



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 11, 2013
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES JANUARY 28, 2013

DELEGATIONS:

1. **JAS SCHMIRLER**
RE: Fair Days
2. **CLARESHOLM KRAKEN SWIM CLUB – Tara Van Dellen, President**
RE: Starting Blocks at Claresholm Aquatic Centre

ACTION ITEMS:

1. **CORRES: Carol Henker**
RE: Cremated Burials
2. **CORRES: Claresholm Physician Recruitment & Retention Committee**
RE: Funding Request for 2013
3. **CORRES: Claresholm Curling Club**
RE: Commercial General Insurance
4. **PROFESSIONAL SERVICES AGREEMENT: Benchmark Assessment Consultants**
5. **MSI OPERATING GRANT 2013 ALLOCATION**
6. **ADOPTION OF INFORMATION ITEMS**
7. **IN CAMERA**

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – January 2013
2. WCCHS Navigator – February 2013
3. West Meadow Elementary School Newsletter – February 2013
4. WCCHS Modernization Update – January 31, 2013
5. Claresholm & District Chamber of Commerce Annual General Meeting Minutes – January 22, 2013
6. Expanding the Entrepreneurial Ecosystem – April 30 & May 1, 2013
7. Request for Proposal on Alternate Transportation Services of Seniors – Response January 31, 2013
8. Claresholm & District Museum Board Meeting Minutes – November 28, 2012
9. Oldman Watershed Council – Holding the Reins 2013 – February 13, 2013
10. Porcupine Hills Lodge Board Meeting Minutes – January 8, 2013
11. ATCO Gas to Implement Automated Meter Reading in Claresholm – January 3, 2013
12. Oldman Watershed Council Thank You – January 17, 2013
13. Town & Country Trade Fair Thank You – 2013 Trade Fair

ADJOURNMENT



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 28, 2013**

CALL TO ORDER: The meeting was called to order at 7:00pm by Deputy Mayor David Hubka.

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: Councillor Connie Quayle

AGENDA: Moved by Councillor MacPherson for unanimous consent to add the following to the Agenda.

6. IN CAMERA

CARRIED

Moved by Councillor MacPherson that the Agenda be accepted as amended.

CARRIED

MINUTES: REGULAR MEETING – JANUARY 14, 2013

Moved by Councillor Fieguth that the Regular Meeting Minutes of January 14, 2013 be accepted as presented.

CARRIED

PUBLIC HEARING: BYLAW #1579 – Land Use Bylaw Amendment

Mayor Moore declared the hearing open at 7:02pm.
Mayor Moore made the first, second and third calls for submissions from the public.
No submissions either verbal or written were noted.
Mayor Moore declared the hearing closed at 7:04pm.

ACTION ITEMS:

**1. BYLAW #1579 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Fieguth to give Bylaw #1579, regarding a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Sutter to give Bylaw #1579, regarding a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

**2. CORRES: Claresholm Healthy Community Coalition
RE: Request for Funds to Support Free Swim Initiative**

Moved by Councillor MacPherson to donate 16 hours of pool rental time at the Claresholm Aquatic Centre to support the Claresholm Healthy Community Coalition's free swim initiative on Saturdays.

CARRIED

3. STAFF REPORT: 2013 MSI Operating Grant 2013 Allocation

Received for information.

4. 2013 OPERATING INTERIM BUDGET

Moved by Councillor MacPherson to adopt the 2012 operating budget as the 2013 interim operating budget.

CARRIED

5. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Van Amerongen to accept the information items as presented.

CARRIED

6. IN CAMERA

Moved by Councillor MacPherson to go In Camera.

CARRIED

Moved by Councillor Van Amerongen to come out of In Camera.

ADJOURNMENT: Moved by Councillor Fieguth that this meeting adjourn at 8:17pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

DRAFT

DELEGATIONS

Feb. 9th, 2013

To Claresholm Town Council,

I would like to propose forming a Fair Days Committee, which coordinates and oversees all the organizations involved. This would entail, contacting and delegating assignments to the various service clubs and any others who would like to be involved in putting on a big event that showcases and creates unity within our town. The following organizations have been contacted and have agreed in providing a representative to sit on the committee so we can work together and support each other.

Claresholm Fair Board

Claresholm Farmers Market

Claresholm Library Board

Kinettes

Kinsmen

Lions Club

Chamber of Commerce

Willow Creek Agricultural Society will be included (have not yet contacted)

I would also like to see a town council rep to be included on the committee. If approved, I would like to have a meeting this month to start planning for the biggest event of the year in Claresholm. Thank you for the opportunity to be of service.

Sincerely,

Jas Schmirler

ACTION ITEMS

Mayor David Moore and Council Members

Claresholm, Alberta,

January 23, 2013

Dear Mr. Moore and Members of Claresholm Town Council,

As time marches on, and life with it, we sometimes feel the need to face future arrangements that will be necessary when we pass on. I have checked on the rulings that the Town of Claresholm has in place for burial of cremated remains that are in an urn that is placed on the same grave as another family member. I have been told that the ruling allows two cremated burials upon a single full-sized grave, and that a permit is required in each case.

My question to you is this; if no vault and casket is ever buried at all in a full size plot, then could a family place more than two cremation urns in that plot? If there is only one regulation headstone per plot placed there, and the names of any cremated persons buried in that plot are placed on plaques that are mounted on that one regulation single headstone, I can see no reason a family would not be allowed to bury more than two urns per full sized grave plot. Would you allow four per plot? It seems to me that the space saved as well as the cost of additional plots would serve all very well.

At this time our family would like to have some arrangements in place, and our children, who are adult, would like to know that they can someday have their own remains come home and be buried with the rest of their immediate family.

I would appreciate a letter from you regarding this matter, and ask that you give it some thoughtful consideration.

Thank you,

Respectfully yours,



Carol Henker

Box 161 Claresholm, AB T0L 0T0

Report to Council Regarding Cemetery Request

Marianna Orge, Cemetery Administrator, Mike Schuweiler, Town Superintendent, and myself, also a Cemetery Administrator reviewed the request put forth to Council by Carol Henker requesting the allowance of more than 2 sets of cremains in a single plot. After reviewing the Town of Claresholm Cemetery Bylaw #1545 that was updated in October of 2011 here are our findings:

- **Section 9.3 states:**

“ A maximum of one (1) cremains will be permitted in any full sized plot after a traditional casket burial is already in that plot. Any additional placement of cremains will be at the discretion of Council.”

The Town currently does allow 2 sets of cremains in a full burial plot if there is no previous traditional casket burial although this is not stated in the bylaw.

It was expressed to me by the Town Superintendent that the reason for the limit on the allowance of cremains burials is important because the more disturbance of a plot the less stability there is. Once the dirt is disturbed and loose it becomes attractive to gophers and badgers. Invasion of rodents makes the ground even less stable. The town does not tamp down plots with machinery so the ground takes time to pack down naturally.

Another issue is the potential for disturbing already placed urns with multiple burials. Keep in mind that these burials could be many years apart. Allowing only 2 in a plot greatly reduces the risk of coming close to a previous burial while digging that may have been place years before. It would be extremely difficult to pinpoint 4 separate digs in an 8 foot by 2 foot area when years have passed since the first burial. Burying deeper is not an option either as these cremation burials need to be done by hand. Digging deeper than the current 2 feet to allow proper separation would not be possible by hand.

Recommendations:

After consideration our recommendations would be that if a person wanted to bury 4 cremains in one plot then 2 should be placed together in each urn limiting the disturbance to 2 digs only and still satisfying the changing needs of families as cremations become more the rule than the exception. In order to keep the headstones and markers uncluttered we would also recommend that any placements of headstones or markers would still have to fall under the regulations set out in Town of Claresholm Bylaw #1545. If these recommendations are accepted then amendments would need to be made to the bylaw.

Lisa Chilton

January 29, 2013

January 23, 2013

Mayor and Council
Town of Claresholm
Claresholm, Alberta

Dear Mayor Moore and Council Members;

On behalf of the Claresholm Physician Recruitment and Retention Committee we wish to extend our sincere thanks to you and your community for your support in the past years for our recruitment committee. Due to your support and encouragement for our committee and its programs we find our community in very fortunate circumstances.

Our full compliment of six physicians are continuing to provide excellent care for the residents of the Claresholm area. There is a good comraderie amongst the doctors and their commitment to provide excellent medical care to our community continues to be their number one priority.

Although, we are not currently recruiting new physicians to Claresholm we never know when that need may arise. Our current physicians are continually adding new patients to their panels and there seems to be an increasing demand on their services. Presently the Claresholm Physician Recruitment and Retention Committee has a surplus of funds but, if the need arises to recruit one or two more physicians that surplus would disappear very quickly. Therefore this year we are asking that as you do your budgeting process that you budget in the same amount that you did in 2012 and retain this amount in your reserves. If the needs arises then we would be able to request that these funds be made available. For 2013 the amount we are requesting is \$30,000.

We greatly appreciate the past support of your council and community in our efforts to maintain a solid core of physicians in our community. Without your support we would not be able to achieve our goal of ensuring that we have a high quality health care team in the Claresholm area. If you have any questions or concerns regarding this letter please feel free to contact either Glen Alm or Brent Hall.

The Claresholm Physician Recruitment and Retention Committee
Glen Alm, Chairman

CLARESHOLM PHYSICIAN RECRUITMENT
AND RETENTION COMMITTEE

January 23, 2013

INVOICE

To

The Town of Claresholm

We hereby invoice the Town of Claresholm \$30,000.00 for its' share of funds necessary to sustain the recruitment of physicians to the Claresholm area. This is the amount determined by the committee for the year 2013.

Currently the Claresholm Physician Recruitment and Retention Committee has a surplus of funds and has fulfilled its' commitments to the current contingent of physicians practicing at the Claresholm Clinic. However; we do not know when we will need to recruit physicians again; therefore, we are asking that you budget in the aforementioned amount for this year and retain it in reserve so that if the need arises we will be able to have you forward those funds to the Physician Recruitment and Retention Committee.

Thank you,
The Claresholm Physician Recruitment and Retention Committee



Glen Alm, Chairman

Claresholm Curling Club
Box 1976
Claresholm, AB T0L 0T0

January 29, 2013

Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

Dear Sir:

Enclosed please find a copy of the Commercial General Liability Insurance Policy for the Claresholm Curling Club. We would ask the Town to reimburse the Claresholm Curling Club the \$1,200.00 relating to the General Liability coverages.

Yours truly,



Dale P. Seeman
Treasurer

Amount paid in 2012 was \$1,200. KW
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DPS/mrk
Enclosure (1)



Head Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

Business Insurance Policy

Policy Number: 5V0163556

Insurance provided subject to the Declarations, Terms, and Conditions of the policy and its Forms only for the coverages for which specific Forms are attached and for which a specific Limit or Amount of Insurance is shown hereunder.

THE FOLLOWING COVERAGES APPLY TO ALL LOCATIONS UNLESS OTHERWISE SPECIFIED.

MISCELLANEOUS COVERAGES						
FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	PERILS	VALUATION	CO-INSURANCE	LIMIT OF INSURANCE
2485	Declaration of Emergency Endorsement					

GENERAL LIABILITY COVERAGES			
FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	LIMIT OF INSURANCE
LR20	Commercial General Liability Max		
	Coverage A - Bodily Injury, Personal Injury and Property Damage Liability		Limit of Liability - each accident or occurrence \$ 5,000,000
	Coverage A - Products-Completed Operations		Limit of Liability - aggregate \$ 5,000,000
	Coverage A - Property Damage Deductible: Per Occurrence	\$ 1,000	
	Coverage B - Advertising Injury		Limit of Liability - each accident or occurrence \$ 5,000,000
	Coverage B - Advertising Injury		Limit of Liability - aggregate \$ 1,000,000
	Coverage C - Medical Payments		Limit of Liability - each person \$ 10,000
	Coverage D - Tenants' Legal Liability	\$ 1,000	Limit of Liability - any one accident \$ 500,000
L404	Athletic Participants Exclusion		
L442	Employers Liability Exclusion		
L516	Sexual Abuse/Harassment Exclusion Endorsement		

Form Of Business: Organization

RATING INFORMATION:

Rating Description: Curling Club

Rating Base: Receipts
Rating Units: Per \$1000

Rating Base Amount: \$ 80,000
Adjustable Rate: 6.875
Advance Premium: \$ 1,200

Staff Report

To: Council

From: CAO

Date: February 8, 2013

Re: Benchmark Assessment Consultants Inc. – Professional Services Agreement

Attached is the proposed professional services agreement with Benchmark Assessment Consultants Inc. which would continue Benchmark's assessment services with the Town of Claresholm for a five year period from August 1, 2013 until July 31, 2018.

The Town of Claresholm contracted with Benchmark in 2009 and staff is confident in the company's assessors in both meeting with the Town's ratepayers, Town staff and getting our assessment into the Town in a timely manner and uploaded onto the Province's ASSET site for reporting purposes. The assessment roll is also available in a timely manner for the public to view both on the Town's website and in hard copy at the office. Since we contracted with Benchmark, the Town has not received any correspondence from Alberta Municipal Affairs stating there were deficiencies in our assessment information or practices.

Benchmark and its employees continue to be a resource for Town staff and are approachable and knowledgeable when speaking to staff or to ratepayers. Benchmark has a number of assessors who can answer questions and their assessors are specialized for residential or commercial.

Staff would recommend that near the end of the new contract, the Town do a "request for proposals" for assessment services to ensure the Town continues to obtain assessment services at a competitive contracted amount.

The new contract increases the cost per parcel by \$1 each year which continues the rate changes in the expired agreement.

Staff recommends that Town Council enter into the five year contract with Benchmark Assessment Consultants Inc. as presented.

Kris Holbeck, CA CAO Town of Claresholm

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT MADE THIS 1ST DAY OF AUGUST, 2013
BETWEEN:

THE TOWN OF CLARESHOLM

(referred to as the “Municipality”)

OF THE FIRST PART

-and-

BENCHMARK ASSESSMENT CONSULTANTS INC.

(referred to as the “Consultants”)

OF THE SECOND PART

WHEREAS:

- A. The Municipality requires assessments of all lands and premises within the Municipality’s boundaries primarily for taxation purposes;
- B. The Consultant is in the business of supplying assessment services to various municipalities throughout Alberta;
- C. The Municipality and the Consultant wish to enter into a written agreement for the supply of the assessment services.

NOW THEREFORE, the Municipality and Consultant, in consideration of the covenants and agreements hereinafter contained, agree as follows:

1. **DEFINITIONS AND INTERPRETATION**

- 1.1 Definitions: For the purpose of this Agreement and the Schedules hereto or any certificate, opinion or other document, agreement, undertaking or assurances delivered in accordance with or in furtherance of the purposes and intent of this Agreement, unless there is something in the subject matter or context inconsistent therewith, the following expressions shall have the following meanings respectively:

- 1.1.1. "Agreement" or "hereof", "hereto", "herein", "hereby", "hereunder" and similar expressions when used in this agreement and any attached schedules refer to this Agreement and to any Schedules attached hereto and not to any particular Articles, Sections, paragraphs, sub-paragraphs or other portion hereof, and including any and every instruments supplemental hereto; and any reference to a Section or Article by number of the alphabet means the appropriate paragraph, sub-paragraph, Section or Article of this Agreement unless the context otherwise requires; and any reference to a Schedule by number or letter of the alphabet means the appropriate Schedule attached to this Agreement;
- 1.1.2 "Claims" means claims, losses, actions, suits, proceedings, causes of action, demands, damages (direct, indirect, consequential or otherwise), judgments, executions, liabilities, responsibilities, losses, costs, charges, payments and expenses including, without limitations, any professional, consultant and legal fees (on a solicitor and his own client basis);
- 1.1.3 "Consultant" means BENCHMARK ASSESSMENT CONSULTANTS INC.
- 1.1.4 "Consultant's Fee" shall have that meaning set out in Article 4.1;
- 1.1.5 "Injury" means bodily injury, personal discomfort, mental anguish, shock, sickness, disease, death, false arrest, detention or imprisonment, malicious prosecution, libel, slander, defamation of character, invasion of privacy wrongful entry or eviction and discrimination, or any of them, as the case may be;
- 1.1.6 "Municipality" means THE TOWN OF CLARESHOLM;
- 1.1.7 "Property" as defined in the Municipal Government Act;
- 1.1.8 "Services" shall have that meaning set out in Schedule "A";
- 1.1.9 "Tax Year" means the calendar year commencing January 1;
- 1.1.10 "Term" shall have the meaning set out in Article 3.1;
- 1.2 This Agreement shall in all respects be governed by and be construed in accordance with the laws of the Province of Alberta.
- 1.3 If any one or more of the provisions contained in this Agreement should be invalid, illegal or unenforceable in any respect in any jurisdiction, the validity, legality and enforceability of such provisions shall not in any way be affected or impaired thereby in any other jurisdiction and the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

- 1.4 Whenever the singular or masculine is used herein the same shall be deemed to include the plural or feminine or the body politic or corporate where the context or the parties so require.
- 1.5 The headings to the clauses of this Agreement are inserted for convenience only and shall not affect the construction hereof.
- 1.6 Unless otherwise stated, a reference herein to a numbered or lettered clause or paragraph refers to the clause or paragraph of each Section bearing that number or letter in this Agreement.
- 1.7 All accounting terms not defined in this Agreement shall have those meanings generally ascribed to them in accordance with generally accepted accounting principles in Canada, applied consistently.
- 1.8 Business Day: In any case where time limited by this Agreement expires on a Saturday, Sunday, legal holiday, or a day on which chartered banks in the Town of Claresholm, Alberta are not open for business, the time shall be extended to and shall include the next day on which the said banks are open for business.
- 1.9 All references to dollars of “\$” shall mean legal money of Canada.
- 1.10 The following Schedules are incorporated by reference to this Agreement and form a part hereof.
- Schedule “A” - Definition of “Services”
 - Schedule “B” - Designated Assessor(s)
 - Schedule “C” - Equipment to be supplied by Consultant
 - Schedule “D” - Equipment to be supplied by Municipality

2. APPOINTMENT

- 2.1 The Municipality hereby appoints the Consultant to perform the Services and the Consultant hereby agrees to perform the Services for the Municipality during the Term.
- 2.2 During the Term, the Consultant shall perform the Services for each of the following Tax Years:
- 2.2.1 January 1, 2013 to December 31, 2013
 - 2.2.2 January 1, 2014 to December 31, 2014
 - 2.2.3 January 1, 2015 to December 31, 2015
 - 2.2.4 January 1, 2016 to December 31, 2016
 - 2.2.5 January 1, 2017 to December 31, 2017

2.3 For year Tax Year, the Consultant shall have reported to the Municipality all assessments for that particular Tax Year and report to the Municipality on or before February 28th in each of said Tax Years.

3. TERM

3.1 The Consultant shall provide the Services of the Municipality commencing August 1, 2013 (the “Commencement Date”) to July 31, 2018 (therein referred to as the “Term”).

4. CONSULTANT FEE

4.1 In Consideration of the Services supplied by the Consultant, the Municipality shall pay to the Consultant a fee (the “Consultant’s Fee”) to be calculated as follows:

4.1.1 August 1, 2013 to July 31, 2014 - \$21.00 per parcel Plus GST

4.1.2 August 1, 2014 to July 31, 2015 - \$22.00 per parcel Plus GST

4.1.3 August 1, 2015 to July 31, 2016 - \$23.00 per parcel Plus GST

4.1.4 August 1, 2016 to July 31, 2017 - \$24.00 per parcel Plus GST

4.1.5 August 1, 2017 to July 31, 2018 - \$25.00 per parcel Plus GST

(The parcel count will be based on current CAMA count each year and will be adjusted accordingly.)

4.1.6 Assessment Review Board and Municipal Government Board;
The Fee stated in section 4.1.1 shall include 7 man-days (8 hours per man-day) for preparation, defense and expenses associated with Local Assessment Review Board hearings.

If the time exceeds the included 7 man-days, the additional time shall be charged at a rate of \$80.00 per hour and \$0.50 per kilometer.

Further to the appeal process, the costs associated with the provincial level of appeal known as the Composite Assessment Review Board are not included in the fee set out under section

4.1.7. In either of the two levels of the appeal process should expert or legal opinion be required, these costs shall be the responsibility of the Municipality.

Tax Recovery Appraisals will be charges at a rate of \$175.00 plus GST for residential properties and \$300.00 plus GST for Commercial properties.

4.2 Except as otherwise provided for in this Agreement, the Consultant will be solely responsible for:

4.2.1 all mileage and automobile expenses associated with the preparation of the contemplated assessment;

4.2.2 all accommodation, meals and related living expenses incurred or experienced by employees and representatives of the Consultant in the execution of this Agreement.

4.3 The Municipality shall pay the Consultant's Fee as follows:

4.3.1 the Municipality will be invoiced on a monthly basis for work in progress and payment of the invoice is due and payable within 30 days of receipt of the invoice.

4.4 Should the Municipality request the consultant to undertake work that is not set out in Schedule "A", additional fees determined by the Consultant (within reason) will be charged regarding same. Should the amount of these additional fees exceed 10% of the amount set out in Article 4.1, such arrangement shall be handled by way of an amendment to this Agreement.

4.5 Any new or changed provincial legislation that creates additional services, studies and inspections will be negotiated as a separate contract.

5. COVENANTS OF THE CONSULTANT

5.1 The Consultant covenants and agrees with the Municipality as follows:

5.1.1 that the assessor(s) supplied by the Consultant for the performance of the Services shall be an Accredited Municipal Assessor of Alberta (AMAA) and shall designate those assessor(s) listed in Schedule "B" as the individuals to be the assessor(s) supplied;

5.1.2 the appointed assessor will endeavor to maintain proper equity in assessments within the Municipality;

5.1.3 the appointed assessor will be required to exercise independence and judgment in equating all of the relevant data involved in property assessment and determining final assessment value of property;

- 5.1.4 unless required by law, any data or other information concerning the Municipality, which is obtained by the Consultant in its dealings with the Municipality under this Agreement, shall be treated as confidential and shall not be disclosed without prior approval by the Municipality;
- 5.1.5 in the event that the Worker's Compensation Act of Alberta requires the Consultant to register with the Worker's Compensation Board ("WCB") the Consultant shall do so and upon demand by the Municipality, it shall deliver to the Municipality certification from WCB;
- 5.1.6 the Consultant shall comply with the provisions of:
 - 5.1.6.1 any Act of the legislature of the Province of Alberta and of the Parliament of Canada now in force or enacted thereafter;
 - 5.1.6.2 any regulations in force from time to time under any of the Acts referred to in Clause 5.1.6.1;
 - 5.1.6.3 any bylaw or resolution of the Municipality that expressly or by implication applies to the Consultant in respect of this Agreement;
- 5.1.7 the Consultant will ensure that its employees, when on assignment pursuant to this Agreement, will comply with any safety and security regulations and procedures in effect regarding the properties being assessed;
- 5.1.8 in addition to any authorizations, consents, licenses, right of entry or other estates or interest in land that have been obtained by the Minister, the Consultant shall obtain all lawfully required authorizations, consents, licenses and right to entry to land or other estates or interests in land necessary for the Consultant to perform the Services;
- 5.1.9 the Consultant shall undertake the Services in an efficient, good and workmanlike manner, and in accordance with the Municipality's reasonable good standards;
- 5.1.10 the Consultant shall supply all equipment and motor vehicles necessary to carry out and record the Services including, without limitation, that equipment listed in Schedule "C";

5.1.11 the Consultant shall agree that all assessment documents and related information shall remain the property of the Municipality.

6. REPRESENTATIONS AND WARRANTIES OF CONSULTANT

6.1 The Consultant warrants that all the Services will be conducted strictly in accordance with the provisions of any relevant Provincial Legislation and Regulations thereto.

7. COVENANTS OF THE MUNICIPALITY

7.1 The Municipality covenants and agrees with the Consultant as follows:

7.1.1 that the Municipality will provide notice either directly or indirectly to all rate payers affected by the assessments that the Consultant has been retained to perform the inspections and prepare assessment reports;

7.1.2 that the Municipality will be responsible for costs that may be incurred as a result of ratepayer information brochures, requests for information, newspaper advertisements, etc.;

7.1.3 the Municipality agrees that the Consultant may utilize staff (other than AMAA staff) to assist the assessor(s) in performing the Services;

7.1.4 unless required by law, any data or other information concerning the Consultant, which is obtained by the Municipality in its dealings with the Consultant under this Agreement, shall be treated as confidential and shall not be disclosed without prior approval by the Consultant;

7.1.5 the Municipality shall supply to the Consultant, at no cost to the Consultant, the equipment listed in Schedule "D".

8. INSURANCE AND INDEMNIFICATION

8.1 The Consultant, at its expense, shall acquire and maintain throughout the Term the insurance (the "Insurance") described in Article 8.2.

- 8.2 The Insurance is as follows:
- 8.2.1 Two million (\$2,000,000.00) dollars inclusive limits commercial general liability insurance. The insurance will:
 - 8.2.1.1 include personal injury, employers, provisions for cross liability, and occurrence property damage;
 - 8.2.1.2 name the Municipality as an insured;
 - 8.2.1.3 contain a provision that precludes invalidation as respects the interest of the Municipality by reason of any breach or violation of warranties, representations, declarations or conditions;
 - 8.2.2 one million (\$1,00,000.00) dollars inclusive limits automobile liability insurance on a non-owned form, and on an owner's form, covering all licensed vehicles operated by or on behalf of the Consultant.
- 8.3 The Consultant shall cause each insurance policy to:
- 8.3.1 be primary, non-contributing with, and not excess of , any other insurance available to the Municipality;
 - 8.3.2 contain a prohibition against cancellation or material change that reduces or restricts the Insurance except on 30 days prior written notice to the Municipality; and
 - 8.3.3 be in a form and with insurers satisfactory to the Municipality, acting reasonably.
- 8.4 The Consultant shall promptly indemnify and hold harmless the Municipality from and against all Claims in connection with any Injury or any loss or damage to property arising from or out of this Agreement or occasioned wholly or in part by any fault, default, negligence, act or omission of the Consultant, or for those for whom the Consultant is responsible at law.

9. TERMINATION

- 9.1 The Municipality may terminate this Agreement forthwith in the event that:

9.1.1 the Consultant is adjudged a bankrupt or makes an assignment in bankruptcy;

9.1.2 a receiver is appointed for the Consultant.

9.2 The Municipality may terminate this Agreement upon 30 days prior written notice to the Consultant in the event that:

9.2.1 the Consultant shall be in default of any obligation on its part under this Agreement, the Municipality may issue a notice in writing of default and on failure of the Consultant to remedy the same or cause the same to be remedied within 60 days after the issue of the notice.

9.3 The Consultant may terminate this Agreement upon 30 days prior written notice to the Municipality in the event that:

9.3.1 the Municipality shall be in default of any obligation on its part under this Agreement, the Consultant may issue a notice in writing of default and on failure of the Municipality to remedy the same or cause the same to be remedied within 60 days after the issuance of the notice.

10 GENERAL

10.1 This Agreement may be amended solely by written consent of both parties.

10.2 This Agreement represents the entire agreement between the parties. No other terms, representations or warranties, verbal or otherwise, are to be inferred or implied.

10.3 Should the parties be unable to resolve any disputes which may arise regarding this Agreement the matter(s) in dispute shall be referred to arbitration in accordance with the provisions of the Arbitration Act, Chapter 43, R.S.A. 2000.

10.4 This Agreement ensures to the benefit of and is binding upon the parties to this Agreement and their respective successors and any permitted assignees of the Consultant.

10.5 The Consultant may not assign its rights and obligations under this Agreement without the prior written consent of the Municipality.

10.6 The Consultant, while performing any Services under this Agreement, is an independent contractor and not an agent of the Municipality.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

Town of Claresholm

Per: _____

Per: _____

Benchmark Assessment Consultants Inc.

Per: _____

Per: _____

SCHEDULE “A”

Basic Assessment Services:

- Annual Assessment**
- General Rollover Assessment**
- Industrial Assessment**
- Mobile Home Assessment**
- Equalization Reports/ Audit Reports
- Open House
- Ratepayer Inquiries
- Local Assessment Review Board and Composite Assessment Review Board as per 4.1.2
- 20% to 25% re-inspection cycle on a yearly basis, or with site visits every 5 years

** Assessment Services shall mean those services as may be required to inspect and assess all lands and premises located within the Town of Claresholm boundary including, without limitation, the following;

Land

- establish criteria in consultation with Municipal Affairs Assessment Standards and Inspections Branch;
- in accordance with Section 289(1), Municipal Government Act, visual inspections of each parcel of land, carrying out tests and investigations if in the opinion of the Consultant such tests and investigations are required;

Improvements

- establish criteria in consultation with Municipal Affairs Assessment Advisory Services Branch;
- in accordance with Section 291(1) Municipal Government Act, visual inspections of each improvement on lands within the Town of Claresholm and carry out interior inspections if in the opinion of the consultants, such interior inspection is required;
- the production of diagrams if in the opinion of the Consultant such diagrams are required.

SCHEDULE “B”

Designated Assessor(s)

- Wayne Lamb
- Morgan Strate
- Carol Megaw
- Stewart Dalrymple
- Kevin Halsted
- Christopher Snelgrove

Candidate Assessor(s)

- Brandon Garner
- Adam Martin
- Ryan Vogt

SCHEDULE “C”

Reports and/or Equipment supplied by Consultant

- Municipal Summary Report
- Computer Hardware & Software (as per proposal)

SCHEDULE “D”

Information and/or Equipment supplied by Municipality

- Work area (if required)
- Development Permits
- Building Permits
- Building Plans
- Land Titles as requested
- Subdivision Plans
- Maps
- Land Use Bylaws

Staff Report

To: Council
From: CAO
Date: February 8, 2013
Re: MSI Operating Grant 2013 Allocation

Historically the MSI Operating Grant has been given to external not-for-profits and groups offering services important to the Town of Claresholm (ie. Physician Recruitment Committee). The total MSI funding available for 2013 is \$64,232.

March 31, 2013 will be the deadline for external not for profit groups to apply for the Town's MSI Operating grant (maximum of \$10,000 per group). The Town has historically financed the Physician's Recruitment Committee's grant of \$30,000 from this grant leaving \$34,232 for other organizations.

Administration also has internal planning and studies which would fall under the MSI grant as a fundable project. Due to the many competing interests for this funding in 2013 Administration is requesting Council's direction on how to proceed utilizing the funding.

The alternatives are:

1. Use all the funding for internal projects and fund the continuing groups (Community Centre \$20,000, Transportation Society \$10,000 and Physician Recruitment Committee \$30,000) out of operations and do not fund any external groups, or
2. Spend \$60,000 out of the \$64,232 on the three ongoing groups and leave the \$4,232 for the 2014 round or use it for internal planning work, or
3. Spend \$30,000 of the \$64,232 for Physician Recruitment and offer the remaining \$34,232 to the external groups and fund the Community Centre and the Transportation Society (\$30,000) out of operations.

Attached is our current policy regarding MSI funding and its use for not for profits as reference material. With the deadline for applications of March 31, 2013, this will need to be determined so staff can communicate to the not for profits what the direction is in 2013.

Kris Holbeck, CA CAO Town of Claresholm



Policy #CEDC 08-11

Municipal Sustainability Initiative (MSI) Operating Grant

PURPOSE: To provide a consistent policy for administration to follow when disbursing funds from the Municipal Sustainability Initiative (MSI) Operating Grant.

Town Council endeavours to support the local community in its philanthropic efforts related to societal / cultural and recreational development in the Town of Claresholm through the MSI Operating Grant received from the provincial government.

POLICY:

1. Applicants will provide a written letter of request to Town Council for funding from the MSI Operating Grant. Each application is limited to a maximum of \$10,000.
2. Town Council will decide on each letter of request based on the benefits Claresholm will reap in relation to the organization's plan / mission / event.
3. All letters of request must contain the following information:
 - a) name and contact information;
 - b) description of the nature of operations of the organization and how it benefits societal / cultural and recreational development in Claresholm;
 - c) the amount of funding requested and why it is needed;
 - d) the specific audience that benefits from the funding received and how the Town in general benefits from the work done;
 - e) a copy of the most recent financial statements and bank statement of the organization.
4. Criterion for eligibility is that of a group holding a "not-for-profit" / association or society status.
5. Deadline for submissions will be March 31st. Upon approval, submissions may be received after the March 31st deadline and will be considered on an individual basis. Once money is completely disbursed, letters of request will no longer be accepted until the next calendar year.
6. Organizations, associations and societies must remit a report by January 31st the year following the year the funds were received, explaining how the funds helped the organization's mission with an accounting of how the funds were spent. The allowable expenses are attached as Appendix "A" to this policy.
7. Town Council will have administration review all applications and recommend those that will be eligible to receive funding and at amounts based on the available MSI Operating funds.
8. This policy will be reviewed annually to determine if the program continues to be an effective and efficient way to meet the needs of organizations in Claresholm to help fund societal / cultural and recreational events.

EFFECTIVE DATE: AUGUST 15, 2011



Policy #CEDC 08-11

**Municipal Sustainability Initiative (MSI)
Operating Grant**

Appendix "A"

Allowable Expenses

Schedule 2 – Government-wide Objectives, Functional Categories and Eligible Expenses

Government-Wide Objectives

The four government-wide objectives for municipal grant funding are:

1. To support initiatives that promote the viability and long-term sustainability of municipalities
2. To support the maintenance of safe, healthy and vibrant communities
3. To support the development and maintenance of core municipal infrastructure to meet existing and changing municipal needs
4. To support capacity building within municipalities

Functional Categories and Eligible Expenses

MSI operating funding is no longer reported by individual projects, but by functional categories under the GWOs. A functional category is an area of municipal operations to which operating funding can be applied. Eligible expenses under each of the functional categories are outlined in the tables below. **Ineligible expenses are outlined in Schedule 3.**

The eligible expenses listed in the tables are commonly supported expenses, but the lists are not exhaustive. Definitions of terms used in the tables can be found in *Schedule 4 – Glossary*.

GWO #1: To support initiatives that promote the viability and long-term sustainability of municipalities

Functional Category	Eligible Expenses
<p>General Administration² Activities that provide for the overall operation of the municipality and are common to, or affect all of the services provided by, the municipality.</p> <p>Eligible expenses under this category are limited to those activities that increase the efficiency or effectiveness of overall municipal operations.</p>	<ul style="list-style-type: none"> • Shared administrative staff • Contracted administrative services as part of a joint initiative • Municipal association memberships • Computer hardware and software, including: <ul style="list-style-type: none"> • Peripherals such as printers and scanners • Geographic information systems • Technology support expenses • Telephone systems • Website development • Organizational reviews • Contracted or purchased data gathering
<p>Governance Activities that support the ongoing management of the municipality through its elected officials</p>	<ul style="list-style-type: none"> • Councillor training³ • Exploring opportunities for regional cooperation • E-council initiatives

² Repair and maintenance of administration buildings falls under the functional category *Municipal Buildings and Facilities* under GWO #2.

³ Some exceptions apply. See *Schedule 3* for details.

GWO #1: To support initiatives that promote the viability and long-term sustainability of municipalities

Functional Category	Eligible Expenses
<p>Planning⁴ and Development Activities that contribute to land-use planning, integrated community sustainability planning, or to the economic diversification of the municipality</p>	<ul style="list-style-type: none"> • Operating support for regional planning commissions and municipal planning departments • Contracted planning services • Planning staff salaries, wages and benefits – Development of: <ul style="list-style-type: none"> – Statutory plans (MGA Sections 631-638) – Municipal and intermunicipal development plans – Area structure plans – Area redevelopment plans – Sustainability plans – Land use and development plans – By-law reviews and updates – Agricultural development plans – Regional plans – Economic development and diversification initiatives – Agricultural development such as education and promotional initiatives – Small capital purchases/acquisitions – Data gathering – Hosting, rental, travel and accommodation expenses for events³

⁴ Planning related to a specific municipal function or service should be categorized under that service (e.g. the development of an affordable housing strategy would be categorized under GWO #2 – Housing.)

GWO #2: To support the maintenance of safe, healthy and vibrant communities

Functional Category	Eligible Expenses
<p>Culture Activities that support and promote the development of arts and culture within the municipality</p>	<ul style="list-style-type: none"> • Operating support for municipal and non-profit facilities and programs in the arts and heritage, community halls, museums, community fairs, rodeos and festivals • Contracted culture services • Non-profit and/or shared municipal staff salaries, wages and benefits <ul style="list-style-type: none"> – Small capital purchases/acquisitions • Hosting, rental, travel and accommodation expenses for events⁵ • Plans or feasibility studies related to culture
<p>Children and Family Services Activities that support social programming for people in need, children, families, and seniors</p>	<ul style="list-style-type: none"> • Operating support for municipal and non-profit facilities that house family counselling, parent and child development programs, youth and seniors' drop-in centres, after school care for school aged children and day care • Operating support for cemeteries and crematoriums • Contracted children and family services • Non-profit and/or shared municipal staff salaries, wages and benefits <ul style="list-style-type: none"> – Small capital purchases/acquisitions • Physician retention initiatives⁵ • Plans or feasibility studies related to children and family services • Hosting, rental, travel and accommodation expenses for events⁵
<p>Environmental Sustainability Activities that support the protection of the environment</p>	<ul style="list-style-type: none"> • Building retrofits that improve energy efficiency of current operations • Exploration of renewable and alternative energy projects • Environmentally sustainable planning strategies • Emissions inventories and energy audits • Environmental education and awareness initiatives • Hosting, rental, travel and accommodation expenses for events⁵ • Non-profit and/or shared municipal staff salaries, wages and benefits
<p>Housing Activities that support affordable housing and supportive living options for seniors, low-income families and those with special needs</p>	<ul style="list-style-type: none"> • Operating support for municipal and non-profit assisted living facilities⁵ • Non-profit and/or shared municipal staff salaries, wages and benefits <ul style="list-style-type: none"> – Small capital purchases/acquisitions • Plans or feasibility studies related to affordable housing • Hosting, rental, travel and accommodation expenses for events⁵

⁵ Some exceptions apply. See *Schedule 3* for details.

GWO #2: To support the maintenance of safe, healthy and vibrant communities

Functional Category	Eligible Expenses
<p>Libraries Activities that support library programming and associated facilities</p>	<ul style="list-style-type: none"> • Operating support for libraries • Contracted library services • Salaries, wages and benefits – Small capital purchases/acquisitions • Support for high-speed internet and technological advancements • Plans or feasibility studies related to libraries • Hosting, rental, travel and accommodation expenses for events⁶
<p>Municipal Buildings and Facilities Buildings and facilities that are necessary to the overall operation of the municipality and that are common to the services provided by the municipality</p>	<ul style="list-style-type: none"> • Repairs and maintenance⁷ of administration buildings • Operating support for public works shops, municipally owned staff accommodations, public wharves and other beach infrastructure and municipally owned gas and electrical utility systems – Small capital purchases/acquisitions – Shared municipal staff salaries, wages and benefits • Contracted services • Fuel and maintenance for public works equipment and other equipment used to maintain municipal infrastructure
<p>Parks, Sport and Recreation Activities related to the development and operation of facilities and related programming for recreational opportunities such as sports and parks</p>	<ul style="list-style-type: none"> • Operating support for municipal and non-profit playgrounds, arenas, swimming pools, beaches, golf courses, skating and curling rinks, skateboard parks, ski areas, baseball and softball diamonds, sports fields, campgrounds, gymnasiums and community parks and trails • Contracted parks, sport and recreation services • Non-profit and/or shared municipal staff salaries, wages and benefits – Small capital purchases/acquisitions • Contributions to recreation boards • Hosting, rental, travel and accommodation expenses for events⁶ • Plans or feasibility studies related to parks, sport and recreation
<p>Public Security and Safety Activities related to the reduction of crime and the promotion of safe and secure communities</p>	<ul style="list-style-type: none"> • Operating support for police, fire, ambulance and bylaw enforcement service facilities • Non-profit and/or shared municipal staff salaries, wages and benefits – Small capital purchases/acquisitions • Contracted protective services • Fuel and maintenance of protective and emergency services vehicles • Small and specialized equipment purchases • Non-profit and/or shared municipal staff salaries, wages and benefits • Plans or feasibility studies related to public security and safety • Hosting, rental, travel and accommodation expenses for events⁶

⁶ Some exceptions apply. See *Schedule 3* for details.

⁷ See expanded definition of maintenance in *Schedule 4 – Glossary*.

GWO #3: To support the development and maintenance of core municipal infrastructure to meet existing and changing municipal needs

Functional Category	Eligible Expenses
<p>Airports Activities related to air transportation services</p>	<ul style="list-style-type: none"> • Operating support for airports and related infrastructure such as lighting and signage • Contracted airport services • Non-profit and/or shared municipal staff salaries, wages and benefits <ul style="list-style-type: none"> – Small capital purchases/acquisitions • Plans or feasibility studies related to airports
<p>Infrastructure Management Activities that support systematic infrastructure planning and management</p>	<ul style="list-style-type: none"> • Purchase of and support for infrastructure management systems such as Municipal Infrastructure Management System (MIMS) • Software related to the management of tangible capital assets (TCA) • Purchase of infrastructure data or contracted data gathering • Development of master infrastructure management plans
<p>Public Transit Activities related to the provision of public transit services</p>	<ul style="list-style-type: none"> • Operating support for municipal and non-profit transit vehicles, service buildings, garages, handi-buses and accessible public transit • Contracted transit services • Non-profit and/or shared municipal staff salaries, wages and benefits <ul style="list-style-type: none"> – Small capital purchases/acquisitions • Transit feasibility and implementation studies
<p>Roads and Bridges Activities related to the construction and maintenance of roadways, bridges, and related structures</p>	<ul style="list-style-type: none"> • Maintenance⁸ of roadways, bridges, sidewalks, commuter bikeways, lighting, and related maintenance equipment, including contracted road maintenance services • Non-profit and/or shared municipal staff salaries, wages and benefits • Traffic management studies • Plans or studies related to roadway systems <ul style="list-style-type: none"> – Small capital purchases/acquisitions – Dust control programs
<p>Solid Waste Management Activities related to the collection and management of garbage and other waste material</p>	<ul style="list-style-type: none"> • Operating support for sanitary landfill sites, incinerators or other plants and material recovery facilities • Contracted solid waste management services • Non-profit and/or shared municipal staff salaries, wages and benefits • Fuel and maintenance of trucks and other equipment used for collection; disposal and recycling <ul style="list-style-type: none"> – Small capital purchases/acquisitions • Operating support for regional waste management services commissions • Waste management plans and studies

⁸ See expanded definition of maintenance in *Schedule 4 - Glossary*.

GWO #3: To support the development and maintenance of core municipal infrastructure to meet existing and changing municipal needs

Functional Category	Eligible Expenses
<p>Wastewater Activities related to the collection or removal, treatment, and disposal of sanitary sewage</p>	<ul style="list-style-type: none"> • Operating support for sanitary sewers and combined sanitary-storm sewers, lagoons, plant and equipment, public comfort stations, catch basins, manholes and booster stations • Contracted wastewater services • Non-profit and/or shared municipal staff salaries, wages and benefits • Reclamation of sludge areas • Operating support for regional wastewater services commissions • Wastewater plans and studies – Small capital purchases/acquisitions
<p>Water Activities related to acquiring, treating, and supplying water</p>	<ul style="list-style-type: none"> • Purchase of water supply • Operating support for facilities and lines • Operating support for regional water services commissions • Contracted water services • Non-profit and/or shared municipal staff salaries, wages and benefits • Water and conservation plans and studies • Water meter replacement – Small capital purchases/acquisitions

GWO #4: To support capacity building within municipalities

Functional Category	Eligible Expenses
<p>Municipal Careers Internships; succession planning; temporary/seasonal youth employment programs; municipal career promotion initiatives; other support related to hiring incentives</p>	<ul style="list-style-type: none"> • Consultant fees for succession planning • Municipal career promotion initiatives • Advertising and promotional materials related to recruitment • Contracting a recruiting firm
<p>Staff Development Training or courses related to current and future employment; occupational health and safety training; census or election training; formal education subsidies; and conferences</p>	<ul style="list-style-type: none"> • Tuition, books and travel expenses or consultant fees for training or courses related to current and future employment and occupational health and safety⁹
<p>Volunteer Development Training for volunteers and board members; and conferences or other networking events</p>	<ul style="list-style-type: none"> • Tuition, books and travel expenses or consultant fees for volunteer training or courses⁹

⁹ Some exceptions apply. See *Schedule 3* for details.

Schedule 3 – Ineligible Expenses

- Salaries, wages and benefits, including incentives for physicians under a physician retention initiative, **unless** they are part of a joint initiative or supporting municipal planning, libraries or non-profit organizations (see Glossary for definitions)
- Expenses related to administrative services (see Glossary for definition), **unless** expenses are incurred as part of a joint initiative or expenses relate to activities that increase the efficiency or effectiveness of overall municipal operations
- Rent, utilities, insurance and property taxes on administration buildings/offices **unless** expenses are incurred as part of a joint initiative
- Purchase of furniture, office equipment (excluding computer hardware, software and peripherals), appliances and consumable supplies required to deliver administrative services **unless** expenses are incurred as part of a joint initiative
- Construction or acquisition of new facilities and large fixed infrastructure, for example: land, buildings, parking structures, engineered structures, roadways, runways, bridges, lighting structures, traffic control signals, towers, stationary power generators, water and wastewater systems, storm sewer drainage systems, solid waste management facilities, parks, sports fields, cemeteries, crematoriums, utility systems
- Large motor vehicles and heavy duty construction/maintenance equipment (purchases and capital leases), for example: tandem trucks, motor graders, backhoes, loaders, pavers, scrapers, bulldozers, excavators, skid steers, landfill compactors, solid waste material handlers, sanding trucks, street sweepers, gravel trucks, street snow ploughs, vacuum trucks, cranes, tractors, zambonis, pickup trucks, cars, buses, aircraft, motor boats, ambulances, fire fighting vehicles, public transit vehicles
- Payments in contradiction of the *Municipal Government Act* (MGA), e.g. requisitions to seniors lodge management boards established by Ministerial Order and covered by Section 326(a)(v) of the MGA and Section 7 of the *Alberta Housing Act*
- Celebratory events such as centennial celebrations, community dances, volunteer appreciation events, etc.
- Activities/projects outside Alberta, including learning opportunities
- Religious activities
- Political or lobbying activities
- Expenses related to fundraising activities such as casinos and bingos
- Legal settlements
- Depreciation
- Goods and Services Tax
- Income taxes
- Interest, loan fees, debt principal payments
- Contributions to individuals
- Costs funded under other grant programs

INFORMATION ITEMS



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
46701	2013-01-10		600	ALBERTA ASSOCIATION OF M.D.'S	16381	13,690.24
46702	2013-01-10		1025	ALBERTA ONE CALL LOCATION CORP		69.30
46703	2013-01-10		6390	BISHOFF AUTO & AG CENTRE		2,934.35
46704	2013-01-10		786578	CENTRAL SHARPENING LTD.		91.35
46705	2013-01-10		13660	CLARESHOLM LOCAL PRESS		1,252.51
46706	2013-01-10		14085	CLARESHOLM NAPA AUTO		813.07
46707	2013-01-10		786697	CNH CAPITAL C3115		475.23
46708	2013-01-10		106850	ED VELDMAN ELECTRICAL SERVICES		336.00
46709	2013-01-10		786257	FOOTHILLS FORD SALES		173.25
46710	2013-01-10		786553	FORT GARRY INDUSTRIES LTD.		830.55
46711	2013-01-10		787505	FOX, ALICIA		799.62
46712	2013-01-10		786240	GAMMEL'S PLUMBING HEATING & GASFITTING		363.04
46713	2013-01-10		786584	HACH SALES & SERVICE CANADA LTD.		506.00
46714	2013-01-10		49980	HARRY'S TIRE SALES (1984) LTD.		726.26
46715	2013-01-10		36800	HOME HARDWARE		957.96
46716	2013-01-10		786267	LAWSON PRODUCTS INC.		279.59
46717	2013-01-10		58000	LOOMIS EXPRESS		101.88
46718	2013-01-10		786175	MacPherson Leslie & Tyerman LLP		4,863.60
46719	2013-01-10		786812	MCGREGOR FILTERING EQUIPMENT		21.00
46720	2013-01-10		786704	MINISTER OF FINANCE (LT)		20.00
46721	2013-01-10		786872	MPE ENGINEERING LTD.		3,772.13
46722	2013-01-10		65000	MUNICIPAL DISTRICT OF WILLOW		49.99
46723	2013-01-10		786905	ONECONNECT SERVICES INC. T46194		36.63
46724	2013-01-10		786635	ORKIN CANADA CORPORATION		100.80
46725	2013-01-10		76300	PEDERSEN TRANSPORT LTD.		643.32
46726	2013-01-10		97050	PHARMASAVE		39.02
46727	2013-01-10		786453	PRAXAIR CANADA INC.		868.22
46728	2013-01-10		786180	RICOH CANADA INC.		331.39
46729	2013-01-10		13525	SOBEYS CLARESHOLM		2,267.93
46730	2013-01-10		900	TELUS		2,875.88
46731	2013-01-10		786437	THE WRITE SOURCE		74.46
46732	2013-01-10		786501	TOM HARRIS CELLULAR		365.40
46733	2013-01-10		101400	UNITED FARMERS OF ALBERTA		517.61
46734	2013-01-10		111705	WC CLASS II REGIONAL LANDFILL		6,362.73
46735	2013-01-10		900000	CLARESHOLM FOOD BANK		200.00
46736	2013-01-10		900000	Claresholm General Hospital		162.19
46737	2013-01-10		900000	MCKAY, JESSIE		57.75
46738	2013-01-10		900000	SCHULER, NEIL		425.00
46739	2013-01-10		900000	WestRon Rotating Solutions Ltd.		722.72
						<hr/>
						49,177.97



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2013-Feb-7
3:05:18PM

Claresholm

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Batch #	Amount	
						16382		
46740	2013-01-10			786195	Benchmark Assessment Consultants Inc.		4,021.50	
46741	2013-01-10			12350	CHINOOK COUNTRY TOURIST ASSOC.		4,620.00	
46742	2013-01-10			786657	Claresholm & District Transportation Society		5,000.00	
46743	2013-01-10			76150	Claresholm Animal Rescue Society		15,000.00	
46744	2013-01-10			13175	CLARESHOLM COMMUNITY CENTRE HALL BOARD		10,000.00	
46745	2013-01-10			785966	CLARESHOLM FAIR BOARD		600.00	
46746	2013-01-10			786465	CLARESHOLM GOLF CLUB		20,000.00	
46747	2013-01-10			786893	CLARESHOLM LOCK & KEY		403.20	
46748	2013-01-10			13600	CLARESHOLM PUBLIC LIBRARY		55,000.00	
46749	2013-01-10			786950	CLARESHOLM SELF STORAGE		598.50	
46750	2013-01-10			786141	CLARESHOLM TAXI		515.03	
46751	2013-01-10			786727	FOOTHILLS REGIONAL E.M.S.		9,647.18	
46752	2013-01-10			786751	LGAA		178.50	
46753	2013-01-10			56200	LOCAL AUTHORITIES PENSION PLAN		12,844.69	
46754	2013-01-10			71400	Oldman River Regional Services Commission		25,185.28	
46755	2013-01-10			71401	OLDMAN WATERSHED COUNCIL		1,110.00	
46756	2013-01-10			786156	Q.E.D. ENTERPRISES LTD.		881.49	
46757	2013-01-10			86300	RECEIVER GENERAL FOR CANADA		21,416.06	
46758	2013-01-10			91265	SCHUWEILER, MIKE		525.00	
46759	2013-01-10			900000	Domain Registry of Canada		42.00	
46760	2013-01-10			900000	KING, VINCE		157.50	
46761	2013-01-10			900000	Southern Alberta Energy from Waste Assoc.		1,503.20	
							189,249.13	
							Batch #	16404
46762	2013-01-23			11250	CANADIAN LINEN SUPPLY		677.72	
46763	2013-01-23			786718	CICON ENGINEERING		6,644.40	
46764	2013-01-23			13125	CLARESHOLM CARE CENTRE		6.30	
46765	2013-01-23			786179	ENERGO VENTURES INC		299.25	
46766	2013-01-23			786397	EPCOR		108.39	
46767	2013-01-23			76356	Excel Telecommunications (Canada) Inc.		51.92	
46768	2013-01-23			31955	GREYHOUND COURIER EXPRESS		43.21	
46769	2013-01-23			36800	HOME HARDWARE		13.82	
46770	2013-01-23			786267	LAWSON PRODUCTS INC.		139.94	
46771	2013-01-23			42321	RFS CANADA		403.28	
46772	2013-01-23			786180	RICOH CANADA INC.		320.41	
46773	2013-01-23			13525	SOBEYS CLARESHOLM		7.93	
46774	2013-01-23			900	TELUS		86.13	
46775	2013-01-23			786437	THE WRITE SOURCE		165.19	
46776	2013-01-23			787503	Western Materials Handling & Equipment Ltd.		777.97	
46777	2013-01-23			900000	CLARESHOLM FOOD BANK		250.00	
46778	2013-01-23			900000	HALL, BRENT		215.70	
46779	2013-01-23			900000	Physio-Control Canada Sales Ltd.		288.75	
46780	2013-01-23			900000	RAYMI SKIPPER'S WORKSHOP		115.96	
46781	2013-01-23			900000	The Healing Hands busy book		105.00	
							10,721.27	



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

Claresholm

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
					Batch #	16405
46782	2013-01-23			650	ALBERTA BLUE CROSS	6,452.46
46783	2013-01-23			786517	AMSC INSURANCE SERVICES LTD.	3,853.04
46784	2013-01-23			2550	AUMA	3,849.66
46785	2013-01-23			6805	BROWNLEE LLP	16.20
46786	2013-01-23			12350	CHINOOK COUNTRY TOURIST ASSOC.	907.56
46787	2013-01-23			13150	CLARESHOLM CASTING	222.60
46788	2013-01-23			14205	CLEAN BRITE CHEMICAL SERVICES LTD.	216.41
46789	2013-01-23			786420	COMMERCIAL SOLUTIONS INC.	44.99
46790	2013-01-23			14570	CREATIVE INDUSTRIES	65.00
46791	2013-01-23			786540	DIRECT ENERGY REGULATED SERVICES	56.43
46792	2013-01-23			26201	FERG'S SEPTIC SERVICE	357.00
46793	2013-01-23			786240	GAMMEL'S PLUMBING HEATING & GASFITTING	343.59
46794	2013-01-23			787506	HARDY SAFETY LIMITED	1,088.85
46795	2013-01-23			786448	LETHBRIDGE COLLEGE	1,417.50
46796	2013-01-23			65040	MUNICIPAL INFORMATION SYSTEMS	1,045.34
46797	2013-01-23			786635	ORKIN CANADA CORPORATION	100.80
46798	2013-01-23			76300	PEDERSEN TRANSPORT LTD.	879.12
46799	2013-01-23			786167	PITNEY BOWES GLOBAL CREDIT SERVICES	1,385.79
46800	2013-01-23			786050	PLANET CLEAN (LETHBRIDGE) LTD.	435.85
46801	2013-01-23			786536	R P WATERWORKS INC.	157.50
46802	2013-01-23			91265	SCHUWEILER, MIKE	188.25
46803	2013-01-23			786468	SHAW CABLE	83.95
46804	2013-01-23			786824	SOUTHERN REWIND LIMITED	313.23
46805	2013-01-23			91710	STINTECH ELECTRONICS	408.24
46806	2013-01-23			786085	SUPERIOR PROPANE INC.	1,068.82
46807	2013-01-23			900	TELUS	1,072.65
46808	2013-01-23			786849	TJ'S TREE TRIMMING	136.50
46809	2013-01-23			786500	TRINUS TECHNOLOGIES INC.	339.90
46810	2013-01-23			126050	ZEE MEDICAL CANADA, INC.	162.49
46811	2013-01-23			900000	Canadian Missing Kids Newsmagazine	259.88
46812	2013-01-23			900000	CHARITY VILLAGE LTD.	269.85
46813	2013-01-23			900000	CLARESHOLM GENERAL HOSPITAL	157.04
46814	2013-01-23			900000	ERDMAN, JUDI	247.42
46815	2013-01-23			900000	NESS, PATTY	26.25
46816	2013-01-23			900000	THE CO-OPERATORS	1,500.00
46817	2013-01-23			900000	ULINE CANADA CORPORATION	465.39
						29,595.55
					Batch #	16415
46818	2013-01-30			26201	FERG'S SEPTIC SERVICE	267.75
46819	2013-01-30			786175	MacPherson Leslie & Tyerman LLP	4,410.00
46820	2013-01-30			786872	MPE ENGINEERING LTD.	2,502.15
46821	2013-01-30			786501	TOM HARRIS CELLULAR	63.00
46822	2013-01-30			786428	TransAlta Energy Marketing Corp.	44,663.28
46823	2013-01-30			900000	RAYMI SKIPPER'S WORKSHOP	62.89
						51,969.07
Total						330,712.99

*** End of Report ***

The Willow Creek Composite High School Navigator

Issue 18 • Printed February 4, 2013

Claresholm, AB

"Well, it's Groundhog Day... again..."
- Phil Connors

The Navigator is produced and written by WCCHS staff, students and parents. We will strive to provide information to parents of our students on what is happening in our school, and to share with the community.

MODERNIZATION UPDATE

As mentioned in the Principal's Message for this month, the new facility is really moving along well. We will truly be a transparent facility with lots of glass to provide an open space feeling. The classroom spaces are coming together with the flooring and cabinetry being installed. The painters are hard at work in all areas of the school.

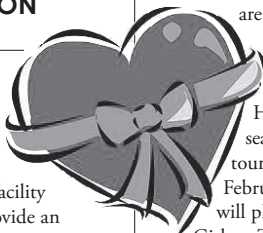
Furnishings – We have a variety of spaces in the new school to serve a variety of purposes. We have begun to put the order together for classroom needs. As we work toward placing this order, it is important to consider the needs for the next 10 to 15 years. Staff have had input into their wishes and our vision is to have similar out-fitted rooms for each classroom. This will allow for flexibility in programming if we need to move classrooms based on class sizes. Lockers will be installed soon.

Commercial Kitchen – This is the area which has changed the most in the last two weeks. If you like stainless steel, you will appreciate the number of work stations for students to prepare food for the students. It is going to be beautiful.

Gym – The floor has been brought up to the level we need for hardwood with pouring a self leveling 2 to 3 inch layer of cement. As this cures, the ceiling is being prepared for sound dampening and painted out to match the walls. The lines for the courts are in development with the floor company and discussion is occurring about the bleachers having electric motors.

Office Space – The office area is now coming together. There has been substantial work completed in this area. You can now see the outline of the workspaces. Pictures will be posted on the website to keep everyone up to date.

The next update will be posted to www.lrsd.ab.ca on January 31, 2013.



SPORTS UPDATE

There are lots of things happening in high school basketball! The WCCHS Junior Varsity Girls home tournament will be held on February 1 & 2 at West Meadow Elementary School. The Senior Varsity Girls home tournament will be on February 15 and 16. Both the Girls and Boys teams are going to John Maland School tournament on February 22 & 23 in Devon, AB. In Junior High Basketball, post-season (play-off) tournaments are being held February 15 & 16: "A" Girls will play at J.T. Foster; "B" Girls at Tatsikiisapo'p Middle School in Kainai, and the "B" Boys at Granum School.

In curling, both the WCCHS Boys and Mixed teams are playing in Zones at the Lethbridge Curling Club on February 5 and 6.

Orange and Grapefruit orders can be picked-up February 4 at WCCHS. Thanks to all who supported this Sports Society fundraiser.

Thank you to Big Sky Dodge for their donation to Sports Society.

STUDENT COUNCIL

On February 14, WCCHS Student Council will be posting Valentine's Day Traditional Hearts throughout the school for all students and staff.

February 27: PINK SHIRT DAY (International Event) - It's an anti-bullying awareness event! Everyone is encouraged to wear PINK that day to offer support to victims of bullying. Student Council will be serving PINK Lemonade and PINK Cupcakes during the lunch break.

CLARESHOLM ARTS SOCIETY

It is exciting to have the community support for an idea which started as an off-shoot from Willow Creek Composite High School Council. Parents, students and interested community members have supported the Sports Council and, in discussions with parents, a need to support the Arts was identified. This need led to an interest meeting in December 2012 with a follow up meeting to create a mission and bylaws for the group, which was shared on January 28. A name for the group was decided on (providing the Registries of Alberta allow it), bylaws were reviewed and mission was discussed. At the next meeting, the registry search success will be reported, bylaws ratified, and it will be time to fill Board positions. Twenty four people attended from a variety of groups in the community. At each meeting, there is a sharing time when groups can promote and announce Arts Events coming up in the next week. The Claresholm Art Club and Library have been working on several projects. A group of people have put together a list of activities for students on Friday afternoons in the Art Room at the school. A slate of community artists have been identified are willing to teach and share their skills with the students from 1:30 to 4:00 p.m. for 12 weeks in the new semester. This should be exciting and students who are interested in participating should contact Bella DeDominicis through the office. Next Arts Society meeting is on February 25 at 7 pm at the Baptist Church.

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Modernization Update
- Grade 12 Information
- Arts Society
- Sports Update
- We Create Change
- February 2013 Calendar

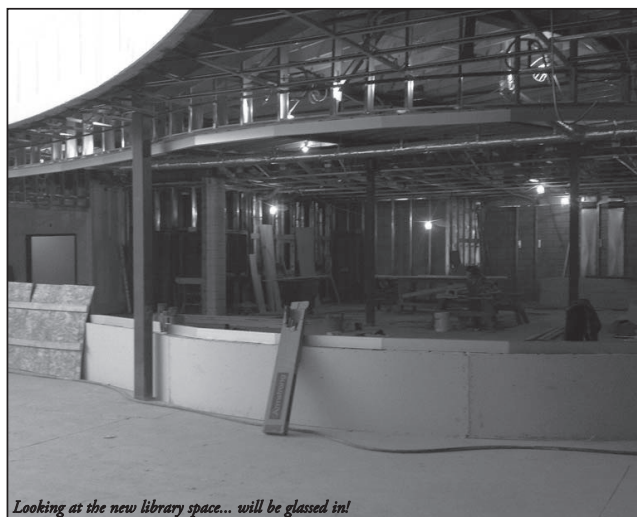
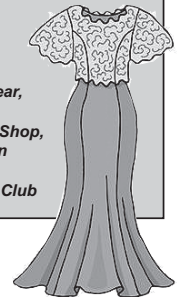


PROM 2013 FASHION SHOW

Thursday, February 14
7 p.m. at the Lutheran Church

Admission:
\$2 per person

Fashions by
Elford's Men's Wear,
Janet's Fashions,
Frontier Western Shop,
Top Hand Western
Store, and
The Bridges Golf Club



Looking at the new library space... will be glassed in!

COBRA WEAR NOW ON SALE!

Next Order Date:
FEBRUARY 13

Samples in the office!

Tshirts in stock at the school!



Order forms in the office for t-shirts, shorts, sweats, tear-aways, jackets & more!

**FROM THE PRINCIPAL:
Ian Stewardson**



Danhue Lawrence, who joined our Outreach Program as our new Child and Youth Care Worker. All of these people will make a difference with the students they work with in the next semester. Have a Great Second Semester!

I was rejuvenated with the Planning Day on Wednesday, January 30, where staff planned for our "Big Vision" for Willow Creek Composite High School. Students are blessed to have a dedicated staff who want to make a real difference in the education of the students. Some of the topics discussed were: Instruction, Student Leadership, Systems, Improving our Current Environment as well as promoting the buildup to September 2013. Watch for our updates and events.

I would like update our community on the progress of the Willow Creek Composite School Modernization. The renovations are coming along nicely and a lot of the infrastructure is in place, with the classrooms close to completion and work to be done in the Gym, Library and Office Areas. Mill work is being installed in all classrooms.

The High School Students have just completed their exams for first semester. Great amounts of effort were put in by the students to do well. This focus was demonstrated by students attending study sessions after school and in the afternoons when there were no tests.

Students in the Junior High have worked hard as well and this is apparent with the comments and marks on the report cards. It is important to remind parents that the marks are not a quarterly indicator of achievement. They report the growth from the beginning of the year. These marks are current as of January 28, 2013 and often these will change as soon as another assignment is marked and entered.

We would like to thank Jeff Anderson for teaching Chemistry 20 and 30 in the first semester and now he will be going to teach Sciences at J.T. Foster School in Nanton for the second semester. As well, Mr. William Kozak is moving his welding program to Nanton for second semester and we appreciated his work with the students of our school.

I would like to offer a warm welcome to three new staff members. Mr. Evan Schaaf has joined us as our Band/Science Teacher; Mr. Jay Swanson has joined us as our Wood Construction Teacher and Mr.



Reminder

to all students that there is to be **NO SMOKING** within sight of the school. Students who are caught smoking will be issued a ticket by the RCMP. WCCHS does not support underage smoking in any location.

WE CREATE CHANGE

WCCHS students will be part of Canada's largest penny drive to support clean water for Free the Children's Adopt a Village communities overseas. You can help by sending your pennies to school Feb. 4 -8. Block one classes will be competing to collect the most pennies and Friday at lunch there will be a "highest penny tower" competition.

ATTENTION GRADE 12'S!

The time is here to start thinking about your plans for 2012-13! Some students are in the process of applying to post-secondary, some have already received conditional acceptance, some are planning volunteer abroad or gap year programs and others are wondering what they really want to do in the future. There are plenty of resources available to help students and parents through this exciting planning period:

www.alis.alberta.ca (career planning, job search, scholarship and student finance information)

www.careercruising.com (WCCHS username: willow password: cobras)

Career Information Hotline: 1-800-661-3753

UPCOMING DATES TO NOTE

- Semester Two BeginsFebruary 1
- IPP Meetings (no school for Jr High)February 1
- Jr. & Sr. High Report Cards OutFebruary 4
- Prom Fashion Show - 7 pm Lutheran ChurchFebruary 14
- No SchoolFebruary 18-22
- Next Year Grade 10 Parent/Student Info Night 7:00 p.m.March 6
- Parent/Teacher/Student Interviews (4:30 - 7:30 p.m.)March 12 & 14
- Professional Development Day - No school for studentsMarch 15
- PROM 2013April 26, 2013

GIFT CARD FUNDRAISER

Buy GIFT CARDS through WCCHS (in partnership with West Meadow Elementary School) for everyday purchases, to give as gifts for birthdays or the holidays, or for your business needs. Up to 15% of your everyday purchases will be automatically donated back to WCCHS student activities!
Visit www.fundscrip.com/retailers for the complete list of participating retailers.
Contact Lindsay Martineau (West Meadow) or Barb Bell (WCCHS) for further details.
NEXT ORDER IS DUE February 1, 2013

HOW TO REACH US

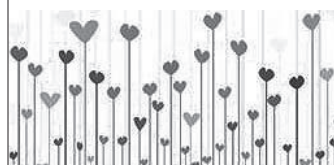
Main Phone 403-625-3387
website: www.lrsd.ab.ca/schools/willowcreek
email: stewardsoni@lrsd.ab.ca
News to add? dofsteel@shaw.ca

WCCHS Alumni?
Register your information at www.wcchsalumni.com

Willow Creek Composite High School Alumni Association
 @wcchsalumni

Post Secondary Open House Days, Career Days, Student for a Day and Discovery Day events (see institution websites for details)

Career Counselling (Mrs. Bryson is also available to meet with students and parents by appointment after-school, evenings or before school.)



IS YOUR CHILD ABSENT FROM SCHOOL?
You need to call the school
403-625-3387
to let us know!

February 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 JV Girls Basketball	2 Home Tournament
3	4 Report Cards Available for all grades	5	6	7	8	9
10	11	12	13 COBRA WEAR Orders due!	14 Prom Fashion Show 7 pm Lutheran Ch. \$2 admission	15 SV Girls Basketball B Boys Basketball in Granum A Girls Basketball in Nanton B Girls Basketball at TMS in Kainai	16 Home Tournament
17	18 Family Day Holiday	19 Days In Lieu of P/T Interviews	20	21 Teacher's Convention	22	23
No School for Students						
24	25	26	27	28 School Council Meeting 7 pm Sports Society Meeting 8 pm	March 1	

Fundscrip Orders Due February 11 for February 11 pickup



5613 – 8th St. W., Box 130
Claresholm, AB
T0L 0T0
P: 403-625-4464
F: 403-625-4283

Website: www.lrsd.ab.ca/school/westmeadow

Principal
Mrs. Kathy Charchun

Assistant Principal
Mrs. Dana Burrows

Office Admin
Mrs. Bev McLeod

Ph: (403) 625-4464
Fax: (403) 625-4283

The Claresholm school community works to develop literate, life-long learners who are:

- ◆ *Creative and critical thinkers*
- ◆ *Responsible and self-directed*
- ◆ *Ethical and involved citizens*
- ◆ *Able to adapt to change*
- ◆ *Team-oriented*
- ◆ *Effective communicators*

While achieving the provincially defined outcomes.



Claresholm Schools
CREATE Success!

Kindergarten Registration

(Students entering Kindergarten must be 5 years of age on or before December 31, 2013.)

Registration for students entering Kindergarten for the 2013-2014 school year will be held during the week of

February 11-15

From 9:00 a.m. to 3:00 p.m.



Please bring a copy of your child's birth certificate as well as their Alberta Health Care number.



Milk Program/Hot Lunch News...

Did you know? That the program consists primarily of hot dogs and pizza because: Both of these meals are traditionally kids favorites – they are economical – they can be prepared and served in a short lunch break – they are easy enough for kids to eat in a short period of time.

If you have multiple children participating in the program, you can add all the forms on one cheque.

School Council Meeting

February 26, 6:30

Fundraising Society Meeting

February 25, 7:00



Anti-Bullying Week

February 11-15

Wear Pink!

<http://www.pinkshirtday.ca/>





Swim to Survive

Grade 1-3 students participate in “Swim to Survive”, a program aimed at teaching all students basic swimming fundamentals. The schedule for the program will be:

Gr. 1 – Mrs. McKee	May 14 9:00-10:00	May 15 9:00-10:00	May 16 9:00-10:00
Gr. 1 – Ms. Heitman	May 14 10:00-11:00	May 15 10:00-11:00	May 16 10:00-11:00
Gr. 2 – Mrs. McGrattan	Tues. Feb 4 9:00-10:00	Wed. Feb 5 9:00-10:00	Thur. Feb 6 9:00-10:00
Gr. 2 – Mrs. Symonds	Tues. Feb 4 10:00-11:00	Wed. Feb 5 10:00-11:00	Thur. Feb 6 10:00-11:00
Gr. 3 – Mrs. O’Neill	March 12 9:00-10:00	March 13 9:00-10:00	March 14 9:00-10:00
Gr. 3 – Mrs. McDowell	March 19 10:00-11:00	March 20 10:00-11:00	March 21 10:00-11:00



Library News

There will be a book fair during the three-way conferences on March 20 and 21. If there are any parents willing to help, please contact Miss Dimm. Remember you will need to have a criminal check. Thank you.

Some Anti-bullying Week Activities :

Earn checkmarks and be Principal or Vice-Principal for a day.

Be caught doing acts of kindness!

Buddy Reading – same as Jan 23 class

Lunch time activities with your Reading Buddy.

Eat Lunch with a new friend (in your own classroom).

Thank you to Lethbridge North side Boston Pizza for a generous donation of peppermints for our vestibular drill program. The kids love it.

Accountability Surveys

As an annual check-up on the education system, the Accountability Pillar provides an opportunity for Alberta Education and school authorities to ensure that we’re equipping students for success.

The Accountability Pillar uses a set of 16 indicators consisting of surveys of students, parents and teachers on various aspects of quality; student outcomes such as dropout and high school completion rates; and provincial assessments of student learning.

From January to the end of February, Alberta Education will be conducting the annual Accountability Pillar Survey. In January, parents of students in Grade 4 will receive a survey from Alberta Education. In February, students in Grade 4, and all teachers will be completing their surveys online at school.

All surveys are anonymous and ask questions about experiences with the school. In addition to English and French, the parent survey is available in Chinese, Punjabi, Arabic, Blackfoot, Cree, Korean, Spanish and Tagalog.

Your participation in the survey helps provide important information on the quality of education your child is receiving, so we encourage you to return your survey promptly.

Survey results will be available to school authorities in May 2013, and will be reported publicly as part of their 3-Year Education Plans and Annual Education Results Reports

We appreciate your time and effort in filling out the surveys as they help us in our planning process at West Meadow Elementary!

Alberta

Freedom To Create. Spirit To Achieve.

The Claresholm Public Library Presents:

LEE & SANDY PALEY CONCERT

Friday, February 8

10:30 to 11:30am

WMES gymnasium

The library is sponsoring this concert in celebration of their 75th anniversary.

KIDS MOVIE CLUB:

Showing "Hotel Transylvania"

Friday, February 27

2pm to 4pm FREE

At Claresholm Public Library

This is a recently released animated movie and a treat for kids ages 5 and up. They will also be providing the kids with an Activity Kit related to the movie, with puzzles and coloring and games!

COMING SOON to a field near
you...



Registration –

March 4, 5 & 6 from 5:30-8:30
at Claresholm Community Center

For Information Call:

Chris at 403-625-0296 or

Mike 403-625-2572

A Big thank you goes out to Darren & Shannon Sanders for sharpening the school skates so the Safety Patrol students could "Skate with the Hurricanes"

Information from your Health Authority regarding Chicken Pox

Identification: Symptoms include an itchy rash typically consisting of 200 to 500 fluid filled spots, mild fever and feeling unwell. Spots tend to appear in groups, on the body and face, and progress to the arms and legs. It is possible for someone who has been immunized to get chickenpox, but it is usually milder.

Chickenpox spreads easily from person-to-person contact and through the air. Persons are infectious 1 to 2 days before the onset of the rash until all spots are crusted over (typically 3 to 5 days after the onset of the rash).

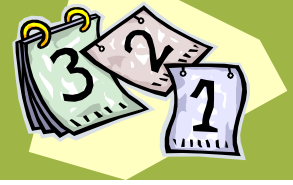
Please report all cases of chickenpox to Public Health. Respiratory hygiene hand cleaning should be practiced at home. Ill individuals can return to school when they are feeling well enough to fully participate in all normal daily school activities. Individuals who are not well enough to participate in regular activities should stay at home and not go out into public places.

For information on chickenpox and varicella immunization refer to the MyHealth.Alberta.ca website

<https://myhealth.alberta.ca/health/Pages/conditions.aspx?hwid=hw208307&#hw208310>



February at a glance....



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Gr 5/6 Ski Trip	6	7	8 Lee & Sandy Paley Concert	9
Grade 2 Swim to Survive						
10	11	12	13	14	15	16
Anti Bulling Week						
				Grade 3 to Cottonwood	100 th day of School	
Kindergarten Registration - 9:00-3:00						
17	18 <i>Family Day Holiday</i>	19 <i>Day in Lieu of Parent/Teacher Interviews</i>	20 <i>Day in Lieu of Parent/Teacher Interviews</i>	21 <i>Teacher's Convention</i>	22 <i>Teacher's Convention</i>	23
No School for Students						
24	25 First day of Easter Chocolate Sales Fundraising Society Meeting 7:00	26 School Council Meeting 6:30	27 Movie night – at public library	28	29	

February Birthdays

4 William L	10 Nadine T	13 Holly L	16 Alex F	26 Jada N
5 Elliot P	Joshua S	Dylan V	18 Emily P	Kitty M
6 Emily T	11 Laci M	14 Josh B	Daxton W	Trey P
7 Tristan M	12 Bailey G	15 Kailey B	22 Grady S	27 Jaclyn W
Aiden F	Tianna M	Matthew K	23 Rahat T	28 Cassidy W
9 Moses S	Vanessa S	Chayton N	25 Caden B	28 Madison J
	Charles W			



WCCHS Modernization Update

January 31, 2013

It may not be evident from the outside, however significant progress continues on the interior of the building. Major progress to date:

- ➔ Ongoing installation of ventilation ducting, electrical systems, domestic water and heating systems continues throughout the building.
- ➔ Lighting has been installed in all classrooms.
- ➔ Sheet flooring has been installed in all classrooms.
- ➔ Millwork is being installed throughout the facility.
- ➔ Administration suites are now being drywalled.
- ➔ The multi media area is being drywalled. Placement of structure to support the glass wall has begun.
- ➔ Equipment is being placed into the commercial Kitchen to facilitate connection to electrical/mechanical services.
- ➔ The common area ellipse has been drywalled and joints filled. Drywalling of adjoining ceiling spaces is underway.
- ➔ New gymnasium floor slab has been poured. Work is underway on the existing ceiling structure.
- ➔ Replacement of existing stucco work continues.
- ➔ Weather conditions have allowed roofing crews to restart work on the final portion of the gymnasium roof.

On January 8th the Board of Trustees were made aware of the results of a process that was taken to determine if there was a desire within the school community to change the name of the school upon the completion of the modernization. The process began back in September when the Associate Superintendent of Business Services, Jeff Perry met with the WCCHS School Council to review Administrative Procedure 530 regarding the guidelines established for "Naming of Schools". A committee was then established including 2 parents, 2 students and a staff member of WCCHS to discuss their plans for acquiring student, staff and parental input. After opportunity for input was sought from these groups a vote was taken with the options to change the name or keep the existing name. Students and staff voted on October 16th and Parents were given the opportunity to vote at Parent Teacher interviews on October 16th and 18th. The results were 359 votes to keep the existing name and 74 votes to change the name. Based on the overwhelming desire to keep the current name of Willow Creek Composite High School there was no further process to take.

Students, Staff and School Council of WCCHS have been kept informed by way of viewing photographs of the modernization progress todate.

The Administration of WCCHS will continue to be involved in the process, attending site meetings to provide a school operational perspective and to serve as a conduit to communicate to school staff and School Council.

Due to the nature of the construction process, as well as for safety and insurance purposes, the general contractor will not allow unauthorized individuals on-site.

Site meetings occur every two weeks throughout the duration of the construction process involving representatives from LRSD, AB Infrastructure, the General Contractor and Consultants.

Following are photos of the work underway at WCCHS.

The next modernization update will be posted on February 28, 2013.



A look at the Admin Suites from the common area.



The front of the multi-media room



Commercial Kitchen equipment being put into place



Millwork being installed in the home economics room



Hallway ceiling grid installation



Science Lab fume hood and millwork being installed



Drywalling and taping completed on common area ellipse

Claresholm & District Chamber of Commerce
Annual General Meeting
January 22, 2013

Present: Crystal Sullivan (All About Health), Kirk Clements (Community Futures Alta. SW), Tony Walker (Community Futures Alta. SW), Russell Sawatzky (Co-operators), Judy Lucas (Lucasia Ranch), Sally Lloyd (Lifetime Smiles Hygiene), Sue Gour (Chamber), Lynda Baxter (Chix Design), Wilf Gour (Gour Wealth Management), Marilyn Curry (Century 21 Foothills), Duane Warren (Top Hand Western Shop), Patricia Lett (Willow Creek Child & Family Psychology), Anita Wahl (North & Co.), Hayley Whelpton (Worry Free Mortgage), Linda Petryshen (Motel 6), Curt Hanselmann (Self), Rob Vogt (Local Press), Iqbal Nurmohamed (Blue Bird Motel), Rod Dyrholm (Design 2 Development Ltd.), David Mulholland (Delta Accounting Service)

Presentation by Lynda Baxter on Chamber Website. The new chamber website will be launching tomorrow and Lynda did a visual presentation. The site is beautifully done and appears to be quite user friendly. Lynda explained the benefits to Chamber members and the costs associated with the scrolling advertisements. She is looking for more pictures to put on the site and has asked that anyone who has any from our events please forward them to her.

Presentation by Kirk Clements (CFASW) on the Elements of a Business Plan. Kirk handed out an outline of his presentation to all persons present at the meeting. His presentation included points on Business Summary, History and Industry Outlook, Product/Service, Market Examination, Competition, Marketing, Operations. Administration and Management, Key Personnel, Potential Problems and Solutions.

Annual General Meeting

The formal portion of the meeting was called to order at 8:30 p.m.

Approval of Agenda

The agenda was approved as presented on a motion by Russell Sawatzky, seconded by Sue Gour and carried.

Approval of 2012 Minutes of Annual General Meeting

The minutes of the last annual General Meeting was made available to all persons present and adopted on a motion by Russell Sawatzky, seconded by Wilf Gour and carried.

Financial Report

The financial report was presented to the meeting by Sue Gour. Sue gave us an overview of the revenue and expenses as well as information on our fundraisers. We currently have a balance of \$10,823.66 in our account.

The financial report was accepted as presented on a motion by Linda Herbert, seconded by Tony Walker and carried.

Notice of Changes to By-Laws

Anita Wahl took up through some of the changes to the Chamber bylaws and why they were made. Iqbal gave notification of 3 weeks to effect the changes. Anita will send out copies of the changes to the membership.

Presidents Report

Iqbal Nurmohamed thanked the members for the honor of serving with the Chamber.

Iqbal moved on to inform the group about our Strategic Planning sessions and how this will move us forward with our goals and how to achieve them. He also pointed out that this is an evolving plan and will make our Chamber better for all.

The next point brought up was the Recycling Program which the Chamber debated with the town. Working together with the town towards a mutually positive outcome proved to be an exercise in positive communication.

The chamber took over Fair Days and our first year was a success largely due to the efforts of Russell Sawatzky and Kris Holbeck from the town who held our hand throughout the process.

Our big project for the year was the mural in Ringrose Park. Iqbal expressed his thanks to everyone involved and a special thanks to Harold Seymour for allowing the chamber to use his barn, water and electricity and some tools.

Although \$20,000 was spent on the mural we ended the year with a balance of \$10, 823.66. Thanks to Sue for all her work on the financials.

The 2012 Trade Fair was a huge success and thanks to the team of Kathy Davies, Don Leonard and Roxanne Thompson for taking on this project. Sadly the team has stepped down.

Big thanks to Roxanne for her contribution to the chamber both as a direct and an active member of the chamber.

The Mexican Fiesta was a success again this year. Wilf Gour and his crew provided a well planned event that was fun for all.

Iqbal attended the Alberta Chamber of Commerce meeting this past year and learned that we have a very strong voice when we have the support of the Alberta Chamber.

Our Strategic Planning has laid the groundwork for an interesting future for our members. We will be bringing in guest speakers for our meetings, work more closely with all stake-holders, streamline the operations of the Chamber and create a great pool of volunteers.

Election of the Executive Board and Directors.

The president called for nominations from the floor and as none were forthcoming the Executive and Directors are as follows:

Executive

President: Iqbal Nurmohamed
Vice President: Linda Petryshen
Treasurer: Sue Gour
Secretary: Sally Lloyd

Directors:

Wilf Gour
Russell Sawatzky
Linda Herbert
Patricia Lett
Anita Wahl
Tony Walker

Election of Auditors

On a motion by Wilf Gour, seconded by Tony Walker it was moved that Anita Wahl and Iqbal Nurmohamed act as auditors for the 2012-2013 financial statements.

2014 AGM will be held on January 14, 2014

Adjournment

The meeting was adjourned at 9:04 on motion by Linda, seconded by Anita and carried.

Karine Wilhauk

From: Bev Thornton <bev@albertasouthwest.com>
Sent: January-31-13 12:56 PM
To: Bev Thornton
Subject: FW: New entrepreneur event -Save the Date
Attachments: South50 Save the date.pdf

FYI ...

From: Bill Halley [<mailto:Bill.Halley@albertainnovates.ca>]
Sent: January-31-13 11:43 AM
Subject: FW: Save the Date

By way of an opportunity for you or your business; Attached is information on an upcoming entrepreneurial event which AITF is sponsoring.

This is the first event of its kind and scope in Alberta, so it's a significant opportunity for a start-up or growth company to be part of. We are focussing efforts to have prominent local Angel or VC investors at this conference. Registration will be ~ \$30.00 per person so it is affordable for any business...

Overview:

South of the 50th parallel, Accelerate SOUTH50 is southern Alberta's only entrepreneur and tech and business development event. Founders, business leaders, start-up entrepreneurs, advisors, investors, mentors and students will converge on April 30 and May 1, 2013 to expand and support the entrepreneurial eco-system thriving in the region. The Coast Lethbridge Hotel and Convention Centre in Lethbridge, Alberta will be a buzz of intellectual sharing. Don't miss this opportunity to be part of this exciting event. **SAVE THE DATE – April 30 and May 1, 2013**

WEBSITE AND REGISTRATION LAUNCH TAKES PLACE FEBRUARY 4th!

Bill Halley
Technology Development Advisor
S.W. Alberta Region
Alberta Innovates – Technology Futures
Office: (403) 320-3202 ext: 5752
Cell: (403) 715 0466
bill.halley@albertainnovates.ca

From: Shilpa Stocker [<mailto:westwindsmanagement@shaw.ca>]
Sent: January-30-13 12:59 PM
To: shannon.preuss@bdc.ca; tevi.legge@bdc.ca
Cc: Shilpa Stocker; Bill Halley
Subject: Save the Date

Hello

Here is the save the date as promised. Website goes live Friday so please feel free to send this to your clients at when you feel appropriate.

SAVE THE DATE: APRIL 30 & MAY 1



Expanding the **ENTREPRENEURIAL** Eco-System

APRIL 30 & MAY 1

The Coast Lethbridge Hotel and Convention Centre



Accelerate SOUTH50 invites southern Alberta's Entrepreneurs, Start-ups, Mentors, Business Leaders, Investors, and Students to experience a unique event.

FEATURES:

- Student Pitch-It to Win It
- Entrepreneur Roundtables
- The Experience Continuum
- Economic Trends and Forecast Luncheon
- Entrepreneur Extravaganza



south50accelerate.com



Karine Wilhauk

From: cltransp@gmail.com on behalf of Lyal O'Neill <cltransp@telus.net>
Sent: January-31-13 11:44 AM
To: Brydon; David Hubka; Earl; Holly; Howard Paulsen; Larry; Neil Ohler; Sandra Young; walter; md26@mdwillowcreek.com; Karine Wilhauk; Stavely Town
Subject: Fwd: Alternate Transportation Services of Seniors – Rural Alberta Pilot Project

"Thank you again for your submission and for your tremendous contribution to enhancing the independence and mobility of seniors in your community."

----- Forwarded message -----

From: **Meghan Linsdell** <meghan.linsdell@ualberta.ca>
Date: Thu, Jan 31, 2013 at 10:11 AM
Subject: Alternate Transportation Services of Seniors – Rural Alberta Pilot Project
To: Lyal O'Neill <cltransp@gmail.com>

Dear Mr. O'Neill

Thank you for your application in response to the Request for Proposal on Alternate Transportation Services of Seniors – Rural Alberta Pilot Project. We received 17 submissions from across the province. We regret to inform you that your application was not chosen as the pilot community for the project. We wish we were in a position to be able to provide funds to everyone but can only fund one project.

Choosing the successful applicant was a difficult process as there were many strong proposals. To ensure a fair and transparent review, we established an Adjudication Committee consisting of 5 individuals with expertise in the area. Each reviewer independently rated each proposal using standardized scoring criteria. Their ratings were then compiled by MARD Centre staff. The reviewers then met in person to discuss all submissions and select the successful applicant. Overall, the reviewers were impressed with the quality of the applications and the diverse and innovative ways communities were attempting to deal with transportation challenges.

As many applicants identified common challenges/barriers to implementing alternate transportation in the community, we have developed a list of resources that may be helpful to you and your community. Some resources are likely familiar to you, while others may not be. These are available on our website:

<http://www.mard.ualberta.ca/Resources/ResourcesForATSProviders.aspx>

We wish you every success in your future endeavours. Thank you again for your submission and for your tremendous contribution to enhancing the independence and mobility of seniors in your community.

CLARESHOLM AND DISTRICT MUSEUM

MINUTES OF THE BOARD MEETING, NOVEMBER 28 2012

PRESENT: ANOLA LAING, DOUG LEEDS, RHODENA KING, TRISHA CARLETON, HAROLD SEYMOUR, BERNICE CASE, DOUG MCPHERSON.

ABSENT: DON GLIMSDALE, DON CLARK.

ANOLA PRESENTED JANE MARSH AS A NEW MEMBER OF THE BOARD.

1. THE MEETING WAS CALLED TO ORDER BY ANOLA LAING AT 7.30 PM
2. AGENDA: BERNICE CASE MOVED THAT THE AGENDA BE ACCEPTED WITH FLEXIBILITY.
3. MINUTES: DOUG LEEDS MOVED THAT THE MINUTES BE ACCEPTED WITH CORRECTIONS.
4. FINANCIAL REPORT: THE REPORT WAS REVIEWED AND DISCUSSED. NO CHANGES WERE MADE. HAROLD SEYMOUR MADE THE MOTION THAT THE REPORT BE APPROVED.
5. REPORT FROM COMMITTEES:
 - A. LONG RANGE PLANS. THERE WAS NOTHING TO REPORT BECAUSE JEFF IS ON HOLIDAY. WE WILL HAVE A MEETING ON JANUARY 9 FOR BRAINSTORMING ABOUT THE NEW STORAGE BUILDING.
 - B. SPEEDER CAR: WITH THE ADDITION OF THE DONATION OF \$1000 FROM THE CPR WE NOW HAVE A TOTAL OF \$6000. DOUG MCPHERSON THINKS THAT THIS WILL BE ADEQUATE. HE SAID THAT THE BUILDING MUST BE A COMMERCIAL GRADE STRUCTURE AND A CONCRETE FLOOR IS NOT COMPULSARY. THE SHINGLES SHOULD BE OF WOOD TO MATCH THE STATION. DOUG AND JEFF WILL HAVE A PLAN COMPLETED BY FEBRUARY.
 - C. TOWN BY LAW # 1506. ANOLA PRESENTED REVISION # 3. THE WORDING OF ITEM #9 WAS CHANGED FROM SET TO APPROVE. BERNICE CASE MADE THE MOTION THAT THIS REVISION BE PRESENTED AT THE JANUARY MEETING AS OUR RECOMMENDATION.
 - D. ACQUISITIONS POLICY. TRISHA DISTRIBUTED COPIES FOR REVIEW. ANY CHANGES REQUIRED WILL BE MADE AT THE JANUARY MEETING AFTER WE HAVE HAD A CHANCE TO READ IT. THERE HAVE BEEN NO RECENT UPDATES ON THE POTENTIAL OFFER OF ARTIFACTS FROM THE WILTON HOTEL.
 - E. SIGNAGE. DOUG LEEDS CONTACTED BILL ERICKSON TO SAY THAT WE WOULD BE HAPPY TO ACCEPT HIS OFFER OF A BRONZE TRAIN SCULPTURE TO USE FOR A MUSEUM SIGN.

6. REPORT: TRISHA PRESENTED HER REPORT AND DISTRIBUTED COPIES FOR REVIEW. THE POSITION FOR NEW STAFF WILL BE LISTED IN THE LOCAL PRESS AND ON THE APPROPRIATE JOB LISTINGS ONLINE.

7. A. A BENCH WITH PINS INLAID HAS BEEN OFFERED BY MEL PELLETIER. THE CONSENSUS WAS THAT SINCE THIS IS NOT A HERITAGE ITEM THE OFFER BE DECLINED.

B. BERNICE SUGGESTED THAT FUTURE MEETINGS BE HELD AT 7.PM THE VOTE CARRIED THE MOTION.

C. THE SUGGESTION OF TIME CAPSUALS TO COMMEMERATE UPCOMING ANNIVERSARIES WAS AGAIN DISCUSSED. NO DECISION WAS MADE WE WILL DISCUSS THIS AGAIN AT A FUTURE MEETING.

C. THERE HAS BEEN NO ADDITIONAL INFORMATION ON THE DONATION OF THE GRAIN CAR. HAROLD WILL FOLLOW UP.

D. STORAGE ROOM DOORS: TWO QUOTES WILL BE SUBMITTED. RAY MONTPETIT HAS OFFERED HIS LABOUR FREE OF CHARGE.

E. WE WILL LOOK INTO PUTTING OUT THE OVOCONTROL PIGEON FEED WHEN THE WEATHER IMPROVES AND BEFORE THE BEEDING SEASON STARTS.

- 8: THERE WAS NO IN CAMERA

THE NEXT MEETING WIL BE HELD AT THE TOWN OFFICE ON JANUARY 30 2013 AT 7PM. THERE WILL BE AN EXTRA MEETING ON JANUARY 9 7: PM AT THE MUSEUM TO DISCUSS THE NEW BUILDING.

Karine Wilhauk

From: Oldman Watershed Council <bev@oldmanbasin.ccsend.com> on behalf of Oldman Watershed Council <andrea@oldmanbasin.org>
Sent: January-28-13 12:21 PM
To: Karine Wilhauk
Subject: Reminder to Register: Holding the Reins 2013

Having trouble viewing this email? [Click here](#)



Holding the Reins

Landowners Summit for the Oldman Watershed

Reminder to Register Holding the Reins 2013 *Fire Impacts and Stewardship in the Watershed*

<p>When Wednesday February 13, 2013 from 8:30 AM to 3:00 PM MST Add to Calendar</p>	<p>Dear Watershed Resident,</p> <p>The OWC Rural Team sends you a friendly reminder to register for the 7th Annual Holding the Reins. You're welcome to register at the door but, when you register ahead of time, (preferably by February 8th), it helps us plan better.</p>
<p>Where Fort Macleod & District Community Hall 307 25th Street (Hwy #3 W)</p>	<p>We're so excited about this year's summit as we're honoured to have Glen and Kelly Hall, past Alberta Beef Producers' Environmental Stewardship Award recipients, as keynote speakers and Uldis Silins (University of Alberta professor), Kevin France (Alberta Environment and Sustainable Resource Development) and Varge Craig (Alberta Rangeland Services Ltd.) presenting on the impacts of the Lost Creek, Milk River and Granum fires in our watershed.</p> <p>The summit will feature inspiring stewardship stories told through "Digital Stories" and presentations.</p> <p>Join us for an update on what is going on in our watershed. Click below for information and to register.</p>

Porcupine Hills Lodge
Board Meeting
January 8, 2013

Present: Earl Hemmaway, Judy VanAmerongen, Linda Todd, Karen Keen, Pam Crone, Arlette Heck
Regrets: Audrey Hoffman

1. Meeting Called to Order @ 7:00pm by Earl Hemmaway.
2. Additions to Agenda: Long-Term Service Pay; Dr. Jones Letter re: smoking; Suzanne Fjorbotten – Request to increase hourly pay to \$22.50 per hour; David Stain's Letter.
3. Pam Crone moved acceptance of the Agenda with the above additions. Carried.
4. Judy VanAmerongen moved acceptance of the minutes of the December 4, 2012 monthly meeting. Carried.
5. Chairman's Report.
 - a. Discussion of Dr. Jones Letter. No further action to be taken.
 - b. Motion made by Karen Keen to send a Letter to David Stains stating that the Board is made up of 6 members. Carried.
6. Linda Todd moved to accept the Financial Report as presented. Carried.
 - a. Judy VanAmerongen moved that the Board is willing to pay Suzanne Fjorbotten \$22.50 per hour providing that she signs the contract. The rate will be negotiated annually. Carried.
 - b. Karen Keen moved that Long Term Service Pay take effect on Anniversary date of full time employment. Carried.
 - c. Linda Todd moved that the 2 years Long Term Service Pay be removed from the Policy Manual Employee Handbook. Carried.
 - d. Pam Crone moved that we add 15 years to the Policy Manual Employee Handbook so that Long Term Service Pay will be calculated every 5 years. Carried.
7. Linda Todd motioned that the Manager's Report be accepted. Carried.
8. Judy VanAmerongen motioned that we accept the Recreation Report as presented. Carried.
9. Karen Keen motioned that we accept the Maintenance Report as presented. Carried.
10. No committee Reports
11. Karen Keen moved that we go into camera. Carried.
 - a. Linda Todd moved that we come out of camera. Carried.
12. Pam Crone moved that the meeting be adjourned at 9:00 pm. Carried.

Next Meeting February 5, 2013



January 3, 2013

Mayor David Moore/ Town of Claresholm
PO Box 1000
Claresholm, Alberta
T0L 0T0

RE: ATCO Gas to Implement Automated Meter Reading in Claresholm

Dear Mayor Moore:

In the coming months, ATCO Gas will be updating the meter reading technology in Claresholm, Granum and Stavely. We have contracted with Corix Utilities and Itron Inc. to install small, battery-powered transmitters on natural gas meters. These transmitters will allow ATCO Gas employees to read the meter remotely, without entering customers' yards, homes or businesses.

Installation

The installation process is simple and will take approximately 10 minutes for each meter. Natural gas service will not be disrupted during the installation of the devices. In the three months following installation of the new devices, employees from ATCO Gas, Corix Utilities and Itron Inc. will test the new devices and verify the meter data. Once this process is complete, natural gas meters will be read with a mobile collector as an ATCO Gas vehicle drives through the community.

What does this mean for your community?

- Natural gas meters will continue to be read monthly.
- Customers will no longer need to provide ATCO Gas with access to meters, except for occasional maintenance or inspection.
- ATCO Gas will obtain meter readings based on actual, not estimated information – regardless of weather conditions or access issues.
- ATCO Gas will continue to provide retailers with the information needed for timely bills.

For more information about automated meter reading, please visit atcogas.com/AMR or call me at 403-553-4470.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Robin Gaskell'.

Robin Gaskell
District Supervisor Fort Macleod
ATCO Gas



watershed management - watershed health

100, 5401 - 1st Avenue South
Lethbridge, AB T1J 4V6
Phone: 403-382-4239 Fax: 403-381-5765

RECEIPT # 046

January 17, 2013

Received from:

Town of Claresholm
Box 1000
221 - 45 Avenue West
Claresholm, AB T0L 0T0

Donation Amount: \$1,110.00

Mayor David Moore and the Councillors of the Town of Claresholm,

The Oldman Watershed Council kindly thanks you for your financial support and membership renewal. Because of your generosity, the Council may continue to accomplish its five main goals, which are to:

1. Understand our watershed
2. Keep basin residents well informed and actively engaged
3. Encourage basin stakeholders to define the desired outcomes for the Oldman Watershed that will form the basis of an Integrated Watershed Management Plan.
4. Encourage the Oldman Watershed Council and stakeholders to put into action the capacity and commitment to achieve defined outcomes.
5. Adopt practices that are beneficial to the health and function for the watershed.

Thanks again for your donation. We appreciate your support and will endeavour to use donated funds to maintain and improve the water resources that we enjoy in southern Alberta.

A handwritten signature in blue ink that reads 'Shannon Frank'.

Shannon Frank, Executive Director
Oldman Watershed Council

Claresholm
& District
Chamber
of Commerce

Fabulous
Door Prizes!

Concession
LATTE DA

50/50 DRAWS
Friday &
Saturday

TOWN & COUNTRY Trade Fair 2013

Claresholm Community Centre
Friday, Feb. 8 - 5 to 9 PM
Saturday, Feb. 9 - 10 to 4 PM

Thank you!

Town of Claresholm,

Thank you so very much for all
your help and support for our
Trade Fair! Couldn't have done
it without you!

2013 Trade Fair
Committee