



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
APRIL 22, 2013
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES APRIL 8, 2013

FINANCES: MARCH 2013 BANK STATEMENT

DELEGATIONS:

1. CLARESHOLM RCMP – Terry Wickett, Sargeant
RE: RCMP Update
2. CLARESHOLM PUBLIC LIBRARY – Kathy Davies, Librarian & Lisa Anderson, Board Member
RE: 2013 Proposed Budget and Update

ACTION ITEMS:

1. BYLAW #1584 – 2013 Mill Rates
RE: 1st Reading
2. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs
RE: Municipal Sustainability Initiative (MSI) Funding
3. CORRES: Claresholm & District Health Foundation
RE: Annual Charity BBQ Downtown
4. CORRES: Claresholm & District Chamber of Commerce
RE: Mexican Fiesta 2013
5. STAFF REPORT: Emergency Management Mutual Aid Agreement Template
6. BUDGET 2013: Claresholm Public Library
7. STAFF REPORT: Water Department Billing Rates
8. ADOPTION OF INFORMATION ITEMS
9. IN CAMERA - DEVELOPMENT

INFORMATION ITEMS:

1. West Meadow Elementary School Council Minutes – March 19, 2013
2. West Meadow Elementary School Newsletter – April 2013
3. West Meadow Elementary 2013-2014 School Calendar
4. WCCHS Modernization Update – March 28, 2013
5. Alberta SouthWest wins two prestigious provincial awards – April 11, 2013
6. Claresholm Public Library Board Regular Meeting Minutes – February 25, 2013
7. Claresholm Public Library Board Regular Meeting Minutes – March 25, 2013
8. Claresholm Animal Rescue Society Regular Meeting Minutes – December 20, 2012
9. Claresholm Animal Rescue Society Regular Meeting Minutes – January 17, 2013
10. Claresholm Animal Rescue Society Regular Meeting Minutes – February 21, 2013
11. 12th Annual Minister's Awards for Municipal Excellence – March 27, 2013

ADJOURNMENT



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 8, 2013**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore.

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Quayle that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MARCH 25, 2013**

Moved by Councillor Van Amerongen that the Regular Meeting Minutes of March 25, 2013 be accepted as presented.

CARRIED

DELEGATIONS:

1. **KELLY STARLING, Fire Chief**
RE: 2013 Proposed Budget and Updates

Kelly Starling updated Council about what is happening in the Fire Department and discussed his draft budget for 2013. He explained the expenses he is budgeting for and what equipment he is planning to upgrade and replace this year. Kelly spoke about the programs the fire department are undertaking this year including yearly inspections on businesses, hosting fire courses (of which there will be two this year), fire prevention program with the schools during fire prevention week, and first aid courses for Town employees.

2. **DENISE SPENCER, Aquatic Centre Supervisor**
RE: 2013 Proposed Budget and Updates

Denise Spencer updated Council about what is happening at the Aquatic Centre. Denise spoke about a proposal she has regarding increasing some of the fees to be more in line with other aquatic centres, mainly with the costs for lessons and for schools. She also spoke about programming they are planning for this year.

ACTION ITEMS:

1. **BYLAW #1583 – Fortis Franchise Agreement**
RE: 2nd & 3rd Readings

Moved by Councillor MacPherson to give Bylaw #1583, regarding a Fortis Franchise Agreement, 2nd Reading.

CARRIED

Moved by Councillor Quayle to give Bylaw #1583, regarding a Fortis Franchise Agreement, 3rd & Final Reading.

CARRIED

2. **CORRES: Porcupine Hills Classic Cruisers**
RE: 21st Annual Show ‘n’ Shine

Moved by Councillor Sutter to allow the Porcupine Hills Classic Cruisers to hold their 21st Annual Car Show ‘n’ Shine in Centennial Park on August 11, 2013.

CARRIED

3. **CORRES: Hazel Perrier, Indoor Walking Group**
RE: Funding

Moved by Councillor Sutter to support the Indoor Walking Group through the Municipal Sustainability Initiative Operating Program for the 2013-2014 year in the amount of \$1,000 for rental of the community centre.

CARRIED

4. **BUDGET 2013: Claresholm Fire Department**

Moved by Councillor MacPherson to refer the Claresholm Fire Department's 2013 proposed budget to the Town's budget.

CARRIED

5. BUDGET 2013: Claresholm Aquatic Centre

Moved by Councillor Fieguth to refer the Claresholm Aquatic Centre's 2013 proposed budget to the Town's budget.

CARRIED

6. FINANCIAL STATEMENTS for the Year Ended December 31, 2012

Moved by Councillor MacPherson to accept the Audited Financial Statements for the year ended December 31, 2012 as presented.

CARRIED

7. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Hubka to accept the information items as presented.

CARRIED

8. IN CAMERA – DEVELOPMENT

Moved by Councillor Fieguth that this meeting go In Camera.

CARRIED

Moved by Councillor Van Amerongen that this meeting come out of In Camera.

CARRIED

Moved by Councillor Sutter to continue the Town's support of the eastern alignment of the power distribution line per the Town of Claresholm's long range planning documents.

CARRIED

Moved by Councillor MacPherson to sign the Promissory Note for the 8th Street Sanitary Sewer project costs with Southcal Development Inc. as presented.

CARRIED

Moved by Councillor Quayle to enter into the water/sewer rate study with Aquatera Utilities Inc. as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Sutter that this meeting adjourn at 9:30pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM
MARCH 2013 BANK STATEMENT**

RECONCILED BALANCE FEBRUARY 28, 2013			\$300,857.16
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$545,521.98		
REVOLVING LOAN RECEIVED	50,000.00		
CURRENT ACCOUNT INTEREST	99.01		
GIC REDEEMED	500,000.00		
INTEREST ON GICS	736.30		
TRANSFERS FROM T-BILLS	0.00		
SUBTOTAL	\$1,096,357.29		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$837,385.76	
PAYROLL CHARGES		106,439.71	
INTEREST ON REVOLVING LOAN		4.11	
REVOLVING LOAN PAID		50,000.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		9,501.53	
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00	
NSF CHEQUES		277.72	
SERVICE CHARGES		252.20	
SCHOOL FOUNDATION PAYMENT		301,340.36	
SUBTOTAL		\$1,305,201.39	
NET BALANCE AT END OF MONTH			\$92,013.06
BANK RECONCILIATION			
BALANCE PER BANK	135,148.51		
PLUS OUTSTANDING DEPOSITS	11,795.19		
LESS OUTSTANDING CHEQUES		-54,930.64	
RECONCILED BALANCE MARCH 31, 2013			\$92,013.06
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$445,359.99		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$10,000.00		
NON-RESTRICTED GIC'S	\$1,500,000.00		
PARKING RESERVE	\$3,592.16		
WALKING PATHS RESERVE	\$1,965.39		
OFFSITE LEVY RESERVE	\$62,064.42		
SUBDIVISION RESERVE	\$35,889.41		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 22nd DAY OF APRIL 2013

K Wilhauk

Submitted: Karine Wilhauk
Secretary Treasurer

Kris Holbeck 4/19/2013

Reviewed: Kris Holbeck, CA
Chief Administrative Officer

Mayor: David Moore

DELEGATIONS

Claresholm Public Library
PROPOSED BUDGET
For the Year January 1, 2013 to December 31, 2013

	2012 Budget	Actual 01/01/2012 to 12/31/2012	Proposed 2013 Budget
REVENUE			
Book Sales	\$1,200.00	1,417.96	1,200.00
Membership Fees	8,000.00	10,364.50	10,000.00
Donations	400.00	481.13	450.00
Friends of the Library-Donations	18,000.00	36,000.00	14,120.00
Applied for Grants	15,000.00	4,830.75	15,000.00
Reserves	10,000.00		18,280.00
Fines	2,500.00	2,525.39	2,500.00
M.D of Willow Creek/Ranchlands	16,945.00	15,322.18	15,800.00
Province of Alberta	19,980.00	20,165.00	20,165.00
Town of Claresholm	152,953.00	152,952.00	157,540.00
Other Revenues	2,300.00	2,838.19	2,500.00
Room Rental	3,500.00	3,375.00	3,400.00
75th Anniversary			1,500.00
TOTAL REVENUE	\$250,778.00	\$250,272.10	\$262,455.00
EXPENSE			
Equipment Rental & Maintenance	\$3,000.00	2,744.39	3,000.00
Computer software	250.00	697.68	700.00
Insurance	2,035.00	344.39	1,200.00
Legal Fees, Bank charges	125.00	42.49	50.00
Library Supplies	2,500.00	1,886.82	2,000.00
Association Fees	300.00	299.75	300.00
Postage	100.00	64.05	75.00
Programs	4,200.00	5,097.45	5,000.00
Volunteers	1,100.00	1,500.96	1,500.00
Stationary, printing, & copier supplies	1,000.00	246.55	1,000.00
Travel & Hospitality	800.00	601.01	800.00
Course & Conference	2,000.00	892.20	2,000.00
Board Other	300.00	50.00	300.00
Course & Conference Fees	2,500.00	1,469.53	2,500.00
Salaries	161,676.00	157,587.75	163,255.00
Chinook Arch Regional Library System	13,325.00	13,209.00	13,210.00
Debit Machine Expenses	700.00	382.37	400.00
Debit Transactions Costs	120.00	131.17	150.00
Audio-Visual	3,500.00	2,546.71	3,500.00
Bindery	500.00	319.04	500.00
Books	7,542.00	8,693.89	8,725.00
Digital & Electronic Resources	373.00	325.92	200.00
Periodical Subscriptions	2,500.00	2,848.37	3,000.00
75th Anniversary			5,740.00
Capital Purchases for Toy Library	1,500.00	0.00	1,500.00
General Capital Purchases	10,000.00	8,881.16	12,000.00
WCB Expense	300.00	341.00	350.00
Repair & Maintenance	680.00	38.25	500.00
Janitorial /Cleaning Supplies	2,000.00	1,970.79	2,000.00
Utilties	25,500.00	26,536.23	27,000.00
TOTAL EXPENSE	\$250,426.00	\$239,748.92	\$262,455.00
NET INCOME	\$352.00	\$10,523.18	\$0.00



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance	2013 YTD Budget	2013 YTD Actual	2013 YTD \$ Variance
EXPENSES LIBRARY							
2-74-00-520-00	LIBRARY TELEPHONE/SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-540-00	LIBRARY UTILITIES	0.00	(515.14)	515.14	0.00	0.00	0.00
2-74-00-751-00	AMORTIZATION EXP - LIBRARY	26,000.00	25,593.27	406.73	0.00	0.00	0.00
2-74-00-770-00	LIBRARY GRANT	152,952.00	152,952.00	0.00	157,540.00	55,000.00	102,540.00
2-74-00-998-00	CHINOOK ARCH LIBRARY	24,087.00	24,087.00	0.00	25,400.00	12,683.88	12,716.12
*	TOTAL EXPENSES LIBRARY	203,039.00	202,117.13	921.87	182,940.00	67,683.88	115,256.12
***P	NET COSTS LIBRARY	(203,039.00)	(202,117.13)	(921.87)	(182,940.00)	(67,683.88)	(115,256.12)
****P	ANNUAL (SURPLUS) DEFICIT	(1,377,044.00)	(1,082,819.79)	(294,224.21)	6,644.54	(865,653.85)	872,298.39

*** End of Report ***

IT'S A DIGITAL WORLD WE LIVE IN

To meet the growing demand for digital content, the Claresholm



Public Library has introduced several new programs aimed at improving everyone's digital literacy. Many programs focused on the use of today's technology. Two of the services provided by


Chinook Arch Regional Library System are the access to E-books & Audio books and videoconferencing capabilities. In response to the demands for these services the Claresholm Library held **59** videoconferences sessions which **230** people attended. The Claresholm Library also developed the program "Book a Tech" to help those new to the e-book service and those needing computer help. Programs cover topics such as Windows Basic; E-readers & Digital Books; MS Word & Text Editors, Managing & Editing Photos, Internet & Email.

Digital help programs include **81** scheduled sessions and **154** "on the spot" adult computer and E-reader sessions.



QUICK FACTS:

-  **173 first time (2.36%)** library members register at the Claresholm Library
-  **1,463 (10.66) memberships** in our library
-  **35,750 visits (715/week)** were made to the Library
-  **4,434 items** used in the library
-  **42,368 (2.83%) items** were borrowed
-  **4,376 questions** were answered
-  **1,835 (16.06%) people attended 142 (39.2%)** public programs
-  **1,222 new materials (-18.16%)** were added to the collections
-  **34 volunteers donated 1,603 hours** to various library programs, events and services
-  **168 (-6.67%) items** were borrowed from other libraries (ILL -outside of Chinook Arch)
-  **301 (34.37) items** were lent to other libraries (ILL -outside of Chinook Arch)
-  **18,183 visits** to our website
-  **391 meetings** were held in the Bill Simpson Room and **196 meetings** in the Youth Zone and Jean Hoare Room

 5,206 sessions on our public workstations



“The Home Routes concerts are a great way to see and hear musical talent. These concerts help build and promote them and our community”

Home Routes Attendee

Financial Overview

Revenues 2012

Town of Claresholm	\$ 152,952
Province of Alberta	\$ 20,265
M.D. of Willow Creek	\$ 15,322
Library – Generated	\$ 25,833
Friends of the Library	<u>\$ 36,000</u>
TOTAL	<u>\$ 250,372</u>

Expenditures 2012

Library Materials	\$ 14,734
Supplies & Services	\$ 38,538
Building Maintenance/Utilities	\$ 37,227
Committed Funds	\$ 9,424
Salaries	<u>\$ 149,250</u>
TOTAL	<u>\$ 249,173</u>

Books, Bytes & Beyond

Hi-Lights for 2012

Mission Statement

The Claresholm Public Library will be integral to the Town’s intellectual and cultural life, deeply rooted in and responsive to our community. The Library will provide free and equal access to information, knowledge and ideas; while advocating the importance of community through partnerships and encouraging the empowerment of the individual through increased knowledge.



Claresholm Public Library

Box 548 211 – 49 Ave. West

Claresholm AB T0L 0T0

ACTION ITEMS

Committee Report

To: Town Council
From: Taxation & Assessment Advisory Committee
Date: April 19, 2013
Re: Proposed Mill Rates

Attached is Bylaw #1584 – 2013 Mill Rate Bylaw which sets the municipal mill rate and the mill rates for the Alberta School Foundation Fund and the Porcupine Hills Lodge requisitions.

1. The proposed increases/decreases in the municipal portion of the mill rates are:
 - a. Increase to the residential mill rate from 5.71 to 6.15,
 - b. Decrease to the vacant residential/farmland mill rate from 12.52 to 9.0,
 - c. Increase to the commercial mill rate from 11.22 to 11.90.

In total these mill rate changes increase municipal taxes by \$121,641 or 4%.

2. The increase in the Alberta School Foundation Fund (ASFF) requisition is 1% or \$10,631 (2012 requisition was \$1,194,748 and in 2013 it is \$1,205,361).
3. The increase in the Porcupine Hills Lodge (PHL) requisition is 2% or \$2,240 (2011 requisition was \$109,830 and in 2013 it is \$112,070).

In total, budgeted tax revenue increases over last year by approximately \$134,512 or a 3.2% increase to pay for municipal needs, ASFF and PHL requisitions.

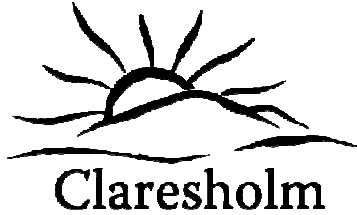
The Town's taxable assessment decreased in 2013 by \$8,229,680 in value which impacts the mill rate as the Town needs to increase the mill rate just to keep tax revenue constant.

The Committee understood the need to keep the municipal portion of the mill rate increase as low as possible. The Committee has no control over the requisitioning bodies and these costs are billed out on the Town's property tax notices per the *Municipal Government Act*.

Keeping the municipal portion of the mill rate increase to 4% was achieved by making hard decisions on staffing and programs and reiterating that the Town of Claresholm will show restraint in these economic times and will continue to keep municipal taxes as low as possible to help families and businesses in our community.

Attached please find an example of the breakdown of the new municipal, ASFF and PHL mill rates on an average residential, commercial and vacant residential property and the change in assessment values based on data provided by the Town's contracted assessors.

Kris Holbeck, CA CAO Town of Claresholm



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1584**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2013 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on _____; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2013 total \$10,568,160; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$6,224,560; and the balance of \$4,343,600 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$930,937.29
Non-Residential	\$274,424.17

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$112,070.00

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$346,960,870.00
Non –Residential	\$71,807,770.00
Machinery & Equipment	\$691,230.00
Total	\$419,459,870.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$2,086,049	\$339,194,670	6.15%
Vacant Residential & Farmland (VR&F)	\$69,897	\$7,766,200	9.00%
Non-Residential	\$854,514	\$71,807,770	11.9%
Machinery & Equipment	\$0	\$691,230	0%
Seniors Self Contained Housing (SSCH)	\$15,880	\$2,581,800	6.15%
	\$3,026,340	\$422,041,670	

ASFF	Tax Levy	Assessment	Mill Rate
Residential & VR & F	\$930,937	\$346,960,870	2.6831%
Non-Residential	\$274,424	\$71,807,770	3.8217%
Total Education Requisition	\$1,205,361	\$418,768,640	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$112,070	\$421,350,440	0.266%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	2.6831%	3.8217%	2.6831%	0%
PORCUPINE HILLS LODGE REQUISITION	0.266%	0.266%	0.266%	0.266%
MUNICIPAL	6.15%	11.9%	9.0%	6.15%
TOTAL MILL RATE	9.0991 %	15.9877 %	11.9491 %	6.416 %

3. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this day of 2013 A.D.

READ a second time in Council this day of 2013 A.D.

READ a third time in Council and finally passed this day of 2013 A.D.

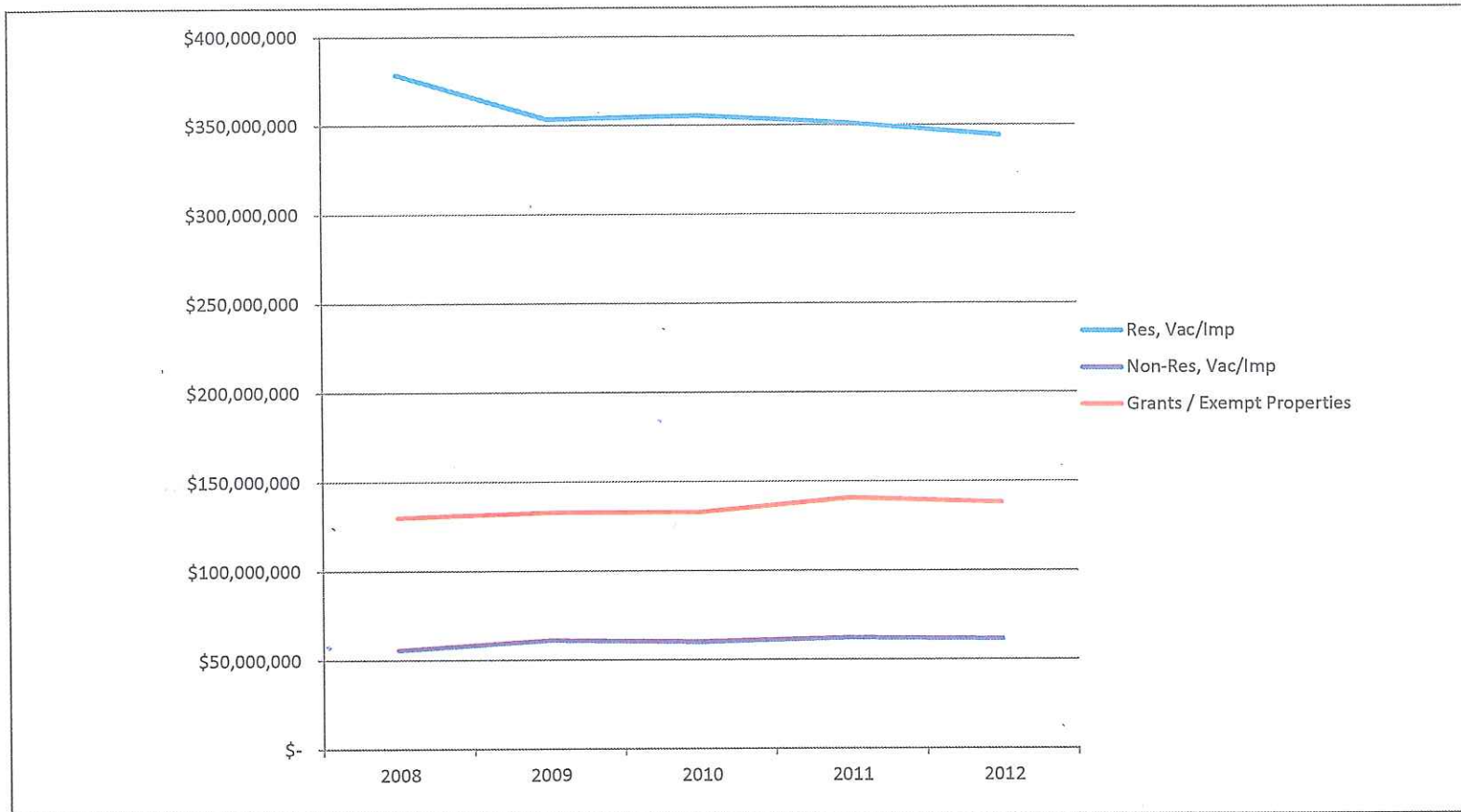
David Moore, Mayor

Kris Holbeck, Chief Administrative Officer

Town of Claresholm, Assessment Comparison - 2008 to 2012

	2008	2009	2010	2011	2012
Res, Vac/Imp	\$ 378,684,320	\$ 353,653,130	\$ 355,642,230	\$ 351,363,300	\$ 344,393,340
Non-Res, Vac/Imp	\$ 55,809,160	\$ 61,314,040	\$ 60,260,840	\$ 62,370,200	\$ 61,738,350
Grants / Exempt Properties	\$ 130,173,790	\$ 132,952,300	\$ 133,027,140	\$ 140,822,180	\$ 138,306,700
Totals	\$ 564,667,270	\$ 547,919,470	\$ 548,930,210	\$ 554,555,680	\$ 544,438,390

1.98% ↓
1% ↓



2013 Tax Calculator

RESIDENTIAL IMPROVED (not including frontage)

				TAX \$				
2013 Assessment		2013 Mill Rates	2013 TAXES	2012 Assessment	2012 Mill Rates	2012 TAXES	% CHG	\$ CHANGE
245000	LRSD (School)	0.0026831	\$ 657.36	250000	0.0026552	\$ 663.80	-1%	\$ (6.44)
245000	PHL (Lodge)	0.000266	\$ 65.17	250000	0.0002557	\$ 63.93	2%	\$ 1.25
245000	MUNICIPAL	0.00615	\$ 1,506.75	250000	0.00571	\$ 1,427.50	6%	\$ 79.25
TOTAL		0.0090991	\$ 2,229.28		0.0086209	\$ 2,155.23		\$ 74.05

ASSUMES \$250,000 PROPERTY V
2% AVERAGE ASSESSMENT DECI

NON-RESIDENTIAL (not including frontage)

				TAX \$				
2013 Assessment		2013 Mill Rates	2013 TAXES	2012 Assessment	2012 Mill Rates	2012 TAXES	% CHG	NET CHANGE
297000	LRSD (School)	0.0038217	\$ 1,135.04	300000	0.0033202	\$ 996.06	14%	\$ 138.98
297000	PHL (Lodge)	0.000266	\$ 79.00	300000	0.0002557	\$ 76.71	3%	\$ 2.29
297000	MUNICIPAL	0.0119	\$ 3,534.30	300000	0.01122	\$ 3,366.00	5%	\$ 168.30
TOTAL		0.0159877	\$ 4,748.35		0.0147959	\$ 4,438.77		\$ 309.58

ASSUMES \$300,000 PROPERTY V
1% AVERAGE ASSESSMENT DECI

VACANT RES & FARM (not including frontage)

				TAX \$				
2013 Assessment		2013 Mill Rates	2013 TAXES	2012 Assessment	2012 Mill Rates	2012 TAXES	% CHG	NET CHANGE
100000	LRSD (School)	0.0026831	\$ 268.31	100000	0.0026552	\$ 265.52	1%	\$ 2.79
100000	PHL (Lodge)	0.000266	\$ 26.60	100000	0.0002557	\$ 25.57	4%	\$ 1.03
100000	MUNICIPAL	0.009	\$ 900.00	100000	0.01252	\$ 1,252.00	-28%	\$ (352.00)
TOTAL		0.0119491	\$ 1,194.91		0.0154309	\$ 1,543.09		\$ (348.18)

ASSUMES NO CHANGE IN
ASSESSMENT

SENIORS SELF CONT (not including frontage)

				TAX \$				
2013 Assessment		2013 Mill Rates	2013 TAXES	2012 Assessment	2012 Mill Rates	2012 TAXES	% CHG	NET CHANGE
2581800	LRSD (School)	0	\$ -	2713570	0	\$ -		\$ -
2581800	PHL (Lodge)	0.000266	\$ 686.76	2713570	0.0002557	\$ 693.86	-1%	\$ (7.10)
2581800	MUNICIPAL	0.00615	\$ 15,878.07	2713570	0.00571	\$ 15,494.48	2%	\$ 383.59
TOTAL		0.006416	\$ 16,564.83		0.0059657	\$ 16,188.34		\$ 376.48

ACTUAL CLASS ASSESSMENT
TOTALS



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR67045

April 2, 2013

His Worship David Moore
Mayor, Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Moore:

Over the last six years, municipalities received \$3.9 billion in Municipal Sustainability Initiative (MSI) funding, a significant level of support to address growth pressures and local infrastructure priorities. The Government of Alberta remains strongly committed to investing in municipalities despite lower than anticipated provincial revenues and is living up to the commitment by providing \$896 million in MSI funding in 2013, subject to legislative approval.

Although the 2013 MSI budget remains at the same level as in 2012, many municipalities will experience changes in their individual MSI allocations. The allocations are based on the formula established for the long-term program and are calculated annually using updated data to reflect municipalities' changing circumstances. Changes in allocation amounts are due to shifts in the municipalities' proportion of population, education tax requisition, and/ or kilometers of local roads compared to the provincial total.

Your MSI allocation is \$784,170, which includes capital project funding of \$719,662, and conditional operating funding of \$64,508. MSI funding amounts for all municipalities are posted on the Municipal Affairs MSI website at municipalaffairs.gov.ab.ca/MSI.cfm.

Fiscal challenges facing Alberta require that we assess grant programs to ensure that the funding continues to address municipal viability. The MSI operating funding will decrease to \$30 million in 2014, \$15 million in 2015, and be eliminated in 2016. In order to address transformational change, our focus over the next years will shift away from operating support. Instead, the funding will be realigned to the Regional Collaboration Program to encourage all municipalities to work with each other to achieve regional objectives.

.../2

His Worship David Moore
Page 2

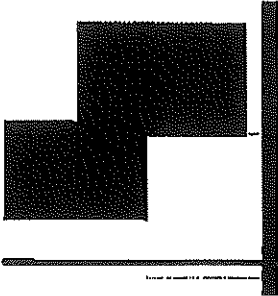
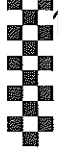
i know that you take great pride in keeping Alberta's communities vibrant and strong and I will continue working with you to develop options for sustainable programs that support transformational change.

Sincerely,



Doug Griffiths
Minister

copy: Kris Holbeck, Chief Administrative Officer, Town of Claresholm



Claresholm & District Health Foundation

April 16, 2013

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Fax: 403-625-3869

Attention: Mayor and Council Members

Re: Annual Charity BBQ Downtown

Currently, the Foundation is planning our 14th Annual Charity Barbecue for Thursday, June 13th, 2013. We wish to ask permission of Council to use Amundsen Park again this year.

This fundraiser has become very successful and has a great deal of support. Last year even though it was pouring rain; we cooked over 600 burgers and were able to raise over \$3,400.00.

Thank you for considering this request. I look forward to hearing your decision. Kindly call me at 403-682-3739 to inform me of your decision.

Sincerely,

Tara Bishoff
Foundation Coordinator



Claresholm & District Chamber of Commerce
Box 1092, Claresholm, AB T0L 0T0

Town Of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

April 11, 2013

Request of Council:

RE: Mexican Fiesta 2013

On behalf of the Chamber of Commerce I am asking permission for our group to hold the Mexican Fiesta in Amundsen Park on Friday June 21, 2013 from 5 – 11 PM. We will need access to the Park starting that morning to begin set-up. In that regard we would once again appreciate any assistance that could be provided by the Town crew in the pick-up of the fence panels from UFA and the set-up of those panels.

Please let me know if you require further information or have any concerns you would like us to address. Thank you for your consideration of our request and for all of your past support.

Sincerely,

Wilf Gour, Chair
2013 Mexican Fiesta
Organizing Committee
403-625-4334(B), 403-625-0036(C)
403-625-4311(F)

Staff Report

To: Town Council
From: CAO
Date: April 17, 2013
Re: Emergency Management Mutual Aid Agreement Template

Attached is draft mutual aid agreement that is being proposed with the Town of Stavely.

Mark Murphy from Alberta Emergency Management Agency has reviewed it and stated it is a standard agreement.

As part of the Town of Claresholm's update of its municipal emergency plan, the CAO wishes to have current mutual aid agreements in place with its neighbors. We have one with the MD of Willow Creek and the Town of Nanton and want to propose this format of mutual aid agreement to our neighbors in Granum and Fort Macleod.

If Council is in agreement with the format then a motion is needed to enter into the mutual aid agreement with the Town of Stavely as presented.

Then Administration will forward on the template to Fort Macleod and Granum for consideration and will ensure our mutual aid agreements with the Town of Nanton and the MDWC continue to stay current.

Kris Holbeck, CA CAO Town of Claresholm

EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT

MEMORANDUM OF AGREEMENT BETWEEN:

THE TOWN OF STAVELY, a Municipal Corporation of the Province of Alberta;

-and-

THE TOWN OF CLARESHOLM, a Municipal Corporation of the Province of Alberta;

INTRODUCTION

1. The Municipal Corporations (referred to hereinafter as "the Parties") of **Stavely**, and **Claresholm** are neighboring authorities. Each of the Municipal Corporations has appointed a Director of Emergency Management pursuant to the provisions set out in Section 11 of the Emergency Management Act R.S.A. 2000. However, a disaster or emergency could affect the Parties to such a degree that local resources could be inadequate to cope with the disaster or emergency.

AIM

2. To form an agreement among the Parties for mutual aid to be provided in the event of a disaster or emergency. **This agreement is not intended to replace agreements for the sharing of firefighting resources which may already exist.**

DEFINITIONS

3. For the purpose of this agreement:
 - a. "disaster" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property; and
 - b. "emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

PROCEDURE FOR INVOKING MUTUAL AID

4. Prior to invoking the provisions of this agreement, the party affected or threatened by the disaster or emergency and requesting mutual aid, may implement its Municipal Emergency Plan. When an elected official or designate deems appropriate, a request for assistance may be made by the **Chief Administrative Officer**.
5. All requests for mutual aid shall be made in accordance with the following procedure:
 - a. All requests or assistance should be initiated by an elected official or designate of the Requesting party; and

- b. In the event that the Responding Party(ies) receives(s) a request for mutual aid from someone other than an authorized official listed above, the Responding Party(ies) shall confirm, by reasonable means, its (their) response with the Requesting Party prior to making such response.

RECEPTION SERVICES

6. If the need to evacuate any portion of the municipalities arises the Responding Party will open its community center for reception services including the provision of emergency lodging.

COMMAND AND CONTROL OVER EMERGENCY RESPONSE PERSONNEL AND EQUIPMENT

7. While emergency response personnel and equipment are at all times under the direct command of its (their) own respective departments, officials of the Requesting Party shall direct the deployment of all emergency response personnel and equipment dispatched to their aid.

COST RECOVERY PROCEDURE

8. In general, the Requesting Party shall be liable for the payment of all costs incurred by the Responding Party(ies) in coming to its aid.

LIMITATIONS ON ASSISTANCE PROVIDED

9. Mutual aid for disaster or emergency assistance contemplated herein shall be provided solely and absolutely at the discretion of the elected official or designate of the Responding Party(ies). In general, the Responding Party(ies) may provide one of the following responses:
 - a. No response; or
 - b. A full response; or
 - c. A limited response.
10. The Responding Party(ies) shall not be required to respond immediately to disaster or emergency calls. In the sole opinion of the elected official (or designate) of the Responding Party(ies), only personnel and equipment which can be reasonably be spared at the time of the call without impairing the Responding Party(ies) capacity to protect life or property within its own boundaries shall be provided. Furthermore, the Responding Party(ies) shall not be liable to the Requesting Party for any damage or injury for failing to respond to any call for delay in responding to any call or as a result of failure of the equipment in going to the scene of the disaster or emergency.

INDEMNITY

11. The Requesting Party shall indemnify and save harmless the Responding Party(ies), its (their) employees, personnel and volunteers engaged in the performance of this agreement from and against all claims and demands, loss, costs, damages, actions,

suits or other proceedings, including personal injury or death. Further, the Requesting Party shall indemnify the Responding Party(ies) against all loss or expense incurred by the Responding Party(ies) for damage to its (their) equipment incurred by the performance of the services by the Responding Party(ies) pursuant to this agreement, excluding damage or loss caused by negligence of the Responding Party in the performance of duty.

BINDING AGREEMENT

12. This agreement shall supersede any and all previous disaster and emergency mutual aid agreements (other than the aforementioned agreements for the sharing of firefighting resources), whether oral or written, among the Parties.

INCEPTION AND TERMINATION

13. This agreement shall come into force when it has been signed by all parties and shall continue in force until such time as Parties give proper notice and withdraw. Any Party may withdraw from this agreement by giving not less than 30 days notice to all other Parties of the agreement.

IN WITNESS WHEREOF THIS AGREEMENT IS EXECUTED ON BEHALF OF THE PARTICIPATING MUNICIPALITIES (PRIVATE ORGANIZATIONS), BY THE HANDS OF THEIR OFFICERS DULY AUTHORIZED IN THAT BEHALF AND UNDER EACH MUNICIPAL SEAL AFFIXED:

TOWN OF STAVELY

Barry Johnson, Mayor

Date

Clayton Gillespie, Chief Administrative Officer

Date

TOWN OF CLARESHOLM

David Moore, Mayor

Date

Kris Holbeck, Chief Administrative Officer

Date

Staff Report

To: Town Council
From: CAO
Date: April 19, 2013
Re: Water Department Billing Rates

As Council is aware the water department had an operating loss in 2012 in the amount of \$137,643.37 (before amortization) due to additional required chemicals and repairs and maintenance at the WTP. The department forecasted another deficit for 2013 with the existing rates and estimated usage. Utilities should not to be operated at a loss and the customer rates charged must sustain the utility (ie. water, sewer, garbage and recycling).

Residential water rates were reviewed and increased in 2008 when water meters were installed, but the commercial, industrial and institutional water rates have stayed static since 2005.

Council has approved a water/sewer rate study to be completed in 2013 by Aquatera Utilities Inc. to determine what full water costs are for both internal users (residential, commercial, industrial and institutional within the Town boundaries) and external users (residential, commercial, industrial and institutional users outside the Town boundaries). Aquatera is also to provide three rate structures scenarios for consideration by the Town and to recommend a defensible rate structure for both the water and sewer departments.

This rate study is to be completed later in 2013 and then the study must be discussed and approved by Council and a new rate structure accepted and implemented. Then the existing bylaw must be amended and passed with the new rates. This bylaw process could be completed in 2013, but Administration is planning for the scenario that the rate study recommendations are not implemented until 2014.

In the interim, Administration has met with the Taxation and Assessment Advisory Committee and will be proposing revised commercial and industrial water rates (via bylaw amendments to the rates) at the May 13th Council meeting. Once the bylaw amendments have been passed, the new rates will be implemented for the June billing cycles for both residential and non-residential customers to recover costs for the 2013 fiscal year.

Kris Holbeck, CA CAO Town of Claresholm

INFORMATION ITEMS



School Council Minutes

Date	March 19, 2013
In Attendance	Kelly, Charlene, Jas, Judy, Tania, Kathy
General Business	
Start Time	6:35
Approval of Agenda	<ul style="list-style-type: none"> • Additions – none • Approved by Judy Seconded by Tania
Minutes	<ul style="list-style-type: none"> • Errors/Omissions - none • Approved by Judy Seconded by Tania
Discussion Items	
One School One Book	<ul style="list-style-type: none"> • In our last week of the book. • Positive feedback from parents • Final assembly on Friday at 9:00 a.m. Local press invited, Bob Whitehead is the guest speaker reading the last chapter, students will be reading their reflections, slideshow. Everyone is invited. • Parent feedback: Gr 3 student loves it, Gr 5 student is not interested
Movies at Lunch update	<ul style="list-style-type: none"> • Kathy reported that teachers will not be showing videos at lunch. • Teachers are open to other ideas. Administration will ensure that teachers only have supervision one of the 20 minutes blocks at lunch time next year. • Table suggestions from School Council to next meeting
2013-14 Calendar	<ul style="list-style-type: none"> • All parents present were in favor of the modified calendar as presented. Kathy will send the calendar out to other parent council members for feedback to be due back by Monday, March 25.
Resolutions	<ul style="list-style-type: none"> • 13-1 In favor • 13-2 In favor • 13-3 In favor • 13-4 In favor • 13-5 In favor • 13-6 Not in favor
Benefits of Extra Curricular Activities	<ul style="list-style-type: none"> • School council will support and encourage extra curricular activities in the school by using various resources inside and out of the school.
Mental Health Sub Committee Report	<ul style="list-style-type: none"> • Stephen Harris, Assistant Superintendent reported on the <i>Regional Collaborative Service Delivery Model</i> – The Alberta Government said that Alberta Health, CFSA & Education need to start working together. This model would be a totally integrated model. The CEO's of all these organizations are meeting to see what the service model would look like. The model could possibly include AH, CFSA & community schools to sit at the same table and talk about current needs in the community and collaborate how to support those needs. How would the services be structured. Process must be flexible and responsive to current needs.

	<ul style="list-style-type: none"> • WMES School Council will ask Kathy Olmstead, Assistant Superintendent to give us an update on the model in June or September. It is supposed to be ready to role out September 2013.
Trustee Report	<ul style="list-style-type: none"> • Reduction of 2.5% in LRSD budget • AISI funding has been dropped. • Learning Resource Credit discounts have been discontinued • Fuel tax has been eliminated • 0% increase to base funding for next 3 years • Declining enrollment continues to be a problem • 7% decrease in Plant Operations & Maintenance budget • Question was asked: Are small schools like Stavely & Granum kept open? Conversations with municipalities (CNP, Granum, Fort Macleod) are happening as part of board priority 2 (Engagement & conversations with municipalities). Not looking at feasibility of Granum & Stavely at this point. There are conversations with Granum Town about how the school can be used in the community. School Board & Municipalities are looking to find ways to bolster rural Alberta in Livingstone Range. • Ian Stewardson is principal at WCCHS next year. Ronalee Orr will be principal of the Colonies. • Canada Wide Science Fair is in Lethbridge this year. Field trips are available. School tour dates in May. Presentation done at the Board table. • Instructional materials & supplies fees: It has been recommended by the Board that these fees remain the same. \$40 for Elementary students and \$10 technology fee.
Community REp	<ul style="list-style-type: none"> • Almost finished budgeting process. All the cuts hurt!!
Principal Report	<ul style="list-style-type: none"> • Bill Belsey will be contacted again in June to book a date in Sept/Oct for the K-3 presentation "It's Cool to Care". Fundraising Society has approved \$500 for this program. • Submit a request to Fundraising Society for the Gr 4-9 "Be The Change" program by Bill Belsey • FCSS have contributed money toward the motivational media program "Heart of a Champion" for November 2013. There will be three presentations: K-6, Grade 7-9 and Grade 10-12. Granum, Stavley and WCCHS will also be participating. • Natalie Toone has agreed to do a presentation to staff about strategies for Autistic Children. Kathy will contact her after PD committee meets.
Adjournment	
Next Meeting	April 16 at :30
Adjournment	• Adjourned by Tania Time – 8:15 pm

Newsletter

April 2013

West Meadow Elementary School



5613 – 8th St. W.
Box 130, Claresholm, AB
T0L 0T0

Ph: (403) 625-4464
Fax: (403) 625-4283

Principal:

Kathy Charchun

Vice Principal:

Dana Burrows

Office Secretary:

Bev McLeod

Claresholm Public Library On-Line Resources

Check the WMES website for directions to access an amazing collection of on-line resources for adults & children.

All you need is a library membership to access these resources!

Children's memberships are free!

Contact the Claresholm Public Library for more information

Book Launch

Dave Armstrong, author of the Golden Eagle Book Award winner, *Ploox*, will be launching his next book on Tuesday, April 30 starting at 7:00pm at West Meadow School.

More info. to follow

**Is Your Mom
the Greatest Mom?**

**MOTHER'S DAY
ESSAY CONTEST**
Submit a min. 250 word essay
and photo of your mom.

**Tell us all about what
makes her so
outstanding,
and you could win a
Mother's Day
Super Prize
Package
for greatest
Mother
around!**

Put your thinking caps on! —————> Watch for further details!
Submit entries at the office or to info@claresholmlocalpress.ca



Ms. O'Neill is starting a **Friday** morning dance time! All students are invited to go to the common area and dance their way through recess!

Requirement to attend: You must be prepared to dance and have FUN FUN FUN!!!

WMES Website

<http://www.lrsd.ab.ca/school/westmeadow/Pages/default.aspx>

Be sure to check for updated information on our website including:

- WAAG (Week At A Glance) for parents
- Updates from the Health Unit (Parent Information – Student Health)
- One School One Book (Programs & Services)
- Monthly agendas & Minutes for School Council & Fundraising Society (Councils & Committees)
- Links to New Additions and Updates

April 16 6:30
School Council Meeting

April 22 7:00
Fundraising Society
Meeting

Hope to see you there!



Swim to Survive

In April, Grade 3 students in Mrs. McDowell's class will participate in "Swim to Survive",

Gr. 3 – Mrs. McDowell	April 9 from 2:00-3:00	April 10 from 2:00-3:00	April 11 from 2:00-3:00
-----------------------	------------------------	-------------------------	-------------------------

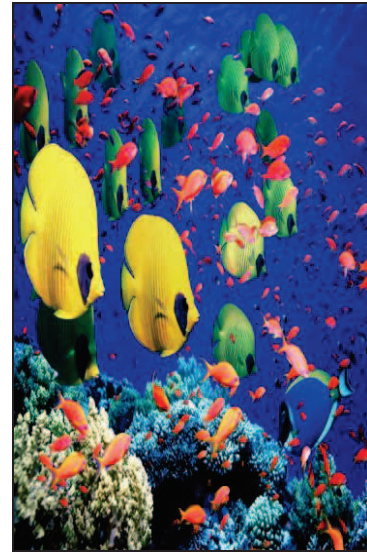
Internet Safety & Media Awareness

The following site is dedicated to helping parents understand the 'information highway' that their children will travel both at home and at school. The "RULES of the ROAD" are much the same as the daily safety rules that we use to help our children understand the dangers that they might encounter in their ever-widening world. Check out the videos, slideshows, links and documents.

<http://www.lrsd.ab.ca/Parents/digital/Pages/default.aspx>

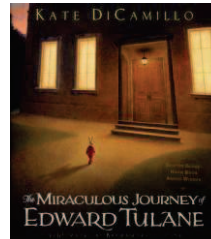
Introduction to the Great Barrier Reef Thursday, June 13, 2013 7:00 PM – 8:00 PM Claresholm Public Library

Presented by: Reef HQ Aquarium (Australia)
Hosted by: Marigold Library System
Reef HQ is the Education Centre for the Great Barrier Reef. The Introduction to the Great Barrier Reef program gives students of all ages and learning abilities a unique environment to experience and learn about the Great Barrier Reef. This innovative and interactive educational program is not age-specific and allows students to speak with the presenter to ask questions. All Reef Videoconferencing Programs are supported by our Reef Education web site at <http://www.reefed.edu.au/>



Please complete your LRSD Satisfaction Survey before April 19

- Link is on the WMES website. (Helpful Links) for Grade 3 – 6 parents
<http://lrsd.netscaffold.com/public/frameset.cfm>
- Receive your access code from mcleodb@lrsd.ab.ca or the office
- Paper copies are available in the office for Kindergarten to Grade 2 parents or any parents with children in Grades 3-6 who prefer paper copies.



One School One Book

The Miraculous Journey of Edward Tulane

Thank you for taking the journey with Edward!
We hope you had as much fun as we did!

Thank you to the following sponsors:
Lions Club, Kinsmen & Kinettes Clubs of Claresholm,
Royal Purple and Elks Clubs of Stavely

This month's Special Day...

Library Contest



April 19



Dress as your favorite story book character! Watch for more details!

Looking for something for your children to do over the summer?

University of Lethbridge
Children's summer camp topics range from sports to arts to science. For more information please check out their website:

www.uleth.ca/sportrec
click on Activity Guide.

April at a glance....

Please check the school website for the latest calendar updates and events happening at the school



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	Easter Vacation					
7	8 First Day Back!	9 <i>Gr 3 Swim to Survive 2:00 – 3:00</i>	10 <i>Gr 3 Swim to Survive 2:00 – 3:00</i>	11 <i>Gr 3 Swim to Survive 2:00 – 3:00</i>	12 Kindergarten Grad Pictures	13
14	15	16 School Council Meeting 7:00	17	18	19 Last day to complete Parent Satisfaction Surveys Dress as favorite storybook character	20
21	22	23	24 <i>Gr. 4 Swimming 2:00 – 3:00</i>	25	26	27
28	29 Gr. 3 Field Trip to Galt Museum	30 Month-end assembly	1	2	3	

Apr 1	Parker C	Apr 6	Kadence D.	Apr 20	Zak C	Apr 27	Chrismichael L
Apr 2	Hailey K	Apr 7	Owen B.	Apr 20	Kadence J-D	Apr 27	Brityn Mac
Apr 3	Sianna A.	Apr 7	Noah C.	Apr 20	Jordan S.	Apr 27	Kaitlyn W.
Apr 3	Sebastian De.	Apr 9	Angelina K.	Apr 21	Tyler Mc	Apr 29	Sarah O.
Apr 4	Kiana S.	Apr 10	Ben G.	Apr 22	Kameron C	Apr 30	Jeremiah R.
Apr. 5	Dylan G.	Apr 10	Ethan P.	Apr 25	Kaylee D.		
Apr 5	Braden Mac	Apr 19	Aiden O	Apr 26	Jaya P		



2013-2014 School Year Calendar

West Meadow Elementary

August-13

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

- 27 LRSD Staff planning Day
- 28 LRSD Staff Planning Day
- 29 LRSD Staff Planning Day

February

- 17 Family Day
- 18 Day in Lieu of Interviews
- 19 Day in Lieu of Interviews
- 20 Teachers' Convention
- 21 Teachers' Convention

February-14

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

September-13

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September

- 2 Labour Day
- 3 First Day for Students
- 26 WMES Staff Planning Day
- 27 LRSD Staff Planning Day

March

- 21 LRSD Staff Planning Day
- 24 Report Cards
- 27 Three-Way Conferences

March-14

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October-13

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October

- 9 Three-Way Conferences
- 10 Three-Way Conferences
- 11 Inter-School LRSD PD Day
- 14 Thanksgiving
- 31 WMES Staff Planning Day

April

- 1 Three-Way Conferences
- 22 First day back after Easter

April-14

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November-13

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November

- 1 LRSD Staff Planning Day
- 11 Remembrance Day
- 25 Divisional PD Day

May

- 13 PAT Gr. 3 - LA Part A
- 14 PAT Gr. 6 - LA Part A
- 16 LRSD Staff Planning Day
- 19 Victoria Day

May-14

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December-13

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December

- 2 Report Cards
- 20 Last Day before Christmas break

June

- 6 WMES Staff Planning Day
- 13 PAT Gr. 3 - LA Part B
- 16 PAT Gr. 3 - Math
- 18 PAT Gr. 6 - LA Part B
- 19 PAT Gr. 6 - Math
- 20 PAT Gr. 6 - Science
- 23 PAT Gr. 6 - Social Studies
- 26 Last day for WMES students
- 27 Last day for staff

June-14

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

January-14

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January

- 6 First Day after Christmas Break
- 30 LRSD Staff Planning Day
- 31 WMES Staff Planning Day

2013-2014

- 197 Operational Days
- 178 Instructional Days
- 961.5 Instructional Hours

Grade 1-9 schools are required by Alberta Education to have 950 instructional hours.

WCCHS Modernization Update

March 28, 2013

It may not be evident from the outside, however significant progress continues on the interior of the building. Major progress to date:

- ➔ Ongoing installation of ventilation ducting, electrical systems, domestic water and heating systems continues throughout the building.
- ➔ Ceilings in common area have now been painted.
- ➔ Gym
 - Ventilation duct work has been installed
 - Ceiling has been painted
 - Exercise room wall has been framed
 - Floor lines have been submitted to painter
- ➔ Multi Media area has been painted, counters are being installed and installation of the glass wall has commenced.
- ➔ The framing of rising benches in the common area has commenced.
- ➔ Science Rooms are near completion.
- ➔ Lockers have been installed into hallways
- ➔ Mechanical work is ongoing in CTS areas.
- ➔ Replacement of existing stucco work continues.
- ➔ Cosmetology hair wash stations and pedestals are being installed.
- ➔ Currently in discussions with vendors on supply of furnishings.
- ➔ Installation of the glass wall for the main office is in progress.
- ➔ Installation of the front entry has commenced.

Students, Staff and School Council of WCCHS have been kept informed by way of viewing photographs of the modernization progress to date.

The Administration of WCCHS will continue to be involved in the process, attending site meetings to provide a school operational perspective and to serve as a conduit to communicate to school staff and School Council.

Due to the nature of the construction process, as well as for safety and insurance purposes, the general contractor will not allow unauthorized individuals on-site.

Site meetings occur every two weeks throughout the duration of the construction process involving representatives from LRSD, AB Infrastructure, the General Contractor and Consultants.

Following are photos of the work underway at WCCHS.

The next modernization update will be posted on April 26, 2013.



Painted common area ceiling



Gym work continues with the framing of the exercise room



Multi media room and installation of the glass wall



Near completion of the science rooms



One section of the installed lockers



Installation of cosmetology hair wash stations and pedestals

Karine Wilhauk

From: Bev Thornton <bev@albertasouthwest.com>
Sent: April-15-13 11:46 AM
To: Bev Thornton
Subject: AlbertaSW wins two EDA Awards
Attachments: AlbertaSW EDA metcalf award 2013.jpg

Dear AlbertaSW EDOs and CF partners,

Photo, left to right:

Mr. Justin Riemer, ADM of Economic Competitiveness, Alberta Enterprise and Advanced Education

Mrs. Bev Thornton, Award Recipient,

Mr. Shawn Patience, Chair, AlbertaSW

Kent McMullin, President, Economic Developers Alberta.

Alberta SouthWest wins two prestigious provincial awards from Economic Developers Alberta

Alex Metcalf Award and Economic Developer of the Year

April 11, 2013

Economic Developers Association of Alberta (EDA) Conference, Kananaskis, Alberta

The provincial association's most prestigious honour, the **2013 Economic Developer of the Year Award**, was presented at the Annual Conference held in Kananaskis to Mrs. Bev Thornton, Executive Director, Alberta SouthWest Regional Alliance.

The award recognizes significant contribution to economic development in Alberta. Thornton has worked with this collaborative economic development initiative of 15 communities since its formation in 2003.

Alberta SouthWest also received a **2013 Alex Metcalf Award** for its Regional Business License Program.

This program, successfully operating since 2003, enables businesses in the AlbertaSW partner communities to purchase an annual regional license authorizing them operate in the other participating communities. The region experiences, in a concrete way, the broader benefits of working together.

Alex Metcalf was the first President of EDA and this award, named for him, acknowledges individuals or agencies for excellence in economic development relating to the attraction, expansion or retention of business in Alberta.

About AlbertaSW

In 2012 AlbertaSW also received three EDA Marketing Alberta Awards, representing outstanding marketing initiatives that support economic development

As well, the region received five national Marketing Canada Awards, from Economic Development Association of Canada (EDAC), including the EDAC Cup for outstanding overall achievement.

Alberta SouthWest Regional Alliance (AlbertaSW) is a group of 15 communities, working together for regional economic development. The Board is made up of the Mayor/Reeve/elected official from each member community. Collaborative initiatives focus on creating the right environment in which balanced growth can occur, increasing prosperity for all members.

Bev Thornton, Executive Director
Alberta SouthWest
Regional Economic Development Alliance (REDA)
#221, 782 Main Street
Box 1041
Pincher Creek AB T0K 1W0
Phone: 403-627-3373



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Claresholm Public Library Board Regular Meeting Minutes February 25, 2013

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Arden Dubnewick, Lisa Andersen, Marika Thyssen, Trisha Carleton, Earl Hemmaway, Shirley Leonard.

Absent: Daryl Sutter

Excused: Michael McAlonan

Meeting called to order at 6:00 pm by Shirley

Approval of Agenda: Earl

Approval of January minutes: under Old Business, change Cathy D. to Kathy D. for attending SALC. Update: Trisha will attend all of SALC. Cathy D. moved to approve minutes. CARRIED

Old Business	<ol style="list-style-type: none"> 1. 75th Anniversary: add Terra Plato to Guest list; 25 people attended the gaming with Shelly and Wendy; 25/30 children attended preschool storytime with their parents – made shakers, had stories, Krista Burton did rhymes, had “75” cookies; Lee & Sandy Paley were at the school on Friday; Home Routes was Feb. 6; 47 people attended Mind, Body and Soul; 75/80 people attended Prairie Pastimes – headed by Betty (included cloggers, cowboy poetry, John V., Chyna Clay, E. MacLachlan reading); Local Press will have a special section on the 75th anniversary in this week’s paper; Trisha will read the powerpoint presentation on the 28th. 2. Lease Agreement: Town wants completed by March 3. Oral History: Museum Board will participate; Alberta Historic Foundation Resources has a 100% funding grant (Trisha will apply); Cathy D. moved to go forward with the oral history in conjunction with the museum. CARRIED. 4. Casino: Tuesday/Wednesday, 11am -7pm or 7pm-4am; Cathy D. Shirley, Arden expressed interest.
Financial	<p>5.1 Town has already given \$55,000; Kathy is sending letter to Earl to use some of his and Glen’s discretionary funds to help pay for the 75th. Trisha moved to accept the financial statement. CARRIED</p> <p>5.2 Town approved \$10,000 – security cameras, lighting in Bill Simpson Room & lights to outline roofline.</p>

CORRESPONDENCE	nil
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch- nil 2. Librarian: Arden is working on the history books which are on display; Arden and Cathy continue in the J. Hoare room; Mary training on workflows; 2 more Home Routes. Earl Moved to accept the report. CARRIED 3. Friends: March 4 Annual General Meeting at 5:45 with potluck to start
NEW BUSINESS	

Meeting adjourned at 7:15 pm. by Arden
Next meeting: March 25 at 6:00 pm.

Chairman

Date

Secretary

Claresholm Public Library Board Regular Meeting Minutes March 25, 2013

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Arden Dubnewick, Lisa Andersen, Marika Thyssen, Trisha Carleton, Shirley Leonard.

Absent: Daryl Sutter, Earl Hemmaway

Excused: Michael McAlonan

Meeting called to order at 6:00 pm by Shirley

Approval of Agenda: Cathy D.

Approval of February minutes: Arden

Old Business	<ol style="list-style-type: none"> 1. 75th Anniversary evaluation: suggest having youth awards at different time; piñata should be easier to break; if have food for partial amount of people should have more separation in time from general gathering; had lots of PR as lasted the whole month; perhaps have the band later in the program. Kathy sent letter but hasn't heard from Earl/Glen re moneys. 2. Lease Agreement: Lisa moved to accept the lease agreement between the library and the town as is. Arden seconded. CARRIED 3. Oral History: Trish has more names; grant is a 50/50 (volunteer time counts) due Sept 1 or Feb 1, need research plan, doesn't cover equipment; up to \$25000 (may not need grant); will have 2 ads in paper (interviewers and people who want to be interviewed); Rob V. could train interviewers; perhaps load interviews on webpage (like Stirling Library) with different categories (ie. ranching, schools, etc.); Kathy mentioned "living library" but wait until oral history is completed; Kathy and Trisha will make a rough plan for next meeting. 4. Casino: need 1 more volunteer 5. SAL Conference reports: focus was on school libraries this year; Trish learned about Board Recruitment, Storytelling, Library Redesign; keynote speaker was excellent. Lisa learned about numerous Chinook Arch library data bases, advocacy, teen trends (snapchat no good, good apps for arts and sciences, pipi – type a name and see what those people have done online, wilderness forest (apps) google map that has a virtual runner. Kathy said theme of conference was "Mission Impossible: Sell Your Story"; Kathy is going to use
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	pinterest (Like Stratford Library); also, has document on evaluating boards, self assessment of board members. Will copy for everyone.
Financial	Budget not finalized until approved by town. Cathy Dahl moved to accept the financial statement for February CARRIED
CORRESPONDENCE	nil
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch- nil 2. Librarian: Shelley went to WM 3way conferences to present online databases that help with homework to the parents while kids went on xbox gaming; ChrisAnn and Betty did 10 minute training sessions at both schools on their PD day with a couple of data bases to use with kids; Kathy went to Lodge to present to Low Vision Group at their meeting; Cathy continues with Jean Hoare room; Last art display (until April 11); In May Art club will do display; 25 kids for movie day; travelog Wednesday; Ridley Bent (Apr 5) last Home routes 3. Friends: AGM had 17ish people; Social April 19 – Bring a Friend; will have committees (eg. Pink Tea) to sign up for
NEW BUSINESS	nil

Meeting adjourned at 7:15 pm. by Arden
Next meeting: April 15 at 6:00 pm.

Chairman

Date

Secretary

**Claresholm Animal Rescue Society
Amended Regular Meeting Minutes
December 20, 2012**

Present: Kris Holbeck, Rita Hahn, Sylvia Giroux, Judy VanAmerongen, Kim Alexander,
Gerald DeBruyn

Regrets: Jean Sorochan, Anne Papan, Barb Hinkle, Denise Peters, Pat Baker, Linda Brooks

Guest:

- **Call to Order**

The meeting was called to order at 7:15 pm.

- **Approval of Agenda**

Motion by Judy VanAmerongen to approve agenda as Presented. All in favour.
CARRIED.

- **Approval of Regular General Meeting Minutes November 15, 2012**

Motion by Kris Holbeck to accept the minutes as Amended. All in favour. CARRIED.

- **Shelter Update**

- See Sylvia Giroux notes to come

- **Adoption Update**

- Jordon Trial adoption returned. Lex is back
- 2 new Moglee and Buddy is surrendered
- 1 dog Daisy is Surrendered
- Lex had a seizure tonight. Vet (Carly from Claresholm Vet) was called in. Vet said keep track of the seizures.
- Reagan – Heaven can wait will take Reagan in exchange of 10 cats. Reagan is still unpredictable and Kim from Heaven can Wait can train Reagan. Can we take 5 cats now and 5 cats later? Kim Alexander will have Kim from Heaven Can Wait contact Sylvia Giroux

- **TNR Update**

- TNR Tabled

- **Fundraising Update**

- Calendars are just about all sold

- **Treasurer's Update –**
- Linda Brook - reports on November 2012, see attached report.
- Donations are coming in
- After Grant Money for building goes to Town we will be short funds for a period of time.
- Some Grant Money will coming in early 2013
- Casino will happen in the fourth quarter of 2013 and that will help.
- **Kris Holbeck Motion:** to Adopt 2012 Budget as Interim Budget 2013. All in favour. CARRIED.

- **New Building Update –**
- Poles for Shaded area in the dog runs, is installed by Town.
- Dishwasher was discussed or the double sink is needed to be installed for proper sanitising procedures.

- **Others**
- **Sylvia Giroux Motion:** to go into Camera
- **Sylvia Giroux Motion:** to go out of Camera
- **Judy VanAmerongen Motion:** CARES will be taking back the grooming room for Operational Purposes. All in favour. CARRIED.

- **Adjournment:** Meeting adjourned at 8:45pm

- **Next Regular Meeting:** Will be held at the Bill Simpson room at the Library, Thursday, January 17, 2012, at 7:15pm.

Minutes Completed by
 Gerald DeBruyn
 CARES Secretary

**Claresholm Animal Rescue Society
Amended Regular Meeting Minutes
January 17, 2013**

Present: Anne Papan, Kris Holbeck, Rita Hahn, Sylvia Giroux, , Kim Alexander,
Gerald DeBruyn

Regrets: Jean Sorochan, Barb Hinkle, Denise Peters, Pat Baker, Linda Brooks, Judy
VanAmerongen

Guest:

1. Call to Order

The meeting was called to order at 7:15 pm.

2. Approval of Agenda

Motion by Rita Hahn to approve agenda as Amended. All in favour. CARRIED.

3. Approval of Regular General Meeting Minutes December 20, 2012

Motion by Rita Hahn to accept the minutes as Amended. All in favour. CARRIED.

4. Shelter Update

- December 20, 2012 to January 19, 2013
- Volunteer hours 339
- 19 Volunteers (2 new volunteers)
- Cat Adoptions – Kelly, Logan, Brynn all at PetSmart
- All the Cats at PetSmart are Monroe, Diablo, Hillary, Hudson
- Trial Adoptions Kira and Zoey
- New Cats at the Shelter are Nomad, Stumpy, Sully, Link and Higgins
- Today we received a new cat
- Euthanizations - Kris (Kringle)
- November 15, 2012 to December 20, 2012
- Volunteer hours 539.5 (Krystal P. away for a week so more volunteer hours)
- 17 Volunteers
- Euthanizations – cats – Amgel, Neptune and Baby
- New Cats – Major, Dickens, Kadence, Tyler
- Lex – ██████████ Lex on Medication, 3 reports of seizures over 5 minutes long.
\$30.00/ month Medication, \$200/year Blood Work. Seizures are not that severe. Lex is
cares after talking to SPCA.
- Heaven Can Wait – take cats that are free roaming around March 2013. Paige has been

notified about leaving the Grooming Room by the end of February 2013.

- Now CARES has 4 dogs.

5. Adoption Update

- Jordon is adopted
- Brindy Trial Adoption
- Buddy will go on Trial Adoption once ear infection is cleared up.
- Reagan will be going to Heaven Can Wait. Kim is hoping to take care of Reagan
- Zorro (cat) fit in very well. This person has not paid for the cat and still has a kennel from the Shelter to return. Sylvia talked to him and said he will pay the adoption fee.

6. TNR Update

- TNR Tabled

7. Fundraising Update

- Golfing tournament – will ask Kathy Clarke
- Larry Nelson – Ford to Drive win
- Linda Brooks – Chinook Credit Union – Pop Corn Booth
- Tee Shirts for the next year Calendars

8. Treasurer's Update –

- Linda Brook - tabled.

9. New Building Update –

- Dishwasher – Kris will ask town
- Heat – in floor heating – zoning in the porch and office is cold

10. Others

- Intake form – see copy
- Animal Adoption Sheet Funding
 1. Claresholm – Funding
 2. Granum – Funding
 3. Stavely – Funding
 4. MD of Willow Creek – Still CARES have not been Funded from MDWC

11. Adjournment: Meeting adjourned at 8:35pm

12. Next Regular Meeting: Will be held at the Bill Simpson room at the Library, Thursday, February 21, 2012, at 7:15pm.

Minutes Completed by
Gerald DeBruyn
CARES Secretary

Claresholm Animal Rescue Society
Regular Meeting Minutes
February 21, 2013

Present: Anne Papan, Kris Holbeck, Rita Hahn, Sylvia Giroux, Denise Peters, Jean Sorochan,
Gerald DeBruyn

Regrets: Anne Papan, Judy VanAmerongen, Kim Alexander

Guest: Barb Hinkle, Terry Nelson

1. Call to Order

The meeting was called to order at 7:15 pm.

2. Approval of Agenda

Motion by Kris Holbeck to approve agenda as Amended. All in favour. CARRIED.

3. Approval of Regular General Meeting Minutes January 17, 2013

Motion by Kris Holbeck to accept the minutes as Amended. All in favour. CARRIED.

4. Shelter Update

- January 20, 2013 to February 21, 2013
- Volunteer hours 434
- 18 Volunteers - 1 new volunteers and lost 3 Volunteers due to moving away from this location.
- Cat Adoptions – Bindy, Babes & MunchKin
- New Cats - 1

5. Adoption Update

- Tabled

6. TNR Update

- TNR [REDACTED] called Sylvia about 17 cats – to take all cats and leave 2 cats for March 4, 2013 and the next Spay and Neuter is scheduled for March 5, 2013

7. Fundraising Update

- Pop Cans – Bottle Drive – Posters to be made
- PAWS Campaign – Before March 1, 2013
- %th Annual Garage Sale – Terry and Larry are the go to persons and is Scheduled for April 20th, 2013 the Saturday. Start to collect items 2pm to 6pm Tuesday, Wednesday, Thursday and 2pm Friday and Saturday. Barb Hinkle will be doing up some posters.
- Casio Rotation 4th Quarter of 2013
- Larissa Meunier - request to set up CAREs for Melaleuca so CAREs can use it for fund raising for a 5% Organizational Commissions. This can be good for Charitable Organizations –
TABLED TO THE NEXT MEETING

8. Treasurer's Update –

- Kris Holbeck took back the books from Linda Brooks
- Kris Holbeck will pass the cheques around to the Board Members to allow the Board know of the amounts that are going out.
- Foster Parents were contacted to bring back cats to be adopted or they can adopt them. Board voted for donation for these foster cats.

9. New Building Update –

- Heat – in floor heating – thermostat cover for settings so people do not touch the temperature settings was discussed.

10. Others

- Anne Papan would be willing to do another session about cleansing for April 2013 the 1st Thursday
- Rita Hahn has Resigned from the CAREs Boards as a Member and as Volunteer.
- Discussion about Crowsnest Pass that has a dog, if can put it on our website and please call this number for enquiries.
- Krista – Nomad is put on meds and was constipated, should we have Nomad euthanized?
- Heaven Can Wait – Reagan is ready to go
- Daisy – has had an x-ray Should we have here re-x-rayed
- Question – Cats that are in a cage for over a year, should we release them as barn cats? Are they going to be home cats? After so many months or time limits, unadoptable cats. TABLE FOR DISCUSSION FOR NEXT MEETING.
- In Camera : TABLED

11. Adjournment: Meeting adjourned at 8:45pm

12. Next Regular Meeting: Will be held at the Bill Simpson room at the Library, Thursday, mARCH 21, 2012, at 7:15pm.

Minutes Completed by
Gerald DeBruyn
CAREs Secretary



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR66554

March 27, 2013

His Worship David Moore
Mayor, Town of Claresholm
PO Box 1000
Claresholm, Alberta T0L 0T0

Dear Mayor Moore:

I am pleased to invite the Town of Claresholm to provide submissions for the 12th annual Minister's Awards for Municipal Excellence, which formally recognizes local government excellence and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work being done by local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in four categories and one award for outstanding achievement:

Innovation Award – recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta;

Partnership Award – recognizes a leading municipal practice involving consultation, co-ordination, and co-operation with other municipalities, jurisdictions, or organizations;

Smaller Municipality Award – recognizes the innovative practices developed by communities with less than 3,000 residents;

Safe Communities Award – recognizes a leading practice that promotes or improves public safety in municipalities; and

Outstanding Achievement Award – recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practices in Alberta. *This award, selected by the review committee, recognizes the best submission from the other categories.*

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His Worship David Moore
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Submission forms and additional details can be found on the Municipal Excellence Network website at www.menet.ab.ca. The submission deadline is May 24, 2013. Award recipients will be announced at the 2013 fall conventions of the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association.

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities and your neighbours.

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence Team, at 780-427-2225, or by email at menet@gov.ab.ca.

Sincerely,

A handwritten signature in black ink that reads "Doug Griffiths". The signature is written in a cursive style with a large, looping initial "D".

Doug Griffiths
Minister