 05-11 regarding Recreational Facility and Miscellaneous User Charges as presented effective July 1, 2011.

CARRIED

13. OPEN HOUSE – Monday, May 16th, 2011

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Sutter to accept the information items as presented.

CARRIED

15. IN CAMERA – DEVELOPMENT

Moved by Councillor MacPherson that this meeting go In Camera.

CARRIED

Moved by Councillor Quayle that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Sutter that this meeting adjourn at 8:44pm.

CARRIED

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1554**

A Bylaw of the Town of Claresholm to authorize the imposition and levy of a special Street Maintenance Tax upon all lands fronting or abutting on any of the streets, lanes, squares or other public places that are paved with asphaltic or bituminous material.

WHEREAS per the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 Section 382(1), the Town of Claresholm in the Province of Alberta, may pass a bylaw pertaining to special taxes; and

WHEREAS there are many properties in the Town of Claresholm served by paved streets, roads, lanes or other public access; and

WHEREAS it is essential that the paved surfaces herein before mentioned are maintained in a good state of repair; and

WHEREAS it has been determined that an annual tax of fifty cents (\$0.50) per accessible front foot on properties abutting and fronting on the said paved streets, roads, land and public places is required to raise from benefiting properties, an equitable share of the maintenance costs.

NOW THEREFORE under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Claresholm, in the Province of Alberta, duly assembled does hereby enact the following:

1. That the Chief Administrative Officer (CAO) or such other official as may from time to time be authorized, shall in the year 2011 and in all subsequent years so long as this bylaw is in force, levy annually against all properties fronting or abutting on any street, lane, square or other public place that are paved with asphaltic or bituminous material, a uniform special paving maintenance tax in the amount of fifty cents (\$0.50) per assessable front foot. No maintenance tax shall be levied on property presently assessed for local improvements for pavement or any property on which local improvements were prepaid until the original estimated lifetime has lapsed.
2. That the special tax referred to in (1) above shall be in addition to all other taxes.
3. Pursuant to the provisions of Section 404 of the *Municipal Government Act*, different size or odd shaped lots may be assessed a smaller or larger number of frontage feet than they actually have.
4. This bylaw comes into full force and effect upon third and final reading.
5. Bylaw #1331 is hereby rescinded.

Read a first time in Council this **26th** day of **April** 2011 A.D.

Read a second time in Council this **9th** day of **May** 2011 A.D.

Read a third time in Council and finally passed in Council this day of 2011 A.D.

David Moore, Mayor

Kris Holbeck, CAO

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1331

Existing
BYLAW

Being a Bylaw of the Town of Claresholm to authorize the imposition and levy of a special Street Maintenance Tax upon all lands fronting or abutting on any of the streets, lanes, squares or other public places that are paved with asphaltic or bituminous material.

WHEREAS there are many properties in the Town of Claresholm served by paved streets, roads, lanes or other public access; and

WHEREAS it is essential that the paved surfaces hereinbefore mentioned are maintained in a good state of repair; and

WHEREAS it has been determined that an annual tax of 25 cents per assessable front foot on properties abutting and fronting on the said paved streets, roads, land and public places is required to raise from benefiting properties, an equitable share of the maintenance costs.

NOW THEREFORE, under authority of the Municipal Taxation Act, the Municipal Council of the Town of Claresholm, duly assembled does hereby enact:

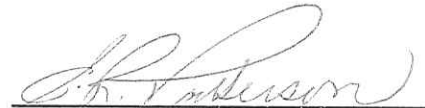
1. That the Secretary-Treasurer or such other official as may from time to time be authorized, shall in the year 1993 and in all subsequent years so long as this bylaw is in force, levy annually against all properties fronting or abutting on any street, lane, square or other public place that are paved with asphaltic or bituminous material, a uniform special paving maintenance tax in the amount of twenty-five cents (\$0.25) per assessable front foot. No maintenance tax shall be levied on property presently assessed for local improvements for pavement or any property on which local improvements were prepaid until the original estimated lifetime has lapsed.
2. That the special tax referred to in (1) shall be in addition to all other taxes.
3. Pursuant to the provisions of Section 171 of the Municipal Taxation Act different size or odd shaped lots may be assessed a smaller or larger number of frontage feet than they actually have.
4. That this bylaw shall be effective as on and from the date of its final passage.

READ a first time in Council this 30 day of November, A.D. 1992.

READ a second time in Council this 30 day of November, A.D. 1992.

READ a third time and finally passed by Council this 30 day of November, A.D. 1992.


Larry Fléxhaug, Secretary-Treasurer


E. R. Patterson, Mayor



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1561**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2011 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on May 24, 2011; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2011 total \$4,408,021; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$8,349,267; and the balance of \$3,941,246 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$840,825.91
Non-Residential	\$233,200.62

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$101,823.07

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$358,058,410.00
Non –Residential	\$70,237,460.00
Machinery & Equipment	\$473,610.00
Total	\$428,769,480.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$1,899,678	\$349,629,620	5.4334%
Vacant Residential & Farmland (VR&F)	\$100,484	\$8,428,790	11.9215%
Non-Residential	\$750,529	\$70,237,460	10.6856%
Machinery & Equipment	\$0	\$473,610	0%
Seniors Self Contained Housing (SSCH)	\$14,705	\$2,706,420	5.4334%
	\$2,765,396	\$431,475,900	

ASFF	Tax Levy	Assessment	Mill Rate
Residential & VR & F	\$840,826	\$358,058,410	2.3483%
Non-Residential	\$233,201	\$70,237,460	3.3202%
Total Education Requisition	\$1,074,027	\$428,295,870	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$101,823	\$431,002,290	0.2362%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	2.3483%	3.3202%	2.3483%	0%
PORCUPINE HILLS LODGE REQUISITION	0.2362%	0.2362%	0.2362%	0.2362%
MUNICIPAL	5.4334%	10.6856%	11.9215%	5.4334%
TOTAL MILL RATE	8.0179 %	14.242 %	14.506 %	5.6696 %

3. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this **11th** day of **April** 2011 A.D.

READ a second time in Council this **26th** day of **April** 2011 A.D.

READ a third time in Council and finally passed this day of 2011 A.D.

David Moore, Mayor

Kris Holbeck, Chief Administrative Officer



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1563**

A Bylaw of the Town of Claresholm, in the Province of Alberta, to impose penalties for non-payment of taxes as provided by the *Municipal Government Act R.S.A. 2000 Chapter M-26.*

WHEREAS in accordance with the *Municipal Government Act R.S.A. 2000 Chapter M-26*, as amended, the Town imposes taxes annually in respect of property in the Municipality to raise revenue;

AND WHEREAS in accordance with Sections 344, 345 and 346 of the *Municipal Government Act* Council may pass a bylaw to impose penalties on non-payment of taxes;

NOW THEREFORE the Council of the Town of Claresholm in the Province of Alberta duly assembled enacts as follows:

SECTION 1 NAME OF BYLAW

1.1 This Bylaw may be cited as the “**Tax Penalty Bylaw.**”

SECTION 2 DEFINITIONS

- 2.1 In this bylaw:
- a) “CAO” means the Chief Administrative Officer of the Town of Claresholm.
 - b) “Council” means the Town Council of the Town of Claresholm.
 - c) “Municipality” means the Town of Claresholm and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Town of Claresholm and all the members or officers of which are appointed or chosen by the Town of Claresholm.
 - d) “Tax Notice” is the notice sent by the Town with all information regarding the tax roll as per Section 334 of the *Municipal Government Act*.

SECTION 3 METHOD OF PAYMENT

- 3.1 The following are acceptable forms of payment for taxes:
- a) Tax Installment Payment Plan (TIPPs);
 - b) In person at the Town of Claresholm Administration Office by cash, cheque or Interac by 4:00pm;
 - c) By cheque in the mail slot located at the Town of Claresholm Administration Office by 4:00pm;
 - d) In person at an accepted financial institution with a date stamp as proof of payment if payment is being made on the due date;
 - e) Online Banking with proof being the financial institution's notification from the electronic payment office stating the amount paid and the corresponding tax roll;
 - f) Any other financial institution method with proof being a copy of the bank statement where the payment originated from showing name, payment date and amount; or
 - g) Canada Post with valid proof being the post-mark.
- 3.2 Payments for current taxes must be received by August 31st by the end of the business day, or the last business day in August by the end of the business day, in one of the manners listed in Section 3.1, or proof must be provided as indicated to avoid tax penalties being imposed the next day.
- 3.3 Payments on all outstanding balances must be received by December 31st or the last business day in December in one of the manners listed in Section 3.1, or proof must be provided as indicated to avoid tax penalties being imposed the next day.

SECTION 4 APPLICATION OF PENALTIES

- 4.1 Penalties will be applied to any tax roll where the current taxes remain unpaid after the date shown on the tax notice as per Schedule “A” (1).
- 4.2 Additional penalties will also be applied to any tax roll with an outstanding balance in any year if the taxes remain unpaid after December 31st as per Schedule “A” (2).
- 4.3 Any penalty imposed under the provisions of this bylaw shall be added to and form part of the unpaid taxes.

SECTION 5 PASSAGE OF BYLAW

5.1 Bylaw #1322 is hereby repealed.

5.2 This Bylaw shall come into effect upon passage of 3rd Reading.

READ a first time in Council this **9th** day of **May** 2011 A.D.

READ a second time in Council this day of 2011 A.D.

READ a third time in Council and finally passed this day of 2011 A.D.

David Moore, Mayor

Kris Holbeck, CAO

**TOWN OF CLARESHOLM
BYLAW NO. 1563
SCHEDULE "A"
TAX PENALTIES**

1.A penalty of fourteen percent (14%) shall be applied to unpaid current taxes.

2.A penalty of fourteen percent (14%) shall be applied to all outstanding balances.

cjs.

**TOWN OF CLARESHOLM
BYLAW # 1322**

A Bylaw of the Town of Claresholm to provide for the imposition of penalties to any or all unpaid taxes.

WHEREAS it is provided in the Municipal Taxation Act, being Chapter M-31 of the Revised Statutes of Alberta, that Council, by Bylaw, may require any or all taxes or any installments thereof to be payable on a certain day or days and may by way of penalty impose such additional percentage charge, not exceeding 18 per cent, as is considered expedient, for the non-payment of the taxes or any installments thereof on any day or days named, and

WHEREAS, the Municipal Taxation Act further states that any Council, by Bylaw may provide that in the event of any taxes remaining unpaid after the 31st day of December of the year in which they are levied there shall be added thereto by way of penalty an amount or amounts not exceeding an aggregate rate of 18 per cent in the next succeeding year and in such succeeding year thereafter so long as the taxes remain unpaid.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF CLARESHOLM DULY ASSEMBLED HEREBY ENACTS AS FOLLOWS:

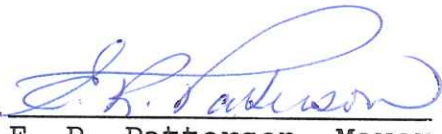
1. That a penalty of fourteen percent (14%) shall be added on January 1, of each year to all taxes remaining unpaid as of the 31st day of December of the year for which they are levied and in each succeeding year thereafter so long as the taxes remain unpaid.
2. That a penalty of fourteen percent (14%) shall be added on July 1st of each year to all current taxes remaining unpaid as of the 30th day of June of the year for which they are levied.
3. Any penalty imposed under the provisions of this Bylaw shall be added to and form part of the unpaid taxes.
4. Any penalty imposed under this Bylaw shall be subject to regulations laid down by the Provincial Government relative to the Homeowners Tax Discount.
5. Nothing in this Bylaw shall be construed to extend the time of payment of the taxes nor in any way impair the right of distress or any other remedy provided by the Municipal Taxation Act for collection of taxes.
6. This Bylaw shall remain in force until it is repealed or amended by a subsequent Bylaw and an amending Bylaw remains in force until repealed or amended.
7. Bylaw No. 1175 of the Town of Claresholm is hereby repealed.
8. This Bylaw shall take effect on the final day of passing.

READ a first time in Council this 10th day of February A.D. 1992.

READ a second time in Council this 10th day of February A.D. 1992.

READ third time in Council and passed this 24th day of February A.D. 1992.


Larry Flexhaug, Secretary-Treasurer


E. R. Patterson, Mayor



TAX PENALTY FORGIVENESS

Policy # TAX 09-08

PURPOSE: To establish a consistent policy to guide administration when requests are received from citizens for forgiveness on the penalty assessed on late paid property taxes.

POLICY: The onus of having the current property taxes paid on the due date (August 31st or the last business day in August) is clearly laid on the property owner.

GUIDELINES:

1. This policy is to be used as formal documentation that supports administration's response to citizens that there is no forgiveness of penalties on late paid property taxes.
2. This policy is to be used as Council's direction to administration when taxpayers request the forgiveness of penalties on late paid taxes either verbally or in a letter to administration.
3. Letters addressed to Mayor and/or Council will be presented on the Council Agenda but this policy will give direction regarding the resolution of the issue.
4. If paying in person, the taxpayer must pay at the Town of Claresholm Administration Office by 4:00pm on the due date (August 31st or the last business day in August). **No payment after business hours will be accepted at the Town Office.**
5. Reasons such as family illness, bank errors, not knowing the due date for property taxes, etc are not valid reasons for the late payment of property taxes and the penalty will not be reversed.
6. If paying at a financial institution (during regular business hours) or via Internet banking, it is the onus of the taxpayer to ensure payment is made by 11:59pm on the due date (August 31st or the last business day in August).
 - If the taxpayer believes their payment was made by the due date, they need to provide one or more of the following pieces of documentation as proof of the payment date:
 - **In person at the bank:** the receipt showing the bank date stamp;
 - **Via Internet:** notification from the bank's electronic payment office, stating amount paid and tax account number paid;
 - **Via financial institution, all methods:** copy of a bank statement, showing name, payment date and amount. Note: please cross off any unnecessary items.
7. Payments via mail will be accepted as valid provided they are post-marked as August 31st or the last business day in August.
8. This policy also applies to all outstanding balances that are due on or before December 31st or the last business day in December and that are subject to a penalty.

EFFECTIVE DATE: September 22, 2008



ALBERTA
HEALTH AND WELLNESS
Office of the Minister

*Honourable Gene Zwozdesky
MLA, Edmonton Mill Creek
Deputy Government House Leader*

AR 88117

May 1, 2011

His Worship David Moore
Mayor
Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Dear Mayor Moore:

Thank you for your February 17, 2011 letter regarding Chinook Emergency Services Ltd. and their decision to discontinue providing emergency medical services (EMS) for the Town of Claresholm. I appreciate the opportunity to respond.

I had my staff contact Alberta Health Services (AHS) regarding this issue. AHS is currently assessing the EMS needs of the community and planning accordingly. AHS is committed to a seamless transition and Claresholm will continue to receive a high level of EMS service.

Although my schedule does not allow me to meet with you at this time, AHS will be contacting you and other officials affected by this change in service provider to set up a meeting. In the meantime, if you have any questions, please contact Mr. Bryan Singleton, Senior Manager, Emergency Health Services in my Ministry, toll-free by first dialing 310-0000, then 780-422-9698 or at bryan.singleton@gov.ab.ca.

I thank you again for writing and bringing your concerns to my attention.

Sincerely,

Honourable Gene Zwozdesky
Minister, Health and Wellness
Deputy Government House Leader

cc: Sue Conroy, Senior Vice President
Alberta Health Services EMS

18th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta, Canada T5J 4L4
Telephone 780-427-4826 Fax 780-422-9561

AR50198

Ms. Kris Holbeck
Chief Administrative Officer, Town of Claresholm
PO Box 1000,
Claresholm, AB, T0L0T0

Dear: Ms. Holbeck,

As you are aware, the Government of Alberta is modernizing the Alberta Emergency Public Warning System (EPWS). The new Alberta Emergency Alert warning system will launch in Fall 2011.

We are pleased to now provide Alberta Emergency Alert training sessions throughout the province from July to September 2011. Attached is an information package about Alberta Emergency Alert and a schedule of available training sessions. Training will be provided by the Alberta Emergency Management Agency and there is no charge to users.

We strongly encourage all communities to participate in the new program by nominating users to attend a training session. Alberta Emergency Alert will provide digital alerts across the province to reach more distributors and Albertans than ever before. Users of the previous EPWS will not be automatically switched over to the new system without Alberta Emergency Alert training.

If you have any questions about Alberta Emergency Alert, please contact Ms. April Diver, Public Warning Project Lead, at 780-644-1106, or by email at april.diver@gov.ab.ca.

We look forward to enhancing public safety through this unique emergency preparedness program.

Sincerely,



Ray Gilmour
Deputy Minister

Attachments

cc: Mike Schuweiler, Tony Bonetti, Randy Keller, Rob Steel, Nigel Young

**ALBERTA EMERGENCY ALERT
DESIGNATION FORM**

Nominating Municipality/Community/Organization/Agency:

Town of CLARESHOLM

LEGAL NAME OF MUNICIPALITY / COMMUNITY /
ORGANIZATION / AGENCY

Box 1000

ADDRESS

CLARESHOLM, AB

POSTAL CODE

T0L 0T0

EMAIL

clares@telusplanet.net

TELEPHONE (403) 625-3381

FAX (403) 625-3869

The above organization hereby applies for access to Alberta Emergency Alert by designating on its behalf the following individuals as authorized users for the system:

Designee #1		
FULL NAME: KRIS HOLBECK		
POSITION: CAO, DIRECTOR EMERGENCY MANAGEMENT		
MAILING ADDRESS (if different from above): Box 1000		
CITY: Clareholm	PROV: AB	POSTAL CODE: T0L0T0
EMAIL: kris.holbeck@townofclareholm.com		
BUSINESS PH: 403 625 3381	FAX: 403 625 3869	
BUSINESS CELL: 403 625 0201	PERSONAL CELL: n/a	
NOMINEE WILL ATTEND TRAINING SESSION IN : Pincher Creek AT: AM ON: 5/7/2011		
Municipality	Time	Date (dd/mm/yyyy)

Designee #2		
FULL NAME: Mike SCHWEILER		
POSITION: Deputy Director emergency management		
MAILING ADDRESS (if different from above): Box 1000		
CITY: Claresholm	PROV: AB	POSTAL CODE: T0L 0T0 /
EMAIL: mike.schuweiler@townofclaresholm.com		
BUSINESS PH: 403-625-3964	FAX: 403-625-3869	
BUSINESS CELL: 403-625-0200	PERSONAL CELL: n/a	
NOMINEE WILL ATTEND TRAINING SESSION IN : _____ AT: _____ ON: _____ Municipality Time Date (dd/mm/yyyy)		

Designee #3		
FULL NAME: GREG BARKER		
POSITION: Community Peace Officer		
MAILING ADDRESS (if different from above): Box 1000		
CITY: CLARESHOLM	PROV: AB	POSTAL CODE: T0L 0T0
EMAIL: greg.barker@townofclaresholm.com		
BUSINESS PH: 403-625-3381	FAX: 403-625-3869	
BUSINESS CELL: 403-625-0202	PERSONAL CELL: n/a	
NOMINEE WILL ATTEND TRAINING SESSION IN : Pincher Creek AT: AM ON: July 5/2011 Municipality Time Date (dd/mm/yyyy)		

Designee #4		
FULL NAME: <u>KELLY STARLING</u>		
POSITION: <u>Fire Chief</u>		
MAILING ADDRESS (if different from above):		
CITY: <u>Clareholm</u>	PROV: <u>AB</u>	POSTAL CODE: <u>T0L0T0</u>
EMAIL: <u>clareholmfire@telus.net</u>		
BUSINESS PH: <u>403-625-3922</u>	FAX: <u>403-625-3922</u>	
BUSINESS CELL: <u>n/a</u>	PERSONAL CELL: <u>403-625-1185</u>	
NOMINEE WILL ATTEND TRAINING SESSION IN : <u>Pincher Creek</u> AT: <u>AM</u> ON: <u>5/July/11</u> <small>Municipality Time Date (dd/mm/yyyy)</small>		

We acknowledge that the above individuals will not have access to the system unless they have attended the training session set forth by Alberta Emergency Management Agency, have fulfilled the requirements identified at the time of training and signed an authorized user agreement. Only designated individuals specified on this form shall be allowed access to Alberta Emergency Alert.

We hereby confirm that we are authorized officials for this municipality, community, organization or agency and that we have the appropriate authority to designate the above persons as Authorized Users of Alberta Emergency Alert by signing this form.

Please ensure that two senior officials
from the above designating body sign this form below

PRINT NAME

DAVID MOORE

PRINT POSITION

MAYOR

Signature

Date

PRINT NAME

KRIS HOLBECK

PRINT POSITION

CAO

Signature

Date

K Holbeck
May 13/2011

**PLEASE MAIL OR FAX THIS FORM
AS SOON AS POSSIBLE PRIOR TO THE TRAINING SESSION TO:**

Alberta Emergency Management Agency
14515 – 122 Avenue
Edmonton, AB T5L 2W4
Office Ph. (780) 422-9000
Fax (780) 422-1549
Email alberta.emergency.alert@gov.ab.ca

The personal information provided on this form is being collected in support of the Alberta Emergency Alert Program. The collection is authorized under section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be managed in accordance with the privacy provisions within the *FOIP Act*. If you have any questions about the collection of this information, please contact the Alberta Emergency Management Agency in writing to 14515 – 122 Avenue, Edmonton, AB, T5L 2W4 or by telephone at (780) 422-9000.

Subject: Help Slave Lake

From: Brad Mason <cao@nanton.ca>

Date: Mon, 16 May 2011 21:26:12 -0600

Alberta Communities' Challenge
Issued by the Town of Nanton

The devastating fires at Slave Lake have caused immeasurable damage to that community. The enormity of this event is unfathomable. The immense residential and commercial losses, including the municipal buildings, will not be fully realized until the smoke clears – but the Town of Nanton does not wish to wait.

The Council and the Staff of the Town of Nanton hereby issues a challenge to all Alberta Communities – please join us in donating to the Town of Slave Lake for financial support of its municipal core. Help us to get the municipality and its employees back on their feet. Many of these Council Members and municipal staff have lost their homes, belongings, jobs, schools and much of their community. We must show our support to our fellow municipal colleagues.

Official receipts will be issued by the Town of Nanton for your donations. For information regarding this fund, please visit the Town of Nanton's website at www.nanton.ca – Bulletin Board, contact the Town office at (403) 646-2029, or send your donations, made out to the Town of Nanton, to:

Town of Nanton
c/o Slave Lake Donation Fund
Box 609
Nanton, Alberta T0L 1R0

With your assistance, we can make a difference for the recovery of this devastated community!

Brad Mason
Chief Administrative Officer
Town of Nanton
cao@nanton.ca
403-646-2029, ext 205

_____ Information from ESET NOD32 Antivirus, version of virus signature database 6133
(20110518) _____

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

Dear Mayor David, Kris, Council and Administration,

On behalf of Chair, Mayor Shawn Patience and the Board of AlbertaSW, we are pleased to extend this invitation to you and your council. This is a celebratory event, and you are welcome to also bring spouses as our guests.

Alberta SouthWest Annual General Meeting

Wednesday June 1, 2011

Heritage Inn, Pincher Creek

919 Waterton Avenue (Highway 6)

5:30 pm-6:15 pm Arrival and networking; no host bar

6:15 pm-7:00 pm Dinner and entertainment

7:00pm-8:30pm Program and Meeting officially welcoming Nanton as our 16th community member and featuring the web launch of the new www.albertasouthwest.com

Please extend the courtesy of an **RSVP ASAP ... no later than May 25, 2011, as that helps tremendously with hosting and supper arrangements..**

We will also appreciate **names and contact information of those attending**, to ensure all guests are updated as needed.

This will be an opportunity to network with our other partnering communities, celebrate the successes of the last year, and to announce exciting new initiatives for 2011-2012.

Please call if you have any questions or require additional information. We look forward to seeing you!

Bev Thornton

Director, Regional Development, SouthWest Region

Alberta Finance and Enterprise

First Floor Provincial Building, 782 Main Street

Box 2813

Pincher Creek AB T0K 1W0

phone: 403-627-1165

cell: 403-627-0765

www.albertasouthwest.com

May 19, 2011

To the Mayor and Town Council of Claresholm:

My name is Joy Hanson of Claresholm. I work at a part-time job at Creative Industries. I depend on the taxi service to get to work and bring home groceries. I live 9 blocks from work and 11 blocks from the Sobeys grocery store where I do the bulk of my grocery shopping.

In the winter time when the temperature is 30 degrees below zero it's unsafe to walk to work in those temperatures. That's one time I must use the taxi service. I do not own a car.

Recently the taxi fares went up and I am really feeling the crunch. I am appealing for you to allow me to buy at least 20 tokens or even 24 tokens per month. I work at a sheltered job and so I am at the lower end of the wage spectrum.

Please respond to my appeal. My PO Box is 46 here in Claresholm. My phone number at home is 403 – 625 – 5285 and I do have an answering machine.

Thank you for your attention to this matter.

Yours truly,

A handwritten signature in cursive script that reads "Joy Hanson".

Joy Hanson



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
TAXES AND GRANTS IN LIEU							
1-00-00-104-00	TAXES VACANT RES/FARMLAND	85,381.00	86,584.60	(1,203.60)	122,260.00	0.00	122,260.00
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	800,765.00	834,091.49	(33,326.49)	851,490.00	0.00	851,490.00
1-00-00-107-00	TAXES MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
1-00-00-108-00	TAXES LINEAR PROPERTY	92,434.00	92,433.69	0.31	96,270.00	0.00	96,270.00
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,664,850.00	2,647,227.73	17,622.27	2,783,923.00	0.00	2,783,923.00
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,214.00	6,214.18	(0.18)	6,660.00	0.00	6,660.00
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	76,192.00	76,191.57	0.43	80,610.00	0.00	80,610.00
*	TOTAL TAXES AND GRANTS IN LIEU	3,725,836.00	3,742,743.26	(16,907.26)	3,941,213.00	0.00	3,941,213.00
REVENUE GENERAL MUNICIPAL							
1-00-00-510-00	PENALTIES & COSTS TAXES	55,000.00	75,518.68	(20,518.68)	75,000.00	32,745.29	42,254.71
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	200.00	151.57	48.43	125.00	106.41	18.59
1-00-00-540-00	CONCESSION & FRANCHISE	100,000.00	108,736.72	(8,736.72)	105,000.00	51,694.94	53,305.06
1-00-00-550-00	INTEREST ON INVESTMENTS	10,000.00	24,192.88	(14,192.88)	15,000.00	1,350.16	13,649.84
1-00-00-560-00	ADMINISTRATION FEES	5,000.00	1,453.66	3,546.34	1,000.00	550.00	450.00
1-00-00-740-00	MUNICIPAL ASSISTANCE GRANT	10,526.00	0.00	10,526.00	0.00	0.00	0.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,000.00	7,856.00	(856.00)	7,000.00	0.00	7,000.00
*	TOTAL REVENUE GEN MUNICIPAL	187,726.00	217,909.51	(30,183.51)	203,125.00	86,446.80	116,678.20
**	GROSS TOTAL MUNICIPAL REVENUE	3,913,562.00	3,960,652.77	(47,090.77)	4,144,338.00	86,446.80	4,057,891.20
REQUISITIONS							
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	80,240.08	80,240.08	0.00	101,823.00	0.00	101,823.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	1,012,517.00	1,012,517.75	(0.75)	1,074,027.00	268,238.01	805,788.99
**	TOTAL REQUISITIONS	1,092,757.08	1,092,757.83	(0.75)	1,175,850.00	268,238.01	907,611.99
***P	NET REVENUE MUN PURPOSES	2,820,804.92	2,867,894.94	(47,090.02)	2,968,488.00	(181,791.21)	3,150,279.21



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
COUNCIL & OTHER LEGIS							
2-11-00-100-00	WAGE BENEFITS LEGISLATIVE	1,300.00	1,510.30	(210.30)	1,500.00	613.12	886.88
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	9,000.00	11,924.00	(2,924.00)	13,000.00	3,723.32	9,276.68
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	27,000.00	33,591.26	(6,591.26)	46,500.00	16,829.84	29,670.16
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	4,500.00	1,704.39	2,795.61	2,000.00	0.00	2,000.00
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	10,500.00	6,815.45	3,684.55	8,000.00	578.65	7,421.35
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	1,000.00	1,292.43	(292.43)	1,500.00	1,562.51	(62.51)
*	TOTAL COUNCIL & OTHER LEGIS	53,300.00	56,837.83	(3,537.83)	72,500.00	23,307.44	49,192.56
***P	NET COSTS COUNCIL & LEGIS	(53,300.00)	(56,837.83)	3,537.83	(72,500.00)	(23,307.44)	(49,192.56)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REV GEN ADMIN & OTHER							
1-12-00-414-00	SALE OF MATERIAL	5,000.00	781.43	4,218.57	500.00	257.50	242.50
1-12-00-416-00	CERTIFICATE FEES	4,000.00	4,428.75	(428.75)	4,000.00	1,480.00	2,520.00
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	9,000.00	8,900.00	100.00	9,000.00	0.00	9,000.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	8,500.00	8,505.00	(5.00)	9,500.00	23,975.00	(14,475.00)
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	1,200.00	1,320.00	(120.00)	1,200.00	1,760.00	(560.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	14,000.00	9,625.00	4,375.00	9,500.00	0.00	9,500.00
1-12-00-550-00	BUSINESS LICENSES - SALES	1,000.00	1,200.00	(200.00)	1,000.00	0.00	1,000.00
1-12-00-562-00	FARM LAND RENTAL	5,000.00	4,782.00	218.00	4,500.00	480.00	4,020.00
1-12-00-568-00	ADMIN BLDG/MODULAR RENT	8,000.00	3,459.00	4,541.00	3,000.00	2,213.00	787.00
1-12-00-570-00	SUNDRY RENTALS	4,000.00	21,785.34	(17,785.34)	10,000.00	2,011.00	7,989.00
1-12-00-595-00	PROCEEDS ON PROPERTY SALES	0.00	0.00	0.00	0.00	0.00	0.00
1-12-00-596-00	GAIN (LOSS) SALE OF LAND INVENTORY	0.00	0.00	0.00	0.00	0.00	0.00
1-12-00-597-00	GAIN (LOSS) ON DISPOSAL OF TCA	0.00	(12,368.08)	12,368.08	0.00	0.00	0.00
1-12-00-900-00	PROV OPERATING GRANTS (MSI/MSP)	105,900.00	151,061.54	(45,161.54)	120,000.00	0.00	120,000.00
1-12-00-950-00	MISCELLANEOUS CHARGES	1,500.00	2,437.30	(937.30)	500.00	150.00	350.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	25,700.00	25,700.00	0.00	32,125.00	0.00	32,125.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	13,800.00	13,800.00	0.00	17,250.00	0.00	17,250.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	12,000.00	12,000.00	0.00	15,000.00	0.00	15,000.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	6,000.00	6,000.00	0.00	7,500.00	0.00	7,500.00
5-00-00-555-00	ISF CAPITAL GRANT FUNDING	1,494,000.00	1,452,013.19	41,986.81	0.00	4,960.76	(4,960.76)
5-00-00-590-00	OTHER FINANCES ACQUIRED	45,000.00	26,250.09	18,749.91	5,090.00	0.00	5,090.00
5-00-00-990-00	GRANTS NON GOVT & OTHER SOURCE	0.00	17,100.00	(17,100.00)	0.00	0.00	0.00
5-00-00-830-00	FEDERAL CAPITAL GRANTS (NDCC)	0.00	0.00	0.00	361,000.00	206,201.00	154,799.00
5-00-00-840-00	PROV CAPITAL GRANTS (SIP)	222,000.00	308,864.11	(86,864.11)	400,000.00	0.00	400,000.00
5-00-00-841-00	PROV CAPITAL GRANTS (MSI/AMIP)	697,954.00	1,442,342.70	(744,388.70)	0.00	0.00	0.00
5-00-00-845-00	PROV CAP GRANTS (AMWWP)	2,513,000.00	2,376,586.49	136,413.51	300,000.00	300,000.00	0.00
*	TOTAL REV GEN ADMIN & OTHER	5,196,554.00	5,886,573.86	(690,019.86)	1,310,665.00	543,488.26	767,176.74
**		5,196,554.00	5,886,573.86	(690,019.86)	1,310,665.00	543,488.26	767,176.74



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
EXPENSES GEN ADMIN & OTHER							
2-12-00-100-00	WAGE BENEFITS ADMINISTRATION	63,000.00	66,328.11	(3,328.11)	75,000.00	30,338.64	44,661.36
2-12-00-130-00	SALARY ADMIN MANAGEMENT	177,000.00	160,563.58	16,436.42	196,500.00	75,471.00	121,029.00
2-12-00-131-00	MANAGEMENT CONSULTING FEES	15,000.00	13,290.28	1,709.72	15,000.00	1,860.40	13,139.60
2-12-00-135-00	SALARY ADMIN STAFF	75,000.00	92,989.18	(17,989.18)	77,500.00	29,705.20	47,794.80
2-12-00-140-00	ADMIN JANITOR WAGES	22,000.00	19,428.34	2,571.66	34,000.00	12,755.75	21,244.25
2-12-00-150-00	ELECTIONS STAFF	1,500.00	600.00	900.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	3,000.00	0.00	3,000.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	15,000.00	12,692.69	2,307.31	15,000.00	10,120.14	4,879.86
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	3,000.00	1,929.99	1,070.01	2,500.00	746.17	1,753.83
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	5,000.00	6,473.94	(1,473.94)	7,000.00	2,263.55	4,736.45
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	8,000.00	10,178.75	(2,178.75)	6,000.00	0.00	6,000.00
2-12-00-215-00	OFFICE EXP,MILEAGE, FREIGHT	750.00	237.00	513.00	250.00	0.00	250.00
2-12-00-216-00	POSTAGE	13,000.00	12,533.30	466.70	14,000.00	4,439.00	9,561.00
2-12-00-217-00	TELEPHONE / FAX	8,000.00	8,192.53	(192.53)	9,000.00	2,697.74	6,302.26
2-12-00-220-00	PRINTING & STATIONERY	7,000.00	5,315.49	1,684.51	6,000.00	2,360.52	3,639.48
2-12-00-221-00	ASSOCIATION FEES	5,500.00	5,630.06	(130.06)	6,000.00	5,657.59	342.41
2-12-00-230-00	ASSESSOR	41,000.00	40,293.79	706.21	41,500.00	16,740.00	24,760.00
2-12-00-232-00	AUDITOR	20,000.00	10,050.00	9,950.00	15,000.00	10,000.00	5,000.00
2-12-00-234-00	LEGAL EXPENSES	5,000.00	1,494.24	3,505.76	5,000.00	650.30	4,349.70
2-12-00-235-00	TAX RECOVERY	500.00	0.00	500.00	250.00	0.00	250.00
2-12-00-237-00	LAND TITLES FEES	500.00	776.50	(276.50)	1,000.00	443.00	557.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	1,000.00	630.57	369.43	1,000.00	0.00	1,000.00
2-12-00-252-00	MODULAR RENTAL COSTS	5,000.00	0.00	5,000.00	5,000.00	2,288.87	2,711.13
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	135,000.00	123,473.38	11,526.62	130,000.00	127,664.28	2,335.72
2-12-00-509-00	ADVERTISING - GENERAL	20,000.00	15,833.05	4,166.95	16,000.00	6,724.66	9,275.34
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	5,000.00	7,082.00	(2,082.00)	30,000.00	11,983.37	18,016.63
2-12-00-512-00	OFFICE SUPPLIES	22,000.00	21,391.25	608.75	22,000.00	3,434.20	18,565.80
2-12-00-514-00	ELECTIONS - MATERIALS	2,500.00	193.66	2,306.34	0.00	0.00	0.00
2-12-00-516-00	JANITORIAL SUPPLIES	2,500.00	2,160.14	339.86	3,900.00	1,813.07	2,086.93
2-12-00-518-00	BUILDING MTCE. - MATERIALS	2,000.00	1,643.31	356.69	2,000.00	0.00	2,000.00
2-12-00-540-00	OFFICE UTILITIES	30,000.00	28,420.01	1,579.99	30,000.00	13,612.98	16,387.02
2-12-00-541-00	MACKIN HALL UTILITIES	3,500.00	3,635.81	(135.81)	3,700.00	1,378.94	2,321.06
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	7,000.00	13,178.74	(6,178.74)	15,000.00	4,870.17	10,129.83
2-12-00-711-00	TAXI SUBSIDY	8,000.00	7,610.00	390.00	8,000.00	2,900.00	5,100.00
2-12-00-750-00	AMORTIZATION EXP - ADMIN	6,600.00	5,830.97	769.03	5,800.00	0.00	5,800.00
2-12-00-770-00	GRANTS	90,500.01	91,550.00	(1,049.99)	60,000.00	15,300.00	44,700.00
2-12-00-771-00	FAIR DAYS	10,000.00	6,492.55	3,507.45	10,000.00	805.00	9,195.00
2-12-00-772-00	CANADA DAY	5,000.00	4,406.79	593.21	5,000.00	0.00	5,000.00
2-12-00-810-00	TEMPORARY LOAN INTEREST	200.00	429.34	(229.34)	500.00	0.00	500.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,166.92	2,319.71	(152.79)	2,500.00	544.33	1,955.67
2-12-00-986-00	PROPERTY CLEANUP	500.00	240.00	260.00	500.00	(40.00)	540.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,500.00	0.00	1,500.00	1,000.00	0.00	1,000.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	65,000.00	65,776.80	(776.80)	40,000.00	9,165.72	30,834.28
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	5,000.00	8,327.46	(3,327.46)	6,000.00	403.20	5,596.80
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	1,500.00	1,307.32	192.68	1,500.00	1,274.17	225.83
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	25,000.00	42,519.44	(17,519.44)	45,000.00	21.87	44,978.13
2-12-00-994-00	DAMAGE CLAIMS	500.00	0.00	500.00	500.00	0.00	500.00
*	TOTAL EXP GEN ADMIN & OTHER	945,716.94	923,450.07	22,266.87	971,400.00	410,393.83	561,006.17
***P	NET COSTS GEN ADMIN & OTHER	4,250,837.06	4,963,123.79	(712,286.73)	339,265.00	133,094.43	206,170.57



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE FIRE FIGHTING							
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	9,000.00	9,000.00	0.00	25,000.00	32,741.81	(7,741.81)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	6,000.00	0.00	6,000.00	2,000.00	4,000.00
*	TOTAL REVENUE FIRE FIGHTING	15,000.00	15,000.00	0.00	31,000.00	34,741.81	(3,741.81)
EXPENSES FIRE FIGHTING							
2-23-00-100-00	WAGE BENEFITS - FIRE DEPT.	2,000.00	4,002.22	(2,002.22)	4,500.00	699.18	3,800.82
2-23-00-120-00	FIRE DEPARTMENT - WAGES/TRAINING	15,000.00	15,063.00	(63.00)	17,000.00	0.00	17,000.00
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	20,000.00	9,729.00	10,271.00	11,000.00	0.00	11,000.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	3,500.00	3,016.25	483.75	3,500.00	1,027.34	2,472.66
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	3,000.00	1,065.13	1,934.87	26,000.00	4,990.00	21,010.00
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	30,000.00	18,509.09	11,490.91	50,000.00	6,157.67	43,842.33
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	1,000.00	1,391.04	(391.04)	5,000.00	313.62	4,686.38
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	250.00	99.81	150.19	250.00	0.00	250.00
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	13,500.00	13,295.39	204.61	14,000.00	6,762.25	7,237.75
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	12,000.00	9,981.23	2,018.77	11,000.00	4,482.12	6,517.88
2-23-00-750-00	AMORTIZATION EXP - FIRE	16,500.00	15,291.80	1,208.20	15,000.00	0.00	15,000.00
*	TOTAL EXPENSES FIRE FIGHTING	116,750.00	91,443.96	25,306.04	157,250.00	24,432.18	132,817.82
***P	NET COSTS FIRE FIGHTING	(101,750.00)	(76,443.96)	(25,306.04)	(126,250.00)	10,309.63	(136,559.63)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT							
1-21-00-845-00	PROVINCIAL FINES COLLECTED	30,000.00	20,614.91	9,385.09	25,000.00	8,782.00	16,218.00
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	4,000.00	4,265.00	(265.00)	4,000.00	3,575.00	425.00
1-26-00-530-00	MUNICIPAL STATUTE FINES	42,999.99	16,590.00	26,409.99	28,000.00	0.00	28,000.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	500.00	0.00	500.00	500.00	350.00	150.00
*	TOTAL REVENUE BYLAW ENFORCE	77,499.99	41,469.91	36,030.08	57,500.00	12,707.00	44,793.00
EXPENSES BYLAW ENFORCE							
2-26-00-111-00	WAGES - PEACE OFFICER	60,000.00	56,436.56	3,563.44	64,000.00	13,823.52	50,176.48
2-26-00-101-00	WAGE BEN - PEACE OFFICER	13,000.00	6,699.27	6,300.73	13,500.00	3,241.23	10,258.77
2-26-00-200-00	BYLAW - ANIMAL SERVICES	1,000.00	269.80	730.20	31,000.00	15,000.00	16,000.00
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	1,500.00	0.00	1,500.00	1,000.00	526.17	473.83
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,000.00	7,982.38	(982.38)	7,000.00	1,461.58	5,538.42
2-26-00-513-00	PEACE OFFICER TRAINING	2,500.00	2,734.68	(234.68)	7,000.00	100.00	6,900.00
2-26-00-514-00	PEACE OFFICER MONITORING	0.00	0.00	0.00	2,000.00	2,000.00	0.00
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	1,500.00	462.44	1,037.56	5,000.00	94.00	4,906.00
2-26-00-750-00	AMORTIZATION EXP - BYLAW	6,500.00	6,337.30	162.70	6,500.00	0.00	6,500.00
*	TOTAL EXPENSES BYLAW ENFORCE	93,000.00	80,922.43	12,077.57	137,000.00	36,246.50	100,753.50
***P	NET COSTS BYLAW ENFORCEMENT	(15,500.01)	(39,452.52)	23,952.51	(79,500.00)	(23,539.50)	(55,960.50)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE EQUIPMENT POOL							
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	800.00	629.40	170.60	500.00	0.00	500.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	56,000.00	56,000.00	0.00	70,000.00	0.00	70,000.00
*	TOTAL REV EQUIPMENT POOL	56,800.00	56,629.40	170.60	70,500.00	0.00	70,500.00
EXP EQUIPMENT POOL							
2-31-00-100-00	WAGE BEN. COMMON SERVICES	52,000.00	55,290.61	(3,290.61)	60,000.00	15,263.42	44,736.58
2-31-00-110-00	SALARY - SUPERINTENDENT	33,000.00	33,855.55	(855.55)	35,000.00	30,600.20	4,399.80
2-31-00-130-00	ENVIRONMENTAL/ENGINEERING COSTS	15,000.00	18,534.39	(3,534.39)	5,000.00	0.00	5,000.00
2-31-00-160-00	EQUIPMENT EXPENSE	50,000.00	41,182.22	8,817.78	45,000.00	18,072.56	26,927.44
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	34,999.99	44,136.51	(9,136.52)	45,000.00	11,190.22	33,809.78
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	120,000.00	119,725.54	274.46	50,000.00	11,819.62	38,180.38
2-31-00-215-00	RURAL OWNED LAND MTCE	5,000.00	2,185.00	2,815.00	3,500.00	0.00	3,500.00
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	3,500.00	3,567.13	(67.13)	4,000.00	1,262.07	2,737.93
2-31-00-217-00	SHOP EXPENSE - FREIGHT	5,000.00	6,357.91	(1,357.91)	6,000.00	2,186.51	3,813.49
2-31-00-513-00	ENG. SERVICE - MATERIALS	1,000.00	126.00	874.00	500.00	126.00	374.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	32,000.00	18,355.17	13,644.83	20,000.00	7,734.47	12,265.53
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	80,000.00	38,700.14	41,299.86	40,000.00	30,538.00	9,462.00
2-31-00-518-00	EQUIPMENT INSURANCE	10,000.00	8,922.00	1,078.00	10,000.00	10,231.00	(231.00)
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	90,000.00	126,281.25	(36,281.25)	120,000.00	57,897.06	62,102.94
2-31-00-521-00	EQUIPMENT OIL & GAS	75,000.00	69,830.27	5,169.73	75,000.00	29,587.81	45,412.19
2-31-00-525-00	COMMON TRAINING	6,000.00	10,522.69	(4,522.69)	10,000.00	2,413.89	7,586.11
2-31-00-540-00	SHOP EXPENSE - UTILITIES	15,000.00	15,708.23	(708.23)	15,000.00	8,116.92	6,883.08
2-31-00-750-00	AMORTIZATION EXP - EQUIPMENT	69,000.00	67,236.61	1,763.39	67,000.00	0.00	67,000.00
*	TOTAL EXP EQUIPMENT POOL	696,499.99	680,517.22	15,982.77	611,000.00	237,039.75	373,960.25
***P	NET COSTS EQUIPMENT POOL	(639,699.99)	(623,887.82)	(15,812.17)	(540,500.00)	(237,039.75)	(303,460.25)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE ROADS & STREETS							
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,000.00	40,059.21	(59.21)	40,000.00	0.00	40,000.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,200.00	1,000.00	200.00	1,000.00	0.00	1,000.00
1-32-00-999-00	DEVELOPER CONTRIBUTIONS - ROADS	0.00	82,293.12	(82,293.12)	0.00	0.00	0.00
*	TOTAL REVENUE ROADS & STREETS	41,200.00	123,352.33	(82,152.33)	41,000.00	0.00	41,000.00
EXPENSE STREETS & ROADS							
2-32-00-100-00	WAGE BEN. ROADS, STREETS	34,000.00	31,610.38	2,389.62	35,000.00	12,138.18	22,861.82
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	40,000.00	42,492.52	(2,492.52)	45,000.00	7,778.12	37,221.88
2-32-00-120-00	STREET CLEANING - WAGES	15,000.00	11,971.95	3,028.05	13,000.00	3,725.19	9,274.81
2-32-00-130-00	SNOW REMOVAL - WAGES	34,999.99	23,284.79	11,715.20	50,000.00	36,039.90	13,960.10
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	5,000.00	3,661.39	1,338.61	4,000.00	1,417.43	2,582.57
2-32-00-214-00	ROAD ENGINEERING COSTS	1,000.00	878.00	122.00	1,000.00	185.00	815.00
2-32-00-260-00	STREET LIGHTS	120,000.00	132,969.95	(12,969.95)	140,000.00	54,484.69	85,515.31
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	80,000.00	81,442.39	(1,442.39)	95,000.00	46,316.71	48,683.29
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	9,000.00	3,605.48	5,394.52	5,000.00	7,063.80	(2,063.80)
2-32-00-750-00	AMORTIZATION EXP - STREETS	751,000.00	511,114.22	239,885.78	511,000.00	0.00	511,000.00
*	TOTAL EXPENSE STREETS & ROADS	1,089,999.99	843,031.07	246,968.92	899,000.00	169,149.02	729,850.98
***P	NET COSTS STREETS & ROADS	(1,048,799.99)	(719,678.74)	(329,121.25)	(858,000.00)	(169,149.02)	(688,850.98)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REV AIRPORT SERVICES							
1-33-00-560-00	AIRPORT HANGAR RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
1-33-00-564-00	AIRPORT FACILITY RENTAL	0.00	2,000.00	(2,000.00)	0.00	0.00	0.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	800.00	(300.00)	500.00	800.00	(300.00)
*	TOTAL REV AIRPORT SERVICES	500.00	2,800.00	(2,300.00)	500.00	800.00	(300.00)
EXP AIRPORT SERVICES							
2-33-00-100-00	WAGE BEN AIRPORT SERVICES	500.00	536.63	(36.63)	600.00	276.13	323.87
2-33-00-110-00	AIRFIELD - WAGES	2,000.00	1,447.80	552.20	1,500.00	1,101.61	398.39
2-33-00-500-00	AIRFIELD - MATERIALS	2,500.00	1,143.13	1,356.87	1,500.00	1,684.51	(184.51)
2-33-00-540-00	AIRFIELD - UTILITIES	5,500.00	6,961.22	(1,461.22)	7,000.00	3,101.40	3,898.60
2-33-00-580-00	AIRFIELD - INSURANCE	4,100.00	3,022.00	1,078.00	3,100.00	3,023.00	77.00
2-33-00-750-00	AMORTIZATION EXP - AIRPORT	2,100.00	4,618.18	(2,518.18)	4,700.00	0.00	4,700.00
*	TOTAL EXP AIRPORT SERVICES	16,700.00	17,728.96	(1,028.96)	18,400.00	9,186.65	9,213.35
***P	NET COSTS AIRPORT SERVICES	(16,200.00)	(14,928.96)	(1,271.04)	(17,900.00)	(8,386.65)	(9,513.35)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REV STORM SEWER & DRAIN							
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,000.00	6,140.35	(140.35)	6,000.00	0.00	6,000.00
1-37-00-121-00	LOCAL IMPR. CHARGES - STORM DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL REV STORM SEWER & DRAIN	6,000.00	6,140.35	(140.35)	6,000.00	0.00	6,000.00
EXP STORM SEWER & DRAIN							
2-37-00-100-00	WAGE BENEFITS - DRAINAGE	3,000.00	3,276.85	(276.85)	3,500.00	1,642.00	1,858.00
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,500.00	1,898.99	601.01	2,000.00	3,903.43	(1,903.43)
2-37-00-130-00	DRAINAGE - WAGES	6,000.00	5,824.43	175.57	6,250.00	2,714.89	3,535.11
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	75,000.00	78,104.75	(3,104.75)	75,000.00	196.00	74,804.00
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	1,000.00	0.00	1,000.00	0.00	0.00	0.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIAL	2,000.00	825.37	1,174.63	1,000.00	0.00	1,000.00
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	5,000.00	1,984.00	3,016.00	5,850.00	0.00	5,850.00
2-37-00-750-00	AMORTIZATION EXP - STORM SEWER	48,500.00	20,768.20	27,731.80	21,000.00	0.00	21,000.00
*	TOTAL EXP STORM SEWER & DRAIN	143,000.00	112,682.59	30,317.41	114,600.00	8,456.32	106,143.68
***P	NET COSTS STORM SEWER & DRAIN	(137,000.00)	(106,542.24)	(30,457.76)	(108,600.00)	(8,456.32)	(100,143.68)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE WATER SERVICES							
1-00-00-512-00	PENALTIES & COSTS UTILITIES	6,000.00	6,937.30	(937.30)	6,900.00	2,189.07	4,710.93
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	(40.78)	40.78	0.00	25.00	(25.00)
1-41-00-410-00	SALE OF WATER RESIDENTIAL	530,000.00	526,467.67	3,532.33	533,000.00	171,607.07	361,392.93
1-41-00-411-00	SALE OF WATER COMMERCIAL/INDUSTRI	249,000.00	238,388.69	10,611.31	240,000.00	100,053.08	139,946.92
1-41-00-420-00	GRANUM METER VAULT	20,000.00	32,451.70	(12,451.70)	30,000.00	14,099.61	15,900.39
1-41-00-425-00	WEST WATERLINE CO-OP	2,000.00	497.45	1,502.55	500.00	543.65	(43.65)
1-41-00-590-00	OTHER REVENUE WATER	15,000.00	25,876.31	(10,876.31)	15,000.00	8,058.53	6,941.47
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,800.00	3,095.94	(295.94)	2,800.00	0.00	2,800.00
1-41-00-992-00	PROVINCIAL GOV'T GRANTS	0.00	146,677.61	(146,677.61)	0.00	0.00	0.00
1-41-00-999-00	DEVELOPER CONTRIBUTIONS - WATER	0.00	157,450.00	(157,450.00)	0.00	0.00	0.00
*	TOTAL REVENUE WATER SERVICES	824,800.00	1,137,801.89	(313,001.89)	828,200.00	296,576.01	531,623.99
EXPENSE WATER SERVICE							
2-41-00-100-00	WATER SUPPLY WAGE BENEFITS	53,000.00	56,149.49	(3,149.49)	58,000.00	12,483.85	45,516.15
2-41-00-110-00	SALARY- SUPERINTENDENT	25,000.00	25,000.00	0.00	25,000.00	0.00	25,000.00
2-41-00-120-00	WAGES - OPERATOR	72,000.00	73,218.70	(1,218.70)	75,000.00	27,103.30	47,896.70
2-41-00-130-00	T & D WAGES	45,000.00	53,064.49	(8,064.49)	55,000.00	17,841.40	37,158.60
2-41-00-132-00	METER READINGS - WAGES	500.00	114.76	385.24	150.00	221.70	(71.70)
2-41-00-134-00	AIRPORT SYSTEM MTCE WAGES	15,000.00	11,284.44	3,715.56	12,500.00	4,965.94	7,534.06
2-41-00-135-00	HI PRESSURE MTCE WAGES	2,000.00	4,748.29	(2,748.29)	5,000.00	1,803.16	3,196.84
2-41-00-200-00	WATER COOP MEMBERSHIP	1,000.00	4,300.00	(3,300.00)	1,000.00	200.00	800.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	17,000.00	14,332.92	2,667.08	15,000.00	4,997.62	10,002.38
2-41-00-217-00	TELE NEW TREATMENT PLANT	2,500.00	3,504.19	(1,004.19)	3,500.00	1,223.40	2,276.60
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	5,000.00	3,358.75	1,641.25	3,500.00	2,285.47	1,214.53
2-41-00-230-00	WATER - ENGINEERING & LEGAL	2,000.00	0.00	2,000.00	1,000.00	0.00	1,000.00
2-41-00-509-00	CHEMICALS NEW TREATMENT PLANT	25,000.00	68,324.50	(43,324.50)	70,000.00	32,232.55	37,767.45
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	2,000.00	560.32	1,439.68	0.00	0.00	0.00
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	5,000.00	3,189.19	1,810.81	13,000.00	11,884.19	1,115.81
2-41-00-514-00	PUMPING STATION MTCE - MAT	500.00	0.00	500.00	0.00	0.00	0.00
2-41-00-515-00	T & D - MATERIALS	60,000.00	103,521.48	(43,521.48)	60,000.00	19,147.32	40,852.68
2-41-00-516-00	ITRON CONTRACT (METERS)	1,500.00	1,466.39	33.61	1,500.00	0.00	1,500.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	2,500.00	1,394.99	1,105.01	1,500.00	312.73	1,187.27
2-41-00-518-00	NEW WATERPLANT MAINTENANCE	10,000.00	160,505.71	(150,505.71)	15,000.00	6,642.73	8,357.27
2-41-00-538-00	POWER NEW TREATMENT PLANT	40,000.00	59,959.04	(19,959.04)	60,000.00	24,227.12	35,772.88
2-41-00-539-00	AIRPORT SYSTEM POWER	8,000.00	9,676.76	(1,676.76)	10,000.00	2,537.96	7,462.04
2-41-00-540-00	POWER - TREATMENT PLANT	36,000.00	7,696.38	28,303.62	3,000.00	3,047.64	(47.64)
2-41-00-541-00	POWER - NEW BOOSTER STATION	500.00	379.20	120.80	500.00	245.99	254.01
2-41-00-542-00	PUMPING STATION - POWER	18,000.00	19,580.67	(1,580.67)	20,000.00	9,390.37	10,609.63



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-41-00-544-00	HEATING - EXIST TREATMENT PLNT	18,000.00	14,182.90	3,817.10	2,000.00	(850.21)	2,850.21
2-41-00-545-00	HEATING - NEW BOOSTER STATION	1,500.00	1,382.63	117.37	1,500.00	640.31	859.69
2-41-00-546-00	HEATING PUMPING STATION	2,500.00	1,814.72	685.28	2,000.00	719.31	1,280.69
2-41-00-547-00	AIRPORT SYSTEM HEATING	2,000.00	1,862.12	137.88	2,000.00	848.15	1,151.85
2-41-00-548-00	HEATING NEW TREATMENT PLANT	9,000.00	10,114.33	(1,114.33)	10,000.00	8,759.25	1,240.75
2-41-00-750-00	AMORTIZATION EXP - WATER	292,000.00	346,119.63	(54,119.63)	346,000.00	0.00	346,000.00
2-41-00-832-00	WATER DEBENTURES INTEREST	204,299.00	204,104.15	194.85	199,810.00	0.00	199,810.00
2-41-00-960-00	OFFICE PERSONNEL	20,250.00	20,250.00	0.00	25,300.00	0.00	25,300.00
2-41-00-961-00	TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	8,750.00	0.00	8,750.00
2-41-00-962-00	POSTAGE	6,800.00	6,800.00	0.00	8,500.00	0.00	8,500.00
2-41-00-963-00	WATER INTERDEPART INSURANCE	10,000.00	10,000.00	0.00	12,500.00	0.00	12,500.00
2-41-00-964-00	WATER VEHICLES RENTAL	8,960.00	8,960.00	0.00	11,200.00	0.00	11,200.00
2-41-00-965-00	OFFICE SUPPLIES ADMINISTRATION	1,300.00	1,300.00	0.00	1,625.00	0.00	1,625.00
2-41-00-966-00	WATER PLANT WATER TESTING	10,000.00	6,729.00	3,271.00	7,500.00	2,632.99	4,867.01
2-41-00-987-00	WATER BAD DEBTS W/OFF	1,500.00	520.76	979.24	500.00	0.00	500.00
*	TOTAL EXPENSE WATER SERVICE	1,044,109.00	1,326,470.90	(282,361.90)	1,148,335.00	195,544.24	952,790.76
***P	NET COSTS WATER SERVICES	(219,309.00)	(188,669.01)	(30,639.99)	(320,135.00)	101,031.77	(421,166.77)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE SEWER SERVICES							
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	(94.88)	94.88
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	280,000.00	277,224.97	2,775.03	275,000.00	100,417.80	174,582.20
1-42-00-990-00	NON GOVT CONTRIB SEWER	13,000.00	13,785.82	(785.82)	0.00	0.00	0.00
1-42-00-999-00	DEVELOPER CONTRIBUTIONS - SEWER	0.00	134,350.00	(134,350.00)	0.00	0.00	0.00
*	TOTAL REVENUE SEWER SERVICES	293,000.00	425,360.79	(132,360.79)	275,000.00	100,322.92	174,677.08
EXPENSES SEWER SERVICES							
2-42-00-100-00	SAN SEWER SERV ADMIN WAGE BEN	1,300.00	1,069.60	230.40	1,200.00	0.00	1,200.00
2-42-00-101-00	SEWER MTCE. - WAGE BENEFITS	13,000.00	11,434.70	1,565.30	12,500.00	2,519.75	9,980.25
2-42-00-110-00	SALARY - SUPERINTENDENT	8,000.00	8,000.00	0.00	8,000.00	0.00	8,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	16,000.00	13,753.83	2,246.17	15,000.00	4,367.39	10,632.61
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	16,000.00	15,636.84	363.16	16,000.00	5,948.30	10,051.70
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	2,000.00	0.00	2,000.00	95,600.00	0.00	95,600.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	5,000.00	6,523.88	(1,523.88)	6,000.00	2,454.00	3,546.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	5,000.00	15,441.09	(10,441.09)	7,000.00	8,302.00	(1,302.00)
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	1,500.00	109.99	1,390.01	500.00	231.27	268.73
2-42-00-832-00	SEWER DEBENTURE - INTEREST	47,495.00	46,826.34	668.66	45,215.00	0.00	45,215.00
2-42-00-960-00	OFFICE SECRETARY	6,750.00	6,750.00	0.00	8,450.00	0.00	8,450.00
2-42-00-961-00	SEWER INTERDEPART INS	2,000.00	2,000.00	0.00	2,500.00	0.00	2,500.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	3,360.00	3,360.00	0.00	4,200.00	0.00	4,200.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	8,400.00	8,400.00	0.00	10,500.00	0.00	10,500.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,100.00	2,100.00	0.00	2,625.00	0.00	2,625.00
2-42-00-550-00	LIFT STATION POWER & HEAT	3,500.00	2,138.23	1,361.77	2,500.00	179.80	2,320.20
2-42-00-551-00	LIFT STATION - HEAT	2,500.00	1,521.25	978.75	2,000.00	(161.12)	2,161.12
2-42-00-552-00	SEWER LAGOON POWER	10,000.00	14,189.86	(4,189.86)	15,000.00	4,558.36	10,441.64
2-42-00-750-00	AMORTIZATION EXP - SAN SEWER	229,000.00	90,061.89	138,938.11	90,000.00	0.00	90,000.00
*	TOTAL EXPENSES SEWER SERVICES	382,905.00	249,317.50	133,587.50	344,790.00	28,399.75	316,390.25
***P	NET COSTS SEWER SERVICES	(89,905.00)	176,043.29	(265,948.29)	(69,790.00)	71,923.17	(141,713.17)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

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GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE GARBAGE COLLECTION							
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	300,000.00	305,115.69	(5,115.69)	357,000.00	112,863.87	244,136.13
*	TOTAL REVENUE GARBAGE	300,000.00	305,115.69	(5,115.69)	357,000.00	112,863.87	244,136.13
EXP GARBAGE COLLECTION							
2-43-00-100-00	GARBAGE ADMIN - WAGE BENEFIT	1,500.00	1,099.00	401.00	1,200.00	0.00	1,200.00
2-43-00-101-00	GARBAGE COLLECTION-WAGE BEN	32,000.00	32,730.02	(730.02)	34,000.00	9,918.34	24,081.66
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	65,000.00	74,995.43	(9,995.43)	77,000.00	32,650.09	44,349.91
2-43-00-140-00	RECYCLING MTCE - WAGES	16,000.00	10,971.06	5,028.94	12,000.00	4,362.60	7,637.40
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	73,000.00	85,448.14	(12,448.14)	90,000.00	26,008.28	63,991.72
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	26,000.00	26,196.00	(196.00)	27,000.00	26,196.00	804.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	40,000.00	37,678.61	2,321.39	45,000.00	8,453.10	36,546.90
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	12,000.00	(7,117.85)	19,117.85	5,000.00	0.00	5,000.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	15,000.00	6,177.99	8,822.01	10,000.00	1,501.64	8,498.36
2-43-00-750-00	AMORTIZATION EXP - GARBAGE	15,500.00	23,235.81	(7,735.81)	23,000.00	0.00	23,000.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	2,800.00	2,800.00	0.00	3,500.00	0.00	3,500.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	32,480.00	32,480.00	0.00	40,600.00	0.00	40,600.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,625.00	0.00	1,625.00
*	TOTAL EXP GARBAGE COLLECTION	342,580.00	337,994.21	4,585.79	379,925.00	109,090.05	270,834.95
***P	NET COSTS GARBAGE COLLECTION	(42,580.00)	(32,878.52)	(9,701.48)	(22,925.00)	3,773.82	(26,698.82)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE FCSS							
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	87,695.01	87,695.00	0.01	87,695.00	43,848.00	43,847.00
1-51-00-100-01	SUBSIDY ASC	3,000.00	8,017.23	(5,017.23)	0.00	0.00	0.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	21,924.00	21,924.00	0.00	21,924.00	0.00	21,924.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,269.48	39,269.48	0.00	39,270.00	19,634.74	19,635.26
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	0.00	0.00	0.00	0.00	0.00
1-51-00-104-03	HEALTHY COMMUNITY COALITION	0.00	0.00	0.00	0.00	18,205.00	(18,205.00)
1-51-00-105-00	FCSS - INTEREST EARNED	75.00	109.06	(34.06)	25.00	10.62	14.38
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	24,136.00	25,101.28	(965.28)	24,136.00	12,309.36	11,826.64
1-51-00-102-01	OTHER FUNDING & FEES OP	750.00	550.00	200.00	250.00	35.00	215.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	5,000.00	5,250.25	(250.25)	0.00	0.00	0.00
1-51-00-100-02	FEES & REIMBURSEMENTS ASC	2,600.00	1,246.40	1,353.60	0.00	0.00	0.00
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	800.00	1,075.00	(275.00)	1,000.00	0.00	1,000.00
1-51-00-100-06	CFSA FUNDING RC	31,071.00	31,071.00	0.00	31,071.00	15,536.00	15,535.00
1-51-00-101-06	OTHER FUNDING & FEES RC	0.00	55.00	(55.00)	50.00	0.00	50.00
*	TOTAL REVENUE FCSS	216,320.49	221,363.70	(5,043.21)	205,421.00	109,578.72	95,842.28
EXPENSE FCSS GENERAL							
2-51-00-100-00	WAGES & SALARIES DIRECTOR	50,500.00	49,407.30	1,092.70	49,440.00	19,015.40	30,424.60
2-51-00-102-00	EI EXPENSE	1,100.00	1,131.24	(31.24)	1,200.00	473.90	726.10
2-51-00-103-00	CPP EXPENSE	2,150.00	2,293.54	(143.54)	2,200.00	874.60	1,325.40
2-51-00-104-00	WCB EXPENSE	0.00	0.00	0.00	5,000.00	0.00	5,000.00
2-51-00-105-00	BENEFITS EXPENSE	5,000.00	3,254.89	1,745.11	2,000.00	0.00	2,000.00
2-51-00-106-00	LAPP CONTRIBUTIONS	4,500.00	4,000.07	499.93	200.00	0.00	200.00
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	1,000.00	1,513.06	(513.06)	500.00	0.00	500.00
2-51-00-108-00	ADVERTISING & PROMOTION	500.00	181.96	318.04	200.00	136.18	63.82
2-51-00-109-00	ACCOUNTING & LEGAL	4,250.00	3,150.00	1,100.00	3,500.00	0.00	3,500.00
2-51-00-111-00	MEMBERSHIPS	1,100.00	705.00	395.00	750.00	50.00	700.00
2-51-00-112-00	OFFICE EXPENSES	3,200.00	6,826.45	(3,626.45)	2,500.00	1,036.26	1,463.74
2-51-00-113-00	RENT EXPENSE	10,200.00	10,074.12	125.88	10,600.00	4,197.55	6,402.45
2-51-00-114-00	GENERAL & ADMIN EXPENSES	2,000.00	3,374.01	(1,374.01)	200.00	31.13	168.87
2-51-00-115-00	JANITORIAL EXPENSES	3,800.00	3,709.05	90.95	1,000.00	488.65	511.35
2-51-00-116-00	TELEPHONE & UTILITIES	6,000.00	7,287.77	(1,287.77)	7,500.00	2,250.05	5,249.95
2-51-00-117-00	TRAVEL & MEALS	1,200.00	2,036.31	(836.31)	1,000.00	0.00	1,000.00
2-51-00-118-00	INSURANCE EXPENSE	450.00	450.00	0.00	0.00	0.00	0.00
2-51-00-123-03	HEALTHY COMMUNITY COALITION	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL FCSS GENERAL	96,950.00	99,394.77	(2,444.77)	87,790.00	28,553.72	59,236.28
FCSS OUTREACH PROGRAM							
2-51-00-100-01	WAGES OP	42,000.00	36,905.75	5,094.25	37,492.00	7,064.25	30,427.75



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-51-00-100-11	EI EXPENSE - OP	1,000.00	917.64	82.36	910.00	176.43	733.57
2-51-00-100-21	CPP EXPENSE - OP	2,000.00	1,715.39	284.61	1,690.00	303.82	1,386.18
2-51-00-105-01	BENEFITS OP	2,800.00	2,931.42	(131.42)	1,000.00	15.45	984.55
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	250.00	240.04	9.96	250.00	165.00	85.00
2-51-00-108-01	ADVERTISING OP	500.00	363.66	136.34	500.00	471.80	28.20
2-51-00-116-01	CELL PHONE OP	320.00	124.01	195.99	320.00	39.67	280.33
2-51-00-117-01	TRAVEL & MEALS OP	500.00	556.44	(56.44)	200.00	0.00	200.00
2-51-00-120-01	SUPPLIES OP	1,036.48	1,519.69	(483.21)	800.00	587.83	212.17
2-51-00-123-01	DRUG COALITION EXPENSE	5,000.00	4,941.56	58.44	0.00	0.00	0.00
2-51-00-123-02	COMMUNITY CHOOSE WELL	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL FCSS OUTREACH PROGRAM	55,406.48	50,215.60	5,190.88	43,162.00	8,824.25	34,337.75
AFTER SCHOOL CARE EXPENSES							
2-51-00-100-02	WAGES ASC	17,200.00	15,477.38	1,722.62	0.00	0.00	0.00
2-51-00-100-12	EI EXPENSE - ASC	0.00	381.80	(381.80)	0.00	0.00	0.00
2-51-00-100-22	CPP EXPENSE - ASC	0.00	688.72	(688.72)	0.00	0.00	0.00
2-51-00-105-02	BENEFITS ASC	0.00	2,051.51	(2,051.51)	0.00	0.00	0.00
2-51-00-107-02	PROFESSIONAL DEVELOPMENT ASC	0.00	0.00	0.00	0.00	0.00	0.00
2-51-00-108-02	ADVERTISING ASC	0.00	107.40	(107.40)	0.00	0.00	0.00
2-51-00-116-02	CELL PHONE ASC	0.00	122.88	(122.88)	0.00	0.00	0.00
2-51-00-117-02	TRAVEL & MEALS ASC	0.00	83.38	(83.38)	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES ASC	1,150.00	1,600.52	(450.52)	0.00	0.00	0.00
2-51-00-120-10	GRANTS EXPENSE - ASC	0.00	0.00	0.00	0.00	0.00	0.00
2-51-00-122-02	ADMIN ALLOCATION ASC	0.00	0.00	0.00	0.00	0.00	0.00
2-51-00-124-02	LUTHERAN CHURCH ASC	1,800.00	1,800.00	0.00	0.00	0.00	0.00
2-51-00-125-02	NUTRITION/SNACKS ASC	600.00	461.54	138.46	0.00	0.00	0.00
*	TOTAL AFTER SCHOOL CARE EXPEN	20,750.00	22,775.13	(2,025.13)	0.00	0.00	0.00
OTHER PROGRAM EXPENSES							
2-51-00-100-04	WAGES - OTHER	1,500.00	2,783.10	(1,283.10)	400.00	120.00	280.00
2-51-00-108-04	ADVERTISING - OTHER	250.00	418.56	(168.56)	500.00	213.94	286.06
2-51-00-120-04	SUPPLIES - OTHER	250.00	793.63	(543.63)	1,200.00	137.92	1,062.08
2-51-00-123-05	OTHER ALLOCATED FUNDS	0.00	0.00	0.00	16,134.00	36.65	16,097.35
*	TOTAL OTHER PROGRAM EXPENSES	2,000.00	3,995.29	(1,995.29)	18,234.00	508.51	17,725.49
PROGRAM GRANTS EXPENSE							
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	8,000.00	9,400.00	(1,400.00)	20,000.00	19,360.00	640.00
*	TOTAL PROGRAM GRANTS EXPENSE	8,000.00	9,400.00	(1,400.00)	20,000.00	19,360.00	640.00
RESOURCE CENTRE EXPENSES							
2-51-00-100-06	WAGES RC	29,200.00	29,568.76	(368.76)	31,000.00	10,825.90	20,174.10



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
2-51-00-100-16	EI EXPENSE - RC	701.00	744.74	(43.74)	765.00	279.16	485.84
2-51-00-100-26	CPP EXPENSE - RC	450.00	78.47	371.53	1,520.00	228.51	1,291.49
2-51-00-105-06	BENEFITS RC	1,113.00	1,182.79	(69.79)	1,000.00	378.30	621.70
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	300.00	0.00	300.00	1,000.00	355.00	645.00
2-51-00-108-06	ADVERTISING RC	500.00	349.45	150.55	250.00	77.57	172.43
2-51-00-117-06	TRAVEL & MEALS RC	0.00	0.00	0.00	200.00	0.00	200.00
2-51-00-120-06	SUPPLIES RC	950.00	1,024.06	(74.06)	500.00	226.71	273.29
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL RESOURCE CENTRE EXPENSE	33,214.00	32,948.27	265.73	36,235.00	12,371.15	23,863.85
***P	NET COSTS FCSS	0.01	2,634.64	(2,634.63)	0.00	39,961.09	(39,961.09)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
EXPENSES DAYCARE SERVICES							
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	21,924.00	21,924.00	0.00	21,924.00	0.00	21,924.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	30,202.00	(4,000.00)	26,202.00	8,734.00	17,468.00
*	TOTAL EXP DAYCARE SERVICES	48,126.00	52,126.00	(4,000.00)	48,126.00	8,734.00	39,392.00
***P	NET COSTS DAYCARE SERVICES	(48,126.00)	(52,126.00)	4,000.00	(48,126.00)	(8,734.00)	(39,392.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE CEMETERY SERV							
1-56-00-410-00	CEMETERY FEES	14,000.00	12,970.00	1,030.00	12,000.00	9,075.00	2,925.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	1,000.00	1,000.00	0.00	2,000.00	2,000.00	0.00
*	TOTAL REVENUE CEMETERY SERV	15,000.00	13,970.00	1,030.00	14,000.00	11,075.00	2,925.00
EXPENSE CEMETERY SERV							
2-56-00-100-00	CEMETERIES WAGE BENEFITS	4,000.00	5,610.05	(1,610.05)	6,000.00	312.40	5,687.60
2-56-00-110-00	CEMETERY WAGES	12,000.00	15,482.63	(3,482.63)	17,000.00	1,260.49	15,739.51
2-56-00-510-00	CEMETERY MATERIALS	3,000.00	591.17	2,408.83	1,000.00	94.00	906.00
2-56-00-750-00	AMORTIZATION EXP - CEMETERY	350.00	293.10	56.90	300.00	0.00	300.00
*	TOTAL EXPENSE CEMETERY SERV	19,350.00	21,976.95	(2,626.95)	24,300.00	1,666.89	22,633.11
***P	NET COSTS CEMETERY SERVICES	(4,350.00)	(8,006.95)	3,656.95	(10,300.00)	9,408.11	(19,708.11)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REV PHYSICIAN RECRUITMENT							
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	30,000.00	30,000.00	0.00	30,000.00	0.00	30,000.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	20,000.00	21,532.25	(1,532.25)	20,000.00	20,000.00	0.00
1-57-00-102-00	TOWN OF STAVELY GRANT	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
1-57-00-103-00	TOWN OF GRANUM GRANT	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
1-57-00-104-00	RPAP GRANT	6,386.05	5,382.00	1,004.05	1,526.00	0.00	1,526.00
1-57-00-105-00	COMMUNITY SPIRIT GRANT	0.00	0.00	0.00	11,374.00	0.00	11,374.00
*	TOTAL REV PHYSICIAN RECRUITMEN	60,886.05	61,414.25	(528.20)	67,400.00	24,500.00	42,900.00
EXP PHYSICIAN RECRUITMENT							
2-57-00-110-00	HOUSING COSTS	36,000.00	43,500.00	(7,500.00)	43,500.00	27,000.00	16,500.00
2-57-00-120-00	CLINIC TAX RELIEF	11,000.00	10,695.62	304.38	11,000.00	0.00	11,000.00
2-57-00-130-00	DISCRETIONARY EXPENSES	13,886.05	5,382.00	8,504.05	12,900.00	1,168.16	11,731.84
*	TOTAL EXP PHYSICIAN RECRUITMEN	60,886.05	59,577.62	1,308.43	67,400.00	28,168.16	39,231.84
***P	NET COSTS PHYSICIAN RECRUIT	0.00	1,836.63	(1,836.63)	0.00	(3,668.16)	3,668.16



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
EXPENSES AG SERVICES							
2-62-00-100-00	PEST CONT ADMIN WAGE BENEFIT	700.00	601.25	98.75	700.00	63.23	636.77
2-62-00-111-00	PEST CONTROL WAGES	1,200.00	623.37	576.63	700.00	250.70	449.30
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	1,500.00	2,166.26	(666.26)	2,500.00	0.00	2,500.00
2-62-00-200-00	WEED CONTROL WAGE BENEFITS	400.00	547.07	(147.07)	600.00	0.00	600.00
2-62-00-514-00	PEST CONTROL CHEMICALS	1,000.00	2,586.05	(1,586.05)	2,500.00	1,111.70	1,388.30
2-62-00-515-00	WEED CONTROL CHEMICALS	4,500.00	2,545.00	1,955.00	3,000.00	0.00	3,000.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
2-62-00-750-00	AMORTIZATION EXP - AG SERVICES	28,000.00	27,588.31	411.69	28,000.00	0.00	28,000.00
*	TOTAL EXPENSES AG SERVICES	37,300.00	36,657.31	642.69	38,000.00	1,425.63	36,574.37
***P	NET COSTS AG SERVICES	(37,300.00)	(36,657.31)	(642.69)	(38,000.00)	(1,425.63)	(36,574.37)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REV PLANNING/DEVELOPMENT							
1-26-00-519-00	COMPLIANCE REQUESTS	1,200.00	2,050.00	(850.00)	2,000.00	900.00	1,100.00
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	16,000.00	9,358.05	6,641.95	8,000.00	3,233.47	4,766.53
1-26-00-521-00	PLANNING FEES MISC.	3,000.00	125.00	2,875.00	0.00	400.00	(400.00)
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	15,000.00	12,596.05	2,403.95	12,000.00	5,485.00	6,515.00
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	200.00	461.00	(261.00)	200.00	150.00	50.00
*	TOTAL REV PLANNING/DEVELOPMEN	35,400.00	24,590.10	10,809.90	22,200.00	10,168.47	12,031.53
EXP PLANNING/DEVELOPMENT							
2-26-00-110-00	WAGES - MANAGER	60,000.00	59,890.57	109.43	65,000.00	24,125.44	40,874.56
2-26-00-100-00	WAGE BENEFITS - MANAGER	13,000.00	12,754.62	245.38	15,000.00	5,993.00	9,007.00
2-66-00-100-00	DEVELOPMENT ASSISTANT - WAGES	18,000.00	17,586.41	413.59	19,000.00	5,792.96	13,207.04
2-66-00-111-00	DEVELOPMENT ASSISTANT WAGE BENEF	2,000.00	1,754.31	245.69	2,000.00	613.41	1,386.59
2-66-00-112-00	WAGES - DEVELOPMENT OFFICER	0.00	0.00	0.00	30,000.00	1,515.50	28,484.50
2-66-00-113-00	WAGE BENEFITS - DEVELOPMENT OFFIC	0.00	0.00	0.00	3,000.00	106.12	2,893.88
2-66-00-200-00	PROFESSIONAL SERVICES	75,000.00	27,610.39	47,389.61	30,000.00	847.20	29,152.80
2-66-00-201-00	DEVELOPMENT - LEGAL	5,000.00	3,006.42	1,993.58	3,000.00	0.00	3,000.00
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	0.00	0.00	0.00	500.00	0.00	500.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	1,000.00	713.89	286.11	1,000.00	237.73	762.27
2-66-00-204-00	DEVELOPMENT - ADVERTISING	0.00	64.35	(64.35)	0.00	0.00	0.00
2-66-00-205-00	DEVELOPMENT - MILEAGE	500.00	89.14	410.86	100.00	0.00	100.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
2-66-00-215-00	S&DAB EXPENSES	1,000.00	0.00	1,000.00	500.00	0.00	500.00
2-66-00-750-00	AMORTIZATION EXP - PLANNING	650.00	554.73	95.27	600.00	0.00	600.00
2-12-00-998-00	PLANNING FUND	40,000.00	34,967.00	5,033.00	37,000.00	25,854.00	11,146.00
*	TOTAL EXP PLANNING/DEVELOPMEN	218,150.00	158,991.83	59,158.17	208,700.00	65,085.36	143,614.64
***P	NET COSTS PLANNING/DEVELOPME	(182,750.00)	(134,401.73)	(48,348.27)	(186,500.00)	(54,916.89)	(131,583.11)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE RECREATION							
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	25,000.00	0.00	25,000.00	0.00	25,000.00
*	TOTAL REVENUE RECREATION	25,000.00	25,000.00	0.00	25,000.00	0.00	25,000.00
EXPENSES RECREATION							
2-71-00-100-00	SUMMER FUN STAFF BENEFITS	0.00	879.80	(879.80)	0.00	0.00	0.00
2-71-00-110-00	SUMMER FUN STAFF WAGES	0.00	8,112.00	(8,112.00)	0.00	0.00	0.00
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	0.00	0.00	0.00	90,000.00	0.00	90,000.00
2-72-00-211-00	GOLF COURSE MANAGEMENT FEE	50,000.00	50,000.00	0.00	50,000.00	20,000.00	30,000.00
*	TOTAL EXPENSES RECREATION	50,000.00	58,991.80	(8,991.80)	140,000.00	20,000.00	120,000.00
***P	NET COSTS RECREATION	(25,000.00)	(33,991.80)	8,991.80	(115,000.00)	(20,000.00)	(95,000.00)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

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GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE ARENA							
1-72-00-418-00	VENDING MACHINES	0.00	40.94	(40.94)	0.00	0.00	0.00
1-72-00-562-00	MINOR HOCKEY RENTALS	30,000.00	30,821.07	(821.07)	30,000.00	14,385.80	15,614.20
1-72-00-564-00	FIGURE SKATING RENTALS	17,000.00	11,454.30	5,545.70	11,000.00	6,134.70	4,865.30
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,200.00	0.00	1,200.00	0.00	1,200.00
1-72-00-566-00	ADULT & ZONE "AA"	9,000.00	5,524.03	3,475.97	5,000.00	3,712.50	1,287.50
1-72-00-567-00	OUT OF TOWN ICE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	2,000.00	2,450.00	(450.00)	2,000.00	275.00	1,725.00
1-72-00-570-00	OTHER RENTALS	10,000.00	10,830.29	(830.29)	10,000.00	7,320.27	2,679.73
*	TOTAL REVENUE ARENA	70,200.00	63,320.63	6,879.37	60,200.00	31,828.27	28,371.73
EXPENSES ARENA							
2-72-00-104-00	WAGE BENEFITS ARENA	28,000.00	24,165.96	3,834.04	26,000.00	9,834.10	16,165.90
2-72-00-140-00	ARENA OPERATION WAGES	66,000.00	60,829.90	5,170.10	63,000.00	38,256.49	24,743.51
2-72-00-216-00	ARENA TELEPHONE	2,000.00	1,860.60	139.40	2,000.00	619.78	1,380.22
2-72-00-530-00	ARENA MATERIALS	25,000.00	24,586.15	413.85	27,000.00	13,494.18	13,505.82
2-72-00-560-00	ARENA UTILITIES	80,000.00	84,473.37	(4,473.37)	87,000.00	33,808.87	53,191.13
2-72-00-750-00	AMORTIZATION EXP - ARENA	36,499.99	36,062.75	437.24	36,000.00	0.00	36,000.00
*	TOTAL EXPENSES ARENA	237,499.99	231,978.73	5,521.26	241,000.00	96,013.42	144,986.58
***P	NET COSTS ARENA	(167,299.99)	(168,658.10)	1,358.11	(180,800.00)	(64,185.15)	(116,614.85)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE SWIM POOL							
1-72-00-410-00	SWIMMING LESSONS	25,000.00	26,005.97	(1,005.97)	25,000.00	9,304.62	15,695.38
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	45,000.00	45,984.19	(984.19)	45,000.00	13,830.25	31,169.75
1-72-00-560-00	SWIM POOL RENTAL	6,000.00	14,112.42	(8,112.42)	12,000.00	5,512.38	6,487.62
*	TOTAL REVENUE SWIM POOL	76,000.00	86,102.58	(10,102.58)	82,000.00	28,647.25	53,352.75
EXPENSES SWIM POOL							
2-72-00-102-00	WAGE BENEFITS SWIM POOL	12,000.00	14,525.45	(2,525.45)	16,000.00	3,939.75	12,060.25
2-72-00-130-00	SWIM POOL FULL TIME GUARDS	64,000.00	47,977.10	16,022.90	50,000.00	12,935.92	37,064.08
2-72-00-131-00	SWIM POOL PART TIME GUARDS	58,000.00	74,754.83	(16,754.83)	76,000.00	29,574.75	46,425.25
2-72-00-132-00	POOL SUPERVISOR SALARY	46,500.00	46,205.90	294.10	48,000.00	18,304.70	29,695.30
2-72-00-133-00	POOL SUPERVISOR WAGE BENEFITS	11,500.00	10,986.79	513.21	12,000.00	4,660.25	7,339.75
2-72-00-201-00	AQUATIC CENTRE TRAINING	3,000.00	2,024.89	975.11	3,000.00	0.00	3,000.00
2-72-00-215-00	SWIM POOL TELEPHONE	2,800.00	2,670.73	129.27	2,800.00	905.00	1,895.00
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	20,000.00	14,270.00	5,730.00	15,000.00	4,766.55	10,233.45
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	8,000.00	4,975.30	3,024.70	6,000.00	3,611.33	2,388.67
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	0.00	(1,349.96)	1,349.96
2-72-00-752-00	AMORTIZATION EXP - POOL	49,000.00	49,029.95	(29.95)	49,000.00	0.00	49,000.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	8,140.00	6,868.74	1,271.26	6,356.00	0.00	6,356.00
*	TOTAL EXPENSES SWIM POOL	282,940.00	274,289.68	8,650.32	284,156.00	77,348.29	206,807.71
***P	NET COSTS SWIM POOL	(206,940.00)	(188,187.10)	(18,752.90)	(202,156.00)	(48,701.04)	(153,454.96)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
REVENUE PARKS							
1-72-00-572-00	PARK CAMPING FEES	34,999.99	37,580.37	(2,580.38)	35,000.00	1,309.53	33,690.47
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	34,999.99	37,580.37	(2,580.38)	35,000.00	1,309.53	33,690.47
EXPENSES PARKS							
2-72-00-105-00	WAGE BENEFITS PARKS	23,000.00	26,247.95	(3,247.95)	28,000.00	1,589.42	26,410.58
2-72-00-151-00	PARKS OPERATION WAGES	70,000.00	69,240.68	759.32	75,000.00	6,190.80	68,809.20
2-72-00-535-00	PARKS MATERIALS	20,000.00	22,751.15	(2,751.15)	22,000.00	1,036.83	20,963.17
2-72-00-537-00	PARK DEV MATERIAL	40,000.00	9,736.18	30,263.82	15,000.00	0.00	15,000.00
2-72-00-570-00	PARKS UTILITIES	13,000.00	9,277.53	3,722.47	10,000.00	3,037.71	6,962.29
2-72-00-751-00	AMORTIZATION EXP - PARKS	30,500.00	52,187.27	(21,687.27)	52,000.00	0.00	52,000.00
*	TOTAL EXPENSES PARKS	196,500.00	189,440.76	7,059.24	202,000.00	11,854.76	190,145.24
***P	NET COSTS PARKS	(161,500.01)	(151,860.39)	(9,639.62)	(167,000.00)	(10,545.23)	(156,454.77)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
MUSEUM REVENUE							
1-74-00-400-00	DEPOT GIFT SALES	0.00	0.00	0.00	3,000.00	0.00	3,000.00
1-74-00-410-00	MUSEUM GATE DONATIONS	6,000.00	5,491.95	508.05	3,500.00	0.00	3,500.00
1-74-00-840-00	MUSEUM PROV GRANT	7,500.00	11,105.50	(3,605.50)	1,500.00	1,500.00	0.00
1-74-00-845-00	VISITOR INFO CENTRE - PROV GRANT	0.00	0.00	0.00	6,000.00	6,000.00	0.00
1-74-00-990-00	MUSEUM - CHAMBER GRANT	1,000.00	3,426.00	(2,426.00)	1,500.00	0.00	1,500.00
*	TOTAL MUSEUM REVENUE	14,500.00	20,023.45	(5,523.45)	15,500.00	7,500.00	8,000.00
EXPENSES MUSEUM							
2-74-00-100-00	MUSEUM WAGE BENEFITS	2,500.00	2,647.23	(147.23)	3,000.00	251.43	2,748.57
2-74-00-101-00	VISITOR INFO CENTRE - WAGE BENEFITS	2,500.00	2,313.27	186.73	2,500.00	0.00	2,500.00
2-74-00-120-00	MUSEUM WAGES	22,000.00	20,234.68	1,765.32	30,000.00	991.04	29,008.96
2-74-00-150-00	VISITOR INFO CENTRE - WAGES	22,000.00	23,365.36	(1,365.36)	25,000.00	0.00	25,000.00
2-74-00-200-00	DEPOT OFFICE SUPPLIES	0.00	0.00	0.00	500.00	0.00	500.00
2-74-00-201-00	MUSEUM OFFICE SUPPLIES	0.00	0.00	0.00	1,000.00	0.00	1,000.00
2-74-00-510-00	MUSEUM MATERIALS	15,000.00	19,498.69	(4,498.69)	3,300.00	141.72	3,158.28
2-74-00-511-00	DEPOT GIFT SHOP SUPPLIES	0.00	0.00	0.00	2,500.00	0.00	2,500.00
2-74-00-525-00	DEPOT MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-526-00	MUSEUM MEMBERSHIPS	0.00	0.00	0.00	100.00	0.00	100.00
2-74-00-527-00	DEPOT SECURITY/PHONE/FAX/INTERNET	0.00	0.00	0.00	3,370.00	758.73	2,611.27
2-74-00-528-00	MUSEUM SECURITY/PHONE/FAX/INTERNE	0.00	0.00	0.00	2,600.00	587.54	2,012.46
2-74-00-542-00	DEPOT UTILITIES	12,000.00	9,789.33	2,210.67	6,800.00	3,104.21	3,695.79
2-74-00-543-00	MUSEUM UTILITIES	13,000.00	12,259.16	740.84	11,000.00	2,506.67	8,493.33
2-74-00-550-00	VIC PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	400.00	0.00	400.00
2-74-00-551-00	MUSEUM PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	400.00	0.00	400.00
2-74-00-530-00	MUSEUM VOLUNTEER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	13,900.00	22,830.04	(8,930.04)	23,000.00	0.00	23,000.00
*	TOTAL EXPENSES MUSEUM	102,900.00	112,937.76	(10,037.76)	115,470.00	8,341.34	107,128.66
***P	NET COSTS MUSEUM	(88,400.00)	(92,914.31)	4,514.31	(99,970.00)	(841.34)	(99,128.66)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
EXPENSES LIBRARY							
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	7,000.00	6,093.11	906.89	6,500.00	2,008.50	4,491.50
2-74-00-540-00	LIBRARY UTILITIES	20,000.00	18,684.27	1,315.73	17,500.00	7,200.92	10,299.08
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	25,400.00	25,593.27	(193.27)	26,000.00	0.00	26,000.00
2-74-00-770-00	LIBRARY GRANT	106,000.00	106,000.00	0.00	109,180.00	50,000.00	59,180.00
2-74-00-998-00	CHINOOK ARCH LIBRARY	20,720.00	20,720.00	0.00	23,199.00	11,599.50	11,599.50
*	TOTAL EXPENSES LIBRARY	179,120.00	177,090.65	2,029.35	182,379.00	70,808.92	111,570.08
***P	NET COSTS LIBRARY	(179,120.00)	(177,090.65)	(2,029.35)	(182,379.00)	(70,808.92)	(111,570.08)
****P	ANNUAL SURPLUS (DEFICIT)	3,606,812.00	5,108,319.35	(1,501,507.35)	(138,578.00)	(565,994.23)	427,416.23

INFORMATION ITEMS



School Council Minutes

Date	Tuesday, May 17, 2011
In Attendance	Karen Linderman, Kurtis Hewson, Kathy Charchun, Amanda Zimmer, Carmelle Steel, Lynda McGrattan, Tania Smeltzer, Tara Van Dellen, Lori Morrison, Colleen Edwards
General Business	
Start Time	6:33 pm
Approval of Agenda	<ul style="list-style-type: none"> • Additions – revision of Hot Lunch agenda item; addition for June meeting (see below) • Approved by Carmelle. Seconded by Tania
Minutes	<ul style="list-style-type: none"> • Errors/Omissions - • Approved by Carmelle. Seconded by Tara • Question regarding planning days at the end of the year – ask Trustee in attendance
Discussion Items	
Principal Report	<ul style="list-style-type: none"> • Announcement last week that Kathy Charchun will be principal, Dana Burrows will be VP. Karen Bingley has accepted a transfer to Outreach North. Other staffing to be completed by June 3. There was follow up discussion regarding the monies spent at central office while staff is being cut within schools. • Questions for trustee regarding School Board administrative costs. Also questions regarding bussing, and the viability of 'small' schools within the division. Possible way of getting their attention could include petitions, surveys, and letters. School council could draft a survey, and this could be put out by school as a communication avenue only. Emails or letters could be sent to individual board members and administrators to discuss the issues (cc to David Hancock). • Pajama Bingo Night will be held Friday, June 17th being at 7pm. This will replace the Literacy Carnival. Activities that night will include several bingo games, a silent auction, concession, bake sale, and a used book give-away. There will be no admission to this fun event, although we hope to break even. Families will be asked for gently used books and a bake sale item. Left over books will be donated to Play school, Kid Zone, Health facilities, etc.
Other Business	<ul style="list-style-type: none"> • Lori announced the position of chair will need to be filled for the 2011-2012 year.
Hot Lunch Review	<ul style="list-style-type: none"> • Kurtis mentioned the possibility of a hot lunch survey to gather input regarding the hot lunch program this year. • Janet could talk to Deb Bronson about what is popular with the breakfast program • Question regarding the form (how easy is it to understand), also questions about refunds (is this tracking too cumbersome), • Question about possible Subway lunches • Question about alternatives to pizza and hotdogs. Is there another option or a replacement for some months.

	<ul style="list-style-type: none"> • Question about students purchasing items eg. yogurt tubes
Playground Petition	<ul style="list-style-type: none"> • As part of the grade 6 curriculum, in their study of government, students learned about the petition process. Students submitted a petition with 50 signatures regarding the need for additional playground equipment on the north playground. • School council proposed that a hill be built in the west field. Motion by Karen, seconded by Tania. Unanimously passed. Local contractors will be canvassed to construct The Hewson Hill. Parent volunteers are willing to construct and seed the hill. Tara will talk to Jason Hemmaway.
Board Report	<ul style="list-style-type: none"> • Charlene Dunlop announced a forum in which Jamie Vollmer will present on August 29th in Fort Macleod. He will discuss what schools, communities, and boards need to do in order to get public support. Questions regarding VC or video of Jamie's speech. The price will be \$5000. • Questions arising earlier in the meeting were shared with Charlene – what is the best method of communicating parent concerns with the board of trustees and the LRSD administration. Charlene has received emails and forwarded them on to other trustees. Historically, parent council has pursued this avenue but they do not feel their voice has been heard. What else can we do? Would a strongly supported petition ensure our opinions are considered or a letter to the Minister? What does it take to revisit a policy? Charlene can discuss this with the board members. Charlene will also send out email to Kurtis with info about Board delegation processes.
Adjournment	
Next Meeting	<p>June 14, 2011</p> <ul style="list-style-type: none"> - Portraits of Honor Tour - Response from School Board
Adjournment	<ul style="list-style-type: none"> • Adjourned by Lori. Time – 9:10 pm

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 3 (2011)
EXECUTIVE COMMITTEE MEETING
Thursday, April 7, 2011 – 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

- Terry Michaelis - Chair
Gordon Wolstenholme - Vice-Chair (absent)
Henry Van Hierden
Doug MacPherson (absent)
Dick Fenton
Henry Doeve
Mike Selk

STAFF:

- Lenze Kuiper – Director
Barb Johnson – Executive Secretary

AGENDA:

- 1. Approval of Agenda – April 7, 2011
2. Approval of Minutes – February 10, 2011 (attachment)
3. Business Arising from the Minutes
4. New Business
(a) Regional Advisory Council – Advice to the Government of Alberta (attachment)
(b) Assessment Review Board (handout)
(c) Audit Update
(d) Staff Update
(e) Parking Lot
5. Accounts
(a) Office Accounts –
(i) January 2011 (attachment)
(ii) February 2011 (attachment)
6. Director’s Report
7. Executive Report
8. Adjournment

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:05 P.M.

1. APPROVAL OF AGENDA

Moved by: Henry Van Hierden

THAT the Executive Committee approves the agenda, as amended:

ADD: 4(e) Parking Lot

CARRIED

2. APPROVAL OF MINUTES

Moved by: Dick Fenton

THAT the Executive Committee approves the minutes of February 10, 2011, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Regional Advisory Council – Advice to the Government of Alberta

- On March 25, 2011 the Government of Alberta released the document entitled, “*Advice to the Government of Alberta for the South Saskatchewan Regional Plan*” prepared by the South Saskatchewan Regional Advisory Council. The Alberta Government will seek public input on the recommendations of the RAC “*Advice*” in the fall, before developing the draft regional plan.
- ORRSC planning staff have reviewed the document and will prepare a general summary and analysis from our professional perspective by mid-May 2011. A comprehensive review focusing on identifying municipal issues and concerns with the “*Advice*” using ORRSC’s initial “*Position Paper*” as the framework will be completed by September 2011. This review will be submitted to the province and will require municipal participation and endorsement prior to its release. Our focus will be on representing the viewpoints and advocating the interests of our rural and urban municipal members.

(b) Assessment Review Board

- A letter and questionnaire along with a draft agreement and bylaw will be sent to all member municipalities next week to determine the level of interest in establishing a Regional Assessment Review Board and to obtain a list of community members already trained with the Foundation of Administrative Justics and Municipal Affairs. A meeting to discuss the details of establishing a Board and refine the draft bylaw will be scheduled in May.

(c) Audit Update

- Our 2010 audit was red-flagged by the GST specialist at BDO Canada LLP because the non-member fee for service revenue exceeded \$50,000 which is the small supplier cutoff for GST. They are currently looking at all possible exemptions to avoid GST and will report to the Executive at the May 12 meeting. The Director brought it to their attention that the revenue is still from municipalities – just not our members.
- The auditors suggested the Executive Committee revisit the allocation of reserves as many of these have not changed in years and to bring them up to date with more current requirements.
- The Commission Financial Information Return is due to Alberta Municipal Affairs by May 1. The Director will request an extension of the deadline as the next Executive meeting is on May 12 and the Board will not meet until June 2.
- The purchase of the Jeep Patriot was posted through reserves, but no approval was found in the minutes. Therefore, a resolution is needed to confirm that this purchase was to be through the vehicle reserve fund.

Moved by: Mike Selk

THAT the Executive Committee confirms the purchase of the Jeep Patriot in January 2010 was to be through the vehicle reserve fund. **CARRIED**

(d) Staff Update

- Cal Kembel, Senior Graphics Technologist, has requested part-time retirement and will be reducing his work to three days a week starting June 2011.
- Intern Planner Michelle Denis has completed her two-year internship program and has been offered a permanent contract position.

(e) Parking Lot

- The ORRSC north parking lot has heaved around the culvert and the asphalt is deteriorating. There also seems to be water leaking across the street to the west and we would like to approach our neighbours and test the water for chlorine to see if the city water lines are leaking. This issue needs to be addressed before any paving is redone.

5. ACCOUNTS

(a) Office Accounts –

(i) January 2011

5160	Staff Field Expense	M. Denis	\$ 25.65
5185	Planning Intern Expenses	M. Denis	254.73
5185	Planning Intern Expenses	B. Gray	\$1,627.37
5151	Vehicle Gas & Maintenance	S. Johnson	26.00
5520	Meetings	S. Johnson	65.36
5151	Vehicle Gas & Maintenance	Kal Tire	58.28
5151	Vehicle Gas & Maintenance	Imperial Oil	447.08

5180	Staff Development	Cansel	1,683.79
	GIS Training - Nov. 2-5/10		
5160	Staff Field Expense	Petty Cash (staff meals)	31.23
5285	Building Maintenance	Petty Cash (shovel)	16.69
5350	Postage & Petty Cash	Petty Cash (Canada Post)	12.06
5530	Coffee & Supplies	Petty Cash (tea, coffee, cups)	56.65
1110	Employee Computer Purchase	M. Burla	1,300.00
4140	Approval Fees	L. M. Gordon	150.00
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Wild Rose Horticultural	520.00
5310	Telephone	Bell	891.01
5310	Telephone	Telus	446.54
5580	Equipment & Furniture Rental	Telus	226.66
5310	Telephone	Telus	20.25
5320	General Office Supplies	Pitney Bowes	10.00
5320	General Office Supplies	Citi Cards	45.98
5390	Graphic & Drafting Supplies	Citi Cards	36.92
5330	Dues & Subscriptions	APA	42.00
5330	Dues & Subscriptions	ADOA	100.00
5330	Dues & Subscriptions	AUMA	45.00
5330	Dues & Subscriptions	ASET (S. Ellert & M. Kristic)	500.00
5330	Dues & Subscriptions	APPI (J. Schmidt)	461.37
5380	Printing & Printing Supplies	Office Depot	16.70
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	21.00
5380	Printing & Printing Supplies	Peak Vocational	90.00
5440	Land Titles Office	Minister of Finance	413.00
5490	Consultants	Janice Kirkman	27.50
5490	Consultants	Stacey Olsen	711.00
5490	Consultants	Mariah Horvath	97.50
5490	Consultants	Shannon Horvath	65.00
5510	Insurance	AMSC Insurance	10,665.00
5520	Meetings	S & E Caf	52.50
5540	Other	Purolator Courier	14.41
5570	Equipment Repairs & Maintenance	Reiter Computer	405.00
5570	Equipment Repairs & Maintenance	Pitney Bowes	297.38
5570	Equipment Repairs & Maintenance	Xerox Canada	548.93
5570	Equipment Repairs & Maintenance	Reiter Computer	114.00
5590	Equipment & Furniture Purchases	Reiter Computer	330.00
5580	Equipment & Furniture Rental	Xerox Canada	960.00
1160	GST Receivable	GST Receivable	353.40
		TOTAL	<u>\$24,757.94</u>

(ii) February 2011

5185	Planning Intern Expenses	B. Gray	\$ 238.40
5160	Staff Field Expense	D. Horvath	37.26
5150	Staff Mileage	S. Johnson	21.00
5151	Vehicle Gas & Maintenance	S. Johnson	50.40
5320	General Office Supplies	S. Johnson	33.97

5530	Coffee & Supplies	S. Johnson	28.47
5151	Vehicle Gas & Maintenance	J. Schmidt	12.99
4140	Approval Fees	J. Allan Buchan	150.00
5151	Vehicle Gas & Maintenance	Imperial Oil	740.93
5151	Vehicle Gas & Maintenance	Petty Cash (headlight bulbs, wiper blades)	52.91
5160	Staff Field Expense	Petty Cash (staff meals - G. Scott	21.09
5320	General Office Supplies	Petty Cash (post it notes, pens, kleenex)	40.67
5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Wild Rose Horticultural	390.00
5310	Telephone	Bell Mobility	857.00
5310	Telephone	Telus	399.18
5580	Equipment & Furniture Rental	Telus	202.87
5310	Telephone	Telus	35.93
5320	General Office Supplies	Citi Cards	10.96
5320	General Office Supplies	Citi Cards	18.96
5320	General Office Supplies	Citi Cards	29.44
5380	Printing & Printing Supplies	Citi Cards	39.95
5330	Dues & Subscriptions	Lethbridge Herald	247.80
5350	Postage & Petty Cash	Postage by Phone	3,000.00
5380	Printing & Printing Supplies	Corporate Express	175.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	21.00
5430	Aerial Photos & Maps	M.D. of Willow Creek	240.00
5470	Computer Software	Global CADD Systems	3,185.00
5470	Computer Software	ESRI Canada	2,175.00
5500	Subdivision Notification	Metro Associates	127.31
5500	Subdivision Notification	Claresholm Local Press	103.68
5570	Equipment Repairs & Maintenance	Reiter Computer	80.00
5570	Equipment Repairs & Maintenance	Reiter Computer	110.00
5580	Equipment & Furniture Rental	Xerox	1,246.66
1160	GST Receivable	GST Receivable	690.55
		TOTAL	<u>\$15,239.38</u>

Moved by: Dick Fenton

THAT the Executive Committee approves the Office Accounts of January 2011 (\$24,757.94) and February 2011 (\$15,239.38), as presented. **CARRIED**

6. DIRECTOR'S REPORT

- Lenze Kuiper, Bonnie Brunner and Jonathan Schmidt were guest presenters at the CCAA Conference in Red Deer.
- Cardston County Council Orientation was held on March 9.
- The Director had meetings with Evan Berger, Doug Horner and Mel Knight.
- As of the end of February we have received 42 subdivision applications and \$81,700 in fees for 2011.
- The Director has finished his term as Chair of Economic Development Lethbridge.

Moved by: Henry Van Hierden

THAT the Executive Committee receives the verbal Director's Report, as information.

CARRIED

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Henry Doeve

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:15 p.m. until Thursday, May 12, 2011 at 7:00 p.m.

CARRIED

/bj

CHAIR:



CLARESHOLM & DISTRICT MUSEUM MINUTES

WEDNESDAY, APRIL 27 2011

PRESENT: HAROLD SEYMOUR, DOUG LEEDS, ANOLA LAING, BERNICE CASE, DOUG MACPHERSON, RHODENA KING, DON GLIMSDALE, JIM KJARSGAARD.

ABSENT: DON CLARK.

1. THE MEETING WAS CALLED TO ORDER AT 7.30 BY ANOLA LAING.

2. APPROVAL OF THE AGENDA MOVED BY DON GLIMSDALE.

3. APPROVAL OF THE MINUTES WITH AMENDMENTS WAS MOVED BY BERNICE CASE.

4. OLD BUSINESS:

A. ANOLA DISTRIBUTED A DETAILED PACKAGE FROM FRASIER SHAW CONCERNING THE WORK THAT NEEDS TO BE DONE ON THE ROOF AND THE PLATFORM.

B. DOUG MACPHERSON SAID THAT THE TOWN WILL PAY FOR THE ROOF REPAIRS. HE ALSO EXPLAINED THE CHANGES THAT MR. SHAW WANTS MADE TO THE PLATFORM PLANS. FRASIER WILL ASSIST IN PREPARING THE PAPERWORK FOR THE GRANT REQUIRED FOR PAINTING THE BUILDING. WE MUST ASK FOR TWO ESTIMATES.

C. THE GENERAL OPERATIONS GRANT HAS BEEN APPROVED THANKS TO BERNICE CASE.

D. EXECUTIVE DIRECTOR; TWELVE APPLICATIONS HAVE BEEN RECEIVED. THREE PEOPLE HAVE BEEN SHORT LISTED. THE INTERVIEWS WILL TAKE PLACE ON APRIL 28TH. ONE INTERVIEW WILL BE CONDUCTED IN PERSON AND TWO WILL TAKE PLACE ON SKYPE.

E. WIFI: THE CHAMBER OF COMMERCE HAS CONTACTED A COMPANY THAT IS COMING TO DEMONSTRATE HOW IT WILL OPERATE ON A TELEPHONE CHIP. THE COST WILL BE \$35 PER MONTH. THE CHAMBER OF COMMERCE WILL TAKE CARE OF THE COSTS.

F. PETE KRUEKL HAS OFFERED TO FRAME THE DOOR WAY IN THE COFFEE AREA. DARRYL SLETTEDE DONATED THE LINO AND THE LABOR TO INSTALL IT. A LETTER OF THANKS WILL BE SENT TO BOTH PERSONS.

G. THE HISTORICAL SOCIETY CABINET WHICH WE WERE TOLD THAT WE COULD HAVE BELONGS TO THE LIBRARY AND WE WILL NOT BE RECEIVING IT.

H. WE WILL ASK ROGER SMEDSTED TO STENCIL THE WORD CLARESHOLM AND THE LOGO ON THE MODEL ELEVATOR.

I. A THANK YOU NOTE WILL BE SENT TO THE OWNER OF THE BLUEBIRD MOTEL WHO LAUNDERED OUR EXHIBIT COVERS.

J. A NOTE WILL BE SENT TO TRACY SYMONDS INFORMING HER OF THE DONATION THAT WE RECEIVED IN MEMORY OF HER HUSBAND DOUG.

K. SHERRY LEVESQUE HAS REQUESTED PERMISSION TO CLEAN THE EXIBITS. CLAIRE WILL DO THE TRAINING AS SOON AS SHE STARTS WORK.

L BERNICE STATED THAT SOME OF THE CLEANING PRODUCTS IN THE RAILWAY BUILDING ARE NOT ACCEPTABLE AND NEED TO BE REMOVED. SHE ALSO MENTIONED THAT LISA NEEDS TO SPEAK TO TOVE ABOUT NOT SMOKING ON THE DECK.

M. BERNICE SPOKE TO CONRAD LITTLELEAF ABOUT THE INDIAN ARTIFACTS. HE WILL COME AND LOOK AT THE EXHIBITS. HE SAID THAT JACK BRINK, AN ANTHROPOLOGIST, COULD GIVE US MORE INFORMATION. HE WILL BE PASSING THROUGH CLARESHOLM AND WILL STOP AND SEE US. CONRAD ALSO SAID THAT ALL OF OUR ITEMS ARE BLACKFOOT

4. CORRESPONDENCE: ANOLA PRESENTED A BOOK ON STANDARDS AND GUIDELINES FOR CONSERVATION.

5. DONATIONS:

A. DON GLIMSDALE REPORTED ON THE ORGAN THAT HE INSPECTED WHICH IS IN EXCELLENT CONDITION. DON MADE THE MOTION THAT WE ACCEPT THE ORGAN AS AN INTERACTIVE DISPLAY.

B. DOUG MACPHERSON MADE THE MOTION THAT WE REMOVE THE PARTS OF THE OLD ORGAN THAT IS IN STORAGE AND KEEP THEM TO MAKE REPAIRS.

C. DOUG LEEDS IS GOING TO PICK UP THE PRINTING PRESS.

D. DOUG LEEDS REPORTED THAT 4H FILLED A CARGO TRAILER FULL OF TV'S AND HE

SALVAGED AN EARLY COMPUTER FOR THE MUSEUM.

E. DENIS MCARTHY WISHES TO DONATE A PAIR OF FIGURE SKATES THAT BELONGED TO MARJORIE SHARPLES AND AN ERIC LEEDS FIRST AID KIT. BERNICE MOVED THAT WE ACCEPT THE DONATION.

F. A FLOOR LOOM HAS BEEN OFFERED. DENA MADE THE MOTION THAT WE DECLINE THE OFFER BECAUSE WE DON'T HAVE THE PLACE TO DISPLAY IT AND NOBODY KNOWS HOW TO WEAVE A PIECE TO PUT ON IT.

G. DOUG MACPHERSON MOVED THAT WE ACCEPT THE OFFER OF PAT PATTERSON'S ARMY JACKET.

6. NEW BUSINESS:

A. THE GARDEN CLUB HAS OFFERED TO PLANT TREES ALONG THE NORTH SIDE OF THE MUSEUM PROPERTY. WE WILL ASK THEM TO POSTPONE THIS UNTIL AFTER THE PLATFORM IS BUILT.

B. OPENING DATE IS MAY 20. CLAIRE WILL BE ASKED TO WORK FULL TIME UNTIL THE NEW PERSON ARRIVES.

C. THE GENERAL STORE NEEDS A COUNTER TO HOLD THE STRING HOLDER AND THE CASH REGISTER,

D. WE NEED A CARPENTER TO BUILD A TABLE ON WHICH TO DISPLAY THE SCHOOL BUS STORYBOARD.

E. THE SECOND WEEK OF AUGUST IS FAIR DAYS. WE WILL BE HAVING TEA ON THE LAWN AS USUAL AND THE MODEL T AND THE OLD FIRE ENGINE WILL BE IN THE PARADE.

F. FUND RAISERS. NOBODY CAME UP WITH ANY SUGGESTIONS. WE WILL DISCUSS THIS AT A FUTURE DATE.

THE NEXT MEETING WILL TAKE PLACE ON MAY 25.

THE MEETING WAS ADJOURNED AT 9.20

**CLARESHOLM ECONOMIC DEVELOPMENT COMMITTEE
PROVINCE OF ALBERTA
REGULAR MEETING MINUTES
JANUARY 6th, 2011**

PRESENT: Mayor: David Moore; Councillors: Daryl Sutter, Betty Fieguth; Town Rep: Kris Holbeck, CAO; Members At Large: Chantal Blokpoel, Gerry McGuire, Chamber of Commerce: Russell Sawatzky, Ulla Meredith

ABSENT: None.

CALL TO ORDER: The meeting was called to order at 7:00 pm.

AGENDA:

Russell Sawatzky moved that the agenda be accepted as presented. Motion carried.

INTRODUCTION OF ALL MEMBERS

MINUTES:

Daryl Sutter moved that the EDC minutes of December 9th, 2010 be accepted as presented. Motion carried.

OLD BUSINESS -

- i) **New Hanging Pot Planters** – Town has purchased new hanging pots (40) for downtown program. Program may be expanded as only 30 currently up. No cost to Chamber.
- ii) **Town Float Refurbishment** – General discussion on what EDC would like to see done with the Town's float.

NEW BUSINESS

- i) **Direction for EDC** – Discussion on marketing in ABSW guide for local events, website, tradeshows, billboard on near Aldersyde for marketing to Calgary and Golf Course's advertising in Calgary. CAO to investigate cost for billboard. CAO to get Roger Brook's presentation for all members for next meeting. Should promote cheap recreation, health care "Gateway to the Porcupine Hills". Members want to support businesses that are here and attract new businesses. Discussion re conference centre and community centre being retrofitted for this use. Medical training facility in area was discussed. Utilization of Millenium Ball Diamonds complex to attract visitors. ARPA to be advertised in by Town for ball diamond usage. Promote recreational facilities Claresholm has to offer.
- ii) **2011 Trade Fair** – 47 booths sold with 72 booths total in hall.
- iii) **Alberta Southwest (ABSW) update** – David Moore discussed what ABSW does for

Claresholm and area. David to ask Bev Thornton (ABSW) to talk to Ted Menzies about why Claresholm does not have a Community Futures branch.

- iv) **Highwood Distilleries** – Discussion on how to get this type of company to move to Claresholm (lots of water). Discussion re one hour circle around Claresholm and market to all companies within the circle.
- v) **Southgrow Regional Alliance** – Daryl Sutter discussed Southgrow membership and what they do for Claresholm and area.

INFORMATION

- I. **No information items presented.**

GENERAL DISCUSSIONS

Discussion regarding advertising in Fort McMurray for people to buy a home – target marketing. Cost of billboard/newspaper/magazine advertising in this area?

Discussion regarding what to advertise about the benefits of our Town.

- Sunshine, temperature, recreation (facilities and Porcupine Hills), health facilities, cost of living, paradise, move to Claresholm!!

NEXT MEETING: February 9th, 2011 at Council Chambers 7 pm

ADJOURNMENT: Moved by Daryl Sutter to adjourn this meeting adjourn at 8:45 pm.

CARRIED

CHAIR – DAVID MOORE

MEMBER

COMMITTEE

**CLARESHOLM ECONOMIC DEVELOPMENT COMMITTEE
PROVINCE OF ALBERTA
REGULAR MEETING MINUTES
March 10th, 2011**

PRESENT: Mayor: David Moore; Councillors: Daryl Sutter; Town Rep: Kris Holbeck, CAO; Members At Large: Chantal Blokpoel, Gerry McGuire, Chamber of Commerce: Russell Sawatzky

ABSENT: Betty Fieguth

CALL TO ORDER: The meeting was called to order at 7:05 pm.

AGENDA:

Gerry McGuire moved that the agenda be accepted as amended. Motion carried.

- WIFI hotspot
- 13 Ways to Kill Your Community

MINUTES:

Daryl Sutter moved that the EDC minutes of January 6th, 2011 be accepted as presented. Motion carried.

OLD BUSINESS -

- i) **Vision for EDC** – Should EDC's direction be to go after an existing business, discussion presented regarding Pattison billboards. Discussion re signage on downtown businesses that are perpendicular. This initiative was investigated a couple of years ago and found to be cost prohibitive to both the Town and the businesses. Discussion on WIFI initiative presented by Russell. CAO to invite Vulcan representative to next EDC meeting to discuss how this initiative was implemented in Vulcan.
- ii) **Town Float Refurbishment** – No new information on refurbishment of the float.

NEW BUSINESS

- i) **13 Ways to Kill a Community** – CAO to order 10 copies of the book for EDC and Chamber members.
- ii) **Resignation letter from Ulla Meredith** – Discussion that Ulla could serve as a member at large and Chantal could be the Chamber representative. Russell to ask Ulla if this would be a good solution for her.
- iii) **Chinook Country Tourist Association (CCTA)** – Discussion whether to readvertise and purchase space in the 2012 Travel Guide. EDC agreed to advertise but not to prepay until later in the summer/early fall.

iv) **Trade Show Listing was presented for information.**

v) **Budget for Promotional Items** – CAO was instructed to get a list of promotional items and cost per unit ready for next meeting and EDC will determine which to purchase and how many of each within the EDC budget.

vi) **Communities in Bloom (CIB)** – CIB Claresholm has disbanded. Garden Club may or may not look after downtown planters this year. CIB was to be a resource for the Town for the downtown Xeriscape project at Claresholm Corner. Daryl Sutter to attend Garden Club meeting and ask what their plans are for these initiatives in 2011 and if they will continue to support them through volunteering their time for planting, weeding and helping design and plant the Xeriscape garden

INFORMATION ITEMS:

1. **Chamber Update** – Proposed Chamber projects in 2011 are finish Ringrose Park (mural on Flower Nook and entrance sign on north side of Park. Russell wants to focus on business development versus beautification. Slow Food movement and to develop Claresholm and area as the Slow Food go to place.
2. **Alberta SW Update** – David gave update. ABSW still in limbo and there is a special meeting next week to determine ABSW's future.
3. **SouthGrow Update** – No report as Councillor Sutter left for another engagement.

NEXT MEETING: April 14th, 2011 at Council Chambers 7 pm

ADJOURNMENT: Moved by Gerry McGuire to adjourn this meeting adjourn at 8:42 pm.

CARRIED

CHAIR – DAVID MOORE

MEMBER

COMMITTEE

**CLARESHOLM ECONOMIC DEVELOPMENT COMMITTEE
PROVINCE OF ALBERTA
REGULAR MEETING MINUTES
APRIL 14th, 2011**

PRESENT: Mayor: David Moore; Councillors: Daryl Sutter, Betty Fieguth; Town Rep: Kris Holbeck, CAO; Members At Large:, Ulla Meredith; Chamber of Commerce: Russell Sawatzky, Chantal Blokpoel

ABSENT: Gerry McGuire

CALL TO ORDER: The meeting was called to order at 7:05 pm.

AGENDA:

Russell Sawatzky moved that the agenda be accepted as presented. Motion carried.

MINUTES:

Chantal Blokpoel moved that the EDC minutes of March 10th, 2011 be accepted as presented. Motion carried.

DELEGATION – Ken Losey, WiFi Technical Information

Ken is the Community Technology Facilitator in Vulcan. His position was funded through a grant from Rural Alberta Development Fund. Vulcan's WiFi project allows a free WiFi corridor two blocks by two blocks square in the downtown business zone. This helps to move people from the Trek Station on the highway to the downtown area. Radio placement is near streets/sidewalks to be able to communicate with laptops/smartphones. Some radios are placed inside restaurants for coverage in the building. Currently there are 5-6 radios placed in the area. Radios receive the signal from the ISP then distribute it wirelessly to the area.

Vulcan's project has been running for one year and has been well received. It is wide open all the time currently. They have 25 users per day and are looking at buying the next package up in order to have enough bandwidth for the demand. Currently pay \$50 per month for internet connection (same cost as a residential connection) and will move up to a \$75 per month package. They have had no abuse of the WiFi network. They put a disclaimer on it warning users that it is wide open and users information could be hacked. Users have to agree to the disclaimer before they can access the system.

Vandalism has been low as radios are placed high on buildings. Ken stated they are putting in anchors on the radios now as the young people stole a bunch of them. Ken stated they are lots of ways to block or filter sites that can be accessed by the public or block heavy bandwidth use, but Vulcan doesn't need to do that right now. Cost of WiFi system dependant on how large the area is, how many radios are needed and the bandwidth wanted. There are different types of radios that can focus the signal so that it is only a certain building or corridor/area that can access the WiFi and not the residential users.

Businesses within the WiFi area would still need to have their own secure internet connections for their businesses. Vulcan's ISP is Figment Cable Systems (Drew Martin). For how the project is funded over and above the grant, contact Leslie who is the Economic Development Officer for Vulcan.

MOTION: Motion by Daryl Sutter for Russell Sawatzky to contact Doug Bowman to request a WiFi proposal for the Town and Chamber's needs. All in favor.

CARRIED

OLD BUSINESS -

- i) **13 Ways to Kill a Community** – Subcommittee struck including Daryl, Ulla, Chantal and Russell to come up with a strategic plan and projects and budgets based on the teachings in this book.
- ii) **Town Float** – Nothing to report.
- iii) **Promotional Items** – Nothing to report. Discussion that money could be better spent by investing it in an event versus giving away promotional items that are usually thrown out by the people receiving them.

NEW BUSINESS -

- i) **Welcome Back Ulla** – Ulla Meredith has be reassigned as a member at large and Chantal Blokpoel as a Chamber representative.
- ii) **WiFi system** – Per motion after Ken Losey presented.

INFORMATION ITEMS:

- 1. **Chamber Update** – Chamber meets the third Tuesday of each month at the Golf Course at noon.
- 2. **Alberta SW Update** – David missed the last ABSW meeting. ABSW is kicking off their new website in Pincher Creek at the Heritage Inn later this spring.
- 3. **SouthGrow Update** – Town is no longer a SouthGrow member. No representatives will be attending these meetings anymore.

NEXT MEETING: May 12th, 2011 at Council Chambers 7 pm

ADJOURNMENT: Moved by Daryl Sutter to adjourn this meeting adjourn at 8:38 pm.

CARRIED

CHAIR – DAVID MOORE

COMMITTEE MEMBER

Claresholm Public Library Board Regular Meeting Minutes April 18, 2011

Present: Kathy Davies, Mary Thompson, Daryl Sutter, Michael McAlonan, Arden Dubnewick, Lisa Andersen, Marika Thyssen.

Absent: Kathrine Roberts, Shirley Leonard, Earl Hemmaway, Cathy Dahl

Meeting called to order at 5:03 pm. by Lisa

Approval of Agenda: Arden

Approval of March minutes: Mike

Topic	Notes
Old Business	<ol style="list-style-type: none"> 1. Plan of Service – Tara Plato facilitated; there are 18 service responses; 9 people took part; see attached report; those present want to see various organizations working together; need to make goals from information gathered from this meeting; will do no more than 3 responses – probably 1 or 2; Policy and Personnel will draft a plan to bring to the Board as a whole
FINANCIAL	<p>Town of Claresholm has not finalized budget yet; Mayor Moore wants an Open House first; 5 cents postage was to buy extra to top off an old stamp; 391 meetings – brings money in for Room Rental</p> <p>Approved by Arden. CARRIED</p>
CORRESPONDENCE	<p>Janitor's hours cut – Lisa moved to have letter sent to Town regarding the correspondence concerning the reduction of cleaning hours by janitor CARRIED. Lisa/Mary will draft and send; include - should not clean during hours library is open; need time for floors to dry; cannot vacuum or clean when patrons are present.</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch – Lisa – no Board meeting until June; Finance and Policy will be on Wednesday 2. Library Manager's Report: Betty Orr's mother (Mrs. Kuhl) donated a walker; Lions donated 3 wheeled scooters for use in library 3. Friends - held annual meeting; new executive; talked about doing a wine tasting in partnership with an art display; will pay for the 15' x 15' cement pad for the west side of the library by the door (D. Challand gave a quote)

<p>NEW BUSINESS</p>	<ol style="list-style-type: none"> 1. Kris Holbeck/Libraries Branch meeting – have Pat Macalbee/Bonnie Gray? come and explain the Library Act so that Kris understands more easily why the town pays for utilities, etc. Daryl and Lisa will be present. 2. Bill Erickson wants to put the same sculpture as at Rancher's Memorial on the front of the library, beside the wheat; Kathy could apply for funding (Lethbridge Foundation, Community Initiatives) Mary moved that Kathy look into having the word 'Library' placed on the front of the building as well as a boy and girl reading placed beside the library entrance, subject to funding availability. CARRIED. 3. June 20 (Monday) have Board meeting at 5:00 followed by barbecue for staff, volunteers and board members at 6:00; potluck salad/appetizers/dessert plus bring your own meat
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Meeting adjourned at 6:05 pm by Arden
 Next meeting May 16, 2011 at 5:00 pm

 Chairman

 Date

 Secretary