



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 25, 2013
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

CALL TO ORDER

- AGENDA:** **ADOPTION OF AGENDA**
- MINUTES:** **REGULAR MEETING MINUTES MARCH 11, 2013**
- FINANCES:** **FEBRUARY 2013 BANK STATEMENT**
- DELEGATIONS:** **TRISHA CARLETON, Claresholm & District Museum Executive Director**
RE: 2013 Proposed Budget and Updates
- ACTION ITEMS:**
1. **CORRES: Willow Creek Agricultural Society**
RE: 2013 General Liability Insurance
 2. **BUDGET 2013: Claresholm & District Museum**
 3. **STAFF REPORT: Surplus Transfers to Capital Reserves 2012**
 4. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. Willow Creek Regional Waste Management Services Commission – Operating Budget for 2013
2. Claresholm Public Library Board Meeting Minutes – February 25, 2013
3. Letter to Council – “Day of the Honey Bee”
4. The 2013 Hope & Healing Gala – Rowan House Emergency Shelter
5. Claresholm & District Museum Board Meeting Minutes – February 27, 2013
6. Claresholm & District Chamber of Commerce Meeting Minutes – February 19, 2013
7. Rural Alberta Development Fund – “Unleashing Local Capital” Program
8. Oldman Watershed Council – March 2013 Newsletter
9. Letter from Premier Alison Redford – March 3, 2013 Snowstorm

ADJOURNMENT



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 11, 2013**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor David Moore.

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: Councillors: Connie Quayle and Judy Van Amerongen

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 25, 2013**

Moved by Councillor MacPherson that the Regular Meeting Minutes of February 25, 2013 be accepted as presented.

CARRIED

ACTION ITEMS:

**1. CORRES: Learn-a-lot Playschool
RE: Letter of Support**

Moved by Councillor Fieguth to write a letter of support towards Claresholm Learn-a-lot Playschool's application to the Community Initiatives Program (CIP) Grant.

CARRIED

**2. CORRES: Trisha Carleton, Museum Executive Director
RE: Bursary for CMA Conference**

Moved by Councillor MacPherson to write a letter of support towards Trisha Carleton's application to the Dr. Yosef Wosk Yukon Bursary Program for individuals attending the CMA 2013 National Conference in Whitehorse, Yukon.

CARRIED

3. 2013 EDUCATION PROPERTY TAX REQUISITION

Moved by Councillor Fieguth to refer the 2013 Education Property Tax Requisition to budget.

CARRIED

4. POLICY #GA 03-13: Health and Safety Policy

Moved by Councillor Hubka to adopt Policy #GA 03-13, the Health and Safety Policy, effective March 11, 2013.

CARRIED

5. ADOPTION OF INFORMATION ITEMS

Moved by Councillor MacPherson to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Hubka that this meeting adjourn at 7:06pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM
FEBRUARY 2013 BANK STATEMENT**

RECONCILED BALANCE JANUARY 31, 2013			\$954,080.69
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$302,784.56		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	235.04		
GIC REDEEMED	1,000,000.00		
INTEREST ON GICS	7,091.23		
TRANSFERS FROM T-BILLS	0.00		
SUBTOTAL	\$1,310,110.83		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$353,804.99	
PAYROLL CHARGES		107,922.51	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		1,392.24	
TRANSFERS TO T-BILLS / GIC PURCHASE		1,500,000.00	
NSF CHEQUES		0.00	
SERVICE CHARGES		214.62	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$1,963,334.36	
NET BALANCE AT END OF MONTH			\$300,857.16
BANK RECONCILIATION			
BALANCE PER BANK	330,615.18		
PLUS OUTSTANDING DEPOSITS	7,074.75		
LESS OUTSTANDING CHEQUES		-36,832.77	
RECONCILED BALANCE FEBRUARY 28, 2013			\$300,857.16

OTHER BALANCES:

EXTERNALLY RESTRICTED T-BILLS	\$445,133.17
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$10,000.00
NON-RESTRICTED GIC'S	\$2,000,000.00
PARKING RESERVE	\$3,590.64
WALKING PATHS RESERVE	\$1,964.39
OFFSITE LEVY RESERVE	\$62,038.08
SUBDIVISION RESERVE	\$35,874.18
REVOLVING LOAN BALANCE	\$0.00

SUBMITTED TO TOWN COUNCIL THIS 25th DAY OF MARCH 2013

K Wilhauk

Submitted: Karine Wilhauk
Secretary Treasurer

K Holbeck 3/12/2013

Reviewed: Kris Holbeck, CA
Chief Administrative Officer

Mayor: David Moore

DELEGATIONS



Claresholm & District Museum

Claresholm & District Museum
Box 1000, Claresholm, AB T0L 0T0
5126 1st St. E (Hwy 2) & 5115 2nd St. E
403-625-1742
museum@townofclaresholm.com
www.claresholmmuseum.com

Executive Director Report for Town Council March 25, 2013

Highlights and Review of Claresholm & District Museum November 2012 – March 2013

General Comments & Statistics

- Please see attached visitor stats comparison sheet for the final numbers 2011 and 2012 seasons.
- Museum Hours: WINTER Oct. 10, 2012 – May 16, 2013 Tues – Fri 1:00 – 4:00 Exhibit Hall only. Or by appointment. Starting May 17, 2013 open daily 9:30 – 5:00. Last year due to lack of staffing we had to reduce hours between labour day and thanksgiving to only 5 days a week instead of 7, this is because we now have 2 buildings to staff. This hurt our visitor numbers as this is a busy time for retiree travellers. Still trying to figure out a solution for this year as to how we will keep both buildings open once the summer students go back to school in September.

Management & Governance

- Policies that have been developed and approved include: foundational statements (vision, mission, values, & mandates), strategic plan, volunteer handbook, collections management policy, human resources policy.
- Other policies that are currently under review and development: conservation policy and exhibition policy.
- This fall we will have ~5 board members leaving the board, therefore a focus on board recruitment and succession planning is important.

Operations & Finances

- Please see attached summary of grants and corporate donations for the period of July 2011 to December 2012.
- We continue to apply for any funding that is available to us and that can then be carried out by the current human resources. Recent cuts to the provincial budget have limited our grant funding sources.

Volunteers & Staff

- Approximately 40 volunteers contributed a total of 900 hours in 2012.
- In February 2013 our Collections Assistant, Sarah Little started her 6 month contract to carry out the Textiles Storage & Access Improvement Project funding through the Alberta Museums Association grant.
- In March 2014 our Visitor Information Lead, Miranda Hubbard started her seasonal position to lead the accredited Alberta Visitor Information Centre, manage the gift shop and carry out various museum tasks.
- The 2 summer student positions are currently posted and their term will be May 14 – Sept. 2, 2013. Grant funding from Young Canada Works has been applied for to support these 2 positions.



Claresholm & District Museum
Box 1000, Claresholm, AB T0L 0T0
5126 1st St. E (Hwy 2) & 5115 2nd St. E
403-625-1742
museum@townofclaresholm.com
www.claresholmmuseum.com

Executive Director Report for Town Council March 25, 2013 Highlights and Review of Claresholm & District Museum November 2012 – March 2013

Collections Management & Exhibits

- New exhibits planned for summer 2013 include:
 - Special exhibit on schools in Claresholm for the WCCHS Reunion this July
 - 100th anniversary of the opening of the Claresholm School of Agriculture in 1913
 - Display of Oliver Seward's recent donation of rocks, fossils, gems, etc
- In 2012 there were 400 artifacts accessioned into the collection. For 2013 so far 150 have been accessioned. Most of this has been done through organizing volunteer accessioning work bees.
- The newly drafted collections management policy which includes the implementation of an acquisitions committee to follow standard museum guidelines to decide what goes into the Museum collection or not.

Programming & Special Events

- School Programs:
 - Granum K-3 class scheduled to come for Apr. 24, 2013
- Outreach Programs:
 - Feb. 5, 2013 did a presentation on the Museum and artifacts at the Porcupine Lodge. There are plans to do a similar talk at the Cottonwoods.
 - Feb. 28, 2013 did a customized tour with hands-on activities for the Nanton Adult Day Support Program. They are planning on coming again in April.
 - Mar. 16, 2013 hosted the Claresholm Girl Guides to do a museum exhibit activity and a knitting project to help them earn 2 of their badges.
 - Regular schedule of open house children's programs throughout the summer (under development)
- Special events
 - Aug. 10, 2013 Tea on the Lawn
 - July 19-21, 2013 Special tour/program offered for the WCCHS Reunion

Grants & Corporate Donations Summary from July 2011 - December 2012

Source	Date Applied	Date Received	Amount	Grant Name	Uses	Notes
Alberta Museums Association	Sept. 2011	Nov. 2011	\$10,320.00	Storage Access & Improvement mezzanine	Computer, Software, hardware, archival storage materials, staff time	Some funds spent in 2011, some in 2012
Alberta Museums Association	Nov. 2011	Dec. 2011	\$25,000.00	Staffing Grant	ED staff wages	Rec'd 2011 but spent in 2012
Alberta Museums Association	Feb. 2012	Sept. 2012	\$1,059.00	Professional Development	Leadership course registration fees, meals and accommodations	
Alberta Museums Association	Jun. 2012	Oct. 2012	\$269.00	AMA Conference	Accommodations for conference	
Alberta Museums Association	Sept. 2012	Nov. 2012	\$10,907.00	Storage Access and Improvement textiles	Wages for term staff person and archival storage materials	
Alberta Museums Association	Nov. 2012	Dec. 2012	\$25,000.00	Staffing Grant	ED staff wages	Rec'd 2012 but spent in 2013
AMA Total			\$72,555.00			
Alberta Historical Resources Foundation	2011	2012	\$5,090.00	CPR Platform	Construction of CPR platform and installation of rail to re-create scene on east side of station	
Alberta Historical Resources Foundation	Sept. 2011	Aug. 2012	\$2,900.00	CPR Exterior Paint	Scraping down and re-painting of station knee braces and gable ends	
Alberta Historical Resources Foundation	Sept. 2012	will receive upon completion	\$2,550	CPR Storm Windows	Construction of replica storm windows to replace missing ones	Funding only rec'd after complete
AHRF Total			\$10,540.00			
Canadian Museums Association	Mar. 2012	July. 2012	\$113.52	Professional Development	Travel for leadership course	
Young Canada Works	Feb. 2012	Aug & Nov. 2012	\$6,936.69	Summer Student	Summer Student wages	
Chamber of Commerce		May. 2012	\$1,000.00	VIC Wages	VIC wages between labour day and thanksgiving	
Claresholm Legion		Jun. 2012	\$500.00	Link Trainer	Conservation of Link Trainer	
Claresholm Lions		July. 2012	\$5,000.00	CPR Speeder Car Shed	Construction of CPR speeder car shed	
ATCO Gas		Sept. 2012	\$10,000.00	100th Anniversary of ATCO Gas	Yet to be designated	
Canadian Pacific Railway	Sept. 2012	Jan. 2013	\$1,000.00	CPR Speeder Car Shed	Construction of CPR speeder car shed	
Other Total			\$24,550.21			
Grand Total			\$107,645.21			

ACTION ITEMS

Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

March 14, 2013

Attn: Town of Claresholm Council

I am writing this letter on behalf of the Willow Creek Agricultural Society (WCAS) board, which runs the Claresholm Agriplex, in regards to the General Insurance Coverage as Additional Named Insured (ANI's). In previous years the WCAS(2005 premium \$1,676) and the Claresholm Stampede and Fair Association(2005 premium \$670) had Boiler & Machinery Insurance, Non-owned Auto Liability and Commercial General Liability Insurance coverage thru the Town of Claresholm insurance. This was known as the Additional Named Insured policy holders. This agreement between the WCAS and the Town of Claresholm was formed when the Town of Claresholm built the Community Centre on the WCAS owned land. This caused some conflict between the WCAS and the Town because the WCAS owned the land that the Community Centre was being built on. An agreement was formed where the Town would cover the Insurance for both organizations and the Town services for the Agriplex. In return of doing this the WCAS gave the 40 acres which the Agriplex sits on back to the Town and leased it back for \$1/year for 99 years. The Community Centre then subleased the land which the Building sits back from the WCAS before construction continued. The Community Centre then again leased more land from the WCAS when it put on its North addition.

This is a brief history of the agreement between the WCAS and the Town in regards to the insurance that was provided to the WCAS by the Town of Claresholm. The Town of Claresholm paid for the 2006, 2007, 2008, 2009, 2010, 2011 and 2012 insurance for the WCAS and the WCAS is again asking the Town pays for the 2013 insurance. We have received a paid our renewal notice from AMSC for 2013 insurance. The premium for 2013 is \$4316.07. The WCAS is asking that the cost of the General Liability Insurance be paid for by the Town of Claresholm because of the previous agreement that was made between these two groups. Thank you for your consideration in this matter. If you have any further questions you can call me at the Agriplex at: 625-2410.

Thanks


David Hansma



AMSC Insurance Services Ltd.

Invoice

Certificate Holder: Willow Creek Agricultural Society
BOX 1401
CLARESHOLM, AB T0L0T0

Invoice Date: 02/08/2013
Invoice Number: 9307
Policy #: P4842-2013
Invoice Due Date: 03/10/2013
Member Code: WCAGS

Policy Period: January 1, 2013 to January 1, 2014
12:01 A.M. Standard Time at the address of the Insured.

See policy declaration(s).

Premium Distribution	Premium Amount
Inland Marine	\$461.16
Crime	\$155.39
Commercial General Liability	\$3,699.52
NOA Liability	\$0.00
Total Premium Payable:	\$4,316.07

Please make your payments to:

AMSC Insurance Services Ltd.

#300, 8616 - 51 Avenue

Edmonton, AB T6E 6E6

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA (2862)

Fax: 780-409-4314

*pd dr
6054*

Amount paid in 2012 was
\$3,977.

Invoice payments are due 30 calendar days from issue



TOWN OF CLARESHOLM

REVENUE AND EXPENDITURE REPORT

General Ledger	Description	2012 YTD Budget	2012 YTD Actual	2012 YTD \$ Variance	2013 YTD Budget	2013 YTD Actual	2013 YTD \$ Variance
MUSEUM REVENUE							
1-74-00-400-00	DEPOT GIFT SALES	2,500.00	2,242.81	257.19	2,200.00	0.00	2,200.00
1-74-00-410-00	MUSEUM GATE DONATIONS	3,500.00	3,902.47	(402.47)	5,000.00	496.65	4,503.35
1-74-00-500-00	MUSEUM SERVICES	0.00	0.00	0.00	250.00	140.00	110.00
1-74-00-840-00	MUSEUM PROV GRANT (AMA)	26,059.00	26,328.00	(269.00)	48,157.00	0.00	48,157.00
1-74-00-842-00	MUSEUM PROV GRANT (AHRF)	7,393.00	0.00	7,393.00	2,550.00	0.00	2,550.00
1-74-00-845-00	VISITOR INFO CENTRE - PROV GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00	6,000.00
1-74-00-990-00	MUSEUM - OTHER GRANT FUNDING	8,484.00	8,050.21	433.79	20,125.00	0.00	20,125.00
1-74-00-920-00	OPERATING CONTRIBUTION FROM TRUST	0.00	0.00	0.00	5,200.00	0.00	5,200.00
* TOTAL MUSEUM REVENUE		53,936.00	46,523.49	7,412.51	89,482.00	636.65	88,845.35
EXPENSES MUSEUM							
2-74-00-100-00	MUSEUM WAGE BENEFITS	7,100.00	10,699.80	(3,599.80)	11,100.00	2,760.80	8,339.20
2-74-00-101-00	VISITOR INFO CENTRE - WAGE BENEFITS	1,670.00	2,137.43	(467.43)	3,555.00	0.00	3,555.00
2-74-00-120-00	MUSEUM WAGES	46,420.00	47,205.75	(785.75)	69,840.00	13,787.12	56,052.88
2-74-00-150-00	VISITOR INFO CENTRE - WAGES	19,130.00	19,919.66	(789.66)	30,870.00	0.00	30,870.00
2-74-00-200-00	DEPOT OFFICE SUPPLIES	750.00	449.21	300.79	750.00	0.00	750.00
2-74-00-201-00	MUSEUM OFFICE SUPPLIES	750.00	747.81	2.19	750.00	0.00	750.00
2-74-00-510-00	MUSEUM MATERIALS	3,300.00	2,542.30	757.70	15,135.00	594.53	14,540.47
2-74-00-511-00	DEPOT GIFT SHOP SUPPLIES	2,500.00	1,429.55	1,070.45	3,500.00	0.00	3,500.00
2-74-00-526-00	MUSEUM MEMBERSHIPS	100.00	200.00	(100.00)	350.00	50.00	300.00
2-74-00-527-00	DEPOT PHONE/FAX/INTERNET	4,000.00	3,111.17	888.83	3,500.00	531.72	2,968.28
2-74-00-528-00	EXHIBIT HALL PHONE/FAX/INTERNET	3,000.00	2,148.69	851.31	2,500.00	419.76	2,080.24
2-74-00-530-00	MUSEUM VOLUNTEER EXPENSE	500.00	420.00	80.00	500.00	0.00	500.00
2-74-00-535-00	MUSEUM PROGRAMS	800.00	393.74	406.26	7,550.00	938.82	6,611.18
2-74-00-541-00	MUSEUM COMMUNICATIONS	3,800.00	2,663.26	1,136.74	5,575.00	0.00	5,575.00
2-74-00-542-00	DEPOT UTILITIES	9,000.00	7,262.95	1,737.05	7,500.00	1,010.31	6,489.69
2-74-00-543-00	EXHIBIT HALL UTILITIES	8,500.00	8,931.29	(431.29)	9,100.00	910.03	8,189.97
2-74-00-550-00	VIC PROFESSIONAL DEVELOPMENT	400.00	401.51	(1.51)	500.00	0.00	500.00
2-74-00-551-00	MUSEUM PROFESSIONAL DEVELOPMENT	4,300.00	4,309.04	(9.04)	4,000.00	0.00	4,000.00
2-74-00-570-00	I/D - INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-571-00	I/D - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-572-00	I/D - POSTAGE/FAX/PHONE	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-750-00	AMORTIZATION EXP - MUSEUM	24,000.00	22,503.38	1,496.62	22,500.00	0.00	22,500.00
* TOTAL EXPENSES MUSEUM		140,020.00	137,476.54	2,543.46	199,075.00	21,003.09	178,071.91
***P NET COSTS MUSEUM		(86,084.00)	(90,953.05)	4,869.05	(109,593.00)	(20,366.44)	(89,226.56)

Staff Report

To: Council
From: CAO
Date: March 21, 2013
Re: Surplus Transfers to Capital Reserves 2012

There are two transfers to reserves which must be completed for 2012.

First the physician recruitment surplus is to be moved to general reserves which brings the reserve balance for this item to \$31,647.10.

Second, the local improvement tax repayment to capital reserves for a storm drainage project in Sundance subdivision in 2010 (this is the second year of ten for repayment).

Additionally, the general reserve needs to transfer out \$5,200 to sundry trust for museum donations from the early 2000s that were recognized as museum revenue and were not allocated to sundry trust for the specific projects to which the donations were restricted. The Museum plans to utilize these donations in their 2013 operations.

RECOMMENDATION

Reserve Transfers:

- To transfer the physician recruitment surplus in the amount of \$18,885.52 to general reserves.
- To transfer the storm drainage local improvement tax in the amount of \$6,901.90 to capital reserves to repay the amount used to fund the project in 2010.
- To transfer \$5,200 from general reserves to Sunday trust account for Museum donations.

Kris Holbeck, CA CAO Town of Claresholm

INFORMATION ITEMS

WILLOW CREEK REGIONAL WASTE MANAGEMENT SERVICES
COMMISSION

Box 2820 Claresholm, Alberta T0L 0T0

Phone: 403-687-2603

Fax: 403-687-2606

March 4, 2013

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Dear Mayor and Council,

The Willow Creek Regional Waste Management Services Commission approved the Operating Budget for the 2013 fiscal year on February 27, 2013.

Please find attached the 2013 Requisition in the amount of \$26606.64. This is based on a per capita rate of \$7.08 and a population of 3758.

The tipping fees will remain unchanged as follows:

- | | |
|--------------------------------|--------------------------|
| • Domestic Household Waste | \$45.50 per metric tonne |
| • Dry and Metal Waste | \$50.00 per metric tonne |
| • Minimum Charges up to 250kg | \$15.00 |
| • Minimum Charge 250 to 500 kg | \$25.00 |

A copy of the current rate schedule is attached.

I have also enclosed the 2013 landfill operating budget, as well as a copy of the 2012 Financial Statements for your information.

I trust this to be in order, however, if you have any questions, please do not hesitate to call.

Sincerely,



Cheryl Guenther
Manager
Willow Creek Regional Waste Management

Financial Statements
are available at the
Town Office for
viewing.

Willow Creek Class II Regional Landfill
403-687-2603

RATE SCHEDULE
Effective: April 1, 2012

Hours of Operation

NOTE: All vehicles must be on site 1/2 hour before closing .

Monday-Tuesday	9 A.M. to 5 P.M.
Wednesday	10 A.M. to 2 P.M.
Thursday-Friday	9 A.M. to 5 P.M.
Saturday	2nd and 4th Saturday of the Month May to October 8 A.M. to 12 noon
Sunday	CLOSED
Statuary Holidays	CLOSED

Fees	0 to 250 kg	250 to 500 KG	Over 500 KG
Concrete			\$25.00 Metric Tonne
Domestic Waste	\$15.00	\$20.00	\$ 45.50 Metric Tonne
Construction/General Waste	\$15.00	\$25.00	\$ 50.00 Metric Tonne
Heavy Metals	\$15.00	\$25.00	\$ 50.00 Metric Tonne
Barb Wire (tightly rolled and no posts)	\$15.00	\$25.00	\$ 50.00 Metric Tonne
Bagged refuse	\$2.00		
Mattress or Box Spring	\$5.00		
Loveseat or chair	\$5.00		
Couch	\$10.00		
BBQ Propane Bottles	\$3.00		
Propane Cylinders	\$2.00		
Fridges, Freezers, A/C units, Water Coolers	\$25.00 Surcharge		
Low weight/High volume material Styrofoam Blocks/Cedar shingles etc.	\$75.00 per load (Scale Operators Discretion)		
Used tires, paint, and specific electronics	Free of charge		

Landfill fees may double for unsecured loads.

Section 179 (2) of the Environmental Protection and Enhancement Act:
No person shall transport waste in or on a vehicle on a highway unless
the waste is adequately contained, secured or covered to prevent it from
falling off or being blown off the vehicle while being transported.

Willow Creek Regional Waste Management Services Commission

2013 Budget

Revenues

Requisition

Claresholm	26,606.64
Granum	3,164.76
Stavely	3,575.40
Fort Macleod	22,069.36
MD of Willow Creek	36,936.36

Total Requisitions

92,352.52

Miscellaneous Income

Service/Late pmt fees	50.00
Rent	8,700.00
Interest GIC	16,000.00
Paint, electronic and metal recycle	9,000.00
Reserves for Cell Build	153,000.00
Reserves Equipment	4,000.00

Total

283,102.52

User Fees

Claresholm	99,000.00
Granum	5,600.00
Stavely	6,200.00
Fort Macleod	65,000.00
MD of Willow Creek	12,000.00
Cash Customers	84,000.00
Other Accounts	75,000.00

Total User Fees

346,800.00

Total Revenues

629,902.52

Willow Creek Regional Waste Management Services Commission

2013 Budget

Expenses

Insurance	6,000.00
Personnel	140,300.00
Group Benefits	2,500.00
CPP & EI Premiums	8,800.00
WCB Premiums	1,725.00
Fuel	22,000.00
Audit	7,000.00
New Cell Build from Reserves	130,000.00
Engineering New Cell from Reserves	23,000.00
Water Monitoring	6,400.00
Utilities Commission	3,300.00
Utilities Landfill	2,900.00
Interac and Bank Charges	4,000.00
Equipment Repair	5,000.00
Equipment Maintenance	7,500.00
Enviro Fuel Tank	3,750.00
Computer & Software	11,000.00
Stationary, Scale Tickets, Checks	2,000.00
PPE & Safety	2,050.00
Memberships & Licensing	825.00
Miscellaneous Shop Tools (Pressure Washer & Hand Tools)	1,000.00
Water & Sewer	1,250.00
Equipment Replacement from Reserves Mower	4,000.00
Yard Maintenance (Gravel & Pitrun)	1,750.00
Freon Removal	1,500.00
Miscellaneous Office & Sanitary Supplies	500.00

Total Expenses 400,050.00

Profit / Loss 229,852.52

ACCRUALS

Depreciation Land	10,000.00
Depreciation Building	6,875.00
Contingency Allowance	15,000.00
Landfill Monitoring after Closure	10,000.00
Construction Wet Waste Cell	40,000.00
Construction Dry Waste Cell	40,000.00
Engineering on Cells	10,000.00
Equipment Accrual	42,000.00

Total Accruals 173,875.00

Net Profit/Loss 55,977.52

Claresholm Public Library Board Regular Meeting Minutes February 25, 2013

Present: Kathy Davies, Cathy Dahl, Mary Thompson, Arden Dubnewick, Lisa Andersen, Marika Thyssen, Trisha Carleton, Earl Hemmaway, Shirley Leonard.

Absent: Daryl Sutter

Excused: Michael McAlonan

Meeting called to order at 6:00 pm by Shirley

Approval of Agenda: Earl

Approval of January minutes: under Old Business, change Cathy D. to Kathy D. for attending SALC. Update: Trisha will attend all of SALC. Cathy D. moved to approve minutes. CARRIED

Old Business	<ol style="list-style-type: none"> 1. 75th Anniversary: add Terra Plato to Guest list; 25 people attended the gaming with Shelly and Wendy; 25/30 children attended preschool storytime with their parents – made shakers, had stories, Krista Burton did rhymes, had “75” cookies; Lee & Sandy Paley were at the school on Friday; Home Routes was Feb. 6; 47 people attended Mind, Body and Soul; 75/80 people attended Prairie Pastimes – headed by Betty (included cloggers, cowboy poetry, John V., Chyna Clay, E. MacLachlan reading); Local Press will have a special section on the 75th anniversary in this week’s paper; Trisha will read the powerpoint presentation on the 28th. 2. Lease Agreement: Town wants completed by March 3. Oral History: Museum Board will participate; Alberta Historic Foundation Resources has a 100% funding grant (Trisha will apply); Cathy D. moved to go forward with the oral history in conjunction with the museum. CARRIED. 4. Casino: Tuesday/Wednesday, 11am -7pm or 7pm-4am; Cathy D. Shirley, Arden expressed interest.
Financial	<p>5.1 Town has already given \$55,000; Kathy is sending letter to Earl to use some of his and Glen’s discretionary funds to help pay for the 75th. Trisha moved to accept the financial statement. CARRIED</p> <p>5.2 Town approved \$10,000 – security cameras, lighting in Bill Simpson Room & lights to outline roofline.</p>

CORRESPONDENCE	nil
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. Chinook Arch- nil 2. Librarian: Arden is working on the history books which are on display; Arden and Cathy continue in the J. Hoare room; Mary training on workflows; 2 more Home Routes. Earl Moved to accept the report. CARRIED 3. Friends: March 4 Annual General Meeting at 5:45 with potluck to start
NEW BUSINESS	

Meeting adjourned at 7:15 pm. by Arden
Next meeting: March 25 at 6:00 pm.

Chairman

Date

Secretary

March 8, 2013

Good day Your Worship and Councillors:

I have a vision of a future that requires change, but that change will not be possible without your continued support. Over four years ago, I began an epic campaign to change the world and to transform the way people viewed their place in it. This is the fourth time I have written to this Council; and I hope that you will continue to be a part of the change I speak of. I write again of the Honey Bee.

Many people still do not realise how important Honey Bees are to our way of life. This is troubling because Honey Bees are responsible for a third of all food we eat. Honey Bees are responsible for 70 percent of our food crop pollination. They are a keystone species; the very cornerstone to the sustainability of our agriculture and the primary basis of stability for our fragile environment. This issue is ever more severe because Honey Bees continue to die at alarming and catastrophic rates in Canada and in every country where they are raised.

There are many explanations offered to illuminate or shed light on the cause or causes of Honey Bee disappearances; foremost and most sinister among them being irresponsible pesticide use, such as neonicotinoids: clothianidin, thiamethoxam and imidacloprid. This is a matter that is currently both a source of passionately emotional and scientifically paramount debate between Canadian Beekeepers and Federal and Provincial Governments. Yet, the average person continues to be left in the dark regarding these concerns which have direct and profound impact on the health of not only wildlife but all citizens of this country. Bernard Vallat, the Director-General of The World Organisation for Animal Health, warned, that “Bees contribute to global food security, and their extinction would represent a terrible biological disaster.” Indeed, the demise of the Honey Bee would ensure the extinction of thousands of dependant animal and plant species, bring about the collapse of the food chain and guarantee the destruction of sustainable agriculture, our economy and the environment. As Honey Bees continue to perish, this represents a severe threat to the security of our Nation.

According to the Canadian Honey Council, “The value of honey bees to pollination of crops is estimated at over \$2 billion annually.” The Canadian Association of Professional Apiarists (CAPA) suggests that Canada sustained a national average of honey bee deaths of 29.3 % in 2011. Another source indicates that in 2012 almost 99,000 hives died or became unproductive. This amount of loss is greater than what is considered sustainable. Alarmingly, Honey Bees have been disappearing at percentages considered unsustainable for over a decade. Yet, the average person is largely unaware of this threat or what it represents.

That is why that primary of all known solutions is education, awareness and active governmental participation in a resolution to this crisis. Without understanding that there is a problem, we have seen that the general public will take for granted the severity of this global crisis. It is for this reason that I began my campaign in 2009. While it proudly originated in Saskatoon Saskatchewan, it did not end until it spread from coast to coast and found root in distant countries. I had an inspired dream that if municipal governments across Canada were to be unified by a collective, singular proclamation in dedication to the Honey Bee, that more people, through media attention, would be made aware of their alarming decline... ..And resolve to take more necessary action to save this critically important creature and prevent the permanent loss of color and vitality on our wondrous planet.

Imagine a world without blueberries, apples, oranges, broccoli, herbs, almonds, peaches, pears, and over 90 other food crops! Alternatively, imagine a world where only the rich can afford to eat a grape or a peanut! There are Billions of people around the world that already have difficulty finding nourishment in the meagre food they have. Imagine a world where even the middle-class cannot afford fruits and vegetables... ..the lower class will cease to exist and no one will be privileged enough to donate produce to food banks. The poor will starve and there will be chaos; however, this fate is still preventable. It is not yet too late; and you can be an asset in turning aside my terrible predictions. Inform your citizenry of this crisis and with your authority, call on your Provincial Government and our Federal Government to give answer to our collective appeal.

In 7 provinces across Canada and with the support of over 70 municipal governments, May 29, 2010 was recognised as the first annual “Day of the Honey

Bee”. It was officially recognised in declaration by three provincial governments – Saskatchewan, Manitoba and British Columbia and recorded in the Legislative Assembly Hansard of Alberta. The Standing Committee on Agriculture and Agri-Food Canada suggested, “That the Government (of Canada) follow in the footsteps of the Province of Saskatchewan... ..by proclaiming May 29, 2010 as the National Day of the Honey Bee and that this be reported to the House.” As a result, “Day of the Honey Bee” is currently a Motion in the House of Commons, submitted by Mr. Alex Atamanenko, Member of Parliament for BC Southern Interior, currently serving on the Standing Committee for Agriculture and Agri-Food Canada.

In 2011, this special day was endorsed for a second time by Saskatchewan, Manitoba and British Columbia; and supported by 163 municipal governments across Canada.

In 2012, I once more sent thousands of letters. Last year “Day of the Honey Bee” was again celebrated by three provinces; and 179 municipal governments; while many were issued in perpetuity. The national average of support for “Day of the Honey Bee” is just over 25% of the population of Canada! “Day of the Honey Bee” has even been celebrated in The United Kingdom and Turkey. I dearly hope that this year, that you may add to this amazing success.

Furthermore, because of this amazing support, more people learned about the plight of Honey Bees. All across Canada and abroad, beekeepers, apiarists, beekeeping associations, farmer’s markets, postsecondary institutions, municipal groups and other concerned individuals planned activities and events on May 29th and the week surrounding this date, to educate and inform the public. The potential that this day possesses to stimulate the local economy, farmer’s markets and fairs; and produce revenue for local beekeepers, as well as generate research funding, if given official support by this Council, is as overwhelming as it is undeniable.

Nonetheless, even though more than a quarter of the population of Canada has supported the establishment of this day, I have not been able to gain the same level of success with many other Provincial Governments or the Federal

Government of Canada. It is my hope that with my words, you may contribute to this continued success with wisdom and the authority your station affords.

And now therefore, I do humbly request:

- (a) That your Worship and Council, on behalf of your citizenry, resolve to proclaim May 29th, 2013 as the fourth annual “Day of the Honey Bee;” and (if bylaw allows) that this proclamation be issued in perpetuity;
- (b) That in the event proclamations are not issued as a matter of policy, that your Worship and Council please consider, for the purposes of educational awareness, making an exemption to that policy in order to greater serve the broader public interest;
- (c) That in the event there is a municipal ban on beekeeping within your influence, that in collaboration with your provincial apiarist and / or local beekeepers and respecting provincial regulations, that your Worship and Council resolve to antiquate this ban and formally sanction “backyard” or hobbyist beekeeping within your jurisdiction;
- (d) That your Worship and Council resolve to endorse the establishment of a recognised “Day of the Honey Bee” by your Provincial Government, by writing a letter of support to your respective Member of the Legislative Assembly, your respective Provincial Minister of Agriculture and your respective Provincial Apiarist.
- (e) That your Worship and Council resolve to endorse the establishment of a recognised “National Day of the Honey Bee” by the Federal Government of Canada, by writing a letter of support to all respective Members of Parliament of your jurisdiction and to Alex Atamanenko, Member of Parliament for BC Southern Interior. alex.atamanenko.a1@parl.gc.ca; atamaa@parl.gc.ca.
- (f) That your Worship and Council resolve to endorse the establishment of a recognised “National Day of the Honey Bee” by the Federal Government of Canada, by writing a letter of support to the Honourable Gerry Ritz, Minister of Agriculture and Agri-Food Canada:

The Honourable Gerry Ritz
Agriculture and Agri-Food Canada
1341 Baseline Road
Ottawa, Ontario K1A 0C5

Fax: 613-773-1081

(g) And that in the event a proclamation, endorsement and or response are issued, that the original be sent to the address and contact information provided in this correspondence below; for the purpose of keeping accurate tally and record; and that if copies of your response are to be sent to apiarists or beekeeper-groups that they be given copies.

By these requests, it is my goal that through collective proclamation, more of the populace will be made aware of the dire threats facing the Honey Bee; not only in your region but your province, across Canada and the world.

I thank you for your time and your considerations,

Sincerely,



Clinton Shane Ekdahl
Founder of "Day of the Honey Bee"
129 Avenue E South
Saskatoon, Saskatchewan, S7M 1R7
1 (306) 651 – 3955
cccssee@hotmail.co.uk



Strength, courage, hope, healing...

Dear Mayor Moore and Members of Claresholm Council,

Region 3 Family Based Care Society is a charitable organization that oversees the Rowan House Emergency Shelter. Our mission is to provide crisis intervention, long-term support and education for those affected by family violence in rural communities. In doing so, Rowan House works to fulfill its vision: ***that every person is safe and secure, and lives without abuse.***

- Alberta continues to lead the country in domestic assault, homicide-suicide and stalking.
- According to the 2012 Alberta data count: in just ***one*** day shelters throughout the province helped 1,281 women and 1,481 children. 90 women and 63 children were turned away. 39 of the women helped were pregnant and 35 were threatened by a gun. ***We can no longer stand idle while this happens.***

Since 2000, Rowan House has worked to alleviate family violence in the Foothills while providing housing and crisis support for women and children experiencing abuse.

“I said ‘no’ and it felt amazing. I want to thank the staff at Rowan House for their support, encouragement and kindness. The staff here truly saved my family, and most of all, helped me to see I am stronger than I could have ever imagined.” – C. C. (a RHES resident)

For the past three years, Rowan House has been engaged in a Capital Campaign to raise funds for a larger, state of the art emergency shelter for women and children in the Foothills. By the spring of 2011, the majority of funds had been raised for the new facility, and construction began in the fall of 2011.

After tremendous support from the community, we have opened our new, larger facility! It was a bold campaign and couldn't have been done without all of the financial donations, in-kind goods, third party fundraisers and volunteer time given us. We can't even begin to express our gratitude for that. But, unfortunately the work is not over.

We now must raise a minimum of \$500,000 a year at an estimated cost to us of \$50,000.

- In our first six months of being open in our new facility we have been full at our current capacity of 16 beds. We have housed 49 women and 32 children during this six month period and turned away 51 women and 40 children because we do not have enough funding to open all 24 beds.

We are asking for your support.

Did you know it costs \$200 a day for us to support one person (woman or child) in shelter?

Women often come to us with nothing but the clothes on their backs. We provide them with food, shelter and safety at **no cost to them.**

This is your opportunity to truly make a difference in the lives of women and children throughout the Foothills community.

Please help us by buying a ticket or sponsorship to ***The 2013 Hope & Healing Gala:***

Saturday, May 11, 2013 at the Highwood Memorial Centre in High River.

Rowan House serves a large region of the rural Alberta Foothills, including the communities of Okotoks, High River, Black Diamond, Turner Valley, Longview, Blackie, Nanton, Vulcan, Claresholm, Eden Valley, and the surrounding areas.

Sponsorship information is provided on the next page. Funds raised will go directly towards operations and programming in support of families in these areas.

Let's move forward, together.

In Gratitude,

Sherrie

Sherrie Botten, Executive Director
Rowan House Emergency Shelter
Email: director@rowanhouse.ca

Levels of Sponsorship for Rowan House Emergency Shelter Hope & Healing Gala, May 11, 2013

ROWAN - \$3000:

- 1 Corporate Table for 8 at the Gala (valued at \$1,400)
- corporate signage displayed at the Gala (if supplied)
- corporate logo on Gala posters if sponsorship made prior to February print deadline (poster displayed at businesses in all of the communities we serve, as well as on our website, Facebook and Twitter)
- recognition in Gala program and evening slide-show (seen by approximately 275 guests)
- media recognition in both the Okotoks Western Wheel and High River Times with ads pre and post-gala
- Corporate receipt

WILLOW - \$2000:

- 1 Corporate Table for 8 at the Gala (valued at \$1,400)
- corporate signage displayed at the Gala (if supplied)
- recognition in Gala program and evening slide-show (seen by approximately 275 guests)
- recognition in the post-gala "Thank You" that goes out in the Western Wheel and High River Times, as well as on our website, Facebook and Twitter
- Corporate receipt

ASPEN - \$1000:

- Unable to attend, but want to support Rowan House
- recognition in Gala program and evening slide-show (seen by approximately 275 guests)
- recognition in the post-gala "Thank You" that goes out in the Western Wheel and High River Times, as well as on our website, Facebook and Twitter
- Charitable receipt

Friends of Rowan House Table - \$1400:

- 1 Table for 8
- recognition in the post-gala "Thank You" that goes out in the Western Wheel and High River Times, as well as on our website, Facebook and Twitter
- Charitable receipt (less value of meal)

Individual tickets - \$200

- Charitable receipt (less value of meal)

Thank you for being a proud supporter of Rowan House Emergency Shelter and making a difference in the lives of families in the Foothills!

CLARESHOM AND DISTRICT MUSEUM

MINUTES OF THE BOARD MEETING FOR FEBRUARY 27, 2013

PRESENT: ANOLA LAING, DOUG LEEDS, HAROLD SEYMOUR, DOUG MCPHERSON, TRISHA CARLETON, DON GLIMSDALE, DON CLARK, RHODENA KING.

ABSENT: BERNICE CASE, JANE MARSH.

1. THE MEETING WAS CALLED TO ORDER BY ANOLA LAING AT 7.30
2. THE MOTION TO ACCEPT THE AGENDA WITH ADDITIONS WAS MADE BY DOUG LEEDS.
3. THE MOTION TO ACCEPT THE MINUTES WAS MADE BY HAROLD SEYMOUR.
4. THE FINANCIAL REPORT WAS REVIEWED AND DISCUSSED. THE MOTION TO ACCEPT THE FINANCIAL REPORT WAS MADE BY DOUG LEEDS.
5. BILL ERICKSON WAS INTRODUCED. HE PRESENTED A PATTERN FOR A TRAIN AND EXPLAINED WHY HE HAS IT. HE ESTIMATES THAT THE COST OF THE MATERIALS AND THE CUTTING WILL COST ABOUT \$2200. THE POSSIBILITIES WERE DISCUSSED. HE LEFT THE CUTOUTS WITH US SO THAT WE CAN TRY THEM IN DIFFERENT POSITIONS. HE HAS VOLUNTEERED TO DO THE MOUNTING FREE OF CHARGE.
6. THE NEW BUDGET WAS DISCUSSED IN DETAIL. THE MOTION TO ACCEPT THE PROPOSED BUDGET WAS MADE BY RHODENA KING. MOTION CARRIED.
7. COMMITTEE REPORTS:
 - A. TRISHA PRESENTED THE COLLECTION MANAGERMENTS POLICY. DOUG LEEDS MOVED THAT WE TAKE THE REPORT HOME TO READ IT AND WE WILL DISCUSS IT AT THE NEXT MEETING.
 - B. HUMAN RESOURCE POLICY: DISCUSSION WAS POSTPONED UNTIL THE NEXT MEETING.
 - C. LONG RANGE SITE PLAN. TRISHA DISCUSSED HER TALK WITH JEFF REGARDING THE CPR SHED. NO OFFICIAL DECISIONS HAVE BEEN MADE.
 - D. FRIENDS OF THE MUSEUM. TRISHA HAS A LIST OF PEOPLE WHO MIGHT BE WILLING TO SERVE. ANOLA SAID THAT SHE WILL BE RESIGNING FROM THE BOARD WHEN HER TERM IS UP IN ORDER TO HEAD UP THE FRIENDS OF THE MUSEUM.
8. TRISHA REVIEWED HER EXECUTIVE DIRECTOR'S REPORT. SEE ATTACHED.
9. HAROLD HAS CONTACTED EVAN BERGER REGARDING TH GRAIN CAR. THERE IS NOTHING NEW TO REPORT.
10. DOUG MCPHERSON IS READY TO HANG THE NEW DOORS IN THE STORAGE AREA.
11. THERE WAS NO IN CAMERA SESSION REQUIRED.

THE NEXT MEETING WILL BE HELD ON MARCH 27, 2013. ANOLA WILL NOT BE PRESENT AND DOUG LEEDS WILL CHAIR IF HE IS NOT BUSY DELIVERING CALVES.

THE MEETING WAS ADJOUNED BY DON CLARK AT 8.45

Minutes of the Claresholm and District Chamber of Commerce
held at noon on the 19th day of February, 2013 at
Casa Roma Pizza and Steak House

Present: Iqbal Nurmohamed (Bluebird Motel), Susan Gour (Chamber), Lynda Baxter (Chix Design), Diane MacDonald and Tom Harris (Telus), Betty Fieguth (Town Council), Wilf Gour (Gour Wealth Management), Rob Vogt (Local Press), Tony Walker (Community Futures Alberta Southwest), Candice Braun (North & Company), Linda Petryshen (Motel 6), Russell Sawatzky (Co-Operators), George Douros (Casa Roma), Rod Dyrholm (Design and Development Ltd.), Marilyn Curry (Century 21 Foothills), Norma McGuire (Willow Creek Realty)

Meeting was called to order at 12:06.

Approval of agenda. The agenda was approved on a motion by Linda Petryshen, seconded by Wilf Gour and carried.

The minutes of the December 18, 2012 meeting were approved as presented on a motion by Linda Petryshen, seconded by Russell Sawatzky and carried.

Correction to minutes of Annual General Meeting held on January 22, 2013. Motion made by Linda Herbert should read motion made by Linda Petryshen. The minutes were amended on a motion by Wilf Gour, seconded by George Douros and carried.

Changes to Chamber By-Laws. An omnibus motion was made by Linda Petryshen to accept the changes to the by-laws as presented to the Annual General Meeting with the 21 days notice required. Motion was seconded by Betty Fieguth and carried.

Committee Reports

2013 Trade Fair report. Sue Gour updated the meeting on the success of this years Trade Fair. 71 booths were sold and there were a total of 78 exhibitors and sponsors. The trade fair generated 23 new chamber members. Big thanks to Sue Gour and her committee on making the 2013 Trade Fair such a huge success.

Financial Report (attached). Sue Gour presented the financial statements and advised on the monies in our accounts. On updating on the memberships paid to date Sue advised that both she and Sally Lloyd have either delivered or mailed all memberships packages this past week.

Sue also reported that although our account looks healthy we have certain projects that we support every year, chamber fees to be paid, mural fundraising and the possibility of hiring a part-time employee for the chamber. Some of our goals will be discussed at our Strategic Planning meeting.

Town Report – Betty Fieguth. Betty reported that some changes have been made to some town by-laws. The town tables and chairs will only be made available to non-profit groups. The MSI grant will be distributed to the Claresholm Community Centre, Claresholm and District Transportation Society and to the Physicians Recruitment and Retention committee. She also advised that Fortis Alberta has renewed its contract with the Town of Claresholm.

EDC report – Russell Sawatzky. Russell had not much to report other a sign is being done for the parking lot indicating where businesses and town buildings are located. The committee enquired about the Trade Fair.

Mural Project – Iqbal Nurmohamed. Iqbal proposed that a committee be set up to promote fundraising for the mural. Volunteers for the committee are Linda Baxter, Russell Sawatzky and Iqbal. Ideas such as walk of fame or famous persons of Claresholm were brought up for discussion by the committee.

New Executive for 2013.

Iqbal Nurmohamed	President
Linda Petryshen	Vice President
Sue Gour	Treasurer
Wilf Gour	Director
Russell Sawatzky	Director
Linda Herbert	Director
Anita Wahl	Director
Patricia Lett	Director
Tony Walker	Director

Iqbal advised that Sally Lloyd has resigned from the position of secretary and we will now be looking for someone to replace her.

Next meeting March 19th, 2013. The next meeting will be held at Casa Roma or Bridges and Linda Petryshen will contact Don Leonard to make arrangements.

It was noted that Jeff Gibeau did not show up to do the presentation about development permits. This is the second time he has not turned up for the presentation. He has not contacted the chamber.

Meeting was adjourned at 1:00.

Application for funding and support from the
Alberta Community and Co-operative Association's
“**Unleashing Local Capital**” program – **Round 2**

Do you want to be a part of creating an Alberta Legacy?

**Here's your opportunity to Unleash Local Capital in your community
and receive \$30,000 to support the process!!**

The purpose of the “**Unleashing Local Capital**” program is to empower communities to *invest locally*, direct their own economic development, and reduce dependency on government supports. It will educate rural Albertan communities on community investment, and facilitate the establishment of their own *Opportunity Development Cooperative (ODC)*.

This program is funded by the Rural Alberta Development Fund and is co-ordinated by the Alberta Community and Co-operative Association (ACCA) and its strategic partners: Alberta Business Family Institute, Athabasca University, Community Futures Network of Alberta, le Conseil de Developpement Economique de l'Alberta, and Alberta Rural Development Network.

*If you want to be a part of this exciting program, the deadline to apply is **noon on Friday April 12th**.*

What is an *Opportunity Development Cooperative (ODC)*?

An *Opportunity Development Cooperative (ODC)* collects a pool of capital from local investors and invests it in a local business. It is **in the community, for the community, and by the community**. It provides community members with an opportunity to invest their savings into business ventures in their own community. It has proven to be extremely successful to support succession of an existing business (where owners are planning to retire), new business, and expansion of an existing business. Moreover, investing in shares in an *ODC* is RRSP eligible. Best of all, it ensures that important local businesses, jobs, and infrastructure remain and thrive in rural communities.

This program is based on of a variety of successful community investment programs across Canada (in particular Nova Scotia's Community Economic Development Investment Fund; [CEDIF](#)). Recently the *ODC* model has been applied in three rural Albertan communities; all of which were facing the loss of major economic infrastructure – Westlock Grain Terminals NGC, Battle River Railway NGC, and Sangudo Opportunity

Development Cooperative. Members of these communities were able to purchase bedrock assets in their community, make them more profitable, and create more jobs than before! This *ODC* model works and it can work for you!!

Round 1 of Unleashing Local Capital began in June 2012 and two pilot communities were chosen. Both have incorporated *ODCs* and are moving ahead very energetically and successfully. They are:

Capital Investment Cooperative of Smoky River (Falher area) and Crowsnest Opportunity Development Cooperative (Crowsnest Pass).

Previous examples of ODCs in Alberta

The town of Westlock was at risk of losing its grain terminal; which would have forced farmers to truck their grain 100 kms further, adding significantly to their cost of production. In response to this impending crisis the community pulled together, and using an *ODC* strategy, raised enough capital to purchase the terminal. Today, Westlock Terminals NGC Ltd. is one of the busiest and most profitable terminals in all of Western Canada, and is paying healthy returns to community owners!

In the Battle River area, farmers faced a similar challenge; the decommissioning of the railway that connected them to the closest grain terminal. Again, the community pulled together and invested in Battle River Railway NGC that bought the railway. Since making the purchase through an *ODC*, the investment has paid significant dividends to its community owners. It is an important asset for hauling local grain, and can be used for tourism and other transportation opportunities within the area.

Like many rural Albertan communities the hamlet of Sangudo was in a slow state of economic decline. A dedicated group of community members set up the Sangudo Opportunity Development Co-operative (SODC). They raised a quarter of a million dollars of local money to purchase Sangudo Custom Meat Packers (owner was retiring) and leased the building to two local entrepreneurs. The SODC also invested in Connections Coffee House (a new local restaurant) and provided funding for a major renovation/expansion to the meat plant. The support from SODC has created over 15 new jobs and contributes to thousands of dollars a week circulated through local businesses. SODC members have realized excellent returns on their investment and they continue to explore business investment opportunities to enhance the local economy even more.

With all this said, the questions for you to ponder are these:

What is the state of the local economy in your community?

What positive changes are possible for you?

A lack of capital is not the problem! What is needed is the knowledge of how to unleash it in a collaborative and safe way that directly benefits your community.

Here's where some of the money can be found. Annually, Albertans contribute over four billion dollars to RRSP's, the majority of which leaves the province. Imagine what could happen if a percentage remained, or was re-directed (transferred) back into your community to support the development of community owned and operated businesses.

Imagine !!!

Program Overview – Round 2

Three communities will be chosen to test strategies that have been developed to **Unleash Local Capital** in your community. Will your community be one of them?

If your community is selected, this program will provide you with resources to:

- Form a local investment committee (Leadership Team) and incorporate an *Opportunity Development Cooperative (ODC)*
- Raise capital by offering shares for local investment (cash, new RRSP, or transfer existing RRSP)
- Make sound and prudent investment decisions in your community
- Provide financing through your *ODC* to a local business

Successful applicants will receive **\$30,000** of in-kind support to achieve program objectives as well as training in business planning, facilitation, community development, project management, and selling local securities.

This support will provide community leaders with the skills and training to raise local capital to support the transition of ownership of an existing business (succession planning). It could also be used for a new investment project in your community, or one that is already underway and is needing additional capital support.

Successful applicants will be required to contribute **\$10,000** to the program for development costs. **\$1,000 of this must be submitted with the application.** The remaining \$9,000 must be received no later than one month following notification of acceptance into this program, along with a proposed Work Plan. This \$10,000 contribution can be included and recaptured as part of the development costs with your initial share offering.

Applications that are not chosen will have their \$1,000 cheques returned within two weeks following the selection process.

This program will commence in May, 2013 and run until December 31, 2013.

Who Can Apply

This program is aimed at groups of community members, in particular those who roll-up their sleeves and get things done; who want to play an active role in the economic future of their community. E.g. community leaders, local business people, dedicated volunteers, aspiring entrepreneurs, etc.

A non-profit community organization can apply as an overarching administrative structure. The leaders within your non-profit organization are the kind of people who have the credibility, trust, and leadership skills to ratchet this forward in your community. And your non-profit organization may play a valuable role in providing resources such as a bank account to hold initial funds, meeting space, photocopying, marketing, invitations, coffee, etc.

Who Can NOT Apply

Municipalities, government organizations, businesses

How to Apply

- Identify two Program Leaders and a Leadership Team
- Complete the required forms and attach any supporting documents as appendices
- Complete the application Checklist at the end of document (note: Incomplete applications will be disqualified)
- Write a cheque for \$1,000 made payable to the Alberta Community and Co-operatives Association

Applicants are encouraged to submit a video of their community and a potential local business opportunity.

Please submit your application to:

The Alberta Community and Co-operative Association

Attention: **Paul Cabaj**

#202, 5013- 48 Street,

Stony Plain, AB T27 1L8

By email: coopdev@acca.coop Fax: 780-963-3766

TO BE CONSIDERED FOR THIS PROGRAM, ALL APPLICATIONS MUST

INCLUDE A CHEQUE FOR \$1,000 MADE OUT TO THE

ALBERTA COMMUNITY AND CO-OPERATIVES ASSOCIATION

Selection Process – Three pilot communities for Unleashing Local Capital - Round 2 will be chosen

The Expression of Interest applications will be carefully reviewed by the Unleashing Local Capital Steering Committee, which consists of representatives from: Alberta Community and Co-operatives Association, Athabasca University, Alberta Business Family Institute, Community Futures Network of Alberta, le Conseil de Developpement Economique de l'Alberta, and Alberta Rural Development Network.

There are three main criteria for selection:

- Quality, passion, and commitment of the Leadership Team (including Program Leaders)
- Quality of the investment project being considered (Business Plan, idea, or phase of project currently underway)
- Quality of the Entrepreneur(s)

There will be a combination of phone calls, reference checks, and in-person interviews with the “Leadership Team” to determine which communities will be chosen.

Successful applicants will be notified in the second week of May, 2013. Upon signing a contract with ACCA outlining program responsibilities, the program will commence within one week of signing, and incorporation of your *Opportunity Development Cooperative* must be completed by December 31, 2013.

Those who are not chosen will have their \$1,000 cheques returned.

However, the information, templates, resources, and support being developed through ACCA will be available to you in the near future.

Our intention is to help you set a path for your community success.



Oldman Watershed Council

March 2013 Newsletter



[OWC Headwaters Action Plan Update](#)

[OWC News](#)

[Events & Activities in the Basin](#)

[Local News](#)

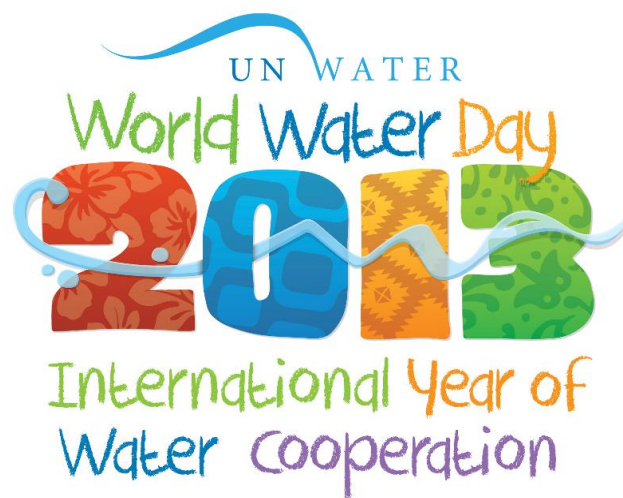
[2013 Conferences](#)

[Government News](#)

[Other News](#)

[Grants & Awards](#)

[RFP's & Job Postings](#)



**CANADA
WATERWEEK**

World Water Day - Friday March 22

Celebrations and events are taking place worldwide on March 22. People all around the world take action to raise awareness on water issues and improve the management of our water resources.

[Check what others are doing and get involved.](#)

Canada Water Week

- March 18 - 24

[Click here](#) to see what events are being planned in your area.

If we had no winter,
the spring would not be so pleasant;
if we did not sometimes taste of adversity,
prosperity would not be so welcome.

~Anne Bradstreet

**March 20 - enjoy the
first day of spring!**



OWC Headwaters Action Plan Update

Headwaters Action Plan - Update

The OWC and Water Matters have just wrapped up **Phase 2 of the Source To Tap** community conversations in 8 communities in or adjacent to the Oldman headwaters area.



Source to Tap meeting in Springpoint Hall

The **Source To Tap** community meetings focused on key questions related to what stewardship action is needed to make a positive difference for the Headwaters area. Small group discussions focused on key questions related to key areas of concern (as flagged in **Source to Tap Phase 1**) that included Recreation, Forest Practices; Agriculture-Ranching; Agriculture-Farming/Irrigation; or Resource Extraction-Oil and Gas/Mining.

Participants chose the topic area they were most interested in and had in-depth discussions around these key questions:

1. What stewardship practices or actions are currently happening to protect the health of the headwaters?
2. What else is required? What are the opportunities? How can these activities be further fostered and supported to increase their effectiveness over the long term?

The Final Report for the **Source To Tap** project is currently being written and will be available soon.



Source to Tap meeting in Lundbreck Hall

What are the Next Steps for the Headwaters Action Plan? [click here](#)

For further information on the **Headwaters Action Plan** and the outcomes of the Source to Tap community meetings, please contact:

Connie Simmons, Planning Manager, Headwaters Action Plan

connie@oldmanbasin.org

Home office: 403-627-4407

Cell: 780-816-0654

OWC News



Do you have a Xeriscape garden in Lethbridge?

If you have a xeriscape garden in Lethbridge that uses drought tolerant and/or native plants and follows the [7 principles of xeriscape](#), the OWC Urban Team would love to profile it on our one day, self-guided Prairie Urban Garden Tour in June (specific date yet to be determined). You aren't required to do anything for the tour if you don't want to or are busy. We will have an Urban Team member host at your garden for the day - it's that easy! Please contact Andrea at 403-381-5801 or andrea@oldmanbasin.org for more details if you're interested.

Xeriscape Your Yard Workshop

On Saturday, March 2nd, fourteen enthusiastic gardeners enjoyed the Xeriscape Your Yard workshop hosted by the Urban Team, with information provided by local xeriscape design consultant Steve MacRae of Prairie Xeriscape Designs. Participants tested soils from their yard for pH, salinity and texture and learned tips for planning and designing their yard, amending their soil, selecting plants, mulching, watering and maintenance. The workshop and upcoming [Prairie Urban Garden](#) Tour (in June!) help to meet one of the Urban Team's goals to promote water conservation and water quality by [xeriscaping](#) and limiting high water use areas in yards and gardens.

learn how to
of their soil

If you would like to receive information on next year's workshop or the upcoming tour contact Andrea at

Above: Workshop participants
determine the texture

andrea@oldmanbasin.org or 403-381-5801.

Home & Garden Show

Thank you to all the fantastic volunteers who shared their time with us at the 2013 Home & Garden Show from March 13 - 16. The Urban Team and volunteers engaged hundreds of people over the four days, covering topics on stormwater quality and programs, where our water goes and comes from, what a watershed is, the Oldman and Canada's watersheds and xeriscaping. The Urban Team hits the Home & Garden Show every year to share information about water conservation and water quality and what we can do in our homes, yards and gardens to care for our water. The theme for this year's show was: This is our Oldman Watershed: We are all Connected!



Thank you to our major sponsor:



... and our advertising sponsors:



Above: Attendees at Holding the

Reins enjoy a presentation by Rural Team co-chair, Kristie Romanow

Holding the Reins 2013: Fire Impacts and Stewardship in the Watershed

Well, it's not exactly news that Holding the Reins is a great success every year but... the 7th Annual Holding the Reins Landowners Summit, held February 13th in Fort Macleod, was another great success with 120 people in attendance! [Click here](#) for more information.

Speaking of Stewardship...

The Rural Team's Watershed Legacy Program provides funding, technical assistance and communications and administrative support to landowner and stewardship groups and individuals in the Oldman watershed who want to implement a project on their land to improve the long-term health of the watershed. Read about one of the projects completed with the help of the program [here](#).

2012 Research and Monitoring Project Directory

The Science Team is excited to announce the completion of the [2012 Research and Monitoring Project Directory](#). The 2012 Directory builds upon the success of the 2011 Directory. New this year, groundwater projects, in addition to surface water research, are profiled. The Directory not only increases awareness about these projects but also plays an important role in future collaborations.

Events and Activities in the Basin

Friday, March 22, 3 pm to 4:30 pm

Room AH116, University of Lethbridge Finding Answers using GIS in Hydrological Modelling, Habitat Analysis, and Mapping of Climate Change, **Dr. Stefan Kienzle** [Click here](#) for detailed information. Everyone is welcome to attend.



Milk River Watershed Council of Canada AGM - April 11, Milk River Civic Centre

[Click here](#) for more information.



**Walk to the Headwaters - Creating Partners in Water
July 13 - 28, 2013**

This is a volunteer-driven walk and it is being planned from the Saskatchewan border to the headwaters in the Castle (350 km). The Walk is not the kind where one person walks the whole way. It will be divided into 16 sections of between 20 and 25 km and each section will be adopted by a local group.

Join this walk and help celebrate water!
For more information, [click here](#).

Canada Wide Science Fair is coming to Lethbridge and is looking for judges

As some of you may have heard, the University of Lethbridge will be hosting the Canada Wide Science Fair during May 11-18, 2013. More than 400 judges will be needed for the event. Please contact Denis A. Gaudet denis.gaudet@agr.gc.ca for more information.

Community-Based Social Marketing

June 10 - 12, Calgary

McKenzie-Mohr & Associates are delivering introductory and advanced training in community-based social marketing. These workshops will be of interest to those working to promote waste reduction, water and energy efficiency, modal transportation changes, watershed protection, and other sustainable behaviour changes. For more information, visit

<https://register.cbsm.com/workshops/workshop-schedule>.

2013 Water Measurement Workshop

August 14 & 15, Alberta Irrigation Technology Center, Lethbridge [click here](#) for more information

Local News

Community Supported Agriculture (CSA) is an opportunity for Lethbridge families to enjoy a weekly delivery (on Mondays) of delicious, locally-grown, fresh-picked vegetables all summer long. For more information visit [Noble Gardens](#) - register before the end of April.



The Helen Schuler Nature Centre is pleased to announce the partnership recently formed with the Prairie Conservation Forum (PCF). \$10,000 will be donated to the Nature Centre by the PCF for the development of educational signage and exhibit programming around the 'Living Roof' component of the newly renovated facility. Along with the funds the PCF Education Committee will be directly involved with the development of the educational materials.

2013 Conferences

Alberta Invasive Plants Council Conference - Invasive Threats: Meeting the Challenge

Wednesday, March 20th, Lacombe Memorial Centre
Registration deadline today: March 15 - [click here](#) for more information.

Environmental Services Association of Alberta WATERtech 2013 Water Technologies Symposium April 10 - 12, Fairmont Banff Springs Hotel

This is a premier water technology transfer event for environmental professionals.
"For details and registration, visit <http://www.esaa-events.com/watertech/>.

Pathways 2 Sustainability (P2S) Conference May 29 - 31, Calgary

P2S is a Community Sustainability Conference bridging knowledge to experience and mobilizing partnerships that result in commitment to actions that advance economic, social, and environmental sustainability in Alberta's communities. For conference details, visit <http://www.pathways2sustainability.ca/>

April 5, 3 - 5 pm - Pre-conference Free Networking Event, Telus Convention Centre, Calgary.
See [attached poster](#) for details.



Water, Agriculture and the Environment Conference

April 16-17, 2013

Lethbridge Lodge Hotel and Conference Centre

[Click here](#) for the latest conference program.

To register for the conference, please click on this [link](#).

**Registration
IS
NOW OPEN!**

This conference will be a forum for discussion of the growing pressures on water resources at the global, national and provincial scale, and how these will impact agriculture's future opportunities and challenges. Presentations will focus on water supply, water quality and water management for agriculture in the context of increasing competition for water. There will be speakers from universities, government and industry, with a broad range of viewpoints to be presented.

Conference registration fee: \$250+GST and includes all of the speaker presentations, morning snacks, coffee breaks, two lunches and April 16 evening banquet.

Please contact [Shelley Woods](#) if you have any questions.

Alberta Council for Environmental Education

Earth Matters - Environmental Education Conference with Richard Louv

April 25 - 27, Canmore

This conference will provide you with many opportunities to learn, share, celebrate, and develop a community of practice that will support you in your work - because the 'Earth Matters.' All those who register between March 6 - 23 will be entered into a draw to receive one of four \$100 gift certificates for Mountain Equipment Co-op. To find out more and to register, please visit <http://abcee.org/conference>

International Association for Impact Assessment

"Impact Assessment: The Next Generation"

May 13 - 16, Calgary Stampede BMO Centre

For details, [click here](#).

Accelerate SOUTH50 - April 30 and May 1

Coast Lethbridge Hotel and Convention Centre, Lethbridge

South of the 50 parallel, **Accelerate SOUTH50** is southern Alberta's only entrepreneur and tech event. Founders, business leaders, start-up entrepreneurs, advisors, investors, mentors and students will converge to expand and support the entrepreneurial eco-system thriving in the region. Don't miss this opportunity to be part of this exciting event. For more information visit

<http://www.south50accelerate.com>

Canadian Hydrotechnical Conference - Canadian Society for Civil Engineering

May 14 - 17, Banff Springs Hotel

Attend this conference to compare notes and discuss recent technical advances in many hydrotechnical specialties. The conference will provide opportunities for managers and engineers to share experiences with recent regional floods. For conference details, see the attached poster or visit the [website](#).

2013 Saskatchewan Pasture School**A joint celebration with the 15th Annual Native Prairie Appreciation Week**

June 18 - 19, Weyburn/Big Muddy, Saskatchewan

[Click here](#) for more information

Government News

Government of Alberta

Contributing to the completion of another key element of the Water for Life Action Plan, Alberta Environment and Sustainable Resource Development recently released the "Guide to Reporting on Common Indicators used in State of the Watershed Reports" as a reference for groups reporting on conditions within their watershed. To view this document, visit

<http://environment.gov.ab.ca/info/library/8713.pdf>

Last week the Government of Alberta released its 2013 budget. Some quick facts include: \$25 million in operational expense will be provided for the Water For Life Strategy; \$585 million is being provided to the Shell Quest and the Alberta Carbon Trunk Line Carbon Capture and Storage projects. Documents related specifically to Alberta Environment and Sustainable Resource Development (AESRD) include [AESRD Business Plan](#) and [AESRD Fiscal Plan Estimates](#)

AESRD's Water Conversation Public Session Week 1 & 2 Summaries

Click on the location below to see the AESRD summary.

- [Grande Prairie and Medicine Hat](#)
- [Peace River](#)
- [Milk River](#)
- [Hinton](#)
- [Camrose and Pincher Creek](#)
- [Edmonton and Okotoks](#)
- [Bonnyville and Lethbridge](#)

Government of Canada

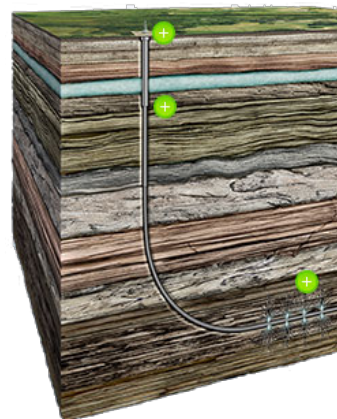
[2012 Progress Report](#) was released on the first Federal Sustainable Development Strategy (FSDS) and has launched online public consultations on the draft of the second FSDS covering the 2013-2016 period - [view the PDF here](#).

These are two important milestones in the federal government's efforts on sustainable development in accordance with the Federal Sustainable Development Act. Canadians are encouraged to comment on the issues that are presented in this consultation draft by submitting their remarks to sdo-bdd@ec.gc.ca or mailing them to the Sustainable Development Office by June 14, 2013.

A summary of input received will be posted on Environment Canada's website following the completion of the review period. For more information, [click here](#).

Other News

The **FracFocus** website is a project of the BC Oil & Gas Commission and is intended to provide objective information on hydraulic fracturing, fracturing fluids, groundwater and surface water protection, and related oil and gas activities in Canada. Alberta has joined British Columbia in requiring the disclosure of hydraulic fracturing fluids and the FracFocus website contains Alberta-specific information (such as well locations). Please visit this site at <http://www.fracfocus.ca/>.



Grants and Awards

CWF Canadian Conservation Awards 2013

It's time to celebrate conservation in Canada and honour those that are paving the way for the future of wildlife and habitat in this great nation. CWF is asking all Canadians to tell us about a deserving citizen or group that has made a difference for wildlife, habitat or conservation.

By submitting a nomination, not only will you be giving someone recognition for their hard work but also an opportunity for them to visit Victoria, British Columbia this June with the executive CWF board and receive a feature write-up in CWF's *Canadian Wildlife* and *Biosphère* magazines.

We truly hope that you will take a few moments to nominate someone deserving of this honour. The deadline for the Conservation Achievement Awards nominations is **March 31, 2013** at 11:59pm ET.

RFP's and Job Postings

[Waterton Park Front Coordinator Position](#), Nature Conservancy of Canada - Deadline application: March 27

Cows and Fish Riparian Specialist - Full time, approx. 1 year term

Closing date: April 12; [click here](#) for details

Cows and Fish Riparian Specialist - Part time south and central Alberta

Closing date: April 12; [click here](#) for details

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Oldman Watershed Council | 100, 5401 - 1st Avenue South | Lethbridge | Alberta | T1K 4V6 | Canada



Premier of Alberta

Dear Mayor Moore, Town Council and Staff,

On behalf of the province of Alberta, please accept my sincere gratitude for the role you played in assisting and showing compassion for stranded travelers and fellow Albertans during the March 3, 2013, storm that hit southern Alberta.

I was heartened to hear all the stories of extraordinary acts of kindness. I feel very grateful that we live in such a supportive and caring province. The people of southern Alberta communities turned to action right away to ensure the safety and comfort of their fellow citizens, and gave a helping hand without hesitation. It's given me a fresh and deep appreciation for the compassion and strength of the Alberta spirit—which you have demonstrated beautifully!

Thank you again. I'm confident your actions have made a lasting impression on your fellow citizens.

Yours truly,

A handwritten signature in blue ink, appearing to read "Alison Redford".

Alison M. Redford, QC