



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
FEBRUARY 10, 2014  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES JANUARY 27, 2014

PUBLIC HEARING: BYLAW #1591 – Land Use Bylaw Amendment

DELEGATIONS:

1. CLARESHOLM COMMUNITY CENTRE ASSOCIATION  
RE: 2014 Project Projection

2. FAITH COMMUNITY BAPTIST CHURCH  
RE: Future Plans for Town Office

ACTION ITEMS:

1. BYLAW #1591 – Land Use Bylaw Amendment  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings

2. CORRES: Southern Alberta Energy from Waste Association  
RE: Managers Briefing & Project Updates – January 2014

3. CORRES: Claresholm & District FCSS  
RE: Municipal Sustainability Initiative (MSI) Operating Grant

4. CORRES: Claresholm & District FCSS  
RE: Senior's Garden Party – June 4, 2014

5. STAFF REPORT: Claresholm Fire Department Update

6. ENFORCEMENT POSITION MODIFICATION

7. ADOPTION OF INFORMATION ITEMS

8. IN CAMERA: Development

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – January 2014
2. Porcupine Hills Lodge Regular Meeting Minutes – January 15, 2014
3. WCCHS "The Navigator" February 2014
4. Water in a Changing Climate Citizen Panel – February 22, 2014
5. Alberta SouthWest Bulletin – February 2014
6. Alberta SouthWest Regional Alliance Meeting Minutes – December 4, 2013

ADJOURNMENT



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
JANUARY 27, 2014**

**CALL TO ORDER:** The meeting was called to order at 7:01pm by Deputy Mayor Betty Fieguth.

**PRESENT:** Deputy Mayor Betty Fieguth; Councillors: Jamie Cutler, Chris Dixon, Shelley Ford, Mike McAlonan and Lyal O'Neill; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk; Manager of Regulatory and Property Services: Jeffery Gibeau

**ABSENT:** Mayor Rob Steel

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.  
**CARRIED**

**MINUTES:** **REGULAR MEETING – JANUARY 13, 2014**

Moved by Councillor Ford that the Regular Meeting Minutes of January 13, 2014 be accepted as presented.

**CARRIED**

**DELEGATIONS:**

1. **MD OF WILLOW CREEK – Travis Coleman, Emergency Services Manager / Fire Chief**  
**RE: Plan for Response Units**

Travis Coleman was present to speak to Council regarding EMS Response Units that the MD purchased recently. There is one in Fort Macleod and in Nanton already, and they will be adding one in Claresholm and one more for Nanton. They will be red so they will not look like ambulances and will be called Medical Response Units. On July 11, 2011, the MD of Willow Creek signed a medical co-response agreement under Dr. Ian Phelps of Alberta Health Services. The program provides practitioners protection and the ability to work to their scope of practice. A one year pilot project with AHS and the MD of Willow Creek is being developed for implementation on approximately April 1, 2014. The MD is not asking for the Town to contribute any funding.

2. **CLARESHOLM PUBLIC LIBRARY – Kathy Davies**  
**RE: 2014 Proposed Budget**

The delegation was unable to attend.

**ACTION ITEMS:**

1. **BYLAW #1593 – Recycling Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1593, regarding a recycling bylaw amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor McAlonan to give Bylaw #1593, regarding a recycling bylaw amendment, 3<sup>rd</sup> & Final Reading.

**CARRIED**

2. **CORRES: Alberta Order of Excellence Council**  
**RE: Call for Nominations**

Received for information.

3. **CORRES: Alberta Transportation**  
**RE: Transportation Strategy for Alberta Community Consultations**

Received for information.

4. **CORRES: Alberta Utilities Commission**  
**RE: AltaLink Report on the Investigation of the CERC Route**

Received for information.

5. **CORRES: University of Lethbridge**  
**RE: Small Business Institute Speaker Series**

Received for information.

6. **CORRES: The Claresholm Tai Chi Group**  
**RE: Arena Mezzanine**

Referred to administration.

7. **CORRES: The Bridges at Claresholm Golf Club**  
**RE: Commercial General Liability Insurance**

Moved by Councillor O'Neill to pay the Claresholm Golf Club's commercial general liability insurance, for the 2014 year only, in the amount of \$1,500, and to indicate to the golf club that next year's reimbursement will be under review.

**CARRIED**

**8. CORRES: John Johnson**

**RE: Application to the Library & Museum Boards**

Moved by Councillor McAlonan to appoint John Johnson to the Claresholm Public Library Board.

**CARRIED**

Moved by Councillor Cutler to appoint John Johnson to the Claresholm Museum Board.

**CARRIED**

**9. CORRES: Alberta SouthWest**

**RE: Economic Development for Elected Officials February 6, 2014**

Received for information.

**10. CORRES: Alberta SouthWest**

**RE: Economic Developers Alberta "Business & Investment Attraction"**

Received for information.

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor McAlonan to accept the information items as presented.

**CARRIED**

**12. IN CAMERA: PERSONNEL**

Moved by Councillor Ford that this meeting go In Camera.

**CARRIED**

Moved by Councillor Cutler that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor O'Neill that this meeting adjourn at 9:41pm.

**CARRIED**

\_\_\_\_\_  
Mayor – Rob Steel

\_\_\_\_\_  
Chief Administrative Officer – Kris Holbeck

# **DELEGATIONS**



## Claresholm Community Centre Association

### 2014 Project Projection

The Community Centre will require the following items to be replaced and or upgraded in the next few years. Priority will need to be given to tables and chairs as the ones we currently have are starting to crack which poses a risk of injury to patrons of the hall. Other maintenance while important as well will be done as the board can justify the expenses. It is important that as a board we identify risk areas as well as keep the hall looking clean and well maintained to ensure that it is used as much as possible. All prices indicated are estimated.

- Chairs – Main Hall – purchase 450 @ \$50.00 each for a total of \$22,500.00.
- Tables – Main Hall – 65 @ \$100.00 = \$6500.00
- Kitchen Inventory – Dishes, pots, cutlery etc = \$4000.00
- Painting entire hall - \$20000.00
- Upgrade sound system and stage lighting – Cost of basic equipment - \$30000.00
- Main entry upgrade and redesign – Cost to be determined

Claresholm Community Centre Association  
Projects and Upgrades

Year of Upgrade	Completion Date	Item upgraded	Description	Cost	Funded by
2009	29-Mar-09	Main Hall Floor	Complete sanding and refinish	\$19,587.75	Grant
2009	23-Apr-09	Entire Hall	Painting	\$16,950.00	Grant
2009	15-Jun-09	Main Hall Furnace	Replacement of Furnace	\$7,557.00	Operating
2010	15-Apr-10	Main Hall Furnace	Replacement of Furnace	\$7,400.00	Operating
2010	15-Jun-10	Main Hall Floor	Refinish Maintenance	\$2,315.00	Operating
2011	04-May-11	Main Hall Floor	Refinish Maintenance	\$2,200.00	Operating
2011	07-Oct-11	Kitchen	Repair Dishwasher	\$1,715.45	Operating
2012	06-Jun-12	Main Hall	Replace Ceiling Tiles	\$7,406.00	Operating
2012	15-Aug-12	Parking Lot	Add another strip and repave lot	\$40,839.00	Grant
2012	23-Sep-12	Kitchen	Install soap component in dishwasher	\$500.00	Operating
2012	25-Sep-12	Main Hall	Venting in Bar	\$1,218.20	Operating
2012	07-Dec-12	Main Hall Floor	Refinish Maintenance	\$2,421.19	Operating
2012	15-Dec-12	North Hall Kitchen	Replace Stoves	\$1,650.00	Grant

Claresholm Community Centre Association  
 Projects and Upgrades

Year of Upgrade	Completion Date	Item upgraded	Description	Cost	Funded by
2013	21-Mar-13	Main Hall Bathrooms	Replace Sinks and make wheelchair accessible	\$2,163.00	Grant
2013	31-Jul-13	Roof	Spray Foam Covering	\$138,495.00	Grant

**Claresholm Community Center - Income Statement - 2013**

Period Starting:	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Totals
<b>Income</b>													
Main Hall	-	275.00	1,747.00	450.00	500.00	1,450.00	1,070.71	-	2,522.75	920.00	1,990.00	2,018.57	12,944.03
Lodge Room	-	666.00	430.00	320.00	480.00	320.00	480.00	1,530.00	-	160.00	480.00	320.00	5,186.00
Meeting Room	-	2,548.00	90.00	1,764.00	-	1,512.00	90.00	-	-	-	-	-	6,004.00
Kitchen	-	100.00	-	-	-	-	300.00	200.00	-	100.00	300.00	100.00	1,100.00
Pop	-	-	-	-	-	-	47.50	-	100.00	50.00	500.00	200.00	897.50
Gun Range	-	1,240.63	-	-	-	-	-	-	-	-	-	-	1,240.63
Donations	-	-	-	-	-	250.00	-	-	-	-	-	-	250.00
Rental Deposits Received	-	-	450.00	-	400.00	800.00	-	-	1,000.00	300.00	-	300.00	3,250.00
Miscellaneous	-	-	-	-	990.13	680.34	-	-	-	-	-	-	1,670.47
GST Received	-	241.48	114.25	126.70	49.00	164.10	99.54	86.50	110.63	66.26	163.50	131.93	1,353.89
Other	0.47	10,000.22	11.17	0.52	11.43	10,000.00	0.71	6.36	48.09	2,380.65	0.31	2,163.28	24,610.49
<b>Total Income</b>	<b>0.47</b>	<b>15,071.33</b>	<b>2,842.42</b>	<b>2,661.22</b>	<b>2,430.56</b>	<b>15,176.44</b>	<b>2,088.46</b>	<b>1,810.14</b>	<b>3,781.47</b>	<b>3,976.91</b>	<b>3,433.81</b>	<b>5,233.78</b>	<b>58,507.01</b>
<b>Less Cost of Income</b>													
Pop	-	-	-	-	-	-	-	-	363.10	381.00	292.60	228.60	1,265.30
Rental Deposits Redeemed	275.00	-	-	-	-	200.00	250.00	500.00	400.00	-	950.00	550.00	3,125.00
GST Paid	142.58	161.34	141.69	245.80	131.20	73.79	97.72	31.19	268.19	45.15	144.98	45.10	1,528.73
<b>Total Cost of Goods Sold</b>	<b>417.58</b>	<b>161.34</b>	<b>141.69</b>	<b>245.80</b>	<b>131.20</b>	<b>273.79</b>	<b>347.72</b>	<b>531.19</b>	<b>1,031.29</b>	<b>426.15</b>	<b>1,387.58</b>	<b>823.70</b>	<b>5,919.03</b>
<b>Gross Profit</b>	<b>- 417.11</b>	<b>14,909.99</b>	<b>2,700.73</b>	<b>2,415.42</b>	<b>2,299.36</b>	<b>14,902.65</b>	<b>1,740.74</b>	<b>1,278.95</b>	<b>2,750.18</b>	<b>3,550.76</b>	<b>2,046.23</b>	<b>4,410.08</b>	<b>52,587.98</b>
<b>Operating Expenses</b>													
Hall Supplies	-	-	-	368.90	-	-	-	-	289.19	135.93	623.53	-	1,417.55
Office Supplies	-	-	-	-	-	3.76	-	-	-	8.50	-	-	12.26
Legal/Accounting	-	-	-	-	-	-	-	-	1,300.00	-	-	-	1,300.00
Repairs and maintenance	-	423.17	-	2,060.00	432.86	-	-	-	662.50	-	-	121.71	3,700.24
Caretaker/Bookings	2,557.50	2,565.00	2,565.00	2,535.00	2,595.00	2,550.00	2,025.00	2,332.50	2,482.50	2,692.50	2,700.00	2,415.00	30,015.00
Gas	1,296.73	1,853.25	1,726.32	1,336.37	1,328.79	945.09	609.03	499.09	146.54	102.76	276.49	326.46	10,446.92
Power	1,472.23	778.85	926.60	1,015.32	782.80	438.54	1,177.75	38.69	2,516.61	274.51	1,619.59	135.43	11,176.92
Telephone	87.60	176.91	185.33	87.60	87.56	92.33	173.45	87.71	89.55	-	87.71	89.44	1,245.19
Miscellaneous	-	-	-	885.73	-	-	-	-	-	-	-	-	885.73
<b>Total Operating Expenses</b>	<b>5,414.06</b>	<b>5,797.18</b>	<b>5,403.25</b>	<b>8,288.92</b>	<b>5,227.01</b>	<b>4,029.72</b>	<b>3,985.23</b>	<b>2,957.99</b>	<b>7,486.89</b>	<b>3,214.20</b>	<b>5,307.32</b>	<b>3,088.04</b>	<b>60,199.81</b>
<b>Net Income or Loss</b>	<b>- 5,831.17</b>	<b>9,112.81</b>	<b>- 2,702.52</b>	<b>- 5,873.50</b>	<b>- 2,927.65</b>	<b>10,872.93</b>	<b>- 2,244.49</b>	<b>- 1,679.04</b>	<b>- 4,736.71</b>	<b>336.56</b>	<b>- 3,261.09</b>	<b>1,322.04</b>	<b>- 7,611.83</b>

**Claresholm Community Center - Income Statement - 2012**

Period Starting:	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Totals
<b>Income</b>													
Main Hall	-	670.00	439.29	568.24	1,225.00	1,625.00	450.00	1,020.00	1,921.24	795.00	450.00	1,345.00	10,508.77
Lodge Room	-	480.00	160.00	1,288.00	160.00	160.00	320.00	160.00	640.00	726.43	-	960.00	5,054.43
Meeting Room	1,680.00	170.00	-	-	-	-	-	-	-	-	180.00	-	2,030.00
Kitchen	-	-	-	100.00	-	200.00	-	100.00	460.00	200.00	-	300.00	1,360.00
Pop	-	-	-	150.00	-	-	-	50.00	234.00	200.00	-	150.00	784.00
Gun Range	-	1,240.63	-	-	-	-	-	-	-	-	-	-	1,240.63
Donations	-	-	-	-	-	250.00	-	-	-	-	-	-	250.00
Rental Deposits Received	-	1,000.00	483.00	-	-	500.00	-	475.00	-	800.00	-	250.00	3,508.00
Miscellaneous	-	736.84	-	-	1,247.21	-	-	-	-	-	-	-	1,984.05
GST Received	84.00	128.03	29.96	85.31	19.25	99.25	30.50	44.75	187.76	96.07	31.50	127.75	964.13
Other	10,001.89	2.03	2.05	1.77	1.80	10,001.59	1.60	1.37	1.20	1.07	0.87	0.71	20,017.95
<b>Total Income</b>	<b>11,765.89</b>	<b>4,427.53</b>	<b>1,114.30</b>	<b>2,193.32</b>	<b>2,653.26</b>	<b>12,835.84</b>	<b>802.10</b>	<b>1,851.12</b>	<b>3,444.20</b>	<b>2,818.57</b>	<b>662.37</b>	<b>3,133.46</b>	<b>47,701.96</b>
<b>Less Cost of Income</b>													
Pop	-	-	-	-	-	60.75	-	-	1,052.85	-	1,052.85	1,330.51	835.94
Rental Deposits Redeemed	-	-	-	483.00	-	-	-	500.00	600.00	500.00	-	-	2,083.00
GST Paid	28.93	111.83	149.75	189.52	92.50	511.06	143.38	84.47	165.99	9.32	175.63	258.44	1,920.82
<b>Total Cost of Goods Sold</b>	<b>28.93</b>	<b>111.83</b>	<b>149.75</b>	<b>672.52</b>	<b>92.50</b>	<b>571.81</b>	<b>143.38</b>	<b>584.47</b>	<b>1,818.84</b>	<b>509.32</b>	<b>1,228.48</b>	<b>1,072.07</b>	<b>4,839.76</b>
<b>Gross Profit</b>	<b>11,736.96</b>	<b>4,315.70</b>	<b>964.55</b>	<b>1,520.80</b>	<b>2,560.76</b>	<b>12,264.03</b>	<b>658.72</b>	<b>1,266.65</b>	<b>1,625.36</b>	<b>2,309.25</b>	<b>566.11</b>	<b>4,205.53</b>	<b>42,862.20</b>
<b>Operating Expenses</b>													
Hall Supplies	407.33	-	-	359.42	-	539.73	220.93	-	124.73	-	388.99	1,836.49	3,877.62
Office Supplies	-	-	-	-	-	-	-	-	21.00	100.04	-	500.00	621.04
Legal/Accounting	-	-	-	-	-	-	1,250.00	-	-	-	-	-	1,250.00
Repairs and maintenance	-	-	130.00	175.35	490.00	7,406.72	-	-	1,218.20	-	-	2,421.19	11,841.46
Caretaker/Bookings	2,745.00	2,730.00	900.00	4,485.00	2,790.00	2,775.00	2,610.00	2,745.00	2,887.50	2,895.00	3,015.00	3,140.09	33,717.59
Gas	-	1,534.29	1,781.06	1,538.39	1,274.26	1,259.76	446.02	285.66	180.89	-	410.46	741.69	9,452.48
Power	-	495.45	1,037.38	1,012.14	410.03	1,453.88	781.62	1,231.12	1,233.37	-	1,485.38	20.00	9,120.37
Telephone	175.96	164.67	176.99	167.41	169.93	166.78	179.96	176.89	180.13	190.95	179.13	172.45	2,101.25
Miscellaneous	-	1,553.84	-	539.90	-	-	-	-	-	-	-	-	2,093.74
<b>Total Operating Expenses</b>	<b>3,328.29</b>	<b>6,478.25</b>	<b>4,025.43</b>	<b>8,277.61</b>	<b>5,134.22</b>	<b>13,601.87</b>	<b>5,488.53</b>	<b>4,438.67</b>	<b>5,845.82</b>	<b>3,185.99</b>	<b>5,478.96</b>	<b>8,791.91</b>	<b>74,075.55</b>
<b>Net Income or Loss</b>	<b>8,408.67</b>	<b>- 2,162.55</b>	<b>- 3,060.88</b>	<b>- 6,756.81</b>	<b>- 2,573.46</b>	<b>- 1,337.84</b>	<b>- 4,829.81</b>	<b>- 3,172.02</b>	<b>- 4,220.46</b>	<b>- 876.74</b>	<b>- 6,045.07</b>	<b>- 4,586.38</b>	<b>- 31,213.35</b>

**Claresholm Community Center - Income Statement - 2011**

Period Starting:	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Totals
<b>Income</b>													
Main Hall	1,786.00	1,622.81	-	449.00	3,790.00	1,307.00	378.00	491.00	2,616.00	1,011.00	2,305.00	2,714.50	18,470.31
Lodge Room	1,796.00	1,413.00	185.00	1,674.00	1,035.00	345.00	-	160.00	1,085.42	345.00	1,563.00	160.00	9,761.42
Meeting Room	-	166.00	-	-	-	1,764.00	-	-	232.00	-	624.00	-	2,786.00
Kitchen	124.00	222.00	-	-	311.00	80.00	-	80.00	311.00	160.00	209.00	240.00	1,737.00
Pop	168.00	117.00	-	-	84.00	441.00	-	196.00	-	-	224.00	434.00	1,664.00
Gun Range	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	5.00	-	-	-	1,000.00	-	-	-	1,005.00
Rental Deposits Received	-	100.00	-	650.00	500.00	300.00	-	900.00	300.00	-	610.00	-	3,360.00
Miscellaneous	-	-	-	10.35	3,775.28	-	-	-	535.71	4,880.97	-	-	9,202.31
GST Received	193.70	177.04	-	106.15	185.40	179.00	18.90	46.35	206.23	75.80	246.25	140.45	1,575.27
Other	0.37	10,000.30	0.51	10,000.44	-	10,000.72	0.91	32,881.56	1.91	1.86	9,301.61	1.83	72,192.02
<b>Total Income</b>	<b>4,068.07</b>	<b>13,818.15</b>	<b>185.51</b>	<b>12,889.94</b>	<b>9,685.68</b>	<b>14,416.72</b>	<b>397.81</b>	<b>34,754.91</b>	<b>6,288.27</b>	<b>6,474.63</b>	<b>15,082.86</b>	<b>3,690.78</b>	<b>121,753.33</b>
<b>Less Cost of Income</b>													
Pop	-	-	-	-	510.20	510.20	657.20	-	848.70	598.10	-	-	3,124.40
Rental Deposits Redeemed	500.00	-	-	-	600.00	-	-	-	1,100.00	-	-	600.00	2,800.00
GST Paid	239.37	158.50	135.03	137.77	288.11	113.49	124.58	190.16	110.76	282.17	79.28	196.26	2,055.48
<b>Total Cost of Goods Sold</b>	<b>739.37</b>	<b>158.50</b>	<b>135.03</b>	<b>137.77</b>	<b>1,398.31</b>	<b>623.69</b>	<b>781.78</b>	<b>190.16</b>	<b>2,059.46</b>	<b>880.27</b>	<b>79.28</b>	<b>796.26</b>	<b>7,979.88</b>
<b>Gross Profit</b>	<b>3,328.70</b>	<b>13,659.65</b>	<b>50.48</b>	<b>12,752.17</b>	<b>8,287.37</b>	<b>13,793.03</b>	<b>- 383.97</b>	<b>34,564.75</b>	<b>4,228.81</b>	<b>5,594.36</b>	<b>15,003.58</b>	<b>2,894.52</b>	<b>113,773.45</b>
<b>Operating Expenses</b>													
Hall Supplies	415.33	314.02	-	170.80	351.61	235.41	568.69	690.14	1,201.31	578.32	141.96	1,035.95	5,703.54
Office Supplies	1,189.94	-	-	-	-	-	36.26	-	-	-	-	300.00	1,526.20
Legal/Accounting	-	-	-	-	-	-	-	1,200.00	-	-	-	-	1,200.00
Repairs and maintenance	34.48	-	-	265.00	3,321.93	768.03	72.82	-	-	1,715.45	-	-	6,177.71
Caretaker/Bookings	2,760.00	2,617.50	2,850.00	2,812.50	2,767.50	2,790.00	2,535.00	2,640.00	3,000.00	3,000.00	3,045.00	3,348.01	34,165.51
Gas	1,966.42	1,926.27	1,700.41	1,339.15	1,293.01	57.85	377.10	276.20	-	757.76	767.37	1,302.13	11,763.67
Power	1,137.29	768.30	839.67	819.59	689.51	532.58	609.53	1,471.36	-	1,821.17	501.81	1,375.45	10,566.26
Telephone	-	165.69	164.08	164.77	164.24	166.22	170.48	170.00	166.42	172.22	178.53	173.26	1,855.91
Miscellaneous	45.00	957.00	-	-	1,630.15	-	-	-	-	4,880.97	-	-	7,513.12
<b>Total Operating Expenses</b>	<b>7,548.46</b>	<b>6,748.78</b>	<b>5,554.16</b>	<b>5,571.81</b>	<b>10,217.95</b>	<b>4,550.09</b>	<b>4,369.88</b>	<b>6,447.70</b>	<b>4,367.73</b>	<b>12,925.89</b>	<b>4,634.67</b>	<b>7,534.80</b>	<b>80,471.92</b>
<b>Net Income or Loss</b>	<b>- 4,219.76</b>	<b>6,910.87</b>	<b>- 5,503.68</b>	<b>7,180.36</b>	<b>- 1,930.58</b>	<b>9,242.94</b>	<b>- 4,753.85</b>	<b>28,117.05</b>	<b>- 138.92</b>	<b>- 7,331.53</b>	<b>10,368.91</b>	<b>- 4,640.28</b>	<b>33,301.53</b>

**Claresholm Community Center - Income Statement - 2010**

Period Starting:	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Totals
<b>Income</b>													
Main Hall	499.00	2,604.00	663.04	474.00	893.00	372.00	1,858.00	1,676.00	618.52	819.00	1,497.00	1,492.00	13,465.56
Lodge Room	393.00	292.00	336.00	168.00	876.00	-	536.00	438.00	484.00	-	1,102.00	613.00	5,238.00
Meeting Room	139.00	150.00	312.00	-	73.00	-	1,924.00	-	-	-	-	-	2,598.00
Kitchen	68.00	336.00	68.00	-	71.00	142.00	213.00	205.50	139.00	71.00	-	231.00	1,544.50
Pop	237.50	-	65.00	-	104.00	-	-	-	78.00	338.00	-	-	822.50
Gun Range	1,210.63	-	-	-	-	-	-	-	-	-	-	1,210.63	2,421.26
Donations	-	-	300.00	250.00	-	200.00	-	-	500.00	-	-	-	1,250.00
Rental Deposits Received	-	-	969.60	250.00	250.00	-	-	-	200.00	300.00	800.00	400.00	3,169.60
Miscellaneous	9.83	8.98	10.71	9.83	1,554.98	7.22	7.20	6.21	499.31	957.82	0.66	0.56	3,073.31
GST Received	127.35	147.60	72.20	32.10	100.85	25.70	225.75	115.70	65.98	61.40	79.95	177.33	1,231.91
Other	9.99	10,000.00	-	-	10,000.00	-	-	-	-	-	-	-	20,009.99
<b>Total Income</b>	<b>2,694.30</b>	<b>13,538.58</b>	<b>2,796.55</b>	<b>1,183.93</b>	<b>13,922.83</b>	<b>746.92</b>	<b>4,763.95</b>	<b>2,441.41</b>	<b>2,584.81</b>	<b>2,547.22</b>	<b>3,479.61</b>	<b>4,124.52</b>	<b>54,824.63</b>
<b>Less Cost of Income</b>													
Pop	-	1,064.25	-	-	-	-	314.48	540.60	652.20	-	407.90	-	2,979.43
Rental Deposits Redeemed	-	300.00	260.00	-	-	-	300.00	300.00	-	250.00	-	-	1,410.00
GST Paid	148.60	63.76	163.90	695.41	81.91	227.12	340.11	161.45	203.40	161.35	121.97	129.48	2,498.46
<b>Total Cost of Goods Sold</b>	<b>148.60</b>	<b>1,428.01</b>	<b>423.90</b>	<b>695.41</b>	<b>81.91</b>	<b>227.12</b>	<b>954.59</b>	<b>1,002.05</b>	<b>855.60</b>	<b>411.35</b>	<b>529.87</b>	<b>129.48</b>	<b>6,887.89</b>
<b>Gross Profit</b>	<b>2,545.70</b>	<b>12,110.57</b>	<b>2,372.65</b>	<b>488.52</b>	<b>13,840.92</b>	<b>519.80</b>	<b>3,809.36</b>	<b>1,439.36</b>	<b>1,729.21</b>	<b>2,135.87</b>	<b>2,949.74</b>	<b>3,995.04</b>	<b>47,936.74</b>
<b>Operating Expenses</b>													
Hall Supplies	416.24	-	-	1,408.99	41.90	226.96	107.43	-	1,052.75	382.83	180.17	157.53	3,974.80
Office Supplies	-	-	-	-	-	9.99	-	-	28.00	17.10	66.85	-	121.94
Legal/Accounting	-	-	-	-	-	-	1,150.00	-	-	-	-	-	1,150.00
Repairs and maintenance	477.43	-	-	8,287.61	-	2,315.00	-	621.51	510.00	150.00	270.00	-	12,631.55
Caretaker/Bookings	2,812.50	2,790.00	2,745.00	2,655.00	2,820.00	1,050.00	2,737.50	2,655.00	2,865.00	2,782.50	3,022.50	3,266.71	32,201.71
Gas	1,306.45	-	2,334.48	1,580.23	1,042.43	141.83	423.69	241.74	136.75	435.64	800.49	1,316.70	9,476.77
Power	608.90	-	781.60	2,316.91	399.44	461.42	861.07	1,066.03	755.51	1,509.64	980.95	917.89	10,659.36
Telephone	166.48	170.49	166.37	332.53	169.52	152.59	161.10	163.54	163.02	163.62	-	160.80	1,970.06
Miscellaneous	-	45.00	-	94.50	-	1,506.69	3,673.65	1,618.58	1,297.21	568.93	-	120.00	8,924.56
<b>Total Operating Expenses</b>	<b>5,788.00</b>	<b>3,005.49</b>	<b>6,027.45</b>	<b>16,675.77</b>	<b>4,473.29</b>	<b>5,580.82</b>	<b>9,114.44</b>	<b>6,366.40</b>	<b>6,808.24</b>	<b>6,010.26</b>	<b>5,320.96</b>	<b>5,939.63</b>	<b>81,110.75</b>
<b>Net Income or Loss</b>	<b>- 3,242.30</b>	<b>9,105.08</b>	<b>- 3,654.80</b>	<b>- 16,187.25</b>	<b>9,367.63</b>	<b>- 5,061.02</b>	<b>- 5,305.08</b>	<b>- 4,927.04</b>	<b>- 5,079.03</b>	<b>- 3,874.39</b>	<b>- 2,371.22</b>	<b>- 1,944.59</b>	<b>- 33,174.01</b>

**Claresholm Community Center - Income Statement - 2009**

Period Starting:	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Totals
<b>Income</b>													
Main Hall	860.00	651.00	-	405.00	177.00	603.00	-	2,783.00	991.00	1,304.00	806.00	629.00	9,209.00
Lodge Room	567.40	2,370.00	743.00	543.85	320.00	824.67	-	469.00	480.00	701.00	511.00	139.00	7,668.92
Meeting Room	-	73.00	1,346.00	739.00	-	-	-	-	-	3,107.00	882.00	146.00	6,293.00
Kitchen	128.00	-	-	64.00	68.00	207.00	-	446.00	136.00	204.00	272.00	68.00	1,593.00
Pop	-	-	-	132.00	-	150.00	-	75.00	-	180.00	87.50	-	624.50
Gun Range	1,210.63	-	-	-	-	-	-	-	-	-	-	-	1,210.63
Donations	-	-	-	-	-	200.00	-	-	-	-	-	-	200.00
Rental Deposits Received	400.00	200.00	-	400.00	-	260.00	-	468.00	400.00	346.00	-	-	2,474.00
Miscellaneous	-	-	-	-	-	-	-	-	500.00	-	-	-	500.00
GST Received	143.23	154.70	104.45	94.35	20.25	89.23	-	184.80	72.35	274.80	127.92	49.10	1,315.18
Other	109.26	18,640.29	14,000.00	-	3,955.00	15,000.00	-	-	-	26,000.00	-	-	49,704.55
<b>Total Income</b>	<b>3,418.52</b>	<b>22,088.99</b>	<b>- 11,806.55</b>	<b>2,378.20</b>	<b>4,540.25</b>	<b>17,333.90</b>	<b>-</b>	<b>4,425.80</b>	<b>2,579.35</b>	<b>32,116.80</b>	<b>2,686.42</b>	<b>1,031.10</b>	<b>80,792.78</b>
<b>Less Cost of Income</b>													
Pop	-	-	-	-	148.32	-	-	143.64	-	-	-	-	291.96
Rental Deposits Redeemed	-	-	-	200.00	-	400.00	-	1,050.00	600.00	400.00	-	-	2,650.00
GST Paid	93.34	152.59	1,339.84	106.16	137.99	400.05	-	223.45	120.97	60.91	101.91	132.95	2,870.16
<b>Total Cost of Goods Sold</b>	<b>93.34</b>	<b>152.59</b>	<b>1,339.84</b>	<b>306.16</b>	<b>286.31</b>	<b>800.05</b>	<b>-</b>	<b>1,417.09</b>	<b>720.97</b>	<b>460.91</b>	<b>101.91</b>	<b>132.95</b>	<b>5,812.12</b>
<b>Gross Profit</b>	<b>3,325.18</b>	<b>21,936.40</b>	<b>- 13,146.39</b>	<b>2,072.04</b>	<b>4,253.94</b>	<b>16,533.85</b>	<b>-</b>	<b>3,008.71</b>	<b>1,858.38</b>	<b>31,655.89</b>	<b>2,584.51</b>	<b>898.15</b>	<b>74,980.66</b>
<b>Operating Expenses</b>													
Hall Supplies	-	-	473.95	-	519.55	-	-	1,148.00	40.42	124.90	247.63	-	2,554.45
Office Supplies	54.00	-	-	-	-	-	-	-	-	-	-	-	54.00
Legal/Accounting	-	-	-	-	-	-	-	1,100.00	-	-	-	-	1,100.00
Repairs and maintenance	-	-	18,685.00	16,975.00	-	7,557.00	-	548.10	345.00	-	270.00	152.42	44,532.52
Caretaker/Bookings	2,120.00	2,367.50	2,735.00	2,457.50	2,602.50	2,625.00	2,760.00	2,647.50	2,760.00	2,775.00	2,737.50	3,588.19	32,175.69
Gas	924.17	1,731.26	1,481.08	1,094.08	1,223.66	19.41	-	333.23	379.38	405.04	711.14	1,621.42	9,923.87
Power	482.02	844.37	606.79	698.96	625.21	424.12	-	589.62	1,494.52	529.44	654.31	691.03	7,640.39
Telephone	157.59	158.14	157.20	312.71	155.60	-	-	341.53	165.57	165.02	166.01	166.08	1,945.45
Miscellaneous	-	-	1,181.81	-	-	-	-	-	-	-	-	-	1,181.81
<b>Total Operating Expenses</b>	<b>3,737.78</b>	<b>5,101.27</b>	<b>25,320.83</b>	<b>21,538.25</b>	<b>5,126.52</b>	<b>10,625.53</b>	<b>2,760.00</b>	<b>6,707.98</b>	<b>5,184.89</b>	<b>3,999.40</b>	<b>4,786.59</b>	<b>6,219.14</b>	<b>101,108.18</b>
<b>Net Income or Loss</b>	<b>- 412.60</b>	<b>16,835.13</b>	<b>- 38,467.22</b>	<b>- 19,466.21</b>	<b>- 872.58</b>	<b>5,908.32</b>	<b>- 2,760.00</b>	<b>- 3,699.27</b>	<b>- 3,326.51</b>	<b>27,656.49</b>	<b>- 2,202.08</b>	<b>- 5,320.99</b>	<b>- 26,127.52</b>



## **Letter of intent**

**TO:** Claresholm Town Council

**From:** Faith Community Baptist Church

**Purpose of addressing town council:** To open a dialog between town council and faith community Baptist church In regards to the relocation of the town office and to open doors of communication on possible future plans.

Philip Roemmele  
Cell. 403 625 6197

A handwritten signature in black ink, appearing to read 'Philip Roemmele', with a long horizontal flourish extending to the right.

## OPTION TO PURCHASE AGREEMENT

**BETWEEN:**

**TOWN OF CLARESHOLM**, a municipal corporation under  
the *Municipal Government Act*, R.S.A. 2000 c. M-26, as  
amended having its address at Box 1000, Claresholm, AB  
T0L 0T0  
(the "Vendor")

- and -

**FAITH COMMUNITY BAPTIST CHURCH OF CLARESHOLM**,  
a Religious Society incorporated under the *Religious Societies'*  
*Lands Act*, R.S.A. 2000, c. R-15 as amended having its address  
at Box 506, Claresholm, AB T0L 0T0  
(the "Purchaser")

**WHEREAS:**

- A. The Vendor wishes to grant an option **to** sell the Lands; and
- B. The Purchaser wishes to obtain an option to purchase the Lands in accordance with the terms and conditions contained herein.

**THIS AGREEMENT WITNESSES** that in consideration of the payment of \$1.00 and all other amounts payable by the Purchaser under this Agreement, and in consideration of the mutual covenants and agreements herein contained, the parties hereby covenant and agree as follows:

### DEFINITIONS

1. **Definitions** - In this Agreement, the following words shall be defined as follows:
- (a) "**Closing Date**" means that date which falls ninety (90) days from the Notice in accordance with the terms contained within this Agreement, as well as the satisfaction or waiver of the conditions precedent contained within this Agreement, unless otherwise agreed to in writing by the parties;
  - (b) "**Deposit**" means the sum of **Ten Thousand Dollars (\$10,000)**;
  - (c) "**Goods and Services Tax**" means the Goods and Services Tax payable by the Purchaser to the Vendor pursuant to the *Excise Tax Act* (being 5% of the Purchase Price), subject to Section 21 of this Agreement;
  - (d) "**Notice**" means written notice by the Vendor to the Purchaser of the Vendor's intention to dispose of the Lands;
  - (e) "**Lands**" means all that portion of the Vendor's Lands as described in Schedule "A" attached hereto and having the legal description of:

PLAN 147N  
BLOCK Z  
EXCEPTING THEREOUT THAT PORTION WHICH LIES TO THE SOUTH  
OF THE NORTH 300 FEET OF THE SAID BLOCK  
EXCEPTING THEREOUT ALL MINES AND MINERALS

- (f) **"Permitted Encumbrances"** means those encumbrances described within Section 10 of this Agreement;
- (g) **"Purchase Price"** means the fair market value of the Lands as of the date of the Purchaser's exercise of its option to purchase pursuant to this Agreement, **not including applicable Goods and Services Tax**, as set out in Section 7, and subject to adjustments as set out in this Agreement.

### **GRANT OF OPTION TO PURCHASE**

2. **Grant of Option** - The Vendor hereby grants to the Purchaser an option (the "**Option**") to purchase the Lands for the Purchase Price, subject to the Permitted Encumbrances, upon and subject to the terms and conditions contained within this Agreement.

3. **Conditions** - The obligations of the Vendor and the Purchaser to complete the purchase and sale of the Lands are expressly conditional upon:

- (a) the Purchaser being the registered owner of the adjacent lands and the Option to Purchase terminates upon any other party other than the Purchaser being the registered owner of the lands adjacent to the Lands, and
- (b) the Purchaser consolidating the Lands with that adjacent parcel concurrent with closing in accordance with s.10.

The Purchasers shall provide written notice to the Vendor of the satisfaction of all of the conditions contained within section 3 of this Option to Purchase within 90 days of the Notice. This Option to Purchase may not be exercised by the Purchaser should the conditions in section 3 not be satisfied within ninety (90) days of the Notice, whereupon this Option to Purchase shall become null and void.

4. Unless otherwise agreed in writing, the foregoing conditions are for the sole benefit of the Vendor and the Vendor may in its sole discretion waive its conditions unilaterally by giving written notice to the Purchaser on or before the Closing Day.

5. If the Purchaser determines the assessment is too high and desires to terminate the agreement the deposit of \$10,000 will be refunded to the Purchaser with no holdback.

### **TERMS OF PURCHASE AND SALE**

6. **Payment of Purchase Price** - The Purchase Price for the Lands shall be paid as follows:

- (a) The Purchaser shall pay the Deposit to the Vendor upon the exercise of the Option as contemplated within this Agreement;
- (b) The Purchaser shall pay the balance of the Purchase Price, subject to adjustments, on or before the Closing Date;
- (c) The Purchaser shall pay the Goods and Services Tax, if applicable, and the levies and contributions described within Section 21 and 22 of this Agreement on or before the Closing Date.

7. **Fair Market Value** - For the purposes of determining the Purchase Price for the Lands, the fair market value of the Lands shall be determined as follows:

Faith Community Baptist Church of Claresholm  
Right of First Refusal 2008

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- (a) the fair market value of the Lands shall be established by a qualified, independent real estate appraiser mutually agreed upon by the parties, which appraiser shall have at least Ten (10) years experience in property appraisals in and around the Town of Claresholm;
- (b) the decisions of the said appraiser shall be final and binding upon the parties;
- (c) when and if called upon, the appraiser shall establish the fair market value per acre for the Lands on the basis of the per acre purchase price which developable, serviced commercial lands of similar location and quality would receive if purchased and sold on the open market between a vendor and a purchaser negotiating at arms' length, as if such sale had occurred effective as of the Closing Date;
- (d) in the event that the parties can not agree upon an appraiser for the purposes of establishing the fair market value for the Lands under this Agreement within thirty (30) days of the Purchaser exercising its option as contemplated herein, the selection and appointment of the appraiser shall be determined by an arbitrator pursuant to binding arbitration conducted in accordance with the Arbitration Act of Alberta, as amended or replaced from time to time.

8. **Exercise of Option** - The Option may be exercised by the Purchaser by delivery of a notice in writing to the Vendor within ninety (90) days of receipt of the Notice.

9. **Failure to Exercise** - In the event that the Purchaser fails to fulfill the conditions in section 3 of this agreement or exercise its Option on or before 4:00 p.m., Claresholm time, on the Ninetieth (90<sup>th</sup>) day following the date that the Vendor delivers Notice in writing to the Purchaser providing notice of the Vendor's intention to dispose of the Lands, or in the event that such resolution of the Vendor to dispose of the Lands described above does not occur on or before the Tenth (10<sup>th</sup>) anniversary of this Agreement, the Option shall terminate and be of no further force or effect.

10. **Permitted Encumbrances** - The title to the Lands shall be subject to all subsisting registrations and encumbrances (excluding all financial encumbrances) as may exist upon the title to the Lands as of the Closing Date, together with any and all other registrations (excluding financial encumbrances) which may be required by the Vendor, and in all other respects the Lands shall be sold on an "as is, where is" basis.

11. **Consolidation** - The Purchaser shall be responsible for the preparation of a descriptive plan necessary in order to consolidate the Lands with an adjacent parcel of land, which plan shall be registered concurrently with the transfer of land respecting the Lands which shall be provided by the Vendor.

12. **Adjustments** - All normal adjustments for taxes, rents, security deposits and utilities shall be made as at 12:00 noon on the Closing Date. All amounts which cannot be adjusted on the Closing Date by virtue of the same being unknown shall be adjusted on a post-closing basis once the same becomes known.

13. **Possession** - Upon payment of the Purchase Price, and the satisfaction of all other terms, covenants and conditions contained within this Agreement, the Purchaser shall be given possession of the Lands at 12:00 noon on the Closing Date

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14. Interest All money owing to the Vendor shall be paid to the Vendor or its solicitor on or before the Closing Date. If the Vendor agrees to accept monies after the Closing Date, provided that the Vendor has provided the closing documents to the Purchaser's solicitor in accordance with this Agreement, and the delay in closing is not otherwise due to a default by the Vendor, the Purchaser shall pay interest at the rate of 24% per annum above the current Province of Alberta Treasury Branches prime lending rate on any money owing to the Vendor at the Closing Date, from and including the Closing Date until the full Purchase Price has been paid

15. **Risk** - The Lands shall be and remain at the risk of the Vendor until the Purchaser has been granted possession of the Lands pursuant to Section 13 of this Agreement.

16. **Closing** - In the event of, and upon the exercise of, the option to purchase pursuant to the terms of this Agreement, and the satisfaction of the Conditions, the Vendor's solicitor shall prepare and deliver to the Purchaser's solicitor a registrable Transfer of Land at or before the Closing Date in accordance with the terms of this Agreement upon reasonable trust conditions which will allow the transaction to close in accordance with the terms hereof including, without restriction:

- (a) the registration of any new mortgage required by the Purchaser, if any;
- (b) the registration of a consolidation plan necessary to consolidate the Lands with the adjacent parcel owned by the Purchaser as contemplated within this Agreement.

The Purchaser shall satisfy all the conditions in section 15 and deliver to the Vendor all of the closing documents and other documents at or before the Closing Date. This Option to Purchase may not be exercised by the Purchaser if the conditions in section 15 have not been satisfied or the Closing Documents have not been delivered at or before the Closing Date, whereupon this Option to Purchase shall become null and void.

17. **Forfeit of Deposit** - In the event that the Purchaser exercises its Option and thereafter fails to perform its obligations under this Agreement, the Deposit shall be forfeited to the Vendor as liquidated damages without prejudice to any other rights or remedies which the Vendor may have in law or equity.

18. **No Commission** - The Vendor and Purchaser hereby represent, covenant and agree that no real estate agent was involved in the sale of the Lands or creation of this Agreement, there shall be no real estate commissions which may be payable to any licensed real estate agent in respect of the sale of the Lands to the Purchaser, and any commission which does become payable shall be the responsibility of the Purchaser.

19. **Other Closing Documents** - All normal conveyancing and other closing documents shall be prepared by the Vendor at the Purchaser's expense. The Purchaser shall be responsible for all of the costs relating to the preparation and registration of any new mortgage, the preparation and registration of a consolidation plan required to consolidate the Lands with an adjacent parcel owned by the Purchaser, and for all other applicable land titles registration fees including fees respecting the registration of the transfer of land.

20. **No Representations** - The Purchaser acknowledges that the Vendor has not given any representations or warranties regarding the condition of the Lands and that it shall accept the Lands "as is, where is". Specifically, and without limiting the generality of the foregoing, the Purchaser further covenants and agrees that:

- (a) the Vendor has not provided any representations or warranties with respect to the presence or absence in, on or upon the Lands of any unregistered utility lines, easements or rights of way, nor any hazardous substances, hydrocarbons, or any other form of environmental

*Handwritten initials/signature*

contamination whatsoever;

- (b) the Vendor has not provided any representations or warranties with respect to the suitability of the Lands for the Purchaser's intended use and development, nor the acreage or area of the Lands;
- (c) the Vendor has not provided any representations, warranties, promises or collateral agreements with respect to the Lands' current or future compliance with laws, bylaws, regulations or codes applicable to the Lands;
- (d) the Vendor has not provided any representations, warranties, promises or collateral agreements with respect to any approval of or consent to any proposed subdivision, use or development of the Lands; and
- (e) nothing contained within this Agreement shall be construed as an approval, consent or permit by the Vendor with respect to any present or future use or development of the Lands;

and in all respects the Purchaser has relied upon its own due diligence investigations respecting the Lands, and its proposed use and development.

#### **G.S.T. AND LEVIES**

21. **G.S.T.** - The Purchase Price does not include Goods and Services Tax ("G.S.T.") which shall be payable by the Purchaser to the Vendor on the Closing Date. If the Purchaser is properly registered for the purposes of the Goods and Services Tax pursuant to the *Excise Tax Act* of Canada, and prior to the Closing Date the Purchaser has provided to the Vendor (in a form satisfactory to the Vendor) confirmation of a G.S.T. registration number, confirmation that the Purchaser is such a registrant, and a covenant by the Purchaser to indemnify the Vendor with respect to any and all costs relating to the G.S.T. payable with respect to this transaction, G.S.T. shall not be payable on the Closing Date. However, the Purchaser shall be responsible for filing all reports or documentation necessary in order to satisfy the requirements of Section 228(4) of the *Excise Tax Act*, including the remittance of any G.S.T. payable by the Purchaser.

22. **Levies** - The Purchase Price does not include any off-site, local improvement, or development levies applicable to the Lands, nor any other costs which may be payable by the Purchaser pursuant to the Development Agreement. All such levies and costs which may become due and payable on or before the Closing Date shall be paid to the Vendor concurrently with the Purchase Price as part of the consideration for the transfer of title to the Lands. All such levies and costs which are not due and payable as of the Closing Date shall be assumed by the Purchaser as of the Closing Date and paid as and when otherwise required by the Development Agreement, or by the applicable levy By-law or statutory authority.

#### **GENERAL**

23. **Income Tax Issues** - The Vendor represents and warrants that it is not a non-resident within the meaning of the *Income Tax Act* of Canada, nor is it an agent or a trust for any person with an interest in the Lands who is a non-resident.

24. **Survival** - The provisions of this Agreement shall survive the execution and delivery of any transfer of land and other documents, the registration of any such documents, the taking possession of the Lands by the Purchaser, and the Closing Date to benefit and be binding upon the Vendor and the Purchaser, and shall not be merged therein or therewith. Any provision or portion thereof determined by a court to be unlawful or unenforceable shall be severed from the balance of this Agreement without prejudice to all remaining terms, covenants and conditions.

Faith Community Baptist Church of Claresholm  
Right of First Refusal 2008

Kel P.

25. **No Assignment** - The Purchaser shall not be entitled to assign this Agreement, either in whole or in part, without the prior written consent of the Vendor.

26. **Notices** - All notices that may be required by the terms of this Agreement shall be in writing and delivered personally or by prepaid courier to the parties at the following addresses:

(a) to the Vendor at: The Town of Claresholm  
Box 1000, 221 – 45 Avenue West  
Claresholm, AB T0L 0T0  
  
Attention: Chief Administrative Officer

(b) to the Purchaser at: Faith Community Baptist Church  
Box 506, 4404 – 3<sup>rd</sup> Street West  
Claresholm, AB T0L 0T0  
  
Attention: Senior Pastor

27. **Enurement** - This Agreement shall enure to the benefit of and be binding upon the heirs, executors, administrators and permitted assigns of the individual parties and the successors and permitted assigns of corporate parties.

28. **Time of Essence** - Notwithstanding anything contained herein, time shall in every respect be of the essence.

29. **Entire Agreement** - This Agreement shall constitute the entire agreement between the parties and the parties acknowledge that there are no other representations, conditions, or warranties with respect to this Agreement other than those which are contained herein. The following schedules shall form a part of this Agreement:

(a) Schedule "A" - the Lands.

30. **Interpretation** - Wherever the singular or masculine is used throughout this Agreement the same shall be construed as meaning the plural or feminine or a body corporate where the context or the parties so requires, and in the case of two or more purchasers, the covenants herein contained on their part shall be deemed to be joint and several.

31. **Governing Law** - This Agreement shall be governed by the laws of the Province of Alberta without regards to its conflict of laws rules, and the courts of the Province of Alberta shall have exclusive jurisdiction over any dispute arising herefrom.

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their duly authorized signing officers and under its corporate seal this 16<sup>th</sup> day of June, 2008.

**THE TOWN OF CLARESHOLM**

Per: [Signature]  
(corporate seal)

Per: [Signature]

**FAITH COMMUNITY BAPTIST CHURCH**

Per: [Signature]  
(corporate seal)

Witness: [Signature]

Witness: [Signature]

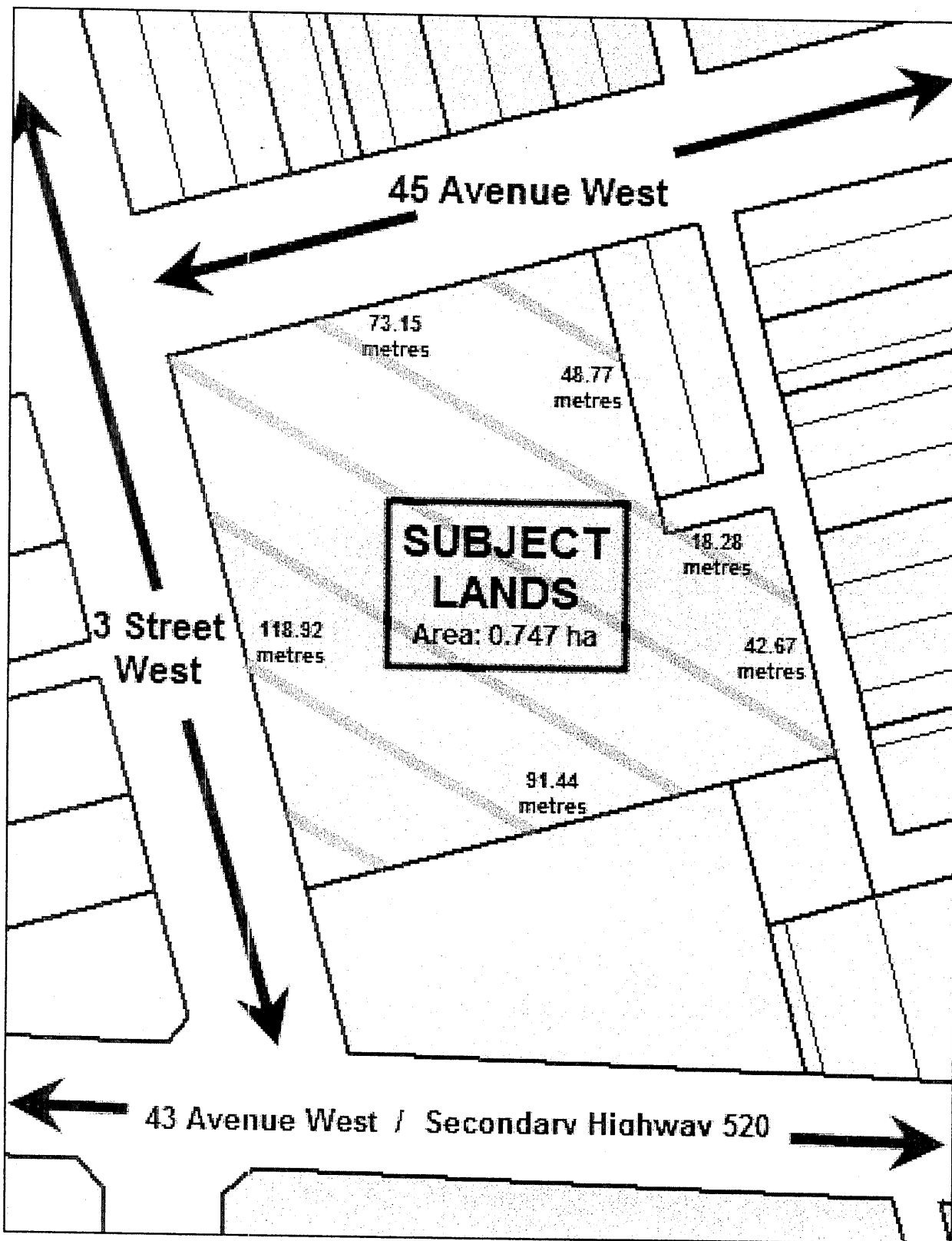
Per: [Signature]

[Handwritten initials]



**SCHEDULE "A"**

The Lands



Faith Community Baptist Church of Claresholm  
Right of First Refusal 2008

*PH*  
*KL*

# **ACTION ITEMS**



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW # 1591**

**A Bylaw of the Town of Claresholm to amend Bylaw #1525 being a bylaw setting out land uses for the Town of Claresholm.**

**WHEREAS** pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) has adopted Land Use Bylaw #1525; and

**WHEREAS** it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Land Use Bylaw.

**NOW THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, Council duly assembled does hereby enact the following:

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as follows:

**LAND USE DISTRICT MAP**

Portion of Block 66, Plan 147N, be amended by changing the (R4) - Multiple Residential designation to the (R5) – Apartments designation.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1525 is hereby amended.

Read a first time in Council this **13<sup>th</sup>** day of **January** 2014 A.D.

Read a second time in Council this        day of        2014 A.D.

Read a third time in Council and finally passed in Council this        day of        2014 A.D.

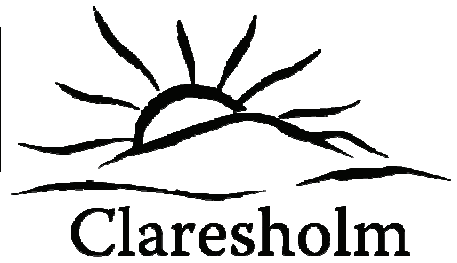
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Rob Steel, Mayor

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Kris Holbeck, Chief Administrative Officer

**TOWN OF CLARESHOLM  
DEVELOPMENT & PROPERTY  
SERVICES DEPARTMENT**



P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0

**Land Use Amendment Bylaw Report**

Date: January 13, 2014  
Applicant: Isaac & Sidney Freeman  
Municipal Address: 755 51 AVE W, Claresholm, AB  
Legal Address: Portion Block 66, Plan 147N

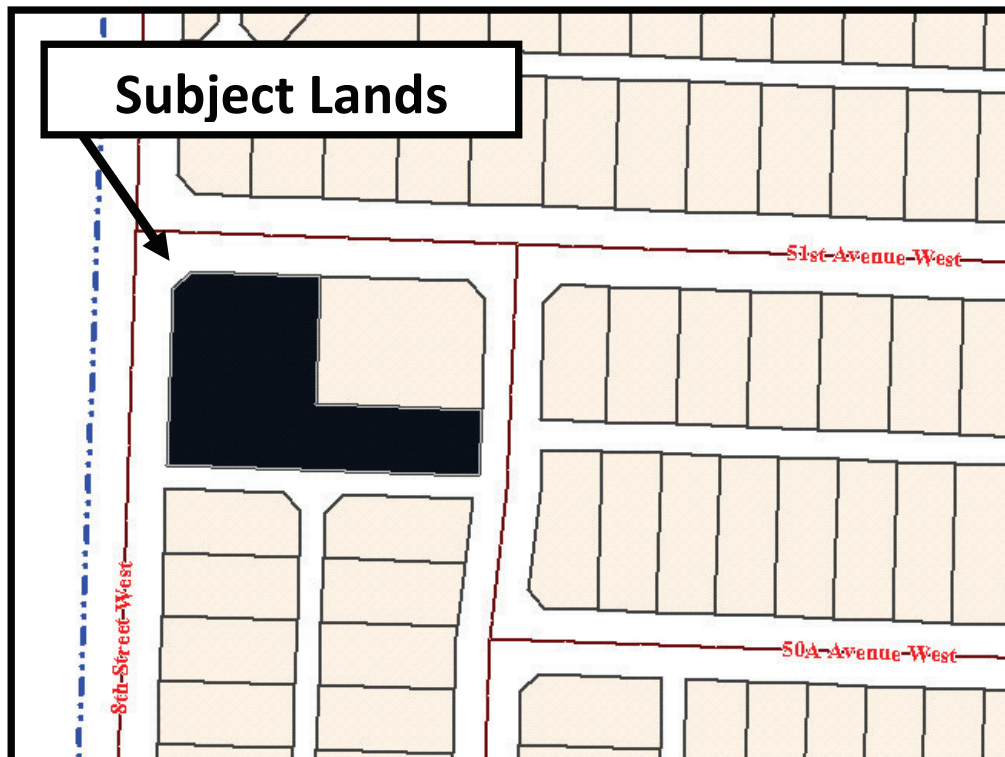
**SYNOPSIS**

The applicant would like to rezone the subject lands from (R4) – Multiple Residential to (R5) – Apartments. This is in response to a Request for Compliance that revealed the property is zoned incorrectly for the current use of a 24 unit apartment building.

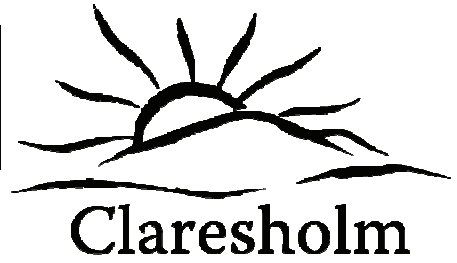
**BACKGROUND**

The subject lands have an area of approximately 2,641 square meters (28,430 square feet). The applicant is also the registered owner of the property. The smaller adjacent property on Block 66 is zoned R4 – Multiple Residential. All other properties in the immediate area are zoned R1 – Single Detached Residential.

**SUBJECT LANDS MAP:**

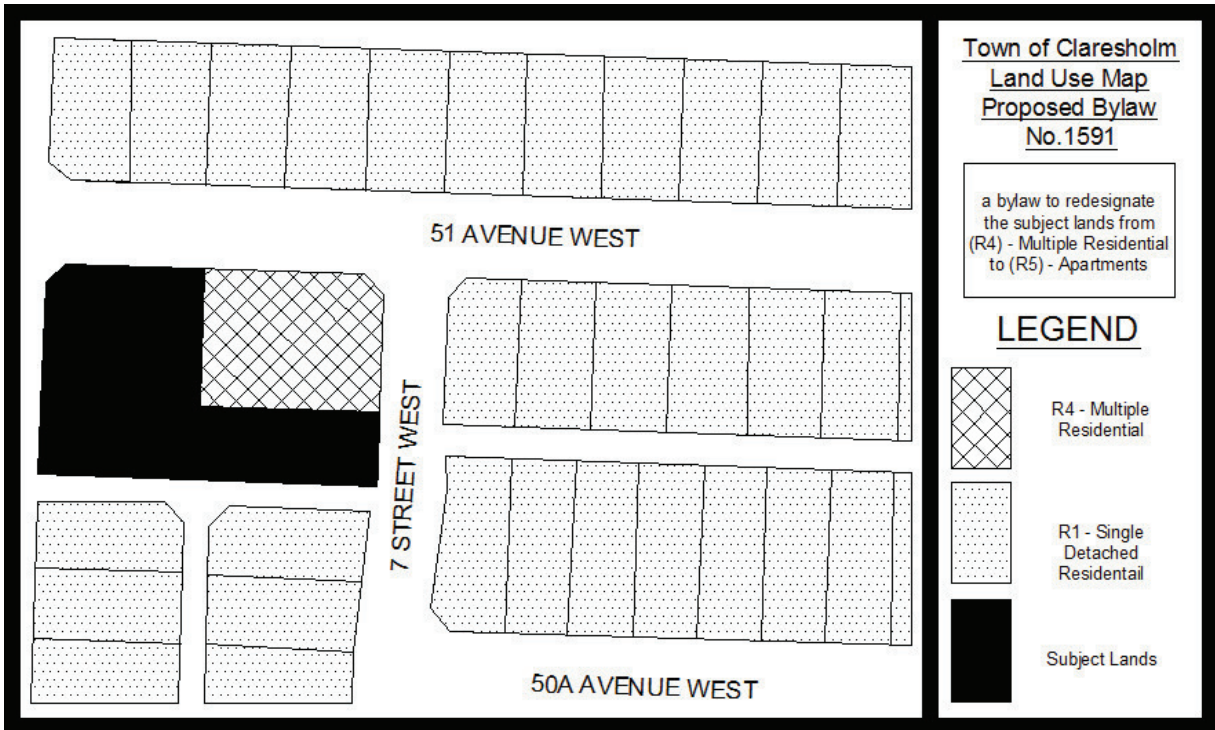


**TOWN OF CLARESHOLM  
DEVELOPMENT & PROPERTY  
SERVICES DEPARTMENT**



P.O. BOX 1000  
221 – 45<sup>th</sup> AVE W  
CLARESHOLM, AB T0L 0T0

LAND USE MAP:



# Staff Report

**To:** Town Council  
**From:** CAO  
**Date:** February 7, 2014  
**Re:** Southern Alberta Energy from Waste Alliance (SAEWA)

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The Town of Claresholm became a member of this organization as the elected Council at the time believed the project could be a feasible alternative to landfills.

Attached is some historical information on SAEWA to give Council a base knowledge of the organization.

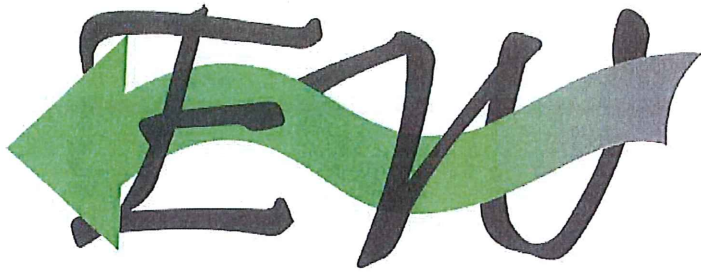
Also attached is a current briefing from SAEWA on their ongoing operations and projects.

The Town of Claresholm has offered to host the March SAEWA Board Meeting here in Council Chambers. The Town has not formally designated a member of Council to attend the SAEWA meetings and we attempt to keep Council up to date via the information sent to us from the organization.

*Kris Holbeck, CA CAO Town of Claresholm*



Background



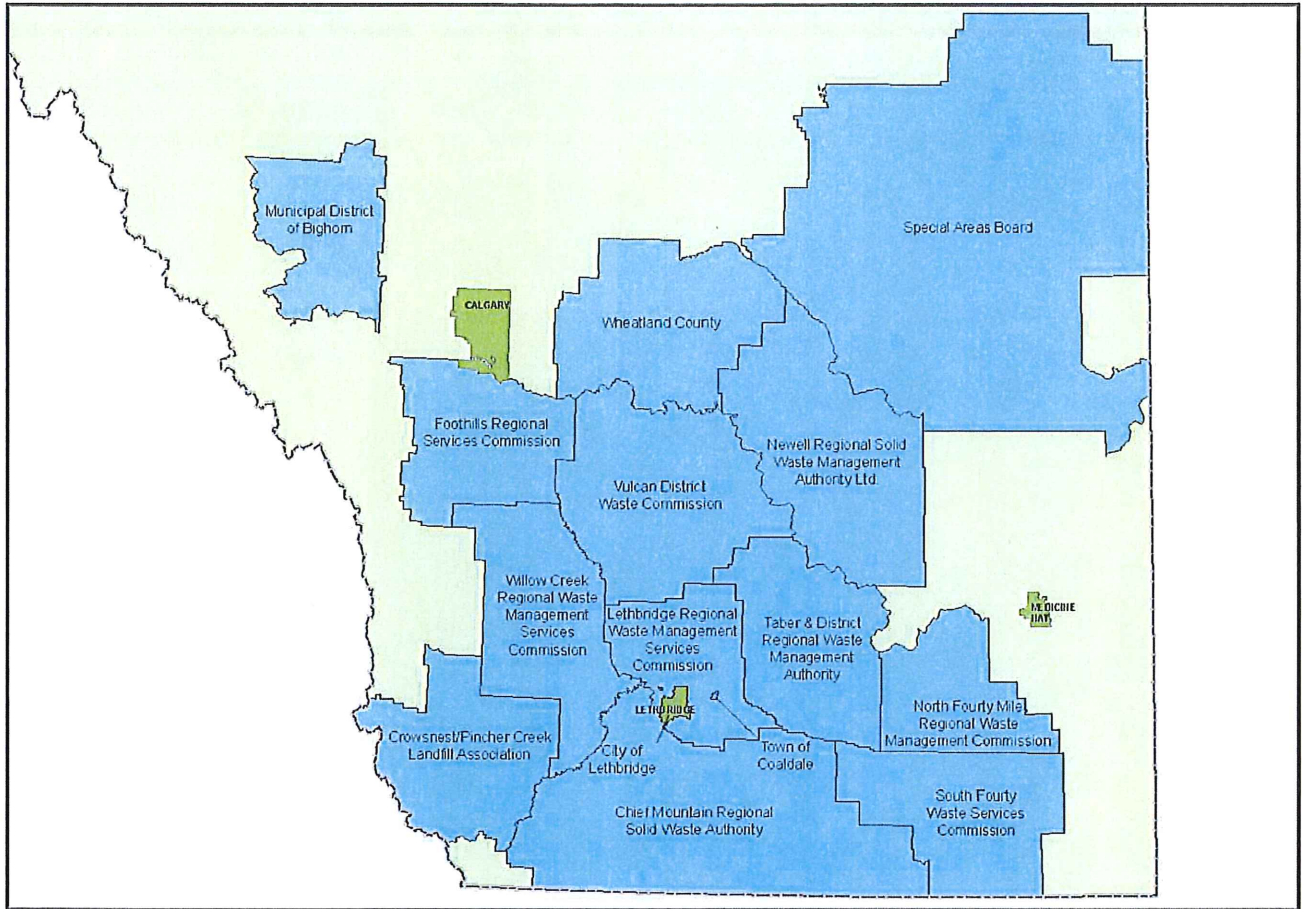
# SOUTHERN ALBERTA ENERGY FROM WASTE ALLIANCE



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<b>Page 3</b>	<b>SAEWA Solution</b>
<b>Page 4</b>	<b>SAEWA Proposal</b>
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<b>Page 6</b>	<b>What the Province can do for SAEWA</b>
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## **Southern Alberta Energy from Waste Alliance (SAEWA)**

**SAEWA is a coalition of Waste Management Jurisdictions, representing a population of approximately 300,000 people in Southern Alberta.**

**SAEWA is committed to researching and recommending for implementation; technological applications for recovering energy from waste materials and reducing reliance on landfills.**

## SAEWA Waste Disposal Challenges

Municipalities need an environmentally responsible way to address the disposal of:

- Non recyclable and non compostable solid waste
- Construction and demolition wastes
- Institutional Commercial and Industrial wastes
  - Including oilfield wastes and contaminated soils
- Specified risk materials (SRMs) such as;
  - Rendered waste, packing plant waste and dead livestock
- Wood waste
  - Pine beetle waste wood
- Dried bio-solids and manure
- Agricultural wastes such as;
  - Crop residue, seed cleaning plants and elevator screening, noxious weeds and spoiled hay and straw
- Medical waste
  - Hospitals no longer use incinerators



**Alberta Environment and Municipalities recognize that current landfill strategies are not sustainable.**

**Southern Alberta Municipalities require an environmentally responsible long-term solution.**



## The SAEWA Solution is the Right Solution

Our solution will address the following criteria:

- The types of waste that need to be treated
- The current volumes of waste generated in Southern Alberta
- The residential, commercial and industrial growth anticipated in the long term
- Operating requirements, approvals and licenses required
- By-product of combustion will create multiple forms of energy
- Long-term environmentally responsible solution to waste disposal

SAEWA as an Energy from Waste Alliance is poised for success in Southern Alberta due to our extensive transportation system. Unlike Central and Northern Alberta, Southern Alberta has access to large rail and road networks. Materials can be transported economically over great distances.

While large scale energy from waste projects may be cutting edge for local governments, this concept and various similar technologies are in use, with large success, in other progressive and environmentally conscious regions and countries.



**Our goal is to implement the appropriate technology that will meet the requirements of our region, recognizing capital and operating costs, staffing requirements and funding opportunities.**

## SAEWA Proposal

- To convert waste into energy
- Use high efficiency, energy efficient, and combustion technology
- That Municipal waste streams will support residential and commercial district heating projects and eco-industrial developments
- To produce electricity and co-generation projects
- To reduce or eliminate air emissions caused by conventional land filling
- To create useful by-products such as fly ash
- Environmentally responsible solution

### Added Benefits:

- Surplus steam (closed loop system) can be sold
- The system can generate electricity
- Spin-off industry can address recycling needs and off-set operational costs
- The system will be sited to take advantage of both truck and rail access, making the system potentially accessible to a larger population base than the current membership
- Reliance on landfills are eliminated, which also reduces methane gas emissions

**The SAEWA Solution would have an expected life cycle of 50 to 100 years**





## What the SAEWA Project can do for the Province of Alberta

We can

**Reduce:** If not eliminate, the need for citing of new landfills in Southern Alberta. In fact, it is more than probable that Southern Alberta will be able to revisit former landfill sites and experiment in 'mining' them with the intent of recovering and reclaiming land.

**Reuse:** Currently, waste is sent to landfills and becomes a burden to posterity. With the SAEWA proposal, waste (even SRM's) becomes a source of energy, in the forms of steam, heat, and electricity. Further, the remaining by-products can find new life as useful building materials.

**Recycle:** Some member communities of SAEWA are already recognized as leaders in recycling products. For example, because of a long-standing and respected reputation, Vulcan County is one of the few communities in north-western Canada that can send recycled cardboard to the USA.

**Recover:** SAEWA's goal is to create Energy from Waste. Residential, commercial, industrial and agricultural waste from over 60 communities in Southern Alberta can be processed, creating energy and leaving virtually no remaining by-products.

**Residual:** Use of by-product from recovery process to be used in road building.

**Renew:** Renewable resources that is! Always choose paper over plastic when given the choice. Paper is a renewable resource. We can plant more trees. Petroleum used for making plastic is not. When it is gone, its gone. What about solar power and wind generated power? These are viable energy sources but we need to educate the masses.

**Respect:** We only have one Earth and we all have to live on it together. Respect your environment and try to leave the smallest footprint possible.

**Environmentally sound processing of waste provides immediate benefit to the current generation of Albertans, as well as ensures a clean future for generations to come.**

**With the access from rail lines and highways in Alberta, there is potential for an unlimited number of communities to provide our facility with their residential, commercial, industrial and agricultural waste.**

## What the Province of Alberta can do to assist the SAEWA Project in becoming reality

- The Province of Alberta can have the greatest impact on energy from waste projects by developing legislation and regulations that encourage energy recovery projects.
- SAEWA encourages the Province of Alberta to recognize 'Waste' as a renewable resource. It is generated daily in every municipality. Like wind and solar energy generation systems, an 'energy from waste' system is an environmentally responsible solution. This type of resource development has long been recognized by Asia and Europe. The SAEWA project will enhance Alberta's reputation as a leader in reducing our carbon footprint.
- Landfills are NOT environmentally sound solutions for waste management. SAEWA respectfully requests that the Government of Alberta encourage better use of existing landfill facilities. For every tonne of solid waste deposited in a landfill, 1.5 tonnes of CO<sup>2</sup> is released into the atmosphere.
- The Government of Alberta can, and should, provide positive tax benefits and incentives to encourage energy from waste initiatives.
- The Government of Alberta can streamline the approval process to a more realistic and effective timeline.

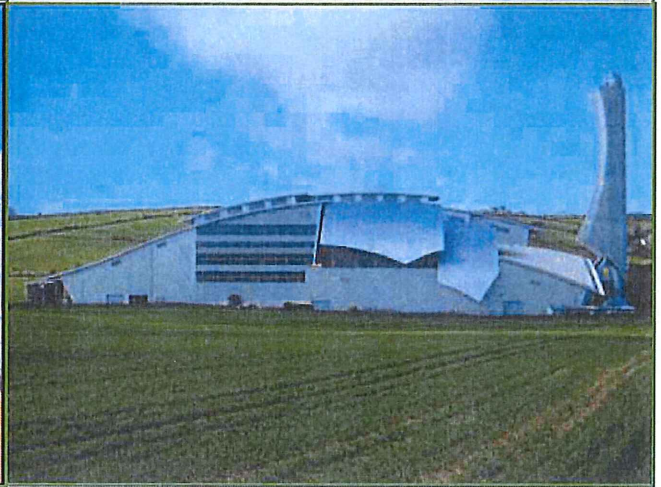
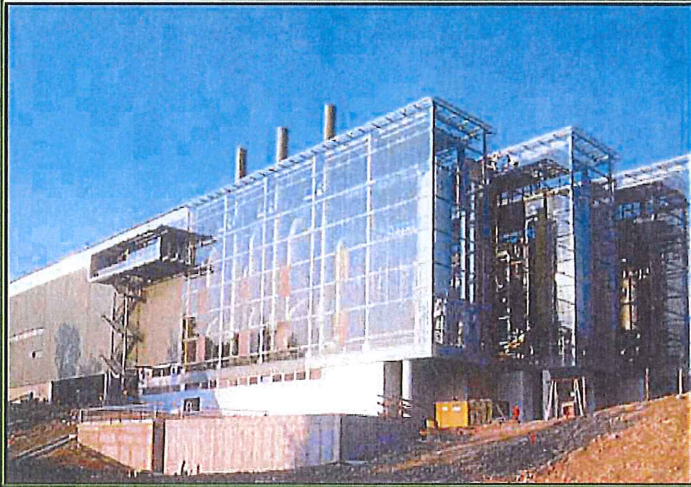




## Contacts

**Rod Ruark, Chair**  
403-485-1811  
[division4@vulcan.ab.ca](mailto:division4@vulcan.ab.ca)

**Kim Craig, Vice-Chair**  
403-345-1310  
[mayor@coaldale.ca](mailto:mayor@coaldale.ca)



## SAEWA Member List

### Chief Mountain Regional Waste Authority

Coutts  
Cardston  
Cardston County  
Raymond  
Glenwood  
Magrath  
Warner  
Hillspring  
Stirling  
Milk River  
Blood Tribe  
Warner County

### City of Lethbridge

Lethbridge

### County of Lethbridge

Nobleford  
Picture Butte  
County of Lethbridge  
Coalhurst

### Crowsnest/Pincher Creek Landfill Assn.

Municipality of Crowsnest Pass  
Cowley  
Pincher Creek  
Municipal District of Pincher Creek

### Foothills Regional Services Commission

Municipal District of Foothills 31  
Okotoks  
Nanton  
Black Diamond  
High River  
Turner Valley

### Municipal District of Bighorn No. 8

Municipal District of Bighorn No. 8  
Benchlands  
Lac Des Arc  
Dead Man's Flats  
Harvie Heights  
Exshaw



**Newell Regional Solid Waste Management Authority Ltd.**

Brooks  
Bassano  
Tilley  
Duchess  
County of Newell  
Rosemary

**North 40 Mile Regional Waste Mg't Commiss'n**

Bow Island  
North 1/2 of County of 40 Mile

**South Forty Waste Services Commission**

Foremost  
South 1/2 of County of 40 Mile

**Taber and District Reg. Waste Mgt Authority**

Hays  
Taber  
Vauxhall  
Barnwell  
Grassy Lake  
MD Of Taber  
Enchant

**Coaldale**

Coaldale

**Vulcan District Waste Commission**

Arrowwood  
Carmangay  
Champion  
Lomond  
Milo  
Vulcan  
Vulcan County

**Wheatland County**

**Willow Creek Regional Waste Management Services Commission**

MD Of Willow Creek  
Granum  
Stavely  
Claresholm  
Fort MacLeod

**Special Areas Board**

**Town of Coalhurst**

## SAEWA - Southern Alberta Energy from Waste Association

*The Southern Alberta Energy-from-Waste Association (SAEWA) is a non-profit coalition of 66 municipal entities and waste management jurisdictions in southern Alberta. SAEWA is committed to the research and implementation of energy recovery from non-recyclable waste materials that will reduce long-term reliance on landfills. Established in 2009, SAEWA is seeking to foster sustainable waste management practices that contribute to our society's overall resource efficiency and environmental responsibility. SAEWA is in the planning stages to develop an **Energy-From-Waste Facility** that will handle the conversion of municipal and other sources of solid waste into electricity.*

### Managers Briefing & Project Updates: January 2014

The last Briefing & Project Update was issued in September 2013. Since then, there has been significant progress and developments within the Association and the Project.

## Briefing Highlights

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- *SAEWA's First Annual General Meeting*
- *Election of Directors & Executive Council*
- *Adoption of Amended Bylaws*
- *2014 Membership Invoicing*
- *2014 Approved Budget*
- *Project Development Updates*
- *Municipal Affairs – Funding Grants*
- *Preparation of Project Development Plan*
- *Initial Business Plan*
- *Regional Governance Model*
- *Spring Information Session*
- *Technology Procurement & Business Planning Workshop*

## Association & Member Updates

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### Annual General Meeting

SAEWA's first Annual General Meeting as a registered Association was held on Friday November 29<sup>th</sup> at the Nanton Community Hall. The meeting was well attended by representatives from Member Municipalities. Robert James, Registered Professional Parliamentarian was on hand to offer parliamentary services for the AGM and interpretation during the discussion to amend the bylaws and the election of directors.

The AGM agenda included:

1. Reports from Officers, Directors and Committees,
2. Presentation of the financial statements by Heitman & Associates
3. Appointment of auditor
  - Don G. O'Brien Professional Corporation was appointed auditor
4. Set the number of directors, set the terms of the directors, and elect directors
5. Amendment of bylaws
  - A copy of the Amended & Adopted Bylaws is available for download at [www.saewa.ca](http://www.saewa.ca)
6. Presentation by HDR: Preparation of a Project Development Plan & Initial Business Plan
  - A copy of the presentation is available for download at [www.saewa.ca](http://www.saewa.ca)
  - Information on HDR Corporation can be found at: <http://www.hdrinc.com/markets/waste>

The number of Directors was set at 14, with the following being elected:

1. Ben Armstrong - Wheatland County
2. Kim Craig - Town of Coaldale;
3. Ben Goetz - Village of Glenwood; Chief Mountain Regional Waste Commission
4. Earl Hemmaway - MD of Willow Creek; Willow Creek Regional Waste Management Services Com.
5. Don Johnson - Village of Barnwell; Taber and District Regional Waste Management Authority
6. Ray Juska, Village of Dutchess; Newell Regional Solid Waste Management Authority Ltd.
7. George Piper - Village of Foremost; South Forty Waste Services Commission
8. Matt Rockley - Town of Okotoks; Foothills Regional Services Commission
9. Paul Ryan - MD of Bighorn; Bow Valley Waste Management Commission
10. Tom Grant – Town of Vulcan
11. Greg Sheppard - Special Areas Board, Special Areas Board
12. Marvin Slingerland - Town of Coalhurst; Town of Coalhurst
13. Tom White - Lethbridge County
14. Val Warnock - Town of Trochu; Drumheller & District Solid Waste Management Association

The newly elected Board held a meeting immediately after the AGM and elected Kim Craig as the Chair, and Paul Ryan as the Vice-Chair

The Board also elected the Executive Committee, comprising of:

1. Kim Craig - Town of Coaldale; **Chair**
2. Paul Ryan - MD of Bighorn; Bow Valley Waste Management Commission; **Vice-Chair**
3. Ben Armstrong - Wheatland County; **Secretary**
4. Don Johnson - Village of Barnwell; Taber & District Regional Waste Management Authority; **Treasurer**

The Amended & Adopted Bylaws call for six Executive Committee members, the additional two will be elected following completion of the Registration of the Bylaws by Service Alberta.

### 2014 Member Invoicing

The invoices for the 2014 Membership Fees are being prepared for distribution. The Board voted to maintain the \$0.40 per capita fee, which has not increased since the Association started as an Alliance back in 2009.

### Outstanding Membership Fees

The Board approved a motion (MTN E2013-12-05) to direct the Manager to provide formal notification to those members with outstanding membership dues for 2012 & 2013; that their membership will be terminated if payment in full is not received by December 31, 2013. The recommendation is also to remove aged receivables from the ledger for the new fiscal year, Members not meeting the deadline must pay full arrears to be reinstated. For 2014, under the terms of the Amended Bylaws, members are provided with 90 days from invoice date to pay the Member Fees or their membership will be terminated.

### 2014 Budget

The 2014 Budget presented by the Manager was approved at the December 20 Board Meeting. The Budget is to show a reduced revenue from membership fees as there are arrears on the ledgers for 2012 & 2013. The Executive Committee anticipates the arrears will continue into 2014 and so has reduced the membership revenue by \$22,544 to \$75,000 for 2014. The Budget may be revisited after HDR submits their "Preparation of a Waste to Energy Project Development Plan" expected in Q3. The Manager will be sourcing government funding opportunities in advance to cover the anticipated costs of implementing the Project Plan. The 2014 Budget will be distributed with the 2014 Membership Invoice.

## Project Development Updates

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### *Preparation of the Energy-from-Waste Project Development Plan*

HDR Corporation was awarded in June of 2013 the contract to develop and prepare the Energy-from-Waste Project Development Plan (PDP).

Information on HDR Corporation can be found at: <http://www.hdrinc.com/markets/waste>

The PDP consists of four integrated sub-plans including:

1. Communications Plan
2. Siting Process Plan
3. Procurement Process Plan
4. Regulatory Requirements Plan

Each of the sub-plans will map-out the steps, information and resource needs, schedule and budget level costs for SAEWA to proceed with development of an energy from waste project.

The sub-plans will be integrated to form an overall project development plan. The project development plan will provide the “road map” for SAEWA to follow on its journey towards establishment of an energy from waste facility for Southern Alberta.

The PDP is expected to be completed by Q3 2014

HDR presented an update and status of the Plan at the November 29 AGM.

- A copy of the PDP Status presentation is available for download at [www.saewa.ca](http://www.saewa.ca)
- ***Funding for the development of the PDP is provided by a Municipal Affairs Regional Collaboration Grant approved in 2013 for \$233,700.00 and is managed by the Town of Coaldale, with the County of Lethbridge, Town of Coalhurst, MD of Bighorn and Wheatland County as the Municipal Collaborating Partner's.***

### *Regional Governance Model & Governance Committee:*

The development of an Energy from Waste Regional Governance Model over the next three years will provide support for the members' continued participation and to protect the development process & project integrity. Effective governance will ensure that oversight and accountability mechanisms are in place to satisfy the board of directors and member stakeholders, and to make balanced and informed decisions in the best interest of the organization.

The Governance Committee has played an integral role over the last year providing Governance Structure Development in the following areas:

1. Member/Membership Definition
2. Member representation & Voting Eligibility
3. AGM Nomination Committee
4. Revision Process for Bylaws
5. Researching firms to engage in the development of the SAEWA Regional Governance Model.

2014 is expected to be a busy year for the Committee, as the Project Development Plan and the Initial Business plan will be completed and presented to the Board for review and next steps taken.

The newly elected Governance Committee members are:

1. Don Johnson - (Chair) Village of Barnwell
2. Dene Cooper – Reeve, MD of Bighorn
3. Ben Goetz – Councillor, Town of Glenwood
4. Tom Grant – Mayor, Town of Vulcan
5. Tom White – Councillor, Lethbridge County

- ***Funding for the development of the Regional Governance Model is provided by a Municipal Affairs Regional Collaboration Grant approved in April 2013 for \$250,000.00 and is managed by the MD of Bighorn, the Town of Coaldale is the Collaborating Municipal Partner.***

### *Initial Business Plan*

At the July 25 Board meeting, SAEWA took the initiative and awarded a contract to the HDR Corporation to prepare an Initial Business Plan (IBP) for the Project.

The Initial Business Plan is being prepared concurrently with the Project Development Plan sub-plans. This will allow for building upon and integrating the information as it is developed in the sub-plans to be input into the Initial Business Plan. This approach will increase efficiencies with information collection, coordination and meshing with all sub-groups, resulting in a more coherent document, enhanced timeline and cost savings.

The awarding of these two key contracts will establish the long awaited process for identifying the facility siting host and the technology vendor for the project, as well as Communications & Regulatory Requirements plans. The process timeline will also benefit by HDR's familiarity with SAEWA and the project, as they also developed the SAEWA Research Project Report.

The cost of the IBP is \$58,326 which at this time is being borne by SAEWA, although this expense may be reimbursed upon approval of a funding application pending at Municipal Affairs, Regional Collaboration Program. **The Grant Application is for \$250,000.00 and submitted by the Town of Coaldale with the County of Lethbridge, Town of Coalhurst, MD of Bighorn and Wheatland County as the Municipal Collaborating Partner's.**

HDR presented an update and status of the Initial Business Plan at the November 29 AGM.

- A copy of the update presentation is available for download at [www.saewa.ca](http://www.saewa.ca)

## New Business

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### *Spring Information Session*

With respect to the fall 2013 municipal elections, the Association is planning a comprehensive "Spring Information Session" with an invitation to all SAEWA members, Waste Authorities and their respective councils. Speakers, location and date to be announced!

## Procurement & Business Planning Workshop

HDR Corporation will be engaging the Board Members or their designates in an “Energy from Waste Procurement & Business Planning Workshop” on February 25.

Workshop Objectives:

1. Explore key issues related to procurement and business planning for development of SAEWA’s energy from waste project
2. Solicit feedback from participants to define SAEWA’s preferences on key procurement and business planning issues.
3. Following completion of the workshop, HDR will incorporate feedback received into the draft Project Development Plan reports

## Presentations

The Executive Committee was busy in 2013 with presentations that included:

MD of Pincher Creek, Cypress County, Taber and District Regional Waste Management Association, Chief Mountain Regional Solid Waste Association, Alberta Urban Municipalities Association - Infrastructure and Energy standing committee, Special Areas/Big Country, Town of Taber, Town of Fort Macleod, Foothills Regional Waste, Crowsnest Pass Regional Service Commission, SWANA Northern Lights 2013 Annual Conference, MP’s Blake Richards and Kevin Sorenson.

## Board Meetings

In 2013 the Association adopted a Member Hosting opportunity for the monthly Board meetings, which are held on the 4<sup>th</sup> Friday of each month.

Following is a listing of the Members that hosted the Board meetings for 2013:

November	Vulcan County (2012)
December	Wheatland County
January	Willow Creek County
February	Town of Coaldale
March	Drumheller & District Solid Waste Association
April	County of Lethbridge
May	County of Newell
June	Vulcan County
July	Town of Coaldale
August	Town of Okotoks
September	MD of Taber
October	Wheatland County
November	Nanton Community Hall (Held immediately after the AGM)
December	Town of Vulcan
January	Wheatland County (January 24 2014)

Board meetings are open to all members & councils to attend.



Please contact me if your member community wishes to host the monthly Board meeting, held at noon on the fourth Friday of each month.

The next Board meeting will be held at **12 noon on Friday January 24 at the Wheatland County Administration Offices**, located at RR 243 & Highway 1 Phone: (403) 934-3321.

Watch for a re-design of the SAEWA website, to a more user-friendly site, with additional project information and links!

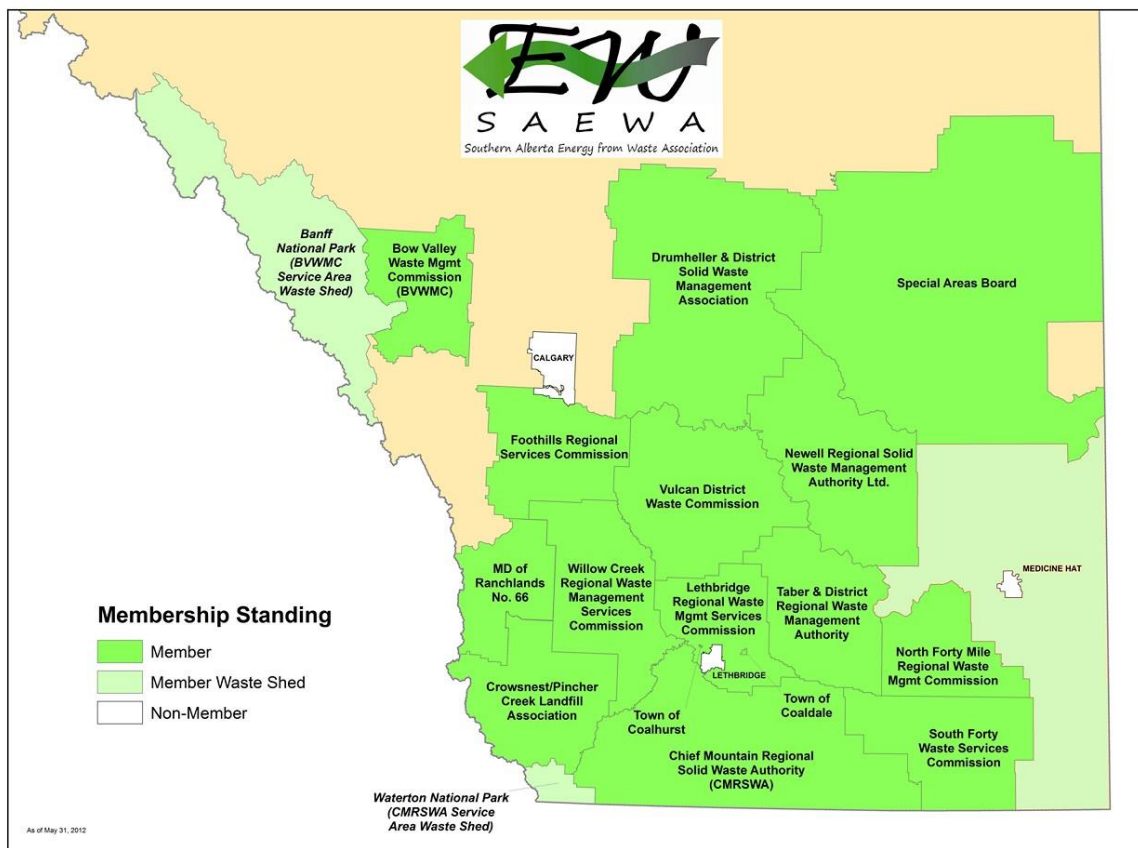
2014 is poised for progress as the Project Development Plan & Business Plan unfolds to define the project and provide a solid foundation that the members can be proud to be a part of.

Sincerely



Ron Knoedler  
 Administrative Manager  
 403-394-5900  
[ron@saewa.ca](mailto:ron@saewa.ca)

SAEWA MEMBERSHIP FOOTPRINT





2014 BUDGET Southern Alberta Energy from Waste Association				
1			2014 Budget	COMMENTS
2		ITEM	Revenue	
3	REVENUE - Membership	187,500 @ 0.40	\$ 75,000	Reduced membership for 2014 to 187,500 Pop. (66 members) from 2013 at 243,885 Pop. (72 members)
5	<b>TOTAL REVENUE 2014</b>	<b>Membership Fees</b>	<b>\$ 75,000</b>	<b>Membership Revenue</b>
7	Opening Balance	ATB Balance Dec 31-2013	\$ 133,315	Cash Carry over from 2013
8	<b>2014 TOTAL: REVENUE &amp; OPENING BALANCE</b>		<b>\$ 208,315</b>	
8				
9	<b>2014 EXPENSES</b>		<b>EXPENSES</b>	<b>See Ongoing Projects Funded by Municipal Affairs Grants in section 2 at bottom.</b>
10	Initial Business Plan	HDR Contract for \$58,000	\$ 35,000	Started in 2013; Completion in 2014
11	Business Plan: Phase 2	Phase 2 of Business Case	\$ 45,000	Go Ahead for Phase 2 dependent on timing of implementation of PDP; Funding may come from RCP Grant #3 Pending: See Section 2
12	Stakeholder Engagement	Open House Meetings 4 x \$3000 = \$12,000	\$ -	Covered by PDP Grant: Open houses/information sessions/press releases/website updates
13	Lobbying/Presentations	Promote SAEWA (4 people X \$1000 per trip)	\$ 4,000	Presentations to municipalities, meetings with Ministers to promote SAEWA
14	Lobbying/Presentations	14 WMC X \$1000	\$ 14,000	Waste Management Commissions
15				
16	Possible WTE facility tour	Airfare and subsistence for facility touring (5 people X 1 trip X \$2000)	\$ 10,000	The Technology Procurement process may involve site visits to WTE Facilities Travel, Mileage & Meals
17	Professional Services	accounting, audit, legal fees	\$ 8,000	Auditor Fees; Legal review of Contracts
18	Other Engineering Services	Engineering Contingencies	\$ 35,000	It is anticipated that any changes in waste tonnage or location would change the parameters of the project and necessitate an update of the report.
19	AGM & Stakeholder Meeting	Q4 of 2014	\$ 5,000	
20	Administrative Manager:	Full Time Position 40 hrs/wk @ \$40/hr	\$ 80,000	RCP Grants have been structured to pay Grant Project Coordinator Expenses handled by the Manager, offsetting the Managers Expense by \$28,000 for 2014. This expense is adjusted in lines 25 & 26. Approval of 3rd Grant Pending will offset an additional \$6000
21				
22	<b>TOTAL EXPENSES</b>		<b>\$ 236,000</b>	
23	<b>Total Revenue &amp; Opening Balance</b>		<b>\$ 208,315</b>	
24	<b>Reimbursable Expenses</b>			
25	Grant #1; PDP Contracted Project Coordinator		\$ 16,000	\$16,000 Project Coordinator Expense - Offset Managers Expense; See line 36
26	Grant #2; Governance Model Contracted Project Coordinator		\$ 12,000	\$12,000 Project Coordinator Expense - Offset Managers Expense; See line 37
27				
28	<b>REVENUE OVER EXPENSES</b>		<b>\$ 315</b>	
29				
30	<b>CLOSING BALANCE (+)</b>		<b>\$ 315</b>	
31				
32	Undetermined Expense: Implementation of the PDP Reports	Siting, Procurement, communications, Regulatory requirements Phase 2	To be Determined	HDR will have this figure when PDP Reports are completed Q3. Manager is sourcing grant funding to offset expense. Timeline may move to 2015 Budget
33				
34	<b>SECTION 2: ONGOING PROJECT EXPENSES Funded by Municipal Affairs Regional Collaboration Grants</b>		<b>2014 Budget</b>	
35				
36	Preparation of Project Development Plan	Grant Amount: \$233,700	\$ 143,158	Project Development Plan: 2013 expenditure: \$90,542 Project expected to be completed by Q3 2013; 2014 Budget includes \$16,000 Manager's Offset
37	Regional Governance Model	Grant Amount: \$250,000	\$ 60,000	Funded by RCP Grant Governance Model development over 4 year period. Estimated Costs: 2013: \$22,000; 2014: \$60,000 2015: \$84,000 2016: \$84,000 2014 Budget includes \$12,000 Manager's Offset.
38	<b>GRANT PENDING: \$250,000</b>			
39	PENDING: RCP Grant #3 Business Plan: Subject to Approval Decision March 31 2014	\$ 250,000.00	\$ 80,000	Grant & Amount is subject to Approval by March 31 2014; Approval would reimburse SAEWA for \$58,000 Initial Business Plan expense and \$45,000 Phase 2; Funds will be distributed over 2014 to 2016 Budgets

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**Request for Funds: Claresholm FCSS – Women’s Conference May 2014**

January 15<sup>th</sup>, 2014

Dear Mayor and Council,

Claresholm & District FCSS would like to request funds in the amount of \$3500.00 from the Municipal Sustainability Initiative (MSI) Operating Grant, to be used for a women’s conference to be held in Claresholm on May 3<sup>rd</sup> 2014.

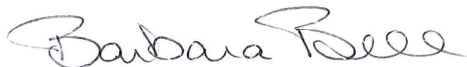
Funds will be used to bring in professional presenters on the theme of empowering women.

**Why does Claresholm need it?**

Claresholm FCSS is dedicated to bringing resources to Claresholm that will contribute to the well-being of individuals and the community. In recent years Nanton has hosted an annual women’s conference, but will not be hosting one in 2014. We would like to represent our district by hosting this event in Claresholm this year, with an exciting array of presenters, information and inspiration for the women of rural Southern Alberta.

We are working together with the Claresholm Public Library and other interested parties to make this year’s women’s conference an event to remember.

Thank you,



Barbara Bell, Director

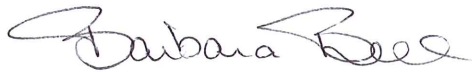
Claresholm & District FCSS  
(Family and Community Support Services)

January 22, 2014

Dear Mayor and Council,

FCSS would like to request your attendance at a **Senior's Garden Party on Wednesday, June 4<sup>th</sup>** from 11:30 until 1pm. We will be celebrating senior's week with tea social, and have scheduled a guest speaker from Seniors and Community Supports (Government of Alberta). Location TBA.

Sincerely,



Barbara Bell, Director

Claresholm & District FCSS

# Staff Report

**To:** Town Council  
**From:** Fire Chief Kelly Starling  
**Date:** February 7, 2014  
**Re:** Engine 13-2

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As directed by council, on January 27, 2014 our 1977 Fire Engine was taken out of service. Engine 13-2 was taken out of service because of mechanical issues, safety issues, and was likely not able to meet the requirements /standards to pass a pump test. Engine 13-2's equipment will be transferred to the M.D of Willow of Creek fire apparatus to act as the Town of Claresholm second up Fire apparatus in case of an emergency. The Town of Claresholm now has one fire apparatus, which is a 2002 GMC fire engine (Engine 13-1).

*Kelly Starling, Fire Chief*

# **INFORMATION ITEMS**



# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO CAO</b>	<b>Vendor #</b>	<b>Vendor Name</b>	<b>Amount</b>
					<b>Batch # 17271</b>
48292	2014-01-17		900100	ROYAL CANADIAN LEGION	1,123.36
					<hr/> 1,123.36
					<b>Batch # 17274</b>
48293	2014-01-17		600	ALBERTA ASSOCIATION OF M.D.'S	24,518.33
48294	2014-01-17		1025	ALBERTA ONE CALL LOCATION CORP	9.45
48295	2014-01-17		6390	BISHOFF AUTO & AG CENTRE	1,732.72
48296	2014-01-17		11250	CANADIAN LINEN SUPPLY	709.85
48297	2014-01-17		786578	CENTRAL SHARPENING LTD.	47.25
48298	2014-01-17		786718	CICON ENGINEERING	3,540.60
48299	2014-01-17		13125	CLARESHOLM CARE CENTRE	40.50
48300	2014-01-17		13660	CLARESHOLM LOCAL PRESS	56.70
48301	2014-01-17		14085	CLARESHOLM NAPA AUTO	150.00
48302	2014-01-17		13600	CLARESHOLM PUBLIC LIBRARY	2,115.00
48303	2014-01-17		14205	CLEAN BRITE CHEMICAL SERVICES LTD.	331.34
48304	2014-01-17		785973	CLEARTECH INDUSTRIES INC.	6,554.32
48305	2014-01-17		786697	CNH CAPITAL C3115	5,774.15
48306	2014-01-17		786785	CUMMINS WESTERN CANADA LP	44.57
48307	2014-01-17		21350	EDDIE'S HANG-UP DISPLAY	535.29
48308	2014-01-17		786397	EPCOR	106.78
48309	2014-01-17		787513	Everest Construction Management Ltd.	41,978.89
48310	2014-01-17		76356	Excel Telecommunications (Canada) Inc.	11.52
48311	2014-01-17		26201	FERG'S SEPTIC SERVICE LTD	561.75
48312	2014-01-17		786257	FOOTHILLS FORD SALES	252.36
48313	2014-01-17		787505	FOX, ALICIA	1,418.14
48314	2014-01-17		49980	HARRY'S TIRE SALES (1984) LTD.	1,220.44
48315	2014-01-17		787522	HIFAB HOLDINGS LTD.	130.84
48316	2014-01-17		36800	HOME HARDWARE	846.16
48317	2014-01-17		850	JOHN DEERE FINANCIAL	58.54
48318	2014-01-17		786359	KLEARWATER EQUIPMENT AND TECHNOLOGIES CORP.	10,707.06
48319	2014-01-17		56155	LIFESAVING SOCIETY	100.00
48320	2014-01-17		786659	LIVINGSTONE RANGE SCHOOL DIVISION	462.08
48321	2014-01-17		786704	MINISTER OF FINANCE (LT)	60.00
48322	2014-01-17		786872	MPE ENGINEERING LTD.	14,549.86
48323	2014-01-17		65000	MUNICIPAL DISTRICT OF WILLOW	9,581.24
48324	2014-01-17		786101	NEEDHAM AUTO BODY	2,537.13
48325	2014-01-17		786905	ONECONNECT SERVICES INC. T46194	32.08
48326	2014-01-17		76300	PEDERSEN TRANSPORT LTD.	97.64
48327	2014-01-17		76400	PITNEYWORKS	1,275.00
48328	2014-01-17		786050	PLANET CLEAN (LETHBRIDGE) LTD.	277.92
48329	2014-01-17		786453	PRAXAIR CANADA INC.	911.63
48330	2014-01-17		80000	PUROLATOR COURIER	139.52
48331	2014-01-17		786152	SHANAHAN'S LIMITED PARTNERSHIP	1,611.75
48332	2014-01-17		13525	SOBEYS CLARESHOLM	1,944.25
48333	2014-01-17		900	TELUS	3,747.16
48334	2014-01-17		786191	TENAQUIP LIMITED	197.19
48335	2014-01-17		786437	THE WRITE SOURCE	90.23
48336	2014-01-17		101400	UNITED FARMERS OF ALBERTA	75.69



Claresholm

# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

2014-Feb-6

3:07:56PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48337	2014-01-17			111705	WC CLASS II REGIONAL LANDFILL	8,128.51
48338	2014-01-17			786784	WESTWIND CHEVROLET	177.18
48339	2014-01-17			900000	Alberta Municipal Service Corporation	8,295.00
48340	2014-01-17			900000	Coast to Coast Computer Products	355.00
48341	2014-01-17			900000	O'CANADA GEAR	488.25
						158,586.86

						<b>Batch #</b>	<b>17275</b>
48342	2014-01-17			650	ALBERTA BLUE CROSS	6,676.46	
48343	2014-01-17			786517	AMSC INSURANCE SERVICES LTD.	3,905.49	
48344	2014-01-17			2550	AUMA	4,041.47	
48345	2014-01-17			786195	Benchmark Assessment Consultants Inc.	4,228.09	
48346	2014-01-17			12350	CHINOOK COUNTRY TOURIST ASSOC.	4,620.00	
48347	2014-01-17			76150	Claresholm Animal Rescue Society	15,000.00	
48348	2014-01-17			785935	CLARESHOLM CHAMBER OF COMMERCE	305.00	
48349	2014-01-17			13175	CLARESHOLM COMMUNITY CENTRE HALL BOARD	8,000.00	
48350	2014-01-17			786568	CLARESHOLM CURLING CLUB	1,200.00	
48351	2014-01-17			786465	CLARESHOLM GOLF CLUB	25,000.00	
48352	2014-01-17			13600	CLARESHOLM PUBLIC LIBRARY	55,000.00	
48353	2014-01-17			786950	CLARESHOLM SELF STORAGE	598.50	
48354	2014-01-17			786141	CLARESHOLM TAXI	926.10	
48355	2014-01-17			14205	CLEAN BRITE CHEMICAL SERVICES LTD.	408.71	
48356	2014-01-17			785951	COMMERCIAL AQUATIC SUPPLIES	122.85	
48357	2014-01-17			786743	DRC COMMUNICATIONS INC.	567.00	
48358	2014-01-17			24060	EVCON FARM EQUIPMENT LTD.	4,882.50	
48359	2014-01-17			786505	GRAPHCOM PRINTERS LTD.	240.24	
48360	2014-01-17			786416	KELLER, RANDY	136.49	
48361	2014-01-17			786751	LGAA	178.50	
48362	2014-01-17			56155	LIFESAVING SOCIETY	480.31	
48363	2014-01-17			56200	LOCAL AUTHORITIES PENSION PLAN	23,386.02	
48364	2014-01-17			65040	MUNICIPAL INFORMATION SYSTEMS	959.14	
48365	2014-01-17			71400	Oldman River Regional Services Commission	25,742.04	
48366	2014-01-17			786167	PITNEY BOWES GLOBAL CREDIT SERVICES	1,385.79	
48367	2014-01-17			786050	PLANET CLEAN (LETHBRIDGE) LTD.	362.08	
48368	2014-01-17			786156	Q.E.D. ENTERPRISES LTD.	971.62	
48369	2014-01-17			86300	RECEIVER GENERAL FOR CANADA	21,120.19	
48370	2014-01-17			787523	SANDERS, DARREN	126.00	
48371	2014-01-17			91265	SCHUWEILER, MIKE	525.00	
48372	2014-01-17			91377	SOUTHERN AB RECREATION ASSOC.	100.00	
48373	2014-01-17			900	TELUS	694.05	
48374	2014-01-17			786500	TRINUS TECHNOLOGIES INC.	157.50	
48375	2014-01-17			900000	CHINOOK WEBS INC.	315.00	
48376	2014-01-17			900000	Claresholm & District Transportation Society	5,000.00	
48377	2014-01-17			900000	Government Finance Officers Association	262.50	
48378	2014-01-17			900000	KERR, JEFFERY	500.00	
48379	2014-01-17			900000	TITAN WHOLESALE 2012 INC	18.71	
48380	2014-01-17			900000	TOWN OF RAYMOND	150.00	
48381	2014-01-17			900000	VOLUNTEER ALBERTA	80.00	
						218,373.35	



Claresholm

# TOWN OF CLARESHOLM

## Cheque Listing For Account Payable

Page 3 of 3

2014-Feb-6

3:07:56PM

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
48382	2014-01-24			786179	ENERGO VENTURES INC		1,793.40
48383	2014-01-24			26201	FERG'S SEPTIC SERVICE LTD		115.50
48384	2014-01-24			786584	HACH SALES & SERVICE CANADA LTD.		846.20
48385	2014-01-24			76300	PEDERSEN TRANSPORT LTD.		197.75
48386	2014-01-24			786428	TransAlta Energy Marketing Corp.		63,054.16
48387	2014-01-24			900000	PARSEYAN, PAYMAN		1,785.56
							<hr/>
							67,792.57

**Total**

**445,876.14**

\*\*\* End of Report \*\*\*





# PORCUPINE HILLS LODGE REGULAR MEETING

Wednesday, January 15, 2014 7:00 p.m.

Members Present: Janice Binmore (Town of Stavelly Representative), Pam Crone (Town of Stavelly Member at Large), Denise Larabie (acting CAO), Earl Hemmaway (MD Representative), Audrey Hoffman (MD Member at Large), Lyal O'Neill (Town of Claresholm Representative), Judy Van Amerongen (Town of Claresholm Member at Large/acting secretary).

1. **Meeting Called to Order** by Earl Hemmaway at 7:12 p.m.
2. **Additions to Agenda** None
3. **Acceptance of Agenda.** Audrey Hoffman moved acceptance. Carried.
- 4./5. **Acceptance of last month's minutes.** Lyal O'Neill moved acceptance of minutes as presented. Carried.
6. **Chairman's Report.** Earl Hemmaway referred his report to In Camera Section.  
**Vice-Chair Report.** Judy Van Amerongen informed Board of changes to brochures. Ordered 250. Website ready to go live as soon as pictures and bios of staff sent to MDC.
- 6.1 **Financial Report** - Incorrect (last month's) financials presented. Approval of December's financials tabled until next month, when we receive December and January financials. Moved by Judy Van Amerongen to table until next meeting. Carried.
7. **Manager's Report.** Some outback doors need replacing. Quote presented by Denise Larabie. Discussion of problems. Janice Binmore moved repairs be done as per quote. Motion carried.  
  
Question arose regarding repayment of staff first aid course. Reference to policy handbook. Staff to pay for initial first aid training. Board to reimburse upgrades thereafter.  
  
Inquiry by Denise Larabie as to increasing the number of phone lines to Lodge, as when fax and line 1 are being used at same time, difficult to contact Lodge. Motion made by Lyal O'Neill to have Denise obtain quote on receiving more lines and voicemail to existing account. Carried.  
Pam Crone moved acceptance of Manager's report. Carried.  
  
**Recreation Report.** Submitted in package. Judy Van Amerongen moved acceptance. Carried.
8. **Maintenance Report.** Submitted in package. Janice Binmore moved acceptance. Carried.
- 8.1 **Supportive Units (Outbacks)** Denise informed Board ALL units rented.
- 9./10. **Committee Report/Correspondence** None to present
11. **In Camera.** Pam Crone moved meeting go in camera to discuss legal and personnel issues. Lyal O'Neill moved we go out of camera 9:46 p.m.. Carried. Audrey Hoffman moved Denise Larabie continue to be paid an extra \$1,000 per month paid on an interim basis, and \$250 per month to cover phone and gas expenses, while in CAO position, until absent CAO, Arlette Heck returns, as per Doctor's Note (March 31, 2014). Denise Larabie to be paid \$200/ month retroactive to her accepting interim position in October to cover expenses incurred. Motion carried.
12. **Adjournment.** Janice Binmore moved adjournment 9:53 p.m. All in favour. Carried.  
Next regular board meeting Feb. 4, 2014 at 7:00 p.m.



# The Navigator

Issue 28 • Printed February 3, 2014

Claresholm, AB

*The Olympic flag ... has a white background, with five interlaced rings in the centre: blue, yellow, black, green and red ... This design is symbolic; it represents the five inhabited continents of the world, united by Olympism, while the six colors are those that appear on all the national flags of the world at the present time.*

— Pierre de Coubertin (1931)

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

## WELCOME DAVE ADAMS!

On January 20, Mr. Dave Adams began as Principal of Willow Creek Composite High School. Mr. Adams has extensive administrative experience serving as Principal in four different schools over the course of his career. Most recently, he served as Principal of Alruwad International School (AIS) in Muscat, Oman. He has served as a former Executive Director for Lethbridge Family Services, and has prior experience as an Administrative Professional Officer and Instructor for the Faculty of Education at the University of Lethbridge. Mr. Adams is well known in the sports world as a longtime coach at all levels including his most recent role as Head Coach of the University of Lethbridge Pronghorn Men's Basketball team. Mr. Adams is currently a National Triathlon Team Member and a previous National Champion in the 2008 Sprint Triathlon. Welcome Dave!



## GRAD UPDATE

Plans for graduation are continuing. **Beef Jerky Sales!** Grads will be selling one pound bags of Alberta Beef Jerky during the month of February for \$20.00. The jerky is produced by Three City Foods in Nanton. Contact a grad or the school to place your order. **Photos:** On the day of graduation you may have a picture taken of yourself receiving your certificate. A \$10 fee needs to be paid in advance for you to receive this picture.

There will be additional checkmark and fundraising opportunities in the future, so watch the announcements for opportunities to get involved. Grad 2014 is on June 27, 2014.

## JUNIOR HIGH SKI TRIP

The Junior High Ski Trip is scheduled for Wednesday, Feb. 26. Forms and money are **due by Thursday, Feb. 6.** Hand forms to the office or to Mr. Gibson by the deadline. For those who cannot go on the ski trip, there is an alternative field trip of bowling and swimming in Lethbridge scheduled on the same day. Forms are in the office for students to pick up. For those students who do not participate in these field trips, there will be regular classes.

*February 7–23: The 2014 Winter Olympics will be held in Sochi, Russia*

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

## INSIDE THIS ISSUE:

- Welcome Principal Adams
- Grad Update
- Ski Trip
- Sports Update & Calendar
- School Council
- February 2014 Calendar
- Harlem Crowns Game

## REMINDER!

The drive through in front of the school is a **ONE WAY** from East to West.

**ONE WAY** →

THE FABULOUS  
**HARLEM CROWNS**  
BASKETBALL TEAM

**COMEDY IN MOTION**

FUNNY FANTASTIC HILARIOUS

Join us for  
fun on Feb. 25  
Support School  
Sports!  
**TICKETS ON  
SALE NOW!**





## FROM THE PRINCIPAL: Dave Adams



Greetings to all in the learning community of Willow Creek Composite High School and welcome to the new semester which started on January 31.

With the new semester comes fresh starts and beginnings for all in the building including a change in the principal at the school. Mr. Ian Stewardson has done an outstanding job here and has left some very big shoes to fill with his departure. His vision, expertise, and institutional knowledge will not leave the building when he does, as his creative fingerprints are all over the renovated school and educational programs. We wish him all the best in his future endeavors as an Executive Staff Officer in the area of Member Services for the Alberta Teachers' Association.

Thank you to all members of the learning community for making the transition into the school as seamless as possible. Willow Creek Composite High School will be the fifth school that I have been Principal, with stops as Executive Director at Lethbridge Family Services and Instructor/ Head Basketball Coach at the University of Lethbridge. All of these opportunities were great learning experiences and the valuable lessons gained will be shared as we move forward at our school together.

It is refreshing to witness that the Willow Creek Composite High School motto of "Pride in Performance" is part of the everyday life here at the school. We will continue to focus on this statement and strive to remind the students and staff of our guiding vision in all our work that we do together. "Pride in Performance" is a powerful message for our students and staff as it instills a lifelong aspiration to be your best in all that you do.

Please feel free to stop by the school for a visit to introduce yourself and if you have not already done so, to check out the beautiful renovations completed on the school.

## DID YOU KNOW?

Alberta Education made two major decisions last spring that impact the budgets of schools in a very real way for the 2013-2014 school year. The first cut was a 56% reduction in funding for courses offered by Alberta Distance Learning, which were completed by our students.

The second cut was a 40% reduction in funding for work experience and special projects credits.

### How does this impact WCCHS?

Based on the number of work experience and special project credits earned in the 2012-2013 school year it would result in \$72,750 less. The change in ADLC funding would yield \$54,770 less. This combination of reduced funding would account for nearly 6% of our budget.

In order to combat this impact in our budget, we have tried to limit the number of partially funded courses students enroll in. If we allow students to drop fully funded courses for partially funded courses it impacts our budget directly. The less income we have as a school, the larger the classes need to be, and the smaller the breadth of courses we can offer.

It is our hope that you will understand that the number of credits high school students earn, has a direct relationship with the dollars we have to operate with. The more money the school has, the more opportunities for students.

## SPORTS UPDATES

### Basketball:

The Cobras will host three tournaments this season. JV Girls on January 31-February 1; Senior Varsity Boys on February 7-8; and Senior Varsity Girls on February 14-15.

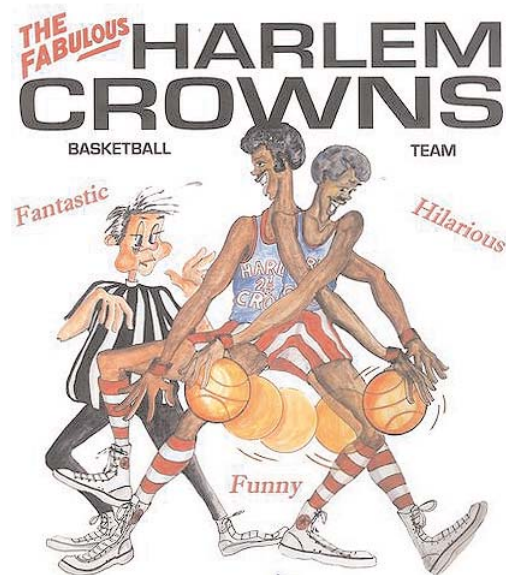
The Junior High Post Season tournaments will be held February 28-March 1. WCCHS will be hosting the A Girls tournament. The following weekend the A Boys will be hosting the 3J Zone tournament.

### Curling:

Our Mixed team has advanced to the Zone tournament in Lethbridge on February 11-12. The Boys' team missed by a narrow margin in the final end at the District playoff.

### Fundraising:

Orange/Grapefruit sales went very well. We still have a few boxes of oranges and grapefruit available for purchase as we order a few extra for anyone who missed the initial deadline. They can be purchased by calling the school. **Fruit will be arriving at WCCHS on February 10.** Please come and pick up your order that afternoon and evening. Those who are unable to pick up that day please call or email so we can make arrangements for alternative pick up.



On February 25, the "Harlem Crowns" will be coming to WCCHS with their special brand of basketball entertainment for the whole family. They will be playing against the Claresholm mens' group that meets and plays on Tuesday nights. The fabulous Harlem Crowns Basketball Team was organized by Charles Smith, a former member of the world-famous Harlem Globetrotters for 12 years. He organized the Crowns in the late 50's and after many years of success, he sold his franchise to a group of Northern California businessmen. The Crowns will play a total of 150 games this year in the United States, Canada and Asia.

### GET YOUR TICKETS TODAY!!

There will be a preliminary game hosted by the WCCHS Junior High B Boys

basketball team. The evening begins with the Junior High game at 5:00 pm followed by the Crowns game/show at 7:00 pm. Tickets can be purchased in advance from any WCCHS athlete or at the school. Advance tickets are \$9 or \$10 at the door.

## SCHOOL COUNCIL

Willow Creek Composite School Council belongs to a larger parent council that encompasses all school councils in Alberta. It is called the Alberta School Councils' Association (ASCA). Every year in April they hold their Annual General Meeting and important issues from across the province are discussed and voted on. Those parents that have attended our meetings know that these are called "resolutions". These take several months to create by different school councils across the province. A draft of the resolutions has been created and can be viewed at [www.albertaschoolcouncils.ca/?page=AGM](http://www.albertaschoolcouncils.ca/?page=AGM) We will discuss and vote on these resolutions as a council at our March meeting.

The ASCA would like you to consider nominating a deserving School Council, Parent of Distinction or Learning Partnership in your community. Deadline to submit a nomination is February 28, 2014. More information is available at [www.albertaschoolcouncils.ca/?page=Awards](http://www.albertaschoolcouncils.ca/?page=Awards)

An opportunity to participate and discuss the transformation taking place in our education system happens in Calgary on February 19, 2014 at the Inspiring Education Symposium. More available at: [www.curriecom.com/inspiringeducation2014/register.asp](http://www.curriecom.com/inspiringeducation2014/register.asp)

Please consider attending our February meeting and note that we will meet after the break on Feb. 27. We will be welcoming our new principal Mr. Dave Adams! Our meetings start at 6:30 pm. If you have any questions do not hesitate to call Ruth Lindquist at 403-625-3123. Remember, all parents are welcome to attend!

## PROM FASHION SHOW

Junior Prom Sweet Heart supper and fashion show February 13 Fashion show at 7:00 pm at WCCHS gym. There is \$2 admission for the fashion show. Prom will be held on May 9, 2014. Stay tuned for more details!

## INTERNATIONAL TRAVEL GROUP

The International Travel Study group is going to Greece this year. We leave April 11, returning on the 21, with 26 students. We have a Parent info meeting on March 6 at 7:00 pm, at the WCCHS library. The teacher chaperons are: Pamela Russell, Janet Walker, and Malik Salman.

## TRUSTEES

Ward 1 trustees are John McKee and Bradley Toone. Please feel free to speak with them about any concerns you may have.

## UPCOMING DATES TO NOTE

Report Cards	February 3
FRUIT PICK UP	February 10
Staff Appreciation Week	Feb. 10-14
Prom Sweetheart Supper & Fashion Show	February 13
Family Day week off	February 17-21
Harlem Crowns Game	February 25
International Travel Club Parent Meeting	March 6
Prom 2014	May 9
Grad 2014	June 27



## HOME GAME SCHEDULE for February 2014

Feb. 3	High School Girls	vs	Immanuel Christian	JV 6:00 SV 7:30
Feb. 4	Jr. High B Girls	vs	J T Foster	4:15
Feb. 4	Jr. High A Girls	vs	J T Foster	5:30
Feb. 6	High School Girls	vs	Stirling	JV 6:00 SV 7:30
Feb. 10	High School Girls	vs	Immanuel Christian	JV 6:00 SV 7:30
Feb. 11	Jr. High B Boys	vs	J T Foster8	4:15
Feb. 12	High School Boys	vs	Picture Butte	JV 6:00 SV 7:30
Feb. 13	Jr. High B Boys	vs	F P Walshe	4:30 @ WMES
Feb. 25	Jr. High B Boys	vs	J T Foster7	5:00
Feb. 25	Harlem Crowns	vs	Claresholm Men	7:00
Feb. 26	High School Girls	vs	F P Walshe	JV 6:00 SV 7:30
Feb. 27	Jr. High B Boys	vs	Crowsnest	5:30
Feb. 27	Jr. High A Boys	vs	Crowsnest	6:45

## JR HIGH TRAVEL CLUB

Jr High Travel club news: Our jackets have been ordered (thanks again to the Kinsmen, Elks and Royal Purple) and we have our travel dates! Our group of 25 people (19 students grades 7-9 and 6 adults) will be travelling to Montreal on Saturday April 12th EARLY! We will arrive at Montreal with plenty of time to start our trip off well. We will arrive home (after visiting Montreal, Quebec City, Ottawa and Toronto) around supertime on Saturday April 19th. If you have questions, contact Merry Franz.

# Yearbook It!

**YEARBOOKS NOW ON SALE!**  
\$40 each  
Make your payment at the office

**WCCHS Alumni?**  
Register your information at  
[www.wcchsalumni.com](http://www.wcchsalumni.com)



## HOW TO REACH US

Main Phone 403-625-3387  
website: [www.lrsd.ab.ca/schools/willowcreek](http://www.lrsd.ab.ca/schools/willowcreek)  
email: [AdmasD@lrsd.ab.ca](mailto:AdmasD@lrsd.ab.ca)  
News to add? [dofsteel@shaw.ca](mailto:dofsteel@shaw.ca)

IS YOUR CHILD ABSENT FROM SCHOOL?  
Call the school **403-625-3387** to let us know!

# February 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
Basketball Home Game - See schedule						
2	3	4	5	6	7	8
				Junior High Ski Forms DUE!!	SV Boys Basketball Tournament	
9	10	11	12	13  @ WMES	14	15
	ORANGE/GRAPE-FRUIT PICKUP DAY <i>afternoon/evening</i>	Curling Zones - Mixed		Prom Fashion Show 7 pm • \$2 admission	SV Girls Basketball Tournament	
	Staff Appreciation Week 2014					
16	17 FAMILY DAY Holiday	18 Days in lieu of Parent / Teacher Interviews	19	20 Teachers' Convention	21	22
Family Day • Teacher's Convention - No school this week!						
23	24	25	26	27	28	
		Harlem Crowns Basketball Game 5 pm Warm Up Game 7 pm Show/Game	Jr. High Ski Day!	School Council 6:30 Sports Society 8:00	Jr. High Basketball Post Season Tournament	

Willow Creek Composite High School • Grades 7-12


P.O. Box 219 • 5318 - 2nd St. W., Claresholm, AB T0L 0T0 • Phone: 403-625-3387 • Fax: 403-625-3289 • [www.lrsd.ab.ca/school/willowcreek](http://www.lrsd.ab.ca/school/willowcreek)



## Karine Wilhauk

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**From:** Oldman Watershed Council <bev@oldmanbasin.ccsend.com> on behalf of Oldman Watershed Council <leta@oldmanbasin.org>  
**Sent:** January-28-14 6:59 PM  
**To:** Karine Wilhauk  
**Subject:** Water in a Changing Climate - Join the Discussion!



**WATER IN A CHANGING CLIMATE  
CITIZEN PANEL**

FEBRUARY 22, 2014 UNIVERSITY OF LETHBRIDGE

**Join a discussion about climate change & water**

From floods to droughts, communities in Alberta already struggle with water-related challenges.

These challenges will intensify with climate change.

You're invited to share your views with other citizens at this one-day workshop in Lethbridge on February 22, 2014.

Results from this panel will inform the Oldman Watershed Council's Integrated Watershed Management Plan.

Prior knowledge of climate change is **NOT** needed.


Participants will receive a \$100 honorarium.

**APPLY ONLINE:** <http://www.albertaclimatedialogue.ca/watershed>

**FOR MORE INFORMATION CONTACT:**

**ERIN NAVID**  
UNIVERSITY OF CALGARY  
(403) 220-7928  
elnavid@ucalgary.ca

**SHANNON FRANK**  
OLDMAN WATERSHED COUNCIL  
(403) 382-4239  
shannon@oldmanbasin.org





January 22, 2014

**2014 SAEWA MEMBERSHIP FEE**

**Town of Claresholm**

PO Box 1000  
Claresholm, AB T0L 0T0

Chief Administrative Officer  
Kris Holbeck

As your community is a member of the Southern Alberta Energy from Waste Association, the SAEWA Board has directed the Manager to issue invoices for the 2014 Membership Fees.

The Member Per Capita fee remains at \$0.40

The following indicates the breakout of the 2014 Membership Fee:

<b>Town of Claresholm</b>	<b>3,758</b>	<b>*</b>	<b>\$ 0.40</b>	<b>\$ 1503.20</b>
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Per Capita population is based on 2013 [http://www.municipalaffairs.alberta.ca/mc\\_municipal\\_profiles.cfm](http://www.municipalaffairs.alberta.ca/mc_municipal_profiles.cfm)

Please consider this notice your invoice for 2014.

Please make cheque payable to:

**Southern Alberta Energy from Waste Association or SAEWA**

If you have any questions please contact me,

Thank you

Ron Knoedler  
Administrative Manager  
SAEWA  
[ron@saewa.ca](mailto:ron@saewa.ca)

*The Southern Alberta Energy-from-Waste Association (SAEWA) is a non-profit coalition of 66 municipal entities and waste management jurisdictions in southern Alberta. SAEWA is committed to the research and implementation of energy recovery from non-recyclable waste materials that will reduce long-term reliance on landfills. Established in 2009, SAEWA is seeking to foster sustainable waste management practices that contribute to our society's overall resource efficiency and environmental responsibility. SAEWA is in the planning stages to develop an **Energy-From-Waste Facility** that will handle the conversion of municipal and other sources of solid waste into electricity.*

# Alberta SouthWest Bulletin February 2014

## Regional Economic Development Alliance (REDA) Update



- James Van Leeuwen, Ventus Development Services, provided a special presentation on broadband issues. In the context of economic development, it is increasingly evident that this is a vitally important issue in AlbertaSW. Next steps toward developing a specific plan for the region will be researched and presented at the next Board meeting.
- Natalie **Gibson** presented two days of Economic Developers Alberta (EDA) training: “Business Investment and Attraction” to 33 participants and “Economic Development for Elected Officials” to 20 participants. The courses are a very good way to network and discuss governance and community leadership as it relates to creating the context for balanced growth to occur in our communities.
- Community Futures (CF) Alberta Southwest, CF Crowsnest Pass and AlbertaSW REDA have formed a partnership to pilot an innovative Foreign Direct Investment (FDI) project. Supported by a combination of federal and provincial resources, this will be the first phase of developing a regional FDI strategy. Collaboration, workshops and research will have a high level of regional engagement, collecting information through the Regional Economic Advice and Liaison (REAL) Team Network and also establishing Community Investment Readiness (CIR) task team to tackle specific issues. Call the AlbertaSW office if you would like to be involved or know more about the projects!
- The Alberta SouthWest Photo Gallery has been reformatted for easier sharing, improved viewing, and better overall presentation. Partner communities and media can now access over 1,000 images of the region. View the photos at <https://albertasouthwest.shutterfly.com/pictures>  
Please call the AlbertaSW office for information to download or upload your photos!

### UPCOMING:

- ❖ 14th Annual Growing Rural Tourism Conference, Camrose AB  
Monday March 3, 2014 - Wednesday March 5, 2014 Regional Exhibition Center
- ❖ 4<sup>th</sup> Annual Canadian Badlands Tourism Development Conference and AGM, Lethbridge AB  
Tuesday, March 25, 2014 - Thursday March 27, 2014 Coast Hotel
- ❖ Annual Economic Developers Alberta (EDA) Conference 2014, Kananaskis Country AB  
Wednesday April 9, 2014 - Friday April 11, 2014 Delta Hotel
- ❖ Alberta SouthWest Annual General Meeting Wednesday June 4, 2014, Waterton Lakes AB
- ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB  
Wednesday September 10, 2014 - Friday September 12, 2014
- ❖ 46th Annual Economic Developers Association of Canada (EDAC) Conference, Calgary AB  
Saturday September 27-30, 2014 - Tuesday September 30, 2014

[WWW.ALBERTASOUTHWEST.COM](http://WWW.ALBERTASOUTHWEST.COM)

Alberta SouthWest  
Box 1041  
Pincher Creek AB T0K 1W0  
403-627-3373 or 1-888-627-3373  
[bev@albertasouthwest.com](mailto:bev@albertasouthwest.com)  
[bob@albertasouthwest.com](mailto:bob@albertasouthwest.com)





**Alberta SouthWest Regional Alliance**  
**Minutes of the Board of Directors Meeting**  
Wednesday December 4, 2013  
Provincial Building – Pincher Creek



**Board Representatives**

Lloyd Kearl, Cardston County  
Jordan Koch, Glenwood  
Rene Gendre, Fort Macleod  
Blair Painter, Crowsnest Pass  
Maryanne Sandberg, MD Willow Creek  
Beryl West, Nanton  
Shelley Ford, Claresholm  
Tammy Rubbelke, Pincher Creek  
Garry Marchuk, MD Pincher Creek

**Resource Staff**

Kathy Wiebe, Executive Assistant, MD Ranchland  
Bev Thornton, Executive Director, AlbertaSW  
Bob Dyrda, Communications Coordinator, AlbertaSW

**Guest Councillors**

Rick Everett, Nanton

1. Welcome and Introductions
2. Approval of Agenda  
Bev Thornton asked to add correspondence from AUMA. It will be inserted after #11. **Moved** by Maryanne Sandberg THAT the agenda be approved as amended.  
**Carried.** [2013-12-343]
3. Approval of Minutes  
.  
**Moved** by Rene Gendre THAT the minutes of October 2, 2013 be approved as presented.  
**Carried.** [2013-12-344]
4. Approval of Cheque register  
Bev Thornton explained the procedure that is used and advised that this would be presented at the next meeting.  
**Moved** by Shelley Ford THAT presentation of cheque register be deferred until next meeting.  
**Carried.** [2013-12-345]
5. Election of Executive  
  
**Moved** by Maryanne Sandberg THAT in the absence of the current Chair, Board representative Lloyd Kearl conducts the nomination process.  
**Carried.** [2013-12-346]  
  
Tammy Rubbelke nominated Brian “Barney” Reeves as Chair.  
Blair Painter nominated Lloyd Kearl as Chair.  
**Moved** by Garry Marchuk THAT nominations cease.  
**Carried.** [2013-12-347]  
Voting determined Lloyd Kearl to be declared Chair.  
  
Maryanne Sandberg nominated Barney Reeves as Vice Chair.  
**Moved** by Blair Painter THAT nominations cease.  
**Carried.** [2013-12-348]  
Dr. Brian “Barney” Reeves declared Vice Chair.

Jordan Koch nominated Tammy Rubbelke as Secretary Treasurer.  
Moved by Rene Gendre THAT nominations cease.

**Carried.** [2013-12-349]

Tammy Rubbelke declared Secretary Treasurer.

Garry Marchuk nominated Jordan Koch as Designated Director.  
Moved by Beryl West THAT nominations cease.

**Carried.** [2013-12-350]

Jordan Koch declared as Designated Signing Authority.

By consensus, Board also named Mayors Blair Painter, Rene Gendre and Jordan Koch to ensure representation on behalf of AlbertaSW at Mayors and Reeves Meetings.

6. Notice of Motion from October 2, 2013: Regional Business License Policy and Procedures amendment

Moved by Shelley Ford THAT the Board amend Regional Business License Policy and Procedure by adding:

“The Regional Business License agreement between partner municipalities applies only to business license fees and does not preclude costs and regulations associated with development permits or other requirements.”

**Carried.** [2013-12-351]

7. Overview of 2012-2013 Operations Plan and Annual Report

Discussion and questions regarding projects and budgets.  
Accepted as information.

8. SouthWest Invest update

○ “13 WAYS” Audit: AlbertaSW will be piloting a fresh approach to aligning leadership, governance and community engagement.

Each community will be asked to identify key people who have a stake and impact on community leadership and governance.

○ Broadband is seen to be vitally important in AlbertaSW. Board discussed the implications and importance of broadband connectivity in the region to support attracting new people and new investment to our communities. There is an interest to better understand the issues

Presentation on the topic will be arranged for next meeting.

Moved by Blair Painter THAT the update and discussion be accepted as information.

**Carried.** [2013-12-352]

9. Crown of the Continent Geotourism update

○ The wide spread popularity of geocaching was discussed and suggested to fit well within geotourism development.

○ Development of a Crown “app” is another item to explore

○ AlbertaSW will have representation on the “Crown Roundtable Conference planning committee

Moved by Beryl West THAT the update and discussion be accepted as information.

**Carried.** [2013-12-353]

10. Communications Coordinator Report

Bob Dyrda provided an update on Wi-Fi analytics. These reports will also be sent electronically to the Board.

Moved by Maryanne Sandberg THAT the reports be accepted as information.

**Carried.** [2013-12-354]

11. Correspondence from AUMA President Helen Rice to Deputy Premier, Hon. Thomas Lukaszuk

Ms. Rice has asked the Deputy Premier, Minister of Enterprise and Advanced Education, to ensure that Regional Economic Development Alliances (REDAs) are actively engaged and are fairly and fully included in the results based budgeting review that the province has enacted, emphasizing the value and benefit of regional collaboration.

12. Executive Director Report

Moved by Shelley Ford THAT the report be accepted as information.

**Carried.** [2013-12-355]

13. Roundtable updates

Action items:

- o Schedule another session of EDA Business Investment and Attraction training for Board meeting day, February 5th.
- o Arrange for a broadband information presentation at the next Board meeting.
- o Identify and connect with markets where there are families and workers that we want to attract to the region. Example: attend trade shows in For MacMurray.
- o Provide Board contact list so that communities can share information regarding specific issues (residential development, taxation effects that encourage/discourage value-added activity in rural municipalities, etc.).

14. Board Meetings:

January 1, 2014: no meeting

February 5, 2014: Pincher Creek (tentative)

15. Adjournment

Moved by Garry Marchuk THAT the meeting be adjourned.

**Carried.** [2013-12-356]

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Chair	Date
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**APPROVED February 5, 2014**

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Secretary/Treasurer	Date
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