



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
MAY 13, 2013  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES APRIL 22, 2013

DELEGATIONS: ORRSC (Oldman River Regional Services Commission): Gavin Scott  
RE: Annexation

ACTION ITEMS:

1. BYLAW #1584 – 2013 Mill Rates  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
2. BYLAW #1585 – Water & Sewer Bylaw Amendment  
RE: 1<sup>st</sup> Reading
3. CORRES: Wildrose Bluegrass & Country Music Society  
RE: Event on June 9<sup>th</sup>, 2013
4. CORRES: Sandy Furrie, Victory Church  
RE: Church Picnic June 15<sup>th</sup>, 2013
5. CORRES: Claresholm Lions Club  
RE: Fly-in and Breakfast August 5<sup>th</sup>, 2013
6. CORRES: Claresholm Community Centre Association  
RE: Commercial General Liability Insurance
7. REPORT: Centennial Park Winter Opening & Monthly Rates
8. 2013 OPERATING BUDGET
9. ADOPTION OF INFORMATION ITEMS
10. IN CAMERA - PERSONNEL

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – April 2013
2. WCCHS Navigator – March 2013
3. WCCHS Modernization Update – May 6, 2013
4. West Meadow Elementary School Newsletter – May 2013
5. Claresholm Animal Rescue Society Regular Meeting Minutes – March 21, 2013
6. Porcupine Hills Lodge Board Meeting Minutes – March 5, 2013
7. Claresholm Child Care Society Regular Board Meeting Minutes – August 21, 2012
8. Claresholm Child Care Society Regular Board Meeting Minutes – November 14, 2012
9. Claresholm Child Care Society Regular Board Meeting Minutes – January 8, 2013
10. Claresholm Child Care Society Annual General Meeting Minutes – February 28, 2013
11. Oldman Watershed Council Newsletter – April 2013
12. Claresholm & District Transportation Society Minutes – March 28, 2013
13. Claresholm & District Transportation Society Minutes – April 19, 2013
14. ORRSC Executive Committee Meeting Minutes – March 14, 2013
15. The Bridges at Claresholm Golf Club Organizational Meeting Minutes – April 17, 2013
16. Alberta SouthWest Bulletin – May 2013
17. Alberta SouthWest Regional Alliance Board Meeting Minutes – April 3, 2013
18. Arena Users Meeting Minutes – April 29, 2013
19. Claresholm Baseball Users Meeting Minutes – April 25, 2013
20. Claresholm Public Library Regular Board Meeting Minutes – April 25, 2013
21. Festival and Events Tourism Growth Program

ADJOURNMENT



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
APRIL 22, 2013**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor David Moore.

**PRESENT:** Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Connie Quayle and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** Councillors: Doug MacPherson and Daryl Sutter.

**AGENDA:** Moved by Councillor Van Amerongen that the Agenda be accepted as amended.

**CARRIED**

**MINUTES:** **REGULAR MEETING – APRIL 8, 2013**

Moved by Councillor Quayle that the Regular Meeting Minutes of April 8, 2013 be accepted as presented.

**CARRIED**

**FINANCES:** **MARCH 2013 BANK STATEMENT**

Moved by Councillor Fieguth to accept the March 2013 bank statement as presented.

**CARRIED**

**DELEGATIONS:** **CLARESHOLM PUBLIC LIBRARY – Kathy Davies, Librarian & Lisa Anderson, Board Member**

**RE: 2013 Proposed Budget and Update**

Kathy Davies and Lisa Anderson, Vice Chairperson spoke to Council. They wanted to thank the Town crew for stepping up and helping out, including installation of the lights around the exterior of the building. They are asking for a 3% cost of living increase over the Town's contribution from last year. The library has become increasingly busy and the meeting rooms are being well used. Their 75<sup>th</sup> Anniversary celebrations went very well.

**ACTION ITEMS:**

**1. BYLAW #1584 – 2013 Mill Rates**

**RE: 1<sup>st</sup> Reading**

Moved by Councillor Quayle to give Bylaw #1584, regarding 2013 Mill Rates, 1<sup>st</sup> Reading.

**CARRIED**

**2. CORRES: Hon. Doug Griffiths, Minister of Municipal Affairs**

**RE: Municipal Sustainability Initiative (MSI) Funding**

Received for information.

**3. CORRES: Claresholm & District Health Foundation**

**RE: Annual Charity BBQ Downtown**

Moved by Councillor Van Amerongen to allow the Claresholm & District Health Foundation to hold their annual charity BBQ in Amundsen Park on Thursday, June 13, 2013.

**CARRIED**

**4. CORRES: Claresholm & District Chamber of Commerce**

**RE: Mexican Fiesta 2013**

Moved by Councillor Fieguth to allow the Claresholm & District Chamber of Commerce to hold their Mexican Fiesta in Amundsen Park on Friday, June 21, 2013 from 5:00 to 11:00pm.

**CARRIED**

**5. STAFF REPORT: Emergency Management Mutual Aid Agreement Template**

Moved by Councillor Hubka to enter into the Emergency Management Mutual Aid Agreement with the Town of Stavely as presented.

**CARRIED**

**6. BUDGET 2013: Claresholm Public Library**

Moved by Councillor Fieguth to refer the Claresholm Public Library's 2013 proposed budget to the Town's budget.

**CARRIED**

**7. STAFF REPORT: Water Department Billing Rates**

Received for information.

**8. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Hubka to accept the information items as presented.

**CARRIED**

**9. IN CAMERA – DEVELOPMENT**

Moved by Councillor Fieguth that this meeting go In Camera.

**CARRIED**

Moved by Councillor Quayle that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Fieguth that this meeting adjourn at 8:29pm.

**CARRIED**

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Mayor – David Moore

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Chief Administrative Officer – Kris Holbeck

**DRAFT**

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1584**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2013 taxation year.

**WHEREAS**, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on \_\_\_\_\_; and

**WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2013 total \$10,568,160; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$6,224,560; and the balance of \$4,343,600 is to be raised by general municipal taxation; and

**WHEREAS**, the requisitions are:

|  |              |
|--|--------------|
| <b>Alberta School Foundation Fund (ASFF)</b> |              |
| Residential & Farmland                       | \$930,937.29 |
| Non-Residential                              | \$274,424.17 |

|   |              |
|---|--------------|
| <b>Porcupine Hills Lodge Foundation (PHL)</b> |              |
| Residential & Non-Residential                 | \$112,070.00 |

**WHEREAS**, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

**WHEREAS**, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

|                        |                         |
|------------------------|-------------------------|
| Residential & Farmland | \$346,960,870.00        |
| Non –Residential       | \$71,807,770.00         |
| Machinery & Equipment  | \$691,230.00            |
| <b>Total</b>           | <b>\$419,459,870.00</b> |

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

|                                       | <b>Tax Levy</b>    | <b>Assessment</b>    | <b>Tax Rate</b> |
|---------------------------------------|--------------------|----------------------|-----------------|
| <b>General Municipal</b>              |                    |                      |                 |
| Residential                           | \$2,086,049        | \$339,194,670        | 6.15%           |
| Vacant Residential & Farmland (VR&F)  | \$69,897           | \$7,766,200          | 9.00%           |
| Non-Residential                       | \$854,514          | \$71,807,770         | 11.9%           |
| Machinery & Equipment                 | \$0                | \$691,230            | 0%              |
| Seniors Self Contained Housing (SSCH) | \$15,880           | \$2,581,800          | 6.15%           |
|                                       | <b>\$3,026,340</b> | <b>\$422,041,670</b> |                 |

| <b>ASFF</b>                                   | <b>Tax Levy</b>    | <b>Assessment</b>    | <b>Mill Rate</b> |
|---|--------------------|----------------------|------------------|
| Residential & VR & F                          | \$930,937          | \$346,960,870        | 2.6831%          |
| Non-Residential                               | \$274,424          | \$71,807,770         | 3.8217%          |
| <b>Total Education Requisition</b>            | <b>\$1,205,361</b> | <b>\$418,768,640</b> |                  |
| <b>PHL</b>                                    | <b>Tax Levy</b>    | <b>Assessment</b>    | <b>Tax Rate</b>  |
| Residential, Non-Residential VR & F, and SSCH | \$112,070          | \$421,350,440        | 0.266%           |

**MILL RATES BY CLASSIFICATION**

|  | <b>RESIDENTIAL</b> | <b>NON-RESIDENTIAL</b> | <b>VACANT RESIDENTIAL &amp; FARMLAND</b> | <b>SENIORS SELF CONTAINED HOUSING</b> |
|--|--------------------|------------------------|--|---------------------------------------|
| <b>EDUCATION - ASFF</b>                  | 2.6831%            | 3.8217%                | 2.6831%                                  | 0%                                    |
| <b>PORCUPINE HILLS LODGE REQUISITION</b> | 0.266%             | 0.266%                 | 0.266%                                   | 0.266%                                |
| <b>MUNICIPAL</b>                         | 6.15%              | 11.9%                  | 9.0%                                     | 6.15%                                 |
| <b>TOTAL MILL RATE</b>                   | <b>9.0991 %</b>    | <b>15.9877 %</b>       | <b>11.9491 %</b>                         | <b>6.416 %</b>                        |

3. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this **22<sup>nd</sup>** day of **April** 2013 A.D.

READ a second time in Council this      day of      2013 A.D.

READ a third time in Council and finally passed this      day of      2013 A.D.

\_\_\_\_\_  
**David Moore, Mayor**

\_\_\_\_\_  
**Kris Holbeck, Chief Administrative Officer**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1585**

A Bylaw of the Town of Claresholm to amend Bylaw #1510 being a bylaw respecting water-works, sewers and plumbing in the Town of Claresholm.

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Water & Sewer Bylaw.

**NOW THEREFORE** under the authority and subject to provisions of *Municipal Government Act*, the Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Water & Sewer Bylaw #1510 shall be amended as follows:

Schedule "A":

| SECTION | DESCRIPTION  | RATES   |
|---------|--|---|
| 13.2    | Monthly charge for metered residential water consumers | \$36 up to 25 cubic meters, over 25 cubic meters \$0.80 per cubic meter |
| 13.2    | Monthly charge for non-residential water consumers     | Per Schedule "D"  |

Schedule "D":

| PIPE SIZE    | BASIC CUBIC METERS | MONTHLY RATE |
|--------------|--------------------|--------------|
| ½", 5/8", ¾" | 22.73              | \$39.09      |
| 1 INCH       | 90.91              | \$60.16      |
| 1 – ½ INCH   | 136.36             | \$112.36     |
| 2 INCH       | 227.27             | \$178.15     |
| 3 INCH       | 568.18             | \$628.75     |
| 4 INCH       | 1136.36            | \$879.18     |
| 6 INCH       | 2272.73            | \$3,635.39   |

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1510 is hereby amended.

Read a first time in Council this      day of      2013 A.D.

Read a second time in Council this      day of      2013 A.D.

Read a third time in Council and finally passed in Council this      day of  
2013 A.D.

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David Moore, Mayor

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Kris Holbeck, CAO



TOWN OF CLARESHOLM  
 BYLAW NO. 1510  
 SCHEDULE "A"  
 WATER RATES AND COSTS

21

| Section   | Description  | Rates  |
|-----------|--|--|
| 4.4       | Service charge for application for water used during construction          | Initial turn on free   |
| 4.4       | Monthly charge for residential water used during construction              | Basic residential rate   |
| 4.4       | Monthly charge for commercial/industrial water used during construction.   | Case by Case basis.  |
| 5.5       | Minimum repair costs for a damaged meter                                   | \$55.00  |
| 5.9       | Deposit for meters requested by owners to be removed and calibrated        | \$110.00   |
| 6.1       | Charge for provision and installation of remote reading device             | \$55.00  |
| 6.3       | Charge for provision and installation of remote reading device             | \$55.00  |
| 4.10, 9.3 | Water services disconnected during regular working hours                   | \$25.00  |
| 4.10, 9.3 | Water services reconnected during regular working hours                    | \$25.00  |
| 4.10, 9.3 | Water services disconnected after working hours or on weekends or holidays | \$100.00   |
| 4.10, 9.3 | Water services reconnected after working hours or on weekends or holidays  | \$100.00   |
| 7.6       | Monthly charge for external spigot.  | \$6.00   |
| 10.2      | Application fee for permission to use a private well                       | \$50.00  |
| 13.2      | Monthly charge for metered residential water consumers                     | \$30 up to 25 cubic meters, over 25 cubic meters .80 per cubic meter |
| 13.2      | Monthly charge for non-residential water consumers                         | Per Schedule D   |
| 13.2      | Monthly charge for residential unmetered water consumers                   | \$250.00   |

RD

**TOWN OF CLARESHOLM**  
**Bylaw No. 1510**  
**SCHEDULE "D"**  
**COMMERCIAL AND INDUSTRIAL WATER RATE TABLE**

| PIPE SIZE    | BASIC GALLONS | MONTHLY RATE |
|--------------|---------------|--------------|
| ½", 5/8", ¾" | 5,000         | 26.06        |
| 1 INCH       | 20,000        | 48.13        |
| 1-1/4 INCH   | 30,000        | 65.82        |
| 1 – ½ INCH   | 30,000        | 89.89        |
| 2 INCH       | 50,000        | 142.52       |
| 3 INCH       | 125,000       | 503.00       |
| 4 INCH       | 250,000       | 703.34       |
| 6 INCH       | 500,000       | 2908.31      |

| OVER BASIC GALLONS           | RUNNING TOTAL |
|------------------------------|---------------|
| 25,000 – \$1.44/M<br>= 36.00 |               |
| 25,000 – \$1.55/M<br>= 38.75 | 74.75         |
| 25,000 - \$1.67/M<br>= 41.75 | 116.50        |
| 25,000 - \$1.79/M<br>= 44.75 | 161.25        |
| 25,000 – \$1.90/M<br>= 47.50 | 208.75        |
| 25,000 – \$2.02/M<br>= 50.50 | 259.25        |
| 25,000 – \$2.13/M<br>= 53.25 | 312.50        |
| 25,000 – \$2.25/M<br>= 56.25 | 368.75        |
| 25,000 – \$2.36/M<br>= 59.00 | 427.75        |
| 25,000 – \$2.48/M<br>=62.00  | 489.75        |
| <b>THEREAFTER</b>            | 2.59/M        |



April 29, 2013

Mayor, D. Moore  
Town of Claresholm  
P.O.Box 1000  
Claresholm, AB  
T0L 0T0

Dear Mayor Moore:

This year marks the twenty-fifth anniversary of the chartering of our Society, and to celebrate this milestone, a special event is planned for Sunday June 9<sup>th</sup> at Claresholm Legion.

Wildrose Bluegrass and Country Music Society has made it's home in Claresholm for all but one of these twenty-five years, and in that time they have participated in many community events, been instrumental in bringing name talent to town, have participated actively in parades and have donated sizeable sums to local charities.

We would like to include a short message of congratulations form The Town of Claresholm in our program for the day, which would start at 1:00PM with Town official to be called upon soon after that.

Please advise me, Arnold McAulay at PO Box 2547 (403 -625-5226) if yourself or a delegate will attend this function.

I thank you in advance



A. McAulay - Chairman

May 9, 2013

To: The Town of Claresholm

Attention: Kris

Our group is asking permission to use Amundsun Park for a Church Picnic on Saturday, June 15, 2013 beginning at 12 noon. We are planning for about 100 people including family and friends of our congregation.

We plan to put up one large tent (25' x 25' ) and six smaller tents (8'x8') around it. (They are more like gazebos than tents.) and we will have tables and chairs in and around the tents.

There will be no cooking there as it will be a "Bring and Share" where everyone brings something for the meal and shares it.

I understand that the town can provide tables, chairs and garbage cans which would be most appreciated if we could have the use of them for that afternoon.

We will also have a microphone and music, so if it's possible to have the electricity turned on for it as well.

No. of tables – 15

No. of chairs – 100

No. of garbage cans – 8

We plan to have it all cleaned up by 5:00pm that day.

Thank you for your consideration,

Sandy Furrie,

Women Helping Women,

Victory Church

Box 2574, Claresholm, Ab TOL 0T0



## CLARESHOLM LIONS CLUB

P.O. BOX 222  
CLARESHOLM, AB  
CANADA  
T0L 0T0

April 28, 2013

Claresholm Town Office

Re: Claresholm Lions proposed fly in and breakfast

To whom it may concern;

I am writing in regards to an event proposed by the Claresholm Lions Club. We hope to host a fly in and breakfast at the Municipal Airport on August 5, 2013. A similar event was held last year and was open to the public to meet the pilots, view the planes and join us for breakfast. We hope that this type of event gives more visibility to our local club plus promotes the airport as well. We would appreciate approval to go ahead with this function so that we can begin to organize for it. For any further information please contact our club member Jim Pedersen at 625-3651.

Sincerely,

Dan Rhode  
Club Secretary  
Claresholm, Alberta

## Claresholm Community Centre Association

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April 30, 2013

Kris Holbeck  
Town Administrator  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Kris:

Enclosed is an invoice for the Community Centre Insurance in the amount of \$835.73. In past years the Town has paid the insurance on our behalf. Please accept this request for the reimbursement of \$835.73 that we have paid to AMSC Insurance for the AUMA General Insurance Program.

Sincerely,



Pat O'Dell

Treasurer

Encl.





# Invoice

Certificate Holder: Claresholm Community Centre  
BOX 998  
CLARESHOLM, AB T0L0T0

Invoice Date: 02/08/2013  
Invoice Number: 8925  
Policy #: P5078-2013  
Invoice Due Date: 03/10/2013  
Member Code: CRHCC

Policy Period: January 1, 2013 to January 1, 2014  
12:01 A.M. Standard Time at the address of the Insured.

See policy declaration(s).

| Premium Distribution          | Premium Amount  |
|-------------------------------|-----------------|
| Crime                         | \$155.39        |
| Commercial General Liability  | \$680.34        |
| NOA Liability                 | \$0.00          |
| <b>Total Premium Payable:</b> | <b>\$835.73</b> |

Please make your payments to:

**AMSC Insurance Services Ltd.**

#300, 8616 - 51 Avenue

Edmonton, AB T6E 6E6

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA (2862)

Fax: 780-409-4314

*2607  
D. Ryan 30/13*

Amount paid in 2012 was \$767.00. The Town will only cover Commercial General Liability Insurance for outside groups, therefore the amount of the request should be \$680.34. KW

## **Report to Council Regarding Monthly Rates and Winter Opening of the Campground**

The Taxation & Assessment Advisory Committee requested Administration to investigate the Town of Claresholm campground in Centennial Park being kept open all winter and also for the Town set a monthly rate fee. After taking into consideration all aspects of this request, the following are the findings of the Town of Claresholm Management staff.

There are positive aspects to these suggestions, being the potential for extra revenue and the possibility of providing short to midterm accommodation. With these positives come some challenges that should be considered before a final decision is made.

### **Winter camping**

- Snow removal is difficult for individual stalls and is not available until after emergency and regular removal is complete and is at an extra cost.
- No staff available on the weekends unless called out at double time.
- There are no prevention measures to stop people from using the sewers and they freeze up.
- No water is available to sites as lines are too shallow and are blown out in the fall.
- There are increased costs to keep washrooms running all winter.
- High electrical costs as heaters will be running constantly in the winter.
- Difficult to find an attendant willing to commit to a 365 day/year job with no pay.

### **Monthly Rates**

- Reduces revenue (lower fees monthly versus current structure to pay daily rate)
- May encourage unsightly premises as longer terms bring more personal property
- Potential for more visitors to sites as the monthly renters treat it as a residence and this often causes more noise disturbance
- May take away from the attractiveness for short term visitors.
- Takes away from revenue for already struggling motels.

### **Recommendation**

After carefully considering all aspects of this suggestion, it would be management's recommendation to circulate the surrounding land owners as to the proposed change in use as the Town would do for any other proposal of this sort as they would be directly affected. Regardless of the final decision the proposal for monthly rentals could not be implemented until next season (2014) as the campground already has at least 2 weekends where it is completely booked for 2013 season. The purpose of this information is to give Council a complete overview of the potential effect of these proposed changes.





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                   | Description                           | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual     | 2013 YTD \$ Variance |
|----------------------------------|---------------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|----------------------|
| <b>TAXES AND GRANTS IN LIEU</b>  |                                       |                     |                     |                      |                     |                     |                      |
| 1-00-00-104-00                   | TAXES VACANT RES/FARMLAND             | 121,514.00          | 121,514.31          | (0.31)               | 92,800.00           | 0.00                | 92,800.00            |
| 1-00-00-105-00                   | TAXES NON RES LAND & IMPROVE          | 923,535.00          | 923,535.10          | (0.10)               | 972,900.00          | 0.00                | 972,900.00           |
| 1-00-00-108-00                   | TAXES LINEAR PROPERTY                 | 102,629.00          | 102,628.74          | 0.26                 | 120,500.00          | 0.00                | 120,500.00           |
| 1-00-00-110-00                   | TAXES RES LAND & IMPROVEMENTS         | 2,968,746.00        | 2,968,589.60        | 156.40               | 3,065,100.00        | 0.00                | 3,065,100.00         |
| 1-00-00-230-00                   | FEDERAL GRANTS IN LIEU                | 6,990.00            | 6,990.25            | (0.25)               | 6,700.00            | 0.00                | 6,700.00             |
| 1-00-00-240-00                   | PROVINCIAL GRANTS IN LIEU             | 85,829.00           | 85,829.55           | (0.55)               | 83,600.00           | 0.00                | 83,600.00            |
| <b>*</b>                         | <b>TOTAL TAXES AND GRANTS IN LIEU</b> | <b>4,209,243.00</b> | <b>4,209,087.55</b> | <b>155.45</b>        | <b>4,341,600.00</b> | <b>0.00</b>         | <b>4,341,600.00</b>  |
| <b>REVENUE GENERAL MUNICIPAL</b> |                                       |                     |                     |                      |                     |                     |                      |
| 1-00-00-510-00                   | PENALTIES & COSTS TAXES               | 65,000.00           | 71,625.58           | (6,625.58)           | 100,000.00          | 55,425.43           | 44,574.57            |
| 1-00-00-514-00                   | PEN & COSTS ACCTS RECEIVABLE          | 139.00              | 2,935.97            | (2,796.97)           | 1,000.00            | 1,236.16            | (236.16)             |
| 1-00-00-540-00                   | CONCESSION & FRANCHISE                | 120,000.00          | 110,842.90          | 9,157.10             | 110,000.00          | 45,252.15           | 64,747.85            |
| 1-00-00-550-00                   | INTEREST ON INVESTMENTS               | 19,700.00           | 35,747.42           | (16,047.42)          | 35,000.00           | 1,904.54            | 33,095.46            |
| 1-00-00-560-00                   | ADMINISTRATION FEES                   | 1,500.00            | 1,366.70            | 133.30               | 1,000.00            | (33.75)             | 1,033.75             |
| 1-00-00-746-00                   | OTHER PROVINCIAL GRANTS               | 5,500.00            | 5,600.00            | (100.00)             | 0.00                | 0.00                | 0.00                 |
| <b>*</b>                         | <b>TOTAL REVENUE GEN MUNICIPAL</b>    | <b>211,839.00</b>   | <b>228,118.57</b>   | <b>(16,279.57)</b>   | <b>247,000.00</b>   | <b>103,784.53</b>   | <b>143,215.47</b>    |
| <b>**</b>                        | <b>GROSS TOTAL MUNICIPAL REVENUE</b>  | <b>4,421,082.00</b> | <b>4,437,206.12</b> | <b>(16,124.12)</b>   | <b>4,588,600.00</b> | <b>103,784.53</b>   | <b>4,484,815.47</b>  |
| <b>REQUISITIONS</b>              |                                       |                     |                     |                      |                     |                     |                      |
| 2-12-00-995-00                   | HOME FOR AGED-POR. HILLS LODGE        | 109,830.00          | 109,830.23          | (0.23)               | 112,070.00          | 0.00                | 112,070.00           |
| 2-12-00-997-00                   | SCHOOL FOUNDATION PROGRAM             | 1,194,748.00        | 1,194,747.51        | 0.49                 | 1,205,361.46        | 301,340.36          | 904,021.10           |
| <b>**</b>                        | <b>TOTAL REQUISITIONS</b>             | <b>1,304,578.00</b> | <b>1,304,577.74</b> | <b>0.26</b>          | <b>1,317,431.46</b> | <b>301,340.36</b>   | <b>1,016,091.10</b>  |
| <b>***P</b>                      | <b>NET REVENUE MUN PURPOSES</b>       | <b>3,116,504.00</b> | <b>3,132,628.38</b> | <b>(16,124.38)</b>   | <b>3,271,168.54</b> | <b>(197,555.83)</b> | <b>3,468,724.37</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                   | Description                            | 2012 YTD Budget    | 2012 YTD Actual    | 2012 YTD \$ Variance | 2013 YTD Budget    | 2013 YTD Actual    | 2013 YTD \$ Variance |
|----------------------------------|--|--------------------|--------------------|----------------------|--------------------|--------------------|----------------------|
| <b>COUNCIL &amp; OTHER LEGIS</b> |  |                    |                    |                      |                    |                    |                      |
| 2-11-00-100-00                   | WAGE BENEFITS LEGISLATIVE              | 2,300.00           | 2,467.22           | (167.22)             | 2,500.00           | 512.11             | 1,987.89             |
| 2-11-00-120-00                   | MAYOR FEES PER DIEM, MEETINGS          | 13,000.00          | 11,019.96          | 1,980.04             | 13,000.00          | 3,603.32           | 9,396.68             |
| 2-11-00-130-00                   | COUNCIL FEES PER DIEM MEETINGS         | 47,000.00          | 45,249.52          | 1,750.48             | 47,000.00          | 14,909.84          | 32,090.16            |
| 2-12-00-212-00                   | DELEGATE CONVENTION EXPENSES           | 0.00               | 0.00               | 0.00                 | 8,000.00           | 0.00               | 8,000.00             |
| 2-11-00-220-00                   | MAYORS EXPENSE TRAVEL & SUB            | 500.00             | 322.26             | 177.74               | 500.00             | 48.86              | 451.14               |
| 2-11-00-230-00                   | COUNCIL FEES TRAVEL & SUB              | 1,000.00           | 791.34             | 208.66               | 1,000.00           | 112.13             | 887.87               |
| 2-11-00-240-00                   | COMMITTEE MEETINGS EXPENSES            | 2,000.00           | 671.42             | 1,328.58             | 1,000.00           | 81.08              | 918.92               |
| <b>*</b>                         | <b>TOTAL COUNCIL &amp; OTHER LEGIS</b> | <b>65,800.00</b>   | <b>60,521.72</b>   | <b>5,278.28</b>      | <b>73,000.00</b>   | <b>19,267.34</b>   | <b>53,732.66</b>     |
| <b>***P</b>                      | <b>NET COSTS COUNCIL &amp; LEGIS</b>   | <b>(65,800.00)</b> | <b>(60,521.72)</b> | <b>(5,278.28)</b>    | <b>(73,000.00)</b> | <b>(19,267.34)</b> | <b>(53,732.66)</b>   |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                   | Description                            | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual | 2013 YTD \$ Variance |
|----------------------------------|--|---------------------|---------------------|----------------------|---------------------|-----------------|----------------------|
| <b>REV GEN ADMIN &amp; OTHER</b> |  |                     |                     |                      |                     |                 |                      |
| 1-00-00-740-00                   | OPERATING GRANTS - NON GOV'T SOURCES   | 0.00                | 7,305.60            | (7,305.60)           | 0.00                | 0.00            | 0.00                 |
| 1-12-00-414-00                   | SALE OF MATERIAL                       | 500.00              | 2,665.78            | (2,165.78)           | 2,500.00            | 50.00           | 2,450.00             |
| 1-12-00-416-00                   | CERTIFICATE FEES                       | 4,000.00            | 4,815.00            | (815.00)             | 4,000.00            | 1,381.00        | 2,619.00             |
| 1-12-00-562-00                   | FARM LAND RENTAL                       | 5,000.00            | 5,080.00            | (80.00)              | 5,000.00            | 1,400.00        | 3,600.00             |
| 1-12-00-568-00                   | ADMIN BLDG/MODULAR RENT                | 9,000.00            | 11,536.31           | (2,536.31)           | 10,000.00           | 4,259.98        | 5,740.02             |
| 1-12-00-570-00                   | SUNDRY RENTALS                         | 10,000.00           | 12,913.50           | (2,913.50)           | 10,000.00           | 2,425.00        | 7,575.00             |
| 1-12-00-595-00                   | PROCEEDS ON PROPERTY SALES             | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00            | 0.00                 |
| 1-12-00-596-00                   | GAIN (LOSS) SALE OF LAND INVENTORY     | 0.00                | 19,575.22           | (19,575.22)          | 0.00                | 0.00            | 0.00                 |
| 1-12-00-597-00                   | GAIN (LOSS) ON DISPOSAL OF TCA         | 0.00                | 32,572.06           | (32,572.06)          | 0.00                | 0.00            | 0.00                 |
| 1-12-00-900-00                   | PROV OPERATING GRANTS (MSI/MSP)        | 78,000.00           | 48,489.00           | 29,511.00            | 34,232.00           | 0.00            | 34,232.00            |
| 1-12-00-950-00                   | MISCELLANEOUS CHARGES                  | 300.00              | 300.00              | 0.00                 | 300.00              | 75.00           | 225.00               |
| 1-12-00-960-00                   | INTERDEPARTMENT SECRETARY              | 34,625.00           | 40,807.62           | (6,182.62)           | 34,625.00           | 0.00            | 34,625.00            |
| 1-12-00-963-00                   | INTERDEPARTMENT POST & TELE            | 17,250.00           | 17,250.00           | 0.00                 | 17,250.00           | 0.00            | 17,250.00            |
| 1-12-00-967-00                   | INTERDEPARTMENT INSURANCE              | 15,000.00           | 15,000.00           | 0.00                 | 15,000.00           | 0.00            | 15,000.00            |
| 1-12-00-969-00                   | INTERDEPART OFFICE SUPPLIES            | 7,500.00            | 7,500.00            | 0.00                 | 7,500.00            | 0.00            | 7,500.00             |
| 5-00-00-555-00                   | ISF CAPITAL GRANT FUNDING              | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00            | 0.00                 |
| 5-00-00-590-00                   | OTHER FINANCES ACQUIRED                | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00            | 0.00                 |
| 5-00-00-990-00                   | GRANTS NON GOV'T & OTHER SOURCE        | 0.00                | 20,000.00           | (20,000.00)          | 0.00                | 0.00            | 0.00                 |
| 5-00-00-830-00                   | FEDERAL CAPITAL GRANTS (FGTG)          | 414,400.00          | 406,023.84          | 8,376.16             | 12,000.00           | 0.00            | 12,000.00            |
| 5-00-00-840-00                   | PROV CAPITAL GRANTS (BMTF)             | 293,000.00          | 291,233.07          | 1,766.93             | 0.00                | 0.00            | 0.00                 |
| 5-00-00-841-00                   | PROV CAPITAL GRANTS (MSI)              | 522,552.00          | 628,319.61          | (105,767.61)         | 1,181,500.00        | 0.00            | 1,181,500.00         |
| 5-00-00-845-00                   | PROV CAP GRANTS (AMWWP)                | 160,000.00          | 0.00                | 160,000.00           | 1,281,500.00        | 0.00            | 1,281,500.00         |
| <b>*</b>                         | <b>TOTAL REV GEN ADMIN &amp; OTHER</b> | <b>1,571,127.00</b> | <b>1,571,386.61</b> | <b>(259.61)</b>      | <b>2,615,407.00</b> | <b>9,590.98</b> | <b>2,605,816.02</b>  |
| <b>**</b>                        | <b>TOTAL REV GEN ADMIN &amp; OTHER</b> | <b>1,571,127.00</b> | <b>1,571,386.61</b> | <b>(259.61)</b>      | <b>2,615,407.00</b> | <b>9,590.98</b> | <b>2,605,816.02</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                        | Description                    | 2012 YTD Budget | 2012 YTD Actual | 2012 YTD \$ Variance | 2013 YTD Budget | 2013 YTD Actual | 2013 YTD \$ Variance |
|---------------------------------------|--------------------------------|-----------------|-----------------|----------------------|-----------------|-----------------|----------------------|
| <b>EXPENSES GEN ADMIN &amp; OTHER</b> |                                |                 |                 |                      |                 |                 |                      |
| 2-12-00-100-00                        | WAGE BENEFITS ADMINISTRATION   | 76,000.00       | 77,092.97       | (1,092.97)           | 84,000.00       | 27,280.17       | 56,719.83            |
| 2-12-00-130-00                        | SALARY ADMIN MANAGEMENT        | 205,000.00      | 204,614.44      | 385.56               | 213,000.00      | 73,510.56       | 139,489.44           |
| 2-12-00-131-00                        | MANAGEMENT CONSULTING FEES     | 5,000.00        | 5,068.70        | (68.70)              | 0.00            | 300.00          | (300.00)             |
| 2-12-00-135-00                        | SALARY ADMIN STAFF             | 81,500.00       | 81,354.00       | 146.00               | 84,000.00       | 29,005.20       | 54,994.80            |
| 2-12-00-140-00                        | ADMIN JANITOR WAGES            | 22,700.00       | 18,251.86       | 4,448.14             | 24,250.00       | 8,223.37        | 16,026.63            |
| 2-12-00-150-00                        | ELECTIONS STAFF                | 0.00            | 0.00            | 0.00                 | 1,500.00        | 0.00            | 1,500.00             |
| 2-12-00-155-00                        | ELECTION NON STAFF             | 0.00            | 0.00            | 0.00                 | 3,000.00        | 0.00            | 3,000.00             |
| 2-12-00-200-00                        | ADMIN. - CONTRACTED SERVICES   | 16,000.00       | 15,720.28       | 279.72               | 16,500.00       | 4,577.80        | 11,922.20            |
| 2-12-00-210-00                        | ALLOWANCES & OTHER EXPENSES    | 2,500.00        | 2,181.53        | 318.47               | 2,500.00        | 1,420.70        | 1,079.30             |
| 2-12-00-211-00                        | STAFF DEVELOPMENT & TRAINING   | 7,000.00        | 6,459.99        | 540.01               | 7,000.00        | 2,025.22        | 4,974.78             |
| 2-12-00-215-00                        | OFFICE EXP, MILEAGE, FREIGHT   | 300.00          | 409.49          | (109.49)             | 500.00          | 120.37          | 379.63               |
| 2-12-00-216-00                        | POSTAGE                        | 14,000.00       | 12,807.29       | 1,192.71             | 14,000.00       | 4,439.00        | 9,561.00             |
| 2-12-00-217-00                        | TELEPHONE / FAX                | 9,000.00        | 9,051.37        | (51.37)              | 9,500.00        | 3,139.06        | 6,360.94             |
| 2-12-00-220-00                        | PRINTING & STATIONERY          | 6,000.00        | 3,925.26        | 2,074.74             | 4,000.00        | 0.00            | 4,000.00             |
| 2-12-00-221-00                        | ASSOCIATION FEES               | 6,000.00        | 9,113.36        | (3,113.36)           | 9,500.00        | 6,704.54        | 2,795.46             |
| 2-12-00-230-00                        | ASSESSOR                       | 44,500.00       | 44,841.66       | (341.66)             | 47,000.00       | 15,320.00       | 31,680.00            |
| 2-12-00-232-00                        | AUDITOR                        | 15,500.00       | 19,950.00       | (4,450.00)           | 20,000.00       | 17,225.00       | 2,775.00             |
| 2-12-00-234-00                        | LEGAL EXPENSES                 | 5,000.00        | 6,899.36        | (1,899.36)           | 5,000.00        | 690.50          | 4,309.50             |
| 2-12-00-235-00                        | TAX RECOVERY                   | 0.00            | 0.00            | 0.00                 | 0.00            | 0.00            | 0.00                 |
| 2-12-00-237-00                        | LAND TITLES FEES               | 1,000.00        | 1,153.00        | (153.00)             | 1,200.00        | 648.00          | 552.00               |
| 2-12-00-251-00                        | BUILDING MTCE. - CONT. SERVICE | 1,000.00        | 0.00            | 1,000.00             | 0.00            | 0.00            | 0.00                 |
| 2-12-00-252-00                        | MODULAR RENTAL COSTS           | 7,000.00        | 4,993.56        | 2,006.44             | 5,500.00        | 1,390.72        | 4,109.28             |
| 2-12-00-274-00                        | PUBLIC LIABILITY INSURANCE     | 135,000.00      | 136,698.24      | (1,698.24)           | 140,000.00      | 135,539.59      | 4,460.41             |
| 2-12-00-509-00                        | ADVERTISING - GENERAL          | 16,000.00       | 19,729.79       | (3,729.79)           | 20,000.00       | 4,248.24        | 15,751.76            |
| 2-12-00-511-00                        | COMPUTER HARDWARE AND SOFTWARE | 10,000.00       | 8,477.86        | 1,522.14             | 5,000.00        | 531.18          | 4,468.82             |
| 2-12-00-512-00                        | OFFICE SUPPLIES                | 22,000.00       | 19,425.36       | 2,574.64             | 22,000.00       | 3,787.76        | 18,212.24            |
| 2-12-00-514-00                        | ELECTIONS - MATERIALS          | 0.00            | 0.00            | 0.00                 | 2,500.00        | 0.00            | 2,500.00             |
| 2-12-00-515-00                        | COMPUTER CONTRACTED SERVICES   | 14,725.00       | 14,725.00       | 0.00                 | 14,725.00       | 0.00            | 14,725.00            |
| 2-12-00-516-00                        | JANITORIAL SUPPLIES            | 2,500.00        | 886.86          | 1,613.14             | 1,500.00        | 118.20          | 1,381.80             |
| 2-12-00-518-00                        | BUILDING MTCE. - MATERIALS     | 2,000.00        | 0.00            | 2,000.00             | 0.00            | 0.00            | 0.00                 |
| 2-12-00-525-00                        | SAFETY REVIEW WAGES            | 0.00            | 0.00            | 0.00                 | 2,500.00        | 869.40          | 1,630.60             |
| 2-12-00-526-00                        | SAFETY REVIEW WAGE BENEFITS    | 0.00            | 0.00            | 0.00                 | 500.00          | 222.05          | 277.95               |
| 2-12-00-535-00                        | SAFETY PROGRAM EXPENSES        | 0.00            | 0.00            | 0.00                 | 13,000.00       | 4,187.40        | 8,812.60             |
| 2-12-00-540-00                        | OFFICE UTILITIES               | 31,000.00       | 29,715.46       | 1,284.54             | 31,000.00       | 10,130.98       | 20,869.02            |
| 2-12-00-541-00                        | MACKIN HALL UTILITIES          | 3,500.00        | 3,500.65        | (0.65)               | 3,500.00        | 1,091.14        | 2,408.86             |
| 2-12-00-550-00                        | OFFICE EQUIPMENT RENTALS       | 13,000.00       | 14,442.57       | (1,442.57)           | 15,000.00       | 5,949.09        | 9,050.91             |
| 2-12-00-711-00                        | TAXI SUBSIDY                   | 7,000.00        | 6,688.00        | 312.00               | 7,500.00        | 1,720.00        | 5,780.00             |
| 2-12-00-750-00                        | AMORTIZATION EXP - ADMIN       | 4,800.00        | 5,351.88        | (551.88)             | 5,300.00        | 0.00            | 5,300.00             |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger | Description                            | 2012 YTD Budget   | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual     | 2013 YTD \$ Variance |
|----------------|--|-------------------|-------------------|----------------------|---------------------|---------------------|----------------------|
| 2-12-00-770-00 | GRANTS                                 | 78,000.00         | 78,989.00         | (989.00)             | 64,232.00           | 15,000.00           | 49,232.00            |
| 2-12-00-771-00 | FAIR DAYS                              | 10,000.00         | 10,000.00         | 0.00                 | 10,000.00           | 975.00              | 9,025.00             |
| 2-12-00-772-00 | CANADA DAY                             | 6,000.00          | 6,449.87          | (449.87)             | 7,000.00            | 875.00              | 6,125.00             |
| 2-12-00-810-00 | TEMPORARY LOAN INTEREST                | 500.00            | 360.81            | 139.19               | 500.00              | 4.11                | 495.89               |
| 2-12-00-811-00 | EXCHANGE & BANK CHARGES                | 3,000.00          | 3,043.11          | (43.11)              | 3,344.54            | 729.77              | 2,614.77             |
| 2-12-00-986-00 | PROPERTY CLEANUP                       | 0.00              | 0.00              | 0.00                 | 0.00                | 0.00                | 0.00                 |
| 2-12-00-987-00 | GENERAL BAD DEBTS W/OFF                | 2,000.00          | 0.00              | 2,000.00             | 0.00                | 0.00                | 0.00                 |
| 2-12-00-989-00 | ECONOMIC DEVEL & PROMOTION             | 40,000.00         | 46,742.20         | (6,742.20)           | 20,000.00           | 6,775.00            | 13,225.00            |
| 2-12-00-990-00 | PUBLIC RELATIONS/ENTERTAINMENT         | 5,000.00          | 6,802.47          | (1,802.47)           | 3,000.00            | 570.03              | 2,429.97             |
| 2-12-00-992-00 | DISCOUNT ON CURRENT TAXES              | 1,500.00          | 1,044.70          | 455.30               | 4,000.00            | 1,040.91            | 2,959.09             |
| 2-12-00-993-00 | CURRENT LEVY CANCELLATIONS             | 30,000.00         | 31,812.98         | (1,812.98)           | 30,000.00           | 0.00                | 30,000.00            |
| 2-12-00-994-00 | DAMAGE CLAIMS                          | 500.00            | 0.00              | 500.00               | 0.00                | 0.00                | 0.00                 |
| <b>*</b>       | <b>TOTAL EXP GEN ADMIN &amp; OTHER</b> | <b>963,025.00</b> | <b>968,774.93</b> | <b>(5,749.93)</b>    | <b>978,051.54</b>   | <b>390,385.06</b>   | <b>587,666.48</b>    |
| <b>***P</b>    | <b>NET COSTS GEN ADMIN &amp; OTHER</b> | <b>608,102.00</b> | <b>602,611.68</b> | <b>5,490.32</b>      | <b>1,637,355.46</b> | <b>(380,794.08)</b> | <b>2,018,149.54</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                        | Description                          | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual    | 2013 YTD \$ Variance |
|---------------------------------------|--------------------------------------|---------------------|---------------------|----------------------|---------------------|--------------------|----------------------|
| <b>REVENUE FIRE FIGHTING</b>          |                                      |                     |                     |                      |                     |                    |                      |
| 1-23-00-850-00                        | M.D. CONT TO FIRE DEPARTMENT         | 28,500.00           | 28,886.02           | (386.02)             | 14,000.00           | 3,229.61           | 10,770.39            |
| 1-23-00-990-00                        | NON GOVT CONTR TO FIRE DEPT          | 10,000.00           | 9,693.73            | 306.27               | 10,000.00           | 1,200.00           | 8,800.00             |
| 1-23-00-995-00                        | FIRE TRAINING GRANTS                 | 0.00                | 5,457.41            | (5,457.41)           | 0.00                | 0.00               | 0.00                 |
| <b>* TOTAL REVENUE FIRE FIGHTING</b>  |                                      | <b>38,500.00</b>    | <b>44,037.16</b>    | <b>(5,537.16)</b>    | <b>24,000.00</b>    | <b>4,429.61</b>    | <b>19,570.39</b>     |
| <b>EXPENSES FIRE FIGHTING</b>         |                                      |                     |                     |                      |                     |                    |                      |
| 2-23-00-100-00                        | WAGE BENEFITS - FIRE DEPT.           | 2,000.00            | 1,831.39            | 168.61               | 2,300.00            | 583.75             | 1,716.25             |
| 2-23-00-110-00                        | FIRE FIGHTER PPE                     | 0.00                | 0.00                | 0.00                 | 4,675.00            | 0.00               | 4,675.00             |
| 2-23-00-120-00                        | FIRE DEPARTMENT - TRAINING           | 20,000.00           | 9,287.00            | 10,713.00            | 10,000.00           | 0.00               | 10,000.00            |
| 2-23-00-130-00                        | FIRE CHIEF - SALARY                  | 58,000.00           | 55,769.25           | 2,230.75             | 70,000.00           | 23,769.25          | 46,230.75            |
| 2-23-00-131-00                        | FRINGE BENEFITS - FIRE CHIEF         | 13,500.00           | 17,372.90           | (3,872.90)           | 18,500.00           | 6,107.28           | 12,392.72            |
| 2-23-00-200-00                        | FIRE DEPARTMENT - FIRE CALLS         | 17,000.00           | 13,394.00           | 3,606.00             | 15,000.00           | 0.00               | 15,000.00            |
| 2-23-00-210-00                        | FIRE DEPARTMENT - TELEPHONE          | 3,800.00            | 4,453.83            | (653.83)             | 5,000.00            | 1,384.17           | 3,615.83             |
| 2-23-00-250-00                        | FIRE DEPARTMENT - SUPPLIES           | 15,000.00           | 13,834.96           | 1,165.04             | 2,000.00            | 222.59             | 1,777.41             |
| 2-23-00-510-00                        | FIRE DEPARTMENT - JOINT SUPPLIES     | 39,500.00           | 11,468.09           | 28,031.91            | 0.00                | 456.04             | (456.04)             |
| 2-23-00-511-00                        | FIRE DEPT. - BLDG. & REPAIRS         | 5,000.00            | 4,861.90            | 138.10               | 3,500.00            | 2,047.82           | 1,452.18             |
| 2-23-00-512-00                        | FIRE DEPARTMENT - GAS & OIL          | 3,600.00            | 3,304.71            | 295.29               | 3,600.00            | 748.65             | 2,851.35             |
| 2-23-00-513-00                        | FIRE DEPARTMENT - EMERGENCY RESPONSE | 14,250.00           | 14,212.40           | 37.60                | 15,300.00           | 7,647.18           | 7,652.82             |
| 2-23-00-515-00                        | FIRE DEPT - JOINT EQUIPMENT          | 0.00                | 4,759.27            | (4,759.27)           | 0.00                | 0.00               | 0.00                 |
| 2-23-00-517-00                        | FIRE DEPT - MD EQUIPMENT             | 0.00                | 6,581.81            | (6,581.81)           | 0.00                | 0.00               | 0.00                 |
| 2-23-00-520-00                        | FIRE DEPARTMENT - TRAINING           | 0.00                | 825.00              | (825.00)             | 0.00                | 0.00               | 0.00                 |
| 2-23-00-525-00                        | FIRE DEPARTMENT - JOINT TRAINING     | 0.00                | 5,210.71            | (5,210.71)           | 0.00                | 0.00               | 0.00                 |
| 2-23-00-540-00                        | FIRE DEPARTMENT - UTILITIES          | 12,000.00           | 12,003.95           | (3.95)               | 12,000.00           | 3,082.58           | 8,917.42             |
| 2-23-00-550-00                        | FIRE EQUIPMENT                       | 0.00                | 0.00                | 0.00                 | 4,680.00            | 0.00               | 4,680.00             |
| 2-23-00-555-00                        | FIRE EQUIPMENT MAINTENANCE           | 0.00                | 0.00                | 0.00                 | 3,000.00            | 479.76             | 2,520.24             |
| 2-23-00-560-00                        | OFFICE SUPPLIES                      | 0.00                | 0.00                | 0.00                 | 0.00                | 20.00              | (20.00)              |
| 2-23-00-565-00                        | FIRE EDUCATION COSTS                 | 0.00                | 0.00                | 0.00                 | 500.00              | 0.00               | 500.00               |
| 2-23-00-750-00                        | AMORTIZATION EXP - FIRE              | 17,000.00           | 23,826.52           | (6,826.52)           | 23,000.00           | 0.00               | 23,000.00            |
| <b>* TOTAL EXPENSES FIRE FIGHTING</b> |                                      | <b>220,650.00</b>   | <b>202,997.69</b>   | <b>17,652.31</b>     | <b>193,055.00</b>   | <b>46,549.07</b>   | <b>146,505.93</b>    |
| <b>***P NET COSTS FIRE FIGHTING</b>   |                                      | <b>(182,150.00)</b> | <b>(158,960.53)</b> | <b>(23,189.47)</b>   | <b>(169,055.00)</b> | <b>(42,119.46)</b> | <b>(126,935.54)</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                   | Description                         | 2012 YTD Budget    | 2012 YTD Actual    | 2012 YTD \$ Variance | 2013 YTD Budget    | 2013 YTD Actual   | 2013 YTD \$ Variance |
|----------------------------------|-------------------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|----------------------|
| <b>REVENUE BYLAW ENFORCEMENT</b> |                                     |                    |                    |                      |                    |                   |                      |
| 1-21-00-845-00                   | PROVINCIAL FINES COLLECTED          | 20,000.00          | 9,216.00           | 10,784.00            | 10,000.00          | 9,406.00          | 594.00               |
| 1-26-00-524-00                   | DOG LICENSES/IMPOUND FEES           | 5,000.00           | 5,360.00           | (360.00)             | 5,000.00           | 4,575.00          | 425.00               |
| 1-26-00-525-00                   | CLEANUP FEES                        | 0.00               | 6,910.00           | (6,910.00)           | 5,000.00           | 0.00              | 5,000.00             |
| 1-26-00-530-00                   | MUNICIPAL STATUTE FINES             | 45,000.00          | 26,643.00          | 18,357.00            | 20,000.00          | 0.00              | 20,000.00            |
| 1-26-00-531-00                   | MUNICIPAL BYLAW FINES               | 1,000.00           | 250.00             | 750.00               | 1,000.00           | 0.00              | 1,000.00             |
|                                  |                                     | <u>71,000.00</u>   | <u>48,379.00</u>   | <u>22,621.00</u>     | <u>41,000.00</u>   | <u>13,981.00</u>  | <u>27,019.00</u>     |
| <b>*</b>                         | <b>TOTAL REVENUE BYLAW ENFORCE</b>  | <b>71,000.00</b>   | <b>48,379.00</b>   | <b>22,621.00</b>     | <b>41,000.00</b>   | <b>13,981.00</b>  | <b>27,019.00</b>     |
| <b>EXPENSES BYLAW ENFORCE</b>    |                                     |                    |                    |                      |                    |                   |                      |
| 2-26-00-101-00                   | WAGE BEN - PEACE OFFICER            | 14,700.00          | 9,663.72           | 5,036.28             | 8,000.00           | 104.00            | 7,896.00             |
| 2-26-00-111-00                   | WAGES - PEACE OFFICER               | 65,600.00          | 33,298.50          | 32,301.50            | 53,000.00          | 1,155.00          | 51,845.00            |
| 2-26-00-200-00                   | BYLAW - ANIMAL SERVICES             | 31,000.00          | 30,292.16          | 707.84               | 31,000.00          | 15,000.00         | 16,000.00            |
| 2-26-00-210-00                   | LEGAL SERVICES - ENFORCEMENT        | 1,000.00           | 343.43             | 656.57               | 1,000.00           | 0.00              | 1,000.00             |
| 2-26-00-300-00                   | CLEANUP COSTS - ENFORCEMENT         | 0.00               | 6,610.00           | (6,610.00)           | 5,000.00           | 0.00              | 5,000.00             |
| 2-26-00-512-00                   | SUPPLIES - ENFORCEMENT              | 1,500.00           | 2,531.85           | (1,031.85)           | 3,000.00           | 1,059.32          | 1,940.68             |
| 2-26-00-513-00                   | PEACE OFFICER TRAINING              | 2,000.00           | 928.68             | 1,071.32             | 2,000.00           | 100.00            | 1,900.00             |
| 2-26-00-514-00                   | PEACE OFFICER MONITORING            | 2,000.00           | 2,000.00           | 0.00                 | 2,000.00           | 2,000.00          | 0.00                 |
| 2-26-00-520-00                   | UNIFORM COSTS - ENFORCEMENT         | 3,000.00           | 1,527.27           | 1,472.73             | 3,000.00           | 0.00              | 3,000.00             |
| 2-26-00-521-00                   | PEACE OFFICER FUEL                  | 3,000.00           | 1,686.24           | 1,313.76             | 3,000.00           | 0.00              | 3,000.00             |
| 2-26-00-550-00                   | I/D - INSURANCE                     | 0.00               | 0.00               | 0.00                 | 0.00               | 0.00              | 0.00                 |
| 2-26-00-555-00                   | I/D - RPS ADMIN ASST WAGES          | 0.00               | 0.00               | 0.00                 | 0.00               | 0.00              | 0.00                 |
| 2-26-00-560-00                   | I/D - OFFICE SUPPLIES               | 0.00               | 0.00               | 0.00                 | 0.00               | 0.00              | 0.00                 |
| 2-26-00-565-00                   | I/D - POSTAGE/FAX/PHONE             | 0.00               | 0.00               | 0.00                 | 0.00               | 0.00              | 0.00                 |
| 2-26-00-570-00                   | I/D - VEHICLE RENTAL                | 0.00               | 0.00               | 0.00                 | 0.00               | 0.00              | 0.00                 |
| 2-26-00-750-00                   | AMORTIZATION EXP - BYLAW            | 2,800.00           | 4,258.64           | (1,458.64)           | 4,000.00           | 0.00              | 4,000.00             |
|                                  |                                     | <u>126,600.00</u>  | <u>93,140.49</u>   | <u>33,459.51</u>     | <u>115,000.00</u>  | <u>19,418.32</u>  | <u>95,581.68</u>     |
| <b>*</b>                         | <b>TOTAL EXPENSES BYLAW ENFORCE</b> | <b>126,600.00</b>  | <b>93,140.49</b>   | <b>33,459.51</b>     | <b>115,000.00</b>  | <b>19,418.32</b>  | <b>95,581.68</b>     |
| <b>***P</b>                      | <b>NET COSTS BYLAW ENFORCEMENT</b>  | <b>(55,600.00)</b> | <b>(44,761.49)</b> | <b>(10,838.51)</b>   | <b>(74,000.00)</b> | <b>(5,437.32)</b> | <b>(68,562.68)</b>   |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                       | Description                     | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual     | 2013 YTD \$ Variance |
|--------------------------------------|---------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|----------------------|
| <b>REVENUE EQUIPMENT POOL</b>        |                                 |                     |                     |                      |                     |                     |                      |
| 1-12-00-560-00                       | MACHINERY & EQUIPMENT RENTALS   | 500.00              | 1,935.00            | (1,435.00)           | 1,500.00            | 220.00              | 1,280.00             |
| 1-31-00-100-00                       | OTHER PROV GRANTS - Y & B       | 0.00                | 2,900.00            | (2,900.00)           | 0.00                | 0.00                | 0.00                 |
| 1-31-00-960-00                       | EQUIPMENT POOL RENTAL           | 70,000.00           | 70,000.00           | 0.00                 | 70,000.00           | 0.00                | 70,000.00            |
| <b>* TOTAL REV EQUIPMENT POOL</b>    |                                 | <b>70,500.00</b>    | <b>74,835.00</b>    | <b>(4,335.00)</b>    | <b>71,500.00</b>    | <b>220.00</b>       | <b>71,280.00</b>     |
| <b>EXP EQUIPMENT POOL</b>            |                                 |                     |                     |                      |                     |                     |                      |
| 2-31-00-100-00                       | WAGE BEN. COMMON SERVICES       | 63,000.00           | 63,906.59           | (906.59)             | 35,200.00           | 16,672.06           | 18,527.94            |
| 2-31-00-110-00                       | SALARY - SUPERINTENDENT         | 39,000.00           | 41,576.09           | (2,576.09)           | 8,550.00            | 30,304.08           | (21,754.08)          |
| 2-31-00-160-00                       | EQUIPMENT - WAGES               | 40,000.00           | 50,374.70           | (10,374.70)          | 51,500.00           | 17,916.14           | 33,583.86            |
| 2-31-00-170-00                       | YARD & BLDG. MTCE. - WAGES      | 45,000.00           | 48,593.16           | (3,593.16)           | 72,000.00           | 17,456.04           | 54,543.96            |
| 2-31-00-180-00                       | ON CALL PAY - WAGES             | 11,600.00           | 9,300.00            | 2,300.00             | 11,600.00           | 4,100.00            | 7,500.00             |
| 2-31-00-181-00                       | ON CALL PAY - WAGE BENEFITS     | 2,900.00            | 2,073.89            | 826.11               | 2,900.00            | 1,037.80            | 1,862.20             |
| 2-31-00-130-00                       | ENGINEERING/ENVIRONMENTAL COSTS | 10,000.00           | 6,390.14            | 3,609.86             | 5,000.00            | 0.00                | 5,000.00             |
| 2-31-00-200-00                       | YARD & BLDG. MTCE.-CONT. SERV.  | 40,000.00           | 39,279.21           | 720.79               | 45,000.00           | 18,073.11           | 26,926.89            |
| 2-31-00-216-00                       | SHOP EXPENSE - TELEPHONE        | 5,000.00            | 5,254.52            | (254.52)             | 5,500.00            | 1,234.00            | 4,266.00             |
| 2-31-00-217-00                       | SHOP EXPENSE - FREIGHT          | 6,000.00            | 5,757.48            | 242.52               | 6,000.00            | 1,100.56            | 4,899.44             |
| 2-31-00-513-00                       | ENG. SERVICE - MATERIALS        | 0.00                | 0.00                | 0.00                 | 0.00                | 742.40              | (742.40)             |
| 2-31-00-515-00                       | SHOP EXPENSE - MATERIALS        | 25,000.00           | 33,153.02           | (8,153.02)           | 35,000.00           | 6,794.90            | 28,205.10            |
| 2-31-00-516-00                       | YARD & BLDG. MTCE - MATERIALS   | 45,000.00           | 37,716.11           | 7,283.89             | 40,000.00           | 12,207.30           | 27,792.70            |
| 2-31-00-518-00                       | EQUIPMENT INSURANCE             | 15,500.00           | 15,598.62           | (98.62)              | 16,000.00           | 21,234.02           | (5,234.02)           |
| 2-31-00-520-00                       | EQUIPMENT PARTS & REPAIRS       | 130,000.00          | 159,974.25          | (29,974.25)          | 130,000.00          | 35,868.37           | 94,131.63            |
| 2-31-00-521-00                       | EQUIPMENT OIL & GAS             | 90,000.00           | 67,626.38           | 22,373.62            | 70,000.00           | 16,032.40           | 53,967.60            |
| 2-31-00-525-00                       | COMMON TRAINING                 | 10,000.00           | 9,930.89            | 69.11                | 10,000.00           | 5,799.30            | 4,200.70             |
| 2-31-00-540-00                       | SHOP EXPENSE - UTILITIES        | 17,000.00           | 18,298.60           | (1,298.60)           | 20,000.00           | 5,885.94            | 14,114.06            |
| 2-31-00-750-00                       | AMORTIZATION EXP - EQUIPMENT    | 73,000.00           | 10,395.76           | 62,604.24            | 10,500.00           | 0.00                | 10,500.00            |
| <b>* TOTAL EXP EQUIPMENT POOL</b>    |                                 | <b>668,000.00</b>   | <b>625,199.41</b>   | <b>42,800.59</b>     | <b>574,750.00</b>   | <b>212,458.42</b>   | <b>362,291.58</b>    |
| <b>***P NET COSTS EQUIPMENT POOL</b> |                                 | <b>(597,500.00)</b> | <b>(550,364.41)</b> | <b>(47,135.59)</b>   | <b>(503,250.00)</b> | <b>(212,238.42)</b> | <b>(291,011.58)</b>  |





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                     | Description                              | 2012 YTD<br>Budget  | 2012 YTD<br>Actual  | 2012 YTD \$<br>Variance | 2013 YTD<br>Budget  | 2013 YTD<br>Actual | 2013 YTD \$<br>Variance |
|------------------------------------|--|---------------------|---------------------|-------------------------|---------------------|--------------------|-------------------------|
| <b>REVENUE ROADS &amp; STREETS</b> |  |                     |                     |                         |                     |                    |                         |
| 1-32-00-120-00                     | LOCAL IMPROV CHARGES - PAVING            | 65,000.00           | 64,697.53           | 302.47                  | 61,000.00           | 0.00               | 61,000.00               |
| 1-32-00-990-00                     | STREETS OTHER FUNDING                    | 1,500.00            | 0.00                | 1,500.00                | 0.00                | 0.00               | 0.00                    |
| 1-32-00-999-00                     | DEVELOPER CONTRIBUTIONS - ROADS          | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| <b>*</b>                           | <b>TOTAL REVENUE ROADS &amp; STREETS</b> | <b>66,500.00</b>    | <b>64,697.53</b>    | <b>1,802.47</b>         | <b>61,000.00</b>    | <b>0.00</b>        | <b>61,000.00</b>        |
| <b>EXPENSE STREETS &amp; ROADS</b> |  |                     |                     |                         |                     |                    |                         |
| 2-32-00-100-00                     | WAGE BEN. ROADS, STREETS                 | 43,000.00           | 27,599.36           | 15,400.64               | 32,500.00           | 5,747.00           | 26,753.00               |
| 2-32-00-105-00                     | SALARY SUPERINTENDENT                    | 0.00                | 0.00                | 0.00                    | 8,550.00            | 0.00               | 8,550.00                |
| 2-32-00-110-00                     | STS. LANES,BLVDS. MTCE - WAGES           | 35,000.00           | 41,089.64           | (6,089.64)              | 56,500.00           | 10,329.13          | 46,170.87               |
| 2-32-00-120-00                     | STREET CLEANING - WAGES                  | 12,000.00           | 10,308.40           | 1,691.60                | 15,500.00           | 3,479.44           | 12,020.56               |
| 2-32-00-130-00                     | SNOW REMOVAL - WAGES                     | 40,000.00           | 13,301.93           | 26,698.07               | 43,500.00           | 8,662.87           | 34,837.13               |
| 2-32-00-140-00                     | TRAFFIC & PARK CONTROL - WAGES           | 5,000.00            | 7,825.46            | (2,825.46)              | 6,000.00            | 2,122.46           | 3,877.54                |
| 2-32-00-214-00                     | ROAD ENGINEERING COSTS                   | 0.00                | 1,296.00            | (1,296.00)              | 2,000.00            | 264.00             | 1,736.00                |
| 2-32-00-260-00                     | STREET LIGHTS                            | 160,000.00          | 157,193.96          | 2,806.04                | 160,000.00          | 42,675.16          | 117,324.84              |
| 2-32-00-500-00                     | STS.LANE,BLVD MTCE - MATERIALS           | 100,000.00          | 114,793.24          | (14,793.24)             | 100,000.00          | 6,540.30           | 93,459.70               |
| 2-32-00-530-00                     | TRAFF. & PARK. CONTROL - MAT.            | 5,000.00            | 17,743.29           | (12,743.29)             | 15,000.00           | 8,702.28           | 6,297.72                |
| 2-32-00-570-00                     | I/D VEHICLE RENTAL                       | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 2-32-00-750-00                     | AMORTIZATION EXP - STREETS               | 371,000.00          | 603,240.96          | (232,240.96)            | 600,000.00          | 0.00               | 600,000.00              |
| <b>*</b>                           | <b>TOTAL EXPENSE STREETS &amp; ROADS</b> | <b>771,000.00</b>   | <b>994,392.24</b>   | <b>(223,392.24)</b>     | <b>1,039,550.00</b> | <b>88,522.64</b>   | <b>951,027.36</b>       |
| <b>***P</b>                        | <b>NET COSTS STREETS &amp; ROADS</b>     | <b>(704,500.00)</b> | <b>(929,694.71)</b> | <b>225,194.71</b>       | <b>(978,550.00)</b> | <b>(88,522.64)</b> | <b>(890,027.36)</b>     |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                         | Description                | 2012 YTD Budget    | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget    | 2013 YTD Actual   | 2013 YTD \$ Variance |
|--|----------------------------|--------------------|-------------------|----------------------|--------------------|-------------------|----------------------|
| <b>REV AIRPORT SERVICES</b>            |                            |                    |                   |                      |                    |                   |                      |
| 1-33-00-564-00                         | AIRPORT FACILITY RENTAL    | 5,000.00           | 10,000.00         | (5,000.00)           | 5,000.00           | 0.00              | 5,000.00             |
| 1-33-00-850-00                         | AIRPORT LOCAL GOVT GRANTS  | 800.00             | 800.00            | 0.00                 | 800.00             | 1,000.00          | (200.00)             |
| <b>* TOTAL REV AIRPORT SERVICES</b>    |                            | <b>5,800.00</b>    | <b>10,800.00</b>  | <b>(5,000.00)</b>    | <b>5,800.00</b>    | <b>1,000.00</b>   | <b>4,800.00</b>      |
| <b>EXP AIRPORT SERVICES</b>            |                            |                    |                   |                      |                    |                   |                      |
| 2-33-00-100-00                         | WAGE BEN AIRPORT SERVICES  | 1,200.00           | 1,022.13          | 177.87               | 1,000.00           | 0.00              | 1,000.00             |
| 2-33-00-110-00                         | AIRFIELD - WAGES           | 2,500.00           | 2,712.57          | (212.57)             | 3,000.00           | 0.00              | 3,000.00             |
| 2-33-00-500-00                         | AIRFIELD - MATERIALS       | 2,000.00           | 871.79            | 1,128.21             | 1,000.00           | 136.81            | 863.19               |
| 2-33-00-540-00                         | AIRFIELD - UTILITIES       | 6,000.00           | 6,250.40          | (250.40)             | 6,000.00           | 2,036.87          | 3,963.13             |
| 2-33-00-580-00                         | AIRFIELD - INSURANCE       | 3,100.00           | 3,022.00          | 78.00                | 3,500.00           | 2,956.91          | 543.09               |
| 2-33-00-750-00                         | AMORTIZATION EXP - AIRPORT | 4,200.00           | 0.04              | 4,199.96             | 4,000.00           | 0.00              | 4,000.00             |
| <b>* TOTAL EXP AIRPORT SERVICES</b>    |                            | <b>19,000.00</b>   | <b>13,878.93</b>  | <b>5,121.07</b>      | <b>18,500.00</b>   | <b>5,130.59</b>   | <b>13,369.41</b>     |
| <b>***P NET COSTS AIRPORT SERVICES</b> |                            | <b>(13,200.00)</b> | <b>(3,078.93)</b> | <b>(10,121.07)</b>   | <b>(12,700.00)</b> | <b>(4,130.59)</b> | <b>(8,569.41)</b>    |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                     | Description                              | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual    | 2013 YTD \$ Variance |
|------------------------------------|--|---------------------|---------------------|----------------------|---------------------|--------------------|----------------------|
| <b>REV STORM SEWER &amp; DRAIN</b> |  |                     |                     |                      |                     |                    |                      |
| 1-37-00-120-00                     | LOCAL IMPROV CHARGES - CURB & GUTTER     | 6,000.00            | 6,140.30            | (140.30)             | 6,000.00            | 0.00               | 6,000.00             |
| 1-37-00-121-00                     | LOCAL IMPR. CHARGES - STORM DRAINAGE     | 7,000.00            | 7,039.90            | (39.90)              | 7,000.00            | 0.00               | 7,000.00             |
| <b>*</b>                           | <b>TOTAL REV STORM SEWER &amp; DRAIN</b> | <b>13,000.00</b>    | <b>13,180.20</b>    | <b>(180.20)</b>      | <b>13,000.00</b>    | <b>0.00</b>        | <b>13,000.00</b>     |
| <b>EXP STORM SEWER &amp; DRAIN</b> |  |                     |                     |                      |                     |                    |                      |
| 2-37-00-100-00                     | WAGE BENEFITS - DRAINAGE                 | 8,000.00            | 8,762.62            | (762.62)             | 6,000.00            | 633.43             | 5,366.57             |
| 2-37-00-120-00                     | STORM SEWER MAINTENANCE-WAGES            | 7,000.00            | 4,473.39            | 2,526.61             | 6,000.00            | 2,216.62           | 3,783.38             |
| 2-37-00-130-00                     | DRAINAGE - WAGES                         | 15,000.00           | 16,729.10           | (1,729.10)           | 17,000.00           | 767.19             | 16,232.81            |
| 2-37-00-200-00                     | SIDEWALK MTCE-CONTRACTED SERV.           | 75,000.00           | 75,000.00           | 0.00                 | 75,000.00           | 0.00               | 75,000.00            |
| 2-37-00-210-00                     | STORM SEWER MTCE-CONTR. SERV.            | 50,000.00           | 44,866.60           | 5,133.40             | 35,000.00           | 8,257.00           | 26,743.00            |
| 2-37-00-511-00                     | STORM SEWER MTCE. - MATERIAL             | 20,000.00           | 15,299.77           | 4,700.23             | 2,000.00            | 0.00               | 2,000.00             |
| 2-37-00-512-00                     | STORM DRAINAGE - ENGINEERING             | 5,000.00            | 13,939.00           | (8,939.00)           | 5,000.00            | 0.00               | 5,000.00             |
| 2-37-00-540-00                     | SKYLINE PUMP - POWER                     | 0.00                | 1,434.42            | (1,434.42)           | 1,500.00            | 334.46             | 1,165.54             |
| 2-37-00-570-00                     | I/D VEHICLE RENTAL                       | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-37-00-750-00                     | AMORTIZATION EXP - STORM SEWER           | 34,000.00           | 40,959.28           | (6,959.28)           | 40,000.00           | 0.00               | 40,000.00            |
| <b>*</b>                           | <b>TOTAL EXP STORM SEWER &amp; DRAIN</b> | <b>214,000.00</b>   | <b>221,464.18</b>   | <b>(7,464.18)</b>    | <b>187,500.00</b>   | <b>12,208.70</b>   | <b>175,291.30</b>    |
| <b>***P</b>                        | <b>NET COSTS STORM SEWER &amp; DRAIN</b> | <b>(201,000.00)</b> | <b>(208,283.98)</b> | <b>7,283.98</b>      | <b>(174,500.00)</b> | <b>(12,208.70)</b> | <b>(162,291.30)</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                | Description                         | 2012 YTD Budget   | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual   | 2013 YTD \$ Variance |
|-------------------------------|-------------------------------------|-------------------|-------------------|----------------------|---------------------|-------------------|----------------------|
| <b>REVENUE WATER SERVICES</b> |                                     |                   |                   |                      |                     |                   |                      |
| 1-00-00-512-00                | PENALTIES & COSTS UTILITIES         | 6,700.00          | 6,904.40          | (204.40)             | 6,500.00            | 2,524.85          | 3,975.15             |
| 1-41-00-120-00                | LOCAL IMPROV CHARGES - WATER        | 0.00              | (25.00)           | 25.00                | 0.00                | 0.00              | 0.00                 |
| 1-41-00-410-00                | SALE OF WATER RESIDENTIAL           | 592,000.00        | 542,245.77        | 49,754.23            | 608,000.00          | 172,905.85        | 435,094.15           |
| 1-41-00-411-00                | SALE OF WATER COMM/INDUST           | 275,000.00        | 276,214.34        | (1,214.34)           | 320,500.00          | 78,522.95         | 241,977.05           |
| 1-41-00-420-00                | GRANUM METER VAULT                  | 40,000.00         | 48,219.38         | (8,219.38)           | 45,000.00           | 13,570.36         | 31,429.64            |
| 1-41-00-425-00                | WEST WATERLINE CO-OP                | 1,500.00          | 1,578.07          | (78.07)              | 1,500.00            | 358.80            | 1,141.20             |
| 1-41-00-590-00                | OTHER REVENUE WATER                 | 15,000.00         | 27,728.58         | (12,728.58)          | 25,000.00           | 5,264.04          | 19,735.96            |
| 1-41-00-990-00                | CONTRIB. TO HIGH PRESSURE SYST      | 2,800.00          | 3,496.56          | (696.56)             | 3,000.00            | 0.00              | 3,000.00             |
| 1-41-00-992-00                | PROVINCIAL GOV'T GRANTS             | 0.00              | 0.00              | 0.00                 | 0.00                | 0.00              | 0.00                 |
| 1-41-00-999-00                | DEVELOPER CONTRIBUTIONS - WATER     | 0.00              | 0.00              | 0.00                 | 0.00                | 0.00              | 0.00                 |
| <b>*</b>                      | <b>TOTAL REVENUE WATER SERVICES</b> | <b>933,000.00</b> | <b>906,362.10</b> | <b>26,637.90</b>     | <b>1,009,500.00</b> | <b>273,146.85</b> | <b>736,353.15</b>    |
| <b>EXPENSE WATER SERVICE</b>  |                                     |                   |                   |                      |                     |                   |                      |
| 2-41-00-100-00                | WAGE BENEFITS - WATER TREATMENT     | 72,000.00         | 89,440.28         | (17,440.28)          | 51,500.00           | 22,135.99         | 29,364.01            |
| 2-41-00-101-00                | WAGE BENEFITS - DISTRIBUTION        | 0.00              | 0.00              | 0.00                 | 19,500.00           | 0.00              | 19,500.00            |
| 2-41-00-110-00                | SALARY- SUPERINTENDENT              | 25,000.00         | 25,000.00         | 0.00                 | 25,600.00           | 0.00              | 25,600.00            |
| 2-41-00-120-00                | WAGES - PLANT OPERATORS             | 105,900.00        | 191,728.72        | (85,828.72)          | 196,000.00          | 68,543.55         | 127,456.45           |
| 2-41-00-130-00                | WAGES - T & D                       | 76,800.00         | 27,900.86         | 48,899.14            | 49,000.00           | 19,140.79         | 29,859.21            |
| 2-41-00-132-00                | WAGES - METER READING               | 600.00            | 775.32            | (175.32)             | 1,000.00            | 85.56             | 914.44               |
| 2-41-00-134-00                | WAGES - AIRPORT SYSTEM              | 16,500.00         | 1,495.34          | 15,004.66            | 3,000.00            | 233.44            | 2,766.56             |
| 2-41-00-135-00                | WAGES - HIGH PRESSURE FIRE          | 7,800.00          | 955.38            | 6,844.62             | 1,000.00            | 213.90            | 786.10               |
| 2-41-00-200-00                | WATER COOP MEMBERSHIP               | 1,000.00          | 600.00            | 400.00               | 1,000.00            | 150.00            | 850.00               |
| 2-41-00-211-00                | WATERPLANT TRAINING                 | 0.00              | 1,192.80          | (1,192.80)           | 3,000.00            | 1,990.19          | 1,009.81             |
| 2-31-00-215-00                | RURAL OWNED LAND MTCE               | 2,000.00          | 3,500.00          | (1,500.00)           | 3,500.00            | 0.00              | 3,500.00             |
| 2-41-00-216-00                | TELEPHONE - WATER SUPPLY            | 10,000.00         | 6,792.06          | 3,207.94             | 7,500.00            | 2,016.86          | 5,483.14             |
| 2-41-00-217-00                | TELEPHONE - SWTP                    | 4,000.00          | 3,966.16          | 33.84                | 4,500.00            | 1,273.22          | 3,226.78             |
| 2-41-00-218-00                | WATERPLANT FREIGHT CHARGES          | 9,000.00          | 8,484.98          | 515.02               | 9,000.00            | 698.47            | 8,301.53             |
| 2-41-00-230-00                | WATER - ENGINEERING & LEGAL         | 15,000.00         | 10,678.04         | 4,321.96             | 25,000.00           | 0.00              | 25,000.00            |
| 2-41-00-509-00                | CHEMICALS SWTP                      | 75,000.00         | 110,020.36        | (35,020.36)          | 110,000.00          | 21,653.42         | 88,346.58            |
| 2-41-00-513-00                | OLD WATERPLANT MAINTENANCE          | 3,000.00          | 2,046.96          | 953.04               | 2,000.00            | 0.00              | 2,000.00             |
| 2-41-00-514-00                | HIGHWAY PUMP STATION MATERIALS      | 1,500.00          | 1,721.63          | (221.63)             | 2,000.00            | 0.00              | 2,000.00             |
| 2-41-00-515-00                | T & D - MATERIALS                   | 40,000.00         | 24,889.07         | 15,110.93            | 30,000.00           | 10,312.44         | 19,687.56            |
| 2-41-00-516-00                | ITRON CONTRACT (METERS)             | 1,500.00          | 1,586.05          | (86.05)              | 2,000.00            | 1,124.63          | 875.37               |
| 2-41-00-517-00                | AIRPORT SYSTEM MTCE MATERIALS       | 1,500.00          | 2,418.00          | (918.00)             | 3,000.00            | 315.88            | 2,684.12             |
| 2-41-00-518-00                | SWTP MAINTENANCE                    | 30,000.00         | 85,100.88         | (55,100.88)          | 80,000.00           | 17,632.91         | 62,367.09            |
| 2-41-00-521-00                | WATER DEPT - FUEL                   | 0.00              | 8,218.75          | (8,218.75)           | 9,000.00            | 1,654.09          | 7,345.91             |
| 2-41-00-538-00                | POWER - SWTP                        | 90,000.00         | 91,474.27         | (1,474.27)           | 92,000.00           | 21,369.25         | 70,630.75            |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger | Description                        | 2012 YTD Budget       | 2012 YTD Actual       | 2012 YTD \$ Variance | 2013 YTD Budget       | 2013 YTD Actual   | 2013 YTD \$ Variance  |
|----------------|------------------------------------|-----------------------|-----------------------|----------------------|-----------------------|-------------------|-----------------------|
| 2-41-00-539-00 | POWER - AIRPORT SYSTEM             | 8,000.00              | 9,255.73              | (1,255.73)           | 9,500.00              | 2,154.14          | 7,345.86              |
| 2-41-00-540-00 | POWER - OLD WTP                    | 10,000.00             | 12,618.04             | (2,618.04)           | 13,000.00             | 3,159.75          | 9,840.25              |
| 2-41-00-541-00 | POWER - BOOSTER STATION            | 800.00                | 816.49                | (16.49)              | 1,000.00              | 485.79            | 514.21                |
| 2-41-00-542-00 | POWER - HWY PUMP STN/RESERVOIR     | 30,000.00             | 32,368.82             | (2,368.82)           | 33,000.00             | 8,323.05          | 24,676.95             |
| 2-41-00-544-00 | HEATING - OLD WTP                  | 2,500.00              | (1,239.28)            | 3,739.28             | 1,000.00              | 460.09            | 539.91                |
| 2-41-00-545-00 | HEATING - BOOSTER STATION          | 1,500.00              | 963.26                | 536.74               | 1,500.00              | 349.13            | 1,150.87              |
| 2-41-00-546-00 | HEATING - HIGHWAY PUMP STATION     | 1,500.00              | 1,143.90              | 356.10               | 1,500.00              | 561.39            | 938.61                |
| 2-41-00-547-00 | HEATING - AIRPORT SYSTEM           | 2,000.00              | 1,893.02              | 106.98               | 2,000.00              | 817.15            | 1,182.85              |
| 2-41-00-548-00 | HEATING - SWTP                     | 17,000.00             | 18,510.24             | (1,510.24)           | 19,000.00             | 8,433.13          | 10,566.87             |
| 2-41-00-966-00 | SWTP - WATER TESTING               | 5,500.00              | 4,948.15              | 551.85               | 5,500.00              | 3,136.14          | 2,363.86              |
| 2-41-00-987-00 | WATER BAD DEBTS W/OFF              | 0.00                  | 0.00                  | 0.00                 | 0.00                  | 0.00              | 0.00                  |
| 2-41-00-750-00 | AMORTIZATION EXP - WATER           | 1,987,000.00          | 1,608,830.04          | 378,169.96           | 1,600,000.00          | 0.00              | 1,600,000.00          |
| 2-41-00-832-00 | WATER DEBENTURES INTEREST          | 195,100.00            | 194,866.19            | 233.81               | 190,100.00            | 0.00              | 190,100.00            |
| 2-41-00-102-00 | I/D - WAGES ADMINISTRATION         | 0.00                  | 0.00                  | 0.00                 | 0.00                  | 0.00              | 0.00                  |
| 2-41-00-103-00 | I/D - WAGE BENEFITS ADMINISTRATION | 0.00                  | 0.00                  | 0.00                 | 0.00                  | 0.00              | 0.00                  |
| 2-41-00-960-00 | I/D - OFFICE PERSONNEL             | 25,300.00             | 25,300.00             | 0.00                 | 25,300.00             | 0.00              | 25,300.00             |
| 2-41-00-961-00 | I/D - TELEPHONE ADMINISTRATION     | 8,750.00              | 8,750.00              | 0.00                 | 8,500.00              | 0.00              | 8,500.00              |
| 2-41-00-962-00 | I/D - POSTAGE                      | 8,500.00              | 8,500.00              | 0.00                 | 8,750.00              | 0.00              | 8,750.00              |
| 2-41-00-963-00 | I/D - INSURANCE                    | 12,500.00             | 12,500.00             | 0.00                 | 12,500.00             | 0.00              | 12,500.00             |
| 2-41-00-964-00 | I/D - WATER MTC TRUCK RENTAL       | 11,200.00             | 11,200.00             | 0.00                 | 11,200.00             | 0.00              | 11,200.00             |
| 2-41-00-965-00 | I/D - OFFICE SUPPLIES              | 1,625.00              | 1,625.00              | 0.00                 | 1,625.00              | 0.00              | 1,625.00              |
| <b>*</b>       | <b>TOTAL EXPENSE WATER SERVICE</b> | <b>2,916,875.00</b>   | <b>2,652,835.51</b>   | <b>264,039.49</b>    | <b>2,675,075.00</b>   | <b>218,424.35</b> | <b>2,456,650.65</b>   |
| <b>***P</b>    | <b>NET COSTS WATER SERVICES</b>    | <b>(1,983,875.00)</b> | <b>(1,746,473.41)</b> | <b>(237,401.59)</b>  | <b>(1,665,575.00)</b> | <b>54,722.50</b>  | <b>(1,720,297.50)</b> |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                 | Description                          | 2012 YTD Budget     | 2012 YTD Actual    | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual  | 2013 YTD \$ Variance |
|--------------------------------|--------------------------------------|---------------------|--------------------|----------------------|---------------------|------------------|----------------------|
| <b>REVENUE SEWER SERVICES</b>  |                                      |                     |                    |                      |                     |                  |                      |
| 1-42-00-120-00                 | LOCAL IMPROV CHARGES - SEWER         | 0.00                | 0.00               | 0.00                 | 4,100.00            | 0.00             | 4,100.00             |
| 1-42-00-410-00                 | SEWER SERVICE FEES - RESIDENTIAL     | 291,000.00          | 299,264.27         | (8,264.27)           | 190,000.00          | 64,968.93        | 125,031.07           |
| 1-42-00-420-00                 | SEWER SERVICE FEES - COMM/IND        | 0.00                | 0.00               | 0.00                 | 110,000.00          | 26,961.26        | 83,038.74            |
| 1-42-00-590-00                 | OTHER REVENUE SEWER                  | 0.00                | 0.00               | 0.00                 | 0.00                | 3,188.03         | (3,188.03)           |
| 1-42-00-990-00                 | NON GOVT CONTRIB SEWER               | 0.00                | 0.00               | 0.00                 | 0.00                | 0.00             | 0.00                 |
| 1-42-00-999-00                 | DEVELOPER CONTRIBUTIONS - SEWER      | 0.00                | 0.00               | 0.00                 | 0.00                | 0.00             | 0.00                 |
| <b>*</b>                       | <b>TOTAL REVENUE SEWER SERVICES</b>  | <b>291,000.00</b>   | <b>299,264.27</b>  | <b>(8,264.27)</b>    | <b>304,100.00</b>   | <b>95,118.22</b> | <b>208,981.78</b>    |
| <b>EXPENSES SEWER SERVICES</b> |                                      |                     |                    |                      |                     |                  |                      |
| 2-42-00-100-00                 | SAN SEWER SERV ADMIN WAGE BEN        | 3,000.00            | 1,124.00           | 1,876.00             | 2,000.00            | 0.00             | 2,000.00             |
| 2-42-00-101-00                 | SEWER MTCE. - WAGE BENEFITS          | 12,000.00           | 5,663.37           | 6,336.63             | 16,300.00           | 2,058.16         | 14,241.84            |
| 2-42-00-110-00                 | SALARY - SUPERINTENDENT              | 8,000.00            | 8,000.00           | 0.00                 | 25,600.00           | 0.00             | 25,600.00            |
| 2-42-00-140-00                 | SEWER MAINTENANCE - WAGES            | 15,000.00           | 10,648.33          | 4,351.67             | 44,000.00           | 8,950.30         | 35,049.70            |
| 2-42-00-150-00                 | SEWER LAGOON MAINTENANCE-WAGES       | 15,000.00           | 2,461.52           | 12,538.48            | 4,000.00            | 427.80           | 3,572.20             |
| 2-42-00-200-00                 | SEWER LAGOON MTCE-CONTRAC SERV       | 5,000.00            | 7,037.23           | (2,037.23)           | 8,000.00            | 0.00             | 8,000.00             |
| 2-42-00-201-00                 | SEWER MTCE - CONTRACTED SERVICES     | 8,000.00            | 425.00             | 7,575.00             | 12,000.00           | 11,685.00        | 315.00               |
| 2-42-00-205-00                 | SEWER REPAIRS - TAMARACK             | 50,000.00           | 6,750.00           | 43,250.00            | 20,000.00           | 0.00             | 20,000.00            |
| 2-42-00-510-00                 | SEWER MAINTENANCE - MATERIALS        | 10,000.00           | 9,701.36           | 298.64               | 10,000.00           | 6,788.23         | 3,211.77             |
| 2-42-00-520-00                 | SEWER LAGOON MAINT - MATERIALS       | 2,000.00            | 346.09             | 1,653.91             | 1,000.00            | 0.00             | 1,000.00             |
| 2-42-00-832-00                 | SEWER DEBENTURE - INTEREST           | 42,800.00           | 42,051.71          | 748.29               | 40,250.00           | 0.00             | 40,250.00            |
| 2-42-00-960-00                 | I/D - OFFICE SECRETARY               | 8,450.00            | 8,450.00           | 0.00                 | 8,450.00            | 0.00             | 8,450.00             |
| 2-42-00-961-00                 | I/D - INSURANCE                      | 2,500.00            | 2,500.00           | 0.00                 | 2,500.00            | 0.00             | 2,500.00             |
| 2-42-00-962-00                 | I/D - ADMIN TRUCK RENTAL             | 4,200.00            | 4,200.00           | 0.00                 | 0.00                | 0.00             | 0.00                 |
| 2-42-00-963-00                 | I/D - MTCE TRUCK RENTAL              | 10,500.00           | 10,500.00          | 0.00                 | 10,500.00           | 0.00             | 10,500.00            |
| 2-42-00-964-00                 | I/D - OFFICE SUPPLIES                | 2,625.00            | 2,625.00           | 0.00                 | 2,625.00            | 0.00             | 2,625.00             |
| 2-42-00-965-00                 | I/D - POSTAGE/FAX/PHONE              | 0.00                | 0.00               | 0.00                 | 0.00                | 0.00             | 0.00                 |
| 2-42-00-550-00                 | LIFT STATION POWER & HEAT            | 600.00              | 546.14             | 53.86                | 600.00              | 151.09           | 448.91               |
| 2-42-00-551-00                 | LIFT STATION - HEAT                  | 0.00                | (178.08)           | 178.08               | 0.00                | 0.00             | 0.00                 |
| 2-42-00-552-00                 | SEWER LAGOON POWER                   | 14,000.00           | 11,423.19          | 2,576.81             | 12,000.00           | 2,155.25         | 9,844.75             |
| 2-42-00-750-00                 | AMORTIZATION EXP - SAN SEWER         | 248,000.00          | 257,617.23         | (9,617.23)           | 255,000.00          | 0.00             | 255,000.00           |
| <b>*</b>                       | <b>TOTAL EXPENSES SEWER SERVICES</b> | <b>461,675.00</b>   | <b>391,892.09</b>  | <b>69,782.91</b>     | <b>474,825.00</b>   | <b>32,215.83</b> | <b>442,609.17</b>    |
| <b>***P</b>                    | <b>NET COSTS SEWER SERVICES</b>      | <b>(170,675.00)</b> | <b>(92,627.82)</b> | <b>(78,047.18)</b>   | <b>(170,725.00)</b> | <b>62,902.39</b> | <b>(233,627.39)</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                    | Description                         | 2012 YTD Budget   | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget   | 2013 YTD Actual   | 2013 YTD \$ Variance |
|-----------------------------------|-------------------------------------|-------------------|-------------------|----------------------|-------------------|-------------------|----------------------|
| <b>REVENUE GARBAGE COLLECTION</b> |                                     |                   |                   |                      |                   |                   |                      |
| 1-43-00-410-00                    | GARBAGE COLLECTION - RESIDENTIAL    | 390,000.00        | 427,891.84        | (37,891.84)          | 220,000.00        | 72,063.65         | 147,936.35           |
| 1-43-00-420-00                    | GARBAGE COLLECTION - COMM/IND       | 0.00              | 0.00              | 0.00                 | 200,000.00        | 62,855.31         | 137,144.69           |
| <b>*</b>                          | <b>TOTAL REVENUE GARBAGE</b>        | <b>390,000.00</b> | <b>427,891.84</b> | <b>(37,891.84)</b>   | <b>420,000.00</b> | <b>134,918.96</b> | <b>285,081.04</b>    |
| <b>EXP GARBAGE COLLECTION</b>     |                                     |                   |                   |                      |                   |                   |                      |
| 2-43-00-100-00                    | GARBAGE ADMIN - WAGE BENEFIT        | 3,000.00          | 1,165.00          | 1,835.00             | 1,200.00          | 0.00              | 1,200.00             |
| 2-43-00-101-00                    | GARBAGE COLLECTION-WAGE BEN         | 45,000.00         | 32,763.71         | 12,236.29            | 28,000.00         | 4,725.44          | 23,274.56            |
| 2-43-00-110-00                    | SALARY - GARBAGE ADMIN SUPT         | 10,000.00         | 10,000.00         | 0.00                 | 4,300.00          | 0.00              | 4,300.00             |
| 2-43-00-120-00                    | GARBAGE COLLECTION - WAGES          | 85,000.00         | 83,031.27         | 1,968.73             | 84,000.00         | 30,025.75         | 53,974.25            |
| 2-43-00-140-00                    | COMPOST MANAGEMENT - WAGES          | 15,000.00         | 7,359.98          | 7,640.02             | 7,000.00          | 1,862.46          | 5,137.54             |
| 2-43-00-210-00                    | LANDFILL MTCE - CONTRACTED SER      | 95,000.00         | 98,944.70         | (3,944.70)           | 100,000.00        | 25,455.95         | 74,544.05            |
| 2-43-00-211-00                    | WASTE MANAGEMENT - CONT. SERV.      | 26,606.00         | 26,606.00         | 0.00                 | 27,000.00         | 26,606.64         | 393.36               |
| 2-43-00-213-00                    | LANDFILL CLOSURE - CONT. SERV.      | 5,000.00          | 3,500.00          | 1,500.00             | 3,500.00          | 0.00              | 3,500.00             |
| 2-43-00-520-00                    | GARBAGE COLLECTION - MATERIALS      | 10,000.00         | 0.00              | 10,000.00            | 1,500.00          | 330.84            | 1,169.16             |
| 2-43-00-960-00                    | I/D - ADMIN TRUCK RENTAL            | 3,500.00          | 3,500.00          | 0.00                 | 3,500.00          | 0.00              | 3,500.00             |
| 2-43-00-961-00                    | I/D - COLL TRUCK RENTAL             | 40,600.00         | 40,600.00         | 0.00                 | 40,600.00         | 0.00              | 40,600.00            |
| 2-43-00-962-00                    | I/D - OFFICE SUPPLIES               | 1,625.00          | 1,625.00          | 0.00                 | 1,625.00          | 0.00              | 1,625.00             |
| 2-43-00-963-00                    | I/D - INSURANCE                     | 0.00              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-43-00-964-00                    | I/D - SECRETARY                     | 0.00              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-43-00-965-00                    | I/D - POSTAGE/FAX/PHONE             | 0.00              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-43-00-750-00                    | AMORTIZATION EXP - GARBAGE          | 26,000.00         | 22,055.76         | 3,944.24             | 22,000.00         | 0.00              | 22,000.00            |
| <b>*</b>                          | <b>TOTAL EXP GARBAGE COLLECTION</b> | <b>366,331.00</b> | <b>331,151.42</b> | <b>35,179.58</b>     | <b>324,225.00</b> | <b>89,007.08</b>  | <b>235,217.92</b>    |
| <b>***P</b>                       | <b>NET COSTS GARBAGE COLLECTION</b> | <b>23,669.00</b>  | <b>96,740.42</b>  | <b>(73,071.42)</b>   | <b>95,775.00</b>  | <b>45,911.88</b>  | <b>49,863.12</b>     |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                    | Description                     | 2012 YTD Budget    | 2012 YTD Actual    | 2012 YTD \$ Variance | 2013 YTD Budget   | 2013 YTD Actual   | 2013 YTD \$ Variance |
|-----------------------------------|---------------------------------|--------------------|--------------------|----------------------|-------------------|-------------------|----------------------|
| <b>REVENUE RECYCLING</b>          |                                 |                    |                    |                      |                   |                   |                      |
| 1-44-00-410-00                    | RECYCLING RESIDENTIAL FEES      | 0.00               | 51,298.45          | (51,298.45)          | 109,000.00        | 35,127.81         | 73,872.19            |
| 1-44-00-420-00                    | RECYCLING COMMERCIAL FEES       | 0.00               | 9,472.05           | (9,472.05)           | 12,500.00         | 3,508.09          | 8,991.91             |
| 1-44-00-500-00                    | RECYCLING COMMODITY REVENUE     | 0.00               | 2,616.58           | (2,616.58)           | 9,000.00          | 3,669.71          | 5,330.29             |
| 1-44-00-600-00                    | RECYCLING FEES OTHER MUNIS      | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 1-44-00-700-00                    | RECYCLING OTHER REVENUE         | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| <b>* TOTAL REVENUE RECYCLING</b>  |                                 | <b>0.00</b>        | <b>63,387.08</b>   | <b>(63,387.08)</b>   | <b>130,500.00</b> | <b>42,305.61</b>  | <b>88,194.39</b>     |
| <b>EXPENSES RECYCLING</b>         |                                 |                    |                    |                      |                   |                   |                      |
| 2-44-00-100-00                    | RECYCLING CENTRE WAGE BEN       | 0.00               | 14,531.72          | (14,531.72)          | 19,500.00         | 6,303.51          | 13,196.49            |
| 2-44-00-105-00                    | SALARY SUPERINTENDENT           | 0.00               | 0.00               | 0.00                 | 4,300.00          | 0.00              | 4,300.00             |
| 2-44-00-120-00                    | RECYCLING CENTRE OPERATOR WAGES | 0.00               | 30,872.87          | (30,872.87)          | 59,000.00         | 19,140.09         | 39,859.91            |
| 2-44-00-150-00                    | RECYCLING TECHNICIANS - WAGES   | 0.00               | 5,837.00           | (5,837.00)           | 30,000.00         | 10,087.82         | 19,912.18            |
| 2-43-00-212-00                    | WC BOTTLE DEPOT - CONT. SERV.   | 45,000.00          | 14,601.65          | 30,398.35            | 0.00              | 0.00              | 0.00                 |
| 2-44-00-217-00                    | RECYCLING SHIPPING COSTS        | 0.00               | 7,162.97           | (7,162.97)           | 11,000.00         | 3,209.97          | 7,790.03             |
| 2-44-00-225-00                    | RECYCLING CONSUMABLES           | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-400-00                    | ARTIFACT STORAGE RENT           | 0.00               | 3,420.00           | (3,420.00)           | 7,000.00          | 2,850.00          | 4,150.00             |
| 2-44-00-518-00                    | RECYCLING INSURANCE             | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-520-00                    | RECYCLING SUPPLIES              | 0.00               | 7,051.57           | (7,051.57)           | 500.00            | 140.33            | 359.67               |
| 2-44-00-521-00                    | RECYCLING GAS & OIL             | 0.00               | 263.71             | (263.71)             | 500.00            | 83.14             | 416.86               |
| 2-44-00-525-00                    | RECYCLING REPAIRS & MAIN        | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-555-00                    | RECYCLING CENTRE UTILITIES      | 0.00               | 974.03             | (974.03)             | 3,000.00          | 1,649.22          | 1,350.78             |
| 2-44-00-570-00                    | I/D - INSURANCE                 | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-571-00                    | I/D - SECRETARY                 | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-572-00                    | I/D - OFFICE SUPPLIES           | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-573-00                    | I/D - POSTAGE/FAX/PHONE         | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-574-00                    | I/D - VEHICLE RENTAL            | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-700-00                    | RECYCLING EQUIPMENT RESERVE     | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-44-00-750-00                    | RECYCLING AMORTIZATION          | 0.00               | 0.00               | 0.00                 | 0.00              | 0.00              | 0.00                 |
| <b>* TOTAL EXPENSES RECYCLING</b> |                                 | <b>45,000.00</b>   | <b>84,715.52</b>   | <b>(39,715.52)</b>   | <b>134,800.00</b> | <b>43,464.08</b>  | <b>91,335.92</b>     |
| <b>***P NET COSTS RECYCLING</b>   |                                 | <b>(45,000.00)</b> | <b>(21,328.44)</b> | <b>(23,671.56)</b>   | <b>(4,300.00)</b> | <b>(1,158.47)</b> | <b>(3,141.53)</b>    |





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger      | Description                 | 2012 YTD Budget   | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget   | 2013 YTD Actual  | 2013 YTD \$ Variance |
|---------------------|-----------------------------|-------------------|-------------------|----------------------|-------------------|------------------|----------------------|
| <b>REVENUE FCSS</b> |                             |                   |                   |                      |                   |                  |                      |
| 1-51-00-100-00      | FCSS - PROVINCIAL FUNDING   | 87,695.00         | 87,178.00         | 517.00               | 87,695.00         | 42,844.00        | 44,851.00            |
| 1-51-00-101-00      | FCSS - TOWN OF CLARESHOLM   | 21,924.00         | 31,924.00         | (10,000.00)          | 21,924.00         | 0.00             | 21,924.00            |
| 1-51-00-102-00      | FCSS - MD OF WILLOW CREEK   | 39,270.00         | 39,269.48         | 0.52                 | 39,270.00         | 19,634.74        | 19,635.26            |
| 1-51-00-104-02      | COMMUNITY CHOOSE WELL       | 0.00              | 929.67            | (929.67)             | 0.00              | 0.00             | 0.00                 |
| 1-51-00-104-03      | HEALTHY COMMUNITY COALITION | 0.00              | 7,656.87          | (7,656.87)           | 0.00              | 0.00             | 0.00                 |
| 1-51-00-105-00      | FCSS - INTEREST EARNED      | 25.00             | 231.49            | (206.49)             | 25.00             | 0.00             | 25.00                |
| 1-51-00-101-01      | ALBERTA HEALTH SERVICES OP  | 24,136.00         | 26,770.67         | (2,634.67)           | 24,136.00         | 6,513.82         | 17,622.18            |
| 1-51-00-102-01      | OTHER FUNDING & FEES OP     | 250.00            | 50.00             | 200.00               | 250.00            | 72.42            | 177.58               |
| 1-51-00-104-00      | FCSS - OTHER INCOME         | 250.00            | 0.00              | 250.00               | 250.00            | 503.52           | (253.52)             |
| 1-51-00-100-02      | FEES TEEN CENTRE/ ASC       | 0.00              | 11,993.66         | (11,993.66)          | 0.00              | 0.00             | 0.00                 |
| 1-51-00-100-04      | FEES & REIMBURSEMENTS OTHER | 925.00            | 575.00            | 350.00               | 925.00            | 0.00             | 925.00               |
| 1-51-00-100-06      | CFSA FUNDING RC             | 31,071.00         | 32,431.00         | (1,360.00)           | 31,071.00         | 16,215.00        | 14,856.00            |
| 1-51-00-101-06      | OTHER FUNDING & FEES RC     | 0.00              | 7,500.00          | (7,500.00)           | 0.00              | 7,500.00         | (7,500.00)           |
| 1-51-00-107-00      | NEW HORIZONS GRANT          | 0.00              | 6,694.62          | (6,694.62)           | 0.00              | 0.00             | 0.00                 |
| <b>*</b>            | <b>TOTAL REVENUE FCSS</b>   | <b>205,546.00</b> | <b>253,204.46</b> | <b>(47,658.46)</b>   | <b>205,546.00</b> | <b>93,283.50</b> | <b>112,262.50</b>    |
| <b>**</b>           | <b>TOTAL REVENUES</b>       | <b>205,546.00</b> | <b>253,204.46</b> | <b>(47,658.46)</b>   | <b>205,546.00</b> | <b>93,283.50</b> | <b>112,262.50</b>    |

### EXPENSE FCSS GENERAL

|                |                           |           |           |            |           |           |           |
|----------------|---------------------------|-----------|-----------|------------|-----------|-----------|-----------|
| 2-51-00-100-00 | WAGES & SALARIES DIRECTOR | 50,923.20 | 51,417.60 | (494.40)   | 33,750.00 | 15,357.06 | 18,392.94 |
| 2-51-00-102-00 | EI EXPENSE                | 1,200.00  | 1,172.97  | 27.03      | 1,200.00  | 404.21    | 795.79    |
| 2-51-00-103-00 | CPP EXPENSE               | 2,200.00  | 2,301.10  | (101.10)   | 800.00    | 710.48    | 89.52     |
| 2-51-00-104-00 | HOLIDAY/SICK PAY EXPENSE  | 5,000.00  | 4,963.45  | 36.55      | 5,000.00  | 0.00      | 5,000.00  |
| 2-51-00-105-00 | BENEFITS EXPENSE          | 3,300.00  | 6,212.04  | (2,912.04) | 2,000.00  | 661.32    | 1,338.68  |
| 2-51-00-106-00 | LAPP CONTRIBUTIONS        | 4,000.00  | 5,134.60  | (1,134.60) | 0.00      | 909.54    | (909.54)  |
| 2-51-00-107-00 | PROFESSIONAL DEVELOPMENT  | 500.00    | 428.87    | 71.13      | 500.00    | 0.00      | 500.00    |
| 2-51-00-108-00 | ADVERTISING & PROMOTION   | 750.00    | 195.00    | 555.00     | 750.00    | 302.00    | 448.00    |
| 2-51-00-109-00 | ACCOUNTING & LEGAL        | 3,500.00  | 3,500.00  | 0.00       | 3,500.00  | 3,500.00  | 0.00      |
| 2-51-00-111-00 | MEMBERSHIPS               | 750.00    | 436.81    | 313.19     | 750.00    | 713.00    | 37.00     |
| 2-51-00-112-00 | OFFICE EXPENSES           | 3,500.00  | 5,386.44  | (1,886.44) | 3,000.00  | 461.11    | 2,538.89  |
| 2-51-00-113-00 | RENT EXPENSE              | 10,200.00 | 10,074.12 | 125.88     | 10,500.00 | 4,197.55  | 6,302.45  |
| 2-51-00-114-00 | GENERAL & ADMIN EXPENSES  | 500.00    | 565.69    | (65.69)    | 500.00    | 0.00      | 500.00    |
| 2-51-00-115-00 | JANITORIAL EXPENSES       | 1,000.00  | 39.89     | 960.11     | 1,000.00  | 82.43     | 917.57    |
| 2-51-00-116-00 | TELEPHONE & UTILITIES     | 7,500.00  | 6,631.59  | 868.41     | 7,500.00  | 1,629.85  | 5,870.15  |
| 2-51-00-117-00 | TRAVEL & MEALS            | 1,000.00  | 952.03    | 47.97      | 0.00      | 0.00      | 0.00      |
| 2-51-00-118-00 | INSURANCE EXPENSE         | 475.00    | 475.00    | 0.00       | 475.00    | 0.00      | 475.00    |
| 2-51-00-120-00 | MISCELLANEOUS EXPENSE     | 0.00      | 161.91    | (161.91)   | 0.00      | 109.99    | (109.99)  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                | Description                          | 2012 YTD Budget  | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget  | 2013 YTD Actual  | 2013 YTD \$ Variance |
|-------------------------------|--------------------------------------|------------------|-------------------|----------------------|------------------|------------------|----------------------|
| 2-51-00-122-00                | ADMIN ALLOCATION - GENERAL           | 0.00             | 6,182.62          | (6,182.62)           | 3,300.00         | 0.00             | 3,300.00             |
| 2-51-00-123-03                | HEALTHY COMMUNITY COALITION          | 0.00             | 7,656.87          | (7,656.87)           | 0.00             | 1,526.76         | (1,526.76)           |
| <b>*</b>                      | <b>TOTAL EXPENSE FCSS GENERAL</b>    | <b>96,298.20</b> | <b>113,888.60</b> | <b>(17,590.40)</b>   | <b>74,525.00</b> | <b>30,565.30</b> | <b>43,959.70</b>     |
| <b>FCSS OUTREACH PROGRAM</b>  |                                      |                  |                   |                      |                  |                  |                      |
| 2-51-00-100-01                | WAGES OP                             | 33,172.80        | 33,977.67         | (804.87)             | 23,500.00        | 7,316.24         | 16,183.76            |
| 2-51-00-100-11                | EI EXPENSE - OP                      | 1,000.00         | 865.22            | 134.78               | 700.00           | 192.56           | 507.44               |
| 2-51-00-100-21                | CPP EXPENSE - OP                     | 2,000.00         | 1,510.66          | 489.34               | 450.00           | 343.63           | 106.37               |
| 2-51-00-105-01                | BENEFITS OP                          | 2,800.00         | 6,175.40          | (3,375.40)           | 1,300.00         | 576.03           | 723.97               |
| 2-51-00-107-01                | PROFESSIONAL DEVELOPMENT OP          | 300.00           | 0.00              | 300.00               | 0.00             | 0.00             | 0.00                 |
| 2-51-00-108-01                | ADVERTISING OP                       | 500.00           | 68.40             | 431.60               | 500.00           | 0.00             | 500.00               |
| 2-51-00-116-01                | CELL PHONE OP                        | 320.00           | 245.97            | 74.03                | 360.00           | 1.29             | 358.71               |
| 2-51-00-117-01                | TRAVEL & MEALS OP                    | 100.00           | 57.18             | 42.82                | 100.00           | 0.00             | 100.00               |
| 2-51-00-120-01                | SUPPLIES OP                          | 1,500.00         | 1,092.48          | 407.52               | 1,000.00         | 72.67            | 927.33               |
| 2-51-00-123-01                | DRUG COALITION EXPENSE               | 0.00             | 0.00              | 0.00                 | 0.00             | 0.00             | 0.00                 |
| 2-51-00-123-02                | COMMUNITY CHOOSEWELL EXPENSE         | 0.00             | 929.67            | (929.67)             | 0.00             | 0.00             | 0.00                 |
| <b>*</b>                      | <b>TOTAL FCSS OUTREACH PROGRAM</b>   | <b>41,692.80</b> | <b>44,922.65</b>  | <b>(3,229.85)</b>    | <b>27,910.00</b> | <b>8,502.42</b>  | <b>19,407.58</b>     |
| <b>TEEN CENTRE EXPENSES</b>   |                                      |                  |                   |                      |                  |                  |                      |
| 2-51-00-100-02                | WAGES TEEN CENTRE                    | 0.00             | 27,751.77         | (27,751.77)          | 0.00             | 3,743.52         | (3,743.52)           |
| 2-51-00-100-12                | EI EXPENSE - TC                      | 0.00             | 725.19            | (725.19)             | 0.00             | 98.53            | (98.53)              |
| 2-51-00-100-22                | CPP EXPENSE - TC                     | 0.00             | 1,074.19          | (1,074.19)           | 0.00             | 151.99           | (151.99)             |
| 2-51-00-105-02                | BENEFITS TC                          | 0.00             | 813.04            | (813.04)             | 0.00             | 0.00             | 0.00                 |
| 2-51-00-108-02                | ADVERTISING TC                       | 0.00             | 0.00              | 0.00                 | 0.00             | 0.00             | 0.00                 |
| 2-51-00-117-02                | TRAVEL & MEALS TC                    | 0.00             | 0.00              | 0.00                 | 0.00             | 0.00             | 0.00                 |
| 2-51-00-120-02                | SUPPLIES TC                          | 0.00             | 3,178.63          | (3,178.63)           | 0.00             | 47.78            | (47.78)              |
| <b>*</b>                      | <b>TOTAL ASC/TEEN CENTRE EXPENSE</b> | <b>0.00</b>      | <b>33,542.82</b>  | <b>(33,542.82)</b>   | <b>0.00</b>      | <b>4,041.82</b>  | <b>(4,041.82)</b>    |
| <b>OTHER PROGRAM EXPENSES</b> |                                      |                  |                   |                      |                  |                  |                      |
| 2-51-00-100-04                | WAGES - OTHER                        | 250.00           | 0.00              | 250.00               | 250.00           | 0.00             | 250.00               |
| 2-51-00-108-04                | ADVERTISING - OTHER                  | 500.00           | 620.95            | (120.95)             | 500.00           | 0.00             | 500.00               |
| 2-51-00-120-04                | SUPPLIES - OTHER                     | 500.00           | 797.14            | (297.14)             | 0.00             | 0.00             | 0.00                 |
| 2-51-00-123-05                | OTHER ALLOCATED FUNDS                | 13,265.00        | 884.27            | 12,380.73            | 35,161.00        | 0.00             | 35,161.00            |
| <b>*</b>                      | <b>TOTAL OTHER PROGRAM EXPENSES</b>  | <b>14,515.00</b> | <b>2,302.36</b>   | <b>12,212.64</b>     | <b>35,911.00</b> | <b>0.00</b>      | <b>35,911.00</b>     |

### PROGRAM GRANTS EXPENSE



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                  | Description                           | 2012 YTD Budget   | 2012 YTD Actual   | 2012 YTD \$ Variance | 2013 YTD Budget   | 2013 YTD Actual   | 2013 YTD \$ Variance |
|---------------------------------|---------------------------------------|-------------------|-------------------|----------------------|-------------------|-------------------|----------------------|
| 2-51-00-125-05                  | COMMUNITY GRANTS EXPENSE              | 18,100.00         | 17,609.44         | 490.56               | 24,200.00         | 24,200.00         | 0.00                 |
| <b>*</b>                        | <b>TOTAL PROGRAM GRANTS EXPENSE</b>   | <b>18,100.00</b>  | <b>17,609.44</b>  | <b>490.56</b>        | <b>24,200.00</b>  | <b>24,200.00</b>  | <b>0.00</b>          |
| <b>NEW HORIZONS EXPENSE</b>     |                                       |                   |                   |                      |                   |                   |                      |
| 2-51-00-100-07                  | WAGES NH                              | 0.00              | 2,387.61          | (2,387.61)           | 0.00              | 2,700.32          | (2,700.32)           |
| 2-51-00-120-07                  | SUPPLIES NH                           | 0.00              | 4,307.01          | (4,307.01)           | 0.00              | 5,529.77          | (5,529.77)           |
| <b>*</b>                        | <b>TOTAL NEW HORIZONS EXPENSE</b>     | <b>0.00</b>       | <b>6,694.62</b>   | <b>(6,694.62)</b>    | <b>0.00</b>       | <b>8,230.09</b>   | <b>(8,230.09)</b>    |
| <b>UNITED WAY EXPENSE</b>       |                                       |                   |                   |                      |                   |                   |                      |
| 2-51-00-100-08                  | WAGES UW                              | 0.00              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00                 |
| 2-51-00-120-08                  | SUPPLIES UW                           | 0.00              | 458.75            | (458.75)             | 0.00              | 7,442.91          | (7,442.91)           |
| <b>*</b>                        | <b>TOTAL UNITED WAY EXPENSE</b>       | <b>0.00</b>       | <b>458.75</b>     | <b>(458.75)</b>      | <b>0.00</b>       | <b>7,442.91</b>   | <b>(7,442.91)</b>    |
| <b>RESOURCE CENTRE EXPENSES</b> |                                       |                   |                   |                      |                   |                   |                      |
| 2-51-00-100-06                  | WAGES RC                              | 30,940.00         | 30,583.00         | 357.00               | 34,000.00         | 12,077.10         | 21,922.90            |
| 2-51-00-100-16                  | EI EXPENSE - RC                       | 1,000.00          | 783.80            | 216.20               | 1,000.00          | 317.88            | 682.12               |
| 2-51-00-100-26                  | CPP EXPENSE - RC                      | 1,700.00          | 1,346.59          | 353.41               | 1,600.00          | 541.86            | 1,058.14             |
| 2-51-00-105-06                  | BENEFITS RC                           | 300.00            | 881.74            | (581.74)             | 5,700.00          | 1,849.78          | 3,850.22             |
| 2-51-00-107-06                  | PROFESSIONAL DEVELOPMENT RC           | 300.00            | 0.00              | 300.00               | 0.00              | 0.00              | 0.00                 |
| 2-51-00-108-06                  | ADVERTISING RC                        | 100.00            | 195.80            | (95.80)              | 100.00            | 25.00             | 75.00                |
| 2-51-00-117-06                  | TRAVEL & MEALS RC                     | 0.00              | 35.50             | (35.50)              | 0.00              | 0.00              | 0.00                 |
| 2-51-00-120-06                  | SUPPLIES RC                           | 600.00            | 241.90            | 358.10               | 600.00            | 53.20             | 546.80               |
| 2-51-00-122-06                  | ADMIN ALLOCATION RC                   | 0.00              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00                 |
| <b>*</b>                        | <b>TOTAL RESOURCE CENTRE EXPENSES</b> | <b>34,940.00</b>  | <b>34,068.33</b>  | <b>871.67</b>        | <b>43,000.00</b>  | <b>14,864.82</b>  | <b>28,135.18</b>     |
| <b>**</b>                       | <b>TOTAL FCSS EXPENSES</b>            | <b>205,546.00</b> | <b>253,487.57</b> | <b>(47,941.57)</b>   | <b>205,546.00</b> | <b>97,847.36</b>  | <b>107,698.64</b>    |
| <b>***P</b>                     | <b>NET FCSS SURPLUS (DEFICIT)</b>     | <b>0.00</b>       | <b>(283.11)</b>   | <b>283.11</b>        | <b>0.00</b>       | <b>(4,563.86)</b> | <b>4,563.86</b>      |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                   | Description                       | 2012 YTD<br>Budget | 2012 YTD<br>Actual | 2012 YTD \$<br>Variance | 2013 YTD<br>Budget | 2013 YTD<br>Actual | 2013 YTD \$<br>Variance |
|----------------------------------|-----------------------------------|--------------------|--------------------|-------------------------|--------------------|--------------------|-------------------------|
| <b>EXPENSES DAYCARE SERVICES</b> |                                   |                    |                    |                         |                    |                    |                         |
| 2-51-00-750-00                   | CONTRIBUTION TO F.C.S.S. PROJ     | 21,924.00          | 31,924.00          | (10,000.00)             | 21,924.00          | 0.00               | 21,924.00               |
| 2-52-00-750-00                   | CONTRIBUTION TO DAY CARE          | 26,202.00          | 26,202.00          | 0.00                    | 26,202.00          | 8,734.00           | 17,468.00               |
|                                  |                                   | <u>48,126.00</u>   | <u>58,126.00</u>   | <u>(10,000.00)</u>      | <u>48,126.00</u>   | <u>8,734.00</u>    | <u>39,392.00</u>        |
| <b>*</b>                         | <b>TOTAL EXP DAYCARE SERVICES</b> |                    |                    |                         |                    |                    |                         |
| <b>***P</b>                      | <b>NET COSTS DAYCARE SERVICES</b> | <b>(48,126.00)</b> | <b>(58,126.00)</b> | <b>10,000.00</b>        | <b>(48,126.00)</b> | <b>(8,734.00)</b>  | <b>(39,392.00)</b>      |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                          | Description                 | 2012 YTD Budget   | 2012 YTD Actual  | 2012 YTD \$ Variance | 2013 YTD Budget    | 2013 YTD Actual  | 2013 YTD \$ Variance |
|---|-----------------------------|-------------------|------------------|----------------------|--------------------|------------------|----------------------|
| <b>REVENUE CEMETERY SERV</b>            |                             |                   |                  |                      |                    |                  |                      |
| 1-56-00-410-00                          | CEMETERY FEES               | 17,000.00         | 15,025.00        | 1,975.00             | 15,000.00          | 8,325.00         | 6,675.00             |
| 1-56-00-850-00                          | LOCAL GOVT GRANTS CEMETERY  | 2,000.00          | 2,000.00         | 0.00                 | 2,000.00           | 3,000.00         | (1,000.00)           |
| <b>* TOTAL REVENUE CEMETERY SERV</b>    |                             | <b>19,000.00</b>  | <b>17,025.00</b> | <b>1,975.00</b>      | <b>17,000.00</b>   | <b>11,325.00</b> | <b>5,675.00</b>      |
| <b>EXPENSE CEMETERY SERV</b>            |                             |                   |                  |                      |                    |                  |                      |
| 2-56-00-100-00                          | CEMETERIES WAGE BENEFITS    | 5,000.00          | 3,777.35         | 1,222.65             | 4,700.00           | 424.72           | 4,275.28             |
| 2-56-00-105-00                          | SALARY SUPERINTENDENT       | 0.00              | 0.00             | 0.00                 | 4,300.00           | 0.00             | 4,300.00             |
| 2-56-00-110-00                          | CEMETERY WAGES              | 12,000.00         | 11,537.10        | 462.90               | 27,600.00          | 1,922.22         | 25,677.78            |
| 2-56-00-510-00                          | CEMETERY MATERIALS          | 1,000.00          | 158.36           | 841.64               | 1,000.00           | 0.00             | 1,000.00             |
| 2-56-00-520-00                          | I/D - OFFICE SECRETARY      | 2,500.00          | 2,500.00         | 0.00                 | 2,500.00           | 0.00             | 2,500.00             |
| 2-56-00-525-00                          | I/D - OFFICE SUPPLIES       | 0.00              | 0.00             | 0.00                 | 0.00               | 0.00             | 0.00                 |
| 2-56-00-530-00                          | I/D - POSTAGE/FAX/PHONE     | 0.00              | 0.00             | 0.00                 | 0.00               | 0.00             | 0.00                 |
| 2-56-00-535-00                          | I/D - TRUCK RENTAL          | 0.00              | 0.00             | 0.00                 | 0.00               | 0.00             | 0.00                 |
| 2-56-00-750-00                          | AMORTIZATION EXP - CEMETERY | 0.00              | 2.68             | (2.68)               | 500.00             | 0.00             | 500.00               |
| <b>* TOTAL EXPENSE CEMETERY SERV</b>    |                             | <b>20,500.00</b>  | <b>17,975.49</b> | <b>2,524.51</b>      | <b>40,600.00</b>   | <b>2,346.94</b>  | <b>38,253.06</b>     |
| <b>***P NET COSTS CEMETERY SERVICES</b> |                             | <b>(1,500.00)</b> | <b>(950.49)</b>  | <b>(549.51)</b>      | <b>(23,600.00)</b> | <b>8,978.06</b>  | <b>(32,578.06)</b>   |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                   | Description                           | 2012 YTD Budget  | 2012 YTD Actual  | 2012 YTD \$ Variance | 2013 YTD Budget  | 2013 YTD Actual | 2013 YTD \$ Variance |
|----------------------------------|---------------------------------------|------------------|------------------|----------------------|------------------|-----------------|----------------------|
| <b>REV PHYSICIAN RECRUITMENT</b> |                                       |                  |                  |                      |                  |                 |                      |
| 1-57-00-100-00                   | TOWN OF CLARESHOLM GRANT              | 30,000.00        | 30,000.00        | 0.00                 | 30,000.00        | 0.00            | 30,000.00            |
| 1-57-00-101-00                   | MD OF WILLOW CREEK GRANT              | 20,000.00        | 20,000.00        | 0.00                 | 20,000.00        | 0.00            | 20,000.00            |
| 1-57-00-102-00                   | TOWN OF STAVELY GRANT                 | 2,500.00         | 2,500.00         | 0.00                 | 2,500.00         | 0.00            | 2,500.00             |
| 1-57-00-103-00                   | TOWN OF GRANUM GRANT                  | 2,000.00         | 2,000.00         | 0.00                 | 2,000.00         | 0.00            | 2,000.00             |
| 1-57-00-104-00                   | RPAP GRANT                            | 0.00             | 0.00             | 0.00                 | 0.00             | 0.00            | 0.00                 |
| 1-57-00-105-00                   | COMMUNITY SPIRIT GRANT                | 0.00             | 0.00             | 0.00                 | 0.00             | 0.00            | 0.00                 |
| <b>*</b>                         | <b>TOTAL REV PHYSICIAN RECRUITMEN</b> | <b>54,500.00</b> | <b>54,500.00</b> | <b>0.00</b>          | <b>54,500.00</b> | <b>0.00</b>     | <b>54,500.00</b>     |
| <b>EXP PHYSICIAN RECRUITMENT</b> |                                       |                  |                  |                      |                  |                 |                      |
| 2-57-00-110-00                   | HOUSING COSTS                         | 22,500.00        | 22,500.00        | 0.00                 | 0.00             | 0.00            | 0.00                 |
| 2-57-00-120-00                   | CLINIC TAX RELIEF                     | 11,500.00        | 12,174.78        | (674.78)             | 15,000.00        | 0.00            | 15,000.00            |
| 2-57-00-130-00                   | DISCRETIONARY EXPENSES                | 20,500.00        | 939.70           | 19,560.30            | 39,500.00        | 0.00            | 39,500.00            |
| <b>*</b>                         | <b>TOTAL EXP PHYSICIAN RECRUITMEN</b> | <b>54,500.00</b> | <b>35,614.48</b> | <b>18,885.52</b>     | <b>54,500.00</b> | <b>0.00</b>     | <b>54,500.00</b>     |
| <b>***P</b>                      | <b>NET COSTS PHYSICIAN RECRUIT</b>    | <b>0.00</b>      | <b>18,885.52</b> | <b>(18,885.52)</b>   | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b>          |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger              | Description                       | 2012 YTD<br>Budget | 2012 YTD<br>Actual | 2012 YTD \$<br>Variance | 2013 YTD<br>Budget | 2013 YTD<br>Actual | 2013 YTD \$<br>Variance |
|-----------------------------|-----------------------------------|--------------------|--------------------|-------------------------|--------------------|--------------------|-------------------------|
| <b>EXPENSES AG SERVICES</b> |                                   |                    |                    |                         |                    |                    |                         |
| 2-62-00-100-00              | PEST CONT ADMIN WAGE BENEFIT      | 600.00             | 505.03             | 94.97                   | 400.00             | 276.51             | 123.49                  |
| 2-62-00-111-00              | PEST CONTROL WAGES                | 500.00             | 180.74             | 319.26                  | 500.00             | 1,090.60           | (590.60)                |
| 2-62-00-122-00              | WEED CONTROL SPRAYING WAGES       | 2,000.00           | 2,091.42           | (91.42)                 | 2,200.00           | 0.00               | 2,200.00                |
| 2-62-00-200-00              | WEED CONTROL WAGE BENEFITS        | 500.00             | 525.90             | (25.90)                 | 500.00             | 0.00               | 500.00                  |
| 2-62-00-514-00              | PEST CONTROL CHEMICALS            | 3,000.00           | 2,618.90           | 381.10                  | 3,000.00           | 1,205.00           | 1,795.00                |
| 2-62-00-515-00              | WEED CONTROL CHEMICALS            | 3,000.00           | 4,175.56           | (1,175.56)              | 5,000.00           | 0.00               | 5,000.00                |
| 2-62-00-516-00              | PEST CONTROL MATERIALS            | 500.00             | 0.00               | 500.00                  | 500.00             | 0.00               | 500.00                  |
| 2-62-00-517-00              | WEED CONTROL MATERIALS            | 500.00             | 0.00               | 500.00                  | 0.00               | 0.00               | 0.00                    |
| 2-62-00-750-00              | AMORTIZATION EXP - AG SERVICES    | 27,000.00          | 2,849.22           | 24,150.78               | 3,000.00           | 0.00               | 3,000.00                |
| <b>*</b>                    | <b>TOTAL EXPENSES AG SERVICES</b> | <b>37,600.00</b>   | <b>12,946.77</b>   | <b>24,653.23</b>        | <b>15,100.00</b>   | <b>2,572.11</b>    | <b>12,527.89</b>        |
| <b>***P</b>                 | <b>NET COSTS AG SERVICES</b>      | <b>(37,600.00)</b> | <b>(12,946.77)</b> | <b>(24,653.23)</b>      | <b>(15,100.00)</b> | <b>(2,572.11)</b>  | <b>(12,527.89)</b>      |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger                  | Description                           | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual    | 2013 YTD \$ Variance |
|---------------------------------|---------------------------------------|---------------------|---------------------|----------------------|---------------------|--------------------|----------------------|
| <b>REV PLANNING/DEVELOPMENT</b> |                                       |                     |                     |                      |                     |                    |                      |
| 1-12-00-510-00                  | BUSINESS LICENSES - HOME OCC          | 8,000.00            | 6,415.00            | 1,585.00             | 6,000.00            | 0.00               | 6,000.00             |
| 1-12-00-520-00                  | BUSINESS LICENSES - DOWNTOWN          | 9,500.00            | 12,730.00           | (3,230.00)           | 11,000.00           | 24,000.00          | (13,000.00)          |
| 1-12-00-530-00                  | BUSINESS LICENSES - REGIONAL          | 1,700.00            | 140.00              | 1,560.00             | 1,000.00            | 3,200.00           | (2,200.00)           |
| 1-12-00-540-00                  | BUSINESS LICENSES - OUT OF TOWN       | 10,000.00           | 8,625.00            | 1,375.00             | 8,000.00            | 0.00               | 8,000.00             |
| 1-12-00-550-00                  | BUSINESS LICENSES - SALES             | 1,000.00            | 350.00              | 650.00               | 300.00              | 0.00               | 300.00               |
| 1-26-00-519-00                  | COMPLIANCE REQUESTS                   | 2,500.00            | 2,750.00            | (250.00)             | 2,500.00            | 700.00             | 1,800.00             |
| 1-26-00-520-00                  | BUILDING PERMITS/ SUPERIOR            | 18,000.00           | 17,757.27           | 242.73               | 15,500.00           | 986.00             | 14,514.00            |
| 1-26-00-521-00                  | PLANNING FEES MISC.                   | 1,000.00            | 1,523.00            | (523.00)             | 1,000.00            | 1,010.00           | (10.00)              |
| 1-26-00-522-00                  | DEVELOPMENT/ OTHER PERMITS            | 18,000.00           | 9,733.22            | 8,266.78             | 11,000.00           | 5,788.12           | 5,211.88             |
| 1-26-00-523-00                  | DEVELOPMENT PENALTIES & FINES         | 2,000.00            | 750.00              | 1,250.00             | 0.00                | 125.00             | (125.00)             |
| 1-26-00-540-00                  | I/D - RPS ADMIN ASSISTANT             | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| <b>*</b>                        | <b>TOTAL REV PLANNING/DEVELOPMENT</b> | <b>71,700.00</b>    | <b>60,773.49</b>    | <b>10,926.51</b>     | <b>56,300.00</b>    | <b>35,809.12</b>   | <b>20,490.88</b>     |
| <b>EXP PLANNING/DEVELOPMENT</b> |                                       |                     |                     |                      |                     |                    |                      |
| 2-12-00-998-00                  | PLANNING FUND                         | 38,750.00           | 38,753.00           | (3.00)               | 50,850.00           | 33,797.78          | 17,052.22            |
| 2-26-00-100-00                  | WAGE BENEFITS - MANAGER               | 15,000.00           | 17,063.80           | (2,063.80)           | 18,500.00           | 6,436.11           | 12,063.89            |
| 2-26-00-110-00                  | WAGES - MANAGER                       | 66,950.00           | 63,699.90           | 3,250.10             | 70,500.00           | 24,336.00          | 46,164.00            |
| 2-66-00-100-00                  | DEVELOPMENT ASSISTANT - WAGES         | 12,000.00           | 18,126.11           | (6,126.11)           | 19,500.00           | 5,641.81           | 13,858.19            |
| 2-66-00-111-00                  | DEV ASST WAGE BENEFITS                | 1,500.00            | 1,608.55            | (108.55)             | 2,000.00            | 610.57             | 1,389.43             |
| 2-66-00-112-00                  | WAGES - DEVELOPMENT OFFICER           | 44,500.00           | 40,202.65           | 4,297.35             | 43,500.00           | 14,471.10          | 29,028.90            |
| 2-66-00-113-00                  | WAGE BENEFITS - DEV OFFICER           | 7,900.00            | 3,291.46            | 4,608.54             | 9,800.00            | 1,818.11           | 7,981.89             |
| 2-66-00-200-00                  | PROFESSIONAL SERVICES                 | 35,000.00           | 19,258.97           | 15,741.03            | 25,000.00           | 0.00               | 25,000.00            |
| 2-66-00-201-00                  | DEVELOPMENT - LEGAL                   | 3,000.00            | 4,973.79            | (1,973.79)           | 5,000.00            | 1,010.00           | 3,990.00             |
| 2-66-00-202-00                  | DEVELOPMENT - MEMBERSHIPS             | 800.00              | 200.00              | 600.00               | 800.00              | 200.00             | 600.00               |
| 2-66-00-203-00                  | DEVELOPMENT - TELEPHONE               | 1,000.00            | 1,121.33            | (121.33)             | 1,500.00            | 211.75             | 1,288.25             |
| 2-66-00-205-00                  | DEVELOPMENT - MILEAGE                 | 100.00              | 0.00                | 100.00               | 0.00                | 0.00               | 0.00                 |
| 2-66-00-210-00                  | SURVEYING/SUBDIVISION COSTS           | 8,000.00            | 16,988.80           | (8,988.80)           | 10,000.00           | 547.00             | 9,453.00             |
| 2-66-00-215-00                  | S&DAB EXPENSES                        | 500.00              | 0.00                | 500.00               | 500.00              | 0.00               | 500.00               |
| 2-66-00-570-00                  | I/D - INSURANCE                       | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-66-00-571-00                  | I/D - OFFICE SUPPLIES                 | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-66-00-572-00                  | I/D - POSTAGE/FAX/PHONE               | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-66-00-573-00                  | I/D - VEHICLE RENTAL                  | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-66-00-750-00                  | AMORTIZATION EXP - PLANNING           | 600.00              | (5,503.08)          | 6,103.08             | 500.00              | 0.00               | 500.00               |
| <b>*</b>                        | <b>TOTAL EXP PLANNING/DEVELOPMENT</b> | <b>235,600.00</b>   | <b>219,785.28</b>   | <b>15,814.72</b>     | <b>257,950.00</b>   | <b>89,080.23</b>   | <b>168,869.77</b>    |
| <b>***P</b>                     | <b>NET COSTS PLANNING/DEVELOPMENT</b> | <b>(163,900.00)</b> | <b>(159,011.79)</b> | <b>(4,888.21)</b>    | <b>(201,650.00)</b> | <b>(53,271.11)</b> | <b>(148,378.89)</b>  |





# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger             | Description                      | 2012 YTD Budget    | 2012 YTD Actual    | 2012 YTD \$ Variance | 2013 YTD Budget    | 2013 YTD Actual    | 2013 YTD \$ Variance |
|----------------------------|----------------------------------|--------------------|--------------------|----------------------|--------------------|--------------------|----------------------|
| <b>REVENUE RECREATION</b>  |                                  |                    |                    |                      |                    |                    |                      |
| 1-71-00-850-00             | LOCAL GOVERNMENT REC. GRANTS     | 50,000.00          | 50,000.00          | 0.00                 | 50,000.00          | 0.00               | 50,000.00            |
| <b>*</b>                   | <b>TOTAL REVENUE RECREATION</b>  | <b>50,000.00</b>   | <b>50,000.00</b>   | <b>0.00</b>          | <b>50,000.00</b>   | <b>0.00</b>        | <b>50,000.00</b>     |
| <b>EXPENSES RECREATION</b> |                                  |                    |                    |                      |                    |                    |                      |
| 2-71-00-512-00             | GOLF COURSE DEBENTURE ASSISTANCE | 0.00               | 0.00               | 0.00                 | 0.00               | 0.00               | 0.00                 |
| 2-72-00-211-00             | GOLF COURSE MANAGEMENT FEE       | 50,000.00          | 50,000.00          | 0.00                 | 50,000.00          | 20,000.00          | 30,000.00            |
| 2-72-00-213-00             | RECREATION DEBENTURE INTEREST    | 21,900.00          | 21,779.55          | 120.45               | 19,900.00          | 0.00               | 19,900.00            |
| <b>*</b>                   | <b>TOTAL EXPENSES RECREATION</b> | <b>71,900.00</b>   | <b>71,779.55</b>   | <b>120.45</b>        | <b>69,900.00</b>   | <b>20,000.00</b>   | <b>49,900.00</b>     |
| <b>***P</b>                | <b>NET COSTS RECREATION</b>      | <b>(21,900.00)</b> | <b>(21,779.55)</b> | <b>(120.45)</b>      | <b>(19,900.00)</b> | <b>(20,000.00)</b> | <b>100.00</b>        |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger        | Description                 | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual    | 2013 YTD \$ Variance |
|-----------------------|-----------------------------|---------------------|---------------------|----------------------|---------------------|--------------------|----------------------|
| <b>REVENUE ARENA</b>  |                             |                     |                     |                      |                     |                    |                      |
| 1-72-00-418-00        | VENDING MACHINES            | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 1-72-00-562-00        | MINOR HOCKEY RENTALS        | 25,000.00           | 30,616.11           | (5,616.11)           | 30,000.00           | 17,428.05          | 12,571.95            |
| 1-72-00-564-00        | FIGURE SKATING RENTALS      | 11,000.00           | 15,917.00           | (4,917.00)           | 15,000.00           | 9,336.75           | 5,663.25             |
| 1-72-00-565-00        | STORAGE ROOM RENTAL         | 1,200.00            | 1,500.00            | (300.00)             | 1,500.00            | 0.00               | 1,500.00             |
| 1-72-00-566-00        | ADULT & ZONE "AA"           | 6,000.00            | 7,695.63            | (1,695.63)           | 7,000.00            | 4,247.13           | 2,752.87             |
| 1-72-00-568-00        | CONCESSION RENTAL           | 1,000.00            | 1,000.00            | 0.00                 | 1,000.00            | 0.00               | 1,000.00             |
| 1-72-00-569-00        | ARENA ADVERTISING - SIGNS   | 2,000.00            | 2,950.00            | (950.00)             | 2,500.00            | 275.00             | 2,225.00             |
| 1-72-00-570-00        | OTHER RENTALS               | 10,000.00           | 10,420.03           | (420.03)             | 10,000.00           | 1,431.00           | 8,569.00             |
| 1-72-00-567-00        | OUT OF TOWN ICE RENTAL      | 0.00                | 113.44              | (113.44)             | 0.00                | 418.00             | (418.00)             |
| <b>*</b>              | <b>TOTAL REVENUE ARENA</b>  | <b>56,200.00</b>    | <b>70,212.21</b>    | <b>(14,012.21)</b>   | <b>67,000.00</b>    | <b>33,135.93</b>   | <b>33,864.07</b>     |
| <b>EXPENSES ARENA</b> |                             |                     |                     |                      |                     |                    |                      |
| 2-72-00-104-00        | WAGE BENEFITS ARENA         | 34,000.00           | 24,342.35           | 9,657.65             | 18,000.00           | 7,973.77           | 10,026.23            |
| 2-72-00-140-00        | ARENA OPERATION WAGES       | 72,000.00           | 61,974.27           | 10,025.73            | 66,500.00           | 32,351.70          | 34,148.30            |
| 2-72-00-216-00        | ARENA TELEPHONE             | 2,000.00            | 2,519.38            | (519.38)             | 3,000.00            | 883.16             | 2,116.84             |
| 2-72-00-530-00        | ARENA MATERIALS             | 27,000.00           | 20,429.05           | 6,570.95             | 25,000.00           | 7,248.36           | 17,751.64            |
| 2-72-00-560-00        | ARENA UTILITIES             | 83,000.00           | 82,482.93           | 517.07               | 84,000.00           | 30,497.83          | 53,502.17            |
| 2-72-00-575-00        | I/D - INSURANCE             | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-576-00        | I/D - SECRETARY             | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-577-00        | I/D - OFFICE SUPPLIES       | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-578-00        | I/D - POSTAGE/FAX/PHONE     | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-750-00        | AMORTIZATION EXP - ARENA    | 36,000.00           | 5,944.40            | 30,055.60            | 6,000.00            | 0.00               | 6,000.00             |
| <b>*</b>              | <b>TOTAL EXPENSES ARENA</b> | <b>254,000.00</b>   | <b>197,692.38</b>   | <b>56,307.62</b>     | <b>202,500.00</b>   | <b>78,954.82</b>   | <b>123,545.18</b>    |
| <b>***P</b>           | <b>NET COSTS ARENA</b>      | <b>(197,800.00)</b> | <b>(127,480.17)</b> | <b>(70,319.83)</b>   | <b>(135,500.00)</b> | <b>(45,818.89)</b> | <b>(89,681.11)</b>   |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger            | Description                     | 2012 YTD Budget     | 2012 YTD Actual     | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual    | 2013 YTD \$ Variance |
|---------------------------|---------------------------------|---------------------|---------------------|----------------------|---------------------|--------------------|----------------------|
| <b>REVENUE SWIM POOL</b>  |                                 |                     |                     |                      |                     |                    |                      |
| 1-72-00-410-00            | SWIMMING LESSONS                | 35,000.00           | 40,127.84           | (5,127.84)           | 40,000.00           | 17,476.91          | 22,523.09            |
| 1-72-00-412-00            | SWIM GATE REC & SEASON TICKETS  | 32,000.00           | 35,364.55           | (3,364.55)           | 35,000.00           | 11,406.69          | 23,593.31            |
| 1-72-00-560-00            | SWIM POOL RENTAL                | 15,000.00           | 15,271.90           | (271.90)             | 15,000.00           | 3,464.75           | 11,535.25            |
| <b>*</b>                  | <b>TOTAL REVENUE SWIM POOL</b>  | <b>82,000.00</b>    | <b>90,764.29</b>    | <b>(8,764.29)</b>    | <b>90,000.00</b>    | <b>32,348.35</b>   | <b>57,651.65</b>     |
| <b>EXPENSES SWIM POOL</b> |                                 |                     |                     |                      |                     |                    |                      |
| 2-72-00-102-00            | WAGE BENEFITS SWIM POOL         | 17,000.00           | 37,263.38           | (20,263.38)          | 40,000.00           | 14,249.36          | 25,750.64            |
| 2-72-00-130-00            | SWIM POOL FULL TIME GUARDS      | 132,000.00          | 130,439.55          | 1,560.45             | 110,000.00          | 45,473.24          | 64,526.76            |
| 2-72-00-131-00            | SWIM POOL PART TIME GUARDS      | 40,000.00           | 67,269.57           | (27,269.57)          | 60,000.00           | 23,288.67          | 36,711.33            |
| 2-72-00-132-00            | POOL SUPERVISOR SALARY          | 47,000.00           | 45,999.98           | 1,000.02             | 48,000.00           | 16,560.00          | 31,440.00            |
| 2-72-00-133-00            | POOL SUPERVISOR WAGE BENEFITS   | 7,150.00            | 8,910.16            | (1,760.16)           | 14,000.00           | 4,373.39           | 9,626.61             |
| 2-72-00-201-00            | AQUATIC CENTRE TRAINING         | 5,000.00            | 4,135.71            | 864.29               | 4,000.00            | 35.00              | 3,965.00             |
| 2-72-00-215-00            | SWIM POOL TELEPHONE             | 3,000.00            | 2,923.42            | 76.58                | 3,200.00            | 1,031.90           | 2,168.10             |
| 2-72-00-525-00            | SWIM POOL PROGRAM MATERIALS     | 15,000.00           | 13,680.25           | 1,319.75             | 14,000.00           | 2,746.09           | 11,253.91            |
| 2-72-00-526-00            | SWIM POOL OPERATION MATERIALS   | 7,000.00            | 8,237.64            | (1,237.64)           | 8,300.00            | 2,748.05           | 5,551.95             |
| 2-72-00-527-00            | SWIM POOL RESALE MATERIALS      | 0.00                | 0.00                | 0.00                 | 0.00                | 750.61             | (750.61)             |
| 2-72-00-585-00            | I/D - INSURANCE                 | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-586-00            | I/D - OFFICE SUPPLIES           | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-587-00            | I/D - POSTAGE/FAX/PHONE         | 0.00                | 0.00                | 0.00                 | 0.00                | 0.00               | 0.00                 |
| 2-72-00-752-00            | AMORTIZATION EXP - POOL         | 49,000.00           | 14,100.00           | 34,900.00            | 14,000.00           | 0.00               | 14,000.00            |
| 2-72-00-834-00            | SWIM POOL DEBENTURE INT         | 4,420.00            | 2,909.08            | 1,510.92             | 2,300.00            | 0.00               | 2,300.00             |
| <b>*</b>                  | <b>TOTAL EXPENSES SWIM POOL</b> | <b>326,570.00</b>   | <b>335,868.74</b>   | <b>(9,298.74)</b>    | <b>317,800.00</b>   | <b>111,256.31</b>  | <b>206,543.69</b>    |
| <b>***P</b>               | <b>NET COSTS SWIM POOL</b>      | <b>(244,570.00)</b> | <b>(245,104.45)</b> | <b>534.45</b>        | <b>(227,800.00)</b> | <b>(78,907.96)</b> | <b>(148,892.04)</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger        | Description                    | 2012 YTD<br>Budget  | 2012 YTD<br>Actual  | 2012 YTD \$<br>Variance | 2013 YTD<br>Budget  | 2013 YTD<br>Actual | 2013 YTD \$<br>Variance |
|-----------------------|--------------------------------|---------------------|---------------------|-------------------------|---------------------|--------------------|-------------------------|
| <b>REVENUE PARKS</b>  |                                |                     |                     |                         |                     |                    |                         |
| 1-72-00-413-00        | BALL DIAMOND FEES              | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 1-72-00-572-00        | PARK CAMPING FEES              | 52,000.00           | 37,333.58           | 14,666.42               | 38,500.00           | 385.72             | 38,114.28               |
| 1-72-00-991-00        | SUB RESERVE CONT TO PARK DEVEL | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 1-72-00-850-00        | OTHER FUNDING - PARKS          | 0.00                | 8,373.75            | (8,373.75)              | 0.00                | 0.00               | 0.00                    |
| <b>*</b>              | <b>TOTAL REVENUE PARKS</b>     | <b>52,000.00</b>    | <b>45,707.33</b>    | <b>6,292.67</b>         | <b>38,500.00</b>    | <b>385.72</b>      | <b>38,114.28</b>        |
| <b>EXPENSES PARKS</b> |                                |                     |                     |                         |                     |                    |                         |
| 2-72-00-110-00        | SALARY SUPERINTENDENT          | 0.00                | 0.00                | 0.00                    | 4,300.00            | 0.00               | 4,300.00                |
| 2-72-00-105-00        | WAGE BENEFITS PARKS            | 19,500.00           | 27,183.63           | (7,683.63)              | 20,000.00           | 2,166.88           | 17,833.12               |
| 2-72-00-151-00        | PARKS OPERATION WAGES          | 40,000.00           | 71,963.21           | (31,963.21)             | 82,500.00           | 9,238.75           | 73,261.25               |
| 2-72-00-535-00        | PARKS MATERIALS                | 10,000.00           | 11,992.33           | (1,992.33)              | 5,000.00            | 1,222.85           | 3,777.15                |
| 2-72-00-537-00        | PARK DEV MATERIAL              | 15,000.00           | 14,998.57           | 1.43                    | 5,000.00            | 0.00               | 5,000.00                |
| 2-72-00-570-00        | PARKS UTILITIES                | 9,000.00            | 10,854.04           | (1,854.04)              | 12,000.00           | 2,842.35           | 9,157.65                |
| 2-72-00-595-00        | I/D - INSURANCE                | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 2-72-00-596-00        | I/D - SECRETARY                | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 2-72-00-597-00        | I/D - OFFICE SUPPLIES          | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 2-72-00-598-00        | I/D - POSTAGE/FAX/PHONE        | 0.00                | 0.00                | 0.00                    | 0.00                | 0.00               | 0.00                    |
| 2-72-00-751-00        | AMORTIZATION EXP - PARKS       | 60,000.00           | 102,353.39          | (42,353.39)             | 100,000.00          | 0.00               | 100,000.00              |
| <b>*</b>              | <b>TOTAL EXPENSES PARKS</b>    | <b>153,500.00</b>   | <b>239,345.17</b>   | <b>(85,845.17)</b>      | <b>228,800.00</b>   | <b>15,470.83</b>   | <b>213,329.17</b>       |
| <b>***P</b>           | <b>NET COSTS PARKS</b>         | <b>(101,500.00)</b> | <b>(193,637.84)</b> | <b>92,137.84</b>        | <b>(190,300.00)</b> | <b>(15,085.11)</b> | <b>(175,214.89)</b>     |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger         | Description                         | 2012 YTD Budget    | 2012 YTD Actual    | 2012 YTD \$ Variance | 2013 YTD Budget     | 2013 YTD Actual   | 2013 YTD \$ Variance |
|------------------------|-------------------------------------|--------------------|--------------------|----------------------|---------------------|-------------------|----------------------|
| <b>MUSEUM REVENUE</b>  |                                     |                    |                    |                      |                     |                   |                      |
| 1-74-00-400-00         | DEPOT GIFT SALES                    | 2,500.00           | 2,242.81           | 257.19               | 2,200.00            | 0.00              | 2,200.00             |
| 1-74-00-410-00         | MUSEUM GATE DONATIONS               | 3,500.00           | (1,297.53)         | 4,797.53             | 5,000.00            | 602.64            | 4,397.36             |
| 1-74-00-500-00         | MUSEUM SERVICES                     | 0.00               | 0.00               | 0.00                 | 250.00              | 210.00            | 40.00                |
| 1-74-00-840-00         | MUSEUM PROV GRANT (AMA)             | 26,059.00          | 26,328.00          | (269.00)             | 36,157.00           | 35,907.00         | 250.00               |
| 1-74-00-842-00         | MUSEUM PROV GRANT (AHRF)            | 7,393.00           | 0.00               | 7,393.00             | 2,550.00            | 0.00              | 2,550.00             |
| 1-74-00-845-00         | VISITOR INFO CENTRE - PROV GRANT    | 6,000.00           | 6,000.00           | 0.00                 | 3,000.00            | 0.00              | 3,000.00             |
| 1-74-00-990-00         | MUSEUM - OTHER GRANT FUNDING        | 8,484.00           | 8,050.21           | 433.79               | 15,050.00           | 0.00              | 15,050.00            |
| <b>*</b>               | <b>TOTAL MUSEUM REVENUE</b>         | <b>53,936.00</b>   | <b>41,323.49</b>   | <b>12,612.51</b>     | <b>64,207.00</b>    | <b>36,719.64</b>  | <b>27,487.36</b>     |
| <b>EXPENSES MUSEUM</b> |                                     |                    |                    |                      |                     |                   |                      |
| 2-74-00-100-00         | MUSEUM WAGE BENEFITS                | 7,100.00           | 10,699.80          | (3,599.80)           | 9,635.00            | 4,317.95          | 5,317.05             |
| 2-74-00-101-00         | VISITOR INFO CENTRE - WAGE BENEFITS | 1,670.00           | 2,137.43           | (467.43)             | 3,555.00            | 775.61            | 2,779.39             |
| 2-74-00-120-00         | MUSEUM WAGES                        | 46,420.00          | 47,205.75          | (785.75)             | 57,840.00           | 22,187.12         | 35,652.88            |
| 2-74-00-150-00         | VISITOR INFO CENTRE - WAGES         | 19,130.00          | 19,919.66          | (789.66)             | 30,870.00           | 2,415.00          | 28,455.00            |
| 2-74-00-200-00         | DEPOT OFFICE SUPPLIES               | 750.00             | 449.21             | 300.79               | 750.00              | 123.98            | 626.02               |
| 2-74-00-201-00         | MUSEUM OFFICE SUPPLIES              | 750.00             | 747.81             | 2.19                 | 750.00              | 206.12            | 543.88               |
| 2-74-00-510-00         | MUSEUM MATERIALS                    | 3,300.00           | 2,542.30           | 757.70               | 11,735.00           | 2,886.88          | 8,848.12             |
| 2-74-00-511-00         | DEPOT GIFT SHOP SUPPLIES            | 2,500.00           | 1,429.55           | 1,070.45             | 3,500.00            | 243.57            | 3,256.43             |
| 2-74-00-526-00         | MUSEUM MEMBERSHIPS                  | 100.00             | 200.00             | (100.00)             | 350.00              | 50.00             | 300.00               |
| 2-74-00-527-00         | DEPOT PHONE/FAX/INTERNET            | 4,000.00           | 3,111.17           | 888.83               | 3,500.00            | 1,076.44          | 2,423.56             |
| 2-74-00-528-00         | EXHIBIT HALL PHONE/FAX/INTERNET     | 3,000.00           | 2,148.69           | 851.31               | 2,500.00            | 855.22            | 1,644.78             |
| 2-74-00-530-00         | MUSEUM VOLUNTEER EXPENSE            | 500.00             | 420.00             | 80.00                | 500.00              | 0.00              | 500.00               |
| 2-74-00-535-00         | MUSEUM PROGRAMS                     | 800.00             | 393.74             | 406.26               | 7,550.00            | 938.82            | 6,611.18             |
| 2-74-00-541-00         | MUSEUM COMMUNICATIONS               | 3,800.00           | 2,663.26           | 1,136.74             | 500.00              | 0.00              | 500.00               |
| 2-74-00-542-00         | DEPOT UTILITIES                     | 9,000.00           | 7,262.95           | 1,737.05             | 7,500.00            | 2,425.53          | 5,074.47             |
| 2-74-00-543-00         | EXHIBIT HALL UTILITIES              | 8,500.00           | 8,931.29           | (431.29)             | 9,100.00            | 2,314.61          | 6,785.39             |
| 2-74-00-550-00         | VIC PROFESSIONAL DEVELOPMENT        | 400.00             | 401.51             | (1.51)               | 500.00              | 0.00              | 500.00               |
| 2-74-00-551-00         | MUSEUM PROFESSIONAL DEVELOPMENT     | 4,300.00           | 4,309.04           | (9.04)               | 4,000.00            | 1,388.25          | 2,611.75             |
| 2-74-00-570-00         | I/D - INSURANCE                     | 0.00               | 0.00               | 0.00                 | 0.00                | 0.00              | 0.00                 |
| 2-74-00-571-00         | I/D - OFFICE SUPPLIES               | 0.00               | 0.00               | 0.00                 | 0.00                | 0.00              | 0.00                 |
| 2-74-00-572-00         | I/D - POSTAGE/FAX/PHONE             | 0.00               | 0.00               | 0.00                 | 0.00                | 0.00              | 0.00                 |
| 2-74-00-750-00         | AMORTIZATION EXP - MUSEUM           | 24,000.00          | 22,503.38          | 1,496.62             | 22,000.00           | 0.00              | 22,000.00            |
| <b>*</b>               | <b>TOTAL EXPENSES MUSEUM</b>        | <b>140,020.00</b>  | <b>137,476.54</b>  | <b>2,543.46</b>      | <b>176,635.00</b>   | <b>42,205.10</b>  | <b>134,429.90</b>    |
| <b>***P</b>            | <b>NET COSTS MUSEUM</b>             | <b>(86,084.00)</b> | <b>(96,153.05)</b> | <b>10,069.05</b>     | <b>(112,428.00)</b> | <b>(5,485.46)</b> | <b>(106,942.54)</b>  |



# TOWN OF CLARESHOLM

## REVENUE AND EXPENDITURE REPORT

| General Ledger          | Description                     | 2012 YTD<br>Budget    | 2012 YTD<br>Actual    | 2012 YTD \$<br>Variance | 2013 YTD<br>Budget  | 2013 YTD<br>Actual    | 2013 YTD \$<br>Variance |
|-------------------------|---------------------------------|-----------------------|-----------------------|-------------------------|---------------------|-----------------------|-------------------------|
| <b>EXPENSES LIBRARY</b> |                                 |                       |                       |                         |                     |                       |                         |
| 2-74-00-520-00          | LIBRARY TELEPHONE/SECURITY      | 0.00                  | 0.00                  | 0.00                    | 0.00                | 0.00                  | 0.00                    |
| 2-74-00-540-00          | LIBRARY UTILITIES               | 0.00                  | (515.14)              | 515.14                  | 0.00                | 0.00                  | 0.00                    |
| 2-74-00-751-00          | AMORTIZATION EXP - LIBRARY      | 26,000.00             | 25,593.27             | 406.73                  | 25,000.00           | 0.00                  | 25,000.00               |
| 2-74-00-770-00          | LIBRARY GRANT                   | 152,952.00            | 152,952.00            | 0.00                    | 157,540.00          | 55,000.00             | 102,540.00              |
| 2-74-00-998-00          | CHINOOK ARCH LIBRARY            | 24,087.00             | 24,087.00             | 0.00                    | 25,400.00           | 12,683.88             | 12,716.12               |
| <b>*</b>                | <b>TOTAL EXPENSES LIBRARY</b>   | <b>203,039.00</b>     | <b>202,117.13</b>     | <b>921.87</b>           | <b>207,940.00</b>   | <b>67,683.88</b>      | <b>140,256.12</b>       |
| <b>***P</b>             | <b>NET COSTS LIBRARY</b>        | <b>(203,039.00)</b>   | <b>(202,117.13)</b>   | <b>(921.87)</b>         | <b>(207,940.00)</b> | <b>(67,683.88)</b>    | <b>(140,256.12)</b>     |
| <b>****P</b>            | <b>ANNUAL (SURPLUS) DEFICIT</b> | <b>(1,377,044.00)</b> | <b>(1,082,819.79)</b> | <b>(294,224.21)</b>     | <b>(3,700.00)</b>   | <b>(1,093,040.40)</b> | <b>1,089,340.40</b>     |

\*\*\* End of Report \*\*\*

TOWN OF CLARESHOLM  
2013 BUDGET TO ACTUAL  
ADJUSTMENTS TO ANNUAL SURPLUS

|  | 2013<br>BUDGET      | 2013<br>ACTUAL | 2013<br>VARIANCE    |
|--|---------------------|----------------|---------------------|
| <b>ANNUAL SURPLUS (DEFICIT) FROM MUNIWARE</b>        | <b>(3,700.00)</b>   | <b>0.00</b>    | <b>(3,700.00)</b>   |
| <b>NON CASH ADDBACKS</b>                             |                     |                |                     |
| NON CASH AMORTIZATION ADDBACK                        | 2,734,800.00        | 0.00           | 2,734,800.00        |
| <b>NON CASH DEDUCTIONS</b>                           |                     |                |                     |
| DEVELOPER'S CONTRIBUTED ASSETS                       | 0.00                | 0.00           | 0.00                |
| INVENTORY ADJUSTMENT                                 | 0.00                | 0.00           | 0.00                |
| <b>NON PSAB CASH OUTFLOWS</b>                        |                     |                |                     |
| WATER DEBENTURE PRINCIPAL                            | 98,800.00           | 0.00           | 98,800.00           |
| SEWER DEBENTURE PRINCIPAL                            | 46,100.00           | 0.00           | 46,100.00           |
| SWIM POOL DEBENTURE PRINCIPAL                        | 26,900.00           | 0.00           | 26,900.00           |
| RECREATION DEBENTURE PRINCIPAL                       | 89,500.00           | 0.00           | 89,500.00           |
| CAPITAL PROJECT PAVING                               | 0.00                | 0.00           | 0.00                |
| CAPITAL PROJECT EQUIPMENT                            | 165,000.00          | 0.00           | 165,000.00          |
| CAPITAL PROJECT SIDEWALK,CURB                        | 0.00                | 0.00           | 0.00                |
| 8 <sup>th</sup> STREET INFRASTRUCTURE PROJECT        | 220,000.00          | 0.00           | 220,000.00          |
| WATER RESERVOIR AND SUPPLY LINE                      | 0.00                | 0.00           | 0.00                |
| WESTLYNN/FAIRWAY VISTA CONNECTION                    | 15,000.00           | 0.00           | 15,000.00           |
| SEWAGE LAGOON REHAB PHASE ONE                        | 2,463,000.00        | 0.00           | 2,463,000.00        |
| 59th AVENUE REHABILITATION                           | 0.00                | 0.00           | 0.00                |
| GOLF COURSE STORM PONDS REHABILITATION               | 30,000.00           | 0.00           | 30,000.00           |
| FIRE TRUCK REPLACEMENT                               | 0.00                | 0.00           | 0.00                |
| PURCHASE OF PROPERTY                                 | 0.00                | 0.00           | 0.00                |
| ARENA SLAB AND BOARD REPLACEMENT                     | 0.00                | 0.00           | 0.00                |
| FIRE HALL LIGHT RETROFIT                             | 12,000.00           | 0.00           | 12,000.00           |
| PARK UPGRADE   | 40,000.00           | 0.00           | 40,000.00           |
| MUSEUM STORAGE BUILDING                              | 30,000.00           | 0.00           | 30,000.00           |
| 2 <sup>nd</sup> STREET WEST 5100/5200 BLOCK SANITARY | 0.00                | 0.00           | 0.00                |
| SKYLINE PUMP STATION REPLACEMENT                     | 25,000.00           | 0.00           | 25,000.00           |
| PARKING LOT AND LANE REHABILITATION                  | 0.00                | 0.00           | 0.00                |
| SUNDANCE SUBDIVISION REHABILITATION                  | 0.00                | 0.00           | 0.00                |
| COMMUNITY CENTRE ROOF AND UPGRADES                   | 50,000.00           | 0.00           | 50,000.00           |
| CURLING RINK COMPRESSOR REPLACEMENT                  | 40,000.00           | 0.00           | 40,000.00           |
| <b>TOTAL NON PSAB CASH OUTFLOWS</b>                  | <b>3,351,300.00</b> | <b>0.00</b>    | <b>3,351,300.00</b> |
| <b>NON PSAB CASH INFLOWS</b>                         |                     |                |                     |
| RECREATION DEBENTURE PROCEEDS                        | 0.00                | 0.00           | 0.00                |
| PROCEEDS ON SALE OF TANGIBLE CAPITAL ASSETS          | 0.00                | 0.00           | 0.00                |
| PROCEEDS ON SALE OF PROPERTY                         | 0.00                | 0.00           | 0.00                |
| LOSS ON SALE OF TANGIBLE CAPITAL ASSETS              | 0.00                | 0.00           | 0.00                |
| GAIN ON SALE OF LAND HELD FOR RESALE                 | 0.00                | 0.00           | 0.00                |
| <b>TOTAL NON PSAB CASH INFLOWS</b>                   | <b>0.00</b>         | <b>0.00</b>    | <b>0.00</b>         |
| <b>TRANSFERS (TO) FROM FUNDS</b>                     |                     |                |                     |
| CONTRIBUTION FROM RESERVES                           | 0.00                | 0.00           | 0.00                |
| SUB RESERVE CONT TO PARK DEVEL                       | 0.00                | 0.00           | 0.00                |
| TRUST DEPOSIT CONT TO PARK DEV                       | 0.00                | 0.00           | 0.00                |
| <b>FROM SUNDRY TRUST</b>                             | <b>30,200.00</b>    | <b>0.00</b>    | <b>30,200.00</b>    |
| FROM GENERAL RESERVES                                | 45,000.00           | 0.00           | 45,000.00           |
| FROM CAPITAL RESERVES                                | 545,000.00          | 0.00           | 545,000.00          |
| FIRE DEPT CONT TO CAPITAL/RESERVES                   | 0.00                | 0.00           | 0.00                |
| DRAINAGE CONT TO CAPITAL/RESERVES                    | 0.00                | 0.00           | 0.00                |
| GARBAGE CONT TO CAPITAL/RESERVES                     | 0.00                | 0.00           | 0.00                |
| GENERAL REVENUE CONT TO CAPITAL/RESERVES             | 0.00                | 0.00           | 0.00                |
| PHYSIC RECRUIT CONT TO CAPITAL/RESERVES              | 0.00                | 0.00           | 0.00                |
| BYLAW CONT TO CAPITAL/RESERVES                       | 0.00                | 0.00           | 0.00                |
| PW COMMON SERV CONT TO RESERVES                      | 0.00                | 0.00           | 0.00                |
| ROADS STREETS CONT TO CAPITAL/RESERVES               | 0.00                | 0.00           | 0.00                |
| WATER CONT TO CAPITAL/RESERVES                       | 0.00                | 0.00           | 0.00                |
| SANITARY SEWER CONT TO CAPITAL/RESERVES              | 0.00                | 0.00           | 0.00                |
| STORM SEWER CONT TO CAPITAL/RESERVES                 | 0.00                | 0.00           | 0.00                |
| CONT TO GENERAL RESERVES                             | 0.00                | 0.00           | 0.00                |
| PARKS CONT TO CAPITAL/RESERVES                       | 0.00                | 0.00           | 0.00                |
| ARENA CONT TO CAPITAL/RESERVES                       | 0.00                | 0.00           | 0.00                |
| MUSEUM CONT TO CAPITAL/RESERVES                      | 0.00                | 0.00           | 0.00                |
| TRANSFER FROM CAPITAL TO OTHER FUNCTION              | 0.00                | 0.00           | 0.00                |
| <b>TOTAL NET TRANSFERS BETWEEN FUNDS</b>             | <b>620,200.00</b>   | <b>0.00</b>    | <b>620,200.00</b>   |
| <b>NET ADJUST TO ANNUAL SURPLUS</b>                  | <b>3,700.00</b>     | <b>0.00</b>    | <b>3,700.00</b>     |
| <b>FINANCIAL PLAN SURPLUS (DEFICIT)</b>              | <b>0.00</b>         | <b>0.00</b>    | <b>0.00</b>         |

**2013  
ACTUAL**

# **INFORMATION ITEMS**





# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

| <b>Cheque #</b> | <b>Cheque Date</b> | <b>CEO CAO</b> | <b>Vendor #</b> | <b>Vendor Name</b>                           | <b>Batch #</b> | <b>Amount</b> |
|-----------------|--------------------|----------------|-----------------|--|----------------|---------------|
| 47085           | 2013-04-05         |                | 900000          | SIMPSON, FRANK & CINDY                       | <b>16583</b>   | 5,567.00      |
|                 |                    |                |                 |  |                | 5,567.00      |
|                 |                    |                |                 |  |                | <b>16596</b>  |
| 47086           | 2013-04-12         |                | 600             | ALBERTA ASSOCIATION OF M.D.'S                |                | 22,940.59     |
| 47087           | 2013-04-12         |                | 87028           | Alberta Elevating Devices & AR Safety Assoc. |                | 115.40        |
| 47088           | 2013-04-12         |                | 1025            | ALBERTA ONE CALL LOCATION CORP               |                | 144.90        |
| 47089           | 2013-04-12         |                | 786195          | Benchmark Assessment Consultants Inc.        |                | 4,021.50      |
| 47090           | 2013-04-12         |                | 786189          | BIG SKY DODGE CHRYSLER 2008 LTD              |                | 206.23        |
| 47091           | 2013-04-12         |                | 6390            | BISHOFF AUTO & AG CENTRE                     |                | 3,270.99      |
| 47092           | 2013-04-12         |                | 11250           | CANADIAN LINEN SUPPLY                        |                | 637.71        |
| 47093           | 2013-04-12         |                | 11880           | CARR MCLEAN                                  |                | 1,841.92      |
| 47094           | 2013-04-12         |                | 786578          | CENTRAL SHARPENING LTD.                      |                | 120.75        |
| 47095           | 2013-04-12         |                | 786482          | CLARESHOLM GARDEN CLUB                       |                | 1,000.00      |
| 47096           | 2013-04-12         |                | 13660           | CLARESHOLM LOCAL PRESS                       |                | 1,250.67      |
| 47097           | 2013-04-12         |                | 14085           | CLARESHOLM NAPA AUTO                         |                | 1,039.46      |
| 47098           | 2013-04-12         |                | 786641          | CLARESHOLM REGISTRIES                        |                | 84.00         |
| 47099           | 2013-04-12         |                | 786950          | CLARESHOLM SELF STORAGE                      |                | 598.50        |
| 47100           | 2013-04-12         |                | 786141          | CLARESHOLM TAXI                              |                | 222.08        |
| 47101           | 2013-04-12         |                | 785973          | CLEARTECH INDUSTRIES INC.                    |                | 1,734.18      |
| 47102           | 2013-04-12         |                | 786137          | COLUMBIA INDUSTRIES LTD.                     |                | 2,627.54      |
| 47103           | 2013-04-12         |                | 786785          | CUMMINS WESTERN CANADA LP                    |                | 432.81        |
| 47104           | 2013-04-12         |                | 786397          | EPCOR  |                | 93.35         |
| 47105           | 2013-04-12         |                | 786164          | FCSS Association of Alberta                  |                | 500.00        |
| 47106           | 2013-04-12         |                | 26201           | FERG'S SEPTIC SERVICE LTD                    |                | 115.50        |
| 47107           | 2013-04-12         |                | 786000          | FLOWERS ON 49th                              |                | 31.50         |
| 47108           | 2013-04-12         |                | 786257          | FOOTHILLS FORD SALES                         |                | 22,311.71     |
| 47109           | 2013-04-12         |                | 787506          | HARDY SAFETY LIMITED                         |                | 2,560.32      |
| 47110           | 2013-04-12         |                | 49980           | HARRY'S TIRE SALES (1984) LTD.               |                | 1,247.90      |
| 47111           | 2013-04-12         |                | 786659          | LIVINGSTONE RANGE SCHOOL DIVISION            |                | 451.57        |
| 47112           | 2013-04-12         |                | 56200           | LOCAL AUTHORITIES PENSION PLAN               |                | 13,095.84     |
| 47113           | 2013-04-12         |                | 58000           | LOOMIS EXPRESS                               |                | 22.63         |
| 47114           | 2013-04-12         |                | 786812          | MCGREGOR FILTERING EQUIPMENT                 |                | 22.58         |
| 47115           | 2013-04-12         |                | 786704          | MINISTER OF FINANCE (LT)                     |                | 163.00        |
| 47116           | 2013-04-12         |                | 65040           | MUNICIPAL INFORMATION SYSTEMS                |                | 940.34        |
| 47117           | 2013-04-12         |                | 71400           | Oldman River Regional Services Commission    |                | 138.00        |
| 47118           | 2013-04-12         |                | 786905          | ONECONNECT SERVICES INC. T46194              |                | 65.06         |
| 47119           | 2013-04-12         |                | 786635          | ORKIN CANADA CORPORATION                     |                | 100.80        |
| 47120           | 2013-04-12         |                | 76300           | PEDERSEN TRANSPORT LTD.                      |                | 146.30        |
| 47121           | 2013-04-12         |                | 97050           | PHARMASAVE                                   |                | 31.46         |
| 47122           | 2013-04-12         |                | 786167          | PITNEY BOWES GLOBAL CREDIT SERVICES          |                | 1,385.79      |
| 47123           | 2013-04-12         |                | 76400           | PITNEYWORKS                                  |                | 552.04        |
| 47124           | 2013-04-12         |                | 786507          | POULIN'S PEST CONTROL                        |                | 761.25        |
| 47125           | 2013-04-12         |                | 786453          | PRAXAIR CANADA INC.                          |                | 10,239.03     |
| 47126           | 2013-04-12         |                | 80000           | PURULATOR COURIER                            |                | 33.76         |
| 47127           | 2013-04-12         |                | 786156          | Q.E.D. ENTERPRISES LTD.                      |                | 881.49        |
| 47128           | 2013-04-12         |                | 86153           | RANCLAND EMBROIDERY                          |                | 393.49        |
| 47129           | 2013-04-12         |                | 86300           | RECEIVER GENERAL FOR CANADA                  |                | 23,771.18     |



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

2013-May-9  
12:05:51PM

### Claresholm

| <b>Cheque #</b> | <b>Cheque Date</b> | <b>CEO</b> | <b>CAO</b> | <b>Vendor #</b> | <b>Vendor Name</b>                    | <b>Amount</b> |
|-----------------|--------------------|------------|------------|-----------------|---------------------------------------|---------------|
| 47130           | 2013-04-12         |            |            | 786180          | RICOH CANADA INC.                     | 769.80        |
| 47131           | 2013-04-12         |            |            | 13525           | SOBEYS CLARESHOLM                     | 40.70         |
| 47132           | 2013-04-12         |            |            | 786104          | STARLING, KELLY                       | 34.40         |
| 47133           | 2013-04-12         |            |            | 900             | TELUS                                 | 3,401.87      |
| 47134           | 2013-04-12         |            |            | 786849          | TJ'S TREE TRIMMING                    | 3,685.50      |
| 47135           | 2013-04-12         |            |            | 101350          | UNISOURCE CANADA INC.                 | 791.81        |
| 47136           | 2013-04-12         |            |            | 23500           | W.R. MEADOWS OF WESTERN CANADA        | 2,551.82      |
| 47137           | 2013-04-12         |            |            | 111705          | WC CLASS II REGIONAL LANDFILL         | 9,263.87      |
| 47138           | 2013-04-12         |            |            | 786784          | WESTWIND CHEVROLET                    | 295.85        |
| 47139           | 2013-04-12         |            |            | 787510          | XYLEM CANADA COMPANY                  | 6,249.97      |
| 47140           | 2013-04-12         |            |            | 900000          | ARMAX ELECTRIC (2006) LTD.            | 1,269.08      |
| 47141           | 2013-04-12         |            |            | 900000          | BUCHANAN, TAMMY                       | 290.00        |
| 47142           | 2013-04-12         |            |            | 900000          | Callback Corporate Entertainment Inc. | 840.00        |
| 47143           | 2013-04-12         |            |            | 900000          | CASE, BERNICE                         | 80.83         |
| 47144           | 2013-04-12         |            |            | 900000          | CHINOOK WEBS INC.                     | 94.50         |
| 47145           | 2013-04-12         |            |            | 900000          | CRS CraneSystems Inc.                 | 682.50        |
| 47146           | 2013-04-12         |            |            | 900000          | FLAGS UNLIMITED                       | 587.12        |
| 47147           | 2013-04-12         |            |            | 900000          | Government Finance Officers Assoc     | 110.25        |
| 47148           | 2013-04-12         |            |            | 900000          | LEISHMAN, JENNIFER                    | 66.00         |
| 47149           | 2013-04-12         |            |            | 900000          | MARVIN LAND SERVICES LTD.             | 5,000.00      |
| 47150           | 2013-04-12         |            |            | 900000          | MILLER, ROBERT                        | 157.50        |
| 47151           | 2013-04-12         |            |            | 900000          | ROCKY MOUNTAIN EQUIPMENT              | 74,676.00     |
| 47152           | 2013-04-12         |            |            | 900000          | TOLY, JULIE                           | 30.00         |
| 47153           | 2013-04-12         |            |            | 900000          | TORRENS, VERONICA                     | 21.25         |
| 47154           | 2013-04-12         |            |            | 900000          | VOLUNTEER ALBERTA                     | 50.00         |
| 47155           | 2013-04-12         |            |            | 900000          | WALMSLEY, WANITA                      | 255.00        |
| 47156           | 2013-04-12         |            |            | 900000          | WESCO DISTRIBUTION                    | 1,041.60      |
|                 |                    |            |            |                 |                                       | 234,682.34    |

**Total**

**240,249.34**

\*\*\* End of Report \*\*\*

# The Navigator

Willow Creek Composite High School

Issue 21 • Printed May 6, 2013

Claresholm, AB

"The world's favorite season is the spring.  
All things seem possible in May."

- Edwin Way Teale

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

## WCCHS MOD. UPDATE

Major progress to date:

- Installation of glass panels at the front of the admin. office has been installed and the laying of floor coverings here is nearly complete.
- All wall and ceiling surfaces in the common area have received final finishes. The riser benches have been framed in and column covers have been installed over the steel columns.
- In the Gym:
  - o The score clock, curtain, and all backboards have been installed.
  - o Installation of acoustical panels to underside of ceiling has started.
  - o The fitness room is receiving final finishes.
- Carpet has been installed in the band room and counselling suites.
- All millwork is in place in the beauty culture room and is awaiting electrical terminations.
- Air handlers have been test fired and boiler systems are fully operational.
- The north west corner of the school has been demolished and final contour grading is being scheduled.
- The final deficiency inspection has occurred in 12 classrooms.

The next update will be posted to [www.lrsd.ab.ca](http://www.lrsd.ab.ca) on June 7, 2013.

## SPORTS UPDATE

Both Junior and Senior High Badminton Zones were held on the last weekend of April. Our High School team won the 2A banner with a Silver Junior Girls Doubles (Gloria B/Kim V), Bronze for Junior Mixed Doubles (Holly B/Evan S), Intermediate Boys Doubles (Adam G/Cody B), and Intermediate Girls Doubles (Shannon H/Olga Z).

Our Jr. High team finished second in 3J competition (7th overall out of 45 schools participating) lead by a Silver finish by Monty H in Juvenile Boys Singles.

Congratulations to all our players and many thanks to our coaches and parents.

Girls Slo-Pitch has two home games in May: May 15 vs Cardston and the 27 vs Vulcan. League play-offs are June 4 in Lethbridge.

Baseball has one more home game May 7. Provincials are May 31 and June 1 in Coaldale.

WCCHS Sports Society is running a Golf Tournament fundraiser May 25 at the Bridges in Claresholm. The 4-person Adult/Junior scramble starts at 9 am. Cost is \$80 adult non-member \$60 adult member, and \$60 junior non-member and \$40 junior member. Contact 403-625-3500 to pre-register teams of four.

Junior and Senior High Volleyball registration will be held at WCCHS May 22 and 23, 7-8:30 pm in the art room. High School Football registration will be held at WCCHS May 22 and 23, 7-8:30 in the gym.

The WCCHS Extracurricular Awards Night will be held on June 5 at 7 pm at WMES.

The next Sports Society meeting will be held on May 16 at 8:00 pm in the library. All are welcome.

Anyone who wishes to assist with coaching any of our Junior High teams next year, please contact Mr. Lybbert at the school.

High School Divisional track meet is on May 22 in Pincher Creek, with the Zone track meet on May 28 at the University of Lethbridge. Junior High Divisional track meet will be on May 29 in Pincher Creek, with their Zone track meet on June 5 in Medicine Hat.

## PROM 2013 RESULTS

Congratulation to our new Royalty!

**Queen** - Eden H.

**King** - Bruce L.

**1st Princess** - Andrea D.

**1st Prince & Mr. Congeniality**

- Evan B.

**2nd Princess** - Shannon C.

**2nd Prince** - Cody B.

**Miss Congeniality** - Carlee P

Great job to all candidates and to the parents and volunteers who made this fun event happen!

## GRAD UPDATES

Graduation is on June 28! Tickets for the Graduation Banquet will be available in the foyer at lunch. They will be available every Wednesday at lunch. Each grad can purchase 4 tickets at \$21 each. There will be a sheet to sign if more tickets are needed as well and will be distributed later. The Cap and Gown ceremony is only for students who are eligible to receive a high school diploma or equivalent at the end of June 2013. The graduation ceremonies will be held at the Community Center in the afternoon and the banquet will follow.

## SCHOOL (PARENT) COUNCIL

We will have our last School Council meeting in the temporary site on May 16 at 7 pm. Our next meeting will take place in September at the modernized WCCHS! Please join us at our May meeting to hear about how the modernization is progressing, events taking place in Student Council and what our next Parent Conference will look like. This conference will be held in the Fall at the new school and will be focused on technology and your child/family, covering topics such as social media (Facebook, Twitter, Instagram, etc.): how they work and how you can see what your child is doing with them; digital footprints and how it will affect our children's job hunting, and digital citizenship (how the school will be guiding students to be good users of technology).

Every parent is invited to attend school council - you are not required to have a position. For more information, please contact Chairperson Ruth Lindquist at 403-625-3123.

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

## INSIDE THIS ISSUE:

- Modernization Update
- Grad 2013
- Sports Update
- Prom Results
- Diploma Exams & PATs
- May 2013 Calendar



Spring is here!  
Please **DRIVE SAFELY**,  
and be sure your garbage  
hits the **GARBAGE CAN**  
Thank you!



## COBRA WEAR

Next Order Date:  
**MAY 24, 2013**

Get ready to show your  
school spirit in the  
**NEW SCHOOL!**

Order before the year is over!

Cobra t-shirts, shorts, sweats,  
tear-aways, jackets & more!  
Order forms in the office



*Final touches are being added every day to the modernized WCCHS. The basketball backboards and scoreboard have been mounted. The new fitness & weight room can be seen in the background.*



**FROM THE PRINCIPAL:**  
**Ian Stewardson**



There are many exciting things that have happened, happening and going to happen in the life of WCCHS. We had an excellent Prom based on the theme of "Juke Box Hero".

I would like to congratulate our winners Queen Eden H., King Bruce, L. and their royalty: First Princess Andrea D., First Prince Evan B., Second Princess Shannon C., Second Prince Cody B. Miss Congeniality Carlee P, Mr. Congeniality Evan B., as well as all participants, who I am sure will continue the strong tradition of being positive role models at the school throughout the 2013 – 2014 school year. This kind of event could not be made possible without the long hours of support by volunteers and staff members (Joanna Sutter and Renee Turner). I would like to thank them for their many hours and support of a program which fosters student leadership and participation.

Students should have received a report card on Monday, March 29. I was pleased to read all of the report cards and we have many students doing exceptionally well. Please take some time to celebrate the academic and social successes which are described in those report cards.

We are looking at all of the impacts of the budget for WCCHS. This is a two-prong issue: 1) Declining enrollment (decrease in student population of approximately 36 students) and 2) Decrease in allocation of grants to the School Division. The decrease in the number of students follows the 2012–2013 school year where there was also a decline. This result of the decrease in enrollment requires us to timetable very carefully to meet the needs of the students. We have finished out tabulating student requests for classes and are building timetables at this point. It has been going well and it is now a matter of placing courses in the positions to meet the student needs.

Behind the scenes, we are changing our Student Information System for September 2013. This is a substantial amount of work for our office staff. We would like to have as much of the information in our system be accurate. If you have changes to your contact information, please contact the office to update our files.

The band will be busy in the next month, with performances and a tour to Seattle. I would like to thank Mr. Evan Schaaf for organizing this event for our students. On another arts note, I would like to celebrate the students who performed at the LRSD Regional Student Council Talent Show in Fort Macleod. This was the first time our newly formed choir has performed. Students will have the

opportunity to perform for the Board later this month as well. Our very capable accompanist was Michelle DeDominicis.

I would like to take this opportunity to thank Carmelle Steel for putting together our newsletter and wrangling reports from the variety sources

necessary to keep our community up to date. Happy May everyone!

**INTERNATIONAL TRAVEL DEADLINE**

REMINDER that registration forms and deposits are due by May 10. If we do not have at least 25 students, International Travel Study will not run. If you have any questions talk to Mrs. Russell (CTS Central), Ms. Walker (Room 102), or Mr. Salman (Room 201).

**DIPLOMA EXAMS & PROVINCIAL ACHIEVEMENT TESTS**

Grade nine students and senior High Students enrolled in 30 level classes will write Alberta Provincial Achievement Tests (PATs) this May and June. Students write in all subject areas: Math, Social, Science and Language Arts. The Language Arts Test is comprised of two sections: a) written Section (held on May 13) and a comprehension section (held later in June). The PATs are calculated in the final marks for students, like all final exams for our students. These assessments are a comprehensive exam for the whole year of grade nine, so it is



wise to begin studying and reviewing early.

High school students write Diploma Exams at the end of June. These assessments make up a considerable amount of the student mark (50% of the final grade).

These are comprehensive tests with all material covered from the beginning of the semester. There are review sessions that teachers offer to prepare students for these tests. Please make use of these sessions!

The Alberta Government websites which outline all of the above information and much more is found at

<http://education.alberta.ca/admin/testing/achievement.aspx> for Provincial Achievement Tests and

<http://education.alberta.ca/admin/testing/diplomaexams.aspx> for Diploma Exam Information.

If you have any questions, about the assessments, do not hesitate to contact the school at 403-625-3387.

**UPCOMING DATES TO NOTE**

- Grade 9 English PAT - Part A (9 - 11 am) . . . . . May 13
- Grade 7 & 8 to Lethbridge Science Fair . . . . . May 16
- Last School Council Meeting of the school year . . . . . May 16
- No school for Students . . . . . May 17
- Victoria Day Holiday . . . . . May 20
- LAST CHANCE for COBRA WEAR THIS YEAR . . . . . May 24
- WCCHS Sports Society Golf Tournament . . . . . May 25

**WINNER**

Congratulations to **Sylvia Goedhart**, winner of the parent survey draw! (Oil change by CTS Mechanics)



**Reminder**

to all students that there is to be **NO SMOKING** within sight of the school. Students who are caught smoking will be issued a ticket by the RCMP. WCCHS does not support underage smoking in any location.

**WCCHS Alumni?**

Register your information at [www.wcchsalumni.com](http://www.wcchsalumni.com)



Willow Creek Composite High School Alumni Association



@wcchsalumni

**HOW TO REACH US**

Main Phone 403-625-3387  
 website: [www.lrsd.ab.ca/schools/willowcreek](http://www.lrsd.ab.ca/schools/willowcreek)  
 email: [stewardsoni@lrsd.ab.ca](mailto:stewardsoni@lrsd.ab.ca)  
 News to add? [dofsteel@shaw.ca](mailto:dofsteel@shaw.ca)

**May 2013**

| Sunday   | Monday                                 | Tuesday                                     | Wednesday   | Thursday   | Friday                                       | Saturday |
|--|--|---|---|--|--|----------|
| <p><b>IS YOUR CHILD ABSENT FROM SCHOOL?</b><br/>                     Call the school <b>403-625-3387</b> to let us know!</p>  |  |   | 1   | 2  | 3  | 4        |
| 5  | 6                                      | 7<br>Cobra Baseball @home vs Coaldale       | 8   | 9<br>Cobra Baseball away vs Picture Butte<br><br>4H Computer Round Up<br>Recycle your old computers, monitors, TVs, laptops, printers, scanners, copiers!<br>4 - 8 pm at the MD of Willow Creek Yard | 10   | 11       |
| 12<br>Celebrate your mom!<br><b>MOTHER'S DAY</b>   | 13<br>Gr. 9 PAT English Part A 9-11 am | 14<br>Cobra Baseball away vs Crowsnest Pass | 15<br>Cobra Baseball away vs Cardston on May 16       | 16<br>Science Fair Lethbridge (Gr. 7 & 8)<br>School Council Meeting 7 pm<br>Sports Society Meeting 8 pm  | 17<br>No School For Students<br>Staff PD Day | 18       |
| 19   | 20<br>VICTORIA DAY<br>No School        | 21  | 22<br>High School Divisional Track Meet Pincher Creek | 23   | 24<br><b>COBRA WEAR Orders due!</b>          | 25       |
| Band Trip to Seattle   |  |   |   |  |  |          |
| 26   | 27                                     | 28<br>High School Zone Track Meet U of L    | 29<br>Junior High Divisional Track Meet Pincher Creek | 30   | 31<br>Baseball provincials in Coaldale       |          |

**Willow Creek Composite High School • Grades 7-12**

P.O. Box 219 • 5318 - 2nd St. W., Claresholm, AB T0L 0T0 • Phone: 403-625-3387 • Fax: 403-625-3289 • [www.lrsd.ab.ca/school/willowcreek](http://www.lrsd.ab.ca/school/willowcreek)

# WCCHS Modernization Update

## May 6, 2013

---

Well it is now beginning to be evident from the outside that there is significant progress being made both inside and out.

Major progress to date:

- ➔ Installation of glass panels (glazing) at the front of the admin suites or school offices has been installed and the laying of floor coverings in this area is nearly complete.
- ➔ All wall and ceiling surfaces in the common area have received final finishes. The riser benches have been framed in and column covers have been install over the vertical steel support columns.
- ➔ Gym
  - The score clock, curtain, and all backboards have been in installed.
  - Installation of accoustical panels to the underside of the ceiling has commenced.
  - Ventalation is complete and is being boxed in.
  - The fitness room is receiving final finishes.
- ➔ Cable terminations have been completed in the data closets.
- ➔ Carpet has been installed in the band room and counselling suites.
- ➔ All millwork is in place in the beauty culture room and is awaiting electrical terminations.
- ➔ The main mechanical room is receiving final insulation wraps.
- ➔ The Air Handlers have been test fired.
- ➔ Boiler systems are fully operational.
- ➔ The north west corner of the school has been demolished and final contour grading is being scheduled.
- ➔ The final deficiency inspection has occurred in 12 classrooms.

Students, Staff and School Council of WCCHS have been kept informed by way of viewing photographs of the modernization progress todate.

The Administration of WCCHS will continue to be involved in the process, attending site meetings to provide a school operational perspective and to serve as a conduit to communicate to school staff and School Council.

Due to the nature of the construction process, as well as for safety and insurance purposes, the general contractor will not allow unauthorized individuals on-site.

Site meetings occur every two weeks throughout the duration of the construction process involving representatives from LRSD, AB Infrastructure, the General Constractor and Consultants.

Following are photos of the work underway at WCCHS.

The next modernization update will be posted on June 7, 2013.





Installation of glass panels and carpet in admin suites



Common area riser benches framed and steel support columns covered



Gym curtain, back boards, score clock installed – Fitness Room receiving last finishes







Band room is carpeted



Millwork completed in beauty culture room





5613 – 8th St. W.  
 Box 130  
 Claresholm, AB  
 T0L 0T0

Ph: (403) 625-4464  
 Fax: (403) 625-4283

**Principal**  
 Mrs. Kathy Charchun

**Assistant Principal**  
 Mrs. Dana Burrows

Office  
 Mrs. Bev McLeod

**The Claresholm school community works to develop literate, life-long learners who are:**

- ◆ *Creative and critical thinkers*
- ◆ *Responsible and self-directed*
- ◆ *Ethical and involved citizens*
- ◆ *Able to adapt to change*
- ◆ *Team-oriented*
- ◆ *Effective communicators*

While achieving the provincially defined outcomes.

### Provincial Achievement Testing

It is that time of year again when our Grade 3 & 6 students begin writing their provincial exams. A good sleep and a healthy breakfast will help students do their best!

**Tuesday, May 14 9:00 a.m.**  
**Grade 3 Language Arts, Part A**

**Wednesday, May 15 9:00 a.m.**  
**Grade 6 Language Arts, Part B**

The remainder of the exams will be in June.

### **Principal's Notes**



It is with mixed emotion that Mrs. Charchun announces her departure from WMES at the end of this school year, as she has accepted a position at Stavely Elementary School for the upcoming school year. The hiring of the new principal for the 2013-2014 school year will be announced in early May as planning continues.



### **Swim to Survive**

In May, Grade 1 students participate in "Swim to Survive", a program aimed at teaching all students basic swimming fundamentals. The schedule for the grade ones will be as follows:

|                     |                         |                         |                         |
|---------------------|-------------------------|-------------------------|-------------------------|
| Gr. 1 – Mrs. McKee  | May 14 from 9:00-10:00  | May 15 from 9:00-10:00  | May 16 from 9:00-10:00  |
| Gr. 1 – Ms. Heitman | May 14 from 10:00-11:00 | May 15 from 10:00-11:00 | May 16 from 10:00-11:00 |

#### **Other swimming dates in May are:**

|                |                       |                       |
|----------------|-----------------------|-----------------------|
| May 14 – Gr. 3 | May 21 – Kindergarten | May 27 - Kindergarten |
| May 15 – Gr. 6 | May 22 – Kindergarten | May 28 - Kindergarten |
| May 28 – Gr. 5 | May 23 - Kindergarten | May 29 - Kindergarten |

## Introduction to the Great Barrier Reef

Thursday, June 13, 2013 7:00 PM – 8:00 PM

Claresholm Public Library

Presented by: Reef HQ Aquarium (Australia)

Hosted by: Marigold Library System

Reef HQ is the Education Centre for the Great Barrier Reef. The Introduction to the Great Barrier Reef program gives students of all ages and learning abilities a unique environment to experience and learn about the Great Barrier Reef. This innovative and interactive educational program is not age-specific and allows students to speak with the presenter to ask questions. All Reef Videoconferencing Programs are supported by our Reef Education web site at <http://www.reefed.edu.au/>



## Planning For Next Year

Once again, our school will be implementing a proactive approach to transitioning students into their next grade level, which will involve collaboration between current staff members working with the students and their upcoming teachers. In June, teams will be meeting to examine the students at each grade level and create tentative class lists for the upcoming year. It is our intention to design classes that meet the needs of all students effectively and ensure teachers are well-prepared for their upcoming group of students.

**If you have any questions, comments or concerns about the class transition process or the creation of class lists, please contact Mrs. McLeod prior to May 31.**

Please let the office know as soon as possible if you know that your children are **not** returning to WMES in the fall!

## Education Week

May 6 - 10

Some of the activities planned are as follows:

Parents are invited to attend and participate (except the Gr. 5 field trip which is already pre-booked)

- ◆ May 6 – 11:00am – Music Monday  
All students will be singing the song “Is Somebody Singing” along with students from across Canada and Chris Hadfield from the International Space Station. Weather permitting students will be singing on the west side of the school, otherwise in the gym.
- ◆ May 6 – 11:20am – Dance Club:  
we will share one of our songs we have learned in Dance Club – weather permitting, we will dance outside on the west side of the school, otherwise in the gym.
- ◆ May 6 – 1:30 Sleeping Beauty will be performed in the Gym by the Alberta Opera Company.
- ◆ May 7 – 1:10 in Gr. 4 – Alison McKee will be demonstrating a keep fit activity.
- ◆ May 8 – Kari Martin will be leading an art project in Ms. Heitman’s Gr. 1 class & Ms. Moser’s Gr. 6 class.
- ◆ May 9 – Gr. Five classes will be going to Theatre Calgary to watch a presentation of “Anne of Green Gables”
- ◆ May 10 – Shane Chisholm will be performing with the Kindergarten and Grade One students. The Kindergarten students will then be creating their own recycled instruments.
- ◆ Each day at lunch recess from 11:50 – 12:10 and afternoon recess from 2:10 – 2:25 Mrs. Tolley will be organizing cross-graded activities in the Gym. Parents are invited to come and participate. The schedule is on the following page.

In May, every student from Kindergarten to Gr. 6 will participate in our annual reading assessment. This reading test provides teachers and parents with information about students' current reading levels and demonstrates progress as they move through each grade.

GRADE is being spread out over 1-2 weeks to ensure it is a comfortable experience for students—we aim to have no anxiety or stress for students during this process. For Gr. 3 and Gr. 6 students, it will not interfere with their Provincial Achievement Test schedule. We have taken careful consideration to make sure our students are not “over-tested”.

A brochure with more information and other resources are available at the school and on the website. The results of the assessment, along with other support materials to use the results to help your child at home, will be provided for parents in June.



## This month's Special Days are...

**May 24 -- WMES Clothing Day**

Wear favorite West Meadow T-shirt

**Football Skills Camp:** Pincher Creek will be hosting a Football Skills Camp for Pee Wee, Bantam and High School players on May 3rd and 4th with the Calgary Stampeders. To register call Faith at 403-627-4516.

**Claresholm Raider Football Registration** will be held on Wednesday, May 16<sup>th</sup> from 6:00 – 8:00 at WCCHS for Bantam students going into Grades 8 & 9, Pee Wee students going into Grades 5, 6 & 7. Cost is \$125  
Check out [www.claresholmfootball.com](http://www.claresholmfootball.com) for further information: or call 403-625-0466

**WMES 2013-2014 school year calendar has been approved! It is posted on our website!**



### Cross Graded Activity Schedule

- Mon. Lunch – Ms. Heitman/Ms. Moser  
Recess –Mrs. Symonds/Mrs.Orsten
- Tues. Lunch-Mr. Lindquist/Mrs. McDowell  
Recess – Mr. Krahn/Mrs. Hipkin
- Wed. Lunch – Mrs. Hipkin/Mrs. Madsen  
Recess – Ms. McGrattan/Ms. O’Neill
- Thurs. Lunch – Mr. Mackin/Mrs. McKee

### Got a bike? Get a helmet!

Wearing helmets can decrease the risk of brain injury by 88%.

To keep your child safe when bicycling:

☑ **Purchase NEW CSA, CPSC or ASTM helmet.**

☑ **Fit it properly.** Check the “2-V-1” Rule every time they put it on.

\* 2 fingers between the bottom of the helmet and their eyebrows. \* V strap shape around ears. \*1 finger between the chin and strap. Shake their heads, it shouldn’t move.

**Only** the helmet – no hats, earphone, clips, etc.

☑ **Replace Helmets** every 4 or 5 years or after it’s been involved in a crash.

### Spring Cleaning?



The 4H Nimble Fingers club will be doing a Computer/TV round-up. Bring your old computers/TV’s to the M.D. office on May 9<sup>th</sup> & 10<sup>th</sup> from 4:00 – 8:00 pm.

### Claresholm Fundraising Society

May 27 at 7:00

### West Meadow Parent Council

May 21 at 6:30

Everyone is invited!

# May at a glance....

Please check the school website for the latest calendar updates and



| Sunday         | Monday  | Tuesday  | Wednesday   | Thursday  | Friday                                   | Saturday |
|----------------|---|--|---|---|--|----------|
|                |   |  | 1   | 2   | 3  | 4        |
| 5              | 6<br>Music Monday<br>11:00 am<br><br>Alberta Opera –<br>1:30                                      | 7  | 8   | 9<br>Grade 5 to<br>Theatre Calgary                            | 10                                       | 11       |
| Education Week |   |  |   |   |  |          |
| 12             | 13  | 14<br>Gr 3 L.A. PAT<br>Part A<br><br>Gr 1 Swim 9:00<br>Gr 3 Swim 2:00  | 15<br>Gr 6 L.A. PAT<br>Part A<br><br>Gr 1 Swim 9:00<br>Gr 6 Swim 2:00 | 16<br>Grade 5 to<br>Science Fair<br><br>Gr 1 Swim 9:00        | 17<br>Staff Planning<br>Day<br>No school | 18       |
| 19             | 20<br><i>Celebration of 'a'<br/>Queen's Birthday<br/>– Do you know<br/>who?</i>                   | 21<br>Kindergarten<br>Swim 10:00<br><br>Parent Council<br>Meeting 6:30 | 22<br>Kindergarten<br>Swim 10:00                                      | 23<br>Kindergarten<br>Swim 10:00<br><br>Grade 4 Field<br>Trip | 24<br>Grade 4 Field<br>Trip              | 25       |
| 26             | 27<br>Kindergarten<br>Swim 10:00<br><br>Ages & Stages<br>Screening<br>Fundraising<br>Society 7:00 | 28<br>Kindergarten<br>Swim 2:00<br><br>Gr. 5 Swim 2:00                 | 20<br>Kindergarten<br>Swim 2:00                                       | 30  |  |          |



## May Birthdays

|    |            |    |               |    |             |    |            |
|----|------------|----|---------------|----|-------------|----|------------|
| 1  | Carmen W   | 2  | Jaxon A       | 4  | Chantelle D | 4  | Clayton VL |
| 5  | Sarah L    | 5  | Ciera         | 9  | Brady S     | 10 | Amy H      |
| 11 | Liam H     | 12 | Hayden M      | 13 | Jackson W   | 15 | Cedie K    |
| 18 | Anderson L | 18 | Sebastian J-D | 20 | Tianna B    | 21 | Blake D    |
| 25 | Mya A      | 26 | Marcie C      | 26 | Royer S     | 27 | Teagen G   |



**Claresholm Animal Rescue Society**  
**Regular Meeting Minutes**  
**March 21, 2013**

**Present:** Kris Holbeck, Sylvia Giroux, Judy VanAmerongen, Kim Alexander

**Regrets:** Anne Papan, Gerald DeBruyn

**1. Call to Order**

The meeting was called to order at 7:22 pm.

**2. Approval of Agenda**

Motion by Kris Holbeck to approve agenda as Amended. All in favour. CARRIED.

**3. Approval of Regular General Meeting Minutes February 21, 2013**

Motion by Sylvia Giroux to accept the minutes as Amended. All in favour. CARRIED.

**4. Shelter Update**

- February 21, 2013 to March 21, 2013
- Volunteer hours 370.5
- 20 Volunteers
- Cats at PetSmart: Dugan, Dickens, Caley, Maria, Emily,
- Arizona, Dash & Gunner were altered at the Claresholm Vet Clinic free of charge due to our association with the CVS contest.

**5. Adoption Update**

- Cat Adoptions – From PetSmart: Jimmy, Paris, Clover, Zoey, Bruiser
- Cat Adoptions – From shelter: Bella2, Lucy, Link (going next Tuesday)
- Dog Adoptions – Reagan @ Heaven Can Wait permanently. Application on Daisy, she goes on trial adoption tomorrow. Moglee doing well on trail adoption. Bijon Poodle surrender request will be brought in Saturday \$30 surrender fee. Blue Tick Hound request from Crowsnest Pass SPCA. CARES won't take it. Sylvia to call Heaven Can Wait and try and get them to take the hound.
- Discussed that 10 cats from Heaven Can Wait are still coming. Not sure when.

**6. TNR Update**

- Got three cats from ~~Mrs. Gertrude~~ on the east side. 2 euthanized and 1 released back to property. Krista (Willow Creek Mobile Vet) won't do feral alters. Have to wait for Ken (CVS)

for next feral TNR date.

**7. Fundraising Update**

- PAWS Campaign – 500 printed and Sobey's requested another 300 to be printed. Campaign ends March 31, 2013
- 5th Annual Garage Sale – preparation going well
- Larissa Meunier - request to set up CARES for Melaleuca so CARES can use it for fund raising for a 5% Organizational Commissions. This can be good for Charitable Organizations – No per discussion. Email the answer to Larrisa.

**8. Treasurer's Update –**

- Per attached year to date financials
- Budget shortage needs to be addressed and either more revenues or less expenses to balance the budget.

Motion by Sylvia Giroux to change the cat/kitten fee to \$80.00 for any age. ALL IN FAVOUR CARRIED

Motion by Judy Van Amerongen to change the <sup>dog</sup> adoption fee to \$200.00 and the puppy adoption fee to \$250.00. ALL IN FAVOUR. CARRIED.

Motion by Kris Holbeck to hold the AGM April 18, 2013. ALL IN FAVOUR. CARRIED.

Discussion re promissory note. TABLED.

**9. New Building Update –**

- Mechanical room is now locked. Call Town if issues with heat. Kim to look into alarm system for fire.

**10. Others**

- Motion to accept Rita Hahn's resignation from the Board. ALL IN FAVOUR. CARRIED.
- Motion to accept Kris Holbeck's resignation from the Board. ALL IN FAVOUR. CARRIED.
- Stumpy and Sully: Stumpy's nose to be scoped when he gets neutered in Fort Macleod to see if he has a blockage or other issue.
- Board agreed no CCMHA patients as volunteers as we don't have enough help to properly supervise the patients.
- Barn cat program under discussion. Will consider feral cats to become barn cats at a cost of \$10.00 each. Program to be developed in future.
- Need to discuss long term cats in residence both calici and non-calici.

**Adjournment:** Meeting adjourned at 8:45 pm

11.

12. **Next Regular Meeting:** Will be held at the Bill Simpson room at the Library, Thursday, April 18, 2012, at 7:30 pm. *AGM first at 7:15 pm on the 18<sup>th</sup>* .

Minutes Completed by  
Kris Holbeck, Acting Recording Secretary

**Porcupine Hills Lodge**

Board Meeting

March 5, 2013

Present: Earl Hemmaway, Judy VanAmerongen, Audrey Hoffman, Linda Todd, Pam Crone, Arlette Heck  
Regrets: Karen Keen

1. Meeting called to order by Earl Hemmaway @ 7:00 pm

Kevin Knudsen from '8760 Energy' gave a presentation on their plan for saving money on electricity. We will be doing some checking.

2. Additions to the Agenda
  - a. Potential Resident
  - b. C.P.R. Courses

3. Acceptance of the Agenda with the additions by Linda Todd. Carried.

4. Acceptance of the Minutes by Audrey Hoffman..Carried.

5. Chairman's Report

Earl gave a presentation on purchasing a new bus. Tabled until next meeting to get more information.

- a. Financial Report – Tabled by Judy VanAmerongen. Carried.

6. Manager's Report

Motioned by Linda Todd to give \$250. to the Chaplaincy Committee. Carried.

Motioned by Audrey Hoffman to have Victor come and show Dale Billyard how to do up a log book and some maintenance that Dale is not able to do. Carried.

It was agreed that the C.P. R. Courses be continued.

New Resident – Arlette's decision. – Board not involved.

Linda Todd moved that the next meeting will be May 7, 2013. Carried.

Judy VanAmerongen moved acceptance of the Manager's report. Carried.

- 6.1 Recreation Report

Pam Crone moved that we pay Holly Gillespie for kms travelled to Lethbridge. Carried.

Linda Todd moved acceptance of the Report. Carried.

7. Linda Todd moved acceptance of the Maintenance Report. Carried.

8&9 No Reports

10. Linda Todd moved to adjourn the meeting at 9:10 pm

Next meeting: May 7, 2013 @7:00 pm.





# MEETING MINUTES

## REGULAR BOARD MEETING

**DATE:** Tuesday, August 21<sup>st</sup>, 2012  
**TIME:** 6:30 pm  
**LOCATION:** Chambers, Town Administration Office  
221 45<sup>th</sup> Avenue West, Claresholm, AB

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|                       |   |                                   |
|-----------------------|---|-----------------------------------|
| <b>In Attendance:</b> | Jen Martin, Vice-President<br>Jeff Gibeau, Secretary<br>Betty Figueth, Town Rep | Brandi Carlson                    |
| <b>Regrets:</b>       | Denelle Cutler, Interim Treasurer<br>Gail Gibeau                                | Shari Marshall<br>Heather Belajac |
| <b>Staff:</b>         | Samantha Reynard  | Kim Gugala                        |

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### 1.0 Call to order

1.1 6:40pm by Jen Martin

### 2.0 Approval of the Agenda

No Agenda Prepared

### 3.0 Approval of the Minutes

No Minutes Ready

### 4.0 Program Reports

4.1 Society Financial Report

None

4.2 Daycare Manager's Report

4.2.1 Program Director, Samantha Reynard reported on Day Care activities; Report attached.

4.3 Kidz Zone Manager's Report

4.3.1 Program Director, Kim Gugala reported on Kidz Zone activities; Report attached.

### 5.0 Committee Updates / Reports

5.1 Personnel Committee

5.1.1 Staffing Update: With an increase in enrollment at the Day Care, two part-time positions are being created. Job offers pending.

5.1.2 Vanessa One Owl has resigned from her position as Program Director at the Kidz Zone. In the interim, Kim Gugala has filled in.

5.1.3 Seth Wagner has accepted a part-time position at the Kidz Zone.

5.1.4 Trish MacPherson has accepted a part-time position at the Kidz Zone.

5.1.5 CCCS Financials Update: Upon thorough review, the Financial Committee will present options for the CCCS financials to be completed by an external third-party.

5.2 Policy and Procedure Committee  
No Update Required.

## **6.0 New Business**

6.1 Correspondence  
None

6.2 Signing Authority Authorization

6.2.1 Motion to authorize Samantha Reynard, in her position as Program Director of the Day Care, to be issued full access to the CCCS financial system, including signing authority on all accounts by Brandi Carlson.  
CARRIED

6.3 Kidz Zone Program Director

6.3.1 Motion to hire Kim Gugala as the permanent (full-time) Program Director for the Kidz Zone by Brandi Carlson.  
CARRIED

6.4 CCCS Financials

6.4.1 Motion to hire Linda Brooks (external third-party) to maintain the CCCS Financial system (including, Accounts Payable, Payroll and other day-to-day financial operations) for \$350 per month on a trial bases until January 1<sup>st</sup> 2013 by Jen Martin.  
CARRIED

6.5 Date that Monthly Fees are Payable

6.5.1 Motion that effective November 1<sup>st</sup>, 2012, all monthly fees (both the Day Care and the Kidz Zone) are payable by the 1<sup>st</sup> of the current month by Betty Fieguth.  
CARRIED

6.6 Kidz Zone Registration Fee and Deposit

6.6.1 Motion to establish a \$20 registration fee and \$150 deposit for new registrants to the Kidz Zone (same standard as Day Care) by Brandi Carlson.  
CARRIED

6.7 Safety at the Day Care

6.7.1 Motion for the CCCS to formally inform the Town of Claresholm of safety issues (nails and debris) as a result of the roof being re-shingled by Betty Fieguth.  
CARRIED

## **Personnel / Legal**

*Pursuant to section 6.1.6.7 of the Claresholm Child Care Society's Bylaws all matters regarding personnel / legal will be discussed by the Board of Directors in a private session of the Board Meeting. Please respect the sensitive and confidential nature of these discussions; all motions must be considered during the regular (public) session of the Board Meeting.*

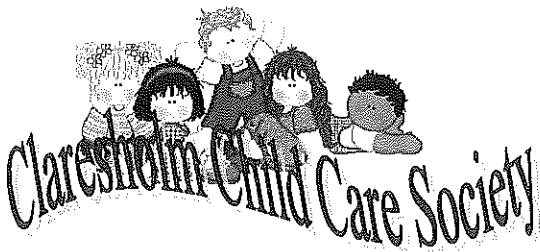
### **7.0 Next Meeting**

7.1 September, 19<sup>th</sup>, 2012

### **8.0 Adjourned**

8.1 8:10pm; Motion to Adjourn by Betty Fieguth.

CARRIED



# MEETING MINUTES

## REGULAR BOARD MEETING

**DATE:** Wednesday, November 14<sup>th</sup>, 2012  
**TIME:** 6:30 pm  
**LOCATION:** Chambers, Town Administration Office  
221 45<sup>th</sup> Avenue West, Clareholm, AB

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|                       |                            |                 |
|-----------------------|----------------------------|-----------------|
| <b>In Attendance:</b> | Jen Martin, Vice-President | Brandi Carlson  |
|                       | Jeff Gibeau, Secretary     |                 |
| <b>Regrets:</b>       | Betty Figueth, Town Rep    | Shari Marshall  |
|                       | Gail Gibeau                | Heather Belajac |
| <b>Staff:</b>         | Kim Gugala                 | Linda Brooks    |

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### 1.0 Call to order

1.1 6:40pm by Jen Martin

### 2.0 Approval of the Agenda

No Agenda Prepared

### 3.0 Approval of the Minutes

No Minutes Ready

### 4.0 Program Reports

4.1 Society Financial Report

4.1.1 Linda Brooks, reported on CCCS finances; Report attached.

4.2 Daycare Manager's Report

4.2.1 Program Director unavailable, report on Day Care activities taken for information; Report attached.

4.3 Kidz Zone Manager's Report

4.3.1 Program Director, Kim Gugala reported on Kidz Zone activities; Report attached.

### 5.0 Committee Updates / Reports

5.1 Personnel Committee

No Update Required

5.2 Financial Committee

No Update Required

5.3 Policy and Procedure Committee

5.3.1 Employee Benefit Policy discussed and drafted

## **6.0 New Business**

- 6.1 Correspondence  
None
- 6.2 Employee Benefit Policy
  - 6.2.1 Motion to approve the employee benefit policy as presented by Policy and Procedure Committee, effective November 15<sup>th</sup>, 2012, by Brandi Carlson.  
CARRIED
- 6.3 Outstanding YPM Accounting Invoice  
Tabled / Postponed until the next meeting
- 6.4 Staff Christmas Party
  - 6.4.1 Motion to have Sam and Kim organize a staff Christmas party by Jen Martin.  
CARRIED
- 6.5 Fair Board
  - 6.5.1 Motion to sponsor the fair board @ \$25 per year by Jen Martin.  
CARRIED

## **7.0 Personnel / Legal**

***Pursuant to section 6.1.6.7 of the Claresholm Child Care Society's Bylaws all matters regarding personnel / legal will be discussed by the Board of Directors in a private session of the Board Meeting. Please respect the sensitive and confidential nature of these discussions; all motions must be considered during the regular (public) session of the Board Meeting.***

## **8.0 Next Meeting**

- 8.1 January 8<sup>th</sup>, 2013 @ 6:30pm

## **9.0 Adjourned**

- 9.1 7:55pm; Motion to Adjourn by Brandi Carlson.  
CARRIED

**Claresholm Child Care Society**

**Meeting Minutes**

**January 8, 2013**

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In attendance:

Jen Martin, Brandi Carlson, Betty Fieguth, Heather Belajac, Linda Brooks, Kim Gugala, Sam Reynard

Meeting Called to Order @ 1840

No Previous Minutes or Agenda for approval.

Financial Report:

Linda Brooks – Numbers continue to be positive. Society is making money (see financial reports). Kris Holbeck offered to do yearly audit for the Society. Linda made the motion to have Kris Holbeck do the 2012 audit. Brandi second. Motion carried. Linda will be in contact with Kris about same.

Daycare Managers Report:

See attached

Kid Zone Managers Report:

See attached

Policy Committee:

New policy created for Challenging behaviors. Motion to approve new policy made by Brandi. Seconded by Betty. Motion carried. See attached policy.

Correspondence:

YPM overdue bill \$2743.73 – will see if Jeff has followed up with this, if not Jen will. Not paying until detailed invoice is given.

Casino – Paper work to fill out about how previous money was spent, update board information ect. Linda will do.

Insurance – Board insurance due January 26, 2013. Linda will complete necessary documents and pay.

Old Business:

Dishwasher – we have the funds for a new dishwasher. Sam will look into.

Kim's accreditation back pay, still cannot find this information. May be from about fall 2011. Kim, Linda and Jen will try to locate files.

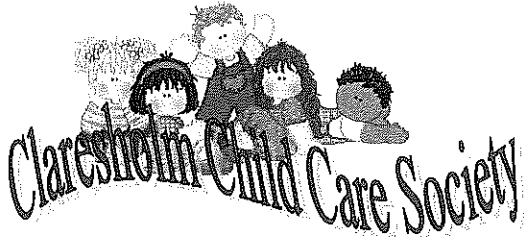
New Business:

Prepare for AGM – Nomination Committee –Brandi, Kim and Sam

Date set for Feb 27, 2013 @ 18:30

Meeting Adjourned @ 1940

Next Board Meeting: Feb 6 @ 1830



# MEETING MINUTES

## ANNUAL GENERAL MEETING

**DATE:** Thursday, February 28<sup>th</sup>, 2013  
**TIME:** 6:30 p.m.  
**LOCATION:** Council Chambers, Town Administration Office  
221 45<sup>th</sup> Avenue West, Claresholm, AB

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**In Attendance:** Jen Martin, Vice-President  
Brandi Carlson, Director  
Mike Cutler, Society Member  
Cindy Chisholm, Society Member  
Jeff Gibeau, Secretary  
Gail Gibeau, Director  
Tracy Scott, Society Member  
Kim Gugala, Society Member

**Regrets:** Betty Figueth, Town Council Representative

**Staff:** Samantha Cross, Day Care Program Director  
Kim Gugala, Kidz Zone Program Director  
Linda Brooks, Financial Coordinator

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### 1.0 Call to order

1.1 6:40pm by Jen Martin

### 2.0 Adoption of the Agenda

2.1 Motion to adopt the agenda as presented by Brandi Carlson.  
CARRIED

### 3.0 Approval of the Minutes; February 28<sup>th</sup>, 2012

3.1 Motion to accept the minutes from the February 28<sup>th</sup>, 2012 Annual General Meeting by Mike Culter.  
CARRIED

### 4.0 Presidents Report

**4.1 Board Report:** Jeff Gibeau reported that the hard work by current Board Members, past Board Members and CCCS Staff has lead the Society through a tumultuous year. Samantha Cross was introduced as the Day Care Program Director and Kim Gugala was introduced as the Kidz Zone Program Director. During the past year efforts were focused on re-creating the Society's financial system, implementing a budget and modifying the staffing requirements to ensure that the legislated child/early childhood educator ratios are maintained. The sacrifices that were made by our valued Staff members enabled the Society to breakeven in 2012, without increases to parent fees or other service fees.

4.1.1 Motion to accept the Board Report by Brandi Carlson.  
CARRIED



**5.0 Financial Report**

**5.1 2012 Preliminary Financial Statement**

- 5.1.1 Motion to accept the preliminary report by the Financial Coordinator, Linda Books, and refer the Financial Statements to the next Board Meeting by Gail Gibeau.  
CARRIED

**5.2 2013 Preliminary Budgets**

- 5.2.1 Motion to accept the preliminary budget report by Jeff Gibeau, and refer the Budget to the next Board Meeting by Cindy Chisholm.  
CARRIED

**6.0 Appointment of Auditors**

- 6.1 Motion to refer the appointment of auditors to the next Board Meeting by Brandi Carlson.  
CARRIED

**7.0 Nominations for Executive Committee & Board Members**

- 7.1 Motion to table the Nominations for Executive Committee & Board Members by Gail Gibeau.  
CARRIED

**8.0 Proposed Resolution CCCS-AGM 2013-001; Quorum**

- 8.1 Motion to approve the Proposed Resolution CCCS-AGM 2013-001 by Denelle Culter; Seconded by Gail Gibeau.  
CARRIED

**9.0 Proposed Resolution CCCS-AGM 2013-002; Composition of the Board**

- 9.1 Motion to approve the Proposed Resolution CCCS-AGM 2013-002 by Mike Culter; Seconded by Denelle Culter.  
CARRIED

## **10.0 Nominations for Executive Committee & Board Members**

10.1 Motion to nominate Jeff Gibeau for the position of President (of the Board of Directors) by Jen Martin; Jeff Gibeau let his name stand for the position.

CARRIED

10.2 Motion to nominate Jen Martin for the position of Vice-President (of the Board of Directors) by Jeff Gibeau; Jen Martin let her name stand for the position.

CARRIED

10.3 Motion to nominate Tracy Scott for the position of Treasurer (of the Board of Directors) by Brandi Carlson; Tracy Scott let her name stand for the position.

CARRIED

10.4 Motion to nominate Mike Cutler for the position of Secretary (of the Board of Directors) by Jeff Gibeau; Mike Culter let his name stand for the position.

CARRIED

10.5 Motion to nominate Brandi Carlson for a position on the Board of Directors by Denelle Cutler; Brandi Carlson let her name stand for the position.

CARRIED

10.6 Motion to nominate Gail Gibeau for a position on the Board of Directors by Jen Martin; Gail Gibeau let her name stand for the position.

CARRIED

10.7 Motion to nominate Denelle Cutler for a position on the Board of Directors by Jen Martin; Denelle Cutler let her name stand for the position.

CARRIED

10.8 Motion to nominate Cindy Chisholm for a position on the Board of Directors by Gail Gibeau; Cindy Chisholm let her name stand for the position.

CARRIED

10.9 Motion to nominate Candace Heck for a position on the Board of Directors by Brandi Carlson; via written submission Candace Heck let her name stand for the position.

CARRIED

## **11.0 Adjournment**

11.1 Motion to adjourn the Meeting at 7:45pm by Tracy Scott.

CARRIED

## Karine Wilhauk

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**From:** Oldman Watershed Council <bev@oldmanbasin.ccsend.com> on behalf of Oldman Watershed Council <bev@oldmanbasin.org>  
**Sent:** April-19-13 12:11 PM  
**To:** Karine Wilhauk  
**Subject:** OWC April E-Newsletter

## Oldman Watershed Council

## April 2013 Newsletter



[OWC News](#)

[Events & Activities in the Basin](#)

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### Renew Your OWC Membership by April 30



***You're amazing!***

**Within a few days we had  
over 100 renewals -  
thanks for being so  
prompt!**

If you haven't renewed your membership yet, please click here to renew it quickly and easily online. There is no membership fee to join.

If you're not sure if your membership needs to be renewed, please fill out the online form anyway to ensure that your membership is up-to-date.

We also welcome all new members!

**Thanks - your membership makes a difference!**

**Celebrate Earth Day in Lethbridge**

## and support the OWC!

### April 22 - Earth Day and all week

Monday - Friday, 10 am - 5 pm

Bottles (such as pop cans, milk jugs, juice boxes and alcohol containers) are being



collected inside the **Cite des Prairies CommunityCenter in Ecole Verendyre (2104 - 6th Ave. S.)** at the entrance door.

All profits received from the bottle collection will go to the OWC.

**Thank you Ecole Verendyre** for supporting the OWC in this Earth Day Celebration!



### Earth Day - Monday, April 22

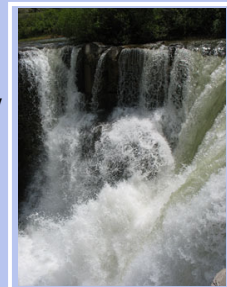
For Earth Day 2013, we'll tell the world the stories of people, animals and places affected by climate change - and of those stepping up to do something about it. Click here for more information on Earth Day activities.

## OWC News

### Crowsnest Watershed Groundwater Report Completed

*Increased monitoring critical for managing this important resource*

The OWC has just completed the *Crowsnest River Watershed Aquifer Mapping and Groundwater Management Planning Study*. The objective of the study was to compile existing groundwater information to paint a picture of what is currently known about groundwater in the Crowsnest watershed and to set the stage for what needs to be done in the near future to fill knowledge gaps. To read the Executive Summary or the full report, visit the [Watershed Science Team page](#) under Projects and Activities.



Crowsnest River  
Photo by  
Jollin Charest

### OWC Nominates Board Member Shirley Pickering for Emerald Award

*Shirley made the final cut in the category "Emerald Challenge Award: Water"*

Shirley has been a Member at Large on the OWC Board for almost 2 years now, representing the public and volunteering her time and expertise. Fellow OWC Board Member Ian Dyson had the great idea to nominate Shirley for an Emerald Award because she has made a huge contribution to water management and stewardship over her many years of volunteering.

Shirley provides leadership in an understated, quiet and graceful fashion. She gives freely of her time, skills, experience and considerable professional expertise in providing leadership to watershed councils, non-government stewardship organizations, government committees and community groups. One of her most notable accomplishments is her leadership of a community process to develop *The Highwood Diversion Plan* and *The Water Management Plan for the Watersheds of the Upper*



Highwood and the Upper Little Bow River with 100% consensus. The awards ceremony is June 6 in Edmonton.

**Good luck Shirley, you certainly deserve to win this award!** The OWC is fortunate to work with you. See all the [2013 Finalists here](#).



**OWC welcomes our new Industry Rep Kelly Scott** to the Board of Directors. Kelly is employed with ATCO Power in Calgary. We look forward to working with him and appreciate his willingness to serve on our board.



## **OWC Annual General Meeting Thursday, June 20**

in the brand-new Canadian Western Bank Lounge  
- Lethbridge Enmax Centre



### **Do you have a Xeriscape garden in Lethbridge?**

If you have a xeriscape garden in Lethbridge that uses drought tolerant and/or native plants and follows the [7 principles of xeriscape](#), the OWC Urban Team would love to profile it on our one day, self-guided Prairie Urban Garden Tour in June (specific date yet to be determined). You aren't required to do anything for the tour if you don't want to or are busy. We will have an Urban Team member host at your garden for the day - it's that easy! Please contact Andrea at 403-381-5801 or [andrea@oldmanbasin.org](mailto:andrea@oldmanbasin.org) for more details if you're interested.

### **Speaking of Stewardship...**

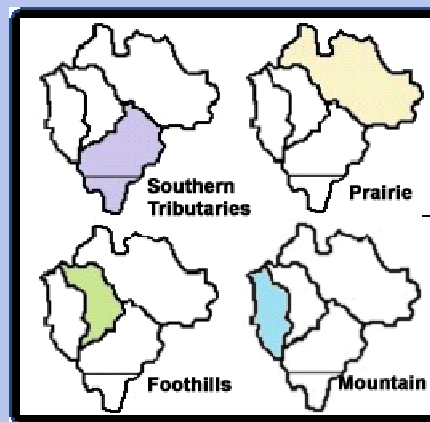
The Rural Team's Watershed Legacy Program provides funding, technical assistance and communications and administrative support to landowner and stewardship groups and individuals in the Oldman watershed who want to implement a project on their land to improve the long-term health of the watershed. Read about one of the projects completed with the help of the program [here](#).

## 2012 Research and Monitoring Project Directory

The Science Team is excited to announce the completion of the [2012 Research and Monitoring Project Directory](#).

The 2012 Directory builds upon the success of the 2011 Directory. New this year, groundwater projects, in addition to surface water research, are profiled. The Directory not only increases awareness about these projects but also plays an important role in future collaborations.

See what projects are being done in your area.



**PROJECT AREA DIVISIONS**  
Oldman Watershed Sub-Basins

## Events and Activities in the Basin



### Walk to the Headwaters - Creating Partners in Water July 13 - 28, 2013

This is a volunteer-driven walk and it is being planned from the Saskatchewan border to the headwaters in the Castle (350 km). The Walk is not the kind where one person walks the whole way. It will be divided into 16 sections of between 20 and 25 km and each section will be adopted by a local group.

Join this walk and help celebrate water!  
For more information, [click here](#).

### Canada Wide Science Fair is in Lethbridge May 12-17

Students from all across Canada are participating in this Fair hosted at the University of Lethbridge. Take this opportunity to view the projects and meet the finalists from across Canada.

#### **PUBLIC VIEWING at Canada-Wide Science Fair 2013**

*Exhibit Hall: University of Lethbridge, 1st Choice Savings Centre (Gym) - Free admission!*

- Sunday, May 12, 2013 2:00 pm - 4:30 pm
- Monday, May 13, 2013 9:00 am - 12 noon
- Thursday, May 16, 2013 9:00 am - 12 noon
- Friday, May 17, 2013 9:00 am - 12 noon



For more information on the Canada Wide Science Fair, [click here](#).

**KidWind Challenge** (this event coincides with the Canada Wide Science Fair 2013)



**May 17 - University of Lethbridge, First Choice Savings Centre, 9 am - 12 noon**

The KidWind Challenge is a student-oriented wind turbine design contest. Students spend a few months designing and constructing their own wind turbines with a goal of creating a device that is efficient, elegant and highly functional - and under four feet tall! For more details, [click here](#).



KidWind Challenge 2012

**Native Prairie Appreciation Festival  
Saturday, June 8 - Cypress Hills Provincial Park**

Sponsored by the Prairie Conservation Forum, Nature Conservancy of Canada and South East Alberta Watershed Alliance. This festival is being held for the first time with daytime activities happening on the Watson Ranch and evening activities at the Scouts Canada Camp Apistotoke near Elkwater. [Click here](#) for more details.

**Community-Based Social Marketing  
June 10 - 12, Calgary**

McKenzie-Mohr & Associates are delivering introductory and advanced training in community-based social marketing. These workshops will be of interest to those working to promote waste reduction, water and energy efficiency, modal transportation changes, watershed protection, and other sustainable behaviour changes. For more information, visit <https://register.cbsm.com/workshops/workshop-schedule>.

**2013 Water Measurement Workshop**

**August 14 & 15, Alberta Irrigation Technology Center, Lethbridge** [click here](#) for more information.

## Seminars

**Innovative Wastewater Treatment Options and Water Reuse for Municipalities**

**April 29th - 1:00pm - 4:30pm (Lethbridge Region)**

Delve into the emerging techniques and technologies being used to reclaim municipal and domestic wastewater for reuse in Alberta and in British Columbia.

This seminar will include a discussion of the current provincial and national legislation and policy frameworks and water reuse. [Click here](#) for more information.



## 2013 Conferences

**Pathways 2 Sustainability (P2S) Conference  
May 29 - 31, Calgary**

P2S is a Community Sustainability Conference bridging knowledge to experience and mobilizing partnerships that result in commitment to actions that advance economic, social, and environmental sustainability in Alberta's communities. For conference details, visit <http://www.pathways2sustainability.ca/>

**April 5, 3 - 5 pm - Pre-conference Free Networking Event**, Telus Convention Centre, Calgary. See [attached poster](#) for details.

**International Association for Impact Assessment  
"Impact Assessment: The Next Generation"**

May 13 - 16, Calgary Stampede BMO Centre

For details, [click here](#).

**Accelerate SOUTH50 - April 30 and May 1  
Coast Lethbridge Hotel and Convention Centre, Lethbridge**

South of the 50 parallel, **Accelerate SOUTH50** is southern Alberta's only entrepreneur and tech event. Founders, business leaders, start-up entrepreneurs, advisors, investors, mentors and students will converge to expand and support the entrepreneurial eco-system thriving in the region. Don't miss this opportunity to be part of this exciting event. For more information visit <http://www.south50accelerate.com>

**Canadian Hydrotechnical Conference - Canadian Society for Civil Engineering  
May 14 - 17, Banff Springs Hotel**

Attend this conference to compare notes and discuss recent technical advances in many hydrotechnical specialties. The conference will provide opportunities for managers and engineers to share experiences with recent regional floods. For conference details, see the attached poster or visit the [website](#).

**2013 Saskatchewan Pasture School  
A joint celebration with the 15th Annual Native Prairie Appreciation Week**

June 18 - 19, Weyburn/Big Muddy, Saskatchewan  
[Click here](#) for more information

## News

[Waste water from Suncor spill fails toxicity tests](#)

Edmonton Journal - April 12

The province on Friday released the results of water tests conducted after water leaked last month from Suncor's oilsands facility in Alberta's Athabasca River . . .

[EnvironmentCanada asks energy industry to come clean on hydraulic fracking](#)

Edmonton Journal - April 11

Boothe, an economist who left Environment Canada to direct a policy centre at the University of Western Ontario's business school last summer, warned Environment Minister Peter Kent that water consumption and contamination topped the list of . . .

[Province orders businessman to clean up soil, groundwater contamination in Red Deer area](#)

Edmonton Journal - April 11

The Alberta government has ordered the former director of two Red Deer-area businesses to clean up the soil and groundwater after the new owner of the property discovered storage tanks and barrels that were leaking toxic chemicals.

[Fine for oilsands water violation will be used to establish wetlands](#)

Edmonton Journal - April 10th

An Alberta firm that violated the province's Water Act at one of its work sites in the oilsands has been fined \$100,000, with a majority of funds earmarked to establish wetlands that contain plants of cultural significance to aboriginal communities.

[Developer fights for water licence as Okotoks defends limited supply](#)

Calgary Herald - April 9th

In the latest dispute over water in Okotoks, Alberta's environmental appeals board is hearing a case from a developer that had its water licence cancelled by the province.



## Government of Canada

[2012 Progress Report](#) was released on the first Federal Sustainable Development Strategy (FSDS) and has launched online public consultations on the draft of the second FSDS covering the 2013-2016 period - [view the PDF here](#).

These are two important milestones in the federal government's efforts on sustainable development in accordance with the *Federal Sustainable Development Act*. Canadians are encouraged to comment on the issues that are presented in this consultation draft by submitting their remarks to [sdo-bdd@ec.gc.ca](mailto:sdo-bdd@ec.gc.ca) or mailing them to the Sustainable Development Office by June 14, 2013.

A summary of input received will be posted on Environment Canada's website following the completion of the review period. For more information, [click here](#).

## RFP's and Job Postings

### Canadian Water Network (CWN)

has issued a call for proposals on "Effects of Emerging Contaminants from Municipal Wastewater Effluents on Aquatic Biota." The research will directly support decision makers and practitioners by assessing the efficacy of a suite of tools at municipal wastewater-impacted sites. **The deadline for proposals is May 2.** For details, [click here](#).

**Ducks Unlimited Canada** is seeking a confident, energetic and dedicated Conservation Programs Specialist to join their team. **Application deadline is May 3.** For details, please see the [attached job posting](#).

[Forward this email](#)



This email was sent to [karine@townofclaresholm.com](mailto:karine@townofclaresholm.com) by [bev@oldmanbasin.org](mailto:bev@oldmanbasin.org) | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).

Oldman Watershed Council | 100, 5401 - 1st Avenue South | Lethbridge | Alberta | T1K 4V6 | Canada

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors, March 28, 2013**

**ATTENDEES:** Neil Ohler – Lay Representative  
Howard Paulsen - Lay Representative  
Walter Gripping – Town of Granum  
Bob Thompson – Claresholm Seniors Center  
Sandra Young - Wandering Willows  
Holly Gillespie – Porcupine Hills Lodge  
Brydon Saunders – Lay Representative  
Earl Hemmaway – M.D. of Willow Creek  
Lyal O’Neill – Office Coordinator

**REGRETS:** David Hubka– Town of Claresholm

Howard Paulsen, Chair called the meeting to order at 10:00am.

**1.0 APPROVAL OF ADDITIONS TO AGENDA**

Moved by Earl Hemmaway to accept the agenda with additions.

4.2 Director Training

6.7 Nickel Foundation

6.8 Purchase of new van

Carried.

**2.0 APPROVAL OF MINUTES**

Moved by Walter Gripping to accept the minutes of the meeting held **January 18, 2013**. Carried

**3.0 BUSINESS ARISING**

1. Community Foundation of Lethbridge – Grant has been approved towards the purchase of 1 wheelchair accessible van. We are invited to the presentation in Lethbridge Friday April 12. Neil, Brydon and Lyal will attend.
2. CFEP –revised to \$57,769 based on matching grant 2 vans + GST, we should know by May 10, 2013.

**4.0 CORRESPONDENCE**

1. Letter from Claresholm Seniors Centre appointing Bob Thompson to our Board for the upcoming year.
2. Director training on May 8 in Pincher Creek Howard, Neil & Lyal will attend. Sponsored by SASCI

**5.0 REPORTS**

1. Financial Report – Moved by Lyal O’Neill to accept the financial report. Carried.
2. Office Coordinator Report- Moved by Lyal O’Neill to accept the report. Carried.

3. Advertising & Fundraising-
  - Received \$ 2,660 as a result of our fund raising campaign – Community Spirit Grant discontinued.
  - Received \$ 18,750 as a result of our Service Clubs/Municipal fund raising campaign
  - Total \$21,410
4. Chairman’s report. Things are going good..  
Reviewed CIP Grant App with Lyal and Alberta Lotteries.  
Suggested having a barbeque in the spring for Directors and Drivers

**6.0 NEW BUSINESS**

1. AAMDC Membership & Volunteer coverage - tabled
2. PHL GO-GETTERS Annual Billing –Motion by Walter Gripping to increase the annual billing by \$100 based on 3% to \$3,700. Carried.
3. 10 year recognition for employees/directors - tabled
4. Bad Accounts – 3 unpaid invoices. Moved by Earl Hemmaway to have Walter Gripping speak to our client. Carried. Moved by Earl Hemmaway to write-off the 2 other accounts and flag them as bad accounts. These clients are required to pay their arrears in addition to prepayment of any future bookings. Carried. Motion by Walter Gripping to effect policy change – any client on our bad accounts list are required to pay their arrears in addition to prepayment of any future bookings. Carried.
5. We have been given notice and have vacated the garage on March 27<sup>th</sup>. There ia a row of electrified parking available for \$20/unit/month across from the medical clinic. Motion by Walter Gripping to park all of the vans at 1 Chinook Crescent. Carried.
6. 3 year business plan – tabled
7. Nickel Foundation – to reseach as a source of funds.
8. Purchase of new van – tabled to May meeting

**NEXT MEETING is on April 19, 2013 at WCCCC**

**7.0** The meeting was adjourned at 11:15 by Walter Gripping  
cc. Town of Claresholm  
WCCCC Laurie Watt

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors, April 19, 2013**

**ATTENDEES:** Neil Ohler – Lay Representative  
Howard Paulsen - Lay Representative  
David Hubka– Town of Claresholm  
Bob Thompson – Claresholm Seniors Center  
Sandra Young - Wandering Willows  
Brydon Saunders – Lay Representative  
Lyal O’Neill – Office Coordinator

**REGRETS:** Holly Gillespie – Porcupine Hills Lodge  
Walter Gripping – Town of Granum  
Earl Hemmaway – M.D. of Willow Creek

Howard Paulsen, Chair called the meeting to order at 10:00am.

**1.0 APPROVAL OF ADDITIONS TO AGENDA**

Moved by Neil Ohler to accept the agenda with additions.

6.5 Volunteer Appreciation    6.6 Purchase of Used van – 2011 Dodge

6.7 M.D. Disaster services    6.8 Office Lease

Carried.

**2.0 APPROVAL OF MINUTES**

Moved by Brydon Saunders to accept the minutes of the meeting held **March 28, 2013**. Carried

**3.0 BUSINESS ARISING**

1. Community Foundation of Lethbridge – Grant of \$15,000 has been received towards the purchase of 1 wheelchair accessible van. . Neil, Brydon and Lyal attended the presentation in Lethbridge Friday April 12
2. CFEP –revised to \$57,769 based on matching grant 2 vans + GST, we should know by May 10, 2013.

**4.0 CORRESPONDENCE**

1. Letter from Town of Fort Macleod stating regretfully they are not in a financial position to support us.

**5.0 REPORTS**

1. Financial Report – Moved by Lyal O’Neill to accept the financial report. Carried.
2. Office Coordinator Report- Moved by Lyal O’Neill to accept the report. Carried.
3. Advertising & Fundraising
  - Received \$ 2,660 as a result of our fund raising campaign – Community Spirit Grant discontinued.
  - Received \$ 18,750 as a result of our Service Clubs/Municipal fund raising campaign
  - Total \$21,410

4. Chairman's report. Things are going good..  
Thank You to those attending in Lethbridge to pick up our grant for \$15,000.

## **6.0 NEW BUSINESS**

1. Fee Schedule/Budget  
Lyal proposed that following a 15% growth in fares we maybe do not require a blanket increase in fees. However, subsidized rates will no longer be quoted to residents of municipalities not supporting our organization financially (Town of Nanton, Town of Fort Macleod). Fares to residents of these municipalities will be quoted Claresholm rates plus 10%, reflecting the increasing cost of our non subsidized service. Motion by Brydon Saunders to accept revised rates and fees effective May 1, 2013. Carried.
2. Directors Insurance
  - 6.2..1 Cooperators coverage of O & D liability – copy distributed.
  - 6.2..2 AAMDC Membership & Volunteer coverage renewed for 2013
3. 10 year recognition for employees/directors. Brydon Saunders moved that we have a dinner at the Golf Clubhouse to recognize our 10 year employees/directors. Carried
4. 3 year Business Plan – reviewed for draft
5. Lyal will pick up tickets for anyone attending the Volunteer Appreciation Dinner Wednesday 24<sup>th</sup>
6. Earl is test driving a good used 2011 Dodge conversion van for us today.
7. Sandy from the MD called inquiring about the protocol for the use of the w/c vans in the case of a disaster in the MD? We will respond that our organization needs to be included in those discussions.
8. We are agreeing to renew our office lease for 2 more years to April 30, 2015 with 0% increase in rates.

**NEXT MEETING is on May 17, 2013 at WCCCC**

**7.0** The meeting was adjourned at 11:15 by Bob Thompson  
cc. Town of Claresholm  
WCCCC Laurie Watt

**Please circulate to Mayor/Reeve and Council for information**



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

**MINUTES - 2 (2013)**  
**EXECUTIVE COMMITTEE MEETING**  
**Thursday, March 14, 2013 at 7:00 p.m.**  
**ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)**

**EXECUTIVE COMMITTEE:**

Terry Michaelis - *Chair*  
Gordon Wolstenholme - *Vice-Chair*  
Henry Van Hierden  
Doug MacPherson

Anne Marie Philipsen  
Don Anderberg  
Larry Mitchell

**STAFF:**

Lenze Kuiper – *Director*

Gail Kirkman – *Subdivision Technician*

**AGENDA:**

1. **Approval of Agenda** – March 14, 2013 .....
2. **Approval of Minutes** – February 14, 2013 .....(attachment)
3. **Business Arising from the Minutes**
  - (a) Current Projects Quotes and Completion Schedule ..... (handout)
4. **New Business**
  - (a) Finance Committee Update.....
  - (b) Economic Development / GIS Initiative .....(attachment)
  - (c) AUMA March Zone Meeting – MGA Review .....(attachment)
  - (d) New Staff – Planner Spencer Croil.....(attachment)
  - (e) 2014 AMSC Energy Program.....
  - (f) Reviewing ORRSC Bylaws and Policies.....
5. **Accounts**
  - (a) Office Accounts – January 2013 .....(attachment)
6. **Director’s Report** .....
7. **Executive Report** .....
8. **Adjournment** .....

CHAIR TERRY MICHAELIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

## 1. APPROVAL OF AGENDA

**Moved by: Anne Marie Philipsen**

THAT the Executive Committee approves the agenda, as amended:

ADD: 4(e) 2014 AMSC Energy Program

4(f) Reviewing Commission Bylaws and Policies

**CARRIED**

## 2. APPROVAL OF MINUTES

**Moved by: Gordon Wolstenholme**

THAT the Executive Committee approves the minutes of November 15, 2012, as amended:

REMOVE: "Patricia" from 4(b), page 3.

**CARRIED**

## 3. BUSINESS ARISING FROM THE MINUTES

### (a) Current Projects Quotes and Completion Schedule

- As requested at the last meeting, the Director prepared a spreadsheet outlining current project quotes for review. Committee members noted that several projects have not been invoiced, even though the Board approved the following policy in October 2012:

*THAT the Board approve an interim billing model for 2013 consisting of:*

- 1/3 payment with signed Resolution of Council approving commencement of service(s)
- 1/3 payment with submission of Draft document
- Final payment upon completion of document and/or 3<sup>rd</sup> Reading

- To date, this has only been applied to new projects, but Committee members agreed the policy is effective now and all current projects should be invoiced accordingly.

## 4. NEW BUSINESS

### (a) Finance Committee Update

- The first meeting of the 2013 Finance Committee was held February 27 with good attendance and excellent input. The Committee is looking at creating new funding formulas that are fair for all municipalities and the Director will provide some new scenarios for review at the next meeting on May 3.

### (b) Economic Development / GIS Initiative

- Bev Thornton, Executive Director of Alberta SouthWest Regional Economic Development Alliance (REDA) forwarded a proposal for Central Alberta Economic Partnership (CAEP) regarding a ZoomProspector Enterprise Web Application with GIS Software, Google Mapping. ORRSC has the capability to develop GIS layers with the same information and this could be the basis of a future grant application, if requested.

**Moved by: Henry Van Hierden**

THAT the Economic Development / GIS Initiative proposal be received, as information.

**CARRIED**

**(c) AUMA March Zone Meeting – MGA Review**

- The AUMA invited member urban municipalities to take part in zone meetings in preparation for their Municipal Government Act review. Director Lenze Kuiper is interested in discussion relating specifically to Part 17 of the MGA and is registered for the Lethbridge session on March 26. ORRSC has compiled our own list re: inconsistencies, terminology, appeals, environmental reserve, definitions, etc. to bring to the attention of Municipal Affairs.

**Moved by: Larry Mitchell**

THAT the AUMA March Zone Meeting notice be received, as information. **CARRIED**

**(d) New Staff – Planner Spencer Croil**

- Spencer Croil has been hired as a Planner to replace Jonathan Schmidt who resigned in December 2012. Spencer graduated from the University of Lethbridge in 2006 and has worked as a Planning Officer and Planner with the Municipal District of Foothills No. 31 until present. During that time he also received Simon Fraser University's Urban Design Certificate as well as a Master of Arts in Urban Design from Oxford Brookes University in England.

**Moved by: Doug MacPherson**

THAT the hiring of Spencer Croil be received, as information. **CARRIED**

**(e) 2014 AMSC Energy Program**

- ORRSC has received a notice and Request for Decision from AMSC regarding the 2014 Energy Program which is now available for municipal and not-for-profit organizations for procurement of electricity, natural gas and green power effective January 1, 2014. To participate in the first Aggregation Round, documentation is required by April 5, 2013.

**Moved by: Anne Marie Philipsen**

THAT the Director research energy options and advise the Executive Committee. **CARRIED**

**(f) Reviewing ORRSC Bylaws and Policies**

- Don Anderberg suggested the ORRSC Bylaws and Policies be reviewed by the Executive Committee on a regular basis, perhaps annually or biannually. The Director explained the current Policy Manual contains some items that belong in the Bylaw and also includes procedures, etc. Various options on how to conduct the review were discussed. Digital copies of the Bylaw and Policy Manual will be emailed to Committee members before the next meeting.

**Moved by: Don Anderberg**

THAT the Executive Committee review the ORRSC Bylaw and Policies in a timely manner. **CARRIED**

**5. ACCOUNTS**

**(a) Office Accounts – January 2013**

|      |                     |   |    |        |
|------|---------------------|---|----|--------|
| 4140 | Approval Fees ..... | Herman Smelt.....                       | \$ | 800.00 |
| 4140 | Approval Fees ..... | Hutterian Brethren of Albion Ridge .... |    | 25.00  |



|      |                                       |                                     |                           |
|------|---------------------------------------|-------------------------------------|---------------------------|
| 4140 | Approval Fees .....                   | Robert Zagorsky .....               | 150.00                    |
| 5151 | Vehicle Gas & Maintenance .....       | Bridge City Chrysler .....          | 916.71                    |
| 4210 | Grant Revenue .....                   | Pacific Alliance Technologies ..... | 11,040.00                 |
| 5280 | Janitorial Services .....             | Madison Ave Business Services.....  | 475.00                    |
| 5285 | Building Maintenance .....            | Wild Rose Horticultural .....       | 450.00                    |
| 5310 | Telephone .....                       | Bell Mobility.....                  | 525.44                    |
| 5310 | Telephone .....                       | Telus Communications .....          | 44.06                     |
| 5330 | Dues & Subscriptions .....            | ADOA.....                           | 100.00                    |
| 5330 | Dues & Subscriptions .....            | CPAA .....                          | 250.00                    |
| 5350 | Postage & Petty Cash .....            | Postage by Phone.....               | 1,000.00                  |
| 5380 | Printing & Printing Supplies .....    | Desjardin .....                     | 708.91                    |
| 5380 | Printing & Printing Supplies .....    | Peak Vocational .....               | 90.00                     |
| 5390 | Graphic & Drafting Supplies .....     | Reiter Computer.....                | 75.00                     |
| 5430 | Aerial Photos & Maps .....            | M.D. of Willow Creek .....          | 200.00                    |
| 5440 | Land Titles Office .....              | Minister of Finance.....            | 240.00                    |
| 5460 | Public Relations .....                | Cal Kembel .....                    | 900.00                    |
| 5480 | Recruitment & Relocation .....        | APPI.....                           | 650.00                    |
| 5500 | Subdivision Notification .....        | Sun Media .....                     | 124.64                    |
| 5580 | Equipment & Furniture Rental .....    | Xerox.....                          | 960.00                    |
| 5590 | Equipment & Furniture Purchases ..... | Reiter Computer.....                | 996.20                    |
| 5590 | Equipment & Furniture Purchases ..... | Reiter Computer.....                | 9,875.00                  |
| 1160 | GST Receivable .....                  | GST Receivable.....                 | 1,395.61                  |
|      |                                       | <b>TOTAL</b>                        | <b><u>\$31,991.57</u></b> |

**Moved by: Doug MacPherson**

THAT the Executive Committee approves the Office Accounts of January 2013 (\$31,991.57), as presented. **CARRIED**

## 6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

## 7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

## 8. ADJOURNMENT

**Moved by: Gordon Wolstenholme**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:30 p.m. until Thursday, April 11, 2013. **CARRIED**

/bj

CHAIR: \_\_\_\_\_

*Jerry Michelson*

The Bridges at Claresholm Golf Club  
**ORGANZATIONAL MEETING**  
Wednesday, April 17, 2013 at 12 noon.

Present: Frank Keller, Dan Rhode, Mike Young, Kathy Davies, Ray Montpetit, Berny Jacob, Rod Andrews, Lyle Broderson,

Excused: Doug MacPherson, Russell Sawatzky, Todd Heggie and Stan Mitchell

1. CALL TO ORDER: Vice Chairman Frank Keller called the meeting to order at 12:12 p.m. Berny asked if everyone could introduce themselves.

2. ELECTION OF EXECUTIVE:

m/m/c/- Kathy Davies moved, Mike Young seconded Frank Keller for President. No other nominations for President.

m/m/c -Mike Young moved Dan Rhode for Vice- President. Ray Montpetit nominated, Berny Jacob seconded Mike Young for Vice-President. Dan Rhode declined to let his name stand. No other nominations for Vice President.

As Todd was not in attendance - was decided to see if he would continue as Treasurer and if not then Dan Rhode would assume the Treasurer position.

m/m/c - Frank Keller moved, Mike Young seconded Kathy Davies for secretary. No other nominations for Secretary.

The executive for 2013/14 is:

|                 |              |
|-----------------|--------------|
| President:      | Frank Keller |
| Vice President: | Mike Young   |
| Treasurer:      | Todd Heggie  |
| Secretary:      | Kathy Davies |

3. MOTIONS:

m/c -To make meetings run efficiently Dan Rhode moved that motions only require to be moved, no seconds are needed.

4. SIGNING AUTHORITY FOR FINANCIAL PURPOSES:

m/c – by Ray Montpetit that the President, Vice-President, Secretary and Treasurer have signing authority.

5. COMMITTEES: All committees include Board President as an ex-officio member and the Golf Club Pro for a resource person. It is the choice of the President as to whether he will attend each committee meeting. In keeping with our policies we only have one Board member on the Clubhouse committee and two on the Greens Committee.

5.1. Clubhouse Committee:

Dan Rhode

5.2. Greens Committee:

Mike Young

Berny Jacob

5.3. Finance Committee:

Todd Heggie  
Stan Mitchell  
Ray Montpetit

5.4. Grants and Casino Committee:

Todd Heggie  
Kathy Davies  
Mike Young

5.5. Marketing Committee:

Russell Sawatzky  
Ray Montpetit

5.6. Tournament/Handicap Committee:

Dan Rhode  
Berny Jacob

5.7 Policy Committee:

Kathy Davies  
Stan Mitchell  
Russell Sawatzky

6. MEETING TIMES:

The Board will meet the 1<sup>st</sup> and 3<sup>rd</sup> Wed. at noon of the month for the months of May, June, July, August and September. The remaining monthly meetings will be the 3<sup>rd</sup> Wed. at noon. The 1<sup>st</sup> Wed. meetings will be informal discussions (no agenda, no financials, no motions, no minutes).

7. GENERAL DISCUSSION:

7.1. WIFI to the Maintenance Shed: Dan will contact Telus to see what suggestions they have.

8. ADJOURNMENT:

m/c – by Berny Jacob that the meeting be adjourned at 1:00 p.m.

Next meeting: Wed. May 1, 2013 @ noon.

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President

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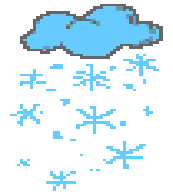
Date

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Secretary

# Alberta SouthWest Bulletin-May 2013

## Regional Economic Development Alliance (REDA) Update



Justin Riemer, ADM, Enterprise & Advanced Ed  
Bev Thornton, Exec Dir AlbertaSW  
Shawn Patience, Chair AlbertaSW,  
Kent McMullin, President EDA Alberta

- Alberta SouthWest received the 2013 top project award for its **Regional Business License Program**. Successfully operating since 2003, this initiative enables businesses in the AlbertaSW partner communities to purchase an annual regional license to do business in the other participating communities. The region experiences, in a concrete way, the broader benefits of working together. The Alex Metcalf Award, named for first President of EDA, acknowledges excellence in economic development relating to the attraction, expansion or retention of business in Alberta
- The **2013 Economic Developer of the Year Award** was presented to Mrs. Bev Thornton, Executive Director, AlbertaSW.

### EVENT UPDATES

Even if you couldn't be there, it is possible to gain information from recent conferences and events!

- **April 20-12: Economic Developers Alberta (EDA) Conference** [www.edaalberta.ca](http://www.edaalberta.ca)  
Many conference speakers have made their presentations available; keep checking back as the list of presentations is being continuously updated. There is also a 2013 Conference Photo Gallery.
- **April 17: Chinook Country Tourism Association AGM and Conference**  
A new business new business model was approved for CCTA: rather than being membership based, it is now a fee for service stakeholder model. Please contact AlbertaSW to be referred for more information.
- **April 29: Travel Alberta Road Show**  
Over 35 tourism operators and business representatives gathered to see the new Travel Alberta promotional materials and marketing plan for the upcoming year. CEO Bruce Okabe and other Travel Alberta staff provided information, statistics, and ideas for future partnership efforts in marketing our region.
- **April 30: Accelerate South50** [www.south50accelerate.com](http://www.south50accelerate.com)  
Bob Dyrda, Communications Coordinator, attended this event; please call this office to contact him for additional information. Attendance exceeded expectation and effectively brought together founders, business leaders, start-up entrepreneurs, advisors, investors, mentors and students for valuable information sharing.

REMEMBER TO POST YOUR UPCOMING SUMMER EVENTS!!  
[WWW.ALBERTASOUTHWEST.COM/EVENT\\_CALENDAR](http://WWW.ALBERTASOUTHWEST.COM/EVENT_CALENDAR)

Alberta SouthWest  
Box 1041  
Pincher Creek AB T0K 1W0  
403-627-3373 or 1-888-627-3373  
[bev@albertasouthwest.com](mailto:bev@albertasouthwest.com)





**Alberta SouthWest Regional Alliance**  
**Minutes of the Board of Directors Meeting**  
Wednesday April 3, 2013  
Community Hall, Hill Spring

**Board Representatives**

Shawn Patience, Fort Macleod  
Bob Campbell, Hill Spring  
Barney Reeves, Waterton Lakes  
Dick Fenton, Nanton  
Ben Goetz, Glenwood  
Walter Gripping, Granum  
Shane Hansen, Cardston County  
Bjorn Berg, MD Pincher Creek  
David Moore, Claresholm  
Ernie Olsen, Pincher Creek

**Guest Councillors**

Monte Christenson

**Livingstone Range School Division**

Martha Ratcliffe, Chair  
Clara Yagos, Trustee

**Lethbridge College**

Leah Wack, Manager, Rural Education

**Resource Persons**

Linda Erickson, Regional Director, AEAE  
Janet Edwards, Administrator  
Bev Thornton, Executive Director, AlbertaSW  
Bob Dyrda, Communications Coordinator, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda  
Add approval of accounting services as #5  
Moved by Bjorn Berg THAT in the agenda be approved as revised.  
**Carried.** [2013-04-303]
3. Approval of Minutes  
Moved by Walter Gripping THAT the minutes of February 6, 2013 be approved as presented.  
**Carried.** [2013-04-304]
4. Approval of Cheque register  
Moved by David Moore THAT cheques #1198.-. #1231 be approved as presented.  
**Carried.** [2013-04-305]
5. Approval of Accounting services for 2013-2014  
Moved by Dick Fenton THAT Young Parkyn McNab provide accounting services for 2013-2014, including year end review for 2012-2013 operating year.  
**Carried.** [2013-04-306]
6. Regional Business License update  
Shane Hansen provided an update regarding the County discussions on Regional Business Licensing, Development Permits and a proposal for a combined business license with Town of Cardston.
7. Pincher Creek regional airport project update  
Ernie Olsen provided a summary of plans to build upon the successful job fair held in the region and continued talks to establish airline commuting services from Pincher Creek to Fort MacMurray.

- |     |  |   |
|-----|--|---|
| 8.  | ZoomProspector proposal  | Board agreed it would be appropriate for Pincher Creek spokespersons to indicate that the Town is part of a collaborative group of communities that would see the initiative as being a benefit to the region.  |
| 9.  | Planning Priorities (previously presented) and draft 2012-2013 Financial Summary.                  | The Board supports looking into this further. Given the interest and need for more information, Bev will send a letter to CAEP expressing that interest, and also arrange for a representative from Calgary Regional Partnership (CRP) to attend a future meeting to provide a demonstration. |
| 10. | Update: AGM - June 5, 2013   | AlbertaSW has completed projects and commitments for 2012-2013 Operations. Working draft of interim financial report shows positive cash flow. Grant reports will be complete by next meeting.  |
| 11. | Communications Coordinator Report  | Bayshore Inn, Waterton, has been booked for the event. Invitation letters to VIPs have been sent. Remainder will be sent, with RSVPs due by May 17, 2013.   |
| 12. | Executive Director Report  | Accepted as information.<br>Web stats will also be provided via e-mail.   |
| 13. | Round Table Updates  | Accepted as information.  |
| 14. | Next Board Meetings<br>Wednesday May 1, 2013-Crowsnest Pass<br>Wednesday June 5, 2013-AGM-Waterton |   |
| 15. | Adjournment  | Moved by David Moore THAT the meeting be adjourned.<br><b>Carried.</b> [2013-04-307]  |

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|       |      |
|-------|------|
| Chair | Date |
|-------|------|

**Approved May 1, 2013**

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|                     |      |
|---------------------|------|
| Secretary/Treasurer | Date |
|---------------------|------|

Arena User's Meeting  
April  
29, 2013

7:00 PM

Council chambers

Attendance:

|               |                |  |                      |
|---------------|----------------|--|----------------------|
| Kris J. Cope  | Arena          | <a href="mailto:chip77757@gmail.com">chip77757@gmail.com</a>                 | 625-3446<br>625-4827 |
| Daryl Sutter  | Town           | <a href="mailto:dsutter@telusplanet.net">dsutter@telusplanet.net</a>         | 625-0183             |
| Matt Mitchell | Minor Hockey   | <a href="mailto:mattttacymitchell@gmail.com">mattttacymitchell@gmail.com</a> | 625-9676             |
| Donna Moses   | Figure skating | <a href="mailto:skate.claresholm@canada.com">skate.claresholm@canada.com</a> | 625-4331             |
| Lyle Franz    | Lacrosse       | <a href="mailto:lyleandmerry@hotmail.com">lyleandmerry@hotmail.com</a>       | 625-4102             |

REGRETS:

|               |                     |  |          |
|---------------|---------------------|--|----------|
| Brad Burns    | Cougars             | <a href="mailto:burnsie@telusplanet.net">burnsie@telusplanet.net</a>   | 625-4330 |
| Barbara Uhl   | Farmer's Market     | <a href="mailto:b-uhl@telusplanet.net">b-uhl@telusplanet.net</a>       | 625-2298 |
| Fred Lozeman  | Claresholm Red Dogs | <a href="mailto:flozeman@telusplanet.net">flozeman@telusplanet.net</a> | 625-6391 |
| Jason Burrows | Lacrosse            | <a href="mailto:burlly1@myway.com">burlly1@myway.com</a>               | 682-9956 |
| Marnie Lane   | Figure skating      |  | 625-2091 |
| Rod Kettles   | Old Timer's         | <a href="mailto:kettles@telus.net">kettles@telus.net</a>               | 625-3378 |

Call to Order: 7:00 PM

Old Timers – No representative

Minor Hockey: Matt Mitchell & Rod Kettles

- Busy year but went well
- 4 tournaments – 1 being the Provincials which went very well and a big thank you for everyone's support
- Scheduling went well
- Wi-Fi system worked very well and parents thoroughly appreciated it
- Advertising – same comments/issues as figure skating – see below
- Concession stove – needs to be retro fitted – it is probably the original one

Figure Skating: Donna Moses

- Clinic went well
- Test day went well too
- Trophy case – doors on trophy case are an issue, they are big and clumsy and don't lock anymore – 2/3 is minor hockey and 1/3 is figure skating, has a light but is never used – how can this be improve? Who would pay for it? Would it be cost shared?
- Advertising in Lobby for figure skating sponsors. Has approached town administration, but was told no this can't be done and that they (the town) are "holding it for town ads?" (See attached email). They are also interested in

advertising around the rink boards and have been approached by some interested business too.

- Tiffany O'Neil is new president for figure skating
- Are in the progress of finding coaches for the next year

#### Claresholm Minor Lacrosse – Lyle Franz

- 57 members = mini-tykes, novice, bantam and midget
- No girls team – due to S. AB lacrosse not helping out
- Potential for a split tournament of Peewee between Nanton and Claresholm are looking for the end of June
- Season ends June 15 and then playoffs
- Lyle apologized because of the late timing of scheduling – there has been some issues with leagues and associations changing or influencing the league which impacts all the schedules, it has had to be done three times – due to this the home games are spread out instead of grouped together
- Possibility of a festival for mini-tykes later on in the season
- Issue with CARES and the booking for their garage sale – telling lacrosse that they couldn't have their practice time the week before the garage sale – that their practice was affecting their clean up
- lacrosse will be doing concession for Gun Show, thanks to Minor hockey for this opportunity
- Dean Smith is the new president of Claresholm Lacrosse

#### Rink: Kris:

- will be adding another dedicated public skating time – looking at possibly SUNDAY for an hour in the afternoon

#### Town Report: Daryl

- No public issues were addressed to me
- Town budget is being worked on and as of this budget town should be at approximate half way point. Requested that Minor Hockey, figure skating and lacrosse look for any grant opportunities that may be available, as province is drying up the grants that the town has been able to access
  - o **Users would like to be involved in the consultation process when it comes time to do arena upgrades**

#### Other:

- Suggestions from users; (Around the horn)
  - o White ARENA sign on NW corner of building should be illuminated at night so is visible
  - o Arena direction signs need to be posted on north and south bound lanes of Hi-way 2 before intersection
  - o Discussion of upgrades at rink – lacrosse suggested that maybe the town look into building a recreation complex to house, lacrosse/soccer/ and other sports – instead of putting money into aging infrastructure



- potential site – NE corner of town, would/could be visible from new highway
- That with the planned improvements to the arena that the town/minor hockey/figure skating look at installing a new sound system

NEXT MEETING: AUGUST 26, 2013 @ COUNCIL CHAMBERS at 7:00 PM

## Karine Wilhauk

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**From:** dsutter@telusplanet.net  
**Sent:** May-05-13 9:35 PM  
**To:** Karine Wilhauk  
**Subject:** Fwd: Arena Advertising  
**Attachments:** unnamed

Karine - please include this with the arena users meeting minutes as well - thanks DBS

----- Forwarded message from Claresholm Skating Club <[skate.claresholm@gmail.com](mailto:skate.claresholm@gmail.com)> -----

Date: Tue, 30 Apr 2013 12:37:39 -0600

From: Claresholm Skating Club <[skate.claresholm@gmail.com](mailto:skate.claresholm@gmail.com)>

Reply-To: Claresholm Skating Club <[skate.claresholm@gmail.com](mailto:skate.claresholm@gmail.com)>

Subject: Arena Advertising

To: JoAnna Sutter <[dsutter@telusplanet.net](mailto:dsutter@telusplanet.net)>

Hi Daryl,

I have included some comments regarding the Arena advertising that were in an email received on April 20.

"We spoke about this at our management meeting this morning. The Town would like to keep the arena area for strictly Town advertising. Right now, there are signs up along the east wall that each business pays for by the year. The Town has no problem with the Skating Club and Minor Hockey advertising in the arena lobby. That is something that can be discussed at the users meeting, but we would like the advertising options to remain in the lobby."

Let me know if there are any changes to that and what other parameters there may be for the Skating Club regarding selling advertising for the Arena.

Thanks,

Donna

----- End forwarded message -----

## CLARESHOLM BASEBALL USER'S MEETING

Thursday, April 25, 2013

7:00 pm

Bill Simpson Room, Claresholm Public Library

### ATTENDENCE:

|                |                 |                              |  |
|----------------|-----------------|------------------------------|--|
| Daryl Sutter   | T of Claresholm | 403-625-3224                 | <a href="mailto:dsutter@telusplanet.net">dsutter@telusplanet.net</a>         |
| Kris Dixon     | Clhm Minor Ball | 403-625-0296                 | <a href="mailto:cjasondixon@gmail.com">cjasondixon@gmail.com</a>             |
| Mike Edwards   | Clhm Minor Ball | 403-625-2575                 | <a href="mailto:clareholmbaseball@gmail.com">clareholmbaseball@gmail.com</a> |
| JoAnna Sutter  | WCCH girls      | 403-625-4749                 | <a href="mailto:sutterj@lrds.ab.ca">sutterj@lrds.ab.ca</a>                   |
| Patrick Lannan | WCCH boys       | 403-625-5000<br>403-489-5000 | <a href="mailto:plannan@telus.net">plannan@telus.net</a>                     |
| Jill Quinton   | Clhm Slo-pitch  | 403-393-9242                 | <a href="mailto:Jillisa.quinton@gmail.com">Jillisa.quinton@gmail.com</a>     |
| Kris Cope      | T of Claresholm | 403-625-3446                 | <a href="mailto:starfan17@hotmail.com">starfan17@hotmail.com</a>             |

REGRETS: JoAnna Sutter, Patrick Lannan, Mike Edwards

Call to order – 7:00 PM

Topics of Discussion

Fields

Infields –

- Shale – out of Med hat – will not be using this anymore as it has become very expensive – possibly to use PUGMIX not as expensive and is a mixture of clay and sand
- No shale in edges not predominate, but still needs raking
- Opened shale boxes did not materialize last year – but is not required now
- Topsoil needs to be delivered to Muffed park for gopher holes

- Dugouts were vandalized over winter, but has been painted over already, dugouts were kept clean by all teams last year – much appreciated
- Pitching machine – wheel has been replaced and is good to go

#### Outfields

- Lots of gopher holes
- Moffat park – new league of 13 year olds – looking at 70 ft bases and portable pitching mound
- After May long weekend, water will be on
- Port a potties in place

#### Kitchen

- Was left clean and tidy – THANKS
- New combination set

#### Fencing

- The moveable fence does not need to be moved for this year

#### Dog Waste

- Moffat – suggested that the gates be locked over winter
- Potential to start locking Moffat and Centennial – but would like to try more Dog waste signs and posts, these need to be placed by entrance of the fields and dugouts

#### Garbage/Recycle Bins

- More bins are NEEDED especially ones that are enclosed so that the wind does not tip them over (or animals-for that matter) – some like at the arena with combined recycle and garbage would be GREAT!

Umpires Clinic – was on April 20<sup>th</sup> and 21<sup>st</sup>, 20 people attended from the region and are now carded

#### Play it Forward initiative

- Wants to place a steel, unlocked “tool box” of marked balls and bats at Centennial Diamond for anyone to use on the fields – will check with Mike S from town regarding this initiative. Minor ball executive will monitor supplies to see if they are being used. Suggested to them that Claesholm Local Press be informed about this program too for some

advertising. If successful, would like to see it expand to other diamonds too as well as the basketball and tennis courts

Storage room at Centennial

- Issues with caterers at show and shine (2012) using this room, was left disorganized and messy. It has been cleaned and organized as of this meeting

Tournament Scheduling

- Fair day slow-pitch tournament - August
- Minor Ball tournament (MINORS) May 31 to June 2 at Millennium - 4 diamonds
- Minor Ball tournament (MAJORS) June 7 – 9 at Millennium – using 2 slo-pitch and one little league
- **MINOR BALL tournament for AUGUST LONG WEEKEND 2015**
  - **Minor Prairies Little League Tournament, 16 teams, 9 and 10 year olds, week long tournament – will need TWO (2) little league fields with 200 ft fences. The Process has started with letters of support coming from little league Alberta Baseball (received), Little League Canada (pending) and will be approaching town for a letter of support.**
    - **Plan would be to use Centennial diamonds – west diamond would require fence moved in**
      - **East diamond would require more work as camping stalls 27 & 28 would need to be relocated, a few trees moved, water lines capped off, cold mix removed and then re-fenced**

MINOR BALL WILL BE PUTTING A PACKAGE TOGETHER TO PRESENT TO THE TOWN AT A LATER DATE!

Season Scheduling

|  |  |
|--|--|
| <p align="center"><b><u>NORTH WEST field #2</u></b></p> <p align="center">SLO-PITCH – Tuesday &amp; Wednesday<br/>5:30 till dusk<br/>WCCHS Girls<br/>– Monday, Thursday, Friday<br/>5:00 till dusk</p> | <p align="center"><b><u>NORTH EAST field #3</u></b></p> <p align="center">SLO-PITCH – Tuesday &amp; Wednesday<br/>5:30 till dusk<br/>WCCHS Girls<br/>– Monday, Thursday, Friday<br/>5:00 till dusk</p> |
| <p align="center"><b><u>SOUTH WEST field #1</u></b></p>  | <p align="center"><b><u>South East Field #4</u></b></p>  |

|   |  |
|---|--|
| <p>SLO-PITCH – Wednesday<br/>5:30 till dusk</p> <p>WCCHS Boys – Hardball<br/>Monday, Tuesday, Thursday, Friday<br/>5:00 till dusk</p> | <p>Minor Ball – ages 11 &amp; 12, others<br/>Monday, Tuesday, Wednesday, Thursday,<br/>Friday<br/>5:30 till dusk</p> |
|---|--|

|  |  |
|--|--|
| <p><b><u>MOFFAT BALL PARK</u></b></p> <p>Alternate for WCCHS girls<br/>Monday, Thursday, Friday<br/>5:00 till dusk</p> | <p><b><u>CENTENNIAL BALL PARK</u></b></p> <p>Minor Ball – ages 11 &amp; 12, others<br/>Monday, Tuesday, Wednesday, Thursday, Friday<br/>5:30 till dusk</p> |
|--|--|

|  |
|--|
| <p align="center"><b><u>BASEBALL CONTACT NUMBERS</u></b></p> <p><b><u>CLARESHOLM ADULT SLO-PITCH LEAGUE</u></b></p> <ul style="list-style-type: none"> <li>• Jill Quinton – 403-393-9242</li> </ul> <p><b><u>CLARESHOLM MINOR BASEBALL ASSOCIATION</u></b></p> <ul style="list-style-type: none"> <li>• Chris Dixon: President – 403-468-0012 <ul style="list-style-type: none"> <li>• 403-625-0296</li> </ul> </li> </ul> <p><b><u>WILLOW CREEK COMPOSITE HIGH SCHOOL</u></b></p> <ul style="list-style-type: none"> <li>• Boys <ul style="list-style-type: none"> <li>○ Patrick Lannan – 403- 625-5000 <ul style="list-style-type: none"> <li>• 403-489-5000</li> </ul> </li> <li>○ Todd Lybert – 403-682-9803</li> </ul> </li> <li>• Girls <ul style="list-style-type: none"> <li>○ JoAnna Sutter – 403-625-3387 <ul style="list-style-type: none"> <li>• 403-682-7220</li> </ul> </li> </ul> </li> </ul> |
|--|

NEXT MEETING:

MARCH 25, 2014

LOCATION: TBD

# Claresholm Public Library Board Regular Meeting Minutes April 25, 2013

Present: Cathy Dahl, Arden Dubnewick, Trisha Carleton, Shirley Leonard, Michael McAlonan  
Daryl Sutter, Earl Hemmaway & Kathy Davies,

Excused: Mary Thompson, Lisa Anderson, Marika Thyssen

Meeting called to order at 6:00 pm by Shirley. Shirley welcomed Mike back.

Approval of Agenda: Earl H.

Approval of February minutes: Trisha

|                   |  |
|-------------------|--|
| Old Business      | <ol style="list-style-type: none"> <li>1. Oral History: Trisha put ads in paper, Shelley has put it on the Library website. Next step will be to train some interviewers – Rob Vogt has agreed to help with this.</li> <li>2. Casino: need 2 more volunteers.</li> </ol>   |
| Financial         | <p>Daryl Sutter moved to accept the financial statement for March. CARRIED<br/>Email from Kris – suggesting that we come to Council to present the 2013 library budget. Will see if Lisa will go with Kathy.</p>   |
| CORRESPONDENCE    | nil  |
| COMMITTEE REPORTS | <ol style="list-style-type: none"> <li>1. Chinook Arch- had a meeting on April 4. Earl mentioned about a province wide library.</li> <li>2. Librarian: Arden and Cathy continue with Jean Hoare room; In May Art club will do display;</li> <li>3. Friends: Social April 19 – Bring a Friend; will have committees to sign up for and will ask for casino volunteers.</li> </ol> |
| NEW BUSINESS      | <ol style="list-style-type: none"> <li>1. Vol. Appreciation Dinner: Daryl moved that we pay for dinner tickets for any of the Board and Volunteers who wish to attend. CARRIED.</li> </ol>   |

Meeting adjourned at 6:50 pm. by Mike

Next meeting: May 27 at 6:00 pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary



# **FESTIVALS AND EVENTS TOURISM GROWTH PROGRAM**

## **PROGRAM GUIDELINES**



## 1. INTRODUCTION

The Festivals and Events Tourism Growth Program has been established to assist festivals and events in Alberta realize their tourism potential. Festivals and events are great celebrations of art, culture, history, nature, and sport. They also offer compelling tourism experiences that draw visitors to communities across the province. They give people a reason to visit, return, and explore surrounding communities. Festivals and events are increasingly seen as an important way to make a community stand out in a crowded, competitive marketplace. The Government of Alberta recognizes the value of festivals and events, and the contributions they make to our quality of life and tourism industry.

The Festivals and Events Tourism Growth Program makes funding available to eligible organizations that deliver festivals and events to work with a third-party consultant to evaluate the festival or event, identify tourism growth opportunities, and set clear steps towards growing the visitor experience, tourism revenues, visitation and organizational capacity. The result will be a Festival/Event Tourism Growth Plan that will help the organization realize the full tourism potential of its festival or event.

Budget allocation for the 2012-13 fiscal year is \$400,000. Organizations will be selected through a competitive application process to receive funding of \$25,000 to \$40,000 each. The funding amount will be determined by Alberta Tourism, Parks and Recreation based on the location, scope and size of the festival or event.

Application deadline:

**June 6, 2013**

## 2. PROGRAM GOALS AND OBJECTIVES

The program aims to assist organizations realize the full tourism potential of their festivals and events. The overall goal of the program is to help increase tourism revenue and visitation in Alberta through investment in festivals and events demonstrating high tourism growth potential. As a result of the program:

1. Tourism revenue generated at Alberta festivals and events increases
2. The number of visitors to Alberta festivals and events increases
3. The visitor experience at Alberta festivals and events is expanded and enhanced
4. The tourism potential of Alberta festivals and events is realized over time through organizations implementing their Festival/Event Tourism Growth Plan

Organizations selected to participate in the program will work with a third-party consultant to evaluate their festival or event, identify tourism growth opportunities, and set clear steps to grow the visitor experience, revenue, visitation and organizational capacity. As a result of participating in the program, an organization will develop a Festival/Event Tourism Growth Plan that sets clear and measurable targets for the next three to five years. Development of the Festival/Event Tourism Growth Plan will involve the organization and third-party consultant working collaboratively to:

1. Evaluate the festival or event to determine its tourism growth potential (e.g. identify growth opportunities related to target markets, programming and visitor experiences, sponsorship, vendor program, media relations, marketing, packaging, etc.)
2. Develop a three to five year Festival/Event Tourism Growth Plan in which the festival or event will, for the following year, enhance the quantity or quality of programming by 20%, increase visitor attendance by 10%, and increase revenues by 10%, and

3. Identify organizational improvements required to implement the Festival/Event Tourism Growth Plan (e.g., recommendations related to internal systems, annual planning cycle, partnerships, volunteer/staff development, etc.).

### 3. ELIGIBLE ORGANIZATIONS

Organizations that plan and deliver festivals or events demonstrating high tourism growth potential are eligible to apply. Festivals and events most appropriate for the program attract regional, provincial, national or international visitors, and have an annual audience of at least 1500, of which a minimum 25% are out-of-town visitors.

Organizations must meet the following requirements to be eligible for the program:

1. Be a registered not-for-profit organization, municipality, or First Nations or Métis government in Alberta
2. Commit to Section 5 of the application form

### 4. ROLES AND RESPONSIBILITIES

The program is funded by Alberta Tourism, Parks and Recreation, and delivered by third-party consultants hired by selected organizations. The roles and responsibilities of all parties are:

1. **Alberta Tourism, Parks and Recreation (ATPR)** is the funding partner that administers the program and issues funding to selected organizations. ATPR staff monitors and evaluates the program, and provides guidance and support to organizations and their consultants.
2. The **Organization** is the grant recipient responsible for procuring the services of a third-party consultant. The organization and consultant will enter a contract based on an agreed project charter, schedule of deliverables, and payment schedule. On being selected for the program, the organization will formally establish a Tourism Growth Program Committee that reports to the organization's board and works with the consultant to undertake the program objectives.
  - a. The **Tourism Growth Program Committee** must consist of a minimum of three people actively involved in planning and delivering the festival or event, and should have representation from key partners that benefit from the growth of the festival or event (e.g., tourism operators, municipality, Chamber of Commerce, local, regional or provincial tourism organizations, or other related organizations). The committee works in collaboration with the consultant and commits to providing information and resources (e.g., existing plans, documents, and knowledge), assisting/facilitating data collection for event evaluation (e.g., visitor, volunteer, vendor, and/or coordinator surveys), reviewing draft plans, providing input, direction and feedback, and approving the final plan.
  - b. The committee is led by a **Committee Chair** who is the primary contact and liaison between the organization, committee, consultant, and ATPR. The chair is an active member of the committee; providing day-to-day leadership for the committee and consultant; and coordinating administrative, reporting and payment processes. The chair keeps the committee and board updated, informed, and on track.
3. The **Third-Party Consultant** enters into a contract with the organization to meet the objectives of the program. The consultant reports to the chair, and works in collaboration with the committee to evaluate the event, identify tourism growth opportunities, and set clear steps to grow the visitor experience, revenue, visitation and organizational capacity. The consultant works closely with the

chair and committee to develop the resulting Festival/Event Tourism Growth Plan. The consultant is responsible for ensuring the project methodology and schedule are adhered to and addresses issues, as required.

## **5. PROGRAM RESOURCES AVAILABLE**

Alberta Tourism, Parks and Recreation will make the following resources available to selected organizations:

1. ATPR staff member available to provide guidance, support and advisory services
2. Program goals, objectives and performance measures
3. Contract management tools
4. Project management tools
5. Grant reporting tools
6. List of possible consultants (on request)

## **6. MANDATORY ATTACHMENTS**

Organizations are required to submit the following documents with the application:

1. Letter from the president of the organization supporting the application.
2. A copy of signed minutes from organization's board meeting demonstrating majority support for participation in the program.
3. Letter from the individual committed to chair the Tourism Growth Program Committee supporting the application.
4. Letter from a key partner supporting the application (e.g., municipality or industry organization)
5. List of individuals committed to participate in the Tourism Growth Program Committee (include name, title, organization, daytime phone number, and email).
6. Budget for the last iteration of the festival or event.
7. Financial statements for your organization's most recent year end. If financial statements are audited, include the signed and dated auditor's report. If the statements are not audited, the statements must be signed by two legally authorized representatives of the organization and include a current bank statement. Note: Financial statements must include an income statement and balance sheet.

## 7. APPLICATION INSTRUCTIONS

It is the applicant's responsibility to ensure the application is complete and submitted with all mandatory attachments. Incomplete applications will not be processed. Keep a copy of your application for your records.

Applications may be submitted in person or by mail, fax or email to:

Destination Competitiveness Branch  
Alberta Tourism, Parks and Recreation  
6th Floor, Commerce Place  
10155-102 Street  
Edmonton, Alberta T5J 4L6

Fax: 780-427-0778

Email: [festivalsandevents@gov.ab.ca](mailto:festivalsandevents@gov.ab.ca)

You are welcome to contact Alberta Tourism, Parks and Recreation for more information or to discuss your application. Please contact a Tourism Development Officer at 780-638-3350 or [festivalsandevents@gov.ab.ca](mailto:festivalsandevents@gov.ab.ca).

## 8. APPLICATION REVIEW PROCESS

All applications will be reviewed and evaluated by a selection committee comprised of staff from Alberta Tourism, Parks and Recreation and Travel Alberta. Upon receipt, applications will be reviewed to ensure applicants are eligible as outlined in the program guidelines. Decisions on complete applications will be rendered according to the decision periods. During the eligibility review stage, key contacts may be asked to provide additional information.

Following final grant approval by the Minister of Alberta Tourism, Parks and Recreation, applicants will be informed in writing of the decision on their application. Alberta Tourism, Parks and Recreation will aim to inform applicants of the decision on their application within two months of the application deadline.