



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
OCTOBER 22, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES OCTOBER 9, 2012

ACTION ITEMS:

1. BYLAW #1580 – Recyclable Materials Management Bylaw Amendment
RE: 2nd & 3rd Readings
2. BYLAW #1581 – Friends of the Claresholm Public Library Loan
RE: 1st Reading
3. CORRES: Julia Meek
RE: Arena Mezzanine
4. CORRES: 2013 Investors Group Hockey Alberta Provincial Application Chair
RE: Letter of Support & Donation Request
5. STAFF REPORT: Community Hall Board Request
6. CLARESHOLM COMMUNITY CENTRE – Councillor Sutter
RE: Eavestroughs
7. REVENUE & EXPENDITURE REPORT – Year to date
8. ADOPTION OF INFORMATION ITEMS
9. IN CAMERA: LEGAL

INFORMATION ITEMS:

1. The Navigator October 2012 – Willow Creek Composite High School
2. West Meadow Elementary School October 2012 Newsletter
3. Claresholm Chamber of Commerce Meeting Minutes – October 16, 2012
4. Oldman River Regional Services Commission (ORRSC) General Board Meeting Minutes – September 6, 2012
5. Oldman River Regional Services Commission (ORRSC) Executive Committee Meeting Minutes – September 13, 2012
6. Rowan House Emergency Shelter – November Family Violence Prevention Month
7. Claresholm & District Transportation Society Meeting Minutes – September 21, 2012
8. Invitation for Complimentary Registration to Solar West 2012
9. Porcupine Hills Lodge Meeting Minutes – July 3, 2012
10. Municipal District of Willow Creek 21st Annual Legacy of Our Land Banquet – October 26, 2012
11. Claresholm Public Library Board Meeting Minutes – September 17, 2012
12. Fourth Annual Minister's Awards for Excellence and Innovation in Public Library Service

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
OCTOBER 9, 2012**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle; Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Quayle that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – SEPTEMBER 24, 2012**

Moved by Councillor Quayle that the Regular Meeting Minutes of September 24, 2012 be accepted as presented.

CARRIED

FINANCES: **SEPTEMBER 2012 BANK STATEMENT**

Moved by Councillor Van Amerongen to accept the September 2012 bank statement as presented.

CARRIED

DELEGATIONS: **CLARESHOLM FIRE DEPARTMENT: Kelly Starling, Chief**
RE: Update

Kelly Starling was present to update Council as to the current events with the Claresholm Fire Department. They have about seven individuals on the waiting list to join the fire department. They may need to look at adding to the number of volunteer fire fighters as they continue to be very busy. They have very recently started the work experience program with the high school and now have two students. They are learning how to do truck checks and fire terminology, and they are also participating in fire training with the volunteers. They get school credits by participating. They are not allowed to go on calls, but will be allowed to join the department once they turn eighteen. There have been some issues with the ambulance services with Alberta Health Services, and the fire department being asked to be first responders on medical calls. Numerous infractions have been found when Kelly has been performing inspections on various properties in Claresholm. Fire Prevention Week is happening now so Kelly will be busy with that as well.

ACTION ITEMS:

1. **BYLAW #1580 – Recyclable Materials Management Bylaw Amendment**
RE: 1st Reading

Moved by Councillor MacPherson to give Bylaw #1580, a Recyclable Materials Management Bylaw Amendment, 1st Reading.

CARRIED

2. **DELEGATION RESPONSE: Fortis Alberta**
RE: Investment Buyout

Moved by Councillor Quayle to enter into a contract with Fortis Alberta for the investment buyback for 42 streetlights as per the quotation provided.

CARRIED

3. **CORRES: Royal Canadian Legion Campaign Office**
RE: Military Service Recognition Books

Moved by Councillor Hubka to support the Military Service Recognition Book produced by the Royal Canadian Legion Campaign Office in the amount of \$445.00 for 2013.

CARRIED

4. **CORRES: Teresa Pedersen**
RE: Lions Park

Referred to administration.

5. **CORRES: Keith Linderman**
RE: Pond Hockey

Moved by Councillor Sutter to charge the Pond Hockey group the youth ice rental rates for the arena.

CARRIED

**6. CORRES: The Bridges at Claresholm Golf Club
RE: Municipal Portion of 2012 Property Taxes**

Moved by Councillor Sutter to forgive the municipal portion of the 2012 property taxes of the Claresholm Golf Club in the amount of \$2,799.05.

CARRIED

**7. CORRES: Claresholm History Book
RE: Request for Extension of History Book Loan**

Moved by Councillor MacPherson for administration to bring back a bylaw regarding the Claresholm History Book loan to update the timeline for repayment.

CARRIED

8. ADOPTION OF INFORMATION ITEMS

Moved by Councillor MacPherson to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Quayle that this meeting adjourn at 7:41pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1580**

A Bylaw of the Town of Claresholm to amend Bylaw #1575, the Recyclable Materials Management Bylaw.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) has adopted the Recyclable Materials Management Bylaw #1575; and

WHEREAS Council deems it necessary to amend the existing Bylaw #1575;

NOW THEREFORE under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Claresholm, in the Province of Alberta, duly assembled does hereby enact the following:

1. The Town of Claresholm Recyclable Materials Management Bylaw #1575 shall be amended as follows:

SCHEDULE "A"

Fees

COMMERCIAL SERVICES	
Commercial / institutional / industrial	\$5.16 / month
RESIDENTIAL SERVICES	
Residential Dwellings	\$5.16 / month

2. This bylaw comes into full force and effect upon third and final reading.

3. Bylaw #1575 is hereby amended.

Read a first time in Council this **9th** day of **October** 2012 A.D.

Read a second time in Council this day of 2012 A.D.

Read a third time in Council and finally passed in Council this day of
2012 A.D.

David Moore, Mayor

Kris Holbeck, CAO

SCHEDULE "A"

Fees

COMMERCIAL SERVICES	
Commercial / institutional / industrial	\$19.99 / month
RESIDENTIAL SERVICES	
Residential Dwellings	\$7.25 / month



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1581**

A Bylaw of the Town of Claresholm for the purpose of loaning money to the Friends of the Claresholm Public Library, which is a not-for-profit organization.

WHEREAS pursuant to Section 264(2) of the *Municipal Government Act* RSA 2000 Chapter M-26 and amendments thereto, a Council may pass a bylaw to loan funds to a not-for-profit organization;

AND WHEREAS the Friends of the Claresholm Public Library is a non-profit organization which fundraises for the Claresholm Public Library;

NOW THEREFORE the Council of the Town of Claresholm in the Province of Alberta duly assembled does hereby enact the following:

1. That the Town of Claresholm provided a loan of twenty thousand dollars (\$20,000) to the Friends of the Claresholm Public Library in October of 2010 for a period of eighteen (18) months.
2. The purpose of providing funding was to retire the debt associated with the Claresholm History Book Committee.
3. The rate of interest to be paid on the loan was agreed to be zero percent (0%) for the eighteen (18) month term.
4. The Friends of the Claresholm Public Library has repaid five thousand dollars (\$5,000) during the original eighteen (18) month term.
5. The Friends of the Claresholm Public Library has asked Council for an extension to repay the remaining funds of fifteen thousand dollars (\$15,000) to April 12, 2014 with the same rate of zero percent (0%) interest.
6. Council has agreed to the new terms for the loan.
7. Should the loan to the Friends of the Claresholm Public Library not be repaid within the new term, the Friends of the Claresholm Public Library must attend Council and negotiate future repayment terms.
8. This bylaw comes into effect upon third and final reading.
9. Bylaw #1555 is hereby rescinded.

Read a first time in Council this day of 2012 A.D.

Read a second time in Council this day of 2012 A.D.

Read a third time in Council and finally passed in Council this day of 2012
A.D.

David Moore, Mayor

Kris Holbeck, CAO



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1555

A Bylaw of the Town of Claresholm for the purpose of loaning money to the Friends of the Claresholm Public Library, which is a not-for-profit organization.

WHEREAS pursuant to Section 264(2) of the *Municipal Government Act* RSA 2000 Chapter M-26 and amendments thereto, a Council may pass a bylaw to loan funds to a not-for-profit organization;

AND WHEREAS the Friends of the Claresholm Public Library is a non-profit organization which fundraises for the Claresholm Public Library;

NOW THEREFORE the Council of the Town of Claresholm in the Province of Alberta duly assembled does hereby enact the following:

1. That the Town of Claresholm hereby undertakes to provide a loan to the Friends of the Claresholm Public Library.
2. The maximum amount of money to be loaned is twenty thousand dollars Canadian (\$20,000Cdn) to be loaned over a period not to exceed eighteen (18) months in its entirety, for the purpose of providing funding to retire the debt associated with the Claresholm History Book Committee.
3. The rate of interest to be paid on the loan is zero percent (0%) for the eighteen (18) month term.
4. Should the loan to the Friends of the Claresholm Public Library not be repaid within the eighteen (18) month term, the Friends of the Claresholm Public Library must attend Council and negotiate future repayment terms.
5. This bylaw comes into effect upon third and final reading.

Read a first time in Council this 27th day of September 2010 A.D.

Read a second time in Council this 12th day of October 2010 A.D.

Read a third time in Council and finally passed in Council this 12th day of October 2010 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

October, 19th, 2012

Town Council

Julia Meek
Box 2474
Clanesholm, AB
TOL 0T0
(403) 625-3452
julia-meek@
hotmail.com

To Whom it may concern;

My name is Julia Meek and I am a fitness instructor in town.

I would love to be able to use the newly painted space above the arena - the mezzanine - for my new class.

I understand that you charge \$30.00 for the evening, and since my class is only 1 hour long, I am requesting a reduced rate.

It may be feasible to set an hourly rate for the space, for future users. It is great to be able to use an already established space that is familiar to the community.

Thank you for your time on this matter.

Julia Meek
Julia M~~ee~~

**TOWN OF CLARESHOLM
RECREATIONAL FACILITY & MISCELLANEOUS USER FEE/CHARGES**

DESCRIPTION	FEE
<u>CLARESHOLM ARENA</u>	
• PRIME TIME ICE RENTAL (youth only)	\$63.00 / HOUR
• NON PRIME TIME ICE RENTAL (youth)	41.00 / HOUR
• AA AND ADULT RENTAL	90.75 / HOUR
• OUT OF TOWN	110.00 / HOUR
• CONCESSION RENTAL	1,000 / YEAR
• SKATE SHARPENING BUSINESS	300 / YEAR
• STORAGE – MEZZANINE	300 / YEAR
• STORAGE – ICE LEVEL (SM)	300 / YEAR
• STORAGE – ICE LEVEL (LG)	600 / YEAR
• ARENA ADVERTISING (RINK)	400 / YEAR – 1 ST YEAR
• ARENA ADVERTISING (RINK)	275 EACH YEAR THEREAFTER
• ARENA ADVERTISING (LOBBY) SIGNS FOR FUNDRAISING	CMHA AND CSC BE ALLOWED ½ EACH
• ARENA MEZZANINE/LOBBY(non profit)	55 / DAY
• ARENA FLOOR (non profit)	55 / DAY
• ARENA MEZZANINE/LOBBY(for profit)	100 / DAY
• ARENA MEZZANINE/LOBBY(non profit)	30 / EVENING
• ARENA MEZZANINE/LOBBY(for profit)	50 / EVENING
• DAMAGE DEPOSIT	400 / GROUP
• PUBLIC SKATING	500 / SEASON FOR CORPORATE SPONSORS
• SCHOOL USE	NO CHARGE PER JOINT USE AGREEMENT
SUMMER RATES (RINK FLOOR)	
• RECREATIONAL USE	\$37.30 / HOUR, 250 / DAY
• COMMUNITY NON-PROFIT	150 / DAY
• COMMERCIAL USE	650 / DAY

CLARESHOLM AQUATIC CENTRE

	Drop in	10 Pass	3 Month
Under 3	Free	Free	Free
3-7 years old	\$1.25	\$10.00	\$20.00
8-17 years old	\$2.50	\$20.00	\$40.00
18-54 years old	\$4.50	\$36.00	\$72.00
55+ years old	\$3.25	\$26.00	\$52.00
Family	\$12.00	\$96.00	\$192.00

	Drop in	Preregistered
Aquafit	\$5.00	\$3.00 x # of Classes

	30 min lessons	45-60 min lessons
Swimming Lessons	\$33.00	\$45.00
School Rentals/hr	\$44.00	
Swim Club Rental/hr	\$44.00	
School Lessons	\$27.50/ instructor hour	
Public Rental	\$75.00	

Box 2045

Claresholm, AB

T0L 0T0

Mayor Moore and Council of Claresholm

Re: 2013 Investors Group Hockey Alberta Provincials Donation

Claresholm is a wonderful hockey community with the spirit of the west. We are centrally located in the heart of Southern Alberta with the facilities to make this a great tournament. With all the amenities our small town offers, strong volunteer base, and wonderful hockey fans, we are committed to make this a memorable experience for all those involved. This will bring 7 extra teams of up to 19 kids per team along with their families to our town. What a great revenue opportunity for our community!!

To make this a successful bid and tournament we need to show our town support and that we have already started to fundraise, in the event we do get to host the championship.

From yourselves, we would like to ask for a letter of support to host the tournament and also a donation of the ice time during the tournament. The dates for the Bantam C championship is March 14-17,2013 and will involve the rink to be open and accessible from noon on the Thursday until the final gold game on Sunday finishing by 4pm. We will then have the closing ceremonies from 4:30-5pm where all the teams that have chosen to stay will participate. This should only last about a ½ hour hopefully. Hockey Alberta sets the actual tournament schedule so this is a suggested time schedule. Thursday noon – 10pm, Friday 7am – 10pm, Saturday 7am – 10pm, and Sunday 7am – 5pm (generous time schedule)

Thank you for your time and consideration in this matter. I look forward to your response and please feel free to contact me with any questions that might arise.

Sincerely,



Deborah Linn (Dee Dee)

2013 Investors Group Hockey Alberta Provincial Application Chair

403-625-8966

Request includes = Letter of support

= Donation of Approximately 50 hours at a cost of \$3150.00



**HOCKEY ALBERTA
PROVINCIALS**

2015

INVESTORS

GROUP

HOCKEY

ALBERTA

PROVINCIALS



**ALL MINOR MALE AND MINOR FEMALE BIDS TO BE SUBMITTED VIA EMAIL TO
THE HOCKEY ALBERTA OFFICE AND YOUR ZONE MINOR COUNCIL CHAIR.**

HOCKEY ALBERTA OFFICE

Danielle Nystrom - Coordinator, Sponsorship and Marketing Services - dnystrom@hockeyalberta.ca

MINOR COUNCIL CHAIRS

Zone 1 – Jamie Salm – jsalm@telus.net

Zone 2 – Francois Gagnon – fgagnon@fmcsd.ab.ca

Zone 3 – TBA

Zone 4 – Deb Northcott – debbiezone4@gmail.com

Zone 5 – Tamara Robbins – erpsafetzone@telus.net

Zone 6 – Danny Povaschuk – pokey1@telusplanet.net

Zone 7 – Bonnie Ogilvie – ogilvie5@telusplanet.net

Zone 8 – Betty Chmilar – lenbett@telus.net

Zone 9 – Todd Millar – tmillar@rtmillar.com

***HARD COPIES for all completed MINOR MALE AND MINOR FEMALE
Provincial Hosting Bids should be mailed directly to:***

HOCKEY ALBERTA

Attn: DANIELLE NYSTROM

100 College Blvd.

Box 5005 Room 2606

Red Deer, AB

T4N 5H5



Hosting Application Form – Division/ Category Preference

Please complete the following form in full and legible, including your first, second and third choice of division and category in which you are applying for. ** Only select a second and third choice if you are WILLING to host these categories. You will still be considered for your first choice.

Minor Hockey Association Information

Association Name: _____ President: _____

First Choice

Division: _____ Category: _____

Host Committee Chair: _____ Email: _____

Mailing Address: _____ PC: _____

Phone: (____) _____ Alternate Phone: (____) _____ Fax: (____) _____

Second Choice

Division: _____ Category: _____

Host Committee Chair: _____ Email: _____

Mailing Address: _____ PC: _____

Phone: (____) _____ Alternate Phone: (____) _____ Fax: (____) _____

Third Choice

Division: _____ Category: _____

Host Committee Chair: _____ Email: _____

Mailing Address: _____ PC: _____

Phone: (____) _____ Alternate Phone: (____) _____ Fax: (____) _____

HOSTING AGREEMENT

We the undersigned acknowledge that we have read and understand the Investors Group Hockey Alberta Provincials Bid Application Guidelines. If our Host Committee's bid is selected in a particular division/category, first, second or third choice as per above, we agree to the terms that are outlined in this document.

Host Committee Chair

Signature

Date

MHA President

Signature

Date

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- 1.0 INTRODUCTION AND INFORMATION**
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 - 4.0 SPONSOR SERVICES**
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 - 6.0 COMBINED ROLES OF THE HOST COMMITTEE AND HOCKEY ALBERTA**
 - 7.0 BID APPLICATION PROCESS**
 - 8.0 CRITICAL PATH**
- Appendix A: Sample Budget**
Appendix B: 2012/ 2013 Hockey Alberta Referee Rates
Appendix C: Arena Safety Check List

1.0 INTRODUCTION AND INFORMATION

The Investors Group Hockey Alberta Provincials is one of the most exciting and profile events that Hockey Alberta and its membership take part in each hockey season. Steeped in tradition, the Provincials bring together the best hockey teams from around Alberta for their particular age category.

With teams having completed exhausting rounds of qualifying competition, the Investors Group Hockey Alberta Provincials is often the highlight of a young hockey players' career. In many cases, teams and players may only get one opportunity to attend this championship. This, coupled with the sheer thrill of playing in an exciting competition with the very best for that particular category, makes the Provincials not only unique, but a very special hosting opportunity.

The following Investors Group Hockey Alberta Provincials Hosting Application and Bid Guidelines are an outline of the requirements and opportunities for a Minor Hockey Association (MHA)/team who chooses to bid to host the Investors Group Hockey Alberta Provincials.

Please review the attached package. If this event is something your community can host and would like to be a part of, then submit an application (of your design) to host this event addressing each of the following selection criteria.

It should be noted that the Investors Group Hockey Alberta Provincials is a sanctioned Hockey Alberta event and Hockey Alberta is responsible for overseeing each tournament. The Host Committee, for the granted Provincial Championship, will report to Hockey Alberta in a continuous manner to ensure the success of this event.

The team of the MHA hosting the Investors Group Hockey Alberta Provincials must participate in their respective category playdowns even though the host team (through their MHA) has an automatic entry in the Provincials. This team has the opportunity to also be the zone champions in their particular age category.

Please take your time and read through and consider all of the details contained herein. The more thorough your bid, the better opportunity you will have to be chosen, should your first choice have multiple applicants.

If you have any questions about the content or requirements contact Danielle Nystrom, Coordinator Sponsorship and Marketing Services by email dnystrom@hockeyalberta.ca or phone at 403.342.6777.

Thanks for your interest in hosting and good luck!

2.0 HOST COMMITTEE AND COMMUNITY EXPECTATIONS

A) Host Community

In order for a community to be considered as a potential host of Provincials, the site must meet the following minimum hosting standards:

- The host community must have a strong volunteer base within the hockey and business community from which it can draw leadership.
- The host community must have an arena complex (suitable for the respective division/category of hockey) to serve as the main site for all games. A secondary arena, within 30 minutes of travel, must be lined up as an alternative facility, should the main arena experience operational problems, etc.

B) Host Committee

- Must be willing to assume financial responsibility for the event;
- Will be made up of representatives from the local business community, as well as individuals from the local hockey program(s) and the host MHA of Hockey Alberta.
- Will be responsible to appoint the following Committee Chairpersons:
 - Operations
 - Marketing/Media
 - Special Events/Protocol
 - Accreditation
 - Facilities
- Is encouraged to extend the excitement of hosting this provincial event as broadly as possible throughout the host community and surrounding areas. The bid should indicate host plans for community involvement, together with any special events or social activities which would add a "festival-like" atmosphere to the hosting arrangements.

3.0 SITE SELECTION CONSIDERATIONS

A) Community Overview

The bid presentation should contain an overview of the hosting community and region, as well as any other unique characteristics which may enhance the bid:

- Rationale for the bid by the potential host community and region;
- Overview of the characteristics of the community and surrounding area;
- Map of the host community indicating locations of the key facilities i.e. arena(s), hotel(s), restaurant(s), etc.

B) Business Plan

The bid presentation should include a business plan, which will serve as a primary guide for the organization and the financing of the event. The business plan should include the following information:

- Host Committee mandate and objectives;
- Financial forecast reflecting (in general terms) all potential revenues and expenditures associated with the staging of the event;
- Proposed organizational chart of the Host Committee;
- Marketing plan, outlining the advertising, promotional and sponsorship strategies, as well as any other revenue anticipated from public and private sectors;
- Critical path/timeline for the organization of the event.

C) Finances

The Host Committee shall NOT charge a team tournament entry fee for this event and the cost associated with travel, meals and accommodations at the event will be the sole responsibility of each of the participating teams.

The net proceeds or losses of the event will be the responsibility of the Host Committee and/or the LMHA. Hockey Alberta asks that the Host MHA/Committee have a legacy plan to deal with potential surplus and that it is outlined in the bid presentation. Please refer to **Appendix A** for a sample budget that can be used for the provincial tournament.

The Host Committee's obligations for event expenses should include, but are not limited to the following items:

- Arena facilities, necessary staffing and off-ice officials;
- Public Service Announcer and Game Music Coordinator;
- Marketing and promotional expenses (newspaper, television, radio station, etc.);
- Tournament Program – 300 programs provided free of charge by Hockey Alberta. Host Committee will cover the expense of creating an insert for the program that will contain event details, advertising, team info, schedule, etc. (The insert is optional, however, recommended);
- Various event administration expenses, including meetings, fax machine, postage, etc.;
- Tickets, security and VIP accreditation (for local VIPs). Hockey Alberta VIP's (sponsors and otherwise) will be looked after through the HA office;
- Referee game fees and travel (if required);
- Referee Supervisor accommodations, meals, and travel (if required);
- Hockey Alberta Representative for all accommodations and meals, as per current rates
- Tournament banquet/luncheon/breakfast, awards (player of the game), and Hospitality centers(optional);
- Opening/closing ceremonies;
- Accommodations and meals for all alternate goalie(s) (optional) - see **K) Special Services (iv)**.
- Optional: Zone championship banners can be ordered from Sideline Printing in Blackfalds, AB.

D) Arena Facilities

To host an event of this type, certain facility standards must be met. These standards are as follows:

- The host arena must be available on an exclusive basis to the Host Committee for the duration of the event and must be located within the host city/town. General ice usage the day prior is acceptable;
- The main host arena must have adequate seating space;
- A secondary arena, within 30 minutes of travel, must be lined up as an alternative facility should the main host arena experience operational problem(s);
- A minimum of four (4) dressing rooms and one (1) officials room are required for this event;
- An office area designated for the duration of the tournament to be used for the coaches/managers meeting and all discipline and complaint hearings;
- Foyer/display area for merchandising, draw boards (schedule), and sponsor requirements as applicable.

E) Hotel Accommodations

The Host Committee will be responsible to show that the following hotel requirements are available within close proximity to the host site:

- Ensure, by contract/written confirmation from the hotel(s), that a minimum of (150) hotel rooms are held to house the participating teams within a one (1) hour drive from the host arena. Teams will be responsible for booking and paying for their own accommodation and meal expenses (based on an average of 15 rooms per team);

F) Transportation

The Host Committee will not be responsible to provide local transportation for the participating teams.

G) Marketing

This application should include an outline on the degree of support the Host Committee anticipates from the following sources:

- Ticket Sales - plans should outline the strategy for the pricing and packaging of ticket sales for the event. See **Appendix A** for suggested General Admission Pricing;
- Venue Sales - plans should indicate the level of sales which can be achieved at the arena venue in merchandise, raffles and souvenir programs;
- Local/Regional Sponsorship - plans should outline the market potential for cash and contra (product) sponsorships;
- Municipal support available should be noted, including major financial contributions for hosting events;
- Other contributions such as in-kind donations and services should also be included in the bid.

H) Media Services

The Host Committee will be directly responsible for the servicing of all local media, during the event.

- Host Committee will be responsible for establishing a media contact person within the committee structure and ensure the media personnel are assisted and serviced throughout the event (tournament program, results, etc.);
- Official Provincials' web site (as provided by Hockey Alberta) must be utilized to IMMEDIATELY post tournament results.

I) Protocol

The Host Committee will be responsible to co-ordinate all protocol arrangements for the event ensuring activities such as opening and closing ceremonies, special receptions and hospitality arrangements are conducted in accordance with Hockey Alberta guidelines.

In this regard, the Host Committee will be responsible for the following at the main host arena:

- VIP Passes/ Game Tickets
 - Reserve complimentary entrance to the event for all identified local sponsor(s) and media.
- Special Functions
 - Provide up to 10 tickets to Hockey Alberta for any special event functions held during the course of the event.

J) Accreditation and Security

The Host Committee will be responsible to provide the following:

- An accreditation system which includes a registration package for participating teams, on-ice officials, media, VIP's and other dignitaries approved through the protocol guidelines for the event;
- A system must be established to ensure all participating teams and visiting VIP's are provided with adequate identification and security.

K) Special Services

The Host Committee should endeavor to have the following on call or in attendance at the event:

- Risk management/safety plan to deal with issues/emergencies as they arise(mandatory);
- Medically responsible personnel available or on site for every game (i.e. St. John's Ambulance);
- Ensure that each participating team has information on the community's skate sharpening facilities;
- Optional: Have an alternate goalie available in case of emergency for Bantam and Midget (No alternative goalies are used for Atom and Pee Wee).

L) Special Events (optional)

The Host Committee is encouraged to expand the event into the community with the staging of both on and off-ice special events in order to create a unique atmosphere for your community, athletes and fans. The plan for special events should be outlined in general terms during the bid presentation. Some event ideas include:

- Shootout between periods/ Intermission shows;
- Special draws for those in attendance or program purchasers;
- "Festival/Carnival" - with face painting, games, mini stick hockey etc.
- "Farmers Market" – including a bake and craft sale etc.

Hockey Alberta's mascot, Play SMART Pete, will also be available to incorporate into some of your special events. Although his presence cannot be guaranteed when submitting your initial bid, the option to include him does exist and we encourage you to consider incorporating him into your special events. A schedule for Play SMART Pete will be finalized following Host Site selection and will be based on demand and maximizing his exposure.

4.0 SPONSOR SERVICES

A) Investors Group – TITLE SPONSOR

After coming on as a title sponsor in 2005, we are pleased to announce that Investors Group will again be the title sponsor of the 2013 Provincials' program. The objective of this sponsorship is to provide much needed funding to enhance the experience of the athlete and the Host Committee.

In order to bring value to the sponsor for their support, Hockey Alberta agreed to the following items which must be adhered to as your plans move forward:

- The event whether in print, radio, television or otherwise **MUST** always be referred to as the “**Investors Group Hockey Alberta Provincials**”; other sponsors may be involved locally at the event, however they cannot be identified as title sponsors.
- The Investors Group Hockey Alberta Provincials' logo **MUST** be used in all promotion of the event in your community. This logo will be provided electronically in all applicable formats, by Hockey Alberta;
- Two (2) Investors Group PSA announcements must be played during each game in each venue. (An electronic file and written script will be provided by Hockey Alberta);
- An Investors Group Representative will have first right to be involved in opening AND closing ceremonies/medal presentations, along with members of the Host Committee, Hockey Alberta, and municipality (If applicable and as determined by Host Committee);
- Review of opportunities for Investors Group to add promotion to the event, on approval of Host Committee and Hockey Alberta (ie. lobby displays, additional signage, giveaways, intermission promotional ideas etc).

The following as part of the agreement will be provided by Hockey Alberta:

- Signage in the venue with Investors Group Hockey Alberta Provincials logo;
- Provincial recognition through media releases;
- Medallions and championship hats for placing participants;
- Professional drawboards. Minimum of one (1) large, two (2) small boards will be available for each host site;
- Provincials program cover and content, which covers Hockey Alberta's sponsorship requirements;
- Access for each Host Committee to established Provincials' web site (including a statistics section) through Hockey Alberta web site;

B) Elite Sportswear – OFFICIAL CLOTHING SUPPLIER

Elite Sportswear is the official clothing supplier of Hockey Alberta and the Investors Group Hockey Alberta Provincials. The terms of this relationship with Elite Sportswear are as follows:

- To continue to bring consistency and a high standard to the Investors Group Hockey Alberta Provincials brand in all selected sites from event to event and year to year in terms of souvenirs and merchandise;
- To provide quality and efficient options for all Host Committees to be able to promote their event;

If the Host Committee chooses to not purchase merchandise through Elite Sportswear and a local vendor is secured instead. **A temporary, one time only, LOGO LICENSE expiring at the end of the respective tournament will be available at a cost of \$250.** A disc containing the necessary logos, logo pantones, and stitch counts will accompany the license.

C) Other Official Sponsors

- Insurance Brokers Association of Alberta (IBAA)
- Source For Sports

5.0 HOCKEY ALBERTA COMMITMENTS AND RESPONSIBILITIES

For this Provincials program, Hockey Alberta will adhere to and/or provide the following:

- Hosting Application and Bid presentation review followed by host site selection;
- Provide the awarded Host Committees with a Provincials' Host Manual outlining detailed guidelines, tournament rules/ regulations, best practices, etc.;
- **Set the tournament draw for the event; Game times may be altered but pools, teams and playing order may NOT.**
- Player and team roster verification;
- Provide the Host Committee with gold and silver medallions, as well a championship hats, plaque and banner to the championship team;
- Provide the Host Committee with (300) event programs at no cost;
- Send out a news release to all local and provincial media prior too and following the Provincial Tournament;
- A Hockey Alberta representative will be designated to attend and remain on site for the duration of your event. The representative will chair the Coaches and Managers Meeting and establish the meeting agenda (in conjunction with the Host Committee);
- **Hockey Alberta through the Zone Referee in Chief will work with the Host Committee to confirm the officials' supervisor, officials', as well as any required bookings for them;**
- All commitments outlined in **Section 4.0 under Sponsor Services.**

6.0 COMBINED ROLES OF THE HOST COMMITTEE AND HOCKEY ALBERTA

- Work together to maximize the exposure at the event using the appropriate branding to contribute to service the athletes at the event to make their experience the best it can be;
- The Host Committee and Hockey Alberta Representative will establish and conduct a Coaches and Managers Meeting prior to commencement of the event;
- A discipline committee will be established and maintained throughout the event. This committee will be chaired by the Hockey Alberta Representative and will also contain the officials' supervisor and two (2) Host Committee Representatives.

7.0 BID APPLICATION PROCESS

The foregoing Bid Guidelines have been developed by Hockey Alberta strictly for the purpose of facilitating the selection of the host site for the 2013 Investors Group Hockey Alberta Provincials. Hockey Alberta reserves the right to make changes to the bid criteria as may be deemed necessary and to request additional information from the potential host sites concerning any aspect of the application.

All bid applications must be submitted DIRECTLY TO the Hockey Alberta office, as well as to your respective Zone Minor Council Representative. All bids shall be submitted in accordance with the following procedures:

- A) June 15** - Bid guidelines and application available and circulated to Hockey Alberta members (via email, Hockey Alberta website, and at the Annual General Meeting).
- B) November 15** - All bid applications must be submitted (hard copy or electronic version) to the Hockey Alberta office, as well as you respective Zone Minor Council Representative. Hardcopies must be postmarked no later than November 12.

Teams submitting Provincial bids will have their rosters frozen in the Hockey Canada Registry. When site selection has been completed, teams unsuccessful in the bid process will have their rosters activated again. Teams that are awarded a championship tournament shall continue to have their roster frozen. Any changes to the host team roster must be approved by their Zone Minor Council Representative. Additions may not be approved if they affect the host's categorization.

- C) December 15** - Official announcement of Provincial Host Sites. Hockey Alberta will forward to all successful host sites, the Investors Group Hockey Alberta Provincials' Hosting Manual.

The team of the Minor Hockey Association hosting the Investors Group Hockey Alberta Provincials must participate in their respective category playdowns even though the host team (through their Minor Hockey Association) has an automatic entry in the Provincials. This team has the opportunity to also be the zone champions in their particular age category.

- D) January 1** - Confirmation of ice times submitted by all Host Committees to their respective Zone Minor Council Representative including times for all opening/closing ceremonies, banquets, and other special events, and any special requests for Host Team game times.

- E) January 12/13** - North and South Host Site Seminars – **all successful Host Site Committees are required to attend.**

South Seminar

- **Saturday, January 12** @ 10:00 am (Approximately 5 Hours)
- Okotoks, AB (Foothills Centennial Centre – Mesken East Room)
- Coffee and Lunch will be provided by Hockey Alberta

North Seminar

- **Sunday, January 13** @ 10:00 am (Approximately 5 Hours)
- Fort Saskatchewan, AB (Dow Centennial Centre – Lions Mane Room)
- Coffee and Lunch will be provided by Hockey Alberta

8.0 CRITICAL PATH

DATE	DETAILS	RESPONSIBILITY
June 15	Circulation of Bid Guidelines and Application	Hockey Alberta
November 15	Deadline for members to submit a hardcopy or electronic bid to the Hockey Alberta office	Hockey Alberta Members
December 15	All successful host sites announced and contacted	Hockey Alberta
January 1	Submission of ice schedules to Hockey Alberta Minor Council	Host Sites
January 12-13	Minor Council Meeting to set zone playoff draw and schedule	Hockey Alberta Minor Council
January 12/13	South/ North Host Site Seminar	Hockey Alberta
March 14-17	Investors Group Hockey Alberta Provincials: BANTAM: Bantam AA Major, Bantam AA Minor, Bantam A, Bantam B, Bantam C, Bantam Female A, Bantam Female B ATOM: Atom AA Major, Atom AA Minor, Atom A, Atom B, Atom C, Atom D, Atom Female	Host Sites
March 21-24	Investors Group Hockey Alberta Provincials: MIDGET: Midget AA Major, Midget AA Minor, Midget A, Midget B, Midget C, Midget D, Midget A Female, Midget B Female PEEWEE: Pee wee AA Major, Pee wee AA Minor, Pee wee A, Pee wee B, Pee wee C, Pee wee D, Pee wee Female A, Pee wee Female B	Host Sites

Appendix A – Sample Budget

Tournament costs can be determined in advance of the scheduled event. Please put some time into your budget planning:

REVENUE:

Advertising _____
 Door Admittance _____
 50/50 Draw _____
 Other Draws _____
 Program Sales _____
 Merchandise _____

TOTAL REVENUE _____

EXPENSE:

Ice _____
 Referees _____
 Medical Services _____
 Alternate Goalie(s) _____
 50/50 Tickets _____
 Program Printing _____
 Merchandise _____
 Banners/Decorations _____
 Postage _____
 Fax _____
 Banquet _____
 Zone Team Banners _____
 Hockey Alberta Rep./ _____
 Referee Supervisor _____

TOTAL EXPENSE _____

DIFFERENCE

(Revenue less Expense) _____

ADMISSION:

Ticket Admission/Gate Prices	<u>Suggestion</u>	<u>Maximum</u>
1) ADULT EVENT PASS	\$15.00 - \$ 20.00	\$ 25.00
2) ADULT DAY PASS	\$ 7.00 - \$10.00	\$ 15.00
3) SENIOR/ STUDENT EVENT PASS	\$ 10.00 - \$15.00	\$ 20.00
4) SENIOR/ STUDENT DAY PASS	\$ 5.00 - \$ 7.00	\$ 10.00
5) FAMILY (2 ADULTS/2 YOUTH) WEEKEND PASS	\$ 40.00 - \$ 60.00	\$ 65.00

*Note: All Prices include a Tournament Program with Admission.

Appendix B – 2012-13 Hockey Alberta Referee Rates

Category	Max. League	Rate Split	Playoff	Rate Split
CIS (Male)	240	120-60-60	240	120-60-60
CIS (Female)	TBD		TBD	
ACAC (Male)	240	108-66-66	240	108-66-66
ACAC (Female)	130	58-36-36	130	58-36-36
AJHL	TBD		TBD	
Senior Male (AAA)	190	86-52-52	200	90-55-55
Senior Male	175	79-48-48	185	85-50-50
Senior Female	135	61-37-37	145	65-40-40
Junior B	180	82-49-49	190	86-52-52
Junior C	150	68-41-41	160	68-41-41
Junior Female	105	47-29-29	115	51-32-32
Midget AAA	165	75-45-45	175	79-48-48
Minor Midget AAA (15 yr.)	145	65-40-40	155	69-43-43
Midget AA	125	57-34-34	135	61-37-37
Midget A, B, C, D	120	54-33-33	130	58-36-36
Midget AAA Female	120	54-33-33	130	58-36-36
Midget Female A, B	100	46-27-27	110	50-30-30
Bantam AAA	120	54-33-33	130	58-36-36
Bantam AA	110	50-30-30	120	54-33-33
Bantam A	105	47-29-29	115	51-32-32
Bantam AAA Female	95	43-26-26	105	47-29-29
Bantam B, C, D	90	40-25-25	100	46-27-27
Bantam Female A, B	90	40-25-25	100	46-27-27
Pee Wee	90	40-25-25	100	46-27-27
Atom	67	31-18-18	72	32-20-20
Novice	54	24-15-15	59	27-16-16
Recreational (2 officials)	120	60-60	130	58-36-36
Over 1.5 Hours	130	65-65	140	64-38-38

Mileage Rate:

- As per Hockey Alberta Regulations @ 0.35/km

Travel time:

- Negotiable to a maximum of \$10.00/100km/Traveller (return trip)
- First 100 km free
- Travel Rate = ((Total km - 100)/100) x \$10.00 (rate per traveller)
- Travel time applies to all travelling officials including the driver

Late or Early Games:

- Games scheduled to conclude after 12:00 a.m., start before 7:00 a.m., or conclude prior to 4:00 p.m. on a weekday (excluding Provincials and other Tournaments) are negotiable to an additional \$5.00 per official.

Tournaments:

- Rates for all tournaments, except Provincial tournaments, are to be negotiated with applicable Referee Council Zone Chairperson or their designate.
- Playoff rates are not to be exceeded.
- Assigning fee may be charged.

Assigning Fee:

- \$75.00/team (excluding tournaments).

Warm-Ups:

- \$5.00/official (maximum of \$10.00/game) for officials to monitor warm-ups.

THESE RATES ARE NOT TO BE EXCEEDED

Appendix C – Arena Safety Checklist

Please use the following scale when asked for a rating. The other sections are either YES/NO or written response. **1 - POOR 2 - GOOD 3 - EXCELLENT N/A - (Not Applicable)**

A. EXTERIOR/GROUNDS/BUILDING ENTRANCES RATING

- 1. Exterior lighting _____
- 2. Parking - handicapped parking available _____
- 3. Building address identified _____
- 4. Grounds free of unusual hazards _____
- 5. Fences are structurally sound (if applicable) _____
- 6. Sidewalks, entrances are clear of snow/debris _____
- 7. All doors are in working order _____
- 8. Fire hydrants are accessible _____
- 9. Downspouts do not discharge on sidewalks _____

B. INTERIOR/LOBBY/CONCESSION YES/ NO / N/A

- 1. Concession; is one available _____
- 2. Concession; area seating available _____
- 3. Office area _____
- 4. Meeting room _____
- 5. Inside viewing to ice area _____
- 6. All stairways equipped with adequate handrails _____
- 7. All areas are handicapped accessible _____
- 8. Fire suppression system checked every six (6) months _____

C. FIRE SAFETY YES/ NO / N/A

- 1. Stairways/exits clearly marked _____
- 2. Washrooms clearly identified _____
- 3. Emergency exits clearly marked, operational not obstructed and/or locked shut _____
- 4. Employees trained in fire extinguisher operation _____
- 5. Fire extinguishers serviced annually _____
- 6. Adequate fire extinguishers are present and operable _____
- 7. Automatic extinguishing systems over cooking equipment are serviced every six (6) months _____
- 8. Fire alarms/smoke detectors checked regularly _____
- 9. Fire doors are not propped open _____
- 10. Sprinkler system is in good working condition _____
- 11. Emergency lighting is provided, tested and maintained _____
- 12. Furnace rooms/electrical rooms free of combustibles _____
- 13. Evacuation procedure posted _____
- 14. Exhaust ducts are cleaned by a professional every six (6) months _____
- 15. Adequate garbage containers are present and waste is removed on a regular basis _____

D. ICE AREA/SURFACE YES/ NO/ N/A

- 1. Boards in good repair _____
- 2. Goal posts are of quick release type _____
- 3. Adequate lighting (candlepower) _____
- 4. Adequate players/penalty/officials boxes with operational gates _____
- 5. Size of ice area _____

- 6. Ice measured on a weekly basis in order to maintain appropriate ice thickness _____
- 7. Plexiglas protection is present/adequate _____
- 8. Goal areas are separately flooded at least once per day _____
- 9. Adequate ventilation is present (air quality) _____
- 10. Adequate spectator seating _____
- 11. Free of excess humidity _____
- 12. Time clock available _____
- 13. Adequate sound system _____
- 14. Acoustics _____
- 15. Seats/benches are in good repair _____
- 16. All rows are easily accessible without climbing or unusually large steps present _____

E. ICE MAKING EQUIPMENT **YES/ NO / N/A**

- 1. Type of refrigeration available (freon/ammonia) _____
- 2. Ammonia detection is present with remote alarm outside the room _____
- 3. All doors are clearly marked _____

F. ICE RESURFACING EQUIPMENT **YES/ NO / N/A**

- 1. Type of resurfacers (pull type - self propelled) _____
- 2. Resurfacers fueled by:
 - Gas _____
 - Propane _____
 - Natural Gas _____
 - Electric _____
 - Diesel _____
- 3. Is ice resurfacers stored in separate room _____
- 4. All spare fuel tanks stored and locked in a secure place outside resurfacers room _____

G. FIRST AID **YES/ NO / N/A**

- 1. First aid room available _____
- 2. First aid available and easily accessible at work site _____
- 3. First aid supplies are checked and replaced as required _____
- 4. Defibrillator on site and accessible _____
- 5. Access to all emergency equipment such as fire extinguishers, defibrillators, emergency eye wash and showers are kept clear of obstacles _____
- 6. A public phone is available for emergency use _____

H. SUPERVISION **YES/ NO / N/A**

- 1. Facility is supervised at all times during use. If no, please explain _____
- _____
- _____
- _____

I. OTHER COMMENTS

Staff Report

To: Council
From: CAO
Date: October 19, 2012
Re: Community Hall Board request

The Community Hall Board has applied for a federal contribution under the Community Infrastructure Improvement Fund for upgrades at the Community Centre for 50% of the applied for \$200,000 project for electrical/wiring, HVAC upgrades and roof.

They need to send in documentation that states that the Town, due low net income for the Hall, will front the project costs to pay for the work and then get reimbursed by the government for the 50% contribution after the project is complete. The remaining 50% of the project is covered by contributions by the Town and the MD. Resolutions to this effect have been passed by both Councils.

The Community Hall Board is requesting that the Town give them financial backing on the money to be reimbursed to the Town when the grant funds are sent to the Hall Board. Note that the Board will not go ahead with the project until they know the grant is approved.

The Community Hall Board is requesting a resolution that the Town of Claresholm will pay the project costs upfront and the Hall Board will remit the CIIP contribution to the Town when the project is complete and the CIIP monies are received.

Kris Holbeck, CA CAO Town of Claresholm



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
TAXES AND GRANTS IN LIEU							
1-00-00-104-00	TAXES VACANT RES/FARMLAND	122,260.00	119,696.83	2,563.17	121,514.00	121,514.31	(0.31)
1-00-00-105-00	TAXES NON RES LAND & IMPROVE	851,490.00	851,316.15	173.85	923,535.00	923,535.10	(0.10)
1-00-00-108-00	TAXES LINEAR PROPERTY	96,270.00	96,271.38	(1.38)	102,629.00	102,628.74	0.26
1-00-00-110-00	TAXES RES LAND & IMPROVEMENTS	2,783,923.00	2,781,916.55	2,006.45	2,968,746.00	2,968,589.60	156.40
1-00-00-230-00	FEDERAL GRANTS IN LIEU	6,660.00	6,663.97	(3.97)	6,990.00	6,990.25	(0.25)
1-00-00-240-00	PROVINCIAL GRANTS IN LIEU	80,610.00	80,613.90	(3.90)	85,829.00	85,829.55	(0.55)
*	TOTAL TAXES AND GRANTS IN LIEU	3,941,213.00	3,936,478.78	4,734.22	4,209,243.00	4,209,087.55	155.45
REVENUE GENERAL MUNICIPAL							
1-00-00-510-00	PENALTIES & COSTS TAXES	75,000.00	64,606.99	10,393.01	65,000.00	71,625.58	(6,625.58)
1-00-00-514-00	PEN & COSTS ACCTS RECEIVABLE	125.00	835.66	(710.66)	139.00	2,241.91	(2,102.91)
1-00-00-540-00	CONCESSION & FRANCHISE	105,000.00	118,295.19	(13,295.19)	120,000.00	86,675.25	33,324.75
1-00-00-550-00	INTEREST ON INVESTMENTS	15,000.00	27,503.61	(12,503.61)	19,700.00	18,649.71	1,050.29
1-00-00-560-00	ADMINISTRATION FEES	1,000.00	1,841.25	(841.25)	1,500.00	1,366.70	133.30
1-00-00-746-00	OTHER PROVINCIAL GRANTS	7,000.00	5,600.00	1,400.00	5,500.00	0.00	5,500.00
*	TOTAL REVENUE GEN MUNICIPAL	203,125.00	218,682.70	(15,557.70)	211,839.00	180,559.15	31,279.85
**	GROSS TOTAL MUNICIPAL REVENUE	4,144,338.00	4,155,161.48	(10,823.48)	4,421,082.00	4,389,646.70	31,435.30
REQUISITIONS							
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	101,823.00	101,823.00	0.00	109,830.00	109,830.23	(0.23)
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	1,074,027.00	1,072,937.65	1,089.35	1,194,748.00	896,060.63	298,687.37
**	TOTAL REQUISITIONS	1,175,850.00	1,174,760.65	1,089.35	1,304,578.00	1,005,890.86	298,687.14
***P	NET REVENUE MUN PURPOSES	(2,968,488.00)	(2,980,400.83)	11,912.83	(3,116,504.00)	(3,383,755.84)	267,251.84



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
COUNCIL & OTHER LEGIS							
2-11-00-100-00	WAGE BENEFITS LEGISLATIVE	1,500.00	2,200.43	(700.43)	2,300.00	1,211.22	1,088.78
2-11-00-120-00	MAYOR FEES PER DIEM, MEETINGS	13,000.00	10,859.96	2,140.04	13,000.00	8,289.97	4,710.03
2-11-00-130-00	COUNCIL FEES PER DIEM MEETINGS	46,500.00	46,484.52	15.48	47,000.00	34,554.64	12,445.36
2-12-00-212-00	DELEGATE CONVENTION EXPENSES	6,000.00	2,215.18	3,784.82	0.00	0.00	0.00
2-11-00-220-00	MAYORS EXPENSE TRAVEL & SUB	2,000.00	275.60	1,724.40	500.00	259.37	240.63
2-11-00-230-00	COUNCIL FEES TRAVEL & SUB	8,000.00	978.91	7,021.09	1,000.00	610.55	389.45
2-11-00-240-00	COMMITTEE MEETINGS EXPENSES	1,500.00	1,964.81	(464.81)	2,000.00	430.02	1,569.98
*	TOTAL COUNCIL & OTHER LEGIS	78,500.00	64,979.41	13,520.59	65,800.00	45,355.77	20,444.23
***P	NET COSTS COUNCIL & LEGIS	78,500.00	64,979.41	13,520.59	65,800.00	45,355.77	20,444.23



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REV GEN ADMIN & OTHER							
1-12-00-414-00	SALE OF MATERIAL	500.00	555.50	(55.50)	500.00	2,590.78	(2,090.78)
1-12-00-416-00	CERTIFICATE FEES	4,000.00	4,295.00	(295.00)	4,000.00	3,855.00	145.00
1-12-00-562-00	FARM LAND RENTAL	4,500.00	5,380.00	(880.00)	5,000.00	4,780.00	220.00
1-12-00-568-00	ADMIN BLDG/MODULAR RENT	3,000.00	9,174.85	(6,174.85)	9,000.00	9,558.70	(558.70)
1-12-00-570-00	SUNDRY RENTALS	10,000.00	13,406.53	(3,406.53)	10,000.00	2,803.50	7,196.50
1-12-00-595-00	PROCEEDS ON PROPERTY SALES	0.00	0.00	0.00	0.00	34,000.00	(34,000.00)
1-12-00-596-00	GAIN (LOSS) SALE OF LAND INVENTORY	0.00	2,790.10	(2,790.10)	0.00	0.00	0.00
1-12-00-597-00	GAIN (LOSS) ON DISPOSAL OF TCA	0.00	(71,949.68)	71,949.68	0.00	0.00	0.00
1-12-00-900-00	PROV OPERATING GRANTS (MSI/MSP)	120,000.00	110,588.00	9,412.00	78,000.00	48,489.00	29,511.00
1-12-00-950-00	MISCELLANEOUS CHARGES	500.00	335.00	165.00	300.00	300.00	0.00
1-12-00-960-00	INTERDEPARTMENT SECRETARY	32,125.00	32,125.00	0.00	34,625.00	34,625.00	0.00
1-12-00-963-00	INTERDEPARTMENT POST & TELE	17,250.00	17,250.00	0.00	17,250.00	17,250.00	0.00
1-12-00-967-00	INTERDEPARTMENT INSURANCE	15,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00
1-12-00-969-00	INTERDEPART OFFICE SUPPLIES	7,500.00	7,500.00	0.00	7,500.00	7,500.00	0.00
5-00-00-555-00	ISF CAPITAL GRANT FUNDING	0.00	4,960.76	(4,960.76)	0.00	0.00	0.00
5-00-00-590-00	OTHER FINANCES ACQUIRED	5,090.00	11,000.00	(5,910.00)	0.00	0.00	0.00
5-00-00-990-00	GRANTS NON GOVT & OTHER SOURCE	0.00	77,500.00	(77,500.00)	0.00	0.00	0.00
5-00-00-830-00	FEDERAL CAPITAL GRANTS (FGTG)	361,000.00	212,579.11	148,420.89	414,400.00	206,201.00	208,199.00
5-00-00-840-00	PROV CAPITAL GRANTS (BMTF)	400,000.00	285,599.73	114,400.27	293,000.00	222,000.00	71,000.00
5-00-00-841-00	PROV CAPITAL GRANTS (MSI)	0.00	341,394.99	(341,394.99)	522,552.00	718,124.00	(195,572.00)
5-00-00-845-00	PROV CAP GRANTS (AMWWP)	300,000.00	658,621.75	(358,621.75)	160,000.00	0.00	160,000.00
*	TOTAL REV GEN ADMIN & OTHER	1,280,465.00	1,738,106.64	(457,641.64)	1,571,127.00	1,327,076.98	244,050.02
**	TOTAL REV GEN ADMIN & OTHER	1,280,465.00	1,738,106.64	(457,641.64)	1,571,127.00	1,327,076.98	244,050.02



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
EXPENSES GEN ADMIN & OTHER							
2-12-00-100-00	WAGE BENEFITS ADMINISTRATION	75,000.00	75,888.91	(888.91)	76,000.00	55,654.23	20,345.77
2-12-00-130-00	SALARY ADMIN MANAGEMENT	196,500.00	196,678.69	(178.69)	205,000.00	164,871.00	40,129.00
2-12-00-131-00	MANAGEMENT CONSULTING FEES	15,000.00	11,426.07	3,573.93	5,000.00	4,568.70	431.30
2-12-00-135-00	SALARY ADMIN STAFF	77,500.00	77,233.52	266.48	81,500.00	65,709.00	15,791.00
2-12-00-140-00	ADMIN JANITOR WAGES	34,000.00	28,723.83	5,276.17	22,700.00	14,821.61	7,878.39
2-12-00-150-00	ELECTIONS STAFF	0.00	0.00	0.00	0.00	0.00	0.00
2-12-00-155-00	ELECTION NON STAFF	0.00	0.00	0.00	0.00	0.00	0.00
2-12-00-200-00	ADMIN. - CONTRACTED SERVICES	15,000.00	15,725.28	(725.28)	16,000.00	14,833.59	1,166.41
2-12-00-210-00	ALLOWANCES & OTHER EXPENSES	2,500.00	1,402.94	1,097.06	2,500.00	2,181.53	318.47
2-12-00-211-00	STAFF DEVELOPMENT & TRAINING	7,000.00	7,784.37	(784.37)	7,000.00	4,614.00	2,386.00
2-12-00-215-00	OFFICE EXP, MILEAGE, FREIGHT	250.00	305.18	(55.18)	300.00	204.05	95.95
2-12-00-216-00	POSTAGE	14,000.00	13,002.58	997.42	14,000.00	8,711.60	5,288.40
2-12-00-217-00	TELEPHONE / FAX	9,000.00	8,499.46	500.54	9,000.00	6,744.51	2,255.49
2-12-00-220-00	PRINTING & STATIONERY	6,000.00	5,683.05	316.95	6,000.00	2,643.05	3,356.95
2-12-00-221-00	ASSOCIATION FEES	6,000.00	6,290.59	(290.59)	6,000.00	4,993.36	1,006.64
2-12-00-230-00	ASSESSOR	41,500.00	41,897.65	(397.65)	44,500.00	36,848.69	7,651.31
2-12-00-232-00	AUDITOR	15,000.00	14,500.00	500.00	15,500.00	19,950.00	(4,450.00)
2-12-00-234-00	LEGAL EXPENSES	5,000.00	4,952.58	47.42	5,000.00	6,431.89	(1,431.89)
2-12-00-235-00	TAX RECOVERY	250.00	(1.00)	251.00	0.00	0.00	0.00
2-12-00-237-00	LAND TITLES FEES	1,000.00	818.25	181.75	1,000.00	938.00	62.00
2-12-00-251-00	BUILDING MTCE. - CONT. SERVICE	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
2-12-00-252-00	MODULAR RENTAL COSTS	5,000.00	7,879.04	(2,879.04)	7,000.00	3,791.69	3,208.31
2-12-00-274-00	PUBLIC LIABILITY INSURANCE	130,000.00	127,664.28	2,335.72	135,000.00	136,132.00	(1,132.00)
2-12-00-509-00	ADVERTISING - GENERAL	16,000.00	16,087.05	(87.05)	16,000.00	16,326.12	(326.12)
2-12-00-511-00	COMPUTER HARDWARE AND SOFTWARE	30,000.00	34,272.66	(4,272.66)	10,000.00	7,308.99	2,691.01
2-12-00-512-00	OFFICE SUPPLIES	22,000.00	22,463.87	(463.87)	22,000.00	8,826.57	13,173.43
2-12-00-514-00	ELECTIONS - MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
2-12-00-515-00	COMPUTER CONTRACTED SERVICES	0.00	0.00	0.00	14,725.00	11,043.75	3,681.25
2-12-00-516-00	JANITORIAL SUPPLIES	3,900.00	3,481.86	418.14	2,500.00	463.59	2,036.41
2-12-00-518-00	BUILDING MTCE. - MATERIALS	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00
2-12-00-540-00	OFFICE UTILITIES	30,000.00	29,526.28	473.72	31,000.00	19,056.83	11,943.17
2-12-00-541-00	MACKIN HALL UTILITIES	3,700.00	3,342.16	357.84	3,500.00	2,240.48	1,259.52
2-12-00-550-00	OFFICE EQUIPMENT RENTALS	15,000.00	13,538.89	1,461.11	13,000.00	11,988.71	1,011.29
2-12-00-711-00	TAXI SUBSIDY	8,000.00	6,430.00	1,570.00	7,000.00	5,278.00	1,722.00
2-12-00-750-00	AMORTIZATION EXP - ADMIN	5,800.00	4,820.74	979.26	4,800.00	0.00	4,800.00
2-12-00-770-00	GRANTS	60,000.00	128,148.00	(68,148.00)	78,000.00	78,989.00	(989.00)
2-12-00-771-00	FAIR DAYS	10,000.00	9,520.29	479.71	10,000.00	10,000.00	0.00
2-12-00-772-00	CANADA DAY	5,000.00	5,672.29	(672.29)	6,000.00	6,449.87	(449.87)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
2-12-00-810-00	TEMPORARY LOAN INTEREST	500.00	24.66	475.34	500.00	246.57	253.43
2-12-00-811-00	EXCHANGE & BANK CHARGES	2,500.00	2,628.64	(128.64)	3,000.00	2,375.80	624.20
2-12-00-986-00	PROPERTY CLEANUP	500.00	(2,214.03)	2,714.03	0.00	0.00	0.00
2-12-00-987-00	GENERAL BAD DEBTS W/OFF	1,000.00	1,725.37	(725.37)	2,000.00	0.00	2,000.00
2-12-00-989-00	ECONOMIC DEVEL & PROMOTION	40,000.00	35,807.90	4,192.10	40,000.00	28,552.47	11,447.53
2-12-00-990-00	PUBLIC RELATIONS/ENTERTAINMENT	6,000.00	7,377.46	(1,377.46)	5,000.00	3,056.09	1,943.91
2-12-00-992-00	DISCOUNT ON CURRENT TAXES	1,500.00	1,274.17	225.83	1,500.00	3,843.75	(2,343.75)
2-12-00-993-00	CURRENT LEVY CANCELLATIONS	45,000.00	26,031.59	18,968.41	30,000.00	29,013.93	986.07
2-12-00-994-00	DAMAGE CLAIMS	500.00	0.00	500.00	500.00	0.00	500.00
*	TOTAL EXP GEN ADMIN & OTHER	965,400.00	999,315.12	(33,915.12)	963,025.00	799,703.02	163,321.98
***P	NET COSTS GEN ADMIN & OTHER	(315,065.00)	(738,791.52)	423,726.52	(608,102.00)	(527,373.96)	(80,728.04)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE FIRE FIGHTING							
1-23-00-850-00	M.D. CONT TO FIRE DEPARTMENT	25,000.00	32,741.81	(7,741.81)	28,500.00	28,886.02	(386.02)
1-23-00-990-00	NON GOVT CONTR TO FIRE DEPT	6,000.00	10,210.00	(4,210.00)	10,000.00	8,893.73	1,106.27
*	TOTAL REVENUE FIRE FIGHTING	31,000.00	42,951.81	(11,951.81)	38,500.00	37,779.75	720.25
EXPENSES FIRE FIGHTING							
2-23-00-100-00	WAGE BENEFITS - FIRE DEPT.	4,500.00	1,874.65	2,625.35	2,000.00	1,261.32	738.68
2-23-00-120-00	FIRE DEPARTMENT - WAGES/TRAINING	17,000.00	19,360.00	(2,360.00)	20,000.00	3,777.00	16,223.00
2-23-00-130-00	FIRE CHIEF - SALARY	0.00	0.00	0.00	58,000.00	44,615.40	13,384.60
2-23-00-131-00	FRINGE BENEFITS - FIRE CHIEF	0.00	0.00	0.00	13,500.00	10,926.23	2,573.77
2-23-00-200-00	FIRE DEPARTMENT - FIRE CALLS	11,000.00	16,389.00	(5,389.00)	17,000.00	7,091.00	9,909.00
2-23-00-210-00	FIRE DEPARTMENT - TELEPHONE	3,500.00	3,664.09	(164.09)	3,800.00	3,471.29	328.71
2-23-00-250-00	FIRE DEPARTMENT - NOT JOINT SUPPLIES/REP	26,000.00	14,738.00	11,262.00	15,000.00	6,624.10	8,375.90
2-23-00-510-00	FIRE DEPARTMENT - JOINT SUPPLIES	50,000.00	38,416.95	11,583.05	39,500.00	3,379.10	36,120.90
2-23-00-511-00	FIRE DEPT. - BLDG. & REPAIRS	5,000.00	4,591.83	408.17	5,000.00	4,162.37	837.63
2-23-00-512-00	FIRE DEPARTMENT - GAS & OIL	250.00	255.70	(5.70)	3,600.00	2,557.56	1,042.44
2-23-00-513-00	FIRE DEPARTMENT - EMERGENCY RESPONSE	14,000.00	13,524.50	475.50	14,250.00	14,212.40	37.60
2-23-00-515-00	FIRE DEPT - JOINT EQUIPMENT	0.00	0.00	0.00	0.00	4,759.27	(4,759.27)
2-23-00-517-00	FIRE DEPT - MD EQUIPMENT	0.00	0.00	0.00	0.00	1,029.38	(1,029.38)
2-23-00-520-00	FIRE DEPARTMENT - TOWN TRAINING	0.00	0.00	0.00	0.00	825.00	(825.00)
2-23-00-525-00	FIRE DEPARTMENT - JOINT TRAINING	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)
2-23-00-540-00	FIRE DEPARTMENT - UTILITIES	11,000.00	10,600.18	399.82	12,000.00	7,408.82	4,591.18
2-23-00-550-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-23-00-555-00	I/D - SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00
2-23-00-560-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-23-00-565-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-23-00-750-00	AMORTIZATION EXP - FIRE	15,000.00	17,034.22	(2,034.22)	17,000.00	0.00	17,000.00
*	TOTAL EXPENSES FIRE FIGHTING	157,250.00	140,449.12	16,800.88	220,650.00	117,100.24	103,549.76
***P	NET COSTS FIRE FIGHTING	126,250.00	97,497.31	28,752.69	182,150.00	79,320.49	102,829.51



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE BYLAW ENFORCEMENT							
1-21-00-845-00	PROVINCIAL FINES COLLECTED	25,000.00	16,510.97	8,489.03	20,000.00	5,840.00	14,160.00
1-26-00-524-00	DOG LICENSES/IMPOUND FEES	4,000.00	4,775.00	(775.00)	5,000.00	5,345.00	(345.00)
1-26-00-525-00	CLEANUP FEES	0.00	0.00	0.00	0.00	6,910.00	(6,910.00)
1-26-00-530-00	MUNICIPAL STATUTE FINES	28,000.00	7,886.00	20,114.00	45,000.00	23,505.00	21,495.00
1-26-00-531-00	MUNICIPAL BYLAW FINES	500.00	675.00	(175.00)	1,000.00	250.00	750.00
		<u>57,500.00</u>	<u>29,846.97</u>	<u>27,653.03</u>	<u>71,000.00</u>	<u>41,850.00</u>	<u>29,150.00</u>
*	TOTAL REVENUE BYLAW ENFORCE	57,500.00	29,846.97	27,653.03	71,000.00	41,850.00	29,150.00
EXPENSES BYLAW ENFORCE							
2-26-00-111-00	WAGES - PEACE OFFICER	64,000.00	49,452.24	14,547.76	65,600.00	33,298.50	32,301.50
2-26-00-101-00	WAGE BEN - PEACE OFFICER	13,500.00	8,799.98	4,700.02	14,700.00	11,184.40	3,515.60
2-26-00-200-00	BYLAW - ANIMAL SERVICES	31,000.00	30,531.41	468.59	31,000.00	30,292.16	707.84
2-26-00-210-00	LEGAL SERVICES - ENFORCEMENT	1,000.00	526.17	473.83	1,000.00	343.43	656.57
2-26-00-300-00	CLEANUP COSTS - ENFORCEMENT	0.00	0.00	0.00	0.00	6,610.00	(6,610.00)
2-26-00-512-00	SUPPLIES - ENFORCEMENT	7,000.00	3,127.17	3,872.83	1,500.00	2,323.85	(823.85)
2-26-00-513-00	PEACE OFFICER TRAINING	7,000.00	750.00	6,250.00	2,000.00	928.68	1,071.32
2-26-00-514-00	PEACE OFFICER MONITORING	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
2-26-00-520-00	UNIFORM COSTS - ENFORCEMENT	5,000.00	1,636.35	3,363.65	3,000.00	1,527.27	1,472.73
2-26-00-521-00	PEACE OFFICER FUEL	0.00	0.00	0.00	3,000.00	1,686.24	1,313.76
2-26-00-550-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-26-00-555-00	I/D - RPS ADMIN ASST WAGES	0.00	0.00	0.00	0.00	0.00	0.00
2-26-00-560-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-26-00-565-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-26-00-570-00	I/D - VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
2-26-00-750-00	AMORTIZATION EXP - BYLAW	6,500.00	2,823.92	3,676.08	2,800.00	0.00	2,800.00
		<u>137,000.00</u>	<u>99,647.24</u>	<u>37,352.76</u>	<u>126,600.00</u>	<u>90,194.53</u>	<u>36,405.47</u>
*	TOTAL EXPENSES BYLAW ENFORCE	137,000.00	99,647.24	37,352.76	126,600.00	90,194.53	36,405.47
***P	NET COSTS BYLAW ENFORCEMENT	79,500.00	69,800.27	9,699.73	55,600.00	48,344.53	7,255.47



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE EQUIPMENT POOL							
1-12-00-560-00	MACHINERY & EQUIPMENT RENTALS	500.00	6,355.00	(5,855.00)	500.00	1,715.00	(1,215.00)
1-31-00-100-00	OTHER PROV GRANTS - Y & B	0.00	0.00	0.00	0.00	2,900.00	(2,900.00)
1-31-00-960-00	EQUIPMENT POOL RENTAL	70,000.00	70,000.00	0.00	70,000.00	70,000.00	0.00
* TOTAL REV EQUIPMENT POOL		70,500.00	76,355.00	(5,855.00)	70,500.00	74,615.00	(4,115.00)
EXP EQUIPMENT POOL							
2-31-00-100-00	WAGE BEN. COMMON SERVICES	60,000.00	59,480.79	519.21	63,000.00	32,644.91	30,355.09
2-31-00-110-00	SALARY - SUPERINTENDENT	35,000.00	36,352.17	(1,352.17)	39,000.00	25,586.68	13,413.32
2-31-00-160-00	EQUIPMENT - WAGES	45,000.00	40,446.29	4,553.71	40,000.00	37,774.90	2,225.10
2-31-00-170-00	YARD & BLDG. MTCE. - WAGES	45,000.00	38,462.01	6,537.99	45,000.00	34,905.14	10,094.86
2-31-00-180-00	ON CALL PAY - WAGES	0.00	0.00	0.00	11,600.00	7,200.00	4,400.00
2-31-00-181-00	ON CALL PAY - WAGE BENEFITS	0.00	0.00	0.00	2,900.00	1,737.55	1,162.45
2-31-00-130-00	ENGINEERING/ENVIRONMENTAL COSTS	5,000.00	1,730.54	3,269.46	10,000.00	6,390.14	3,609.86
2-31-00-200-00	YARD & BLDG. MTCE.-CONT. SERV.	50,000.00	40,176.10	9,823.90	40,000.00	35,159.06	4,840.94
2-31-00-216-00	SHOP EXPENSE - TELEPHONE	4,000.00	4,680.76	(680.76)	5,000.00	4,198.12	801.88
2-31-00-217-00	SHOP EXPENSE - FREIGHT	6,000.00	6,354.00	(354.00)	6,000.00	4,827.38	1,172.62
2-31-00-513-00	ENG. SERVICE - MATERIALS	500.00	126.00	374.00	0.00	0.00	0.00
2-31-00-515-00	SHOP EXPENSE - MATERIALS	20,000.00	23,501.49	(3,501.49)	25,000.00	24,070.63	929.37
2-31-00-516-00	YARD & BLDG. MTCE - MATERIALS	40,000.00	44,431.58	(4,431.58)	45,000.00	27,581.19	17,418.81
2-31-00-518-00	EQUIPMENT INSURANCE	10,000.00	10,253.00	(253.00)	15,500.00	15,598.62	(98.62)
2-31-00-520-00	EQUIPMENT PARTS & REPAIRS	120,000.00	127,027.05	(7,027.05)	130,000.00	99,379.77	30,620.23
2-31-00-521-00	EQUIPMENT OIL & GAS	75,000.00	87,571.40	(12,571.40)	90,000.00	50,153.36	39,846.64
2-31-00-525-00	COMMON TRAINING	10,000.00	10,005.52	(5.52)	10,000.00	6,779.37	3,220.63
2-31-00-540-00	SHOP EXPENSE - UTILITIES	15,000.00	16,152.27	(1,152.27)	17,000.00	11,528.17	5,471.83
2-31-00-750-00	AMORTIZATION EXP - EQUIPMENT	67,000.00	73,211.91	(6,211.91)	73,000.00	0.00	73,000.00
* TOTAL EXP EQUIPMENT POOL		607,500.00	619,962.88	(12,462.88)	668,000.00	425,514.99	242,485.01
***P NET COSTS EQUIPMENT POOL		537,000.00	543,607.88	(6,607.88)	597,500.00	350,899.99	246,600.01



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE ROADS & STREETS							
1-32-00-120-00	LOCAL IMPROV CHARGES - PAVING	40,000.00	68,934.18	(28,934.18)	65,000.00	61,082.34	3,917.66
1-32-00-990-00	NON GOVT GRANT-STREET CLEANING	1,000.00	1,900.00	(900.00)	1,500.00	0.00	1,500.00
1-32-00-999-00	DEVELOPER CONTRIBUTIONS - ROADS	0.00	347,059.00	(347,059.00)	0.00	0.00	0.00
* TOTAL REVENUE ROADS & STREETS		41,000.00	417,893.18	(376,893.18)	66,500.00	61,082.34	5,417.66
EXPENSE STREETS & ROADS							
2-32-00-100-00	WAGE BEN. ROADS, STREETS	35,000.00	41,682.84	(6,682.84)	43,000.00	12,594.63	30,405.37
2-32-00-110-00	STS. LANES,BLVDS. MTCE - WAGES	45,000.00	32,867.98	12,132.02	35,000.00	37,577.55	(2,577.55)
2-32-00-120-00	STREET CLEANING - WAGES	13,000.00	11,935.50	1,064.50	12,000.00	9,431.22	2,568.78
2-32-00-130-00	SNOW REMOVAL - WAGES	50,000.00	39,445.91	10,554.09	40,000.00	4,404.91	35,595.09
2-32-00-140-00	TRAFFIC & PARK CONTROL - WAGES	4,000.00	5,240.43	(1,240.43)	5,000.00	6,955.16	(1,955.16)
2-32-00-214-00	ROAD ENGINEERING COSTS	1,000.00	959.00	41.00	0.00	1,011.00	(1,011.00)
2-32-00-260-00	STREET LIGHTS	140,000.00	154,062.56	(14,062.56)	160,000.00	102,140.47	57,859.53
2-32-00-500-00	STS.LANE,BLVD MTCE - MATERIALS	95,000.00	98,784.28	(3,784.28)	100,000.00	109,666.26	(9,666.26)
2-32-00-530-00	TRAFF. & PARK. CONTROL - MAT.	5,000.00	6,657.66	(1,657.66)	5,000.00	13,947.62	(8,947.62)
2-32-00-570-00	I/D VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
2-32-00-750-00	AMORTIZATION EXP - STREETS	511,000.00	370,979.48	140,020.52	371,000.00	0.00	371,000.00
* TOTAL EXPENSE STREETS & ROADS		899,000.00	762,615.64	136,384.36	771,000.00	297,728.82	473,271.18
***P NET COSTS STREETS & ROADS		858,000.00	344,722.46	513,277.54	704,500.00	236,646.48	467,853.52



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REV AIRPORT SERVICES							
1-33-00-564-00	AIRPORT FACILITY RENTAL	0.00	6,500.00	(6,500.00)	5,000.00	5,000.00	0.00
1-33-00-850-00	AIRPORT LOCAL GOVT GRANTS	500.00	800.00	(300.00)	800.00	800.00	0.00
* TOTAL REV AIRPORT SERVICES		500.00	7,300.00	(6,800.00)	5,800.00	5,800.00	0.00
EXP AIRPORT SERVICES							
2-33-00-100-00	WAGE BEN AIRPORT SERVICES	600.00	1,146.51	(546.51)	1,200.00	460.50	739.50
2-33-00-110-00	AIRFIELD - WAGES	1,500.00	2,447.75	(947.75)	2,500.00	2,242.95	257.05
2-33-00-500-00	AIRFIELD - MATERIALS	1,500.00	1,684.51	(184.51)	2,000.00	651.79	1,348.21
2-33-00-540-00	AIRFIELD - UTILITIES	7,000.00	5,904.97	1,095.03	6,000.00	4,317.22	1,682.78
2-33-00-580-00	AIRFIELD - INSURANCE	3,100.00	3,023.00	77.00	3,100.00	3,022.00	78.00
2-33-00-750-00	AMORTIZATION EXP - AIRPORT	4,700.00	4,160.34	539.66	4,200.00	0.00	4,200.00
* TOTAL EXP AIRPORT SERVICES		18,400.00	18,367.08	32.92	19,000.00	10,694.46	8,305.54
***P NET COSTS AIRPORT SERVICES		17,900.00	11,067.08	6,832.92	13,200.00	4,894.46	8,305.54



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REV STORM SEWER & DRAIN							
1-37-00-120-00	LOCAL IMPROV CHARGES - CURB & GUTTER	6,000.00	6,140.35	(140.35)	6,000.00	6,140.30	(140.30)
1-37-00-121-00	LOCAL IMPR. CHARGES - STORM DRAINAGE	0.00	7,489.90	(7,489.90)	7,000.00	7,039.90	(39.90)
*	TOTAL REV STORM SEWER & DRAIN	6,000.00	13,630.25	(7,630.25)	13,000.00	13,180.20	(180.20)
EXP STORM SEWER & DRAIN							
2-37-00-100-00	WAGE BENEFITS - DRAINAGE	3,500.00	8,105.93	(4,605.93)	8,000.00	4,915.09	3,084.91
2-37-00-120-00	STORM SEWER MAINTENANCE-WAGES	2,000.00	6,480.93	(4,480.93)	7,000.00	3,847.23	3,152.77
2-37-00-130-00	DRAINAGE - WAGES	6,250.00	10,723.00	(4,473.00)	15,000.00	16,597.23	(1,597.23)
2-37-00-200-00	SIDEWALK MTCE-CONTRACTED SERV.	75,000.00	67,249.75	7,750.25	75,000.00	75,000.00	0.00
2-37-00-210-00	STORM SEWER MTCE-CONTR. SERV.	0.00	0.00	0.00	50,000.00	30,624.50	19,375.50
2-37-00-511-00	STORM SEWER MTCE. - MATERIAL	1,000.00	958.52	41.48	20,000.00	15,109.35	4,890.65
2-37-00-512-00	STORM DRAINAGE - ENGINEERING	5,850.00	3,030.00	2,820.00	5,000.00	6,593.00	(1,593.00)
2-37-00-540-00	SKYLINE PUMP - POWER	0.00	0.00	0.00	0.00	966.63	(966.63)
2-37-00-570-00	I/D VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
2-37-00-750-00	AMORTIZATION EXP - STORM SEWER	21,000.00	34,661.25	(13,661.25)	34,000.00	0.00	34,000.00
*	TOTAL EXP STORM SEWER & DRAIN	114,600.00	131,209.38	(16,609.38)	214,000.00	153,653.03	60,346.97
***P	NET COSTS STORM SEWER & DRAIN	108,600.00	117,579.13	(8,979.13)	201,000.00	140,472.83	60,527.17



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE WATER SERVICES							
1-00-00-512-00	PENALTIES & COSTS UTILITIES	6,900.00	6,684.91	215.09	6,700.00	5,789.06	910.94
1-41-00-120-00	LOCAL IMPROV CHARGES - WATER	0.00	0.00	0.00	0.00	25.00	(25.00)
1-41-00-410-00	SALE OF WATER RESIDENTIAL	533,000.00	535,058.52	(2,058.52)	592,000.00	362,928.15	229,071.85
1-41-00-411-00	SALE OF WATER COMM/INDUST	240,000.00	247,408.26	(7,408.26)	275,000.00	215,212.84	59,787.16
1-41-00-420-00	GRANUM METER VAULT	30,000.00	42,102.42	(12,102.42)	40,000.00	38,394.02	1,605.98
1-41-00-425-00	WEST WATERLINE CO-OP	500.00	1,563.76	(1,063.76)	1,500.00	1,247.84	252.16
1-41-00-590-00	OTHER REVENUE WATER	15,000.00	25,972.17	(10,972.17)	15,000.00	31,413.31	(16,413.31)
1-41-00-990-00	CONTRIB. TO HIGH PRESSURE SYST	2,800.00	3,396.41	(596.41)	2,800.00	0.00	2,800.00
1-41-00-992-00	PROVINCIAL GOV'T GRANTS	0.00	68,282.70	(68,282.70)	0.00	0.00	0.00
1-41-00-999-00	DEVELOPER CONTRIBUTIONS - WATER	0.00	880,200.60	(880,200.60)	0.00	0.00	0.00
*	TOTAL REVENUE WATER SERVICES	828,200.00	1,810,669.75	(982,469.75)	933,000.00	655,010.22	277,989.78
EXPENSE WATER SERVICE							
2-41-00-100-00	WAGE BENEFITS - WATER TREATMENT	58,000.00	71,047.16	(13,047.16)	72,000.00	39,848.38	32,151.62
2-41-00-101-00	WAGE BENEFITS - DISTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-110-00	SALARY- SUPERINTENDENT	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00
2-41-00-120-00	WAGES - PLANT OPERATORS	75,000.00	83,668.12	(8,668.12)	105,900.00	153,717.13	(47,817.13)
2-41-00-130-00	WAGES - T & D	55,000.00	56,374.83	(1,374.83)	76,800.00	22,530.88	54,269.12
2-41-00-132-00	WAGES - METER READING	150.00	501.22	(351.22)	600.00	692.25	(92.25)
2-41-00-134-00	WAGES - AIRPORT SYSTEM	12,500.00	12,311.60	188.40	16,500.00	1,370.72	15,129.28
2-41-00-135-00	WAGES - HIGH PRESSURE FIRE	5,000.00	4,744.38	255.62	7,800.00	830.76	6,969.24
2-41-00-200-00	WATER COOP MEMBERSHIP	1,000.00	700.00	300.00	1,000.00	(370.00)	1,370.00
2-41-00-211-00	WATERPLANT TRAINING	0.00	0.00	0.00	0.00	1,011.39	(1,011.39)
2-31-00-215-00	RURAL OWNED LAND MTCE	3,500.00	530.30	2,969.70	2,000.00	0.00	2,000.00
2-41-00-216-00	TELEPHONE - WATER SUPPLY	15,000.00	9,139.72	5,860.28	10,000.00	5,481.25	4,518.75
2-41-00-217-00	TELEPHONE - SWTP	3,500.00	3,699.45	(199.45)	4,000.00	2,964.94	1,035.06
2-41-00-218-00	WATERPLANT FREIGHT CHARGES	3,500.00	7,580.97	(4,080.97)	9,000.00	7,149.36	1,850.64
2-41-00-230-00	WATER - ENGINEERING & LEGAL	1,000.00	13,156.71	(12,156.71)	15,000.00	6,478.04	8,521.96
2-41-00-509-00	CHEMICALS SWTP	70,000.00	73,241.34	(3,241.34)	75,000.00	87,242.24	(12,242.24)
2-41-00-513-00	OLD WATERPLANT MAINTENANCE	13,000.00	11,985.07	1,014.93	3,000.00	1,233.65	1,766.35
2-41-00-514-00	HIGHWAY PUMP STATION MATERIALS	0.00	0.00	0.00	1,500.00	83.65	1,416.35
2-41-00-515-00	T & D - MATERIALS	60,000.00	48,101.63	11,898.37	40,000.00	39,687.52	312.48
2-41-00-516-00	ITRON CONTRACT (METERS)	1,500.00	1,525.05	(25.05)	1,500.00	1,586.05	(86.05)
2-41-00-517-00	AIRPORT SYSTEM MTCE MATERIALS	1,500.00	1,195.95	304.05	1,500.00	934.37	565.63
2-41-00-518-00	SWTP MAINTENANCE	15,000.00	101,010.05	(86,010.05)	30,000.00	64,352.28	(34,352.28)
2-41-00-521-00	WATER DEPT - FUEL	0.00	0.00	0.00	0.00	6,263.87	(6,263.87)
2-41-00-538-00	POWER - SWTP	60,000.00	87,008.04	(27,008.04)	90,000.00	51,515.47	38,484.53



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
2-41-00-539-00	POWER - AIRPORT SYSTEM	10,000.00	7,899.52	2,100.48	8,000.00	6,147.75	1,852.25
2-41-00-540-00	POWER - OLD WTP	3,000.00	9,747.54	(6,747.54)	10,000.00	7,312.78	2,687.22
2-41-00-541-00	POWER - BOOSTER STATION	500.00	729.75	(229.75)	800.00	467.76	332.24
2-41-00-542-00	POWER - HWY PUMP STN/RESERVOIR	20,000.00	29,373.99	(9,373.99)	30,000.00	20,314.18	9,685.82
2-41-00-544-00	HEATING - OLD WTP	2,000.00	2,398.97	(398.97)	2,500.00	(1,688.35)	4,188.35
2-41-00-545-00	HEATING - BOOSTER STATION	1,500.00	1,362.66	137.34	1,500.00	636.75	863.25
2-41-00-546-00	HEATING - HIGHWAY PUMP STATION	2,000.00	1,434.00	566.00	1,500.00	626.78	873.22
2-41-00-547-00	HEATING - AIRPORT SYSTEM	2,000.00	1,973.84	26.16	2,000.00	1,225.62	774.38
2-41-00-548-00	HEATING - SWTP	10,000.00	16,078.97	(6,078.97)	17,000.00	11,697.05	5,302.95
2-41-00-966-00	SWTP - WATER TESTING	7,500.00	5,045.23	2,454.77	5,500.00	4,871.15	628.85
2-41-00-987-00	WATER BAD DEBTS W/OFF	500.00	0.00	500.00	0.00	0.00	0.00
2-41-00-750-00	AMORTIZATION EXP - WATER	346,000.00	1,987,425.22	(1,641,425.22)	1,987,000.00	0.00	1,987,000.00
2-41-00-832-00	WATER DEBENTURES INTEREST	199,810.00	199,604.30	205.70	195,100.00	98,146.88	96,953.12
2-41-00-102-00	I/D - WAGES ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-103-00	I/D - WAGE BENEFITS ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
2-41-00-960-00	I/D - OFFICE PERSONNEL	25,300.00	25,300.00	0.00	25,300.00	25,300.00	0.00
2-41-00-961-00	I/D - TELEPHONE ADMINISTRATION	8,750.00	8,750.00	0.00	8,750.00	8,750.00	0.00
2-41-00-962-00	I/D - POSTAGE	8,500.00	8,500.00	0.00	8,500.00	8,500.00	0.00
2-41-00-963-00	I/D - INSURANCE	12,500.00	12,500.00	0.00	12,500.00	12,500.00	0.00
2-41-00-964-00	I/D - WATER MTC TRUCK RENTAL	11,200.00	11,200.00	0.00	11,200.00	11,200.00	0.00
2-41-00-965-00	I/D - OFFICE SUPPLIES	1,625.00	1,625.00	0.00	1,625.00	1,625.00	0.00
*	TOTAL EXPENSE WATER SERVICE	1,151,835.00	2,943,470.58	(1,791,635.58)	2,916,875.00	737,237.55	2,179,637.45
***P	NET COSTS WATER SERVICES	323,635.00	1,132,800.83	(809,165.83)	1,983,875.00	82,227.33	1,901,647.67



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE SEWER SERVICES							
1-42-00-120-00	LOCAL IMPROV CHARGES - SEWER	0.00	0.00	0.00	0.00	0.00	0.00
1-42-00-410-00	SEWER SERVICE FEES & CHARGES	275,000.00	291,689.04	(16,689.04)	291,000.00	213,894.15	77,105.85
1-42-00-990-00	NON GOVT CONTRIB SEWER	0.00	0.00	0.00	0.00	0.00	0.00
1-42-00-999-00	DEVELOPER CONTRIBUTIONS - SEWER	0.00	212,229.00	(212,229.00)	0.00	0.00	0.00
*	TOTAL REVENUE SEWER SERVICES	275,000.00	503,918.04	(228,918.04)	291,000.00	213,894.15	77,105.85
EXPENSES SEWER SERVICES							
2-42-00-100-00	SAN SEWER SERV ADMIN WAGE BEN	1,200.00	2,780.80	(1,580.80)	3,000.00	0.00	3,000.00
2-42-00-101-00	SEWER MTCE. - WAGE BENEFITS	12,500.00	11,687.65	812.35	12,000.00	2,776.21	9,223.79
2-42-00-110-00	SALARY - SUPERINTENDENT	8,000.00	8,000.00	0.00	8,000.00	8,000.00	0.00
2-42-00-140-00	SEWER MAINTENANCE - WAGES	15,000.00	12,110.41	2,889.59	15,000.00	7,211.60	7,788.40
2-42-00-150-00	SEWER LAGOON MAINTENANCE-WAGES	16,000.00	17,134.94	(1,134.94)	15,000.00	2,212.31	12,787.69
2-42-00-200-00	SEWER LAGOON MTCE-CONTRAC SERV	95,600.00	105,543.81	(9,943.81)	5,000.00	7,037.23	(2,037.23)
2-42-00-201-00	SEWER MTCE - CONTRACTED SERVICES	6,000.00	7,702.00	(1,702.00)	8,000.00	425.00	7,575.00
2-42-00-205-00	SEWER REPAIRS - TAMARACK	0.00	35,193.56	(35,193.56)	50,000.00	6,750.00	43,250.00
2-42-00-510-00	SEWER MAINTENANCE - MATERIALS	7,000.00	(5,013.06)	12,013.06	10,000.00	6,244.50	3,755.50
2-42-00-520-00	SEWER LAGOON MAINT - MATERIALS	500.00	1,395.74	(895.74)	2,000.00	84.34	1,915.66
2-42-00-832-00	SEWER DEBENTURE - INTEREST	45,215.00	44,507.16	707.84	42,800.00	42,800.91	(0.91)
2-42-00-960-00	I/D - OFFICE SECRETARY	8,450.00	8,450.00	0.00	8,450.00	8,450.00	0.00
2-42-00-961-00	I/D - INSURANCE	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
2-42-00-962-00	I/D - ADMIN TRUCK RENTAL	4,200.00	4,200.00	0.00	4,200.00	4,200.00	0.00
2-42-00-963-00	I/D - MTCE TRUCK RENTAL	10,500.00	10,500.00	0.00	10,500.00	10,500.00	0.00
2-42-00-964-00	I/D - OFFICE SUPPLIES	2,625.00	2,625.00	0.00	2,625.00	2,625.00	0.00
2-42-00-965-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-42-00-550-00	LIFT STATION POWER & HEAT	2,500.00	642.66	1,857.34	600.00	343.88	256.12
2-42-00-551-00	LIFT STATION - HEAT	2,000.00	0.00	2,000.00	0.00	(161.12)	161.12
2-42-00-552-00	SEWER LAGOON POWER	15,000.00	13,279.24	1,720.76	14,000.00	8,440.58	5,559.42
2-42-00-750-00	AMORTIZATION EXP - SAN SEWER	90,000.00	248,250.34	(158,250.34)	248,000.00	0.00	248,000.00
*	TOTAL EXPENSES SEWER SERVICES	344,790.00	531,490.25	(186,700.25)	461,675.00	120,440.44	341,234.56
***P	NET COSTS SEWER SERVICES	69,790.00	27,572.21	42,217.79	170,675.00	(93,453.71)	264,128.71



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE GARBAGE COLLECTION							
1-43-00-410-00	GARBAGE COLLECT & DISPOSAL FEE	357,000.00	354,039.34	2,960.66	390,000.00	308,049.33	81,950.67
*	TOTAL REVENUE GARBAGE	357,000.00	354,039.34	2,960.66	390,000.00	308,049.33	81,950.67
EXP GARBAGE COLLECTION							
2-43-00-100-00	GARBAGE ADMIN - WAGE BENEFIT	1,200.00	2,810.00	(1,610.00)	3,000.00	0.00	3,000.00
2-43-00-101-00	GARBAGE COLLECTION-WAGE BEN	34,000.00	44,965.79	(10,965.79)	45,000.00	15,141.19	29,858.81
2-43-00-110-00	SALARY - GARBAGE ADMIN SUPT	10,000.00	10,000.00	0.00	10,000.00	10,000.00	0.00
2-43-00-120-00	GARBAGE COLLECTION - WAGES	77,000.00	82,187.50	(5,187.50)	85,000.00	68,824.84	16,175.16
2-43-00-140-00	COMPOST MANAGEMENT - WAGES	12,000.00	14,227.67	(2,227.67)	15,000.00	6,614.04	8,385.96
2-43-00-210-00	LANDFILL MTCE - CONTRACTED SER	90,000.00	89,468.44	531.56	95,000.00	77,544.14	17,455.86
2-43-00-211-00	WASTE MANAGEMENT - CONT. SERV.	27,000.00	26,196.00	804.00	26,606.00	26,606.00	0.00
2-43-00-212-00	WC BOTTLE DEPOT - CONT. SERV.	45,000.00	37,114.32	7,885.68	45,000.00	14,601.65	30,398.35
2-43-00-213-00	LANDFILL CLOSURE - CONT. SERV.	5,000.00	812.50	4,187.50	5,000.00	3,500.00	1,500.00
2-43-00-520-00	GARBAGE COLLECTION - MATERIALS	10,000.00	9,918.90	81.10	10,000.00	0.00	10,000.00
2-43-00-960-00	I/D - ADMIN TRUCK RENTAL	3,500.00	3,500.00	0.00	3,500.00	3,500.00	0.00
2-43-00-961-00	I/D - COLL TRUCK RENTAL	40,600.00	40,600.00	0.00	40,600.00	40,600.00	0.00
2-43-00-962-00	I/D - OFFICE SUPPLIES	1,625.00	1,625.00	0.00	1,625.00	1,625.00	0.00
2-43-00-963-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-43-00-964-00	I/D - SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00
2-43-00-965-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-43-00-750-00	AMORTIZATION EXP - GARBAGE	23,000.00	25,996.16	(2,996.16)	26,000.00	0.00	26,000.00
*	TOTAL EXP GARBAGE COLLECTION	379,925.00	389,422.28	(9,497.28)	411,331.00	268,556.86	142,774.14
***P	NET COSTS GARBAGE COLLECTION	22,925.00	35,382.94	(12,457.94)	21,331.00	(39,492.47)	60,823.47



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE RECYCLING							
1-44-00-410-00	RECYCLING RESIDENTIAL FEES	0.00	0.00	0.00	0.00	14,608.04	(14,608.04)
1-44-00-420-00	RECYCLING COMMERCIAL FEES	0.00	0.00	0.00	0.00	6,836.58	(6,836.58)
1-44-00-500-00	RECYCLING COMMODITY REVENUE	0.00	0.00	0.00	0.00	902.20	(902.20)
1-44-00-600-00	RECYCLING FEES OTHER MUNIS	0.00	0.00	0.00	0.00	0.00	0.00
1-44-00-700-00	RECYCLING OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,346.82</u>	<u>(22,346.82)</u>
*	TOTAL REVENUE RECYCLING	0.00	0.00	0.00	0.00	22,346.82	(22,346.82)
EXPENSES RECYCLING							
2-44-00-100-00	RECYCLING CENTRE WAGE BEN	0.00	0.00	0.00	0.00	5,140.38	(5,140.38)
2-44-00-120-00	RECYCLING CENTRE OPERATOR WAGES	0.00	0.00	0.00	0.00	19,961.17	(19,961.17)
2-44-00-150-00	RECYCLING TECHNICIANS - WAGES	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-217-00	RECYCLING SHIPPING COSTS	0.00	0.00	0.00	0.00	4,371.16	(4,371.16)
2-44-00-225-00	RECYCLING CONSUMABLES	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-400-00	ARTIFACT STORAGE RENT	0.00	0.00	0.00	0.00	2,280.00	(2,280.00)
2-44-00-518-00	RECYCLING INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-520-00	RECYCLING SUPPLIES	0.00	0.00	0.00	0.00	5,042.86	(5,042.86)
2-44-00-521-00	RECYCLING GAS & OIL	0.00	0.00	0.00	0.00	51.60	(51.60)
2-44-00-525-00	RECYCLING REPAIRS & MAIN	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-555-00	RECYCLING CENTRE UTILITIES	0.00	0.00	0.00	0.00	109.54	(109.54)
2-44-00-570-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-571-00	I/D - SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-572-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-573-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-574-00	I/D - VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-700-00	RECYCLING EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
2-44-00-750-00	RECYCLING AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,956.71</u>	<u>(36,956.71)</u>
*	TOTAL EXPENSES RECYCLING	0.00	0.00	0.00	0.00	36,956.71	(36,956.71)
***P	NET COSTS RECYCLING	0.00	0.00	0.00	0.00	14,609.89	(14,609.89)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE FCSS							
1-51-00-100-00	FCSS - PROVINCIAL FUNDING	87,695.00	86,272.00	1,423.00	87,695.00	87,678.00	17.00
1-51-00-101-00	FCSS - TOWN OF CLARESHOLM	21,924.00	21,924.00	0.00	21,924.00	31,924.00	(10,000.00)
1-51-00-102-00	FCSS - MD OF WILLOW CREEK	39,270.00	39,269.48	0.52	39,270.00	29,452.11	9,817.89
1-51-00-104-02	COMMUNITY CHOOSE WELL	0.00	1,394.45	(1,394.45)	0.00	3,105.55	(3,105.55)
1-51-00-104-03	HEALTHY COMMUNITY COALITION	0.00	6,157.44	(6,157.44)	0.00	12,047.56	(12,047.56)
1-51-00-105-00	FCSS - INTEREST EARNED	25.00	226.16	(201.16)	25.00	118.07	(93.07)
1-51-00-101-01	ALBERTA HEALTH SERVICES OP	24,136.00	24,860.08	(724.08)	24,136.00	26,770.67	(2,634.67)
1-51-00-102-01	OTHER FUNDING & FEES OP	250.00	385.00	(135.00)	250.00	50.00	200.00
1-51-00-104-00	FCSS - OTHER INCOME	0.00	0.00	0.00	250.00	0.00	250.00
1-51-00-100-02	FEES TEEN CENTRE/ ASC	0.00	5,627.00	(5,627.00)	0.00	17,114.91	(17,114.91)
1-51-00-100-04	FEES & REIMBURSEMENTS OTHER	1,000.00	925.00	75.00	925.00	575.00	350.00
1-51-00-100-06	CFSA FUNDING RC	31,071.00	31,069.00	2.00	31,071.00	23,983.00	7,088.00
1-51-00-101-06	OTHER FUNDING & FEES RC	50.00	0.00	50.00	0.00	600.00	(600.00)
1-51-00-107-00	NEW HORIZONS GRANT	0.00	0.00	0.00	0.00	24,670.00	(24,670.00)
*	TOTAL REVENUE FCSS	205,421.00	218,109.61	(12,688.61)	205,546.00	258,088.87	(52,542.87)
EXPENSE FCSS GENERAL							
2-51-00-100-00	WAGES & SALARIES DIRECTOR	49,440.00	49,440.04	(0.04)	50,923.20	41,529.60	9,393.60
2-51-00-102-00	EI EXPENSE	1,200.00	1,050.79	149.21	1,200.00	1,065.16	134.84
2-51-00-103-00	CPP EXPENSE	2,200.00	2,123.52	76.48	2,200.00	1,930.17	269.83
2-51-00-104-00	WCB EXPENSE	5,000.00	4,692.61	307.39	5,000.00	0.00	5,000.00
2-51-00-105-00	BENEFITS EXPENSE	2,000.00	3,297.60	(1,297.60)	3,300.00	3,232.58	67.42
2-51-00-106-00	LAPP CONTRIBUTIONS	200.00	326.39	(126.39)	4,000.00	4,145.00	(145.00)
2-51-00-107-00	PROFESSIONAL DEVELOPMENT	500.00	1,870.27	(1,370.27)	500.00	428.87	71.13
2-51-00-108-00	ADVERTISING & PROMOTION	200.00	761.35	(561.35)	750.00	195.00	555.00
2-51-00-109-00	ACCOUNTING & LEGAL	3,500.00	3,300.00	200.00	3,500.00	3,500.00	0.00
2-51-00-111-00	MEMBERSHIPS	750.00	705.00	45.00	750.00	436.81	313.19
2-51-00-112-00	OFFICE EXPENSES	2,500.00	8,907.14	(6,407.14)	3,500.00	4,509.17	(1,009.17)
2-51-00-113-00	RENT EXPENSE	10,600.00	10,116.10	483.90	10,200.00	8,395.10	1,804.90
2-51-00-114-00	GENERAL & ADMIN EXPENSES	200.00	435.62	(235.62)	500.00	556.06	(56.06)
2-51-00-115-00	JANITORIAL EXPENSES	1,000.00	1,003.48	(3.48)	1,000.00	33.72	966.28
2-51-00-116-00	TELEPHONE & UTILITIES	7,500.00	7,807.94	(307.94)	7,500.00	5,414.43	2,085.57
2-51-00-117-00	TRAVEL & MEALS	1,000.00	838.17	161.83	1,000.00	952.03	47.97
2-51-00-118-00	INSURANCE EXPENSE	0.00	475.00	(475.00)	475.00	475.00	0.00
2-51-00-123-03	HEALTHY COMMUNITY COALITION	0.00	6,157.44	(6,157.44)	0.00	7,237.62	(7,237.62)
*	TOTAL FCSS GENERAL	87,790.00	103,308.46	(15,518.46)	96,298.20	84,036.32	12,261.88



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
FCSS OUTREACH PROGRAM							
2-51-00-100-01	WAGES OP	37,492.00	27,547.83	9,944.17	33,172.80	27,253.80	5,919.00
2-51-00-100-11	EI EXPENSE - OP	910.00	680.57	229.43	1,000.00	698.97	301.03
2-51-00-100-21	CPP EXPENSE - OP	1,690.00	1,201.36	488.64	2,000.00	1,220.92	779.08
2-51-00-105-01	BENEFITS OP	1,000.00	1,041.71	(41.71)	2,800.00	4,942.79	(2,142.79)
2-51-00-107-01	PROFESSIONAL DEVELOPMENT OP	250.00	736.19	(486.19)	300.00	0.00	300.00
2-51-00-108-01	ADVERTISING OP	500.00	471.80	28.20	500.00	0.00	500.00
2-51-00-116-01	CELL PHONE OP	320.00	750.32	(430.32)	320.00	245.97	74.03
2-51-00-117-01	TRAVEL & MEALS OP	200.00	0.00	200.00	100.00	57.18	42.82
2-51-00-120-01	SUPPLIES OP	800.00	3,049.97	(2,249.97)	1,500.00	525.17	974.83
2-51-00-123-01	DRUG COALITION EXPENSE	0.00	198.49	(198.49)	0.00	0.00	0.00
2-51-00-123-02	MISC GRANTS EXPENSE	0.00	1,394.45	(1,394.45)	0.00	929.67	(929.67)
* TOTAL FCSS OUTREACH PROGRAM		43,162.00	37,072.69	6,089.31	41,692.80	35,874.47	5,818.33
ASC/TEEN CENTRE EXPENSES							
2-51-00-100-02	WAGES TEEN CENTRE	0.00	13,555.74	(13,555.74)	0.00	22,765.27	(22,765.27)
2-51-00-100-12	EI EXPENSE - TC	0.00	341.37	(341.37)	0.00	597.46	(597.46)
2-51-00-100-22	CPP EXPENSE - TC	0.00	441.44	(441.44)	0.00	893.99	(893.99)
2-51-00-105-02	BENEFITS TC	0.00	542.23	(542.23)	0.00	813.04	(813.04)
2-51-00-108-02	ADVERTISING TC	0.00	345.87	(345.87)	0.00	0.00	0.00
2-51-00-117-02	TRAVEL & MEALS TC	0.00	38.55	(38.55)	0.00	0.00	0.00
2-51-00-120-02	SUPPLIES TC	0.00	6,419.26	(6,419.26)	0.00	2,921.81	(2,921.81)
* TOTAL ASC/TEEN CENTRE EXPENSE		0.00	21,684.46	(21,684.46)	0.00	27,991.57	(27,991.57)
OTHER PROGRAM EXPENSES							
2-51-00-100-04	WAGES - OTHER	400.00	240.00	160.00	250.00	0.00	250.00
2-51-00-108-04	ADVERTISING - OTHER	500.00	1,123.35	(623.35)	500.00	423.75	76.25
2-51-00-120-04	SUPPLIES - OTHER	1,200.00	668.35	531.65	500.00	634.69	(134.69)
2-51-00-123-05	OTHER ALLOCATED FUNDS	16,134.00	(100.33)	16,234.33	13,265.00	884.27	12,380.73
* TOTAL OTHER PROGRAM EXPENSES		18,234.00	1,931.37	16,302.63	14,515.00	1,942.71	12,572.29
PROGRAM GRANTS EXPENSE							
2-51-00-125-05	COMMUNITY GRANTS EXPENSE	20,000.00	19,660.00	340.00	18,100.00	17,460.00	640.00
* TOTAL PROGRAM GRANTS EXPENSE		20,000.00	19,660.00	340.00	18,100.00	17,460.00	640.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
NEW HORIZONS EXPENSE							
2-51-00-100-07	WAGES NH	0.00	0.00	0.00	0.00	1,517.86	(1,517.86)
2-51-00-120-07	SUPPLIES NH	0.00	0.00	0.00	0.00	1,366.74	(1,366.74)
* TOTAL NEW HORIZONS EXPENSE		0.00	0.00	0.00	0.00	2,884.60	(2,884.60)
RESOURCE CENTRE EXPENSES							
2-51-00-100-06	WAGES RC	31,000.00	30,625.71	374.29	30,940.00	24,633.00	6,307.00
2-51-00-100-16	EI EXPENSE - RC	765.00	771.09	(6.09)	1,000.00	631.35	368.65
2-51-00-100-26	CPP EXPENSE - RC	1,520.00	1,082.89	437.11	1,700.00	1,083.67	616.33
2-51-00-105-06	BENEFITS RC	1,000.00	687.69	312.31	300.00	586.40	(286.40)
2-51-00-107-06	PROFESSIONAL DEVELOPMENT RC	1,000.00	355.00	645.00	300.00	0.00	300.00
2-51-00-108-06	ADVERTISING RC	250.00	475.51	(225.51)	100.00	165.80	(65.80)
2-51-00-117-06	TRAVEL & MEALS RC	200.00	190.73	9.27	0.00	35.50	(35.50)
2-51-00-120-06	SUPPLIES RC	500.00	729.62	(229.62)	600.00	199.00	401.00
2-51-00-122-06	ADMIN ALLOCATION RC	0.00	0.00	0.00	0.00	0.00	0.00
* TOTAL RESOURCE CENTRE EXPENSES		36,235.00	34,918.24	1,316.76	34,940.00	27,334.72	7,605.28
***P NET COSTS FCSS		0.00	465.61	(465.61)	0.00	(60,564.48)	60,564.48



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
EXPENSES DAYCARE SERVICES							
2-51-00-750-00	CONTRIBUTION TO F.C.S.S. PROJ	21,924.00	21,924.00	0.00	21,924.00	31,924.00	(10,000.00)
2-52-00-750-00	CONTRIBUTION TO DAY CARE	26,202.00	26,202.00	0.00	26,202.00	19,651.50	6,550.50
		<u>48,126.00</u>	<u>48,126.00</u>	<u>0.00</u>	<u>48,126.00</u>	<u>51,575.50</u>	<u>(3,449.50)</u>
*	TOTAL EXP DAYCARE SERVICES	48,126.00	48,126.00	0.00	48,126.00	51,575.50	(3,449.50)
***P	NET COSTS DAYCARE SERVICES	48,126.00	48,126.00	0.00	48,126.00	51,575.50	(3,449.50)



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE CEMETERY SERV							
1-56-00-410-00	CEMETERY FEES	12,000.00	17,825.00	(5,825.00)	17,000.00	11,650.00	5,350.00
1-56-00-850-00	LOCAL GOVT GRANTS CEMETERY	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
* TOTAL REVENUE CEMETERY SERV		14,000.00	19,825.00	(5,825.00)	19,000.00	13,650.00	5,350.00
EXPENSE CEMETERY SERV							
2-56-00-100-00	CEMETERIES WAGE BENEFITS	6,000.00	4,319.04	1,680.96	5,000.00	1,613.60	3,386.40
2-56-00-110-00	CEMETERY WAGES	17,000.00	10,648.78	6,351.22	12,000.00	10,689.82	1,310.18
2-56-00-510-00	CEMETERY MATERIALS	1,000.00	374.00	626.00	1,000.00	65.90	934.10
2-56-00-520-00	I/D - OFFICE SECRETARY	0.00	0.00	0.00	2,500.00	2,500.00	0.00
2-56-00-525-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-56-00-530-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-56-00-535-00	I/D - TRUCK RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
2-56-00-750-00	AMORTIZATION EXP - CEMETERY	300.00	0.00	300.00	0.00	0.00	0.00
* TOTAL EXPENSE CEMETERY SERV		24,300.00	15,341.82	8,958.18	20,500.00	14,869.32	5,630.68
***P NET COSTS CEMETERY SERVICES		10,300.00	(4,483.18)	14,783.18	1,500.00	1,219.32	280.68



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REV PHYSICIAN RECRUITMENT							
1-57-00-100-00	TOWN OF CLARESHOLM GRANT	30,000.00	30,000.00	0.00	30,000.00	30,000.00	0.00
1-57-00-101-00	MD OF WILLOW CREEK GRANT	20,000.00	20,000.00	0.00	20,000.00	20,000.00	0.00
1-57-00-102-00	TOWN OF STAVELY GRANT	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
1-57-00-103-00	TOWN OF GRANUM GRANT	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
1-57-00-104-00	RPAP GRANT	1,526.00	1,004.05	521.95	0.00	0.00	0.00
1-57-00-105-00	COMMUNITY SPIRIT GRANT	11,374.00	11,374.52	(0.52)	0.00	0.00	0.00
*	TOTAL REV PHYSICIAN RECRUITMEN	67,400.00	66,878.57	521.43	54,500.00	54,500.00	0.00
EXP PHYSICIAN RECRUITMENT							
2-57-00-110-00	HOUSING COSTS	43,500.00	54,569.85	(11,069.85)	22,500.00	22,500.00	0.00
2-57-00-120-00	CLINIC TAX RELIEF	11,000.00	11,543.19	(543.19)	11,500.00	12,174.78	(674.78)
2-57-00-130-00	DISCRETIONARY EXPENSES	12,900.00	1,510.66	11,389.34	20,500.00	550.00	19,950.00
*	TOTAL EXP PHYSICIAN RECRUITMEN	67,400.00	67,623.70	(223.70)	54,500.00	35,224.78	19,275.22
***P	NET COSTS PHYSICIAN RECRUIT	0.00	745.13	(745.13)	0.00	(19,275.22)	19,275.22



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
EXPENSES AG SERVICES							
2-62-00-100-00	PEST CONT ADMIN WAGE BENEFIT	700.00	510.18	189.82	600.00	45.69	554.31
2-62-00-111-00	PEST CONTROL WAGES	700.00	300.84	399.16	500.00	180.74	319.26
2-62-00-122-00	WEED CONTROL SPRAYING WAGES	2,500.00	1,566.88	933.12	2,000.00	2,091.42	(91.42)
2-62-00-200-00	WEED CONTROL WAGE BENEFITS	600.00	371.87	228.13	500.00	525.90	(25.90)
2-62-00-514-00	PEST CONTROL CHEMICALS	2,500.00	2,343.71	156.29	3,000.00	2,234.90	765.10
2-62-00-515-00	WEED CONTROL CHEMICALS	3,000.00	3,150.00	(150.00)	3,000.00	4,175.56	(1,175.56)
2-62-00-516-00	PEST CONTROL MATERIALS	0.00	408.00	(408.00)	500.00	0.00	500.00
2-62-00-517-00	WEED CONTROL MATERIALS	0.00	0.00	0.00	500.00	0.00	500.00
2-62-00-750-00	AMORTIZATION EXP - AG SERVICES	28,000.00	27,332.82	667.18	27,000.00	0.00	27,000.00
*	TOTAL EXPENSES AG SERVICES	38,000.00	35,984.30	2,015.70	37,600.00	9,254.21	28,345.79
***P	NET COSTS AG SERVICES	38,000.00	35,984.30	2,015.70	37,600.00	9,254.21	28,345.79



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REV PLANNING/DEVELOPMENT							
1-12-00-510-00	BUSINESS LICENSES - HOME OCC	9,000.00	7,900.00	1,100.00	8,000.00	6,415.00	1,585.00
1-12-00-520-00	BUSINESS LICENSES - DOWNTOWN	9,500.00	9,965.00	(465.00)	9,500.00	12,405.00	(2,905.00)
1-12-00-530-00	BUSINESS LICENSES - REGIONAL	1,200.00	1,840.00	(640.00)	1,700.00	3,320.00	(1,620.00)
1-12-00-540-00	BUSINESS LICENSES - OUT OF TOWN	9,500.00	10,725.00	(1,225.00)	10,000.00	8,625.00	1,375.00
1-12-00-550-00	BUSINESS LICENSES - SALES	1,000.00	1,100.00	(100.00)	1,000.00	350.00	650.00
1-26-00-519-00	COMPLIANCE REQUESTS	2,000.00	2,500.00	(500.00)	2,500.00	2,050.00	450.00
1-26-00-520-00	BUILDING PERMITS/ SUPERIOR	8,000.00	7,600.78	399.22	18,000.00	17,107.27	892.73
1-26-00-521-00	PLANNING FEES MISC.	0.00	846.00	(846.00)	1,000.00	1,023.00	(23.00)
1-26-00-522-00	DEVELOPMENT/ OTHER PERMITS	12,000.00	43,968.00	(31,968.00)	18,000.00	34,040.32	(16,040.32)
1-26-00-523-00	DEVELOPMENT PENALTIES & FINES	200.00	2,584.00	(2,384.00)	2,000.00	500.00	1,500.00
1-26-00-540-00	I/D - RPS ADMIN ASSISTANT	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL REV PLANNING/DEVELOPMENT	52,400.00	89,028.78	(36,628.78)	71,700.00	85,835.59	(14,135.59)
EXP PLANNING/DEVELOPMENT							
2-26-00-110-00	WAGES - MANAGER	65,000.00	64,125.44	874.56	66,950.00	54,600.00	12,350.00
2-26-00-100-00	WAGE BENEFITS - MANAGER	15,000.00	14,200.31	799.69	15,000.00	14,283.36	716.64
2-66-00-100-00	DEVELOPMENT ASSISTANT - WAGES	19,000.00	23,209.75	(4,209.75)	12,000.00	12,312.27	(312.27)
2-66-00-111-00	DEV ASST WAGE BENEFITS	2,000.00	1,880.21	119.79	1,500.00	1,255.81	244.19
2-66-00-112-00	WAGES - DEVELOPMENT OFFICER	30,000.00	25,633.60	4,366.40	44,500.00	32,553.75	11,946.25
2-66-00-113-00	WAGE BENEFITS - DEV OFFICER	3,000.00	1,863.02	1,136.98	7,900.00	3,486.61	4,413.39
2-66-00-200-00	PROFESSIONAL SERVICES	30,000.00	30,088.17	(88.17)	35,000.00	3,932.25	31,067.75
2-66-00-201-00	DEVELOPMENT - LEGAL	3,000.00	3,289.70	(289.70)	3,000.00	4,973.79	(1,973.79)
2-66-00-202-00	DEVELOPMENT - MEMBERSHIPS	500.00	200.00	300.00	800.00	200.00	600.00
2-66-00-203-00	DEVELOPMENT - TELEPHONE	1,000.00	751.60	248.40	1,000.00	698.20	301.80
2-66-00-205-00	DEVELOPMENT - MILEAGE	100.00	26.30	73.70	100.00	0.00	100.00
2-66-00-210-00	SURVEYING/SUBDIVISION COSTS	2,000.00	0.00	2,000.00	8,000.00	16,988.80	(8,988.80)
2-66-00-215-00	S&DAB EXPENSES	500.00	0.00	500.00	500.00	0.00	500.00
2-12-00-998-00	PLANNING FUND	37,000.00	36,908.00	92.00	38,750.00	38,753.00	(3.00)
2-66-00-570-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-66-00-571-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-66-00-572-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-66-00-573-00	I/D - VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
2-66-00-750-00	AMORTIZATION EXP - PLANNING	600.00	566.91	33.09	600.00	0.00	600.00
*	TOTAL EXP PLANNING/DEVELOPMENT	208,700.00	202,743.01	5,956.99	235,600.00	184,037.84	51,562.16
***P	NET COSTS PLANNING/DEVELOPMENT	156,300.00	113,714.23	42,585.77	163,900.00	98,202.25	65,697.75



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE RECREATION							
1-71-00-850-00	LOCAL GOVERNMENT REC. GRANTS	25,000.00	50,000.00	(25,000.00)	50,000.00	50,000.00	0.00
*	TOTAL REVENUE RECREATION	25,000.00	50,000.00	(25,000.00)	50,000.00	50,000.00	0.00
EXPENSES RECREATION							
2-71-00-512-00	GOLF COURSE DEBENTURE ASSISTANCE	90,000.00	78,596.62	11,403.38	0.00	0.00	0.00
2-72-00-211-00	GOLF COURSE MANAGEMENT FEE	50,000.00	50,000.00	0.00	50,000.00	50,000.00	0.00
2-72-00-213-00	RECREATION DEBENTURE INTEREST	0.00	980.52	(980.52)	21,900.00	11,184.10	10,715.90
*	TOTAL EXPENSES RECREATION	140,000.00	129,577.14	10,422.86	71,900.00	61,184.10	10,715.90
***P	NET COSTS RECREATION	115,000.00	79,577.14	35,422.86	21,900.00	11,184.10	10,715.90



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE ARENA							
1-72-00-418-00	VENDING MACHINES	0.00	0.00	0.00	0.00	0.00	0.00
1-72-00-562-00	MINOR HOCKEY RENTALS	30,000.00	24,952.16	5,047.84	25,000.00	17,833.41	7,166.59
1-72-00-564-00	FIGURE SKATING RENTALS	11,000.00	11,483.40	(483.40)	11,000.00	10,373.00	627.00
1-72-00-565-00	STORAGE ROOM RENTAL	1,200.00	1,200.00	0.00	1,200.00	1,500.00	(300.00)
1-72-00-566-00	ADULT & ZONE "AA"	5,000.00	5,671.79	(671.79)	6,000.00	5,426.88	573.12
1-72-00-568-00	CONCESSION RENTAL	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00
1-72-00-569-00	ARENA ADVERTISING - SIGNS	2,000.00	2,450.00	(450.00)	2,000.00	2,275.00	(275.00)
1-72-00-570-00	OTHER RENTALS	10,000.00	13,114.52	(3,114.52)	10,000.00	9,732.60	267.40
*	TOTAL REVENUE ARENA	60,200.00	59,871.87	328.13	56,200.00	48,140.89	8,059.11
EXPENSES ARENA							
2-72-00-104-00	WAGE BENEFITS ARENA	26,000.00	33,163.77	(7,163.77)	34,000.00	9,496.98	24,503.02
2-72-00-140-00	ARENA OPERATION WAGES	63,000.00	70,921.31	(7,921.31)	72,000.00	40,489.91	31,510.09
2-72-00-216-00	ARENA TELEPHONE	2,000.00	1,905.39	94.61	2,000.00	1,860.01	139.99
2-72-00-530-00	ARENA MATERIALS	27,000.00	26,435.69	564.31	27,000.00	12,707.23	14,292.77
2-72-00-560-00	ARENA UTILITIES	87,000.00	80,009.98	6,990.02	83,000.00	43,681.37	39,318.63
2-72-00-575-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-576-00	I/D - SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-577-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-578-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-750-00	AMORTIZATION EXP - ARENA	36,000.00	36,111.64	(111.64)	36,000.00	0.00	36,000.00
*	TOTAL EXPENSES ARENA	241,000.00	248,547.78	(7,547.78)	254,000.00	108,235.50	145,764.50
***P	NET COSTS ARENA	180,800.00	188,675.91	(7,875.91)	197,800.00	60,094.61	137,705.39



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE SWIM POOL							
1-72-00-410-00	SWIMMING LESSONS	25,000.00	36,185.42	(11,185.42)	35,000.00	38,518.09	(3,518.09)
1-72-00-412-00	SWIM GATE REC & SEASON TICKETS	45,000.00	33,468.34	11,531.66	32,000.00	32,161.22	(161.22)
1-72-00-560-00	SWIM POOL RENTAL	12,000.00	18,280.47	(6,280.47)	15,000.00	14,810.95	189.05
* TOTAL REVENUE SWIM POOL		82,000.00	87,934.23	(5,934.23)	82,000.00	85,490.26	(3,490.26)
EXPENSES SWIM POOL							
2-72-00-102-00	WAGE BENEFITS SWIM POOL	16,000.00	15,998.65	1.35	17,000.00	24,984.50	(7,984.50)
2-72-00-130-00	SWIM POOL FULL TIME GUARDS	50,000.00	35,192.40	14,807.60	132,000.00	102,812.45	29,187.55
2-72-00-131-00	SWIM POOL PART TIME GUARDS	76,000.00	87,031.75	(11,031.75)	40,000.00	61,763.91	(21,763.91)
2-72-00-132-00	POOL SUPERVISOR SALARY	48,000.00	47,592.22	407.78	47,000.00	37,153.83	9,846.17
2-72-00-133-00	POOL SUPERVISOR WAGE BENEFITS	12,000.00	11,652.07	347.93	7,150.00	4,548.68	2,601.32
2-72-00-201-00	AQUATIC CENTRE TRAINING	3,000.00	0.00	3,000.00	5,000.00	3,336.08	1,663.92
2-72-00-215-00	SWIM POOL TELEPHONE	2,800.00	2,731.50	68.50	3,000.00	2,160.17	839.83
2-72-00-525-00	SWIM POOL PROGRAM MATERIALS	15,000.00	14,577.79	422.21	15,000.00	9,843.84	5,156.16
2-72-00-526-00	SWIM POOL OPERATION MATERIALS	6,000.00	6,444.55	(444.55)	7,000.00	7,306.48	(306.48)
2-72-00-527-00	SWIM POOL RESALE MATERIALS	0.00	0.00	0.00	0.00	(790.77)	790.77
2-72-00-585-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-586-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-587-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-752-00	AMORTIZATION EXP - POOL	49,000.00	48,949.95	50.05	49,000.00	0.00	49,000.00
2-72-00-834-00	SWIM POOL DEBENTURE INT	6,356.00	4,973.04	1,382.96	4,420.00	4,414.60	5.40
* TOTAL EXPENSES SWIM POOL		284,156.00	275,143.92	9,012.08	326,570.00	257,533.77	69,036.23
***P NET COSTS SWIM POOL		202,156.00	187,209.69	14,946.31	244,570.00	172,043.51	72,526.49



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
REVENUE PARKS							
1-72-00-413-00	BALL DIAMOND FEES	0.00	976.19	(976.19)	0.00	0.00	0.00
1-72-00-572-00	PARK CAMPING FEES	35,000.00	52,960.54	(17,960.54)	52,000.00	37,333.58	14,666.42
1-72-00-991-00	SUB RESERVE CONT TO PARK DEVEL	0.00	0.00	0.00	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	35,000.00	53,936.73	(18,936.73)	52,000.00	37,333.58	14,666.42
EXPENSES PARKS							
2-72-00-105-00	WAGE BENEFITS PARKS	28,000.00	18,495.08	9,504.92	19,500.00	14,203.88	5,296.12
2-72-00-151-00	PARKS OPERATION WAGES	75,000.00	42,094.67	32,905.33	40,000.00	70,453.13	(30,453.13)
2-72-00-535-00	PARKS MATERIALS	22,000.00	8,183.09	13,816.91	10,000.00	9,653.65	346.35
2-72-00-537-00	PARK DEV MATERIAL	15,000.00	14,464.57	535.43	15,000.00	13,693.57	1,306.43
2-72-00-570-00	PARKS UTILITIES	10,000.00	8,769.20	1,230.80	9,000.00	7,072.72	1,927.28
2-72-00-595-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-596-00	I/D - SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-597-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-598-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-72-00-751-00	AMORTIZATION EXP - PARKS	52,000.00	59,500.53	(7,500.53)	60,000.00	0.00	60,000.00
*	TOTAL EXPENSES PARKS	202,000.00	151,507.14	50,492.86	153,500.00	115,076.95	38,423.05
***P	NET COSTS PARKS	167,000.00	97,570.41	69,429.59	101,500.00	77,743.37	23,756.63



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
MUSEUM REVENUE							
1-74-00-400-00	DEPOT GIFT SALES	3,000.00	2,196.43	803.57	2,500.00	2,242.81	257.19
1-74-00-410-00	MUSEUM GATE DONATIONS	3,500.00	3,438.97	61.03	3,500.00	3,752.47	(252.47)
1-74-00-840-00	MUSEUM PROV GRANT (AMA)	1,500.00	1,500.00	0.00	26,059.00	26,328.00	(269.00)
1-74-00-842-00	MUSEUM PROV GRANT (AHRF)	0.00	0.00	0.00	7,393.00	0.00	7,393.00
1-74-00-845-00	VISITOR INFO CENTRE - PROV GRANT	6,000.00	6,000.00	0.00	6,000.00	6,000.00	0.00
1-74-00-990-00	MUSEUM - OTHER GRANT FUNDING	1,500.00	10,314.74	(8,814.74)	8,484.00	5,543.98	2,940.02
*	TOTAL MUSEUM REVENUE	15,500.00	23,450.14	(7,950.14)	53,936.00	43,867.26	10,068.74
EXPENSES MUSEUM							
2-74-00-100-00	MUSEUM WAGE BENEFITS	3,000.00	3,587.60	(587.60)	7,100.00	6,135.61	964.39
2-74-00-101-00	VISITOR INFO CENTRE - WAGE BENEFITS	2,500.00	2,139.36	360.64	1,670.00	1,820.71	(150.71)
2-74-00-120-00	MUSEUM WAGES	30,000.00	27,455.28	2,544.72	46,420.00	39,254.58	7,165.42
2-74-00-150-00	VISITOR INFO CENTRE - WAGES	25,000.00	21,971.28	3,028.72	19,130.00	19,919.66	(789.66)
2-74-00-200-00	DEPOT OFFICE SUPPLIES	500.00	408.30	91.70	750.00	149.23	600.77
2-74-00-201-00	MUSEUM OFFICE SUPPLIES	1,000.00	651.63	348.37	750.00	643.34	106.66
2-74-00-510-00	MUSEUM MATERIALS	3,300.00	5,793.99	(2,493.99)	3,300.00	1,657.25	1,642.75
2-74-00-511-00	DEPOT GIFT SHOP SUPPLIES	2,500.00	1,718.50	781.50	2,500.00	1,499.55	1,000.45
2-74-00-526-00	MUSEUM MEMBERSHIPS	100.00	100.00	0.00	100.00	200.00	(100.00)
2-74-00-527-00	DEPOT PHONE/FAX/INTERNET	3,370.00	3,331.29	38.71	4,000.00	2,318.09	1,681.91
2-74-00-528-00	EXHIBIT HALL PHONE/FAX/INTERNET	2,600.00	2,464.29	135.71	3,000.00	1,584.90	1,415.10
2-74-00-530-00	MUSEUM VOLUNTEER EXPENSE	0.00	0.00	0.00	500.00	0.00	500.00
2-74-00-535-00	MUSEUM PROGRAMS	0.00	0.00	0.00	800.00	246.24	553.76
2-74-00-541-00	MUSEUM COMMUNICATIONS	0.00	0.00	0.00	3,800.00	1,376.26	2,423.74
2-74-00-542-00	DEPOT UTILITIES	6,800.00	8,169.65	(1,369.65)	9,000.00	4,316.93	4,683.07
2-74-00-543-00	EXHIBIT HALL UTILITIES	11,000.00	7,919.29	3,080.71	8,500.00	6,113.93	2,386.07
2-74-00-550-00	VIC PROFESSIONAL DEVELOPMENT	400.00	0.00	400.00	400.00	401.51	(1.51)
2-74-00-551-00	MUSEUM PROFESSIONAL DEVELOPMENT	400.00	423.35	(23.35)	4,300.00	4,309.04	(9.04)
2-74-00-570-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-571-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-572-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	23,000.00	23,596.98	(596.98)	24,000.00	0.00	24,000.00
*	TOTAL EXPENSES MUSEUM	115,470.00	109,730.79	5,739.21	140,020.00	91,946.83	48,073.17
***P	NET COSTS MUSEUM	99,970.00	86,280.65	13,689.35	86,084.00	48,079.57	38,004.43



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2011 YTD Budget	2011 YTD Actual	2011 YTD \$ Variance	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance
EXPENSES LIBRARY							
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	6,500.00	6,180.26	319.74	0.00	0.00	0.00
2-74-00-540-00	LIBRARY UTILITIES	17,500.00	17,364.24	135.76	0.00	(504.93)	504.93
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	26,000.00	25,593.27	406.73	26,000.00	0.00	26,000.00
2-74-00-770-00	LIBRARY GRANT	109,180.00	109,180.00	0.00	152,952.00	152,952.00	0.00
2-74-00-998-00	CHINOOK ARCH LIBRARY	23,199.00	23,199.00	0.00	24,087.00	24,087.00	0.00
*	TOTAL EXPENSES LIBRARY	182,379.00	181,516.77	862.23	203,039.00	176,534.07	26,504.93
***P	NET COSTS LIBRARY	182,379.00	181,516.77	862.23	203,039.00	176,534.07	26,504.93
****P	ANNUAL SURPLUS (DEFICIT)	138,578.00	(258,800.17)	397,378.17	1,377,044.00	(2,415,213.40)	3,792,257.40

*** End of Report ***

INFORMATION ITEMS

The Navigator

Willow Creek Composite High School

Issue 14 • Printed October 9, 2012

Claresholm, AB

What was the witch's favorite class in school? Spelling! Happy Halloween!

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.

SPORTS UPDATE

We're running into Fall! The WCCHS Junior High Divisional Cross Country team finished second behind the host team of Kainai with two gold medals and one silver medal. Zones for Cross Country Running will be held October 10, 2012 in Medicine Hat.

Volleyball action continues with High School Boys home games on October 15 against Coalhurst and October 24 against Crowsnest Pass. High School Girls have home games on October 17 against J.T. Foster of Nanton and October 30 against Nobleford. All games start at 6:00 pm. Be sure to check out the action!

Junior Varsity Girls will be hosting a 'home' tournament at A.B. Daley School in Nanton on October 12 and 13, 2012.

Junior High Girls host home games on October 11 against Crowsnest Pass at 5:30 pm, October 25 against J.T. Foster (Nanton) with a 4:30 pm start. The Junior High girls have a home tournament on October 26 and 27 at West Meadow Elementary School.

WCCHS Cobras Football will host their next home game on October 12 against Chinook. Game starts at 7 pm. See you there!

2012 YEARBOOKS

The 2012 WCCHS yearbooks (from last year's activities) are here! Check in at the office if you haven't picked up your copy yet!

REGAL FUNDRAISER

Fall 2012 Regal sales will run until October 31, 2012. You can order online at www.wcchs.shopregal.ca or you can view a print catalogue from any Student Council member, or

phone the school at 403-625-3387 to request a print catalogue and order form.

Profits will be used to hold events for all WCCHS students such as speakers for special events day. Last year, we were able to bring in a motivational speaker, Ian Tyson from Ontario, using these funds. The student council also sponsors academic awards each year and supports students attending leadership conferences annually.

NOTES FROM THE OFFICE

- If your child is new to grades 7 to 12, and you wish to volunteer at WCCHS, you will need to complete an RCMP check and turn it into the office.
- A reminder that WCCHS is not able to accept post-dated cheques for school fees. If you need to work out an installment plan with the office you are welcome to do so, but the parent would need to drop off the funds on the installment date.
- Invoices for school fees will be mailed home in October along with demographic forms for updating our student information system.
- **School Connects** is a new program being implemented this year. It is a program that will contact parents when their child is absent, send school-wide announcements, emergency situations, and general information. Watch for more info soon!

JR HIGH TRAVEL CLUB

WCCHS Junior High Travel Club is planning a trip to Ottawa, Montreal, Quebec and Toronto for the spring of 2014. We will be travelling with EF Tours, a well-recognized student travel company. EF is the company that the school has travelled with in the past, with excellent results.

At the student/parent information meeting on Wednesday, October 10, a discussion will be held on the benefits of student travel and trip itinerary. We hope to travel with 20-30 people; students who will be in grades 7-9 in

the 2012/2013 school year (this year's grades 6-8). Parents are also welcome to be a part of this trip so please attend the meeting! Applications will be available after the meeting.

Anyone not able to make it to the meeting, can email Mrs. Franz at franzm@lrtd.ab.ca and she will get a summary of meeting info to them.

GRADE 7 FIELD TRIP

The grade 7 class will be travelling to the Galt Museum in Lethbridge on October 30 to participate in the "Blackfoot People's program" and the "Coming West program" (part of their SS curriculum).

They will also be going on a student version of the Galt's famous "Ghost Tour." It is a full day field trip with students arriving back to WCCHS in time to catch busses at the end of the day.

GIFT CARD FUNDRAISER

Buy GIFT CARDS through WCCHS (in partnership with West Meadow Elementary School) for everyday purchases, to give as gifts for birthdays or the holidays, or for your business needs. Up to 15% of your everyday purchases will be automatically donated back to Willow Creek Composite High student activities. Visit www.fundscrip.com/retailers for the complete list of participating retailers. Contact Lindsay Martineau (West Meadow) or Barb Bell (WCCHS) for further details. The next deadline for ordering is November 6!

ONLINE GRADE ACCESS

Parents can have access to their children's grades, attendance and missed assignments through an online program called Pinnacle. You will have to contact the office, by stopping in or calling, to get the username and password required for each of your children. Call today and stay involved with your child's learning! If you need any assistance with this program, any staff member can help!

Parent/Teacher/Student INTERVIEWS

Tuesday, October 16 & Thursday, October 18
4:30 - 7:30 pm

No appointments - just stop by to see your child's teachers

Plan to Attend!

Check out the displays highlighting our extra-curricular activities!

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Sports Update
- Halloween Dance
- Fundraisers
- Cobra Wear Orders
- October 2012 Calendar
- 2013 Grad Committee



Meadow Creek Sausage FUNDRAISER

Support WCCHS Sports Society in one of their annual fundraisers! Purchase a box of products from locally-owned Meadow Creek Sausage & Meat Ltd. and a portion of the price comes back to the school! This fundraiser assists in paying the cost of new uniforms or sports equipment!

SALES begin October 22 and runs until NOVEMBER 16!

All WCCHS athletes will have order forms!

COBRA WEAR NOW ON SALE!

Next Order Date: OCTOBER 18

See our sample table at Parent/Teacher Interviews on

October 16 & 18

Order forms in the office for t-shirts, shorts, sweats, tear-aways, jackets & more!

WCCHS Hallowe'en Dance

Friday, October 26, 2012

7 pm @ W.C.C.H.S.

All Grades 7 - 12 Students Welcome!

\$5 in Costume; \$8 without Costume

Concession Available



**FROM THE PRINCIPAL:
Dr. Susan Nobes**

September is behind us, a month filled with new learning for everyone who is a member of the WCCHS community. Thanks to the leadership of Mrs. Franz and Mr. Spencer, a laptop sign out system was implemented to promote respectful and responsible use of shared school property. Teachers facilitated the LRSD 2012 Digital Citizenship Protocol, comprised of lessons addressing the need for safe, responsible and appropriate use of school-owned technology to access the internet. When new students register at WCCHS, they will be expected to complete the lessons prior to the privilege of accessing school-owned technology. This is a division-wide practice. Thanks also to Mrs. Franz for successfully submitting a 2014 Junior High Travel Club proposal to the Superintendent for approval. More news will be made available on this as the months unfold. Students will have the opportunity to travel to eastern Canada.

In response to a continued emphasis on meeting the needs of all learners as inclusively as possible, Mrs. Bryson has activated her role of Learning Coach. She has formed collaborative partnerships with classroom teachers to exchange ideas and expertise in the areas of learning and assessment. Our Family School Liaison counselor Julie Isaac and school administration, in conjunction with our local RCMP, enacted the LRSD Threat Assessment Protocol this month. A few students found themselves in distressing situations which were well managed by following the division-wide Threat Assessment process. In other safety news, we had our first fire drill on a pleasant fall morning, ending with all students and staff safe and accounted for! Students and staff benefited from lovely weather for the Terry Fox event. I appreciated the conversations held with students along the route. Thanks to Ms. Newman and the student volunteers for their leadership. As a result of unexpected additional enrollment in grade 9, we were able to hire an additional teacher on a temporary, part-time contract. Mr. Kyle Gibson is already establishing great rapport with both staff and students. Stay tuned for information about We Day, a special event in Calgary that leads to the involvement of both elementary and secondary students participating in service learning projects.

Congratulations to the athletes on our volleyball, cross-country and football teams, who continue to represent our school in commendable fashion



where ever they compete. Thank you to the coaches and volunteers associated with the teams. Please feel welcome to contact the teachers involved with your family members or school administration at 403-625-3387.

SCHOOL COUNCIL

School council meetings are held the third Thursday of each month at 7 pm. If you have any questions, contact Chairperson Ruth Lindquist (403-625-3123) or Principal Susan Nobes. The next meeting of WCCHS school council is at 7 pm on Wednesday, October 17 in the school library (upstairs). All parents are encouraged to attend!

2013 GRAD COMMITTEE

Congratulations to this year's Grad Committee!

- Chairperson: Madison Ellsworth
- Treasurer: Rachel Eberl
- Secretary: Matthew Rice
- Checkmark Secretary: Shelby Turner
- Picture Committee: Jenn Dixon
- Program Committee: Paxton Duff

Fundraising: Scott Fjordbotten
Banquet: TBD

Watch for more news from this committee in this newsletter and on the announcements!



UPCOMING DATES TO NOTE

- PD Day (No school for students)October 5
- Junior High Travel Club Parent Meeting - 7 pmOctober 10
- Parent Teacher Student Interviews (4:30-7:30 pm)October 16
- School Council (7 pm)October 17
- Sports Society AGM (8 pm)October 17
- Parent Teacher Student Interviews (4:30-7:30 pm)October 18
- WCCHS Academic Awards Night (7 pm WMES)October 29
- Divisional P.D Day (No school for students)November 1
- IPP Meetings (No school for Jr. High students)November 2
- Remembrance Day AssemblyNovember 9
- Report Cards Handed OutNovember 16



We Day - October 24, 2012
Scotiabank Saddledome

HOW TO REACH US

Main Phone 403-625-3387
website: www.lrsd.ab.ca/schools/willowcreek
email: nobess@lrsd.ab.ca
News to add? dofsteel@shaw.ca

Are you WCCHS Alumni?

Willow Creek Composite High School Alumni Association
@wccshalumni

IS YOUR CHILD ABSENT FROM SCHOOL?
You need to call the school
403-625-3387
to let us know!

COBRA SOCKS!
\$12 per pair
available now at the office!



Senior High
VOLLEYBALL HOME GAMES

- Oct. 15 - HS Boys vs. CHS
- Oct. 17 - HS Girls vs JT Foster (Nanton)
- Oct. 22 - HS Boys vs Crowsnest Pass
- Oct. 30 - HS Girls vs Nobleford
- 6:00 PM game time •

Sun	Mon	Tue	Wed	Thur	Fri	Sat
October 2012						
REGAL FUNDRAISER (Student Council) ends October 31! Check it out at www.wcchs.shopregal.ca , or phone the school at 403-625-3387						
	1	2	3	4	5	6
7		9	10	11	12	13
			Jr. High Travel Club Parent Meeting 7 pm	Cobra Volleyball Jr. Girls vs. Crowsnest Pass 5:30 pm	JV Girls Tournament @ AB Daley Cobra Football at 7 pm vs Chinook	
14	15 Cobra Volleyball Sr. Boys vs. CHS	16 Parent/Teacher/Student Interviews 4:30 - 7:30 pm	17 Cobra Volleyball Sr. Girls vs. JT Foster School Council 7 pm Sports Society AGM @ 8 pm	18 Parent/Teacher/Student Interviews 4:30 - 7:30 pm	19	20
					COBRA WEAR Orders due!	
21	22 Sausage & Meat Fundraiser begins!	23	24 We Day @ Saddledome (Calgary)	25	26	27
				Cobra Volleyball Jr. Girls vs. JT Foster 4:30 pm	JH Girls Tournament @ West Meadow	
28	29	30 Cobra Volleyball Sr. Girls vs. Nobleford	31	NOVEMBER 1 Division PD Day NO SCHOOL for 7-12 students	2	3
					NO SCHOOL for Jr High students (IPP Meetings & Collaborative time)	Set your clocks back one hour tonight!

5613 – 8th St. W.
Box 130
Claresholm, AB
T0L 0T0

Ph: (403) 625-4464
Fax: (403) 625-4283



Visit us online at

www.lrsd.ab.ca/school/westmeadow



Principal
Mrs. Kathy Charchun

Assistant Principal
Mrs. Dana Burrows

Secretary
Mrs. Bev McLeod

A

Three-Way Conferences October 3 & 4



We are excited to meet with students and parents during our first three-way conference of the year. Different than the traditional parent/teacher interview, a three-way conference allows students to set goals for the year and to take the lead as they provide the teacher and their parents with examples of their academic progress. It encourages students to take responsibility for their learning and to share their work. Please call the school to book a three-way conference with your child's teacher. Conference times are scheduled for 15 minutes and can be booked for Wednesday, October 3 and Thursday, October 4 from 4 - 7 pm. Kindergarten conferences will be 30 minutes.

The Claresholm school community works to develop literate, life-long learners who are:

- ♦ Creative and critical thinkers
- ♦ Responsible and self-directed
- ♦ Ethical and involved citizens
- ♦ Able to adapt to change
- ♦ Team-oriented
- ♦ Effective communicators

While achieving the provincially defined outcomes.

When picking up your child, please arrange to meet in the common area outside of the Library, in order to minimize disruptions, as classes are in session right until the bell rings.

Also, there are classes in the Library and music room until the end of the day and we ask that you don't arrive at the school for pick up before 3:20.

WAAG

Week -At-A-Glance

Check out our weekly WAAG on the website outlining major events for the week!

Please let us know if there is information you would like to see included in the WAAG!

Backpack Program



The backpack program would not be available without the sponsorship from the Kinnettes and the coordination by FCSS.

Thank you!

Parent Internet Viewer

PIV is a web-based tool that allows teachers, parents and students access to grades and assignments at any time. Usernames and passwords are on your child's June report card. Contact the office if you need assistance. The link is found on our website.

<http://pinnacle.lrsd.ab.ca/Pinnacle/PIV/Logon.aspx?ReturnUrl=%2fpinnacle%2fpiv%2fDefault.aspx>

Please stop at the office if you need to drop something off for your child or talk to him/her and Mrs. McLeod will call them to the office.



**Claresholm Schools
CREATE Success!**

Library Corner: We will be hosting a **Book Fair** from September 27 to October 4.

See the calendar for times



Have you thought about Christmas gifts? Stocking Stuffers? This is an excellent opportunity to purchase high quality books and educational resources for your child or for that special child on your list.

Carolyn Fisher a well-known Alberta author and illustrator will be visiting October 16 for Kindergarten - Gr. 3 Students.

She will have 3 of her books available for sale @\$20.00ea.

Grade 1 – 3 Audio Visual Time

Grade 1 – 3 students have a block of time once a week to view and discuss curricular related videos. Video technology is an alternate medium of learning that helps meet the needs of our diverse learners. Please be sure to ask your child what their video was about and what they have learned!

School Pictures

Thursday, October 11

M/W Kindergarten students will have their pictures taken on re-take day on Wed. Nov. 7. Kindergarten class pictures will be taken outside in the spring.



“It’s Friday Let’s Play”

This physical activity program is for 8-12 year olds and runs every Friday afternoon from 1:30 – 3:30 at West Meadow Elementary. It will be starting in mid October. To register call FCSS @ 625-4417. Maximum of 15 children, no charge.

School Fees



Kindergarten

- \$25 - Supplies fee

Grades 1-6

- \$40 – LRSD Classroom Materials
- \$10 – LRSD Technology Fee
- \$40 - Supplies fee

For more information or assistance, please contact the school office



Milk Program Begins – October 1
Hot Lunch Program Begins – October 2



Volunteers are still needed on Monday & Wednesday.
Please contact the office if you can help!

Please return your child’s demographic forms to the office as soon as possible. Just a reminder that we will be e-mailing out notices on important activities and events as well as the newsletter once the addresses are compiled.

Any changes of phone numbers or emails should be updated with the office throughout the year.



All Parents/Guardians are encouraged to attend:



School Council Meeting
October 16, 6:30

Fundraising Society
October 22, 7:00



Magazine Fundraising Campaign

It is time for our annual magazine subscription campaign. All funds raised will support field trips and extras in our school. The sales run until October 12. Incentives are in place based on how many subscriptions the entire school sells rather than a student competition- we encourage all families to get involved, as the proceeds benefit all students!

E-Subscriptions are available this year!

Please do not send your child “door to door”, but rather focus on neighbors,



Thank you to all those who donated “Toonies for Terry”.



School Immunization Program

Each year public health nursing provides a variety of vaccinations through our school health program. Routinely, vaccination is offered in grades 5 and 9 to eligible students. We offer catch up vaccinations to students in grades 1, 5, and 9, as well as to students new to the school in all grades who need updates. If you are unsure if your child is up to date please contact your local Health Unit.



Consent Forms

Early in the school year children who are eligible for vaccination will come home with an envelope containing information about what vaccinations they need, and consent forms to sign and return to the school. Please look for this package in your child's backpack and/or ask your child about where this package is!

DID YOU KNOW: "Vaccines have saved the lives of more babies and children than any other medical intervention in the past 50 years" (Public Health Agency of Canada-June 26, 2009).

The Claresholm Skating Club



is offering a FREE skating lesson on October 19 from 4:15 to 5:15
Registrations are still being accepted, please call Donna at 403-625-4331 to reserve your spot!

Grade 6 Band Fees

Instrument rental: \$25/year
Workshop: \$25

An invoice will be sent home with your grade 6 child.



Halloween Wednesday, October 31

Costume Parade 9:30
Haunted House (age appropriate)
Grade 2 singing at Porcupine Hills Lodge 10:00.

Claresholm Public Library Events

- Kids Movie Club – *The Lorax*
Friday, Sept 28, 2:00 – 4:00
- Floating Food & Puffy Faces!
Is Living in Space the Same as Life on Earth? Interactive Video Session
Thursday, October 11 7 to 8 p.m.
Ideal for students aged 6 and up.
- Kids Movie Club – *The Pirates! Band of Misfits*. Friday, Oct 26 7:30 – 9:00 p.m.
- Halloween Howler Costume Parade. Wednesday, Oct 31 4 to 5 p.m. *Bring your kids to the library after school to show off those great costumes! Prizes!*

A permit is required for parking in the handicap zone!



For an updated listing of upcoming events, including additional information and extra-curricular activities, visit our website.



www.lrsd.ab.ca/school/westmeadow

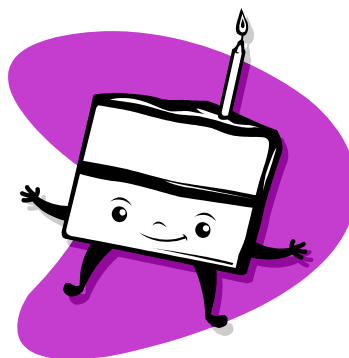
October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Milk Program Starts Book Fair 3:30 – 4:00	2 Hot Lunch Program Starts Book Fair 3:30 – 4:00	3 3-Way Conferences & Book Fair 4:00 – 7:00	4 3-Way Conferences & Book Fair 4:00 – 7:00	5 LRSD – PD Day No school for Students	6
7	8 Thanksgiving Day – No School for Students	9	10	11 School Pictures	12	13
14	15	16 Author visit Grade K – 3 Carolyn Fisher	17	18	19	20
21	22	23	24 WE Day	25 Month-end Assembly @ 2:25	26	27
28	29	30	31 Halloween Dress up day	Nov 1 LRSD – PD Day No School for Students	Nov 2 WMES – PD Day No School for Students	

L

OCTOBER BIRTHDAYS...

Roan 1	Cole 11	Ali 24
Rener 1	Teagen 11	Terril 24
Cade 4	Owen 12	Daniel 24
Peter 6	Bailey 14	Reese 26
Lauren 8	Logan 17	Keegan 26
Layton 8	Nicholas 22	Kyra 29
Seth 8	Thomas 23	Kane 30
	Kyler 23	



CLARESHOLM CHAMBER OF COMMERCE

MEETING MINUTES

October 16, 2012

Attendees:			
Linda Petryshen	Patricia Lett	Patrick Lannan	Rod Dyrholm
Wilf Gour	Anita Wahl	Val Umsheid	Doug Umsheid
Karen Uhl	Russell Sawatzky	Sue Gour	Iqbal Nurmohamed
Tony Walker	Betty Fieguth	Rob Voght	Madeline Cozac

Meeting Called to order: 12:05 P.M.	
Approval of Agenda: Added – Town presentation on zoning – Wilf Gour	Wilf Gour 2 nd Linda Herbert
Approval of Minutes:	Linda Petryshen 2 nd Wilf Gour
<p>Mural Project – Wilf Gour</p> <ul style="list-style-type: none"> • Update from directors meeting was presented <ul style="list-style-type: none"> ○ Directors had discussed insurance and maintenance of mural ○ Cost of both could be very high ○ A discussion with the town was planned to discuss donating the mural to the town if they were able to insure and maintain the artwork and frame • Wilf met with Kris Holbeck and the town would be willing and able to insure and maintain the mural • Discussion was held on the timing of donation vs fundraising • Wilf will have another discussion with the town on moving forward with the donation • Wilf also addressed two concerns with the town and advised that the security cameras in Ring Rose park are working and that the wobbly lamp post near the mural will be looked at 	
<p>Treasurers Report: presented by Sue Gour</p> <ul style="list-style-type: none"> • As of October 16th, with all outstanding invoices paid the balance of all Chamber accounts will total \$11,136.35. • Hanging basket program has net approximately \$550.00 	
<p>Town Business: Presented by Betty Fieguth</p> <ul style="list-style-type: none"> • The town has an experienced bylaw officer starting soon • The recycling rates have been reduced to \$5.16 per month for both residential and business • Recycling drop off hours are being changed to 12 to 3 	

MD Report : Representative not present	
<p>EDC Report: by Russell Sawatzky</p> <ul style="list-style-type: none"> • Artificial hanging baskets are being sourced as the cost and workload could be substantially less while providing a similar look • A business directory/visitor info sign is out for quotes for the downtown parking lot • \$10,000.00 has been provided as a one-time grant to the high school alumni committee, who are planning a reunion to bring alumni back to Claresholm • WIFI use has been strong at the two free locations, the museum and campground. Future plans for WIFI availability at the agriplex/community centre are in the works • Alberta Southwest will be receiving a national award 	
Hanging Baskets: Roxanne Thompson absent	
<p>Trade Fair: presented by Sue Gour</p> <ul style="list-style-type: none"> • Committee meeting to be held Oct 22nd , 12:00pm Motel 6 	
<p>Budget Process: presented by Iqbal Nurmohamed</p> <ul style="list-style-type: none"> • Discussion continues on how best to structure an annual budget • A budget will be required for all events • A policy will be developed on how to handle requests for donations/ and payment of expenses 	
<p>Strategic Planning: presented by Iqbal Nurmohamed</p> <ul style="list-style-type: none"> • The next meeting will be held at 2:00pm, November 7th venue TBA • Meeting is open to previous participants who have attended at least one strategic planning session 	
New Business	
<p>Directors meetings: presented by Iqbal Nurmohamed</p> <ul style="list-style-type: none"> • Directors are meeting 1 week prior to the general meeting in order to move Chamber business forward more quickly. • General meetings should be shorter with more time for offering presentations, etc to provide additional value to members 	
<p>Appointment of Directors: presented by Iqbal Nurmohamed</p> <p>Motion: to appoint Anita Wahl as a director of the Chamber of Commerce</p> <p>The chamber bylaws state that any director who does not attend three general meetings in a row, may be removed as a directors. Therefore Don Leonard will be removed as a director with the understanding that his name can be presented for a director position at our Annual General meeting in January</p> <p>Motion: to appoint Patricia Lett as a director of the Chamber of Commerce</p>	<p>Wilf Gour 2nd Patricia Lett Carried</p> <p>Linda Petryshen 2nd Linda Herbert Carried</p>

<p>Planning Permit/Zoning presentation by Jeff Gibeau: Presented by Wilf Gour</p> <ul style="list-style-type: none"> • In response to questions raised by members with respect to the permit/zoning process, Wilf Gour met with Jeff Gibeau of the town • Jeff has agreed to conduct a presentation at our next general meeting to help educate our members about what to expect and how to navigate the process • Wilf will formally invite Jeff to join our meeting 	
<p>General Meeting Venue: presented by Linda Herbert</p> <ul style="list-style-type: none"> • Our three month commitment at the current venue is up • Next three months will be held at CASA ROMA • Pre-ordering instructions and lunch specials will be provided with the next agenda • We will be working with the restaurant to find ways to assist wait staff so that serving can be done with a minimum amount of interruption to the meeting 	
<p>Motion to adjourn: 12:45 P.M.</p>	<p>Iqbal Nurmohamed</p>

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES – 3 (2012)
GENERAL BOARD OF DIRECTORS’ MEETING
Thursday, September 6, 2012 – 7:00 p.m.
ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent) Village of Arrowwood
Jane Jensen (absent)..... Village of Barnwell
Alf OlsenVillage of Barons
Tom Rose Town of Bassano
Roger Houghton Cardston County
Tim Court..... Town of Cardston
Doug Smith (absent)Village of Carmangay
Ken Losey (absent)Village of Champion
Doug MacPherson Town of Claresholm
Henry Pauls Town of Coaldale
Marvin SlingerlandTown of Coalhurst
Tom ButlerVillage of Coutts
Garry Hackler (absent) Village of Cowley
Larry Mitchell Mun. Crowsnest Pass
Jerry Lonsbury Mun. Crowsnest Pass
Gordon Wolstenholme (absent) Town of Fort Macleod
Darrell Edwards Village of Glenwood
Walter Gripping..... Town of Granum
Monte Christensen (absent)Village of Hill Spring
Henry Doeve (absent)County of Lethbridge
Brad Koch (absent) Village of Lomond

Dennis Quinton..... Town of Magrath
Terry MichaelisTown of Milk River
Rafael Zea (absent) Village of Milo
Dick FentonTown of Nanton
Anne Marie Philipsen..... County of Newell
Pete PelleyVillage of Nobleford
Hank Hurkens..... Town of Picture Butte
Bjorn Berg.....M.D. of Pincher Creek
Don AnderbergTown Pincher Creek
Ronald Davis (absent) M.D. of Ranchland
Greg Robinson Town of Raymond
Barry JohnsonTown of Stavely
Michael Maynes..... Village of Stirling
Ben Elfring M.D. of Taber
Russell Norris (absent).....Town of Vauxhall
Rod Ruark (absent)..... Vulcan County
Paul Taylor Town of Vulcan
Phil Jensen (absent) County of Warner
Dannie LienVillage of Warner
Henry Van HierdenM.D. Willow Creek

STAFF:

Lenze Kuiper..... Director
Mike Burla..... Senior Planner
Steve Harty Senior Planner
Bonnie Brunner..... Planner
Michelle Greenwich Planner
Perry Neufeld..... Planner

Jonathan Schmidt.....Planner
Gavin Scott.....Planner
Steven EllertGIS Technologist
Mladen Kristic CAD/GIS Technologist
Jordan Thomas..... GIS Analyst
Barb Johnson Executive Secretary

AGENDA:

1. **Approval of Agenda** – September 6, 2012
 2. **Approval of Minutes** – June 7, 2012 (attachment)
 3. **Business Arising from the Minutes**
 4. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) Finance Committee Report (handout)
 5. **Business**
 - (a) Finance Committee Recommendations
 1. GIS Increase for 2013 – 5%
 2. Increase Fee-For-Service
 3. Fee-For-Service – Introduce Interim Billing for 2013
 4. Enter into new and improved Municipal Service Contracts
 5. Increase Subdivision Fees
 6. Utilize 2012 Total Equalized Assessment (TEA) with a rural and urban mill rate adjusted to requisition \$800,000 in 2013 and use year-to-year TEA and adjust accordingly thereafter
 - (b) Regional Assessment Review Board Update
 6. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 6-month period:
January 1 - June 30, 2012..... (attachment)
 7. **Adjournment** – December 6, 2012
-

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Henry Van Hierden

THAT the Board of Directors approves the agenda of September 6, 2012, as presented.

CARRIED UNANIMOUSLY

2. APPROVAL OF MINUTES

Moved by: Walter Gripping

THAT the Board of Directors approves the minutes of June 7, 2012, as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING FROM THE MINUTES

None.

4. REPORTS

(a) Executive Committee Report

Moved by: Dick Fenton

THAT the Executive Committee Report for the meeting of July 12, 2012 be received, as information. **CARRIED UNANIMOUSLY**

(b) Finance Committee Report

- Chair Terry Michaelis thanked the Finance Committee's Board members and staff for their valuable contributions in formulating the 2012 ORRSC Finance Committee Report and Recommendations. The Committee was tasked with reviewing revenue streams and operating expenses and recommending a course of action that ensures the long-term viability of the Commission. The process followed and rationale used in formulating its unanimous recommendations are summarized in the report, which has been reviewed by the Executive Committee and now referred to the Board of Directors for consideration. In addition, all CAOs were invited to a meeting on August 30 where the report was presented and feedback received (17 CAOs attended).
- Dennis Quinton (Town of Magrath) suggested that Board members receive direction from their councils on the issue before proceeding further.
- The Director reviewed the report, adding context on how decisions were made and answering questions from Board members. The Finance Committee looked at all revenue streams and how each could be improved, resulting in the following six recommendations:
 1. ***The Finance Committee recommends a 5% increase in keeping with historical levels.***

Rationale: GIS fees are based on a cost recovery model built at inception in 2002. This model is working well and continues to be viable.
 2. ***The Finance Committee recommends using the double hourly wage formula bringing fee-for-service rates up to \$75/hr and \$65/hr respectively.***

Rationale: Standard fee rates for private consulting firms are based on doubling or tripling the hourly wage including benefits then adding 25% for overhead and profit margin. Current fee-for-service rates of \$55/hr and \$45/hr are extremely low by industry standards and do little to meet the test for cost recovery. ORRSC historically has offered half rates to members and will continue to do so as a valued benefit to members.

3. ***The Finance Committee recommends introducing interim billing for 2013.***

Rationale: Payments for fee-for-service plans and projects are traditionally invoiced at the back-end upon completion. Many projects are elastic and have a lifespan beyond one year. Management of cash flow is often an issue. It is proposed that 1/3 payment be billed upon receipt of a signed resolution of council, 1/3 payment with submission of draft document, and 1/3 payment upon completion of document and/or 3rd reading.

4. ***The Finance Committee recommends entering into new and improved Municipal Service Contracts.***

Rationale: New contracts between ORRSC and individual municipalities will address the changes made over the past 18 years and additionally will outline in greater detail the services offered in exchange for membership fees and fee-for-service.

5. ***The Finance Committee recommends that simple increases be applied to ORRSC's existing Subdivision Fee structure.***

Rationale: A review of subdivision fees in other parts of the province indicates there is some room for adjustment. A breakdown option could also be considered (e.g. Residential - \$325, Commercial - \$400, Industrial - \$500).

Current:	\$500 application fee	Proposed:	\$600 application fee
	\$300 per lot		\$325 per lot
	\$150 per lot endorsement		\$175 per lot endorsement
	\$300 extension		\$325 1 st extension
			\$350 2 nd extension
			\$375 3 rd extension

6. ***The Finance Committee recommends that ORRSC requisition 2013 Membership Fees of \$800,000 through a rural urban mill rate split applied to the 2012 TEA, and that in subsequent years the formula be adjusted to reflect financial need and new TEAs.***

Rationale: ORRSC has based its membership fees on the 1993 Total Equalized Assessment (TEA) of each member municipality over the past 18 years and has been limited to a 5% increase on those fees in any given year. While this provided ORRSC with a fixed source of revenue, it has not kept pace with the true costs of operations. In turn, revenues generated from variable sources such as subdivision, fee-for-service and grants have been relied upon to balance the books. If ORRSC is to remain viable a reliance on variable income needs to be reduced, it is no longer sustainable and in many cases it is approaching finiteness. If the consensus in 1993 was to use TEA, then logically using 2012 TEA for our requisition in 2013 and thenceforth, using yearly TEA to determine each year's requisition makes fiscal sense. The requisition could be adjusted to reflect the economy of the day and the variable revenues of the previous year. ORRSC would operate on the same principles as a municipality.

- Other ideas for additional sources of revenue include:
 - Expanding complementary services
 - Expanding membership
 - Providing “Associate Memberships” (e.g. City of Lethbridge, City of Medicine Hat, City of Calgary, Calgary Regional Partnership)
 - Aggressively pursuing grants (Rural Partnership and Urban Partnership)
 - Lobbying province for similar funding currently being provided to the Calgary Regional Partnership and the Capital Region Board
- Suggestions for reducing expenses include:
 - temporary workplace attrition
 - fleet vehicles kept to 160,000 km rather than 100,000 km
 - per diems and mileage for Board meetings

5. BUSINESS

(a) Finance Committee Recommendations

- Several Board members wanted input and direction from their councils prior to voting on the report recommendations and requested the item be placed on all council agendas, followed by a special meeting of the Board to be held in approximately one month. Terry Michaelis and Lenze Kuiper are available to attend council meetings, if requested.

Moved by: Doug MacPherson

THAT Board members abstain from voting on the Finance Committee recommendations until the report can be taken to municipal councils;

AND THAT a Special Meeting of the Board of Directors be held approximately one month from this date to vote on the recommendations, with meeting fees and mileage being reimbursed by municipalities. **CARRIED**

(b) Regional Assessment Review Board Update

- The Regional Assessment Review Board has received 28 appeals this year (24 are from a condominium in Vulcan). Lenze Kuiper will act as secretary for the appeals and is in the process of scheduling the hearings.

6. ACCOUNTS

(a) Summary of Balance Sheet and Statement of Income for the 6-month period: January 1 - June 30, 2012

Moved by: Don Anderberg

THAT the Board of Directors accepts the Summary of Balance Sheet and Statement of Income for the 6-month period: January 1 - June 30, 2012, as information. **CARRIED UNANIMOUSLY**

7. ADJOURNMENT

Moved by: Dannie Lien

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:40 p.m. **CARRIED UNANIMOUSLY**

/bj

CHAIR: 

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 6 (2012)
EXECUTIVE COMMITTEE MEETING
Thursday, September 13, 2012 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Terry Michaelis - *Chair*
Gordon Wolstenholme - *Vice-Chair*
Henry Van Hierden
Doug MacPherson

Dick Fenton
Anne Marie Philipsen
Walter Gripping

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary* (absent)

AGENDA:

1. **Approval of Agenda** – September 13, 2012
2. **Approval of Minutes** – July 12, 2012(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Finance Committee Report & Recommendations (handout)
 - (b) Lower Athabasca Regional Plan (handout)
 - (c) Regional Assessment Review Board Update
 - (d) Preliminary Budget Discussions (handout)
 - (e) Staff Resignation
5. **Accounts**
 - (a) Office Accounts – June 2012(attachment)
 - (b) Financial Statement – January 1 - June 30, 2012.....(attachment)
6. **Director’s Report**
7. **Executive Report**
8. **Adjournment**

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Walter Gripping

THAT the Executive Committee approves the minutes of July 12, 2012, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

None.

4. NEW BUSINESS

(a) Finance Committee Report & Recommendations

- The Executive reviewed the Board meeting discussions of September 6, 2012 and discussed a letter from Cardston including the town's advice to cut per diems and mileage for ORRSC Board members.

Moved by: Dick Fenton

THAT the Executive Committee receive the letter from Cardston County, as information.

CARRIED

Moved by: Doug MacPherson

THAT the Executive Committee recommend that per diems and mileage cease for Board members attending Board meetings, as of January 1, 2013.

CARRIED

(b) Lower Athabasca Regional Plan

- The Executive received an Alberta Provincial Government Bulletin detailing highlights of the Regional Plan and discussed some of the implications for the south Saskatchewan Regional Plan.

Moved by: Henry Van Hierden

THAT the Executive Committee accept the Alberta Provincial Government Bulletin, as information.

CARRIED

(c) Regional Assessment Review Board Update

- An update of the number of complaints (27) and nature of the complaints was presented.

Moved by: Walter Gripping

THAT the Regional Assessment Review Board Update be received, as information. **CARRIED**

(d) Preliminary Budget Discussions

- The Director presented an early draft of the 2013 Budget and asked for direction on a Cost of Living Adjustment (COLA) increase to staff salaries for 2013, in light of no increases being processed to salaries in 2012 due to the present financial constraints affecting the Commission. The Executive discussed the proposed Budget and shared what the COLA increases for each of their respective municipalities would be for 2013.

Moved by: Anne Marie Philipsen

THAT a Cost of Living Adjustment of 3% be applied to ORRSC salaries for the 2013 Budget.

CARRIED

(e) Staff Resignation

- The Director indicated that he had received the resignation of Planner Michelle Grenwich, effective September 21, 2013. Michelle has accepted a position with the City of Saskatoon. An exit interview with Michelle will be conducted.

Moved by: Gordon Wolstenholme

THAT the resignation of Planner Michelle Grenwich be received, as information.

CARRIED

5. ACCOUNTS

(a) Office Accounts – June 2012

5150	Staff Mileage	B. Brunner	\$ 35.00
5460	Public Relations	M. Burla	551.41
5160	Staff Field Expense	M. Grenwich	150.27
5460	Public Relations	B. Johnson	95.01
5460	Public Relations	L. Kuiper	200.38
4210	Grant Revenue	Pacific Alliance Technologies	15,000.00
4210	Grant Revenue	Pacific Alliance Technologies	2,400.00
5151	Vehicle Gas & Maintenance	Bridge City Chrysler	89.85
5151	Vehicle Gas & Maintenance	Imperial Oil	206.41
5160	Staff Field Expense	Petty Cash (meals - Jordan, Steven, Mladen)	29.60
5320	General Office Supplies	Petty Cash (kleenex, freezer bags)	35.16
5350	Postage & Petty Cash	Petty Cash (Canada Post)	8.86
5530	Coffee & Supplies	Petty Cash (coffee)	87.05
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Servicemaster	3,601.19
5285	Building Maintenance	DRC Communication	85.00
5310	Telephone	Bell Mobility	577.10

5310	Telephone	Telus	39.77
5310	Telephone	Telus	285.76
5580	Equipment & Furniture Rental	Telus	229.95
5320	General Office Supplies	Desjardins Card Services	257.72
5330	Dues & Subscriptions	Vulcan Advocate	66.32
5390	Graphic & Drafting Supplies	Reiter Computer Associates	65.00
5440	Land Titles Office	Minister of Finance	694.00
5440	Land Titles Office	Minister of Finance	426.00
5450	Legal Fees	Stringam Denecky	112.50
5470	Computer Software	ESRI Canada	1,920.00
5500	Subdivision Notification	Lethbridge Herald	418.00
5500	Subdivision Notification	Lethbridge Herald	956.08
5540	Other	Purolator	28.77
5570	Equipment Repairs & Maintenance	Reiter Computer	90.00
5570	Equipment Repairs & Maintenance	Xerox	1,246.11
5580	Equipment & Furniture Rental	Pitney Bowes	292.03
1160	GST Receivable	GST Receivable	1,432.38
		TOTAL	<u>\$32,187.68</u>

Moved by: Dick Fenton

THAT the Executive Committee approves the Office Accounts of June 2012 (\$32,187.68), as presented. **CARRIED**

(b) Financial Statements – January 1 - June 30, 2012

Moved by: Doug MacPherson

THAT the Executive Committee approves the unaudited Financial Statement for January 1 - June 30, 2012, as presented. **CARRIED**

6. DIRECTOR'S REPORT

- None.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission until Thursday, October 11, 2012. **CARRIED**

/bj

CHAIR: _____



October 09, 2012

Attention: Mayor & Council

Re: November Family Violence Prevention Month Proclamation

November has traditionally been recognized in Alberta as Family Violence Prevention Month. At Rowan House Emergency Shelter, we work to provide awareness, education and support throughout the entire year that demonstrates the need to move towards a society free of violence. We also do like to take the opportunity to focus on this work during the month of November and strive to raise awareness in the community during this time.

We ask that you proclaim November, Family Violence Prevention Month and have attached to this letter, a formal proclamation that we hope you will consider signing and returning a copy to us.

I would like to attend the Council meeting with the presentation of the Proclamation, or to have the opportunity to make a public announcement together where we could declare the Proclamation in your community.

Thank you for your support as we help bring awareness to the harm done through family violence.

In gratitude;

Sherrie

Sherrie Botten

*Executive Director
Region 3 Family Based Care Society - Rowan House Emergency Shelter
Phone: 403-652-3316; Fax: 403-652-3377
Email: director@rowanhouse.ca*



Family Violence Prevention Month

Whereas there are many people in Alberta who experience the impact of family violence; and

whereas the impact may be carried on from generation to generation; and

whereas all Albertans have a role to play in preventing family violence.

Therefore, I _____ do hereby proclaim the

*Month of November 2012 to be
Family Violence Prevention Month*

in _____.

I call upon citizens to speak out against family violence. I call upon you to make a difference by creating a culture of support for those impacted by family violence. And I call upon you to encourage all Albertans to help make our province violence free in 2012 and beyond. You can end the silence and stop the violence.

In witness whereof,

I have here unto set my hand this

_____ Day of _____, 2012

Signature & Title



CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors, Sept 21, 2012

ATTENDEES: Neil Ohler – Lay Representative
Howard Paulsen - Lay Representative
Brydon Saunders – Lay Representative
Holly Gillespie – Porcupine Hills Lodge
David Hubka– Town of Claresholm
Sandra Young - Wandering Willows
Lyal O’Neill – Office Coordinator

REGRETS: Darren Allen – Wandering Willows
Walter Gripping – Town of Granum
Bob Thompson – Seniors Center
Earl Hemmaway – M. D. of Willow Creek

Howard Paulsen, Chair called the meeting to order at 10:05am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Sandra Young to accept the agenda with additions 6.4. Carried.

2.0 APPROVAL OF MINUTES

Moved by Neil Ohler to accept the minutes of the meeting held **June 15, 2012**.
Carried.

3.0 BUSINESS ARISING

1. Sent in to re-apply for the CIP grant for \$25,000 over 1 year
2. Canada Day Parade – Granum – Thank you Earl Olson, Bob Thompson, Brydon Saunders.
3. Fair Days Parade – August 11, 2012 - Thank you Earl Olson, Bob Thompson, Brydon Saunders, Neil Ohler.
4. Stavely Parade – August 25 – Thank you Neil Ohler, Bob & Elaine Thompson, Dave Hubka & Grandson, and drivers Dan Rhode & Bert Franssens.
- 5.

4.0 CORRESPONDENCE

1. Community Foundation of Lethbridge Application withdrawn.
2. Town of Nanton attended Counsel meeting on Sept 4, 2012.
3. Thank You to Cody Fletcher. Run an ad in Local Press and invite Cody to our Christmas Party.

5.0 REPORTS

1. Financial Report – Moved by Lyal O’Neill to accept the financial report. Carried.

2. Office Coordinator Report- Moved by Lyal O'Neill to accept the report. Carried.
3. Advertising & Fundraising- Stavely Elks donated an additional \$3,000, Sept 24, Fort MacLeod Town Counsel, Sept 27, 2012, Fort MacLeod Lions, Oct 16 Stavely OORP. Received \$1,975 as a result of our Fundraising campaign
4. Chairman's report. Stops in on request to sign cheques. We will place an Ad in the Local Press to thank Cody for our interim garage storage at no cost!

6.0 NEW BUSINESS

1. Price Quotes for Bus Tires – WCCCC Auxillary will purchase tires. Will get quote from Kal Tire and have them installed by the end of October.
2. Thank you outstanding employee (volunteer). Moved by Brydon Saunders that we present Bert with a plaque and prepaid card \$100. Carried
3. Fort Macleod Santa Parade Drivers Nov 24, 2012, Brydon Saunders,
4. Howard Paulsen delivered information from Earl Hemmaway suggesting that the CDTS be responsible for regional transportation for the whole region including Nanton, Claresholm and Fort MacLeod. Earl Hemmaway will be setting up a meeting in Nanton. Howard Paulsen will see about setting up a meeting with Fort MacLeod and the M.D. Moved by Brydon Saunders to explore opening up a dialogue with Nanton and Fort MacLeod to expand our services. Seconded by Holly Gillespie. Carried.

7.0 NEXT MEETING is on October 19, 2012 at Claresholm General Hospital.

8.0 The meeting was adjourned at 11:15 by Holly Gillespie

cc. Town of Claresholm
WCCCC Laurie Watt

general email

From: Patrick Bateman <pbateman@cansia.ca>
Sent: October-09-12 10:59 AM
Subject: Invitation for Complimentary Registration to Solar West 2012, Edmonton November 1st

Dear Albertan Municipal Officials and Staff,

I am writing to invite you and all of your colleagues in Alberta's municipal government(s) to attend the Western Canadian solar energy industry's annual conference and showcase free-of-charge on November 1st in Edmonton. This registration would apply to any or all of the conference (08:30 to 17:00), showcase (08:30 to 19:00) and/or the Solar Drinks Networking Reception (17:00 to 19:00).

As you will see from the email below, the programming, showcase and networking opportunities present a significant opportunity for attendees to develop and maintain their knowledge about the current status of solar energy technologies, markets and industry activity in Western Canada.

This is the first time that CanSIA has made this event available free-of-charge to representatives from all levels of government. As one of the most important stakeholders for the solar energy industry, CanSIA aims for Solar West 2012 to mark the beginning of a long and effective partnership between Alberta's municipalities and the region's solar energy industry.

If you have any further comments/queries, please let me know. Please share the information of this exciting opportunity far and wide amongst your colleagues.

Best regards,

Patrick Bateman,
Policy & Research Advisor
Canadian Solar Industries Association (CanSIA)
Tel: 613-736-9077 Ext.227
Toll free: 1-866-522-6742 Ext.227
pbateman@cansia.ca www.cansia.ca



Read [SOLutions Magazine](#), and join [CanSIA's Mailing Lists](#).
Like us on [Facebook](#) and Follow us on [Twitter](#).
Join the [CanSIA Group on LinkedIn](#).



Conference and Solar Showcase - Only 4 Weeks Away!

Shaw Conference Centre, Edmonton, Alberta

REGISTER NOW @ www.solarwestconference.ca

Solar West 2012 will bring together the solar and renewable energy industry and community to share knowledge and experience advancements in the region's solar energy policy, markets and industry capacity. If you are a solar energy professional, practitioner, stakeholder or advocate in Western Canada, you should not miss this event!

... keep scrolling down for details ...

WHAT | WHEN | WHERE

WHEN

Conference & Showcase: November 1st

Workshops: October 31st

WHERE

Shaw Conference Centre,
Edmonton, Alberta, Canada



Presenting Partner



REGISTRATION DETAILS

Register Now >>

	Online Registration (GST Not Included)	Onsite Registration (GST Included)
	Until October 28	November 1
Full Conference CanSIA Member	\$165.00	\$195.00
Full Conference Non-CanSIA Member	\$215.00	\$260.00
Full Conference Student	\$135.00	\$145.00
Showcase Only	\$35.00	\$50.00

SPECIAL OFFERS

Government

Representatives from **Federal, Provincial and Municipal Governments register** as Full Delegates for Solar West 2012 ... **for FREE!**

Enter the code: "**GOV100**" to access your free registration.

Partner Organizations

Members of the following organizations get a **10% Discount** on registration as a Full Delegate for Solar West 2012 by using the following codes:

Solar Energy Society of Alberta: "SESA 10"

Canadian Geo-Exchange Alliance: "GEO10"

WADE Canada: "WADE10"

Alberta Renewable Energy Alliance: "AREA10"

CONFERENCE PROGRAM



Conference Sponsored by

This year's conference program features over 25 some of the leading solar energy visionaries and experts from across the Western Region, Canada, North America and the world including representatives from:

Skypower, Hanwha Solar Canada Inc., Conergy Canada, Heliene Inc., SunEdison., The Pembina Institute, Canadian Solar Solutions, Inc, Saskatchewan Research Council, Alberta Innovates Technology Futures and the Government of Alberta, The City of Edmonton and many more.

To view the conference program, click [here](#).

SOLAR SHOWCASE



Solar Showcase Sponsored by

Solar Showcase sponsored by

The Solar West 2012 Solar Showcase will feature over 25 leading Canadian solar energy companies and organizations as exhibitors including:

Arntjen Solar, Canadian Solar Industries Association, Canadian Geo-Exchange Coalition, Conergy, Conserval Engineering, Enmax, Hanwha, Heliene, HES PV, Jinko Solar, Kinetic Racking, Lakeland College, Skyfire Energy, TerraGen, That Solar Place, Solar Energy Society of Alberta, Viessmann

WORKSHOPS

HES PV - Solar Power Systems Design Course

When: Wednesday October 31st from 9:00 am to 4:00 pm

Where: Shaw Conference Center, Edmonton AB

Cost: \$150 (includes break snacks, lunches & materials)



Download the [Registration Form](#) or visit the [HES PV website](#) to register.

Jones Brown - Solar Insurance 101

When: Wednesday, October 31st from 4:15 pm to 5:00 pm

Where: Shaw Conference Centre, Edmonton AB

Cost: Free-of-charge to all attendees of Solar West 2012 and Solar West 2012 Workshops



Haven't been to Solar West before? Please check out the programs from [Solar West 2010](#) and [Solar West 2011](#) for an idea of what you can expect.

SPONSORS

ELITE SUN



GOLD



SILVER





BRONZE



WORKSHOP



Sponsorship and Workshop opportunities remain, download the [Sponsorship Prospectus](#). Contact Sam Likely, CanSIA Outreach Coordinator, at slikely@cansia.ca for more information.

Download the CanSIA Solar West and Canada Email Signature



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Canadian Solar Industries Association | 150 Isabella Street | Suite 605 | Ottawa | Ontario | K1S 1V7 | Canada



Municipal District of Willow Creek

www.mdwillowcreek.com
#26, Highway 520 West,
Claresholm Industrial Area
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

October 09, 2012

TOWN OF CLARESHOLM
BOX 1000
CLARESHOLM, AB
T0L 0T0

Hello,

The Municipal District of Willow Creek No. 26 Agriculture Service Board is holding our **"21st Annual Legacy of Our Land Banquet"** on **Friday, October 26, 2012**. This year we are holding the event in Claresholm, Alberta, at the Claresholm Community Centre.

This event is to show appreciation to our farmers, ranchers, agricultural producers and rate payers for being a vital part of our community. Our theme this year is **"Agriculture around the World – What the Next Generation has in store"**.

The MD is seeking **"Door Prize Donations"** for the above mentioned annual banquet with a value of \$50.00 or more. As in the past, your generosity is very much appreciated. Your company will be recognized for its contribution upon presentation of the **"Door Prize"** and also written on our event programs for the banquet, plus recognized in the MD local newspapers

The Door Prize donation(s) can be mailed or delivered to:

Municipal District of Willow Creek No.26
c/o Agricultural Service Board
Box 550,
#26 Hwy 520 West
Claresholm, Alberta
T0L 0T0

or

Please call Ron MacKay, Agricultural Fieldman Cell# (403) 625-6095 or Cindy Chisholm for pick up arrangements, (403) 625-3351 ext. 235

Thank you,

Ron MacKay
Agricultural Fieldman
MD of Willow Creek No. 26

Karen met Sandra

Claresholm Public Library Board Regular Meeting Minutes September 17, 2012

Present: Kathy Davies, Mary Thompson, Shirley Leonard, Arden Dubnewick, Daryl Sutter, Lisa Andersen, Marika Thyssen, Michael McAlonan.

Absent: Cathy Dahl, Kathrine Roberts, Earl Hemmaway.

Meeting called to order at 7:02 pm by Shirley

Approval of Agenda: Arden

Approval of May minutes: Lisa

DELEGATIONS:

1. Kris Holbeck & Jeff Gibeau – Town of Claresholm
 - Will visit once or twice a year as the Town wants preplanned 5 year budgets for capital items from library so the Town can prioritize and work items from various places into the major budget. Will come to the October meeting to see the plan. Kathy mentioned there is a problem with the air and Charlton and Hill was contacted. Price was quoted as \$1293.63.
2. Darleen Reid – Summer hours
 - Darlene expressed concern that the library is closed on Saturdays for the summer. She had done research into what the other libraries around are doing. It was explained that the cost of keeping the library open outweighed the amount of use. The Personnel and Financial committees will meet to investigate further.

Old Business	<ol style="list-style-type: none"> 1. 75th anniversary – See attached calendar. Hutterite singers may be on Feb. 19; Lisa moved to amend the Final Celebration from 2-4 to 6-8pm on Feb. 28. CARRIED. Lisa has sponsors – Morkins AgriServices (\$500); UFA (TBA), Claresholm Rentals (TBA), Chinook Credit Union (TBA), West Winds (TBA); Daryl says Town will sponsor; Kathy contacting Emcore; Mike asking Claresholm Pharmacy; others to ask – T & T Trucking, schools. 2. Lease Agreement: Kris hasn't finished; the Town lawyer says the agreement is too specific to the library so needs revising; all the library's concerns will be in the agreement. 3. Mural is on hold until the spring; mockups will be set up 4. Float – won Second; thank you to school division for books; Bert and Clea Fransen for truck

Financial	<p>Marika questioned the Golden Eagle amount. Kathy says Golden Eagle has own account and she needs to transfer the amount to it.</p> <p>Mike moved to accept the report. CARRIED</p>
CORRESPONDENCE	<p>Daryl moved to accept Kathrine's resignation. CARRIED. Will let the town know and acknowledge her at the Christmas dinner.</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch- Lisa would like to resign from this board 2. Librarian: Book Sale is ongoing; Cow bus ordered for end of January (Literacy Day); ereader training with all staff this Wednesday; Shelley started book club using kits from Chinook Arch; Chandler Blott is a work experience student (accompanied by Joanna Sutter) and is very artistic so can help with decorations; Chandler is already cleaning off computers before they are sold and getting books ready for book sale; ordered 5 fake video cameras because of vandalism concerns; Charlton and Hill has fireclammer for book drop for \$1293 ; Arden moved that a letter be written to RCMP and cc'd to Town regarding the ongoing vandalism and the need for increased patrol around the building at random times. Kathy moved to accept her report. CARRIED 3. Friends: purchased patio furniture – was already gouged by vandals; Pink Tea in October; Lethbridge University students came for gravestone rubbings.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Need to register for Sept. 29 Board workshop. 2. Christmas dinner set for December 2 at 5:00 3. Daryl reminded everyone that the recycling meeting will be on Wednesday in the town hall

Meeting adjourned at 8:55 pm by Arden

Next meeting: October 15 at 7:00 pm.

Chairman

Date

Secretary



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR56450

September 24, 2012

Ms. Shirley Leonard
Chairperson, Town of Claresholm Library Board
c/o Claresholm Public Library
Box 548
Claresholm, AB T0L 0T0

Dear Ms. Leonard:

I am pleased to invite the Town of Claresholm Library Board to provide submissions for the fourth annual Minister's Awards for Excellence and Innovation in Public Library Service. These awards formally recognize great services at public libraries and promote knowledge sharing within Alberta's library community.

In 2012, I was pleased to recognize Edmonton Public Library, Strathcona County Library, Rocky Mountain House Public Library, and Cold Lake Public Library. These awards were given for their aboriginal services, bookmobile, preserving local history and teen tech program. The next awards will be presented at the Alberta Library Conference in Jasper in April 2013.

There are two Public Library Service awards in each category of Excellence and Innovation for 2013:

Excellence in public library service, in a library serving a population of:

- less than 15,000
- 15,000 or more

Innovation in public library service, in a library serving a population of:

- less than 15,000
- 15,000 or more

Submission forms and additional details are available on the Public Library Services Branch website at www.albertalibraries.ca, and click on the Minister's Awards link. The submission deadline is February 15, 2013.

.../2

Alberta

Ms. Shirley Leonard
Page 2

If you have any questions on the awards program, please contact Karen Petch, Branch Information Co-ordinator, at the Public Library Services Branch, toll-free at 310-0000, then 780-427-9709, or by email at libraries@gov.ab.ca.

Winners will be notified at the end of March 2013 and formally announced at the Alberta Library Conference in Jasper (April 25-28, 2013).

Thank you for your work in ensuring public libraries are part of strong communities across Alberta. I look forward to hearing and celebrating your stories.

Sincerely,



Doug Griffiths
Minister

copy: His Worship David Moore, Mayor
Town of Claresholm