



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
NOVEMBER 24, 2014
AGENDA

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES NOVEMBER 24, 2014

ACTION ITEMS:

1. DELEGATION RESPONSE: Claresholm & District Transportation Society
RE: Loan Request
2. CORRES: Claresholm Community Centre Association
RE: Letter of Support
3. CORRES: Claresholm Community Centre Association
RE: Storage Unit
4. CORRES: Lethbridge Bulls Baseball Club
RE: Community Development
5. CORRES: Jean Sorochan
RE: People who walk on the road
6. INFORMATION BRIEF: 2014 Public Works & Infrastructure Projects Update
7. INFORMATION BRIEF: Mackin Hall Update
8. INFORMATION BRIEF: 2014 Regulatory & Enforcement Update
9. ADOPTION OF INFORMATION ITEMS
10. IN CAMERA: LEGAL

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – November 2014
2. Municipal Planning Commission Minutes – October 17, 2014
3. WCCHS The Navigator – December 3, 2014
4. Willow Creek Regional Waste Management Commission Meeting Minutes – October 23, 2014
5. Mayor & Reeves of Southwest Alberta Meeting Minutes – November 7, 2014
6. Letter to Hon. Diana McQueen re: Provincial Funding for Municipal Libraries – November 19, 2014
7. Porcupine Hills Lodge Regular Meeting Minutes – October 6, 2014
8. Alberta SouthWest Regional Alliance Meeting Minutes – November 5, 2014
9. Alberta SouthWest Bulletin – December 2014
10. Oldman River Regional Services Commission Board of Directors Meeting Minutes – September 4, 2014
11. Chinook Arch Library Board Report – December 2014
12. Claresholm Schools Fundraising Society Minutes – November 20, 2014
13. WCCHS School Council Meeting Minutes – October 16, 2014
14. West Meadow Elementary School Council Minutes – November 20, 2014

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 24, 2014

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

ABSENT: None

STAFF PRESENT: Acting Chief Administrative Officer: Jeff Gibeau; Secretary-Treasurer: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Editor, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor Rob Steel.

AGENDA: Moved by Councillor Ford that the Agenda be accepted as presented.

CARRIED

MINUTES:

1. REGULAR MEETING – NOVEMBER 10, 2014

Moved by Councillor Dixon that the Regular Meeting Minutes of November 10, 2014 be accepted as presented.

CARRIED

2. ORGANIZATIONAL MEETING – OCTOBER 27, 2014

Moved by Councillor Fieguth that the Organizational Meeting Minutes of October 27, 2014 be accepted as presented.

CARRIED

FINANCES: OCTOBER 2014 BANK STATEMENT

Moved by Councillor McAlonan to accept the October 2014 bank statement as presented.

CARRIED

**DELEGATIONS: CLARESHOLM & DISTRICT TRANSPORTATION SOCIETY
RE: Loan Request**

Councillor O'Neill declared a conflict of interest and left the meeting at 7:05pm.

On behalf of the Claresholm & District Transportation Society, board members Howard Paulsen, Bob Thompson and Brian Comstock were present to speak to Council regarding a loan request. They are requesting \$38,307 interest free over two years for the purchase of two new vans. The total purchase price is \$74,934 with the other half of the funding coming from a grant they have already qualified for. Loan is to be paid back by December 31, 2016.

Councillor O'Neill rejoined the meeting at 7:28pm.

ACTION ITEMS:

**1. CORRES: Alberta Emergency Management Agency – Disaster Recovery Program
RE: 2014 Application for Disaster Recovery Assistance**

Received for information.

**2. CORRES: Chris Dixon
RE: Southern Alberta Recreation Association Retreat**

Moved by Councillor Ford to authorize Councillor Dixon's attendance at the Southern Alberta Recreation Association's Retreat on December 2nd & 3rd, 2014.

CARRIED

3. REQUEST FOR DECISION / BOARD APPOINTMENT: Physician Retention and Recruitment Committee Appointment

Moved by Councillor Cutler to appoint Mayor Steel with Councillor Fieguth as the Alternate to the Physician Retention and Recruitment Committee.

CARRIED

4. REQUEST FOR DECISION: Downtown Parking Lot Signage Modification

Moved by Councillor Cutler to approve the installation of parking signage 'No Parking between 2:00am and 6:00am, Monday to Friday' at all downtown parking lot entrances.

CARRIED

Moved by Councillor Dixon to approve the installation of an additional disabled parking stall in the downtown parking lot.

CARRIED

5. ADOPTION OF INFORMATION ITEMS

Moved by Councillor O'Neill that the information items be accepted as presented.

CARRIED

6. IN CAMERA: LEGAL

Moved by Councillor Ford that this meeting go In Camera.

CARRIED

Moved by Councillor Dixon that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Ford that this meeting adjourn at 8:25pm.

CARRIED

Mayor – Rob Steel

Acting CAO – Jeff Gibeau

ACTION ITEMS



October 23, 2014

Town of Claresholm

Subject: Loan Request \$36,688/2 years

In May 2013 we received a CIP GRANT in the amount of \$57,769. In July matching funds came from the Lethbridge Community Foundation of \$15,000 and we were able to replace 1 of our oldest vans with over 300K kms with a 2013 Dodge Grand Caravan rear ramp loading wheelchair accessible van. To this date, although we have strived to attain sustainability, we do not have sufficient funds on hand to match this grant. The Final report was due for this grant July 24, 2014 however, CIP approved an extension of the deadline to January 24, 2015.

We are requesting a loan of \$36,688 over 2 years to match the remaining portion of this grant which will be used to replace 2 well used vans. This loan to be repaid from future revenues and possibly from casino revenues anticipated in the last quarter of 2016.

We have determined our clients will be best served by the addition of 1 more rear ramp loading wheelchair accessible van to add to the fleet and 1 - 7 passenger Grand Caravan to replace a 2005 van with near 300K kms. This will support our current growth of 20% year over year and will help us sustain our ongoing growth rate of 10-20% per year. With this update our oldest rear ramp loading wheelchair accessible van will be 2010. In 2017 our oldest van will be replaced from cash provided by Claresholm Lions Club who have committed to a set aside of \$8,000 per year for 5 years.

I have attached:

Yearend March31, 2014

5 year projections

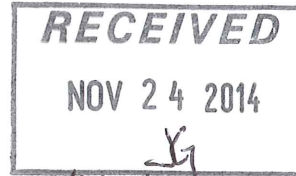
Sincerely,

Howard Paulsen,
Chairman
Claresholm and District Transportation Society

Claresholm Community Centre Association

October 22, 2014

Town Council
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0



HAND DELIVERED - 2:00pm
(EMAIL - 1:42pm)

To Town Councilors:

The Community Hall Board wishes to apply for some grant funds to help us purchase chairs and tables and make other improvements to the facility. Since we currently lease the building from the Town we are required to have a letter from you stating that you are in support of us applying for funding for projects in the hall. We would appreciate it if you could forward a letter back to us that we can use for our applications. The first grant deadline is in December.

If you have any questions or concerns please contact me.

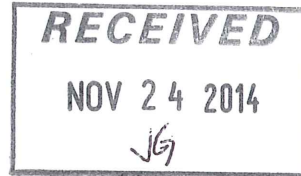
Sincerely,

Marni Lane
Secretary

Claresholm Community Centre Association

October 22, 2014

Town Council
Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0



HAND DELIVERED - 2:00pm
(EMAIL - 1:42pm)

To Town Councilors:

Please accept this letter as a formal request to place a storage unit at the Community Centre on the west side of the building. The board has discussed how we can deal with the lack of storage space available for items that are required but not used for all functions at the hall. We are in the process of replacing tables and chairs as we have several in disrepair and have discussed purchasing round tables as we have groups that currently bring them in from out of town for functions. In order to store them we require space and feel that a storage unit that can be opened from both ends is our most functional and cost effective solution to ensure that we can continue to meet the needs of our community.

If you have further questions regarding this please feel free to contact any of the board members or myself.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marni Lane".

Marni Lane
Secretary



November 24, 2014

The Lethbridge Bulls Baseball Club and our partners in baseball including the Prairie Baseball Academy (PBA) are interested in forming a direct relationship with various communities in the Lethbridge Region. We think that this initiative will further our goal of community development in and outside of Lethbridge. As such, we are prepared to look at the following actions:

- 1) Offer a game sponsorship on a selected date highlighting your community at a reduced price – we are prepared to assist you in finding a sponsor if you would like our help;
- 2) Invite you to your bring community ball teams to that game in their baseball uniforms to participate in opening ceremonies;
- 3) Mayor or Reeve or designate to be introduced on the field and to throw out a first pitch if desired;
- 4) Special pricing for your community members to attend your special game;
- 5) Game day promotion by playing a video about your community, if available, on our video board before and after the game, providing written material for our game day program, inviting you to set up a table at the stadium entrance to provide brochures, pins, t-shirts, etc. to patrons as they enter, agreeing to post a link to your community's website on the Bull's website to remain there until next spring;
- 6) Three PA announcements of your community during the game; and
- 7) Depending on our away game schedule – provide an entry with our Bulls players in your community parade if you have one scheduled.

We are prepared to consider ideas with you that will promote your community in an effective and reasonable way including the possibility of taking community material on the Bull's bus to other Western Major Baseball League franchises.

LETHBRIDGE BULLS BASEBALL CLUB

c/o Spitz Stadium, 2425 Parkside Drive S., Lethbridge, Alberta T1J 4W3
Phone: (403) 320-2025 Fax: (403) 320-2053 email: info@bullsbbaseball.com
www.bullsbbaseball.com

To try to make this easy for each of you, we will consider working with an individual community but also with communities that can partner up or make consortiums of communities or become a special area of communities. Whatever makes sense, we are prepared to give it a go!

We have a further, more urgent, request. Later this week we will attempt to circulate a form letter to be used as a template for your consideration. The PBA is seeking funding from the Community Initiatives Program (CIP) to purchase a mobile trailer and baseball training equipment. The trailer and equipment will be used in PBA's initiative to return the thrill of baseball to rural communities through the availability of quality instruction and equipment. This initiative is a serious attempt to reverse the disturbing trend of decreasing participation and opportunities in rural Southern Alberta. Your endorsement would be beneficial and greatly appreciated.

Please contact Kevin Kvame or Duncan Sourisseau at 403.320.2025 or Clint Dunford at 403.381.6770. Thank you for your consideration and we look forward to meeting you in person at a future meeting of your group.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Kvame". The signature is fluid and cursive, with the first name "Kevin" and last name "Kvame" clearly distinguishable.

Kevin Kvame
President

LETHBRIDGE BULLS BASEBALL CLUB

c/o Spitz Stadium, 2425 Parkside Drive S., Lethbridge, Alberta T1J 4W3
Phone: (403) 320-2025 Fax: (403) 320-2053 email: info@bullsbaserball.com
www.bullsbaserball.com

YOUR LETTERHEAD

December 15, 2014

To Whom it may concern,

We, the (Town, Village, County) of (name of your community or county) do agree with the Lethbridge Bulls and the Prairie Baseball Academy that rural baseball needs rejuvenation in Southern Alberta and in our jurisdiction as well.

Rural baseball is displaying a disturbing trend of decreased participation at the playing levels, the availability of competent governance and of active volunteers to carry out the organization and presenting of baseball games and tournaments.

We are being kept informed of what the Academy and the Bulls are doing with a Rural Development Initiative (RDI) that would bring qualified instruction and quality baseball equipment to our area. It is recognized that both of these organizations have the expertise and the interest to carry out the stated objective of the initiative.

Therefore, we are hereby pleased to endorse the current application for funding through the Community Initiatives Program (CIP) to purchase a mobile trailer and appropriate baseball equipment enabling our (name of your community/county) to take advantage of enhanced baseball activities.

Yours truly,

Mayor/Reeve

December 5, 2014

Claresholm Town Council:

Re: People walking on the road

I was wondering if our Bylaw regarding sidewalks and snow shoveling could be amended in some way to include people who walk on the road.

I believe a large majority of homeowners dutifully shovel their sidewalks each time it snows but there are still people who walk down the middle of the road, ignoring blocks of cleaned, many down to the pavement, sidewalks.

This not only should be illegal and maybe is, but is a hazard to drivers, especially in winter. Drivers cannot 'stop on a dime' like in the summer. Its dangerous enough driving on icy roads. Even in summer there are those that walk on the road, stepping out without looking.

Also, in summer, people riding their skateboards and bikes on the sidewalks are a danger to those of us walking. I believe many bikers do not know they must use and abide by the rules of the road, same as cars and trucks.

I know our Bylaw Officer dutifully checks sidewalks after a snowfall. If he was given the power to issue tickets to those who insist walking on the roads I think would help immensely, and thus reduce the danger for drivers, as we are the ones charged if we hit someone. Would help in the summer too.

Thank you for considering this idea. I hope to hear from the Town Council in due course.

Yours truly,



Jean E. Sorochan
222 - 45 Avenue W.
Claresholm



INFORMATION BRIEF

Meeting: December 15, 2014

Agenda Item: 6

2014 PUBLIC WORKS REPORT AND INFRASTRUCTURE UPDATE

DESCRIPTION:

Attached is the 2014 Public Works Report provided by the Public Works Department and the 2014 Infrastructure Update provided by the contracted engineer, Cicon Engineering Ltd.

Further details regarding these reports and other projects will be available at the next Facility & Infrastructure Planning Committee meeting.

ATTACHMENTS:

1.) none

APPLICABLE LEGISLATION:

1.) none

PREPARED BY: Mike Schuweiler, Public Works Superintendent & Ivan Chrapko - P.Eng, Cicon Engineering Ltd.

APPROVED BY: Jeff Gibeau – Acting CAO

DATE: December 12th, 2014

PUBLIC WORKS REPORT 2014

December, 2014

The primary function of our Public Works department is to maintain our community's critical infrastructure. Our citizens depend on our roads, our water/sewer systems, our storm water system, our garbage/recycling collection and our buildings, that provide all our additional services, everyday. It is also important that we are ready and capable when emergencies strike. I am very proud of the efforts of all our PW departments.

Roads As one of our Core responsibilities, proper maintenance/cleaning and repairs of our 43 km.s of streets are critical to our community. The PW crew have been very busy this last season, to keep up maintaining our roads. With limited staff this work takes a long time to complete, but is still ¼ the cost of contracting this work out. Crack filling was not completed this year, due to short summer.

Sidewalks All 35.4 kms. of Town sidewalks were inspected this year. The worst sidewalks were replaced, (approximately 465m,) until budgeted money was spent. Public works is asking for enough money to repair the rest of the 3300m of damaged sidewalk under the 2015 budget. As well some new sidewalk construction is needed. Approximately 2600m is required to get pedestrians off of these busy roadways.

Sewers We have flushed most of the Towns sanitary sewer system, again this fall, but ran out of available personnel, as staff had to cover for two other departments for the last 12 weeks.

Water Distribution system The distribution system is working, with no major disruptions so far this year. With over 72 Km.s of buried water mains, 160 fire hydrants and 1692 shut offs to maintain, there is always something in need of repair. Right now we are looking for leaks in the system. A water leak has found its way into the storm system and we have not been able to pinpoint where it is coming from yet. We have found two other water leaks, in Town, and those repairs have been pushed back a week. They will be repaired as soon as snow removal is completed.

Buildings Mackin Hall had suffered sewer backup during the June flooding. This building had mold develop and required extensive clean-up, which is now completed. Work on the partial restoration will start late December or early in the New Year. A list of other building problems, requiring action, will be proposed as soon as reports from our users groups are compiled and reviewed.

PARKS West Hill Park, upgrade work has been completed. All pathways have been built and paved, 40 trees planted, entrance and exit work in the alleys and a new sign installed at the entrance. PW is finished in this park, except for the upgrading of lighting on the new pathways. This work will be done by Fortis. The Skate park ramps are in need of replacement soon. All other parks are operating as normal, with weekly inspections.

Recycling This program is running with PW personal, as the operator has been off on a work related injury. No problems/complaints to report.

GARBAGE The Two workers in this department are doing a great job of keeping up with the needs of the Town. Approximately 400 pickups are done every day. Bin maintenance (128 bins) is finally caught up and all repairs completed. When their daily work is completed they jump in and help PW whenever they can.

Professionalism is another core responsibility, we take seriously. Not only must we know and employ the latest techniques to maximize the value of our infrastructure, we must be certified and qualified in many areas. We will no longer employ public works employees, but must have public works professionals.

We absolutely must get better at educating the public about the importance of our infrastructure and the resources needed to maintain it.

X 

Mike Schuweiler
Superintendent

PUBLIC WORKS



File: 506134
December 11, 2014

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0
Attn: Jeff Gibeau, Acting CAO

Dear Sir:

Re: Town of Claresholm – 2014 Infrastructure

As requested, outlined following is a short status report.

Hwy #2 – 43 Avenue to 45 Avenue – Sanitary Sewer Replacement

- Complete except for small asphalt patches and inspection – visual and video.
- Expect to be \$8,000.00 below contracted price.
- Pipe bursting system was utilized, which resulted in almost zero disruption to businesses along route.

53 Avenue East – 2nd Street to 2A Street – Water & Complete Road

- Complete since September.
- Expect to be at contracted price with respect to costs.

49 Avenue West – 2nd Street to 3rd Street – Sanitary Sewer Replacement and Asphalt Overlay

- Sanitary sewer complete except for visual and video inspection.
- Concrete work complete.
- Asphalt milling and overlay not done, scheduled for spring 2015.
- Cold mix patches placed for winter at Contractor's expense.
- Expect to be at contracted price with respect to costs.

In summary, \$508,000.00 of the \$590,000.00 contracted price has been expended to date. A \$50,800.00 holdback is in place and will be maintained to ensure payment is made to subcontractors.

Respectfully,

I. D. Chrapko, P.Eng.
CICON ENGINEERING

C.C. Mike Schuweiler, Public Works Superintendent



INFORMATION BRIEF

Meeting: December 15, 2014

Agenda Item: 7

MACKIN HALL FLOOD REPAIR UPDATE

BACKGROUND:

Since the relocation from its initial building site on the Starline Road in the 1960's, Mackin Hall has been located at 316 47th Avenue West. In the early 1990's, the facility's operators requested that the Town assume control of the facility. For most of its entire life-cycle at the current location, Mackin Hall has historically been used by the Scouts as the intention of its use was for youth organizations and/or events. Mold was discovered soon after the June 2014 flooding event, and all users were contacted and apprised of the situation, and usage was discontinued. The Town's insurance company, AMSC Insurance Services Ltd., was contacted and an adjuster was assigned.

DESCRIPTION:

At the direction of the Town's insurance company, a professional mold remediation company was contracted to undertake the cleaning and mold abatement of the building. This has been completed. The next phase of the project includes the construction of a utility room to enclose the furnace (safety codes requirement). This project will be completed using steel framing (instead of wood construction) and the use of other mold resistant building materials to eliminate any future mold issues due to water in the basement. Although the Town has contacted the contractor several times, this phase of the project has not started. As a result, the building still cannot be used.

COSTS/ SOURCE OF FUNDING (if applicable):

The cost of the mold abatement and rebuilding (including metal studs and other mold resistant materials) is covered by the insurance claim.

ATTACHMENTS:

- 1.) none

APPLICABLE LEGISLATION:

- 1.) none

PREPARED BY: Jeff Gibeau – Acting CAO

APPROVED BY: Jeff Gibeau – Acting CAO

DATE: December 11th, 2014



INFORMATION BRIEF

Meeting: December 15, 2014
Agenda Item: 8

BYLAW ENFORCEMENT STATISTICS

DESCRIPTION:

Attached is a year-to-date statistical report regarding the bylaw enforcement in the Town of Claresholm.

In addition, over **\$52,000** has been spent in enforcement contractor costs. The Town reclaims these costs through the enforcement billing process. If invoices remain unpaid, these costs are transferred to the tax roll, as specified in the Municipal Government Act. The administration fees collected to cover the cost of this process total **\$8,468.75**. Council has recently made the required changes to the administration fees to ensure that the cost of the administration of this process is covered by the property owners that are in violation of the relevant bylaw.

NOTES AND OBSERVATIONS:

A **total of 973 complaint files** have been initiated to this point for the 2014 year. 59% of the complaints originated from the public, 39% were Officer initiated and 2% were RCMP initiated. The breakdown of complaint types held consistent from previous years, with grass & weeds and snow removal making up almost half of the total complaints.

Of the 973 total complaints, **409** escalated into **documented enforcement actions** where warnings were not complied with and an Officer had to issue written notices. These statistics indicate that approximately 58% of complaint files are either determined to be invalid (only a small portion) or the property owner (or violator) voluntarily complied with Officers instructions after a warning was issued. Of particular note, non-moving traffic violations has the lowest voluntarily compliance rate of approximately 26%, which is common with this type of violation. Unsightly violations also have a below average voluntarily compliance rate of 46%, which is why these actions take Officer's longer to resolve, ultimately requiring more staff time than many other types of violations. On the other end of the spectrum, voluntarily compliance was achieved on approximately 70% of the grass & weed complaints; this is an excellent ratio and speaks to the effort put in by the Officer to resolved these situations quickly.

Lastly, of the 409 written enforcement actions, 381 are currently closed.

ATTACHMENTS:

- 1.) Year to Date Bylaw Enforcement Stats

APPLICABLE LEGISLATION:

- 1.) none

PREPARED BY: Jeff Gibeau – Manager of the Regulatory & Property Services Department

APPROVED BY: Jeff Gibeau – Acting CAO

DATE: December 15th, 2014

Year to Date

<i>Year to date Complaint Breakdown</i>	
Officer Initiated	379
Public Complaint	575
RCMP request	19
Total Complaints Received	973

<i>Year to date Types of Complaints (includes all phone calls, notices or verbal)</i>	
Grass & Weeds	286
Snow	172
Spring Clean-up Issues (Unsanitary or Garbage)	98
Unsanitary	93
Traffic (non-moving violations)	76
Trees & Vegetation	46
Animal	44
Business License	32
Development	31
Noise	18
Fire Pits	13
Civic Address	5
Other	59
Total Infractions	973

Bylaw Enforcement Stats

<i>Total Violation Notice Files (as of Dec 11, 2014):</i>	
Total Files Created	409
Total Files Concluded	381

<i>Type of Violation Notice Enforcement:</i>	
Grass & Weeds	86
Snow	72
Traffic	56
Unsanitary	50
Animal	38
Garbage	34
Development	23
Spring Clean up infractions	19
Trees & Vegetation	12
Business License	12
Fire Pits	5
Noise	2
Total Files Created	409

<i>Total Year to Date Enforcement Actions:</i>	
Warnings	831
Notices	409
Municipal Tags	5
Dogs / Cats Impounded	9
Orders	8
Total	1262

(note: some files require multiple actions)

INFORMATION ITEMS



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Batch #	Amount
						18006	
49545	2014-11-07			87028	Alberta Elevating Devices & AR Safety Assoc.		254.10
49546	2014-11-07			787511	BELL, BARBARA		132.78
49547	2014-11-07			786195	Benchmark Assessment Consultants Inc.		4,419.81
49548	2014-11-07			786845	CHINOOK PIPELINE INC.		222,277.23
49549	2014-11-07			786670	CHIX DESIGN		1,060.50
49550	2014-11-07			13660	CLARESHOLM LOCAL PRESS		1,721.06
49551	2014-11-07			786950	CLARESHOLM SELF STORAGE		598.50
49552	2014-11-07			14150	CLARESHOLM WELDING & FABRICATING LTD		59.33
49553	2014-11-07			14205	CLEAN BRITE CHEMICAL SERVICES LTD.		1,621.10
49554	2014-11-07			785973	CLEARTECH INDUSTRIES INC.		2,699.07
49555	2014-11-07			786540	DIRECT ENERGY REGULATED SERVICES		59.77
49556	2014-11-07			786397	EPCOR		115.85
49557	2014-11-07			26201	FERG'S SEPTIC SERVICE LTD		1,254.75
49558	2014-11-07			786505	GRAPHCOM PRINTERS LTD.		268.91
49559	2014-11-07			787522	HIFAB HOLDINGS LTD.		315.94
49560	2014-11-07			786659	LIVINGSTONE RANGE SCHOOL DIVISION		410.57
49561	2014-11-07			58000	LOOMIS EXPRESS		22.35
49562	2014-11-07			786533	MCGILL'S INDUSTRIAL SERVICES		18,941.76
49563	2014-11-07			786704	MINISTER OF FINANCE (LT)		106.00
49564	2014-11-07			786905	ONECONNECT SERVICES INC. T46194		49.62
49565	2014-11-07			76300	PEDERSEN TRANSPORT LTD.		93.51
49566	2014-11-07			97050	PHARMASAVE		7.34
49567	2014-11-07			786453	PRAXAIR CANADA INC.		957.21
49568	2014-11-07			786156	Q.E.D. ENTERPRISES LTD.		971.62
49569	2014-11-07			86153	RANCHLAND EMBROIDERY		105.00
49570	2014-11-07			900	TELUS		49.17
49571	2014-11-07			97000	TOWN OF CLARESHOLM		47.19
49572	2014-11-07			787515	WATT & STEWART COMMODITIES INC		693.00
49573	2014-11-07			126050	ZEE MEDICAL CANADA, INC.		190.76
49574	2014-11-07			900000	Andornot Consulting Inc.		367.50
49575	2014-11-07			900000	Canadian Missing Kids Newsmagazine		312.38
49576	2014-11-07			900000	CUTLER, DENELLE		16.25
49577	2014-11-07			900000	Haul-Away Removal & Reclamation		1,907.85
49578	2014-11-07			900000	SHINYSIDES WINDOW WASHING PLUS		310.00
49579	2014-11-07			900000	WESCO DISTRIBUTION CANADA LP		682.50
							261,100.28



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-Dec-10
4:15:37PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
					Batch #	18032
49580	2014-11-19			600	ALBERTA ASSOCIATION OF M.D.'S	1,022.80
49581	2014-11-19			650	ALBERTA BLUE CROSS	7,092.44
49582	2014-11-19			786517	AMSC INSURANCE SERVICES LTD.	3,628.83
49583	2014-11-19			787528	ASSOCIATED ENGINEERING	18,375.00
49584	2014-11-19			6390	BISHOFF AUTO & AG CENTRE	1,506.63
49585	2014-11-19			11250	CANADIAN LINEN SUPPLY	597.38
49586	2014-11-19			786142	CASTERLAND	336.42
49587	2014-11-19			786578	CENTRAL SHARPENING LTD.	63.00
49588	2014-11-19			786718	CICON ENGINEERING	16,092.30
49589	2014-11-19			13150	CLARESHOLM CASTING	115.50
49590	2014-11-19			13325	CLARESHOLM FIRE DEPARTMENT	1,040.00
49591	2014-11-19			13525	CLARESHOLM IGA	51.56
49592	2014-11-19			13660	CLARESHOLM LOCAL PRESS	422.31
49593	2014-11-19			14085	CLARESHOLM NAPA AUTO	1,449.75
49594	2014-11-19			13850	CLARESHOLM OVERHEAD DOORS	340.73
49595	2014-11-19			786141	CLARESHOLM TAXI	959.18
49596	2014-11-19			786602	DEDOMINICIS, JOHN	100.00
49597	2014-11-19			26201	FERG'S SEPTIC SERVICE LTD	467.25
49598	2014-11-19			49980	HARRY'S TIRE SALES (1984) LTD.	1,381.49
49599	2014-11-19			36800	HOME HARDWARE	1,073.53
49600	2014-11-19			786136	JOE JOHNSON EQUIPMENT INC.	356.78
49601	2014-11-19			850	JOHN DEERE FINANCIAL	825.55
49602	2014-11-19			786359	KLEARWATER EQUIPMENT AND TECHNOLOGIES CORP.	18,093.60
49603	2014-11-19			56200	LOCAL AUTHORITIES PENSION PLAN	14,006.59
49604	2014-11-19			786766	MCCANCE PLUMBING & HEATING	244.65
49605	2014-11-19			786610	MINISTER OF FINANCE 1	334.04
49606	2014-11-19			65040	MUNICIPAL INFORMATION SYSTEMS	959.14
49607	2014-11-19			71400	Oldman River Regional Services Commission	1,543.43
49608	2014-11-19			76300	PEDERSEN TRANSPORT LTD.	62.35
49609	2014-11-19			786534	PROFESSIONAL GROUP SERVICES LTD.	748.44
49610	2014-11-19			80000	PURULATOR COURIER	93.68
49611	2014-11-19			786536	R P WATERWORKS INC.	5,918.80
49612	2014-11-19			86153	RANCLAND EMBROIDERY	63.00
49613	2014-11-19			86300	RECEIVER GENERAL FOR CANADA	19,680.42
49614	2014-11-19			786180	RICOH CANADA INC.	635.59
49615	2014-11-19			91265	SCHUWEILER, MIKE	157.50
49616	2014-11-19			787533	SPENCER, DENISE	254.20
49617	2014-11-19			786437	THE WRITE SOURCE	22.36
49618	2014-11-19			786849	TJ'S TREE TRIMMING	283.50
49619	2014-11-19			101400	UNITED FARMERS OF ALBERTA	603.31
49620	2014-11-19			111705	WC CLASS II REGIONAL LANDFILL	10,560.50
49621	2014-11-19			786605	WESTERN CANADA WATER	300.00
49622	2014-11-19			786187	Western Canada Welding Products Ltd.	105.05
49623	2014-11-19			787503	Western Materials Handling & Equipment Ltd.	361.24
49624	2014-11-19			111435	WILHAUK, KARINE	58.52
49625	2014-11-19			900000	ALBERTA FARM SAFETY CENTRE	300.00
49626	2014-11-19			900000	BEST BUY HOUSING INC.	5,000.00
49627	2014-11-19			900000	CASA ROMA RESTAURANT	136.50
49628	2014-11-19			900000	CLARESHOLM SKATING CLUB	200.00



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-Dec-10
4:15:37PM

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Amount	
49629	2014-11-19		900000	Claresholm Summer Games	1,500.00	
49630	2014-11-19		900000	The Legacy Executive Search Partners	8,875.20	
						148,400.04
						Batch # 18046
49631	2014-11-28		76356	ACN	6.97	
49632	2014-11-28		13125	AHS-CCMHA	51.00	
49633	2014-11-28		1025	ALBERTA ONE CALL LOCATION CORP	75.60	
49634	2014-11-28		13090	CLARESHOLM & DISTRICT	990.00	
49635	2014-11-28		13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50	
49636	2014-11-28		786540	DIRECT ENERGY REGULATED SERVICES	72.62	
49637	2014-11-28		26201	FERG'S SEPTIC SERVICE LTD	231.00	
49638	2014-11-28		786373	FLAGWORKS	3,064.43	
49639	2014-11-28		786138	GIBEAU, JEFFERY	157.24	
49640	2014-11-28		786880	HEITRICH, TRACEY	157.50	
49641	2014-11-28		36800	HOME HARDWARE	33.57	
49642	2014-11-28		786136	JOE JOHNSON EQUIPMENT INC.	251.61	
49643	2014-11-28		786155	KEMERY, DOUG	115.00	
49644	2014-11-28		56200	LOCAL AUTHORITIES PENSION PLAN	14,093.90	
49645	2014-11-28		786872	MPE ENGINEERING LTD.	1,700.16	
49646	2014-11-28		66100	NATIONAL SECRETARY-TREASURER	1,171.33	
49647	2014-11-28		786635	ORKIN CANADA CORPORATION	116.03	
49648	2014-11-28		76300	PEDERSEN TRANSPORT LTD.	62.35	
49649	2014-11-28		786050	PLANET CLEAN (LETHBRIDGE) LTD.	185.97	
49650	2014-11-28		786534	PROFESSIONAL GROUP SERVICES LTD.	1,105.65	
49651	2014-11-28		786536	R P WATERWORKS INC.	8,227.74	
49652	2014-11-28		86300	RECEIVER GENERAL FOR CANADA	12,960.89	
49653	2014-11-28		787523	SANDERS, DARREN	825.00	
49654	2014-11-28		786468	SHAW CABLE	87.10	
49655	2014-11-28		900	TELUS	46.59	
49656	2014-11-28		786849	TJ'S TREE TRIMMING	202.15	
49657	2014-11-28		97000	TOWN OF CLARESHOLM	96.05	
49658	2014-11-28		785956	VAN AMERONGEN, JUDY	256.25	
49659	2014-11-28		786378	WESTCAN WIRELESS	343.35	
49660	2014-11-28		900000	BRZ Partnership Architecture Inc.	12,023.87	
49661	2014-11-28		900000	CLARESHOLM SUMMER GAMES	2,500.00	
49662	2014-11-28		900000	DEKRA-LITE	1,104.25	
49663	2014-11-28		900000	Golden West Broadcasting	362.25	
49664	2014-11-28		900000	LOEFFLER, CHARLES	157.50	
49665	2014-11-28		900000	MILTON, ROBERT	115.00	
49666	2014-11-28		900000	NORM GREXTON INC.	1,011.15	
49667	2014-11-28		900000	WESCO DISTRIBUTION	682.50	
						66,827.07
						Batch # 18047
49668	2014-11-28		787526	Alberta Municipal Services Corporation	31,946.21	
49669	2014-11-28		900	TELUS	4,205.04	
						36,151.25



MUNICIPAL PLANNING COMMISSION MINUTES

October 17th, 2014

Town of Claresholm – Council Chambers

Attendees: Rob Steel - Council Member (Chairperson)
Lyal O'Neill - Council Member (Vice-Chairperson)
Shelley Ford – Council Member
Grant Jordan - Member-at-Large

Regrets: Sharon Duncan - Member-at-Large

Staff: Jeff Gibeau - Manager of Regulatory & Property Services (Secretary to the Municipal Planning Commission)
Jeff Doherty - Development Officer
Tara VanDellen – RPS Assistant

8:32 a.m.

Call to Order /Adoption of Agenda

**Motion to adopt
the Agenda by
Grant Jordan**

CARRIED

Adoption of Minutes

- September 19th, 2014

**Motion to adopt
the Amended
Meeting Minutes
by Councillor O'Neill**

**Seconded by
Grant Jordan**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

October 17th, 2014
Town of Claresholm – Council Chambers

Item 1: Action

DEVELOPMENT PERMIT

File: D2014.111
Applicant: Shane Carlson
Owners: Shane & Catrina Carlson
Address: 5705 5 Street East
Legal: Lot N/A, Block ptn 127, Plan 147N
Regarding: Large Accessory Building (Shed)
with variance to maximum lot coverage

**Motion to Approve
with Conditions
by Grant Jordan**

**Seconded by
Councillor Ford**

CARRIED

VARIANCE(S):

1. *Variance to the Maximum Percentage of Lot Coverage [Bylaw 1525 – Land Use Bylaw, Schedule 1 – (R1) – Single Detached Residential, Section 4 – Maximum percentage of Lot Coverage for Accessory Building]*

<i>Standard:</i>	<i>1200 square feet</i>
<i>Proposed:</i>	<i>1584 square feet</i>
<i>Approved:</i>	<i>1584 square feet</i>
<i>Percent Variance:</i>	<i>32.0%</i>

CONDITION(S):

1. The applicant shall obtain all relevant Safety Code Permits and approvals from Superior Safety Codes Inc. Please call 403-320-0734 for further information or contact Jeff Doherty, Town of Claresholm Development Officer, for further assistance.
2. Pursuant to the Town of Claresholm Land Use Bylaw No. 1525 and Policy PLDE 04-09 Planning and Development Fee Schedule the applicant shall provide either:
 - a) An irrevocable letter of credit, or
 - b) A deposit,
In the amount of \$500.00 to the Town of Claresholm to cover the costs of any damage to municipal property and/or infrastructure and as security to ensure that the applicant adheres to the conditions of the permit.
3. The applicant shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.
4. As per the Town of Claresholm Land Use Bylaw No.1525 [Schedule 4, Section 8(b)] the Applicant shall finish the exterior of the large accessory building (detached garage) with siding or stucco to match the dwelling and large accessory building. Any other material that the applicant proposes to use for the exterior finish of the large accessory building (detached garage) shall be approved by the Development Officer.
5. As per the Town of Claresholm Land Use Bylaw No.1525 [Schedule 4, Section 8(b)] the Applicant shall finish the roof of the detached garage with shingles to match the dwelling and large accessory building. Any other material that the applicant proposes to use for the roof finish of the large accessory building (detached garage) shall be approved by the Development Officer.



MUNICIPAL PLANNING COMMISSION MINUTES

October 17th, 2014
Town of Claresholm – Council Chambers

Item 2: Action

HOME OCCUPATION REVIEW

File: RPS00431
Owners: Various
Address: Various
Legal: Various
Regarding: Home Occupations

Motion to issue a warning notice to the presented home occupations with instructions to remedy violations within 14 days (MPC further instructs property owners to maintain property in a state of compliance and invites property owners to attend a future Municipal Planning Commission meeting to discuss any questions or concerns regarding the warning notice).

by Grant Jordan

**Seconded by
Councillor Ford**

CARRIED

9:35am

Adjourn

**Motion to Adjourn By
Grant Jordan
CARRIED**

COBRA WEAR ON SALE!
yourschoolgear.ca
 School t-shirts, shorts, sweats, jackets & more! Order anytime, delivered directly to your mailbox!

HOW TO REACH US
 Main Phone 403-625-3387
 website: www.willowcreekhighschool.ca
 email: adamsd@lrsd.ab.ca
 News to add? dofsteel@shaw.ca

TOY DRIVE
 The WE Team is organizing a toy drive for the Christmas season. Starting December 1, please bring in a NEW unwrapped toy to the library at lunch. All toys will be donated to local families. Help make Christmas morning a memorable one. Each donation will earn a ballot for special prize. Keep watching the announcements for more information!

WCCHS Alumni?
 Register your information at www.wcchsalumni.com

Willow Creek Composite High School Alumni Association
 @wcchsalumni



Willow Creek Composite High School



The Navigator



Issue 26 • Printed December 3, 2014

Claresholm, AB

IS YOUR CHILD ABSENT FROM SCHOOL?
 Call the school **403-625-3387** to let us know!



DECEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Christmas Dance	6
7	8	9 Gr 7's Field Trip A Christmas Carol Band Concert 7 pm	10	11	12	13
14	15	16	17	18	19 Special Events Day Wear Red & Green Last day of Classes	20
21	22	23	24 NO SCHOOL THIS WEEK	25 	26 Alumni Basketball Tournament	27
28	29	30	31 NO SCHOOL THIS WEEK			

Willow Creek Composite High School • Grades 7-12

"And so I'm offering this simple phrase, to kids from one to ninety-two, although its been said many times, many ways: Merry Christmas to you!"
 - The Christmas Song

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

GRAD 2015 UPDATES

Recently the grads voted and selected a theme for this year's graduation ceremonies. Their theme is "Life is a Picnic." Grads have also been presented with apparel options and will have an opportunity to purchase starting the first week of December. Order forms and sizing garments will be available after school on Thursday, December 4, and Friday, December 5.

Poinsettias are scheduled to arrive at WCCHS on Thursday, December 4. Grads: please be prepared to pick up your order from Room 100 at the school on Thursday, December 4 or Friday, December 5 after school.

For up to date information, please look on the graduation portion of the school website.

WE NEED SKATES!

If parents have skates/helmets that they no longer need and would like to donate to WCCHS, they would be much appreciated! They can be dropped off at the school. We have students that do not have skates for our PE program and Sport Option, and we would be grateful for any contributions.

WE TEAM

The WCCHS We Team is a group of students and staff who want to make a difference both in our local community and in the world beyond our doorstep. We have a core group of students

who are dedicated to running food or toy drives, creating posters, and getting the word out about issues that matter. We also have students and staff who participate occasionally, based on each particular activity.

Anyone who would like to join the WCCHS We Team is encouraged to be involved. We meet every first and third Wednesday of the month in Mrs Walker's room (Room 112). Students are also tracking their volunteer hours (both at WCCHS and beyond) so that we can measure the impact we are having!

This past October many staff and students already made a difference by donating to the "We Scare Hunger" food drive. On November 3, we tallied up the food and goods in our "Collection Coffin." With over 400 pieces of food and other goods, WCCHS donated close to 300lbs to the Claresholm Food Bank! This is the largest amount WCCHS has collected in recent memory! The Junior High students donated the vast majority of those goods, but a few passionate grade 10-12 students also added to this incredible amount.

SADD UPDATE

This year, our Students Against Distracted Driving club is looking forward to being super involved around the school! In November, we launched our liquor bag campaign, which students decorated bags that will be used at two Claresholm liquor stores. Also, we have painted the windows at the local IGA to remind people to drive safely during the Christmas season! For December, we are planning Selfies with Santa, which will be used to remind our high school students to be responsible drivers during our Christmas break! Best of wishes, and happy holidays!

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- School Council
- WE Team Update
- Sports Update
- Grad News
- Library News
- December Calendar



FROM THE PRINCIPAL: Dave Adams

Welcome to the learning community of Willow Creek Composite High School where we will continue to attempt to live our school motto of "Pride in Performance" each and every day with our students. Hard to believe we are already in the month of December.

The Combined 2014 Accountability Pillar Overall Summary has been released for Willow Creek Composite High School and has been shared with the School Council at our November 20 meeting and worked on with the staff on our November 28 Staff Planning Day. The Accountability Pillar is based on hard evidence derived from academic results on Diploma exams and Provincial Achievement tests plus feedback gathered from Satisfaction Surveys. It is a fascinating read of perplexing data. Why? Let's look!

In the areas of Drop-Out Rate and High School Completion Rate, WCCHS is showing EXCELLENT, GOOD, and ACCEPTABLE results based on the numerical evidence of student results. In the academic areas of the report, WCCHS is showing strong positive results in PAT Acceptable and Excellence (Acceptable), Diploma Acceptable (Good), Diploma Excellence (Excellent), Diploma Exam Participation (Acceptable), Rutherford Scholarship Eligibility Rate (Good), and Transition Rate (Good). These areas are extremely difficult to earn such great results in so congratulations to all who contributed to these successes. As a relative point of information, these results would be some of the higher scores in southern Alberta.

However in the areas measured by our Satisfaction Surveys, the results are quite poor. In the areas of Safe and Caring (Concern), Programs of Studies (Concern), Education Quality (Concern), Citizenship (Concern), Parental Involvement (Concern), and School Improvement (Concern), we consistently



see results that would be lower than most schools in southern Alberta. Interesting! As we evolve WCCHS together, it will be important to continue to work

on our five key areas of focus that the staff identified in September. The three main areas of focus that apply are:

- (1) Making sure there is a "connectedness" for our staff, students, and parents at WCCHS to our past, present, and future;
- (2) Empower students to understand they have a responsibility in respect of others, school, and themselves;
- (3) Establish the identity of who we are at WCCHS.

The 2014-2015 Satisfaction Surveys will be conducted in late winter, and we will once again use the format of "Tell Them From Me" as we found it to be a gold mine of feedback from the students and staff. We look forward to finding out if many of the new focuses and programs have had a positive impact on WCCHS.

In conclusion, best wishes to all for wonderful break during the festive season. WCCHS is will be closed from December 20 to January 4 inclusively so that the students and staff can spend time with their family and friends. Thank you for your support of our school.

LIBRARY NEWS

Junior and Senior High Book Clubs are joining forces and moving meetings to Wednesdays at lunch. We have been enjoying some great book talks while eating out lunch. Plus, we have even added some new members. Don't forget to come in and check out some of the book recommendations and even join us for our Wednesday Lunchtime Chats.

This month we will be sparking it up with decorations and suggestions for reading over the break. Also gracing the

bulletin board are the grade seven novel study projects.

Also coming this month will be a weekly educational app suggestion on Facebook.

SPORTS UPDATES

Football:

The Cobras won the silver medal at Provincial Playoffs in Lethbridge vs Holy Rosary November 21. They will finish a successful season with their wind up banquet December 8. Thanks to all who assisted the Cobras get to the title game this season and for the great fan support all season long.

Basketball:

Basketball is underway for both Junior and Senior High teams. The High School Boys and Girls started the season with a tournament in Taber this past weekend. League games start Wednesday December 3 with the boys hosting Picture Butte. Junior High league games begin December 11. Check the school website and message boards for game and practice schedules.

Danhue Lawrence will be putting on a basketball camp December 19 and 20. Registration forms are available in the office. Deadline to register is Dec. 12.

The Annual WCCHS Alumni Basketball Tournament will be held December 26. Alumni can register by calling WCCHS or emailing ybbertt@lrsd.ab.ca.

Sports Society:

Sports Society will kick off a community discount card fundraiser this week. Check with any Cobra basketball player to get a card. Also the annual oranges and grapefruit sale will be starting soon with delivery by the end of January.

GR. 9 WORKSHOP

On December 9, 9A will be participating in a Risk Reduction Workshop sponsored by Leyden's Funeral Home; Claresholm Fire Department; AHS; RCMP; Redi Enterprises Society of Lethbridge; and WCCHS. The Workshop is designed to support our

youth in recognizing risks, increasing their awareness of personal responsibility for their choices, to increase knowledge of the consequences of injury on quality of life for the individual, family, friends, and community, and empower them to make informed, educated choices.

We want to thank those who have volunteered their time to help make this workshop available to our students. More information will be made available to the grade 9 students and parents.

FAME THE MUSICAL

There are many students and staff of WCCHS who have committed huge amounts of their lives to the production of FAME the Musical, which is being presented over 2 weekends in January (9,10, 16,17) 2015. These folks have been working 3 days/week since September, coming to 9 hours of rehearsal each week and spending countless hours memorizing their lines and practising their singing, dancing, and acting.

The Claresholm Society for the Arts is pleased to present this toe-tapping musical production featuring well-known names from southern Alberta musical theatre including Camille Blott, Spencer VanDellen, and Fort Macleod native Patrick Harris.

"Fame" tells the story of several students who attend the High School of Performing Arts, among them fame-obsessed Carmen, ambitious actress Serena, wisecracking comedian Joe, quiet violinist Schlomo, and talented but dyslexic dancer Tyrone.

Tickets can be purchased by calling 403-625-2880 during business hours. More information can be found on the group's Facebook page at "Claresholm Society for the Arts." Tickets are \$20 per adult and \$10 for ages 12 and under.

This musical, based on the 1980 musical film Fame, was conceived and developed by David De Silva, is a musical with a book by José Fernandez, music by Steve Margoshes and lyrics by Jacques Levy. The musical premiered in 1988 in Miami, Florida.

The Claresholm Society for the Arts

UPCOMING DATES TO NOTE

- WCCHS WE Team Bake Sale December 4
- WCCHS Christmas Dance (8-11:00pm) December 5
- WCCHS Band Concert (7 pm in WCCHS Gym) December 9
- Gr 7's Field Trip 'A Christmas Carol' December 9
- Read N React Basketball Academy Deadline December 12
- Annual WCCHS Alumni Basketball Tournament December 26
- FAME The Musical January 9-10, 16-17
- Last Day of High School Classes (Semester I) January 22

was formed in 2013 to create awareness, increase participation, build relationships and facilitate opportunities for the talent that abounds in our community.

WCCHS BAND CONCERT Reminders

The WCCHS Christmas Band Concert is at 7:00pm on December 9, 2014 in the WCCHS gym.

Grade 6 band students and Grade 7, 8 & 9 band students need to arrive by 6:00pm in order to warm up. For their band uniform they will need: a white collared dress shirt, Black pants or a black skirt (no shorter than knee length). Also, wear dress shoes please and no runners.

Grade 10, 11 and 12 band students should arrive no later than 5:45pm in order to warm up and also be ready to help grade 6 and 7 students tune. Also, make sure to wear your band tie with black pants or black skirt (no shorter than knee length). Also, wear dress shoes please and no runners.

After school on Dec. 9, all Grade 7-12 students are welcome to stay and help set up the gym for the concert and silent auction. Those staying after school: make sure to bring your band uniform.

ALL Jazz band members will be having a rehearsal on Dec. 9 from 4:30-5:30 pm or as soon as set up is complete.

- Thank you, Ms. Ashcroft

CONGRATULATIONS! The grade 9's raised a combined \$265 for the Movember campaign for prostate cancer research.

CASINO VOLUNTEERS NEEDED!

WCCHS Sports Society is scheduled to host its casino in Lethbridge on **March 20 & 21, 2015**. We need four volunteers for the day shifts (runs 1 pm - 8 pm) and five volunteers for the night shift (runs 8 pm - 4 am). Shifts available on a first come first served basis! Call Carmelle at 403-625-4017 or 403-625-8632 to book your spot! Thank you for supporting school athletes and the WCCHS Sports Society!

Willow Creek Regional Waste Management Services Commission
Box 2820 Claresholm, Alberta T0L 0T0
Phone: 403-687-2603
Fax: 403-687-2606

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility October 23rd, 2014 at 3:00 P.M.

In attendance: Chair Earl Hemmaway, Lyal O'Neill, Barry Johnson, Shirley Murphy and Cheryl Guenther. Late: Gord Wolstenholme

1. Call to Order 3:05 P.M.
2. Approval of Agenda

Cheryl requested that the YPM invoice be added to the agenda.

14.111 **Moved by Shirley Murphy** to approve the Agenda as amended.
CARRIED 4-0

3. Approval of Minutes of Regular Meeting of September 22nd, 2014.

14.112 **Moved by Barry Johnson** to accept the Minutes of the September 22nd, 2014 meeting as presented.
CARRIED 4-0

4. Approval of Financial Information September 2014

14.113 **Moved by Lyal O'Neill** to accept the Accounts Payable and Bank Reconciliation for September 2014 as presented.
CARRIED 4-0

Gord Wolstenholme arrived and joined the meeting.

Cheryl presented the member with GIC balances. Total investment amount is \$586 678.91

Cheryl presented the members with an invoice from Young Parkyn McNab in the amount of \$2100.00, for the set up and onsite training of our accounting program, Quick Books. This is a budgeted expense.

14.114 **Moved by Shirley Murphy** to pay YPM \$2100.00.
CARRIED 5-0

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility October 23rd, 2014 at 3:00 P.M.

5. Alberta Recycling Council Conference

Cheryl gave the members a brief report on the Recycling Conference. She reported that the Willow Creek Regional Landfill was one of three recipients to receive an award of Site Excellence from Alberta Recycling Management Authority, and was honored to receive the award on behalf of the Commission and our staff.

6. Metal Recycling

Cheryl reported that she contacted Vinette Salvage and they have been on site and have baled and removed 90.71 ton of scrap metal. Amanda honored her proposal of \$65.00 per ton, and we have invoiced Vinette Salvage for \$5896.15. We are awaiting payment.

Cheryl explained that Amanda would like to enter into a 3 year contract with the WCRWMSC based on \$65.00 per ton. The members discussed this in length and do not wish to enter into a 3 year agreement at this time.

7. Cells 6A & 6B

Cheryl reported that the cell construction is now complete. During construction we found we have large amounts of water/leachate in our dry waste cells. We continue to pump out of our old dry waste cell to our leachate collection system in an attempt to manage the leachate in a responsible manner. We will continue to monitor leachate and water levels in all areas, and will ensure that leachate management is a priority moving forward.

Cheryl presented the members with an invoice from Hasegawa Consulting for \$5250.00 for their work regarding Cell 6A&B construction.

**14.115 Moved by Gord Wolstenholme to pay Hasegawa Consulting \$5250.00
CARRIED 5-0**

8. Chemical Jug Compound

Cheryl reported that the scheduled work on the chemical jug compound is now complete. Claresholm Rentals was contracted to remove and replace the north chain link fence and gates and replace with new fencing and 2 Dutch swing gates. We have been invoiced by Claresholm Rentals in the amount of \$2923.71.

**14.116 Moved by Lyal O'Neill to pay Claresholm Rentals \$2923.71.
CARRIED 5-0**

Cheryl was asked to contact Ron Mackay to arrange reimbursement to the WCRWMSC of \$1000.00 of the fence repair costs.

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility October 23rd, 2014 at 3:00 P.M.

9. Building Addition – For Information

Cheryl reported that the architect that was working on our addition is leaving Hasegawa and our file has been handed over to Sam Richards. Sam will be the engineer on the project. We submitted application for development to the MD of Willow Creek. Cheryl received notice from Cindy Chisholm, Development Officer that we will have to make application to the MD of Willow Creek to re-zone as the land use by-law does not allow for a landfill as a discretionary use in rural general, therefore we must be re-zoned rural industrial. Application has been made. This is a three week process.

10. Conference Expenses and Mileage

Cheryl presented her vehicle expense to travel to the Recycling Conference and to Lethbridge to conduct landfill business. She is asking for 947 km at a rate of \$0.54. Total amount for vehicle expense \$511.38.

14.117 **Moved by Barry Johnson** to reimburse Cheryl for her travel expense.
CARRIED 5-0

Cheryl reported the entire Recycling Conference costs were \$1460.77

11. Hours of Operation

Cheryl explained to the members that we have our hours posted as 9 a.m. to 5 p.m. with last load no later than a half hour before close, however we consistently have people arriving at the landfill just before closing time. This pushes our staff in overtime. Cheryl suggested that we leave our opening time at 9:00 a.m. but change our closing time to 4:30 p.m. This will give our customers time to unload and our staff enough time to apply cover and cool down equipment without running past 5 p.m.

14.118 **Moved by Shirley Murphy** to change the hours that we are open to the public from 9 a.m. to 5 p.m. to 9 a.m. to 4:30 p.m.
CARRIED 5-0

12. Stakeholder Meeting – Edmonton

Cheryl informed the members that Clean Farms has invited us to their stakeholders meeting in Edmonton on November 5, 2014 at 12 noon if anyone was interested in going.

The landfill Commission will not send anyone to this meeting

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility October 23rd, 2014 at 3:00 P.M.

13. Groundwater Monitoring Proposal

Cheryl presented the members with the 2014 Groundwater Monitoring proposal from Hasegawa Consulting. This year's proposal includes extra work to re-develop and test wells MW 20 and 24 prior to the annual water testing. Including the background levels, consistently, our groundwater does not meet the criteria set out by Alberta Environment. In December 2012 Alberta Environment made a recommendation that we propose an alternate set of standards for our landfill. Wells MW 20 and 24 exhibit unusually low levels of Sodium and Sulphate in direct contrast to the remainder of the site and AESRD feels this indicates some other influence on these wells and recommends we have this other work performed. Once we do this, we will be able to propose a new set of performance standards to Alberta Environment specific for our landfill site.

There was opposition from member Johnson as he feels our groundwater now is that of background levels and this work is wasteful of funds. Cheryl explained that his point was in fact valid, however, we will continue to be non-compliant with The Standard for Landfills in Alberta if we do not have this work performed.

14.119 **Moved by Gord Wolstenholme** to accept the proposal from Hasegawa Consulting and have them perform the work as outlined for our 2014 Groundwater Monitoring and Report.

CARRIED 5-0

14. In Camera

14.120 **Moved by Lyal O'Neill** to go In Camera at 4:04 P.M.

CARRIED 5-0

14.121 **Moved by Barry Johnson** to come out of In Camera at 4:12 P.M.

CARRIED 5-0

15. Adjournment

14.122 **Moved by Gord Wolstenholme** to adjourn at 4:15 p.m.

CARRIED 5-0

Chairman Earl Hemmaway

Manager Cheryl Guenther



PRESENT:

Mayor George Bohne, Chair	Town of Raymond	Dep. Mayor Darrell Turner	Village of Barnwell
Mayor Maggie Kronen	Town of Cardston	Mayor Ed Weistra	Village of Barons
Mayor Kim Craig	Town of Coaldale	Mayor Tom Butler	Village of Coutts
Mayor Dennis Cassie	Town of Coalhurst	Mayor Jordon Koch	Village of Glenwood
Mayor Blair Painter	Crowsnest Pass Mun.	Mayor Rafael Zea	Village of Milo
Mayor Rene Gendre	Town of Fort Macleod	Mayor Don McDowell	Village of Nobleford
Dep. Mayor Trish Hoskin	Town of Magrath	Mayor Ben Nilsson	Village of Stirling
Dep. Mayor Brenda Beck	Town of Milk River	Mayor Tyler Lindsay	Village of Warner
Mayor David Hawco	Town of Nanton	Reeve Larry Spilak	MD of Foothills
Mayor Rick Everett	Town of Picture Butte	Reeve Brian Hammond	MD of Pincher Creek
Mayor Wendy Jones	Town of Pincher Creek	Reeve Brian Brewin	MD of Taber
Councillor Mark Barber	Town of Taber	Reeve Neil Wilson	MD of Willow Creek
Mayor Henk De Vlieger	Town of Vauxhall	Reeve Fred Lacey	Cardston County
Mayor Margaret Plumtree	Town of Vulcan	Reeve Lorne Hickey	Lethbridge County
Mayor Thomas Grant		Dep. Reeve Phil Jensen	County of Warner
Bev Bellamy	Recording Secretary	Mayor Chris Spearman	City of Lethbridge

Guests:

John Barlow, MP	Macleod	Honourable Stephen Mandel	Minister of Health
Pamela Widdis, Ex. Assistant	Macleod	Jennifer	Chief of Staff
Pat Stier, MLA	Livingstone-Macleod	Rick Fraser, MLA	Special Legislative Advisor on Ambulance Services
Gary Bikman, MLA	Cardston-Taber-Warner		
Bridget Pastoor, MLA	Lethbridge East		
Greg Weadick, MLA	Lethbridge West		

1.0 WELCOME AND INTRODUCTIONS

Chairman Bohne called the meeting to order at 1:00 pm.

2.0 ADOPTION OF THE AGENDA

Moved by Mayor Tom Butler to adopt the agenda. **Carried.**

3.0 Adoption of the October 3, 2014 minutes

Moved by Mayor Kim Craig to adopt the October 3, 2014 minutes. **Carried.**

4.0 BUSINESS ITEMS ARISING FROM MINUTES

None

5.0 PRESENTATION

The Honourable Stephen Mandel, Minister of Health, Alberta Government
Rick Fraser, MLA - Special Legislative Advisor on Ambulance Services

Honourable Stephen Mandel, his staff and MLA Rick Fraser were introduced. Rick Fraser's role as a Special Legislative Advisor is to help deal with some of the issues of healthcare – particularly in ambulance service and transfers.

Minister Mandel wants to make the health system more responsive to deliver service in an efficient, effective way. The public health system has its flaws, but it allows all to have access on a limited budget. Need to listen to concerns and make adjustments where possible. They can't be all things to all people, but in the American System they don't get anything.

Summary of topics discussed:

Capital Projects

Cardston Hospital is aging and is 8th in line for replacement. How do projects move forward and how long can they wait to be completed?

- There are an unending number of demands for capital projects in the capital budget. Need to recommend capital projects based on small/medium/large and determine a plan based on the best information provided by the list. Will make an effort to divide money equitably so that all three sizes, and not just large, get funding. This list is based on numbers from the Treasury Board, and should include discussion on how they came up with these numbers. Decisions need to be made based on needs assessment and not picked by politicians.
- All people in the province should receive equal treatment in Alberta. Health care is evolving and is a collaborative system with flexibility on what it looks like to give the best health care, with the right care at the right time based on medical science and what can be delivered to a community. Nurses can do much more than they were able to do 20 years ago in a traditional setting.

Doctor Recruitment

Small, rural communities face serious challenges in recruiting doctors to their communities, for example, the Town of Milk River. Doctors are using job offers to play one hospital against another. What can be done to stop this and to get doctors to be willing to work in the rural communities?

- The province has a rural fund to support rural hospitals and doctors. May need to revisit how it is being used by communities to ensure that it is more efficient.
- Should talk to the College of Physicians and Surgeons to ensure they are made aware of this.
- Need to wait to hear recommendations from Richard Stark's plan before any decisions are made.

Inter-facility Ambulance Transfers

What is the plan moving forward on inter-facility transfers and the plan to use secondary ambulance transfer for non-emergency transfers?

- It has taken far too long to get this in place and to send out the RFP's for this service. Once a chief paramedic is named then a more detailed strategy will be in place and someone will be accountable from top down as to who they report to and to manage it.
- The solution to this problem will look different to the public and officials. Once paramedics are able to carry their own liability insurance, then from a liability perspective it will be easier to make transfers to hospitals.

Emergency Care in Rural Areas

Emergency services are tied up with walk-in traffic. What can be done?

- People need to learn when to use emergency services and when to go to a medical clinic. In large cities there is urgent care centres developed to help alleviate this problem. It's not always walk-in people who are the problem; need to look at alternative ways to deal with this.

Medical Broadband Connections for Rural Residents

What is the possibility of rural communities having access to medical services via broadband?

- Equipment is limited in AHS and there will be recommendations in Richard Stark's report that may address some of the concerns related to medical tests in rural Alberta and to offer tests closer to rural proximities.

Vision for Health Authority

What is the vision of Minister Mandel for the Health Authority, should it be central or local?

- Direction given by the Premier is towards more local input and how to do it; people will be responsible at their own end. Doesn't believe that centralized control is the answer to the problems.

Ambulance Dispatch

There are three satellite dispatch services – Wood Buffalo, Red Deer and Lethbridge, and there are some holes in the service provided, for eg. Fort Macleod is covered in the Calgary region. How can these satellites be coordinated more efficiently for each region and satellite area?

- Talk to Rick Fraser about this as he is the expert in it and wants to create a better business model.

Appreciation was expressed to Minister Mandel and his staff for attending the meeting; and we look forward to the possibility of him attending a meeting in late January or early February.

6.0 REPORTS

6.1 MP Reports

John Barlow, Macleod

- Will attend budget meetings with the Finance Minister and staff at the end of October; would like to hear from M & R on subjects you would like to see addressed in Ottawa.
- Family prosperity plan was tabled last week.
- Temporary Foreign Workers Plan is the #1 issue dealt with since last June; he is working with Jason Kenney and Chris Alexander on this. The new express immigration program is a temporary solution to a permanent problem.
- The Canadian Experience Program allows any temporary foreign worker who has been in Canada for more than one year to be able to apply for the CEP. This program will help take the three-year backlog on the provincial programs and move them through the express program. This doesn't address all of the low-skill workers; they are working with the province to possibly create a bridge program so that when a TFW status expires, it can be extended so businesses can keep their workers until they go through the program; this is very preliminary discussion on it.
- Explained the Building Canada Fund and wastewater projects associated with it. Presently no agreement is in place between federal and provincial governments, suspects that an agreement might be coming shortly. Once a formal agreement is signed, then they can start accepting applications.

Please feel free to contact MP John Barlow at John.Barlow@parl.gc.ca with any questions or concerns.

6.2 MLA Reports

Bridget Pastoor, Lethbridge East

- Toured the Lethbridge Regional Hospital this morning with Minister Mandel; he asked many questions about it; he is disciplined and focussed on health care.

Pat Stier, Livingstone-Macleod

- Primary focus is working on transportation issues and will probably take on infrastructure duties.
- Will continue to advocate for southern Alberta in a non-partisan way as much as possible, to work with communities in a proactive way to do what's best for southern Alberta.
- Attended the AUMA and Alberta Southwest Regional Alliance conventions.

Gary Bikman, Cardston-Taber-Warner

- Expressed his concerns with EMS being moved from underneath the medical control and creating another silo with its own overhead. Red flag on this and will bring up this issue directly with Rick Fraser and Minister Mandel. We all need to work together to address the ambulance issues and concerns.

- 6.3 Alberta Southwest Regional Alliance Report** – Mayor Blair Painter
Fibre optics inventory is complete and they are trying to distribute this information to all councils before the year end. Will send information to Bev to be circulated.
- 6.4 SouthGrow** – Mayor Maggie Kronen
- Had a meeting and presentation on broadband to address concerns that southern Alberta needs to be connected.
 - SouthGrow is upgrading their fact sheets. CEO's of member communities will receive them – information needs to be updated by November 14.
- 6.5 AUMA** – Mayor Kim Craig
Committees are being reorganized. Mayor Craig is in the working group on the bill for emergencies on highways and will continue as the rep for Towns South on the AUMA Board of Directors.
- 6.6 AAMD&C** – Bob Jones
Convention will be held in Edmonton on November 17-20. President Bob Barss will step down as President and a new one will be elected.
- 6.7 Associate Dean's Advisory Council** - Mayor Tom Butler
Next meeting date is December 3; will bring report to next meeting.
- 6.8 Oldman Watershed Council** – Mayor Blair Painter
OWC report available on table. A movie will be made to highlight the watershed; film project launch is on November 12; all are welcome to attend.
- 6.9 Highway #3 Association** – Reeve Brian Brewin/Mayor Rene Gendre
- AGM was held and Mayor Rene Gendre is the new president.
 - Excited about the momentum on the Highway #3 issue. Met with Minister Drysdale at AUMA with good response.

7.0 BUSINESS

7.1 Election of Chairman/Vice Chairman

Moved by Tom Butler, seconded by Mayor Don McDowell, to nominate Mayor George Bohne as Chairman. Mayor Kim Craig moved that nominations cease. **Carried.**

Moved by Reeve Brian Brewin, seconded by Mayor David Hawco, to nominate Mayor Tom Butler as Vice-Chairman. Mayor Kim Craig moved that nominations cease. **Carried.**

Mayor Bohne asked if there are any objections if he attends the Mayors & Reeves of Southeast Alberta every 2-3 months; there were none.

The M & R joint meeting with the Southeast group will be held in Taber on June 5, 1 – 3 pm. Mayor deVlieger was asked to book a facility in Taber that would hold approximately 50 people for this meeting.

7.2 Chinook Arch Library Budget Increases

 – Mayor Maggie Kronen

Attended the presentation for the Chinook Arch Library budget and they will need a 3% increase in funding.

Moved by Mayor Kronen that a letter be sent on behalf of the M & R to request that the government increase their library grants to meet the need for increase of funding for municipal libraries and the needs for new technology. **Carried.**

It was noted that each municipality should also submit their own letter regarding the request for increase in funding for municipal libraries.

- 7.3 Bill for Emergencies on Highways** – Mayor Bohne on behalf of Mayor Reynolds
A request was made at the October meeting by Mayor Reynolds for the Mayors & Reeves to submit a letter regarding this issue. Mayor Reynolds has informed Mayor Bohne that the government has changed their policy and are now reimbursing municipalities for this; no letter is required.
- 7.4 Inclusion of First Nations Chiefs in Mayors and Reeves** – Mayor Spearman
Moved by Mayor Spearman, seconded by Mayor Butler, to extend an invitation to each of the First Nations Chiefs to participate in the Mayors & Reeves meetings. **Carried.**
- 7.5 Municipal Support for Stars Ambulance Service** – Mayor Spearman.
Question asked regarding how many municipalities fund STARS. Answer – 4.
- 7.6 Jobs Listings – November 4 – Lethbridge Area** – Mayor Spearman
Weekly update of job listings was circulated to M & R. Mayor Spearman will forward the list to Bev once per month before each M & R meeting for re-distribution.
- 7.7 Letter re Temporary Foreign Workers in Southwest Alberta** – Mayor Bohne
A copy of this letter was included with the agenda; no response received to date.
- 7.8 2015 Meeting Dates** - Mayor Bohne
Meeting dates were discussed for 2015.
Moved by Mayor Hawco that we moved the January 2 date to January 9 and the April 3 date to April 10 because of holidays. **Carried.**

8.0 Next Meeting Date - FRIDAY, December 5, 1:00 pm

9.0 ADJOURNMENT: Meeting adjourned.

If you have any community information that you would like to have distributed to the M & R group, please send it to Bev via email mayorsandreeves@shaw.ca and I will send it out.

Mayors & Reeves of Southwest Alberta



November 19, 2014

Honourable Diana McQueen
Minister of Municipal Affairs
204 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

RE: Provincial Funding for Municipal Libraries

Dear Minister McQueen:

The Mayors & Reeves of Southwest Alberta are grateful for the provincial funding of libraries provided to our municipalities; however, we are very concerned with the negative impact to Chinook Arch Regional Library System and our municipalities' budgets because of the recurring lack of provincial funding increases.

The Mayors & Reeves Association represents 33 municipalities and 9 municipal districts in southwest Alberta, and supports the request of the Chinook Arch Regional Library Board to increase funding to Alberta public libraries in the 2015 provincial budget. Current operating grants to libraries are based on the 2010 population rates, and libraries are not presently funded for the increases in population.

In Southwest Alberta local libraries and the Chinook Arch Regional Library are losing more than \$60,000 per year as a result of the use of 2010 population figures. The Chinook Arch Regional Library board approved their 2015-2018 budget that calls for a three per cent increase per annum to the municipal levy paid by member municipalities, and this increase is unsustainable, especially in small communities. In addition to this, libraries face additional pressures to keep pace with the advances in technology, and the current provincial grants do not cover these increased costs.

Mailing Address: c/o Town of Raymond, P.O. Box 629, Raymond, AB T0K 2S0

Email: mayorsandreeves@shaw.ca

Chairman: Mayor George Bohne Email: bohne@raymond.ca

Home phone: 403-752-4307 Cell phone: 403-315-2295

Our association strongly agrees that libraries provide an essential service to all Albertans and enhance their quality and standard of life. Residents have access to many resources that support literacy and lifelong learning, and this service is vital for the education, social and cultural development of our province.

The Mayors & Reeves of Southwest Alberta voted unanimously to send this letter of support to address this crucial issue of additional public library funding in the upcoming provincial budget.

We look forward to your response.

Yours truly,

A handwritten signature in blue ink, appearing to read "George Bohne". The signature is fluid and cursive, with the first name "George" being more prominent than the last name "Bohne".

Mayor George Bohne, Chair
Mayors and Reeves of Southwest Alberta

cc: MLA Greg Weadick, Lethbridge West
MLA Bridget Pastoor, Lethbridge East
MLA Pat Stier, Livingstone – Macleod
MLA Gary Bikman, Cardston-Taber-Warner
MLA Ian Donovan, Little Bow



PORCUPINE HILLS LODGE REGULAR MEETING Monday, October 6, 2014 7:00 p.m.

Members Present: Janice Binmore (Town of Stavely Representative), Lisa Anderson (CA0), Earl Hemmaway (MD Representative), Audrey Hoffman (MD Member at Large), Lyal O'Neill (Town of Claresholm Representative), Judy Van Amerongen (Town of Claresholm Member at Large/acting secretary), Pam Crone (Town of Stavely Member at Large)

1. **Meeting Called to Order** by Earl Hemmaway at 7:00 p.m.
2. **Additions to Agenda** None
3. **Acceptance:** Acceptance of Agenda as presented. Moved by Janice Binmore. Carried.
4. **Acceptance September Regular Meeting.** Moved acceptance by Audrey Hoffman. Carried.
5. **Financial Report.** August and September comparative statements moved approval by Pam Crone. Carried. Lyall O'Neill and Janice Binmore requested more comparative numbers included next time.
6. **Manager's Report** Maintenance - New Building manager to begin work in November. Rob MacOdrum hired. Victor setting lists and getting Rob on a maintenance schedule.

Roofing - Tom Hood started replacing and fixing rooves (units 1-6 and 7,8, 11, 12)

Garage - Is too full with tables and chairs from remodel. Lisa to look into sale or donation to Victory Church and/or Claresholm Housing Authority.

Homecare Requesting use of tub for outside resident. Questions arose regarding liability. Janice Binmore moved we decline use of tub, citing liability issues regarding transport of patient and use of facility by non-lodge town residents. Motion Carried.

Dean from Provincial Government sent in template to be used for 3 year plan of the Lodge.

Southern zones to be held October 24 from 1-3. Board Strategic planning to be discussed. Earl, and Lisa to attend.

7. **Recreation Report.** Moved acceptance by Lyal O'Neill. Carried.
8. **Maintenance Report.** Moved acceptance by Janice Binmore. Carried.
9. **Supportive Units (Outbacks)** Number 11 supportive unit vacant. There is a man interested but is only 61 years of age. Audrey Hoffman moved we rent unit to the gentleman anyway. All in favour. Carried.
10. **Correspondence** Letter received from T. Church requesting reimbursement of funds provided by High River Flood assistance for food expenses she did not use. Agreement was made with Porcupine Hills Lodge and Foothills Lodge. Moved by Janice Binmore that Ms. Church not be reimbursed by us, that she bring the matter to Foothills. Carried.
11. **In Camera - Personnel** Janice Binmore moved board go In Camera at 8:12 p.m. to discuss personnel issues. Carried. Janice Binmore moved we come out of camera 8:20 p.m.

PORCUPINE HILLS LODGE
REGULAR MEETING
Monday, October 6, 2014 7:00 p.m. ~ Page 2

- 12. Janice Binmore moved Lisa Anderson's (CAO) salary be increased to \$60,000 per year. Carried.
- 11. **Adjournment** Judy Van Amerongen moved meeting adjourn at 8:30 p.m. Carried.

Chairman of the Board Signature
approval of minutes as presented

Chief Administrative Officer Porcupine Hills Lodge
approval of minutes as presented

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday November 5, 2014 – Golden Age Centre, Stavely



Board Representatives

Lloyd Kearl, Cardston County
Blair Painter, Crowsnest Pass
Maryanne Sandberg, MD Willow Creek
Warren Mickels, Cowley
Trish Hoskin, Fort Macleod
Garry Marchuk, MD Pincher Creek
John Connor, Granum
Shelley Ford, Claresholm
Beryl West, Nanton

Stavely Councillors

Gentry Hall, Mayor
Dennis Gillespie
Janice Binmore
Barry Johnson
Dale Gugala
Randy Perusse

Livingstone Macleod

Pat Stier, MLA

Livingstone Range School Division

Clara Yagos, Trustee

Lethbridge College

Leah Wack, Manager, Regional Stewardship

Resource Representatives

Kathy Wiebe, MD Ranchland
James Tessier, CF Alberta Southwest
Bev Thornton, AlbertaSW
Bob Dyrda, AlbertaSW
Kris Jensen, Waterton CDO (transitorily)
Max low, Waterton Chamber (transitorily)

1. Welcome and Introductions
Lloyd Kearl called the meeting to order.
2. Approval of Agenda
13 WAYS update inserted as item #8
Moved by Maryanne Sandberg THAT the agenda be approved with addition.
Carried. [2014-11-395]
3. Approval of Minutes
Moved by Blair Painter THAT the minutes of October 1, 2014 be approved as presented.
Carried. [2014-11-396]
4. Chinook Entrepreneur Challenge
Moved by Tammy Rubbelke THAT AlbertaSW Sponsor the upcoming Chinook Entrepreneur Challenge at the Bronze level.
Carried. [2014-11-397]
5. Co-op Student proposal
Moved by Garry Marchuk THAT AlbertaSW accept the proposal for a University of Lethbridge Co-op Student for summer 2015.
Carried. [2014-11-398]
6. "Bringing Investment Home"
Discussions with Alberta Jobs, Skills and Training to explore implementation of a workforce development project.
7. Broadband for Economic Development
The Broadband Committee has received the final draft of the "Current State" research report. A series of Information presentations will be scheduled for November 27 and 28; all councillors, CAOs, EDOs and public works staff invited.
8. 13 WAYS update
Twist Marketing will meet with the first group of communities to present the assessment report on the afternoon of January 7th, 2:00pm to 5:00pm in Claresholm, prior to the Board meeting.

- | | |
|---------------------------------------|--|
| 9. Tourism Investment Forum update | Representatives of AlbertaSW participated in the provincially sponsored forum in Calgary. Tourism investment opportunities from AlbertaSW were highlighted to potential investors. |
| 10. Communications Coordinator Report | Accepted as information. |
| 11. Executive Director Report | Accepted as information. |
| 12. Roundtable updates | |
| 13. Board Meetings: | |
| o December 3 , 2014 | |
| Organizational Meeting-Pincher Creek | |
| o January 7, 2015 – Claresholm | |
| 13 WAYS workshop for Nanton, Stavely, | |
| Ranchland, Granum Fort Macleod from | |
| 2:00-5:00pm, prior to Board meeting | |
| 14. Adjournment | Moved by Shelley Ford THAT the meeting be adjourned.
Carried. [2014-11-399] |

Approved December 3, 2014

Chair	Date
-------	------

Secretary/Treasurer	Date
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Alberta SouthWest Bulletin December 2014

Regional Economic Development Alliance (REDA) Update

New Executive appointed for 2014-2015

At the Organizational Meeting held December 3, 2014, the Board re-appointed its Executive and signing officers:

- Chair, Lloyd Kearl, Deputy Reeve, Cardston County
- Vice Chair, Dr. Brian "Barney" Reeves, Mayor, Waterton Lakes ID#4
- Secretary-Treasurer, Tammy Rubbelke, Councillor, Town of Pincher Creek
- Designated signing authority, Jordan Koch, Mayor, Village of Glenwood



Broadband information sessions and next steps

AlbertaSW councils, CAOs, EDOs and public works staff attended presentations outlining the first level of findings related to the "Broadband for Economic Development" research. Craig Dobson of Taylor Warwick conducted 3 sessions throughout the region. Participants braved the roads and weather to attend!.

Next steps: **1** The powerpoint presentation will be sent to all participants. **2** A detailed report will be provided to each AlbertaSW community. **3** The Board has approved TaylorWarwick to work in-depth with each community to look at specific issues related to planning and broadband infrastructure capacity.

AlbertaSW will be part of the national research study: "Creating Digital Opportunities"

Dr. Mark Wolfe Co-Director of the Centre for Information and Communications, Van Horne Institute, University of Calgary, attended the AlbertaSW Board Meeting and outlined the upcoming 5 year, \$5.8M national study headed up by the University of Toronto. Dr Wolfe had proposed AlbertaSW as a study region for the project, as there is a level of readiness and collaboration that could support moving forward with an innovative regional plan. The first phase of Dr. Wolfe's research will be completed in early 2015.

First 13 WAYS reports will be presented in the New Year

AlbertaSW has been working Twist Marketing to develop and pilot a community audit and engagement process based upon the book "13 Ways to Kill Your Community".

To date, there have been interviews with community leaders, secondary research on community assets and strengths, and deployment of an on-line survey to community leaders.

This is an exciting and innovative pilot project! Please contact the AlbertaSW office if you have questions about the process in your community. We have had great response, but there is sometimes need to remind busy folks to please remember to complete the surveys.

On January 7, 2015, the "13 WAYS" report card will be ready to present to the first group of communities: MD Ranchland, Nanton, Stavely, Granum and Fort Macleod. Confirmation and details to follow!

**The Board extends a "Thank You" to our communities and partner organizations
for the commitment, ideas, energy and positive support.
Season's Greetings and Best Wishes for 2015!**



Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com





OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES – 3 (2014)

GENERAL BOARD OF DIRECTORS’ MEETING

Thursday, September 4, 2014 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent) Village of Arrowwood	Brad Koch (absent) Village of Lomond
Jane Jensen (absent) Village of Barnwell	Richard Van Ee Town of Magrath
Ed Weistra Village of Barons	David Hawco Town of Milk River
Tom Rose Town of Bassano	Scott Schroeder (absent) Village of Milo
Fred Rattai City of Brooks	Christophe Labrune Town of Nanton
Jim Bester Cardston County	Anne Marie Philipsen County of Newell
Dave Edmonds Town of Cardston	Pete Pelley Village of Nobleford
Cecil Sabourin Village of Carmangay	Teresa Feist Town of Picture Butte
Jamie Smith Village of Champion	Garry Marchuk (absent) M.D. of Pincher Creek
Betty Fieguth (absent) Town of Claresholm	Lorne Jackson - alternate Town Pincher Creek
Bill Martens Town of Coaldale	Ronald Davis (absent) M.D. of Ranchland
Sheldon Watson Town of Coalhurst	Greg Robinson Town of Raymond
Ken Galts Village of Coutts	Barry Johnson Town of Stavely
Garry Hackler (absent) Village of Cowley	Ben Nilsson (absent) Village of Stirling
Bill Kovach Mun. Crowsnest Pass	Ben Elfring M.D. of Taber
Dave Filipuzzi Mun. Crowsnest Pass	Linda English - alternate Town of Vauxhall
Gordon Wolstenholme Town of Fort Macleod	Rod Ruark(absent) Vulcan County
Darrell Edwards Village of Glenwood	Rick Howard Town of Vulcan
John Connor Town of Granum	Don Heggie County of Warner
Monte Christensen (absent) Village of Hill Spring	Jon Hood (absent) Village of Warner
Henry Doeve (absent) County of Lethbridge	Henry Van Hierden M.D. Willow Creek

STAFF:

Lenze Kuiper Director	Diane Horvath Planner
Mike Burla Senior Planner	Gavin Scott Planner
Spencer Croil Planner	Barb Johnson Executive Secretary
Ryan Dyck Planner	

AGENDA:

1. **Approval of Agenda** – September 4, 2014
2. **Approval of Minutes** – June 5, 2014 (attachment)
3. **Business Arising from the Minutes**

4. **Staff Presentation –** **SOUTH SASKATCHEWAN REGIONAL PLAN**
“What it Means to Municipalities”
 5. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) GIS Update.....
 6. **Business**
 - (a) Flood Hazard Mapping & Identification (attachment)
 - (b) Vehicle Sale..... (attachment)
 7. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 7-month period:
January 1 - July 31, 2014 (attachment)
 8. **Adjournment –** December 4, 2014
-

Chair GORDON WOLSTENHOLME called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA

Moved by: Anne Marie Philipsen

THAT the Board of Directors approve the agenda of September 4, 2014, as presented. **CARRIED**

2. APPROVAL OF MINUTES

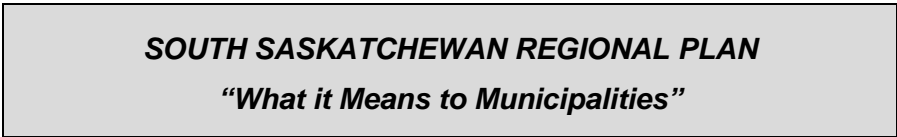
Moved by: Tom Rose

THAT the Board of Directors approve the minutes of June 5, 2014, 2014, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. STAFF PRESENTATION –



Background

- On July 23, 2014 the Government of Alberta released the South Saskatchewan Regional Plan (SSRP) which will come into effect September 1, 2014. The SSRP has been six years in the making and is the 2nd plan to be adopted (after the Lower Athabasca Regional Plan).

The Alberta Land Stewardship Act (ALSA) supports the Land-Use Framework and the development of the seven Regional Plans.

What is the SSRP?

- Using a cumulative effects management approach, the SSRP sets policy direction for municipalities and other decision makers over the next 10 years to achieve environmental, economic and social outcomes for the region. The four key components to the SSRP include:
 - Introduction
 - Strategic Plan
 - Implementation Plan
 - Regulatory Details Plan

Municipal Obligations

- The SSRP does not change the municipal planning process for municipalities. The MGA still provides the legislative authority for municipality to make land use planning and development decisions within their municipal boundaries.

3 Ways to Ensure Compliance with the SSRP

- Municipal Planning Authorities are required to carry out their functions in accordance with any applicable ALSA regional plan.
- Municipal Council is required to review its plans and bylaws, and make amendments as necessary to comply with the regional plan.
- After the review is complete, the municipality will submit the statutory declaration affirming that it is in compliance with the ALSA regional plan.

How to Meet those Obligations?

- Municipalities should begin to review all components of the SSRP and determine what sections of the plan have implications for their municipal planning and development decisions. This review will ensure that the development authority, subdivision authority, subdivision and development appeal board, municipal planning commission and municipal council will be aware of SSRP requirements that need to be considered in the course of their decision making after September 1, 2014.
- A cursory review indicates the following sections are most relevant:
 - #5 Efficient Use of Land
 - #8 Community Development
- Meeting the obligations of the Plan may result in different opportunities and outcomes for municipalities. In some instances, the requirements of the Plan have already been met from a conceptual perspective.

Binding Nature of the SSRP

- Pursuant to Section 13 of ALSA, the SSRP is a legislative instrument and is considered to be a Regulation. However, the SSRP does provide rules of application and interpretation, including specifying which parts are enforceable as law and which parts are statements of public policy or a direction of Government that is not intended to have binding legal effect.

Relationship between the SSRP and the Provincial Land Use Policies

- The SSRP replaces the Provincial Land Use Policies developed pursuant to section 622 of the MGA. The other five regions, however, will continue to use the Provincial Land Use Policies until their plans are completed.

The Efficient Use of Land Implementation Tools Compendium

- The SSRP includes a section on Efficient Use of Land. To build awareness and understanding of the topic, a companion “Efficient Use of Land Implementation Tools Compendium” as been released.

What if a municipality is found to be not following the SSRP?

- A complaint may be filed with the Land Use Secretariat who may then refer the matter to the designated Minister, a government department and/or local government body. The Minister of Municipal Affairs may take any of a number of actions as set in section 570.01 of the MGA, including:
 - suspending the bylaw-making power of the municipal authority on any matters;
 - making bylaws for the municipality on any matters;
 - withholding money that is payable from the Government of Alberta to the municipality, or
 - exercising other lawful authority.

How will Municipal Affairs support municipalities?

- Municipalities will continue to receive advisory support during the implementation of the regional plan.

How will ORRSC support our municipalities?

- We are currently formulating a strategy to ensure all of our members will be compliant in the allotted timeframe. This is a fee-for-service exercise and will include:
 - a full review of the SSRP;
 - a thorough inventory and review of all your statutory plans and Land Use Bylaw;
 - a template to compare SSRP policy with municipal policy;
 - development of new policy or amendment of current policy to comply with the SSRP;
 - handling Reporting Requirements and submitting Compliance Declarations.

The **South Saskatchewan Regional Plan** and **Efficient Use of Land Implementation Tools Compendium** can be found on the ORRSC website: www.orrsc.com

5. REPORTS

- (a) **Executive Committee Report** (attachment)

Moved by: David Hawco

THAT the Board of Directors receive the Executive Committee Report for the meetings of June 12 and August 14, 2014, as information. **CARRIED**

(b) GIS Update

- All municipalities are now using the new GIS platform and training for municipal staff is continuing. A mobile version of the GIS is also available. A public site is in the testing phase and should be complete by the end of the year.

Moved by: John Connor

THAT the Board of Directors receive the GIS Update, as information.

CARRIED

6. BUSINESS

(a) Flood Hazard Mapping & Identification

- ORRSC, on behalf of its members, has requested from Alberta Municipal Affairs and Alberta Environment & Sustainable Resource Development information regarding:
 - Updated Flood Hazard Identification, and
 - Updated Flood Hazard Mapping
- The Flood Hazard Identification Program assists Alberta communities to prepare for a flood event with a one percent chance of occurring annually (this is also known as a 100-year flood event). Information is collected in a format known as a flood hazard study for a specific location within the province. The study focuses on a single river but may also include information about other smaller tributaries that may also influence a flood event.
- To create a flood hazard study an assessment of the river system's hydrology and topography needs to occur and be modelled with known river data. The outcome of the study is to create a visual representation (a flood hazard map) for anticipated areas that would be impacted by a flood event. These maps only need to be replaced or updated if there has been a change in the hydraulic system.
- While flood hazard studies are meant to be used for long periods of time, studies may be reviewed and possibly revised. A study review may involve the entire study area or simply a small portion of the mapped area. A review can be done for numerous reasons—a major flood event is one reason to review flood hazard information studies. This is because each flood event provides an opportunity to collect new data that will either confirm the current study information or highlight areas for improvement. Should a major flood event occur, the province will collect information on the extent of flooding. This may include a survey of the flooded area from the ground, aerial photography, river flow information and other related data. It may take several months for all the data from a flood event to be collected before an evaluation of an existing study can begin.
- ORRSC is prepared, with individual municipal consent, to formally request a review of that municipality's situation through Alberta Environment and Sustainable Resource Development's Flood Hazard Identification Program; and ORRSC will request Dam Breach Inundation modelling (what would happen if a dam breaks), where available. Interested municipalities should contact their planner as each community will be tackled separately.

Moved by: Rick Howard

THAT the Board of Directors receive the Flood Hazard Mapping & Identification presentation, as information.

CARRIED

(b) Vehicle Sale

- ORRSC currently has two vehicles for sale, each with 140,000 - 150,000 km:
 - 2009 Dodge Caliber SXT (blue, 4-door, automatic, hatchback) - \$7,999
 - 2008 Chrysler Sebring (silver, 4-door, automatic, sedan) - \$8,499
- If anyone is interested, please contact Director Lenze Kuiper at (403) 329-1344 or lenzekuiper@orrsc.com — price is negotiable.

7. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the 7-month period:
January 1 - July 31, 2014**

Moved by: Linda English

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 7-month period: January 1 - July 31, 2014, as information. **CARRIED**

8. ADJOURNMENT

Moved by: Richard Van Ee

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:05 p.m. until Thursday, December 4, 2014 at 7:00 p.m. **CARRIED**

/bj

CHAIR: _____





BOARD REPORT

VOL. 13 NO. 3 DECEMBER 2014

Chinook Arch
Regional Library
System

CHINOOK ARCH LIBRARY BOARD MEETING, DECEMBER 4, 2014



The Chinook Arch Library Board wishes the best of the season to you and yours!



Chinook Arch Budget Receives Approval from Member Municipalities

The Chinook Arch 2015 - 2018 budget has been approved by its member municipalities. If a proposed budget includes a change to the member levy, it must be approved by two thirds of member councils representing two thirds of the population served. As of this writing, 28 (72%) of member councils have approved the levy increase, representing 90% of the population served (166,290 people). Nine members have yet to advise us of their decision. As stated in the Chinook Arch Member Agreement, the new member levies, once approved, apply to all members. This budget will allow Chinook Arch to maintain its high level of service to its members over the next four years.

2015 Chinook Arch Executive Committee Chosen

The Chinook Arch Library Board has chosen its Executive Committee for 2015. The Executive Committee members are:

- ◆ Howard Paulsen (Stavely) - Chair
- ◆ Marie Logan (Vulcan County) - Vice Chair
- ◆ Lloyd Kearl (Cardston County) - Secretary/Treasurer
- ◆ Laura Ross-Giroux (Taber) - Past Chair
- ◆ DeVar Dahl (Magrath) - Officer-at-large
- ◆ Ben Elfring (Taber MD) - Officer-at-large
- ◆ Gordon Given (Nanton) - Officer-at-large
- ◆ Doug Logan (Lomond) - Officer-at-large
- ◆ Vic Mensch (Ministerial Appointment) - Officer-at-large
- ◆ Barb Michel (Glenwood) - Officer-at-large

Chinook Arch CEO receives honour from The Alberta Library

Chinook Arch CEO Maggie Macdonald was recently awarded the Pat Jobb Service Award by the board of The Alberta Library (TAL). The award recognizes Maggie's many contributions to Alberta libraries over the course of her career, and underscores her commitment to collaboration and innovation in the delivery of public library service in Alberta.



Chinook Arch Quick Facts 2014:

Population served:	193,379
Library Service Points:	35
Municipalities:	39
School Authority:	1
Board Chair:	Howard Paulsen, Stavely
CEO:	Maggie Macdonald
	mmacdonald@chinookarch.ca

Mission:

Chinook Arch Regional Library System creates and supports the structure for a network of cooperating libraries in Southwest Alberta to share resources in a cost-effective manner.

Vision:

Residents of southwest Alberta, through their local library, have access to shared print and digital resources which support literacy, lifelong learning and an excellent quality of life.

CHINOOK ARCH BOARD MEETING, DECEMBER 4, 2014**Board Members Present:**

Arrowwood	Janet Cockwill
Town of Cardston	Dennis Barnes
Cardston County	Lloyd Kearl
Carmangay	Sheila Smidt
Claresholm	Kathy Davies
Coaldale	Sherrie Duda
Coalhurst	Heather Caldwell
Crowsnest Pass	Doreen Glavin
Fort Macleod	Trish Hoskin
Glenwood	Barb Michel
Lethbridge County	John Willms
Lomond	Doug Logan
Magrath	DeVar Dahl
Milk River	Donald Cody
Milo	Christopher Northcott
Nanton	Gordon Given
Picture Butte	Joe Watson
Raymond	Dustin Ralph
Stavely	Howard Paulsen (Chair)
Stirling	Jonathan Bikman
Town of Taber	Laura Ross-Giroux
Taber MD	Ben Elfring
Vauxhall	Christie Sorensen
Town of Vulcan	Kim Armstrong
Vulcan County	Marie Logan
County of Warner	Philip Jensen
Willow Creek MD	Earl Hemmaway
Ministerial Appointment	Vic Mensch

Regrets:

Barnwell	Marg McCulloch
Barons	Ron Gorzitza
Champion	Trevor Wagenvoort
Granum	Nina Shimp
Pincher Creek	Lorne Jackson
Kainai Board of Education	Linda Weasel Head

Absent:

Coutts	Shelley Fleming
Hill Spring	Jim Rowley
City of Lethbridge	(Vacant)
Pincher Creek MD	Fred Schoening
Village of Warner	Ian Glendinning
LPL Resource Centre	Moirra Watson

MEETING HIGHLIGHTS**Resource Sharing Agreement with LPL Ratified**

Chinook Arch has a special agreement with the Lethbridge Public Library for the provision of resource sharing services. The Agreement has been updated to reflect the changing nature of reference service and resources. The funding formula has also been changed to make it more sustainable. The new Agreement, which was approved by the LPL Board in September, was ratified by the Chinook Arch Board by a unanimous vote.

2015 Capital Budget

The Board approved capital and project expenditures in 2015 totaling \$350,500. Projects include: technology upgrades to improve service to members, initiating a long-term building repair/redesign project, and purchasing a delivery vehicle.

Policies Reviewed

The Board reviewed many policies, some of which saw significant updates. Policies reviewed include:

- ◆ Employee Health and Safety
- ◆ Hours of Work and Overtime
- ◆ Performance Management
- ◆ Working Alone
- ◆ Workplace Violence and Harassment
- ◆ Holidays
- ◆ Memberships
- ◆ Credit Cards
- ◆ Board Meetings
- ◆ Committees and Committee Mandates
- ◆ Executive Officers
- ◆ By-Laws
- ◆ Information Technology Services
- ◆ Library Outlets
- ◆ Materials Selection and Acquisition
- ◆ Corporate Image
- ◆ Cooperation with Other Agencies (Rescinded)
- ◆ Communications

Contact Us:

Chinook Arch Regional Library System
2902 7th Ave. N
Lethbridge, AB T1H 5C6

www.chinookarch.ca | arch@chinookarch.ca



Claresholm Schools Fundraising Society

Minutes

Date	Date: November 20, 2014 Start Time: 5:10 p.m.
In Attendance	<ul style="list-style-type: none"> Curtis, Chris Dixon, Nicole VanLangen, Deb Bronson, Lindsay Martineau, Amanda Zimmer, Lashauna Smith
General Business	
Approval of Agenda	<ul style="list-style-type: none"> Additions: Approved by Deb, Seconded by Lindsay
Minutes	<ul style="list-style-type: none"> Errors/Omissions – none Approved by Lindsay, Seconded by Janet
Statement of Accounts	<ul style="list-style-type: none"> Hot Lunch – as presented Fundraising Society – As provided. One School One Book – They are just in the beginning stages of their planning. Breakfast Program – As provided.
Business Items	
Hot Lunch	<ul style="list-style-type: none"> Susan said there was some issues with payment shortages. We need to create a procedure to follow to collect the difference. Susan will make two contact attempts, then hand it over to Curtis who will send a letter home, and follow up if necessary. For larger amounts hot lunch orders will be suspended until the difference is paid. Most will get the money in asap, or on the next month's order. There was a parent concern about the pizza slice size. Sizes will be monitored, and if there's any issues we will talk to John. He is using the template he bought, and our volunteers have been very pleased with the sizes and uniformity of the slices.
Breakfast Program	<ul style="list-style-type: none"> Received the donation from the Claresholm Buy and Sell fundraiser. Not currently seeking any donations, but continue to receive some from the regular service clubs, and church groups. We will not solicit other fundraisers, as we would like to be the main body who is sending requests to our community.
One School One Book	<ul style="list-style-type: none"> Just working on the planning. "Masterpiece" is the book. Granum has also expressed an interest. They've received donations from a few service clubs, and will have enough money to support this project without requesting funds from the fundraising society.
Christmas Family Dance	<ul style="list-style-type: none"> Work with parent council and the Student Leadership Group – will discuss December 16 as a date, and will coordinate with JF for planning.
Fundraising	
DeSimone Farms	<ul style="list-style-type: none"> Mandarin oranges were late getting to DeSimone, they arrived last week, and they should be shipping next week or early the week after. Took in almost \$7000, bill will be approx. \$5000, profit of approx. \$2000. Lots of great comments about doing a good, useful, healthy fundraiser.
Cookie Dough	<ul style="list-style-type: none"> Brought in approx. \$16,700+, which will give us a profit of over \$5000. Prize sheets went out with the orders, so we have to go with ordering them. It actually is something that helped to generate some of the orders. Parents saw that, and discussed the prizes with their children and sold cookie dough because of the prizes. We can revisit the prize system next year, and decide

	before we send out the order sheets whether or not to include them.
Fundscrip	<ul style="list-style-type: none"> • Student Credit info: Lindsay will see if there is software to do this. But doesn't want to take it on herself. She works full time and won't be able to devote enough time to fulfill this job. • Made \$100 this ¼. • A holiday order sheet will be sent out in agendas this week. Order deadline December 5.
Pop Machine	<ul style="list-style-type: none"> • Has brought in a profit of \$359.60
Popcorn	<ul style="list-style-type: none"> • Has brought in a profit of \$109.00 . It hasn't been able to be run every week because Deb has been taking a university class on Fridays. Her last class is next week, so she'll be able to continue the popcorn program more consistently after that.
Chocolate	<ul style="list-style-type: none"> • Before Easter
Other Fundraising	Concession for Triple Ball - \$400.75 profit. It sold out! It was a great addition to the tournament.
Supporting School	
Classroom Expenses	<ul style="list-style-type: none"> • \$50/teacher. Deb will find the form and distribute.
Playground Equipment	<ul style="list-style-type: none"> • Curtis is still waiting to hear about moving the old playground from the other school, and still investigating our options. • Grants available --
Website /Newsletter	
Items to include on website and in newsletter	<ul style="list-style-type: none"> • FundScrip Orders & Cards available at office. Order deadline – Friday, December 6. • Cookie Dough delivery dates • Fruit delivery dates • Join the WMES Parent Group on Facebook
Adjournment	
Next Meeting	<ul style="list-style-type: none"> • January 15, 2015 at 5:10 p.m.
Adjournment	<ul style="list-style-type: none"> • Adjourned by Amanda at 6:10 p.m.

Willow Creek Composite High School Council Meeting Minutes Thursday October 16, 2014 @ 6:30 pm

In Attendance: Ruth Lindquist, Karen Linderman, Lisa Anderson, Mackenzie Russell, Jeff Anderson, Deb Lozeman, Colleen Edwards, Donna Rae, Monica Klaas, Carmelle Steel, Dave Adams, Ali Hemmaway, Chris Dixon, Connie Fancy, Bev McNutt, Susie Bishoff, Louise Nelson and Bradley Toone.

Ruth called the meeting to order at 6:30 p.m.

1. **Approval of Agenda:** Deb moved for approval of Agenda as presented. Jeff Seconded. All in favor.
2. **Approval of Minutes:** Susie moved to approve the minutes from the May 2014 and September 2014 meetings. Monica seconded. All in favor.
3. **School Council Business/Chairman's Report:** Ruth illustrated the growth in student council dating back to years ago: the Chairperson was the principal at the time. Sports was discussed only. Currently grown to 14 core parents and administration. More passion for the growth of the school.

Discussed Responsibilities for Chairperson and Rules of Order to be added to Bylaws. Monica encouraged that decision-making be made through majority not consensus as illustrated in Rules of Order. Karen and Lisa agreed on adding a section in the agenda as an OPEN discussion for any NEW business that could be addressed/answered during that time or put on agenda for next meeting. A sub-Committee consisting of Dave and Ruth was formed for Conflict Resolution within the council.

HOMEWORK FOR NEXT MEETING: BRING FORTH IDEAS FOR JANUARY TO MAY FOR SCHOOL COUNCIL. COMPLAINING TO CONSTRUCTION – WHAT CAN WE WORK TOGETHER ON AS A COUNCIL. INCLUDE A POSITIVE FOCUS.

Summary of positive notes from October 16 2014 meeting “Why do I want to be involved in school council?”

- I would like to input my thoughts and ideas on how I believe the school could improve its education system in order to help prepare its students for their future education and careers.
- To see Ruth smile and hear parents' voice

- I positively love to come to meetings where I can only advise those who get to make every decision and have no hope or responsibility to effect any change. Oh, and I love feeling like I'm back in kindergarten.
- I am here because I care about my child's education and know what's going on in his life. To encourage him to act involved in school activities.
- Be connected to what is going on in the school.
- To know what is going on in the school
- Advocating for students
- I came to parent council tonight because of WCCHS and feel good 'karma' when I walk in the door.
- I was asked to be here to represent senior high
- I like to know what is happening at the school
- I was asked
- Find new ways to communicate with parents
- To seek advice from our awesome parents on ways to improve the school
- I like to be involved and engaged
- To see what positive forum is available for parents and students. It is a great school and the council should keep it that way

An evaluation of accomplishments versus goals at year end for school council will be put together by Carmelle and Lisa. Results will be distributed to administration and parents.

4. **Principal's Report:**

Report from Mackenzie Russell (Senior HS Rep) – describes a great year and Mackenzie is doing a combined Health Care Aide (HCA) Certification program which certifies her as an HCA while accumulating high school and College credits.

Ali Hemmaway (Junior HS rep) – good year

September 29 Collaboration Day. Staff looked at 4 sets of data and set out goals:

1. Ensuring sure connectedness for students, staff and parents.
2. Build more 'wrap around' services and develop a larger network of support for kids.
3. Clear systematic approach to literacy and numeracy – keeping staff together in one place.
4. Empowering students to understand they have a responsibility to treat each other with respect.

5. Establish and identity of who we are at WCCHS and celebrate it i.e., with changing awards ceremony and Wall of Fame (this year's recipient is Mr. John Norgard).

Outcome based reporting and grades. The outcomes have remained the same; however now they are translated to a percentage grade. November report will reflect this.

Jeff Anderson reported on growth plans. Alberta Education placed a requirement on Teacher's growth plans and their accountability to it. Plans are submitted and revisited in order to examine professional growth. This also applies to support staff and administrative staff. Growth plans will be submitted while examining the five aforementioned goals.

School Operational Days and Inter-School Collaboration Days facilitate teachers from varying studies i.e., chemistry, mathematics to get together to share ideas and successes.

Dave requested that PAT and Diploma Exam Results be tabled for the next meeting as results have been delayed.

Dave also enthusiastically thanked Susie for creating the signs out front!

5. **FCSS (Barb):** Unable to attend

6. **LRSD School Board Trustees Report (John):** The new LRSD website is up and running. Check here for updates, bus delays and cancellations. www.lrsd.ab.ca

Discussion of school fees?

7. **Community Announcements:** Karen reported on FAME! Production for January 2015 through the Claresholm Society for The Arts. There is lots of local talent participating and talent from Pincher Creek. Crew includes costume directors, musical directors and Carmelle is spear heading the promotional piece. Six shows in January 2015 including matinees and evening shows. Fortunate to have lots of local sponsorship as well.

8. Next Meeting: November 20th @ 6:30 pm

9. Adjourn: Deb moved to adjourn the meeting at 7:35. Susie seconded. All in favor.

Chairman of the Board Signature

Submitted by Lisa Anderson

School Council Minutes

Date	November 20, 2014
Location	Common Area
In Attendance	LaShauna Smith, Natalie Toone, Allana Mcleod, Chris Dixon, Curtis Uyesugi, Nicole Van Langen, Jas Schmirler

General Business

Start Time	6:20pm
Approval of Agenda	<ul style="list-style-type: none"> • Additions - • Approved by Curtis Seconded by LaShauna
Minutes	<ul style="list-style-type: none"> • Errors/Omissions - • Approved by LaShauna Seconded by Natalie

Discussion Items

Christmas Family Dance	<ul style="list-style-type: none"> • Fundraising is wondering if we would support the dance. Yes we are interested. Idea to sell glowsticks as also as a fundraiser. It is a family dance so adults stay with the kids as it is a family event. Nicole will contact JF if interested in being involved. Tuesday December 16th as a possible date for the dance.
Welcoming vs Safety	<ul style="list-style-type: none"> • Parent pickup is becoming early as early as 2:30pm, some wandering around the school and waiting too early. Causing some issues like parents in the common area are interfering if activities or too noisy. Issue of security, some parents requesting no access to some individuals. Want the school to be welcoming but security is also essential. Some solutions talk to those who are coming early, help them understand. May look at signs to help direct those coming into the school.
Regional School Council Meeting	<ul style="list-style-type: none"> • Looking for feedback on new curriculum that is going to roll out in a couple of years. Everything is on pause until decide how to move forward.

Draft Calendars	<ul style="list-style-type: none"> • We can't be flexible on the end date as there are already set dates for diploma dates by the province. We are over in the instructional hours and look at putting towards PD day sprinkled in the year.
Trustee Report	<ul style="list-style-type: none"> • Maintenance and renewal plan, we are getting new doors for storage of chairs. • Leadership conference being held in Pincher Creek for Junior and Senior High.
Adjournment	
Next Meeting	Jan. 15, 2015 6:15pm
Adjournment	<ul style="list-style-type: none"> • Adjourned by Nicole . Time - 7:22