



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
AUGUST 11, 2014  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers  
Town of Claresholm Administration Office  
221 – 45 Avenue West

**CALL TO ORDER**

**AGENDA:** ADOPTION OF AGENDA

**MINUTES:** REGULAR MEETING MINUTES JULY 15, 2014

**FINANCES:** JULY 2014 BANK STATEMENT

**DELEGATIONS:** JO-ANN PEACH

RE: Flooding Event in June 2014

**ACTION ITEMS:**

1. BYLAW #1598 – Water & Sewer Bylaw Amendment  
RE: 3<sup>rd</sup> Reading
2. CORRES: Robert B. Wall  
RE: Water and Sewer Utilities
3. CORRES: Claresholm Lions Club  
RE: Fly-in and Breakfast August 23, 2014
4. CORRES: Claresholm Animal Rescue Society  
RE: Advertising in 2015 Fundraising Calendar
5. CORRES: Canadian Senior Pro Rodeo Association  
RE: Senior Pro Rodeo Finals October 16-19, 2014 Sponsorship
6. CORRES: Claresholm Community Centre Association  
RE: 2014 Insurance
7. CORRES: Betty Hoare & Jim Lockhart  
RE: Claresholm & District Museum Board
8. CORRES: Chinook Arch Regional Library System  
RE: Chinook Arch Library Board 2015-2018 Budget
9. INFORMATION BRIEF: South Saskatchewan Regional Plan
10. REQUEST FOR DECISION: Auction Date & Reserve Bids - Tax Recovery Sale
11. ADOPTION OF INFORMATION ITEMS
12. IN CAMERA: DEVELOPMENT

**INFORMATION ITEMS:**

1. Cheque Listing for Accounts Payable – July 2014
2. Alberta Municipal Affairs – Alberta Community Partnership (ACP)
3. Alberta Municipal Affairs – Safety Codes Act (SCA)
4. Claresholm Garden Club – Thank you
5. Alberta Health Services - New measures to reduce and prevent tobacco use in your community
6. Oldman Watershed Council – Summer 2014 E-Newsletter
7. Claresholm & District Transportation Society Minutes – June 20, 2014
8. Claresholm & District Chamber of Commerce Minutes – July 15, 2014
9. Municipal Planning Commission Minutes – July 4, 2014
10. Alberta SouthWest Regional Alliance Directors Meeting Minutes – May 7, 2014
11. Alberta SouthWest Bulletin – August 2014

**ADJOURNMENT**



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**JULY 15, 2014**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Chris Dixon, Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

**ABSENT:** None

**STAFF PRESENT:** Acting Chief Administrative Officer: Jeffery Gibeau; Secretary-Treasurer: Karine Wilhauk.

**MEDIA PRESENT:** Rob Vogt, Editor, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – JUNE 23, 2014**

Moved by Councillor Fieguth that the Regular Meeting Minutes of June 23, 2014 be accepted as presented.

**CARRIED**

**FINANCES:**

**1. MAY 2014 BANK STATEMENT**

Moved by Councillor Ford to accept the May 2014 bank statement as presented.

**CARRIED**

**2. JUNE 2014 BANK STATEMENT**

Moved by Councillor Ford to accept the June 2014 bank statement as presented.

**CARRIED**

**PUBLIC HEARING: BYLAW #1598 – Water & Sewer Bylaw Amendment**

Mayor Steel declared the hearing open at 7:02pm.

Approximately twenty-five members of the public attended the meeting.

Mayor Steel made the first call for submissions from the public.

Concerns from the public were that this bylaw amendment is going to adversely affect a certain portion of residents of Town. The limited number of utility accounts that would be affected by this change would not generate a significant increase in utility revenue. Under the current utility rate structure, the proposed bylaw amendment will charge residents for water allocation that is not being used while they are away. Residents raised the point that they are able to discontinue telecommunication utilities while they are away and be charged a lesser charge or no charge at all.

Council and administration clarified that this bylaw amendment will affect vacant properties, whether the property is vacant for a short period or long period of time. The bylaw amendment only addresses when utility rates will be charged on a property. Base water allocation and the cost of water are not contemplated in this proposed bylaw amendment. The Town has fixed utility costs that are expected to be covered by utility revenue rather than coming from general revenue including property taxes.

Mayor Steel made the second call for submissions from the public.

Mayor Steel made the third call for submissions from the public.

Mayor Steel declared the hearing closed at 7:39pm.

**ACTION ITEMS:**

**1. BYLAW #1598 – Water & Sewer Bylaw Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor O'Neill to give Bylaw #1598, a Water & Sewer Bylaw Amendment, 2<sup>nd</sup> Reading.

**CARRIED**

**2. CORRES: Town of Fort Macleod**  
**RE: 140<sup>th</sup> Anniversary Celebration**

Received for information.

**3. CORRES: Royal Canadian Legion – Alberta/NWT Command  
RE: Commemorative History Book**

Moved by Councillor Fieguth to support the Military Service Recognition Book produced by the Royal Canadian Legion Campaign Office in the amount of \$423.81 plus GST for 2015.

**CARRIED**

**4. CORRES: Municipal District of Willow Creek  
RE: Claresholm Medical Clinic**

Moved by Councillor Ford to consent to the acquisition of the Claresholm Medical Clinic (described as Lot 2, Block B, Plan 7711577) by the Municipal District of Willow Creek.

**CARRIED**

**5. CORRES: Municipal District of Willow Creek  
RE: Custom Cannabis Inc. Development Permit Circulation**

Received for information.

**6. CORRES: Claresholm & District Chamber of Commerce  
RE: Thank You BBQ July 22, 2014**

Moved by Councillor Cutler to allow the Claresholm & District Chamber of Commerce to hold a Thank You BBQ in Amundsen Park on Tuesday, July 22<sup>nd</sup> from 11:00am to 2:00pm.

**CARRIED**

**7. CORRES: Claresholm Junior Rodeo Club  
RE: Fair Days Rodeo Sponsorship**

Moved by Councillor O'Neill to support the Claresholm Junior Rodeo Club's Fair Days Rodeo 2014 in the amount of \$250.

**CARRIED**

**8. CORRES: Brent Hall  
RE: Mountain View / Saddle Mountain Subdivision**

Received for information.

**9. CORRES: Willow Creek Ministerial Association  
RE: Church Directory Sign**

Moved by Councillor McAlonan to allow the Willow Creek Ministerial Association to improve the church directory sign located at the Claresholm Museum subject to applicable sign regulations.

**CARRIED**

**10. CORRES: Claresholm Fire Department  
RE: Annual Golf Tournament**

Moved by Councillor Fieguth to support the Claresholm Fire Department's Annual Golf Tournament with a donation of promotional items up to a maximum \$100 value.

**CARRIED**

**11. CORRES: The Bridges at Claresholm Golf Club  
RE: Municipal Portion of 2014 Property Taxes**

Moved by Councillor Cutler to forgive the municipal portion of the 2014 property taxes of the Claresholm Golf Club in the amount of \$2,663.21 with the stipulation that this amount will be reviewed in the next budget year.

**CARRIED**

**12. CORRES: Royal Canadian Legion Branch #41  
RE: Municipal Portion of 2014 Property Taxes**

Moved by Councillor O'Neill to forgive the municipal portion of the 2014 property taxes of the Royal Canadian Legion in the amount of \$1,160.39 with the stipulation that this amount will be reviewed in the next budget year.

**CARRIED**

**13. CORRES: Hazel Perrier  
RE: Indoor Walking Group Funding 2014-015**

Moved by Councillor McAlonan to support the Indoor Walking Group with a grant of \$1,000 for the October 2014 to March 2015 season.

**CARRIED**

**14. REQUEST FOR DECISION: 2014 Tax Recovery – Harvest Square**

Moved by Councillor Ford that the Town of Claresholm will only accept land sale offers for a single tract of land totaling 10 acres more or less, comprising 58 parcels (Lots 1 thru 16, Block 1, Plan 1014361, Lots 1 thru 22, Block 2, Plan 1014361, Lots 1 thru 20, Block 3, Plan 1014361).

**CARRIED**

**15. POLICY #REC 07-14: Municipal Park Events**

Moved by Councillor Cutler to adopt Policy #REC 07-14 regarding Municipal Park Events effective July 15, 2014.

**CARRIED**

**16. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor McAlonan that the information items be accepted as presented.

**CARRIED**

**17. IN CAMERA**

Moved by Councillor Cutler that this meeting go In Camera.

**CARRIED**

Moved by Councillor Dixon that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Dixon that this meeting adjourn at 10:21pm.

**CARRIED**

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Mayor – Rob Steel

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Acting Chief Administrative Officer – Jeffery Gibeau

**TOWN OF CLARESHOLM  
JULY 2014 BANK STATEMENT**

|   |                       |                       |                     |
|---|-----------------------|-----------------------|---------------------|
| <b>RECONCILED BALANCE JUNE 30, 2014</b> |                       |                       | <b>\$592,864.48</b> |
| <b>DEPOSITS TO BANK</b>                 | <b>DEBITS</b>         | <b>CREDITS</b>        | <b>BALANCE</b>      |
| RECEIPTS FOR MONTH                      | \$1,126,892.11        |                       |                     |
| REVOLVING LOAN RECEIVED                 | 0.00                  |                       |                     |
| CURRENT ACCOUNT INTEREST                | 1,503.14              |                       |                     |
| GIC REDEEMED                            | 510,000.00            |                       |                     |
| INTEREST ON GICS                        | 1,973.74              |                       |                     |
| TRANSFERS FROM T-BILLS                  | 0.00                  |                       |                     |
| SUBTOTAL                                | <b>\$1,640,368.99</b> |                       |                     |
| <b>CHARGES TO ACCOUNT</b>               |                       |                       |                     |
| ACCOUNTS PAYABLE                        |                       | \$456,520.74          |                     |
| PAYROLL CHARGES                         |                       | 118,331.45            |                     |
| INTEREST ON REVOLVING LOAN              |                       | 0.00                  |                     |
| REVOLVING LOAN PAID                     |                       | 0.00                  |                     |
| LOAN PAYMENTS                           |                       | 0.00                  |                     |
| MASTERCARD PAYMENT                      |                       | 1,406.30              |                     |
| TRANSFERS TO T-BILLS / GIC PURCHASE     |                       | 974,578.28            |                     |
| NSF CHEQUES                             |                       | 12,830.47             |                     |
| SERVICE CHARGES                         |                       | 660.75                |                     |
| SCHOOL FOUNDATION PAYMENT               |                       | 0.00                  |                     |
| SUBTOTAL                                |                       | <b>\$1,564,327.99</b> |                     |
| <b>NET BALANCE AT END OF MONTH</b>      |                       |                       | <b>\$668,905.48</b> |
| <b>BANK RECONCILIATION</b>              |                       |                       |                     |
| BALANCE PER BANK                        | 734,251.00            |                       |                     |
| PLUS OUTSTANDING DEPOSITS               | 4,313.52              |                       |                     |
| LESS OUTSTANDING CHEQUES                |                       | -69,659.04            |                     |
| <b>RECONCILED BALANCE JULY 31, 2014</b> |                       |                       | <b>\$668,905.48</b> |
| <b>OTHER BALANCES:</b>                  |                       |                       |                     |
| EXTERNALLY RESTRICTED T-BILLS           | \$882,543.47          |                       |                     |
| EXTERNALLY RESTRICTED GIC'S (FCSS)      | \$0.00                |                       |                     |
| NON-RESTRICTED GIC'S                    | \$3,000,000.00        |                       |                     |
| PARKING RESERVE                         | \$3,634.97            |                       |                     |
| WALKING PATHS RESERVE                   | \$1,975.41            |                       |                     |
| OFFSITE LEVY RESERVE                    | \$62,546.17           |                       |                     |
| SUBDIVISION RESERVE                     | \$36,167.80           |                       |                     |
| REVOLVING LOAN BALANCE                  |                       | \$0.00                |                     |

**SUBMITTED TO TOWN COUNCIL THIS 11th DAY OF AUGUST 2014**

*K Wilhauk*

**Submitted: Karine Wilhauk**  
Secretary Treasurer

# **DELEGATIONS**

Mayor and Council  
Town of Claresholm  
Box 1000  
Claresholm, AB  
TOL 0T0

Jo-Ann Peach  
Box 2791  
Claresholm, AB  
TOL 0T0

Dear the Mayor and Council

I would very much like to put my name on the agenda of August 11, 2014 as a delegate to talk about the flood and what can and is being done to remedy the problem. Many of your constituents were hurt both emotionally and financially because of the flood and we would like to have a more definite answer as to what is being done to remedy the problem.

Thanking you for the opportunity to speak to you I remain,

Yours Truly

Jo-Ann Peach

# **ACTION ITEMS**





**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1598**

**A Bylaw of the Town of Claresholm to amend Bylaw #1510 being a bylaw respecting water-works, sewers and plumbing in the Town of Claresholm.**

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Water & Sewer Bylaw.

**NOW THEREFORE** under the authority and subject to provisions of *Municipal Government Act*, the Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Water & Sewer Bylaw #1510 shall be amended as follows:

**REMOVE:** Current Section 13.7

13.7 When water service is inactive, the basic sewer and garbage rates will also be deemed inactive.

**ADD:** Revised Section 13.7

13.7 When the water service has been shut off and is inactive, the basic water, sewer, garbage and recycling rates will continue to apply.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1510 is hereby amended.

Read a first time in Council this **23<sup>rd</sup>** day of **June** 2014 A.D.

Read a second time in Council this **15<sup>th</sup>** day of **July** 2014 A.D.

Read a third time in Council and finally passed in Council this      day of  
2014 A.D.

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Rob Steel, Mayor

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Jeff Gibeau, Acting CAO

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## ROBERT B WALL

August 6, 2014

Mayor and Council  
Town of Claresholm  
221-45 Ave. West  
PO Box 1000  
Claresholm Alberta  
T0L 0T0

Dear Mayor Steel and Council

**Re: Water and Sewer Utilities**

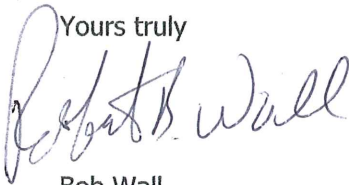
I am writing this letter to encourage you to follow up on the Water and Wastewater Rate Studies provided to the town in the fall of 2013. Even though you may feel that this is not a priority, I feel that the town leadership and citizens should be discussing and debating the merits of the information provided in these studies.

The study states that there are deficiencies in the costing and rate structure that require change. The executive summary for the water rate study states clearly and I quote from this summary "The existing rate structure does not adequately provide for the replacement of the tangible capital assets nor is it equitable between parties or commercial users. This deficiency requires a significant subsidy from the Town of Claresholm taxpayers."

The council will be compelled in the near future to find ways to reduce the deficits in our utility accounts and I believe you cannot do that without considering these reports. If you wish, I will be available to discuss this matter with the town council or the appropriate town committee.

Thank you for considering this request.

Yours truly



Bob Wall

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50 Westlynn Spur  
PO Box 2535  
Claresholm AB T0L 0T0  
Canada

PHONE (403)625-4859  
E-MAIL [waliac1950@gmail.com](mailto:waliac1950@gmail.com)



## CLARESHOLM LIONS CLUB

P.O. BOX 222  
CLARESHOLM, AB  
CANADA  
T0L 0T0

July 24, 2014

Claresholm Town Office  
Box 1000  
Claresholm, Alberta  
T0L 0T0

Re: Claresholm Lions fly in and breakfast

To whom it may concern;

As one of the objects of the Lions fly in and breakfast is to promote Claresholm, we wish to extend an invitation to the Claresholm town council to attend the event on August 23, 2014. We would appreciate it if council would consider providing an informational booth staffed with town councillors to distribute information about the town to out of town attendees. We are also extending the same invitation to the Claresholm Chamber of Commerce.

For any further information please contact our club member Jim Pedersen at 625-3651.

Sincerely,

Dan Rhode  
Club Secretary  
Claresholm, Alberta

June 22, 2014

Dear Claresholm Business Owner:

CARes is thrilled to be closing in on its sixth anniversary of helping stray, abandoned and surrendered animals in our community. If you haven't had a chance please come visit our building located at 4110 – 3<sup>rd</sup> Street East (west of the Town Shop).

The shelter is now undertaking its annual fund raising campaign for operating needs by selling advertising space in our 2015 calendar. In 2013, we sold all twelve months of advertising space and 200 calendars and the \$3,800 raised went to help offset our operational costs.

*This year for the low price of \$150 your business can advertise its name and logo on one month of the CARes calendar which will feature animals in the shelter and in foster homes. The Society will issue your business a receipt for your contribution.*

CARes is planning to raise estimated gross contributions of \$5,800 this year on our 2015 calendar fund raising campaign. It will cost our organization an estimate of \$2,000 to print the calendars. The money raised will be going to operational costs, such as veterinarian bills, rent, food and supplies for the animals in our care.

For further information, please contact Denise Peters, (403) 625-5370 our address is Box 2579, Claresholm Alberta T0L 0T0 and we are incorporated in Alberta. We are also a federally registered charity for tax deduction purposes.

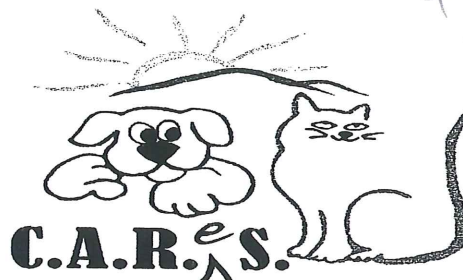
We ask that you join other animal lovers in our community by buying one month of advertising in the 2015 CARes calendar. The money raised will help CARes continue its mission of caring for the animals that have been left behind or ignored by society. Thank you for your generous support and CARes looks forward to another successful year of saving animals.

Yours truly,

Claresholm Animal Rescue Society Executive

Denise  
HM 625-2461  
leave message

thankyou so much



P.S. Please  
could you let  
me know  
before Sept  
or so we  
can print the  
calendars



Claresholm Animal Rescue Society Box 2579, Claresholm, AB T0L-0T0  
Phone # 403-625-5370



**General Delivery**  
**Box 4 Madden, AB T0M 1L0**  
**403-875-3242**  
**E-Mail: [info@canadaseniorrodeo.com](mailto:info@canadaseniorrodeo.com)**

July 25, 2014

Town of Claresholm  
PO Box 1000  
Claresholm, AB  
T0L 0T0

Your Worship Mayor & Council,

RE: Canadian Senior Pro Rodeo Finals Sponsorship Opportunity

The Canadian Senior Pro Rodeo Finals 2014 Edition will be held in Claresholm, AB October 16<sup>th</sup> through 19<sup>th</sup>. Our over 250 members aged 39 to 84 years of age have enjoyed the hospitality of your residents and businesses for many years and look forward to seeing you again!

The Finals Rodeo will again be a Sudden Death format, an exciting way to culminate the rodeo year. Contestants from all areas of Alberta, Saskatchewan and British Columbia will be participating as well as many contestants from several areas of the United States.

We would like to invite you to participate in this exciting event as a Sponsor. Our sponsors receive recognition on our CSPRA page published each month in the Rodeo Connection Magazine, on our CSPRA website with additional exposure at the Finals Rodeo. For your information your Council has graciously approved \$500. in past years.

The Canadian Senior Pro Rodeo Association thanks you for any support you may be able to give this event. Please contact us confirming your Sponsorship or if you have any questions.

Sincerely,

Glenda M Alexander  
403 828 2552

Media Relations & Sponsorship Coordination  
Canadian Senior Pro Rodeo Association

*Help keep the  
CSPRA going so  
that one day I  
can compete too!*



# CANADIAN SENIOR PRO RODEO ASSOCIATION

## HISTORY:

The Canadian Senior Pro Rodeo Association, formerly known as the Canadian Old Timers Rodeo Association, was formed in 1985 by a group of Cowboys who were interested in the continued growth of rodeo from the aspect of an "Old Timer" - Old Timer being forty (40) years of age or older. As well as promotion of the sport of Rodeo for the Senior Pro Cowboys and Cowgirls, it affords the opportunity for friendly social activities.

The membership in 1985 was approximately one hundred and twenty five and has been growing steadily since that time. We have members from Alberta, Saskatchewan and British Columbia as well as the North West Territories. Our American members represent over 12 states - Nebraska in the east to Washington in the west and as far south as Texas and Oklahoma. The Association has attracted such rodeo legends as **Leo Brown of Cochrane, AB., Fred Gladstone of Cardston, AB., and Bob Robinson, Millet, AB.** - all inductees into the **Canadian Rodeo Hall of Fame.** **Bill Reeder and Jim Gladstone, who each qualified for the CFR Finals in Edmonton 11 times, are past Canadian and World Champion Calf Ropers.** **Benny Reynolds, Twin Bridges, Montana, is the only cowboy in North America to hold Championships in every Major Rodeo Event.**



The CSPRA will sanction rodeos in Alberta and Montana. All our rodeos are co-sanctioned by the National Senior Pro Rodeo Association. Most of the sanctioned rodeos are sponsored by service organizations or clubs and our membership will do all we can to assist committees to have a successful rodeo.

As with all non-profit organizations the Senior Pro has a limited source of income. Our major income comes from memberships and the generous sponsorship if individuals and businesses. We have the capability to and will provide a receipt for your sponsorship donation which can be used as a marketing and promotional expense to yourself and or your business.

## Claresholm Community Centre Association

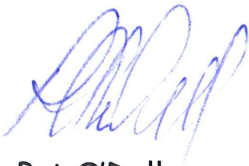
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July 25, 2014

Town Administrator  
Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Enclosed is an invoice for the Community Centre Insurance in the amount of \$896.02. In past years the Town has paid the insurance on our behalf. Please accept this request for the reimbursement of \$896.02 that we have paid to AMSC Insurance for the AUMA General Insurance Program.

Sincerely,



Pat O'Dell

Treasurer

Encl.



## Invoice

Certificate Holder: Claresholm Community Centre  
BOX 998  
CLARESHOLM, AB T0L0T0

Invoice Date: 02/11/2014  
Invoice Number: 12385  
Policy #: P5078-2014  
Invoice Due Date: 03/13/2014  
Member Code: CRHCC

Policy Period: January 1, 2014 to January 1, 2015  
12:01 A.M. Standard Time at the address of the Insured.

See policy declaration(s).

| Premium Distribution          | Premium Amount  |
|-------------------------------|-----------------|
| Crime                         | \$201.75        |
| Commercial General Liability  | \$694.27        |
| NOA Liability                 | \$0.00          |
| <b>Total Premium Payable:</b> | <b>\$896.02</b> |

Please make your payments to:

**AMSC Insurance Services Ltd.**

#300. 8616 - 51 Avenue  
Edmonton. AB T6E 6E6

Toll Free: 1-800-661-AUMA (2862) or 310-AUMA (2862)

Fax: 780-409-4314

**Amount eligible for  
reimbursement is \$694.27 -  
Commercial General  
Liability only. Amount paid  
in 2013 was \$680.34. KW**



July 14, 2014

Mayor & Council

I would like to put my name out there for a position of the museum board. Having lived here for fifty years, I do know some of the history. Jean was very active in the history in this area as is Mike. Please let me know if I have to submit a "formal" request or if this email is good enough.

My home phone number is 403-625-3563 and my email is [mhoare@platinum.ca](mailto:mhoare@platinum.ca),

Look forward to hearing from you.

Betty Hoare

## Karine Wilhauk

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**From:** Jim + Diane Lockhart <hartsoup@shaw.ca>  
**Sent:** July-12-14 8:00 AM  
**To:** Karine Wilhauk  
**Subject:** Museum Board

Please accept this letter as my application to be a member of the museum board.....Jim Lockhart



**Chinook Arch**  
Regional Library  
System

## Memo

August 7, 2014

**To:** Mayors and Reeves of Member Municipalities of Chinook Arch

**From:** Howard Paulsen, Chair, Chinook Arch Library Board

**Re:** Chinook Arch Library Board 2015-2018 Budget

The Chinook Arch Regional Library System continues to offer exciting, innovative, and cost-effective library services to residents of your community. Thanks to your municipality's membership in Chinook Arch, residents of southwest Alberta, through their local library, have access to almost a million books, DVDs, books on tape, and other resources which support literacy, lifelong learning and an excellent quality of life. We also provide a dazzling array of digital services, including eBook and eAudiobook lending, streaming music and movies, downloadable magazines, and online courses! Supported by Chinook Arch, your local library is a vibrant hub of activity in your community.

The Chinook Arch Library Board approved the 2015-2018 Budget at the Chinook Arch Library Board meeting on August 5, 2014. The Budget allows Chinook Arch to maintain its current services and materials allotment for member libraries. The Budget calls for a 3% annual increase to the municipal levy paid by member municipalities. This increase is less than 2% of the total municipal contribution, which includes both the municipal levy and the library board fee (see the chart below).

|                          | 2015   | 2016   | 2017   | 2018   |
|--------------------------|--------|--------|--------|--------|
| <b>Municipal Fee</b>     | \$7.19 | \$7.40 | \$7.62 | \$7.85 |
| <b>Library Board Fee</b> | \$3.57 | \$3.57 | \$3.57 | \$3.57 |

According to the Chinook Arch System Agreement, any change in membership fees must be approved by 2/3 of the member councils (26 councils) representing 2/3 of the member population (123,490).

### Library System Revenues

The Library System is funded primarily by member municipalities and library boards. The provincial operating grant is also an important source of funds. Unfortunately, funding from the provincial grants has remained static at 2010 rates. The System also seeks out supplemental sources of funding to enhance service levels and add value to System membership.

Maggie Macdonald (CEO) or Robin Hepher (Associate Director) would be pleased to attend a council meeting to answer questions about the budget. To arrange a presentation, please contact Kathy Knelsen at 403-380-1500.

**Please send a copy of the council resolution concerning the budget to the Chinook Arch office by November 14, 2014.**

**Proposed resolution:** *The (Name of Municipality) approves the Chinook Arch Library Board 2015-2018 Budget*

**Chinook Arch Library Board  
Budget 2015-2018**

| <b>Summary</b>                             | <b>2015</b>        | <b>2016</b>        | <b>2017</b>        | <b>2018</b>        |
|--|--------------------|--------------------|--------------------|--------------------|
| <b>REVENUE</b>                             |                    |                    |                    |                    |
| <b>LOCAL CONTRIBUTIONS</b>                 |                    |                    |                    |                    |
| Library Boards                             | \$576,700          | \$583,900          | \$591,200          | \$598,600          |
| Municipal Fees                             | \$1,439,100        | \$1,499,900        | \$1,563,300        | \$1,629,400        |
| <b>TOTAL</b>                               | <b>\$2,015,800</b> | <b>\$2,083,800</b> | <b>\$2,154,500</b> | <b>\$2,228,000</b> |
| <b>MUNICIPAL RURAL SERVICE FEES</b>        | <b>\$65,000</b>    | <b>\$65,800</b>    | <b>\$66,600</b>    | <b>\$67,400</b>    |
| <b>GRANTS</b>                              |                    |                    |                    |                    |
| Provincial Operating Grant                 | \$864,600          | \$864,600          | \$864,600          | \$864,600          |
| Rural Library Services Grant               | \$185,100          | \$185,100          | \$185,100          | \$185,100          |
| <b>TOTAL</b>                               | <b>\$1,049,700</b> | <b>\$1,049,700</b> | <b>\$1,049,700</b> | <b>\$1,049,700</b> |
| <b>CONTRACT SERVICES</b>                   | <b>\$240,500</b>   | <b>\$249,000</b>   | <b>\$257,900</b>   | <b>\$267,100</b>   |
| <b>OTHER INCOME</b>                        | <b>\$310,000</b>   | <b>\$310,600</b>   | <b>\$311,200</b>   | <b>\$311,800</b>   |
| <b>TOTAL REVENUE</b>                       | <b>\$3,681,000</b> | <b>\$3,758,900</b> | <b>\$3,839,900</b> | <b>\$3,924,000</b> |
| <b>EXPENSES</b>                            |                    |                    |                    |                    |
| Materials & Collections                    | \$642,600          | \$652,800          | \$655,100          | \$665,500          |
| Delivery & Communication                   | \$50,900           | \$51,900           | \$53,000           | \$54,100           |
| Network Services                           | \$227,200          | \$232,500          | \$235,900          | \$241,900          |
| Bibliographic Services                     | \$78,000           | \$88,000           | \$98,000           | \$98,000           |
| Programs and Services                      | \$441,300          | \$453,600          | \$464,900          | \$476,400          |
| Training & Consultation                    | \$94,800           | \$97,100           | \$99,500           | \$102,000          |
| Salaries & Benefits                        | \$1,756,000        | \$1,780,000        | \$1,828,000        | \$1,876,000        |
| Administration                             | \$58,700           | \$59,600           | \$60,700           | \$61,800           |
| Building & Maintenance                     | \$77,600           | \$79,300           | \$81,200           | \$86,100           |
| Board Expenses                             | \$38,700           | \$38,800           | \$38,800           | \$38,800           |
| Contract & Other Services                  | \$120,200          | \$122,000          | \$124,000          | \$125,900          |
| Amortization Expense                       | \$100,000          | \$100,000          | \$100,000          | \$100,000          |
| <b>TOTAL OPERATING EXPENSES</b>            | <b>\$3,686,000</b> | <b>\$3,755,600</b> | <b>\$3,839,100</b> | <b>\$3,926,500</b> |
| <b>Excess of Revenue Over Expenditures</b> | <b>\$ (5,000)</b>  | <b>\$ 3,300</b>    | <b>\$ 800</b>      | <b>\$ (2,500)</b>  |



# INFORMATION BRIEF

Meeting: August 11, 2014  
Agenda Item: 9

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## SOUTH SASKATCHEWAN REGIONAL PLAN

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The Government of Alberta has released the final version of the South Saskatchewan Regional Plan (SSRP). The SSRP is a forward-looking and comprehensive blueprint to guide land use decision making over the next 50 years. Once effective, a regional plan is implemented as part of a larger integrated resource management system. All regional plans are reviewed every five and 10 years to evaluate its ongoing effectiveness and relevance to the region. The plan comes into effect September 1, 2014.

During a three phase public consultation process that took place from November 2009 to February 2014, the Government of Alberta has established this regional plan to guide municipal decision-making. Municipalities are required to ensure that their Municipal Development Plan's (and all other planning and development documents) dovetail with the SSRP.

### **BACKGROUND:**

In July of 2009, the Town of Claresholm Council and Staff participated in a special meeting with the Oldman River Regional Services Commission (ORRSC) and legal representation, BrownLee, LLP. On behalf of southern Alberta municipalities (including the Town of Claresholm) in November of 2009, the Oldman River Regional Services Commission published a report entitled "Municipal Perspectives: Position Paper on the South Saskatchewan Regional Plan". A South Saskatchewan Regional Advisory Committee (RAC) was put together by the Government of Alberta to provide advice regarding the South Saskatchewan Regional Plan process. The RAC provided advice to the Government in 2011, and again ORRSC responded with comments from a Municipal perspective on June 2011. In early 2014, the Government of Alberta released a draft SSRP requesting further input from municipalities.

### **DESCRIPTION:**

Overall, the plan is a high-level document, broad in scope and policy. Some of the highlights of the SSRP include:

- Eight new and expanded Conservation Areas on provincial Crown land including the 54,588 hectare Castle Wildland Provincial Park and the 34,356 Pekisko Heritage Rangeland.
- Air and surface water quality management frameworks to help ensure negative trends are identified and assessed, and the environment remains healthy for residents and ecosystems.
- Commitment to a Biodiversity Management Framework to support cumulative effects management of important elements of biodiversity that are affected by land uses in the region.
- Regional trail system plan that will identify and designate winter and summer motorized, non-motorized and mixed-use land and water-based trails, routes, and areas that link communities, neighbourhoods, destinations and tourism areas.
- Development of approaches to address the climate variability found in the region supporting flood risk management and drought management.
- Endorsement of the Efficient Use of Land Principles and the release of the Efficient Use of Land Tools Compendium to encourage municipalities to minimize the amount of land taken up by the built environment.

## **REGULATORY & PROPERTY SERVICES DEPARTMENT COMMENTS:**

### **Land Use Decisions & Compliance**

Much of the SSRP will ultimately be implemented by municipalities. Decision makers include municipalities and Government of Alberta Departments, boards and agencies and other organizations. Local Government bodies and decision-making bodies will be required to ensure their regulatory instruments comply with the SSRP.

### **Economic Development**

While the SSRP thoroughly addresses the economic footprint of the region, the plan specifically refocuses economic initiatives on the agriculture industry. Claresholm was built around the agricultural sector and continued development is important for this community. Renewable energy and sustainable resource development was also an important economic focus of the plan.

### **Provincial Strategies; Water Management**

Alberta has a strong water management system in place. Since 2003, the Water for Life strategy has provided a roadmap to achieve provincial goals of safe, secure drinking water and healthy ecosystems. To fulfill these goals, the strategy revolves around three key directions of knowledge, research, partnerships and water conservation. Claresholm has capitalized the Water for Life strategy, as the strategy played a key role in upgrading Claresholm's water system. Our community is ahead of the curve in this aspect.

### **Human Development**

Municipalities are responsible for the planning and development processes that ensure land is available for developments such as residential, commercial and industrial lands, municipal road and water and wastewater treatment facilities to accommodate population growth. Other important infrastructure includes schools, hospitals, senior facilities and cultural facilities. Claresholm's ongoing annexation project will ensure developable commercial and industrial land supply for many years. In addition, Claresholm's commitment to water and wastewater facilities will accommodate population growth.

### **Corridors for the Co-location of Linear Infrastructure**

The Government of Alberta will continue to work with all stakeholders and municipalities in matters relating to infrastructure. They will explore multi-use corridors for co-location of linear infrastructure for expanded access. A multi-use corridor is a dedicated land area identified for highways and roads, electric transmission, pipelines, water managements, telecommunication towns or underground cables, and recreation trails. Claresholm's successful work to parallel the future highway realignment with the AltaLink electrical transmission expansion project shows that Claresholm is a leader in the long-range corridor planning; again ahead of the curve.

### **Recreation Management Planning**

Currently the priority planning for areas in the Porcupine Hills and Livingstone and Willow Creek will be completed by the end of 2015 and 2016. Recreation management planning can include: access management plans, trail plans and planning for staging areas and public land recreation areas. The establishment of more recreational opportunities "on our doorstep" will support economic development opportunities and provide for more recreational options for our residents.

#### **ATTACHMENTS:**

- 1.) none

#### **APPLICABLE DOCUMENTATION:**

- 1.) South Saskatchewan Regional Plan – Government of Alberta (<https://landuse.alberta.ca/REGIONALPLANS/Pages/default.aspx>)
- 2.) "Municipal Perspectives: Position Paper on the South Saskatchewan Regional Plan" – ORRSC ([www.orrsc.com](http://www.orrsc.com))
- 3.) "Commentary and Observations on the draft South Saskatchewan Regional Plan" – ORRSC ([www.orrsc.com](http://www.orrsc.com))

PREPARED BY: Jeff Gibeau – Acting CAO

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APPROVED BY: Jeff Gibeau – Acting CAO

DATE: August 7<sup>th</sup>, 2014

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# REQUEST FOR DECISION

Meeting: August 11, 2014

Agenda Item: 10

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## RESERVE BIDS & AUCTION DATE – TAX RECOVERY SALE

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### DESCRIPTION:

Administration requires that the auction date and the reserve bids for the 2014 tax recovery properties are set by motion of Council.

### BACKGROUND:

A tax recovery notification, for the above mentioned properties, were endorsed by Alberta Land Titles and sent to all registered owners on March 22, 2013. The properties identified below were registered to the Tax Recovery Arrears list on April 30, 2013.

1. One of the tax arrears properties available at public auction is:
  - Lot 4, Block 3, Plan 147N

The assessed value as specified by the 2014 Town of Claresholm tax roll is \$161,350.00.

2. On July 15, 2014 Council passes a resolution that the Town of Claresholm will only accept land sale offers for a single tract of land totaling 10 acres more or less, comprising 58 parcels for the Harvest Square subdivision:
  - Lots 1-16, Block 1, Plan 1014361
  - Lots 1-22, Block 2, Plan 1014361
  - Lots 1-20, Block 3, Plan 1014361

The combined assessed value listed in the 2014 Town of Claresholm tax roll is \$2,314,250.00.

### DISCUSSION / OPTIONS / PROPOSED RESOLUTION / RECOMMENDATION:

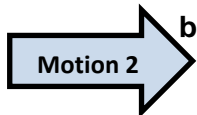
1. That Council pass a motion establishing 9:00AM on October 15<sup>th</sup>, 2014 as the tax recovery auction date:

- a. Moved by Councillor \_\_\_\_\_ that the 2014 tax recovery auction date is set for 9:00AM on October 15<sup>th</sup>, 2014

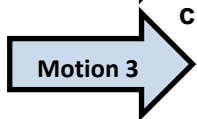
Motion 1

2. In accordance with Section 425(1)(a) of the Municipal Government Act, a Municipality that becomes the owner of a parcel of land may dispose of the parcel by selling it at a price that is as close as reasonably possible to the market value of the parcel. Administration recommends that Council pass separate motions to establish the reserve bid value as listed:

- Lot 4, Block 3, Plan 147N - \$161,350.00
- Lots 1-16, Block 1, Plan 1014361 & Lots 1-22, Block 2, Plan 1014361 & Lots 1-20, Block 3, Plan 1014361 - \$2,314,250.00



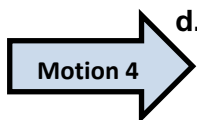
b. Moved by Councillor \_\_\_\_\_ that the 2014 tax recovery reserve bid for Lot 4, Block 3, Plan 147N is set at \$161,350.00.



c. Moved by Councillor \_\_\_\_\_ that the 2014 tax recovery reserve bid for Lots 1-16, Block 1, Plan 1014361 & Lots 1-22, Block 2, Plan 1014361 & Lots 1-20, Block 3, Plan 1014361 is set at \$2,314,250.00.

3. In regards to the terms and conditions of a sale, Administration suggests the following:

- The above mentioned property (parcel) will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
- The above mentioned property (parcel) are being offered for sale on an “as is, where is” basis, and the Town of Claresholm makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence of presence of environmental contamination, vacant possession, or the developability of the lands for any intended use by the successful bidder. No bid will be accepted where the bidder attempts to attach any additional terms or conditions to the sale; no terms or conditions of sale will be considered other than those specified by the Town of Claresholm.
- Cash or Certified Cheque is the only method of payment that will be accepted by the Town of Claresholm. Goods and Services Taxes (GST) applicable per Federal statutes. A deposit of 10% of the bid (with GST) is due when the Offer to Purchase / Letter of Intent is submitted. The balance of the bid (with GST) is due at closing. Closing will take place within 45 days of acceptance / approval of a valid Offer to Purchase / Letter of Intent, and be at the complete discretion of the Town of Claresholm.
- In accordance with Section 415(1) of the Municipal Government Act, the previous owner may make payment of all arrears of taxes and costs at any time prior to the closing of the sale, causing the sale to be nullified.



d. Moved by Councillor \_\_\_\_\_ that all 2014 tax recovery sales are subject to the terms and conditions of a sale referenced herein.

ATTACHMENTS:

- 1.) none

APPLICABLE LEGISLATION:

- 1.) Municipal Government Act (RSA 2000; ChM-26) Division 8; Section 410 thru 436

PREPARED BY: Jeff Gibeau – Acting CAO

APPROVED BY: Jeff Gibeau – Acting CAO

DATE: August 7<sup>th</sup>, 2014



# **INFORMATION ITEMS**



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

| <u>Cheque #</u> | <u>Cheque Date</u> | <u>CEO</u> | <u>CAO</u> | <u>Vendor #</u> | <u>Vendor Name</u>                        | <u>Amount</u> |
|-----------------|--------------------|------------|------------|-----------------|---|---------------|
|                 |                    |            |            |                 | <b>Batch #</b>                            | <b>17700</b>  |
| 49016           | 2014-07-08         | EFT        | EFT        | 76356           | ACN                                       | 10.93         |
| 49017           | 2014-07-08         | EFT        | EFT        | 13125           | AHS-CCMHA                                 | 72.00         |
| 49018           | 2014-07-08         | EFT        | EFT        | 786910          | ARMAX ELECTRIC (2006) LTD.                | 299.57        |
| 49019           | 2014-07-08         | EFT        | EFT        | 787528          | ASSOCIATED ENGINEERING                    | 8,925.00      |
| 49020           | 2014-07-08         | EFT        | EFT        | 787511          | BELL, BARBARA                             | 96.15         |
| 49021           | 2014-07-08         | EFT        | EFT        | 786195          | Benchmark Assessment Consultants Inc.     | 4,228.09      |
| 49022           | 2014-07-08         | EFT        | EFT        | 786483          | CLARESHOLM CONTINUOUS EAVESTROUGHING LTD. | 609.88        |
| 49023           | 2014-07-08         |            |            | 13600           | CLARESHOLM PUBLIC LIBRARY                 | 20.00         |
| 49024           | 2014-07-08         | EFT        | EFT        | 785953          | CLARESHOLM RENTALS & OILFIELD             | 2,940.00      |
| 49025           | 2014-07-08         | EFT        | EFT        | 786950          | CLARESHOLM SELF STORAGE                   | 598.50        |
| 49026           | 2014-07-08         | EFT        | EFT        | 786141          | CLARESHOLM TAXI                           | 1,351.35      |
| 49027           | 2014-07-08         | EFT        | EFT        | 14205           | CLEAN BRITE CHEMICAL SERVICES LTD.        | 2,187.57      |
| 49028           | 2014-07-08         | EFT        | EFT        | 785973          | CLEARTECH INDUSTRIES INC.                 | 7,060.51      |
| 49029           | 2014-07-08         | EFT        | EFT        | 786697          | CNH CAPITAL C3115                         | 412.91        |
| 49030           | 2014-07-08         | EFT        | EFT        | 787532          | Coast to Coast Computer Products          | 533.00        |
| 49031           | 2014-07-08         | EFT        | EFT        | 786602          | DEDOMINICIS, JOHN                         | 420.00        |
| 49032           | 2014-07-08         | EFT        | EFT        | 786540          | DIRECT ENERGY REGULATED SERVICES          | 49.34         |
| 49033           | 2014-07-08         | EFT        | EFT        | 786397          | EPCOR                                     | 94.94         |
| 49034           | 2014-07-08         | EFT        | EFT        | 786202          | EXOVA                                     | 761.18        |
| 49035           | 2014-07-08         | EFT        | EFT        | 26201           | FERG'S SEPTIC SERVICE LTD                 | 3,906.01      |
| 49036           | 2014-07-08         | EFT        | EFT        | 786727          | FOOTHILLS REGIONAL E.M.S.                 | 7,652.97      |
| 49037           | 2014-07-08         | EFT        | EFT        | 787522          | HIFAB HOLDINGS LTD.                       | 771.96        |
| 49038           | 2014-07-08         | EFT        | EFT        | 26900           | IRON ROCK ENTERPRISES LTD                 | 9,284.89      |
| 49039           | 2014-07-08         | EFT        | EFT        | 56155           | LIFESAVING SOCIETY                        | 760.83        |
| 49040           | 2014-07-08         | EFT        | EFT        | 786078          | LING, JULIE                               | 127.44        |
| 49041           | 2014-07-08         | EFT        | EFT        | 56200           | LOCAL AUTHORITIES PENSION PLAN            | 27,298.70     |
| 49042           | 2014-07-08         | EFT        | EFT        | 787530          | MDC PRODUCTION                            | 5.20          |
| 49043           | 2014-07-08         | EFT        | EFT        | 65000           | MUNICIPAL DISTRICT OF WILLOW              | 46.00         |
| 49044           | 2014-07-08         | EFT        | EFT        | 66100           | NATIONAL SECRETARY-TREASURER              | 1,268.90      |
| 49045           | 2014-07-08         | EFT        | EFT        | 786635          | ORKIN CANADA CORPORATION                  | 116.03        |
| 49046           | 2014-07-08         | EFT        | EFT        | 76300           | PEDERSEN TRANSPORT LTD.                   | 499.85        |
| 49047           | 2014-07-08         | EFT        | EFT        | 80000           | PURULATOR COURIER                         | 41.32         |
| 49048           | 2014-07-08         | EFT        | EFT        | 786156          | Q.E.D. ENTERPRISES LTD.                   | 971.62        |
| 49049           | 2014-07-08         | EFT        | EFT        | 786536          | R P WATERWORKS INC.                       | 2,176.66      |
| 49050           | 2014-07-08         | EFT        | EFT        | 86153           | RANCLAND EMBROIDERY                       | 129.05        |
| 49051           | 2014-07-08         | EFT        | EFT        | 86300           | RECEIVER GENERAL FOR CANADA               | 59,098.76     |
| 49052           | 2014-07-08         | EFT        | EFT        | 42321           | RFS CANADA                                | 516.13        |
| 49053           | 2014-07-08         | EFT        | EFT        | 786180          | RICOH CANADA INC.                         | 272.07        |
| 49054           | 2014-07-08         | EFT        | EFT        | 786573          | ROY'S PLACE                               | 1,708.88      |
| 49055           | 2014-07-08         | EFT        | EFT        | 786468          | SHAW CABLE                                | 87.10         |
| 49056           | 2014-07-08         | EFT        | EFT        | 13525           | SOBEYS CLARESHOLM                         | 325.60        |
| 49057           | 2014-07-08         | EFT        | EFT        | 787533          | SPENCER, DENISE                           | 36.20         |
| 49058           | 2014-07-08         | EFT        | EFT        | 786111          | STEEL, ROB                                | 231.37        |
| 49059           | 2014-07-08         | EFT        | EFT        | 900             | TELUS                                     | 4,261.07      |
| 49060           | 2014-07-08         | EFT        | EFT        | 786191          | TENAQUIP LIMITED                          | 369.68        |
| 49061           | 2014-07-08         | EFT        | EFT        | 96730           | THE MACLEOD GAZETTE                       | 52.50         |
| 49062           | 2014-07-08         | EFT        | EFT        | 786437          | THE WRITE SOURCE                          | 23.10         |
| 49063           | 2014-07-08         | EFT        | EFT        | 786849          | TJ'S TREE TRIMMING                        | 136.50        |



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

2014-Aug-7  
8:27:03AM

| <b>Cheque #</b> | <b>Cheque Date</b> | <b>CEO</b> | <b>CAO</b> | <b>Vendor #</b> | <b>Vendor Name</b>                      | <b>Amount</b> |
|-----------------|--------------------|------------|------------|-----------------|---|---------------|
| 49064           | 2014-07-08         | EFT        | EFT        | 786501          | TOM HARRIS CELLULAR                     | 565.95        |
| 49065           | 2014-07-08         | EFT        | EFT        | 97301           | TRIPLE T VACUUM SERVICES                | 25,737.47     |
| 49066           | 2014-07-08         | EFT        | EFT        | 23500           | W.R. MEADOWS OF WESTERN CANADA          | 2,110.13      |
| 49067           | 2014-07-08         | EFT        | EFT        | 787515          | WATT & STEWART COMMODITIES INC          | 630.00        |
| 49068           | 2014-07-08         | EFT        | EFT        | 126050          | ZEE MEDICAL CANADA, INC.                | 91.01         |
| 49069           | 2014-07-08         | EFT        | EFT        | 900000          | 5 STAR TREES LTD                        | 9,154.95      |
| 49070           | 2014-07-08         | EFT        | EFT        | 900000          | CASA ROMA RESTAURANT                    | 570.15        |
| 49071           | 2014-07-08         | EFT        | EFT        | 900000          | COTTONWOOD VILLAGE                      | 30.00         |
| 49072           | 2014-07-08         | EFT        | EFT        | 900000          | Legacy Plumbing & Heating Inc.          | 178.50        |
| 49073           | 2014-07-08         | EFT        | EFT        | 900000          | LEVESQUE, SHERRY                        | 145.00        |
| 49074           | 2014-07-08         | EFT        | EFT        | 900000          | Meadow Creek Sausage & Meat Ltd.        | 191.37        |
| 49075           | 2014-07-08         | EFT        | EFT        | 900000          | MICHAEL, JOY                            | 240.00        |
| 49076           | 2014-07-08         | EFT        | EFT        | 900000          | PAHL, JEAN                              | 31.37         |
| 49077           | 2014-07-08         | EFT        | EFT        | 900000          | RAYDON RENTALS LTD.                     | 4,724.97      |
| 49078           | 2014-07-08         |            |            | 900000          | SADDLE RANCH DEVELOPMENT LTD.           | 500.00        |
| 49079           | 2014-07-08         | EFT        | EFT        | 900000          | THOMPSON, JULIA                         | 169.53        |
|                 |                    |            |            |                 |   | <hr/>         |
|                 |                    |            |            |                 |   | 197,917.71    |
|                 |                    |            |            |                 |   | <hr/>         |
|                 |                    |            |            |                 | <b>Batch #</b>                          | <b>17703</b>  |
| 49080           | 2014-07-08         | EFT        | EFT        | 900100          | NIXON, JAMES S & PENNYTH ELIZABETH HILL | 424.67        |
| 49081           | 2014-07-08         | EFT        | EFT        | 900100          | SMITH, ROBERT H.A. & BERTHA             | 188.31        |
|                 |                    |            |            |                 |   | <hr/>         |
|                 |                    |            |            |                 |   | 612.98        |
|                 |                    |            |            |                 |   | <hr/>         |



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

| Cheque # | Cheque Date | CEO | CAO | Vendor # | Vendor Name                            | Amount       |
|----------|-------------|-----|-----|----------|--|--------------|
|          |             |     |     |          | <b>Batch #</b>                         | <b>17725</b> |
| 49082    | 2014-07-18  |     |     | 13125    | AHS-CCMHA                              | 36.00        |
| 49083    | 2014-07-18  | EFT | EFT | 600      | ALBERTA ASSOCIATION OF M.D.'S          | 12,880.21    |
| 49084    | 2014-07-18  | EFT | EFT | 650      | ALBERTA BLUE CROSS                     | 6,745.80     |
| 49085    | 2014-07-18  | EFT | EFT | 787526   | Alberta Municipal Services Corporation | 30,357.46    |
| 49086    | 2014-07-18  | EFT | EFT | 1025     | ALBERTA ONE CALL LOCATION CORP         | 163.80       |
| 49087    | 2014-07-18  | EFT | EFT | 786517   | AMSC INSURANCE SERVICES LTD.           | 3,427.21     |
| 49088    | 2014-07-18  | EFT | EFT | 787534   | ART IN CANADA INC.                     | 235.20       |
| 49089    | 2014-07-18  | EFT | EFT | 4150     | AVIATION VISUAL AIDS                   | 442.58       |
| 49090    | 2014-07-18  | EFT | EFT | 6390     | BISHOFF AUTO & AG CENTRE               | 5,248.83     |
| 49091    | 2014-07-18  | EFT | EFT | 6805     | BROWNLEE LLP                           | 574.41       |
| 49092    | 2014-07-18  | EFT | EFT | 11250    | CANADIAN LINEN SUPPLY                  | 624.12       |
| 49093    | 2014-07-18  | EFT | EFT | 12190    | CHAMCO INDUSTRIES LTD.                 | 1,764.00     |
| 49094    | 2014-07-18  | EFT | EFT | 12325    | CHINOOK ARCH REGIONAL LIBRARY          | 13,134.21    |
| 49095    | 2014-07-18  | EFT | EFT | 786718   | CICON ENGINEERING                      | 10,595.55    |
| 49096    | 2014-07-18  | EFT | EFT | 13175    | CLARESHOLM COMMUNITY CENTRE HALL BOARD | 1,000.00     |
| 49097    | 2014-07-18  | EFT | EFT | 13400    | CLARESHOLM GLASS '88' LTD              | 46.46        |
| 49098    | 2014-07-18  | EFT | EFT | 13660    | CLARESHOLM LOCAL PRESS                 | 1,328.56     |
| 49099    | 2014-07-18  | EFT | EFT | 14085    | CLARESHOLM NAPA AUTO                   | 2,207.98     |
| 49100    | 2014-07-18  | EFT | EFT | 786641   | CLARESHOLM REGISTRIES                  | 22.00        |
| 49101    | 2014-07-18  | EFT | EFT | 14205    | CLEAN BRITE CHEMICAL SERVICES LTD.     | 652.89       |
| 49102    | 2014-07-18  | EFT | EFT | 785973   | CLEARTECH INDUSTRIES INC.              | 918.12       |
| 49103    | 2014-07-18  | EFT | EFT | 785951   | COMMERCIAL AQUATIC SUPPLIES            | 165.96       |
| 49104    | 2014-07-18  | EFT | EFT | 786510   | FENCO CONTRACTING LTD                  | 7,833.00     |
| 49105    | 2014-07-18  | EFT | EFT | 26201    | FERG'S SEPTIC SERVICE LTD              | 252.00       |
| 49106    | 2014-07-18  | EFT | EFT | 786257   | FOOTHILLS FORD SALES                   | 655.82       |
| 49107    | 2014-07-18  | EFT | EFT | 786597   | FOOTHILLS HOME IMPROVEMENTS            | 472.50       |
| 49108    | 2014-07-18  |     |     | 787516   | FORD, SHELLEY                          | 43.20        |
| 49109    | 2014-07-18  |     |     | 787505   | FOX, ALICIA                            | 2,123.92     |
| 49110    | 2014-07-18  | EFT | EFT | 786240   | GAMMEL'S PLUMBING HEATING & GASFITTING | 127.23       |
| 49111    | 2014-07-18  | EFT | EFT | 786800   | GDM ELECTRIC LTD.                      | 1,714.45     |
| 49112    | 2014-07-18  | EFT | EFT | 786584   | HACH SALES & SERVICE CANADA LTD.       | 196.56       |
| 49113    | 2014-07-18  | EFT | EFT | 36800    | HOME HARDWARE                          | 371.23       |
| 49114    | 2014-07-18  | EFT | EFT | 850      | JOHN DEERE FINANCIAL                   | 847.64       |
| 49115    | 2014-07-18  | EFT | EFT | 786841   | KEE-LOK SECURITY SUPPLIES LTD.         | 3,694.02     |
| 49116    | 2014-07-18  | EFT | EFT | 900001   | LETHBRIDGE HONDA                       | 209.94       |
| 49117    | 2014-07-18  | EFT | EFT | 786659   | LIVINGSTONE RANGE SCHOOL DIVISION      | 411.73       |
| 49118    | 2014-07-18  | EFT | EFT | 787531   | MILLER SUPPLY                          | 50.40        |
| 49119    | 2014-07-18  | EFT | EFT | 786704   | MINISTER OF FINANCE (LT)               | 40.00        |
| 49120    | 2014-07-18  | EFT | EFT | 786872   | MPE ENGINEERING LTD.                   | 7,488.04     |
| 49121    | 2014-07-18  | EFT | EFT | 65000    | MUNICIPAL DISTRICT OF WILLOW           | 4,425.00     |
| 49122    | 2014-07-18  | EFT | EFT | 65040    | MUNICIPAL INFORMATION SYSTEMS          | 959.14       |
| 49123    | 2014-07-18  | EFT | EFT | 786052   | MYRON                                  | 829.34       |
| 49124    | 2014-07-18  | EFT | EFT | 786905   | ONECONNECT SERVICES INC. T46194        | 64.06        |
| 49125    | 2014-07-18  | EFT | EFT | 75955    | PALMER, FRED                           | 250.00       |
| 49126    | 2014-07-18  | EFT | EFT | 97050    | PHARMASAVE                             | 8.24         |
| 49127    | 2014-07-18  | EFT | EFT | 786167   | PITNEY BOWES GLOBAL CREDIT SERVICES    | 1,398.98     |
| 49128    | 2014-07-18  | EFT | EFT | 787523   | SANDERS, DARREN                        | 31,950.00    |
| 49129    | 2014-07-18  | EFT | EFT | 14265    | SAVARIA LIFTS LTD.                     | 250.00       |
| 49130    | 2014-07-18  | EFT | EFT | 786759   | SIMPLEX GRINNELL                       | 3,118.47     |



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

| <b>Cheque #</b> | <b>Cheque Date</b> | <b>CEO</b> | <b>CAO</b> | <b>Vendor #</b> | <b>Vendor Name</b>                | <b>Amount</b>        |
|-----------------|--------------------|------------|------------|-----------------|-----------------------------------|----------------------|
| 49131           | 2014-07-18         | EFT        | EFT        | 13525           | SOBEYS CLARESHOLM                 | 53.07                |
| 49132           | 2014-07-18         | EFT        | EFT        | 91700           | STARLINE SIGNS                    | 23.63                |
| 49133           | 2014-07-18         | EFT        | EFT        | 786874          | SUPERIOR SAFETY CODES INC.        | 1,695.75             |
| 49134           | 2014-07-18         | EFT        | EFT        | 786391          | THE CYPRESS GROUP                 | 142.80               |
| 49135           | 2014-07-18         | EFT        | EFT        | 786849          | TJ'S TREE TRIMMING                | 420.00               |
| 49136           | 2014-07-18         | EFT        | EFT        | 97000           | TOWN OF CLARESHOLM                | 26.22                |
| 49137           | 2014-07-18         | EFT        | EFT        | 97001           | TOWN OF CLARESHOLM                | 38.57                |
| 49138           | 2014-07-18         | EFT        | EFT        | 786500          | TRINUS TECHNOLOGIES INC.          | 157.50               |
| 49139           | 2014-07-18         | EFT        | EFT        | 101400          | UNITED FARMERS OF ALBERTA         | 1,428.85             |
| 49140           | 2014-07-18         | EFT        | EFT        | 23500           | W.R. MEADOWS OF WESTERN CANADA    | 6,216.37             |
| 49141           | 2014-07-18         | EFT        | EFT        | 36950           | WATER BLAST MANUFACTURING LP      | 154.65               |
| 49142           | 2014-07-18         | EFT        | EFT        | 111705          | WC CLASS II REGIONAL LANDFILL     | 12,044.50            |
| 49143           | 2014-07-18         | EFT        | EFT        | 900000          | Alberta NWT Command               | 445.00               |
| 49144           | 2014-07-18         | EFT        | EFT        | 900000          | Canadian Public Works Association | 215.25               |
| 49145           | 2014-07-18         | EFT        | EFT        | 900000          | Claresholm Junior Rodeo Club      | 250.00               |
| 49146           | 2014-07-18         |            |            | 900000          | CUTLER, DENELLE                   | 25.14                |
| 49147           | 2014-07-18         | EFT        | EFT        | 900000          | FRANKO, HENRY & BELEN             | 200.00               |
| 49148           | 2014-07-18         | EFT        | EFT        | 900000          | GREEN LINK                        | 735.00               |
| 49149           | 2014-07-18         | EFT        | EFT        | 900000          | HAUL AWAY REMOVAL                 | 204.75               |
| 49150           | 2014-07-18         | EFT        | EFT        | 900000          | NILSSEN, TERESA                   | 300.00               |
| 49151           | 2014-07-18         |            |            | 900000          | Physio-Control Canada Sales Ltd.  | 367.50               |
| 49152           | 2014-07-18         |            |            | 900000          | WILSON, JODY                      | 33.00                |
|                 |                    |            |            |                 |                                   | 187,533.81           |
|                 |                    |            |            |                 |                                   | <b>Batch # 17727</b> |
| 49153           | 2014-07-18         | EFT        | EFT        | 900100          | CLARESHOLM GOLF CLUB              | 2,663.21             |
| 49154           | 2014-07-18         | EFT        | EFT        | 900100          | ROYAL CANADIAN LEGION             | 1,160.39             |
|                 |                    |            |            |                 |                                   | 3,823.60             |
|                 |                    |            |            |                 |                                   | <b>Batch # 17753</b> |
| 49155           | 2014-07-31         |            |            | 900100          | WANNAMAHER, CYNTHIA ANNE          | 1,767.24             |
|                 |                    |            |            |                 |                                   | 1,767.24             |



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

| Cheque #     | Cheque Date | CEO | CAO | Vendor # | Vendor Name                       | Amount            |
|--------------|-------------|-----|-----|----------|-----------------------------------|-------------------|
|              |             |     |     |          | <b>Batch #</b>                    | <b>17756</b>      |
| 49157        | 2014-07-31  |     |     | 76356    | ACN                               | 12.54             |
| 49158        | 2014-07-31  |     |     | 787528   | ASSOCIATED ENGINEERING            | 13,125.00         |
| 49159        | 2014-07-31  |     |     | 786427   | BOUNDARY EQUIPMENT (CALGARY) LTD. | 1,194.38          |
| 49160        | 2014-07-31  | EFT | EFT | 13250    | CLARESHOLM CHILD CARE SOCIETY     | 2,183.50          |
| 49161        | 2014-07-31  |     |     | 13660    | CLARESHOLM LOCAL PRESS            | 71.19             |
| 49162        | 2014-07-31  |     |     | 786697   | CNH CAPITAL C3115                 | 138.60            |
| 49163        | 2014-07-31  |     |     | 786540   | DIRECT ENERGY REGULATED SERVICES  | 40.71             |
| 49164        | 2014-07-31  |     |     | 786000   | FLOWERS ON 49th                   | 57.75             |
| 49165        | 2014-07-31  |     |     | 786345   | FRONTIER WESTERN SHOP LTD.        | 210.00            |
| 49166        | 2014-07-31  |     |     | 36800    | HOME HARDWARE                     | 42.36             |
| 49167        | 2014-07-31  |     |     | 56200    | LOCAL AUTHORITIES PENSION PLAN    | 13,696.57         |
| 49168        | 2014-07-31  |     |     | 66100    | NATIONAL SECRETARY-TREASURER      | 1,283.90          |
| 49169        | 2014-07-31  |     |     | 786635   | ORKIN CANADA CORPORATION          | 116.03            |
| 49170        | 2014-07-31  |     |     | 786205   | PIPELINE WATER CO-OP LTD.         | 150.00            |
| 49171        | 2014-07-31  |     |     | 786050   | PLANET CLEAN (LETHBRIDGE) LTD.    | 805.78            |
| 49172        | 2014-07-31  |     |     | 86300    | RECEIVER GENERAL FOR CANADA       | 21,122.44         |
| 49173        | 2014-07-31  |     |     | 786468   | SHAW CABLE                        | 87.10             |
| 49174        | 2014-07-31  |     |     | 900      | TELUS                             | 4,322.08          |
| 49175        | 2014-07-31  |     |     | 900000   | CUTLER, DENELLE                   | 44.20             |
| 49176        | 2014-07-31  |     |     | 900000   | EC&M ELECTRIC                     | 341.15            |
| 49177        | 2014-07-31  |     |     | 900000   | GOSLIN, JOE                       | 750.00            |
| 49178        | 2014-07-31  |     |     | 900000   | GROL, MIRANDA                     | 43.06             |
| 49179        | 2014-07-31  |     |     | 900000   | LETHBRIDGE LEGION PIPE BAND       | 500.00            |
| 49180        | 2014-07-31  |     |     | 900000   | LETHBRIDGE SHRINERS               | 500.00            |
| 49181        | 2014-07-31  |     |     | 900000   | RITE-WAY FENCING INC.             | 421.20            |
| 49182        | 2014-07-31  |     |     | 900000   | SCHLIEMANN, HERBERT               | 50.00             |
| 49183        | 2014-07-31  |     |     | 900000   | SOETAERT, MARIYA                  | 1,000.00          |
| 49184        | 2014-07-31  |     |     | 900000   | Tea Breeze Entertainment Ltd.     | 760.20            |
| 49185        | 2014-07-31  |     |     | 900000   | TOWN OF PINCHER CREEK             | 165.00            |
|              |             |     |     |          |                                   | 63,234.74         |
| <b>Total</b> |             |     |     |          |                                   | <b>454,890.08</b> |

\*\*\* End of Report \*\*\*



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*

AR73719

July 7, 2014

His Worship Rob Steel  
Mayor, Town of Claresholm  
PO Box 1000  
Claresholm, AB T0L 0T0

Dear Mayor Steel,

I am pleased to announce that the new Alberta Community Partnership (ACP) guidelines and application form are now available on the Municipal Affairs website at [www.municipalaffairs.alberta.ca/albertacommunitypartnership.cfm](http://www.municipalaffairs.alberta.ca/albertacommunitypartnership.cfm). The guidelines and form are retroactive to April 1, 2014.

The ACP replaces the former Regional Collaboration Program (RCP). The new program retains feature elements of the former RCP, but with expanded project eligibility that includes support for capital and limited-term operating expenditures, and options for multi-year funding.

The ACP has grown from four to six program components. Two new components, Intermunicipal Collaboration (IC) and Metropolitan Funding (MF), have been created from the former Regional Collaboration component, and a new Viability Review Support (VRS) component has been added to provide support for municipal restructuring activities. The Mediation and Cooperative Processes, Municipal Internship, and Strategic Initiatives components are retained under the ACP, with the addition of a new finance officer stream under the Municipal Internship component.

The IC component provides support up to \$350,000 towards collaborations of two or more municipalities to explore, plan, or implement new or enhanced regional municipal services. Full details on the IC component can be found in Schedule 1 of the ACP guidelines.

The MF component provides an annual funding allocation to municipalities with populations greater than 55,000, to support the unique pressures faced by Alberta's largest municipalities. It also provides an annual allocation to the Capital Region Board and Calgary Regional Partnership for their operations.

.../2

His Worship Rob Steel

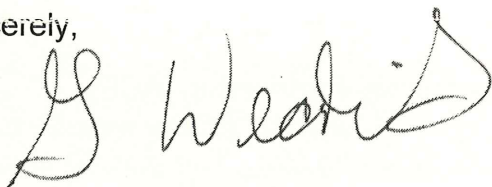
-2-

Beginning in 2015/16, a municipal cost-share requirement will be introduced to both the IC and MF components. Cost-share requirements stipulate that a specific portion of the project or allocation must be funded by the participating municipalities undertaking the project.

Should you have inquiries regarding the ACP guidelines and application form, or if you require a printed version, please contact a program advisor in the Regional Grant Programs area, toll-free at 310-0000, then 780-427-2225.

I look forward to working with you to support municipal collaboration to make our communities and our province stronger.

Sincerely,

A handwritten signature in black ink, appearing to read "G Weadick". The signature is written in a cursive style with a large initial "G" and a long horizontal stroke.

Greg Weadick  
Minister of Municipal Affairs

cc: Jeff Gibeau, Acting Chief Administrative Officer, Town of Claresholm





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*

His Worship Rob Steel  
Mayor, Town of Claresholm  
PO Box 1000  
Claresholm AB T0L 0T0

Dear Mayor Steel

Since it came into force 20 years ago, the *Safety Codes Act (SCA)* has served Alberta effectively. It is one of the strongest safety codes systems in the country, in part because we are constantly looking at ways to improve it. Our collective experience with the SCA has identified some new areas for improvement and a need to ensure that the SCA is able to meet Alberta's needs well into the future.

Together with the Safety Codes Council, Municipal Affairs has undertaken a review of the SCA to consider a variety of possible updates and changes, including options for enhancing safety codes service delivery, enforcement mechanisms and assisting municipalities with their safety codes system administration responsibilities.

The next step in our review is to engage municipalities and other key stakeholders in a broad consultation to garner input from those who have been most directly involved in and responsible for the effectiveness of our safety codes system.

In the coming days, Alex Morrison, Acting Assistant Deputy Minister of the Public Safety Division, and Brian Alford, President and CEO of the Safety Codes Council, who will be leading the consultation, will provide your administration with details on the information sessions and the web-based, core consultation process.

Municipal involvement in the safety codes system is vital to managing community risks, and I look forward to hearing from your municipality through this consultation.

Sincerely,

Greg Weadick  
Minister of Municipal Affairs



# Claresholm Garden Club

P.O.Box 2547, Claresholm, Alberta T0L0T0

To share knowledge, ideas, and encouragement to anyone who enjoys the challenge of Claresholm and area gardening



July 11<sup>th</sup>, 2014

Mayor and Council  
Town of Claresholm  
P.O.Box 1000  
Claresholm, AB

Dear Council:

Thank you very much for your understanding and recognition of the efforts made by our organization in enhancing the appearance of the Town through planting and maintenance of flowers, trees and shrubs, and for the generous contribution of one thousand dollars to assist us in these regards.

Be assured it is our intention to use the funds responsibly and to good use.

Yours truly,

Rosemary Wishart  
President, Claresholm Garden Club

## Karine Wilhauk

---

**From:** ROBERT STEEL <rasteel@shaw.ca>  
**Sent:** August-05-14 11:03 AM  
**To:** Karine Wilhauk  
**Subject:** Fwd: Please Table This Letter At Your Next Council Meeting  
**Attachments:** Municipal tobacco-smoking restrictions chart July 2014.pdf; pub\_res\_files/image001.jpg; pub\_res\_files/image002.jpg

Can you please add this to the agenda as an information item.  
Thanks, Rob

----- Forwarded Message -----

From: "Vikki Pym" <[vikki@ash.ca](mailto:vikki@ash.ca)>  
To: "rob steel" <[rob.steel@townofclaresholm.com](mailto:rob.steel@townofclaresholm.com)>  
Sent: Tuesday, August 5, 2014 10:26:10 AM  
Subject: Please Table This Letter At Your Next Council Meeting

August 5, 2014

Mayor Rob Steel

Town of Claresholm

PO Box 1000

Claresholm, AB, T0L 0T0

Dear Mayor Steel:

Re: New measures to reduce and prevent tobacco use in your community

Tobacco remains the leading avoidable cause of disease and premature death in Canada and it has a profound impact on your community and your local economy. About 3,000 Albertans die prematurely from tobacco use each year.

Alberta municipalities have a significant role to play in reducing tobacco use as part of their mandate to protect and enhance the quality of life of their residents. Over the years, many Alberta municipalities have passed bylaws to help reduce tobacco use and to eliminate exposure to secondhand smoke. This municipal leadership has contributed to significant reductions in tobacco use.

Although the federal and provincial governments have mandates to reduce tobacco use, municipalities can also take evidence-based actions to address this serious public health problem.

These actions include:

1. Reducing youth access to tobacco through tobacco sales licensing and enforcement.
2. Reducing youth exposure to smoking outdoors with bylaws to create smoke-free parks and playgrounds.
3. Prohibiting the use of any smoking materials where cigarette smoking is banned such as hookahs, e-cigarettes, marijuana and other drugs.
4. Banning smoking in hotel and motel guest rooms.
5. Banning smoking in social housing units and group living facilities.
6. Making all outdoor worksites smoke-free.

A number of Alberta municipalities have taken action on these issues and we have enclosed a summary chart of these bylaws for your reference.

The provincial Tobacco Reduction Act (TRA) bans smoking in almost all indoor workplaces and public establishments. However the TRA exempts group living facilities, hotel and motel guest rooms and outdoor areas with the exception of commercial patios and building entranceways. The TRA also exempts tobacco sales licensing, e-cigarettes and other smoking materials.

Section 10 of the TRA allows municipalities to pass bylaws that are more restrictive than the provincial law. Section 7 of the Municipal Government Act also provides municipalities with broad authority to protect the health and safety of their residents.

ASH provides support and assistance to municipalities that are considering bylaws and policies to reduce tobacco use. Our services include consultation, training and the provision of resource materials to assist with policy development. We can also help with the preparation of effective bylaws and policies.

If you need any assistance with a tobacco or smoking related policy measure please feel free to contact Vikki Pym or myself at 780-426-7867 or send an email to [vikki@ash.ca](mailto:vikki@ash.ca).

We are currently conducting outreach sessions for municipal councils and administrators. ASH is hosting a workshop for municipal councillors on the development of local tobacco control policies to coincide with the upcoming AUMA annual meeting in Edmonton in September (see details below). Please let us know if you are interested in participating.

You can have a significant impact on the health of your residents by supporting measures to reduce and prevent tobacco use. We look forward to the opportunity of working with you and your Council to improve the quality of life of your community.

Thank you for your attention.

Sincerely,

Les Hagen

Executive Director

ASH Workshop: Helping Municipalities Develop Tobacco Control Bylaws

Tuesday, September 23 - 1:00 p.m. to 4:00 p.m.

Saturday, September 27 - 9:00 a.m. to 12:00 p.m.

Marriott Courtyard Hotel, Edmonton

This free workshop is intended for municipal councillors and administrators who would like to develop bylaws to reduce tobacco use and other smoking materials. The workshop will provide practical tools, information and resource materials to assist with bylaw development and implementation. We will also examine community readiness and public awareness/engagement strategies. Topics to be addressed will include youth access restrictions, outdoor smoking restrictions, e-cigarettes and other smoking materials, and enforcement strategies.

To confirm your attendance please contact Vikki Pym at [vikki@ash.ca](mailto:vikki@ash.ca).

PO Box 4500 Station South, Edmonton, Alberta, Canada T6E 6K2 Phone: 780-426-7867

## Selected Tobacco/Smoking Restrictions in Alberta

Compiled by Action on Smoking & Health (ASH)

July 2014

| Municipality      | Tobacco Sales Licensing | Smoke-Free Outdoor Spaces |       |                              |         |                 |                |        | Smoke-Free Hotel/Motel Guest Rooms | Smoking Materials Prohibited |   |                       |
|-------------------|-------------------------|---------------------------|-------|------------------------------|---------|-----------------|----------------|--------|------------------------------------|------------------------------|---|-----------------------|
|                   |                         | Play-grounds              | Parks | Sports fields and facilities | Beaches | Outdoor markets | Outdoor events | Trails |                                    | Tobacco                      | Any smoking materials incl. marijuana and other drugs | Electronic cigarettes |
| Airdrie           |                         |                           |       |                              |         |                 |                |        | ✓                                  | ✓                            | ✓   |                       |
| Beaumont          |                         |                           |       |                              |         |                 |                |        |                                    | ✓                            | ✓   |                       |
| Calgary           | ✓                       | ✓                         |       | ✓                            |         |                 |                |        |                                    | ✓                            |   |                       |
| Canmore           |                         |                           |       |                              |         |                 |                |        | ✓                                  | ✓                            |   |                       |
| Devon             |                         |                           |       |                              |         |                 | ✓              |        |                                    | ✓                            | ✓   |                       |
| Edmonton          | ✓                       | ✓                         |       | ✓                            |         |                 |                |        |                                    | ✓                            |   |                       |
| Grande Prairie    |                         | ✓                         |       | ✓                            |         |                 |                |        |                                    | ✓                            |   |                       |
| Hinton            | ✓                       |                           |       |                              |         |                 |                |        |                                    |                              |   |                       |
| Jasper            |                         |                           |       |                              |         |                 |                |        |                                    | ✓                            | ✓   |                       |
| Lethbridge        |                         | ✓                         |       |                              |         |                 |                |        |                                    | ✓                            |   |                       |
| Medicine Hat      |                         | ✓                         | ✓     | ✓                            | ✓       |                 |                | ✓      |                                    | ✓                            |   |                       |
| Red Deer          |                         | ✓                         |       | ✓                            |         |                 | ✓              |        |                                    | ✓                            | ✓   | ✓                     |
| Redcliff          |                         |                           |       |                              |         |                 |                |        |                                    | ✓                            | ✓   |                       |
| St. Albert        | ✓                       |                           |       |                              |         | ✓               | ✓              |        |                                    | ✓                            | ✓   |                       |
| Stettler          |                         |                           |       |                              |         |                 |                |        | ✓                                  | ✓                            | ✓   |                       |
| Strathcona County |                         |                           |       |                              |         |                 |                |        |                                    | ✓                            | ✓   |                       |
| Sylvan Lake       |                         |                           |       |                              |         |                 | ✓              |        |                                    |                              |   |                       |
| Taber             | ✓                       |                           |       |                              |         |                 |                |        |                                    |                              |   |                       |
| Wood Buffalo      |                         |                           |       |                              |         |                 |                |        |                                    | ✓                            | ✓   |                       |

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# OLDMAN WATERSHED COUNCIL

## Summer 2014 E-Newsletter



Photo by Leta Pezderic - "Oldman River"

### Happy 99th birthday, Oldman River!

Did you know that its name was changed from the Belly River to the Oldman River on August 4, 1915?

### 1902 Belly River Flood (before the name change to the Oldman River)

[What's Happening at the OWC](#)

[OWC Upcoming Events and Recent Activities](#)

[Wrapping Up Another Successful Year](#)

[The Oldman Looks Back](#)

[What's Up in the Headwaters?](#)

[On the Fundraising Front](#)

[2014 Conferences & Courses](#)

[Job Postings and Requests for Proposals](#)





## What's Happening at the OWC

- Shannon Frank, OWC Executive Director



### SSRP: Devil or Divine?

The long-awaited South Saskatchewan Regional Plan was released July 23 and comes into effect September 1st.

Many people are asking: What is OWC's position on it?

See [www.oldmanwatershed.blogspot.ca](http://www.oldmanwatershed.blogspot.ca) for the answer



## OWC Upcoming Events & Recent Activities

- Leta Pezderic, OWC Program Coordinator



# Prairie Urban Garden Tour 2014

With all the wet years southern Alberta has been experiencing lately, you might wonder why the Oldman Watershed Council (OWC) continues to promote Xeriscaping...well, it is because Xeriscaping is about more than just water conservation. The OWC wants people to understand that what we do in our backyards can have an impact on our rivers and lakes. By implementing the 7 principles of Xeriscaping in your yard, you are building an environmentally responsible yard. One that gives back, rather than takes. These are sustainable yards where the goal is that plants survive dry periods on their own, without heavy reliance on supplemental watering, fertilizer/herbicides and other maintenance tasks. They also provide habitat for wildlife and insects and overall tend to be more aesthetically pleasing than a monoculture lawn.

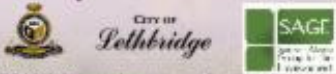
The Prairie Urban Garden Tour held on June 21st was the 5th annual garden tour the OWC has held showcasing local gardens in Lethbridge that practise the principles of Xeriscaping. Even with all the flood activity and last minute changes to the event, over 70 people came out to tour the beautiful gardens in Lethbridge. Unfortunately due to the closure of the river valley the morning activities, including presentation by Steve MacRae on the principles of Xeriscaping, had to be canceled, however Steve was at his yard talking to people one on one, answering all their gardening questions. Local landscaper Verlin Torkelson (Bluegrass Landscaping) presented on rainwater harvesting and lawn management. And back by popular demand was Al Fedkenheuer with ALCLA Native Plant Restoration Inc. selling native plants – we have found that finding native plants for sale is one of the biggest challenges, so it is wonderful Al can help out in this department!



**Brought to you by:**



**...and by our Partners:**



OWC Members at Large  
JoJo Garden Design and Consulting

**Thank you to our sponsors!!**

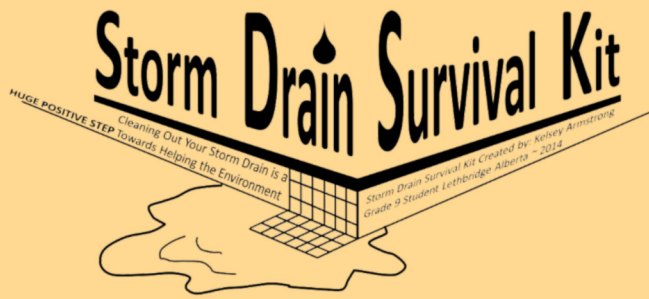


Many of the comments made afterwards were that the tour offered them a look at the different options one has when xeriscaping. Water collection systems, permaculture, and raised beds were some unique features offered at the various gardens. Participants comments that they were inspired by the featured gardens and excited to get started on their own!

A big thank you goes out to the OWC Volunteers who helped organize the tour and the 11 garden owners who hosted and welcomed people into their yards!

And Congratulations to Elise Verhage and Carmen Petty for winning the prize packages!

- A Rain Barrel (One Donated by Bluegrass Landscaping; One provided by: OWC)
- Water Conservation Kit (Provided by: OWC)



Winner of **Agrium's Caring for Our Watersheds** contest, Kelsy Armstrong, has been busy putting her prize winning idea into action - she has assembled 500 **Storm Drain Survival Kits** and is eager to get them out in the hands of community members so they can start putting them to good use!

To learn more and to get your FREE kit [click here](#).  
For the history of this project - [click here](#).

**Yellow Fish Road Launch 2014**  
**Stephanie Vehnon, City of Lethbridge**

Youth from the Boys and Girls Club kicked off the 8th annual Yellow Fish Road Program on June 6, 2014 at the Aquaponics Building at Lethbridge College. The Yellow Fish Road Program is designed to create awareness on storm drain pollution and shares the message that "Rainwater Only" should be entering our storm drains, which lead directly to the Oldman River, and are untreated by local treatment plants. The program involves painting yellow fish by storm drains and hanging door hangers for awareness.



The youth received a presentation on types of pollution that can enter our storm drains, making their way to the Oldman River. Pollutants such as fertilizers, pesticides, herbicides, garbage, soap, excessive amounts of dirt, oil, and gas can enter our storm drains and create water quality issues, affecting the aquatic life.

"It's to show people not to put garbage or other liquids in sewer drains because it could kill wildlife in the river," said Brooklynn Cain, a Grade 4 student at Galbraith Elementary school.

"We're painting fish so people know not to put other liquids besides water down the sewer drain," said Melanie McQueen, a classmate of Brooklynn's.

This helps us realize that youth are listening and wanting to actively participate in creating such a strong visual message to the community. The youth then learned a little about water quality measurement techniques from the Lethbridge College, as well as got a tour of the fish and Aquaponics operations. They enjoyed all aspects of the launch and are now familiar with the Yellow Fish Road Program and ways they can help to reduce storm drain pollution.

The Yellow Fish Road was started in 1991 by Trout Unlimited Canada. In 2007, the City of Lethbridge and the Oldman Watershed Council became a Trout Unlimited Partner of the Yellow Fish Road Program, and has been going strong ever since! If you are interested, contact Stephanie Vehnon at [yfr@lethbridge.ca](mailto:yfr@lethbridge.ca)!



**Another successful AGM was held on June 25 at the Enmax Centre. Thanks to all of you who enjoyed the day with us at this busy time of year – we had 66 in attendance. The business meeting was conducted followed by presentations, lunch and a “Spin the Wheel” game for attendees to find out how much they know about the OWC!**



### **Presentations**

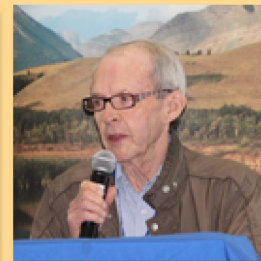


**Shirley Pickering presented on proposed flood mitigation options and how they impact our watersheds**



**Adam Driedzic presented on managing recreation on public land: how does Alberta compare?**

### **Introductions of new board members**



**Heather Sinton – Alberta Environment and Sustainable Resource (Provincial Government rep)  
Claudia Sheedy – Agriculture and Agri-Food Canada (Federal Government rep)**

**Members-at-Large Appointments – two year term  
Larry Mitchell and Anne Stevick**

### **Thanks to retiring board members**



**Fond farewells and appreciation expressed to retiring board members  
Ian Dyson and Terry Kerkhoff  
as well as to Robert Tarleck, who was unable to attend the AGM.**



# The Oldman Looks Back

- Anna Garleff, OWC Communications Coordinator

## "THE OLDMAN LOOKS BACK"

**As a Watershed Council, one of the things we really like to do is look forward.**

We look forward to the cooperative use and stewardship of the watershed by the wide spectrum of users and interests. We look forward to continuing our work to ensure that our wild spaces can remain so and the quiet enjoyment of them remains a pleasure for generations to come.

But what about looking back? There is much to be learned from history. **I am currently compiling a timeline** about the Oldman Watershed Council and I thought you might be interested, too. **If you have any comments, please do get in touch!**

### 1997

The Oldman River Basin Water Quality Initiative was formed in response to concerns expressed in the community about protecting water quality.

**Efforts focused on collecting data (water quality and land use), interpreting and analyzing it (exploring land use and water quality relationships at a watershed scale), and pursuing work on beneficial management practices.** The Initiative's Action Plan emphasized the importance of three types of activities to be carried out during that five year period: a) Collecting baseline information on water quality and how to improve it; b) Classifying land use, and; c) Communicating the activities of the Initiative.

### 2001

Support was expressed for continuing the Initiative for another five years at the Stakeholder meeting held with initiative partners. **The Initiative was recognized with the Special Emerald Award, presented by the Alberta Emerald Foundation for Environmental Excellence.** The award recognized the initiative's progress in involving a range of stakeholders to address water quality concerns.

### 2003

A five year Strategic Overview (2003-2008) was initiated. The emphasis of the initiative during the next five years would **shift toward . . .**

[read more](#)

**Will you help us write 2015? The OWC welcomes everyone who is interested in volunteering. All of our achievements are due to the hard work of our many talented people. Whether you are new to watershed issues or an experienced scientist, we'd love to hear from you! Contact Anna by [email](#) for more information.**



Northwest Mounted Police 1885 in the river valley



# What's Up in the Headwaters?

- Connie Simmons, OWC Planning Manager

**What's up in the Headwaters? Gotta classify those linear features!**

The **Headwaters Action Team** (multi-stakeholder group formed from the Partnership Advisory Network) has been moving forward on priority actions of the **Headwaters Action Plan**. After developing the **Team Charter** to help guide how we work together, the team is now focused on the **Classification of Linear Features Project**, which will be our first pilot project in the **Dutch Creek sub-watershed** of the Oldman headwaters.

The OWC has received funds from the key sponsors (see below!) towards the priority action to develop a classification of linear features protocol. Classification of linear disturbance is important to understand - for it will help to prioritize the remediation/restoration of linear disturbance features that impact important headwaters function and values. The team is working with the Government of Alberta to ensure that the resulting protocol is a useful contribution to the Linear Footprint Management Framework of the South Saskatchewan Regional Plan. We are very pleased to have their assistance, and also the help of Fish and Wildlife in our need to understand cumulative effects on fish species at risk. The Dutch Creek sub-watershed is home to a near pure population of threatened Westslope Cutthroat trout.



The Headwaters Action Team will also be addressing the education and awareness of aquatic invasive species (AIS) priority action - with **an AIS information session at Beauvais Lake Provincial Park boat launch, July 31 at 12 pm. The Team welcomes everyone to join them for this lakeside information session to learn more about the threat to the Oldman watershed from zebra mussels, quagga mussels and Eurasian watermilfoil. All are welcome to join us!**



But the Team isn't all about work! We are also about having some fun together and celebrating this greater watershed community. We took some time to celebrate Shannon's birthday, which was on June 24, but we met on June 26 and enjoyed a home make birthday cake, complete with candles and off-key singing!

A **BIG Thank You** goes to the Alberta Conservation Association (ACA), the Royal Bank of Canada (RBC) and the Roundtable on the Crown of the Continent for funding the linear features classification project. For more information on our progress with the Headwaters Action Plan, please contact [connie@oldmanbasin.org](mailto:connie@oldmanbasin.org) or call 403-627-1736.



**On the Friendraising Front**  
- Andrea Vaxvick, OWC Development Coordinator

Wow! Summer is really flying by! Our last newsletter was in mid-May when we were all gearing up for the May long weekend and now here we are gearing up for August long?!

May I just start by saying that it has been a fantastic summer here at the OWC and on the friendraising front it has been exciting, to say the least!



"Summer Butterfly"  
Photo by Andrea Vaxvick



Above: RBC Manager, Brian Bradley presents OWC Executive Director, Shannon Frank, with a cheque on RBC Blue Water Day

On **RBC Blue Water Day**, June 12th, we were presented with a cheque from the Royal Bank of Canada to help implement the Headwaters Action Plan - a plan that we, with community members and 18 stakeholders in the basin, have been working on for two years! You can imagine how ecstatic we are at seeing the priority actions, set out in the plan, start to come into fruition. The funds, along with support from the Alberta Conservation Association, Government of Alberta and the Roundtable on the Crown of the Continent, will first go towards helping us map and classify linear features (roads, trails, rails, pipelines, seismic lines, telephone lines etc.) in a 4th order watershed in the headwaters of the Oldman watershed. These features will be classified according to their state, erosion potential, intensity of use and environmental impact to identify problem areas and actions for reclamation. We're excited to get this project on the go and if you would like to [get involved](#) or [donate](#) to protect and improve the health of our headwaters - the provider of 90% of the freshwater in the Oldman watershed - please do so by visiting the links, or, give me a call at 403-382-4708, anytime, to discuss opportunities - I'd love to hear from you!



As you've heard from our lovely Leta, above, the **Prairie Urban Garden Tour** on June 21st was a success. On the fundraising front, this was an interesting and fun experience because the costs of the tour were entirely covered by sponsors in the Oldman watershed community! We worked hard with them to pull it off and what a great learning experience it was for all of us at OWC. Fundraising plays an integral role in our ability to provide programs and do research for our water sustainability in southern Alberta. So thank you again to our sponsors below. We couldn't have provided the community with this great tour to protect our stormwater quality

without you... or our valuable partners and volunteers; the City of Lethbridge (Waste & Recycling Services and Water, Wastewater and Stormwater), JoJo Garden Design and Consulting, Southern Alberta Group for the Environment and OWC Members at Large.

**Sponsored by:**



TD Friends of the Environment Foundation



Canada



Photo by Leta Pezderic

Last, but certainly not least, we had our **Annual General Meeting (AGM)** on June 25th, which you can read about, above, from Bev. But, may I just say, it was great to have passionate members, volunteers, stakeholders, board and staff celebrating our MANY accomplishments over the April, 2013 - March, 2014 fiscal year ([Annual Report](#) .pdf). Again, we couldn't have thrown such a great AGM without the support of sponsors in our community - Wholesale Sports, Pawsibilities, Serenity Equestrian - who added much value by offering exciting prizes, and Lethbridge Kinsmen, who provided a "Crown and Anchor" table for Anna's engaging "So you think you know the OWC?" game. THANK YOU, to our volunteers, sponsors, partners and supporters who make the OWC's important work (and the celebration and communication of it) possible. WE COULD NOT DO IT WITHOUT YOU.

So, as you can see, an exciting summer so far and it's not over!

Would you like to [get involved](#) with the OWC? Will you [donate](#) or continue to donate to the Oldman watershed community vision for a healthy, resilient watershed, where wildlife, habitat and people thrive? If you've thought about getting involved or donating but don't know where to start, please, do not hesitate to [contact one of our staff](#). We're here to help you, help the Oldman watershed, through many programs, such as the [Watershed Legacy Program](#), which I would be happy to tell you all about.

Have a fun and safe August long weekend!

## In the News

Blue-Green Algae Advisories issued - [click here](#) for more information



Looking for current news on water in Alberta? Visit the [WaterPortal website](#) to sign up for their newsletter at the bottom of their homepage.

### Alberta's river forecasting info in the palm of your hand? There's an app for that.

#### FROM: Alberta Environment and Sustainable Resource Development

At last month's flood mitigation symposium in Calgary, we announced a new river information tool that made quite the splash. It's our Alberta Rivers app. Get the most current advisory info in real time. Get notifications sent directly to your home screen, View river forecast data from anywhere in the province.

To read more or download the Android app [click here](#) (iPhone/iPad app will be available soon).

### Don't Miss the Boat: How to Ditch Invasive Mussels

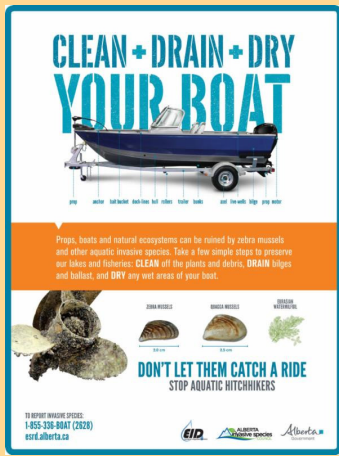
#### Alberta Conservation Association- Spring/Summer 2014

So you bought a boat...in the United States...and got a great deal! You're driving it back to Alberta. There is a boat inspection station. You wonder if you need to stop. You wonder what could happen if you don't... Aquatic invasive species are common stowaways and pose one of the greatest threats to freshwater resources.

They can change the aquatic ecosystem by competing with native fish species and removing vital nutrients needed for their survival. They also pose substantial risks to the economy by clogging pipes and intakes, decreasing property values, and changing native fisheries that are important to Albertans.

There are 3 ways to rid your boat and equipment of mussels. To read more, click [here](#).





**Steaming may have caused endless Cold Lake oil spills, CNRL admits  
Global News - July 14, 2014**

For the first time, Canadian Natural Resources, Ltd. has admitted a series of never-ending spills on its property could be caused, or at least exacerbated, by its own high-pressure steaming. Environmentalist critics have been saying so for years. Energy Resources Conservation Board (regulator before Alberta Energy Regulator) suggested as much in its report on another, similar spill in 2009.

But for more than a year, CNRL stuck with its original story: That faulty wellbores - old holes in the rock used to extract bitumen from operations long defunct - were to blame. [read more](#)

## 2014 Conferences, Courses & Workshops

**September 23-26**

**Western Canada Water 2014 Stronger Together - Regina, SK**

**Annual Conference and Exhibition - Delta Regina Hotel**

<http://wcwwa.ca/events/wcw-annual-conference-exhibition/wcw14-stronger-together>

**October 27-29**

**PFSRB Annual Conference - Saskatoon, SK**

PFSRB and CWRA Saskatchewan Branch

Long Term Threats to the Saskatchewan River Basin

Delta Bessborough Hotel

See [attached poster](#) for more details.

[www.skriverthreats.com](http://www.skriverthreats.com)

## Job Postings & Requests for Proposal

### OWC Requests for Proposals

#### Oldman Linear Feature Classification Project

The Oldman Watershed Council is currently seeking a qualified contractor for the 'Oldman Linear Feature Classification Project' - provide field research, data collection and analysis of linear features in the Dutch Creek sub-watershed in the Oldman headwaters area. Please see the attached [Request for Proposals](#) for more information.

Reference related to this project:

Oldman Headwaters Indicator Project - [http://oldmanbasin.org/files/4213/9757/3811/HIP\\_Report\\_April\\_2\\_2014.pdf](http://oldmanbasin.org/files/4213/9757/3811/HIP_Report_April_2_2014.pdf)

Thank you for your consideration of this request. We look forward to hearing from you. - Connie Simmons

**Application Deadline: August 6**

#### OWC Website Redesign

As part of the OWC's focus on communication, we are creating a clearer, crisper website that is simple, user-friendly and more interactive. Experienced web design firms who understand both rural broadband issues and visual, crowd-sourced content are invited to submit an RFP. Contact our Communications Coordinator, Anna Garleff, for more information, 587 224 3793 or email [anna@oldmanbasin.org](mailto:anna@oldmanbasin.org). [Click here](#) for the RFP.

**Proposal deadline: 9 am, Monday, August 18.**

**POLIS Water Sustainability Project** has been working for the past decade to develop critical foundational research on water sustainability, with a particular focus on governance and water law in the context of policy reform. **They currently have an opportunity for a researcher/coordinator to join their team and play a key role in developing and disseminating innovative research on water policy and law reform.** Download the complete [job posting](#), which outlines the required qualifications/experience and has full instructions on how to apply. Applications should be submitted no later than August 4.

#### Red Deer River Watershed Alliance

**Watershed Planning Coordinator - [click here](#) for job posting. Application deadline: August 15.**

OWC funding provided in part by:



[Forward this email](#)



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Oldman Watershed Council | 100, 5401 - 1st Avenue South | Lethbridge | Alberta | T1K 4V6 | Canada

**CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY**  
**Board of Directors, June 20, 2014**

**ATTENDEES:** Howard Paulsen - Lay Representative  
Mike McAlonan – Town of Claresholm  
Brydon Saunders – Lay Representative  
Darren Allen - Wandering Willows  
Neil Ohler – Lay Representative  
Bob Thompson – Claresholm Seniors Center  
Lyal O’Neill – CAO

**REGRETS:**  
Vacant – Town of Granum  
Earl Hemmaway – M.D. of Willow Creek

Howard Paulsen, Chair called the meeting to order at 10:30am.

**1.0 APPROVAL OF ADDITIONS TO AGENDA**

Moved by Darren Allen to accept the agenda. Carried.

**2.0 APPROVAL OF MINUTES**

Moved by Neil Ohler to accept the minutes of the meeting held **May 30, 2014**. Carried

**3.0 BUSINESS ARISING**

1. Neil Ohler presented his retirement write-up for the paper.
2. We are waiting for a response from MasterpieceCottonwood with regards to Public Transportation.

**4.0 CORRESPONDENCE**

1. Alberta Lotteries Final Report is due July 24, 2014, Lyal O’Neill will see if an extention is possible.

**5.0 REPORTS**

1. Financial Report – Moved by Lyal O’Neill to accept the financial report. Carried.
2. CAO Report- Moved by Lyal O’Neill to accept the report. Carried.
3. Advertising & Fundraising – Funds raised YTD \$16,500.
4. Chairman’s report. Things are going good..stop in for signing meetings...

## 6.0 NEW BUSINESS

1. We have met with Masterpiece Cottonwood with a proposal to partner a public transportation alternative and hope to have a response for our next meeting to take to town council.
2. Video has been emailed out to Towns & MD's Pincher Creek/Vulcan/High River. Our first presentation will be to mdpincher creek July 8.
3. Drivers for Canada Parade Bob Thompson, Brydon Saunders, Darren Allen
4. A discussion to award Bruce Lindquist a scholarship/honarium took place during the AGM earlier today.
5. Emergency Disaster Plan – On June 18 we cancelled 1 out of town trip and held all the vans and drivers on Standby in case of an evacuation order.

**NEXT MEETING is on July 18, 2014, 10:00 at WCCCC**

7.0 The meeting was adjourned at 11:45 by Bob Thompson

cc. Town of Claresholm

MD

WCCCC

Laurie Watt

CGH

Tracy Mitchell

Minutes of the Claresholm and District Chamber of Commerce  
held at noon on the 15<sup>th</sup> day of July, 2014  
at Masterpiece Cottonwood Village

**Present**

Wilf Gour, Rob Vogt, Linda Petryshen, Billie Jean Duff, June Diment, Lisa Toly, Mike McAlonan, Betty Fieguth, Linda Brooks, Anita Wahl

1. **Call to Order**

Meeting was called to order at 12:10pm

2. **Additions/Changes to Agenda**

No additions or changes to the Agenda

3. **Approval of Agenda**

On motion by Anita Wahl, seconded and carried, the Agenda was approved.

4. **Approval of Minutes**

On motion by Wilf Gour, seconded and carried, the Minutes of June 17, 2014, were approved.

5. **Financial Report**

Linda Brooks moved that her financial statement as read.

6. **Membership Report**

Linda Brooks advised there are approximately 85 members of the Chamber.

7. **Report from Town of Claresholm**

Betty Fieguth provided the report from the Town of Claresholm.

8. **Report from M.D. representative**

There was no representative from the M.D. present.

9. **Hanging baskets outcome**

Linda Petryshen advised with respect to the hanging baskets.

10. **Thank you lunch update**

Linda Petryshen advised with respect to the Thank You Lunch scheduled for July 22, 2014.

11. **Budget discussion**

A committee of Linda Brooks, Linda Petryshen and Chloe Kilkenny was struck to review activities.

Wilf Gour presented a final report with respect to Mexican Fiesta

12. **Next Meeting**

The next meeting will be August 19, 2014 at Masterpiece Cottonwood Village, and lunch at a cost of \$8.00 per person will be, again, available. Guest speaker will be Jason Hemmaway.

13. **Adjournment**

The meeting was adjourned by Linda Petryshen at 12:45pm.



# MUNICIPAL PLANNING COMMISSION MINUTES

**July 4<sup>th</sup>, 2014**

**Town of Claresholm – Council Chambers**

**Attendees:** 1. Lyal O'Neill - Council Member (Vice-Chairperson)  
2. Shelley Ford – Council Member  
3. Grant Jordan - Member-at-Large  
4. Sharon Duncan - Member-at-Large

**Regrets:** Rob Steel - Council Member (Chairperson)

**Staff:** Jeff Gibeau - Manager of Regulatory & Property Services (Secretary to the Municipal Planning Commission)  
Jeff Doherty - Development Officer  
Tara VanDellen – RPS Assistant

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**8:03 a.m.**

**Call to Order /Adoption of Agenda**

**Motion to adopt  
the Agenda by  
Grant Jordan**

**CARRIED**

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**Adoption of Minutes**

- June 6<sup>th</sup>, 2014

**Motion to adopt  
the Meeting Minutes  
by Sharon Duncan**

**Seconded by  
Grant Jordan**

**CARRIED**

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# MUNICIPAL PLANNING COMMISSION MINUTES

July 4<sup>th</sup>, 2014  
Town of Claresholm – Council Chambers

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**Item 1: Action**

**DEVELOPMENT PERMIT**

File: D2014.061  
Applicant: Starling Auction Services Ltd.  
Owners: 789580 Alberta Ltd.  
Address: 5521 2 Street East  
Legal: Block 2, Plan 7810527  
Regarding: Development Permit for Temporary Auction Use;  
Farm/Industrial Machinery Sales (Permitted Use)

**Motion to Approve  
Temporary Use  
with Conditions  
by Grant Jordan**

**Seconded by  
Sharon Duncan**

**CARRIED**

**CONDITIONS:**

1. *The temporary use permit is approved for a period commencing on July 25th, 2014 and expiring on September 5th, 2014.*
2. *Pursuant to the Town of Claresholm Land Use Bylaw No. 1525 [Section 49] temporary use applications shall be subject to the following conditions:*
3. *the applicant or developer is liable for any costs involved in the cessation or removal of any development at the expiration of the permitted period;*
4. *the Development Authority may require the applicant to submit an irrevocable letter of credit guaranteeing the cessation or removal of the temporary use; and*
5. *any other conditions as deemed necessary.*
6. *All machinery, equipment and materials must be contained within the boundaries of the property and the applicant is required to fully remove the same from the property by the expiration of the permitted period.*

**NOTES:**

1. *The applicant must access the subject lands from 2 Street East.*
  2. *The Municipal Planning Commission emphasizes that they will take into consideration, when reviewing any future applications for a similar temporary use permit, whether or not the applicant adhered to the conditions of this temporary use permit.*
- 

**Item 2: Action**

**DEVELOPMENT PERMIT**

File: D2014.067  
Applicant: Dino & Cynthia Vizzutti  
Address: 216 47<sup>th</sup> Ave West  
Legal: Lot All 28 ptn 29, Block 11, Plan 147N  
Regarding: Development Permit Application: Detached Garage  
(with variances) Variance to Maximum Lot Coverage  
Variance to Maximum Building Height

**Motion to table to  
next meeting  
by Sharon Duncan**

**Seconded by  
Grant Jordan**

**CARRIED**

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# MUNICIPAL PLANNING COMMISSION MINUTES

July 4<sup>th</sup>, 2014

Town of Claresholm – Council Chambers

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**Item 3: Action**

**DEVELOPMENT PERMIT (Home Occupation)**

File: D2014.060  
Applicant: Judith Benson  
Owners: Chinook Emergency Services Ltd.  
Address: 224 46 Ave West  
Legal: Lot 24-26, Block 10, Plan 147N  
Regarding: Home Occupation Application;  
Registered Massage Therapy

**Motion to approve  
with Conditions  
By Grant Jordan**

**Seconded by  
Sharon Duncan**

**CARRIED**

**CONDITIONS:**

1. *The applicant shall adhere to the stipulations set out in Schedule 10 of the Town of Claresholm Land Use Bylaw No. 1525.*
- 

**8:40am**

**Administrative/Procedural**

Shelley Ford entered the Municipal Planning Commission Meeting

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**Item 4: Action**

**DEVELOPMENT PERMIT**

File: D2014.073  
Applicant: Livingstone Range School Division  
Owner: MD of Willow Creek No.26  
Address: 5205 5 Street East  
Legal: Lot 1-19, Block B, Plan 2819R  
Regarding: Temporary Use Permit;  
Storage of 75 buses for 45 days

**Motion to Approve  
Temporary Use  
with conditions  
by Grant Jordan**

**Seconded by  
Sharon Duncan**

**CARRIED**

**CONDITIONS:**

1. *The temporary use permit is approved for a period commencing on July 4th, 2014 and expiring on August 18th, 2014.*
  2. *Pursuant to the Town of Claresholm Land Use Bylaw No. 1525 [Section 49] temporary use applications shall be subject to the following conditions:*
    - (a). *the applicant or developer is liable for any costs involved in the cessation or removal of any development at the expiration of the permitted period and;*
    - (b). *any other conditions as deemed necessary.*
  3. *All vehicles, equipment and materials must be contained within the boundaries of the property and the applicant is required to fully remove the same from the property by the expiration of the permitted period.*
-



# MUNICIPAL PLANNING COMMISSION MINUTES

July 4<sup>th</sup>, 2014  
Town of Claresholm – Council Chambers

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**Item 5: Action**

**DEVELOPMENT PERMIT (Home Occupation)**

**Motion to Approve  
with conditions  
by Councillor Ford**

File: D2014.052  
Applicant: Todd Buhmiller (Widescreen Media)  
Owners: Todd & Catherine Buhmiller  
Address: 312 50 Ave East  
Legal: Lot 2, Block 131, Plan 6535GA  
Regarding: Home Occupation Application; Media Production

**Seconded by  
Grant Jordan**

**CARRIED**

**CONDITIONS:**

1. *The applicant shall adhere to the stipulations set out in Schedule 10 of the Town of Claresholm Land Use Bylaw No. 1525.*
- 

**Item 6: Action**

**DEVELOPMENT PERMIT (Home Occupation)**

**Motion to Approve  
with conditions  
by Grant Jordan**

File: D2014.066  
Applicant: Doug Bowman  
Owners: Debra Kurtz  
Address: 45 Westlynn Drive  
Legal: Lot 8, Block 3, Plan 7410893  
Regarding: Home Occupation;  
Photography & Digital Imaging Services

**Seconded by  
Councillor Ford**

**CARRIED**

**CONDITIONS:**

1. *The applicant shall adhere to the stipulations set out in Schedule 10 of the Town of Claresholm Land Use Bylaw No. 1525.*
- 

**Item 7: Action**

**DEVELOPMENT PERMIT**

**Motion to Approve  
a modified size  
(eight foot wide)  
Accessory Building  
(shed) with Conditions  
By Grant Jordan**

File: D2014.068  
Applicant: David Arnold  
Address: 19 Westover Cres.  
Legal: Lot 1, Block 9, Plan 7810813  
Regarding: Variance to secondary front yard setback dimension;  
Accessory Building (shed)

**Seconded by  
Sharon Duncan**

**CARRIED**

**VARIANCE(S):**

1. *Variance to the setback dimension for secondary front yards [Bylaw 1525 – Land Use Bylaw, Schedule 1 – (R1) – Single Detached Residential, Section 4 – Setback Dimension for Accessory Building]*

*Standard: 10 feet*

*Proposed: 4.5 feet (to allow for a shed 10ft by 10ft)*

*Approved: 6.5 feet (to allow instead for a shed 8ft by 10ft)*

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# MUNICIPAL PLANNING COMMISSION MINUTES

July 4<sup>th</sup>, 2014

Town of Claresholm – Council Chambers

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**Item 7: Action  
continued**

**CONDITION(S):**

1. *Due to the high visibility of the shed location, the applicant shall purchase a pre-built shed that has a high quality and attractive exterior finish. Please contact Jeff Doherty, Development Officer, for further information.*
  2. *The shed shall be oriented so that it is adjacent to the southwest corner of the manufactured home, 2 ft from the exterior wall, and with its 10 ft length parallel to the length of the manufactured home. See enclosed diagram which indicates the approved positioning. Please contact Jeff Doherty, Development Officer, for further information.*
  3. *The applicant shall provide payment of the fee for an Application for a Development Permit based on the value of the development (\$20.00 plus \$1.00 for each \$1000.00 of construction value, including materials and labour).*
  4. *The applicant is responsible to control drainage and runoff. The development will increase water run-off generation, therefore the Development Authority requires eavestroughing be placed along all sides of dwelling, and the storm water run-off is to be directed towards the storm water drains.*
  5. *The applicant shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.*
  6. *As per the Town of Claresholm Land Use Bylaw No.1525 [Schedule 4, Section 8(b)] the Applicant shall finish the exterior of the small accessory building (shed) with siding or stucco. Any other material that the applicant proposes to use for the exterior finish of the small accessory building (shed) shall be approved by the Development Officer.*
  7. *As per the Town of Claresholm Land Use Bylaw No.1525 [Schedule 4, Section 8(b)] the Applicant shall finish the roof of the shed with shingles. Any other material that the applicant proposes to use for the roof finish of the small accessory building (shed) shall be approved by the Development Officer.*
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# MUNICIPAL PLANNING COMMISSION MINUTES

**July 4<sup>th</sup>, 2014**

**Town of Claresholm – Council Chambers**

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**Item 8: Information MD of Willow Creek MPC Notice of Meeting; 072-14**

Regarding: Development Permit Application;  
Commercial Medical Marijuana Growing and Production Facility

After a short discussion the Municipal Planning Commission referred this matter to Administration for more research and presentation to Town Council during the July 15<sup>th</sup>, 2014 meeting.

In addition, the Town of Claresholm Municipal Planning Commission directed Administration to send a letter indicating the Town's intent on being a delegation at the Municipal District of Willow Creek's July 16<sup>th</sup>, 2014 Municipal Planning Commission meeting.

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**9:45am**

**Adjourn**

**Motion to Adjourn By  
Grant Jordan**

**CARRIED**

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**Alberta SouthWest Regional Alliance**  
**Minutes of the Board of Directors Meeting**  
**Wednesday May 7, 2014** Macleods Restaurant, Fort Macleod



**Board Representatives**

Lloyd Kearl, Cardston County  
Tammy Rubbelke, Pincher Creek  
Beryl West, Nanton  
Garry Marchuk, MD Pincher Creek  
Gentry Hall, Stavely (alternate)  
Blair Painter, Crowsnest Pass  
Rene Gendre, Fort Macleod  
Maryanne Sandberg, MD Willow Creek  
Jordan Koch, Glenwood  
John Connor, Granum

**Livingstone Range School Division**

Martha Ratcliffe, Chair  
Clara Yagos, Trustee

**Resource Representatives**

Kathy Wiebe, MD Ranchland  
Kris Jensen, Waterton Lakes  
Lenze Kuiper, ORRSC  
Leah Wack, Lethbridge College  
James Tessier, Community Futures Alberta Southwest  
Bob Dyrda, Communications Coordinator, AlbertaSW  
Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions  
Lloyd Kearl called the meeting to order
2. Approval of Agenda  
Bev Thornton requested that "Winter Games 2019" be inserted as item #8  
Moved by Maryanne Sandberg THAT the agenda be approved as amended.  
**Carried.** [2014-05-372]
3. Approval of Minutes  
Moved by Jordan Koch THAT the minutes of April 2, 2014 be approved as corrected.  
**Carried.** [2014-05-373]
4. Approval of Cheque Register  
Moved by Tammy Rubbelke THAT cheques #1446 to #1471 be approved as presented.  
**Carried.** [2014-05-374]
5. Renewal of contracts: Executive Director and Communications Coordinator  
Moved by Garry Marchuk THAT the Chair and Executive be authorized to negotiate renewal of both contracts.  
**Carried.** [2014-05-375]
6. "13 WAYS" Community Audit schedule  
Twist Marketing has provided a proposed interview schedule to include all communities and to be completed by mid-July.
7. "Bringing Investment Home" opportunity stories  
The list of suggested subjects is being finalized to send Twist Marketing to begin planning the opportunity videos. Please contact Bob Dyrda with any further ideas from your community.
8. Canada Winter Games 2019  
Bev will draft and send, on behalf of Alberta SouthWest, a letter of support for the Lethbridge/southwest Alberta bid to host the Canada Winter Games 2019.
9. "Broadband for Economic Development" Project Update  
The first steering committee meeting was held May 6, 2014 and defined to scope and focus of the research to be conducted by Ventus Development Services and Taylor-Warwick Consulting. Future steering committee dates to be determined.

- |   |   |
|---|---|
| 10. Year-end Summary and Operations 2014-2015   | Moved by Blair Painter THAT the reports be accepted as presented and be submitted to support application for 2014-2015 operations funds.<br><b>Carried.</b> [2014-05-376] |
| 11. Communications Coordinator Report   | Accepted as information.  |
| 12. Executive Director Report   | Accepted as information.  |
| 13. Roundtable updates  |   |
| 14. Board Meetings:<br>June 4, 2014- AGM, Bayshore Inn, Waterton<br>July 2, 2014; no regular meeting<br>August 6, 2014 – MD Ranchland |   |
| 15. Adjournment   | Moved by Garry Marchuk THAT the meeting be adjourned.<br><b>Carried.</b> [2014-05-377]  |

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|-------|------|
| Chair | Date |
|-------|------|

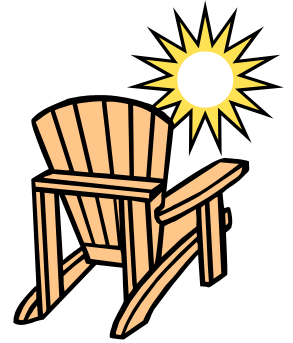
**Approved August 6, 2014**

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|---------------------|------|
| Secretary/Treasurer | Date |
|---------------------|------|

# Alberta SouthWest Bulletin August 2014

## Regional Economic Development Alliance (REDA) Update



### Broadband for Economic Development

Paul Nelson, Ventus Development Services, provided a project update. A map of all the fiber optic in the region will be supplemented with detail about services, providing facts and research to support municipal decision-making. The report is expected to be drafted in the next month. Please call the AlbertaSW office for more details.

### Crown of the Continent Geotourism Mapguide 2014 Version

The new *National Geographic* mapguide of our region is now available! In partnership with BC and Montana and with strong support from Travel Alberta and Alberta Historic Sites the updated map showcases cultural and historic attractions. Please call the AlbertaSW office for more information and copies of the map for your community.

### UPCOMING EVENTS

#### Regional Investment Initiatives ...all in one day!

**Tuesday, August, 26, 2014, 10:00am - 2:30pm**

Provincial Building, Pincher Creek (main floor conference room)

- 10:00am - 12:00 noon:– **Bringing Investment Home:** Foreign Direct Investment (FDI) Project Update  
Presentation of key findings; pending opportunities and challenges; next steps

- 12:00 - 12:30pm **Lunch**

- 12:30pm to 2:30pm **Invest SouthWest** - Business and Investment Consortium Discussion

Overview of investment pools; regional business development concepts; opportunities/challenges; next steps

**To attend, please RSVP before August 15, 2014 to**

James Tessier, CED Coordinator, Community Futures Alberta Southwest

Ph. 403 627-3020 Ext. 221 [James@cfabsw.com](mailto:James@cfabsw.com)

#### ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB

**Wednesday September 10, 2014 – Friday September 12, 2014**

Theme: “Living in the Crown: A Balancing Act for Community, Culture and Conservation”

AlbertaSW Board and community representatives have worked with the organizing committee to make this a well-rounded event for our community and business leaders.

- Registration is \$150. Draft agenda and information available at [www.crownroundtable.org](http://www.crownroundtable.org)

#### ❖ Tourism Investment Forum, Telus Convention Centre, Calgary AB

**Wednesday November 5, 2014 - 1:30-5:30pm**

- The Tourism Investment Forum provides communities with a unique venue to showcase land-based, for profit tourism development opportunities to potential tourism investors, developers and lenders.
- The Forum will feature projects from across the province, and include opportunities such as four-season and RV resorts, lodge and cabin developments and many others.
- The Department of Tourism Parks and Recreation has completed a marketing booklet that features examples of AlbertaSW tourism investment opportunities. We would welcome more listings.
- Any communities with opportunities to showcase please call the AlbertaSW office for more information. **\*\*Deadline for submissions: September 1, 2014**

**Be sure your community events are posted on the regional website!**

**[www.albertasouthwest.com](http://www.albertasouthwest.com)**

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0  
403-627-3373 or 1-888-627-3373

