



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 12, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES FEBRUARY 27, 2012

DELEGATIONS:

1. CLARESHOLM LIONS CLUB
RE: Lions Park
2. CLARESHOLM & DISTRICT MUSEUM BOARD
RE: 2012 Budget

ACTION ITEMS:

1. BYLAW #1570 – Land Use Bylaw Amendment
RE: 1st Reading
2. BYLAW #1573 – Street Maintenance Tax
RE: 1st Reading
3. CORRES: Willow Creek Agricultural Society
RE: Letter of Support
4. Willow Creek Recycling & Bottle Depot
5. CORRES: Willow Creek Regional Waste Management Services Commission
RE: 2012 Requisition
6. STAFF REPORT: Sewage Lagoon Project Update
7. STAFF REPORT: Animal Services Building Project Update
8. STAFF REPORT: Joint Fire / Emergency Service Agreement
9. CORRES: DAN ELLSWORTH
RE: Municipal Planning Commission
10. ADOPTION OF INFORMATION ITEMS
11. IN CAMERA: DEVELOPMENT

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – February 2012
2. AMSC Swing into Summer Golf Tournament – June 27, 2012
3. Letter from Alberta Municipal Affairs to AUMA – February 13, 2012
4. 2012 Provincial Budget Summary – Prepared by AUMA on February 9, 2012
5. The Bridges at Claresholm Golf Club Regular Meeting Minutes – February 8, 2012
6. Claresholm & District Transportation Society Meeting Minutes – February 17, 2012
7. Oldman River Regional Services Commission Executive Committee Minutes – February 9, 2012
8. Claresholm Public Library Board Meeting Minutes – December 19, 2011
9. Claresholm Public Library Board Meeting Minutes – January 16, 2012
10. Claresholm Animal Rescue Society Regular Meeting Minutes – February 2, 2012
11. Claresholm Animal Rescue Society Regular Meeting Minutes – February 16, 2012
12. West Meadow Elementary School Newsletter – March 2012
13. West Meadow Elementary School Council Meeting Minutes – January 17, 2012
14. West Meadow Elementary School Council Meeting Minutes – February 15, 2012
15. Willow Creek Composite High School Navigator – March 2012
16. WCCHS School Council Minutes – January 19, 2012
17. WCCHS School Council Minutes – February 16, 2012
18. Claresholm Golf Club Financial Statements – December 31, 2011
19. Porcupine Hills Lodge Meeting Minutes – February 7, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 27, 2012**

CALL TO ORDER: The meeting was called to order at 7:07pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck

ABSENT: Secretary-Treasurer: Karine Wilhauk

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 23, 2012**

Moved by Councillor MacPherson that the Regular Meeting Minutes of February 13, 2012 be accepted as presented.

CARRIED

FINANCES: **JANUARY 2012 BANK STATEMENT**

Moved by Councillor Sutter that the January 2012 bank statement be accepted as presented.

CARRIED

DELEGATIONS:

1. WILLOW CREEK COMPOSITE HIGH SCHOOL
RE: Community Engagement

Darryl Seguin, Charlene Dunlop, Ruth Lindquist and Kathy Charchun were present on behalf of WCCHS to discuss their “Join the Conversation” initiative which attempts to connect with the community. They discussed new programming they have at the high school (distance learning, video conferencing, green opportunities pathway, FACES etc. They did a short video presentation about the school and discussed how they are trying to do “out of the school thinking” and need ideas and help from all members of the community including the Town.

2. EVAN BERGER, MLA
RE: Dialogue with Council

Council stated their concerns with Alberta Transportation and that the Town does not receive answers to our letters regarding speed zone changes, ditch drainage, pedestrian crossing at the intersection of Hwys #2 and 520. The MLA said he would speak to the Minister of Transportation and discuss our frustrations in direction on these projects. Also discussed the Kin Park initiative and the meeting held with Alberta Environment representatives and that the Town will be applying for a change in use on the water storage facility at the Regional Water Treatment Plant and he should be prepared for the letter. Also discussed the increase in the Alberta Education requisition amount even though the Province stated there would be no increase. Mr. Berger responded that the mill rate stayed the same but the Province allowed for growth which has been held to zero in the past. Also discussions about ambulance worker shifts and the food at health facilities.

ACTION ITEMS:

1. DELEGATION RESPONSE – Claresholm Child Care Society
RE: Financial Assistance

Moved by Councillor MacPherson that the Town of Claresholm loan the Claresholm Child Care Society \$12,000 interest free to be reviewed in three months and terms of repayment to be determined at that time.

CARRIED

2. BYLAW #1571 – Sundance Local Area Improvement Tax
RE: All 3 Readings

Moved by Councillor Sutter to give Bylaw #1571, Sundance local area improvement tax bylaw, 1st Reading.

CARRIED

Moved by Councillor MacPherson to give Bylaw #1571, Sundance local area improvement tax bylaw, 2nd Reading.

CARRIED

Moved by Councillor Fieguth to give unanimous consent to give Bylaw #1571, Sundance local improvement tax bylaw, 3rd and Final Reading at this meeting.

CARRIED

Moved by Councillor Sutter to give Bylaw #1571, Sundance local improvement tax bylaw, 3rd and Final Reading.

CARRIED

3. BYLAW #1572 – GOLF COURSE LOAN GUARANTEE RESCISSION
RE: All 3 Readings

Moved by Councillor MacPherson to give Bylaw #1572, golf course loan guarantee rescission bylaw, 1st Reading.

CARRIED

Moved by Councillor Quayle to give Bylaw #1572, golf course loan guarantee rescission bylaw, 2nd Reading.

CARRIED

Moved by Councillor Hubka to give unanimous consent to give Bylaw #1572, golf course loan guarantee rescission bylaw, 3rd and Final Reading at this meeting.

CARRIED

Moved by Councillor Van Amerongen to give Bylaw #1572, golf course loan guarantee rescission, 3rd and Final Reading.

CARRIED

4. CORRES: BONNIE GORDON
RE: Recycling

Referred to Administration.

5. CORRES: JASON HEMMAWAY
RE: Resignation from Assessment Review Board

Moved by Councillor Quayle to accept Jason Hemmaway's resignation from the Assessment Review Board with regret.

CARRIED

6. CORRES: CLARESHOM & DISTRICT MUSEUM
RE: Letter of Support

Moved by Councillor Van Amerongen to write letters of support for the "Leader as Change Agent/Culture Builder" and the "Emotional Intelligence" grant applications for Trisha Carleton, Museum Executive Director.

CARRIED

7. CORRES: HEALTHY COMMUNITY COALITION
RE: Fitness Challenge Sponsorship

Moved by Councillor MacPherson to support Claresholm Healthy Community Coalition by paying \$860.00 for Town logos printed on participant T-shirts.

CARRIED

8. CORRES: CLARESHOM & DISTRICT FCSS
RE: Resignation from Assessment Review Board

Moved by Councillor Quayle to write a letter of support for the RBC grant application for Kristein Johnson, FCSS Director.

CARRIED

9. CORRES:EARLY CHILD DEVELOPMENT MAPPING PROJECT
RE: Request for Town Representation on ECD Coalition

Councillor Van Amerongen will attend the first meeting and report back to Council on the need for Council representation.

10. CORRES: CLARESHOM & DISTRICT FCSS

Moved by Councillor MacPherson to transfer \$6,901.90 from operations into Capital Reserves (Residential Land Sales) for 2011.

CARRIED

Moved by Councillor Sutter to transfer \$26,000.00 from operations into Capital Reserves (Fire Command Unit) for 2011.

CARRIED

Moved by Councillor Quayle to transfer \$5,449.00 from operations into General Reserves (Tipping Fees) for 2011.

CARRIED

11. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Fieguth to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor MacPherson that this meeting adjourn at 9:04 pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

DRAFT

DELEGATIONS

Claresholm Lions Club

[Click here and type return address]

February 24, 2012

Town of Claresholm

Dear Ms. Willock:

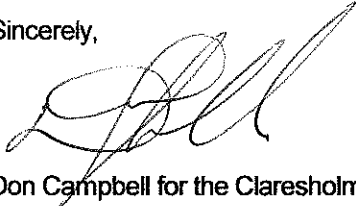
The Claresholm Lions Club would like to participate in the restoration of the park known as Lions Park.

With your approval we would like to establish an entryway with benches and memorial plaques for Lions.

We would like to appear as a delegation to outline our proposal at the March 12th council meeting.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Campbell', written over a faint, illegible background.

Don Campbell for the Claresholm Lions Club

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1570**

A Bylaw of the Town of Claresholm to amend Bylaw #1525 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of *The Municipal Government Act*, RSA 2000, Chapter M-26 that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

NOW THEREFORE under the authority and subject to provisions of *The Municipal Government Act*, the Municipal Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as follows:

LAND USE DISTRICT MAP

Lot 8MR, Block 2, Plan 0310918, be amended by changing the "I1" (Industrial) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 1, Block 4, Plan 8111403, be amended by changing the "R4" (Multiple Residential) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 2, Block 4, Plan 8111403, be amended by changing the "R4" (Multiple Residential) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 3, Block 4, Plan 8111403, be amended by changing the "R4" (Multiple Residential) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 4MR, Block 4, Plan 8111403, be amended by changing the "P" (Public) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 5, Block 4, Plan 8111403, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 6, Block 4, Plan 8111403, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 7, Block 4, Plan 8111403, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 8MR, Block 4, Plan 8111403, be amended by changing the "P" (Public) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 9, Block 4, Plan 8111403, be amended by changing the "C2" (Highway Commercial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 57, Block B, Plan 1112576, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of Lot 12, Block RLY, Plan RY8, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of Block OT, Plan RY8, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of the Northeast Quarter of Section 26, Township 12, Range 27, West of the 4th Meridian. be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Block M, Plan 147N, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Portion of Lot 12, Block RLY, Plan RY8, be amended by designating the lands as "DC" (Direct Control). (No previous land use designation)
(See Schedule "A" for subject lands map)

Portion of Block 130, Plan 404R, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Portion of Block 88, Plan 147N, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Portion of Block 130, Plan 404R, be amended by changing the "I1" (Industrial) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Block 5, Plan 7810527, be amended by changing the "I1" (Industrial) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 11, 12, 13, 14, 15, 16, Block 12, Plan 147N, be amended by changing the "C1" (Retail Commercial) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Portion of Block P, Plan 4265JK, be amended by changing the "R4" (Multiple Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Portion of Block 127, Plan 147N, be amended by changing the "P" (Public) designation to a "DC" (Direct Control) designation.
(See Schedule "A" for subject lands map)

Lot 5, Block 19, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 6, Block 19, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 7, Block 19, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

East ½ of Lot 16, Block 18, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 17, Block 18, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

North 30 feet of Lot 18, Block 18, Plan 147N, be amended by changing the "R1" (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule "A" for subject lands map)

Lot 4, Block 18, Plan 147N, be amended by changing the “R1” (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule “A” for subject lands map)

West 40 feet of Lot 19, Block 17, Plan 147N, be amended by changing the “R1” (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule “A” for subject lands map)

North 20 feet of Lot 17 & all of Lot 18, Block 17, Plan 147N, be amended by changing the “R1” (Single Detached Residential) designation to a "P" (Public) designation.
(See Schedule “A” for subject lands map)

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1525 is hereby amended.

Read a first time in Council this day of 2012 A.D.

Read a second time in Council this day of 2012 A.D.

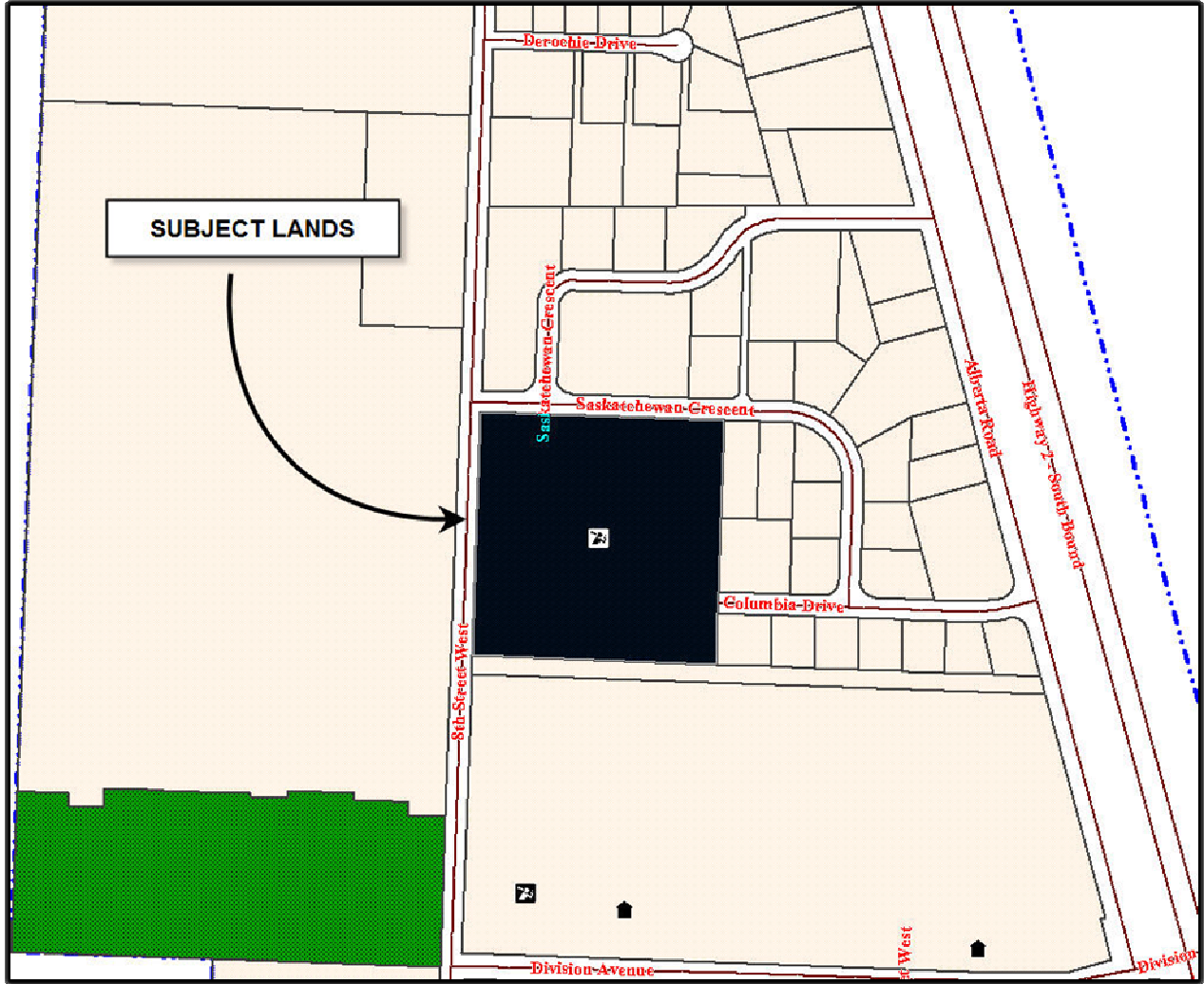
Read a third time in Council and finally passed in Council this day of 2012 A.D.

David Moore, Mayor

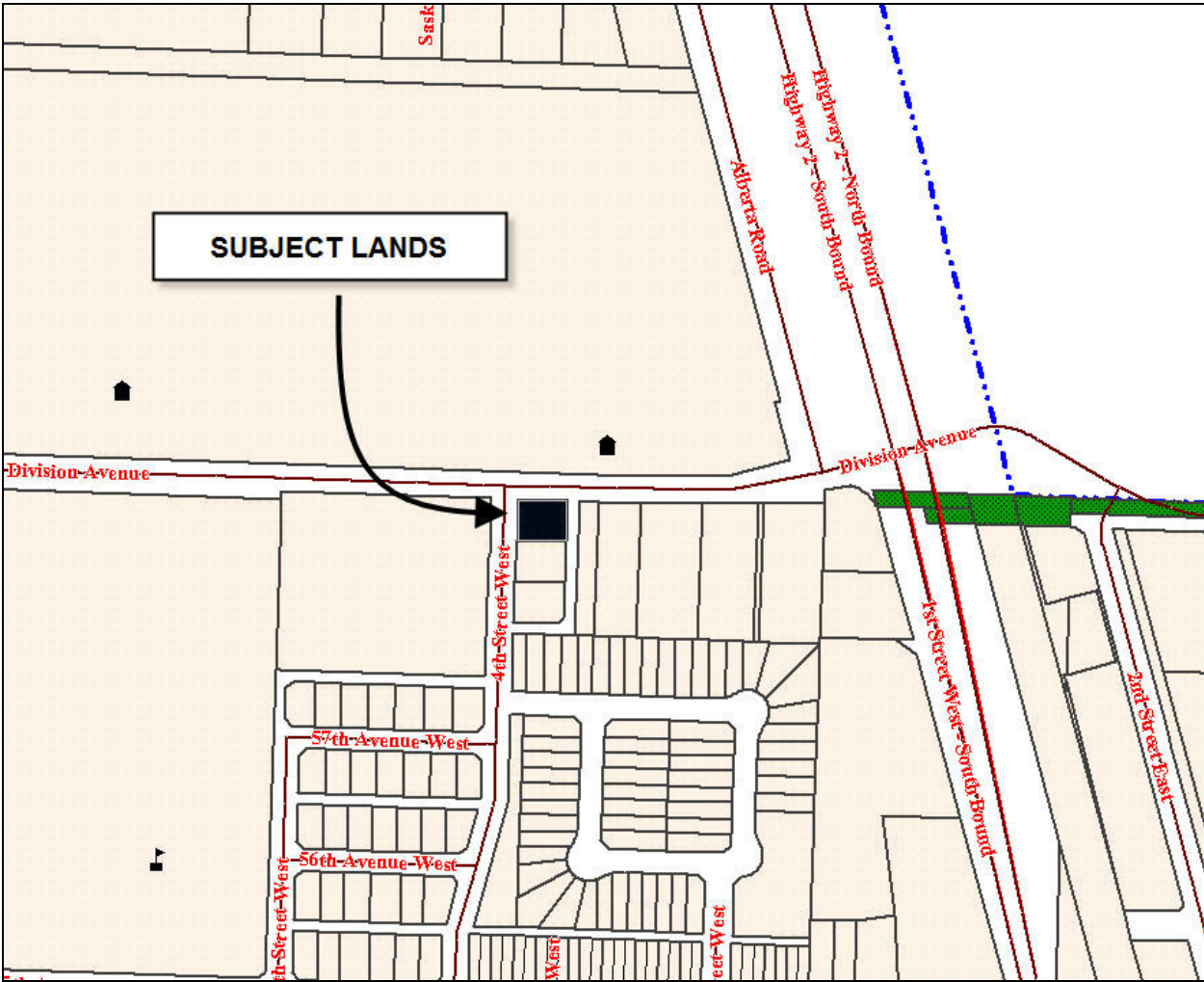
Kris Holbeck, Chief Administrative Officer

SCHEDULE "A"

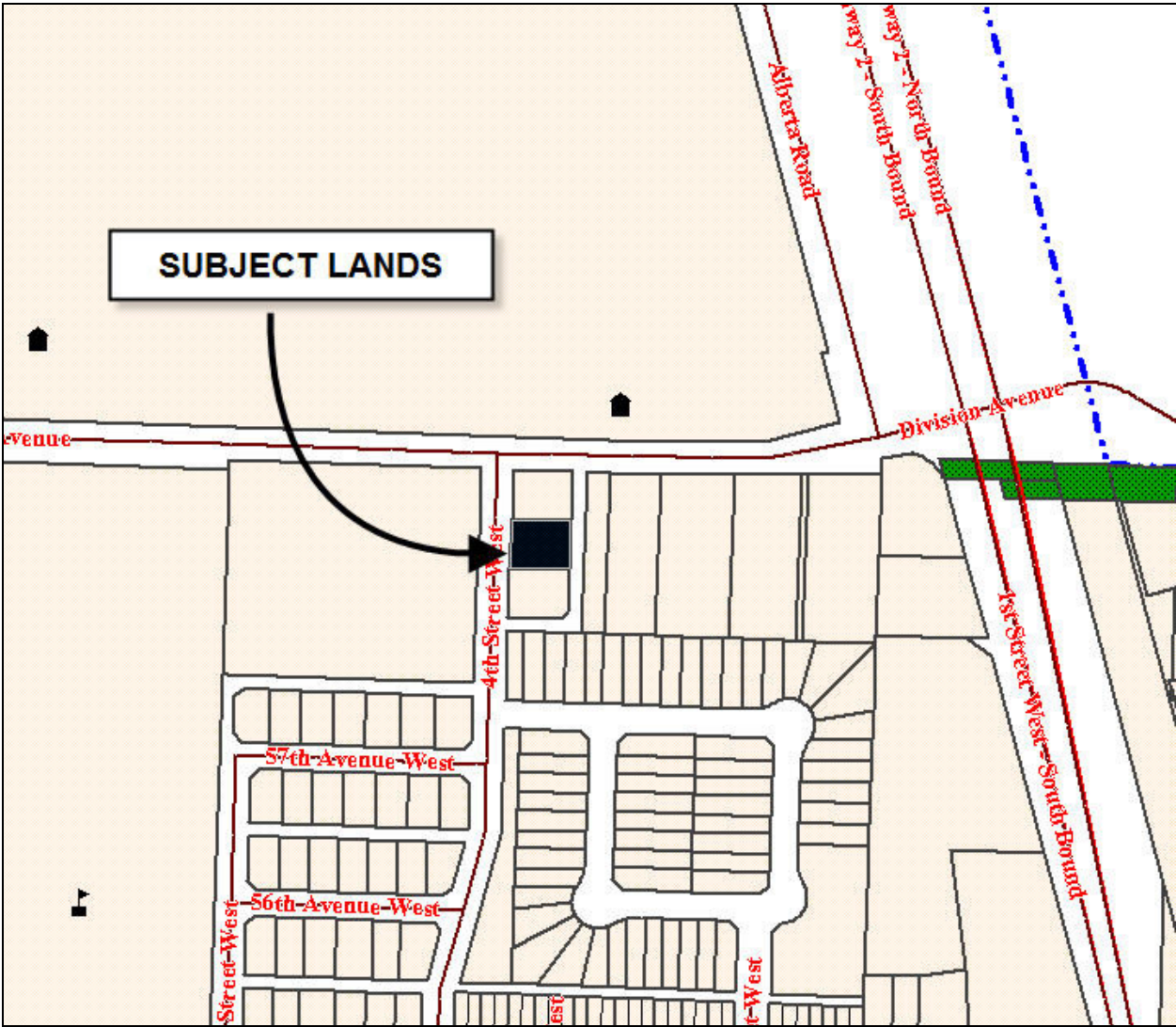
LEGAL: Lot 8MR, Block 2, Plan 0310918



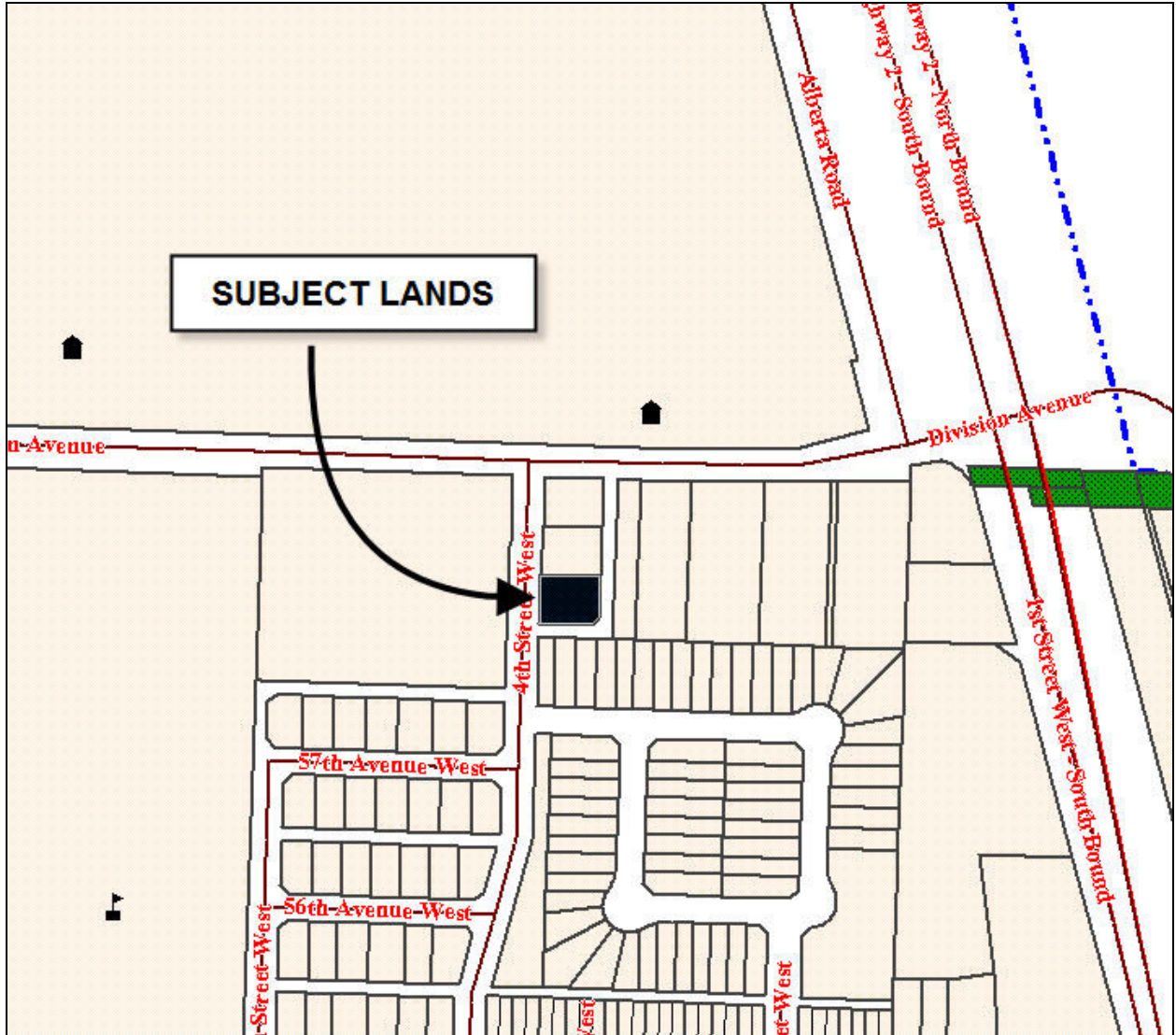
LEGAL: Lot 1, Block 4, Plan 8111403



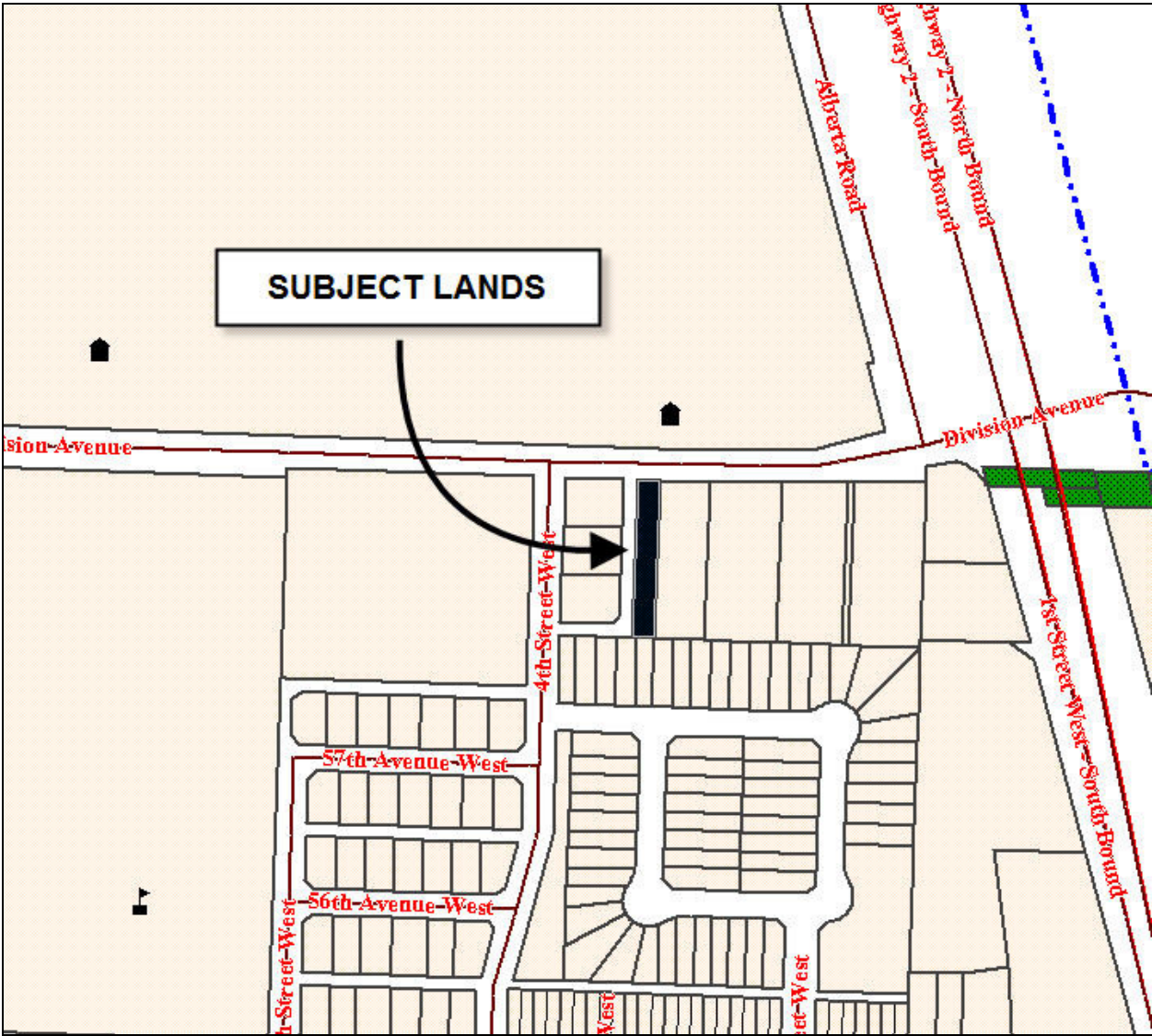
LEGAL: Lot 2, Block 4, Plan 8111403



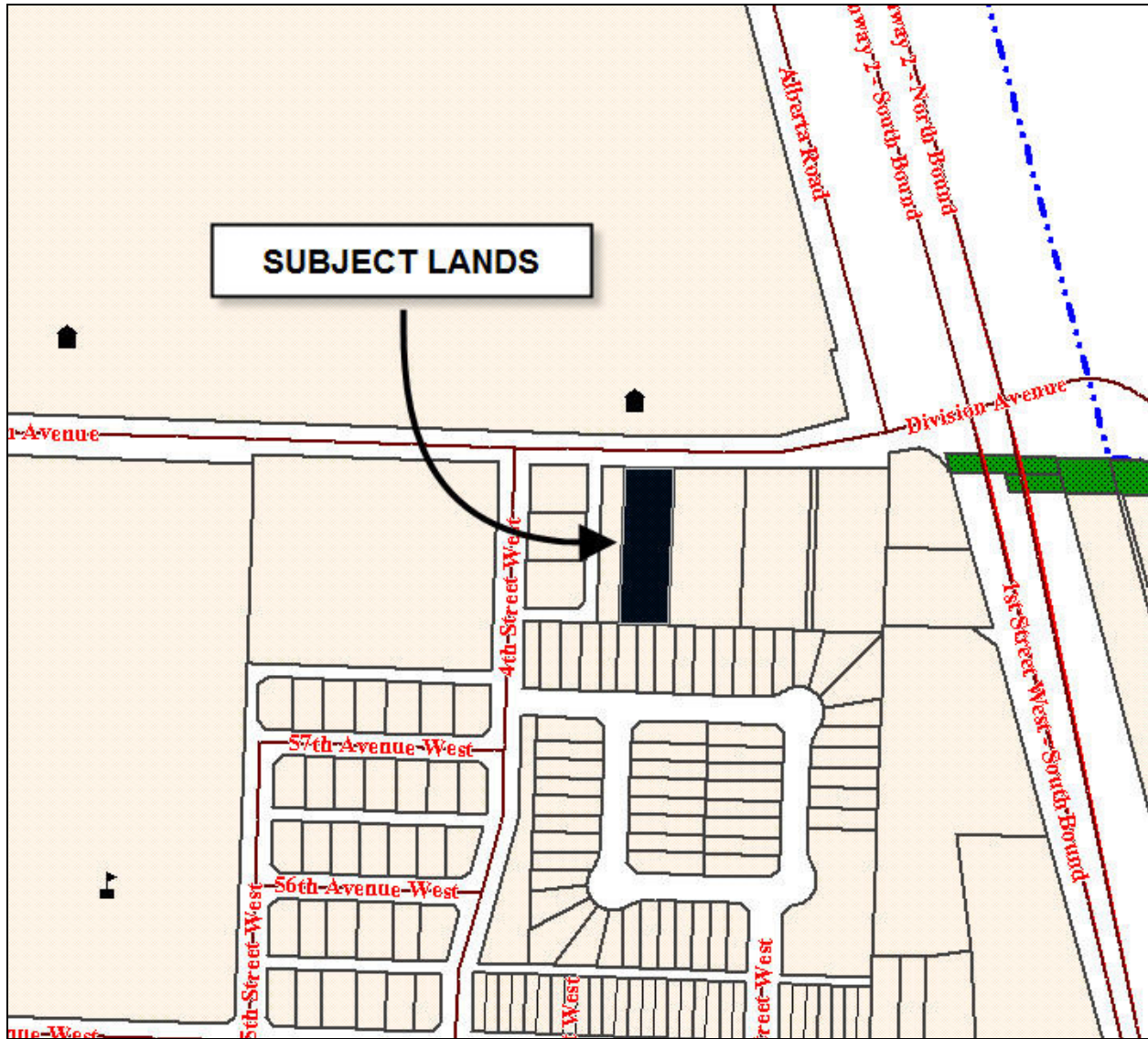
LEGAL: Lot 3, Block 4, Plan 8111403



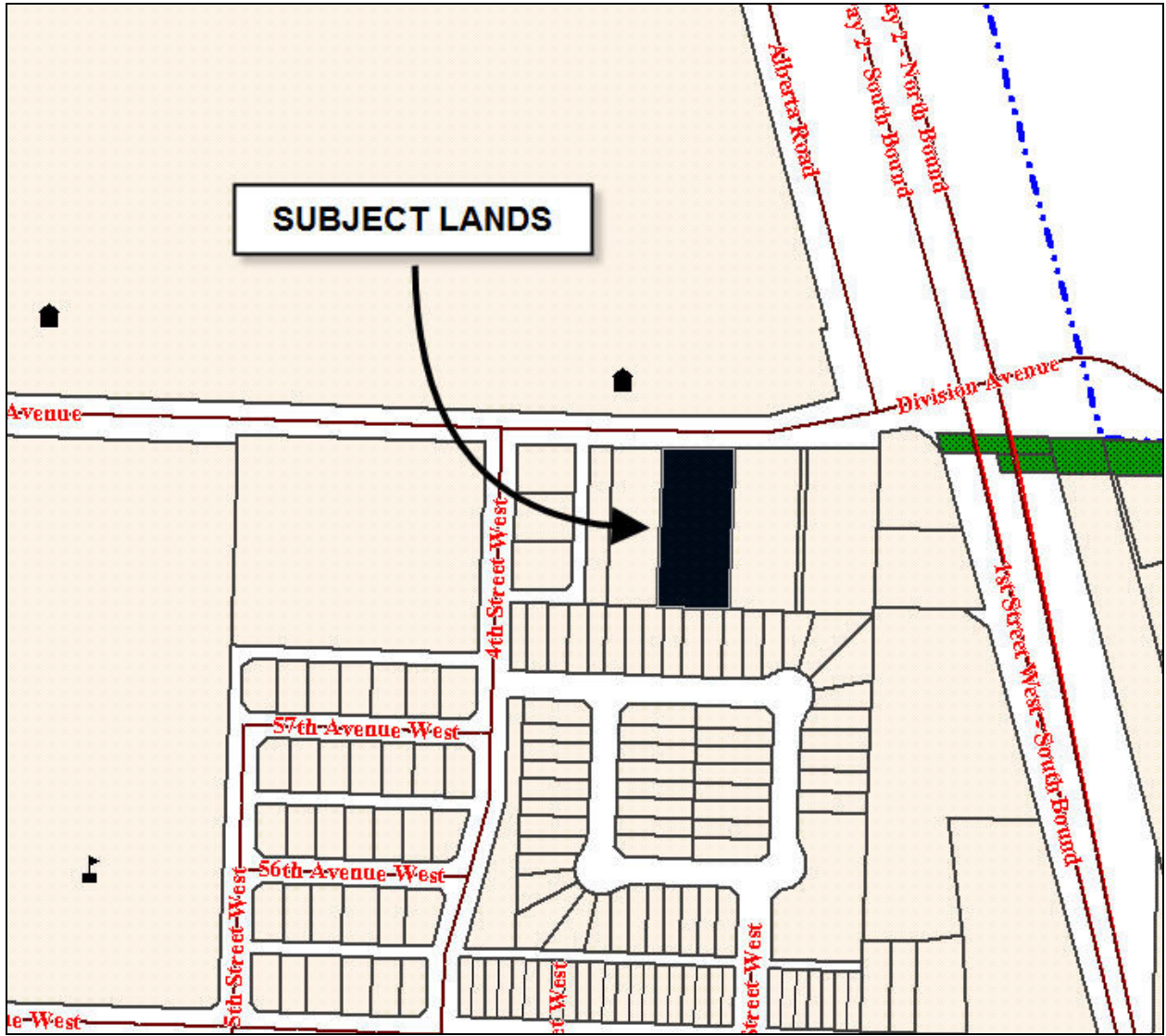
LEGAL: Lot 4MR, Block 4, Plan 8111403



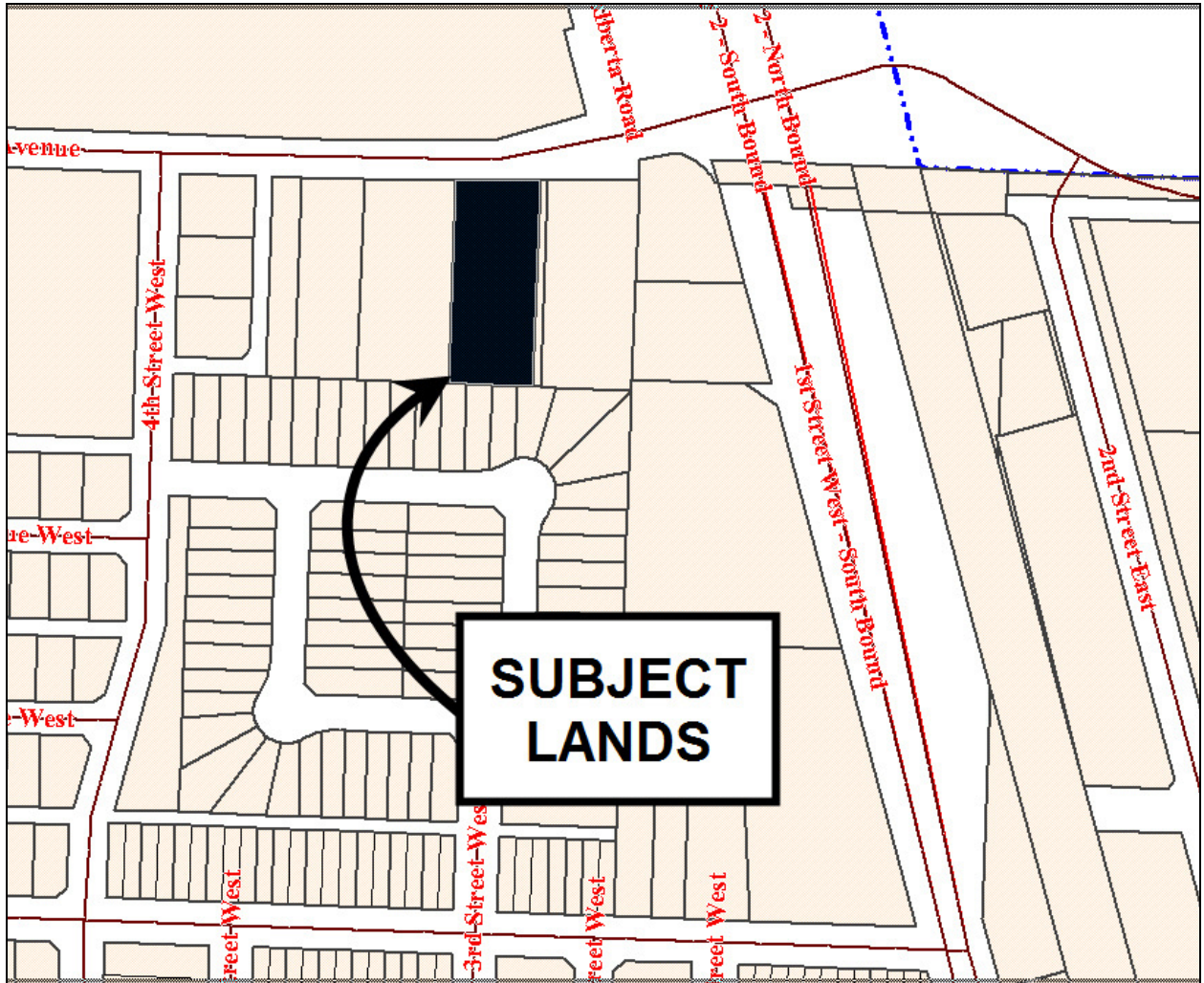
LEGAL: Lot 5, Block 4, Plan 8111403



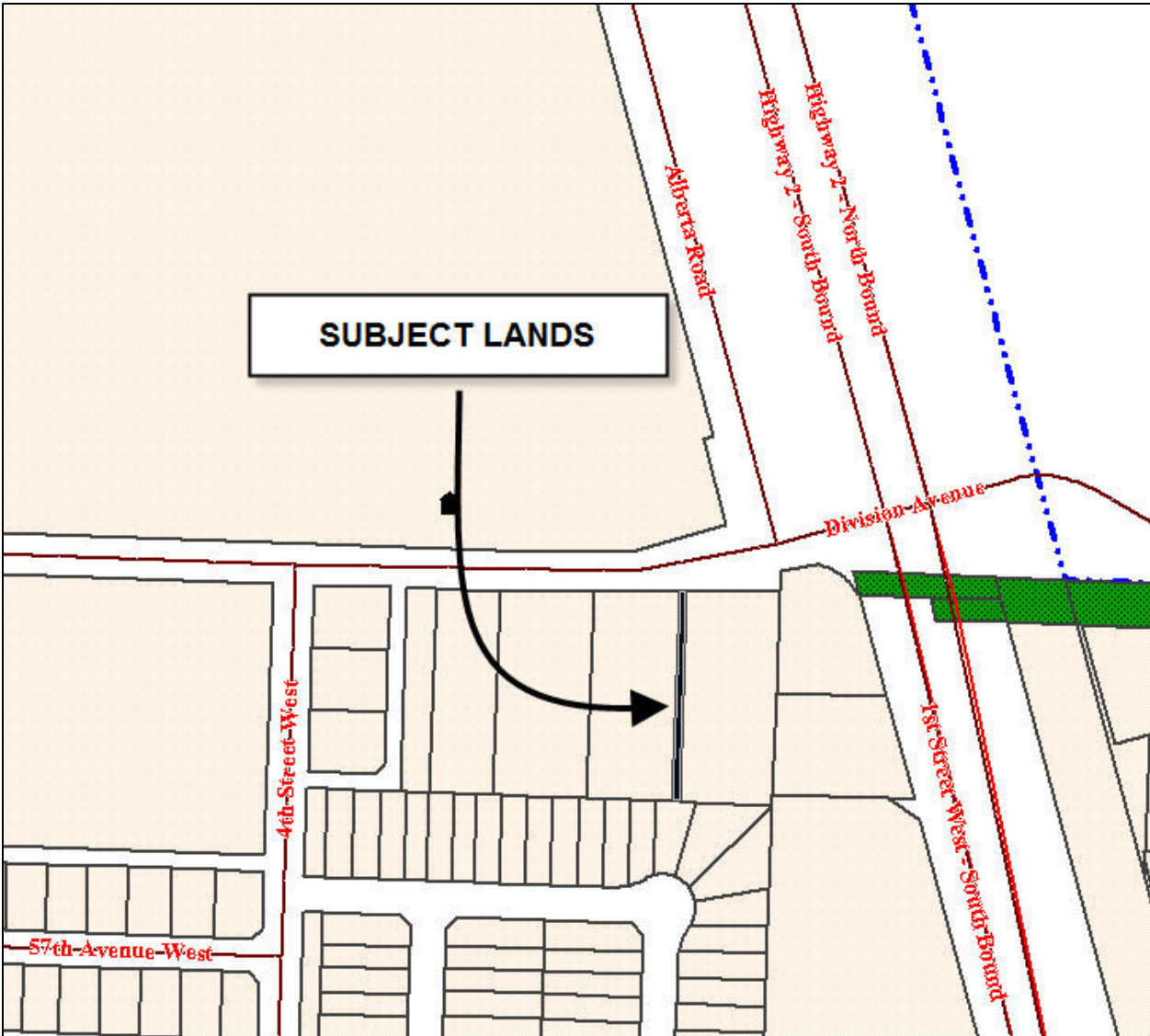
LEGAL: Lot 6, Block 4, Plan 8111403



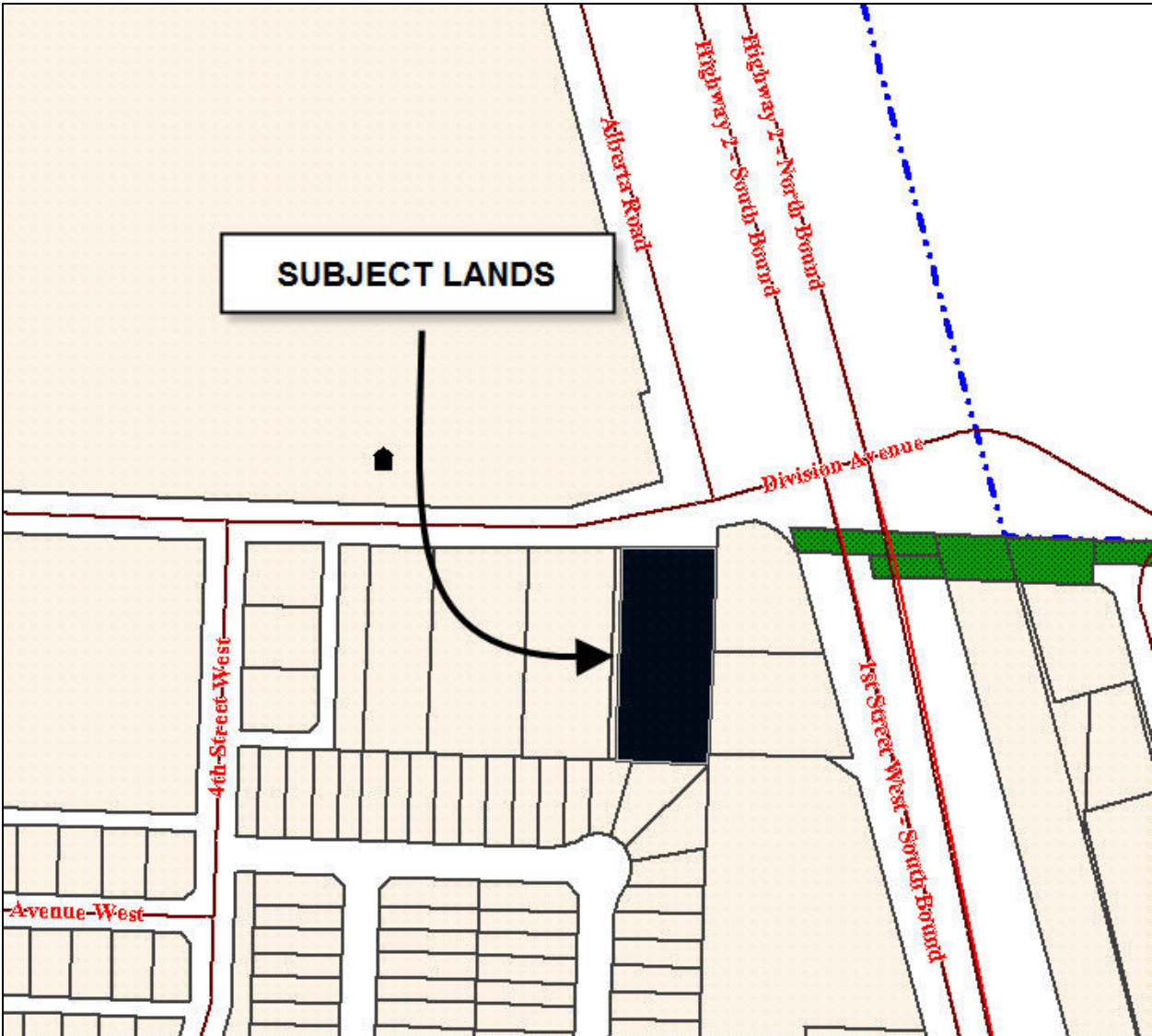
LEGAL: Lot 7, Block 4, Plan 8111403



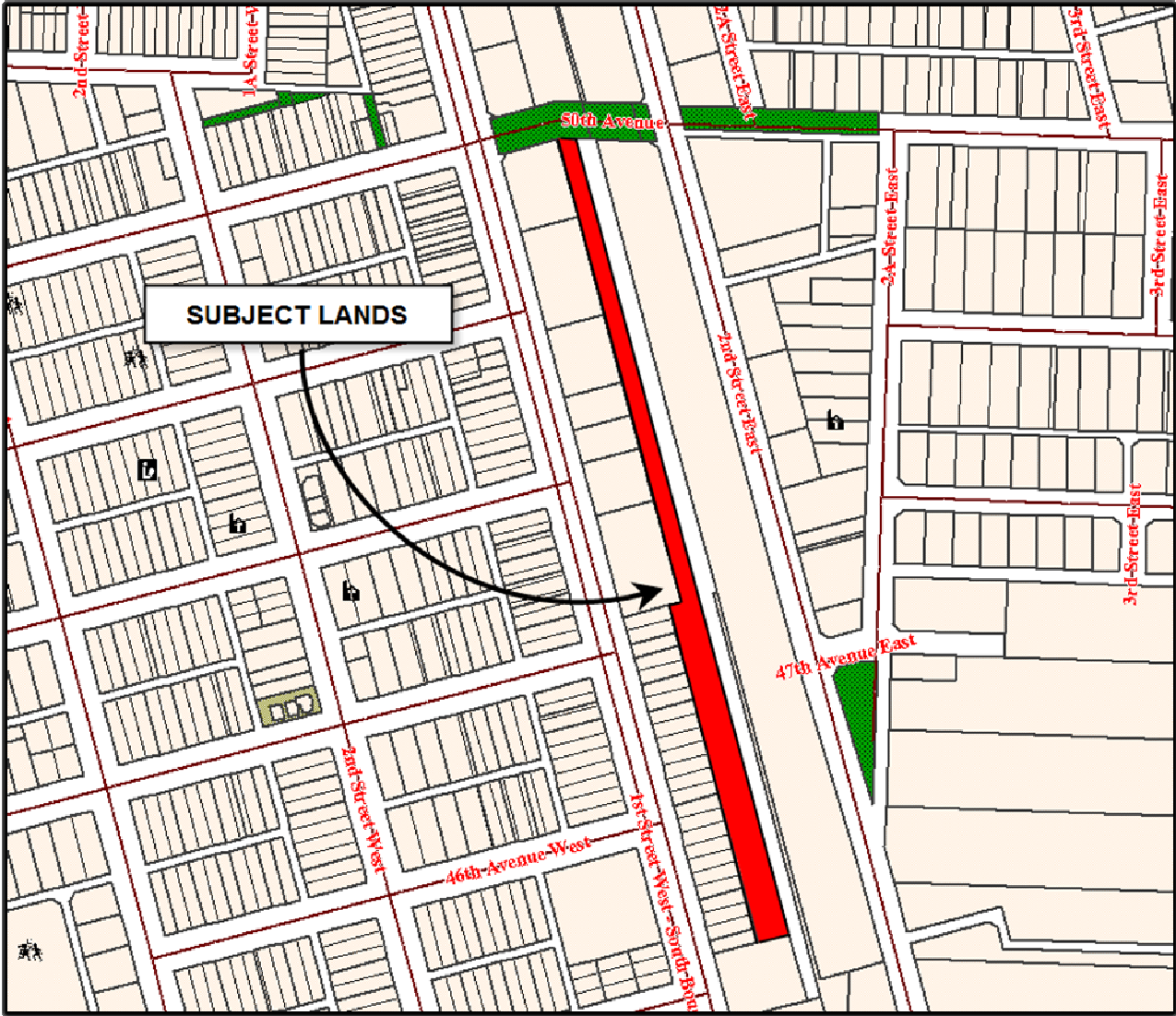
LEGAL: Lot 8MR, Block 4, Plan 8111403



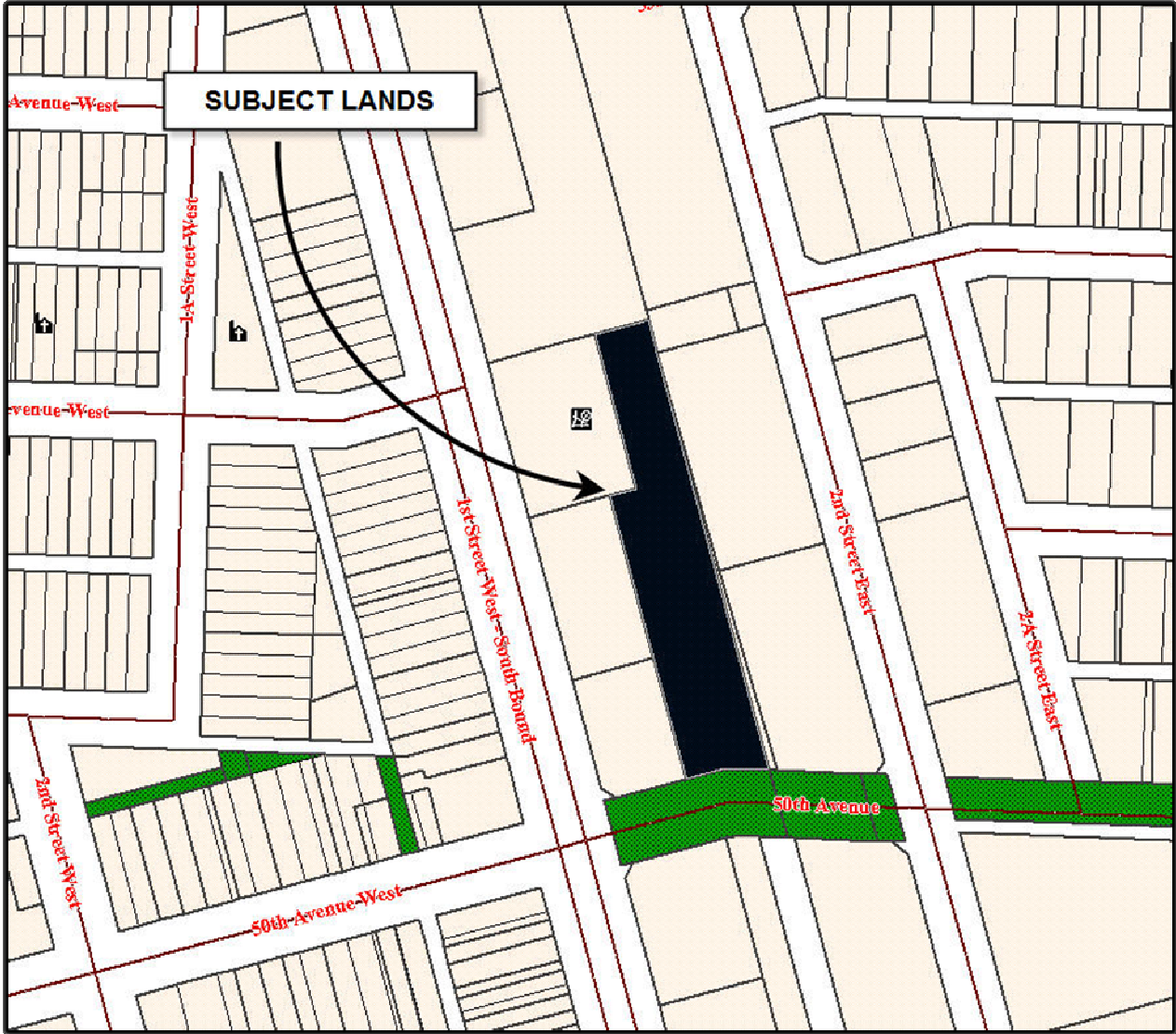
LEGAL: Lot 9, Block 4, Plan 8111403



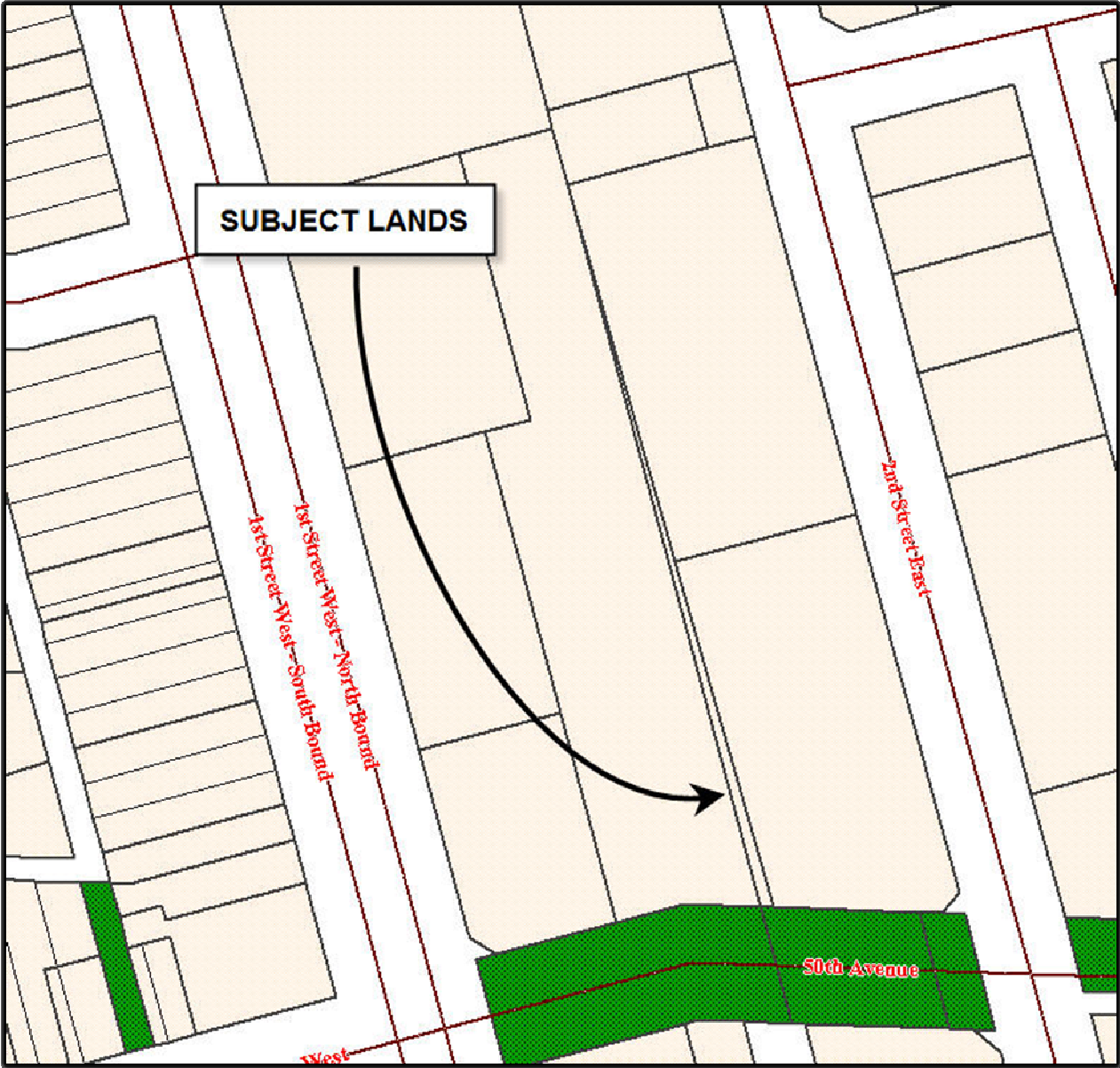
LEGAL: Lot 57, Block B, Plan 1112576



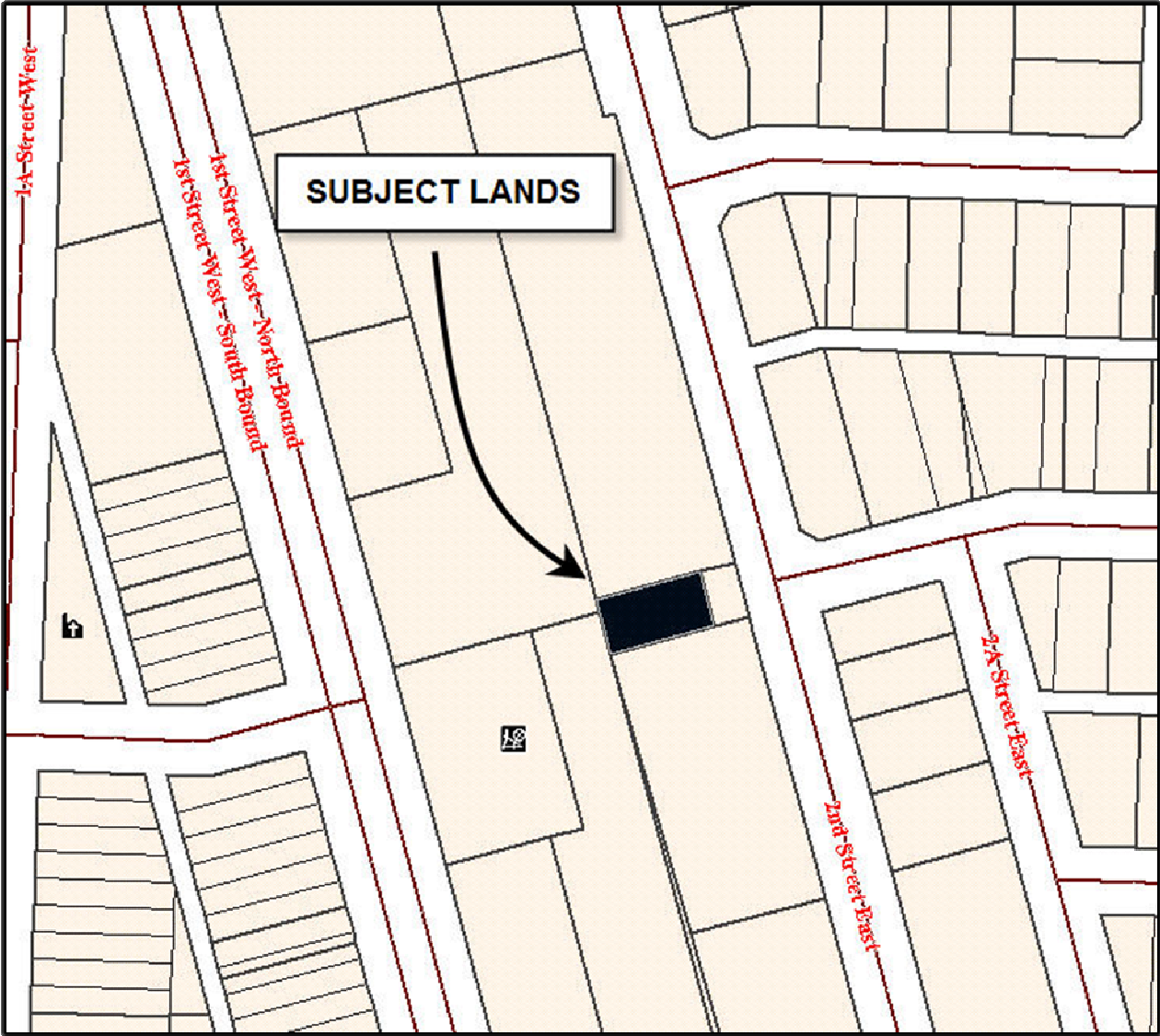
LEGAL: Portion of Lot 12, Block RLY, Plan RY8



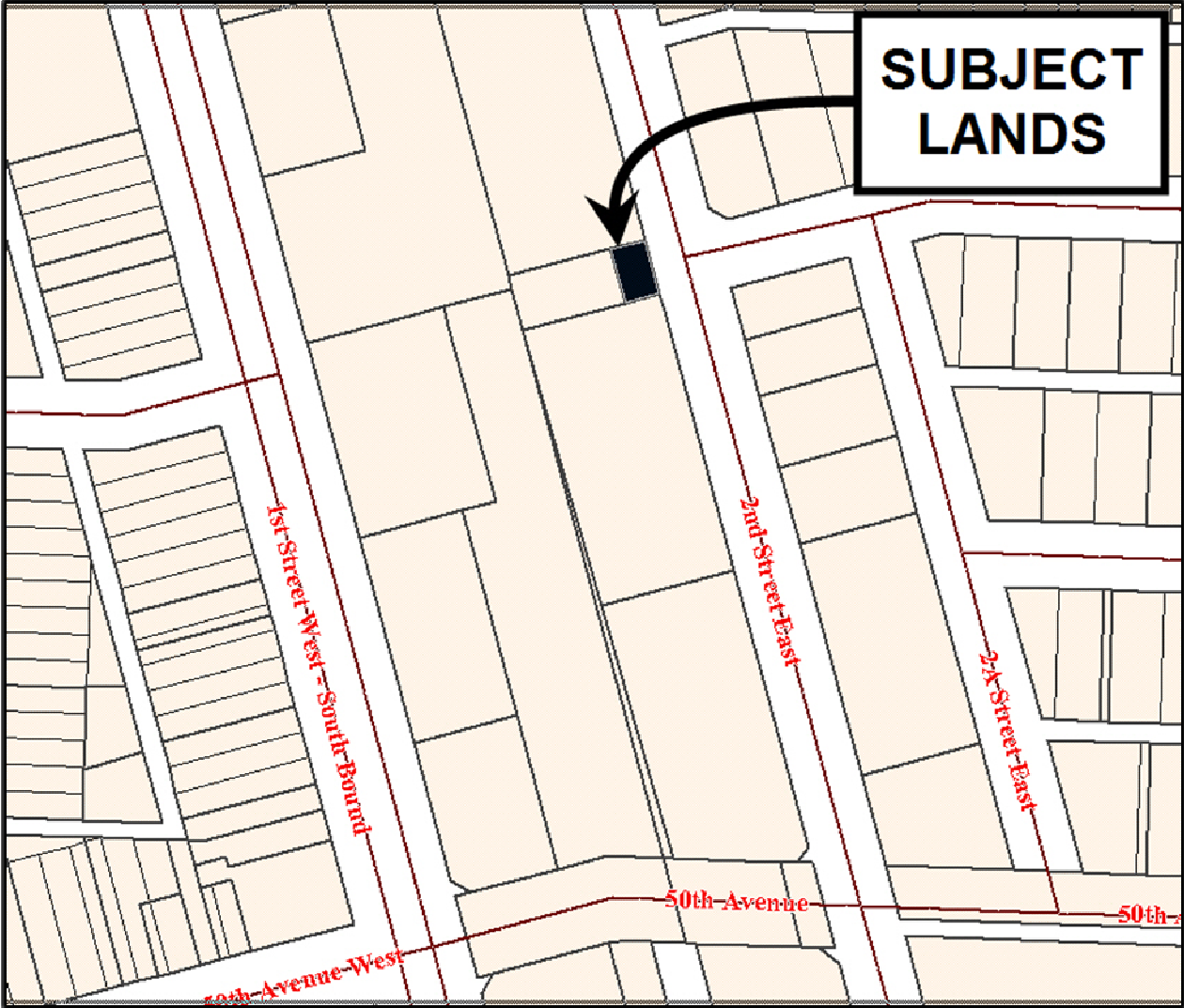
LEGAL: Portion of Block OT, Plan RY8



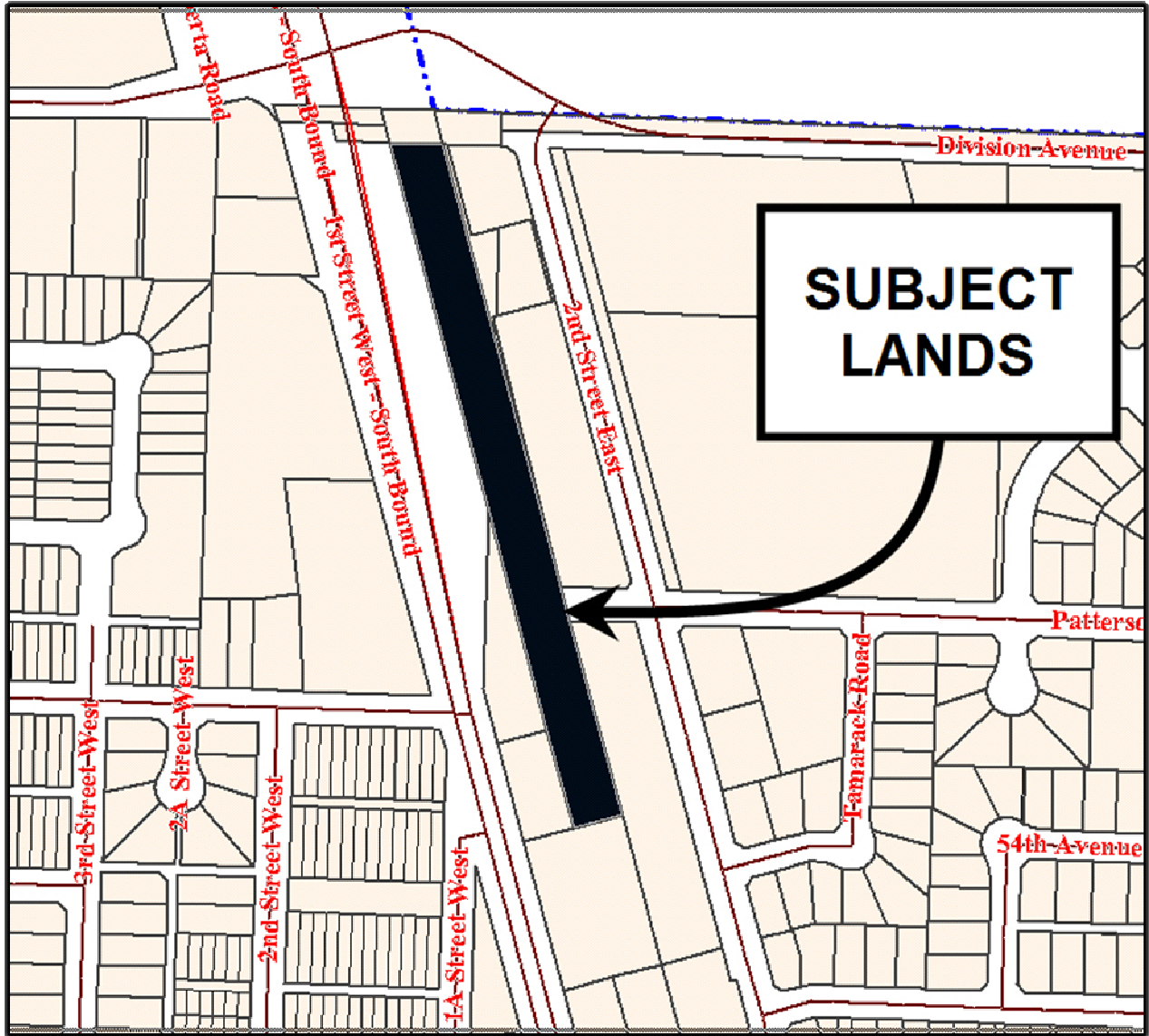
LEGAL: Portion of the Northeast Quarter of Section 26, Township 12, Range 27, West of the 4th Meridian



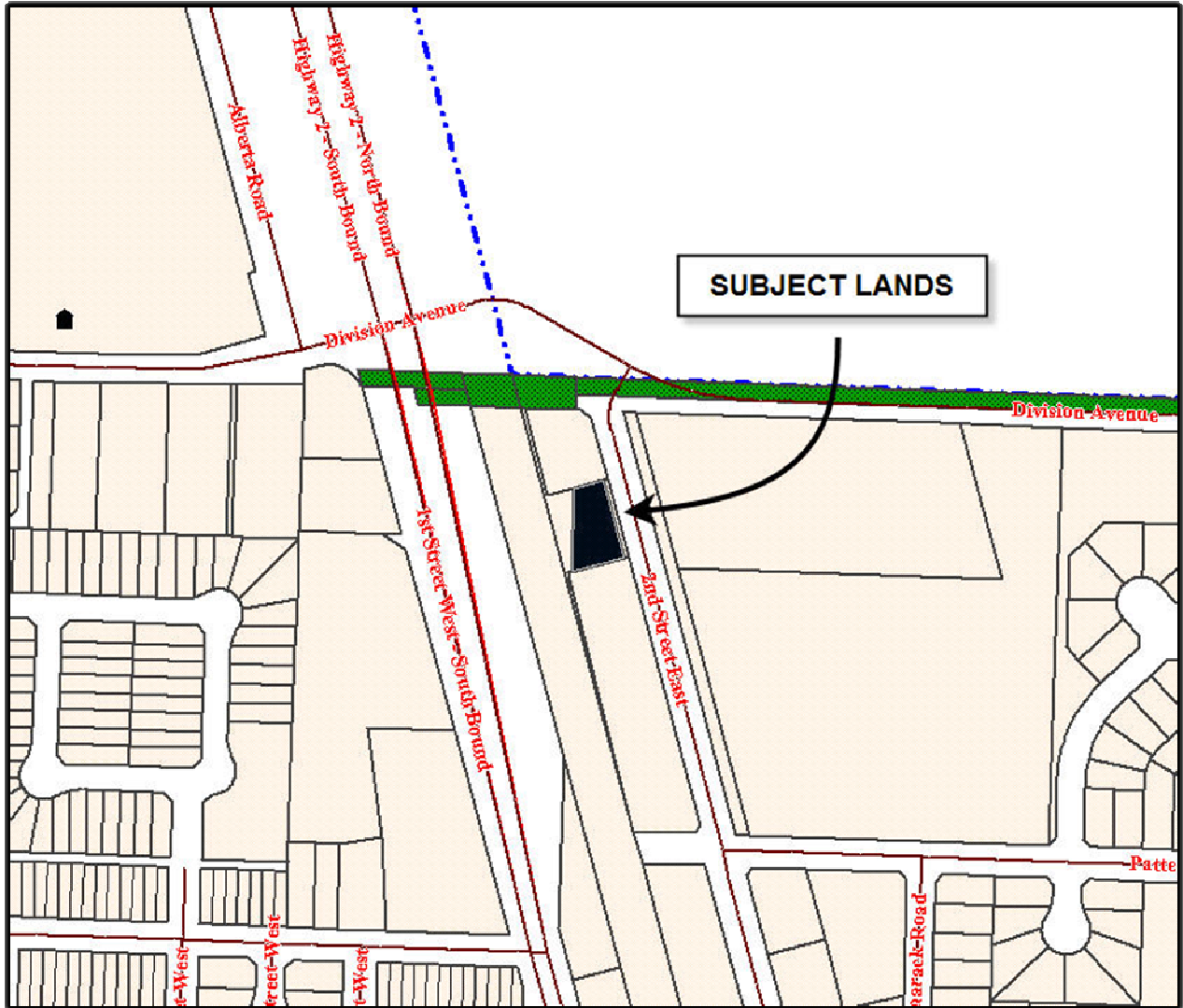
LEGAL: Block M, Plan 147N



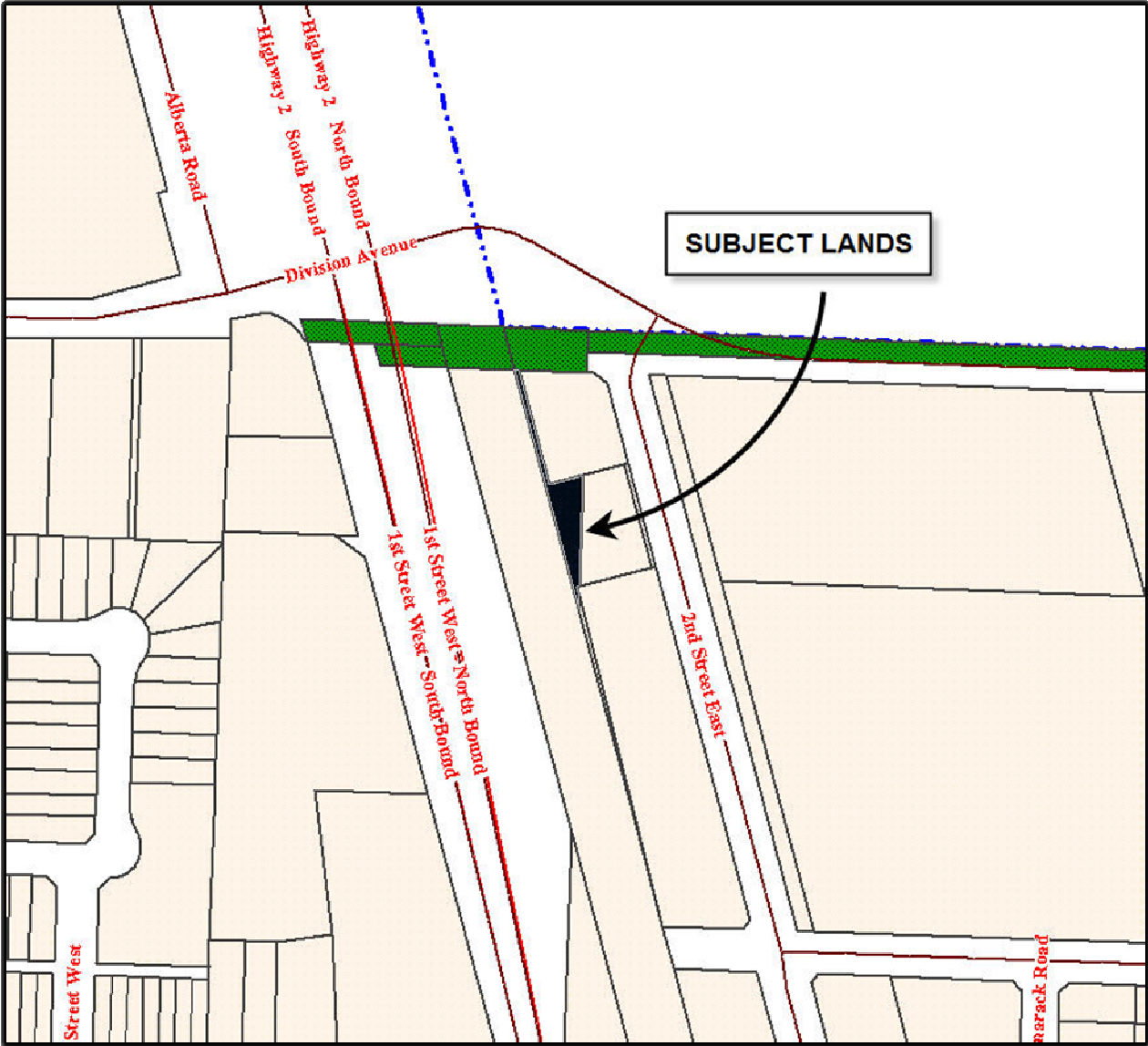
LEGAL: Portion of Lot 12, Block RLY, Plan RY8



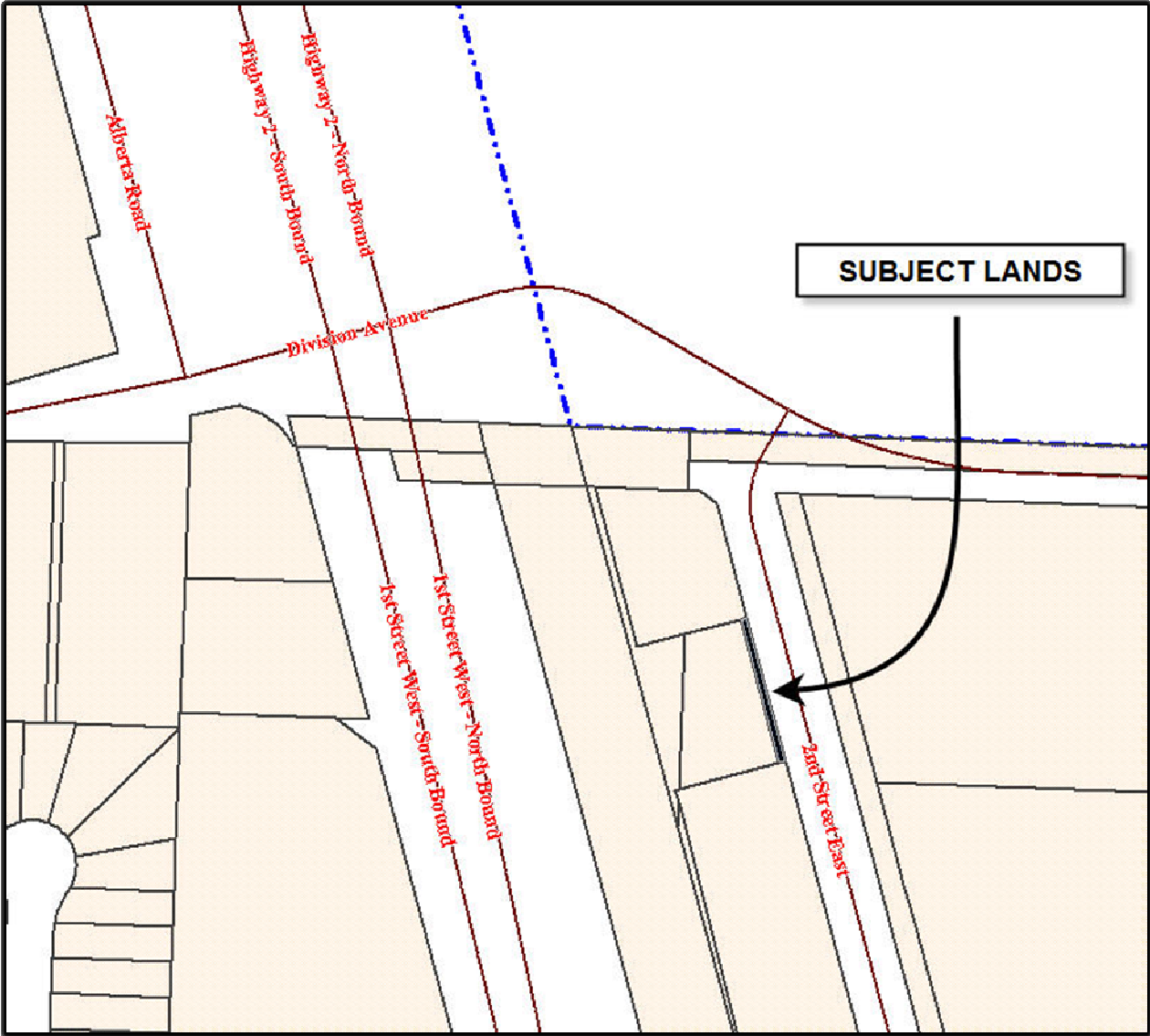
LEGAL: Portion of Block 130, Plan 404R



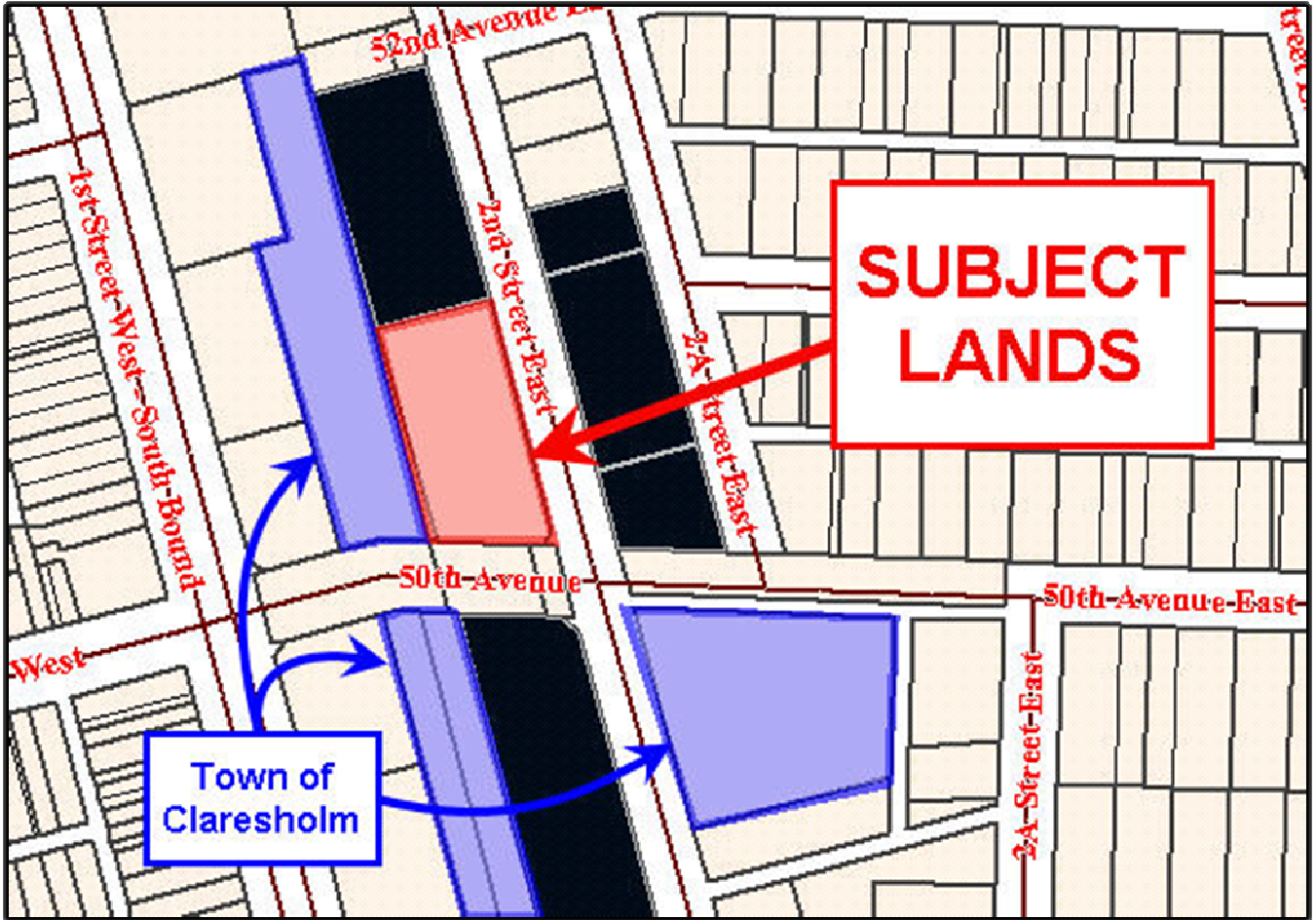
LEGAL: Portion of Block 88, Plan 147N



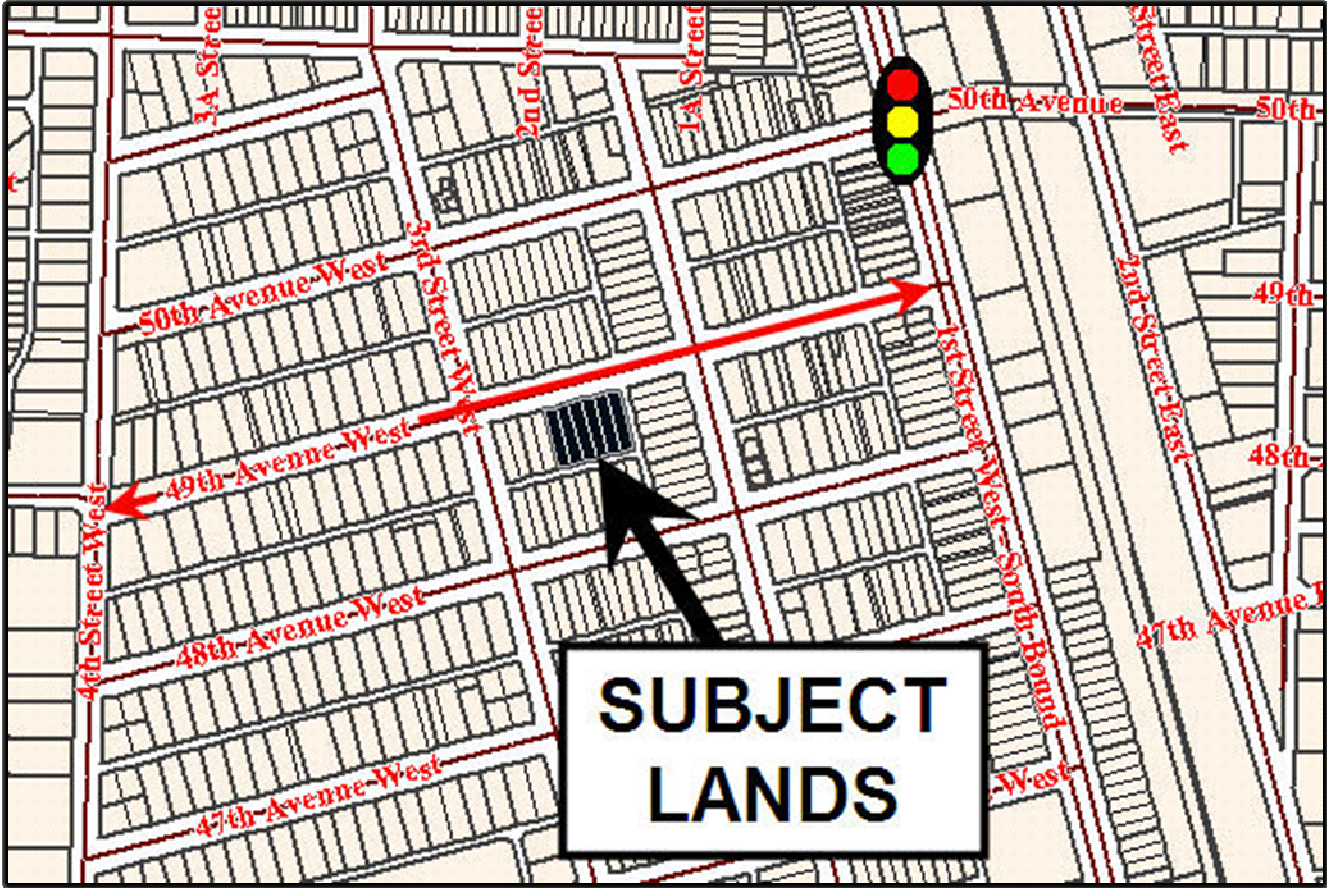
LEGAL: Portion of Block 130, Plan 404R



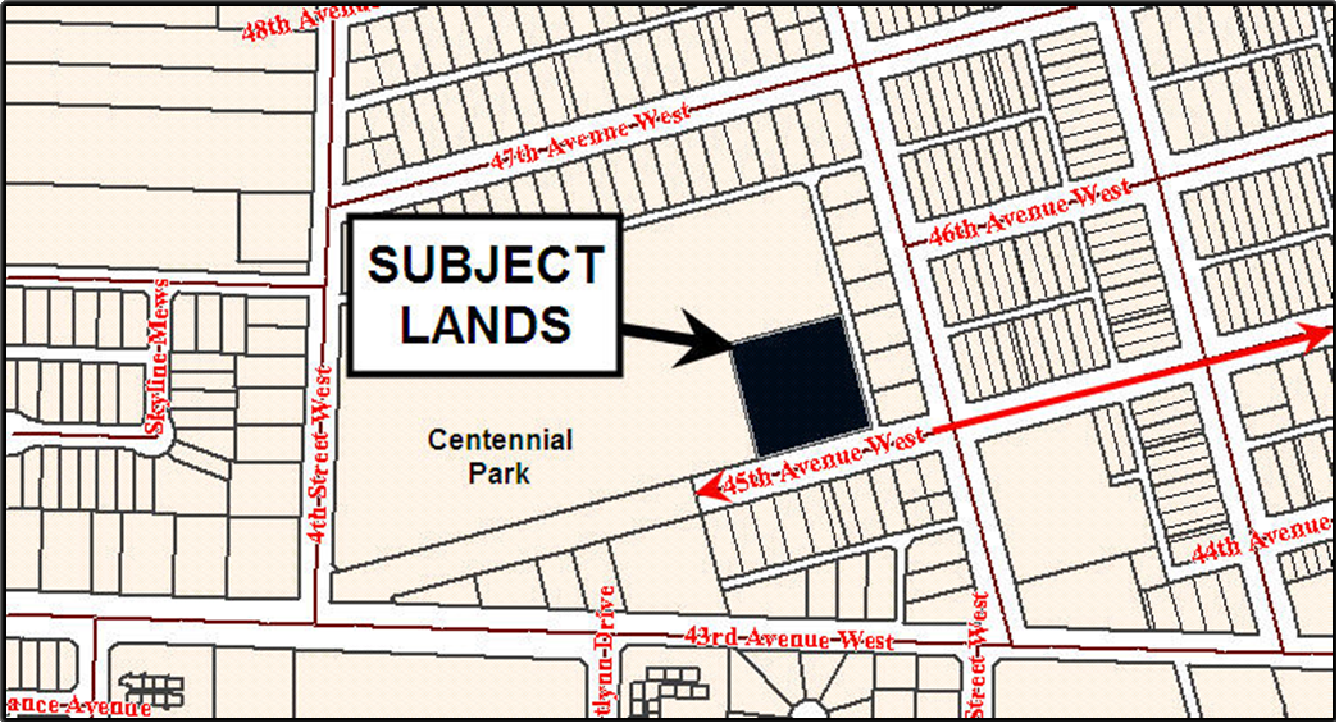
LEGAL: Block 5, Plan 7810527



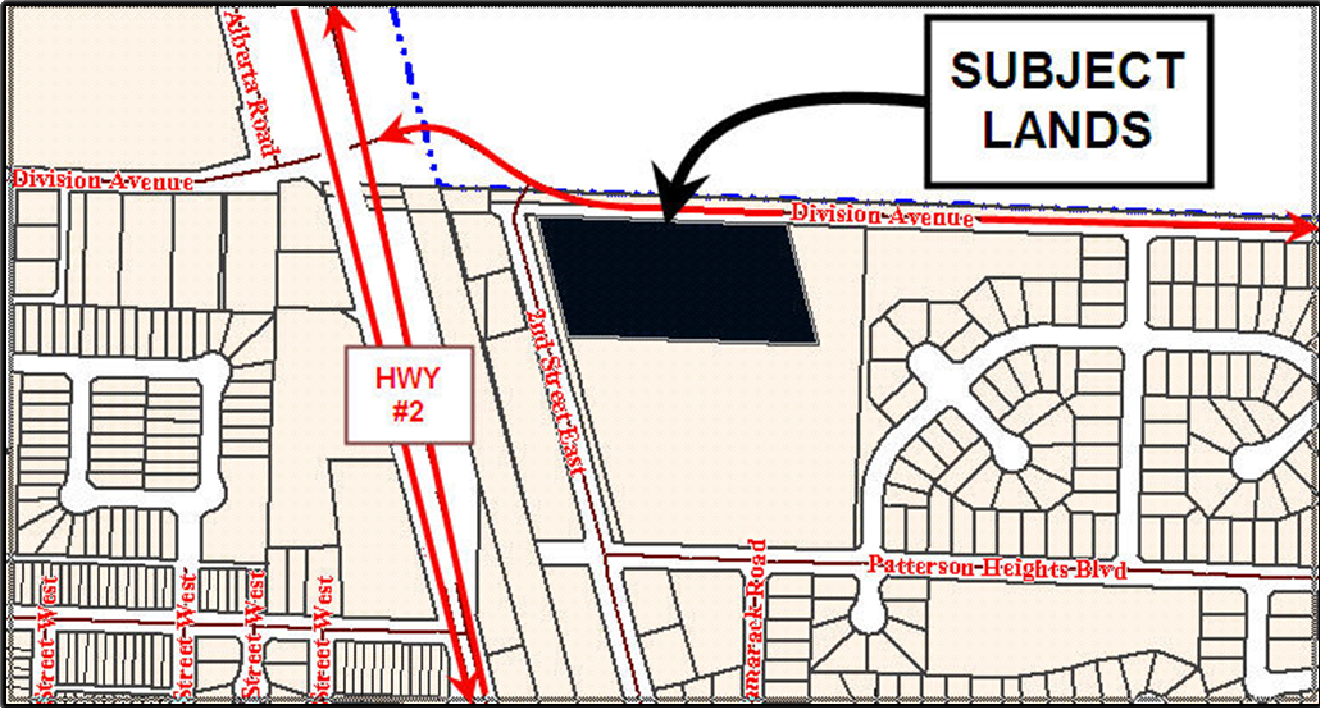
LEGAL: Lot 11, 12, 13, 14, 15, 16, Block 12, Plan 147N



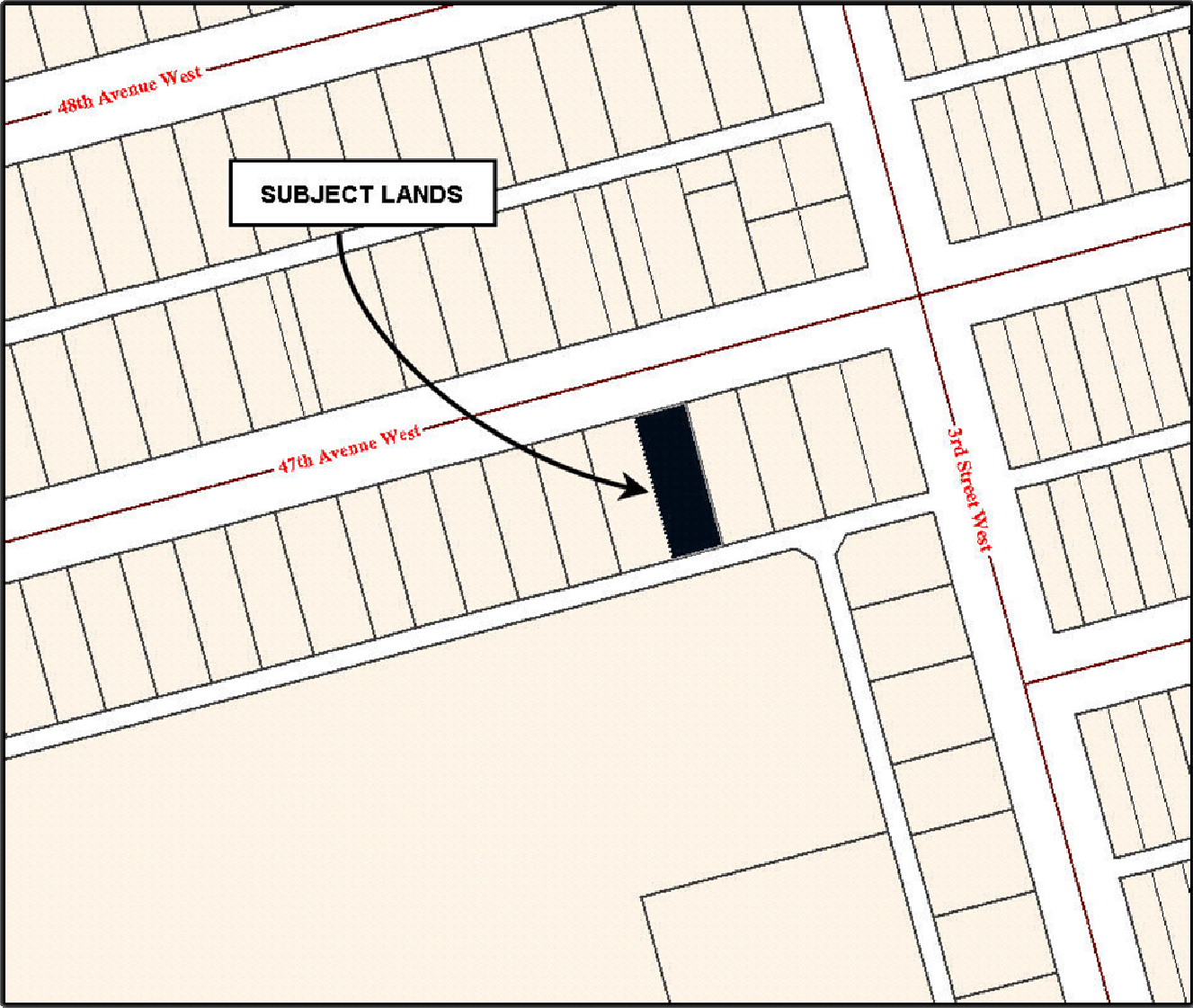
LEGAL: Portion of Block P, Plan 4265JK



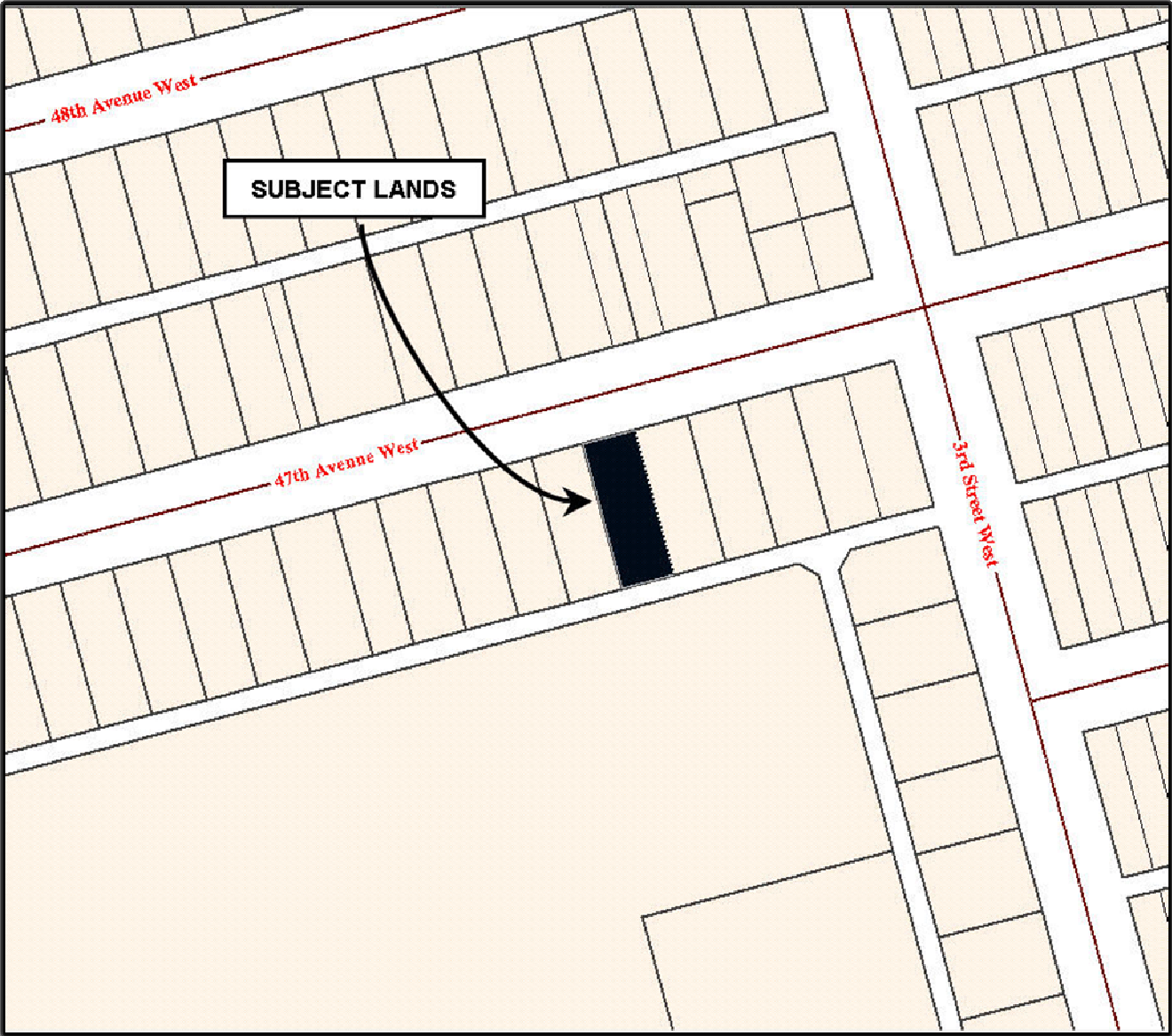
LEGAL: Portion of Block 127, Plan 147N



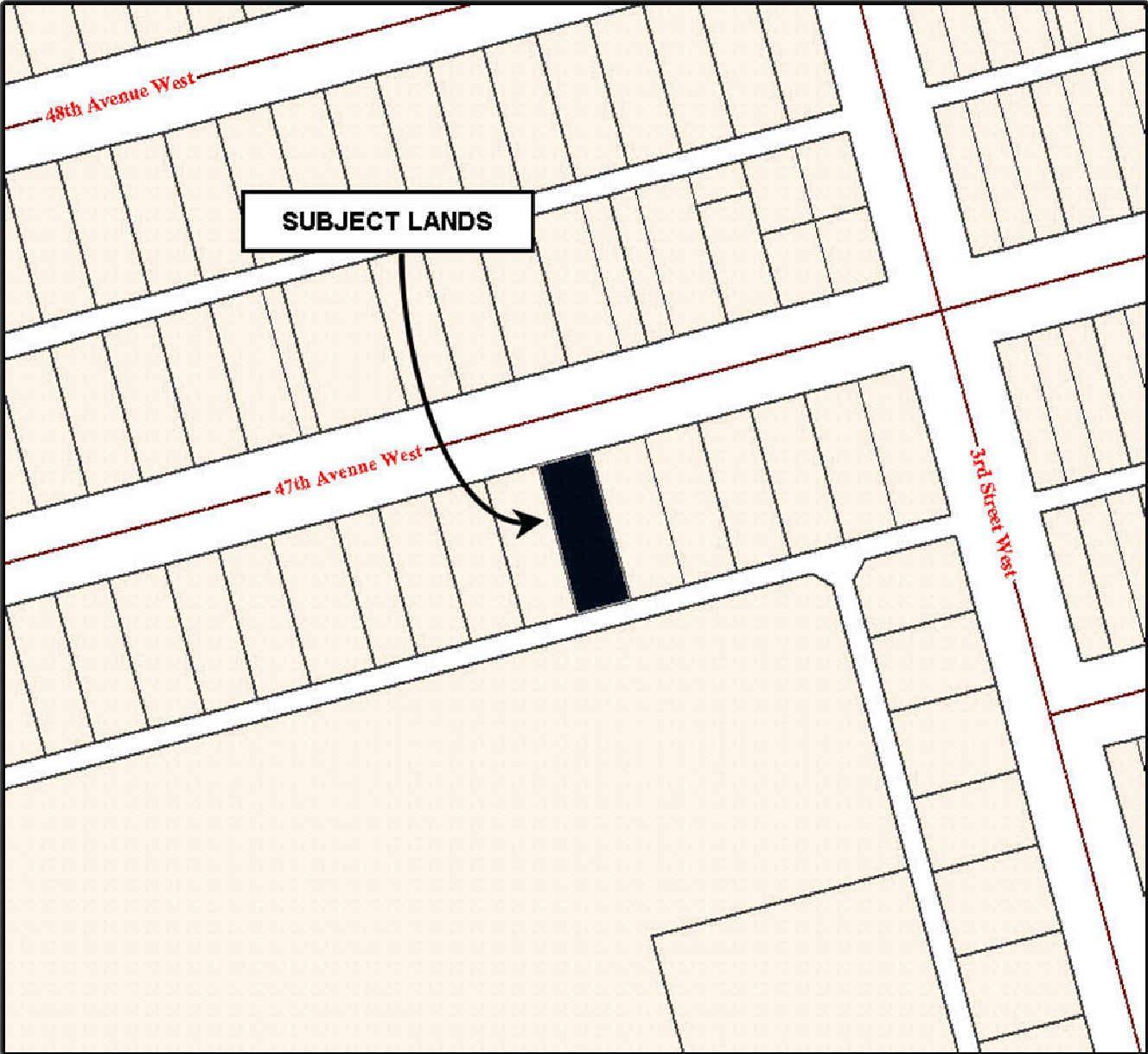
LEGAL: Lot 5, Block 19, Plan 147N



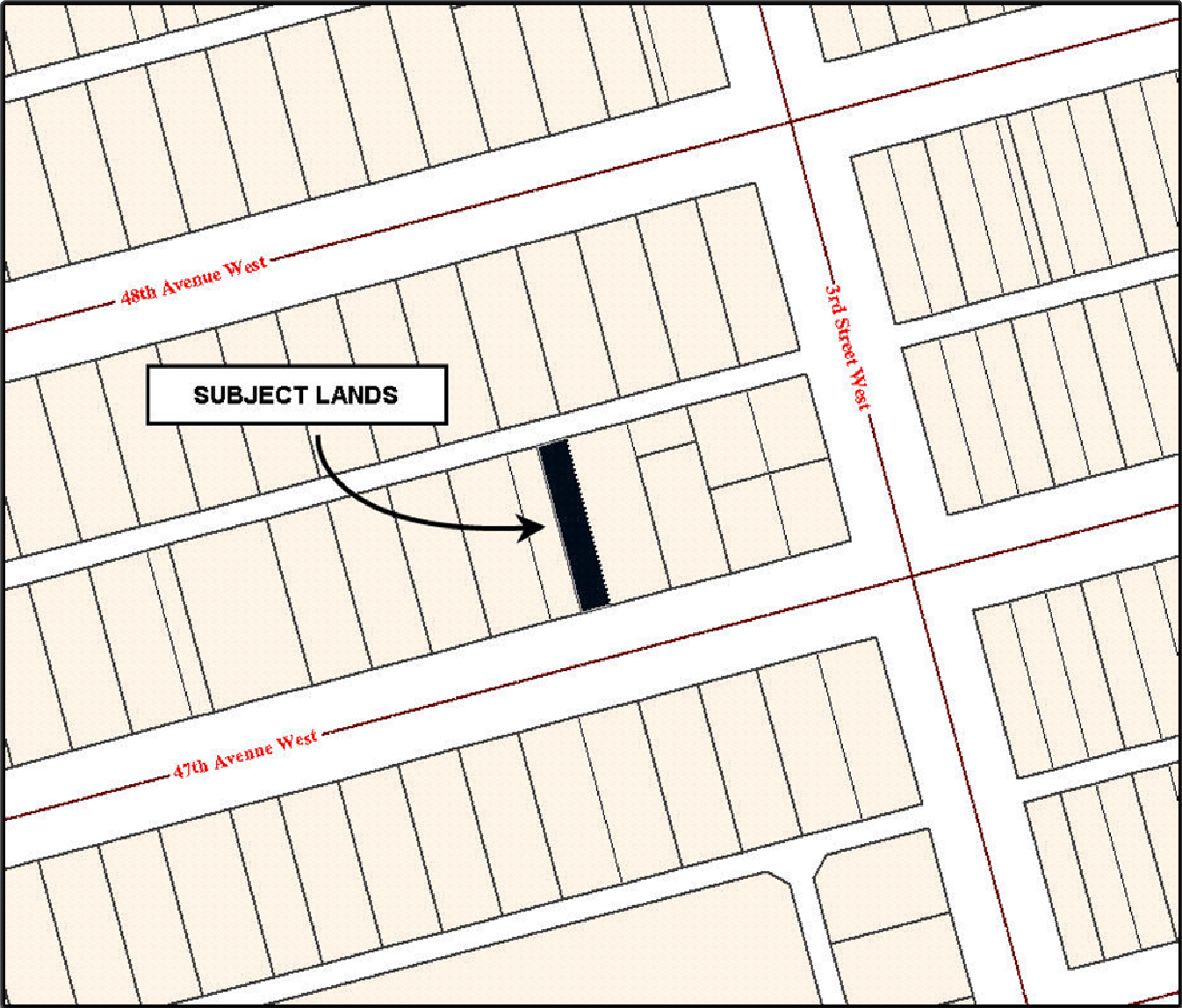
LEGAL: Lot 6, Block 19, Plan 147N



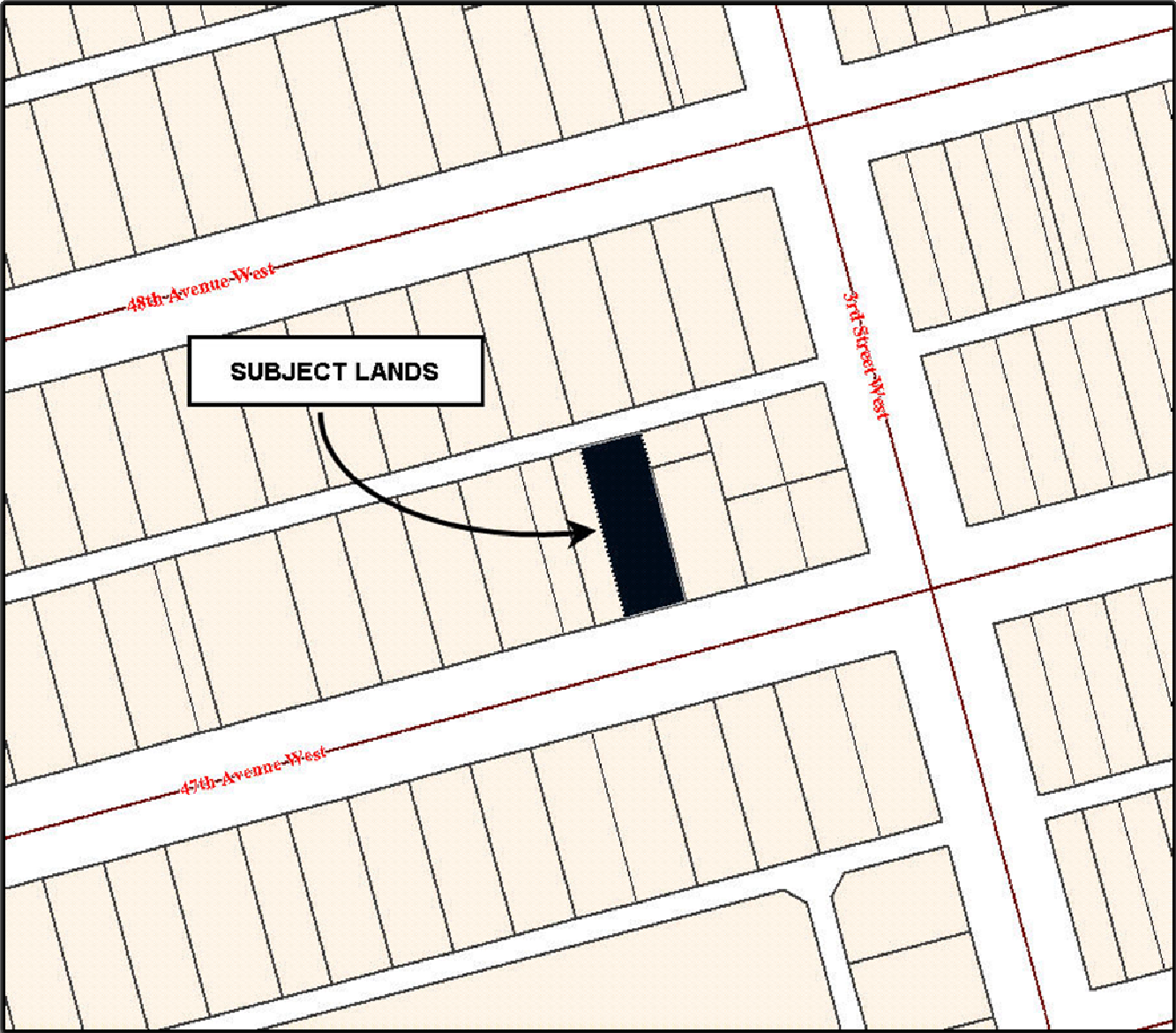
LEGAL: Lot 7, Block 19, Plan 147N



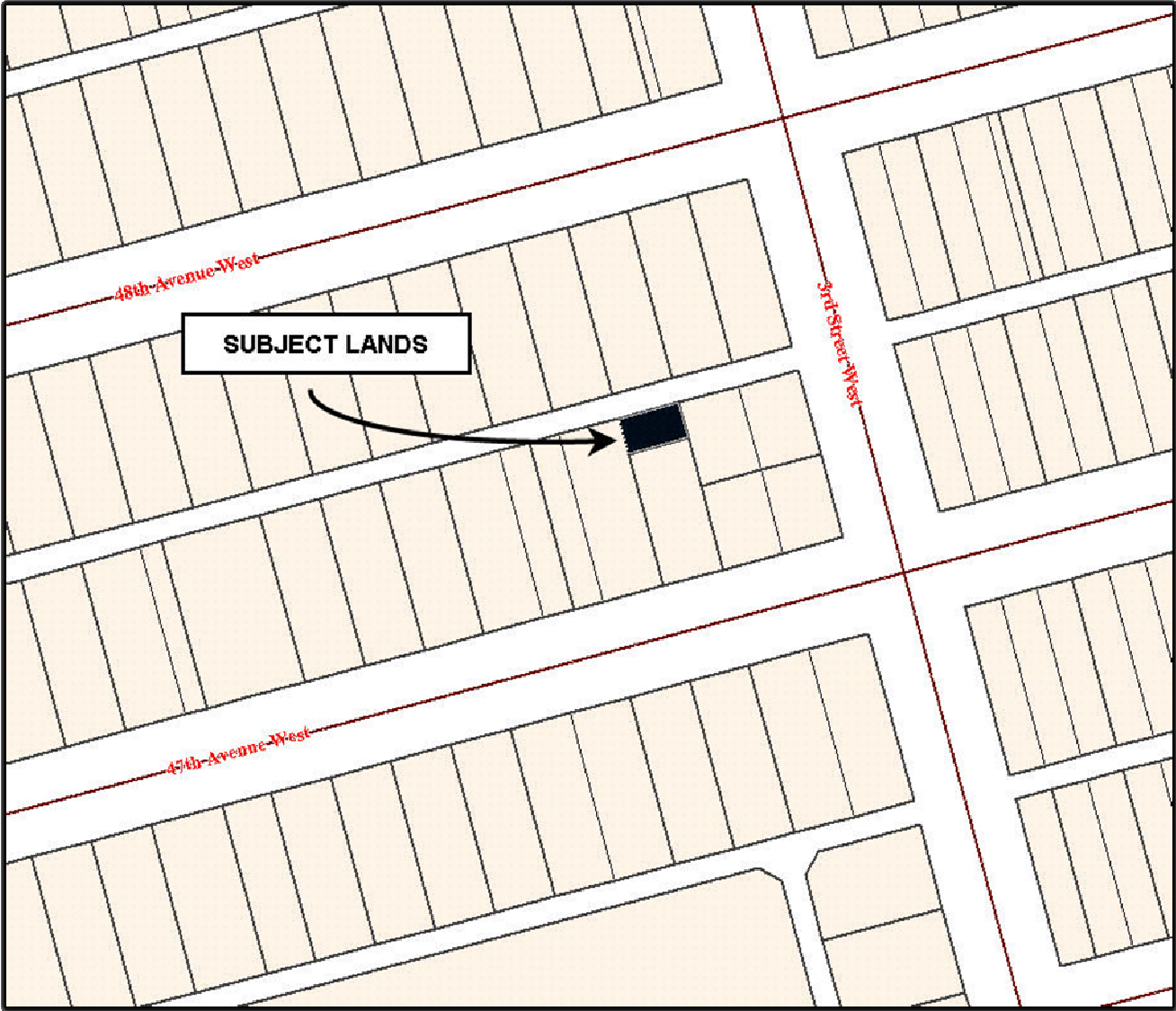
LEGAL: East ½ of Lot 16, Block 18, Plan 147N



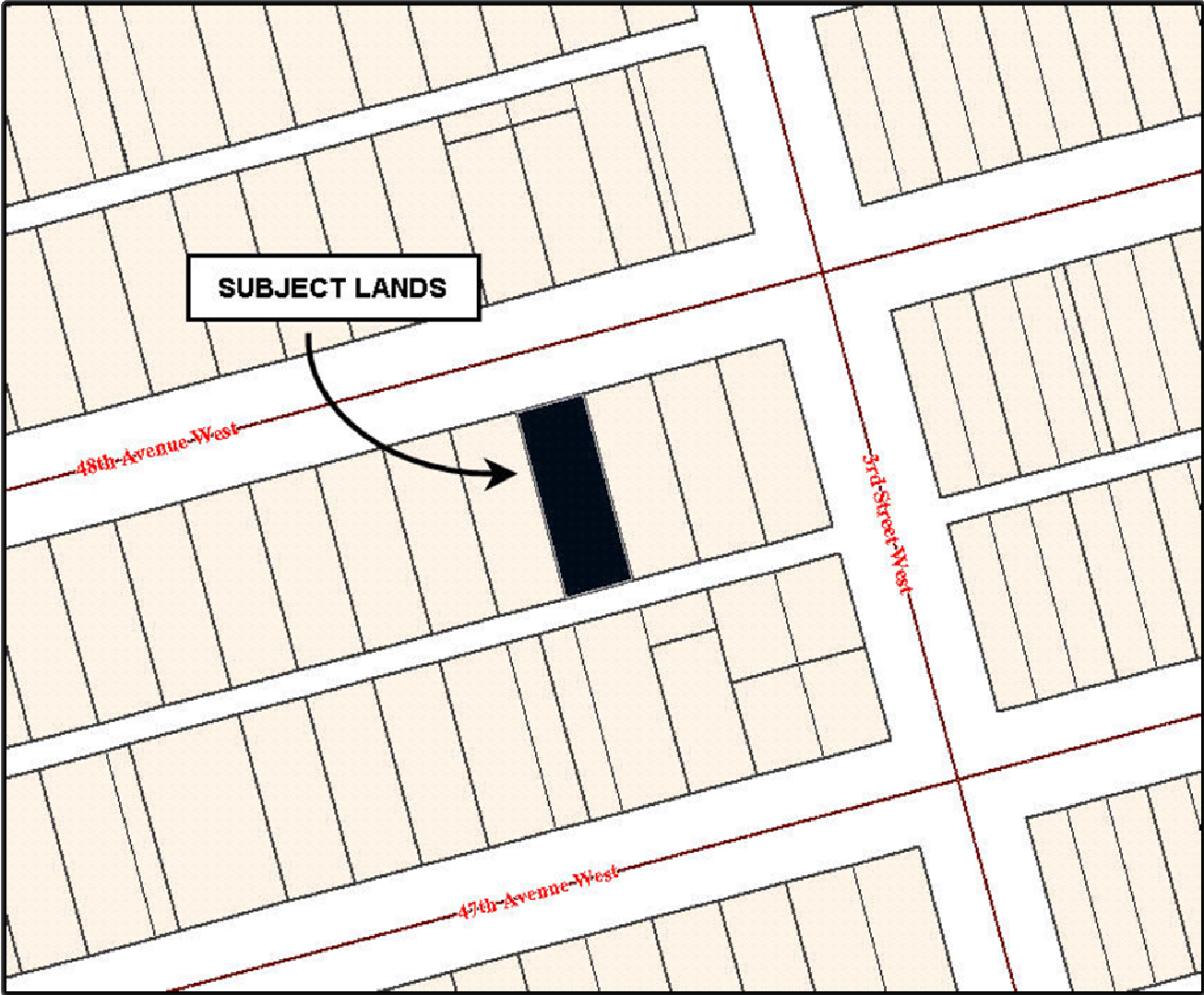
LEGAL: Lot 17, Block 18, Plan 147N



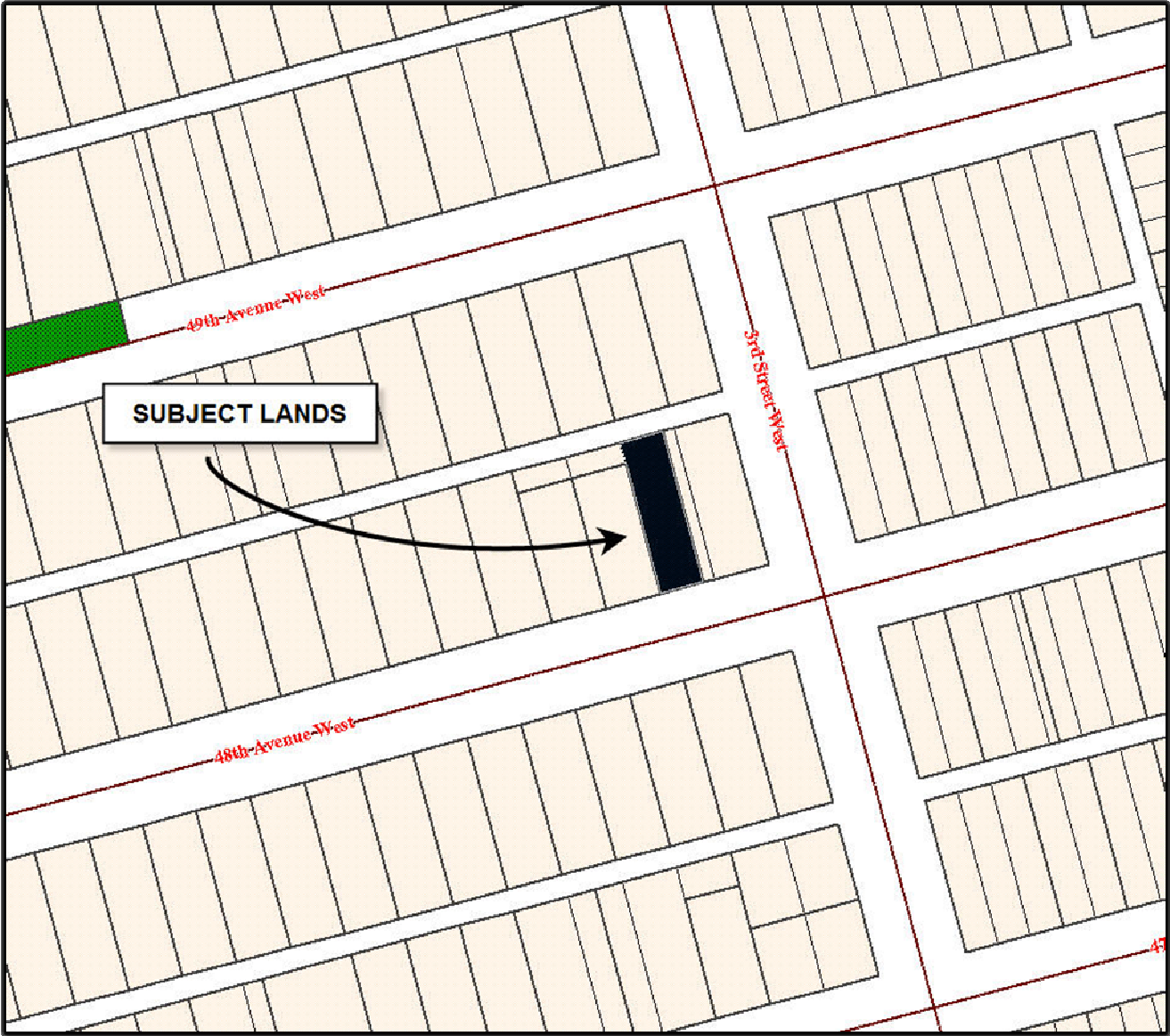
LEGAL: North 30 feet of Lot 18, Block 18, Plan 147N



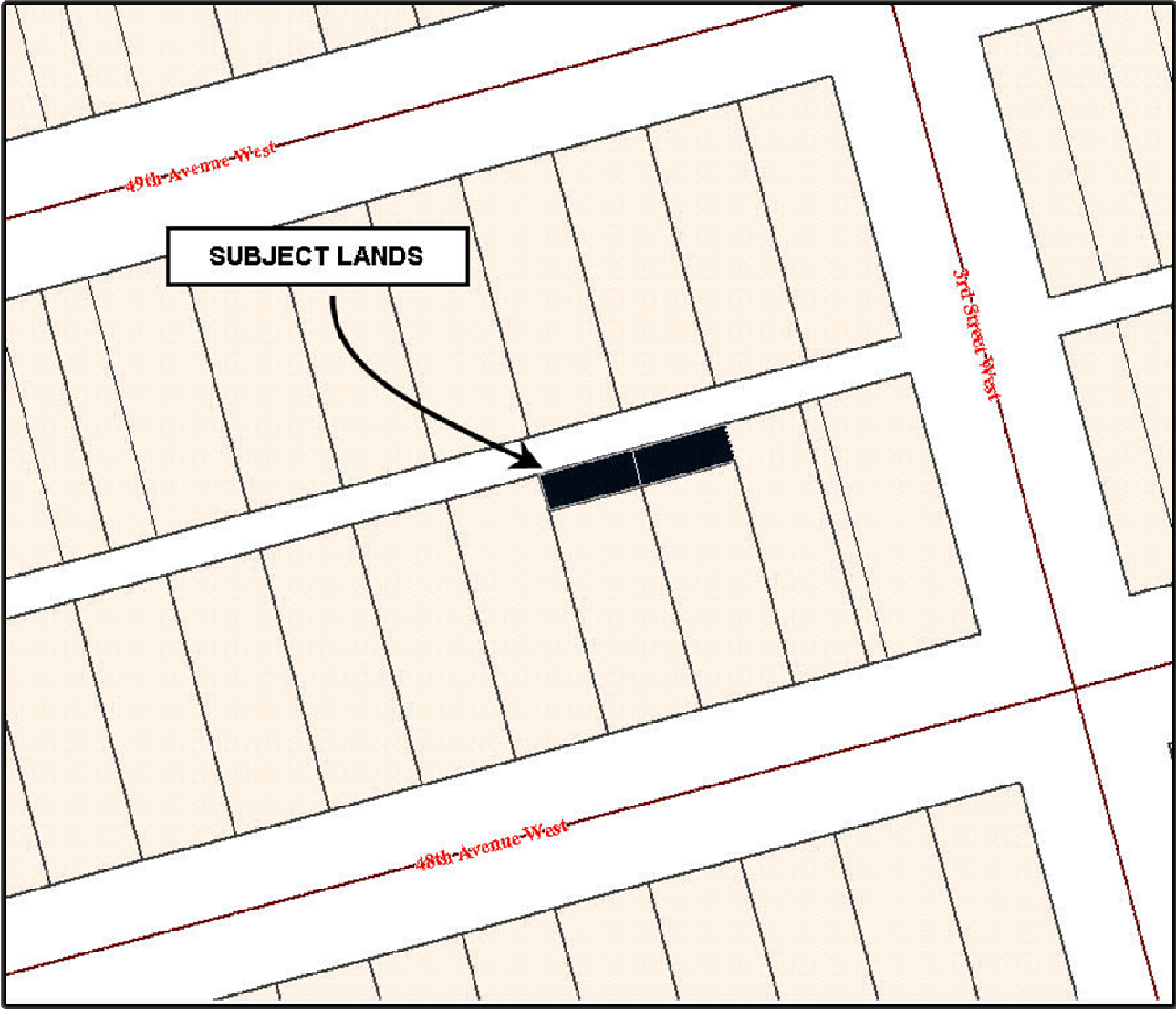
LEGAL: Lot 4, Block 18, Plan 147N



LEGAL: West 40 feet of Lot 19, Block 17, Plan 147N



LEGAL: North 20 feet of Lot 17 & all of Lot 18, Block 17, Plan 147N



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12th, 2012
Applicant: Town of Claresholm (RPS Dept.)
Registered Owner: Town of Claresholm
Municipal Address: 6010 8 Street West
Legal Address: Lot: 8MR Block: 2 Plan: 310918
Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *I1 - Industrial* to *P - Public* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 52915 Square meters. The surrounding land uses are primarily designated *R1 - Single Detached Residential*, *I1 - Industrial* and *P - Public*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

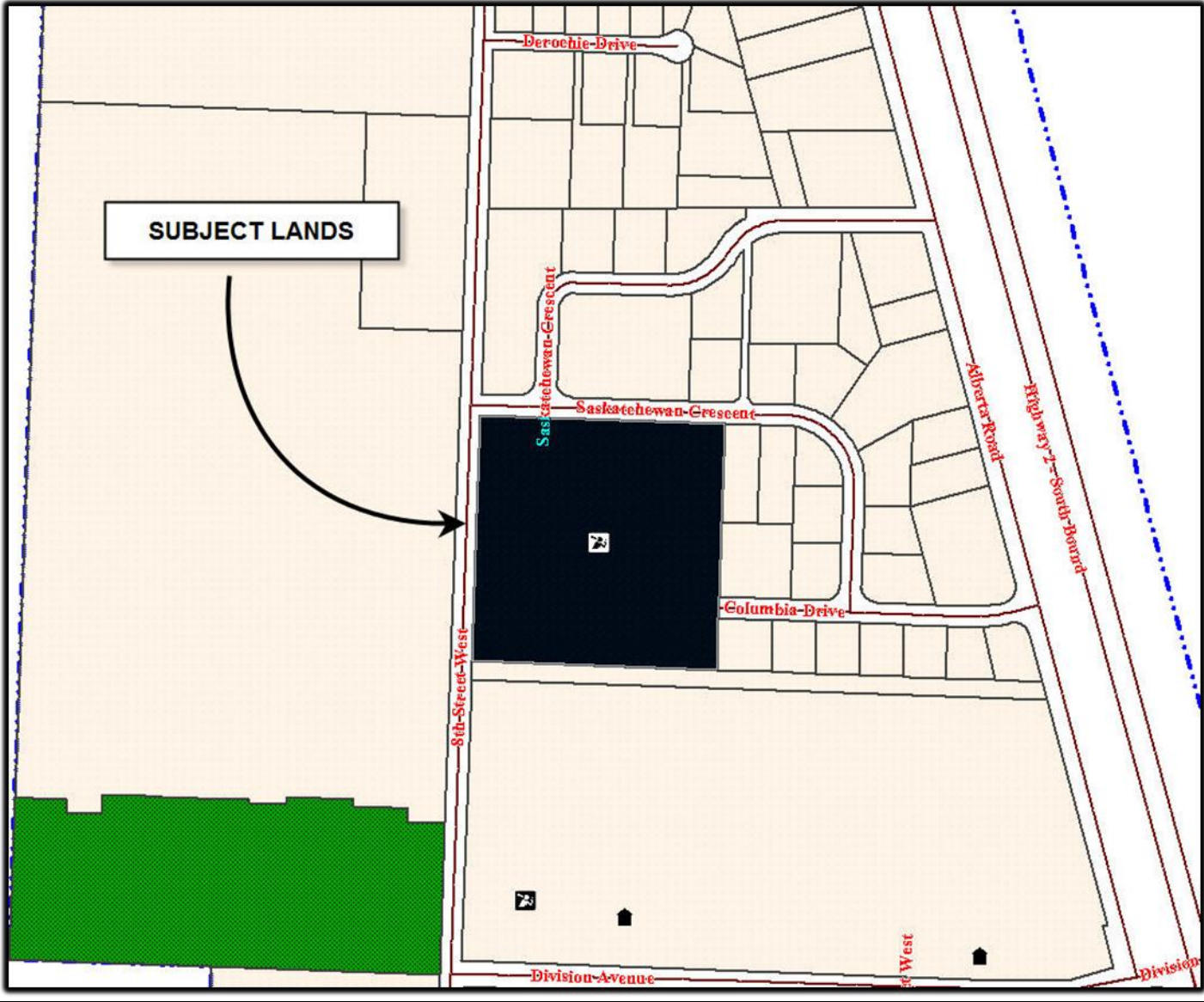
The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

TOWN OF CLARESHOLM
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



SUBJECT LANDS MAP



TOWN OF CLARESHOLM

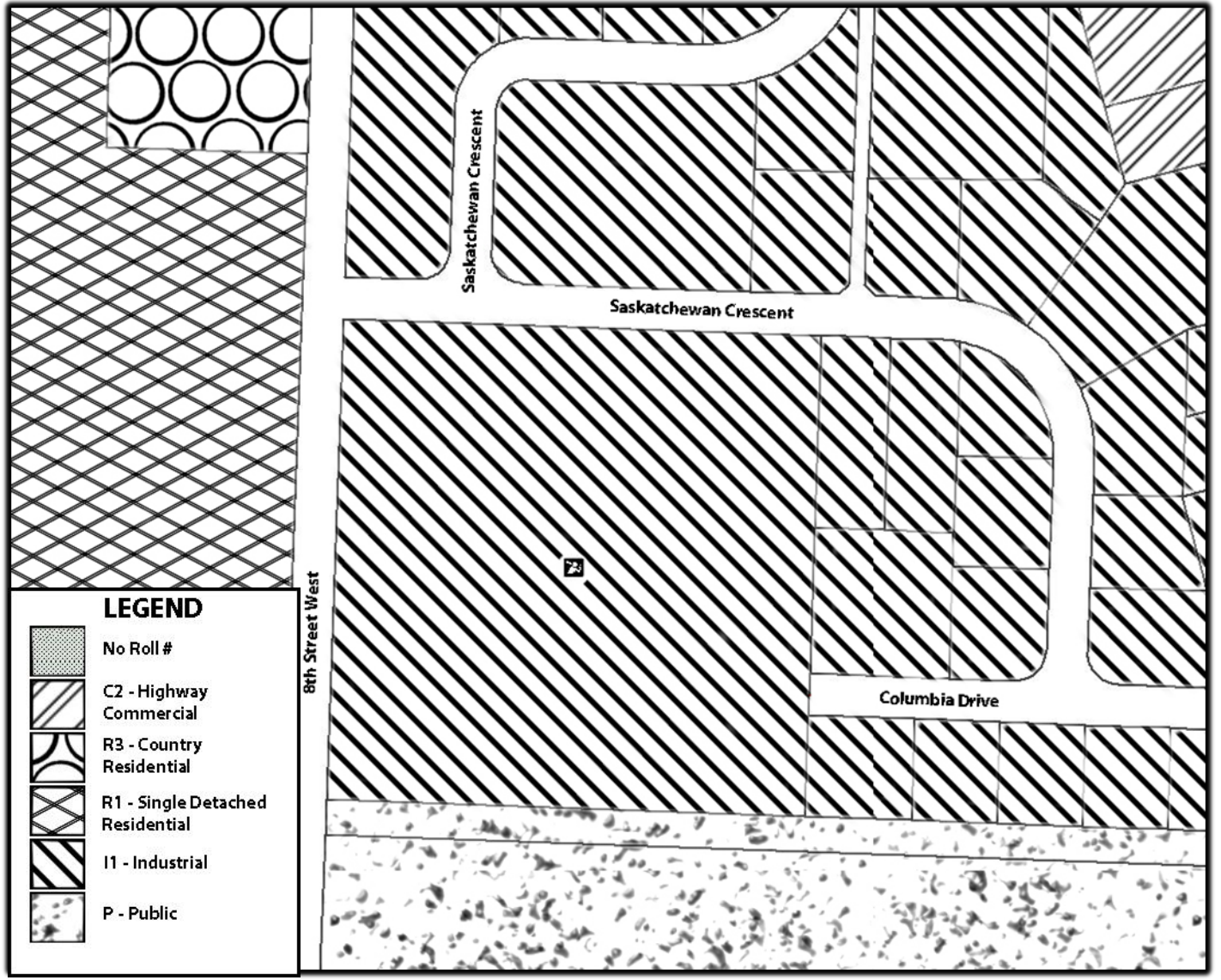
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



Claresholm

EXISTING LAND USE MAP



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Department)
Registered Owner: Town of Claresholm
Municipal Address: N/A
Legal Address:

Lot: 1	Block: 4	Plan: 8111403	<i>(R4 – Multiple Residential)</i>
Lot: 2	Block: 4	Plan: 8111403	<i>(R4 – Multiple Residential)</i>
Lot: 3	Block: 4	Plan: 8111403	<i>(R4 – Multiple Residential)</i>
Lot: 4MR	Block: 4	Plan: 8111403	<i>(P – Public)</i>
Lot: 5	Block: 4	Plan: 8111403	<i>(I1 – Industrial)</i>
Lot: 6	Block: 4	Plan: 8111403	<i>(I1 – Industrial)</i>
Lot: 7	Block: 4	Plan: 8111403	<i>(I1 – Industrial)</i>
Lot: 8MR	Block: 4	Plan: 8111403	<i>(P – Public)</i>
Lot: 9	Block: 4	Plan: 8111403	<i>(R4 – Multiple Residential)</i>

Regarding: Land Use Bylaw Amendment application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from the various zonings displayed above to the *DC - Direct Control* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 975 Square meters. The surrounding land uses are primarily designated *P – Public*, *I1 – Industrial*, *C2 – Highway Commercial*, *(R4) – Multiple Residential* and *R6 - Manufactured Homes*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

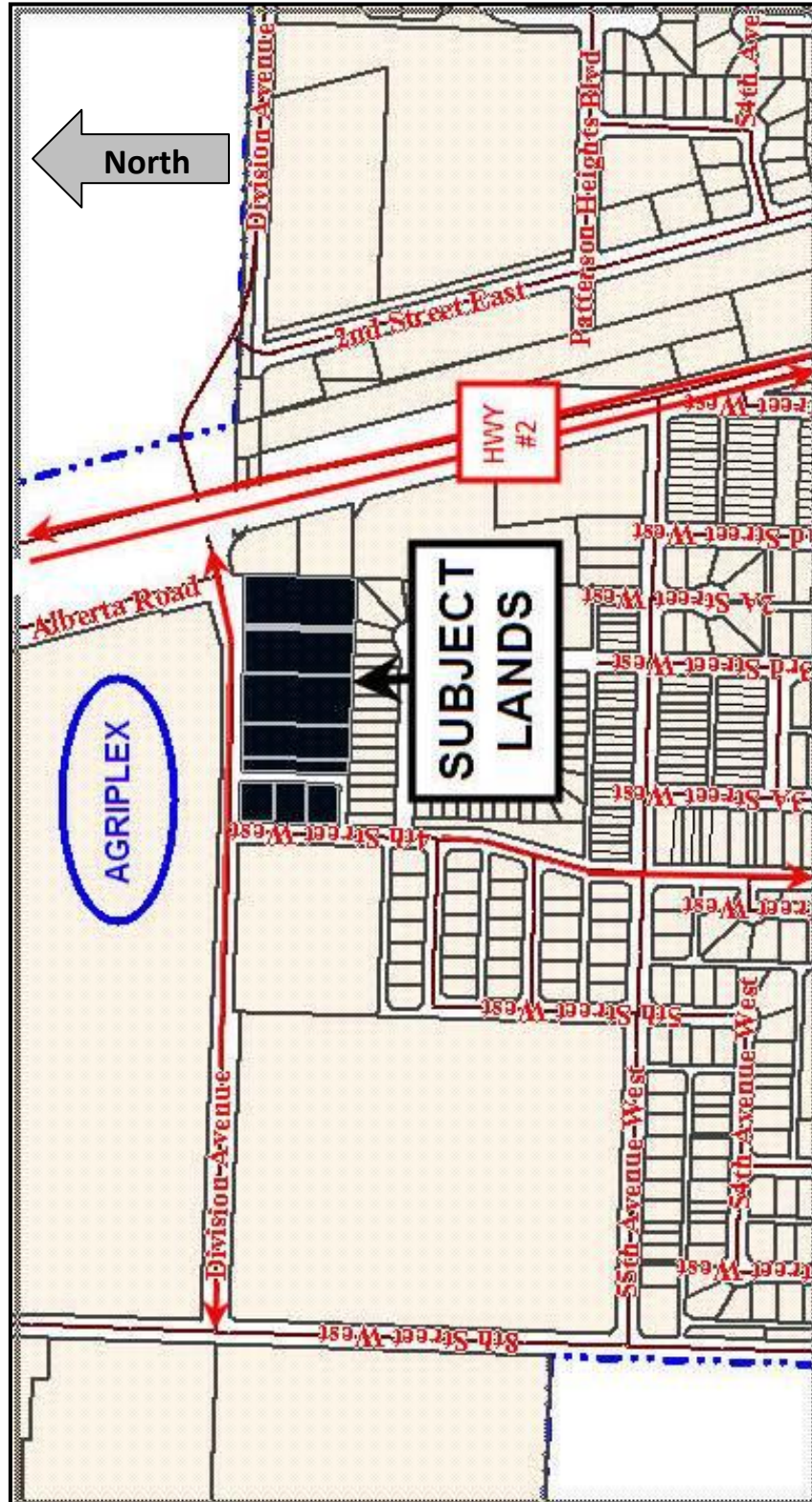
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0
SUBJECT LANDS MAP



Claresholm



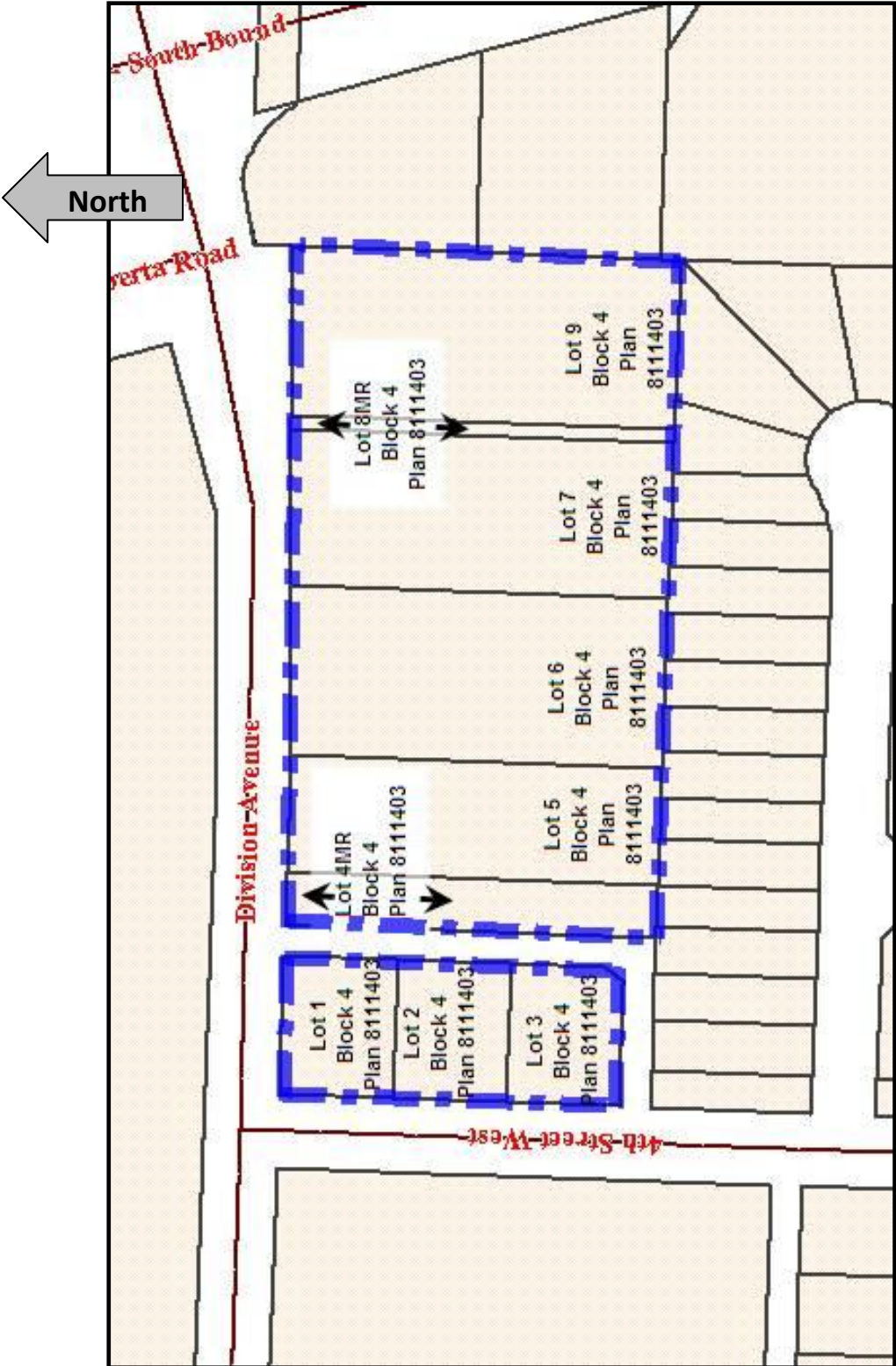
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT



Claresholm

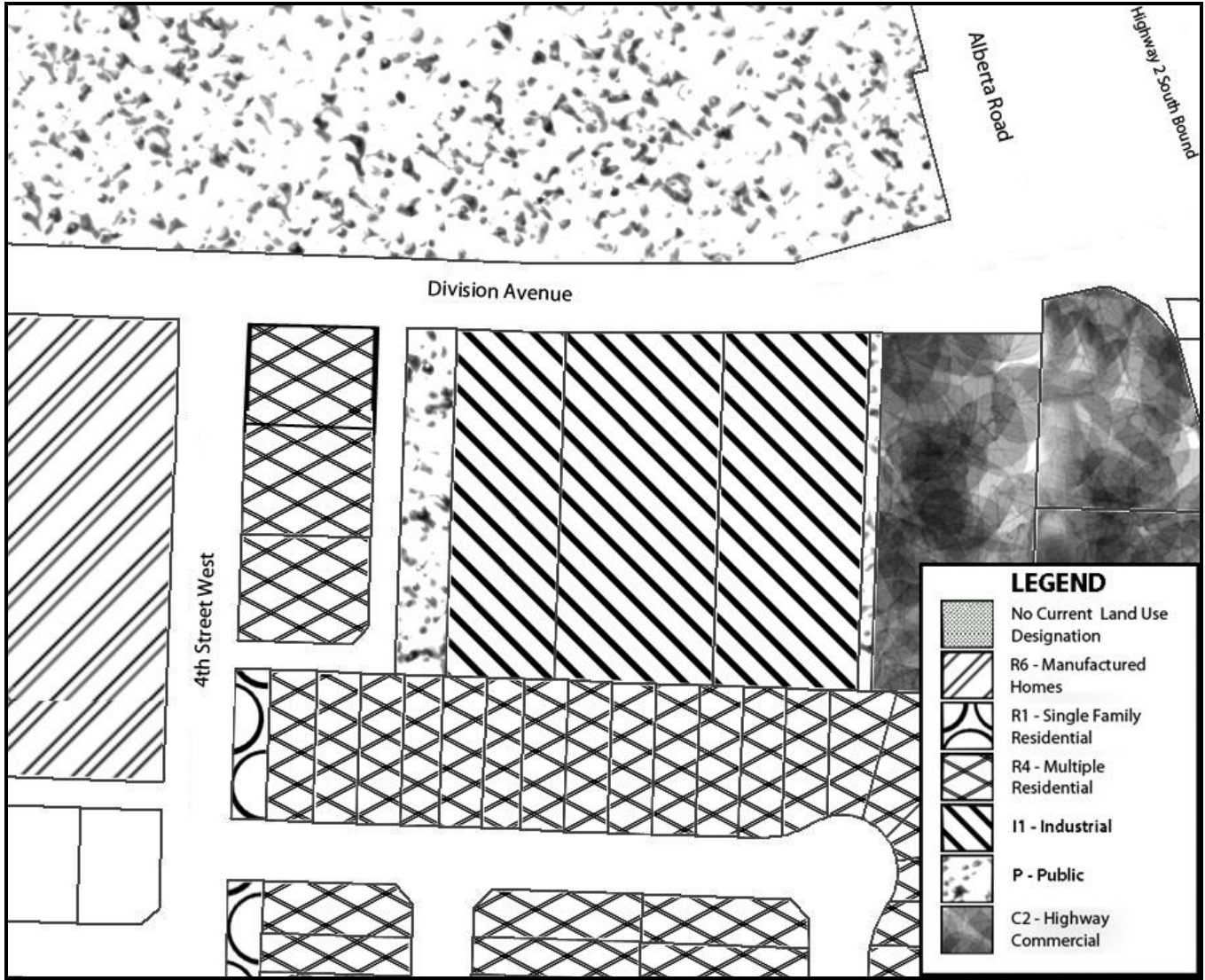
P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0
SUBJECT LANDS MAP (2)



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
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P.O. BOX 1000
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CLARESHOLM, AB T0L 0T0
EXISTING LAND USE MAP



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Dept.)
Registered Owner: Town of Claresholm
Municipal Address: N/A
Legal Address:

Lot: 57	Block: B	Plan: 1112576
Lot: Ptn of 12	Block: RLY	Plan: RY8
Lot:	Block: OT	Plan: RY8
Ptn. NE – 26 – 12 – 27 - W4M		
Lot:	Block: M	Plan: 147N
Lot: Ptn of 12	Block: RLY	Plan: RY8
Lot:	Block: Ptn. Of 130	Plan: 404R
Lot:	Block: 88	Plan: 404R
Lot:	Block: Ptn. Of 130	Plan: 404R

Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from (*no current zoning*) to a *DC - Direct Control* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 8400 Square meters. There are various surrounding land uses that are primarily based in the commercial and industrial sectors.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

TOWN OF CLARESHOLM

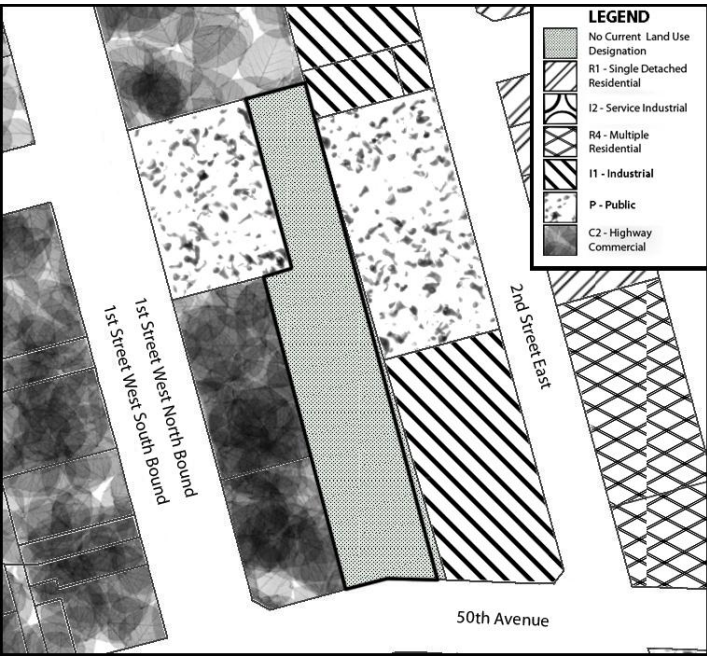
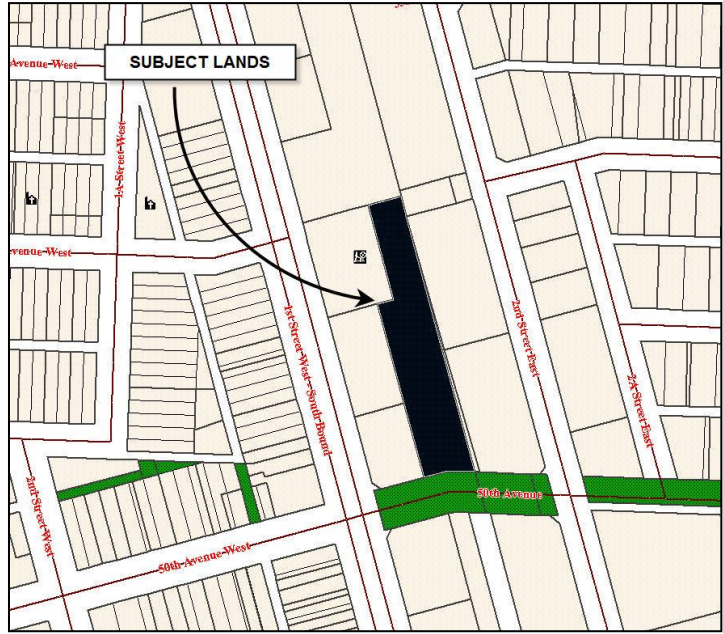
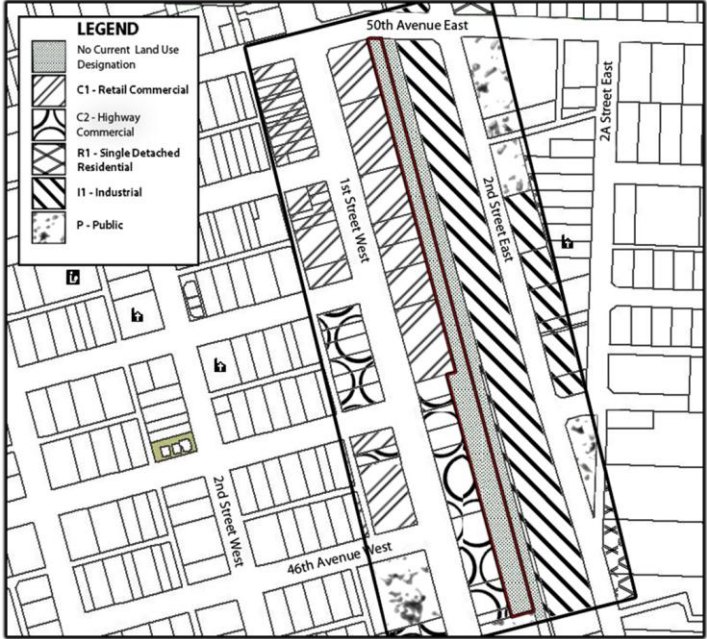
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0
SUBJECT LANDS MAPS



Claresholm

LAND USE MAPS



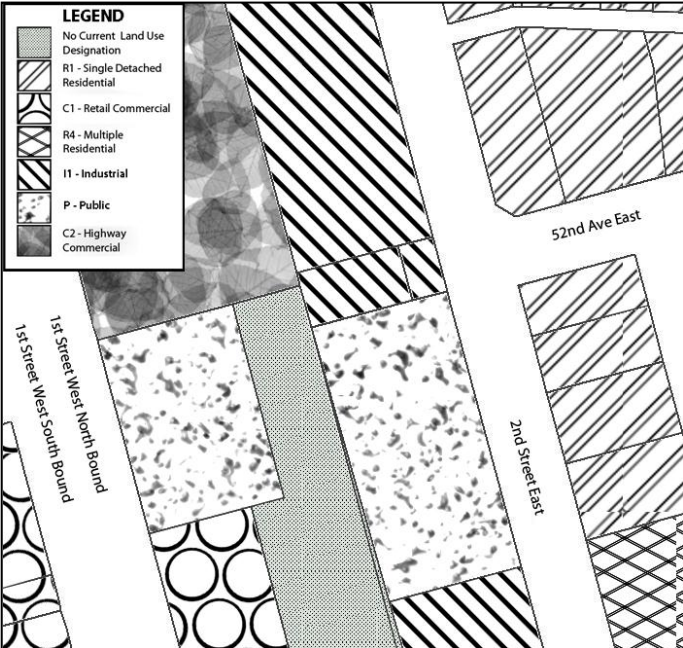
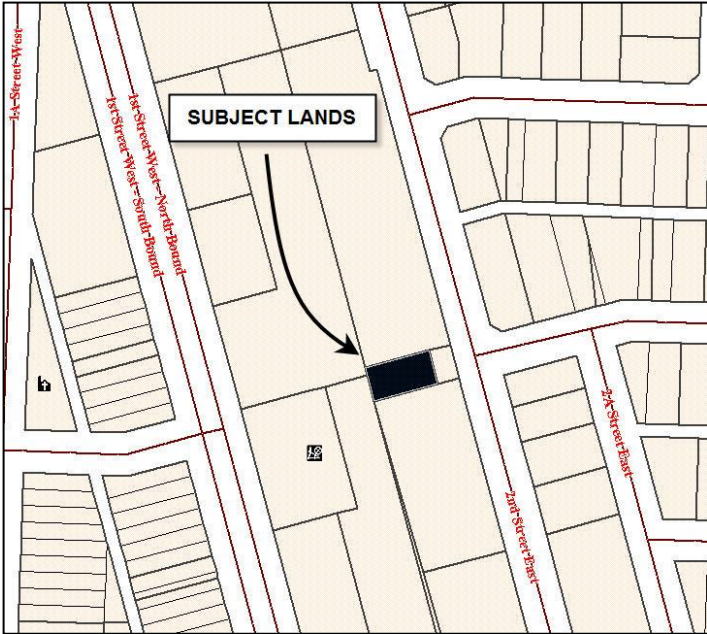
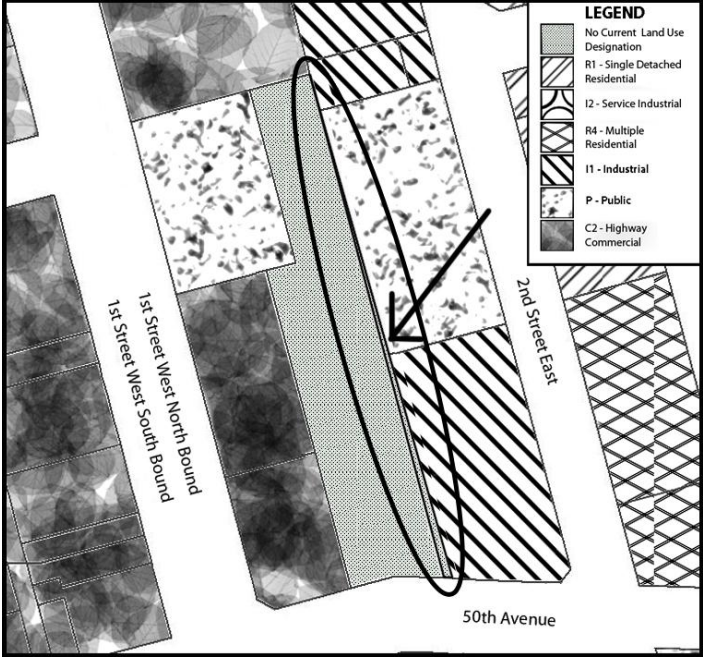
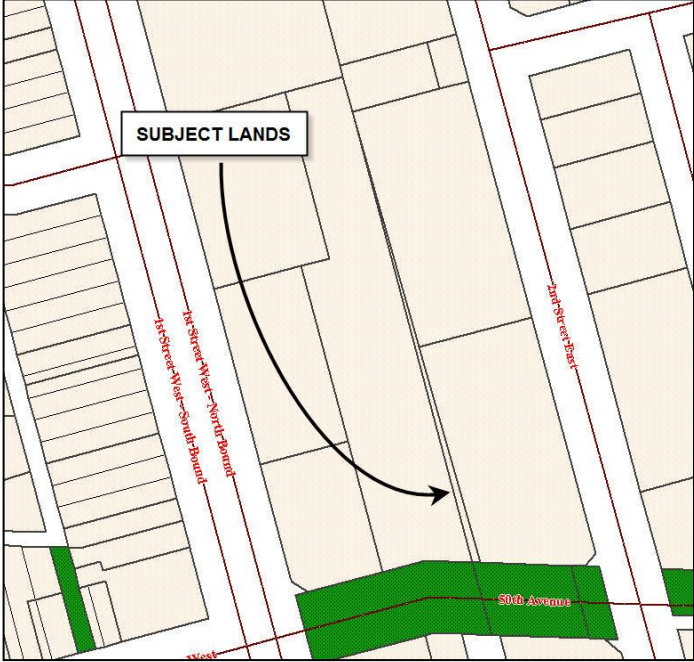
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

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CLARESHOLM, AB T0L 0T0



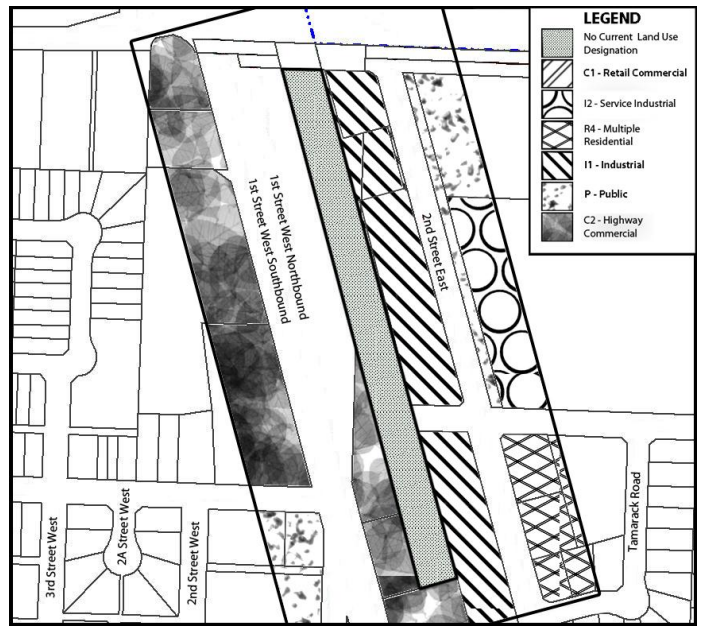
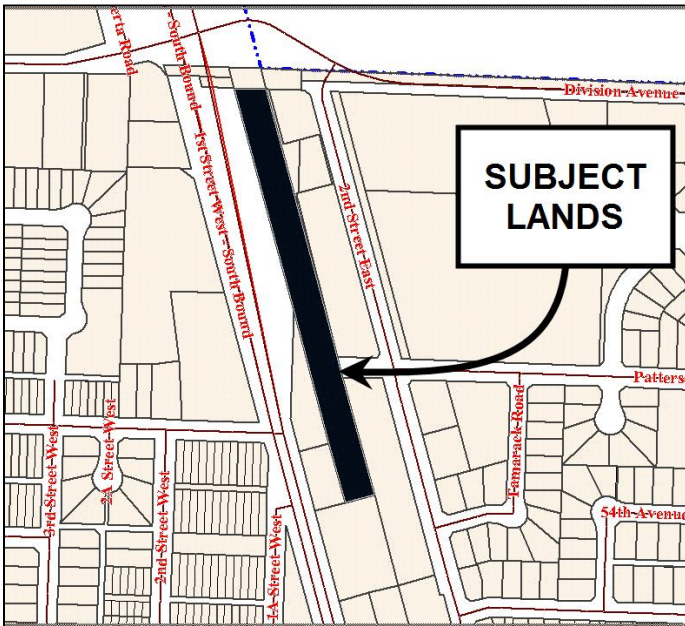
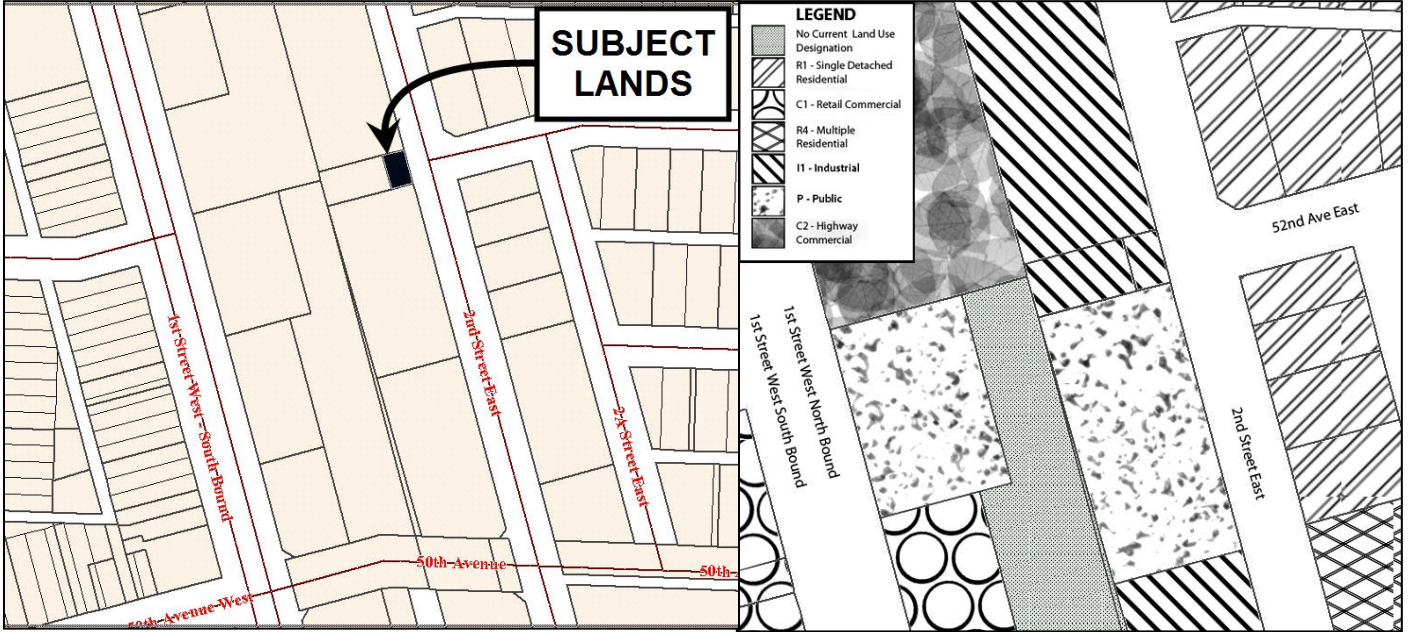
Claresholm



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

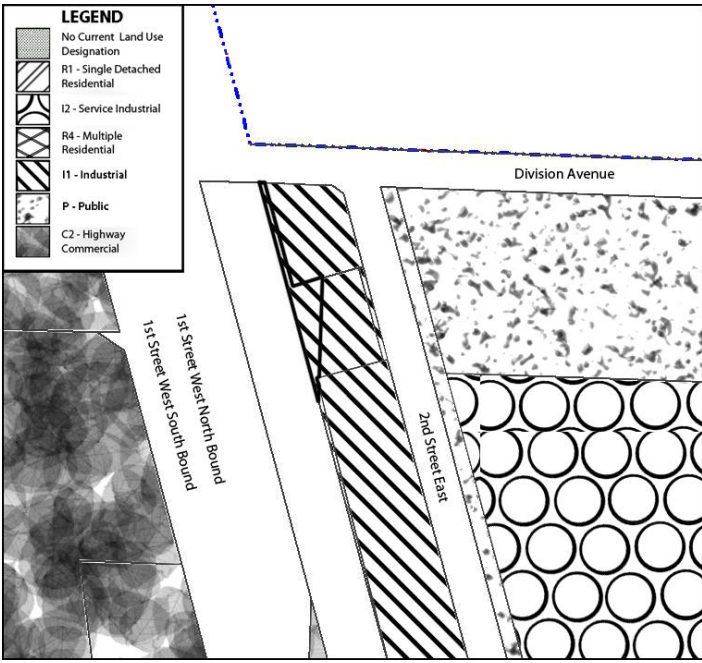
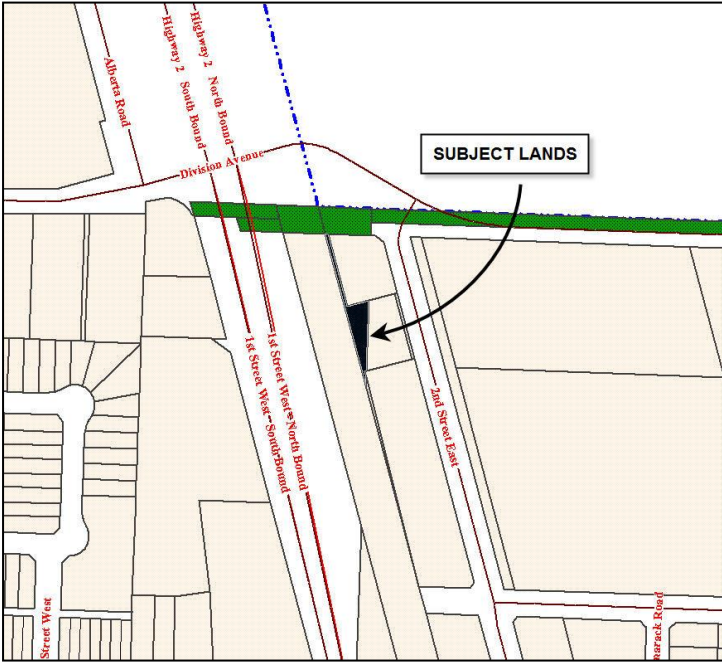
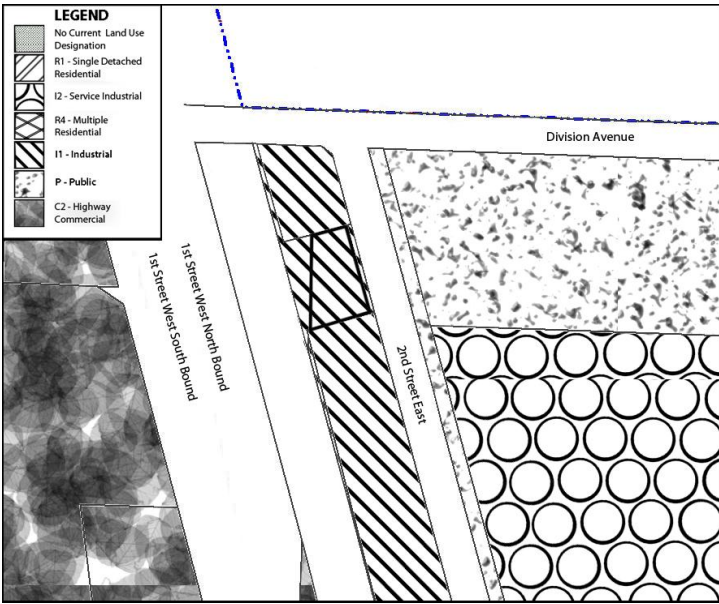
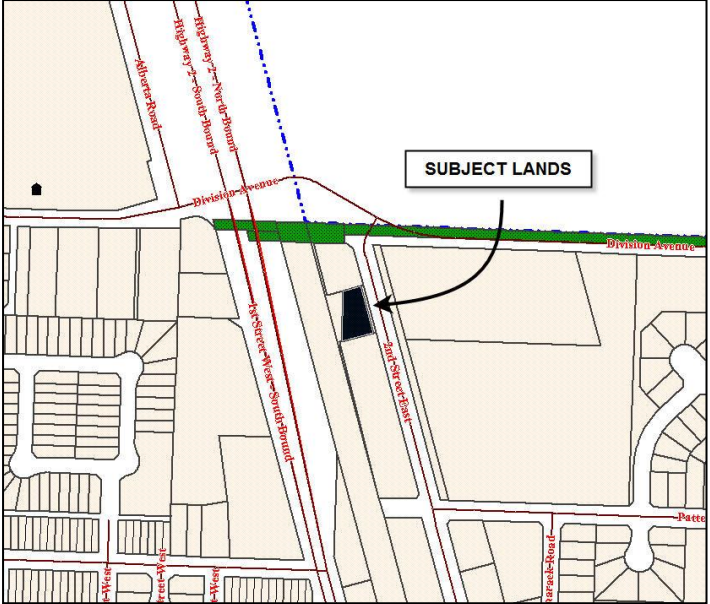
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TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

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TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
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CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Dept.)
Registered Owner: Town of Claresholm (Senior's Drop in Centre)
Municipal Address: 5009 2nd Street East
Legal Address: Lot: N/A Block: 5 Plan: 7810527
Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from ***I1 - Industrial*** to ***P - Public*** land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 3161 Square meters. Various land uses surrounded the property as the area is in a state of transition. Included are properties zoned *I1 – Industrial*, *C1 – Retail Commercial*, *R4 - Multiple Residential*, *R1 – Single Detached Residential* and *P - Public*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

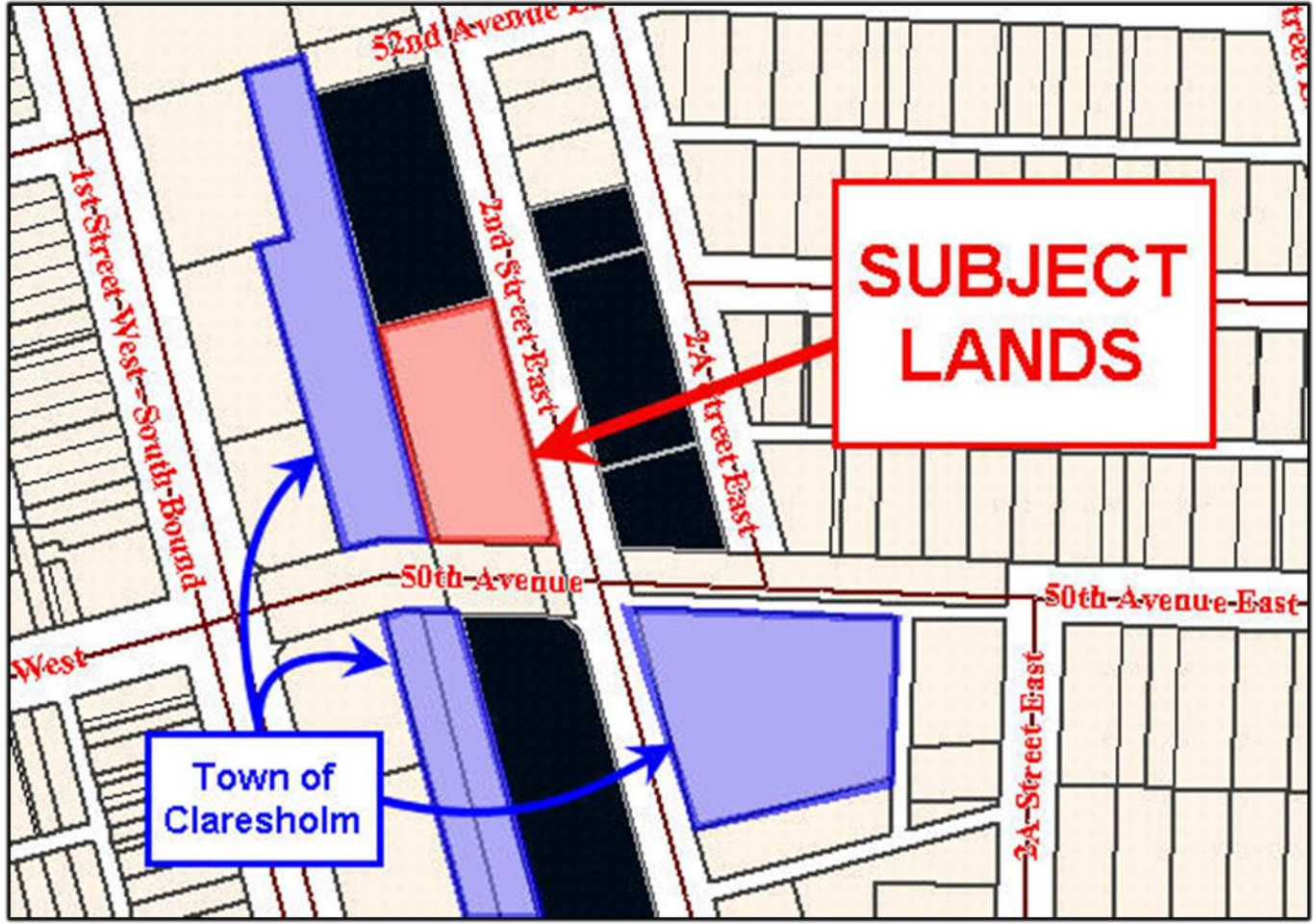
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



SUBJECT LANDS MAP



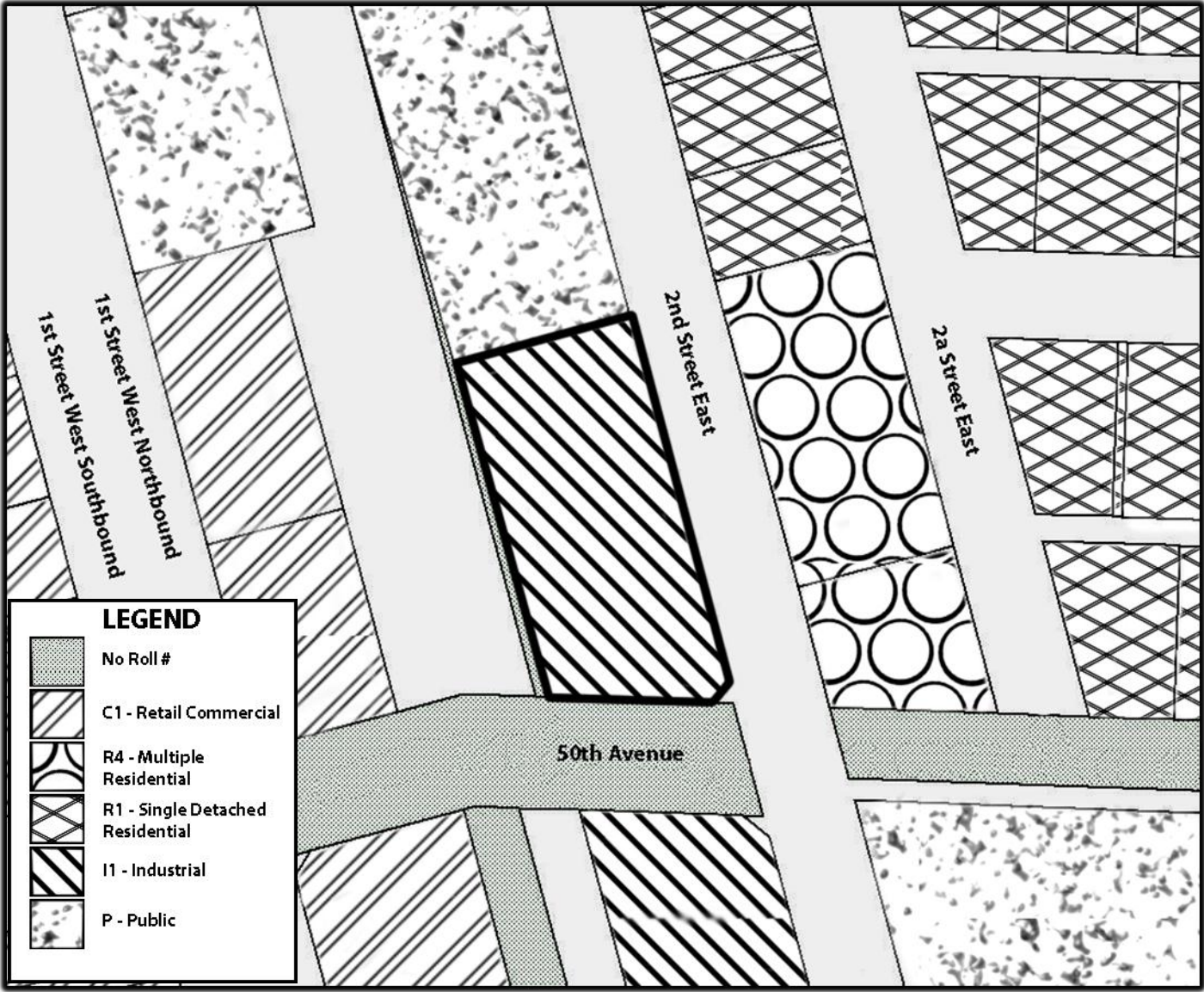
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

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CLARESHOLM, AB T0L 0T0



EXISTING LAND USE MAP



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Department)
Registered Owner: Town of Claresholm
Municipal Address: 211 49th Avenue West
Legal Address: Lot: 11-16 Block: 12 Plan: 147N
Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *C1 - Retail Commercial* to *P - Public* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 2340 Square meters. The surrounding land uses are primarily designated *P - Public* and *C1 - Retail Commercial*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

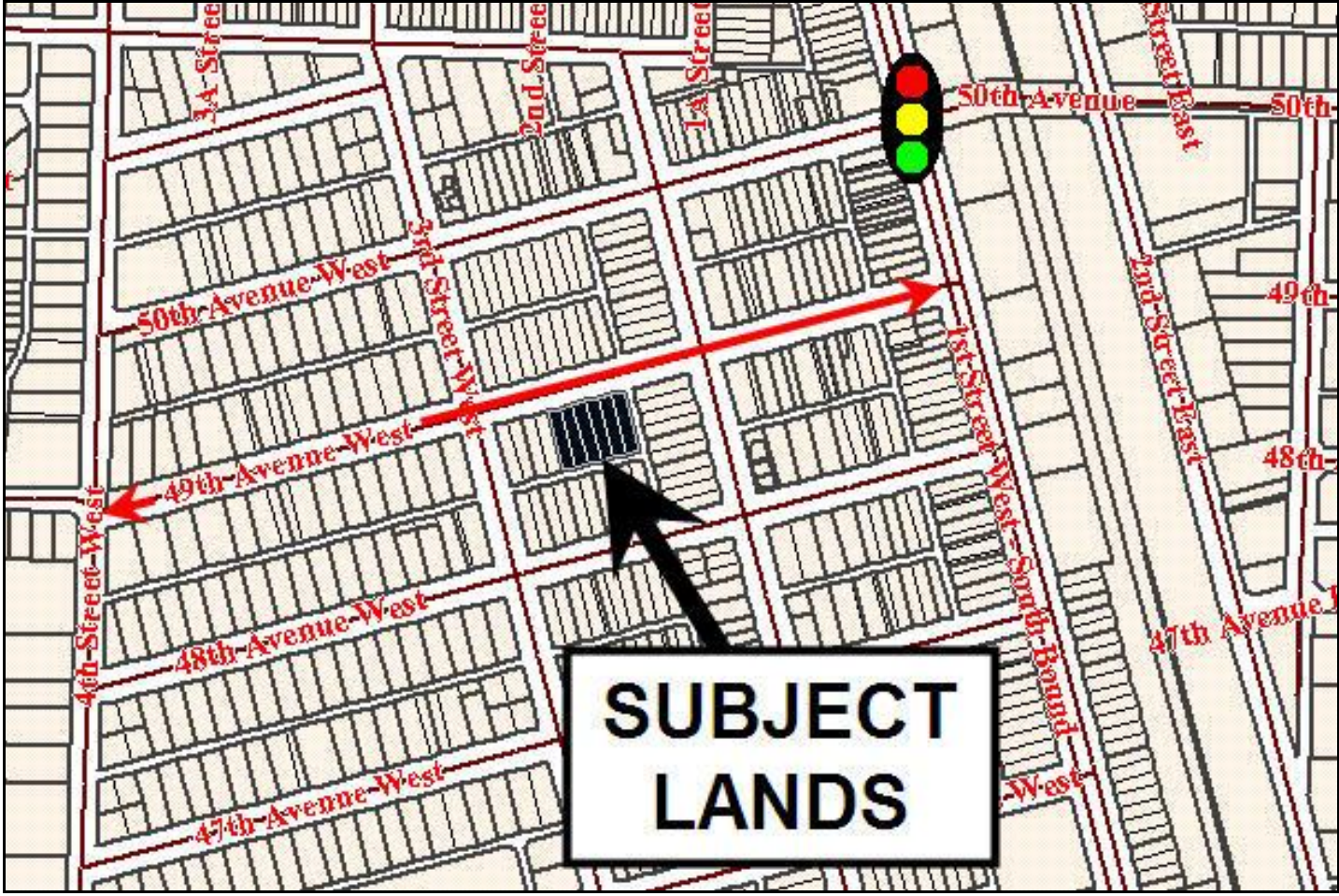
TOWN OF CLARESHOLM
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



Claresholm

SUBJECT LANDS MAP



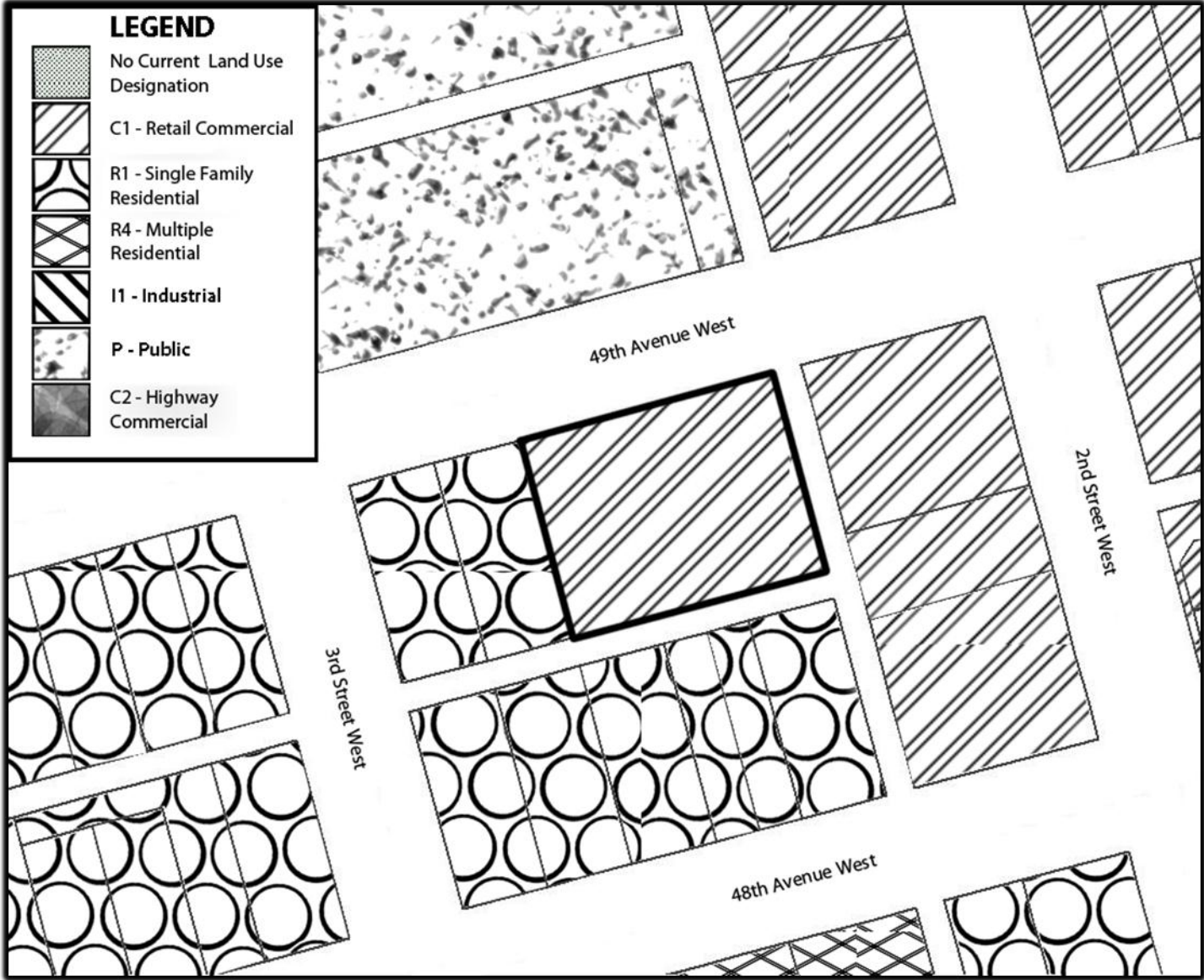
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
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CLARESHOLM, AB T0L 0T0



EXISTING LAND USE MAP



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

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221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Department)
Registered Owner: Town of Claresholm
Municipal Address: N/A
Legal Address: Lot: N/A Block: Ptn. P Plan: 4265JK
Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *R4 - Multiple Residential* to *P - Public* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 5350 Square meters. The surrounding land uses are primarily designated *P - Public* and *R1 - Single Detached Residential*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

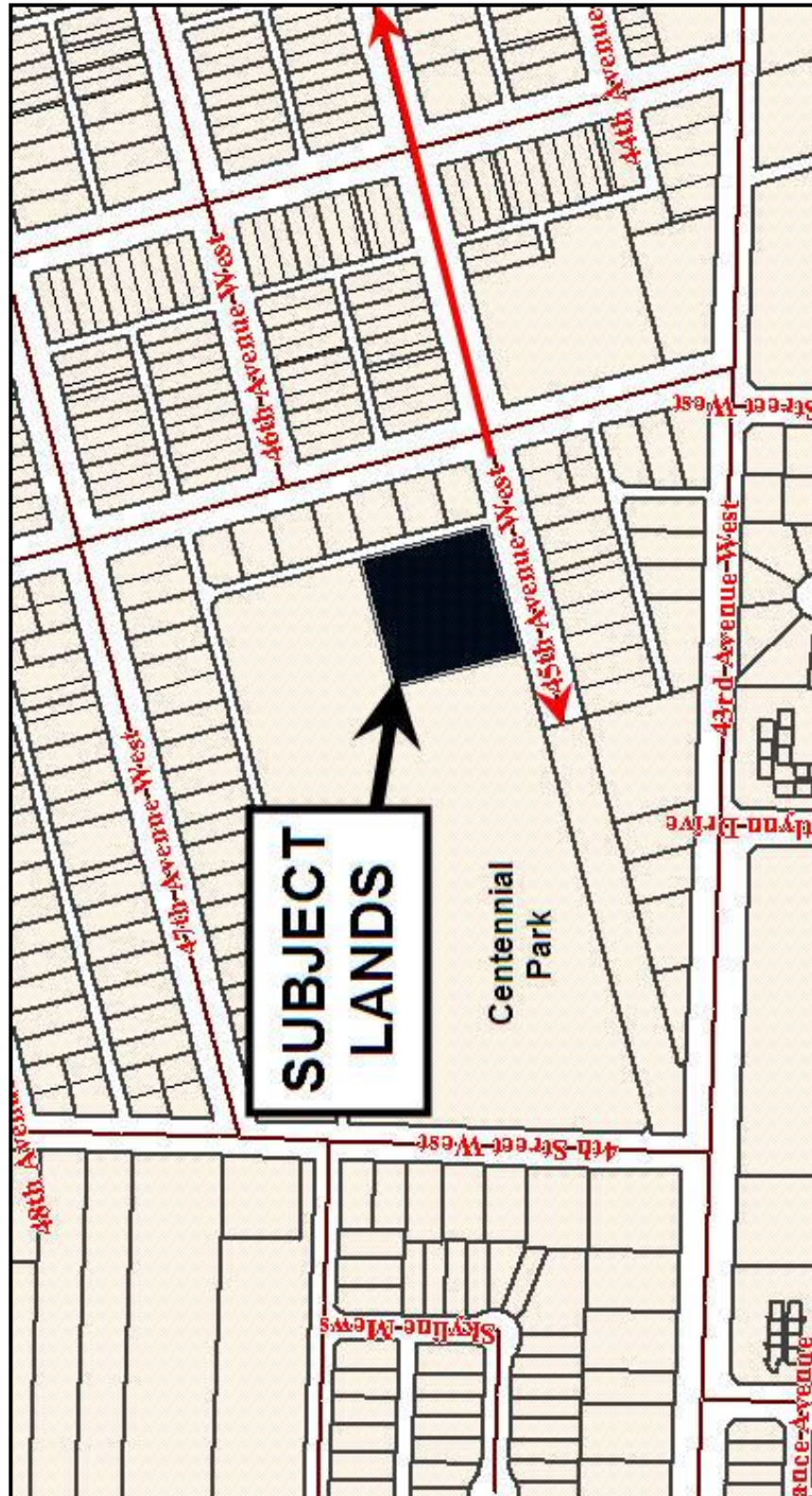
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0
SUBJECT LANDS MAP



Claresholm



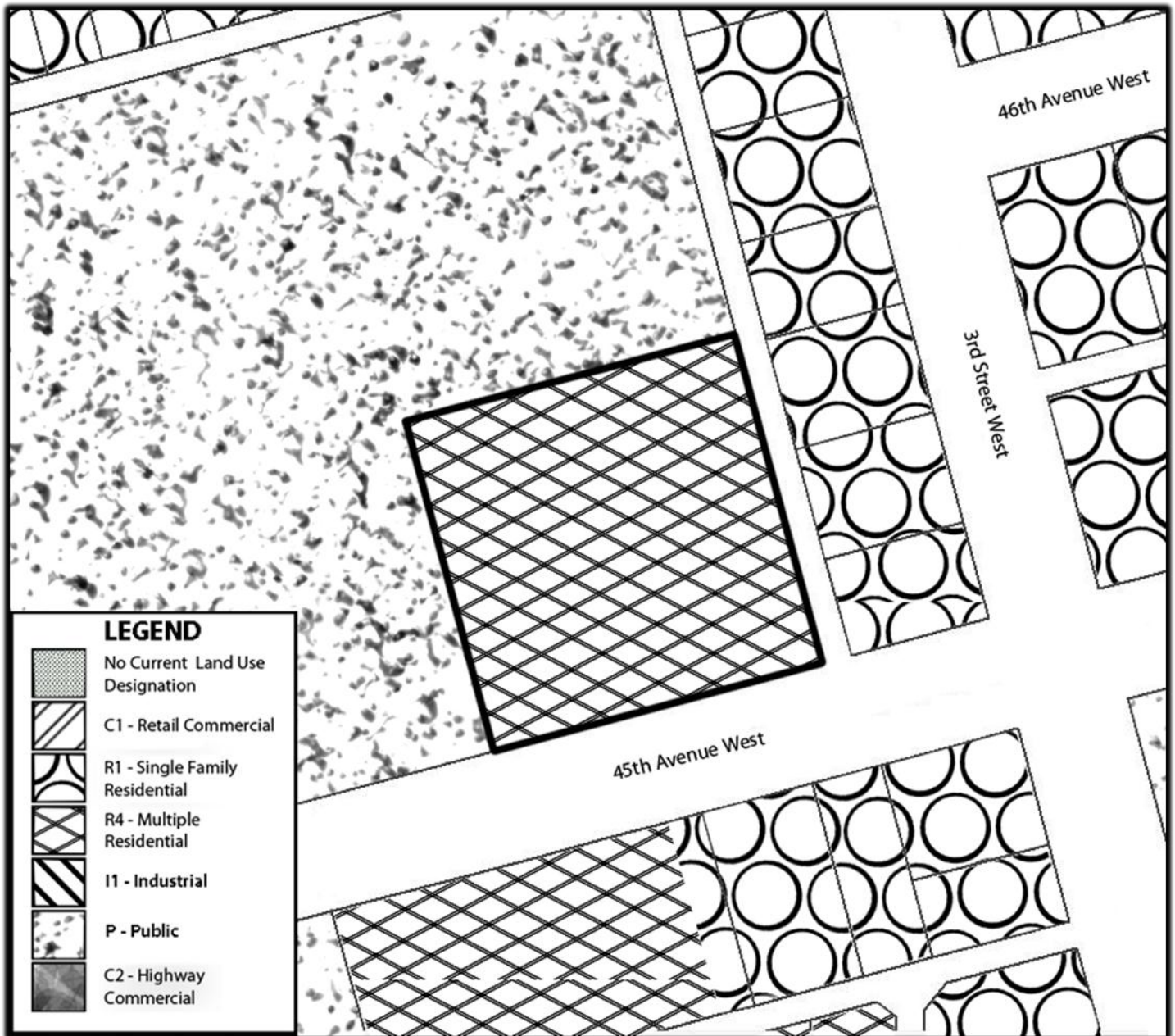
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
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CLARESHOLM, AB T0L 0T0
EXISTING LAND USE MAP



Claresholm



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

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CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Department)
Registered Owner: Town of Claresholm
Municipal Address: N/A
Legal Address: Lot: N/A Block: 127 Plan: 147N
Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *P - Public* to *DC - Direct Control* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 19349 Square meters. The surrounding land uses are primarily designated *I2 - Service Industrial* and *I1 - Industrial*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT



Claresholm

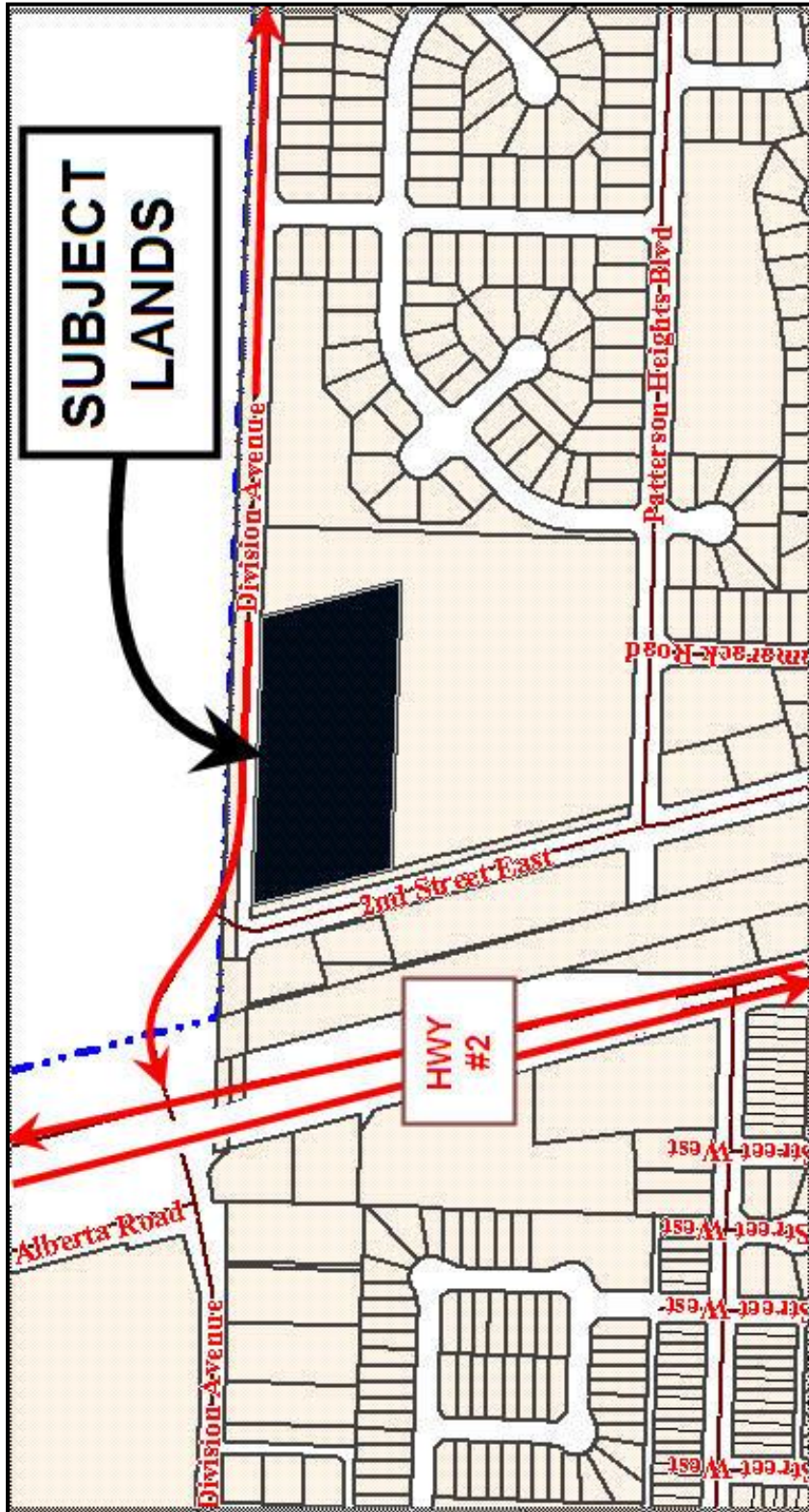
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CLARESHOLM, AB

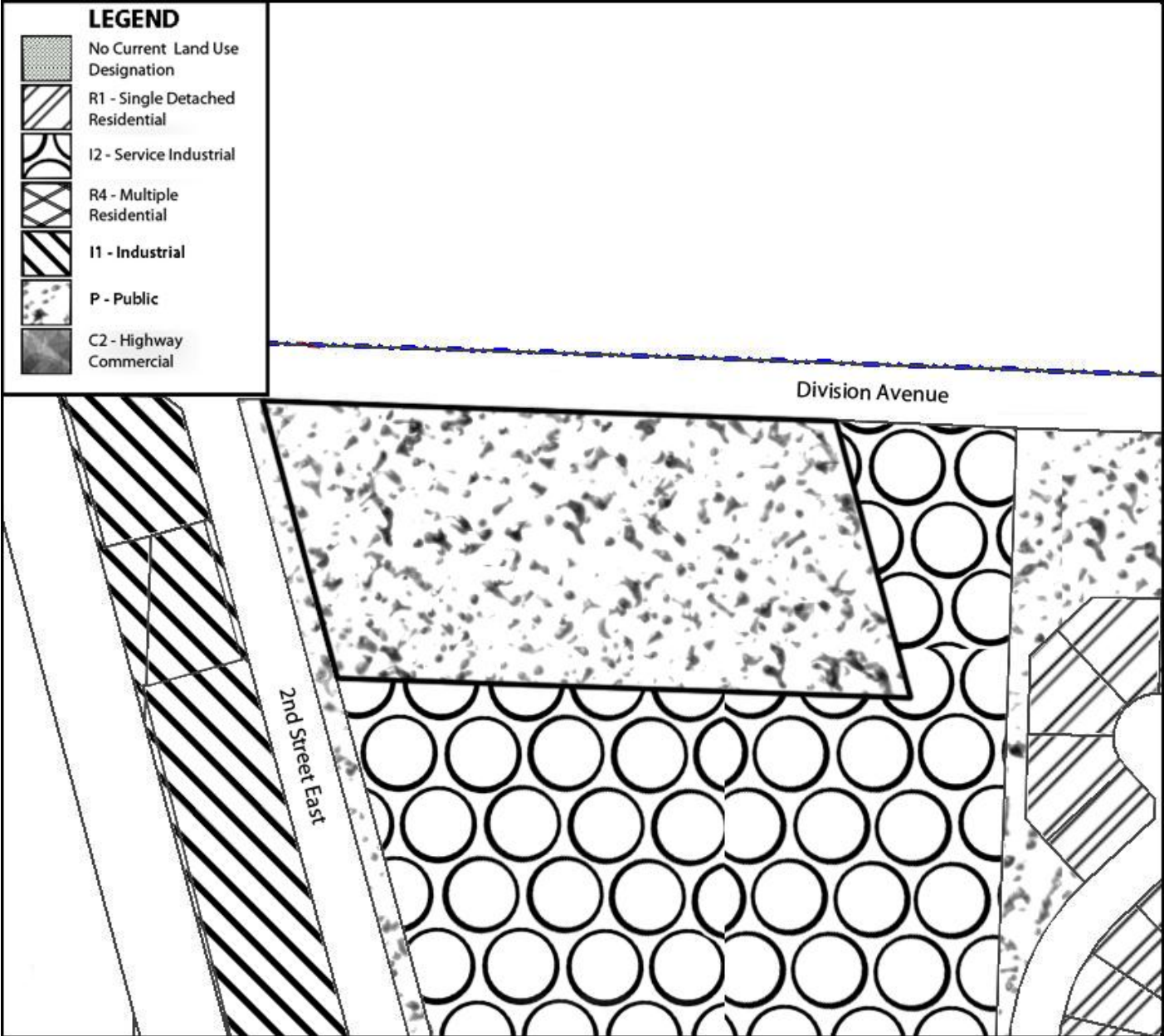
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SUBJECT LANDS MAP



TOWN OF CLARESHOLM
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

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CLARESHOLM, AB T0L 0T0
EXISTING LAND USE MAP



TOWN OF CLARESHOLM
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
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COUNCIL AGENDA

Date: March 12, 2012
 Applicant: Town of Claresholm (RPS Development)
 Registered Owner: Town of Claresholm

Municipal Address:	319 47th Avenue West		
Legal Address:	Lot: 5	Block: 19	Plan: 147N
Municipal Address:	323 47th Avenue West		
Legal Address:	Lot: 6	Block: 19	Plan: 147N
Municipal Address:	327 43 Avenue West		
Legal Address:	Lot: 7	Block: 19	Plan: 147N

Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *R1 - Single Detached Residential* to *P - Public* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The subject lands have an area of 650 Square meters. The surrounding land uses are primarily designated *R1 - Single Detached Residential* and *P - Public*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

TOWN OF CLARESHOLM

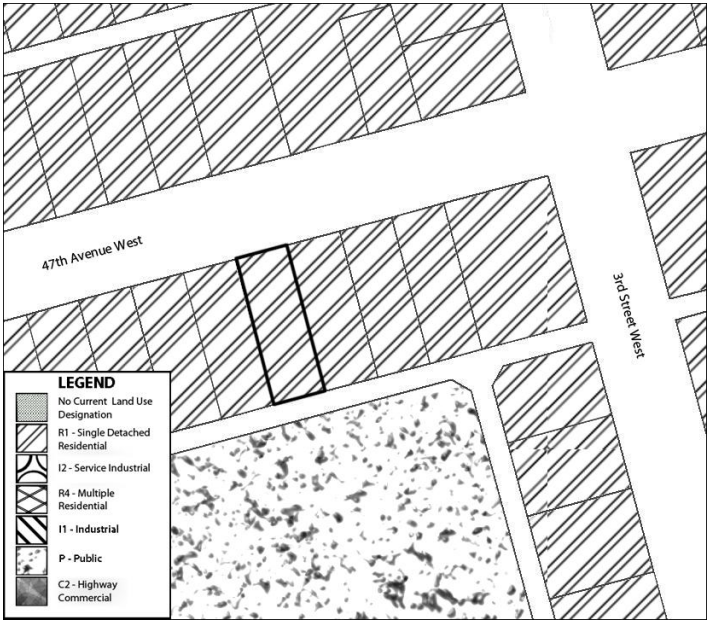
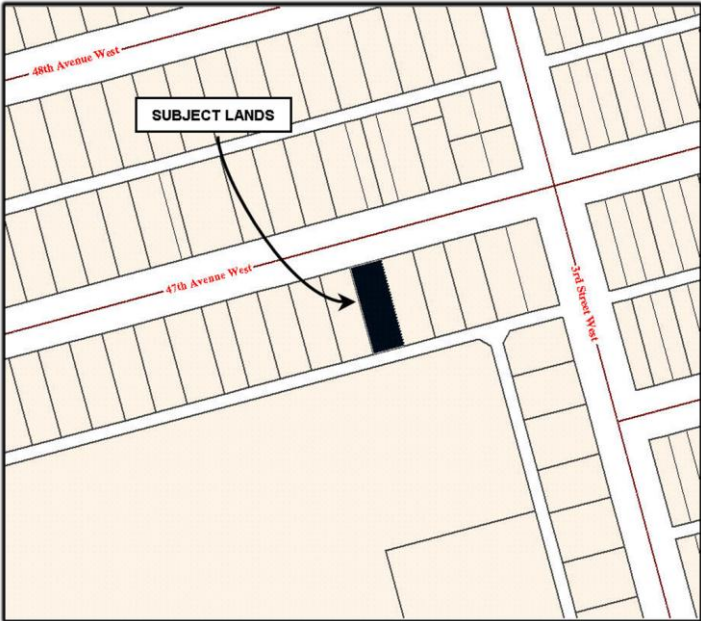
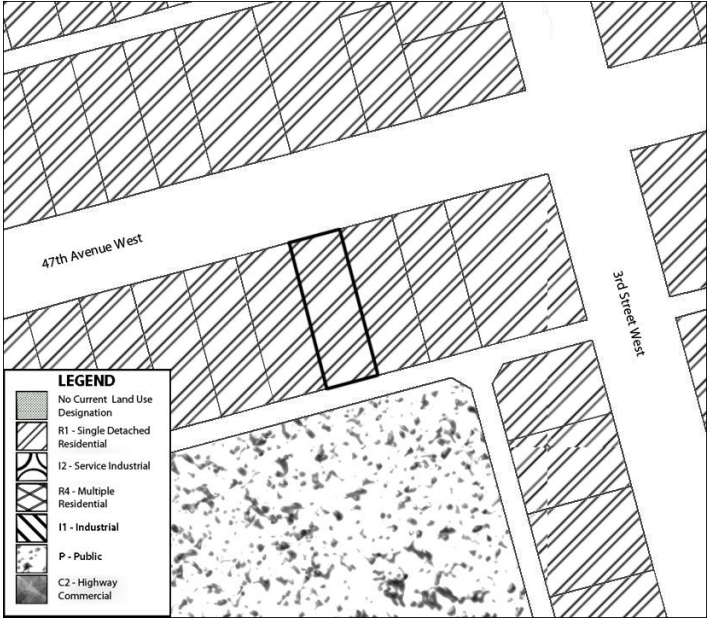
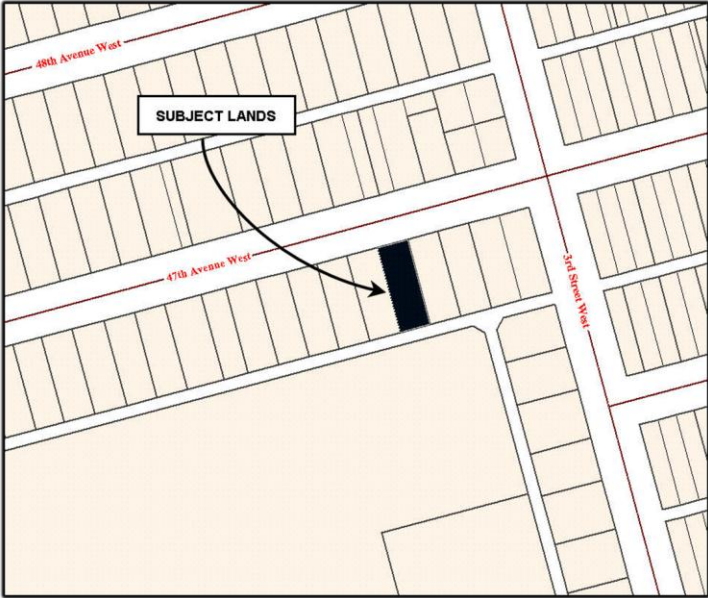
**DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT**

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 CLARESHOLM, AB T0L 0T0



SUBJECT LANDS MAP

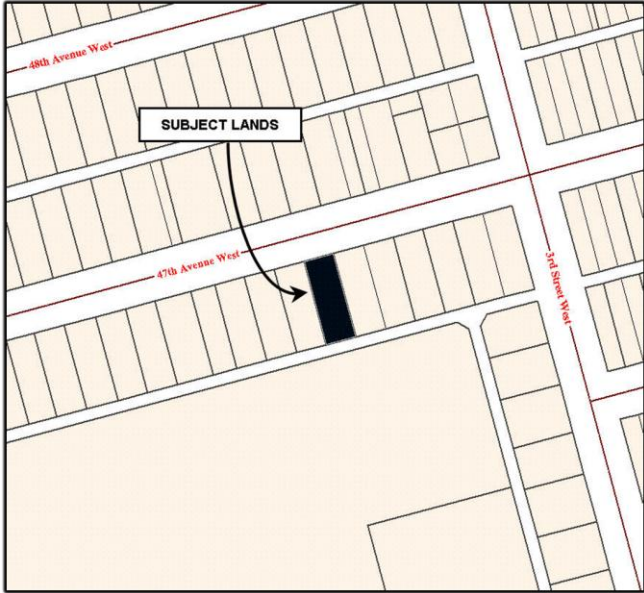
EXISTING LAND USE MAP



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
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TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
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CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Dept.)
Registered Owner: Town of Claresholm

Municipal Address:	318 47th Avenue West		
Legal Address:	Lot: East Half of 16	Block: 18	Plan: 147N
Municipal Address:	316 47th Avenue West (Mackin Hall)		
Legal Address:	Lot: 17	Block: 18	Plan: 147N
Municipal Address:	N/A		
Legal Address:	Lot: North 30' of 18	Block: 18	Plan: 147N
Municipal Address:	N/A		
Legal Address:	Lot: 4	Block: 18	Plan: 147N

Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *R1 - Single Detached Residential* to *P - Public* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The surrounding land uses are primarily designated *R1 - Single Detached Residential*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

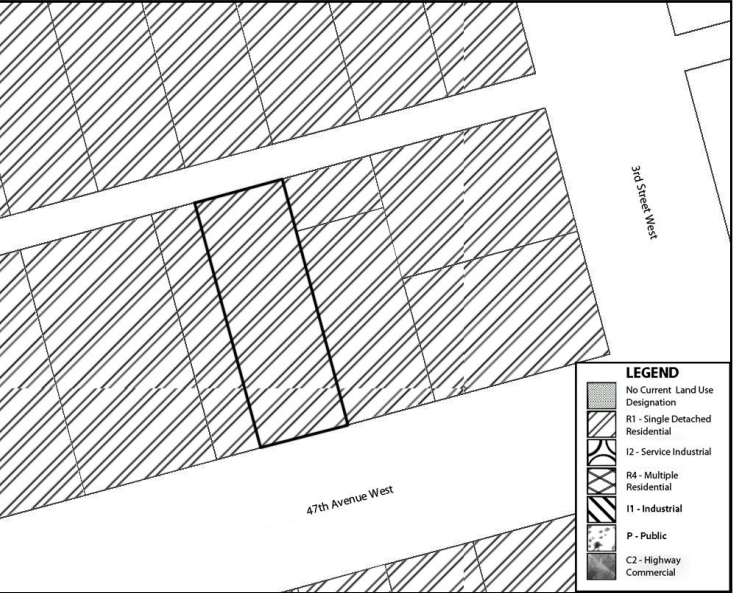
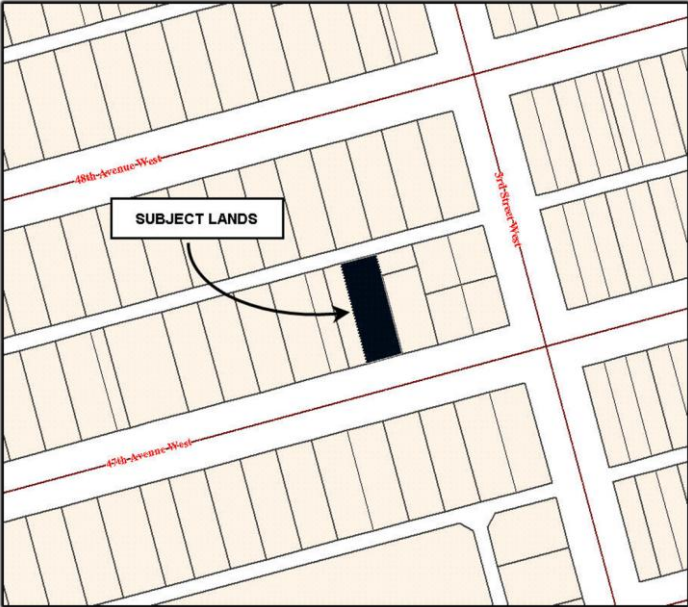
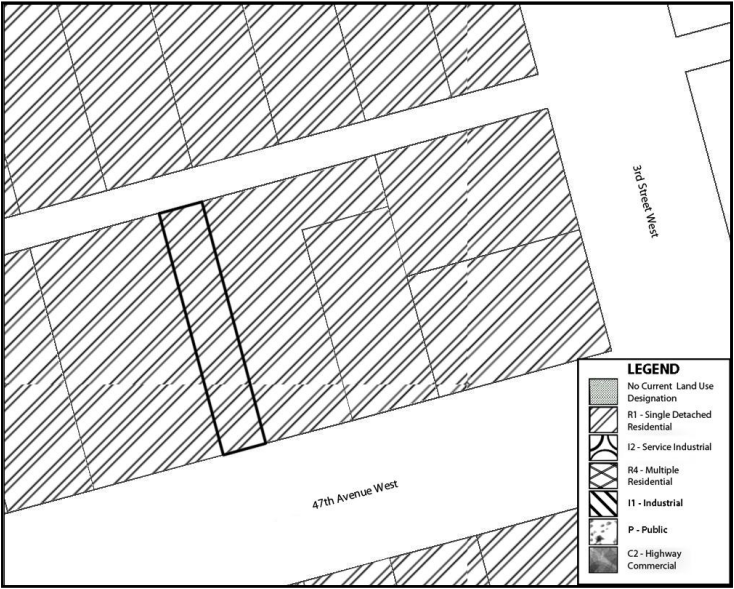
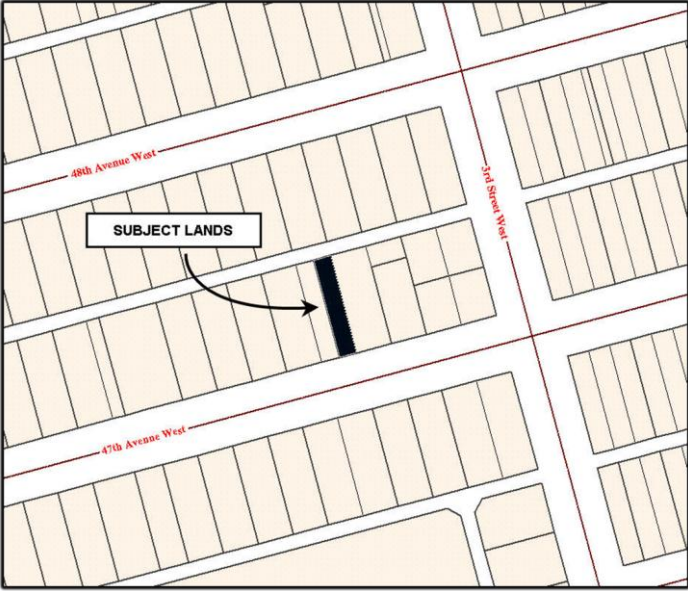
TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0
SUBJECT LANDS MAP



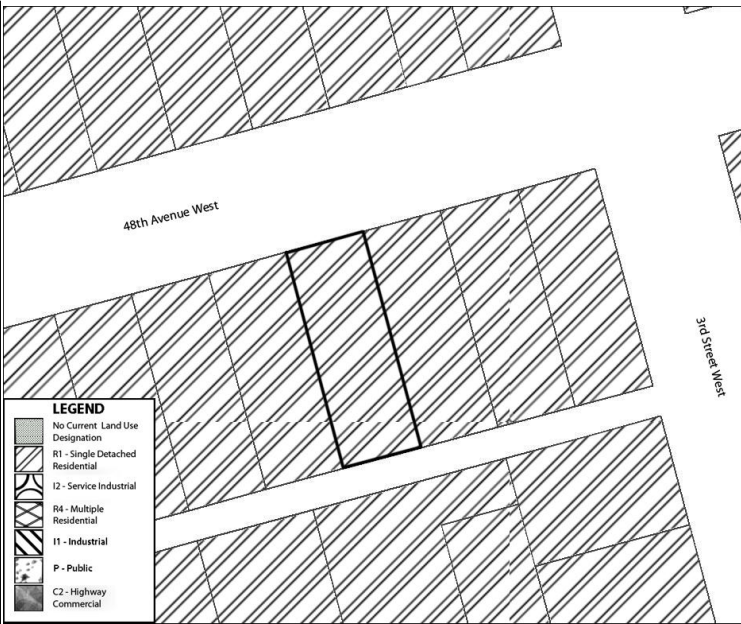
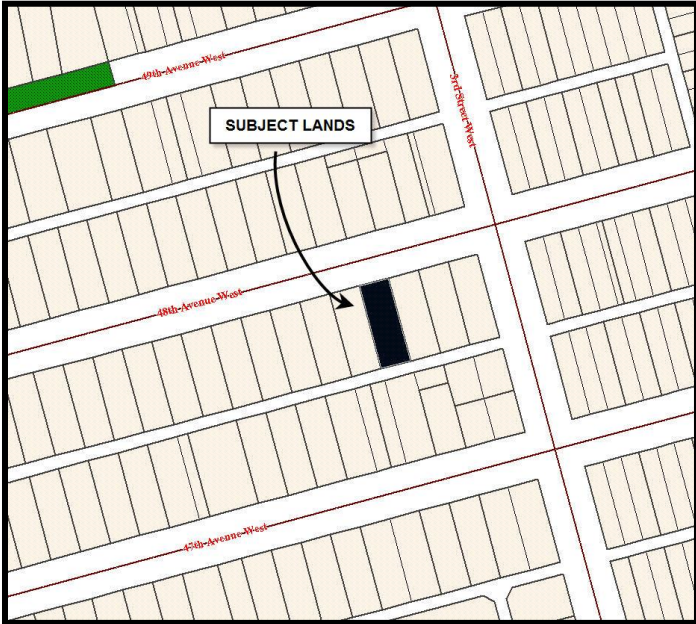
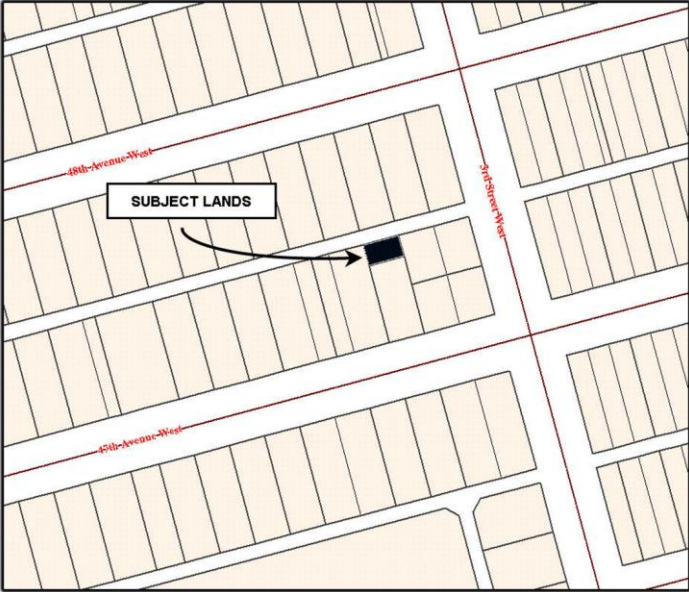
Claresholm
LAND USE MAP(S)



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



TOWN OF CLARESHOLM

DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



COUNCIL AGENDA

Date: March 12, 2012
Applicant: Town of Claresholm (RPS Department)
Registered Owner: Town of Claresholm

Municipal Address:	N/A		
Legal Address:	Lot: West 40' of 19, North 20' of 17, All of 18	Block: 17	Plan: 147N
Municipal Address:	N/A		
Legal Address:	Lot: North 20' of 17, All of 18	Block: 17	Plan: 147N

Regarding: Land Use Bylaw Amendment Application (Re-zoning)

PROPOSAL

The Applicant would like to rezone the subject lands from *R1 - Single Detached Residential* to *P - Public* land use designation.

BACKGROUND

The subject lands are currently either incorrectly zoned or the current zoning is insufficient to fully encompass the entirety of uses approved in the past or pending future approval. The Town of Claresholm Land Use Bylaw No.1525 contains a wide range of land uses which should be used effectively as descriptors to define the use of public and private lands. The surrounding land uses are primarily designated *R1 - Single Detached Residential*.

PURPOSE

Land use zoning is an effective means to guide the direction of growth for the future. Designating certain areas to allow for only specific types of development grants Municipalities the ability to take an active role in monitoring density levels, building heights, noise levels, pollution, traffic and most importantly the level of safety and care being provided to the citizen.

The Town of Claresholm is currently undergoing the process of correctly zoning lands within the corporate limits which are incorrectly zoned or do not currently possess a zoning designation. This is to ensure structure for the future and a Town which looks and functions more closely with land use planning principles.

TOWN OF CLARESHOLM

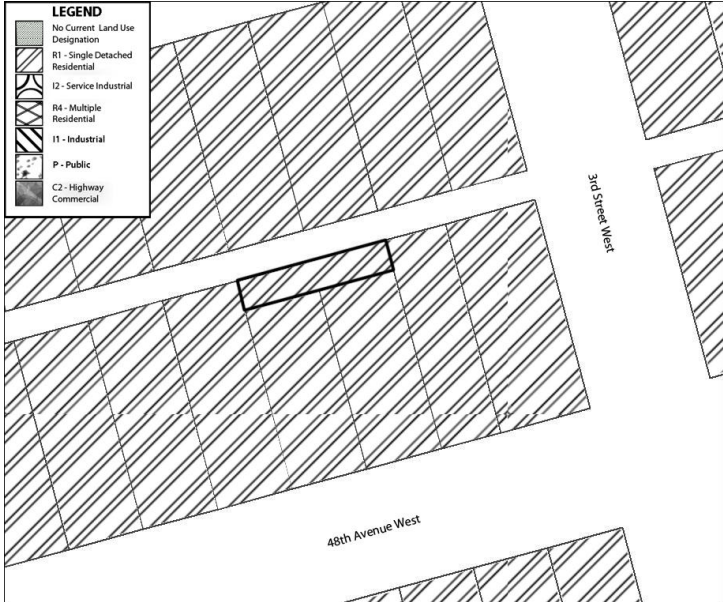
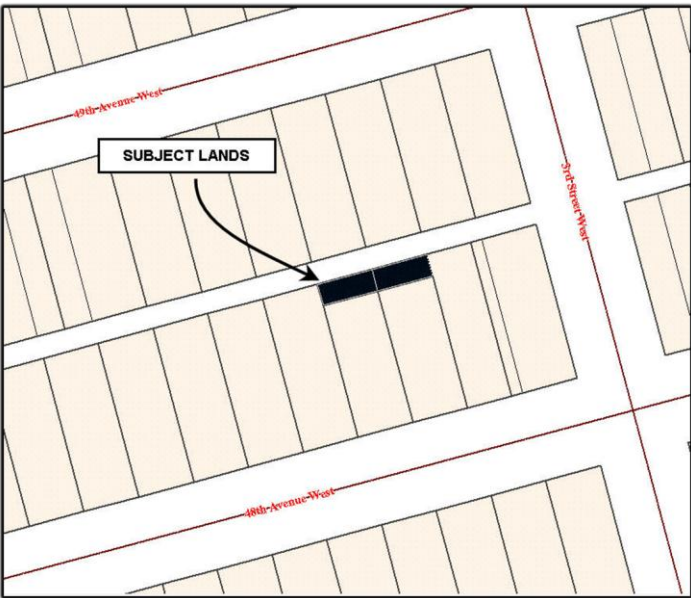
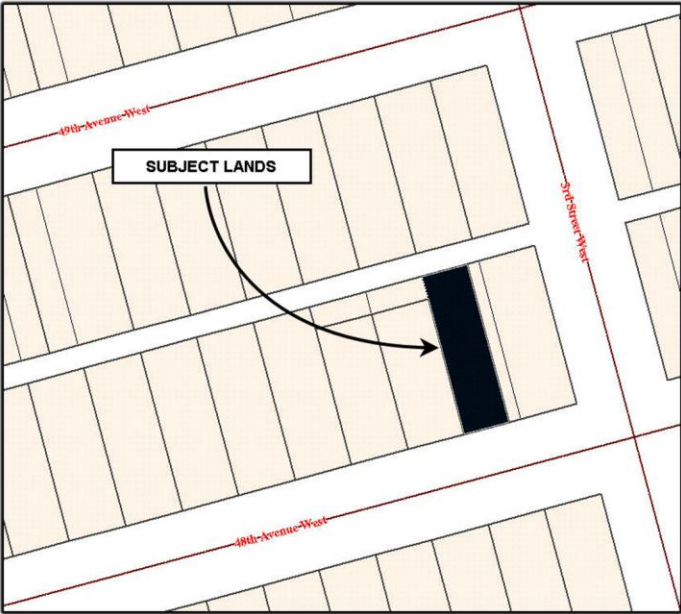
DEVELOPMENT AND PROPERTY SERVICES
DEPARTMENT

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



SUBJECT LANDS MAP

EXISTING LAND USE MAP





**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1573**

A Bylaw of the Town of Claresholm to authorize the imposition and levy of a special Street Maintenance Tax upon lands fronting or abutting on any of the streets, overlaid with asphaltic or bituminous material under the Provincial Basic Municipal Transportation Fund Program.

WHEREAS it is essential that the paved surfaces hereinbefore mentioned are maintained in a good state of repair; and

WHEREAS it has been determined that an annual tax of one dollar (\$1.00) per assessable front foot on properties abutting and fronting on the said paved streets, to raise from benefiting properties, an equitable share of the maintenance costs;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Claresholm duly assembled does hereby enact:

1. That the Chief Administrative Officer (CAO), or such other official as may from time to time be authorized, shall in the year 2012 through the year 2049 levy annually, against all properties fronting or abutting on any street on which an asphaltic overlay has been placed under the Provincial Basic Municipal Transportation Fund Program, a uniform special paving maintenance tax in the amount of one dollar (\$1.00) per assessable front foot.
2. That the special tax referred to in (1) shall be in addition to all other taxes and shall be levied on properties noted in Schedule A.
3. Pursuant to the provisions of Section 404 of the Municipal Government Act, different size or odd shaped lots may be assigned the number of units of measurement the Council consider appropriate to ensure that they will bear a fair portion of the maintenance tax.
4. That this Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this day of 2012 A.D.

Read a second time in Council this day of 2012 A.D.

Read a third time in Council and finally passed in Council this day of 2012 A.D.

David Moore, Mayor

Kris Holbeck, Chief Administrative Officer

Schedule “A” to Bylaw #1573

Properties to be assessed:

1. From: East property line of Lot 1 Block 131 Plan 6535GA
To: West property line of Lot 1 Block 131 Plan 6535GA
2. From: East property line of Lot 15 Block 122 Plan 2496R
To: West property line of Block 16 Lot 122 Plan 2496R
3. From: East property line of Lot 17 Block 122 Plan 2496R
To: West property line of Lot 17 Block 122 Plan 2496R
4. From: East property line of Lot 18 Block 122 Plan 2496R
To: West property line of Lot 19 Block 122 Plan 2496R
5. From: East property line of Lot 20 Block 122 Plan 2496R
To: West property line of Lot 21 Block 122 Plan 2496R
6. From: East property line of Lot 21 Block 122 Plan 2496R
To: West property line of Lot 22 Block 122 Plan 2496R
7. From: East property line of Lot 23 Block 122 Plan 2496R
To: West property line of Lot 23 Block 122 Plan 2496R
8. From: East property line of Lot 24 Block 122 Plan 2496R
To: West property line of Lot 24 Block 122 Plan 2496R
9. From: East property line of Lot 25 Block 122 Plan 2496R
To: West property line of Lot 25 Block 122 Plan 2496R
10. From: East property line of Lot 26 Block 122 Plan 2496R
To: West property line of Lot 26 Block 122 Plan 2496R
11. From: East property line of Lot 27 Block 122 Plan 2496R
To: West property line of Lot 27 Block 122 Plan 2496R
12. From: East property line of Lot 28 Block 122 Plan 2496R
To: West property line of Lot 28 Block 122 Plan 2496R
13. From: East property line of Lot __ Block 6 Plan 7810527
To: West property line of Lot __ Block 6 Plan 7810527
14. From: East property line of Lot 2 Block 36 Plan 147N
To: West property line of Lot 1 Block 36 Plan 147N
15. From: East property line of Lot 3 Block 36 Plan 147N
To: West property line of Lot 2 Block 36 Plan 147N
16. From: East property line of Lot 4 Block 36 Plan 147N
To: West property line of Lot 4 Block 36 Plan 147N
17. From: East property line of Lot 5 Block 36 Plan 147N
To: West property line of Lot 5 Block 36 Plan 147N
18. From: East property line of Lot 6 Block 36 Plan 147N
To: West property line of Lot 6 Block 36 Plan 147N
19. From: East property line of Lot 7 Block 36 Plan 147N
To: West property line of Lot 7 Block 36 Plan 147N
20. From: East property line of Lot 8 Block 36 Plan 147N
To: West property line of Lot 8 Block 36 Plan 147N

Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

March 9, 2012

Dear Town Council Members,

The Willow Creek Agricultural Society (WCAS) is applying for the Community Facilities Enhancement Grant for an additional \$400,000 to move forward with construction of a 2nd Indoor Equine Facility. We have already received \$500,000 from the Major Community Facilities Enhancement Grant in 2009/10.

We would like to request a letter of support from Town Council for this project.

Thank You,



WCAS Manager
David Hansma

Willow Creek Recycling & Bottle Depot

23-November-2011

M.D. of Willow Creek
Town of Claresholm

Attention Councils:

With 2011 coming to a close, we are once again looking at the renewal of the recycling contract held by Willow Creek Recycling Inc. with the Town of Claresholm and the M.D. of Willow Creek.

The past year has seen the commodity values increase and stabilize which has had a positive impact for the recycling program. The biggest hurdle remaining for us is the need for stability with this contract. This means we need a contract that is for at least a minimum of 3 years, preferably 5 years. It is impossible to do upgrading of any kind without knowing the stability of the contract. How do you invest in equipment or infrastructure of any amount or size without having this stability in place?

Pincher Creek: the program is a 3 year term which was renewed this past January and they received a 5% increase for this 3 year contract. Also back in 2009 the Town and M.D. of Pincher Creek purchased the business a horizontal baler through Government grants reducing the labor costs by about 60%. When commodities rise above \$70.00 per tonne, the business does a kick back to the Town and M.D. of about 3%. They are at a monthly rate of \$7350.00 with an estimate volume this year of 520 tons, making a ton rate of about \$170.00

Taber: the contract there expired December 31 2010 and they have been working under the same terms that were in place prior to the contract expiring, which is a fixed amount of \$9000.00 per month. They are processing about 700 tons a year. The owner has given council till the end of this year and without an increase he is going to stop receiving the negative streams, in other words, the ones that have no market value such as glass, tins, plastic and mixed paper. This business keeps all the revenues generated by the materials.

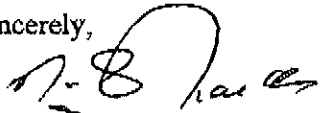
Crowsnest Pass: the contract for this program is also a 3 year term with no changes in the rates from the last time this was presented. They receive \$7500.00 per month and process about 500 tonnes per year making a per ton rate of \$173.00. The only change in the past year is that the council for the Crowsnest Pass has paid for the freight costs of the negative value streams. All these businesses keep the revenue generated by the recycled materials except the aforementioned kick back.

With this information we are going to be looking for a 10% increase on the existing rate to keep the program at a status quo. The most important thing for us is the absolute need for a minimum

of a 3 year term. Without a longer term I do not think we can carry on with the program as it is, for we need the security so we can invest in improvements. What would even be better is a 5 year term allowing the business to cost improvements over a longer term. We are in need of being able to do some capital expenditures and we just can not do them without the security of a longer contract.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Shaikh', written over a horizontal line.

Mark Shaikh CMA

Recycling breakdown from July1 2011 to Dec 31, 2011

	<u>Cardoard</u>	<u>News paper</u>	<u>Glass</u>	<u>Mixed Paper</u>	<u>Metal</u>	<u>Plastic</u>	<u>Total</u>
Total in metric tons	125	78	8	11	6	17	245
Sale price per ton	\$70.00	\$83.00					
Sale price per ton	\$0.00	\$58 now					
Revenue from sale	\$8,750.00	\$2,822.00 \$2,552.00					
Total revenue from sale	\$8,750.00	\$5,374.00					\$14,124.00
Shipping Cost	-\$3,231.51	-\$2,027.62	-\$190.10	-\$253.45	-\$126.73	-\$506.90	-\$6,336.31
Net Sale	\$5,518.49	\$3,346.38	-\$190.10	-\$253.45	-\$126.73	-\$506.90	\$7,787.69
Town and MD Subsidy	\$18,713.76	\$11,516.00	\$1,078.64	\$1,439.52	\$1,439.52	\$719.76	\$34,907.20
Gross Revnue	\$24,232.25	\$14,862.38	\$888.54	\$1,186.07	\$1,312.79	\$212.86	\$42,694.89
Labour Cost @ \$15/hour Avg 10 hrs per tonn	\$18,750.00	\$11,700.00	\$1,200.00	\$1,650.00	\$900.00	\$2,550.00	\$36,750.00
Over head 15%	\$3,634.84	\$2,229.36	\$133.28	\$177.91	\$196.92	\$31.93	\$6,404.23
Net income	<u>\$1,847.41</u>	<u>\$933.02</u>	<u>-\$444.74</u>	<u>-\$641.84</u>	<u>\$215.87</u>	<u>-\$2,369.07</u>	<u>-\$459.34</u>

**WILLOW CREEK REGIONAL WASTE MANAGEMENT
SERVICES COMMISSION**

Box 2820 Claresholm AB T0L 0T0 Phone: 403-687-2603
Fax: 403-687-2606 E-Mail: wcrwmisc@telusplanet.net

Mar. 1, 2012

Town of Claresholm
Box 1000
Claresholm, Ab.
T0L0T0

Please find attached the Town of Claresholm requisition for the year 2012 in the amount of \$26606.00. The per capita rate remains the same as 2011 at \$7.08. An adjustment in population has been made from 3700 to 3758 for 2012 .

At the January 2012 Meeting of the Landfill Commission, Members passed a motion to increase the tipping Fees at the Landfill effective April 1, 2012 as follows:

- A) Domestic household waste from 44.00 mt to 45.50 mt.
- B) Dry and Metal waste from 48.00 mt to 50.00 mt.
- C) Minimum : 0 to 250kg 15.00
 250 to 500kg 25.00

A copy of the new rates schedule is attached.

The Landfill Commission Members approved the 2012 Landfill Operating Budget at the meeting of February 16, 2012. A copy is attached for your information.

If you have any question ,please do not hesitate to give me a call .

Yours Truly,
Fred Goodfellow


687-2603

Willow Creek Regional Waste Management Services
 Commission
 Box 2820
 Claresholm, AB T0L 0T0
 403-687-2603 fax 403-687-2606

Invoice No. 1201

INVOICE

Customer

Name Town of Claresholm
 Address Box1000
 City Claresholm Province Ab. PC T0L0T0
 Phone

Date March 1, 2012
 Order No.
 Rep
 FOB

Qty	Description	Unit Price	TOTAL
1	Requisition for Year 2012	\$26,606.00	\$26,606.00

Payment Details

- Cash
- Check
- Credit Card

Name
 CC #
 Expires

SubTotal	\$26,606.00
Shipping & Handling	\$0.00
Taxes	
TOTAL	\$26,606.00

Office Use Only

RATE SCHEDULE

Effective: March 1, 2012

Site Phone 687-2603

Willow Creek Class II Regional Landfill Facility

All Vehicles must scale in and out.

Hours of Operation

NOTE: All vehicles must be on site 1/2 hour before closing .

Monday-Tuesday	9 am - 5:00 pm
Wednesday	CLOSED
Thursday-Friday	9 am - 5:00 pm
Saturday	2nd and 4th Saturday of the Month between May and October--- 8 am to 12 noon Closed Saturdays between Nov.1 & April 30
Sunday	CLOSED
Statuary Holidays	CLOSED

Fees

		250 KG to 500 KG	Over 500 KG		
All categories under 250 kg	\$15.00				
Domestic Waste		\$20.00	\$ 45.50	Metric Tonne:	
per bag household	\$2.00 per bag				
Construction/General Waste		\$25.00	\$ 50.00	" "	
Heavy Metals		\$25.00	\$ 50.00	" "	
Barb Wire		\$25.00	\$ 50.00	" "	
(Must be rolled-no posts attached)					
Couch	\$10.00				
Mattress or Box Spring	\$5.00				
Loveseat or chair	\$5.00				
BBQ Propane Bottles-EMPTY(20lb)	\$3.00	Each EMPTY Bottle			
Propane Cylinders-EMPTY	\$2.00	Each EMPTY Cylinder			
Refrigerators-Freezers-Air Conditioner & Water coolers	\$25.00	Surcharge			
Low weight/High volume material	(Scale Operator's Discretion)				
Styraform Blocks/Cedar shingles etc.					\$75.00 per load

Landfill fees will double for any unsecured loads.

Section 170 (2) of the Environmental Protection and Enhancement Act:
No person shall transport waste in or on a vehicle on a highway unless
the waste is adequately contained, secured or covered to prevent it from
falling off or being blown off the vehicle while being transported.

Willow Creek Regional Waste Management Services Commission

2012 Budget

Revenues	Budget 2012
Requisition	
Claresholm	26,196.00
Granum	2,938.20
Stavely	3,540.00
Fort Macleod	21,749.76
MD of Willow Creek	37,785.96
Total Requisitions	92,209.92
Rent	5,000.00
Interest GIC	10,000.00
Total	107,209.92
User Fees	
Claresholm	92,700.00
Granum	5,400.00
Stavely	6,000.00
Fort Macleod	69,000.00
MD of Willow Creek	13,000.00
Cash Customers	84,000.00
Other Accounts	75,000.00
Total User Fees	345,100.00
Total Revenues	452,309.92
Expenses	
Insurance	5,000.00
Personnel	140,000.00
Benefits	7,000.00
Fuel	20,000.00
Goods & Service Com.Gen.I	9,000.00
Contracted Service Commission	16,500.00
Goods & Service L/Fill	35,000.00
Utilities Com. General	2,800.00
Utilities L/Fill	2,400.00
Interac Charges	3,000.00
Other Expenses Com.Gen.	1,000.00
Other Expenses Landfill	1,000.00
Total Expenses	242,700.00
Profit / Loss	209,609.92
ACCRUALS	
Depreciation Land	10,000.00
Depreciation Building	6,875.00
Contingency Allowance	15,000.00
Landfill Monitoring after Closure	10,000.00
Construction Wet Waste Cell	40,000.00
Construction Dry Waste Cell	40,000.00
Engineering on Cells	10,000.00
Equipment Accrual	42,000.00
Total Accruals	173,875.00
<u>Net Profit/Loss</u>	35,734.92

Staff Report

To: Council
From: CAO
Date: March 9, 2012
Re: Sewage Lagoon Project Grant Update

Council approved the Sewage Lagoon Phase One upgrade project (Lift Stations only) in 2011 capital budget. The Town of Claresholm committed \$731,000.00 from its MSI Capital funding toward our 47.97% of the cost of the lift station project. The remaining 52.03% was to be funded by the Alberta Municipal Water/Wastewater Partnership.

AMWWP has approved the entire Phase One project (see attached letter). The 2010 estimated cost of the entire phase one project was \$2,588,000. The AMWWP funding has been approved for 2012, however, the Town has had other priority capital projects to construct and has used a portion of this earmarked funding in the interim. Also the Town only budgeted for the first phase of the sewage lagoon upgrade in 2011 so the second phase has not been approved by Council and the additional cost has not been factored into capital budgeting decisions.

Administration has contacted Alberta Transportation and confirmed that the project and its funding can be deferred to 2013 so that the Town can utilize its 2013 MSI Capital funding for its 47.97% share of the estimated project costs if Council decides. Forecasts show there should be \$1.28 million (approximately) available in our MSI funding.

A portion of this project was approved in 2011, however, it will be shown again in the 2013 capital budget along with Phase Two of the project and the funding source will be AMWWP and MSI Capital funds. Administration has contacted the engineering firm who performed the original cost estimates and study and has asked for the total Phase One Project to be revised with current costs so that Council and Administration will have full information on the 2013 project costs.

Peter Brouwer MPE Engineering stated that the engineering for the detail design (\$160,000 cost) should be done in 2012 which would allow the tenders to go out early in 2013 and will also give Council an updated cost estimate of the project. The \$160,000 funding for this would be forwarded by AMWWP now (confirmed with Keith Schenher Grant Advisor) and the Town would have to put in its 47.97% of this amount under the final project was accounted for in 2013 (out of our MSI Capital Grant).

In order to have the detailed design monies forwarded, Town Council would need to make a resolution that the sewage lagoon – phase one project will be constructed in 2013 and Administration would forward it onto Alberta Transportation.

RECOMMENDATION

Council to approve the construction of the Sewage Lagoon Upgrades – Phase One in 2013 to be funded through the Alberta Municipal Water/Wastewater Partnership and the Municipal Sustainability Initiative capital grant.

Kris Holbeck, CA CAO

Town of Claresholm



ALBERTA
TRANSPORTATION

*Office of the Minister
MLA, Lac La Biche - St. Paul*

AR51304

February 9, 2012

His Worship David Moore
Mayor
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

David

Dear Mayor Moore:

I am pleased to advise your council of the Alberta government cost-shared grant funding that will be provided under the Alberta Municipal Water/Wastewater Partnership for the Sewage Treatment and Disposal Phase 1.

Based on your submission/application, the Town of Claresholm will receive a grant of 52.03% of the estimated eligible project costs, or up to \$1,281,499 for the project under this program. The final grant amount will be based on the actual eligible costs at the time of the project completion.

My colleague, Honourable Evan Berger, MLA for Livingstone-Macleod, and I are very supportive of rural Alberta and the grants that help support Alberta's water and wastewater networks.

Department staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

[Handwritten signature]

Ray Danyluk
Minister

cc: Honourable Evan Berger, MLA, Livingstone-Macleod

Alberta

Staff Report

To: Council
From: CAO
Date: March 7, 2012
Re: Animal Services Building Project Update

Council approved the \$155,000.00 project budget for the Animal Services Building in 2011. The Town of Claresholm committed \$50,000.00 from capital reserves as their contribution to the project. Fifty (50) percent of the total costs were to be applied for by the Claresholm Animal Rescue Society under the Community Facilities Enhancement Program (CFEP) grant. The grant application was successful (see attached letter from CAReS).

The project cost to date is \$141,229.63 and the continuing project work (roof over the exterior dog kennels) will be completed in spring of 2012 at an estimate of \$7,371.00 for total forecasted project cost of \$148,600.63.

Once the building has been fully completed, Town Administration will send a letter of accounting to the Claresholm Animal Rescue Society detailing the project costs and requesting the \$77,500.00 grant be forwarded onto the Town in payment of their share.

The letter will also detail the cost to be repaid by CAReS and the timeline that the amount is to be repaid to the Town of Claresholm. The amount to be repaid by CAReS is currently estimated to be (\$148,600.63 (project cost) less (\$50,000 + \$77,500 = \$127,500 Town and CAReS contributions) for an estimated amount to be repaid of \$21,100.63.

Administration is developing on a more formal agreement between the Town and CAReS and hopes to have this before Community Standards Committee this spring for recommendation to Council.

Kris Holbeck, CA CAO

Town of Claresholm



February 25, 2012

Mayor and Council
Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

CAReS was successful in our Community Facility Enhancement Program (CFEP) application for \$77,500 to be used as half of the estimated cost of the Animal Services Building being built by the Town of Claresholm.

CAReS has received the grant amount and will be forwarding it onto the Town of Claresholm when we have received notice that the project is fully complete and payment is requested by the Town. We expect this to occur spring or summer of 2012.

CAReS is also requesting that a more formal agreement for holding stray and abandoned animals be entered into by the parties. This type of agreement will give both the Town and CAReS a level of certainty that the service will continue to be provided and the funding will also continue for the foreseeable future.

CAReS would like to again thank the Town of Claresholm for supporting our vision of a newly constructed building to shelter the stray and abandoned animals in our community. We are planning to have a grand opening in the spring of 2012 and hope that Council will come by to tour and building and help us celebrate the occasion.

Yours truly,

Claresholm Animal Rescue Society Executive

**Claresholm Animal Rescue Society, 4410 – 3rd Street East
Box 2579, Claresholm, AB T0L-0T0
Phone # 403-625-5370**

Staff Report

To: Council
From: CAO
Date: March 7, 2012
Re: Joint Fire/Emergency Service Agreement

The Town of Claresholm and the MD of Willow Creek have historically had a common services agreement for fire services (attachment #1). The MD has developed a new fire/emergency service agreement between itself and all five urban municipalities within its boundaries (attachment #2) and is requesting Town Council approve the document be entered into by Claresholm.

Fire Chief, Kelly Starling, and myself have reviewed the draft agreement to ensure it reflects all aspects and conditions within the existing common services agreement and any new verbage is fair and equitable to the Town of Claresholm and its residents and the Claresholm Fire Department and its fire fighters.

Recommendation

Town Council moves for the Town of Claresholm to enter into the Joint Fire/Emergency Service Agreement with the MD of Willow Creek.

Kris Holbeck, CA CAO

Town of Claresholm

CLARESHOLM FIRE DEPARTMENT COMMON SERVICES AGREEMENT

Agreement made in duplicate this 13th day of October, 2009.

Between:

The Municipal District of Willow Creek No.26
(hereinafter called "the MD")
Of the First Part

- and -

The Town of Claresholm
(hereinafter called "the Town")
Of the Second Part

That "the MD" and "the Town", hereby agree to cost share the expenses of Common Services for the Claresholm Fire Department.

That "the MD" and "the Town" agree to cost share common services on a 50 – 50 basis as per number one of this agreement, and after of the approval of the budgets of "the Town" and "the MD". Expenses to be documented with copies of all invoices:

1. The common services shall include the following:
 - a. Fire Department telephone system and internet.
 - b. Fire Department clothing including uniforms, bunker gear, and SCBA.
 - c. Maintenance of radio system.
 - d. Replacement of radios after consultation with and approval of the Town and the MD.
 - e. Firefighter supplies.
 - f. Fire Hall operational costs include, Natural Gas, electrical, minor repairs under \$1,000.00 per year and building insurance.
2. Upon approval of budgets and balancing of actual costs, an invoice of 50% of the total costs incurred shall be issued in December of each year by the jurisdiction incurring said costs.
3. The Firefighters Insurance coverage for the Claresholm Fire Department shall be provided by "the MD" at the MD's costs through its insurance underwriter. The coverage consists of the following:

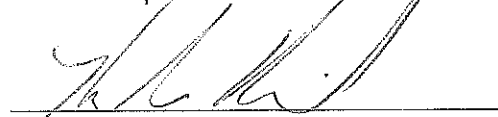
Volunteer accident coverage
Off duty benefit package
Spouse and dependant benefit package

KCB

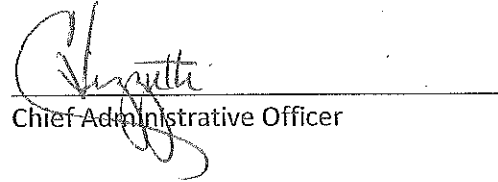
4. The Town of Claresholm shall at their costs, provide, Life Insurance through their underwriters for the Claresholm Fire Department in the amount set by "The Town".
5. All major building repairs over a \$1,000.00 shall be negotiated between the two parties prior to the repairs being undertaken, if costs are to be shared.
6. This agreement may be terminated by either party by giving six month written notice indicating an intention to withdraw from this agreement. Withdrawals will only become effective on January one (1) of the following year.

IN WITNESS WHEREOF the dually authorized officers of each of the parties has signed this agreement and affixed their corporate seals.

The Municipal District of Willow Creek No. 26

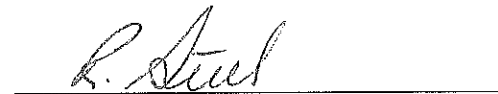


Reeve

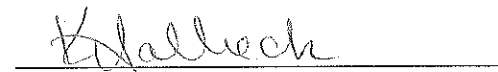


Chief Administrative Officer

Town of Claresholm



Mayor



Chief Administrative Officer

Joint Fire/Emergency Service Agreement

Between

**The Municipal District of Willow Creek No. 26
(hereinafter called “The MD”)**

And

The Town of Nanton

And

The Town of Stavely

And

The Town of Claresholm

And

The Town of Granum

And

**The Town of Fort Macleod
(hereinafter called “The Towns”)**

Dated this _____ Day of _____, 2012

Whereas the Towns own, operate and manage Fire Halls within their jurisdictions and manage Fire Departments for the resident of their respective municipalities; and

Whereas The MD contributes to the operation and management of those Fire Departments through funding and the provision of professional support staff; and

Whereas The MD has a need for Emergency Fire Suppression and Rescue Services including but not limited to motor vehicle accidents, medical co-response, ice and water rescue, wild land fire suppression, structure fire suppression, search and rescue, animal rescue, overland flooding rescue, and windstorm rescue;

Now Therefore, in consideration of the mutual provisions and covenants contained under this Agreement, the parties agree as follows:

1. **In this Agreement**, the following definitions shall apply:
 - a) **“Emergency”** means a sudden unexpected happening or unexpected occasion for action in which events require trained Firefighters to use their skill and judgment in the application of firefighting equipment or rescue equipment and techniques to manage the emergency scene.
 - b) **“Fire Suppression”** includes the application of equipment and training to extinguish fires either on land or in structures.
 - c) **“Response Map”** means a map prepared pursuant to Article 7.
 - d) **“Priority of Response”** means that all emergency calls from within the designated areas will receive immediate response from the Town Fire Halls and Fire departments when it can be reasonable to do so without impairing the Town’s capacity to protect life or property within the Town limits.
 - e) **“Protective Services Committee”** means the Chief Administrative Officers of the 6 jurisdictions, The MD Emergency Services Manager and the Fire Chiefs, or their designated officers.

2. **Term of Agreement**

Notwithstanding the term of this agreement will be effective January 1, 2012 and will continue until the agreement is terminated in accordance with Section 10 of this Agreement.

The parties may jointly agree to review or amend this Agreement from time to time, provided that all parties agree to the review and amendments.

3. **Fire and Emergency Services**

The Towns agree to provide fire suppression and emergency services from the date of this Agreement to the residents of the MD and to all people, property and livestock that may be affected if they are located within the boundaries of the MD

The Towns agree to provide fire suppression and emergency services under all mutual aid agreements signed by the MD

The Towns agree that the Fire Departments shall:

- a) Make their best efforts to provide Priority of Response to emergency calls from within the MD;
- b) Ensure that all personal protective equipment, tools and rescue equipment be maintained at an operational level and in accordance with acceptable standards;
- c) Ensure that all trucks, fire engines, cargo trailers, ATV's and other mobile and licenced vehicles are regularly inspected and maintained by the owner of those vehicles;
- d) Ensure that all MD equipment be maintained through the MD Public Works Shop in accordance with provincial legislation and municipal policy;
- e) Ensure that proper insurance has been obtained for all town owned equipment, buildings and properties that house the fire/emergency service;
- f) Be responsible for the recruitment and management of all fire/emergency services personnel;
- g) Assign at the discretion of their officers, on a per incident basis, firefighting equipment and firefighters to address emergencies;
- h) Provide yearly budget estimates to the Towns and the MD by November of the preceding year in which the budget takes effect;
- i) Provide yearly inventories of equipment to the Towns and the MD for replacement and insurance purposed;
- j) Ensure that fire department members conduct themselves in a professional manner adhering to all bylaws, policies and standard operating procedures from the Towns and the MD;
- k) Ensure that fire department members adhere to all relevant federal and provincial legislation including but not limited to all highway traffic acts, Occupational Health and Safety Act and the Safety Codes Act;

The Towns and the MD mutually agree that they shall:

- a) Be responsible for the operation and management of the service to the MD and will cost share on a 50% basis the expenses of such services as they fall due, those expenses being replacement insurance on the building, utilities, and minor repairs.
- b) Be responsible for ongoing training of fire personnel on an 80%-20% cost recovery basis with the MD incurring 80% of approved training costs.
- c) Shall be responsible for the billing and collecting of any fire/emergency fees that may be applicable to each jurisdiction and retain all revenue collected.
- d) Meet on a quarterly basis with the Chief Administrative Officers and Fire Chiefs of all the departments, known as the Protective Services Committee regarding operations, equipment replacement, billing requirements, recruitment, policy and standard operating procedures and any other matter that may affect the delivery of fire/emergency services in the Towns and MD.

- e) The MD and the Towns agree that they shall bill the user directly for emergency services costs as per each jurisdictions bylaws or policies establishing rates for such services.

The MD agrees that it shall:

- a) Shall indemnify the Towns on its liability insurance when the Towns Fire Departments are performing fire and emergency services within the MD boundaries;
- b) Shall indemnify the Towns on its liability insurance when the Towns Fire Departments are performing training exercises, information programs, public service programs or any other MD sanctioned event that requires service from the Towns Fire Departments;
- c) The MD agrees to maintain a fleet of emergency vehicles that in its opinion, and in agreement with the Towns, is sufficient to provide the services requested of the Towns Fire Departments.
- d) The MD agrees to jointly fund the replacement of personal protective equipment, emergency equipment and other items deemed necessary to provide the service at a cost recovery basis mutually agreed upon by the MD and the Towns, but at no less than a 50-50 basis.
- e) Shall cover all active members of the fire departments and their families with Class C insurance as provided for by VFIS and pay for same.

4. Assets

It is agreed that the parties to this Agreement that the vehicles, buildings and equipment used by the Fire Departments are wholly owned as per Schedule A to this agreement.

5. Annual Operating Budget

- a) The Towns will prepare an annual operating budget that forecasts the cost of operations of the fire halls that include insurance, power, natural gas, telephone and minor repairs to the facility.
- b) The Towns will provide the estimated operating budget to the MD by January 31, of each year and the MD will forward funding established by budget to help offset operational costs of the fire halls as stated in 5(a).
- c) The MD and the Towns shall establish rates of pay for the Fire Chief, Deputy Fire Chief, Captains and fire fighters from time to time.
- d) The MD and the Towns shall fund the cost of fire meetings and practices as verified by supporting documentation from each fire department on a 50/50 basis.
- e) The MD and the Towns shall be responsible for the maintenance, insurance and fuel required to operate fire equipment owned by them.

6. Annual Capital Budget

- a) The MD and the Towns shall establish a 5 year capital replacement plan for jointly owned fire apparatus.

- b) The MD and the Towns shall establish a 5 year capital replacement plan for fire apparatus owned by each municipality.
- c) The MD agrees to supply its own fire apparatus which are housed and operated by the Towns in the designate area and within the Town limits unless joint equipment purchases are otherwise agreed upon.
- d) All capital budgets shall be based upon recommendations provided to the MD and the Towns by the Joint Protective Services Committee.
- e) The MD and the Towns may agree to contribute funding towards emergency services building renovations, expansions or new building construction by resolution of their respective Councils.
- f) All capital building replacement that may take place within Town limits where the MD has agreed to be a contributing partner shall be undertaken upon a ratified agreement between the applicable Town and the MD, clearly indicating ownership, operational funding, capital cost allocation, and appointment of a managing partner that being one of the two jurisdictions.

7. Automatic Vehicle Locator System

- a) The MD will provide an AVL and mapping system for its apparatus.

8. Liability

- a) Each party to this agreement will indemnify and hold harmless the other parties to this agreement and its directors, officers, employees, agents and representatives from and against any direct damages, injuries, losses and other liabilities claimed against the parties, and all related costs and expenses suffered or incurred in relation to any claims, cause or causes of action, suits or proceedings by a third party which arises from damage to property or injury to or death of persons resulting from each parties failure to perform its obligations under this Agreement, except in the case of willful misconduct or gross negligence.

9. Dispute Resolution

- a) In the event the parties are unable to resolve a dispute that may arise from the Agreement, any party may submit the dispute, in writing, for a resolution to a Dispute Resolution Board consisting of one appointed Council member from two towns that are not a party to the dispute and one appointed Council member from the MD if they are not a party to the dispute. The members of the board shall name a Chairman for the purpose of settling the dispute before them.
- b) If the MD is one of the parties to the dispute, a member of the community, agreed upon both parties to the dispute, shall be appointed as Chairman along with 2 Council members from the Towns who are not parties to the dispute.

- c) The Chairman shall have voting rights as does any other Councillor who has been appointed to the board to hear the dispute.

10. Termination of this Agreement

- a) Any of the parties to this agreement may terminate this agreement by providing twelve (12) months written notice to the other parties who are signatories.

11. Notifications

Any notices or correspondence in writing with regards to this Agreement will be delivered by domestic mail and addressed to the party at the following addresses:

The Municipal District of Willow Creek No. 26
P.O. Box 550
Claresholm, Alberta
T0L 0T0

The Town of Nanton
P.O. Box 609
Nanton, Alberta
T0L 1R0

The Town of Stavely
Box 249
Stavely, Alberta
T0L 1Z0

The Town of Claresholm
P.O. Box 1000
Claresholm, Alberta
T0L 0T0

The Town of Granum
P.O. Box 88
Granum, Alberta
T0L 1A0

The Town of Fort Macleod
Box 1420
Fort Macleod, Alberta
T0L 0Z0

In Witness Whereof the parties hereto have set their hands and seals this _____ day of _____, 2012.

The Municipal District of Willow Creek No. 26

Reeve

Chief Administrative Officer

Town of Nanton

Mayor

Chief Administrative Officer

Town of Stavely

Mayor

Chief Administrative Officer

Town of Claresholm

Mayor

Chief Administrative Officer

Town of Granum

Mayor

Chief Administrative Officer

Town of Fort Macleod

Mayor

Chief Administrative Officer

Jeff Gibeau

From: Dan Ellsworth <dellsworth@westwindchev.com>
Sent: March-07-12 11:02 AM
To: Jeff Gibeau
Subject: MPC

Jeff Gibeau

Please accept my application of interest for the position of member at large on the Claresholm Municipal Planning Committee.

I look forward to hearing from you in regards to this.

Thank you

Dan Ellsworth
General Manager
Westwind Chevrolet Buick GMC
Claresholm, Alberta
Ph: (403) 625-4466
Fx: (403) 625-4744

INFORMATION ITEMS



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
45175	2012-02-13			900200	GINN, CLIFFORD V. & JUDITH L.	48.06
						Batch # 15602
						48.06
						48.06



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

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March 08, 2012
4:20:25 PM

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 15603
45176	2012-02-13			600 ALBERTA ASSOCIATION OF M.D.'S	6,318.11
45177	2012-02-13			1025 ALBERTA ONE CALL LOCATION CORP	56.70
45178	2012-02-13			786325 ALBERTA WATER & WASTEWATER, OPERATORS	383.25
45179	2012-02-13			786517 AMSC INSURANCE SERVICES LTD.	140,016.00
45180	2012-02-13			786813 ATCOM	411.08
45181	2012-02-13			786195 Benchmark Assessment Consultants Inc.	3,803.80
45182	2012-02-13			6390 BISHOFF AUTO & AG CENTRE	14,897.03
45183	2012-02-13			786427 BOUNDARY EQUIPMENT (CALGARY) LTD.	1,036.44
45184	2012-02-13			11250 CANADIAN LINEN SUPPLY	353.96
45185	2012-02-13			786578 CENTRAL SHARPENING LTD.	164.85
45186	2012-02-13			12325 CHINOOK ARCH REGIONAL LIBRARY	12,043.50
45187	2012-02-13			786724 CITY OF CALGARY, CITY CASHIER 8042	162.75
45188	2012-02-13			785935 CLARESHOLM CHAMBER OF COMMERCE	50.00
45189	2012-02-13			13660 CLARESHOLM LOCAL PRESS	2,643.40
45190	2012-02-13			786893 CLARESHOLM LOCK & KEY	2,213.40
45191	2012-02-13			786141 CLARESHOLM TAXI	1,115.10
45192	2012-02-13			14150 CLARESHOLM WELDING &	346.58
45193	2012-02-13			786244 CUBEX LIMITED	295.39
45194	2012-02-13			786445 FASTENAL CANADA	129.99
45195	2012-02-13			49980 HARRY'S TIRE SALES (1984) LTD.	3,772.86
45196	2012-02-13			36800 HOME HARDWARE	2,112.55
45197	2012-02-13			54026 JOHNSON, KRISTEIN	63.68
45198	2012-02-13			56155 LIFESAVING SOCIETY	225.00
45199	2012-02-13			786162 LINDERMAN LAW OFFICE	2,178.50
45200	2012-02-13			786659 LIVINGSTONE RANGE SCHOOL DIVISION	459.07
45201	2012-02-13			56200 LOCAL AUTHORITIES PENSION PLAN	10,275.64
45202	2012-02-13			786704 MINISTER OF FINANCE (LT)	15.00
45203	2012-02-13			786708 OHS CANADA	99.75
45204	2012-02-13			786905 ONECONNECT SERVICES INC. T46194	42.79
45205	2012-02-13			786635 PCO SERVICES CORPORATION	92.93
45206	2012-02-13			76300 PEDERSEN TRANSPORT LTD.	271.81
45207	2012-02-13			97050 PHARMASAVE	45.51
45208	2012-02-13			76400 PITNEYWORKS	418.95
45209	2012-02-13			786050 PLANET CLEAN (LETHBRIDGE) LTD.	433.98
45210	2012-02-13			786156 Q.E.D. ENTERPRISES LTD.	881.49
45211	2012-02-13			786536 R P WATERWORKS INC.	11,476.50
45212	2012-02-13			786434 RAYMAX EQUIPMENT SALES	1,708.45
45213	2012-02-13			86300 RECEIVER GENERAL FOR CANADA	21,033.31
45214	2012-02-13			786180 RICOH CANADA INC.	337.23
45215	2012-02-13			14265 SAVARIA LIFTS LTD.	250.00
45216	2012-02-13			786152 SHANAHAN'S LIMITED PARTNERSHIP	41.16
45217	2012-02-13			13525 SOBEYS CLARESHOLM	237.07
45218	2012-02-13			91700 STARLINE SIGNS	47.25
45219	2012-02-13			786085 SUPERIOR PROPANE INC.	755.12
45220	2012-02-13			900 TELUS	308.84
45221	2012-02-13			786191 TENAQUIP LIMITED	694.28
45222	2012-02-13			786437 THE WRITE SOURCE	262.86
45223	2012-02-13			786455 TOLLESTRUP CONSTRUCTION INC.	1,701.80
45224	2012-02-13			111705 WC CLASS II REGIONAL LANDFILL	6,306.08



TOWN OF CLARESHOLM
CHEQUE LISTING FOR ACCOUNTS PAYABLE

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March 08, 2012
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Cheque #	Cheque Date	CEO	CAO	Vendor #	Name	Amount
45225	2012-02-13			126050	ZEE MEDICAL CANADA, INC.	206.25
45226	2012-02-13			900000	Alberta Recreation & Parks Association	172.50
45227	2012-02-13			900000	BARKER, GREG	24.09
45228	2012-02-13			900000	CallBack Corporate Entertainment Inc.	840.00
45229	2012-02-13			900000	CHERNIAK, GLENN	474.32
45230	2012-02-13			900000	CITIZENS ON PATROL	200.00
45231	2012-02-13			900000	CLARESHOLM CHAPLAINCY	900.00
45232	2012-02-13			900000	Claresholm Food Bank &	2,000.00
45233	2012-02-13			900000	CLARESHOLM HEALTH UNIT	40.00
45234	2012-02-13			900000	CLARESHOLM HOUSING AUTHORITY	2,300.00
45235	2012-02-13			900000	First Edition First Aid Training Inc.	74.46
45236	2012-02-13			900000	FUSION YOUTH	3,360.00
45237	2012-02-13			900000	Junior Achievement of Southern Alberta	1,000.00
45238	2012-02-13			900000	KB Heating & Air Conditioning Ltd.	708.23
45239	2012-02-13			900000	KIDZ ZONE	400.00
45240	2012-02-13			900000	MOPS	2,500.00
45241	2012-02-13			900000	PINNACLE SECURITY LTD.	226.28
45242	2012-02-13			900000	Special Needs Association for Parents & Sibs	5,000.00
45243	2012-02-13			900000	Wallah Fairway Markers (1987) Ltd.	420.00
						273,836.92



TOWN OF CLARESHOLM

CHEQUE LISTING FOR ACCOUNTS PAYABLE

Cheque #	Cheque Date	CEO	CAO	Vendor # Name	Amount
					Batch # 15619
45244	2012-02-22			600 ALBERTA ASSOCIATION OF M.D.'S	20,617.63
45245	2012-02-22			650 ALBERTA BLUE CROSS	6,049.16
45246	2012-02-22			786517 AMSC INSURANCE SERVICES LTD.	3,570.40
45247	2012-02-22			87008 CANADIAN RED CROSS	316.87
45248	2012-02-22			12190 CHAMCO INDUSTRIES LTD.	6,027.63
45249	2012-02-22			13250 CLARESHOLM CHILD CARE SOCIETY	2,183.50
45250	2012-02-22			786568 CLARESHOLM CURLING CLUB	1,200.00
45251	2012-02-22			13400 CLARESHOLM GLASS '88' LTD	67.95
45252	2012-02-22			14085 CLARESHOLM NAPA AUTO	1,337.22
45253	2012-02-22			14205 CLEAN BRITE CHEMICAL SERVICES LTD.	488.30
45254	2012-02-22			14246 COMMUNITY EMPLOYMENT SERVICES	10.00
45255	2012-02-22			26201 FERG'S SEPTIC SERVICE	514.50
45256	2012-02-22			786601 GRAYBAR CANADA	535.50
45257	2012-02-22			786584 HACH SALES & SERVICE CANADA LTD.	2,439.99
45258	2012-02-22			786648 HOLBECK, KRISTINE H	86.84
45259	2012-02-22			786267 LAWSON PRODUCTS INC.	273.60
45260	2012-02-22			13 Liberty Boilers & Mechanical Services Inc.	78.75
45261	2012-02-22			56200 LOCAL AUTHORITIES PENSION PLAN	10,282.64
45262	2012-02-22			58000 LOOMIS EXPRESS	151.76
45263	2012-02-22			786704 MINISTER OF FINANCE (LT)	75.00
45264	2012-02-22			65040 MUNICIPAL INFORMATION SYSTEMS	931.02
45265	2012-02-22			66100 NATIONAL SECRETARY-TREASURER	1,132.03
45266	2012-02-22			786050 PLANET CLEAN (LETHBRIDGE) LTD.	168.15
45267	2012-02-22			86300 RECEIVER GENERAL FOR CANADA	20,751.42
45268	2012-02-22			13525 SOBEYS CLARESHOLM	52.60
45269	2012-02-22			900 TELUS	1,087.86
45270	2012-02-22			786437 THE WRITE SOURCE	56.46
45271	2012-02-22			786501 TOM HARRIS CELLULAR	52.50
45272	2012-02-22			786428 TransAlta Energy Marketing Corp.	67,258.45
45273	2012-02-22			101400 UNITED FARMERS OF ALBERTA	950.26
45274	2012-02-22			900000 DAVID THOMAS	525.00
45275	2012-02-22			900000 MERCER-GUEST, DANA	215.00
45276	2012-02-22			900000 NILSON, BRENDA	115.00
45277	2012-02-22			900000 SPENCER, DENISE	23.29
					149,626.28
					Batch # 15626
45278	2012-02-24			900000 DAVID THOMAS	525.00
					525.00
					Batch # 15630
45279	2012-02-27			900000 AGRO	3,202.50
					3,202.50
					Batch # 15633
45280	2012-02-28			13250 CLARESHOLM CHILD CARE SOCIETY	12,000.00
					12,000.00

Total

439,238.76

general email

From: Amanda Marshall <AMeding@auma.ab.ca>
Sent: March-06-12 11:05 AM
Subject: AMSC Swing Into Summer Golf Tournament - Registration

AMSC 7th Annual Golf Tournament

AMSC invites you to join in the 2012 Members and Partners
Swing into Summer Golf Tournament

Wednesday, June 27, 2012
The Nursery Golf & Country Club
Lacombe, Alberta

Breakfast 7:00AM
Shotgun Start 9:00AM

Registration 7:30AM
BBQ & Prizes 3:00PM

\$157.50

(includes GST, Breakfast, Golf, Cart, BBQ & BBQ Refreshment Ticket)

To register yourself and any other member from your organization
online now, please follow the link:

Early Bird Registration

Register by March 30, 2012, for the chance to
win a \$1000 gift certificate.

Registration closes May 31
received by May 31, 2011

[2012 AMSC Golf Registration Link](#)

Please submit payment along to AMSC prior to June 15, 2012 to guarantee attendance. Fees not paid by this date are subject to interest charges.



Please send payment, care of Amanda Marshall, to:
AMP Building
300, 8616 – 51 Avenue
Edmonton, Alberta T6E 6E6



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

February 13, 2012

Ms. Linda Sloan
President
Alberta Urban Municipalities Association
300, 8616 – 51 Avenue
Edmonton AB T6E 6E6
Email: linda.sloan@edmonton.ca

Dear Ms. Sloan:

In the spirit of achieving stronger communities together, I have met with, and had telephone conversations with you and your association representatives many times since becoming Minister of Municipal Affairs last October. I have been very clear during every meeting that I am only a telephone call or meeting request away, and that I want our relationship to be open and personal, as we work to build stronger communities.

I am writing today to express my extreme disappointment regarding your recent public statements about municipal funding from the Government of Alberta. You have asserted that there was no consultation and that there was no opportunity for input into this budget, which is patently untrue.

Even more disturbing is your assertion that municipalities receive provincial funding based on their voting choices. That is a completely inaccurate portrayal of reality.

As you know, the Municipal Sustainability Initiative (MSI) funding is allocated 48 per cent by population, 48 per cent by education tax requisitions, and 4 per cent by kilometres of local roads. Funding amounts for each municipality are published and posted on the Municipal Affairs' website after every budget for all to see, and are not subject to political discretion.

Alberta 

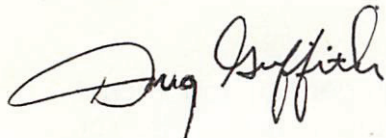
.../2

To suggest otherwise tarnishes the reputation of a good program that AUMA and AAMD&C helped to create, as well as the reputation of honest individuals who are determined to work with municipalities to build strong communities. Your comments are deliberately inflammatory and erroneous, and are not a sound way to build a strong relationship between governments whose ultimate purpose and focus is to build stronger communities.

Please be advised that as a result of your comments in the media, neither I, nor any of my Cabinet and Caucus colleagues, will be attending the AUMA breakfast on February 16, 2012. I have done everything to work on building a relationship that will help us address our mutual long term concerns. You have chosen to make false accusations in the newspaper while claiming you want to work together. This situation can be remedied if you publically apologize and retract your erroneous statement.

I am committed to building strong, vibrant communities, and will do so by dealing directly with municipal representatives from across the province, with whom my ministry has a strong working relationship, built on mutual respect, trust and a spirit of collaboration.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Griffiths". The signature is fluid and cursive, with a large initial "D" and "G".

Doug Griffiths
Minister

cc: Honourable Alison M. Redford, QC
Premier

All Government Members

AUMA Board Members

AUMA Member Municipalities



2012 Provincial Budget Summary

Prepared by AUMA on February 9, 2012

The Government of Alberta announced its 2012 Provincial Budget on Thursday, February 9, 2012 based on a theme of supporting quality of life through “investing in families, communities and supports for the vulnerable, without new taxes or tax increases and with a balanced budget in sight for 2013-14”. The following provides a summary extract of the 2012 Budget.

Including operating funding and municipal capital, municipalities will receive more than \$2 billion in 2012-13.

1. Extracts From The Provincial Budget

Fiscal Plan

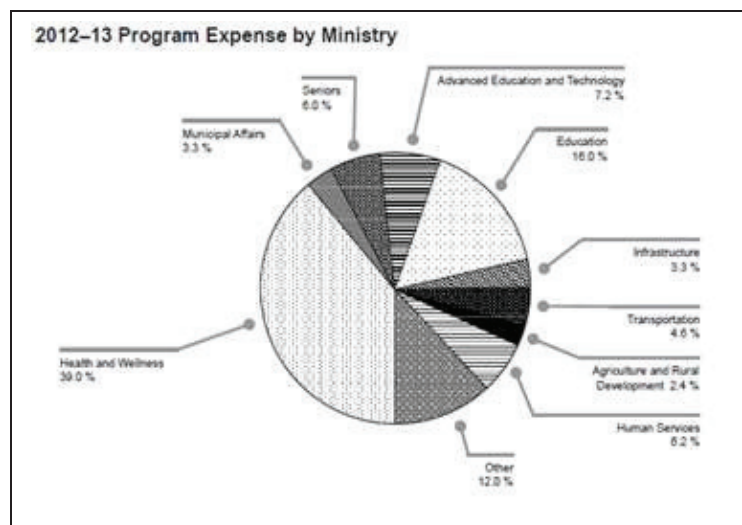
Budget 2012 is based on the Alberta economy growing by 3.8% in 2012, which is almost double that of Canada as well as the United States. This growth rate is expected to hold steady in 2013 and then level off to 3% for 2014 and 2015.

The province leads the country in employment growth, and has an unemployment rate below 5%, the lowest rate in Canada. In December 2011, over two million Albertans were working, up nearly 100,000 from the same time in 2010. All of the new jobs have been in full time positions.

Based on this growth and rising energy prices, provincial revenues are forecasted to grow 4.6% in 2012-13, to \$40.3 billion. Total expenses will grow by 3.3% to \$41.1 billion, of which \$36.5 billion is operating and \$3.5 billion is capital grants. Given that expenses are greater than revenue, there will be a resulting deficit of \$886 million, which will be funded by the Sustainability Fund.

2012-13 expenses reflect investments in three priority areas:

- families and communities (\$22.8 billion)
- securing Alberta’s economic future



(\$11.5 billion); and

- advancing world-leading resource stewardship (\$2 billion)

Direct operating support to municipalities is nearly \$273 million in 2012-13 and will increase to over \$285 million by 2014-15.

75% of operating expenses are being invested in health, education, and human services.

By 2014, the Sustainability Fund is projected to have dropped to \$2.4 billion. However, based on higher energy prices associated with a continued global demand for oil, the Province anticipates surplus budgets of \$952 million and \$5.2 billion in 2013-14 and 2014-15 respectively.

The Province indicates that it will consult with Albertans to determine the appropriate use of borrowing for capital projects, how to reduce reliance on resource revenues, and how to use surplus funds.

Capital Plan

As shown in table 1, capital funding will fall from \$6.3 billion in 2011-12 to \$5.7 billion in 2012-13.

\$16.5 billion is being invested in public infrastructure over a three year period, reflecting a \$1,500 per capita investment in infrastructure, which is 38% higher than the average of other provinces. This includes grants to municipalities and supported organizations for health facilities, housing, schools and post-secondary institutions, as well as investments in government-owned infrastructure such as highways, water systems, parks and museums.

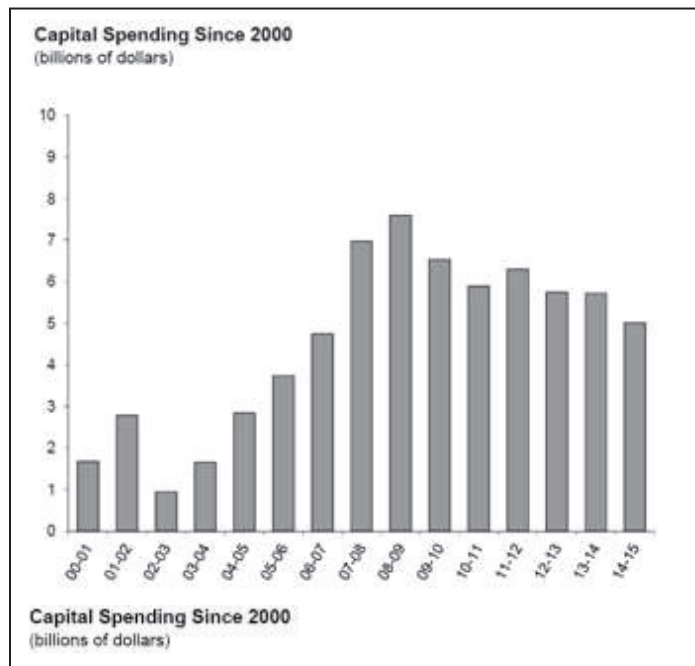


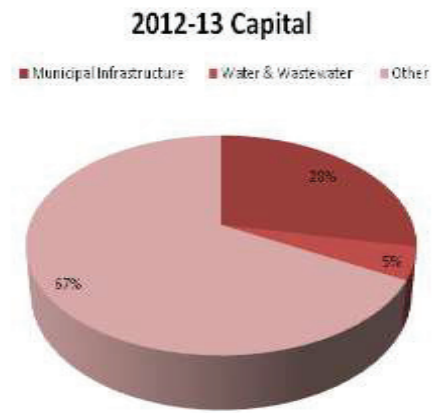
Table 1
Total Capital Spending by Year
(millions of dollars)

Category	2010-11	2011-12	2012-13	2013-14	2014-15
Municipal Infrastructure Support*	1,768	1,698	1,620	1,812	1,664
Provincial Highway Network	1,533	1,572	1,367	1,194	956
Health Facilities and Equipment	281	879	816	772	993
Schools	388	402	364	459	220
Post-Secondary Facilities	609	269	76	76	76
Community Facilities	111	132	135	168	147
Water and Wastewater Management*	183	308	272	232	202
Housing	370	321	162	142	107
Government Facilities/Other Capital	646	715	932	868	651
Total	7,208	6,296	5,744	5,723	5,016

*Note: These amounts include both municipal capital grants and direct capital expenditures by the province in these areas.

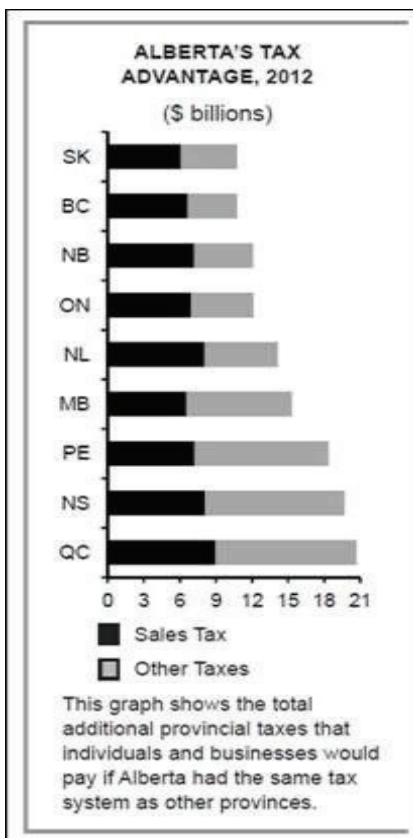
Highlights over a three year period include:

- \$5.6 billion for municipal infrastructure:
 - \$2.8 billion through the Municipal Sustainability Initiative (MSI)
 - \$540 million for the GreenTRIP program to make public transit more accessible and reduce GHG emissions, and
 - \$2.3 billion in municipal transportation and water infrastructure grants.
- \$2.1 billion to develop health facilities in communities such as south Edmonton, south Calgary and various other locations.
- \$75 million over 3 years of new investment in the Affordable Supportive Living Initiative (a total of 750 additional units).
- Construction of 14 new schools, with another 22 schools and 13 modernization projects continuing into the following year.



As anticipated, funding for the Infrastructure Stimulus Fund, the Canada-Alberta Municipal Rural Infrastructure Fund and the Alberta Municipal Infrastructure Program was not renewed.

As part of a comprehensive program review, the government will re-evaluate and update the 20-year Capital Plan. The government will ensure that future infrastructure decisions will take into consideration Albertans’ priorities, program needs, economic growth, the environment, and sustainability. A life-cycle cost approach will be applied to capital spending decisions, ensuring that both immediate and long-term cost implications are contemplated. Re-investment in existing infrastructure will be a key consideration in capital planning processes.

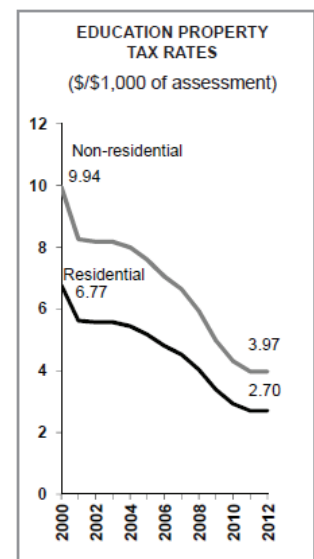


Highlights of Tax Plan

No new taxes were introduced in Budget 2012. Alberta has the lowest overall corporate and small business tax burden in Canada, reflecting the lowest fuel tax and no payroll, capital or sales taxes. Albertans and Alberta businesses would pay at least \$11 billion more in taxes each year with any other provincial tax system.

Education property tax revenue is forecast at \$2.0 billion in 2012-13, an increase of \$120 million, or 6.5%. The residential/farm rate will be \$2.70 per \$1,000 of equalized assessment and the non-residential rate will be \$3.97 per \$1,000 of equalized assessment.

While 2012 education property tax rates are being frozen at 2011 levels, the increase in education property taxes by 6.5% increases total property taxes and encroaches on municipalities primary revenue source.



2. Analysis of Key Financial Impacts on Municipalities

Table 2
Key Municipal Capital Grants by Year
(millions)

Grant	Current Estimate	2012-13	2013-14	2014-15
MSI Capital	839	846	1,000	1,000
Municipal Transportation Grants	350	419	378	416
GreenTRIP*	200	93	200	247
Federal Gas Tax Fund	200	200	200	TBD
Water for Life and AMWWP**	260	170	197	197

* The total funding commitment for GreenTRIP remains at \$2 billion. The 2012-13 estimate is lower than the 2011-12 Forecast as funding was accelerated in 2011-12 to meet eligible project commitments.

** These amounts represent water grants paid to municipalities, which does not include provincial direct capital spending in this area.

- \$110 million to decrease homelessness in Alberta, including the creation of an interagency council to provide outreach support services, housing for 1,800 homeless, and over 3,100 shelter spaces.
- A \$37 million increase to the policing budget, with the resulting \$350 million allocated to public safety initiatives and the new provincial RCMP contract, First Nations Policing, and Policing Assistance to Municipalities. There are no changes to the funding formulas for municipal policing assistance grants or new police officer grants. However, 90 new RCMP officers and 55 new sheriffs will be hired by 2013-14.
- No change in the \$76 million budget for Family and Community Support Services, despite AUMA's resolution calling for increases.
- No change in the Basic Municipal Transportation Grant funding formula.
- Development of a \$1.6 million program to enable seniors to defer their property taxes, which the Province assures, will not result in a cost to municipalities.
- The 2012-13 budget for Municipal Water Wastewater Program/Water for Life is \$170 million. This is 34.7% lower than the 2011-12 budget of \$260 million (see table 2). AUMA is concerned with the reduction in funding for water systems particularly given the critical nature of water infrastructure.
- Community and Voluntary Sector Services funding has essentially been maintained at current levels – Community Facility Enhancement Program at \$38 million, Community Initiatives Program at \$25.2 million, and Community Spirit Donation Grants at \$15.5 million.
- Library funding remains unchanged at \$30.7 million.
- The Ministry of Infrastructure will continue to review options to expedite the release of residential, commercial and industrial lands in a number of locations in and around Fort McMurray.

3. Extracts From Ministry Business Plans

Alberta Municipal Affairs' Business Plan

The ministry's Business Plan contains disappointingly few new initiatives for municipalities. The following information is a summary of the ministry's key initiatives and the impact on Alberta's municipalities.

Establish minimum three-year funding cycles for municipalities and implement changes to the Municipal Sustainability Initiative (mandated by Premier in fall 2011).

- AUMA continues to advocate for the need to provide urban municipalities with sufficient financial capacity to meet their core service obligations.
- Grants such as MSI are an inappropriate mechanism for funding core services as their inherent nature is to be conditional, short term, and volatile.
 - Conditional grants have a long history of being less than what they were promised to be.
 - As well, grants perpetuate the current lack of transparency (i.e., citizen uncertainty about which government collects which tax and pays for which service)
 - Expanding MSI to a three-year planning horizon is insufficient since municipalities have a greater share of capital assets and need the same long term planning horizon (20 years) that the Province follows.
- Despite the government's assurance that Budget 2012 establishes three-year predictable funding for municipalities, the budget process remains unchanged. Municipal funding is approved on an annual basis, with no guarantee that the targets for years two and three will be realized.
- Discussions to date illustrate some apparent uncertainty across various ministries on what a three year cycle really means. Municipal Affairs advises that further discussions will occur to establish three year cycles in Budget 2013. However, other ministries have expressed a great reluctance to provide the kind of "guaranteed" funding seen previously for programs like health care.
- AUMA understands that changing the current municipal revenue authorities is complex and will take some time. As a first step, AUMA has asked the Premier to commit to collaboratively work with municipalities within 60 days of a provincial election to discuss how best to implement this process of change.
- AUMA appreciates the increase in MSI funding and the opportunity to provide feedback on proposed changes to the MSI program. We anticipate that the proposed changes will be announced shortly.

Strengthen inter-municipal cooperation and regional approaches to planning and service delivery (no change).

- Given that our members' recently identified inter-municipal revenue sharing as a key priority, AUMA will be working with the ministry to discuss opportunities to overcome barriers and develop best practices, tools, and other resources.

Implement the Municipal Sustainability Strategy (no change).

- Although this was promised in Budget 2011, there has been no evident progress to date.
- AUMA has been meeting with Municipal Affairs to secure the following commitments:
 - Develop tools that address the gaps found in the Capacity-Building Tools (e.g., risk management, performance measurement).
 - Initiate the review and development of other restructuring mechanisms (annexation, amalgamation, regionalization, regional services commissions).
 - Formalize the process for Municipal Corporate Reviews.
- The Minister advised that he plans to discuss this initiative with Cabinet in early 2012, with the intent of making required changes to the MGA. However, given the provincial election, specific timing is currently unknown.

Undertake a comprehensive review of the Municipal Government Act (no change).

- AUMA has been advocating for a thorough and expedient review of the Act.
- In response, the Minister of Municipal Affairs recently advised AUMA of a reduced timeframe of four years, with iterative legislative changes during the following three phases:
 - governance and administration;
 - property assessment and taxation; and,
 - planning and development.
- The first phase will focus on governance and administration, with \$350,000 dedicated by the ministry in 2012-13 for planning, research and analysis.
- The Minister has conveyed his commitment to an open consultative approach and acknowledged the need to involve AUMA early on in the review process.
- Given the complexity and volume of matters to be considered, AUMA supports the concept of an advisory body comprised of key stakeholders that could offer assistance to the ministry during the review process.
- AUMA has been advised that the comprehensive review process will not delay planned amendments associated with the *Local Authorities Election Act* (LAEA) or the *Municipal Sustainability Strategy* (MSS). AUMA has suggested that off site levies should be included in 2012 legislative changes.

Promote an assessment and property tax system that is accurate, predictable, fair and transparent (no change).

- The ministry has not taken any action to address the 27 recommendations submitted by AUMA in early 2011, nor has it made any significant improvements to the Guidelines for 2012 assessment.
- The Ministry indicates that AUMA's recommendations will be considered as part of the MGA review.
- In the interim, AUMA is working to identify further required changes to address issues with farm property, industrial property, split mill rates and other governance and administrative matters. The scope of this review will be discussed at the February Mayor's Caucus.

Ensure low-income Albertans have access to a range of safe and affordable housing options and supports (modified).

- The ministry outlines its intent to partner with local housing management bodies and municipalities and revitalize aging properties owned by the Alberta Social Housing Corporation.

Advance collaborative public safety initiatives (modified).

- There will be a continued focus on legislative amendments and risk management with an intention to advance energy efficiency, the safe use of reclaimed water, and the clean-up of contaminated underground petroleum storage tank sites.
- As well, there will be an emphasis on training, certification and standards in emergency management, search and rescue, disaster social services and amateur ham radio.
- There is also a desire to decrease the level of response and recovery efforts needed.

There were no substantive changes to the ministry's performance measures, aside from the removal of the measure pertaining to Albertans' satisfaction with their local government.

Other Ministry Business Plan Initiatives

Make Alberta Canada's leader in energy efficiency and sustainability.

- AUMA looks forward to being a key partner in this initiative. AUMA supports the establishment of a Renewable Power Expert Panel and a renewable power incentive program.

Advance the Water for Life Strategy.

- AUMA is developing a comprehensive set of water policies so that we are ready to contribute to the consultations, particularly in regards to water allocation and safe drinking water.

Develop a multi-modal Transportation Strategy.

- Through participating on the Strategic Transportation Advisory Committee, AUMA will provide input into the development of the strategy, as well as enhance connections between sustainable transportation, urban design, and public health, monitor the implementation of GreenTRIP, advocate for a national transit strategy, and follow-up on a member resolution pertaining to high speed rail.

Develop a Canadian Energy Strategy.

- AUMA hopes to be engaged in the development of the Strategy through working with FCM as well as provincial ministries to dialogue on municipal impacts.

Ensure future coal-fired regulations reduce carbon dioxide emissions, without unduly impacting Alberta consumers.

- AUMA is monitoring this issue as it is unclear how this will impact Alberta's market structure and what additional costs consumers will face.

Review the Electric Statutes Amendment Act and the two high-voltage, direct current (HVDC) transmission facilities between the Edmonton and Calgary regions.

- AUMA supports having an open impartial consultative approach and recently made a submission to the Expert Committee appointed by government.

Regional land-use plan implementation.

- AUMA has remained steadfast in its support for the Land Use Framework, while suggesting a robust and meaningful appeals system and empowered Regional Advisory Councils.

Deliver high-speed internet connectivity to unserved location in rural Alberta.

- AUMA supports this initiative, but reminds the government that reliable access is also important.

Develop a social policy framework.

- AUMA plans to respond to the Discussion Guide from government, responding to questions pertaining to purpose of framework, vision of a future society, role of municipalities in quality of life, scope of social and economic issues to be included, and measures of success. As well, we'll indicate our ideas for municipal engagement.

Implement improvements to the seniors' lodge program.

- AUMA has been advocating for change, given our members' concerns about the long term viability of LAP since provincial funding has not kept pace with inflation.

Continue to improve accessibility of health care services (continuing care, emergency medical system, netcare).

- AUMA has been advocating for changes that improve accessibility (particularly in small/remote communities), provide continuing care options to reduce pressure on hospitals and emergency rooms, and ensure effective system for medical first responders.

The Bridges at Claresholm Golf Club
REGULAR MEETING
Wednesday, February 8, 2012 at 12 noon

Present: Wes Wiebe, Dan Rhode, Larry Ford, Mike Young, Frank Keller, Dave Baptie, Russell Sawatzky, Doug MacPherson, Kathy Davies, Lyle Broderson & Rod Andrews

Absent: Larry MacDonald,

Guest: Dale Seeman

1. Chairman Wes Wiebe called the meeting to order at 12:07 pm.
2. Larry Ford moved the approval of the agenda. CARRIED.
3. Larry Ford moved the approval of Dec. 7, 2011 Regular Meeting. CARRIED.
4. **Correspondence:** None

5. **Reports:**

5.1 Greens Committee: Rod reported on the following:

- Lots of wind and no snow, the snow fences are down and some damage to No's 11, 15, 16 greens. The greens are crunchy and still frozen. Will water them.
- Stain boards on the Par 3's and bridges on nos. 4 and 9;
- Ron is grinding reels;
- As for Rod's request from last meeting regarding Dennis Klyne and playing privileges. Larry Ford moved that we give Dennis Klyne a free fold membership for 2012 for his time volunteering. CARRIED.

5.2 Club Pro Committee: Lyle reported:

- New score cards have to be ordered: Based on 5 sponsors.

Number of Cards	Year Supply	Cost/Sponsors
30,000	3	\$500 each
20,000	2	\$400 each

- GroupOn – Best of 2011. Mike Young moved that we do another coupon session up to a maximum of 500 with week days and after 2 pm on weekends and holidays. CARRIED.
- The Grad class has agreed to sell our “Value Cards” they will received a portion of the proceeds.

5.3 Clubhouse Committee: Lyle reported on:

- Have not had a meeting with Huge as of this date, maybe March.

5.4 Finance Committee:

- Lyle and Frank are closing the extra unused accounts.
- Will present a 2012 budget at the next meeting.

5.5 Town Representative: Doug report on:

- The Club House roof damage from the wind is being covered under the Town's insurance.
- Doug was asked to talk to Mike Schuweiler if there is any of the recycled pavement and if so can we get some and how many loads.
- Bill Erickson and Stan Lamb have asked the Town if they could put rock on both sides of the creek, just south of the walkway (close to hole # 6). They require a letter from the Golf Club as being in favour. Lyle will send a letter to the Town.
- Mike Schuweiler told Doug that he will see that the entrance road is graded and holes fixed. Probably in March.

5.6 Grants and Casino Committee

- Received notice that the Golf Club's next casino will be Oct. – Dec. 2014

5.7 Tournament Committee: no report

5.8 Policy and By-Law Committee:

- No meeting was held on Dec. 20/11 – Meeting of the committee will be on Feb 22/12 at noon at the Golf Club House. Will work on the By-laws as they need to be given to the members 30 days prior to the AGM.

6. New Business:

6.1. Changes in Audit Reporting – Dale Seeman from YPM discussed the changes in the Annual Audit Report due to the Town taking over the loan. This affects the “Liabilities and Assets” portion of the report. The Town will be recording this on their books – acquisition for the golf course – debt due to expansion, therefore, on the Golf's financial books it will have to show a sale of the same.

6.2. AGM: Tuesday, April 17, 2012 will be the date of the AGM.

7. Adjournment: Mike Young moved the meeting be adjourned at 1:50pm.

Next meeting will be Wed. February 29, 2012 at noon.

President

Date

Secretary

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors February 17, 2012

ATTENDEES: Neil Ohler – Lay Representative
Walter Gripping – Town of Granum
Holly Gillespie – Porcupine Hills Lodge
Howard Paulsen - Lay Representative
Bob Thompson – Seniors Center
David Hubka– Town of Claresholm
Brydon Saunders – Lay Representative
Earl Hemmaway – M. D. of Willow Creek
Lyal O’Neill – Office Coordinator

REGRETS: Darren Allen – Wandering Willows

Howard Paulsen, Chair called the meeting to order at 10:05am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Earl Hemmaway to accept the agenda. Carried.

2.0 APPROVAL OF MINUTES

Moved by Walter Gripping to accept the minutes of the meeting held **January 20, 2012**. Carried.

3.0 BUSINESS ARISING

1. Neil Ohler presented Debbie Millar with a plaque for a Founding Member and Long Term Service (2002-2011).

4.0 CORRESPONDENCE

1. Lyal sent a letter to the M.D requesting support to our CIP application.
2. Letter appointing Bob Thompson to our Board for another year - Seniors Center

5.0 REPORTS

1. Financial Report – Moved by Lyal O’Neill seconded Neil Ohler to accept the financial report. Carried.
 2. Office Coordinator Report-
 3. Advertising & Fundraising- .
- Fund Raising Promo Local Press –
 - Brochures printing .35 cents, 1900 for \$665
 - circulation of 1900 at .06 cents total \$114, for non-profits (.08 cents)
 - Total cost \$779

- Exposure to seniors
- Includes Stavely / Granum paper distribution
- Co-ordinate with feature article

- Moved by Earl Hemmaway to proceed with this campaign seconded by Brydon Saunders. Carried
-
- 4. Chairman's report. Stops in on request to sign cheques. No complaints. Running smoothly.

6.0 NEW BUSINESS

1. Moved by Walter Gripping to increase PHL Go-Getters Annual Billing by \$100 to \$3,600
2. After reviewing the information provided we are all in favour of staying with UFA Cardlock.

7.0 NEXT MEETING is at the call of the chair at Claresholm General Hospital.

8.0 The meeting was adjourned at 10:50 by Bob Thompson

cc. Town of Claresholm
WCCCC Laurie Watt

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 1 (2012)
EXECUTIVE COMMITTEE MEETING
Thursday, February 9, 2012 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Terry Michaelis - *Chair*

Gordon Wolstenholme - *Vice-Chair*

Henry Van Hierden

Doug MacPherson

Dick Fenton

Anne Marie Philipsen

Walter Gripping

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – February 9, 2012
2. **Approval of Minutes** – December 1, 2011, 2011 (attachment)
3. **Business Arising from the Minutes**
 - (a) Board of Directors' Meetings.....
4. **New Business**
 - (a) Assessment Review Board Clerk Training and Update.....
 - (b) ORRSC Planning Projects Update(handout)
 - (c) GIS Update(handout)
 - (d) Staff Retreat.....(handout)
 - (e) ORRSC Bylaws.....
 - (f) CPAA Conference in Red Deer – April 16-18, 2012.....(handout)
5. **Accounts**
 - (a) Office Accounts –
 - (i) November 2011..... (attachment)
 - (ii) December 2011..... (attachment)
 - (b) Financial Statements –
 - (i) January 1 - November 30, 2011 (attachment)
 - (ii) January 1 - December 31, 2011 (attachment)
6. **Director's Report**(handout)

7. **Executive Report**
8. **Adjournment**.....

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the agenda, as amended:

ADD: 4(f) CPAA Conference in Red Deer – April 16-18, 2012 **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Dick Fenton

THAT the Executive Committee approves the minutes of December 1, 2011, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

(a) Board of Directors' Meetings

- At the last Executive Committee meeting a resolution was passed recommending to the Board of Directors that the number of Board meetings be reduced from four times per year to two times per year (June and December) and replacing these meetings with more workshops. This motion was brought forward at the December 1, 2011 Board of Directors meeting, but was defeated as many members felt the meetings provide a good opportunity to interact with other municipal representatives on common issues.
- Having received this direction from the Board, the Director plans to increase the content of Board meetings and get Board members more involved in decisions and strategies for the future. Therefore, at the upcoming Board meeting on March 1, he would like to establish a Finance Committee (consisting of at least two Executive and two Board members) to investigate short- and long-term funding solutions. At the same meeting, Steve Harty and Michelle Grenwich will present a case study on planning law and development agreements.
- Committee members suggested the following topics for future Board meetings: off-site levies (Okotoks example); urban-rural servicing agreements; expropriation.

Moved by: Anne Marie Philipsen

THAT the Board meeting discussion be received as information.

CARRIED

4. NEW BUSINESS

(a) Assessment Review Board Clerk Training and Update

- In 2011, the ORRSC Regional Assessment Review Board was established and joined by 19 municipalities. Three appeals were received for the 2011 taxation year (Cardston, Warner, Pincher Creek) and hearings were scheduled in each municipality, trying to coordinate times between applicants / board members / clerks. This year the Director plans to streamline the process by scheduling all appeal hearings on the same day at the ORRSC office in Lethbridge. On February 1-2, 2012 he completed a two-day course to become an assessment review board clerk. This will enable him to act as clerk for RARB hearings and utilize trained board members from various participating municipalities. Training for board members and clerks must be updated every three years.

Moved by: Dick Fenton

THAT the Assessment Review Board update be received as information. **CARRIED**

(b) ORRSC Planning Projects Update

- A list of current and proposed fee-for-service planning projects for 2012 was handed out and reviewed. Because of the current lull in subdivision activity and the depletion of our reserves, there is a need to generate more revenue. Municipalities are encouraged to take advantage of this opportunity to update statutory plans and bylaws or complete projects that have been postponed. ORRSC rates are very reasonable and are still less than half of what consultants charge. As each planner is responsible for 5-7 municipalities, they may have to prioritize projects to accommodate requests from all of their municipalities.

Moved by: Doug MacPherson

THAT the planning projects update be received as information. **CARRIED**

(c) GIS Update

- A Regional Collaboration Grant application for \$125,000 was submitted in November 2011 and it could be 11 more weeks before a decision is made. The Director has contacted local MLAs to try to speed up the process as this will greatly impact our GIS budget and plans for 2012. Other GIS activities and contacts include:
 - Cardston County GIS training (January 10)
 - GIS presentation to Town of Turner Valley (January 12)
 - attended Rural Orthophoto Project meeting (January 13) and received a quote to partner with the 2012 rural municipality project
 - held a GIS training for interested urban municipal staff (January 19)
 - deployed GIS to Village of Alix at the end of January
 - spoke to personnel from the Towns of Devon and Swan Hills re GIS project
 - will be providing a presentation and quote to Town of Sundre (March 12)
 - have scheduled training sessions in Rocky Mountain House, Penhold, Alix, Innisfail and Olds (March 12 and 13)
 - many requests from the province for road network data - at no charge

Moved by: Walter Gripping

THAT the GIS update be received as information. **CARRIED**

(d) Staff Retreat

- A full-day retreat for all ORRSC staff will be held sometime during March in our Conference Room. Agenda suggestions submitted by staff are listed in the handout and divided into three groups:
 1. GIS and Planning Integration – subdivision file security, visualization, IT support, file organization and retention, etc.
 2. Internal Organization – policy manual, inter-office coordination and communication, strengths and weaknesses, etc.
 3. External Organization – business model and policy updates, services provided, funding solutions, etc.

Moved by: Anne Marie Philipsen

THAT the proposed staff retreat agenda be received as information. **CARRIED**

(e) ORRSC Bylaws

- The Director is waiting for a ruling from Municipal Affairs on whether they want new bylaws or amendments to existing ones in order to add members and services. He hopes to have these ready for presentation to the Board at the March 1 meeting.

Moved by: Henry Van Hierden

THAT the ORRSC bylaws update be received as information. **CARRIED**

(f) CPAA Conference in Red Deer – April 16-18, 2012

- Three members of the Executive Committee attended the CPAA Conference last year (Terry Michaelis, Gordon Wolstenholme, Dick Fenton). Henry Van Hierden and Walter Gripping will attend this year sponsored by ORRSC; Terry Michaelis and Anne Marie Philipsen will also attend, sponsored by their municipalities.

Moved by: Dick Fenton

THAT Henry Van Hierden and Walter Gripping be authorized to attend the CPAA Conference in Red Deer on April 16-18, 2012 with all expenses paid by ORRSC (registration fee, accommodations, mileage and meals);

AND THAT Terry Michaelis and Anne Marie Philipsen be registered for the conference by ORRSC, but their expenses be recouped from the Town of Milk River and County of Newell respectively. **CARRIED**

5. ACCOUNTS

(a) Office Accounts –

(i) November 2011

5460	Public Relations	M. Burla	\$	475.64
5185	Planning Intern Expenses	B. Gray		351.39
5150	Staff Mileage	D. Horvath		52.50
5460	Public Relations	B. Johnson		302.50
5150	Staff Mileage	S. Johnson (Sept. - Nov.)		45.00

5320	General Office Supplies	S. Johnson (Sept. - Nov.)	65.83
5530	Coffee & Supplies	S. Johnson (Sept. - Nov.)	109.81
5570	Equipment Repairs & Maintenance	S. Johnson (Sept. - Nov.)	54.69
5151	Vehicle Gas & Maintenance	Imperial Oil	670.38
5151	Vehicle Gas & Maintenance	Bridge City Chrysler	119.27
5170	Staff Conference & Area	Lethbridge College	236.90
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Westburne	82.05
5285	Building Maintenance	Kost Fire Equipment	208.95
5285	Building Maintenance	Cam Air Refrigeration	106.80
5310	Telephone	Telus	307.52
5580	Equipment & Furniture Rental	Telus	181.08
5320	General Office Supplies	Citi Cards	51.98
5320	General Office Supplies	Citi Cards	35.96
5320	General Office Supplies	Petty Cash (calendars)	15.98
5320	General Office Supplies	Petty Cash (sandwich platters & juice for annexation meeting Nov. 16/11)	117.27
5430	Aerial Photos & Maps	Vulcan County	142.80
5430	Aerial Photos & Maps	County of Warner	120.00
5440	Land Titles Office	Minister of Finance	203.00
5460	Public Relations.....	1 st Place Engravings	14.00
5460	Public Relations.....	M. Kristic	50.00
5460	Public Relations.....	1 st Place Engravings	35.00
5490	Consultants	Keith Ginter	225.00
5500	Subdivision Notification	Lethbridge Herald	145.04
5570	Equipment Repairs & Maintenance	DRC Communication	80.00
5570	Equipment Repairs & Maintenance	Reiter Computer Associates	340.00
5570	Equipment Repairs & Maintenance	Pitney Bowes	187.42
5580	Equipment & Furniture Rental	Xerox Canada	2,389.58
1160	GST Receivable	GST Receivable	307.93
		TOTAL	<u>\$8,306.27</u>

(ii) December 2011

5151	Vehicle Gas & Maintenance	B. Brunner	\$ 52.50
5185	Planning Intern Expenses	B. Gray	420.00
5150	Staff Mileage	S. Johnson	47.00
5530	Coffee & Supplies	S. Johnson	43.97
4040	Fee for Service (member)	Henry Van Hierden	160.00
4040	Fee for Service (member)	Gordon Wolstenholme	148.00
4040	Fee for Service (member)	Bjorn Berg	200.00
5151	Vehicle Gas & Maintenance	Imperial Oil	560.71
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Cam Air Refrigeration	385.05
5285	Building Maintenance	Exteriors by Leroy and Darcy	450.00
5285	Building Maintenance	Wild Rose Horticultural	130.00
5310	Telephone	Telus	327.96
5580	Equipment & Furniture Rental	Telus	148.46

5310	Telephone	Bell Mobility	848.28
5310	Telephone	Telus	328.20
5310	Telephone	Telus	30.21
5580	Equipment & Furniture Rental	Telus	229.64
5330	Dues & Subscriptions	APPI	455.00
5330	Dues & Subscriptions	APPI	910.00
5330	Dues & Subscriptions	Nanton News	52.99
5380	Printing & Printing Supplies	Citi Cards	55.71
5380	Printing & Printing Supplies	Minuteman Press	86.00
5430	Aerial Photos & Maps	Valtus	148.24
5440	Land Titles Office	Minister of Finance	494.00
5440	Land Titles Office	Minister of Finance	400.00
5500	Subdivision Notification	Lethbridge Herald	142.08
5500	Subdivision Notification	Lethbridge Herald	141.36
5540	Other	Purolator Courier	24.91
5580	Equipment & Furniture Rental	Pitney Bowes	292.03
1160	GST Receivable	GST Receivable	302.13
		TOTAL	<u>\$8,489.43</u>

- Committee members requested clarification on why some staff are claiming expenses for meals in Lethbridge and who is being taken out. They also suggested guidelines or policies should be established (e.g. \$15 for lunch) to keep these costs reasonable. The Director will investigate and report back.

Moved by: Dick Fenton

THAT the Executive Committee approves the Office Accounts of November 2011 (\$8,306.27) and December 2011 (\$8,489.43), as presented. **CARRIED**

(b) Financial Statements –

(i) January 1 - November 30, 2011

(ii) January 1 - December 31, 2011

- On the Comparative Income Statement, members questioned why there is such a discrepancy between the budgeted and actual amounts for GIS Member Fees. The Director explained this could be due to the breakdown of the GIS Member Fees and GIS Fee for Service (Non-member) accounts. The Director will get clarification from the bookkeeper for the next meeting.

Moved by: Doug MacPherson

THAT the Executive Committee postpone approval of the financial statements pending clarification regarding GIS Member Fees at the next meeting. **CARRIED**

6. DIRECTOR'S REPORT

- A summary of the Director's activities since the last meeting was handed out and reviewed.

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Director's Report, as presented.

CARRIED

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

- The March Executive Committee meeting was changed to 6:00 p.m. on March 1, just prior to the Board of Directors' meeting.

Moved by: Henry Van Hierden

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:30 p.m. until Thursday, March 1, 2012 at 6:00 p.m.

CARRIED

/bj

CHAIR:



Claresholm Public Library Board

Regular Meeting

Minutes December 19, 2011

Present: Kathy Davies, Mary Thompson, Michael McAlonan, Arden Dubnewick, Lisa Andersen, Marika Thyssen, Shirley Leonard, Earl Hemmaway, Cathy Dahl, Daryl Sutter.

Absent: Kathrine Roberts

Meeting called to order at 5:03 pm

Approval of Agenda: Lisa

Approval of November minutes: Cathy Dahl

Topic	Notes
Old Business	<ol style="list-style-type: none"> 1. Kathy, Daryl, Lisa, Cathy D. and Mike met with Chris Hobek and Ceri Anderson (Edmonton) – library not a corporate entity but provides the town a service; lease needs to be more specific (need to know who is responsible for what and easier to read); maintenance needs ironing out; may need .5 assistant bookkeeper; Board has to decide what to do with caretaker's contract as is due in January.
FINANCIAL	<p>Earl moved to go 'in camera'. Marika moved to go 'out of camera.' Earl mentioned that the wage increased 8 to 10 % in addition to benefits. Lisa moved to approve the proposed budget for 2012 and present it to the Town in February. CARRIED.</p>
CORRESPONDENCE	<p>Kathy wrote a thank you for her birthday gift.</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch – LISA – December 1 meeting elected a new executive: Laura Ross-Giroux (chair), Howard Paulsen (vice-chair), Bjorn Berg (treasurer); all committees remain the same unless individuals told Maggie otherwise; received Policies for Marketing/Communications and Finance to review; 2% COL increase carried; proposed an additional line in the budget to deal with the 20th anniversary coming up (tabled to March 2012). Re Daryl's question of moneys paid to Chinook Arch – info Maggie sent not transparent enough. Earl moved to invite Maggie to the January 16 meeting for clarity of issue. 2. Library Manager's Report: held first Home Roots (Chuck Suchy) was well received, next is Feb. 15 plan to limit to 30 guests for ease of access to performer; Spirit of Christmas (planned by Shelley) this Wednesday evening at 7; Kathy is going to juggle staffing so that she can do the

	<p>bookkeeping; as a result, Bea will have more hours Thursday pm – 12 to 15 hours/week; Arden moved to offer the current caretaker a 3 month contract at her current rate (\$21.76), ending March 31. CARRIED.</p> <p>3. Friends - nil</p>
<p>NEW BUSINESS</p>	<p>Chinook Arch Convention – Kathryn and Arden paid by Library Board; Lisa paid by Chinook Arch; Daryl paid by Town of Claresholm.</p>

Meeting adjourned at 7:49 by Earl

Next meeting January 16, 2012 at 5:00 pm

Chairman

Date

Secretary


Claresholm Public Library Board Regular Meeting Minutes January 16, 2012

Present: Kathy Davies, Mary Thompson, Kathrine Roberts, Shirley Leonard, Daryl Sutter, Arden Dubnewick, Lisa Andersen, Marika Thyssen
Absent: Earl Hemmaway, Cathy Dahl, Michael McAlonan.

Meeting called to order at 5:02 pm by Shirley

Approval of Agenda: additions of new business: 8.2 House Entertainment by Daryl; 6.1 ALTA Board of Directors letter. Approved by Lisa, including the 2 additions.

Approval of December minutes: Unfortunately, Mary made a big mistake. Will be available at the February meeting.

Old Business	<ol style="list-style-type: none"> 1. Chinook Arch presentation by Maggie – did powerpoint (see attached); explained that, at the beginning, the Library Act stated 'may not reduce amount given to library board' ie. Isn't double dipping but dividing amount between library and town; increases are for the growth; some towns just add the two together; could be changed but could open a whole new can of worms 2. Trade Fair – Feb 3 & 4 - past motion was made to take part; schedule sent around to sign up
FINANCIAL	<p>Daryl took proposal to Town; was some discussion; nothing finalized yet</p> 
CORRESPONDENCE	<p>ALTA Board of Directors – any board member can apply by the end of January</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch (Lisa) meeting not until April; has a Policy committee meeting tomorrow; Daryl asked that Lisa/Earl ask the other municipalities their feelings about the two charges for Chinook Arch; Maggie did say she would look into a needs assessment study 2. Librarian – everything running smoothly; did get a major virus on her computer but should be fixed by tomorrow (was reason had no financial statement); Spirit of Christmas had about 100 people attend; Financial committee has to meet asap re caretaker; right now need written short term contract for 3 months (end of March) then application for position goes out. Kathy will get the short term contract to Sherry

	3. Friends: nil
NEW BUSINESS	<ol style="list-style-type: none">1. 75th Library Anniversary – will be Feb 2013; committee set up – Lisa, Kathrine, Arden, Mike – use Friends, staff, board, apply for grants, budget2. Daryl – brother Glenn Sutter has 3 cds out; touring in March; perhaps do something like a winetasting through the Friends

Meeting adjourned at 6:47 by Lisa

Next meeting February 27 at 5:00 pm.

Chairman

Date

Secretary

**Claresholm Animal Rescue Society
Amended Regular Meeting Minutes
February 2, 2012**

Present: Rita Hahn, Kris Holbeck, Anne Papan, Kim Alexander, Judy Van Amerongen, Denise Peters, Gerald DeBruyn

Regrets: Karen Thompson, Barb Hinkle, Sylvia Giroux

Guest: Pat Baker

Call to Order

The meeting was called to order at 7:25 p.m.

Approval of Agenda

Motion by Denise Peters to approve agenda as presented. All in favour.
CARRIED.

Approval of Regular General Meeting Minutes January 19, 2011

Motion by Denise Peters to accept the minutes as Amended. All in favour.
CARRIED.

Shelter Update

January 20, 2012 to February 2– 15 volunteers and 258 shelter hours

No new dogs

New Cats – 13

11 from Teresa

1 Abandoned in apartment – Fatty

1 surrendered from 3 years ago - Rainbow

Cat adoptions: Bubba, Aspen, Rosa, Poco, Binky, Edison, Tilly, Denver, Lovely, Ivory, and Dory

Reagan's toys and bone is not to be given to her. Lesli would be willing to work with her

Adoptions Update

Buddy iadoption is done
Macy are going for adoption
Ella adoption to be done February 3rd, 2012
Nikita are going for adoption

TNR Update – No report , wait until spring

Fundraising Update –

Calendars sales – will be held at the trade fair
New Cans are made for donations containers for the bottle depot
About 7 - \$10 Donation for Massage so far, advertise at the Sobey's, and Trade Fair
50/50 – A roll of tickets cost \$150.00 – Board said no
Talked about Paws at Sobey's
Do something for next year Valentines similar to the Paws. It would have to be planned early enough to get people the donate in good time before Valentines.

Treasurer's Report –

See Kris's Report
Talk about wages - 30 hours per week + Rita's wage
Warrantee on GE washer and dryer – No extended warrantee due to commercial use. Kris will have to get her \$200.00 back for paying the extended warrantee
Kris presented the new budget for 2012, Motion by Rita Hahn to pass the new Budget of 2012 as presented. All in favour. CARRIED

New Building Update –

Calici Cat Room shelves are working good for the cats to see outside in the hallway of shelter.
Larger window to be placed in the door of the Calici Cat Room was to wait for a later date. Waiting until the Calici cats move to their original room.
Cheque from M.D. of \$500.00/year.
New roof over outside dog kennels is being quoted.
Old telephone posts that are being pulled out – there is use for them for the outside fenced area to prevent dogs from digging themselves out. Kris will ask town sales rep to see if the animal shelter can take some of those old posts.
Discussion about removing gravel and replacing with dirt and grass.
Discussion about using rubber mats for the outside dog kennels, they run about \$30.00 per

mat.

Discussion about Stats of CARES to be placed in the paper and possibly on website.

Others

Barn cats – people looking for barn cats → think of something by spring

FCSS Application Form for Low income family

List of people looking for farm (barn) cats

List of people looking for house cats

Trade Fair – for businesses – Pat said she will sit at the town table to try to sell some more of our Calendars

Adjournment: Meeting adjourned at 8:30pm

Next Meeting: Will be held in the at the Shelter, Thursday, February 16, 2012, at 7:15pm.

Claresholm Animal Rescue Society
Regular Meeting Minutes
February 16, 2012

Present: Rita Hahn, Kris Holbeck, Anne Papan, Kim Alexander, Gerald DeBruyn

Regrets: Karen Thompson, Barb Hinkle, Sylvia Giroux, Judy Van Amerongen,
Denise Peters

Guest: Pat Baker

Call to Order

The meeting was called to order at 7:25 p.m.

Approval of Agenda

Motion by Kris Holbeck to approve agenda as presented. All in favour.
CARRIED.

Approval of Regular General Meeting Minutes February 2, 2011

Motion by Kris Holbeck to accept the minutes as Amended. All in favour.
CARRIED.

Shelter Update

February 3, 2012 to February 16– 13 volunteers and 288.75 shelter hours

No new dogs

New Cats – 4

Cat adoptions: Oliver, Teak, Madeline, Mongoose, Bubba

Nala is back at the shelter

Auxiliary Patients come for 1 hour every Wednesday afternoon. Seems to be working well.

Tammy Smith from Auxiliary.

Ladies can do laundry, sit in cuddle room with cats and play with them.

We would need a wooden ramp for wheelchairs

We need to get the easy chair

Sick cats to be left out of cuddle room

Training Night for do's a don'ts in the shelter

Possible letter to be written up about the "do's and don'ts", so people volunteering at the shelter can read before starting to work and after reading it they would sign the letter indicating they understand the how to do things at the shelter.

Lesli called and will pick up Reagan this Friday afternoon to take her home to train her.

Reagan is in heat 3 weeks after to be spayed.

Lady came February 16th looking for a bigger dog.

Adoptions Update

Bella adopted

Ella Adopted

TNR Update – No report , wait until spring

Fundraising Update –

Tabled

Treasurer's Report –

No Report

New Building Update –

New roof over outside dog Kennels is being quoted.

Others

Paige volunteer for CARES → Waiting for a signed agreement from Paige – Paige will get paid for Supplies Fee.

MSI Operating Grant is being applied for \$10,000

Town going through Audit See Letter

Other items:

Discuss Contract for next 5 years to town, \$77,500 for project is complete.

Wait for letter for town

Remove gravel from Dog Runs and replace with dirt and grass or sod

Town would be paving the whole parking lot up to Grooming Door

Trees will need to be planted in the spring

Shed from old shelter was discussed and Mr Lannon gave January deadline

Rita's wage \$400 from \$500 per month → Rita is requesting to lower her wage to allow the partime help more hours.

Board will evaluate the wage for Rita June 2012.

Adjournment: Meeting adjourned at 8:25pm

Next Meeting: Will be held in the at the Shelter, Thursday, March 1, 2012, at 7:15pm.



5613 – 8th St. W., Box 130
Claresholm, AB
T0L 0T0
P: 403-625-4464
F: 403-625-4283



www.lrsd.ab.ca/school/westmeadow

Principal
Mrs. Kathy Charchun

Assistant Principal
Mrs. Dana Burrows

Office Admin
Mrs. Bev McLeod
Mrs. Elaine Clay

Ph: (403) 625-4464
Fax: (403) 625-4283

The Claresholm
school community
works to develop
literate, life-long
learners who are:

- ♦ *Creative and critical thinkers*
- ♦ *Responsible and self-directed*
- ♦ *Ethical and involved citizens*
- ♦ *Able to adapt to change*
- ♦ *Team-oriented*
- ♦ *Effective communicators*

while achieving the provincially defined outcomes.



Claresholm Schools
CREATE Success!

Thank you!

Once again we are reminded of the amazing community that we live in and the support that WMES receives from so many people!

Thank you to:



- School Council and all parent volunteers for providing lunch, supervision and treats during Staff Appreciation Week! We often don't get a lunch break, so this was a real treat!



- Tim Hortons for donating coffee and donuts to share with our caretaking staff and bus drivers during staff appreciation week!



- **Bake Sale** Everyone who donated and bought items at the Grade 6 Student Leadership bake sale. We made \$275 to buy recess playground equipment.



- Mauri & Marla McLeod for sharpening many pairs of skates so that our Safety Patrol Team could Skate with the Hurricanes!



- Linderman Law Office for donating two sleeping bags to our Grade 4 overnight field trip!



- Harrison Hockley for sharing the rules of soccer with our Grades 1 to 3 classes!

Rick Hansen 25th Relay – Our school raised \$53 toward spinal cord research. That donation was coupled with a private donation and provided to the Relay on February 22, while it was in Claresholm. Thank you to those who came out and watched/participated as part of our school in the Relay, it was great to have you there. 25 years from now you could be the next medal bearer.



Report Card Time Again!
*Report cards go home on
March 26*

Three-Way Conferences

April 3 & 4
4:00 – 7:00 pm

Computers will be set up in the school to complete your satisfaction survey!

Please contact the office starting March 26 to book an appointment with your child's teacher.

SCI-FUSION 2012

Lethbridge Science Fair and Science Olympics

March 30-31, 2012
U of L Atrium

For info and to register:
www.satclethbridge.ca

If you are in Grades 4 – 12 - compete for prizes and a trip to the Canada Wide Science Fair – Science Fusion 2012. Up to four Students will be selected to attend the national competition in Charlottetown, PEI in May 2012.

Questions: call Career Transitions, 403-328-3961 (science line)

Book Fair

Our Spring Book Fair will start March 29. Watch the website for more details.



LRSD Parent Satisfaction Surveys

It is that time of year again to ask you to complete our school satisfaction surveys. This information is very valuable for our future planning and we would appreciate you taking 5 minutes to complete the survey! An access code can be received by phoning or emailing Mrs. McLeod at mcleodb@lrsd.ab.ca or stopping by the school. Print copies are also available from Mrs. McLeod. One survey should be completed for each child.

Surveys must be completed by April 5
<http://lrsd.netscaffold.com>

Community Fitness Challenge

Come join us for the 2nd Community Wide Fitness Challenge. Everyone is welcome to join this 6 week challenge. Start getting your team of 4 together today. **Registration is \$40** per team and happening Thursday, **March 8:** 1:30-4:00 pm at the Senior Drop in Centre and 6:00-8:00 pm at the Fire Hall. If you don't have a team of 4 please come down and see us and we will try to put you on a team!

Magan Braun

Phone: 625-8658 or 625-4061

Email: Magan.Braun@albertahealthservices.ca

CPAWS - Canadian Parks And Wilderness Society in partnership with FORTIS are

providing two presentations to Grade 3 and 4 students, free to our school.

The presentations will cover endangered species and environmental stewardship. These presentations are linked to the Grade 3 and 4 curriculums. The presentations are approximately 1 hr. long and will take place on March 12 and 27.



Fundraising Society
next meeting **Tuesday,**
March 13 at 5:45 pm
School Council is
Wednesday, March 21
at 7:00 pm



This month's Special Day...



Royal Dress-up Day - Friday, March 30

Be the king, the queen, the court jester or just wear Royal Purple or Royal Blue...

Monies raised helps to enrich the learning experiences of West Meadow Elementary School students

Lots that's Found!

Parents – please check the “Lost and Found” box in the foyer. It is overflowing with jackets, gloves, toques, T-shirts, hoodies, ball caps, boots etc. Check before you buy more. All unclaimed clothing items will be donated during the Easter Holidays so please check the box before then.



Cookie Dough



Has your Christmas stash of cookie dough run out? Need some more? We are clearing out our remaining product on a “first come, first flavor choices” basis. Boxes are \$15.00 each.

Stock up for school lunches and/or Easter!



FundScrip gift cards are available each month. Orders will be submitted the last Wednesday of each month with orders following about 1 week later. Please see the website for more details. The proceeds support student field trips and special events! A great way to support WMES students without costing you anything extra - groceries, gas, gifts, etc!

Please ensure that you participate in the Hot Lunch Program by pre-ordering monthly, or provide your child with an appropriate lunch and snacks. We have limited food to provide to students who forget their lunch!

We are still looking for a Milk Program Helper for Mondays. It takes approximately half an hour from start to finish. We welcome your assistance, even if it is only ‘some’ Mondays.

Kindergarten Registration

Do you know of anyone who missed the registration deadline? Please have them come into the office to register.

Students entering Kindergarten must be 5 years of age on or before December 31, 2012.

We also require a copy of your child’s Birth Certificate and Alberta Health Care card.



Easter Chocolate Fundraiser WMES students are selling LaMontagne milk chocolates!

- Chocolate coated almonds
- Milk chocolates with caramel centre
- Milk chocolate bars with roasted almonds
- Solid milk chocolate bunnies

All items are \$3

Chocolates are expected by the first week of April, just in time for Easter!
All orders due by March 15, 2012.

Payment by Cash or Cheque to Claresholm Schools Fundraising Society

Claresholm Minor Lacrosse Registration

For ages 5-16

Monday Feb 27 at WMES

6:00-7:00 p.m. Registration

7:00 pm General Information Meeting

**Tuesday March 13 and Thursday
March 15 at WCCHS**

(During 3-Way Conferences)

Lacrosse is a fun, indoor sport for all ages! Practices begin once the ice is out of the arena (early April).

Registration forms are available at the WMES office.



Please return attn: Mrs. Franz

Claresholm Minor Ball Registration



March 5 - WMES

3:30 – 5:30 pm

March 7 & 8 - Claresholm Arena

5:30 – 8:00 pm

*If you have any question please
contact Mike (403) 625-0296*

March at a glance....

Please check the school website for the latest calendar updates and events happening at the school



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1  Gr 5 Swim 2:00 2 nd Ski Trip \$ due	2	3
4	5	6 	7 Gr 6 Swim 10:00	8 	9	10
11	12 Endangered Species Presentation Pt.1 Gr 3 & 4	13 	14	15  2 nd Ski Trip for Gr. 5 & 6	16 LRSD PD Day – school is closed for students.	17
18	19	20 	21 Gr 4. Swim 2:00	22 	23	24
25	26 Report Cards handed out.	27  Endangered Species Presentation Pt 2. Gr 3 & 4	28	29 	30 Assembly 12:30	31

MARCH BIRTHDAYS...Happy Birthday to you...

- | | | | | |
|-------------|-----------------|-------------|-------------|---------------|
| 1 Raymond C | 12 Spencer V | 16 Brady L | 22 Cohen C | 27 Samantha L |
| 2 Kiera F | 13 Conner B | 17 Leeyah E | 22 Sierra P | 28 Hailyn Z |
| 3 Aidan P | 14 Liam M | 17 Shayna O | 22 Kacey K | 30 Tyler G |
| 7 Justin D | 15 Cassidy S | 17 Dakota P | 23 Travis H | |
| 7 Sarah F | 16 Logan C | 18 Sarah S | 23 Paige V | |
| 7 Avery T | 16 Samantha McP | 21 Lane K | 24 Katie H | |





School Council Minutes

Date	January 17, 2012
In Attendance	Charlene Dunlop, Colleen Edwards, Don Mackin, Judy VA, Tara VanDellen, Kathy Charchun, Lisa Perry.
General Business	
Start Time	<ul style="list-style-type: none"> ● 7:05 p.m.
Approval of Agenda	<ul style="list-style-type: none"> ● Additions – School instructional fees ● Approved by Colleen . Seconded by Judy
Minutes	<ul style="list-style-type: none"> ● Errors/Omissions - ● Approved by Tara. Seconded by Colleen
Discussion Items	
	<ul style="list-style-type: none"> ● Regional council meeting Jan23rd 6pm. FP Walshe.
	<ul style="list-style-type: none"> ● Operational procedures proposed. Mission statement completed, Colleen made a motion to approve the procedures. Judy seconded.
	<ul style="list-style-type: none"> ● Went through questions about early dismissal Fridays and coordinated school day.
	<ul style="list-style-type: none"> ● School fees- council recommends that fees remain the same.
	<ul style="list-style-type: none"> ● Teacher appreciation week: Feb 13-17th. Parent supervision 11:50-12:30. 30 adults, 13 classrooms-Wednesday. Friday the 17th snacks for Bus Drivers/ Caretakers in the morning. (Tara will make a note for them inviting them for coffee-talk to Tim's for donuts approx 19.) Parent reps will call for supervision/ soup/chili/ stew/ buns desserts (Mon/Tues/Thurs/Fri). 4 pots per day. Parent council will make a meal on Wednesday. (lasange-Lisa Perry, Tara V, Tania Smeltzer, Mike Edwards, Judy VA-salad,) Food at school by 11:45pm. (Gr 7 included- Ask Carmelle Steel to find supervision)
	<ul style="list-style-type: none"> ● Trustee Report: LRSD website- minutes from last meeting. Commented on the school concert and how nice it was to have it back at the school. Job well done. Regional school & student council- brainstormed about what education would look like. Dec 13th Don Olsons last day. Welcomed Jeff Perry.
	<ul style="list-style-type: none"> ● Snow hill- recommended waiting until spring to seed and open next winter for kids.
	<ul style="list-style-type: none"> ● Ellie Elliot is coming to school to plan the schools big picture plan (Path process) Jan 20th
	<ul style="list-style-type: none"> ● Road and safety concerns- 3 people from Town/ School division was here. One recommendation was that Town pave alley way and suggested a fence maybe with a walkway to get kids across to the island. Nothing set yet, concerned about safety. ● Lynda MacGrattan - ATA sponsoring a workshop- Like the great conversation about how Education is going to look in the future. Supper etc- four free tickets passed onto school council. (Lethbridge)
Adjournment	
Next Meeting	Feb 15 th - 7pm
Adjournment	<ul style="list-style-type: none"> ● Adjourned by Kathy Charchun. Time – 9pm



School Council Minutes

Date	February 15, 2012
In Attendance	Tania, Colleen, Judy, Kelly, Deb H, Kathy, Lisa, Darryl
General Business	
Start Time	7:05
Approval of Agenda	<ul style="list-style-type: none"> • Additions – none • Approved by Tania Seconded by Judy
Minutes	<ul style="list-style-type: none"> • Errors/Omissions - none • Approved by Colleen Seconded by Tania
Discussion Items	
	<ul style="list-style-type: none"> • Regional School Council Meeting Report – January 23, 2012 • High school student council reps were present to create a regional student council. • Discussion around Early Dismissal Friday – recommendations from school councils were discussed • Community engagement presentation – Kathy will invite Ruth to come to next School Council Meeting • Impact of social media on emergency situations – school staff telling children to do one thing and parents emailing/texting to respond differently
	<ul style="list-style-type: none"> • Newsletter item – Emergency situations - inform parents that we will communicate details asap and the importance of children following directions given at the school by teachers
	<ul style="list-style-type: none"> • Conference call with Minister Lukaszuk • Tania, Colleen & Kathy took part • Topics discussed – PAT's & Diplomas, budget predictability, high & low population areas and schools, parent involvement in proposed new School Act, regulating home schooling, preparation of students for the oil & gas jobs in Alberta • Audio clips of Feb 8 parent conference can be heard at http://ideas.education.alberta.ca/engage/have-your-say • Next teleconference is Monday, March 19 from 7:30 to 9:00. Let Kathy know if you are interested in attending
	<ul style="list-style-type: none"> • Teacher Appreciation Week • A few glitches but overall it is very appreciated by staff!
	<ul style="list-style-type: none"> • Prairie Winds Clubhouse – hot lunch pilot project providing a nutritionally balanced hot lunch to a class in April, May, June. School Council supports this pilot project. More details will follow.
	<ul style="list-style-type: none"> • Trustee Report – Kelly Hall • By-election in Fort Macleod – Lori Hodges was elected • Projected enrolment – numbers are down again 5.5% decline across the division (about 200 students).

	<ul style="list-style-type: none"> • Budget – 3 year funding cycle, projected budget for 2012-2013 - decrease in funding of \$17 000. Declining enrolment is a problem. • Instructional Material Fees – Board has received school information which will go to Admin Council on Feb 28 and then a recommendation will be submitted to the Board for a decision • Coordinated school day & early Friday dismissal review – Board is happy with feedback from parents, students & schools – will continue as is, 70% staff satisfaction, 76% student satisfaction, more anecdotal comments from parents
	<ul style="list-style-type: none"> • Principal Report • Review of Early Friday dismissal information collected from WMES students, parents and staff • PATH visioning process update • Pinnacle Parent Internet Viewer – Parents and students will be able to view grades on-line by June 2012.
	<ul style="list-style-type: none"> • Inclement Weather Admin Policy 542 – Kathy will ask for the admin procedure to be reviewed. Recommendation would be -35 degrees instead of -45 degrees.
Adjournment	
Next Meeting	Wednesday, March 21
Adjournment	• Adjourned by Deb H . Time – 9:00

The Navigator

Willow Creek Composite High School

Issue 9 • Printed March 1, 2012

Claresholm, AB

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Modernization Update
- Graduation Update
- Seguin Moves On
- March 2012 Calendar
- Principal's Update
- Parent/Teacher/Student Interviews - March 13 & 14
- School Council

Luck of the Irish? March Madness!

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.



MODERNIZATION UPDATES

Demolition continues onsite at Willow Creek Composite High School. The majority of the removal of the air handling ducting, ceiling tiles, wiring, and piping has been completed. The gym floor and stage have been removed. Asbestos abatement is continuing, as required, during the process. As part of right-sizing, the building wall at the north end of the existing beauty culture room is being prepared for demolition and rebuilt to become the new exterior wall. Currently, areas of floors are being removed and prepared with piles to support future structural roofing loads. Preparations are underway for future placements of mechanical and electrical services under concrete floor slabs. Due to the nature of the construction process, as well as for safety and insurance purposes, the general contractor will not allow unauthorized individuals on site. Arrangements are currently being made for school council executives from WMES and WCCHS, trustees and local media to visit the site in March. Principal Darryl Seguin continues to be involved, attending site meetings to provide a school operational perspective and to serve as a conduit to communicate to schoolstaff and School Council. Site meetings occur every two weeks throughout the duration of the construction process involving

representatives from LRSD, AB Infrastructure, the general contractor and consultants. The next update will be posted to the division website at www.lrsd.ab.ca on April 2, 2012.

GRAD 2012

Grad songs have been chosen as follows:
 Professional: **Magic**
 Recessional: **How Far We've Come**

Parent dance: **God Gave Me You**
 Partner dance: **Count on Me**
 Grand March: **Fire & 2012**

Grads are holding a fundraiser in the form of a Bottle Drive in Claresholm on Saturday, April 21 at 10:00 a.m. If people or businesses would like to donate but will not be home that morning, please contact the school to arrange an earlier pick up (day prior to the bottle drive).

Grad Banquet tickets will be available for purchase at lunch time from March 26-30. As in the past, grads receive one free ticket and can purchase up to 4 additional tickets. The cost per ticket is \$21, the same price as last year. If additional tickets are available after this, they will be sold after Easter Break on a first-come, first-served basis. The date for additional ticket sales has not been determined at this time but will be announced in advance.

The Grad Class traditionally makes a financial contribution to an organization. On Thursday, March 8 at lunch time, there will be a voting booth set up in the front entry for all grads to cast their vote. Grads will vote for one of the following to be the recipient of this year's grad donation; CARES, Food Bank, FCSS Youth Programs.

Grad Sweatpants: Order forms will be in the office Wednesday, March 7.

Prices will be approximately \$35.



SEGUIN MOVING ON

Effective August 2012, WCCHS Principal Darryl Seguin will become Associate Superintendent, Administration Services, with Livingstone Range School Division. In this position, he will have responsibility for human resources, teacher mentorship, labour negotiations, threat assessment and safety. Seguin will become a member of the senior management team. Seguin joined Livingstone Range School Division in 2005 as principal of G.R. Davis School in Fort Macleod. For the past two years, he has served as principal of Willow Creek Composite High School in Claresholm. Seguin began his teaching career in Northern Alberta where he taught in elementary and junior high schools. He was principal of Crestomere School in Wolf Creek School Division just prior to moving to Livingstone Range.

"I believe that Darryl's knowledge and past experience have prepared him well for this position. I know that he will serve Livingstone Range staff and students with integrity and respect," said Superintendent Ellie Elliott.

The process for selecting a new WCCHS principal will begin soon.

COMMUNITY LACROSSE

Claresholm Minor Lacrosse will be holding registration for Minor Lacrosse (indoor), ages 5-16, on Tuesday, March 13 and Wednesday March 14 at WCCHS (during 3-way conferences).

Lacrosse is fun, indoor sport for all ages! Practices begin once the ice is out of the arena (early April).

Registration forms are available at the WMES office. Please return to Mrs. Franz.

Have you purchased your 2012 yearbook?

\$40 each - Full Color!
 Payment taken at the office...
 don't miss out! It's a great gift, especially for the graduate!

Thank you!
 from staff to parents for all of the treats during Teacher Appreciation week. They were greatly appreciated!



AMA DRIVER TRAINING

If you are interested in taking Drivers' Education, please come to the office and sign up. The dates are yet to be determined. Must have 10 interested people before AMA will offer the class. Contact the office with questions.

Thank you to everyone who supported our Annual Orange & Grapefruit Sale! \$3500 was raised to support school sports.



PROM 2012
 Friday, April 27, 2012
GRAD 2012
 Saturday, May 26, 2012

NOTICE - POST DATED CHEQUES

WCCHS will no longer be able to accept post dated cheques. We are sorry for any inconvenience this may cause. Contact the office with questions.

Talk to us!
& WIN AN iPad2!

Please provide your feedback during March by completing the LRSD Satisfaction Survey! When you return it, your name will be entered to win an iPad2! Paper surveys and online access codes available at the office from March 1-30, or at the school during Parent/Teacher/Student interviews.



JERSEY DAY
 Thursday, March 15
 Show support for your favorite team - any sport, any league, any team! If you do not have a team jersey, just wear the colours of your favourite team!

**FROM THE PRINCIPAL:
Darryl Seguin**



Studies show that parent involvement in the classroom and at home can greatly benefit a child's education. Parent/Teacher/Student interviews are scheduled for Tuesday, March 13

and Wednesday, March 14 from 4:30-7:30 p.m. each night. Although parents are welcome to contact their child's teacher at any time, through many means of communication, a face-to-face meeting with the teacher a couple of times a year is important to increase student success in school. The opportunity to meet in person to discuss your child's progress in school early in a semester can prevent minor concerns from escalating into more serious issues. It can be a great time to develop strategies cooperatively that will benefit the student throughout the semester. It is also an opportunity to hear about some of the great things that your children are doing at school.

- At these conferences, there are opportunities to:
- share specific academic information.
 - celebrate successes.
 - discuss any additional information that may contribute to the success of the student.
 - develop a working relationship between parent, student, and teacher.
 - exchange contact information.
 - schedule any needed follow-up discussions.

I encourage you to take advantage of the opportunity to attend these interviews with your child's teacher. I look forward to seeing you in March.

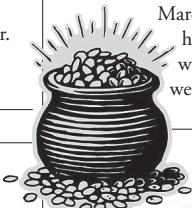
There are sixteen candidates and four escorts this year. Be sure to mark your calendars for Prom 2012, being held at the Claresholm Arena on Friday evening, April 27. We'd love to show you all that we have learned! Everyone is welcome to attend!

SPORTS UPDATES

The WCCHS mixed curling team is going to Provincials in Vermilion on March 1-3. Good luck curlers!

Junior High Basketball 8/9 Boys finished 3rd in league. The 8/9 Girls finished 2nd and have qualified for Zones in Fort Macleod this weekend. The Grade 8 Girls basketball team won both the "B" league and post-season tournament. Both grade 7 boys and girls teams played very well in the post season tournament and developed a great deal during the season. High School Senior Basketball Boys and Girls both finished 3rd in their last tournaments of the season. They both head to Zones the week of March 5-10 at Lethbridge College. The boys play Tuesday, March 6 at 6:45 p.m. Girls play Thursday, March 8 at 5:00 p.m. Check out the tournament information at southzonebasketball.com. The Junior Varsity Girls and Boys play their post-season tournament March 2 & 3 in Stirling. Girls play Friday at 4:15 p.m.; Boys Saturday at 9:00 a.m.

Both junior and senior high Badminton will begin the week of March 5 after basketball has finished. Baseball will also begin next week.



SCHOOL COUNCIL

School council meetings are held the third Thursday of each month. The next meeting will be on March 14, 2012, at 8 p.m. in the school library (2nd floor). Everyone is welcome to attend.

PROM UPDATE

On February 14, we hosted our annual Prom Fashion Show. The candidates and some escorts wore clothing from Elford's, Janet's, Top Hand, Frontier and Bridges Golf Club. We received a donation from a member of the audience and, in addition to the admission fee charged at the door, we will be making a donation to Peace Lutheran Church in March.

Volunteering in the community is a large part of Prom and next the candidates will be volunteering at the Skating Club Carnival in March. Candidates also learn several dances for Prom. The candidates are quickly learning all the dance steps for the big night, as well as some skits and dancing for the production.

UPCOMING DATES TO NOTE

- Parent Teacher Student Interviews (4:30 - 7:30 pm) . March 13 & 14
- Sports Society Meeting (7 pm - Library) March 14
- School Council Meeting (8 pm - Library) March 14
- Staff Planning & Collaboration Day (No school for students) . March 16
- Good Friday Holiday April 6
- Easter Break - No school April 6-13
- Report Cards Handed Out April 20
- Grad Bottle Drive April 21
- WCCHS Prom April 27

CHANGE IN DATE!

Due to an unexpected ATA General Meeting being scheduled for March 15, the WCCHS Parent/Teacher/Student interview night has been changed to March 13 & 14 from 4:30-7:30 p.m. instead of March 13 & 15 to allow teachers to attend this important ATA general meeting.

HOW TO REACH US

Main Phone 403-625-3387
 website: www.lrsd.ab.ca/schools/willowcreek
 email: seguid@lrsd.ab.ca
 News to add? dofsteel@shaw.ca



Congratulations to Zone Curling Winners: Coach Trevor Turner; Avery Turner, Shelby Turner, Austin Cross, Jenna Fraser.

IS YOUR CHILD ABSENT FROM SCHOOL?
 You need to call the school
403-625-3387
 to let us know!

WCCHS Sports Society is offering
COBRA SOCKS!
\$12 per pair
 available now!

HOODIES, SWEAT PANTS, and other GREAT WCCHS CLOTHING ITEMS coming soon!
 Watch for the order form mid-March!

MARCH 2012

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
	Don't forget to complete your Satisfaction Survey and get your chance to win an iPad2! Entry forms available at the office when you complete your survey!					
4	5	6	7	8	9	10
		Senior Girls and Boys ZONES Basketball - Lethbridge College See www.southzonebasketball.com for all of the details!				
11	12	13	14	15	16	17
			7pm Sports Society 8pm School Council Parent Teacher Interviews	Grade 7 Swim Jersey Day!	No school for Students Staff Planning Day	
18	19	20	21	22	23	24
25	26	27	28	29	30	31
					Surveys Due!!	

WCCHS Council Minutes January 19, 2012

In Attendance: Kelly Hall, Jody Dunlop, Kit Russell, Carmelle Steel, Marva-Jean St. Onge, Ruth Lindquist, Charlene Dunlop, Louise Nelson, Bev McNutt, Judy Van Amerongen, Randy Bohnet

The Meeting was called to order at 7:00 p.m.

Approval of Agenda – Motion to approve by Judy, seconded by Bev. All in favor. Carried.

Approval of Minutes – Motion to approve by Carmelle, seconded by Charlene. All in favor. Carried.

School Report

With Darryl Seguin not in attendance, Assistant Principal Bev McNutt reported on school goals and their progress. School spirit is being worked on through the student council and regional student council. Lorna Adrian is here on January 31 for a staff workshop on assessment and Pinnacle. The “Great Conversation” video will be shown at the next school council meeting. Ruth is presenting to the Lions on Wednesday, January 25.

Modernization - Bev provided a handout with a modernization update. No LRSD staff are on site anymore, as the building has been turned over to the contractor, Ward Brothers. Alberta Infrastructure controls this renovation, unlike projects in the past. Darryl is involved with site meetings at the modernization site and demolition will continue until the beginning of March.

School Fees - Bev handed out a questionnaire on school fees and a discussion took place around whether parents supported LRSD instructional fees. There is confusion on what these fees are for, including the \$10 computer access fee set by the division, and therefore lack of support for them. Also Bev reported that to date, only 50% of the parents have paid their fees. There was also discussion about paying fees for consumables, such as welding, art, etc. Parents in attendance did not have any issue in paying these. Louise made a motion that we support fees for options or additional fees levied by the school. Seconded by Jody, with all in favor. Kit Russell made a motion that we do not support LRSD instruction fees. This was seconded by Carmelle and parents in attendance voted in favor. Randy pointed out that it goes back to the government providing funding for “basic education” and that it needs to be defined. Carmelle said items such as math workbooks or the internet are required for teaching core curriculum and should be covered by the school budget (in turn, provincial funding). Parents should not have to pay extra for these items.

Board Report

Charlene Dunlop reported on a PD session for the Board that took place today (Jan. 19). She said Regional Student Council is exciting with lots of brainstorming by the grades 7-12 students taking part. On Monday, January 23, Regional School Council meets with Regional Student Council and she looks forward to that. The LRSD website has board minutes and highlights for anyone to read. It also has trustee updates. Charlene is now the Zone 6 rep for LRSD. Martha Ratcliffe has moved into the role of Chairperson for Zone 6. Kelly Hall is on the Alberta School Board Association executive and is busy with those meetings. Kelly added there is a by-election taking place in the Fort Macleod/Pincher Creek ward.

Bylaws

Ruth reported on the changes to the bylaws since we saw them last. Of note is that 5 parents (non-teaching staff) are required for a quorum at school council meetings. Louise made a motion to approved these bylaws and Judy seconded them. All in favor. Carried.

Coordinated School Day/Early Dismissal Friday

Bev asked for feedback on how this is going. She explained the many reasons why the school division moved to this structure and asked parents in attendance to write their thought on the benefits and drawbacks, which would then go back to Central Office.

Staff Appreciation Week – February 12-18, 2012

Carmelle reported that plans are being made to recognize staff during this week. We will serve some kind of lunch on Thursday, February 16, with baking donated for the other days. Call Carmelle if you can help 403-682-7050 (leave a message).

Correspondence

Ruth had one piece of correspondence... not sure what that was!!

Adjourned at 8:00 pm

Next meeting is February 16 at 8 pm.

6. Other

Regional School Council Meeting in Fort Macleod April 4, 2011 6 p.m.

Next meeting **Wednesday, April 20 7:00 p.m.**

Meeting adjourned at 9:17 p.m.

Minutes respectfully submitted by: Ruth Lindquist

WCCHS Council Minutes
February 16, 2012
7 pm

In Attendance: Ruth Lindquist, Randy Bohnet, Stacy Seguin, Darryl Seguin, Bev McNutt

1. Approval of Agenda: Stacy approved. Bev seconded
2. Approval of Minutes: Stacy approved. Bev seconded
3. Ruth volunteered to be secretary
4. School Report: Darryl and staff had taken a brief tour of the WCCHS modernization site and Darryl had a few photos on his phone that we viewed. Bev introduced us briefly to a draft copy of a Pyramid of Interventions that she has been working on in grades 7-9. There was a brief discussion. Bev, Darryl, and Randy wanted to thank all parents and School Council for all the delicious treats brought to the staff during staff appreciation week. It was truly appreciated! A special thank you to Carmelle Steel for arranging it all.
5. Board Report: Both Kelly and Charlene were absent.
6. Vollmer Update: Ruth showed the video that accompanies the Community Engagement Presentation.
7. Council Business: Ruth described what the Regional Council had discussed at their last meeting regarding Early Dismissal Friday and Instructional School Fees. She provided a link to the Education Minister's Teleconference with parents on Feb 8, 2012.

(<http://ideas.education.alberta.ca/engage/have-your-say/minister's-teleconference-with-parents>)

8. The next meeting will be March 14, 2012 8 pm
***note the change from March 15th.
9. Randy moved to adjourn the meeting.

CLARESHOLM GOLF CLUB

FINANCIAL STATEMENTS

For the year ended December 31, 2011

(Unaudited - See Notice to Reader)

CLARESHOLM GOLF CLUB
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December 31, 2011
(Unaudited - See Notice to Reader)

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Young Parkyn McNab LLP

CHARTERED ACCOUNTANTS

NOTICE TO READER

On the basis of information provided by the the golf club, we have compiled the statement of financial position of Claresholm Golf Club as at December 31, 2011 and the statements of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Young Parkyn McNab LLP

Claresholm, Alberta

February 6, 2012

Chartered Accountants

CLARESHOLM GOLF CLUB
STATEMENT OF FINANCIAL POSITION
As at December 31, 2011
(Unaudited - See Notice to Reader)

	2011	2010
ASSETS		
Current		
Cash (note 4)	\$ 82,501	\$ 55,435
Accounts receivable	10,250	7,450
Inventory	37,987	32,940
Prepaid expenses	2,345	-
	133,083	95,825
Investments	4,676	4,676
Capital assets (note 5)	65,754	1,603,649
	\$ 203,513	\$ 1,704,150
LIABILITIES AND NET ASSETS		
Current		
Accounts payable	\$ 21,525	\$ 14,566
GST payable	2,675	3,018
Deferred operating revenue (note 6)	69,352	74,225
Current portion of long-term debt	-	111,333
	93,552	203,142
Long-term debt (note 7)	-	924,000
Unamortized deferred capital contribution	-	452,859
Unamortized lifetime memberships	145,216	152,211
	238,768	1,732,212
Net Assets		
Unrestricted	(101,010)	(137,037)
Invested in capital	65,755	108,975
	(35,255)	(28,062)
	\$ 203,513	\$ 1,704,150

Approved on behalf of the board:

Director _____

Director _____

CLARESHOLM GOLF CLUB
STATEMENT OF OPERATIONS
For the year ended December 31, 2011
(Unaudited - See Notice to Reader)

	2011	2010
Revenue		
Green fees	\$ 158,904	\$ 153,444
Membership dues	139,342	141,772
Pro shop sales	133,018	118,838
Cart and club rentals	89,689	84,798
Contract fee - Town of Claresholm	50,000	50,000
Grants	27,250	-
Cart shed and path user fees	25,371	24,867
Concession rental	18,000	28,999
Men's stag	11,380	11,000
Donations	9,500	3,650
Driving range	9,278	9,329
Casino	6,520	25,173
Sundry	3,046	-
Raffle	2,230	2,500
Locker rentals	766	1,010
Dividends	57	-
Interest	8	85
Amortization of deferred capital contributions	-	30,208
	684,359	685,673
Expenditures (schedule 1)	660,271	691,814
Excess (deficiency) of revenue over expenditures from operations	24,088	(6,141)
Other expense		
Loss on disposal of capital assets	31,281	-
Deficiency of revenue over expenditures	\$ (7,193)	\$ (6,141)

CLARESHOLM GOLF CLUB
STATEMENT OF CHANGES IN NET ASSETS
For the year ended December 31, 2011
(Unaudited - See Notice to Reader)

	Unrestricted	Invested in capital	Total 2011	Total 2010
Balance, beginning of year	\$ (143,518)	\$ 115,456	\$ (28,062)	\$ (21,921)
Deficiency of revenue over expenditures	(7,193)	-	(7,193)	(6,141)
Internally funded assets	(4,599)	4,599	-	-
Amortization	23,019	(23,019)	-	-
Loss on disposal	31,281	(31,281)	-	-
Balance, end of year	\$ (101,010)	\$ 65,755	\$ (35,255)	\$ (28,062)

CLARESHOLM GOLF CLUB
NOTES TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2011
(Unaudited - See Notice to Reader)

1. **Nature of operations**

Claresholm Golf Club is incorporated under the Societies Act of Alberta and operates the Claresholm Golf Course.

2. **Basis of presentation**

These financial statements do not contain certain disclosures required by Canadian generally accepted accounting principles.

3. **Significant accounting policies**

(a) Revenue recognition

The golf club follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

(b) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the first-in, first-out method.

(c) Investments

The society follows the cost method of accounting for its investments, written down for any impairment in value that is considered other than temporary

(d) Capital assets

Capital assets are recorded at cost. The golf club provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

General equipment	10%
Golf carts	10%
Power machinery	10%

(e) Income taxes

Under Section 149(1)(l) of the Income Tax Act, the society is exempt from tax on income earned in the normal course of operations.

(f) Volunteer services

The society relies on the services of volunteers for the success of many of its events. The value of these services has not been recognized in the financial statements.

CLARESHOLM GOLF CLUB
NOTES TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2011
(Unaudited - See Notice to Reader)

4. **Cash**

The cash account includes \$795 in a casino account. The use of these funds is restricted under the terms of a license granted by the Alberta Gaming and Liquor Commission.

5. **Capital assets**

	2011			2010	
	Cost	Accumulated amortization	Net	Net	
General equipment	\$ 173,833	\$ 128,752	\$ 45,081	\$ 54,632	
Golf carts	88,694	68,021	20,673	29,542	
Power machinery	50,950	50,950	-	-	
Course expansion	-	-	-	1,211,187	
Ground improvements	-	-	-	42,869	
Buildings	-	-	-	265,419	
	\$ 313,477	\$ 247,723	\$ 65,754	\$ 1,603,649	

6. **Deferred operating revenue**

	2011		2010	
Memberships	\$ 53,262	\$ 49,800		
Cart shed and trail fees	11,052	11,657		
Casino	795	7,315		
Cart lease	2,843	4,805		
Range fees	1,305	600		
Locker rental	95	48		
	\$ 69,352	\$ 74,225		

CLARESHOLM GOLF CLUB
NOTES TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2011
(Unaudited - See Notice to Reader)

7. **Long-term debt**

	2011	2010
Chinook Credit Union	\$ -	\$ 1,035,333
Less current portion	-	111,333
	<u>\$ -</u>	<u>\$ 924,000</u>

Effective June 1, 2011 the Town of Claresholm assumed the debt of the Claresholm Golf Club. The Town's records will reflect this transaction as an acquisition of the land and buildings as well as the debt. As such, the records of the Claresholm Golf Club have been adjusted to treat this transaction as a disposal of land and buildings.

CLARESHOLM GOLF CLUB
SCHEDULE TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2011
(Unaudited - See Notice to Reader)

Schedule of expenditures

Schedule 1

	2011	2010
Wages and benefits	\$ 244,094	\$ 256,359
Pro shop purchases	102,526	96,290
Supplies and equipment	64,049	55,107
Equipment lease	41,470	41,470
Utilities	40,460	40,382
Repairs and maintenance	33,973	45,813
Fuel and lubrication	23,252	14,815
Advertising and promotion	20,798	26,001
Interest on long-term debt	12,917	21,120
Clubcar rental	12,101	10,809
Telephone	7,425	8,061
Interest and bank charges	7,235	7,347
Association dues	7,204	6,478
Professional fees	7,000	6,700
Men's stag	5,406	5,600
Contract service	2,868	2,879
Raffle supplies	1,315	1,145
Travel	919	1,345
Property taxes	910	817
Insurance	845	845
Freight	485	224
Miscellaneous	-	96
Amortization - internally funded	23,019	11,903
Amortization - externally funded	-	30,208
	\$ 660,271	\$ 691,814

Porcupine Hills Lodge Meeting

February 7, 2012-02-08

Attendees: Earl Hemmaway ,Judy VanAmerongen, Arlett Heck, Audrey Hoffman,
Pam Crone, Linda Todd

1. Meeting called to order by Earl Hemmaway at 7:00 pm.

We were introduced to Suzanne Fjordbotten who gave a brief overview of the accounting program. She left and the meeting continued.

2. Judy VanAmerongen moved the acceptance of the Agenda. All in favour -carried
4. Linda Todd moved the acceptance of the Special Meeting held on January 10. All in favour – carried

Audrey Hoffman moved the acceptance of the last regular meeting. All in favour – carried

5. (1&2) No reports from Chairman & Vice Chairman.

- (3) No Financial Report due to the fact that we do not have a treasurer.

A motion was made by Audrey Hoffman to hire Suzanne Fjordbotten⁺⁺ to be treasurer starting with 3 months probation – starting 23 January 2012 at a starting salary of \$18.00/hr. to be paid bi-weekly to increase to \$20.00/hr. after that. A contract will be drawn up in March. All in favour- carried

5. (4) Motioned by Linda Todd to get the new awning. All in favour – carried.

Judy VanAmerongen made a motion to send Arlette and Marion and possibly Linda to the ASCHA Convention in March. All in favour – carried.

Linda Todd made a motion to buy pizza for the staff in appreciation of the excellent work they have done in getting 100% on the food and Safety Inspection. All in favour – carried

Audrey Hoffman moved acceptance of the Manager's Report. All in favour – carried

5. (5) Earl Hemmaway will talk to the Town of Claresholm about the heating in the crawl space.

5. (6) Judy VanAmerongen moved acceptance of the Recreation Report. All in favour – Carried

5. (7) Linda Todd moved acceptance of the Maintenance Report. All in favour – carried

5. (8) No reports.

6. Correspondence

Went into camera. Moved by Audrey Hoffman. All in favour – carried

Came out of camera. Moved by Judy VanAmerongen. All in favour – carried

6. Motion made by Linda Todd that the Board will only address correspondence that is signed. All in favour – carried.

Meeting Adjourned by Judy VanAmerongen at 9:45 pm. All in favour – carried.

Next Meeting March 6, 2012 at 7:00 pm.