



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 12, 2014
AGENDA

Time: 7:00 P.M.
Place: Council Chambers

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES APRIL 28, 2014

DELEGATIONS:

1. JOHN BARLOW, Progressive Conservative Candidate for Macleod (MP)
RE: Introduction
2. CHINOOK ARCH REGIONAL LIBRARY SYSTEM
RE: Overview 2014

ACTION ITEMS:

1. DELEGATION RESPONSE: Stuart Derochie
RE: Frontier Western Shop
2. CORRES: Alberta Municipal Affairs
RE: Bill 27, the *Flood Recovery and Reconstruction Act*
2. CORRES: Government of Alberta
RE: Seniors Week 2014
3. CORRES: Lethbridge Sport Council & Alberta SouthWest
RE: Request for Letter of Support re: 2019 Canada Winter Games
4. CORRES: Municipal District of Willow Creek
RE: Lease re: Claresholm Airport Terminal Land
5. MEMO: Multiuse Community Building and Town Hall Project Steering Committee
RE: Awarding of Architectural Design Services
6. POLICY #GA 05-14: Credit Card & Expense Review Policy
7. CAO UPDATE - as at May 8, 2014
8. YEAR-TO-DATE Revenue & Expenditure Report (as at May 7, 2014)
9. ADOPTION OF INFORMATION ITEMS
10. IN CAMERA: Legal / Development

INFORMATION ITEMS:

1. Cheque Listing for Accounts Payable – April 2014
2. WCCHS “The Navigator” – May 1, 2014
3. Municipal Planning Commission Minutes – April 17, 2014
4. Claresholm & District Transportation Society Minutes – March 28, 2014
5. West Meadow Elementary School Newsletter – May 2014
6. Alberta SouthWest Bulletin – April 2014
7. Alberta SouthWest Bulletin – May 2014
8. Alberta SouthWest Regional Alliance Board Meeting Minutes – April 2, 2014

ADJOURNMENT



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 28, 2014**

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor Rob Steel.

PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk; Manager of Regulatory and Property Services: Jeffery Gibeau

ABSENT: None

AGENDA: Moved by Councillor Ford that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – APRIL 14, 2014**

Moved by Councillor McAlonan that the Regular Meeting Minutes of April 14, 2014 be accepted as presented.

CARRIED

FINANCES: **MARCH 2014 BANK STATEMENT**

Moved by Councillor O'Neill to accept the March 2014 bank statement as presented.

CARRIED

DELEGATIONS:

1. **DUSTIN FULLER, Liberal Candidate for Macleod (MP)**
RE: Introduction

Dustin Fuller was present to introduce himself to Council as the Liberal Candidate for Member of Parliament in Macleod in the upcoming federal by-election. He would like to get some home grown ideas from the local level that perhaps the federal government can help out with. Justin Trudeau will be in Okotoks on May 8th to meet with Albertans to see what our concerns are.

2. **STUART DEROCHIE**
RE: Frontier Western Shop

Stuart Derochie was present to speak to Council as the past owner of Frontier Western Shop. Travis Booth, Sierra Booth and Layne MacKay are potentially going to be the new owners. Stuart spoke on behalf of the new owners to provide history on Frontier Western Shop. They would like to join the two buildings along Highway 2 across the alley. Maintaining access for fire trucks and leaving the alley open on three sides should not be a problem. Front store remains closed and it is an important component to have the buildings together. It takes more staff to run two separate buildings. Due to the nature of the sale of the business, they need to have an idea of if this is possible or not fairly quickly.

ACTION ITEMS:

1. **BYLAW #1597: 2014 Mill Rates**
RE: 2nd & 3rd Readings

Moved by Councillor Dixon to give Bylaw #1597, regarding 2014 Mill Rates, 2nd Reading.

CARRIED

Moved by Councillor Cutler to give Bylaw #1597, regarding 2014 Mill Rates, 3rd & Final Reading.

CARRIED

2. **CORRES: Nobleford Heritage Society**
RE: Celebration in Nobleford on August 9, 2014

Received for information.

3. **CORRES: Claresholm & District Chamber of Commerce**
RE: Mexican Fiesta 2014

Moved by Councillor Dixon to allow the Claresholm Chamber of Commerce to use Amundsen Park for their Mexican Fiesta on June 20, 2014.

CARRIED

4. **CORRES: Claresholm Minor Lacrosse**
RE: Requests for 2014 Season

Moved by Councillor Cutler to allow Claresholm Minor Lacrosse to use the Arena concrete surface for \$90 per week plus GST for practices for May to July 2014 and charge them \$57 per hour plus GST for Saturday games if

needed, on the stipulation that they will pay off last year's bill by May 31st, 2014 and their bill in its entirety by June 30th, 2014.

CARRIED

5. CORRES: Ida Jensen

RE: Mountainview Crescent & Saddle Mountain Road

Referred to the Facility and Infrastructure Planning Committee.

6. STAFF REPORT: Short-Term Vacant Properties – Utility Rates

Referred to administration.

7. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ford to accept the information items as presented.

CARRIED

8. IN CAMERA: Legal / Development

Moved by Councillor McAlonan that this meeting go In Camera.

CARRIED

Moved by Councillor Ford that this meeting come out of In Camera.

CARRIED


ADJOURNMENT: Moved by Councillor O'Neill that this meeting adjourn at 10:00pm.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Kris Holbeck

DELEGATIONS



Chinook Arch Regional Library System

Overview 2014

22/01/2014 1

Independent local libraries

Key element of regional library structure

- Each community
 - Is responsible for local front line service
 - Appoints a local library board
 - Establishes its local funding level
 - Appoints its representative to the regional board

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Chinook Arch Background

Created by legal Agreement between member councils in 1992

- Created under the Libraries Act in response to specific needs expressed by library boards in the region
- Established by Province with 22 members in 1992
- Grew to 39 member councils in 2007
- Kainai Board of Education joined in 2012

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Chinook Arch Library Board

Key responsibilities

- Creates governance policies
- Monitors financial progress
- Assists in Needs Assessment and development of the Plan of Service

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Chinook Arch Library Board

*Collaboration
Innovation
Leadership*

- Basic Service roles are set out in the System Agreement
- Board reviews *Needs Assessment* on an ongoing basis
- Current Plan of Service is 2012-2014

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Why councils belong

- Creates a structure to improve access to resources for their residents
- Generates additional provincial grants for library services

- Sharing the collective holdings of participating libraries
- Sharing the cost of providing effective access to their resources (the computers systems and support for the library catalogue)
- Reducing duplication through centralized ordering and processing of materials
- Providing a cost effective way to expand services

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Membership Benefits for Local Residents

Chinook Arch brings "big city" library services to the smallest communities

- Access to over 900,000 items and 34 libraries
- HD videoconferencing
- Downloadable eBooks and audiobooks
- BiblioCommons
- Interlibrary Loan
- Digital resources: newspapers, magazines, etc.
- Block collections

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Membership Benefits for Libraries

- Consulting services
- Training and professional development
- Centralized Bib Services
- Host and manage website
- IT Help Desk service
- Delivery moves items from library to library

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Library Funding

➤ Provincial grants through Public Library Service Grant Program

- Municipal contributions are foundation
- Provincial grants are contingent on municipal funding
- Supernet
- Alberta Library Electronic Resources

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Chinook Arch Library Board

Funding and Budgets

- Four year Budget cycle
- Approval process requires 2/3 of councils – representing 2/3 of the population - must approve the budget for the membership levy to change
- 26 councils including Lethbridge must approve the budget

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Chinook Arch Mission Statement

Chinook Arch Regional Library System assists a network of cooperating libraries in southwest Alberta to provide cost-effective, convenient access to information and library services.

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Questions?

Maggie Macdonald, CEO
403-380-1505
mmacdonald@chinookarch.ca

Robin Hepher, Associate Director
403-380-1507
ad@chinookarch.ca

www.chinookarch.ca

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Chinook Arch Plan of Service, 2012-2014

Collaboration, Innovation, Leadership





Mission:

Chinook Arch Regional Library System assists a network of cooperating libraries in Southwest Alberta to provide cost-effective, convenient access to information and library resources.

Vision:

As a leader in regional system service, Chinook Arch engages well trained and enthusiastic staff, the best of current technology and creative internal and external partnerships to provide outstanding service to member libraries and the southwest Alberta community.



Chinook Arch Outcomes

Residents of southwest Alberta have:

- Access to a shared collection of more than 900,000 library materials in print and electronic format
- Access to public use computers and internet services at their local public library
- Access to video conference services at their local public library
- Access to provincial programs including the Alberta Multilingual Book Consortium (AMBC), The Alberta Library (TAL), One Card, etc
- Access to a local library website and online catalogue
- Access to authoritative online resources including reference materials, ebooks, e-audiobooks and magazines

Member libraries:

- Have a fully automated library catalogue for locating and circulating library materials
- Receive library materials with a collective discount
- Receive an annual per capita book allotment
- Have the technical and network support needed to maintain services
- Have access to the training needed to maintain local service
- Have a web presence
- Have marketing support
- Share resources cost effectively

Member municipalities:

- Provide enhanced library services to residents
- Share the costs of enhanced library services in their communities



Chinook Arch Service Roles & Responses

Service Role One: Strengthen the southwest Alberta library community

Service Response: Operational support for member libraries

Strategies:

1. Support for information technology at member libraries
2. Central technology services including email, web development, network support
3. Manage and maintain Integrated Library System
4. Consulting support for library operations
5. Training and orientation
6. Ordering, cataloging, and processing of materials
7. Purchase electronic databases, ebooks and e-audiobooks, block collections of audiobooks, large print books and DVDs, and a professional collection
8. Book allotment allocation for each member library
9. Communications and marketing support
10. Delivery of materials between libraries





Service Role Two: Create a structure to develop, maintain and share resources in a timely and cost effective manner

Service Response: Provide an Integrated Library System, effective catalogue interface and delivery services

Strategies:

1. Network support and maintenance
2. Manage and maintain Integrated Library System and public access to library holdings
3. Chinook Arch Library Card
4. Delivery of materials between libraries
5. Contract with LPL as major resource sharing library
6. Provide public access to library resources



Service Role Three: Explore and implement new technologies, services and programs to serve our members and their communities in increasingly efficient and effective ways

Service Response: Monitor developments in library technology and implement as appropriate

Strategies:

1. Participate in collaborative ventures with other libraries and library systems
2. Develop partnerships with libraries and community organizations
3. Attend conferences and monitor professional literature to be aware of emerging trends and issues



Goals 2012-2014

Goal 1: Chinook Arch will improve the timeliness of technical support for member libraries

Strategies/Objectives:

1. Member libraries will receive training in using SysAid to track requests for support
2. Turnaround times for IT support will be monitored

Performance Indicators:

1. Number of entries to SysAid made by member libraries
2. Average turnaround time for support decreases annually



Goal 2: Chinook Arch will develop additional training opportunities for member library staff

Strategies/Objectives:

1. Training opportunities for marketing the library in the community will be offered each year
2. Training in the use of new technologies will be offered on an ongoing basis

Performance Indicators:

1. Number of training courses offered
2. Number of attendees at training





Goal 3: Chinook Arch will enhance communications with member library Boards and staff and member councils

Strategies/Objectives:

1. The Chinook Arch internal web site will be implemented in 2012
2. Training opportunities will be offered to member libraries and Boards for use of the new web site in summer 2012 and subsequently on an annual basis
3. IT staff will contact each member library at least quarterly to review IT support needs
4. Chinook Arch staff will visit all member library Boards once each year
5. Staff will visit each member library at least twice per year

Performance Indicators:

1. Successful rollout of new web site
2. Number of trainees for use of new web site
3. Number of virtual visits to new web site by Board members and member libraries
4. Number of staff visits to member library Board meetings



Goal 4: Chinook Arch will enhance collections for all members by increasing electronic and other system-wide resources

Strategies/Objectives:

1. Chinook Arch will make at least one grant application annually to obtain support for enhanced collections
2. Staff will monitor the need for additional system-wide collection resources
3. Staff will explore partnerships with other not-for-profit information providers

Performance Indicators:

1. Number of grant applications made each year
2. Number of newly-acquired titles each year





Goal 5: Chinook Arch will provide innovative service for the benefit of member communities

Strategies/Objectives:

1. Staff will be flexible and innovative in fulfilling their service roles
2. Staff will develop new initiatives to meet evolving needs of member libraries
3. Libraries will be trained to develop new relationships with community organizations and agencies

Performance Indicators:

1. Satisfaction of member libraries with Chinook Arch services measured in annual survey
2. Number of training opportunities offered to member libraries regarding partnerships

Goal 6: Chinook Arch will continue to strive for administrative excellence

Strategies/Objectives:

1. The System will continue to seek opportunities for shared services such as the Southern Alberta Integrated Library System (SAILS) to assist with reducing costs
2. Partnership possibilities both in the local communities and provincially will be explored and adopted
3. Records management policies and procedures will be reviewed in 2012
4. The leadership capacities of staff will be enhanced through training opportunities

Performance Indicators:

1. Complete review of records management process
2. Reorganization of electronic files in accordance with new records management procedures
3. Participation in leadership training opportunities by staff

Goal 7: Chinook Arch will extend services to all residents in the Chinook Arch region

Strategies/Objectives:

1. Work with Kainai Literacy Committee and other partners to establish a public library on the Blood Reserve
2. Explore other opportunities to welcome non-member municipalities into the System

Performance Indicators:

1. Residents of federal lands use and enjoy regional library services
2. Residents of municipalities that are not currently members receive full System services upon joining the System

ACTION ITEMS

**TOWN OF CLARESHOLM
REGULATORY & PROPERTY
SERVICES DEPARTMENT**



P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0

MEMO

To: Council
From: Jeff Gibeau, Manager of Regulatory & Property Services
Date: May 12th, 2014
Re: Frontier Western Shop Development Inquiry

Urgent For Review Please Comment Please Reply Please Recycle

Proposal:

At the regularly scheduled Council meeting on April 28, 2014, the Town of Claresholm Council met with Stuart Derochie, Travis Booth, & Layne McKay as delegations for Frontier Western Shop. A proposal was presented that would close a municipal alley and re-develop the two existing buildings, connecting them corner to corner through the existing alley. Stuart's proposal and the accompanying letter explained the ownership situation and laid out the benefits for the re-development. The re-opening of the front store creates exposure on the highway frontage and provides space and staffing benefits.

Actions Required:

This type of process can take on many characteristics and is a living process that will undoubtedly see some modification during its course. Based on the proposal, administration would suggest a comprehensive, but expedient, initiative. The proposed steps involved in the re-development of the property include;

- Making a Road Closure Application
- Statement of Requirements
- Preliminary Re-development Plan
- Construction Drawings
- Public Consultation
- Revisions (if required)
- Road Closure Bylaw 1st Reading (if applicable, Re-development Plan Bylaw 1st reading)
- Road Closure Bylaw Public Hearing (if applicable, Re-development Plan Bylaw Public Hearing)
- Road Closure Bylaw 2nd & 3rd Readings (if applicable, Re-development Plan Bylaw 2nd & 3rd readings)
- Subdivision & Consolidation of parcels
- Construction

Issue Identification:

The Regulatory & Property Services Department has met with Stuart Derochie. The purpose of the meeting was to provide clarity for the proposal and discuss potential issues up front. Several potential issues have been identified.

- The investment required by Frontier Western Shop to meet area re-development and construction requirements could be higher than they anticipate.
- The timeframe involved in these congruent processes (public consultation, road closure bylaw, area re-development plan, potential property sales, subdivisions & consolidations, construction) could take longer than they anticipate.

- As with any public process, there is a risk that consultation may result in opposition from the general public and surrounding property owners. In the end, the appropriate decision-making body may decide against the project.
- As with any project, there is a risk that unanticipated hurdles will arise during the process. This could lead to complications and costs that could inhibit the project from a Frontier Western Shop's perspective.

Decision-Making Matrix:

Due to the nature of the public processes contained within this project, dynamic decision making will be required throughout this process. What initially starts off as a good idea, supported by Council, could ultimately breakdown over the course of the project, resulting in opposition of the project and ultimately refusal. The legislated bylaw process and involvement of the public could alter Council's decision-making during the course of the project.

Recommendation:

To begin the re-development project, the Regulatory & Property Services Department recommends that Council advise Frontier Western Shop to initiate the road closure application process with Administration.

Jeff Gibeau
Manager of Regulatory & Property Services



townofclaresholm.com

Phone: (403) 625-3381

Fax: (403) 625-3869



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR72068

April 16, 2014

His Worship Rob Steel
Mayor
Town of Claresholm
PO Box 1000
Claresholm AB T0L 0T0

Dear Mayor Steel,

Bill 27, the *Flood Recovery and Reconstruction Act*, was enacted in December 2013 and includes a number of amendments to the *Municipal Government Act (MGA)*, including:

- regulation-making powers for controlling, regulating or prohibiting any use or development in a floodway, including the types of development that are authorized in a floodway; and
- an exemption provision regarding floodway development that will account for the special circumstances of municipalities with significant development already in a floodway such as Fort McMurray and Drumheller.

These amendments support our government's efforts to rebuild safer and stronger communities. A regulation is required to set out the specific details of the restrictions to be placed on development in a floodway to ensure we rebuild in a manner that safeguards against future flood damage. As part of the regulation development, Municipal Affairs will be undertaking a two-phased stakeholder engagement process.

In the first phase, a task force will be established. Municipal Affairs will be inviting representation from the Alberta Urban Municipalities Association, the Alberta Association of Municipal Districts and Counties, the Urban Development Institute, the cities of Calgary and Edmonton, the towns of Drumheller and Canmore and the Regional Municipality of Wood Buffalo. It is anticipated the task force will meet from late April through May of 2014.

.../2

His Worship Rob Steel

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In the next phase, input gathered from the task force will be taken to a broader audience over this summer. Municipalities with identified flood hazard areas will be invited to attend a one day symposium anticipated for June 2014. In addition, general information on the proposed regulation will be posted on the Municipal Affairs website so that interested parties can provide their input on what is being proposed.

Input from municipalities who represent the interests and perspectives of their communities will be invaluable to during the engagement process to help ensure that the Floodway Development Regulation is a key tool to support the development and growth of safe and resilient communities.

Sincerely,

A handwritten signature in black ink, appearing to read "G Weadick". The signature is written in a cursive style with a large initial "G".

Greg Weadick
Acting Minister Municipal Affairs

Message from the Minister and Associate Minister



Honourable Fred Horne



Honourable Dave Quest

Seniors are a valuable part of our province, and we are pleased to invite Albertans to celebrate seniors during Seniors' Week 2014.

Alberta is home to nearly 470,000 seniors, with another Albertan turning 65 every 14 minutes. As the number of older adults continues to grow, so do our opportunities to spend time with the seniors in our lives, whether they be family members, friends, neighbours or members of your community.

People over 65 play a number of important roles, such as caregivers, volunteers, mentors, business owners and employees. Seniors make significant contributions to their families and communities, and are an important source of knowledge, history and a key link between our past and future.

Seniors' Week is a great time to acknowledge and appreciate seniors. It is also a wonderful opportunity to spend some time with the seniors in your life.

We encourage all Albertans to join us in celebrating seniors during Seniors' Week. From June 2 – 8, families, friends and communities are invited to host or attend events honouring seniors. Please take this opportunity to appreciate the seniors in your life – during Seniors' Week, and all year.

Honourable Fred Horne
Minister of Health

Honourable Dave Quest
Associate Minister of Seniors

Message from the Chair



Alana DeLong

As Chair of the Seniors Advisory Council for Alberta, I'm pleased to invite all Albertans to join in Seniors' Week 2014, from June 2 – 8.

Grandparents, parents, friends, neighbours – we all know and love the seniors in our lives. Seniors' Week is a chance for us to celebrate and recognize the contributions seniors have made to Alberta, and to share our appreciation.

The council works to increase the recognition of seniors as one of Alberta's most respected and valuable resources. This includes consulting with seniors, seniors' organizations and others to gather information and provide advice to government on seniors needs. The council also co-ordinates Seniors' Week across Alberta, and encourage communities and individuals to host events during Seniors' Week. Past examples include community BBQs, teas and meals with school children. You can register your event online at www.health.alberta.ca/seniors/seniors-week.html.

This year we will be holding the Provincial Launch of Seniors' Week at the Westend Seniors Activity Centre in Edmonton on Monday, June 2. We are very excited to be a partner with this organization and look forward to a fun filled day.

Seniors' Week is a time to celebrate and honour the important contribution seniors make to our province. Their involvement in our communities benefits Albertans of all ages. On behalf of the council, I would like to thank Alberta's seniors. You are an inspiration, an example, and a link to our shared past.

Alana DeLong
Chair, Seniors Advisory Council for Alberta
MLA, Calgary-Bow



Proclamation

Seniors' Week 2014

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I do hereby proclaim June 2 – 8, 2014, to be "Seniors' Week."

Dated this _____ Day of _____, 2014, in _____.

Mayor/Reeve

Alana

Alana DeLong
Chair, Seniors Advisory Council for Alberta
MLA, Calgary-Bow

[Signature]

Honourable Dave Quest
Associate Minister of Seniors

Fred Horne

Honourable Fred Horne
Minister of Health

Alberta 

110 Columbia Blvd W, Box 21090
Lethbridge Alberta T1K 6X4
403.320.5412



Request for a Letter of Support Re: 2019 Canada Winter Games

The Canada Winter Games is the premier national multi-sport event hosted within a chosen province every four years since 1967. It is Alberta's opportunity to host in 2019.

In 1975, Lethbridge and Region successfully hosted this celebration of youth, sport, culture and community. It is our hope that we will be able to repeat that success in 2019.

Phase 1 of the bidding process has been completed. On February 5th and 6th the Canada Winter Games Technical Review Committee completed their facility tour of Lethbridge and Region. They were satisfied with what was presented and have recommended that we proceed with Phase 2 of the bidding process.

As part of that process it is important to demonstrate regional enthusiasm and community support for the 2019 Games. To that end, if you are inclined to offer your community's support, we invite you to send your letters to the above address. Your support letter will be an important addition within the Phase 2 bid package. The deadline for mailing that package is June 20th, so we request your letter of support by Friday June 6th.

To assist you with crafting such a letter, we attach a list of "themes" that are important to the selection committee.

We hope that, through your letter of support, you will join us in a successful bid for the 2019 Canada Winter Games.

Thank you for your consideration.

Stephen Neis
Chair
2019 CWG Bid Committee

Susan Eymann
Executive Director
Lethbridge Sport Council



Karine Wilhauk

From: Kris Holbeck
Sent: May-08-14 1:56 PM
To: Karine Wilhauk
Subject: FW: 2019 Canada Winter Games Bid Request for Letters of Support
Attachments: Municipality_org_dept Letter Template.docx; Request for letters community signed.pdf; CWG Key Messages.docx

From: Bev Thornton [<mailto:bev@albertasouthwest.com>]
Sent: May-07-14 11:25 PM
To: Barney Reeves; Beryl West; Blair Painter; Dennis Gillespie; Garry Marchuk; John Connor; Jordan Koch ; Kathy Wiebe ; Lloyd Kearl ; Maryanne Sandberg; Monika Schneider; Monte Christensen; Rene Gendre; Ron Davis; Shelley Ford; Tammy Rubbelke
Cc: 'Bob Dyrda'; Clayton Gillespie; 'Cynthia Vizzutti'; David Connauton; Gregory Brkich; 'Holly Fausett'; Janet Edwards-Hill Spring; Ken Anderson; Kris Holbeck; Kurtis Pratt; 'Laurie Wilgosh '; Lorreen Drockner; Marianne Morrison; 'Murray Millward'; Scott Barton; Sheldon Steinke; 'Wendy Kay'
Subject: FW: 2019 Canada Winter Games Bid Request for Letters of Support

Dear AlbertaSW CAOs and Board,

At the AlbertaSW Board meeting this evening the Board approved a Motion THAT the AlbertaSW communities offer their full support for the Lethbridge/southwest Alberta bid for the Canada Winter Games.

THEY WOULD BE PLEASED TO HAVE LETTERS OF SUPPORT BY JUNE 6, 2014 FROM ALL OF OUR ALBERTASW COMMUNITIES.

It is not only the sporting events but also the other attractions in our communities that are of interest. Attached is more information and a suggested template for a letter. Community support is an important factor.

AlbertaSW will also be sending a letter on behalf of all of us in the region.

This would be a great legacy and once again throw the spotlight on this very wonderful corner of the province!

Please let me know if Bob and I can help in any way!

From: Susan Eymann [<mailto:susan@lethbridgesportcouncil.ca>]
Sent: May-07-14 10:10 AM
To: info@southgrow.com; Bev Thorton
Cc: Stephen Neis
Subject: 2019 Canada Winter Games Bid Request for Letters of Support

Hello Pete and Bev,

I sent out letters today to the regional municipalities to request letters of support for the 2019 Canada Winter Games Bid. Please find attached the documents that were sent earlier this morning.

We appreciate your support to encourage our regional communities to submit letters of support to help the 2019 CWG Bid Committee in Phase 2 of our bid. We made a presentation regarding the Games and asking for support to the southwest Mayors / Reeves last Friday...their comments afterwards were very supportive.

We are very appreciative of your support to help encourage each Municipality to submit a letter prior to June 6.

If you require anything further please do not hesitate to contact me.

Thank you,

Susan Eymann, ChPC

Executive Director

[403-320-5412](tel:403-320-5412)

Proud Member Canadian Sport Tourism Alliance

Insert Company Logo/Letterhead Here

Dear Canada Games Council:

On behalf of *(name of your municipality and department)*, I would like to pledge our support to the Lethbridge Bid Committee for the 2019 Canada Winter Games. Please consider this letter as an affirmation of our intention to create a strategic partnership with the Lethbridge Host Committee once the Games have been awarded and to work with them to ensure that the 2019 Games live up to the Canada Games Council's mission of "ensur[ing] the Canada Games are delivered as a unique, premium, nation-building, multi-sport event and are strengthened as a property."

Our *(municipality/department/organization)* believes that Southwest Alberta offers many advantages with regards to hosting this event over other regions of Alberta including our unmatched spirit of volunteerism and our extensive history of successfully hosting similar events on a regional, provincial, national and international level.

Sincerely,

(Signature)

(Name and Title)

Staff Report

To: Council

From: Administration

Date: May 9, 2014

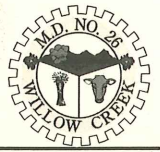
Re: Lease Agreement with the MD of Willow Creek re Airport Terminal Building

Attached is the lease agreement between the Town of Claresholm and the MDWC for the land that the Town's terminal building sits on at the airport.

The agreement is for ten years at \$1.00 per year.

RECOMMENDATION: Town Council make a motion to approve the ten year lease agreement with the MD of Willow Creek for the airport terminal land rental at \$1 per year as presented.

Kris Holbeck, CA CAO Town of Claresholm



The Municipal District of Willow Creek No. 26

OFFICE OF THE ADMINISTRATOR • P.O. Box 550 • Claresholm, AB T0L 0T0

www.mdwillowcreek.com

Office (403) 625-3351
Fax (403) 625-3886
Shop (403) 625-3030

April 28, 2014

Town of Claresholm
Box 1000
Claresholm, Alberta
T0L 0T0

Attention: Kris Holbeck, CAO

Dear Ms. Holbeck;

Re: Lease re: Claresholm Airport Terminal Land

Enclosed are two copies of the lease of the land where the Claresholm Airport terminal is located. The M.D. has extended the lease for a period of ten years with a clause added to allow termination of the lease by either party by giving one year written notice.

Please sign both copies and return one copy for our file.

Enclosed is an invoice for \$10.00, being the yearly rent of \$1.00.

Yours truly,

Cynthia Vizzutti, CLGM, CTAJ
Chief Administrative Officer

CV/am
Encs.

LEASE AGREEMENT made this 23 day of April, 2014

BETWEEN:

THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

(hereinafter called "the Lessor")

OF THE FIRST PART,

- and -

TOWN OF CLARESHOLM

(hereinafter called "the Lessee")

OF THE SECOND PART

LEASE

LEASE dated the 23 day of April, 2014

BETWEEN:

THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

(hereinafter called the "Lessor")

OF THE FIRST PART,

- and -

TOWN OF CLARESHOLM

(hereinafter called the "Lessee")

OF THE SECOND PART.

WITNESSETH that in consideration of the rents, covenants and conditions received and given herein, the Lessor does hereby lease to the Lessee those lands described as follows:

THE MOST NORTHERLY 290 FEET OF MOST WESTERLY
750 FEET OF BLOCK D, PLAN 4117 J.K.

(hereinafter called the "said lands").

1. **TO HAVE AND TO HOLD** the same unto the Lessee for a term of ten years beginning on the 1st day of May A.D. 2014 and end on the 30th day of April A.D. 2024.
2. **YIELDING AND PAYING** therefore to the Lessor at Claresholm, Alberta, the sum of \$10.00 (being a clear yearly rent of \$1.00 per annum) payable in full on execution of this lease.
3. **AND THE LESSOR COVENANTS** that if the Lessee duly performs all the covenants herein contained and pays the said rent, he shall have the quiet enjoyment of the said lands without disturbance by the Lessor or those claiming under him.

4. **AND THE LESSEE COVENANTS** that he:

- (a) will not, without leave in writing, which leave shall not be unreasonably withheld, further assign or sublet;
- (b) will not carry on any offensive trade on the said lands;
- (c) will not, without leave in writing, permit others to occupy the said lands or any part thereof for a period of more than 30 consecutive days at any one instance during the term of this lease;
- (d) will pay the said rent without deduction, setoff or abatement;
- (e) will keep the said lands clean, neat and in good repair and at the end of the term yield them up in such good condition (excepting reasonable wear and tear and fire or storm damage occurring without his negligence);
- (f) will within 30 days of any written notice to do so, repair any defect in the said lands occurring after the commencement of this lease and resulting from his acts or neglect;
- (g) will not use the said lands except for carrying on therefrom air terminal operations and related activities and businesses;
- (h) will pay all utility charges levied in connection with the said lands;
- (i) does hereby accept the state and condition of the said lands and of the Lessor's title thereto;
- (j) will keep the fences in a good state of repair;
- (k) will at all times during the term at his sole expense place and maintain in force with insurers and in amounts and in forms of policy and insured by insurers satisfactory to the Lessor acting reasonably, the following insurance and exhibit to the Lessor certificates thereof:
 - Comprehensive, public liability and property damage insurance protecting the Lessee and the Lessor (without any rights of cross claim or subrogation against the Lessor) against claims for personal injury, death, property damage or third-party or public liability claims arising from any accident or occurrence upon the said lands;
- (l) will, except to the extent the Lessor is indemnified by insurance, indemnify and save harmless the Lessor against all liabilities, costs, damages, loss, fines, suits, claims, demands and actions or causes of action of any kind, for injuries to persons or loss of life or damage to property, including loss or damage to the

property of the Lessee, and whether for third-party liabilities or direct or indirect loss to the property of the Lessor, for which the Lessor may become liable or suffer, by reason of or arising out of or connected with any negligence with or breach of laws or bylaws of the terms, covenants and provisos of this lease, on the part of the Lessee, its servants as employees;

- (m) will comply with all applicable laws and government regulations;
- (n) will not register this lease against the Lessor's title and if a caveat is filed, will on request, postpone the same to any mortgage; and
- (o) will vacate the said lands on expiry or termination of this lease.


5. **AND THE PARTIES FURTHER AGREE THAT:**

- (a) the Lessor or his agent may at all reasonable times enter and inspect the said lands;
- (b) notices delivered to or mailed two business days before by registered mail to the Lessee at P.O. Box 1000, Claresholm, Alberta, T0L 0T0; or to the Lessor at P.O. Box 550, Claresholm, Alberta, T0L 0T0, shall be deemed effectively given;
- (c) any default by the Lessee may be made good by the Lessor at the Lessee's expense;
- (d) the lease may be terminated by either party by giving one year written notice before the anniversary date of the lease.
- (e) upon the rent or any part of it remaining unpaid when due (with or without demand) or any serious breach of covenant remaining uncured for two or more days after notice to cure it, or upon the Lessee becoming insolvent or suffering executions or seizures against him to go unsatisfied, for a period of 15 days, the Lessor may at his option elect to terminate this lease forthwith, whereupon any unpaid rent shall become due automatically;
- (f) The Lessor acknowledges that the Lessee is the owner of the building, situate on the said lands and will retain ownership of the building on termination of this lease;
- (g) the Lessor shall retain at all times during the term the right to enter upon the said lands by its employees, agents and with or without machinery and equipment to maintain the existing drainage ditch crossing the said lands;

- (h) if the Lessee over holds and the Lessor then accepts rent, a month-to-month tenancy only shall be created;
- (i) the Lessor's remedies and rights (including distress) are all cumulative and not alternative; and
- (j) the terms Lessor and Lessee as herein used shall include the feminine and plural and a body corporate where required by the context, and that these presents and everything herein contained shall enure to the benefit of and be binding upon the parties hereto, their successors and assigns, respectively.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their corporate seals as attested by their officers duly authorized in that behalf the day and year above written.

THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26



Reeve



Municipal Administrator

PARTY OF THE FIRST PART,

TOWN OF CLARESHOLM

Mayor

Municipal Administrator

PARTY OF THE SECOND PART

**TOWN OF CLARESHOLM
ADMINISTRATION**

P.O. BOX 1000
221 – 45th AVE W
CLARESHOLM, AB T0L 0T0



MEMO

To: Council

From: Multiuse Community Building and Town Hall Project Steering Committee

Date: May 12th, 2014

Re: Multiuse Community Building & Town Hall Project; Awarding of Architectural Design Services

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

UPDATE

At the direction of Council, Administration prepared a Request for Proposal (RFP) for Professional Services for the renovation of the old Claresholm Elementary School. The project has been titled Multiuse Community Building and Town Hall. The Request for Proposal (RFP) for Architectural and Engineering Services for the renovation project was posted to Alberta Purchasing Connection on February 27th, 2014. The closing date for submission is March 28, 2014.

The Town of Claresholm received three proposals. Staff has reviewed and scored all proposals. At the recommendation of Administration, Council setup a Steering Committee for this project. Two respondents were interviewed by the Committee on May 7th, 2014.

Based on discussion with the respondents, the committee recommends moving forward with the design phase of the project. The design phase includes:

- Stakeholder Consultation
- Design of the Multiuse Community Building & Town Hall
- Public Consultation

RECOMMENDATION

The Multiuse Community Building and Town Hall Project Steering Committee recommends that Council pass a motion to enter into a negotiation for a professional services contract with BRZ Partnership Architecture Inc. with a value of up to \$50,000 + GST, to be funded out of operating reserves.

Project Steering Committee



Policy #GA 05-14

Credit Card & Expense Review Policy

PURPOSE: To provide a consistent policy for administration to follow regarding the review of Town credit cards and expenses paid to Council and the Chief Administrative Officer (CAO).

POLICY:

1. Town credit cards are held by the Mayor, the CAO and the Secretary-Treasurer.
2. Credit card statement charges are entered into the accounting system by the Secretary-Treasurer on a monthly basis during the bank reconciliation.
3. Credit card charges will be reviewed monthly after the bank is reconciled.
4. The Mayor's credit card charges will be reviewed and authorized by two other members of Council.
5. The CAO's credit card charges will be reviewed and authorized by two members of Council.
6. The Secretary-Treasurer's credit card charges will be reviewed and authorized by the CAO and one member of Council.
7. The Mayor's expense claims will be reviewed and authorized by two other members of Council.
8. Council expense claims will be reviewed and authorized by the CAO.
9. The CAO's expense claims will be reviewed and authorized by two members of Council.

EFFECTIVE DATE:

**TOWN OF CLARESHOLM
CAO UPDATE AS AT MAY 8, 2014**

1. ***PUBLIC WORKS/PARKS*** - Per attached report from Mike Schuweiler, Superintendent of Public Works.
2. ***INFRASTRUCTURE 2014*** –
Ongoing with larger projects sent to engineering firms for detail design.
3. ***STAFFING*** –
Two seasonal laborer positions (parks) are in process of being filled for the summer. Temporary Executive Director has started at the Museum. Campground is now open.
4. ***INTER MUNICIPAL PROJECTS*** –
Discussions continue with the MD regarding the intermunicipal services agreement for water/sewer/garbage and the airport water and sewer infrastructure being taken over by the MD. FIPC reviewed the agreement and made changes and instructed the CAO to send it to the MD of Willow Creek Council for consideration.

REMINDER tax payment deadline for 2014 has moved to June 30th.

Kris Holbeck, CA
CAO
Town of Claresholm

PUBLIC WORKS REPORT 2014

May 6, 2014

Buildings The annual Town owned building inspections have been completed (except the Golf Clubhouse). Sidewalks at the Senior Center and CPR Depot need work, and some painting is on the project list for 2014.

- Mackin Hall, exterior. Museum School house, exterior, and trim on a couple other buildings.

Regular maintenance is done as needed or when requested.

Sidewalks All 35.4 kms. of Town sidewalks will be inspected this year. With the extreme frost heaves we are experiencing lots of requests for repairs and replacement. As always we will replace the worst sidewalks first, and continue until we have spent the approved operating budget amount (\$75,000). The sidewalk inspections will start in the next week or two, as we are behind due to weather. Some sidewalks replaced last year have damage showing like salt corrosion and the Town has asked for them to be replaced at the contractor's cost (under warranty). This issue impacts about 20% of last year's new sidewalks.

Streets Deep frost has caused more damage this winter to the roads, curbs and sidewalks than usual. The PW crews have been filling potholes and will continue until completed. Major road repairs will start as soon as the roads completely dry up. We are hoping to repave two or three streets this year, with our 2014 capital infrastructure budget. Last year 17 blocks were on the PW's list for repaving, with more expected to be added this year.

Sewers We have started the flushing of the Towns entire sewer system, this is critical to prevent sewer backups, and is done twice annually. This work will take approximately 4 weeks and is underway. Sewer main repairs are completed on an as needed basis when problems are reported or discovered by the PW department.

Water The distribution system is working well, no main breaks in the past seven months. We have repaired a number of service line leaks in town and continue to look for more. Pressure leaving the plant is 75 lbs, this system is running at full operating pressure.

Parks With the weather keeping everything so wet, the Parks department is behind getting all areas cleaned up and ready for mowing. The ball diamonds are ready for another year of use and the campground is now set up and open. The Town set up 32 gopher bait stations and have had them strategically placed for the last 6 weeks. Cemetery cleanup is the focus for next few weeks and the plan is to have the PW crew straighten another section of stones in 2014.

Recycling This program is working well, with our new compactor set up; the unloading of trucks has become safer and more efficient.

Garbage With almost 400 pick-ups done daily, the system is working smoothly. The garbage truck (purchased in 2008) is nearing the end of its useful life and staff will be recommending to FIPC to increase its priority in the capital budget for 2015, due to increasing repairs and maintenance costs on the unit. Town cleanup begins next week and the two man crew will have a little more to do during the next four months, as they will pick it all as part of their daily activities.

X

Mike Schuweiler
Superintendent



TOWN OF CLARESHOLM

(as at May 7)

Full line-by-line report is available on our website at myclaresholm.com/council.

DEPARTMENT	Description	2013 Actual	2014 Budget	2014 YTD Actual	2014 YTD \$ Variance
TAXES AND GRANTS IN LIEU					
*	TOTAL MUNICIPAL TAX REVENUE	4,318,077.19	4,282,704.00	4,278,969.95	3,734.05
REVENUE GENERAL MUNICIPAL					
	PROPERTY TAX AND A/R PENALTIES	84,532.01	82,000.00	56,009.90	25,990.10
	FRANCHISE FEES (ATCO AND TRANSALTA)	122,232.80	120,000.00	55,228.10	64,771.90
	INTEREST ON INVESTMENTS	31,978.78	30,000.00	(105.88)	30,105.88
	ADMINISTRATION FEES	2,674.87	2,500.00	170.00	2,330.00
*	TOTAL REVENUE GENERAL MUNICIPAL	241,418.46	234,500.00	111,302.12	123,197.88
**	GROSS TOTAL MUNICIPAL REVENUE	4,559,495.65	4,517,204.00	4,390,272.07	126,931.93
REQUISITIONS					
2-12-00-995-00	HOME FOR AGED-POR. HILLS LODGE	112,070.00	109,349.81	109,349.81	0.00
2-12-00-997-00	SCHOOL FOUNDATION PROGRAM	1,205,361.46	1,128,337.95	282,084.49	846,253.46
**	TOTAL REQUISITIONS	1,317,431.46	1,237,687.76	391,434.30	846,253.46
***P	NET REVENUE MUN PURPOSES	3,242,064.19	3,279,516.24	3,998,837.77	-719,321.53
COUNCIL & OTHER LEGISLATIVE COSTS					
	MAYOR AND COUNCIL WAGES AND BENEFITS	63,340.17	88,000.00	29,458.75	58,541.25
	DELEGATE CONVENTION EXPENSES	9,381.70	10,000.00	0.00	10,000.00
	MAYOR AND COUNCIL TRAVEL AND REIMBURSEMENT	1,270.82	1,500.00	827.83	672.17
	COUNCIL EDUCATION	0.00	7,000.00	0.00	7,000.00
	COMMITTEE MEETINGS EXPENSES	1,593.04	1,500.00	1,200.40	299.60
*	TOTAL COUNCIL & OTHER LEGISLATIVE COSTS	75,585.73	108,000.00	31,486.98	76,513.02
**	GROSS COUNCIL & OTHER LEGISLATIVE COSTS	(75,585.73)	(108,000.00)	(31,486.98)	(76,513.02)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REV GENERAL ADMINISTRATIVE & OTHER				
RENTAL INCOME	33,022.96	31,000.00	10,746.74	20,253.26
GAIN (LOSS) ON DISPOSAL OF ASSETS AND LAND	(1,206.19)	0.00	4,639.29	(4,639.29)
PROV OPERATING GRANTS (MSI)	32,509.00	70,000.00	0.00	70,000.00
MISCELLANEOUS CHARGES	325.00	300.00	25.00	275.00
INTERDEPARTMENTAL ADMINISTRATION CHARGES	81,323.15	81,375.00	0.00	81,375.00
PROVINCIAL AND FEDERAL CAPITAL GRANTS	2,107,996.28	0.00	305,480.00	(305,480.00)
* TOTAL GENERAL ADMINISTRATIVE & OTHER REVENUES	2,253,970.20	182,675.00	320,891.03	-138,216.03
** TOTAL REV GEN ADMIN & OTHER	2,253,970.20	182,675.00	320,891.03	-138,216.03
EXPENSES GENERAL ADMIN & OTHER				
WAGES AND BENEFITS	400,638.65	395,000.00	132,208.30	262,791.70
CONTRACTED AND GENERAL SERVICES	369,264.59	409,650.00	218,071.83	191,578.17
SUPPLIES, MATERIAL AND UTILITIES	75,411.71	75,300.00	21,264.61	54,035.39
GRANTS AND LEVY CANCELLATIONS	66,429.39	86,000.00	36,086.69	49,913.31
INTEREST AND BANK CHARGES	3,784.59	1,545.24	169.01	1,376.23
AMORTIZATION EXPENSE - ADMINISTRATION	4,720.39	5,000.00	0.00	5,000.00
* TOTAL EXPENSES GENERAL ADMINISTRATION & OTHER	920,249.32	972,495.24	407,800.44	564,694.80
*** NET COSTS GENERAL ADMINISTRATION & OTHER	1,333,720.88	(789,820.24)	(86,909.41)	(702,910.83)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE FIRE FIGHTING				
* TOTAL REVENUE FIRE FIGHTING	18,943.60	24,000.00	13,013.99	10,986.01
EXPENSES FIRE FIGHTING				
WAGES AND BENEFITS	129,576.00	130,800.00	31,450.36	99,349.64
CONTRACTED AND GENERAL SERVICES	15,294.36	15,300.00	7,652.97	7,647.03
SUPPLIES, MATERIALS AND UTILITIES	25,460.86	40,500.00	10,043.30	30,456.70
AMORTIZATION EXPENSE - FIRE	21,964.43	22,000.00	0.00	22,000.00
* TOTAL EXPENSES FIRE FIGHTING	192,295.65	208,600.00	49,146.63	159,453.37
*** NET COSTS FIRE FIGHTING	(173,352.05)	(184,600.00)	(36,132.64)	(148,467.36)
REVENUE BYLAW ENFORCEMENT				
PROVINCIAL AND MUNICIPAL FINES	103,947.50	29,500.00	24,292.00	5,208.00
DOG LICENSES/IMPOUND FEES	5,147.50	5,250.00	4,740.00	510.00
CLEANUP FEES	11,045.21	10,000.00	920.00	9,080.00
LICENSES AND FEES	16,192.71	15,250.00	5,660.00	9,590.00
* TOTAL REVENUE BYLAW ENFORCEMENT	120,140.21	44,750.00	29,952.00	14,798.00
EXPENSES BYLAW ENFORCEMENT				
WAGES AND BENEFITS	41,523.22	74,100.00	18,384.64	55,715.36
CONTRACTED AND GENERAL SERVICES	45,061.36	43,400.00	34,063.81	9,336.19
SUPPLIES, MATERIALS AND UTILITIES	9,664.80	16,200.00	2,118.80	14,081.20
AMORTIZATION EXPENSE - BYLAW	9,921.04	10,000.00	0.00	10,000.00
* TOTAL EXPENSES BYLAW ENFORCEMENT	106,170.42	143,700.00	54,567.25	89,132.75
*** NET COSTS BYLAW ENFORCEMENT	13,969.79	(98,950.00)	(24,615.25)	(74,334.75)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE COMMON EQUIPMENT POOL				
* TOTAL REV EQUIPMENT POOL	75,589.76	72,000.00	0.00	72,000.00
EXPENSES COMMON EQUIPMENT POOL				
WAGES AND BENEFITS	182,722.65	188,450.00	92,038.15	96,411.85
CONTRACTED AND GENERAL SERVICES	71,640.66	69,500.00	27,583.52	41,916.48
SUPPLIES, MATERIALS AND UTILITIES	297,130.63	311,000.00	107,408.39	203,591.61
AMORTIZATION EXPENSE - EQUIPMENT	10,481.94	10,500.00	0.00	10,500.00
* TOTAL EXPENSES COMMON EQUIPMENT POOL	561,975.88	579,450.00	227,030.06	352,419.94
*** NET COSTS COMMON EQUIPMENT POOL	(486,386.12)	(507,450.00)	(227,030.06)	(280,419.94)
REVENUE ROADS & STREETS				
LOCAL IMPROVEMENT TAXES	61,168.13	61,000.00	54,906.36	6,093.64
* TOTAL REVENUE ROADS & STREETS	61,168.13	61,000.00	54,906.36	6,093.64
EXPENSE STREETS & ROADS				
WAGES AND BENEFITS	147,960.98	158,950.00	42,751.78	116,198.22
CONTRACTED AND GENERAL SERVICES	1,008.00	2,000.00	84.00	1,916.00
SUPPLIES, MATERIALS AND UTILITIES	280,975.37	310,000.00	112,550.96	197,449.04
AMORTIZATION EXPENSE - STREETS	614,626.18	615,000.00	0.00	615,000.00
* TOTAL EXPENSES STREETS & ROADS	1,044,570.53	1,085,950.00	155,386.74	930,563.26
*** NET COSTS STREETS & ROADS	(983,402.40)	(1,024,950.00)	(100,480.38)	(924,469.62)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE AIRPORT SERVICES				
* TOTAL REVENUE AIRPORT SERVICES	10,000.00	6,000.00	0.00	6,000.00
EXPENSE AIRPORT SERVICES				
WAGES AND BENEFITS	1,843.49	3,900.00	265.97	3,634.03
CONTRACTED AND GENERAL SERVICES	2,956.91	3,500.00	2,678.50	821.50
SUPPLIES, MATERIALS AND UTILITIES	7,085.68	7,000.00	1,665.32	5,334.68
AMORTIZATION EXPENSE - AIRPORT	4,160.34	4,000.00	0.00	4,000.00
* TOTAL EXPENSES AIRPORT SERVICES	16,046.42	18,400.00	4,609.79	13,790.21
*** NET COSTS AIRPORT SERVICES	(6,046.42)	(12,400.00)	(4,609.79)	(7,790.21)
REVENUE STORM SEWER & DRAIN				
LOCAL IMPROVEMENT TAXES	13,180.20	13,000.00	0.00	13,000.00
STORM DRAINAGE - OTHER REVENUE	7,948.00	0.00	0.00	0.00
* TOTAL REV STORM SEWER & DRAIN	21,128.20	13,000.00	0.00	13,000.00
EXPENSE STORM SEWER & DRAIN				
WAGES AND BENEFITS	9,179.46	34,500.00	10,919.48	23,580.52
CONTRACTED AND GENERAL SERVICES	83,866.13	85,000.00	0.00	85,000.00
SUPPLIES, MATERIALS AND UTILITIES	1,270.17	3,500.00	409.69	3,090.31
AMORTIZATION EXPENSE - STORM SEWER	40,552.74	40,000.00	0.00	40,000.00
* TOTAL EXPENSE STORM SEWER & DRAIN	134,868.50	163,000.00	11,329.17	151,670.83
*** NET COSTS STORM SEWER & DRAIN	(113,740.30)	(150,000.00)	(11,329.17)	(138,670.83)



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
REVENUE WATER SERVICES					
	PENALTIES AND COSTS	8,175.19	7,000.00	2,631.64	4,368.36
	SALES AND USER CHARGES	962,435.59	957,500.00	325,298.77	632,201.23
	WATER - OTHER REVENUE	17,423.41	18,000.00	5,714.41	12,285.59
*	TOTAL REVENUE WATER SERVICES	988,034.19	982,500.00	333,644.82	648,855.18
EXPENSE WATER SERVICE					
	WAGES AND BENEFITS	348,475.07	269,100.00	72,660.56	196,439.44
	SUPPLIES, MATERIALS AND UTILITIES	455,244.05	432,700.00	90,600.11	342,099.89
	DEBENTURE INTEREST	189,875.34	184,900.00	0.00	184,900.00
	INTERDEPARTMENTAL CHARGES	67,875.00	67,875.00	0.00	67,875.00
	AMORTIZATION EXPENSE - WATER	1,600,138.20	1,600,000.00	0.00	1,600,000.00
*	TOTAL EXPENSE WATER SERVICE	2,661,607.66	2,554,575.00	163,260.67	2,391,314.33
***	NET COSTS WATER SERVICES	(1,673,573.47)	(1,572,075.00)	170,384.15	(1,742,459.15)
REVENUE SEWER SERVICES					
	LOCAL IMPROVEMENT TAXES	4,110.40	4,100.00	3,822.16	277.84
	SALES AND USER CHARGES	294,638.34	292,000.00	91,659.75	200,340.25
	SEWER - OTHER REVENUE	6,334.48	0.00	0.00	0.00
*	TOTAL REVENUE SEWER SERVICES	305,083.22	296,100.00	95,481.91	200,618.09
EXPENSES SEWER SERVICES					
	WAGES AND BENEFITS	63,672.14	87,500.00	8,328.23	79,171.77
	CONTRACTED AND GENERAL SERVICES	20,097.50	20,000.00	0.00	20,000.00
	SUPPLIES, MATERIALS AND UTILITIES	30,645.04	63,100.00	4,942.38	58,157.62
	DEBENTURE INTEREST	39,452.01	37,600.00	0.00	37,600.00
	INTERDEPARTMENTAL CHARGES	28,275.00	28,275.00	0.00	28,275.00
	AMORTIZATION EXPENSE - SEWER	258,331.95	260,000.00	0.00	260,000.00
*	TOTAL EXPENSES SEWER SERVICES	440,473.64	496,475.00	13,270.61	483,204.39
***	NET COSTS SEWER SERVICES	(135,390.42)	(200,375.00)	82,211.30	(282,586.30)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE GARBAGE COLLECTION				
SALES AND USER CHARGES	407,390.56	406,000.00	137,384.20	268,615.80
* TOTAL REVENUE GARBAGE	407,390.56	406,000.00	137,384.20	268,615.80
EXP GARBAGE COLLECTION				
WAGES AND BENEFITS	133,573.17	139,800.00	42,147.76	97,652.24
CONTRACTED AND GENERAL SERVICES	145,551.18	198,000.00	62,793.36	135,206.64
SUPPLIES, MATERIALS AND UTILITIES	2,531.83	10,000.00	99.66	9,900.34
INTERDEPARTMENTAL CHARGES	45,725.00	45,725.00	0.00	45,725.00
AMORTIZATION EXPENSE - GARBAGE	18,178.65	18,000.00	0.00	18,000.00
* TOTAL EXP GARBAGE COLLECTION	345,559.83	411,525.00	105,040.78	306,484.22
*** NET COSTS GARBAGE COLLECTION	61,830.73	-5,525.00	32,343.42	-37,868.42
REVENUE RECYCLING				
SALES AND USER CHARGES	117,062.80	145,000.00	49,423.44	95,576.56
RECYCLING - GRANT FUNDING/OTHER REVENUE	11,139.79	5,000.00	3,896.86	1,103.14
* TOTAL REVENUE RECYCLING	128,202.59	150,000.00	53,320.30	96,679.70
EXPENSES RECYCLING				
WAGES AND BENEFITS	120,497.19	113,700.00	39,637.64	74,062.36
SUPPLIES, MATERIALS AND UTILITIES	21,544.71	22,250.00	6,931.97	15,318.03
AMORTIZATION EXPENSE - RECYCLING	6,839.70	7,000.00	0.00	7,000.00
* TOTAL EXPENSES RECYCLING	148,881.60	142,950.00	46,569.61	96,380.39
*** NET COSTS RECYCLING	(20,679.01)	7,050.00	6,750.69	299.31



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE FCSS				
** TOTAL REVENUES FCSS	238,686.59	221,028.00	105,253.65	115,774.35
FCSS GENERAL ADMINISTRATIVE EXPENSES				
* TOTAL EXPENSE FCSS GENERAL	95,392.06	105,078.00	33,816.86	71,261.14
FCSS PROGRAM EXPENSES				
** TOTAL FCSS PROGRAM EXPENSES	143,663.31	115,950.00	28,951.32	86,998.68
** TOTAL FCSS EXPENSES	239,055.37	221,028.00	62,768.18	158,259.82
*** NET FCSS SURPLUS (DEFICIT)	(368.78)	0.00	42,485.47	(42,485.47)
EXPENSES DAYCARE SERVICES				
* TOTAL EXP DAYCARE SERVICES	48,126.00	58,126.00	8,734.00	49,392.00
*** NET COSTS DAYCARE SERVICES	(48,126.00)	(58,126.00)	(8,734.00)	(49,392.00)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
REVENUE CEMETERY SERVICES				
SALES AND USER CHARGES	16,210.00	15,000.00	7,900.00	7,100.00
MD CONTRIBUTION TO CEMETERY	3,000.00	3,000.00	0.00	3,000.00
* TOTAL REVENUE CEMETERY SERVICES	19,210.00	18,000.00	7,900.00	10,100.00
EXPENSE CEMETERY SERVICES				
WAGES AND BENEFITS	28,708.57	36,800.00	1,333.44	35,466.56
SUPPLIES, MATERIALS AND UTILITIES	11.98	1,000.00	140.00	860.00
INTERDEPARTMENTAL CHARGES	2,500.00	2,500.00	0.00	2,500.00
AMORTIZATION EXPENSE - CEMETERY	0.00	500.00	0.00	500.00
* TOTAL EXPENSE CEMETERY SERVICES	31,220.55	40,800.00	1,473.44	39,326.56
*** NET COSTS CEMETERY SERVICES	(12,010.55)	(22,800.00)	6,426.56	(29,226.56)
REV PHYSICIAN RECRUITMENT				
MUNICIPAL GRANTS	0.00	54,500.00	0.00	54,500.00
* TOTAL REVENUE PHYSICIAN RECRUITMENT	0.00	54,500.00	0.00	54,500.00
EXP PHYSICIAN RECRUITMENT				
SUPPLIES, MATERIALS AND UTILITIES	12,736.17	54,500.00	0.00	54,500.00
* TOTAL EXPENSES PHYSICIAN RECRUITMENT	12,736.17	54,500.00	0.00	54,500.00
*** NET COSTS PHYSICIAN RECRUITMENT	(12,736.17)	0.00	0.00	0.00



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
EXPENSES AG SERVICES					
	WAGES AND BENEFITS	4,795.93	3,800.00	279.16	3,520.84
	SUPPLIES, MATERIALS AND UTILITIES	5,927.86	8,500.00	416.00	8,084.00
	AMORTIZATION EXPENSE - AG SERVICES	27,332.82	27,000.00	0.00	27,000.00
*	TOTAL EXPENSES AG SERVICES	38,056.61	39,300.00	695.16	38,604.84
***	NET COSTS AG SERVICES	(38,056.61)	(39,300.00)	(695.16)	(38,604.84)

REVENUE PLANNING/DEVELOPMENT

	LICENSES AND PERMITS	46,448.94	58,500.00	29,858.76	28,641.24
	PENALTIES AND FINES	125.00	0.00	300.00	(300.00)
	OTHER REVENUE - DEVELOPMENT	5,698.12	6,500.00	1,075.00	5,425.00
*	TOTAL REVENUE PLANNING/DEVELOPMENT	52,272.06	65,000.00	31,233.76	33,766.24

EXPENSE PLANNING/DEVELOPMENT

	WAGES AND BENEFITS	162,194.30	174,115.00	58,299.57	115,815.43
	CONTRACTED AND GENERAL SERVICES	51,022.78	51,500.00	34,084.54	17,415.46
	SUPPLIES, MATERIALS AND UTILITIES	6,330.84	35,800.00	1,667.08	34,132.92
	AMORTIZATION EXPENSE - PLANNING	0.00	500.00	0.00	500.00
*	TOTAL EXPENSE PLANNING/DEVELOPMENT	219,547.92	261,915.00	94,051.19	167,863.81
***	NET COSTS PLANNING/DEVELOPMENT	(167,275.86)	(196,915.00)	(62,817.43)	(134,097.57)



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
REVENUE RECREATION					
	MD CONTRIBUTION - RECREATION	50,000.00	50,000.00	0.00	50,000.00
*	TOTAL REVENUE RECREATION	50,000.00	50,000.00	0.00	50,000.00
EXPENSES RECREATION					
	CONTRACTED AND GENERAL SERVICES	50,000.00	50,000.00	50,000.00	0.00
	RECREATION DEBENTURE INTEREST	19,752.71	17,800.00	0.00	17,800.00
*	TOTAL EXPENSES RECREATION	69,752.71	67,800.00	50,000.00	17,800.00
***	NET COSTS RECREATION	(19,752.71)	(17,800.00)	(50,000.00)	32,200.00

REVENUE ARENA					
	SALES AND USER CHARGES	69,238.71	64,000.00	25,218.56	38,781.44
*	TOTAL REVENUE ARENA	69,238.71	64,000.00	25,218.56	38,781.44
EXPENSES ARENA					
	WAGES AND BENEFITS	89,757.55	84,500.00	39,209.22	45,290.78
	SUPPLIES, MATERIALS AND UTILITIES	111,056.72	112,000.00	38,678.65	73,321.35
	AMORTIZATION EXPENSE - ARENA	35,573.67	36,000.00	0.00	36,000.00
*	TOTAL EXPENSES ARENA	236,387.94	232,500.00	77,887.87	154,612.13
***	NET COSTS ARENA	(167,149.23)	(168,500.00)	(52,669.31)	(115,830.69)



TOWN OF CLARESHOLM

DEPARTMENT	Description	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
REVENUE SWIM POOL					
	SALES AND USER CHARGES	96,940.37	88,000.00	38,636.14	49,363.86
	OTHER REVENUE - AQUATIC CENTRE	6,200.00	0.00	0.00	0.00
*	TOTAL REVENUE SWIM POOL	103,140.37	88,000.00	38,636.14	49,363.86
EXPENSES SWIM POOL					
	WAGES AND BENEFITS	300,168.27	265,500.00	98,986.97	166,513.03
	SUPPLIES, MATERIALS AND UTILITIES	21,880.33	25,600.00	7,439.82	18,160.18
	SWIM POOL DEBENTURE INT	661.31	0.00	0.00	0.00
	AMORTIZATION EXPENSE - POOL	18,055.00	18,000.00	0.00	18,000.00
*	TOTAL EXPENSES SWIM POOL	340,764.91	309,100.00	106,426.79	202,673.21
***	NET COSTS SWIM POOL	(237,624.54)	(221,100.00)	(67,790.65)	(153,309.35)

REVENUE PARKS					
	SALES AND USER CHARGES	38,556.56	38,000.00	1,623.82	36,376.18
	OTHER FUNDING - PARKS	36,557.32	0.00	0.00	0.00
*	TOTAL REVENUE PARKS	75,113.88	38,000.00	1,623.82	36,376.18
EXPENSES PARKS					
	WAGES AND BENEFITS	88,431.58	86,300.00	10,167.44	76,132.56
	SUPPLIES, MATERIALS AND UTILITIES	27,869.22	33,000.00	3,761.73	29,238.27
	AMORTIZATION EXPENSE - PARKS	151,023.02	151,000.00	0.00	151,000.00
*	TOTAL EXPENSES PARKS	267,323.82	270,300.00	13,929.17	256,370.83
***	NET COSTS PARKS	(192,209.94)	(232,300.00)	(12,305.35)	(219,994.65)



TOWN OF CLARESHOLM

DEPARTMENT	2013 YTD Actual	2014 YTD Budget	2014 YTD Actual	2014 YTD \$ Variance
Description				
MUSEUM REVENUE				
SALES AND USER CHARGES	6,770.26	7,060.00	50.12	7,009.88
GRANT FUNDING - MUSEUM	65,344.84	56,890.00	0.00	56,890.00
* TOTAL MUSEUM REVENUE	72,115.10	63,950.00	50.12	63,899.88
EXPENSES MUSEUM				
WAGES AND BENEFITS	107,404.57	91,610.00	28,987.54	62,622.46
SUPPLIES, MATERIALS AND UTILITIES	41,242.23	41,950.00	10,134.45	31,815.55
AMORTIZATION EXPENSE - MUSEUM	23,678.63	24,000.00	0.00	24,000.00
* TOTAL EXPENSES MUSEUM	172,325.43	157,560.00	39,121.99	118,438.01
*** NET COSTS MUSEUM	(100,210.33)	(93,610.00)	(39,071.87)	(54,538.13)
EXPENSES LIBRARY				
* TOTAL EXPENSES LIBRARY	208,500.40	212,170.00	173,034.21	39,135.79
*** NET COSTS LIBRARY	(208,500.40)	(212,170.00)	(173,034.21)	(39,135.79)
**** ANNUAL (SURPLUS) DEFICIT	(220,591.45)	(2,630,200.00)	3,349,727.70	(5,979,927.70)
ADD BACK: NON-CASH AMORTIZATION		2,874,500.00		
LESS: DEBENTURE PRINCIPAL PAYMENTS		(244,300.00)		
ADJUSTED ANNUAL (SURPLUS) DEFICIT	(220,591.45)	0.00	3,349,727.70	(5,979,927.70)

INFORMATION ITEMS



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount	Batch #
48658	2014-04-08			900100	MACINDOE, JANICE GAIL	1,264.87	17446
						1,264.87	
48659	2014-04-08			900200	MacINDOE, JANICE	200.78	17448
						200.78	
48660	2014-04-10			600	ALBERTA ASSOCIATION OF M.D.'S	674.70	17453
48661	2014-04-10			787528	ASSOCIATED ENGINEERING	1,148.18	
48662	2014-04-10			787511	BELL, BARBARA	100.00	
48663	2014-04-10			786195	Benchmark Assessment Consultants Inc.	4,228.09	
48664	2014-04-10			786189	BIG SKY DODGE CHRYSLER 2008 LTD	269.26	
48665	2014-04-10			6805	BROWNLIEE LLP	93.49	
48666	2014-04-10			787529	CHUBB EDWARDS	4,689.23	
48667	2014-04-10			13660	CLARESHOLM LOCAL PRESS	1,231.53	
48668	2014-04-10			786950	CLARESHOLM SELF STORAGE	598.50	
48669	2014-04-10			786141	CLARESHOLM TAXI	1,715.18	
48670	2014-04-10			786540	DIRECT ENERGY REGULATED SERVICES	103.92	
48671	2014-04-10			786179	ENERGO VENTURES INC	349.13	
48672	2014-04-10			786397	EPCOR	99.85	
48673	2014-04-10			76356	Excel Telecommunications (Canada) Inc.	13.80	
48674	2014-04-10			786000	FLOWERS ON 49th	52.50	
48675	2014-04-10			787516	FORD, SHELLEY	156.60	
48676	2014-04-10			786584	HACH SALES & SERVICE CANADA LTD.	220.50	
48677	2014-04-10			787522	HIFAB HOLDINGS LTD.	158.30	
48678	2014-04-10			51050	KAZ'S SERVICE	337.63	
48679	2014-04-10			56155	LIFESAVING SOCIETY	135.00	
48680	2014-04-10			786659	LIVINGSTONE RANGE SCHOOL DIVISION	553.75	
48681	2014-04-10			56200	LOCAL AUTHORITIES PENSION PLAN	14,128.64	
48682	2014-04-10			58000	LOOMIS EXPRESS	32.30	
48683	2014-04-10			786533	MCGILL'S INDUSTRIAL SERVICES	1,202.25	
48684	2014-04-10			787530	MDC PRODUCTION	55.00	
48685	2014-04-10			786704	MINISTER OF FINANCE (LT)	55.00	
48686	2014-04-10			786872	MPE ENGINEERING LTD.	19,332.60	
48687	2014-04-10			786905	ONECONNECT SERVICES INC. T46194	67.59	
48688	2014-04-10			786197	PARCON CONSTRUCTION LTD.	1,260.00	
48689	2014-04-10			97050	PHARMASAVE	29.37	
48690	2014-04-10			786453	PRAXAIR CANADA INC.	957.21	
48691	2014-04-10			786156	Q.E.D. ENTERPRISES LTD.	971.62	
48692	2014-04-10			86300	RECEIVER GENERAL FOR CANADA	22,823.88	
48693	2014-04-10			42321	RFS CANADA	513.96	
48694	2014-04-10			13525	SOBEYS CLARESHOLM	26.14	
48695	2014-04-10			786873	SOUTHCAL DEVELOPMENTS INC	5,000.00	
48696	2014-04-10			900	TELUS	62.14	
48697	2014-04-10			97000	TOWN OF CLARESHOLM	60.70	
48698	2014-04-10			125000	YOUNG PARKYN MCNAB LLP	8,137.50	
48699	2014-04-10			900000	CLARESHOLM GENERAL HOSPITAL	100.00	



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2014-May-7
4:54:08PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
48700	2014-04-10			900000	CRS CraneSystems Inc.	787.50
48701	2014-04-10			900000	GABOR, MARINA	360.00
48702	2014-04-10			900000	HIPWELL, MARCY	155.83
48703	2014-04-10			900000	MAGNUM FIREWORKS LTD.	2,100.00
48704	2014-04-10			900000	STRUTHERS, ELLEN	422.08
						<hr/>
						95,570.45



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO</u>	<u>CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
						17465	
48705	2014-04-16			13125	AHS-CCMHA		72.00
48706	2014-04-16			600	ALBERTA ASSOCIATION OF M.D.'S		8,176.80
48707	2014-04-16			650	ALBERTA BLUE CROSS		6,581.72
48708	2014-04-16			87028	Alberta Elevating Devices & AR Safety Assoc.		115.40
48709	2014-04-16			787526	Alberta Municipal Services Corporation		43,738.03
48710	2014-04-16			1025	ALBERTA ONE CALL LOCATION CORP		56.70
48711	2014-04-16			786518	ALL-TRA BATTERY		173.88
48712	2014-04-16			786910	ARMAX ELECTRIC (2006) LTD.		2,467.50
48713	2014-04-16			787511	BELL, BARBARA		92.96
48714	2014-04-16			785928	BIG HILL SERVICES LTD.		1,155.94
48715	2014-04-16			6390	BISHOFF AUTO & AG CENTRE		1,051.98
48716	2014-04-16			11250	CANADIAN LINEN SUPPLY		628.23
48717	2014-04-16			786578	CENTRAL SHARPENING LTD.		143.85
48718	2014-04-16			56100	CIMCO REFRIGERATION		5,902.65
48719	2014-04-16			13150	CLARESHOLM CASTING		298.20
48720	2014-04-16			13660	CLARESHOLM LOCAL PRESS		206.68
48721	2014-04-16			786893	CLARESHOLM LOCK & KEY		252.00
48722	2014-04-16			14085	CLARESHOLM NAPA AUTO		1,404.14
48723	2014-04-16			785973	CLEARTECH INDUSTRIES INC.		5,904.36
48724	2014-04-16			785951	COMMERCIAL AQUATIC SUPPLIES		155.61
48725	2014-04-16			36200	HAGEN ELECTRIC		42.80
48726	2014-04-16			49980	HARRY'S TIRE SALES (1984) LTD.		1,044.61
48727	2014-04-16			36800	HOME HARDWARE		1,155.68
48728	2014-04-16			850	JOHN DEERE FINANCIAL		173.66
48729	2014-04-16			786267	LAWSON PRODUCTS INC.		116.46
48730	2014-04-16			900001	LETHBRIDGE HONDA		877.95
48731	2014-04-16			56200	LOCAL AUTHORITIES PENSION PLAN		14,182.20
48732	2014-04-16			65040	MUNICIPAL INFORMATION SYSTEMS		959.14
48733	2014-04-16			786635	ORKIN CANADA CORPORATION		109.20
48734	2014-04-16			76300	PEDERSEN TRANSPORT LTD.		792.76
48735	2014-04-16			786167	PITNEY BOWES GLOBAL CREDIT SERVICES		1,385.79
48736	2014-04-16			786050	PLANET CLEAN (LETHBRIDGE) LTD.		294.34
48737	2014-04-16			80000	PURULATOR COURIER		110.86
48738	2014-04-16			787523	SANDERS, DARREN		472.50
48739	2014-04-16			13525	SOBEYS CLARESHOLM		8.74
48740	2014-04-16			91710	STINTECH ELECTRONICS		441.05
48741	2014-04-16			786437	THE WRITE SOURCE		69.28
48742	2014-04-16			101400	UNITED FARMERS OF ALBERTA		1,131.38
48743	2014-04-16			23500	W.R. MEADOWS OF WESTERN CANADA		2,631.20
48744	2014-04-16			111705	WC CLASS II REGIONAL LANDFILL		8,401.46
48745	2014-04-16			786784	WESTWIND CHEVROLET		529.83
48746	2014-04-16			111445	WILLOW CREEK AGRICULTURAL		3,775.30
48747	2014-04-16			126050	ZEE MEDICAL CANADA, INC.		613.90
48748	2014-04-16			900000	AASCF		163.00
48749	2014-04-16			900000	CABAM		498.70
48750	2014-04-16			900000	CHINOOK WEBS INC		94.50
48751	2014-04-16			900000	GAULD, JOAN		321.00
48752	2014-04-16			900000	GREENLINK		262.50
48753	2014-04-16			900000	NORM GREXTON INC.		963.90



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Amount
48754	2014-04-16		900000	SAEWA	1,503.20
48755	2014-04-16		900000	WATSON, LEANNE	90.00
					<hr/>
					121,795.52
<hr/>					
48756	2014-04-30		24060	EVCON FARM EQUIPMENT LTD.	
					Batch # 17487
					5,056.80
					<hr/>
					5,056.80
<hr/>					
					Total 223,888.42

*** End of Report ***

BASKETBALL WITH DANHUE

Danhue Lawrence will be running a co-ed spring basketball league for boys and girls Grades 5 to 12. This league will run from April 28 to June 18, Mondays and Wednesdays, from 3:30 to 5:30 p.m. at Willow Creek Composite High School in Claresholm. Danhue is excited to be giving back and to do what he loves so much... coach and train students to become better basketball players and better individuals!



SUMMER GUITAR LESSONS

Kevin Shirley is a W.C.C.H.S alumni (Grad 1990). He is offering an 8-week guitar program in Claresholm this summer. Classes will run from Monday, June 30 through to Friday, August 22. All ages styles and abilities welcome. Professional instruction, 17 years experience. Call 403-682-7515, or email keshmuzic@gmail.com for more info.

FOOTBALL REGISTRATION

Pee Wee and Bantam Raider Football Registration will be held on Thursday, May 22, from 5:00 p.m. - 7:00 p.m. at WCCHS for Grades 5 - 9 players. For information, call 403-625-0466 or check out www.claresholmfootball.com.

HOW TO REACH US

Main Phone 403-625-3387
 website: www.lrsd.ab.ca/schools/willowcreek
 email: AdamsD@lrsd.ab.ca
 News to add? dofsteel@shaw.ca

The Navigator

Issue 31 • Printed May 1, 2014

Claresholm, AB

IS YOUR CHILD ABSENT FROM SCHOOL?

Call the school
403-625-3387
 to let us know!



MAY 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Co-ed Spring Basketball League Mondays and Wednesdays 3:30 to 5:30 pm - JOIN IN!		1	2	3 Junior High Badminton Zones Lethbridge
4	5	6 WCCHS Baseball vs Coaldale	7	8	9 Prom at the Community Centre 6:30 pm \$5	10
11 Mother's Day	12 Volleyball & Football Registration 7-8:30 pm	13	14 WCCHS Slowpitch vs Catholic Central	15 WCCHS Baseball vs Cardston School Council 6:30 Sports Society 8 pm	16 NO SCHOOL Staff Planning Day	17
18	19 Victoria Day NO SCHOOL	20 WCCHS Baseball vs Magrath	21 District Track Meet (Pincher Creek) WCCHS Slowpitch vs Magrath	22 PeeWee & Bantam Football Registration 5-7 pm	23	24
25	26	27 Zones Track Meet (Medicine Hat) WCCHS Slowpitch vs Kainai	28 Junior High Track Meet (Pincher Creek)	29	30	31 Baseball Provincials in Medicine Hat
JUNE 1	2 WCCHS Slowpitch vs Chinook	3	4 WCCHS Athletic Awards	5	6	7

PRIDE IN PERFORMANCE

Willow Creek Composite High School • Grades 7-12

P.O. Box 219 • 5318 - 2nd St. W., Claresholm, AB T0L 0T0 • Phone: 403-625-3387 • Fax: 403-625-3289 • www.lrsd.ab.ca/school/willowcreek

"May and June. Soft syllables, gentle names for the two best months in the garden year: cool, misty mornings gently burned away with a warming spring sun, followed by breezy afternoons and chilly nights. The discussion of philosophy is over; it's time for work to begin."

- Peter Loewer

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

GRAD 2014 UPDATE

Graduation is coming closer! June 27 will be here soon and we will celebrate with the graduation ceremonies at 2:00 p.m. at WCCHS and banquet at 6:00 p.m. at the Community Centre.

Thank you to the community of Claresholm for their donations for the recent grad bottle drive. We raised \$2467.15 thanks to your generosity. The graduation class is selling Beef Jerky again to specifically raise money for a water bottle filling station that will be retro-fitted to the water fountains. Call a grad or the school to purchase.

Grad banquet tickets have been selling for two weeks now. Each grad is permitted to purchase 5 guest tickets at a cost of \$22 per person. If you have not purchased your tickets yet, please do so as soon as possible.

JUNIOR HIGH TRAVEL CLUB

The Jr. High Travel Club travelled to Ontario and Quebec April 12-19. Our travelers included 16 students and 6 adults travelling with EF Education First Tours. Thank you to the Claresholm Kinsmen, Stavely Royal Purple and Stavely Elks for the donations for Travel Club jackets. Our group travelled from Montreal to Quebec City via a private bus. We spent the next three nights in Quebec City, enjoying the Old City, learning about the Battle on the Plains of Abraham. In Montreal, we ate with pirates, went up the Olympic '76 tower, saw the Biodome, and experienced the Planetarium. In Ottawa, we walked around and through the parliament buildings and the Peace Tower. While in the city we explored the Canadian Museum of History (formerly known as the National Museum of Civilization). In Toronto, we went up the CN tower, had a quick tour of the city and saw the Hockey Hall of fame. Great time for all and planning for our next trip is underway!

WCCHS Triathlon

Join in on Friday, May 23 at the Claresholm Aquatic Center, 2 - 4 p.m. Individuals and teams are welcome to participate. Finisher's medals for any individual who completes! Registration and information will be available May 1st in the office.

JR. PROM - May 9

WCCHS Junior Prom will be held on Friday, May 9 at the Claresholm Community Centre. Doors open at 6:30 pm and the admission is \$5 per person.

Prom 2•0•1•4 The Final Frontier will be a fabulous night and will result in the crowning of our new 2014 Prom Royalty! Plan to attend - everyone is welcome!



News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Grad Update
- Travel Groups Review
- Prom is HERE!
- May 2014 Calendar
- School Council
- Basketball League
- Guitar Lessons

REMINDER!

The drive through in front of the school is a **ONE WAY** from East to West.

ONE WAY



FROM THE PRINCIPAL: Dave Adams

As the season continues to change, we find ourselves already at the month of May which brings hectic farming and ranching schedules along the conclusion of the school year coming quickly.

We encourage our students to continue to take pride in their performance, and have a strong finish to the 2013-2014 school year. Warmer weather and outdoor sports can create distractions, but we wish to see all students work hard in their academics right to the final exams in June. We are GREATLY pleased with the student response to the recently implemented late slip policy. The number of tardy students has significantly reduced which has a profound impact on lesson interruptions and therefore the quality of instruction in the classroom. In addition, it is important that our students learn the value of time especially in preparing them for the world of work.

There is a clear commitment to the students here from the talented staff to embrace our school motto of "Pride in Performance" as well. Over the recent holiday break when the school was empty, many of the staff continued to dedicate their time to our students. There were international trips, national trips, Skills Competitions, badminton zones, and Prom activities, just to name a few examples of events that were held while the school was officially CLOSED. Many thanks to the dedicated and hard-working staff for their efforts in providing a quality education for our students.

All of these events also rely on the support of the good people from the community of Claresholm. We are blessed with a generous amount of chaperones for the trips, volunteers that drove students to events, and the community contributing greatly to school events such as Prom and Grad. We are fortunate to have such a strong bond of commitment between all parts of our learning community which ultimately will lead to the success of our students.



Thank you for your support of our school, and we look forward to seeing you at many of our upcoming WCCHS events in the coming weeks.

~ Dave Adams

SPORTS UPDATES

Badminton:

The High School team had 20 players medal at districts, 14 of whom went to Zones April 16 (some did not go to Zones because they went to Greece with the travel group). Players won the 2A banner at Zones with a gold medal for Junior Mixed Doubles players, Brady B. and Holly B.; a silver medal for Intermediate Mixed Doubles players, Evan S. and Nicole B.; and a bronze medal for Senior Mixed Doubles players, Bruce L. and Olga Z. Monty H. finished fourth and is going to provincials in Lethbridge May 2 & 3. Brady and Holly also qualified to go to provincials but are unable to attend.

We hosted the Junior High District Championship/Zone Qualifier here on April 9 during the power outage. We were unable to play any games at WMES but thanks to the vision of the architect of WCCHS, we had enough light shining through the sky light in the common area and into the gym through the glass wall to play all the games! Twelve WCCHS players qualified to go to Zones May 3 in Lethbridge. At the League Championships April 26 in Pincher Creek, our Junior High players won several medals and brought home the Juvenile Banner.

Baseball/Slo Pitch: Practices have been tough with the weather, with most being held in the gym. The baseball team played one game in Magrath with no practices outside. The boys won their first home games vs Crowsnest 11-10. Games continue through the last week in May with home games May 6 vs Coaldale, May 15 vs Cardston, and May 20 vs Magrath. Provincials are May 30, 31 in Medicine Hat, hosted by Eagle Butte.

Slo Pitch: The team will play their first home game May 14 vs Catholic Central, then May 21 vs Magrath, May 27 vs Kainai, and June 2 vs Chinook.. League finals

are June 5 in Lethbridge. They are also playing in a tournament in Vulcan on May 2 and 3.

Track: Track will be starting within the next week or so. Elaine Watt returns and along with Tim Bryson, they are working to coach both junior and senior high teams. High School District meet is May 21 in Pincher Creek, Zones are May 27 in Medicine Hat, and Provincials are June 6 and 7 in Calgary. Junior High District meet is May 28 in Pincher Creek and Zones are June 4 in Lethbridge.

Volleyball/Football:

Volleyball and Football registration for the fall will be held at WCCHS May 12 and 13 from 7:00-8:30 p.m. All athletes wishing to play either junior high or senior high volleyball or high school football should come to registration one of the two evenings.

Athletics Awards Night is June 4 and all coaches who have not sent in their award nominations need to contact Mr. Lybbert.

SCHOOL COUNCIL

WCCHS Council is the parent voice of what happens in our grade 7-12 community. Remember that anyone that has a student at WCCHS has a voice at School Council! We welcome everyone to come to our meetings whether they have an official position or not. We run a town hall style meeting where every member is allowed to vote on issues that are discussed. This past meeting, we decided that School Council meetings will remain on the third Thursday of each month for the 2014-15 school year. There are a few exceptions (December, June, and February 26th). We will be sure to have these dates available on the website next year.

Mr. Adams introduced the 2014-15 school budget. WCCHS is facing a reduction of approximately 40 students (with 80 outgoing grade 12s and 40 incoming grade 7s). This will require a reduction in teaching staff of 2 full time teachers. After a discussion with staff, administration will strive to maintain as many course selections as possible.

Other than the traditional way of teaching and learning, there are other ways in which students may have their courses delivered if there are not enough students to fill the class. These include Video

Conferencing and Distance Learning. We are truly lucky to have such hard-working, dedicated staff members who share not only their trained subject areas, but also their areas of interest so that our students can have options to choose from. If you have questions about how your child may be learning, please contact the school. Or come to one of our meetings!

Our final meeting for the school year will be Thursday, May 15 at 6:30 pm. If you have any questions, please contact Ruth at 403-625-3123.

INTERNATIONAL TRAVEL GROUP

The International Travel Study group travelled to Greece over Easter. We spent 4 nights in Athens, 2 nights Aegina, and 1 night at each of Delphi, Olympia, Naflion. While most of our land travel between locations was on a coach bus, we had a full day cruise from Piraeus to Aegina, and a cruise visiting the islands of Hydra and Poros. We visited the Acropolis in ancient Athens, including its name sake Museum. While in Delphi, we visited the Arcade of Athenians, the Treasuries, the theatre, as well the Stadium. These are just some of the highlights, with more temples and ancient sites visited on all our stops. When we were on the island of Aegina, the students even spent time on the beach! We are now doing preliminary preparations for the 2016 to Rome, so we hope that students and their families will start saving for it.



UPCOMING DATES TO NOTE

- Fundsript Gift Card Deadline for May May 2
- Junior High Badminton Zones May 3
- Prom 2014 May 9
- School Council Meeting / Sports Society Meeting May 15
- No school (May Long Weekend) May 16 & 19
- WCCHS Triathlon May 23
- Clara's Big Ride comes to Claresholm May 29
- Fundsript Gift Card Deadline for May May 30
- General Library Returns (not textbooks) June 6
- Grad 2014 June 27

LIBRARY NEWS

The end of the school year is quickly approaching! All materials in the general library collection will be due for return on June 6. Textbooks will be due on or before Thursday, June 26. Also, author Anita Daher visited our Library last month and autographed copies of two of Anita's books, Two Foot Punch (\$10) and Spider's Song (\$13), are still available for sale at the Library until May 16! Purchase your copies today!

TRUSTEES

Ward 1 trustees are John McKee (mckeejo@lrsd.ab.ca) and Bradley Toone (tooneb@lrsd.ab.ca). Please feel free to speak with them about any concerns you may have.

CLARA'S BIG RIDE

Clara Hughes, Olympic medalist, will be cycling through Claresholm on May 29 and will be stopping in Amundsen Park at approximately 3:30 pm. A warm reception will be waiting for her and we'd like you to be there! Or you can join in the Train Walk from the Lutheran Church beginning at 3:00 pm, walking as a group to support mental health awareness. Also, a group of cyclists from the area will leave Granum around 3:00 pm in their support of Clara's Big Ride. Stay tuned for the latest information on the event's Facebook page: Clara's Big Ride Comes to Claresholm.



WE WERE SILENT

WE Are Silent had 15 students and staff silently protesting on April 24th. Some students chose to ask people to donate or pledge money for their silence. The group raised \$107 (note: as of publication date, some money still needs to be collected).

Students were asked to stand up for what they felt passionate about - this could be standing against bullying, racism/ prejudice, lack of available education, or poverty, among other areas.

Way to go WCCHS! Your voices have been heard!



MUNICIPAL PLANNING COMMISSION MINUTES

April 17th, 2014

Town of Claresholm – Council Chambers

Attendees: 1. Lyal O'Neill - Council Member (Vice-Chairperson)
2. Shelley Ford – Council Member
3. Grant Jordan - Member-at-Large

Regrets: Rob Steel - Council Member (Chairperson)
Sharon Duncan - Member-at-Large

Staff: Jeff Doherty - Development Officer

8:35 a.m.

Call to Order /Adoption of Agenda

**Motion to adopt
the Agenda by
Councillor Ford**

CARRIED

Adoption of Minutes

- April 4th, 2014

**Motion to adopt
the Meeting Minutes
by Councillor Ford**

**Seconded by
Councillor O'Neill**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

April 17th, 2014
Town of Claresholm – Council Chambers

Item 1: Action

DEVELOPMENT PERMIT:

File: D2014.020
Applicant: Craig Befus
Owners: 1103882 Alberta Ltd.
Address: 28 Saskatchewan Cres.
Legal: Lot 3, Block 5, Plan 0514376
Regarding: Change in Use;
Vacant to Manufacturing (of wood cabinets)

**Motion to Approve
with Conditions
by Grant Jordan**

**Seconded by
Councillor Ford**

CARRIED

CHANGE IN USE:

From:
Vacant

To:
Manufacturing (of Wood Cabinets)

CONDITIONS:

- 1.) The final inspection for the Building Permit for the construction of the building (TCH B 0040 12LT) shall be closed prior to operating.*
- 2.) The applicant shall obtain all relevant Safety Code Permits and approvals from Superior Safety Codes Inc. Specifically, the applicant is required to obtain a Building & Electrical Permit for a Change-in-Use from Vacant to Wood Cabinet Manufacturing. For further information please contact Jeff Doherty, Development Officer, at 403-625-3381.*
- 3.) To mitigate industrial noise impact, the applicant shall construct a blast wall to separate any exterior dust collection equipment from the adjacent residential development. Please contact Jeff Doherty, Development Officer, at 403-625-3381 for further information regarding the location of the blast wall and the construction method.*

9:05am

Adjourn

**Motion to Adjourn
By Councillor Ford**

CARRIED

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors, March 28, 2014

ATTENDEES: Howard Paulsen - Lay Representative
Mike McAlonan– Town of Claresholm
Brydon Saunders – Lay Representative
Darren Allen - Wandering Willows
Lyal O’Neill – Office Coordinator

REGRETS:
Vacant – Town of Granum
Earl Hemmaway – M.D. of Willow Creek
Neil Ohler – Lay Representative
Bob Thompson – Claresholm Seniors Center

Howard Paulsen, Chair called the meeting to order at 10:05am.

1.0 APPROVAL OF ADDITIONS TO AGENDA

Moved by Mike McAlonan to accept the agenda. Carried.

2.0 APPROVAL OF MINUTES

Moved by Brydon Saunders to accept the minutes of the meeting held
February 21, 2014. Carried

3.0 BUSINESS ARISING

1. News media – contact Quinn Campbell, Global if possible
2. Expanded Medical Services, communication is proving to be a challenge.
3. Client services with no wheelchair access
4. Cancer Radiation WARNINGS! Discussion with staff at Foothills, Tom Baker Center, there are no risks to drivers or attendants.
5. Amending of Proceeds CIP Grant \$35,000
6. CFL Endowment Fund and personal stories
- 7.

4.0 CORRESPONDENCE

1. AGLC – we received Casino funds \$30,213

5.0 REPORTS

2. Financial Report – Moved by Lyal O’Neill to accept the financial report. Carried.
3. CAO Report- Moved by Lyal O’Neill to accept the report. Carried.
4. Advertising & Fundraising – Funds raised YTD \$16,675. Motion by Brydon Saunders to expand our services to Pincher Creek Hospital. Carried.
5. Chairman’s report. Things are going good..stop in for signing meetings... Socil/Cultural Report 75%-25% match may be available, to check into

5.0 NEW BUSINESS

1. Motion by Brydon Saunders to limit our non-hospital service to 4 days/week (Mon-Thurs). Carried
2. ‘EMR YOUR FIRST CALL” Promotion. Lyal will get a quote on production of a Powerpoint for our upcoming presentations.
3. We picked up our van from PHL and moved it to Prairie Winds Clubhouse. We need to request a letter from PHL stating their position with us.
4. PHL invoice is in the process of being paid.
5. Home Hardware payable?? Howard Paulsen will send a letter from the Board to Cody explaining our situation with regards to the outstanding garage rental. Cc. Town representative.

NEXT MEETING is on May 23, 2014, 10:00 at WCCCC

6.0 The meeting was adjourned at 11:35 by Darren Allen

cc. Town of Claresholm

MD

WCCCC Laurie Watt

CGH Tracy Mitchell



5613 – 8th St. W.
Box 130
Claresholm, AB
T0L 0T0

Ph: (403) 625-4464
Fax: (403) 625-4283

Principal

Mr. Curtis Uyesugi

Assistant Principal

Mrs. Dana Burrows

Office

Mrs. Bev McLeod

The Claresholm school community works to develop literate, life-long learners who are:

- ◆ *Creative and critical thinkers*
- ◆ *Responsible and self-directed*
- ◆ *Ethical and involved citizens*
- ◆ *Able to adapt to change*
- ◆ *Team-oriented*
- ◆ *Effective communicators*

While achieving the provincially defined outcomes.

From the Principal's Pen

Well, like the old saying goes. . . April showers bring May standardized tests. It is that time of year again. Our PATs (Provincial Achievement Tests) for grade 6 students begin on May 14. This will be the first part of their Language Arts assessment. We are also introducing the fourth edition of the Canadian Achievement Test (CAT4). This will be an annual assessment that will allow teachers and parents to see how their child is doing in comparison to how they were doing the previous year.

Our "Name the Lion" contest just ended and I expect we will be announcing the winning name very soon. We will also have a new contest this month. The first one will be designing our agenda cover. We would love to have a student create what our agenda will look like for next year. Unfortunately, this will not be open to grade 6 students. SORRY!

As we get closer to the end of the year, it is important that we take time to stop and thank all those parents and community members that helped us make this year special. On May 27, we will be having a tea for all of our volunteers. If you have helped us out this year and do not get your invitation by May 15, please give us a call.

Curtis Uyesugi

Provincial Achievement Testing

It is that time of year again when our Grade 6 students begin writing their provincial exams.

A good way to ensure students come well-prepared is to make sure they have sufficient sleep and a healthy breakfast.

**Wednesday, May 14 @ 9:00 a.m.
Grade 6 Language Arts, Part B**

The remainder of the exams will be in June.

Planning For Next Year

Once again, our school will be implementing a proactive approach to transitioning students into their next grade level, which will involve collaboration between current staff members working with the students and their upcoming teachers. In June, teams will be meeting to examine the students at each grade level and create tentative class lists for the upcoming year. It is our intention to design classes that meet the needs of all students effectively and ensure teachers are well-prepared for their upcoming group of students.

If you have any questions, comments or concerns about the class transition process or the creation of class lists, please contact Mrs. McLeod prior to May 31.

Please let the office know as soon as possible if you know that your children are **not** returning to WMES in the fall!

Upcoming field trips

May 5 – Gr. 3 to Galt Museum

May 22&23 – Gr. 4 to Frank Slide & Crowsnest Museum

May 29 – Gr. 5 to Theatre Calgary

May 29 – Gr. 6 to Theatre Calgary

Gr. 7 parent orientation will be on May 29th @ 7 pm. at Willow Creek Comp. High School. More info. to follow.

Spring Basketball Camp

With: Danahue Lawrence

Who: Co-Ed grade 5-12's

When: starting May 5 to June 18th

Time: 3:30 – 5:30

Cost: \$200

Where: Willow Creek Composite High

Kidsport funding available.

For more info. contact Natalie Wright @ 403-315-4606

St. John's Ambulance Babysitting Course

Any students 11 years or older who would like to take the St. John's Ambulance Babysitting course during the summer, please call 403-327-2847 for information and registration.

Claresholm Pee Wee and Bantam Raider Football Registration

will be held on Thursday, May 22nd from 5:00 – 7:00 at WCCHS for students going into Grades 5 to 9.

Check out:

www.claresholmfootball.com

for further information: or call 403-625-0466

Kidszone

Is now taking registrations for their Summer Program. Kidszone is open all summer except for statutory holidays. The fees are: \$125/week or \$32/day. Call Kim @ 403-625-4151 for more information.



Swim to Survive

In May, Grade 1 students participate in “Swim to Survive”, a program aimed at teaching all students basic swimming fundamentals. The schedule for the grade ones will be as follows:

Gr. 1 – Mrs. McKee	May 20 -- 9:00-10:00	May 21 -- 9:00-10:00	May 22 --9:00-10:00
Gr. 1 – Ms. Heitman	May 20-- 10:00-11:00	May 21 - 10:00-11:00	May 22--10:00-11:00

Other swimming dates in May are:

May 13 – Gr. 3	May 26 – Kindergarten	May 29 - Kindergarten
May 13 – Gr. 5	May 27 – Kindergarten	
May 14– Gr. 6	May 28 - Kindergarten	

Items for Art

Ms. McKee's Grade Six class is collecting plastic bottle caps for an Art project. Any plastic caps from items such as water bottles, pop bottles, milk jugs, and any other plastic caps of any size would be appreciated.

Claresholm Fundraising Society
May 27 at 5:00

West Meadow Parent Council
May 28 at 12:00

Everyone is invited!

We are getting closer to the end of the year, and there are more and more activities planned. Please, continually check your calendar for deadlines and upcoming events. It is very helpful when we have permission slips returned on time, swimming suits put into backpacks, and field trip lunches and accessories sent. As we all work together towards the end of the year, we hope to keep it as stress free as possible

Got a bike? Get a helmet!

Wearing helmets can decrease the risk of brain injury by 88%.
To keep your child safe when bicycling:

- ☑ **Purchase NEW CSA, CPSC or ASTM helmet.**
- ☑ **Fit it properly.** Check the “2-V-1” Rule every time they put it on.
 - * 2 fingers between the bottom of the helmet and their eyebrows. * V strap shape around ears. *1 finger between the chin and strap. Shake their heads, it shouldn't move.
- Only** the helmet – no hats, earphone, clips, etc.
- ☑ **Replace Helmets** every 4 or 5 years or after it's been involved in a crash.
- ☑ **You are the best example for your child.** Wear your own helmet when bicycling and reinforce the importance of being safe.

May at a glance....

Please check the school website for the latest calendar updates and



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Ages & Stages Grade 3 Field Trip	6	7 Subway lunch	8	9 Backwards Day	10
11	12	13 Gr. 3 swimming 2:00 – 3:00 Gr. 5 swimming 10:00 – 11:00	14 Gr. 6 PAT (LA) Gr. 6 swimming 2:00 – 3:00	15	16 West Meadow planning day No School for Students	17
18	19 Victoria Day No school	20 Gr.1McKee swim 9:00 – 10:00 Gr.1Heitman swim 10:00 – 11:00	21 Gr.1McKee swim 9:00 – 10:00 Gr.1Heitman swim 10:00 – 11:00 Subway lunch	22 Gr.1McKee swim 9:00 – 10:00 Gr.1Heitman swim 10:00 – 11:00 Gr. 4 Field Trip	23 Gr. 4 Field Trip	24
25	26 Kindergarten swim 10:00 – 11:00	27 Kindergarten swim 10:00 – 11:00	28 Kindergarten swim 10:00 – 11:00	29 Kindergarten swim 10:00 – 11:00 Gr. 5 Field trip Gr. 6 Field trip	30 Assembly 12:30	31

1	Carmen W	5	Ciera S	13	Jackson W	21	Blake D
2	Jaxon A	9	Joshua GM	15	Cedie K	23	Nixon B-K
3	Kinnon M	9	Brady S	18	Paul C	25	Mya A
4	Danielle W	9	Kael S	18	Sebastien J-D	26	Marcie C
4	Clayton V	10	Amy H	18	Anderson L	27	Teagen G
5	Sarah L	12	Hayden M	20	Tianna B		



Alberta SouthWest Bulletin April 2014

Regional Economic Development Alliance (REDA) Update



- The April 2 AlbertaSW Board meeting was held at the Main Street Café, Nanton.
- **“13 WAYS Community Audit”**: Chris Fields and Sarah Schmidt provided an update on this innovative project. Twist Marketing, in collaboration with AlbertaSW, is developing and piloting this engaging approach to seeing our communities in a new way. The project will have three components: 1) interviews with community leaders; 2) research; 3) on-line survey. This information will then be summarized in a 13 WAYS Scorecard. Town of Stavely participated in the first interview; the remaining communities will meet with the consultants over the next 6-8 weeks.
- **“Broadband for Economic Development”**: The work plan for the project was the subject of discussion and ideas related to the economic development possibilities that could come with increased broadband capacity in our region. The project Steering Committee is making a trip to Olds AB to meet with the consultants James Van Leeuwen, Ventus Development Services and Craig Dobson, Taylor Warwick Consulting, to learn more about that community’s O-NET broadband project.
- **“Bringing Investment Home”**: Natalie Gibson and Carolyn Guichon, Innovisions and Associates, have completed two of the three workshops that are part of this joint project with AlbertaSW, Community Futures Alberta Southwest and Community Futures Crowsnest Pass. There have been over 35 people at each of the sessions; there is a lot of excitement and positive energy in getting people together from across the region to focus on our future together.
Next session:
 - ❖ **Friday, May 2, 2014** - “Creating Effective Partnerships to Handle Site Selectors”
Ramada, Pincher Creek; 10:00am to 2:pm; lunch included
RSVP to James Tessier, CF Alberta Southwest James@cfabsw.com 403 627-3020 ext 221
- Bob Dyrda, AlbertaSW Communications Coordinator, has provided coaching to increase awareness of search engine optimization (SEO) for our small businesses. For example, if a tourism business has information posted on the AlbertaSW business directory, Alberta Travel Information System (ATIS), Google and Trip Advisor this increases its visibility in the on-line world, making it more easily searched.
Please call the AlbertaSW office if you would like more information or assistance with this idea!

UPCOMING:

- ❖ Alberta SouthWest Annual General Meeting Wednesday June 4, 2014, Waterton Lakes AB
- ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB
Wednesday September 10, 2014 - Friday September 12, 2014
- ❖ 46th Annual Economic Developers Association of Canada (EDAC) Conference, Calgary AB
Saturday September 27-30, 2014 - Tuesday September 30, 2014

REMEMBER TO POST YOUR UPCOMING SUMMER EVENTS!!
WWW.ALBERTASOUTHWEST.COM/EVENT_CALENDAR

Alberta SouthWest
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Alberta SouthWest Bulletin May 2014

Regional Economic Development Alliance (REDA) Update



- AlbertaSW Board has approved a motion to support the Lethbridge/Southwest Alberta bid to host the Canada Winter Games in 2019. Letters and information have been sent to all members. Letters of support from all our communities and partners will be appreciated by June 6. Please call the AlbertaSW office if you would like more details!
- AlbertaSW received multiple Economic Developers Alberta awards for the third year in a row. The “SouthWest Connect Regional Wi-Fi Network” received the prestigious Alex Metcalf Award, recognizing a project that is “best of the best”.
- AlbertaSW also received 3 “Marketing Alberta” Awards for the following initiatives:
 - **SouthWest Connect** Wi-Fi Network and locator app
 - **GyPSy Guide** Driving Tour of over 1,400km of roadways and 490 attractions in AlbertaSW. Search The App Store or Google Play for “Waterton/AlbertaSW” to download the app.
 - **Regional Information Display** featured in Waterton Lakes National Park townsite, inviting visitors to “Explore More” in the surrounding AlbertaSW communities.
- **13 WAYS Community Audit** interviews and on-line survey have been completed for the Town of Stavelly: a schedule for remaining interviews has been sent to all communities.
- **Broadband for Economic Development** work plan is refined, with the goal of creating increased broadband capacity in our region. The Project Steering Committee made two trips to Olds AB to meet with the Board of the O-NET broadband project and has created a work plan for regional research.
- **Bringing Investment Home** marks the completion of the three workshops that are the first stage of this joint project with AlbertaSW, Community Futures Alberta Southwest and Community Futures Crowsnest Pass. The participation has been excellent and sets the foundation for creating community and regional investment plans.



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REMEMBER TO POST YOUR SPRING AND SUMMER EVENTS!!

www.albertasouthwest.com/event_calendar

Alberta SouthWest
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday April 2, 2014
Main Street Café-Nanton



Board Representatives

Lloyd Kearl, Cardston County
Tammy Rubbelke, Pincher Creek
Beryl West, Nanton
Garry Marchuk, MD Pincher Creek
Dennis Gillespie, Stavely
Blair Painter, Crowsnest Pass
Rene Gendre, Fort Macleod
Maryanne Sandberg, MD Willow Creek
Jordan Koch, Glenwood

Livingstone Range School Division

Martha Ratcliffe, Chair
Clara Yagos, Trustee

Guests

Chris Fields, Twist Marketing
Sarah Schmidt, Twist Marketing
James Van Leeuwen, Ventus Development Services
John Barlow, Western Wheel
Dave Layton, Glenwood and District Ec. Dev. Society

Resource Representatives

Kathy Wiebe, MD Ranchland
Linda Erickson, AIAE
James Tessier, Community Futures Alberta Southwest
Bob Dyrda, Communications Coordinator, AlbertaSW
Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda
Chair Lloyd Kearl asked that
“Glenwood update” be inserted as item #9
and “New Initiative-data center discussion”
be inserted as item #10.

Moved by Maryanne Sandberg THAT the agenda be approved as amended.
Carried. [2014-04-367]
3. Approval of Minutes
.

Moved by Tammy Rubbelke THAT the minutes of March 5, 2014 be approved as presented.
Carried. [2014-04-368]
4. Approval of Cheque Register

Moved by Garry Marchuk THAT cheques #1425 to #1445 be approved as presented.
Carried. [2014-04-369]
5. REDA Chairs meeting and formula for 2014-2015

Lloyd Kearl presented an update of the REDA Chairs meeting with Deputy Premier Hancock. Funding formula to REDAs will remain as 2:1 matching, up to a max of \$\$75K if the REDA generates \$37.5K. An additional (unmatched) \$25K will also be provided to each REDA.
6. “13 WAYS Community Audit”
Project Update

Chris Fields and Sarah Schmidt provided update on the pilot initiative; the interviews and on-line survey with Stavely has been the first run through and went exceptionally well.
7. “Bringing Investment Home”
Project Update

James Tessier reported that the initial series of workshops, designed by Innovisions and Associates has begun with a very energetic, broad cross-section of community participation.

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| 8. "Broadband for Economic Development"
Project Update | James Van Leeuwen provided an overview of issues and opportunities related to broadband capacity in the region. Project Steering Committee will be visiting Olds to meet with the Board and operators of O-NET project. |
| | Moved by Blair Painter THAT the Executive be authorized to negotiate and enter into a contract with Ventus Development Services and Taylor Warwick to move forward with broadband research and planning.
Carried. [2014-04-370] |
| 9. Glenwood Update | Dave Layton, Chair of the Glenwood and District Economic Development Society and Mayor Jordan Koch provided information regarding the announced closure of the Saputo milk processing facility in that community. Clearly that has an impact on the region and AlbertaSW communities will provide assistance and support as future strategies are developed. |
| 10. New initiative: data center | The idea of the merits of situating a data center in the region was introduced for discussion. Given issues of energy consumption and security, this region has attributes that would be suitable to supporting such a venture. |
| 11. Silent Auction items for EDA Conference | EDA Scholarship fund is supported by items donated to a Silent Auction during the conference. |
| 12. Communications Coordinator Report | Accepted as information. |
| 13. Executive Director Report | Accepted as information. |
| 14. Roundtable updates | |
| 15. Board Meetings:
May 7, 2014-Fort Macleod
June 4, 2014- AGM, Bayshore Inn, Waterton | |
| 16. Adjournment | Moved by Garry Marchuk THAT the meeting be adjourned.
Carried. [2014-04-371] |

Approved May 7, 2014

Chair Date

Secretary/Treasurer Date