



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
SEPTEMBER 24, 2012
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES SEPTEMBER 10, 2012

DELEGATIONS:

1. FORTIS ALBERTA – Merlin McNaughton
RE: Investment Buyout
2. CLARESHOLM RCMP – Sergeant Terry Wickett

ACTION ITEMS:

1. DELEGATION RESPONSE: Claresholm & District FCSS
RE: Teen Centre
2. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs
RE: Municipal Sustainability Initiative (MSI) Capital Funding
3. CORRES: Kinsmen Club of Claresholm
RE: Annual Mixed Open Scramble
4. CORRES: Masterpiece Cottonwood Village
RE: Fundraiser
5. CORRES: Continental Realty & Management Ltd.
RE: Multi-Residential Recycling Charge
6. CORRES: FortisAlberta
RE: Franchise Fee Documents/Changes
7. Recycling Open House Results
8. ADOPTION OF INFORMATION ITEMS
9. IN CAMERA: LEGAL

INFORMATION ITEMS:

1. Claresholm Public Library Board Regular Meeting Minutes – June 18, 2012

ADJOURNMENT:



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 10, 2012**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle; Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Quayle that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – AUGUST 13, 2012

Moved by Councillor Fieguth that the Regular Meeting Minutes of August 13, 2012 be accepted as presented.

CARRIED

FINANCES: AUGUST 2012 BANK STATEMENT

Moved by Councillor Quayle to accept the August 2012 bank statement as presented.

CARRIED

PUBLIC HEARING: BYLAW #1577 – Land Use Bylaw Amendment

Mayor Moore declared the hearing open at 7:02pm.

Mayor Moore made the first, second and third calls for submissions from the public.

No submissions either verbal or written were noted.

Mayor Moore declared the hearing closed at 7:06pm.

DELEGATION: CLARESHOLM & DISTRICT FCSS
RE: Teen Centre

Kristein Johnson, Director and Tammy Lorenz, Community Outreach Worker, were present to speak to Council regarding the Teen Centre. At this time, FCSS is short on funding to keep the Teen Centre running for October, November and December. In the 15 months that they have been open, they have never had a call from the RCMP during their hours with a complaint, up until a week ago Sunday. When they aren't open, there appears to be issues arising. They have received \$15,000 from the United Way for programming only but not staffing. They are going to be changing the way teens access the centre including orientation for each teen, and membership id for each person. Education of the parents is really important going forward. The RCMP have about 15 to 20 students that they are concerned about. FCSS feels that every time an issue arises in town regarding teens, the public is blaming the Teen Centre. Two reasons the Teen Centre could close is lack of funding, but also the perception of the community. A good option in the community could be a curfew of 10:30pm. Smoking will no longer be allowed on the Teen Centre grounds. They would like the support of the Town to cover the wages of two staff at the Teen Centre for October, November and December, and better budgeting will take place to keep the Teen Centre operating in the new year.

ACTION ITEMS:

1. BYLAW #1577 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor MacPherson to give Bylaw #1577, regarding a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Quayle to give Bylaw #1577, regarding a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

2. CORRES: Hon. Doug Griffiths
RE: 2012-13 Municipal Grants Information Booklet

Received for information.

3. CORRES: Alberta Municipal Affairs
RE: Newly Appointed Associate Minister

Received for information.

**4. CORRES: Southern Alberta Energy from Waste Association
RE: Request for Expression of Interest**

Received for information.

5. 2012 ORRSC – Finance Committee Report & Recommendations

Moved by Councillor Hubka to support the increases as presented by ORRSC's Finance Committee and to encourage ORRSC to end paying for per diem and mileage for board meetings and revert to each member's municipality for these costs.

CARRIED

**6. CORRES: Claresholm & District Health Foundation
RE: 6th Annual Gala September 22, 2012**

Moved by Councillor Van Amerongen to support the Claresholm & District Health Foundation's 6th Annual Gala Concert in the amount of \$500.

CARRIED

**7. CORRES: Terry & Carol Henker
RE: Storm Drainage**

Referred to Utility Planning Committee.

**8. CORRES: Concerned Citizens
RE: Recreational Trailers & Vehicles**

Referred to Community Standards Committee.

**9. CORRES: Victory Church of Claresholm
RE: Community Block Party**

Moved by Councillor Sutter to allow Victory Church of Claresholm to close off 1A Street West from 52 Avenue to the north end of their building on September 21st from 3:00 to 9:00pm.

CARRIED

**10. CORRES: Claresholm Curling Club
RE: 2012 Property Taxes**

Moved by Councillor Fieguth to waive the municipal portion of the Claresholm Curling Club's 2012 property taxes in the amount of \$848.57.

CARRIED

**11. CORRES: Claresholm Skating Club
RE: Storage Room Rental**

Moved by Councillor Van Amerongen to exempt the storage room rental fees of the Claresholm Skating Club in the amount of \$300, for the cost of one room, for the 2012-13 season.

CARRIED

12. POLICY #GA 09-12 – Whistleblower Policy

Moved by Councillor MacPherson to adopt Policy #GA 09-12, the Whistleblower Policy, effective September 10, 2012.

CARRIED

13. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

14. IN CAMERA: LEGAL

Moved by Councillor MacPherson that this meeting go In Camera.

CARRIED

Moved by Councillor Van Amerongen that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Quayle that this meeting adjourn at 8:56pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

DELEGATIONS

Council Report

To: Town Council
From: Administration
Date: August 9, 2012
Re: Proposed Streetlight Buyout by Fortis Alberta

Attached is an offer letter from Fortis Alberta for an investment buyback for 42 streetlights. Administration has forecasted the cost difference between leaving the lights as non-investment lights, where the Town has to pay for the repair and replacement of certain parts but the power rate is lower \$6.20 versus \$18.00 for the investment rate.

Per the attached spreadsheet, it is clear that, over 15 years under the assumptions in the spreadsheet, the investment option is the prudent and cost effective choice. The one time payment by Fortis to the Town could be allocated to a reserve and utilized for the West Hill Park project's lighting costs or to another project at Council's recommendation.

Recommendation: That the Town enter into the contract with Fortis Alberta for the investment buyback for 42 streetlights per their quotation.

Kris Holbeck, CA CAO Town of Claresholm



Merlin MacNaughton
Supervisor, Stakeholder Relations
Customer Service

FortisAlberta Inc.
1600 10 Street SE
High River, AB T1V 2B9
Phone: 403-652-5420
Cell: 403-816-7864
Fax: 403-514-5760
merlin.macnaughton@fortisalberta.com
www.fortisalberta.com

July 12, 2012

Town of Claresholm
Attn: Kris Holbeck, CAO
221 45 Avenue West
PO Box 1000
Claresholm, Alberta
T0L 0T0

Dear Ms. Holbeck;

RE: Conversion of Street Light Rate

FortisAlberta Inc. (FortisAlberta) is pleased to offer the Town of Claresholm an investment buyback quotation for 42 street lights in the Town of Claresholm currently on the no-investment rate. To place these 42 street lights on the investment/full maintenance rate option, FortisAlberta will invest a pro-rated amount into each of these street lights, based on the investment rate of \$1,763.00 per light multiplied by the appropriate percent value. The percent value is a simple life remaining calculation based on a 64-year amortization period versus the age of the fixture as determined by the installation date. The attached table details the investment amount for the 42 street lights in the Town of Claresholm.

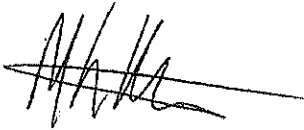
If the Town approves the recommendation to place these 42 street lights on the investment/full maintenance rate option, please sign this letter and return it to me soon as possible and I will arrange to have a cheque in the amount of \$ 50,071.47 prepared for issuance to the Town. At that time, I will also arrange to have the monthly billing for these 42 street lights changed to reflect the new rate option and will also place these street lights on the full maintenance program.

As you are aware, the rate option selected, based on investment versus non-investment by FortisAlberta does not affect the ownership of these street lights. FortisAlberta continues to own all the street lights regardless of which rate option is selected.

Thank you for the opportunity to provide this quote. I look forward to being able to continually improve our level of service to The Town of Claresholm.

Please do not hesitate to contact me if you require any additional information.

Yours truly,



Merlin MacNaughton
Supervisor, Stakeholder Relations

Town of Claresholm

OFFER ACCEPTED BY THE TOWN OF CLARESHOLM THIS ____ DAY OF ____ 2012

Per: _____

—
(Please print name and title below)

Per: _____

—
(Please print name and title below)

Town's GST# _____

STREETLIGHT AGED INVESTMENT CALCULATION WORKSHEET

CUSTOMER: Town of Claresholm
 DATE: July 11 2012

INVESTMENT LEVEL	YEAR OF INSTALL	AGE OF FIXTURE (YEARS)	NUMBER OF FIXTURES	AGED INVESTMENT	GST
\$1,763.00	2012	0	0	\$0.00	
\$1,763.00	2011	1	1	\$1,728.53	
\$1,763.00	2010	2	1	\$1,698.31	
\$1,763.00	2009	3	1	\$1,669.81	
\$1,763.00	2008	4	0	\$0.00	
\$1,763.00	2007	5	0	\$0.00	
\$1,763.00	2006	6	0	\$0.00	
\$1,763.00	2005	7	0	\$0.00	
\$1,763.00	2004	8	2	\$3,066.05	
\$1,763.00	2003	9	0	\$0.00	
\$1,763.00	2002	10	0	\$0.00	
\$1,763.00	2001	11	0	\$0.00	
\$1,763.00	2000	12	0	\$0.00	
\$1,763.00	1999	13	0	\$0.00	
\$1,763.00	1998	14	0	\$0.00	
\$1,763.00	1997	15	0	\$0.00	
\$1,763.00	1996	16	0	\$0.00	
\$1,763.00	1995	17	0	\$0.00	
\$1,763.00	1994	18	0	\$0.00	
\$1,763.00	1993	19	9	\$10,981.39	
\$1,763.00	1992	20	0	\$0.00	
\$1,763.00	1991	21	7	\$8,122.85	
\$1,763.00	1990	22	10	\$11,302.95	
\$1,763.00	1989	23	0	\$0.00	
\$1,763.00	1988	24	0	\$0.00	
\$1,763.00	1987	25	0	\$0.00	
\$1,763.00	1986	26	0	\$0.00	
\$1,763.00	1985	27	0	\$0.00	
\$1,763.00	1984	28	0	\$0.00	
\$1,763.00	1983	29	0	\$0.00	
\$1,763.00	1982	30	0	\$0.00	
\$1,763.00	1981	31	0	\$0.00	
\$1,763.00	1980	32	11	\$9,117.23	
\$1,763.00	1979	33	0	\$0.00	
\$1,763.00	1978	34	0	\$0.00	
\$1,763.00	1977	35	0	\$0.00	
\$1,763.00	1976	36	0	\$0.00	
\$1,763.00	1975	37	0	\$0.00	
\$1,763.00	1974	38	0	\$0.00	
\$1,763.00	1973	39	0	\$0.00	
\$1,763.00	1972	40	0	\$0.00	
\$1,763.00	1971	41	0	\$0.00	
\$1,763.00	1970	42	0	\$0.00	
\$1,763.00	1969	43	0	\$0.00	
\$1,763.00	1968	44	0	\$0.00	
\$1,763.00	1967	45	0	\$0.00	
\$1,763.00	1966	46	0	\$0.00	
\$1,763.00	1965	47	0	\$0.00	
\$1,763.00	1964	48	0	\$0.00	
\$1,763.00	1963	49	0	\$0.00	
\$1,763.00	1962	50	0	\$0.00	
\$1,763.00	1961	51	0	\$0.00	
\$1,763.00	1960	52	0	\$0.00	
\$1,763.00	1959	53	0	\$0.00	
\$1,763.00	1958	54	0	\$0.00	
\$1,763.00	1957	55	0	\$0.00	
\$1,763.00	1956	56	0	\$0.00	
\$1,763.00	1955	57	0	\$0.00	
\$1,763.00	1954	58	0	\$0.00	
\$1,763.00	1953	59	0	\$0.00	
\$1,763.00	1952	60	0	\$0.00	
\$1,763.00	1951	61	0	\$0.00	
\$1,763.00	1950	62	0	\$0.00	
\$1,763.00	1949	63	0	\$0.00	
\$1,763.00	1948	64	0	\$0.00	
\$1,763.00	1947 & older	65	0	\$0.00	
TOTALS			42	\$47,687.11	\$2,384.36
TOTAL CHEQUE				\$50,071.47	

ACTION ITEMS

From: Kristein Johnson [mailto:claresholmfcss@shaw.ca]
Sent: September-13-12 8:41 AM
To: Kris Holbeck
Subject: Budget

Hi there...

We are looking at October, November and December.

We would like to be open on Thursday – 4-9, Friday – 4-10, Saturday 2-10 and Sunday 1-6

This would be:

12 weeks X 24 hours X 14.00\$ = 4032.00 (Staff 1)

12 weeks X 24 hours X 14.53\$ = 4184.64 (Aaron)

We would be looking at close to 10,000 for the 3 months in question.

I have attached a forecasted budget

Kristein Johnson, Director
Claresholm & District FCSS
Box 1297, 107 - 50 Ave. W.
Claresholm, AB, T0L 0T0
Tel: 403-625-4417 FAX: 403-625-4851
Cell phone: 403-625-9221
claresholmfcss@shaw.ca
www.claresholmfcss.ca

Per council's request
FCSS is looking for an
additional \$10,000 -
to operate the Teen
Centre (wages only)
for Oct - Dec 2012.

KH 9/18/2012.

FORCASTED BUDGET September 2012- September 2013

Funding Source	Confirmed Funding	Unconfirmed funding
FCSS contribution	\$12,000.00	
MSI Grant		\$10,000.00
United Way (wages not allowed through united way. This is a programming grant)	\$15,000.00	
Community Choosewell	\$2,000.00	
Canada Day BBQ	\$400.00	
Corporate Donations		\$15,000.00
Service Club donations		\$7,000.00
Total	\$29,400.00	\$32,000.00

TOTAL **\$61,400.00**

FCSS applies for funding through Grants and Foundation whenever they are available. We will continue to do this to ensure sustainability.

We are also in the process of putting together a corporate fundraising package and hope to have these out by August 30, 2012.

In-Kind donation

Town of Claresholm	<ul style="list-style-type: none"> • Provides the building, utilities, and maintenance for free • All accounting services
FCSS	<ul style="list-style-type: none"> • Outreach Worker • Executive Director • Office Administrator • Office space and equipment
Partnerships with other agencies	Partnerships have been formed to help with programming and provide workshops on <ul style="list-style-type: none"> • Self esteem • Sexual education • Drugs and alcohol • Bullying • etc
Claresholm RCMP	Provides immediate service and advice to staff and teens
Claresholm Food Bank	Provides snacks and drinks when available

Expenses	
Staff (2 X 20hrs per week X 14.53 per hour)	\$34,000.00
Supplies	\$ 5,000.00

FORCASTED BUDGET September 2012- September 2013

Advertising	\$ 2,500.00
Food Costs	\$ 5,000.00
Programming costs: groups, workshops, activities etc. (Programs to be implemented and currently running are listed)	\$ 15,000.00
TOTAL	\$ 61,500.00



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR56596

August 29, 2012

His Worship David Moore
Mayor, Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Moore: 

Thank you for your project application under the capital funding component of the Municipal Sustainability Initiative (MSI).

I am pleased to inform you that the following project has been accepted as a qualifying project under the capital funding guidelines. Your municipality may apply the following amount of your MSI capital funding allocation to the qualifying costs of the project:

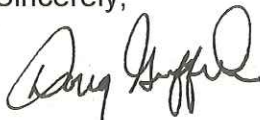
CAP-3981	Sewage Lagoon Stabilization Pond and Lift Station Upgrade 2013	\$1,306,501
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In order to recognize your success through this project, and to recognize the contribution that the MSI has made in achieving this success, please include this project in a published list of MSI-funded projects that is available to the public.

As per the MSI capital guidelines, I may select specific projects that merit enhanced public recognition. If the above project is selected, my ministry will contact you to develop a joint communication plan.

I wish you, your council, and the municipality's staff continued success with this project.

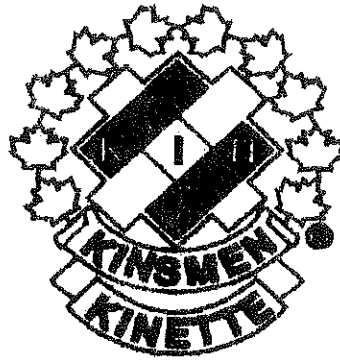
Sincerely,



Doug Griffiths
Minister

cc: Kris Holbeck, Chief Administrative Officer, Town of Claresholm





Kinsmen Club of Claresholm – Annual Mixed Open Scramble

The Kinsmen club of Claresholm is currently seeking participants and sponsors for our 2012 fundraising golf tournament. The tournament will be held at the Bridges at Claresholm Golf Club on Saturday September 29 at 12:00pm.

We are holding this tournament to help raise funds for a new Kin Park which will be located on the South West Corner of the Towns water reservoir. The 1st stage of Kin Park is to build a toboggan hill for local youth and families to enjoy. Our 2nd stage will be stocking the reservoir with fish so locals can enjoy a fishing pond within town limits.

For the tournament we are looking for Sponsors. There are 2 different sponsorship levels.

Silver Sponsor: \$200.00 includes Hole Sponsorship. Your company's logo and name will be posted on one of the 18 holes at the Bridges at Claresholm Golf Club as well as on our sponsorship board in clubhouse.

Gold Sponsor: \$350.00 includes Hole Sponsorship and payment for one 4 person team in tournament. Includes all other details listed in silver package.

If you would like to participate or be a sponsor of the tournament please contact
_____ Kinsmen Club of Claresholm Member at (403) _____

Kinsmen Club of Claresholm supporting local groups in Claresholm for the past 50 years. Help us continue our local support.



**THE KINSMEN CLUB OF CLARESHOLM
ANNUAL MIXED OPEN FUN GOLF SCRAMBLE**

**DATE: SATURDAY SEPTEMBER 29
TIME: 12:00pm SHOTGUN START**

GOLF COURSE:



**COST: \$45.00 MEMBERS, \$65.00 NON MEMBERS
TEAM MUST CONSIST OF 4 PLAYERS AND HAVE AT
LEAST ONE PLAYER FROM THE OPPOSITE SEX. Ex. 2
MEN & 2 LADIES, 3 MEN & 1 LADY OR
3 LADIES & 1 MAN.**

**TEXAS HOLD EM PAR 3 CONTEST
GREAT PRIZES, A GREAT MEAL AND
A GOOD TIME INCLUDED.**

RAISING FUNDS FOR NEW KIN PARK

CALL (403)625-3500 TO REGISTER



September 19, 2012

To Whom It May Concern:

I, Karen Lomas, am writing to you on behalf of Masterpiece Cottonwood Village and our residents. Masterpiece Care Corporation has been entrusted by Investicare Seniors Housing Corp. to manage the day to day operations of Cottonwood Village. Masterpiece is an innovative company, passionate about improving the quality of life for seniors. We are a company focused on delivering exceptional hospitality in wonderful surroundings by incorporating fresh ideas that enrich the lives of our residents.

Our residents have voiced a strong desire to have a flag proudly displayed on our property and Masterpiece Cottonwood Village would be delighted to honour our resident's wishes by creating a brick foundation for our flag pole with the opportunity to have donor's names displayed showing their pride in our country and community. Our goal is to build a permanent structure for a Canadian and Alberta Flag which will begin construction this fall.

Your donation will greatly enhance our ability to complete our project and give you added publicity as well. Our flag foundation will comprise of 12 rows of bricks. We are selling each brick for \$40.00, an entire row for \$500.00. Each donation will receive an engraved gold plate with the name of the individual or business as a thank you.

Several of our residents, along with Masterpiece Care Corporation have purchased a number of bricks and have given the foundation a great start. In order to ensure the success of this very important fundraiser, we are seeking donations from local businesses such as yours. Generous donors like you are the key to our organization's success. We hope that we can count on your support to help us with this worthy event. All donors will be given recognition at the flag foundation raising event as well their name directly on the foundation itself.

Your support of this fundraiser would be greatly appreciated. Thank you for your kind consideration.

Arrangements can be made for donations to be picked up by calling 403-625-5520. If you have any other questions, please feel free to contact me.

Sincerely,

Karen Lomas

General Manager



Continental Realty & Management Ltd.

COMPLETE REAL ESTATE SERVICE AND PROPERTY MANAGEMENT

Town of Claresholm
Box 1000
221 – 45 Avenue West
Claresholm, AB T0L 0T0

September 10, 2012

LETTER TO COUNCIL:

Re.: 328 / 330 – 43 Avenue West

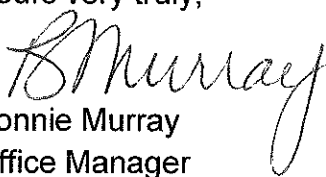
We would like to refute the Multi-Residential Recycling charge (4 units/7.25) monthly fee of \$29.00 for the above property, as we feel this fee is too high.

As we do support a recycling program, we believe that a flat monthly fee of \$10.00 would be sufficient.

Please consider our request at your up-coming Council meeting to be held on September 17, 2012. I have enclosed a copy of our September 2012 invoice.

We do look forward to hearing what the Council will decide on this matter, and we can be reached at the numbers listed below.

Yours very truly,


Bonnie Murray
Office Manager

Encl:

TOWN OF CLARESHOLM

BOX 1000 221 - 45 AVE WEST
 CLARESHOLM, AB T0L 0T0
 (403) 625-3381



COPY UTILITY BILLING

BILLING DATE
 September 04, 2012

NAME 970.001

ARKAY PROPERTIES LTD
 #8A, 2016 - 25 Avenue NE
 CALGARY, AB
 T2E 6Z4

Billing Period August 01, 2012 To August 31, 2012

August 23, 2012	CASH RECEIPT APPLIED	20125443	160.87 (160.87)	
		Previous Balance	160.87	
		Balance Forward	0.00	0.00

SERVICE ADDRESS

330 43 AVE W
 328+330 A&B
 Route 11 Sequence 490

LEGAL DESCRIPTION

Lot 12
 Block 21
 Plan 5804JK

BASIC CHARGES

Bin Rental 1 units/40.00	40.00
GARBAGE: Multi-Residential 4 units/12.50	50.00
Multi-Residential Recycling 4 units/7.25	29.00
Basic Sewer (Basic) 13.55	13.55
Basic Water (20,000 gal) (Basic) 48.13	48.13
Total Basic Charges	180.68

0.00

180.68

Meter ID 57681817 WATER CONSUMPTION CHARGES

Prev Read	2933.7	July 25	Consumption	77.3 m ³	Actual
Curr Read	3011.0	August 24	Water Consum (over 20,000 gal)		0.00
			Sewer Consump(over 5,000 gal)		9.93

0.00

9.93

G.S.T. R10812 5667

0.00

IMPORTANT MESSAGES

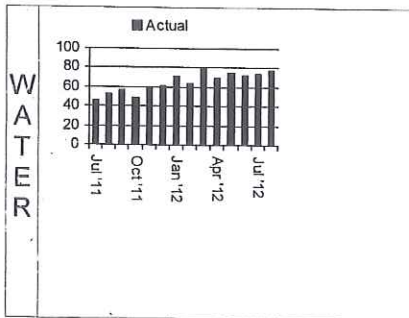
652
 Sept 6/12

PLEASE NOTE - UTILITY ACCOUNTS ARE DUE AND PAYABLE WHEN RENDERED AND SUBJECT TO A PENALTY

190.61

AMOUNT DUE

RETAIN THIS PORTION FOR YOUR RECORDS





Continental Realty & Management Ltd.

COMPLETE REAL ESTATE SERVICE AND PROPERTY MANAGEMENT

Town of Claresholm
Box 1000
221 – 45 Avenue West
Claresholm, AB T0L 0T0

September 10, 2012

LETTER TO COUNCIL:

Re.: Multi-Residential Recycling Charge
755 – 51 Avenue West
Willow Creek Apartments

We would like to refute the Multi- Residential Recycling charge (23 units/7.25) monthly fee of \$166.75 for the above property, as we feel this fee is too high.

As we do support a recycling program, we believe that a flat monthly fee of \$50.00 would be sufficient.

Please consider our request at your up-coming Council meeting to be held on September 17, 2012. I have enclosed a copy of our September 2012 invoice.

We do look forward to hearing what the Council will decide on this matter, and we can be reached at the numbers listed below.

Yours very truly,

Bonnie Murray
Office Manager

Encl:

TOWN OF CLARESHOLM

BOX 1000 221 - 45 AVE WEST
 CLARESHOLM, AB T0L 0T0
 (403) 625-3381



UTILITY BILLING

BILLING DATE September 04, 2012

NAME	396.001
FREEMAN, ISAAC B & SIDNEY BARR c/o CONTINENTAL REALTY #8A, 2016 - 25 AVE NE CALGARY, AB T2E 6Z4	

Billing Period August 01, 2012 To August 31, 2012

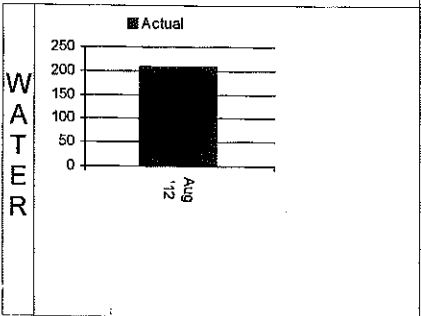
Previous Balance	0.00	
Balance Forward	0.00	0.00

SERVICE ADDRESS
755 51 AVE W Willow Creek Place Route 11 Sequence 600
LEGAL DESCRIPTION
Lot 108' X 140' Block 66 Plan 147N

BASIC CHARGES		
Bin Rental 1 units/40.00	40.00	
GARBAGE: Multi-Residential 23 units/12.50	287.50	
Multi-Residential Recycling 23 units/7.25	166.75	
Basic Sewer (Basic) 13.55	13.55	
Basic Water (50,000 gal) (Basic) 142.52	142.52	
Total Basic Charges	650.32	650.32

METER ID 57797364		WATER CONSUMPTION CHARGES		
Prev Read	14222.0	July 30	Consumption	207.0 m ³ Actual
Curr Read	14429.0	August 27	Water Consum (over 50,000 gal)	0.00
			Sewer Consump(over 5,000 gal)	48.50

G.S.T. R10812 5667 0.00



IMPORTANT MESSAGES

PLEASE NOTE - UTILITY ACCOUNTS ARE DUE AND PAYABLE WHEN RENDERED AND SUBJECT TO A PENALTY

698.82

AMOUNT DUE

RETAIN THIS PORTION FOR YOUR RECORDS

From: Grandan, Ashley (Contractor) **On Behalf Of** Stakeholder Relations Team
Sent: Wednesday, August 29, 2012 2:41 PM
To: 'kris.holbeck@townofclaresholm.com'
Cc: MacNaughton, Merlin
Subject: FortisAlberta Franchise Fee Documents/Changes - Claresholm
Importance: High

Good Afternoon Kris,

Every year FortisAlberta request your municipality to respond in writing their decision to either increase, decrease or keep their franchise fee at the **current rate of 2%**.

As per Article 5 of the Electric Distribution System Franchise Agreement, the municipality has the option to adjust the franchise fee percentage annually upon written notice to FortisAlberta Inc. The percentage increase **must not** go over your **current cap of 20%**, which was determined by your council during negotiations of the FortisAlberta franchise agreement.

Attached you will find the FortisAlberta tariff estimate spreadsheet specific to your municipality. The spreadsheet is intended to assist in determining the estimated revenue forecast from the Franchise Fee. By changing the Franchise Fee percentage (**yellow box**) on the first tab of the spreadsheet, you can view the impact to an average residential bill (on the bottom left corner you will see the residential tab in the excel document). By changing this field, the spreadsheet will update automatically to reflect the estimated revenue to be collected by the municipality.

*(Please note: The Distribution Tariff revenues shown is an estimate only, and this is subject to change dependent on several factors, including but not limited to; fluctuations in the municipalities' population, businesses in operation, and/or changes to Transmission or Distribution rates. Also, FortisAlberta has estimated **an 5% increase effective January 1, 2013**. We have supplied a calculator on the spreadsheet to assist you with the impact this increase will have on your Franchise fee should the increase be approved by the AUC).*

The following timelines are important in order to ensure your franchise fee changes become effective January 1, 2013:

1. Prior to **November 1, 2012** your Council should review and approve the proposed 2013 franchise fee percentage.
2. If your Council is proposing an increase, a resulting impact to the customer's annual billings is required to be advertised in the paper having the widest circulation within your municipality. (A sample advertisement is attached).
3. If increasing your franchise fee it **must not** go over your current Franchise Fee Cap.
4. By **November 1, 2012**, a (clear) copy of the advertisement, the date and place of publication, is to be faxed to 1-780-464-8398 or e-mailed to kayla.law@fortisalberta.com.

5. If your Council decides to keep its current franchise fee, please fax or email their decision to 1-780-464-8398 or e-mail to kayla.law@fortisalberta.com.

Any late, inaccurate or incomplete responses will be subject to late AUC approval and could cause your new franchise fee to **not be effective until April 1 2013**.

If you have any questions or concerns, please do not hesitate to contact or myself or your Stakeholder Relations Manager.

Thanks,

Ashley Grandan
Fortis Alberta
Ashley.Grandan@fortisalberta.com

Municipality	Municipal Code	2012 Franchise Fee %	Franchise Fee Rider Cap % (must not exceed this percentage)
Acme	03-0002	3%	6%
Airdrie	01-0003	8%	10%
Alix	03-0005	17%	20%
Amisk	03-0007	0%	10%
Athabasca	02-0011	4%	12%
Banff	02-0387	0%	20%
Barnwell	03-0363	0%	20%
Barons	03-0013	0%	20%
Barrhead	02-0014	5%	12%
Bashaw	02-0016	3%	20%
Bassano	02-0017	9.4%	20%
Bawlf	03-0018	0%	0%
Beaumont	02-0019	5%	20%
Beiseker	03-0022	0%	0%
Bentley	02-0024	0%	20%
Bittern Lake	03-0029	5%	20%
Black Diamond	02-0030	10%	20%
Blackfalds	02-0031	20%	20%
Bon Accord	02-0034	20%	20%
Bow Island	02-0039	5%	20%
Bowden	02-0040	12.55%	20%
Boyle	03-0041	3%	20%
Breton	03-0042	20%	20%
Brooks	01-0043	12.63%	20%
Bruderheim	02-0044	0%	20%
Calmar	02-0047	20%	20%
Camrose	01-0048	6%	10%
Canmore	02-0050	8%	20%
Carmangay	03-0054	0%	20%
Caroline	03-0055	3%	10%
Carstairs	02-0056	5%	10%
Champion	03-0061	15%	20%
Chauvin	03-0062	6%	20%
Chestermere	02-0356	0%	0%
Chipman	03-0064	0%	20%
Claresholm	02-0065	2%	20%
Clive	03-0066	9%	10%
Clyde	03-0068	9%	20%
Coaldale	02-0069	9%	20%
Coalhurst	02-0360	7%	20%
Cochrane	02-0070	15%	20%
Coutts	03-0076	3%	20%
Cowley	03-0077	5%	20%
Cremona	03-0078	10%	20%

Franchise Contract (Municipal #)	Municipality	Rate Category	2012 Transmission January to June Actuals	2012 Distribution January to June Actuals	2012 Franchise Fee Revenue January to June Actuals	12 Months Transmission (Estimated)	12 Months Distribution (Estimated)	12 Months Franchise Fee (Estimated)	2013 AESO - AltaLink Transmission Increase (Estimated)	2013 FortisAlberta Distribution Increase (Estimated)	2013 Transmission (AESO - AltaLink) Including 10% Increase (Estimated)	2013 Distribution (FortisAlberta) Including 5% Increase (Estimated)	2013 D&T Including Distribution Increase & Transmission Increase	2013 Franchise Fee with Rate Increases (D&T) at Current Franchise Fee Percentage	2013 Franchise Fee at Proposed New Franchise Fee Percentage
02-0065	Claresholm	11 - Residential Service	\$ 108,867	\$ 294,398	\$ 8,066	\$ 217,733	\$ 588,795	\$ 16,133	10.0%	5.0%	\$ 239,507	\$ 618,235	\$ 857,742	\$ 17,155	\$ 34,310
02-0065	Claresholm	21 - Farm Service	\$ 137	\$ 876	\$ 20	\$ 275	\$ 1,752	\$ 41	10.0%	5.0%	\$ 302	\$ 1,839	\$ 2,141	\$ 43	\$ 86
02-0065	Claresholm	26 - Irrigation Service	\$ 90	\$ 12	\$ 2	\$ 179	\$ 24	\$ 4	10.0%	5.0%	\$ 197	\$ 25	\$ 222	\$ 4	\$ 9
02-0065	Claresholm	31 - Street Lights	\$ 2,896	\$ 48,640	\$ 1,031	\$ 5,793	\$ 97,280	\$ 2,061	10.0%	5.0%	\$ 6,372	\$ 102,144	\$ 108,516	\$ 2,170	\$ 4,341
02-0065	Claresholm	33 - Street Lights	\$ 1,799	\$ 4,883	\$ 134	\$ 3,599	\$ 9,766	\$ 267	10.0%	5.0%	\$ 3,959	\$ 10,254	\$ 14,213	\$ 284	\$ 569
02-0065	Claresholm	38 - Yard Lighting Service	\$ 188	\$ 2,112	\$ 46	\$ 376	\$ 4,224	\$ 92	10.0%	5.0%	\$ 414	\$ 4,436	\$ 4,850	\$ 97	\$ 194
02-0065	Claresholm	41 - Small General Service	\$ 65,150	\$ 126,518	\$ 3,834	\$ 130,300	\$ 253,036	\$ 7,667	10.0%	5.0%	\$ 143,330	\$ 265,688	\$ 409,018	\$ 8,180	\$ 16,361
02-0065	Claresholm	41D - Small Gen. Service Flat Rate Only	\$ 623	\$ 1,677	\$ 46	\$ 1,246	\$ 3,354	\$ 92	10.0%	5.0%	\$ 1,371	\$ 3,521	\$ 4,892	\$ 98	\$ 196
02-0065	Claresholm	61 - General Service	\$ 132,582	\$ 93,299	\$ 4,518	\$ 265,163	\$ 186,597	\$ 9,035	10.0%	5.0%	\$ 291,679	\$ 195,927	\$ 487,606	\$ 9,752	\$ 19,504
Totals			\$ 312,332	\$ 572,414	\$ 17,696	\$ 624,664	\$ 1,144,827	\$ 35,392			\$ 687,131	\$ 1,202,069	\$ 1,889,200	\$ 37,784	\$ 75,568

IF FRANCHISE FEE PERCENTAGE REMAINS THE SAME	
2012 Existing Franchise Fee Percentage	2.00%
Total 2012 Franchise Fee Collected (Estimated)	\$ 35,392
Total Franchise Fees at Existing Franchise Fee Percentage Including Estimated Transmission & Distribution Rate Increases	\$ 37,784
Increase in Fees Collected Due to Transmission & Distribution Rate Increases at the Existing Franchise Fee Percentage	\$ 2,392

IF FRANCHISE FEE PERCENTAGE IS CHANGED	
2013 Proposed Franchise Percentage	4.00%
Franchise Fee at New Proposed 2013 Percentage Including Estimated Transmission & Distribution Rate Increases	\$ 75,568
Difference in Franchise Fees Collected from 2012 to 2013 with Proposed Rate Including Rate Increases	\$ 40,176
Yellow area is for municipal governments to enter different franchise fee percentage. This would represent your 2013 franchise fee percentage.	

Key Considerations:

This only includes the Distribution component of the rider proposed in the 2013 DTA. The percentage does not include riders, energy or retail charges. At present time we have estimated the increase in rates for Transmission.

INFORMATION ITEMS

Karen Agenda Please
Claresholm Public Library Board
Regular Meeting
Minutes June 18, 2012

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Shirley Leonard, Arden Dubnewick, Kathrine Roberts, Earl Hemmaway, Daryl Sutter.
 Absent: Lisa Andersen, Marika Thyssen, Michael McAlonan.

Meeting called to order at 5:30 pm by Shirley
 Approval of Agenda: Cathy D.
 Approval of May minutes: Arden

Old Business	<ol style="list-style-type: none"> 1. 75th anniversary – met June 7; new dates – Feb 1,6,13,19,23; keep storytime on Wednesday. Cowboy poetry (Josh Florence cloggers (bringing plywood) 28th - invite MLA, mayor, etc., honor past volunteers; John DeDominicis planning a light show; Have prizes for people who come into the library (22 days of prize draws –from treasure chest); \$350 for Lee and Sandy Paley – have show at the school but sponsored by Public Library who will get cds Daryl moved that the 75th Anniversary committee approach town businesses for sponsorship for the event CARRIED. Will have bronze, silver and gold sponsors – posted on web and in library 2. Lease Agreement: Arden moved the Public Library Board sign the revised lease agreement between the Town of Claresholm and the Public Library Board. CARRIED 3. Kathrine moved to ask for the town' s permission to paint the cement walls below the brick with a mural of books CARRIED Kathy has already checked into this. The Art Club will paint; the Friends will pay for the paint. 4. Float – “then and now” – stern librarian/computers, wii games, Natalie doing rhymes; approach Acting Class to be on the float; need flat bed and truck; Daryl moved that Kathy write a formal letter of request to Mary to use the foam books for the parade. CARRIED; summer reading program is “Imagine That”; Kathy is going to order their kit for further use on the float.
Financial	<ol style="list-style-type: none"> 1. Daryl moved to accept the financial statement. CARRIED.

CORRESPONDENCE	Two new Municipal Affairs (Griffiths and Weadick) representatives handed out to put in Library Board Manual.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch (Earl) - Chinook Arch is getting a new roof. 2. Librarian: Summer reading program starts July 12 and lasts 6 weeks; Acting Class is videoconferencing with other libraries; Arden has almost completed the scrapbooking; large quantity of books have been donated so lots of time has been needed to decide how to best use them; 4 computers have been ordered (2 under CAP for public use and 2 from budget moneys for staff use – still haven't received from Chinook Arch) Kathy moved to accept her report CARRIED 3. Friends: will meet on Thursday; make sure furniture right size for outside area; pathways/landscaping costs about \$600.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Daryl reported that the Town Recycling program starts July 1 and will be located at the complex on the east side of town. This is undertaken with the collaboration of Employment Services Alberta Health. 2. Kathy stated that Earl would like the meetings to be at 7:00 on the 3rd Mondays and, in the event of a holiday, the 4th Monday at 5:30. Daryl moved to have the public library board meetings at 7 on the 3rd Monday or 5:30 on the 4th Monday in the event of a holiday CARRIED

Meeting adjourned at 7:00pm by Arden

Next meeting September 17 at 7:00 pm.

Chairman

Date

Secretary