



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 28, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES MAY 14, 2012

FINANCES: APRIL 2012 BANK STATEMENT

DELEGATIONS: CLARESHOLM CHILD CARE SOCIETY

ACTION ITEMS

1. CORRES: Porcupine Hills Classic Cruisers
RE: 20th Annual Car Show 'n' Shine, August 12, 2012
2. CORRES: Claresholm Animal Rescue Society (CAREs)
RE: Arena Rental
3. CORRES: Megan O'Brien & Cassidy Wynia
RE: Merry-go-round at West Hills Park
4. CORRES: Claresholm Fire Department
RE: Alcoholic Beverages in Fire Hall During Fair Days
5. STAFF REPORT: Full Water Costing Project Update
6. STAFF REPORT: Tax Recovery Property Sale
7. ADOPTION OF INFORMATION ITEMS
8. IN CAMERA

INFORMATION ITEMS:

1. Claresholm Community Hall Association Meeting Minutes – November 22, 2011
2. West Meadow Elementary School Newsletter – May 2012
3. Oldman River Regional Services Commission Executive Meeting Minutes – April 12, 2012
4. The Bridges at Claresholm Golf Club Board Meeting Minutes – May 2, 2012
5. Oldman Watershed Council Annual General Meeting – June 8, 2012
6. Claresholm & District Chamber of Commerce Meeting Minutes – May 15, 2012
7. The Big Decision Press Release Spring 2012
8. Willow Creek Composite High School Council Minutes – April 19, 2012
9. Claresholm Animal Rescue Society Regular Meeting Minutes – May 3, 2012
10. Claresholm & District Health Foundation Thank You Letter – May 8, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 14, 2012**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.
CARRIED

MINUTES: **REGULAR MEETING – APRIL 23, 2012**

Moved by Councillor Sutter that the Regular Meeting Minutes of April 23, 2012 be accepted as presented.

CARRIED

FINANCES: **MARCH 2012 BANK STATEMENT**

Moved by Councillor Quayle that the March 2012 bank statement be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1574 – 2012 Mill Rates
RE: 3rd Reading

Moved by Councillor MacPherson to give Bylaw #1574, regarding 2012 Mill Rates, 3rd and Final Reading.

CARRIED

2. CORRES: Hon. Ray Danyluk, Minister of Transportation
RE: Federal Gas Tax Fund (FGTF)

Received for information.

3. CORRES: Alberta Sport, Recreation, Parks & Wildlife Foundation
RE: 2012 Municipal Recreation/Tourism Areas Operating Grant

Received for information.

4. Claresholm Community Night with the Lethbridge Bulls

Moved by Councillor Van Amerongen to participate in Claresholm Community Night with the Lethbridge Bulls in the amount of \$250.

CARRIED

5. CORRES: Cicon Engineering
RE: Sundance Subdivision Repairs

Moved by Councillor MacPherson to award the Sundance Subdivision Repairs project to McNally Contractors Ltd. for \$291,470.00 plus GST as per Cicon Engineering's recommendations.

CARRIED

6. 2012 OPERATING BUDGET

Moved by Councillor Quayle to adopt the 2012 Operating Budget as presented.

CARRIED

7. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Van Amerongen to accept the information items as presented.

CARRIED

8. IN CAMERA: LEGAL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Fieguth that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Fieguth that this meeting adjourn at 8:00pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM
APRIL 2012 BANK STATEMENT**

RECONCILED BALANCE MARCH 31, 2012			\$267,269.96
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$493,277.47		
REVOLVING LOAN RECEIVED	110,000.00		
CURRENT ACCOUNT INTEREST	35.59		
GIC REDEEMED	270,000.00		
INTEREST ON GICS	924.49		
TRANSFERS FROM T-BILLS	0.00		
SUBTOTAL	\$874,237.55		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$295,192.95	
PAYROLL CHARGES		105,705.32	
INTEREST ON REVOLVING LOAN		58.35	
REVOLVING LOAN PAID		110,000.00	
LOAN PAYMENTS		28,228.82	
MASTERCARD PAYMENT		5,015.28	
TRANSFERS TO T-BILLS / GIC PURCHASE		231,801.00	
NSF CHEQUES		1,246.28	
SERVICE CHARGES		201.89	
SCHOOL FOUNDATION PAYMENT		298,686.87	
SUBTOTAL		\$1,076,136.76	
NET BALANCE AT END OF MONTH			\$65,370.75
BANK RECONCILIATION			
BALANCE PER BANK	192,817.21		
PLUS OUTSTANDING DEPOSITS	6,026.64		
LESS OUTSTANDING CHEQUES		-133,473.10	
RECONCILED BALANCE APRIL 30, 2012			\$65,370.75
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$860,528.58		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$20,000.00		
NON-RESTRICTED GIC'S	\$1,750,000.00		
PARKING RESERVE	\$3,575.39		
WALKING PATHS RESERVE	\$1,954.59		
OFFSITE LEVY RESERVE	\$64,580.25		
SUBDIVISION RESERVE	\$35,725.13		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 28th DAY OF MAY 2012

K Wilhauk

K Holbeck 5/16/2012

Submitted: Karine Wilhauk
Secretary Treasurer

Reviewed: Kris Holbeck, CA
Chief Administrative Officer

Mayor: David Moore

DELEGATIONS

CCCS Budget Summary

Claresholm Child Care Society

Projected 2012 Total Income	\$	399,412.63
Projected 2012 Total Expenditures	\$	395,489.22

Net Profit / Loss	\$	3,923.41	1.0%
--------------------------	-----------	-----------------	-------------

Day Care

Projected 2012 Total Income	\$	299,027.14
Projected 2012 Total Expenditures	\$	296,732.59

Net Profit / Loss	\$	2,294.55	0.8%
--------------------------	-----------	-----------------	-------------

Kidz Zone

Projected 2012 Total Income	\$	100,385.49
Projected 2012 Total Expenditures	\$	98,756.63

Net Profit / Loss	\$	1,628.86	1.6%
--------------------------	-----------	-----------------	-------------

CCCS Day Care Budget

INCOME DETAILS		2012
Fees		\$ 210,915.31
Parent Fees (Regular)	\$ 143,130.30	
Parent Fees (Subsidy)	\$ 59,915.01	
Subsidy overage	\$ 1,000.00	
Parent Fees (Employee Discount)	\$ 6,870.00	
Administration Fees		\$ 3,508.00
Fundraising		\$ 4,400.00
Donations		\$ 800.00
Accreditation Income		\$ 42,456.80
Govt Grants		\$ 13,478.81
Town of Claresholm		\$ 18,467.22
MSI Grant (Town)		\$ 5,000.00
Interest Income		\$ 1.00
Total		\$ 299,027.14

EXPENSE DETAILS		2012
Total Payroll		\$ 246,468.70
Wages (inc. CPP, EI, Benefits)	\$ 204,590.19	
Admin Wage	\$ 4,297.89	
Accreditation	\$ 35,956.98	
Payroll Expenses	\$ 3,918.20	
Payroll Expenses (Level Increase)	\$ 1,623.65	
Training		\$ 6,500.00
Rent		\$ 1,200.00
Back Rent		\$ 600.00
Phone/Internet		\$ 2,245.86
Fundraising		\$ 2,400.00
Insurance		\$ 2,968.03
WCB	\$ 1,925.03	
Director Insurance	\$ 750.00	
Liability insurance	\$ 293.00	
Accounting		\$ 4,300.00
Operational Supplies		\$ 14,250.00
Office Supplies	\$ 1,000.00	
Grocery	\$ 12,000.00	
Cleaning Supplies	\$ 250.00	
Other Supplies	\$ 1,000.00	
Day Care Supplies		\$ 7,500.00
Craft supplies	\$ 2,250.00	
Educational Supplies	\$ 2,250.00	
Toys Supplies	\$ 3,000.00	
Kitchen Equipment		\$ 5,000.00
Gifts & Gratitudes		\$ 1,100.00
Collections		\$ 100.00
Postage		\$ 100.00
Mileage		\$ 500.00
Bad Debt		\$ 500.00
Advertising		\$ 150.00
Memberships		\$ 50.00
Bank Fees		\$ 400.00
Day care cleaning		\$ 400.00
NSF Fees		\$ -
Total		\$ 296,732.59

Net loss \$ 2,294.55

CCCS Kidz Zone Budget

<u>INCOME DETAILS</u>		<u>2012</u>
Fees		\$ 81,807.15
Parent Fees (Regular)	\$ 60,500.00	
Parent Fees (Subsidy)	\$ 24,500.00	
Parent Fees (Employee Discount)	\$ (3,192.85)	
Administration Fees		\$ 96.00
Fundraising		\$ 1,500.00
Donations		\$ -
Accreditation Income		\$ 5,152.00
Town of Claresholm		\$ 6,830.34
MSI Grant from the Town		\$ 5,000.00
Total		\$ 100,385.49

<u>EXPENSE DETAILS</u>		<u>2012</u>
Total Payroll		\$ 77,147.48
Wages (inc. CPP, EI, Benefits)	\$ 68,318.29	
Admin Wage	\$ 1,432.63	
Accreditation	\$ 4,752.00	
Payroll Expenses	\$ 2,644.56	
Payroll Expenses (Raises)	\$ -	
Rent/Utilities		\$ 5,640.00
Back Rent/Utilities		\$ 2,249.15
Supplies		\$ 1,260.00
Toilet Paper/Paper Towels	\$ 450.00	
Cleaning Supplies	\$ 150.00	
Craft Supplies	\$ 300.00	
Office Supplies	\$ 300.00	
Postage	\$ 60.00	
MSI Grant from the Town		\$ 5,000.00
Fundraising		\$ 750.00
Equipment		\$ 400.00
Food		\$ 245.00
Mileage		\$ 150.00
Accounting		\$ 700.00
Bad Debt		\$ 1,000.00
Phone		\$ 1,920.00
Advertising		\$ 500.00
Gifts & Gratitudes		\$ 250.00
Bank Charges		\$ 220.00
Insurance		\$ 605.00
WCB	\$ 312.00	
Liability Insurance	\$ 293.00	
Collections		\$ 100.00
Licence Fees		\$ -
Training Courses		\$ 620.00
Total		\$ 98,756.63

ACTION ITEMS

Porcupine Hills Classic Cruisers

P.O. Box 915

Clareholm, AB

ToLoTo

(403) 625-6022

porcupinehillscruisers.com

May 23, 2012

Honorable Mayor & Councilor Members:

The members of the Porcupine Hills Classic Cruisers car club will be hosting their 20th Annual Car Show 'n' Shine on Sunday, August 12, 2012.

With your permission and approval, we would like to host our event during the "Fair Days" weekend at the Centennial Ball Diamonds. We trust our club has left everything in order from past shows and we appreciate the opportunity to host our event there. The area is ideal because of the enclosed fencing which provides control of the number of cars for our show.

Thank you for considering our request, and we look forward to your reply. Our club appreciates the town employees that have supported and assisted us in our past Show 'n' Shine events.

Dave Wasylyshen
President



May 23, 2012

Mayor and Council
Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

CAReS had a successful garage sale on May 4, 2012 and wants to thank the Town staff and arena crew for all their help in getting the chairs/tables and facilities ready. The day was rainy but the community came out to support our mission and we were able to fundraise a total of \$4,947.46 before expenses.

The Town's invoice for renting the arena to set up the tables and the garage sale items is attached as we began collecting items on Tuesday May 1st and had the arena emptied out May 5th. As you can see by the invoice the cost is \$346.50 which reduces the fundraising amount we collected.

CAReS is requesting that the Town waive all or a portion of the cost for the rental of the arena for our event. We understand that the minor lacrosse could not practice on Thursday evening due to the garage sale having tables out, so we understand if Council wishes this cost of \$135.00 plus GST (4.5 hours at \$30 per hour) to be charged to CAReS as lost revenue or if Council would consider charging us only for the one day that the garage sale was held and not the days needed for set up (\$55.00 plus GST).

CAReS appreciates Town Council's consideration of our request as we utilize all our monies to care for stray and abandoned animals in our community and to educate the public on responsible pet ownership.

Yours truly,

Claresholm Animal Rescue Society Executive

**Claresholm Animal Rescue Society, 4410 – 3rd Street East
Box 2579, Claresholm, AB T0L-0T0
Phone # 403-625-5370**

TOWN OF CLARESHOLM
 BOX 1000
 221 - 45 AVE WEST
 CLARESHOLM, AB T0L 0T0
 (403) 625-3381



Invoice #	2012117
GST #	R10812 5667
Date	2012-May-11
P.O. #	
Location	Claresholm Arena
Account #	40686

Claresholm Animal Rescue Society
 BOX 2579
 CLARESHOLM, AB T0L 0T0

AR Invoice

Service Provided: CARES Garage Sale - May 2 to 6, 2012						
Date of Service: 2012-05-02						
Code	Description	Quantity	Price	Extended	GST	
13	May 2-6 Arena Use	6	55.0000	330.00	<input checked="" type="checkbox"/>	
Total GST				16.50		
Invoice Total				346.50		

Terms : A rate of 18.00 % per annum (1.50 % per month) interest will be charged on overdue accounts.

May 22, 2012

Claresholm Town Council,

My name is Megan O'Brien, I am a grade 6 student at West Meadow Elementary and I'm 11 years old. My friend, Cassidy Wynia who is also a grade 6 student at WMES and is 12 years old, and I have seen your plan for West Hills Park. We noticed that you plan to remove the merry-go-round in the park near where we live. We, and the neighborhood would like you to leave it in.

We think that you should leave it because it is not dangerous, only when kids don't ride it correctly, and it is fun to play on. The merry-go-round is one thing on the playground that we use a lot because we don't play on slides or fire-poles anymore at our age.

Thank you for taking the time to read our letter, and to look at our petition.

Sincerely,

Megan O'Brien

Cassidy Wynia

May 9, 2012



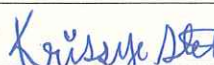

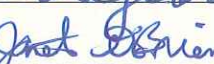


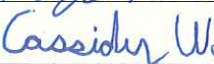




Petition to keep the merry-go-round at West Hills Park in Claresholm, Alberta.

We, the undersigned, have the concern of taking out the merry-go-round in West Hills Park. We request that the town consider the following:

- It is not dangerous, unless you are not riding it correctly.
- It is fun to play on and there aren't many left to play on.

We request this for the following reasons:

- Many kids like to ride the merry-go-round.
- Older kids that don't play on slides or fire-poles go on it.
- There aren't many left in town left to play on so people come to this park to go on it.
- It is one of the only merry-go-rounds that spins well because it is not made of plastic.

Signature of petitioner	Printed Name	Street Address	Date
1 	Darryl Stettede	519 54 AVE W	May 10 2012
2 	Susan Stettede	519-54 th Ave. W	May 10, 2012
3 	Krissy Stettede	519 54 th Ave W	May 10 th , 2012
4 	Doug Sedgewick	515 54 th Ave	May 10 th , 2012
5 	Janet O'Brien	518-54 Ave. W	May 10/12
6 	Tara Vandellen	501-51 st Ave. W.	May 11/12
7 	Megan O'Brien	518 54 th Ave. W.	May 11 th /12
8 	Cassidy Wynia	18 Tamarack rd east	May 11 th /12
9 	Santana Putzi	513 55 th Ave W	May 11 th /12
10 	Shayna O'Brien	518.54. AVE. W.	May. 11 th /12
11 	Sharon Rodgers	524 -53 Ave W	May 11/12
12 	Brian Kuras	516 53 AVE W	May 11/12

	Signature	Printed-Name	Address	Date
13		Amy Ulrich	507 51 AVE W	May 11, 2012
14		Ann Reindl	508 53 Ave W	May 11, 2012
15		Jan Hamon	504-53 Ave W	May 11/2012
16		Trevor Lachner	5226 B St Stw	May 11/2012
17		Mary Carra	5122 5st.w.	May 11
18		Carmy Ulrich	507 51 AVE W.	May 11/12
19		Watt	513 51 Ave. W.	May 11/12
20		MICHELLE WATT	513 51 AVE W	May 11/12.
21		Vandellen	501 51 Ave W	May 11 2012
22		Lybber t	535 53 Ave W	May 11
23		Atstacy	538-53 Ave W	May 11
24		J. Seward	5052-7th St. W	May 11/12
25		Bryce Butler	646 51 Ave W	May 11/12
26		Marilyn Heyland	634-51 Ave. W.	May 11/12
27		Carlina Ulrich	507-51 Ave W	May 11/12
28		Jake S.	5103 2nd St W	May 11/12
29		Spencer Vandellen	501 51 Ave W	May 11/12
30		Bradley	54 AW	May 11
31		G. Walker	513-53 Ave W	May 11/12
32		TODD LYBBERT	525-53 Ave West	May 11/12
33		WENDY NORBY	633-53 Ave W	May 11, 12
34		cheri Dietzhaug	5362 Ave W.	May 11 '12
35		Bob Dietzhaug	5361 Ave W.	MAY 11/12
36		Jake Gerbrandt	5365-6 Ave W	May 11/12
37		Marilyn Moyer	5362. 6 st W.	May 11/12.
38		MARY BANTLE	5358 6 th W.	May 11/12.
39		Kristen Putzi	513 55 th Ave W.	May 11/12
40		P. O'BRIEN	518-54 AVE W.	May 18/12

	Signature	Name	Address	Date
41		Kayla Minor	Range Rd. 280 #14073	May 22 2012
42		Ally Clay	Westrose Ave.	May 22, 2012
43		JOSH THOMAS	Westrose Ave	MAY 22 2012
44		Katie Hart	Range rd. 275 122002	May 22 2012
45		Emily Poelman	Range rd. 212	May 22 2012
46		Melissa Gleason	34 Simon Fraser Bivd - Lethbride	may 22/12
47		KChaudhry	Box 1004 Claresholm	May 22/12
48		Bev McLeod	Box 159	May 22/12
49		Dave Armstrong	Box 1551	"May 22"
50		Kathryn Adams	Box 652 244, 51 st Ave	May 22/12
51		Valerie Madsen	Box 2230 58 Westlyn Drive	May 24/12
52		Helena	Claresholm Beef Producers	May 24/2012
53		Judy-Florence Moser	Box 2407 Claresholm	May 24, 2012
54		Euan Demar	5407 4th St west	May 24, 2012
55		Aidan Pinkerton	11 West Rose Ave	May 24, 2012
56		JAMES	meadow creek road	May 24th 2012
57		Megan Mullen	railroad ave	May 24 2012
58		Brittany Spotted	ave	May 24 2012
59				
60				
61				
62				
63				
64				
65				
66				
67				
68				



Claresholm Fire Department
Box 433 Claresholm, AB
TOL-OTO
Ph (403) 625-3922
Fax (403) 625- 3922
Email claresholmfire@telus.net
www.claresholmfire.com

Mayor and Council

RE: ALCOHOLIC BEVERAGES IN FIRE HALL DURING FAIR DAYS

The Claresholm Fire Hall is a town owned building with no alcohol permitted without consent of Town Council for special events. The CFD members have not allowed any alcohol into the facility since 2011 and are requesting that Council continue this strategy and remove the option for the hospitality room to have alcohol during the Fair Days wrap up luncheon.

I believe that allowing alcohol in the fire hall during this event opens the door for more requests for liquor to be permitted within the fire hall and I am not in favour of these types of concessions.

The liability factor in serving alcohol to parade participants is also a risk factor which should be considered in the decision to enforce policy # GA 09-10 "Liquor and Town Facilities" attached.

Sincerely,

Fire Chief Kelly Starling.

I agree with the Fire Chief's recommendation.
This type of family / community event
does not require alcohol to make it
successful.

Kefalloch 5/25/12.



Policy #GA 09-10

Liquor and Town Facilities

PURPOSE: To establish a consistent policy regarding alcohol and its exclusion from Town owned facilities.

POLICY: Liquor is not allowed in Town owned facilities or park areas except with the permission of the Town of Claresholm and a permit by the Alberta Gaming and Liquor Commission.

GUIDELINES:

No alcohol shall be served, stored or consumed on any property owned or controlled by the Town of Claresholm, including the following:

- all public areas;
- Millennium Ball Diamond Complex;
- Claresholm Arena;
- Claresholm Fire Hall;
- Claresholm Aquatic Centre;
- Claresholm Senior's Drop-in Centre;
- Claresholm Public Library;
- Claresholm & District Museum(s);
- Claresholm Town Office;
- Claresholm Public Works Shop; and
- Claresholm Regional Water Plant.

The Town owned facilities listed below are operated by separate legal entities and shall follow all appropriate liquor licensing laws that are required to allow alcohol for consumption in these facilities.

- Claresholm Golf Club;
- Claresholm Curling Club;
- Claresholm Community Centre;
- Claresholm Agriplex;
- Special events as approved by Council from time to time, provided that such serving, storage or consumption is in accordance with a valid liquor license. An authorization form will have to be signed (Schedule A) and a Host Liquor Liability Policy will have to be obtained with the minimum coverage required and naming the Town of Claresholm as an additional insured.

EFFECTIVE DATE: SEPTEMBER 13, 2010

Policy #GA 09-10
Schedule A

Town of Claresholm

Authorization for the Serving of Liquor at Town Owned Facilities and Public Areas

Event: _____ Date: _____

Group or organization: _____

The group or organization serving liquor shall:

- Provide proof of insurance prior to the event for Host Liquor Liability Policy (PAL) with a minimum \$2 million coverage that shows the Town of Claresholm as an additional insured.
- Secure a liquor license from the Alberta Gaming and Liquor Control Board and adhere to the regulations. A copy of the license must be provided to the Town prior to the event.
- Ensure the area to be used for the serving of liquor to be portioned off with fencing/dividers.
- Signage should be posted in the fencing/dividers that:
 - it is a private function for members and invited guests only;
 - the name of the sponsor;
 - the liquor license number;
 - minors are not allowed (unless the liquor license allows minors).
- Arrange for the availability of food service during the time of serving.
- Provide a trained and responsible server of the liquor to monitor for intoxication.
- Provide supervision to ensure that alcohol is served only in the designated area.
- Provide alternate safe transportation for those attending the event.
- Ensure that alcoholic beverages are removed from the facility immediately following the booking.

I have read and agree to the above Conduct and Responsibility and Regulations.

Group representative

Date

Town of Claresholm

Date

Staff Report

To: Council
From: CAO
Date: May 25, 2012
Re: Full Water Costing Project Update

BACKGROUND

When water meters were installed in residential homes in 2008/2009, the costing model was adopted that the base amount of usage for a two month period would be 50 cubic meters which would cost ratepayers \$50.00 (increase to \$60 in 2011). Any usage over this base amount would be charged at .80 per cubic meter. These numbers were based on the average usage for a 3 person family (base rate) and the overage charge was put in place to recover the utility's costs at that time (in order for the utility not to lose money).

Now that the upgraded water system (supply line from Pine Coulee Reservoir and new water treatment plant) have been in use since 2010, the Town has two years of costs for the new system to use as costs of running the utility and determine a full costing model going forward and the elected officials in office when water meters were installed promised the residents that the costing model would be looked at when historical costs based on the new system's operation were available. This project will also look at non-commercial usage and the historic costing model for this segment of the utility use and if any changes are needed to the future cost methodology.

CURRENT ONGOING PROJECT

Staff have studied Alberta Environment's full water costing template and have applied the template design to Claresholm's water utility in order to begin determining which costs are for supply, treatment, distribution etc. This costing model has been valuable for the process of discussing and substantiating the cost of water charged to the Town of Granum.

Now that this information has been compiled in functional sections (see attached report) and two years of costs with the new water system are available, staff is now attempting to determine how other communities cost their water based on numerous methodologies available for both residential and non-residential users. The influence and effect of the individual communities' political and social philosophy (residents, businesses and elected officials) determines how water is paid for.

Staff will be getting examples of costing spreadsheets from urban communities of our size in the area, and from larger centres which we aspire to emulate (High River, Coaldale) so that as we grow, the costing model will continue to be relevant and effective. AMSC is also doing a webinar in the near future on how to cost water for urban municipalities so this will also be a useful tool. Staff will bring back to the Utility Planning Committee examples for them to begin the determination of how to structure the water billing system going forward to ensure the system's sustainability into the future.

Staff proposes that once the UPC has determined options for water costing, these options will be discussed with the public in an open house format and the public's input sought on the final method and costing model that will be recommended to Administration and Council for approval. Then the bylaw's schedule for water costing will be updated and the new costing will go into effect in the fall of 2012.

Kris Holbeck, CA CAO

Town of Claresholm



TOWN OF CLARESHOLM

Water reporting full cost accounting

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
WATER REVENUES							
1-00-00-512-00	PENALTIES & COSTS UTILITIES	6,000.00	6,937.30	(937.30)	6,900.00	6,684.91	215.09
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	(40.78)	40.78	0.00	0.00	0.00
1-41-00-410-00	SALE OF WATER RESIDENTIAL	530,000.00	526,467.67	3,532.33	533,000.00	535,058.52	(2,058.52)
1-41-00-411-00	SALE OF WATER COMM/INDUST	249,000.00	238,388.69	10,611.31	240,000.00	247,408.26	(7,408.26)
1-41-00-420-00	GRANUM METER VAULT	20,000.00	32,451.70	(12,451.70)	30,000.00	42,102.42	(12,102.42)
1-41-00-425-00	WEST WATERLINE CO-OP	2,000.00	497.45	1,502.55	500.00	1,563.76	(1,063.76)
1-41-00-590-00	OTHER REVENUE WATER	15,000.00	25,876.31	(10,876.31)	15,000.00	25,972.17	(10,972.17)
1-41-00-910-00	WATER CONT FROM ALLOW	0.00	0.00	0.00	0.00	0.00	0.00
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,800.00	3,095.94	(295.94)	2,800.00	3,396.41	(596.41)
1-41-00-992-00	PROVINCIAL GOV'T GRANTS	0.00	146,677.61	(146,677.61)	0.00	68,282.70	(68,282.70)
*	TOTAL WATER REVENUES	824,800.00	980,351.89	(155,551.89)	828,200.00	930,469.15	(102,269.15)
**	TOTAL REVENUE	824,800.00	980,351.89	(155,551.89)	828,200.00	930,469.15	(102,269.15)
SOURCE OF SUPPLY							
2-31-00-215-00	RURAL OWNED LAND MTCE	5,000.00	2,185.00	2,815.00	3,500.00	530.30	2,969.70
*	TOTAL SOURCE OF SUPPLY	5,000.00	2,185.00	2,815.00	3,500.00	530.30	2,969.70
WATER TREATMENT EXPENSES							
2-41-00-100-00	WAGE BENEFITS - WATER TREATMENT	53,000.00	56,149.49	(3,149.49)	58,000.00	71,047.16	(13,047.16)
2-41-00-120-00	WAGES - PLANT OPERATORS	72,000.00	73,218.70	(1,218.70)	75,000.00	83,668.12	(8,668.12)
2-41-00-216-00	TELEPHONE - WATER SUPPLY	17,000.00	14,332.92	2,667.08	15,000.00	9,139.72	5,860.28
2-41-00-217-00	TELEPHONE - SWTP	2,500.00	3,504.19	(1,004.19)	3,500.00	3,699.45	(199.45)
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	5,000.00	3,358.75	1,641.25	3,500.00	7,580.97	(4,080.97)
2-41-00-509-00	CHEMICALS SWTP	25,000.00	68,324.50	(43,324.50)	70,000.00	73,241.34	(3,241.34)
2-41-00-512-00	CHEMICALS OLD TREATMENT PLANT	2,000.00	560.32	1,439.68	0.00	0.00	0.00
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	5,000.00	3,189.19	1,810.81	13,000.00	11,985.07	1,014.93
2-41-00-518-00	SWTP MAINTENANCE	10,000.00	160,505.71	(150,505.71)	15,000.00	101,010.05	(86,010.05)
2-41-00-538-00	POWER - SWTP	40,000.00	59,959.04	(19,959.04)	60,000.00	87,008.04	(27,008.04)
2-41-00-540-00	POWER - OLD WTP	36,000.00	7,696.38	28,303.62	3,000.00	9,747.54	(6,747.54)
2-41-00-544-00	HEATING - OLD WTP	18,000.00	14,182.90	3,817.10	2,000.00	2,398.97	(398.97)
2-41-00-548-00	HEATING - SWTP	9,000.00	10,114.33	(1,114.33)	10,000.00	16,078.97	(6,078.97)
2-41-00-965-00	I/D - OFFICE SUPPLIES	1,300.00	1,300.00	0.00	1,625.00	1,625.00	0.00
2-41-00-966-00	SWTP - WATER TESTING	10,000.00	6,729.00	3,271.00	7,500.00	5,045.23	2,454.77
*	TOTAL WATER TREATMENT EXPENSE	305,800.00	483,125.42	(177,325.42)	337,125.00	483,275.63	(146,150.63)



TOWN OF CLARESHOLM

Water reporting full cost accounting

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
DISTRIBUTION EXPENSES							
2-41-00-101-00	WAGE BENEFITS - DISTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-130-00	WAGES - T & D	45,000.00	53,064.49	(8,064.49)	55,000.00	56,374.83	(1,374.83)
2-41-00-131-00	T & D STANDBY PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-132-00	WAGES - METER READING	500.00	114.76	385.24	150.00	501.22	(351.22)
2-41-00-134-00	WAGES - AIRPORT SYSTEM	15,000.00	11,284.44	3,715.56	12,500.00	12,311.60	188.40
2-41-00-135-00	WAGES - HIGH PRESSURE FIRE	2,000.00	4,748.29	(2,748.29)	5,000.00	4,744.38	255.62
2-41-00-514-00	HIGHWAY PUMP STATION MATERIALS	500.00	0.00	500.00	0.00	0.00	0.00
2-41-00-515-00	T & D - MATERIALS	60,000.00	103,521.48	(43,521.48)	60,000.00	48,101.63	11,898.37
2-41-00-516-00	ITRON CONTRACT (METERS)	1,500.00	1,466.39	33.61	1,500.00	1,525.05	(25.05)
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	2,500.00	1,394.99	1,105.01	1,500.00	1,195.95	304.05
2-41-00-539-00	POWER - AIRPORT SYSTEM	8,000.00	9,676.76	(1,676.76)	10,000.00	7,899.52	2,100.48
2-41-00-541-00	POWER - BOOSTER STATION	500.00	379.20	120.80	500.00	729.75	(229.75)
2-41-00-542-00	POWER - HWY PUMP STN/RESERVOIR	18,000.00	19,580.67	(1,580.67)	20,000.00	29,373.99	(9,373.99)
2-41-00-545-00	HEATING - BOOSTER STATION	1,500.00	1,382.63	117.37	1,500.00	1,362.66	137.34
2-41-00-546-00	HEATING - HIGHWAY PUMP STATION	2,500.00	1,814.72	685.28	2,000.00	1,434.00	566.00
2-41-00-547-00	HEATING - AIRPORT SYSTEM	2,000.00	1,862.12	137.88	2,000.00	1,973.84	26.16
*	TOTAL DISTRIBUTION	159,500.00	210,290.94	(50,790.94)	171,650.00	167,528.42	4,121.58
CUSTOMER ACCOUNT EXPENSES							
2-41-00-960-00	I/D - OFFICE PERSONNEL	20,250.00	20,250.00	0.00	25,300.00	25,300.00	0.00
2-41-00-962-00	I/D - POSTAGE	6,800.00	6,800.00	0.00	8,500.00	8,500.00	0.00
*	TOTAL CUSTOMER ACCOUNT	27,050.00	27,050.00	0.00	33,800.00	33,800.00	0.00
ADMINISTRATION EXPENSES							
2-41-00-102-00	I/D - WAGES ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-103-00	I/D - WAGE BENEFITS ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-110-00	SALARY- SUPERINTENDENT	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00
2-41-00-200-00	WATER COOP MEMBERSHIP	1,000.00	4,300.00	(3,300.00)	1,000.00	700.00	300.00
2-41-00-211-00	CONVENTIONS - TRAVEL & SUB.	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-220-00	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-230-00	WATER - ENGINEERING & LEGAL	2,000.00	0.00	2,000.00	1,000.00	13,156.71	(12,156.71)
2-41-00-761-00	RESERVE ACCTS RECEIVABLE WATER	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-961-00	I/D - TELEPHONE ADMINISTRATION	7,000.00	7,000.00	0.00	8,750.00	8,750.00	0.00
2-41-00-963-00	I/D - INSURANCE	10,000.00	10,000.00	0.00	12,500.00	12,500.00	0.00
2-41-00-964-00	I/D - VEHICLE RENTAL	8,960.00	8,960.00	0.00	11,200.00	11,200.00	0.00
2-41-00-987-00	WATER BAD DEBTS W/OFF	1,500.00	520.76	979.24	500.00	0.00	500.00
*	TOTAL ADMINISTRATION	55,460.00	55,780.76	(320.76)	59,950.00	71,306.71	(11,356.71)



TOWN OF CLARESHOLM

Water reporting full cost accounting

GL Number	Description	2010 YTD Budget	2010 YTD Actual	2010 YTD \$ Variance	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance
AMORTIZATION EXPENSES							
2-41-00-750-00	AMORTIZATION EXP - WATER	292,000.00	346,119.63	(54,119.63)	346,000.00	1,987,425.22	(1,641,425.22)
*	TOTAL AMORTIZATION	292,000.00	346,119.63	(54,119.63)	346,000.00	1,987,425.22	(1,641,425.22)
RETURN ON CAPITAL EXPENSES							
2-41-00-832-00	WATER DEBENTURES INTEREST	204,299.00	204,104.15	194.85	199,810.00	199,604.30	205.70
*	TOTAL RETURN ON CAPITAL	204,299.00	204,104.15	194.85	199,810.00	199,604.30	205.70
**	TOTAL EXPENSES	1,049,109.00	1,328,655.90	(279,546.90)	1,151,835.00	2,943,470.58	(1,791,635.58)
***P	SURPLUS (DEFICIT)	(224,309.00)	(348,304.01)	123,995.01	(323,635.00)	(2,013,001.43)	1,689,366.43

Add back
amortization
(non cash)

Adjusted Deficit

+346,119.63

<2,184.38> 2010

+1,987,425.22

<25,576.21> 2011.

Staff Report

To: Council
From: CAO
Date: May 23, 2012
Re: Tax Recovery Property Sale

BACKGROUND

Staff recommends that the current reserve bid on the property located at 410 56th Avenue West (Lot 2, Block 2, Plan 5968JK) in the amount of \$40,000 be decreased by \$5,000 as the property has not had any offers close to the reserve amount. The previous conditions will not change.

Kris Holbeck, CA CAO

Town of Claresholm

INFORMATION ITEMS

Claresholm Community Hall Association
Meeting November 22, 2011
7:30 pm

Members Present – Marni Lane, Doug Fletcher, Brad Schlossberger, Butch Glimsdale, Walt Lane, Pat O’Dell, Daryl Sutter
Caretaker – Shayne Petersen

Minutes previously emailed to members, read by Marni, adopted by Doug, seconded by Daryl. All in favour.
Carried

Treasurer’s report - Year End to date:

General: \$22091.05 Casino: \$17222.26

Received enhancement grant from the town in amount of \$9300.00. and reimbursement of \$1210.63 for insurance. Daryl accepted report as presented. Marni seconded.

All in favour. Carried

Caretaker Report –

- Fridge and deep freeze are gone
- 3 more emergency lights to fix, 1 Shayne fixed, Alfred to look at others
- Roof is sealed, material was through supplier, 1 coat under and 3 coats of topcoat. Have not received a bill, Town is paying this expense
- Cordless mike is broken, and has been sent to get fixed. John has given us one to use in the meantime.
- Trade Fair – Chamber is getting WIFI for the event
- Lions have tabled the stone to March meeting

Old Business:

- Contract draft is done, need to add cleaning list from old contract and no hanging items from the roof. Shayne is to complete a walk through checklist and each renter will receive a walk through when the key is given out.

New Business:

- Ask Town to install roof tiles
- Tables are on sale for \$54 for 6ft. Walt made motion to purchase 10 new in January of each year if we have the money on hand. Marni Seconded motion. All in favour, Carried.
- New Christmas tree pricing – 12 ft = \$800.00, 9 ft = \$310.00 Marni made a motion to purchase a new 9 ft tree for \$310.00. Seconded by Daryl. All in favor. Carried.
- Doug made a motion to order 4 new coffee makers, to replace the old ones in the hall. The old are to be thrown away when new ones arrive if the insides are not the same. Pat seconded. All in favour. Carried.
- Small hall is kitchen is in need of new supplies. List to be made of supplies required and will then purchase.
Christmas supper will be on December 6 at 6:00. Marni will make a reservation and let everyone know where.

Meeting adjourned at 9:15 p.m.



5613 – 8th St. W.
Box 130
Claresholm, AB
T0L 0T0

Ph: (403) 625-4464
Fax: (403) 625-4283

Principal
Mrs. Kathy Charchun

Assistant Principal
Mrs. Dana Burrows

Office Assistants
Mrs. Bev McLeod
Mrs. Elaine Clay

The Claresholm school community works to develop literate, life-long learners who are:

- ♦ Creative and critical thinkers
- ♦ Responsible and self-directed
- ♦ Ethical and involved citizens
- ♦ Able to adapt to change
- ♦ Team-oriented
- ♦ Effective communicators

While achieving the provincially defined outcomes.



SPRING FLING is here!!

The Fundraising Society is hosting a family dance and portrait night on Friday May 4!

Portraits will be taken by Doug Bowman of Archerworks Photos starting at 6:30. The cost is \$30 per family with \$10 going back to the Fundraising Society. You receive an 8 x 10 as well as the opportunity to purchase more pictures at special school pricing.

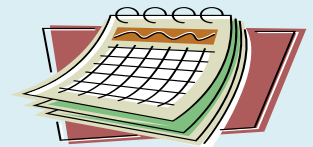
Please call the school to book an appointment before April 30 or log onto our website and complete the form under News & Announcements.



The Family Dance starts at 7:00 pm. and cost is \$10 per family. John DeDominicis will be playing some great tunes and lead us in activities! A small concession will be available for refreshments and a snack. Don't miss it!

Arrowwood School Fire – School supplies, gently used books, and donations of cash are being collected at our school to assist in continuing on this school year. For a detailed list go to: <http://www.cjocfm.com/news-and-info/local-news/arrowwood-students-to-resume-classes-after-arson-fire/>

Our elementary 2012-2013 school year calendar has been submitted to Central Office for approval. As soon as it is approved, we will post it on our website and provide it to families.



Education Week May 14 – 17

Stay tuned to your child's agenda for news on the events requiring parental participation.



[Claresholm Schools](#)
[CREATE Success!](#)

Congratulations to Mrs. Burrows and Mrs. McGrattan for completing their **Masters in Education!**

We are very proud of you!

Spring Cleaning? Our Kindergarten and Grade 2 classes need the older 1 cm thick crystal CD cases for projects. Please drop them off at the school office or send them with your children.



Parenting “Strong-Willed” Children

Is your child strong-willed? This workshop will focus on understanding your child’s and your own temperamental traits. We will develop strategies around how to deal with tantrums and power struggles when they occur as well as being able to handle mealtimes, bedtimes, sibling rivalry, and other situations. Being able to discover the power of positive parenting reduces the stress of parenting and makes it more rewarding and enjoyable.

This **FREE** workshop will be held at the West Meadow Elementary School (5613 8th St. W) on May 15, 2012 from 6:00-8:00pm and will be facilitated by the Parent Link Centre
To Register for this workshop please call Melissa at 403 625 4464 or Christine at 403 652 8633.

Community Vacation Bible School

When: July 16- 20/2012 (9 a.m. - noon)

Where: TBA

Registration: June 5/ 2012 from 3:30- 7:00 @ the Claresholm Lutheran Church, 4304 2nd Street W.

Theme:



SKY Everything is Possible with God (Mark 10:27)

If you have any questions, please contact Vicki Wicks (403) 625-3920; Pat Vandervalk (403) 625- 4217 or Lynda Schuler (430) 625- 2034

Before you put it on your table, check out the Nutrition Facts table

Tips when looking at the Nutrition Facts table:

- Look at the serving size. • “% Daily Value” helps to explain if that quantity has a little or a lot of a nutrient. • Choose foods high (15% +) in Calcium, Iron, Fibre, Vitamin A, and Vitamin C. • Choose foods low (5% -) in Fat, Saturated and Transfat, & Sodium. Go to the following website for more information...

www.hc-sc.gc.ca/fn-an/label-etiquet/nutrition/cons/dv-vq/interact-eng.php

Nutrition Facts	
Per 1 bar (35 g)	
Amount	% Daily Value
Calories 130	
Fat 7 g	3%
Saturated 0.5 g	3%
+ Trans 0g	
Cholesterol 0 mg	0%
Sodium 55mg	4%
Carbohydrate 24 g	8%
Fibre 4g	10%
Sugars 9 g	
Protein 5g	
Vitamin A 0%	Vitamin C 0%
Calcium 0%	Iron 15%

Oat and almond chewy bar

Comparing tables on similar

- The serving size for both of these bars is the same (35 g)
- The oat and almond chewy bar has 18 per cent of your daily value for fibre (high). The mixed berry dip bar only has five per cent fibre (low).
- The oat and almond chewy bar has less fat (three per cent) and sugar (8 g) compared to the Mixed Berry Dip Bar (eight per cent fat, 17 g sugar).
- The values of vitamin A, vitamin C, calcium and iron are the same; therefore, they are equally nutritious for these nutrients.

Nutrition Facts	
Per 1 bar (35g)	
Amount	% Daily Value
Calories 200	
Fat 9 g	8%
Saturated 2.5 g	15%
+ Trans 0g	
Cholesterol 0 mg	0%
Sodium 65 mg	4%
Carbohydrate 24 g	8%
Fibre 1 g	5%
Sugars 17 g	
Protein 2g	
Vitamin A 0%	Vitamin C 0%
Calcium 0%	Iron 15%

Mixed berry dip bar

Art Show and Gala!

May 24 – 3:30 to 6:00 in the Gym

Our students have been working hard in their extra time to complete projects for our Art Show and Gala night.

Projects are for ‘show and sale’ by silent auction. Our goal is to raise money to purchase new outdoor recess equipment.

Students from Grades 4-6 participated and they are very excited to show you what they made. Grandparents, parents, and friends are all invited to come see our amazing display of artwork! Admission is free!

The following are examples of projects community members have/will be assisting our students with. Some of these items are actual student work.



Please take advantage of this opportunity to see and purchase some fabulous art work. As it is a silent auction, feel free to purchase as many pieces, from as many ‘artists’ as you’d like! We encourage ‘friendly’ competition.... Bidding ends at 6:00p.m. – doors locked by 7:00p.m.

Our ‘artists’ are asked to also attend !

Got a bike? Get a helmet!

Wearing helmets can decrease the risk of brain injury by 88%.

To keep your child safe when bicycling:

- Purchase **NEW CSA, CPSC or ASTM helmet.**
- Fit it properly. Check the “2-V-I” Rule every time they put it on.
 - * 2 fingers between the bottom of the helmet and their eyebrows. * V strap shape around ears. * I finger between the chin and strap. Shake their heads, it shouldn’t move.
- Only the helmet – no hats, earphone, clips, etc.
- Replace Helmets every 4 or 5 years or after it’s been involved in a crash.
- You are the best example for your child. Wear your own helmet when bicycling and reinforce the importance of being safe.

John Kaplan- Magic Show

Tuesday, May 22 @ 7:00 at WMES!

Hosted by the Kinettes. A bike will be given away the night of the show!

Order forms for advance tickets have been sent home in the agendas and they can be handed in to the office or to your child's teacher!



In May, every student from Kindergarten to Gr. 6 will participate in our annual reading assessment. This reading test provides teachers and parents with information about students' current reading levels and demonstrates progress as they move through each grade.

GRADE is being spread out over 1-2 weeks to ensure it is a comfortable experience for students—we aim to have no anxiety or stress for students during this process. For Gr. 3 and Gr. 6 students, it will not interfere with their Provincial Achievement Test schedule. We have taken careful consideration to make sure our students are not "over-tested".

A brochure with more information and other resources are available at the school and on the website. The results of the assessment, along with other support materials to use the results to help your child at home, will be provided for parents in June.



Successful Book Fair

Thanks to the continued support of parents, the library made \$973 at the book fair. We also received \$324 worth of books. Jeremiah Roemmele in Mrs. Symond's Grade 2 classroom won the door prize. Both Jeremiah and Mrs. Symonds received \$25 worth of books. A big thanks to the following people who helped at the book fair – Jen Mackin and Maria Wannop.



Golden Eagle Book Awards

In its 8th year, this award is given to an Alberta Author selected by children in Grades 4 – 8. This year's winners are:

- #1 – Adventures with Ploox
by Brothers Armfinnigan
- #2 – Arctic Thunder
by Robert Feagan
- #3 – Dreamfire
by Nicole Luiken



Thank you again to our sponsors, to the committee, to those who participated and to those who helped make this Gala a success.

This month's Special Days are...



May 9 Wear a Hat for Mental Health & **May 30** Dress up like Royalty Day

Football Skills Camp: Pincher Creek will be hosting a Football Skills Camp for pee wee, bantam and high school players on May 4th and 5th with Calgary Stampeders: Prince Baffoh DL, Anthony Parker Rec, Eric Fraser DB and John Bender OL. To register contact Faith at 403-627-7751.



Claresholm Raider Football Registration will be held on Wed. April 16th 5:30 - 7:30 at WCCHS Bantam - students going into Grades 8 & 9 Pee Wee - students going into Grades 5, 6 & 7 Cost is \$125 Check out the website for further information: www.claresholmfootball.com or call 403-625-0466



Lisa Perry, our school council chair person, recently went to Haiti to work in 3 orphanages through "Mission Haiti Helping Kids". She would like to share a video about her experience with our students on May 8. In order to encourage students to think about 'community service' she would like to do a peanut butter/ Loonie drive for the Food Bank. In each food hamper our local Food Bank tries to include a jar of Peanut Butter. Peanut Butter and/Loonies can be dropped off at the school.

Ages and Stages© will be held

at West Meadow Elementary School on May 14th. The first five years of a child's life are critical developmental stages.

If you have a 3, 4, or 5 year old child, not registered in Playschool or Kindergarten, please phone the office 403-625-4464 to book your appointment.

Claresholm Fundraising Society

Next Meeting May 15 at 5:45



Parent Council

May 15 at 7:00



Please plan to attend. Your ideas and assistance are invaluable!

National Denim Day May 15

Wear Denim or Denim and 'Breast Cancer Pink' from head to toe - in awareness of breast cancer.



Go to www.curefoundation.com for more info.

May at a glance....

Please check the school website for the latest calendar updates and



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Education Week		1	2	3	4 Spring Fling – Family Dance and Portraits...	5
6 Mental Health Week	7 Grade 6 Field Trip	8 Swim 2 Survive Gr 1 9:00 Assembly 12:30	9 Swim 2 Survive Gr 1 9:00 Gr 4 2:00 Hats on for Mental Health – Hat dress up	10 Swim 2 Survive Gr 1 9:00 Gr 5 2:00 Grade 4 Field Trip	11 Grade 4 Field Trip	12
13	14 Ages & Stages Workshop	15 Gr 3 L.A. PAT Part A Gr 3 Swim 2:00 National Denim Day	16 Gr 6 L.A. PAT Part A Gr 6 Swim	17	18 PD Day – no school for students.	19
20	21 Celebration of ‘a’ Queen’s Birthday – Do you know who?	22 Swim 2 Survive Gr 3 9:00 Magic Show WMES 7:00	23 Swim 2 Survive Gr 3 9:00	24 Swim 2 Survive Gr 3 9:00 Art Show and Gala 4:00 – 6:00	25	26
27	28	29 Swimming Kindergarten 2:00	30 Swimming Kindergarten 2:00 Royal Dress Up Day	31 Assembly 2:20		



May Birthdays

1	Carmen W	2	Jaxon A	4	Chantelle D	4	Alex O
4	Clayton VL	7	Aaron F	9	Brady S	10	Amy H
11	Liam H	12	Hayden M	13	Jackson W	14	Adam F
15	Cedie K	17	Chance G	17	Justice G	18	Kaitlyn P
18	Anderson L	18	Sebastian J-D	19	Madison W	20	Tianna B
21	Blake D	24	Kelby K	25	Mya A	26	Marcie C
26	Joshua P	26	Royer S	27	Teagen G	29	Nicholas B

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 3 (2012)
EXECUTIVE COMMITTEE MEETING
Thursday, April 12, 2012 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Terry Michaelis - *Chair*
Gordon Wolstenholme - *Vice-Chair*
Henry Van Hierden
Doug MacPherson

Dick Fenton
Anne Marie Philipsen (absent)
Walter Gripping

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – April 12, 2012
2. **Delegation** – KPMG LLP
3. **Approval of Minutes** – March 1, 2012 (attachment)
4. **Business Arising from the Minutes**
5. **New Business**
 - (a) Draft Auditors' Report and Financial Statements 2011 (attachment)
 - (b) Draft ORRSC 2011 Annual Report (attachment)
 - (c) Finance Committee(handout)
 - (d) ORRSC Bylaw 2012-1(handout)
 - (e) Plan Copyright/Ownership
 - (f) GIS Update(handout)
 - (g) Subdivision Statistics(handout)
6. **Accounts**
 - (a) Office Accounts – February 2012 (attachment)
7. **Director's Report**
8. **Executive Report**
9. **Adjournment**.....

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the agenda, as presented.

CARRIED

2. DELEGATION – KPMG LLP

- Derek Taylor of KPMG LLP presented the Auditors' Report and Financial Statements which presents fairly the financial position of the ORRSC for the year ending December 31, 2011. Matters discussed with the Executive Committee include the following:

Internally Restricted Net Assets: The Net Assets of the Commission are currently in a deficit position, therefore it is inappropriate to segregate net assets as internally restricted.

Uncorrected Misstatements: one over accrual (\$7,700) was not posted but is not material to the financial statements.

Deficiencies in Internal Control: (auditor recommendations)

- *Segregation of Duties* – ensure appropriate review procedures exist to compensate for the lack of segregation of duties.
 - *Original Agreements and Vendor Invoices* – review document retention and filing policies and ensure that they are followed on a consistent basis.
 - *Journal Entries* – review policies and ensure that sufficient supporting documentation is being retained or referenced for adjusting journal entries.
 - *Cut-off Procedures for Accounts Payable* – review the accounts for significant accruals required to record expenses related to the fiscal year. This includes estimating and recording amounts for goods and services received in the year but not yet invoiced by the supplier.
 - *Insurance Policy Net Impact of Recovery* – review the insurance policy on annual basis and consider whether we are appropriately covered for risks.
 - *Disaster Recovery Plan* – create a disaster recovery plan and review annually to ensure that in case of a disaster all documentation and resources are appropriate being managed to ensure that the ORRSC could continue to function after such an event.
 - *Vacation Accruals in Excess of Six Weeks Carry Forward* – ensure that staff are in compliance with the vacation accrual policies and recommend duties be performed by other staff members while an individual is away.
- Deficiency of revenue over expenses for 2011 was \$490,562 with cash and cash equivalents of \$61,107 at the end of the year.
 - The Commission has experienced two very challenging years in a row; therefore, a Finance Committee has been established to address the issue of funding going forward.

3. APPROVAL OF MINUTES

Moved by: **Walter Gripping**

THAT the Executive Committee approves the minutes of March 1, 2012, as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

- None.

5. NEW BUSINESS

(a) Draft Auditor's Report and Financial Statements 2011

Moved by: **Gordon Wolstenholme**

THAT the Executive Committee accepts the Auditors' Report and Financial Statements for the year ending December 31, 2011.

CARRIED

(b) Draft ORRSC 2011 Annual Report

Moved by: **Doug MacPherson**

THAT the Executive Committee accepts the Draft ORRSC 2011 Annual Report as presented, which will be combined with the Auditors' Report and Financial Statements for the year ending December 31, 2011 and referred to the Board of Directors for approval at the June 7, 2012 Annual General Meeting.

CARRIED

(c) Finance Committee

- The ORRSC Finance Committee (consisting of the Director, Senior Planner, Bookkeeper, 3 Executive, 2 Board) was established at the March 1, 2012 Board of Directors' meeting. Two meetings are proposed as follows:

Meeting 1:

1. Financial History of ORRSC
2. Current Audit & Financial Review
3. Five Year Audit & Financial Review
4. Revenue Review
 - a. Member Fees
 - b. GIS Fees
 - c. Grants
 - d. Subdivision Fees
5. Expense Review

Meeting 2:

1. Review Revenue Options
2. Select Option for Board Presentation

Moved by: Walter Gripping

THAT the Finance Committee discussion be received as information. **CARRIED**

(d) ORRSC Bylaw No. 2012-1

- Committee members were each given a copy of ORRSC Bylaw No. 2012-1 which was adopted at the March 1, 2012 Board of Directors' meeting, for their records.

Moved by: Dick Fenton

THAT ORRSC Bylaw No. 2012-1 be accepted as information. **CARRIED**

(e) Plan Copyright/Ownership

- It recently came to our attention that a member municipality used a document prepared by ORRSC to produce their own document without compensation to us. This is unfair to the municipality who paid for it and to ORRSC as plans are tailored to each municipality and a lot of work goes into their preparation. As a result, the following disclaimer will be placed on new documents:

Intellectual Property – All Rights Reserved © Copyright

This document is protected by Copyright and Trade Secret Law and may not be reproduced or modified in any manner, or for any purpose, except by written permission of the Oldman River Regional Services Commission. This document has been prepared for the sole use of the Municipality addressed and the Oldman River Regional Services Commission. This disclaimer is attached to and forms part of the document.

(f) GIS Update

- Our Regional Collaboration Program Grant Application for \$125,000 has been approved. The Town of Cardston hosted the grant which will be used to build GIS interface, acquire storage space, computer hardware and software, servers, consultant fees, etc.
- The Town of Sundre has recently signed up for GIS services, bringing the total number of participating municipalities to 40.

Moved by: Henry Van Hierden

THAT the GIS update be received as information. **CARRIED**

(g) Subdivision Statistics

- Subdivision revenues for the first three months of 2012 are \$58,150 (compared to \$125,130 for the same period last year). This is the lowest it has been in the last six years, although subdivision activity seems to be picking up a bit.

Moved by: Gordon Wolstenholme

THAT the Subdivision Statistics be received as information. **CARRIED**

6. ACCOUNTS

(a) Office Accounts – February 2012

5151	Vehicle Gas & Maintenance	Imperial Oil	\$ 747.29
5151	Vehicle Gas & Maintenance	Bridge City Chrysler	61.90
5230	Member Conf & Out of Area	CPAA	1,865.00
5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Wild Rose Horticultural	130.00
5285	Building Maintenance	Westburne	94.20
5310	Telephone	Bell Mobility	589.40
5310	Telephone	Telus Communications	329.26
5580	Equipment & Furniture Rental	Telus Communications	122.05
5310	Telephone	Telus Communications	31.32
5310	Telephone	Telus Communications	49.55
5390	Graphic & Drafting Supplies	Continental Imaging Products	792.10
5390	Graphic & Drafting Supplies	Citi Cards	42.61
5440	Land Titles Office	Minister of Finance	324.00
5470	Computer Software	ESRI Canada	2,175.00
5500	Subdivision Notification	Citi Cards	110.88
5500	Subdivision Notification	Lethbridge Herald	284.24
5580	Equipment & Furniture Rental	Xerox Canada	2,389.58
1160	GST Receivable	GST Receivable	309.64
		TOTAL	<u>\$10,873.02</u>

Moved by: Doug MacPherson

THAT the Executive Committee approves the Office Accounts of February 2012 (\$10,873.02), as presented.

CARRIED

7. DIRECTOR'S REPORT

- Proposal for planning and GIS services to Bassano next week.
- Brooks has asked us to present a one-day Land Use Workshop (\$2,200); proposal to prepare their Land Use Bylaw.
- Alberta Transportation representative attended a planners meeting re: updates on overpasses – nothing is currently happening.
- NRCB representative attended a planners meeting to discuss their requirements in plans.

Moved by: Dick Fenton

THAT the Executive Committee approves the verbal Director's Report, as presented.

CARRIED

8. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.


9. ADJOURNMENT

Moved by: Terry Michaelis

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:40 p.m. until Thursday, May 10, 2012 at 7:00 p.m.

CARRIED

/bj

CHAIR: 

The Bridges at Claresholm Golf Club
REGULAR MEETING
Wednesday, May 2, 2012 at 12 noon

Present: Wes Wiebe, Dan Rhode, Larry Ford, Frank Keller, Larry MacDonald, Russell Sawatzky, Doug MacPherson, Mike Young, Kathy Davies, Lyle Broderson & Rod Andrews

Excused:

1. Chairman Larry Ford called the meeting to order at 12:03 pm.
2. Mike Young moved the approval of the agenda. CARRIED.
3. Wes Wiebe moved the approval of April 18, 2012 Organizational Meeting. CARRIED.

4. **Correspondence:** none

5. **Reports:**

5.1 Greens Committee: Rod reported on:

- Irrigation is up and running, need to fix #2;
- The Town fixed the problem at the pump house – was approximately a \$1000.00 repair – so very grateful that the Town took care of it;
- Fertilized all the greens;
- Will aerate after the May long weekend; Working on getting aerator/tangs that will go deeper;
- Rod asked Doug MacPherson if he could ask the Town employees to drive a little slower when going around the cart sheds;
- Would like to have Internet in the shop – will talk to Josh to see what can be done;
- Larry Ford commented of the following:
 - that the bunkers are looking great;
 - Need that list of equipment;
 - Roundup the tall grass;
 - Put some sort of signs “Scatter” or something similar on the areas where the carts are wearing the grass down.
- Rod moved his report.

5.2 Club Pro Committee: Lyle reported:

- April 2012 is a lot better month than April 2011 – we are up \$36,440.07;
- Working on Tournaments – getting posters;
- June will be a busy month – have demos lined up;
- Should we consider buying into Rivera Hotel & Casino and having these promotions as Tournament prizes – cost is 6 for \$457.00 and 12 for \$874.00, with 12 get one free. – decided at this time to not to go with this; Suggestion was to look into deals a little closer to home;
- Deal Fine (similar to GroupOn) has contacted Lyle – try with a Father’s Day push – put a limit on them, 1 pass for \$22.00, restricted after 2pm on weekend – Todd Heggie moved that we go ahead with Deal Fine – Father’s Day push. CARRIED.
- Lyle moved his report.

5.3 Finance Committee:

- Equipment loan has gone through;
- **Soon** the specified accounts will be closed – just checking on the Telus bill;
- Now have 2 Credit cards, one for Rod and one for Lyle.

5.4 Clubhouse Committee: Lyle reported on:

- Deep Fryer is here; Rob MacOdrum will come and do the connections.
- Newsletter and the website are having a good response;

5.5 Town Representative:

- Town meeting is May 9 at 7pm. in the small hall at the Community Centre.
- Doug suggested that we check into “My Claresholm” so we can post items;
- Will talk to Mike regarding the recycled asphalt – suggested to have it dumped in various locations so it is easier to move to where it is needed;
- Will ask about the fixing of the road into the golf course, but said it is unlikely it will be done this year.

5.6 Grants and Casino Committee: no report

5.7 Tournament Committee: Lyle included in his report:

5.8 Policy and By-Law Committee:

- Discussion of what constitutes a “Couple” in regards to membership fees. The Committee will met and report back at the next meeting.

6. New Business: Nothing

7. Adjournment: Wes Wiebe moved the meeting be adjourned at 12:50pm.

President

Date

Secretary

general email

From: Oldman Watershed Council <bev@oldmanbasin.ccsend.com> on behalf of Oldman Watershed Council <sarah@oldmanbasin.org>
Sent: May-18-12 4:15 PM
To: clares@telusplanet.net
Subject: OWC AGM, Dinner & Silent Auction

Having trouble viewing this email? [Click here](#)



Oldman Watershed Council
AGM, Dinner & Silent Auction

Where:
The Galt Museum & Archives
502 1 Street South
Lethbridge, AB T1J 1Y4



[Driving Directions](#)

When:
Friday June 8, 2012
from 3:00 PM to 9:30 PM
MDT

[Add to my calendar](#)

If you have any questions about the event or how to register, please contact Sarah Turkeli via email, sarah@oldmanbasin.org or phone, 403-381-5145.

Come One, Come All...

You're invited to the OWC's AGM, Dinner & Silent Auction on June 8, 2012!

*Headwaters: Source to tap
...Prepare to get carried away!*

It will be an evening to remember! Bring your appetite for a lovely LA Chefs catered dinner and then work it off on the dance floor, boogieing down to the musical stylings of The Herb Hicks Quartet that will have even the non-dancer's foot tapping!

But don't forget about the raffle and silent auction! Let your competitive streak shine as you bid on wonderful items and participate in fun games for prizes! You won't leave empty handed.

If you can't make it to the dinner and auction, don't fret. You can register for the AGM only for \$10.

For more information and the AGM Agenda, [click here](#).
To download a copy of the Agenda, [click here](#).

Register Now!

[I can't make it](#)

[Forward email](#)

Present at meeting of Chamber May 15, 2012

Susan Gour
Iqbal Nurmohamed
Linda Petryshen
Bob Vogt
Val Umscheid
Debbie Lorne
Tania Smeltzer
Wilf Gour
Anita Wahl
Delores Lange
Tony Walker
Marilyn Curry
Russell Sawatsky

Minutes of Meeting of Chamber of Commerce held the 15th day of May, 2012 at Bridges Restaurant at the Claresholm Golf Course

Meeting was called to order at 12:10.

The Claresholm parade was added to the agenda. The agenda with addition was approved on motion by Sue, seconded by Linda and carried.

The minutes of the meeting held on April 17, 2012 were approved on a motion by Tony, seconded by Marilyn and carried.

Committee Reports

Financial Report. Sue Gour presented current financial statements. We have a closing balance of \$28,246.72. 92 memberships and 13 web memberships have been paid as of May 15, 2012.

Town Report. Betty Fieguth was not in attendance so Russel Sawatsky and Iqbal Nurmohamed updated on recycling progress. The town has decided to take over the recycling program with a curb side pickup for residential users of \$6.00/month and \$27.00/month for commercial users. Iqbal estimated that current cost was \$38,000 and new cost for recycling

will be close to \$200,000 based on combined residential and commercial users.

There was a lot of discussion on this topic from an escalating scale for commercial users to having the recycling done by previous handler at an increased amount.

Russell made a motion that we notify the town by letter that we support private business (not any business in particular) and we would like to see further details of the plan. We would also like to enter into a discussion with the town regarding the recycling program. Motion was seconded by Wilf and carried.

MD Report – no report at this time as Glen was not in attendance.

Mural Project. Iqbal updated the meeting on the progress on the mural project. We have given the artists \$5,000 to get started and panels have been started. There will be 12 panels altogether. Iqbal will discuss with Pam getting a maquette done for sale and distribution.

EDC Report. It was requested by the town mayor that the name of EDC be changed to Community Development Committee as we do not have an Economic Development officer.

Trade Fair. Iqbal is looking for someone to volunteer to take over the Trade Fair. It was decided that leave this until after the planning session.

Mexican Fiesta. Wilf advised that all plans are going ahead smoothly.

Hanging baskets. Roxanne was not in attendance. Baskets will be hung early June at a cost of \$100.00 to each sponsor. The town will look after the watering of the baskets.

NEW BUSINESS

Donation to Museum. We would like to have press coverage of presentation of the cheque from the Chamber. May 23, 7:30.

Alberta Chamber of Commerce meeting in Edmonton May 24-26th. Wilf made a motion to support Iqbal in attending the meeting by paying for his accommodation and registration fee. Motion seconded by Tony and carried.

Claresholm Meeting of May 8th, 2012. Iqbal briefly touched on the definition in the by-laws being the purpose of the Claresholm and District Chamber of Commerce shall be to promote and improve trade, commerce and the economic welfare of Claresholm and district. We will have further discussions on this after we receive the report from Community Futures.

Tony advised that Community Futures will offer a session to small business entitled Policies and Strategies on Saturday, June 16th from 10:00 am to 4:00 p.m. Cost of the session will be picked up by Community Futures.

We also discussed finding a new venue for our lunch meetings as Bridges in not a chamber member in good standing.

Meeting was adjourned at 1:12 p.m.



CBC SHOW RETURNS TO SEARCH FOR CANADIAN COMPANIES IN NEED *The BIG Decision Matches Struggling Canadian Businesses with Top Investors*

The producers of CBC's hit show *Dragons' Den* are looking for Canadian companies to participate in the second season of the reality business show *The BIG Decision*.

Canada's top investors are on a mission: to spend their time AND their money to turn around struggling Canadian companies. These wealthy investors have founded companies worth hundreds of millions of dollars. Now, they will roll up their sleeves and visit the factories, shops, and offices of Canadian companies in need - providing expert business advice and a possible financial investment.

CBC is sending out the call to business owners who would like to participate in the second season of this show. This is a once-in-a-lifetime opportunity to partner with a Dragon and receive national exposure for your company.

What type of companies can apply?

- Must have been in operation for at least three to five years, or more
- Gross revenue of at least \$500,000 per year
- More than five employees
- Privately held businesses, family businesses, partnerships, limited partnerships
- Must be willing to commit to being filmed on camera for up to a two-week period
- A business registered in Canada
- Fluent English speakers

Here's what our past participants have to say about their experiences on the show:

"The benefits of the insights into your business and the opportunities presented are large and worthwhile." Jennifer Williams, CEO, Camino.

"People keep coming by to see us because of 'The Big Decision.' The show gave us GREAT exposure and we're so happy to have participated." Karen King, co-owner, The Ice House.

To apply, please visit cbc.ca/thebigdecision to complete an application.
All interested applicants should apply ASAP. Applications close June 8, 2012.

Follow us on Twitter @thebigdecision and visit our Facebook page.

WCCHS Council Minutes

April 19, 2012

7 pm

In attendance: Sandra Lindsell, Judy vanAmerongen, Charlene Dunlop, Ruth Lindquist, Bev McNutt, Randy Bohnet, Carmelle Steel

1. **Approval of Agenda:** Judy approved. Charlene seconded.
2. **Approval of Minutes:** Bev approved. Randy seconded.
3. Ruth agreed to be secretary for a day.

4. **School Report:**

School Calendar 2012-2013: Bev explained that currently, WCCHS students are attending school for a total of 1018 hours for the year. Grade 7-9 need to attend for 950 hours and grade 10-12 need to attend for 1000 hours. The school is requesting 4 extra days for Collaborative time and IPP (Individual Program Plan) time for the grade 7-9 staff and one extra day for the 7-12 staff for Professional Development. The dates for the 7-9 staff would coincide with the days that West Meadow Elementary are requesting. So, grade 10-12 would be the only students attending school during those days. Dates include: Oct. 20, Nov. 2, Feb 1, and April 26. The PD day would be January 30th. There may be one or two exams during this day (French 30 or Science 30) but most staff would be attending. This day is needed for extra planning time due to the new three year cycle and a new principal. Discussion followed and most was favorable. It was mentioned that it seems that the students rarely attend school for a full week. It was also mentioned that it was good that the extra days are attached to days that are already non-school days for students.

New Principal: Bev read the News Release provided by LRSD regarding the new principal for WCCHS starting in August. Her name is Susan Nobes and she comes from Fox Creek which is around the Whitecourt area. Hopefully, she will be able to spend some time here to transition before August!

Claresholm Schools Fundraiser (gift cards): Bev and Carmelle explained about the gift card fundraiser between the two schools. Support both schools by purchasing gift cards that can be used here in town!

Budget: Bev reported that if we keep the current staff next year we will fall \$495 000 short in the budget. Therefore, staff reductions will need to occur. There are several reasons, but one is the large grade 12 class leaving (110 students) and the smaller grade 7 class entering (60 students). The Fresh Start program brought about \$9000 this year which will not be continued next year. We will receive \$47 000 from the government for extreme declined enrollment. All of this does not include the salary increases for staff.

The budget will not be submitted until after the next school council meeting...so more to follow!

Three Year Planning: Randy showed us some information on how teachers use diploma

exam results to shape how they teach and change their teaching based on the needs of the students and the results of the exams.

5. Board Report:

Charlene described some celebrations. There is a teacher going on professional leave to work on the Creation of Inclusive Education. She will be gone for 8 months. The Edwin Parr (first year teacher) nominee this year from LRSD is Carolyn Little Moustache from WA Day.

The board is developing an Action Inquiry form to deal with all emails and telephone calls that they get from citizens. This way, they can be sure that emails and calls have been answered.

The board passed some Guiding Principles to Collective Bargaining for all groups that they will follow. It doesn't matter which group of employees they are dealing with, they have this to follow.

They are working on a communication plan to keep the public informed.

6. Vollmer Update:

Ruth reported that the presentations had been wrapped up. A letter had been sent out asking the groups some questions about how they would feel most comfortable in being involved in the next step.

7. School Council Business:

Ruth reported that at the Regional meeting last month some questions had been asked about Videoconferencing and whether it was worth looking into for future school council meetings. Carmelle said that there was a school division in Saskatchewan that had their meetings by video conference and it was worth looking into. Bev thought it would be worth a try. Judy felt it would be good. The feeling was that people could at least listen to what was happening and maybe the fear factor would decrease. So, YES, worth looking into.

Ruth spoke briefly that synervoice was coming next year and had a pamphlet if anyone wanted more information.

April 4th was Education Day for the Trustees and Ruth had a copy of the questions that were asked to the candidates running for the provincial election.

8. Next Meeting: May 17th 8 pm

9. Adjourn: Randy adjourned the meeting at 8:10 pm

Minutes respectfully submitted by Ruth Lindquist.

Claresholm Animal Rescue Society
Regular Meeting Minutes
May 3, 2012

Present: Kim Alexander, Sylvia Giroux, Jean Sorochan, Shelley Petersen, Judy VanAmerongen, Rita Hahn, Anne Papan, Gerald DeBruyn

Regrets: Karen Thompson, Denise Peters, Barb Hinkle, Kris Holbeck,

Guest: Lisa Miller

1. Call to Order

The meeting was called to order at 7:19 p.m.

2. Approval of Agenda

Motion by Judy VanAmerongen to approve agenda as Presented. All in favour. CARRIED.

3. Approval of Regular General Meeting Minutes April 19, 2011

Motion by Judy VanAmerongen to accept the minutes as amended. All in favour. CARRIED.

4. Shelter Update

April 20, 2012 to May 3, 2012 – 15 volunteers and 217.5 shelter hours

Cats – 4 new cats

Reagan – Calgary for a professional assessment

Shelley asked Rita to write everything that Rita knows to access Reagan.

6 Cat adoptions: Zoey, Charlie, Quigley

1 Dog adoption: Nikita

New Animal Care Leader Shelley Petersen

Board has had discussion about de-clawing Pasily, that when Pasily comes back for vaccination that a letter would be written in regards to adoptive parents wanting to de-claw Pasily.

Motion: Sylvia Giroux when Pasily comes back to shelter for vaccination, Adoption will be void. All in Favour CARRIED . A letter of the Board's decision with the money of the adoption will be given to the adoptive parents.

Quinn Campbell – we had Earl's leg fixed \$1000.00, September 26th, 3 months February the Owner called about having Earl back. CARES has a policy of 72 hour for any animal, if the owners do not show up, the animal becomes CARES responsibility and CARES can find a new owner. Discussion: Less information, we had posters all over for Earl but know showed up.

Earl's information will not be given out. News reporter will be contacted about our Policy of 72 hours. For this is Provincial Standards. Let reporter know that CARES had the dog pass the 72 hours and that we had the dogs hip fixed.

5. Adoptions Update – Kodiak pending adoption, Maci remain on trial adoption, Hassel on trial adoption, Nikita adopted

Lesli recommendation read email delivered to Kim Alexander – Reagan is highly distressed being caged up. We are going to have another assessment one on Reagan.

Rita Hahn **Motion:** Kim gets Nancy Johnanssen to come here and to pay Nancy to assess Reagan.

6. TNR Update – Sylvia and Denise trapped on Sunday 2 weeks ago. They did not trap any. There might be kittens. No other date.

7. Fundraising Update –

- CARES 4th Annual Garage Sale Lots of items. Get more tables. Calendars will be sold at the garage sale for \$5.00
- Pictures for new 2013 Calendar. Rita has more by September 1,2012. Denise will look for sponsors again.
- Cathy Clarke said to contact her by January 2013 to get a Golf Tournament Planned
- Paws at Sobeys is going really good
- Concert – She is going to call someone to hand the cheque over to CARES
- Weight loss Challenge Saturday 1pm – 3pm at the fire hall.

8. Treasurer's Report –

- Tabled

9. New Building Update –

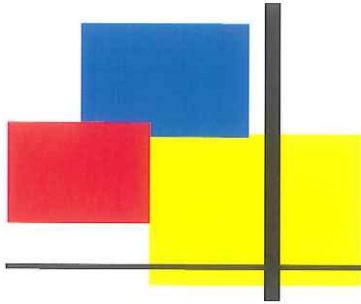
- The over hang over the dog run is in process, ask Kris to ask Pete to move on it.
- Front door keeps opening by the wind
- Water tap
- Landscaping by the town
- Hassel and Faith can be put together on a dog run so they can play with each other.

10. Others

- Employment Opportunity, Volunteers, Rita recruits Lisa, Breanne, Heather, Larry and Terry (Volunteers and Paid in respected order)
- Any Employee position would have to go through the board.
- No Surrenders – Lethbridge Humane Society, Pincher Creek, Calgary Humane Society, Kijiji
- We can take their names for small dogs. We can find them a place or connect them with another name.
- Motion: Sylvia Giroux having Shelley Petersen as acting Animal Care Leader and hiring Process to follow. All in Favour CARRIED

11. Adjournment: Meeting adjourned at 8:45pm

Next Regular Meeting: Will be held at the CARES shelter,
Thursday, May 17, 2012, at 7:15pm.



Claresholm & District Health Foundation

May 8, 2012

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Attention: Mayor and Council Members

Re: Town Maintenance Crew

On behalf of the The Health Foundation Board, we would like to express our gratitude to Mike Schuweiler and the Town's Maintenance Crew for their outstanding support of our Annual Charity BBQ. Our requests for help have always been accommodated and in fact they have gone over and above our expectations when helping us navigate a few last minute event day crises. With their support the event has run smoothly now for 6 years.

We look forward to working with the Town Crew to create another successful BBQ fundraiser on June 14. It has honestly been a pleasure to count on these trustworthy gentleman. Thank you for valuing the contribution they can make in helping The Foundation Charity BBQ run smoothly.

Kindly convey our hearty appreciation to Mike and the Town's Maintenance Crew for their dependability. We are truly grateful for their assistance.

Sincerely,


Rene Chartrand
Foundation Chair