



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JULY 15, 2014
AGENDA

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING MINUTES JUNE 23, 2014

FINANCES:

1. **MAY 2014 BANK STATEMENT**
2. **JUNE 2014 BANK STATEMENT**

PUBLIC HEARING:

BYLAW #1598 – Water & Sewer Bylaw Amendment

ACTION ITEMS:

1. **BYLAW #1598 – Water & Sewer Bylaw Amendment**
RE: 2nd & 3rd Readings
2. **CORRES: Town of Fort Macleod**
RE: 140th Anniversary Celebration
3. **CORRES: Royal Canadian Legion – Alberta/NWT Command**
RE: Commemorative History Book
4. **CORRES: Municipal District of Willow Creek**
RE: Claresholm Medical Clinic
5. **CORRES: Municipal District of Willow Creek**
RE: Custom Cannabis Inc. Development Permit Circulation
6. **CORRES: Claresholm & District Chamber of Commerce**
RE: Thank You BBQ July 22, 2014
7. **CORRES: Claresholm Junior Rodeo Club**
RE: Fair Days Rodeo Sponsorship
8. **CORRES: Brent Hall**
RE: Mountain View / Saddle Mountain Subdivision
9. **CORRES: Willow Creek Ministerial Association**
RE: Church Directory Sign
10. **CORRES: Claresholm Fire Department**
RE: Annual Golf Tournament
11. **CORRES: The Bridges at Claresholm Golf Club**
RE: Municipal Portion of 2014 Property Taxes
12. **CORRES: Royal Canadian Legion Branch #41**
RE: Municipal Portion of 2014 Property Taxes
13. **CORRES: Hazel Perrier**
RE: Indoor Walking Group Funding 2014-2015
14. **REQUEST FOR DECISION: 2014 Tax Recovery – Harvest Square**
15. **POLICY #REC 07-14: Municipal Park Events**
16. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – June 2014
2. Thank you – Prairie Winds Clubhouse – Clara's Big Ride
3. Alberta Recreation & Parks Association – Conference & Energize Workshop – October 23-25, 2014
4. Claresholm & District Transportation Society Minutes – May 30, 2014
5. Oldman River Regional Services Commission Executive Committee Minutes – April 10, 2014
6. ORRSC Annual Report and Financial Statements 2013
7. Municipal Planning Commission Minutes – June 6, 2014
8. Thank you – Rotary Club of Pincher Creek – Summer Games 2014

ADJOURNMENT



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 23, 2014**

**Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West**

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

ABSENT: Councillor Chris Dixon

STAFF PRESENT: Manager of Regulatory and Property Services and Acting Chief Administrative Officer: Jeffery Gibeau; Secretary-Treasurer: Karine Wilhauk.

MEDIA PRESENT: Rob Vogt, Editor, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor Rob Steel.

AGENDA: Moved by Councillor Ford that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 9, 2014**

Moved by Councillor McAlonan that the Regular Meeting Minutes of June 9, 2014 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1598 – Water & Sewer Bylaw Amendment
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1598, a Water & Sewer Bylaw Amendment, 1st Reading.

CARRIED

2. DELEGATION RESPONSE: Claresholm Healthy Community Coalition

RE: Request to Sponsor T-Shirts for Claresholm Fitness Challenge

Moved by Councillor Fieguth to support the Claresholm Healthy Community Coalition's Fitness Challenge 2014 purchase of t-shirts up to a total amount of \$1,250.

CARRIED

3. CORRES: Municipal District of Willow Creek
RE: 140th Anniversary of the NWMP Celebration

Referred to administration.

4. CORRES: Claresholm Garden Club
RE: Request for Donation

Moved by Councillor Ford to support the Claresholm Garden Club with a donation of \$1,000 to assist the club's beautification efforts in Claresholm in 2014.

CARRIED

5. CORRES: Cassandra Navratil
RE: Mezzanine Rental

Councillor Cutler declared a conflict of interest of 7:21pm and left the meeting.

Moved by Councillor McAlonan to charge Cassandra Navratil a flat fee of \$475 per month plus GST for use of the arena mezzanine for approximately two days per week for the 2014 – 2015 dance season.

CARRIED

Councillor Cutler rejoined the meeting at 7:26pm.

6. CORRES: Claresholm Potters Guild
RE: Relocation

Received for information.

7. REQUEST FOR DECISION: 2014 Infrastructure

Moved by Councillor Cutler to hire Chinook Pipeline Limited Partnership to be the contractor for the 2014 Infrastructure Projects, approving all projects except for the pavement overlay for 55th Avenue West – from 2nd Street West to 1A Street West, for a total project value of \$590,215.00 plus GST.

CARRIED

8. INFORMATION BRIEF: Overland Flooding Event June 18th +

Received for information.

9. ADOPTION OF INFORMATION ITEMS

Moved by Councillor O'Neill that the information items be accepted as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Fieguth that this meeting adjourn at 8:11pm.

CARRIED

Mayor – Rob Steel

Acting Chief Administrative Officer – Jeffery Gibeau

DRAFT

**TOWN OF CLARESHOLM
MAY 2014 BANK STATEMENT**

RECONCILED BALANCE APRIL 30, 2014			\$354,527.87
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$790,278.09		
REVOLVING LOAN RECEIVED	280,000.00		
CURRENT ACCOUNT INTEREST	77.03		
GIC REDEEMED	0.00		
INTEREST ON GICS	0.00		
TRANSFERS FROM T-BILLS	114,547.97		
SUBTOTAL	\$1,184,903.09		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$968,837.92	
PAYROLL CHARGES		165,460.61	
INTEREST ON REVOLVING LOAN		122.46	
REVOLVING LOAN PAID		280,000.00	
LOAN PAYMENTS		0.00	
MASTERCARD PAYMENT		1,973.52	
TRANSFERS TO T-BILLS / GIC PURCHASE		0.00	
NSF CHEQUES		131.92	
SERVICE CHARGES		191.97	
SCHOOL FOUNDATION PAYMENT		0.00	
SUBTOTAL		\$1,416,718.40	
NET BALANCE AT END OF MONTH			\$122,712.56
BANK RECONCILIATION			
BALANCE PER BANK	65,713.20		
PLUS OUTSTANDING DEPOSITS	71,572.05		
LESS OUTSTANDING CHEQUES		-14,572.69	
RECONCILED BALANCE MAY 31, 2014			\$122,712.56
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$407,305.74		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$10,000.00		
NON-RESTRICTED GIC'S	\$1,750,000.00		
PARKING RESERVE	\$3,628.30		
WALKING PATHS RESERVE	\$1,971.04		
OFFSITE LEVY RESERVE	\$62,427.60		
SUBDIVISION RESERVE	\$36,099.41		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 15th DAY OF JULY 2014

K Wilhauk

Submitted: Karine Wilhauk
Secretary Treasurer

**TOWN OF CLARESHOLM
JUNE 2014 BANK STATEMENT**

RECONCILED BALANCE MAY 31, 2014			\$122,712.56
DEPOSITS TO BANK	DEBITS	CREDITS	BALANCE
RECEIPTS FOR MONTH	\$2,679,639.01		
REVOLVING LOAN RECEIVED	0.00		
CURRENT ACCOUNT INTEREST	710.65		
GIC REDEEMED	750,000.00		
INTEREST ON GICS	5,246.44		
TRANSFERS FROM T-BILLS	0.00		
SUBTOTAL	\$3,435,596.10		
CHARGES TO ACCOUNT			
ACCOUNTS PAYABLE		\$339,129.80	
PAYROLL CHARGES		141,332.34	
INTEREST ON REVOLVING LOAN		0.00	
REVOLVING LOAN PAID		0.00	
LOAN PAYMENTS		199,018.75	
MASTERCARD PAYMENT		1,286.24	
TRANSFERS TO T-BILLS / GIC PURCHASE		2,000,000.00	
NSF CHEQUES		2,087.70	
SERVICE CHARGES		504.86	
SCHOOL FOUNDATION PAYMENT		282,084.49	
SUBTOTAL		\$2,965,444.18	
NET BALANCE AT END OF MONTH			\$592,864.48
BANK RECONCILIATION			
BALANCE PER BANK	634,603.75		
PLUS OUTSTANDING DEPOSITS	0.00		
LESS OUTSTANDING CHEQUES		-41,739.27	
RECONCILED BALANCE JUNE 30, 2014			\$592,864.48
OTHER BALANCES:			
EXTERNALLY RESTRICTED T-BILLS	\$407,601.42		
EXTERNALLY RESTRICTED GIC'S (FCSS)	\$10,000.00		
NON-RESTRICTED GIC'S	\$3,000,000.00		
PARKING RESERVE	\$3,631.58		
WALKING PATHS RESERVE	\$1,973.54		
OFFSITE LEVY RESERVE	\$62,486.98		
SUBDIVISION RESERVE	\$36,133.57		
REVOLVING LOAN BALANCE		\$0.00	

SUBMITTED TO TOWN COUNCIL THIS 15th DAY OF JULY 2014

Karine Wilhauk

Submitted: Karine Wilhauk
Secretary Treasurer

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1598**

A Bylaw of the Town of Claresholm to amend Bylaw #1510 being a bylaw respecting water-works, sewers and plumbing in the Town of Claresholm.

WHEREAS it is deemed expedient and proper pursuant to the provisions of the *Municipal Government Act* that the Council of the Town of Claresholm shall issue a Bylaw to amend its existing Water & Sewer Bylaw.

NOW THEREFORE under the authority and subject to provisions of *Municipal Government Act*, the Council of the Town of Claresholm duly assembled does hereby enact;

1. The Town of Claresholm Water & Sewer Bylaw #1510 shall be amended as follows:

REMOVE: Current Section 13.7

13.7 When water service is inactive, the basic sewer and garbage rates will also be deemed inactive.

ADD: Revised Section 13.7

13.7 When the water service has been shut off and is inactive, the basic water, sewer, garbage and recycling rates will continue to apply.

2. This Bylaw shall take effect on the date of final passage.
3. Bylaw #1510 is hereby amended.

Read a first time in Council this **23rd** day of **June** 2014 A.D.

Read a second time in Council this day of 2014 A.D.

Read a third time in Council and finally passed in Council this day of
2014 A.D.

Rob Steel, Mayor

Jeff Gibeau, Acting CAO



July 2, 2014

For Immediate Release:

Fort Macleod to Celebrate Illustrious Western Heritage with RCMP Musical Ride on August 7th, 2014.

The Town of Fort Macleod announced today that it plans to hold a 140th Anniversary Celebration on August 7th, to commemorate the arrival of Colonel James F Macleod and the North West Mounted Police (NWMP) to what would become the settlement of Fort Macleod and the province of Alberta — a landmark event, for the region, the province, the RCMP, and the country itself.

The development of this first fort in 1874 brought law and order to a previously lawless region, laying the foundation for the peaceful settlement of what was then known as the North West Territories of Canada, and the beginnings of the internationally renowned Western Canadian culture Alberta is proud to lay claim to today.

The rugged spirit of adventure, the courageousness, perseverance, ingenuity, entrepreneurship, and grace embodied by those first few NWMP and the settlers who followed endures in the sons and daughters of the town's founding fathers. That spirit, that love of the west, and the freedom that rides on the winds of change is what makes the character of Fort Macleod so unique – in a word, resilient.

To celebrate this momentous occasion, the Town of Fort Macleod is honoured to have been chosen to host the world famous RCMP Musical Ride on the night of August 7th. The RCMP Musical Ride will feature a full troop of 32 horses and riders. The RCMP initially started out as a cavalry regiment known as the North West Mounted Police. It has a rich history with its officers on horseback and strong historical ties to the Town of Fort Macleod.

"We are so excited to have this opportunity to come together as a community to celebrate the rich history of Fort Macleod," said Councilor Trish Hoskin. "We have so much to be proud of here: our town, the legacy of such great historical significance for the country, and most importantly, the people of Fort Macleod."

There are various events planned throughout the day, at The Fort Museum, The Empress Theatre, on Historic Main Street, and at NWMP Barracks site, culminating with an evening of entertainment at Midnight Stadium. With performers ranging from Can Can girls to trick riders, gunfighters to lawmen, Leon Goodstriker's Indian Games, singers, pipers, Aboriginal drummers and dancers, as well as horses of all shapes and sizes, this event is guaranteed to have something for everyone.

"The founding families in our area literally carry the ancestry of Canada's brave and resilient pioneers, and our First Nations' neighbours in their blood — keeping our history alive. It's high time we celebrate that!" said Councilor Hoskin.

The Town of Fort Macleod's Mayor and Council have extended an open invitation to everyone in the surrounding area, particularly the residents of the MD of Willow Creek, to celebrate the region's illustrious Western heritage in style. For event details, visit www.macleodproud.com, email info@macleodproud.com, or contact the Town Office on 403 553 4425.

About Fort Macleod:

Founded in 1874 with the arrival of Lieutenant-Colonel James Macleod and the North West Mounted Police (NWMP), the Town of Fort Macleod played a pivotal role in Western Canadian history as well as the development of the Royal Canadian Mounted Police (RCMP) and their world renowned RCMP Musical Ride. This vibrant community of over 3,000 people lies within sight of the breath-taking Rocky Mountains, 150 km south of Calgary, 100 km east of the British Columbia border, and 80 km north of the US border, acting as a transportation, industry and tourism hub for Southwest Alberta. Find out more about the town at www.fortmacleod.com.

About The RCMP Musical Ride:

The Musical Ride was developed from a desire by early members of the North-West Mounted Police to display their riding ability and entertain both themselves and the local community. Considering the original Mounted Police members had a British military background, it was inevitable that the series of figures they performed were traditional cavalry drill movements. These movements formed the basis of the Musical Ride. Although legend has it that the first Musical Ride was performed as early as 1876, the first officially recorded Musical Ride was performed in Regina under Inspector William George Matthews in 1887. Over the years the popularity of the Musical Ride has grown - today it is one of the most popular Canadian symbols around the world. For more information, please visit the RCMP website at www.rcmp-grc.gc.ca.

-CELEBRATE- MACLEOD PROUD JOIN US AUGUST 7TH, 2014 FORT MACLEOD, ALBERTA

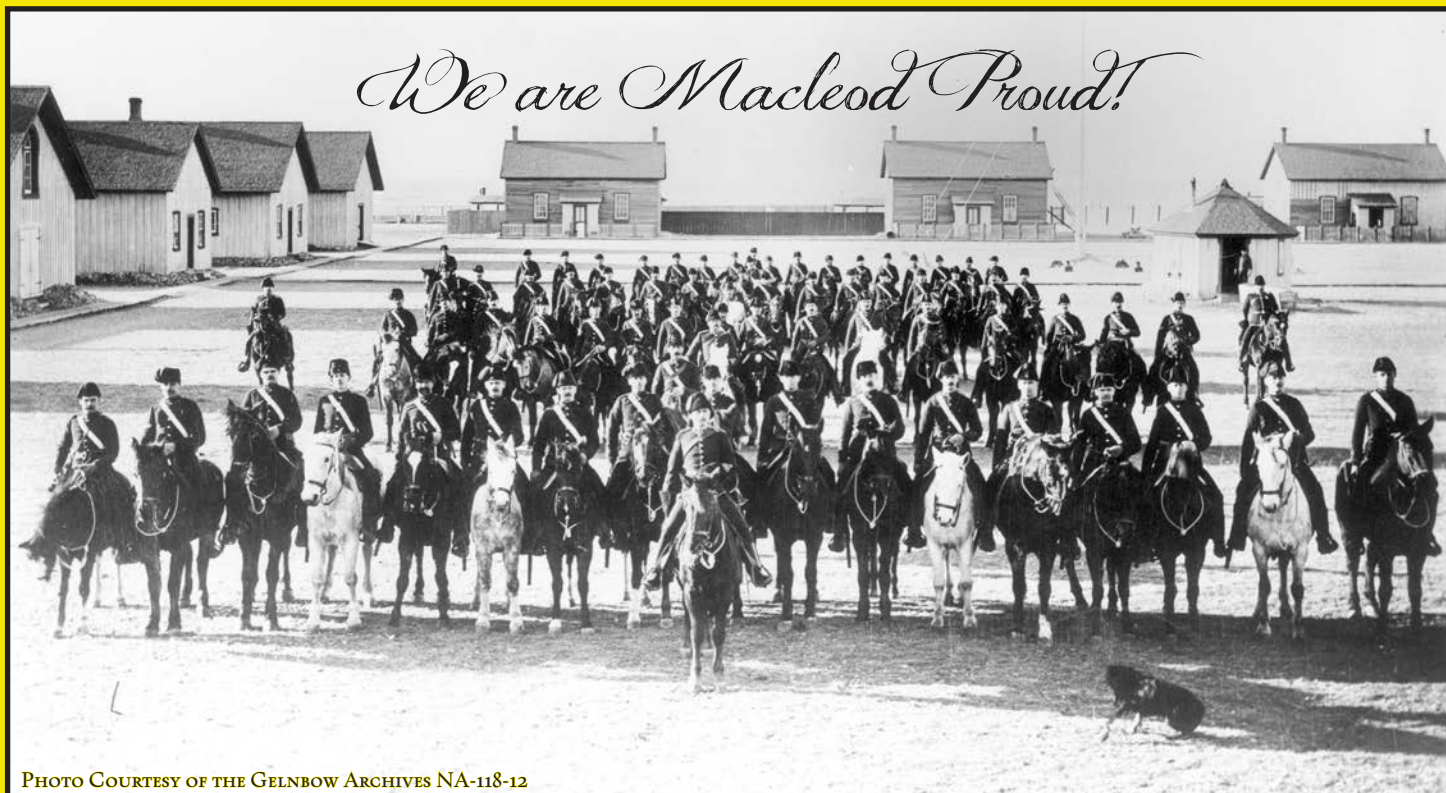


PHOTO COURTESY OF THE GELNBOW ARCHIVES NA-118-12

CELEBRATING 140 YEARS OF OUR ILLUSTRIOUS WESTERN HERITAGE AND THE ARRIVAL OF COLONEL MACLEOD AND THE NORTH WEST MOUNTED POLICE



PHOTO COURTESY OF THE RCMP MUSICAL RIDE

FEATURING THE WORLD RENOWNED ROYAL CANADIAN MOUNTED POLICE MUSICAL RIDE AT MIDNIGHT STADIUM - ENTERTAINMENT STARTS AT 5:30PM

WHAT'S HAPPENING

THE FORT MUSEUM

Join us at The Fort from 12:30 - 3:00 for a free BBQ, as well as special entertainment throughout the day. You'll also get a preview of the evening show, with The Fort's NWMP Musical Ride performances throughout the day.

Admission: 1/2 Regular Price,

RCMP Members: Free

HISTORIC MAIN ST

From The Fort, wander over to Fort Macleod's Historic Main Street for a free old fashioned variety show, featuring musical performances, Highland and Can-can dancers, Aboriginal drummers and dancers, and more.

Time: 3:00 - 4:30pm

Admission: Free

MIDNIGHT STADIUM

Then follow the Highland piper led procession out to Midnight Stadium for the main event. The show kicks off with a round up of the afternoon's performances, followed by Trick Riders, Indian Games, The Fort Museum Riders, and the grand finale - the RCMP Musical Ride.

Time: 5:30 - 8:30pm

Adults \$10 / Students (6 - 17) \$5

Seniors (60-80) \$5 / Families \$30

Under 6 and over 80 - Free

RCMP Members: Free

Visit macleodproud.com for all the details!

TOWN OF FORT MACLEOD
236 CHIEF RED CROW BOULEVARD / 23RD STREET, PO BOX 1420, FORT MACLEOD, AB, T0L 0Z0
P: 877 622 5366 / 403 553 4425 / MACLEODPROUD.COM

Karine Wilhauk

From: Tom Campbell <tcampbell@campaign-office.com>
Sent: July-09-14 3:22 PM
To: Karine Wilhauk
Subject: Town of Claresholm Veterans & Troops Support/Remembrance Ad - Royal Canadian Legion
Attachments: image001.jpg; Ratesheet.pdf; Town of Claresholm Veterans Ad.pdf
Importance: High

Hello Mayor Steel & Council,

First of all, we would like to Thank You very much for your generous support last year in our historic Remembrance project. Your support is a big help and greatly appreciated.

The Veterans would be honoured to have the Town of Claresholm included in this years Remembrance Project. The "Commemorative History Book" is going to be a first class publication, approximately 300 pages. The content of the book will be to highlight the history and important role of the individual Local Legion Branches. The Commemorative History Books will be available to view for all citizens at the local Legion Branches. The books will be available free of charge to the schools and public facilities to educate our younger generation.

The proceeds raised from this project will be used to support Alberta's Veterans and their families as well as Local Youth Programs such as scholarships, cadets and sports.

The Town of Claresholm has been a major sponsor with your 1/4 Page Ad last year. Your renewed support would be a big help and greatly appreciated.

Attached is the ratesheet, letter and your 1/4 Page Support Ad from last year .*

If you have any questions, please let me know. Thank You Very Much Karine.

Best Regards,

Tom Campbell
Royal Canadian Legion
Alberta/NWT Command
18884041877
Campaign Office
tcampbell@campaign-office.com





Alberta/Northwest Territories Command The Royal Canadian Legion

“Commemorative History Book”

Dear Sir/Madam:

Thank you for your interest in the **Alberta/Northwest Territories Command / The Royal Canadian Legion**, representing **Alberta** and the **Territory’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **Alberta/NWT Command Legion** is very proud to be printing **10,000 copies** of a “**Commemorative History Book**”, scheduled for release by March 31, 2015, to highlight the historical role that the Legion plays for our Province’s Veterans and Communities across Alberta/NWT, especially keeping the memory of our Veterans alive.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our “**Commemorative History Book.**” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the Northwest Territories. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Alberta/NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and/or support.

Sincerely,

Wayne Donner
President

The Town of Claresholm has supported this publication with a 1/4 page ad since 2008. From 2008 - 2011, the cost was \$404.76 + GST. In 2012 & 2013, the cost was \$423.81 + GST. KW



Alberta/Northwest Territory Command The Royal Canadian Legion

“Commemorative History Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>GST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$2,185.71	+ \$109.29	= \$2,295.00
Inside Front/Back Cover (Full Colour)	\$1,900.00	+ \$95.00	= \$1,995.00
Full Colour 2 Page Spread	\$3,038.10	+ \$152.90	= \$3,190.00
Full Page (Full Colour)	\$1,519.05	+ \$75.95	= \$1,595.00
Full Page	\$1,138.10	+ \$56.90	= \$1,195.00
½ Page (Full Colour)	\$852.38	+ \$42.62	= \$895.00
½ Page	\$661.90	+ \$33.10	= \$695.00
¼ Page (Full Colour)	\$519.05	+ \$25.95	= \$545.00
¼ Page	\$423.81	+ \$21.19	= \$445.00
1/10 Page (Full Colour)	\$309.52	+ \$15.48	= \$325.00
1/10 Page (Business Card)	\$261.90	+ \$13.10	= \$275.00

G.S.T. Registration # R12 397 0410

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Alberta/NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:
Alberta/NWT Command
The Royal Canadian Legion
(AB/NWT RCL)
(Campaign Office)
P O Box 2275
Calgary, AB T2D 2M6





Claresholm answered the call

1914 - 1918

1939 - 1945



www.townofclaresholm.com

Karine Wilhauk

From: Jeff Gibeau
Sent: July-10-14 9:57 AM
To: Karine Wilhauk
Subject: FW: Acquisition of Land Outside Municipal Boundaries

From: Cindy Vizzutti [<mailto:Cindy@mdwillowcreek.com>]
Sent: June-24-14 2:19 PM
To: Jeff Gibeau
Subject: FW: Acquisition of Land Outside Municipal Boundaries

Good Afternoon Jeff:

Would you please place this request on your next Council meeting to get a resolution approving the acquisition of the Claresholm Medical Clinic and applicable properties so that the sale can go through?

When is your next Council meeting?

Thanks Jeff

Cynthia Vizzutti
Chief Administrative Officer CLGM CTAJ
M.D. of Willow Creek No. 26
P.O. Box 550
Claresholm, Alberta
T0L 0T0
(403) 625-3351 ext. 224
(403) 625-6091 - cell
(403) 625-3886 - fax
email - cindy@mdwillowcreek.com

From: Katherine B. Morianos [<mailto:kmorianos@mlt.com>]
Sent: Tuesday, June 24, 2014 12:42 PM
To: Cindy Vizzutti
Subject: Acquisition of Land Outside Municipal Boundaries

Hi Cindy,

As discussed earlier, pursuant to Section 72 of the *Municipal Government Act*, because the MD is planning to acquire land located within the geographic area of another municipality, written consent must be obtained from the municipality within whose jurisdiction the land is located.

Acquisition of land outside municipal boundaries

72(1) A municipality may acquire an estate or interest in land outside its boundaries *only if*

- (a) the council of the municipal authority in whose boundaries the land is located consents in writing to the acquisition or, in the case of a municipal authority that is an improvement district or special area, the Minister consents in writing to the acquisition,

Katherine B. Morianos

Direct Line: 403.693.4338

Email: kmorianos@mlt.com



Regina | Saskatoon | Calgary | Edmonton

1600 - 520 3rd Avenue SW

Calgary AB T2P 0R3

Facsimile: 403.508.4349

Website: www.mlt.com

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INFORMATION BRIEF

Meeting: July 15th, 2014
Agenda Item: 5

Development Permit Circulation (CustomCannabis) – Municipal District of Willow Creek

DESCRIPTION:

The Municipal District of Willow Creek has received a development permit application from CustomCannabis to establish an Intensive Horticulture operation. Under the regulation of Health Canada, this business will supply medical marijuana. More detailed correspondence from the Municipal District of Willow Creek is attached.

The proposed location is adjacent to a municipal boundary, thus the Municipal District of Willow Creek has circulation the Town of Claresholm for comments on the development permit application.

Please note that the Town of Claresholm is not the jurisdictional body that will make a decision on the development permit application.

ATTACHMENTS:

- 1.) Municipal District of Willow Creek Development Permit Circulation

APPLICABLE LEGISLATION:

- 1.) None

PREPARED BY: Jeff Gibeau – Acting CAO

APPROVED BY: Jeff Gibeau – Acting CAO

DATE: July 10, 2014

THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

#26-Hwy 520, Claresholm Industrial Area, Box 550, Claresholm, Alberta T0L 0T0
Phone: (403) 625-3351 Fax: (403) 625-3886

NOTICE OF MUNICIPAL PLANNING COMMISSION MEETING

Form B

Application No. 072-14

TO: 1-MILE RADIUS

Notice is hereby given that an application is being made for a development permit with regard to the following:

NAME OF APPLICANT: Custom Cannabis Inc. / Andrew Gaffney

TYPE OF DEVELOPMENT:

An Intensive Horticulture greenhouse for the production of marihuana for medicinal purposes.

LEGAL DESCRIPTION OF SITE: SE 23-12-27-W4M

PLACE OF MEETING: Municipal Administration Building, Claresholm

TYPE OF MEETING: Regular Municipal Planning Commission

DATE OF MEETING: 9:35 a.m. Wednesday, July 16th 2014

This development application and all associated information are available for viewing at the Municipal Office at the address shown above during normal hours of operation.

Any person affected by the said proposal has the right to present a written brief prior to the hearing and/or to be present and be heard at the meeting. Any information submitted will become available to the public and may also be shared with the applicant and appropriate government/other agencies and is subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions, please contact The Municipal District of Willow Creek No. 26.

Persons requesting to be heard at the meeting shall submit a written request to be heard to the development officer not later than:

July 11, 2014 (10 consecutive days from the date of this notice)

DATE: June 27, 2014

SIGNED:

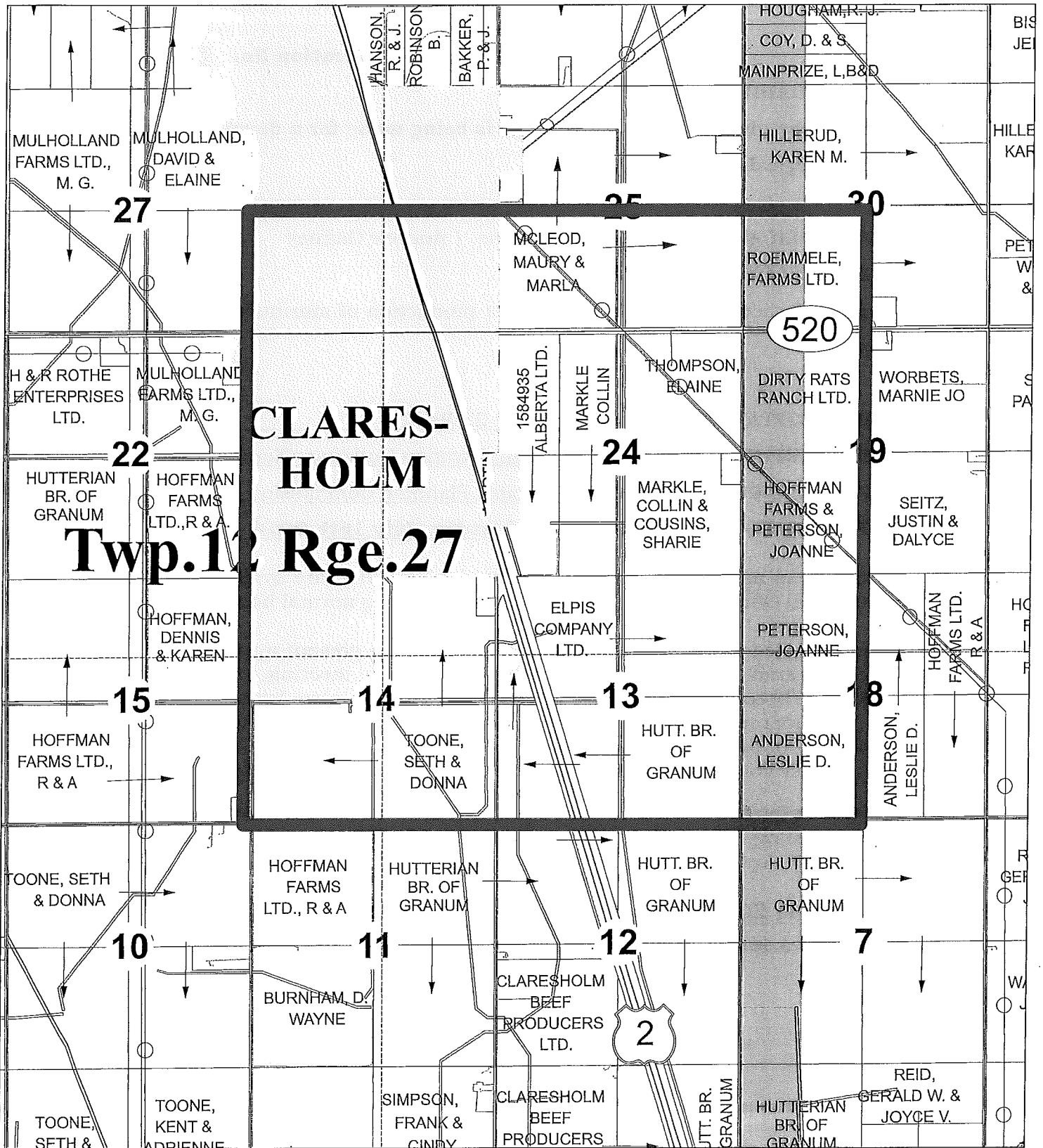


Kelsey Kilborn
Development Assistant
MD of Willow Creek No. 26



Development Application No. 072-14

Location: SE 23-12-27-W4M



Applicant: Custom Cannabis- Andrew Gaffney

Karine Wilhauk

From: Iqbal Nurmohamed <claresholmchamber@hotmail.com>
Sent: July-09-14 5:42 PM
To: Jeff Gibeau
Cc: Karine Wilhauk; External Rob Steel; Rob Steel; Betty Fieguth2; Betty Fieguth
Subject: Chamber of Commerce Thank You BBQ Lunch

Dear Mayor Steel and Councillors,

Please accept this as a request to hold BBQ lunch at Amundsen Park on July 22, 2014 between 11:00am and 2:00pm.

This lunch is being held to say "thank you" to all who were involved in helping out with the flooding in our town.

This will be open to all.

Thank you very much to all councillors for a very prompt response per Betty Fieguth.

Iqbal Nurmohamed
Claresholm and District Chamber of Commerce.

From: jeff.gibeau@townofclaresholm.com
To: claresholmchamber@hotmail.com
CC: karine@townofclaresholm.com; rasteel@shaw.ca; rob.steel@townofclaresholm.com;
sybrich1@gmail.com; betty.fieguth@townofclaresholm.com
Date: Wed, 9 Jul 2014 11:15:57 -0600
Subject: Chamber of Commerce Thank You BBQ

Good Morning Iqbol,

Further to our telephone conversation this morning, please submit a simple letter request (or email request) for the use of Amundsen Park for the Thank You BBQ on July 22nd, 2014. Address it to Council and they will formalize the approval on July 15th, 2014.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Regards,

Jeff Gibeau
Acting Chief Administrative Officer
Manager of Regulatory & Property Services
Town of Claresholm

Office Phone: (403)625-3381



CLARESHOLM JUNIOR RODEO CLUB

C/O Colleen Penner
Box 1704, Claresholm AB T0L0T0

The Claresholm Junior Rodeo Club has been in operation for many years. It is a great opportunity for children of all ages to be able to participate in western events as well as interact with each other on a weekly basis. It takes hard work and dedication to participate in rodeo, not only with mastering talent but also in the upkeep of their animals. We as a club facilitate a comfortable, low stress and fun environment for our children to participate in.

Every year the Claresholm Junior Rodeo Club hosts a Junior Rodeo during Fair Days in Claresholm. This event brings participants and their families from all over Alberta. We have been putting this junior rodeo on for the past 9 years. Our rodeo will be on Saturday August 9th.

It is our hope to be able to make this a positive experience for all those involved. At this time we are seeking sponsorship for this event. We are not looking to make a profit on this event however if there is a surplus at the end it will go directly towards the club.

Any amount that your organization would like to put forward would be greatly appreciated. To show our appreciation we will put your name or logo in our program, you will be announced as a sponsor during the rodeo and any flags, signs or posters that you have can be hung around the arena during the rodeo.

We appreciate you taking the time to consider the Claresholm Junior Rodeo Club for sponsorship. We look forward to hearing from you.

If you have any questions please contact:

Dave Penner
403-687-2993

Tania Smeltzer
403-625-3020

Colleen Penner
403-643-2167

Sincerely,
CLARESHOLM JUNIOR RODEO CLUB

The Town of Claresholm has supported the Junior Rodeo in past years. KW
2013 - \$250
2012 - \$0
2011 - \$500
2010 - \$0
2009 - \$500

June 26, 2014
Claresholm, Alberta

Dear Mayor Steel and Council:

I am submitting this letter with my 2014 property tax payment. I am paying my taxes under protest due to the following reasons:

1. The terrible road conditions in the Mountain View/Saddle Mountain subdivision in south Claresholm. The roads have been especially horrible this spring, being impassable for much of the spring. This has been an ongoing problem for years now and nothing seems to be done to prevent this from happening. A permanent solution to this problem needs to be found.
2. The terrible condition of 8th Street West from the cemetery all the way to the Hoffman Farm. This road was never done properly and is very rough. It consists mostly of potholes, pothole patches and broken cold pack which is very rough and crumbling more and more everyday.
3. The ditch (moat) that was dug in front of my property. This ditch is pretty much impossible to maintain. The sides are so steep I cannot properly mow the little bit of grass that has grown on part of it. It is so deep that the bottom is always wet so that I cannot even get into it to try to keep it looking nice. The ditch is basically a failure as the water does not flow, it just sits there until it evaporates. This makes it the perfect breeding grounds for mosquitos. It has become an eyesore and has negatively impacted the value of my property.

I hope that someone in the town administration can give me some assurance that something will be done to address these concerns.

A sincerely frustrated and dissatisfied resident and taxpayer of Claresholm

Brent Hall

Brent Hall

#74 Mountain View Crescent
Claresholm, Alberta

Willow Creek Ministerial Association

Box 506

Claresholm, Alberta

T0L 0T0

Dear Mike McAlonan and Town Counsellors

We, the members of the Willow Creek Ministerial Association would like to beautify the Church Directory Sign that is located at the Museum. We would like to start on this project as soon as possible and have it completed by November 2014. We wish to finish the lettering and possibly add a new coat of paint to the signs and possibly the structure.

However, we wish to have in writing that the town gives us this allowance. It has been verbally giving that we own the sign and can do what we wish but we feel that we need this in a written format.

We understand that there is a long term plan in place for the area and the sign could be moved or otherwise impacted.

Thank you,

Stefan Ulrich

(Secretary – on behalf of the Ministerial Association)

Claresholm Fire Department

Claresholm, Alberta

403-625-3922 – Phone

403-625-1185 – Cell

The Claresholm Fire Department is excited to announce their annual Mixed 4 person scramble golf tournament on August 16, 2014. This event will be held at the Bridges of Claresholm Golf Course. The Claresholm Fire Department is an organization that maintains their equipment and state of the art gear, frequently adding new equipment and other modern technology to the fleet when possible. Proceeds of the golf tournament will be going towards the purchase of a new Jaws of Life tool. The department works hard to have quality equipment and provide exceptional service to the community. Fundraisers such as this make that possible.

We are asking for donations of product for prizes as well as cash donations. Any donation that you are able to give us will be gratefully accepted. We also ask that you consider coming out for the golf. Enter a team and come spend the day with us.

We will be around picking up donations and truly do appreciate the support that we receive from the community. If a tax receipt is required please make cheques to Town of Claresholm, any other cheques can be made out to the Claresholm Fire Department.

Thanks again for your support

Claresholm Fire Department Members



June 20, 2014

Mayor Steel and Council
Town of Claresholm
Box 1000
Claresholm, AB. T0L 0T0

Re: Request to Waive the Municipal Portion of the 2014 Property Taxes

Dear Mayor Steel and Council,

The Bridges at Claresholm Golf Club executive would like to make a request to the Town Council for a waiver of the municipal portion in the amount of \$2,663.21 of the 2014 property taxes. We will pay the full amount of \$3,521.71 before the June 30th deadline to avoid late penalty charges if council agrees to waive municipal portion would just need a cheque for municipal portion issued back to Golf Club.

Your consideration in this matter is very much appreciated. Thank You.

Yours truly,

Frank Keller
President

TOWN OF CLARESHOLM

BOX 1000
221 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



2014

TAXATION NOTICE

ROLL NO.	PROP. SIZE	RIVER LOT	QUAD PORT	QUAD	SEC	TWP	RGE	MER
11630000	0 AC				0	0	0	0
SUBDIVISION NAME		GOLF CLUB HOUSE						
CIVIC ADDRESS		349 39 AVE W						
MORTGAGE NUMBER	PLAN	BLOCK	LOT					
	7810016	2	B					
MORTGAGE COMPANY NAME								

DATE OF MAILING	2014-May-15
DUE DATE	2014-Jun-30

TOWN OF CLARESHOLM (GOLF CLUB)
BOX 2080
CLARESHOLM, AB, T0L 0T0
Canada

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
COMM ASSOC IMPROV	2,103,900
COMMERCIAL IMPROV	217,080
TOTAL ASSESSMENT	2,320,980

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
COMMERCIAL IMPROV	220,100
COMM ASSOC IMPROV	2,108,330
TOTAL ASSESSMENT	2,328,430
EXEMPT	1,108,330.00
TAXABLE	220,100

IMPORTANT PENALTY INFORMATION
Taxes are due in full, except for T.I.P.P. participants, before 4:00 p.m. on Monday, June 30, 2014. All current outstanding taxes after June 30th, 2014 are subject to a 14% penalty. A further 14% penalty will be assessed on all taxes and charges applied to tax accounts unpaid after December 31, 2014.

EDUCATION TAXES		TAX RATE	% OF TOTAL	TAX AMOUNT
LRSD (NON-RESIDENTIAL)		0.003629000	22.68046	798.74
TOTAL 2014 EDUCATION TAXES				798.74
SUB TOTAL 2014 TAXES				798.74

MUNICIPAL AND OTHER TAXES		TAX RATE	% OF TOTAL	TAX AMOUNT
HOME FOR AGED		0.000271500	1.69690	59.76
MUNICIPAL TAX (NON-RESIDENTIAL)		0.012100000	75.62263	2,663.21
TOTAL 2014 MUNICIPAL AND OTHER TAXES				2,722.97
SUB TOTAL 2014 TAXES				3,521.71

TOTAL 2014 TAXES				3,521.71
CURRENT OUTSTANDING				0.00
TOTAL CURRENT TAXES PAYABLE FOR 2014				3,521.71
AMOUNT DUE AFTER JUNE 30, 2014				4,014.75

TAX INSTALLMENT PAYMENT PROGRAM	
CURRENT INSTALLMENT AMOUNT	0.00
BY JOINING THE PAYMENT PROGRAM YOUR PAYMENTS COULD BE AS LOW AS	293.48
FOR COMPARISON 2013 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE	3,470.60

Your property has been assessed as shown for the above taxation year. The assessment roll will be open during office hours. If you or your agent wish to file a complaint to the Assessment Review Board, submit complaint and \$50.00 fee per parcel on or before July 14, 2014 at 4:00 p.m. to K.Holbeck ARB Clerk, Box 1000, Claresholm, AB T0L 0T0 (see insert for info)

TOWN OF CLARESHOLM

BOX 1000
221 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



ROLL NUMBER	11630000
LAST DATE BEFORE PENALTY	2014-Jun-30

2014

TAXATION NOTICE

ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	3,521.71	3,521.71

AMOUNT DUE PLEASE PAY	3,521.71
AMOUNT PAID	

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

TOWN OF CLARESHOLM (GOLF CLUB)
BOX 2080
CLARESHOLM, AB, T0L 0T0
Canada

11630000



Royal Canadian Legion Branch #41
414 - 53rd Ave East
Claresholm, AB T0L 0T0
Phone: 403-625-3755
email: RCLegion41@shaw.ca

June 29, 2014

Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Attention: Chief Administrative Officer

The Royal Canadian Legion Branch No. 41 Executive and General Membership request that the Town of Claresholm exempt the Claresholm Legion Branch No. 41 from paying the Municipal Tax (non-residential) portion of our 2014 taxation assessment which amounted to \$1,160.49.

Thank you for your consideration in this matter.

Sincerely,


Sharon Vandenberg
Treasurer

TOWN OF CLARESHOLM

BOX 1000
221 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



2014

TAXATION NOTICE

ROLL NO.	PROP. SIZE	RIVER LOT	QUAD PORT	QUAD	SEC	TWP	RGE	MER
11915000	0				0	0	0	0
SUBDIVISION NAME								
CIVIC ADDRESS 414 53 AVE E								
MORTGAGE NUMBER		PLAN	BLOCK	LOT				
		8010781	118	32				
MORTGAGE COMPANY NAME								

DATE OF MAILING	2014-May-15
DUE DATE	2014-Jun-30

ROYAL CANADIAN LEGION
BOX 807
CLARESHOLM, AB, T0L 0T0
Canada

PREVIOUS ASSESSMENT	
DESCRIPTION	AMOUNT
COMMERCIAL IMPROV	94,400
COMM ASSOC IMPROV	220,280
TOTAL ASSESSMENT	314,680

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
COMMERCIAL IMPROV	95,900
COMM ASSOC IMPROV	223,770
TOTAL ASSESSMENT	319,670
EXEMPT	223,770.00
TAXABLE	95,900

IMPORTANT PENALTY INFORMATION
Taxes are due in full, except for T.I.P.P. participants, before 4:00 p.m. on Monday, June 30, 2014. All current outstanding taxes after June 30th, 2014 are subject to a 14% penalty. A further 14% penalty will be assessed on all taxes and charges applied to tax accounts unpaid after December 31, 2014.

EDUCATION TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
LRSD (NON-RESIDENTIAL)	0.003629000	22.68044	348.02
TOTAL 2014 EDUCATION TAXES			348.02
SUB TOTAL 2014 TAXES			348.02

MUNICIPAL AND OTHER TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
HOME FOR AGED	0.000271500	1.69702	26.04
MUNICIPAL TAX (NON-RESIDENTIAL)	0.012100000	75.62254	1,160.39
TOTAL 2014 MUNICIPAL AND OTHER TAXES			1,186.43
SUB TOTAL 2014 TAXES			1,534.45

TOTAL 2014 TAXES			1,534.45
CURRENT OUTSTANDING			0.00
TOTAL CURRENT TAXES PAYABLE FOR 2014			1,534.45
AMOUNT DUE AFTER JUNE 30, 2014			1,749.27

TAX INSTALLMENT PAYMENT PROGRAM	
CURRENT INSTALLMENT AMOUNT	0.00
BY JOINING THE PAYMENT PROGRAM YOUR PAYMENTS COULD BE AS LOW AS	127.87
FOR COMPARISON 2013 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE	1,509.24
Your property has been assessed as shown for the above taxation year. The assessment roll will be open during office hours. If you or your agent wish to file a complaint to the Assessment Review Board, submit complaint and \$50.00 fee per parcel on or before July 14, 2014 at 4:00 p.m. to K.Holbeck ARB Clerk, Box 1000, Claresholm, AB T0L 0T0 (see insert for info)	

TOWN OF CLARESHOLM

BOX 1000
221 - 45 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



ROLL NUMBER	11915000
LAST DATE BEFORE PENALTY	2014-Jun-30

2014

TAXATION NOTICE

ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	1,534.45	1,534.45

AMOUNT DUE PLEASE PAY	1,534.45
AMOUNT PAID	

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

ROYAL CANADIAN LEGION
BOX 807
CLARESHOLM, AB, T0L 0T0
Canada

11915000

Box 2797
Claresholm, AB
T0L 0T0

July 8, 2014

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Attention: Council Members

Re: Indoor Walking Group Funding – 2014-2015

Gentlemen:

On behalf of the Indoor Walking Group I am writing requesting funding amounting to \$1,000.00 for rental of the Claresholm Community Centre for the 2014-2015 season.

For those who do not know, there is a group consisting of mostly seniors, who walk at the Claresholm Community Centre on Tuesday, Wednesday and Thursday mornings from 9 AM to 10 AM. starting October 16, 2014 – approximately March 15, 2015.

This past season we had 30 – 55 people attend most days and I have only missed opening one day in 10 years due to weather. It is very popular and not only is it recommended by our local health providers but is a social event.

We have several, who come with their walkers or canes and some who are recovering from surgery, who require exercise in a safe environment. Most winter days the streets are unsafe to walk on due to ice and snow.

I respectfully request that the Town of Claresholm consider funding for the Indoor Walking Group for the coming season.

Yours truly,


Hazel Perrier
403-625-2253

For the past several years, Council has supported the Indoor Walking Group by paying \$1,000 directly to the Community Centre per walking season. KW



REQUEST FOR DECISION

Meeting: July 15, 2014
Agenda Item: 14

2014 TAX RECOVERY – HARVEST SQUARE

BACKGROUND:

Below is the listing of the 58 properties (to be sold as one parcel only) that is eligible per the *Municipal Government Act* to be sold for recovery of tax arrears at a public auction (to be held September 29th, 2014).

DESCRIPTION:

Harvest Square:

- Lots 1-16, Block 1, Plan 1014361
- Lots 1-22, Block 2, Plan 1014361
- Lots 1-20, Block 3, Plan 1014361

DISCUSSION/OPTIONS:

Outstanding Taxes to date on the properties is \$277,220.60, with additional property cleanup charges pending.

RECOMMENDED ACTION:

Town of Claresholm administration recommends that Town Council pass a resolution for the sale of the property noted above to be sold as one parcel only. (see resolution below)

PROPOSED RESOLUTIONS:

Moved by Councillor _____ that the Town of Claresholm will only accept land sale offers for a single tract of land totaling 10 acres more or less, comprising 58 parcels (Lots 1 thru 16, Block 1, Plan 1014361, Lots 1 thru 22, Block 2, Plan 1014361, Lots 1 thru 20, Block 3, Plan 1014361).

ATTACHMENTS:

- 1.) Town of Claresholm – Tax Balance

APPLICABLE LEGISLATION:

- 1.) Municipal Government Act (RSA 2000; ChM-26) Division 8; Section 410 thru 436

PREPARED BY: Jeff Gibeau – Acting CAO

APPROVED BY: Jeff Gibeau – Acting CAO

DATE: July 10th, 2014



TOWN OF CLARESHOLM

Tax Trial Balance (Full Listing)

Trial Balance As Of 2014-07-08

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
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Tax Levy	29,505.79	Local Improvement Levy	0.00
Additional Tax Levy	0.00	Accumulated Penalty	34,044.57
		Outstanding Penalty	34,044.57
Sub Ledger			
Current	63,550.36		
1 Year	90,579.95		
2 Years	66,844.38		
3 Years	56,245.91		
Over 3	0.00		
Outstanding	277,220.60		

*** End of Report ***



Municipal Park Events Policy #REC 07-14

PURPOSE: To establish a consistent policy regarding the use of Municipal Park Facilities by the public for the purpose of charity or non-profit events. Events in community parks enhance the quality of life, provide entertainment, promote local economic health, attract visitors, and contribute to the dynamic atmosphere of the community.

POLICY:

In addition to the normal use of municipal parks, these areas are also meant to be used for special events. Not-for-profit organizations (or charity groups), may use the municipal park facilities at the discretion of the Chief Administrative Officer (CAO) of the Town of Claresholm.

PARAMETERS:

Formal requests to use any Municipal Park for any event must be presented to the CAO in writing (email or letter). The request must include details of the event such as:

- Date(s) and time(s) of the event
- Location(s) of the event
- Exact premises involved (use of structures of facilities, ex: restrooms)
- The name(s) of the individuals and/or groups involved
- The exact reason for the event
- The signatures of all parties involved

Requests should be submitted 14 days prior to the scheduled event to allow the Town of Claresholm appropriate amount of time for review and preparation of the municipal park facilities accordingly. Requests submitted on a shorter timeframe will still be considered, but restrictions may apply. A detailed sketch may be required with the request if you plan to use an outdoor tent, equipment, trailers, stages etc. Any requests for the use of Municipal Park Facilities that are for profit purposes or private functions will be referred to Town Council for approval. All users, regardless of usage, may be required to enter into a User Agreement.

NOTE:

The Town of Claresholm Administration will review each request and provide written response to the involved parties. The event must adhere to applicable Provincial, Federal and Municipal regulations. If an event is found to contravene Provincial, Federal or Municipal regulations, bylaws or policies, the event may be shut down immediately and future use of these municipal park facilities may be restricted from the user.

EFFECTIVE DATE:

INFORMATION ITEMS



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>
					Batch #	17612
48890	2014-06-10			76356	ACN	9.97
48891	2014-06-10			786517	AMSC INSURANCE SERVICES LTD.	32.27
48892	2014-06-10			787528	ASSOCIATED ENGINEERING	1,796.13
48893	2014-06-10			786813	ATCOM	236.25
48894	2014-06-10			786195	Benchmark Assessment Consultants Inc.	4,228.09
48895	2014-06-10			786417	BISHOP, D. GRANT	30.20
48896	2014-06-10			786427	BOUNDARY EQUIPMENT (CALGARY) LTD.	1,386.00
48897	2014-06-10			11880	CARR MCLEAN	393.12
48898	2014-06-10			786718	CICON ENGINEERING	24,049.20
48899	2014-06-10			13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
48900	2014-06-10			13400	CLARESHOLM GLASS '88' LTD	397.95
48901	2014-06-10			13660	CLARESHOLM LOCAL PRESS	2,445.52
48902	2014-06-10			786950	CLARESHOLM SELF STORAGE	598.50
48903	2014-06-10			14205	CLEAN BRITE CHEMICAL SERVICES LTD.	965.90
48904	2014-06-10			785973	CLEARTECH INDUSTRIES INC.	5,726.98
48905	2014-06-10			786421	Commercial Lighting Products	100.80
48906	2014-06-10			786540	DIRECT ENERGY REGULATED SERVICES	57.17
48907	2014-06-10			26201	FERG'S SEPTIC SERVICE LTD	517.13
48908	2014-06-10			786800	GDM ELECTRIC LTD.	2,588.09
48909	2014-06-10			786584	HACH SALES & SERVICE CANADA LTD.	875.70
48910	2014-06-10			787522	HIFAB HOLDINGS LTD.	32.81
48911	2014-06-10			786416	KELLER, RANDY	28.88
48912	2014-06-10			56200	LOCAL AUTHORITIES PENSION PLAN	14,435.49
48913	2014-06-10			58000	LOOMIS EXPRESS	22.45
48914	2014-06-10			61450	MCNALLY CONTRACTORS LTD.	3,372.60
48915	2014-06-10			786704	MINISTER OF FINANCE (LT)	70.00
48916	2014-06-10			65040	MUNICIPAL INFORMATION SYSTEMS	959.14
48917	2014-06-10			66100	NATIONAL SECRETARY-TREASURER	1,873.18
48918	2014-06-10			71400	Oldman River Regional Services Commission	105.00
48919	2014-06-10			786905	ONECONNECT SERVICES INC. T46194	54.85
48920	2014-06-10			786635	ORKIN CANADA CORPORATION	109.20
48921	2014-06-10			76300	PEDERSEN TRANSPORT LTD.	723.51
48922	2014-06-10			97050	PHARMASAVE	59.74
48923	2014-06-10			786050	PLANET CLEAN (LETHBRIDGE) LTD.	61.99
48924	2014-06-10			786453	PRAXAIR CANADA INC.	2,404.82
48925	2014-06-10			80000	PUROLATOR COURIER	75.55
48926	2014-06-10			786536	R P WATERWORKS INC.	10,908.10
48927	2014-06-10			86300	RECEIVER GENERAL FOR CANADA	25,584.04
48928	2014-06-10			42321	RFS CANADA	76.42
48929	2014-06-10			786468	SHAW CABLE	87.10
48930	2014-06-10			13525	SOBEYS CLARESHOLM	31.35
48931	2014-06-10			900	TELUS	3,460.22
48932	2014-06-10			96750	THE PROFESSIONAL GARDENER	462.00
48933	2014-06-10			786849	TJ'S TREE TRIMMING	1,429.31
48934	2014-06-10			786501	TOM HARRIS CELLULAR	42.00
48935	2014-06-10			23500	W.R. MEADOWS OF WESTERN CANADA	2,576.07
48936	2014-06-10			787515	WATT & STEWART COMMODITIES INC	693.00
48937	2014-06-10			786187	Western Canada Welding Products Ltd.	268.01



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-Jul-9
9:43:35AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48938	2014-06-10			111435	WILHAUK, KARINE	360.00
48939	2014-06-10			900000	ALAN V.M. BEATTIE, Q.C., C.ARB	721.87
48940	2014-06-10			900000	CallBack Corporate Entertainment Inc.	1,050.00
48941	2014-06-10			900000	CoolPro Solutions - Kelly Cooley	125.00
48942	2014-06-10			900000	GROL, MIRANDA	18.13
48943	2014-06-10			900000	MAGNUM FIREWORKS	4,200.00
48944	2014-06-10			900000	SMILEMAKERS	97.30
						<hr/> 125,197.60



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-Jul-9
9:43:35AM

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Amount
				Batch #	17630
48945	2014-06-17		600	ALBERTA ASSOCIATION OF M.D.'S	10,218.47
48946	2014-06-17		650	ALBERTA BLUE CROSS	6,833.62
48947	2014-06-17		785932	Alberta Hotel & Lodging Association	309.75
48948	2014-06-17		787526	Alberta Municipal Services Corporation	35,411.85
48949	2014-06-17		1025	ALBERTA ONE CALL LOCATION CORP	195.30
48950	2014-06-17		786517	AMSC INSURANCE SERVICES LTD.	3,782.17
48951	2014-06-17		6390	BISHOFF AUTO & AG CENTRE	744.49
48952	2014-06-17		11250	CANADIAN LINEN SUPPLY	711.85
48953	2014-06-17		12190	CHAMCO INDUSTRIES LTD.	7,259.70
48954	2014-06-17		13078	CLARESHOLM AGENCIES	600.00
48955	2014-06-17		13250	CLARESHOLM CHILD CARE SOCIETY	11,000.00
48956	2014-06-17		13660	CLARESHOLM LOCAL PRESS	104.43
48957	2014-06-17		14085	CLARESHOLM NAPA AUTO	3,087.67
48958	2014-06-17		786141	CLARESHOLM TAXI	1,148.18
48959	2014-06-17		785973	CLEARTECH INDUSTRIES INC.	3,746.93
48960	2014-06-17		785951	COMMERCIAL AQUATIC SUPPLIES	607.95
48961	2014-06-17		786397	EPCOR	101.96
48962	2014-06-17		786505	GRAPHCOM PRINTERS LTD.	470.89
48963	2014-06-17		49980	HARRY'S TIRE SALES (1984) LTD.	7,870.53
48964	2014-06-17		787522	HIFAB HOLDINGS LTD.	87.23
48965	2014-06-17		786666	HILLS AUTO GLASS LTD	257.25
48966	2014-06-17		36800	HOME HARDWARE	1,088.64
48967	2014-06-17		850	JOHN DEERE FINANCIAL	193.23
48968	2014-06-17		786267	LAWSON PRODUCTS INC.	213.16
48969	2014-06-17		900001	LETHBRIDGE HONDA	150.97
48970	2014-06-17		56155	LIFESAVING SOCIETY	203.92
48971	2014-06-17		786659	LIVINGSTONE RANGE SCHOOL DIVISION	443.37
48972	2014-06-17		56200	LOCAL AUTHORITIES PENSION PLAN	14,278.35
48973	2014-06-17		787531	MILLER SUPPLY	106.58
48974	2014-06-17		786872	MPE ENGINEERING LTD.	11,505.27
48975	2014-06-17		65000	MUNICIPAL DISTRICT OF WILLOW	6,844.44
48976	2014-06-17		65040	MUNICIPAL INFORMATION SYSTEMS	959.14
48977	2014-06-17		71400	Oldman River Regional Services Commission	8,342.50
48978	2014-06-17		76300	PEDERSEN TRANSPORT LTD.	216.95
48979	2014-06-17		76400	PITNEYWORKS	4,242.00
48980	2014-06-17		786050	PLANET CLEAN (LETHBRIDGE) LTD.	371.88
48981	2014-06-17		80000	PURULATOR COURIER	116.75
48982	2014-06-17		786156	Q.E.D. ENTERPRISES LTD.	971.62
48983	2014-06-17		786536	R P WATERWORKS INC.	1,329.30
48984	2014-06-17		86300	RECEIVER GENERAL FOR CANADA	23,937.41
48985	2014-06-17		786180	RICOH CANADA INC.	225.54
48986	2014-06-17		786774	SOUTHLAND INTERNATIONAL	238.46
48987	2014-06-17		900	TELUS	63.79
48988	2014-06-17		786391	THE CYPRESS GROUP	142.80
48989	2014-06-17		786501	TOM HARRIS CELLULAR	42.00
48990	2014-06-17		101400	UNITED FARMERS OF ALBERTA	866.53
48991	2014-06-17		111705	WC CLASS II REGIONAL LANDFILL	11,142.50
48992	2014-06-17		900000	1743954 ALBERTA LTD.	360.00
48993	2014-06-17		900000	APWA	215.25



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-Jul-9
9:43:35AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48994	2014-06-17			900000	CITY OF GRANDE PRAIRIE	225.00
48995	2014-06-17			900000	Evoqua Water Technologies Ltd.	601.22
48996	2014-06-17			900000	GOVERNMENT OF ALBERTA	200.00
48997	2014-06-17			900000	KFJ SIGNS & GRAPHICS	21.00
48998	2014-06-17			900000	LOEFFLER, CHARLES	146.99
48999	2014-06-17			900000	Masterpiece Care Corporation	256.00
49000	2014-06-17			900000	Precision Concrete Cutting Inc.	10,504.73
49001	2014-06-17			900000	PRIME RENTALS LTD.	6,903.75
49002	2014-06-17			900000	SCHMIRLER, JAS	35.70
49003	2014-06-17			900000	Tea Breeze Entertainment Ltd.	760.20
49004	2014-06-17			900000	VIZZUTTI, CINDY & DINO	500.00
49005	2014-06-17			900000	WACHS CANADA LTD	701.40
						204,218.56
						Batch # 17633
49006	2014-06-17			900100	NORGARD, PETER DENNIS	91.96
						91.96
						Batch # 17662
49007	2014-06-30			786671	CARNIVALS FOR KIDS AT HEART	834.76
49008	2014-06-30			13250	CLARESHOLM CHILD CARE SOCIETY	2,183.50
49009	2014-06-30			13325	CLARESHOLM FIRE DEPARTMENT	960.00
49010	2014-06-30			786482	CLARESHOLM GARDEN CLUB	1,000.00
49011	2014-06-30			13660	CLARESHOLM LOCAL PRESS	70.14
49012	2014-06-30			75955	PALMER, FRED	125.00
49013	2014-06-30			900000	ANDI'S PETTING ZOO	800.00
49014	2014-06-30			900000	CRAZY 4 BOUNCERS	840.00
						6,813.40
						Batch # 17664
49015	2014-06-30			900100	GERBRANDT, JACOB & EDITH MARY	2,790.41
						2,790.41
Total						339,111.93

*** End of Report ***





**Thanks for raising awareness,
breaking stigma, and building
community.**

**Together we can keep the
conversation going.**

*Members & Staff of
Prairie Winds Clubhouse*

June 17, 2014

Mayor and Council
Town of Claresholm
PO Box 1000
Claresholm, AB, T0L 0T0



Mayor and Council,

On behalf of the Alberta Recreation and Parks Association, I invite your Council to attend our upcoming Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge from October 23 – 25, 2014.

The Alberta Recreation and Parks Association (ARPA) is a provincial not-for-profit organization that is committed to building healthy citizens, communities, and environments in Alberta through recreation and parks. We envision that all communities in the province embrace and proactively use recreation and parks as essential means for enhancing individual well-being, community vitality, economic sustainability, and natural resource protection and conservation.

The Energize Workshop is a component of the ARPA Conference specifically designed for elected officials. Along with a tailored stream of sessions that provides leading edge information in Canada, the Workshop will give you the knowledge and tools to bring back to your council and community to ensure excellence and value for money from one of your largest budget areas.

Not only a unique networking opportunity with other Mayors, Reeves, and Councillors in Alberta, our Conference provides an opportunity to meet and foster relationships with the next generation of recreation and parks leaders and programmers to build stronger communities.

Enclosed is more detailed information about the ARPA Conference and Energize Workshop. Additional Information can be found on our website at www.arpaonline.ca/events/energize-conference. Should you have any questions about the event, please contact Bill Wells, ARPA Chief Executive Officer, at 780-415-1745.

Yours sincerely,

A handwritten signature in black ink, appearing to be "Dan Pagely", is written over a horizontal line.

Dan Pagely
ARPA President

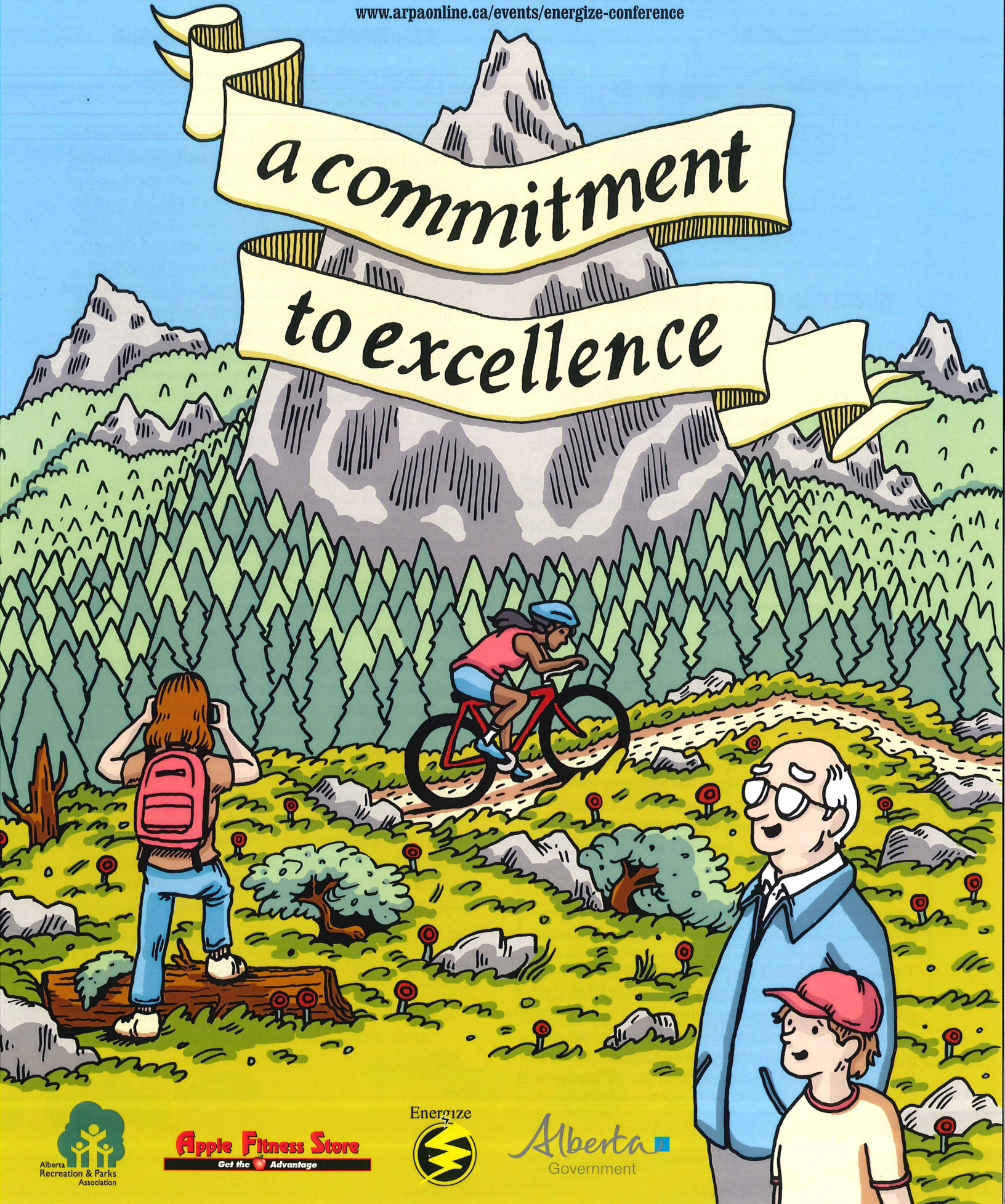
ARPA Conference and Energize Workshop

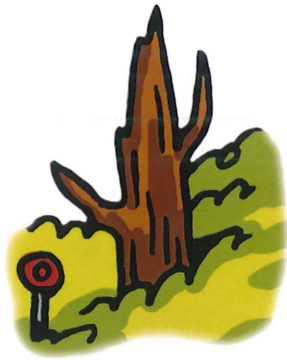
FAIRMONT JASPER PARK LODGE • JASPER, ALBERTA • OCTOBER 23-25, 2014

www.arpaonline.ca/events/energize-conference

a commitment

to excellence





About the Alberta Recreation and Parks Association

THE ALBERTA RECREATION AND PARKS ASSOCIATION (ARPA) is a provincial not-for-profit organization committed to building healthy citizens, communities, and environments in Alberta through recreation and parks. We envision a province that proactively uses recreation and parks to enhance individual well-being, community vitality, economic sustainability, and natural resource conservation.

ARPA has over 1,500 members who represent 120 Alberta communities. Our members include community and public recreation and parks agencies, corporations, elected officials, volunteers, and students.

About the Annual ARPA Conference and Energize Workshop

OUR ANNUAL CONFERENCE AND ENERGIZE WORKSHOP is an opportunity for us to put our vision to work. The Conference brings together delegates from Across Alberta and provides them with an opportunity to discuss their work, ideas, beliefs, and current trends in recreation and parks.

Energize Workshop

THE ENERGIZE WORKSHOP is a program part of the ARPA Conference and is open to everyone from elected officials to local community volunteers. The Workshop is an idea-exchange and knowledge-sharing forum regarding recreation development and its contribution to healthy community. This is the 20th year of partnership between the ARPA Conference and Energize Workshop.

About the Conference Theme:

A Commitment to Excellence

IT'S TIME FOR A CULTURE SHIFT. We need to take better care of ourselves, from an individual and organizational perspective, so that we can in turn work to make each of our communities reach their full potential. We need to strengthen the quality and effectiveness of community recreation and parks service development and delivery throughout Alberta and beyond. We need to support continuous improvement in the quality of recreation and parks services, promote commitment to the emerging competencies and practices that are essential for service excellence, and encourage organizational response to the priority benefits identified by the communities we serve. We also need to strengthen the ability of community leaders, community recreation practitioners and volunteers to serve their communities.

ARPA has placed a priority on strengthening and positioning the recreation and parks profession. Vision is critical to that positioning and, as the result of Foundations for Action: Vision 2015, the Recreation and Parks Excellence Series, our work on the professional development and certification program, and the drive to establish a centre of excellence, there is an inspiring direction in place.

As Canada's National Recreation Statement points out, nearly all recreation occurs in community, making community activities essential to happiness in our complex society. But the truth is, we are not fully tapping community recreation's potential for good. Pressured by fiscal and economic realities, the recreation sector has slipped more toward managing facilities when what's really needed is a greater focus on human betterment, social transformation and rebuilding community. Now is the time for community recreation to take the lead in helping individuals and communities put life back in balance.

The 2014 ARPA Conference Committee is committed to bringing together delegates and speakers from different sectors to discuss and share current and innovative topics, unique partnerships and promising practices.

Opening Keynote: Adam Kreek

Thursday, October 23 • 6:00 – 8:00 pm

TOPIC: MANAGING CHANGE FOR SUCCESS

MENTAL TOUGHNESS. TEAMWORK. LEADERSHIP. Adam is a Social Entrepreneur who lives it. He runs a biodiesel company and organic food bar company, but is best known as a world-class and interactive storyteller. Adam is an Olympic Gold medalist in eight-man rowing and a death-defying ocean adventurer. Get ready to learn timeless change management and leadership strategies that will re-boot teamwork, engage performance and strengthen your personal resiliency.

In this presentation, Adam Kreek empowers individuals and teams to accept, embrace, and thrive in times of change. In his hallmark down-to-earth manner, Kreek illustrates how to harness the lessons of high performance and apply strategies to transition from current practices to desired states.

Closing Keynote: Drew Dudley

Saturday, October 25 • 1:30 – 2:45 pm

TOPIC: REDEFINING LEADERSHIP AND THE POWER OF “LOLLIPOP MOMENTS”

AN AFFABLE AND CAPTIVATING SPEAKER, Drew Dudley recasts our notions of leadership. By making leadership into something bigger than ourselves, Dudley says, we fail to acknowledge the everyday leadership that affects us in innumerable ways. When it becomes outsized, we are given an excuse to not expect it from ourselves and from others. Instead, we need to redefine leadership as being a series of “lollipop moments”—those moments when something you’ve done has made someone else’s life fundamentally better. How many lollipop moments occur every day? How many go unacknowledged? The number of lollipop moments we create, the number we acknowledge, and the ones we pay forward—this comes closer to a true measure of leadership. A born storyteller with infectious energy, Dudley tells us that leadership is, at its core, about striving to act in a way that has a positive effect on your own life, and the lives of others.



Venue & Accommodations

Fairmont Jasper Park Lodge

1 OLD LODGE ROAD, JASPER, ALBERTA T0E 1E0

A BLOCK OF ROOMS has been reserved at a group rate at the Lodge, but please be aware that the block usually sells out by mid-summer.

Please quote “**2014 ARPA Conference**” when making your reservation to receive the discounted rate.

Bookings may be done over the phone by calling the Fairmont Jasper Park Lodge at 780-852-3301, or through their website (<https://resweb.passkey.com/go/arpa2014>).

Please note: only one room can be booked per name. If booking is canceled 60 days or closer to the event, a penalty of 1 night accommodation will be assessed.

Rates

Room Type	Single or Double Occupancy Available
Fairmont Room	\$145
Deluxe	\$170
Deluxe with Sitting Area	\$210
Junior Suite Fireplace or Lake view	\$264
Lakefront Suite	\$345
Signature Cabins (2-8 guestrooms)	\$345 per guestroom

*Additional persons per room as at \$25/person/night (not including relevant taxes)

*Rates include a per-person daily service charge

*Rates do not include a Tourism Levee or 5% GST

Secondary Accommodations

Sawridge Inn and Conference Centre

76 CONNAUGHT DRIVE, JASPER, ALBERTA T0E 1E0

THE FAIRMONT JASPER PARK LODGE will likely sell out quickly, so we have secured secondary accommodations at the Sawridge Inn and Conference Centre.

To access these rooms, please call toll free at 1-800-661-6427 and quote "141023ALBE".

Room Type	Single or Double Occupancy Available
Atrium View Room	\$131
Outside View Room	\$151

*Rates do not include applicable taxes

*Triple and quadruple occupancy available at an additional daily cost of \$20/person

*Conference rates are available to delegates 1 day prior and one day after the Conference



Registration

REGISTRATION FOR THE CONFERENCE AND ENERGIZE WORKSHOP opens on Monday, June 16. Prices include all education session, socials, and scheduled meals. Pre-Conference sessions are not included in these fees.

Delegate Fees	Member	Non-Member	Student
Early Bird Rate (Before September 26)	\$545	\$695	\$300
Regular Rate (Starting September 26)	\$645	\$795	\$300
Friday Only*	\$330	\$430	\$150
Saturday Only*	\$330	\$430	\$150

Fees do not include GST

*Includes education sessions and lunch on registered day only

Pre-Conference Workshop Fees

Pre-Conference Fees Thursday, October 24	Member	Non-Member	Student
Half Day Workshop Only – no lunch included	\$99	\$129	\$39
Full Day Workshop – lunch included	\$199	\$249	\$59

Fees do not include GST

For more information, visit: <http://arpaonline.ca/events/energize-conference/>

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors, May 30, 2014

ATTENDEES: Howard Paulsen - Lay Representative
Mike McAlonan – Town of Claresholm
Brydon Saunders – Lay Representative
Darren Allen - Wandering Willows
Neil Ohler – Lay Representative
Bob Thompson – Claresholm Seniors Center
Lyal O’Neill – Office Coordinator

REGRETS:
Vacant – Town of Granum
Earl Hemmaway – M.D. of Willow Creek

Howard Paulsen, Chair called the meeting to order at 10:05am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Mike McAlonan to accept the agenda. Carried.

2.0 APPROVAL OF MINUTES

Moved by Darren Allen to accept the minutes of the meeting held **May 2, 2014**. Carried

3.0 BUSINESS ARISING

1. Bruce Lindquist promo video production will be ready by June 15 for our upcoming presentations

4.0 CORRESPONDENCE

1. Letter from Claresholm Seniors DropIn appointing Bob Thompson to our Board for 2014.

5.0 REPORTS

1. Financial Report – April was a very busy month, we almost doubled our revenue over last year and ended the month with a Break-even. Moved by Lyal O’Neill to accept the financial report. Carried.
2. CAO Report- Moved by Lyal O’Neill to accept the report. Carried.
3. Advertising & Fundraising – Funds raised YTD.
4. Chairman’s report. Things are going good..stop in for signing meetings... A very busy month with meetings with Pincher Creek, MasterpieceCottonwood, the accountant and looking forward to our video release. Requested Neil Ohler to prepare a retiring press release for the paper. We have a possible 3 people willing to let their name stand for positions on our Board.

6.0 NEW BUSINESS

1. We have met with MasterpieceCottonwood with a proposal to partner a public transportation alternative and hope to have a response for our next meeting to take to town council. Brydon Saunders moved to take our presentation to Town Council as soon as it is ratified by MasterpieceCottonwood, seconded by Bob Thompson. Carried.
2. The video production should be ready by June 15 for our upcoming presentations.
3. Lyal will be coming forward with a proposal of expanding services in the future to our neighboring municipalities and engaging in those discussions.
4. Brydon Saunders moved to accept 2 new members to our board Brian Comstock and Holly Gilespe, seconded by Bob Thompson. Carried. AGM meeting set for June 20, 2014
5. Neil Ohler and Bob Thompson will attend the photoshoot with the Claresholm Seniors June 11, 3:00 pm.
6. Darren Allen moved to accept the 1 year budget for 2014-2015 as presented, seconded by Mike McAlonan. Carried.

NEXT MEETING is on June 20, 2014, 10:00 at WCCCC

7.0 The meeting was adjourned at 11:30 by Darren Allen

cc. Town of Claresholm

MD

WCCCC

Laurie Watt

CGH

Tracy Mitchell



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 3 (2014)

EXECUTIVE COMMITTEE MEETING

Thursday, April 10, 2014 at 7:00 p.m.

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - Chair
Henry Van Hierden - Vice-Chair (absent)
Anne Marie Philipsen
Don Anderberg

Jim Bester
Dave Edmonds
Bill Martens

STAFF:

Lenze Kuiper - Director

Gail Kirkman - Subdivision Technician

AGENDA:

- 1. Approval of Agenda - April 10, 2014
2. Delegation - KPMG LLP
3. Approval of Minutes - February 13, 2014 (attachment)
4. Business Arising from the Minutes
(a) Overtime and Vacation Policies (attachment)
5. New Business
(a) Auditors' Report and Financial Statements 2013 (handout)
(b) Draft ORRSC 2013 Annual Report (attachment)
(c) Fee For Service 2014 Update (attachment)
(d) Staff Resignation
(e) Workshops Update
6. Accounts
(a) Office Accounts -
(i) February 2014 (attachment)
(ii) March 2014 (handout)
(b) Financial Statements - January 1 - December 31, 2013 (attachment)
7. Director's Report
8. Executive Report
8. Adjournment

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:50 P.M.

1. APPROVAL OF AGENDA

Moved by: Jim Bester

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. DELEGATION – KPMG LLP

- Derek Taylor of KPMG LLP reviewed in detail the Auditors' Report and Financial Statements which present fairly the financial position of the ORRSC for the year ending December 31, 2013. A couple of minor deficiencies were noted, but overall we are in a more positive position this year with excess revenues over expenditures of \$123,458.

3. APPROVAL OF MINUTES

Moved by: Anne Marie Philipsen

THAT the Executive Committee approve the minutes of February 13, 2014, as presented. **CARRIED**

4. BUSINESS ARISING FROM THE MINUTES

(a) Overtime and Vacation Policies

- Current overtime and vacation policies were attached to the agenda for information. There has been a significant drop in accrued vacation leave in the last three months and the Director is continuing to monitor the situation. Bill Martens advised the policies should be gender neutral.

5. NEW BUSINESS

(a) Auditors' Report and Financial Statements 2013

Moved by: Don Anderberg

THAT the Executive Committee approve the Auditors' Report and Financial Statements for the year ending December 31, 2013 as presented by KPMG LLP. **CARRIED**

(b) Draft ORRSC 2013 Annual Report

Moved by: Dave Edmonds

THAT the Executive Committee accept the Draft ORRSC 2013 Annual Report as presented, which will be combined with the Auditors' Report and Financial Statements for the year ending December 31, 2013 and referred to the Board of Directors for approval at the June 5, 2014 Annual General Meeting. **CARRIED**

(c) Fee For Service 2014 Update

Moved by: Bill Martens

THAT the Executive Committee accept the Fee For Service 2014 Update, as information.

CARRIED

(d) Staff Resignation

- Planner Perry Neufeld has tendered his resignation effective May 1, 2014 and Assistant Planner Ryan Dyck will assume his responsibilities in the interim until permanent assignments are made upon Planner Diane Horvath's return from maternity leave.

(e) Workshops Update

- Representatives from Industry Canada met with planning staff last week regarding siting of telecommunication towers.
- ORRSC is currently in the process of choosing a date to host a Development Agreement workshop with Brownlee LLP (possibly early June).
- Planners have suggested holding a FOIP workshop (possibly this fall).

6. ACCOUNTS

(a) Office Accounts –

(i) February 2014

5151	Vehicle Gas & Maintenance	Imperial Oil.....	\$	256.99
5151	Vehicle Gas & Maintenance	Petty Cash (oil change)		74.98
5320	General Office Supplies	Petty Cash (swiffer refills)		9.97
5350	Postage & Petty Cash	Petty Cash (Canada Post)		10.54
5520	Meetings	Petty Cash (orientation meeting Jan. 29 & CNP meal Jan. 23).....		58.97
5230	Member Conf & Out of Area	CPAA		435.00
	Red Deer - "CPAA Conference" - April 14-16/14 - registration fee - G. Wolstenholme			
5230	Member Conf & Out of Area	CPAA		435.00
	Red Deer - "CPAA Conference" - April 14-16/14 - registration fee - J. Bester			
5280	Janitorial Services	Madison Ave Business Services.....		425.00
5285	Building Maintenance	Wild Rose Horticultural		150.00
5310	Telephone	Telus		379.49
5580	Equipment & Furniture Rental	Telus		140.45
5310	Telephone	Telus		113.48
5310	Telephone	Bell Mobility.....		187.74
5330	Dues & Subscriptions	APA		47.00
5330	Dues & Subscriptions	Lethbridge Herald		259.80
5330	Dues & Subscriptions	ADOA		100.00
5380	Printing & Printing Supplies	Corporate Express		50.98

5440	Land Titles Office	Minister of Finance.....	556.00
5470	Computer Software	ESRI.....	2,715.00
5470	Computer Software	Pacific Alliance Technologies	2,507.96
5470	Computer Software	Safe Software	1,720.00
5510	Insurance	AMSC Insurance Services.....	12,655.22
5531	GIS Grant	Pacific Alliance Technologies	9,000.00
5536	Rural IMDP Grant	Perry A. Stein Consulting.....	1,728.00
5580	Equipment & Furniture Rental	Xerox.....	2,389.58
1160	GST Receivable	GST Receivable.....	1,104.07
		TOTAL	<u>\$37,511.22</u>

(ii) March 2014

5150	Staff Mileage	S. Johnson	\$ 57.00
5151	Vehicle Gas & Maintenance	S. Johnson	64.24
5520	Meetings	S. Johnson	39.95
5530	Coffee & Supplies	S. Johnson	131.89
5320	General Office Supplies	Jordan Thomas	68.78
5151	Vehicle Gas & Maintenance	Imperial Oil.....	292.17
5280	Janitorial Services	Madison Ave Business Services.....	475.00
5320	General Office Supplies	Madison Ave Business Services.....	11.99
5310	Telephone	Bell Mobility.....	641.16
5310	Telephone	DRC Communications	290.00
5310	Telephone	Telus Communications	440.95
5580	Equipment & Furniture Rental	Telus Communications	143.40
5330	Dues & Subscriptions	Westwind Weekly News	35.00
5350	Postage & Petty Cash	Postage by Phone.....	1,500.00
5420	Accounting & Audit Fees	KPMG LLP	5,000.00
5440	Land Titles Office	Minister of Finance.....	528.00
5470	Computer Software	Global Edge Systems	397.57
5500	Subdivision Notification	Lethbridge Herald	297.96
5500	Subdivision Notification	Tab	150.65
5531	GIS Grant	Keith Ginter	1,500.00
5531	GIS Grant	Opus Stewart Weir.....	49,636.23
5536	Rural IMDP Grant	Perry A. Stein Consulting.....	1,296.00
5536	Rural IMDP Grant	Perry A. Stein Consulting.....	532.00
5580	Equipment & Furniture Rental	Pitney Bowes	292.03
1160	GST Receivable	GST Receivable.....	3,055.70
		TOTAL	<u>\$66,877.67</u>

Moved by: Bill Martens

THAT the Executive Committee approve the Office Accounts of February (\$37,511.22) and March (\$66,877.67) 2014, as presented. **CARRIED**

7. DIRECTOR'S REPORT

- The Director will be meeting with both the Village of Duchess and Village of Rosemary at their request to explore Commission membership.

8. EXECUTIVE REPORT


- Committee members reported on various projects and activities in their respective municipalities.

9. ADJOURNMENT

Moved by: Jim Bester

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:20 p.m. until Thursday, May 8, 2014 at 7:00 p.m. **CARRIED**

/bj

CHAIR: 



3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-877-329-1387
Fax: (403) 327-6847
E-mail: admin@orrsc.com
Website: www.orrsc.com

June 26, 2014

File: 30B-18

Kris Holbeck
Chief Administrative Officer
Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Dear Ms. Holbeck:

Re: ORRSC Annual Report and Financial Statements 2013

At the June 5, 2014 Annual General Board of Directors' Meeting, the Oldman River Regional Services Commission 2013 Annual Report was accepted. Financial statements for the fiscal year ending December 31, 2013 are included as part of this report.

I am pleased to enclose a copy of the Annual Report for your reference and use.

Yours truly,

Lenze Kuiper
Director

LK/bj
Enclosure

***Full Report and Financial Statements
are available at the Town Office KW***



MUNICIPAL PLANNING COMMISSION MINUTES

June 6th, 2014

Town of Claresholm – Council Chambers

- Attendees:**
1. Rob Steel - Council Member (Chairperson)
 2. Lyal O'Neill - Council Member (Vice-Chairperson)
 3. Shelley Ford – Council Member
 4. Grant Jordan - Member-at-Large
 5. Sharon Duncan - Member-at-Large

Staff: Jeff Gibeau - Manager of Regulatory & Property Services (Secretary to the Municipal Planning Commission)
Jeff Doherty - Development Officer
Tara VanDellen – RPS Assistant

8:03 a.m.

Call to Order /Adoption of Agenda

**Motion to adopt
the Agenda by
Sharon Duncan**

CARRIED

Adoption of Minutes

- May 20th, 2014

**Motion to adopt
the Meeting Minutes
by Councillor O'Neill**

**Seconded by
Councillor Ford**

CARRIED

Item 1: Information DEVELOPMENT PERMIT WITHDRAWAL

Taken for information

File: D2014.034
Applicant: 1692810 ALBERTA LTD.
Address: 4264 3 Street East
Legal: Lot 8, Block 2, Plan 0310714
Regarding: Change in Use from Vacant to Abattoir

Item 2: Action DEVELOPMENT PERMIT

**Motion to cancel permit
due to new information
uncovered during the
initial construction process
(post permit approval)
and that a revised
neighbourhood circulation
must take place with
new information
by Councillor Ford**

File: D2014.033
Applicant: Dino & Cynthia Vizzutti
Address: 216 47th Ave West
Legal: Lot All 28 ptn 29, Block 11, Plan 147N
Regarding: Additional facts concerning approved Large
Accessory Building (detached garage) - approved with four (4)
variances.

**Seconded by
Councillor O'Neill**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

June 6th, 2014
Town of Claresholm – Council Chambers

8:24am
Administrative/Procedural

Grant Jordan entered the Municipal Planning Commission Meeting

Item 3: Action

DEVELOPMENT PERMIT

File:D2014.050
Applicant: Jason Doucet
Owners: Mike Petrovic
Address: 4309 2 Street East
Legal: Lot 7, Block 8, Plan 1212787
Regarding: Change in Use - Vacant to Landscape Supply & Retail

CHANGE IN USE:

From:
Vacant

To:
Landscape Supply & Retail

CONDITIONS:

1. The chain link fence shall be setback 20 feet on the south boundary of the property and 5 feet on the east boundary of the property. The resulting strip of land and the boulevard to the curb shall be landscaped in accordance with Schedule 9 [Land use Bylaw No. 1525, Landscaping Standards]. Specifically:
 - a. the applicant shall plant lawn to the curb on the east and south boundaries of the property.
 - b. the applicant shall provide screening on the south boundary in the form of evergreen conifers, of at least 8 feet in height, that are centered on the resulting strip of private property on the south boundary at intervals of 30 feet.
 - c. the applicant shall provide screening on the west boundary in the form of evergreen conifers, of at least 8 feet in height, that are planted in a row just inside the fence and placed at intervals of 30 feet.
 - d. the applicant shall provide on the resulting strip of land on the east boundary four evenly spaced mulch beds that include shrubs and, at the applicant's discretion, large feature rocks not exceeding 4 feet in height.
2. The sign located in the southwest corner of the property shall be setback 10 feet from the south property line and 5 feet from the west property line and shall be landscaped to the satisfaction of the Development Authority.
3. A lot grading and site drainage plan shall be submitted to the Development & Property Services Department and development shall not commence until the grading and drainage has been approved by the Development Officer.
4. The applicant shall obtain a Roadside Development Permit from Alberta Transportation and provide a copy to the Town of Claresholm. For further information see the note below.

**Motion to deem Landscape
Supply & Retail similar use
to Building Supplies
By Grant Jordan**

**Seconded by
Councillor O'Neill**

CARRIED

**Motion to approve
the change in use
with conditions
By Councillor Ford**

**Seconded by
Grant Jordan**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

June 6th, 2014
Town of Claresholm – Council Chambers

Item 4: Action

DEVELOPMENT PERMIT

File: D2014.045
Applicant: Shane Hazelaar (Haul-Away, Removal & Reclamation Inc)
Owners: Shane & Joanne Hazelaar
Address: 248 54 Ave East
Legal: Lot 15, Block 118, Plan 7511032
Regarding: Home Occupation Application - Haul-Away Business

**Motion to Approve
with conditions
by Councillor Ford**

**Seconded by
Grant Jordan**

CARRIED

CONDITIONS:

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.
2. Goods and materials picked up by the applicant shall not be stored on the applicant's property but must be taken to designated / approved disposal areas.

Item 5: Action

DEVELOPMENT PERMIT

File: D2014.031
Applicant: Vicki Miller
Owners: Vicki Miller
Address: 134 48th Ave West
Legal: Lot 21, Block 2, Plan 147N
Regarding: Home Occupation - House Cleaning

**Motion to Approve
with conditions
by Grant Jordan**

**Seconded by
Councillor O'Neill**

CARRIED

CONDITIONS:

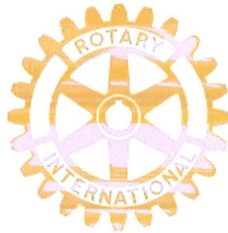
1. The applicant shall adhere to the stipulations set out in Schedule 10 of the Town of Claresholm Land Use Bylaw No. 1525.

9:10am

Adjourn

**Motion to Adjourn By
Councillor Ford**

CARRIED



Rotary Club of Pincher Creek
Box 2161
Pincher Creek, Ab. T0K 1W0
July 9, 2014

Town of Claresholm
Box 1000
Claresholm, Ab. T0L 0T0

Dear Sirs

Thank you so much for the use of the canopies last week, during the Southern Alberta Summer Games. They provided protection for the athletes and their families at our concession stand, from both the hot sun and the pouring rain which we experienced.

Thank you again, and good luck with your hosting the games in 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Zwick".

J. Zwick
Rotary Club of Pincher Creek