



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
OCTOBER 9, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES SEPTEMBER 24, 2012

FINANCES: SEPTEMBER 2012 BANK STATEMENT

DELEGATIONS: CLARESHOLM FIRE DEPARTMENT: Kelly Starling, Chief
RE: Update

ACTION ITEMS:

1. BYLAW #1580 – Recyclable Materials Management Bylaw Amendment
RE: 1st Reading
2. DELEGATION RESPONSE: Fortis Alberta
RE: Investment Buyout
3. CORRES: Royal Canadian Legion Campaign Office
RE: Military Service Recognition Books
4. CORRES: Teresa Pedersen
RE: Lions Park
5. CORRES: Keith Linderman
RE: Pond Hockey
6. CORRES: The Bridges at Claresholm Golf Club
RE: Municipal Portion of 2012 Property Taxes
7. CORRES: Claresholm History Book
RE: Request for Extension of History Book Loan
8. ADOPTION OF INFORMATION ITEMS

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – September 2012
2. FCM re: Nominations for Queen's Diamond Jubilee Medal, September 24, 2012
3. Claresholm Animal Rescue Society Amended Regular Meeting Minutes – September 6, 2012
4. WCCHS The Navigator – September 17, 2012
5. WCCHS School Council Meeting Minutes – September 20, 2012
6. Alberta SouthWest Regional Alliance Meeting Minutes – September 5, 2012
7. Alberta SouthWest Bulletin – October 2012
8. Claresholm & District Museum Board Minutes – August 22, 2012
9. Oldman River Regional Services Commission Executive Meeting Minutes – July 12, 2012
10. Claresholm Community Centre Board Meeting Minutes – September 25, 2012
11. Claresholm Chamber of Commerce Meeting Minutes – September 18, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 24, 2012**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle; Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – SEPTEMBER 10, 2012**

Moved by Councillor Van Amerongen that the Regular Meeting Minutes of September 10, 2012 be accepted as presented.

CARRIED

DELEGATIONS:

1. FORTIS ALBERTA – Merlin McNaughton
RE: Investment Buyout

Merlin McNaughton, Supervisor of Stakeholder Relations with Fortis Alberta, was present to speak to Council regarding the proposed investment buyout of streetlights in Claresholm. Fortis would like to buy 42 lights that are on the no-investment rate. For the past 25 years, lights have been installed under the investment rate, which means Fortis puts the light in and they do all the repairs on that light. No-investment rates are no longer available. Fortis owns the light, but the municipality must do all maintenance on that light. It's not a big deal early on, but it can get to be substantial as the lights get older. The majority of the lights are really quite old, which means that they are older than 22 years old. If the investment is sold to Fortis, the lights would be switched to the investment rate. If the lights are properly maintained, the useful life can be much longer. Fortis gets back their investment over time depending on the rates that they are allowed through regulation. They would like to have all the lights in town under the same rate, as administratively it is easier to manage.

2. CLARESHOLM RCMP – Sergeant Terry Wickett

Sergeant Terry Wickett of the Claresholm RCMP Detachment updated Council. The spray park toilet damage was helped by the surveillance cameras and the youths are being dealt with. Numerous incidents occurred in the parks this summer. Charges were laid in several categories, adults as well as youths. There has been an increase in domestic violence and several sexual assaults in our area. Zero tolerance regarding domestic violence. New impaired driving laws have been implemented and they have a new device which is very small and accurate and gives a digital reading. Had three cases just this past weekend with two license suspensions and one 24 hour suspension. One initiative of the detachment was for running red lights and an increase has been noticed in the large trucks running those lights. A countdown for how long before the light changes would be very helpful at the lights. Crime rates are basically staying the same, unfortunately the staffing at the detachment is ever changing. A new recruit will be coming directly from depot in November to Claresholm. Council suggested that more could be done in the schools with drug awareness. Also, some police presence during the school's lunch hour would be beneficial.

ACTION ITEMS:

1. DELEGATION RESPONSE: Claresholm & District FCSS
RE: Teen Centre

Received for information.

2. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs
RE: Municipal Sustainability Initiative (MSI) Capital Funding

Received for information.

3. CORRES: Kinsmen Club of Claresholm
RE: Annual Mixed Open Scramble

Received for information.

**4. CORRES: Masterpiece Cottonwood Village
RE: Fundraiser**

Received for information.

**5. CORRES: Continental Realty & Management Ltd.
RE: Multi-Residential Recycling Charge**

Moved by Councillor MacPherson to maintain the current recycling billing method on the utility invoices.

CARRIED

**6. CORRES: Fortis Alberta
RE: Franchise Fee Documents / Changes**

Moved by Councillor Fieguth to keep the electric distribution franchise fee from Fortis Alberta the same at 2% for 2013.

CARRIED

7. Recycling Open House Results

Moved by Councillor MacPherson to start the process to make the recycling charges equal across all users at \$5.16 per user per month, and to maintain the charges through to the end of 2013.

CARRIED

8. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

9. IN CAMERA: LEGAL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Hubka that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Fieguth that this meeting adjourn at 9:17pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM
SEPTEMBER 2012 BANK STATEMENT**

RECONCILED BALANCE AUGUST 31, 2012			\$557,910.65
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$436,912.88		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	164.09		
GIC REDEEMED	400,000.00		
INTEREST ON GICS	1,084.93		
TRANSFERS FROM T-BILLS	299,197.83		
SUBTOTAL	\$1,137,359.73		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$414,176.81	
PAYROLL CHARGES		110,719.04	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		86,301.93	
MASTERCARD PAYMENT		1,680.61	
TRANSFERS TO T-BILLS / GIC PURCHASE		750,000.00	
NSF CHEQUES		4,989.87	
SERVICE CHARGES		373.92	
SCHOOL FOUNDATION PAYMENT		298,686.89	
SUBTOTAL		\$1,666,929.07	
NET BALANCE AT END OF MONTH			\$28,341.31
BANK RECONCILIATION			
BALANCE PER BANK	42,494.55		
PLUS OUTSTANDING DEPOSITS	4,895.29		
LESS OUTSTANDING CHEQUES		-19,048.53	
RECONCILED BALANCE SEPTEMBER 30, 2012			\$28,341.31
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$471,772.53		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$20,000.00		
NON-RESTRICTED GIC'S	\$3,450,000.00		
PARKING RESERVE	\$3,583.23		
WALKING PATHS RESERVE	\$1,959.52		
OFFSITE LEVY RESERVE	\$61,909.92		
SUBDIVISION RESERVE	\$35,800.07		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 9th DAY OF OCTOBER 2012

K Wilhauk

K Holbeck 10/5/2012

Submitted: Karine Wilhauk
Secretary Treasurer

Reviewed: Kris Holbeck, CA
Chief Administrative Officer

Mayor: David Moore

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1580**

A Bylaw of the Town of Claresholm to amend Bylaw #1575, the Recyclable Materials Management Bylaw.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) has adopted the Recyclable Materials Management Bylaw #1575; and

WHEREAS Council deems it necessary to amend the existing Bylaw #1575;

NOW THEREFORE under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Claresholm, in the Province of Alberta, duly assembled does hereby enact the following:

1. The Town of Claresholm Recyclable Materials Management Bylaw #1575 shall be amended as follows:

SCHEDULE "A"

Fees

COMMERCIAL SERVICES	
Commercial / institutional / industrial	\$5.16 / month
RESIDENTIAL SERVICES	
Residential Dwellings	\$5.16 / month

2. This bylaw comes into full force and effect upon third and final reading.

3. Bylaw #1575 is hereby amended.

Read a first time in Council this day of 2012 A.D.

Read a second time in Council this day of 2012 A.D.

Read a third time in Council and finally passed in Council this day of
2012 A.D.

David Moore, Mayor

Kris Holbeck, CAO

Staff Report

To: Council
From: CAO
Date: October 5, 2012
Re: Amendment to Recycling Charges

The Recycling Open House was held on September 19th and at the subsequent Council meeting on September 24th, the following motion was passed:

Moved by Councillor MacPherson to start the process to make the recycling charges equal across all users at \$5.16 per user per month, and to maintain the charges through to the end of 2013.

As a result of this motion, please find Bylaw #1580 amending the charges on Schedule "A" of Bylaw #1575, the Recyclable Materials Management Bylaw.

Kris Holbeck, CA CAO Town of Claresholm

SCHEDULE "A"

Fees

COMMERCIAL SERVICES	
Commercial / institutional / industrial	\$19.99 / month
RESIDENTIAL SERVICES	
Residential Dwellings	\$7.25 / month

Council Report

To: Town Council
From: Administration
Date: August 9, 2012
Re: Proposed Streetlight Buyout by Fortis Alberta

Attached is an offer letter from Fortis Alberta for an investment buyback for 42 streetlights. Administration has forecasted the cost difference between leaving the lights as non-investment lights, where the Town has to pay for the repair and replacement of certain parts but the power rate is lower \$6.20 versus \$18.00 for the investment rate.

Per the attached spreadsheet, it is clear that, over 15 years under the assumptions in the spreadsheet, the investment option is the prudent and cost effective choice. The one time payment by Fortis to the Town could be allocated to a reserve and utilized for the West Hill Park project's lighting costs or to another project at Council's recommendation.

Recommendation: That the Town enter into the contract with Fortis Alberta for the investment buyback for 42 streetlights per their quotation.

Kris Holbeck, CA CAO Town of Claresholm



Merlin MacNaughton
Supervisor, Stakeholder Relations
Customer Service

FortisAlberta Inc.
1600 10 Street SE
High River, AB T1V 2B9
Phone: 403-652-5420
Cell: 403-816-7864
Fax: 403-514-5760
merlin.macnaughton@fortisalberta.com
www.fortisalberta.com

July 12, 2012

Town of Claresholm
Attn: Kris Holbeck, CAO
221 45 Avenue West
PO Box 1000
Claresholm, Alberta
T0L 0T0

Dear Ms. Holbeck;

RE: Conversion of Street Light Rate

FortisAlberta Inc. (FortisAlberta) is pleased to offer the Town of Claresholm an investment buyback quotation for 42 street lights in the Town of Claresholm currently on the no-investment rate. To place these 42 street lights on the investment/full maintenance rate option, FortisAlberta will invest a pro-rated amount into each of these street lights, based on the investment rate of \$1,763.00 per light multiplied by the appropriate percent value. The percent value is a simple life remaining calculation based on a 64-year amortization period versus the age of the fixture as determined by the installation date. The attached table details the investment amount for the 42 street lights in the Town of Claresholm.

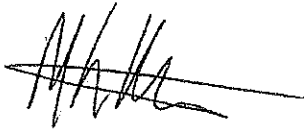
If the Town approves the recommendation to place these 42 street lights on the investment/full maintenance rate option, please sign this letter and return it to me soon as possible and I will arrange to have a cheque in the amount of \$ 50,071.47 prepared for issuance to the Town. At that time, I will also arrange to have the monthly billing for these 42 street lights changed to reflect the new rate option and will also place these street lights on the full maintenance program.

As you are aware, the rate option selected, based on investment versus non-investment by FortisAlberta does not affect the ownership of these street lights. FortisAlberta continues to own all the street lights regardless of which rate option is selected.

Thank you for the opportunity to provide this quote. I look forward to being able to continually improve our level of service to The Town of Claresholm.

Please do not hesitate to contact me if you require any additional information.

Yours truly,



Merlin MacNaughton
Supervisor, Stakeholder Relations

Town of Claresholm

OFFER ACCEPTED BY THE TOWN OF CLARESHOLM THIS ____ DAY OF ____ 2012

Per: _____

— (Please print name and title below)

Per: _____

— (Please print name and title below)

Town's GST# _____

STREETLIGHT AGED INVESTMENT CALCULATION WORKSHEET

CUSTOMER: Town of Claresholm
 DATE: July 11 2012

INVESTMENT LEVEL	YEAR OF INSTALL	AGE OF FIXTURE (YEARS)	NUMBER OF FIXTURES	AGED INVESTMENT	GST
\$1,763.00	2012	0	0	\$0.00	
\$1,763.00	2011	1	1	\$1,728.53	
\$1,763.00	2010	2	1	\$1,698.31	
\$1,763.00	2009	3	1	\$1,669.81	
\$1,763.00	2008	4	0	\$0.00	
\$1,763.00	2007	5	0	\$0.00	
\$1,763.00	2006	6	0	\$0.00	
\$1,763.00	2005	7	0	\$0.00	
\$1,763.00	2004	8	2	\$3,066.05	
\$1,763.00	2003	9	0	\$0.00	
\$1,763.00	2002	10	0	\$0.00	
\$1,763.00	2001	11	0	\$0.00	
\$1,763.00	2000	12	0	\$0.00	
\$1,763.00	1999	13	0	\$0.00	
\$1,763.00	1998	14	0	\$0.00	
\$1,763.00	1997	15	0	\$0.00	
\$1,763.00	1996	16	0	\$0.00	
\$1,763.00	1995	17	0	\$0.00	
\$1,763.00	1994	18	0	\$0.00	
\$1,763.00	1993	19	9	\$10,981.39	
\$1,763.00	1992	20	0	\$0.00	
\$1,763.00	1991	21	7	\$8,122.85	
\$1,763.00	1990	22	10	\$11,302.95	
\$1,763.00	1989	23	0	\$0.00	
\$1,763.00	1988	24	0	\$0.00	
\$1,763.00	1987	25	0	\$0.00	
\$1,763.00	1986	26	0	\$0.00	
\$1,763.00	1985	27	0	\$0.00	
\$1,763.00	1984	28	0	\$0.00	
\$1,763.00	1983	29	0	\$0.00	
\$1,763.00	1982	30	0	\$0.00	
\$1,763.00	1981	31	0	\$0.00	
\$1,763.00	1980	32	11	\$9,117.23	
\$1,763.00	1979	33	0	\$0.00	
\$1,763.00	1978	34	0	\$0.00	
\$1,763.00	1977	35	0	\$0.00	
\$1,763.00	1976	36	0	\$0.00	
\$1,763.00	1975	37	0	\$0.00	
\$1,763.00	1974	38	0	\$0.00	
\$1,763.00	1973	39	0	\$0.00	
\$1,763.00	1972	40	0	\$0.00	
\$1,763.00	1971	41	0	\$0.00	
\$1,763.00	1970	42	0	\$0.00	
\$1,763.00	1969	43	0	\$0.00	
\$1,763.00	1968	44	0	\$0.00	
\$1,763.00	1967	45	0	\$0.00	
\$1,763.00	1966	46	0	\$0.00	
\$1,763.00	1965	47	0	\$0.00	
\$1,763.00	1964	48	0	\$0.00	
\$1,763.00	1963	49	0	\$0.00	
\$1,763.00	1962	50	0	\$0.00	
\$1,763.00	1961	51	0	\$0.00	
\$1,763.00	1960	52	0	\$0.00	
\$1,763.00	1959	53	0	\$0.00	
\$1,763.00	1958	54	0	\$0.00	
\$1,763.00	1957	55	0	\$0.00	
\$1,763.00	1956	56	0	\$0.00	
\$1,763.00	1955	57	0	\$0.00	
\$1,763.00	1954	58	0	\$0.00	
\$1,763.00	1953	59	0	\$0.00	
\$1,763.00	1952	60	0	\$0.00	
\$1,763.00	1951	61	0	\$0.00	
\$1,763.00	1950	62	0	\$0.00	
\$1,763.00	1949	63	0	\$0.00	
\$1,763.00	1948	64	0	\$0.00	
\$1,763.00	1947 & older	65	0	\$0.00	
TOTALS			42	\$47,687.11	\$2,384.36
TOTAL CHEQUE				\$50,071.47	

Karine Wilhauk

From: Campaign Office <campaignoffice@fenety.com>
Sent: October-01-12 10:57 AM
To: Karine Wilhauk
Subject: Town of Claresholm Veterans & Troops Support/Remembrance Ad -- Royal Canadian Legion
Attachments: Ratesheet.pdf; Town of Claresholm Veterans Ad.pdf
Importance: High

Greetings Karine,

First of all, we would like to thank the Council & Staff of the Town of Claresholm very much for your generous consideration in recognition of our Local Veterans and Troops in our Remembrance project the "Military Service Recognition Books". Your consideration this year and valued support the last 4 years is greatly appreciated.

We are pleased to invite the Town of Claresholm to be included in this years Remembrance Project by our Veterans. The "Military Service Recognition Book" is going to be a first class, full sized publication, approximately 300 pages. The content of the book will be individual photographs and biographies of our "Hometown Veterans" who bravely served in WW1, WWII the Korean Conflict and our current Troops serving overseas on the mission in Afghanistan. The Recognition Books will be available free of charge for our citizens at the Local Legion Branches. The books will be available all year long free of charge to our students and public facilities in Greater Claresholm to educate our younger generation on the sacrifices of our Local Veterans.

Equally important of course is the proceeds raised from this project will help in supporting Alberta's Veterans with much needed assistance programs as well as the many Youth Programs in the Province such as scholarships, cadets and sports in Alberta.

The Town of Claresholm has been a great sponsor with a 1/4 Page Support/Remembrance Ad in the Military Service Remembrance Book last year. Your continued support would be greatly appreciated for this years success.

Attached is a Greeting from our President , The Size with Dimensions + Ratesheet and a copy of your 1/4 Page Support/Remembrance Ad honoring our Veterans & Troops in the previous Military Service Recognition Books.

I will forward the Ad instructions with some more information upon your confirmation. If you have any questions or need anymore specifics, please let me know. Thank You Very Much Karine.

Best Regards,

Tom Campbell
Royal Canadian Legion
Alberta/NWT Command
Campaign Office
1888-404-1877



Alberta/Northwest Territories Command The Royal Canadian Legion

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **Alberta/Northwest Territories Command / The Royal Canadian Legion**, representing **Alberta** and the **Territory’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **Alberta/NWT Command Legion** is very proud to be printing **10,000 copies** of a **“Military Service Recognition Book”**, scheduled for release by March 31, 2013, to help identify and recognize many of the brave **Veterans** of Alberta and the Northwest Territories who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the Northwest Territories. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Alberta/NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and/or support.

Sincerely,

Darrel Jones
President



Alberta/Northwest Territory Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	+	<u>GST</u>	=	<u>Total</u>
Full Colour Outside Back Cover	\$2,185.71	+	\$109.29	=	\$2,295.00
Inside Front/Back Cover (Full Colour)	\$1,900.00	+	\$95.00	=	\$1,995.00
Full Page (Full Colour)	\$1,519.05	+	\$75.95	=	\$1,595.00
Full Page	\$1,138.10	+	\$56.90	=	\$1,195.00
½ Page (Full Colour)	\$852.38	+	\$42.62	=	\$895.00
½ Page	\$661.90	+	\$33.10	=	\$695.00
¼ Page (Full Colour)	\$519.05	+	\$25.95	=	\$545.00
¼ Page	\$423.81	+	\$21.19	=	\$445.00
1/10 Page (Full Colour)	\$309.52	+	\$15.48	=	\$325.00
1/10 Page (Business Card)	\$261.90	+	\$13.10	=	\$275.00

G.S.T. Registration # R12 397 0410

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Alberta/NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:
Alberta/NWT Command
The Royal Canadian Legion
 (AB/NWT RCL)
 (Campaign Office)
 P O Box 2275
 Calgary, AB T2D 2M6





Claresholm answered the call

1914 - 1918

1939 - 1945



www.townofclaresholm.com

2012 October 04

Dear Town Council:

For the last 15 years, I have lived across the street from the Lions Park on 49th Avenue. Before that I use to bring my small children to the park to play. One day, last week I noticed a load of gravel was brought in and the area seemed to be prepared for cement. I phoned the Town Office to find out what was going on. After many calls to both the Town Office, Don Simpson of the Lions Club and others, I found out that a "memorial project" was in the process of being built in the park.

Even though this park has been identified as a park to be redeveloped in 2013 or 2014, I found out that the Lions Club has been given approval to put in a project that has nothing to do with the future redevelopment of the park. If the new project doesn't fit in with what the Town's plans are, the Town will have to work around the "project".

I am very disturbed by this discovery. It seems that if a Community Service Group wants to fund a project, they do not need to follow any sort of process that lets the neighbors, who are most affected by the project, have any input into what is going on.

How is it that people who do not live near the park, have little knowledge of who uses the park, how the park is being utilized and what the Town may be planning for the area, are being allowed to develop a project that may not even be in the best interest of the park and those who use it?

The "project" is in the middle of a grassy area that I have observed children (not just young children but youth groups and families) use for: soccer, flying kites, baseball, golf, catch, frisbee and many different running games.


When the gate was move from it's middle of the block location to the ends, I noticed that use of the park went up. The park cannot be approached directly from a middle of the block entrance. As a young mother pushing a heavy stroller with children who were walking, you are not "at" the park until you are "in" the park. The extra block of walking, when the park had a middle of the block entrance is an extra block of not being at the park playing.

How is it that the Lions Club received approval to build a project that has not involved those who will have to live with the results? How is it that they have been able to circumvent a process that allows those who are most affected to have input into what will happen? Does this mean that if I want to throw a lot of money at a project, that I just have to show the Town how much and I will get approval?

By all means upgrade the park, it needs it. Thank goodness for Community Service Groups who are willing and able to do the work. Have the Groups follow the same process that the Town has to so the effort won't have to be "worked around" and create hard feelings.

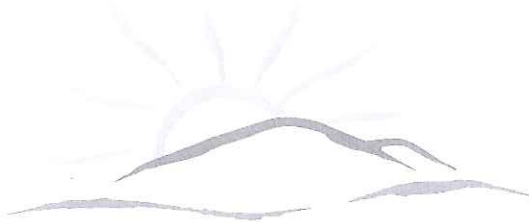
I feel that the cart has been placed before the horse so to speak. Why can't the Lions Club and the Town work together on this redevelopment so that all those who want to be involved can have an opportunity to develop a park that serves the needs of those who use the park?

Sincerely,

A handwritten signature in cursive script that reads "Teresa M Pedersen".

Teresa M Pedersen
403-625-2988

COPY



Claresholm

*Now you're living...
Now you're home*

October 3rd, 2012

TERESA PEDERSON
BOX 1030
CLARESHOLM, AB T0L 0T0

RE: CURRENT MODIFICATIONS TO LIONS PARK

The Town of Claresholm appreciates your interest in the re-development of Lions Park and is encouraged by your first-hand knowledge of the past and current activities that is hosted by Lions Park. The information that you have provided will benefit both current and future surrounding residents and the community as a whole. Via a budgeting process, the Town of Claresholm identifies a different park to be redeveloped every couple years. Lions Park is the next park to be redeveloped, however at this time, the Town of Claresholm has not officially begun this project.

Since the parks establishment in the mid-1970s, the Lions Club, as a Community Service Group has dedicated an enormous amount of work and funds to the community and specifically to the development of this self-named park. Town Council considers community service groups as an integral part of the establishment and long term sustainability of community projects. Therefore when approached by the Lions Club to upgrade Lions Park with a memorial project, the Town Council approved the project.

As with other park re-development projects, when the Town of Claresholm begins the overall re-development of the park the community is typically notified and encouraged to share their perspectives. I would expect the same process to be initiated when the Town of Claresholm officially begins the Lions Park redevelopment project.

If you have any questions regarding this issue, please feel free to contact me. However if you still have concerns, please make arrangements to speak with Council (contact Karine Wilhauk @ 403.625.3381) as a delegation or write a letter to Town Council.

Regards,

Jeff Gibeau
Manager of Regulatory & Property Services
Town of Claresholm

JG/tv

CC: Kris Holbeck, CAO
Lions Club, Box 222

To: Mayor and town Council
Town of Claresholm

3rd. October 2012

From: Keith Linderman
Pond Hockey Volunteer
403-625-2023 403-625-9514(cell)

Re: Ice time rental rates request

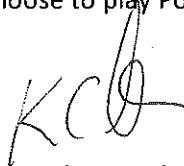
Pond Hockey (organized shinney) has been ongoing for several years now out of the arena in Stavely. Due in part to the original Mom who organized its inception was from Stavely and mostly due to availability of 3 hours of prime time ice rental on Friday nights. Number of kids have varied from in the 60's down to in the 30's.

Last year 39 minor Hockey players registered for the Pond Hockey program. 31 from Claresholm, 5 from Nanton (who now have their own program going), 2 from Granum and 1 from Stavely. All kids and on-ice coaches are registered and insured with Hockey Alberta.

One of the comments we always get from parents is why not in Claresholm? So I stopped and spoke to the arena manager about "picking up" some hours to increase ice time for our kids.

I was told that Ice time costs vary dramatically from about \$50 to \$110/ hour depending on factors. Out of town, youth, minor hockey, etc. As he does not set the rates he suggested I talk to the town.

With this letter I am asking that we be allowed the same cost/hr. as local minor hockey teams to make this affordable for the local kids who choose to play Pond Hockey as an alternative to the more competitive Minor Hockey program.



Keith G. Linderman

Box 1148,
Claresholm

**TOWN OF CLARESHOLM
RECREATIONAL FACILITY & MISCELLANEOUS USER FEE/CHARGES**

DESCRIPTION FEE

CLARESHOLM ARENA

- PRIME TIME ICE RENTAL (youth only) \$63.00 / HOUR
- NON PRIME TIME ICE RENTAL (youth) 41.00 / HOUR
- AA AND ADULT RENTAL 90.75 / HOUR
- OUT OF TOWN 110.00 / HOUR
- CONCESSION RENTAL 1,000 / YEAR
- SKATE SHARPENING BUSINESS 300 / YEAR
- STORAGE – MEZZANINE 300 / YEAR
- STORAGE – ICE LEVEL (SM) 300 / YEAR
- STORAGE – ICE LEVEL (LG) 600 / YEAR
- ARENA ADVERTISING (RINK) 400 / YEAR – 1ST YEAR
- ARENA ADVERTISING (RINK) 275 EACH YEAR THEREAFTER
- ARENA ADVERTISING (LOBBY) CMHA AND CSC BE ALLOWED ½ EACH SIGNS FOR FUNDRAISING
- ARENA MEZZANINE/LOBBY(non profit) 55 / DAY
- ARENA FLOOR (non profit) 55 / DAY
- ARENA MEZZANINE/LOBBY(for profit) 100 / DAY
- ARENA MEZZANINE/LOBBY(non profit) 30 / EVENING
- ARENA MEZZANINE/LOBBY(for profit) 50 / EVENING
- DAMAGE DEPOSIT 400 / GROUP
- PUBLIC SKATING 500 / SEASON FOR CORPORATE SPONSORS
- SCHOOL USE NO CHARGE PER JOINT USE AGREEMENT

SUMMER RATES (RINK FLOOR)

- RECREATIONAL USE \$37.30 / HOUR, 250 / DAY
- COMMUNITY NON-PROFIT 150 / DAY
- COMMERCIAL USE 650 / DAY

CLARESHOLM AQUATIC CENTRE

	Drop in	10 Pass	3 Month
Under 3	Free	Free	Free
3-7 years old	\$1.25	\$10.00	\$20.00
8-17 years old	\$2.50	\$20.00	\$40.00
18-54 years old	\$4.50	\$36.00	\$72.00
55+ years old	\$3.25	\$26.00	\$52.00
Family	\$12.00	\$96.00	\$192.00

	Drop in	Preregistered
Aquafit	\$5.00	\$3.00 x # of Classes

	30 min lessons	45-60 min lessons
Swimming Lessons	\$33.00	\$45.00
School Rentals/hr	\$44.00	
Swim Club Rental/hr	\$44.00	
School Lessons	\$27.50/ instructor hour	
Public Rental	\$75.00	



September 25, 2012

Mayor Moore and Council
Town of Claresholm
Box 1000
Claresholm, AB. T0L 0T0

Re: Request to Waive the Municipal Portion of the 2012 Property Taxes

Dear Mayor Moore and Council,

The Bridges at Claresholm Golf Club executive would like to make a request to the Town Council for a waiver of the municipal portion in the amount of \$2,799.05 of the 2012 property taxes. We have already paid the full amount of \$3,736.88 to avoid late penalty charges if council agrees to waive municipal portion would just need a cheque for municipal portion issued back to Golf Club.

Your consideration in this matter is very much appreciated. Thank You.

Yours truly,

Larry Ford
President

TOWN OF CLARESHOLM

BOX 1000
221 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



2012

**TAXATION NOTICE
and PROPERTY ASSESSMENT**

ROLL NO.	PROP. SIZE	PORTION	QUAD	SEC	TWP	RGE	MER
11630000	2.02 AC	YB: 1981+s		0	0	0	0
SUBDIVISION NAME		GOLF CLUB HOUSE					
CIVIC ADDRESS		349 39 AVE W					
MORTGAGE NUMBER		PLAN	BLOCK	LOT			
		7810016	2	B			
MORTGAGE COMPANY NAME							

DATE OF MAILING	2012-Jun-15
DUE DATE	2012-Aug-31

ASSESSMENT COMPLAINT MUST BE RECEIVED	
ON OR BEFORE	2012-Aug-14

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROV	2,134,270
COMMERCIAL IMPROV	255,890
TOTAL ASSESSMENT	2,390,160

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROV	2,110,690
COMMERCIAL IMPROV	249,470
TOTAL ASSESSMENT	2,360,160
EXEMPT	0.00
TAXABLE	2,360,160

IMPORTANT PENALTY INFORMATION
TAXES ARE DUE IN FULL, EXCEPT FOR T.I.P.P. PARTICIPANTS, BEFORE 4:00 P.M. ON FRIDAY, AUGUST 31, 2012. ALL CURRENT OUTSTANDING TAXES AFTER AUGUST 31, 2012 ARE SUBJECT TO A 14% PENALTY. A FURTHER 14% PENALTY WILL BE ASSESSED ON ALL TAXES AND CHARGES APPLIED TO TAX ACCOUNTS REMAINING UNPAID AFTER DECEMBER 31, 2012.

TAX INSTALLMENT PAYMENT PROGRAM	
CURRENT INSTALLMENT AMOUNT	

FOR COMPARISON 2011 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

YOUR PROPERTY HAS BEEN ASSESSED AS SHOWN FOR THE ABOVE TAXATION YEAR. THE ASSESSMENT ROLL WILL BE OPEN AFTER MAILING DATE FOR INSPECTION DURING OFFICE HOURS. IF YOU OR YOUR AGENT WISH TO APPEAL A STANDARD APPEAL FORM MUST BE FILLED OUT AND BE ACCOMPANIED BY A \$50.00 PER PARCEL APPEAL FEE. (A.R.B COMPLAINT AND AGENT AUTHORIZATION FORMS ARE AVAILABLE AT THE TOWN OF CLARESHOLM OFFICE AND ON THE TOWN OF CLARESHOLM WEBSITE

EDUCATION TAXES		TAX RATE	% OF TOTAL	TAX AMOUNT
LRSD (NON-RESIDENTIAL)		0.003503600	23.38960	874.04
TOTAL 2012 EDUCATION TAXES				874.04
SUB TOTAL 2012 TAXES				874.04
MUNICIPAL AND OTHER TAXES		TAX RATE	% OF TOTAL	TAX AMOUNT
HOME FOR AGED		0.000255700	1.70700	63.79
MUNICIPAL TAX (NON-RESIDENTIAL)		0.011220000	74.90340	2,799.05
TOTAL 2012 MUNICIPAL AND OTHER TAXES				2,862.84
SUB TOTAL 2012 TAXES				2,862.84
TOTAL 2012 TAXES				3,736.88
CURRENT OUTSTANDING				0.00
TOTAL CURRENT TAXES PAYABLE FOR 2012				3,736.88
AMOUNT DUE AFTER AUGUST 31, 2012			4,260.04	

TOWN OF CLARESHOLM

BOX 1000
221 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



ROLL NUMBER	11630000
LAST DATE BEFORE PENALTY	2012-Aug-31

2012

**TAXATION NOTICE
and PROPERTY ASSESSMENT**

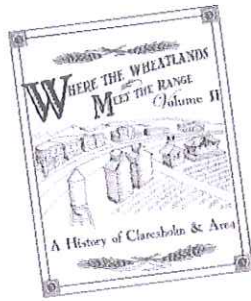
ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	3,736.88	3,736.88

AMOUNT DUE PLEASE PAY	3,736.88
AMOUNT PAID	

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

TOWN OF CLARESHOLM (GOLF CLUB)
BOX 2080
CLARESHOLM, AB T0L 0T0

11630000



Claresholm History Book
Box 548, Claresholm, AB. T0L 0T0
403-625-4168 (ph) 403-625-2939 (fax)
email: kdavies@claresholmlibrary.ca

October 3, 2012

Mayor Moore and Council
Town of Claresholm
Box 1000
Claresholm, AB. T0L 0T0

Re: Request for Extension of History Book loan

Dear Mayor and Council,

The History Book Committee is requesting a two-year extension on the very generous loan for the printing costs of the Claresholm and area history book. The original loan agreement was for 18 months ending April 12, 2012. The request would be to extend the loan to April 12, 2014. We originally received \$20,000 and have been able to pay \$5000 towards the loan, leaving us with a balance of \$15,000 still owing.

We ordered 2000 history books, feeling pretty confident that we would be able to sell them all. We arrived at this number based on the fact that the Stavely History book committee was able to sell 1000 books. We considered the fact that we are a larger community with a lot of people who were born and raised here and have moved away. Unfortunately we still have roughly 800 books left to sell.

We are still trying to remain visible in the community. We continue to appear at various venues such as the local trade fair and the annual Kinette Christmas Craft Fair. We always have copies available for purchase at the Library, the Museum and the Claresholm Local Press. Whenever we hear of a school class reunion we make sure there are copies available for purchase.

We are trying to come up with creative ideas to promote and sell the book. We are looking for corporate sponsors to pay for a history book for each graduate from the Willow Creek Composite High School. We also understand that there is a newly formed Claresholm Alumni Association. It is our hope that we can work together with them to sell some books as well.

Quite frankly the committee, who has been committed to this project for the past 10 years, is very disappointed with the low number of books that have been purchased. It is a resourceful book full of interesting facts about the town of Claresholm since it was established in 1905. Even

if a particular family did not take the time to put their history in – it serves as a handy resource book about the history of the area, your neighbors and friends in the community.

We would like to assure you that we will continue to do our best to sell the remaining books and pay off the loan. We would also appreciate any assistance or suggestions in reaching this goal.

Thank you for your consideration in this matter.

Yours truly,

A. Davis *Roxanne Thompson*

History Book Committee



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1555

A Bylaw of the Town of Claresholm for the purpose of loaning money to the Friends of the Claresholm Public Library, which is a not-for-profit organization.

WHEREAS pursuant to Section 264(2) of the *Municipal Government Act* RSA 2000 Chapter M-26 and amendments thereto, a Council may pass a bylaw to loan funds to a not-for-profit organization;

AND WHEREAS the Friends of the Claresholm Public Library is a non-profit organization which fundraises for the Claresholm Public Library;

NOW THEREFORE the Council of the Town of Claresholm in the Province of Alberta duly assembled does hereby enact the following:

1. That the Town of Claresholm hereby undertakes to provide a loan to the Friends of the Claresholm Public Library.
2. The maximum amount of money to be loaned is twenty thousand dollars Canadian (\$20,000Cdn) to be loaned over a period not to exceed eighteen (18) months in its entirety, for the purpose of providing funding to retire the debt associated with the Claresholm History Book Committee.
3. The rate of interest to be paid on the loan is zero percent (0%) for the eighteen (18) month term.
4. Should the loan to the Friends of the Claresholm Public Library not be repaid within the eighteen (18) month term, the Friends of the Claresholm Public Library must attend Council and negotiate future repayment terms.
5. This bylaw comes into effect upon third and final reading.

Read a first time in Council this 27th day of September 2010 A.D.

Read a second time in Council this 12th day of October 2010 A.D.

Read a third time in Council and finally passed in Council this 12th day of October 2010 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO

INFORMATION ITEMS



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2012-Oct-5
12:02:58PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Batch #	Amount
						Batch #	16096
46129	2012-09-06	EFT	EFT	785928	BIG HILL SERVICES LTD.		13.91
46130	2012-09-06	EFT	EFT	786250	CARLETON, TRISHA		10.61
46131	2012-09-06	EFT	EFT	56100	CIMCO REFRIGERATION		1,113.00
46132	2012-09-06	EFT	EFT	13125	CLARESHOLM CENTRE		113.50
46133	2012-09-06	EFT	EFT	13400	CLARESHOLM GLASS '88' LTD		10.50
46134	2012-09-06	EFT	EFT	13660	CLARESHOLM LOCAL PRESS		2,618.55
46135	2012-09-06	EFT	EFT	26201	FERG'S SEPTIC SERVICE		89.25
46136	2012-09-06	EFT	EFT	786097	FOOTHILLS SYSTEMS division of		360.10
46137	2012-09-06	EFT	EFT	786505	GRAPHCOM PRINTERS LTD.		126.63
46138	2012-09-06	EFT	EFT	54026	JOHNSON, KRISTEIN		428.48
46139	2012-09-06	EFT	EFT	56155	LIFESAVING SOCIETY		7.00
46140	2012-09-06	EFT	EFT	56200	LOCAL AUTHORITIES PENSION PLAN		10,827.32
46141	2012-09-06	EFT	EFT	786175	MacPherson Leslie & Tyerman LLP		1,545.60
46142	2012-09-06	EFT	EFT	786704	MINISTER OF FINANCE (LT)		5.00
46143	2012-09-06	EFT	EFT	786872	MPE ENGINEERING LTD.		1,312.50
46144	2012-09-06	EFT	EFT	65040	MUNICIPAL INFORMATION SYSTEMS		931.02
46145	2012-09-06	EFT	EFT	75955	PALMER, FRED		500.00
46146	2012-09-06	EFT	EFT	786205	PIPELINE WATER CO-OP LTD.		150.00
46147	2012-09-06	EFT	EFT	786050	PLANET CLEAN (LETHBRIDGE) LTD.		428.67
46148	2012-09-06	EFT	EFT	786453	PRAXAIR CANADA INC.		868.22
46149	2012-09-06	EFT	EFT	786156	Q.E.D. ENTERPRISES LTD.		881.49
46150	2012-09-06	EFT	EFT	86300	RECEIVER GENERAL FOR CANADA		21,250.64
46151	2012-09-06	EFT	EFT	900	TELUS		2,874.32
46152	2012-09-06	EFT	EFT	4090	WARNACO SWIMWEAR GROUP		385.94
46153	2012-09-06	EFT	EFT	900000	LOBBAN, GRANT		80.00
46154	2012-09-06	EFT	EFT	900000	SUTTER, CHRISTINA		80.00
							47,012.25
						Batch #	16097
46155	2012-09-06	EFT	EFT	2550	AUMA		288.75
46156	2012-09-06			786950	CLARESHOLM SELF STORAGE		598.50
46157	2012-09-06	EFT	EFT	785973	CLEARTECH INDUSTRIES INC.		378.74
46158	2012-09-06	EFT	EFT	786397	EPCOR		102.36
46159	2012-09-06	EFT	EFT	786240	GAMMEL'S PLUMBING HEATING & GASFITTING		313.68
46160	2012-09-06	EFT	EFT	786359	KLEARWATER EQUIPMENT AND TECHNOLOGIES CORP.		23,083.20
46161	2012-09-06	EFT	EFT	786872	MPE ENGINEERING LTD.		928.46
46162	2012-09-06	EFT	EFT	786101	NEEDHAM AUTO BODY		2,101.68
46163	2012-09-06	EFT	EFT	786905	ONECONNECT SERVICES INC. T46194		55.20
46164	2012-09-06	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.		976.68
46165	2012-09-06	EFT	EFT	786050	PLANET CLEAN (LETHBRIDGE) LTD.		222.96
46166	2012-09-06	EFT	EFT	786158	SOUTHERN SAFETY		157.50
46167	2012-09-06	EFT	EFT	91700	STARLINE SIGNS		156.00
46168	2012-09-06	EFT	EFT	900	TELUS		474.62
46169	2012-09-06	EFT	EFT	23500	W.R. MEADOWS OF WESTERN CANADA		32.55
46170	2012-09-06	EFT	EFT	126050	ZEE MEDICAL CANADA, INC.		56.22
46171	2012-09-06	EFT	EFT	900000	MICHAEL, JOY		400.00
							30,327.10



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2012-Oct-5
12:02:58PM

Claresholm

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Batch #	Amount
46172	2012-09-13	EFT	EFT	787501	1344585 ALBERTA LTD		27,631.48
46173	2012-09-13	EFT	EFT	787500	ADVANIS INC.		73.50
46174	2012-09-13	EFT	EFT	600	ALBERTA ASSOCIATION OF M.D.'S		10,623.38
46175	2012-09-13	EFT	EFT	1025	ALBERTA ONE CALL LOCATION CORP		113.40
46176	2012-09-13	EFT	EFT	1790	Aquam Specialiste Aquatique Inc.		1,514.45
46177	2012-09-13	EFT	EFT	786813	ATCOM		302.40
46178	2012-09-13	EFT	EFT	786195	Benchmark Assessment Consultants Inc.		4,021.50
46179	2012-09-13	EFT	EFT	6390	BISHOFF AUTO & AG CENTRE		965.00
46180	2012-09-13	EFT	EFT	11250	CANADIAN LINEN SUPPLY		879.56
46181	2012-09-13	EFT	EFT	13125	CLARESHOLM CENTRE		30.24
46182	2012-09-13	EFT	EFT	786141	CLARESHOLM TAXI		1,266.30
46183	2012-09-13	EFT	EFT	14205	CLEAN BRITE CHEMICAL SERVICES LTD.		940.12
46184	2012-09-13	EFT	EFT	785973	CLEARTECH INDUSTRIES INC.		619.92
46185	2012-09-13	EFT	EFT	14570	CREATIVE INDUSTRIES		95.81
46186	2012-09-13	EFT	EFT	24060	EVCON FARM EQUIPMENT LTD.		217.72
46187	2012-09-13	EFT	EFT	49980	HARRY'S TIRE SALES (1984) LTD.		1,641.08
46188	2012-09-13	EFT	EFT	36800	HOME HARDWARE		931.99
46189	2012-09-13	EFT	EFT	850	JOHN DEERE FINANCIAL		60.82
46190	2012-09-13	EFT	EFT	786659	LIVINGSTONE RANGE SCHOOL DIVISION		370.48
46191	2012-09-13	EFT	EFT	786339	MACKILLOP LAWN CARE LTD.		2,940.00
46192	2012-09-13	EFT	EFT	61450	MCNALLY CONTRACTORS LTD.		57,815.10
46193	2012-09-13	EFT	EFT	71400	Oldman River Regional Services Commission		5,803.25
46194	2012-09-13	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.		388.08
46195	2012-09-13	EFT	EFT	97050	PHARMASAVE		14.68
46196	2012-09-13	EFT	EFT	786536	R P WATERWORKS INC.		161.93
46197	2012-09-13	EFT	EFT	786180	RICOH CANADA INC.		186.20
46198	2012-09-13	EFT	EFT	13525	SOBEYS CLARESHOLM		86.38
46199	2012-09-13	EFT	EFT	91700	STARLINE SIGNS		123.50
46200	2012-09-13	EFT	EFT	96750	THE PROFESSIONAL GARDENER		323.40
46201	2012-09-13	EFT	EFT	786437	THE WRITE SOURCE		179.04
46202	2012-09-13	EFT	EFT	111705	WC CLASS II REGIONAL LANDFILL		8,343.91
46203	2012-09-13	EFT	EFT	111800	WORKERS' COMPENSATION BOARD		5,004.80
46204	2012-09-13	EFT	EFT	900000	Claresholm & District Health Foundation		500.00
46205	2012-09-13	EFT	EFT	900000	COALDALE NURSERIES LTD.		8,563.80
46206	2012-09-13	EFT	EFT	900000	KFJ SIGNS & GRAPHICS		190.00
							142,923.22



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2012-Oct-5
12:02:58PM

Claresholm

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Batch #	Amount
46207	2012-09-21	EFT	EFT	787501	1344585 ALBERTA LTD		33,937.13
46208	2012-09-21	EFT	EFT	650	ALBERTA BLUE CROSS		6,452.46
46209	2012-09-21	EFT	EFT	786517	AMSC INSURANCE SERVICES LTD.		3,695.40
46210	2012-09-21	EFT	EFT	785928	BIG HILL SERVICES LTD.		630.00
46211	2012-09-21	EFT	EFT	785935	CLARESHOLM CHAMBER OF COMMERCE		642.50
46212	2012-09-21			13175	CLARESHOLM COMMUNITY CENTRE HALL BOARD		168.00
46213	2012-09-21	EFT	EFT	14085	CLARESHOLM NAPA AUTO		332.44
46214	2012-09-21			786244	CUBEX LIMITED		786.40
46215	2012-09-21	EFT	EFT	786540	DIRECT ENERGY REGULATED SERVICES		31.16
46216	2012-09-21	EFT	EFT	76356	Excel Telecommunications (Canada) Inc.		27.27
46217	2012-09-21			26201	FERG'S SEPTIC SERVICE		1,155.00
46218	2012-09-21			786505	GRAPHCOM PRINTERS LTD.		372.57
46219	2012-09-21	EFT	EFT	36800	HOME HARDWARE		17.80
46220	2012-09-21			54026	JOHNSON, KRISTEIN		162.74
46221	2012-09-21	EFT	EFT	61450	MCNALLY CONTRACTORS LTD.		76,309.79
46222	2012-09-21	EFT	EFT	61467	MIDFIELD SUPPLY ULC B3999		161.96
46223	2012-09-21			786872	MPE ENGINEERING LTD.		1,621.20
46224	2012-09-21			65040	MUNICIPAL INFORMATION SYSTEMS		931.02
46225	2012-09-21	EFT	EFT	786732	NORBY, KEN		12,600.00
46226	2012-09-21	EFT	EFT	786635	ORKIN CANADA CORPORATION		100.80
46227	2012-09-21	EFT	EFT	76300	PEDERSEN TRANSPORT LTD.		116.12
46228	2012-09-21			786050	PLANET CLEAN (LETHBRIDGE) LTD.		373.80
46229	2012-09-21	EFT	EFT	12	PLATT CONTRACTING		1,931.89
46230	2012-09-21			786468	SHAW CABLE		83.95
46231	2012-09-21			786104	STARLING, KELLY		52.49
46232	2012-09-21			900	TELUS		1,126.26
46233	2012-09-21			786501	TOM HARRIS CELLULAR		42.00
46234	2012-09-21	EFT	EFT	786428	TransAlta Energy Marketing Corp.		33,728.72
46235	2012-09-21			786102	UMBRELLA ENTERPRISES		7,040.25
46236	2012-09-21	EFT	EFT	101400	UNITED FARMERS OF ALBERTA		2,004.73
46237	2012-09-21	EFT	EFT	786187	Western Canada Welding Products Ltd.		89.25
46238	2012-09-21	EFT	EFT	900000	KB HEATING & AIR CONDITIONING LTD.		749.18
46239	2012-09-21			900000	L.A. POWER SYSTEMS LTD.		568.68
46240	2012-09-21	EFT	EFT	900000	MICHAEL, JOY		200.00
46241	2012-09-21			900000	SFE GLOBAL		3,062.78
46242	2012-09-21			900000	WATER POLO CANADA		425.00
							191,730.74
						Batch #	16150
46243	2012-09-28	EFT	EFT	13250	CLARESHOLM CHILD CARE SOCIETY		2,183.50
							2,183.50
Total							414,176.81

*** End of Report ***



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

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24, rue Clarence Street,
Ottawa, Ontario K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca

September 24, 2012

His Worship Mayor David Moore
Town of Claresholm
PO Box 2788
Claresholm, AB, T0L 0T0

Dear His Worship Mayor Moore:

The Diamond Jubilee marks the 60th anniversary of Her Majesty Queen Elizabeth II's accession to the Throne as Queen of Canada. The Medal Program is the centrepiece of a year-long series of Jubilee year celebrations organized by the Government of Canada. It is anticipated that some 60,000 deserving Canadians will be recognized with a Jubilee medal.

Now, in consultation with the Government of Canada, we are launching a second round of nominations with a new deadline in order to open this honour to more Canadians. All members of council and all municipal officials may nominate as many additional candidates as they consider deserving of the Queen's Diamond Jubilee Medal.

Nominations already submitted are unaffected. In addition, those nominated as alternates will also receive a medal, providing they meet the criteria which can be found at www.fcm.ca/eligibility. If you have any objections to your alternate candidate receiving a medal, please contact FCM at diamondjubilee@fcm.ca.

The new deadline for nominations is December 31, 2012. I urge you to advise all members of council and all municipal officials of this expanded opportunity to honour deserving members of your community.

Nominations are made by completing the nomination form at www.fcm.ca/jubilee. To learn more about the Jubilee Medal Program, please visit the Governor General's website using this link: www.fcm.ca/diamondjubilee.

Sincerely,

Karen Leibovici
President, FCM
Councillor, City of Edmonton



**Claresholm Animal Rescue Society
Amended Regular Meeting Minutes
September 6, 2012**

Present: Kris Holbeck, Kim Alexander, Barb Hinkle, Rita Hahn, Sylvia Giroux, Judy Van Amerongen, Gerald DeBruyn.

Regrets: Karen Thompson, Pat Baker, Jean Sorochan, Denise Peters, Anne Papan

Guest:

1. Call to Order

The meeting was called to order at 7:20 pm.

2. Approval of Agenda

Motion by Kris Holbeck to approve agenda as Amended. All in favour. CARRIED.

3. Approval of Regular General Meeting Minutes August 16, 2011

Motion by Judy Van Amerongen to accept the minutes as Amended. All in favour. CARRIED.

4. Delegation of Jeff Gibson from Town

- August 16, 2012 to Sept6, 2012 – Tabled

5. Dr. Krista Minish from Willowcreek Mobile

- Do surgeries for CARES
- Get Towns OK
- Dr. Krista Minish will do Vaccines but Rita Hahn does the vaccines, deworming, and the resolution
- CARES can call Dr. Krista Minish when cats and dogs get sick
- Get vaccines through Dr. Krista Minish
- No dental yet. Dr. Krista Minish is not set up for it yet.
- Set price 20% off
- Flexible time Monday and Wednesday 6pm to 8pm Emergency
- Spay and Neuter and she does dogs and cats
- Getting tattoo
- CARES will gradually work Dr. Krista Minish into their system. Around the 1st week of November 2012
- Dr. Krista Minish does exams

6. PetSmart Weekend September 14, 15, 16, 2012

- A couple of puppies and an adult for each day
- Kim , Judy, Kris, Barb would do 1 ½ hours each at different times
- Friday Night get the kitty's down
- 1 – 2 pm Saturday and Sunday

7. Shelter Update

- 14 animals spay and Neutered today
- 7 Puppies taken over to Vaccinations
- Dune's eye infection taken to vet and is on Meds for 2 weeks
- Abby Surgery at Fort Macleod to remove tumour.

8.

- Rex is coming back, to big for the new owners. They say he is awesome with the kids.
- Micki on trial adoption.
- Tippy and Maci will be adopted tomorrow September 7th, 2012
- Suzie, Greg (the Puppies) adopted tomorrow September 7th, 2012
- Paxton - has an application filled in
- Female puppy w/ solid red collar – an application is filled in
- Female puppy w/Red Jewel Collar - an application is filled in, but uncertain about applicants. Our dogs get spayed after 6 months. They have dogs not fixed. This is in question. These are possible applicants but board makes the decision on adoptions.

9. TNR Update –

- 1 male kitten spayed
- 1 male euthanized (sick)

10. Fundraising Update –

- 2013 Callendars – advertisers added in. pictures all organized and Josh completed the work on designing. Staples can reproduce them by the end of September 2012
- Wooden Crate – outside CARES for people to drop of their bottles
- Possible bottle drive – the kids will help out

11. Treasurer's Report –

- Expense sheets filled and handed on the 15th of the month
- Shade Structure → can use up the \$3000.00 surplus of build project..

12. New Building Update –

- Order another dog door

13. Others

- Kristal Povey will work at CARES, 21 hours / week at minimum wage. 10am 2pm Monday – Wednesday, 10am – 3pm Thursday, 10am 5pm Saturdays, and 7pm – 10 pm Sunday for close.
- Mental Health Care – Walking dogs. Get schedule from them with some parameters. Discuss at next meeting.
- Please, Please Letter – the board had some questions in how much time was spent in looking for another place? CARES cannot take in any more surrenders right now. We have no room. Board asked if she can keep looking?
- Animal Cares leader - Sylvia Giroux said she will do it as a volunteer with expenses paid. Sylvia Giroux will be the go to person as the animal care leader.
- Sharing the cell phone from meeting to meeting between a group of volunteers.
- **Motion by Kris Holbeck** to have Sylvia Giroux as new Animal Care Leader. All in favour. CARRIED
- A lady called if we boarder dogs? No we do not boarder dogs.
- Terry Nelson– does the Scheduling. While Sylvia Giroux is gone, we need some more help
- Work Experience for the schools is unknown at this time.
- In Camera:
 - **Kris Holbeck Motion:** to go into Camera
 - **Kris Holbeck Motion:** to out of Camera

14. Adjournment: Meeting adjourned at 9:00pm

15. Next Regular Meeting: Will be held at the Bill Simpson room at the Library, Thursday, October 4, 2012, at 7:15pm.

The Navigator

Issue 13 • Printed September 17, 2012

Claresholm, AB

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- New Principal!
- Terry Fox Walk & Fundraiser
- Sports Fees Increase
- Cobra Wear Orders
- September 2012 Calendar
- School Council

Welcome Back to another school year!

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.

- Football: Tim Bryson, Todd Lybbert, Lyle Franz, Kelly Starling, Kelly Fowler.

SPORTS FEES INCREASE FOR 2012-2013



The WCCHS Sports Society was formed in November of 1995 with a mandate to promote, sponsor and support the sports teams and athletes of WCCHS.

In the spring, a fee increase for the 2012-2013 season was agreed upon for all sports. This fee increase will affect both junior and senior high student athletes and will try to allow all teams to better function within a budget. WCCHS has some of the lowest sports fees in the province while providing high caliber athletes, coaches and teams. Sports Society maintains its commitment to student athletic excellence. All students regardless of finances have the opportunity to participate in athletics at WCCHS. If you have questions or concerns, please contact Elizabeth Roemmele, President beth@romfarm.com or Todd Lybbert, WCCHS Athletic Director, at lybbert@lrsd.ab.ca.

Sports Society meets each month on the third Thursday of the month at 8 pm. Representatives (students and parents) from all sports are encouraged to attend. Everyone is welcome to attend these meetings which are held in the school library.

TERRY FOX FUNDRAISER

This year's fundraiser for the Terry Fox School Run will see Student Council selling carnations at \$3 each starting Friday, September 14 to Thursday, September 27, the day of our school walk! When purchasing a flower, the buyer chooses to have a card attached to the flower which reads either:

"Survivor: _____"
(A loved one's name)

"Fighter: _____"
(A loved one's name)

"In memory of _____"
(a loved one's name)

Flowers on 49th has agreed to help us arrange the carnations into bouquets which will be placed in senior's facilities and at medical facilities in town.

We will be raising funds for the Terry Fox Foundation while showing support for cancer survivors, fighters and victims we know and love, and at the same time providing beautiful bouquets of flowers to facilities within Claresholm!

2012 YEARBOOKS

The 2012 WCCHS yearbook (from last year's activities) is scheduled to arrive in early October. WCCHS students will receive their previously purchased book during a lunch time signing event. WCCHS Grads who purchased a copy will be contacted by phone as to when to pick their yearbook up.

REGAL FUNDRAISER

Fall 2012 Regal sales are now beginning and will run until October 31. You can order online at www.wcchs.shopregal.ca or you can view a print catalogue from any Student Council member, or phone the school at 403-625-3387 to request a print catalogue and order form.

Profits will be used to hold events for all WCCHS students such as speakers for special events day. Last year, we were able to bring in motivational speaker, Ian Tyson from Ontario, using these funds. The student council also sponsors academic awards each year and supports students attending leadership conferences annually.

GIFT CARD FUNDRAISER

Buy GIFT CARDS through WCCHS (in partnership with West Meadow Elementary School) for everyday purchases, to give as gifts for birthdays or the holidays, or for your business needs. Up to 15% of your everyday purchases will be automatically donated back to Willow Creek Composite High Student Activities!

Visit www.fundscrip.com/retailers for the complete list of participating retailers. Contact Lindsay Martineau (West Meadow) or Barb Bell (WCCHS) for further details.

NEXT DEADLINE IS OCTOBER 2!



WCCHS SPORTS FEES 2012-2013

	Jr. High (7-9)	Sr. High (10-12)
Football	-	\$275
Volleyball	\$150	\$300
Basketball	\$150	\$350
Badminton	\$50	\$50
Track	\$50	\$50
Slowpitch	-	\$150
Baseball	-	\$250
X-Country	\$50	\$50
Golf	-	\$50
Curling	-	\$50

NOTES From The OFFICE:

- If your child is new to grades 7-12, and you wish to volunteer in WCCHS, you need to complete an RCMP check and turn it into the office.
- Gentle reminder that WCCHS is not able to accept post-dated cheques for school fees. If you need to work out an installment plan with the office you are welcome to do so, but the parent would need to drop off the funds on the installment date.
- Early in October, invoices for fees will be mailed home and demographic forms for updating our student information system will also be sent.
- School Connects is a new program being implemented this year in all LRSD schools. It is a program that will contact parents when their child is absent, send school wide announcements, emergency situations, and general information. Watch for more info soon!

WCCHS Hallowe'en Dance

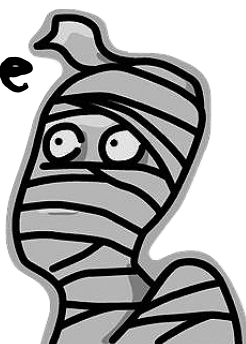
Friday, October 26, 2012

7 pm @ W.C.C.H.S.

All Grades 7 - 12 Students Welcome!

\$5 in Costume; \$8 without Costume

Concession Available



COBRA WEAR NOW ON SALE!

Next Order Date:
OCTOBER 18

Order forms in the office for t-shirts, shorts, sweats, tear-aways, jackets & more!

**FROM THE PRINCIPAL:
Dr. Susan Nobes**



Welcome back to a new school year at WCCHS! A special greeting is extended to the grade 7 and 8 students and their families. We look forward this year to flexible course access for

students here and at our Outreach site. For me, joining the hard working staff of WCCHS and LRSD is a privilege. I look forward to getting to know students, families, and our community partners in education over the next several months. Thanks to the students, teaching and support staff at WCCHS for making me feel so welcome over the past few weeks.

Construction is continuing at the modernization site. I was fortunate to have a tour of the site at the end of August and I am pleased to report the design aspects most noteworthy on the plans are now becoming visible. The structures forming the roof and sides over the student gathering place are distinctively apparent! There are break out rooms off each academic classroom already being wired, taped and drywalled. A special chemical storage area is being constructed in the Science Suite. The boilers, lowered by crane over the summer, are massive. The CTS spaces are huge and will be excellent for multi-activity learning. The stage has been removed in the gym and work is beginning in the ceiling area.

Our school AISI focus builds on the research and connections initiated last year in the area of Community and Student Engagement in Learning. Our team has already started to explore Differentiated Instruction in order to meet the needs of all students in an inclusive way. More news will follow as we develop our plans, with the support of Central Office Learning Coordinators.

Our sports teams are active and the Student Council and Prom groups are busy. New clubs and social justice/citizenship oriented projects will be starting up as fall unfolds. We encourage all students to become involved and contribute to making WCCHS a fun, safe place to learn. Please support your students in their studies and we will, too! Please feel welcome to visit me at school and to maintain communication with staff regarding student progress. Check out our website! We are learning new skills related to the site and endeavour to keep the info current.

SCHOOL COUNCIL

Please join us to meet our new principal and to take part in a new school year with school (parent) council! School council meetings are held the third Thursday of each month at 7 pm. If you have any

questions, contact Chairperson Ruth Lindquist (403-625-3123) or Principal Susan Nobes. The first meeting of WCCHS school council is at 7 pm on Thursday, September 20 in the school library (upstairs). All parents are encouraged to attend!

SPORTS SOCIETY

The WCCHS Sports Society is an umbrella organization under which all sports teams at WCCHS operate. The society provides the resources for each sports team to operate. The resources are pooled from the collection of fees and fundraising. The next meeting is 8:00 p.m. on Sept. 20 in the school library. Watch for future news in this space!

WELCOME!

Welcome to staff members Jeff Anderson (chemistry), Willy Cozak (welding), Barry Tremblay (a U of L Education student completing his teaching internship in grade 7), Sandra Gammie (Gr. 7) and Brenda Bryson (career counselor).

Special welcome to our exchange students! Monika joins us from Germany and Ebony travelled from Norway to spend the year with us!

Welcome to all of our Grade 7 students who are joining us at the WCCHS campus this year!

Please make these staff and students feel welcome and be extra helpful!

UPCOMING DATES TO NOTE

- School Picture Day (smile!)September 13
- No School For Jr. High StudentsSeptember 20
- School Council Meeting - 7 pmSeptember 20
- Sports Society Meeting - 8 pmSeptember 20
- No School For Jr. & Sr. High StudentsSeptember 21
- Prom 2013 Student MeetingOctober 3
- PD Day (No school for students)October 5
- Thanksgiving Day (No School)October 8
- Parent Teacher Student Interviews (4:30-7:30 pm) . . .October 16 & 18
- WCCHS Academic Awards Night (7 pm WMES) . . .October 29



WCCHS School Terry Fox Walk will be Thursday, September 27 @ 11:00 a.m. Our route will be from the football field, north to John Deere and then, south to the Agriplex and then back to WCCHS.

Are you WCCHS Alumni?

Willow Creek Composite High School Alumni Association
 @wccsalumni

IS YOUR CHILD ABSENT FROM SCHOOL?
You need to call the school
403-625-3387
to let us know!

HOW TO REACH US

Main Phone 403-625-3387
website: www.lrsd.ab.ca/schools/willowcreek
email: nobess@lrsd.ab.ca
News to add? dofsteel@shaw.ca



SR. HIGH SCHOOL VOLLEYBALL HOME GAMES

- Sept. 17 - HS Boys vs. St. Mikes (P.Creek)
- Sept. 19 - HS Boys vs Noble Central
- Sept. 24 - HS Girls vs Livingstone
- 6:00 PM game time •

Sun	Mon	Tue	Wed	Thur	Fri	Sat
September						1
2012						
2	3	4	5	6	7	8
REGAL FUNDRAISER (Student Council) begins now and ends October 31 - Check it out at www.wcchs.shopregal.ca , or phone the school at 403-625-3387						
9	10	11	12	13 School Picture Day	14	15
16	17 Cobra Volleyball Sr. Boys vs. PCreek	18 COBRA WEAR Orders due today!! (another order will take place in a month)	19 Cobra Volleyball Sr. Boys vs. Noble Central	20 NO SCHOOL for Jr High students 7 pm School Council 8 pm Sports Society	21 NO SCHOOL for Junior and Senior High Students	22 Cobra Football at 3 pm vs Rundle College
23	24 Cobra Volleyball Sr. Girls vs. Livingstone	25	26	27 TERRY FOX WALK 11:00 am	28 Cobra Football at 7 pm vs Catholic Central	29
30	OCTOBER 1	2 GIFT CARD ORDERS DUE today Will be delivered in one week!	3	4 CHILDSPLAY performs at WCCHS at 7:00 pm. Doors open at 6:30 pm.	5 PD Day NO SCHOOL for students	6

Willow Creek Composite High School • Grades 7-12

School Council Meeting – September 20, 2012

Attendance: Ruth Lindquist; Carmelle Steel; Colleen Edwards; Lori Morrison; Kelly Hall, trustee; Louise Nelson; Sandra Lindsell; Charlene Dunlop, trustee; Janet O'Brien; Susan Nobes; Jeff Perry; Beverly McNutt; Kit Russell

Welcome & Introductions: Dr. Susan Nobes, Principal; Jeff Perry, Associate Superintendent of business affairs; and remaining individuals in attendance introduced themselves.

1. Approval of agenda – Carmelle moved the agenda be approved as presented, seconded by Louise. All in favour
2. Approval of Minutes – Correct Sandra to Stacy in point 2. Carmelle moved the minutes be approved as amended, Louise seconded. All in favour.
3. New staff: Barry Tremblay – U of L Professional Semester III student working with Elaine Watt in grade 7; Sandra Gammie gr 7 LA; Willie Cozak Welding 0.5; Jeff Anderson chemistry 0.5; Krista Roberts practicum in Masters of Counseling with Athabasca University; Brenda Bryson 1.0 Academic Advisor and Learning Coach
4. Total enrollment 397 total students: grade 7 - 58; grade 8 - 47; grade 9 - 71; grade 10 - 60; grade 11 - 79; grade 12 – 82 – Due to increased enrollment at the grade 9 level we have determined we will hire 0.75 FTE of teacher time to split the grade 9's into three classes. This is very close to the number of students we projected. Two teacher assistants have given their resignations prior to school starting and we have chosen not to replace them.
5. **Election of officers for School council:**
Dr. Nobes opened the floor for nominations for:
Chairperson: Carmelle nominates Ruth Lindquist, seconded by Lori Hoff. Ruth accepts the nomination. Nominations were then closed as there were no further nominations.
Vice-chair: No nominations were received. School Council will continue to seek a vice-chair as the year progresses.
Secretary: No nominations were received.

2012-2013 School Council Chair is Ruth Lindquist by acclamation. Vice-Chair will remain vacant until a parent comes forward. The position of secretary will be filled by a school council members present at each meeting on a volunteer rotational basis.

6. **Naming of New/Modernized Schools**
Jeff Perry, Associate Superintendent of Business Affairs presented Administrative Procedure 530 "Naming of Schools" which will be necessary for the modernized site. Ruth asked for volunteers to sit on a committee that is being struck to assist with the input gathering process. Committee members: Janet O'Brien and Ruth Lindquist

7. **School Goals**

Dr. Nobes presented the draft form of WCCHS school goals. As well she shared that the criteria for AISI funding is available on the Alberta Education website. As a part of WCCHS AISI the staff were given "Making a Difference" resource from Alberta Education. In October School Council will be asked to look at creating their own goal in relation to the school goals.

8. **School Fees**

An article was present in the newspaper that stated School Council is not involved in discussions around school fees. A look at last years minutes reveals that School Council had several meeting where school fees were on the agenda and discussed. Trustee Hall and Trustee Dunlop would like to hear your opinion on school fees. You can email them at hallk@lrsd.ab.ca and dunlopc@lrsd.ab.ca .

9. **Trustee Report**

The board approved the borrowing resolution. This resolution is a part of every September's board meeting. Enrollment is up slightly from projections in the spring. We have incredible artists in our jurisdictions and Central Office has an excellent display of this talent.

10. **Alumni Association**

Carmelle shared with council the news that an Alumni Association has been established and more information, including the website address will be presented at a later meeting. The association has already been granted approval to move forward on sponsoring a recognition "wall" in the modernized site. The association is also in the process of planning a reunion for July 2013.

11. **Bylaws**

Carmelle moved that the Bylaws, as given out last year, be approved as a work in progress. Sandra seconded. All in favour.

Next meeting is Wednesday, October 17th at 7:00 p.m. at WCCHS library.

Sandra moved we adjourn at 8:01 p.m.

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday September 5, 2012
York Creek Bed and Breakfast



Board Representatives

Barney Reeves, Waterton Lakes
Bruce Decoux, Crowsnest Pass
David Moore, Claresholm
Dick Fenton, Nanton
Ben Goetz, Glenwood
Walter Gripping, Granum
Shane Hansen, Cardston County
Dennis Gillespie, Stavely
Bjorn Berg, MD Pincher Creek

Guest Councillors

Brian Gallant
Siegbert Gail
Larry Mitchell
Jerry Lonsbury

Resource Persons

Myron Thompson, CAO, Crowsnest Pass
Bev Thornton, Executive Director, AlbertaSW

Livingstone Range School Division

Clara Yagos, Trustee

1. Welcome and Introductions
2. Approval of Agenda
Moved by Bjorn Berg THAT the agenda be approved.
Carried. [2012-09-273]
3. Approval of Minutes
Moved by Shane Hansen THAT the minutes of July 4, 2012 be approved as presented.
Carried. [2012-09-274]
4. Approval of Cheque register
Moved by Dick Fenton THAT the cheques #1059 to #1090 be approved with corrected detail on #1075.
Carried. [2012-09-275]
5. Executive Committee Minutes
Accepted as information.
6. Wi-Fi Project web meeting report
Accepted as information.
7. Crown Round Table Conference attendance
Conference date conflicts with AUMA as well as a provincial meeting scheduled for BC elected officials.
8. Events and Festivals Grant
Accepted as information. There is expected to be a March intake for these applications.
9. Options to access additional AEAE funding
Accepted Executive committee recommendation to defer this for consideration as part of planning sessions.
10. Planning sessions
Workshop will be held at 2:00pm, prior to the next regular Board meeting, Wednesday October 3, 2012, Fort Macleod.
11. Executive Director Report
Accepted as information

12. Round Table Updates

13. Next Board Meetings

Wednesday, October 3, 2012 to be preceded
by workshop at 2:00pm that afternoon

14. Adjournment

Moved by Shane Hansen THAT the meeting be adjourned.
Carried. [2012-09-276]

Minutes approved

Chair

Date

Approved October 3, 2012

Secretary/Treasurer

Date

Alberta SouthWest Bulletin - October 2012



Regional Economic Development Alliance (REDA) Update

- Alberta SouthWest representatives attended the: Third Annual Crown Round Table Conference, Fernie BC on September 27-28, 2012. The theme was "Pathways to Prosperity: Caring for Communities in the Crown of the Continent" and AlbertaSW representatives made presentations, as part of a panel discussion. Attendees represented a broad cross-section of interests that make up the transboundary Crown of the Continent region. Environmental, resource and land management agencies were well represented. Unfortunately, both Alberta and British Columbia had provincial elected officials' events on these same days. It is hoped that next year's conference (in Great Falls or East Glacier) will have even stronger representation from community and business leaders to build continued focus on business development.

AWARD RECOGNITION FOR ALBERTASW

EDAC Cup Recipient

- At the Economic Developers Association of Canada's 44th Annual Conference, Alberta SouthWest Economic Development was awarded five *Marketing Canada Awards*:
 - **Winner:** Alberta SouthWest Advertising Campaign
 - **Winner:** www.albertasouthwest.com Website
 - **Winner:** www.myalbertasouthwest.com Microsite, Online Community Outreach and Social Media
 - **EDAC Cup Contender:** Alberta SouthWest Advertising Campaign
 - **EDAC Cup Winner:** Alberta SouthWest Advertising Campaign

These multiple awards recognize the new website and regional promotion. The EDAC Cup represents the top recognition of this year's awards program, which attracted 160 submissions from across Canada.



The Economic Developers Association of Canada (EDAC) is Canada's national association of economic development professionals, representing every province and territory across Canada. The Association recognizes that marketing a community is an integral part of the economic development profession; the *Marketing Canada Awards* competition is an opportunity to encourage and recognize excellence.

Alto Award Finalist

Alberta SouthWest Regional Economic Development is one of three finalists for the 2012 "Tourism Community of the Year" Alto Award. This new category is one of nine award categories. 2012 Alto Award winners will be announced on Monday, October 22, 2012 at the upcoming Travel Alberta Conference.

- The AlbertaSW Regional Business License Program is getting ready for 2013, which will be the 11th year of successful operation in the region. For an additional fee, resident businesses may purchase a regional license that entitles doing business in the partner communities, thus saving out-of-town fees. New on-line systems will enable each municipal office to upload information to a shared regional database of license holders.

UPCOMING

- October 11-13, 2012: Alberta Rural Development Network (ARDN) Conference, Olds AB "Creating Rural Connections: Regional Realities and Approaches"
- October 16th, 2012: Travel Alberta Media Relations Workshop, Crowsnest Pass, 10:15 a.m. - 2:30 p.m. Community Futures Crowsnest Pass, 12501 - 20th Avenue, Blairmore ♦ **Register by October 11th**
- October 17, 2012: Travel Alberta Media Relations Workshop, Waterton Lakes, 8:45 a.m. - 1:00 p.m. Waterton Lakes Resort, 101 Clematis Ave ♦ **Register by October 12th**
- October 21-23, 2012: Travel Alberta Industry Conference, Banff, AB



Alberta SouthWest
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com

Wi-Fi Users by Community and Location

Town/Location	April	May	June	July	August	September
Coleman Rec Plex	11	26	26	48	60	54
Stones Throw Café Blairmore	28	45	85	122	82	69
Pincher Creek Arena	0	28	91	110	119	104
Centennial Campground Claresholm	14	24	114	123	81	55
Claresholm Museum	27	45	102	128	130	72
Fort Macleod Museum	67	91	123	191	190	90
Fort Macleod Tourism Office	18	61	170	216	259	146
Glenwood	0	0	0	0	13	52
Hillspring Community Centre	7	4	10	15	25	4
Nanton Air Museum	67	121	138	184	235	158
Nanton City Hall	75	112	130	163	167	127
Granum Golf/Campground	0	0	22	47	49	29
Granum Downtown	0	0	0	15	9	17
Stavelly	7	13	22	25	19	20
Carway Border Crossing	0	0	0	0	27	27
The Barn Store Mountainview	0	0	0	0	8	64
Pincher Creek Community Centre(awaiting Telus)	0	0	0	0	0	0
Total # of users per month	321	570	1033	1387	1473	1088

Claresholm and District Museum
Minutes of the Board Meeting of August 22, 2012

Present: Doug Leeds, Bernice Case, Doug MacPherson, Rhodena King, Don Clark, Trisha Carleton

Absent: Anola Laing, Don Glimsdale, Harold Seymour

1. The meeting was called to order by Doug Leeds at 7.30 pm
2. Doug MacPherson moved that the agenda be adopted
3. Don Clark moved that the minutes be adopted.

4. Financial report; the Lions Club has informed us that the CPR may be giving us \$1000 towards the cost of the shed. This has not yet been confirmed in writing. We briefly reviewed the financial report. Doug MacPherson made the motion that the report be accepted.

5. Old business: the job description for the executive director is not yet completed. Bernice will try blending the two together. We will vote on the final result at the next meeting.

- B The CPR buildings are not in good enough condition to be moved. They are going to send us some pictures and the dimensions these will be passed on to Doug MacPherson and he will give us a rough estimate of the cost of building one. This will tell us if we have enough money for the project.

- C. Trisha has applied for a grant to cover 50% of the cost of the replica storm windows in the station building.

- D. Doug MacPherson made the motion that Trisha be allowed to attend the Red Deer AMA conference on September 20-22.

6. Trisha reviewed her executive director's report. She circulated a copy of the new logo for the web site. This generated a discussion of the design. It was felt the drawing of the museum building looked too much like a house. Doug MacPherson suggested that she speak to the design company about producing something that looks more like our letterhead drawing.

- B. In Anola's absence it was suggested that Harold be asked to accept the ATCO Gas legacy gift on behalf of the board.

- C. Doug MacPherson made the motion that we form an acquisition committee. There will be further discussion on this matter at the next meeting.

- D. It was decided not to serve refreshments on the CPR platform since the barbeque would be following immediately after the ceremony.

- E. The question of the Oscar Markle collection was brought up again. He is pressing Doug Leeds for an answer. Bernice made the motion that we accept the collection. Carried.

F. Trisha said that Pat Patterson has offered to donate a china cabinet and hutch. Since we already have two of them on display Doug MacPherson made the motion that we politely reject the offer saying that we don't have the room.

G Doug Leeds volunteered to clean out the caboose

H. Trisha distributed a strategic plan draft for the recognized museum application for the board members to review and give feedback.

The next meeting will be on September 26 at the town office.

The meeting was adjourned by Don Clark.

Minutes corrected and approved September 26,2012

Anola Laing, Chair

Please circulate to Mayor/Reeve and Council for information



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 5 (2012)
EXECUTIVE COMMITTEE MEETING
Thursday, July 12, 2012 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Terry Michaelis - Chair
Gordon Wolstenholme - Vice-Chair
Henry Van Hierden (absent)
Doug MacPherson (absent)

Dick Fenton
Anne Marie Philipsen (absent)
Walter Gripping

STAFF:

Lenze Kuiper - Director

Barb Johnson - Executive Secretary

AGENDA:

- 1. Approval of Agenda - July 12, 2012
2. Approval of Minutes - May 10, 2012 (attachment)
3. Business Arising from the Minutes
(a) Doubtful Accounts (attachment)
(b) Accounts Receivable / Accounts Receivable-Manual (attachment)
4. New Business
(a) Finance Committee Report (handout)
(b) Staff Resignation
(c) Municipal Borrowing Bylaw
5. Accounts
(a) Office Accounts
(i) April 2012 (attachment)
(ii) May 2012 (attachment)
(b) Financial Statements -
(i) January 1 - April 30, 2012 (attachment)
(ii) January 1 - May 31, 2012 (attachment)
6. Director's Report

7. **Executive Report**
8. **Adjournment**
-

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the agenda, as amended:

ADD: 4(c) Municipal Borrowing Bylaw

CARRIED

2. APPROVAL OF MINUTES

Moved by: Dick Fenton

THAT the Executive Committee approves the minutes of May 10, 2012, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

(a) Doubtful Accounts

- Details of the four outstanding doubtful accounts were explained as follows:

Alberta Agriculture: August 2005 (\$225.00) – Clear Lake Area Structure Plan was paid by the Edmonton office, but they didn't pay for the 10 copies for the Lethbridge office.

Michael Glavin: January 2010 (\$37.00) – for Cardston maps – he has passed away.

Rod Nieboer: August 2010 (\$40.00) – for maps – sent several invoices but he has not paid.

Geolink: October 2010 (\$12.00) – for a copy of the Oldman River Reservoir Area Structure Plan – there was no address on the invoice.

Moved by: Dick Fenton

THAT the Executive Committee authorizes the auditors to write off the Doubtful Accounts for Alberta Agriculture, Geolink and Michael Glavin;

AND THAT another invoice be sent to Rod Nieboer.

CARRIED

(b) Accounts Receivable / Accounts Receivable-Manual

- There are two Accounts Receivable accounts in the "Chart of Accounts" used by the Simply Accounting Program: #1090 Accounts Receivable and #1100 Accounts Receivable-Manual:
 1. When invoices are entered the Simply Accounting program uses #1090 Accounts Receivable for the debit portion of the transaction.
 2. When invoices are paid they are credited to #1090 Accounts Receivable also.
 3. However, when journal entries are entered manually, the program does not allow entry to #1090 Accounts Receivable. The only way to enter journal entries manually is through the #1100 Accounts Receivable-Manual account.

- At the end of the year, the two accounts are reconciled.

Moved by: Walter Gripping

THAT the explanation of Accounts Receivable / Accounts Receivable (Manual) be received, as information. **CARRIED**

4. NEW BUSINESS

(a) Finance Committee Report

- Three Finance Committee meetings were held with good input from all members of the Committee. Meeting results have been compiled in a report entitled "Finance Committee Report & Recommendations" which contains the following six recommendations:
 1. GIS Increase for 2013 – 5% – GIS fees are based on a cost recovery model built at inception in 2002. ***The Finance Committee recommends a 5% increase in keeping with historical levels.***
 2. Increase Fee-For-Service – Standard fee rates for private consulting firms are based on doubling or tripling the hourly wage including benefits then adding 25% for overhead and profit margin. Current fee-for-service rates of \$55/hr and \$45/hr are extremely low by industry standards and do little to meet the test for cost recovery. ORRSC historically has offered half rates to members and will continue to do so as a valued benefit to members. ***The Finance Committee recommends using the double hourly wage formula bringing fee-for-service rates up to \$75/hr and \$65/hr respectively.***
 3. Fee-For-Service – Introduce Interim Billing for 2013 – Payments for fee-for-service plans and projects are traditionally invoiced at the back-end upon completion. Many projects are elastic and have a lifespan beyond one year. Management of cash flow is often an issue. ***The Finance Committee recommends introducing interim billing.***
 4. Enter into new and improved Municipal Service Contracts – New contracts between ORRSC and individual municipalities will address the changes made over the past 18 years and additionally will outline in greater detail the services offered in exchange for membership fees and fee-for-service. ***The Finance Committee recommends entering into new and improved Municipal Service Contracts.***
 5. Increase Subdivision Fees – A review of subdivision fees in other parts of the province indicates there is some room for adjustment. ***The Finance Committee recommends that simple increases be applied to ORRSC's existing Subdivision Fee structure.***
 6. Utilize 2012 Total Equalized Assessment (TEA) with a rural and urban mill rate adjusted to requisition \$800,000 in 2013. Use year-to-year TEA and adjust accordingly thereafter – ORRSC has based its membership fees on the 1993 Total Equalized Assessment (TEA) of each member municipality over the past 18 years and has been limited to a 5% increase on those fees in any given year. While this provided ORRSC with a fixed source of revenue, it has not kept pace with the true costs of operations. In turn, revenues generated from variable sources such as subdivision, fee-for-service and grants have been relied upon to balance the books. If

ORRSC is to remain viable a reliance on variable income needs to be reduced, it is no longer sustainable and in many cases it is approaching finiteness. If the consensus in 1993 was to use TEA, then logically using 2012 TEA for our requisition in 2013 and thenceforth, using yearly TEA to determine each year's requisition makes fiscal sense. The requisition could be adjusted to reflect the economy of the day and the variable revenues of the previous year. ORRSC would operate on the same principles as a municipality. ***The Finance Committee recommends that ORRSC requisition 2013 Membership Fees of \$800,000 through a rural urban mill rate split applied to the 2012 TEA, and that in subsequent years the formula be adjusted to reflect financial need and new TEAs.***

- The Finance Committee suggested further increases in revenue could be accomplished by:
 - Expanding complementary services
 - Expanding membership
 - Providing associate memberships
 - Aggressively pursuing grants
 - Lobbying the province for similar funding currently being provided to the Calgary Regional Partnership and the Capital Region Board
- Suggestions for reducing expenses include:
 - Temporary workplace attrition
 - Keep vehicles to 160,000 km rather than 100,000 km
 - Per diems and mileage for Board meetings
- The Director plans to discuss these recommendations with as many individual councils and CAOs as possible before the Board meeting in September. In addition, urban and rural municipalities could submit resolutions to their respective associations' fall conventions (AUMA and AAMD&C).

Moved by: Walter Gripping

THAT the ORRSC "Finance Committee Report & Recommendations" be approved and referred to the Board of Directors at the September 6, 2012 meeting. **CARRIED**

(b) Staff Resignation

- Breelyn Gray worked at ORRSC for two years as a planning intern and has accepted a position with Stantec in Calgary.

(c) Municipal Borrowing Bylaw

- ATB Financial has asked us to pass a municipal borrowing bylaw in order to set up a secured line of credit. The Director will solicit the advice of Municipal Affairs to determine if a bylaw is required or whether the resolution we already provided is sufficient.

5. ACCOUNTS

(a) Office Accounts

(i) April 2012

5151	Vehicle Gas & Maintenance	B. Brunner	\$ 37.00
4140	Approval Fees	MPE Geomatics	325.00
4140	Approval Fees	Midwest Surveys	150.00
5151	Vehicle Gas & Maintenance	Bridge City Chrysler	610.97
5151	Vehicle Gas & Maintenance	Imperial Oil	252.62
5151	Vehicle Gas & Maintenance	Bridge City Chrysler	61.95
5280	Janitorial Services	Madison Ave Business Services	425.00
5310	Telephone	Telus	338.97
5310	Telephone	Bell Mobility	575.00
5330	Dues & Subscriptions	Costco Wholesale	110.00
5330	Dues & Subscriptions	Vauxhall Advance	22.00
5330	Dues & Subscriptions	Peak Vocational Services	90.00
5420	Accounting & Audit Fees	KPMG	7,000.00
5440	Land Titles Office	Minister of Finance	654.00
5570	Equipment Repairs & Maintenance	Reiter Computer Associates	55.00
5470	Computer Software	Xerox	1,835.46
5570	Equipment Repairs & Maintenance	Xerox	540.10
5580	Equipment & Furniture Rental	Xerox	597.00
5570	Equipment Repairs & Maintenance	Reiter Computer Associates	195.00
5580	Equipment & Furniture Rental	Telus	172.98
5580	Equipment & Furniture Rental	Xerox	960.00
1160	GST Receivable	GST Receivable	540.22
		TOTAL	<u>\$15,548.27</u>

(ii) May 2012

5150	Staff Mileage	S. Johnson (Jan. - May)	\$ 53.50
5320	General Office Supplies	S. Johnson (Jan. - May)	47.93
5390	Graphic & Drafting Supplies	S. Johnson (Jan. - May)	19.99
5530	Coffee & Supplies	S. Johnson (Jan. - May)	129.50
5160	Staff Field Expense	J. Schmidt	21.02
5151	Vehicle Gas & Maintenance	Imperial Oil	258.95
4140	Approval Fees	Highway 3 Developments	450.00
4140	Approval Fees	Martin Geomatic Consultants	450.00
4140	Approval Fees	Brown Okamura & Associates	325.00
5265	Utilities	City of Lethbridge	614.04
5280	Janitorial Services	Madison Ave Business Services	425.00
5310	Telephone	Telus	44.92
5310	Telephone	Bell Mobility	660.12
5310	Telephone	Telus	330.83
5320	General Office Supplies	Dejardins (formerly Citi Cards)	97.59
5380	Printing & Printing Supplies	Dejardins	511.37
5320	General Office Supplies	Dejardins	191.96
5570	Equipment Repairs & Maintenance	Dejardins	158.56
5330	Dues & Subscriptions	Claresholm Local Press	35.00
5350	Postage & Petty Cash	Pitney Bowes	2,030.00
5390	Graphic & Drafting Supplies	Reiter Computer Associates	60.00
5460	Public Relations	1 st Place Engravings	24.50

5470	Computer Software	Gemini Positioning Systems	1,000.00
5470	Computer Software	Appassure Software	539.55
5500	Subdivision Notification	Claresholm Local Press	101.50
5580	Equipment & Furniture Rental	Telus	123.48
5580	Equipment & Furniture Rental	Xerox	2,389.58
1160	GST Receivable	GST Receivable	441.42
		TOTAL	<u>\$11,535.31</u>

Moved by: Gordon Wolstenholme

THAT the Executive Committee approves the Office Accounts of April (\$15,548.27) and May (\$11,535.31) 2012, as presented. **CARRIED**

(b) Financial Statements

- (i) **January 1 - April 30, 2012**
- (ii) **January 1 - May 31, 2012**

Moved by: Dick Fenton

THAT the Executive Committee approves the following unaudited Financial Statements as presented:

- January 1 - April 30, 2012
- January 1 - May 31, 2012 **CARRIED**

6. DIRECTOR'S REPORT

- The GIS site for Sundre is up and running.
- Negotiating contract with Alberta Parks for GPS involving irrigation systems (GIS).
- Conducted a one-day workshop for City of Brooks in June – also proposal for planning services.
- Federal government is going to study health effects of wind turbines – could affect our bylaws.

Moved by: Walter Gripping

THAT the Executive Committee approves the verbal Director's Report, as presented. **CARRIED**

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:45 p.m. until Thursday, September 13, 2012 at 7:00 p.m. **CARRIED**

/bj

CHAIR: 

Claresholm Community Centre

September 25, 2012

7:30 p.m.

Members present: Brad Schlossberger, Pat O'Dell, Doug Fletcher, Walt Lane, Marni Lane, Daryl Sutter, Butch Glimsdale

Regrets: Shayne and Karen Petersen, Glen Alm

Meeting called to order at 7:30 p.m.

Minutes from July 17th and July 31st were read. Minutes accepted as presented by Pat.

Marni spoke about a call she had with a representative from the EDC grant department. We are required to send in quite a bit more information. Each item was reviewed and input given. Marni will compile the information and send it in and will also contact the Town and MD for supporting documentation required. We will need to finalize a decision on the type of roof we are going with. Marni will call Mike and see if he can arrange for the rep from Pace products to do a presentation at our October meeting. Doug will ask Tony from Spraymasters insulation to do a presentation as well. We will invite the Town and MD to the presentations to aid in the decision making.

Karen left a list of items they feel will need to be part of a long term upgrade projection. Marni will scan and email the list to the board members for them to review. The Town will come to our next meeting and help us with the planning process. Items we feel should be addressed as soon as possible are the sound system/building a sound booth, replacing chairs and putting some type of scuff coat on the lower part of the walls and adding a chair rail to help keep the walls looking better. Brad will bring a quote for the sound system and Doug will look into costs for the paint and chairs. They will bring them to the next meeting.

Butch will contact Karen and Shayne and request that 1 of them be present at our meetings as we need to know what rentals are coming up and need to be informed of what is going on at the hall on a regular basis to make it easier for us to complete our planning.

Meeting adjourned at 9:00 pm.

Next: October 16, 2012

January 15, 2013

April 16, 2013

CLARESHOLM CHAMBER OF COMMERCE

MEETING MINUTES

September 18, 2012

Attendees:			
Russell Sawatzky	Wilf Gour	Jackie Chalmers	Patrick Lannan
Pamela Copeland	Rod Dyrholm	Betty Fieguth	Mike McAlonan
Tony Walker	Linda Petryshen	Sue Gour	Patricia Lett
Iqbal Nurmohamed	Linda Herbert	Rob Voght	Madeline Cozac

Meeting Called to order: 12:05 P.M.	
Approval of Agenda: Added – 2 letters of correspondence – Russell Sawatzky	Tony Walker 2 nd Linda Herbert
Approval of Minutes:	Linda Herbert 2 nd Iqbal Nurmohamed
<p>Recycling: presented by Iqbal Nurmohamed</p> <ul style="list-style-type: none"> • 3 main areas of concern <ul style="list-style-type: none"> ○ The inequity of costs between residential and business and between business of different sizes/useage ○ No advertising or request for tender ○ Cost / size of government • It was mentioned that people may spend their \$\$ in other communities while they are there dropping off their recycling • Concerns raised that the money put into the recycling program could be better spent elsewhere • Inability of many businesses to utilize the service due to inconvenient drop of times <p>Motion: The Claresholm and District Chamber of Commerce appoints Iqbal Nurmohamed as President, to represent the Chamber at the upcoming Town Hall meeting on September 19th to present the views of the Chamber and ask or answer questions as required"</p>	Sue Gour 2 nd Russell Sawatzky Unanimously carried
<p>Treasurers Report: presented by Sue Gour</p> <ul style="list-style-type: none"> • As of September 18th, with all outstanding invoices paid the balance of all Chamber accounts will total \$10,979.20. • Approximately \$1,000.00 still to be deposited • Beautification account closed and moved to general account, balance is accounted for • Memberships at 104 	

<p>Town Business: Presented by Betty Fieguth</p> <ul style="list-style-type: none"> • Recycling open house being held September 19 • Betty confirmed that this date is prior to the three month pilot period before the employee position must become permanent as per the union agreement • Council meeting next Monday, Sept 24 	
<p>MD Report : Representative not present</p>	
<p>EDC Report: No meeting held No report</p>	
<p>Mural Project: Presented by Iqbal Nurmohamed</p> <ul style="list-style-type: none"> • Thanks given to the artist in attendance • Fundraising must take place to help cover costs and a means of recognizing contributors needs to be addressed • Discussion took place regarding the expenses incurred by the artist which were outside of the scope of the original project proposal • The expenses were for installation not art work • The mural was costed and acceptance of proposal was by way of verbal contract, no formalized contract exist • discussion was tabled and to be discussed further at the Sept 21 directors meeting 	
<p>Hanging Baskets: Roxanne Thompson absent but Sue Gour advised the expenses for the program were \$1,764.00 and to date \$2,450.00 has been raised</p>	
<p>Trade Fair: presented by Sue Gour</p> <ul style="list-style-type: none"> • gathering info on past years has been challenging • will be held Feb 1 & 2nd at the community centre • Linda Herbert and Linda Petryshen will sit on committee • The committee will look at options to make the trade fair more attractive for local business 	
<p>New Business</p>	
<p>Motion: To send flowers to Roxanne Thompson in sympathy on the death of her mother</p>	<p>Wilf Gour 2nd Linda Petryshen Carried unanimously</p>
<p>Correspondence: presented by Russell Sawatzky</p> <ul style="list-style-type: none"> • Letter regarding Mural from the Claresholm Artists Group <ul style="list-style-type: none"> ○ The mural discussion is tabled to the directors meeting • Letter received regarding permit process <ul style="list-style-type: none"> ○ Further discussion to take place at the directors meeting on September 21 	
<p>Next meeting: October 16, 2012 White Tie Events</p>	
<p>Motion to adjourn: 1:18 P.M.</p>	<p>Iqbal Nurmohamed</p>