



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JUNE 11, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA
MINUTES: REGULAR MEETING MINUTES MAY 28, 2012
FINANCES: MAY 2012 BANK STATEMENT
DELEGATIONS: MIHO YONEMORI
RE: Concrete Driveway
ACTION ITEMS

1. CORRES: Alberta Health Services
RE: EMS Reporting
2. CORRES: Canadian Fallen Heroes Foundation
RE: Memorials
3. MPE Engineering Open House June 21, 2012
4. CORRES: Claresholm & District Chamber of Commerce
RE: Recycling
5. STAFF REPORT: Community Night With the Lethbridge Bulls
6. STAFF REPORT: Petition for Merry-go-round at West Hill Park
7. STAFF REPORT: 2012 Tax Recovery Sale
8. STAFF REPORT: Ad Hoc Town Office Building Committee
9. CAO REPORT: June 2012
10. JULY & AUGUST MEETING DATES: Tentatively July 16th & August 13th, 2012
11. ADOPTION OF INFORMATION ITEMS
12. IN CAMERA: Personnel

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – May 2012
2. Developing a Local Food System in Alberta: Challenges & Opportunities – Regional Stakeholder Consultations January 2012
3. West Meadow Elementary School Newsletter – June 2012
4. Willow Creek Composite High School Navigator – June 2012
5. Claresholm Public Library Board Meeting Minutes – February 27, 2012
6. Claresholm Public Library Board Meeting Minutes – March 22, 2012
7. Claresholm Public Library Board Meeting Minutes – April 23, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 28, 2012**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Quayle that the Agenda be accepted as presented.
CARRIED

MINUTES: **REGULAR MEETING – MAY 14, 2012**

Moved by Councillor Sutter that the Regular Meeting Minutes of May 14, 2012 be accepted as presented.

CARRIED

FINANCES: **APRIL 2012 BANK STATEMENT**

Moved by Councillor MacPherson that the April 2012 bank statement be accepted as presented.

CARRIED

DELEGATIONS: **CLARESHOLM CHILD CARE SOCIETY**

Chairperson Crystal Cooper and Secretary Jeff Gibeau spoke to Council regarding the society's current financial situation. Tough decisions have been made, many changes have taken place, however they feel that the society is now on solid ground. The Town gave the society \$12,000 in order to help them out financially in February 2012, and they would like some extra time to work out repayment terms. It was suggested that they wait about six months before they come back. That way, a summer will have been gone through, and the Town wants to continue to support the day care.

ACTION ITEMS:

1. **CORRES: Porcupine Hills Classic Cruisers**
RE: 20th Annual Car Show 'n' shine, August 12, 2012

Moved by Councillor Fieguth to allow the Porcupine Hills Classic Cruisers to hold their 20th Annual Car Show 'n' Shine in Centennial Park on August 12, 2012

CARRIED

2. **CORRES: Claresholm Animal Rescue Society (CAREs)**
RE: Arena Rental

Moved by Councillor Van Amerongen to reduce the arena rental fees to \$135 plus GST for the Claresholm Animal Rescue Society's annual garage sale that was held on May 4, 2012.

CARRIED

3. **CORRES: Megan O'Brien & Cassidy Wynia**
RE: Merry-go-round at West Hills Park

Moved by Councillor Fieguth to refer the matter regarding the merry-go-round at West Hills Park to administration, and to respond to Megan O'Brien and Cassidy Wynia that efforts will be made to restore the equipment if possible.

CARRIED

4. **CORRES: Claresholm Fire Department**
RE: Alcoholic Beverages in Fire Hall During Fair Days

Moved by Councillor MacPherson to support the letter as presented by the Claresholm Fire Chief regarding not permitting alcoholic beverages in the Fire Hall during Fair Days.

CARRIED

5. **STAFF REPORT: Full Water Costing Project Update**

Received for information.

6. **STAFF REPORT: Tax Recovery Property Sale**

Moved by Councillor Quayle to lower the reserve bid on the property located at 410 – 56th Avenue West from \$40,000 to \$35,000.

CARRIED

7. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Sutter to accept the information items as presented.

CARRIED

8. IN CAMERA

Moved by Councillor MacPherson that this meeting go In Camera.

CARRIED

Moved by Councillor Van Amerongen that this meeting come out of In Camera.

CARRIED

Moved by Councillor Sutter to sell the land located at Lot 16 Block 86 Plan 147N for \$5,000 plus GST plus any and all additional costs and fees.

CARRIED

ADJOURNMENT: Moved by Councillor Hubka that this meeting adjourn at 9:13pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

DRAFT

**TOWN OF CLARESHOLM
MAY 2012 BANK STATEMENT**

RECONCILED BALANCE APRIL 30, 2012			\$65,370.75
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$1,218,109.93		
REVOLVING LOAN RECEIVED	270,000.00		
CURRENT ACCOUNT INTEREST	45.39		
GIC REDEEMED	250,000.00		
INTEREST ON GICS	1,040.68		
TRANSFERS FROM T-BILLS	2,800.00		
SUBTOTAL	\$1,741,996.00		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$850,541.58	
PAYROLL CHARGES		109,471.06	
INTEREST ON REVOLVING LOAN		149.59	
REVOLVING LOAN PAID		270,000.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		4,116.30	
TRANSFERS TO T-BILLS / GIC PURCHASE		718,124.00	
NSF CHEQUES		755.12	
SERVICE CHARGES		309.92	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$1,953,467.57	
NET BALANCE AT END OF MONTH			-\$146,100.82
BANK RECONCILIATION			
BALANCE PER BANK	186,810.78		
PLUS OUTSTANDING DEPOSITS	13,340.62		
LESS OUTSTANDING CHEQUES		-346,252.22	
RECONCILED BALANCE MAY 31, 2012			-\$146,100.82
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$1,579,440.24		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$20,000.00		
NON-RESTRICTED GIC'S	\$1,500,000.00		
PARKING RESERVE	\$3,577.18		
WALKING PATHS RESERVE	\$1,955.59		
OFFSITE LEVY RESERVE	\$61,806.56		
SUBDIVISION RESERVE	\$35,740.30		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 11th DAY OF JUNE 2012

K Wilhauk
Submitted: Karine Wilhauk
Secretary Treasurer

K Holbeck 6/7/2012
Reviewed: Kris Holbeck, CA
Chief Administrative Officer

Mayor: David Moore

DELEGATIONS

4 Tamarack Rd
P.O. Box 1927
Claresholm, AB T0L 0T0

Claresholm Town Council
221 45 Ave W
Claresholm, AB T0L 0T0

June 6, 2012

Dear Town Council:

With this letter I would like to inform you that I wish to come to your next meeting on the 11th of June as a delegation to address my concerns and issues regarding my concrete driveway at 4 Tamarack Rd.

First of all, I would like to explain how the problem with sanitary services on Tamarack Rd started and the repair construction happened last summer.

Secondly, I would like to mention the conversations that I had regarding the repair construction and the involvement of my property last summer.

Lastly, I would like to discuss about the current disagreement between the town administration and us regarding how our concrete driveway would be repaired.

If you need any further information, I can be reached at (403) 682-9185.

Thank you very much.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Miho Yonemori', written in a cursive style.

Miho Yonemori

ACTION ITEMS



May 15, 2012

Ms. Kris Holbeck
Chief Administrative Officer
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Attention: Ms. Kris Holbeck
Chief Administrative Officer

Dear Kris,

We write today with an update on how Emergency Medical Services (EMS) reports within the larger organizational structure of Alberta Health Services (AHS).

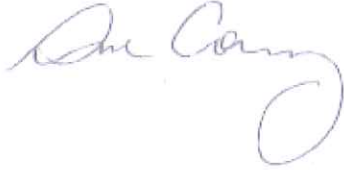
From May 15, day-to-day operations for emergency ground response and interfacility patient transfers will report directly to AHS zone leadership, known as the Zone Executive Leadership (ZEL) teams. Provincial operations such as dispatch, air ambulance, standards, clinical protocols, as well as monitoring and reporting, will continue to be managed provincially.

The goal of the realignment is to strengthen the connection between local EMS provision and zone leadership. We want to ensure that community needs are well understood and addressed by those closest to where care is provided. This approach has already successfully occurred with other clinical areas in AHS after the organizational realignment in May 2011. EMS is a critical clinical service and its alignment with other clinical services within the zones is the right move to ensure a cohesive and coordinated approach to patient care. This is a positive step in the evolution of EMS in Alberta.

We want to assure you that the provision of EMS in the communities we serve remains a priority; current contracts with our partner service providers will remain in place and contract negotiations will continue as previously planned. The change will allow communities to be much more directly connected to their local health system and care providers. Our overall AHS EMS goal remains the same; to provide quality care that is accessible and sustainable.

We welcome your questions or feedback on this realignment and would be pleased to discuss this matter further with you. Darren Sandbeck will remain as the Executive Director for the Calgary Zone. He can be contacted at 403-955-9600 or via email at darren.sandbeck@albertahealthservices.ca.

Sincerely,



Sue Conroy
Senior Vice President
EMS and Health Link Alberta



Dr. Ian Phelps
Senior Medical Director
EMS and Health Link Alberta



Brenda Huband
Senior Vice President
Calgary Zone



Dr. Francois Belanger
Senior Vice President and
Zone Medical Director, Calgary Zone

cc. Darren Sandbeck – Executive Director, EMS Calgary Zone
Dr. Andy Anton – Medical Director, EMS Calgary Zone

Dear Karine and Council:

June 7, 2012

Karine, I wanted to apologize I had thought I had all the pictures of these guys but when Marianne sent me the list I found these others with no photos. If the town can help us with photos that would be wonderful

Alberta has a rich history of military service, young men and women from all corners of the province enlisted when called upon, and every community suffered losses. Among the many thousands who have served, close to 10,000 soldiers never came home, many buried overseas, at or near the place of their final battle. Lost was the opportunity to have children, grandchildren, to live a full life. The Canadian Fallen Heroes Foundation is an Alberta based charitable organization committed to honouring each of our fallen soldiers through our Memorial Print campaign.

The Memorials testify to the sacrifice made by citizens of various communities and Municipalities throughout the province. The mounted oak framed 18" x 22" memorial prints feature a photograph, brief biography including military service details, age and date of death, and relevant historical information. The prints also depict war scenes related to the areas or campaigns in which each life was lost.

Once complete these Memorials provide an opportunity to see the faces and read the stories behind those who died in service. Memorials are being donated to each soldiers home community where they become property of the Town and Council can determine an appropriate venue for display. Our list of soldiers to be memorialized this year include Charles F. Adams - ready to do, Kenneth Burnham - ready to do Olaf Bergerson - no photo, Benson A W Coutts - No Photo, Jack F Diebold - no photo, Harold Hughes - no photo and Samuel L Whitehead - No Photo. Enlistment records often make reference to more than one community, if there are soldiers from the local honour roll or cenotaph that are not included in this list please let us know so that our records can be updated and we can begin the required research. Karine, some of our soldiers can also be found on www.canadianfallenheroes.com where they can be found under Virtual Memorial and searched by Claresholm under community. The website is being worked on to make it easier to navigate. I've attached a copy of one of the physical Memorials to give you a better idea how they look as well.

Should the Council also wish to donate to help commission a Memorial, any donation will be directed towards the \$275.00 Memorial print cost and all donors will receive a charitable tax receipt. Thank you very much for your time and consideration, should you have any questions please feel free to call me @ 403-800-1844 .

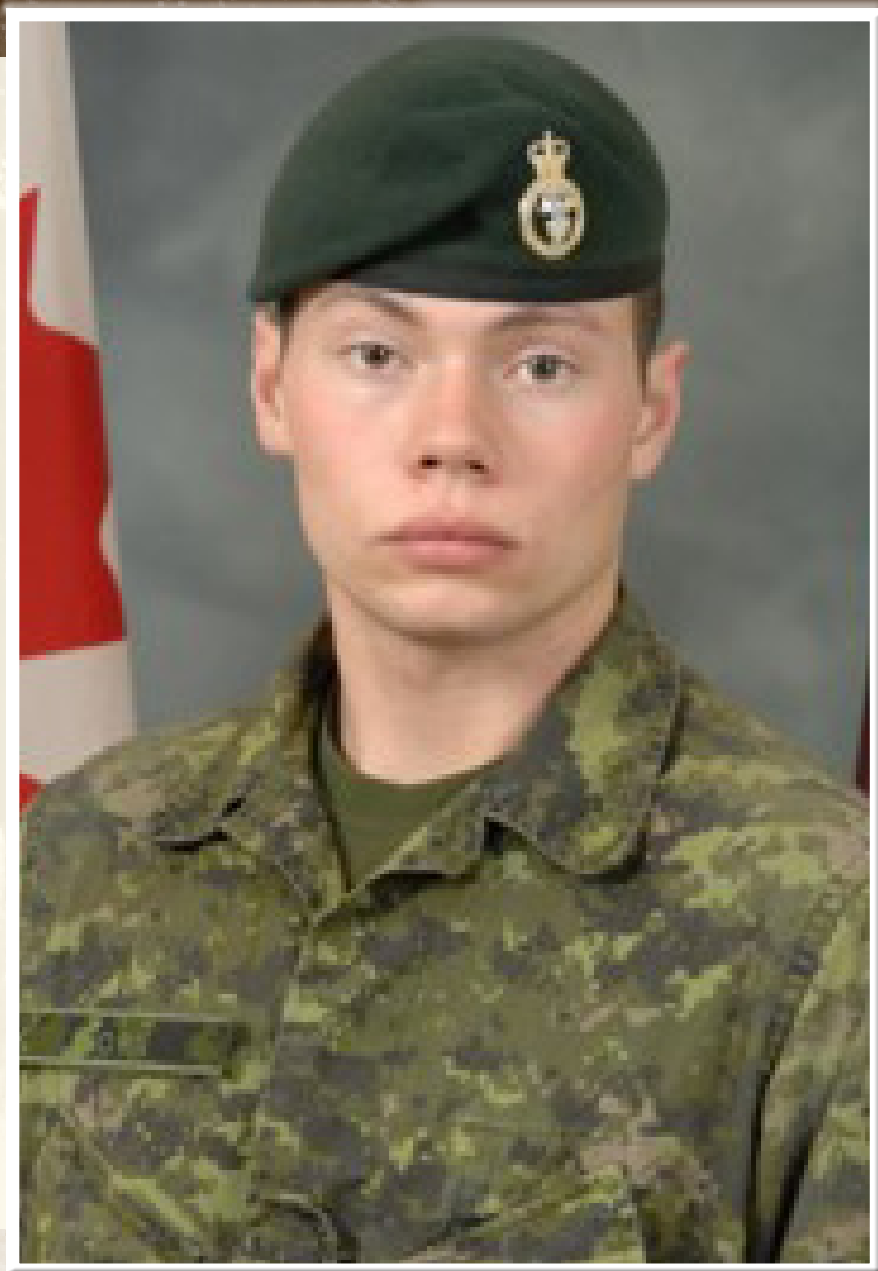
Regards,
Toni Hall
Alberta Project Manager
Canadian Fallen Heroes Foundation

CHARITY TAX # 86563 9447 RR0001

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Canadian Fallen Heroes Foundation
<http://www.canadianfallenheroes.com>

Chadwick James Horn



Chadwick James “Chad” Horn, Private, 2nd Battalion, Princess Patricia’s Canadian Light Infantry, based in Shilo, Manitoba, served with the Canadian contingent of NATO forces in Afghanistan. He was one of three Canadians killed in action September 3, 2008, by an insurgent attack on their light armoured vehicle while on patrol in Zhari district, Kandahar Province. Private Horn, of Calgary, Alberta, enlisted in March 2006 and 2nd Battalion PPCLI, arrived in Afghanistan February 2008. He was a recipient of the Sacrifice Medal (posthumous). Cremation followed a funeral service; site of commemoration unknown. Chad was survived by his father Jim Horn, mother Anita Horn and stepfather Jim Bowes; he was 21 years old. *“At the going down of the sun and in the morning, we will remember them.”*



Over 117,000 soldiers from World Wars I and II, the Korean War, Bosnia, Afghanistan and UN Peacekeeping missions have laid down their lives for Canada. These memorial prints are dedicated to honouring those men and women who died, so that we may enjoy the freedom we have today.

www.canadianfallenheroes.ca



Canadian Fallen Heroes Foundation



PRESS RELEASE

The Canadian Fallen Heroes Foundation is a federally recognized non-profit charity working towards honoring every Canadian Soldier that we have lost during war time.

We are currently honoring soldiers from the *Claresholm* area and are asking residents for their help. The foundation is requiring photos of some of soldiers from the *Claresholm* area.

Our foundation will also be calling on local businesses to help us ensure that every individual is honored. We would appreciate any support the community can give.

Below is a list of each individual soldier we have on record. If there is a name that is missing, we do appreciate all the information that can be provided to us.

Soldier	Home Town	Information
ADAMS, Charles F.,	Claresholm, AB	
BERGERSON, Olaf	Claresholm, AB	Photo Required
BURNHAM, Kenneth R.,	Claresholm, AB	
COUTTS, Benson A. W.,	Claresholm, AB	Photo Required
DIEBOLD, Jack F.,	Claresholm, AB	Photo Required
HUGHES, Harold	Claresholm, AB	Photo Required
WHITEHEAD, Samuel L.,	Claresholm, AB	Photo Required

Please contact us via the below information if you should have photos or information regarding any of the above soldiers. Please also visit our website for more information on our foundation and the work we are doing to help honor each and every soldier from our nation.

Phone: 403-800-1844

Email: cfhfoffice@gmail.com

Website: www.canadianfallenheroes.com

open house



**OUR RENOVATIONS
ARE COMPLETE**

Please join us for a tour, drinks
and appetizers @ our office on
June 21, 2012
from 3:00pm - 5:00pm

If you are able to attend
please RSVP by June 15, 2012
to Tannis Day
tday@mpe.ca



Claresholm & District Chamber of Commerce
Box 1092, Claresholm, AB T0L 0T0

- Russell.
- Iqbal
- Kris
- Jeff
- Doug MacPherson

May 31, 2012

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Attn: Kris Holbeck, CAO

Dear Kris,

At our recent meeting the Chamber of Commerce discussed the new recycling plan and attendant costs.

We resolved to write this letter and express our opinion that we are generally in favour of private business providing a solution rather than expanding the role of government and increasing the taxation of citizens. We are not saying that the past provider of recycling services is the best choice for this town; we are saying that private enterprise is historically better at providing solutions than governments.

We also discussed the costs associated with recycling and the feeling at our meeting was that this new service would cost the Town and, therefore its citizens, significantly more than the cost previously borne. If the service needs to be subsidized, the subsidy appears to be a better deal for the town than full cost support.

Even with our limited knowledge of cost structure and the associated processes, we feel we have certain perspective that we would like to discuss. Will you please propose a meeting time?

Yours sincerely,

Iqbal Nurmohamed
President - Claresholm and District Chamber of Commerce

Meeting w/ Chamber reps 6/11/2012 @ 1 pm.
CAO will update Council @ meeting.

bbird@telusplanet.net

Staff Report

To: Council
From: CAO
Date: June 8, 2012
Re: Lethbridge Bulls – Claresholm Night, Friday, July 6th, 2012

At the May 14, 2012 Council meeting, a motion was passed to participate in Claresholm Community Night with the Lethbridge Bulls in the amount of \$250. With this support, the Town of Claresholm receives 50 tickets that it was determined could be passed on to members of Claresholm Minor Baseball. Upon speaking to Chris Dixon of Claresholm Minor Ball, there are 135 members from t-ball to senior, therefore 50 tickets will not be sufficient, especially since both members of Council and staff would also like to attend.

Administration contacted the Lethbridge Bulls to secure 150 more tickets: 120 more bleacher tickets and 30 tickets for Council / Administration. This allows kids from Claresholm Minor Ball to attend with their families. They will be required to come to the Town Office to pick up their tickets, and a master list from Claresholm Minor Ball will be followed.

Recommendation: To pass a motion to sign the contract with the Lethbridge Bulls as presented.

Kris Holbeck, CA CAO Town of Claresholm



Town of Claresholm

LETHBRIDGE BULLS / TOWN OF CLARESHOLM AGREEMENT 2012

We are pleased to offer you the following promotion and advertising during the Lethbridge Bulls 2012 season.

LETHBRIDGE BULLS WILL PROVIDE THE FOLLOWING:

1. Neighbor Night July 6, 2012

- Option to participate in a special pre game ceremony
- Recognition over the public address system and on the brand new video board
- Public Service Announcements during the game with a profile of your community
- Logo for Town of Claresholm Website
- 50 tickets for Friday July 6, 2012

TOTAL: \$262.50 including GST

2. Tickets for July 6, 2012

- 30 extra box seat tickets for the night of (\$346.50)
- 120 extra bleacher tickets (\$882.00)
- For a total of 150 extra tickets

TOTAL: \$1228.50 including GST

DISCOUNTED PRICE (10%) - \$1105.65 including GST

GRAND TOTAL - \$1368.15

THE TOWN OF CLARESHOLM WILL PROVIDE THE FOLLOWING:

1. Current Logo in pdf. or jpeg. format by June 30, 2012
2. Payment of the invoice from the Bulls of \$1368.15 by June 30, 2012

This will confirm the 2012 partnership between the LETHBRIDGE BULLS AND THE TOWN OF CLARESHOLM

DATE: _____

TOWN OF CLARESHOLM

LETHBRIDGE BULLS



Home News About Roster Schedule Stats Tickets Sponsors Photos Billets Contact Us #TCMM

2012 GAME TICKETS

PRICING CHART

Level	Gate Price	Advance Price	Season Tickets
Stadium MVP Club	\$16	\$14	\$329
Sun Life Patio Club	\$17	--	--
Stadium Box Seat	\$13	\$11	\$249
Stadium Reserved	\$11	\$9	\$199
Stadium Bleachers	\$8	\$7	\$160

ADDITIONAL INFORMATION:

- Seniors save 20% on each ticket
- Kids are encouraged to become members of the *Calf Club* because membership includes season tickets
- Kids 5 years of age and under receive free admission, no ticket required
- Sun Life Patio Club seats are sold as corporate/group packages but ONLY in advance. Ticket packages come in quantities of 24, 36, or 42

SEASON TICKET HOLDER PERKS

Stadium MVP Club receives

Name plate on your seat
 E-news game notes
 Automatic Fan Club Membership (MVP)
 Automatic Playoff/2013 Season holds
 Bulls In-Seat Service - NEW

Stadium Box Seat receives

Name Plate on your seat
 E-news game notes
 Automatic Fan Club Membership (Gold)
 Automatic Playoff/2013 Season holds

TICKET PACKAGES/VOUCHERS

These ticket packages are available for multiple seats for any regular season game or special game (see NOTE)

Level	Tickets	Price
Stadium Box	25	\$249
	15	\$159
Stadium Reserved	25	\$199

TWITTER BUZZ!



Bulls home opener tonight 7:05pm at Spitz Stadium vs Med Hat Mavericks.

by [Lethbridge Bulls](#) about 3 hours ago



Bulls defeat Okotoks 4-2 at Seaman Stadium <http://t.co/cAVbZKB4>

by [Lethbridge Bulls](#) about 13 hours ago

ADVERTISE HERE!

GET NOTICED AND HELP GROW BASEBALL IN OUR COMMUNITY



Staff Report

To: Council
From: CAO
Date: June 6, 2012
Re: Petition for Merry Go Round at West Hill Park

BACKGROUND

Based on Council's recommendation that Administration look into keeping the merry go round at West Hill Park, it has been investigated thoroughly and the following is what staff has found:

- The current structure does not meet current CSA code (per Town policy attached) which states that the rotating platform must be constructed as to limit their maximum speed.
- The current structure could be retrofitted to meet this requirement, however, the modification inhibits the reason most children enjoy a merry go round.
- The retrofit would be cost prohibitive

Staff has reviewed the play structure going into West Hill Park (photo attached) and it does not have a component that spins. Staff recommends that a play structure that spins be introduced into Phase Two of the West Hill Park rehabilitation project in 2014.

Kris Holbeck, CA CAO

Town of Claresholm

TOWN OF CLARESHOLM

POLICY

POLICY # Rec 01-1

REPLACING POLICY # _____

EFFECTIVE DATE January 28, 2008

SUBJECT Playgrounds

DEPARTMENT Public Works

AUTHORITY Council Resolution

DATE PASSED January 28, 2008

PURPOSE: To establish a consistent policy for Playgrounds.

GUIDELINES:

1. Playgrounds are to be inspected weekly, monthly and yearly with all documentation recorded and filed, under the direct supervision of the Town's Superintendent.
2. Existing playground structures are to be kept in a reasonably safe and well maintained condition or compliant with the Canadian Standards Association (CSA).
3. All playgrounds are to be inspected using the most recent CSA code.
4. A list of park playgrounds and the order for replacement shall be maintained and available for discussion or alteration when needed.
5. Starting in 2008, one of our existing playgrounds will be redone every second year, and then the rotation repeats. (Eg. We have eight playgrounds, eventually our oldest will be 16 years old.)
6. All playgrounds will be installed using professional installation. No using volunteer groups to supervise the major portion of installation.
7. All parks to have posted signage with a contact number for people to call if there is a problem.
8. Repairs, maintenance, inspections and replacement will be budgeted for annually.



reverse view



Note: Colours shown may not accurately reflect actual colours.

BLUEIMP
Play Strong.

Town of Claresholm

job #: J00886

layout number: I00121

①

Memo

To: Council
From: Administration
Date: May 30, 2012
Re: 2012 Tax Recovery Sale

OVERVIEW

Below is the listing of one (1) property that is eligible per the Municipal Government Act to be sold for recovery of tax arrears at a public auction.

Administration is proposing the public auction be held on Monday, August 27th, 2012 at 9 am in Council Chambers. Beside the property is the reserve bid (estimated market value) that Council also needs to set for each property. Below the listing of properties are the terms and conditions that apply to the sale of the properties which Council must also set according to the *Municipal Government Act*.

Lands:

1. Lot 7A, Block 1, Plan 9310202 (\$127,500 – reserve bid)

Terms and Conditions:

Each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.

The lands are being offered for sale on an “as is, where is” basis, and the Town of Claresholm makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence of presence of environmental contamination, vacant possession, or the developability of the lands for any intended use by the successful bidder. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel of land. No terms or conditions of sale will be considered other than those specified by the Town of Claresholm. No further information is available at the auction regarding the lands to be sold.

Terms: Cash or Certified Cheque. Deposit: 10% of bid at the time of the sale, August 27th, 2012. Balance: 90% of bid within 30 days of receipt by the Town of Claresholm. Goods and Services Taxes (GST) applicable per Federal statutes. Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Staff Report

To: Council
From: CAO
Date: June 6, 2012
Re: Ad Hoc Town Office Building Committee

BACKGROUND

The Town and the Livingstone Range School Division have been in discussions regarding the potential purchase by the Town of the old Claresholm Elementary School when the LRSD completes the high school renovation in 2013. Council has been approached by other property owners with requests to consider their sites for the future site of the Town Office.

As prudent planning on the entire issue of the Town Office and a relocation, Administration is requesting Council form an ad hoc committee of Councillors and the public (total of seven – four Councillors and three public) to investigate the options the Town has regarding this issue. Staff would also attend these ad hoc meetings to help administer the direction of the committee.

The Town's options and direction need to be clarified and communicated for the future. A direction needs to be established for the future of a new Town Office and its current tenants and the implications of time and cost and what this means for the future of the current Town Office structure and lands.

As the current LRSD administration has communicated its belief that the CES will be available for sale by fall of 2013, the work should begin now so that all parties have an understanding of the Town's plans.

Kris Holbeck, CA CAO

Town of Claresholm

TOWN OF CLARESHOLM CAO UPDATE AS AT JUNE 11, 2012

1. **PUBLIC WORKS/PARKS** - Per attached report from Mike Schuweiler, Superintendent of Public Works.
2. **OTHER INFRASTRUCTURE UPDATES** –
Tamarack Sanitary Sewer Repairs – 4 of 13 have been repaired and one driveway repoured.
Damaged Buildings from November 2011 storm – only one of the Town buildings have been repaired (schoolhouse at the Museum).
4. **RECYCLING PILOT PROGRAM** –

Staff is in discussions with Alberta Health Services regarding a draft letter of understanding for both parties on responsibilities during this pilot project. Administration is developing educational materials for the public and determining if a standalone recycling bylaw should be done or if recycling verbiage should be incorporated into the current solid waste bylaw. This bylaw will come to Council on June 25th for first reading and the July meeting for second and third readings. Recycling Operator job posted internally for 10 days as bargaining unit position.
5. **OLDMAN WATERSHED COUNCIL XERISCAPE GARDEN** –

The site plan is complete and has been approved by OWC. The Town is now trying to find the sandstone rocks it needs for the ledge and the hardscape features. Phase One - Once the rocks are secured, staff will prep the site, add amended soil, landscape the two levels, place all rocks and plant the trees. Phase Two – Garden Club will assist staff in planting all the native, xeriscape plants and shrubs that are in the plan and the site will be outfitted with informational signs (provided by OWC) and bark chips will be put down as groundcover to retain moisture.
6. **ANIMAL SERVICES BUILDING** –

The contractor will be constructing the outdoor dog kennel roof at the end of June. The site requires some work securing the interior kennels from dogs digging out, and astroturf in the outdoor dog kennels. Rubber mats will be purchased for dogs to lie on outside in interim while the astroturf project is scheduled for later this year. The tenants have also asked the Town to place CPR ties (2 or 3 high) around the perimeter for flower/shrub/tree beds which will provide shade and a soft buffer between the public and the dogs when they are outside and beautify the area.
7. **OTHER** – 2012 assessment and tax notices will be mailed out Friday, June 15th, 2012. All flower pots are out and the hanging Chamber Pot program will come online in mid June. Gardener position is to begin work June 18th, 2012 as application deadline was Friday, June 8th.

Canada Day celebrations are being organized by Alicia Fox who will also be in charge of the Fair Days event brochure, the New Year's Eve Skate and the Volunteer recognition dinner events for 2012 and 2013. Parade theme for 2012 (mirroring the Bench Show) is "Man and Machine".

Kris Holbeck, CA
CAO
Town of Claresholm

PUBLIC WORKS REPORT

Projects update / June 2012

- The Town Clean-up program was another success, as far as a lot of garbage was hauled out of town. 235 metric tons total, plus the regular pickup for two weeks of another 65 tons. This has grown too big for us to continue doing this way and some restrictions must be made before next year.
 - With the wind storms removing our shale, fencing, trees, + extra tree trimming, and wet weather, we are approximately 3 weeks behind our regular program of maintenance. Overall everything is going well, and the crew is working hard.
 - McNally Contractors has completed all underground piping on all three job sites, curb and sidewalks are now be repaired before paving starts. If the weather co-operates paving could start in a week. The Town is very happy with the work completed so far.
 - The East side reservoir project is nearing completion. The second coat of ZYPEX was installed Wed. and 10 days curing is now required. Backfilling and landscaping around the reservoir will be completed as soon as it dries up. Fencing and graveling as well to complete. This project went well and eliminated 410 meters of ductile iron pipe. Some other problems at this site were also fixed and better quality water will be the result.
 - The acreage drainage project is ongoing and is half completed. I am happy with the completed work and this should not have to be redone ever again. We are on budget and providing we do not have more complaints could finish in the next three weeks.
 - The Town crew is building another new playground at West Hill Park. Work will be completed on Wed. We are still working on the plan that was developed and work will be ongoing for the next couple of months. Trees planted this fall.
 - The Crew has moved all contents of the Museum's storage out and the new Recycling center is now ready for the electrical work to upgrade to 3-phase, and ramp work needed to get the site ready for July 1, startup. The new cardboard compactor will be delivered Friday.
-

INFORMATION ITEMS



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 15788
45573	2012-05-08			786545 ACKLANDS- GRAINGER INC.	382.63
45574	2012-05-08			600 ALBERTA ASSOCIATION OF M.D.'S	11,683.89
45575	2012-05-08			786195 Benchmark Assessment Consultants Inc.	3,803.80
45576	2012-05-08			13175 CLARESHOLM COMMUNITY CENTRE HALL BOARD	341.25
45577	2012-05-08			13660 CLARESHOLM LOCAL PRESS	1,434.86
45578	2012-05-08			14085 CLARESHOLM NAPA AUTO	875.10
45579	2012-05-08			786141 CLARESHOLM TAXI	1,365.52
45580	2012-05-08			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	930.72
45581	2012-05-08			785973 CLEARTECH INDUSTRIES INC.	619.92
45582	2012-05-08			786697 CNH CAPITAL C3115	581.83
45583	2012-05-08			786397 EPCOR	101.23
45584	2012-05-08			786510 FENCO CONTRACTING LTD	25,284.00
45585	2012-05-08			26201 FERG'S SEPTIC SERVICE	115.50
45586	2012-05-08			786184 ITRON CANADA, INC.	1,665.35
45587	2012-05-08			51050 KAZ'S SERVICE	520.26
45588	2012-05-08			56155 LIFESAVING SOCIETY	135.00
45589	2012-05-08			786659 LIVINGSTONE RANGE SCHOOL DIVISION	432.04
45590	2012-05-08			56200 LOCAL AUTHORITIES PENSION PLAN	10,683.79
45591	2012-05-08			61450 MCNALLY CONTRACTORS LTD.	282,617.71
45592	2012-05-08			786905 ONECONNECT SERVICES INC. T46194	40.29
45593	2012-05-08			786635 PCO SERVICES CORPORATION	92.93
45594	2012-05-08			76300 PEDERSEN TRANSPORT LTD.	1,140.03
45595	2012-05-08			786453 PRAXAIR CANADA INC.	868.22
45596	2012-05-08			786156 Q.E.D. ENTERPRISES LTD.	881.49
45597	2012-05-08			786536 R P WATERWORKS INC.	807.35
45598	2012-05-08			86300 RECEIVER GENERAL FOR CANADA	21,843.60
45599	2012-05-08			786180 RICOH CANADA INC.	188.15
45600	2012-05-08			786573 ROY'S PLACE	1,260.00
45601	2012-05-08			786468 SHAW CABLE	83.95
45602	2012-05-08			786401 SLETTEDE, DANIELLE	300.00
45603	2012-05-08			13525 SOBEYS CLARESHOLM	66.07
45604	2012-05-08			91700 STARLINE SIGNS	598.03
45605	2012-05-08			900 TELUS	3,078.57
45606	2012-05-08			786191 TENAQUIP LIMITED	355.48
45607	2012-05-08			786437 THE WRITE SOURCE	21.15
45608	2012-05-08			23500 W.R. MEADOWS OF WESTERN CANADA	1,743.21
45609	2012-05-08			111705 WC CLASS II REGIONAL LANDFILL	8,632.28
45610	2012-05-08			900000 Astro Parade Float Materials Ltd.	268.28
45611	2012-05-08			900000 HEGGIE, TODD	425.00
45612	2012-05-08			900000 LAING, ANOLA	105.00
45613	2012-05-08			900000 NELSON ENVIRONMENTAL INC.	182.33
45614	2012-05-08			900000 Physio-Control CA Sal LTD	92.61
45615	2012-05-08			900000 PROCESCO INC.	245.70
45616	2012-05-08			900000 Rice Engineering & Operating Ltd.	627.92
45617	2012-05-08			900000 WCI Whyte Communications Inc.	10.08
45618	2012-05-08			900000 Willow Creek Recycling	8,345.05
					<hr/>
					395,877.17



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					Batch # 15818
45619	2012-05-23			650 ALBERTA BLUE CROSS	5,721.48
45620	2012-05-23			1025 ALBERTA ONE CALL LOCATION CORP	182.70
45621	2012-05-23			786707 Alberta SouthWest Regional Alliance Ltd.	920.00
45622	2012-05-23			786517 AMSC INSURANCE SERVICES LTD.	3,670.90
45623	2012-05-23			785928 BIG HILL SERVICES LTD.	284.08
45624	2012-05-23			6390 BISHOFF AUTO & AG CENTRE	889.20
45625	2012-05-23			786417 BISHOP, D. GRANT	67.11
45626	2012-05-23			10055 BURNS, BRAD	157.50
45627	2012-05-23			11250 CANADIAN LINEN SUPPLY	437.72
45628	2012-05-23			13175 CLARESHOLM COMMUNITY CENTRE HALL BOARD	168.00
45629	2012-05-23			13400 CLARESHOLM GLASS '88' LTD	180.60
45630	2012-05-23			785953 CLARESHOLM RENTALS & OILFIELD	336.00
45631	2012-05-23			14150 CLARESHOLM WELDING &	262.50
45632	2012-05-23			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	846.51
45633	2012-05-23			785973 CLEARTECH INDUSTRIES INC.	2,857.85
45634	2012-05-23			785951 DB PERKS & ASSOCIATES LTD.	2,684.01
45635	2012-05-23			786540 DIRECT ENERGY REGULATED SERVICES	43.00
45636	2012-05-23			76356 Excel Telecommunications (Canada) Inc.	24.53
45637	2012-05-23			26201 FERG'S SEPTIC SERVICE	231.00
45638	2012-05-23			786000 FLOWERS ON 49th	52.23
45639	2012-05-23			31955 GREYHOUND COURIER EXPRESS	21.97
45640	2012-05-23			49980 HARRY'S TIRE SALES (1984) LTD.	1,046.27
45641	2012-05-23			786880 HEITRICH, TRACEY	95.90
45642	2012-05-23			786666 HILLS AUTO GLASS LTD	246.75
45643	2012-05-23			36800 HOME HARDWARE	4,343.19
45644	2012-05-23			786416 KELLER, RANDY	71.31
45645	2012-05-23			786410 KOST FIRE EQUIPMENT LTD.	340.57
45646	2012-05-23			900001 LETHBRIDGE HONDA	32.18
45647	2012-05-23			56155 LIFESAVING SOCIETY	384.00
45648	2012-05-23			56200 LOCAL AUTHORITIES PENSION PLAN	11,276.34
45649	2012-05-23			58000 LOOMIS EXPRESS	76.51
45650	2012-05-23			786590 MINISTER OF FINANCE	267.65
45651	2012-05-23			786704 MINISTER OF FINANCE (LT)	460.00
45652	2012-05-23			786872 MPE ENGINEERING LTD.	5,661.23
45653	2012-05-23			65000 MUNICIPAL DISTRICT OF WILLOW	11,802.14
45654	2012-05-23			65040 MUNICIPAL INFORMATION SYSTEMS	931.02
45655	2012-05-23			66100 NATIONAL SECRETARY-TREASURER	1,222.39
45656	2012-05-23			76300 PEDERSEN TRANSPORT LTD.	804.12
45657	2012-05-23			97050 PHARMASAVE	53.48
45658	2012-05-23			786050 PLANET CLEAN (LETHBRIDGE) LTD.	637.64
45659	2012-05-23			80000 PUROLATOR COURIER	46.17
45660	2012-05-23			86300 RECEIVER GENERAL FOR CANADA	21,956.38
45661	2012-05-23			13525 SOBEYS CLARESHOLM	45.61
45662	2012-05-23			91710 STINTECH ELECTRONICS	260.35
45663	2012-05-23			900 TELUS	236.73
45664	2012-05-23			786437 THE WRITE SOURCE	296.82
45665	2012-05-23			96810 THOR'S ROOFING	1,004.32
45666	2012-05-23			97000 TOWN OF CLARESHOLM	46.00
45667	2012-05-23			786428 TransAlta Energy Marketing Corp.	55,982.98



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45668	2012-05-23			101500	VITERRA	1,320.56
45669	2012-05-23			23500	W.R. MEADOWS OF WESTERN CANADA	17.78
45670	2012-05-23			786784	WESTWIND CHEVROLET	156.91
45671	2012-05-23			111800	WORKERS' COMPENSATION BOARD	5,004.80
45672	2012-05-23			900000	AASCF	163.00
45673	2012-05-23			900000	ARPA	115.00
45674	2012-05-23			900000	DUERHOLT, BARBARA	138.50
45675	2012-05-23			900000	KOHUT, NATASHA	75.00
45676	2012-05-23			900000	MAC AUTOGLASS & GRAPHICS	437.75
45677	2012-05-23			900000	PRACTICA	617.68
45678	2012-05-23			900000	Rice Engineering & Operating LTD.	30.29
45679	2012-05-23			900000	SPANKE, KELLY	91.73
						147,835.94



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				Batch # 15840	
45680	2012-05-31			786427 BOUNDARY EQUIPMENT (CALGARY) LTD.	643.39
45681	2012-05-31			786718 CICON ENGINEERING	35,652.02
45682	2012-05-31			786657 Claresholm & District Transportation Society	5,000.00
45683	2012-05-31			13078 CLARESHOLM AGENCIES	475.00
45684	2012-05-31			76150 Claresholm Animal Rescue Society	15,000.00
45685	2012-05-31			13250 CLARESHOLM CHILD CARE SOCIETY	2,183.50
45686	2012-05-31			13175 CLARESHOLM COMMUNITY CENTRE HALL BOARD	10,000.00
45687	2012-05-31			786465 CLARESHOLM GOLF CLUB	1,145.00
45688	2012-05-31			13600 CLARESHOLM PUBLIC LIBRARY	20,000.00
45689	2012-05-31			785953 CLARESHOLM RENTALS & OILFIELD	78.75
45690	2012-05-31			14246 COMMUNITY EMPLOYMENT SERVICES	55.00
45691	2012-05-31			786244 CUBEX LIMITED	285.60
45692	2012-05-31			786397 EPCOR	92.37
45693	2012-05-31			786800 GDM ELECTRIC LTD.	105.92
45694	2012-05-31			786136 JOE JOHNSON EQUIPMENT INC.	2,828.11
45695	2012-05-31			56200 LOCAL AUTHORITIES PENSION PLAN	11,366.27
45696	2012-05-31			786812 MCGREGOR FILTERING EQUIPMENT	111.29
45697	2012-05-31			61467 MIDFIELD SUPPLY ULC B3999	72.55
45698	2012-05-31			76300 PEDERSEN TRANSPORT LTD.	601.47
45699	2012-05-31			786050 PLANET CLEAN (LETHBRIDGE) LTD.	10.67
45700	2012-05-31			76600 PORCUPINE HILLS FOUNDATION	109,830.23
45701	2012-05-31			786453 PRAXAIR CANADA INC.	3,755.59
45702	2012-05-31			500 PRECON PRECAST PRODUCTS	8,553.30
45703	2012-05-31			86153 RANCLAND EMBROIDERY	71.36
45704	2012-05-31			86300 RECEIVER GENERAL FOR CANADA	21,528.39
45705	2012-05-31			91265 SCHUWEILER, MIKE	116.02
45706	2012-05-31			91700 STARLINE SIGNS	63.00
45707	2012-05-31			900 TELUS	3,930.12
45708	2012-05-31			97000 TOWN OF CLARESHOLM	45.36
45709	2012-05-31			97250 TRIMBLE, RAE	83.33
45710	2012-05-31			101400 UNITED FARMERS OF ALBERTA	567.13
45711	2012-05-31			786783 WOLSELEY WATERWORKS GROUP	27,716.59
45712	2012-05-31			900000 ARMTEC LIMITED PARTNERSHIP	829.92
45713	2012-05-31			900000 CIVIC SOLUTIONS INC.	655.20
45714	2012-05-31			900000 Claresholm Healthy Community Coalition	2,000.00
45715	2012-05-31			900000 CROP PRODUCTION SERVICES	500.00
45716	2012-05-31			900000 DUDLEY, JON	3,402.00
45717	2012-05-31			900000 HUNT, DAVID	24.43
45718	2012-05-31			900000 LAING, ANOLA	103.92
45719	2012-05-31			900000 SFE	3,097.50
45720	2012-05-31			900000 TELUS Communications Company	6,893.37
					299,473.67
Total					843,186.78

Developing a Local Food System in Alberta: Challenges and Opportunities

Regional Stakeholder Consultations – January 2012

This document is a compilation, re-sorting and organization of the points made during the 5 needs assessment sessions in January 2012. The sessions took place in Edmonton, Airdrie, Lethbridge, Vermilion and Grande Prairie. There were six areas of discussion: business model (market channel and finance), storage & distribution, collaborative marketing (demand and creating collaboration), processing infrastructure, production management, and regulatory compliance. Each of the six areas of discussion was divided into 2 sections: one to clarify the issues, and one to capture ideas to address the issues.

A section entitled “overall perspective” was created to pull out points made during the day that spoke to a broader perspective rather than fitting in only one of the discussion areas. Similarly, a section called “Points made about using the term “Local” was created to compile concerns about the definition of local. Specific comments about the role of government and role of Ag Societies were also extracted for ease of reference.

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 *Value: 21

Overall perspective:

- Economic- based, demand/supply system and people- based, resilient sustainable system.
- Need both for a viable agriculture industry - local and export/global economy.
- Need a complimentary system to current government supported multinational (commodity) system with its limiting restrictions.
- Treating local food system as a niche market limits growth. Prevents the recognition of full potential.
- System comprises a number of players – each element has different value proposition.
- Health sector REALLY needs to be at the table – they have a lot of connections and influence (nutritionists, hospitals, etc.).
- Producer-processors who've succeeded haven't done it on "local" alone, it's time saving and convenience and a brand that works, that are criteria. (e.g. Sunterra targets an urban, time-stressed consumer. They are local on the products they produce but also sell product from all over. Sunworks - Blush Lane targets organic, ethical market).
- System needs to meet ALL consumer demands, not just the majority.
- Meeting unique dietary needs/eater wants. (Foreigners that want different things.)
- Making farming profitable so the younger generation wants to be involved in food production and stay in farming.
- Need a supportive place to share best practices, successes, failures at the regional level.
- What is becoming increasingly obvious is the need for more social infrastructure. i.e.: we need more opportunities like this to connect and have conversation.
- Create centers of information that will assist producers & processors become successful: Resources, "How To", Safety (Food), Regulations, etc. Need an information portal with material on each of the 6 issues.
- People are realizing we need to produce healthier, fresher foods. This is bringing consumers to the local market. We are realizing local can produce better tasting more flavorful food.
- Recreating a parallel food system that ensures availability of food when we can no longer transport food (oil costs). Create new food policy around sustainability and food security. Let the community (eater) set the standard.
- Local food system development can provide opportunities for small farm production as an alternative to huge farming operations.
- Ensure there is a singular vision on "Explore Local" going forward.
- Ensure resources are directed towards this singular "vision statement".

- Ensure there is synergy between federal, provincial & municipal local food strategies.
- Please amalgamate information, groups, associations, societies, boards, etc. that are all “working towards” a “local food policy” for Alberta. A “go to” person/center/website.

Points Made About using the term “Local”

- “Alberta Food” may be a better choice than “Local”.

“Local” needs to be broken into regions within Alberta.

- Local means individuals and producers connecting i.e. sourcing food locally. Local is about being locally owned
 - Local is about keeping benefits in local economy
 - need to look at ALL benefits : Economic, social, environmental, health, quality as a value, taste (better when it’s fresh)
- Alberta is too big to tackle.
- Economies of scale need to be regional.
- Need to match supplier to distributor for size/need.
- Would like to see regional system – Alberta products is good for consumers – but regional system is better for producers.
- What about communities near provincial borders?
 - Connection to primary production in Alberta.
 - Problem with political boundary of local being limited to Alberta.
 - i.e. Jasper has partnership with Robson Valley, B.C. to meet “local” food needs (Dawson Creek and Grande Prairie, Lloydminster).
 - Problem with calling it “Alberta Food” because of the connection benefits to local brands ; Provincial vs. local brands

1. New Business Model

How can you help us understand the issue outlined here?

THE MARKET CHANNEL ISSUE

- Are there other ways to get ‘in’ beyond farmers’ markets? E.g. stand alone storefronts to sell product.
- How can we move into a retail atmosphere – get products into stores, restaurants?
- Lack of awareness of the different market channels options being explored and businesses to emulate E.g. pocket markets
- The legalities around the new channels.
 - E.g. how do I do a drop point in a community? Who do I approach for permission?
 - E.g. Difficult to find information about the legalities of calibrated scales. Who do I talk to? Website not always helpful.

- E.g. Safe food handling course – What do I need? Where do I take it?
 - E.g. Different processing requirements for the channels.
 - E.g. Do fresh veggies need to be graded to sell to restaurants?
- NAIT’s food procurement local criteria includes 400 km and food safety requirements = NAIT has determined their performance presently at 22.6% sourcing of local food but have reached a wall regarding food products they can access that can meet requirements and volume/scheduling needs.
- Need guaranteed markets (institutional buying/restaurants); connects to scaling up local food production.
- Communication issue with chef – what are you growing, when? (Timeline).
- Long-term relationships are difficult due to chef/meat manager’s turnover.
- Approved Farmers’ Market Regulations – limit their capacity to grow, innovate; don’t encourage Innovation like;
 - Pocket markets
 - Producers aggregating products to increase efficiencies of transport/sales
- Local Farmers’ Market regulations need to recognize food sheds.
- Farmers’ Markets – missing out on the convenience factor desired by consumers.
- Farmers’ Markets – getting over saturated.
 - Fewer farmer producers are able to come to markets – it’s starting to be like an unsustainable, crazy life of ‘festivals’ (almost like ‘carnies’).
- Without Year Round Farmers Markets, it’s limiting for consumers.
- Need to address accessibility of products – need to be easily accessible any time , not just Saturday morning in one location (Farmer’s Market); time and money must be considered along with values – at some point cost will still be a deciding factor for people making decisions about their purchases.
- Municipal support essential for community-based markets – Cochrane e.g. Inspected community hall kitchens.
- How to incorporate a CSA at a grocery store.
- Need more advocates who take the role of local wholesaler.
- Know the producer: how do you maintain this? Maintain the face of farmer- the story.
- Share/develop trust in a group allows you to “know your producers” - personal stewardship stories to increase VALUE – and valuing - of local producers. (Cows and Fish have lots already).
- Creating a relationship with your consumer sells produce & when you bring them on farm they will buy foods & the market opportunity grows.

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

THE MARKET CHANNEL ISSUE

- Regional coordinator(s) to help implement all the ideas.
- Link to facilitator/food hub/one stop finance info/clearinghouse, Virginia’s The Food Hub.

- Consider the need to facilitate the conversation with entrepreneurs about their CAPACITY to successfully run their operation. Their team needs to be in place before they can optimize access to program/services to reach their particular market. Consider a Food Facilitator(s) (geographic). Food Facilitator serves the (producer) business owners.
- Need to have someone to broker the local foods to restaurants and other businesses (Hospitals, colleges, schools, senior care, Rec. Centre's).
- Training to assist in reaching the “next step” in markets;
- Need flexibility to scale up/or not and move between marketing channels (beyond F.M.'s).
- Food Hub Concept (wholesale) and local grocery store/owned and operated by farmers; In order for things to happen at a local level (Food Hubs, etc) we need someone to spearhead.
- Provide options (various times/week) to purchase local food-beyond Farmers' Market channel.
- Farmers' Market sales could happen daily at subdivision entrances.
- Farmers' Market – store front for week days – then meet farmer on weekends – Friday/Saturday.
 - Mobile Food Truck; Pop-up Markets concept.
- Producers desire a mobile Farmers' Market – approved Farmers' Markets in Alberta require farmer to be there – not allowed to sell other's products...
- Resurgence of culinary trail type clusters.
- Strong interests to connect with producers but currently opportunities are limited.
- Ag Tourism – bus tours to producers – then follow up with online orders.
- Increased partnering between producers and chefs to do on-farm dinners.
- How not to lose the relationship aspect –how to continue and keep the story alive (eg. Grant MacEwan U food services offer field trips for staff to greenhouse veggie source; QR code scan – keep the story alive on smart phone).
- Halo effect of quality association means farms can be “represented” by non farmers that are part of the farm team.
- Accessing the institutions is a big opportunity. Need a change of policy at the institutions to allow them to purchase local. Also need an increase in the per plate costs so they can afford to purchase local.
 - Big institutions require Federally Inspected food products.
 - Collaboration between schools and producers.
 - Vending policies (Calgary Board of Education).
 - Get in curriculum and food procurement programs (food and culinary programs).
 - Passionate teachers will fit this into curriculum.
 - Change the ability for hospitals to actually cook on site.
 - Hospitals should be leading way with healthy, local, unprocessed food.
 - Source from multiple farms to serve at institutions.
- Chefs learning to use the whole animal.

- Avon business/marketing model.
- Local food home party with pamphlet/catalogue where people can order (e.g. Tupperware approach).
 - Local level easy to supply but scale bigger to supply retail and they have listing fees; need assistance with listing fees.
- Don't have population (in our region) to market meat output. Need to market via internet (distribution & regulatory limitations).
- Food producer coops and community supported agriculture.
- CSA concept -need coordination & organization to make CSA convenient.
- Standards – national corporations have upper hand to maintain shelf space
- More AB shared food product store fronts.
E.g. Ravenwood Meats + Storefront Café (Co-Marketing), Sylvan Star Cheesery + Sylvan Star Store.
- Retailers – open up parking lot to Farmers' Market.
- Antique store/produce/food products ... partnership.
- Lloydminster has a locally sourced restaurant "The Root".
- Support of local food is more than consumers supporting local - Businesses need to support their local community.

How can you help us understand the issue outlined here?

THE FINANCE ISSUE:

- Recognition that "I" don't have to do it all myself; Overcoming "independent" thinking.
- Learn to value own skills and recognize what other skills need to be added to the business for success.
- The producer is challenged to have the capacity, and tools to market and run the business –hard to be good at all three;
 - Market
 - Production
 - Finance
- What tools exist? What tools/partnerships should exist to get this trinity of management capacity?
- Equipment storage.
- Difficult to access bank loans for small capital start-ups.
- Bankers don't get the profitability to relative size issue, e.g. ¼ of land "does not equal" farmer in bank's mind.
- Government financial programs fail to look at long term sustainability and market competition.
- Finance agencies are not familiar with local market industry and industry operations do not fit into traditional model, they are deemed high risk.
- Require high collateral prior to obtaining financing.
- Meat processing requires HUGE capital to get into – access to capital an issue.

- Sources of funding \$\$ are not all in one place to learn about grants and funding. Fragmented access.
- Benchmark pieces (risk management, cost of production) missing.
- Grants (AB Government) have an export focus.
 - Paper work required for small grant is excessive
 - Grants are there for large processor; and Federal plants have access to federal & provincial funding.
 - Level the playing field for accessing programs.
 - Large equity requirement when succession transitioning to younger generation;

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

THE FINANCE ISSUE:

- Have grants be accessible to individuals' not just corporations. Innovations Canada-funds capital leadership grants which do not require incorporations.
- Venture Capital specific to agriculture.
- Provide background on local market to downplay perception of high risk financing. Need to show how farming can be more profitable/stable/resilient.
- Government needs to prepare Ag entrepreneurship case studies.
- Coaching on non-traditional financing options.
- Education programs for finance agencies (and all people involved in supporting infrastructure)
- An amalgamation of the funding info would help. On a web, at a physical site. For new entrants especially.
- Consider the need to facilitate the conversation with entrepreneurs about their CAPACITY to successfully run their operation. Their team needs to be in place before they can optimize access to program/services to reach their particular market. Consider a Food Facilitator(s) (geographic).
- Producers are not business owners; Help them to be business owners; support them in making business decisions (marketing, retail, etc.). Training to create rural entrepreneurship i.e.: FarmOn.
 - Access to information just in time and as needed.
- Support business planning leading to Succession Programs.
- Coops, etc are a good option to share the resources and skill sets.
- Other options for loans: Canada Youth Business Loans (<35 years old), BDC, AFSC beginning farmer, FCC.
- Feed Association can access government guarantee – option for local?
- Social entrepreneurship needs to be part of new approach.
- Crowd sourced funding/kickstarter.com; Pro-funder – provides new funding\$\$.
- Micro loan circles – peer components - work because peers participate, ongoing learning.

- Local currency (i.e.: Calgary \$) – needs certain amount of consumer/business critical mass.
- Barter System – difficult to keep track of taxes.
- Community share agriculture CSA is a way to generate \$ upfront.
 - Get consumers involved in labor to lower prices for them.
 - Need to get producers working together –multi farm CSA.
- Land stewardship – Eco/conservation Easements -provides:
 - Tax Break
 - Can help with Succession planning.
 - Saleable tax benefits

2. Storage and Distribution:

How can you help us understand the issue outlined here?

- Need to connect producers to identify infrastructure needs and then build/develop affordable storage/distribution.
- Need sales convenience of all in one (grocery) but how do we make it convenient to get local food to grocery; some grocers have policies that keep local farmers out – restrict them from dropping off.
- Fractured communication between industry producers, buyers re: aligning the distribution infrastructure.
 - Lack of understanding of the storage/distribution network – very complicated; i.e.: Access to northern (YK) markets is through warehouse & loading from Edmonton.
- Meeting needs of local buyers through accessible distribution networks.
- Consistency/quality of product is needed to pool together into a partnered distribution.
- Huge leaps needed from farm direct FM to restaurant to direct store independent grocery like Italian Centre to distribution centre.
- Lack of margins to cover distribution costs at Sysco.
- Different pricing needed to cover extra costs.
- Some farm direct producers don't see value of wholesale, so desire to diversify may not be there.
- Winter storage of fruits/berries = limits year-round market access.
- Collaborative/cooperative food storage initiatives.
- Inflexible insurance for multi-purpose use; stipulations prevent carrying someone else's product in truck.
- Process needs to be clear and easy to enable distribution and storage.
- Alberta health food inspectors don't appear to know how to deal with "food hub"/multi-purpose facilities/business/etc...
- Calgary Food Bank – have relationships – trucking companies, farmers, service groups, etc. Never know what's coming, trucks, volume, etc.
- Processor Perspective- This is what we see:

- Big Companies will do their own thing – won't change; option for smaller pallets is to use courier.
- AB Farmers Markets – increase consumer focus plus need staging area concept.
- Legislation and regulatory issues to adhere to (U of T... how did they deal with trade issues).
- School and hospital procurement policies; policies are about lowest cost not health (even in hospitals).
- Lack of storage, access to refrigerated trucks and distribution restricts access to market.
- Difficult to get regular freight service with product out to non regional markets.
- Shortage of transport companies that will aggregate small lots.

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

- Need different scales of distribution for different market channels.
- Need to know the distributors out there like The Grocery People, McDonald's Distribution, Gordon Food Service, and Sysco –they have needs –is there room for discussion?
- Pratt's new distribution company (expanding from Winnipeg-will they be more open to sourcing local with less restrictions).
- Inventory refrigerated storage – Versa Cold, Edmonton Federal, Foothills Creamery & # of small producers they deal with.
- Seed \$ for backhaul shipping with food distribution company trucks.
- Food Centre opportunity where food coming in/food going out overlaps in a positive efficient way.
- Barriers to shipments across provincial boundaries are an issue especially for border farming regions.
- Real estate – inventory what's available / connect more with Building owner management groups.
- Old Distribution Facilities could be used for staging / distribution.
 - Co-marketing – facilitates cross-docking.
- CF St Paul food storage incubator development idea.
- Processors could step up for the small entrepreneur. Need processor who can use his/her shop for local warehouse & ship out.
- Processing plants work together regionally to share load, transportation & costs.
- Food Hub Concept
- Cooperative Food Hubs to maintain control.
 - Need lots of space (parking lot).
 - Farmers Market Partnership – (Blackfoot Farmers Market = Food Bank Parking).
 - Break bottleneck by using food hub or farmers' markets to gain access (farmer co-operative).
 - Farmers' Market – aggregation infrastructure point to match volume requests.

- Need common share facility that several producers can use. Need food hub (i.e. Eat Local).
- Put it all together at Farmers' Market and make it a food hub; Natural , Organic, Conventional
- Farmer's markets could act as drop-off point to distribute mid-week.
- European Farmers Market staging area Concept, e.g. RUNGIS Food Hub Model – France (Paris).
- Government initiated, but farmers need to drive it for things to happen.
- Build on hubs and what can be learned from each other, even if it is not the same Ag product. Proximity is important as is facilitated collaboration.
- CN Rail Logistics Park in Rocky view opportunity.
- Shared loads, etc. (how to get food to the Food Hub); option for smaller pallets is to use courier.
- Network to find refrigeration trucks to accomplish meat distribution.
- Ridesharing concept (is there an insurance issue?).
- Inventory storage, trucking assets & manage availability (Edmonton CEO Club (Kitchen Partners, etc.) created a logistics company business offshoot).
- Consumers engaged to come to the farm (will reduce issues with storage/transportation/distribution).

3. Collaborative Marketing

How can you help us understand the issue outlined here?

CREATING DEMAND

- Rural food culture = desire cheap food (Not enough local eaters choosing food produced locally).
- Traditional food chain definitely creates disconnect about where food comes from, what's in the food, and how it is raised/grown.
- More marketing for "real foods" needed – who should do it?
- Need to increase awareness amongst consumers of what is produced locally.
- Awareness of products available (i.e. lentils); what's in season...
- Takes time to host/invite consumer to the farm = sustainable long term health.
- Community engagement & awareness (identifying and getting word out about benefits: local economy, value/quality, health benefits, ↓ carbon footprint) to enhance appreciation of local food; and the high cost of cheap food.
- Understanding the impact of the environment when using imported products;

CREATING COLLABORATIVE POTENTIAL:

- Producers do not know where to find sales
- Costs for individual players can be prohibitive for marketing, etc.
- Lack of clear information on "who is doing what"?
- Assurance of integrity?? How?? (Producer or Marketer).

- Most markets bigger than most farmers can handle. They need to come together. Fear of coming together and being in a contract.
- Liability – holds others from getting involved with groups.
 - i.e. getting everyone to same standard or higher is an issue.

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

- Government role is to support the collaboration and continue the conversation; Build a strong network that follows through with action; Alternative ways to network with more stakeholders (video conference....).
- Government role – create a space/opportunity for people to connect; Players: Ag Societies, School, Health, Tourism, Ag Services/Rural Municipalities.
- Government role – educate consumers on local food sourcing options.
- Need to link “initiatives” together so that the consumer doesn’t have to chase all over to get the information (Dine Alberta & Farm Fresh); ONE brochure / website with links.
- Connecting support organizations in your region/community (eg Lethbridge session suggested including Cows/Fish, online food boxes + Brooks Dinners – community dinners, Dinosaur Park – cart, Brooks – Tourism and Talent Tours, Medicine Hat -Good Food Club... , etc.)
- Paid facilitator/pathfinder position to source customers/retailers.

DEMAND

- Differentiate – develop key messages of why a consumer would want to buy local.
 - Look to the producer associations (i.e. Potato Growers, Taber re: varieties for “local” products).
- Develop marketing messages in new ways (i.e. psychology of social marketing).... to motivate behavior change – **doing** what they say (education strategy won’t work alone).
- Showcase the producers as well as chefs as food celebrities at food events during regional events.
- Making connections 1-1 is important; more places for people to try local food.
- Media connection
 - Meet the Farmer – Celebrity Chef
 - Jamie Oliver approach to natural foods/eating.
- Culinary Tourism initiative in AB (Dine Alberta, 100km kitchen party) food cluster building helps ag producers to grow, raises profile and provide supports/resources (e.g. Bounty of Beaver County), Mini meal tickets/food tasters promo local food/local chefs (e.g. Dine Kalyna food event).
- Food initiative that combines with other county tours... i.e. like “tart trail” and then ideal to link food producers with arts + culture folks or events. Like having a tour/trail map.
- Meet the grower = trust where our food comes from (trust is between growers and consumer and all in-between buyers - processor, etc.).

- Farmers need to open our farms. Relationship Marketing needs to help make connections.
- Farm/field days – local growers open up farm.
 - Raises awareness and education.
 - Great opportunity to demo taking care of land.
 - St. Paul Community Futures initiative = regional marketing/branding initiative.
- U pick, etc. provide families with fun experiences that revolve around local food.
- Educating both consumers and producers about food choices (economy, health, and environment).
 - Bring food into schools and schools to farms.
 - Consistent color, unblemished fruit/veggie appearance – need education at early age re: organic/nutritional value.
 - Similar to Community Recreation Centre’s, how about Community Food Centre’s – ‘Edutainment’ for Families!!
- Purchase and share a program to print nutritional labels.
- Don’t want to focus on competing with lower price alternatives; focus on quality, attributes of the food like sustainable production, food safety, etc. (Sustainable in time of crisis).
- Improve buyer knowledge – what is the best way to enjoy frozen strawberry in the off season – so folks can buy frozen strawberries + know how to enjoy.
 - i.e. preservation (freezing, canning, cooking- continuing education business opportunity). We need District Home Economists again.
- Recognition of nutritional differences from different food sources and processes.
- Alberta Agriculture has a key role, needs to connect to other ministries (Alberta Health Service, Alberta Education) to sell benefits of supporting local food system.
 - Have to broaden the view beyond just economics (to social, cultural, and environmental).
 - Funding, training, education, all along value chain.

CREATING COLLABORATIVE MARKETING

- Need more Marketers/Brokers between producer & chefs/retail who have market pull e.g. Full Course Strategy type business.
- Need for a clearinghouse?; “The Faces of our Food” directory;
 - Could be done through Ag Societies/Ag Service Boards.
 - Could we host a brown bag lunch with guest speaker & then talk... to foster creation of local database of producers? website
 - Invitation to talk about a marketing association
- Focus on linking to companies looking for product to purchase.
- Website is able to connect/market to grocery stores and to restaurants (find out what they want).
- Go into various communities and see if there are products they want (i.e. set up a buying club).

- Website to have video blogs of “meet the grower” type of profile.
- Educate folks looking for strawberries in January. Website to redirect folks to frozen strawberries +/- or alternative food sourced locally.
- SAIT – student project GIS based Mapping of producers, culinary tours, Farmers’ Markets, etc.
- Under regional partnership umbrella; create the label for terroir- food regionality
- Localize it/entrepreneur Meghan Dear piloting retail aisle designation
 - www.localizeyourfood.com

4. Processing Infrastructure

How can you help us understand the issue outlined here?

- Access to a good & affordable processor is weak link in value chain. Direct marketing for livestock has a disconnect at processing level.
- Limited facilities both provincial & federal; 50 years ago – lots of options (abattoirs in every community) – now fewer doing this, but on a much larger scale so it is difficult for small producer to get ‘in line’.
- The fact that federal plants won’t allow small slaughter lots that local producers have is combining with the loss of small provincial abattoirs thereby killing the local meat business.
- Not easy finding a processor to take a custom order (may require unique products; animal may be different size). In order to do custom orders, it slows down the processing plant and they are often reluctant to do it.
- Processing is an issue – limited facilities for specialty meats, (i.e. lamb, organics, etc.).
- Biggest overall risk is loss of processing plants (particularly for livestock sector).
- Old facilities that have been grandfathered can’t be sold as is – either need to ramp up to meet regulations or dissolve.
- Lawrence Meats - Butcher in Dawson Creek, B.C., if he shuts down – consistency gone. Has 1 butcher – only one who knows recipes.
- Smaller processors closing due to not being able to meet regulatory standards (capital retrofit costs) set out by federal government.
 - 3 abattoirs in Calgary area won’t be around in the next year
 - This is a huge issue for producers especially in Peace – being so close to border but can’t sell/export across, although lots of opportunities.
- Higher volumes of paperwork are shutting down smaller scale meat processors. Increased red tape and record keeping increases kill costs.
- Cut and wrap process has not changed in 11 years – it’s the paperwork that has changed!
- Regulations are impeding development of new provincial abattoirs. Cost associated with meeting the regulations.
- This results in producers having to haul meat farther distances which further increases cost i.e. fuel, time. Freezers/trucker requires federal inspection.

- Alberta Prairie Meats slaughters 40 head a week vs. Lakeside's 4,500 per day. Same regulations. Processing costs revert to farmers. Same costs over low volume.
- Hutterite Colonies are "competing" with local facilities –They have cheap labor.
- Private processing plants are included in numbers of processors but they don't give public access (for other producers).
- Options are running out – what happens when you lose your processor?
- Not just a transportation issue.
- Only 1 poultry processing facility that will accept outside poultry (St. Paul).
- Butchery as a profession.
 - Not enough training (Custom Cuts) and not certified.
- What we see are "box cutters" cutting for retail market only not cutting for food service/home use.
- When prices are good, I can make money shipping it away (rather than local), selling local is so costly in terms of time, so why spend 80% of my time for 20% of my income?
- Higher cost/time and money to produce/process/sell locally which is okay when times are hard, but not when times are good and there are other, more lucrative options.
 - Gap between wanting to get into business and stay small + what a large business needs to do.
- Limited number of poultry processors.
- Inter-Provincial Trade/movement of meat needs to happen.
- Have the poultry and dairy centers at the University of Alberta ever thought of going more into the incubation area as well?
- Lots of local dairy processing is done in Alberta. Yet because it is done by big names like Lucerne and others, people don't realize it's local. But if you wanted to develop a niche or artisanal product, where would the assistance be for that?
- Finding an affordable commercial kitchen is very difficult (accessibility, trust, high capital costs).
- Capital investment for regional processing plants is prohibitive.
 - Regulatory issues make the plant too costly.
- Leduc Food Processing Centre is expensive (yet subsidized).
- Local politics of being able to rent Ag. Society (and other) kitchens. Local kitchens are not certified anymore because of the cost of maintaining the kitchen.
- Availability of packaging options is limited.
- Community canneries bring multi-stakeholders together to share, however there is an issue of lost farm id because of how they pool product e.g. Brazeau County.
- Difficult to expand - high capital cost to meet regulations i.e.: specialty equipment – big step to move from u-pick to on farm processing.
- When move from u-pick to processor – no longer viewed as a "farm". Which means high taxes e.g. on ¼ farmland \$288/year; if zoned commercial/ acreage property tax increases to \$8000/year and there is an increase in number and type of inspections.

- Processing in the rural (outside city/town) has increased cost for the infrastructure services readily supplied in urban setting. I.e. water- need well; services such as fire, police not as viable.
- Sub contracting the processing leads to challenges such as consistent quality due to individual's needs. Processors often concerned more with volume not quality.
- Governments want to increase value added but moving from Ag production to processing makes growth difficult i.e. raises debt levels; employees difficult to find;
- Unfair playing field with grants -large processing is encouraged through incentives; small processors do not have access to the same money.
- Small processors could use assistance in various components of business - large processors have internal resources plus external incentives.
- Government programs/incentives focus on exports which are not available for small local processor.
- Grain processing– only Ellison Mills in Lethbridge (Airdrie perspective).

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

- Want to deal with local abattoirs on a 1 on 1 basis for Provincial Sales (Custom Cuts).
- Provincial Legislation re: inspection standards should change to 1 standard for all provinces.
- Need consistent Guidelines (health regulations, traceability...) as inconsistencies between sectors (beef/lamb).
- Apprenticeship Butchering program.
- Finding an artisan butcher than can cater to Foodies who want special cuts they see on the Food Network.
- Finding a processor who is willing to use different recipe and spice blends (i.e. co-pack).
- Packaging – getting it packaged so the customer buys based on what it looks like in the packaging.
 - Costs producers money when packaging is poor or broken!
- Need an inspection system that considers needs of small producers & local food processors.
- Flexible regulatory systems allowing people to be entrepreneurial.
- Need to retrofit inspection system to enable small family farmer to meet consumer expectations/needs. Diverse cultures have different religious and ethnic food norms.
- Federal Regulation for selling food should be different from selling commodities.
- 3 level system: Differentiate based on risk levels.
 - On farm regulated slaughter and processing;
 - Provincial regulation slaughter and processing for retail;
 - Federal regulation slaughter and processing for export (commodity driven);

- Needed food safety, food handling, skill based training & college apprenticeship programs with those who work in processing/labeling, marketing and mentoring in the field chosen.
- A hub of info on getting into artisanal food products could be helpful. Dairy is working on a project.
- Need access to a list of the community kitchens and excess capacity in the province; where you can experiment and fail at low cost. There could even be a website with inventory of what's available at that kitchen. Maybe also a chance for people to go online and rate their experience at the kitchen.
- "Dating service" for kitchens on internet.
- Hutterite colonies have excellent kitchens.
- NAIT & SAIT have great kitchens, and so is their expertise. They are quite booked, but maybe weekends there would be time available. Culinary halo of colleges is also a benefit.
- Check Alberta Health Services inventory for who has what—who needs what.
 - Regional – find/build regional commercial kitchen- promoting Ag. Society halls, leverage an inventory of such places, with an administrator + Provincial Inspection... – is a priority.
- Look into "Kitchen Cooperatives" – 3 to 5 processors of compatible businesses in 1 facility. FCSS Kitchen initiatives – Municipalities can get to people at grassroots level.
- Mobile food lab might be good, ATCO trailer that moves around. People could come and learn food science, new product development. NAIT/SAIT extension? (Ontario beef producers have mobile beef sampler kitchen)
- Do we need to have all incubators here or could we borrow space in other provinces?
- Have network among producers/processors to be able to collectively access equipment/marketing, etc.
- Developing mobile packaging equipment – shared access – equipment that is expensive.
- Need knowledge of rules & access to the information (labeling, nutritional analysis).
- Planned food assessment to be done in the Lloydminster Community Futures Region + then investigate some potential value added solutions/opportunities - collaboration between St. Paul CF and Portage College to build a micro processor/incubator in an old school.
 - 1st stage feeder into Leduc FPDC.
 - As a response to need for more micro-processors/ incubators across the province.
 - Cost recovery is much lower when partnering with an educational institution.
- Information package for newbie's that is complete and detailed and doesn't just refer you where else to look.
- "Lean" specialist – 'new info in the marketplace' bulletins.
- Consolidate regulatory beginning steps info for all the markets (fed/prov/regional).
- Rural Alberta Business Centre's program (8 in the \$2m 3year pilot funded by AB Enterprise, ARD, and AHR) are a good idea to help move home-based to storefront.

- Develop incentives + programs to support local/small processors. Locally established business have a commitment to stay in business + employ local; large multinational business tend to relocate when profits are down or they can make more money or get higher incentives elsewhere.
- We've been able to compete on quantity but our future may be more so on quality. E.g. strawberry developed with a different flavor profile. Or potato flour made of different potatoes.
- Go visit where the best is happening, and learn. Then use it to our advantage. Seeing is believing.

What role does the Province play in the sustainability of local meat processing?

- Enable easier access to mobile processing units for smaller scale slaughter
- Local producers supplying local market rely on access to local processors
- Support on farm processing.
- Improve lack of collaboration (working together) between farmers – slaughter – processor

5. Production Management

How can you help us understand the issue outlined here?

- Culture that demands consistent access to fresh produce 7 days a week.
- Global infrastructure has allowed the “desire” for year round food choices and perpetual summertime.
- Year round sale of fresh produce ups the labor and over head costs.
- Reality is that we don't produce year round but season expansion needs looking at.
- Greenhouse operations up production expenses to grow off-season produce.
- No systems in place to help small scale production.
- How do we get young people onto the land to build future local producers- young farmers – misconception about need for big investment.
 - Need to protect productive farm land – zoning/land use planning.

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

- Volume requests - innovators need a network and asset inventory of region to see potential clusters.
- Need producer driven supply coordination -all producers have product ready at the same time.
 - Staggering calving times.
 - Staggering planting (requires coordination/cooperation).
 - Seasonal alternatives to common produce demanded year round.
- Working to scale up with ARD, Canadian Food Inspection Agency, Alberta Health Services, and retail store distribution to understand licensing and insurance.

- The local items that seem to be most successful are the highest value items: artisanal, or specialty items you can't get elsewhere like certain garlic varieties. Don't overlook the ethnic markets and their "tastes".
- Different production models require different safety regulations.
- Need genetic diversity in agriculture.
- Access to land – incentive program for people getting in/out.
- Succession planning -i.e. need to tell the young people that there is a future in farming.
- Small farm does not need to start with big investment, but you need to do a variety of things.
- Mentor small sustainable mixed farms in a green & holistic way. learning through "boots on the ground" program.
 - If there was a program that handled liability costs – more would sign up to be a mentor.
 - Ecological farm model needed to bring next generation into the farm. Future in small local diversity.
 - Apprenticeships should be available to all farms + schools not just organic farms.
- Incorporate additional profit enterprises in the greenhouse e.g. market/store front, restaurant.
- Green certificate program in high school should extend to placing students on the farm.
- Small farms host workshops to show/teach young people about local food production.
- CSAs are a means to access labor sharing.
 - Producers are land rich, consumers are labor rich and money poor. Labor option.
 - Master Farmer(like master gardener) program - share info and experience with each other,
 - Content experience
 - Peer to peer
 - On line & Chat room for discussion
- Would be best to have "Berry School" type learning opportunities – held locally in region – not just attending "school" in Red Deer.
- Need wide diversity of "short courses" & localized production information & specialized information for a given geographical area (i.e. how to grow potatoes in Stettler?).
- Need to learn more about seasonal extension; How to store and grow varieties?
- Training in Multi-species grazing.
- Education on how you can have tomatoes all year round, do cow calf pasturing.
- Education + field days – bring in USA scientists.
 - Need access to trials that are done routinely every 5 yrs.
 - Research /funding portable greenhouses and special mulching,
 - How to build a hoop houses or high growth tunnels option - "mobile" use of mulch.
 - Waste – what to do with it? How to create demand for 'waste'
 - Verma (worm) composting – using waste products/soil management (e.g. to heat green houses).
 - Ways to extend the heat.

- Low cost/ low input
- Floating Row Covers
- 2nd insulating area inside greenhouse.
- Universities/colleges need to be on board with Ag training – apprenticeship for local food.
 - Educators partner with ARD to get word out there to educate the small plot grower.
 - Lakeland College is an educator, producer + consumer. Any college needs to be involved in local food initiatives as they are all involved in some way with food.
 - Olds students excited about chance to have a plot to try a new business venture.
 - USA – new farmers’ program in the states – e.g. Cornell University;
 - Curtis Stone urban Ag business in Kelowna/Vancouver (extending growing season on rented plots).
- County land planning events = local producers need to attend and provide input at municipal planning events/open houses. Need messaging about the importance of small farms to local economy.
 - Municipalities need to hear from small scale producers.
- Don’t legislate value out of farm land but protect farm land near cities with incentives not to sell.
- Tax benefits as compensation.
- Agriculture Land Reserve Policy with price guarantees.
- Establish Green ways and compensate farmers for protecting farm land.
- Succession’s Access to Land – promote Ag Easements & the ability to sell tax credits (Federal Gov’t/CRA).
- Is the next big renaissance in food production urban based? Urban agriculture (what kind of models exist?)
- New generations of food producers.
 - SPIN Farming – small plot intensive = addresses access to land/access to capital.
 - Cost of reintroducing top soil in urban areas.
 - Municipal reserves could be “developed” as long as there is effective input.
 - Allow opportunity for people to harvest others “waste” (Will Allen –Milwaukee business).

6. Regulatory Compliance

How can you help us understand the issue outlined here?

- Biggest hurdle – knowledge of and where to get information on regulations.
- ARD Business Development Officer’s – one stop shop but 1-1 – not en masse – limited access problem!
- Patch work/piece meal approach to regulations – need to be modernized.
- “Novel Foods” – whole other food health regulations/act to deal with.
- Very complex application of the rules – not consistent.

- Big issue: Market access through 3rd party rules/certifications.
- Different Interpretations of the Regulations & Standards by Inspectors.
- Rules are different for wild game and meat producers using the same processor.
- We need somewhere to go to help consumers know/understand what producers are meeting the regulation.
- Education of Institutional & Business buyers about Inspection levels; a liability issue.
- Consumer's Demand for Quality and Safety is not the same thing.
- Supply management is too regulated to support regional food supply. Supply management set up prevents regional processing from starting.
 - If one wants to start a local creamery, presently there is no way to guarantee the milk coming into the plant is from the "local" cows.
 - Current system forces producers to break law re: raw milk customer demand, because if supplied, it is an illegal cash flow opportunity.
 - New entrant programs (other than AB Chicken Producers) are very restrictive – solely dedicated to 'organic'.
 - Reviews needed of the Quota System.
- Compatibility with CETA int'l trade agreement appears to create issues for local food system purchasing preference.

Rural Municipality Tax Base Sustainability – post oil/gas

- When move from u-pick to processor – no longer viewed as a "farm". Which means high taxes e.g. on ¼ farmland \$288/year; if zoned commercial/acreage property tax increases to \$8000/year and there is an increase in number and type of inspections.
- Municipal regulations block opportunities.
- Property tax for value-adding processing too high and not fair – taxed as commercial – WHY? Why aren't feedlots? MD Willow Creek
- Zoning & taxation is not supportive for value-added.
- Municipal Counselors attitudes against/awareness of nontraditional diversified smaller scale Ag is a challenge.
- Value added is treated as manufacturing by county regulations; this causes increased costs to small operations.
- Approved farmers markets vs. non approved - don't have the same label regulations; need level playing fields; Inspectors should be enforcing both types of markets.
- Why distinction/restriction on bed and breakfast meal vs. "Guest Ranch" where they can serve any/all meals?

What ideas or possibilities exist to address these issues and enable a sustainable local food system in Alberta?

- We need to reframe regulations so they are seen as beneficial by producers; use this as a sales advantage.
- Need parallel systems to ensure consumers freedom to choose products of their choice (lower regulatory limitations).

- On farm processing with appropriate regulations to enable on farm sales at consumer friendly prices.
- Consider setting regulations based on risk/scale (volume) and location based (on farm) – need rationale for regulations.
- Consider a staged concept – when starting small, have basic regulations; ‘growth’ requires more investment to ensure public health & safety.
- Review Regulations – levels, modernization, what is necessary?
 - Make them appropriate for the Market (i.e. Local, Prov., Fed). 3 Systems: Maintain regulations for industrialized food model – current system. Regulations modified to lesser scale for retail nonfarm markets. Allowable – on farm processing or on farm butchers + inspection for local sales that tie into safety programs.
- Need ecological Ag model that has different regulations as industrial rules applied to local system don’t allow for growth of local.
 - Scale down regulations for CSA private arrangements.
- On farm sales – allow for different ethnic demands.
- Regulatory Compliance needs training opportunities/industry accreditation.
- One stop shop for all regulations for farm products; help producers interpret the regulations.
- Coordinate/integrate the Federal & Provincial Inspection and Regulating.
- Municipal Government tax legislation needs to recognize shift in demand for diversified land use and be more supportive of value-add on farm.

Role for Government

- Support the collaboration and continue the conversation; to help enable discussions.
- Create a space/opportunity for people to connect; Players: Ag Societies, School, Health, Tourism, Ag Services/Rural Municipalities.
- Educate consumers on local food sourcing options.
- We tend to focus on what is not working but we need to focus on what’s working.
- Alberta Agriculture has a key role, needs to connect to other ministries (Alberta Health Service, Alberta Education).
 - Have to broaden the view beyond just economics (to social, cultural, and environmental).
 - Funding, training, education, all along value chain.
- Alberta Agriculture has a responsibility to profile and share success stories; Co-operative Models.
 - Bring in best practices e.g. Market Maker.
- The Province should play a role in the sustainability of local meat processing.
 - Easier access to mobile processing units for smaller scale slaughter.
 - Support on farm processing.
- Facilitate easier access to commercial kitchens at an affordable cost
- ARD to create the opportunity for sustainable farm mentor partnerships to exist and flourish.

Role for Ag Societies

- Get them involved.
- What are they for? Not just about heritage but about the future.
- Funding model needs to be looked at re: what they support.
- Ag Societies have moved away from agriculture and focus on rodeo, fairs, etc. now – may need to look back to regain and reclaim what we have lost and deviated from.
- Ag Societies may be open to a new role as some have been struggling and becoming less relevant – mandate for rejuvenation of Ag Societies.
 - Facilitate easier access to commercial kitchens at an affordable cost

What issues participants felt they did not hear being presented and should be considered:

- Succession issues
- Food Waste Recovery – where does it fit? + Municipal and Commercial capabilities/opportunities
- Value * of local food system
- Concept of ethical food production
- Quality Assurance program
- Recognition of food sharing
- Social programs such as “plant a row, grow a row” for food banks, “Operation Fruit Rescue”

*Value:

- A local equitable, innovative food system strategy requires a total shift in values. An action based research study that shows multi- level value of benefits of local food system.
- University of Alberta – family business institute has good info on value of local food.
- Ownership of a local food entity = x3 returns to the community vs foreign owned – greater % dollars earned stays in community and circulates (Vikki Sonntag –Seattle).
- Put together a student project for a year to determine value of local food (beyond \$).
- We are missing University collaborators (Research) to show economic and social benefits.
- Less steps in distribution chain – greater local economic benefit.
- Use local food as economic development tool- greater percentage of money circulates
- Marketing locally has net income benefits.
- Value of local is \$\$ (i.e. sustainability and rural economy); Nutritional-access to healthy food; Environmentally friendly; Social – Food Security/Food Sovereignty

Principal
Mrs. Kathy Charchun

Assistant Principal
Mrs. Dana Burrows

Office Assistants
Mrs. Bev McLeod
Mrs. Elaine Clay



5613 – 8th St. W.
Box 130
Claresholm, AB
T0L 0T0

Ph: (403) 625-4464
Fax: (403) 625-4283

The Claresholm school community works to develop literate, life-long learners who are:

- ◆ *Creative and critical thinkers*
- ◆ *Responsible and self-directed*
- ◆ *Ethical and involved citizens*
- ◆ *Able to adapt to change*
- ◆ *Team-oriented*
- ◆ *Effective communicators*

While achieving the provincially defined outcomes.



Planning for 2012-2013

This is the time of year when we are not only focused on bringing closure to another successful school year, but planning ahead for the upcoming school year, which includes class and staff planning. Best wishes to **Mrs. Jolene Becker** who will be transferring to Nanton in the fall.

Please see posted the class overview to the right. **Teacher and support staffing decisions are still being made** and will be shared with families as soon as they are available. With staff reductions due to budgetary limitations happening across the division, our school will again see changes in our staffing for the upcoming school year.

Once again, our school will be implementing a proactive approach to transitioning students into their next grade level, which will involve collaboration between current staff members working with the students and their upcoming teachers. In June, teams will be meeting to examine the students at each grade level and create tentative class lists for the upcoming year. It is our intention to design classes that meet the needs of all students effectively and ensure teachers are well-prepared for their upcoming group of students.

If you have any questions, comments or concerns about the class transition process or the creation of class lists, please contact Mrs. McLeod in the office prior to June 10.



It's Mosquito Time!

Please remember to put bug spray in your child's backpack as they do play outside. With all the rain we have a lot of the little stingers!

Class Overview for 2012-2013

Kindergarten	Two Classes (M/W and Tu/Th)
Grade 1	Two Classes
Grade 2	Two Classes
Grade 3	Two Classes
Grade 4	Two Classes
Grade 5	Two Classes
Grade 6	Two Classes
Principal	Mrs. Charchun
Assistant Principal	Mrs. Burrows
Learning Support	Mrs. Norgard

Appropriate Spring Clothing

As we know, the weather in Claresholm is ever changing. Please remember to ensure your child is wearing or has sufficient warm clothing and rain gear in their backpack. We go outside for recesses except in the case of extreme wet or cold weather.





WMES would like to thank those who made our Breakfast Program a success again this year.

We could not run this program without the help of our parents, services clubs and community organizations. A special thanks goes out to the Primary Care Network for their sponsorship over the last 6 years and to Deb Bronson our coordinator for this program.

Library News – Last day to check out books is June 1, all library books must be returned by June 8.



WMES Sports Day June 20th



Sports Events start at 10:00

Parents and family members are encouraged to attend and stay until the end of lunch at 12:30.

A hot dog Lunch will be provided for our students. Parents are asked to bring a lunch for themselves, and items to round out their child's lunch such as fruit, veggies and a drink.

Tuesday/Thursday Kindergarten -

Students and Parents are invited to attend the school wide Family Picnic on June 20 – from 11:50 to 12:30.

Kindergarten **Sports Day** and **Year End Celebration** will be held on June 26. All kindergarten students should attend. This will be the last day of school for Kindergarten.



A mid- June newsletter will be sent home with further information regarding teacher staffing for 2011-2012, end of year activities, updates for the fall and other important information for families.

Hot Lunch & Milk Program

Please join with us in thanking the following volunteers who help with the hot lunch and milk program this year.

Roslyn	Crowe
Tanya	Cutler
Kelly	D'Agnone
Heidi	Ferguson
Kari	Fishley
Monica	Gustman
Barb	Koevert
April	Kuntz
Jenn	Mackin
Trish	MacPherson
Lindsay	Martineau
Laurie	McKendry
Dana	McLeod
Tanya	McPhee
Michelle	Stacey
Sarah	Rathgeber
Shannon	Sanders
Holly	Schmid
Jas	Schmirler
Amanda	Seguin
Danielle	Slette
Darla	Slovak
Kelly	Spanke
Laura	Symens
Amy	Taylor
Yoli	Toone
Tara	VanDellen
Harry	VanLangen
Lori	Vogelaar



The program would not run without all of you. We had a great year, directly due to the help of the classroom parent reps, the teachers and all those participating!
(We apologize if we missed anyone!!)

More...Hot Lunch & Milk

Special thanks to our coordinators Janet, Nicole and Jonna – it wouldn't be possible without you!



Thank you to Sobeys, Subway and Just Pizza for their support of the Hot Lunch Program.

Student Leadership & Art Gala News

Our Art Show was a Success!!!

With proceeds from the bake sale, earlier in the year, the leadership group purchased 1 bouncy red ball, 1 soccer ball, 1 football, 1 long skipping rope and 1 short skipping rope for each classroom! (14 of each.) Proceeds raised from the Art Gala will provide additional outdoor recess equipment such as crazy carpets and more of a variety of supplies for the Art-at-Lunch program.

Special Thanks to those who donated items: Josh and Maria Thyssen – Gerto Cabinets and Furniture Ltd.; Jamie and Elaine Clay; Shannon Clay – Willow Tree Designs; Kari Martin – K. Martin Expressions; Kari Lelek and Claresholm Art Club members: Lorraine Waddel and Graham Duff.

To Our Instructors – Kari Martin, Shannon Clay, Kari Lelek and Elaine Clay – thank you for your time and patience.

To: - Mrs. Orsten, Ms. Moser, Mrs. Burrows and the rest of the staff and student volunteers for their behind the scenes work!



Student Absences – Just a reminder to call the office at 403-625-4464 or e-mail Mrs. McLeod at mcleodb@lrsd.ab.ca if your child is ill or going to be absent for any reason.



FURY IN THE FOOTHILLS

Annual Junior Street Hockey Tournament



June 23 & 25 at the Boston Pizza Parking Lot in High River.

5 Age Divisions (for Ages 4-16) & Skillz Competition
Food, Refreshments and Prizes supplied for players.

To Qualify: you need 6 players on your team (cost \$10.00 per player).

Rules & Registration at www.furyinthefoothills.com

or call Deanna Tretiak @ 403-601-4553

Only a few spots are left - apply A.S.A.P. to ensure your participation.

Funds raised go to "Strive Youth Society" a newly developed non-profit organization dedicated to furthering sports in rural southern Alberta.



Claresholm Pee Wee Raiders Football's Spring Training Camp

Monday to Friday

June 4 - 8 & June 11 - 15

5:00 p.m. to 7:00 p.m.

WCCHS's football field.

If you are in Grades 5-7 you can register by calling

Maxine at 403-625-0466 or

www.claresholmfootball.com

This Month's Dress Up Day is ...

Disco Day



June 21st –



Get your Groove on



Medication Reminder:

The School is not allowed to give out any medication regardless of whether it is OTC or Prescription, without a signed note from the parent and the doctor, indicating patient name, medication name, amount required and frequency.

If you are sending medication with your child for them to take on their own - please write a note in their agenda, or tell the teacher directly. Also, please ensure their name on whatever you put the medication in; in case it gets separated from their belongings. – Thank you.

Backpack Program – Sponsored by Claresholm Kinettes

Just a reminder to apply as soon as possible, by calling FCSS at (403) 625-4417 for the next school year.



Provincial Achievement Testing Reminder...

Just a reminder to ensure that your child has adequate sleep the night before the exam and a healthy breakfast to give them the best possible advantage before writing their PAT.



PAT dates are on following calendar.

LRS D

Satisfaction Survey results

are available on the school website

Kid Zone – Summer Fun Registration available call Michelle 403-625-4151



Fundraising Society

Next Meeting - Tuesday, June 19 at 5:45 p.m.



School Council

Next Meeting – Monday June 18 at 7:00 p.m.



June at a glance....

Please check the school website for the latest calendar updates and



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	28	29	30	31	1 Last day to check out Library Books	2
3	4	5	6	7	8 Kindergarten Swim 10:00 All Library Books Returned	9
10	11 Grade 2 Field trip to the Fort	12 Gr 3 – Language Arts PAT Gr 3 Swim – 2:00 Kindergarten Swim 2:00	13 Grade 1 Trip to Buffalo Jump Kindergarten Swim 2:00	14 Gr 3 Math PAT Gr 6 Social PAT Gr 1 Swim 9:00 Gr 2 Swim 10:00	15 Milk Program Ends Gr 6 –Language Arts PAT	16
17	18 Gr 6 – Math PAT School Council Meeting 7:00	19 Gr 6 – Science PAT Fundraising Meeting 5:45 p.m.	20 Sports Day and Family Picnic Day 10:00 Sports Events 11:45 Lunch Gr 6 Swim 2:00	21 Grade 6 Orientation at WCCHS Gr 1 Swim 9:00 Gr 2 Swim 10:00	22 WMES Staff PD Day – No School for Students.	23
24	25 Kindergarten Zoo Trip	26 Kindergarten Sports Day & Last day for Kindergarten students. Gr 4 Swim	27 Gr 2 Swim 9:00 Gr 1 Swim 10:00 Gr 5 Swim 2:00	28 Last Day of School – Report Cards Gr 3 Swim 10:00 Gr 4 Swim 10:00	29	30



June Birthdays

Angelina G	1	Kyle D	9	Cheyenne S	14	Zachary S	20
Santana P	1	Aylish L	9	Zachary D	15	James MG	22
Austin MP	3	Drew K	11	Joel Schmid	15	Breanna S	26
Sebastien B	4	Kristen P	11	Rachel G	15	Darci P	27
Jamie C	4	Emily C	13	Dmitri M	17	Payton W	28
Kolby S	4	Michael S	13	Merrik W	18	Cheyenne L	29
Rachel L	7	Justis C	14	Hayden K	20	Chad M	29
Vann W	7	Kaya S	14	Andrew M	20		

The Navigator

Issue 12 • Printed June 5, 2012

Claresholm, AB

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Exam Schedule
- Sports Update
- Sports Awards Information
- June 2012 Calendar
- Principal's Update
- School Council



Summer is just around the corner...

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.

GRAD 2012

Congratulations to all of the Graduating Class of 2012! Graduation ceremonies and banquet were held on Saturday, May 26, 2012 at the Claresholm Community Centre. You made us all proud! Thanks to everyone who volunteered or assisted with any additional work ... you truly made a difference to our school, the graduating class, and their families!



SPORTS UPDATE

Junior High Track: The District Meet was held May 30 in Pincher Creek, with 58 athletes attending. Over 40 junior high athletes will be moving on to the Zones Meet on June 6 in Lethbridge.

High School Track: Provincials were held in Edmonton this past weekend (June 1 and 2). Shannon Chisholm participated in the 4 x 100 relay.

High School Baseball: The High School Baseball team went to provincials this past weekend (June 1 and 2) in Maple Creek, Sask. The team brought home bronze medals.

High School Football Spring Camp will be held from May 29 to June 8. There will be a game in Canmore on June 8, 2012.

Senior High Extra-Curricular Awards Night will be held on Wednesday, June 6, 2012 at WMES gymnasium at 6:30 PM. All athletes and students involved in Yearbook and Student

Council should attend. Everyone is welcome to attend this event!

High School Volleyball (Boys & Girls) Registration: Wednesday, June 13 at 7:00 PM at WCCHS

Thanks to all the parents, fans, coaches, and organizers who have helped to make the past year a success.

MODERNIZATION UPDATES

- All mechanical equipment has been removed including boilers, air handlers, exhaust fans and hot water storage tanks.
 - The mechanical room concrete floor has also been removed in preparation for the installation of new mechanical and electrical services prior to the replacement of a new concrete floor.
 - All structural supports and framing for the clerestores are in place.
 - Continuing to tie in underground services including electrical and mechanical into existing structures.
 - The installation of ventilation ducting and electrical services has begun in the CTS area.
 - New construction of the North classroom walls is underway and includes provisions for water, electricity and ventilation.
 - On-going asbestos abatement will continue throughout the project. Preliminary planning around furniture and equipment requirements for the modernized site is commencing.
- WCCHS staff have been involved in discussions regarding furniture and equipment needs and priorities. This process will result in the development of a master list detailing the furniture and equipment priorities for each area in the school.

The next modernization update will be posted to the division website at www.lrsd.ab.ca on June 21, 2012.

SPORTS FEES INCREASE FOR 2012-2013

The WCCHS Sports Society was formed in November of 1995 with a mandate to promote, sponsor and support the sports teams and athletes of WCCHS. Included in this mandate are policies on extra-curricular sport fees (collection and management). WCCHS is fortunate to provide both senior and junior high athletes with a variety of sports to participate in such as slow-pitch, volleyball, curling, golf, badminton, track & field, x-country, baseball, basketball, and football. In recent years it has become increasingly difficult for fees collected to cover all facets of the sports. Tournament fees, officiating fees, equipment replacement, uniform costs, coaching clinics and certifications, as well as league and provincial association costs come from the registration fees collected. But the largest expense to the Sports Society at this time is transportation. Not only does mileage factor into this cost, but also a driver who is paid for his time. If an overnight trip is required, then hotel fees and a daily rate are paid. It cost \$85,000 to run athletic programs in 2010-11 and \$31,000 of that was transportation costs. While fundraising efforts like fruit and meat sales, concession profits, 50/50 monies and casino dollars contribute greatly, WCCHS Sports Society is at a shortfall. This spring, a fee increase for the 2012-13 season was agreed upon for all sports. This fee increase will affect both junior and senior high student athletes and will try to allow all teams to better function within a budget. WCCHS has some of lowest sports fees in the province while providing high caliber athletes, coaches and teams. Sports Society maintains its commitment to student athletic excellence. All students regardless of finances have the opportunity to participate in athletics at WCCHS. If you have questions or concerns, please contact Elizabeth Roemmele, President beth@romfarm.com or Todd Lybbert, WCCHS Athletic Director, at lybbertt@lrsd.ab.ca.

WCCHS SPORTS FEES 2012-2013

	Jr. High (7-9)	Sr. High (10-12)
Football	-	\$275
Volleyball	\$150	\$300
Basketball	\$150	\$350
Badminton	\$50	\$50
Track	\$50	\$50
Slowpitch	-	\$150
Baseball	-	\$250
X-Country	\$50	\$50
Golf	-	\$50
Curling	-	\$50



SENIOR HIGH EXTRA-CURRICULAR AWARDS NIGHT

Wednesday, June 6, 2012
 at WMES Gymnasium
 6:30 p.m. Beverages/Snacks
 7:00 p.m. Team Recognition & Awards
 All athletes and students involved in Yearbook and Student Council should attend.
Everyone welcome!



A new front entry shows construction continues inside and out at the modernization site.

SCHOOL VOLUNTEERS! (Coaches, advisors, etc)

Volunteer hours need to be submitted to Principal Seguin by JUNE 19.
Pick up a sheet in the office!

**FROM THE PRINCIPAL:
Darryl Seguin**

It is hard to imagine that we have almost completed the 2011-2012 school year! As we see another school year end, we reflect on the events that made this a great year for all of us.

What a year it has been! We are proud of the many accomplishments and successes of all our staff and students throughout the year. We have witnessed our students and staff adapt to the temporary sites with a great deal of flexibility and understanding. Students have experienced their educational programs at six different locations in the community. All programming options have been maintained and students are continuing to receive all of their courses. The modernization of WCCHS is well underway and construction is progressing. Students are looking forward to occupying the newly renovated school in September 2013.

This year, we have watched our athletic teams perform well and be competitive. WCCHS students represented us proudly at local and Provincial Skills competitions. We have had drama productions, Remembrance Day programs, musical performances, grad, prom, as well as many fun and exciting student days and dances.

All of the success this year could not have been possible without the support and assistance received from members of our school community. Thank you to teachers, educational assistants, custodians and support staff who work tirelessly to make learning at our school possible. Thank you also to all our parents and guardians who support our students in so many ways. Whether it's attendance at games or concerts, helping with productions or homework, or getting your child out of bed in the morning and serving as a taxi driver to and from school and practices, we know that your efforts and encouragement have greatly contributed to their school success.

To those students returning to further their education, have a safe and happy summer; we look forward to seeing you back in August and congratulations to our graduates as they move on to the next stage of their lives. We wish you all the best in your future endeavours.

SCHOOL COUNCIL

Thank you to everyone who attended school council meetings this year! We look forward to seeing you in the fall, when we will meet our new principal!



STAFFING UPDATES

Mr. Jeff Anderson, currently teaching at J.T. Foster, will be coming to teach Chemistry at WCCHS next year (0.5 FTE). We will be saying goodbye to Brittanee Wright, Child & Youth

Care Worker, Karen Arnold (who is retiring), Clair Hockley (will teach at Matthew Halton in Pincher Creek next year), and Stephen Giddings (leaving to teach welding at Crowsnest Consolidated High School and Matthew Halton High School in Pincher Creek). A new welding teacher will be hired for next year.

SCHOOL UPDATES

Grade 7 students will be housed at the WCCHS campus next year. With a large Grade 12 class (over 100 students) graduating, and approximately 60 students moving into Grade 7, we will have room to have our entire student body in one place! We are now planning our classrooms for the Fall and hope to improve the traffic flow in areas where that is possible.

FINAL EXAM PROTOCOL

Last day for Senior High School students (10-12) is June 19. Last day of regular classes for Junior High (Gr. 7-9) is June 21.

Grade 7 students will write final exams at West Meadow on June 21 through 26. Students are expected to arrive at 8:30 am for morning exams. As they finish writing, they will be

UPCOMING DATES TO NOTE

Senior High Extra-Curricular Awards Night (6:30 pm)	June 6
Grade 7 Field Trip to Calgary	June 12
High School Volleyball Registration (7 pm)	June 13
Last Day of Classes for Gr. 10-12/Locker Clean Out	June 19
Final Exams & Diploma Exams	June 12 - 28
Last Day of Classes for Gr. 7-9 / Locker Clean Out	June 21
Sports Society Meeting (7 pm)	June 21
Last Day of Classes for Staff & Students	June 28
Report Card Pickup (1-3 pm)	June 28

going to the gym until 12 noon, with lunch from 12- 12:30 pm. In order to leave the school following exams, students MUST have a written permission note from their parent or guardian. If grade 7's stay for the afternoon, they will have supervised study time and need to bring their materials to study. On Monday, June 25, grade 7 students will be swimming from 2-3 p.m.

Grade 8 & 9 students are only required to attend for their exam then they can leave when finished.

Grade 10 through 12 students are only required to attend for their exam then they can leave when finished.

Good Luck on your Final Exams!

IS YOUR CHILD ABSENT FROM SCHOOL?
You need to call the school
403-625-3387
to let us know!

HOW TO REACH US
Main Phone 403-625-3387
website: www.lrsd.ab.ca/schools/willowcreek
email: seguid@lrsd.ab.ca
News to add? dofsteel@shaw.ca



SR. HIGH SCHOOL VOLLEYBALL REGISTRATION:
Wednesday, June 13 at 7:00 PM
at WCCHS
\$300 per player

June 2012						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6 Senior High Extracurricular Awards Night 6:30 pm at West Meadow Elementary School	7	8	9
10	11	12 Grade 7 Field Trip - Heritage Park 9:00 am: LA 30-1 Part A LA 30-2 Part A	13 9:00 am: SS 30-1 Part A SS 30-2 Part A Volleyball Registration - 7pm @ WCCHS	14 9:00 am: French 30 - Part A	15	16
17	18 9:00 am LA 30-1 Part B LA 30-1 Part B	19 9:00 am SS 30-1 Part B SS 30-2 Part B	20 9:00 am French 30 - Pt B	21 8:30 am: Math 7 9:00 am: LA 10-1, LA 20-1 1:00 pm: SS 10-1, SS 10-2, SS 20-2, SS 20-1 7 pm Sports Society	22 8:30 am: Social 7 9:00 am: Bio 30, Bio 20, Science 24, Gr. 9 Science, Gr. 8 Science	23
24	25 8:30 am: English 7 Gr. 7 Swim 2-3 pm 9:00 am: Pure & Appl Math 30, Math 20-1, Math 20-2, Science 14, Gr. 9 Math 1:00 pm: Math 10C, Gr 8 Math	26 8:30 am: Science 7 9:00 am: Chem 30, Chem 20, Sci 10, Gr 9 LA Pt. B, Gr 8 Social Studies 1:00 pm: Gr 8 LA	27 9:00 am: Physics 30, Gr. 9 Social Studies	28 9:00 am: Science 30 Last Day of School for Staff & Students Report Card Pickup from 1-3 pm	29	30
1 JULY	2	3	4	5	6	7

Willow Creek Composite High School • Grades 7-12

Claresholm Public Library Board

Regular Meeting

Minutes February 27, 2012

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Shirley Leonard, Daryl Sutter, Arden Dubnewick, Lisa Andersen, Marika Thyssen.
 Absent: Earl Hemmaway, Michael McAlonan, Kathrine Roberts.

Meeting called to order at 5:00 pm by Shirley

Approval of Agenda: by Arden

Approval of January minutes: Lisa

Approval of December minutes: Daryl (with correction of spelling "Hobek" to "Holbeck")

Cathy D. moved to go "in camera." Daryl moved to go "out of camera."

Old Business	1. 75 th anniversary – no meeting yet; will meet March 15 at 9:30 am
FINANCIAL	<ol style="list-style-type: none"> 1. Shirley questioned nothing for benefits amount, Kathy said will be on February statement along with the utilities; gave Daryl his Lethbridge conference bill as Town is paying it; amounts are based on 2011 budget, not 2012; budget is not reconciled; Wendy McDonald coming to help this week; Town has already paid \$55,000. Arden moved to accept report. CARRIED 2. Budget committee (Kathy, Marika, Arden, Shirley) meeting Feb. 29 at 9:30 to prepare for Delegation to Council (March 12) Shirley upset with portrayal of high increase for staff in local press; extra expenses being dumped on Board (utilities, caretaking) Daryl suggests not cutting staffing or benefits but look at having Town take over full payment of Chinook Arch.
CORRESPONDENCE	Cathy D. moved to support Books for Babies. (see attached request) CARRIED
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch (Lisa): general meeting not until April; has a Policy committee meeting March 17. Lisa moved acceptance of her report. CARRIED 2. Librarian: telephone problems; going to see if can get better deal; March 12 (staff training day) going to do shelf reading; Glen Sutter coming March 27 for library

	<p>fundraiser, cost \$20 per person with a 50/50 split; Shelley is program director for this; basement is cleaned up; will be having a massive used book sale; Kathy is doing well with the addition of bookkeeping. Arden moved to accept. CARRIED 3. Friends: nil</p>
<p>NEW BUSINESS</p>	<ol style="list-style-type: none"> 1. ALC: Lisa (Chinook Arch) and Kathy (won Chinook Arch) going (Lisa applied for the Ministers Awards because library is hosting Home Routes so, may be a winner). 2. Survey – brings up questions about additional hours needed (have 45/week now), continuously need new books for circulation to remain high; Kathy is going to discuss the survey with staff and then respond to the survey for public knowledge; Daryl suggested taking the survey to council as justification to show why we need the proposed budget; Lisa mentioned that bibliocommons is very good.

Meeting adjourned at 6:30 by Arden

Next meeting March 19 at 5:00 pm.

Chairman

Date

Secretary

Claresholm Public Library Board Regular Meeting Minutes March 22, 2012

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Shirley Leonard, Arden Dubnewick, Lisa Andersen.

Absent: Earl Hemmaway, Michael McAlonan, Kathrine Roberts, Daryl Sutter, Marika Thyssen.

Meeting called to order at 6:55 pm by Shirley

NOTE: Not enough present for a quorum

Discussed caretaking position as a "Personal" issue

Old Business	1. 75 th anniversary – see attached notes; perhaps hold weekly events on Thursdays (am, pm, evening) instead of Fridays; Shirley suggested the addition of people writing essays about what the library means to them
FINANCIAL	1. Delegation to Town on Monday March 26 – Shirley has written a presentation (see attached). All who can attend, please do so.
CORRESPONDENCE	Maggie – small increase in provincial amount – from \$5.40 to \$5.45 per capita – so \$185 total.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch: nil 2. Librarian: Kathy and Shelley are going to represent the public library at West Meadow school during their three-way conferences; one more Home Routes; Sutter cancelled his performance. 3. Friends: Potluck annual meeting on March 29
NEW BUSINESS	nil

Meeting adjourned at 8:07 by Shirley

Next meeting April 16 at 5:00 pm.

Chairman

Date

Secretary

Claresholm Public Library Board

Regular Meeting

Minutes April 23, 2012

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Shirley Leonard, Arden Dubnewick, Lisa Andersen, Marika Thyssen, Michael McAlonan, Kathrine Roberts.
 Absent: Earl Hemmaway, Daryl Sutter.

Meeting called to order at 5:00 pm by Shirley
 Approval of Agenda: Mike with deletion of #4: In Camera Personnel
 Approval of February minutes: Lisa
 Approval of March minutes: Marika

Old Business	<ol style="list-style-type: none"> 1. 75th anniversary – Kathy, Betty and Lisa met. Ideas for Thursdays: Feb 7 – Cowboy poetry, Feb 14 - Hutterites singing, Feb 21 – author talk Feb 28 - cloggers; also, invite MLA, mayor, etc. have cake cutting. Have prizes for people who came into the library (22 days of draws); have a kids' day; Shirley suggested Friends sew book bags for the occasion; Mike suggested finding out if there are any original members; Kathy looking into this; will have wall showing the growth of the library from beginning to present; have banners at entry that can be seen from outside; next meeting April 30 at 4:00 2. Shirley congratulated Kathy for winning the Citizen of the Year
FINANCIAL	<ol style="list-style-type: none"> 1. Arden moved to accept the revised budget (see attached) CARRIED. 2. ***address in fall – send a delegation to the MD to get budget changes.
CORRESPONDENCE	Funding to CAP cut; will affect library as used the \$1400 to buy 1.5 computers; all board members are urged to write letters saying need CAP for: getting computers to be used by those who do not own computers; quicker than dial-up; rancher have to do their government forms on computers now. Shelly is sending in a letter from the library. Friends also being approached to write letters
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch (Lisa) unable to attend meeting. See attached report. Chinook Arch will be celebrating its 20th anniversary June 14. Next general meeting May 31. Lisa moved to accept the report. CARRIED 2. Librarian:caretaker staying at \$15/hr for 10 hrs/wk; using Planet Clean forcleaning materials (same as Town uses); received 5 new paper towel dispensers for free; Natalie

	<p>Toone is doing Storytime and has 22 children; D. Poulsen finished end of April; Lisa moved to accept report. CARRIED</p> <p>3. Friends: May 3 having Dessert potluck meeting at 6:30 – talking about landscaping</p>
<p>NEW BUSINESS</p>	<p>1. Last Home Routes this Friday; Move to continue with Home Routes. CARRIED. (is only minimal cost of \$5)</p>

Meeting adjourned at 5:45 by Mike

Next meeting May 28 at 5:30 pm.

Chairman

Date

Secretary