



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
APRIL 23, 2012  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES APRIL 10, 2012

DELEGATIONS:

1. RCMP: Sergeant Terry Wickett  
RE: Council Concerns for the RCMP
2. CLARESHOLM AQUATIC CENTRE: Denise Spencer, Supervisor  
RE: 2012 Programming Overview

ACTION ITEMS

1. BYLAW #1574 – 2012 Mill Rates  
RE: 2<sup>nd</sup> Reading
2. DELEGATION RESPONSE: EARLY CHILD DEVELOPMENT MAPPING PROJECT – La Vonne Rideout
3. CORRES: Alberta Municipal Affairs  
RE: 2012 Municipal Sustainability Initiative (MSI) Funding
4. SOCIAL MEDIA IN EMERGENCIES: Seminar May 11, 2012
5. AUMA Water Allocation Workshop
6. SOUTHGROW REGIONAL INITIATIVE Water Seminar
7. CORRES: Willow Creek Composite High School  
RE: Claresholm Schools Presentation Follow-up Letter
8. CORRES: Oldman River Health Advisory Council  
RE: Meeting May 8, 2012
9. CORRES: Nancy Kay Miller  
RE: Dogs in Centennial Park
10. CORRES: Holly Schmid  
RE: Request for a Playground Zone
11. CORRES: Claresholm Community Centre Association  
RE: Public Liability Insurance
12. CORRES: Claresholm Chamber of Commerce  
RE: Mexican Fiesta
13. CORRES: Sharon Duncan  
RE: Community Standards Committee
14. CORRES: Claresholm & District Museum  
RE: Permission to Fly Norwegian Flag
15. Town of Claresholm 2012 Open House: Wednesday, May 9<sup>th</sup>, 2012
16. STAFF REPORT: Recycling
17. STAFF REPORT: Change of Due Date for Property Taxes
18. 2012 OPERATING BUDGET
19. ADOPTION OF INFORMATION ITEMS
20. IN CAMERA: DEVELOPMENT

INFORMATION ITEMS:

1. Claresholm & District FCSS Board Meeting Minutes – March 22, 2012
2. Arena Users' Meeting Minutes – March 28, 2012
3. Regulatory & Property Services Department – Enforcement Update Report for January 2012
4. Regulatory & Property Services Department – Enforcement Update Report for February 2012
5. Regulatory & Property Services Department – Enforcement Update Report for March 2012
6. Oldman River Regional Services Commission Executive Meeting Minutes – March 1, 2012
7. Claresholm Healthy Community Coalition Meeting Minutes – March 2012
8. The Bridges at Claresholm Golf Club Regular Meeting Minutes – April 4, 2012
9. Alberta SouthWest Bulletin – April 2012
10. Alberta SouthWest Regional Alliance Board Meeting Minutes – March 7, 2012
11. Correspondence from Clinton Shane Ekdahl, Founder of "Day of the Honey Bee"
12. Claresholm Schools Fundraising Society FundScrip Program Information
13. Claresholm Animal Rescue Society Regular Meeting Minutes – March 14, 2012
14. WCCHS School Council Meeting Minutes – March 14, 2012
15. Porcupine Hills Lodge Board Meeting Minutes – March 6, 2012
16. Thank you from the Indoor Walking Group – April 17, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
APRIL 10, 2012**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor David Moore

**PRESENT:** Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor Quayle that the Agenda be accepted as amended.

**CARRIED**

**MINUTES:** REGULAR MEETING – MARCH 26, 2012

Moved by Councillor Fieguth that the Regular Meeting Minutes of March 26, 2012 be accepted as presented.

**CARRIED**

**FINANCES:** FEBRUARY 2012 BANK STATEMENT

Moved by Councillor Quayle that the February 2012 bank statement be accepted as presented.

**CARRIED**

**PUBLIC HEARING:** BYLAW #1570 – Land Use Bylaw Amendment

Mayor Moore declared the hearing open at 7:02pm.

Jeffery Gibeau, Manager of Regulatory and Property Services, explained the reasons for this bylaw, mainly to clean up some of the zoning on public properties.

Mayor Moore made the first call for submissions from the public.

Art Peters spoke about the south t-ball diamond which is currently zoned R4 for multiple residential. It is being used as part of Centennial Park, and will be zoned public land, so it will remain a park.

Mayor Moore made the second call for submissions from the public.

Holly Schmidt was wondering if the rezoning of the property adjacent to theirs would affect their property taxes at all. Not that can be foreseen.

Barry Clay spoke about the land behind his tire shop which will be designated direct control. The land is a part of a redevelopment scenario, and this will restrict all uses of the land until council adopts the new plan, whether it be retail, industrial or commercial. Plans are going to be underway soon.

Anola Laing was wondering about the land where the museum is located, and was wondering about where the north border of the property would be. Everything will be zoned public and the boundaries will be redefined. Where the new lots lines will be drawn will be decided later.

Harold Seymour was wondering about the piece of land immediately south of the Agriplex. There are many different zonings in that area. It will all be rezoned with direct control and there are no plans at this time to do any more with this area. Direct control is the most restrictive zoning that can be put on a property as any plans would have to come directly to council first.

Mayor Moore made the third call for submissions from the public.

Victor Czop wanted to know if there would be public input when changing the zoning on the north CPR lands. All rezoning would have a public hearing.

No other representations either verbal or written were noted.

Mayor Moore declared the hearing closed at 7:15pm.

**DELEGATIONS:** EARLY CHILD DEVELOPMENT MAPPING PROJECT – La Vonne Rideout

La Vonne Rideout, Community Development Coordinator with the Early Child Development Mapping Project, spoke to Council regarding this project which is being funded by the Government of Alberta led by Alberta Education. There have been many studies done that show that early development is extremely important to laying a foundation for our future lives. Coalitions are being formed across the province to work together to develop plans to help our children across the province going forward. They would like a member of Council on the local coalition, as what the community does makes a large impact on children's lives.

**ACTION ITEMS:**

**1. BYLAW #1570 – Land Use Bylaw Amendment  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Fieguth to give Bylaw #1570, regarding a Land Use Bylaw Amendment, 2<sup>nd</sup> Reading as amended.

**CARRIED**

Moved by Councillor Van Amerongen to give Bylaw #1570, regarding a Land Use Bylaw Amendment, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**2. BYLAW #1574 – 2012 Mill Rates  
RE: 1<sup>st</sup> Readings**

Moved by Councillor MacPherson to give Bylaw #1574, regarding 2012 Mill Rates, 1<sup>st</sup> Reading.

**CARRIED**

**3. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs  
RE: Regional Collaboration Program – Country Connections**

Received for information.

**4. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs  
RE: Regional Collaboration Program – Oldman River Region GIS Project**

Received for information.

**5. CORRES: Claresholm Minor Lacrosse Association  
RE: Arena Rates**

Moved by Councillor Quayle to reduce the fees for the Claresholm Minor Lacrosse Association to \$30 per hour for the use of the arena, for those times when an arena attendant is not needed for their practice sessions only, for the 2012 season.

**CARRIED**

**6. CORRES: Claresholm & District Health Foundation  
RE: 13<sup>th</sup> Annual Charity BBQ June 14<sup>th</sup>, 2012**

Moved by Councillor MacPherson to allow the Claresholm & District Health Foundation to have their annual charity BBQ in Amundsen Park on June 14, 2012.

**CARRIED**

**7. CORRES: Claresholm Senior's Drop-in Centre  
RE: Public Liability Insurance**

Moved by Councillor Van Amerongen to cover the cost of the Claresholm Senior's Drop-in Centre's general liability insurance, for the 2012 year only, in the amount of \$787.

**CARRIED**

**8. STAFF REPORT: Priorities from Council to RCMP**

Received for information.

**9. STAFF REPORT: Free Public Swim Initiative**

Received for information.

**10. STAFF REPORT: MSI Operating Grant Approvals**

Moved by Councillor MacPherson to accept the funding proposals as presented for the organizations under the MSI Operating Grant program for 2012.

**CARRIED**

**11. FINANCIAL STATEMENTS for the Year Ended December 31, 2011**

Moved by Councillor Fieguth to accept the Financial Statements for the year ended December 31, 2011 as presented.

**CARRIED**

**12. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Hubka to accept the information items as presented.

**CARRIED**

**13. IN CAMERA: DEVELOPMENT**

Moved by Councillor MacPherson that this meeting go In Camera.

**CARRIED**

Moved by Councillor Quayle that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Fieguth that this meeting adjourn at 9:27pm.

**CARRIED**

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Mayor – David Moore

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Chief Administrative Officer – Kris Holbeck

DRAFT

# **DELEGATIONS**

**Claresholm Aquatic Centre**  
**Quarterly Report #1**  
**January to March 2012**

**Programming**

1. Reintroduced Seniors program on Tuesdays and Thursdays due to public demand.
  - a) "11am-12pm a 20 minute low intensity Instructor lead work out, then use of the Pool and Hot Tub for the remainder of the hour. \$3.25 drop in rate applies"
2. Scheduled (tentative dates) for entire 2012 Swimming Lessons, including Preschool, Swimmer, Bronze, NLS, and LSI
3. Reintroduced Saturday lessons due to parent demand. Have 2 senior staff communicating, and switching each week to ensure both get regular shifts.
4. Created Interest lists with dates and Phone numbers
  - a) following up on interest list on regular basis
  - b) introducing programs that show enough interest
    - i. eg. Parent and Tot Lessons
5. Family and Toonie Teen Fridays introduced, with Hours lengthened from 7pm to 9pm.
6. Organization of staff filing Cabinet, and store room so emphasizing programming.
7. Hired Linda Smiley assist in the creation of strong Swimming Lesson programming with the use of songs/ games to learn new skills. Ensures we have a back up Trainer, Instructor if needed for programs.
8. Assured staff that laminator, lane ropes, coloured paper are there to be used, make the most of there time here.

**Community Involvement/ Sponsorships**

1. Offered Toonie swims to Healthy Community Coalitions Fitness challenge participants.
2. Sponsored The Golden Eagle Reading Awards with 2 10-punch Student Passes.
3. Developing a Community Mural Project to be started in Fall/ Winter
4. Offered The Healthy Community Coalition Toonie Swims to all participants of the Fitness Challenge.
5. Offered all staff of the Town of Claresholm discounted swimming rates

**What's New**

1. Removed coverings off all windows in office in an effort to;
  - a) Develop better relationship with care centre
  - b) Offer better supervision for visiting students
  - c) To ensure staff know they are in public eye, and need to market themselves as approachable and friendly.
2. We are now selling swimsuits, and maintaining stock.
3. Developing a contact list, fax, email and phone numbers for neighbouring communities, to better promote our pool.
4. Using Town of Claresholm Advertising in Claresholm Local Press to promote programs and events at The Aquatic Centre, this keeps Advertising costs low so we can use them in other ways.

5. Purchase of new desk, cabinet and switched to smaller table to;
  - a. Provides more room for courses, and inservices
  - b. Keeps clutter to a minimum.
6. Purchase of 6 large kites to add colour to walls, ceilings, but only received 2. We are currently waiting on kites as they are no longer made by the same manufacturer
7. The Maintenance staff have changed the filters for the Pool, and this has made a difference in water quality, and spiking chlorine levels.

### **Staffing**

In December Julie had discussed with Kris Holbeck and Lisa Chilton having 2 Lifeguards scheduled at all times. For example a 5:30 to 1:30 shift with a 6:00 to 2:00pm shift. While this ensures we have 2 staff on at all times, in keeping with Lifesaving recommendations, it is not cost efficient. In February I changed the schedule to a 5:30am with the next shift scheduled for 7:00 am. I had originally expressed a desire for 8-4pm, but was met with opposition. The staff is now in agreement that an 8-4 shift is a necessity for our 3-4pm Toonie swim. So we will have a morning, midday and evening shift.

1. Ryerson Seguin is now a senior guard
2. We will need to hire a part time Junior Guard as;
  - a. Alison will be working full time at the Golf Course
  - b. Alyssa will be coaching with The Kraken Swim Club Monday to Wednesday afternoons, and swim meets on weekends.
  - c. Ruby has practice and game commitments with National Rugby, so her schedule is limited.

### **Overview**

The Claresholm Aquatic Pools continued focus will be to;

1. provide great customer service, being friendly and approachable
2. provide exceptional swim lessons, with a fresh focus on programming using props, themes, and reusable lesson plans
3. develop new public programs
4. continue to build a relationship between the Care Centre and The Aquatic Centre
5. continue to monitor staffing, as well as form good working relationships with the staff
6. ensure public awareness

The first three months have been great, although not without challenges. I still have a lot to learn, as well as to get my timed swim accomplished for my Bronze Cross and Medallion (the first step in being a lifeguard). I will continue to build on what has been started and move forward.

Thank you,

Denise Spencer  
Aquatic Supervisor

"Life in the Aquarium"  
Community Mural Project 2012

Goals:

1. To generate enough public and community interest to develop an exciting colourful Sea Life Adventure on our pool walls. We are aiming for a quality 3 Dimensional mural that will not only last but we can continue to add to over time.
2. To develop a relationship with the community that helps cross barriers and promotes further community interest.

Contest; submit best sea animal/ sea scene picture and The Claresholm Aquatic Centre will hang it for public votes. Top contenders will be featured in the Claresholm Local Press/ Prairie Post for a larger community vote.

The winners will have their artwork painted inside the Aquatic Centre by a group of volunteers.

Volunteers will be community members from:

- Schools
- Artist Groups
- Staff
- Care Centre
- Anyone who has the time and motivation!

1<sup>st</sup> prize      3 month Family Swim Pass

2<sup>nd</sup> Prize      3 month Adult Swim Pass

3<sup>rd</sup> Prize      1- 10 punch Pass

\* Hoodies and Towels would be good prizes with embroidery (re: contest)  
Beach toys, water Frisbees, tubes, inflatable toys.

\* all participants/ finalists receive 1 free swim pass. Or have Claresholm Care Centre create "Buttons" for participants!





**March 2012 Month End Report**  
**Prepared April 4, 2012**

	March	February	January
6-8 or 9 am Fitness	198	206	184
8-9 Aquafit	138	104	105
9-10 Schools	448	226	309
10-11 Schools	221	45	0
9-11 Presch Lessons 11-12	62	43	29
Parent&Tot&Fitness	115	131	162
12-1 Fitness	185	139	136
1-2 CCC	92	59	103
1-2 Aquafit	89	136	134
1-2 Family Swim	97	39	25
1-4 Public	469	525	535
2-3 Schools	118	21	29
3-4 Toonie Swim	189	104	90
2-4 JLC	45	24	34
4-6 Swim Lessons	70	67	20
5-6 Fitness	36	13	20
5-6 Aquafit	79	56	46
5-6 Swim Club	0	0	7
6-8 Public	308	320	223
8-9 CCC	166	171	178
8-9 Fitness	137	83	81
Rental Times	68	147	46
	<u>3262</u>	<u>2512</u>	<u>2450</u>

**Pool Revenue**

Daily Receipts	\$1,882.75	\$2,367.75	\$1,624.25
Quarter Passes	\$984.00	\$884.00	\$864.00
Aquafit	\$909.50	\$1,246.00	\$1,629.00
10 Punch Passes	\$514.00	\$353.00	\$758.00
Lessons	\$2,589.00	\$1,626.00	\$1,541.00
Pool Rentals	\$225.00	\$450.00	\$388.00
Locker Rentals	\$7.00	\$21.00	\$15.00
Key Rentals	\$95.00	\$165.00	\$130.00
Pool Shop	\$834.20	\$525.00	\$319.00
Total	<u>\$8,040.45</u>	<u>\$7,637.75</u>	<u>\$7,268.25</u>
Paid Out	\$182.50	\$150.00	\$105.50
Total - PO	<u>\$7,729.20</u>	<u>\$7,004.50</u>	<u>\$7,162.75</u>

**Total Hours**

Supervisor Hours	181	160.5	168
Full-Time Hours	309	340.25	524
PT Sr. Hours	259	201	44
PT Jr. Hours	223.25	177	175.25
Total Worked Hours	<u>972.25</u>	<u>878.75</u>	<u>911.25</u>

**March 2011 Month End Report**  
**Prepared Mar 6, 2011**

**March Pool Attendance Stats**

6-8am Fitness	
8-9 Aquafit	
9-10 Schools	
10-11 Schools	
9-11 Presch Lessons	
11-12 Parent&Tot/Senior	
11-12 Aquafit	
12-1 Fitness	
1-2 CCC	
1-2 Fire and Ice	
1-4 Public	
2-3 Schools/Family	
3-4 Toonie Swim	
5-6 Fitness/Aquafit	
5-6 Swim Club/JLC	
4-6 Swim Lessons	
6-7 CCC	
6-8 Public	
7-8 Adult Lessons	
8-9 Fitness	
Rental Times	

Shutdown

**Feb Pool Attendance Stats**

6-8am Fitness	140
8-9 Aquafit	52
9-10 Schools	162
10-11 Schools	148
9-11 Presch Lessons	31
11-12 Parent&Tot/Senior	107
11-12 Aquafit	74
12-1 Fitness	177
1-2 CCC	42
1-2 Fire and Ice	26
1-4 Public	676
2-3 Schools/Family	166
3-4 Toonie Swim	67
5-6 Fitness/Aquafit	31
5-6 Swim Club/JLC	0
4-6 Swim Lessons	123
6-7 CCC	143
6-8 Public	343
7-8 Adult Lessons	31
8-9 Fitness	55
Rental Times	56
<b>Shutdown</b>	<b>2650</b>

**Jan Pool Attendance Stats**

6-8am Fitness	157
8-9 Aquafit	57
9-10 Schools	230
10-11 Schools	113
9-11 Presch Lessons	0
11-12 Parent&Tot/Senior	96
11-12 Aquafit	127
12-1 Fitness	158
1-2 CCC	55
1-2 Fire and Ice	27
1-4 Public	450
2-3 Schools/Family	256
3-4 Toonie Swim	127
5-6 Fitness/Aquafit	52
5-6 Swim Club/JLC	0
4-6 Swim Lessons	83
6-7 CCC	167
6-8 Public	242
7-8 Adult Lessons	6
8-9 Fitness	82
Rental Times	0
<b>Shutdown</b>	<b>2485</b>

**Mar Pool Revenue**

Daily Receipts	\$0.00
Quarter Passes	\$0.00
All-Inclusive Pass	\$0.00
10 Punch Passes	\$0.00
Lessons	\$1,795.00
Pool Rentals	\$75.00
Locker Rentals	\$0.00
Key Rentals	\$0.00
Pool Shop	\$0.00
Total	\$1,870.00
Paid Out	\$0.00
Total - PO	<b>\$1,870.00</b>

**Feb Pool Revenue**

Daily Receipts	\$2,335.00
Quarter Passes	\$236.00
All-Inclusive Pass	\$39.00
10 Punch Passes	\$840.00
Lessons	\$1,100.00
Pool Rentals	\$75.00
Locker Rentals	\$120.00
Key Rentals	\$135.00
Pool Shop	\$481.00
Total	\$5,361.00
Paid Out	\$121.50
Total - PO	<b>\$5,239.50</b>

**Jan Pool Revenue**

Daily Receipts	\$1,651.00
Quarter Passes	\$708.00
All-Inclusive Pass	\$155.00
10 Punch Passes	\$1,055.00
Lessons	\$1,270.00
Pool Rentals	\$150.00
Locker Rentals	\$14.00
Key Rentals	\$115.00
Pool Shop	\$498.00
Total	\$5,616.00
Paid Out	\$112.50
Total - PO	<b>\$5,503.50</b>

**Mar Total Hours**

Supervisor Hours	167
Full-Time Hours	179
PT Sr. Hours	77.75
PT Jr. Hours	
Total Worked Hours	<b>423.75</b>

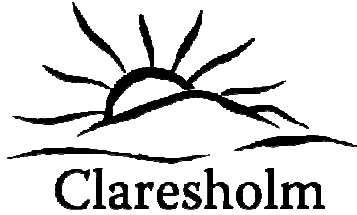
**Feb Total Hours**

Supervisor Hours	135
Full-Time Hours	152
PT Sr. Hours	277.25
PT Jr. Hours	134.5
Total Worked Hours	<b>698.75</b>

**Jan Total Hours**

Supervisor Hours	146.5
Full-Time Hours	152
PT Sr. Hours	240.75
PT Jr. Hours	190
Total Worked Hours	<b>729.25</b>

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1574**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2012 taxation year.

**WHEREAS**, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on \_\_\_\_\_; and

**WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2012 total \$9,043,402; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$4,834,159; and the balance of \$4,209,243 is to be raised by general municipal taxation; and

**WHEREAS**, the requisitions are:

<b>Alberta School Foundation Fund (ASFF)</b>	
Residential & Farmland	\$941,664.81
Non-Residential	\$253,116.25

<b>Porcupine Hills Lodge Foundation (PHL)</b>	
Residential & Non-Residential	\$109,830.23

**WHEREAS**, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

**WHEREAS**, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$354,633,000.00
Non –Residential	\$72,244,550.00
Machinery & Equipment	\$680,230.00
<b>Total</b>	<b>\$427,557,780.00</b>

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal</b>			
Residential	\$1,979,990	\$346,758,270	5.71%
Vacant Residential & Farmland (VR&F)	\$98,592	\$7,874,730	12.52%
Non-Residential	\$810,584	\$72,244,550	11.22%
Machinery & Equipment	\$0	\$680,230	0%
Seniors Self Contained Housing (SSCH)	\$16,188	\$2,713,570	5.71%
	<b>\$2,905,354</b>	<b>\$430,271,350</b>	

<b>ASFF</b>	<b>Tax Levy</b>	<b>Assessment</b>	<b>Mill Rate</b>
Residential & VR & F	\$941,665	\$354,633,000	2.6552%
Non-Residential	\$253,116	\$72,244,550	3.5036%
<b>Total Education Requisition</b>	<b>\$1,194,781</b>	<b>\$426,877,550</b>	
<b>PHL</b>	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
Residential, Non-Residential VR & F, and SSCH	\$109,830	\$429,591,120	0.2557%

**MILL RATES BY CLASSIFICATION**

	<b>RESIDENTIAL</b>	<b>NON-RESIDENTIAL</b>	<b>VACANT RESIDENTIAL &amp; FARMLAND</b>	<b>SENIORS SELF CONTAINED HOUSING</b>
<b>EDUCATION - ASFF</b>	2.6552%	3.5036%	2.6552%	0%
<b>PORCUPINE HILLS LODGE REQUISITION</b>	0.2557%	0.2557%	0.2557%	0.2557%
<b>MUNICIPAL</b>	5.71%	11.22%	12.52%	5.71%
<b>TOTAL MILL RATE</b>	<b>8.6209 %</b>	<b>14.9793 %</b>	<b>15.4309 %</b>	<b>5.9657 %</b>

3. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this **10<sup>th</sup>** day of **April** 2012 A.D.

READ a second time in Council this            day of            2012 A.D.

READ a third time in Council and finally passed this            day of            2012 A.D.

\_\_\_\_\_  
**David Moore, Mayor**

\_\_\_\_\_  
**Kris Holbeck, Chief Administrative Officer**



## The Early Development Instrument (EDI) and how it's being used in Alberta

*The first five years of a child's life are the most critical period in development and have a lifelong impact on learning, health, work, relationships and well-being. The Early Development Instrument (EDI) gauges how populations of young children are developing. The EDI is being used by Alberta Education as part of the five-year Early Child Development (ECD) Mapping Initiative, which will help Albertans to understand better how well their young children are doing and to work together to give them a good start in life.*

### What is the EDI?

The EDI is a questionnaire completed by kindergarten teachers that collects information on children's development.

- It's a scientifically validated survey, developed by the Offord Centre for Child Studies at McMaster University in Hamilton, Ontario.
- It's a measure of the social, emotional, intellectual and physical development of children from birth to age five.
- It provides group information, much like a census; it's not a diagnostic tool.
- It is widely used across Canada and in other countries.

### What does the EDI tell us?

#### The EDI covers five main areas of development:

**Social Competence:**  
Child plays and gets along with others, is curious and likes to explore, respects adult authority and is able to control own behavior.

**Language & Thinking Skills:**  
Child is interested in reading and writing, and can count and recognize some shapes and colours.



**Physical Health & Well-being:**

Child is well-rested, well-nourished and can sustain energy levels during kindergarten activities; is physically independent (can look after own basic needs), has gross motor skills (e.g., able to catch and throw a ball) and fine motor skills (e.g., able to handle crayons and pencils).

**Emotional Maturity:**

Child is able to express emotions at an age-appropriate level and empathize with others.

**Communication Skills & General Knowledge:**

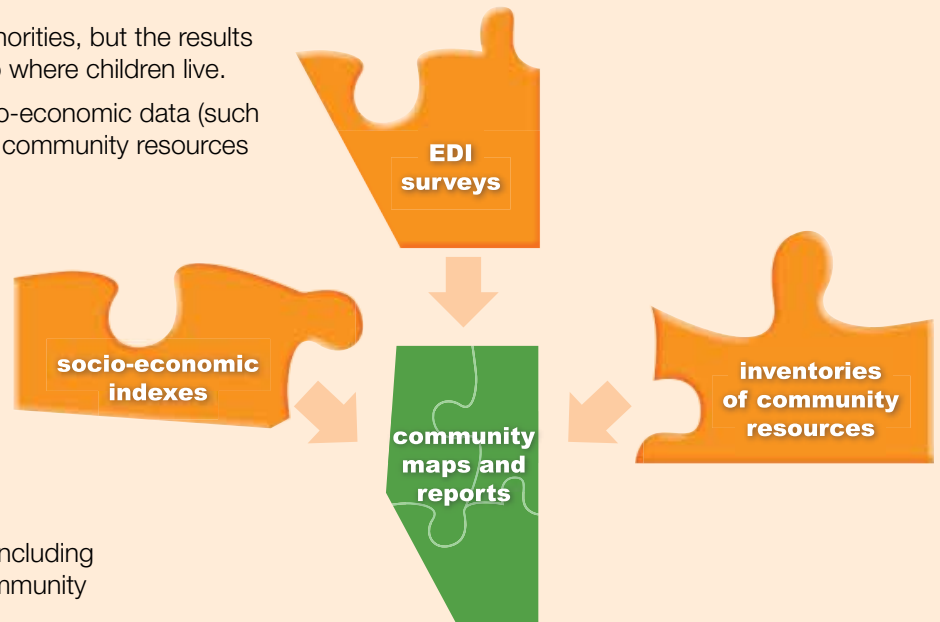
Child is able to communicate needs and wants in socially appropriate ways, can tell stories and has general knowledge about the outside world that is age appropriate.

## How is EDI information collected?

- The EDI is administered by school authorities across Alberta on a voluntary basis.
- Parents give consent for their children to be included.
- Children are not tested directly. Kindergarten teachers fill out a questionnaire for each child in February or March once they've had a chance to get to know their children.
- **Children are not individually identified in EDI results.**

## How are EDI results reported and interpreted in Alberta?

- EDI information is collected by school authorities, but the results are grouped by postal codes according to where children live.
- EDI results are analyzed in relation to socio-economic data (such as household income) and information on community resources (such as parks, libraries, preschool programs and informal support systems). This provides a greater understanding of early development and the factors that may affect development.
- EDI results and other information on early childhood development are put together for communities and for the province as a whole through easy-to-read maps and reports.
- Results will be shared with communities, including parents, service providers, educators, community members and policy-makers.



## How will this be helpful?

- Communities will learn more about their children's development, and be able to compare their development with other communities, the province and nationally.
- Communities will be able to identify their strengths and needs, and make informed decisions on how to best support young children and families.
- This information will also be useful for local and provincial policy development.

*For further information, please go to [www.ecdmapping.alberta.ca](http://www.ecdmapping.alberta.ca)*

## Mapping a bright future for Alberta's young children

AR54203

April 2, 2012

His Worship David Moore  
Mayor, Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

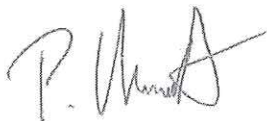
Dear Mayor Moore:

Budget 2012 reaffirms the Government of Alberta's commitment to provide long-term funding support to municipalities through the Municipal Sustainability Initiative (MSI). Over the last five years, municipalities received \$3.1 billion in MSI funding, and I am pleased to announce that an additional \$896 million will be provided in 2012.

Your MSI allocation is \$782,356, which includes capital project funding of \$718,124, and conditional operating funding of \$64,232. The allocations are based on the formula established for the long-term program. MSI funding amounts for all municipalities are posted on the Municipal Affairs MSI website at [municipalaffairs.gov.ab.ca/MSI.cfm](http://municipalaffairs.gov.ab.ca/MSI.cfm).

I would like to thank you again for your continued good work and wish you every success in keeping Alberta's communities vibrant and strong.

Sincerely,



Paul Whittaker  
Deputy Minister

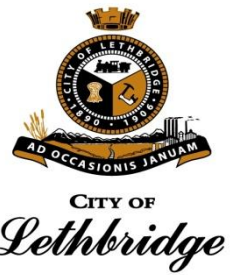
cc: Kris Holbeck, Chief Administrative Officer, Town of Claresholm





# Social Media in Emergencies

## "To Tweet or Not to Tweet – That is the Question"



### What is happening?

Social Media plays an important role during emergencies and disasters as demonstrated during recent events within Alberta. It can be a very helpful tool in communicating with local citizens but must be used properly to be effective. Come and learn how to use social media in planning for, responding to and recovering from emergencies and disasters.

**Guest Speaker:** Mr. Jason Cameron, Calgary Emergency Management Agency



### Details:

**When:** May 11<sup>th</sup> 2012

**Where:** Lethbridge Community College

**Who should attend:** Elected officials, Community CAOs, DEMs, DDEMS, Fire Chiefs, Public Information Officers, Business Continuity Planners

### COST:

This is a free event. Lunch will be provided.

**Registration:** Email Mark Murphy at:

[mark.murphy@gov.ab.ca](mailto:mark.murphy@gov.ab.ca)

**Registration closes on May 3rd 2012.**

**Presented by:** City of Lethbridge and Alberta Emergency Management Agency

Date	Time	Topic
11 May	9:30-9:50	Registration
	9:50-10:00	Official welcome – Mayor of Lethbridge
	10:00-11:00	Social Media in Emergencies – Jason Cameron – Calgary EMA
	11:00-12:00	Local Media involvement in Disasters – Local media representatives
	12:00-12:30	Lunch
	12:30-13:00	Lessons Learned from recent fire events – City of Lethbridge Communications staff
	13:00-13:45	Alberta Emergency Alert – Connected via social media
	13:45 -14:00	Closing remarks

**From:** John McGowan [<mailto:jmcgowan@auma.ab.ca>]  
**Sent:** April-16-12 9:03 AM  
**Subject:** Member input sought on AUMA's water allocation policy

Dear CAOs

I am writing to ensure that you are aware of important workshops that AUMA is hosting to seek input from members on the development of a water allocation policy. The Government of Alberta is considering how the allocation system, which determines who has access to Alberta's limited water resources, should be changed to better manage increasing demand and decreasing supply. For this reason, AUMA has selected water allocation to be the focus of its water policy development in 2012 along with solutions for the viability of municipal water systems.

Click [here](#) register for the workshops which will run from 10:00am to 4:00pm

**Edmonton - Wednesday, April 18**

Radisson Edmonton South  
4440 Gateway Boulevard

**Grande Prairie - Friday, April 20**

Aquatera Head Office  
11101-104 Avenue

**Lethbridge - Thursday, April 26**

Enmax Centre  
2510 Scenic Drive South

The workshops are free of charge and open to municipal elected officials and administration. An agenda of the day is attached.

The attached discussion guidebook will be used to facilitate the workshops. If your municipality is not able send representatives we would appreciate if you could have someone answer the questions in the guide and send them back to Rachel Bocock [rbocock@auma.ca](mailto:rbocock@auma.ca) by April 27.

Input from the workshops and discussion guide will be compiled into a draft policy and released for review by members in early June before being finalized and included in the resolutions book for adoption at the 2012 Convention.

Your input is crucial to ensuring that AUMA's policy on allocation represents the needs of our members.

Sincerely,



*John McGowan*

*CEO*

*AUMA/AMSC*

*(780) 433-4431 & cell (780) 499-0675*



## AUMA Water Allocation Workshop

### Session Objectives:

- Gain an understanding of the current water allocation system in Alberta
- Discuss the strengths and weaknesses of this system and opportunities for improvement
- Provide input for an AUMA water allocation policy

Time	Agenda Item	Lead
10:00	<b>1.0 Welcome and Introductions</b> 1.1 Introductions 1.2 Health and Safety 1.3 Review and Approval of Meeting Objectives and Approach 1.4 Review and Approve Agenda	Rachel Boccock, AUMA
10:15	<b>2.0 Alberta's Water Allocation System - Alberta's Current Water Allocation System under the Water Act</b>	Facilitator
10:45	<b>3.0 Guest Presentation</b> – Researching water allocation systems and water markets	David Hill, <i>Water Resources Strategic Area, Alberta Innovates: Energy and Environment Solutions</i>
11:45	<b>4.0 Overview of the SWOT process</b> 4.1 Development of a Shared Goal - 4.2 Instructions for the afternoon Breakout	Facilitator
12:00	<b>Lunch</b>	
1:00	<b>5.0 Break-out Session #1</b> - <i>SWOT Analysis Exercise #1 – identifying strengths and weaknesses of Alberta's current allocation system</i>	Facilitator
1:45	<b>6.0 Break-out Session #2</b> <i>SWOT Analysis Exercise #2 – identifying threats and opportunities for changing the current water allocation system</i>	Facilitator
2:30	<b>Break</b>	
2:45	<b>7.0 Plenary</b> – <i>review of day's learnings and first thoughts on an AUMA water allocation policy</i>	All
3:30	<b>8.0 Next Steps</b>	Rachel Boccock, AUMA
04:00	<b>Adjourn</b>	



# *Alberta's Water Allocation System*

*A Discussion Guidebook*



## Workbook Purpose

Population, economic growth and climate change can increase water demand and alter water supplies. For these reasons, Alberta's water allocation system has been a topic for discussion for many years. It is important to all Albertans, now and in the future, that this system is able to support the achievement of the *Water for Life* goals of *reliable quality water supplies for a sustainable economy, healthy aquatic ecosystems and safe, secure drinking water supplies*.

Although many municipalities in Alberta have, and will continue to have secure water supplies for the foreseeable future, some small and medium municipalities in southern Alberta are under stress from population growth. These municipalities are concerned about the source, complexity and cost of obtaining additional water. Hence, AUMA has been following the province's discussions about water allocation and summarizes many of the key points raised so far, particularly from a municipal perspective, in its [\*Water Primer and Discussion Paper\*](#) (pages 83-97).

AUMA would like to continue its discussion about Alberta's water allocation system. Hence this Guidebook provides a summary of some of the key points that have been raised by others around the province. It has also been created in a format designed to seek input from AUMA members. The purpose of this work is to guide development of an AUMA policy on water allocation. This policy will guide AUMA input into any future discussion with the Government of Alberta on this topic.

**We invite you to read through the sections below and respond to each question. Please submit your completed workbook to:**

**Rachel Bocock**

Senior Policy Analyst

Alberta Urban Municipalities Association

300-8616 51 Ave Edmonton, AB T6E 6E6

[rbocock@auma.ab.ca](mailto:rbocock@auma.ab.ca)

## Background/Overview of Alberta's Water Allocation System

All water in Alberta belongs to the crown. The crown holds this water in trust and can “reserve” water for specific purposes it deems necessary or it can allocate water to other users such as industry, municipalities and irrigators. Throughout the last century, Alberta has allocated water through a licensing system.<sup>1</sup> Since 1894, water licences have been granted and administered based on the First in Time First in Right (FITFIR) principle. FITFIR recognizes priority (usually the date of application) among licensed water users based on the date their licence was first issued. Licences were and still are required for any diversion of ground or surface water with a few exceptions. Licences are not required for:

- Statutory household use
- Traditional agricultural use for original landowners
- Firefighting
- Diversions equipped with a hand pump only

Water licences identify:

- The water source
- The location of the diversion site
- The volume allowed to be diverted
- The rate and timing of water to be diverted
- The priority of the “water right”
- Any conditions to which the diversion must adhere including expected return flows.

As the province grows, the water allocation system has to increasingly support a balance between water for drinking, growing food, energy production and protecting aquatic health. As allocations reach the limit of water available, basins can be closed to new licences. This has occurred for surface water allocations in the South Saskatchewan basin in southern Alberta.

In the late 1990s, Alberta's *Water Act* was revised in order to add more tools to manage this growth and increasing demand on a limited water resource. Among the many new management measures is the ability to transfer a water allocation “*in whole or in part, temporarily or permanently to another party*”. Users can transfer their licence, or a portion of, if it is in good standing and if the transfer causes no harm to the environment or other licence-holders. The *Water Act* stipulates that transfers are only allowed in those basins where an

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<sup>1</sup> More information on water licences can be found on Alberta Environment's webpage, <http://environment.alberta.ca/02267.html>.

approved Water Management Plan exists that expressly allows transfers. Other aspects of the current allocation system include the following:

- In order to stay in compliance, licence-holders must use their allocation, because inactive licences can be cancelled.
- A licensee cannot transfer any unused portion of their license to another user. The licensee must prove through historical data that the water being transferred was being used or has been saved through conservation initiatives.
- Instream flow needs can be protected under licence.
- Watershed Management Plans provide additional guidance and public input on water management in a basin.
- Under the *Water Act*, water cannot be transferred out of a major basin (exceptions have been made for “closed water transfers” (e.g. piped treated water).
- The *Water Act* adds a statutory right to water for riparian purposes and gives the Minister of the Environment the ability to hold back 10 percent of any water transfers for water conservation objectives that support riparian health.
- Under the *Water Act*, the minister also has the ability to prioritize water for human consumption over all other uses in an emergency.

As of 2012, numerous water allocation transfers have taken place. With the realization that transfers would be required to meet future needs, Alberta Environment initiated a Water Allocation Management System Review as part of the renewal of the *Water for Life Strategy* in 2008. The government asked two groups to provide initial input to the review:

1. A Minister’s Advisory Group was appointed by the minister to review Alberta’s existing water allocation management system; understand current and future pressures and issues; and make recommendations to improve the system.
2. The Alberta Water Research Institute examined water allocation policies and practices of other jurisdictions facing water challenges similar to Alberta, including the western United States and Australia.

In addition, the Alberta Water Council (AWC) partnered with the Alberta Water Research Institute to host a symposium titled *Water: How Alberta Can Do More with Less*. The symposium brought together experts from across Canada, North America, Europe and Australia. The AWC also reviewed the current water allocation transfer system and provided recommendations for improving the system. The AUMA participated in the AWC’s review and supported its recommendations. (See appendix 1 or pages 89-91 of the [Water Primer and Discussion Paper](#) for a summary of the recommendations.)

Through the work of the above organizations and several others (see appendix 2 for a listing of additional water allocation papers), the topic of water allocation can be broken down into several areas for discussion. Some of these areas are described further below:

## **Discussion Topic #1 – The Overall System**

Alberta has been managing water allocation using a first-in-time system for more than a century. This system is designed to provide security and manage risk, allowing access to water, even in times of scarcity. The system also allows flexibility so that water can be moved (i.e. through transfers, temporary assignments, or shared water) to different uses in times of emergency or when needs and values change. Over the years, the system has been refined in order to ensure adequate checks and balances in place. It encourages holistic thinking and innovative solutions as seen during drought years. However, the system has also been described as administratively burdensome and often tied up in a process bottleneck. It is also not known if the current system will meet future growth and development needs, particularly in light of climate change and its impact on water supply.

### **Questions:**

1. Do you think, overall, that Alberta's current allocation system is working?
  - a. If not, why not?
  
  
  
  
  
  
  
  
  
  
  - b. Do you have any suggestions on how can it be improved?
  
  
  
  
  
  
  
  
  
  
2. Do you believe that the current administrative framework for water allocation is providing appropriate oversight of the system?
  - a. If not, how do you think it can be improved?



3. Do you believe the current allocation system will be sufficient to manage for future needs?
  - a. If not, how would you change it?

## **Discussion Topic #2 – Using Water Allocation Licence Transfers**

Once transfers are approved for use in a basin, all existing water allocation licence-holders can participate in the transfer system, subject to conditions or requirements around participation, specific to each basin. If in good standing, a licensee can transfer all or a part of a licence. The licensee must be in “good standing” and must have had a reasonable prospect of using the said allocation. These principles of ‘in good standing’ and ‘reasonable prospect of use’ are used to guide decision-making. Additionally, every potential transfer must be assessed to ensure it satisfies the ‘does no significant harm’ principle to aquatic health or other licence-holders.

This use of a market is intended to incent the use of transfers and allow for the efficient reallocation of water resources in basin closed to new licences such as the South Saskatchewan basin. Such a market must be fair to all participants. It must be transparent and administratively efficient with clear objectives, principles and criteria. However, some Albertans have raised a concern that water licences should not be treated as a commodity: that is, they believe there is a risk that only a few large well-funded players will be able to participate in the market. Water for basic human and ecological needs must be protected in the market. Also, there is uncertainty how well this system will work for groundwater, how well it will manage future growth and development, and how it will respond to climate change.

### **Questions:**

1. Do you think using a market system for water allocation transfers is an effective method of reallocating water resources?
  - a. If not, why not?

- b. How would you change it?
2. Do you think the current water allocation licence transfer system is “fair and administratively efficient”?
  - a. If not, how would you improve it?
3. How could a water allocation license transfer system better accommodate priorities of use for human and ecological purposes?

### **Discussion Topic #3 – Incenting Water Conservation**

Water conservation is a cornerstone of the *Water for Life Strategy*. Improved conservation efforts will make more water available to meet ecosystem and economic goals of the province. Hence, the water allocation transfer system should support water conservation, efficiency and productivity and should not be at cross-purposes to such initiatives. Some concern has been expressed that as the value of water licenses increases through the market, licensees will begin to use previously underutilized water to stay in good standing – thus undermining conservation efforts. This however, is more of a licensing and compliance issue and AEW has been undertaking several licence reviews in recent years to ensure licences are either in good standing, or are revoked.

By its very nature, the current water allocation system has mechanisms in place to encourage conservation and efficiency in closed basins where the ability to use transfers has been enacted. That is, a licensee *in good standing* can make available, through conservation and efficiency gains, a portion of their licence available for transfer. Alternatively, then can also utilize these gains for expansion of their own operation. This system may not, however, incent water conservation, efficiency and productivity in open basins.

## Questions:

1. Do you agree the water allocation system is effective at incenting water conservation, efficiency and productivity?
  - a. If not, how can it be improved?
  
2. Do you agree that licensees should be able to apply the amount they have conserved to a) growth and expansion of their own operations b) to another purpose under the same licence or c) to another user via a licence transfer? Please explain your answers.

## Discussion Topic #4 – Protecting Healthy, Aquatic Ecosystems

To ensure our source waters remain healthy and before a water allocation transfer system can function effectively, the amount of water needed to sustain the aquatic ecosystem must be known. This amount is usually determined by looking at science (instream flow needs including water quality, fisheries habitat, riparian health and hydrology). It might be different for different basins and might vary by stretch, by season, or over time with climate change or variability.

Under the *Water Act*, an amount of water, called a Water Conservation Objective (WCO), can be set for a water / watershed management plan which is often developed with public input, considering science as well as other social and economic factors. The WCO guides the Government of Alberta in its management of the river.<sup>2</sup> To date, WCOs have been set for all major tributaries in the South Saskatchewan basin, but not in the remaining six major basins where watershed management plans are in various stages of development.

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<sup>2</sup>*It should be noted that any license older than 1985 has no minimum river flow requirements contained within it. Therefore, WCO's only play a part in a transfer situation and are only a factor AEW must consider during a transfer. A transferred license retains the original priority.*

If needed, the Government of Alberta can hold back 10% of allocation licence transfers for instream health (to meet the WCO). Despite this ability to use a holdback, some Albertans are concerned that the ability to transfer licences will encourage more intense use of existing licenced volume room – leaving less water in the river.

Water quality is equally important as water quantity in maintaining a healthy, aquatic ecosystem. Additionally, flow and water quality are often linked. Hence water allocation must be managed to ensure adequate flows are maintained for aquatic ecosystems.

**Questions:**

1. Do you think the current water allocation system is effective at managing for healthy aquatic ecosystems?
  - a. If not, how would you improve it?
  
2. Do you think the use of holdbacks is fair and effective?
  - a. If not, how would you change it?

**Discussion Topic #5 – Providing Information and Education**

The water allocation transfer system is complex and requires solid data and sound information such as available volumes, prices and other pertinent information to inform decision-making. Currently, this information may not be easily accessible to all participants. Also, participants, including municipalities, need to have a good understanding of how the current system works and how it might be improved.

**Questions:**

1. Do you feel you, as a municipality, have a good enough understanding of how the current water allocation system works to participate in it?
  
2. Would you like to see the Government of Alberta produce more information about the system?
  
  
  
  
  
  
  
  
  
  
4. Do you think we have enough information regarding the potential impacts of climate change on water (north to south, east to west) to develop an allocation system that will be able to respond to these changes?

***Thank you for completing this workbook!***

## **Appendix 1 – Alberta Water Council Recommendations for Improving Alberta’s Water Allocation Transfer System**

In 2008, the Alberta Water Council established a Water Allocation Transfer System Project Team in order to “develop recommendations to better utilize and enhance Alberta’s allocation transfer system to contribute to Water for Life goals” (Alberta Water Council, 2009). The team was made up of fifteen sectors representing government, industry and environment non-governmental organizations. A member of AUMA’s Board of Directors represented AUMA and its members on the project team.

The project team partnered with the Alberta Water Research Institute to host a symposium titled *Water: How Alberta Can Do More with Less*. The symposium brought together experts from across Canada, North America, Europe and Australia. Discussions at the symposium greatly informed the project team in drafting its *Recommendations for Improving Alberta’s Water Allocation Transfer System Report*.

The report summarizes the recommendations into six areas:

**1) Protected Water:** Before a water allocation transfer system can function effectively, an amount of water must be set aside for environmental and non-consumptive purposes, as determined in the public interest by the process established for creating a water management plan. This protected water will not be traded in the water allocation transfer market. This step is the foundation of, and contributes to certainty in, the water allocation transfer system. Additional activities required to ensure our water sources remain healthy and sustainable for future generation are:

- Setting the amount of protected water as a Water Conservation Objective for each of Alberta’s seven major basins
- Developing approved Water Management Plans
- Regularly reviewing and improving such plans

**2) A Water Allocation Transfer Market:** A robust market must be established to incent the transfer of all or a portion of a water allocation between users. An active water allocation transfer market must be fair to all participants. It must be transparent and administratively efficient with clear objectives, principles and criteria. Once transfers are approved for use in a basin, all existing water allocation licence-holders ‘in good standing’ can participate in a market, subject to conditions or requirements around participation, specific to each basin.

**3) Unused Water for the Market:** Certainty about the amount of water available for transfer is also a foundational requirement of the water allocation transfer system. Unused water or water gains made through conservation and efficiency can be made available to meet the needs of new users. Although there are acceptable reasons to hold unused water in a licence, criteria need to be developed to clarify such situations. In addition, a decision tree is proposed

for determining if an existing licence is transferable. The principles of ‘in good standing’ and ‘reasonable prospect of use’ are used to guide decision-making. Every potential transfer must be assessed to ensure it satisfies the ‘does no significant harm’ principle.

**4) Conserving Water:** Water conservation is a cornerstone of the Water for Life strategy. Improved conservation efforts will make more water available to meet ecosystem and economic goals of the province. Hence, an improved water allocation transfer system should promote water conservation, efficiency and productivity and should not be at cross-purposes to such initiatives. Additionally, to manage their risk, all water licence-holders should be prepared for, and develop, a Water Shortage Response Plan.

**5) Applying for a Transfer:** The water allocation transfer system requires an effective application and approval process. To facilitate this, two classes of applications are proposed based on the level of risk to society and the level of discretion to be exercised by the director in the public interest:

- Simple transfers will be processed relatively quickly
- Transfers that are more complex will come under increasing scrutiny by the director, by directly affected parties, and those who may achieve public interest standing.

**6) Data and Information Platforms:** An improved water allocation transfer system will require solid data and sound information to inform decision-making. An information platform must be accessible to all participants – both parties in a transaction must have access to available volumes, prices and other pertinent information (Alberta Water Council, 2009).

## Appendix 2 - Additional Resources:

Alberta Water Council - Water Allocation Transfer System Project Page

<http://www.albertawatercouncil.ca/Projects/WaterAllocationTransferSystem/tabid/107/Default.aspx>

Alberta Water Research Institute (now Water Resources Strategic Area, Alberta Innovates: Energy and Environment Solutions) – produced a number of papers on water allocation, management and pricing. These are available upon request.

Canada West Foundation – has numerous papers on water pricing and market-based instruments in Canada and other jurisdictions around the world. To access, go to the Publications section of their website and enter the search term “water”.

<http://cwf.ca/Default.aspx?CCID=5442&FID=53064&ExcludeBoolFalse=True&ID=/publications/search>

C.D. Howe Institute Commentary by Henning Bjornlund- The Competition for Water: Striking a Balance among Social, Environmental, and Economic Needs.

[http://www.cdhowe.org/pdf/commentary\\_302.pdf](http://www.cdhowe.org/pdf/commentary_302.pdf)

Conference Board of Canada - Going With the Flow? Evolving Water Allocations and the Potential Limits of Water Markets in Canada

<http://www.conferenceboard.ca/e-Library/abstract.aspx?did=2943>

Minister’s Advisory Group - Recommendations for Improving Alberta’s Water Management and Allocation Report

<http://environment.gov.ab.ca/info/library/8239.pdf>

Public Interest Alberta – Jeremy Schmidt – Alternative Water futures in Alberta

[http://parklandinstitute.ca/research/summary/alternative\\_water\\_futures\\_in\\_alberta/](http://parklandinstitute.ca/research/summary/alternative_water_futures_in_alberta/)



**From:** Bev Thornton [<mailto:bev@albertasouthwest.com>]  
**Sent:** April-16-12 9:56 AM  
**To:** Bev Thornton  
**Subject:** FW: Invitation - Water Information Session

Dear AlbertaSW CAOs/EDOs:  
Invitation (below) from SouthGrow that may be of interest.

**From:** Mary Swanek - SouthGrow [<mailto:mary.swanek@southgrow.com>]  
**Sent:** April-16-12 9:52 AM  
**To:** 'Bev Thornton'  
**Subject:** Invitation - Water Information Session

Hello Bev,

I trust things are going well with you? It is a busy time of year for us with fiscal year end!

I am wondering if you would circulate the following invitation to your CAOs and EDOs?

Thanks

SouthGrow Regional Initiative is hosting a half-day seminar on water data, limits of water supply, license allocations for growth, options for transfers and supply shortages and municipal conservation plans, presented by Dave McGee, Senior Policy & Implementation Manager, Alberta Environment & Water. The half-day seminar will take place on Tuesday, May 1st from 9:00 a.m. to 12:00 Noon at the Lethbridge Lodge. Fee for the session is \$15.00 and includes breakfast. You must register by Friday, April 27th to attend. Contact Mary Swanek at [mary.swanek@southgrow.com](mailto:mary.swanek@southgrow.com)

Thanks

Mary Swanek, Coordinator

SouthGrow Regional Initiative

# Willow Creek Composite High School



[www.lrsd.ab.ca/school/wcchs](http://www.lrsd.ab.ca/school/wcchs)

P.O. Box 219, Claresholm, Alberta T0L 0T0

Main Office: 5318-2<sup>nd</sup> St. W.

PH (403) 625-3387

FAX (403) 625-3289

Principal: Mr. Darryl Seguin

Assistant Principal: Mr. Randy Bohnet

Assistant Principal: Mrs. Beverly McNutt

April 5, 2012

## Claresholm Schools Presentation Follow Up Letter

At some point during the past few months we have had the opportunity, as representatives of West Meadow Elementary School and Willow Creek Composite High School, to meet with your organization and share our message about the growing need for community engagement and participation in our schools. We would like to thank you for allowing us time on your agenda to begin this conversation regarding your involvement with the education of the children in our community. We value your perspective and appreciate your willingness to participate with us as we work together to improve our schools.

In 2010 Livingstone Range School Board developed a plan to enhance community engagement with the following goal: "Improved involvement of students, parents and community in providing input about education in the jurisdiction." The Alberta Initiative for School Improvement (AISI) – a Government of Alberta special funding program aimed at improving student engagement, learning and performance – also lists community engagement as one of its main priorities in the 2012-2015 AISI handbook.

Our meetings with you are an essential part of our mission to accomplish school and student improvement through community engagement. Our commitment to this process stems from a deep-seated belief in the importance of ensuring that our students receive the highest possible standard in education. We agree with AISI organizers who say that:

"Effective school improvement results when principals, teachers, other school staff, students, school councils, parents and other school community members work as a team to establish priorities, set goals for improvement, implement strategies to achieve those goals, and evaluate progress."

*AISI Cycle 5 Handbook 2012–2015 (pp. 3)*

To determine the most effective way for community members to be engaged in our schools and to understand the community's perspective on education we have drafted a series of questions designed to provide us necessary feedback on how we are currently doing and where we need to go from here. We ask that you please take some time in your organization to discuss the following questions and send your feedback to Darryl Seguin at WCCHS by May 18, 2012.

### **School Environment:**

1. Do you come into the school during the school day or during school-based activities?
  - If yes, do you feel welcome in the school?
  - If no, why not? Is there anything we can do to change that?

### **Communication:**

2. Do you feel that you have enough information about what goes on in Claresholm schools?
  - If not, what would you like to know more about and how can we get this information to you?
3. What further information can we provide you to help you understand the current happenings in education today? i.e. curriculum, programming, budgeting etc.
4. Do you have any suggestions regarding how the school and community can work together in a more effective and sustainable manner?
5. Would you be willing to be involved any of the following:
  - School Council meetings (monthly)
  - Community Advisory Committee (meets 2-3 times/year)- an advisory panel set up to discuss current trends, issues and programs in education that affect local schools
  - Input into Three Year Plans for local schools (2-3 times/year)

This fall we will have a meeting with representatives from each of your organizations to discuss our findings. Thank you again for your time and willingness to participate and engage with students and staff at WMES and WCCHS.

For more information, please contact:

Kathy Charchun – Principal WMES: 403-625-4464

Ruth Lindquist – School Council Chair WCCHS: 403-625-3123

Darryl Seguin – Principal WCCHS: 403-625-3387

**Claresholm Schools**  
**Conversation**  
**Websites and books**

Schools Cannot Do It Alone by Jamie Vollmer

Shift Happens in Education 2010:

[http://www.youtube.com/watch?v=SBwT\\_09boxE](http://www.youtube.com/watch?v=SBwT_09boxE)

Sir Ken Robinson's videos on change in education and creativity can be found at [www.sirkenrobinson.com](http://www.sirkenrobinson.com) . They include:

Changing Paradigms [www.theRSA.org](http://www.theRSA.org)

Why teaching is not like making motor cars

We are the people we have been waiting for

Education Today and Tomorrow

Alberta Green certificate Program

<http://www.agriculture.alberta.ca/greencertificate>

Careers in the 21<sup>st</sup> century

<http://targetstudy.com/articles/new-careers-in-the-21st-century.html>

21<sup>st</sup> Century Skills-Learning for Life in our Times

co-authored by Charles Fadel

**Claresholm Schools**  
**Conversation Contacts**

Kathy Charchun  
Principal  
West Meadow Elementary School  
[charchunk@lrsd.ab.ca](mailto:charchunk@lrsd.ab.ca)  
403 625-4464

Darryl Seguin  
Principal  
Willow Creek Composite High School  
[seguind@lrsd.ab.ca](mailto:seguind@lrsd.ab.ca)  
403 625-3387

Kelly Hall  
Livingstone Range School Division Trustee  
[hallk@lrsd.ab.ca](mailto:hallk@lrsd.ab.ca)  
\*

Charlene Dunlop  
Livingstone Range School Division Trustee  
[dunlopc@lrsd.ab.ca](mailto:dunlopc@lrsd.ab.ca)  
403 687-2128

# Health Advisory Council Meeting

The Oldman River Health Advisory Council invites community members to attend their council meeting. During the council meeting there will be an opportunity for public presentations:

- Bring your community's voice forward to provide input on local and regional health;
- Provide feedback to Alberta Health Services regarding health care services;
- Learn about the Oldman River Health Advisory Council.



**Date:** Tuesday, May 8, 2012  
**Time:** 5:00 p.m. – 8:30 pm.  
**Public Presentations:** 6:00 p.m. – 7:00 p.m.  
**Place:** Welcome Mat Senior Citizens Organization,  
139 – 24<sup>th</sup> Street  
Fort Macleod, AB

For more information please contact Dr. Barb Lacey, Chair at 403 328-5452 or Suzanne Rauda, Advisory Council Officer at 403 388-6346.

For information about the Oldman River Health Advisory Council, please visit [www.albertahealthservices.ca/hac.asp](http://www.albertahealthservices.ca/hac.asp)



*Bringing the voice of communities to  
build a better health system*

2012 April 18, 2012

To the Mayor and Town Council of Claresholm:

I live in Claresholm and most days take my two little dogs for a walk in Centennial Park. This park is enjoyed by all ages of people and many dogs as well. It is a lovely park with its grass, trees, and water park. With no established safe dog park available, this local park has been a god send to my dogs.

Over the past year or two, I have noticed more dogs loose in the park and more owners using the park grounds as their personal dog bathroom. It bothers me on both of these matters.

**First**, some of the dogs that are loose are small and very obedient to their owners. I have no problem with that. However, when I see larger dogs loose I do become concerned over them hurting my little dogs or the children playing in the park, should they be aggressive. I understand that in the past there was a small dog killed by a loose big dog in this park. I do not know exactly the details or timeline. However, should that occur again sometime, could the town open itself up to being held responsible because there were no strict rules openly displayed stating all dogs need to be leashed? It simply is a safety concern in my books.

**Second**, the thing that irritates me most is dog owners forgetting this park is not their private dog bathroom. Commonsense says if your dog poops, pick it up and dispose of it in the garbage provided no matter if it is -30 or +30 degrees out. I am so tired of picking up other people's dog poop and I hate to think what visitors think when they come to stay at the park and take a stroll around only to see poop piles scattered about. To me this is so disrespectful to everyone and not the most sanitary situation.

I do have a few suggestions. Post the bylaws that govern mandatory leashes and cleaning up after your dog at every path access to the park. Have a bag dispense system kept full at each path access. My count is there are at least 4-5 path access points that people enter the park. Then take time to use every means possible in teaching the public about responsible use of the park – perhaps by putting articles in the paper drawing people's attention to the concerns.

Please be proactive so that those many of us who are responsible do not lose the opportunity to enjoy this wonderful park with our dogs.

Thank you for your time and consideration. If there is anything I can do to help, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Nancy Kay Miller". The signature is written in a cursive style with a long, sweeping underline.

Nancy Kay Miller

403-625-2385

To whom it may concern;

I am writing this letter in regards to the what I feel is a potentially dangerous situation.. I live at 324 49<sup>th</sup> ave west.. My house allows me to look straight west to Centennial park, and the spray park. While I greatly enjoy the view, I am often concerned about the vehicles speeding by, that close to the park. With rezoning of some of the land in this area, it seemed to be a good time to request that a playground speed zone could be established at the same time.

Due to the amount of open areas ( the same ones that are to be rezoned ), the walking path through the park, activities at Mackin Hall, there are a lot of kids playing in this area (mine included). People often park on the road and walk over to the park, kids running ahead excited to go. As the weather gets warmer, I see more and more kids and adults out walking, riding bikes, skate boards, roller blades, playing ball, and enjoying the park and walking path, as a parent I would be quite relieved to see vehicles doing 30km in this area, rather than 50km. Another idea brought up to me was the possibility of a cross walk where the walking path ends?

Please find the signatures and addresses of some of the other people who live in this area below, thank you for your time and consideration.

Alecia & Herb Sevard  
331 47<sup>th</sup> Ave West.

Sheona Langille  
333 47<sup>th</sup> Ave West

Winnie Warbets.  
354 - 47<sup>th</sup> Ave West

Layne Danalau  
315 - 47 AVE.

Merry & Lyle FRANZ  
309 48<sup>th</sup> Ave W

Sheri Bergstrand  
306 - 47<sup>th</sup> ave.

Karen Byg  
347 - 47<sup>th</sup> Ave West

Holly Schmid

WAYNE LAMARCHE  
332 47 AVE West

RICHARD LING-  
325 48 AVE WEST

Elsie Knaut  
310 47 Ave West

VICKI MCCULLOCH  
303 47 AVE WEST  
(Also what about the alley  
beside the spraypark?)

Pat Ryan  
311-47<sup>th</sup> Ave W

CLARENCE & SHIRLEY  
ISAACSON  
348 - 47<sup>th</sup> AVE. WEST

Josh Florence  
Sara Briggs 317- 48<sup>th</sup> Ave W



## Claresholm Community Centre Association

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April 6, 2012

Kris Holbeck  
Town Administrator  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Kris:

Enclosed is an invoice for the Community Centre Insurance in the amount of \$767.00. In past years the Town has paid the insurance on our behalf. Please accept this request for the reimbursement of \$767.00 that we have paid to AMSC Insurance for the AUMA General Insurance Program.

Sincerely,



Pat O'Dell  
Treasurer

Encl.



# AUMA General Insurance Program - Renewal Invoice 24655

Certificate Holder:	Clareholm Community Centre BOX 998 CLAREHOLM, AB T0L 0T0	Invoice No:	24655
Member Code:	CRHCC	Invoice Date:	January 01, 2012
Certificate No:	5078	Due Date:	March 01, 2012
		Page:	1

### Premium Distribution

Auto-MUNIX Coverage	0
Auto-Excess Coverage	0
Boiler	0
Crime	154
Liability-MUNIX 0 to 10,000 Coverage	108
Liability-MUNIX 10,000 to 1M Coverage	418
Liability-Excess Coverage	123
Property-MUNIX Coverage	0
Property-Excess Coverage	0
Umbrella	0

<b>Jan 1, 2012 Annual Premium</b>	<b>\$803</b>
<b>Total Premium Payable</b>	<b>\$803</b>

<b>Account Balance Prior to Invoice</b>	<b>-\$36</b>
<b>Account Balance Incl This Invoice</b>	<b>\$767</b>

*Amount in 2011 was \$ 921.00*

Please make your payments to: **AMSC Insurance Services Limited**  
A Subsidiary of AUMA  
300 - 8616 51 Avenue  
Edmonton, AB T6E 6E6

*Year*

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA(2862)  
Fax: 780-409-4314

*Pd. Feb 10/12  
# 83*

Premiums include an administration fee. Please refer to the Administration Fee Schedule for more information.

Terms: net 30 days – interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)

Wilf Gour, Director  
Claresholm Chamber of Commerce  
PO Box 3062  
Claresholm, AB T0L 0T0

Town Of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

April 17, 2012

Request of Council:

On behalf of the Chamber of Commerce I am asking permission for our group to hold the Mexican Fiesta in Amundsen Park on Friday June 22<sup>nd</sup>. We will need access to the Park starting that morning to begin set-up. In that regard we would once again appreciate any assistance that could be provided by the Town crew in the pick-up of the fence panels from UFA and the set-up of those panels.

Please let me know if you require further information or have any concerns you would like us to address. Thank you for your consideration of our request.

Sincerely,



Wilf Gour, Chair  
2012 Mexican Fiesta  
Organizing Committee  
403-625-4334(B), 403-625-0036(C)  
403-625-4311(F)

*Sharon L. Duncan  
P.O. Box 2601  
Claresholm, Alberta, T0L 0T0  
Home: 403 – 625-3816 Cell: 403 - 680-3879  
sduncanj@telus.net*

**April 17, 2012**

**Town of Claresholm  
Box 1000  
Claresholm, AB.  
T0L 0T0**

**Attention: Karine Wilhauk  
Re: Community Standards Committee**

**Dear Ms. Wilhauk,**

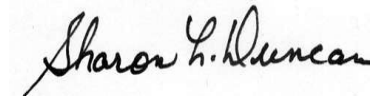
**Please accept my expression of interest as a Member at Large of the Community Standards Committee, as advertised in the Wednesday, April 11, 2012 edition of the Claresholm Local Press.**

**As demonstrated in the past, I am a committed committee member and would like the opportunity to once again contribute to my community and its growth.**

**Please find that I have a resume on file with the Town of Claresholm and I look forward to volunteering with other members of the community to work together in a cohesive fashion that benefits all elements of the community.**

**I request that Town Council considers my application.**

**Yours truly,**



**Sharon L, Duncan**



Claresholm & District Museum  
5126 Highway # 2  
Box 1000  
CLARESHOLM, Alberta  
T0L 0T0  
Phone: 1-403-625-1742  
[claresholmmuseum@gmail.com](mailto:claresholmmuseum@gmail.com)

April 19, 2012

Dear Town Council,

I am writing to request permission from the Town Council for the Claresholm & District Museum to fly a Norwegian flag on one of the flag poles outside the museum starting May 1, 2012. This would go in place of the current USA flag.

The museum is developing a Norwegian Heritage Exhibit and will be hosting a special event on May 19, 2012 called Norwegian Heritage Celebration. The exhibit and event will celebrate Norway's Constitution Day (May 17) and early Norwegian settlement to the Claresholm area. Another goal of the event is to engage local people in the activities of the museum and get them in to see our fantastic new Exhibit Hall. So far, the Sons of Norway are involved as well as several community volunteers.

We have been in communication with the Norwegian Consulate in Calgary and have his blessing to fly the Norwegian flag here at the Museum. With your permission we will be happy to fly the Norwegian flag in collaboration with our exhibit and special event plans.

Thank you for your consideration on this matter.

Sincerely,

Trisha Carleton, BA, MA  
Executive Director  
Claresholm & District Museum  
5126 HWY # 2, Box 1000  
Claresholm, AB T0L 0T0  
403-625-1742  
[trisha.carleton@townofclaresholm.com](mailto:trisha.carleton@townofclaresholm.com)

# Staff Report

**To:** Council  
**From:** CAO  
**Date:** April 20, 2012  
**Re:** Update on Recycling Program

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Per Council's instruction on April 10<sup>th</sup>, 2012, an ad hoc committee was formed to develop a recycling solution for the residents and businesses in the Town of Claresholm.

The group has investigated other recycling centres and programs in the area and met with private businesses and local institutions to discuss options for the collection, processing and shipping of the recycling materials. The group has also investigated local sites where the recycling centre could be located.

In addition, the committee has been in contact with many local residents and users. The group understands the frustration of recyclers with no recycling program currently, but the recycling committee wants to ensure that the proposed solution ensures a sustainable recycling program that meets the needs of all users in the interim, as well as the future.

The committee hopes to have a solution in place for the users within the next month. There are many pieces to the setup of a recycling program; a facility needs to be secured and agreements with community groups need to be finalized. Once a proposal is ready to be unveiled it will be brought to Council for approval and then it can be rolled out to the public and businesses. The new recycling program will be advertised in various media outlets and a public education & awareness initiative needs to be assembled.

*Kris Holbeck, CA CAO Town of Claresholm*

**To: Mayor and Council**

**From: Lisa Chilton/ Tax and Assessment**

**Subject: Change of Due Date for Property Taxes**

**Date: April 19, 2012**

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**Proposal:**

It is the recommendation of the tax/assessment department to review the property tax due date of August 31<sup>st</sup> and change it to June 30<sup>th</sup>, effective for the tax year of **2014**, bringing it in line with what is normal practice in Alberta.

**Background:**

It would seem that the arguments against this change in the past are no longer relevant. They were as follows:

1. Business owners claimed they made all their money in the summer and couldn't afford the lump sum payment.
2. The assessment was not into us on time.
3. The budget was not ready in time to allow for the processing of the mill rate bylaw and subsequent processing of the tax notices.

**Solutions as follows:**

1. We offer the T.I.P.P. program which allows monthly payments in order to spread the payment out all year without penalty. We currently have 419 participants and growing.
2. The assessment has to be declared in ASSET by February 28<sup>th</sup> and is verified and available for the council to use for budgeting purposes within a week of declaration.
3. The C.A.O. has assured me the budget process has been started earlier and tightened up considerably which leaves no reason all timelines cannot be met.

**Summary:**

All other towns and cities researched have a property tax due date of June 30<sup>th</sup>. Fort Macleod, Nanton, High River, Okotoks, Lethbridge & Taber all follow the tax due date of June 30<sup>th</sup>. This would seem to make good business sense as the Town would have the bulk of their revenue in the bank half way through the year but also would allow the rate payers who prefer to pay monthly instead of with one lump sum, the opportunity to do so through the T.I.P.P. program with no added hardship. Proposing the change for 2014 would give **plenty** of notice to our rate payers as well as the mortgage companies and other interested parties.

Below is the response from Catherine Dunn of the Municipal Government Assessment and Taxation Branch, to my e-mail asking what, if anything, we have to do to inform our rate payers, mortgage holders etc of a change in due dates, and time frames for same:

“Section 332 of the *Municipal Government Act (MGA)* states that taxes imposed under the Act are deemed to have been imposed on January 1. Section 344(1) of the Municipal Government Act states that a council may by bylaw impose penalties for non-payment after the due date. However, the due date itself does not have to be established by bylaw. Assuming that the penalty bylaw cites a specific due date for taxes (e.g. August 31), then the penalty must not be imposed sooner than 30 days after the tax notice is sent out. If the due date for taxes (and imposition of penalties) is specifically cited in a Tax Penalty Bylaw then the change must be done by Bylaw. However, if the due date is only on a specific date by a long standing policy of the municipality then this would not be necessary and there is no specific process outlined for changing of the due date. It may be helpful to put an information bulletin in with the tax notices the year prior to the planned change. However, this is not a requirement.”

With the above information it would appear that we just need to amend our Tax Penalty Bylaw #1563 to read the change in due date for taxes.

**CAO RECOMMENDATION:**

I agree with the Tax/HR Administrator’s opinion and recommend that Council approve this change for the 2014 Property Tax Year. This will allow Administration to begin the notification of the populace and ensure the 2014 budgets, mill rate and the resulting property tax notices fall within the necessary timelines for this to happen.

*Kris Holbeck, CA CAO*

*Town of Claresholm*





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>TAXES AND GRANTS IN LIEU</b>							
1-00-00-104-00	TAXES VACANT RES/FARMLAND	122,260.00	119,696.83	2,563.17	121,514.00	0.00	121,514.00
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	851,490.00	851,316.15	173.85	923,535.00	0.00	923,535.00
1-00-00-108-00	TAXES LINEAR PROPERTY	96,270.00	96,271.38	(1.38)	102,629.00	0.00	102,629.00
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,783,923.00	2,781,916.55	2,006.45	2,968,746.00	0.00	2,968,746.00
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,660.00	6,663.97	(3.97)	6,990.00	0.00	6,990.00
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	80,610.00	80,613.90	(3.90)	85,829.00	(284.29)	86,113.29
<b>*</b>	<b>TOTAL TAXES AND GRANTS IN LIEU</b>	<b>3,941,213.00</b>	<b>3,936,478.78</b>	<b>4,734.22</b>	<b>4,209,243.00</b>	<b>(284.29)</b>	<b>4,209,527.29</b>
<b>REVENUE GENERAL MUNICIPAL</b>							
1-00-00-510-00	PENALTIES & COSTS TAXES	75,000.00	64,606.99	10,393.01	65,000.00	34,295.31	30,704.69
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	125.00	835.66	(710.66)	139.00	750.00	(611.00)
1-00-00-540-00	CONCESSION & FRANCHISE	105,000.00	118,295.19	(13,295.19)	120,000.00	34,555.23	85,444.77
1-00-00-550-00	INTEREST ON INVESTMENTS	15,000.00	27,503.61	(12,503.61)	19,700.00	(612.40)	20,312.40
1-00-00-560-00	ADMINISTRATION FEES	1,000.00	1,841.25	(841.25)	1,500.00	75.00	1,425.00
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,000.00	5,600.00	1,400.00	5,500.00	0.00	5,500.00
<b>*</b>	<b>TOTAL REVENUE GEN MUNICIPAL</b>	<b>203,125.00</b>	<b>218,682.70</b>	<b>(15,557.70)</b>	<b>211,839.00</b>	<b>69,063.14</b>	<b>142,775.86</b>
<b>**</b>	<b>GROSS TOTAL MUNICIPAL REVENUE</b>	<b>4,144,338.00</b>	<b>4,155,161.48</b>	<b>(10,823.48)</b>	<b>4,421,082.00</b>	<b>68,778.85</b>	<b>4,352,303.15</b>
<b>REQUISITIONS</b>							
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	101,823.00	101,823.00	0.00	109,830.00	0.00	109,830.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	1,074,027.00	1,072,937.65	1,089.35	1,194,748.00	0.00	1,194,748.00
<b>**</b>	<b>TOTAL REQUISITIONS</b>	<b>1,175,850.00</b>	<b>1,174,760.65</b>	<b>1,089.35</b>	<b>1,304,578.00</b>	<b>0.00</b>	<b>1,304,578.00</b>
<b>***P</b>	<b>NET REVENUE MUN PURPOSES</b>	<b>2,968,488.00</b>	<b>2,980,400.83</b>	<b>(11,912.83)</b>	<b>3,116,504.00</b>	<b>68,778.85</b>	<b>3,047,725.15</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>COUNCIL &amp; OTHER LEGIS</b>							
2-11-00-100-00	WAGE BENEFITS LEGISLATIVE	1,500.00	2,200.43	(700.43)	2,300.00	434.85	1,865.15
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	13,000.00	10,859.96	2,140.04	13,000.00	2,759.99	10,240.01
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	46,500.00	46,484.52	15.48	47,000.00	12,149.88	34,850.12
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	6,000.00	2,215.18	3,784.82	0.00	0.00	0.00
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	2,000.00	275.60	1,724.40	500.00	19.11	480.89
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	8,000.00	978.91	7,021.09	1,000.00	64.88	935.12
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	1,500.00	1,964.81	(464.81)	2,000.00	169.50	1,830.50
<b>*</b>	<b>TOTAL COUNCIL &amp; OTHER LEGIS</b>	<b>78,500.00</b>	<b>64,979.41</b>	<b>13,520.59</b>	<b>65,800.00</b>	<b>15,598.21</b>	<b>50,201.79</b>
<b>***P</b>	<b>NET COSTS COUNCIL &amp; LEGIS</b>	<b>(78,500.00)</b>	<b>(64,979.41)</b>	<b>(13,520.59)</b>	<b>(65,800.00)</b>	<b>(15,598.21)</b>	<b>(50,201.79)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REV GEN ADMIN &amp; OTHER</b>							
1-12-00-414-00	SALE OF MATERIAL	500.00	555.50	(55.50)	500.00	1,021.11	(521.11)
1-12-00-416-00	CERTIFICATE FEES	4,000.00	4,295.00	(295.00)	4,000.00	995.00	3,005.00
1-12-00-562-00	FARM LAND RENTAL	4,500.00	5,380.00	(880.00)	5,000.00	400.00	4,600.00
1-12-00-568-00	ADMIN BLDG/MODULAR RENT	3,000.00	9,174.85	(6,174.85)	9,000.00	3,813.62	5,186.38
1-12-00-570-00	SUNDRY RENTALS	10,000.00	13,406.53	(3,406.53)	10,000.00	2,025.00	7,975.00
1-12-00-595-00	PROCEEDS ON PROPERTY SALES	0.00	0.00	0.00	0.00	34,000.00	(34,000.00)
1-12-00-596-00	GAIN (LOSS) SALE OF LAND INVENTORY	0.00	2,790.10	(2,790.10)	0.00	0.00	0.00
1-12-00-597-00	GAIN (LOSS) ON DISPOSAL OF TCA	0.00	(71,949.68)	71,949.68	0.00	0.00	0.00
1-12-00-900-00	PROV OPERATING GRANTS (MSI/MSP)	120,000.00	110,588.00	9,412.00	78,000.00	0.00	78,000.00
1-12-00-950-00	MISCELLANEOUS CHARGES	500.00	335.00	165.00	300.00	75.00	225.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	32,125.00	32,125.00	0.00	34,625.00	0.00	34,625.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	17,250.00	17,250.00	0.00	17,250.00	0.00	17,250.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	15,000.00	15,000.00	0.00	15,000.00	0.00	15,000.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	7,500.00	7,500.00	0.00	7,500.00	0.00	7,500.00
5-00-00-555-00	ISF CAPITAL GRANT FUNDING	0.00	4,960.76	(4,960.76)	0.00	0.00	0.00
5-00-00-590-00	OTHER FINANCES ACQUIRED	5,090.00	11,000.00	(5,910.00)	0.00	0.00	0.00
5-00-00-990-00	GRANTS NON GOVT & OTHER SOURCE	0.00	77,500.00	(77,500.00)	0.00	0.00	0.00
5-00-00-830-00	FEDERAL CAPITAL GRANTS (FGTG)	361,000.00	212,579.11	148,420.89	414,400.00	206,201.00	208,199.00
5-00-00-840-00	PROV CAPITAL GRANTS (BMTF)	400,000.00	285,599.73	114,400.27	293,000.00	0.00	293,000.00
5-00-00-841-00	PROV CAPITAL GRANTS (MSI)	0.00	341,394.99	(341,394.99)	522,552.00	0.00	522,552.00
5-00-00-845-00	PROV CAP GRANTS (AMWWP)	300,000.00	658,621.75	(358,621.75)	160,000.00	0.00	160,000.00
<b>*</b>	<b>TOTAL REV GEN ADMIN &amp; OTHER</b>	<b>1,280,465.00</b>	<b>1,738,106.64</b>	<b>(457,641.64)</b>	<b>1,571,127.00</b>	<b>248,530.73</b>	<b>1,322,596.27</b>
<b>**</b>	<b>TOTAL REV GEN ADMIN &amp; OTHER</b>	<b>1,280,465.00</b>	<b>1,738,106.64</b>	<b>(457,641.64)</b>	<b>1,571,127.00</b>	<b>248,530.73</b>	<b>1,322,596.27</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>EXPENSES GEN ADMIN &amp; OTHER</b>							
2-12-00-100-00	WAGE BENEFITS ADMINISTRATION	75,000.00	75,888.91	(888.91)	76,000.00	19,073.47	56,926.53
2-12-00-130-00	SALARY ADMIN MANAGEMENT	196,500.00	196,678.69	(178.69)	205,000.00	54,985.28	150,014.72
2-12-00-131-00	MANAGEMENT CONSULTING FEES	15,000.00	11,426.07	3,573.93	5,000.00	2,668.70	2,331.30
2-12-00-135-00	SALARY ADMIN STAFF	77,500.00	77,233.52	266.48	81,500.00	21,903.00	59,597.00
2-12-00-140-00	ADMIN JANITOR WAGES	34,000.00	28,723.83	5,276.17	22,700.00	5,048.32	17,651.68
2-12-00-150-00	ELECTIONS STAFF	0.00	0.00	0.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	0.00	0.00	0.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	15,000.00	15,725.28	(725.28)	16,000.00	8,526.76	7,473.24
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,500.00	1,402.94	1,097.06	2,500.00	1,355.83	1,144.17
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	7,000.00	7,784.37	(784.37)	7,000.00	1,707.20	5,292.80
2-12-00-215-00	OFFICE EXP, MILEAGE, FREIGHT	250.00	305.18	(55.18)	300.00	64.89	235.11
2-12-00-216-00	POSTAGE	14,000.00	13,002.58	997.42	14,000.00	4,439.00	9,561.00
2-12-00-217-00	TELEPHONE / FAX	9,000.00	8,499.46	500.54	9,000.00	1,399.40	7,600.60
2-12-00-220-00	PRINTING & STATIONERY	6,000.00	5,683.05	316.95	6,000.00	331.74	5,668.26
2-12-00-221-00	ASSOCIATION FEES	6,000.00	6,290.59	(290.59)	6,000.00	4,798.36	1,201.64
2-12-00-230-00	ASSESSOR	41,500.00	41,897.65	(397.65)	44,500.00	10,868.01	33,631.99
2-12-00-232-00	AUDITOR	15,000.00	14,500.00	500.00	15,500.00	15,000.00	500.00
2-12-00-234-00	LEGAL EXPENSES	5,000.00	4,952.58	47.42	5,000.00	634.89	4,365.11
2-12-00-235-00	TAX RECOVERY	250.00	(1.00)	251.00	0.00	0.00	0.00
2-12-00-237-00	LAND TITLES FEES	1,000.00	818.25	181.75	1,000.00	338.00	662.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
2-12-00-252-00	MODULAR RENTAL COSTS	5,000.00	7,879.04	(2,879.04)	7,000.00	946.61	6,053.39
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	130,000.00	127,664.28	2,335.72	135,000.00	133,578.00	1,422.00
2-12-00-509-00	ADVERTISING - GENERAL	16,000.00	16,087.05	(87.05)	16,000.00	4,682.10	11,317.90
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	30,000.00	34,272.66	(4,272.66)	10,000.00	705.08	9,294.92
2-12-00-512-00	OFFICE SUPPLIES	22,000.00	22,463.87	(463.87)	22,000.00	1,694.51	20,305.49
2-12-00-514-00	ELECTIONS - MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
2-12-00-515-00	COMPUTER CONTRACTED SERVICES	0.00	0.00	0.00	14,725.00	0.00	14,725.00
2-12-00-516-00	JANITORIAL SUPPLIES	3,900.00	3,481.86	418.14	2,500.00	40.15	2,459.85
2-12-00-518-00	BUILDING MTCE. - MATERIALS	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00
2-12-00-540-00	OFFICE UTILITIES	30,000.00	29,526.28	473.72	31,000.00	7,502.90	23,497.10
2-12-00-541-00	MACKIN HALL UTILITIES	3,700.00	3,342.16	357.84	3,500.00	747.13	2,752.87
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	15,000.00	13,538.89	1,461.11	13,000.00	3,303.83	9,696.17
2-12-00-711-00	TAXI SUBSIDY	8,000.00	6,430.00	1,570.00	7,000.00	1,574.00	5,426.00
2-12-00-750-00	AMORTIZATION EXP - ADMIN	5,800.00	4,820.74	979.26	4,800.00	0.00	4,800.00
2-12-00-770-00	GRANTS	60,000.00	128,148.00	(68,148.00)	78,000.00	15,860.00	62,140.00
2-12-00-771-00	FAIR DAYS	10,000.00	9,520.29	479.71	10,000.00	0.00	10,000.00
2-12-00-772-00	CANADA DAY	5,000.00	5,672.29	(672.29)	6,000.00	0.00	6,000.00



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
2-12-00-810-00	TEMPORARY LOAN INTEREST	500.00	24.66	475.34	500.00	0.00	500.00
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,500.00	2,628.64	(128.64)	3,000.00	299.76	2,700.24
2-12-00-986-00	PROPERTY CLEANUP	500.00	(2,214.03)	2,714.03	0.00	0.00	0.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,000.00	1,725.37	(725.37)	2,000.00	0.00	2,000.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	40,000.00	35,807.90	4,192.10	40,000.00	3,312.36	36,687.64
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	6,000.00	7,377.46	(1,377.46)	5,000.00	242.16	4,757.84
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	1,500.00	1,274.17	225.83	1,500.00	1,044.70	455.30
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	45,000.00	26,031.59	18,968.41	30,000.00	0.00	30,000.00
2-12-00-994-00	DAMAGE CLAIMS	500.00	0.00	500.00	500.00	0.00	500.00
		<u>965,400.00</u>	<u>999,315.12</u>	<u>(33,915.12)</u>	<u>963,025.00</u>	<u>328,676.14</u>	<u>634,348.86</u>
<b>*</b>	<b>TOTAL EXP GEN ADMIN &amp; OTHER</b>						
<b>***P</b>	<b>NET COSTS GEN ADMIN &amp; OTHER</b>	<b>315,065.00</b>	<b>738,791.52</b>	<b>(423,726.52)</b>	<b>608,102.00</b>	<b>(80,145.41)</b>	<b>688,247.41</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE FIRE FIGHTING</b>							
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	25,000.00	32,741.81	(7,741.81)	28,500.00	28,886.02	(386.02)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	10,210.00	(4,210.00)	10,000.00	4,150.00	5,850.00
<b>*</b>	<b>TOTAL REVENUE FIRE FIGHTING</b>	<b>31,000.00</b>	<b>42,951.81</b>	<b>(11,951.81)</b>	<b>38,500.00</b>	<b>33,036.02</b>	<b>5,463.98</b>
<b>EXPENSES FIRE FIGHTING</b>							
2-23-00-100-00	WAGE BENEFITS - FIRE DEPT.	4,500.00	1,874.65	2,625.35	2,000.00	461.57	1,538.43
2-23-00-120-00	FIRE DEPARTMENT - WAGES/TRAINING	17,000.00	19,360.00	(2,360.00)	20,000.00	0.00	20,000.00
2-23-00-130-00	FIRE CHIEF - SALARY	0.00	0.00	0.00	58,000.00	13,384.62	44,615.38
2-23-00-131-00	FRINGE BENEFITS - FIRE CHIEF	0.00	0.00	0.00	13,500.00	3,203.89	10,296.11
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	11,000.00	16,389.00	(5,389.00)	17,000.00	0.00	17,000.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	3,500.00	3,664.09	(164.09)	3,800.00	863.26	2,936.74
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIE	26,000.00	14,738.00	11,262.00	15,000.00	570.01	14,429.99
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	50,000.00	38,416.95	11,583.05	39,500.00	5,674.46	33,825.54
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	5,000.00	4,591.83	408.17	5,000.00	722.26	4,277.74
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	250.00	255.70	(5.70)	3,600.00	622.84	2,977.16
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPO	14,000.00	13,524.50	475.50	14,250.00	7,106.20	7,143.80
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	11,000.00	10,600.18	399.82	12,000.00	3,316.52	8,683.48
2-23-00-750-00	AMORTIZATION EXP - FIRE	15,000.00	17,034.22	(2,034.22)	17,000.00	0.00	17,000.00
<b>*</b>	<b>TOTAL EXPENSES FIRE FIGHTING</b>	<b>157,250.00</b>	<b>140,449.12</b>	<b>16,800.88</b>	<b>220,650.00</b>	<b>35,925.63</b>	<b>184,724.37</b>
<b>***P</b>	<b>NET COSTS FIRE FIGHTING</b>	<b>(126,250.00)</b>	<b>(97,497.31)</b>	<b>(28,752.69)</b>	<b>(182,150.00)</b>	<b>(2,889.61)</b>	<b>(179,260.39)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE BYLAW ENFORCEMENT</b>							
1-21-00-845-00	PROVINCIAL FINES COLLECTED	25,000.00	16,510.97	8,489.03	20,000.00	2,365.00	17,635.00
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	4,000.00	4,775.00	(775.00)	5,000.00	4,195.00	805.00
1-26-00-525-00	CLEANUP FEES	0.00	0.00	0.00	0.00	205.00	(205.00)
1-26-00-530-00	MUNICIPAL STATUTE FINES	28,000.00	7,886.00	20,114.00	45,000.00	0.00	45,000.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	500.00	675.00	(175.00)	1,000.00	50.00	950.00
<b>*</b>	<b>TOTAL REVENUE BYLAW ENFORCE</b>	<b>57,500.00</b>	<b>29,846.97</b>	<b>27,653.03</b>	<b>71,000.00</b>	<b>6,815.00</b>	<b>64,185.00</b>
<b>EXPENSES BYLAW ENFORCE</b>							
2-26-00-111-00	WAGES - PEACE OFFICER	64,000.00	49,452.24	14,547.76	65,600.00	17,180.22	48,419.78
2-26-00-101-00	WAGE BEN - PEACE OFFICER	13,500.00	8,799.98	4,700.02	14,700.00	2,437.44	12,262.56
2-26-00-200-00	BYLAW - ANIMAL SERVICES	31,000.00	30,531.41	468.59	31,000.00	15,000.00	16,000.00
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	1,000.00	526.17	473.83	1,000.00	0.00	1,000.00
2-26-00-300-00	CLEANUP COSTS - ENFORCEMENT	0.00	0.00	0.00	0.00	205.00	(205.00)
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,000.00	3,127.17	3,872.83	1,500.00	899.46	600.54
2-26-00-513-00	PEACE OFFICER TRAINING	7,000.00	750.00	6,250.00	2,000.00	(21.90)	2,021.90
2-26-00-514-00	PEACE OFFICER MONITORING	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	5,000.00	1,636.35	3,363.65	3,000.00	155.00	2,845.00
2-26-00-521-00	PEACE OFFICER FUEL	0.00	0.00	0.00	3,000.00	657.02	2,342.98
2-26-00-750-00	AMORTIZATION EXP - BYLAW	6,500.00	2,823.92	3,676.08	2,800.00	0.00	2,800.00
<b>*</b>	<b>TOTAL EXPENSES BYLAW ENFORCE</b>	<b>137,000.00</b>	<b>99,647.24</b>	<b>37,352.76</b>	<b>126,600.00</b>	<b>38,512.24</b>	<b>88,087.76</b>
<b>***P</b>	<b>NET COSTS BYLAW ENFORCEMENT</b>	<b>(79,500.00)</b>	<b>(69,800.27)</b>	<b>(9,699.73)</b>	<b>(55,600.00)</b>	<b>(31,697.24)</b>	<b>(23,902.76)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE EQUIPMENT POOL</b>							
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	500.00	6,355.00	(5,855.00)	500.00	0.00	500.00
1-31-00-960-00	EQUIPMENT POOL RENTAL	70,000.00	70,000.00	0.00	70,000.00	0.00	70,000.00
<b>*</b>	<b>TOTAL REV EQUIPMENT POOL</b>	<b>70,500.00</b>	<b>76,355.00</b>	<b>(5,855.00)</b>	<b>70,500.00</b>	<b>0.00</b>	<b>70,500.00</b>
<b>EXP EQUIPMENT POOL</b>							
2-31-00-100-00	WAGE BEN. COMMON SERVICES	60,000.00	59,480.79	519.21	63,000.00	10,922.74	52,077.26
2-31-00-110-00	SALARY - SUPERINTENDENT	35,000.00	36,352.17	(1,352.17)	39,000.00	22,786.07	16,213.93
2-31-00-160-00	EQUIPMENT - WAGES	45,000.00	40,446.29	4,553.71	40,000.00	17,006.22	22,993.78
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	45,000.00	38,462.01	6,537.99	45,000.00	12,501.57	32,498.43
2-31-00-180-00	ON CALL PAY - WAGES	0.00	0.00	0.00	11,600.00	1,000.00	10,600.00
2-31-00-181-00	ON CALL PAY - WAGE BENEFITS	0.00	0.00	0.00	2,900.00	250.04	2,649.96
2-31-00-130-00	ENGINEERING/ENVIRONMENTAL COSTS	5,000.00	1,730.54	3,269.46	10,000.00	492.23	9,507.77
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	50,000.00	40,176.10	9,823.90	40,000.00	1,702.98	38,297.02
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	4,000.00	4,680.76	(680.76)	5,000.00	927.28	4,072.72
2-31-00-217-00	SHOP EXPENSE - FREIGHT	6,000.00	6,354.00	(354.00)	6,000.00	1,101.98	4,898.02
2-31-00-513-00	ENG. SERVICE - MATERIALS	500.00	126.00	374.00	0.00	126.00	(126.00)
2-31-00-515-00	SHOP EXPENSE - MATERIALS	20,000.00	23,501.49	(3,501.49)	25,000.00	5,849.80	19,150.20
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	40,000.00	44,431.58	(4,431.58)	45,000.00	18,936.12	26,063.88
2-31-00-518-00	EQUIPMENT INSURANCE	10,000.00	10,253.00	(253.00)	15,500.00	15,120.00	380.00
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	120,000.00	127,027.05	(7,027.05)	130,000.00	32,554.39	97,445.61
2-31-00-521-00	EQUIPMENT OIL & GAS	75,000.00	87,571.40	(12,571.40)	90,000.00	6,431.91	83,568.09
2-31-00-525-00	COMMON TRAINING	10,000.00	10,005.52	(5.52)	10,000.00	596.02	9,403.98
2-31-00-540-00	SHOP EXPENSE - UTILITIES	15,000.00	16,152.27	(1,152.27)	17,000.00	5,272.71	11,727.29
2-31-00-750-00	AMORTIZATION EXP - EQUIPMENT	67,000.00	73,211.91	(6,211.91)	73,000.00	0.00	73,000.00
<b>*</b>	<b>TOTAL EXP EQUIPMENT POOL</b>	<b>607,500.00</b>	<b>619,962.88</b>	<b>(12,462.88)</b>	<b>668,000.00</b>	<b>153,578.06</b>	<b>514,421.94</b>
<b>***P</b>	<b>NET COSTS EQUIPMENT POOL</b>	<b>(537,000.00)</b>	<b>(543,607.88)</b>	<b>6,607.88</b>	<b>(597,500.00)</b>	<b>(153,578.06)</b>	<b>(443,921.94)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE ROADS &amp; STREETS</b>							
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,000.00	68,934.18	(28,934.18)	65,000.00	0.00	65,000.00
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,000.00	1,900.00	(900.00)	1,500.00	0.00	1,500.00
1-32-00-999-00	DEVELOPER CONTRIBUTIONS - ROADS	0.00	347,059.00	(347,059.00)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE ROADS &amp; STREETS</b>	<b>41,000.00</b>	<b>417,893.18</b>	<b>(376,893.18)</b>	<b>66,500.00</b>	<b>0.00</b>	<b>66,500.00</b>
<b>EXPENSE STREETS &amp; ROADS</b>							
2-32-00-100-00	WAGE BEN. ROADS, STREETS	35,000.00	41,682.84	(6,682.84)	43,000.00	5,097.24	37,902.76
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	45,000.00	32,867.98	12,132.02	35,000.00	15,427.77	19,572.23
2-32-00-120-00	STREET CLEANING - WAGES	13,000.00	11,935.50	1,064.50	12,000.00	2,528.74	9,471.26
2-32-00-130-00	SNOW REMOVAL - WAGES	50,000.00	39,445.91	10,554.09	40,000.00	4,404.91	35,595.09
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	4,000.00	5,240.43	(1,240.43)	5,000.00	1,917.18	3,082.82
2-32-00-214-00	ROAD ENGINEERING COSTS	1,000.00	959.00	41.00	0.00	150.00	(150.00)
2-32-00-260-00	STREET LIGHTS	140,000.00	154,062.56	(14,062.56)	160,000.00	28,188.98	131,811.02
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	95,000.00	98,784.28	(3,784.28)	100,000.00	39,795.31	60,204.69
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	5,000.00	6,657.66	(1,657.66)	5,000.00	1,045.60	3,954.40
2-32-00-750-00	AMORTIZATION EXP - STREETS	511,000.00	370,979.48	140,020.52	371,000.00	0.00	371,000.00
<b>*</b>	<b>TOTAL EXPENSE STREETS &amp; ROADS</b>	<b>899,000.00</b>	<b>762,615.64</b>	<b>136,384.36</b>	<b>771,000.00</b>	<b>98,555.73</b>	<b>672,444.27</b>
<b>***P</b>	<b>NET COSTS STREETS &amp; ROADS</b>	<b>(858,000.00)</b>	<b>(344,722.46)</b>	<b>(513,277.54)</b>	<b>(704,500.00)</b>	<b>(98,555.73)</b>	<b>(605,944.27)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REV AIRPORT SERVICES</b>							
1-33-00-564-00	AIRPORT FACILITY RENTAL	0.00	6,500.00	(6,500.00)	5,000.00	0.00	5,000.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	800.00	(300.00)	800.00	800.00	0.00
<b>* TOTAL REV AIRPORT SERVICES</b>		<b>500.00</b>	<b>7,300.00</b>	<b>(6,800.00)</b>	<b>5,800.00</b>	<b>800.00</b>	<b>5,000.00</b>
<b>EXP AIRPORT SERVICES</b>							
2-33-00-100-00	WAGE BEN AIRPORT SERVICES	600.00	1,146.51	(546.51)	1,200.00	27.62	1,172.38
2-33-00-110-00	AIRFIELD - WAGES	1,500.00	2,447.75	(947.75)	2,500.00	162.05	2,337.95
2-33-00-500-00	AIRFIELD - MATERIALS	1,500.00	1,684.51	(184.51)	2,000.00	167.50	1,832.50
2-33-00-540-00	AIRFIELD - UTILITIES	7,000.00	5,904.97	1,095.03	6,000.00	1,322.35	4,677.65
2-33-00-580-00	AIRFIELD - INSURANCE	3,100.00	3,023.00	77.00	3,100.00	3,022.00	78.00
2-33-00-750-00	AMORTIZATION EXP - AIRPORT	4,700.00	4,160.34	539.66	4,200.00	0.00	4,200.00
<b>* TOTAL EXP AIRPORT SERVICES</b>		<b>18,400.00</b>	<b>18,367.08</b>	<b>32.92</b>	<b>19,000.00</b>	<b>4,701.52</b>	<b>14,298.48</b>
<b>***P NET COSTS AIRPORT SERVICES</b>		<b>(17,900.00)</b>	<b>(11,067.08)</b>	<b>(6,832.92)</b>	<b>(13,200.00)</b>	<b>(3,901.52)</b>	<b>(9,298.48)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REV STORM SEWER &amp; DRAIN</b>							
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTT	6,000.00	6,140.35	(140.35)	6,000.00	0.00	6,000.00
1-37-00-121-00	LOCAL IMPR. CHARGES - STORM DRAINAGE	0.00	7,489.90	(7,489.90)	7,000.00	0.00	7,000.00
<b>*</b>	<b>TOTAL REV STORM SEWER &amp; DRAIN</b>	<b>6,000.00</b>	<b>13,630.25</b>	<b>(7,630.25)</b>	<b>13,000.00</b>	<b>0.00</b>	<b>13,000.00</b>
<b>EXP STORM SEWER &amp; DRAIN</b>							
2-37-00-100-00	WAGE BENEFITS - DRAINAGE	3,500.00	8,105.93	(4,605.93)	8,000.00	345.21	7,654.79
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,000.00	6,480.93	(4,480.93)	7,000.00	134.00	6,866.00
2-37-00-130-00	DRAINAGE - WAGES	6,250.00	10,723.00	(4,473.00)	15,000.00	1,335.44	13,664.56
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	75,000.00	67,249.75	7,750.25	75,000.00	0.00	75,000.00
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	0.00	0.00	0.00	50,000.00	0.00	50,000.00
2-37-00-511-00	STORM SEWER MTCE. - MATERIAL	1,000.00	958.52	41.48	20,000.00	13,698.38	6,301.62
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	5,850.00	3,030.00	2,820.00	5,000.00	0.00	5,000.00
2-37-00-750-00	AMORTIZATION EXP - STORM SEWER	21,000.00	34,661.25	(13,661.25)	34,000.00	0.00	34,000.00
<b>*</b>	<b>TOTAL EXP STORM SEWER &amp; DRAIN</b>	<b>114,600.00</b>	<b>131,209.38</b>	<b>(16,609.38)</b>	<b>214,000.00</b>	<b>15,513.03</b>	<b>198,486.97</b>
<b>***P</b>	<b>NET COSTS STORM SEWER &amp; DRAIN</b>	<b>(108,600.00)</b>	<b>(117,579.13)</b>	<b>8,979.13</b>	<b>(201,000.00)</b>	<b>(15,513.03)</b>	<b>(185,486.97)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE WATER SERVICES</b>							
1-00-00-512-00	PENALTIES & COSTS UTILITIES	6,900.00	6,684.91	215.09	6,700.00	2,086.16	4,613.84
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	0.00	0.00	0.00	25.00	(25.00)
1-41-00-410-00	SALE OF WATER RESIDENTIAL	533,000.00	535,058.52	(2,058.52)	592,000.00	86,320.83	505,679.17
1-41-00-411-00	SALE OF WATER COMM/INDUST	240,000.00	247,408.26	(7,408.26)	275,000.00	82,166.98	192,833.02
1-41-00-420-00	GRANUM METER VAULT	30,000.00	42,102.42	(12,102.42)	40,000.00	11,291.92	28,708.08
1-41-00-425-00	WEST WATERLINE CO-OP	500.00	1,563.76	(1,063.76)	1,500.00	398.30	1,101.70
1-41-00-590-00	OTHER REVENUE WATER	15,000.00	25,972.17	(10,972.17)	15,000.00	7,232.29	7,767.71
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,800.00	3,396.41	(596.41)	2,800.00	0.00	2,800.00
1-41-00-992-00	PROVINCIAL GOV'T GRANTS	0.00	68,282.70	(68,282.70)	0.00	0.00	0.00
1-41-00-999-00	DEVELOPER CONTRIBUTIONS - WATER	0.00	880,200.60	(880,200.60)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE WATER SERVICES</b>	<b>828,200.00</b>	<b>1,810,669.75</b>	<b>(982,469.75)</b>	<b>933,000.00</b>	<b>189,521.48</b>	<b>743,478.52</b>
<b>EXPENSE WATER SERVICE</b>							
2-41-00-100-00	WAGE BENEFITS - WATER TREATMENT	58,000.00	71,047.16	(13,047.16)	72,000.00	11,879.49	60,120.51
2-41-00-110-00	SALARY- SUPERINTENDENT	25,000.00	25,000.00	0.00	25,000.00	0.00	25,000.00
2-41-00-120-00	WAGES - PLANT OPERATORS	75,000.00	83,668.12	(8,668.12)	105,900.00	50,893.04	55,006.96
2-41-00-130-00	WAGES - T & D	55,000.00	56,374.83	(1,374.83)	76,800.00	4,106.05	72,693.95
2-41-00-132-00	WAGES - METER READING	150.00	501.22	(351.22)	600.00	387.66	212.34
2-41-00-134-00	WAGES - AIRPORT SYSTEM	12,500.00	12,311.60	188.40	16,500.00	498.43	16,001.57
2-41-00-135-00	WAGES - HIGH PRESSURE FIRE	5,000.00	4,744.38	255.62	7,800.00	138.46	7,661.54
2-41-00-200-00	WATER COOP MEMBERSHIP	1,000.00	700.00	300.00	1,000.00	150.00	850.00
2-31-00-215-00	RURAL OWNED LAND MTCE	3,500.00	530.30	2,969.70	2,000.00	0.00	2,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	15,000.00	9,139.72	5,860.28	10,000.00	1,522.46	8,477.54
2-41-00-217-00	TELEPHONE - SWTP	3,500.00	3,699.45	(199.45)	4,000.00	611.48	3,388.52
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	3,500.00	7,580.97	(4,080.97)	9,000.00	3,067.88	5,932.12
2-41-00-230-00	WATER - ENGINEERING & LEGAL	1,000.00	13,156.71	(12,156.71)	15,000.00	0.00	15,000.00
2-41-00-509-00	CHEMICALS SWTP	70,000.00	73,241.34	(3,241.34)	75,000.00	15,518.08	59,481.92
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	13,000.00	11,985.07	1,014.93	3,000.00	0.00	3,000.00
2-41-00-514-00	HIGHWAY PUMP STATION MATERIALS	0.00	0.00	0.00	1,500.00	0.00	1,500.00
2-41-00-515-00	T & D - MATERIALS	60,000.00	48,101.63	11,898.37	40,000.00	17,306.70	22,693.30
2-41-00-516-00	ITRON CONTRACT (METERS)	1,500.00	1,525.05	(25.05)	1,500.00	0.00	1,500.00
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	1,500.00	1,195.95	304.05	1,500.00	146.68	1,353.32
2-41-00-518-00	SWTP MAINTENANCE	15,000.00	101,010.05	(86,010.05)	30,000.00	25,903.66	4,096.34
2-41-00-538-00	POWER - SWTP	60,000.00	87,008.04	(27,008.04)	90,000.00	14,882.49	75,117.51
2-41-00-539-00	POWER - AIRPORT SYSTEM	10,000.00	7,899.52	2,100.48	8,000.00	1,297.60	6,702.40
2-41-00-540-00	POWER - OLD WTP	3,000.00	9,747.54	(6,747.54)	10,000.00	1,974.44	8,025.56
2-41-00-541-00	POWER - BOOSTER STATION	500.00	729.75	(229.75)	800.00	140.63	659.37
2-41-00-542-00	POWER - HWY PUMP STN/RESERVOIR	20,000.00	29,373.99	(9,373.99)	30,000.00	5,483.55	24,516.45



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
2-41-00-544-00	HEATING - OLD WTP	2,000.00	2,398.97	(398.97)	2,500.00	(45.35)	2,545.35
2-41-00-545-00	HEATING - BOOSTER STATION	1,500.00	1,362.66	137.34	1,500.00	356.26	1,143.74
2-41-00-546-00	HEATING - HIGHWAY PUMP STATION	2,000.00	1,434.00	566.00	1,500.00	281.16	1,218.84
2-41-00-547-00	HEATING - AIRPORT SYSTEM	2,000.00	1,973.84	26.16	2,000.00	542.74	1,457.26
2-41-00-548-00	HEATING - SWTP	10,000.00	16,078.97	(6,078.97)	17,000.00	5,296.29	11,703.71
2-41-00-750-00	AMORTIZATION EXP - WATER	346,000.00	1,987,425.22	(1,641,425.22)	1,987,000.00	0.00	1,987,000.00
2-41-00-832-00	WATER DEBENTURES INTEREST	199,810.00	199,604.30	205.70	195,100.00	0.00	195,100.00
2-41-00-960-00	I/D - OFFICE PERSONNEL	25,300.00	25,300.00	0.00	25,300.00	0.00	25,300.00
2-41-00-961-00	I/D - TELEPHONE ADMINISTRATION	8,750.00	8,750.00	0.00	8,750.00	0.00	8,750.00
2-41-00-962-00	I/D - POSTAGE	8,500.00	8,500.00	0.00	8,500.00	0.00	8,500.00
2-41-00-963-00	I/D - INSURANCE	12,500.00	12,500.00	0.00	12,500.00	0.00	12,500.00
2-41-00-964-00	I/D - VEHICLE RENTAL	11,200.00	11,200.00	0.00	11,200.00	0.00	11,200.00
2-41-00-965-00	I/D - OFFICE SUPPLIES	1,625.00	1,625.00	0.00	1,625.00	0.00	1,625.00
2-41-00-966-00	SWTP - WATER TESTING	7,500.00	5,045.23	2,454.77	5,500.00	2,267.65	3,232.35
2-41-00-987-00	WATER BAD DEBTS W/OFF	500.00	0.00	500.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXPENSE WATER SERVICE</b>	<b>1,151,835.00</b>	<b>2,943,470.58</b>	<b>(1,791,635.58)</b>	<b>2,916,875.00</b>	<b>164,607.53</b>	<b>2,752,267.47</b>
<b>***P</b>	<b>NET COSTS WATER SERVICES</b>	<b>(323,635.00)</b>	<b>(1,132,800.83)</b>	<b>809,165.83</b>	<b>(1,983,875.00)</b>	<b>24,913.95</b>	<b>(2,008,788.95)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE SEWER SERVICES</b>							
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	275,000.00	291,689.04	(16,689.04)	291,000.00	63,784.08	227,215.92
1-42-00-990-00	NON GOVT CONTRIB SEWER	0.00	0.00	0.00	0.00	0.00	0.00
1-42-00-999-00	DEVELOPER CONTRIBUTIONS - SEWER	0.00	212,229.00	(212,229.00)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE SEWER SERVICES</b>	<b>275,000.00</b>	<b>503,918.04</b>	<b>(228,918.04)</b>	<b>291,000.00</b>	<b>63,784.08</b>	<b>227,215.92</b>
<b>EXPENSES SEWER SERVICES</b>							
2-42-00-100-00	SAN SEWER SERV ADMIN WAGE BEN	1,200.00	2,780.80	(1,580.80)	3,000.00	0.00	3,000.00
2-42-00-101-00	SEWER MTCE. - WAGE BENEFITS	12,500.00	11,687.65	812.35	12,000.00	1,117.96	10,882.04
2-42-00-110-00	SALARY - SUPERINTENDENT	8,000.00	8,000.00	0.00	8,000.00	0.00	8,000.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	15,000.00	12,110.41	2,889.59	15,000.00	1,903.37	13,096.63
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	16,000.00	17,134.94	(1,134.94)	15,000.00	636.87	14,363.13
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	95,600.00	105,543.81	(9,943.81)	5,000.00	0.00	5,000.00
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	6,000.00	7,702.00	(1,702.00)	8,000.00	425.00	7,575.00
2-42-00-205-00	SEWER REPAIRS - TAMARACK	0.00	35,193.56	(35,193.56)	50,000.00	0.00	50,000.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	7,000.00	(5,013.06)	12,013.06	10,000.00	530.00	9,470.00
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	500.00	1,395.74	(895.74)	2,000.00	0.00	2,000.00
2-42-00-832-00	SEWER DEBENTURE - INTEREST	45,215.00	44,507.16	707.84	42,800.00	0.00	42,800.00
2-42-00-960-00	OFFICE SECRETARY	8,450.00	8,450.00	0.00	8,450.00	0.00	8,450.00
2-42-00-961-00	SEWER INTERDEPART INS	2,500.00	2,500.00	0.00	2,500.00	0.00	2,500.00
2-42-00-962-00	SEWER ADMIN TRUCK RENTAL	4,200.00	4,200.00	0.00	4,200.00	0.00	4,200.00
2-42-00-963-00	SEWER MTCE TRUCK RENTAL	10,500.00	10,500.00	0.00	10,500.00	0.00	10,500.00
2-42-00-964-00	SEWER OFFICE SUPPLIES	2,625.00	2,625.00	0.00	2,625.00	0.00	2,625.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,500.00	642.66	1,857.34	600.00	148.38	451.62
2-42-00-551-00	LIFT STATION - HEAT	2,000.00	0.00	2,000.00	0.00	8.48	(8.48)
2-42-00-552-00	SEWER LAGOON POWER	15,000.00	13,279.24	1,720.76	14,000.00	1,603.45	12,396.55
2-42-00-750-00	AMORTIZATION EXP - SAN SEWER	90,000.00	248,250.34	(158,250.34)	248,000.00	0.00	248,000.00
<b>*</b>	<b>TOTAL EXPENSES SEWER SERVICES</b>	<b>344,790.00</b>	<b>531,490.25</b>	<b>(186,700.25)</b>	<b>461,675.00</b>	<b>6,373.51</b>	<b>455,301.49</b>
<b>***P</b>	<b>NET COSTS SEWER SERVICES</b>	<b>(69,790.00)</b>	<b>(27,572.21)</b>	<b>(42,217.79)</b>	<b>(170,675.00)</b>	<b>57,410.57</b>	<b>(228,085.57)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE GARBAGE COLLECTION</b>							
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	357,000.00	354,039.34	2,960.66	390,000.00	98,847.95	291,152.05
<b>*</b>	<b>TOTAL REVENUE GARBAGE</b>	<b>357,000.00</b>	<b>354,039.34</b>	<b>2,960.66</b>	<b>390,000.00</b>	<b>98,847.95</b>	<b>291,152.05</b>
<b>EXP GARBAGE COLLECTION</b>							
2-43-00-100-00	GARBAGE ADMIN - WAGE BENEFIT	1,200.00	2,810.00	(1,610.00)	3,000.00	0.00	3,000.00
2-43-00-101-00	GARBAGE COLLECTION-WAGE BEN	34,000.00	44,965.79	(10,965.79)	45,000.00	6,839.18	38,160.82
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	77,000.00	82,187.50	(5,187.50)	85,000.00	21,715.84	63,284.16
2-43-00-140-00	RECYCLING MTCE - WAGES	12,000.00	14,227.67	(2,227.67)	15,000.00	4,322.64	10,677.36
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	90,000.00	89,468.44	531.56	95,000.00	11,837.76	83,162.24
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	27,000.00	26,196.00	804.00	26,606.00	26,606.00	0.00
2-43-00-212-00	RECYCLING CENTRE - CONTRACTED SER	45,000.00	37,114.32	7,885.68	45,000.00	0.00	45,000.00
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	5,000.00	812.50	4,187.50	5,000.00	0.00	5,000.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	10,000.00	9,918.90	81.10	10,000.00	0.00	10,000.00
2-43-00-750-00	AMORTIZATION EXP - GARBAGE	23,000.00	25,996.16	(2,996.16)	26,000.00	0.00	26,000.00
2-43-00-960-00	GARBAGE ADMIN TRUCK RENTAL	3,500.00	3,500.00	0.00	3,500.00	0.00	3,500.00
2-43-00-961-00	GARBAGE COLL TRUCK RENTAL	40,600.00	40,600.00	0.00	40,600.00	0.00	40,600.00
2-43-00-962-00	GARBAGE ADMIN OFFICE SUPPLIES	1,625.00	1,625.00	0.00	1,625.00	0.00	1,625.00
<b>*</b>	<b>TOTAL EXP GARBAGE COLLECTION</b>	<b>379,925.00</b>	<b>389,422.28</b>	<b>(9,497.28)</b>	<b>411,331.00</b>	<b>71,321.42</b>	<b>340,009.58</b>
<b>***P</b>	<b>NET COSTS GARBAGE COLLECTION</b>	<b>(22,925.00)</b>	<b>(35,382.94)</b>	<b>12,457.94</b>	<b>(21,331.00)</b>	<b>27,526.53</b>	<b>(48,857.53)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE FCSS</b>							
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	87,695.00	86,272.00	1,423.00	87,695.00	20,920.00	66,775.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	21,924.00	21,924.00	0.00	21,924.00	0.00	21,924.00
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,270.00	39,269.48	0.52	39,270.00	9,817.37	29,452.63
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	1,394.45	(1,394.45)	0.00	0.00	0.00
1-51-00-104-03	HEALTHY COMMUNITY COALITION	0.00	6,157.44	(6,157.44)	0.00	0.00	0.00
1-51-00-105-00	FCSS - INTEREST EARNED	25.00	226.16	(201.16)	25.00	8.96	16.04
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	24,136.00	24,860.08	(724.08)	24,136.00	13,504.57	10,631.43
1-51-00-102-01	OTHER FUNDING & FEES OP	250.00	385.00	(135.00)	250.00	0.00	250.00
1-51-00-104-00	FCSS - OTHER INCOME	0.00	0.00	0.00	250.00	0.00	250.00
1-51-00-104-01	FUNDING - DRUG COALITION OP	0.00	0.00	0.00	0.00	0.00	0.00
1-51-00-100-02	FEES TEEN CENTRE/ ASC	0.00	5,627.00	(5,627.00)	0.00	167.00	(167.00)
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,000.00	925.00	75.00	925.00	0.00	925.00
1-51-00-100-05	GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
1-51-00-100-06	CFSA FUNDING RC	31,071.00	31,069.00	2.00	31,071.00	7,769.00	23,302.00
1-51-00-101-06	OTHER FUNDING & FEES RC	50.00	0.00	50.00	0.00	600.00	(600.00)
<b>*</b>	<b>TOTAL REVENUE FCSS</b>	<b>205,421.00</b>	<b>218,109.61</b>	<b>(12,688.61)</b>	<b>205,546.00</b>	<b>52,786.90</b>	<b>152,759.10</b>
<b>EXPENSE FCSS GENERAL</b>							
2-51-00-100-00	WAGES & SALARIES DIRECTOR	49,440.00	49,440.04	(0.04)	50,923.20	13,818.20	37,105.00
2-51-00-102-00	EI EXPENSE	1,200.00	1,050.79	149.21	1,200.00	355.41	844.59
2-51-00-103-00	CPP EXPENSE	2,200.00	2,123.52	76.48	2,200.00	643.51	1,556.49
2-51-00-104-00	WCB EXPENSE	5,000.00	4,692.61	307.39	5,000.00	0.00	5,000.00
2-51-00-105-00	BENEFITS EXPENSE	2,000.00	3,297.60	(1,297.60)	3,300.00	1,125.97	2,174.03
2-51-00-106-00	LAPP CONTRIBUTIONS	200.00	326.39	(126.39)	4,000.00	1,385.44	2,614.56
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	500.00	1,870.27	(1,370.27)	500.00	0.00	500.00
2-51-00-108-00	ADVERTISING & PROMOTION	200.00	761.35	(561.35)	750.00	0.00	750.00
2-51-00-109-00	ACCOUNTING & LEGAL	3,500.00	3,300.00	200.00	3,500.00	0.00	3,500.00
2-51-00-111-00	MEMBERSHIPS	750.00	705.00	45.00	750.00	164.29	585.71
2-51-00-112-00	OFFICE EXPENSES	2,500.00	8,907.14	(6,407.14)	3,500.00	1,011.09	2,488.91
2-51-00-113-00	RENT EXPENSE	10,600.00	10,116.10	483.90	10,200.00	2,518.53	7,681.47
2-51-00-114-00	GENERAL & ADMIN EXPENSES	200.00	435.62	(235.62)	500.00	301.00	199.00
2-51-00-115-00	JANITORIAL EXPENSES	1,000.00	1,003.48	(3.48)	1,000.00	7.50	992.50
2-51-00-116-00	TELEPHONE & UTILITIES	7,500.00	7,807.94	(307.94)	7,500.00	1,464.55	6,035.45
2-51-00-117-00	TRAVEL & MEALS	1,000.00	838.17	161.83	1,000.00	272.68	727.32
2-51-00-118-00	INSURANCE EXPENSE	0.00	475.00	(475.00)	475.00	0.00	475.00
2-51-00-123-03	HEALTHY COMMUNITY COALITION	0.00	6,157.44	(6,157.44)	0.00	3,199.92	(3,199.92)
<b>*</b>	<b>TOTAL FCSS GENERAL</b>	<b>87,790.00</b>	<b>103,308.46</b>	<b>(15,518.46)</b>	<b>96,298.20</b>	<b>26,268.09</b>	<b>70,030.11</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>FCSS OUTREACH PROGRAM</b>							
2-51-00-100-01	WAGES OP	37,492.00	27,547.83	9,944.17	33,172.80	9,084.60	24,088.20
2-51-00-100-11	EI EXPENSE - OP	910.00	680.57	229.43	1,000.00	233.23	766.77
2-51-00-100-21	CPP EXPENSE - OP	1,690.00	1,201.36	488.64	2,000.00	406.28	1,593.72
2-51-00-105-01	BENEFITS OP	1,000.00	1,041.71	(41.71)	2,800.00	1,366.44	1,433.56
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	250.00	736.19	(486.19)	300.00	0.00	300.00
2-51-00-108-01	ADVERTISING OP	500.00	471.80	28.20	500.00	0.00	500.00
2-51-00-116-01	CELL PHONE OP	320.00	750.32	(430.32)	320.00	126.57	193.43
2-51-00-117-01	TRAVEL & MEALS OP	200.00	0.00	200.00	100.00	57.18	42.82
2-51-00-120-01	SUPPLIES OP	800.00	3,049.97	(2,249.97)	1,500.00	83.34	1,416.66
2-51-00-123-01	DRUG COALITION EXPENSE	0.00	198.49	(198.49)	0.00	0.00	0.00
2-51-00-123-02	MISC GRANTS EXPENSE	0.00	1,394.45	(1,394.45)	0.00	199.88	(199.88)
<b>*</b>	<b>TOTAL FCSS OUTREACH PROGRAM</b>	<b>43,162.00</b>	<b>37,072.69</b>	<b>6,089.31</b>	<b>41,692.80</b>	<b>11,557.52</b>	<b>30,135.28</b>
<b>ASC/TEEN CENTRE EXPENSES</b>							
2-51-00-100-02	WAGES TEEN CENTRE	0.00	13,555.74	(13,555.74)	0.00	8,168.64	(8,168.64)
2-51-00-100-12	EI EXPENSE - TC	0.00	341.37	(341.37)	0.00	217.66	(217.66)
2-51-00-100-22	CPP EXPENSE - TC	0.00	441.44	(441.44)	0.00	327.23	(327.23)
2-51-00-105-02	BENEFITS TC	0.00	542.23	(542.23)	0.00	326.73	(326.73)
2-51-00-108-02	ADVERTISING TC	0.00	345.87	(345.87)	0.00	0.00	0.00
2-51-00-116-02	CELL PHONE ASC	0.00	0.00	0.00	0.00	0.00	0.00
2-51-00-117-02	TRAVEL & MEALS TC	0.00	38.55	(38.55)	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES TC	0.00	6,419.26	(6,419.26)	0.00	903.25	(903.25)
2-51-00-124-02	LUTHERAN CHURCH ASC	0.00	0.00	0.00	0.00	0.00	0.00
2-51-00-125-02	NUTRITION/SNACKS ASC	0.00	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL ASC/TEEN CENTRE EXPENSE</b>	<b>0.00</b>	<b>21,684.46</b>	<b>(21,684.46)</b>	<b>0.00</b>	<b>9,943.51</b>	<b>(9,943.51)</b>
<b>OTHER PROGRAM EXPENSES</b>							
2-51-00-100-04	WAGES - OTHER	400.00	240.00	160.00	250.00	0.00	250.00
2-51-00-108-04	ADVERTISING - OTHER	500.00	1,123.35	(623.35)	500.00	48.60	451.40
2-51-00-120-04	SUPPLIES - OTHER	1,200.00	668.35	531.65	500.00	257.56	242.44
2-51-00-123-05	OTHER ALLOCATED FUNDS	16,134.00	(100.33)	16,234.33	13,265.00	0.00	13,265.00
<b>*</b>	<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>18,234.00</b>	<b>1,931.37</b>	<b>16,302.63</b>	<b>14,515.00</b>	<b>306.16</b>	<b>14,208.84</b>
<b>PROGRAM GRANTS EXPENSE</b>							
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	20,000.00	19,660.00	340.00	18,100.00	17,460.00	640.00
<b>*</b>	<b>TOTAL PROGRAM GRANTS EXPENSE</b>	<b>20,000.00</b>	<b>19,660.00</b>	<b>340.00</b>	<b>18,100.00</b>	<b>17,460.00</b>	<b>640.00</b>
<b>RESOURCE CENTRE EXPENSES</b>							
2-51-00-100-06	WAGES RC	31,000.00	30,625.71	374.29	30,940.00	7,973.00	22,967.00



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
2-51-00-100-16	EI EXPENSE - RC	765.00	771.09	(6.09)	1,000.00	204.28	795.72
2-51-00-100-26	CPP EXPENSE - RC	1,520.00	1,082.89	437.11	1,700.00	348.01	1,351.99
2-51-00-105-06	BENEFITS RC	1,000.00	687.69	312.31	300.00	0.00	300.00
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	1,000.00	355.00	645.00	300.00	0.00	300.00
2-51-00-108-06	ADVERTISING RC	250.00	475.51	(225.51)	100.00	20.00	80.00
2-51-00-117-06	TRAVEL & MEALS RC	200.00	190.73	9.27	0.00	35.50	(35.50)
2-51-00-120-06	SUPPLIES RC	500.00	729.62	(229.62)	600.00	0.00	600.00
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL RESOURCE CENTRE EXPENSE</b>	<b>36,235.00</b>	<b>34,918.24</b>	<b>1,316.76</b>	<b>34,940.00</b>	<b>8,580.79</b>	<b>26,359.21</b>
<b>***P</b>	<b>NET COSTS FCSS</b>	<b>0.00</b>	<b>(465.61)</b>	<b>465.61</b>	<b>0.00</b>	<b>(21,329.17)</b>	<b>21,329.17</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>EXPENSES DAYCARE SERVICES</b>							
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	21,924.00	21,924.00	0.00	21,924.00	0.00	21,924.00
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	0.00	26,202.00	6,550.50	19,651.50
*	<b>TOTAL EXP DAYCARE SERVICES</b>	<b>48,126.00</b>	<b>48,126.00</b>	<b>0.00</b>	<b>48,126.00</b>	<b>6,550.50</b>	<b>41,575.50</b>
***P	<b>NET COSTS DAYCARE SERVICES</b>	<b>(48,126.00)</b>	<b>(48,126.00)</b>	<b>0.00</b>	<b>(48,126.00)</b>	<b>(6,550.50)</b>	<b>(41,575.50)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE CEMETERY SERV</b>							
1-56-00-410-00	CEMETERY FEES	12,000.00	17,825.00	(5,825.00)	17,000.00	2,175.00	14,825.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
<b>*</b>	<b>TOTAL REVENUE CEMETERY SERV</b>	<b>14,000.00</b>	<b>19,825.00</b>	<b>(5,825.00)</b>	<b>19,000.00</b>	<b>4,175.00</b>	<b>14,825.00</b>
<b>EXPENSE CEMETERY SERV</b>							
2-56-00-100-00	CEMETERIES WAGE BENEFITS	6,000.00	4,319.04	1,680.96	5,000.00	47.82	4,952.18
2-56-00-110-00	CEMETERY WAGES	17,000.00	10,648.78	6,351.22	12,000.00	189.38	11,810.62
2-56-00-510-00	CEMETERY MATERIALS	1,000.00	374.00	626.00	1,000.00	0.00	1,000.00
2-56-00-520-00	I/D - OFFICE SECRETARY	0.00	0.00	0.00	2,500.00	0.00	2,500.00
2-56-00-750-00	AMORTIZATION EXP - CEMETERY	300.00	0.00	300.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL EXPENSE CEMETERY SERV</b>	<b>24,300.00</b>	<b>15,341.82</b>	<b>8,958.18</b>	<b>20,500.00</b>	<b>237.20</b>	<b>20,262.80</b>
<b>***P</b>	<b>NET COSTS CEMETERY SERVICES</b>	<b>(10,300.00)</b>	<b>4,483.18</b>	<b>(14,783.18)</b>	<b>(1,500.00)</b>	<b>3,937.80</b>	<b>(5,437.80)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REV PHYSICIAN RECRUITMENT</b>							
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	30,000.00	30,000.00	0.00	30,000.00	0.00	30,000.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00
1-57-00-102-00	TOWN OF STAVELY GRANT	2,500.00	2,500.00	0.00	2,500.00	0.00	2,500.00
1-57-00-103-00	TOWN OF GRANUM GRANT	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00
1-57-00-104-00	RPAP GRANT	1,526.00	1,004.05	521.95	0.00	0.00	0.00
1-57-00-105-00	COMMUNITY SPIRIT GRANT	11,374.00	11,374.52	(0.52)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REV PHYSICIAN RECRUITMEN</b>	<b>67,400.00</b>	<b>66,878.57</b>	<b>521.43</b>	<b>54,500.00</b>	<b>0.00</b>	<b>54,500.00</b>
<b>EXP PHYSICIAN RECRUITMENT</b>							
2-57-00-110-00	HOUSING COSTS	43,500.00	54,569.85	(11,069.85)	22,500.00	10,500.00	12,000.00
2-57-00-120-00	CLINIC TAX RELIEF	11,000.00	11,543.19	(543.19)	11,500.00	0.00	11,500.00
2-57-00-130-00	DISCRETIONARY EXPENSES	12,900.00	1,510.66	11,389.34	20,500.00	550.00	19,950.00
<b>*</b>	<b>TOTAL EXP PHYSICIAN RECRUITMEN</b>	<b>67,400.00</b>	<b>67,623.70</b>	<b>(223.70)</b>	<b>54,500.00</b>	<b>11,050.00</b>	<b>43,450.00</b>
<b>***P</b>	<b>NET COSTS PHYSICIAN RECRUIT</b>	<b>0.00</b>	<b>(745.13)</b>	<b>745.13</b>	<b>0.00</b>	<b>(11,050.00)</b>	<b>11,050.00</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>EXPENSES AG SERVICES</b>							
2-62-00-100-00	PEST CONT ADMIN WAGE BENEFIT	700.00	510.18	189.82	600.00	45.69	554.31
2-62-00-111-00	PEST CONTROL WAGES	700.00	300.84	399.16	500.00	180.74	319.26
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	2,500.00	1,566.88	933.12	2,000.00	0.00	2,000.00
2-62-00-200-00	WEED CONTROL WAGE BENEFITS	600.00	371.87	228.13	500.00	0.00	500.00
2-62-00-514-00	PEST CONTROL CHEMICALS	2,500.00	2,343.71	156.29	3,000.00	265.50	2,734.50
2-62-00-515-00	WEED CONTROL CHEMICALS	3,000.00	3,150.00	(150.00)	3,000.00	0.00	3,000.00
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	408.00	(408.00)	500.00	0.00	500.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	0.00	0.00	500.00	0.00	500.00
2-62-00-750-00	AMORTIZATION EXP - AG SERVICES	28,000.00	27,332.82	667.18	27,000.00	0.00	27,000.00
<b>*</b>	<b>TOTAL EXPENSES AG SERVICES</b>	<b>38,000.00</b>	<b>35,984.30</b>	<b>2,015.70</b>	<b>37,600.00</b>	<b>491.93</b>	<b>37,108.07</b>
<b>***P</b>	<b>NET COSTS AG SERVICES</b>	<b>(38,000.00)</b>	<b>(35,984.30)</b>	<b>(2,015.70)</b>	<b>(37,600.00)</b>	<b>(491.93)</b>	<b>(37,108.07)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REV PLANNING/DEVELOPMENT</b>							
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	9,000.00	7,900.00	1,100.00	8,000.00	0.00	8,000.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	9,500.00	9,965.00	(465.00)	9,500.00	23,415.00	(13,915.00)
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	1,200.00	1,840.00	(640.00)	1,700.00	3,600.00	(1,900.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	9,500.00	10,725.00	(1,225.00)	10,000.00	0.00	10,000.00
1-12-00-550-00	BUSINESS LICENSES - SALES	1,000.00	1,100.00	(100.00)	1,000.00	0.00	1,000.00
1-26-00-519-00	COMPLIANCE REQUESTS	2,000.00	2,500.00	(500.00)	2,500.00	400.00	2,100.00
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	8,000.00	7,600.78	399.22	18,000.00	12,717.76	5,282.24
1-26-00-521-00	PLANNING FEES MISC.	0.00	846.00	(846.00)	1,000.00	0.00	1,000.00
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	12,000.00	43,968.00	(31,968.00)	18,000.00	12,798.00	5,202.00
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	200.00	2,584.00	(2,384.00)	2,000.00	0.00	2,000.00
<b>*</b>	<b>TOTAL REV PLANNING/DEVELOPMEN</b>	<b>52,400.00</b>	<b>89,028.78</b>	<b>(36,628.78)</b>	<b>71,700.00</b>	<b>52,930.76</b>	<b>18,769.24</b>
<b>EXP PLANNING/DEVELOPMENT</b>							
2-26-00-110-00	WAGES - MANAGER	65,000.00	64,125.44	874.56	66,950.00	18,200.00	48,750.00
2-26-00-100-00	WAGE BENEFITS - MANAGER	15,000.00	14,200.31	799.69	15,000.00	4,551.81	10,448.19
2-66-00-100-00	DEVELOPMENT ASSISTANT - WAGES	19,000.00	23,209.75	(4,209.75)	12,000.00	6,253.07	5,746.93
2-66-00-111-00	DEVELOPMENT ASSISTANT WAGE BENEF	2,000.00	1,880.21	119.79	1,500.00	692.00	808.00
2-66-00-112-00	WAGES - DEVELOPMENT OFFICER	30,000.00	25,633.60	4,366.40	44,500.00	10,927.00	33,573.00
2-66-00-113-00	WAGE BENEFITS - DEVELOPMENT OFFIC	3,000.00	1,863.02	1,136.98	7,900.00	1,345.57	6,554.43
2-66-00-200-00	PROFESSIONAL SERVICES	30,000.00	30,088.17	(88.17)	35,000.00	0.00	35,000.00
2-66-00-201-00	DEVELOPMENT - LEGAL	3,000.00	3,289.70	(289.70)	3,000.00	0.00	3,000.00
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	500.00	200.00	300.00	800.00	200.00	600.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	1,000.00	751.60	248.40	1,000.00	209.75	790.25
2-66-00-205-00	DEVELOPMENT - MILEAGE	100.00	26.30	73.70	100.00	0.00	100.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	2,000.00	0.00	2,000.00	8,000.00	0.00	8,000.00
2-66-00-215-00	S&DAB EXPENSES	500.00	0.00	500.00	500.00	0.00	500.00
2-66-00-750-00	AMORTIZATION EXP - PLANNING	600.00	566.91	33.09	600.00	0.00	600.00
2-12-00-998-00	PLANNING FUND	37,000.00	36,908.00	92.00	38,750.00	27,146.50	11,603.50
<b>*</b>	<b>TOTAL EXP PLANNING/DEVELOPMEN</b>	<b>208,700.00</b>	<b>202,743.01</b>	<b>5,956.99</b>	<b>235,600.00</b>	<b>69,525.70</b>	<b>166,074.30</b>
<b>***P</b>	<b>NET COSTS PLANNING/DEVELOPME</b>	<b>(156,300.00)</b>	<b>(113,714.23)</b>	<b>(42,585.77)</b>	<b>(163,900.00)</b>	<b>(16,594.94)</b>	<b>(147,305.06)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE RECREATION</b>							
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	50,000.00	(25,000.00)	50,000.00	0.00	50,000.00
*	<b>TOTAL REVENUE RECREATION</b>	<b>25,000.00</b>	<b>50,000.00</b>	<b>(25,000.00)</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>
<b>EXPENSES RECREATION</b>							
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	90,000.00	78,596.62	11,403.38	0.00	0.00	0.00
2-72-00-211-00	GOLF COURSE MANAGEMENT FEE	50,000.00	50,000.00	0.00	50,000.00	20,000.00	30,000.00
2-72-00-213-00	RECREATION DEBENTURE INTEREST	0.00	980.52	(980.52)	21,900.00	0.00	21,900.00
*	<b>TOTAL EXPENSES RECREATION</b>	<b>140,000.00</b>	<b>129,577.14</b>	<b>10,422.86</b>	<b>71,900.00</b>	<b>20,000.00</b>	<b>51,900.00</b>
***P	<b>NET COSTS RECREATION</b>	<b>(115,000.00)</b>	<b>(79,577.14)</b>	<b>(35,422.86)</b>	<b>(21,900.00)</b>	<b>(20,000.00)</b>	<b>(1,900.00)</b>





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE ARENA</b>							
1-72-00-418-00	VENDING MACHINES	0.00	0.00	0.00	0.00	0.00	0.00
1-72-00-562-00	MINOR HOCKEY RENTALS	30,000.00	24,952.16	5,047.84	25,000.00	17,833.41	7,166.59
1-72-00-564-00	FIGURE SKATING RENTALS	11,000.00	11,483.40	(483.40)	11,000.00	10,373.00	627.00
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,200.00	0.00	1,200.00	0.00	1,200.00
1-72-00-566-00	ADULT & ZONE "AA"	5,000.00	5,671.79	(671.79)	6,000.00	5,426.88	573.12
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	2,000.00	2,450.00	(450.00)	2,000.00	275.00	1,725.00
1-72-00-570-00	OTHER RENTALS	10,000.00	13,114.52	(3,114.52)	10,000.00	1,465.00	8,535.00
<b>*</b>	<b>TOTAL REVENUE ARENA</b>	<b>60,200.00</b>	<b>59,871.87</b>	<b>328.13</b>	<b>56,200.00</b>	<b>35,373.29</b>	<b>20,826.71</b>
<b>EXPENSES ARENA</b>							
2-72-00-104-00	WAGE BENEFITS ARENA	26,000.00	33,163.77	(7,163.77)	34,000.00	6,819.08	27,180.92
2-72-00-140-00	ARENA OPERATION WAGES	63,000.00	70,921.31	(7,921.31)	72,000.00	29,343.26	42,656.74
2-72-00-216-00	ARENA TELEPHONE	2,000.00	1,905.39	94.61	2,000.00	322.92	1,677.08
2-72-00-530-00	ARENA MATERIALS	27,000.00	26,435.69	564.31	27,000.00	4,974.89	22,025.11
2-72-00-560-00	ARENA UTILITIES	87,000.00	80,009.98	6,990.02	83,000.00	21,324.67	61,675.33
2-72-00-750-00	AMORTIZATION EXP - ARENA	36,000.00	36,111.64	(111.64)	36,000.00	0.00	36,000.00
<b>*</b>	<b>TOTAL EXPENSES ARENA</b>	<b>241,000.00</b>	<b>248,547.78</b>	<b>(7,547.78)</b>	<b>254,000.00</b>	<b>62,784.82</b>	<b>191,215.18</b>
<b>***P</b>	<b>NET COSTS ARENA</b>	<b>(180,800.00)</b>	<b>(188,675.91)</b>	<b>7,875.91</b>	<b>(197,800.00)</b>	<b>(27,411.53)</b>	<b>(170,388.47)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE SWIM POOL</b>							
1-72-00-410-00	SWIMMING LESSONS	25,000.00	36,185.42	(11,185.42)	35,000.00	12,535.66	22,464.34
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	45,000.00	33,468.34	11,531.66	32,000.00	10,725.02	21,274.98
1-72-00-560-00	SWIM POOL RENTAL	12,000.00	18,280.47	(6,280.47)	15,000.00	3,115.24	11,884.76
<b>*</b>	<b>TOTAL REVENUE SWIM POOL</b>	<b>82,000.00</b>	<b>87,934.23</b>	<b>(5,934.23)</b>	<b>82,000.00</b>	<b>26,375.92</b>	<b>55,624.08</b>
<b>EXPENSES SWIM POOL</b>							
2-72-00-102-00	WAGE BENEFITS SWIM POOL	16,000.00	15,998.65	1.35	17,000.00	8,022.62	8,977.38
2-72-00-130-00	SWIM POOL FULL TIME GUARDS	50,000.00	35,192.40	14,807.60	132,000.00	32,484.01	99,515.99
2-72-00-131-00	SWIM POOL PART TIME GUARDS	76,000.00	87,031.75	(11,031.75)	40,000.00	22,587.02	17,412.98
2-72-00-132-00	POOL SUPERVISOR SALARY	48,000.00	47,592.22	407.78	47,000.00	12,384.61	34,615.39
2-72-00-133-00	POOL SUPERVISOR WAGE BENEFITS	12,000.00	11,652.07	347.93	7,150.00	883.68	6,266.32
2-72-00-201-00	AQUATIC CENTRE TRAINING	3,000.00	0.00	3,000.00	5,000.00	716.78	4,283.22
2-72-00-215-00	SWIM POOL TELEPHONE	2,800.00	2,731.50	68.50	3,000.00	456.45	2,543.55
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	15,000.00	14,577.79	422.21	15,000.00	1,457.60	13,542.40
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	6,000.00	6,444.55	(444.55)	7,000.00	889.30	6,110.70
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	0.00	(483.09)	483.09
2-72-00-752-00	AMORTIZATION EXP - POOL	49,000.00	48,949.95	50.05	49,000.00	0.00	49,000.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	6,356.00	4,973.04	1,382.96	4,420.00	0.00	4,420.00
<b>*</b>	<b>TOTAL EXPENSES SWIM POOL</b>	<b>284,156.00</b>	<b>275,143.92</b>	<b>9,012.08</b>	<b>326,570.00</b>	<b>79,398.98</b>	<b>247,171.02</b>
<b>***P</b>	<b>NET COSTS SWIM POOL</b>	<b>(202,156.00)</b>	<b>(187,209.69)</b>	<b>(14,946.31)</b>	<b>(244,570.00)</b>	<b>(53,023.06)</b>	<b>(191,546.94)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>REVENUE PARKS</b>							
1-72-00-413-00	BALL DIAMOND FEES	0.00	976.19	(976.19)	0.00	0.00	0.00
1-72-00-572-00	PARK CAMPING FEES	35,000.00	52,960.54	(17,960.54)	52,000.00	0.00	52,000.00
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL REVENUE PARKS</b>	<b>35,000.00</b>	<b>53,936.73</b>	<b>(18,936.73)</b>	<b>52,000.00</b>	<b>0.00</b>	<b>52,000.00</b>
<b>EXPENSES PARKS</b>							
2-72-00-105-00	WAGE BENEFITS PARKS	28,000.00	18,495.08	9,504.92	19,500.00	2,444.36	17,055.64
2-72-00-151-00	PARKS OPERATION WAGES	75,000.00	42,094.67	32,905.33	40,000.00	9,736.95	30,263.05
2-72-00-535-00	PARKS MATERIALS	22,000.00	8,183.09	13,816.91	10,000.00	842.01	9,157.99
2-72-00-537-00	PARK DEV MATERIAL	15,000.00	14,464.57	535.43	15,000.00	4,370.67	10,629.33
2-72-00-570-00	PARKS UTILITIES	10,000.00	8,769.20	1,230.80	9,000.00	1,380.74	7,619.26
2-72-00-751-00	AMORTIZATION EXP - PARKS	52,000.00	59,500.53	(7,500.53)	60,000.00	0.00	60,000.00
<b>*</b>	<b>TOTAL EXPENSES PARKS</b>	<b>202,000.00</b>	<b>151,507.14</b>	<b>50,492.86</b>	<b>153,500.00</b>	<b>18,774.73</b>	<b>134,725.27</b>
<b>***P</b>	<b>NET COSTS PARKS</b>	<b>(167,000.00)</b>	<b>(97,570.41)</b>	<b>(69,429.59)</b>	<b>(101,500.00)</b>	<b>(18,774.73)</b>	<b>(82,725.27)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>MUSEUM REVENUE</b>							
1-74-00-400-00	DEPOT GIFT SALES	3,000.00	2,196.43	803.57	2,500.00	11.43	2,488.57
1-74-00-410-00	MUSEUM GATE DONATIONS	3,500.00	3,438.97	61.03	3,500.00	0.00	3,500.00
1-74-00-840-00	MUSEUM PROV GRANT (AMA)	1,500.00	1,500.00	0.00	26,059.00	25,000.00	1,059.00
1-74-00-842-00	MUSEUM PROV GRANT (AHRF)	0.00	0.00	0.00	7,393.00	0.00	7,393.00
1-74-00-845-00	VISITOR INFO CENTRE - PROV GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00	6,000.00
1-74-00-990-00	MUSEUM - OTHER GRANT FUNDING	1,500.00	10,314.74	(8,814.74)	8,484.00	0.00	8,484.00
<b>*</b>	<b>TOTAL MUSEUM REVENUE</b>	<b>15,500.00</b>	<b>23,450.14</b>	<b>(7,950.14)</b>	<b>53,936.00</b>	<b>25,011.43</b>	<b>28,924.57</b>
<b>EXPENSES MUSEUM</b>							
2-74-00-100-00	MUSEUM WAGE BENEFITS	3,000.00	3,587.60	(587.60)	7,100.00	1,219.38	5,880.62
2-74-00-101-00	VISITOR INFO CENTRE - WAGE BENEFITS	2,500.00	2,139.36	360.64	1,670.00	0.00	1,670.00
2-74-00-120-00	MUSEUM WAGES	30,000.00	27,455.28	2,544.72	46,420.00	10,094.00	36,326.00
2-74-00-150-00	VISITOR INFO CENTRE - WAGES	25,000.00	21,971.28	3,028.72	19,130.00	0.00	19,130.00
2-74-00-200-00	DEPOT OFFICE SUPPLIES	500.00	408.30	91.70	750.00	0.00	750.00
2-74-00-201-00	MUSEUM OFFICE SUPPLIES	1,000.00	651.63	348.37	750.00	71.92	678.08
2-74-00-510-00	MUSEUM MATERIALS	3,300.00	5,793.99	(2,493.99)	3,300.00	0.00	3,300.00
2-74-00-511-00	DEPOT GIFT SHOP SUPPLIES	2,500.00	1,718.50	781.50	2,500.00	0.00	2,500.00
2-74-00-526-00	MUSEUM MEMBERSHIPS	100.00	100.00	0.00	100.00	0.00	100.00
2-74-00-527-00	DEPOT PHONE/FAX/INTERNET	3,370.00	3,331.29	38.71	4,000.00	498.97	3,501.03
2-74-00-528-00	EXHIBIT HALL PHONE/FAX/INTERNET	2,600.00	2,464.29	135.71	3,000.00	335.04	2,664.96
2-74-00-530-00	MUSEUM VOLUNTEER EXPENSE	0.00	0.00	0.00	500.00	0.00	500.00
2-74-00-535-00	MUSEUM PROGRAMS	0.00	0.00	0.00	800.00	0.00	800.00
2-74-00-541-00	MUSEUM COMMUNICATIONS	0.00	0.00	0.00	3,800.00	0.00	3,800.00
2-74-00-542-00	DEPOT UTILITIES	6,800.00	8,169.65	(1,369.65)	9,000.00	1,862.08	7,137.92
2-74-00-543-00	EXHIBIT HALL UTILITIES	11,000.00	7,919.29	3,080.71	8,500.00	1,599.58	6,900.42
2-74-00-550-00	VIC PROFESSIONAL DEVELOPMENT	400.00	0.00	400.00	400.00	0.00	400.00
2-74-00-551-00	MUSEUM PROFESSIONAL DEVELOPMENT	400.00	423.35	(23.35)	4,300.00	449.00	3,851.00
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	23,000.00	23,596.98	(596.98)	24,000.00	0.00	24,000.00
<b>*</b>	<b>TOTAL EXPENSES MUSEUM</b>	<b>115,470.00</b>	<b>109,730.79</b>	<b>5,739.21</b>	<b>140,020.00</b>	<b>16,129.97</b>	<b>123,890.03</b>
<b>***P</b>	<b>NET COSTS MUSEUM</b>	<b>(99,970.00)</b>	<b>(86,280.65)</b>	<b>(13,689.35)</b>	<b>(86,084.00)</b>	<b>8,881.46</b>	<b>(94,965.46)</b>



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

GL Number	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
<b>EXPENSES LIBRARY</b>							
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,500.00	6,180.26	319.74	0.00	0.00	0.00
2-74-00-540-00	LIBRARY UTILITIES	17,500.00	17,364.24	135.76	0.00	(22.21)	22.21
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	26,000.00	25,593.27	406.73	26,000.00	0.00	26,000.00
2-74-00-770-00	LIBRARY GRANT	109,180.00	109,180.00	0.00	152,952.00	54,443.20	98,508.80
2-74-00-998-00	CHINOOK ARCH LIBRARY	23,199.00	23,199.00	0.00	24,087.00	12,043.50	12,043.50
<b>*</b>	<b>TOTAL EXPENSES LIBRARY</b>	<b>182,379.00</b>	<b>181,516.77</b>	<b>862.23</b>	<b>203,039.00</b>	<b>66,464.49</b>	<b>136,574.51</b>
<b>***P</b>	<b>NET COSTS LIBRARY</b>	<b>(182,379.00)</b>	<b>(181,516.77)</b>	<b>(862.23)</b>	<b>(203,039.00)</b>	<b>(66,464.49)</b>	<b>(136,574.51)</b>
<b>****P</b>	<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(138,578.00)</b>	<b>258,800.17</b>	<b>(397,378.17)</b>	<b>(1,377,044.00)</b>	<b>(452,120.00)</b>	<b>(924,924.00)</b>

TOWN OF CLARESHOLM  
2012 BUDGET TO ACTUAL  
ADJUSTMENTS TO ANNUAL SURPLUS

2012 BUDGET      2012 ACTUAL      2012 VARIANCE

ANNUAL SURPLUS (DEFICIT) FROM MUNIWARE      (1,377,044.00)      0.00      (1,377,044.00)

NON CASH ADDBACKS      2,990,400.00      0.00      2,990,400.00  
 NON CASH AMORTIZATION ADDBACK      0.00      0.00      0.00  
 DEVELOPERS CONTRIBUTED ASSETS      0.00      0.00      0.00  
 INVENTORY ADJUSTMENT      0.00      0.00      0.00

NON PSAB CASH OUTFLOWS      93,787.00      0.00      93,787.00  
 WATER DEBENTURE PRINCIPAL      43,501.00      0.00      43,501.00  
 SEWER DEBENTURE PRINCIPAL      23,814.00      0.00      23,814.00  
 SWIM POOL DEBENTURE PRINCIPAL      87,302.00      0.00      87,302.00  
 RECREATION DEBENTURE PRINCIPAL      0.00      0.00      0.00  
 CAPITAL PROJECT PAVING      304,000.00      0.00      304,000.00  
 CAPITAL PROJECT EQUIPMENT      0.00      0.00      0.00  
 CAPITAL PROJECT SIDEWALK CURB      43,000.00      0.00      43,000.00  
 8<sup>th</sup> STREET INFRASTRUCTURE PROJECT      266,800.00      0.00      266,800.00  
 WATER RESERVOIR AND SUPPLY LINE      75,000.00      0.00      75,000.00  
 PARK UPGRADE      160,000.00      0.00      160,000.00  
 SEWAGE LAGOON REHAB PHASE ONE      724,152.00      0.00      724,152.00  
 59th AVENUE REHABILITATION      0.00      0.00      0.00  
 PINE COULEE LAND RECLAMATION      0.00      0.00      0.00  
 WATER PLANT UPGRADE      0.00      0.00      0.00  
 HIGH LIFT DISTRIBUTION PUMPING      0.00      0.00      0.00  
 HWY PUMP STN UPGRAIDING      0.00      0.00      0.00  
 GRANUM REG WATER SUPPLY      0.00      0.00      0.00  
 SOUTH SANITARY SEWER      0.00      0.00      0.00  
 50<sup>th</sup> STREET EAST SANITARY SEWER      0.00      0.00      0.00  
 2<sup>nd</sup> STREET WEST 5100/5200 BLOCK SANITARY      0.00      0.00      0.00  
 ANIMAL SERVICES BUILDING      0.00      0.00      0.00  
 PARKING LOT AND LANE REHABILITATION      0.00      0.00      0.00  
 SUNDANCE SUBDIVISION REHABILITATION      319,000.00      0.00      319,000.00  
 MUSEUM BUILDING MEZZANINE      0.00      0.00      0.00  
 MUSEUM BUILDING PLATFORM      0.00      0.00      0.00  
 TOTAL NON PSAB CASH OUTFLOWS      2,140,356.00      0.00      2,140,356.00

NON PSAB CASH INFLOWS      0.00      0.00      0.00  
 RECREATION DEBENTURE PROCEEDS      0.00      0.00      0.00  
 PROCEEDS ON SALE OF TANGIBLE CAPITAL ASSETS      0.00      0.00      0.00  
 PROCEEDS ON SALE OF PROPERTY      0.00      0.00      0.00  
 LOSS ON SALE OF TANGIBLE CAPITAL ASSETS      0.00      0.00      0.00  
 GAIN ON SALE OF LAND HELD FOR RESALE      0.00      0.00      0.00  
 TOTAL NON PSAB CASH INFLOWS      0.00      0.00      0.00

TRANSFERS (TO) FROM FUNDS      0.00      0.00      0.00  
 CONTRIBUTION FROM RESERVES      0.00      0.00      0.00  
 SUB RESERVE CONT TO PARK DEVEL      0.00      0.00      0.00  
 TRUST DEPOSIT CONT TO PARK DEV      0.00      0.00      0.00  
 FROM SUNDRY TRUST      0.00      0.00      0.00  
 FROM CAPITAL/GENERAL RESERVES      527,000.00      0.00      527,000.00  
 FIRE DEPT CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 DRAINAGE CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 GARBAGE CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 GENERAL REVENUE CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 PHYSIC RECRCUIT CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 BYLAW CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 PW COMMON SERV CONT TO RESERVES      0.00      0.00      0.00  
 ROADS STREETS CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 WATER CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 SEWER CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 CONT TO GENERAL RESERVES      0.00      0.00      0.00  
 PARKS CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 ARENA CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 MUSEUM CONT TO CAPITAL/RESERVES      0.00      0.00      0.00  
 TRANSFER FROM CAPITAL TO OTHER FUNCTION      0.00      0.00      0.00  
 TOTAL NET TRANSFERS BETWEEN FUNDS      527,000.00      0.00      527,000.00

NET ADJUST TO ANNUAL SURPLUS      1,377,044.00      0.00      1,377,044.00  
 FINANCIAL PLAN SURPLUS (DEFICIT)      0.00      0.00      0.00

# **INFORMATION ITEMS**

**Minutes of the Claresholm & District FCSS Board Meeting**

**March 22, 2012, FCSS Office at 7:00 PM**

Present: Gerry McGuire, Diana Ross, Connie Quayle, Keith Armstrong, Kristein Johnson.

Regrets: Dave Hubka, Earl Hemmaway. Danielle Slettede

1. Gerry called the meeting to order at 7:10 PM.
2. Approval of the agenda was moved by Connie. **Motion 0301:12.** Carried.
3. Connie moved approval of minutes from the last board meeting of February, 2012. **Motion 0302:12.** Carried
4. Financial information - Connie moved January financials be approved. **Motion 0303:12.** Carried.
5. Correspondence Folder
  - Diana approved the new lease for 2 years. **Motion 0304:12.** Carried
  - Diana approved the use of facebook as a networking tool for the Teen Centre. **Motion 0305:12.** Carried
  - Kristein updated board on Grants that are completed:
    - United way will be submitted by March 31<sup>st</sup>
    - RBC has been submitted and we will have an answer in June, 2012
    - Wellness fund was turned down
6. The correspondence folder was reviewed and Diana moved to accept correspondence for information, **Motion 0306:12.** Carried.
7. Staff reports from the Resource Centre, Outreach, and Teen centre were reviewed. Diana moved to approve Director, Resource Centre and Outreach Worker reports as given. **Motion 0307:12.** Carried.
8. There were no sub-committee reports.
9. New Business: no new business
10. Other Business: - Gerry talked to board about the importance of attending meetings on a regular basis to provide support. Kristein requested that better response to emails would be appreciated.
11. Next meeting date set for April 27<sup>th</sup>, 2012
12. Keith moved to adjourn at 8:20 p.m. Carried. **Motion 0308:12**

Approved: \_\_\_\_\_

Board Chair

\_\_\_\_\_

Director



Arena User's Meeting  
March 28, 2012

7:00 PM

Council chambers

Attendance:

Kris J. Cope	Arena	<a href="mailto:starfan17@hotmail.com">starfan17@hotmail.com</a>	625-3446 625-4827
Daryl Sutter	Town	<a href="mailto:dsutter@telusplanet.net">dsutter@telusplanet.net</a>	625-0183
Rod Kettles	Old Timer's	<a href="mailto:kettles@telus.net">kettles@telus.net</a>	625-3378
Matt Mitchell	Minor Hockey	<a href="mailto:mattttacymitchell@gmail.com">mattttacymitchell@gmail.com</a>	625-4052
Lyle Franz	Lacrosse	<a href="mailto:claresholm@lax.com">claresholm@lax.com</a>	625-4102
Jason Burrows	Lacrosse	<a href="mailto:burlly1@myway.com">burlly1@myway.com</a>	682-9956
Marnie Lane	Figure skating		625-2091

REGRETS:

Brad Burns	Cougars	<a href="mailto:burnsie@telusplanet.net">burnsie@telusplanet.net</a>	625-4330
Barbara Uhl	Farmer's Market	<a href="mailto:b-uhl@telusplanet.net">b-uhl@telusplanet.net</a>	625-2298
Donna Moses	Figure skating	<a href="mailto:skate.claresholm@canada.com">skate.claresholm@canada.com</a>	625-4331
Fred Lozeman	Claresholm Red Dogs	<a href="mailto:flozeman@telusplanet.net">flozeman@telusplanet.net</a>	625-6391

Call to Order: 7:07 PM

Old Timers – Rod Kettles

- Everything went well

Minor Hockey: Matt Mitchell & Rod Kettles

- Went well – some minor scheduling issues but were resolved in a timely manner
- Will require WIFI Hot Spot next year as it will be a requirement for Alberta Minor Hockey due to the timeframe of when results, game sheets and suspensions are delivered to minor hockey – eventually will be moving towards electronic games sheets
- Minor hockey will be doing concession for Gun Show scheduled for May 12 & 13, 2012

Figure Skating: Marni Lane

- All good
- Competition was VERY GOOD for the club, even though there were a few “ice bumps” on the surface on the east side – due to roof condensation dripping onto the ice – but town boys were able to remove in a timely manner

Claresholm Minor Lacrosse – Lyle Franz & Jason Burrows

- They have doubled their numbers again and now have four teams – Tykes, Novice, Bantam and Midget – one of these is an all girls team

- WIFI will also be needed for lacrosse
- They have asked Minor hockey if they can run the concession on game days
- Their season begins April 28 through to June 16<sup>th</sup>,
- Practice is on Tuesday and Thursday, from 4:30 – 9:00 PM with games on Sat from 8 AM to when finished – they like to run back to back games to keep cost to a minimum.
- Are requesting same arrangement as last year, with Lyle opening & closing on Tuesday/Thursday; but having a rink attendant on Saturdays for games
- very thankful for the dedicated bulletin board
- **Minor conflict is occurring with WCCHS PROM as they are utilizing the rink space until APRIL 27. Lacrosse will have to use the NORTH end of the rink for their practices on Tuesday April 17, Thursday 19 and Tuesday April 24 as Prom is utilizing SOUTH end and will be installing stage and dance floor. Decorating for PROM is scheduled for THURSDAY April 26 with PROM on FRIDAY APRIL 27, so will be utilizing ALL rink space for this; they would request that Lacrosse change the date for this Thursday practice.**

Rink: Kris:

- will be adding another dedicated public skating time – looking at possibly SUNDAY for an hour in the afternoon

Town Report: Daryl

- No public issues were addressed to me
- Town has sent aside another portion of budget for arena boards & slab upgrade
  - o **Users would like to be involved in the consultation process when it comes time to do arena upgrades**

Other:

- Suggestions from users; (Around the horn)
  - o White ARENA sign on NW corner of building should be illuminated at night so is visible
  - o Arena direction signs need to be posted on north and south bound lanes of Hi-way 2 before intersection
  - o **Will there be an increase to user fees – major concern for ALL users**
  - o Minor hockey suggests that the old thunder “office” be used as the WIFI spot so that their managers can input their game sheets electronically – lacrosse would then also be able to use this office for same
  - o Discussion of upgrades at rink – lacrosse suggested that maybe the town look into building a recreation complex to house, lacrosse/soccer/ and other sports – instead of putting money into aging infrastructure

- potential site – NE corner of town, would/could be visible from new highway
- That with the planned improvements to the arena that the town/minor hockey/figure skating look at installing a new sound system
- CARES – is using arena for May 5<sup>th</sup> Garage Sale – people are being encouraged to drop of items at arena from April 30 to May 4<sup>th</sup> – (hopefully there won't be a lot of cardboard!)
- Gun show is planned for May 12<sup>th</sup>, 2012 – are selling table and have approximately 100 spoken for, will be utilizing west side door of the rink boards, at centre ice – hopefully this will not damage fragile board structures – door has never been used in rink attendants time!

NEXT MEETING: AUGUST 22, 2012 @ COUNCIL CHAMBERS at 7:00 PM

**TOWN OF CLARESHOLM**  
**REGULATORY &**  
**PROPERTY SERVICES**

P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0



# STAFF REPORT

**To:** Town Council / Community Standards Committee  
**From:** Jeff Gibeau, Manager of Regulatory & Property Services  
**CC:** N/A  
**Date:** March 19<sup>th</sup>, 2012  
**Re:** Enforcement Update Report for the Month of January (2012)

Urgent     For Review     Please Comment     Please Reply     Please Recycle

---

● **Enforcement Update Report for the Month of January (2012):**

For the month of January the Regulatory & Property Services Department received 41 Complaints; 22 initiated by the Community Standards Committee or members of the community and 19 Staff initiated. A categorized breakdown is listed below:

<i>Waste</i>	17
<i>Traffic</i>	8
<i>Animals</i>	4
<i>Snow</i>	3
<i>Unsanitary</i>	3
<i>Other</i>	3
<i>TOTAL</i>	41

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**Resulting enforcement actions:**

<i>Notices &amp; Warnings</i>	38
<i>Municipal Tags</i>	5
<i>Provincial Tickets</i>	0
<i>Orders</i>	0
<i>Dogs Impounded</i>	3
<i>TOTAL</i>	46

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**Total open and active files:**

<i>Files created in the month</i>	41
<i>Previous files (still open)</i>	120
<i>Deferred files</i>	0
<hr/>	
<i>TOTAL</i>	161

**Closed files & Month-end remaining files:**

<i>Total active files</i>	161
<i>Concluded files</i>	96
<hr/>	
<i>TOTAL</i>	65

**Total monthly activity:**

<i>Files created in the month</i>	41
<i>File follow-ups</i>	60
<hr/>	
<i>TOTAL</i>	101

**Notes and Observations:**

During the month of January, the Regulatory & Property Services Department focused closing existing files, staff training, and preparation for full Community Peace Officer duties. The department commenced 41 enforcement actions in the month of January. The combination of remaining December files (120) and new files (41) totals 161 open & active files; of which 96 were concluded through the month of January. The file closure rate in January was 60%; up from the previous months. This was due in part to the preparation work in the previous month. The total monthly activity in January indicates that 62% of all active enforcement files received action and/or follow-up; this translates to 101 files.

On January 13<sup>th</sup>, Officer Barker received his full appointment from the Provincial Government. During the next couple week several items of uniform were updated and Officer Barker participated in orientations with other Community Peace Officers from the surrounding area and members of the local RCMP detachment. Officer Barker has begun patrolling traffic, looking for moving traffic violations.

***Jeff Gibeau***

***Manager of Regulatory & Property Services***



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# STAFF REPORT

**To:** Town Council / Community Standards Committee  
**From:** Jeff Gibeau, Manager of Regulatory & Property Services  
**CC:** N/A  
**Date:** March 19<sup>th</sup>, 2012  
**Re:** Enforcement Update Report for the Month of February (2012)

Urgent     For Review     Please Comment     Please Reply     Please Recycle

---

● **Enforcement Update Report for the Month of February (2012):**

For the month of February the Regulatory & Property Services Department received 53 Complaints; 26 initiated by the Community Standards Committee or members of the community and 27 Staff initiated. A categorized breakdown is listed below:

<i>Snow</i>	17
<i>Traffic</i>	13
<i>Animals</i>	6
<i>Waste</i>	4
<i>Unsanitary</i>	2
<i>Development</i>	2
<i>Business License</i>	2
<i>Noise</i>	2
<i>Other</i>	5
<hr/>	
<i>TOTAL</i>	53

**Resulting enforcement actions:**

<i>Notices &amp; Warnings</i>	30
<i>Municipal Tags</i>	7
<i>Provincial Tickets</i>	15
<i>Orders</i>	0
<i>Dogs Impounded</i>	3
<hr/>	
<i>TOTAL</i>	55

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**Total open and active files:**

<i>Files created in the month</i>	53
<i>Previous files (still open)</i>	65
<i>Deferred files</i>	0
<b>TOTAL</b>	<b>118</b>

**Closed files & Month-end remaining files:**

<i>Total active files</i>	118
<i>Concluded files</i>	45
<b>TOTAL</b>	<b>73</b>

**Total monthly activity:**

<i>Files created in the month</i>	53
<i>File follow-ups</i>	45
<b>TOTAL</b>	<b>98</b>

**Notes and Observations:**

During the month of February the Regulatory & Property Services Department focused on balancing bylaw enforcement and traffic enforcement. The prioritization of the 53 new complaints by the RPS Department has translated into all 53 (100%) of the files being undertaken. The Regulatory & Property Services Department commenced 55 enforcement actions related to bylaw in the month of February. The department reviewed outstanding Municipal Violation Tags that remained unpaid and issued the corresponding Provincial Violation Ticket, if warranted. The combination of remaining January files (65) and new February files (53) totals 118 open & active files; of which 45 were concluded through the month. The file closure rate in February was 38%. The total monthly activity in February indicates that 83% of all active enforcement files received action and/or follow-up; this translates to 98 files.

In the month of February, Officer Barker performed over 120 traffic stops; as a result, over 50 tickets were issued (all for speeding) and 60 warnings were given.

***Jeff Gibeau***

***Manager of Regulatory & Property Services***



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# STAFF REPORT

**To:** Town Council / Community Standards Committee  
**From:** Jeff Gibeau, Manager of Regulatory & Property Services  
**CC:** N/A  
**Date:** April 16<sup>th</sup>, 2012  
**Re:** Enforcement Update Report for the Month of March (2012)

Urgent     For Review     Please Comment     Please Reply     Please Recycle

---

● **Enforcement Update Report for the Month of March (2012):**

For the month of March the Regulatory & Property Services Department received 27 Complaints; 21 initiated by the Community Standards Committee or members of the community and 6 Staff initiated. A categorized breakdown is listed below:

<i>Animals</i>	13
<i>Traffic</i>	6
<i>Waste</i>	2
<i>Unsightly</i>	2
<i>Other</i>	4
<hr/>	
<i>TOTAL</i>	27

**Resulting enforcement actions:**

<i>Notices &amp; Warnings</i>	15
<i>Municipal Tags</i>	3
<i>Provincial Tickets</i>	0
<i>Orders</i>	0
<i>Dogs Impounded</i>	5
<hr/>	
<i>TOTAL</i>	23

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**Total open and active files:**

<i>Files created in the month</i>	23
<i>Previous files (still open)</i>	73
<i>Deferred files</i>	0
<hr/>	
<i>TOTAL</i>	96

**Closed files & Month-end remaining files:**

<i>Total active files</i>	96
<i>Concluded files</i>	40
<hr/>	
<i>TOTAL</i>	56

**Total monthly activity:**

<i>Files created in the month</i>	23
<i>File follow-ups</i>	27
<hr/>	
<i>TOTAL</i>	50

**Notes and Observations:**

The month of March was a season change. It became generally warmer, as a result, the snow is not staying on sidewalks. However, it has not been warm enough to have vegetation growing at a rate to become a nuisance or unsightly. Therefore there were limited complaints related to bylaw enforcement. The Regulatory & Property Services Department focused on traffic enforcement; in the month of March, Officer Barker performed over 144 traffic stops; as a result, over 78 tickets were issued (majority for speeding) and 66 warnings were given.

In regards the bylaw enforcement, the prioritization of the 27 new complaints by the RPS Department has translated into all 27 (100%) of the files being undertaken. The Regulatory & Property Services Department commenced 23 enforcement actions related to bylaw in the month of March. The combination of remaining February files (73) and new March files (23) totals 96 open & active files; of which 40 were concluded through the month. The file closure rate in March was 42%. The total monthly activity in March indicates that 52% of all active enforcement files received action and/or follow-up; this translates to 50 files.

***Jeff Gibeau***

***Manager of Regulatory & Property Services***



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Phone: (403) 625-3381

Fax: (403) 625-3869

Please circulate to Mayor/Reeve and Council for information



# OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 2 (2012)  
**EXECUTIVE COMMITTEE MEETING**  
Thursday, March 1, 2012 at 6:00 p.m.  
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

**EXECUTIVE COMMITTEE:**

Terry Michaelis - *Chair*  
Gordon Wolstenholme - *Vice-Chair* (absent)  
Henry Van Hierden  
Doug MacPherson

Dick Fenton  
Anne Marie Philipsen  
Walter Gripping

**STAFF:**

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

**AGENDA:**

1. **Approval of Agenda** – March 1, 2012 .....
2. **Approval of Minutes** – February 9, 2012..... (attachment)
3. **Business Arising from the Minutes**
  - (a) Financial Statements – GIS Revenue.....
  - (b) Meal Expenses Clarification.....
4. **New Business**
  - (a) Finance Committee .....
  - (b) ORRSC Bylaw 2004-1 .....(handout)
5. **Accounts**
  - (a) Office Accounts – January 2012 .....(handout)
6. **Director’s Report** .....
7. **Executive Report** .....
8. **Adjournment**.....

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 6:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Anne Marie Philipsen**

THAT the Executive Committee approves the agenda, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Dick Fenton**

THAT the Executive Committee approves the minutes of February 9, 2012, as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

**(a) Financial Statements – GIS Revenue**

- At the February 9, 2012 Executive Committee meeting, members questioned why a large discrepancy exists between the budgeted and actual amounts for “GIS Member Fees”; therefore, approval of the financial statements for November and December was postponed so the Director could get clarification from the bookkeeper. There are two reasons for the discrepancy:
  - (1) some revenue was incorrectly posted to the “GIS Fee for Service (non-members)” account;
  - (2) the Town of High River pulled out of GIS after the first quarter, but was budgeted for the whole year.

**Moved by: Doug MacPherson**

THAT the Executive Committee approves the following unaudited Financial Statements, as presented:

January 1 - November 30, 2011

January 1 - December 31, 2011

**CARRIED**

**(b) Meal Expenses Clarification**

- The Director received clarification on why some staff claim expenses for meals purchased in Lethbridge and who is being taken out. When attending meetings in municipalities that have few eating establishments, staff either eat before going out or when they return to Lethbridge. Staff occasionally take out visiting CAOs or municipal staff as well. Committee members reiterated that meal expenditures should follow staff policy and be monitored more closely.

**Moved by: Anne Marie Philipsen**

THAT the explanation of meal expenses be received, as information.

**CARRIED**

#### 4. NEW BUSINESS

##### (a) Finance Committee

- At the Board of Directors' meeting tonight (March 1), the Director will propose the creation of a Finance Committee to investigate and recommend long-term funding solutions to ensure the viability of ORRSC. This Committee will consist of the Director, a Senior Planner and Bookkeeper from ORRSC staff and at least five Board and Executive Committee members.
- Executive Committee members suggested the Finance Committee contact area MLAs to put pressure on the provincial government to reinstate some funding. This item could also be put on the Mayors and Reeves agenda, as well as motions submitted to the AUMA and AAMD&C for their fall conventions.

##### Moved by: Dick Fenton

THAT the Executive Committee recommend to the Board of Directors at their March 1, 2012 meeting that a Finance Committee be established to review the revenue streams available to ORRSC, advise the Board and its municipal members on its findings and recommend a course of action that ensures the future viability of the Commission.

**CARRIED**

##### (b) ORRSC Bylaw 2004-1

- ORRSC Bylaw 2004-1 was adopted in 2004 when the Oldman River Regional Services Commission was first established. Since that time, five new municipal members have joined (County of Newell, Town of Raymond, Villages of Glenwood, Hill Spring and Stirling) which requires Ministerial approval. Therefore, Bylaw 2004-1 will be repealed and replaced with a Bylaw No. 2012 which includes these municipalities and incorporates other minor changes to the bylaw, including:

Bylaw signature page – explains the establishment of ORRSC by the Lieutenant Governor in Council (O.C. 464/2003) and Alberta Regulation 303/2003, etc. and our wish to repeal that bylaw and adopt Bylaw No. 2012

Mission statement – wording change: “The Oldman River Regional Services Commission will provide professional municipal planning, geographical information system and regional assessment review services and advice. These services will be provided to our municipal members and their rate-payers in a professional manner befitting a non-profit entity.”

Definitions – change the definition of Manager to: “**Manager** means the manager/director of the Oldman River Regional Services Commission.”

Add Section 1.5 – “The Commission may provide, from time to time, planning and GIS services to municipalities outside of its membership.”

Add Sections 7.7, 7.8, 7.9 and 7.10 – re: Accommodating Budget Surplus (The Executive Committee minutes 2005 page 33 instructed that these sections be removed from the Staff Policy Manual and added to the ORRSC Bylaw.)

- Dick Fenton requested a section be added under 8. Establishment of the Executive Committee to address the issue of filling a vacancy in the Executive Committee.

Moved by: Dick Fenton

THAT a new section be added to Bylaw No. 2012 following section 8.5 stating, "In the event of an Executive Committee member vacancy, for whatever reason, an eligible Board member will be elected to the Executive Committee at the next quarterly Board meeting."  
**CARRIED**

## 5. ACCOUNTS

### (a) Office Accounts – January 2012

4140	Approval Fees .....	MPE Geomatics .....	\$ 75.00
5151	Vehicle Gas & Maintenance .....	Imperial Oil .....	271.67
5151	Vehicle Gas & Maintenance .....	Bridge City Chrysler .....	61.40
5151	Vehicle Gas & Maintenance .....	Bridge City Chrysler .....	87.56
5151	Vehicle Gas & Maintenance .....	Bridge City Chrysler .....	66.05
5151	Vehicle Gas & Maintenance .....	Petty Cash (rock chip repair) .....	35.00
5160	Staff Field Expense .....	Petty Cash (Wrapper Jack) .....	11.41
5285	Building Maintenance .....	Petty Cash (light bulbs) .....	12.50
5320	General Office Supplies .....	Petty Cash (plastic drop cloth) .....	9.17
5380	Printing & Printing Supplies .....	Petty Cash (presentation binders) .....	56.34
5530	Coffee & Supplies .....	Petty Cash (coffee mate, hot choc.) .....	28.87
5185	Planning Intern Expenses .....	APPI .....	455.00
5280	Janitorial Services .....	Madison Ave Business Services .....	475.00
5285	Building Maintenance .....	Bridge Vacuum Cleaning Supplies ...	79.97
5285	Building Maintenance .....	Westburne .....	87.26
5310	Telephone .....	Bell Mobility .....	584.36
5310	Telephone .....	Telus .....	35.72
5320	General Office Supplies .....	Citi Cards .....	115.68
5330	Dues & Subscriptions .....	APA .....	42.00
5330	Dues & Subscriptions .....	AUMA .....	50.00
5330	Dues & Subscriptions .....	ADOA .....	100.00
5330	Dues & Subscriptions .....	CPAA .....	180.00
5380	Printing & Printing Supplies .....	Peak Vocational .....	90.00
5380	Printing & Printing Supplies .....	Citi Cards .....	95.85
5570	Equipment Repairs & Maintenance .....	Citi Cards .....	147.55
5390	Graphic & Drafting Supplies .....	Continental Imaging Products .....	1,884.95
5440	Land Titles Office .....	Minister of Finance .....	302.00
5460	Public Relations .....	1 <sup>st</sup> Place Engravings .....	24.50
5500	Subdivision Notification .....	Lethbridge Herald .....	138.32
5540	Other .....	Purolator Courier .....	15.36
5570	Equipment Repairs & Maintenance .....	Xerox .....	1,125.57
5570	Equipment Repairs & Maintenance .....	Reiter Computer .....	300.00
5570	Equipment Repairs & Maintenance .....	Reiter Computer .....	120.00
5580	Equipment & Furniture Rental .....	Xerox .....	960.00
1160	GST Receivable .....	GST Receivable .....	461.84
		<b>TOTAL</b>	<b><u>\$8,585.90</u></b>

**Moved by: Walter Gripping**

THAT the Executive Committee approves the Office Accounts of January 2012 (\$8,585.90), as presented. **CARRIED**

**6. DIRECTOR'S REPORT**

- Provided 50-year population projections to SouthGrow at no charge
- City of Brooks has asked for a quote to prepare a Land Use Bylaw
- Jonathan Schmidt has been assigned as planner for the Town of Fort Macleod
- Received his certificate for Assessment Review Board Clerk

**Moved by: Henry Van Hierden**

THAT the Executive Committee approves the verbal Director's Report, as presented.

**CARRIED**

**7. EXECUTIVE REPORT**

- Committee members reported on various projects and activities in their respective municipalities.

**8. ADJOURNMENT**

**Moved by: Walter Gripping**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 6:50 p.m. until Thursday, April 12, 2012 at 7:00 p.m.

**CARRIED**

/bj

CHAIR:



## Claresholm Healthy Community Coalition MINUTES

**Attendees:** Connie Quayle, Magan Braun, Steve McLean

**Regrets:** Dana McLeod, Allison McKee, Dianna Ross, Kristein Johnson, Tammy Lorenz

Agenda Item	Discussion	Action
<b>1. Call to order</b>	Call to order 12:07pm	
<b>2. Review of minutes and additions to agenda</b>	<ul style="list-style-type: none"> <li>Chery Starling showed interest in joining CHCC but it would depend on meeting times</li> </ul>	Approved
<b>3. ECD Mapping Project</b>	<ul style="list-style-type: none"> <li>The information meeting will be March 21 and our coalition is hosting LaVonne Rideout to come talk to the community</li> </ul>	
<b>4. Fitness Challenge</b>	<ul style="list-style-type: none"> <li>Registration was March 8- we had 45 teams of 4 register</li> <li>We received sponsorship from the Town of Claresholm and the MD of Willow Creek to purchase t-shirts for all participants</li> <li>The t-shirts have been ordered and we should have them in 2 weeks</li> <li>We need to assign watchdogs to catch people being active in their t-shirts for team bonus points. Steve made a great suggestion that we should have slips of paper to hand out to the team members if the watchdogs catch them being active.</li> <li>Party – we can plan the end party at the next meeting. Some suggestions are either the fire hall or the Care Centre gym. We decided on just providing light snack like last time. Tentative date for party <b>Saturday April 28 form 1-3 pm.</b></li> <li>Ideas for prizes: Trophy from Godleys maybe? Prizes for 2<sup>nd</sup> and 3<sup>rd</sup>, youngest? Team name prizes??</li> </ul>	<p>We will print up watchdog certificates. Steve volunteered to be a watchdog</p> <p>Magan will talk to Fire Dept. about party date</p> <p>Magan will look for prices on a trophy</p>
<b>5. It's Friday Let's Play</b>	<ul style="list-style-type: none"> <li>We did not have FCSS there for an update. Last Magan heard we are doing well with 15 participants. They will buy some hoodies for participants and Kelly is working on the evaluation.</li> </ul>	
<b>6. Adjournment</b>	Meeting was adjourned at 12:40pm	

The Bridges at Claresholm Golf Club  
**REGULAR MEETING**  
Wednesday, April 4, 2012 at 12 noon

**Present:** Wes Wiebe, Dan Rhode, Larry Ford, Frank Keller, Larry MacDonald, Russell Sawatzky, , Kathy Davies, Lyle Broderson & Rod Andrews

**Excused:** Dave Baptie, Doug MacPherson, Mike Young

1. Chairman Wes Wiebe called the meeting to order at 12:07 pm.
2. Larry Ford moved the approval of the agenda. CARRIED.
3. Dan Rhode moved the approval of March 14, 2012 Regular Meeting. CARRIED.
4. **Correspondence:**
  - 4.1 **Town of Claresholm:** notification of A & J Homes building 2 more duplexes on the old club house land.
  - 4.2 **Bernie Federoff:** has declared bankruptcy, therefore will not be receiving the outstanding money owing.
5. **Reports:**
  - 5.1 **Greens Committee:** Rod reported on:
    - The pump have been repaired and installed, came to just under \$1,000.00 (should be able to pay out of Casino funds);
    - Bathrooms are set to go – just need to the Town to turn on the water;
    - Fertilized last week;
    - Painted railing on #17 will do all the same color as the sign posts;
    - Priority is to get the bunkers in excellent shape;
    - The Oil Company said the fixing of the road will be the last thing done.
  - 5.2 **Clubhouse Committee:** Lyle reported on:
    - Did have a meeting with Hugh, some confusion over when the year end is and the lease price. Moved by Russell Sawatzky that we make an amendment to the Restaurant Contract to change the amount of \$30,000. To \$25,000.00 CARRIED.
    - Need a new deep fryer. Moved by Larry Ford that we purchase a Pickle Deep Fryer for \$1,199.00. CARRIED.
    - Stan Lamb has painted a yellow strip on the edge of the steps. He would like to have a railing made and installed for the middle of the steps. Moved that we hired Brent Schuler to build and install a railing in the middle of the front entrance steps. CARRIED. Stan has said that if we run the financing of this through the golf club, he would donate the funds.
    - Will look into the cost of a wind screen to be hung on the south roof line from the corner of the building west to roof corner. This might cut down on the wind problems with opening the entrance doors.



**5.3 Finance Committee:**

- Soon the specified accounts will be closed – just making sure no more bills are scheduled to come out of that account.

**5.4 Club Pro Committee:** Lyle reported:

- Opened on Wed. March 28 and has been a good star;
- Thank you to Dan and Larry for driving to Lacombe and picking up the driving range mats;
- The mats have been set up and are being used;
- Pro Shop has lots of stock coming in;
- Score cards are still on hold. Lyle hasn't seen a proof as of yet;
- The new power carts should be here next week;
- Imperial Oil is holding a tournament here on June 8 – should have 50 -100 players.

**5.5 Town Representative:** no report.

**5.6 Grants and Casino Committee:** no report

**5.7 Tournament Committee:** Lyle report that:

- Tournaments are listed on the webpage and are in the newsletter.
- Had an inquiry for Imperial Oil for a tournament.

**5.8 Policy and By-Law Committee:**

- Larry Ford noticed two corrections to be made to the By-Laws – Kathy will correct. Lyle has them available for people to pick up.

**6. New Business:** Nothing

**7. Adjournment:** Larry Ford moved the meeting be adjourned at 1:23pm.

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President

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Date

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Secretary

# Alberta SouthWest Bulletin - April 2012



## Regional Economic Development Alliance (REDA) Update

- AlbertaSW Board meeting in Pincher Creek had 31 people in attendance, with special guests from Livingstone Range School Division, Chamber presidents and municipal staff. Presentations included:
  - Andrew Hagemeyer, National Parks Conservation Association, Glacier Field Office, Whitefish, MT outlined the “Pathways to Prosperity” research project in the Crown region, highlighting the trend that entrepreneurs are opting to invest in businesses here due to the quality of life our natural amenities offer.
  - Bob Dyrda, Zone Measurement Project, Rural and Cooperatives Secretariat of Agrifood Canada, provided an interim summary of research related to issues of grant funding and access to resources
  - Jan Reurink, Director, Economic Research and Analysis, Treasury Board and Enterprise presented global, provincial and regional trends, comparisons and statistics. A PowerPoint of the presentation is available by request.
- Travel Alberta Round Table was held in Red Deer; this is an invitational event for key tourism representatives from across the province. It provides an informative update on provincial activities and is an opportunity to provide input to Travel Alberta staff and share information with other regions.
- Lethbridge College is a Consolidated Community Institution (CCI) and is looking for ideas on how programming can be effectively designed and promoted for our communities. The Local Advisory Committee meeting was held in Pincher Creek this month; there are satellite campus locations in Crowsnest Pass, Fort Macleod, Pincher Creek and Claresholm.
- “Elevating Renewable Energy” industry consultation session was completed on March 28. SAAEP partners, as part of the Southern Alberta Renewable Energy Initiative (SAREI) organized a series of consultations with municipalities, research agencies and educational institutions and industry. A full report from the consultations will be compiled and presented to SAAEP boards.
- AlbertaSW, with Town of Pincher Creek as applicant, has received \$215,000 from Alberta Municipal Affairs to support the proposed “Country Connections” projects for 2012-2013. This will include the wi-fi network, the GPS-guided tours of the region and implementation of a model for regional communications and public relations.

### → Upcoming Events

- April 11-13, 2012: Economic Developers Alberta (EDA) Conference [www.edaalberta.ca](http://www.edaalberta.ca)
- April 18, 2012: UnCommon Sense Sustainable Business Leadership sessions, Pincher Creek  
10:00am-3:00pm Provincial building, Pincher creek; lunch included
- April 24, 2012: AlbertaSW Tourism Committee planning day, Pincher Creek  
12:00 noon to 3:30 Martyr Eberth, Travel Alberta will guide discussion
- April 24, 2012: *Renew West*: Southern Alberta’s Renewable Energy Conference, Medicine Hat,  
8:30 am to 4:30 pm; reception to follow; Economic Development Alliance of Southeast Alberta, Alberta Rural Development Network and Medicine Hat College partner to feature experts who speaking on the opportunities in wind, solar, bio.
- September 27-28, 2012 Third Annual Crown Round Table Conference, Fernie BC  
[www.crownroundtable.org](http://www.crownroundtable.org)



# Alberta SouthWest Regional Alliance

## Minutes of the Board of Directors Meeting

Wednesday March 7, 2012

Heritage Inn, Pincher Creek 7:00pm



### Board Representatives

Shawn Patience, Fort Macleod  
Barney Reeves, Waterton Lakes  
Walter Gripping, Granum  
Shane Hansen, Cardston County  
Bob Campbell, Hill Spring  
Ben Goetz, Glenwood  
Mark Wynen, Cowley  
David Moore, Claresholm  
Ernie Olsen, Pincher Creek  
Dick Fenton, Nanton

### CAOs

David Connauton, Fort Macleod  
Kris Hollbeck, Claresholm  
Brad Mason, Nanton  
Laurie Wilgosh, Pincher Creek  
Clayton Gillespie, Stavely

### Guest Councillors

Barry Johnson, Stavely  
Rod Cyr, MD Pincher Creek

### Chamber of Commerce representatives

Rick Breakenridge, Crowsnest Pass  
Iqbal Nurmohamed, Claresholm and District  
James Van Leeuwen, Pincher Creek and District  
Pam Woodall, Nanton  
Srecko Ponjavic, For Macleod

### Resource Persons

Jan Reurink, Policy and Analysis, Treasury Board/Enterprise  
Andrew Hagemeyer, NPCA, Whitefish MT  
Bob Dyrda, Community Liaison, RCS Zone Project  
James Tessier, Community Futures Alberta SouthWest  
Stephen Harris, LRSD Assistant to Superintendent  
Linda Erickson, South Director, Treasury Board/Enterprise  
Wendy Kalkan, EDO/Development Pincher Creek  
Davina Comstock, Communications/Marketing, Nanton  
Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda  
Moved by Bob Campbell THAT the agenda be approved as presented.  
**Carried.** [2012-03-237]
3. Approval of Minutes  
Moved by Ernie Olsen THAT the minutes of February 1, 2012 be approved as presented.  
**Carried.** [2012-03-238]
4. Presentation by Jan Reurink, Director Economic Research and Analysis, Treasury Board and Enterprise  
Jan outlined global, provincial and regional trends, comparisons and statistics. Anyone wishing a copy of the PowerPoint presentation contact Bev.
5. Presentation by Bob Dyrda, Community Liaison/Data AlbertaSW Zone Measurement Project, Ag Canada Rural and Cooperatives Secretariat  
Bob presented an interim report on his consultations with staff in all the AlbertaSW municipal offices to assess issues and needs related to accessing resources. A final report will be submitted to the Secretariat by the end of March.
6. Presentation by Andrew Hagemeyer, Researcher, National Parks Conservation Association, glacier Park Field Office, Whitefish, MT  
Andrew outlined his research project "Pathways to Prosperity" which will address an economic perspective of the Crown of the Continent region.  
The study will seek observations demonstrating that quality

of life represents a significant factor in attracting people to live and work in the Crown region and will seek to further define the phenomenon of “footloose” businesses, those which can be established anywhere, not dependent on being in a particular location.

Final report scheduled to be completed in spring 2012.

7. Wi-fi/GPS Project Update

Wi-fi/GPS Committee met with the writer/researcher on February 8, 2012 to provide input to the GPS tour guide; content development for the GPS tours is underway. Wi-fi installations are completed in Fort Macleod, Hill Spring, Glenwood, Nanton, Stavely

8. Executive Director Report

Accepted as information.

9. Citizenship and Immigration Local Immigration Partnerships Proposal

Bev outlined the opportunity to submit a response to this call for proposals to establish a collaborative model to strengthen the role of communities in serving and integrating newcomers to our region.

This would enable building upon the strength of the successes that have been achieved over the last 4 years.

Moved by Shane Hansen THAT the Board of Alberta SouthWest and the community representatives assembled support a commitment to this “Networks for Newcomers” project proposal.

**Carried.** [2012-03-239]

10. Round Table Updates

11. Next Board Meetings  
Wednesday **April 4, 2012-Nanton**

12. Adjournment

Moved by Walter Gripping THAT the meeting be adjourned.

**Carried.** [2012-03-240]

Minutes approved  
by:

\_\_\_\_\_

Chair

\_\_\_\_\_

Date

**Approved April 4, 2012**

\_\_\_\_\_

Secretary/Treasurer

\_\_\_\_\_

Date

April 3, 2012

Good evening Your Worship and Councillors,

I am very pleased and proud to be writing this letter to you today. Close to four years ago, I began a crusade to change the world and to transform the way people viewed their place in it. My message every year since began with the assertion that one person can change the world and like a landslide that begins with one stone; my message resounded across Canada and continues to be heard.

I write once more about our Honey Bees.

I would hope that by now, it is more widely understood that Honey Bees are responsible for about a third of the food we eat because they are responsible for about 70 percent of our food crop pollination. Honey Bees are an important keystone species and as such, they are the very cornerstone to the sustainability of our agriculture and stability of our environment. I am drawing attention to honey bees because they continue to disappear at unsustainable rates for unexplained reasons not only in Canada, but in every country and across every continent where they are raised. The World Organisation for Animal Health (OIE) has reported that there is no one single cause for such alarming worldwide disappearances. There are more theories than answers; foremost among these theories being irresponsible pesticide use, monoculture food crops, parasites, and pathogens; one of the latest theories suggests a newly discovered parasitic fly is the culprit. Bernard Vallat, the OIE's director-general, warned, that "Bees contribute to global food security, and their extinction would represent a terrible biological disaster."

According to the Canadian Honey Council, "The value of honey bees to pollination of agriculture is estimated at over \$2 billion annually." In 2010, The Canadian Association of Professional Apiarists (CAPA) suggested that Canada sustained a national honey bee overwintering mortality of 21 percent. In 2011, the Canadian Honey Council indicated a national loss averaging 29.3 percent. This amount of loss is greater than the 15 percent that is considered sustainable. Honey Bees have been disappearing at percentages considered unsustainable for more than a decade and I find this to be more than alarming.

Primary of all known solutions continues to be further education, awareness and proactive initiatives by all levels of government in Canada. One of these

proactive initiatives is the “Day of the Honey Bee” proclamations. Without understanding that there is a problem, the general public will continue to take for granted the severity of this global issue. It is for this reason that I began my campaign in 2009. While it proudly originated in Saskatoon SK, it did not end until it spread from coast to coast and found root in the United Kingdom and the Middle East. I had a vision that if municipal governments across our Nation were to be unified by collective proclamations in dedication to the Honey Bee under the principle of educational awareness, that more people, through media attention, would be made mindful of their alarming decline.

In seven provinces across Canada and with the support of over 70 municipal governments, May 29, 2010 was recognised as the first annual “Day of the Honey Bee”. It was officially recognised in declaration by two provincial governments and recorded in the Legislative Assembly Hansard of a third. The Standing Committee on Agriculture and Agri-Food Canada suggested, “That the Government (of Canada) follow in the footsteps of the Province of Saskatchewan... ..by proclaiming May 29, 2010 as the National Day of the Honey Bee and that this be reported to the House.”

Last year, there were 163 Municipal Governments all across Canada that issued Proclamations in support of `Day of the Honey Bee; including the Governments of Saskatchewan, Manitoba and British Columbia. Because, the Standing Committee on Agriculture and Agri-Food Canada unanimously supported the creation of this day last year; but unfortunately the federal election took precedence, it is hopeful that this day will gain federal endorsement this year. I have been assured by a Member of Parliament that this initiative will again be presented to the house.

As a result of this amazing support, more people learned about the plight of Honey Bees. All across Canada and abroad, dozens of events were held by beekeepers, apiarists, beekeeping associations, farmer’s markets, university groups and other individuals around May 29 to educate and inform the public. It is my hope that with my words, you may add to this continued success.

And now therefore, I do humbly request:

That your Worship and Council, on behalf of your citizenry, resolve to proclaim May 29 2012 as the third annual “Day of the Honey Bee;” and (if bylaw allows) that this proclamation be issued in perpetuity;

That in the event that proclamations are not issued as a matter of policy, please consider, for the purposes of educational awareness, making an exemption to that policy;

That in the event that there is a public ban on beekeeping within your jurisdiction, that in collaboration with your provincial apiarist and respecting your provincial regulations that this ban be lifted; effectively legalizing beekeeping for Hobbyists within your jurisdiction;

That Council resolve to endorse the establishment of a recognised day by the Government of Canada, by either writing to your local Member of Parliament and / or writing a letter of endorsement to Alex Atamanenko Member of Parliament for BC Southern Interior. [alex.atamanenko.a1@parl.gc.ca](mailto:alex.atamanenko.a1@parl.gc.ca) ;

And that in the event a proclamation and or response are issued, that originals be sent to the address and contact information below; for the purpose of keeping accurate tally and record; and that if copies are to be sent to apiarist or beekeeper groups that they be given copies.

I thank you for your time and your considerations,

Sincerely,



Clinton Shane Ekdahl  
Founder of "Day of the Honey Bee"  
129 Avenue E South  
Saskatoon, Saskatchewan, S7M 1R7  
1 (306) 651 – 3955  
1 (306) 381 – 3172  
cccsseee@hotmail.co.uk



Do you shop, dine, or gas up at any of these great Canadian retailers? If so, read on...



Buy GIFT CARDS through West Meadow Elementary and Willow Creek Composite High School for everyday purchases, to give as gifts for birthdays or the holidays, or for your business needs.

The revolutionary FundScrip program allows us to turn your everyday spending into extraordinary results!

Up to 15% of your everyday purchases will be automatically donated back to West Meadow and Willow Creek Composite High School!

Imagine buying groceries and gas, clothing, and entertainment, things you already buy each week from your favourite stores, while earning money for Claresholm Schools.

Please visit [www.fundscrip.com/retailers](http://www.fundscrip.com/retailers) for the complete list of participating retailers. Also, feel free to contact your group's administrators Lindsay Martineau and Barb Bell for further details.

**Hmm. Sounds good. So, what's the catch?**

The catch, if there is one, is that you need to be a little organized in your shopping; however, you already buy groceries and gas on a regular basis. You know how much you spend and where you like to shop. So, as it turns out, the idea of buying gift cards for those purchases a few days in advance isn't such a "catch" after all. Just imagine, if you spend \$200/week on groceries and you pre-purchase your grocery gift card through our group, that is \$6.00 back to Claresholm Schools per week.

In 10 months, you alone could earn a minimum of \$240.00 back to Claresholm Schools, simply by doing something you do everyday ... and that is a conservative estimate. Add gas, entertainment, and clothing and that amount will rise substantially.

**What's in it for me?**

When you buy a gift card from us at face value, you pay nothing more and you can still take advantage of any in-store promotions, such as coupons, specials, or points programs. These cards are just like cash. The only difference is that you raise funds for Claresholm Schools. You can help make a difference and be part of the solution toward achieving our fundraising goals.

**Two easy ways to get started ...**

Paper order forms will be available on-line (WMES and WCCHS websites) or at the school for your convenience

**OR**

Orders can be placed on-line at any time with delivery once a month (**orders will be placed the last Wednesday of each month**). Please see instructions below.

Online Registration and ordering at <a href="http://www.fundscrip.com">www.fundscrip.com</a>	Setting up an Electronic Funds Transfer or EFT payment
<p><b>Registration:</b></p> <ol style="list-style-type: none"> <li>1. Go to <a href="http://www.fundscrip.com/LoginOrSignUp.aspx">http://www.fundscrip.com/LoginOrSignUp.aspx</a></li> <li>2. Enter the Invitation Code: <b>4Q2XMT</b></li> <li>3. Choose a Password</li> <li>4. Agree to the Terms of Use</li> <li>5. Click on Sign Up</li> </ol> <p>That's pretty much it. You're done.</p> <p>You will receive an email with an Activation link, click on the link and you are ready to start supporting Claresholm Schools!</p> <p>Simply choose from Order Gift Cards or Learn about EFT.</p>	<p><b>EFT is the easiest way to pay for your orders.</b></p> <p><b>What is EFT?</b></p> <ol style="list-style-type: none"> <li>1. It's a cheque but without the paper.</li> <li>2. No transaction fees or monthly fees.</li> <li>3. It's safe private and secure</li> </ol> <p>FundScrip submits a debit to your bank account and then your financial institution transfers the money electronically.</p> <p>Download the EFT form and fax it or scan and email it to us with a voided cheque attached.</p> <p>You will receive an email when your account is set up.</p>



**How can I pay for my Gift Cards?**

- **EFT** (Electronic Funds Transfer)
- **\*New\* Interac® online** – Claresholm Schools earnings are reduced by \$0.85 (see below)
- **In-branch payment** – a fee of \$2.00 is charged to you for this service
- **VISA or MasterCard** – Claresholm Schools earnings are 1.99% lower than the posted rate
- **Cheque** – orders can be paid by cheque, payable to Claresholm Schools Fundraising Society

**INTERAC® Online**

This is a payment that will come directly from your bank account.

- You initiate it each time you order so there's no need to fax us a voided cheque (EFT) and no wait to order.
- Earnings are reduced by \$0.85 cents when you use this payment option.
- When paying by INTERAC® Online, you will be directed to your online banking during the checkout process to process your payment
- Enjoy the same ease of use as Credit Card, but with a much lower processing fee.

NB - not all banks offer this service at the present time so please check with your bank

**Ordering:**

1. Each time you want to order, go to <http://www.fundscrip.com/LoginOrSignUp.aspx>
2. Enter your Email and Password to Sign In
3. Click on Buy Cards button

**Order Details:**

Next Online order to be completed by **Tuesday, April 24, 2012 @ 11:30 a.m.**  
Paper order due in the school office by **Friday, April 20, 2012**  
Gift cards available for pick up **Wednesday, May 2, 2012** (approximate)

Further order dates will be the last Wednesday of each month, for delivery the following week.

**Questions?? Please contact:**

Lindsay Martineau 403-625-1018  
Barb Bell 403-625-3387 (School) or 403-625-8902 (after school hours)

Name	Telephone	Proceeds go towards WCCHS and WMES
<b>Cheque (payable to)</b>		
Claresholm Schools Fundraising Society		

When gift cards are delivered, please indicate your desired method of delivery:

Send home with Student \_\_\_ Please phone me and I will arrange for pick up \_\_\_

Retailer	%	\$	Qt	Total	Retailer	%	\$	Qt	Total
<b>Grocery</b>					<b>Others Retailers</b>				
Extra Foods, No Frills, Real Canadian Superstore, Real Canadian Wholesale Club	3.0	50			<b>Chapters</b>			10	
		100			Indigo	3.0		25	
		250			<b>Cineplex Odeon</b>			10	
M & M Meat Shops	3.0	10			Galaxy, Scotiabank	4.0		100	
		25			Fairmont Hotels	10.0		100	
Safeway	3.0	25			Fruits and Passion	10.0		25	
		50			Future Shop	1.0		25	
		100						100	
<b>Sobeys</b>		25			<b>Gap</b>			25	
IGA	3.0	50			Banana Republic, Old Navy	5.0		50	
		100			Giant Tiger	3.0		25	
								100	
<b>Gas</b>									
Esso	2.0	25			Golf Town	3.0		50	
		100			Gymboree	5.0		25	
Petro-Canada	2.0	25			Home Depot	3.0		25	
		100						100	
<b>Restaurant &amp; Coffee</b>					<b>Home Hardware</b>	3.0		25	
Boston Pizza	5.0	25			Home Furniture			100	
		50			Kernels Popcorn	5.0		15	
Domino's Pizza	5.0	25			La Senza - La Senza Express	7.0		25	
Earl's Restaurants	5.0	25			La Vie en Rose	5.0		25	
		50			Mark's Work Warehouse	7.0		25	
Earl's Astors@ Bar and Grill	5.0	25						50	
		50			Payless Shoe Source	5.0		25	
<b>Keg Restaurants</b>		25			PetSmart	2.0		25	
Keg	5.0	50			Pier 1	5.0		25	
<b>Kelsey's Restaurant</b> - Kelsey's, Harvey's, Milestones, Montana's, Swiss Chalet	2.0	25			<b>Rona/Réno Dépôt</b>			25	
		50			Totem Building Supplies	2.0		100	
Pizza 73	10.0	25			Running Room	6.0		25	
		100			<b>Sears</b>			25	
<b>Prime Restaurants</b>		25			Sears Home, Sears Travel	3.0		100	
Prime, East Side Mario's, Fionn MacCool's	5.0	50			Shoppers Drug Mart	3.0		25	
<b>Red Lobster</b> - Olive Garden	5.0	25			<b>SportChek</b> - Atmosphere	4.0		25	
Starbucks	5.0	5			Staples/Business Depot	3.0		50	
		25						100	
Subway	3.0	25			Suzy Shier	5.0		50	
		100						100	
Wendy's	3.0	10			<b>The Bay</b>	3.0		25	
					Home Outfitters, Zellers			100	
<b>Others Retailers</b>					<b>The Children's Place</b>	8.0		25	
Aldo	10.0	25			<b>Toys R Us</b> - BabiesRus	2.0		25	
American Eagle	3.0	50			WaySpa	7.0		25	
		100						50	
Bath and Body Works Canada	5.0	25			<b>Winners</b>	4.0		25	
Best Buy	1.0	25			Home Sense			50	
		100							
Best Western	2.5	50							
Body Shop	5.0	25							
Canadian Tire	4.0	25							
		50							
		100							

**IMPORTANT:** Les détaillants, rabais et les coupures de cartes-cadeaux sont sujets aux changements sans aucun préavis. Les détaillants, rabais et les coupures de cartes-cadeaux indiqués sur le site web de FundScrip remplacent celles indiquées dans ce document.

**IMPORTANT NOTE:** Retailers, rebates and card denominations subject to change without notice. Retailers, rebates and card denominations indicated on the FundScrip website will supersede those on this paper order form.

<b>Total of this order</b>	
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**Claresholm Animal Rescue Society  
Regular Meeting Minutes  
March 14, 2012**

**Present:** Rita Hahn, Kris Holbeck, Anne Papan, Barb Hinkle, Sylvia Giroux, Judy Van Amerongen, Kim Alexander, Gerald DeBruyn

**Regrets:** Karen Thompson, Denise Peters

**Guest:** Pat Baker

**1. Call to Order**

The meeting was called to order at 7:14 p.m.

**2. Approval of Agenda**

Motion by Judy Van Amerongen to approve agenda as Amended. All in favour. CARRIED.

**3. Approval of Regular General Meeting Minutes March 1, 2011**

Motion by Kris Holbeck to accept the minutes as presented. All in favour. CARRIED.

**4. Shelter Update**

March 2, 2012 to March 14 – 12 volunteers and 183.25 shelter hours

Dogs – Maci – Pup returned  
Cancelled Reagans Spay

New Cats – 4

8 Cat adoptions: Raffi, Pixie, Payton, Porshe, Little Buddy, Estelle, Fatty, Mindy

**5. Adoptions Update – Maci Went into trial Adoption**

– Kodiak → Heard Karen's Rental situation being Evicted, Kodiak's trial adoption is in question. We do not want to leave Kodiak when third party is living there. They should let CARES know by April 1, 2012. We are not comfortable with the environment until unstable conditions is solved. Kim would be able to take the by-law officer with her to the house if necessary.

**6. TNR Update – No report , wait until April and May**

## 7. Fundraising Update –

- Concert arranged by Krissy Slettede at the Batist on April 20, 2012 @ 7:00pm, all proceeds will go to CARES.
- Discussion about using PayPal on our Website so people can Donate right from the Website to CARES.
- Garage Sale April 30 to May 05, 2012 at Arena
  - Looking for Volunteers to Receive item at the Arena
  - Terry will take over the organizing
  - Friday 3pm to 9pm open
  - Poster can go up soon
  - Door prizes are being collected

## 8. Treasurer's Report –

- See Kris's Report
- Nest meeting will be held in the Town Council Chamber
- Sylvia **Motion:** Anyone Volunteering at Least 100 hours per year is Life time Member  
Rita **Second:** All in Favour. CARRIED

## 9. New Building Update –

- Tabled

## 10. Others

- Report on Reagan – from Lesli – Reagan is improving but was abused in the past. Bring her back for her spay. See Kim's Email
- Must be an experienced dog owner who can handle Reagan. Reagan will not be and can not be released to a family where are children.
- Thursday afternoon to Humane Society in Calgary – 7 from CARES staff and volunteers will be going with Ken from the Claresholm Vet.
- Barn Cat Idea
  - A tag for barn
  - A tag for inside/ outdoor
  - Any concerns bring to the board
  - Barn cats - to fend for themselves
  - Barn cats – do they get food and water and live in a dry place?
  - Barn cats that do not get spay or neutered – to allow people to phone another party
  - We would like most of CARES cats to go to a house as a pet.
  - Rita will tag the cats for indoor/outdoor or barn cat

- 11. Kris **Motion:** into Camera,  
Judy **Motion:** out of Camera

- 12. **Adjournment:** Meeting adjourned at 8:55pm

**Next AGM Meeting:** Will be held in the Town Council Chamber,  
Thursday, April 05, 2012, at 7:15pm.

**WCCHS School Councils Minutes**  
**Wednesday, March 14, 2012**

In attendance: Darryl Seguin, Ruth Lindquist, Stacy Seguin, Randy Bohnet, Bev McNutt, Carmelle Steel, Charlene Dunlop, Kelly Hall.

1. Approval of the agenda: Stacy Seguin moved, and Carmelle Steel seconded.
2. Approval of the minutes: Stacy Seguin moved, and Randy Bohnet seconded.
3. School Report
  - a. **Modernization Report** – Ruth toured the modernization site with all of the trustees. New wall in cosmetology is up. Walls inside are gone.
  - b. **School Goals**
    - i. **Increase communication and engagement** – Vollmer presentations going well. Ten presentations have been given to approximately 100 community members; plan is to follow up with a thank you letter and include focus questions for each group to answer. Then we will ask for a representative from each group to join school personnel to create the next 3 year plan.
    - ii. **Assessment and Reporting** – There has been a move by staff to be more willing to have students show their learning in different ways.
    - iii. **School Spirit** – student council is working hard. Snack for 3-way conferences were provided by student council.
  - c. **Jurisdictional survey** was available at parent teacher interviews over the past two days. We have 70 returned as of today. We had 130 last year so we will continue to encourage parents to complete the survey. Suggestions included sending out emails to parents over the next two weeks and including it in the announcements for parents to read.
  - d. **Principal Profile** – was handed out at the end of the meeting. Needs to be returned by Monday, March 19.
  - e. **Digital Citizenship** – The future at school includes having students bring their own devices to school. In preparation for this, there needs to be a clear understanding of the appropriate use of technology. ETAC has developed a set of lessons developed for each division, and will be implementing these in September 2012. It will likely be one class spent on the topic and every student will go through it. New students to the school will have to also go through it when they arrive. Darryl Seguin feels there is a movement by staff to embrace technology such as ipods, phones, etc. as they are used somewhat in classes with some teachers.

f. **Diploma Exam Results (January 2012)**

<i>Subject</i>	<b>Jan 2012</b>		<b>June 2011</b>		<b>Jan 2011</b>	
	<i>Prov</i>	<i>School</i>	<i>Prov</i>	<i>School</i>	<i>Prov</i>	<i>School</i>
Bio 30	65.4	71	67.9	78.6	66.1	69.9
Eng 30-1	63.4	60.4	63.2	64.8	61.8	59
Eng 30-2	65.2	65	63.8	55.2	64.3	63.7
Pure Math 30	67.1	68.9	65.5	68.9	66.5	60
App. Math 30	61.2	57.8	64.3	56.7	-	-
Chem 30	63.4	49.8	64.1	63.5	63.2	56.2
Social 30-1	65.5	61.5	64.5	59.4	63	69.3
Social 30-2	64	54.9	59.4	62.2	65.6	64

Results for January 2012 were discussed and compared to previous results. Teachers are reviewing and looking for ways to address the areas of concern.

**Class selection** for next year is now underway. Parents need to pick up a form and choose classes for next year. New this year, is that teachers need to sign off on course selections. Students can take the sheet to those teachers and have them initial it before the deadline of April 2. There will be an information night for next year's grade 10 and 11 students on March 28 at 7 pm at WCCHS lunch room. There will be an explanation of how the classes work for those new to grade 10 and a Q&A session for any grade 10 or 11 students following (approx. 8 pm).

- g. **Pinnacle Survey** – Three questions were handed out and answered by the group about how the online marks software is working for parents.

4. **Board Report** – Kelly spoke about the board meeting yesterday (March 13).

- a. Funding allocation formula for 2012-13 was discussed.
- b. Preliminary budgets are done for schools.
- c. Instructional materials fees will remain the same for 2012-13 with more discussion to happen this year.
- d. Facilities restructuring plan reviewed and moving forward with Fort Macleod schools. The board made a motion to make F.P. Walshe a grade 6-12 school and W.A. Day a K-5 school, disposing of G.R. Davis School when the others are completed.
- e. April 4 is Education Day, a day for trustees to raise awareness about education with the candidates in the upcoming provincial election.
- f. Transportation review – no exceptions are being made for bussing outside of LRSD.
- g. Coordinated School Day – trustees have decided to leave the daily schedules as they are currently.

5. **Council Business** –

- a. Thank you note from Ms. Newman for Teacher Appreciation Week goodies.

**b. Alberta School Councils' Association Resolutions –**

- i. Mandated Distribution of School council Information – Not in Favor
- ii. Rolling the Flexibility project out to all Students – In favour
- iii. Single Enrollment Birth Date Across the Province – In favour
- iv. High Risk Bus Stop Awareness and Signage – Not in favour
- v. CTS Career Pathways – In favour
- vi. Scheduling of PAT's – Not in favour
- vii. Assessment Measures of 21<sup>st</sup> Century Student Success – In favor

Randy Bohnet adjourned the meeting at 9:40 pm.

## PORCUPINE HILLS LODGE MEETING

March 6, 2012

Attendees: Earl Hemmaway, Judy Van Amerongen, Arlette Heck, Audrey Hoffman, Pan Crone, Linda Todd & Karen Keen

1. Meeting called to order by Earl Hemmaway at 7:05 pm.  
We were introduced to Karen Keen, the Member at Large for Claresholm. Karen gave a brief description of her work experience. The Board gave a brief description of their experience.
2. New Additions to the Agenda: UNIT #10, Andy Hau's Report, Soap Dispensers.
3. Judy Van Amerongen moved to accept the agenda as read. All in favour – carried.
4. A correction to the spelling of Suzanne Fjordbotten's name was noted.

Linda Todd moved acceptance of the corrected minutes. All in favour – carried.

5.1 We will discuss the doors with the residents again. We will have a meeting to discuss the landscaping with the 'outbackers' in May.

5.2 No report

5.3 Financial Report from Suzanne Fjordbotten.

It was moved by Audrey Hoffman, to close the two accounts at the Chinook Credit Union and place the monies into an existing account at the A.T.B. All in favour – carried.

Linda Todd moved the acceptance of the Financial Report. All in favour – carried.

It was moved by Judy Van Amerongen that Arlette Heck take her mandatory holiday from 19 to 23-March-12.



Judy Van Amerongen moved to increase Holly's travelling allowance from \$50.00 to \$75.00 a month for a half day shopping trip for recreational items on a regular work day, once a month. All in favour – carried.

Linda Todd moved to present Eleanor with her 15 year pin and a \$100.00 gift certificate of her choice and Cindy with her 10 year pin and a \$100.00 gift certificate of her choice at the supper in the spring. All in favour – carried.

Audrey Hoffman moved to accept the bookkeeper's contract with amendment. All in favour – carried.

Pam Crone moved the acceptance of the Manager's Report. All in favour – carried.

5.5 Linda Todd moved to table until the next meeting pending Richard Steeve's Report about Unit #10. All in favour – carried.

5.6 Karen Keen moved the acceptance of the Recreational Report. All in favour – carried.

5.7 Karen Keen moved the acceptance of the Maintenance Report. All in favour – carried.

5.8 No Committee Reports.

6. No correspondence.

7. Went into camera. Moved by Linda Todd. Came out of camera moved by Judy Van Amerongen.

Meeting adjourned at 9:50 pm. Moved by Pam Crone.

Next meeting April 3, 2012 @7:00 pm.

**Porcupine Hills Lodge 2012 Budget**

	2012 Budget	2011 Budget
Accommodation Revenue	\$712,540.00	\$705,485.00
Parking	\$3,000.00	\$3,000.00
Guest Meals Revenue	\$3,000.00	\$3,000.00
Laundry Revenue (\$20.00 fee & \$40.00 personal)	\$12,000.00	\$10,860.00
Lodge Assistance Program Revenue (eligible)	\$175,230.00	\$175,230.00
Non-eligible LAG	\$45,000.00	\$45,000.00
GST Rebate Revenue	\$8,000.00	\$8,000.00
Municipalities Revenue	\$208,134.00	\$208,134.00
Contract Rental Revenue	\$840.00	\$840.00
Misc Revenue	\$150.00	\$150.00
Cable TV Revenue	\$5,000.00	\$5,280.00
Foundation Term Deposit Revenue		
Grant Revenue		
<b>TOTAL REVENUE</b>	<b>\$1,172,894.00</b>	<b>\$1,164,979.00</b>
<b>EXPENSES</b>		
Utilities - Power	\$61,400.00	\$62,400.00
Utilities - Water & Sewer	\$19,000.00	\$20,000.00
Utilities - Gas	\$52,000.00	\$55,000.00
Food Supplies	\$120,000.00	\$100,000.00
Janitorial/Kitchen Chemicals/Laundry	\$10,000.00	\$10,000.00
Kitchen Supplies	\$4,000.00	\$4,000.00
Laundry Supplies		\$5,000.00
Maintenance - Equipment	\$7,000.00	\$7,000.00
Maintenance - Building	\$10,000.00	\$10,000.00
Maintenance - Grounds	\$7,000.00	\$7,000.00
Maintenance - self contained units	\$5,000.00	\$5,000.00
Shop		
Capital Equipment & Furnishings	\$5,000.00	\$20,000.00
Recreation	\$10,000.00	\$10,000.00
Audit Fees	\$5,000.00	\$5,000.00
Cable Fees	\$10,332.00	\$10,332.00
Conference Fees	\$4,000.00	\$10,000.00
Dues & Membership	\$3,000.00	\$3,000.00
CT Tub	\$2,000.00	\$2,000.00
Advertising	\$1,000.00	\$1,000.00
Bank Charges & Interest	\$480.00	\$480.00
Insurance	\$22,000.00	\$22,000.00
Office	\$6,000.00	\$7,000.00
Telephone	\$4,000.00	\$3,000.00
Travel - Staff	\$4,000.00	\$8,000.00
Freight	\$400.00	\$400.00
Linen/Towel Supplies	\$2,000.00	\$2,000.00
Staff Education Inservices	\$4,000.00	\$5,000.00
Wages	\$586,680.00	\$580,765.00
Employee Benefits	\$90,000.00	\$90,000.00
Lodge Expense	\$5,000.00	\$7,000.00
Professional Fees	\$2,000.00	\$2,000.00
Board Per Diem		\$5,000.00
Loan	\$110,602.00	\$110,602.00
<b>TOTAL EXPENSES</b>	<b>\$1,172,894.00</b>	<b>\$1,189,979.00</b>

Box 2797  
Claresholm, AB  
T0L 0T0

April 17, 2012.

Kris Holbeck, CA  
Chief Administrative Officer  
Town of Claresholm,  
Box 1000,  
Claresholm, AB T0L 0T0

RE; MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) OPERATING GRANT  
FUNDING

Thank you for the decision to support the Indoor Walking Group in the amount of \$1,000.

There are no expenses incurred by the Group but the funding for the Indoor Waling Group is certainly appreciated by everyone. We had 4 and 5 people with walkers this past season and all reported how much better they felt after coming. Many have problems breathing and find a few laps at a time make an amazing difference. The other benefit is the social aspect. Some live alone and it is a chance for them to socialize.

Once again, on behalf of the group, the Indoor Walking Group is one of the better programs for seniors in our town. This past year has not been the best for us but I will endeavour to keep it going as long as I can.

Yours truly,



Hazel Perrier  
Indoor Walking Group Coordinator