



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
APRIL 10, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

- AGENDA: ADOPTION OF AGENDA
MINUTES: REGULAR MEETING MINUTES MARCH 26, 2012
FINANCES: FEBRUARY 2012 BANK STATEMENT
PUBLIC HEARING: BYLAW #1570 – Land Use Bylaw Amendment
DELEGATIONS: EARLY CHILD DEVELOPMENT MAPPING PROJECT – La Vonne Rideout

ACTION ITEMS

1. BYLAW #1573 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings
2. BYLAW #1574 – 2012 Mill Rates
RE: 1st Reading
3. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs
RE: Regional Collaboration Program – Country Connections
4. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs
RE: Regional Collaboration Program – Oldman River Region GIS Project
5. CORRES: Claresholm Minor Lacrosse Association
RE: Arena Rates
6. CORRES: Claresholm & District Health Foundation
RE: 13th Annual Charity BBQ June 14th, 2012
7. CORRES: Claresholm Senior's Drop-in Centre
RE: Public Liability Insurance
8. STAFF REPORT: Priorities from Council to RCMP
9. STAFF REPORT: Free Public Swim Initiative
10. STAFF REPORT: MSI Operating Grant Approvals
11. FINANCIAL STATEMENTS for the Year Ended December 31, 2011
12. ADOPTION OF INFORMATION ITEMS
13. IN CAMERA: DEVELOPMENT

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – March 2012
2. Claresholm & District Museum Board Minutes – February 29, 2012
3. Claresholm & District Museum Board Minutes – March 7, 2012
4. West Meadow Elementary Newsletter – April 2012
5. Correspondence from Lil Culham regarding Recycling – March 17, 2012
6. Willow Creek Composite High School – The Navigator April 2012
7. Alberta SouthWest Invitation – UnCommon Sense Sustainable Business Leadership Workshop – April 18, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 26, 2012**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – MARCH 12, 2012

Moved by Councillor Quayle that the Regular Meeting Minutes of March 12, 2012 be accepted as presented.

CARRIED

DELEGATIONS:

**1. YOUNG PARKYN McNAB LLP
RE: Audit**

Darren Adamson, CA presented the draft 2011 Financial Statements to Council. They do not become the actual financials until approved by Council. This should happen at the next regular Council meeting after Council has discussed the accumulated surplus and how it should be allocated.

**2. CLARESHOLM LIBRARY BOARD
RE: 2012 Budget**

Shirley Leonard, Chairperson of the Claresholm Library Board, spoke on their behalf. New directives given to the Library Board by the Town Administration, there is an increase in their expenses of \$42,000 over the previous year. Also, they will have to increase their staff to help cover their increase in bookkeeping tasks. In 2011 the board did a community needs assessment, and they realized they need to increase their hours to help serve the community better. The requisition from Chinook Arch Regional Library System can be removed from their budget and added to the Town's requisition from Chinook Arch. 2013 marks the 75th Anniversary of the Library.

ACTION ITEMS:

**1. BYLAW #1573 – Street Maintenance Tax
RE: 2nd & 3rd Readings**

Moved by Councillor Quayle to give Bylaw #1573, regarding a Street Maintenance Tax, 2nd Reading.

CARRIED

Moved by Councillor Hubka to give Bylaw #1573, regarding a Street Maintenance Tax, 3rd and Final Reading.

CARRIED

**2. DELEGATION RESPONSE: Claresholm Lions Club
RE: Lions Park**

Moved by Councillor MacPherson to accept the proposal from the Claresholm Lions Club for Lions Park and refer the project to administration.

CARRIED

**3. CORRES: Hon. Ray Danyluk, Minister of Transportation
RE: 2012 Transportation Grant Programs**

Received for information.

**4. CORRES: Alberta Transportation
RE: Pedestrian Crossing Review**

Received for information.

**5. CORRES: Willow Creek Agricultural Society
RE: Liability Insurance**

Moved by Councillor Hubka to cover the public liability insurance of the Willow Creek Agricultural Society, for the 2012 year only, in the amount of \$3,977.

CARRIED

**6. CORRES: Cicon Engineering
RE: 2012 Infrastructure**

Moved by Councillor Quayle to award the 59th Avenue West Upgrade project to McNally Contractors as recommended by Cicon Engineering for \$718,288.00 plus GST.

CARRIED

Moved by Councillor Fieguth to award the Reservoir Supply Line project to OssaTerra Ltd. as recommended by Cicon Engineering for \$158,822.25 plus GST.

CARRIED

7. STAFF REPORT: Surplus Transfers to Capital Reserves 2011

Moved by Councillor MacPherson to approve the capital reserve transfers for 2011 as follows:

- ▲ \$80,000 arena project
- ▲ \$100,000 fire truck
- ▲ \$80,000 backhoe
- ▲ \$20,000 park redevelopment
- ▲ \$43,000 8th Street sanitary sewer project
- ▲ \$36,000 capital equipment

CARRIED

Moved by Councillor Van Amerongen to approve capital equipment purchases in 2012 of an enforcement vehicle for \$52,000 and a backhoe for \$160,000.

CARRIED

8. COMMUNITY STANDARDS COMMITTEE: Requests for Proposal – General Contractor Services

Moved by Councillor Fieguth to accept Umbrella Enterprises Ltd.'s proposal for on-demand contractor services outlined in the request for proposal from the Regulatory & Property Services Department.

CARRIED

9. WESTHILL PARK REDEVELOPMENT PROJECT

Received for information.

10. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

11. IN CAMERA: PERSONNEL

Moved by Councillor Van Amerongen that this meeting go In Camera.

CARRIED

Moved by Councillor Fieguth that this meeting come out of In Camera.

CARRIED

Moved by Councillor Fieguth to approve the adjustment in work schedule for inside workers to 8:00am to 4:00pm from April 1st to September 30th and 8:30am to 4:30pm from October 1st to March 31st.

CARRIED

ADJOURNMENT: Moved by Councillor Van Amerongen that this meeting adjourn at 8:26pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM
FEBRUARY 2012 BANK STATEMENT**

RECONCILED BALANCE JANUARY 31, 2012			\$203,281.55
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$283,816.27		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	196.58		
GIC REDEEMED	750,000.00		
INTEREST ON GICS	1,978.77		
TRANSFERS FROM T-BILLS	0.00		
SUBTOTAL	\$1,035,991.62		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$439,280.24	
PAYROLL CHARGES		100,729.34	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		6,001.95	
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00	
NSF CHEQUES		485.57	
SERVICE CHARGES		160.78	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$546,657.88	
NET BALANCE AT END OF MONTH			\$692,615.29

BANK RECONCILIATION

BALANCE PER BANK	822,297.80		
PLUS OUTSTANDING DEPOSITS	4,518.23		
LESS OUTSTANDING CHEQUES		-134,200.74	

RECONCILED BALANCE FEBRUARY 29, 2012 **\$692,615.29**

OTHER BALANCES:

EXTERNALLY RESTRICTED T-BILLS	\$653,577.15		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$20,000.00		
NON-RESTRICTED GIC'S	\$1,800,000.00		
PARKING RESERVE	\$3,572.40		
WALKING PATHS RESERVE	\$1,952.63		
OFFSITE LEVY RESERVE	\$58,928.93		
SUBDIVISION RESERVE	\$35,695.29		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 10th DAY OF APRIL 2012

K Wilhauk
Submitted: Karine Wilhauk
 Secretary Treasurer

K Holbeck 3/28/2012
Reviewed: Kris Holbeck, CA
 Chief Administrative Officer

Mayor: David Moore

DELEGATIONS



The Early Development Instrument (EDI) and how it's being used in Alberta

The first five years of a child's life are the most critical period in development and have a lifelong impact on learning, health, work, relationships and well-being. The Early Development Instrument (EDI) gauges how populations of young children are developing. The EDI is being used by Alberta Education as part of the five-year Early Child Development (ECD) Mapping Initiative, which will help Albertans to understand better how well their young children are doing and to work together to give them a good start in life.

What is the EDI?

The EDI is a questionnaire completed by kindergarten teachers that collects information on children's development.

- It's a scientifically validated survey, developed by the Offord Centre for Child Studies at McMaster University in Hamilton, Ontario.
- It's a measure of the social, emotional, intellectual and physical development of children from birth to age five.
- It provides group information, much like a census; it's not a diagnostic tool.
- It is widely used across Canada and in other countries.

What does the EDI tell us?

The EDI covers five main areas of development:

Social Competence:
Child plays and gets along with others, is curious and likes to explore, respects adult authority and is able to control own behavior.

Language & Thinking Skills:
Child is interested in reading and writing, and can count and recognize some shapes and colours.



Physical Health & Well-being:

Child is well-rested, well-nourished and can sustain energy levels during kindergarten activities; is physically independent (can look after own basic needs), has gross motor skills (e.g., able to catch and throw a ball) and fine motor skills (e.g., able to handle crayons and pencils).

Emotional Maturity:

Child is able to express emotions at an age-appropriate level and empathize with others.

Communication Skills & General Knowledge:

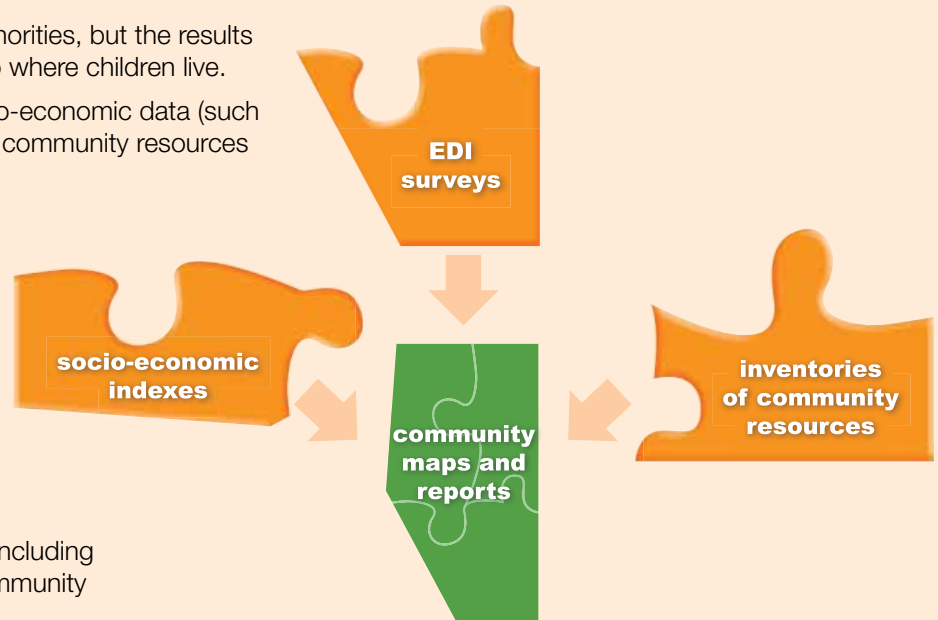
Child is able to communicate needs and wants in socially appropriate ways, can tell stories and has general knowledge about the outside world that is age appropriate.

How is EDI information collected?

- The EDI is administered by school authorities across Alberta on a voluntary basis.
- Parents give consent for their children to be included.
- Children are not tested directly. Kindergarten teachers fill out a questionnaire for each child in February or March once they've had a chance to get to know their children.
- **Children are not individually identified in EDI results.**

How are EDI results reported and interpreted in Alberta?

- EDI information is collected by school authorities, but the results are grouped by postal codes according to where children live.
- EDI results are analyzed in relation to socio-economic data (such as household income) and information on community resources (such as parks, libraries, preschool programs and informal support systems). This provides a greater understanding of early development and the factors that may affect development.
- EDI results and other information on early childhood development are put together for communities and for the province as a whole through easy-to-read maps and reports.
- Results will be shared with communities, including parents, service providers, educators, community members and policy-makers.



How will this be helpful?

- Communities will learn more about their children's development, and be able to compare their development with other communities, the province and nationally.
- Communities will be able to identify their strengths and needs, and make informed decisions on how to best support young children and families.
- This information will also be useful for local and provincial policy development.

For further information, please go to www.ecdmapping.alberta.ca

Mapping a bright future for Alberta's young children

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1570**

A Bylaw of the Town of Claresholm to amend Bylaw #1525 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of *The Municipal Government Act*, RSA 2000, Chapter M-26 that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of *The Municipal Government Act*, the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as follows:

LAND USE DISTRICT MAP

Lot 8MR, Block 2, Plan 0310918, be amended by changing the "I1" (Industrial) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 1, Block 4, Plan 8111403, be amended by changing the "R4" (Multiple Residential) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 2, Block 4, Plan 8111403, be amended by changing the "R4" (Multiple Residential) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 3, Block 4, Plan 8111403, be amended by changing the "R4" (Multiple Residential) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 4MR, Block 4, Plan 8111403, be amended by changing the "P" (Public) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 5, Block 4, Plan 8111403, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 6, Block 4, Plan 8111403, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 7, Block 4, Plan 8111403, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 8MR, Block 4, Plan 8111403, be amended by changing the "P" (Public) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 9, Block 4, Plan 8111403, be amended by changing the "C2" (Highway Commercial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 57, Block B, Plan 1112576, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of Lot 12, Block RLY, Plan RY8, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of Block OT, Plan RY8, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of the Northeast Quarter of Section 26, Township 12, Range 27, West of the 4th Meridian. be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Block M, Plan 147N, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Portion of Lot 12, Block RLY, Plan RY8, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of Block 130, Plan 404R, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Portion of Block 88, Plan 147N, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Portion of Block 130, Plan 404R, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Block 5, Plan 7810527, be amended by changing the "I1" (Industrial) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 11, 12, 13, 14, 15, 16, Block 12, Plan 147N, be amended by changing the "C1" (Retail Commercial) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Portion of Block P, Plan 4265JK, be amended by changing the "R4" (Multiple Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Portion of Block 127, Plan 147N, be amended by changing the "P" (Public) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 5, Block 19, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 6, Block 19, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 7, Block 19, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

East ½ of Lot 16, Block 18, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 17, Block 18, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

North 30 feet of Lot 18, Block 18, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 4, Block 18, Plan 147N, be amended by changing the “R1” (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule “A” for subject lands map)

West 40 feet of Lot 19, Block 17, Plan 147N, be amended by changing the “R1” (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule “A” for subject lands map)

North 20 feet of Lot 17 & all of Lot 18, Block 17, Plan 147N, be amended by changing the “R1” (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule “A” for subject lands map)

- 2. This Bylaw shall take effect on the date of final passage.
- 3. Bylaw #1525 is hereby amended.

Read a first time in Council this **12th** day of **March** 2012 A.D.

Read a second time in Council this day of 2012 A.D.

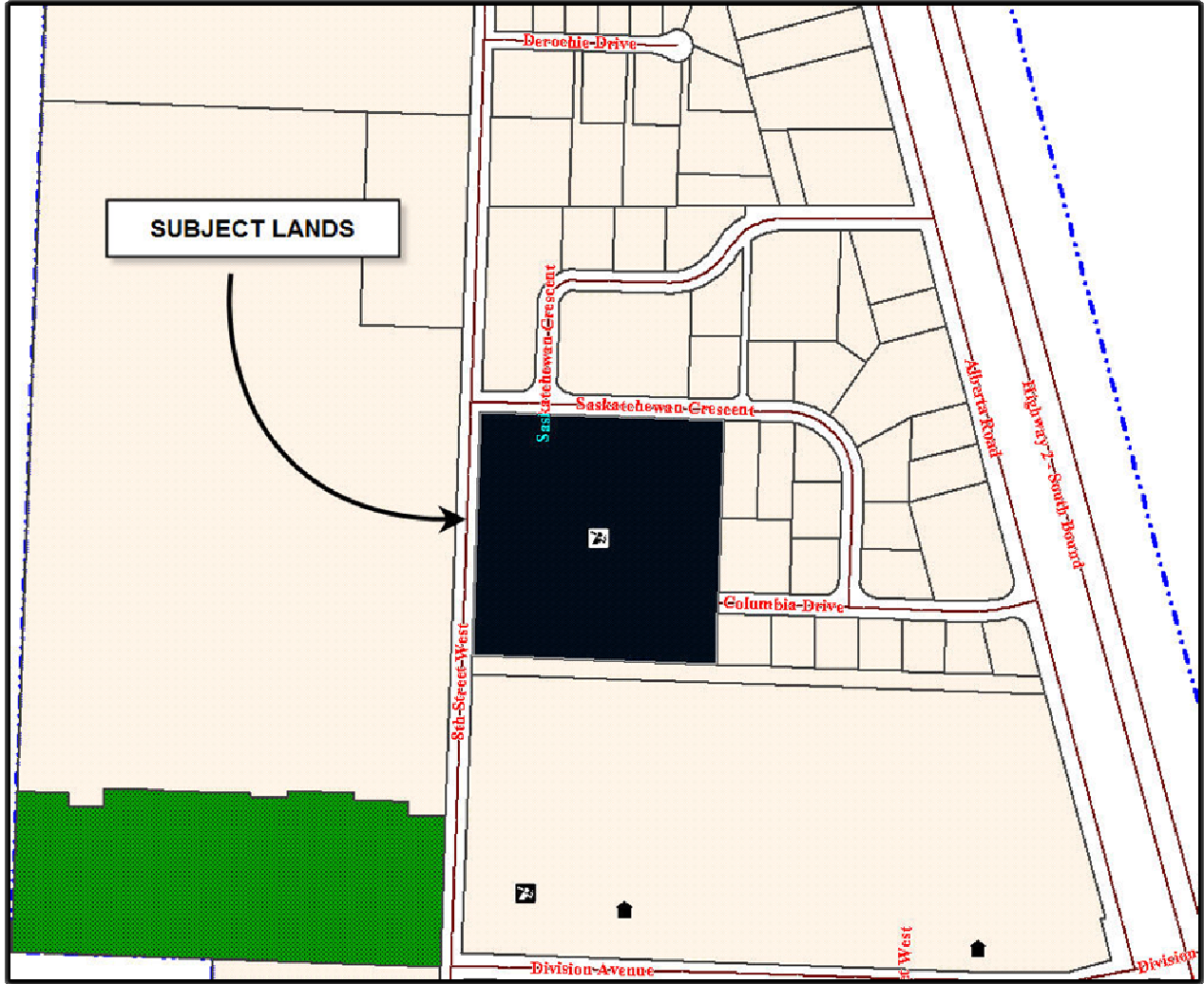
Read a third time in Council and finally passed in Council this day of 2012 A.D.

David Moore, Mayor

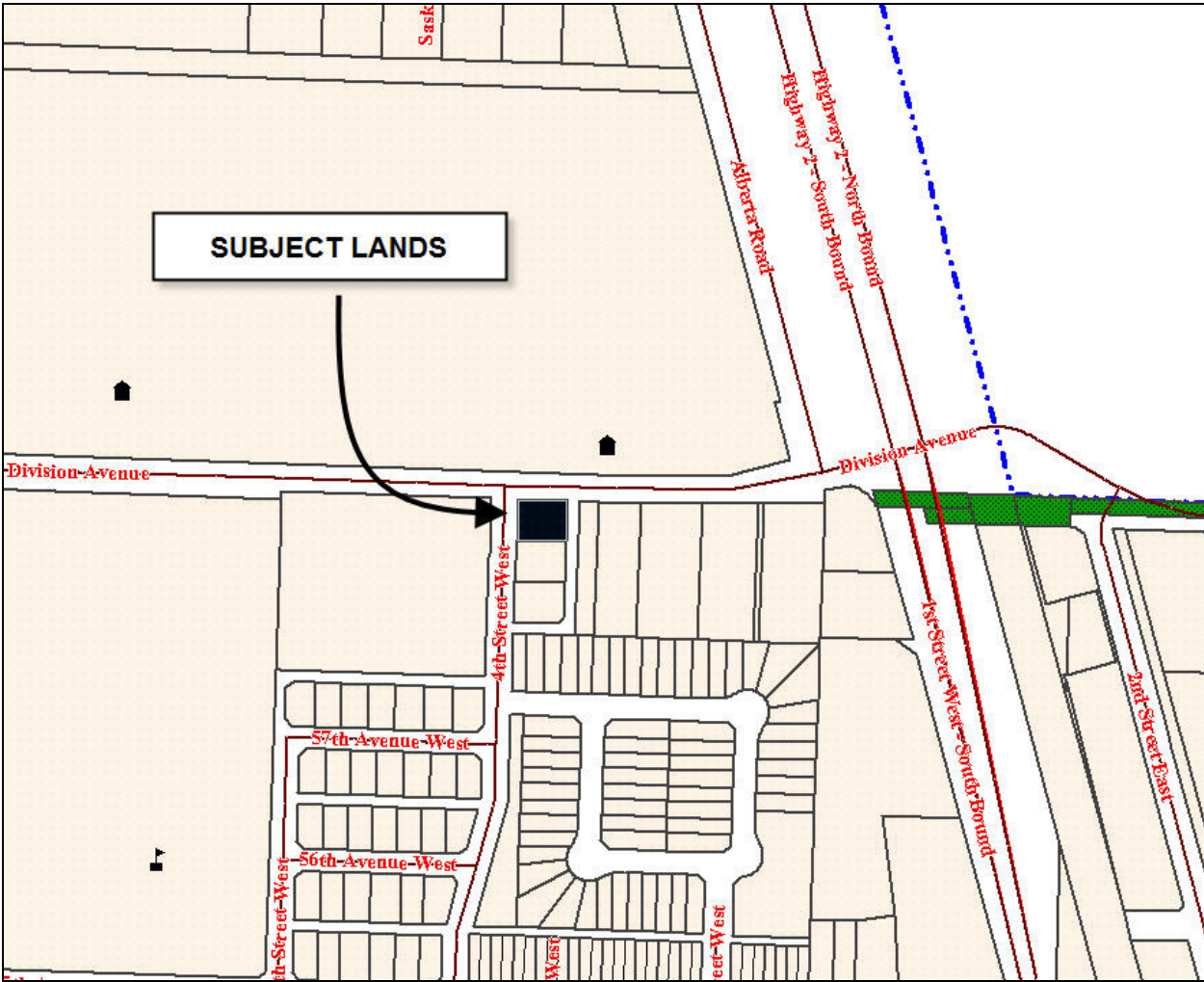
Kris Holbeck, Chief Administrative Officer

SCHEDULE "A"

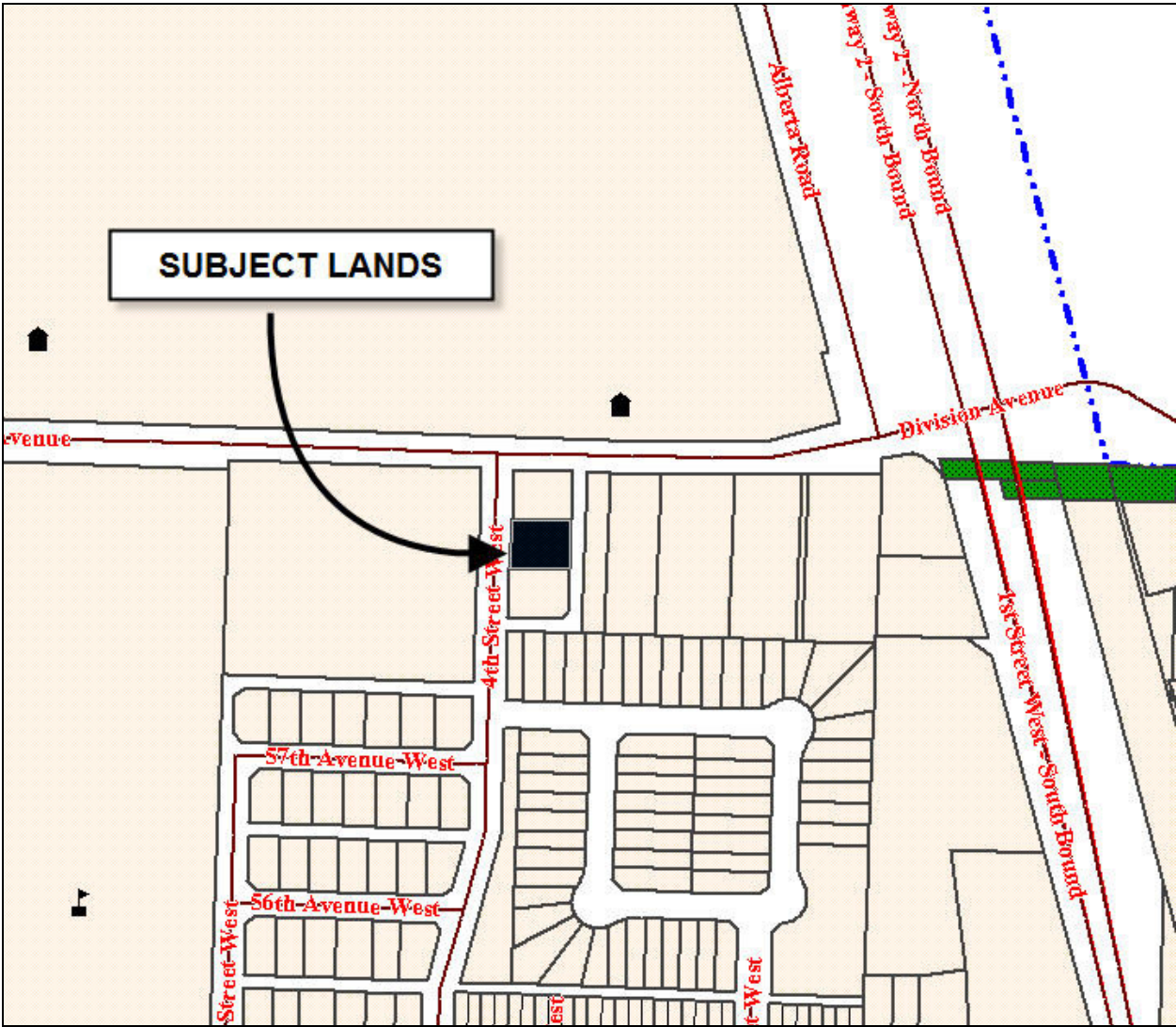
LEGAL: Lot 8MR, Block 2, Plan 0310918



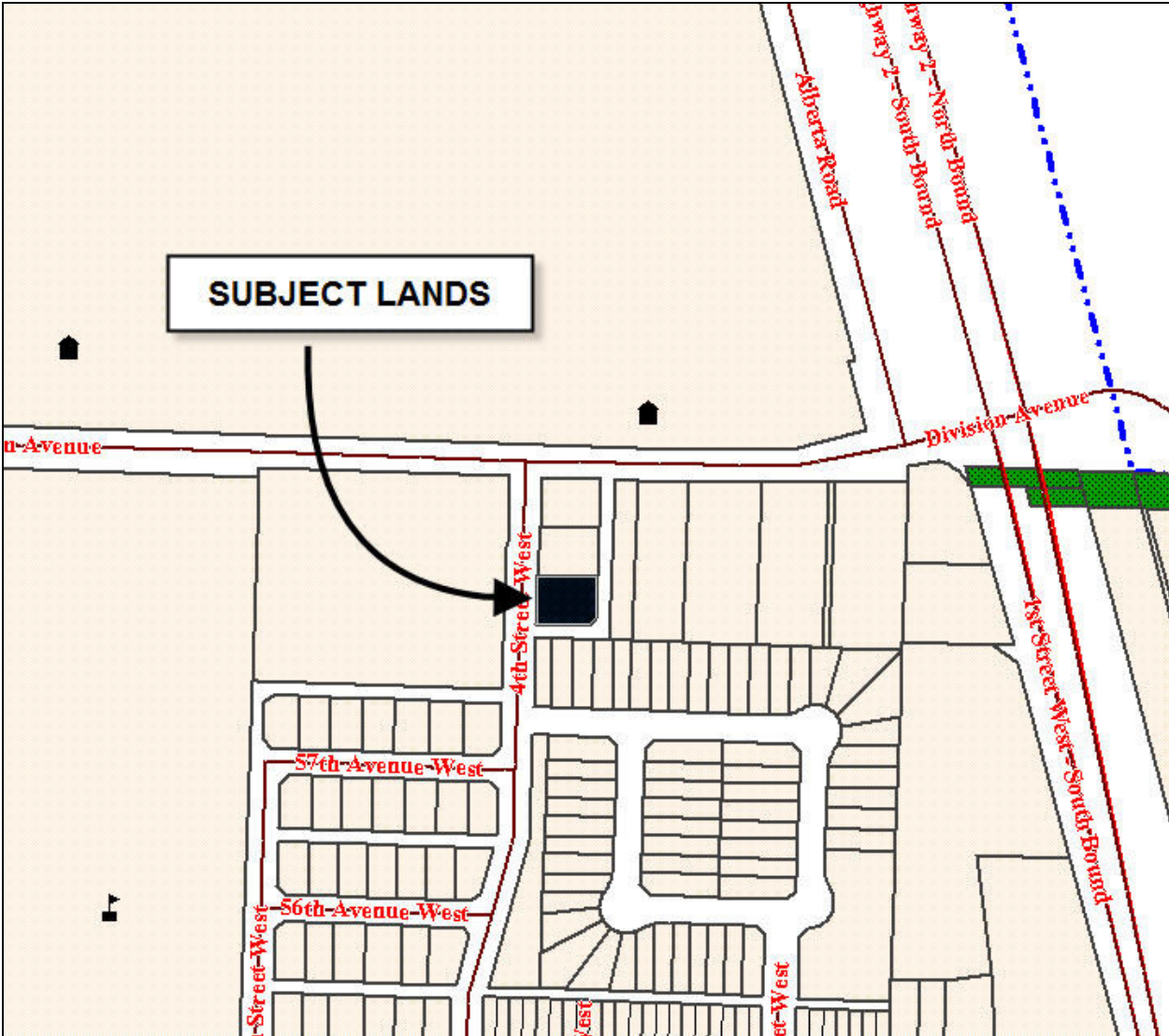
LEGAL: Lot 1, Block 4, Plan 8111403



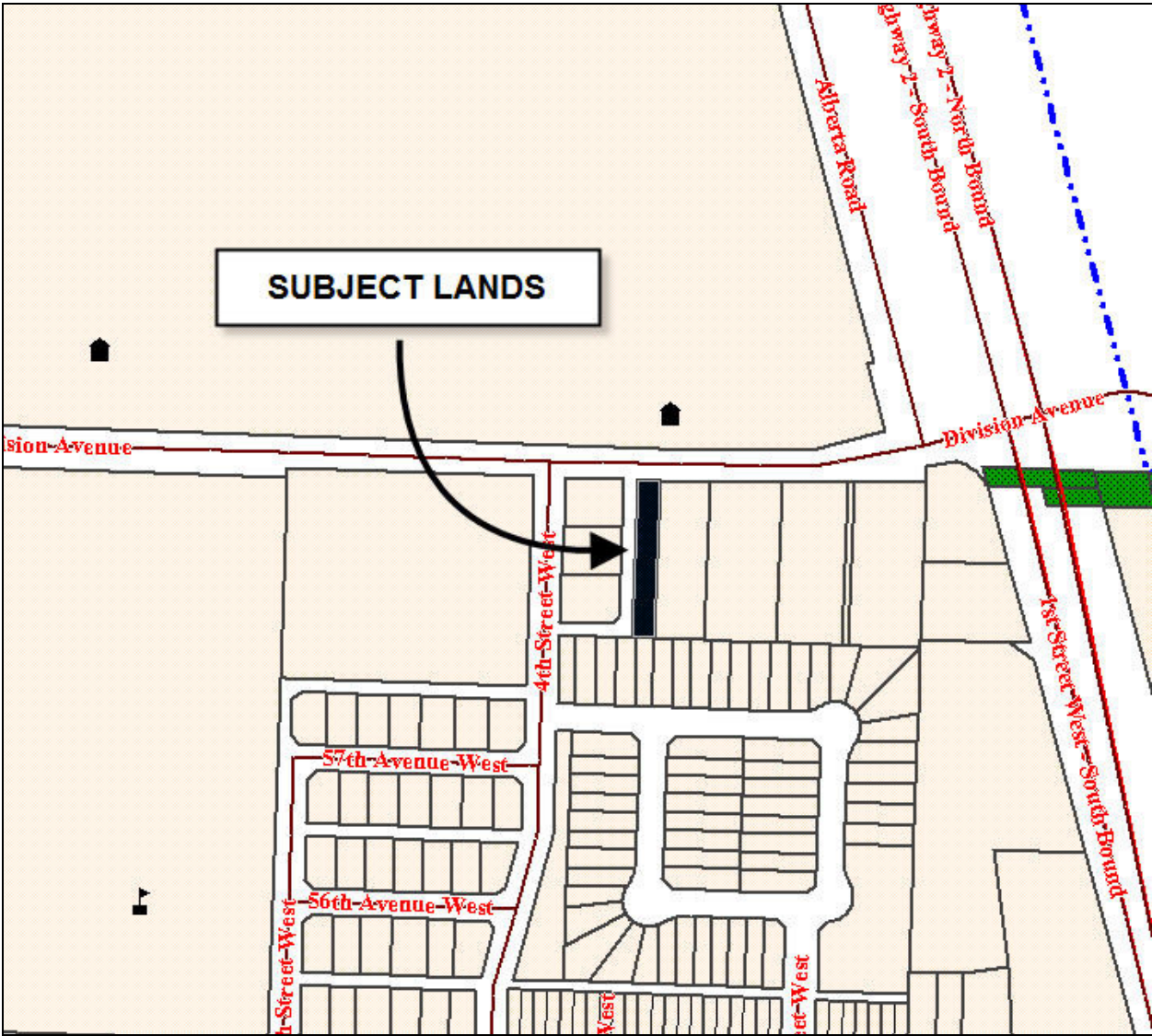
LEGAL: Lot 2, Block 4, Plan 8111403



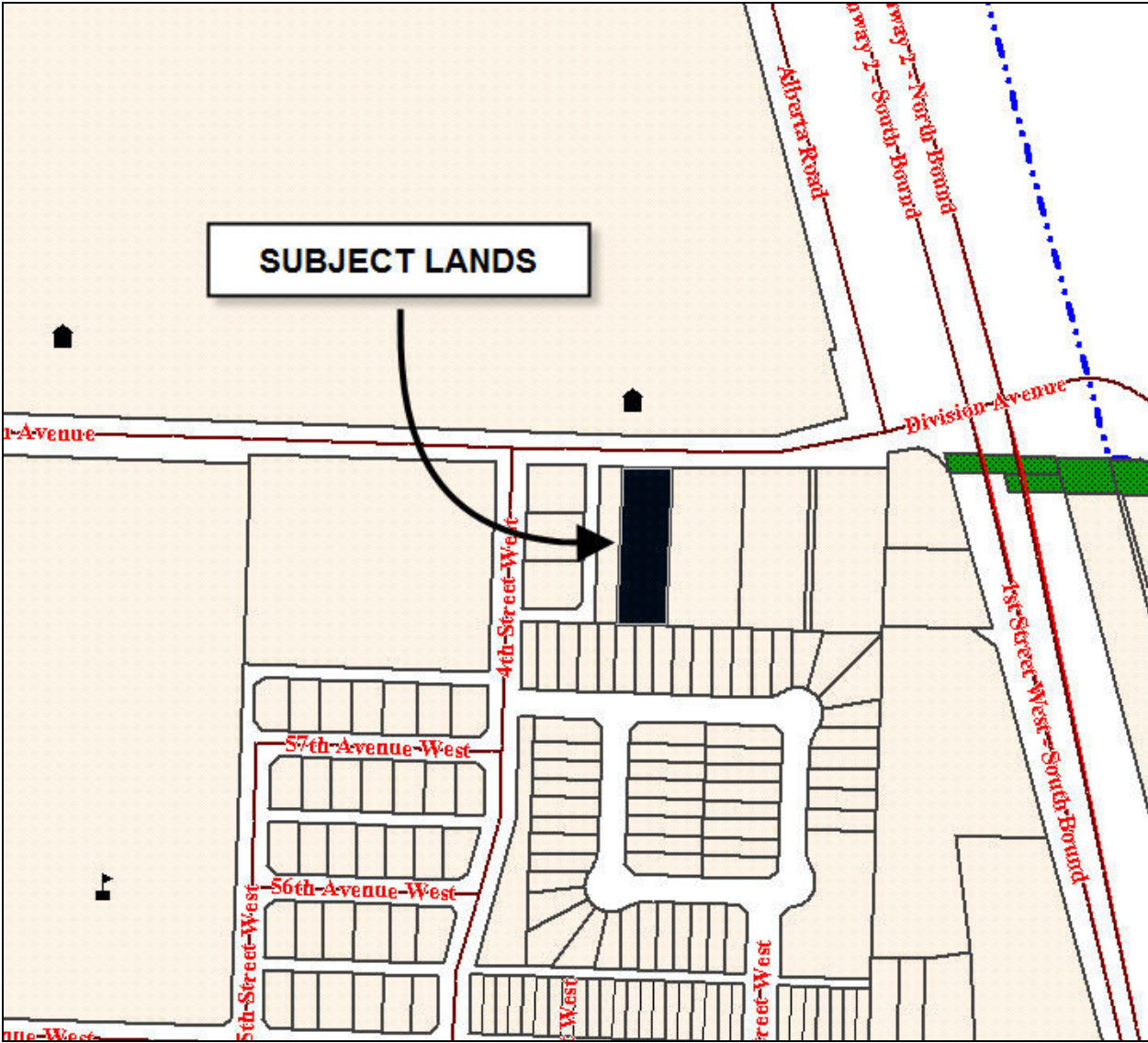
LEGAL: Lot 3, Block 4, Plan 8111403



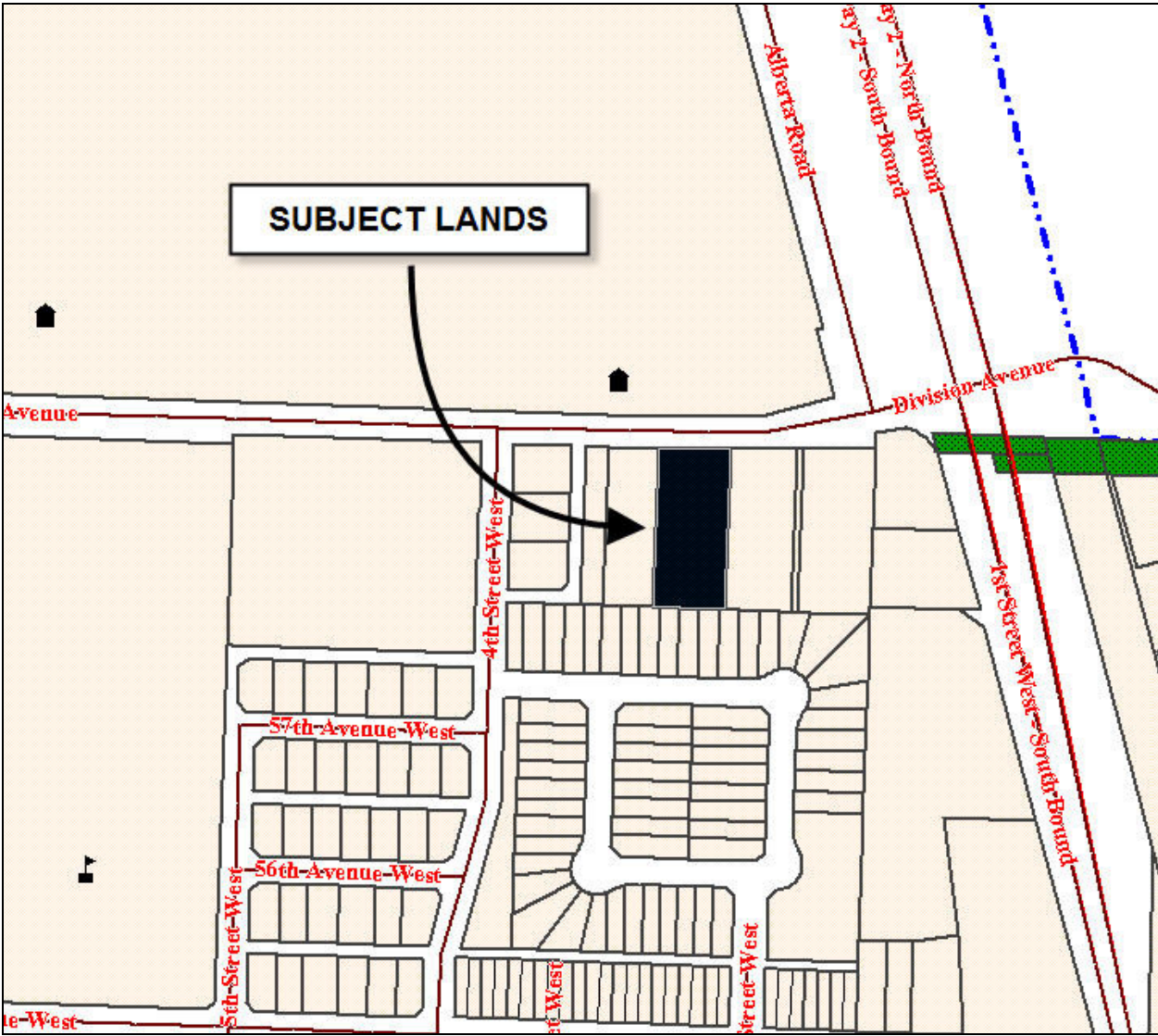
LEGAL: Lot 4MR, Block 4, Plan 8111403



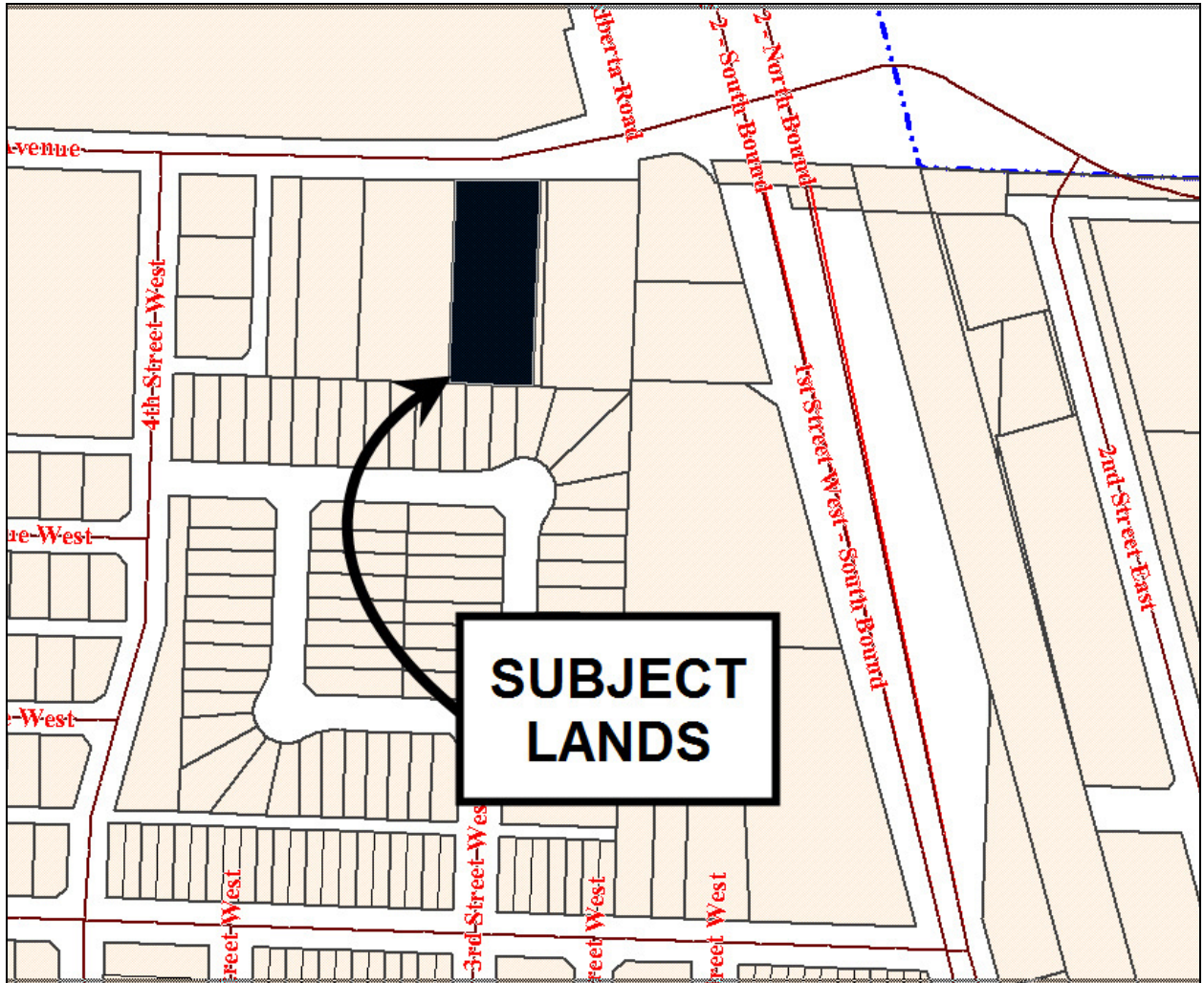
LEGAL: Lot 5, Block 4, Plan 8111403



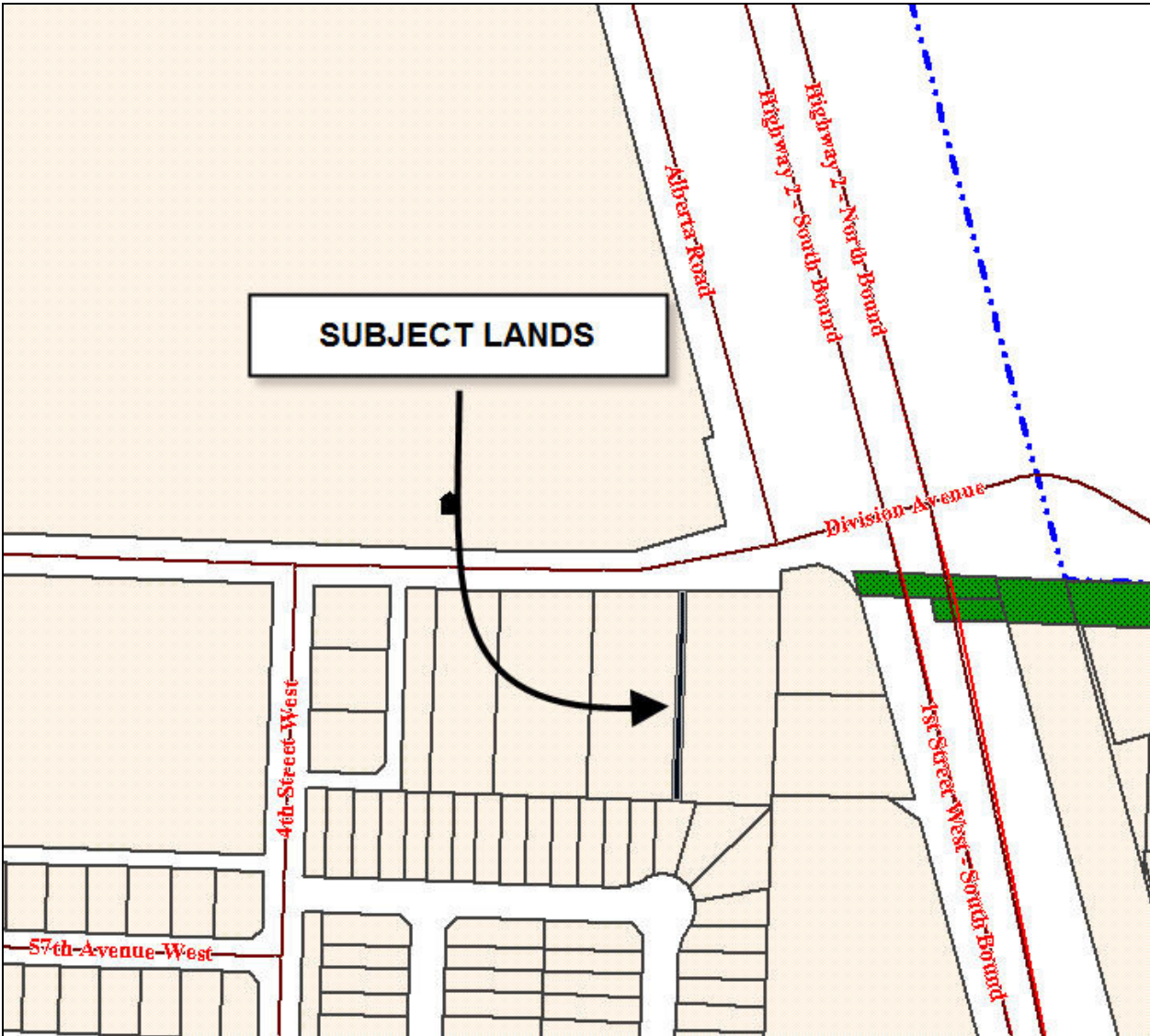
LEGAL: Lot 6, Block 4, Plan 8111403



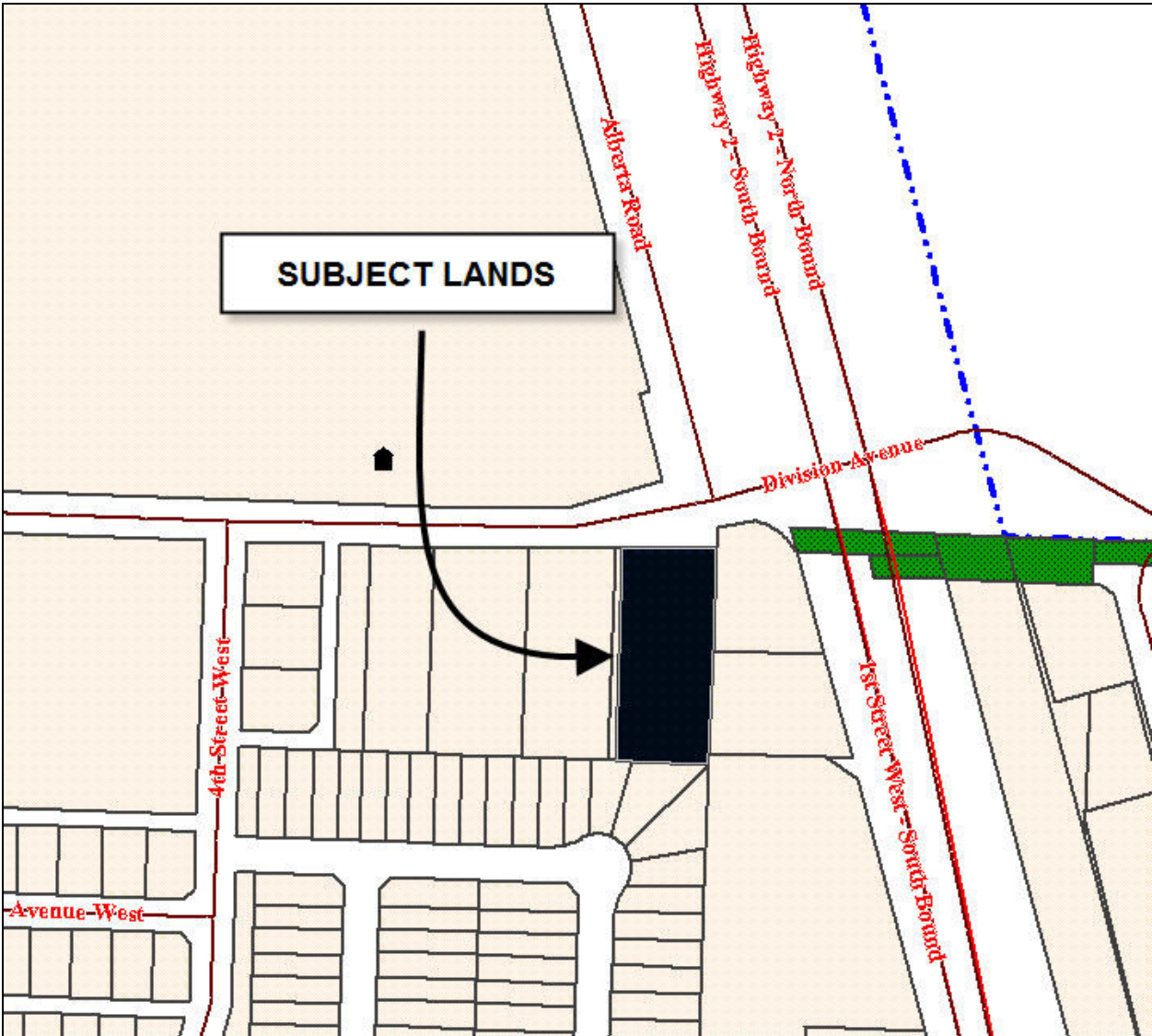
LEGAL: Lot 7, Block 4, Plan 8111403



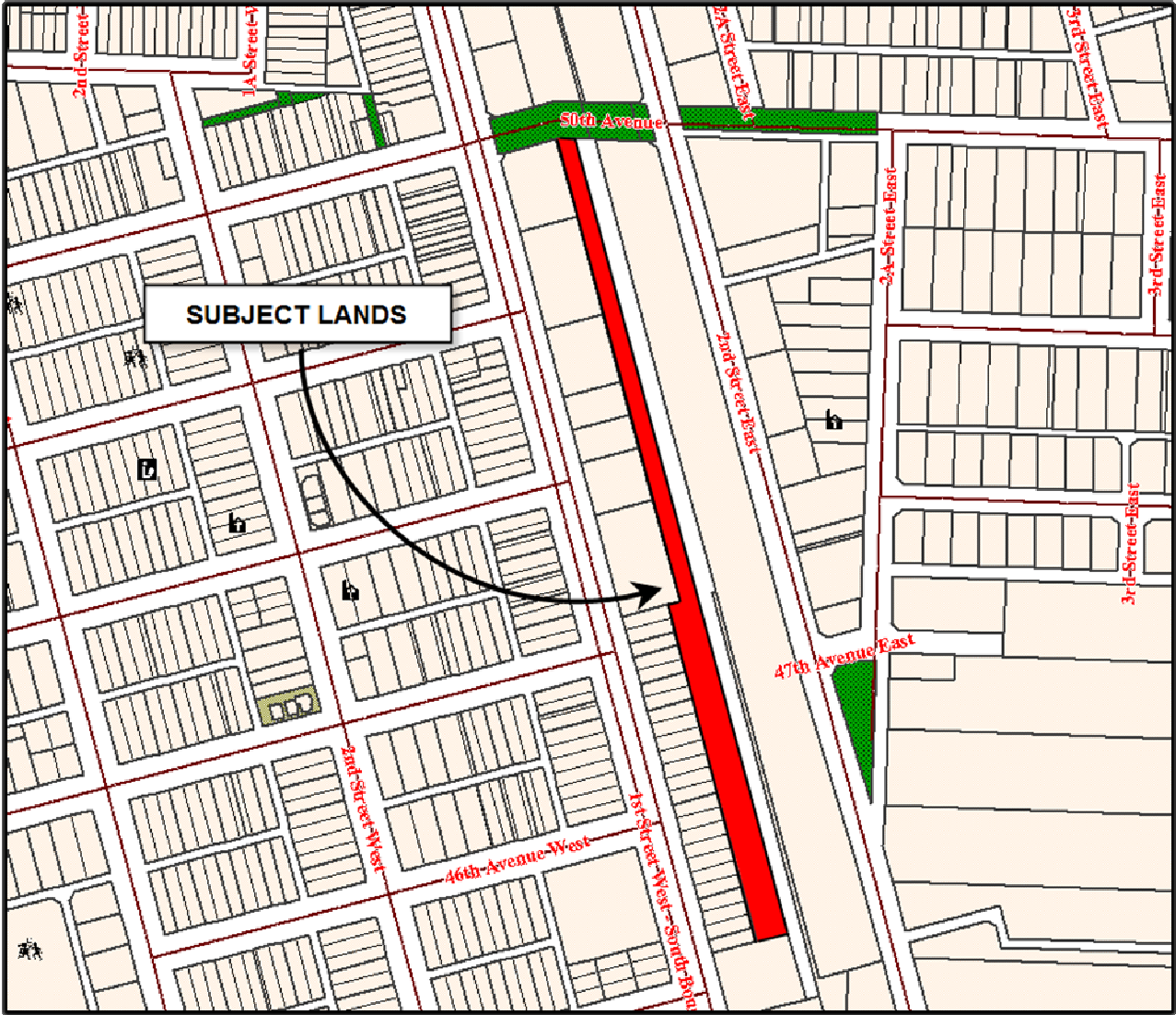
LEGAL: Lot 8MR, Block 4, Plan 8111403



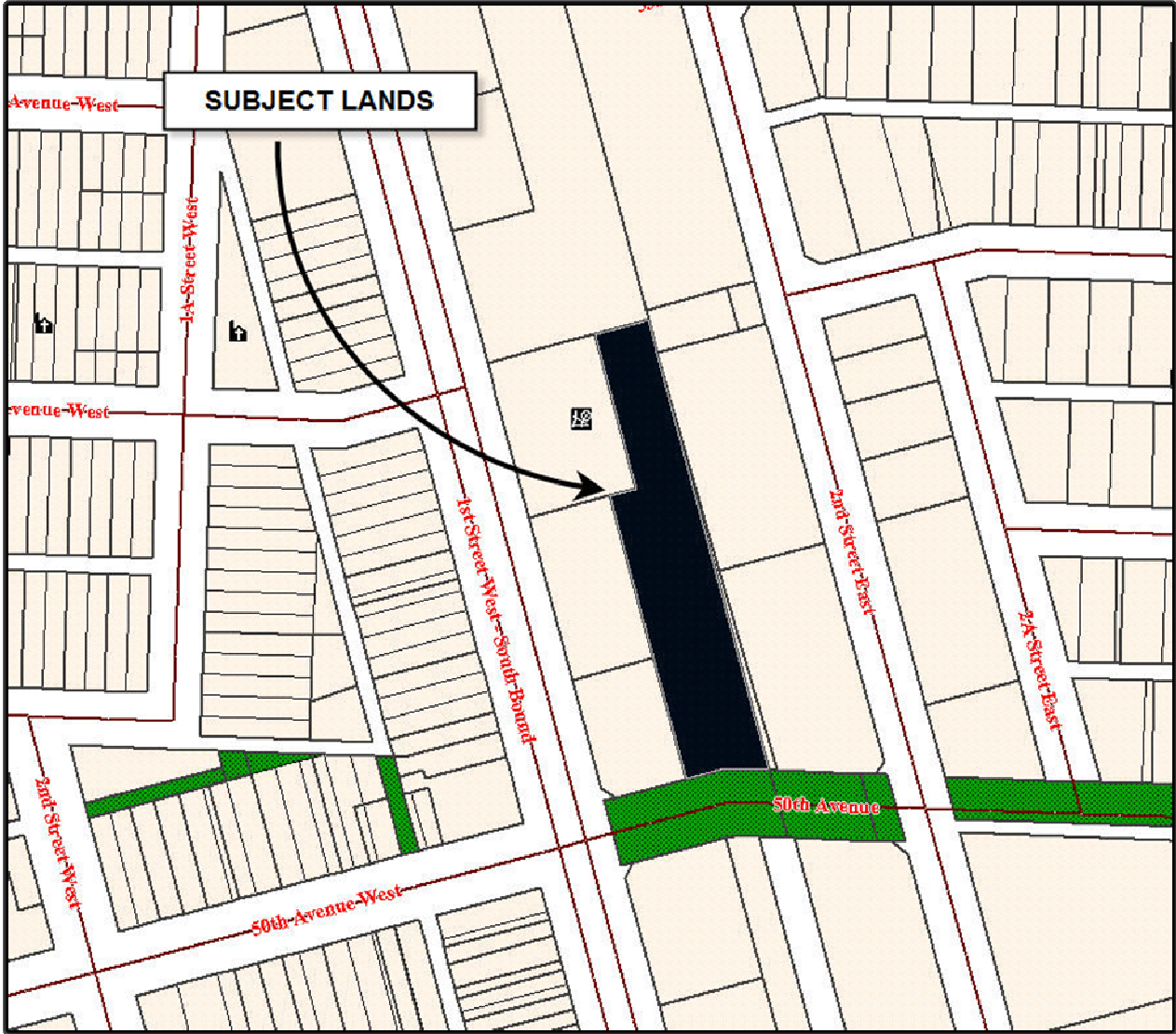
LEGAL: Lot 9, Block 4, Plan 8111403



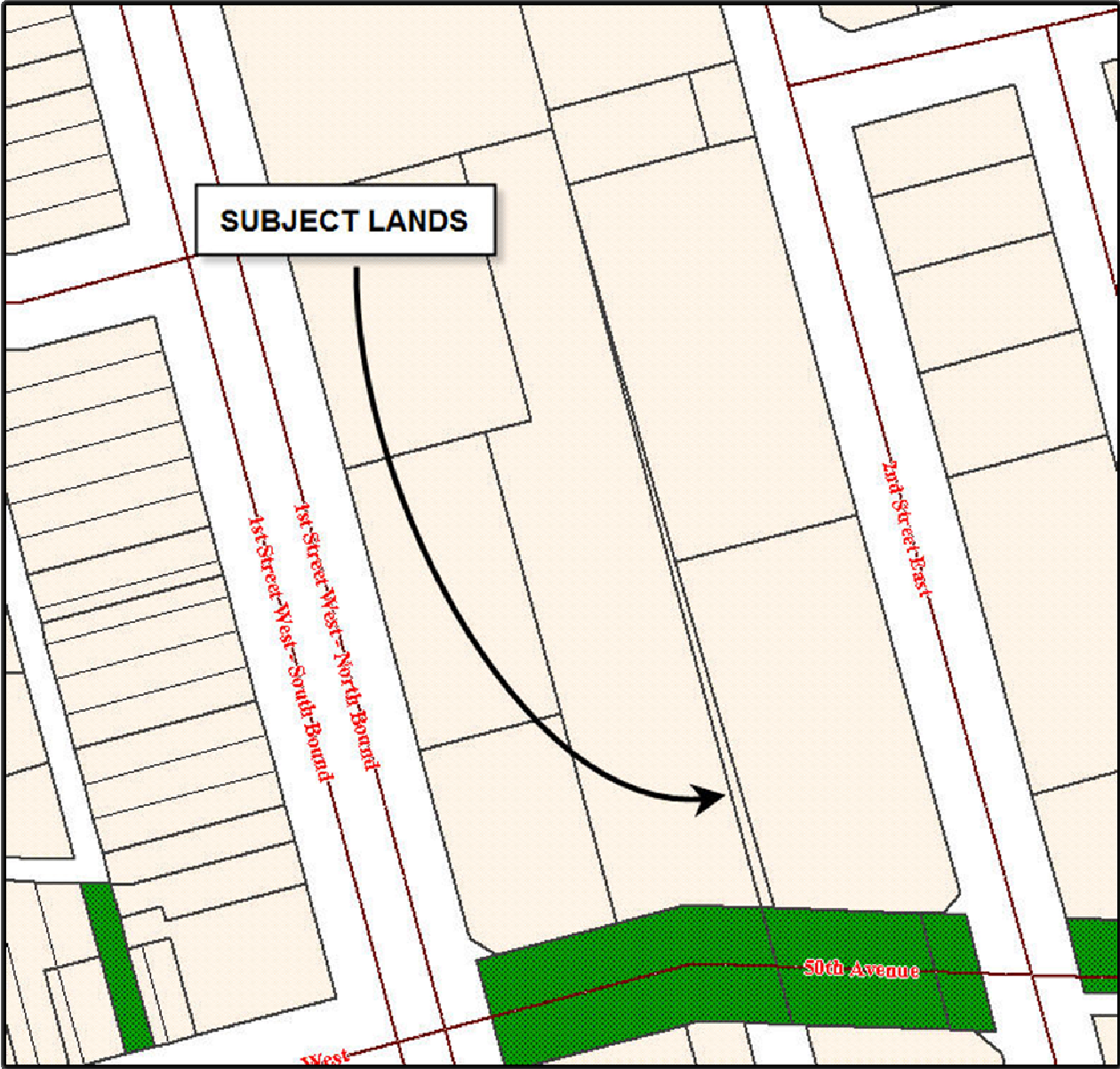
LEGAL: Lot 57, Block B, Plan 1112576



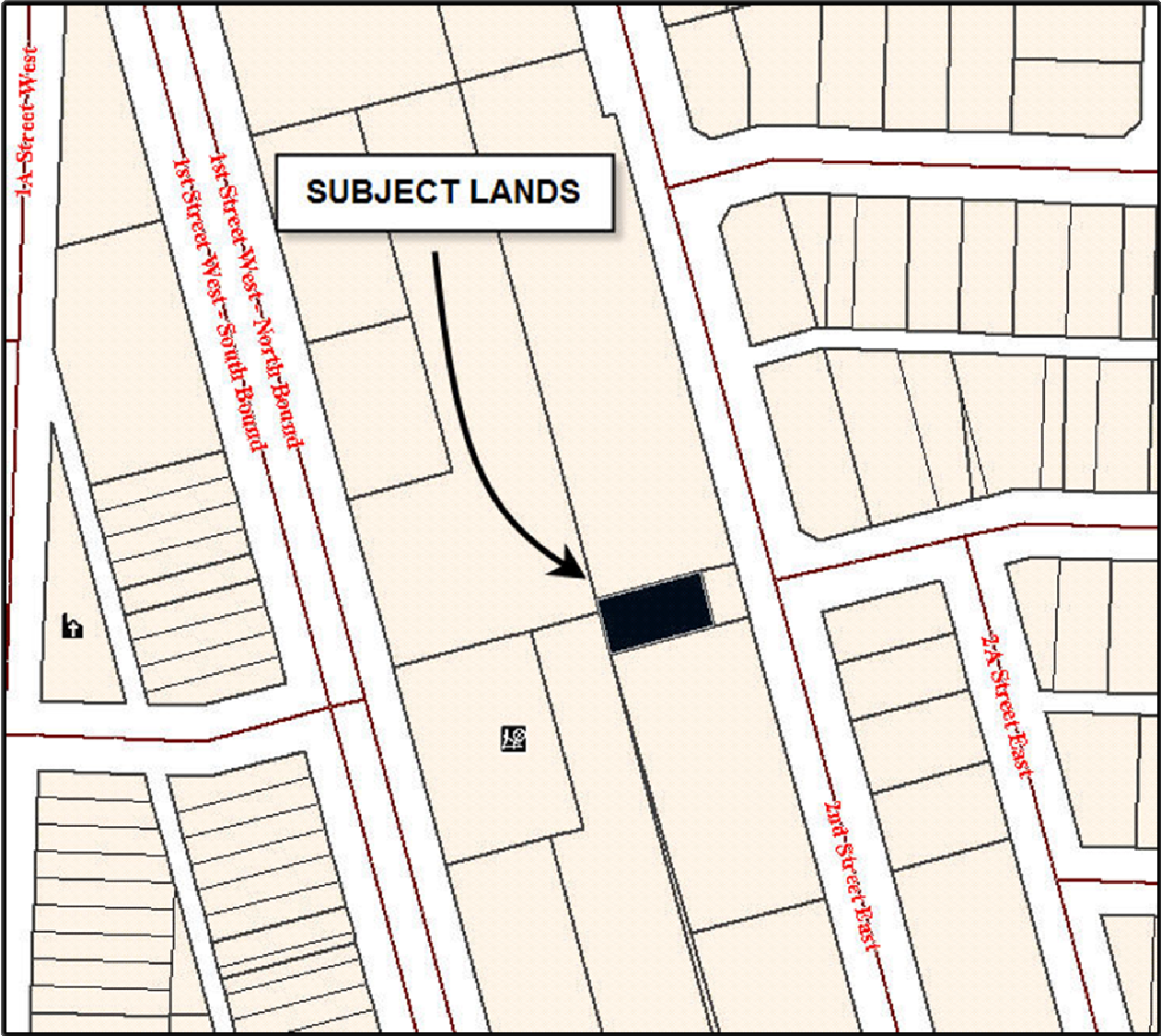
LEGAL: Portion of Lot 12, Block RLY, Plan RY8



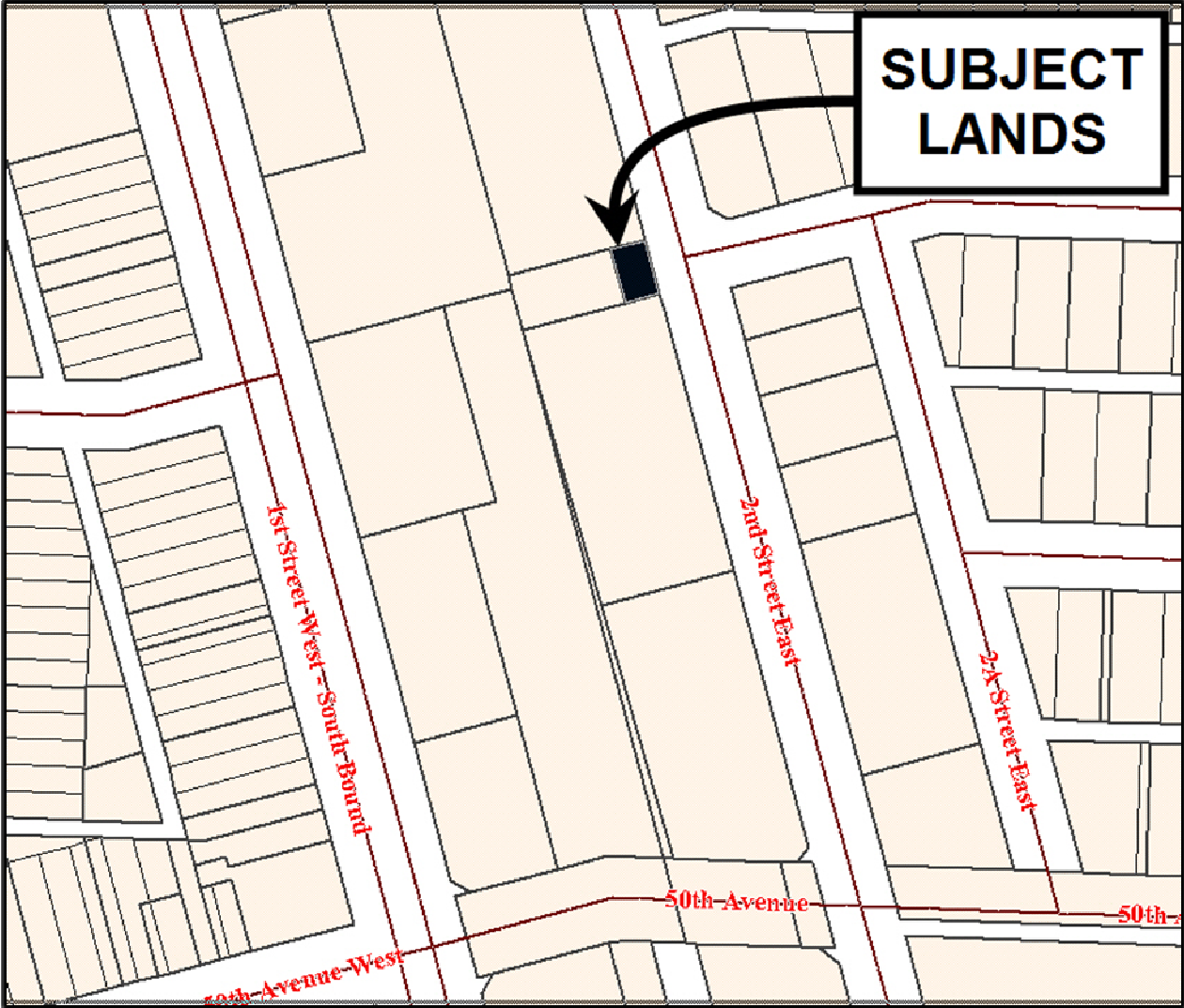
LEGAL: Portion of Block OT, Plan RY8



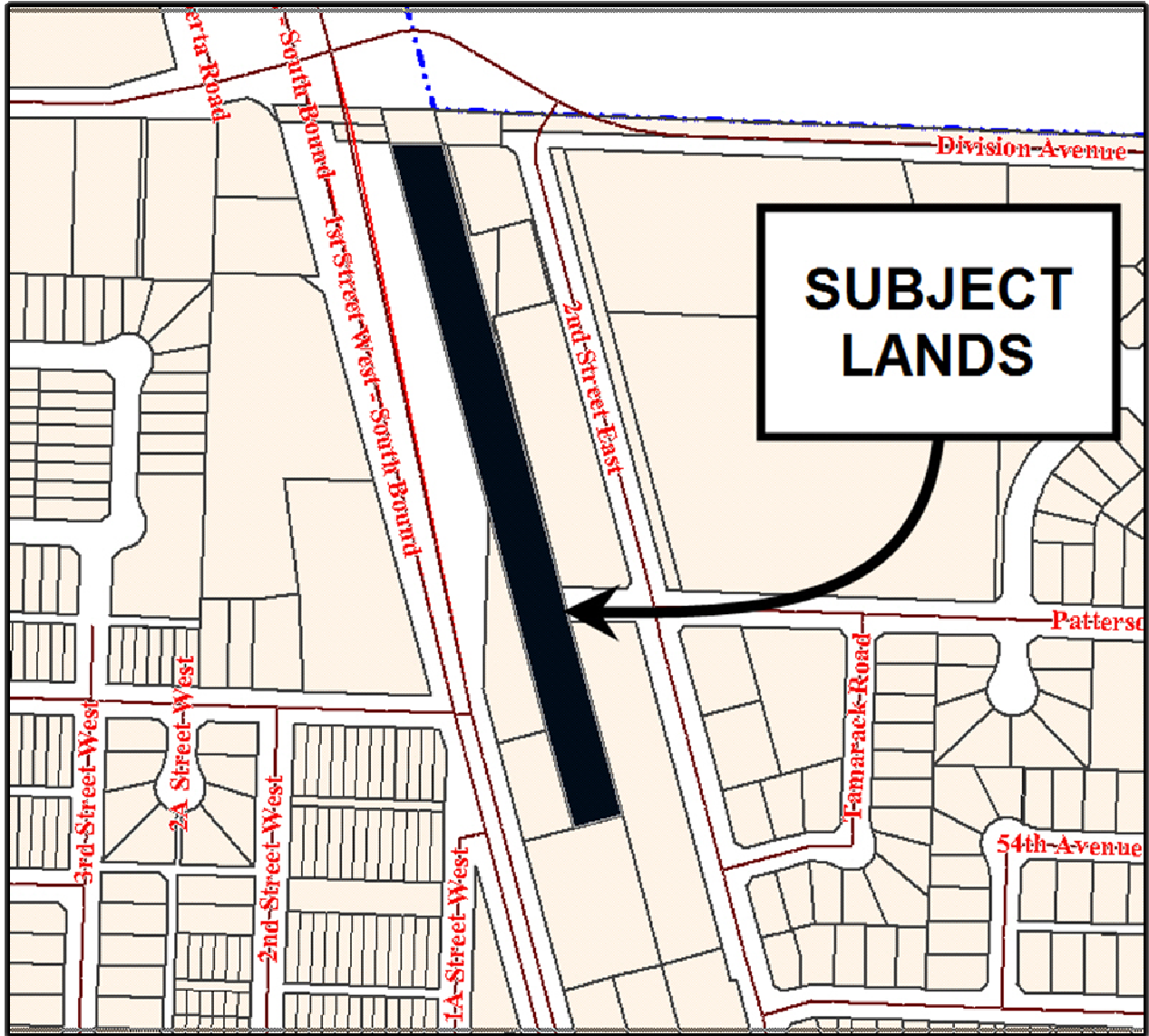
LEGAL: Portion of the Northeast Quarter of Section 26, Township 12, Range 27, West of the 4th Meridian



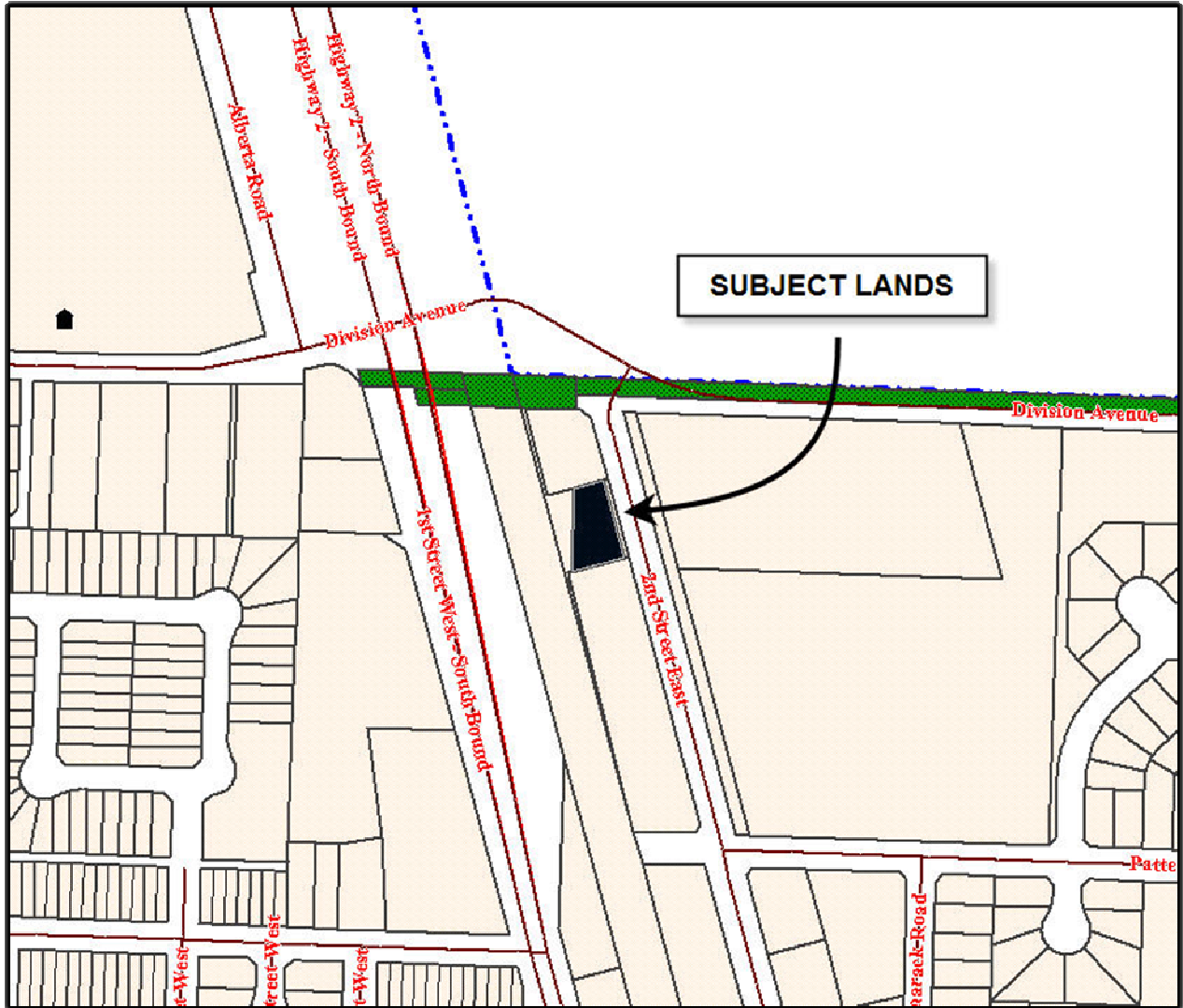
LEGAL: Block M, Plan 147N



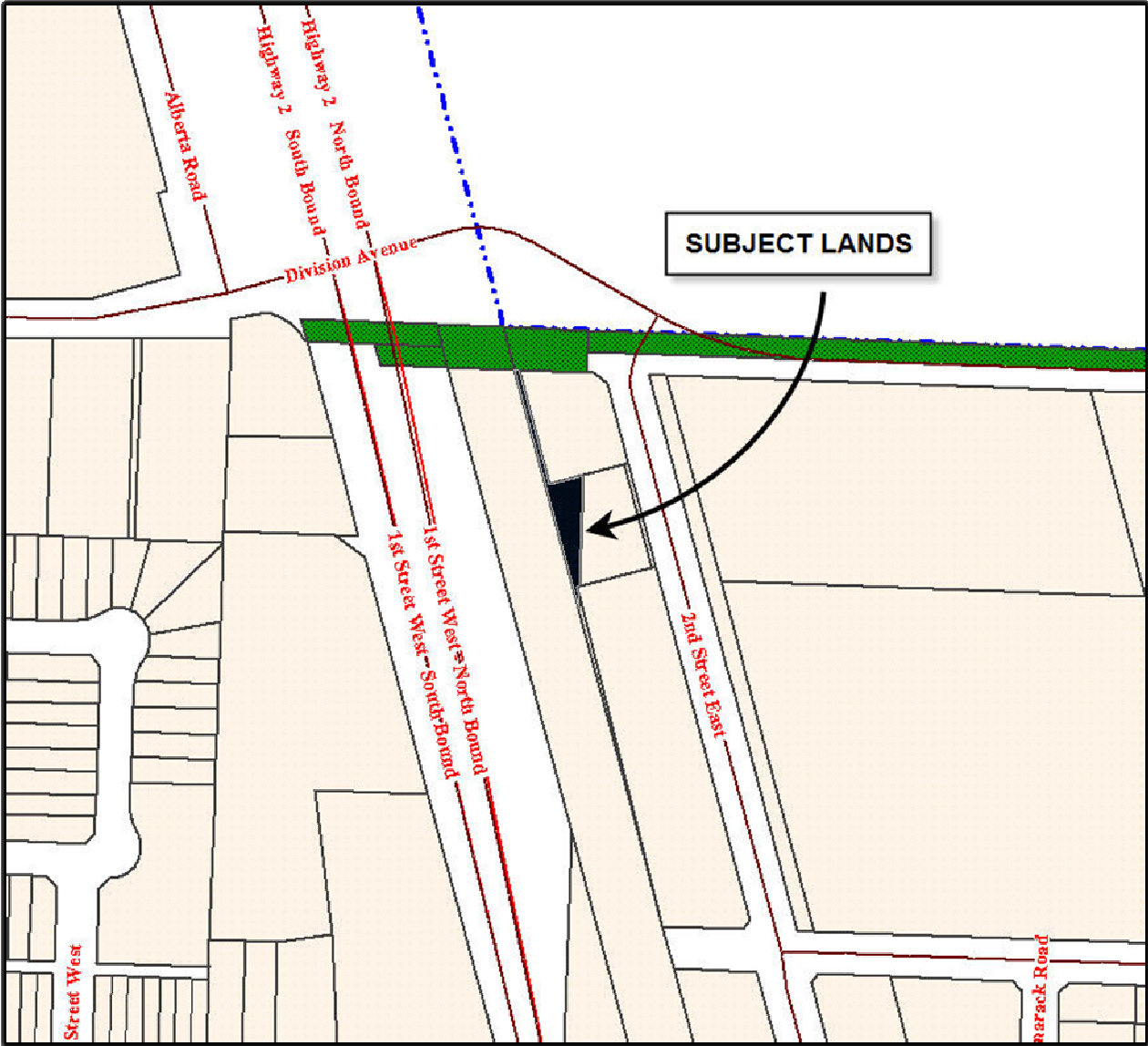
LEGAL: Portion of Lot 12, Block RLY, Plan RY8



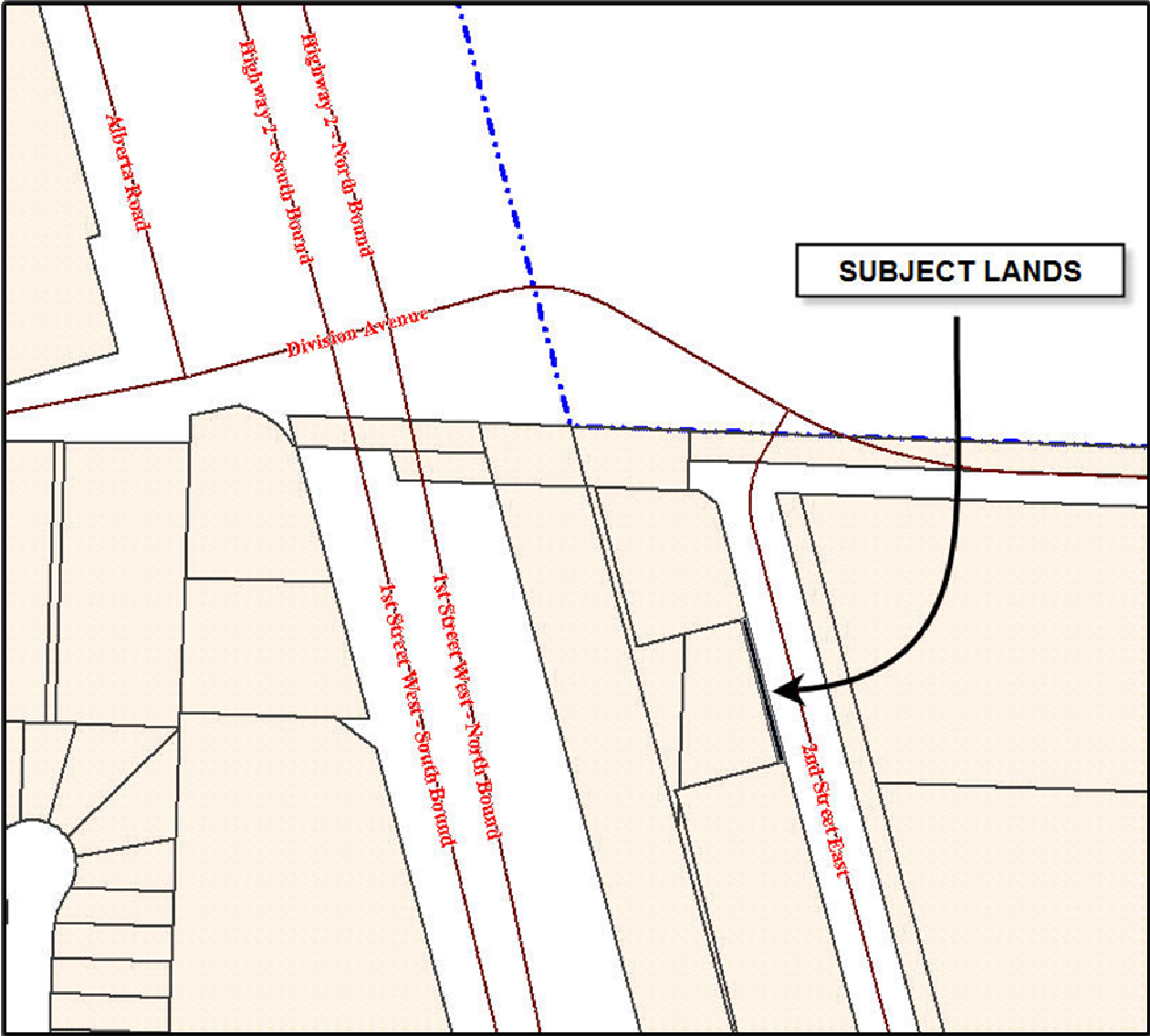
LEGAL: Portion of Block 130, Plan 404R



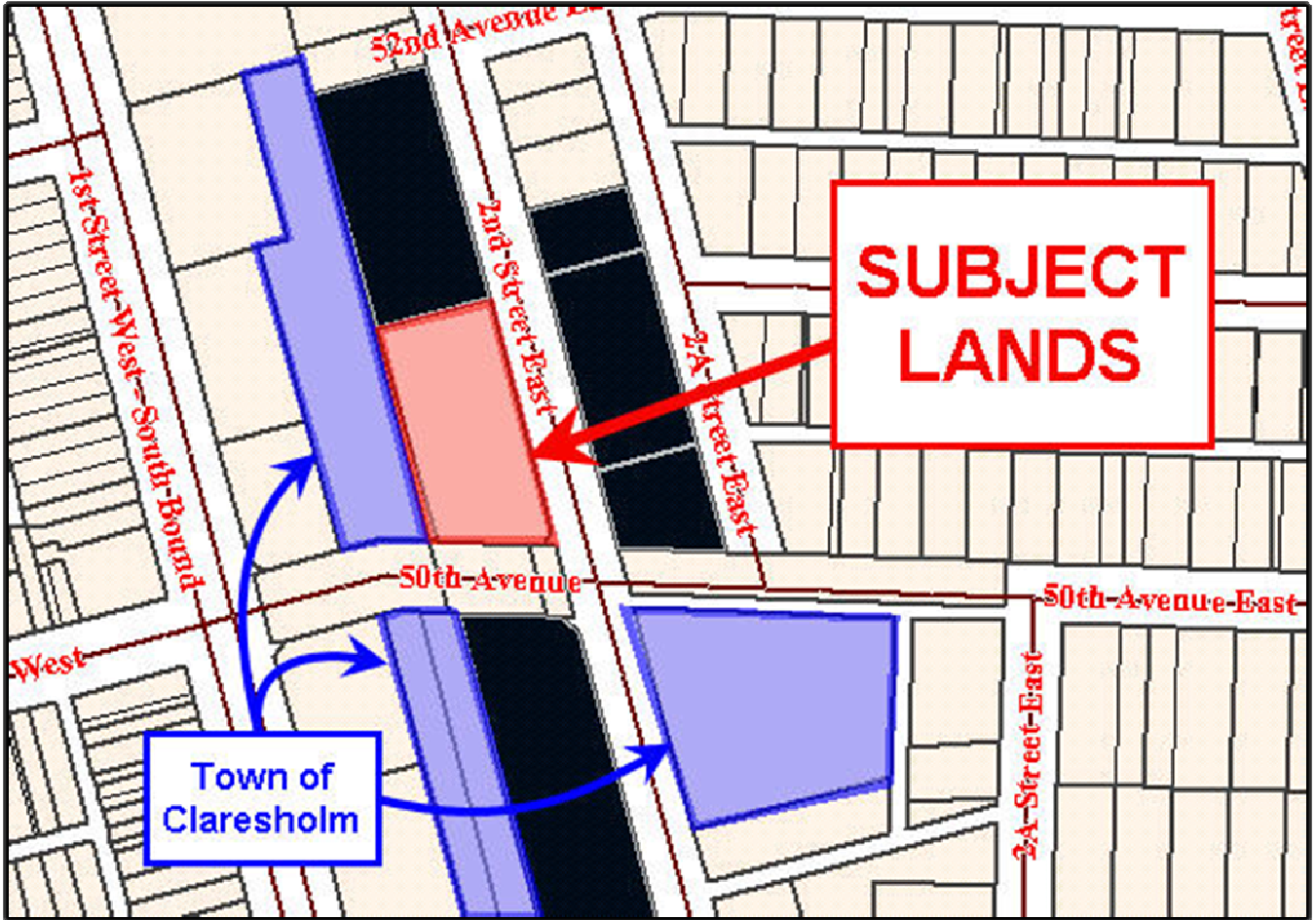
LEGAL: Portion of Block 88, Plan 147N



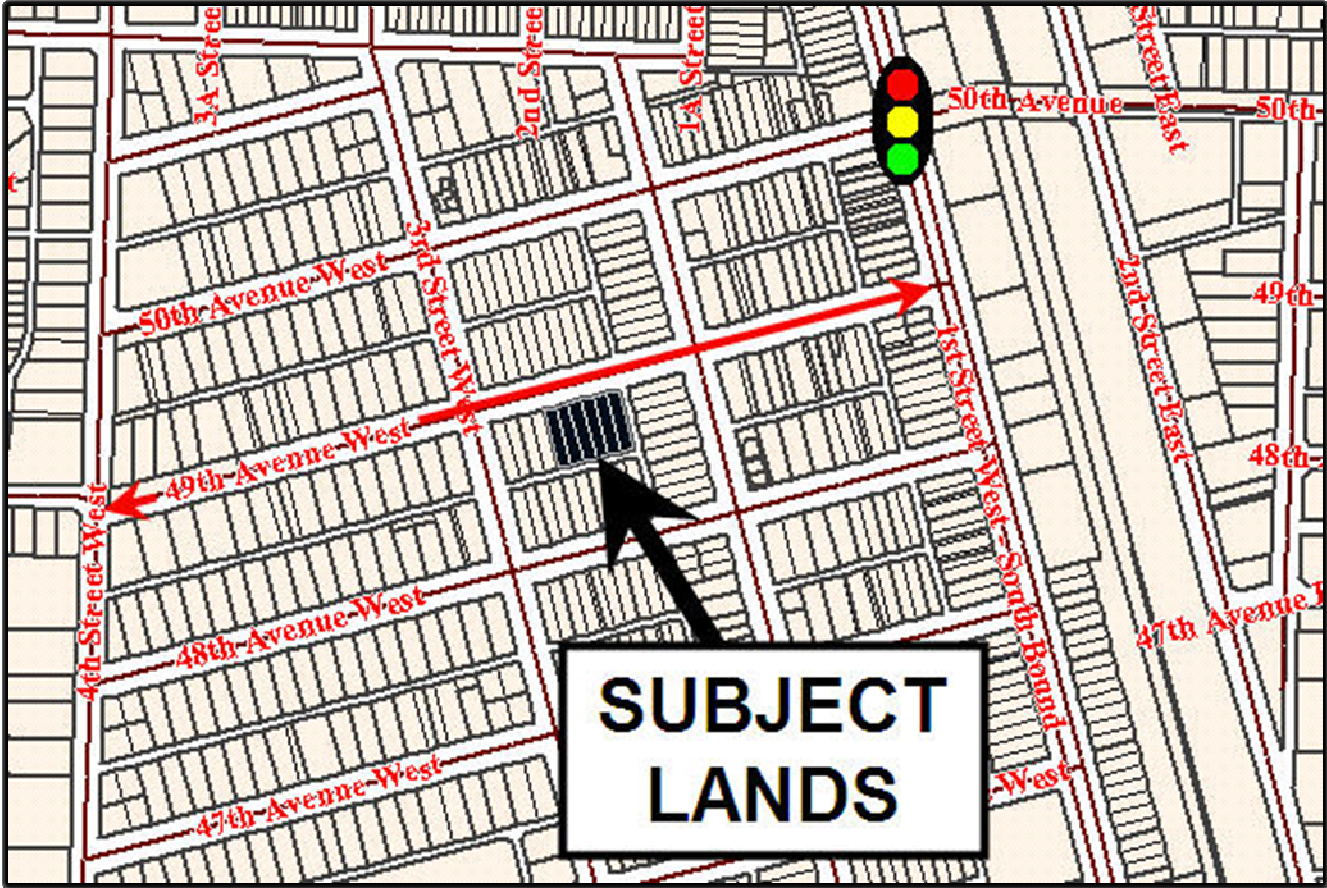
LEGAL: Portion of Block 130, Plan 404R



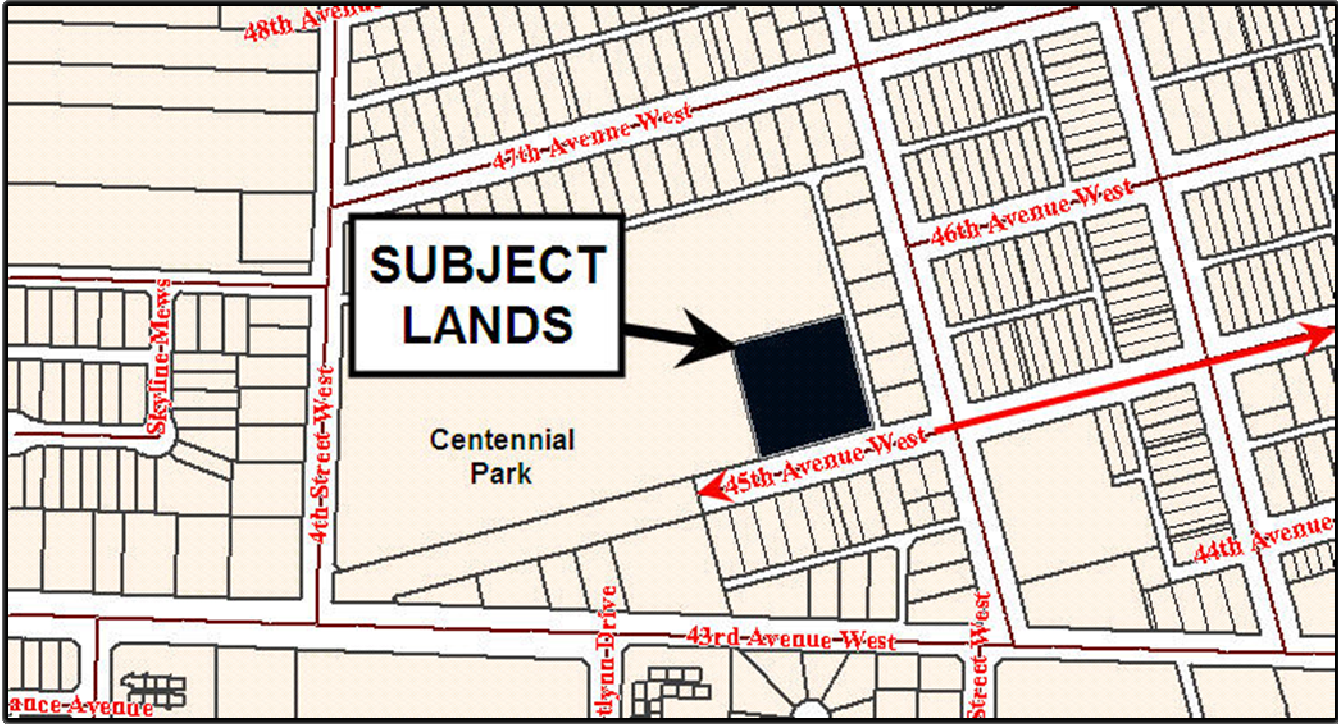
LEGAL: Block 5, Plan 7810527



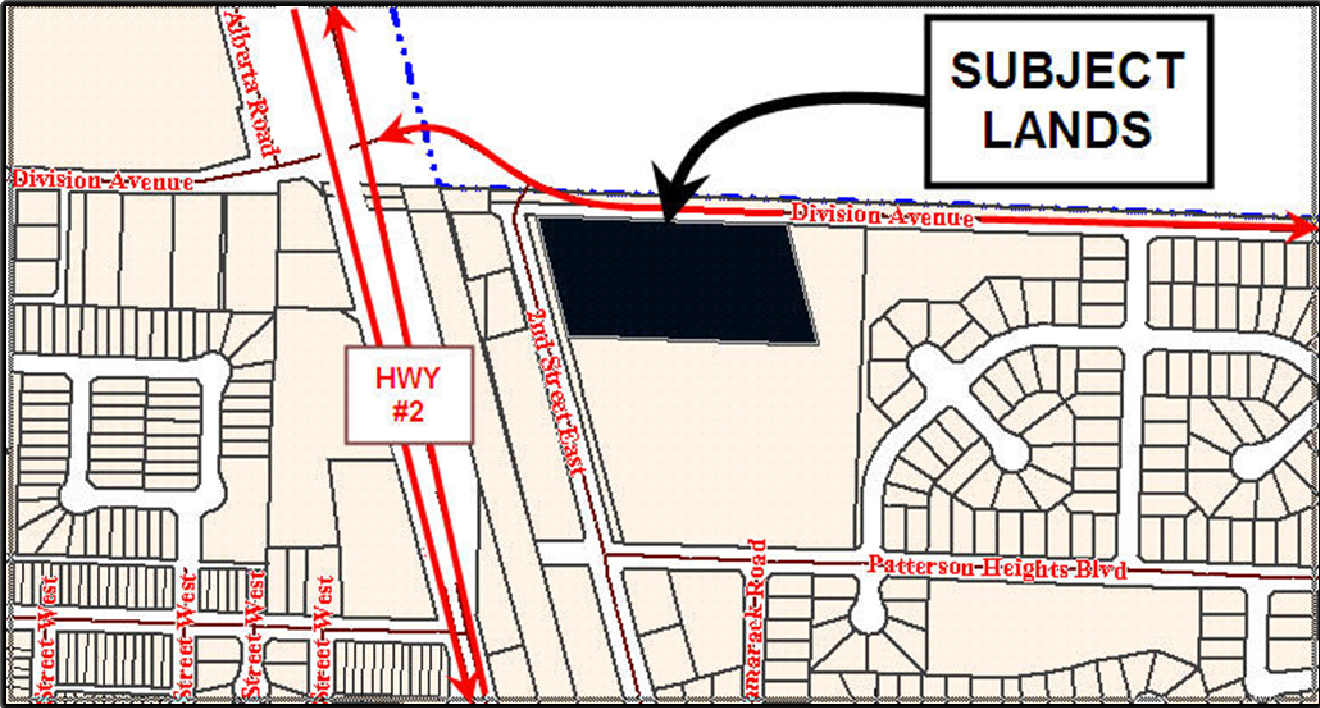
LEGAL: Lot 11, 12, 13, 14, 15, 16, Block 12, Plan 147N



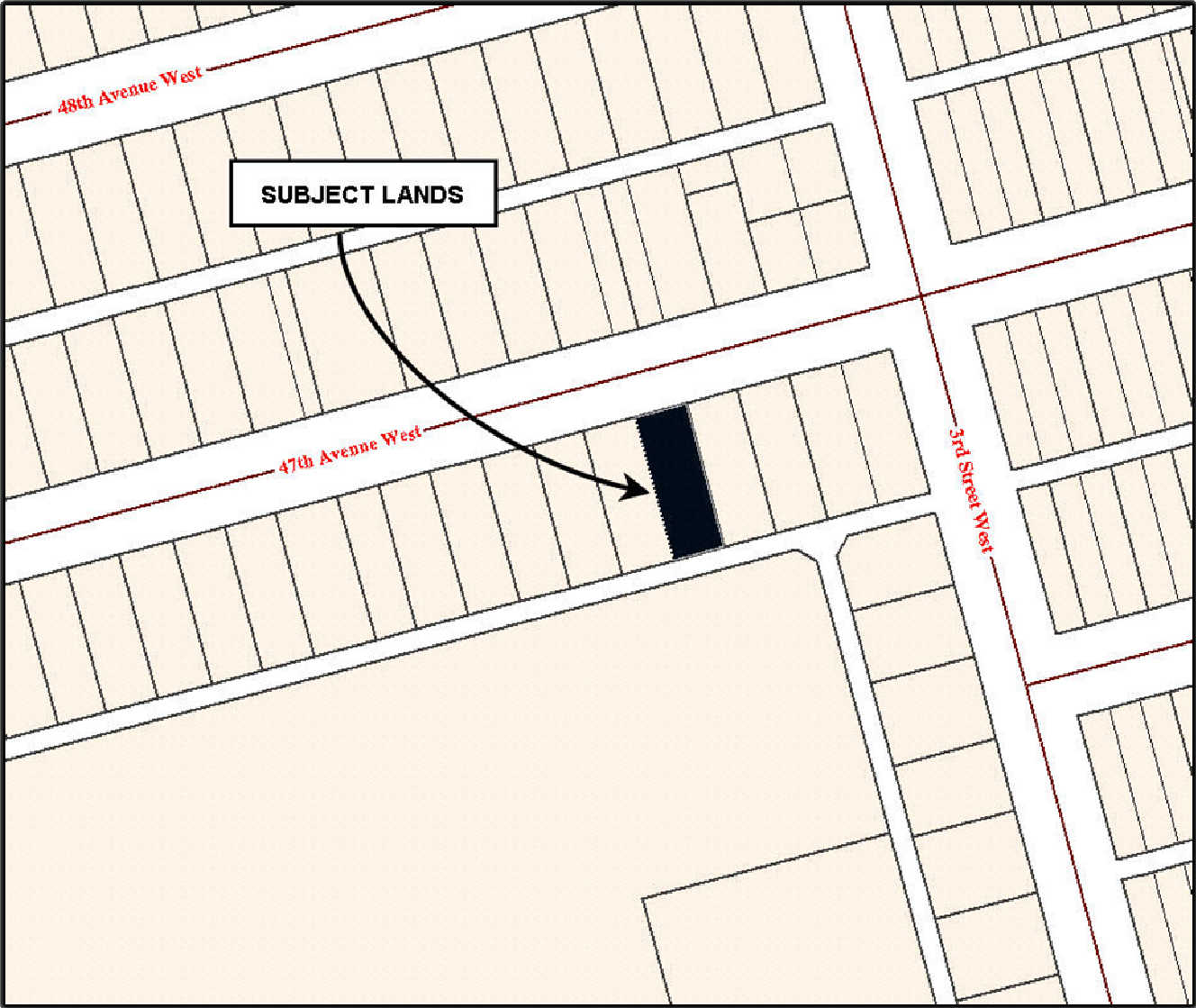
LEGAL: Portion of Block P, Plan 4265JK



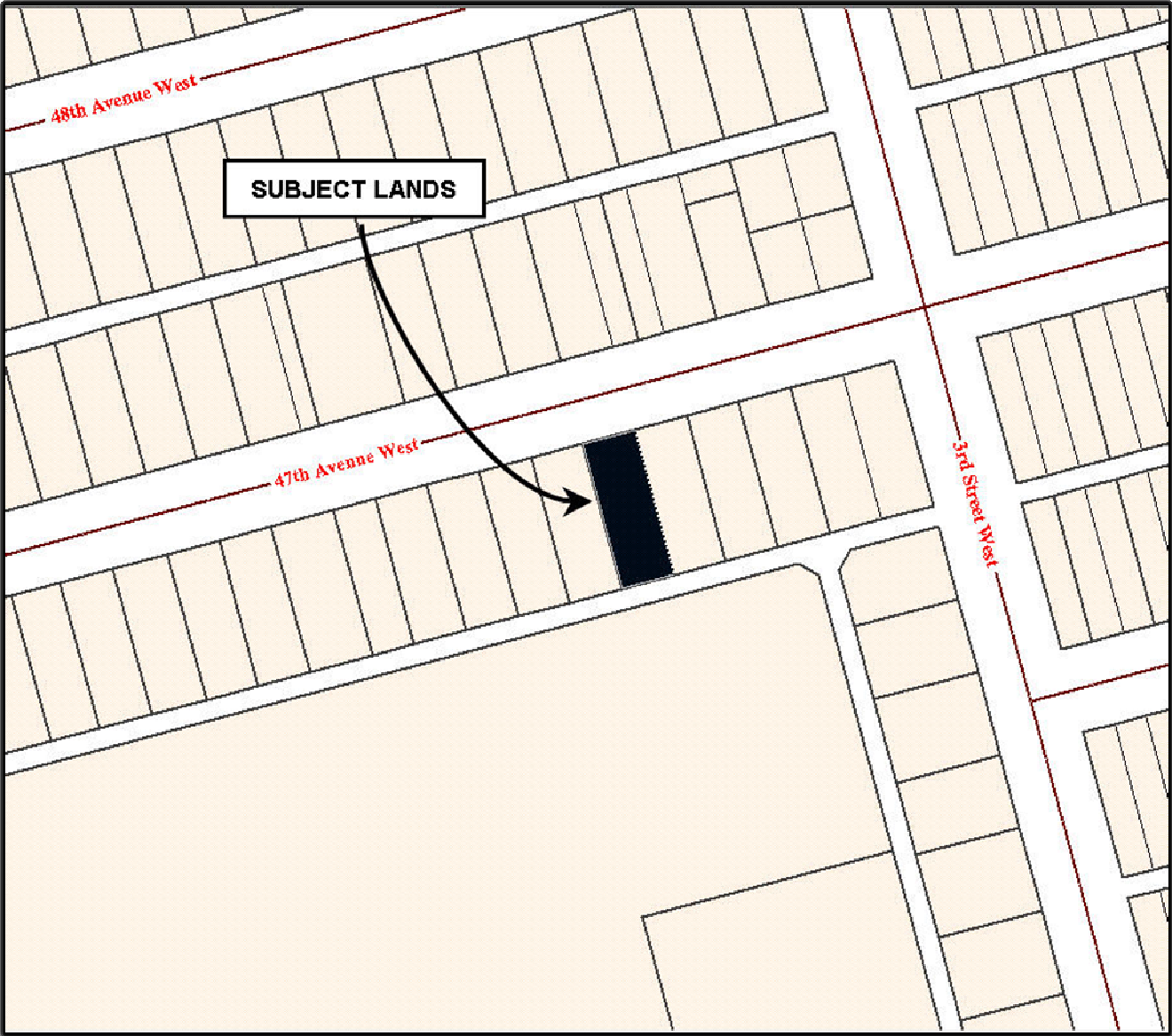
LEGAL: Portion of Block 127, Plan 147N



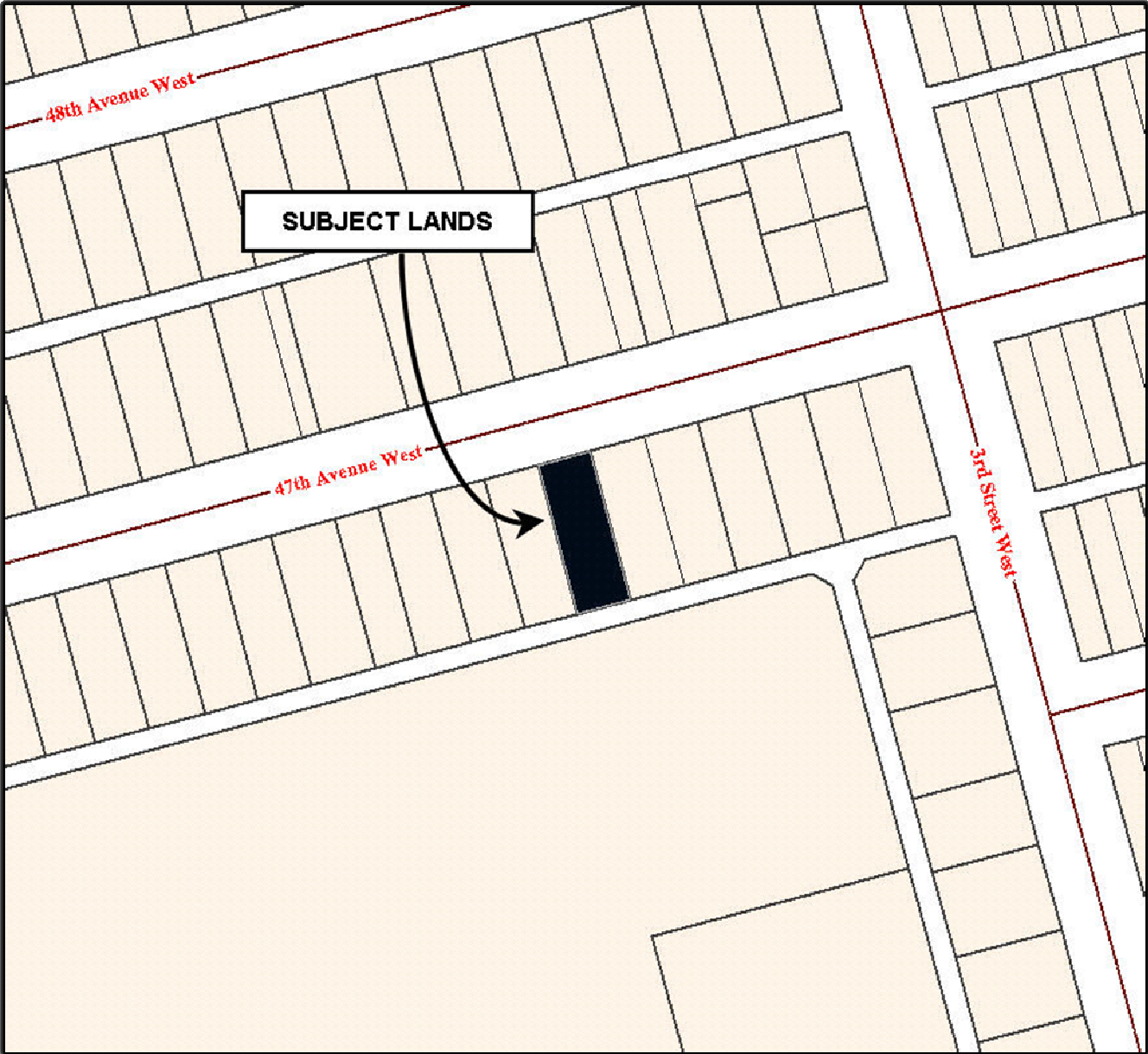
LEGAL: Lot 5, Block 19, Plan 147N



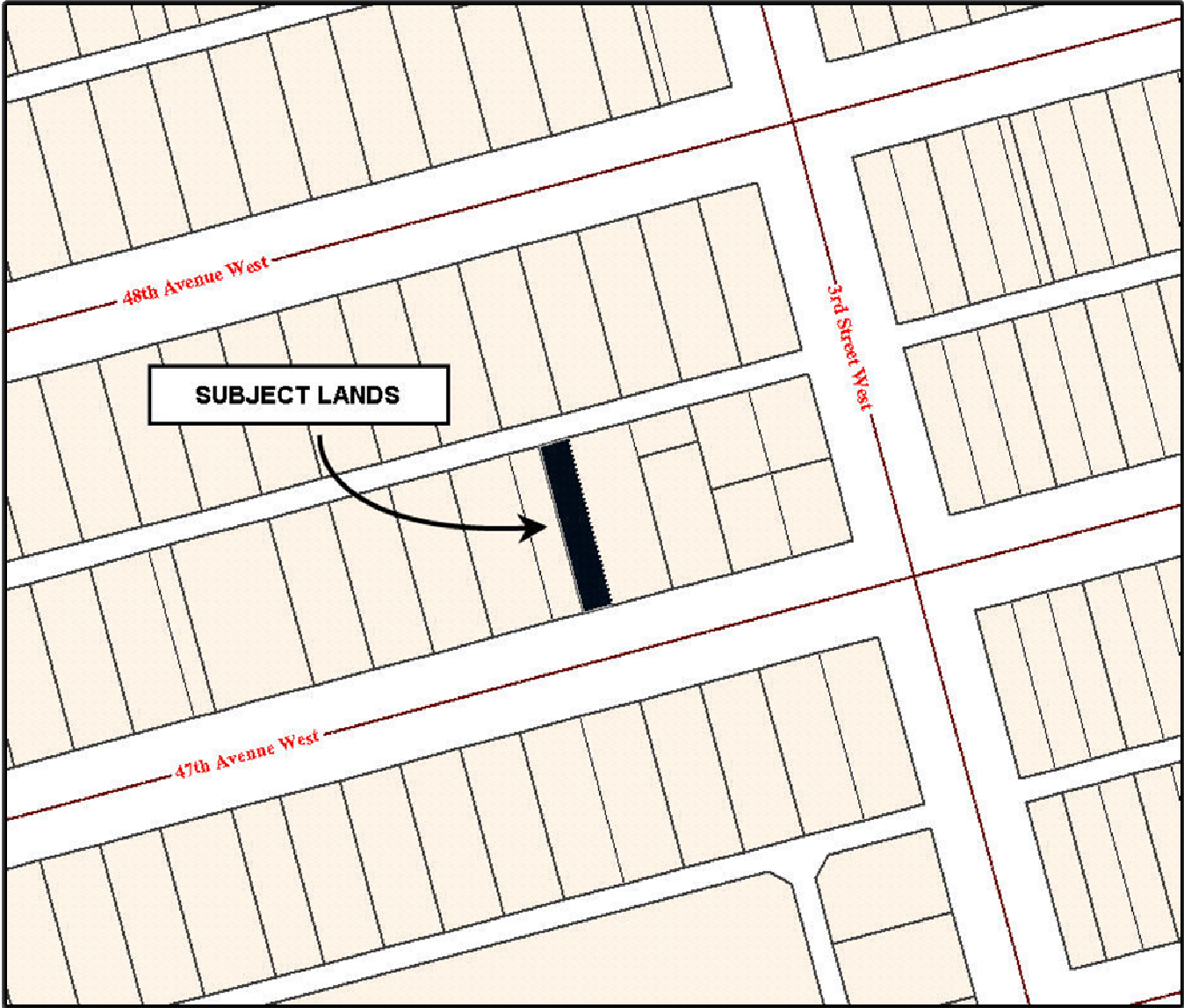
LEGAL: Lot 6, Block 19, Plan 147N



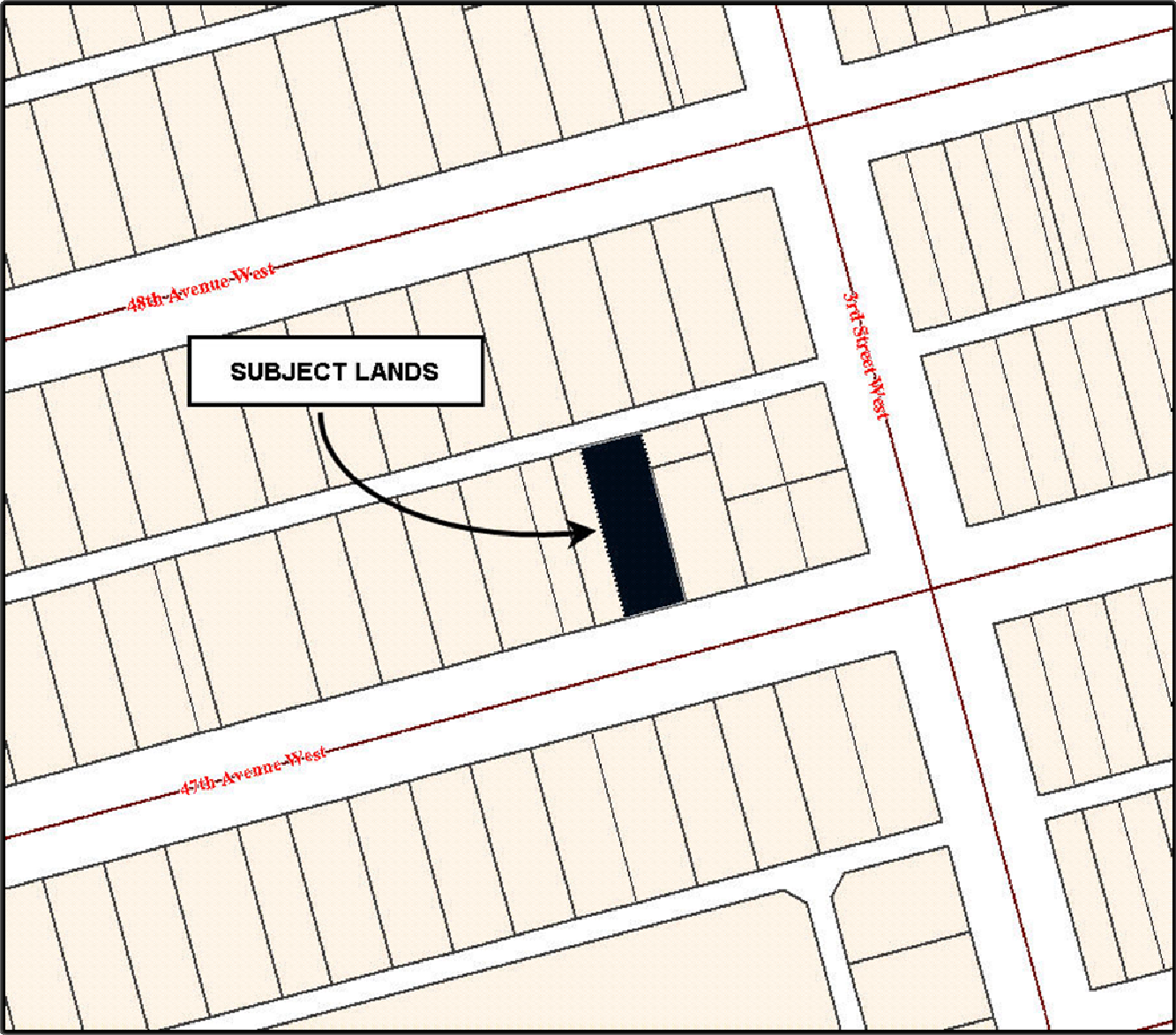
LEGAL: Lot 7, Block 19, Plan 147N



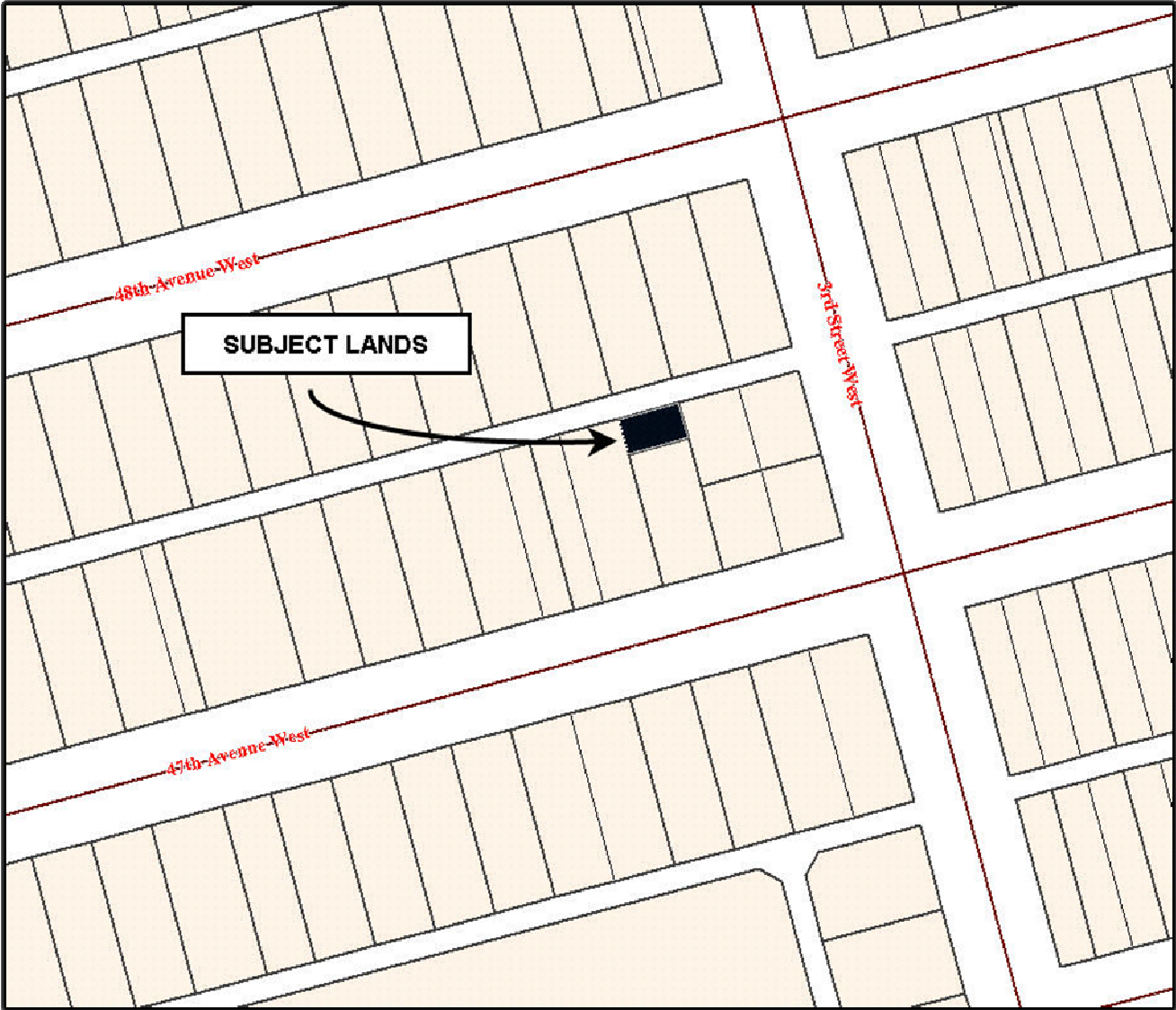
LEGAL: East ½ of Lot 16, Block 18, Plan 147N



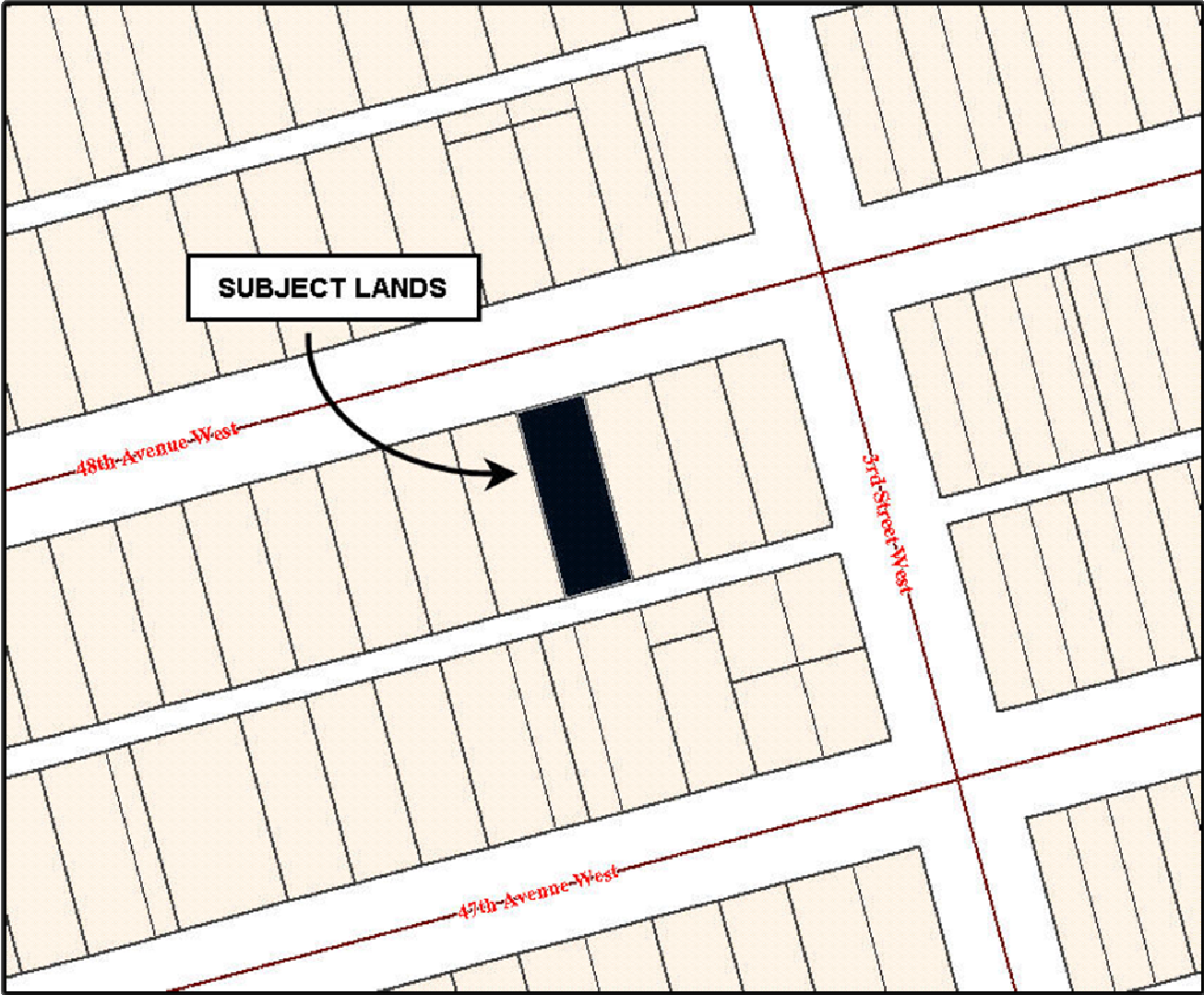
LEGAL: Lot 17, Block 18, Plan 147N



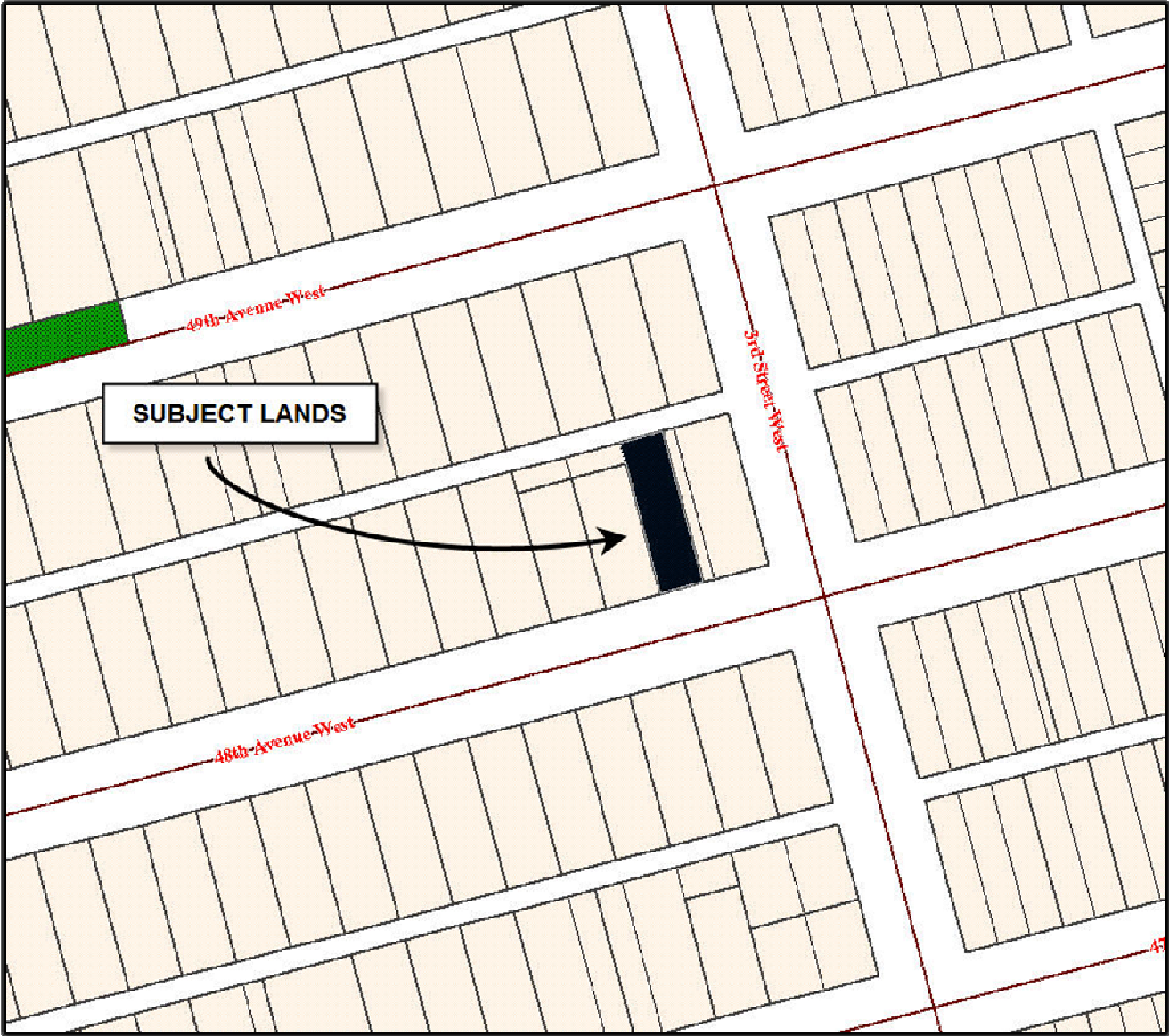
LEGAL: North 30 feet of Lot 18, Block 18, Plan 147N



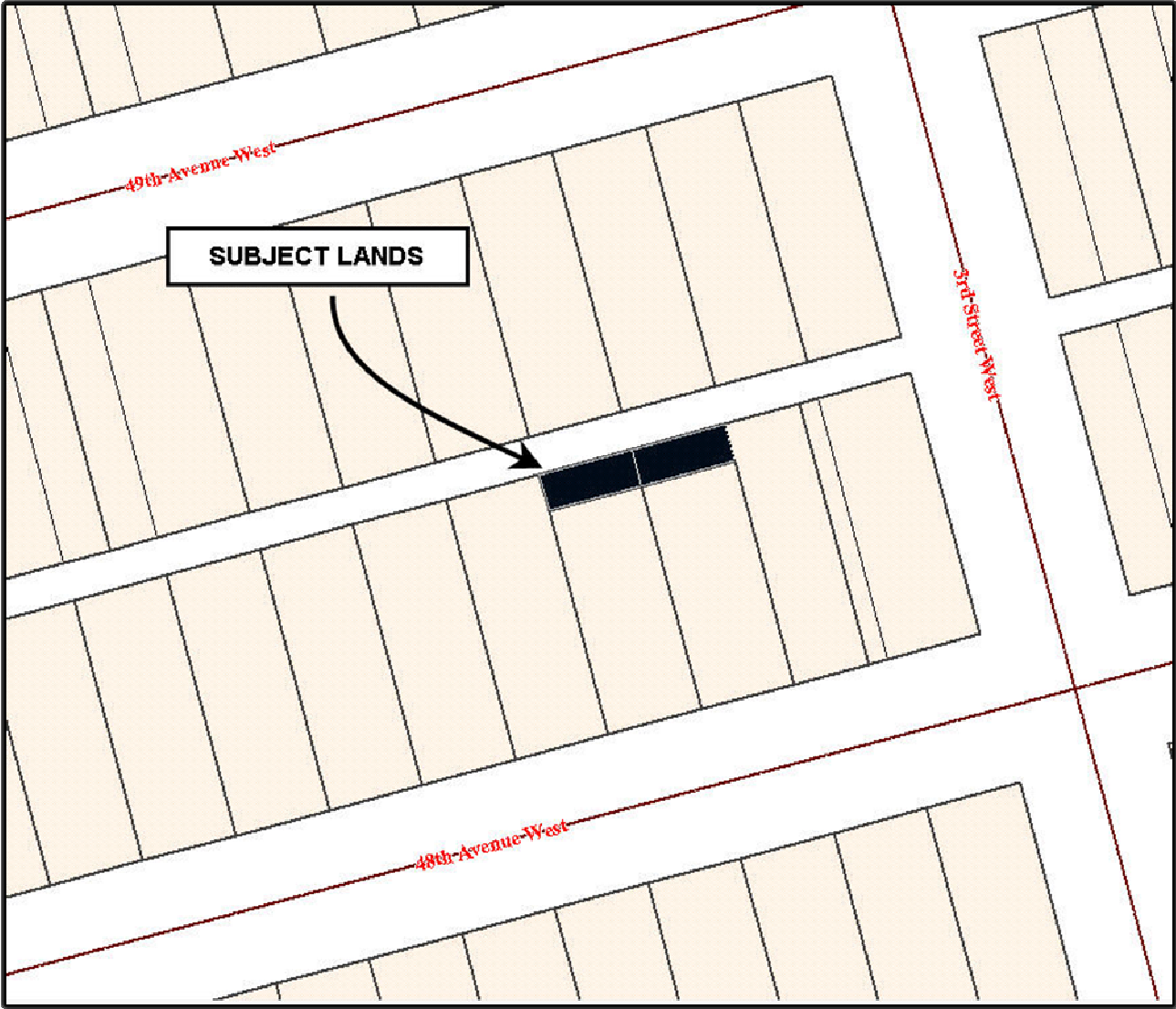
LEGAL: Lot 4, Block 18, Plan 147N



LEGAL: West 40 feet of Lot 19, Block 17, Plan 147N



LEGAL: North 20 feet of Lot 17 & all of Lot 18, Block 17, Plan 147N



Committee Report

To: Town Council
From: Taxation & Assessment Advisory Committee
Date: April 5, 2012
Re: Proposed Mill Rates

Attached is Bylaw #1574 – 2012 Mill Rate Bylaw which sets the municipal mill rate and the mill rates for the Alberta School Foundation Fund and the Porcupine Hills Lodge requisitions.

1. The proposed increase in the ***municipal*** portion of the mill rate is ***5%*** each for all three classifications (residential, non-residential and vacant/farmland). This increase in the municipal portion of the mill rate increases the municipal portion of tax revenue by approximately \$139,958 (2011 tax revenue was \$2,765,396 and in 2012 it is \$2,905,354).
2. The increase in the Alberta School Foundation Fund (ASFF) requisition is 11% or \$118,810 (2011 requisition was \$1,072,937 and in 2012 it is \$1,194,748).
3. The increase in the Porcupine Hills Lodge (PHL) requisition is 8% or \$8,007 (2011 requisition was \$101,823 and in 2012 it is \$109,830).

In total, budgeted tax revenue increases over last year by approximately \$266,775 or a 6.8% increase to pay for municipal needs, ASFF and PHL requisitions.

The Town's assessment decreased in 2012 by \$1,204,550 in value which impacts the mill rate as the Town needs to increase the mill rate just to keep tax revenue constant.

The Committee understood the need to keep the municipal portion of the mill rate increase as low as possible. The Committee has no control over the requisitioning bodies and these costs are billed out on the Town's property tax notices per the Municipal Government Act.

The Committee agreed to the following cost savings:

- a. defer adding the Labourer position for Public Works department until 2013,
- b. to not hire a Gardener for 2012,
- c. to not fill a part time opening in the Regulatory and Property Services department until the fall to save wage costs,
- d. for Council to not attend the AUMA Convention in 2012, and
- e. to hold the Library's requested funding increase to 5%.

The Committee had to deal with new costs for programs and positions approved by Council in 2011 and the impacts these had on the 2012 mill rate. These new programs and positions include: full time fire chief, one new full time staff position at the Aquatic Centre and overall wage increases to promote staffing at the CAC, management and union staff increases, adding another water treatment plant operator to ensure smooth training and succession at the plant, and taking over the golf course debt.

The Committee feels that with the increase in program and staffing costs and the offsetting cost cutting that was done, the increase of \$140,000 in taxation going towards municipal operations for 2012 is both fiscally responsible and governs the taxpayers assets prudently.

In prior years, the increases by ASFF and the PHL were calculated into the overall mill rate increase, however for 2012, the increases were flowed through to the taxpayers and the Committee concerned itself with ensuring that the increase to the municipal portion of tax revenue, which is used directly for Town operations, was kept as low as possible. The ASFF and PHL monies are collected by the Town and sent directly to the requisitioning bodies.

Keeping the municipal portion of the mill rate increase to 5% was achieved by making hard decisions on staffing and programs and reiterating that the Town of Claresholm will show restraint in these economic times and will continue to keep municipal taxes as low as possible to help families and businesses in our community.

Kris Holbeck, CA CAO Town of Claresholm



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1574**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2012 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on _____; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2012 total \$9,043,402; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$4,834,159; and the balance of \$4,209,243 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$941,664.81
Non-Residential	\$253,116.25

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$109,830.23

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$354,633,000.00
Non –Residential	\$72,244,550.00
Machinery & Equipment	\$680,230.00
Total	\$427,557,780.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$1,979,990	\$346,758,270	5.71%
Vacant Residential & Farmland (VR&F)	\$98,592	\$7,874,730	12.52%
Non-Residential	\$810,584	\$72,244,550	11.22%
Machinery & Equipment	\$0	\$680,230	0%
Seniors Self Contained Housing (SSCH)	\$16,188	\$2,713,570	5.71%
	\$2,905,354	\$430,271,350	

ASFF	Tax Levy	Assessment	Mill Rate
Residential & VR & F	\$941,665	\$354,633,000	2.6552%
Non-Residential	\$253,116	\$72,244,550	3.5036%
Total Education Requisition	\$1,194,781	\$426,877,550	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$109,830	\$429,591,120	0.2557%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	2.6552%	3.5036%	2.6552%	0%
PORCUPINE HILLS LODGE REQUISITION	0.2557%	0.2557%	0.2557%	0.2557%
MUNICIPAL	5.71%	11.22%	12.52%	5.71%
TOTAL MILL RATE	8.6209 %	14.9793 %	15.4309 %	5.9657 %

3. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this day of 2012 A.D.

READ a second time in Council this day of 2012 A.D.

READ a third time in Council and finally passed this day of 2012 A.D.

David Moore, Mayor

Kris Holbeck, Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR54756

March 19, 2012

His Worship Ernie Olsen
Mayor, Town of Pincher Creek
PO Box 159
Pincher Creek, AB T0K 1W0

Dear Mayor Olsen: *Ernie*

Thank you for your partnership's application for a grant under the Regional Collaboration component of the 2011/12 Regional Collaboration Program. I am pleased to inform you that the Town of Pincher Creek has been approved for a grant of \$215,000 in support of your project: Country Connections.

The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

As per the program guidelines, I may select specific projects that merit enhanced public recognition. If the above project is selected, my ministry will contact you to develop a joint communication plan.

I would like to recognize the Honourable Evan Berger, MLA, Livingstone-Macleod, and Mr. Bryce Jacobs, MLA, Cardston-Taber-Warner, for their continued support for this program.

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

Doug Griffiths
Minister

.../2

cc: Honourable Evan Berger, MLA, Livingstone-Macleod
Broyce Jacobs, MLA, Cardston-Taber-Warner
Mayor Rick Schow, Town of Cardston
Mayor David Moore, Town of Claresholm
Mayor R.Shawn Patience, Town of Fort Macleod
Mayor Gerald Brown, Town of Granum
Mayor John J. Blake, Town of Nanton
Mayor Barry Johnson, Town of Stavely
Mayor Linda Findlater, Village of Cowley
Mayor Jordan Koch, Village of Glenwood
Mayor Monte Christensen, Village of Hill Spring
Reeve Lloyd E. Kearl, Cardston County
Reeve Rodney Cyr, Municipal District of Pincher Creek
Reeve Harry Streeter, Municipal District of Ranchland
Reeve Henry Van Hierden, Municipal District of Willow Creek
Mayor Bruce Vernon Decoux, Municipality of Crowsnest Pass
Brian Reeves, Chairperson, Improvement District No. 04 (Waterton)
Marian Carlson, Chief Administrative Officer, Town of Cardston
Kris Holbeck, Chief Administrative Officer, Town of Claresholm
David Connauton, Chief Administrative Officer, Town of Fort Macleod
Larry Flexhaug, Chief Administrative Officer, Town of Granum
Brad Mason, Chief Administrative Officer, Town of Nanton
Laurie Wilgosh, Chief Administrative Officer, Town of Pincher Creek
Clayton Gillespie, Chief Administrative Officer, Town of Stavely
Cindy Cornish, Chief Administrative Officer, Village of Cowley
Kurtis Pratt, Chief Administrative Officer, Village of Glenwood and Village of Hill Spring
Murray Millward, Chief Administrative Officer, Cardston County
Wendy Kay, Chief Administrative Officer, Municipal District of Pincher Creek
Gregory Brkich, Municipal Administrator, Municipal District of Ranchland
Cynthia Vizzutti, Administrator, Municipal District of Willow Creek
Myron Thompson, Chief Administrative Officer, Municipality of Crowsnest Pass
J. Scott Barton, Chief Administrative Officer, Improvement District No. 04 (Waterton)



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR54750

March 19, 2012

His Worship Rick Schow
Mayor, Town of Cardston
PO Box 280
Cardston, AB T0K 0K0

Dear Mayor Schow: *Rick*

Thank you for your partnership's application for a grant under the Regional Collaboration component of the 2011/12 Regional Collaboration Program. I am pleased to inform you that the Town of Cardston has been approved for a grant of \$125,000 in support of your project: Oldman River Region GIS Project.

The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

As per the program guidelines, I may select specific projects that merit enhanced public recognition. If the above project is selected, my ministry will contact you to develop a joint communication plan.

I would like to recognize the region's MLAs for their continued support for this program.

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

Doug Griffiths
Minister

.../2

cc: Honourable Evan Berger, MLA, Livingstone-Macleod
Arno Doerksen, MLA, Strathmore-Brooks
Barry McFarland, MLA, Little Bow
Broyce Jacobs, MLA, Cardston-Taber-Warner
Ty Lund, MLA, Rocky Mountain House
Richard Marz, MLA, Olds-Didsbury-Three Hills
Leonard Mitzel, MLA, Cypress-Medicine Hat
Luke Ouellette, MLA, Innisfail-Sylvan Lake
Mayor Gordon Reynolds, Town of Bow Island
Mayor David Moore, Town of Claresholm
Mayor Kim Craig, Town of Coaldale
Mayor Dennis Cassie, Town of Coalhurst
Mayor R. Shawn Patience, Town of Fort Macleod
Mayor Gerald Brown, Town of Granum
Mayor Jim Romane, Town of Innisfail
Mayor Russ Barnett, Town of Magrath
Mayor Terry Michaelis, Town of Milk River
Mayor John J. Blake, Town of Nanton
Mayor Judy Dahl, Town of Olds
Mayor Dennis Cooper, Town of Penhold
Mayor Terry Kerkhoff, Town of Picture Butte
Mayor Ernie Olsen, Town of Pincher Creek
Mayor George Bohné, Town of Raymond
Mayor Fred Nash, Town of Rocky Mountain House
Mayor Barry Johnson, Town of Stavely
Mayor Ray Bryant, Town of Taber
Mayor Gordon Brown, Town of Vauxhall
Mayor Matt Crane, Village of Arrowwood
Mayor Delbert Bodnarek, Village of Barnwell
Mayor Ronald Gorzitza, Village of Barons
Mayor Kym Nichols, Village of Carmangay
Mayor Richard Ellis, Village of Champion
Mayor Thomas Butler, Village of Coutts
Mayor Linda Findlater, Village of Cowley
Mayor Jordan Koch, Village of Glenwood
Mayor Monte Christensen, Village of Hill Spring
Mayor Brad Koch, Village of Lomond

cc: Mayor Rafael Zea, Village of Milo
Mayor Marguerite Wobick, Village of Nobleford
Mayor Don L. Gibb, Village of Rosemary
Mayor Jason Edwards, Village of Stirling
Mayor Jon Hood, Village of Warner
Mayor Bruce Vernon Decoux, Municipality of Crowsnest Pass
Reeve Lloyd E. Kearl, Cardston County
Reeve David Schneider, Vulcan County
Anna-Marie Bridge, Town Manager, Town of Bow Island
Marian Carlson, Chief Administrative Officer, Town of Cardston
Kris Holbeck, Chief Administrative Officer, Town of Claresholm
Bonnie Farries, Chief Administrative Officer, Town of Coaldale
R. Kim Hauta, Chief Administrative Officer, Town of Coalhurst
David Connauton, Chief Administrative Officer, Town of Fort Macleod
Larry Flexhaug, Chief Administrative Officer, Town of Granum
Helen Dietz, Chief Administrative Officer, Town of Innisfail
Wade Alston, Chief Administrative Officer, Town of Magrath
Mario Berthiaume, Chief Administrative Officer, Town of Milk River
Brad Mason, Chief Administrative Officer, Town of Nanton
Norman McInnis, Chief Administrative Officer, Town of Olds
Rick Binnendyk, Chief Administrative Officer, Town of Penhold
Mike Derricott, Chief Administrative Officer, Town of Picture Butte
Laurie Wilgosh, Chief Administrative Officer, Town of Pincher Creek
J. Scott Barton, Chief Administrative Officer, Town of Raymond
Todd Becker, Town Manager, Town of Rocky Mountain House
Clayton Gillespie, Chief Administrative Officer, Town of Stavely
Gordon Frank, Chief Administrative Officer, Town of Taber
Barbara Miller, Chief Administrative Officer, Town of Vauxhall
George F.E. (Ted) Oakes, Administrator, Village of Arrowwood
Wendy Bateman, Administrator, Village of Barnwell
Laurie Beck, Chief Administrative Officer, Village of Barons
Carolyn Erb, Administrator, Village of Carmangay
Amy Rupp, Chief Administrative Officer, Village of Champion
Lori Rolfe, Chief Administrative Officer, Village of Coutts
Cindy Cornish, Chief Administrative Officer, Village of Cowley
Kurtis Pratt, Chief Administrative Officer, Village of Glenwood and
Village of Hill Spring

His Worship Rick Schow
Page 4

cc: Tracy Doram, Chief Administrative Officer, Village of Lomond
Kwabena Oduro-Kontoh, Chief Administrative Officer, Village of Milo
Kirk Hofman, Chief Administrative Officer, Village of Nobleford
Margaret Loewen, Chief Administrative Officer, Village of Rosemary
J. Scott Barton, Chief Administrative Officer, Village of Stirling
Lisa C. Carroll, Chief Administrative Officer, Village of Warner
Myron Thompson, Chief Administrative Officer, Municipality of Crowsnest Pass
Murray Millward, Chief Administrative Officer, Cardston County
Leo Ludwig, Chief Administrative Officer, Vulcan County

March 28, 2012

To: Claresholm Town Council

From: Lyle Franz, President, Claresholm Minor Lacrosse Association

I am writing the council in response to the proposal to raising our arena rates to 57.00 per hour in order to cover the cost of having a paid attendant at our weekend home games. At a recent board meeting I broached the subject with our members and it was felt that the proposed rate was relatively high. We, as a board would like to discuss two alternative possibilities:

- 1) Due to the increase in arena rental this year for practices and games we are asking council to consider using the year as an experiment to find out whether or not the new arena rates will cover the costs of game days.
- 2) Since there is no attendant at weekday practices we propose that we pay a reduced rate of thirty dollars per hour for the practices (as was suggested by one of the arena attendants) while paying the \$57.00 per hour rate during game days.

As a third year organization and a just recently approved society we still struggle financially to meet expectations each year and arena floor times takes up the majority of our funds. This year we are looking at four teams, three of which we need new goalie equipment for. We will also be need new sets of jerseys and the Canadian Lacrosse Association has recently mandated that all teams and governing bodies need to purchase new CLA approved nets in both the 4x4 and the 3x3 sizes by 2013 which will cost around thirteen hundred (1300) dollars.

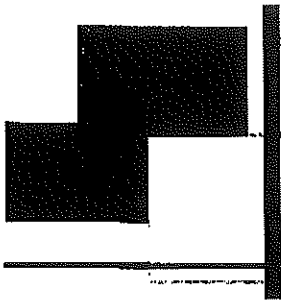
We want to thank the town for all of your cooperation as we have continued to grow and any help in this regard would be greatly appreciated. Thank you for your time in considering our request.

Lyle Franz

Claresholm Minor Lacrosse Association

claresholmmlax@mail.com

403-625-4102



Claresholm & District Health Foundation

April 4, 2012

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

FAX: 403-625-3869

Attention: Mayor and Council Members

Re: Annual Charity BBQ Downtown

Currently, the Foundation is planning our 13th Annual Charity Barbecue for Thursday, June 14th, 2012. We wish to ask permission of Council to use Amundsen Park again this year.

This fundraiser has become very successful and has a great deal of support. Last year even though it was pouring rain; we cooked over 600 burgers and were able to raise over \$3,000.00.

Thank you for considering this request. I look forward to hearing your decision. Kindly call me at 403-682-3739 to inform me of your decision.

Sincerely,

Tara Bishoff
Foundation Coordinator

Claresholm Seniors Drop In Centre

P.O Box 1518

Claresholm, Alberta T0L0T0

To whom it may concern:

We hereby request that the Town of Claresholm pay for the insurance on the
Claresholm Senior Drop In Centre building, *FOR YEAR 2012, \$787.00*

Thankyou

Gene Jensen

President

A handwritten signature in black ink, appearing to read 'Gene Jensen', with a long horizontal line extending to the right.

THIS COMMERCIAL INSURANCE POLICY CONSISTS OF THIS (THESE) DECLARATIONS PAGE(S) ALONG WITH THE "GENERAL CONDITIONS" (OR "STATUTORY CONDITIONS"), AS WELL AS ALL COVERAGE WORDINGS, RIDERS OR ENDORSEMENTS THAT ARE ATTACHED HERETO.

COMMERCIAL INSURANCE POLICY

Underwritten by certain underwriters at Lloyd's (hereinafter called the Insurer) through Lloyd's approved coverholder ("the Coverholder")



Policy No. S70175

Declarations

Effective 21/01/2012

INSURANCE IS PROVIDED ONLY FOR THOSE COVERAGES FOR WHICH A SPECIFIC LIMIT OF INSURANCE IS SHOWN - ON TERMS AND CONDITIONS CONTAINED IN THE FORMS INDICATED. ANY REFERENCE HEREIN TO THE "COMPANY" SHALL BE CONSTRUED AS "THE INSURER"

PURPOSE OF THIS DOCUMENT

Renewal - In return for the agreement of the Insured to pay the premium stated, this insurance Policy is continued in force for the period of insurance indicated. It is renewed subject to the limits of insurance and declarations shown herein. Should coverage wordings, riders or endorsements be attached hereto, they will replace the corresponding previous wordings. Otherwise all terms and conditions remain the same.

THE COVERHOLDER

APRIL CANADA INC.
310 - 245 Yorkland Blvd,
Toronto, Ontario M2J 4W9

Main: (416) 925-2793
Web Site: www.april.ca

Fax: (416) 925-7260

SUB-AGENT OR SUB-BROKER

Federated Agencies Ltd
5600 Cancross Court
Mississauga, Ontario L5R 3E9

NAMED INSURED AND POSTAL ADDRESS

Claesholm Seniors Drop In Centre
PO Box 1518
Claesholm, Alberta T0L 0T0

LOCATION OF RISK

Box 1518, Claesholm, Alberta T0L 0T0

PERIOD OF INSURANCE

From 21 January 2012 to 21 January 2013
12:01 a.m. standard time at the "Location of Risk" shown above.

FORM OF BUSINESS

Individual

DESCRIPTION OF BUSINESS OPERATIONS

Senior Citizen Drop In Centre

SUMMARY OF INSURANCE COVERAGE AND PREMIUMS

TYPE OF COVERAGE	ANNUAL PREMIUM	MINIMUM RETAINED COVERAGE PREMIUM
Liability	\$787	Nil
Other	Incl	Nil
Minimum Retained Policy Premium		\$197

The Insured is requested to read this policy, and if incorrect, return it immediately for alteration.

In the event of an occurrence likely to result in a claim under this insurance, immediate notice should be given to the Coverholder whose name and address appears above. All inquiries and disputes are also to be addressed to this Coverholder.

For purposes of the Insurance Companies Act (Canada), this document was issued in the course of Lloyd's Underwriters' insurance business in Canada.

THIS POLICY CONTAINS CLAUSES WHICH MAY LIMIT THE AMOUNT PAYABLE

IN WITNESS WHEREOF THIS POLICY HAS BEEN SIGNED, AS AUTHORIZED BY THE INSURER BY

PER

Agreement No.
12CPBA589A(54)

NEW ANNUAL PREMIUM ▶ **\$787**

PREMIUM NOW PAYABLE ▶ **\$787**

At November 18, 2005

Item No.	Dept No.	Name	Coverage Line	Description		Deductible	Premium	Paid by Town
272		Claresholm Food Bank	Liability	All Operations	See Certificate	1000	214	214
271		Claresholm Meals On Wheels	Liability	All Operations	See Certificate	1000	983	983
118	X	Claresholm & District Recreation Board	Liability	All Operations	See Certificate	1000	1,257	
118	X	Claresholm Airport Commission	Boiler	All Operations	See Certificate	2500	0	
117	X	Claresholm Airport Commission	Liability	All Operations	See Certificate	1000	185	
118	X	Claresholm Airport Commission	Crime	All Operations	See Certificate	1000	167	
254	X	Claresholm Airport Commission	Crime	All Operations	See Certificate	1000	12	
254	X	Claresholm Airport Commission	Crime	All Operations	See Certificate	1000	19	
254	X	Claresholm Airport Commission	Crime	All Operations	See Certificate	1000	28	
255	X	Claresholm Airport Commission	Crime	All Operations	See Certificate	1000	28	
162		Claresholm Child Care Society	Liability	All Operations	See Certificate	1000	1,045	
121		Claresholm Community Hall Association	Boiler	All Operations	See Certificate	2500	0	
122		Claresholm Community Hall Association	Liability	All Operations	See Certificate	1000	214	214
126		Claresholm Curling Club	Boiler	All Operations	See Certificate	2500	0	
127		Claresholm Curling Club	Liability	All Operations	See Certificate	1000	626	626
177		Claresholm Fcss	Liability	All Operations	See Certificate	1000	670	
151		Claresholm Golf Club	Boiler	All Operations	See Certificate	2500	0	
152		Claresholm Golf Club	Liability	All Operations	See Certificate	1000	626	626
182		Claresholm Housing Authority Board Of Ma	Liability	All Operations	See Certificate	1000	0	
183		Claresholm Housing Authority Board Of Ma	Crime	All Operations	See Certificate	1000	167	
256		Claresholm Housing Authority Board Of Ma	Crime		See Certificate	1000	12	
257		Claresholm Housing Authority Board Of Ma	Crime		See Certificate	1000	19	
259		Claresholm Housing Authority Board Of Ma	Crime		See Certificate	1000	28	
260		Claresholm Housing Authority Board Of Ma	Crime		See Certificate	1000	28	
131		Claresholm Library Board	Boiler	All Operations	See Certificate	2500	0	
132		Claresholm Library Board	Liability	All Operations	See Certificate	1000	363	
133		Claresholm Library Board	Crime	All Operations	See Certificate	1000	167	
261		Claresholm Library Board	Crime		See Certificate	1000	12	
262		Claresholm Library Board	Crime		See Certificate	1000	19	
264		Claresholm Library Board	Crime		See Certificate	1000	28	
265		Claresholm Library Board	Crime		See Certificate	1000	28	617
136		Claresholm Museum	Boiler	All Operations	See Certificate	2500	0	
137		Claresholm Museum	Liability	All Operations	See Certificate	1000	214	
138		Claresholm Museum	Crime	All Operations	See Certificate	1000	167	
266		Claresholm Museum	Crime		See Certificate	1000	12	
267		Claresholm Museum	Crime		See Certificate	1000	19	
268		Claresholm Museum	Crime		See Certificate	1000	0	
269		Claresholm Museum	Crime		See Certificate	1000	28	
270		Claresholm Museum	Crime		See Certificate	1000	28	468
145		Claresholm Senior Citizens Drop In	Property	Ownership Of Property	See Certificate	500	0	
146		Claresholm Senior Citizens Drop In	Boiler	Ownership Of Property	See Certificate	2500	0	
147		Claresholm Senior Citizens Drop In	Liability	Ownership Of Property	See Certificate	1000	670	670
156		Claresholm Stampede And Fair Association	Boiler	All Operations	See Certificate	2500	0	
157		Claresholm Stampede And Fair Association	Liability	All Operations	See Certificate	1000	670	670
172		Mackin Hall Building Committee	Liability	All Operations	See Certificate	1000	670	670
231		Tranalta	Liability	Only in respect Underground Services at	See Certificate	1000	0	
111		Willowcreek Agricultural Society	Boiler	All Operations	See Certificate	2500	0	
112		Willowcreek Agricultural Society	Liability	All Operations	See Certificate	1000	1,676	1,676
								7,434



Staff Report

To: Council
From: CAO
Date: April 5, 2012
Re: RCMP request

Sergeant Terry Wickett, Claresholm RCMP detachment has asked to come as a delegation to Council on April 23rd and would like to talk to Council about the Town's policing priorities for 2012 and their concerns and any outstanding issues from 2011.

Sergeant Wickett asked for myself to request Council summarize what they will want to discuss on the 23rd so he can compile statistics and information regarding these items so it can be an informative meeting for both parties.

If Council members have any issues they wish Sergeant Wickett to look into and gather information regarding, please provide these at the Council meeting on the 10th so I can forward them onto the RCMP detachment as a guideline to what Council wants to discuss.

Kris Holbeck, CA CAO Town of Claresholm

Staff Report

To: Council
From: CAO
Date: April 5, 2012
Re: Aquatic Centre/Healthy Communities Coalition request

Attached is a request from Megan Braun (Claresholm Healthy Communities Coalition) requesting the Town assist with funding or hours for the free public swim. Also attached is a report from Denise Spencer (Aquatic Centre Supervisor) with suggestions on what can be done to the program to support it, albeit in a downscaled version.

Historically, Claresholm Healthy Community Coalition first approached Council on September 28, 2009 as a Delegation. At the October 26, 2009 meeting, a motion was passed to donate \$1,500 to the project.

On September 27, 2010, Council passed a motion to donate 16 hours more to the initiative.

As per the MSI Operating Grant action item on this agenda, the CHCC applied for MSI funding for this program. The group was successful in its application and \$2,000 has recommended for this initiative.

If Council amends the suggested MSI Operating grants funded and CHCC does not receive MSI funding, then Administration suggests the Town donate free swim time equal to the monetary donations they have received. This equates to approximately 10 free swims of 1 ½ hours each for 15 hours.

Kris Holbeck, CA CAO Town of Claresholm

From: Magan Braun [<mailto:Magan.Braun@albertahealthservices.ca>]
Sent: March-21-12 2:00 PM
To: Kris Holbeck
Subject: Free Swim

Hi Kris,

I wanted to give you an update of where our free swim initiative is at. As I mentioned in an earlier email we have received \$1000 combined from the Kinsmen/Kinettes (\$500 each) and we are waiting to hear back from a few other groups.

I have spoken to Denise at the aquatic centre and we have formulated a plan for the free swim based on our current funds. I have attached a letter that she wrote summarizing what the Healthy Community Coalition and the Aquatic Centre would like to propose. This would be effective for April, 2012.

Denise and I also talked about approaching the Town of Claresholm to help us provide more free swims. The Coalition would like to ask for the Town of Claresholm support that is written/summarized in Denise's letter. Please let me know if we need to do a formal presentation to the Town on this matter.

Thank you for getting back to me on the Municipal Sustainability Grant and I will be putting together an application for the March 31 deadline. We just need to decide which of our programs we would like to apply for.

thanks,

Magan

Magan Braun, BScKin, CEP
Community Development Coordinator
Alberta Health Services - Calgary Zone Public Health
Phone: 625-8658 or 625-4061

Email: Magan.Braun@albertahealthservices.ca

Mail: Claresholm Health Unit, Box 1391, Claresholm, AB, T0L 0T0

Please note I work part time and will return your email as soon as I am able. Thank- you.

Claresholm Aquatic Centre
March 21, 2012

After much effort on Magan Brauns part, there is still not enough funding through Claresholm Healthy Coalition to sustain our Saturday Free Swims for every Saturday. She has managed to obtain \$1000.00. This is what we propose;

1. Shorten the free public swim to one and a half hours. (to equal \$100.00/ swim)
2. Have no Free public swim in summer.
3. Offer the Free public swim once per month, with 2 in June (welcome to summer) 2 in September (when parents are spending lots on back to school) and 2 in December, (for Christmas). (10 swims in total)
4. If Magan is able to secure more funding for the program, we will offer swims back accordingly, as scheduling is done monthly this should not be an issue. She has proposed holding back some funding for next year (if able to receive more donations/ grants) so we can continue offering the program.

What I would like to ask is if The Town of Claresholm would be willing to match The Claresholm Healthy Community's contribution, so this service can be offered for 2-4 times per month.

Thank you for consideration in this matter.

Denise Spencer
Aquatic Supervisor

Staff Report

To: Council
From: CAO
Date: April 5, 2012
Re: MSI Operating Grant Approvals

March 31, 2012 was the deadline for not for profit groups to apply for the Town's MSI Operating grant (maximum of \$10,000 per group). The Town received 17 applications from not for profits to consider. The Town continues to finance the Physician's Recruitment Committee's grant of \$30,000 from this grant also.

The total funding available for 2012 was \$78,489 with \$30,000 being allocated to the Physician's Recruitment grant off the top.

Because of the sheer volume of applications for 2012 and that the Claresholm Animal Rescue Society (of which I sit on) put in applications, an ad hoc committee was formed by the Town's management team (Secretary Treasurer, HR & Tax Manager, Museum Executive Director and FCSS Director) to determine which applications fit within the policy governing eligibility and to determine which applications best fit the criteria for funding.

The attached listing is a full listing of the applications and the amounts they applied for along with the Committee's suggestions as to which applications should be funded and the level of funding they determined appropriate.

If Council is in favor of the allocations by the ad hoc committee, a motion needs to be made to fund these organizations for the amounts specified utilizing the Town of Claresholm's MSI Operating grant for 2012.

Kris Holbeck, CA CAO Town of Claresholm

Municipal Sustainability Initiative - Operating Grant

2012 Total monies available: \$78,489

Applicant	Request	Suggested
Physician Recruitment Committee	\$30,000	\$30,000
Claresholm Healthy Community Coalition	10,000	2,000
Meals On Wheels	1,500	1,500
Claresholm Child Care Society - Day Care	5,000	5,000
Claresholm Child Care Society - Kidz Zone	5,000	5,000
Claresholm Kidsport	5,000	3,500
Claresholm Food Bank	10,000	0
Appaloosa Horse Club of Canada	10,000	0
Indoor Walking Group	1,000	1,000
Friends of the Claresholm Housing Authority	10,800	1,500
Claresholm Animal Rescue Society	10,000	10,000
Claresholm Garden Club	1,416	1,416
Claresholm Teen Centre	10,000	10,000
Claresholm Fair Board	6,390	500
Project Read	2,000	0
Claresholm Raiders Football	15,000	0
Claresholm Rockmen Lacrosse	13,120	2,300
Claresholm Public Library	10,000	4,773
	<u>\$156,226</u>	<u>\$78,489</u>

Criteria considered for funding:

- * Benefit to the community - Greatest good for the greatest number of residents
- * Eligibility of expenses requested
- * Financial position of the group

TOWN OF CLARESHOLM

Financial Statements

For the year ended December 31, 2011

Draft - March 28, 2012

TOWN OF CLARESHOLM
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For the year ended December 31, 2011

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INDEPENDENT AUDITORS' REPORT

To: The Mayor and Members of Council of
the Town of Claresholm

We have audited the accompanying consolidated financial statements of the Town of Claresholm which comprise the consolidated statement of financial position as at December 31, 2011, and the consolidated statements of operations, change in net financial debt and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Town of Claresholm as at December 31, 2011 and the results of its operations, changes in its net financial debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Emphasis of matter

We draw attention to note 11 to the financial statements which describes the amendments made to the prior year's figures. Our audit opinion is not qualified in respect of this matter.

Lethbridge, Alberta

April 10, 2012

Chartered Accountants

MANAGEMENT REPORT

The consolidated financial statements are the responsibility of the management of the Town of Claresholm.

These consolidated financial statements have been prepared from information provided by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the financial statements are presented fairly, in all material respects.

The Town maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Town's assets are properly accounted for and adequately safeguarded.

The elected Council of the Town of Claresholm is responsible for ensuring that management fulfils its responsibilities for financial statements. Council carries out its responsibility principally through the Audit Committee.

The Council meets annually with management and the external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council also considers the engagement or re-appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Young Parkyn McNab LLP, Chartered Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Town. Young Parkyn McNab LLP has full and free access to the Council.

Chief Administrative Officer

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2011

	2011	2010 (restated)
Financial assets		
Cash and temporary investments (note 2)	\$ 3,622,159	\$ 2,714,798
Taxes and grants in place of taxes receivable (note 3)	312,344	270,514
Trade and other receivables	359,349	605,632
Land held for resale	174,152	175,362
	4,468,004	3,766,306
Liabilities		
Accounts payable and accrued liabilities	152,756	349,005
Employee benefit obligations (note 5)	177,512	134,084
Deposits	63,347	39,317
Deferred revenue (note 6)	1,067,840	625,260
Long-term debt (note 7)	5,494,332	4,676,352
	6,955,787	5,824,018
Net financial debt	(2,487,783)	(2,057,712)
Non-financial assets		
Prepaid expenses	3,752	3,976
Inventory for consumption	239,718	191,182
Tangible capital assets (schedule 2)	28,576,817	27,936,258
	28,820,287	28,131,416
Accumulated surplus (note 8)	\$ 26,332,504	\$ 26,073,704

Approved on behalf of Council:

Councillor _____

Councillor _____

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2011

	Budget (Unaudited)	2011	2010 (restated)
Revenue			
Net municipal taxes (note 12)	\$ 2,811,363	\$ 2,844,283	\$ 2,696,144
User fees and sales of goods	1,537,000	1,588,973	1,484,079
Government transfers for operating (note 13)	254,400	344,391	413,915
Investment income	15,000	27,504	24,193
Penalties and costs of taxes	128,500	89,679	112,724
Licenses and permits	50,400	85,683	51,965
Franchise and concession contracts	105,000	118,295	108,737
Rental	91,200	120,810	111,502
Other	66,325	105,350	98,501
Family and community support services	205,421	218,110	221,364
	5,264,609	5,543,078	5,323,124
Expenses (note 14)			
Legislative	72,500	62,767	56,839
Administration	971,400	1,003,414	923,582
Fire	157,250	140,449	92,620
Bylaw enforcement	137,000	112,026	81,110
Common and equipment pool	611,000	606,419	704,974
Roads, streets, walks and lighting	899,000	763,685	618,028
Airport	18,400	21,344	17,729
Storm sewers and drainage	114,600	131,209	118,284
Water supply and distribution	1,080,460	2,924,358	3,183,798
Wastewater treatment and disposal	316,515	519,452	386,489
Solid waste management	334,200	343,697	327,205
Family and community support services	205,421	218,575	218,729
Day care	48,126	48,126	52,126
Cemeteries and crematoriums	24,300	15,342	21,684
Other public health and welfare	67,400	67,624	59,578
Planning and development	246,700	243,992	195,488
Parks and recreation	867,156	801,696	760,470
Culture - libraries, museums and halls	297,849	291,248	290,028
	6,469,277	8,315,423	8,108,761
Deficiency of revenue over expenses before other	(1,204,668)	(2,772,345)	(2,785,637)
Other			
Government transfers for capital (note 13)	1,066,090	1,591,656	5,623,157
Assets contributed by developers	-	1,439,489	374,093
	1,066,090	3,031,145	5,997,250
Excess of revenue over expenses	(138,578)	258,800	3,211,613
Accumulated surplus, beginning of year			
As previously stated	48,486,662	48,486,662	43,378,342
Prior period adjustment (note 11)	-	(22,412,958)	(20,516,251)
As restated	48,486,662	26,073,704	22,862,091
Accumulated surplus, end of year	\$ 48,348,084	\$ 26,332,504	\$ 26,073,704

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL DEBT
For the year ended December 31, 2011

	Budget (Unaudited)	2011	2010 (restated)
Excess of revenue over expenses	\$ (138,578)	\$ 258,800	\$ 3,211,613
Acquisition of tangible capital assets	(1,491,090)	(2,331,134)	(5,922,276)
Amortization	1,304,900	2,991,016	3,215,709
Assets contributed by developers	-	(1,439,489)	(374,093)
Loss (gain) on disposal of tangible capital assets	-	71,949	(1,881)
Proceeds on disposal of tangible capital assets	-	67,100	2,380
	(186,190)	(640,558)	(3,080,161)
Net change in inventory for consumption	-	(48,537)	32,480
Net change in prepaid expense	-	224	3,407
	-	(48,313)	35,887
Change in net financial debt	(324,768)	(430,071)	167,339
Net financial debt, beginning of year	(2,057,712)	(2,057,712)	(2,225,051)
Net financial debt, end of year	\$ (2,382,480)	\$ (2,487,783)	\$ (2,057,712)

Draft - March 28, 2012

TOWN OF CLARESHOLM
CONSOLIDATED STATEMENT OF CASH FLOW
For the year ended December 31, 2011

	2011	2010 (restated)
Operating transactions		
Excess of revenue over expenses	\$ 258,800	\$ 3,211,613
Adjustments for items which do not affect cash		
Loss (gain) on disposal of tangible capital assets	71,949	(1,881)
Amortization	2,991,016	3,215,709
Assets contributed by developers	(1,439,489)	(374,093)
	1,882,276	6,051,348
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	(41,830)	(23,651)
Trade and other receivables	246,283	(309,472)
Land held for resale	1,210	(20,440)
Inventory for consumption	(48,537)	32,480
Prepaid expenses	224	3,407
Accounts payable and accrued liabilities	(196,249)	(1,587,036)
Employee benefit obligations	43,428	4,291
Deposits	24,030	3,941
Deferred revenue	442,580	(2,654,012)
	2,353,415	1,500,856
Capital transactions		
Proceeds on disposal of tangible capital assets	67,100	2,380
Acquisition of tangible capital assets	(2,331,134)	(5,922,276)
	(2,264,034)	(5,919,896)
Financing transactions		
Deferred lease payments	-	(60,000)
Proceeds of long-term debt	970,000	-
Repayment of long-term debt	(152,020)	(143,467)
	817,980	(203,467)
Increase (decrease) in cash and temporary investments	907,361	(4,622,507)
Cash and temporary investments, beginning of year	2,714,798	7,337,305
Cash and temporary investments, end of year	\$ 3,622,159	\$ 2,714,798

TOWN OF CLARESHOLM
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

1. Significant accounting policies

The consolidated financial statements of the Town of Claresholm are the representations of management prepared in accordance with generally accepted accounting principles for local government established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenditures, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Council for the administration of their financial affairs and resources. Included with the municipality is the Town of Claresholm Family and Community Support Services.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

- (e) **Debt charges recoverable**
Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

- (f) **Requisition over-levy and under-levy**
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

- (g) **Inventories for resale**
Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

- (h) **Prepaid local improvements charges**
Construction and borrowing costs associated with local improvement projects are recovered through annual special property assessments during the period of the related borrowing. These levies are collectible from property owners for work performed by the Town.

Where a taxpayer has elected to prepay the outstanding local improvement charge, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight-line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowing, the deferred revenue is amortized to the revenue by an amount equal to the debt repayment.

- (i) **Government transfers**
Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

(j) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Debt for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized over the estimated useful life as follows:

	Years
Land improvements	10-25 straight line
Buildings	25-50 straight line
Engineered structures	5-75 declining balance
Machinery and equipment	5-40 declining balance
Vehicles	10-25 declining balance

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(v) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

2. Cash and temporary investments

	2011	2010
Cash	\$ 122,697	\$ 59,810
Temporary investments	3,499,462	2,654,988
	\$ 3,622,159	\$ 2,714,798

Included in cash and short-term investments is \$63,347 (2010 - \$39,317) of deposit liability funds which are not available for current purposes.

Temporary investments consists of one to three month term deposits with varying interest rates of 0.6% to 1.09% if held to maturity.

3. Taxes and grants in place of taxes receivables

	2011	2010
Current year	\$ 224,042	\$ 189,489
Arrears	88,302	81,025
	\$ 312,344	\$ 270,514

4. Temporary Loan

A temporary loan has been authorized by the Alberta Treasury Branches to a maximum of \$470,000 which bears interest at prime. Security pledged includes a general security agreement. As at December 31, 2011 there was no balance outstanding.

5. Employee benefit obligations

	2011	2010
Vacation	\$ 104,357	\$ 92,622
Sick time	73,155	41,462
	\$ 177,512	\$ 134,084

Vacation and overtime

Employee benefit obligations is comprised of the vacation and sick time that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

6. Deferred revenue

The deferred revenue balance represents funds received for specific purposes that have not been spent by year end. Deferred revenue consists of the following:

	2011	2010
Taxi token prepayments	\$ 4,850	\$ 4,218
Parking fund	3,569	3,558
Subdivision fund	35,666	35,541
Walking path fund	1,951	1,936
Sundry trust	309,799	300,772
Offsite levies	58,880	58,674
AMWWP grant (water treatment plant and pipelines)	-	85,425
MSI capital grant	367,112	135,136
Federal gas tax capital grant	199,823	-
Basic municipal transportation capital grant	71,536	-
FCSS	14,654	-
	\$ 1,067,840	\$ 625,260

7. Long-term debt

	2011	2010
Debentures supported by general tax levies	\$ 1,019,742	\$ 71,615
Debentures supported by utility rates	4,474,590	4,604,737
	\$ 5,494,332	\$ 4,676,352
Current portion	\$ 248,404	\$ 152,020

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2012	\$ 248,404	\$ 264,164	\$ 512,568
2013	260,077	252,491	512,568
2014	244,169	240,169	484,338
2015	254,675	229,663	484,338
2016	265,692	218,647	484,339
Thereafter	4,221,315	2,011,495	6,232,810
	\$ 5,494,332	\$ 3,216,629	\$ 8,710,961

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

7. Long-term debt, continued

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at rates ranging from 2.306% to 8.875% per annum, before Provincial subsidy, and matures in periods 2013 through 2033. The average annual interest rate is 7.75% (7.75% for 2010). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess of 8%, 9%, and 11% to a maximum annual rate of 12.5%, depending on the date borrowed. Debenture debt is issued on the credit and security of the Town of Claresholm at large.

Interest on long-term debt amounted to \$250,065 (2010 - \$257,799). The Town's total cash payments for interest in 2011 were \$251,379 (2010 - \$259,931).

8. Accumulated surplus

Accumulated surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2011	2010 (restated)
Unrestricted surplus	\$ 1,465,569	\$ 1,454,921
Internally restricted surplus (reserves) (note 10)	1,784,450	1,358,877
Equity in tangible capital assets (note 9)	23,082,485	23,259,906
	\$ 26,332,504	\$ 26,073,704

9. Equity in tangible capital assets

	2011	2010 (restated)
Tangible capital assets (schedule 2)	\$ 79,529,219	\$ 76,887,280
Accumulated amortization (schedule 2)	(50,952,402)	(48,951,022)
Long-term debt (note 7)	(5,494,332)	(4,676,352)
	\$ 23,082,485	\$ 23,259,906

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

10. Reserves

Reserves for operating and capital activities are as follows:

	2011	2010
Operating		
Waterline replacement	\$ 20,000	\$ 20,000
Cemetery	723	723
Office	28,780	28,780
Arena renovation	8,500	8,500
Waterworks	15,000	15,000
Garbage equipment	25,739	25,739
Debt reduction	292,453	292,453
Sewer main replacement	35,000	35,000
Fire truck	8,819	8,819
Fill dirt	11,427	11,427
Water pumps	2,500	2,500
Ball diamonds	245	245
General	159,206	159,206
Trust accounts	56,558	56,558
Physician recruitment fund	12,761	13,507
Tipping fees	5,449	-
	683,160	678,457
Capital		
General administration	14,707	119,738
Water supply	78,867	78,867
Sewer	74,003	74,003
Subdivision	8,510	8,510
Acreage assessment	100,368	100,368
Airport land sales	43,844	43,844
Residential land sales	12,779	5,878
Industrial land sales	71,240	71,240
Town land	25,163	25,163
Tax recovery land	11,854	11,854
Tamarack subdivision	25,149	25,149
Enforcement vehicle	52,000	16,000
Backhoe	160,000	40,000
Arena ice slab/boards	160,000	-
Garbage	18,000	18,000
Parks replacement	75,806	35,806
Museum depot deck	-	6,000
Fire command unit	26,000	-
Fire truck	100,000	-
8th street sanitary sewer	43,000	-
	1,101,290	680,420
	\$ 1,784,450	\$ 1,358,877

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

11. Prior period adjustments

The Town has restated its financial statements to correct the calculation of accumulated amortization for incorrect rates used for assets that are amortized using the declining balance method. The adjustments are as follows:

Adjustments to January 1, 2010 accumulated surplus:

As previously reported	\$ 43,378,342
Increase in accumulated amortization	(20,516,251)
<hr/>	
As restated	\$ 22,862,091

**Adjustments to deficiency of revenue over expenses for the year ended
December 31, 2010:**

As previously reported	\$ 5,108,319
Increase in amortization expense	(1,910,956)
Increase in gain on disposal of TCA	14,250
<hr/>	
As restated	\$ 3,211,613

Adjustments to tangible capital assets as at December 31, 2010:

As previously reported	\$ 50,349,216
Increase in accumulated amortization	(22,412,958)
<hr/>	
As restated	\$ 27,936,258

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

12. Net municipal property taxes

	Budget (Unaudited)	2011	2010
Taxation			
Real property taxes	\$ 3,757,673	\$ 3,752,931	\$ 3,567,903
Linear property taxes	96,270	96,271	92,434
Government grants in place of property taxes	87,270	87,278	82,406
Special assessments and local improvements	46,000	82,564	46,159
	3,987,213	4,019,044	3,788,902
Requisitions			
Alberta School Foundation Fund	1,074,027	1,072,938	1,012,518
Porcupine Hills Lodge	101,823	101,823	80,240
	1,175,850	1,174,761	1,092,758
	\$ 2,811,363	\$ 2,844,283	\$ 2,696,144

13. Government transfers

	Budget (Unaudited)	2011	2010
Transfers for operating:			
Government transfers for operating	\$ 254,400	\$ 344,391	\$ 413,915
Transfers for capital			
Shared-cost agreements and grants	1,066,090	1,591,656	5,623,157
	\$ 1,320,490	\$ 1,936,047	\$ 6,037,072

14. Expenditures by object

	Budget (Unaudited)	2011	2010 (restated)
Salaries, wages and benefits	\$ 2,071,217	\$ 2,021,347	\$ 1,905,181
Contracted and general services	1,224,104	1,194,931	1,048,954
Materials, goods, supplies and utilities	1,152,170	1,289,301	1,256,194
Bank charges and short-term interest	3,000	2,653	2,749
Interest on long-term debt	251,381	250,065	257,799
Other expenditures	130,500	105,185	153,138
Provision for allowances	1,500	1,725	521
Transfers to organizations and others	113,199	101,796	20,720
Purchases from other governments	217,306	285,454	249,676
Loss on disposal of tangible capital assets	-	71,950	(1,880)
Amortization	1,304,900	2,991,016	3,215,709
	\$ 6,469,277	\$ 8,315,423	\$ 8,108,761

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

15. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1) Salary	(2) Benefits & allowances	2011	2010 (restated)
Council				
Mayor Moore	\$ 10,860	\$ 276	\$ 11,136	\$ 6,370
Mayor Steel	-	-	-	10,180
Councillor Fieguth	6,240	92	6,332	2,166
Councillor Hubka	6,540	-	6,540	1,445
Councillor Isaacson	-	-	-	6,132
Councillor Leonard	-	-	-	2,822
Councillor MacPherson	7,380	79	7,459	6,735
Councillor Quayle	6,180	89	6,269	5,174
Councillor Sutter	9,495	654	10,149	10,695
Councillor Van Amerongen	10,650	65	10,715	2,319
Chief Administrative Officer	87,173	17,687	104,860	101,266
Designated Officers (5 positions) (2010: 4 positions)	\$ 259,551	\$ 48,440	\$ 307,991	\$ 284,487

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long- and short-term disability plans, professional memberships, and tuition. These figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

16. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town be disclosed as follows:

	2011	2010
Total debt limit	\$ 8,314,614	\$ 8,545,823
Total debt	5,494,332	5,711,685
	\$ 2,820,282	\$ 2,834,138
Debt servicing limit	\$ 1,385,769	\$ 1,424,304
Debt servicing	512,568	403,399
	\$ 873,201	\$ 1,020,905

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

17. Local authorities pension plan

Employees of the Town participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The plan serves about 206,000 people and 421 employers. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Town is required to make current service contributions to the LAPP of 9.49% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.13% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 8.49% of pensionable salary up to the year's maximum pensionable salary and 12.13% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2011 were \$121,802 (2010 - \$106,977). Total current service contributions by the employees of the Town to the LAPP in 2011 were \$109,611 (2010 - \$95,753).

At December 31, 2010, the LAPP disclosed an actuarial deficiency of \$4.635 billion.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

18. Financial instruments

The Town's financial instruments consist of cash and temporary investments, receivables, temporary loan, accounts payable and accrued liabilities, employee benefit obligations and long-term debt. It is management's opinion that the Town is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

The Town of Claresholm is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

19. Contingency and commitments

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX) which provides liability insurance. Under the terms of membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Town has made a commitment to the Municipal District of Willow Creek to pay for one half of the costs for monitoring and maintenance of the Municipal District of Willow Creek's landfill for the next 10 years.

The Town of Claresholm has entered an agreement with the Town of Granum for the conveyance and supply of potable water. This agreement is in effect until December 31, 2034.

The Town has future commitments for a sanitary sewer main project in 2012. The cost to the Town will be \$430,000 which will be funded by long-term debt over 10 years.

TOWN OF CLARESHOLM
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

20. Budget amounts

The 2011 budget for the Town was approved by Council on May 24, 2011 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified.

The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements.

Budgeted deficit per financial statements	\$ (138,578)
Less: Capital expenditures	(1,491,090)
Long-term debt repayments	(152,232)
Add: Amortization	1,304,900
Transfers from reserves	477,000
<u>Equals: balanced budget</u>	<u>\$ -</u>

21. Comparative figures

Where necessary the comparative figures for the 2010 year have been reclassified to conform with 2011 financial statement presentation.

22. Approval of financial statements

These financial statements were approved by Council and Management.

TOWN OF CLARESHOLM
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

Schedule of changes in accumulated surplus	Schedule 1				
	Unrestricted	Restricted	Equity in tangible capital assets	2011	2010 (restated)
Balance, beginning of year					
As previously stated	\$ 1,454,921	\$ 1,358,877	\$ 45,672,864	\$ 48,486,662	\$ 43,378,342
Prior period adjustment	-	-	(22,412,958)	(22,412,958)	(20,516,251)
As restated	1,454,921	1,358,877	23,259,906	26,073,704	22,862,091
Excess of revenue over expenses	258,800	-	-	258,800	3,211,613
Unrestricted funds designated for future use	(536,603)	536,603	-	-	-
Restricted funds used for tangible capital assets	-	(111,030)	111,030	-	-
Current year funds used for tangible capital assets	(2,220,105)	-	2,220,105	-	-
Contributed tangible capital assets	(1,439,489)	-	1,439,489	-	-
Disposal of tangible capital assets	139,049	-	(139,049)	-	-
Annual amortization expense	2,991,016	-	(2,991,016)	-	-
Long term debt repaid	(152,020)	-	152,020	-	-
Long term debt proceeds	970,000	-	(970,000)	-	-
Change in accumulated surplus	10,648	425,573	(177,421)	258,800	3,211,613
Balance, end of year	\$ 1,465,569	\$ 1,784,450	\$ 23,082,485	\$ 26,332,504	\$ 26,073,704

TOWN OF CLARESHOLM
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

Schedule of tangible capital assets											Schedule 2
	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2011	2010		
									(restated)		
Cost:											
Balance, beginning of year \$	977,939	\$ 470,683	\$ 11,924,377	\$ 61,123,010	\$ 1,102,765	\$ 1,288,506	\$ -	\$ 76,887,280	\$ 70,638,911		
Acquisitions	-	1,050,454	179,576	2,451,218	69,267	20,108	-	3,770,623	6,296,369		
Construction-in-progress	-	-	-	(51,533)	-	-	51,533	-	-		
Disposals	(5,265)	-	(575,869)	(477,966)	(69,584)	-	-	(1,128,684)	(48,000)		
Balance, end of year	972,674	1,521,137	11,528,084	63,044,729	1,102,448	1,308,614	51,533	79,529,219	76,887,280		
Accumulated amortization:											
Balance, beginning of year	-	154,162	5,249,105	42,153,556	643,015	751,185	-	48,951,022	45,782,813		
Annual amortization	-	36,098	228,802	2,597,353	57,872	70,890	-	2,991,015	3,215,709		
Disposals	-	-	(490,643)	(464,738)	(34,254)	-	-	(989,635)	(47,500)		
Balance, end of year	-	190,260	4,987,264	44,286,171	666,633	822,075	-	50,952,402	48,951,022		
Net book value	\$ 972,674	\$ 1,330,877	\$ 6,540,820	\$ 18,758,558	\$ 435,815	\$ 486,539	\$ 51,533	\$ 28,576,817	\$ 27,936,258		
2010 net book value	\$ 977,939	\$ 316,521	\$ 6,675,272	\$ 18,969,454	\$ 459,750	\$ 537,321	\$ -	\$ 27,936,258			

TOWN OF CLARESHOLM
SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2011

Schedule of segmented disclosure

Schedule 3

	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
Revenue								
Net municipal taxes	\$ 2,761,719	\$ -	\$ 82,564	\$ -	\$ -	\$ -	\$ -	\$ 2,844,283
User fees and sales of goods	2,791	10,210	1,900	1,471,861	17,825	8,121	76,265	1,588,973
Government transfers for operating	116,187	32,742	800	68,283	68,879	-	57,500	344,391
Investment income	27,504	-	-	-	-	-	27,504	27,504
Penalties and costs of taxes	64,607	24,397	-	-	-	675	-	89,679
Licenses and permits	31,530	-	-	-	-	54,153	-	85,683
Franchise and concession contracts	118,295	-	-	-	-	-	-	118,295
Rental	36,158	-	6,500	-	-	-	78,152	120,810
Other	12,706	-	-	29,369	-	-	63,275	105,350
Family and community support services	-	-	-	-	218,110	-	-	218,110
	3,171,497	67,349	91,764	1,569,513	304,814	62,949	275,192	5,543,078
Expenses								
Salaries, wages and benefits	449,499	60,127	346,554	459,552	154,658	133,662	417,295	2,021,347
Contracted and general services	300,548	85,209	287,288	306,159	126,734	34,356	54,637	1,194,931
Materials, goods, supplies and utilities	108,625	74,903	415,830	450,483	20,148	5,902	213,410	1,289,301
Bank charges and short-term interest	2,653	-	-	-	-	-	-	2,653
Interest on long-term debt	-	-	-	244,111	-	-	5,954	250,065
Other expenditures	68,277	-	-	-	-	36,908	-	105,185
Provision for allowances	1,725	-	-	-	-	-	-	1,725
Transfers to organizations and others	-	-	-	-	-	-	101,796	101,796
Purchases from other governments	128,148	-	-	-	48,126	-	109,180	285,454
Loss on disposal of tangible capital assets	1,884	12,379	(10,028)	65,530	-	5,265	(3,080)	71,950
Amortization of tangible capital assets	4,821	19,858	483,013	2,261,672	-	27,900	193,752	2,991,016
	1,066,180	252,476	1,522,657	3,787,507	349,666	243,993	1,092,944	8,315,423
Deficiency of revenue over expenses before other	2,105,317	(185,127)	(1,430,893)	(2,217,994)	(44,852)	(181,044)	(817,752)	(2,772,345)
Other								
Government transfers for capital	-	-	346,356	1,167,800	-	-	77,500	1,591,656
Assets contributed by developers	-	-	347,059	1,092,430	-	-	-	1,439,489
	-	-	693,415	2,260,230	-	-	77,500	3,031,145
Excess of revenue over expenses	\$ 2,105,317	\$ (185,127)	\$ (737,478)	\$ 42,236	\$ (44,852)	\$ (181,044)	\$ (740,252)	\$ 258,800

INFORMATION ITEMS



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
45281	2012-03-12			900000	PETROVIC, MIKE	10,000.00
						Batch # 15663
						10,000.00
						10,000.00



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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April 03, 2012
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Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 15665
45282	2012-03-14			655 ABSA	214.50
45283	2012-03-14			600 ALBERTA ASSOCIATION OF M.D.'S	11,720.18
45284	2012-03-14			1025 ALBERTA ONE CALL LOCATION CORP	100.80
45285	2012-03-14			786518 ALL-TRA BATTERY	36.14
45286	2012-03-14			786517 AMSC INSURANCE SERVICES LTD.	3,461.84
45287	2012-03-14			11 Bakker Fencing & Oilfield Services Ltd.	11,728.50
45288	2012-03-14			786195 Benchmark Assessment Consultants Inc.	3,803.80
45289	2012-03-14			786168 BLACK PRESS GROUP LTD.	590.98
45290	2012-03-14			786904 CDW CANADA INC.	163.79
45291	2012-03-14			786095 CHILTON, LISA	30.98
45292	2012-03-14			13150 CLARESHOLM CASTING	252.00
45293	2012-03-14			13660 CLARESHOLM LOCAL PRESS	1,608.68
45294	2012-03-14			786893 CLARESHOLM LOCK & KEY	471.87
45295	2012-03-14			14085 CLARESHOLM NAPA AUTO	2,075.80
45296	2012-03-14			786141 CLARESHOLM TAXI	1,398.60
45297	2012-03-14			14150 CLARESHOLM WELDING &	2,007.63
45298	2012-03-14			785973 CLEARTECH INDUSTRIES INC.	3,759.32
45299	2012-03-14			786421 Commercial Lighting Products	503.37
45300	2012-03-14			14246 COMMUNITY EMPLOYMENT SERVICES	15.00
45301	2012-03-14			786785 CUMMINS WESTERN CANADA LP	541.01
45302	2012-03-14			786540 DIRECT ENERGY REGULATED SERVICES	62.69
45303	2012-03-14			786743 DRC COMMUNICATIONS INC.	312.38
45304	2012-03-14			786161 EBA ENGINEERING CONSULTANTS LTD.	516.84
45305	2012-03-14			786397 EPCOR	145.51
45306	2012-03-14			76356 Excel Telecommunications (Canada) Inc.	42.22
45307	2012-03-14			26201 FERG'S SEPTIC SERVICE	808.50
45308	2012-03-14			786240 GAMMEL'S PLUMBING HEATING & GASFITTING	312.19
45309	2012-03-14			31955 GREYHOUND COURIER EXPRESS	22.01
45310	2012-03-14			786584 HACH SALES & SERVICE CANADA LTD.	129.58
45311	2012-03-14			786136 JOE JOHNSON EQUIPMENT INC.	1,036.76
45312	2012-03-14			54026 JOHNSON, KRISTEIN	287.65
45313	2012-03-14			51050 KAZ'S SERVICE	997.42
45314	2012-03-14			786267 LAWSON PRODUCTS INC.	781.94
45315	2012-03-14			56155 LIFESAVING SOCIETY	597.59
45316	2012-03-14			786659 LIVINGSTONE RANGE SCHOOL DIVISION	487.54
45317	2012-03-14			56200 LOCAL AUTHORITIES PENSION PLAN	10,378.54
45318	2012-03-14			58000 LOOMIS EXPRESS	35.04
45319	2012-03-14			786812 MCGREGOR FILTERING EQUIPMENT (1974) LTD.	86.10
45320	2012-03-14			786590 MINISTER OF FINANCE	18.85
45321	2012-03-14			786704 MINISTER OF FINANCE (LT)	135.00
45322	2012-03-14			786872 MPE ENGINEERING LTD.	1,312.50
45323	2012-03-14			786484 NANESCO SALES LTD.	220.50
45324	2012-03-14			786101 NEEDHAM AUTO BODY	1,152.40
45325	2012-03-14			71400 Oldman River Regional Services Commission	5,803.25
45326	2012-03-14			786905 ONECONNECT SERVICES INC. T46194	40.11
45327	2012-03-14			786100 PARLEE McLAWS LLP	341.25
45328	2012-03-14			76300 PEDERSEN TRANSPORT LTD.	1,008.53
45329	2012-03-14			97050 PHARMASAVE	14.72
45330	2012-03-14			786205 PIPELINE WATER CO-OP LTD.	150.00



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
45331	2012-03-14			76400	PITNEYWORKS	4,242.00
45332	2012-03-14			786050	PLANET CLEAN (LETHBRIDGE) LTD.	231.16
45333	2012-03-14			786453	PRAXAIR CANADA INC.	868.22
45334	2012-03-14			786156	Q.E.D. ENTERPRISES LTD.	881.49
45335	2012-03-14			786536	R P WATERWORKS INC.	3,207.98
45336	2012-03-14			86300	RECEIVER GENERAL FOR CANADA	22,372.53
45337	2012-03-14			86305	RECEIVER GENERAL FOR CANADA	933.00
45338	2012-03-14			786180	RICOH CANADA INC.	179.19
45339	2012-03-14			786152	SHANAHAN'S LIMITED PARTNERSHIP	40.79
45340	2012-03-14			786468	SHAW CABLE	83.95
45341	2012-03-14			786756	SHAW'S ENTERPRISES LTD.	220.50
45342	2012-03-14			91366	SMILEY, LINDA	747.62
45343	2012-03-14			13525	SOBEYS CLARESHOLM	115.07
45344	2012-03-14			786824	SOUTHERN REWIND LIMITED	518.70
45345	2012-03-14			786104	STARLING, KELLY	270.39
45346	2012-03-14			900	TELUS	2,968.89
45347	2012-03-14			786191	TENAQUIP LIMITED	267.54
45348	2012-03-14			786437	THE WRITE SOURCE	119.34
45349	2012-03-14			786076	THOMAS RADIATORS LTD.	236.25
45350	2012-03-14			786849	TJ'S TREE TRIMMING	1,417.50
45351	2012-03-14			786102	UMBRELLA ENTERPRISES	215.25
45352	2012-03-14			785956	VAN AMERONGEN, JUDY	68.12
45353	2012-03-14			111705	WC CLASS II REGIONAL LANDFILL	5,531.68
45354	2012-03-14			786187	Western Canada Welding Products Ltd.	123.65
45355	2012-03-14			786650	WFR WHOLESALE FIRE & RESCUE LTD.	304.62
45356	2012-03-14			111800	WORKERS' COMPENSATION BOARD	5,391.19
45357	2012-03-14			125000	YOUNG PARKYN MCNAB LLP	15,750.00
45358	2012-03-14			900000	ARMTEC LIMITED PARTNERSHIP	14,383.30
45359	2012-03-14			900000	Claresholm & District Health Foundation	860.00
45360	2012-03-14			900000	CLARESHOLM MEDICAL CENTRE LTD.	525.00
45361	2012-03-14			900000	DAVIS BUICK GMC	211.91
45362	2012-03-14			900000	Government Finance Officers Association	420.00
45363	2012-03-14			900000	HYDRODIG CANADA INC.	4,326.00
45364	2012-03-14			900000	LOBBAN, GRANT	12.50
45365	2012-03-14			900000	VEGTER, ARNOLD	157.50
45366	2012-03-14			900000	Willow Creek Appliance Repair	94.50
45367	2012-03-14			900000	Willow Creek Regional Waste Mgmt Services	26,606.00
45368	2012-03-14			900000	WILLOWTREE DESIGNS	148.23
						186,773.96
						Batch # 15681
45369	2012-03-21			900100	CIBC MORTGAGES & LENDING	1,330.26
45370	2012-03-21			900100	VERANOVA PROPERTIES LIMITED	39.04
						1,369.30



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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April 03, 2012
10:47:29 AM

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor #</u>	<u>Name</u>	<u>Amount</u>
						Batch # 15684
45371	2012-03-22			650	ALBERTA BLUE CROSS	5,831.16
45372	2012-03-22			786517	AMSC INSURANCE SERVICES LTD.	2,210.00
45373	2012-03-22			786813	ATCOM	226.80
45374	2012-03-22			786189	BIG SKY DODGE CHRYSLER 2008 LTD	21,927.41
45375	2012-03-22			6390	BISHOFF AUTO & AG CENTRE	3,919.50
45376	2012-03-22			786427	BOUNDARY EQUIPMENT (CALGARY) LTD.	1,218.00
45377	2012-03-22			6805	BROWNLEE LLP	1,553.57
45378	2012-03-22			11250	CANADIAN LINEN SUPPLY	579.22
45379	2012-03-22			786578	CENTRAL SHARPENING LTD.	42.00
45380	2012-03-22			786718	CICON ENGINEERING	48,157.21
45381	2012-03-22			13150	CLARESHOLM CASTING	257.25
45382	2012-03-22			785935	CLARESHOLM CHAMBER OF COMMERCE	420.00
45383	2012-03-22			13660	CLARESHOLM LOCAL PRESS	51.03
45384	2012-03-22			786641	CLARESHOLM REGISTRIES	22.45
45385	2012-03-22			14205	CLEAN BRITE CHEMICAL SERVICES LTD.	764.25
45386	2012-03-22			786420	COMMERCIAL SOLUTIONS INC.	2,078.96
45387	2012-03-22			786540	DIRECT ENERGY REGULATED SERVICES	55.64
45388	2012-03-22			786743	DRC COMMUNICATIONS INC.	89.25
45389	2012-03-22			76356	Excel Telecommunications (Canada) Inc.	41.74
45390	2012-03-22			786445	FASTENAL CANADA	382.69
45391	2012-03-22			786000	FLOWERS ON 49th	52.50
45392	2012-03-22			49980	HARRY'S TIRE SALES (1984) LTD.	90.73
45393	2012-03-22			36800	HOME HARDWARE	1,130.21
45394	2012-03-22			786746	Institute of Chartered Accountants of Alberta	1,254.75
45395	2012-03-22			850	JOHN DEERE FINANCIAL	603.49
45396	2012-03-22			54026	JOHNSON, KRISTEIN	366.20
45397	2012-03-22			56200	LOCAL AUTHORITIES PENSION PLAN	10,807.39
45398	2012-03-22			786872	MPE ENGINEERING LTD.	1,312.50
45399	2012-03-22			65000	MUNICIPAL DISTRICT OF WILLOW	169.50
45400	2012-03-22			65040	MUNICIPAL INFORMATION SYSTEMS	931.02
45401	2012-03-22			66100	NATIONAL SECRETARY-TREASURER	1,208.81
45402	2012-03-22			786635	PCO SERVICES CORPORATION	92.93
45403	2012-03-22			76300	PEDERSEN TRANSPORT LTD.	179.89
45404	2012-03-22			80000	PUROLATOR COURIER	140.26
45405	2012-03-22			86300	RECEIVER GENERAL FOR CANADA	21,083.66
45406	2012-03-22			42321	RFS CANADA	400.46
45407	2012-03-22			91265	SCHUWEILER, MIKE	213.50
45408	2012-03-22			786506	SEXAUER LTD	31.40
45409	2012-03-22			786824	SOUTHERN REWIND LIMITED	306.84
45410	2012-03-22			91700	STARLINE SIGNS	891.75
45411	2012-03-22			900	TELUS	236.73
45412	2012-03-22			786437	THE WRITE SOURCE	203.58
45413	2012-03-22			786428	TransAlta Energy Marketing Corp.	41,431.77
45414	2012-03-22			101350	UNISOURCE CANADA INC.	1,325.27
45415	2012-03-22			101400	UNITED FARMERS OF ALBERTA	1,384.88
45416	2012-03-22			4090	WARNACO SWIMWEAR GROUP	1,329.67
45417	2012-03-22			786784	WESTWIND CHEVROLET	451.06
45418	2012-03-22			900000	AACPO	275.00
45419	2012-03-22			900000	Crime Report Publications Ltd.	52.50



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Page 5 of 5
April 03, 2012
10:47:29 AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
45420	2012-03-22			900000	HYDRODIG CANADA INC	2,278.50
45421	2012-03-22			900000	O'NEILL, SHELLY	50.00
45422	2012-03-22			900000	PETERSEN, PAIGE	12.35
						180,127.23
						Batch # 15698
45423	2012-03-29			13160	AMBERTEC ROAD TECHNOLOGY LTD.	28,119.38
45424	2012-03-29			786904	CDW CANADA INC.	740.33
45425	2012-03-29			13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
45426	2012-03-29			786641	CLARESHOLM REGISTRIES	84.45
45427	2012-03-29			106850	ED VELDMAN ELECTRICAL SERVICES	1,102.50
45428	2012-03-29			786202	EXOVA	167.58
45429	2012-03-29			31955	GREYHOUND COURIER EXPRESS	18.55
45430	2012-03-29			786704	MINISTER OF FINANCE (LT)	113.00
45431	2012-03-29			786415	ORGE, MARIANNA	99.70
45432	2012-03-29			786635	PCO SERVICES CORPORATION	92.93
45433	2012-03-29			786167	PITNEY BOWES GLOBAL CREDIT SERVICES	1,373.25
45434	2012-03-29			786050	PLANET CLEAN (LETHBRIDGE) LTD.	386.98
45435	2012-03-29			80000	PURULATOR COURIER	33.76
45436	2012-03-29			86153	RANCHLAND EMBROIDERY	170.53
45437	2012-03-29			13525	SOBEYS CLARESHOLM	239.48
45438	2012-03-29			900	TELUS	814.62
45439	2012-03-29			786187	Western Canada Welding Products Ltd.	172.20
45440	2012-03-29			786784	WESTWIND CHEVROLET	22,692.60
45441	2012-03-29			111445	WILLOW CREEK AGRICULTURAL	3,977.00
45442	2012-03-29			126050	ZEE MEDICAL CANADA, INC.	67.67
						62,650.01
Total						440,920.50

CLARESHOLM & DISTRICT MUSEUM BOARD MINUTES
FEBRUARY 29 2012

PRESENT: TRISHA CARLETON, DON CLARK, ANOLA LAING, RHODENA KING, DOUG LEEDS, DOUG MACPHERSON, HAROLD SEYMOUR, BERNICE, JIM KJARSGAARD.

ABSENT: DON GLIMSDALE.

THE MEETING WAS CALLED TO ORDER AT 7.00
THE MINUTES WERE APPROVED BY DON CLARK.
THE AGENDA WAS APPROVED BY DOUG LEEDS.

1. WE REVIEWED THE FINANCIAL REPORT. THE HIGH COST OF THE ELECTRICITY WAS QUESTIONED. ANOLA WILL SPEAK TO THE TOWN REPS ON THIS ISSUE.
2. TRISHA REVIEWED THE GRANT SUMMARY FOR 2012. (SEE ATTACHED)
3. THE BUDGET PROPOSAL WAS DISCUSSED. DOUG MACPHERSON POINTED OUT SOME PROBLEMS. THESE THINGS NEED TO BE REVIEWED AND CHANGES MUST BE MADE BEFORE THE NEXT COUNCIL MEETING. THE BUDGET WILL BE TABLED UNTIL THE CHANGES HAVE BEEN MADE.

1. REPORT FROM TRISHA:

TRISHA REPORTED ON THE LEADERSHIP COURSES THAT SHE HAS BEEN ATTENDING.

B. THE GRADE EIGHT TOUR WILL TAKE PLACE SOMETIME IN APRIL BETWEEN 23-27. THE FINAL DATE HAS NOT YET BEEN CONFIRMED.

C. THE HIGH RIVER MUSEUM TOUR WILL TAKE PLACE IN THE FIRST WEEK OF APRIL. THE DATE HAS NOT YET BEEN DECIDED.

D. LYNDA BAXTER GAVE TRICIA A QUOTE FOR THE WEB SITE PROJECT PROPOSAL AND DEVELOPMENT. DOUG MACPHERSON THOUGHT THE PRICE WAS TOO HIGH. HE SUGGESTS THAT SHE GET SOME OTHER QUOTES TO COMPARE AND SEE IF WE COULD GET A BETTER PRICE...

DOUG MACPHERSON MADE THE MOTION " THAT WE PARTICIPATE IN CREATING A MICRO CITE WITHIN THE CHINOOK COUNTY TOURIST ASSOCIATION."

HE ALSO SUGGESTED THAT INSTEAD OF CONSTANTLY SENDING E-MAILS WHICH SOME OF US WHO HAVE OLD COMPUTERS CANNOT OPEN,

TRISHA MAKE UP PACKAGES OF ALL THE PAPERWORK, A FEW DAYS BEFORE THE UPCOMING BOARD MEETINGS, AND LEAVE THEM AT THE

TOWN OFFICE WHERE WE CAN PICK THEM UP AND WE WILL HAVE TIME TO READ THEM BEFORE THE MEETING.

1. REVIEW OF ACTION ITEMS FROM JANUARY MINUTES: EVERYTHING HAS BEEN DEALT WITH AND COMPLETED.

6, NEW BUSINESSES:

1. EVERYONE SIGNED A SYMPATHY CARD FOR THE PETER MOSS FAMILY.
2. FOR THE SATURDAY SEMINAR ANOLA IS BRINGING HAMBURGER SOUP AND WE WILL ALSO NEED COOKIES FOR THE BREAK.
3. A NEW GARAGE FOR THE SLEEPER CAR. DOUG MACPHERSON GAVE US A ROUGH IDEA OF THE COSTS INVOLVED.

JIM KJARSGAARD PROPOSED "THAT WE BUILD THE GARAGE AND THAT WE SEND A DELEGATION TO THE LION'S CLUB AT THEIR NEXT MEETING AND ASK THEM FOR THEIR

ASSISTANCE IN COVERING THE COST.”

1. TRISHA REPORTED THAT WE DID NOT GET THE FREE CABINETS THAT WERE ON OFFER. THEY WERE ALREADY GONE WHEN SHE SENT IN OUR REQUEST.
E RHODENA REPORTED ON HER MEETING WITH THE MANAGER OF FIELDS. THE FURNISHINGS WILL BE ON SALE AT THE END OF MAY.

THE REST OF THE ITEMS ON THE AGENDA WERE TABLED UNTIL WE HAVE AN EMERGENCY MEETING ON MARCH 7 TO CONTINUE OUR DISCUSSION ON THE BUDGET PROPOSAL. WE RAN OUT OF TIME.

THE MEETING WAS ADJOURNED AT 9:30 BERNICE CASE.

CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING
MARCH 7 2012

PRESENT: TRISHA CARLTON, DON CLARK, ANOLA LAING, RHODENA KING DOUG LEEDS,
DOUG MACPHERSON, HAROLD SEYMOUR.
ABSENT BERNICE CASE, DON GLIMSDALE, JIM KJARSGAARD.

1. THE MEETING WAS CALLED TO ORDER AT 7:10 PM
2. THE AGENDA WAS APPROVED BY DOUG MACPHERSON.
3. ANOLA RECEIVED CHANGES TO THE BUDGET FROM KRIS HOLBECK, WHICH INCLUDED REMOVING THE CPR PAINT PROJECT, BECAUSE IT IS AN EXPENSE THAT WILL GO IN AND OUT, ADVISING THAT THE CAPITAL BUDGET HAS BEEN CLOSED, SO THE \$10,000 SPEEDER CAR PROJECT WILL NOT GET IN THIS TIME. WE MAY PROCEED TO FIND OTHER FUNDING (IE. LIONS CLUB) OR BRING IN THE COSTS TO THE TOWN UNDER \$5000, THEREFORE, NOT BEING CLASSIFIED AS A CAPITAL PROJECT. DON CLARK MOTIONED TO ACCEPT THE BUDGET PROPOSAL AND FOR IT TO BE PRESENTED TO COUNCIL ON MARCH 12, 2012 WITH THE DELEGATION BEING TRISHA CARLETON AND DOUG LEEDS.
4.
 - THE SUMMER STUDENT JOB OPPORTUNITY IS TO BE POSTED IN THE NEWSPAPER FOR THE MARCH 14 AND 21 ISSUES.
 - WILL AIM FOR APRIL 23 OR 25 FOR THE GR.8 SCIENCE CLASS SCHOOL TOUR.
 - WILL AIM FOR A VISIT TO THE MUSEUM OF THE HIGHWOOD IN HIGH RIVER FOR APRIL 4.
 - PLEASE REVIEW TRISHA'S PRIORITY SPREADSHEET AND SEE WHERE YOU MAY WANT TO HELP OUT BEFORE RE-OPENING IN MAY. TOP PRIORITIES ARE THE CPR 100TH ANNIVERSARY, NORWAY EXHIBIT DEVELOPMENT, PLANNING OF MAY 17 NORWAY EVENT, AND TO INSTALL EXHIBIT IN SPACE WHERE WEDDING DRESSES WERE (APRONS, AND TABLE SETTING IDEA). ALSO TRISHA DISCUSSED 2 IDEAS THAT HAVE COME OUT OF HER LEADERSHIP COURSES;
 - A) IDEA TO GIVE AREAS OF RESPONSIBILITY TO ALL THE BOARD MEMBERS. TO HAVE THEM BE THE LEAD ON AREAS OR PROJECTS. FOR EXAMPLE, HAROLD MAY BE TEAM LEAD FOR THE FIREFIGHTERS EXHIBIT OR ANOLA MAY BE TEAM LEAD FOR COLLECTIONS MANAGEMENT. I WANT TO ENCOURAGE THE BOARD MEMBERS TO TAKE OWNERSHIP OVER AREAS OF INTEREST TO THEM. THIS DOESN'T HAVE TO BE JUST EXHIBITS; THERE ARE OTHER AREAS OF MUSEUM OPERATION SUCH AS SPECIAL EVENTS, SCHOOL TOURS, RESEARCH, ETC. AND, ALSO IMPORTANT TO KEEP IN MIND THAT ALL WORK MUST BE DONE WITHIN THE CONTEXT OF CURRENT PRIORITIES, THE MUSEUM MISSION, SHORT-TERMS PLANS, AND LONG-TERMS PLANS.
 - B) WOULD LIKE TO EXPLORE THE IDEAS OF "WORK-BEE SOCIALS". NOT SURE ON THE FREQUENCY PEOPLE WOULD LIKE, IE. MONTHLY OR WEEKLY, BUT TO HAVE DEDICATED TIMES WHERE WE ALL COME TOGETHER AS A BOARD, AND MYSELF AS WELL, AS OTHER VOLUNTEERS WHO WANT TO BE INVOLVED, TO WORK TOGETHER ON PROJECTS. WE COULD HAVE A WHITEBOARD UP WHERE WE CAN LIST TASKS IN A PRIORITIZED WAY AND ALSO POST IDEAS...
5. TRICIA HAS SPOKEN TO CHAD LONEX & MAX SCHMID ABOUT QUOTES FOR THE COST OF THE WEB SITE.
6. ATCO GAS WILL BE SETTING UP AN EXHIBIT FOR THEIR 2012 ANNIVERSARY.
DOUG LEEDS MADE THE MOTION "THAT WE PURCHASE TICKETS FOR REGULAR

VOLUNTEERS AND BOARD MEMBERS FOR THE VOLUNTEER SUPPER.”

1. ANOLA CONTACTED THE LIONS CLUB AND THEY HAVE REQUESTED THAT TRISHA COME AND GIVE A TALK ON OUR PLANS FOR THE GARAGE.
2. ROGER SMEDSTAD HAS BEEN CONTACTED ABOUT THE SIGNS FOR THE TRAIN TERMINAL'S ANNIVERSARY THIS YEAR. RHODENA SUGGESTED THAT WE DO A DISPLAY OF TOY TRAINS WHEN THE BROWNIE/GUIDE EXHIBIT HAS BEEN TAKEN DOWN.
3. FRIENDS OF THE MUSEUM: WE HAD A BRIEF DISCUSSION ON THE PURPOSE OF THE GROUP. WE NEED TO GO INTO MORE DETAIL AT A FUTURE MEETING.
4. THE LIBRARY IS HOLDING A SEMINAR ON MARCH 8 ON VOLUNTEER RECRUITMENT. ANOLA AND TRICIA WILL BE ATTENDING. THE BOARD DEVELOPMENT MEETING IS ON MARCH 24, AT 7 PM AND MARCH 24, FROM 9 AM TO 4 PM. NEXT REGULAR MEETING IS APRIL 25, AT 7:30, AT THE TOWN OFFICE. SINCE THIS LOCATION IS THE MORE COMFORTABLE, WE VOTED TO HOLD ALL FUTURE MEETINGS THERE.

MEETING ADJOURNED BY DON CLARK.

CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING
MARCH 7 2012

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MEETING ADJOURNED BY DON CLARK.



5613 – 8th St. W.
Box 130, Claresholm, AB
T0L 0T0

Ph: (403) 625-4464
Fax: (403) 625-4283

Principal:

Kathy Charchun

Vice Principal:

Dana Burrows

Office Secretary:

Bev McLeod
Elaine Clay

The Claresholm school community works to develop literate, life-long learners who are:


- ♦ Creative and critical thinkers
- ♦ Responsible and self-directed
- ♦ Ethical and involved citizens
- ♦ Able to adapt to change
- ♦ Team-oriented
- ♦ Effective communicators


While achieving the provincially defined outcomes.




[Claresholm Schools](#)
[CREATE Success!](#)

3 Way Conferences April 3 & 4 from 4:00-7:00 p.m.

 - Call the office to book an appointment to **meet with teacher(s)**


 - **LRSB Parent Satisfaction Survey** –For your convenience there will be computers set up in the common area. Your input is required for future planning at WMES! Thank you for taking a few minutes to complete the survey!

 - Check out the **Resource Fair** – maybe enroll your child in something new and fun!

Thank you to the following community groups who will be in attendance:

FCSS	Girl Guides	Lacross
Kracken Swim Club	Football	KidZone
Health Unit	Baseball	Jr. Golf
RCMP - Bike & Helmet safety	Library-Summer programs	
4-H Nimble Finger's Sewing club		



 - Support the **Fundraising Society** – Please help support school field trips and special projects by purchasing any of the following:
Easter chocolate \$3/item – WMES gear – Cookie Dough – Raffle ticket for a portrait sitting and free 8 x 10 picture. – Fundscrip gift cards.

 - **Book Fair**

 - **Pre-ordered chocolate** sales are ready for pick up at 3-Ways.



April 17
Fundraising
Society
meeting 5:45
Parent Council
meeting
7:00
**Hope to see
you there!**



Golden Eagle Gala

West Meadow
Elementary School
April 12
7:00 p.m.

Author Finalists

Nicole Luiken
Robert Feagan
Dave Armstrong

*The winner will be
announced at the gala!*

Autographs, book
sales and prize draws
are part of the gala.

**32 WMES Grade 4 – 6
students have
qualified to be judges
and invited to attend
the gala.**

**Parents of these
students are invited
and encouraged to
attend.**

Spring Fling
**Family Dance
& Portraits**
presented by the Claresholm Schools Fundraising Society
Friday, May 4
*Doors open at 6:30 pm
Family Portraits begin at 6:30 pm
Dance begins at 7 pm*
**Admission: \$10/Family
Portraits \$30/Family Includes 1 - 8x10**
**Join us for a night
of Family Fun!**
*Music by DJ - Johnny D
Photos by Archer Photoworks*

Email
bronsond@lrzd.ab.ca
or call the school
office to
reserve your sitting
time for a family
portrait!

\$30 sitting fee
Includes a free 8x10
portrait with \$10
going back to the
Fundraising Society

Archer Photoworks

FundScrip
Pay for your everyday
purchases (i.e.,
groceries, gas, gifts
and household items)
with gift cards. A
percentage of the gift
cards purchased is
donated to WMES and
WCCHS!
More information is
under News &
Announcements on the
WMES website

This month's Special Day...

**Rainbow Color
Dress Up Day
Fri - April 27**

**Looking for something for your
children to do over the summer?**

University of Lethbridge
Children's summer camp topics range from
sports to arts to science. For more
information please check out their website:
www.uleth.ca/sportrec
click on Activity Guide.

It is that time of year again when we begin our
planning for next year!

Please contact the office if you know that your
children will **not** be attending WMES in the
2012-2013 school year.

Please remember to register your Kindergarten
students as soon as possible.

- Please complete your LRSD
Satisfaction Survey before
April 4**
- Computers are available during 3-Way Conferences
 - Link is on the WMES website. Receive your access code from the office
 - Paper copies are available in the office

April at a glance....

Please check the school website for the latest calendar updates and events happening at the school



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 3 –Way Conferences 4:00-7:00	4	5 Gr. 5 Swim – 2:00	6 Good Friday No School for students	7
8	9 Easter Monday No School for Students	10 Spring	11 Break	12 School	13 Closed	14
15	16	17 Fundraising Society Meeting 5:45 Parent Council 7:00	18	19 Golden Eagle Gala 7:00	20 Kindergarten Grad Photos	21
22 Earth Day	23	24	25	26	27 Student Assembly	28
29	30 Grade 3 field trip to Troyanda Ukranian Dance group Education Week	1	2	3	4 Family Dance & Portraits \$10/family 7:00-9:00	

April's Birthdays



1 Parker C	2 Hailey K	3 Sianna A	3 Sebastian D
4 Tyrell D	4 Jordan S	5 Braeden M	5 Demetri W
6 Kadence D	7 Owen B	7 Noah C	9 Angelina K
10 Ethan P	12 Dyce H	12 Bailey P	12 Amy U
14 Ryley W	18 Preston T	20 Zakery C	20 Kadence JD
19 Aiden O	20 Isaiah R	21 Camdyn C	21 Tyler M
22 Jarrid B	25 Ally C	25 Kaylee D	26 Jaya P
25 Chrismichael L	27 Brityn M	27 Eric NS	27 Kaitlyn W
28 Julia M	29 Sarah O	30 Jeremiah R	

**LIL CULHAM
P.O. BOX 2186
CLARESHOLM, AB TOL 0T0**

March 17, 2012

Mayor David Moore
And Councillors
Town of Claresholm
Claresholm, AB TOL 0T0

Dear Mayor and Councillors:

I am writing this letter in the hope that the M.D. of Willow Creek, the Town of Claresholm, and Mr. Mark Shaikh, will come to a resolution and contract regarding the possible reopening of the recycling depot.

My husband and I have been avid recyclers for many years and, as a result, there is not much garbage that goes into the landfill. We are concerned that the landfill will fill up with articles that won't break down and will cause much more pollution than it did when the recycling depot was in full operation. In the long run, what is cheaper – eventually having to buy more land to expand the landfill or paying someone to sort and send the materials to an actual recycling centre? How many more garbage trucks will be needed to haul away the extra waste? Do we want people to leave bags full of garbage in the ditches or along the roadsides in town, only to be torn open by animals and blown around by the wind? Do we want plastic bags hanging on fences? Do we want more paper left on the counter at the post office?

I believe many people who have been using burning barrels will be using them more often now. When the barrels get knocked over by the wind and hot ashes and embers are blown about causing prairie fires, the use of emergency equipment and firemen, damage to buildings, animals, and perhaps even people, do not justify shutting down the depot.

I sincerely hope you and the other parties involved will come to a satisfactory resolution to this problem.

Sincerely,



Lil Culham

cc: Mr. Mark Shaikh, Willow Creek Recycling
Reeve Henry Van Hierden, M.D. of Willow Creek

The Navigator

Issue 10 • Printed April 3, 2012

Claresholm, AB

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

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Happy Easter!

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.

MODERNIZATION UPDATES

Demolition will continue onsite at WCCHS over the next several months. The building wall at the north end of the existing beauty culture room has been demolished and has been rebuilt to become the new exterior wall.

Major sections of the roof have been removed in order to allow for the installation of clerestories to provide natural lighting in instructional spaces. Underground services including electrical and mechanical are being tied into existing structures. Asbestos abatement is continuing, as required, during the process.

Mechanical demolition is underway in the main boiler room. Preliminary planning around furniture and equipment requirements for the modernized site is commencing. Details of the process will be provided in a future update. The Principal of WCCHS continues to be involved in the process, attending site meetings to provide a school operational perspective and to serve as a conduit to communicate to school staff and School Council. Due to the nature of the construction process, as well as for safety and insurance purposes, the general contractor will not allow unauthorized individuals on site. Site meetings occur every two weeks



throughout the construction process involving representatives from LRSD, Alberta Infrastructure, the general contractor and consultants. The next update will be posted to the division website at www.lrsd.ab.ca on May 7, 2012.

GRAD 2012

Grads are holding a fundraising Bottle Drive in Claresholm on Saturday, April 21 at 10:00 a.m. If people or businesses would like to donate but will not be home that morning, please contact the school to arrange an earlier pick up (day prior to the bottle drive).

Grad Banquet tickets were available for purchase at the end of March. The cost per ticket is \$21, the same price as last year. If additional tickets are available, they will be sold after the Easter Break on a first-come, first-served basis.

The Grad Class traditionally makes a financial contribution to an organization. This year's class has voted to make a donation CARES, the local animal shelter.

SPORTS UPDATE

WCCHS Badminton is well underway. High school districts are April 18 in Pincher Creek. Zones are April 25 in Medicine Hat. Thanks to our high school badminton coach, Graham Boyle for volunteering his time with our players.

Junior high badminton has a league meet on April 21 in Pincher Creek. The Zone Qualifying Tournament is April 24 in Nanton. Zones are May 5 in Medicine Hat. We would like to welcome Darryl Wicks and Ian Grant as our new Junior High Badminton coaches. Thank you for stepping up to assist!

Our high school baseball team has started practices and have home games on April 17 (vs Cardston) and April 19 (vs Ft. Macleod). Game time is 5:30 at Millennium Park. Coach Patrick Lannan is looking for a parent or community member to assist. Contact Mr. Lybbert at the High School if you are interested.

High School Girls Slowpitch has also begun practices and will have a schedule out soon.

All basketball players: Please return clean uniforms to Mr. Lybbert asap.

Congratulations to Basketball

MVP of the Deep South League - Ryerson Seguin; 1st Team All-Star Ryan Koshney; and 2nd Team All-Star Rachel Eberl.

STUDENT COUNCIL

April 5 will be **Hat Day!** We haven't had a hat day in a few years so this is a chance to wear your favorite one.

School Dance: Friday, May 4, 2012 8 p.m.-12 midnight. Grades 7-12 welcome.

"WCCHS's Got Talent": This year's Talent Show will be Thursday, May 17th (Special Events Timetable). Sign up sheets will be at both the grade 7 site and at the WCCHS Office. Talented students are encouraged to sign up for an audition.

All potential participants will be auditioned; therefore, just signing up does not guarantee a spot in the talent show. The student council organizers are looking for a variety of entertainment - musicians, dancers, comedians, groups, buskers, etc. Note: Any vocalists must have either live accompaniment or a CD without the lyrics on it (i.e. instrumental pre-recorded accompaniment). Acapela is also an option.



GIFT CARD FUNDRAISER

Buy GIFT CARDS through Willow Creek Composite High School (in partnership with West Meadow Elementary School) for everyday purchases, to give as gifts for birthdays or the holidays, or for your business needs. The FundScrip program allows you to turn your everyday spending into extraordinary results! Up to 15% of your everyday purchases will be automatically donated back to Willow Creek Composite High School!

Imagine buying groceries and gas, clothing, and entertainment, things you already buy each week from your favourite stores, while earning money for Claresholm Schools. Please visit www.fundscrip.com/retailers for the complete list of participating retailers. Contact Lindsay Martineau (West Meadow) or Barb Bell (WCCHS) for further details.



Have you purchased your 2012 yearbook?

\$40 each - Full Color!

Payment taken at the office... don't miss out! It's a great gift, especially for the graduate!

ORDERS DUE April 25

WCCHS Prom

Friday, April 27, 2012

Doors Open at 6 pm • 6:30 pm start
Claresholm Arena

PROM CANDIDATES

- Danica Kivi & Austin Onofrychuk
- Jordan Baptie & Tyson Fortin
- Shelby Turner & Cody Dykeman
- Alyssa Attrill & Jason Kuhl *
- Paxton Duff & Matthew Rice
- Karlee Spencer & Randy Vankommer
- Ashley Simpson & Steve Sawchuk *
- Allison Long & Dawson Lane
- Keanna Nelson & Matthew Busby *
- Kysha Rondeau & Dylan Schill *

* notes escorts only



Looking west from the former welding shop at the location of new clerestory construction.

**FROM THE PRINCIPAL:
Darryl Seguin**

School Community Engagement

At the end of this school year, Cycle 4 of the Alberta Initiative for School Improvement (AISI) comes to a close. Our school focus during this cycle of school improvement has centered on improving assessment practices, as well as online grading and reporting.

In January, February, and March of this year, school and school council representatives visited 12 local community organizations to discuss the current state of education and the need for community engagement in education in the future, and to offer an invitation to these organizations to participate in working together to improve our schools in Claresholm. In the AISI Cycle 5 Handbook we learn that this next AISI cycle, which begins this fall and runs for the next three years, requires "greater engagement of administrators, teachers, students, parents and other community members, such as elected officials, businesses, organizations, and institutions, than did previous cycles. All projects are required to demonstrate active and meaningful engagement of these key stakeholders.

Effective school improvement results when principals, teachers, school councils, parents and other community members work as a team to establish priorities, set goals for improvement, implement strategies to achieve those goals and evaluate and celebrate progress."

Our community engagement work which started earlier this year is based on Jamie Vollmer's book titled, Schools Cannot Do It Alone www.jamievollmer.com.

I encourage you to attend our monthly school council meetings to offer your input and perspective on your child's education. Our next meeting is scheduled for 7 p.m. on Thursday, April 19 in our school library. Hope to see you there!

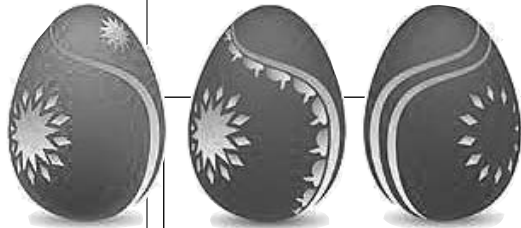
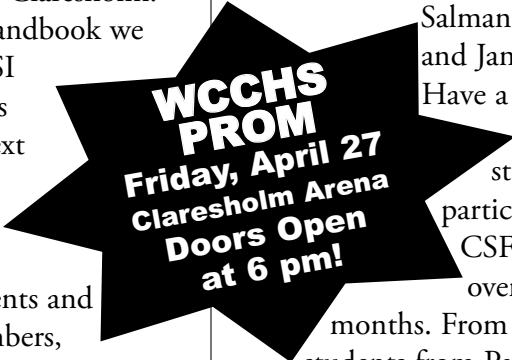


SCHOOL COUNCIL

School council meetings are held the third Thursday of each month. The next meeting will be on April 19, 2012, at 7 p.m. in the school library (2nd floor). Everyone is welcome and encouraged to attend.

ON THE ROAD

A group of high school students and advisors will be travelling to Spain and Portugal during the 2012 Easter Break. Students who were in grades 10-12 during the 2011-2012 school year were eligible to travel. Students have met regularly during the school year and have completed different projects. Advisors for the International Travel Study are Malik Salman, Pam Russell, and Janet Walker. Have a great trip! Grade 7 & 8 students will be participating in a CSFEP Exchange over the next 2 months. From April 23 to 29, students from Paisley, Ontario will be in Claresholm taking in the sights and traditions of southern Alberta. Tours include Head Smashed In Buffalo Jump, Waterton Lakes, ranch life, and the new Science Centre. Our students will travel to Paisley from May 12 - 18, 2012. Have fun everyone!



UPCOMING DATES TO NOTE

- Good Friday HolidayApril 6
- Easter Break - No schoolApril 6-13
- Sports Society Meeting (8 pm - Library)April 19
- School Council Meeting (7 pm - Library)April 19
- Report Cards Handed OutApril 20
- Grad Bottle DriveApril 21
- WCCHS PromApril 27
- High School District Track Meet (Pincher Creek)May 16
- Junior High District Track Meet (Pincher Creek)May 30

NEW STAFF

Welcome to Erin George-Samuel who is filling in for Mr. Dwayne Sedgwick, who is on leave. Mrs. George-Samuel is a recent graduate of the University of Lethbridge's Bachelor of Education program. She currently plays with the Lethbridge Symphony Orchestra as well as the Lethbridge Gold Band. Please join us in welcoming her to WCCHS!



IS YOUR CHILD ABSENT FROM SCHOOL?
You need to call the school
403-625-3387
to let us know!

WCCHS Sports Society is offering **COBRA SOCKS!** \$12 per pair available now!



HOODIES, SWEAT PANTS, and other GREAT WCCHS CLOTHING ITEMS coming soon!

HOW TO REACH US

Main Phone 403-625-3387
website: www.lrsd.ab.ca/schools/willowcreek
email: seguidn@lrsd.ab.ca
News to add? dofsteel@shaw.ca

SCHOOL VOLUNTEERS! (Coaches, advisors, etc)
Please be sure to submit your hours to Principal Darryl Seguin... if you do not have a sheet, please pick one up in the office!

APRIL 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 HAT DAY!	6 GOOD FRIDAY HOLIDAY No School	7
8 	Easter Break - No School International Travel Study					14
15	16	17	18 High School Badminton Districts (Pincher Creek)	19 CTS Skills Regional Competition (leaves at 6:15 am) 7pm School Council 8pm Sports Society	20	21 Junior High Badminton Districts (Pincher Creek)
22	23 Paisley, ON Exchange Students Here This Week!	24 Junior High Badminton Zone Qualifiers (Nanton)	25 High School Badminton Zones (Medicine Hat)	26	27	28
29	30					

VIOLENCE/THREAT MAKING BEHAVIORS

The Livingstone Range School Division has recently adopted the Chinook Country Regional V-TRA (Violence Threat Risk Assessment) protocols in terms of responding to serious incidents. As a result, a serious physical altercation will now require a Stage One assessment to be conducted. This protocol involves RCMP consultation in situations of serious physical altercations (fights) as well as threats.

Karine Wilhauk

From: Bev Thornton <bev@albertasouthwest.com>
Sent: March-30-12 1:54 PM
To: Bev Thornton
Subject: AlbertaSW invitation UnCommon Sense Sustainable Business Leadership Workshop

Importance: High

Dear AlbertaSW EDOs and CF partners,

Am pleased to specially invite you to attend
UnCommon Sense: Sustainable Business Leadership Workshop

Wednesday, April 18, 2012
Pincher Creek Provincial Building
Main Conference Room
10:00am –3:00pm
Lunch included.

We welcome **Heather Higinbotham**, Sustainability Programs Manager, Yellowstone Business Partnership (YBP) and **Dylan Boyle**, Crown of the Continent Geotourism Coordinator, who are travelling from Montana to share this information with us

Heather and Dylan will provide more detailed information about the Leadership Program and also provide some practical approaches on the following topics:

- “Waste Stream Management”
- “Responsible Purchasing”
- And, we hope to add a special feature on “Solar power savings for your home and business”.

Consumers and customers are increasingly attracted to “green” products and services and to businesses that are sensitive to managing their environmental impact, even in small ways...

And **business owners are attracted to ways to create energy efficiencies, save money and grow profits**.

The UnCommon Sense Program focuses on providing leadership in implementation of best practices. Though it is of interest to tourism businesses, it really applies to all businesses: **banks, schools, farms, ranches, hotels, restaurants, retail services** ... all of us who want to make some contribution toward operating in a more “green” and profitable fashion.

The Yellowstone Business Partnership has developed the “UnCommon Sense” program, and Alberta SouthWest, as part of the in Crown of the Continent Geotourism Council and in partnership with the Montana Department of Tourism, is embarking on developing a version of the Yellowstone project that is suitable to the Crown of the Continent regions.

We are inviting you to be among the **FIRST Alberta participants in this new venture**, and we hope you will be able to attend this workshop and be part of the leadership of this initiative.

Please click “reply” and let me know if you can attend on the 18th so we can make the appropriate arrangements for the meeting.

This is a really fun opportunity and I now we will learn lots of great stuff!!

Bev Thornton

bev@albertasouthwest.com

403-627-3373

heather



Heather Higinbotham is a lifelong Montana resident who was hired as the Sustainability Programs Manager by the Yellowstone Business Partnership in February 2008. Heather graduated from the University of Montana with a Bachelor of Science in Forestry and minors in Environmental Studies, Wilderness Studies, and German. She spent a semester in California studying solar home design and a semester in Vienna, Austria, studying German. She received her Master of Science degree from the University of Montana in 2003, in Environmental Studies, Alternative Energy and Sustainable Building. Heather is a LEED Accredited Professional and serves as secretary of the board of the USGBC Montana Chapter. She is a licensed Real Estate Agent in Montana, practicing conservation real estate. She and her family live in Bozeman, MT. Heather is also a licensed private pilot.

The Yellowstone Business Partnership (YBP) enhances the social, economic and environmental well-being of Greater Yellowstone by inspiring and leading business and community partners. YBP defines Greater Yellowstone as the 27 counties, in Idaho, Montana and Wyoming, that surround Yellowstone and Grant Teton national parks.

YBP is a non-profit organization with offices in Bozeman, Montana; Idaho Falls, Idaho; and Driggs, Idaho.



dylan

Dylan Boyle spent two years researching geotourism in Montana for The Institute for Tourism and Recreation at The University of Montana. He is the author of *First and Subsequent Visits to Montana: A Behavioral Analysis* (2009), *Statewide Vacationers to Montana: Are They Geotourists?* (2010), and *Montana’s Geotourism Handbook: Why geotourism is important for local businesses* (2010). He was also awarded the 2010 Best Paper Award at the Greater Western Chapter of the Travel & Tourism Research Association (GWTRRA) for *Conceptualizing Geotourism as a Sustainable Marketing and Management Framework*. He received a master’s degree in recreation management from The University of Montana and is currently the Crown of the Continent Geotourism Coordinator, where he oversees the day to day operations of the project. He has recently formed Geotravel Consulting, LLC, specializing in community education on responsible and authentic travel.