



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
APRIL 14, 2014
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES MARCH 24, 2014

FINANCES:

1. JANUARY 2014 BANK STATEMENT
2. FEBRUARY 2014 BANK STATEMENT

DELEGATIONS:

1. COMMUNITY FUTURES ALBERTA SOUTHWEST
RE: Introduction to Community Futures Program
2. ROYAL CANADIAN LEGION Br. 41
RE: Presentation on the Legion in Claresholm

ACTION ITEMS:

1. BYLAW #1594: Friends of the Claresholm Public Library Loan
RE: 2nd & 3rd Readings
2. 2014 OPERATING BUDGET
3. BYLAW #1597: 2014 Mill Rates
RE: 1st Reading
4. CORRES: Hon. Ken Hughes, Minister of Municipal Affairs
RE: MSI Capital & BMTG Programs
5. CORRES: Alberta Transportation
RE: 2013 Basic Municipal Transportation Grant
3. CORRES: Alberta Transportation
RE: Alberta Municipal Water/Wastewater Partnership Grant
4. CORRES: Municipal District of Willow Creek
RE: Fire Truck Agreement, Schedule "A"
5. CORRES: The Boarderline Skate & Snowboard Shop
RE: Request for Event at Skateboard Park
6. CORRES: Claresholm Lions Club
RE: Fly-in & Breakfast at Claresholm Airport August 23, 2014
7. CORRES: Southern Alberta Energy from Waste Association
RE: Update from Spring Info Session & 2014 Membership Fee
8. CORRES: Claresholm Public Library
RE: Greetings at Claresholm Women's Conference
9. CORRES: Claresholm & District Health Foundation
RE: Foundation's Annual Charity BBQ
10. CORRES: Claresholm Minor Lacrosse
RE: Requests for 2014 Season
11. CORRES: Willow Creek Agricultural Society
RE: General Liability Insurance
12. CORRES: Claresholm & District Fair Board
RE: Request for Budget Increase
13. CORRES: Tony Hamlyn
RE: Application to Claresholm Public Library Board
14. STAFF REPORT: Proposed Additional Committees
15. Year-to-Date Revenue & Expenditure Report (Please refer to Item #2 for Report)
16. ADOPTION OF INFORMATION ITEMS
17. IN CAMERA: Legal

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – March 2014
2. WCCHS' The Navigator – April 1, 2014
3. Interagency Meeting Minutes – March 20, 2014
4. Alberta SouthWest Bulletin – April 2014
5. Alberta SouthWest Regional Alliance Directors Meeting Minutes – March 5, 2014
6. Mayors & Reeves of Southwest Alberta Meeting Minutes – March 7, 2014
7. Claresholm & District Chamber of Commerce Meeting Minutes – March 18, 2014
8. Willow Creek Regional Waste Management Services Commission Meeting Minutes – February 27, 2014
9. Willow Creek Regional Waste Management Services Commission Budget Meeting Minutes – Mar 13, 14
10. Oldman Watershed Council e-Newsletter – March 2014
11. News Release: Economic Developers Alberta – April 11, 2014

ADJOURNMENT



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 24, 2014**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor Rob Steel.

PRESENT: Deputy Mayor Jamie Cutler; Councillors: Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk; Manager of Regulatory and Property Services: Jeffery Gibeau

ABSENT: Mayor Rob Steel

AGENDA: Moved by Councillor Dixon that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MARCH 10, 2014**

Moved by Councillor O'Neill that the Regular Meeting Minutes of March 10, 2014 be accepted as presented.

CARRIED

ACTION ITEMS:

1. DELEGATION RESPONSE: Alberta Health Services/MD of Willow Creek

RE: AHS EMS Clinical Operations/Plan for Response Units

Moved by Councillor Fieguth that the Town of Claresholm agree to participate with the Municipal District of Willow Creek in a one year joint-pilot project to provide a co-response medical unit for the purposes of assisting emergency personnel in stabilizing patients on-scene, and if required, transporting patients in a life-and-death situation to the Claresholm General Hospital.

CARRIED

2. DELEGATION RESPONSE: Young Parkyn McNab LLP

RE: 2013 Financial Statements

Moved by Councillor O'Neill to accept the Audited Financial Statements for the year ended December 31, 2013 as presented.

CARRIED

3. DELEGATION RESPONSE: Claresholm Museum Board

RE: Executive Director Position

Referred to administration.

4. DELEGATION RESPONSE: Prairie Winds Clubhouse

RE: May 2014 Visit from Clara Hughes

Referred to administration.

5. BYLAW #1595: Tax Penalty Bylaw Amendment

RE: 1st Reading

Moved by Councillor Ford to give Bylaw #1595, regarding a tax penalty bylaw amendment, 2nd Reading.

CARRIED

Moved by Councillor McAlonan to give Bylaw #1595, regarding a tax penalty bylaw amendment, 3rd and Final Reading.

CARRIED

6. CORRES: Pat Stier, MLA

RE: Request for 2014 Update Meeting with MLA

Moved by Councillor McAlonan to invite Pat Stier, MLA, to the April 28, 2014 Council meeting as a Delegation.

CARRIED

7. CORRES: Livingstone Range School Division

RE: Request for Three Way Stop

Referred to administration.

8. CORRES: Rae Trimble

RE: Museum Issues

Referred to the Claresholm & District Museum Board.

9. **CORRES: Willow Creek Regional Waste Management Services Commission**
RE: 2014 Requisition

Referred to budget.

10. **STAFF REPORT: Annexation Update**

Received for information.

11. **DRAFT 2014 Operating Budget (revised)**

Received for information.

12. **STAFF REPORT: Mill Rates for 2014**

Received for information.

13. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Ford to accept the information items as presented.

CARRIED

14. **IN CAMERA: DEVELOPMENT**

Moved by Councillor Dixon that this meeting go In Camera.

CARRIED

Moved by Councillor Ford that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Fieguth that this meeting adjourn at 9:08pm.

CARRIED

Deputy Mayor – Jamie Cutler

Chief Administrative Officer – Kris Holbeck

**TOWN OF CLARESHOLM
JANUARY 2014 BANK STATEMENT**

RECONCILED BALANCE DECEMBER 31, 2013			\$259,503.93
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$529,196.78		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	217.19		
GIC REDEEMED	500,000.00		
INTEREST ON GICS	3,438.63		
TRANSFERS FROM T-BILLS	172,215.84		
SUBTOTAL	\$1,205,068.44		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$452,314.25	
PAYROLL CHARGES		98,858.40	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		5,644.08	
TRANSFERS TO T-BILLS / GIC PURCHASE		500,000.00	
NSF CHEQUES		0.00	
SERVICE CHARGES		182.63	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$1,056,999.36	
NET BALANCE AT END OF MONTH			\$407,573.01
BANK RECONCILIATION			
BALANCE PER BANK	420,557.90		
PLUS OUTSTANDING DEPOSITS	1,814.22		
LESS OUTSTANDING CHEQUES		-14,799.11	
RECONCILED BALANCE JANUARY 31, 2014			\$407,573.01
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$547,503.20		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$10,000.00		
NON-RESTRICTED GIC'S	\$1,750,000.00		
PARKING RESERVE	\$3,615.21		
WALKING PATHS RESERVE	\$1,971.04		
OFFSITE LEVY RESERVE	\$62,325.08		
SUBDIVISION RESERVE	\$36,040.14		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 14th DAY OF APRIL 2014

Karine Wilhauk

Submitted: Karine Wilhauk
Secretary Treasurer

Kris Holbeck 3/27/2014

Reviewed: Kris Holbeck, CA
Chief Administrative Officer

**TOWN OF CLARESHOLM
FEBRUARY 2014 BANK STATEMENT**

RECONCILED BALANCE JANUARY 31, 2014			\$407,573.01
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$643,182.94		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	254.52		
GIC REDEEMED	0.00		
INTEREST ON GICS	0.00		
TRANSFERS FROM T-BILLS	0.00		
SUBTOTAL	\$643,437.46		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$288,511.68	
PAYROLL CHARGES		105,965.11	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		2,108.81	
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00	
NSF CHEQUES		0.00	
SERVICE CHARGES		220.38	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$396,805.98	
NET BALANCE AT END OF MONTH			\$654,204.49
BANK RECONCILIATION			
BALANCE PER BANK	682,345.32		
PLUS OUTSTANDING DEPOSITS	2,813.17		
LESS OUTSTANDING CHEQUES		-30,954.00	
RECONCILED BALANCE FEBRUARY 28, 2014			\$654,204.49
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$547,600.16		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$10,000.00		
NON-RESTRICTED GIC'S	\$1,750,000.00		
PARKING RESERVE	\$3,618.26		
WALKING PATHS RESERVE	\$1,971.04		
OFFSITE LEVY RESERVE	\$62,348.99		
SUBDIVISION RESERVE	\$36,053.96		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 14th DAY OF APRIL 2014

Karine Wilhauk

Submitted: Karine Wilhauk
Secretary Treasurer

Kris Holbeck 4/8/2014

Reviewed: Kris Holbeck, CA
Chief Administrative Officer

DELEGATIONS

Karine Wilhauk

From: Tony Walker <Tony@cfabsw.com>
Sent: March-10-14 11:26 AM
To: Karine Wilhauk
Subject: Council Presentation
Attachments: CF to Councils 2014.pptx

Hi Karine,

Jeff asked me to forward some info. re: my council presentation on April 14 at 7:00pm..

I would like to appear as a delegation to council to do a few things.

1. Introduce new councilors to the CF Program.
2. Offer our Business Improvement Loan program.
3. Inform council of our new website address
4. Inform council about our upcoming FDI (Foreign Direct Investment) training and strategy development plan.

I have attached the Power Point presentation that I will present to council.

Thank you in advance.

Tony Walker, B. Comm.

General Manager



Box 1568 Pincher Creek, Alberta T0K 1W0

Ph. 403 627-3020 Ext. 222

Fax 403 627-3035

Cell 403 627-9129

Website southwest.albertacf.com

Growing communities one idea at a time.



Tony Walker
General Manager

Who are we?

- Federally Funded Program since 1992
- Formerly known as Southwest Alberta Business Development Institute (SWABDI)
- Changed our name to Community Futures Alberta Southwest in 2007

Who are we?

- 27 Offices in Alberta
- \$300,000 annual budget from WD
- \$3,500,000 Loan Portfolio
 - 1 Million outstanding loans
 - 2.5 Million ready to loan

Community Futures Alberta Southwest is

A non-profit organization guided by a volunteer board of directors and staffed with business professionals, actively engaged in developing and implementing community economic development strategies in Southwest Alberta

Community Futures Alberta Southwest is

A business development centre that makes loans of up to \$150,000.00 to individuals interested in starting, expanding or purchasing a business

Community Futures Alberta Southwest is

An entrepreneurial development centre that provides business training, counselling and coaching to individuals interested in starting, expanding or purchasing a business

Our Board

Lloyd Kearnl – Chair, Cardston County
Bill Hart – Vice - Chair, Town of Fort Macleod
Robert Bernard – Treasurer, Town of Pincher Creek
Shirley Isaacson – Secretary, Town of Claresholm
David Mulholland – Director, MD Willow Creek
Bev Garbutt – Director, MD Pincher Creek
David Edmonds – Director, Town of Cardston

Our Staff

Tony Walker – General Manager

Kirk Clements – Business Analyst

James Tessier – CED Coordinator

Our Services

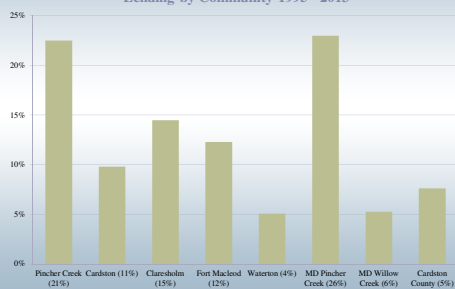
- Individualized, one-on-one business counselling
- On-going coaching and mentoring
- Access to local business expertise through our referral network
- A resource Library
- Economic Development

Our Partners

- Western Economic Development Canada (WD)
- Chambers of Commerce
- Economic Development Officers/Committees
- Town/County/MD Councils
- REDA's

History of Lending

Lending by Community 1995 - 2013



Current Programs

- Foreign Direct Investment Strategy
- Alberta Youth Entrepreneurship Camp
- Chinook Entrepreneur Challenge
- Business Visitation Program
- GoForth Institute Training Program

Business Improvement Loans (BIL)

- Interest free loans to Business Owners
- Up to \$10,000.00
- Loan interest paid by local Municipality
- Prime plus 3% (currently 6%)
- Letter of Understanding
- Interest calculated and paid at time of approval
- Municipality can help decide what the loan is to be used for (tax assessable or not)

Prairie Canada Futures Game

- Partner with Alberta Enterprise and Advanced Education
- Sponsored by CF Alberta Southwest
- Free to participants
- Simulation tool for community leaders
- Engages groups in discussing the future
- Adds depth and strength to regional planning
- Helps hone leadership and decision-making skills

New Website

www.southwest.albertacf.com

SERVICES

Many financial institutions and business organizations refer entrepreneurs directly to us

- We can often loan money to businesses that are turned down by traditional lenders
- We can work creatively with financial institutions on joint financing
- We offer counselling, coaching and workshops
- We believe in small business



ROYAL CANADIAN LEGION Br. 41
P.O. Box 807 Claresholm AB T0L 0T0

Ph: 403-625-3755

Email: RCLegion41@shaw.ca Fax: 403-625-3533

Korine Wilhawk
Secretary/Treasurer
Town of Claresholm
P.O. Box 1000
Claresholm, Alberta
T0L 0T0
March 27th, 2014

Dear Korine:

Re: Town Council Meeting April 14th, 2014

Comrades Doreen Van Langen, Ed Hood and Roy Johnson will be attending the above stated meeting to do a short presentation on the Royal Canadian Legion Branch #41 Claresholm.

We thank you in advance for allowing us to attend this meeting.

Yours truly,
Claresholm Legion Branch #41
Secretary: Margaret Smith

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1594**

A Bylaw of the Town of Claresholm for the purpose of loaning money to the Friends of the Claresholm Public Library, which is a not-for-profit organization.

WHEREAS pursuant to Section 264(2) of the *Municipal Government Act* RSA 2000 Chapter M-26 and amendments thereto, a Council may pass a bylaw to loan funds to a not-for-profit organization;

AND WHEREAS the Friends of the Claresholm Public Library is a non-profit organization which fundraises for the Claresholm Public Library;

NOW THEREFORE the Council of the Town of Claresholm in the Province of Alberta duly assembled does hereby enact the following:

1. That the Town of Claresholm provided a loan of twenty thousand dollars (\$20,000) to the Friends of the Claresholm Public Library in October of 2010 for a period of eighteen (18) months.
2. The purpose of providing funding was to retire the debt associated with the Claresholm History Book Committee.
3. The rate of interest to be paid on the loan was agreed to be zero percent (0%) for the eighteen (18) month term.
4. The Friends of the Claresholm Public Library repaid five thousand dollars (\$5,000) during the original eighteen (18) month term.
5. The Friends of the Claresholm Public Library asked Council for an extension to repay the remaining funds of fifteen thousand dollars (\$15,000) to April 12, 2014 with the same rate of zero percent (0%) interest, and Council agreed to the new terms of the loan.
6. The Friends of the Claresholm Public Library repaid two thousand dollars (\$2,000) during the subsequent two (2) year term.
7. The Friends of the Claresholm Public Library has asked Council for a further extension to repay the remaining funds of thirteen thousand dollars (\$13,000) to April 12, 2016 with the same rate of zero percent (0%) interest.
8. Council has agreed to the new terms for the loan.
9. Should the loan to the Friends of the Claresholm Public Library not be repaid within the new term, the Friends of the Claresholm Public Library must attend Council and negotiate future repayment terms.
10. This bylaw comes into effect upon third and final reading.
11. Bylaw #1581 is hereby rescinded.

Read a first time in Council this **10th** day of **March** 2014 A.D.

Read a second time in Council this day of 2014 A.D.

Read a third time in Council and finally passed in Council this day of 2014 A.D.

Rob Steel, Mayor

Kris Holbeck, CAO



TOWN OF CLARESHOLM

(as at April 7)

DEPARTMENT	2013 Actual	2014 Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
TAXES AND GRANTS IN LIEU				
* TOTAL MUNICIPAL TAX REVENUE	4,318,077.19	4,282,704.00	0.00	4,282,704.00
REVENUE GENERAL MUNICIPAL				
* TOTAL REVENUE GENERAL MUNICIPAL	241,418.46	234,500.00	93,280.27	141,219.73
** GROSS TOTAL MUNICIPAL REVENUE	4,559,495.65	4,517,204.00	93,280.27	4,423,923.73
REQUISITIONS				
** TOTAL REQUISITIONS	1,317,431.46	1,237,687.76	0.00	1,237,687.76
***P NET REVENUE MUN PURPOSES	3,242,064.19	3,279,516.24	93,280.27	3,186,235.97
COUNCIL & OTHER LEGISLATIVE COSTS				
MAYOR AND COUNCIL WAGES AND BENEFITS	63,340.17	88,000.00	21,312.18	66,687.82
DELEGATE CONVENTION EXPENSES	9,381.70	10,000.00	0.00	10,000.00
MAYOR AND COUNCIL TRAVEL AND REIMBURSEMENTS	1,270.82	1,500.00	507.37	992.63
COUNCIL EDUCATION	0.00	7,000.00	0.00	7,000.00
COMMITTEE MEETINGS EXPENSES	1,593.04	1,500.00	1,200.40	299.60
* TOTAL COUNCIL & OTHER LEGISLATIVE COSTS	75,585.73	108,000.00	23,019.95	84,980.05
** GROSS COUNCIL & OTHER LEGISLATIVE COSTS	(75,585.73)	(108,000.00)	(23,019.95)	(84,980.05)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REV GENERAL ADMINISTRATIVE & OTHER				
RENTAL INCOME	33,022.96	31,000.00	9,973.74	21,026.26
GAIN (LOSS) ON DISPOSAL OF ASSETS AND LAND	(1,206.19)	0.00	4,639.29	(4,639.29)
PROV OPERATING GRANTS (MSI)	32,509.00	70,000.00	0.00	70,000.00
MISCELLANEOUS CHARGES	325.00	300.00	25.00	275.00
INTERDEPARTMENTAL ADMINISTRATION CHARGES	81,323.15	81,375.00	0.00	81,375.00
PROVINCIAL AND FEDERAL CAPITAL GRANTS	2,107,996.28	0.00	305,480.00	(305,480.00)
* TOTAL GENERAL ADMINISTRATIVE & OTHER REVENUES	2,253,970.20	182,675.00	320,118.03	-137,443.03
** TOTAL REV GEN ADMIN & OTHER	2,253,970.20	182,675.00	320,118.03	-137,443.03
EXPENSES GENERAL ADMIN & OTHER				
WAGES AND BENEFITS	400,638.65	395,000.00	102,608.23	292,391.77
CONTRACTED AND GENERAL SERVICES	369,264.59	409,650.00	185,920.99	223,729.01
SUPPLIES, MATERIAL AND UTILITIES	75,411.71	75,300.00	13,725.82	61,574.18
GRANTS AND LEVY CANCELLATIONS	66,429.39	86,000.00	16,086.69	69,913.31
INTEREST AND BANK CHARGES	3,784.59	1,545.24	38.52	1,506.72
AMORTIZATION EXPENSE - ADMINISTRATION	4,720.39	5,000.00	0.00	5,000.00
* TOTAL EXPENSES GENERAL ADMINISTRATION & OTHER	920,249.32	972,495.24	318,380.25	654,114.99
*** NET COSTS GENERAL ADMINISTRATION & OTHER	1,333,720.88	(789,820.24)	1,737.78	(791,558.02)



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
REVENUE FIRE FIGHTING					
* TOTAL REVENUE FIRE FIGHTING		18,943.60	24,000.00	9,813.99	14,186.01
EXPENSES FIRE FIGHTING					
	WAGES AND BENEFITS	129,576.00	130,800.00	24,476.26	106,323.74
	CONTRACTED AND GENERAL SERVICES	15,294.36	15,300.00	7,652.97	7,647.03
	SUPPLIES, MATERIALS AND UTILITIES	25,460.86	40,500.00	7,846.19	32,653.81
	AMORTIZATION EXPENSE - FIRE	21,964.43	22,000.00	0.00	22,000.00
* TOTAL EXPENSES FIRE FIGHTING		192,295.65	208,600.00	39,975.42	168,624.58
*** NET COSTS FIRE FIGHTING		(173,352.05)	(184,600.00)	(30,161.43)	(154,438.57)
REVENUE BYLAW ENFORCEMENT					
	PROVINCIAL AND MUNICIPAL FINES	103,947.50	29,500.00	20,021.00	9,479.00
	LICENSES AND FEES	16,192.71	15,250.00	4,840.00	10,410.00
* TOTAL REVENUE BYLAW ENFORCEMENT		120,140.21	44,750.00	24,861.00	19,889.00
EXPENSES BYLAW ENFORCEMENT					
	WAGES AND BENEFITS	41,523.22	74,100.00	12,740.06	61,359.94
	CONTRACTED AND GENERAL SERVICES	45,061.36	43,400.00	17,470.00	25,930.00
	SUPPLIES, MATERIALS AND UTILITIES	9,664.80	16,200.00	1,065.00	15,135.00
	AMORTIZATION EXPENSE - BYLAW	9,921.04	10,000.00	0.00	10,000.00
* TOTAL EXPENSES BYLAW ENFORCEMENT		106,170.42	143,700.00	31,275.06	112,424.94
*** NET COSTS BYLAW ENFORCEMENT		13,969.79	(98,950.00)	(6,414.06)	(92,535.94)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE COMMON EQUIPMENT POOL				
* TOTAL REV EQUIPMENT POOL	75,589.76	72,000.00	0.00	72,000.00
EXPENSES COMMON EQUIPMENT POOL				
WAGES AND BENEFITS	182,722.65	188,450.00	73,845.06	114,604.94
CONTRACTED AND GENERAL SERVICES	71,640.66	69,500.00	25,994.58	43,505.42
SUPPLIES, MATERIALS AND UTILITIES	297,130.63	311,000.00	68,292.60	242,707.40
AMORTIZATION EXPENSE - EQUIPMENT	10,481.94	10,500.00	0.00	10,500.00
* TOTAL EXPENSES COMMON EQUIPMENT POOL	561,975.88	579,450.00	168,132.24	411,317.76
*** NET COSTS COMMON EQUIPMENT POOL	(486,386.12)	(507,450.00)	(168,132.24)	(339,317.76)
REVENUE ROADS & STREETS				
LOCAL IMPROVEMENT TAXES	61,168.13	61,000.00	0.00	61,000.00
* TOTAL REVENUE ROADS & STREETS	61,168.13	61,000.00	0.00	61,000.00
EXPENSE STREETS & ROADS				
WAGES AND BENEFITS	147,960.98	158,950.00	33,169.96	125,780.04
CONTRACTED AND GENERAL SERVICES	1,008.00	2,000.00	30.00	1,970.00
SUPPLIES, MATERIALS AND UTILITIES	280,975.37	310,000.00	31,090.94	278,909.06
AMORTIZATION EXPENSE - STREETS	614,626.18	615,000.00	0.00	615,000.00
* TOTAL EXPENSES STREETS & ROADS	1,044,570.53	1,085,950.00	64,290.90	1,021,659.10
*** NET COSTS STREETS & ROADS	(983,402.40)	(1,024,950.00)	(64,290.90)	(960,659.10)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE AIRPORT SERVICES				
* TOTAL REVENUE AIRPORT SERVICES	10,000.00	6,000.00	0.00	6,000.00
EXPENSE AIRPORT SERVICES				
WAGES AND BENEFITS	1,843.49	3,900.00	265.97	3,634.03
CONTRACTED AND GENERAL SERVICES	2,956.91	3,500.00	2,678.50	821.50
SUPPLIES, MATERIALS AND UTILITIES	7,085.68	7,000.00	1,238.22	5,761.78
AMORTIZATION EXPENSE - AIRPORT	4,160.34	4,000.00	0.00	4,000.00
* TOTAL EXPENSES AIRPORT SERVICES	16,046.42	18,400.00	4,182.69	14,217.31
*** NET COSTS AIRPORT SERVICES	(6,046.42)	(12,400.00)	(4,182.69)	(8,217.31)
REVENUE STORM SEWER & DRAIN				
LOCAL IMPROVEMENT TAXES	13,180.20	13,000.00	0.00	13,000.00
STORM DRAINAGE - OTHER REVENUE	7,948.00	0.00	0.00	0.00
* TOTAL REV STORM SEWER & DRAIN	21,128.20	13,000.00	0.00	13,000.00
EXPENSE STORM SEWER & DRAIN				
WAGES AND BENEFITS	9,179.46	34,500.00	10,812.74	23,687.26
CONTRACTED AND GENERAL SERVICES	83,866.13	85,000.00	0.00	85,000.00
SUPPLIES, MATERIALS AND UTILITIES	1,270.17	3,500.00	257.09	3,242.91
AMORTIZATION EXPENSE - STORM SEWER	40,552.74	40,000.00	0.00	40,000.00
* TOTAL EXPENSE STORM SEWER & DRAIN	134,868.50	163,000.00	11,069.83	151,930.17
*** NET COSTS STORM SEWER & DRAIN	(113,740.30)	(150,000.00)	(11,069.83)	(138,930.17)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE WATER SERVICES				
PENALTIES AND COSTS	8,175.19	7,000.00	2,546.32	4,453.68
SALES AND USER CHARGES	962,435.59	957,500.00	191,029.55	766,470.45
WATER - OTHER REVENUE	17,423.41	18,000.00	3,708.56	14,291.44
* TOTAL REVENUE WATER SERVICES	988,034.19	982,500.00	197,284.43	785,215.57
EXPENSE WATER SERVICE				
WAGES AND BENEFITS	348,475.07	269,100.00	55,996.70	213,103.30
SUPPLIES, MATERIALS AND UTILITIES	455,244.05	432,700.00	54,650.00	378,050.00
DEBENTURE INTEREST	189,875.34	184,900.00	0.00	184,900.00
INTERDEPARTMENTAL CHARGES	67,875.00	67,875.00	0.00	67,875.00
AMORTIZATION EXPENSE - WATER	1,600,138.20	1,600,000.00	0.00	1,600,000.00
* TOTAL EXPENSE WATER SERVICE	2,661,607.66	2,554,575.00	110,646.70	2,443,928.30
*** NET COSTS WATER SERVICES	(1,673,573.47)	(1,572,075.00)	86,637.73	(1,658,712.73)
REVENUE SEWER SERVICES				
LOCAL IMPROVEMENT TAXES	4,110.40	4,100.00	0.00	4,100.00
SALES AND USER CHARGES	294,638.34	292,000.00	53,594.13	238,405.87
SEWER - OTHER REVENUE	6,334.48	0.00	0.00	0.00
* TOTAL REVENUE SEWER SERVICES	305,083.22	296,100.00	53,594.13	242,505.87
EXPENSES SEWER SERVICES				
WAGES AND BENEFITS	63,672.14	87,500.00	3,789.32	83,710.68
CONTRACTED AND GENERAL SERVICES	20,097.50	20,000.00	0.00	20,000.00
SUPPLIES, MATERIALS AND UTILITIES	30,645.04	63,100.00	3,160.34	59,939.66
DEBENTURE INTEREST	39,452.01	37,600.00	0.00	37,600.00
INTERDEPARTMENTAL CHARGES	28,275.00	28,275.00	0.00	28,275.00
AMORTIZATION EXPENSE - SEWER	258,331.95	260,000.00	0.00	260,000.00
* TOTAL EXPENSES SEWER SERVICES	440,473.64	496,475.00	6,949.66	489,525.34
*** NET COSTS SEWER SERVICES	(135,390.42)	(200,375.00)	46,644.47	(247,019.47)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE GARBAGE COLLECTION				
SALES AND USER CHARGES	407,390.56	406,000.00	85,590.12	320,409.88
* TOTAL REVENUE GARBAGE	407,390.56	406,000.00	85,590.12	320,409.88
EXP GARBAGE COLLECTION				
WAGES AND BENEFITS	133,573.17	139,800.00	32,984.57	106,815.43
CONTRACTED AND GENERAL SERVICES	145,551.18	198,000.00	16,869.14	181,130.86
SUPPLIES, MATERIALS AND UTILITIES	2,531.83	10,000.00	14.18	9,985.82
INTERDEPARTMENTAL CHARGES	45,725.00	45,725.00	0.00	45,725.00
AMORTIZATION EXPENSE - GARBAGE	18,178.65	18,000.00	0.00	18,000.00
* TOTAL EXP GARBAGE COLLECTION	345,559.83	411,525.00	49,867.89	361,657.11
*** NET COSTS GARBAGE COLLECTION	61,830.73	-5,525.00	35,722.23	-41,247.23
REVENUE RECYCLING				
SALES AND USER CHARGES	117,062.80	145,000.00	27,685.29	117,314.71
RECYCLING - GRANT FUNDING/OTHER REVENUE	11,139.79	5,000.00	2,554.12	2,445.88
* TOTAL REVENUE RECYCLING	128,202.59	150,000.00	30,239.41	119,760.59
EXPENSES RECYCLING				
WAGES AND BENEFITS	120,497.19	113,700.00	31,581.25	82,118.75
SUPPLIES, MATERIALS AND UTILITIES	21,544.71	22,250.00	4,322.35	17,927.65
AMORTIZATION EXPENSE - RECYCLING	6,839.70	7,000.00	0.00	7,000.00
* TOTAL EXPENSES RECYCLING	148,881.60	142,950.00	35,903.60	107,046.40
*** NET COSTS RECYCLING	(20,679.01)	7,050.00	(5,664.19)	12,714.19



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE FCSS				
* GRANTS AND OTHER REVENUE	238,686.59	221,028.00	65,486.01	155,541.99
** TOTAL REVENUES FCSS	238,686.59	221,028.00	65,486.01	155,541.99
FCSS GENERAL ADMINISTRATIVE EXPENSES				
* TOTAL EXPENSE FCSS GENERAL	95,392.06	105,078.00	22,797.26	82,280.74
FCSS PROGRAM EXPENSES				
** TOTAL FCSS PROGRAM EXPENSES	143,663.31	115,950.00	21,409.60	94,540.40
** TOTAL FCSS EXPENSES	239,055.37	221,028.00	44,206.86	176,821.14
*** NET FCSS SURPLUS (DEFICIT)	(368.78)	0.00	21,279.15	(21,279.15)
EXPENSES DAYCARE SERVICES				
* TOTAL EXP DAYCARE SERVICES	48,126.00	58,126.00	6,550.50	51,575.50
*** NET COSTS DAYCARE SERVICES	(48,126.00)	(58,126.00)	(6,550.50)	(51,575.50)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE CEMETERY SERVICES				
SALES AND USER CHARGES	16,210.00	15,000.00	7,250.00	7,750.00
MD CONTRIBUTION TO CEMETERY	3,000.00	3,000.00	0.00	3,000.00
* TOTAL REVENUE CEMETERY SERVICES	19,210.00	18,000.00	7,250.00	10,750.00
EXPENSE CEMETERY SERVICES				
WAGES AND BENEFITS	28,708.57	36,800.00	1,050.77	35,749.23
SUPPLIES, MATERIALS AND UTILITIES	11.98	1,000.00	0.00	1,000.00
INTERDEPARTMENTAL CHARGES	2,500.00	2,500.00	0.00	2,500.00
AMORTIZATION EXPENSE - CEMETERY	0.00	500.00	0.00	500.00
* TOTAL EXPENSE CEMETERY SERVICES	31,220.55	40,800.00	1,050.77	39,749.23
*** NET COSTS CEMETERY SERVICES	(12,010.55)	(22,800.00)	6,199.23	(28,999.23)
REV PHYSICIAN RECRUITMENT				
MUNICIPAL GRANTS	0.00	54,500.00	0.00	54,500.00
* TOTAL REVENUE PHYSICIAN RECRUITMENT	0.00	54,500.00	0.00	54,500.00
EXP PHYSICIAN RECRUITMENT				
SUPPLIES, MATERIALS AND UTILITIES	12,736.17	54,500.00	0.00	54,500.00
* TOTAL EXPENSES PHYSICIAN RECRUITMENT	12,736.17	54,500.00	0.00	54,500.00
*** NET COSTS PHYSICIAN RECRUITMENT	(12,736.17)	0.00	0.00	0.00



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
EXPENSES AG SERVICES					
	WAGES AND BENEFITS	4,795.93	3,800.00	279.16	3,520.84
	SUPPLIES, MATERIALS AND UTILITIES	5,927.86	8,500.00	312.00	8,188.00
	AMORTIZATION EXPENSE - AG SERVICES	27,332.82	27,000.00	0.00	27,000.00
*	TOTAL EXPENSES AG SERVICES	38,056.61	39,300.00	591.16	38,708.84
***	NET COSTS AG SERVICES	(38,056.61)	(39,300.00)	(591.16)	(38,708.84)

REVENUE PLANNING/DEVELOPMENT

	LICENSES AND PERMITS	46,448.94	58,500.00	27,430.76	31,069.24
	PENALTIES AND FINES	125.00	0.00	300.00	(300.00)
	OTHER REVENUE - DEVELOPMENT	5,698.12	6,500.00	925.00	5,575.00
*	TOTAL REVENUE PLANNING/DEVELOPMENT	52,272.06	65,000.00	28,655.76	36,344.24

EXPENSE PLANNING/DEVELOPMENT

	WAGES AND BENEFITS	162,194.30	174,115.00	45,523.95	128,591.05
	CONTRACTED AND GENERAL SERVICES	51,022.78	51,500.00	34,084.54	17,415.46
	SUPPLIES, MATERIALS AND UTILITIES	6,330.84	35,800.00	1,591.53	34,208.47
	AMORTIZATION EXPENSE - PLANNING	0.00	500.00	0.00	500.00
*	TOTAL EXPENSE PLANNING/DEVELOPMENT	219,547.92	261,915.00	81,200.02	180,714.98
***	NET COSTS PLANNING/DEVELOPMENT	(167,275.86)	(196,915.00)	(52,544.26)	(144,370.74)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE RECREATION				
MD CONTRIBUTION - RECREATION	50,000.00	50,000.00	0.00	50,000.00
* TOTAL REVENUE RECREATION	50,000.00	50,000.00	0.00	50,000.00
EXPENSES RECREATION				
CONTRACTED AND GENERAL SERVICES	50,000.00	50,000.00	25,000.00	25,000.00
RECREATION DEBENTURE INTEREST	19,752.71	17,800.00	0.00	17,800.00
* TOTAL EXPENSES RECREATION	69,752.71	67,800.00	25,000.00	42,800.00
*** NET COSTS RECREATION	(19,752.71)	(17,800.00)	(25,000.00)	7,200.00

REVENUE ARENA				
SALES AND USER CHARGES	69,238.71	64,000.00	25,053.56	38,946.44
* TOTAL REVENUE ARENA	69,238.71	64,000.00	25,053.56	38,946.44
EXPENSES ARENA				
WAGES AND BENEFITS	89,757.55	84,500.00	38,441.16	46,058.84
SUPPLIES, MATERIALS AND UTILITIES	111,056.72	112,000.00	24,420.61	87,579.39
AMORTIZATION EXPENSE - ARENA	35,573.67	36,000.00	0.00	36,000.00
* TOTAL EXPENSES ARENA	236,387.94	232,500.00	62,861.77	169,638.23
*** NET COSTS ARENA	(167,149.23)	(168,500.00)	(37,808.21)	(130,691.79)



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
REVENUE SWIM POOL					
	SALES AND USER CHARGES	96,940.37	88,000.00	30,631.28	57,368.72
	OTHER REVENUE - AQUATIC CENTRE	6,200.00	0.00	0.00	0.00
*	TOTAL REVENUE SWIM POOL	103,140.37	88,000.00	30,631.28	57,368.72
EXPENSES SWIM POOL					
	WAGES AND BENEFITS	300,168.27	265,500.00	77,621.61	187,878.39
	SUPPLIES, MATERIALS AND UTILITIES	21,880.33	25,600.00	6,003.91	19,596.09
	SWIM POOL DEBENTURE INT	661.31	0.00	0.00	0.00
	AMORTIZATION EXPENSE - POOL	18,055.00	18,000.00	0.00	18,000.00
*	TOTAL EXPENSES SWIM POOL	340,764.91	309,100.00	83,625.52	225,474.48
***	NET COSTS SWIM POOL	(237,624.54)	(221,100.00)	(52,994.24)	(168,105.76)
REVENUE PARKS					
	SALES AND USER CHARGES	38,556.56	38,000.00	0.00	38,000.00
	OTHER FUNDING - PARKS	36,557.32	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	75,113.88	38,000.00	0.00	38,000.00
EXPENSES PARKS					
	WAGES AND BENEFITS	88,431.58	86,300.00	1,535.32	84,764.68
	SUPPLIES, MATERIALS AND UTILITIES	27,869.22	33,000.00	2,073.84	30,926.16
	AMORTIZATION EXPENSE - PARKS	151,023.02	151,000.00	0.00	151,000.00
*	TOTAL EXPENSES PARKS	267,323.82	270,300.00	3,609.16	266,690.84
***	NET COSTS PARKS	(192,209.94)	(232,300.00)	(3,609.16)	(228,690.84)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
MUSEUM REVENUE				
SALES AND USER CHARGES	6,770.26	7,060.00	50.12	7,009.88
GRANT FUNDING - MUSEUM	65,344.84	56,890.00	0.00	56,890.00
* TOTAL MUSEUM REVENUE	72,115.10	63,950.00	50.12	63,899.88
EXPENSES MUSEUM				
WAGES AND BENEFITS	107,404.57	91,610.00	24,397.91	67,212.09
SUPPLIES, MATERIALS AND UTILITIES	41,242.23	41,950.00	8,554.12	33,395.88
AMORTIZATION EXPENSE - MUSEUM	23,678.63	24,000.00	0.00	24,000.00
* TOTAL EXPENSES MUSEUM	172,325.43	157,560.00	32,952.03	124,607.97
*** NET COSTS MUSEUM	(100,210.33)	(93,610.00)	(32,901.91)	(60,708.09)
EXPENSES LIBRARY				
* TOTAL EXPENSES LIBRARY	208,500.40	212,170.00	68,134.21	144,035.79
*** NET COSTS LIBRARY	(208,500.40)	(212,170.00)	(68,134.21)	(144,035.79)
**** ANNUAL (SURPLUS) DEFICIT	(220,591.45)	(2,630,200.00)	(301,568.08)	(2,328,631.92)
ADD BACK: NON-CASH AMORTIZATION		2,874,500.00		
LESS: DEBENTURE PRINCIPAL PAYMENTS		(244,300.00)		
ADJUSTED ANNUAL (SURPLUS) DEFICIT	(220,591.45)	0.00	(301,568.08)	(2,328,631.92)



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1597**

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2014 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on April 28, 2014; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2014 total \$8,944,507; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$4,661,803; and the balance of \$4,282,704 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$872,050.15
Non-Residential	\$256,287.80

Porcupine Hills Lodge Foundation (PHL)	
Residential & Non-Residential	\$109,349.81

WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential & Farmland	\$329,530,420.00
Non –Residential	\$70,622,600.00
Machinery & Equipment	\$691,540.00
Total	\$400,844,560.00

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$2,109,520	\$323,471,640	6.5215%
Vacant Residential & Farmland (VR&F)	\$63,617	\$6,058,780	10.5%
Non-Residential	\$854,534	\$70,622,600	12.1%
Machinery & Equipment	\$0	\$691,540	0%
Seniors Self Contained Housing (SSCH)	\$17,344	\$2,659,540	6.5215%
	\$3,045,015	\$403,504,100	

ASFF	Tax Levy	Assessment	Mill Rate
Residential & VR & F	\$872,050	\$329,530,420	2.6463%
Non-Residential	\$256,288	\$70,622,600	3.6290%
Total Education Requisition	\$1,128,338	\$400,153,020	
PHL	Tax Levy	Assessment	Tax Rate
Residential, Non-Residential VR & F, and SSCH	\$109,350	\$402,812,560	0.2715%

MILL RATES BY CLASSIFICATION

	RESIDENTIAL	NON-RESIDENTIAL	VACANT RESIDENTIAL & FARMLAND	SENIORS SELF CONTAINED HOUSING
EDUCATION - ASFF	2.6463%	3.6290%	2.6463%	0%
PORCUPINE HILLS LODGE REQUISITION	0.2715%	0.2715%	0.2715%	0.2715%
MUNICIPAL	6.5215%	12.1%	10.5%	6.5215%
TOTAL MILL RATE	9.4393 %	16.0005 %	13.4178 %	6.7930 %

3. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this _____ day of _____ 2014 A.D.

READ a second time in Council this _____ day of _____ 2014 A.D.

READ a third time in Council and finally passed this _____ day of _____ 2014 A.D.

Rob Steel, Mayor

Kris Holbeck, Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary - West*

AR71414

April 7, 2014

His Worship Rob Steel
Mayor
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Dear Mayor Steel,

On March 6, 2014, Budget 2014 announced the consolidation of the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG) programs under the MSI Capital program. The consolidation has brought together over \$1.2 billion of grant funding for infrastructure in 2014 and will result in more streamlined, efficient and flexible program delivery for municipalities.

The government remains committed to providing the full \$11.3 billion in funding to municipalities over the life of the MSI and increases resulting from the consolidation of the MSI Capital with the BMTG will be in addition to this commitment.

In 2014, total consolidated MSI program funding will reach \$1.24 billion, with \$871 million in MSI Capital funding, \$343 million in capital funding previously provided under the BMTG, and \$30 million in MSI Operating funding. While we continue to realign MSI Operating funding to encourage transformational change, \$25 million in additional capital funding will be provided in 2014 to lessen the impact of the phased elimination of the MSI Operating program.

In regards to MSI Operating, I appreciate the feedback I have received from a number of municipalities and I am taking your concerns seriously and will look at ways to mitigate any overall reductions that your municipality may have incurred due to this reduction. I would also like for you to forward any ideas that you have for my consideration to address these reductions.

Your total MSI allocation is \$1,004,623, with a more detailed break-down between MSI funding components outlined in Appendix A (attached). MSI funding amounts for all municipalities are also posted on the Municipal Affairs MSI website at municipalaffairs.alberta.ca/MSI.cfm.

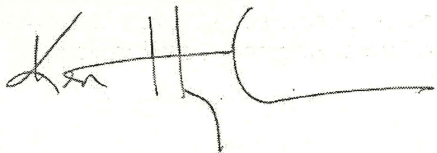
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Funding allocations under the consolidated MSI-BMTG program are calculated using the existing MSI formula for the former MSI funds and the existing BMTG funding formula for the former BMTG program. Although the consolidation does not impact how grant funding is allocated, some municipalities will experience changes in their individual allocations. Changes in allocation amounts are mainly due to the shifts in each municipality's proportion of population, education tax requisition, and/or kilometres of local roads compared to the provincial total, combined with a reduction in the MSI Operating budget.

Use of all funding will follow MSI terms and conditions, as outlined in the 2014 MSI program guidelines.

Investing in families and communities is one of the priorities of the Building Alberta Plan and I am committed to supporting Alberta's communities to meet their local infrastructure needs and priorities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Hughes', with a long horizontal line extending to the right.

Ken Hughes
Minister

cc: Kris Holbeck, Chief Administrative Officer, Town of Claresholm

Appendix A

Town of Claresholm

2014 Municipal Sustainability Initiative (MSI) Funding Break-Down

2014 Capital Funding			2014 Operating Funding	2014 Total MSI Funding
MSI Capital Component	BMTG Component	Sub-Total		
\$739,703	\$225,480	\$965,183	\$39,440	\$1,004,623

Notes:

- The allocations for the MSI capital component and operating funding are based primarily on 2013 official population, 2013 education tax requisitions, and 2012 kilometres of local road.
- The allocations for the BMTG component are based on municipal status, with Calgary and Edmonton receiving funding based on litres of road-use gas and diesel fuel sold; the remaining cities and urban service areas receiving funding based on a combination of population and length of primary highways; towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receiving funding based on population; and rural municipalities and Métis settlements receiving funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.
- MSI operating funding will decrease to \$15 million in 2015 and be eliminated in 2016, with funding realigned to the Alberta Community Partnership program (the former Regional Collaboration Program).

File: 1560-BMTG-CLAR

March 17, 2014

His Worship Rob Steel
Mayor
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

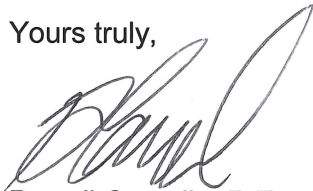
Dear Mayor Steel:

Subject: Municipal Grant Payment

Please be advised that a grant in the amount of \$225,480 is being electronically transferred to the Town of Claresholm under the 2013 Basic Municipal Transportation Grant.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

cc: Municipal Programs

March 14, 2014

His Worship Rob Steel
Mayor
Town of Claresholm
P.O. Box 1000
Claresholm, AB T0L 0T0

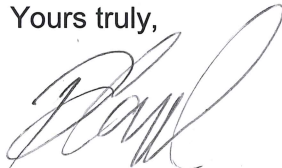
Dear Mayor Steel:

Subject: Municipal Grant Payment

Please be advised that a grant in the amount of \$80,000 is being electronically transferred to the Town of Claresholm under the Alberta Municipal Water/Wastewater Partnership for the Sewage Treatment and Disposal Phase 1 project fifth progress payment.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.
Regional Director

cc: Municipal Programs



Municipal District of Willow Creek No. 26

Office of the Administrator

www.mdwillowcreek.com
123027 Secondary Highway 520
Claresholm Industrial Area
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

March 25, 2014

Town of Claresholm
Box 1000
Claresholm, AB T0L 0T0

Enclosed is a Schedule "A", please attach to your copy of the Joint Fire/Emergency Services Agreement.

If you should have questions, please don't hesitate to contact me.

Regards

Sandra Hillis
Emergency Services Assistant
MD of Willow Creek
sandy@mdwillowcreek.com
Office (403)625-3351 Ext 258

Schedule "A"
Claresholm Fire Department
Station 13

Bush 13	Bush Buggy	1999 Ford F350	1FTSX31FOXEB51460
Pump 13-1	Pumper	2010 Freightliner M2 4X4	1FVDCYBS2ADAM9143
Ranger 13	ATV	2006 Polaris R06RD6AB	4XARD68A364808332
Ranger 13A	Trailer	2006 United Cargo	48BTE14236A084968
Rescue 13	Rescue	2007 Ford F550	1FDAW57P67EA95885
Response 13	Response (Medical)	2014 Crestline (C-9409)	1GB3G3CL5E1155519
Tank 13	Tanker	2013 Freightliner M2106	1FVACYCY5EHFK6801
Tender 13	Tender	1986 Kenworth	2NKWLN9X1GM916194

Staff Report

To: Council
From: CAO
Date: April 14, 2014
Re: MD of Willow Creek "Schedule A"

Attached please find the revised Schedule A sent from the MD of Willow Creek to update the Intermunicipal Fire Truck Agreement between the Town of Claresholm and the MD of Willow Creek.

There are two additions onto the Schedule (a tanker and the rescue unit) and the MD is updating the agreement for insurance purposes so that they know what equipment is sitting in the Claresholm Fire Hall.

RECOMMENDATION

Council make a motion to approve the revised Schedule "A" of the Town of Claresholm/MD of Willow Creek Fire Truck Agreement.

Kris Holbeck, CA CAO Town of Claresholm

TOWN OF CLARESHOLM/MD OF WILLOW CREEK NO. 26 FIRE TRUCK AGREEMENT

This Agreement made this 12 day of APRIL, 2010.

Between:

The Town of Claresholm
(hereinafter called "the Town")
Of the First Part

- and -

The Municipal District of Willow Creek No.26
(hereinafter called "the MD")
Of the Second Part

WHEREAS, "the Town" provides storage facilities in the Town Fire Hall, for the MD Fire Equipment belonging to "the MD".

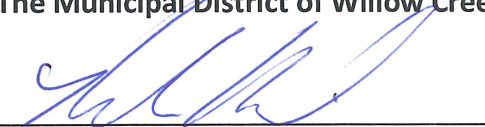
THEREFORE, each of the parties agrees as follows:

1. "The MD" Fire Equipment as listed on Schedule "A"
2. "The Town" will keep sufficient space in the Town Fire Hall for the parking and storing of "the MD" Fire Equipment at no cost to "the MD".
3. "The MD" hereby grants "the Town" the right to use "the MD" Fire Equipment in the Town of Claresholm, provided, that, if at any time "the MD" requires the equipment "the Town" agrees to immediately deliver said equipment to "the MD".
4. "The MD" is responsible for all normal maintenance and repairs and all insurance for "the MD" Fire Equipment.
5. In consideration for the terms of this agreement "the MD" shall have the storage rights in the town fire hall for a period of five (5) years.
6. The term of this agreement shall remain in effect for five (5) years from the date of this agreement.

7. Any amendments to Schedule "A" of this agreement shall not materially affect the foregoing of this agreement.

IN WITNESS WHEREOF the dually authorized officers of each of the parties has signed this agreement and affixed their corporate seals.

The Municipal District of Willow Creek No. 26



Reeve



Chief Administrative Officer

Town of Claresholm



Mayor



Chief Administrative Officer

SCHEDULE "A"

ATV- 3	Miscellaneous	2006 Polaris R06RD6AB A.T.V.	4XARD68A364808332
ATV-3A	Attachment	2006 United Cargo Trailer	48BTE14236A084968
FT-3	Fire, Pumper	1984 Ford F700	1FDPF70K2EVA33241
FT-3B	Fire, Bush Buggy	1999 Ford F350	1FTSX31F0XE51460
T13	Fire, Tanker	2010 Freightliner M2 4door 4X4	1FVDCYBS2ADAM9143

April 1st 2014-04-01

To: Mayor and Council: Town of Claresholm

From: Ian Gauthier – manager of The Boarderline Skate & Snowboard Shop

I would like to start off by thanking all of you for taking the time to read our request to be able to put on an event at the skateboard park of Claresholm. We have been working with other local towns this year to motivate the youth in and around Lethbridge to stay active, play outside, and have fun! The event we would like to put on would consist of our professional skateboard team putting on a demo, teaching the kids, and had out free prizes throughout the day. We bring our very own DJ to entertain as well throughout the day.

We have had a lot of success doing these events and it always has a great turnout of youth, teenagers, and parents. Having this event on the same weekend as some sort of festival attracts a great crowd and will help to entertain the youth and teenagers of Claresholm. We would like to continue to work with the city to show that the skateboard park can and should be used in a positive manner that is to be respected and supported by the city as well as all residents of Claresholm.

Contact me anytime by phone or email to discuss ideas, concerns, and improvements to make this a popular annual event.

Thank you for your time.

Sincerely,

Ian Gauthier

A handwritten signature in black ink, appearing to read 'IAN GAUTHIER', written in a cursive style.

EMAIL: info@theboarderline.ca

Phone: 403 328 7726



CLARESHOLM LIONS CLUB

P.O. BOX 222
CLARESHOLM, AB
CANADA
T0L 0T0

March 28, 2014

Claresholm Town Office
Box 1000
Claresholm, Alberta
T0L 0T0

Re: Claresholm Lions proposed fly in and breakfast

To whom it may concern;

I am writing in regards to an event proposed by the Claresholm Lions Club. We are planning to host a fly in and breakfast at the Municipal Airport on August 23, 2014. A similar event was held last year and was open to the public to meet the pilots, view the planes and join us for breakfast. We hope that this type of event gives more visibility to our local club plus promotes the airport as well. We would appreciate approval to go ahead with this function so that we can begin to organize for it. For any further information please contact our club member Jim Pedersen at 625-3651.

Sincerely,

Dan Rhode
Club Secretary
Claresholm, Alberta



SAEWA Spring Information Session - Agenda

SAEWA will be hosting a **Spring Information Session on Friday April 11** at the Champion Community Hall, located at 106 2 St, Champion AB. This Invitation is open to all; SAEWA members & past members, Waste authorities & Commission Boards, Alberta Government Ministries, MLA, and MP's.

Session Schedule:

9:00am – 10:00: Coffee & Networking
10:00 – 3:00pm: Speakers and Presentations
Buffet Lunch, coffee, beverages will be served.

10:00 – 10:15 Opening Introduction – SAEWA Chairman Kim Craig

10:15 – 11:15 Main Speaker: HDR Corporation – SAEWA Project Development Plan

11:15 – 11:45 SAEWA Reps - Waste-to-Energy Facility Tour Presentation

11:45 – 12:30 Peter Veiga - “Update on the Development of the York/Durham Energy Centre”

Supervisor, Waste Operations, Durham Region, Interim Chair at Recycling Council of Ontario
Durham Waste-to-Energy Facility; Previous Experience:

- Director at Recycling Council of Ontario
- Director at Municipal Waste Integration Network
- Supervisor, Waste Operations at Town of Markham

12:30 – 1:00 Lunch

1:00 – 1:45 Jim Schubert “The Edmonton Waste-to-Biofuels Project, From Research to Reality – An Integrated Waste Management System Including Waste Conversion Technology”

P.Eng; A/Director Business Planning and Central Operations, Waste Management Services, City of Edmonton

1:45 - 2:30 Toso Bozic - “Bioenergy Projects – Outline for Success”

Agroforester/Bioenergy Specialist at Government of Alberta.

Focus: “Using Biomass Now” – Steam Generation and/or Electrical Energy

If Possible, please advise number of attendees.

Ron Knoedler

SAEWA Manager

ron@saewa.ca 403-394-5900

*The Southern Alberta Energy-from-Waste Association (SAEWA) is a non-profit coalition of municipal entities and waste management jurisdictions in southern Alberta. SAEWA is committed to the research and implementation of energy recovery from **non-recyclable waste materials** that will reduce long-term reliance on landfills. Established in 2009, SAEWA is seeking to foster sustainable waste management practices that contribute to our society's overall resource efficiency and environmental responsibility. SAEWA is in the planning stages to develop an **Energy-From-Waste Facility** that will handle the conversion of municipal and other sources of solid waste into electricity.*

Southern Alberta Energy from Waste Association

Town of Coaldale, 1920 – 17 Street Coaldale, AB T1M 1M1

www.saewa.ca



January 22, 2014

2014 SAEWA MEMBERSHIP FEE

Town of Claresholm

PO Box 1000
Claresholm, AB T0L 0T0

Chief Administrative Officer
Kris Holbeck

As your community is a member of the Southern Alberta Energy from Waste Association, the SAEWA Board has directed the Manager to issue invoices for the 2014 Membership Fees.

The Member Per Capita fee remains at \$0.40

The following indicates the breakout of the 2014 Membership Fee:

Town of Claresholm	3,758	*	\$ 0.40	\$ 1503.20
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Per Capita population is based on 2013 http://www.municipalaffairs.alberta.ca/mc_municipal_profiles.cfm

Please consider this notice your invoice for 2014.

Please make cheque payable to:

Southern Alberta Energy from Waste Association or SAEWA

If you have any questions please contact me,

Thank you

Ron Knoedler
Administrative Manager
SAEWA
ron@saewa.ca

*The Southern Alberta Energy-from-Waste Association (SAEWA) is a non-profit coalition of 66 municipal entities and waste management jurisdictions in southern Alberta. SAEWA is committed to the research and implementation of energy recovery from non-recyclable waste materials that will reduce long-term reliance on landfills. Established in 2009, SAEWA is seeking to foster sustainable waste management practices that contribute to our society's overall resource efficiency and environmental responsibility. SAEWA is in the planning stages to develop an **Energy-From-Waste Facility** that will handle the conversion of municipal and other sources of solid waste into electricity.*

Claresholm Public Library
Box 548, Claresholm, AB. T0L 0T0
Phone (403) 625-4168 Fax (403) 625-2939
email: help@claresholmlibrary.ca



April 7, 2014

Mayor and Council
Town of Claresholm
Box 1000
Claresholm, AB.
T0L 0T0

Re: Greetings at Claresholm Woman's Conference

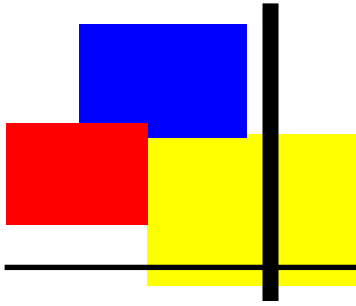
Dear Mayor Steel and Council,

Claresholm FCSS and the Public Library are hosting a one day Woman's Conference on Sat. May 3 at the Community Centre. We are hoping to have 100 – 150 women attend. We are wondering if you or a member of Council could give a greeting from the Town of Claresholm at 9:00 am.

If you need further information, please do not hesitate to contact Kathy Davies at the Library.
Thank you.

Yours truly,

Kathy Davies
Library Manager
kdavies@claresholmlibrary.ca



Claresholm & District Health Foundation

April 10, 2014

Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Attention: Mayor and Council Members

Re: The Foundation's Annual Charity BBQ

Currently, the Foundation is planning our 15th Annual Charity Barbecue for Thursday, June 12th, 2014. We wish to ask permission of the Mayor and Council to use Amundsen Park again this year.

This BBQ is an important fundraiser for The Foundation. Your partnership is important to us and we are grateful for your ongoing support. The Town Maintenance Crew have been very helpful in assisting us to make this event happen. We want to recognize their efforts to accommodate and acknowledge their willingness to help on event day. Access to the washrooms is essential, we borrow garbage cans and appreciate the help they are able to offer us with tables and chairs. They are amazing to work with.

Thank you for considering this request. I look forward to hearing your decision. Kindly call me at 403-682-3739 to inform me of your decision.

Sincerely,

Tara

Tara Bishoff
Foundation Coordinator

March 25, 2014

To: The Mayor and Council of the Town of Claresholm

From: Dean Smith, Lyle Franz of Claresholm Minor Lacrosse Association President and Vice president.

Re: Arena Rental Monies outstanding from the 2013 season

Honorable Mayor and Council Members:

I am writing this letter to you in regards to the monies still owed to the Town of Claresholm for the month of June of the 2013 season. As you know, the Claresholm Minor Lacrosse Association relies heavily on the generous donations from various local businesses and organizations in order to keep our registrations costs down. Last year, we began a program to buy equipment for a few kids who used Kidsport for their registration and could not afford their own equipment.

Unfortunately, the association experienced less than normal amounts of donations which has made it difficult to pay all of our bills. In the past, the Association has always paid the town prior to the following season and is currently looking into reasons why we ended the 2013 year so short of funds, this is why we are asking council for the following:

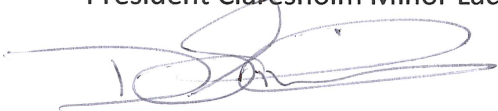
1. Reduction in hours billed for practices on June 2013, officially our season ended on June 15/2013 and our bantam and midget team had officially ended their season but our Mini tyke and novices did practice after the 15 of June – half hour for mini-tyke and one hour for novice. Total of hours is 1.5 hours x 4 = 6 hour reduction = \$180.00
2. We are also asking the council for an extension to the end of the 2014 season to allow us to collect the money still owing.
3. We are also asking the council for the use of the arena for April, May, June 2014 season for practices and games.

To date, due to the generous donations and hard work from our local businesses, we have paid one thousand dollars towards the bill. The association is working diligently to rectify this situation in order to maintain good standing with the town.

Last year, Claresholm Minor Lacrosse Association had 58 kids playing on four different teams with ages ranging from four to sixteen years old. We anticipate a similar amount of kids this year and the ability to rent the arena is crucial to our running a season this year.

Thank you for taking the time to consider this request and we look forward to hearing from you soon.

Regards,
Dean Smith
President Claresholm Minor Lacrosse Association

A handwritten signature in black ink, appearing to read 'Dean Smith', with a large, sweeping flourish at the end.

Lyle Franz
Vice-President Claresholm Minor Lacrosse Association

A handwritten signature in blue ink, appearing to read 'Lyle Franz', with a large, sweeping flourish at the end.

Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

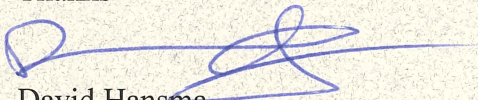
March 25, 2014

Attn: Town of Claresholm Council

I am writing this letter on behalf of the Willow Creek Agricultural Society (WCAS) board, which runs the Claresholm Agriplex, in regards to the General Insurance Coverage as Additional Named Insured (ANI's). In previous years the WCAS(2005 premium \$1,676) and the Claresholm Stampede and Fair Association(2005 premium \$670) had Boiler & Machinery Insurance, Non-owned Auto Liability and Commercial General Liability Insurance coverage through the Town of Claresholm insurance. This was known as the Additional Named Insured policy holders. This agreement between the WCAS and the Town of Claresholm was formed when the Town of Claresholm built the Community Centre on the WCAS owned land. This caused some conflict between the WCAS and the Town because the WCAS owned the land that the Community Centre was being built on. An agreement was formed where the Town would cover the Insurance for both organizations and the Town services for the Agriplex. In return of doing this the WCAS gave the 40 acres which the Agriplex sits on back to the Town and leased it back for \$1/year for 99 years. The Community Centre then subleased the land which the Building sits back from the WCAS before construction continued. The Community Centre then again leased more land from the WCAS when it put on its North addition.

This is a brief history of the agreement between the WCAS and the Town in regards to the insurance that was provided to the WCAS by the Town of Claresholm. The Town of Claresholm paid for the 2006, 2007, 2008, 2009, 2010, 2011, 2012 and 2013 insurance for the WCAS and the WCAS is again asking the Town pays for the 2014 insurance. We have received a paid our renewal notice from AMSC for 2014 insurance. The premium for 2014 is \$4470.34. The WCAS is asking that the cost of the General Liability Insurance be paid for by the Town of Claresholm because of the previous agreement that was made between these two groups. Thank you for your consideration in this matter. If you have any further questions you can call me at the Agriplex at: 625-2410.

Thanks



David Hansma



Invoice

Certificate Holder: Willow Creek Agricultural Society
BOX 1401
5950 - 4th Street
CLARESHOLM, AB T0L0T0

Invoice Date: 02/14/2014
Invoice Number: 13014
Policy #: P4842-2014
Invoice Due Date: 03/16/2014
Member Code: WCAGS

Policy Period: January 1, 2014 to January 1, 2015
12:01 A.M. Standard Time at the address of the Insured.

See policy declaration(s).

Premium Distribution	Premium Amount
Inland Marine	\$493.29
Crime	\$201.75
Commercial General Liability	\$3,775.30
NOA Liability	\$0.00
Total Premium Payable:	\$4,470.34

Please make your payments to:

AMSC Insurance Services Ltd.

#300. 8616 - 51 Avenue
Edmonton. AB T6E 6E6

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA (2862)

Fax: 780-409-4314

Handwritten: Pdd
6691

Commercial General Liability of \$3,775.30 is the amount the Ag Society is asking to be reimbursed. This amount was \$3,699.52 in 2013. KW

March 21, 2014

Attention: Town Council

My name is Jas Schmirler and I am the coordinator for the Claresholm & District Fair Board. We, as a board, are requesting an increase of \$2000 to our budget of \$10,000 to help advertise the event and also to increase the number and variety of events for the fair days at the park. We are looking to attract more visitors from surrounding areas through advertising using various medias such as radio, posters, magazine ads etc.

I know the Fair Days is a great venue to help showcase our town and is in line with the towns efforts for more economic development in Claresholm. Will you help support this increase for the 2014 year.

Best regards,

Jas Schmirler
Coordinator
Claresholm & District Fair Board

Karine Wilhauk

From: Tony Hamlyn <hamlyns@figment.ca>
Sent: April-07-14 1:44 PM
To: Karine Wilhauk
Subject: Library Board Member

From: Tony Hamlyn <hamlyns@figment.ca>
Subject: Library Board Member

Message Body:
Good afternoon,

My name is Tony Hamlyn and I would like to put my name forward to sit on the Library board. I am a past board member in Bassano and have now lived here for almost 3 years and feel it is time once again to get involved with the library. My family and I are active at the library and I would like to contribute my time.

Please consider me for a board position.

Thank you kindly,

Tony Hamlyn
403-625-5434
hamlyns@figment.ca

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This mail is sent via contact form on Town of Claresholm <http://www.townofclaresholm.com>

**TOWN OF CLARESHOLM
ADMINISTRATION**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



MEMO

To: Council
From: Administration
Date: April 14th, 2014
Re: Council Committees and Members-at-Large

WHAT ARE COUNCIL COMMITTEES?

A Council committee is a committee, commission, board or other body established by Council under the *Municipal Government Act* and municipal bylaws. Council committees act in an advisory capacity to Council. Some committees may fill a quasi-judicial role, which means that the committee has the authority to make decisions/judgments as provided for in the Municipal Government Act.

Council committees generally fall into two categories:

- Standing Council Committees: A Council committee permanent in nature.
- Ad Hoc: An ad hoc committee is set up to serve a specific purpose and is short term

ROLE & IMPORTANCE OF MEMBERS-AT-LARGE ON COUNCIL COMMITTEES

Not all committees are suited for members-at-large due to the sensitive nature of the content discussed. However, were practical, members-at-large can add transparency, engage the community and legitimize the work of a committee. The successful operation of a Council committee depends greatly on its volunteers. In many cases, citizens have an opportunity to apply to sit on Council committees. Council appoints members to the various committees at its organizational meeting. A volunteers desire to serve their community can help shape municipal policy and contribute to Council's decision making processes.

Main roles and responsibilities of committee members:

- To provide information and consideration of items to Council on issues of concern to the public.
- To provide local knowledge, advice, relevant background, and/or expertise/perspective that relate to items relative to each respective committee.
- Help keep the Council informed on current views within the community.
- Objectively participate in the Committee's business as presented at the meetings.
- Have a commitment to the importance of services within the Municipality.
- Understand the need to take into account the interests of all when helping to formulate a decision.

- Be well informed on the values held in the community and have confidence in them.
- Be willing to participate in discussions at meetings and other functions.
- Be able to exercise sound judgment and an open mind on items presented.
- Be willing to participate in the spirit of cooperation in carrying out Committee business.
- Be willing to assume responsibility for action taken.

RECOMMENDATION

Administration recommends that Council consider establishing the following committees and/or appoint Councillors where required:

1. Emergency Advisory Committee:

- As per Bylaw 1566 –Municipal Emergency Management Bylaw (attached for reference), Council shall appoint 2 members of Council and the Chief Administrative Officer to form the Emergency Advisory Committee. This must be done by resolution. By appointing this committee, Council is delegating their authority to carry out its statutory powers and obligations under the provincial Emergency Management Act.
 - ***Please note that this does not include the power to declare, renew, or terminate a state of local emergency.***

The primary purpose of this committee is to review and recommend changes to the Town's Municipal Emergency Management Plan.

2. Economic Development Commission:

- In 2013, at the direction of Council, the Economic Development Commission (bylaw attached for reference) was to be re-evaluated in 2014. As the annual municipal budgeting and taxation processes conclude, Administration suggests that Council start considering how this committee is to be restructured.

Town of Clareholm Administration



(SW)

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1566**

A Bylaw of the Town of Claresholm to establish Municipal Emergency Advisory Committee.

WHEREAS, under the authority of the Municipal Government of Alberta, being Chapter M-26 of the Revised Statutes of Alberta, R.S.A. 2000 and amendments thereto, the Council of a municipality may pass bylaws for the direction and control of its emergency response;

AND WHEREAS the Council is required, under the Emergency Management Act, R.S.A. 2000, Chapter E-6.8 to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

AND WHEREAS the Council deems it necessary and appropriate to repeal and replace the existing Municipal Emergency Management Agency Bylaw No. 1537;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF CLARESHOLM, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SECTION 1 TITLE OF BYLAW

- 1.1 This Bylaw may be cited as the "Municipal Emergency Management Bylaw."

SECTION 2 DEFINITIONS

- 2.1 In this Bylaw, unless the context otherwise requires:
- a) "Act" means the Emergency Management Act, R.S.A. 2000, Chapter E-6.8;
 - b) "Council" means the Council of the Town of Claresholm;
 - c) "Director" means the Director of Emergency Management;
 - d) "Disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - e) "Emergency" means a present or imminent event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - f) "Emergency Advisory Committee" means means a committee of Council appointed by resolution;
 - g) "Minister" means the Minister charged with administration of the Act;
 - h) "Municipal Emergency Management Agency" means the agency established under this Bylaw;
 - i) "Municipal Emergency Plan" means the emergency plan prepared by the Director of Emergency Management to coordinate response to any emergency or disaster; and
 - j) "Municipal Government Act" means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended or replaced from time to time;
 - k) "Town" means the municipal corporation of the Town of Claresholm in the Province of Alberta, or the area located within the Town of Claresholm's corporate limits, as the context so requires.

SECTION 3 ESTABLISHMENT OF COMMITTEE AND AGENCY

- 3.1 There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs. This committee will comprise of two (2) members of Council and the Chief Administrative Officer to be appointed by resolution.
- 3.2 There is hereby established a Municipal Emergency Management Agency to act as the agent of the Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 4.2 of this Bylaw.



- 3.3 Council shall:
 - a) by resolution, appoint two (2) of its members to serve on the Emergency Advisory Committee;
 - b) provide for the payment of expenses of the members of the Emergency Advisory Committee;
 - c) by resolution, on the recommendation of the Emergency Advisory Committee, appoint a Director of Emergency Management (see attached Schedule "A") and a Deputy Director of Emergency Management who shall carry out the duties and responsibilities required of the Director of Emergency Management in that person's absence;
 - d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Town;
 - e) approve the Town of Claresholm's emergency plans and programs; and
 - f) review the status of the Municipal Emergency Plan and related plans and programs at least once a year.
- 3.4 Council may:
 - a) by Bylaw, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs according to the provisions of the Municipal Government Act.
- 3.5 The Emergency Advisory Committee shall:
 - a) review the Municipal Emergency Management Plan and related plans and programs on a regular basis;
 - b) advise Council, duly assembled, on the status of the Municipal Emergency Plan and related plans and programs at least once a year; and
 - c) recommend to Council any change to the Municipal Emergency Plan if appropriate.
- 3.6 The Municipal Emergency Management Agency shall be comprised of those people or positions as outlined in Schedule "A" hereto or their designates.
- 3.7 The Director of Emergency Management shall:
 - a) prepare and coordinate the Municipal Emergency Plan and related plans and programs for the Town of Claresholm;
 - b) act as Director of Emergency Management or ensure that someone is designated under the Municipal Emergency Plan to so act on behalf of the Municipal Emergency Management Agency;
 - c) coordinate all emergency services and other resources used in an emergency;
 - d) ensure that someone is designated to discharge the responsibilities specified in 3.7(a)(b) and (c).

SECTION 4 STATE OF LOCAL EMERGENCY

- 4.1 The power to declare or renew a state of local emergency under the Act, the powers specified in Section 4.2 of this Bylaw, and the requirement specified in Section 4.5 of this Bylaw are hereby delegated to the Mayor or Deputy Mayor, or two Councillors acting jointly.
- 4.2 When a state of local emergency is declared, the person or persons making the declaration shall:
 - a) ensure that the declaration identifies the nature of the emergency;
 - b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the Town; and
 - c) forward a copy of the declaration to the Minister forthwith.
- 4.3 Subject to Section 4.5, when a state of local emergency is declared, the person or persons making the declaration may:
 - a) cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - d) control or prohibit travel to or from any area of Town;
 - e) provide for the restoration of essential facilities and the distribution of essential supplies;

12

- f) cause the evacuation of persons and the removal of personal property from any area of the Town that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons and personal property;
- g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
- h) cause the demolition or removal of any trees or structures if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster or to attempt to forestall its occurrence or to combat its progress;
- i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Town for the duration of the state of emergency;
- j) authorize the conscription of person needed to meet an emergency; and
- k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in paragraphs (b) through (j) in relation to any part of the Town affected by a declaration of a state of local emergency.

- 4.4 When a state of local emergency is declared:
 - a) no action lies against a local authority or a person acting under the local authority's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under this Act or the regulations during a state of local emergency.
- 4.5 When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
- 4.6 A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
 - a) a resolution is passed under Section 4.8;
 - b) a period of seven (7) days has lapsed since it was declared, unless it is renewed by resolution;
 - c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
 - d) the Minister cancels the state of local emergency.
- 4.7 When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the area affected.

SECTION 5 REPEAL OF PREVIOUS BYLAW

5.1 Bylaw No. 1537, the "Municipal Emergency Management Agency Bylaw" and any amendments thereto, are hereby repealed.

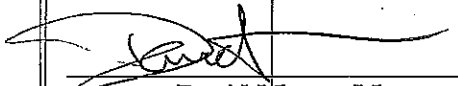
SECTION 6 PASSAGE OF BYLAW

6.1 This Bylaw shall come into effect upon passage of Third Reading.

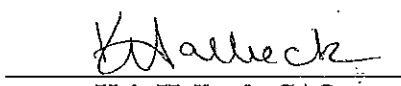
Read a first time in Council this 12th day of September 2011 A.D.

Read a second time in Council this 26th day of September 2011 A.D.

Read a third time in Council and finally passed in Council this 26th day of September 2011 A.D.



David Moore, Mayor



Kris Holbeck, CAO

DM

SCHEDULE "A"

Director of Emergency Management	Chief Administrative Officer
Deputy Director of Emergency Management	Town Superintendent
Municipal Emergency Management Agency	Director of Emergency Management Deputy Director of Emergency Management Town of Claresholm Fire Chief Claresholm & District FCSS Director RCMP Sergeant Livingstone Range School Division, one representative Alberta Health Services, four representatives <ul style="list-style-type: none">o Site Manager, Claresholm General Hospitalo Site Manager, Willow Creek Continuing Care Centreo Site Manager, Claresholm Centre for Mental Health and Addictionso Manager, Ambulance Services Porcupine Hills Lodge, one representative Cottonwood Village, one representative Municipal District of Willow Creek rep (invitation) Alberta Infrastructure and Transportation (invitation)



22

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1541**

A Bylaw of the Town of Claresholm to establish an **Economic Development Commission** to promote residential, commercial and industrial development in the Town of Claresholm.

WHEREAS it is deemed proper that a bylaw be drawn to establish an Economic Development Commission and to set up terms of reference for this commission;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act* the Council of the Town of Claresholm enacts as follows:

1. Definitions:

In this bylaw:

- a) "CAO" means the Chief Administrative Officer of the Town of Claresholm;
- b) "Commission" means the Claresholm Economic Development Commission;
- c) "Council" means the Town of Claresholm Council.

2. Economic Development Commission

There is hereby established a commission to be known as the Claresholm Economic Development Commission. This bylaw is to be cited as the Town of Claresholm's "**Economic Development Commission Bylaw.**"

3. Purpose:

The Commission shall provide advice on both economic and community development matters identified by the Commission or as assigned to the Commission by Council. Specific powers, duties and responsibilities of the Commission include:

- a) serve as a liaison between town government and the community;
- b) in conjunction with Council and Town staff, facilitate economic growth and redevelopment activities for the Town of Claresholm;
- c) work with citizens, staff, business owners, property owners, prospective developers, the Chamber of Commerce, and other economic development stakeholders on a variety of economic and community development and redevelopment activities;
- d) provide review and comment on economic and community development and redevelopment policies to Council;
- e) make recommendations to Council regarding economic and community development issues, strategy development and implementation and other initiatives that can be undertaken by the Town to expand and strengthen its economy, inclusive but not limited to business retention and expansion, targeted business attraction / recruitment, new business / entrepreneurial development and redevelopment; and
- f) to assist Council in finding funding sources for economic and community development and redevelopment initiatives.

4. General Provisions:

- a) The Commission shall consist of nine (9) voting members appointed by Council whose term shall run with the term of Council.
- b) Not more than four (4) members of Council may be members of the Commission. The Commission shall consist of the Mayor, three (3) members of Council, CAO, two (2) members at large and two (2) members of the Chamber of Commerce, one of which shall be the acting President.
- c) A maximum of two (2) members of the Commission may be from outside the municipal boundary of Claresholm.
- d) The appointment of Council representative(s) shall be reviewed annually at the Organizational Meeting of Council.
- e) The appointments of members at large of the Commission shall be made on the date fixed by Council following the general Municipal Election.

f) By mutual consent, the Council and the Commission may with reason, request the resignation of any of the members, prior to the expiry date of the member's appointment.

g) Any member may resign at any time upon sending a written notice to the CAO.

h) A person is disqualified from remaining a member of the Commission if her/she fails to attend, without being authorized by a resolution of the Commission to do so, the meetings of the Commission for three (3) consecutive regular meetings.

i) If a member of the Commission is disqualified from remaining a member under subsection (h), he/she is deemed to have resigned his/her seat on the Commission.

5. **Chair:**

a) The Mayor shall act in the capacity of Chair of the Commission.

6. **Meetings:**

a) The Commission shall meet bimonthly (January, March, May, September, November) on the second (2nd) Thursday of the month and at any other times it considers necessary.

7. **Record of Meetings:**

a) All minutes, resolutions and policies of the Commission shall be entered in books to be kept by it for that purpose and the books shall be signed by the Chair or Acting Chair.

b) A copy of all minutes, resolutions and policies shall be given to the CAO to be filed with the Town records.

8. **Board Functions:**

a) The Commission, subject to any enactment that limits its authority, has full management and control over residential, commercial and industrial promotion in the Town. This authority shall be limited by the budget provided by Council.

9. **Budget:**

a) Annually, the Commission may submit to the Council a budget of estimated expenditures and revenues for the next year with respect to all matters over which or under the terms of this bylaw, it has jurisdiction.

b) Without budget approval of Council, neither the Commission nor any member thereof shall have the power to pledge the credit of the Town in connection with any matter whatsoever; nor shall the said Commission nor any member thereof have the power to authorize any expenditure to be charged against the Town.

c) In the event that there is any deviation of the ratified budget desired by the Commission, application for change from the ratified budget must be made to Council before the change is affected.

10. **Repeal and Passage:**

a) Under passage of this bylaw, Town of Claresholm Bylaw #1352 is hereby repealed.

b) This Bylaw shall come into effect on the date of the third reading.

Read a first time in Council this 26th day of April 2010 A.D.

Read a second time in Council this 26th day of April 2010 A.D.

Read a third time in Council and finally passed in Council this 26th day of April 2010 A.D.


Rob Steel, Mayor


Kris Holbeck, CAO

INFORMATION ITEMS



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>
				Batch #	17397
48497	2014-03-12		600	ALBERTA ASSOCIATION OF M.D.'S	6,639.34
48498	2014-03-12		787526	Alberta Municipal Services Corporation	39,999.30
48499	2014-03-12		786518	ALL-TRA BATTERY	263.72
48500	2014-03-12		786517	AMSC INSURANCE SERVICES LTD.	145,403.85
48501	2014-03-12		787527	ANALYGAS SYSTEMS	140.70
48502	2014-03-12		786813	ATCOM	226.80
48503	2014-03-12		787511	BELL, BARBARA	285.25
48504	2014-03-12		786195	Benchmark Assessment Consultants Inc.	4,228.09
48505	2014-03-12		786417	BISHOP, D. GRANT	157.50
48506	2014-03-12		786427	BOUNDARY EQUIPMENT (CALGARY) LTD.	1,033.58
48507	2014-03-12		786142	CASTERLAND	338.31
48508	2014-03-12		786568	CLARESHOLM CURLING CLUB	2,756.25
48509	2014-03-12		13400	CLARESHOLM GLASS '88' LTD	3,085.95
48510	2014-03-12		13660	CLARESHOLM LOCAL PRESS	1,704.95
48511	2014-03-12		786950	CLARESHOLM SELF STORAGE	598.50
48512	2014-03-12		786141	CLARESHOLM TAXI	1,455.30
48513	2014-03-12		786540	DIRECT ENERGY REGULATED SERVICES	64.03
48514	2014-03-12		786397	EPCOR	113.72
48515	2014-03-12		787513	Everest Construction Management Ltd.	50,910.39
48516	2014-03-12		76356	Excel Telecommunications (Canada) Inc.	17.93
48517	2014-03-12		787516	FORD, SHELLEY	91.80
48518	2014-03-12		786240	GAMMEL'S PLUMBING HEATING & GASFITTING	438.07
48519	2014-03-12		786146	GODLEY'S JEWELLERY	323.40
48520	2014-03-12		786584	HACH SALES & SERVICE CANADA LTD.	1,225.35
48521	2014-03-12		787506	HARDY SAFETY LIMITED	1,091.53
48522	2014-03-12		786666	HILLS AUTO GLASS LTD	63.00
48523	2014-03-12		36800	HOME HARDWARE	33.66
48524	2014-03-12		56155	LIFESAVING SOCIETY	959.94
48525	2014-03-12		56200	LOCAL AUTHORITIES PENSION PLAN	14,040.74
48526	2014-03-12		58000	LOOMIS EXPRESS	124.06
48527	2014-03-12		786704	MINISTER OF FINANCE (LT)	70.00
48528	2014-03-12		65000	MUNICIPAL DISTRICT OF WILLOW	623.00
48529	2014-03-12		65040	MUNICIPAL INFORMATION SYSTEMS	959.14
48530	2014-03-12		66100	NATIONAL SECRETARY-TREASURER	1,248.72
48531	2014-03-12		786635	ORKIN CANADA CORPORATION	109.20
48532	2014-03-12		76300	PEDERSEN TRANSPORT LTD.	138.59
48533	2014-03-12		786050	PLANET CLEAN (LETHBRIDGE) LTD.	568.91
48534	2014-03-12		786453	PRAXAIR CANADA INC.	957.21
48535	2014-03-12		80000	PURULATOR COURIER	96.96
48536	2014-03-12		4090	PVH CANADA, INC.	514.97
48537	2014-03-12		786156	Q.E.D. ENTERPRISES LTD.	971.62
48538	2014-03-12		86300	RECEIVER GENERAL FOR CANADA	25,903.00
48539	2014-03-12		86305	RECEIVER GENERAL FOR CANADA	947.00
48540	2014-03-12		786468	SHAW CABLE	87.10
48541	2014-03-12		13525	SOBEYS CLARESHOLM	31.36
48542	2014-03-12		786824	SOUTHERN REWIND LIMITED	1,348.70
48543	2014-03-12		786111	STEEL, ROB	20.00
48544	2014-03-12		900	TELUS	4,073.54



Claresholm

TOWN OF CLARESHOLM

Cheque Listing For Account Payable

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2014-Apr-8

12:22:01PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48545	2014-03-12			786437	THE WRITE SOURCE	61.38
48546	2014-03-12			786428	TransAlta Energy Marketing Corp.	1,882.92
48547	2014-03-12			787515	WATT & STEWART COMMODITIES INC	693.00
48548	2014-03-12			111800	WORKERS' COMPENSATION BOARD	5,617.38
48549	2014-03-12			900000	Coast to Coast Computer Products	603.00
48550	2014-03-12			900000	Government Finance Officers Association	110.25
48551	2014-03-12			900000	MAC Autoglass & Graphics	763.88
48552	2014-03-12			900000	SAUNDERS, DARREN	367.50
48553	2014-03-12			900000	SexSmith Surveys	214.50
48554	2014-03-12			900000	THE PATCH MAN	23.63
						<hr/>
						326,821.47



Claresholm

TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-Apr-8

12:22:01PM

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
48555	2014-03-14		655	ABSA	17401	220.50
48556	2014-03-14		600	ALBERTA ASSOCIATION OF M.D.'S		166.16
48557	2014-03-14		650	ALBERTA BLUE CROSS		6,486.98
48558	2014-03-14		786517	AMSC INSURANCE SERVICES LTD.		3,699.89
48559	2014-03-14		6390	BISHOFF AUTO & AG CENTRE		396.55
48560	2014-03-14		6805	BROWNLIEE LLP		215.25
48561	2014-03-14		11880	CARR MCLEAN		1,198.60
48562	2014-03-14		12190	CHAMCO INDUSTRIES LTD.		1,865.33
48563	2014-03-14		13125	CLARESHOLM CARE CENTRE		85.50
48564	2014-03-14		14085	CLARESHOLM NAPA AUTO		1,652.78
48565	2014-03-14		14150	CLARESHOLM WELDING & FABRICATING LTD		168.84
48566	2014-03-14		14205	CLEAN BRITE CHEMICAL SERVICES LTD.		232.47
48567	2014-03-14		785973	CLEARTECH INDUSTRIES INC.		619.42
48568	2014-03-14		785951	COMMERCIAL AQUATIC SUPPLIES		134.62
48569	2014-03-14		21350	EDDIE'S HANG-UP DISPLAY		173.29
48570	2014-03-14		786800	GDM ELECTRIC LTD.		832.60
48571	2014-03-14		49980	HARRY'S TIRE SALES (1984) LTD.		60.65
48572	2014-03-14		787522	HIFAB HOLDINGS LTD.		117.37
48573	2014-03-14		786648	HOLBECK, KRISTINE H		99.70
48574	2014-03-14		36800	HOME HARDWARE		723.52
48575	2014-03-14		786218	JOHN'S HEATING		556.50
48576	2014-03-14		51050	KAZ'S SERVICE		543.68
48577	2014-03-14		786267	LAWSON PRODUCTS INC.		558.52
48578	2014-03-14		56155	LIFESAVING SOCIETY		375.00
48579	2014-03-14		786162	LINDERMAN LAW OFFICE		367.50
48580	2014-03-14		786659	LIVINGSTONE RANGE SCHOOL DIVISION		486.73
48581	2014-03-14		786872	MPE ENGINEERING LTD.		22,250.98
48582	2014-03-14		71400	Oldman River Regional Services Commission		8,342.50
48583	2014-03-14		786905	ONECONNECT SERVICES INC. T46194		52.50
48584	2014-03-14		76300	PEDERSEN TRANSPORT LTD.		95.24
48585	2014-03-14		786205	PIPELINE WATER CO-OP LTD.		150.00
48586	2014-03-14		76400	PITNEYWORKS		4,242.00
48587	2014-03-14		786050	PLANET CLEAN (LETHBRIDGE) LTD.		226.74
48588	2014-03-14		80000	PURULATOR COURIER		87.33
48589	2014-03-14		13525	SOBEYS CLARESHOLM		102.90
48590	2014-03-14		786824	SOUTHERN REWIND LIMITED		284.64
48591	2014-03-14		786391	THE CYPRESS GROUP		422.94
48592	2014-03-14		786437	THE WRITE SOURCE		37.23
48593	2014-03-14		786501	TOM HARRIS CELLULAR		141.75
48594	2014-03-14		101400	UNITED FARMERS OF ALBERTA		1,379.13
48595	2014-03-14		111705	WC CLASS II REGIONAL LANDFILL		7,041.51
48596	2014-03-14		125000	YOUNG PARKYN MCNAB LLP		13,125.00
48597	2014-03-14		900000	Benchmark Glass & Mirror Limited		194.25
48598	2014-03-14		900000	Claresholm Drop-in Centre		150.00
48599	2014-03-14		900000	Claresholm Seniors Drop in Centre		50.00
48600	2014-03-14		900000	Claresholm Senior's Drop-in Centre		900.00
48601	2014-03-14		900000	ECONOMIC DEVELOPERS ALBERTA		525.00
48602	2014-03-14		900000	FOOTHILLS HIGH SCHOOL RODEO CLUB		250.00
48603	2014-03-14		900000	Mac Autoglass & Graphics Ltd.		68.25



Claresholm

TOWN OF CLARESHOLM

Cheque Listing For Account Payable

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2014-Apr-8
12:22:01PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48604	2014-03-14			900000	PARSEYAN, PAYMAN	2,951.93
48605	2014-03-14			900000	Positive Culture Company	3,556.52
48606	2014-03-14			900000	SEGUIN, MASON	21.99
						<hr/>
						88,688.28



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
						17421	
48607	2014-03-28			787518	AIRTECH HEATING & AIR CONDITIONING LTD		2,350.96
48608	2014-03-28			787526	Alberta Municipal Services Corporation		64,440.87
48609	2014-03-28			1025	ALBERTA ONE CALL LOCATION CORP		18.90
48610	2014-03-28			786325	ALBERTA WATER & WASTEWATER, OPERATORS ASSOCIATION		1,470.00
48611	2014-03-28			786517	AMSC INSURANCE SERVICES LTD.		2,278.00
48612	2014-03-28			785928	BIG HILL SERVICES LTD.		379.39
48613	2014-03-28			786427	BOUNDARY EQUIPMENT (CALGARY) LTD.		782.28
48614	2014-03-28			11250	CANADIAN LINEN SUPPLY		1,329.42
48615	2014-03-28			786671	CARNIVALS FOR KIDS AT HEART		834.74
48616	2014-03-28			11880	CARR MCLEAN		480.54
48617	2014-03-28			786578	CENTRAL SHARPENING LTD.		47.25
48618	2014-03-28			13125	CLARESHOLM CARE CENTRE		78.00
48619	2014-03-28			13150	CLARESHOLM CASTING		105.00
48620	2014-03-28			13250	CLARESHOLM CHILD CARE SOCIETY		2,183.50
48621	2014-03-28			14205	CLEAN BRITE CHEMICAL SERVICES LTD.		1,015.57
48622	2014-03-28			785973	CLEARTECH INDUSTRIES INC.		3,620.93
48623	2014-03-28			786697	CNH INDUSTRIAL CAPITAL		1,442.57
48624	2014-03-28			786785	CUMMINS WESTERN CANADA LP		342.03
48625	2014-03-28			786202	EXOVA		691.32
48626	2014-03-28			26201	FERG'S SEPTIC SERVICE LTD		115.50
48627	2014-03-28			87032	FITZGERALD, BRUCE		199.81
48628	2014-03-28			787522	HIFAB HOLDINGS LTD.		258.58
48629	2014-03-28			11310	HI-WAY 9 EXPRESS LTD.		76.15
48630	2014-03-28			786648	HOLBECK, KRISTINE H		47.52
48631	2014-03-28			786746	Institute of Chartered Accountants of Alberta		1,233.75
48632	2014-03-28			786136	JOE JOHNSON EQUIPMENT INC.		3,576.00
48633	2014-03-28			786155	KEMERY, DOUG		1,228.22
48634	2014-03-28			787504	LETHBRIDGE TACTICAL SUPPLY		235.04
48635	2014-03-28			56155	LIFESAVING SOCIETY		85.00
48636	2014-03-28			56200	LOCAL AUTHORITIES PENSION PLAN		13,881.84
48637	2014-03-28			786175	MacPherson Leslie & Tyerman LLP		1,351.88
48638	2014-03-28			65040	MUNICIPAL INFORMATION SYSTEMS		959.14
48639	2014-03-28			66100	NATIONAL SECRETARY-TREASURER		1,266.40
48640	2014-03-28			71400	Oldman River Regional Services Commission		455.00
48641	2014-03-28			71401	OLDMAN WATERSHED COUNCIL		1,110.00
48642	2014-03-28			786635	ORKIN CANADA CORPORATION		109.20
48643	2014-03-28			76300	PEDERSEN TRANSPORT LTD.		242.57
48644	2014-03-28			80000	PURULATOR COURIER		34.94
48645	2014-03-28			86300	RECEIVER GENERAL FOR CANADA		21,752.31
48646	2014-03-28			786180	RICOH CANADA INC.		200.34
48647	2014-03-28			91265	SCHUWEILER, MIKE		189.00
48648	2014-03-28			786468	SHAW CABLE		87.10
48649	2014-03-28			786756	SHAW'S ENTERPRISES LTD.		285.24
48650	2014-03-28			786873	SOUTHCAL DEVELOPMENTS INC		100,000.00
48651	2014-03-28			786104	STARLING, KELLY		425.00
48652	2014-03-28			900	TELUS		4,252.08
48653	2014-03-28			786187	Western Canada Welding Products Ltd.		178.23
48654	2014-03-28			126050	ZEE MEDICAL CANADA, INC.		126.77
48655	2014-03-28			900000	FIVE STAR UNIFORMS		68.25



Claresholm

TOWN OF CLARESHOLM

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48656	2014-03-28			900000	SCHMIRLER, JAS	33.00
48657	2014-03-28			900000	ULINE CANADA CORPORATION	86.54
						238,041.67
Total						653,551.42

*** End of Report ***



The Navigator

Issue 30 • Printed April 1, 2014

Claresholm, AB

"April is a promise that May is bound to keep."
 -Hal Borland

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

GRAD UPDATE

On April 26, beginning at 9 a.m., grads will be canvassing town for their bottle drive. If you are not going to be home but can contribute, please contact the school to make arrangements for your bottles to be picked up.

Banquet tickets will be on sale the week of April 7 - April 11. Banquet tickets are \$22 each and each grad can purchase 5 tickets/bring 5 guests. If you require additional tickets, please place your name and number of additional tickets needed on the waiting list at the time of your purchase. Our banquet, decorating, prophecy, and music committees are hard at work ensuring everything is prepared for the 2 pm ceremonies and 6 pm banquet on June 27th.

Thank you to everyone who purchased Beef Jerky in support of grad.

AWARDS COMMITTEE

As assessment and marking schemes have changes over the years, we have not updated our awards criteria. If you would like to volunteer to be a part of a committee to review and update the academic awards criteria's, please contact Beverly McNutt. This committee will be comprised of students, parents, and staff. Meeting times will be determined based on the availability of its members.

COBRA GEAR

Are you a Cobra? If you participate on a sports team, or school club, or are associated with WCCHS in

any way (as a student or parent), YOU ARE A COBRA! Our logo has been updated along with our building and now it is time to update your wardrobe with something fun and exciting. The items displayed in the office is the OFFICIAL COBRA GEAR. We have developed this line so that when your child is part of a team or club, it is the same warm-up shirt and pants for everyone and every activity so you don't have to buy a different shirt/jacket/pant for every sport and club. Please support WCCHS and COBRA GEAR. Next order deadline is April 10. Order forms are in the office.

PROM - May 9

WCCHS Junior Prom is only 6 weeks away! It's getting close and we hope everyone has Friday, May 9 marked on their calendars! On April 2 and 3, Jr. Prom and Royalty will be selling daffodils in the WCCHS foyer at lunch for the fight against cancer fundraiser.

Junior prom speeches will take place on April 29 at 11 a.m. in the gym (special events day).



JUNIOR HIGH TRAVEL CLUB

Junior High Travel Club is travelling April 12-19 to Montreal, Quebec City, Ottawa and Toronto. We have 16 students and 6 adults travelling with EF tours for this trip. Bon voyage!

ROBOTICS SHOWCASE

Lego Robotics Option is going to show off their stuff! Staff and students, and any interested parents are invited to come to room 406 on Monday, April 7 at 12 noon. Students have created their best/most creative/coolest creations and we want you to judge! One ballot per person. Come check these robots out!



News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Grad Update
- Awards Committee
- Travel Groups
- Prom Updates
 - April 2014 Calendar
 - School Council

REMINDER!

The drive through in front of the school is a **ONE WAY** from East to West.



FROM THE PRINCIPAL: Dave Adams



Welcome to April! We will continue to attempt to live our school motto of “Pride in Performance” with our students on a daily basis in our academic and co-curricular endeavors.

We greatly appreciate the feedback we have received from the recent flood of surveys that have been sent your way. Students participated in the pilot project of “Tell Them From Me” (TTFM) as part of the yearly process of gathering information on how they feel about the school. The students spoke clearly in a few areas and we will respond by making several adjustments in our daily procedures here.

Starting on April 22, right after the Easter Break, we will be actively enforcing the Tobacco Policy of the school which reads “No student is to be smoking in the immediate neighborhood of the school.” The RCMP and the town of Claresholm will be working with us in partnership in helping to enforce this expectation. As you may know, it is illegal for students under 18 to smoke in public so we are just moving towards meeting the expectations of our society and community.

Also starting on April 22 we will be using a late slip policy to help our students with their punctuality. Teachers will be asked to not allow any late students into their classes without a slip from the office. This will give us an opportunity to track who is late, why they are late, and create a plan for their success going forward. You can help us out by sending a note with your son or daughter excusing their late on those days when other events get in the way.

April is a time when we recognize the amazing volunteers in our school. We wish to thank all those awesome people out there who give so generously of their time and expertise to enhance our learning community.

Hope you are all finally enjoying some Spring weather, and thank you for your support of our school.

~ Dave Adams

SPORTS UPDATES

Basketball:

The High School Cobras wrapped up the regular season March 5 with the boys hosting Stirling. March 7 and 8 the JV teams were in Stirling for the league post season tournament. Both the boys and girls teams won their first game then lost in the semi-finals. On March 11-15, the senior boys and girls teams both won their Zone playoff games in the first round, but then lost in the second round. The Deep South Basketball League All Star game was March 27 at Picture Butte High School. Mason Seguin and Nicole Bohnet were both selected as 2nd Team All-Stars.

The Junior High A Girls and Boys teams both represented Livingstone Range East at zones on March 7 and 8. The girls were at Immanuel Christian and lost in the Consolation semi-final game. The A Boys hosted the 3J Zone tournament. They won their first game then lost to the eventual tournament champions. They lost the bronze medal game by a narrow margin. Thanks to the parents, coaches, and staff who put together and ran a very successful Zone tournament.

Congratulations to all our players and coaches. Thanks to all parents and fans for their support this season.

Badminton:

Junior and Senior High Badminton is well underway. High School Districts are in Nanton on April 9. Winners at Districts will advance to Zones April 16 in Lethbridge and then Provincials are also in Lethbridge May 2 and 3. We will host the Junior High District Championship/Zone Qualifier here and at WMES on April 9. The League Championships are April 26 in Pincher Creek, and JH Zones are May 2 and 3 in Lethbridge.

Baseball/Slo Pitch:

Practices have been running indoors due to the second winter we are experiencing. Hopefully the snow will be gone and the fields will be dried out and ready to go in the next week or so. Baseball home games in April: 8th vs Magrath, 24th vs Crowsnest, 29th vs Picture Butte.

All games start at 5:30. The Slo-Pitch schedule has yet to be finalized.

SCHOOL COUNCIL

Communication continues to be a focus at School Council meetings. Be sure to fill out your LRSD survey by April 10! You can get a paper copy from the office or get a code to do it online (from the school office).

Did you receive a copy of the letter from the Education Minister Jeff Johnson in your inbox? He was addressing curriculum changes that are going to happen in Alberta. Contact the school office with your email address and they can forward the letter to you.

Do you receive weekly updates of events that are happening from the principal by email? Again, contact the office with your email address.

Did you know that any parent or guardian of a student at WCCHS is welcome at our School Council meetings? It's true! We would love to see some new people! Our next meeting is April 24 at 6:30 p.m. Our meetings last until 8 p.m. The agenda is posted the week of the meeting on the website under the heading “Councils and Committees.” Hope to see you there! If you have any questions please contact Ruth at 403 625 3123.

INTERNATIONAL TRAVEL GROUP

The International Travel Study group is going to Greece this year. We will leave Claresholm on April 11 at 10:00 am, catching a connecting flight to Vancouver. We fly to Frankfurt, catching another flight to Greece, where we will spend 9 days, exploring all kinds of sites. We are back on the 21. Bon voyage!

Yearbook It!

**YEARBOOKS NOW ON SALE!
\$40 each**

**DEADLINE TO ORDER is
April 30, 2014!**

Payments can be made at the office

LIBRARY NEWS

Anita Daher, a middle school and young adult author (and sister of teacher Mrs. Franz!), visited our Library on March 25 to present a creative writing workshop and presentation on her works and life as an author. Autographed copies of Anita's books - Two Foot Punch and Spider's Song - are now available for sale at the Library! Please support Anita and her work by purchasing one of her novels!

OTHER NEWS:

Principal's Challenge!

Saturday, April 12

Lethbridge 10/4 Road Race

Lethbridge College

• Any WCCHS student who enters and finishes either distance earns a free cookie from our amazing cafeteria!

WCCHS Triathlon!

Friday, May 23

Claresholm Aquatic Center, 2-4 p.m.

Individuals and teams are welcome to participate. Finisher's medals for any individual who completes the triathlon.

Registration and further information will be available May 1st.

TRUSTEES

Ward 1 trustees are John McKee (mckeejo@lrsd.ab.ca) and Bradley Toone (tooneb@lrsd.ab.ca). Please feel free to speak with them about any concerns you may have.

LRSD SATISFACTION SURVEYS

LRSD Satisfaction Surveys are done to gather information from students, staff and parents about the level of satisfaction with the delivery of education within the Division. Surveys will be open from March 5 to April 10, 2014. Parents can call in for a key code or they can get it at Parent/Teacher interviews. The link will be on the front page of the LRSD website under "Links" on the bottom!

WE CREATE CHANGE

The WE Create Change project was headed up by Sarah, Taylor, Paige &

UPCOMING DATES TO NOTE

Camp Caroline	April 4-6
WCCHS Baseball vs Magrath	April 8
LRSD Survey Deadline	April 10
Easter Break - No School	April 14-21
WE Are Silent Day	April 24
School Council Meeting (6:30 p.m.)	April 24
Sports Society (8 p.m.)	April 24
Report Cards Out	April 24
Grad Bottle Drive	April 26
Prom 2014	May 9
No school (May Long Weekend)	May 16 & 19
Grad 2014	June 27

Sianna (all grade 7 students). They challenged classes to donate their change for one week in March. Classes rose to the challenge, and \$130.62 was rolled and sent to Free The Children. Money raised goes towards building schools for children who do not have access to schools. It should be pointed out that the Grade 7 class raised almost half of the total amount! Way to make a difference folks!

April 24 is the day that the WE Are Silent group has set aside for a silent protest. This is the day that our silence will speak loudly against world poverty, bullying, and human rights. Students will be collecting pledges for each hour of silence. Students can sign up to be a part of this project in the foyer April 7-23.

They are encouraged to be visibly silent before classes, on breaks, lunch hour and after school. As students are silent with their mouths, they are encouraged to stay

Introducing PowerSchool Mobile Apps



loud on social media. If you see someone with tape on their mouth, someone speaking using a mini-whiteboard, or even t-shirts encouraging silence, remember the many people who are not heard on a regular basis about these issues. WE can make a difference! Donations of \$10 or more will receive a tax deductible receipt from Free The Children.

NATIONAL VOLUNTEER WEEK IS APRIL 6-12

CALL THE VOLUNT-HEAR HOTLINE*
1-855-372-5077 THANK A VOLUNTEER

Because volunteer work speaks volumes

thankyou



PHONE LINE IS OPEN MAR 23 TO APR 12, 2014

Investors Group
people who care

VOLUNTEER BÉNÉVOLES CANADA

EASTER TRIVIA

- The name Easter owes its origin from Eastre, the Anglo-Saxon goddess who symbolizes the hare and egg.
- Easter always falls between March 22 and April 25.
- Pysanka is a specific term used for the practice of Easter egg painting.
- From the very early times, the egg has been considered the most important symbol of rebirth.
- The first Easter baskets looked like bird's nests.
- The maiden chocolate eggs recipes were made in Europe in the nineteenth century.
- Each year, nearly 90 million choco-

late bunnies are made.

- Next to Halloween, Easter holiday paves way for confectionary business to boom.
- When it comes to eating of chocolate bunnies, the ears are preferred to be eaten first by 76% of people.
- In the catalogue of kids' favorite Easter foodstuff, Red jellybeans occupy top most position.
- Americans celebrate Easter with a large Easter egg hunt on the White House Lawn.



WCCHS Alumni?

Register your information at
www.wcchsalumni.com



Willow Creek Composite High School
Alumni Association



@wcchsalumni

HOW TO REACH US

Main Phone 403-625-3387
website: www.lrsd.ab.ca/schools/willowcreek
email: AdmasD@lrsd.ab.ca
News to add? dofsteel@shaw.ca

IS YOUR CHILD ABSENT
FROM SCHOOL?

Call the school
403-625-3387
to let us know!



APRIL 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
	Have you completed your LRSD Satisfaction survey yet? Get your code at the office!			High School Badminton Districts Nanton	Camp Caroline April 4-6	
6	7	8	9	10	11	12
		WCCHS Baseball vs Magrath	Junior High District Championship/Zone Qualifier(WCCHS)	Last day to do your LRSD Satisfaction Surveys! Get your code at the office!		
13	14	15	16	17	18	19
EASTER BREAK - NO SCHOOL Sr. High Travel to Greece Jr. High Travel to Ontario/Quebec						
			High School Badminton Zones Lethbridge			
20	21	22	23	24	25	26
EASTER BREAK - NO SCHOOL				Report Cards WCCHS Baseball vs Crowsnest School Council 6:30 Sports Society 8 pm		Grad Bottle Drive Junior High Badminton League Championships Pincher Creek
	Easter Monday					
27	28	29	30			
		WCCHS Baseball vs Picture Butte				

PRIDE IN PERFORMANCE

Willow Creek Composite High School • Grades 7-12

P.O. Box 219 • 5318 - 2nd St. W., Claresholm, AB T0L 0T0 • Phone: 403-625-3387 • Fax: 403-625-3289 • www.lrsd.ab.ca/school/willowcreek

Interagency March 20, 2014

FCSS – Julia Thompson – Communityfcss@shaw.ca

– Youth:

- Conversation with Lyndsey Robinson, AHS Health Promotion Coordinator for Livingston Range School Division re: future partnerships with FCSS on school health initiatives
- Spoke to coordinator of Alberta Healthy School Community Wellness Fund re: grant opportunities. Next step: talk to LRSD.
- Met with Dave Adams, new principal at WCCHS re: youth partnerships. Plans for increased partnership with schools including:
 - o Student rep on FCSS Board of Directors
 - o Student rep at monthly interagency meeting
 - o Possible community garden on school grounds
 - o Opportunities for students to volunteer with FCSS
 - o FCSS can help apply for funding as per student interest (student-led initiatives)
- Upcoming grants: Canada Post Community Foundation (April 18th) – youth-related projects with focus on community, education and health
- FCSS will have info booths at WCCHS and West Meadow Elementary Parent-Teacher meeting evenings this month
- 17 youth attended our “Pizza at the Pool” event co-hosted with Claresholm Aquatic Centre (Feb 28th)
- March 24th to 30th is “Unplug & Play” - Participaction

Community:

- Visited Rowan House Emergency Shelter and discussed bringing healthy relationship programs to Claresholm (groups for women, possible school programs) – hope to start in May 2014
- Several workshops on parenting and financial fitness had to be cancelled this month due to low enrollment

Other funding & programs:

- Received grant for volunteer appreciation event in April
- Was denied funding from Crime Prevention and Restorative Justice (Civil Forfeiture Fund) for HEROS program
- Applied for CIP (Community Initiatives Program) for HEROS program (funding for Volunteer Coordinator position – 2 years).

Dorothy Erven - United Church - doterven@gmail.com

-church facility is available free of charge- there is elevator service for disabled-there is a large hall and smaller separate rooms - if interested please call Lou Madsen at 403-625-3078

Scott Sadlier - Ministerial and Fusion Youth -403-625-3744

-concert April 10th at Victory Church at 7pm -an alternative rock band with a banjo- event is free of charge for everyone

- Victory Church also hosting Daniel Whalen- he will speak about his life in prison. March 21 at 7pm

Glenda Wall - Prairie Winds Clubhouse- club1@telusplanet.net

-Every Friday at 3pm is bake day and coffee time. All are welcome to attend

Clara's Big Ride - Olympian Clara Hughes will be at Prairie Winds on May 29th from 3:30 to 4pm - awareness of mental illness (1 in 4 affected) - break stigma

Jacqueline Gartshore- Brain Injury Relearning Services - 403-320-740-
serving anyone with an acquired brain injury over the age of 18.

Maxine Middleton-Claresholm Housing Authority- 403-625-4133
-low income housing for seniors and families.- full at the moment

Lane Verna- WCCHS- prom will be selling flowers to raise money for
cancer. Prom is May 9th at 7pm - Student council meets every Monday at
lunch. - Lane will volunteer at our Volunteer Appreciation evening.

Alberta SouthWest Bulletin April 2014

Regional Economic Development Alliance (REDA) Update



- The April 2 AlbertaSW Board meeting was held at the Main Street Café, Nanton.
- **"13 WAYS Community Audit"**: Chris Fields and Sarah Schmidt provided an update on this innovative project. Twist Marketing, in collaboration with AlbertaSW, is developing and piloting this engaging approach to seeing our communities in a new way. The project will have three components: 1) interviews with community leaders; 2) research; 3) on-line survey. This information will then be summarized in a 13 WAYS Scorecard. Town of Stavely participated in the first interview; the remaining communities will meet with the consultants over the next 6-8 weeks.
- **"Broadband for Economic Development"**: The work plan for the project was the subject of discussion and ideas related to the economic development possibilities that could come with increased broadband capacity in our region. The project Steering Committee is making a trip to Olds AB to meet with the consultants James Van Leeuwen, Ventus Development Services and Craig Dobson, Taylor Warwick Consulting, to learn more about that community's O-NET broadband project.
- **"Bringing Investment Home"**: Natalie Gibson and Carolyn Guichon, Innovisions and Associates, have completed two of the three workshops that are part of this joint project with AlbertaSW, Community Futures Alberta Southwest and Community Futures Crowsnest Pass. There have been over 35 people at each of the sessions; there is a lot of excitement and positive energy in getting people together from across the region to focus on our future together.
Next session:
 - ❖ **Friday, May 2, 2014** - "Creating Effective Partnerships to Handle Site Selectors"
Ramada, Pincher Creek; 10:00am to 2:pm; lunch included
RSVP to James Tessier, CF Alberta Southwest James@cfabsw.com 403 627-3020 ext 221
- Bob Dyrda, AlbertaSW Communications Coordinator, has provided coaching to increase awareness of search engine optimization (SEO) for our small businesses. For example, if a tourism business has information posted on the AlbertaSW business directory, Alberta Travel Information System (ATIS), Google and Trip Advisor this increases its visibility in the on-line world, making it more easily searched.
Please call the AlbertaSW office if you would like more information or assistance with this idea!

UPCOMING:

- ❖ Alberta SouthWest Annual General Meeting Wednesday June 4, 2014, Waterton Lakes AB
- ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB
Wednesday September 10, 2014 - Friday September 12, 2014
- ❖ 46th Annual Economic Developers Association of Canada (EDAC) Conference, Calgary AB
Saturday September 27-30, 2014 - Tuesday September 30, 2014

REMEMBER TO POST YOUR UPCOMING SUMMER EVENTS!!
WWW.ALBERTASOUTHWEST.COM/EVENT_CALENDAR

Alberta SouthWest
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday March 5, 2014
Piikani Elders Center,-Brocket AB



Board Representatives

Lloyd Kearn, Cardston County
Barney Reeves, Waterton Lakes
Tammy Rubbelke, Pincher Creek
Beryl West, Nanton
Ron Davis, MD Ranchland
Shelley Ford, Claresholm
Garry Marchuk, MD Pincher Creek
Dennis Gillespie, Stavely
Dave Filipuzzi, Crowsnest Pass (alternate)

Piikani Nation Elders Board

Wilfred McDougall
Thomas Yellowhorn
Bettyann Little Wolf
Rosaline Crowshoe

Resource Representatives

Larry Simpson, NCC
Quinton Crowshoe, Head Smashed In Buffalo Jump
Ron Ingram, Piikani Resource Development Centre
Kathy Wiebe, Executive Assistant, MD Ranchland
James Tessier, Community Futures Alberta Southwest
Bob Dyrda, Communications Coordinator, AlbertaSW
Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda
Bev Thornton asked that Directors Insurance be inserted as item #5.
Moved by Barney Reeves THAT the agenda be approved as presented.
Carried. [2014-03-362]
3. Approval of Minutes
Moved by Shelley Ford THAT the minutes of February 5, 2014 be approved as presented.
Carried. [2014-03-363]
4. Approval of Cheque Register
Moved by Tammy Rubbelke THAT cheques #1404 to #1424 be approved as presented.
Carried. [2014-03-364]
5. Presentation by Larry Simpson, Vice President, Nature Conservancy of Canada
Larry presented a brief history of NCC, the process behind the recent acquisition of the Waldron, the largest parcel of privately owned land on the eastern slopes.
6. EDA Conference update
Board representatives planning to attend please register and remit registration fee to AlbertaSW.
As a sponsor, AlbertaSW can supply give-away item for delegate packages. Bev will look for useful and/or inexpensive ideas.
7. Broadband proposal.
Ventus Development Services and Taylor Warwick submitted a proposal to address issues of broadband capacity in the region.
Moved by Garry Marchuk THAT AlbertaSW continue discussion with the proponents and create terms of a contractual agreement.
Carried. [2014-03-365]
Volunteers interested in being on the Project Steering Committee include: Lloyd Kearn, Rene Gendre, Shelley Ford, Kris Jensen, Wilfred McDougall.

8. Board Communications Board will continue to receive "Board Bulletin" and approved minutes, to assist with reporting back to councils and colleagues. Suggestions for ways to improve communications are always welcome.
As there are a number of new EDOs in the region, the Board agreed it would be valuable to bring them together and support collaboration relevant to regional projects.
9. Communications Coordinator Report Accepted as information.
10. Executive Director Report Accepted as information.
11. Roundtable updates
12. Board Meetings:
April 2, 2014 - Nanton
May 7, 2014-TBD
June 4, 2014- AGM, Bayshore Inn
Waterton Lakes
13. Adjournment Chairman Lloyd Kearn presented a framed AlbertaSW poster to the Elders Board, in appreciation of their gracious hospitality.
Moved by Ron Davis THAT the meeting be adjourned.
Carried. [2014-03-366]

Approved April 2, 2014

Chair	Date
-------	------

Secretary/Treasurer	Date
---------------------	------



PRESENT:

Mayor George Bohne, Chair	Town of Raymond	Dep. Mayor Ed Weistra	Village of Barons
Mayor Gordon Reynolds	Town of Bow Island	Mayor Tom Butler	Village of Coutts
Mayor Maggie Kronen	Town of Cardston	Mayor Jordan Koch	Village of Glenwood
Mayor Dennis Cassie	Town of Coalhurst	Mayor Don McDowell	Village of Nobleford
Mayor Rene Gendre	Town of Fort Macleod	Mayor Ben Nilsson	Village of Stirling
Mayor Wendy Jones	Town of Picture Butte	Deputy Mayor Tyler Lindsay	Village of Warner
Mayor Don Anderberg	Town of Pincher Creek	Reeve Fred Lacey	Cardston County
Councillor Janice Binmore	Town of Stavely	Reeve Lorne Hickey	Lethbridge County
Mayor Henk De Vlieger	Town of Taber	Reeve Ross Ford	County of Warner
Mayor Margaret Plumtree	Town of Vauxhall	Councillor Joe Mauro	City of Lethbridge
Mayor Thomas Grant	Town of Vulcan		
Reeve Brian Hammond	MD of Pincher Creek	Bev Bellamy	Recording Secretary
Reeve Brian Brewin	MD of Taber		
Reeve Neil Wilson	MD of Willow Creek		

Guests:

Pat Stier, MLA	Livingstone-Macleod	Greg Weadick, MLA	Lethbridge West
Ian Donovan, MLA	Little Bow	Bridget Pastoor, MLA	Lethbridge East
Bob Jones	AAMD&C Rep	James Van Leeuwen and Allen Gibson Ventus	Pincher Creek
Nicole Seitz, Water Research Specialist	Alberta Agriculture and Rural Development		

1.0 WELCOME AND INTRODUCTIONS

Chairman Mayor George Bohne called the meeting to order at 1:00 pm and welcomed everyone.

2.0 ADOPTION OF THE AGENDA and MINUTES

Moved by Mayor Tom Butler to adopt the agenda with the addition of Bill C571 by Neil Wilson. **Carried.**

Moved by Mayor Maggie Kroenen to adopt the February 7, 2014 minutes. **Carried.**

3.0 BUSINESS ITEMS

Presentation of dam protocol will be at the April meeting.

4.0 PRESENTATION

Aquatic Invasive Species – Protecting Alberta Water Bodies

– Nicole Seitz

- Nicole is employed by Alberta Agriculture and Rural Development and spends the majority of her time on the aquatic species issue.
- Aquatic Invasive Species are plants or animals that are not native to an area. They pose significant threats to the economy, environment and society, and with little controls, they spread easily and reproduce quickly.
- The imminent threat to Alberta is the invasive mussels. They are small in size (fingernail), native to Eurasia, can live out of water for 30 days and one mature female can release one million eggs per year. Native mussels don't attach to surfaces; these mussels can attach to virtually any hard surface.
- They will out-compete native species and can clog irrigation outlets/intakes, pipelines, dam operations and other water infrastructure. Once established it will cost millions of dollars annually to control them.

- Pilot Program (2012-2013) was formed through the Crown Manager's Partnership and they are working in partnerships to establish a prevention program through boat inspections, monitoring, response protocol, policy and education.
- For more information, see attached powerpoint.

5.0 REPORTS

5.1 MP Report – no report

5.2 MLA Reports

Greg Weadick, MLA Lethbridge West

- Successful on ambulance dispatch issue; contracts will be in place by the end of the month. New dispatch system will have real time so that dispatchers will be able to see exactly where every ambulance is and use the closest and best service.
- Continues to work with Minister on drilling issues, 176 letters were presented in Legislature on this issue this week.
- Budget came out yesterday; seeing positives in it. Alberta will again lead in growth and jobs created; will be a challenge to keep up with the growth in infrastructure as the population increases.
- MSI is in place and heading in the right direction. The challenge for rural areas is the shift of dollars out of operating and it has more impact on rural areas than larger areas. This creates stress and he will continue to carry this message forward.
- Meetings on dam management – dams are being reviewed and discussions on how to manage them. Need to have balance between flood mitigation and drought.

Bridget Pastoor, MLA Lethbridge East

- CanAM trans-border alliance and PENWAR have issues being discussed on both of these levels.
- Interfacility transfer is being taken out of the ambulance dispatch so ambulances are not being tied up doing transfers.
- Peter Lougheed boards/commission training is being offered through U of A at Banff Springs; would be good training for newly elected people.
- Attended MGA reviews; was disappointed that more people weren't there. MGA document is on the website; encouraged everyone to look at it and give their input.
- Bridget had copies of the Throne Speech for distribution.

Pat Stier, MLA Livingstone – Macleod

- Thanked Greg and Bridget for the work they do in the legislature and all the people here who spoke up about issues – it makes a difference.
- Discussion on Highway 3. Pat gave a two minute speech in the legislature that is on record asking for immediate attention by the Minister on Highway 3. This information was sent to media to hope to build a groundswell; to convince the minister to make it a priority and to put on pressure so that it becomes a priority. With several of the transportation projects nearing completion, now is an excellent time to get Highway 3 on the planning board.
- Brian Brewin stated that the Highway 3 committee is reorganizing and a meeting has been scheduled for March 27, 1:30 pm at the Heritage Inn in Taber. It was stated that this time is in conflict with the Badlands Conference and Brian will explore the possibility of the Highway 3 meeting being close to the conference so people could attend both.

Ian Donovan, MLA, Little Bow

- Budget was positive for southern Alberta and the throne speech positive for rural Alberta.
- Met with the MD of Taber and County of Lethbridge re bridge funding issues and the high cost to maintain bridges. Hope that bridge funding will be brought back next year; government needs to see letters on this issue.
- Met with the Mayors of Coalhurst and Nobleford on Highway 3 issues; Minister wants to look at this issue and take action.
- Need to keep rural Alberta sustainable; there are transportation needs including the handi-bus for seniors and cost challenges for insurance, drivers and fuel.
- Met with Bow River Irrigation District (BRID) two weeks ago to discuss the possibility of a dam near Bassano that could be used for retention, to take influxes of water, irrigation use and prevention of major flooding.
- A task force meeting will be held with the MD of Willow Creek and County of Vulcan; made a commitment to sit down with the rural and urban municipalities downstream from waterways around Calgary. Will have task force meetings with other irrigation districts as well.

5.3 Alberta Southwest Regional Economic Development Alliance Report – Mayor Rene Gendre

- no update

5.4 SouthGrow – Mayor Maggie Kronen

- Reported on month-long ad campaign for SouthGrow; website has information on this as well as a link to the University of Lethbridge research.

5.5 AUMA – Mayor Kim Craig

- Is attending AUMA meetings; report was distributed with agenda via email.

5.6 AAMD&C – Bob Jones

- Reviewed existing MGA at zone meetings; attended elected officials session that had a good turnout.
- Budgets covered several areas except for Water for Life. Was good to see increase in MSI funding.
- AAMD&C Spring Convention is March 17-19.
- Good news that effective today the Minister has set a volume increase for grain transportation to 1 million metric tons per week. This is critical to move the grain and sell it as they are far behind.
- Discussion happening on high speed rail in Red Deer, how it would affect the level crossings and the need for them to be elevated.
- AAMD&C will lower flags to half-staff on Wednesday, March 12 from 8 am to 12 pm in respect of the 112 soldiers killed in Afghanistan.
- Thanks for support in the ambulance dispatch issue; good to see common sense dispatch.

5.7 Associate Dean's Advisory Council (ADAC) – Mayor Tom Butler

- Multiple Mini Interviews (MMI) were held in Calgary. 2000 applicants applied with 555 interviewed for a total of 150 guaranteed seats.
- Spoke to Molly Douglas regarding taking on new memberships in the M & R and she would be interested to attend our May meeting.

5.8 Oldman Watershed Council – Reeve Brian Brewin

- A successful Holding the Reins conference was held in Fort Macleod.
- Update from OWC available on the back table.

5.9 Southern Alberta Energy from Waste Alliance – no report

5.10 Canadian Badlands Organization – Mayor George Bohne

- March 25 – 27 is the CBO conference with a focus on learning how to promote your small communities.

6.0 BUSINESS

6.1 Update on Dispatch and Emergency Services – Councillor Joe Mauro

- Thanks to all for your support and sending letters; it shows that if we work together, we can achieve results.
- City of Lethbridge passed a resolution and sent a letter to Minister Horne regarding drilling in the City limits. The City is reviewing and creating a policy regarding drilling and have sent another letter asking that no actions be taken until the province comes up with a policy regarding drilling in all areas of the province.

6.2 Senior's HAL (Housing Link Access) issue – Reeve Neil Wilson

- HAL is a province wide software system that will be used by the province's housing management bodies. They will collaborate with housing bodies to develop provincial standards for data collection, processing and validation.
- HAL is being led by Municipal Affairs and the new software system will accommodate the day to day operations.
- Neil is concerned that HAL will be used to centralize seniors' housing in the authority and there needs to be input and discussion on this.
- Additional information is included in the attachments to the minutes.
- Discussion followed on the Bill C571 proposed legislation to amend the Meat Inspection Act regarding the slaughter of horses for human consumption; a copy of Bill C571 is attached.

6.3 Economic Development – James Van Leeuwen, Pincher Creek

- James is a technical consultant in rural Alberta and helps communities deal with major challenges – one being that young people leave their communities and don't return.
- Wants to create an opportunity for communities to put in place infrastructure to enable young people to live and prosper in a small community and be connected through fibre optic technology.
- Would like to see communities develop a community initiative to build their own telecommunications infrastructure. Many U.S. communities have done this by establishing community broadband.
- Alberta Southwest has approved a proposal to develop a broadband digital strategy with a key component of doing a business case for this area. The next step is the development of a business plan. James is also developing a business plan for Fort Macleod.
- Broadband Conference will be held in Austin, Texas April 7-10 hosted by Broadband Communities Magazine; copies of magazine were available at the meeting.
- For more information, contact James Van Leeuwen – jvl@ventus.ca.

6.4 Community Reports – tabled

7.0 NEXT MEETING: Friday, April 4, 1:00 pm – Culver City Room, Lethbridge City Hall

8.0 ADJOURNMENT: Moved by Reeve Neil Wilson to adjourn the meeting at 3:10 pm.

**Minutes of the Claresholm and District Chamber of Commerce
held at noon on the 18th day of March, 2014
at Masterpiece Cottonwood Village**

Present

Anita Wahl, Linda Brooks, Maria .W Colon, Rob Vogt, Lisa Toly, Rosemary Wishart, Arnold McAulay, Rod Dyrholm, Heather Gentner, Steven Caswell, Glen Alm, Betty Fieguth, Tony Walker, Linda Petryshen, Iqbal Nurmohamed, Judy Diment, Bobbie-Jean Duff, Chloe Kilkenny

Meeting was called to order at 12:10pm by President, Linda Petryshen.

1. Additions/Changes to Agenda

Linda Petryshen added to the Agenda as Item 1(a) – Vulcan Economic Development. She advises that she understands Vulcan Economic Development meets two (2) times per month and Linda is going to contact them to arrange a speaker to come and speak to us.

2. Approval of Minutes

On motion by Tony Walker and seconded by Iqbal Nurmohamed, and carried, the Minutes of the February 18, 2014 meeting were approved.

3. Introduction of our Guest Speaker – Rosemary Wishart

Rosemary Wishart from the Claresholm Garden Club was our guest speaker. Rosemary spoke about the Community in Bloom program and indicated that there were various categories for businesses which might be of interest the Chamber and its members. She suggested that, perhaps, the Chamber might wish to support this project and have members enter the various categories for judging. While she is the president of the Claresholm Garden Club, she was attending as a private individual and indicated that the appearance of the Town on the highway corridor is of importance. Rosemary suggested that perhaps the Chamber would like to take the lead on that and run with it and encourage our local businesses to beautify their locations. She would like the Chamber to endorse Operation Crabapple Tree, which would be the planting of one ornamental tree in front of businesses on the highway. She advises that Arbour Day is late May. Upon questioning, Rosemary advised that she would talk to the Garden Club to see if the Gardening Club would be prepared to offer any sort of assistance with respect to the Chamber's Hanging Baskets program.

4. Communities in Bloom/Hanging Baskets

As we are waiting for information from Roxanne Thompson, this matter was tabled.

4. (a) Town of Claresholm Report

This matter was added to the Agenda and Betty Fieguth, Town Councillor, spoke. She indicated that the Town was in the budget process and is looking at its operating budget. The Town has also continued to have some discussions with respect to medical response, and the Town has just completed its visioning. The next step with respect to

the visioning would be to use the vision and Betty has indicated that the Town will be speaking to the Chamber in that regard.

4. (b) **M.D. of Willow Creek Report**

Glenn Alm provided the M.D. of Willow Creek report which was an item added to the Agenda. He advised that the road bans are in effect and that the M.D. Parks are starting to get ready to open. He advises that Willow Creek Park will require some \$400,000.00 worth of repairs to get it back to into its previous condition following the floods, and that it is hopeful that that will open before the May long weekend.

5. **Volunteer Awards Social**

Chloe Kilkenny advised that this year's volunteer awards will not be a formal event, but rather a social with no cost to attend. She indicated that it appears that the volunteer awards will be moving to a bi-annual celebration of dinner and a formal program. This year's volunteer award social will be held April 8, 2014, from 7-9pm at the Seniors Drop In Centre in Claresholm.

6. **EDC**

Damon Larkin was not present. We were advised that the EDC is being organized by the Town.

7. **Financial Statements**

This item was added to the Agenda and Linda Brooks, Treasurer, provided a balance sheet for the month. She advised that all funds are now in on the Trade Fair and a full reconciliation of income and expenses for the Trade Fair will be made available next month. Linda also agreed that she would provide a year-to-date statement and a previous year comparison for our next meeting. Linda Brooks moved that her report be accepted as read.

8. **Trade Fair**

This matter was added to the Agenda. Chloe Kilkenny advised that with respect to the Trade Fair she had learned a lot and promised that it would be better next year. She hopes to streamline the process for next year and will start preparing for the same in April. Glen Alm advised that the Community Hall Board is looking to share expenses for some permanent tables and this might be a cost that could be shared with the Chamber, and Chloe Kilkenny will contact Glen Alm to discuss the cost of sharing some permanent tables. Chloe advised that the profit from the Trade Fair would not be substantial but it would be available next week.

On motion by Iqbal Nurmohamed, the meeting was adjourned at 1:00 pm.

The next general meeting will be April 15, 2014, at 12:00 noon at Masterpiece Cottonwood Village.

Willow Creek Regional Waste Management Services Commission
Box 2820 Claresholm, Alberta T0L 0T0
Phone: 403-687-2603
Fax: 403-687-2606

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility February 27th, 2014 at 3:00 P.M.

In attendance: Earl Hemmaway, Lyal O'Neill, Barry Johnson, Gord Wolstenholme, Shirley Murphy and Cheryl Guenther

Delegation: YPM James Nakashima

1. Call to Order 2:55 P.M.
2. Approval of Agenda

14.10 **Moved by Barry Johnson** to approve the Agenda as presented.
CARRIED 5-0

3. Delegation-YPM Presentation of the Financial Statements

James Nakashima from YPM attended the meeting to present the Commission with the Financial Statements for the fiscal year ending December 31, 2013. As a requirement of Alberta Environment and Municipal Affairs, the landfill Commission contracted the services of Hasegawa Consulting in 2013 to prepare a closure and post closure report. With the information prepared by Hasegawa, the WCRWMS financial statements now reflect that liability. By posting the liability, the WCRWMS was showing a substantial deficit. There was a lengthy discussion regarding the posted deficit, and James explained that the Commission could not show reserves and have a deficit. He asked the Commission to approve, by way of Resolution, the transfer of restricted reserves to unrestricted surplus to wipe out the recorded deficit.

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility February 27th, 2014 at 3:00 P.M.

14.11 **Moved by Lyal O'Neill** to transfer seven hundred and sixty eight thousand four hundred and eighty four dollars (\$768 484.00) from reserves to the unrestricted surplus.

CARRIED 5-0

The amount remaining in reserves after the transfer is sixty six thousand nine hundred twenty seven dollars (\$66927.00). James asked the Commission to allocate these funds.

14.12 **Moved by Gord Wolstenholme** to allocate \$33463.00 for Machinery and the remaining \$33464.00 for Waste Cell reserve.

CARRIED 5-0

14.13 **Moved by Barry Johnson** to accept the 2013 Financial Statements as presented with the reallocation of reserves included.

CARRIED 5-0

4. Approval of Minutes of Regular Meeting of January 14th, 2014.

14.14 **Moved by Barry Johnson** to accept the Minutes of the January 14th, 2014 meeting as presented.

CARRIED 5-0

5. Approval of Accounts Payable and Bank Reconciliation for January 2014.

14.15 **Moved by Lyal O'Neill** to accept the Accounts Payable and Bank Reconciliation as presented.

CARRIED 5-0

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility February 27th, 2014 at 3:00 P.M.

6. EFT Payment Approval

Cheryl asked the Commission to approve an electronic funds transfer from our bank account to pay our group insurance premiums. This payment will be on a monthly basis and will be the same amount each month.

14.16 **Moved by Shirley Murphy** to set up an electronics funds transfer from our bank account to AMSC for our group insurance premiums.

CARRIED 5-0

7. Hasegawa Invoice Approval

Cheryl presented the members with an invoice from Hasegawa for the ongoing work on the Closure/Post Closure report in the amount of \$6101.81. Charges are for work done from November 1, 2013 up to and including December 31, 2013.

14.17 **Moved by Gord Wolstenholme** to pay Hasegawa Consulting in the amount of \$6101.81.

CARRIED 5-0

8. HHW Grant Information – For Information

Cheryl reported that she had done some research regarding the availability of grants to assist in the set up of a HHW station. Cheryl contact Municipal Affairs regarding the CFEP and the CIP programs as well as the Municipal Collaboration Program (MCP). The landfill does not qualify under the CIP and CFEP programs, but would under the MCP, however they do not fund capital items. Cheryl also contacted the Lethbridge Foundation and the landfill does not qualify for that program either. The contact at Municipal Affairs stated that the only way we could get capital funding would be to access funding through the member's MSI grant. Cheryl will continue to investigate for funding through Alberta Environment or a Federal counterpart.

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility February 27th, 2014 at 3:00 P.M.

9. Refrigerant Recovery Course

Cheryl presented information to hold a Refrigerant Recovery Course. The Commission asked Cheryl to bring more information regarding the cost of equipment required to the next meeting.

10. Overtime

Cheryl presented the Commission with her overtime hours accumulated in 2013 and what the hours were comprised of. Cheryl left the meeting temporarily so the members could discuss the issue.

14.18 **Moved by Gord Wolstenholme** that Cheryl take 8 days off with pay in lieu of overtime pay.

CARRIED 5-0

11. 2014 Budget

Cheryl and the members went over the expense portion of the 2014 Operating Budget. Member Gord Wolstenholme left the meeting. The members tabled the budget discussions until March 13th at 3:00 p.m.

12. Safety Manual Proposal

Cheryl informed the members that she had not received a proposal from Fail Safe Compliance to revise our Safety Manual. Cheryl reported that she has received a manual from a landfill that accepts industrial waste, and that she could possibly use that as a template for our manual. Cheryl will work on the revision of the safety manual.

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility February 27th, 2014 at 3:00 P.M.

13. Employee Policy-Sick Day benefits

Cheryl reported that during the audit, YPM representative Michelle Gedrasik, asked about the policy regarding sick day benefit and termination of employment. She asked if the Commission would pay these days out, in the event that either the employee or the employer terminated the employment, or if they would be lost. If the Commission plans to pay them out, then there must be an accrual to reflect this. There was some discussion. Cheryl will check what statute states regarding this. Earl said he would check on this as well.

14. Building Maintenance/Repair- Office

Cheryl reported on the status of the office roof and ceiling. Cheryl was asked to contact a few local roofer/contractors to get a quote on the repair of the roof as well as the replacement of the insulation.

15. Adjournment

**14.19 Moved by Shirley Murphy to adjourn at 5:25 p.m.
CARRIED 5-0**

Chairman Earl Hemmaway

Manager Cheryl Guenther

Willow Creek Regional Waste Management Services Commission
Box 2820 Claresholm, Alberta T0L 0T0
Phone: 403-687-2603
Fax: 403-687-2606

Minutes of the Budget Meeting of the Landfill Commission held at the Landfill Facility March 13th, 2014 at 3:00 P.M.

In attendance: Earl Hemmaway, Lyal O'Neill, Barry Johnson, Gord Wolstenholme, Shirley Murphy and Cheryl Guenther

1. Call to Order 3:05 P.M.
2. Budget

The Members discussed in length the 2014 Landfill Operating Budget.

14.20 **Moved by Gord Wolstenholme** to increase Member Requisition by 2%.

CARRIED 5-0

14.21 **Moved by Lyal O'Neill** that member tipping fees for wet waste increase to \$50.00 per metric tonne and that Commission Members be charged that rate for all waste types.

CARRIED 5-0

14.22 **Moved by Shirley Murphy** that tipping fees for dry waste increase to \$55.00 per metric tonne.

CARRIED 5-0

14.23 **Moved by Barry Johnson** that tipping fees for hard to handle waste/bin truck refuse be set at \$60.00 per metric tonne.

CARRIED 5-0

Minutes of the Budget Meeting of the Landfill Commission held at the Landfill Facility March 13th, 2014 at 3:00 P.M.

14.24 **Moved by Gord Wolstenholme** that tipping fees for the disposal of items with refrigerant be changed from \$25.00 per unit to applicable weight charge plus a surcharge of \$20.00.

CARRIED 5-0

14.25 **Moved by Lyal O'Neill** to change our minimum charges. Minimum rates of \$15.00 for waste up to 250 kg and \$25.00 for waste from 251 kg to 500 kg will be removed from the rate schedule and the new minimum charges will be as follows:

- \$10.00 0 to 150 kg
- \$20.00 151 kg to 300 kg
- \$30.00 301 kg to 500 kg.

CARRIED 5-0

14.26 **Moved by Barry Johnson** to accept the proposed 2014 Landfill Operating Budget and that the changes to rates become effective April 1, 2014

CARRIED 5-0

14.27 **Moved by Shirley Murphy** to adjourn at 5:20 P.M.

CARRIED 5-0

Chairman Earl Hemmaway

Manager Cheryl Guenther

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OLDMAN WATERSHED COUNCIL

March 2014 E-Newsletter



Photo by Brian Coffey - "Crocuses on Sofa Mountain"

[What's Happening at the OWC](#)

[Upcoming Events and Recent Activities](#)

[Tweeting is Not Just for the Birds!](#)

[On the Fundraising Front](#)

[We'd Love to Hear from You](#)

[Events and Activities in and around the Basin](#)

[2014 Conferences & Courses](#)

[Job Postings](#)

Cheers to Spring

- it should be here any day now!



"The first day of spring is one thing,
and the first spring day is another.
The difference between them is
sometimes as great as a month."

- Henry Van Dyke (1852 - 1933)



What's Happening at the OWC

- Shannon Frank, OWC Executive Director



SAVE THE DATE!

OWC AGM - Thursday, June 26, 9 am - 1 pm

- more details in April E-Newsletter

Renew Your OWC Membership!

Deadline for renewal is April 30, 2014.

Why be a member of the OWC?

- Receive discounts on OWC activities and events
 - Run as a member-at-large on the OWC Board of Directors
 - Vote for who you want to represent you as a member-at-large on the OWC Board of Directors
 - Be a part of the OWC community by choosing to be involved in a project or by volunteering.
- [Contact us](#) if you're interested or want more information.

Water in a Changing Climate: Citizen's Panel

Thirty people with diverse backgrounds and points of view gathered at the University of Lethbridge on February 22 for a full day of thought-provoking discussion around water and climate change. The day was valuable because it allowed people to hear perspectives that are different from their own and to really think about how a decision would impact other people and what trade-offs would be made.



The dialogue resulted in fresh ideas and advice to the OWC, governments and broader community on how to respond to climate change. A video and report will be available soon and OWC will be sure to share the results with you!

Thank you to all the participants and organizers!



Upcoming Events & Recent Activities

- Leta Pezderic, OWC Program Coordinator

Here at the Oldman we are **NOT** giving up hope that spring will return!!! As difficult as it was to get 15 people to attend a workshop about gardening while it was -30°C outside, we still managed to do so and I think those hard-core gardeners were glad they showed up!

Steve MacRae, local plant expert and owner of Prairie Xeriscape Designs, led a full day workshop that covered everything from what types of plants will work best in our semi-arid environment (and still look beautiful), to determining how to best work with your soil type, to even introducing a few things that one wouldn't consider when landscaping, such as 'Winterscaping' (seeing as we have a lot more winter than summer, shouldn't our yards look amazing and have a purpose during the long snowy months?!!).



For more info on Xeriscaping visit our website: www.prairieurbangarden.ca

SAVE the DATE! Tour local Xeriscaped gardens in Lethbridge

FREE Self-Guided Garden Tour

Saturday, June 21st

Starts at Helen Schuler Nature Centre

Presentation by: Local plant expert Steve MacRae

Details and Registration to follow soon at: www.oldmanbasin.org or contact:

Leta Pezderic, OWC Program Coordinator at 403-381-5801 or leta@oldmanbasin.org

Lethbridge Home and Garden Show - March 12- 15th, 2014

The Home and Garden Show sure brought the community out of hibernation!! The theme of our booth this year was "Watersheds, Stormwater, and Xeriscaping - what are they and how are they connected?"

A **BIG THANK YOU** to all the volunteers who helped out at the OWC booth - this year we took a different approach to "manning" our booth - we wanted to shift from just being an organization handing out information, to instead being PEOPLE BUILDING RELATIONSHIPS.



The Oldman wants to get to know the community members and what their thoughts are about WATER. The combination of having a booth focused on water and a boil water advisory for

Lethbridge and area issued at the same time, sure led to a lot of great conversations! I find it very interesting (and somewhat concerning) how comfortable we get with our natural resources...and that it isn't until that resource is threatened that we truly realize how precious it is! I urge you to read [Shannon's blog posting](#) where she discusses the recent boil water advisory in Lethbridge and how it has brought into focus two things: how **dependent we all are on upstream users to do a good job** - and **how connected we are in a watershed**.



Tweeting is Not Just for the Birds!

- Anna Garleff, OWC Communications Coordinator

"Social Media is like any other language. It can be either familiar or foreign, depending on your fluency in it"

This first month has just flown by! I hit the ground running (I have to if I'm going to keep up with this crew!) and started to create a Communications and Outreach Plan for the OWC.

The first step was to establish some baselines - and that was quite a job. Who are we connecting with? How? When? It involved some tricky computer coding, working with the talented Barry at Blue Horizon Computer Consulting & Service, but I have created a tool that will allow us to track our efficacy and outreach on a long-term basis.

Now that we know where we are starting from, it's an easier task to determine where we want to be in 6 months' time - and how realistic those expectations are.

Our plan is focused on relationship building. It will position us very well to communicate clearly, effectively and with a wide outreach to both our loyal friends and to new audiences. In our next

newsletter, I will tell you about the second phase of our Communications and Outreach plan. Right now, getting social media in place is the first step toward opening new face-to-face conversations.

For example, did you know that 90% of adults have a Facebook account - and most run it ALL DAY LONG? Especially the 18 - 27 year-olds; and that is a demographic that the OWC has not yet fully addressed. But even the AVERAGE female spends 8.8 . . . [read more](#)

You are invited! Share your pictures, stories, music and musings. If YOU would like to be part of the Communications and Outreach team, please do get in touch. Even an old-fashioned phone call will do: 1 587 224 3793. I'd love to hear from you! - Anna



So, we've decided here at the OWC, to let our readers and supporters know a little more about what we do and the people behind the OWC. As most of you, I'm sure, can understand, these are big questions! I can start by saying I feel extremely lucky to be a part of the Oldman Watershed Council. It's like... you mean, I get to get up every day and do what I care about and contribute to making a difference for water in southern Alberta? I suppose it is in my blood...

My grandfather and great grandfather were irrigation engineers in southern Alberta. When I first came out to Lethbridge from Saskatoon to find a place with my grandpa 11 years ago, we passed Seven Persons, and he joked "You know, I remember when it was only seven persons here when we had a camp to build irrigation canals in this area - I was one of the seven persons!" ... [read more](#).



If you would ever like to get in touch, please call me at 403-382-4708 or email me at andrea@oldmanbasin.org. I'd love to hear from you and discuss how we can work together!



Have you checked out the new [OWC blog yet?](#) Click here to view it and let us know what you think! We would love to hear from voices up and down the watershed and welcome submissions to the blog. Email your blog to oldmanwatershed.newsletter@blogger.com.

If you are aware of events and activities happening in and around your community that relates to our watershed, please send me an [email](#) so that we can include them in our monthly E-Newsletter. It is emailed monthly around the 15th, please have your information to me one week before.

In the News

OWC Focusing on More Effective Communication this Year Prairie Post, February 28

Numerous initiatives have been happening with the Oldman Watershed Council (OWC) over the last year

and those updates were brought forward at the 8th annual Holding the Reins Summit. [Click here](#) to read the news article.

"The Roundtable on the Crown of the Continent"

a new 10-minute film on the Roundtable, a regional forum focused on connecting people to sustain and enhance culture, community and conservation in the Crown of the Continent.

For more information, view media release [here](#) or click on the video clip on the right.



Roundtable on the Crown of the Continent

Events and Activities in and around the Basin

The Transformation of Southern Alberta

Dr. Brad Stelfox

Wednesday, March 26th, 6 pm

University of Lethbridge - Anderson Hall - AH 118

Dr. Stelfox is a well-known Landscape Ecologist and passionate about land use in Alberta. Watch as Alberta's landscapes are transformed right before your eyes from untouched to present to future. See how current land use is impacting water quality, fish and wildlife. The software from his company has been used extensively in cumulative effects studies. [Click here](#) for more information.

TONIGHT!

Recycle your old electronics to help the environment and support the 4-H!

Drop off is Saturday, April 5, Sobey's Uplands (northside) between 9 am and 3 pm.

They will also take old tires and car/truck/tractor batteries - [click here](#) for more information.

"Bats in Your Hair and other Wildlife Myths and Misconceptions"

Wildlife in the Wind Speaker Series

Tuesday, April 1, 12 noon - 1 pm

Community Meeting Room, Lethbridge Public Library

The Alberta Chapter of the Wildlife Society will present Lorne Fitch, professional biologist and adjunct professor with the University of Calgary, speaking on "biodiversity myths". Lorne will explore some of the myths and misconceptions and provide insight into how they may impede our ability to protect and sustain biodiversity. He will discuss ways to turn these around to improve our vision for the future of biodiversity.

The event is free, and everyone is welcome. [Click here](#) to view poster.



Western Sky Land Trust

and **Calgary Philharmonic Orchestra Cocktail Reception**

Thursday, May 1st An elegant cocktail reception in celebration of the Trust, followed by a stellar CPO concert: "Ode to Joy," Beethoven's 9th Symphony. See [attached poster](#) for details.

Alberta Tomorrow is a free, on-line, educational land-use simulator that he

Ips users understand the impacts of a set of human activities on a suite of environmental indicators in the past, present and future. The site shows how an increase in certain land-uses, and/or disappearance of wetlands and natural landscapes has an impact on water quality.

Short videos help users make connections between human activity and the quality of the air, land and water.

Watch this short video clip to learn more or visit their [website](#).



Introducing Alberta Tomorrow

Build Your Own Small-Scale Aquaponic Systems Workshop May 23-24, 2014 Lethbridge College, Aquaculture Center of Excellence



Lethbridge College continues the tradition of providing practical

Aquaponic training. This time we are responding to the overwhelming interest in small-scale, home-based aquaponic systems by offering a two day, hands-on, build-your-own system workshop. For more information, [click here](#).

2014 Conferences, Courses & Workshops

Flooding on Rural Landscape: Responsibilities and Liabilities

April 4, 8:30 am - 3:30 pm, Cochrane Ranchehouse

Workshop themes are: Understanding Flood Dynamics, Impacts on Rural Landscapes, Taking a Comprehensive Approach to Planning for Flood Events and Understanding the Social/Political Effects of Flooding. [Click here](#) to register or for more information or [here](#) for the agenda.

Municipal Government Act (MGA) review Planning and Development Technical Session

Wednesday, April 9, 4 - 6 pm, Radisson Calgary Airport Hotel

This opportunity is for planning and development professionals and other stakeholders with technical expertise to focus on how municipalities undertake planning and manage growth in a sustainable way. [Click here](#) for details.

Land Use 2014

May 7 and 8, 2014 in Edmonton

hosted by Alberta Land Institute at the University of Alberta

Registration is now open - for more information [click here](#).

June 24 - 25 2014

Alberta Water Council

presents a symposium, "Re-refresh: The Confluence of Ideas and Opportunities on Water Reuse," at Hotel Arts, Calgary. For details, please visit

<http://www.awcreusesymposium.ca/>.

Job Postings

Asset Management Technician: City of Calgary, Water Services/Wastewater Treatment
[click here](#)

Land Negotiator: Ducks Unlimited Canada - [click here](#)

The **Alberta Conservation Association** is seeking a highly motivated professional to fill a one-year maternity leave replacement position (**biologist**). The successful candidate possesses excellent data analysis skills, is proficient in collaborative project planning and delivery, writing and wildlife inventory and has strong interpersonal skills. [Click here](#) for details.

The **Friends of Fish Creek** are seeking an individual or a team with the necessary skills and qualifications to analyze and interpret Fish Creek water quality data and develop a picture of the health of the creek that can be used in public education, park management and planning and further engage volunteers down the road. The deadline for proposals is April 30th. Please see the [attached posting](#) for details.

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Oldman Watershed Council | 100, 5401 - 1st Avenue South | Lethbridge | Alberta | T1K 4V6 | Canada

Karine Wilhauk

From: Oldman Watershed Council <bev@oldmanbasin.ccsend.com> on behalf of Oldman Watershed Council <bev@oldmanbasin.org>
Sent: April-03-14 10:00 AM
To: Karine Wilhauk
Subject: OWC AGM Date Correction



watershed management – watershed health

Please mark your calendars:

**OWC AGM Date is
Wednesday, June 25, 9 am - 1 pm**

(and not Thursday, June 26 as was stated in the newsletter).

The AGM will be held at the Enmax Centre, Canadian Western Bank Lounge, 9 am - 1 pm.

"New and Improved" OWC membership renewal information will be sent out next week.

[Forward this email](#)



Try it FREE today.

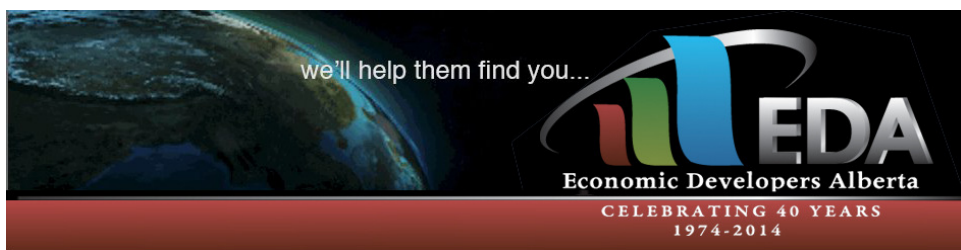
This email was sent to karine@townofclaresholm.com by bev@oldmanbasin.org |
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Oldman Watershed Council | 100, 5401 - 1st Avenue South | Lethbridge | Alberta | T1K 4V6 | Canada

Karine Wilhauk

From: bev@albertasouthwest.com
Sent: April-11-14 8:23 AM
Subject: Fw: EDA Recognizes Excellence in Economic Development in Alberta

Four awards! Yay AlbertaSW!!

From: "Economic Developers Alberta (EDA)" <leann@edaalberta.ca>
Date: Fri, 11 Apr 2014 10:00:57 -0400
To: Bev Thornton<bev@albertasouthwest.com>
ReplyTo: "Leann Hackman-Carty" <leann@edaalberta.ca>
Subject: EDA Recognizes Excellence in Economic Development in Alberta



NEWS RELEASE

For Immediate Release

Economic Developers Alberta (EDA) Recognizes Excellence in Economic Development in Alberta

Awards in Four Categories Presented to Individuals and Communities in the Province

April 11, 2014 Kananaskis, AB- Economic Developers Alberta (EDA) presented its annual Awards of Excellence during the Minister's Dinner and Awards Banquet at the Delta Kananaskis Lodge. These awards honour Alberta communities and individuals for excellence in business attraction, retention, expansion and marketing.

The *Economic Developer of the Year Award* was presented to Natalie Gibson for her contribution to the economic development profession.

The *Alex Metcalfe Awards* acknowledge individuals or agencies for excellence in economic development relating to the attraction, expansion or retention of business in Alberta. This year, the Alex Metcalfe Awards went to:

- Best Economic Development Project:
 - - (Small Community) – Woodlands County & Town of Whitecourt
 - (Medium Community)- Alberta SouthWest REDA

The *EDA Marketing Alberta Awards* were presented to:

- Website:
 - - (Small Community) – Town of Vermilion
 - (Medium Community) – Town of High River
 - (Large Community) – Economic Development Lethbridge
- Special Events, Programs or Campaigns:
 - - (Small Community) – Lamont County
 - (Medium Community) – Airdrie Economic Development
 - (Large Community) – Economic Development Lethbridge
- Creative Innovations:
 - - (Small Community) – Town of Vermilion
 - (Medium Community) – Alberta SouthWest REDA
 - (Large Community) – Calgary Economic Development
- Brochure:
 - - (Small Community) – County of Northern Lights
 - (Large Community) – Regional Municipality of Wood Buffalo
- Advertising (print or electronic):
 - - (Medium Community) – Alberta SouthWest REDA
 - (Large Community) – Eastern Alberta Trade Corridor
- Creative Innovations (Promotional Items):
 - - (Medium Community) – Rocky View County
 - (Large Community) - Regional Municipality of Wood Buffalo
- Social Media in a Marketing Campaign:
 - - (Small Community) – Town of Vermilion
 - (Medium Community) – Alberta SouthWest REDA
 - (Large Community) - Calgary Economic Development
- Branding-Destination Marketing
 - - (Small Community) – Town of Bon Accord
 - (Large Community) - Regional Municipality of Wood Buffalo

Finally, the *President's Award* recognizes an individual in the Association that has made a significant contribution to the organization. This year's Award was presented to Kent McMullin from the City of Edmonton. Kent has served on the EDA board for over a decade in various capacities including, most recently, as 2012-13 President and 2013-14 Immediate Past President. Kent's commitment and dedication to both the organization and the economic development profession have been significant. His work was also recognized with a Lifetime Membership in EDA.

ABOUT EDA

Economic Developers Alberta (EDA) is the only professional organization for economic developers in Alberta. 2014 is the 40th Anniversary of EDA's commitment to advancing the economic development

profession by providing information, networking and educational opportunities. It is a not-for-profit organization governed by a volunteer board of directors who represent the interests of its membership as a whole.

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